



## NOTICE OF REGULAR COUNCIL MEETING

In accordance with §38-431.02 of the Arizona Revised Statutes of the State of Arizona, notice is hereby given to the Members of City Council and to the general public that the Mayor and Council of the City of San Luis, Arizona will hold a Regular City Council meeting at 7:00 p.m., Wednesday, April 8, 2020. The meeting will take place at the City Council Chambers, located at 1090 E. Union Street, San Luis, Arizona, 85349. Everyone from the public is invited to attend the open meeting.

In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, the City of San Luis does not discriminate on the basis of disability in the admission of or access to, or treatment of employment in its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in City programs, activities or services contact: ADA/Section 504 Coordinator, City of San Luis Human Resources Department, 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Notice is hereby given that pursuant to A.R.S. §1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the City Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recordings. Parents in order to exercise their rights may either file written consent with the City Clerk to such recordings, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. §1-602.A.9 have been waived.

THIS NOTICE IS GIVEN BY:

/s/ Melissa Lopez, Deputy City Clerk

## AVISO DE JUNTA REGULAR

De acuerdo con los Estatutos del Estado de Arizona A.R.S. §38-431.02, se le informa a los miembros del Cabildo y al público en general que el Alcalde y el Cabildo, tendrán una Junta Regular a las 7:00 p.m., el día Miercoles, 8 de Abril del 2020. La junta se llevará a cabo en la Sala del Cabildo, ubicada en el 1090 E. Union Street, San Luis, Arizona, 85349. El público está cordialmente invitado a la junta.

De acuerdo con el Acta de Americanos con Discapacidades y la Sección 504 del Acta de Rehabilitación del 1973, la Ciudad de San Luis, Arizona no discrimina por causa de discapacidad la admisión y acceso a sus programas, actividades, servicios o en el trato en cuanto a empleo. Para más información referente a derechos y provisiones del Acta de Americanos con Discapacidades o Sección 504, o para solicitar adaptaciones que sean razonables para la participación en programas, actividades o servicios de la Ciudad, contactar al: Coordinador del Acta de Americanos con Discapacidades/Sección 504, Departamento de Recursos Humanos de la Ciudad de San Luis, Arizona, ubicado en el 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Por medio de este aviso y de acuerdo con los Estatutos del Estado de Arizona A.R.S §1-602.A.9, sujeto a ciertas excepciones reglamentarias, los padres de familia tienen el derecho de dar el consentimiento ante el Estado o cualquiera de sus subdivisiones políticas para hacer una grabación de audio o video de su hijo menor de edad. Las juntas del Cabildo se graban en audio y/o video y como resultado, el hecho de que haya menores presentes puede ser sujeto a que sean grabados. Para que los padres de familia puedan ejercer sus derechos pueden dar el consentimiento por escrito con la Secretaria de la Ciudad a tal grabación, o tomar acción personal para asegurarse que su hijo menor no esté presente cuando la grabación se lleve a cabo. Si un menor de edad está presente en el momento de la grabación, la Ciudad asumirá que los padres de familia están cediendo los derechos sobre una posible grabación de acuerdo con los Estatutos del Estado de Arizona A.R.S. §1-602.A.9.

ESTE AVISO ES DADO POR:

/f/ Melissa Lopez, Asistente a la Actuaría de la Ciudad



**AGENDA**  
**Regular Meeting**  
**San Luis City Council**  
**San Luis Council Chambers**  
**1090 E. Union Street**  
**San Luis, AZ 85349**  
**April 8, 2020**  
**7:00 p.m.**

The April 8, 2020, the Regular Council meeting will be closed to members of the public in-person attendance.

However, members of the public may listen to the meeting's live audio stream on the City of San Luis' website <https://sanluisaz.gov/listenlive>. Recordings of the meetings will be available on the City's website <https://www.sanluisaz.gov/> after the meeting.

Public comment will be limited to the Public Hearing on the recommendation of a Special Event Liquor License Application to the Arizona Department of Liquor Licenses and Control to authorize the San Luis Frontera Rotary Club to sell alcohol at the 4<sup>th</sup> of July Event to be held on Saturday, July 4, 2020. The city will receive public comments by email [cityclerksoffice@sanluisaz.gov](mailto:cityclerksoffice@sanluisaz.gov) for City Council's consideration any time before the meeting and during the meeting, which is scheduled to start at 7:00 p.m. on Wednesday, April 8, 2020. Any email comments received by 7:00 p.m. will be read aloud into the record.

Open meetings conducted remotely through technological means are permissible under the March 13, 2020, Arizona Attorney General opinion titled "Re: Concerns Relating to Arizona's Open Meeting Law and COVID-19" and following the Mayor's March 18, 2020, Continued Declaration of Emergency and Amended Order-Coronavirus Disease-19 and City Council's Order 2020-7 which closed all city buildings and facilities (except the Municipal Court) to public access, to protect the public health and safety and reduce the transmission of the Coronavirus Disease 2019 (COVID-19). City Council Chambers will be closed to the public.

La reunión del Cabildo del día 8 de Abril del 2020 estará cerrada al público.

Sin embargo, los miembros del público pueden escuchar el audio en vivo de la reunión transmitido en el sitio web de la Ciudad de San Luis <https://sanluisaz.gov/listenlive>. Las grabaciones de las reuniones estarán disponibles en el sitio web de la Ciudad <https://www.sanluisaz.gov/> después de la reunión.

Los comentarios públicos se limitarán a la audiencia pública sobre la recomendación de una Solicitud de Licencia de Licor para Eventos Especiales al Departamento de Licencias y Control de Arizona para autorizar a San Luis Frontera Rotary Club a vender alcohol en el evento del 4 de Julio que se realizara el sabado, 4 de Julio del 2020. La ciudad recibirá comentarios públicos por correo electrónico: [cityclerksoffice@sanluisaz.gov](mailto:cityclerksoffice@sanluisaz.gov) para consideración del Cabildo Municipal en cualquier momento antes de la reunión y durante la reunión, que está programada para comenzar a las 7:00 p.m. el Miércoles 8 de Abril del 2020. Cualquier comentario por correo electrónico recibido para ese momento se leerá en voz alta para el registro.

Las reuniones abiertas realizadas de forma remota a través de medios tecnológicos están permitidas bajo la opinión del Fiscal General de Arizona del 13 de marzo de 2020 titulada "Re: Preocupaciones relacionadas con Open Meeting Law de Arizona y COVID-19" y después de la Declaración de Emergencia Continua del 18 de marzo de 2020 del alcalde y Orden modificada-Enfermedad de Coronavirus-19 y Orden del Ayuntamiento 2020-7 la cual cerró todos los edificios e instalaciones de la ciudad (excepto el la Corte Municipal) al acceso público, para proteger la salud y la seguridad pública y reducir la transmisión de la Enfermedad de Coronavirus 2019 (COVID- 19). Las Sala del Cabildo del Ayuntamiento estará cerrada al público.

**PLEASE TAKE NOTICE THAT MEMBERS OF THE CITY COUNCIL WILL ATTEND EITHER IN PERSON, TELEPHONE, OR VIDEO CONFERENCE COMMUNICATION. THE MAYOR OR ACTING MAYOR FOR THIS MEETING MAY CHANGE THE ORDER OF THE ITEMS; IF AUTHORIZED BY LAW AND BY A MAJORITY VOTE OF A QUORUM OF CITY COUNCIL MEMBERS PRESENT, AN EXECUTIVE SESSION WILL BE HELD IMMEDIATELY FOLLOWING THE VOTE IN ACCORDANCE WITH A.R.S. § 38-431.03(A) AND THE MEETING WILL BE TEMPORARILY RECESSED WHILE THE CITY COUNCIL RETIRES TO EXECUTIVE SESSION WHICH WILL NOT BE OPEN TO THE PUBLIC.**

1. **CALL TO ORDER/ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**

3. **INVOCATION**

4. **CONSENT AGENDA**

All matters are considered to be routine by the City Council and will be enacted by one motion. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

4. A. **MINUTES OF**

- Regular Council meeting held March 11, 2020

4. B. **DISBURSEMENTS FROM MARCH 14, 2020 THROUGH MARCH 27, 2020**

Total Disbursements \$1,079,377.37

(One Million, Seventy-Nine Thousand, Three Hundred Seventy-Seven Dollars and Thirty-Seven Cents)

5. **DISCUSSION AND POSSIBLE ACTION ITEM:**

5. A. Discussion and possible action on any and all matters regarding the proposal of a contract between the City of San Luis and Diva Music, L.L.C., for musical performances for the 4th of July Celebration event. **(Lizandro Galaviz, Director of Parks & Recreation)**

5. B. Discussion and possible action on any and all matters regarding a contract with Lantis Productions, Inc., for a fireworks presentation during the 4th of July Celebration. **(Lizandro Galaviz, Director of Parks & Recreation)**

5. C. Public hearing followed by discussion and possible action on any and all matters regarding the recommendation of a Special Event Liquor License Application to the Arizona Department of Liquor Licenses and Control to authorize the San Luis Frontera Rotary Club to sell alcohol at the 4th of July Celebration to be held on Saturday, July 4, 2020. **(Lizandro Galaviz, Director of Parks and Recreation)**

A. Open public hearing

1. Presentation by staff and/or applicant
2. Call to the public on this item

B. Close public hearing

C. Action on Special Event Liquor License Application to the Arizona Department of Liquor Licenses & Control

6. **SUMMARY OF CURRENT EVENTS**

Events by Mayor, Council Members and/or City Manager pursuant to A.R.S. § 38-431.02 (K).

7. **CALL TO THE PUBLIC**

This is the time for the public to comment. Members of the City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01 (H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

**8. EXECUTIVE SESSION**

**Vote to hold an Executive Session pursuant to A.R.S. § 38-431.03(A)(3) and (4)**

Discussion and possible action to hold an Executive Session pursuant to A.R.S. § 38-431.03(A)(3) and(4) on any and all matters regarding consultation for legal advice with the city's attorneys on the laws of annexation; and discussion or consultation with the city's attorneys in order to consider its position and instruct its attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation. **(Kay Marion Macuil, City Attorney and Glenn J. Gimbut, Assistant City Attorney)**

**9. MOTION TO GO BACK INTO REGULAR SESSION**

**10. DISCUSSION AND POSSIBLE ACTION ITEM:**

**10. A.** Discussion and possible action on any and all matters regarding Order No. 2020-10. An order of the Mayor and City Council of the City of San Luis, Arizona authorizing and directing the entering into an intergovernmental agreement with the City of Yuma, Arizona regarding Annexation and San Luis Annexation Petition No. 2019-01. **ITEM CONTINUED FROM SPECIAL COUNCIL MEETING HELD APRIL 1, 2020. (Jose A. Guzman, Director of Planning and Zoning and Kay Marion Macuil, City Attorney)**

**11. ADJOURNMENT**



## AGENDA ITEM REVIEW FORM

### Regular City Council Meeting

4. A.

Meeting Date: 04/08/2020

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Summary

#### **MINUTES OF**

- Regular Council meeting held March 11, 2020

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Attachments

RCM 3/11/2020

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**MINUTES**  
**Regular Council Meeting**  
**San Luis City Council**  
**San Luis Council Chambers**  
**1090 E. Union Street**  
**March 11, 2020**  
**7:00 p.m.**

**1. CALL TO ORDER/ROLL CALL:** Mayor Gerardo Sanchez called the Regular City Council meeting to order at approximately 7:04 p.m.

**PRESENT:** Mayor Gerardo Sanchez  
Vice Mayor Maria Cecilia Cruz  
Council Member Africa Luna-Carrasco  
Council Member Jose Ponce  
Council Member Matias Rosales  
Council Member Gloria Torres

**ABSENT:** Council Member Mario Buchanan Jr.

**OTHERS PRESENT:** Chris Velez, Acting City Manager  
Sonia Cornelio, City Clerk  
Kay Marion Macuil, City Attorney  
Alexis Gomez, Code Enforcement Officer  
Angel Ramirez, Fire Chief  
Edgar Carbajal, Acting Director of Human Resources  
Enrique Lopez, Assistant Fire Chief  
Eulogio Vera, Director of Public Works  
Francia Alonso, Assistant to Council/PIO  
Glenn Gimbut, Assistant City Attorney  
Janet Taylor, Legal Secretary  
Jenny Torres, Economic Development Manager  
Jonathan Dumadag, IT Technician  
Jorge Perez, Billing & Collections Manager  
Jose De La Vara, City Prosecutor  
Jose Guzman, Director of Planning & Zoning  
Maria A. Roldan, Assistant Director of Parks & Recreation  
Monica Castro, Director of Finance  
Richard Bauermann, Fire Inspector  
Richard Jessup, Chief of Police  
Christian Cuevas, Simultaneous Interpreter  
Cesar Neyoy, Reporter  
Gary Black, Comite De Bienestar  
Vianey Vega, Vega & Vega Engineering

## 2. PLEDGE OF ALLEGIANCE

Council Member Matias Rosales led the Pledge of Allegiance.

