



NOTICE OF REGULAR COUNCIL MEETING

In accordance with §38-431.02 of the Arizona Revised Statutes of the State of Arizona, notice is hereby given to the Members of City Council and to the general public that the Mayor and Council of the City of San Luis, Arizona will hold a Regular City Council meeting at 7:00 p.m., Wednesday, January 13, 2021. The meeting will take place at the City Council Chambers, located at 1090 E. Union Street, San Luis, Arizona, 85349.

In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, the City of San Luis does not discriminate on the basis of disability in the admission of or access to, or treatment of employment in its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in City programs, activities or services contact: ADA/Section 504 Coordinator, City of San Luis Human Resources Department, 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Notice is hereby given that pursuant to A.R.S. §1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the City Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recordings. Parents in order to exercise their rights may either file written consent with the City Clerk to such recordings, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. §1-602.A.9 have been waived.

THIS NOTICE IS GIVEN BY:

/s/ Sonia Cornelio, City Clerk

AVISO DE JUNTA REGULAR

De acuerdo con los Estatutos del Estado de Arizona A.R.S. §38-431.02, se le informa a los miembros del Cabildo y al público en general que el Alcalde y el Cabildo, tendrán una Junta Regular a las 7:00 p.m., el día Miercoles, 13 de Enero del 2021. La junta se llevará a cabo en la Sala del Cabildo, ubicada en el 1090 E. Union Street, San Luis, Arizona, 85349.

De acuerdo con el Acta de Americanos con Discapacidades y la Sección 504 del Acta de Rehabilitación del 1973, la Ciudad de San Luis, Arizona no discrimina por causa de discapacidad la admisión y acceso a sus programas, actividades, servicios o en el trato en cuanto a empleo. Para más información referente a derechos y provisiones del Acta de Americanos con Discapacidades o Sección 504, o para solicitar adaptaciones que sean razonables para la participación en programas, actividades o servicios de la Ciudad, contactar al: Coordinador del Acta de Americanos con Discapacidades/Sección 504, Departamento de Recursos Humanos de la Ciudad de San Luis, Arizona, ubicado en el 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Por medio de este aviso y de acuerdo con los Estatutos del Estado de Arizona A.R.S §1-602.A.9, sujeto a ciertas excepciones reglamentarias, los padres de familia tienen el derecho de dar el consentimiento ante el Estado o cualquiera de sus subdivisiones políticas para hacer una grabación de audio o video de su hijo menor de edad. Las juntas del Cabildo se graban en audio y/o video y como resultado, el hecho de que haya menores presentes puede ser sujeto a que sean grabados. Para que los padres de familia puedan ejercer sus derechos pueden dar el consentimiento por escrito con la Secretaria de la Ciudad a tal grabación, o tomar acción personal para asegurarse que su hijo menor no esté presente cuando la grabación se lleve a cabo. Si un menor de edad está presente en el momento de la grabación, la Ciudad asumirá que los padres de familia están cediendo los derechos sobre una posible grabación de acuerdo con los Estatutos del Estado de Arizona A.R.S. §1-602.A.9.

ESTE AVISO ES DADO POR:

/f/ Sonia Cornelio, Actuaría de la Ciudad



AMENDED ON JANUARY 12, 2021

AGENDA
Regular Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
San Luis, AZ 85349
January 13, 2021
7:00 p.m.

The January 13, 2021 Regular Council meeting, for the safety of the public during the COVID-19 pandemic, will not have in-person attendance for members of the public. However, members of the public may listen to the meeting's live audio stream on the City of San Luis website <https://sanluisaz.gov/listenlive>. Recordings of the meetings will be available on the City's website <https://sanluisaz.gov/listenlive> after the meeting.

Public comment will be limited to Agenda Item 5.B. and Item 5.C. Item No. 5.B. Public Hearing followed by discussion and possible action on any and all matters regarding the recommendation of the Liquor License Application submitted to the Arizona Department of Liquor Licenses and Control by Theresa June Morse on behalf of Pizzas & Beer located at 1964 Cesar Chavez Boulevard #6, San Luis, Arizona. Item 5.C. Public hearing followed by discussion and possible action on any and all matters regarding the recommendation of allowing delinquent water and wastewater accounts without or in breach of payment-plan agreements to be submitted to a collections service and charging the service's 20% collections commission to the account balance. The city will receive public comments by email at cityclerksoffice@sanluisaz.gov for City Council's consideration any time before the meeting and during the meeting, which is scheduled to start at 7:00 p.m. on Wednesday, January 13, 2021. Any email comments received will be read aloud into the record.

Open meetings conducted remotely through technological means are permissible under the March 13, 2020, Arizona Attorney General opinion titled, "Re: Concerns Relating to Arizona's Open Meeting Law and COVID-19" and following the Mayor's March 18, 2020, Continued Declaration of Emergency and Amended Order-Coronavirus Disease-19 and City Council's Order 2020-7 which closed all city buildings and facilities (except the Municipal Court) to public access.

Por la seguridad del público durante la pandemia COVID-19, no habrá asistencia en persona para los miembros del público en la junta regular del Cabildo del 13 de Enero del 2021. Sin embargo, los miembros del público pueden escuchar el audio en vivo de la reunión transmitido en el sitio web de la Ciudad de San Luis <https://sanluisaz.gov/listenlive>. Las grabaciones de las reuniones estarán disponibles en el sitio web de la ciudad <https://sanluisaz.gov/listenlive> después de la reunión.

Los comentarios públicos se limitarán al Tema 5.B. y 5.C. Tema 5.B. Audiencia pública seguida de discusión y posible acción sobre todos y cada uno de los asuntos relacionados con la recomendación de la Solicitud de licencia de licor presentada al Departamento de Licencias y Control de Licor de Arizona por Theresa June Morse en nombre de Pizzas & Beer ubicada en 1964 Cesar Chavez Boulevard # 6, San Luis, Arizona. Tema 5.C. Audiencia pública seguida de discusión y posible acción sobre todos y cada uno de los asuntos relacionados con la recomendación de permitir cuentas morosas de agua y aguas residuales sin o en incumplimiento de los acuerdos del plan de pago para ser sometido a un servicio de cobranza y cargo la comisión de cobros del 20% del servicio al saldo de la cuenta.

La ciudad recibirá comentarios públicos por correo electrónico: cityclerksoffice@sanluisaz.gov para consideración del Cabildo Municipal en cualquier momento antes de la reunión y durante la reunión, que está programada para comenzar a las 7:00 p.m. el Miercoles 13, de Enero del 2021. Cualquier comentario por correo electrónico recibido se leerá en voz alta para ser documentado.

Las reuniones abiertas realizadas de forma remota a través de medios tecnológicos están permitidas bajo la opinión del Fiscal General de Arizona del 13 de marzo de 2020 titulada "Re: Preocupaciones relacionadas con Open Meeting Law de Arizona y COVID-19" y después de la Declaración de Emergencia Continua del 18 de marzo de 2020 del alcalde y Orden modificada-Enfermedad de Coronavirus-19 y Orden del Ayuntamiento 2020-7 la cual cerró todos los edificios e instalaciones de la ciudad (excepto en la Corte Municipal) al acceso público, para proteger la salud y la seguridad pública y reducir la transmisión de la Enfermedad de Coronavirus 2019 (COVID- 19).

PLEASE TAKE NOTICE THAT MEMBERS OF THE CITY COUNCIL WILL ATTEND EITHER IN PERSON, TELEPHONE, OR VIDEO CONFERENCE COMMUNICATION. THE MAYOR OR ACTING MAYOR FOR THIS MEETING MAY CHANGE THE ORDER OF THE ITEMS; IF AUTHORIZED BY LAW AND BY A MAJORITY VOTE OF A QUORUM OF CITY COUNCIL MEMBERS PRESENT, AN EXECUTIVE SESSION WILL BE HELD IMMEDIATELY FOLLOWING THE VOTE IN ACCORDANCE WITH A.R.S. §38-431.03(A) AND THE MEETING WILL BE TEMPORARILY RECESSED WHILE THE CITY COUNCIL RETIRES TO EXECUTIVE SESSION WHICH WILL NOT BE OPEN TO THE PUBLIC.

1. **CALL TO ORDER/ROLL CALL**

2. **PLEDGE OF ALLEGIANCE**

3. **INVOCATION**

4. **CONSENT AGENDA**

All matters are considered to be routine by the City Council and will be enacted by one motion. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

4. A. **MINUTES OF**

- Work Session held December 2, 2020
- Regular Council meeting held December 9, 2020
- Special Council meeting held December 22, 2020

4. B. **DISBURSEMENTS FROM DECEMBER 12, 2020 TO DECEMBER 31, 2020**

Total Disbursements \$913,242.44

(Nine Hundred Thirteen Thousand, Two Hundred, Forty-Two Dollars and Forty-Four Cents)

4. C. Discussion and possible action on any and all matters regarding a design contract for the new Fire station #2. **(Angel Ramirez, Fire Chief)**

4. D. Discussion and possible action on any and all matters regarding contracting CXT Incorporated for the Bienestar 9B restroom project. **(Lizandro Galaviz, Director of Parks & Recreation)**

5. **DISCUSSION AND POSSIBLE ACTION ITEMS:**

5. A. Discussion and possible action on any and all matters regarding the appointment or re-appointment of members to serve on the Greater Yuma Port Authority (GYPA). **(Tadeo A. De La Hoya, City Administrator)**

5. B. Public Hearing followed by discussion and possible action on any and all matters regarding the recommendation of the Liquor License application submitted to the Arizona Department of Liquor Licenses and Control by Theresa June Morse on behalf of Pizzas & Beer located at 1964 Cesar Chavez Boulevard #6, San Luis, Arizona. **(Sonia Cornelio, City Clerk)**

A. Open public hearing

1. Staff and/or applicant presentation
2. Call to the public on this item

B. Close public hearing

C. Action on the recommendation of the Liquor License application to the Arizona Department of Liquor Licenses and Control for Pizzas & Beer.

