



NOTICE OF REGULAR COUNCIL MEETING

In accordance with §38-431.02 of the Arizona Revised Statutes of the State of Arizona, notice is hereby given to the Members of City Council and to the general public that the Mayor and Council of the City of San Luis, Arizona will hold a Regular City Council meeting at 7:00 p.m., Wednesday, July 22, 2020. The meeting will take place at the City Council Chambers, located at 1090 E. Union Street, San Luis, Arizona, 85349.

In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, the City of San Luis does not discriminate on the basis of disability in the admission of or access to, or treatment of employment in its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in City programs, activities or services contact: ADA/Section 504 Coordinator, City of San Luis Human Resources Department, 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Notice is hereby given that pursuant to A.R.S. §1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the City Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recordings. Parents in order to exercise their rights may either file written consent with the City Clerk to such recordings, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. §1-602.A.9 have been waived.

THIS NOTICE IS GIVEN BY:

/s/ Sonia Cornelio, City Clerk

AVISO DE JUNTA REGULAR

De acuerdo con los Estatutos del Estado de Arizona A.R.S. §38-431.02, se le informa a los miembros del Cabildo y al público en general que el Alcalde y el Cabildo, tendrán una Junta Regular a las 7:00 p.m., el día Miércoles, 22 de Julio del 2020. La junta se llevará a cabo en la Sala del Cabildo, ubicada en el 1090 E. Union Street, San Luis, Arizona, 85349.

De acuerdo con el Acta de Americanos con Discapacidades y la Sección 504 del Acta de Rehabilitación del 1973, la Ciudad de San Luis, Arizona no discrimina por causa de discapacidad la admisión y acceso a sus programas, actividades, servicios o en el trato en cuanto a empleo. Para más información referente a derechos y provisiones del Acta de Americanos con Discapacidades o Sección 504, o para solicitar adaptaciones que sean razonables para la participación en programas, actividades o servicios de la Ciudad, contactar al: Coordinador del Acta de Americanos con Discapacidades/Sección 504, Departamento de Recursos Humanos de la Ciudad de San Luis, Arizona, ubicado en el 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Por medio de este aviso y de acuerdo con los Estatutos del Estado de Arizona A.R.S §1-602.A.9, sujeto a ciertas excepciones reglamentarias, los padres de familia tienen el derecho de dar el consentimiento ante el Estado o cualquiera de sus subdivisiones políticas para hacer una grabación de audio o video de su hijo menor de edad. Las juntas del Cabildo se graban en audio y/o video y como resultado, el hecho de que haya menores presentes puede ser sujeto a que sean grabados. Para que los padres de familia puedan ejercer sus derechos pueden dar el consentimiento por escrito con la Secretaria de la Ciudad a tal grabación, o tomar acción personal para asegurarse que su hijo menor no esté presente cuando la grabación se lleve a cabo. Si un menor de edad está presente en el momento de la grabación, la Ciudad asumirá que los padres de familia están cediendo los derechos sobre una posible grabación de acuerdo con los Estatutos del Estado de Arizona A.R.S. §1-602.A.9.

ESTE AVISO ES DADO POR:

/f/ Sonia Cornelio, Actuaría de la Ciudad



AGENDA
Regular Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
San Luis, AZ 85349
July 22, 2020
7:00 p.m.

The July 22, 2020, Regular Council meeting will be closed to members of the public in-person attendance.

However, members of the public may listen to the meeting's live audio stream on the City of San Luis' website <https://sanluisaz.gov/listenlive>. Recordings of the meetings will be available on the City's website <https://sanluisaz.gov/listenlive> after the meeting.

Public comment will be limited to the public hearing on any and all matters regarding the recommendation of the Liquor License Application submitted to the Arizona Department of Liquor Licenses and Control by Kevin Arnold Kramber on behalf of Pizza Hut located at 624 N. San Luis Plaza Drive, San Luis, Arizona. The city will receive public comments by email at cityclerksoffice@sanluisaz.gov for City Council's consideration any time before the meeting and during the meeting, which is scheduled to start at 7:00 p.m. on Wednesday, July 22, 2020. Any email comments received will be read aloud into the record.

Open meetings conducted remotely through technological means are permissible under the March 13, 2020, Arizona Attorney General opinion titled, "Re: Concerns Relating to Arizona's Open Meeting Law and COVID-19" and following the Mayor's March 18, 2020, Continued Declaration of Emergency and Amended Order-Coronavirus Disease-19 and City Council's Order 2020-7 which closed all city buildings and facilities (except the Municipal Court) to public access, to protect the public health and safety and reduce the transmission of the Coronavirus Disease 2019 (COVID-19). City Council Chambers will be closed to the public.

La Junta Regular del Cabildo del día 8 de Julio del 2020, estará cerrada al público.

Sin embargo, los miembros del público pueden escuchar el audio en vivo de la reunión transmitido en el sitio web de la Ciudad de San Luis <https://sanluisaz.gov/listenlive>. Las grabaciones de las reuniones estarán disponibles en el sitio web de la Ciudad <https://sanluisaz.gov/listenlive> después de la reunión.

Los comentarios públicos se limitarán a la audiencia pública sobre todos y cada uno de los asuntos relacionados a con la recomendación de la solicitud de licencia de licor presentada al Departamento de Licencias y Control de Licor del Estado de Arizona por Kevin Arnold Kramber en nombre de Pizza Hut ubicada en el 624 N. San Luis Plaza Drive, San Luis, Arizona. La ciudad recibirá comentarios públicos por correo electrónico: cityclerksoffice@sanluisaz.gov para consideración del Cabildo Municipal en cualquier momento antes de la reunión y durante la reunión, que está programada para comenzar a las 7:00 p.m. el miércoles 22 de Julio del 2020. Cualquier comentario por correo electrónico recibido se leerá en voz alta para ser documentado.

Las reuniones abiertas realizadas de forma remota a través de medios tecnológicos están permitidas bajo la opinión del Fiscal General de Arizona del 13 de marzo de 2020 titulada "Re: Preocupaciones relacionadas con Open Meeting Law de Arizona y COVID-19" y después de la Declaración de Emergencia Continua del 18 de marzo de 2020 del alcalde y Orden modificada-Enfermedad de Coronavirus-19 y Orden del Ayuntamiento 2020-7 la cual cerró todos los edificios e instalaciones de la

ciudad (excepto en la Corte Municipal) al acceso público, para proteger la salud y la seguridad pública y reducir la transmisión de la Enfermedad de Coronavirus 2019 (COVID- 19). La Sala del Cabildo del Ayuntamiento estará cerrada al público.

PLEASE TAKE NOTICE THAT MEMBERS OF THE CITY COUNCIL WILL ATTEND EITHER IN PERSON, TELEPHONE, OR VIDEO CONFERENCE COMMUNICATION. THE MAYOR OR ACTING MAYOR FOR THIS MEETING MAY CHANGE THE ORDER OF THE ITEMS; IF AUTHORIZED BY LAW AND BY A MAJORITY VOTE OF A QUORUM OF CITY COUNCIL MEMBERS PRESENT, AN EXECUTIVE SESSION WILL BE HELD IMMEDIATELY FOLLOWING THE VOTE IN ACCORDANCE WITH A.R.S. §38-431.03(A) AND THE MEETING WILL BE TEMPORARILY RECESSED WHILE THE CITY COUNCIL RETIRES TO EXECUTIVE SESSION WHICH WILL NOT BE OPEN TO THE PUBLIC.

PLEASE TAKE NOTICE THAT MEMBERS OF THE CITY COUNCIL WILL ATTEND EITHER IN PERSON, TELEPHONE, OR VIDEO CONFERENCE COMMUNICATION. THE MAYOR OR ACTING MAYOR FOR THIS MEETING MAY CHANGE THE ORDER OF THE ITEMS; IF AUTHORIZED BY LAW AND BY A MAJORITY VOTE OF A QUORUM OF CITY COUNCIL MEMBERS PRESENT, AN EXECUTIVE SESSION WILL BE HELD IMMEDIATELY FOLLOWING THE VOTE IN ACCORDANCE WITH A.R.S. §38-431.03(A) AND THE MEETING WILL BE TEMPORARILY RECESSED WHILE THE CITY COUNCIL RETIRES TO EXECUTIVE SESSION WHICH WILL NOT BE OPEN TO THE PUBLIC.

1. CALL TO ORDER/ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. INVOCATION

4. PRESENTATION

4. A. Presentation by Mr. Luis Ramirez from Ramirez International Advisors. (Luis Ramirez, President RA-IN)

5. CONSENT AGENDA

All matters are considered to be routine by the City Council and will be enacted by one motion. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

5. A. MINUTES OF

- Regular Council meeting held May 27, 2020
- Work Session held June 3, 2020

5. B. DISBURSEMENTS FROM JUNE 27, 2020 TO JULY 10, 2020

Total Disbursements \$1,236,354.13

(One Million, Two Hundred Thirty-Six Thousand, Three Hundred Fifty-Four Dollars and Thirteen Cents)

6. DISCUSSION AND POSSIBLE ACTION ITEMS:

6. A. Public Hearing followed by discussion and possible action on any and all matters regarding the recommendation of the Liquor License Application submitted to the Arizona Department of Liquor Licenses and Control by Kevin Arnold Kramber on behalf of Pizza Hut located at 624 N. San Luis Plaza Drive, San Luis, Arizona. **(Sonia Cornelio, City Clerk)**

A. Open public hearing

1. Staff and/or applicant presentation

2. Call to the public on this item

B. Close public hearing

C. Action on the recommendation of the Liquor License Application to the Arizona Department of Liquor Licenses and Control for Pizza Hut.

6. B. Discussion and possible action on any and all matters regarding authorization to renew the Tyler Technologies maintenance agreement for New World ERP for fiscal year 2020-2021. **(Derek Duenas, IT Manager)**

6. C. Discussion and possible action on any and all matters regarding Resolution No. 2136. A resolution of the Mayor and City Council of the City of San Luis, authorizing the submission of an application to the United States Department of Interior, Bureau of Land Management to acquire federal right of way land for the widening of Cesar Chavez Boulevard. **(Jenny Torres, Economic Development Manager)**

7. SUMMARY OF CURRENT EVENTS

Events by Mayor, Council Members and/or City Manager pursuant to A.R.S. §38-431.02 (K).

8. ADJOURNMENT



PRESENTATION

Regular City Council Meeting

4. A.

Meeting Date: 07/22/2020

Presentation Topic/Summary:

Presentation by Mr. Luis Ramirez from Ramirez International Advisors. **(Luis Ramirez, President RA-IN)**



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5. A.

Meeting Date: 07/22/2020

Summary

MINUTES OF

- Regular Council meeting held May 27, 2020
 - Work Session held June 3, 2020
-

Attachments

5/27/2020 RCM

6/3/2020 WS

MINUTES
Regular Council Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
May 27, 2020
7:00 p.m.

1. CALL TO ORDER/ROLL CALL: Mayor Gerardo Sanchez called the Regular City Council meeting to order at approximately 7:04 p.m.

Mayor, City Council, and some members of staff participated remotely.

PRESENT: Mayor Gerardo Sanchez
Vice Mayor Maria Cecilia Cruz
Council Member Mario Buchanan Jr.
Council Member Africa Luna-Carrasco
Council Member Jose Ponce
Council Member Matias Rosales
Council Member Gloria Torres

OTHERS PRESENT: Tadeo A. De La Hoya, City Administrator
Sonia Cornelio, City Clerk
Kay Marion Macuil, City Attorney
Axel Chayra, Information Technology Technician
Derek Dueñas, Manager of Information Technology
Francia Alonso, Assistant to Council/PIO
James Einwaechter, Assistant Director of Public Works
Jenny Torres, Economic Development Manager
Jorge Mungaray, Information Technology Technician
Jose L. Cisneros, Executive Assistant
Jose Guzman, Director of Planning & Zoning
Ralph Velez, City Consultant (remotely)
Richard Jessup, Chief of Police
Elizabeth Carpenter, Realtor

2. PLEDGE OF ALLEGIANCE

Vice Mayor Maria Cecilia Cruz led the Pledge of Allegiance.

3. INVOCATION

Mr. Richard Jessup, Chief of Police, led the invocation.

4. PROCLAMATION

4.A. PROCLAMATION

- Men's Health Month June 2020

Mrs. Sonia Cornelio, City Clerk, read the proclamation in its entirety.

Mayor Gerardo Sanchez stated it is a fact that men live five (5) years less than women, therefore he encouraged men to take care of themselves and visit their doctors regularly.

5. CONSENT AGENDA

5. A. MINUTES OF

- Regular Council meeting held April 22, 2020

5. B. DISBURSEMENTS FROM MAY 1, 2020 THROUGH MAY 15, 2020.

Total Disbursements \$850,979.89

(Eight Hundred Fifty Thousand, Nine Hundred Seventy-Nine Dollars and Eighty-Nine Cents)

MOTION: Council Member Gloria Torres/Council Member Matias Rosales to approve the Consent Agenda as presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

6. DISCUSSION AND POSSIBLE ACTION ITEMS:

6.A. Discussion and possible action on any and all matters regarding authorization to purchase a vehicle storage garage for the San Luis Police Department. (Richard Jessup, Chief of Police)

Mr. Richard Jessup, Chief of Police, explained this item was presented to the Mayor and City Council a few months ago to purchase the garage for the evidence room to put vehicles to be used in court or processed. Three (3) quotes were obtained and a vendor was selected, however due to COVID-19, the vendor informed them they no longer can attain the items requested, so the San Luis Police Department went with the second quote. There is a difference in this particular quote in the amount of \$2,800.00 more; staff is not requesting more money but re-approve the purchase of evidence garage.

Chief Richard Jessup gave a summary of where the evidence garage will be located and added there will be some type of cooling system.

MOTION: Council Member Jose Ponce/Council Member Gloria Torres to approve the purchase of a vehicle storage garage in the amount of \$32,817.21 as presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

6. B. Discussion and possible action on any and all matters regarding authorization to ratify the purchase to equip for K-9 use the previously approved, fully marked and equipped new 2020 Ford F-150 Super Crew Cab XL 4x4 pick-up truck. (Richard Jessup, Chief of Police)

Mr. Richard Jessup, Chief of Police, indicated this item was previously introduced to the Mayor and City Council and approved, yet there is a difference between the 2020 Ford F-150 and the 2019 Ford F-150, this is just asking for the additional \$2,000.00 of upgrade that need to be retrofitted to that specific vehicle. The total new price is \$54,051.18, this amount is still approximately \$4,000.00 under the budgeted amount.

MOTION: Vice Mayor Maria Cecilia Cruz/Council Member Jose Ponce to approve the ratification of the purchase amount of one (1) fully marked and equipped new 2020 Ford F-150 Supercrew Cab XL 4x4 pick-up truck, not to exceed the original budget of \$58,000.00. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

7. SUMMARY OF CURRENT EVENTS

Vice Mayor Maria Cecilia Cruz reported she has been participating in web conferences with the Transportation Business Partners Coalition and Transportation State Stakeholders, the first meeting was with Congressman Stanton and the second conference was with Senator Martha McSally. They are trying to get funding for transportation issues, including roads/freeways they are currently facing, totaling a \$700 million shortfall. Their next meeting is scheduled for June 11 with Senator Sinema.

Mayor Gerardo Sanchez added he saw the slides and commented many state projects were delayed and one of the things he was looking for was Los Alamos road improvements and it was not there.

Mr. Richard Jessup, Chief of Police, reported his department is doing well and he will be reporting purchases to the Limo Program accordingly for all associated personal protective equipment (PPE) expenses for his department. It will not affect the San Luis Police Department's operations too much, he is contemplating keeping the masks and hand sanitizers. There have been no other reports other than the one that tested positive, everybody else that was in contact with him tested negative. He has seen how some merchants have taken proactive steps in this matter with COVID-19 and social distancing. Everything related to the COVID-19 has been tracked and labeled as such, including their overtime. Also, last week, the department applied for a \$10,000.00 grant with the state for purchases towards PPE.

Mayor Gerardo Sanchez added the City of San Luis will open slowly and is reviewing the re-opening plans as the city needs to be ready and wants to make sure that staff has masks, hand sanitizers, and practice the social distancing. He added the governor's office gave the numbers of the COVID-19 funding received which is \$1.6 billion for the state. The allocation of funds for cities whose population is over 500,000 were directly received from the federal government. The City of San Luis will be allocated \$3.99 million, the City of Yuma will receive \$11 million, the City of Somerton will receive \$1.6 million, and the Town of Wellton will receive \$342,000.00, these funds are all for the COVID-19 related expenses. Everything has to be documented of what has been done and will be doing. Mayor Gerardo Sanchez also mentioned the salaries for over time of first responders also qualify under these funds under FEMA guidelines.

Mr. Tadeo De La Hoya, City Administrator, stated the amounts released by Governor Ducey were allocated per capita, meaning the amount of residents. The census response rate is 9.5%. The \$7 million awarded to Yuma County was distributed as follows:

City of San Luis	\$3.9 million
City of Somerton	\$1.9 million
Town of Wellton	\$350,000.00
City of Yuma	\$11.2 million

Vice Mayor Maria Cecilia Cruz commented that residents need to realize the importance of making sure everyone is counted.

Mayor Gerardo Sanchez added to keep reminding constituents the importance of the census.

Ms. Francia Alonso, Assistant to the Mayor and City Council/PIO, reported that because of the census, the city was awarded \$15,000.00 from NLC's census rapid response grant; these funds will be utilized for advertisements. The city's Complete Count Committee is working on updating the census action plan.

Mr. Ralph Velez, City Consultant, reported the city is getting close to naming a Human Resources Director, staff will meet tomorrow and hopefully by the end of this week or next week a selection will be done.

Council Member Jose Ponce asked Mr. Velez about the veterans' memorial. Mr. Velez responded no meetings have been held due to the COVID-19.

8. ADJOURNMENT

MOTION: Council Member Africa Luna-Carrasco/Council Member Mario Buchanan Jr. to adjourn the Regular Council meeting at approximately 7:37 p.m. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

APPROVED:

Gerardo Sanchez, Mayor

ATTEST:

Sonia Cornelio, City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular City Council meeting of the City Council of the City of San Luis, Arizona, held on May 27, 2020. I further certify that the meeting was duly called and held and that a quorum was present.

Sonia Cornelio, City Clerk

MINUTES
Work Session
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
June 3, 2020
6:30 p.m.

1. CALL TO ORDER/ROLL CALL: Mayor Gerardo Sanchez called the work session to order at approximately 6:34 p.m.

Mayor and City Council participated remotely due to COVID-19.

PRESENT: Mayor Gerardo Sanchez
Vice Mayor Maria Cecilia Cruz
Council Member Mario Buchanan Jr.
Council Member Africa Luna-Carrasco
Council Member Jose Ponce
Council Member Matias Rosales-arrived at 8:01 p.m.
Council Member Gloria Torres-arrived at 6:37 p.m.