## 3. INVOCATION

Mr. Richard Jessup, Chief of Police led the invocation.

## 4. PRESENTATION

### 4.A. Presentation by the Yuma County Public Health Services District regarding health district preparedness for disease outbreak. **(Diana Gomez, Chief Health Officer for Yuma County Public Health Services District)**

Presentation was not held as Ms. Diana Gomez cancelled due to the governor declaring a state of emergency in regards to the coronavirus situation. She was not able to attend because of the many phone calls her office is receiving from Yuma county residents. The city will address this issue once more information becomes available regarding how this will affect the city and what benefits or funding is available. This is not a time of panic, the city will look at all the legal and resources available by the state by declaring an emergency. He will meet with Ms. Gomez and staff and get more information.

## CONSENT AGENDA

### 5. A. DISBURSEMENTS FROM FEBRUARY 15, 2020 THROUGH MARCH 11,2020.

Total Disbursements \$662,408.81

(Six-Hundred, Sixty-Two Thousand, Four-Hundred Eight Dollars and Eighty-Once Cents)

5.B. Discussion and possible action on any and all matters regarding the proposed agreement between Valley Collection Service, LLC., and the City of San Luis for implementation of collection procedures to achieve maximum recovery of debt. **(Jorge Perez, Billing & Collections Manager)**

5.C. Discussion and possible action on any and all matters regarding a contract with James Davey and Associates, Inc., to provide engineering services for a master drainage plan for downtown San Luis. **(Jenny Torres, Economic Development Manager)**

5.D. Discussion and possible action on any and all matters regarding authorization to purchase full riot gear and active shooter equipment for the San Luis Police Department using Fiscal Year 2019-2020 Capital Projects budgeted funds. **(Richard Jessup, Chief of Police)**

**MOTION:** Council Member Gloria Torres/Council Member Africa Luna-Carrasco to approve the Consent Agenda as presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

## **6. DISCUSSION AND POSSIBLE ACTION ITEMS:**

### **6.A. Discussion and possible action on any and all matters regarding the First Amendment to the Development Agreement between the City of San Luis, Arizona and San Luis Commercial Holdings, L.L.C., an Arizona limited liability company. ITEM CONTINUED FROM REGULAR COUNCIL MEETING HELD FEBRUARY 26, 2020. (Jenny Torres, Economic Development Manager)**

Ms. Jenny Torres, Economic Development Manager, explained that at the last council meeting the developers came in and made a presentation on the development agreement. Mr. Dan Jackson from Willdan provided a presentation on the benefits for the city if it enters into a development agreement on this project. The development agreement contains some language that is being reviewed by the developers. There is one specific items that impacts the agreement and that is the date of the construction. Originally they had said that the completion date is December 31, 2021 but now they want to change it to December 31, 2022. In 2020 what they would do is secure the site, do all the outside improvements and permits required. Ms. Torres provided a brief overview to be followed by the developers with some of the hotel chains. In 2021 they plan to do all the outside infrastructure and then the construction will begin. The construction is expected to start in January and will last approximately 18 months. The proposed project consists of a fifteen-million-dollar (\$15,000,000) investment that will enhance the economic welfare of residents, increase the tax revenues to the city, provide job opportunities for San Luis residents and will trigger other development in the area.

Mayor Gerardo Sanchez asked Ms. Torres how she feels about the contract and meeting with them and discuss their plans. Ms. Torres responded she feels comfortable, they have talked about this with Ms. Kay Macuil, City Attorney; Mr. Ralph Velez, City Consultant, and Ms. Monica Castro, Director of Finance, and some language was added to the contract including some restrictions, it is an incentive for them to get the project done faster. Staff feels comfortable, the developers have invested a lot of money and time into this project.

Mayor Gerardo Sanchez asked Ms. Macuil if this contract include execute exclusively for them only for a certain period of time. Ms. Macuil replied yes with their promises by the city for this particular piece of land, but if there is another developer, the city would also assist them in obtaining the information.

Vice Mayor Maria Cecilia Cruz commented that her concern is the timeframe being proposed as it is long and asked if there is any way it can be shortened. Ms. Torres said that the securing of the land is not just the purchase of the land, they would have to do all the outside engineering which takes time and then the process of the permits; there is a process that has to be followed by the developers.

Council Member Matias Rosales mentioned that after the time and effort put into this project for over five (5) years, one more year to allow them for the permit process and the chain would not hurt, and recommended them to be providing updates on the project every three (3) months.

Mayor Gerardo Sanchez also said it concerns him because they have been waiting for financing, the city has been very patient. The city will be signing a development agreement and that is a plus, meaning that they are very serious about this.

**MOTION:** Council Member Matias Rosales/Council Member Jose Ponce to approve the first amended development agreement with San Luis Commercial Holdings, L.L.C., in the amount of \$500,000.00 as presented with the added quarterly updates. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

**6.B. Discussion and possible action on any and all matters regarding the appointment or re-appointment of a Council Member to serve on the Yuma County Library District Board of Trustees. (Tadeo A. De La Hoya, City Administrator)**

Ms. Francia Alonso, Assistant to the Council/PIO, stated that Council Member Africa Luna-Carrasco has been serving on this board since December 2010 and her current term will expire June 30, 2020. Council Member Africa Luna-Carrasco has expressed her interest in continuing serving on the Yuma County Library District Board of Trustees.

**MOTION:** Council Member Jose Ponce/Council Member Gloria Torres to re-appoint Council Member Africa Luna-Carrasco to the Yuma County Library District Board of Trustees. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

**6.C. Public Hearing followed by discussion and possible action on any and all matters regarding the recommendation of the Liquor License Application submitted to the Arizona Department of Liquor Licenses and Control by Nadia Guadalupe Lizarraga Mayorquin on behalf of La Malquerida Food Court located at 811 N. Cesar Chavez Street, San Luis, Arizona. (Sonia Cornelio, City Clerk)**

#### **A. Open public hearing**

**MOTION:** Council Member Gloria Torres/Council Member Matias Rosales to open the public hearing. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

#### **1. Staff and/or applicant presentation**

Mrs. Sonia Cornelio, City Clerk, explained that her office received the application and posted the notice and application at the premises in a conspicuous place for at least 20 days. Her office did not obtain any calls/comments in favor of or against the application, therefore staff recommends approval of the liquor license application.

#### **2. Call to the public on this item**

There were no comments from the public.

#### **B. Close public hearing**

**MOTION:** Council Member Gloria Torres/Council Member Africa Luna-Carrasco to close the public hearing. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

**C. Action on the recommendation of the Liquor License Application to the Arizona Department of Liquor Licenses and Control for La Malquerida Food Court.**

**MOTION:** Council Member Africa Luna-Carrasco/Council Member Jose Ponce to recommend approval of liquor license application to the Arizona Department of Liquor Licenses and Control for La Malquerida Food Court as presented. Motion passed with five (5) aye votes and one (1) nay vote by Vice Mayor Maria Cecilia Cruz.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Nay
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

**6.D. Public hearing followed by discussion and possible action on any and all matters regarding Rezoning Case No. 2019-0827 and Ordinance No. 396. An ordinance of the Mayor and City Council of the City of San Luis, Arizona, amending the official zoning map of the City of San Luis by changing the zoning classification of 3.47 acres from Community Commercial (C-2) to High-Density Residential (R-3) for property located on the southeast corner of Avenue F and County 24th Street. (Jose A. Guzman, Director of Planning and Zoning)**

**A. Open public hearing**

**MOTION:** Council Member Africa Luna-Carrasco/Council Member Jose Ponce to open the public hearing. Motion passed unanimously.

**1. Staff presentation**

Mr. Jose Guzman, Director of Planning & Zoning, stated this is a request by Vianey R. Vega P.E., of Vega and Vega Engineering, PLC., applicant, on behalf of Comite de Bienestar Inc., owner, to change the zoning of approximately 3.47 acres. The subject property is located on the east mesa of the City of San Luis on the southeast corner of Avenue F and County 24th Street. The purpose of the zone change is to allow a future apartment complex.

The current zoning is Community Commercial (C-2) and the proposed zoning is High-Density Residential (R-3). The purpose of the R-3 zoning district is to provide for high-density attached residential developments; it is intended that this district accommodates multi-story residential and exceptional amenities. The maximum density allowed is 20 dwelling units per acre; in this case, the maximum number of dwelling units allowed is 69 units. In addition to the density, this project must comply with all applicable regulations of the city, including covered parking and landscape. The current General Plan for this parcel is Activity Center designation. The Activity Center designation is intended for commercial services that conveniently serve the nearby residential areas and residential development of higher densities only. Staff recommends the approval of Ordinance No. 396.

## **2. Call to the public on this item**

There were no comments from the public.

### **B. Close public hearing**

**MOTION:** Council Member Gloria Torres/Council Member Africa Luna-Carrasco to close the public hearing. Motion passed unanimously.

### **C. Approval of Reading of Ordinance No. 396 by title only (City Clerk to read the ordinance by title only)**

**MOTION:** Vice Mayor Maria Cecilia Cruz/Council Member Africa Luna-Carrasco to approve Ordinance No. 396 by title only. Motion passed with five (5) aye votes and one (1) abstention by Council Member Gloria Torres due to a possible conflict of interest.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Abstained

Mrs. Sonia Cornelio, City Clerk, read Ordinance No. 396 by title only.

### **D. Action on Ordinance No. 396**

**MOTION:** Council Member Jose Ponce/Council Member Africa Luna-Carrasco to approve and adopt Ordinance No. 396. Motion passed with five (5) ayes and one (1) abstention by Council Member Gloria Torres due to a possible conflict of interest.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Abstained

## **7. SUMMARY OF CURRENT EVENTS**

Vice Mayor Maria Cecilia Cruz reported she attend the ground breaking of State Route 189, an improvement between the Mariposa Port of Entry and Grand Avenue, a 3.7 mile, with a cost of \$134 million. This improvement includes widening of roadways, intersection improvement, roundabout, traffic signals and ramps.

Mayor Gerardo Sanchez commented this is something that the governor is supporting and believes it is now Yuma County that need this attention. He also added that the declaration of emergency by the governor, it is something new for the community, it is something that changes and there is a lot of things happening on a day to day basis. He will ask for an executive session to discuss this particular matter. There is going to be a set protocol that will be established in regard to adjust or address any issues that might be coming, the city believes in being prepared. The public will be advised for the health and safety of the community. He also mentioned the importance of being counted at the census. In the next couple of weeks there will be gathering in a particular areas of the city, but with the coronavirus situation, that might change.

Mr. Eulogio Vera, Director of Public Works, reported that the unfortunately the repairs on the bridge has been a lot slower than anticipated. The pipe did arrive this morning, but due to the rainy days and mud, it was not able to be installed. The contractor will be inspecting and scheduling the concrete work tomorrow. The cost is going to be at least approximately \$300,000.00

## **8. CALL TO THE PUBLIC**

There were no comments from the public.

## **9. EXECUTIVE SESSIONS**

**Vote to hold Executive Sessions pursuant to A.R.S. § 38-431.03(A) (3) and (4).**

**9.A. Discussion and possible action to hold an Executive Session pursuant to A.R.S. §38-431.03(A) (3) and (4) for legal advice with the city's attorneys and for consultation with the city's attorneys to consider the city's position and instruct its attorneys regarding the City Council's position regarding contracts that are the subject of negotiations or potential litigation regarding Factum L.L.C., Warehouse Use Violation at 670 North Main Street, San Luis, Arizona. (Kay Marion Macuil, City Attorney, José A. de la Vara, City Prosecutor, and Outside Counsel Bill Sims)**

**9.B. Discussion and possible action to hold an Executive Session pursuant to A.R.S. §38-431.03(A)(3) on any and all matters regarding consultation for legal advice with the city attorneys on the laws of annexation. (Kay Marion Macuil, City Attorney and Glenn J. Gimbut, Assistant City Attorney)**

**MOTION:** Council Member Matias Rosales/Council Member Africa Luna-Carrasco to go into executive session at approximately 7:40 p.m. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

**10. MOTION TO GO BACK INTO REGULAR SESSION**

**MOTION:** Council Member Africa Luna-Carrasco/Council Member Gloria Torres to go back into Regular Session at approximately 9:07 p.m. Motion passed unaniamously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

**11. ADJOURNMENT**

**MOTION:** Council Member Matias Rosales/Council Member Africa Luna-Carrasco to adjourn the Regular Council meeting at approximately 9:07 p.m. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

**APPROVED:**

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Gerardo Sanchez, Mayor

**ATTEST:**

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Sonia Cornelio, City Clerk

**CERTIFICATION**

I HEREBY CERTIFY THAT THE FOREGOING MINUTES ARE A TRUE AND CORRECT COPY OF THE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY COUNCIL, SAN LUIS, ARIZONA HELD ON MARCH 11, 2020. I FURTHER CERTIFY THAT THE MEETING WAS DULLY CALLED AND HELD AND THAT A QUORUM WAS PRESENT.

