



NOTICE OF REGULAR COUNCIL MEETING

In accordance with §38-431.02 of the Arizona Revised Statutes of the State of Arizona, notice is hereby given to the Members of City Council and to the general public that the Mayor and Council of the City of San Luis, Arizona will hold a Regular City Council meeting at 7:00 p.m., Wednesday, May 13, 2020. The meeting will take place at the City Council Chambers, located at 1090 E. Union Street, San Luis, Arizona, 85349. Everyone from the public is invited to attend the open meeting.

In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, the City of San Luis does not discriminate on the basis of disability in the admission of or access to, or treatment of employment in its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in City programs, activities or services contact: ADA/Section 504 Coordinator, City of San Luis Human Resources Department, 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Notice is hereby given that pursuant to A.R.S. §1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the City Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recordings. Parents in order to exercise their rights may either file written consent with the City Clerk to such recordings, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. §1-602.A.9 have been waived.

THIS NOTICE IS GIVEN BY:

/s/ Sonia Cornelio, City Clerk

AVISO DE JUNTA REGULAR

De acuerdo con los Estatutos del Estado de Arizona A.R.S. §38-431.02, se le informa a los miembros del Cabildo y al público en general que el Alcalde y el Cabildo, tendrán una Junta Regular a las 7:00 p.m., el día Miercoles, 13 de Mayo del 2020. La junta se llevará a cabo en la Sala del Cabildo, ubicada en el 1090 E. Union Street, San Luis, Arizona, 85349. El público está cordialmente invitado a la junta.

De acuerdo con el Acta de Americanos con Discapacidades y la Sección 504 del Acta de Rehabilitación del 1973, la Ciudad de San Luis, Arizona no discrimina por causa de discapacidad la admisión y acceso a sus programas, actividades, servicios o en el trato en cuanto a empleo. Para más información referente a derechos y provisiones del Acta de Americanos con Discapacidades o Sección 504, o para solicitar adaptaciones que sean razonables para la participación en programas, actividades o servicios de la Ciudad, contactar al: Coordinador del Acta de Americanos con Discapacidades/Sección 504, Departamento de Recursos Humanos de la Ciudad de San Luis, Arizona, ubicado en el 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Por medio de este aviso y de acuerdo con los Estatutos del Estado de Arizona A.R.S §1-602.A.9, sujeto a ciertas excepciones reglamentarias, los padres de familia tienen el derecho de dar el consentimiento ante el Estado o cualquiera de sus subdivisiones políticas para hacer una grabación de audio o video de su hijo menor de edad. Las juntas del Cabildo se graban en audio y/o video y como resultado, el hecho de que haya menores presentes puede ser sujeto a que sean grabados. Para que los padres de familia puedan ejercer sus derechos pueden dar el consentimiento por escrito con la Secretaria de la Ciudad a tal grabación, o tomar acción personal para asegurarse que su hijo menor no esté presente cuando la grabación se lleve a cabo. Si un menor de edad está presente en el momento de la grabación, la Ciudad asumirá que los padres de familia están cediendo los derechos sobre una posible grabación de acuerdo con los Estatutos del Estado de Arizona A.R.S. §1-602.A.9.

ESTE AVISO ES DADO POR:

/f/ Sonia Cornelio, Actuaría de la Ciudad



AMENDED AGENDA
5/12/2020
AGENDA
Regular Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
San Luis, AZ 85349
May 13, 2020
7:00 p.m.

The May 13, 2020, Regular Council meeting will be closed to members of the public in-person attendance.

However, members of the public may listen to the meeting's live audio stream on the City of San Luis' website <https://sanluisaz.gov/listenlive>. Recordings of the meetings will be available on the City's website <https://sanluisaz.gov/listenlive> after the meeting.

Public comment will be limited to the public hearing on Resolution No. 2128, a resolution of the Mayor and City Council of the City of San Luis authorizing the submission of application for FY 2020 State Community Development Block Grant State Special Projects funds (CDBG-SSP), certifying that said application(s) meet the community's previously identified housing and community development needs and the requirements of the State CDBG Program, and authorizing all actions necessary to implement and complete the activities outlined in said application(s). The city will receive public comments by email at cityclerksoffice@sanluisaz.gov and/or jtorres@sanluisaz.gov for City Council's consideration any time before the meeting and during the meeting, which is scheduled to start at 7:00 p.m. on Wednesday, May 13, 2020. Any email comments received will be read aloud into the record.

Public comment will be limited to the public hearing on Rezoning Case No. 2020-068 and Ordinance No. 398. An ordinance of the Mayor and City Council of the City of San Luis, Arizona, amending the official zoning map of the City of San Luis by changing the zoning classification of 18.44 acres from Light Industrial (L-1) to Medium Density Residential (R1-6) for property located on the southeast corner of Avenue E 1/2 and County 24th Street. The city will receive public comments by email at cityclerksoffice@sanluisaz.gov for City Council's consideration any time before the meeting and during the meeting, which is scheduled to start at 7:00 p.m. on Wednesday, May 13, 2020. Any email comments received will be read aloud into the record.

Open meetings conducted remotely through technological means are permissible under the March 13, 2020, Arizona Attorney General opinion titled, "Re: Concerns Relating to Arizona's Open Meeting Law and COVID-19" and following the Mayor's March 18, 2020, Continued Declaration of Emergency and Amended Order-Coronavirus Disease-19 and City Council's Order 2020-7 which closed all city buildings and facilities (except the Municipal Court) to public access, to protect the public health and safety and reduce the transmission of the Coronavirus Disease 2019 (COVID-19). City Council Chambers will be closed to the public.

La Junta Regular del Cabildo del día 13 de Mayo del 2020, estará cerrada al público.

Sin embargo, los miembros del público pueden escuchar el audio en vivo de la reunión transmitido en el sitio web de la Ciudad de San Luis <https://sanluisaz.gov/listenlive>. Las grabaciones de las reuniones estarán disponibles en el sitio web de la Ciudad <https://sanluisaz.gov/listenlive> después de la reunión.

Los comentarios públicos se limitarán a la audiencia pública sobre la Resolución No. 2128, una resolución del Alcalde y el Cabildo Municipal de la Ciudad de San Luis que autoriza la presentación de la solicitud para los fondos de Proyectos Especiales Estatales del año fiscal 2020 State Community

Development Grant. (CDBG-SSP), certificando que dichas aplicaciones satisfacen las necesidades de vivienda y desarrollo comunitario previamente identificadas de la comunidad y los requisitos del Programa CDBG del Estado, y autoriza todas las acciones necesarias para implementar y completar las actividades descritas en dichas solicitudes. La ciudad recibirá comentarios públicos por correo electrónico: cityclerksoffice@sanluisaz.gov y/o jtorres@sanluisaz.gov para consideración del Cabildo Municipal en cualquier momento antes de la reunión y durante la reunión, que está programada para comenzar a las 7:00 p.m. el miércoles 13 de Mayo del 2020. Cualquier comentario por correo electrónico recibido se leerá en voz alta para ser documentado.

Los comentarios públicos se limitarán a la audiencia pública sobre la Rezonificación del Caso No. 2020-068 y la Ordenanza No. 398, una ordenanza del Alcalde y el Ayuntamiento de la Ciudad de San Luis, Arizona, que modifica el mapa oficial de zonificación de la Ciudad de San Luis al cambiar la clasificación de zonificación de 18.44 acres de Industrial Ligero (LI) a Residencial de Media Densidad (R1-6) para propiedades ubicadas en la esquina sureste de Avenue E 1/2 y County 24th Street. La ciudad recibirá comentarios públicos por correo electrónico: cityclerksoffice@sanluisaz.gov para consideración del Cabildo Municipal en cualquier momento antes de la reunión y durante la reunión, que está programada para comenzar a las 7:00 p.m. el miércoles 13 de Mayo del 2020. Cualquier comentario por correo electrónico recibido se leerá en voz alta para ser documentado.

Las reuniones abiertas realizadas de forma remota a través de medios tecnológicos están permitidas bajo la opinión del Fiscal General de Arizona del 13 de marzo de 2020 titulada "Re: Preocupaciones relacionadas con Open Meeting Law de Arizona y COVID-19" y después de la Declaración de Emergencia Continua del 18 de marzo de 2020 del alcalde y Orden modificada-Enfermedad de Coronavirus-19 y Orden del Ayuntamiento 2020-7 la cual cerró todos los edificios e instalaciones de la ciudad (excepto en la Corte Municipal) al acceso público, para proteger la salud y la seguridad pública y reducir la transmisión de la Enfermedad de Coronavirus 2019 (COVID- 19). Las Sala del Cabildo del Ayuntamiento estará cerrada al público.

PLEASE TAKE NOTICE THAT MEMBERS OF THE CITY COUNCIL WILL ATTEND EITHER IN PERSON, TELEPHONE, OR VIDEO CONFERENCE COMMUNICATION. THE MAYOR OR ACTING MAYOR FOR THIS MEETING MAY CHANGE THE ORDER OF THE ITEMS; IF AUTHORIZED BY LAW AND BY A MAJORITY VOTE OF A QUORUM OF CITY COUNCIL MEMBERS PRESENT, AN EXECUTIVE SESSION WILL BE HELD IMMEDIATELY FOLLOWING THE VOTE IN ACCORDANCE WITH A.R.S. §38-431.03(A) AND THE MEETING WILL BE TEMPORARILY RECESSED WHILE THE CITY COUNCIL RETIRES TO EXECUTIVE SESSION WHICH WILL NOT BE OPEN TO THE PUBLIC.

1. **CALL TO ORDER/ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **INVOCATION**
4. **PROCLAMATIONS**
 4. A. **PROCLAMATION**
- Bike Month May 2020
 4. B. **PROCLAMATION**
- Building Safety Month - May 2020

5. CONSENT AGENDA

All matters are considered to be routine by the City Council and will be enacted by one motion. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

5. A. MINUTES OF

- Regular Council meeting held March 25, 2020
- Work Session held April 1, 2020
- Special Council meeting held April 1, 2020
- Regular Council meeting held April 8, 2020
- Special Council meeting held April 15, 2020

5. B. DISBURSEMENTS FROM APRIL 11, 2020 THROUGH APRIL 30, 2020.

Total Disbursements \$1,101,244.80

(One Million, One Hundred One Thousand, Two Hundred Forty-Four Dollars and Eighty Cents)

- 5. C.** Discussion and possible action on any and all matters regarding Rancho Los Oros Roadway Improvement (CDBG Contract #113-20) Change Order No. 1. **(Jenny Torres, Economic Development Manager; Eulogio Vera, Acting Director of Public Works and Mary French-Jones, Grant Writer)**

6. DISCUSSION AND POSSIBLE ACTION ITEMS:

- 6. A.** Discussion and possible action on any and all matters regarding the ratification of a cost increase for the Cesar Chavez Bridge Repair Project. **(Eulogio Vera, Acting Director of Public Works)**
- 6. B.** Discussion and possible action on any and all matters regarding a proposed change order number 1 for the Los Portales Del Alamo Roadway Paving project (to add Adobe Street and Aquila Street (between Merrill Avenue and Hidalgo Avenue) and Ajo Avenue. **(Eulogio Vera, Acting Director of Public Works)**
- 6. C.** Discussion and possible action on any and all matters regarding Order No. 2020-11A. An order of the Mayor and City Council of the City of San Luis, Arizona, correcting a scrivener's error in the legal description of the property subject to the City's Order No. 2020-11. **(Kay Marion Macuil, City Attorney)**
- 6. D.** Public hearing followed by discussion and possible action on any and all matters regarding Resolution No. 2128. A resolution of the Mayor and City Council of the City of San Luis authorizing the submission of application for FY 2020 State Community Development Block Grant State Special Projects funds (CDBG-SSP), certifying that said application(s) meet the community's previously identified housing and community development needs and the requirements of the State CDBG Program, and authorizing all actions necessary to implement and complete the activities outlined in said application(s). **(Jenny Torres, Economic Development Manager and Mary French-Jones, Grant Writer)**
- A. Open public hearing
 - 1. Staff presentation
 - 2. Call to the public on this item
 - B. Close public hearing
 - C. Approval of and adoption of Resolution No. 2128

- 6. E.** Discussion and possible action on any and all matters regarding Resolution No. 2129. A resolution of the Mayor and City Council of the City of San Luis, Arizona, County of Yuma, committing local funds as leverage for FY 2020 Community Development Block Grant State Special Projects (CDBG-SSP) application. **(Jenny Torres, Economic Development Manager)**
- 6. F.** Public hearing followed by discussion and possible action on any and all matters regarding Rezoning Case No. 2020-068 and Ordinance No. 398. An ordinance of the Mayor and City Council of the City of San Luis, Arizona, amending the official zoning map of the City of San Luis by changing the zoning classification of 18.44 acres from Light Industrial (L-I) to Medium Density Residential (R1-6) for property located on the southeast corner of Avenue E 1/2 and County 24th Street. **(Jose A. Guzman, Director of Planning and Zoning)**
- A. Open public hearing
 - 1. Staff presentation
 - 2. Call to the Public on this item
 - B. Close public hearing
 - C. Approval of Reading of Ordinance No. 398 by title only
(City Clerk to read the ordinance by title only)
 - D. Action on Ordinance No. 398

7. SUMMARY OF CURRENT EVENTS

Events by Mayor, Council Members and/or City Manager pursuant to A.R.S. §38-431.02 (K).

8. ADJOURNMENT



PROCLAMATION

Regular City Council Meeting

4. A.

Meeting Date: 05/13/2020

Title:

PROCLAMATION

- Bike Month May 2020

Attachments

Proclamation



Proclamation

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

Bike Month - May 2020

WHEREAS, the bicycle is an economical, healthy, convenient, and environmentally sound form of transportation and an excellent tool for recreation and enjoyment of San Luis' scenic beauty; and

WHEREAS, throughout the month of May, the residents of San Luis and its visitors will experience the joys of bicycling through educational programs, races, commuting events, charity events, or by simply getting out and going for a ride; and

WHEREAS, San Luis' road and trail system attracts bicyclists each year, providing economic health, transportation, tourism, and scenic benefits; and

WHEREAS, creating a bicycling-friendly community has been shown to improve citizens' health, well-being, and quality of life, growing the economy of San Luis, attracting tourism dollars, improving traffic safety, supporting student learning outcomes, and reducing pollution, congestion, and wear and tear on our streets and roads; and

WHEREAS, Yuma Region Bicycle Coalition, Yuma Visitors Bureau dba Visit Yuma, Yuma Metropolitan Planning Organization, the League of American Bicyclists, schools, parks and recreation departments, police departments, public health districts, hospitals, companies and civic groups believe in the benefit of bicycling; and

WHEREAS, these groups are also promoting bicycle tourism year-round to attract more visitors to enjoy our local restaurants, hotels, retail establishments, cultural, and scenic attractions; and

WHEREAS, these groups are also promoting greater public awareness of bicycle operation and safety education in an effort to reduce collisions, injuries, and fatalities and improve health and safety for everyone on the road;

THEREFORE BE IT RESOLVED, that, I, Gerardo Sanchez, Mayor of the City of San Luis, do hereby proclaim May 2020 as Bike Month in San Luis, and I urge all residents to join me in this special observance.

PASSED AND ADOPTED, this _____ day of May 2020.

Gerardo Sanchez, Mayor

ATTEST:

Sonia Cornelio, City Clerk



PROCLAMATION

Regular City Council Meeting

4. B.

Meeting Date: 05/13/2020

Title:

PROCLAMATION

- Building Safety Month - May 2020

Attachments

Proclamation - May 2020 Building Safety Month

Building Safety Month Poster



Proclamation

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

BUILDING SAFETY MONTH — MAY, 2020

WHEREAS, the City of San Luis is committed to recognizing that our growth and strength depends on the safety and economic value of the homes, buildings and infrastructure that serve our citizens, both in everyday life and in times of natural disaster, and;

WHEREAS, our confidence in the structural integrity of these buildings that make up our community is achieved through the devotion of vigilant guardians—building safety and fire prevention officials, architects, engineers, builders, tradespeople, design professionals, laborers, plumbers and others in the construction industry—who work year-round to ensure the safe construction of buildings, and;

WHEREAS, “Safer Buildings, Safer Communities, Safer World,” the theme for Building Safety Month 2020, encourages all Americans to raise awareness about the importance of safe and resilient construction; fire prevention; disaster mitigation, and new technologies in the construction industry. Building Safety Month 2020 encourages appropriate steps everyone can take to ensure the safety of our built environment, and recognizes that the implementation of safety codes by local and state agencies has saved lives and protected homes and businesses, and;

WHEREAS, each year, in observance of Building Safety Month, Americans are asked to consider the commitment to improve building safety and economic investment at home and in the community, and to acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.

NOW, THEREFORE, I, Gerardo Sanchez, Mayor of the City of San Luis, Arizona, do hereby proclaim the month of May 2020 as Building Safety Month. Accordingly, I encourage our citizens to join with their communities in participation in Building Safety Month activities.

PASS AND ADOPTED this 13th day of May 2020.

Gerardo Sanchez, Mayor

ATTEST:

Sonia Cornelio, City Clerk

SAFER Buildings, SAFER Communities, SAFER World



• **Week 1:**
May 1–10
Disaster Preparedness







• **Week 2:**
May 11–17
Water Safety



• **Week 3:**
May 18–24
Resiliency. Sustainability.
Innovation.



• **Week 4:**
May 25–31
Training the Next
Generation

www.buildingsafetymonth.org #BuildingSafety365    



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5. A.

Meeting Date: 05/13/2020

Summary

MINUTES OF

- Regular Council meeting held March 25, 2020
 - Work Session held April 1, 2020
 - Special Council meeting held April 1, 2020
 - Regular Council meeting held April 8, 2020
 - Special Council meeting held April 15, 2020
-

Attachments

3/25/2020 RCM

4/1/2020 WS

4/1/2020 SCM

4/8/2020 RCM

4/15/2020 SCM

MINUTES
Regular Council Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
March 25, 2020
7:00 p.m.

1. **CALL TO ORDER/ROLL CALL:** Mayor Gerardo Sanchez called the Regular City Council meeting to order at approximately 7:04 p.m.

Mayor, City Council, some members of staff, and members of the public participated electronically.

PRESENT: Mayor Gerardo Sanchez
Vice Mayor Maria Cecilia Cruz
Council Member Mario Buchanan Jr.
Council Member Africa Luna-Carrasco
Council Member Jose Ponce
Council Member Matias Rosales
Council Member Gloria Torres

OTHERS PRESENT: Tadeo A. De La Hoya, City Administrator
Melissa Lopez, Deputy City Clerk
Kay Marion Macuil, City Attorney
Angel Ramirez, Fire Chief
Axel Chayra, Information Technology Technician
Eulogio Vera, Acting Director of Public Works
Francia Alonso, Assistant to Council/PIO
James Einwaechter, Assistant Director of Public Works
Jenny Torres, Economic Development Manager
Jonathan Dumadag, IT Technician
Jose Guzman, Director of Planning & Zoning
Monica Castro, Director of Finance
Ralph Velez, City Consultant
Richard Jessup, Chief of Police
Barry Olsen, Comite de Bien Estar, Inc.
Gary Black, Comite de Bienestar, Inc.
Nieves G. Riedel, Riedel Holdings, LLC
Silvia Hernandez, Harvard Group International
Vianey Vega, Vega & Vega Engineering

2. **PLEDGE OF ALLEGIANCE**

Council Member Matias Rosales led the Pledge of Allegiance.

3. INVOCATION

Mrs. Nieves G. Riedel from Riedel Holdings, LLC, led the invocation.

4. PROCLAMATIONS

4. A. Proclamation – National Fair Housing

Mrs. Melissa Lopez, Deputy City Clerk, read the National Fair Housing proclamation.

Mayor Gerardo Sanchez proclaimed National Fair Housing in San Luis, Arizona. He added that fair housing guarantees housing no matter the race, color, religion, sex, disability, familial status, or national origin.

4. B. Proclamation – Census Day April 1, 2020

Mrs. Melissa Lopez, Deputy City Clerk, read the Census Day April 1, 2020 proclamation.

Mayor Gerardo Sanchez proclaimed April 1, 2020, as Census Day in San Luis, Arizona. He urged everyone to complete their census as the number will determine the needs of public safety, parks, free lunches at school, etc.

5. CONSENT AGENDA

5. A. MINUTES OF

- Regular Council meeting held February 6, 2020
- Work Session held March 4, 2020
- Special Council meeting held March 13, 2020

5. B. DISBURSEMENTS FROM FEBRUARY 15, 2020 THROUGH MARCH 11, 2020.

Total Disbursements \$662,408.81

(Six-Hundred, Sixty-Two Thousand, Four-Hundred Eight Dollars and Eighty-Once Cents)

MOTION: Council Member Gloria Torres/Council Member Africa Luna-Carrasco to approve the Consent Agenda as presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

6. DISCUSSION AND POSSIBLE ACTION ITEMS:

6. A. Public hearing on any and all matters regarding Rezoning Case No. 2020-092 and Ordinance No. 397. An ordinance of the Mayor and City Council of the City of San Luis, Arizona, amending the official zoning map of the City of San Luis by changing the zoning classification of 14.4 acres from Rural Area Residential (RA-10) to High-Density Residential (R-3) for property located west of 4th Avenue and 1/4 of a mile north of Union Street. (Jose A. Guzman, Director of Planning and Zoning)

A. Open public hearing

MOTION: Council Member Gloria Torres/Council Member Jose Ponce to open the public hearing. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

1. Staff presentation

Mr. Jose A. Guzman, Director of Planning & Zoning, informed that this item is a request by Comite De Bien Estar on behalf of L.P.B. Durham Partners Limited Partnership, to change the zoning classification of 14.4 acres from Rural Area (RA-10) to High-Density Residential (R-3), for the property located on the southwest corner of 4th Avenue and a ¼ mile north of Union Street in San Luis, Arizona. He added that the current zoning of the property is RA-10, which only allows agricultural uses and only one dwelling unit per 10 acres of land. He mentioned that the proposed zoning is R-3, which allows a maximum density of 20 units per acre. In this case, the maximum number of units permitted is 288 units; this project must comply with all applicable regulations of the city, including covered parking and landscape. Mr. Guzman mentioned that based on the conceptual plan submitted by the applicant, they are proposing 150 units, the proposed zoning and use are consistent with the General Plan. He informed that this project was reviewed by the Planning & Zoning Commission on March 10, 2020, and they are recommending approval. Furthermore, he added that this project is part of a development agreement approved with Resolution No. 675 on July 28, 2006. He mentioned that the city agreed upon the developer's request to rezone the property to high-density residential, commercial, or a combination of high density residential and commercial. He stated that based on that resolution and development agreement, staff is recommending approval of the request and approval of Ordinance No. 397, subject to

the conditions mentioned in the agenda item review. He said that most of the conditions would be addressed during the subdivision process, and the applicant agreed with the conditions.

Mayor Gerardo Sanchez asked each council member if they had any questions or concerns regarding this item.

There were no questions or concerns from Mayor and Council.

2. Call to the Public on this item

Mr. Barry Olsen, on behalf of Comite de Bien Estar, Inc., thanked the city for expediting this rezoning request by Comite de Bien Estar for a low-income housing credit application. He informed that Comite de Bien Estar would like to build low-income houses that will serve the needs of San Luis. He mentioned that there are a couple of concerns that he would like to address as follows: 1) Condition #2, regarding the right-of-way dedication of 4th Avenue along the east side of the property. He added that they are fine with that condition, provided that the dedication should be contingent on the subdivision if the property is rezoned, and Comite purchases and obtains the credit, that will be when the dedication of the right-of-way; 2) Condition #3, regarding the right-of-way dedication of County 22 ½ Steet along the north side of the property. He mentioned that his understanding is that the area would never be developed because it will be a short street between the canal. He stated that if this street is developed, the project will not be possible. He mentioned that he would like to request that this condition be removed because it renders the project where it is not feasible. Mr. Olsen mentioned that he reviewed the development agreement only provides for the dedication of 4th Avenue and never for County 22 ½ Street; 3) Condition #4, regarding the applicant will work with the city and owner of the landlocked property to the west to provide access. He mentioned that the property owner to the west is requesting access to his property; this is not part of the development agreement. He stated that he would like to request the removal of this condition. He informed that the conditions should only be conditions #1, #2, and #5 and remove conditions #3 and #4.

Mr. Vianey Vega, Vega & Vega Engineering, mentioned that as stated in the agenda item, County 22 ½ Street is on the north side of the property, which is the canal, it will be a dead-end street. He stated that the plan on this site is to place a retaining wall and added that a road along the canal would not serve any purpose. He commented that this is the main reason they are objecting.

Mayor Gerardo Sanchez asked if staff met with the developer to discuss the conditions.

Mr. Guzman replied that since this project was expedited and the engineering comments were received before receiving the conceptual plan, that is why Condition #2 is in there. He stated that staff wanted to make sure that the design needed that right-of-way, Condition #3. He added that staff would know if Condition #3 is necessary at the subdivision process. Mr. Guzman mentioned that Condition #4 is a section in the

development agreement that states that the city will work with the applicant and the owner of the adjacent property on a payback agreement in case there is one needed. He mentioned that the conceptual plan was received the last day the agenda item was due; for this reason, staff was not able to go over the conditions with the developer, as they requested that the process be expedited.

