

City Code-Purchasing Section 36.01

(E) *\$35,000 and above.* Whenever any contemplated purchase except for professional services as defined in § [36.08](#), is for the sum of \$35,000 or more, the purchasing agent shall cause to be published in two issues of a newspaper of general circulation, notice inviting sealed bids or requests for proposals, which notice shall be published at least five days prior to the date set for the receipt of the bids or proposals. The notice herein required shall include a general description of the articles to be purchased or services to be performed and the time and place for opening of bids or proposals. In addition, the purchasing agent shall post a notice inviting bids or proposals in the city hall. Bids or proposals will be presented to Mayor and Council for award.

(F) *Mayor and Council.* No service contract of \$15,000 and above, or sealed bid or proposal above \$35,000 or more, shall be let except by the Mayor and Council. The purchasing agent shall present the bids or proposals to the Mayor and Council for the approval.

(H) *Procedures waived.* With the approval of the Council, formal purchase procedures may be waived.

**§ 36.08 PROFESSIONAL SERVICES.**

Unless required by the Mayor and Council, the provisions of this chapter shall not apply to professional services. These services include, but are not limited to, the following: physicians, attorneys, engineers and similar professions. Contracts for professional services in excess of \$15,000 must be approved by the Mayor and Council.