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Sonia Cornelio, City Clerk



## AGENDA ITEM REVIEW FORM

### Regular City Council Meeting

4. B.

Meeting Date: 04/08/2020

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#### Summary

#### **DISBURSEMENTS FROM MARCH 14, 2020 THROUGH MARCH 27, 2020**

Total Disbursements \$1,079,377.37

(One Million, Seventy-Nine Thousand, Three Hundred Seventy-Seven Dollars and Thirty-Seven Cents)

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#### Attachments

Disbursements

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# City of San Luis

Finance Department

## COUNCIL MEETING APRIL 8, 2020 Disbursement Reports from 3/14/2020 to 3/27/2020

<u>Bank Accounts</u>	<u>Check Date</u>	<u>Amount</u>	<u>Schedule</u>
Payroll Check Account	3/18/2020	\$ 340,737.76	Schedule A
Accounts Payable Check Account	3/19/2020	\$ 583,520.34	Schedule B
Accounts Payable Check Account	3/26/2020	\$ 155,119.27	Schedule C

**Total Disbursements:        \$ 1,079,377.37**

Please contact Ms. Monica Castro prior to the meeting if additional information is needed.

Prepared by Angelica V. Castro:

Verified by Director of Finance:

For Council approval on: \_\_\_\_\_

**Mayor:** \_\_\_\_\_

**Council:** \_\_\_\_\_

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CITY OF SAN LUIS  
COUNCIL OF THE CITY CLERK

# Schedule A Pay Day Register

Pay Date Range 02/29/20 - 03/13/20  
Pay Batch 202006

PSPRS FIRE DC RATE - TIER 3	169.33	1,881.49
PSPRS FIRE DISABILITY RATE	28.41	1,881.49
PSPRS POLICE DB RATE - TIER	3,272.50	42,777.85
PSPRS POLICE DB RATE - TIER	2,748.69	23,593.97
PSPRS POLICE DB RATE - TIER 2	1,143.15	9,812.44
PSPRS POLICE DB RATE - TIER 3	2,205.87	22,191.82
STANDARD LIFE ADDTNL	931.53	.00
TRANSWESTERN MEXICAN	96.50	.00
U.S. MEX DENTAL - EE &	571.32	.00
U.S. MEX DENTAL - EE &	63.48	.00
UNITED WAY	14.00	.00
US & MEX DENTAL= FAMILY	607.66	.00
US & MEX HEALTH = C	5,842.20	.00
US & MEX HEALTH = FAMILY	5,190.70	.00
US & MEX HEALTH = SP	898.80	.00
VSP - VISION FAMILY	602.88	.00
Net	<u>\$340,737.76</u>	

Workers' Comp		Gross Base
ANIMAL CONTROL OFFICERS	60.38	2,683.21
ATTORNEY- ALL & CLERICAL-	71.60	32,548.80
AUTO SERVICE/ REPAIR	215.79	7,734.57
BUILDING- NOC OPER BY	1,013.36	27,993.08
BUS COMPANY AND DRIVERS	152.66	2,765.60
CLERICAL OFFICE/ LIBRARY/ Electrician	266.64	111,101.14
60.68		1,932.40
FIREFIGHTERS & DRIVERS	3,675.28	104,410.67
GARBAGE/ ASH/ REFUSE	281.48	4,503.61
MUNICIPAL/ TOWN/ 82.64		4,722.62
PARKS- NOC ALL EMPLOYEES	589.25	19,007.41
POLICE OFFICERS	4,527.39	103,364.87
RECREATION- ALL EMPLOYEES/ 231.52		16,898.78
SEWAGE DISPOSAL/ PLANT	642.55	18,678.68
Street or Road Construction	1,934.44	24,089.82
WATERWORKS OPERATIONS	572.91	16,510.23
Total	<u>\$14,378.57</u>	

Direct Deposits	Amount
1st Bank Yuma	24,360.46
ACADEMY BANK	1,757.92
Bank of America	1,954.98
BBVA COMPASS	916.30
Charles Sch	200.00
Chase Bank	154,277.95
CHASE BANK CA	1,005.53
chase centro	1,036.31
Federal Credit Union	36,569.67
FF CREDIT UNION	1,945.38
FIREFIGHTER FIRST CREDIT UNION	3,538.72
GREEN DOT BANK	650.32
National Bank	2,080.19
Navy Federal	16,449.64
NetSpend Corporation DD	120.00
NORTH ISLAND CREDIT UNION	699.95
Sunbank	2,432.11
USAA FEDERAL SAVING	3,318.60
WASHINGTON FEDERAL	1,309.57
Wells Fargo	66,688.23
Total	<u>\$321,311.83</u>

Prepared by:  
Deborah Luna  
*DL*  
Date:

*C Cortes* 03-18-2020



City of San Luis

# Payment Register

From Payment Date: 3/16/2020 - To Payment Date: 3/19/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
93604	03/19/2020	Open			Accounts Payable	YUMA NURSERY SUPPLY	\$1,512.29		
93605	03/19/2020	Open			Accounts Payable	YUMA PRINTING & GRAPHIC DEPT.	\$781.13		
93606	03/19/2020	Open			Accounts Payable	YUMA SUN INC	\$2,509.52		
93607	03/19/2020	Open			Accounts Payable	ZOLL MEDICAL CORP	\$239,336.66		
93608	03/19/2020	Open			Accounts Payable	ZORO TOOLS INC	\$1,414.57		
Type Check Totals:									
1BYPAYABLE - 1st BY Accounts Payable Totals									
							89 Transactions	\$583,520.34	

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	89	\$583,520.34	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	<b>Total</b>	<b>89</b>	<b>\$583,520.34</b>	<b>\$0.00</b>

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	89	\$583,520.34	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	<b>Total</b>	<b>89</b>	<b>\$583,520.34</b>	<b>\$0.00</b>

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	89	\$583,520.34	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	<b>Total</b>	<b>89</b>	<b>\$583,520.34</b>	<b>\$0.00</b>

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	89	\$583,520.34	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	<b>Total</b>	<b>89</b>	<b>\$583,520.34</b>	<b>\$0.00</b>

Prepared By:  
*Maggie Dominguez*  
 Date: *Maggie D*  
 3/19/2020  
*C*

# Payment Register

From Payment Date: 3/16/2020 - To Payment Date: 3/19/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1BYPAYABLE - 1st BY Accounts Payable									
Check									
93520	03/19/2020	Open			Accounts Payable	BALSINO, PETER, M	\$6.85		
93521	03/19/2020	Open			Accounts Payable	CASTRO, ANGELICA	\$100.00		
93522	03/19/2020	Open			Accounts Payable	CHARGO PA, GURSTEL	\$26.95		
93523	03/19/2020	Open			Accounts Payable	FOP/ALC	\$345.00		
93524	03/19/2020	Open			Accounts Payable	SAN LUIS POLICE OFFICERS ASSOC	\$360.00		
93525	03/19/2020	Open			Accounts Payable	STANDARD INSURANCE COMPANY	\$8,516.61		
93526	03/19/2020	Open			Accounts Payable	SUPPORT PAYMENT CLEARINGHOUSE	\$3,618.25		
93527	03/19/2020	Open			Accounts Payable	UNITED WAY OF YUMA COUNTY INC.	\$14.00		
93528	03/19/2020	Open			Accounts Payable	UNITED YUMA FIRE FIGHTERS ASSOC	\$92.50		
93529	03/19/2020	Open			Accounts Payable	UNITED YUMA FIRE FIGHTERS- IAFF	\$1,000.00		
93530	03/19/2020	Open			Accounts Payable	CUEVAS, CHRISTIAN	\$62.50		
93531	03/19/2020	Open			Accounts Payable	EMAZON, JESUS	\$60.00		
93532	03/19/2020	Open			Accounts Payable	FRANCO LUNA, ROSSMART , FELIPE	\$66.00		
93533	03/19/2020	Open			Accounts Payable	GADSDEN ELEMENTARY SCHOOL	\$500.00		
93534	03/19/2020	Open			Accounts Payable	GARCIA, JESUS	\$42.00		
93535	03/19/2020	Open			Accounts Payable	GUTIERREZ, JUAN, F	\$1,150.00		
93536	03/19/2020	Open			Accounts Payable	JUAREZ, BENITO	\$28.00		
93537	03/19/2020	Open			Accounts Payable	LARA, OSCAR	\$150.00		
93538	03/19/2020	Open			Accounts Payable	MARKETING DESIGN AND PRINTING	\$197.58		
93539	03/19/2020	Open			Accounts Payable	MARTINEZ, JOSE ALFREDO	\$42.00		
93540	03/19/2020	Open			Accounts Payable	MECHO'S MOBIL WELDING	\$950.00		
93541	03/19/2020	Open			Accounts Payable	MEDINA, JOSE	\$44.00		
93542	03/19/2020	Open			Accounts Payable	RAMIREZ, FELIPE	\$84.00		
93543	03/19/2020	Open			Accounts Payable	RAMIREZ, TERESITA, D	\$60.00		
93544	03/19/2020	Open			Accounts Payable	RAMIREZ MUNGUIA, ARTURO, I	\$80.00		
93545	03/19/2020	Open			Accounts Payable	ROMERO ALVAREZ, RAUL, A	\$44.00		
93546	03/19/2020	Open			Accounts Payable	AIRGAS-WEST	\$1,652.44		
93547	03/19/2020	Open			Accounts Payable	APS/CLAIM #414-1352-AH	\$150.00		
93548	03/19/2020	Open			Accounts Payable	ARIZONA PARKS AND RECREATION	\$900.00		
93549	03/19/2020	Open			Accounts Payable	BENEFIT ADMIN SERVICES INT'L CORP	\$280.00		
93550	03/19/2020	Open			Accounts Payable	BLT ASPHALT LLC	\$1,056.45		
93551	03/19/2020	Open			Accounts Payable	BLT READY MIX CONCRETE LLC	\$1,642.14		
93552	03/19/2020	Open			Accounts Payable	BOUND TREE MEDICAL, LLC.	\$1,407.79		
93553	03/19/2020	Open			Accounts Payable	BTE BODY COMPANY INC	\$3,574.34		
93554	03/19/2020	Open			Accounts Payable	CENTURYLINK	\$6,647.43		
93555	03/19/2020	Open			Accounts Payable	CENTURYLINK	\$303.24		
93556	03/19/2020	Open			Accounts Payable	DESERT DOCUMENT SHREDDERS, LLC	\$70.00		
93557	03/19/2020	Open			Accounts Payable	DESERT VALLEY SERVICES, INC	\$941.53		
93558	03/19/2020	Open			Accounts Payable	DESERT VETERINARY CLINIC PLC	\$57.68		