Mayor Gerardo Sanchez asked Council Members if they had any questions.

Mr. Eulogio Vera, Director of Public Works, stated that he had not had a chance to review the conceptual agreement until this meeting. He mentioned his understanding is that the developer is in disagreement in granting the right-of-way on 4th Avenue before the subdivision is rezoned. He asked Mr. Vega where will be the alignment of County 22 ½ Street, will it be in line with the parking spaces.

Mr. Vega replied that the alignment of County 22 ½ Street is the south boundary of the property.

Mr. Vera agreed with their request, as it will be hard to fit in County 22 ½ Street. He mentioned that the only issue there will be the two (2) driveways next to each other. He added that he spoke with the designer, as sight distance would be an issue. He mentioned that a good idea would be to combine the driveways.

Mayor Gerardo Sanchez asked Mr. Vega if Mr. Vera's recommendation would be a problem.

Mr. Vega replied that the reason they included the two (2) driveways on 4th Avenue is because of the density, as one (1) street will be saturated with all the traffic of the units, for this reason, an additional entrance has been proposed for the apartment complex. The other is for the townhomes that are being proposed. He stated that he could look into combining the two driveways if needed, but having them separate will be beneficial to the project.

Mayor Gerardo Sanchez asked Mr. Vera what are his comments on Condition #4, regarding the applicant working with the city and owner of the landlocked property to the west to provide access, as mentioned in the development agreement.

Mr. Vera clarified that staff is not trying to eliminate the driveway; he stated that it is needed; the issue is that they are next to each other. He replied to Mayor Gerardo Sanchez commented that the city never wants to landlock anybody.

Mr. Vega mentioned that the size of the parcel is 2.7 acres, there are different ways that it can be accessed, it can be accessed from the south of the property, there are some other alternatives. He stated that Comite would be providing access to that property, then the design needs to be based on that, and it not the best interest of the project.

Mayor Gerardo Sanchez asked Mr. Guzman if the city has looked into other options for this private property to have access.

Mr. Guzman replied that there are no other options as the east main canal and schools surround the private property to the south; the only access point they have is throughout the property of this project.

Mayor Gerardo Sanches asked council members if they had any questions.

Council Member Mario Buchanan Jr. commented that it looks like staff was not ready for this item, as there are too many questions regarding this project.

Vice Mayor Maria Cecilia Cruz commented that the city would want to delay the project, but also does not wish to landlock the private owner in that area.

Council Member Matias Rosales commented that staff needs to make sure that nobody is landlocked if there is no other access. He asked the developer to take into consideration the access to the canal as a walking path in the future.

Council Member Africa Luna-Carrasco agreed with Council Member Rosales, as there is a lot of people that use the canal for morning and evening walks along the canal, also to take into consideration the future city project to put a walking path along that area. She added that it looks like this project has been rushed and would not like to approve a project that, in the future, brings up concerns.

Council Member Jose Ponce agreed with the other councilmembers' comments.

Mr. Tadeo A. De La Hoya, City Manager, stated by the project is ready as it was requested by the developer two (2) weeks before the Planning & Zoning Commission, for this reason, the city is trying to be developer-friendly. The city is making sure that the city and the developer are protected.

Mayor Sanches asked what the deadline for Comite de Bien Estar for this project to be submitted is, how will this project be affected if it gets delayed.

Mr. Barry Olsen replied that the deadline to file the credit application is this week, so if the project is not approved during this meeting, the project will be delayed until the following year, which will be detrimental for San Luis and Comite de Bien Estar. He mentioned that the problem on this project is regarding the landlocking of the private owner, but is already landlocked. He added that Comite is willing to work with them, but Comite does agree with the payback agreement. He stated that the zoning needs to be approved during this meeting; otherwise, Comite will not be able to proceed with the project. Mr. Olsen said that Comite is willing to work with the city in its efforts to promote a walking path along the canal to the extent that it will not impact Comite's project.

Mr. Gary Black, Comite Bien Estar, Inc. agreed with Mr. Olsen and mentioned that if the zoning is not approved during this meeting, then the project will be delayed. He stated that Comite is willing to work with the city. He thanked the Planning & Zoning Department and other staff for expediting this project. He mentioned that this location is below the needed requirements from the Arizona Department of Housing to establish a 100 unit apartment complex and bring the city approximately \$22 million. He mentioned that a lot of his concerns would be able to be resolved once Comite goes into the construction phase, the city has the power to impose certain restrictions, he mentioned that they would not oppose to the future of the canal walking path. Furthermore, he said that Mr. Vega is more than willing to work with the city and present a site plan that shows the alignment of 4th Avenue. He added that they would like to present a high-end project for the city.

Council Member Matias Rosales asked if what has been presented during this meeting is to approve the zoning.

Ms. Kay Marion Macuil, City Attorney, informed that this is the stage where the condition can be imposed, she suggested that Council approve this item with staff conditions, as the developer has deadlines with their funding sources. She mentioned that if they so desire, another development agreement can be done if the conditions as written are a barrier to the developer.

Mayor Gerardo Sanchez asked for clarification that the agreement can be approved as is, and the city is willing to modify the agreement if any of the conditions are causing problems.

Ms. Macuil replied that staff could come back to Council. She mentioned that this item was presented before the Planning & Zoning Commission; this was never addressed during their meeting.

Mayor Gerardo Sanchez stated that he understands that this project was expedited; this project is very important for both entities. He mentioned that the Council agrees to get this process going. He asked Mr. Olsen if there will be a problem with what the City Attorney said.

Mr. Olsen replied that they could work with the city. The most important at this time is to get this item approved and will work with staff on the conditions.

Council Member Mario Buchanan Jr. asked if there are going to be any issues with a traffic study in the future.

Mr. Guzman replied that the City Engineer reviewed the request without the conceptual plan, that is the reason for the conditions in the agenda item form.

Mr. Vera commented that the traffic would be a concern at that location as 4th Avenue will become a major arterial collector; a traffic study would apply to this development;

this should also be a condition. He added that a condition of a traffic study is usually included during the design process.

Mr. Vega commented that putting a condition at this stage is premature. He mentioned that this is a rezoning process; staff will have the opportunity to look at this during the design review process and would be able to look at this concern.

Mr. Vera agreed with Mr. Vega and mentioned that the traffic study condition could be added at this stage to let the applicant know that if needed, a study can be requested. He said that during design, it could determine what else is required. He suggested to include in the conditions the traffic study if one is needed.

Mr. Black mentioned that a traffic study is not a problem for Comite de Bien Estar at this point.

There were no questions and/or concerns from the Council.

Mrs. Nieves Riedel, Riedel Holdings, L.L.C, thanked Comite de Bienestar for this project as affordable housing is needed in San Luis.

Mr. Black asked Mr. Olsen to please elaborate on the agreement that Comite has with Mr. Barkley regarding the land. He informed that Comite de Bien Estar, Inc., is just a representative from L.P.B. Durham Partners Limited Partnership, as they are the owners of this project.

Mr. Olsen explained that Comite de Bienestar, Inc., has an agreement with L.P.B. Durham Partners Limited Partnership. He mentioned that some of the conditions might need to be moved to the subdivision process versus the rezoning process.

Mayor Gerardo Sanchez commented that the city needs to be consistent with their process, if this is done with one subdivision, then it will have to be done with all subdivisions. He stated that the city is willing to work with the developer.

Council Member Gloria Torres asked if the traffic study is always a requirement. She asked why a traffic study was not required from the Gadsden School District for 4th Avenue.

Mayor Gerardo Sanchez replied that the engineer always requires a traffic study, and a clause is included in the agreement that states that if it is not needed, then a traffic study is not required.

Mr. Guzman mentioned that a traffic study is always required for each project, he added that on the concern from Council Member Gloria Torres is that a traffic study was not needed as only the traffic created by the school was reviewed. If another project comes in that area, the project will require a traffic study. The study will take into consideration the new project will bring.

Ms. Macuil informed that this is a public hearing, and the public was invited to comment on this item. She stated that the council should recess this item as this item will come back later during this meeting, to see if there were any comments received.

B. Recess public hearing

MOTION: Council Member Africa Luna-Carrasco/Council Member Mario Buchanan Jr. to recess the public hearing. Motion passes unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

C. Approval of Reading of Ordinance No. 397 by title only (City Clerk to read the ordinance by title only)

MOTION: Council Member Africa Luna-Carrasco/Council Member Jose Ponce to approve the reading of Ordinance No. 397. Motion passed unanimously. Council Member Gloria Torres and Council Member Matias Rosales abstain from voting as they declared a conflict of interest on this item.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Abstain
Council Member Gloria Torres	Abstain

Ms. Melissa Lopez, Deputy City Clerk, read Ordinance No. 397 by title only.

6. B. Discussion and possible action on any and all matters regarding a contract with Harvard Group International for the recruitment of candidates for the vacant position of Human Resources Director. (Ralph Velez, City Consultant)

Mr. Ralph Velez, City Consultant, informed that he identified a recruitment agency with the quality, qualifications, and experience to recruit a candidate for the Director of Human Resources vacant position. He mentioned that he met with Silvia Hernandez

from Harvard Group International (HGI) and explained to her the problem the city had faced to recruit a qualified candidate for this position. He stated that after meeting with Harvard Group International, he is recommending hiring them for this task.

Ms. Silvia Hernandez, Managing Director for Harvard Group International, informed that HGI is an advocating search firm with 25 years in the market. She added that their services include professional recruiting, board of director, automotive, etc., from entry-level to executive directors and CEOs. Ms. Hernandez gave a brief explanation as to what will be the next steps if the agreement is approved.

Mayor Gerardo Sanchez asked what will happen if a person is hired and this person desire to leave the job the following month.

Ms. Hernandez replied that the agreement contains language that covers for replacement guarantee and states that if a selected candidate recommended by HGI is terminated within the first six (6) month of employment, HGI will agree to submit additional candidates for the same positions, with the only cost being any other expenses.

Mayor Gerardo Sanchez asked every Council Member is they had any questions or concerns regarding this item.

Council Member Gloria Torres asked how much is the fee from HGI.

Ms. Kay Marion Macuil, City Attorney, informed that the professional fee would be 33% of the selected candidate's total compensation. She added that the estimated compensation is \$90,000.00, but it could be less, but HGI's fee will still be the same.

Mr. Velez stated that HGI's fee would be 33% of the starting salary.

Ms. Monica Castro, Director of Finance, agreed with Mr. Velez and explained that a clause was also added to the agreement that states that if the hiring is not successful. A qualified candidate to promote within, the city will receive a credit of approximately 50% of the fees paid and will be able to cancel the contract.

Ms. Hernandez informed that the fee to be paid to HGI would be \$29,700.00.

Council Member Africa Luna-Carrasco asked what the timeline for this process is.

Ms. Hernandez replied that within 30 business days, HGI would be able to provide with at least three (3) candidates in the retained search, and it will depend on the accessibility of the candidate for interviews.

Mr. Velez asked if HGI foresees any delays in the recruitment due to COVID-19.

Ms. Hernandez replied that there should be no problem in the recruitment process.

There were no other questions from members of the Council.

MOTION: Council Member Gloria Torres/ Council Member Jose Ponce to approve negotiations with Harvard Group International to recruit a candidate for the vacant Director of Human Resources positions. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

6. C. Discussion and possible action on any and all matters regarding (1) the City of San Luis as Fiscal Agent considering expenditures from the funds of the 4FrontED Binational Program to pay for an Executive Director conditioned on authority being granted under the terms of the 4FrontED Binational Intergovernmental Program intergovernmental agreement; (2) the City of San Luis as one member of the 4FrontED Binational Program consider continuing the Independent Contract for the Executive Director, Nazzer O. Mendez. (Jenny Torres, Economic Development Manager)

Ms. Jenny Torres, Economic Development Manager, informed that 4FrontED is currently working on the independent contractor agreement with Nazzer O. Mendez as he has been serving as the executive director for the past year. She mentioned that this year the 4FrontED program would like that all municipalities approve the contract. She added that currently, all legal counsel for all municipalities are reviewing the contract.

Mayor Gerardo Sanchez asked Ms. Torres if she is asking Council to continue the item until all attorneys review the contract.

Ms. Torres agreed with Mayor Sanchez.

Ms. Kay Marion Macuil, City Attorney, suggested Mayor and Council adopt what was stated by Mayor Sanchez.

MOTION: Council Member Africa Luna-Carrasco/Council Member Mario Buchanan Jr. to continue the item until all attorneys review the contract. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye

Council Member Mario Buchanan Jr.	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

6. D. Discussion and possible action on any and all matters regarding the City of San Luis accepting slurry seal application services from American Pavement Preservation for application of Type 2 and Type 3 slurry seal as part of the Fiscal Year 2019-2020 Pavement Preservation Project. (Eulogio Vera, Director of Public Works)

Mr. Eulogio Vera, Director of Public Works, informed that this item is to piggyback with the City of Yuma to use their contract with American Pavement Preservation for application of Type 2 and Type 3 slurry seal. He informed that phase 1 of this project was done in October/November 2019; this is phase 2 of that project. He added that in continuance of this program, staff is recommending that the city accepts the services offered by American Pavement Preservation for a total amount not to exceed \$220,000.00.

There were no questions from members of the Council.

MOTION: Vice-Mayor Maria Cecilia Cruz/Council Member Jose Ponce to approve the purchase of slurry seal application services through American Pavement Preservation for \$220,000.00. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

6. E. Discussion and possible action on any and all matters regarding the design contract for James Davey and Associates for the Roadway Paving Project of Los Portales del Alamo. (Eulogio Vera, Director of Public Works)

Mr. Eulogio Vera, Acting Director of Public Works, informed that this item is for the design and re-paving of streets in Los Portales del Alamo, staff has been trying to move forward with this project for a few years. The roads in this area are the worst streets in the entire city, and they need repaving. He mentioned that the contract with James Davey and Associates will survey the area, identified the areas that need repair once all this is identified and will hire a contractor to do the repaving. Mr. Vera added that

depending on how high the bids come in, the city will be able to do half on the streets in that area, but it all depends on the bid results.

Mayor Gerardo Sanchez commented that he had seen comments on social media regarding the conditions of the street in that specific area. He stated that the community needs to be informed that the city has been doing what it can, as some of the roads need to be replaced completely. He thanked staff for the continuous work done to preserve streets in the community.

MOTION: Council Member Matias Rosales/Council Member Jose Ponce to approve the design contract for James Davey and Associates for the roadway paving project of Los Portales del Alama for \$29,250.00. Motion passed unanimously.

A roll call vote was called, the vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

6. F. Discussion and possible action on any and all matters regarding Order No. 2020-8. An Order of the Mayor and City Council of the City of San Luis, Arizona, authorizing and directing the entering into an Intergovernmental Agreement with the City of Yuma, Arizona, for Engineering Support Services. (Tadeo A. De La Hoya, City Administrator)

Mr. Tadeo A. De La Hoya, City Administrator, informed that due to the anticipated and actual vacancies in the City of San Luis, he reached out to the City of Yuma to request their support for engineering services. He added that during the City of Yuma's council meeting held March 18, 2020, this agreement was approved by their city council. This Intergovernmental Agreement provides engineering support services to San Luis. Mr. De La Hoya informed that this will provide engineering support services in accordance with the following provisions: A) provide review of development-related planning and engineering items; B) provide other as-needed engineering support when requested by San Luis; C) provide a written summary of the analysis conducted and recommendations resulting from the services provided; and D) Invoice San Luis upon completion of the services for the cost of services rendered in accordance with the schedule.

Mayor Gerardo Sanchez thanked Mr. De La Hoya for reaching out to the City of Yuma and also thanked the City of Yuma for helping the city with these services.

MOTION: Council Member Africa Luna-Carrasco/Council Member Matias Rosales to approve and adopt Order No. 2020-8. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

6. G. Discussion and possible action on any and all matters regarding Order No. 2020-9. An order of the Mayor and City Council of the City of San Luis, Arizona, authorizing and directing the entering into a development agreement with Riedel Holdings, Inc., for infrastructure related to the development of the Santa Cecilia 4 subdivision. (Kay Marion Macuil, City Attorney)

Ms. Kay Marion Macuil, City Attorney, presented two (2) maps that show the area regarding this item. A copy of these maps is included with the complete agenda packet filed in the City Clerk's Office. She informed that the traffic study for Santa Cecilia #4 requires that on the offsite road goes all the way to Avenue E (County 23 ½ Street) however Riedel Holdings, LLC does not have control over that land. To not hold up this project, the development agreement separates the improvements for the area that Riedel Holdings, LLC, does not have control over so that this project can move on. Ms. Macuil informed that the plan is that the city will condemn the land, the developer will pay for it, and they get a payback ordinance, so that area develops and Border Ranches LLC, they will payback for the condemnation cost.

Mayor Gerardo Sanchez asked if this has been discussed with the developer, and they are on agreement.

Ms. Macuil replied that all this was worked with Mr. Art Villareal, the developer attorney, and he has agreed with it, even though the developer has not seen the final development agreement.

Mrs. Nieves Riedel, Riedel Holding, LLC, commented that she is paying only for the road and not the right-of-way land. She thanked staff for working with her lawyer to get this project going. She stated that she is looking forward to work with the city.

MOTION: Council Member Gloria Torres/Vice-Mayor Maria Cecilia Cruz to approve Order No. 2020-9. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

6. H. Discussion and possible action on any and all matters pertaining to the appointment of members to serve on the City of San Luis Planning & Zoning Commission. (Jose A. Guzman, Director of Planning & Zoning)

Mr. Jose A. Guzman, Director of Planning & Zoning, informed that there are two (2) vacancies at the Planning & Zoning Commission. The first vacancy is for Commission Member Javier Barraza, whose term expired on January 31, 2020. He informed that Mr. Barraza had expressed his interest in continuing to serve as a member of the Planning & Zoning Commission. The second vacancy is for Commission Member Concepcion Ulloa, as she resigned from the commission due to personal reasons. Her term also expired on January 31, 2020. Mr. Guzman informed that staff applications from Javier Barraza and Case Van Veen. He added that it is very important that this commission has a full appointment of seven (7) members as development continues to grow in the city. He stated that staff is recommending the re-appointment of Mr. Javier Barraza to one of the vacancies.

Mayor Gerardo Sanchez commented that Mr. Case Van Veen was a prior commission member, and he was very active in the commission. He added that Mr. Van Veen was an excellent asset to this commission. He suggested appointing Mr. Van Veen and re-appointing Mr. Barraza to the Planning & Zoning Commission.

Councilmembers agreed with Mayor Gerardo Sanchez.

MOTION: Council Member Africa Luna-Carrasco/Council Member Gloria Torres to appoint Case Van Veen to the Planning & Zoning Commission with a term expiration of January 31, 2024. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

MOTION: Council Member Africa Luna-Carrasco to appoint George Amaya to the Planning & Zoning Commission with a term expiration of January 31, 2024. Motion dies as there was no second.

MOTION: Council Member Africa Luna-Carrasco/Council Member Jose Ponce to appoint Javier Barraza to the Planning & Zoning Commission with a term expiration of January 31, 2024. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

6. I. Continued public hearing followed by discussion and possible action on any and all matters regarding Rezoning Case No. 2020-092 and Ordinance No. 397. An ordinance of the Mayor and City Council of the City of San Luis, Arizona, amending the official zoning map of the City of San Luis by changing the zoning classification of 14.4 acres from Rural Area Residential (RA-10) to High Density Residential (R-3) for property located west of 4th Avenue and 1/4 of a mile north of Union Street. (Jose A. Guzman, Director of Planning and Zoning)

A. Continue public hearing

MOTION: Council Member Mario Buchanan Jr./Council Member Gloria Torres to continue the public hearing. Motion passes unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

1. Call to the Public on this item

Mrs. Melissa Lopez, Deputy City Clerk, informed that the City Clerk's Office did not receive any comments regarding this item.

B. Close public hearing

MOTION: Vice Mayor Maria Cecilia Cruz/Council Member Jose Ponce to close the public hearing. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

C. Action on Ordinance No. 397

Ms. Kay Marion Macuil, City Attorney, suggested the following motion, "I move to approve Ordinance No. 397 with the five (5) written conditions on the zone changed including a condition not in writing that there be a traffic study if needed."

Mayor Gerardo Sanchez added that the developer and the city would work together on those five (5) conditions and come back to the council.

Mr. Gary Black, Comite de Bienestar, suggested adding to the conditions and reference the development agreement between the City of San Luis and L.P.B. Durham Partners Limited Partnership, as it is important to make this possible.

Ms. Macuil asked if this agreement is already in existence with the city.

Mr. Black replied that the agreement needs to be included in the conditions; those conditions are based on the development signed by both parties.

Mr. Jose A. Guzman, Director of Planning & Zoning, informed that the development agreement is Condition #1.

MOTION: Mayor Gerardo Sanchez/Council Member Jose Ponce. Council Members Matias Rosales and Gloria Torres abstain from voting as they declared a conflict of interest on this item. Motion passed.

Mayor Sanchez asked for a roll call vote on this item.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Mario Buchanan Jr.	Aye

Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Abstain
Council Member Gloria Torres	Abstain

7. SUMMARY OF CURRENT EVENTS

Mayor Gerardo Sanchez asked for a report on the bridge located on Juan Sanchez Boulevard.

Mr. Eulogio Vera, Acting Director of Public Works, informed that they are working on this project, they are scheduled to start pouring the concrete and paving. He stated that the bridge should be open to traffic in the week of March 30, 2020.

Mayor Gerardo Sanchez mentioned that there had been several comments on social media regarding COVID-19 asking what has the city done. He stated that the City of San Luis had been one of the most pro-active communities in the State of Arizona. He added that the city was the first one to declare a state of emergency because the city is close to the border. He mentioned that the city has also been very active to prevent exposure, the city closed its parks and have canceled significant events in the community. He stated that it is the city's responsibility that services continue to be provided to its residents. Furthermore, he informed that each department had created a contingency plan that contains phase 1 through phase 3; every department is in charge that their employees are safe and continue providing services. He mentioned that he also saw a comment asking why have the city not closed all businesses. He stated that the Arizona Governor has asked that all cities follow the same recommendations. He mentioned that the next step would be up to the Governor. He commented that to prevent the virus from spreading, everyone needs to avoid exposure. He urged everyone not to gather in groups, as he received a complaint of people gathering in groups County 19th Street. Mayor Gerardp Sanchez stated hat this is a worldwide event, and this will come to the city. He asked everyone to minimize exposure, stay home. He informed that there are currently 4 cases in Yuma County and 0 cases in San Luis, Arizona, but that could change. He stated that the community would stand together; this virus is very contagious. He thanked business, city staff, Police Department, and Fire Department for doing a great job.

Mr. Angel Ramirez, Fire Chief, reported that his department has been working with other entities. He informed that staff to put an application to obtain equipment from Yuma County. He mentioned that he received 2,095 masks that will be shared with the Police Department, while they wait for their request. Also, he informed that staff place an order of 800 gowns that will be delivered within the following week. He mentioned that the department has enough googles for staff. He added that an order to purchase gloves had been placed. Mr. Ramirez informed that there is currently a protocol amongst employees at the Fire Department, they are checked as they walk in the morning if they have a temperature above 99.5 they are sent home, to prevent others from getting sick. He informed that staff has also been working for the Senior Center

attendees; phone numbers were obtained from Mrs. Aracely De La Hoya, Senior Center Manager, to do a welfare check upon them, in case they need anything as they are the most vulnerable. He thanked the city and council for everything that has been done to prevent spread throughout the community.

Mr. Richard Jessup, Police Chief, thanked Mayor and Council for all the support given to his department. He mentioned that the reason San Luis, Arizona, is more vulnerable is that this community is a border city. He commented that this community has adhered to Mayor Sanchez and the Arizona Governor recommendations. He stated that he had not seen any type of violations, as they are taking this very seriously. He informed that his department received 1000 masks, and there is other equipment that will be coming in, such as gowns and gloves. He informed that Police Officers have what they need to protect themselves and the community. He thanked the Mayor and Council for the support they have given to his department.

Mayor Gerardo Sanchez asked for a report regarding sanitation and wastewater.

Mr. Richard Jessup commented that he had not received any complaints from those departments, but he will be able to help them with equipment if they need Personal Protective Equipment.

Mr. Eulogio Vera, Director of Public Works, informed that sanitation routes continue with their regular routes. The water and wastewater department have been alternating schedules and have been able to be compliant with all the testing and requirement from the Arizona Department of Environmental Quality. He mentioned that information had been forwarded to employees as it is received.

Mr. Jose A. Guzman, Director of Planning Department, thanked Mayor, City Council, and city staff for keeping everyone safe. He informed that his department is currently in the General Plan update process, these documents serve as the blueprint for future growth development, this process will end on April 19, 2020. The draft is available online for residents to review and submit their comments. He also reminded everyone to fill out their census questionnaire. This can be done in paper, phone, or online. He mentioned that it only takes 10 minutes to fill out the questionnaire, and it will impact the funding for the next ten years. Mr. Guzman reported that the response rate for San Luis is 1.4%.