OTHERS PRESENT: Tadeo A. De La Hoya, City Administrator
Sonia Cornelio, City Clerk
Kay Marion Macuil, City Attorney
Carlos Cortes, Assistant Director of Finance
Derek Dueñas, Information Technology Manager
Eulogio Vera, Director of Public Works
Francia Alonso, Assistant to Council/PIO
Glenn Gimbut, Assistant City Attorney
Jonathan Dumadag, Information Technology Technician
Jose A. Guzman, Director of Planning & Zoning
Jose Luis Cisneros, Executive Assistant
Lizandro Galaviz, Director of Parks & Recreation
Ralph Velez, City Consultant (remotely)
Marco A. "Tony" Reyes Sr., Comite de Bien Estar
Jeff Velasquez, J2 Desing (remotely)
Felipe Zubia, Matrix Desing (remotely)

2. ITEMS FOR DISCUSSION ONLY:

2. A. Discussion and possible directions to staff on any and all matters regarding the approval of Lighting and Retention Basin Assessment Districts Budget for Fiscal Year 2020-2021. (Carlos Cortes, Assistant Director of Finance)

Mr. Carlos Cortes, Assistant Director of Finance, informed that Yuma County requires City Council's approval for the budget to levy the assessments. He added that the amounts are based on the estimated cost the city will incur to provide these services.

Mayor Gerardo Sanchez asked if there has been an increase from last fiscal year's assessments.

Mr. Cortes replied there had been an increase of approximately \$88,000.00; the reason is that Santa Cecilia No. 3 was released.

There were no comments from the Mayor and Council.

2. B. Discussion and possible directions to staff on any and all matters regarding conceptual design options for Community Park on County 24th Street under the February 26, 2020, Development Agreement, Order No. 2020-3. (Lizandro Galaviz, Director of Parks & Recreation)

Mr. Glenn Gimbut, Assistant City Attorney, informed that the city entered into a Development Agreement with Comite de Bien Estar, where they will be purchasing 40 acres of land between Avenue F and Avenue E. The land will be divided between the city and Comite de Bien Estar where 20 acres will be for a public park and 20 acres for Comite de Bien Estar for subdivision #11. He mentioned that Mr. Vianey Vega from Vega and Vega Engineering, Inc., informed the city that to maximize the number of lots for that subdivision, San Antonio Street will have to go in on the south side of the proposed park. Mr. Gimbut mentioned that during the discussions regarding the development agreement, Comite de Bien Estar wanted the city to pay for half of San Antonio Street, the city did not feel the street was needed. If this street was going to be for their purposes, then Comite should pay for the street. He informed that Comite has made their calculation and found that they cannot afford to build San Antonio Street unless they build on both sides of the street; for this reason, they are asking if the city could take less than the 20 acres of land for the park. He commented that if this would be the case, the city will be taking a little over 16 acres. From the 16 acres, 1-acre will be for the retention basin for Bien Estar Subdivision No. 11, 2-acres for the proposed Police and Fire substations; now, it will be a park of approximately 13 acres in size.

Furthermore, Mr. Gimbut informed that there are several options that Ms. Monica Castro has reviewed and found that all options are financially feasible, the options are: keep the current development agreement with no changes; accommodate the request of Comite de Bien Estar, Inc. to reduce the amount of land for the park to allow Comite to build on both sides of the road; keep the park size at 19 acres and pay for ½ of San Antonio Street with a cost of approximately \$130,000.00.; keep the park size at 19 acres and agree to pay for ½ of the street and delay so that the city does not have to do it during Fiscal Year 2020-2021; or keep park size at 19 acres and agree that the city will be responsible to develop the north half of San Antonio Street, but delay so that it does not have to pay \$130,000.00 during Fiscal Year 2020-2021, however, pay for or pave 6-feet of the road. This will allow parking in front of houses on the south side of San Antonio Street and would cost only about \$35,000.00. He stated that it would be up to Council as to what option will be selected.

Mr. Lizandro Galaviz, Director of Parks & Recreation, informed that he has been working on the different options and would like to obtain direction from Council on how they would like staff to proceed with this item.

Mayor Gerardo Sanchez commented that staff has been working on the concept of a 20-acre park and asked if 2 acres would be enough to house the police and fire substations and also if 1-acre would be enough for the park.

Mr. Galaviz replied that he had spoken with the Police and Fire Chief, and they replied that 1-acre each would be enough. He mentioned that the retention would be part of the park.

Mayor Sanchez asked what the pricing difference would be if the city goes with a 20-acre or 16-acre park.

Mr. Gimbut replied that the city would be paying approximately \$34,000.00 an acre.

Council Member Mario Buchanan Jr., asked if the substations were included in the 20-acres in the development agreement. She also asked how the city will benefit from paving the street.

Mr. Galaviz replied that the 20-acres includes the half street, which will decrease the park size, the two (2) substations were included in this.

Mr. Eulogio Vera, Director of Public Works, replied that when staff reviewed the current layout and the one presented with the development agreement, it was found that the

park will not benefit from the street on the south property line of the park which is San Antonio Street. The concept that the city was looking at was connecting into the park from the parking lots on 20th Avenue and 19th Avenue; the street was not part of the park. He commented that in the future, the street could be a benefit, but the park can function without a street.

Mayor Sanchez asked if there is a big difference in paving price between the 16 and 20 acres.

Mr. Vera replied that if housing were to be added along the parcel, this would reduce the paving cost along 20th and 19th Avenues, it will not be significant approximately \$20,000.00. He mentioned that the considerable cost that is impacting Comite's plans and the city is San Antonio Street, as this is 1320 square feet of roadway.

Mayor Sanchez asked Mr. Vera what would be more functional from his perspective.

Mr. Vera replies it all depends on what the city would like to see a community park or a neighborhood park. The neighborhood park will be served with the 16 acres, but for a community park, it will not be enough space.

Mayor Sanchez mentioned that the whole vision of this park is to hold special events for the community, as Joe Orduño is not enough. He stated that the city needs a functional park.

Council Member Gloria Torres asked if this park will have an improvement district.

Mr. Galaviz replied that this park would have an improvement district; it will be maintained from impact fees.

Mr. Vera replied that as part of the agreement, this park would take in the drainage of the subdivision to the south; according to the designer, the estimated for the retention basing will be 1-acre. The subdivision to the south will maintain these retention basins; the improvement district will be proportional to the retention needed, there will be a little improvement district for that subdivision.

Council Member Africa Luna-Carrasco commented that if the city would like to move forward with this park, she recommended doing the 20-acre park.

Mr. Jeff Velasquez from J2 Design informed that for the 16.19-acre park the rate at this time for the development and construction all included is approximately \$425,000 to

\$450,000 per acre, this cost approximately \$6.8 to \$6.9 million if the park is built in its entirety at once; the 19.96-acre park site the total cost would be \$8.4 to \$8.5 million with all utilities and infrastructure, those costs do not include any of the half streets they have not been implemented into the costs.

Mr. Galaviz mentioned that the costs would depend on the type of amenities that will go into this park. There is a variety of amenities that can go in the park; the Council will have the opportunity to select what will go in.

Mr. Marco A. "Tony" Reyes Sr., Executive Director fo Comite de Bien Estar, Inc., thanked the city for working with Comite de Bien Estar on this project. He commented that when staff designed the project, it included a half street on San Antonio Street, the full street changed because the Director of Public Works requested Comite to do a complete street, which doubles the size of that street. He mentioned that this request increases the cost; that is where the cost argument comes in. He stated that if the Council decides to go with the 19-acre park, Comite has no objections as long as the city takes over the other half street. He added that if the city does not want a full wide street on San Antonio Street and decides the right of way for something else, that would be a decision that City Council makes. Furthermore, he stated that he wants to make clear that if the city wants Comite to do a full-width road, it will be prohibited because every single lot will have to be assessed for an additional \$1,000 to \$2,000 per lot. He mentioned that the change was not something that Comite came with; this was a situation that came up because of the lot split conversations. Mr. Reyes stated that he would like to find a solution that will help both the city and Comite. He mentioned that Comite does not have any objections if the city decides to go with the 19 acres as long as there is an understanding that a full street will be done.

Mayor Sanchez thanked Mr. Reyes for coming before Council to clarify this situation.

Council Member Mario Buchanan Jr. asked how the issued with the re-assessment of the lot will be done, will this increase the price of the lot or the houses.

Mr. Reyes replied that this would increase in some way. The way the subdivision was built was to have a half street, the way its now being asked to be designed it is to have a full-width street at Comite's cost. This means that the lot size will have to be reduced and spending will be approximately \$130,000.

Vice-Mayor Maria Cecilia Cruz mentioned she would also like to see a 19-acre park, she commented that she believes a full-width street is needed in that area, this will

avoid the problems that 10th Avenue currently has. She added that she believes that the city should pay to build a full street.

Mayor Sanchez stated that city staff and Comite would work together to get this project going.

There were no other comments from the Mayor and Council.

2. C. Update followed by discussion and possible directions to staff on any and all matters regarding the 4th of July Freedom Celebration that will be taking place on Saturday, July 4, 2020, at the Joe Orduno Park. (Lizandro Galaviz, Director of Parks & Recreation)

Mr. Lizandro Galaviz, Director of Parks & Recreation, provided an update on the 4th of July event. He informed that staff has planned that this 4th of July celebration be a backyard freedom celebration, which will be a virtual celebration. He added that the media put together a presentation that will start at 9:00 p.m. and do a Facebook Live, which will have a pre-recorded program that will include the Mayor and City Council presentation and the national anthem followed by the fireworks presentation. Mr. Galaviz informed that the park would be closed to the public.

Vice-Mayor Maria Cecilia Cruz thanked Mr. Galaviz and staff for the planning of this event and not lose the tradition of celebrating the 4th of July.

2. D. Discussion and possible directions to staff on any and all matters regarding a concept proposal to expand wastewater treatment capacity/capabilities for the City of San Luis. (Eulogio Vera, Director of Public Works)

Mr. Eulogio Vera, Director of Public Works, mentioned that staff has been trying to put together a wastewater master plan, there has been significant growth in the community, and there is an urge to identify what will happen with the wastewater capacity and if there will be an expansion on the east or the west wastewater plants. He informed that the city has contracted with Pace Advanced Water Engineering to complete the conceptual analysis for the wastewater capacity and capabilities.

Mr. Mike Krebs, Project Manager of Pace Engineering, informed that Pace is a water resources group that has worked in wastewater projects in the state of Arizona, including Somerton, Quartzite, Winslow, Show Low, Sierra Vista among other communities. He mentioned that Pace's goal is to get the project upgraded to the community needs as efficiently and cost-effective as possible.

Mr. Taylor Pierce, Engineer from Pace Advanced Water Engineering, made a PowerPoint presentation which is in file with the complete agenda packet filed in the City Clerk's Office. This presentation included the following slides, City of San Luis WWTP Evaluation, Population Growth, San Luis Zoning Map, Growth Areas, Current Wastewater Generation, Juan Sanchez Lift Station, Capacity & Deficiencies-West WWTP, Recommendation-West WWTP Expansion, and Recommendation Long Term.

Mayor Gerardo Sanchez commented that the time to start planning is now, as this is something that the city needs to do.

Mr. Krebs stated that the things that need to be completed are to get the funding, start the planning and design, permitting from Arizona Department of Environmental Quality (ADEQ), go out to bid and constructions, each takes some time to go through, for this reason, PACE recommends staff to start planning as soon as possible.

Mr. Eulogio Vera, Director of Public Works, commented that although there are still five (5) years, the city should start with the process as soon as possible as construction cost increases every year. He added that currently, the city has the ability to divert the flow, currently what will help with the expansion at this moment is to use the existing basins and limiting operating of the plant. He stated that this is an expensive project, but this will help keep up with the city development.

Members of City Council thanked Mr. Vera and PACE Engineering for the great presentation.

2. E. Discussion and possible directions to staff on any and all matters regarding General Plan Case No. 2020-01, a city initiated request to adopt the San Luis 2040 General Plan. (Jose A. Guzman, Director of Planning & Zoning)

Mr. Jose A. Guzman, Director of Planning & Zoning, informed that staff has been working in updating the General Plan, this process is required by state law that every municipality updates its General Plan every ten years, with voter ratification. Mr. Guzman introduced Felipe Zubia, Project Manager from Matrix Design Group, as this is the company hired to help update the plan.

Mr. Felipe Zubia, Project Manager from Matrix Design Group, informed that staff and his company began working in the update since March 2019, this involves an extensive community engagement including stakeholder interviews and held three (3) community workshops, an open house, and an on-line comments/surveys. He added that the stated mandated 60-day public review period occurred from February 19 to April 19,

2020. He informed that the plan would be considered for action by the City Council in June 2021, following ratification by San Luis voters in November 2020. Mr. Zubia stated that the implementation of the General Plan provides the vision for the future and provides guidance through goals and policies as well as implementation strategies. He commented that the state statutes require communities over 50,000 residents to have a minimum of 17 elements, San Luis is below that number, but it is projected that in those ten years San Luis will reach the 50,000 population; as part of the proposal, Matrix has proposed that San Luis does 17 elements, but San Luis has asked to include two (2) additional elements which are Economic Development and Arts and Culture. Mr. Zubia briefly reviewed each element in the General Plan.

Mayor Gerardo Sanchez thanked Mr. Zubia and everyone involved in the General Plan Update, including the community. He mentioned that this is something that cannot wait as it is a lengthy process, and this plan needs to go to the voters in November 2020.

Council Member Matias stated that he noticed in the plan that federal land was used for future parks; he asked if there is a reason for this.

Mr. Zubia replied that this comment was also addressed by the Planning & Zoning Commission. He mentioned that this area had been updated to reflect the land, but others have been left that might be able to be placed in federal land.

Mayor Sanchez asked what happens if the voters do not pass the General Plan.

Mr. Guzman replied that then the city would continue using the existing plan if the voters do not pass the updated.

3. ADJOURNMENT

MOTION: Council Member Gloria Torres/Council Member Jose Ponce to adjourn the work session at approximately 9:03 p.m. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Maria Cecilia Cruz	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

APPROVED:

Gerardo Sanchez, Mayor

ATTEST:

Sonia Cornelio, City Clerk

Certification

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Work Session for the City Council of the City of San Luis, Arizona, held on June 3, 2020. I further certify that the meeting was duly called and held and that a quorum was present.

Sonia Cornelio, City Clerk



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5. B.

Meeting Date: 07/22/2020

Summary

DISBURSEMENTS FROM JUNE 27, 2020 TO JULY 10, 2020

Total Disbursements \$1,236,354.13

(One Million, Two Hundred Thirty-Six Thousand, Three Hundred Fifty-Four Dollars and Thirteen Cents)

Attachments

Disbursements



City of San Luis

Finance Department

COUNCIL MEETING JULY 22, 2020 Disbursement Reports from 6/27/2020 to 7/10/2020

<u>Bank Accounts</u>	<u>Check Date</u>	<u>Amount</u>	<u>Schedule</u>
Payroll Check Account	6/30/2020	\$ 4,476.08	Schedule A
Accounts Payable Check Account	7/1/2020	\$ 174,850.91	Schedule B
Payroll Check Account	7/7/2020	\$ 342,385.00	Schedule C
Accounts Payable Check Account	7/9/2020	\$ 714,642.14	Schedule D

Total Disbursements: \$ 1,236,354.13

Please contact Ms. Monica Castro prior to the meeting if additional information is needed.

Prepared by Angelica V. Castro:

Angelica V. Castro
[Signature]

Verified by Director of Finance:

For Council approval on: _____

RECEIVED

Mayor: _____

Council: _____

JUL 15 2020

Office of the City Clerk
City of San Luis, Arizona

Schedule A
Pay Day Register

Pay Date Range 07/01/20 - 07/31/20
Pay Batch 202007M



Pay Batch 202007M Total

Employees in Pay Batch 7

Female Employees in Pay Batch 3

Hours Description	Hours	Gross	Withholdings and Deductions	Gross Base	Benefits	Gross Base
102 - SALARY	.0000	7,550.00	Gross	7,750.00	Dental Council	257.36 .00
806 - TELEPHONE STIPEND	.0000	200.00	Imputed Income		EODCRS - COUNCIL	108.00 1,800.00
Total	0.0000	\$7,750.00	FEDERAL TAX WITHHOLDING	115.13 5,664.24	EODCRS - DISABILITY	2.26 1,800.00
			SOCIAL SECURITY TAX	480.50 7,750.00	EODCRS/EORP LEGACY RATE	997.74 1,800.00
			MEDICARE	112.36 7,750.00	Health Council	6,358.99 .00
			STATE WITHHOLDING	154.06 5,664.24	Retirement Council EORP	3,532.23 5,750.00
			Council Retirement EORP	588.50 5,750.00	Vision Council	79.03 .00
			Dental Council	143.51 .00	Total	\$11,335.61
			EODCRS - COUNCIL	144.00 1,800.00	Workers' Comp	
			EODCRS - DISABILITY	2.26 1,800.00	MUNICIPAL/ TOWN/	135.65 7,750.00
			GARNISHMENT	221.11 .00	Total	\$135.65
			Medical Council	1,155.61 .00	Direct Deposits	
			MISCELLANEOUS	105.00 .00	1st Bank Yuma	729.54
			Vision Council	51.88 .00	Chase Bank	688.14
			Net	\$4,476.08	Federal Credit Union	889.74
					REALTORS FED CRED UNION	22.55
					Sunbank	919.47
					WASHINGTON FEDERAL	797.18
					Wells Fargo	429.46
					Total	\$4,476.08
					Check	\$0.00

Prepared by:
Debora Luna

[Signature]
Debora

[Signature]

Approved by

Payment Register

From Payment Date: 6/29/2020 - To Payment Date: 7/1/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1BYPAYABLE - 1st BY Accounts Payable Totals									
Checks									
		Status		Count			Transaction Amount		Reconciled Amount
		Open		70			\$174,850.91		\$0.00
		Reconciled		0			\$0.00		\$0.00
		Voided		0			\$0.00		\$0.00
		Stopped		0			\$0.00		\$0.00
		Total		70			\$174,850.91		\$0.00
All									
		Status		Count			Transaction Amount		Reconciled Amount
		Open		70			\$174,850.91		\$0.00
		Reconciled		0			\$0.00		\$0.00
		Voided		0			\$0.00		\$0.00
		Stopped		0			\$0.00		\$0.00
		Total		70			\$174,850.91		\$0.00
Grand Totals:									
Checks									
		Status		Count			Transaction Amount		Reconciled Amount
		Open		70			\$174,850.91		\$0.00
		Reconciled		0			\$0.00		\$0.00
		Voided		0			\$0.00		\$0.00
		Stopped		0			\$0.00		\$0.00
		Total		70			\$174,850.91		\$0.00
All									
		Status		Count			Transaction Amount		Reconciled Amount
		Open		70			\$174,850.91		\$0.00
		Reconciled		0			\$0.00		\$0.00
		Voided		0			\$0.00		\$0.00
		Stopped		0			\$0.00		\$0.00
		Total		70			\$174,850.91		\$0.00