# Payment Register

From Payment Date: 3/16/2020 - To Payment Date: 3/19/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
93559	03/19/2020	Open			Accounts Payable	DIAMONDBACK POLICE SUPPLY, INC.	\$2,114.56		
93560	03/19/2020	Open			Accounts Payable	EMPIRE MACHINERY	\$673.22		
93561	03/19/2020	Open			Accounts Payable	FACTOR SALES, INC.	\$305.57		
93562	03/19/2020	Open			Accounts Payable	FERRELLGAS, LP	\$69.36		
93563	03/19/2020	Open			Accounts Payable	FISHER CHRYSLER	\$2,244.35		
93564	03/19/2020	Open			Accounts Payable	FLEET SERVICES INC	\$4,020.70		
93565	03/19/2020	Open			Accounts Payable	HANSBERGER REGRIGATION & ELECTRIC CO	\$748.00		
93566	03/19/2020	Open			Accounts Payable	HEINFELD, MEECH & CO., P.C.	\$6,470.50		
93567	03/19/2020	Open			Accounts Payable	HILL BROTHERS CHEMICAL CO.	\$2,997.36		
93568	03/19/2020	Open			Accounts Payable	IPS GROUP INC	\$45,483.04		
93569	03/19/2020	Open			Accounts Payable	JAMES DAVEY AND ASSOCIATES	\$18,526.50		
93570	03/19/2020	Open			Accounts Payable	KTL&C, LLC.	\$315.05		
93571	03/19/2020	Open			Accounts Payable	KUSTOM SIGNALS, INC	\$444.81		
93572	03/19/2020	Open			Accounts Payable	LAWSON PRODUCTS INC.	\$950.30		
93573	03/19/2020	Open			Accounts Payable	LOOMIS	\$1,675.81		
93574	03/19/2020	Open			Accounts Payable	LOWE'S HIW, INC.	\$2,383.15		
93575	03/19/2020	Open			Accounts Payable	MOTION INDUSTRIES, INC.	\$579.02		
93576	03/19/2020	Open			Accounts Payable	NAVARRO, CAROLINE	\$100.00		
93577	03/19/2020	Open			Accounts Payable	NEXTCARE ARIZONA LLC	\$50.00		
93578	03/19/2020	Open			Accounts Payable	O'REILLY AUTO PARTS	\$99.18		
93579	03/19/2020	Open			Accounts Payable	ON TRACK OVERHEAD DOORS	\$296.08		
93580	03/19/2020	Open			Accounts Payable	ORTEGA, LUZ	\$75.00		
93581	03/19/2020	Open			Accounts Payable	PENN NEON SIGN CO., INC.	\$1,506.93		
93582	03/19/2020	Open			Accounts Payable	PITNEY BOWES INC.	\$80.45		
93583	03/19/2020	Open			Accounts Payable	POLAR ICE LLC	\$188.21		
93584	03/19/2020	Open			Accounts Payable	PRAETORIAN GROUP, INC	\$155,764.54		
93585	03/19/2020	Open			Accounts Payable	PRECISION ELECTRIC CO. INC.	\$6,741.60		
93586	03/19/2020	Open			Accounts Payable	RAY ALLEN MANUFACTURING, LLC.	\$941.85		
93587	03/19/2020	Open			Accounts Payable	REAL PURIFIED WATER LLC	\$28.81		
93588	03/19/2020	Open			Accounts Payable	REDBURN TIRE COMPANY	\$256.22		
93589	03/19/2020	Open			Accounts Payable	SAHRA	\$75.00		
93590	03/19/2020	Open			Accounts Payable	SAN LUIS WALK IN CLINIC, INC	\$1,175.00		
93591	03/19/2020	Open			Accounts Payable	SOUTH YUMA COUNTY LANDFILL	\$15,624.36		
93592	03/19/2020	Open			Accounts Payable	STANDARD PRINTING COMPANY, INC	\$2,093.07		
93593	03/19/2020	Open			Accounts Payable	STATE OF ARIZONA	\$6,000.00		
93594	03/19/2020	Open			Accounts Payable	STRYKER SALES CORPORATION	\$7,834.84		
93595	03/19/2020	Open			Accounts Payable	SUN STATE RECREATION CO.	\$1,097.60		
93596	03/19/2020	Open			Accounts Payable	THE HOME DEPOT	\$247.23		
93597	03/19/2020	Open			Accounts Payable	THOMSON WEST PUBLISHING CO.	\$1,652.98		
93598	03/19/2020	Open			Accounts Payable	ULINE, INC.	\$367.82		
93599	03/19/2020	Open			Accounts Payable	US POST MASTER	\$2,810.90		
93600	03/19/2020	Open			Accounts Payable	VAPEX ENVIRONMENTAL TECHNOLOGIES, LLC	\$1,689.68		
93601	03/19/2020	Open			Accounts Payable	WAXIE SANITARY SUPPLY	\$890.70		
93602	03/19/2020	Open			Accounts Payable	YUMA COUNTY PUBLIC HEALTH	\$3,080.00		
93603	03/19/2020	Open			Accounts Payable	YUMA FARM & HOME SUPPLY INC.	\$873.54		

# Payment Register

From Payment Date: 3/23/2020 - To Payment Date: 3/26/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1BYPAYABLE - 1st BY Accounts Payable									
Check									
93610	03/26/2020	Open			Accounts Payable	MECHO'S MOBIL WELDING	\$3,840.00		
93611	03/26/2020	Open			Accounts Payable	4 IMPRINT	\$991.46		
93612	03/26/2020	Open			Accounts Payable	ARIZONA MUNICIPAL RISK	\$125,574.00		
93613	03/26/2020	Open			Accounts Payable	ARIZONA PUBLIC SERVICE	\$62.50		
93614	03/26/2020	Open			Accounts Payable	B&H PHOTO & ELECTRONICS CORP.	\$2,209.16		
93615	03/26/2020	Open			Accounts Payable	BADILLA, GERARDO	\$150.00		
93616	03/26/2020	Open			Accounts Payable	BINGHAM EQUIPMENT CO	\$489.63		
93617	03/26/2020	Open			Accounts Payable	CENTURYLINK	\$1,337.31		
93618	03/26/2020	Open			Accounts Payable	FISHER CHRYSLER	\$2,510.27		
93619	03/26/2020	Open			Accounts Payable	PURCELL TIRE CO.	\$848.85		
93620	03/26/2020	Open			Accounts Payable	R&M ELECTRIC SUPPLY LLC	\$791.07		
93621	03/26/2020	Open			Accounts Payable	SPECTRUM BUSINESS	\$230.03		
93622	03/26/2020	Open			Accounts Payable	TRUCKMATES LLC	\$4,255.76		
93623	03/26/2020	Open			Accounts Payable	BTE BODY COMPANY INC	\$1,651.20		
93624	03/26/2020	Open			Accounts Payable	WILLDAN ENGINEERING	\$10,178.03		
Type Check Totals:							\$155,119.27		
1BYPAYABLE - 1st BY Accounts Payable Totals									

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	15	\$155,119.27	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	<b>Total</b>	<b>15</b>	<b>\$155,119.27</b>	<b>\$0.00</b>

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	15	\$155,119.27	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	<b>Total</b>	<b>15</b>	<b>\$155,119.27</b>	<b>\$0.00</b>

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	15	\$155,119.27	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	<b>Total</b>	<b>15</b>	<b>\$155,119.27</b>	<b>\$0.00</b>

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	15	\$155,119.27	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	<b>Total</b>	<b>15</b>	<b>\$155,119.27</b>	<b>\$0.00</b>

Prepared By:  
Maggie Dominguez  
Date: 3/26/20



## AGENDA ITEM REVIEW FORM

### Regular City Council Meeting

5. A.

**Meeting Date:** 04/08/2020

**Department Head:** Lizandro Galaviz, Director of Parks & Recreation, Parks & Recreation Department

**Submitted By:** Crystal Fragozo, Administrative Assistant, Parks & Recreation Department

**Action Requested:** Motion

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#### ITEM:

Discussion and possible action on any and all matters regarding the proposal of a contract between the City of San Luis and Diva Music, L.L.C., for musical performances for the 4th of July Celebration event.

**(Lizandro Galaviz, Director of Parks & Recreation)**

#### SUMMARY:

The City of San Luis has been known to have the best 4th of July Celebration within Yuma County for a couple of years. As the years go by, the 4th of July Celebration attracts thousands of people from surrounding cities as well as Mexico. This is one of the reasons the Parks and Recreation Department goes on and beyond to get the biggest and best musical performers to entertain our growing community each and every year. This year the 4th of July Celebration will be on Saturday, July 04, 2020, and the Parks & Recreation Department has been working very hard in getting the best entertainment for the community. Currently, the Parks & Recreation Department has a proposal for one of the best Rock en Español Band El Gran Silencio. El Gran Silencio is a Rock en Español band from Monterrey, Mexico who has been creating great music and may hits since the early 1990s. Some of their greatest hits include Chuntaros Style, Dormir Soñando, Circulo de Amor among many more. With such hits and their upbeat songs and enthusiastic performances, staff is confident that our community attending the 4th of July Celebration will have a great time and enjoy spending 4th of July once again with the City of San Luis. This band is sure to attract many people from Yuma County as well as Mexico and provide a spectacular show for all ages.

The Parks & Recreation staff would like to present this contract and rider as a potential musical performance for the upcoming 4th of July Celebration. Staff is also working and contacting other bands who may be able to participate in this celebration as well. Once the agreements from the other bands are received, staff will once again present them to Council for direction. Staff is open to any recommendations and direction from Council so that this 4th of July Celebration can be a great success and exciting for the community.

If Council decides to recommend moving forward with the musical guests mentioned above, staff would like to consider the promoter, Diva Music LLC, to be the sole source provider since they are the Authorized Agent/Business Manager for El Gran Silencio. Musical artists are unique. Therefore, under Purchasing Code §36.02 - Exclusive Services, where Diva Music LLC is the sole provider in booking this professional musical performer, other quotes or bidding is not required. Staff would request that City Council approve the contract between the City of San Luis and professional musical bands, El Gran Silencio, whose manager is Diva Music LLC for the 2020 Fourth of July Celebration.

The promoter is not asking for a deposit, therefore payment shall be completed and given until the day of the event.

As directed at the April 1, 2020, Work Session, the City Attorney will start contract negotiations as of the writing of this Agenda Item in light of the indeterminate end of the effects of the COVID-19 Pandemic.

**RECOMMENDATION / SUGGESTED MOTION:**

**Suggested motion to be provided at the time of the meeting.**

Contract negotiation to start as of the writing of this Agenda Item in light of indeterminate end of the effects of the COVID-19 Pandemic.

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**Fiscal Impact**

<b>IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:</b>	YES
<b>CITY/STATE/FEDERAL FUNDS:</b>	CITY
<b>TOTAL:</b>	\$15,000.00
<b>BUDGETED AMOUNT:</b>	Budgeted for Fiscal Year 2020-21
<b>AVAILABLE AMOUNT TO TRANSFER:</b>	N/A
<b>ACCT NAME &amp; GL#/REMAINING BALANCE BEFORE PURCHASE:</b>	Special Services - 100-145-80005
<b>FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):</b>	
Fiscal impact as described above.	

---

**Attachments**

Band Contract - 4th of July Celebration 2020  
Band Rider - 4th of July Celebration 2020  
Exclusive Service / Sole Source Request  
Invoice

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**MUSICAL GROUP/ARTIST  
PERFORMER AGREEMENT**

Agreement made as of the **12th day of February, 2020** between the parties identified below. The Employer listed below agrees to hire the below identified Artist to perform and the Artist agrees to provide such performance services under the following terms and conditions:

**Artist:** EL GRAN SILENCIO

**Employer:** CITY OF SAN LUIS ARIZONA

**Address:** 1090 EAST UNION STREET, P.O. 1170, SAN LUIS, AZ 85349

**Phone:** (928) 341-8535

**Place of Performance:** CITY OF SAN LUIS AZ

**Address:** TBD

**Dates of Performance:** JULY 4TH, 2020.

**Time of Perf./Set Length:** TBD

**Load In/Sound Check Time:** TBD

**Payment (Guaranteed):** \$15,000 USD ALL IN

**Percentage of Ticket Sales:** NONE

**Club (%) of Merchandise:** NONE

**Backline Provided By: CITY OF SAN LUIS AZ**

**Sound System Provided By: CITY OF SAN LUIS AZ**

**Free Tickets/Guest List # 10 IF NECESSARY**

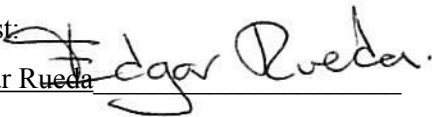
**Employer is to provide the Artist with juice or soda, twenty four (24) bottles of water, and food according to the artist's hospitality requirements. Towels if available.**

Additional Terms:

Employer shall give no less than fourteen (14) days notice to band of cancellation of performance or employer agrees to pay band as liquidated damages either one-half (1/2) of the guaranteed fee or \$500 per band member, whichever is the greater.

Employer shall be responsible for all matters pertaining to the promotion and production of the scheduled performance including but not limited to venue rentals, security and advertising.

Employer agrees to reasonably promote the performance through its usual course of promotion and advertising efforts.

