

**MINUTES**  
**Work Session**  
**San Luis City Council**  
**San Luis Council Chambers**  
**1090 E. Union Street**  
**May 6, 2020**  
**6:30 p.m.**

**1. CALL TO ORDER/ROLL CALL:** Mayor Gerardo Sanchez called the work session to order at approximately 6:31 p.m.

Mayor and City Council participated remotely due to COVID-19.

**PRESENT:** Mayor Gerardo Sanchez  
Vice Mayor Maria Cecilia Cruz  
Council Member Mario Buchanan Jr.  
Council Member Africa Luna-Carrasco  
Council Member Jose Ponce  
Council Member Matias Rosales  
Council Member Gloria Torres

**OTHERS PRESENT:** Tadeo A. De La Hoya, City Administrator  
Sonia Cornelio, City Clerk  
Kay Marion Macuil, City Attorney (Remotely)  
Axel Chayra, IT Technician  
Christine Velez, Management Analyst (Remotely)  
Derek Dueñas, Information Technology Manager  
Eulogio Vera, Acting Director of Public Works  
Francia Alonso, Assitant to Council/PIO  
Jenny Torres, Economic Development Manager  
Jonathan Dumadag, Senior IT Technician  
Jorge Mungaray, IT Technician (Web)  
Miguel Ramirez, Finance Department  
Monica Castro, Director of Finance  
Ralph Velez, City Consultant (Remotely)  
Richard Jessup, Chief of Police  
Andrea Cornett, Humane Society of Yuma  
Antonio Carrillo, ComicCon  
Buna George, Greater Yuma Port Authority  
Diane Umphress, Amberly's Place  
Fernando Quiroz, Arizona Interagency Farmworker Coalition  
Lizeth Chavez, Off-Road Expo

Luis Ramirez, Ramirez Advisors-International  
Julie Engle, Greater Yuma Economic Development Corp.  
Manuel Castro, Gethsemani Food Ministry  
Maria Esparza, Yuma Regional Medical Center Cancer Center  
Paul Ward, Yuma Metropolitan Planning Organization  
Shara Whitehead, President of Yuma Community Food Bank  
Shelly Kreger, YCIPTA

## **2. ITEMS FOR DISCUSSION ONLY:**

### **2. A. Discussion and possible directions to staff on any and all matters regarding Rancho Los Oros Roadway Improvement (CDBG Contract #113-20) Change Order No. 1. (Jenny Torres, Economic Development Manager; Eulogio Vera, Acting Director of Public Works and Mary French-Jones, Grant Writer)**

Ms. Jenny Torres, Economic Development Manager, informed that staff has been working with CEMEX Construction in the Rancho Los Oros Roadway Improvements Project, Community Development Block Grant #105-20. The change order includes the following: modify the contract amount by increasing the amount of asphalt removal and sewer main removal and replacement, the total increase on this is approximately \$18,220.00; and add extra safety and construction methods necessary to complete the project due to Coronavirus Disease 2019 (COVID-19). This request includes 14 days of additional time to remove and replace the sewer main service tie-ins, traffic control, sewer delay, and resolution costs, cleaning and disinfecting porta-johns for each residence with a scheduled water/sewer outage, an additional cost is \$38,969.51.

Mr. Eulogio Vera, Acting Director of Public Works, informed that the port-a-potties will be brought to each residence that will be affected by this project. He mentioned that originally the contractor was planning on having water outage, but with the current COVID-19 situation the city decided not to leave the resident without water, this is what the port-a-potties will be provided.

Mayor Gerardo Sanchez asked if resident will be notified of the work been done.

Mr. Vera replied that the contractor will be having contact with every resident to be impacted with this project.

There were not comments from members of the City Council.

**2. B. Continuation of discussion, review, and possible directions to staff on any and all matters regarding the proposed City of San Luis Fiscal Year 2020-2021 Budget. (City Council and City Staff)**

Mr. Tadeo A. De La Hoya, City Administrator, informed that representatives from the various agencies are joining this meeting remotely.

Mayor and Council reviewed the budget listing for Fiscal Year 2020-2021 Contractual Services, Council Sponsorships/Pledges and Dues and Subscriptions. Mayor and Council proposed the following contributions:

**Contractual Services**

<b>Agency</b>	<b>Approved Budget FY 2019-2020</b>	<b>Requested Increases by Agency FY 2020-2021</b>	<b>Proposed Contribution for FY 2020-2021</b>
Lobbyist (Ramirez Advisors)	\$50,000.00	\$5,000.00	\$55,000.00
Greater Yuma Economic Dev. Corp	\$51,254.00	\$6,254.00	\$51,254.00
Greater Yuma Port Authority	\$50,000.00	-	\$50,000.00
Humane Society of Yuma	\$50,000.00	\$5,000.00	\$55,000.00
PPEP Youth Build	\$30,000.00	-	\$30,000.00
Yuma Metropolitan Planning Organization (YMPO)	\$13,736.74	(\$417.32)	\$13,319.42
Yuma County Area Transportation Authority (YCAT)	\$70,573.00	-	\$70,573.00
Newspaper Publications	\$25,000.00	-	\$25,000.00
JCG Technologies	\$7,000.00	-	\$7,000.00
Amberly's Place	\$41,808.00	\$192.00	\$42,000.00
4FrontED	\$7,060.00	-	\$7,060.00
<b>Total</b>	<b>\$396,431.74</b>		<b>\$406,206.42</b>