Mayor Gerardo Sanchez urged the community to fill out their census questionnaire, as the responses will impact funding for the next ten years. He mentioned that this funding could be used for public safety, parks, etc.

Vice Mayor Maria Cecilia Cruz informed that the complete county census committee has been working hard to promote it. She asked Mr. Guzman to post the response rate in the community to make them aware that this will affect the community.

Mr. Tadeo A. De La Hoya, City Administrator, informed that staff had been notified that the Census Bureau stopped delivering the paper questionnaires, but this can be filled out online. He stated that a code is not needed to fill it out online.

Council Member Africa Luna-Carrasco suggested that the Fire Department to post what they are doing to help older adults in our community.

Mayor Gerardo Sanchez agreed with Council Member Luna-Carrasco to start informing the community that the city is here for the community.

8. ADJOURNMENT

MOTION: Council Member Matias Rosales/Council Member Africa Luna-Carrasco to adjourn the Regular Council meeting at approximately 9:07 p.m. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

APPROVED:

Gerardo Sanchez, Mayor

ATTEST:

Sonia Cornelio, City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular City Council meeting of the City Council of the City of San Luis, Arizona, held on March 25, 2020. I further certify that the meeting was dully called and held and that a quorum was present.

Sonia Cornelio, City Clerk

MINUTES
Work Session
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
April 1, 2020
6:30 p.m.

- 1. CALL TO ORDER/ROLL CALL:** Mayor Gerardo Sanchez called the work session to order at approximately 7:17 p.m.

Mayor and City Council participated remotely due to COVID-19.

PRESENT: Mayor Gerardo Sanchez
Vice Mayor Maria Cecilia Cruz
Council Member Mario Buchanan Jr.
Council Member Africa Luna-Carrasco
Council Member Jose Ponce
Council Member Matias Rosales
Council Member Gloria Torres

OTHERS PRESENT: Tadeo A. De La Hoya, City Administrator
Sonia Cornelio, City Clerk
Kay Marion Macuil, City Attorney
Axel Chayra, Information Technology Department
Eulogio Vera, Acting Director of Public Works
Francia Alonso, Assistant to Council/PIO
Jonathan Dumadag, Information Technology Technician
Lizandro Galaviz, Director of Parks & Recreation
Richard Jessup, Chief of Police
Julie Engel, President and CEO of GYEDC

2. ITEMS FOR DISCUSSION ONLY:

2. A. Presentation followed by discussion and possible directions to staff on any and all matters regarding the 2019-2020 Mid-Year Economic Development activity update by Greater Yuma Economic Development Corporation. (Julie Engel, President and CEO of Greater Yuma Economic Development Corporation)

Ms. Julie Engel, President and CEO of the Greater Yuma Economic Development Corporation, did not make her presentation regarding the 2019-2020 Mid-Year Economic Development activity update. Instead, she gave a briefing on the areas that her agency is currently focusing on business retention, doing weekly phone calls on major employers to see how they are doing. She informed that with the help of the different entities, a portal of information was created. San Luis's representative is Jenny Torres, Economic Development Manager. This is very important to the community as businesses can qualify for these programs that have been made available by the passing of a bill by the United States President and Congress. She informed that there is a program that allows businesses to apply for loans that will go towards grants, mortgage payment, employee salaries and employee benefits. It is \$10 million maximum loan, depending on the size of the company. She added that the loans are for eight weeks and the funds should be used towards those expenses and it is a forgivable loan. Also, if it is a sole proprietor, non-profit, or an independent contractor, and if you have been affected, they can apply for reimbursement. Ms. Engel informed that for people that had to get unemployment, they had added an extra \$600 to the weekly benefits. This means that they will be collecting the \$240, which is the regular weekly benefit plus the \$600. This benefit will be for eight weeks or depending if the crisis continues. Furthermore, she informed that there are four (4) possible manufacturers who are going to shift production and start making the equipment needed. Also, she has been working with a safety sterilizing company to see if they will sterilize the safety equipment so that it can be re-used. She mentioned that an update would be given through email, website and the press. She informed that Piana Nonwovens had been impacted, and their production stopped. They shifted their production to start making disposable bedding for hospitals and clinics; they are working directly with the hospitals. She informed that Jordan Manufacturing, which make pillows for lawn chairs, have to shifted their production to making masks. They are working directly with the hospital and municipalities. Ms. Engel informed that Martech Medical, who does device manufacturing, they have been asked if they could shift to make test kits. She informed that information would be passed as this moves forward. She mentioned that past projects have been placed on hold as they have not died; they are waiting to see how this contingency develops. Furthermore, she said that her office is working closely with Krysten Sinema's and Senator Martha McSally's office. A conference call was held regarding the stimulus bill #4, and they mentioned that there might be stimulus bill #5 and #6. She mentioned that they would like to know from the communities where the stimulus is not reaching people. She asked if there are any questions about the stimulus her office can help as they have Spanish speaking people. She mentioned that her company is tracking closures temporarily to include them in the plan model for the supply chain.

Mayor Gerardo Sanchez thanked Ms. Engel for the presentation and emphasized on a retention plan; the nation is going through a financial crisis due to the pandemic. He stated that all border cities along Arizona are hurting because the communities rely on the pedestrian and vehicular traffic. He mentioned that it is good that the federal government has those stimulus, but he commented that he would like to see that funding come directly to the communities. Mayor Gerardo Sanchez also discussed the Arizona Department of Economic Security office issue about the long lines and a lot of people applying for the benefits. He mentioned that this had created a high risk of exposure. He asked Ms. Engel to help and pass this through the state.

Ms. Engel mentioned that San Luis is the only city in the state that has a walk-in unemployment office; every other city has to do it online. She commented that there is limited staff, but there will be an office to help process those applications to help alleviate the long lines, as the 6 feet need to be monitored.

Mayor Gerardo Sanchez commented that there are businesses that do not want to apply as they fear that they will not qualify for these loans. He encouraged every business to apply for this loan and asked Ms. Engel for her help to pass the word out to those businesses.

Ms. Engel replied that she would be sure that this information gets disseminated and informed that almost every business would qualify as they have removed all those obstacles for small business loans. She added that there are two (2) banks in Yuma County that have been approved to start lending immediately.

There were no questions and/or comments from members of the Council.

2. B. Discussion and possible directions to staff on any and all matters regarding the proposal of a contract between the City of San Luis and Diva Music L.L.C., for musical performances for the 4th of July Celebration event. (Lizandro Galaviz, Director of Parks & Recreation)

Mr. Lizandro Galaviz, Director of Parks & Recreation, informed that this proposal if to contract with Diva Music LLC., for El Gran Silencio band to play during the 4th of July event.

Mayor Gerardo Sanchez commented that the price for the group is excellent, but at this time it is uncertain what is going to happen. He asked that the city is covered with a clause if this contract is canceled.

Mr. Galaviz replied that if Mayor and Council approved to move forward with this contract, then staff can work with City Attorney's Office to negotiate a contract with Diva Music LLC., to include an assurance in case any emergency comes that city is not liable for anything.

Ms. Kay Marion Macuil, City Attorney, informed that this band does not require a 50% payment ahead of time, and this band is not requesting anything until the day of the event.

Mayor Gerardo Sanchez suggested that staff should proceed with this contract. He asked other members of the council for any comments or concerns.

Council Member Jose Ponce commented that he wants to make sure that the city is protected in case this event gets canceled.

Mayor Gerardo Sanchez asked staff to work with the band, as this can go both ways. He stated that he believes that if the group does not feel safe due to COVID-19, they will not play.

Council Members Africa Luna-Carrasco and Mario Buchanan Jr. agreed with Council Member Jose Ponce and stated that they asked that the legal department negotiates the contract.

Mr. Galaviz informed that he would be working with Ms. Macuil to negotiate a contract with Diva Music LLC. He commented that when this item comes back to Council for approval, this company will be brought in as a sole provider, as they are the only ones that can bring El Gran Silencio.

2. C. Discussion and possible directions to staff on any and all matters regarding a contract with Lantis Productions, Inc., for a fireworks presentation during the 4th of July Celebration. (Lizandro Galaviz, Director of Parks & Recreation)

Mr. Lizandro Galaviz, Director of Parks & Recreation, informed that Lantis Productions, Inc., have San Luis in their schedule to provide the fireworks show on the 4th of July event. He stated that he would work with the City Attorney's Office to negotiate a contract to include any liabilities if the event gets canceled, as they request a 50% down payment.

Mayor Gerardo Sanchez informed that the city has been contracting Lantis for several years. He asked if they are willing to negotiate a contract with the city.

Mr. Galaviz replied that he would get in contact with them to see if there are any options and if for some reason, the event is moved or canceled, or if this deposit can be applied to the following year.

Mayor Gerardo Sanchez asked council if they had any questions. There were no comments or questions from council.

2. D. Discussion and possible directions to staff on any and all matters regarding Avenue F expansion between Juan Sanchez Boulevard and County 23 1/2 Street. (Council Member Matias Rosales and Eulogio Vera, Acting Director of Public Works)

Council Member Matias Rosales stated that this item was brought for discussion as this is something that is needed in that area. He suggested staff start looking at the section of this road and start working with Yuma County as this will be required with the rapid growth in that area.

Mr. Eulogio Vera, Acting Director of Public Works, informed that staff did some research and informed that this area belongs to the county and it is state's land right-of-way. He added that the city has some of the right-of-way in this area but staff will do some research as to how much belongs to the city. He mentioned that this area should be a priority in the future.

Council Member Matias Rosales mentioned that this area is also in need of sidewalks and should be included in the future development in this area.

Mr. Vera informed that staff would do the research on the right-of-way and also will work on a conceptual plan. He mentioned that some of the things that can be done are to add lighting to the existing poles. He commented that if for the road, staff will have to find out if this area belongs to the county to obtain authorization from them to do grading in that area.

Mayor Gerardo Sanchez thanked Mr. Vera and staff for being proactive. He mentioned that the area mentioned is the fastest growing area in the city, and this area will need the amenities to continue to grow. He asked other Council if they had any questions or concerns on this site. There were no comments from members of the council.

2. E. Discussion and possible directions to staff on any and all matters regarding business access on Archibald Street, in San Luis, Arizona. (Council Member Matias Rosales and Eulogio Vera, Acting Director of Public Works)

Mr. Eulogio Vera, Acting Director of Public Works, informed that staff has been working on this project for over a year. He added that he has been looking at conceptual layouts as what can be done in the third lane in that area. Also, staff has been looking for costs. He mentioned that this is the time to implement a change as there is slow traffic, so this can transition into the peak season. He stated that staff does not have the design, but there is a concept, is either using flex tech or water barriers between third and second lane southbound from Urtuzuastegui Street to D Street and leave the intersection open for public safety vehicles. Mr. Vera informed that currently, there is no cost estimate since this is just a conceptual plan, but this can range from \$15,000 to \$80,000 depending on what will be done or the type of equipment that will be utilized.

Mayor Gerardo Sanchez commented that it would be beneficial for businesses in that area to facilitate access.

3. ADJOURNMENT

Vice Mayor Maria Cecilia Cruz/Council Member Mario Buchanan Jr. to adjourn the work session at approximately 8:08 p.m. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

APPROVED:

Gerardo Sanchez, Mayor

ATTEST:

Sonia Cornelio, City Clerk

Certification

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Work Session for the City Council of the City of San Luis, Arizona, held on April 01, 2020. I further certify that the meeting was duly called and held and that a quorum was present.

Sonia Cornelio, City Clerk

MINUTES
Special Council Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
April 1, 2020
6:00 p.m.

1. CALL TO ORDER/ROLL CALL: Mayor Gerardo Sanchez called the Special City Council meeting to order at approximately 6:05 p.m.

Mayor, City Council, and some members of staff participated remotely.

PRESENT: Mayor Gerardo Sanchez
Vice Mayor Maria Cecilia Cruz
Council Member Mario Buchanan Jr.
Council Member Africa Luna-Carrasco
Council Member Jose Ponce
Council Member Matias Rosales
Council Member Gloria Torres

OTHERS PRESENT: Tadeo A. De La Hoya, City Administrator
Melissa Lopez, Deputy City Clerk
Kay Marion Macuil, City Attorney (remotely)
Axel Chayra, IT Technician
Francia Alonso, Assistant to Council/PIO
Glenn Gimbut, Assistant City Attorney (remotely)
Jonathan Dumadag, IT Technician

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Vice Mayor Maria Cecilia Cruz.

3. DISCUSSION AND POSSIBLE ACTION ITEM:

EXECUTIVE SESSION

Vote to hold an Executive Session pursuant to A.R.S. § 38-431.03(A)(3) and (4)

Discussion and possible action to hold an Executive Session pursuant to A.R.S. § 38-431.03(A)(3) and(4) on any and all matters regarding consultation for legal advice with the city's attorneys on the laws of annexation; and discussion or consultation with the city's attorneys in order to consider its position and instruct its attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation. (Kay Marion Macuil, City Attorney and Glenn J. Gimbut, Assistant City Attorney)

MOTION: Council Member Gloria Torres/Council Member Jose Ponce to hold an executive session at approximately 6:06 p.m. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

4. MOTION TO GO BACK INTO REGULAR SESSION

MOTION: Council Member Mario Buchanan Jr./Council Member Africa Luna-Carrasco to go back into special session at approximately 6:56 p.m. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

5. DISCUSSION AND POSSIBLE ACTION ITEMS:

5. A. Discussion and possible action on any and all matters regarding Order No. 2020-10. An order of the Mayor and City Council of the City of San Luis, Arizona authorizing and directing the entering into an intergovernmental agreement with the City of Yuma, Arizona regarding Annexation and San Luis Annexation Petition No. 2019-01. (Jose A. Guzman, Director of Planning and Zoning and Kay Marion Macuil, City Attorney)

Ms. Kay Macuil, City Attorney, stated this item will be continued; the record is clear enough that the City Council intended to continue this item.

MOTION: Mayor Gerardo Sanchez/Vice Mayor Maria Cecilia Cruz to continue this item. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

5. B. Discussion and possible action on any and all matters regarding Order No. 2020-11. An order of the Mayor and City Council of the City of San Luis, Arizona, authorizing and directing the acquisition of all property necessary for the completion of the construction of a portion of County 23½ Street within the City of San Luis by dedication, donation, purchase, exchange, or under the power of eminent domain as a matter of public necessity. (Kay Marion Macuil, City Attorney)

Ms. Kay Macuil, City Attorney, explained that the exhibit demonstrates the piece of land of unconstructed road. Border Ranchez AZ, LLC, owned by Mr. Nels Rogers and his wife Martha Rogers, is located south of this area. Last meeting, there was a development agreement where Riedel will build that road on Rogers, but the city will use its condemnation if it becomes necessary to obtain the land. This order gives the authority for the city to enter into negotiations to obtain that land to extend that road to Avenue E and to move forward with the condemnation process if needed.

Mr. Glenn Gimbut, Assistant City Attorney, added the development agreement with Riedel also says Riedel will pay all the condemnation costs including all legal fees and other expenses that may be incurred. The city has already obtained an appraisal with a value of \$28,000.00 for that property. If the City Council passes this order, then a letter will be provided to Mr. Nels Rogers and his wife Mrs. Martha Rogers and their family trust offering to buy the land at appraisal price. They have 20 days to respond to that letter, if they do not respond legal action will be filed. The city has engaged the services of Kristin Mackin from Sims Mackin Law Firm. They will then begin the process of condemnation seeking and order of immediate possession from the Superior Court.

MOTION: Council Member Jose Ponce/Council Member Africa Luna-Carrasco to approve Order No. 2020-11. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

5. C. Discussion and possible action on any and all matters regarding Resolution No. 2123. A resolution of the Mayor and City Council of the City of San Luis, Arizona, providing for a Call of Election for 2020 Primary and General Elections, designating the election dates and purpose, designating the deadline and location for candidates to file Nomination Petitions and designating the deadline for voter registration. (Melissa Lopez, Deputy City Clerk)

Ms. Melissa Lopez, Deputy City Clerk, stated Resolution No. 2123 is to call the election of the 2020 Primary and General elections in the City of San Luis. This includes the designation of election dates and purpose, deadline and location for candidates to file nomination petitions and deadline for voter registration. Publication of call of election is not mandatory that it be published, however, it is a good practice to inform the City of San Luis voters about the election and alert candidates of filing dates.

MOTION: Council Member Africa Luna-Carrasco/Council Member Jose Ponce to approve and adopt Resolution No. 2123. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

6. ADJOURNMENT

MOTION: Council Member Mario Buchanan Jr./Council Member Africa Luna-Carrasco to adjourn the Special Council meeting at approximately 7:07 p.m. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

APPROVED:

Gerardo Sanchez, Mayor

ATTEST:

Sonia Cornelio, City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special City Council meeting for the City Council of the City of San Luis, Arizona held on April 1, 2020. I further certify that the meeting was dully called and held and that a quorum was present.

Sonia Cornelio, City Clerk

MINUTES
Regular Council Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
April 8, 2020
7:00 p.m.

- 1. CALL TO ORDER/ROLL CALL:** Mayor Gerardo Sanchez called the Regular City Council meeting to order at approximately 7:11 p.m.

Mayor, City Council, and some members of staff participated remotely.

PRESENT: Mayor Gerardo Sanchez
Vice Mayor Maria Cecilia Cruz
Council Member Mario Buchanan Jr.
Council Member Africa Luna-Carrasco
Council Member Jose Ponce
Council Member Matias Rosales
Council Member Gloria Torres

OTHERS PRESENT: Tadeo A. De La Hoya, City Administrator
Melissa Lopez, Deputy City Clerk
Kay Marion Macuil, City Attorney (remotely)
Axel Chayra, Information Technology Technician
Derek Dueñas, Information Technology Manager
Francia Alonso, Assistant to Council/PIO
Glenn Gimbut, Assistant City Attorney (remotely)
Jorge Mungaray, Information Technology Technician
Lizandro Galaviz, Director of Parks & Recreation

2. PLEDGE OF ALLEGIANCE

Council Member Jose Ponce led the Pledge of Allegiance.

3. INVOCATION

Mr. Tadeo A. De La Hoya, City Manager, led the invocation.

4. CONSENT AGENDA

4. A. MINUTES OF

- Regular Council meeting held March 11, 2020

4. B. DISBURSEMENTS FROM MARCH 14, 2020 THROUGH MARCH 27, 2020

Total Disbursements \$1,079,377.37

(One Million, Seventy-Nine Thousand, Three Hundred Seventy-Seven Dollars and Thirty-Seven Cents)

MOTION: Council Member Matias Rosales/Council Member Mario Buchanan Jr. to approve the Consent Agenda as presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

5. DISCUSSION AND POSSIBLE ACTION ITEMS:

5. A. Discussion and possible action on any and all matters regarding the proposal of a contract between the City of San Luis and Diva Music, L.L.C., for musical performances for the 4th of July Celebration event. (Lizandro Galaviz, Director of Parks & Recreation)

Mr. Lizandro Galaviz, Director of Parks & Recreation, stated staff is currently working with Diva Music and the city's legal department on adjusting the contract to come into an agreement of obtaining a credit in the event the 4th of July celebration does not take place. Staff recommended approval of this item with the condition that IT is approved by legal and administration between the city and Diva Music.

Council Member Jose Ponce asked Mr. Galaviz what does the \$15,000.00 cover. Mr. Galaviz replied it is for the band performance, Diva Music is the promoter and sole provider in booking the professional musical performer.

MOTION: Council Member Africa Luna-Carrasco/Council Member Jose Ponce to approve continued negotiations with Diva Music LLC. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

5. B. Discussion and possible action on any and all matters regarding a contract with Lantis Productions, Inc., for a fireworks presentation during the 4th of July Celebration. (Lizandro Galaviz, Director of Parks & Recreation)

Mr. Lizandro Galaviz, Director of Parks & Recreation, explained Lantis Productions has already sent the contract. It was reviewed by the City Attorney and Director of Finance. There are a couple of items that staff is waiting for Lantis Productions to respond to like agreeing to a credit in the event the 4th of July celebration does not take place and the deposit they are requesting. The city wants to make sure that there are a certain number of days before giving that deposit and if the city does give the deposit, that the city be credited for next year or another event with similar amounts.

Ms. Kay Macuil, City Attorney, added that if the event does not take place due to the COVID-19 emergencies lifted by July, perhaps the fireworks can still occur as long as there are no gatherings at the park.

Mayor Gerardo Sanchez, Vice Mayor Maria Cecilia Cruz and Council Members Africa Luna-Carrasco and Matias Rosales agreed with Ms. Macuil.

Vice Mayor Maria Cecilia Cruz commented Mr. Hank Green's name appears on the contract as the 2nd Alternate. Mr. Galaviz stated the contract is being updated with current information.

MOTION: Mayor Gerardo Sanchez/Vice Mayor Maria Cecilia Cruz to approve continued negotiations with Lantis Productions. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

5. C. Public hearing followed by discussion and possible action on any and all matters regarding the recommendation of a Special Event Liquor License Application to the Arizona Department of Liquor Licenses and Control to authorize the San Luis Frontera Rotary Club to sell alcohol at the 4th of July Celebration to be held on Saturday, July 4, 2020. (Lizandro Galaviz, Director of Parks and Recreation)

A. Open public hearing

MOTION: Council Member Gloria Torres/Council Member Jose Ponce to open the public hearing. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

1. Presentation by staff and/or applicant

Mr. Lizando Galaviz, Director of Parks and Recreation, said staff is preparing for the 4th of July event and the Rotary Club has been able to provide their 501C(3), so they are able to apply and submit a special event liquor license application.

2. Call to the public on this item

Ms. Melissa Lopez, Deputy City Clerk, stated that it was advertised that any comments were to be submitted by 7:00 p.m. today and the City Clerk's Office had not received any comments in favor of or against this application.

There were no comments from the public.

B. Close public hearing

MOTION: Council Member Africa Luna-Carrasco/Council Member Jose Ponce to close the public hearing. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

C. Action on Special Event Liquor License Application to the Arizona Department of Liquor Licenses & Control

MOTION: Council Member Gloria Torres/Council Member Africa Luna-Carrasco recommend approval to the Arizona Department of Liquor License and Control the special event liquor license application for the San Luis Frontera Rotary Club as presented. Motion passed with six (6) aye votes and one (1) nay vote by Vice Mayor Maria Cecilia Cruz.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Nay
Council Member Mario Buchanan Jr.	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

6. SUMMARY OF CURRENT EVENTS

Mr. Tadeo A. De La Hoya, City Administrator, reported it will be a month since the census response opened and as of 30 minutes ago, there was a 5.4% ratio rate in response to the census 2020. He urged participation of residents to respond to the census.

Mayor Gerardo Sanchez reminded the community that if residents do not answer the census questionnaire, it will affect the city in having less public safety, parks, free or reduced fee lunches for kids at school, etc. He stressed the importance of the census in the community.

Council Member Jose Ponce thanked Mr. Eulogio Vera, Acting Director of Public Works, his staff and all those involved for the repairs of the bridge on Cesar Chavez Boulevard.

7. CALL TO THE PUBLIC

Mayor Gerardo Sanchez indicated call to the public has been removed from the agenda because the sessions are temporarily closed to members of the public in-person attendance due to the COVID-19. If anyone from the public has any comments, questions, concerns or complaints, he asked those be directed to the City Clerk's Office by email at cityclerksoffice@sanluisaz.gov or by calling their office at (928) 341-8520.

8. EXECUTIVE SESSION

Vote to hold an Executive Session pursuant to A.R.S. § 38-431.03(A)(3) and (4)

Discussion and possible action to hold an Executive Session pursuant to A.R.S. § 38-431.03(A)(3) and(4) on any and all matters regarding consultation for legal advice with the city's attorneys on the laws of annexation; and discussion or consultation with the city's attorneys in order to consider its position and instruct its attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation. (Kay Marion Macuil, City Attorney and Glenn J. Gimbut, Assistant City Attorney)

MOTION: Vice Mayor Maria Cecilia Cruz/Council Member Jose Ponce to go into executive session at approximately 7:46 p.m. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

9. MOTION TO GO BACK INTO REGULAR SESSION

MOTION: Council Member Mario Buchanan Jr./Vice Mayor Maria Cecilia Cruz to go back to regular session at approximately 8:01 p.m. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

10. DISCUSSION AND POSSIBLE ACTION ITEM:

10. A. Discussion and possible action on any and all matters regarding Order No. 2020-10. An order of the Mayor and City Council of the City of San Luis, Arizona authorizing and directing the entering into an intergovernmental agreement with the City of Yuma, Arizona regarding Annexation and San Luis Annexation Petition No. 2019-01. ITEM CONTINUED FROM SPECIAL COUNCIL MEETING HELD APRIL 1, 2020. (Jose A. Guzman, Director of Planning and Zoning and Kay Marion Macuil, City Attorney)

Mr. Glenn Gimbut, Assistant City Attorney, stated that the wording is to change the second sentence of paragraph 5 in the intergovernmental agreement to read: Once annexed, an order not to interfere with the possible future development of the spaceport or like facility, San Luis agrees to consult the City of Yuma and shall not prevent development that would interfere with the possible development of a spaceport or like facility.