For Artist: Edgar Rueda  
  
Authorized Representative  
Printed Name: \_\_\_\_\_

For Employer: Tadeo Azael De La Hoya  
Authorized Representative  
Printed Name: \_\_\_\_\_

For Employer: Kay Marion Macuil  
Authorized Representative  
Printed Name: \_\_\_\_\_

For Employer: Sonia Cornelio  
Authorized Representative  
Printed Name: \_\_\_\_\_

**\*Employer agrees to return signed copy via regular mail or fax to Manager, no later than thirty (30) days before performance date.**



**EL GRAN SILENCIO**  
**SONIDO ADRENALINA**

## **RIDER TECNICO EL GRAN SILENCIO 32 CANALES**

La siguiente informacion debe ser revisada por personas involucradas directamente con el evento. Aqui contiene los detalles y requerimientos que se necesitan para el show de EL GRAN SILENCIO. Este rider esta elaborado para la perfecta realizacion del show de la banda,cualquier omision por parte del empresario o contratante respecto a cualquier punto de este rider se entendera como tal aceptacion del mismo.

Cualquier duda o comentario,revision de algun punto de este rider ,favor de dirigirse con la persona encargada de produccion de EGS . Todos los puntos en este documento deberan ser revisados y aceptados por el encargado de produccion de EGS.

**Para ello por favor enviar lo mas pronto posible a los siguientes mails.**

**DANIEL RUIZ**

**OP. DE AUDIO/PRODUCCION**

[Daniel\\_martelotto@hotmail.com](mailto:Daniel_martelotto@hotmail.com)

[sdubpro@icloud.com](mailto:sdubpro@icloud.com)

[sdubproducciones@gmail.com](mailto:sdubproducciones@gmail.com)

**CEL:8112458998**

**EDGAR RUEDA**

**MANAGER**

[ruedaedgar@hotmail.com](mailto:ruedaedgar@hotmail.com)

**CEL:8184614037**

**El incumplimiento por parte del contratante y/o sus asociados de este Rider Técnico y de Producción podrá llevar a la suspensión y/o cancelación parcial o total de espectáculo sin perjuicio ni responsabilidad alguna para EL GRAN SILENCIO.**

## PRUEBA DE SONIDO

EGS requerirá de una prueba de sonido de 2 horas como mínimo antes de cada presentación. 1 hora para los técnicos y una hora con la banda. Esta prueba se realiza una vez todos los elementos de producción estén funcionando y en perfecto orden. Solamente EL CONTRATANTE, su personal y/o personal inmueble podrán estar en el área de la presentación durante la prueba.

**\*\*\* HIELERA CON AGUA, REFRESCOS 12 COMIDAS CALIENTES PARA LOS TÉCNICOS y MUSICOS DURANTE LA PRUEBA DE SONIDO (IMPORTANTE)\*\*\***

PA

SOLO SE PERMITIRA LA UTILIZACION DE SISTEMAS LINE ARRAY  
CANTIDAD POR LADO DEPENDIENDO LA CANTIDAD DE GENTE

Equipos sugeridos

DAS Audio Aero 40A / MeyerSound Leo MILO / d&b J8 / L Acoustics

CONSOLA PA CON ORDEN DE PREFERENCIA

YAMAHA CL5 CON DOS RIOS(estos puestos en el escenario) ,  
PM5D,M7CL

CONSOLA MONITORES

**LOS MONITORES SE HACEN DESDE SALA,TENER 12 RETORNOS EXCLUSIVOS PARA LOS ENVIOS EN EL SNAKE,DE SALA A MONITORES**

IEM, Monitores, Accesorios !

(10) Monitores de Piso. MeyerSound MJF212/ LAcoustic / d&b.

(2) Sidefills con subs por lado A 3 VIAS

(1) Sub para drummer “2x18 sin excepción” MAS 1 medio de 15”(drumfill)

(2) Shure PSM1000 con sus inears (4 mezclas ) o 04 INEARS PSM900 CON  
AUDIFONO SHURE SE215-SE535( **IMPORTANTE**) Y ANTENAS .

(2) Shure UHF-R SM 58 Wireless (3) INALAMBRICOS PARA INSTRUMENTO  
BODY CON MICROFONO BETA98HC o SIMILAR (**IMPORTANTE**)

Ver Input List para la cantidad y modelos de bases y micrófonos.

**\*IMPORTANTE\***: 20 BOOM STANDS en buenas condiciones 6 SHORT STANDS

**ESTOS “MIC Y STANDS” SON SOLO PARA EL USO DE EGS .POR FAVOR  
USAR OTRAS LÍNEAS DE MICRÓFONOS Y STANDS PARA LOS OTROS  
ARTISTAS.**

## REQUERIMIENTOS DE TARIMA TARIMA

Mínimo 12 x 10 mts a una altura mínima de 1.60mts'. La superficie debe estar nivelada, plana y firme. El frente de la tarima debe tener cortina negra. Debe haber al menos dos escaleras fuertes y con pasamanos. Debe tener valla de seguridad a los lados y atrás de la tarima. Un techo que cubra toda la tarima. !

TARIMA FOH ! Una area 4.80 x 4.80. Los primeros 2.40mts para consola de audio a 30 cm)el resto para

consola de luces y video a 50 cm altura. Completamente con valla de seguridad.!

### SOBRE TARIMA DE MONITORES !

Una extensión de la tarima de 3.60 x 3.60mts a la misma altura de la tarima. Esta del lado derecho del escenario viendolo de frente Este área es únicamente para la mesa de monitores, para shows al aire libre debe tener techo. Necesitamos 110v en el area de monitores.

### ÁREA DE TRABAJO

Una extensión de la tarima de 3.60 x 3.60mts a la misma altura de la tarima. Este área es únicamente para el equipo de EGS y sus técnicos. Para shows al aire libre debe tener techo, también debe contar con valla de seguridad. Necesitamos 110v en el area de trabajo.

### SOBRE TARIMAS

Total de 3 sobre tarimas. Un sobre tarima para la batería de 2.44 x 2.44mts x30 cm de altura localizada al centro de la tarima con escalera. Un sobre tarima para los vientos metales 2.44 x 2.44 x 50 cm de altura. Una sobre tarima para la percusión de 2.44 x 2.44 x 50 cm de altura. Las sobre tarimas deben estar niveladas y sólidas, cubiertas con cortina negra. Para festivales las sobre tarimas deben tener ruedas. **(USO EXCLUSIVO EGS)**

### VIDEO:

01 pantalla de 4 mts de altura x 6 mts de ancho de 8 mm reales al centro Con su distribuidor de video localizado en el house a lado de la consola de sala, con cable hdmi 15 mts

01 cctv con dos camaras una en escenario y una de frente, con switcher y operadores , salida hdmi formato(720p60,720p50,1080p30,1080i59.94,1080i50) o video compuesto (rca) esto va directo a la computadora de video de EGS.

**(EL VIDEO ES PARTE IMPORTANTE DE EL SHOW DE EL  
GRAN SILENCIO ,ASI QUE SERA DE SUMA IMPORTANCIA  
CONTAR CON LA PANTALLA Y DEMAS EQUIPO)**

## **BACKLINE DE USO EXCLUSIVO PARA EL GRAN SILENCIO.**

El backline debe que estar en buen estado y será usado únicamente por El Gran Silencio. Es necesario que esté listo 2 horas antes de la prueba de sonido. Deben tener equipos de repuestos de la misma calidad por si algún equipo no esta operable.

### **DRUMS**

• **YAMAHA Recording ,maple custom,absolute hibryd custom (parches de aceite)(NO PARCHES BLANCOS)**

**22" Bombo (CON PEDAL DOBLE DW )**

• **10" Tom ,14" Floor, Tom 16" Floor Tom**

• **1 Snare 14**

. **1 pedal doble dw**

• **2 bases para Snare**

• **6 "Boom stands" en buenas condiciones.**

• **1 Hi-Hat Stand**

• **1 alfombra y 1 Silla para batería**

**01 SET DE PLATILLOS PAISTE 01crash 16" , 01 crash 18" ,01 ride 22" ,01 china16" ,01 platillos de hihat 14**

### **BAJO**

• **1 Amplificadores Ampeg SVT-4 PRO •**

**1 Caja de bocinas Ampeg SVT-810**

### **GUITARRAS**

• **01 Amplificador Fender Deville 2x12" o 4x10" "sin excepción"**

• **01 Amplificador JC120 "sin excepción"**

### **PERCUSION**

**01 set de congas (conga quinto tumba) lp galaxy o palladium con base**

**01 bongoes con base1 set de timbales tito puente con base (y cuerno para cencerros)**

**01 tom de piso 16" con patas altas**

**02 bases de boom para platillo**

**01 platillo crash de 16" paiste zildjian**

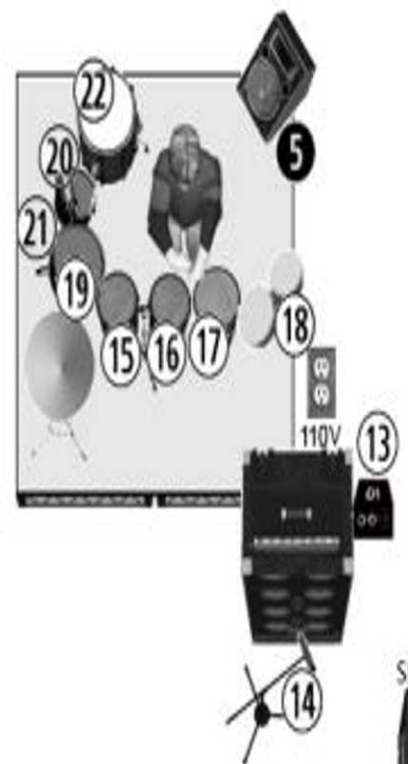
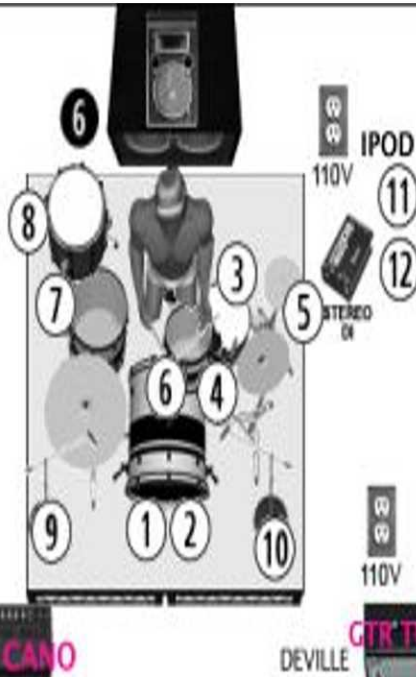
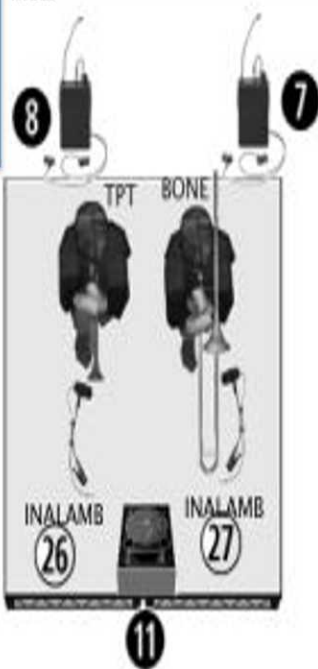


## INPUT LIST EGS 32 CANALES

CANAL	<b>EL GRAN SILENCIO</b>	MICROFONO
1	KICK IN	BETA 91
2	KICK OUT	BETA 52
3	SNARE UP	BETA 57
4	SNARE DOWN	SM81-SM57
5	HH	SM81
6	1	SM57-BETA56-604
7	2	SM57-BETA56-604
8	3	SM57-BETA56-604
9	OH L	SM81
10	OH R	SM81
11	IPOD L	XLR+D.I.
12	IPOD R	XLR+D.I.
13	BASS LINE	XLR+D.I.
14	BASS MIC	BETA 52-602
15	CONGA L	SM57-BETA56-604
16	CONGA C	SM57-BETA56-604
17	CONGA R	SM57-BETA56-604
18	BONGOES	SM57-BETA56-604
19	TIMBAL H	SM58
20	TIMBAL L	SM58
21	TOYS	SM81
22	TOM PISO	SM57-BETA56-604
23	GTR CANO	609-KSM32-SM57
24	GTR TONY	609-KSM32-SM57
25	ACORDEON	INALAMB BETA98HC
26	TROMPETA	BETA98HC(INALAM) o SM57
27	TROMBON	BETA98HC(INALAM) o SM58
28	VOZ ACORDEON	UHF BETA58
29	VOZ CANO	UHF BETA58
30	VOZ TONY	UHF BETA58
31	VOZ BASS	SM58
32	SPARE	SM58

**ESTA LISTA DE CANALES COMO MICROS Y BASES SERA DE USO EXCLUSIVO DE EL GRAN SILENCIO NO SE COMPARTIRA NADA, SI REQUIEREN SU USO PARA OTRAS BANDAS FAVOR DE HABLAR CON EL ENCARGADO DE PRODUCCION.**