Prepared By:
Maggie Dominguez
 Date: *Maggie D.*
 7/1/2020

Miguel Ramirez
 7/01/2020

Payment Register

From Payment Date: 6/29/2020 - To Payment Date: 7/1/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1BYPAYABLE - 1st BY Accounts Payable									
Check									
94486	06/30/2020	Open			Utility Management Refund	CEMEX CONSTRUCTION MATERIALS SOUTH LLC , C/O JOHN A NAIL	\$487.65		
94487	06/30/2020	Open			Utility Management Refund	GONZALEZ, VIDAL & BERONICA SANTIAGO	\$221.53		
94488	07/01/2020	Open			Accounts Payable	4 IMPRINT	\$1,780.26		
94489	07/01/2020	Open			Accounts Payable	ABALDS, ERICA	\$62.64		
94490	07/01/2020	Open			Accounts Payable	ALSCO, INC	\$206.88		
94491	07/01/2020	Open			Accounts Payable	ANGEL'S TOWING SERVICE/AUTO SALES	\$150.00		
94492	07/01/2020	Open			Accounts Payable	ARIZONA BRAKE & CLUTCH SUPPLY	\$18.28		
94493	07/01/2020	Open			Accounts Payable	ARIZONA PNEUMATIC SYSTEM	\$387.61		
94494	07/01/2020	Open			Accounts Payable	ARIZONA STATE TREASURER	\$29,261.24		
94495	07/01/2020	Open			Accounts Payable	BENEFIT ADMIN SERVICES INT'L CORP	\$280.00		
94496	07/01/2020	Open			Accounts Payable	BLT READY MIX CONCRETE LLC	\$1,883.22		
94497	07/01/2020	Open			Accounts Payable	BOBBY'S TERRITORIAL H-D	\$316.61		
94498	07/01/2020	Open			Accounts Payable	BOUND TREE MEDICAL, LLC.	\$1,655.90		
94499	07/01/2020	Open			Accounts Payable	BOXWOOD TECHNOLOGY INC	\$990.00		
94500	07/01/2020	Open			Accounts Payable	BTE BODY COMPANY INC	\$397.31		
94501	07/01/2020	Open			Accounts Payable	CABLE & WIRELESS TECHNOLOGIES, INC	\$2,196.79		
94502	07/01/2020	Open			Accounts Payable	CENTURYLINK	\$1,337.31		
94503	07/01/2020	Open			Accounts Payable	COMITE DE BIEN ESTAR INC.	\$89.02		
94504	07/01/2020	Open			Accounts Payable	CORDOVA LAW, PLC	\$1,200.00		
94505	07/01/2020	Open			Accounts Payable	DANA-KEPNER COMPANY INC.	\$290.98		
94506	07/01/2020	Open			Accounts Payable	DESERT DOCUMENT SHREDDERS, LLC	\$35.00		
94507	07/01/2020	Open			Accounts Payable	DESERT VETERINARY CLINIC PLC	\$198.98		
94508	07/01/2020	Open			Accounts Payable	DESERT WATER	\$8.30		
94509	07/01/2020	Open			Accounts Payable	GALLS, AN ARAMARK CO., LLC	\$2,452.63		
94510	07/01/2020	Open			Accounts Payable	GASTELUM SOSA, JOSE, M	\$20.00		
94511	07/01/2020	Open			Accounts Payable	HARVARD AVIATION INVESTMENT, INC	\$16,335.00		
94512	07/01/2020	Open			Accounts Payable	HIGA, TRICIA, K	\$138.75		
94513	07/01/2020	Open			Accounts Payable	INNOVYZE, INC	\$1,145.76		
94514	07/01/2020	Open			Accounts Payable	JAMES DAVEY AND ASSOCIATES	\$27,380.00		
94515	07/01/2020	Open			Accounts Payable	JIMENEZ, SERGIO	\$140.92		
94516	07/01/2020	Open			Accounts Payable	KONICA MINOLTA BUSINESS SOLUTIONS USA INC	\$282.72		
94517	07/01/2020	Open			Accounts Payable	KTL&C, LLC.	\$401.77		
94518	07/01/2020	Open			Accounts Payable	LANTIS FIREWORKS AND LASERS	\$10,200.00		
94519	07/01/2020	Open			Accounts Payable	LAWSON PRODUCTS INC.	\$2,628.72		
94520	07/01/2020	Open			Accounts Payable	LG ON SITE LLC	\$869.99		
94521	07/01/2020	Open			Accounts Payable	MACEDO BRAVO, JOAN, G	\$141.34		
94522	07/01/2020	Open			Accounts Payable	MACHADO, IVAN & AIXIA GUTIERREZ	\$300.00		
94523	07/01/2020	Open			Accounts Payable	MAYA'S CONSTRUCTION LLC.	\$7,180.00		

Payment Register

From Payment Date: 6/29/2020 - To Payment Date: 7/1/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
94524	07/01/2020	Open			Accounts Payable	MCCURLEY, DOYLE	\$1,500.00		
94525	07/01/2020	Open			Accounts Payable	METRO FIRE EQUIPMENT INC	\$2,429.60		
94526	07/01/2020	Open			Accounts Payable	NAVARRO, CAROLINE	\$400.00		
94527	07/01/2020	Open			Accounts Payable	ORDUNO-CROUSE, CANDICE	\$2,000.00		
94528	07/01/2020	Open			Accounts Payable	PACIFIC MEDICAL WASTE	\$126.98		
94529	07/01/2020	Open			Accounts Payable	PENN NEON SIGN CO., INC.	\$2,620.91		
94530	07/01/2020	Open			Accounts Payable	PETTY CASH/ ANGELICA CIFUENTES	\$605.56		
94531	07/01/2020	Open			Accounts Payable	PETTY CASH/POLICE	\$48.56		
94532	07/01/2020	Open			Accounts Payable	POLAR ICE LLC	\$316.08		
94533	07/01/2020	Open			Accounts Payable	R&M ELECTRIC SUPPLY LLC	\$3,192.63		
94534	07/01/2020	Open			Accounts Payable	RALPH VELEZ CONSULTING SERVICES	\$7,052.50		
94535	07/01/2020	Open			Accounts Payable	RDO EQUIPMENT CO.	\$392.81		
94536	07/01/2020	Open			Accounts Payable	RM GRAPHICS	\$1,742.97		
94537	07/01/2020	Open			Accounts Payable	RODRIGUEZ, DANIEL	\$650.00		
94538	07/01/2020	Open			Accounts Payable	RUVALCABA, MARIA, JOSEFINA	\$130.03		
94539	07/01/2020	Open			Accounts Payable	RWC INTERNATIONAL LTD	\$249.66		
94540	07/01/2020	Open			Accounts Payable	SAN LUIS AZ ROTARY CLUB	\$153.00		
94541	07/01/2020	Open			Accounts Payable	SIGN MASTERS	\$82.39		
94542	07/01/2020	Open			Accounts Payable	SOUTH YUMA COUNTY LANDFILL	\$17,568.45		
94543	07/01/2020	Open			Accounts Payable	SOUTHERN TIRE MART LLC	\$4,800.07		
94544	07/01/2020	Open			Accounts Payable	STANDARD PRINTING COMPANY, INC	\$3,071.97		
94545	07/01/2020	Open			Accounts Payable	THE ROACH PEST CONTROL	\$140.00		
94546	07/01/2020	Open			Accounts Payable	TIZNADO PALLETS & STORAGE CONTAINERS CO.	\$3,900.00		
94547	07/01/2020	Open			Accounts Payable	TORRES, ALEJANDRA , S	\$294.00		
94548	07/01/2020	Open			Accounts Payable	US POST MASTER	\$2,769.45		
94549	07/01/2020	Open			Accounts Payable	VIRAMONTES, NICOLAS	\$150.00		
94550	07/01/2020	Open			Accounts Payable	WAXIE SANITARY SUPPLY	\$36.93		
94551	07/01/2020	Open			Accounts Payable	YUMA AUTO REBUILDERS	\$1,058.16		
94552	07/01/2020	Open			Accounts Payable	YUMA COUNTY TREASURER	\$135.80		
94553	07/01/2020	Open			Accounts Payable	YUMA COUNTY WATER USERS	\$637.63		
94554	07/01/2020	Open			Accounts Payable	YUMA SUN INC	\$399.01		
94555	07/01/2020	Open			Accounts Payable	YUMA WINNELSON CO.	\$3,122.65		
Type Check Totals:									
							70 Transactions	\$174,850.91	



Pay Day Register

Pay Date Range 06/20/20 - 07/03/20

Pay Batch 202014

PSPRS POLICE DB RATE - TIER	3,533.85	46,194.19	ATTORNEY- ALL & CLERICAL-	69.48	31,587.63
PSPRS POLICE DB RATE - TIER	2,615.13	22,447.57	AUTO SERVICE/ REPAIR	249.83	8,954.79
PSPRS POLICE DB RATE - TIER 2	996.52	8,553.79	BUILDING- NOC OPER BY	996.27	27,521.11
PSPRS POLICE DB RATE - TIER 3	2,070.47	20,829.68	BUS COMPANY AND DRIVERS	152.66	2,765.60
STANDARD LIFE ADDTNL	1,000.43	.00	CLERICAL OFFICE/ LIBRARY/	258.01	107,494.72
TRANSWESTERN MEXICAN	96.76	.00	Electrician	59.11	1,882.40
U.S. MEX DENTAL - EE &	595.37	.00	FIREFIGHTERS & DRIVERS	4,041.11	114,803.94
U.S. MEX DENTAL - EE &	102.65	.00	GARBAGE/ ASH/ REFUSE	280.10	4,481.61
UNITED WAY	14.00	.00	MUNICIPAL/ TOWN/	89.73	5,127.20
US & MEX DENTAL= FAMILY	691.74	.00	PARKS- NOC ALL EMPLOYEES	530.85	17,124.00
US & MEX HEALTH = C	5,124.24	.00	POLICE OFFICERS	4,405.28	100,576.33
US & MEX HEALTH = FAMILY	6,891.95	.00	RECREATION- ALL EMPLOYEES/	230.18	16,801.82
US & MEX HEALTH = SP	996.38	.00	SEWAGE DISPOSAL/ PLANT	677.37	19,691.36
VSP - VISION FAMILY	694.43	.00	Street or Road Construction	1,908.90	23,771.67
Net	<u>\$342,385.00</u> ✓		WATERWORKS OPERATIONS	619.63	17,856.60
			Total	<u>\$14,630.91</u>	

Direct Deposits	Amount
1st Bank Yuma	26,331.81
ACADEMY BANK	1,813.43
Bank of America	2,183.92
BBVA COMPASS	915.06
Charles Sch	200.00
Chase Bank	163,164.98
CHASE BANK CA	945.30
chase centro	1,034.89
Federal Credit Union	37,641.06
FF CREDIT UNION	1,876.99
FIREFIGHTER FIRST CREDIT UNION	4,543.87
GREEN DOT BANK	359.44
National Bank	2,644.22
Navy Federal	18,597.36
NetSpend Corporation DD	120.00
NORTH ISLAND CREDIT UNION	647.24
Sunbank	2,266.92
USAA FEDERAL SAVING	2,291.49
WASHINGTON FEDERAL	929.60
Wells Fargo	70,732.71
WELLS FARGO BANK PP	864.29
WELLS FARGO CA	514.87
Total	<u>\$340,619.25</u>
Check	\$1,765.75

Prepared by:
Debora Luna

Date:

7/7/20

CC Carter

Approved by

07.09.2020

Payment Register

From Payment Date: 7/6/2020 - To Payment Date: 7/9/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
94663	07/09/2020	Open			Utility Management Refund	RAMIREZ, ESTEBAN	\$1.82		
94664	07/09/2020	Open			Utility Management Refund	RENDON, LUIS A	\$1.38		
94665	07/09/2020	Open			Utility Management Refund	RIEDEL CONSTRUCTION INC	\$1.38		
94666	07/09/2020	Open			Utility Management Refund	RIEDEL CONSTRUCTION INC	\$27.72		
94667	07/09/2020	Open			Utility Management Refund	SILVA, ADRIANA & CARLOS ALBARRAN	\$2.33		
94668	07/09/2020	Open			Utility Management Refund	SILVA, ANA, K	\$151.61		
94669	07/09/2020	Open			Utility Management Refund	TREVINO VERDUGO, CAROL	\$2.37		
94670	07/09/2020	Open			Accounts Payable	ALSCO, INC	\$567.15		
94671	07/09/2020	Open			Accounts Payable	SAM'S CLUB	\$4,744.80		
Type Check Totals:									
1BYPAYABLE - 1st BY Accounts Payable Totals								\$714,642.14	

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	115	\$714,154.49	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	1	\$487.65	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	116	\$714,642.14	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	115	\$714,154.49	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	1	\$487.65	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	116	\$714,642.14	\$0.00

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	115	\$714,154.49	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	1	\$487.65	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	116	\$714,642.14	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	115	\$714,154.49	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	1	\$487.65	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	116	\$714,642.14	\$0.00

Prepared By:
Maggie Dominguez
Date: Maggie's 7/9/2020

Payment Register

From Payment Date: 7/6/2020 - To Payment Date: 7/9/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1BYPAYABLE - 1st BY Accounts Payable									
Check									
94556	07/08/2020	Voided		07/08/2020	Utility Management Refund	CEMEX CONSTRUCTION MATERIALS SOUTH LLC , C/O JOHN A NAIL	\$487.65		
94557	07/08/2020	Open			Utility Management Refund	CEMEX CONSTRUCTION MATERIALS SOUTH LLC	\$487.65		
94558	07/09/2020	Open			Accounts Payable	BALSINO, PETER, M	\$6.85		
94559	07/09/2020	Open			Accounts Payable	CHARGO PA, GURSTEL	\$26.95		
94560	07/09/2020	Open			Accounts Payable	FOP/ALC	\$390.00		
94561	07/09/2020	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$100.00		
94562	07/09/2020	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$221.11		
94563	07/09/2020	Open			Accounts Payable	SAN LUIS POLICE OFFICERS ASSOC	\$375.00		
94564	07/09/2020	Open			Accounts Payable	SUPPORT PAYMENT CLEARINGHOUSE	\$3,639.25		
94565	07/09/2020	Open			Accounts Payable	UNITED WAY OF YUMA COUNTY INC.	\$14.00		
94566	07/09/2020	Open			Accounts Payable	UNITED YUMA FIRE FIGHTERS ASSOC	\$92.50		
94567	07/09/2020	Open			Accounts Payable	UNITED YUMA FIRE FIGHTERS- IAFF	\$1,000.00		
94568	07/09/2020	Open			Accounts Payable	A & H ELECTRIC	\$1,580.00		
94569	07/09/2020	Open			Accounts Payable	ALVARADO SANDOVAL, RIGOBERTO	\$150.00		
94570	07/09/2020	Open			Accounts Payable	BERKELEY RESEARCH GROUP LLC	\$36,370.00		
94571	07/09/2020	Open			Accounts Payable	DPE CONSTRUCTION, INC	\$318,674.00		
94572	07/09/2020	Open			Accounts Payable	GALVAN, AURELIO, JR	\$268.00		
94573	07/09/2020	Open			Accounts Payable	RUIZ, OSCAR	\$268.00		
94574	07/09/2020	Open			Accounts Payable	4 IMPRINT	\$1,176.21		
94575	07/09/2020	Open			Accounts Payable	AMBERLY'S PLACE	\$3,484.00		
94576	07/09/2020	Open			Accounts Payable	AMERICAN BUSINESS FORMS INC.	\$6,946.35		
94577	07/09/2020	Open			Accounts Payable	AMERICANA POLYGRAPH & PRIVATE INVESTIGATION	\$150.00		
94578	07/09/2020	Open			Accounts Payable	APPLIED PRODUCTS GROUP LLC	\$11,826.12		
94579	07/09/2020	Open			Accounts Payable	ARIZONA BRAKE & CLUTCH SUPPLY	\$1,337.67		
94580	07/09/2020	Open			Accounts Payable	ARIZONA SOUTHWEST UNIFORMS LLC	\$150.00		
94581	07/09/2020	Open			Accounts Payable	AUTOZONE STORES, INC	\$534.25		
94582	07/09/2020	Open			Accounts Payable	BILL ALEXANDER FORD	\$4,058.12		
94583	07/09/2020	Open			Accounts Payable	BINGHAM AUTO & TRUCK PARTS	\$477.10		
94584	07/09/2020	Open			Accounts Payable	BLT READY MIX CONCRETE LLC	\$780.80		
94585	07/09/2020	Open			Accounts Payable	BOTACH INC	\$14,663.61		
94586	07/09/2020	Open			Accounts Payable	BTE BODY COMPANY INC	\$1,901.01		
94587	07/09/2020	Open			Accounts Payable	CATS ARMS, LLC	\$32,355.75		
94588	07/09/2020	Open			Accounts Payable	CITY OF SOMERTON	\$58,188.04		
94589	07/09/2020	Open			Accounts Payable	CITY OF YUMA	\$2,493.43		
94590	07/09/2020	Open			Accounts Payable	CORDOVA LAW, PLC	\$1,800.00		
94591	07/09/2020	Open			Accounts Payable	CSC OF YUMA	\$419.62		