5. C. Public hearing followed by discussion and possible action on any and all matters regarding the recommendation of allowing delinquent water and wastewater accounts without or in breach of payment-plan agreements to be submitted to a collections service and charging the service's 20% collections commission to the account balance. **(Jorge Perez, Billing & Collections Manager)**
- A. Open public hearing
 - 1. Presentation by staff and/or applicant
 - 2. Call to the public on this item
 - B. Close public hearing
 - C. Action on allowing delinquent water and wastewater accounts without or in breach of payment-plan agreements to be submitted to a collections service and charging the service's 20% collections commission to the account balance.
5. D. Discussion and possible action on any and all matters regarding Resolution No. 2151. A resolution of the Mayor and City Council of the City of San Luis, Arizona, declaring as a public record those certain documents filed with the City Clerk and entitled "NFPA 1, Fire Code 2018" and "City of San Luis Amendments to NFPA 1, Fire Code." (ITEM CONTINUED FROM SPECIAL COUNCIL MEETING HELD DECEMBER 22, 2020.) **(Glenn J. Gimbut, Assistant City Attorney)**
5. E. Discussion and possible action on any and all matters regarding Ordinance No. 405. An ordinance of the Mayor and City Council of The City of San Luis, Arizona, amending the San Luis City Code, Chapter 150 Building Regulations to adopt the NFPA 1, Fire Code 2018 and the City of San Luis Amendments to the NFPA 1, Fire Code 2018; repealing Section 150.008.1 in its entirety and renumbering sections 150.008.2 through 150.008.4 to conform thereto ; amending Section 150.999 Penalty; repealing any conflicting provisions; and providing for severability. (ITEM CONTINUED FROM SPECIAL COUNCIL MEETING HELD DECEMBER 22, 2020.) **(Angel Ramirez, Fire Chief and Ric Bauerman, Fire Inspector; Glenn Gimbut, Assistant City Attorney)**
- A. Action on Reading of Ordinance No. 405 by title only
(City Clerk to read the ordinance by title only)
 - B. Action on Ordinance No. 405
5. F. Discussion and possible action on any and all matters regarding Ordinance No. 406. An ordinance of the Mayor and City Council of the City of San Luis adding a subsection titled "Payback Agreements" to the San Luis City Code Building Regulations Chapter 150. **(Glenn J. Gimbut, Assistant City Attorney)**
- A. Action on Reading of Ordinance No. 406 by title only
(City Clerk to read the ordinance by title only)
 - B. Action on Ordinance No. 406
5. G. Discussion and possible action regarding Ordinance No. 407. An Ordinance of the Mayor and City Council of the City of San Luis Arizona Amending the City Code Section 112.99 establishing a minimum fine in the "Border Area" for conducting taxicab business on public property not designated as a border area taxi stand or border area waiting stand.; repealing any conflicting provisions; providing for severability; and imposing a penalty **(Kay Marion Macuil, City Attorney)**
- A. Action on Reading of Ordinance No. 407 by title only

(City Clerk to read Ordinance No. 407 by title only)

B. Action on Ordinance No. 407

5. H. Discussion and possible action regarding Ordinance No. 408. An Ordinance of the Mayor and City Council of the City of San Luis Arizona Amending the City Code Chapter 112 setting the Border Area Taxi Vehicle Permit Fee by resolution and making minor corrections to the City Code; repealing any conflicting provisions; and providing for severability. **(Kay Marion Macuil, City Attorney)**

A. Action on Reading of Ordinance No. 408 by title only

(City Clerk to read the ordinance by title only)

B. Action on Ordinance No. 408

5. I. Discussion and possible action regarding Resolution No. 2152. A resolution of the Mayor and City Council of the City of San Luis, Arizona, setting the Border Area Taxi Vehicle Permit Fee; repealing any conflicting provisions; providing for severability; establishing an effective date; and declaring an emergency **(Kay Marion Macuil, City Attorney)**

6. **SUMMARY OF CURRENT EVENTS**

Events by Mayor, Council Members and/or City Manager pursuant to A.R.S. §38-431.02 (K).

7. **ADJOURNMENT**



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

4. A.

Meeting Date: 01/13/2021

Summary

MINUTES OF

- Work Session held December 2, 2020
 - Regular Council meeting held December 9, 2020
 - Special Council meeting held December 22, 2020
-

Attachments

12/2/2020 WS
12/9/2020 RCM
12/22/2020 SCM

MINUTES
Work Session
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
December 2, 2020
6:30 p.m.

1. CALL TO ORDER/ROLL CALL

Mayor Gerardo Sanchez called the work session to order at approximately 6:49 p.m.

Mayor and City Council participated remotely due to COVID-19.

PRESENT: Mayor Gerardo Sanchez
Vice Mayor Matias Rosales
Council Member Maria Cecilia Cruz
Council Member Africa Luna-Carrasco
Council Member Jose Ponce

ABSENT: Council Member Mario Buchanan Jr.
Council Member Gloria Torres

OTHERS PRESENT: Tadeo A. De La Hoya, City Administrator
Sonia Cornelio, City Clerk
Kay Marion Macuil, City Attorney
Angel Ramirez, Fire Chief
Axel Chayra, Information Technology
Enrique Lopez, Assistant Fire Chief
Glenn Gimbut, Assistant City Attorney
Jenny Torres, Economic Development Manager
Jose Luis Cisneros, Executive Assistant
Lizandro Galaviz, Director of Parks & Recreation
Luis E. Cabrera, Council Member Elect
Marlene Lara, Government and Foreign Affairs Coordinator
Ralph Velez, City Consultant (remotely)
Richard Jessup, Chief of Police
Richard Bauermann, Fire Inspector
James Davey, Davey and Associates, L.L.C.

2. ITEMS FOR DISCUSSION ONLY:

2. A. Presentation, followed by discussion and possible directions to staff on any and all matters regarding the Mesa Street Project. (Jenny Torres, Economic Development Manager and Eulogio Vera, Director of Public Works)

Ms. Jenny Torres, Economic Development Manager, informed that every year the city applies for Community Development Grant funding; this year, staff submitted the Rancho Los Oros Phase 2. Unfortunately, the grant was not funded. She added that in 2021 staff will be applying for State Special Project funding and re-submit the Rancho Los Oros Phase 2 to complete this project. She mentioned that staff would be applying to the State Regional Funding, which is not competitive; it will be placed into this project if the funding is granted. She added that James Davey from James Davey and Associates is working on Mesa Street's design, but there are some concerns on how the city will deal with the project's cost because there are some significant improvements needed. Ms. Torres presented a map of the area; a copy of this map is attached to the agenda item included in the complete agenda packet filed in the City Clerk's Office. She added that staff would like to get input from businesses to help them with the traffic and parking space. The two (2) options are to focus on Mesa Street alley or develop Mesa Street, which is currently developed in one area and the other is not. However, if this is the way Council would like to proceed, then a retention wall will be needed with an estimated cost of \$300,000.00.

Mr. James Davey from Davey and Associates presented Mayor and Council with the proposed design for the Mesa Street Roadway Improvements.

Mayor Gerardo Sanchez stated that this project would be a significant investment that will improve the aesthetics, appearance of that area, and add value to the lots in that area. He asked the members of the City Council for comments.

Vice-Mayor Matias Rosales stated that it is a great idea to open Mesa Street to avoid traffic congestion on Archibald Street. He suggested that Mesa Street Alley be one-way going north and not south as suggested. He also suggested making a roundabout on C Street to help with traffic trying to cut in lines.

Council Members Jose Ponce, Maria C. Cruz, Africa Luna-Carrasco thanked Ms. Torres and Mr. Davey for the presentation on this project. Council Member Cruz asked Vice-Mayor Matias Rosales to find out with Yuma Metropolitan Planning Organization if there are any funds the city can apply to get this project going.

Ms. Torres asked Mayor Sanchez to allow staff to add this item to the next scheduled Work Session to discuss this item as some Council Members who are not present have met with Eulogio Vera, Director of Public Works, to address some issues in that area.

Mayor Gerardo Sanchez directed Ms. Torres to proceed and add this item as requested.

2. B. Presentation followed by discussion and possible directions to staff on any and all matters regarding the downtown drainage master plan by James Davey and Associates, LLC. (Jenny Torres, Economic Development Manager and Eulogio Vera, Public Works Director)

Ms. Jenny Torres, Economic Development Manager, informed that the city hired James Davey and Associate, L.L.C., to develop a downtown drainage master plan. She mentioned that staff is looking to improve and re-develop the area, the drainage is some of the biggest problems in that area.