Inear

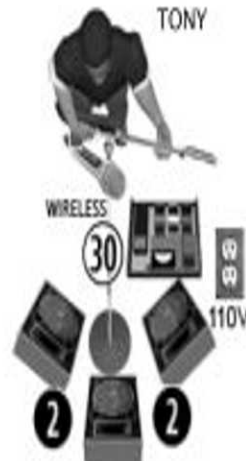
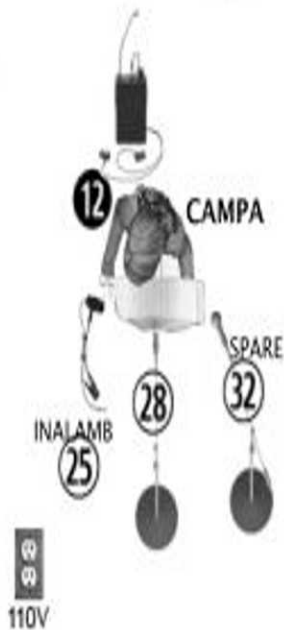


GUITAR TECH

SIDEFILL

BONE

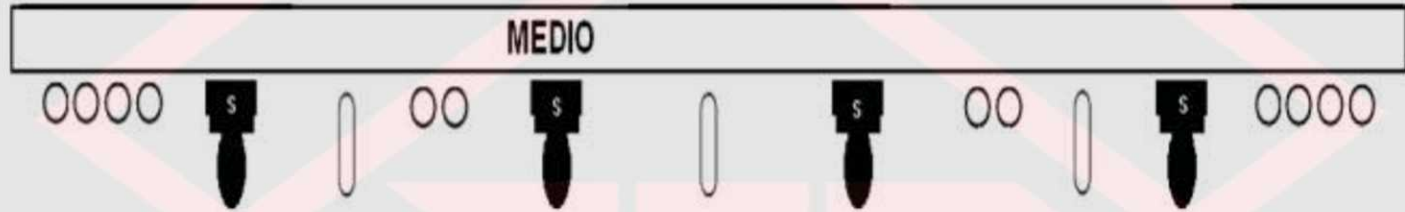
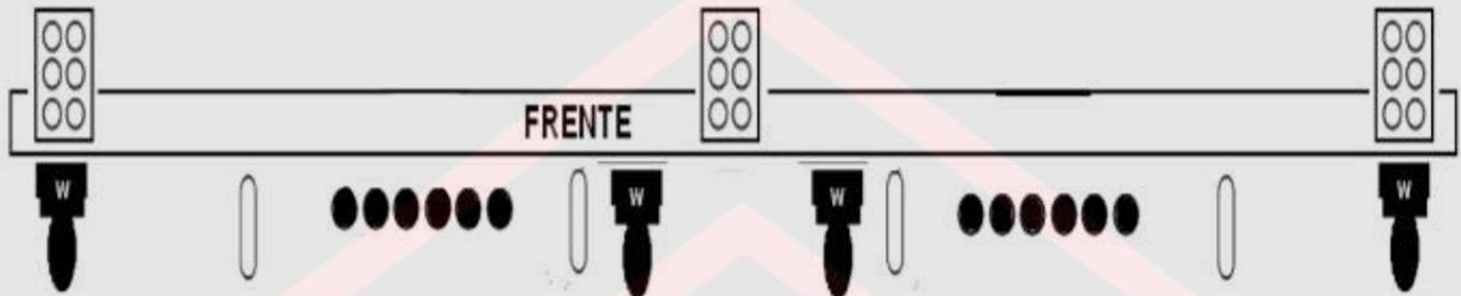
10



SIDEFILL

9

L. KICK IN	11. IPOD L	21 TOTS	31 VOZ WIWA	MIX 1-WIWA BASS	MIX11-PISO METALES
R. KICK OUT	12. IPOD R	22 FLOOR TOM	32 SPARE	MIX 2-TONY VOZ/GTR	MIX12-INEAR ACORDEON
L. SN UP	13. BASS LINE	23 GTR CANO		MIX 3-CANO VOZ/GTR	MIX13-INEAR BASS
L. SN DOWN	14. BASS MIC	24 GTR TONY		MIX 4-CAMPA ACORDEON	
L. HH	15. CONGA L	25 ACORDEON		MIX 5-PALMAZ PERCUS	
L. TOM1	16. CONGA C	26 TROMPETA		MIX 6-BATERIA	
R. TOM2	17. CONGA R	27 TROMBON		MIX 7-TROMBON INEAR	
L. TOM3 o RIDE	18. BONGOES	28 VOZ CAMPA		MIX 8-TROMPETA INEAR	
L. OH L	19. TIMBAL H	29 VOZ CANO		MIX 9-SIDEFILL BASS	
R. OH R	20. TIMBAL L	30 VOZ TONY		MIX10-SIDEFILL ACORDEON	



1200 SPOT	BRUTS 6 LAMP.	PAR LED	PAR 64 1000W
2000 WASH	MINI BRUTS 4 LAMP	LUZ DE RECORTE 36.26 LEKKOS	

elgransilenciotv



**SONIDO ADRENALINA**



# City of San Luis

## Parks & Recreation Department

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Recreation Youth Center Cultural Center Aquatic Center Parks

### Exclusive Service/Sole Source Request

February 26, 2020

To: Monica Castro, Finance Director  
Angelica Cifuentes, Procurement and Budget Compliance Officer

From: Louie Galaviz, Parks and Recreation Director  
Maria Angelica Roldan, Asst. Parks and Recreation Director

RE: Contract with Diva Management LLC (Authorized Agent/Business Manager for El Gran Silencio)

Requesting under §36.02 if there is one firm, company, or individual capable of providing the service or commodity, and that service or commodity cannot be acquired from others, those services or commodities can be acquired without bidding. Since there is no requirement of bidding pursuant to this section, a waiver by Council when it approves such a purchase is not required. It is appropriate that there be a written explanation explaining why quotes were not obtained. Because this is a unique service, because if one wishes a concert performance from these particular performing artists, it is something that cannot be acquired from others, bidding would serve no purpose other than unnecessary time, expense, and effort on the part of city staff. This memo is offered as that explanation.



Louie Galaviz

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Parks and Recreation Director

**Diva Music LLC****INVOICE**

3807 Deer Run Drive  
 Idaho Falls, ID 83401

INVOICE #0118-01  
 DATE: 2/26/2020

**TO:**

City of San Luis  
 Parks & Recreation Department  
 1015 N. Main Street  
 San Luis, AZ 85349  
 (928) 341-8535

MANAGER	P.O. NUMBER	REQUISITIONER	CONTACT PERSON	EVENT DATE	TERMS
Diva Music LLC	N/A	Parks & Recreation Dept.	Angelica Roldan	July 04, 2020	Due on receipt

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	Entertainment performance payment requested for El Gran Silencio, professional entertainers participating in the 2020 Fourth of July Celebration on Saturday July 04, 2020 at the Joe Orduño Park. Payment is due on the day of the event, Saturday, July 04, 2020.	\$15,000.00	\$15,000.00

SUBTOTAL	\$15,000.00
SALES TAX	\$0.00
SHIPPING & HANDLING	n/a
TOTAL DUE	\$15,000.00

Make all checks payable to Diva Music LLC.

**THANK YOU FOR YOUR BUSINESS!**



## AGENDA ITEM REVIEW FORM

### Regular City Council Meeting

5. B.

**Meeting Date:** 04/08/2020

**Department Head:** Lizandro Galaviz, Director of Parks & Recreation, Parks & Recreation Department

**Submitted By:** Crystal Fragozo, Administrative Assistant, Parks & Recreation Department

**Action Requested:** Motion

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#### ITEM:

Discussion and possible action on any and all matters regarding a contract with Lantis Productions, Inc., for a fireworks presentation during the 4th of July Celebration. **(Lizandro Galaviz, Director of Parks & Recreation)**

#### SUMMARY:

The City of San Luis, Parks & Recreation Department, has been working with Lantis Productions, Inc., for many years in using their services for the fireworks presentation at the 4th of July event. For over 10 years, Lantis has provided us with exceptional service and has helped make our event a memorable one for all of our residents. Lantis has been in the business since 1945 and has a national reputation. Pyrotechnics, by their very nature, are explosive and extremely dangerous devices that should only be handled by trained and experienced professionals. The City of San Luis knows of Lantis Productions, Inc., and has a long-standing proven track record with them. The amount that is being spent is less than \$35,000.00 and is within the range of the San Luis City Code-Purchasing Section 36.01(D). This section provides in part that a written explanation can be maintained with the purchasing documents explaining why quotes were not obtained. Because this is a unique and dangerous service and it would be unwise to deal with an unknown provider. This is why staff would like to inform the City Council the reason why Parks & Recreation is not seeking three (3) quotes for fireworks providers with the purchasing documents.

As directed at the April 1 Work Session, the City Attorney will start negotiations as of the writing of this Agenda Item in light of the indeterminant date of the COVID-19 Pandemic.

#### RECOMMENDATION / SUGGESTED MOTION:

**Suggested motion will be provided at the time of the meeting.**

Negotiations will start as of the writing of this Agenda Item in light of the indeterminate end to the effects of the the COVID-19 Pandemic

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#### Fiscal Impact

<b>IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:</b>	YES
<b>CITY/STATE/FEDERAL FUNDS:</b>	CITY
<b>TOTAL:</b>	\$20,400.00
<b>BUDGETED AMOUNT:</b>	Budgeted for Fiscal Year 2020
<b>AVAILABLE AMOUNT TO TRANSFER:</b>	N/A

**ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:** Special Services -  
100-145-80005

**FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):**

Fiscal impact as described above. This expense was budgeted within the Recreation Department budget for Fiscal Year 2020-21 which is currently in progress.

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**Attachments**

Lantis Fireworks Contract 2020

Lantis Fireworks Invoice 2020

Purchasing Code Memo - 4th of July Celebration Fireworks

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50%/50%

Show: 20071

**FIREWORKS DISPLAY CONTRACT AND PURCHASE ORDER**

**THIS CONTRACT, entered into on February 20, 2020 and between LANTIS PRODUCTIONS, INC. (a Utah corporation hereinafter referred to as LANTIS), and San Luis of Arizona (hereinafter referred to as CLIENT).**

**WITNESSETH: LANTIS agrees to furnish the CLIENT, in accordance with the terms and conditions hereinafter set forth, a Fireworks Display Show as per our proposal made a part hereof, including the services of a licensed and trained Pyro technician to take charge of and fire the Display.**

**CLIENT shall pay LANTIS the sum of Twenty Thousand Four Hundred and No/100 (\$20,400.00) DOLLARS, in United States Currency, according to the following terms and conditions:**

<b>1. Due upon execution of contract</b>	<b>\$ 10,200.00</b>
<b>2. Due ten days prior to the show</b>	<b>\$ 10,200.00</b>
<b>Total:</b>	<b>\$ 20,400.00</b>

**All sums due herein shall be mailed directly to the corporate offices of Lantis Productions Inc., P.O. Box 491, Draper, Utah 84020, unless otherwise directed in writing.**

**Note: Balance due at time of show must be given to the authorized representative of LANTIS before said show will be commenced.**

**The said display is hereby scheduled to be performed on July 4, 2020. The display may be cancelled by CLIENT up to ten (10) days before display's date. At this time only, the cost of the set pieces (if applicable) and permit fees will be paid for by CLIENT. If for reasons other than adverse weather conditions the display shall be cancelled within the ten (10) days prior to the show date, the CLIENT agrees to pay an amount equal to one-half of the total contract amount as a cancellation fee.**

**If the scheduled presentation of the show is delayed due to adverse weather conditions, or other circumstances beyond the reasonable control of either LANTIS or CLIENT, each shall bear an equal share (i.e., 50%) of all "out-of-pocket" expenses incurred by LANTIS due to the delay. Such expenses shall include, but shall not be limited to, additional lodging, meals, Pyro technician fees, permits, vehicle rentals, and equipment rentals (if any) incurred by authorized representatives of LANTIS necessary to present the show.**

**CLIENT hereby agrees that any show so delayed must be presented within 10 calendar days of the originally scheduled date without incurring additional expenses except as detailed in the paragraph above. If the presentation of the show is delayed beyond ten (10) calendar days from the originally scheduled date, this contract shall be subject to renegotiation between LANTIS and CLIENT.**