Payment Register

From Payment Date: 7/6/2020 - To Payment Date: 7/9/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
94592	07/09/2020	Open			Accounts Payable	DESERT DOCUMENT SHREDDERS, LLC	\$35.00		
94593	07/09/2020	Open			Accounts Payable	DESERT VALLEY SERVICES, INC	\$2,471.27		
94594	07/09/2020	Open			Accounts Payable	DESERT WATER	\$24.90		
94595	07/09/2020	Open			Accounts Payable	ELIFEGUARD, INC.	\$1,948.80		
94596	07/09/2020	Open			Accounts Payable	ENTERPRISE FM TRUST	\$763.76		
94597	07/09/2020	Open			Accounts Payable	EXCEPTIONAL WATER SYSTEMS, LLC	\$607.61		
94598	07/09/2020	Open			Accounts Payable	FELIX FENCING LLC	\$23,359.81		
94599	07/09/2020	Open			Accounts Payable	FERGUSON ENTERPRISE, INC.	\$721.06		
94600	07/09/2020	Open			Accounts Payable	FRESH TERRA SERVICES LLC	\$2,639.00		
94601	07/09/2020	Open			Accounts Payable	GOVERNMENT FORMS AND SUPPLIES LLC	\$483.00		
94602	07/09/2020	Open			Accounts Payable	HEALTH CLAIM AUDITORS, INC	\$15,800.00		
94603	07/09/2020	Open			Accounts Payable	HERNANDEZ, JERRY	\$1,400.00		
94604	07/09/2020	Open			Accounts Payable	IPS GROUP INC	\$536.11		
94605	07/09/2020	Open			Accounts Payable	IRON MOUNTAIN INC	\$39.74		
94606	07/09/2020	Open			Accounts Payable	ISCA, INC	\$8,727.60		
94607	07/09/2020	Open			Accounts Payable	JAMES DAVEY AND ASSOCIATES	\$21,672.50		
94608	07/09/2020	Open			Accounts Payable	KINGHOSE INDUSTRY LLC	\$3,104.41		
94609	07/09/2020	Open			Accounts Payable	LAWSON PRODUCTS INC.	\$930.67		
94610	07/09/2020	Open			Accounts Payable	M&C DISTRIBUTING, INC.	\$111.76		
94611	07/09/2020	Open			Accounts Payable	MAYATTE, CHRIS	\$4,331.70		
94612	07/09/2020	Open			Accounts Payable	MCNEECE BROS. OIL COMPANY, INC	\$23,630.79		
94613	07/09/2020	Open			Accounts Payable	MOTOROLA SOLUTIONS, INC	\$1,179.97		
94614	07/09/2020	Open			Accounts Payable	NAPA AUTO PARTS	\$182.67		
94615	07/09/2020	Open			Accounts Payable	NORWOOD EQUIPMENT INC.	\$2,581.32		
94616	07/09/2020	Open			Accounts Payable	O'REILLY AUTO PARTS	\$32.18		
94617	07/09/2020	Open			Accounts Payable	OFFICE NATION, INC.	\$8,738.61		
94618	07/09/2020	Open			Accounts Payable	PACIFIC ADVANCED CIVIL ENGINEERING INC	\$13,189.00		
94619	07/09/2020	Open			Accounts Payable	PURCELL TIRE CO.	\$315.78		
94620	07/09/2020	Open			Accounts Payable	QUINONEZ, FRANCISCO	\$75.00		
94621	07/09/2020	Open			Accounts Payable	RWC INTERNATIONAL LTD	\$291.30		
94622	07/09/2020	Open			Accounts Payable	SAN LUIS AIR CONDITIONING LLC	\$5,880.00		
94623	07/09/2020	Open			Accounts Payable	SAN LUIS SPEAR POINT SOLAR I, LLC	\$24,730.50		
94624	07/09/2020	Open			Accounts Payable	SAN LUIS WALK IN CLINIC, INC	\$700.00		
94625	07/09/2020	Open			Accounts Payable	SERBALIK PLC, STEVEN, J	\$5,000.00		
94626	07/09/2020	Open			Accounts Payable	SIGN MASTERS	\$2,843.35		
94627	07/09/2020	Open			Accounts Payable	SOUTH WEST LUMBER	\$140.10		
94628	07/09/2020	Open			Accounts Payable	SOUTHWEST ENTRANCES, INC	\$625.00		
94629	07/09/2020	Open			Accounts Payable	SPECIALTY SEWING SENTER, INC.	\$165.00		
94630	07/09/2020	Open			Accounts Payable	SUN RENTAL AND SALES INC.	\$573.19		
94631	07/09/2020	Open			Accounts Payable	SYNOVIA SOLUTIONS, LLC	\$434.00		
94632	07/09/2020	Open			Accounts Payable	TECHNOLOGIES CGC INC/ TECHNIMOUNT SYSTEM	\$10,863.30		
94633	07/09/2020	Open			Accounts Payable	VEGA, LUISA, ANGELICA	\$180.00		
94634	07/09/2020	Open			Accounts Payable	YUMA NURSERY SUPPLY	\$2,820.87		
94635	07/09/2020	Open			Accounts Payable	YUMA TRUCK PARTS	\$991.43		

Payment Register

From Payment Date: 7/6/2020 - To Payment Date: 7/9/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
94636	07/09/2020	Open			Accounts Payable	YUMA WINLECTRIC CO.	\$312.92		
94637	07/09/2020	Open			Accounts Payable	YUMA WINNELSON CO.	\$3,320.87		
94638	07/09/2020	Open			Utility Management Refund	AYALA, JARILETH & JAVIER	\$1.78		
94639	07/09/2020	Open			Utility Management Refund	BARRAZA, JESUS & MA LUISA	\$1.38		
94640	07/09/2020	Open			Utility Management Refund	CARLOS, KARLOS	\$1.11		
94641	07/09/2020	Open			Utility Management Refund	CASTRO, NOEL, A	\$67.40		
94642	07/09/2020	Open			Utility Management Refund	CENTENO, RUBI, Y	\$6.13		
94643	07/09/2020	Open			Utility Management Refund	DIAZ, LORENA, A	\$1.84		
94644	07/09/2020	Open			Utility Management Refund	FYZICAL THERAPY & BALANCE CENTER	\$3.51		
94645	07/09/2020	Open			Utility Management Refund	GARCIA, MARIA & NICOLAS	\$5.93		
94646	07/09/2020	Open			Utility Management Refund	GONZALEZ, JOSE & KARLA LOPEZ	\$1.93		
94647	07/09/2020	Open			Utility Management Refund	HOUSE OF CONTRACTORS LLC	\$1.38		
94648	07/09/2020	Open			Utility Management Refund	LISDY ZAMORA & MIGUEL A LOYA	\$157.98		
94649	07/09/2020	Open			Utility Management Refund	LOPEZ MURILLO, IRMA ALICIA & CESAR BRIONES	\$166.64		
94650	07/09/2020	Open			Utility Management Refund	LOS ALAMOS BUILDERS LLC	\$1.38		
94651	07/09/2020	Open			Utility Management Refund	LOS ALAMOS BUILDERS LLC	\$1.38		
94652	07/09/2020	Open			Utility Management Refund	LOS ALAMOS BUILDERS LLC	\$1.38		
94653	07/09/2020	Open			Utility Management Refund	LOS ALAMOS BUILDERS LLC	\$1.38		
94654	07/09/2020	Open			Utility Management Refund	MUNOZ, EDGAR	\$118.03		
94655	07/09/2020	Open			Utility Management Refund	NAVARRO, CECILIA	\$1.95		
94656	07/09/2020	Open			Utility Management Refund	NUNEZ, MARIA, I	\$184.72		
94657	07/09/2020	Open			Utility Management Refund	PENA, LUIS A & IBARRA, ELIZETH	\$57.79		
94658	07/09/2020	Open			Utility Management Refund	PEREZ, DULCE, C	\$1.78		
94659	07/09/2020	Open			Utility Management Refund	PEREZ, MIGUEL & AMALIA	\$19.61		
94660	07/09/2020	Open			Utility Management Refund	PG & E LLC, C/O ANDRIA KOVACH	\$1,871.68		
94661	07/09/2020	Open			Utility Management Refund	PUERTA, JOSE F	\$2.73		
94662	07/09/2020	Open			Utility Management Refund	QUEVEDO, ENRIQUE & JUANA M	\$61.87		



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

6. A.

Meeting Date: 07/22/2020

Department Head: Sonia Cornelio, City Clerk, Office of the City Clerk

Submitted By: Sonia Cornelio, City Clerk, City Clerk's Office

Action Requested: Motion
Public Hearing

ITEM:

Public Hearing followed by discussion and possible action on any and all matters regarding the recommendation of the Liquor License Application submitted to the Arizona Department of Liquor Licenses and Control by Kevin Arnold Kramber on behalf of Pizza Hut located at 624 N. San Luis Plaza Drive, San Luis, Arizona. **(Sonia Cornelio, City Clerk)**

A. Open public hearing

1. Staff and/or applicant presentation
2. Call to the public on this item

B. Close public hearing

C. Action on the recommendation of the Liquor License Application to the Arizona Department of Liquor Licenses and Control for Pizza Hut.

SUMMARY:

Mr. Kevin Arnold Kramber submitted a Liquor License application to the Arizona Department of Liquor Licenses and Control. The notice and the application were posted in a conspicuous place at the premises proposed to be licensed by the above applicant and said notice was posted for at least twenty (20) days pursuant to A.R.S. § 4-201. The City Clerk's office has not received any comments in favor of or against the application. Staff recommends approval of the recommendation to the Arizona Department of Liquor Licenses and Control for Pizza Hut.

RECOMMENDATION / SUGGESTED MOTION:

A. I MOVE TO OPEN THE PUBLIC HEARING

1. Staff and/or applicant presentation
2. Call to the Public on this item

B. I MOVE TO CLOSE THE PUBLIC HEARING

C. I MOVE TO RECOMMEND APPROVAL OF LIQUOR LICENSE APPLICATION TO THE ARIZONA DEPARTMENT OF LIQUOR LICENSES AND CONTROL FOR PIZZA HUT AS PRESENTED.

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	N/A
CITY/STATE/FEDERAL FUNDS:	N/A
TOTAL:	N/A
BUDGETED AMOUNT:	N/A

AVAILABLE AMOUNT TO TRANSFER: N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

There is no fiscal impact associated with this item.

Attachments

Application

NOTICE

APPLICATION TO SELL ALCOHOLIC BEVERAGES

DATE POSTED: June 25, 2020

A HEARING ON A LIQUOR LICENSE APPLICATION SHALL BE HELD BEFORE THE

City Council - City of San Luis

PLACE 1090 E. Union St. San Luis, AZ **DATE/TIME** July 22, 2020 @ 7:00 pm

HEARING DATES SUBJECT TO CHANGE, TO VERIFY CALL: 928-341-8520

THE LOCAL GOVERNING BODY WILL RECOMMEND TO THE STATE LIQUOR BOARD WHETHER THE BOARD SHOULD GRANT OR DENY THE LICENSE. THE STATE LIQUOR BOARD MAY HOLD A HEARING TO CONSIDER THE RECOMMENDATION OF THE LOCAL GOVERNING BODY. ANY PERSON RESIDING OR OWNING OR LEASING PROPERTY WITHIN A ONE-MILE RADIUS MAY CONTACT THE STATE LIQUOR BOARD IN WRITING TO REGISTER AS A PROTESTER. TO REQUEST INFORMATION REGARDING PROCEDURES BEFORE THE BOARD AND NOTICE OF ANY BOARD HEARINGS REGARDING THIS APPLICATION, CONTACT THE **STATE LIQUOR BOARD:** 800 W. WASHINGTON, 5TH FLOOR, PHOENIX, AZ. 85007 (602) 542-9789

INDIVIDUALS REQUIRING ADA ACCOMMODATIONS CALL - LOCAL GOVERNING BODY: 928-341-8520 STATE LIQUOR DEPT: (602) 542-9789

POST ONE COPY OF THE APPLICATION FORM BELOW THIS NOTICE.

State of Arizona
Department of Liquor Licenses and Control

Created 06/24/2020 @ 03:53:10 PM

Local Governing Body Report

LICENSE

Number:		Type:	012 RESTAURANT
Name:	PIZZA HUT #036983		
State:	Pending		
Issue Date:		Expiration Date:	
Original Issue Date:			
Location:	624 N SAN LUIS PLAZA SAN LUIS, AZ 85349 USA		
Mailing Address:	536 E WAGON BLUFF DRIVE TUCSON, AZ 85704 USA		
Phone:	(928)627-3844		
Alt. Phone:	(520)235-5684		
Email:	KKRAMBER75@GMAIL.COM		

AGENT

Name:	KEVIN ARNOLD KRAMBER
Gender:	Male
Correspondence Address:	5902 E PIMA ROAD TUCSON, AZ 85712 USA
Phone:	(520)235-5684
Alt. Phone:	
Email:	KKRAMBER75@GMAIL.COM

OWNER

Name:	DELECT FOODS OF ARIZONA LLC		
Contact Name:	KEVIN ARNOLD KRAMBER		
Type:	LIMITED LIABILITY COMPANY		
AZ CC File Number:	23057643	State of Incorporation:	TX
Incorporation Date:	02/10/2020		
Correspondence Address:	536 E WAGON BLUFF DRIVE TUCSON, AZ 85704 USA		
Phone:	(520)235-5684		
Alt. Phone:			
Email:	KKRAMBER75@GMAIL.COM		

Officers / Stockholders

Name:	Title:	% Interest:
-------	--------	-------------

**DELECT FOODS OF ARIZONA LLC - Managing
member/Stockholder**

Name: KAMAL PREET SINGH
 Gender: Male
 Correspondence Address: 536 E WAGON BLUFF DRIVE
 TUCSON, AZ 85704
 USA
 Phone: (281)888-2439
 Alt. Phone:
 Email: KAMAL.SINGH@EMERGEINC.NET

APPLICATION INFORMATION

Application Number: 112167
 Application Type: New Application
 Created Date: 06/16/2020

24

Arize

QUESTIONS & ANSWERS

012 Restaurant

- 1) Are you applying for an Interim Permit (INP)?
 Yes
 A Document of type INTERIM PERMIT (INP) NOTARY PAGE is required.
- 2) Are you one of the following? Please indicate below.
 Property Tenant
 Subtenant
 Property Owner
 Property Purchaser
 Property Management Company
 Property Tenant
- 3) Is there a penalty if lease is not fulfilled?
 Yes
 What is the penalty?
 Landlord Lockout
- 4) Is the Business located within the incorporated limits of the city or town of which it is located?
 Yes
- 5) What is the total money borrowed for the business not including the lease?
 Please list each amount owed to lenders/individuals.
 \$9,325,000.00
 Wells Fargo Bank
 1808 Aston Ave. #250, Carlsbad, CA 92008
- 6) Is there a drive through window on the premises?
 No
- 7) If there is a patio please indicate contiguous or non-contiguous within 30 feet.
 Yes, Contiguous
- 8) Is your licensed premises now closed due to construction, renovation or redesign or rebuild?
 No

DOCUMENTS

DOCUMENT TYPE	FILE NAME	UPLOADED DATE
MENU	Drink Meriu.pdf	06/16/2020
DIAGRAM/FLOOR PLAN	Floor Plan.pdf	06/16/2020
MENU	Food Menu.pdf	06/16/2020
QUESTIONNAIRE	Kamal Q.pdf	06/16/2020
QUESTIONNAIRE	Kevin Q Attach ASF Passport.pdf	06/16/2020
RESTAURANT OPERATION PLAN	Rest Op Plan.pdf	06/16/2020
RECORDS REQUIRED FOR AUDIT	RRFA.pdf	06/16/2020
INTERIM PERMIT (INP) NOTARY PAGE	Sect. 5.pdf	06/16/2020



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

6. B.

Meeting Date: 07/22/2020

Department Head: Derek Duenas, IT Manager, Administration, Information Technology

Submitted By: Derek Duenas, IT Manager, Administration, Information Technology

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding authorization to renew the Tyler Technologies maintenance agreement for New World ERP for fiscal year 2020-2021. **(Derek Duenas, IT Manager)**

SUMMARY:

The IT department is requesting approval from City Council to renew the maintenance support agreement with Tyler Technologies for the amount of \$104,825.98. Our most recent maintenance contract ended on June 30, 2020, and it is imperative that we renew the contract in order to continue receiving support and critical system updates. Tyler Technologies is the sole proprietor of New World ERP for which we are requesting that the procurement code for obtaining three (3) bids be waived. New World ERP is utilized for essential departmental tasks and operations such as payroll, procurement, permits, utility payments, and business licenses. It is in the best interest of the city that we continue receiving support for New World ERP by renewing the annual contract submitted by Tyler Technologies.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE RENEWING THE MAINTENANCE AND SUPPORT AGREEMENT WITH TYLER TECHNOLOGIES IN THE AMOUNT OF \$104,825.98 AS PRESENTED.

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	YES
CITY/STATE/FEDERAL FUNDS:	CITY
TOTAL:	\$104,825.98
BUDGETED AMOUNT:	\$128,300
AVAILABLE AMOUNT TO TRANSFER:	\$128,300
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	please see attached spreadsheet
FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):	

The budgeted amount is distributed between all departments under the software support account. Please see attached spreadsheet of gl accounts to be used.

Attachments

Acknowledgment

Amendment
Sole Source Letter
GL Accounts

Sales Order Acknowledgement

Company	Order No.	Date	Page
045	132997	1/4/2020	1 of 3

Bill To : San Luis, AZ
 San Luis
 PO Box 7740
 767 North First Street
 San Luis, AZ 85349-6816
 United States

Attn : Dan Paz

Ship To : San Luis, AZ
 San Luis
 PO Box 7740
 767 North First Street
 San Luis, AZ 85349-6816
 United States

Attn: Dan Paz

Agreement ID :

Order Type : Sales Order **Status :** Open **Hold Status :** N **Company :** 045 **Territory :** 031

Customer No	Customer PO #	Payment Terms	Ship Via	Sales Person
50202		Net 30	MISC	HOUSE

Mnt	Seq	SKU Code/ Description/Comments	PSA Linked Status	Tax	Process	Units	Users	Rate	Disc %	Total DR	DR Templ Hold Code	DR User Start Date	DR User End Date	SSP Category	SSP O/Ride	SSP O/Ride Amt	Status	Cancellation Date
N	1	NWERPFMD-M SUPPORT & UPDATE LICENSING - Add'l FM Standard Users	Y		New Sale	5.00	1	0.00	0%	0.00	N RATABLE	07/01/2020	06/30/2021		Y	\$0.00	Open	
N	2	NWERPBR-M SUPPORT & UPDATE LICENSING - Bank Rec	Y		New Sale	1.00	1	1,550.85	0%	1,550.85	N RATABLE	07/01/2020	06/30/2021		Y	\$1,550.85	Open	
N	3	NWERPFMA-M SUPPORT & UPDATE LICENSING - FM Base Suite	Y		New Sale	20.00	1	543.01	0%	10,860.20	N RATABLE	07/01/2020	06/30/2021		Y	\$543.01	Open	
N	4	NWERPICC-M SUPPORT & UPDATE LICENSING - INTEGRATED CREDIT CARD	N		New Sale	1.00	1	756.00	0%	756.00	N RATABLE	07/01/2020	06/30/2021		Y	\$756.00	Open	
N	5	NWERPMISCBR-M SUPPORT & UPDATE LICENSING - Misc. Billing & Receivables	Y		New Sale	1.00	1	1,860.60	0%	1,860.60	N RATABLE	07/01/2020	06/30/2021		Y	\$1,860.60	Open	
N	6	NWERPPROJA-M SUPPORT & UPDATE LICENSING - Project Accounting	Y		New Sale	1.00	1	1,860.60	0%	1,860.60	N RATABLE	07/01/2020	06/30/2021		Y	\$1,860.60	Open	
N	7	NWERPPURCHASING-M SUPPORT & UPDATE LICENSING - PURCHASING	Y		New Sale	20.00	1	170.57	0%	3,411.40	N RATABLE	07/01/2020	06/30/2021		Y	\$170.57	Open	
N	8	NWERPREQ-M SUPPORT & UPDATE LICENSING - REQUISITIONS	Y		New Sale	1.00	1	1,860.60	0%	1,860.60	N RATABLE	07/01/2020	06/30/2021		Y	\$1,860.60	Open	
N	9	NWERPSSEBA-M SUPPORT & UPDATE LICENSING - Benefits Admin	Y		New Sale	1.00	1	2,171.40	0%	2,171.40	N RATABLE	07/01/2020	06/30/2021		Y	\$2,171.40	Open	
N	10	NWERPEET-M SUPPORT & UPDATE LICENSING - EMPLOYEE EVENT TRACKING	Y		New Sale	1.00	1	1,860.60	0%	1,860.60	N RATABLE	07/01/2020	06/30/2021		Y	\$1,860.60	Open	
N	11	NWERPHRA-M SUPPORT & UPDATE LICENSING - HR Base Suite	Y		New Sale	10.00	1	744.35	0%	7,443.50	N RATABLE	07/01/2020	06/30/2021		Y	\$744.35	Open	
N	12	NWERPPB-M SUPPORT & UPDATE LICENSING - Position Budgeting	Y		New Sale	1.00	1	1,860.60	0%	1,860.60	N RATABLE	07/01/2020	06/30/2021		Y	\$1,860.60	Open	
N	13	NWERPTA-M SUPPORT & UPDATE LICENSING - TIME AND ATTENDANCE INTERFACE	Y		New Sale	1.00	1	1,860.60	0%	1,860.60	N RATABLE	07/01/2020	06/30/2021		Y	\$1,860.60	Open	