Mr. James Davey from James Davey and Associates, L.L.C., made a PowerPoint presentation to Mayor and City Council. He mentioned that the master plan intends to eliminate the onsite retention of stormwater. The area of focus will include to the south Cesar Chavez Boulevard, to the north Mesa Street to the West, and 4th Avenue to the east. Mr. Davey stated that the total cost would be approximately \$1.1 million, and it could be done over some years.

Mayor Gerardo Sanchez mentioned that this project needs to be done if the city wants to see a vibrant downtown area. He stated that the city should start working on this project.

Vice-Mayor Matias Rosales agreed with Mayor Gerardo Sanchez and stated that the city needs to be ready for future developments in the downtown area. Council Member Maria Cecilia Cruz, Council Member Africa Luna-Carrasco, agreed with Mayor Gerardo Sanchez.

Mayor Gerardo Sanchez asked Ms. Torres to proceed with this item.

Ms. Torres thanked Mr. Davey for the presentation and thanked the Mayor and City Council for focusing on the downtown area. There are a lot of improvements needed in that area and a lot of money that needs to be invested. This will help with the re-development in the future, this is a planning document, but this is necessary to make the proper investments and decisions.

2. C. Discussion and possible directions to staff on any and all matters regarding a proposed resolution of the Mayor and City Council of the City of San Luis, authorizing the submission of an application to the United States Department of Interior, Bureau of Land Management for a recreational and public purpose lease for the downtown park project. (Jenny Torres, Economic Development Manager; Jose A. Guzman, Director of Planning & Zoning; and Eulogio Vera, Director of Public Works)

Ms. Jenny Torres, Economic Development Manager, discussed agenda item 2.D. in conjunction with this item as it is one (1) project. She informed that staff developed a master plan for the Downtown Parks & Parking lots as requested by the Bureau of Land Management (BLM) and Bureau of Reclamation (BOR). She added that on this master plan, staff in conjunction with James Davey from Davey and Associates, LLC., worked together and focused on a parking lot, as is being used currently. On this parking lot, the city will not be able to charge, and if it does, then the funds would have to be used in the parking lot's operation. She added that staff also worked on developing a park in the downtown area where more activities can be held.

This park will connect to the area next to the post office. A map of this proposed project is attached to the agenda item filed with the complete agenda packet filed in the City Clerk's Office. She informed that staff has met with both agencies, and they like the master plan idea. She mentioned that the park's estimated cost would be \$3.4 million and for the parking area would be \$2.2 million based on the estimates. Ms. Torres informed that staff is requesting authorization to submit both applications to the United States Department of Interior, Bureau of Land Management, and Bureau of Reclamation to start the process and obtain the long-term lease.

Mayor Gerardo Sanchez stated that it is time for the city to start investing in the downtown area. He mentioned that he believes that this project is feasible and viable. He thanked staff for the great and excellent project. He asked the members of the City Council for comments.

Vice-Mayor Matias Rosales, Council Members Jose Ponce, Maria Cecilia Cruz, and Africa Luna-Carrasco agreed with Mayor Gerardo Sanchez about getting this project started.

Mayor Gerardo Sanchez directed Ms. Torres to proceed with both items (2.C. & 2.D.). He mentioned that he would like to see this project as a priority and get it done in three (3) years.

2. D. Discussion and possible directions to staff on any and all matters regarding a proposed resolution of the Mayor and City Council of the City of San Luis, authorizing the submission of an application to the United States Department of Interior, Bureau of Reclamation for transportation and utility systems and facilities lease for the downtown parking lot project. (Jenny Torres, Economic Development Manager; Jose A. Guzman, Director of Planning & Zoning; and Eulogio Vera, Director of Public Works)

This item was discussed in conjunction with item 2.C.

2. E. Discussion and possible directions to staff on any and all matters regarding Order No. 2020-19. An order of the Mayor and City Council of the City of San Luis, Arizona authorizing and directing the entering into the "*One Arizona Opioid Settlement Memorandum of Understanding*" regarding a proposed settlement fund settling claims against certain pharmaceutical supply chain participants in the class action titled "*In Re National Prescription Opiate Litigation.*" (Kay Marion Macuil, City Attorney)

Ms. Kay Marion Macuil, City Attorney, made a presentation to explain the plan for allocating funds. She informed that the Court approved a negotiation plan for the first time in history with all government entities in the country, states, counties, cities, and towns. It does not include Native American Tribes, insurance, school districts, and special taxing districts. Her presentation included the approved uses, county allocation, local government allocation, and the sliding scale for county allocation.

A copy of this presentation is attached to the agenda item filed with the complete agenda packed in the City Clerk's Office.

Mayor Gerardo Sanchez asked if it will be up to the state on how the money is spent.

Ms. Macuil replied that in the State of Arizona, it would be up to each city/town on how the money is spent based on a list of approved uses. She informed that this item would be brought for City Council review and approval in the next scheduled meeting. If City Council decides to move forward with this, the document must be signed and sent to the Arizona Attorney General by December 15, 2020.

Mayor Gerardo Sanchez commented that there is no guaranteed that cities/towns will get some funds from this. He commented that he believes that the city should be part of this process. He asked the members of the City Council for their comments and/or concerns.

Vice-Mayor Matias Rosales agreed with Mayor Gerardo Sanchez and stated that the city should be part of this process. There were no other comments.

2. F. Discussion and possible directions to staff on any and all matters regarding Ordinances No. 403, 404, and 405 to regulate aspects of recreational marijuana, as permitted under Proposition 207, which the voters passed on November 3, 2020. (Glenn J. Gimbut, Assistant City Attorney)

Mr. Glenn J. Gimbut, Assistant City Attorney, informed that this item is an update from the Work Session held on November 4, 2020. He mentioned Proposition 207 defines places that will sell marijuana. He stated that staff is proposing three (3) ordinances. Ordinance No. 403 is for General Regulations, Ordinance No. 404 regulates marijuana establishments in the zoning code, and Ordinance No. 405 is to adopt the 2018 Fire Code. He added the ordinances that staff will be recommending bans marijuana establishment except at an operation that does both medical marijuana and recreational marijuana, which is called dual licensee. He mentioned that for a business to offer marijuana, it must be either just a marijuana dispensary or a dual licensee that will offer both, but it can be just a medical marijuana establishment. Furthermore, Mr. Gimbut stated that the ordinance would prohibit marijuana on public property. Proposition 207 allows an individual to grow up to six (6) plants of marijuana, but it should be done indoors and should not be visible. He mentioned that the 2018 Fire Code being adopted is because if one will be doing marijuana extraction, cultivation, or processing, it should be done with the latest Fire Code regulations' requirements. The 2018 Fire Code contains Chapter 38, which are regulations regarding keeping, processing, and extraction in a safe place. This chapter also puts odor-control regulations that will be applied to the cultivation of marijuana. Mr. Gimbut informed that staff would be asking that the Fire Code violation be a Class 1 misdemeanor; currently, it is a civil violation.

Mr. Richard Bauerman, Fire Inspector, informed that the difference between the 2016 and the 2018 Fire Code is that they have added more chapters, which contains marijuana regulations and manufacturing, animal housing, and bio-mask energy. He stated that by adopting the 2018 Fire Code, the department would be able on time with the ISO rating.

There were no comments from the members of the City Council.

3. ADJOURNMENT

MOTION: Council Member Jose Ponce/Council Member Africa Luna-Carrasco to adjourn the work session at approximately 8:27 p.m. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye

APPROVED:

Gerardo Sanchez, Mayor

ATTEST:

Sonia Cornelio, City Clerk

Certification

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Work Session for the City Council of the City of San Luis, Arizona, held on December 2, 2020. I further certify that the meeting was duly called and held and that a quorum was present.

Sonia Cornelio, City Clerk

MINUTES
Regular Council Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
December 9, 2020
7:00 p.m.

1. CALL TO ORDER/ROLL CALL

Mayor Gerardo Sanchez called the Regular City Council meeting to order at approximately 6:58 p.m.

Mayor, City Council, and some members of staff participated remotely.

PRESENT: Mayor Gerardo Sanchez
Vice Mayor Matias Rosales
Council Member Mario Buchanan Jr.
Council Member Luis Cabrera
Council Member Africa Luna-Carrasco
Council Member Jose Ponce
Council Member Gloria Torres

OTHERS PRESENT: Tadeo A. De La Hoya, City Administrator
Sonia Cornelio, City Clerk
Kay Marion Macuil, City Attorney
Axcel Chayra, Information Technology Technician
Derek Dueñas, Manager of Information Technology
Glenn Gimbut, Assistant City Attorney
Jenny Torres, Economic Development Manager
Jose L. Cisneros, Executive Assistant
Jose A. Guzman, Director of Planning & Zoning
Marlene Lara, Government and Foreign Affairs Coordinator
Marco Santana, Police Lieutenant
Monica Castro, Director of Finance
Ralph Velez, City Consultant (remotely)
Richard Jessup, Chief of Police
Sondra Matthews, Director of Human Resources
Kevin E. Rhea, ALEAP Program Manager (remotely)
Pete Wingert, Paradise Valley Chief of Police (remotely)

2. PLEDGE OF ALLEGIANCE

Council Member Luis Cabrera led the Pledge of Allegiance.