**CLIENT agrees to provide and furnish a suitable place to display the said fireworks. LANTIS, on behalf of CLIENT, will secure all required state and/or local fireworks permits. Any required marine permits will be obtained by LANTIS on behalf of the CLIENT. CLIENT will obtain any required event permits, and will arrange for any security bonds as required by law in CLIENT'S community when necessary. CLIENT agrees to furnish necessary and adequate police and/or private security, fire and other necessary protection for proper crowd control, auto parking control, and proper security around the designated safety area during the set-up, during firing, and for a minimum of thirty minutes following show completion.**

**Any vehicles or personal property located within the designated safety area shall be removed at the CLIENT'S Expense. Any damage or destruction of vehicles or personal property left remaining in the designated safety area shall be the sole responsibility of the CLIENT.**

**CLIENT hereby acknowledges and agrees that the LANTIS Pyro technician, the CLIENT, or Local Fire Authority, shall have the right to delay the start of, or terminate the firing of, the Fireworks Display Show if, in any one of the individuals' reasonable judgment, unsafe conditions exist as detailed in the LANTIS Safety Procedures Manual, NFPA 1123 Guidelines, or other applicable local law or regulation.**

**LANTIS shall provide insurance coverage for the following amounts and specified risks only:**

**Bodily Injury and Property Damage, including Product Liability of \$2,000,000.00.**

**Under the provisions of our insurance coverage, this protection shall be extended to the CLIENT and additional insured only upon receipt by LANTIS of a properly executed original copy of this contract.**

**It is agreed that this contract shall be governed by the laws of the State of Arizona. Should any legal action be brought to enforce or interpret the terms or provisions of this Contract, any court of competent jurisdiction shall be proper venue for such an action. Interest at 2% per month (AN ANNUAL PERCENTAGE RATE OF TWENTY FOUR PERCENT PER ANNUM A.P.R. 24%) will be charged on all accounts past due, and the Client agrees to pay the same. If any legal action is brought to enforce or interpret the terms or provision of this Contact, the prevailing party shall be entitled to reasonable attorney's fees and costs in addition to any other relief they may be entitled to.**

**It is further agreed that nothing in this Contract shall be construed as forming a partnership, the parties hereto being severally responsible for their own separate debts and obligations, and neither party shall be held responsible for any agreement not stated in this Contract. The parties hereto do mutually and severally guarantee the terms, conditions and payments of this Contract and these articles shall be binding on the parties themselves and on their heirs, executors, administrators, successors and assigns. CLIENT further warrants that the signature affixed hereto on their behalf is properly authorized to execute such documents and incur such obligations on behalf of the CLIENT. CLIENT further agrees that none of the provisions of this contract may be changed or modified in any way without the express written permission of LANTIS.**

**Additional Provisions:**

**IN WITNESS WHEREOF, the parties hereto, by and through their duly authorized agents, have set their duly authorized signatures and seals the dates and places indicated below.**

**LANTIS**

**Executed on behalf of LANTIS PRODUCTIONS INC. on February 20, 2020 at Fairfield, UT.**

**Lantis Productions Inc.**

by:   
\_\_\_\_\_ **Kenneth L. Lantis, President**

**CLIENT**

**Executed on behalf of \_\_\_\_\_ this day of \_\_\_\_\_, 2020  
at,**

by: \_\_\_\_\_

Title: \_\_\_\_\_

# CLIENT COMMUNICATIONS DATA

Lantis Productions Inc.

Show 20071

Please provide requested information to assure constant and immediate communication with Lantis Productions Inc. Fairfield, Utah and the Show Sponsor.

Show Sponsor: San Luis

Billing Address: P.O. Box 7740, 1090 East Union Street, San Luis, AZ 85349

Show Date: July 4, 2020      Approximate Time: 10:30 PM      Length of Show: 20 min

Show Location:      Joe Orduno Park  
                                 965 North Park Ave.  
                                 San Luis, Arizona 85349

Lantis Productions representative should contact the following person or persons for instructions:

Primary Contact

2<sup>ND</sup> Alternate

Louie Galaviz

Hank Green

Name

Name

P.O Box 1170

P.O. Box 1170

Address

Address

San Luis, Arizona 85349

San Luis, Arizona 85349

City, State, Zip

City, State, Zip

Phone Office 928-341-8535

Phone Office 928-446-1535

Home \_\_\_\_\_

Home \_\_\_\_\_

Cell 928-919-8613 \_\_\_\_\_

Cell \_\_\_\_\_

Specific Address of Display Site:

Joe Orduno Park  
965 North Park Ave.  
San Luis, Arizona 85349

Routing to Location from Major Highway:

1-8 to 16<sup>th</sup> street. Take a left on 16<sup>th</sup> St. to Ave B. Take left on Ave B- all the way to San Luis. Take left on Juan Sanchez Blvd. Take Left into Joe Orduno Park.

**Extremely Important      Nearest Airport:**

**Yuma International Airport**

Approximate Distance: 20 miles Miles

**Additional Comments.** \_\_\_\_\_ **Use: reverse side if needed.**

**INSURANCE CERTIFICATE REQUISITION**  
**Lantis Productions Inc**

Show: 20071

Client Name: San Luis

Address: P.O. Box 7740, 1090 East Union Street, San Luis, AZ 85349

Display Date: July 4, 2020

Approximate Time: 10:30 PM

Location of Display: Joe Orduno Park  
965 North Park Ave.  
San Luis, Arizona 85349

Exact Names of those to be insured: City of San Luis

Name of Site Property Owner: City of San Luis

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Insurance Certificate is to be issued to: City of San Luis

Title: Parks & Rec Director      Phone: 928-341-8535

Address: P.O. Box 7740, 1090 East Union Street, San Luis, AZ 85349

**This form must be returned with your signed contract in order for the Insurance Certificate to be processed. Our Insurance Carrier requires that we have this form in addition to the signed contract prior to the Certificate being issued and the coverage extended to the show sponsor(s).**

**The Insurance Carrier also requires that a diagram of the display show site and a description of the surrounding properties be submitted before the show. Please attach this diagram to this form. If you have any questions, please contact our Corporate Office at 1-800-443-3040 8 a.m. to 5 p.m. Mountain Time.**

# **REQUEST FOR DIAGRAM OF FIRING AREA**

**Lantis Productions Inc.**

Show: 20071

Dear Customer: San Luis

**In an effort to better understand and plan for your fireworks display show, it is of the utmost importance that you supply our office with a diagram or map of the proposed display site and the surrounding areas in all directions.**

**The map should show distances (in feet) from spectators and parking areas as well as buildings wires and overhead obstructions. We need to receive this information before we can apply for permits and insurance.**

**Preparation and planning can bring out the best in a fireworks display. It can also reduce accidents. Thank you for your cooperation and attention to this matter!**

**Lantis Productions Inc.**



**LANTIS**  
Fireworks & Lasers

# Lantis Fireworks & lasers

P.O. Box 491  
Draper, Utah 84020  
801-768-2255 fax 801-768-2433

Invoice No. **20071**

## INVOICE

### Customer

Name San Luis  
Address 965 North park Ave  
City San Luis State AZ Zip 85349  
Phone 928.341.8535

Date 2/20/2020  
Order No. \_\_\_\_\_  
Rep Ken  
FOB \_\_\_\_\_

Qty	Description	Unit Price	TOTAL
1	Display Show	\$20,400.00	\$20,400.00
<p><b>Please reference the invoice number when making your payment.</b></p> <p><b>Thank you!!!!</b></p>			

### Payment Details

- Cash
- Check
- Credit Card

Name \_\_\_\_\_  
CC # \_\_\_\_\_  
Expires \_\_\_\_\_

SubTotal	\$20,400.00
Shipping & Handling	\$0.00
Taxes	State
<b>TOTAL</b>	<b>\$20,400.00</b>

Office Use Only

Thank You

Date: February 21, 2020

To: Monica Castro, Finance Director  
Angelica Cifuentes, Purchasing Agent

From: Kay Marion Macuil, City Attorney

Copy: L. Galaviz, Parks and Recreation Director

Re: Contract with Lantis Productions, Inc. in the Amount of \$20,400.00  
For the 4<sup>th</sup> of July Fire Works 2020

The attached Contract with Lantis Productions, Inc. and its attachments are submitted for installment payments as directed in the contract.

The Parks and Recreation Department did not solicit 3 written quotations because:

Fireworks are explosive and dangerous by nature. Only trained professionals should handle fireworks. Lantis Productions, Inc. has been in the business since 1945 and has a national reputation. San Luis has contracted with Lantis Productions for more than 10 years without a safety incident. It would not be prudent to deal with an unknown provider for this inherently dangerous service.

The San Luis City Code-Purchasing Section 36.01(D) States:

*\$15,000.00 to \$34,999.99. Whenever any contemplated purchase for the sum of at least \$15,000 but not more than \$35,000 the requisitioning department with the assistance of the purchasing department shall solicit three written quotations (inclusive of all cost) from vendors and submit them to the purchasing department, for awarding to the lowest responsive quote. If three written quotations cannot be obtained, documentation showing vendors contacted that did not offer price quotations, or **explaining why price quotations were not obtained shall be maintained with the purchasing documents.** (Bolding added for emphasis).*

This memo serves as the explanation why the Parks and Recreation Department did not solicit 3 quotes.



## AGENDA ITEM REVIEW FORM

### Regular City Council Meeting

5. C.

**Meeting Date:** 04/08/2020

**Department Head:** Lizandro Galaviz, Director of Parks & Recreation, Parks & Recreation Department

**Submitted By:** Crystal Fragozo, Administrative Assistant, Parks & Recreation Department

**Action Requested:** Motion  
Public Hearing

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#### ITEM:

Public hearing followed by discussion and possible action on any and all matters regarding the recommendation of a Special Event Liquor License Application to the Arizona Department of Liquor Licenses and Control to authorize the San Luis Frontera Rotary Club to sell alcohol at the 4th of July Celebration to be held on Saturday, July 4, 2020. **(Lizandro Galaviz, Director of Parks and Recreation)**

- A. Open public hearing
  - 1. Presentation by staff and/or applicant
  - 2. Call to the public on this item
- B. Close public hearing
- C. Action on Special Event Liquor License Application to the Arizona Department of Liquor Licenses & Control

#### SUMMARY:

The San Luis Frontera Rotary Club wishes to sell alcohol at the 4th of July Celebration to be held on Saturday, July 4, 2020, from 4:00 p.m. to 2:00 a.m. at the San Luis Joe Orduño Park.

#### RECOMMENDATION / SUGGESTED MOTION:

**A. I MOVE TO OPEN PUBLIC HEARING.**

- 1. Presentation by staff and/or applicant
- 2. Call to the public on this item

**B. I MOVE TO CLOSE PUBLIC HEARING**

**C. I MOVE TO RECOMMEND APPROVAL TO THE ARIZONA DEPARTMENT OF LIQUOR LICENSES AND CONTROL THE SPECIAL EVENT LIQUOR LICENSE APPLICATION FOR THE SAN LUIS FRONTERA ROTARY CLUB AS PRESENTED**

N/A

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#### Fiscal Impact

<b>IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:</b>	NO
<b>CITY/STATE/FEDERAL FUNDS:</b>	N/A
<b>TOTAL:</b>	N/A
<b>BUDGETED AMOUNT:</b>	N/A
<b>AVAILABLE AMOUNT TO TRANSFER:</b>	N/A

**ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A**

**FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):**

There is no associated fiscal impact with this item.

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**Attachments**

Application for Special Event License - COSL 4th of July Freedom Celebration 2020

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Arizona Department of Liquor Licenses and Control  
 800 W Washington 5th Floor  
 Phoenix, AZ 85007-2934  
 www.azliquor.gov  
 (602) 542-5141

**FOR DLLC USE ONLY**

Received Date:
Job #:
CSR:
License #:

**APPLICATION FOR SPECIAL EVENT LICENSE**  
 Fees: \$25.00 per day for 1-10 days (consecutive) Cash Checks or Money Orders Only  
 A service fee of \$25.00 will be charged for all dishonored checks (A.R.S § 44-6852)

**IMPORTANT INFORMATION:** This document must be fully completed or it will be returned.  
 The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event.

**SECTION 1** Applicant must be a member of a qualifying nonprofit organization, political party, or Government entity and authorized by an Officer, Director, or Chairperson of the Organization.

1. Applicant: Ramirez Marcos 10/25/1988

2. Applicant's mailing address: PO BOX 13926 San Luis Arizona 85349

3. Applicant's home/cell phone: (928) 285-3532 Applicant's business phone: (    )     

4. Applicant's email address: marcosramirez5550@gmail.com

**SECTION 2** Name of Organization, Candidate or Political Party/Gov.: San Luis Frontera Rotary Club

**SECTION 3** Non-Profit/IRS Tax Exempt Number: 86-0734186

**SECTION 4** Event Location: Joe Orduño Park

Event Address: 965 N Park Avenue, San Luis, Arizona 85349

**SECTION 5** Dates and Hours of Event. Days must be consecutive but may not exceed 10 consecutive days.  
 See A.R.S. § 4-244(15) and (17) for legal hours of service.