Sales Order Acknowledgement

Company	Order No.	Date	Page
045	132997	1/4/2020	2 of 3

Bill To : San Luis, AZ
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 United States

Attn: Dan Paz

Agreement ID :

Order Type : Sales Order **Status :** Open **Hold Status :** N **Company :** 045 **Territory :** 031

Customer No	Customer PO #	Payment Terms	Ship Via	Sales Person
50202		Net 30	MISC	HOUSE

Mnt	Seq	SKU Code/ Description/Comments	PSA Linked Status	Tax	Process	Units	Users	Rate	Disc %	Total DR	DR Temp/ Hold Code	DR User Start Date	DR User End Date	SSP Category	SSP O/Ride	SSP O/Ride Amt	Status	Cancellation Date
N	14	NWERPUMD-M SUPPORT & UPDATE LICENSING - Add'l Utility Standard Users	Y		New Sale	1.00	1	309.75	0%	309.75	N RATABLE	07/01/2020	06/30/2021		Y	\$309.75	Open	
N	15	NWERPUBMI-M SUPPORT & UPDATE LICENSING - AUTO METER INTERFACE	Y		New Sale	1.00	1	1,550.85	0%	1,550.85	N RATABLE	07/01/2020	06/30/2021		Y	\$1,550.85	Open	
N	16	NWERPMDI-M SUPPORT & UPDATE LICENSING - METER AND DEVICE INVENTORY	Y		New Sale	2.00	1	1,240.58	0%	2,481.16	N RATABLE	07/01/2020	06/30/2021		Y	\$1,240.58	Open	
N	17	NWERPSOP-M SUPPORT & UPDATE LICENSING - SERVICE ORDER PROCESSING	Y		New Sale	2.00	1	1,861.13	0%	3,722.26	N RATABLE	07/01/2020	06/30/2021		Y	\$1,861.13	Open	
N	18	NWERPTC-M SUPPORT & UPDATE LICENSING - Utility Cash Register Interface	Y		New Sale	1.00	1	900.00	0%	900.00	N RATABLE	07/01/2020	06/30/2021		Y	\$900.00	Open	
N	19	NWERPUB-M SUPPORT & UPDATE LICENSING - UTILITY BILLING (Water/Sewer Base)	Y		New Sale	10.00	1	360.00	0%	3,600.00	N RATABLE	07/01/2020	06/30/2021		Y	\$360.00	Open	
N	20	NWERPBL-M SUPPORT & UPDATE LICENSING - Business Licensing	Y		New Sale	1.00	1	2,790.90	0%	2,790.90	N RATABLE	07/01/2020	06/30/2021		Y	\$2,790.90	Open	
N	21	NWERPCDD-M SUPPORT & UPDATE LICENSING - CD Standard Users	Y		New Sale	10.00	1	0.00	0%	0.00	N RATABLE	07/01/2020	06/30/2021		Y	\$0.00	Open	
N	22	NWERPCE-M SUPPORT & UPDATE LICENSING - CODE ENFORCEMENT	Y		New Sale	1.00	1	2,171.40	0%	2,171.40	N RATABLE	07/01/2020	06/30/2021		Y	\$2,171.40	Open	
N	23	NWERPMI-M SUPPORT & UPDATE LICENSING - MUNICIPAL INSPECTIONS	Y		New Sale	1.00	1	3,411.45	0%	3,411.45	N RATABLE	07/01/2020	06/30/2021		Y	\$3,411.45	Open	
N	24	NWERPMIUU-M SUPPORT & UPDATE LICENSING - myINSPECTIONS - UNLIMITED USERS	Y		New Sale	1.00	1	415.80	0%	415.80	N RATABLE	07/01/2020	06/30/2021		Y	\$415.80	Open	
N	25	NWERPMYMOBILITY-M Support & Update Licensing - MyMobility Server	Y		New Sale	1.00	1	1,890.00	0%	1,890.00	N RATABLE	07/01/2020	06/30/2021		Y	\$1,890.00	Open	
N	26	NWERPPMS-M SUPPORT & UPDATE LICENSING - PARCEL MANAGEMENT	Y		New Sale	1.00	1	1,860.60	0%	1,860.60	N RATABLE	07/01/2020	06/30/2021		Y	\$1,860.60	Open	
N	27	NWERPPERMIT-M	Y		New Sale	1.00	1	3,411.45	0%	3,411.45	N RATABLE	07/01/2020	06/30/2021		Y	\$3,411.45	Open	

Sales Order Acknowledgement

Company	Order No.	Date	Page
045	132997	1/4/2020	3 of 3

Bill To : San Luis, AZ
 San Luis
 PO Box 7740
 767 North First Street
 San Luis, AZ 85349-6816
 United States

Attn : Dan Paz

Ship To : San Luis, AZ
 San Luis
 PO Box 7740
 767 North First Street
 San Luis, AZ 85349-6816
 United States

Attn: Dan Paz

Agreement ID :

Order Type : Sales Order **Status :** Open **Hold Status :** N **Company :** 045 **Territory :** 031

Customer No	Customer PO #	Payment Terms	Ship Via	Sales Person
50202		Net 30	MISC	HOUSE

Mnt	Seq	SKU Code/ Description/Comments	PSA Linked Status	Tax	Process	Units	Users	Rate	Disc %	Total DR	DR Temp Hold Code	DR User Start Date	DR User End Date	SSP Category	SSP O/Ride	SSP O/Ride Amt	Status	Cancellation Date
		SUPPORT & UPDATE LICENSING - PERMITS																
N	28	NWERPRST-M	Y	New Sale		1.00	1	3,411.45	0%	3,411.45	N RATABLE	07/01/2020	06/30/2021		Y	\$3,411.45	Open	
		SUPPORT & UPDATE LICENSING - REQUEST FOR SERVICES TRACKING																
N	29	NWERPDSBD-M	Y	New Sale		1.00	1	0.00	0%	0.00	N RATABLE	07/01/2020	06/30/2021		Y	\$0.00	Open	
		SUPPORT & UPDATE LICENSING - DECISION SUPPORT BASE DATAMART																
N	30	NWERPFMA-M	Y	New Sale		6.00	1	465.33	0%	2,791.98	N RATABLE	07/01/2020	06/30/2021		Y	\$465.33	Open	
		SUPPORT & UPDATE LICENSING - FM ANALYTICS																
N	31	NWERPUMA-M	Y	New Sale		6.00	1	465.33	0%	2,791.98	N RATABLE	07/01/2020	06/30/2021		Y	\$465.33	Open	
		SUPPORT & UPDATE LICENSING - UM ANALYTICS																
N	32	NWERPSSEE-M	Y	New Sale		1.00	1	1,860.60	0%	1,860.60	N RATABLE	07/01/2020	06/30/2021		Y	\$1,860.60	Open	
		SUPPORT & UPDATE LICENSING - SELF SERVICE eEmployee																
N	33	NWERPSSELIC-M	Y	New Sale		1.00	1	585.90	0%	585.90	N RATABLE	07/01/2020	06/30/2021		Y	\$585.90	Open	
		SUPPORT & UPDATE LICENSING - SELF SERVICE eLicense																
N	34	NWERPSSEP-M	Y	New Sale		1.00	1	2,481.15	0%	2,481.15	N RATABLE	07/01/2020	06/30/2021		Y	\$2,481.15	Open	
		SUPPORT & UPDATE LICENSING - SELF SERVICE ePayments																
N	35	NWERPSSEPERMIT-M	Y	New Sale		1.00	1	1,241.10	0%	1,241.10	N RATABLE	07/01/2020	06/30/2021		Y	\$1,241.10	Open	
		SUPPORT & UPDATE LICENSING - SELF SERVICE ePermits																
N	36	NWERPESUITE-M	Y	New Sale		1.00	1	3,411.45	0%	3,411.45	N RATABLE	07/01/2020	06/30/2021		Y	\$3,411.45	Open	
		SUPPORT & UPDATE LICENSING - eSUITE BASE (Payments)																
N	37	NWERPUL2SL-M	Y	New Sale		95.00	1	107.74	0%	10,235.30	N RATABLE	07/01/2020	06/30/2021		Y	\$107.74	Open	
		SUPPORT & UPDATE LICENSING - User License to Site License																

Tax : 0.00

Currency Code : USD

Order Total: 94,683.48



Support Amendment

This Support Amendment is made, as of the date set forth below (the "Effective Date") by and between Tyler Technologies, Inc. with offices at 840 West Long Lake Road, Troy, MI 48098 ("Tyler") and the client identified below ("Client").

WHEREAS, New World and Client are parties to an original agreement, dated 12/15/2006 ("Agreement") under which Client licensed the New World software itemized therein; and

WHEREAS, Tyler and New World merged effective November 16, 2015, with Tyler as the surviving entity; and

WHEREAS, Tyler and Client desire to update the applicable maintenance and support services terms;

NOW THEREFORE, in consideration of the mutual promises hereinafter contained, Tyler and Client agree as follows:

1. The New World Software Client licensed under the Agreement, and on which Client has paid maintenance and support fees through the Effective Date, shall mean the "Tyler Software" for purposes of this Support Amendment.
2. Tyler shall provide maintenance and support services on the Tyler Software according to the terms of Exhibit 1 to this Support Amendment.
3. For the term specified in the applicable invoice, Client shall remit to Tyler maintenance fees in the amount set forth therein. Payment is due within thirty (30) days of the invoice date.
4. This Support Amendment shall be governed by and construed in accordance with the terms and conditions of the Agreement.
5. All other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Support Amendment as of the dates set forth below.

Tyler Technologies, Inc.

Client: City of San Luis, AZ (ERP)

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



Exhibit 1

Maintenance and Support Agreement

Tyler (“we”) will provide Client (“you”) with the following maintenance and support services for the Tyler Software. Capitalized terms not otherwise defined will have the meaning assigned to such terms in the Support Amendment.

1. Term. We provide maintenance and support services on an annual basis. The initial term commences on 7/1/2020 and remains in effect for one (1) year. The term will renew automatically for additional one (1) year terms unless terminated in writing by either party at least ninety (90) days prior to the end of the then-current term.
2. Maintenance and Support Fees. Your maintenance and support fees for the initial term for the Tyler Software will be listed in the applicable invoice. Your fees for each subsequent term will be at our then-current rates. We reserve the right to suspend maintenance and support services if you fail to pay undisputed maintenance and support fees within thirty (30) days of our written notice. We will reinstate maintenance and support services only if you pay all past due maintenance and support fees, including all fees for the periods during which services were suspended.
3. Maintenance and Support Services. As long as you are not using the Help Desk as a substitute for our training services on the Tyler Software, and you timely pay your maintenance and support fees, we will, consistent with our then-current Support Call Process:
 - 3.1 perform our maintenance and support obligations in a professional, good, and workmanlike manner, consistent with industry standards, to resolve Defects, as defined in the Agreement, in the Tyler Software (limited to the then-current version and the immediately prior version); provided, however, that if you modify the Tyler Software without our consent, our obligation to provide maintenance and support services on and warrant the Tyler Software will be void;
 - 3.2 provide telephone support during our established support hours, currently Monday through Friday from 8:00 a.m. to 8:00 p.m. (Eastern Time Zone)
 - 3.3 maintain personnel that are sufficiently trained to be familiar with the Tyler Software and third party software, if any, in order to provide maintenance and support services;
 - 3.4 provide you with a copy of all major and minor releases to the Tyler Software (including updates and enhancements) that we make generally available without additional charge to customers who have a maintenance and support agreement in effect; and
 - 3.5 provide non-Defect resolution support of prior releases of the Tyler Software in accordance with our then-current release life cycle policy.
4. Client Responsibilities. We will use all reasonable efforts to perform any maintenance and support services remotely. Therefore, you agree to maintain a high-speed internet connection capable of connecting us to your PCs and server(s). You agree to provide us with a login account and local administrative privileges as we may reasonably require performing remote services. We will, at our option, use the secure connection to assist with

proper diagnosis and resolution, subject to any reasonably applicable security protocols. If we cannot resolve a support issue remotely, we may be required to provide onsite services. In such event, we will be responsible for our travel expenses, unless it is determined that the reason onsite support was required was a reason outside our control. Either way, you agree to provide us with full and free access to the Tyler Software, working space, adequate facilities within a reasonable distance from the equipment, and use of machines, attachments, features, or other equipment reasonably necessary for us to provide the maintenance and support services, all at no charge to us. We strongly recommend that you also maintain a VPN for backup connectivity purposes.

5. Hardware and Other Systems. If in the process of diagnosing a software support issue it is discovered that one of your peripheral systems or other software is the cause of the issue, we will notify you so that you may contact the support agency for that peripheral system. We cannot support or maintain third party products except as expressly set forth in the Agreement.

In order for us to provide the highest level of software support, you bear the following responsibility related to hardware and software:

- (a) All infrastructure executing Tyler Software shall be managed by you;
 - (b) You will maintain support contracts for all non-Tyler software associated with Tyler Software (including operating systems and database management systems, but excluding Third Party Software, if any); and
 - (c) You will perform daily database backups and verify that those backups are successful.
6. Other Excluded Services. Maintenance and support fees do not include fees for the following services: (a) initial installation or implementation of the Tyler Software; (b) onsite maintenance and support (unless Tyler cannot remotely correct a Defect in the Tyler Software, as set forth above); (c) application design; (d) other consulting services; (e) maintenance and support of an operating system or hardware; (f) support outside our established support hours; or (g) installation, training services, or third party product costs related to a new release. Requested maintenance and support services such as those outlined in this section will be billed to you on a time and materials basis at our then current rates. You must request those services with at least one (1) weeks' advance notice.
 7. Current Support Call Process. Our current Support Call Process for the Tyler Software is provided Schedule A to Exhibit 1.



Exhibit 1 Schedule A Support Call Process

Support Channels

Tyler Technologies, Inc. provides the following channels of software support:

- (1) Tyler Community – an on-line resource, Tyler Community provides a venue for all Tyler clients with current maintenance agreements to collaborate with one another, share best practices and resources, and access documentation.
- (2) On-line submission (portal) – for less urgent and functionality-based questions, users may create unlimited support incidents through the customer relationship management portal available at the Tyler Technologies website.
- (3) Email – for less urgent situations, users may submit unlimited emails directly to the software support group.
- (4) Telephone – for urgent or complex questions, users receive toll-free, unlimited telephone software support.

Support Resources

A number of additional resources are available to provide a comprehensive and complete support experience:

- (1) Tyler Website – www.tylertech.com – for accessing client tools and other information including support contact information.
- (2) Tyler Community – available through login, Tyler Community provides a venue for clients to support one another and share best practices and resources.
- (3) Knowledgebase – A fully searchable depository of thousands of documents related to procedures, best practices, release information, and job aides.
- (4) Program Updates – where development activity is made available for client consumption

Support Availability

Tyler Technologies support is available during the local business hours of 8 AM to 5 PM (Monday – Friday) across four US time zones (Pacific, Mountain, Central and Eastern). Clients may receive coverage across these time zones. Tyler’s holiday schedule is outlined below. There will be no support coverage on these days.

New Year’s Day	Thanksgiving Day
Memorial Day	Day after Thanksgiving
Independence Day	Christmas Day
Labor Day	

Issue Handling

Incident Tracking

Every support incident is logged into Tyler’s Customer Relationship Management System and given a unique incident number. This system tracks the history of each incident. The incident tracking number is used to track and reference open issues when clients contact support. Clients may track incidents, using the incident number, through the portal at Tyler’s website or by calling software support directly.

Incident Priority

Each incident is assigned a priority number, which corresponds to the client's needs and deadlines. The client is responsible for reasonably setting the priority of the incident per the chart below. This chart is not intended to address every type of support incident, and certain "characteristics" may or may not apply depending on whether the Tyler software has been deployed on customer infrastructure or the Tyler cloud. The goal is to help guide the client towards clearly understanding and communicating the importance of the issue and to describe generally expected responses and resolutions.

Priority Level	Characteristics of Support Incident	Resolution Targets
1 Critical	Support incident that causes (a) complete application failure or application unavailability; (b) application failure or unavailability in one or more of the client's remote location; or (c) systemic loss of multiple essential system functions.	Tyler shall provide an initial response to Priority Level 1 incidents within one (1) business hour of receipt of the support incident. Tyler shall use commercially reasonable efforts to resolve such support incidents or provide a circumvention procedure within one (1) business day. For non-hosted customers, Tyler's responsibility for lost or corrupted data is limited to assisting the client in restoring its last available database.
2 High	Support incident that causes (a) repeated, consistent failure of essential functionality affecting more than one user or (b) loss or corruption of data.	Tyler shall provide an initial response to Priority Level 2 incidents within four (4) business hours of receipt of the support incident. Tyler shall use commercially reasonable efforts to resolve such support incidents or provide a circumvention procedure within ten (10) business days. For non-hosted customers, Tyler's responsibility for loss or corrupted data is limited to assisting the client in restoring its last available database.
3 Medium	Priority Level 1 incident with an existing circumvention procedure, or a Priority Level 2 incident that affects only one user or for which there is an existing circumvention procedure.	Tyler shall provide an initial response to Priority Level 3 incidents within one (1) business day of receipt of the support incident. Tyler shall use commercially reasonable efforts to resolve such support incidents without the need for a circumvention procedure with the next published maintenance update or service pack. For non-hosted customers, Tyler's responsibility for lost or corrupted data is limited to assisting the client in restoring its last available database.
4 Non-critical	Support incident that causes failure of non-essential functionality or a cosmetic or other issue that does not qualify as any other Priority Level.	Tyler shall provide an initial response to Priority Level 4 incidents within two (2) business days. Tyler shall use commercially reasonable efforts to resolve such support incidents, as well as cosmetic issues, with a future version release.

Incident Escalation

Tyler Technology's software support consists of four levels of personnel:

- (1) Level 1: front-line representatives
- (2) Level 2: more senior in their support role, they assist front-line representatives and take on escalated issues
- (3) Level 3: assist in incident escalations and specialized client issues

(4) Level 4: responsible for the management of support teams for either a single product or a product group. If a client feels they are not receiving the service needed, they may contact the appropriate Software Support Manager. After receiving the incident tracking number, the manager will follow up on the open issue and determine the necessary action to meet the client's needs.