3. INVOCATION

Mr. Richard Jessup, Chief of Police, led the invocation.

4. PRESENTATIONS

4.A. Presentation of Plaque and recognition of eight years of dedicated leadership to the community of San Luis for her service on City Council to Maria Cecilia Cruz. (Tadeo A. De La Hoya, City Administrator)

Mr. Tadeo A. De La Hoya, City Administrator, presented Ms. Maria Cecilia Cruz a plaque for the contributions she made to the city and her years of service as Council Member.

Ms. Cruz thanked the Mayor and City Council for the plaque and added that it was a pleasure serving eight (8) years.

Mayor Gerardo Sanchez and the City Council thanked Ms. Cruz for her time dedicated to the City of San Luis and making a difference in the community.

4.B. Welcome for newly re-elected Council Members Matias Rosales and Gloria Torres and newly elected Council Member Luis Cabrera. (Tadeo A. De La Hoya, City Administrator)

Mayor Gerardo Sanchez congratulated and welcomed Council Members Matias Rosales, Gloria Torres and Luis Cabrera.

Mr. Tade A. De La Hoya, City Administrator, welcomed re-elected Council Members Matias Rosales, Gloria Torres, and newly-elected Luis Cabrera. He added that he looks forward to working with Council Member Luis Cabrera, it is his first official meeting today. He stated that usually this is when the exchange of chairs is done between Council Members that get re-elected or newly-elected.

Council Member Luis Cabrera thanked Mayor Gerardo Sanchez for the welcoming and added that he looks forward to working together as a team to continue having San Luis head the right direction, and to learn from his leadership.

Council Member Gloria Torres thanked Mayor Gerardo Sanchez and added she hopes they can all work together and do good things for the city.

Council Member Matias Rosales thanked Mayor Gerardo Sanchez and added that he is there for another four (4) years and thanked the community for the re-trust and what they have been doing and looks forward to doing for the next four (4) years for the community.

4.C. Presentation of full accredited status to the San Luis Police Department. (Kevin E. Rhea ALEAP Program Manager)

Mr. Kevin E. Rhea, ALEAP Program Manager, introduced Commission Chairman Chief Pete Wingert. Mr. Wingert serves as the Chief of Police for Paradise Valley; he stated he wished they could be here in person, however with the current state of the national pandemic, he felt that it was his responsibility to the community to appear remotely.

This takes nothing away from the outstanding work and commitment that the City of San Luis Police Department makes not only to the community and its citizens, but also to law enforcement in Arizona.

Mr. Rhea stated it is truly an exciting day when they can extend accreditation to a most deserving police department. In 2017, the Arizona Association of Chiefs of Police along with their partners, the Arizona Municipal Risk Retention Pool, the League of Arizona Cities and Towns, and Arizona Post started the journey of developing a statewide accreditation program to establish a set of best practices for the safe, effective, efficient, and not discriminate delivery of professional law enforcement service in the State of Arizona. The Arizona Law Enforcement Accreditation Program (ALEAP) began accepting agencies into the program in September 2018 and the City of San Luis Police Department was one of the original 12 agencies to start the program. Over the course of the last two (2) years, the administration and staff worked tirelessly to ensure that the agency complied with 174 standards of best practices. He congratulated Chief Richard Jessup and his staff and thanked Chief Wingert.

Chief Wingert explained that the City of San Luis Police Department was one of the first agencies to enroll in the ALEAP program and began their assessment period in September 2018 under the leadership of Chief Richard Jessup. Over the next 24 months, the agency staff led by Lieutenant Miguel Alvarez, worked diligently to ensure that they have the policies and the proofs of compliance for all 174 standards of best practices. The City of San Luis Police Department saw several changes during their self-assessment period; changes in policy procedure and policy providers did not slow the agency down. On September 1 and 2, the City of San Luis Police Department participated in an on-site assessment led by Chief Lance Feivy of the St. John's Police Department and Commander Freeman Carney of Paradise Valley Police Department.

The assessment team spent hours over the preceding weeks on video and phone calls with both Chief Richard Jessup and Lieutenant Miguel Alvarez to ensure a smooth on-site assessment by making sure all the policies and proofs of work of compliance were in the file. One of the most positive things from an administrative and risk management perspective was that by being the first agency in Yuma County to go through the assessment process, Chief Richard Jessup identified gaps in mutual aid agreements not only with the tribal agencies in the county but also with the Yuma Police Department and the Yuma County Sheriff's Department. Chief Richard Jessup has taken the charge of that issue to make sure all county agencies understand the role and responsibilities of their agency in a time of need in the county.

The assessment team left impressed with the stability that Chief Richard Jessup and his leadership team brought the police department. The assessment team moved freely throughout the building inspecting every facet and function of the agency, interviewing staff, key city personnel, and community members. Assessors inspected the patrol bureau and the support services bureau, including the criminal investigation division, records, fiscal operations, the property room, and dispatch center, and found the San Luis Police Department to be in compliance with all the required standards.

During the assessment, one thing kept being repeated by the officers, citizens that called during the public comment, neighboring law enforcement agencies, and others and that is the organizational culture that the leadership has set. Chief Richard Jessup not only serves as an assessor for the ALEAP but also serves on the Arizona Association of Chiefs of Police Executive Board while Lieutenant Miguel Alvarez is an ALEAP assessor. Today Lieutenant Nigel Reynoso and Lieutenant Marco Santana just completed assessment training and will be two (2) more assessors. Chief Richard Jessup appeared before the ALEAP Commission where they voted unanimously to recommend accreditation for a period of four (4) years to City of San Luis Police Department.

The ACOP Board of Directors agreed and that is how they got to this point. The City of San Luis Police Department is the 9th agency to receive this accreditation. On behalf of the Arizona Association of Chiefs of Police and the Arizona Law Enforcement Accreditation Program, Chief Wingert congratulated Chief Richard Jessup and all his staff on this tremendous professional accomplishment.

Chief Richard Jessup thanked Chief Wingert and Mr. Rhea and added that they both know what it took to get there over that two (2) year period of time but as mentioned, he has an incredible staff and is proud of them. When they first endeavored to do this, it was Lieutenant Miguel Alvarez who was in administration that he assigned to the project. The City of San Luis Police Department has come a long way and being recognized as the 9th department in the state to receive it from a total of over 40 agencies and first one in Yuma County, which he thinks that Yuma, Somerton, Arizona Western College Police Departments and Sheriff's Department and those local law enforcement agencies that are around, see the benefit of it. This also helps the police department for those things that need to be done from the grant perspective from a federal level as well as a state level.

Mayor Gerardo Sanchez congratulated Chief Jessup and added how grateful he is to his staff. He thanked the community, the organization, Chief Wingert, Mr. Rhea for the hard work and support. It is amazing how in a period of two (2) years, the City of San Luis Police Department has achieved this recognition, the first agency in Yuma County. Chief Jessup has it together and there is proof. He added that he is very proud of the great accomplishment Chief Jessup's department and his staff have done.

The City Council congratulated and thanked Chief Jessup and staff for their hard work and this accomplishment.

5. CONSENT AGENDA

5. A. MINUTES OF

- Special Council meeting held November 10, 2020
- Special Council meeting held November 18, 2020

5. B. DISBURSEMENTS FROM NOVEMBER 13, 2020 THROUGH NOVEMBER 25, 2020

Total Disbursements \$849,797.71

(Eight Hundred Forty-Nine Thousand, Seven Hundred Ninety-Seven Dollars and Seventy-One Cents)

5.C. Discussion and possible action on any and all matters regarding Resolution No. 2148. A resolution of the Mayor and City Council of the City of San Luis, authorizing the submission of an application to the United States Department of Interior, Bureau of Reclamation for transportation and utility systems and facilities lease for the downtown parking lot project. (Jenny Torres, Economic Development Manager and Jose A. Guzman, Director of Planning & Zoning)

5.D. Discussion and possible action on any and all matters regarding Resolution No. 2149. A resolution of the Mayor and City Council of the City of San Luis, authorizing the submission of an application to the United States Department of Interior, Bureau of Land Management for a recreational and public purpose lease for the downtown park project. (Jenny Torres, Economic Development Manager; Jose A. Guzman, Director of Planning & Zoning)

MOTION: Council Member Gloria Torres/Council Member Jose Ponce to approve the Consent Agenda as presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Joe Ponce	Aye
Council Member Gloria Torres	Aye

6. DISCUSSION AND POSSIBLE ACTION ITEMS:

6. A. Discussion and possible action on any and all matters regarding the annual pension funding policy for public safety personnel required by HB 2097. (Monica Castro, Director of Finance)

Ms. Monica Castro, Director of Finance, stated that the Arizona Revised Statute requires that cities adopt a pension policy for public safety personnel. The law describes the content that this policy should have and accordingly, the Finance Department has prepared pension policies for the years 2018 and 2019. The policies outlines the assets and liabilities presented in the actuarial valuation. This pension also outlines the actions that City Council will need to take to reach a fund ratio of 100% via maintaining the full annual retirement contribution. The City Council needs to formally accept this share of assets and liabilities under the plan. Also, this is required to post these policies on the city's website. Ms. Castro explained briefly the Pension Funding Policy attached to the agenda packet filed at the City Clerk's Office.

