

MINUTES
Regular Meeting
City of San Luis Employee Benefit Trust
Council Chambers – City Hall
1090 E Union Street
San Luis, AZ 85349
Wednesday, December 11, 2019
5:30 P.M.

1. **CALL TO ORDER/ROLL CALL** Chairman Sanchez called the meeting to order at approximately 5:36 p.m.

THOSE PRESENT

Board Member Gustavo MacGrew

Secretary Maria Sabori

Vice-Chairman Emma Torres-by phone (left the meeting at 5:40 p.m. returned at 5:41 P.M.)

Chairman Gerardo Sanchez

NOT PRESENT

Board Member Maria Gonzalez

OTHERS PRESENT:

Kay Marion Macuil, City Attorney

Tadeo A De La Hoya, City Manager

Monica Castro, Director of Finance

Susan Posada, Benefits Consultant, and Broker

Maria Munoz, Benefits Coordinator

Edgar Carbajal, Acting Human Resources Director

Jonathan Dumadag, Senior IT Technician

Janet Taylor, Legal Secretary, Clerk of the Board

2. **CONSENT AGENDA**

All matters are considered to be routine by the Employee Benefit Trust Board and will be enacted by one motion. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- 2.A. **MINUTES OF:**

- Regular meeting held on June 12, 2019

- Regular meeting held on September 11, 2019

MOTION: Chairman Gerardo Sanchez and Board Secretary Maria Sabori to approve the consent agenda. **Motion passed unanimously.**

The vote was as follows:

Board Member Gustavo MacGrew	Aye
Secretary Maria Sabori	Aye
Vice-Chairman Emma Torres	Aye
Chairman Gerardo Sanchez	Aye

3. DISCUSSION AND POSSIBLE ACTION ITEMS:

3.A. Discussion and possible action on any and all matters regarding changes to the contract renewal date for Healthiest You. **(Susan Posada, Consultant, and Broker)**

Ms. Posada explained that the contract renewal date is July 1 and was just being extended for six months. That it was done incorrectly, and it should have been July 1.

MOTION: Chairman Sanchez and Board member Gustavo MacGrew to approve the amendment to the Healthiest You contract as presented. **Motion passed unanimously.**

The vote was as follows:

Board Member Gustavo MacGrew	Aye
Secretary Maria Sabori	Aye
Vice-Chairman Emma Torres	Aye
Chairman Gerardo Sanchez	Aye

3.B. Discussion and possible action on any and all matters regarding the contract approval of E-Surgeries Network. **(Susan Posada, Consultant, and Broker)**

Susan Posada, Consultant, and Broker suggested that this item be tabled until the next meeting. Chairman Sanchez explained that if it were tabled it would be eliminated forever. Chairman Sanchez stated we should continue the item. Ms. Posada requested the item continued to the next scheduled meeting.

Motion: Chairman Sanchez and Board Member Gustavo MacGrew to continue the item to the next scheduled meeting. **Motion passed unanimously.**

The vote was as follows:

Board Member Gustavo MacGrew	Aye
Secretary Maria Sabori	Aye
Vice-Chairman Emma Torres	Aye
Chairman Gerardo Sanchez	Aye

3.C. Discussion and possible action on any and all matters regarding the increase to budgeted expense for SIARMED's audit. **(Susan Posada, Consultant, and Broker)**

Ms. Posada explained every two years, an audit is performed to make sure the expenses are correct, and the board had directed her to do so. Ms. Posada stated she had budgeted the rates for \$14,000.00 and that the quote is \$16,200.00. Ms. Posada is requesting the approval of the \$16,200.00 so that the audit may begin.

Chairman Sanchez asked who would be performing the audit for Siarmed, and Ms. Posada responded that the same auditor and this would be his third audit.

Chairman Sanchez stated that this is something the board wanted, and we wanted to make sure the prices matched the claims. And that it is healthy to audit yourself, it keeps us all honest.

Motion: Chairman Sanchez and Board Member Gustavo MacGrew to approve the increased budgeted amount of \$2,200.00 for the Siarmed audit. **Motion passed unanimously.**

The vote was as follows:

Board Member Gustavo MacGrew	Aye
Secretary Maria Sabori	Aye
Vice-Chairman Emma Torres	Aye
Chairman Gerardo Sanchez	Aye

3.D. Discussion and possible direction to staff on any and all matters regarding informational update on Employee claims status report. **(Susan Posada, Consultant and Broker)**

Ms. Posada stated that last year the trust saved about a million dollars in claims and that after the first four months of this fiscal year, we are doing extremely well at 9% under the annualized basis. She stated there are about five or six large claims around \$20,000.00 but nothing major and a lot of retirements this year younger retirements. EBSO is doing a good job a much better job than MAYO in the coordination of benefits. Chairman Sanchez responded that it was very good news.

4. ADJOURNMENT

Chairman Gerardo and Board Member Gustavo MacGrew to adjourn the meeting. **Motion passed unanimously.**

The vote was as follows:

Board Member Gustavo MacGrew	Aye
Secretary Maria Sabori	Aye
Vice-Chairman Emma Torres	Aye
Chairman Gerardo Sanchez	Aye

Meeting adjourned at approximately 5:45 p.m.