On occasion, the priority or immediacy of a software support incident may change after initiation. Tyler encourages clients to communicate the level of urgency or priority of software support issues so that we can respond appropriately. A software support incident can be escalated by any of the following methods:

- (1) Telephone – for immediate response, call toll-free to either escalate an incident's priority or to escalate an issue through management channels as described above.
- (2) Email – clients can send an email to software support in order to escalate the priority of an issue
- (3) On-line Support Incident Portal – clients can also escalate the priority of an issue by logging into the client incident portal and referencing the appropriate incident tracking number.

Remote Support Tool

Some support calls require further analysis of the client's database, process or setup to diagnose a problem or to assist with a question. Tyler will, at its discretion, use an industry-standard remote support tool. Support is able to quickly connect to the client's desktop and view the site's setup, diagnose problems, or assist with screen navigation. More information about the remote support tool Tyler uses is available upon request.



One Tyler Drive
Yarmouth, ME 04096

P: 800.772.2260
F: 207.781.2459

www.tylertech.com

July 17, 2020

City of San Luis
Attn: Derek Duenas
1090 E. Union St.
San Luis, AZ 85349

RE: Sole Source for Procurement

Dear Mr. Duenas:

Please accept this letter as confirmation that Tyler Technologies, Inc. is the sole provider of the Tyler New World ERP software. Additionally, Tyler is the only party authorized to support, and update or modify the software.

Tyler is the sole developer and implementer of the New World ERP software.

Tyler's New World ERP software has been developed in conjunction with other Tyler products and is highly integrated with certain Tyler software products in use by the City of San Luis.

Please let me know if you have any additional questions.

Regards,

A handwritten signature in blue ink that reads "Robert Kennedy-Jensen".

Robert Kennedy-Jensen
Director of Contracts

City of San Luis
 Tyler Technologies
 Schedule for Software Support FY21
 Invoice #

NWS FM

104,825.98

City Council	100-110-70040	3,494.20
City Administration	100-115-70040	3,494.20
City Clerk	100-116-70040	3,494.20
City Attorney	100-117-70040	3,494.20
City Prosecutor	100-118-70040	3,494.20
Finance	100-120-70040	3,494.20
Human Resources	100-125-70040	3,494.20
Development Services	100-130-70040	3,494.20
Building Safety	100-131-70040	3,494.20
Community Development	100-135-70040	3,494.20
Cultural Center	100-140-70040	3,494.20
Parks	100-144-70040	3,494.20
Recreation	100-145-70040	3,494.20
Youth Center	100-146-70040	3,494.20
Aquatic Center	100-147-70040	3,494.20
Senior Services	100-155-70040	3,494.20
Municipal Court	100-160-70040	3,494.20
Police	100-181-70040	3,494.20
Fire	100-182-70040	3,494.20
I.T.	100-710-70040	3,494.20
Facilities	100-720-70040	3,494.20
Fleet Services	100-730-70040	3,494.20
Risk & Property Management	100-740-70040	3,494.20
Utility Billing / Collection	100-750-70040	3,494.20
Street Repair & Maintenance	200-210-70040	3,494.20
Water Operation	300-302-70040	3,494.20
Waste Water Operation	310-311-70040	3,494.20
Solid Waste	320-321-70040	3,494.20
Business Incubator	330-331-70040	3,494.20
Ambulance Service	340-341-70040	3,494.20
		<u>3,494.20</u>
		<u>104,825.98</u>



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

6. C.

Meeting Date: 07/22/2020

Department Head: Jenny Torres, Economic Development Manager, Administration, Economic Development

Submitted By: Ivan Gutierrez, Economic Development Assistant, Administration, Economic Development

Action Requested: Motion
Resolution

ITEM:

Discussion and possible action on any and all matters regarding Resolution No. 2136. A resolution of the Mayor and City Council of the City of San Luis, authorizing the submission of an application to the United States Department of Interior, Bureau of Land Management to acquire federal right of way land for the widening of Cesar Chavez Boulevard. **(Jenny Torres, Economic Development Manager)**

SUMMARY:

The City of San Luis is working on acquiring federal right of way land required to widen Cesar Chavez Boulevard. The city requires approximately 46 acres of federal land from the Bureau of Land Management (BLM). BLM requires a formal authorization to submit an application for transportation and utility systems and facilities on federal lands.

Staff is requesting approval of Resolution No. 2136 and provide the City Manager authority to sign any pertinent documents.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE AND ADOPT RESOLUTION NO. 2136 AS PRESENTED.

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: TBD

CITY/STATE/FEDERAL FUNDS: TBD

TOTAL: TBD

BUDGETED AMOUNT: TBD

AVAILABLE AMOUNT TO TRANSFER: TBD

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: TBD

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

TBD

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: YES

CITY/STATE/FEDERAL FUNDS:

LOCAL

TOTAL:

0

BUDGETED AMOUNT:

0

AVAILABLE AMOUNT TO TRANSFER:

N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

The BLM has several processing fees. Once the application is submitted, BLM will determine the appropriate processing category fee and notify the City in writing.

Attachments

Res No. 2136

BLM Application



Resolution

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

NO. 2136

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, ARIZONA, AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE UNITED STATES DEPARTMENT OF INTERIOR, BUREAU OF LAND MANAGEMENT TO ACQUIRE FEDERAL RIGHT OF WAY LAND FOR THE WIDENING OF CESAR CHAVEZ BOULEVARD.

WHEREAS, the Bureau of Land Management requires state or local governments to provide authorization to submit an application to the Bureau of Land Management; and

WHEREAS, the City of San Luis requires the federal right of way lands to widen Cesar Chavez Boulevard; and

WHEREAS, the City of San Luis wishes to submit a transportation and utility systems and facilities on federal lands application; and

WHEREAS, said lands owned by the Bureau of Land Management are a part of:

Section 3, 4, 5, 8 and 9, Township 11 South, Range 24 West, Gila and Salt River Meridian,

and

Section 1 and 12, Township 11 South, Range 25 West, Gila and Salt River Meridian

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of San Luis, Arizona, that they hereby authorize the submission of an application for right of way land located South of Avenue E and authorize the City Manager to sign the resulting documents.

[Remainder of this page left intentionally blank, Signature page follows.]

PASSED AND ADOPTED by the Mayor and City Council of the City of San Luis, Arizona,
this _____ day of _____, 2020.

Gerardo Sanchez, Mayor

ATTEST:

APPROVED AS TO FORM:

Sonia Cornelio, City Clerk

Kay Macuil, City Attorney

**APPLICATION FOR TRANSPORTATION AND
UTILITY SYSTEMS AND FACILITIES
ON FEDERAL LANDS**

FOR AGENCY USE ONLY

NOTE: Before completing and filing the application, the applicant should completely review this package and schedule a preapplication meeting with representatives of the agency responsible for processing the application. Each agency may have specific and unique requirements to be met in preparing and processing the application. Many times, with the help of the agency representative, the application can be completed at the preapplication meeting.

Application Number

Date Filed

1. Name and address of applicant (*include zip code*)

Eulogio Vera, Public Works Director
City of San Luis
1090 E. Union Street, P.O. Box 1170
San Luis, Arizona 85349

2. Name, title, and address of authorized agent if
different from item 1 (*include zip code*)

3. Telephone (*with area code*)

928-341-8577

Applicant

City of San Luis

Authorized Agent

Eulogio Vera

4. As applicant are you? (*check one*)

- a. Individual
b. Corporation*
c. Partnership/Association*
d. State Government/State Agency
e. Local Government
f. Federal Agency

* If checked, complete supplemental page

5. Specify what application is for: (*check one*)

- a. New authorization
b. Renewing existing authorization number
c. Amend existing authorization number
d. Assign existing authorization number
e. Existing use for which no authorization has been received *
f. Other*

* If checked, provide details under item 7

6. If an individual, or partnership, are you a citizen(s) of the United States? Yes No

7. Project description (describe in detail): (a) Type of system or facility, (*e.g., canal, pipeline, road*); (b) related structures and facilities; (c) physical specifications (*Length, width, grading, etc.*); (d) term of years needed; (e) time of year of use or operation; (f) Volume or amount of product to be transported; (g) duration and timing of construction; and (h) temporary work areas needed for construction (*Attach additional sheets, if additional space is needed.*)

The project consist of widening of Cesar Chavez Boulevard (previously known as Juan Sanchez Blvd.) to four lanes from 200 ft. west of Escondido Street to 300 ft. west of Avenue E. The area is approximately five miles in length and will include widening of current road corridor, construction of a roundabout, improvements at major intersections, and a number of additional improvements. Project construction will be conducted in phases over several years. The majority of the project work will be completed within existing San Luis, Yuma County, and ADOT rights-of-way or easements. Approximately 23.34 acres of new ROW and/or easements on U.S.A land will be required and .08 acre of temporarily construction easement will be acquired. A class III cultural resource survey of Cesar Chavez Boulevard, US 95 to SR 195 was conducted by Arizona Department of Transportation and project will not adversely affect the proposed project. The City of San Luis will apply for federal and state funds for the development of the project and will use local funds to complete the project.

The specific property for this application is in Section 3, 4, 5, 8, and 9, Township 11 South, Range 24 West, and Section 1 and 12, Township 11 South, Range 25 West, Yuma County, Arizona.

8. Attach a map covering area and show location of project proposal

9. State or Local government approval: Attached Applied for Not Required

10. Nonreturnable application fee: Attached Not required

11. Does project cross international boundary or affect international waterways? Yes No (*if "yes," indicate on map*)

12. Give statement of your technical and financial capability to construct, operate, maintain, and terminate system for which authorization is being requested.

The project will be funded with local, state and federal funds. The City proposes to apply for state and federal funding and match the funds necessary to complete the project. As a municipality with powers, the City has the powers to raise revenues as prudently needed. The City has the financial capability to phase out the project to construct, operate and maintain the roadway.

13a. Describe other reasonable alternative routes and modes considered.

County 24th Street between Urtuzuastegui Street and Avenue F1/2 was considered as an alternative route.

b. Why were these alternatives not selected?

County 24th is not a functional roadway, requires significant funding to make necessary improvements and it will not alleviate the traffic congestion problem at Cesar Chavez Boulevard.

c. Give explanation as to why it is necessary to cross Federal Lands.

Cesar Chavez Blvd. is an arterial roadway that acts as the primary east-west roadway in San Luis. The improvements are needed in order to improve capacity, public safety, and the operation of Cesar Chavez Blvd. Cesar Chavez Boulevard experiences high levels of traffic congestion and pedestrians must cross this arterial road to access schools.

14. List authorizations and pending applications filed for similar projects which may provide information to the authorizing agency. (Specify number, date, code, or name)

None.

15. Provide statement of need for project, including the economic feasibility and items such as: (a) cost of proposal (construction, operation, and maintenance); (b) estimated cost of next best alternative; and (c) expected public benefits.

Cesar Chavez Blvd. is an arterial roadway experiencing high levels of traffic congestion and creating a public safety problem. The City of San Luis will be seeking state and federal funds for the construction of the project. The estimated cost of best alternative is lower, but will not alleviate the traffic congestion and safety concerns.

16. Describe probable effects on the population in the area, including the social and economic aspects, and the rural lifestyles.

The property involved is in an urban environment and will not affect rural lifestyles. The project will alleviate traffic congestions, increase public safety and enhance a public roadway that will benefit the entire community.

17. Describe likely environmental effects that the proposed project will have on: (a) air quality; (b) visual impact; (c) surface and ground water quality and quantity; (d) the control or structural change on any stream or other body of water; (e) existing noise levels; and (f) the surface of the land, including vegetation, permafrost, soil, and soil stability.

A preliminary initial assessment and a class III cultural resource survey was conducted for the project. The project has no significant impacts(s) on the environment and there are no unusual circumstances as described in 23 CFR 771.117 (b). As such, the project is categorically excluded from the requirements to prepare an environmental assessment.

18. Describe the probable effects that the proposed project will have on (a) populations of fish, plantlife, wildlife, and marine life, including threatened and endangered species; and (b) marine mammals, including hunting, capturing, collecting, or killing these animals.

A preliminary initial assessment and a class III cultural resource survey was conducted for the project. The project has no significant impacts(s) on the environment and there are no unusual circumstances as described in 23 CFR 771.117 (b). As such, the project is categorically excluded from the requirements to prepare an environmental assessment.

19. State whether any hazardous material, as defined in this paragraph, will be used, produced, transported or stored on or within the right-of-way or any of the right-of-way facilities, or used in the construction, operation, maintenance or termination of the right-of-way or any of its facilities.

"Hazardous material" means any substance, pollutant or contaminant that is listed as hazardous under the Comprehensive Environmental Response, Compensation, and Liability Act of 1980, as amended, 42 U.S.C. 9601 et seq., and its regulations. The definition of hazardous substances under CERCLA includes any "hazardous waste" as defined in the Resource Conservation and Recovery Act of 1976 (RCRA), as amended, 42 U.S.C. 6901 et seq., and its regulations. The term hazardous materials also includes any nuclear or byproduct material as defined by the Atomic Energy Act of 1954, as amended, 42 U.S.C. 2011 et seq. The term does not include petroleum, including crude oil or any fraction thereof that is not otherwise specifically listed or designated as a hazardous substance under CERCLA Section 101(14), 42 U.S.C. 9601(14), nor does the term include natural gas.

The preliminary initial site assessment concluded that no environmental conditions were noted that indicate the presence of hazardous material, the project will not use hazardous materials nor will allowed the storage of hazardous material on the property.

20. Name all the Department(s)/Agency(ies) where this application is being filed.

Arizona State Land Department (Tract XX only)

Bureau of Reclamation(Reference only)

Yuma County Water Users (Reference only)

I HEREBY CERTIFY, That I am of legal age and authorized to do business in the State and that I have personally examined the information contained in the application and believe that the information submitted is correct to the best of my knowledge.

Signature of Applicant

Date

Title 18, U.S.C. Section 1001, makes it a crime for any person knowingly and willfully to make to any department or agency of the United States any false, fictitious, or fraudulent statements or representations as to any matter within its jurisdiction.

GENERAL INFORMATION
ALASKA NATIONAL INTEREST LANDS

This application will be used when applying for a right-of-way, permit, license, lease, or certificate for the use of Federal lands which lie within conservation system units and National Recreation or Conservation Areas as defined in the Alaska National Interest lands Conservation Act. Conservation system units include the National Park System, National Wildlife Refuge System, National Wild and Scenic Rivers System, National Trails System, National Wilderness Preservation System, and National Forest Monuments.

Transportation and utility systems and facility uses for which the application may be used are:

1. Canals, ditches, flumes, laterals, pipes, pipelines, tunnels, and other systems for the transportation of water.
2. Pipelines and other systems for the transportation of liquids other than water, including oil, natural gas, synthetic liquid and gaseous fuels, and any refined product produced therefrom.
3. Pipelines, slurry and emulsion systems, and conveyor belts for transportation of solid materials.
4. Systems for the transmission and distribution of electric energy.
5. Systems for transmission or reception of radio, television, telephone, telegraph, and other electronic signals, and other means of communications.
6. Improved right-of-way for snow machines, air cushion vehicles, and all-terrain vehicles.
7. Roads, highways, railroads, tunnels, tramways, airports, landing strips, docks, and other systems of general transportation.

This application must be filed simultaneously with each Federal department or agency requiring authorization to establish and operate your proposal.

In Alaska, the following agencies will help the applicant file an application and identify the other agencies the applicant should contact and possibly file with:

Department of Agriculture
Regional Forester, Forest Service (USFS)
P.O. Box 21628
Juneau, Alaska 99802-1628
Telephone: (907) 586-7847 (or a local Forest Service Office)

Department of the Interior
Bureau of Indian Affairs (BIA)
Alaska Regional Office
709 West 9th Street
Juneau, Alaska 99802
Telephone: (907) 586-7177

Department of the Interior
Alaska State Office
Bureau of Land Management
222 West 7th Avenue #13
Anchorage, Alaska 99513
Public Room: 907-271-5960
FAX: 907-271-3684
(or a local BLM Office)

U.S. Fish & Wildlife Service (FWS)
Office of the Regional Director
1011 East Tudor Road
Anchorage, Alaska 99503
Telephone: (907) 786-3440

National Park Service (NPS)
Alaska Regional Office
240 West 5th Avenue
Anchorage, Alaska 99501
Telephone: (907) 644-3510

Note - Filings with any Interior agency may be filed with any office noted above or with the Office of the Secretary of the Interior, Regional Environmental Officer, P.O. Box 120, 1675 C Street, Anchorage, Alaska 99513.

Department of Transportation
Federal Aviation Administration
Alaska Region AAL-4, 222 West 7th Ave., Box 14
Anchorage, Alaska 99513-7587
Telephone: (907) 271-5285

NOTE - The Department of Transportation has established the above central filing point for agencies within that Department. Affected agencies are: Federal Aviation Administration (FAA), Coast Guard (USCG), Federal Highway Administration (FHWA), Federal Railroad Administration (FRA).

OTHER THAN ALASKA NATIONAL INTEREST LANDS

Use of this form is not limited to National Interest Conservation Lands of Alaska.

Individual department/agencies may authorize the use of this form by applicants for transportation and utility systems and facilities on other Federal lands outside those areas described above.

For proposals located outside of Alaska, applications will be filed at the local agency office or at a location specified by the responsible Federal agency.

SPECIFIC INSTRUCTIONS

(Items not listed are self-explanatory)

- 7 Attach preliminary site and facility construction plans. The responsible agency will provide instructions whenever specific plans are required.
- 8 Generally, the map must show the section(s), township(s), and range(s) within which the project is to be located. Show the proposed location of the project on the map as accurately as possible. Some agencies require detailed survey maps. The responsible agency will provide additional instructions.
- 9, 10, and 12 The responsible agency will provide additional instructions.
- 13 Providing information on alternate routes and modes in as much detail as possible, discussing why certain routes or modes were rejected and why it is necessary to cross Federal lands will assist the agency(ies) in processing your application and reaching a final decision. Include only reasonable alternate routes and modes as related to current technology and economics.
- 14 The responsible agency will provide instructions.
- 15 Generally, a simple statement of the purpose of the proposal will be sufficient. However, major proposals located in critical or sensitive areas may require a full analysis with additional specific information. The responsible agency will provide additional instructions.
- 16 through 19 Providing this information with as much detail as possible will assist the Federal agency(ies) in processing the application and reaching a decision. When completing these items, you should use a sound judgment in furnishing relevant information. For example, if the project is not near a stream or other body of water, do not address this subject. The responsible agency will provide additional instructions.

Application must be signed by the applicant or applicant's authorized representative.

EFFECT OF NOT PROVIDING INFORMATION: Disclosure of the information is voluntary. If all the information is not provided, the application may be rejected.

DATA COLLECTION STATEMENT

The Federal agencies collect this information from applicants requesting right-of-way, permit, license, lease, or certification for the use of Federal lands. The Federal agencies use this information to evaluate the applicant's proposal. The public is obligated to submit this form if they wish to obtain permission to use Federal lands.