MOTION: Mayor Gerardo Sanchez/Vice Mayor Maria Cecilia Cruz to approve the change as indicated above by the Assistant City Attorney, Glenn Gimbut . Motion passed with four (4) aye votes and three (3) nay votes by Council Members Africa Luna-Carrasco, Jose Ponce and Gloria Torres.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Africa Luna-Carrasco	Nay
Council Member Jose Ponce	Nay
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Nay

Mayor Gerardo Sanchez thanked the City Council, Department Heads and staff for the hard work and added that we are together in this and reminded everyone to fill out the census questionnaire.

Council Members Africa Luna-Carrasco, Mario Buchanan Jr. and Jose Ponce thanked the I.T. Department for making these virtual meetings possible.

11. ADJOURNMENT

MOTION: Vice Mayor Maria Cecilia Cruz/Council Member Africa Luna-Carrasco to adjourn the Regular Council meeting at approximately 8:07 p.m. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

APPROVED:

Gerardo Sanchez, Mayor

ATTEST:

Sonia Cornelio, City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular City Council meeting of the City Council of the City of San Luis, Arizona, held on April 8, 2020. I further certify that the meeting was duly called and held and that a quorum was present.

Sonia Cornelio, City Clerk

MINUTES
Special Council Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
April 15, 2020
6:00 p.m.

1. CALL TO ORDER/ROLL CALL: Mayor Gerardo Sanchez called the Special City Council meeting to order at approximately 6:14 p.m.

Mayor, City Council, and some members of staff participated remotely.

PRESENT: Mayor Gerardo Sanchez
Vice Mayor Maria Cecilia Cruz
Council Member Mario Buchanan Jr.
Council Member Africa Luna-Carrasco
Council Member Jose Ponce
Council Member Matias Rosales
Council Member Gloria Torres

OTHERS PRESENT: Tadeo A. De La Hoya, City Administrator
Melissa Lopez, Deputy City Clerk
Kay Marion Macuil, City Attorney (remotely)
Angel Ramirez, Fire Chief
Axel Chayra, Information Technology Technician
Derek Dueñas, Information Technology Manager
Enrique Lopez, Assistant Fire Chief
Eulogio Vega, Acting Director of Public Works
Francia Alonso, Assistant to Council/PIO
Mary French-Jones, Grant Writer
Richard Jessup, Chief of Police

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council Member Gloria Torres.

3. DISCUSSION AND POSSIBLE ACTION ITEM:

3.A. Discussion and possible action on any and all matters regarding Resolution No. 2125. A Resolution of the Mayor and the City Council of the City of San Luis, County of Yuma, State of Arizona appointing the San Luis Director of Finance as the designated applicant agent for the Arizona Division of Emergency Management. (Angel Ramirez, Fire Chief; Richard Jessup, Chief of Police; and Mary French-Jones, Grant Writer)

Mr. Angel Ramirez, Fire Chief, mentioned there was a webinar last Wednesday regarding how the application to State of Arizona Division of Emergency Management (AZ DEMA) is going to be submitted. The deadline for the application submittal is April 15, 2020.

Mr. Richard Jessup, Chief of Police, explained this has to be done by the end of close today with the assistance of the Economic Development Department. FEMA has opened it for the submittal of funds and DEMA is allowing the City of San Luis to begin the submittal process for reimbursements. Most likely the public safety side of things right now, will be the ones to incur the most expenses. There might be other departments that incur expenses too. One of the things they found out during the webinar is that the first quarter, January through March, 2020, is over and AZ DEMA has extended for all of the departments of the cities to submit the first quarter along with the second quarter which ends the last day of June but have been given until July 15 to submit all of the requests. Most of the departments already have a list of the incurred expenses due to CO-VID19 so they have a good projection of what that will look like and will provide it to Ms. Mary French-Jones, Grant Writer.

This is one of the things that must be done from the grants portal perspective and they feel Ms. Monica Castro, Director of Finance, be the Primary Portal Access (PA) Coordinator for this particular grant process because she is in charge of finance and when the city gets reimbursed, she will be the one that redirects the funds back to the different departments. He added that Mr. Tadeo De La Hoya, City Administrator, has been listed as the Alternate PA Coordinator because he has the ability to sign in her absence. Both Mr. Angel Ramirez, Fire Chief, and Mr. Richard Jessup, Chief of Police, will be added to the list at additional staff with access. Mr. Ramirez and Mr. Jessup will make sure that all of the information from the departments goes through them and then routed through Ms. Angelica Cifuentes, Purchase Coordinator, as the Project POC, which is additional staff that can manage projects but have no signatory authority. The necessary process with procurement must be followed to prevent jeopardizing the reimbursements. He added that staff is requesting from the Mayor and City Council approval of this resolution.

MOTION: Vice Mayor Maria Cecilia Cruz/Council Member Mario Buchanan Jr. to approve Resolution No. 2125 as presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

4. ADJOURNMENT

MOTION: Council Member Gloria Torres/Council Member Africa Luna-Carrasco to adjourn the Special Council meeting at approximately 6:25 p.m. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

APPROVED:

Gerardo Sanchez, Mayor

ATTEST:

Sonia Cornelio, City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special City Council meeting for the City Council of the City of San Luis, Arizona held on April 15, 2020. I further certify that the meeting was dully called and held and that a quorum was present.

Sonia Cornelio, City Clerk



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5. B.

Meeting Date: 05/13/2020

Summary

DISBURSEMENTS FROM APRIL 11, 2020 THROUGH APRIL 30, 2020.

Total Disbursements \$1,101,244.80

(One Million, One Hundred One Thousand, Two Hundred Forty-Four Dollars and Eighty Cents)

Attachments

Disbursements



City of San Luis

Finance Department

COUNCIL MEETING MAY 13, 2020 Disbursement Reports from 4/11/2020 to 4/30/2020

<u>Bank Accounts</u>	<u>Check Date</u>	<u>Amount</u>	<u>Schedule</u>
Payroll Check Account	4/14/2020	\$ 336,004.85	Schedule A
Accounts Payable Check Account	4/16/2020	\$ 117,431.13	Schedule B
Accounts Payable Check Account	4/23/2020	\$ 136,860.18	Schedule C
Payroll Check Account	4/28/2020	\$ 350,311.46	Schedule D
Accounts Payable Check Account	4/30/2020	\$ 160,637.18	Schedule E

Total Disbursements: \$ 1,101,244.80

Please contact Ms. Monica Castro prior to the meeting if additional information is needed.

Prepared by Angelica V. Castro: Angelica V. Castro

Verified by Director of Finance: Monica Castro

For Council approval on: _____

Mayor: _____

Council: _____

RECEIVED

2020 MAY -6 A 10:04

CITY OF SAN LUIS
OFFICE OF THE CITY CLERK

Payment Register

From Payment Date: 4/13/2020 - To Payment Date: 4/16/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
93827	04/16/2020	Open			Accounts Payable	PURCHASE POWER	\$977.02		
Type Check Totals:							\$117,431.13		
1BYPAYABLE - 1st BY Accounts Payable Totals									

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	37	\$117,431.13	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	37	\$117,431.13	\$0.00


All	Status	Count	Transaction Amount	Reconciled Amount
	Open	37	\$117,431.13	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	37	\$117,431.13	\$0.00

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	37	\$117,431.13	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	37	\$117,431.13	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	37	\$117,431.13	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	37	\$117,431.13	\$0.00

Prepared By:
Maggie Dominguez
 Date: *Maggie B.*
4/16/2020



Payment Register

From Payment Date: 4/13/2020 - To Payment Date: 4/16/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1BYPAYABLE - 1st BY Accounts Payable									
<u>Check</u>									
93791	04/16/2020	Open			Accounts Payable	STANDARD INSURANCE COMPANY	\$8,589.89		
93792	04/16/2020	Open			Accounts Payable	BALSINO, PETER, M	\$6.85		
93793	04/16/2020	Open			Accounts Payable	CHARGO PA, GURSTEL	\$26.95		
93794	04/16/2020	Open			Accounts Payable	FOP/ALC	\$360.00		
93795	04/16/2020	Open			Accounts Payable	SAN LUIS POLICE OFFICERS ASSOC	\$360.00		
93796	04/16/2020	Open			Accounts Payable	SUPPORT PAYMENT CLEARINGHOUSE	\$3,639.25		
93797	04/16/2020	Open			Accounts Payable	UNITED WAY OF YUMA COUNTY INC.	\$14.00		
93798	04/16/2020	Open			Accounts Payable	UNITED YUMA FIRE FIGHTERS ASSOC	\$92.50		
93799	04/16/2020	Open			Accounts Payable	UNITED YUMA FIRE FIGHTERS- IAFF	\$1,000.00		
93800	04/16/2020	Open			Accounts Payable	4 IMPRINT	\$909.59		
93801	04/16/2020	Open			Accounts Payable	ALBERT HOLLER & ASSOCIATES	\$4,000.00		
93802	04/16/2020	Open			Accounts Payable	ALSCO, INC	\$2,943.89		
93803	04/16/2020	Open			Accounts Payable	APPLIED PRODUCTS GROUP LLC	\$11,104.14		
93804	04/16/2020	Open			Accounts Payable	AUTOZONE STORES, INC	\$1,376.44		
93805	04/16/2020	Open			Accounts Payable	JAMES DAVEY AND ASSOCIATES	\$10,302.50		
93806	04/16/2020	Open			Accounts Payable	JC WELDING, LLC	\$1,064.00		
93807	04/16/2020	Open			Accounts Payable	KS STATE BANK	\$236.59		
93808	04/16/2020	Open			Accounts Payable	MASTER AUTO GLASS LLC	\$263.46		
93809	04/16/2020	Open			Accounts Payable	MENDEZ ROBLES, NAZZER, O	\$4,842.58		
93810	04/16/2020	Open			Accounts Payable	PPEP INC.	\$7,500.00		
93811	04/16/2020	Open			Accounts Payable	PURCELL TIRE CO.	\$315.43		
93812	04/16/2020	Open			Accounts Payable	SAN LUIS AIR CONDITIONING LLC	\$530.00		
93813	04/16/2020	Open			Accounts Payable	SAN LUIS INDUSTRIAL PARK, LLC	\$3,329.70		
93814	04/16/2020	Open			Accounts Payable	SIMS MACKIN, LTD.	\$915.00		
93815	04/16/2020	Open			Accounts Payable	SMITH, RALPH E. SR.	\$560.00		
93816	04/16/2020	Open			Accounts Payable	SOUTHERN TIRE MART LLC	\$1,281.75		
93817	04/16/2020	Open			Accounts Payable	STANDARD PRINTING COMPANY, INC	\$1,216.78		
93818	04/16/2020	Open			Accounts Payable	TITLE BOXING	\$433.81		
93819	04/16/2020	Open			Accounts Payable	TOTER LLC	\$33,095.94		
93820	04/16/2020	Open			Accounts Payable	TUMEX CORP.	\$545.00		
93821	04/16/2020	Open			Accounts Payable	US POST MASTER	\$2,844.86		
93822	04/16/2020	Open			Accounts Payable	VERIZON WIRELESS MESSAGING SVC	\$10,347.59		
93823	04/16/2020	Open			Accounts Payable	YUMA AUTO REBUILDERS	\$943.31		
93824	04/16/2020	Open			Accounts Payable	YUMA COUNTY PUBLIC HEALTH	\$168.00		
93825	04/16/2020	Open			Accounts Payable	ENCINAS, JOSE	\$32.51		
93826	04/16/2020	Open			Accounts Payable	ENTERPRISE FM TRUST	\$1,261.80		

Payment Register

From Payment Date: 4/20/2020 - To Payment Date: 4/23/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
93864	04/23/2020	Open			Accounts Payable	ZAZUETA, ROXANNA	\$20.00		
Type Check Totals:									
1BYPAYABLE - 1st BY Accounts Payable Totals							\$136,860.18		

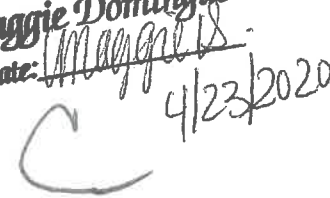
Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	37	\$136,860.18	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	37	\$136,860.18	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	37	\$136,860.18	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	37	\$136,860.18	\$0.00

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	37	\$136,860.18	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	37	\$136,860.18	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	37	\$136,860.18	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	37	\$136,860.18	\$0.00

Prepared By:
Maggie Dominguez
 Date: *Maggie*
4/23/2020


Payment Register

From Payment Date: 4/20/2020 - To Payment Date: 4/23/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1BYPAYABLE - 1st BY Accounts Payable									
Check									
93828	04/21/2020	Open			Accounts Payable	BIO PLANNER	\$4,497.50		
93829	04/21/2020	Open			Accounts Payable	CENTURYLINK	\$6,647.43		
93830	04/21/2020	Open			Accounts Payable	U.S. SAWS, INC.	\$5,613.56		
93831	04/23/2020	Open			Accounts Payable	FOP/ALC	\$60.00		
93832	04/23/2020	Open			Accounts Payable	AMBERLY'S PLACE	\$3,484.00		
93833	04/23/2020	Open			Accounts Payable	APPLIED PRODUCTS GROUP LLC	\$21,287.02		
93834	04/23/2020	Open			Accounts Payable	ARIZONA STATE TREASURER	\$37,875.40		
93835	04/23/2020	Open			Accounts Payable	BALAR EQUIPMENT CORPORATION	\$999.97		
93836	04/23/2020	Open			Accounts Payable	BLT ASPHALT LLC	\$986.02		
93837	04/23/2020	Open			Accounts Payable	CASAS, KARLA	\$20.00		
93838	04/23/2020	Open			Accounts Payable	CHURCH FOR THE CITY	\$240.00		
93839	04/23/2020	Open			Accounts Payable	DELGADO, BELEN	\$20.00		
93840	04/23/2020	Open			Accounts Payable	DIAMONDBACK POLICE SUPPLY, INC.	\$923.35		
93841	04/23/2020	Open			Accounts Payable	EXHIBITONE CORPORATION	\$7,530.19		
93842	04/23/2020	Open			Accounts Payable	FAMANIA LEARNING CENTER/ARCOIRIS CHILD CARE	\$260.00		
93843	04/23/2020	Open			Accounts Payable	FELIX, GABRIELA	\$45.00		
93844	04/23/2020	Open			Accounts Payable	GALLARDO, FRANCIA	\$20.00		
93845	04/23/2020	Open			Accounts Payable	GONZALEZ, ALICIA	\$20.00		
93846	04/23/2020	Open			Accounts Payable	GUTIERREZ, JUAN, F	\$900.00		
93847	04/23/2020	Open			Accounts Payable	LOPEZ, REBECA	\$40.00		
93848	04/23/2020	Open			Accounts Payable	LOWE'S HIW, INC.	\$1,592.44		
93849	04/23/2020	Open			Accounts Payable	M&C USA LLC	\$832.57		
93850	04/23/2020	Open			Accounts Payable	MARTINEZ, REYNA	\$45.00		
93851	04/23/2020	Open			Accounts Payable	MORENO, CARMEN, Y	\$45.00		
93852	04/23/2020	Open			Accounts Payable	NICKLAUS ENGINEERING	\$2,000.00		
93853	04/23/2020	Open			Accounts Payable	ORTIZ, ATZIRI	\$45.00		
93854	04/23/2020	Open			Accounts Payable	PARAMO, XOCHITL	\$20.00		
93855	04/23/2020	Open			Accounts Payable	PIONEER EQUIPMENT, INC	\$2,956.74		
93856	04/23/2020	Open			Accounts Payable	PPEP TEC HIGH SCHOOL	\$130.00		
93857	04/23/2020	Open			Accounts Payable	RIMMER LIGHTING LLC	\$2,025.00		
93858	04/23/2020	Open			Accounts Payable	SAN LUIS AIR CONDITIONING LLC	\$31,994.60		
93859	04/23/2020	Open			Accounts Payable	SANCHEZ, CESAR	\$20.00		
93860	04/23/2020	Open			Accounts Payable	SANDOVAL, SALVADOR	\$136.00		
93861	04/23/2020	Open			Accounts Payable	SUAREZ, ELSA, A	\$45.00		
93862	04/23/2020	Open			Accounts Payable	THOMSON WEST PUBLISHING CO.	\$1,028.55		
93863	04/23/2020	Open			Accounts Payable	TORRES, ALEJANDRA, S	\$2,454.84		

Pay Day Register

Pay Date Range 04/11/20 - 04/24/20

Pay Batch 202009

Pay Batch 202009 Total

Employees in Pay Batch 264

Female Employees in Pay Batch 65

Hours Description	Hours	Gross	Withholdings and Deductions	Gross Base	Benefits	Gross Base
100 - REGULAR	13,731.1180	296,205.25	Gross	480,249.66	ASRS ALTERNATE	1,339.27
1005 - BEREAVEMENT	60.0000	1,634.10	Imputed Income		AZ STATE RETIREMENT	37,823.40
1009 - PART TIME	322.2833	11,055.49	FEDERAL TAX WITHHOLDING	29,134.65	LONG TERM DISABILITY	538.50
201 - OVERTIME	376.5670	12,397.76	SOCIAL SECURITY TAX	29,775.42	PSPRS FIRE DB NORM - TIER 1	8,671.71
2019 - COVID-2019	4,995.8827	90,607.38	MEDICARE	6,963.90	PSPRS FIRE DB NORM - TIER 2	234.14
202 - OP STONE GARDEN- O.T.	688.7500	24,743.97	STATE WITHHOLDING	11,520.82	PSPRS FIRE DB NORM - TIER 3	2,287.40
300 - VACATION EARNED	1,067.4864	.00	AZ STATE RETIREMENT	31,680.15	PSPRS FIRE DB UNFUND - TIER	1,903.35
301 - VACATION USED	366.0000	6,729.06	AZ STATE RETIREMENT	44.71	PSPRS FIRE DB UNFUND - TIER	51.39
400 - SICK EARNED	982.0500	.00	DEFERRED COMPENSATION	1,610.00	PSPRS FIRE DB UNFUND - TIER	775.97
401 - SICK USED	276.0569	6,004.95	GARNISHMENT - CHILD	1,261.48	PSPRS FIRE DCCN - TIER 3	160.18
500 - ON CALL PAY	.0000	900.00	LONG TERM DISABILITY	450.40	PSPRS FIRE DISABILITY - TIER	26.87
501 - WORK COMP PSPRS USED	104.0000	1,558.96	PSPRS FIRE DB RATE - TIER 1a	3,597.89	PSPRS PENSION FIRE WC	367.16
502 - ON CALL PAY I.T.	.0000	100.00	PSPRS FIRE DB RATE - TIER 1b	1,605.35	PSPRS POLICE DB NORM - TIER	8,658.67
900 - COMPENSATION EARNED	8.5500	.00	PSPRS FIRE DB RATE - TIER 2	191.29	PSPRS POLICE DB NORM - TIER	1,087.33
924 - AMBULANCE - REGULAR	1,706.6665	28,312.74	PSPRS FIRE DB RATE - TIER 3	2,129.10	PSPRS POLICE DB NORM - TIER	2,145.02
Total	24,685.4108	\$480,249.66	PSPRS FIRE DB RATE - TIER 3	160.18	PSPRS POLICE DB UNFUND -	9,407.49
			PSPRS FIRE DISABILITY RATE	26.87	PSPRS POLICE DB UNFUND -	1,181.35
			PSPRS POLICE DB RATE - TIER	3,618.91	PSPRS POLICE DB UNFUND -	2,792.42
			PSPRS POLICE DB RATE - TIER	2,958.48	Total	\$79,451.62
			PSPRS POLICE DB RATE - TIER 2	1,063.58		
			PSPRS POLICE DB RATE - TIER 3	2,145.02	Workers' Comp	Gross Base
			Net	\$350,311.46 ✓	ANIMAL CONTROL OFFICERS	60.77
					ATTORNEY- ALL & CLERICAL-	70.07
					AUTO SERVICE/ REPAIR	229.81
					BUILDING- NOC OPER BY	992.18
					BUS COMPANY AND DRIVERS	152.66
					CLERICAL OFFICE/ LIBRARY/	262.74
					Electrician	59.11
					FIREFIGHTERS & DRIVERS	3,071.06
					GARBAGE/ ASH/ REFUSE	281.59
					MUNICIPAL/ TOWN/	57.11
					PARKS- NOC ALL EMPLOYEES	530.85
					POLICE OFFICERS	4,738.92
					RECREATION- ALL EMPLOYEES/	217.47
					SEWAGE DISPOSAL/ PLANT	674.72
					Street or Road Construction	1,911.35
					WATERWORKS OPERATIONS	565.75
					Total	\$13,876.16

Prepared by:
Debra Luna

Date:

Pay Day Register

Pay Date Range 04/11/20 - 04/24/20
Pay Batch 202009

Direct Deposits	Amount
1st Bank Yuma	28,311.64
ACADEMY BANK	2,190.04
Bank of America	2,056.74
BBVA COMPASS	938.46
Charles Sch	200.00
Chase Bank	169,245.73
CHASE BANK CA	1,169.14
chase centro	1,051.32
Federal Credit Union	39,457.98
FF CREDIT UNION	1,985.98
FIREFIGHTER FIRST CREDIT UNION	2,964.63
GREEN DOT BANK	361.04
National Bank	2,121.94
Navy Federal	16,537.63
NetSpend Corporation DD	120.00
NORTH ISLAND CREDIT UNION	648.69
Sunbank	1,374.72
USAA FEDERAL SAVING	3,116.71
WASHINGTON FEDERAL	1,006.45
Wells Fargo	73,759.77
WELLS FARGO BANK PP	865.41
Total	\$349,484.02
Check	\$827.44

Prepared by:
Debora Luna

Date:

C. Cortes 04-28-2020
Approved by

Payment Register

From Payment Date: 4/27/2020 - To Payment Date: 4/30/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
93940	04/30/2020	Open			Accounts Payable	YUMA SUN INC	\$2,542.32		
93941	04/30/2020	Open			Accounts Payable	YUMA TRUCK PARTS	\$341.50		
93942	04/30/2020	Open			Accounts Payable	YUMA WINLECTRIC CO.	\$523.14		
93943	04/30/2020	Open			Accounts Payable	YUMA WINNELSON CO.	\$785.98		
93944	04/30/2020	Open			Accounts Payable	ZAVALA, OLIVIA	\$400.00		
93945	04/30/2020	Open			Accounts Payable	BOUND TREE MEDICAL, LLC.	\$6,675.67		
93946	04/30/2020	Open			Accounts Payable	CENTURYLINK	\$1,337.31		
93947	04/30/2020	Open			Accounts Payable	OFFICE DEPOT	\$4,746.76		
93948	04/30/2020	Open			Accounts Payable	PURCELL TIRE CO.	\$241.75		
93949	04/30/2020	Open			Accounts Payable	USA BLUE BOOK	\$165.46		
Type Check Totals:									
1BYPAYABLE - 1st BY Accounts Payable Totals								\$160,637.18	

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	85	\$160,637.18	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	85	\$160,637.18	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	85	\$160,637.18	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	85	\$160,637.18	\$0.00

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	85	\$160,637.18	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	85	\$160,637.18	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	85	\$160,637.18	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	85	\$160,637.18	\$0.00

