

APPROVED by Council

Date: 6/24/2020

Clerks Office: SC

MINUTES
Work Session
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
San Luis, AZ 85349
May 14, 2020
6:00 p.m.

1. CALL TO ORDER/ROLL CALL

Mayor Gerardo Sanchez called the Work Session to order at approximately 6:02 p.m.

Mayor, City Council, and some staff members participated remotely due to COVID-19.

PRESENT: Mayor Gerardo Sanchez
Vice-Mayor Maria Cecilia Cruz
Council Member Mario Buchanan Jr.
Council Member Africa Luna-Carrasco
Council Member Jose Ponce
Council Member Matias Rosales
Council Member Gloria Torres

OTHERS PRESENT: Tadeo A. De La Hoya, City Administrator
Sonia Cornelio, City Clerk
Kay Marion Macuil, City Attorney
Axel Chayra, I.T. Technician
Derek Dueñas, Information Technology Manager
Eulogio Vera, Acting Director of Public Works
Francia Alonso, Assistant to Council/PIO
James Einwaechter, Assistant Director of Public Works
Jorge Mungaray, I.T. Technician
Lizandro Galaviz, Director of Parks & Recreation
Miguel Ramirez, Accountant
Monica Castro, Director of Finance
Ralph Velez, City Consultant
Richard Jessup, Police Chief

2. AGENDA ITEMS:

2. A. Continuation of discussion, review, and possible directions to staff on any and all matters regarding the proposed City of San Luis Fiscal Year 2020-2021 Budget. (City Council and City Staff)

Ms. Monica Castro, Director of Finance, presented a spreadsheet that includes the deficits presented during the Budget Retreat. The following were the funds discussed, General Fund a deficit of \$1,000,000, HURF with a deficit of \$900,000 and Solid Waste with a deficit of \$152,000. She mentioned that after the Budget Retreat meeting, she met with Mr. Tadeo A. De La Hoya, City Manager and Mr. Ralph Velez, City Consultant, and review the project and came up with an additional \$49,000 in the General Fund for a Field Station for the Fire Station. The San Luis Fire Department requested this project. A copy of the spreadsheet is in file with the complete agenda packed filed in the City Clerk's Office. Furthermore, Ms. Castro presented the Mayor and Council with the Capital Projects Budget Fiscal Year 2021. A copy of this listing is included in the complete agenda packet filed in the City Clerk's Office. Ms. Castro asked the Mayor and Council to review the project listing and selected what will be subsidized during Fiscal Year 2021 Budget. She explained that she is proposing three (3) different option to reduce the deficit, Option #1 is if Council wants to do all projected submitted in HURF, then the total reduction needed in the General Fund will be \$823,930.00; Option #2, if Council decides not to subsidize HURF, then the total reduction needed is \$672,930.00; and Option #3 is the General Fund can subsidize HURF only if there are projects in excess of \$500,000.00 that are a priority to Council.

Mayor Gerardo Sanchez stated that he sees no problem subsidizing the HURF project and make the cuts in the general fund, as the projects included here are important.

Ms. Castro replied that Mayor Sanchez would be option #3 from the options presented. She stated that it is up to City Council what will be funded and added that HURF funds are not increasing, and will most likely not increase because of the pandemic.

Mayor Sanchez suggested subsidizing \$300,000.00 for HURF and cut \$300,000.00 from the General Fund, and streets are very important for the community.

Ms. Castro asked if the 10th Avenue traffic signal light can be phased out.

Mr. Vera replied that this is an option; it is just that the city will have to commit funds in the Fiscal Year budget 2020-2021 and 2021-2022.

Mayor Sanchez asked City Council if they agree on phasing out the traffic signal light on 10th Avenue, there be no objections from City Council.

Mr. Vera, Director of Public Works, suggested to phase-out the 10th Avenue Traffic Signal Light. He stated that this project could be started during Fiscal Year 2021 and finish it in the next fiscal year, as there will a delay in permits; the right-of-way will hold this project.