SUPPLEMENTAL

NOTE: The responsible agency(ies) will provide instructions	CHECK APPROPRIATE BLOCK	
	ATTACHED	FILED*
I - PRIVATE CORPORATIONS		
a. Articles of Incorporation	<input type="checkbox"/>	<input type="checkbox"/>
b. Corporation Bylaws	<input type="checkbox"/>	<input type="checkbox"/>
c. A certification from the State showing the corporation is in good standing and is entitled to operate within the State	<input type="checkbox"/>	<input type="checkbox"/>
d. Copy of resolution authorizing filing	<input type="checkbox"/>	<input type="checkbox"/>
e. The name and address of each shareholder owning 3 percent or more of the shares, together with the number and percentage of any class of voting shares of the entity which such shareholder is authorized to vote and the name and address of each affiliate of the entity together with, in the case of an affiliate controlled by the entity, the number of shares and the percentage of any class of voting stock of that affiliate owned, directly or indirectly, by that entity, and in the case of an affiliate which controls that entity, the number of shares and the percentage of any class of voting stock of that entity owned, directly or indirectly, by the affiliate.	<input type="checkbox"/>	<input type="checkbox"/>
f. If application is for an oil or gas pipeline, describe any related right-of-way or temporary use permit applications, and identify previous applications.	<input type="checkbox"/>	<input type="checkbox"/>
g. If application is for an oil and gas pipeline, identify all Federal lands by agency impacted by proposal.	<input type="checkbox"/>	<input type="checkbox"/>
II - PUBLIC CORPORATIONS		
a. Copy of law forming corporation	<input type="checkbox"/>	<input type="checkbox"/>
b. Proof of organization	<input type="checkbox"/>	<input type="checkbox"/>
c. Copy of Bylaws	<input type="checkbox"/>	<input type="checkbox"/>
d. Copy of resolution authorizing filing	<input type="checkbox"/>	<input type="checkbox"/>
e. If application is for an oil or gas pipeline, provide information required by item "I - f" and "I - g" above.	<input type="checkbox"/>	<input type="checkbox"/>
III - PARTNERSHIP OR OTHER UNINCORPORATED ENTITY		
a. Articles of association, if any	<input type="checkbox"/>	<input type="checkbox"/>
b. If one partner is authorized to sign, resolution authorizing action is	<input type="checkbox"/>	<input type="checkbox"/>
c. Name and address of each participant, partner, association, or other	<input type="checkbox"/>	<input type="checkbox"/>
d. If application is for an oil or gas pipeline, provide information required by item "I - f" and "I - g" above.	<input type="checkbox"/>	<input type="checkbox"/>

*If the required information is already filed with the agency processing this application and is current, check block entitled "Filed." Provide the file identification information (e.g., number, date, code, name). If not on file or current, attach the requested information.

NOTICES

Note: This applies to the Department of Agriculture/Forest Service (FS)

This information is needed by the Forest Service to evaluate the requests to use National Forest System lands and manage those lands to protect natural resources, administer the use, and ensure public health and safety. This information is required to obtain or retain a benefit. The authority for that requirement is provided by the Organic Act of 1897 and the Federal Land Policy and Management Act of 1976, which authorize the secretary of Agriculture to promulgate rules and regulations for authorizing and managing National Forest System lands. These statutes, along with the Term Permit Act, National Forest Ski Area Permit Act, Granger-Thye Act, Mineral Leasing Act, Alaska Term Permit Act, Act of September 3, 1954, Wilderness Act, National Forest Roads and Trails Act, Act of November 16, 1973, Archeological Resources Protection Act, and Alaska National Interest Lands Conservation Act, authorize the Secretary of Agriculture to issue authorizations or the use and occupancy of National Forest System lands. The Secretary of Agriculture's regulations at 36 CFR Part 251, Subpart B, establish procedures for issuing those authorizations.

BURDEN AND NONDISCRIMINATION STATEMENTS

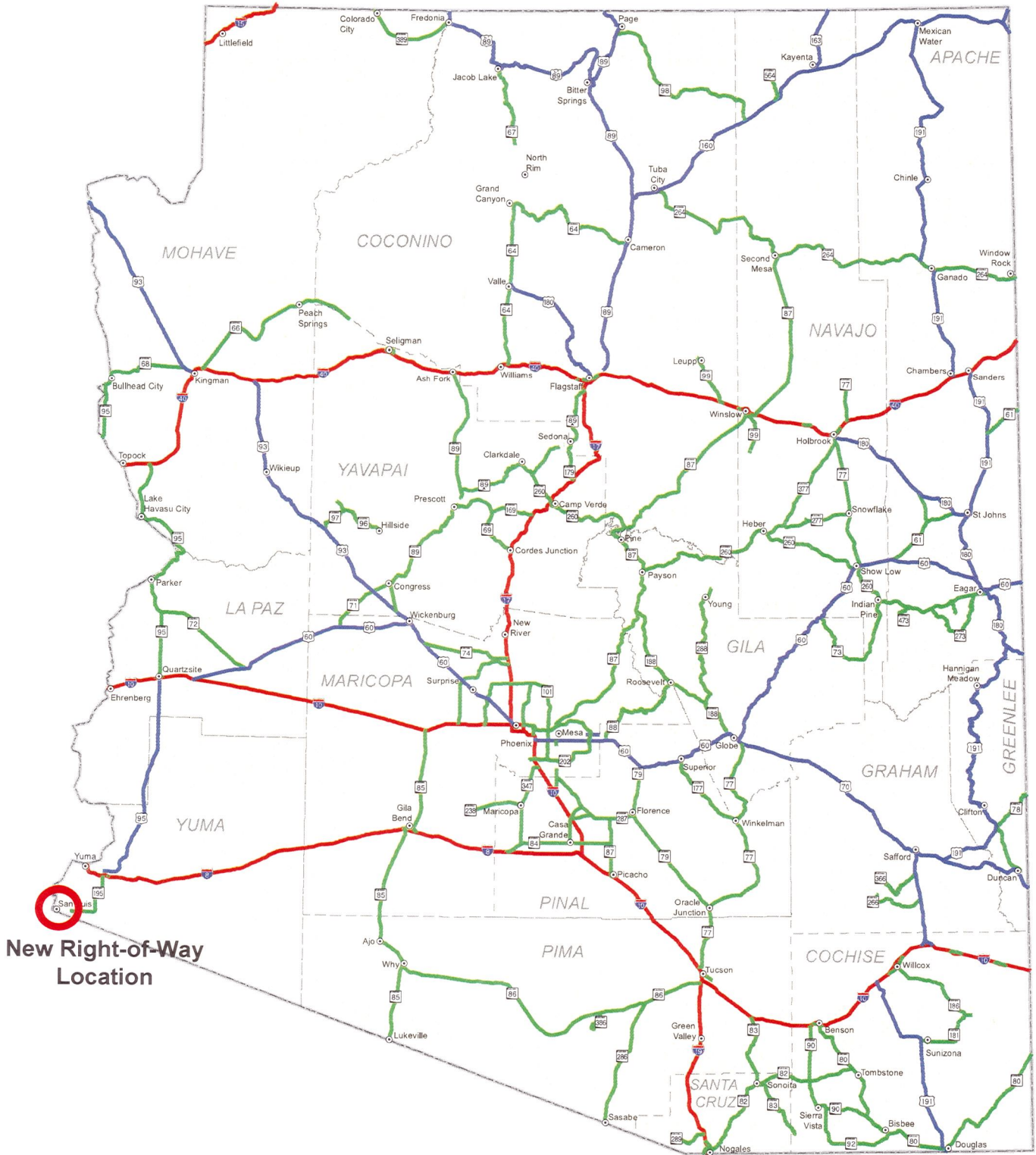
According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0082. The time required to complete this information collection is estimated to average 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

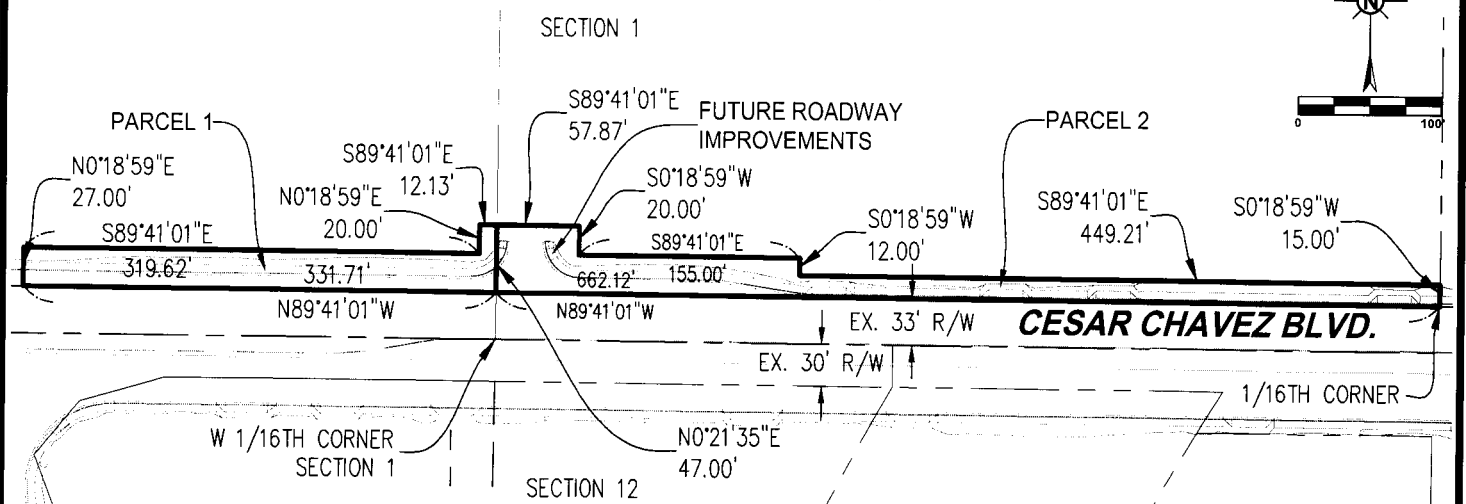
To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.

The Privacy Act of 1974 (5 U.S.C. 552a) and the Freedom of Information Act (5 U.S.C. 552) govern the confidentiality to be provided for information received by the Forest Service.

City of San Luis San Luis, Arizona Location Map of Proposed New Right-of-Way



RIGHT-OF-WAY MAP SECTIONS 1, TOWNSHIP 11 SOUTH, RANGE 25 WEST



Parcel 1

That part of the SW1/4 of the SW1/4 of Section 1, T. 11 S., R.25W., G.S.R.B. & M described as:
 Beginning at the West 1/16th corner of Section 1;
 Thence N0°21'35"W a distance of 33.00 feet to the True Point of Beginning;
 Thence N89°41'01"W a distance of 331.71 feet;
 Thence N0°18'59"E a distance of 27.00 feet;
 Thence S89°41'01"E a distance of 319.62 feet;
 Thence N0°18'59"E a distance of 20.00 feet;
 Thence S89°41'01"E a distance of 12.13 feet;
 Thence S0°21'35"W a distance of 47.00 feet to the True Point of Beginning;
 Consisting of an area 9199 square feet (.21 Acres.)

LEGAL DESCRIPTION

Parcel 2

That part of the SE1/4 of the SE1/4 Section 1, T. 11 S., R.25W., G.S.R.B. & M described as:
 Beginning at the West 1/16th corner of Section 1;
 Thence N0°21'35"E a distance of 33.00 feet to the True Point of Beginning;
 Thence N0°21'35"E a distance of 47.00 feet;
 Thence S89°41'01"E a distance of 57.87 feet;
 Thence S0°18'59"W a distance of 20.00 feet;
 Thence S89°41'01"E a distance of 155.00 feet;
 Thence S0°18'59"W a distance of 12.00 feet;
 Thence S89°41'01"E a distance of 449.21 feet;
 Thence S0°18'59"W a distance of 15.00 feet;
 Thence N89°41'01"W a distance of 662.12 feet to the True Point of beginning;
 Consisting of an area 13644 square feet (.31 Acres.)

PREPARED BY:

JAMES DAVEY AND ASSOCIATES
 CONSULTING CIVIL ENGINEERS
 1025 W. 24TH STREET, SUITE 2,
 YUMA, ARIZONA 85364 (928) 782-7926
 WWW.JDACIVIL.COM

PREPARED FOR:

CITY OF SAN LUIS, ARIZONA
 1090 EAST UNION STREET
 P.O. BOX 1170
 SAN LUIS, ARIZONA 85349

RIGHT-OF-WAY MAP

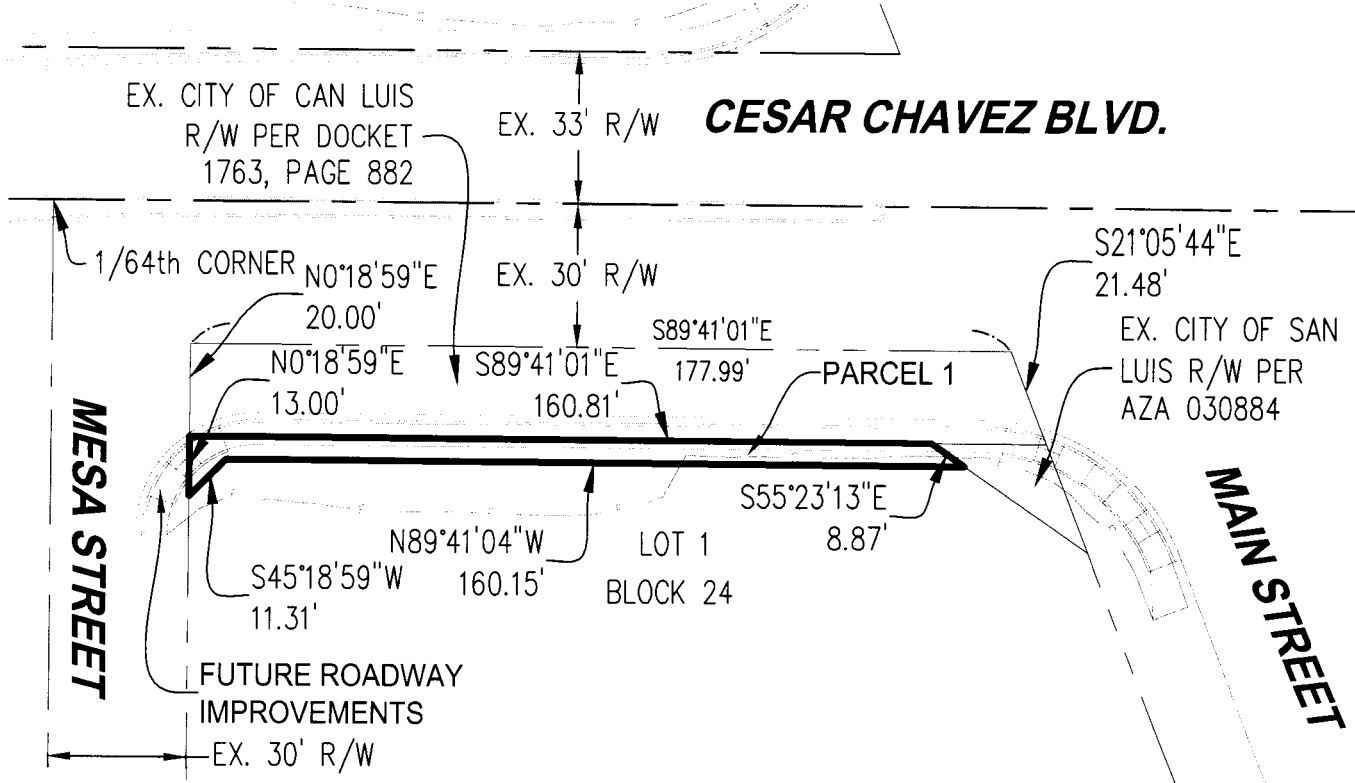
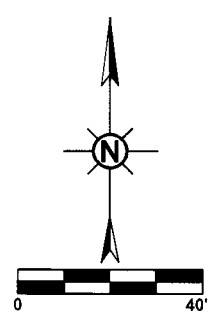
SECTION 1, T. 11 S., R. 24W., G.S.R.B. & M.

Date 02/27/2020
 Job No. CSL-06
 Drawn RC
 Checked JVD

LEGEND

- NEW RIGHT-OF-WAY
- EXISTING RIGHT-OF-WAY
- CENTERLINE
- (M) MEASURED
- (R) RECORD

RIGHT-OF-WAY MAP A PART OF LOT 1, BLOCK 26 SAN LUIS TOWNSITE ADDITION SECTIONS 12, TOWNSHIP 11 SOUTH, RANGE 25 WEST



LEGAL DESCRIPTION

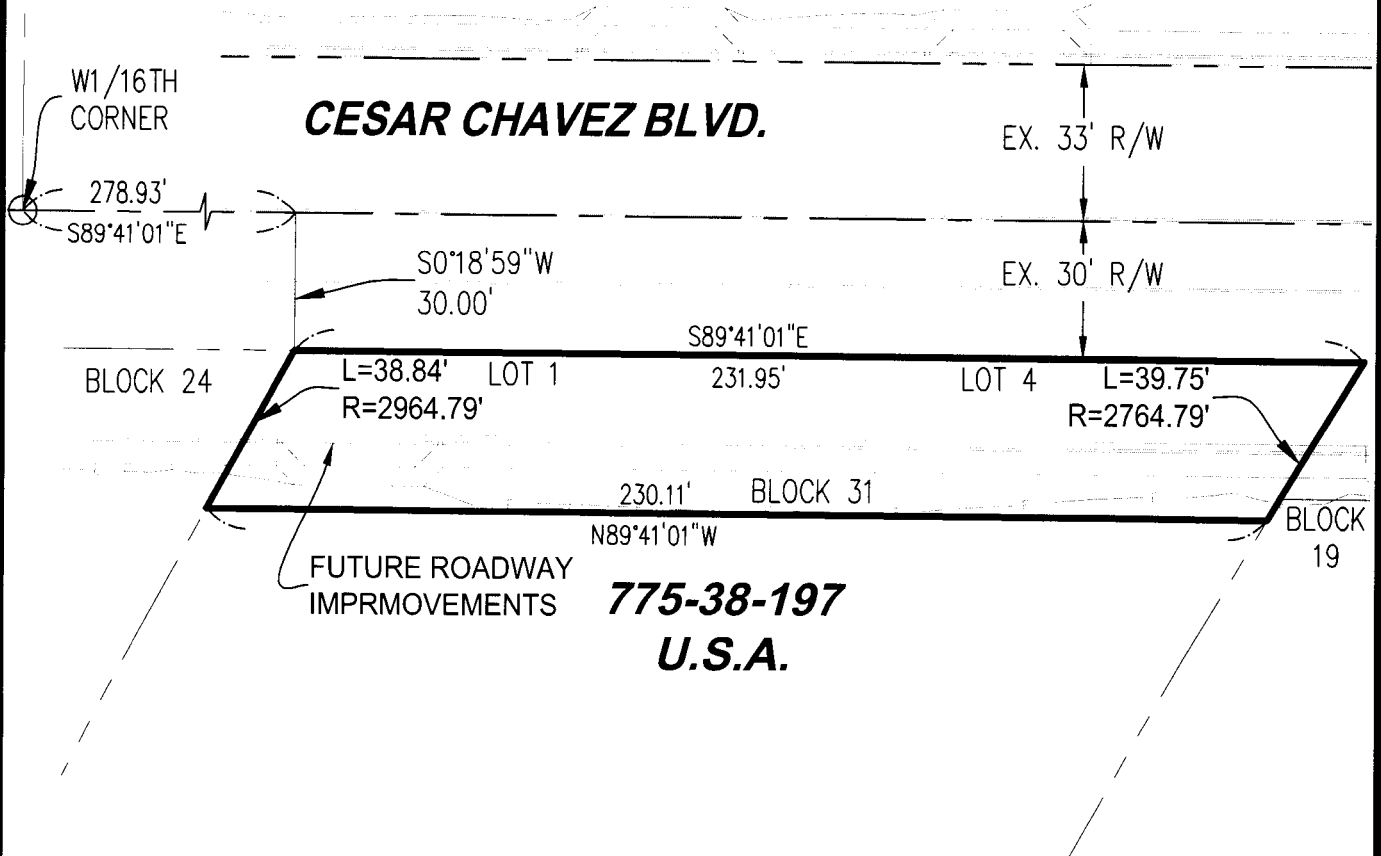
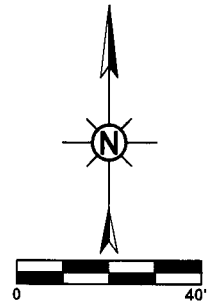
Parcel 1
That part of Lot 1 of Block 26 of the San Luis Townsite Addition:
Beginning at the 1/64th corner on the North line of section 12 at the intersection of Cesar Chavez Blvd. and Mesa Street;
Thence S89°41'01"E a distance of 30.00 feet;
Thence S0°18'59"W a distance of 50.00 feet to the True Point of Beginning;
Thence S89°41'01"E a distance of 160.81 feet;
Thence S55°23'13"E a distance of 8.87 feet;
Thence N89°41'01"W a distance of 160.15 feet;
Thence S45°18'59"W a distance of 11.31 feet;
Thence N0°18'59"E a distance of 13.00 feet to the True Point of Beginning;
Consisting of an area of 855 square feet (.02 Acres.)