Prepared By:
Maggie Dominguez
 Date: Maggie D.
4/30/20

Payment Register

From Payment Date: 4/27/2020 - To Payment Date: 4/30/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1BYPAYABLE - 1st BY Accounts Payable									
Check									
93865	04/30/2020	Open			Accounts Payable	TOTER LLC	\$33,095.94		
93866	04/30/2020	Open			Accounts Payable	SUPPORT PAYMENT CLEARINGHOUSE	\$1,261.48		
93867	04/30/2020	Open			Utility Management Refund	AMADOR, ROSA ISELA & YAMILEX GASTELUM	\$132.67		
93868	04/30/2020	Open			Utility Management Refund	ESCAMILLA, HAYDEE	\$177.09		
93869	04/30/2020	Open			Utility Management Refund	GARCIA JR, ANDRES & LAURA S BELTRAN	\$144.09		
93870	04/30/2020	Open			Utility Management Refund	PEREZ, DULCE, C	\$84.45		
93871	04/30/2020	Open			Utility Management Refund	PUERTA, JOSE F	\$5.91		
93872	04/30/2020	Open			Utility Management Refund	RAMIREZ, ESTEBAN	\$81.70		
93873	04/30/2020	Open			Utility Management Refund	RIVAS, LUIS, DANIEL	\$97.64		
93874	04/30/2020	Open			Utility Management Refund	SILVA, ADRIANA & CARLOS ALBARRAN	\$206.09		
93875	04/30/2020	Open			Accounts Payable	AIRGAS-WEST	\$776.54		
93876	04/30/2020	Open			Accounts Payable	ANGEL'S TOWING SERVICE/AUTO SALES	\$150.00		
93877	04/30/2020	Open			Accounts Payable	AZ STATE PRISON COMPLEX - YUMA	\$51.00		
93878	04/30/2020	Open			Accounts Payable	AZ STATE PRISON COMPLEX - YUMA	\$17.80		
93879	04/30/2020	Open			Accounts Payable	B&H PHOTO & ELECTRONICS CORP.	\$39.54		
93880	04/30/2020	Open			Accounts Payable	BENEFIT ADMIN SERVICES INT'L CORP	\$280.00		
93881	04/30/2020	Open			Accounts Payable	BORDER CONSTRUCTION SPECIALTIES	\$142.88		
93882	04/30/2020	Open			Accounts Payable	CONTRERAS, ALFONSO	\$150.00		
93883	04/30/2020	Open			Accounts Payable	CORONADO, JAVIER	\$30.00		
93884	04/30/2020	Open			Accounts Payable	CRESTLINE SPECIALTIES INC.	\$2,258.35		
93885	04/30/2020	Open			Accounts Payable	DESERT DOCUMENT SHREDDERS, LLC	\$35.00		
93886	04/30/2020	Open			Accounts Payable	DESERT VETERINARY CLINIC PLC	\$918.14		
93887	04/30/2020	Open			Accounts Payable	DESERT WATER	\$29.05		
93888	04/30/2020	Open			Accounts Payable	DIAMONDBACK POLICE SUPPLY, INC.	\$5,160.50		
93889	04/30/2020	Open			Accounts Payable	EMS TECHNOLOGY SOLUTIONS, LLC	\$150.00		
93890	04/30/2020	Open			Accounts Payable	FEDERAL EASTERN INTERNATIONAL LLC	\$2,691.00		
93891	04/30/2020	Open			Accounts Payable	FLORES, ELVIS, N	\$135.50		
93892	04/30/2020	Open			Accounts Payable	FRAGOZO, CERVANDO	\$150.00		
93893	04/30/2020	Open			Accounts Payable	FRED PRYOR SEMINARS	\$597.00		
93894	04/30/2020	Open			Accounts Payable	FRESH TERRA SERVICES LLC	\$100.00		

Payment Register

From Payment Date: 4/27/2020 - To Payment Date: 4/30/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
93895	04/30/2020	Open			Accounts Payable	GASTELUM SOSA, JOSE, M	\$60.00		
93896	04/30/2020	Open			Accounts Payable	GLOBAL EQUIPMENT COMPANY INC.	\$224.86		
93897	04/30/2020	Open			Accounts Payable	GONZALEZ, ANDREI	\$140.92		
93898	04/30/2020	Open			Accounts Payable	GONZALEZ DELGADO, AMALIA	\$2,800.00		
93899	04/30/2020	Open			Accounts Payable	GUST ROSENFELD P.L.C.	\$528.00		
93900	04/30/2020	Open			Accounts Payable	GUZMAN, JOSE , A	\$100.00		
93901	04/30/2020	Open			Accounts Payable	HACH COMPANY	\$3,000.00		
93902	04/30/2020	Open			Accounts Payable	HAJOCA CORPORATION	\$322.92		
93903	04/30/2020	Open			Accounts Payable	HUGHES FIRE EQUIPMENT, INC.	\$370.77		
93904	04/30/2020	Open			Accounts Payable	IPS GROUP INC	\$552.33		
93905	04/30/2020	Open			Accounts Payable	JIMENEZ, SERGIO	\$150.00		
93906	04/30/2020	Open			Accounts Payable	LAWSON PRODUCTS INC.	\$372.96		
93907	04/30/2020	Open			Accounts Payable	LEGROS, BRIAN, SEAN	\$439.02		
93908	04/30/2020	Open			Accounts Payable	LOOMIS	\$1,021.78		
93909	04/30/2020	Open			Accounts Payable	LOU'S GLOVES, INC	\$234.00		
93910	04/30/2020	Open			Accounts Payable	ON TRACK OVERHEAD DOORS	\$130.99		
93911	04/30/2020	Open			Accounts Payable	ORTEGA, LUZ	\$75.00		
93912	04/30/2020	Open			Accounts Payable	PETTY CASH/POLICE	\$187.13		
93913	04/30/2020	Open			Accounts Payable	PG COMMUNICATION TECH LLC	\$433.64		
93914	04/30/2020	Open			Accounts Payable	QUINONEZ, FRANCISCO	\$150.00		
93915	04/30/2020	Open			Accounts Payable	R&M ELECTRIC SUPPLY LLC	\$1,206.06		
93916	04/30/2020	Open			Accounts Payable	REAL PURIFIED WATER LLC	\$46.10		
93917	04/30/2020	Open			Accounts Payable	RM GRAPHICS	\$148.00		
93918	04/30/2020	Open			Accounts Payable	SAN LUIS AZ NEWS	\$719.63		
93919	04/30/2020	Open			Accounts Payable	SAN LUIS AZ ROTARY CLUB	\$306.00		
93920	04/30/2020	Open			Accounts Payable	SMITH, RALPH E. SR.	\$560.00		
93921	04/30/2020	Open			Accounts Payable	SONORAN CYCLES, LLC	\$31.38		
93922	04/30/2020	Open			Accounts Payable	SOUTH YUMA COUNTY LANDFILL	\$49,628.49		
93923	04/30/2020	Open			Accounts Payable	SPECTRUM BUSINESS	\$4,794.70		
93924	04/30/2020	Open			Accounts Payable	SUN RENTAL AND SALES INC.	\$2,432.42		
93925	04/30/2020	Open			Accounts Payable	SWIFTCOMPLY US OPCO INC	\$651.00		
93926	04/30/2020	Open			Accounts Payable	TACUPETO CONCRETE & PUMPING LLC	\$740.00		
93927	04/30/2020	Open			Accounts Payable	TAPIA, ADRIAN	\$160.00		
93928	04/30/2020	Open			Accounts Payable	THE WINDOOR SHOP	\$143.35		
93929	04/30/2020	Open			Accounts Payable	TIZOC, JESUS, E	\$500.00		
93930	04/30/2020	Open			Accounts Payable	UNITED ROTARY BRUSH CORP	\$3,373.50		
93931	04/30/2020	Open			Accounts Payable	UNIVERSAL BACKGROUND SCREENING INC	\$434.61		
93932	04/30/2020	Open			Accounts Payable	USA BLUE BOOK	\$764.96		
93933	04/30/2020	Open			Accounts Payable	YUMA CO. AIRPORT AUTHORITY INC	\$167.79		
93934	04/30/2020	Open			Accounts Payable	YUMA COUNTY ADULT DETENTION CENTER	\$50.42		
93935	04/30/2020	Open			Accounts Payable	YUMA COUNTY TREASURER	\$190.05		
93936	04/30/2020	Open			Accounts Payable	YUMA COUNTY WATER USERS	\$7,314.19		
93937	04/30/2020	Open			Accounts Payable	YUMA NURSERY SUPPLY	\$5,053.64		
93938	04/30/2020	Open			Accounts Payable	YUMA OFFICE EQUIPMENT	\$2,634.22		
93939	04/30/2020	Open			Accounts Payable	YUMA PRINTING & GRAPHIC DEPT.	\$383.10		



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5. C.

Meeting Date: 05/13/2020

Department Head: Mary French-Jones, Grants Writer, Administration, Economic Development

Submitted By: Mary French-Jones, Grants Writer, Administration, Economic Development

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding Rancho Los Oros Roadway Improvement (CDBG Contract #113-20) Change Order No. 1. **(Jenny Torres, Economic Development Manager; Eulogio Vera, Acting Director of Public Works and Mary French-Jones, Grant Writer)**

SUMMARY:

City staff met on several occasions with Rancho Los Oros Roadway Improvements Project (CDBG Contract 105-20) contractors to discuss challenges related to areas of required improvements, safety mitigation measures related to the Coronavirus disease 2019 (COVID-19) declaration that has impacted our community, immediate residences impacted by sewer replacement improvement activities and feasible solutions to advance this federally-funded project safely for both the residents and contractors' employees.

The change in scope of work involves two elements:

- 1) The Change Order will modify the Contract Sum by increasing the amount of existing asphalt removal and replacement and sewer main removal and replacement (increased contract cost is \$18,220.00);
- 2) Add extra safety and construction methods necessary to complete the project due to Coronavirus disease 2019 (COVID-19). The Contractor's Change Order Request include Contractors' additional time of 14 days to remove and replace the sewer main and sewer service tie-ins, traffic control, sewer delay, and resolution costs, cleaning and disinfecting porta-johns for each residence with a scheduled water/sewer outage (additional cost is \$38,969,51).

Original Contract Sum \$523,384.05

Modified Contract Sum \$555,650.51

Net Change (increase) +\$ 32,266.46

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE THE CHANGE ORDER AS PRESENTED IN THE AMOUNT OF \$18,220.00.

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	YES
CITY/STATE/FEDERAL FUNDS:	City/Federal/Sewer Bonds
TOTAL:	\$555,650.51
BUDGETED AMOUNT:	\$500,000.00
AVAILABLE AMOUNT TO TRANSFER:	N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: C.O. Improvements Roads
(CDBG 113-20)
255-210-90010.220

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

Sewer bond 310-311-90015.350 in the amount of \$217,997 (an increase of \$32,266.46); CO Improvements Roads (CDBG 113-20) 255-210-90010.220 for \$300,000 CDBG/Federal and 255-210-90010.220 CDBG/City Match \$37,653.51.

Attachments

Rancho Los Oros Change Order 1

CHANGE ORDER

Distribution to:
 OWNER
 ENGINEER
 CONTRACTOR
 FIELD
 OTHER

PROJECT: CITY OF SAN LUIS, ARIZONA
 RANCHO LOS OROS ROADWAY IMPROVEMENTS
 (CDBG CONTRACT # 113-20)

TO (Contractor):
 Mr. D.J. Shiplet, Construction Manager
 CEMEX Construction Materials South LLC
 2088 E. 20th Street
 Yuma, AZ 85365

CHANGE ORDER NO.: 1
 INITIATION DATE: April 13, 2020
 ENGINEER'S PROJECT NO: CSL-21
 CONTRACT FOR: New Construction
 CONTRACT DATE: December 17, 2019

The following change is made to the Contract:

- The change in scope of work involves increasing the amount of existing asphalt removal and replacement, sewermain removal and replacement, and costs associated with additional safety and construction methods due to the Corona Virus/Covid-19 (per declaration of the Corona Virus/Covid-19 as a pandemic followed by orders from the Arizona Governor for school and business closures, for residents to stay at home and for physical distancing).

Not valid until signed by both the Owner and Engineer.
 Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Date

The original Contract Sum, including contingency amount.....	\$523,384.05
Net change by previously authorized Change Orders	\$0.00
The Contract Sum prior to this Change Order Was	\$523,384.05

This Change Order will modify the Contract Sum as following:

Add:

2. Bid Item No. 1, Remove Ex. AC (156 SY @ \$2.00/SY)	\$312.00(+)
3. Bid Item No. 5, Remove Ex. 8" Sewermain (40 LF @ \$24.00/LF)	\$960.00(+)
4. Bid Item No. 7, PSS No. 1 (3" AC / 8" ABC) (156 SY @ \$40.00/SY)	\$6,240.00(+)
5. Bid Item No. 8, Grading for Pavement (156 SY @ \$4.00/SY)	\$624.00(+)
6. Bid Item No. 9, Roadway Over Excavation (156 SY @ \$39.00/SY)	\$6,084.00(+)
7. Bid Item No. 16, 8" Dia. Sewermain (40 LF @ \$100.00/LF)	\$4,000.00(+)
	\$18,220.00(+)
8. Extra Safety and Construction Methods necessary to complete the project due the Corona Virus/Covid-19. See attached Contractor's Change Order Request (which includes Contractors' extra time to remove and replace the sewermain and sewer service tie-ins, traffic control, sewer delay and resolution costs, and clean disinfected porta-potties for each residence with a scheduled water/sewer outage, remove and install west pipe at sewer manhole (at Los Cerros Street and Corrales Street) (1 LS @ \$38,969.51)	\$38,969.51(+)
	\$57,189.51(+)

This \$57,189.51 amount will be deducted from the original bid Contingency Amount of \$24,923.05 and the difference apply as a change order to the contract.

Net change by this change order = \$32,266.46 (\$57,189.51 - \$24,923.05)

The new Contract Sum including this Change Order will be \$555,650.51

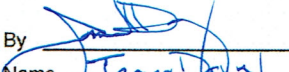
The Contract Time will be changed by (14) Days

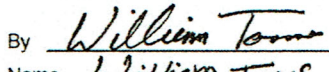
The Date of Substantial Completion as of the date of this Change Order is therefore June 15th, 2020.

James Davey and Associates
Engineer
1025 W. 24th Street, Suite No.2
Yuma, AZ 85364

CEMEX Construction Material LLC
Contractor
2088 E. 20th Street
Yuma, AZ 85365

City of San Luis, Arizona
Owner
1090 E. Union Street
San Luis, AZ 85346

By 
Name James Davey
Date: 4-22-2020

By 
Name William Tams
Date: 4-22-20

By _____
Name _____
Date: _____

Change Order Request

CEMEX Construction Materials South LLC

2088 E 20th Street • Yuma AZ • 85365 • (928)343-4111 • Fax (928) 343-4190

Attn: Tomas Sanchez

ROC 249364 A

Proposal Submitted To:
City of San Luis

Phone:
782-7926

Email:
tsanchez@jdcivil.com

Date:
April 20, 2020

Street:
1090 East Union Street

Job Name:
Ranchos Los Oros COVID 19 & Rain delays & manhole pipe repair

City, State, Zip
San Luis, AZ 85349

Location
Los Cerros Street

We hereby submit specifications and estimates for:

Description	Quantity	Unit	Total
1 Extra TC for Rain days March 12th, 13th, 18th, 19th, & 20th	5	DA \$	55.00 \$ 275.00
2 Desert Excavation Extra time to install sewer (14 Days)	1	LS \$	25,320.00 \$ 25,320.00
3 Extra TC delay for Sewer Resolution April 7th to April 10th	4	DA \$	55.00 \$ 220.00
4 Extra TC for Extra Sewer Installation (14 days)	14	DA \$	55.00 \$ 770.00
5 Cemex Foreman extended time (7 days)	7	DA \$	50.00 \$ 350.00
6 Desert Excavation Extra time to install pipr through manhole	1	LS \$	4,432.00 \$ 4,432.00
			Total \$ 31,367.00
			Overhead & Profit (15%) \$ 4,705.05
			Sub Total \$ 36,072.05
			Bond (1%) \$ 360.72
			Sub Total \$ 36,432.77
			Tax 10.712*.65 \$ 2,536.74
			Grand total \$ 38,969.51

BID QUALIFICATIONS:

1. This is based on email dated 4/8/2020 from Desert Excavation
2. Add 23 working Days to Contract time.

Payment to be made as follows: Per contract Terms

NOTE: This Proposal may be withdrawn by us if not accepted within **30 days** Will Toms Will Toms, Project Manager

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. This Proposal is governed by Seller's Standard Terms and Conditions of Sale.

Seller reserves the right to (i) increase prices on any quotes or accepted orders without notice to reflect any raw material cost increases or surcharges incurred by Seller and (ii) defer or cancel any quotes or accepted orders in the event Seller becomes delayed or prevented from performing due to shortages or allocations of raw materials. In the event of a delay or cancellation resulting from shortages or allocations of raw materials, Seller shall not be liable to Buyer for any damages incurred by Buyer as a result of any such delay or cancellation.

Interest will accrue at a rate of 2% on all amounts unpaid after 30 days. In the event of litigation arising out of this contract, the prevailing party shall be entitled to recover reasonable attorney's fees and costs incurred by it in the enforcement of this contract. This contract is performable in accordance with the laws of the State of Arizona.

Acceptance of Proposal - The above prices, specifications and Standard Terms and Conditions of Credit Application are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____

Date: _____

Print Name: _____

Contractor's License Number: _____

Tomas Sanchez

From: William Toms <william.toms@cemex.com>
Sent: Wednesday, April 22, 2020 8:12 AM
To: Tomas Sanchez; Mary French-Jones
Cc: Doyle
Subject: FW: Rancho Los Oros

Hi Tomas,

Per your request, please see email of explanation below from Desert Excavating.

Thank you,



Will Toms

Project Manager – United States of America
Office: (928) 343-4109 Fax: (928) 343-4190 Cell: (928) 919-1858
Address: 2088 E. 20th Street, Yuma, AZ 85365 - ROC 249364
e-Mail: William.toms@cemex.com
www.cemexusa.com

From: Doyle <doyle@desertexcavating.com>
Sent: Wednesday, April 22, 2020 8:04 AM
To: William Toms <william.toms@cemex.com>
Subject: Rancho Los Oros

Will,
This email is to codify the reasons, procedures, and cost needed for protection of our workmen due to the Covid 19 pandemic. Due to the concerns for this virus we need to have a complete shutdown of the sewer flows in lieu of being able to work with small flows normally experienced with this kind of work. This requirement will make shutting off the water to each effected home (to eliminate the chance that an accidental flow of some kind might happen) mandatory to be able to protect the workmen from any possible exposure to Covid 19 through these flows. It has been determined that the maximum allowable time to have the water off to any resident would be 6hrs in a day. It has also been determined that we will need to supply a separate porta-pottie for each effected home during this time.

Due to the time restriction, our effective time in each day will be reduced by half. Part of this reduction is due to the extra days of work(10-12). We typically lose +/- 1.5-2hrs each day in preparation for the work each day along with the travel time to San Luis. This time is built into the original estimate time and must be allowed for in the estimated time for the extra work. Another part of this effective time reduction is due to the fact that at the end of each day our crews will need to make those temporary connections to allow the residents to use the facilities and we will need to cover as

much of our work as is necessary to “make safe” the area each evening. The impact of these activities is reduced when the time allowed to be used for actually accomplishing the work is not restricted. Our original intention was to work 10hr days to allow us to minimize this. Our estimate is that the work will now take 120 total hours(double the original estimated time) for the crew. Another impact on the work is the fact that the residents are now home. Whole families have been restricted from going to work and school. This will increase the flows and difficulty in accomplishing the work in many ways. People will be in the area wanting to see the work progress, interrupting the work processes and complaining about things that normally they wouldn’t even be around to witness. Along with the problem of having to make sure the children (that normally would be in school) are safe, and not around the work in progress.

The other part of the solution is that we will place at each effected home a porta pottie with a hand washing station during the time of the water outage. This porta pottie will have to be cleaned and disinfected before being moved to another home. Our plan is to limit the time needed for each home to a maximum of 3 days. The extra cost involved for this is \$900.00.

The cost breakdown for the extra work is outlined below.

60 Hrs Excavator	\$185.00	\$11,100.00
60 Hrs Loader	\$95.00	\$5,700.00
60 Hrs Mechanic	\$54.00	\$3,240.00
120 Hrs Labor	\$44.00	<u>\$5,280.00</u>
Total		\$25,320.00

Please let me know if you need anything more.
Thanks,

O. DOYLE BODINE, JR.
PRESIDENT
DESERT EXCAVATING, INC.
928-344-9778 OFFICE
928-726-0144 FAX
DOYLE@DESERTEXCAVATING.COM

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AGENDA ITEM REVIEW FORM

Regular City Council Meeting

6. A.

Meeting Date: 05/13/2020

Department Head: James Einwaechter, Assistant Director of Public Works, Public Works Department

Submitted By: James Einwaechter, Assistant Director of Public Works, Public Works Department

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding the ratification of a cost increase for the Cesar Chavez Bridge Repair Project. **(Eulogio Vera, Acting Director of Public Works)**

SUMMARY:

The Cesar Chavez Bridge Repair Project was procured via emergency procedures as a Job Order Contract (JOC), using the City of Yuma JOC. Using the City of Yuma Contract is permitted under the San Luis City Code-Purchasing Section 36.09, Cooperative Purchasing because the City of Yuma used a competitive process, and it is not likely that better pricing can be obtained by going through the process again. Arizona State law does not require a bidding process for road construction if the cost is under \$241,140 law bidding is not required. Due to the urgency of the situation, it is appropriate for the City Council to waive formal procedures under San Luis City Code-Purchasing Section 36.01(H).

Emerging conditions during contract execution resulted in the need for two changes, with a net increase in contract cost of \$40,800. Change order number 1 consisted of extending the water line casing under the bridge to clear the bridge, so if a leak were to occur in the future, we wouldn't have to disturb the bridge to repair the waterline. The first change order also included breaking holes through the bridge approach slab in order to inject a concrete slurry to backfill voids under the approach slab. Change order number 2 consists of a deduction for the slab repair. The contractor originally proposed to repair half of the slab width; however, they ultimately repaired only a quarter of the slab based on the structural engineer's recommendation. Following consultation with the City Attorney and Finance Director, the City Administrator concurred in moving forward with the changes as an emergency action. City Council ratification of the cost increase is now required.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE AND RATIFY THE CESAR CHAVEZ BRIDGE REPAIR CONTRACT MODIFICATIONS FOR \$40,800.00, AND THE TOTAL CONTRACT COST OF \$117,300.00 AND ALSO WAIVE FORMAL PURCHASE PROCEDURES DUE TO THE URGENT NEED TO REPAIR THE BRIDGE.

Attached

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: YES
CITY/STATE/FEDERAL FUNDS: Water Fund
TOTAL: \$40,800
BUDGETED AMOUNT: N/A
AVAILABLE AMOUNT TO TRANSFER: N/A
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: Water Fund - G/L
300-302-90015 \$1,139,250

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

A budget transfer is not required, as available funds are already aligned under Water Fund G/L # 300-302-90015. Overall funding (for both the original contract and this modification) is available via cost avoidance of an approved CIP project (Water Storage Tank Rehabilitation Project) that couldn't be executed this year due to COVID-19 considerations.

Attachments

DPE Change Proposal - Apr 2020
Original Accepted Proposal - Feb 2020

DPE Construction, Inc.



1636-A E. 20th Street

Yuma, Az. 85365

Contact: Jim Allen / Esteban Hernandez

Phone: 928-783-7885

Fax: 928-343-1016

Quote To: City of San Luis
Attn: Eulogio Vera
Email: evera@cityofsanluis.org
Phone:
Cell Number:

Today's Date: 04/01/2020
Job Name: San Luis WL repairs
Date of Plans: None
Revision Date:
Addenda:
Location: San Luis, AZ

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
10	Water Line Repair 10" Water line	1.00	LS	76,500.00	76,500.00
1001	C.O. 1- Underslab Repair & Casing Extension	1.00	LS	48,000.00	48,000.00
1002	C.O. 2- Deduction From Base Bid	1.00	LS	-7,200.00	-7,200.00
GRAND TOTAL					\$117,300.00

NOTES:

Bid Includes:
 1002: C.O.2- \$7,200 to be deducted from base bid.

Bid Excludes: Bond, APS/Cable/telephone/gas trenching of any kind, Connection Fees, Impact Fees, Landscaping. Traffic Control, Surveying, Staking.

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of: Payment to be made as follows: See Pricing Schedule Above
 Billing shall be submitted on or before the end of each month. Payment shall be made within 14 days in accordance with ARS Sec. 15-213 as amended July 18, 2000 by SB 1549. Interest for overdue invoices shall be computed at 1 ½% per month.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature _____

Note: This proposal may be withdrawn by us if not accepted within 30 days

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted.
You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____ Date: _____

DPE Construction, Inc.



1636-A E. 20th Street

Yuma, Az. 85365

Contact: Jim Allen / Esteban Hernandez
Phone: 928-783-7885
Fax: 928-343-1016

Quote To: City of San Luis
Attn: Eulogio Vera
Email: evera@cityofsanluis.org
Phone:
Cell Number:

Today's Date: 02/05/2020
Job Name: San Luis WL repairs
Date of Plans: None
Revision Date:
Addenda:
Location: San Luis, AZ

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
10	Water Line Repair 10" Water line	1.00	LS	76,500.00	76,500.00
20	8" Waterline with reducers	1.00	LS	4,500.00	4,500.00

NOTES:

Bid Includes:

Saw Cut, Demo & Disposal of concrete approach slab & AC as needed to install 10" Water line pipe under water crossing from bridge abutment to bridge abutment.
 Demo and disposal of existing waterline pipe.
 Earthwork, excavation & recompaction.
 Furnish and install of new 10" PVC Diamond self-restraining pipe, from bridge abutment to bridge abutment. Reconnect to existing lines. No casing spacers, Lumber will be used to separate pipes.
 Furnish and install Concrete approach slab, dowels, sawcut to match existing.
 Furnish and install AC overlay on approach slab to match existing. Stripping of pavement markings to match existing.

Option 1: Reduce to 8" Diamond lock PVC Waterline, use 14"x8" casing spacers. reconnect to existing 10" Line.

Bid Excludes: Bond, Tax, APS/Cable/telephone/gas trenching of any kind, Connection Fees, Impact Fees, Landscaping, Traffic Control, Surveying, Staking.