Council Member Gloria Torres suggested Council Members concentrate on projects that will benefit the community and not the city.

A discussion was held, and Mayor, City Council and staff addressed comments.

Mayor and City Council review the spreadsheet, discussed, and recommended approval of the following Capital Projects for Fiscal Year 2020-2021.

GL ACCOUNT	DEPARTMENT	DESCRIPTION	ADOPTED	TOTAL
100-110-80005	Eco. Dev.	Economic Development Incentive Policy	100,000	
				100,000
100-182-80000	Fire Dept.	(3) Warranty for Zoll Cardiac Monitors	22,000	
				22,000
100-999-70025	Facilities	Asphalt Rehab/Preservation	4,410	
100-999-70025	Facilities	Asphalt Rehab/Preservation	2,700	
100-999-70025	Facilities	Asphalt Rehab-Bldg. West Community Ctr.	1,940	
100-999-70025	Facilities	Asphalt Rehab-Community Center	9,690	
100-999-70025	Facilities	Asphalt Rehab-Police Station	7,470	
100-999-70025	Facilities	Asphalt Rehab-Fire Station	3,790	
100-999-70025	Facilities	Asphalt Rehab-City Hall	12,130	
				42,130
100-999-89000	Facilities	5 ton trane package unit H/P (4 units in case A/C breaks down)	31,320	
				31,320
100-999-90000	Building Sfty.	2020 Chevrolet Silverado CC10753 Double Cab PU	27,380	
100-999-90000	Parks	(2) John Deere X734	24,000	

100-999-90000	Parks	(1) John Deere DPX615E	10,500	
100-999-90000	Cultural Ctr.	Cultural Center Projector & Screen	28,900	
100-999-90000	Police	(10) Ford F-150 PU 4x4 with Police Package	180,000	
100-999-90000	Police	Full Riot Gear/Active Shooter	99,580	
100-999-90000	Fire	SCBA's Fill Station	49,000	
100-999-90000	Facilities	2020 Chevrolet Silverado Crew Cab 2WD	31,140	
				450,500
100-999-90000	Municipal Pool	Replaster/remodel existing pool gutter	85,000	
100-999-90000	Municipal Pool	Remove/replace cooling decking around pool and seating area	20,000	
100-999-90000	Police	(1) Vehicle evidence garage	30,000	
				135,000
100-999-90015	Admin	City Hall Expansion	115,000	
100-999-90015	Dev. Svcs.	Engineering design to add bicycle lane to existing streets	10,000	
100-999-90015	Dev. Svcs.	Aerial Ortho imagery 3in and 9in resolution	18,000	
100-999-90015	Eco. Dev.	Land for hotel development	369,860	
100-999-90015	Eco. Dev.	Public infrastructure	130,140	
100-999-90015	Eco. Dev.	Downtown redevelopment designation	25,000	
100-999-90015	Eco. Dev.	Downtown redevelopment master plan	50,000	
100-999-90015	Eco. Dev.	Design of Mesa Street improvements for RA application	35,000	
100-999-90015	Parks	Design and cost estimate	15,000	
100-999-90015	Fleet Svcs.	New Fleet Services Shop	292,500	
				1,060,500
100-999-90020	Police	Brazos rapid extension framework PDA	63,770	
100-999-90020	IT	Phone system replacement	150,000	