LEGEND

- NEW RIGHT-OF-WAY
- EXISTING RIGHT-OF-WAY
- CENTERLINE
- (M) MEASURED
- (R) RECORD

PREPARED BY: JAMES DAVEY AND ASSOCIATES CONSULTING CIVIL ENGINEERS 1025 W. 24TH STREET, SUITE 2, YUMA, ARIZONA 85364 (928) 782-7926 WWW.JDACIVIL.COM	PREPARED FOR: CITY OF SAN LUIS, ARIZONA 1090 EAST UNION STREET P.O. BOX 1170 SAN LUIS, ARIZONA 85349	RIGHT-OF-WAY MAP SECTION 12, T. 11 S., R. 24W., G.S.R.B.&M.	Date <u>02/27/2020</u> Job No. <u>CSL-06</u> Drawn <u>RC</u> Checked <u>JVD</u>
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**RIGHT-OF-WAY MAP
A PART OF LOTS 1 AND 4, BLOCK
31, SAN LUIS TOWNSITE ADDITION
SECTIONS 12, TOWNSHIP 11
SOUTH, RANGE 25 WEST**



LEGAL DESCRIPTION

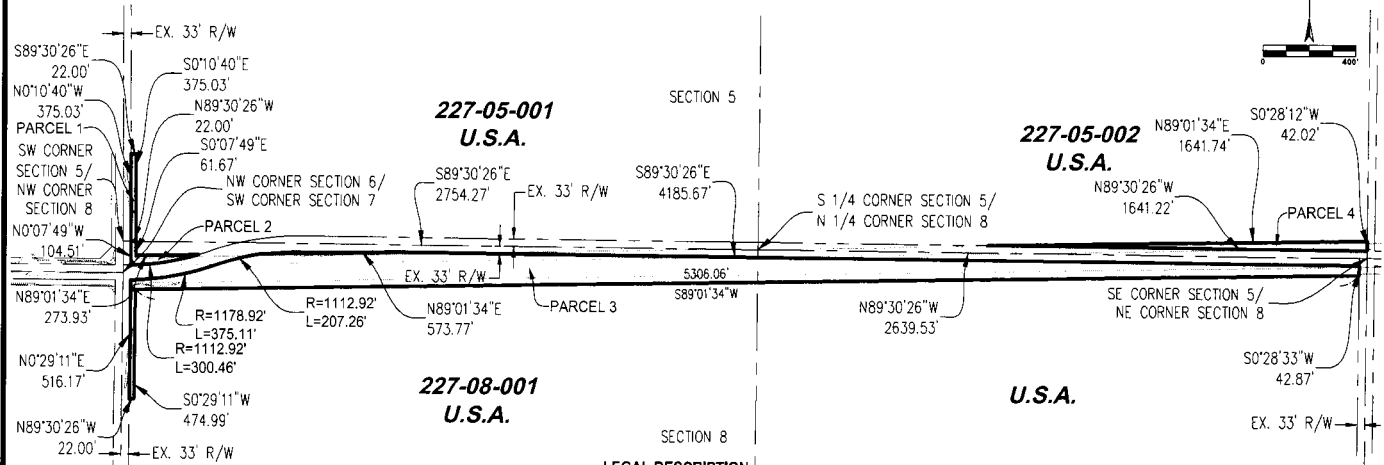
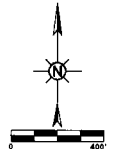
That part of Block 31 of the San Luis Townsite Addition
Beginning at the Northwest corner of block 31;
Thence S89°41'01"E a distance of 231.95 feet;
Thence through a non-tangent curve to the left with a local tangent bearing of
S31°56'23"W and a radius of 2764.79 feet a distance of 39.75 feet;
Thence N89°41'01"W a distance of 230.11 feet;
Thence through a non-tangent curve to the right with a local bearing tangent bearing
of N28°50'18" and a radius of 2764.79 feet a distance of 38.84 feet to the True Point
of Beginning;
Consisting of an area of 7855 square feet (.18 Acres.)

LEGEND

- NEW RIGHT-OF-WAY
- - - -** EXISTING RIGHT-OF-WAY
- · — ·** CENTERLINE
- (M) MEASURED
- (R) RECORD

<p>PREPARED BY: JAMES DAVEY AND ASSOCIATES CONSULTING CIVIL ENGINEERS 1025 W. 24TH STREET, SUITE 2, YUMA, ARIZONA 85364 (928) 782-7926 WWW.JDACIVIL.COM</p>	<p>PREPARED FOR: CITY OF SAN LUIS, ARIZONA 1090 EAST UNION STREET P.O. BOX 1170 SAN LUIS, ARIZONA 85349</p>	<p align="center">RIGHT-OF-WAY MAP</p> <p align="center">SECTION 12, T. 11 S., R. 25W., G.S.R.B.&M.</p>	<p>Date <u>02/27/2020</u> Job No. <u>CSL-06</u> Drawn <u>RC</u> Checked <u>JVD</u></p>
--	--	--	--

RIGHT-OF-WAY MAP SECTIONS 5 AND 8, TOWNSHIP 11 SOUTH RANGE 24 WEST



LEGAL DESCRIPTION

Parcel 1

That part of Section 5, T. 11 S., R. 24W., G.S.R.B. & M described as:
Beginning at the Southwest corner of Section 5;
Thence S89°30'26"E a distance of 33.00 feet to the True Point of Beginning;
Thence N0°10'40"W a distance of 375.03 feet;
Thence S89°30'26"E a distance of 22.00 feet;
Thence N89°01'34"E a distance of 273.93 feet;
Thence N0°29'11"E a distance of 516.17 feet;
Thence N89°30'26"W a distance of 22.00 feet to the True Point of Beginning;
Consisting of an area of 8250 square feet (.19 Acres.)

Parcel 2

That part of Section 8, T. 11 S., R. 24W., G.S.R.B. & M described as:
Beginning at the Northwest corner of Section 8;
Thence S89°30'26"E a distance of 33.00 feet to the True Point of Beginning;
Thence continuing S89°30'26"E a distance of 22.00 feet;
Thence S0°07'49"E a distance of 61.67 feet;
Thence N89°01'34"E a distance of 273.93 feet;
Thence through a non-tangent curve to the right with a local tangent bearing of S73°19'44"W and with a radius of 1112.92 feet and a length of 300.46 feet;
Thence N0°07'49"W a distance of 104.51 feet to the True Point of Beginning;
Consisting of an area of 9642 square feet (.22 Acres.)

Parcel 3

That part of Section 8, T. 11 S., R. 24W., G.S.R.B. & M described as:
Beginning at the Northwest corner of Section 8;
Thence S0°07'49"W a distance of 138.08 feet to the Northwest corner of Section 7, T. 11 S., R. 24W.;
Thence S0°29'11"W a distance of 33.46 feet;
Thence S88°43'59"E a distance of 33.02 feet to the True Point of Beginning and to the beginning of the tangent curve to the left;
Thence through said curve to the left with a radius of 1178.92 feet and a length of 375.11 feet;
Thence through a curve to the right with a radius of 1112.92 feet and a length of 207.26 feet;
Thence N89°01'34"E a distance of 573.77 feet;
Thence S89°30'26"E a distance of 4185.67 feet;
Thence S0°28'33"W a distance of 42.87 feet;
Thence S89°01'34"W a distance of 5306.06 feet;
Thence S0°29'11"W a distance of 474.99 feet;
Thence N89°30'26"W a distance of 22.00 feet;
Thence N0°29'11"E a distance of 516.17 feet to the True Point of Beginning;
Consisting of an area of 54055 feet (12.60 Acres.)

Parcel 4

That part of Section 8, T. 11 S., R. 24W., G.S.R.B. & M described as:
Beginning at the Northeast corner of Section 8;
Thence N0°28'12"W a distance of 42.02 feet to the True Point of Beginning;
Thence N89°30'26"W a distance of 1641.22 feet;
Thence N89°01'34"E a distance of 1641.74 feet;
Thence S0°28'12"W a distance of 42.02 feet to the True Point of Beginning;
Consisting of an area of 34482 square feet (.79 Acres)

PREPARED BY
JAMES DAVEY AND ASSOCIATES
CONSULTING CIVIL ENGINEERS
1225 W. 24TH STREET, SUITE 2
TULSA, OKLAHOMA 74104-3021
WWW.DAECV.COM

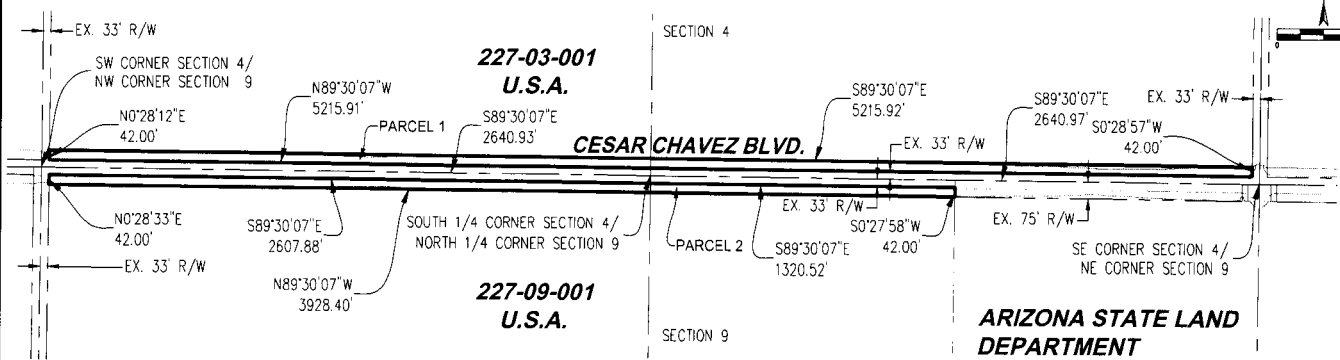
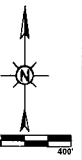
PREPARED FOR
CITY OF SAN LUIS, ARIZONA
1090 EAST UNION STREET
P.O. BOX 1170
SAN LUIS, ARIZONA 85349

RIGHT-OF-WAY MAP
SECTION 5 AND 8, T. 11 S., R. 24W., G.S.R.B. & M.

Date: 06/27/2020
Job No: 231-06
Drawn: JCD
Checked: JCD

LEGEND
 NEW RIGHT-OF-WAY
 EXISTING RIGHT-OF-WAY
 CENTERLINE
(M) MEASURED
(R) RECORD

RIGHT-OF-WAY MAP
SECTIONS 4 AND 9, TOWNSHIP 11 SOUTH, RANGE 24 WEST



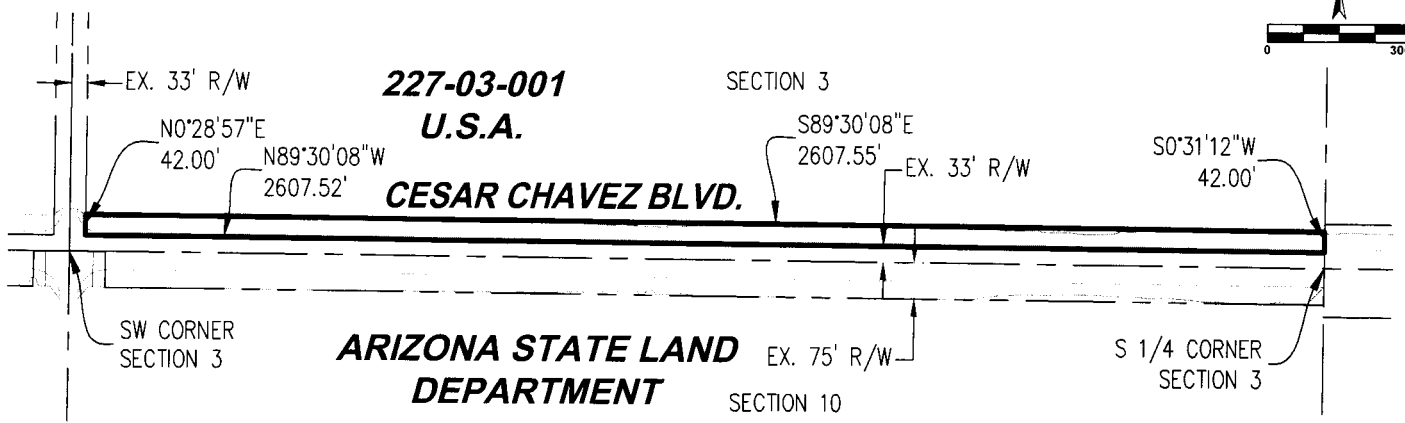
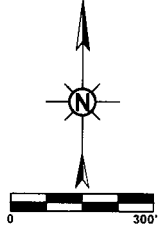
LEGAL DESCRIPTION

Parcel 1
 That part of Section 4, T. 11 S., R. 24 W., G.S.R.B. & M described as:
 Beginning at the Southwest corner of Section 4;
 Thence N0°28'12"E a distance of 33.00 feet;
 Thence S89°30'07"E a distance of 33.00 feet to the True Point of Beginning;
 Thence N0°28'12"E a distance of 42.00 feet;
 Thence S89°30'07"E a distance of 5215.92 feet;
 Thence S0°28'57"W a distance of 42.00 feet;
 Thence N89°30'07"W a distance of 2150.91 feet to the True Point of Beginning;
 Consisting of an area of 219088 square feet (5.03 Acres.)

Parcel 2
 That part of Section 9, T. 11 S., R. 24 W., G.S.R.B. & M described as:
 Beginning at the Northwest corner of Section 9;
 Thence S0°28'33"W a distance of 33.00 feet;
 Thence S89°30'07"E a distance of 33.00 feet to the True Point of Beginning;
 Thence S89°30'07"E a distance of 3928.40 feet;
 Thence S0°27'58"W a distance of 42.00 feet;
 Thence N89°30'07"W a distance of 3928.40 feet;
 Thence N0°28'33"E a distance of 42.00 feet to the True Point of Beginning;
 Consisting of an area of 164992 square feet (3.79 Acres.)

PREPARED BY JAMES DANEY AND ASSOCIATES CONSULTING CIVIL ENGINEERS 1035 W. 24TH STREET, SUITE 2 YUMA, ARIZONA 85364 (909) 782-2426 WWW.JDAENR.COM	PREPARED FOR CITY OF SAN LUIS, ARIZONA 1090 EAST UNION STREET P.O. BOX 1170 SAN LUIS, ARIZONA 85349	RIGHT-OF-WAY MAP SOUTH HALF SECTION 4 AND NORTH HALF SECTION 9, T. 11 S., R. 24 W., G.S.R.B. & M.	LEGEND ——— NEW RIGHT-OF-WAY - - - EXISTING RIGHT-OF-WAY - - - CENTERLINE (M) MEASURED (R) RECORD Date 2/27/2020 Job No. 251-05 Drawn by Checked by
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**RIGHT-OF-WAY MAP
SOUTH WEST QUARTER OF SECTION 3, TOWNSHIP
11 SOUTH, RANGE 24 WEST**



LEGAL DESCRIPTION

That part of Section 3, T. 11 S., R. 24W., G.S.R.B. & M described as:
 Beginning at the Southwest corner of Section 3;
 Thence N0°28'57"E a distance of 33.00 feet;
 Thence S89°30'08"E a distance of 33.00 feet to the True Point of Beginning;
 Thence N0°28'57"E a distance of 42.00 feet;
 Thence S89°30'08"E a distance of 2607.55 feet;
 Thence S0°31'12"W a distance of 42.00 feet;
 Thence N89°30'08"W a distance of 2607.52 feet to the True Point of Beginning;
 Consisting of an area of 109516 square feet (2.51 Acres.)

PREPARED BY: JAMES DAVEY AND ASSOCIATES CONSULTING CIVIL ENGINEERS 1025 W. 24TH STREET, SUITE 2, YUMA, ARIZONA 85364 (928) 782-7926 WWW.JDACIVIL.COM	PREPARED FOR: CITY OF SAN LUIS, ARIZONA 1090 EAST UNION STREET P.O. BOX 1170 SAN LUIS, ARIZONA 85349	RIGHT-OF-WAY MAP SOUTHWEST QUARTER OF SECTION 3, T. 11 S., R. 24W., G.S.R.B. & M.	Date <u>02/27/2020</u> Job No. <u>CSL-06</u> Drawn <u>RC</u> Checked <u>JVD</u>	LEGEND ——— NEW RIGHT-OF-WAY - - - - - EXISTING RIGHT-OF-WAY - - - - - CENTERLINE (M) MEASURED (R) RECORD
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