Mayor Gerardo Sanchez stated he knows the Cities of Yuma and Somerton are also dealing with this. The state needs to be realistic when they designed this, they did not take into account the stock market fall in 2008, 2009 and the COVID situation, the state needs to adjust.

Public safety personnel deserve this, but at the same time, it is causing financial restraint to approximately 90% of all municipalities, except for Maricopa.

Council Member Luis Cabrera asked when does the city need to reach the 100%. Ms. Castro responded the objective is 2036, but the city is looking for alternatives to get there sooner.

MOTION: Vice Mayor Matias Rosales/Council Member Jose Ponce to adopt the pension funding policies as presented, accept the city's share of the assets and liabilities under the Arizona Public Safety Personnel Retirement System's Actuarial Valuation Report and order that the appropriate city staff post the pension funding policies on the city's website. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Joe Ponce	Aye
Council Member Gloria Torres	Aye

6. B. Discussion and possible action on any and all matters regarding authorization for employee COLA adjustment for FY 2020. (Monica Castro, Director of Finance)

Ms. Monica Castro, Director of Finance, explained that due to the uncertainty that there is with COVID-19, the city was not able to include in the budget the salary adjustment for the 3rd phase. The city knows that many city employees are not at 100%, had the city implemented this adjustment, many of them would have been brought to the 100% mark. The city also knows that COVID-19 has brought many challenges to all city employees and their families. To keep the city employees safe, it has been decided to cancel the annual recognition event. Therefore, in order to provide some cheer and relief to city employees during these difficult times, staff is proposing to the City Council to utilize the savings from the employee recognition event in addition to \$32,000.00 from the contingency fund to provide a COLA adjustment to city employees in the amount of \$650.00 for full-time employees and \$300.00 for part-time employees.

Mayor Gerardo Sanchez mentioned it would have been nice if the city had given a little bit more but under the current circumstances, he knows there are financial restraints. It is unfortunate that city employees did not get the recognition they should and this is adjustment is just a small token.

People have been getting sick, there have been expenses and a little bit of help does help. This is a one time deal only, the city can afford a one time payout like this. The city is very grateful to all city employees especially first responders.

MOTION: Council Member Jose Ponce/Council Member Gloria Torres to approve the COLA adjustment as presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Joe Ponce	Aye
Council Member Gloria Torres	Aye

6. C. Discussion and possible action on any and all matters regarding Ordinance No. 403. An ordinance of the Mayor and City Council of the City of San Luis, Arizona, amending the City Code of San Luis, Arizona by amending Section 152.013 definitions and Section 152.225 Medical Marijuana to provide for the regulation of marijuana establishments and/or marijuana testing facilities; repealing conflicting provisions; and providing for severability. (Glenn J. Gimbut, Assistant City Attorney)

Mr. Glenn Gimbut, Assistant City Attorney, explained that this item merges with the next item, which is an amendment to the general regulations section of the city code to put in the regulations for recreational marijuana. Staff recommends that the City Council adopt Ordinance No. 403.

A. Action on Reading of Ordinance No. 403 by title only

MOTION: Council Member Gloria Torres/Council Member Jose Ponce to approve Ordinance No. 403 by title only. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Joe Ponce	Aye
Council Member Gloria Torres	Aye

Mrs. Sonia Cornelio, City Clerk, read Ordinance No. 403 by title only.

B. Action on Ordinance No. 403

MOTION: Vice Mayor Matias Rosales/Council Member Jose Ponce to approve and adopt Ordinance No. 403. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Joe Ponce	Aye
Council Member Gloria Torres	Aye

6.D. Public hearing followed by discussion and possible action on any and all matters regarding Text Amendment Case No. 2020-0689 and Ordinance No. 404. An ordinance of the Mayor and City Council of San Luis, Arizona by amending Section 152.013 definitions and Section 152.225 Medical Marijuana to provide for the regulation of marijuana establishments and/or marijuana testing facilities; repealing conflicting provisions; and providing for severability. (Glenn Gimbut, Assistant City Attorney and Jose A. Guzman, Director of Planning Zoning)

A. Open public hearing

MOTION: Council Member Gloria Torres/Council Member Africa Luna-Carrasco to open the public hearing. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Joe Ponce	Aye
Council Member Gloria Torres	Aye

1. Staff presentation

Mr. Glenn Gimbut, Assistant City Attorney, explained this item is connected to Ordinance No. 403, and it amends the zoning code so that the zoning code dovetails with the regulations the City Council just passed.

Ms. Kay Macuil, City Attorney, mentioned that last night, the Planning & Zoning Commission recommended approval.

2. Call to the Public on this item

Mrs. Sonia Cornelio, City Clerk, stated that her office posted the public hearing and did not receive any comments in favor of or against this item.

Mr. Jose Guzman, Director of Planning & Zoning, said that his office did not receive any comments, concerns or objections throughout the process of the tax amendment nor to the Planning & Zoning Commission.

B. Close public hearing

MOTION: Council Member Mario Buchanan Jr./Council Member Africa Luna-Carrasco to close the public hearing. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Joe Ponce	Aye
Council Member Gloria Torres	Aye

C. Action on Reading of Ordinance No. 404 by title only.

MOTION: Vice Mayor Matias Rosales/Council Member Africa Luna-Carrasco to approve Ordinance No. 404 by title only. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Joe Ponce	Aye
Council Member Gloria Torres	Aye

Mrs. Sonia Cornelio, City Clerk, read Ordinance No. 404 by title only.

D. Action on Ordinance No. 404

MOTION: Council Member Gloria Torres/Vice Mayor Matias Rosales to approve Ordinance No. 404. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Joe Ponce	Aye
Council Member Gloria Torres	Aye

7. SUMMARY OF CURRENT EVENTS

Mayor Gerardo Sanchez thanked the Vice Mayor and Council Members that attended the grand opening of the new gym site. He emphasize on the need for progress and that gym is progress and next to it, you should be seeing a physical therapy facility also. That is vacant land that will be developed and people are thinking in San Luis when investing.

Mr. Tadeo De La Hoya, City Administrator, reported that on Monday he went to the post office and the Postmaster wanted him to relay a message that beginning December 15, 2020 they are going to add 90 minutes to their package pick-up service; it will be from 8:00 a.m. to 5:00 p.m. The Postmaster also asked him to let the public know that the reason some of the packages are delayed is because the post office is receiving an average of 250 packages daily and that is why they will be allotting those 90 minutes.

Mayor Gerardo Sanchez commented that in his opinion this will not help a lot of people, the post office should actually open it up to 5:30 p.m. instead. He understands that the post office is overwhelmed but they are not going to be able to process those extra 250 packages a day. People are rushing to get there after work because they stopped work at 5:00 p.m., so the post office needs to be more flexible. Before, the lobby used to be opened to 9:30 p.m., now they close at 9:00 p.m. with one (1) door open, they are not being as helpful as they were before. Mayor Gerardo Sanchez added he will write a letter to the Postmaster and would be nice if they stay open until 5:30 p.m. and not 5:00 p.m.

Vice Mayor Matias Rosales commented that even if the post office is open that extra time, staff needs to make sure it is coordinating with the city's volunteers and staff because that intersection leaving the post office gets backed up so long, especially right now for the season.

Council Member Luis E. Cabrera commented he knows a lot of residents complain that they return packages that come with a home address instead of the post office keeping it in the facility for people to claim them, so that is another big issue the community faces.

Mayor Gerardo Sanchez added that supposedly the adding of the 336 zip code would facilitate that. It was his understanding that they were supposed to keep the physical address there as well.

If anything, it has caused a lot more headaches than anything else. He knows the United States Postal Service is understaffed and they are losing money but people in the community are also losing a lot of parcels as they are being returned by the post office.

8. EXECUTIVE SESSION

Vote to hold an Executive Session pursuant to A.R.S. §§38-431.03(A)(3) and 38-431.03(A)(4)

Discussion and possible action to hold an Executive Session pursuant to A.R.S. §38-431.03(A)(3) and A.R.S. §38-431.03(A)(4) on any and all matters regarding discussion or consultation with the City Attorney for legal advice and to consider the City Council's position and to instruct the City Attorney regarding pending class-action opioid suit in litigation and in settlement discussions conducted in order to avoid or resolve litigation. (Kay Marion Macuil, City Attorney)

MOTION: Council Member Africa Luna-Carrasco/Council Member Mario Buchanan Jr. to into executive session at approximately 7:57 p.m. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Joe Ponce	Aye
Council Member Gloria Torres	Aye

9. MOTION TO GO BACK INTO REGULAR SESSION

MOTION: Council Member Africa Luna-Carrasco/Council Member Jose Ponce to go back into Regular Session at approximately 8:29 p.m. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Joe Ponce	Aye
Council Member Gloria Torres	Aye

10. DISCUSSION AND POSSIBLE ACTION ITEM:

10.A. Discussion and possible action on any and all matters regarding Order No. 2020-19. An order of the Mayor and City Council of the City of San Luis, Arizona, authorizing and directing the entering into the “One Arizona Opioid Settlement Memorandum of Understanding” regarding a plan to allocate potential global settlement funds from the class action titled “In Re National Prescription Opiate Litigation.” (Kay Marion Macuil, City Attorney)

MOTION: Vice Mayor Matias Rosales/Council Member Jose Ponce to approve and adopt Order No. 2020-19 and join the the One Arizona Opioid Settlement Memorandum of Understanding as presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Joe Ponce	Aye
Council Member Gloria Torres	Aye

11. ADJOURNMENT

MOTION: Council Member Mario Buchanan Jr./Vice Mayor Matias Rosales to adjourn the Regular Council meeting at approximately 8:29 p.m. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Joe Ponce	Aye
Council Member Gloria Torres	Aye

APPROVED:

Gerardo Sanchez, Mayor

ATTEST:

Sonia Cornelio, City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular City Council meeting of the City Council of the City of San Luis, Arizona, held on December 9, 2020. I further certify that the meeting was duly called and held and that a quorum was present.