100-999-90020	IT	Rum fiber optic from FY20	18,000	
100-999-90020	IT	Run fiber optic from FD to YC	5,000	
100-999-90020	IT	Server, storage surveillance software, licensing & cameras	15,000	
100-999-90020	IT	PC/laptop, monitors, keyboards, mounts, licensing	50,000	
100-999-90020	IT	Replace wall timeclock machines with HID readers	31,900	
100-999-90020	IT	Upgrade Council Chamber video, audio & new voting system	18,000	
				351,670
200-210-8900	HW Users	Pavement Preservation Project FY21	350,000	
				350,000
200-210-90010	HW Users	New traffic signal and expansion @ County 22 nd Street and 4 th Avenue	150,000	
200-210-90010	HW Users	Traffic signal light on 10 th Avenue and Cesar Chavez Blvd.	250,000	
200-210-90010	HW Users	Widening of Intersection of Sidewinder Rd. and County 22 nd Street	120,000	
				520,000
200-210-90010.806	HW Users	4 th Avenue/Cesar Chavez Blvd. Improvements Phase 2 and Traffic Signal	900,000	
				900,000
255-135-90015.221	Eco. Dev.	Senior Center Expansion Project	459,770	
255-135-90015.221	Eco. Dev.	Senior Center Expansion Project	200,000	
				659,770
255-210-90010	Eco. Dev.	Rancho Los Oros Improvement Phase II	500,00	
255-210-90010	Eco. Dev.	Rancho Los Oros Improvement Phase II	223,000	
				723,000

300-300-70020	Water	Entrance gate for Public Works Yard	18,500	
				18,500
300-302-89000	Water	Horizontal split-case pump baseplate and 40 HP motor at WS#3	20,000	
				20,000
300-302-9000	Billing & Collections	Pitney Bowes folder and inserter machine	7,070	
				7,070
300-302-90015	Water	Water storage tank rehabilitation project WS#5	425,000	
300-302-90015	Fleet Svcs.	New Fleet Services Shop	56,250	
300-302-90015	Water	Land 2 acres	80,000	
300-302-90015	Water	Well site, storage tank and manganese removal system	1,210,000	
				1,771,250
310-311-89000	Wastewater	Gadsden Lift Station Pump	36,500	
				36,500
310-311-90000	Wastewater	Kubota L3901 HST	34,000	
310-311-90000	Wastewater	Z-34 Self-Propelled Articulating Boom	52,000	
310-311-90000	Wastewater	Ford F-150 4x2 crew cab	26,500	
310-311-90000	Wastewater	Ford F-150 4x4 crew cab	35,000	
				147,500
310-311-90015	Fleet Svcs.	New Fleet Services Shop	56,250	
				56,250
300-311-90015.350	Wastewater	Remaining Utility Bond S2013	1,320,000	
				1,320,000
320-321-90015	Fleet Svcs.	New Fleet Services Shop	45,000	
				45,000
340-341-80000	Ambulance	4-warranty for Zoll Cardiac Monitors	30,670	
				30,670
340-341-90000	Ambulance	New ambulance 2020 Dodge 4500	211,280	
				211,280
806-860-90000.181	Police	Complete addition of full equipped dispatch console	120,000	
				120,000

806-860-90005.145	Parks	Construct restroom facility for recreational area	60,000	
806-860-90005.145	Parks	Land 20-acre community parks	680,000	
806-860-90005.145	Parks	20-acre community parks amenities	500,000	
806-860-90005.145	Parks	Plan for new parks, pathways and bicycle line on existing and future growth area	75,000	
				1,315,000
806-860-90015.182	Fire	Fire Station #2	250,000	
				250,000
		TOTAL CITY WIDE	10,273,190	10,723,190

Mayor Gerardo Sanchez thanked everyone present during this meeting and asked to continue working together amongst departments.


3. ADJOURNMENT

MOTION: Council Member Gloria Torres/Council Member Mario Buchanan Jr. to adjourn the meeting at approximately 9:28 p.m. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice-Mayor Maria Cecilia Cruz	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

APPROVED:



Gerardo Sanchez, Mayor

ATTEST:



Sonia Cornelio, City Clerk

Certification

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Work Session for the City Council of the City of San Luis, Arizona, held on May 14, 2020. I further certify that the meeting was duly called and held and that a quorum was present.



Sonia Cornelio, City Clerk