**PLEASE FILL OUT A SEPARATE APPLICATION FOR EACH "NON-CONSECUTIVE" DAY**

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>7/4/2020</u>	<u>Saturday</u>	<u>4:00 PM</u>	<u>2:00AM</u>
DAY 2:	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
DAY 3:	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
DAY 4:	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
DAY 5:	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
DAY 6:	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
DAY 7:	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
DAY 8:	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
DAY 9:	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
DAY10:	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>

**SECTION 6** What type of security and control measures will you take to prevent violations of liquor laws at this event?  
(List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

2 Number of Police 3 Number of Security Personnel  Fencing  Barriers

Explanation: Fencing will be placed around beer area. One entrance and one exit will be posted. Security will be at entrance and on exit. Signs will be posted.

**SECTION 7** Will this event be held on a currently licensed premise and within the already approved premises?  Yes  No  
(If yes, Local Governing Body Signature not required)

Name of Business

License Number

Phone (Include Area Code)

**SECTION 8** How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation and check one of the following boxes.

- Place license in non-use
- Dispense and serve all spirituous liquors under retailer's license
- Dispense and serve all spirituous liquors under special event
- Split premise between special event and retail location

*(IF USING RETAIL LICENSE, PLEASE SUBMIT A LETTER OF AGREEMENT FROM THE AGENT/OWNER OF THE LICENSED PREMISES TO SUSPEND OR RUN CONCURRENT WITH THE PERMANENT LICENSE DURING THE EVENT. IF THE SPECIAL EVENT IS ONLY USING A PORTION OF THE PREMISES, AGENT/OWNER WILL NEED TO SUSPEND THAT PORTION OF THE PREMISES.)*

**SECTION 9** What is the purpose of this event?

- On-site consumption  Off-site (auction/wine/distilled spirits pull)  Both

**SECTION 10**

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?

Yes  No (If yes, attach explanation.)

2. How many special event days have been issued to this organization during the calendar year? 0  
(The number cannot exceed 10 days per year.)

3. Is the Organization using the services of a Licensed Contractor?

Yes  No If yes, please provide the following: Name of Licensed Contractor: \_\_\_\_\_

4. Is the organization using the services of a series 6, 7, 11, or 12 licensee to manage the sale or service of alcohol?

Yes  No If yes, please provide the following: Name of Licensee \_\_\_\_\_ License #: \_\_\_\_\_

5. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name San Luis Frontera Rotary Club Percentage: 100%

Address PO BOX 13926 San Luis Arizona 85349

Name \_\_\_\_\_ Percentage: \_\_\_\_\_

Address \_\_\_\_\_

Street

City

State

Zip

Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

**Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.**

**NO ALCOHOLIC BEVERAGES SHALL LEAVE A SPECIAL EVENT UNLESS THEY ARE IN AUCTION WINE OR DISTILLED SPIRITS PULL SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE.**

**SECTION 11** License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. Please attach a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.

**ATTACH DIAGRAM**

If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control. Please contact the local governing board for additional application requirements and submission deadlines. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction.

I, (Print Full Name) Marcos Ramirez, hereby swear under penalty of perjury and in compliance with A.R.S. § 4-210(A)(2) and (3) that I have read and understand the foregoing and verify that the information and statements that I have made herein are true and correct to the best of my knowledge.

Applicant Signature: \_\_\_\_\_

**LOCAL GOVERNING BOARD**

Date Received: \_\_\_\_\_

I, \_\_\_\_\_ recommend  APPROVAL  DISAPPROVAL  
 (Government Official) (Title)

On behalf of \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
 (City, Town, County) Signature Date Phone

**DLLC USE ONLY**

APPROVAL  DISAPPROVAL BY: \_\_\_\_\_ DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

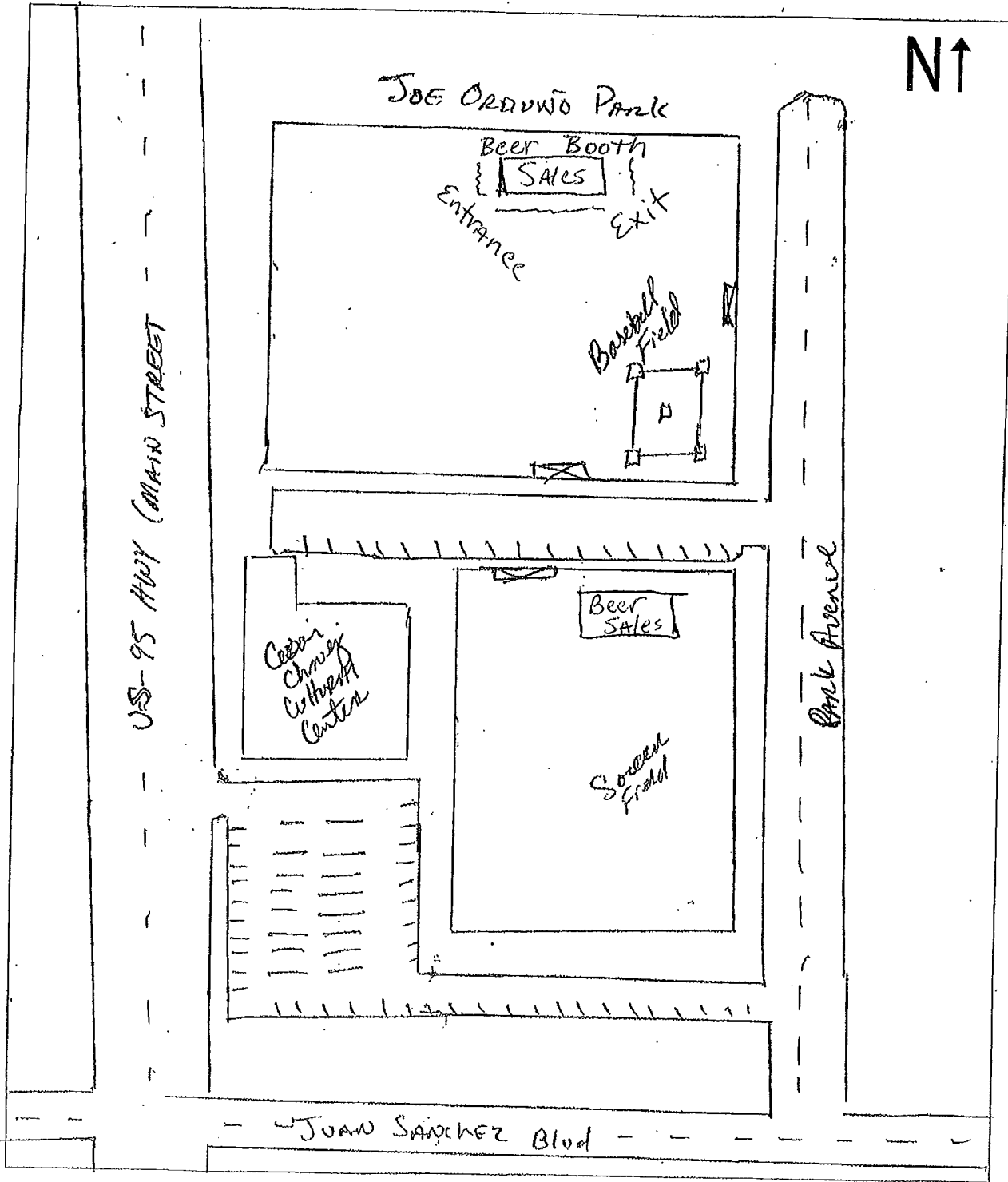
**A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice**

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.



— Fencing



## AGENDA ITEM REVIEW FORM

### Regular City Council Meeting

8.

**Meeting Date:** 04/08/2020

**Department Head:** Kay Macuil, City Attorney, Attorney's Office

**Submitted By:** Kay Macuil, City Attorney, Attorney's Office

**Action Requested:** Motion

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#### ITEM:

#### EXECUTIVE SESSION

#### Vote to hold an Executive Session pursuant to A.R.S. § 38-431.03(A)(3) and (4)

Discussion and possible action to hold an Executive Session pursuant to A.R.S. § 38-431.03(A)(3) and(4) on any and all matters regarding consultation for legal advice with the city's attorneys on the laws of annexation; and discussion or consultation with the city's attorneys in order to consider its position and instruct its attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation. **(Kay Marion Macuil, City Attorney and Glenn J. Gimbut, Assistant City Attorney)**

#### SUMMARY:

The city's attorneys can properly advise the Council by holding an Executive Session for the purposes described in the agenda item.

#### RECOMMENDATION / SUGGESTED MOTION:

**I MOVE TO HOLD AN EXECUTIVE SESSION PURSUANT TO A.R.S. §§38-431.03(A)(3) and (4).**

N/A

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#### Fiscal Impact

**IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:** N/A

**CITY/STATE/FEDERAL FUNDS:** N/A

**TOTAL:** N/A

**BUDGETED AMOUNT:** N/A

**AVAILABLE AMOUNT TO TRANSFER:** N/A

**ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:** N/A

**FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):**

Fiscal impact is not applicable to this agenda item. Under A.R.S. § 38-431.03(D), legal action involving a final vote or decision is not permitted to be taken at an executive session.

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## AGENDA ITEM REVIEW FORM

### Regular City Council Meeting

10. A.

**Meeting Date:** 04/08/2020

**Department Head:** Kay Macuil, City Attorney, Attorney's Office

**Submitted By:** Kay Macuil, City Attorney, Attorney's Office

**Action Requested:** Motion  
Order

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#### ITEM:

Discussion and possible action on any and all matters regarding Order No. 2020-10. An order of the Mayor and City Council of the City of San Luis, Arizona authorizing and directing the entering into an intergovernmental agreement with the City of Yuma, Arizona regarding Annexation and San Luis Annexation Petition No. 2019-01. **ITEM CONTINUED FROM SPECIAL COUNCIL MEETING HELD APRIL 1, 2020. (Jose A. Guzman, Director of Planning and Zoning and Kay Marion Macuil, City Attorney)**

#### SUMMARY:

As of the writing of this Agenda, the final version of the Intergovernmental Agreement is not ready.

#### RECOMMENDATION / SUGGESTED MOTION:

**I MOVE TO APPROVE ORDER NO. 2020-10.**

Intergovernmental Agreement will be provided at or before the Special Meeting

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#### Fiscal Impact

**IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:** No

**CITY/STATE/FEDERAL FUNDS:** N/A

**TOTAL:** N/A

**BUDGETED AMOUNT:** N/A

**AVAILABLE AMOUNT TO TRANSFER:** N/A

**ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:** N/A

**FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):**

There is no money involved in this Intergovernmental Agreement.

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#### Attachments

Order No. 2020-10

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# Order

OFFICE OF THE  
MAYOR  
CITY OF SAN LUIS

No. 2020-10

**AN ORDER OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, ARIZONA AUTHORIZING AND DIRECTING THE ENTERING INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF YUMA, ARIZONA REGARDING ANNEXATION AND SAN LUIS ANNEXATION PETITION NO. 2019-01.**

**BE IT SO ORDERED** by the Mayor and City Council of the City of San Luis, Arizona:

**Section 1.** It is deemed in the best interest of the City of San Luis and its residents that the city enter into an Intergovernmental Agreement with the City of Yuma, Arizona regarding which territories each city may annex without objection from the other.

**Section 2.** A true copy of the Intergovernmental Agreement is incorporated herein as though set forth again in full.

**Section 3.** The Mayor is authorized and directed to execute said Intergovernmental Agreement for and on behalf of the City of San Luis.

**Section 4.** City officers and employees are authorized and directed to perform all acts necessary or desirable to give effect to this Order.

**Section 5.** The San Luis City Clerk and the City Clerk's designee are authorized and directed to deliver this Intergovernmental Agreement to the City of Yuma, Arizona and to maintain a fully executed Intergovernmental Agreement in the official files of the City Clerk.

**PASSED, ADOPTED and APPROVED** by the Mayor and City Council of the City of San Luis, Yuma County, Arizona this \_\_\_\_ day of April 2020

\_\_\_\_\_  
Gerardo Sanchez, Mayor

**ATTEST:**

\_\_\_\_\_  
Melissa Lopez, Deputy City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Kay Marion Macuil, City Attorney