Sonia Cornelio, City Clerk

MINUTES
Special Council Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
December 22, 2020
6:00 p.m.

1. CALL TO ORDER/ROLL CALL

Vice Mayor Matias Rosales called the Special City Council meeting to order at approximately 6:05 p.m.

Mayor, City Council, and some members of staff participated remotely.

PRESENT: Vice Mayor Matias Rosales
Council Member Luis Cabrera
Council Member Jose Ponce
Council Member Gloria Torres

ABSENT: Mayor Gerardo Sanchez
Council Member Mario Buchanan Jr.
Council Member Africa Luna-Carrasco

OTHERS PRESENT: Tadeo A. De La Hoya, City Administrator
Sonia Cornelio, City Clerk
Kay Marion Macuil, City Attorney
Angel Ramirez, Fire Chief
Christine Velez, City Consultant (remotely)
Derek Dueñas, Manager of Information Technology
Domingo Sosa, Information Technology Technician
Enrique Lopez, Fire Captain
Jenny Torres, Economic Development Manager
Jonathan Dumadag, Information Technology Technician
Jorge Perez, Billing & Collections Manager
Jose L. Cisneros, Executive Assistant
Jose Guzman, Director of Planning & Zoning
Marco Santana, Police Lieutenant
Marlene Lara, Government and Foreign Affairs Coordinator
Ralph Velez, City Consultant (remotely)
Richard Jessup, Chief of Police (remotely)
Sondra Matthews, Director of Human Resources
Liliana Padron, Berkeley Research Group
Luis Ramirez, Berkeley Research Group
Jorge Hernandez, Berkeley Research Group
Raquel Santos Ramos, Berkeley Research Group
Sud Haldar, Associate Director for Berkeley Research Group

2. PLEDGE OF ALLEGIANCE

Council Member Luis Cabrera led the Pledge of Allegiance.

3. INVOCATION

Mr. Tade A. De La Hoya, City Administrator, led the invocation.

4. PRESENTATIONS

4.A. Presentation by Berkeley Research Group, LLC on the feasibility study for natural gas for San Luis, Arizona and San Luis Rio Colorado, Sonora, Mexico. (Jenny Torres, Economic Development Manager and Sudhanshu Haldar, Associate Director for Berkeley Research Group)

Ms. Jenny Torres, Economic Development Manager, stated that Berkeley Research Group is the consultant selected to develop a feasibility study for the natural gas for San Luis, Arizona and San Luis Rio Colorado, Sonora. She thanked Mr. Jorge Hernandez from North American Development Bank for providing the technical assistance grant for this study and the Berkeley Research Group. Ms. Torres added that the presentations had been added to the Economic Development website for the public.

Mr. Sud Haldar, Associate Director for Berkeley Research Group, provided a presentation on the findings and analysis on the natural gas for the City of San Luis and San Luis Rio Colorado. The presentation is filed at the City Clerk's Office with the agenda packet.

Ms. Torres stated that the recommendations have already been made, the next step is to present this study to Southwest Gas. Staff has also talked to some Mexico companies to make that introduction with Southwest gas and hopefully there is a possibility of having the private sector step in and try to make these improvements. NADBANK has also expressed an interest in this type of project. There is a lot more work to do, but this is the first step. The amount of the grant is \$178,944.00 and the city will put a 10% match of this amount.

Vice Mayor Matias Rosales, Mr. Haldar, and City Council engaged in brief questions, answers, and comments discussion.

4.B. Presentation and recognition of the 2020 years of service recipients, as well as rookie of the year and employee of the year awardees for their outstanding work with the City of San Luis. (Sondra Matthews, Director of Human Resources)

Ms. Sondra Matthews, Director of Human Resources, presented the 4th Quarter and end of the year award recipients and recognized the employees that have reached their 5, 10, 15, 20, and 25 years of service career milestone with the City of San Luis. Due to safety precautions, staff has presented the employees with their awards ahead of time and played a presentation for the City Council to view as names were read off.

Vice Mayor Matias Rosales and City Council congratulated the employees.

Mr. Tadeo A. De La Hoya, City Administrator, thanked the recipients for the awards and the years of service and dedication to public service. He also thanked the Employee Recognition and Awards Committee who are the ones who selected and voted for the Rookie of the Year and Employee of the Year. Even though employees were not able to have the employee recognition dinner all employees were appreciative of their COLA adjustment checks.

5. CONSENT AGENDA

5.A. MINUTES OF

- **Special Council meeting held November 24, 2020**
- **Special Council meeting held December 2, 2020**

5.B. DISBURSEMENTS FROM NOVEMBER 26, 2020 THROUGH DECEMBER 11, 2020

Total Disbursements \$849,797.71

(Eight Hundred Forty-Nine Thousand, Seven Hundred Ninety-Seven Dollars and Seventy-One Cents)

MOTION: Council Member Gloria Torres/Council Member Jose Ponce to approve the Consent Agenda as presented. Motion passed unanimously.

The vote was as follows:

Vice Mayor Matias Rosales	Aye
Council Member Luis Cabrerias	Aye
Council Member Jose Ponce	Aye
Council Member Gloria Torres	Aye

6. DISCUSSION AND POSSIBLE ACTION ITEMS:

6.A. Discussion on any and all matters regarding the appointment of a City of San Luis Representative to Yuma Metropolitan Planning Organization. (Tadeo A. De La Hoya, City Administrator)

Mr. Tadeo A. De La Hoya, City Administrator, explained that back in November 2020, former Council Member and YMPO Representative Maria Cecilia Cruz, was going through some personal issues and YMPO's bylaws allowed her as a representative to select a replacement until the City Council took formal action. YMPO's Executive Director was informed about this item being on the agenda; Ms. Cruz had selected Vice Mayor Matias Rosales to step in for her, however it is the City Council's decision if they agree or if they wish to appoint someone else.

Vice Mayor Matias Rosales commented he met with YMPO today virtually to go over the many projects that they have been working on throughout the year. The City of San Luis is next to be Chairman for YMPO effective February 2021.

That is why it is very important that they have a representative and that they knew who it was. If the City Council is still with the same mindset as in November, he is fine with the appointment.

He met with Mr. Ward, YMPO's Executive Director, discussed the continued work as a region and for Cesar Chavez Boulevard expansion. YMPO's meeting are held the fourth Thursday of each month at 1:30 p.m.

Council Member Luis Cabrera stated that Mayor Gerardo Sanchez wanted the vice mayor to hold the responsibility of attending the YMPO. He added he knows it was discussed that maybe the vice mayor appointment would be coming up again in the near future and asked if everytime a new vice mayor is appointed they have to be formally appointed again to YMPO. He asked if the meetings are open to the public.

Mr. De La Hoya replied that the YMPO meetings are open to the public.

Vice Mayor Matias Rosales responded his understanding is it has to be appointed by the City Council.

MOTION: Council Member Luis Cabrera/Council Member Jose Ponce to appoint Matias Rosales to the Yuma Metropolitan Planning Organization. Motion passed unanimously. The vote was as follows:

Vice Mayor Matias Rosales	Aye
Council Member Luis Cabrerass	Aye
Council Member Jose Ponce	Aye
Council Member Gloria Torres	Aye

6.B. Discussion and possible action on any and all matters regarding contracting CXT Incorporated for the Bienestar 9B restroom project. (Lizandro Galaviz, Director of Parks & Recreation)

Mr. Tadeo A. De La Hoya, City Administrator, asked that this item be continued to the next regular city council meeting.

MOTION: Council Member Gloria Torres/Council Member Jose Ponce to continue this item to the next regular city council meeting. Motion passed unanimously.

The vote was as follows:

Vice Mayor Matias Rosales	Aye
Council Member Luis Cabrerass	Aye
Council Member Jose Ponce	Aye
Council Member Gloria Torres	Aye

6.C. Discussion and possible action on any and all matters regarding review of Ordinances No. 393 and 394 which in December 2019 and January 2020, established a system to issue and regulate for border area taxi vehicle permits and the Border Taxi Stand. (Tadeo A. De La Hoya, City Administrator)

Mr. Tadeo A. De La Hoya, City Administrator, explained he received a request to analyze the possibility of having the renewal of the border area taxi cabs for the year 2021 by using the same fee without charging them again due to a minor glitch with the implementation of the program, regulation, and enforcement.