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of: Payment to be made as follows: See Pricing Schedule Above
 Billing shall be submitted on or before the end of each month. Payment shall be made within 14 days in accordance with ARS Sec. 15-213 as amended July 18, 2000 by SB 1549. Interest for overdue invoices shall be computed at 1 1/2% per month.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature *Kedee D. L...* 02/06/2020

Note: This proposal may be withdrawn by us if not accepted within 30 days

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted.
You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: *Kedee D. L...* Date: 02/06/2020



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

6. B.

Meeting Date: 05/13/2020

Department Head: James Einwaechter, Assistant Director of Public Works, Public Works Department

Submitted By: James Einwaechter, Assistant Director of Public Works, Public Works Department

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding a proposed change order number 1 for the Los Portales Del Alamo Roadway Paving project (to add Adobe Street and Aquila Street (between Merrill Avenue and Hidalgo Avenue) and Ajo Avenue. **(Eulogio Vera, Acting Director of Public Works)**

SUMMARY:

On March 29, 2020, the City Council approved award of the Los Portales del Alamo Roadway Paving Project (encompassing Cuahutemoc Street, Cuahutemoc Cul-de-Sac, Juarez Street, Juarez Cul-de-Sac, West Canal Drive, and Independence Street) to DPE Construction, Inc., in the amount of \$473,892.30. This amount was considerably lower than the latest prior cost estimate for the project of \$542,000. When presenting this agenda item to the Council, the Director of Public Works emphasized that extremely favorable bid prices (very low cost per square yard) would make it advantageous for the City to fund the paving of additional roads now, subject to the availability of funds. Adding paving of the proposed three streets via change order to the City's contract with DPE would require an additional \$198,000. Public Works suggests using residual HURF salary funds (that were not used this fiscal year), possibly complemented by resources from the General Fund (if required). If this change order is approved and funded, only Desierto and a small portion of San Felipe and Rio Sonora would remain to be re-paved, with envisioned completion within the next couple of years (budget permitting).

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE MODIFICATION NUMBER 1 TO THE CONTRACT WITH DPE CONSTRUCTION, INC., FOR THE LOS PORTALES DEL ALAMO ROADWAY PAVING PROJECT, IN AN AMOUNT OF \$198,000.

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	YES
CITY/STATE/FEDERAL FUNDS:	YES
TOTAL:	\$200,000
BUDGETED AMOUNT:	N/A
AVAILABLE AMOUNT TO TRANSFER:	YES
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	Capital Outlays CIP 100-999-99015 \$850,000

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

There is budget available in the General fund due to projects that did not come to fruition. We are requesting to transfer budget authority from General Fund account 100-999-90015 to HURF account 200-210-90010 in the amount of \$200,000.



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

6. C.

Meeting Date: 05/13/2020

Department Head: Kay Macuil, City Attorney, Attorney's Office

Submitted By: Kay Macuil, City Attorney, Attorney's Office

Action Requested: Motion
Order

ITEM:

Discussion and possible action on any and all matters regarding Order No. 2020-11A. An order of the Mayor and City Council of the City of San Luis, Arizona, correcting a scrivener's error in the legal description of the property subject to the City's Order No. 2020-11. (Kay Marion Macuil, City Attorney)

SUMMARY:

On April 1, 2020, the Mayor and City Council passed and adopted Order No. 2020-11, authorizing the acquisition of property for right of way for the construction and development of County 23 ½ from the subdivision known as Santa Cecilia No. 4 to Ave. E in the City of San Luis. The legal description for the property being acquired contained a scrivener's error in that the legal description repeated the quadrant Southeast Quarter when the legal description should have only mentioned that quadrant once. The purpose of this motion is to correct that error and make sure the record of Council refers to the correct legal description.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE ORDER NO. 2020-11A AS PRESENTED.

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: No
CITY/STATE/FEDERAL FUNDS: N/A
TOTAL: N/A
BUDGETED AMOUNT: N/A
AVAILABLE AMOUNT TO TRANSFER: N/A
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

Order 2020-11A Corrects the legal description given in Order 2020-11. There is no fiscal impact to this action.

Attachments

Order 2020-11A

Order 2020-11



Order

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

No. 2020-11A

AN ORDER OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, ARIZONA, CORRECTING A SCRIVENER'S ERROR IN THE LEGAL DESCRIPTION OF THE PROPERTY SUBJECT TO THE CITY'S ORDER NO. 2020-11

IT IS HEREBY ORDERED BY the Mayor and City Council of the City of San Luis, Arizona to retroactively correct to April 1, 2020 the legal description of the property in Section 1 of Order No. 2020-11 of the Mayor and Council of the City of San Luis that is the subject of said Order due to a scrivener's error. Said legal description shall be retroactively corrected to be:

The north 40 feet of the Northeast Quarter of the Southeast Quarter of Section 10, Township 11 South, Range 24 West, Gila, and Salt River Base and Meridian, Yuma County, Arizona, except the east 33 feet thereof and except that property deeded to Yuma County per warranty deed recorded at Fee 2006-01559, and including the right to discharge stormwater from both County 23 ½ Street and 21st Avenue onto the adjacent property.

PASSED, ADOPTED and APPROVED by the Mayor and City Council of the City of San Luis, Yuma County, Arizona this ____ day of May 2020

Gerardo Sanchez, Mayor

ATTEST:

APPROVED AS TO FORM:

Melissa Lopez, Deputy City Clerk

Kay Marion Macuil, City Attorney

2020-11383 ORDER
04/14/2020 03:34:49 PM Pages: 4 Fees: \$15.00
Requested By: SAN LUIS CITY CLERK
Recorded By: mlapez
Robyn Stallworth Pima County Recorder YUMA County AZ

WHEN RECORDED MAIL TO:



**CITY OF SAN LUIS
ATTN: CITY CLERK
P.O. BOX 1170
SAN LUIS, ARIZONA 85349**

The above area is to be reserved for recording information

CAPTION HEADING:

Order No. 2020-11

An order of the Mayor and City Council of the City of San Luis, Arizona, authorizing and directing the acquisition of all property necessary for the completion of the construction of a portion of County 23½ Street within the City of San Luis by dedication, donation, purchase, exchange, or under the power of eminent domain as a matter of public necessity.



Order

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

No. 2020-11

AN ORDER OF THE MAYOR AND COUNCIL OF THE CITY OF SAN LUIS, ARIZONA, AUTHORIZING AND DIRECTING THE ACQUISITION OF ALL PROPERTY NECESSARY FOR THE COMPLETION OF THE CONSTRUCTION OF A PORTION OF COUNTY 23½ STREET WITHIN THE CITY OF SAN LUIS BY DEDICATION, DONATION, PURCHASE, EXCHANGE, OR UNDER THE POWER OF EMINENT DOMAIN AS A MATTER OF PUBLIC NECESSITY.

WHEREAS, the City of San Luis is experiencing rapid growth of residential subdivisions in the territory of the city south of the County 23rd Street alignment, east of Avenue F and west of Avenue E;

WHEREAS, a traffic study conducted by Nicklaus Engineering, Inc. has determined that development of County 23½ Street to connect to Ave. E is necessary for public health and safety due to residential growth as described above;

WHEREAS, acquiring certain property for right of way purposes is necessary and convenient to the design, construction, expansion, widening, maintenance, improvements, and ongoing use of County 23½ Street between Avenue F and Avenue E within the city limits of the City of San Luis; and

WHEREAS, the Mayor and City Council of the City of San Luis, Arizona, determine and find that the property to be taken is necessary for these public purposes.

NOW, THEREFORE, IT IS HEREBY ORDERED BY the Mayor and City Council of the City of San Luis, Arizona as follows:

Section 1: That it is deemed necessary and essential as a matter of public use and necessity that County 23½ Street be developed to connect from Ave. F to Ave. E (the "Project"). That it is deemed essential as a matter of public use and necessity that the property and associated rights of way be acquired, including by eminent domain, for construction, maintenance, and completion of the Project, described as:

The north 40 feet of the Northeast Quarter of the Southeast Quarter of the Southeast Quarter of Section 10, Township 11 South, Range 24 West, Gila, and Salt River Base and Meridian, Yuma County, Arizona, except the east

33 feet thereof and except that property deeded to Yuma County per warranty deed recorded at Fee 2006-01559, and including the right to discharge stormwater from both County 23 1/2 Street and 21st Avenue onto the adjacent property.


The Project is further depicted on Exhibit "A" attached hereto.

Section 2: That staff is directed to proceed with the acquisition of the above-described property, including by eminent domain, for construction, maintenance, and completion of the Project.

Section 3: That the property affected by this Order is necessary for the development, design, and construction of the Project.

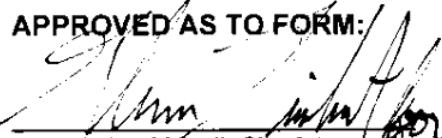
Section 4: Should the need arise, the Mayor or the City Manager are authorized to execute any documents that may be necessary to carry out this Order.

PASSED, ADOPTED and APPROVED by the Mayor and City Council of the City of San Luis, Yuma County, Arizona this 15th day of April 2020.


Gerardo Sanchez, Mayor

ATTEST:


Melissa Lopez, Deputy City Clerk

APPROVED AS TO FORM:

Kay Marion Macuil, City Attorney

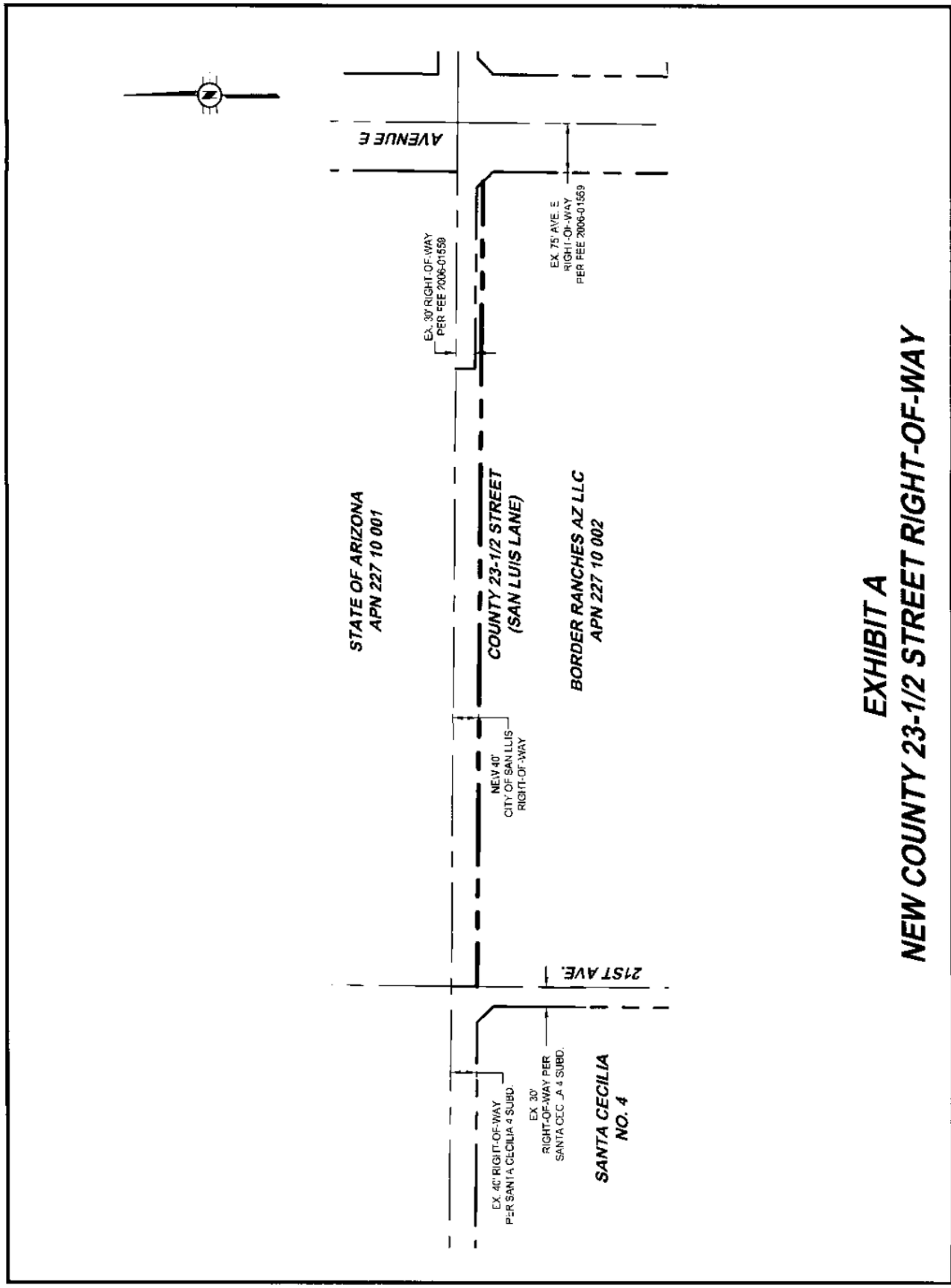


EXHIBIT A
NEW COUNTY 23-1/2 STREET RIGHT-OF-WAY



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

6. D.

Meeting Date: 05/13/2020

Department Head: Jenny Torres, Economic Development Manager, Administration, Economic Development

Submitted By: Mary French-Jones, Grants Writer, Administration, Economic Development

Action Requested: Discussion Item - No Action to be Taken
Motion
Public Hearing

ITEM:

Public hearing followed by discussion and possible action on any and all matters regarding Resolution No. 2128. A resolution of the Mayor and City Council of the City of San Luis authorizing the submission of application for FY 2020 State Community Development Block Grant State Special Projects funds (CDBG-SSP), certifying that said application(s) meet the community's previously identified housing and community development needs and the requirements of the State CDBG Program, and authorizing all actions necessary to implement and complete the activities outlined in said application(s). **(Jenny Torres, Economic Development Manager and Mary French-Jones, Grant Writer)**

- A. Open public hearing
 - 1. Staff presentation
 - 2. Call to the public on this item
- B. Close public hearing
- C. Approval of and adoption of Resolution No. 2128

SUMMARY:

Public hearing followed by discussion and possible action on any and all matters regarding Resolution No. 2128. A resolution of the Mayor and City Council of the City of San Luis authorizing the submission of application for FY 2020 Community Development Block Grant State Special Projects (CDBG-SSP) funds, certifying that said application (s) meets the community's previously identified housing and community development needs and the requirements of the State CDBG-SSP Program, and authorizing all actions necessary to implement and complete the activities outlined in said application (s).

The Arizona Department of Housing Community Development Block Grant (CDBG) program requires that a public hearing be conducted during a regular City Council meeting of the local governing body. The public hearing allows citizens to comment on the proposed project(s) to be funded with CDBG funds and adopt the corresponding resolution(s) selecting the project(s) to advance for state CDBG SSP funding. Staff is recommending the Rancho Los Oros Roadway Improvements Phase 2 as the City's Community Development Grant State Special Projects.

RECOMMENDATION / SUGGESTED MOTION:

A. I MOVE TO OPEN PUBLIC HEARING

1. Staff presentation

2. Call to the Public on this item

B. I MOVE TO CLOSE PUBLIC HEARING

C. I MOVE TO APPROVE AND ADOPT RESOLUTION NO. 2128

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: No
CITY/STATE/FEDERAL FUNDS: N/A
TOTAL: N/A
BUDGETED AMOUNT: N/A
AVAILABLE AMOUNT TO TRANSFER: 00.00
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A
FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):
N/A

Attachments

Resolution No. 2128
CDBG-SSP Needs Identification Form
Project Map
Rancho Los Oros Project (s) Map



Resolution

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

NO. 2128

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, AUTHORIZING THE SUBMISSION OF APPLICATION(S) FOR FY 2020 STATE COMMUNITY DEVELOPMENT BLOCK GRANT STATE SPECIAL PROJECT FUNDS (CDBG-SSP) FUNDS, CERTIFYING THAT SAID APPLICATION MEET THE COMMUNITY'S PREVIOUSLY IDENTIFIED HOUSING AND COMMUNITY DEVELOPMENT NEEDS AND THE REQUIREMENTS OF THE STATE CDBG PROGRAM, AND AUTHORIZING ALL ACTIONS NECESSARY TO IMPLEMENT AND COMPLETE THE ACTIVITIES OUTLINED IN SAID APPLICATION.

WHEREAS, the City of San Luis, Arizona, is desirous of undertaking community development activities; and

WHEREAS, the State of Arizona is administering the Community Development Block Grant State Special Projects Program (CDBG-SSP); and

WHEREAS, the State CDBG-SSP Programs require that CDBG funds requested address one of three Congressionally mandated National Objectives; and

WHEREAS, the activities within the applications address the community's identified housing and community development needs, including the needs of moderate- and low-income persons; and

WHEREAS, an Applicant for State CDBG-SSP funds is required to comply with the program guidelines and Federal Statutes and regulations.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council of the City of San Luis, Arizona, County of Yuma authorize an application to be made to the State of Arizona, Department of Housing for FY 2020 CDBG-SSP funds, for receipt and use for the Rancho Los Oros Roadway Improvements Project Phase 2; and authorize the Mayor to take all actions necessary to implement and complete the activities submitted in said application; and

THAT the application for State CDBG-SSP funds meet the requirements of low- and moderate-income benefit for activities justified as benefitting low- and moderate-income

persons, aids in the prevention or elimination of slum and blight or address an urgent need which poses a threat to health; and

THAT the City of San Luis, Arizona will comply with all State CDBG-SSP Program Guidelines, Federal Statutes and regulations applicable to the State CDBG-SSP Program and the certifications contained in the application.

PASSED AND ADOPTED by the Mayor and City Council of the City of San Luis, Arizona, County of Yuma this 13th day of May 2020.

Gerardo Sanchez, Mayor

ATTEST:

APPROVED AS TO FORM:

Sonia Cornelio, City Clerk

Kay Marion Macuil, City Attorney

**COMMUNITY DEVELOPMENT BLOCK GRANT
NEEDS IDENTIFICATION FORM**

Name: Eulogio Vera, Public Works Director
Address: 1090 E. Union Street
Phone: (928) 341-8577
Group, agency or organization that you represent: City of San Luis

1. Briefly describe the community development or housing need that you have identified. Please include information such as how the need was identified, location, how long the problem has been present.

Inspections of sewer lines in the area of Rancho Los Oros have revealed improper conditions and functionality of the sewer lines. These poor conditions are causing stagnant sewer flows. Additionally, areas in this subdivision have storm water ponding issues due to improper street slopes that have worsened over the years due to subgrade settlement. The Public Works Department routinely receives customer complaints regarding the poor road conditions, ponding, and sewer odors.

This last FY 2019/2020 the Public Works Department used CDBG SSP Project 113-20 funds to complete some of the more critical portions of the subdivision. However additional work is required to bring the entire Ranch Los Oros subdivision's drainage, sewer and roadway to an acceptable standard.

2. Describe the project or program that you feel would meet the identified need.

Roadway, stormwater drainage and sewer improvements.

3. Describe who would benefit from this project or program, about how many people would benefit and the basis for this information.

All residents within Rancho Los Oros subdivision.

4. Indicate the approximate cost of this project or program, and the basis for this estimate.

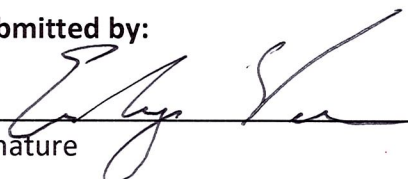
Based on prices from similar projects, approximately \$700,000.00.

Please submit form by February 25, 2020:

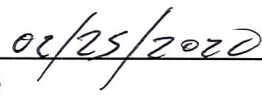
Submit To:

Jenny Torres, Economic Development Manager
City of San Luis
1090 E. Union St/PO Box 1170 San Luis, AZ 85349
Phone: 928-341-8584
Fax: 928-341-8549
Email: jtorres@sanluisaz.gov

Submitted by:



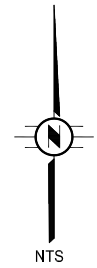
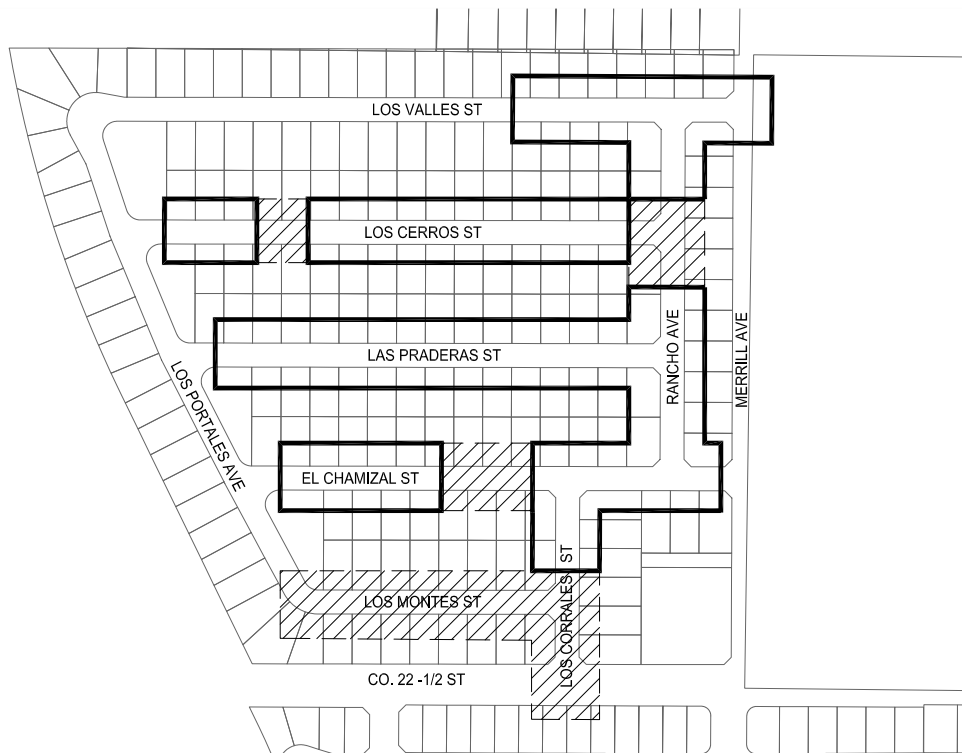
Signature



Date

CITY OF SAN LUIS

RANCHO LOS OROS ROADWAY IMPROVEMENTS - PHASE 2



LEGEND



RANCHO LOS OROS ROADWAY IMPROVEMENTS PROJECT
UNDER CONSTRUCTION 2020



RANCHO LOS OROS ROADWAY IMPROVEMENTS PROJECT
-PHASE 2



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

6. E.

Meeting Date: 05/13/2020

Department Head: Jenny Torres, Economic Development Manager, Administration, Economic Development

Action Requested: Motion
Resolution

ITEM:

Discussion and possible action on any and all matters regarding Resolution No. 2129. A resolution of the Mayor and City Council of the City of San Luis, Arizona, County of Yuma, committing local funds as leverage for FY 2020 Community Development Block Grant State Special Projects (CDBG-SSP) application. **(Jenny Torres, Economic Development Manager)**

SUMMARY:

The Arizona Department of Housing released a Notice of Funding Availability (NOFA) for the Community Development Block Grant State Special Projects (CDBG-SSP) for FY 2020. The City of San Luis is proposing to submit an application for the maximum amount of \$500,000.00 for Rancho Los Oros Roadway Improvements Phase 2 Project. In order to meet the scope of work and be more competitive in the State Special Projects round, committing \$223,000.00 of local funds to be used as leverage with CDBG funds will allow the completion of the proposed project.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE RESOLUTION NO. 2129 AS PRESENTED, COMMITTING CITY FUNDS FOR COMMUNITY DEVELOPMENT BLOCK GRANT STATE SPECIAL PROJECTS APPLICATION AS PRESENTED.

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	Yes
CITY/STATE/FEDERAL FUNDS:	City
TOTAL:	223,000.00
BUDGETED AMOUNT:	223,000.00
AVAILABLE AMOUNT TO TRANSFER:	N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

Project has been budgeted in the FY 2021 City budget. GL account TBD

Attachments

Resolution No. 2129

Engineer Project Cost Estimate



Resolution

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

NO. 2129

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, ARIZONA, COUNTY OF YUMA, COMMITTING LOCAL FUNDS AS LEVERAGE FOR FY 2020 COMMUNITY DEVELOPMENT BLOCK GRANT STATE SPECIAL PROJECTS APPLICATION.

WHEREAS, the City of San Luis has adopted Resolution Number 2129 which authorizes submission of an applications to the State of Arizona, Department of Housing for Community Development Block Grant State Special Projects (CDBG - SSP) funds for FY 2020; and

WHEREAS, that application indicates that \$223,000.00 will be committed by the City of San Luis as leveraged funds, in the form of **cash** to be used to implement Activity #2 Rancho Los Oros Roadway Improvements Project Phase 2; and

WHEREAS, the CDBG Program requires that all local leveraged funds be committed in the form of a resolution by the governing body, and that such a commitment contain an opinion by the applicant's legal counsel that the leveraged funds represent a binding commitment, legally enforceable under State laws,

THEREFORE, BE IT RESOLVED that the Mayor and City Council of the City of San Luis, Arizona, County of Yuma hereby commit \$223,000.00 to the CDBG Program, to be used for the Rancho Los Oros Roadway Improvements Project Phase 2, for construction efforts, contingent upon the receipt of the FY 2020 CDBG-SSP assistance; and that the Mayor and City Council of the City of San Luis, Arizona, County of Yuma hereby state that this commitment is legally binding based on the legal opinion of the City of San Luis attorney, and that such funds will be available for an audit at the termination of the grant, if so required by ADOH.