**Council Sponsorships/Pledges 1.08.05**

<b>Agency</b>	<b>Approved Budget FY 2019-2020</b>	<b>Requested Increases by Agency FY 2020-2021</b>	<b>Proposed Contribution for FY 2020-2021</b>
Yuma Community Food Bank	\$25,000.00	-	\$25,000.00

Yuma Community Food Bank- Snack Pack Program Youth Center	\$5,000.00		Did not requested funding this year
Freedom Nuewspaper of SW AZ	\$650.00		\$650.00
Civic Donations	\$22,000.00		\$22,000.00
Comic Con	\$5,000.00		\$5,000.00
Gethsemai Food Ministry	\$3,000.00		\$5,000.00
Gadsden Marching Band	-		-
Off Road Expo	\$10,000.00	\$5,000.00	\$10,000.00
San Luis Film Festival	\$5,000.00		\$5,000.00
Arizona Interagency Farmworkers Coalition	\$2,500.00		\$3,000.00
YRMC Cancer Center		\$5,000.00	\$5,000.00
<b>Total</b>	<b>\$77,150.00</b>		<b>\$80,650.00</b>

### **Gethsemani Food Ministry**

Mayor Gerardo Sanchez suggested increasing the contribution to \$4,000.00 as this ministry has helped our community. They have shown great support to the community.

Vice Mayor Marica Cecilia Cruz suggested increasing the contribution to \$5,000.00. She mentioned that this is local food bank that not only has been helping during this pandemic but also have provided their services throughtout the years. Mayor and Council agreed with the proposed increase of \$2,000.00 to make a total contribution of \$5,000.00.

Mr. Manuel Castro, Gethsemani Food MInistry thanked Mayor and Council for the support given to his agency throughtout the years.

### **Off Road Expo**

Mayor Gerardo Sanchez asked why this agency is asking for an increase of \$5,000.00 if the event did not happen this current fiscal year.

Ms. Lizeth Chavez, Off Road Expo representative, replied that when the committee asked for the increase, COVID-19 was not an issue. The additional funds were going to be used for marketing and to bring more attractions to the event, but given the current situation with the pandemic, the increase is not a priority at this time.

She explained that the reason the event was not held was because the committee lost two (2) of its members and the committee also rebranded its logo. She informed that this year the event is planned for October 17, 2020.

Mayor Gerardo Sanchez asked the members of council if they had any objections in not increasing the contribution, there were no objection, contribution stayed at \$10,000.00

**Arizona Interagency Farmworkers Coalition**

Mr. Tadeo A. De La Hoya, City Administrator, informed that during last fiscal year this agency requested \$2,500.00, this year they are requesting the same amount, the spreadsheet presented has a typo.

Mayor Gerardo Sanchez stated that this is a growing agency and they provide scholarship to students. He suggested adding \$500.00 more to this agency as they have done so much for students and in our community.

Mr. Fernie Quiroz, Arizona Interagency Farmworkers Coalition, informed that last year the coalition awarded over \$22,000.00 in scholarships, from which four (4) students were from San Luis, Arizona and this year four (4) more students from San Luis will be awarded.

There were no objections from Council in increasing the sponsorship to this agency for a total amount of \$3,000.00.

Mr. De La Hoya informed that all the agencies that are provided with a civic contribution from the city, they must sign an agreement and they have to provide a report on how the contributions benefit the community.

**DUES/SUBSCRIPTIONS**

<b>Agency</b>	<b>Approved Budget FY 2019-2020</b>	<b>Requested Increases by Agency FY 2020-2021</b>	<b>Proposed Contribution for FY 2020-2021</b>
Arizona Mexico Commission	\$1,500.00	-	\$1,500.00
Border Trade Alliance	\$10,000.00	-	\$10,000.00
Arizona League of Cities & Towns	\$21,821.00	\$564.00	\$22,385.00
NALEO	\$400.00	\$300.00	\$700.00
National League of Cities & Towns	\$200.00	\$649.00	\$849.00
Yuma County Chamber	\$600.00	\$60.00	\$660.00

Chamber of Commerce	\$1,500.00	-	-
The Sun	\$170.00	-	\$170.00
<b>Total</b>	<b>\$31,191.00</b>		<b>\$</b>

### **Chamber of Commer**

Mr. Tadeo A. De La Hoya, City Administrator, informed that the city did not receive any requests from the Chamber of Commerce during the current fiscal year, and they did not submit a request for the coming fiscal year. He mentioned that staff has decided to include it during the coming fiscal year, in case the come and request the funds.

Mayor Gerardo Sanchez agreed with Mr. De La Hoya to add the \$1,500.00 contribution for the coming fiscal year, there were no objections from members of Council. Furthermore, Mayor Gerardo Sanchez suggested discussing the Capital Improvement Projects in a future meeting as this will require more time. There were no objections from council.

**MOTION:** Mayor Gerardo Sanchez/Council Member Africa Luna-Carrasco to continue discussion of Capital Improvement Project in a future meeting. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

### **3. ADJOURNMENT**

**MOTION:** Council Member Gloria Torres/Council Member Jose Ponce to adjourn the work session at approximately 9:03 p.m. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

**APPROVED:**

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Gerardo Sanchez, Mayor

**ATTEST:**

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Sonia Cornelio, City Clerk

**Certification**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Work Session for the City Council of the City of San Luis, Arizona, held on May 6, 2020. I further certify that the meeting was duly called and held and that a quorum was present.

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Sonia Cornelio, City Clerk