Ms. Kay Macuil, City Attorney, stated the fee is to defray the costs of administration. In the summary she explains that it can be reduced since it is a continuing program there is not much administration and now that is underway. It is a little more complex because those that have permits are unhappy, there are other cab drivers who have found ways to legally compete with them at the border. She needs more time to talk to staff to see what might be possible, there is also a gift clause problem for refunding money. Therefore, there are legal issues for the remedy that the cab drivers asked for.

Council Member Gloria Torres said she received several complaints from the taxi businesses regarding the ordinance that was passed and that is not being enforced.

Ms. Macuil said that people are setting up like a taxi stand on the city's right of way and that is not legal. She believes it was remedied earlier this week by designating an area as a loading zone rather than allowing that to happen and painting the curb red. Another thing that is happening is people are on private property and legally, the city cannot control private property; so there is another person who is setting up shop legally on private property and competing with them. Those that have the permit, have been able to use the permit at the border, probably staff should meet with all the cab drivers and find out what the issues are.

Mr. Marco Santana, Police Lieutenant, explained that on that particular area in which the actual taxi dollars pay that permit per year is more or less between 2nd Avenue and Cesar Chavez Street on Urtuzuastegui. There is a tenant that has taxis and is allowed by the owner. He added that the police cannot enforce anything within private property, especially if the owner is allowing that to happen; to have those two (2) taxis there. The police department is enforcing what they can but not when it comes to private property. Last week, the parking meters on Urtuzuastegui Street between Main Street and William Brooks Avenue were taken out and half of that has been painted for loading and unloading and the other half is a red zone; and this will be enforced.

Vice Mayor Matias Rosales asked if those two (2) taxis need to have the permit. Ms. Macuil responded the city can only regulate the city's taxi stands.

Mr. Jorge Perez, Billing & Collections Manager, explained he oversees the business license division and all taxis are required to obtain a business license permit for the company if they have multiple or a single vehicle. They are also required to attain a permit for each individual vehicle and then the taxi border area permit, which is a separate permit that was added last year and is only to be able to park at the stand.

Council Member Jose Ponce asked Mr. Tadeo De La Hoya, City Administrator, what his thought is about this issue.

Mr. De La Hoya stated he has constantly asked the police department to enforce the area, has sent pictures, and has followed-up with the problem when it began and when the complaint first came to him approximately one (1) month ago.

Vice Mayor Matias Rosales mentioned he had not heard any complaints from any of the taxi drivers. Taxi drivers were saying their system was working because even though there were meters, they did not mind paying the meters. That they were alternating from the taxi stand to be closer to the port of entry; now that the city has taken them away, probably is where the problem is coming in, because now they can no longer park there and be competitive with the one that has the two (2) parking space on the private property. He asked what is the reason the area where the meters were removed cannot be a taxi stand.

Lieutenant Santana responded that was the area considered an issue as far as safety for the police and fire departments when it came to the fire engine.

Mr. Angel Ramirez, Fire Chief, added the reason it was not considered a taxi stand was because on the development of the new port of entry, they had the taxi cabs east of that area. Therefore, that area was not going to be feasible to be a taxi cab stand.

Council Member Gloria Torres mentioned that she thinks staff should talk to the taxi cab companies to discuss this issue.

Vice Mayor Matias Rosales said that staff could talk to all 172 and the City Council will hear different stories and will never going to get them to agree. This is something that has been done in the past and it is an ongoing issue.

Chief Ramirez stated that staff did have various meetings with the majority of the taxi cab personnel or owners and there was very minimal input. They looked at the plans for the new port of entry and the area between Main Street, William Brooks Avenue, and Urtuzuastegui Street was going to get pushed away, that is where it was decided to put them, where the taxi cabs are going to be when the new port of entry is developed, which is where the taxi stand is at right now.

Vice Mayor Matias Rosales commented that the port of entry project is not to begin for another two (2) years...for the time being, would staff be able to make that taxi stand be between Main Street and William Brooks Avenue where the meters were at, and leave the current taxi stand. This will not only help the taxi drivers but pedestrians when they cross from Mexico.

Ms. Macuil answered that the way to establish them is the police, fire, public works, and a city engineer; staff will meet with these four individuals and see if it is feasible from their perspectives. Legally staff can establish them, there is no legal barrier, that is just the practical way, safety issues things that they will be looking at.

Council Member Jose Ponce commented that he is trying to help solve the problem and they are asking for the city to give them some credit for next year.

Council Member Luis Cabrera stated that he spoke to some taxi cab drivers over the weekend and the main problem is that there are some taxi drivers that did not pay the city permit to park on the established parking area; they were parking on the parking meters to avoid paying the \$50.00 payment to the city. He suggested that the City Administrator work out something with the four (4) people Ms. Macuil mentioned and make this area the designated taxi area as the initial one for the people that paid this fee. In that case, park there and allow five (5) taxis there as they are loading up and leaving, the other taxis turn around and go park there.

MOTION: Council Member Luis Cabrera/Council Member Gloria Torres to set the annual fee for each border area taxi vehicle permit at \$24.00 per year. Motion passed with three (3) aye votes and one (1) nay vote by Council Member Jose Ponce.

The vote was as follows:

Vice Mayor Matias Rosales	Aye
Council Member Luis Cabrerar	Aye
Council Member Jose Ponce	Nay
Council Member Gloria Torres	Aye

6.D. Discussion and possible action on any and all matters regarding Resolution No. 2151. A resolution of the Mayor and City Council of the City of San Luis, Arizona, declaring as a public record those certain documents filed with the City Clerk and entitled "NFPA 1, Fire Code 2018" and "City of San Luis Amendments to NFPA 1, Fire Code." (Glenn J. Gimbut, Assistant City Attorney)

Ms. Kay Macuil, City Attorney, asked that the this item and the next one be continued as staff will meet to go over them to make sure everything matches with the building codes.

MOTION: Council Member Luis Cabrera/Council Member Gloria Torres continue Items No. 6D and 6E to the next regular council meeting. Motion passed unanimously.

The vote was as follows:

Vice Mayor Matias Rosales	Aye
Council Member Luis Cabrerar	Aye
Council Member Jose Ponce	Aye
Council Member Gloria Torres	Aye

6.E. Discussion and possible action on any and all matters regarding Ordinance No. 405. An ordinance of the Mayor and City Council of The City of San Luis, Arizona, amending the San Luis City Code, Chapter 150 Building Regulations to adopt the NFPA 1, Fire Code 2018 and the City of San Luis Amendments to the NFPA 1, Fire Code 2018; repealing Section 150.008.1 in its entirety and renumbering sections 150.008.2 through 150.008.4 to conform thereto; amending Section 150.999 Penalty; repealing any conflicting provisions; and providing for severability. (Angel Ramirez, Fire Chief and Ric Bauerman, Fire Inspector; Glenn Gimbut, Assistant City Attorney)

- A. Action on Reading of Ordinance No. 405 by title only
(City Clerk to read the ordinance by title only)**
- B. Action on Ordinance No. 405**

Please refer to motion in Item No. 6D.

7. SUMMARY OF CURRENT EVENTS

Vice Mayor Matias Rosales reported he had a meeting with Yuma Metropolitan Planning Organization (YMPO) today to go over their bylaws, he will forward them to the rest of the City Council members. He added that Mayor Gerardo Sanchez is out right now; they all wish him a fast recovery. Merry Christmas to all and keep the gatherings to a small number event.

8. ADJOURNMENT

MOTION: Council Member Gloria Torres/Vice Mayor Matias Rosales to adjourn the Special Council meeting at approximately 7:25 p.m. Motion passed unanimously.

The vote was as follows:

Vice Mayor Matias Rosales	Aye
Council Member Luis Cabrerias	Aye
Council Member Jose Ponce	Aye
Council Member Gloria Torres	Aye

APPROVED:

Gerardo Sanchez, Mayor

ATTEST:

Sonia Cornelio, City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special City Council meeting of the City Council of the City of San Luis, Arizona, held on December 22, 2020. I further certify that the meeting was duly called and held and that a quorum was present.

Sonia Cornelio, City Clerk



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

4. B.

Meeting Date: 01/13/2021

Summary

DISBURSEMENTS FROM DECEMBER 12, 2020 TO DECEMBER 31, 2020

Total Disbursements \$913,242.44

(Nine Hundred Thirteen Thousand, Two Hundred, Forty-Two Dollars and Forty-Four Cents)

Attachments

Disbursements



City of San Luis

Finance Department

COUNCIL MEETING JANUARY 13, 2021 Disbursement Report from 12/12/2020 to 12/31/2020

<u>Bank Accounts</u>	<u>Check Date</u>	<u>Amount</u>	<u>Schedule</u>
Accounts Payable Check Account	12/17/2020	\$ 287,500.15	Schedule A
Payroll Check Account	12/21/2020	\$ 352,840.64	Schedule B
Accounts Payable Check Account	12/23/2020	\$ 134,168.18	Schedule C
Accounts Payable Check Account	12/30/2020	\$ 138,733.47	Schedule D

Total Disbursements: \$ 913,242.44

Please contact Ms. Monica Castro prior to the meeting if additional information is needed.