PASSED AND ADOPTED by the Mayor and City Council of the City of San Luis, Arizona, County of Yuma this 13th day of May 2020.

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Gerardo Sanchez

ATTEST:

APPROVED AS TO FORM:

Sonia Cornelio, City Clerk

Kay Marion Macuil, City Attorney

CITY OF SAN LUIS
 RANCHO LOS OROS ROADWAY IMPROVEMENTS - PHASE 2
 (CDBG CONTRACT # ___-___)

Engineer's Cost Estimate

Construction Plan No.	Bid No.	Description	Unit	Unit Price	Estimated Quantities	Total
1	1	Remove Existing Asphalt (Any thickness)	SY	\$ 2.00	11143	\$ 22,286.00
2	2	Remove Existing Concrete Curb (Any Type)	LF	\$ 2.50	1653	\$ 4,132.50
3	3	Remove Sidewalk, Driveway, and Slab (Flat Work)	SY	\$ 8.00	761	\$ 6,088.00
5	4	Remove Existing Sewermain (Any Size)	LF	\$ 20.00	148	\$ 2,960.00
1	5	Pavement Structural Section No. 1 (3" AC / 8" ABC)	SY	\$ 31.00	11143	\$ 345,433.00
2	6	Grading for Pavement	SY	\$ 3.00	11143	\$ 33,429.00
3	7	Roadway Over Excavation (Top 12" of Subgrade) / Geogrid	CY	\$ 30.00	2034	\$ 61,020.00
4	8	Rolled Curb and Gutter / 4" ABC (City of Yuma Std 3-070)	LF	\$ 20.00	1632	\$ 32,640.00
5	9	Vertical Curb and Gutter / 4" ABC (City of Yuma Std 3-060)	LF	\$ 20.00	40	\$ 800.00
8	10	Sidewalk, Driveway, and Parkway (T=6") (City of Yuma Std. 3-135)	SF	\$ 8.00	6719	\$ 53,752.00
9	11	Sidewalk Ramp (City of Yuma Std 3-145)	SF	\$ 10.00	363	\$ 3,630.00
10	12	Cross Gutter and Apron (City of Yuma Std 3-085, 3-090)	SF	\$ 12.00	456	\$ 5,472.00
12	13	8" Diameter SDR-35 PVC Sewer Line	LF	\$ 100.00	148	\$ 14,800.00
14	14	4" Diameter SDR-35 Sewer Service / Connect to Existing Sewer Service (City of Yuma Std 6-015)	EA	\$ 350.00	4	\$ 1,400.00
19	15	Adjust Ex Sewer Manhole with new Frame & Cover (City of Yuma Std 6-040)	EA	\$ 1,500.00	6	\$ 9,000.00
20	16	Adjust Existing Water Valve with new Frame and Cover (City of Yuma Std 5-075)	EA	\$ 375.00	8	\$ 3,000.00
General	17	Mobilization	LS	\$ 10,000.00	1	\$ 10,000.00
General	18	Storm Water Pollution Prevention Plan	LS	\$ 5,000.00	1	\$ 5,000.00
General	19	Maintenance and Protection of Traffic	LS	\$ 15,000.00	1	\$ 15,000.00
General	20	Construction Staking	LS	\$ 15,000.00	1	\$ 15,000.00

TOTAL = \$ 644,842.50

5% CONTINGENCY SUBTOTAL = \$ 32,242.13

7% CONSTRUCTION ADMINISTRATION = \$ 45,138.98

TOTAL ESTIMATED PROJECT COST = \$ 722,223.60





AGENDA ITEM REVIEW FORM

Regular City Council Meeting

6. F.

Meeting Date: 05/13/2020

Department Head: Jose A. Guzman, Director of Planning & Zoning, Planning & Zoning Department

Submitted By: Jose A. Guzman, Director of Planning & Zoning, Planning & Zoning Department

Action Requested: Motion
Ordinance
Public Hearing

ITEM:

Public hearing followed by discussion and possible action on any and all matters regarding Rezoning Case No. 2020-068 and Ordinance No. 398. An ordinance of the Mayor and City Council of the City of San Luis, Arizona, amending the official zoning map of the City of San Luis by changing the zoning classification of 18.44 acres from Light Industrial (L-I) to Medium Density Residential (R1-6) for property located on the southeast corner of Avenue E 1/2 and County 24th Street. **(Jose A. Guzman, Director of Planning and Zoning)**

- A. Open public hearing
 - 1. Staff presentation
 - 2. Call to the Public on this item
- B. Close public hearing
- C. Approval of Reading of Ordinance No. 398 by title only
(City Clerk to read the ordinance by title only)
- D. Action on Ordinance No. 398

SUMMARY:

This is a request by Vianey R. Vega P.E. of Vega & Vega Engineering, PLC, on behalf of Sam Group Investment Company LTD Partnership, owner, to rezone 18.44 acres from Light Industrial (L-I) to Medium Density Residential (R1-6). The subject property is located on the east mesa of the City of San Luis on the southeast corner of Avenue E 1/2 and County 24th Street.

The properties to the north and west have are zoned Medium Density Residential (R1-6). Property to the north is the first phase of this project (Belleza del Desierto Phase 1 Subdivision) and to the west a future subdivision to be called Bienestar 11 Subdivision is on the works. The property to the south is zoned Light Industrial (L-I) and is vacant land. On the east, Southwest Arizona Industrial Subdivision is located with vacant lots zoned industrial and commercial.

The purpose of the rezoning is for the construction of a new residential subdivision to be called Belleza del Desierto Phase 2 Subdivision. This subdivision will consist of 18.44 acres to be divided into approximately 88 lots with minimum size of 6,000 square feet and 1 tract for water retention.

GENERAL PLAN:

This area was originally designated as Business in the City of San Luis 2020 General Plan. A Major Amendment was approved by City Council on December 2019 changing the land use designation of this property from Business to Neighborhood.

The intent of Neighborhood land use designation is to focus on the primary living areas in the community and allow all residential zoning districts. The current General Plan Land Use Designation for this parcel is Neighborhood which is appropriate for the proposed residential zoning.

AGENCY REVIEW:

As part of the review process, all land use cases are reviewed by various city and outside agencies. We have received comments from the following agencies:

1. City of San Luis Fire Department (3-19-20)
2. Yuma County Airport Authority (3-23-20)
3. Yuma County Health Services District (3-23-20)

As required by State Statute, staff sent notification letters to property owners within 300 feet of the proposed project (3 letters). Although there are 9 properties surrounding the rezoning property, there are only 3 different owners within those properties.

The city has not received any other significant concerns or objections from the various review agencies or adjacent property owners.

CITIZEN REVIEW MEETING:

As required by State Statute and the City Code, a Citizen Review Meeting was held on April 7, 2020 at 6:00 p.m., due to the pandemic, this meeting was conducted via teleconference. Notice of the meeting was sent to the adjacent neighbors and they were able to connect to the meeting or send out questions or comments via email before the meeting. The intent of this meeting was to allow the public to learn about the project, ask questions and express any comments. There were no people from the public connected to the teleconference neither did the city received any comments or questions prior to the meeting.

PLANNING AND ZONING COMMISSION:

The Planning and Zoning Commission held a public hearing for this item at their regular meeting of April 14, 2020, at City Hall. Due to the health situation, this meeting was closed to the public but members of the public could submit their comments via email before the meeting or they had the option to participate in the meeting via phone. The Commission recommended approval of Rezoning Case No. 2020-068 subject to the conditions as recommended by staff.

STAFF RECOMMENDATION:

The applicant has provided the information and materials necessary for the review of the rezoning request.

Staff recommends approval of Rezoning Case No. 2020-068 subject to the following conditions:

1. That any development of the property, or portion thereof, and/or the approval of any subdivision plat, be conditioned upon payment to the city the sum of \$260.00 per acre, or any portion of an acre, as a proportionate contribution for a traffic signal at the intersection of County 24th Street and Avenue E. The city will initiate a regional circulation study in east San Luis within the next 12 months to establish the need for the traffic signals on Avenues F and E along County 24th Street. The study will provide an estimated time as to when the traffic signals will need to be installed.

RECOMMENDATION / SUGGESTED MOTION:

A. I MOVE TO OPEN PUBLIC HEARING

1. Staff presentation
2. Call to the Public on this item

B. I MOVE TO CLOSE PUBLIC HEARING

C. I MOVE TO APPROVE READING OF ORDINANCE NO. 397 BY TITLE ONLY.

(City Clerk to read Ordinance No. 398 by title only)

D. I MOVE TO APPROVE AND ADOPT ORDINANCE NO. 398.

Ordinance No.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: N/A
CITY/STATE/FEDERAL FUNDS: N/A
TOTAL: N/A
BUDGETED AMOUNT: N/A
AVAILABLE AMOUNT TO TRANSFER: N/A
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A
FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):
N/A

Attachments

Ordinance No. 398
Location Map
Conceptual Plan
City of San Luis Fire Department Comments (3-19-20)
Yuma County Airport Authority Comments (3-23-20)
Yuma County Health Services District Comments (3-23-20)



Ordinance

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

NO. 398

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, ARIZONA, AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SAN LUIS BY CHANGING THE ZONING CLASSIFICATION OF 18.44 ACRES FROM LIGHT INDUSTRIAL (L-I) TO MEDIUM DENSITY RESIDENTIAL (R1-6) FOR PROPERTY LOCATED ON THE SOUTHEAST CORNER OF AVENUE E ½ AND COUNTY 24TH STREET; REPEALING ANY CONFLICTING PROVISIONS; AND PROVIDING FOR SEVERABILITY.

WHEREAS, the Mayor and City Council of the City of San Luis desire to amend the City of San Luis Official Zoning District Map (the "Zoning Map") pursuant to A.R.S. §9-462.04 to change the zoning classification for 18.44 acres of real property located on Assessor Parcel ID No. 227-15-024; as attached hereto as "Exhibit A" and

WHEREAS, the aforementioned change in zoning classification is consistent with the General Plan of the City of San Luis; and

WHEREAS, all due and proper notices of public hearings on the Zoning Map Amendment have been given and proper public hearings have been held, and a recommendation has been given regarding the Zoning Map Amendment by the Planning and Zoning Commission of the City of San Luis; and

WHEREAS, the Planning and Zoning Commission recommended approval of the zoning.

BE IT ORDAINED by the Mayor and Council of the City of San Luis, Arizona, as follows:

SECTION 1. That the above recitals are hereby incorporated as though fully set forth herein.

SECTION 2. That the Official Zoning Map of the City of San Luis is hereby amended by changing the zoning classification from Light Industrial (L-I) to Medium Density Residential (R1-6) of the property subject to the following conditions:

1. That any development of the property, or portion thereof, and/or the approval of any subdivision plat, be conditioned upon payment to the city the sum of \$260.00 per acre, or any portion of an acre, as a proportionate contribution for a traffic

signal at the intersection of County 24th Street and Avenue E. The city will initiate a regional circulation study in east San Luis within the next 12 months to establish the need for the traffic signals on Avenues F and E along County 24th Street. The study will provide an estimated time as to when the traffic signals will need to be installed

Property more fully described as:

A portion of Section 15, Township 11 South, Range 24 West of the Gila and Salt River Base and Meridian, Yuma County, Arizona. Also being Parcel B of Belleza Del Desierto Lot Split as Recorded in Book 31 Page 24 of Plat on the Records of Yuma County Recorder's Office.

SECTION 3. In the event of a conflict between the provisions of this ordinance and any other ordinance, resolution, regulation, or policy within the City of San Luis, the conflicting provisions are hereby repealed, superseded, and replaced, and the provisions of this ordinance shall govern.

SECTION 4. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held to be invalid or unconstitutional by the final decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance or said reference regulations.

PASSED AND ADOPTED by the Mayor and Council of the City of San Luis,

Arizona, this _____ day of _____, 2020.

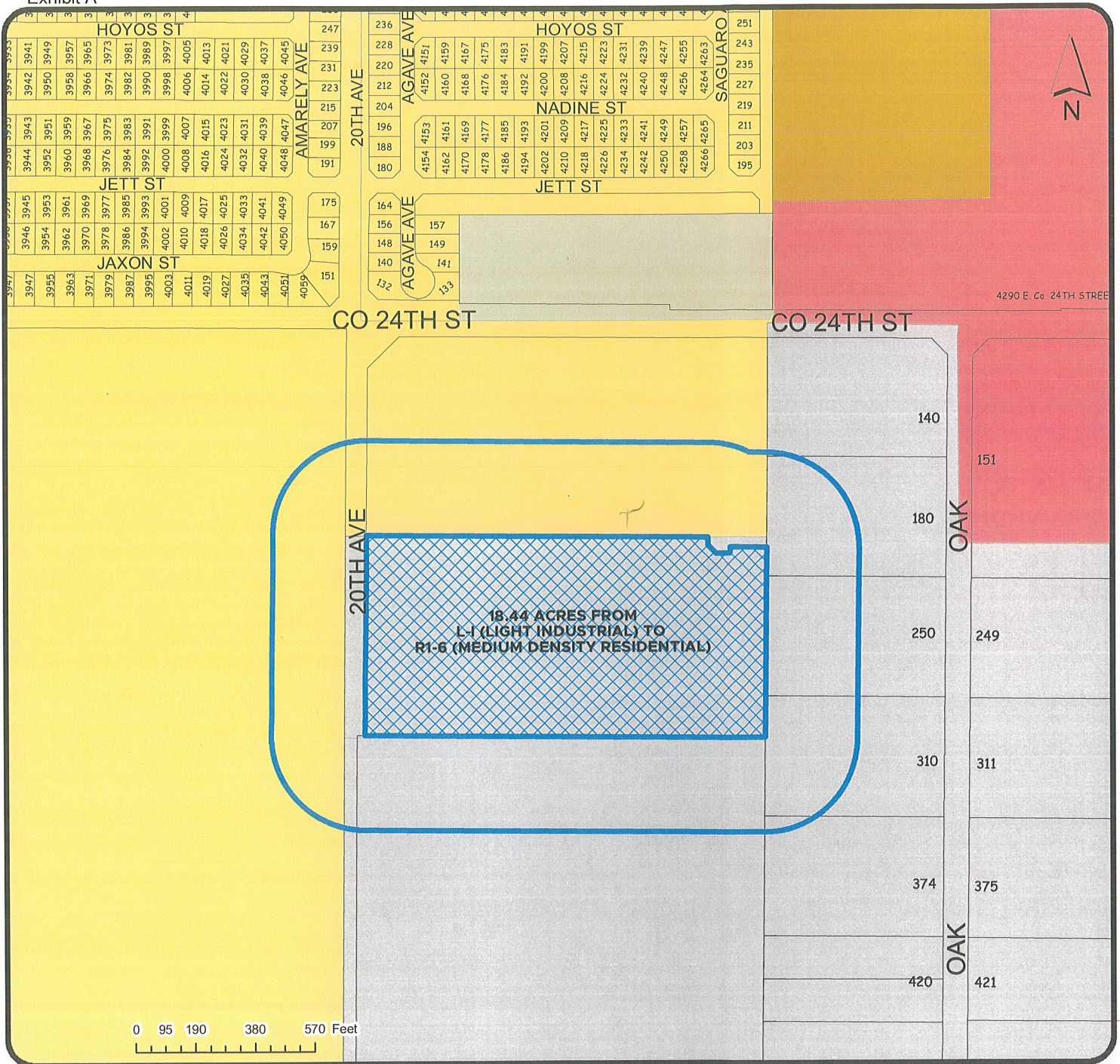
Gerardo Sanchez, Mayor

ATTEST:

APPROVED AS TO FORM:

Sonia Cornelio, City Clerk


Kay Marion Macuil, City Attorney



LOCATION MAP





REZONING

LOCATION OF SUBJECT PROPERTY

 PID: 22715024

 300FT NOTIFICATION AREA

ZONING

- MULTIPLE RESIDENCE ZONING DISTRICTS
 -  R2
 -  R3
- COMMERCIAL ZONING DISTRICTS
 -  C2
- SINGLE RESIDENCE ZONING DISTRICTS
 -  R16

CASE#
2020-068

DATE:

2/11/2020

PLANNING & ZONING



GIS

CREATED BY:

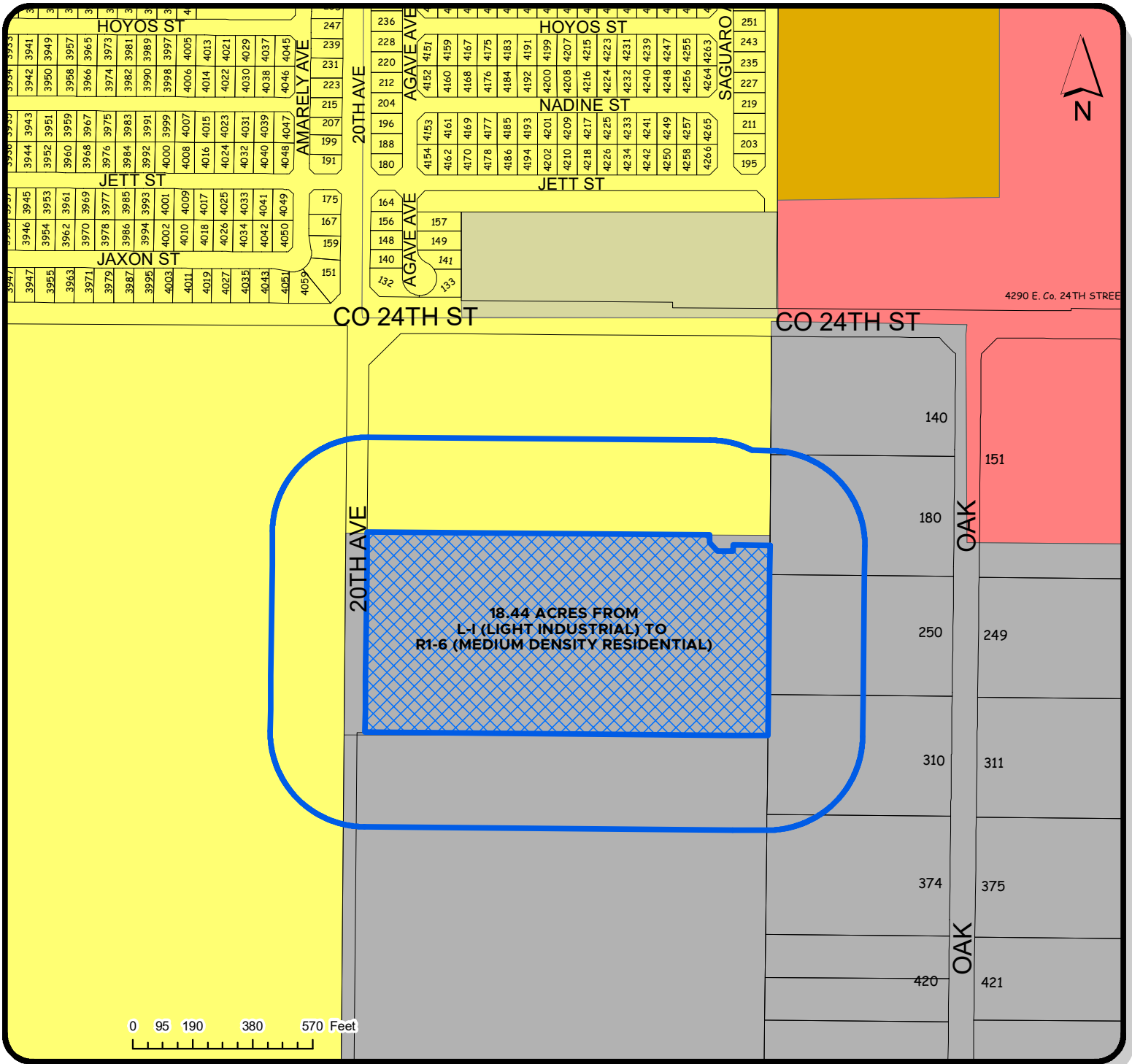
ISAAC GUTIERREZ

CHECKED BY:

ROMAN PACHECO

CREATED BY:



JOSE A. GUZMAN



LOCATION MAP

REZONING

LOCATION OF SUBJECT PROPERTY

-  PID: **22715024**
-  300FT NOTIFICATION AREA

ZONING

-  R-2
-  R-3
-  C-2
-  R1-6

CASE#
2020-068

DATE:
2/11/2020

PLANNING & ZONING



GIS

CREATED BY:
ISAAC GUTIERREZ

CHECKED BY:
ROMAN PACHECO

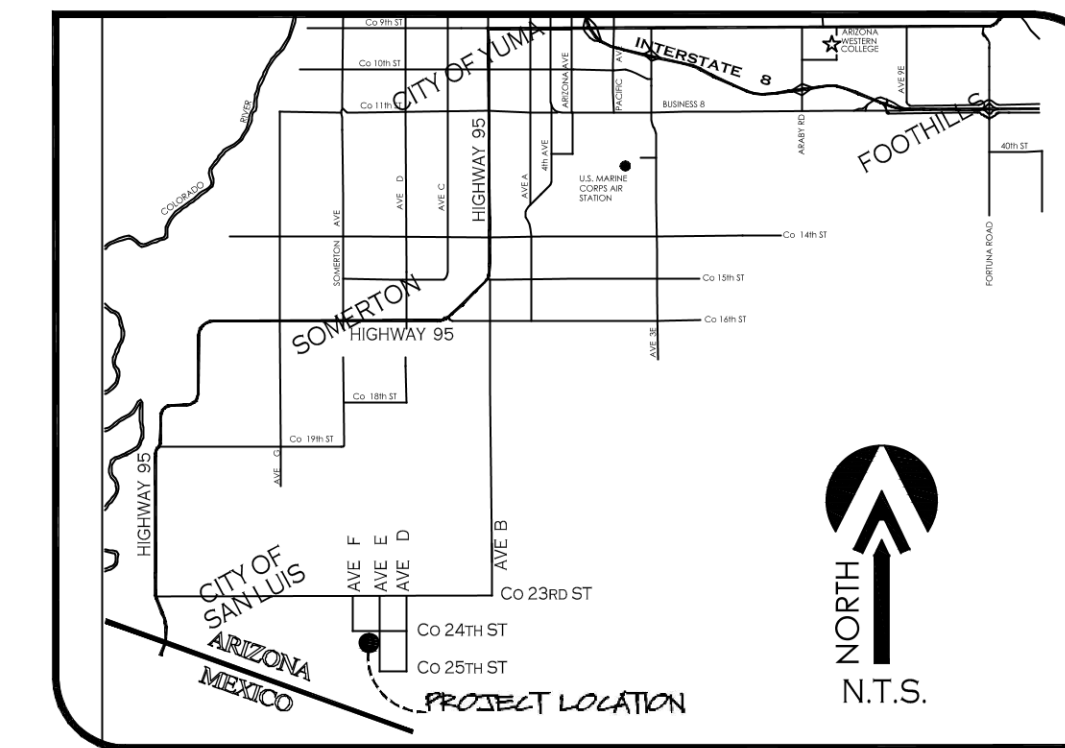
CREATED BY:
JOSE A. GUZMAN

BELLEZA DEL DESIERTO PHASE 2 SUBDIVISION

A SUBDIVISION OF A PORTION OF SECTION 15, T11S, R24W, G.&S.R.B.&M., YUMA COUNTY, ARIZONA, ALSO BEING PARCEL "B" OF THE BELLEZA DEL DESIERTO - LOT SPLIT, AS RECORDED IN BK. 31 OF PLATS, PAGE 24, YUMA COUNTY RECORDERS OFFICE, YUMA COUNTY, AZ

OCTOBER OF 2019 ACREAGE: 18.44 AC

PRELIMINARY PLAT



VICINITY MAP

OWNER OF RECORD:

SAM GROUP INVESTMENT CO. LIMITED PARTNERSHIP
10602 S. CAMINO DEL SOL
YUMA, AZ, 85367

BASIS OF BEARING

THE EAST LINE OF THE NORTHEAST QUARTER OF SECTION 15, T11S, R24W, G.&S.R.B.&M., YUMA COUNTY, ARIZONA (BEING THIS LINE THE CENTERLINE OF AVENUE E), AS SHOWN ON YUMA AREA SERVICE HIGHWAY RESULTS OF SURVEY, AS RECORDED IN BOOK 3 OF SURVEYS, PAGE 44, YUMA COUNTY RECORDERS OFFICE

BEARING N 00°27'40" E

KEYNOTES

- ① NEW 8' UTILITY EASEMENT
- ② NEW 1' NON-ACCESS EASEMENT

NOTE

- ◆ PROPERTY CORNERS TO BE MARKED BY 1/2" DIAMETER REBAR TAGGED WITH CAP L.S. 16528
- ◆ PROJECT ZONING: R-1-6

ELABORATED BY:

VNV18-700



1846 S. 8th Avenue 928-329-0000 Tel
Yuma, Az. 85364 928-247-6232 Fax
www.vega-nvega.com

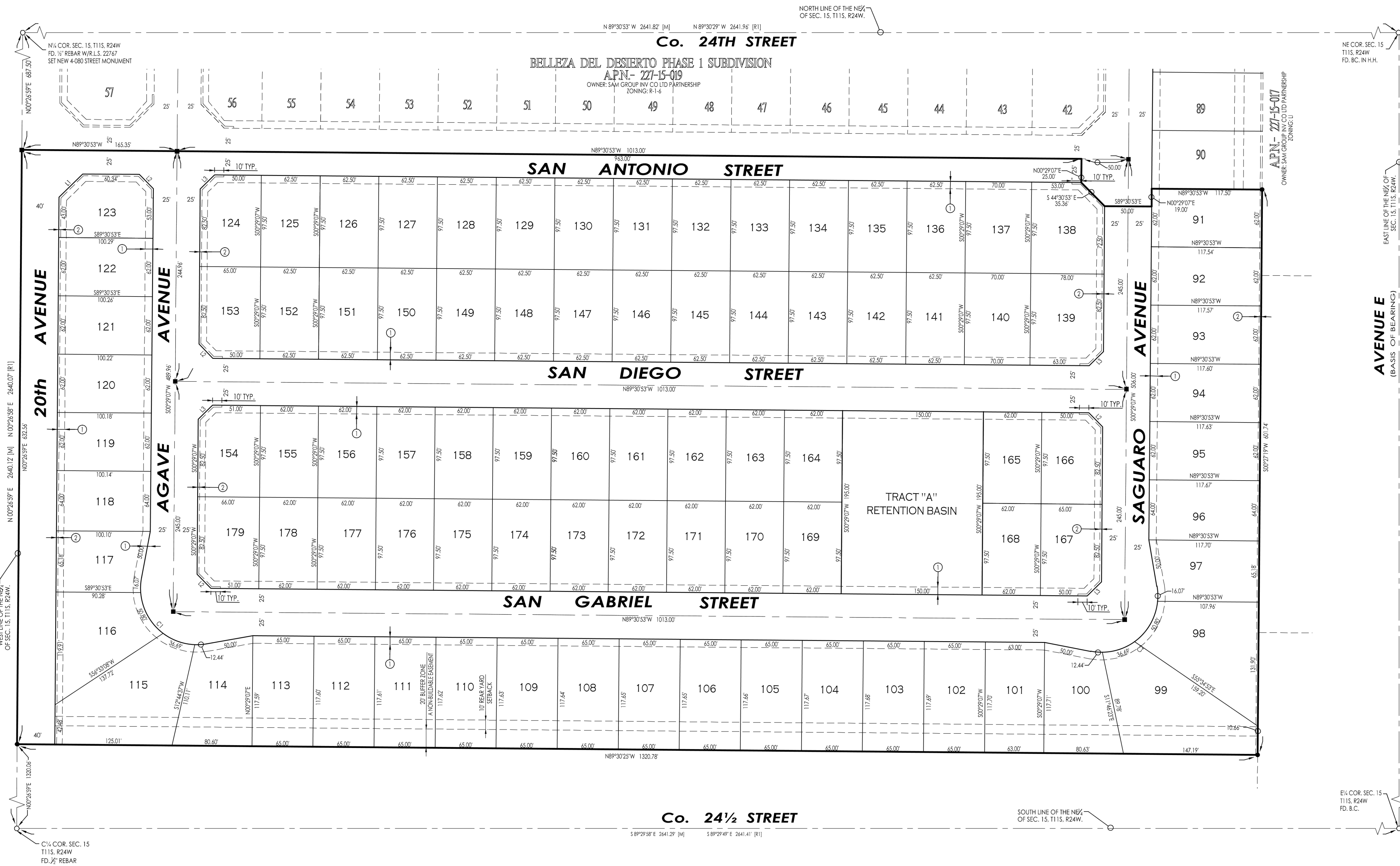
LEGEND

- INDICATES BOUNDARY LINE
- - - - - INDICATES CENTERLINE
- - - - - INDICATES EASEMENT LINE
- 11 NEW LOT NUMBER
- SET PROPERTY CORNERS TO BE MARKED BY 1/2" DIA. REBAR TAGGED WITH CAP L.S. 16528 (UNLESS NOTED OTHERWISE)
- NEW YUMA COUNTY STD. DETAIL No. 4-080 STREET MONUMENT
- EXISTING MONUMENT (TYPE AS SHOWN)
- B.C. INDICATES BRASS CAP
- Y.C.R. INDICATES YUMA COUNTY RECORDERS
- G.L.O. INDICATES GENERAL LAND OFFICE
- N.A.E. INDICATES NON ACCESS EASEMENT
- [M] INDICATES MEASURED DATA
- [R1] DATA REFERS YUMA AREA SERVICE HIGHWAY RESULTS OF SURVEY, AS RECORDED IN BOOK 3 OF SURVEYS, PAGE 44, YUMA COUNTY RECORDERS OFFICE.
- [R2] DATA REFERS TO SOUTHWEST ARIZONA INDUSTRIAL SUBDIVISION (PHASE 1), AS RECORDED IN BOOK 28 OF PLATS, PAGES 48 & 49, YUMA COUNTY RECORDERS OFFICE, YUMA COUNTY, AZ

LAND SURVEYOR'S CERTIFICATE:

I HEREBY CERTIFY THAT I AM A LAND SURVEYOR LISTED ON THE ROSTER OF REGISTERED PROFESSIONAL SURVEYORS BY THE STATE BOARD OF TECHNICAL REGISTRATION OF ARIZONA AND THAT THIS MAP CONFORMS TO THE REQUIREMENTS OF THE ARIZONA SURVEYING ACT AND THAT THE SURVEY DATA SHOWN ON THIS SHEET CORRECTLY REPRESENTS A SURVEY MADE UNDER MY SUPERVISION DURING THE TIME PERIOD INDICATED. I CERTIFY THAT ALL MONUMENTS SHOWN HEREON ACTUALLY EXIST AND THEIR POSITIONS ARE CORRECTLY SHOWN. ALL MONUMENTS WILL BE IN PLACE WITHIN ONE YEAR FROM RECORDATION OF THIS MAP. THE MONUMENTS WILL BE SET AT THE CORNERS OF THE LOTS AND AT THE INTERSECTIONS OF THE LOTS. THE SURVEY IS TRUE AND COMPLETE AS SHOWN. ALL DISTANCES ARE GIVEN IN FEET AND DECIMALS PARTS.

BY: JOHN C. ENGLISH II R.L.S. No. 16528



LINE DATA

NUMBER	LENGTH	BEARING
L1	35.34	S45°28'03"W
L2	21.21	N44°30'53"W
L3	21.21	N45°29'07"E

CURVE DATA

NUMBER	DELTA ANGLE	CHORD DIRECTION	CHORD LENGTH	TANGENT	RADIUS	ARC LENGTH
C1	110°46'40"	S44°30'53"E	98.76'	86.94'	60.00'	116.01'
C2	110°46'40"	N45°29'07"E	98.76'	86.94'	60.00'	116.01'

LOT #	AREA (SF)	LOT #	AREA (SF)	LOT #	AREA (SF)	LOT #	AREA (SF)	LOT #	AREA (SF)	LOT #	AREA (SF)	LOT #	AREA (SF)	LOT #	AREA (SF)	LOT #	AREA (SF)		
91	7286.24	92	7286.25	93	7290.27	94	7292.28	95	7294.30	96	7301.71	97	7295.03	98	10854.98	99	9569.49	100	6509.72



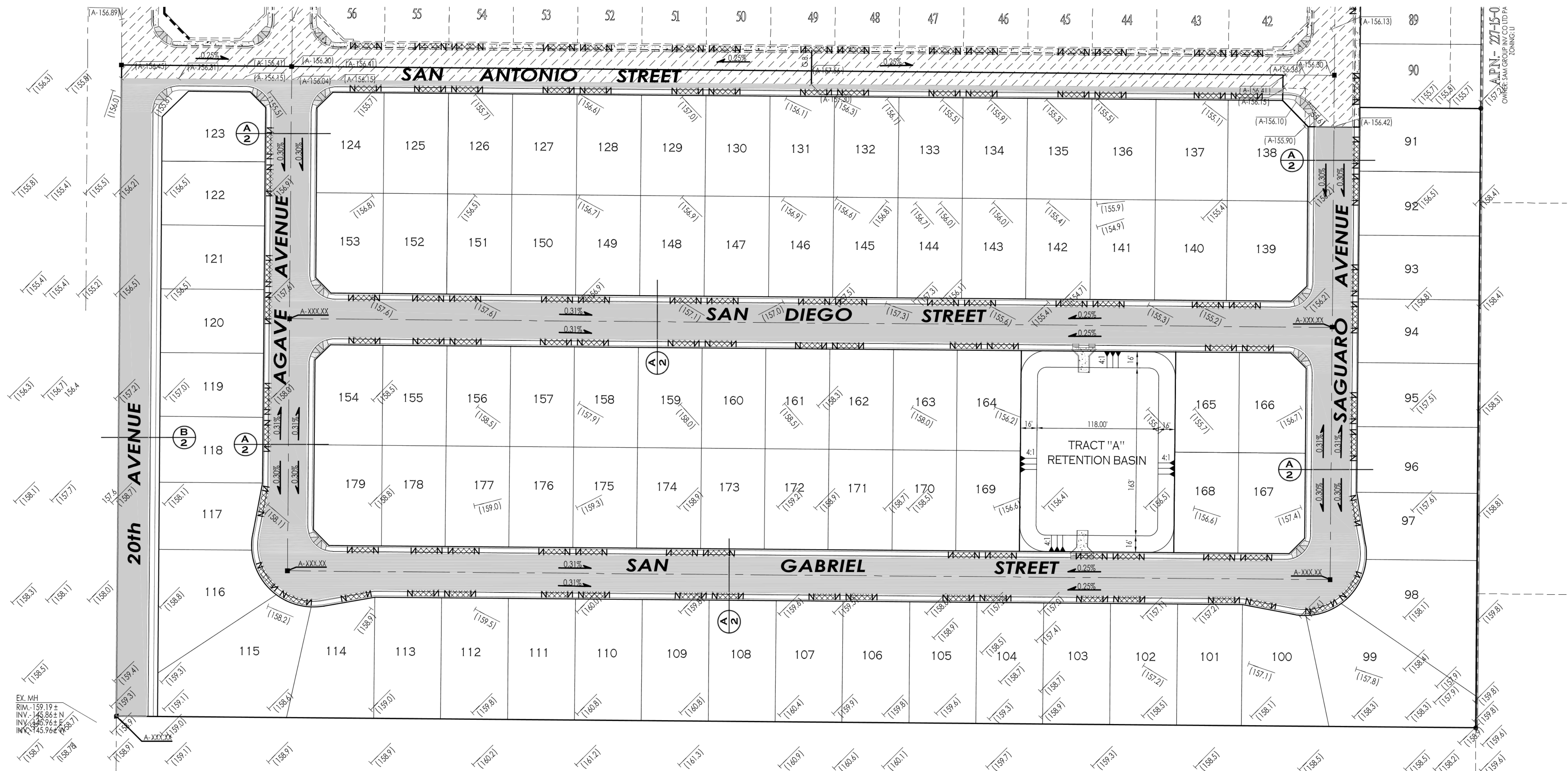
SCALE: 1"=60'

LEGEND

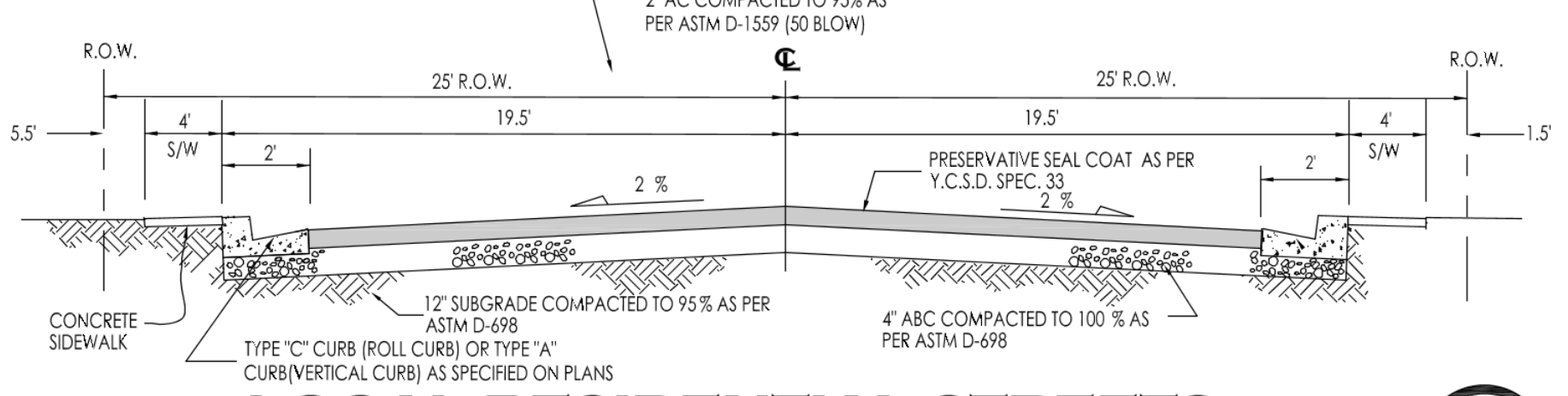
- INDICATES EX. ASPHALT PAVEMENT
- INDICATES EX. CONCRETE
- INDICATES BOUNDARY LINE
- INDICATES CENTERLINE
- INDICATES RIGHT-OF-WAY LINE
- INDICATES EX. FENCE
- INDICATES EX. CMU WALL
- INDICATES EX. ELECTRICAL OVERHEAD LINE
- INDICATES EX. WATER LINE
- INDICATES EX. SEWER LINE
- INDICATES EX. GAS LINE
- INDICATES NEW ASPHALT PAVEMENT
- INDICATES NEW CONCRETE
- INDICATES NEW CMU WALL
- INDICATES EXISTING CMU WALL
- NEW YUMA COUNTY STD. DETAIL No. 4-030 SUBD BOUNDARY MONUMENT
- NEW YUMA COUNTY STD. DETAIL No. 4-080 STREET MONUMENT
- EXISTING MONUMENT (TYPE AS SHOWN)
- INDICATES BRASS CAP
- Y.C.R. INDICATES YUMA COUNTY RECORDERS
- INDICATES EXISTING POWER POLE
- INDICATES CALCULATED DATA
- INDICATES MEASURED DATA
- INDICATES EXISTING ELECTRICAL BOX
- INDICATES EXISTING JUNCTION BOX
- INDICATES EXISTING TRANSFORMER
- INDICATES EXISTING POLE
- INDICATES EXISTING GAS METER
- INDICATES EXISTING POWER POLE
- INDICATES EXISTING GUY WIRE
- INDICATES EXISTING STREET SIGN
- INDICATES EXISTING MANHOLE
- INDICATES EXISTING FIRE HYDRANT
- INDICATES EXISTING WATER METER
- INDICATES EXISTING WATER VALVE
- INDICATES EX. CURB ELEVATION
- INDICATES EX. SIDEWALK ELEVATION
- INDICATES EX. ASPHALT ELEVATION
- INDICATES EX. NATURAL SOIL ELEVATION
- INDICATES NEW ASPHALT ELEVATION

BENCHMARK

TOP OF BRASSCAP LOCATED AT THE INTERSECTION OF AVENUE 'E' AND CO. 24th 'S' STREET. THIS POINT ALSO BEING THE E 1/4 CORNER OF SECTION 15, T11S, R24W, G.A.S.P. 8.B.M.
ELEVATION: 159.50 FEET

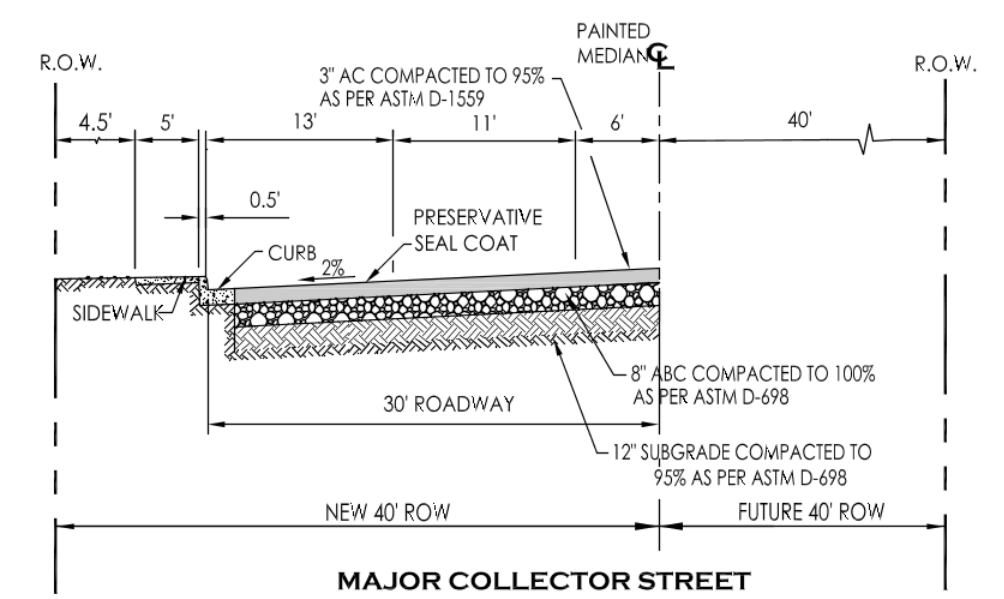


EX. MH
RIM-159.19 ±
INV.-145.86 ± N
INV.-145.96 ± E
INV.-145.96 ± W



LOCAL RESIDENTIAL STREETS

[YUMA COUNTY STD-2-050]



MAJOR COLLECTOR ST

[YUMA COUNTY STD-2-030]



DRAINAGE REPORT

1- DRAINAGE REPORT
DRAINAGE AREA
USING THE RATIONAL METHOD
Q= CIA = PEAK RUNOFF [VOL.]
(C) PEAK RATE RUNOFF = 0.43
(I) INTENSITY OF RAINFALL = 1.22 IN / HR
(A) DRAINAGE AREA = 21.01 AC
Q = [0.43] [1.22] [21.01] = 11.02 CF
TOTAL RUNOFF = 7200 [11.02] = 79,344 CF

STORAGE VOLUME PROVIDED
RETENTION BASIN
TOP AREA = 29,913 SF
BOTTOM AREA = 20,108 SF
DEPTH = 4 FT
VOL. PROVIDED = (29,913 + 20,108) (4.0) = 100,042 CF
TOTAL VOL PROVIDED = 100,042 CF
FACTOR OF SAFETY = $\frac{100,042 CF}{79,344 CF} = 1.26$

- 2- NO OFFSITE STORMWATER WILL ENTER THE PROJECT SITE STORMWATER WILL BE RETAINED ON SITE.
- 3- THIS PROJECT SITE IS LOCATED IN FLOOD ZONE 'X' AS SHOWN ON FEMA FLOOD MAPS

CALL TWO WORKING DAYS BEFORE YOU DIG
1-800-STAKE-IT

Preliminary Paving & Grading Plan
BELLEZA DEL DESIERTO
 PHASE 2 SUBDIVISION

PRELIMINARY

Notes:

Scale: N.T.S. [Date: JAN. 2020]
Drawn: Staff [Job #: vnv19-950]
Checked: vna



March 19, 2020

REZONING CASE NUMBER: 2020-068

CASE SUMMARY: A request by Vega & Vega Engineering, PLC, on behalf of Sam Group Investment Company LTD Partnership, owners, to rezone 18.44 acres from Light Industrial (L-I) to Medium Density Residential (R1-6) zoning district. The property is located at the southeast corner of Avenue E ½ and County 24th Street, PID #227-15-024, San Luis, Arizona. The purpose of the zone change is to allow for the building of a new subdivision to be called Belleza Del Desierto Phase 2.

A Citizen Review Meeting has been scheduled to enable interested parties the opportunity to meet with the applicant to ask and answer questions and address concerns. This review meeting is prior to any public hearing.

This Citizen Review Meeting will be held:
7th day of April 2020 at 6:00 p.m. at the San Luis City Hall Council Chambers, 1090 E. Union Street, San Luis, Arizona.

PUBLIC HEARING: April 14, 2020

COMMENTS DUE: March 24, 2020

Your comments on this case will help us prepare an accurate and timely staff report. Your comments on this case will be inserted “as is” into the staff report with your name, department, and telephone number, should the applicant have any questions. Your comments are a public record and will be available to the public, media, and the applicant, in addition to the Commission hearing this case. Please complete the section below and return via e-mail. For additional information, please contact the Planning and Zoning Department at (928) 341-8563 or at P&Z@sanluisaz.gov.

Thank you,

Jose A. Guzman
Director of Planning & Zoning
Attachment: Location Map & Conceptual Plan

.....
 COMMENTS NO COMMENTS

Enter Comments below:

The City of San Luis Fire Department has no comments at this time, but reserves the right to comment upon subsequent submittals. Final decisions regarding this request are best made by the Planning and Zoning Department.

Date:

03/19/20

Agency:

The City of San Luis Fire Department

Phone:

928/341-8550

Return to: P&Z@sanluisaz.gov



March 19, 2020

REZONING CASE NUMBER: 2020-068

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Thank you,

Jose A. Guzman
Director of Planning & Zoning
Attachment: Location Map & Conceptual Plan

COMMENTS NO COMMENTS

Enter Comments below:

The property is located near Rolle Airfield where aviation activity is expected to increase in the future. According to the Rolle Field Airport Master Plan it is recommended to submit an Avigation Easement Disclosure Statement. The disclosure statement shall serve as notice of the fact that the property is within an Airport Overlay Area and that the property therein is subject to potential noise, vibration, and impacts from the Rolle Field. When a subdivision plat or parcel split is required the following notice shall be placed on the plat and/or recorded with the title: “These properties, due to their proximity to the Rolle Airfield, are likely to experience aircraft over flights, which could generate noise levels which may be of

concern to some individuals. The City, public and airport shall be held harmless from any damages caused by noise, vibration, fumes, dust, fuel, fuel particles, or other effects that may be caused by the operation of aircraft taking off, landing, or operating on or near the airport, not including the physical impact of aircraft or parts thereof.” Noise Attenuation: The construction, alteration, moving, partial demolition, repair and use of any building or structure within the Airport Overlay Area shall comply with the Sound Attenuation Standards in order to achieve an exterior to interior Noise Level Reduction (NLR) of 25 decibels. Certification of such NLR measures, by a Registered Engineer or a Registered Architect, shall be required to be submitted along with the application for a building permit.

Date:

3/23/20

Agency:

Yuma County Airport Authority

Phone:

928-726-5882

Return to: P&Z@sanluisaz.gov

Jose A. Guzman

From: Roman Pacheco
Sent: Thursday, April 9, 2020 5:52 PM
To: Jose A. Guzman
Subject: FW: Request for Comments for Rezoning Case No. 2020-068 Belleza Del Desierto Phase 2

FYI

From: Fernando Desarden <Fernando.Desarden@yumacountyaz.gov>
Sent: Monday, March 23, 2020 4:02 PM
To: Roman Pacheco <RPacheco@sanluisaz.gov>
Subject: [EXTERNAL] RE: Request for Comments for Rezoning Case No. 2020-068 Belleza Del Desierto Phase 2

Mr. Pacheco,

Only one comment, if retention basins are built into a subdivision easy access for monitoring and treatment for mosquitos should be a consideration.

Respectfully,

Fernando Desarden

Fernando Desarden, RS/REHS
Environmental Health Programs Supervisor
Yuma County Health Services District
2200 W. 28th Street
Yuma, Arizona 85365
(928) 317-4584

From: Diana Gomez
Sent: Thursday, March 19, 2020 2:19 PM
To: Fernando Desarden <Fernando.Desarden@yumacountyaz.gov>
Subject: FW: Request for Comments for Rezoning Case No. 2020-068 Belleza Del Desierto Phase 2

Can you please respond to Mr. Pacheco with any comments

From: Roman Pacheco [<mailto:RPacheco@sanluisaz.gov>]
Sent: Thursday, March 19, 2020 2:03 PM
Subject: Request for Comments for Rezoning Case No. 2020-068 Belleza Del Desierto Phase 2

Good afternoon-

The City of San Luis has received an application for the review of Rezoning Case No. 2020-068. Please review

the attached rezoning case and submit any comments or recommendations you might have regarding this request to our office no later than March 24, 2020.

Thanks,

Roman Pacheco

Planning Technician

Planning & Zoning Department

1090 E. Union Street | P.O. Box 3750

San Luis, Arizona 85349

P: 928.341.8563, Ext. 2047 | F: 928.341.8599

www.sanluisaz.gov