Prepared by Angelica V. Castro:

Verified by Director of Finance:

For Council approval on: _____

Mayor: _____

Council: _____

RECEIVED

2021 JAN -6 A 9:43

CITY OF SAN LUIS
OFFICE OF THE CITY CLERK

Payment Register

From Payment Date: 12/14/2020 - To Payment Date: 12/17/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
					Total	103	\$287,500.15	\$0.00	
					All	Status	Count	Transaction Amount	Reconciled Amount
						Open	103	\$287,500.15	\$0.00
						Reconciled	0	\$0.00	\$0.00
						Voided	0	\$0.00	\$0.00
						Stopped	0	\$0.00	\$0.00
						Total	103	\$287,500.15	\$0.00
					Checks	Status	Count	Transaction Amount	Reconciled Amount
						Open	103	\$287,500.15	\$0.00
						Reconciled	0	\$0.00	\$0.00
						Voided	0	\$0.00	\$0.00
						Stopped	0	\$0.00	\$0.00
						Total	103	\$287,500.15	\$0.00
					All	Status	Count	Transaction Amount	Reconciled Amount
						Open	103	\$287,500.15	\$0.00
						Reconciled	0	\$0.00	\$0.00
						Voided	0	\$0.00	\$0.00
						Stopped	0	\$0.00	\$0.00
						Total	103	\$287,500.15	\$0.00

Grand Totals:

Prepared By:
Maggie Dominguez
Date: Maggie D.

12/17/2020

Miguel Ramirez
12/17/2020

Payment Register

From Payment Date: 12/14/2020 - To Payment Date: 12/17/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1BYPAYABLE - 1st BY Accounts Payable									
<u>Check</u>									
96366	12/14/2020	Open			Accounts Payable	ALSCO, INC	\$1,382.48		
96367	12/14/2020	Open			Accounts Payable	ANGEL'S TOWING SERVICE/AUTO SALES	\$600.00		
96368	12/14/2020	Open			Accounts Payable	AUTOZONE STORES, INC	\$3,641.09		
96369	12/14/2020	Open			Accounts Payable	BILL ALEXANDER FORD	\$3,117.18		
96370	12/14/2020	Open			Accounts Payable	BTE BODY COMPANY INC	\$6,693.56		
96371	12/14/2020	Open			Accounts Payable	FISHER CHRYSLER	\$4,908.11		
96372	12/14/2020	Open			Accounts Payable	FRESH TERRA SERVICES LLC	\$4,469.00		
96373	12/14/2020	Open			Accounts Payable	O'REILLY AUTO PARTS	\$2,065.19		
96374	12/14/2020	Open			Accounts Payable	OFFICE DEPOT	\$2,705.99		
96375	12/14/2020	Open			Accounts Payable	QUINONEZ, FRANCISCO	\$525.00		
96376	12/14/2020	Open			Accounts Payable	THE ROACH PEST CONTROL	\$1,010.00		
96377	12/17/2020	Open			Utility Management	JAIME HERNANDEZ & JOSE HERNANDEZ	\$108.83		
96378	12/17/2020	Open			Refund	AARON'S, INC.	\$448.13		
96379	12/17/2020	Open			Utility Management	AARON'S, INC.	\$1,364.68		
96380	12/17/2020	Open			Refund				
96381	12/17/2020	Open			Utility Management	GALINDO, CLAUDIA & CARLOS A JARAMILLO	\$159.22		
96382	12/17/2020	Open			Refund	LARA, YOLANDA	\$180.69		
96383	12/17/2020	Open			Utility Management	MAYORGA, MARIO & YANIRA MIRANDA	\$164.24		
96384	12/17/2020	Open			Refund	PEREA, ARMANDO & KATHY A	\$207.81		
96385	12/17/2020	Open			Utility Management	ROMERO, JUDITH & JOSE A	\$206.27		
96386	12/17/2020	Open			Refund	SANCHEZ, HECTOR & JESSICA CASTRO	\$166.31		
96387	12/17/2020	Open			Utility Management	TORRES ORIJEL, GRISEL	\$174.13		
96388	12/17/2020	Open			Refund	VERA, MIRIAN	\$182.10		
96389	12/17/2020	Open			Accounts Payable	A & H ELECTRIC	\$1,645.00		
96390	12/17/2020	Open			Accounts Payable	ALVAREZ, MIGUEL	\$150.00		
96391	12/17/2020	Open			Accounts Payable	BOBADILLA, YADIRA	\$99.75		
96392	12/17/2020	Open			Accounts Payable	MACUIL, KAY	\$530.00		
96393	12/17/2020	Open			Accounts Payable	MALDONADO, JUAN, J	\$146.34		
96394	12/17/2020	Open			Accounts Payable	24 KARAT JEWELERS	\$3,768.97		
96395	12/17/2020	Open			Accounts Payable	AIRGAS-WEST	\$313.73		
96396	12/17/2020	Open			Accounts Payable	AMAZON.COM SALES, INC.	\$1,386.50		
96397	12/17/2020	Open			Accounts Payable	AMERICANA POLYGRAPH & PRIVATE INVESTIGATION	\$150.00		
96398	12/17/2020	Open			Accounts Payable	ANDERSON HYDRAULICS	\$525.26		
96399	12/17/2020	Open			Accounts Payable	ARIZONA FURNISHINGS	\$400.00		
96400	12/17/2020	Open			Accounts Payable	ARIZONA MUNICIPAL RISK	\$129,323.00		
					Accounts Payable	ARIZONA SECRETARY OF STATE	\$18.00		

Payment Register

From Payment Date: 12/14/2020 - To Payment Date: 12/17/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
96401	12/17/2020	Open			Accounts Payable	ARIZONA SOUTHWEST UNIFORMS LLC	\$80.00		
96402	12/17/2020	Open			Accounts Payable	ARIZONA WESTERN COLLEGE	\$1,350.00		
96403	12/17/2020	Open			Accounts Payable	AUTOZONE STORES, INC	\$210.34		
96404	12/17/2020	Open			Accounts Payable	B&H PHOTO & ELECTRONICS CORP.	\$1,924.31		
96405	12/17/2020	Open			Accounts Payable	BINGHAM EQUIPMENT CO	\$363.02		
96406	12/17/2020	Open			Accounts Payable	BOUND TREE MEDICAL, LLC.	\$216.49		
96407	12/17/2020	Open			Accounts Payable	CDWG	\$10,096.39		
96408	12/17/2020	Open			Accounts Payable	CENTURYLINK	\$325.94		
96409	12/17/2020	Open			Accounts Payable	DESERT DOCUMENT SHREDDERS, LLC	\$105.00		
96410	12/17/2020	Open			Accounts Payable	DESERT WATER	\$245.63		
96411	12/17/2020	Open			Accounts Payable	DIAMONDBACK POLICE SUPPLY, INC.	\$3,065.01		
96412	12/17/2020	Open			Accounts Payable	DIGITAL ROOM LLC	\$118.78		
96413	12/17/2020	Open			Accounts Payable	FILTRONICA, INC.	\$814.33		
96414	12/17/2020	Open			Accounts Payable	FNP-C & ASSOCIATES PLLC	\$180.00		
96415	12/17/2020	Open			Accounts Payable	FORCE SCIENCE INSTITUTE, LTD	\$1,980.00		
96416	12/17/2020	Open			Accounts Payable	FREIGHTLINER OF ARIZONA, LLC	\$671.92		
96417	12/17/2020	Open			Accounts Payable	GALLS, AN ARAMARK CO., LLC	\$508.68		
96418	12/17/2020	Open			Accounts Payable	GOMEZ-DOMINGUEZ, FRANCISCO	\$1,407.79		
96419	12/17/2020	Open			Accounts Payable	HANSBERGER REGRIGERATION & ELECTRIC CO	\$748.00		
96420	12/17/2020	Open			Accounts Payable	HUGHES FIRE EQUIPMENT, INC.	\$121.30		
96421	12/17/2020	Open			Accounts Payable	INTERNATIONAL INSTITUTE OF	\$240.00		
96422	12/17/2020	Open			Accounts Payable	IPS GROUP INC	\$553.95		
96423	12/17/2020	Open			Accounts Payable	IRON MOUNTAIN INC	\$38.53		
96424	12/17/2020	Open			Accounts Payable	JAMES COOKE & HOBSON INC.	\$2,481.51		
96425	12/17/2020	Open			Accounts Payable	JAMES DAVEY AND ASSOCIATES	\$5,863.50		
96426	12/17/2020	Open			Accounts Payable	JCG TECHNOLOGIES INC.	\$1,134.54		
96427	12/17/2020	Open			Accounts Payable	KTL&C, LLC.	\$795.62		
96428	12/17/2020	Open			Accounts Payable	LAWSON PRODUCTS INC.	\$1,432.95		
96429	12/17/2020	Open			Accounts Payable	LOU'S GLOVES, INC	\$855.00		
96430	12/17/2020	Open			Accounts Payable	LOWE'S HIW, INC.	\$4,732.71		
96431	12/17/2020	Open			Accounts Payable	MARTIN'S CUSTOM CABINETS, LLC	\$840.00		
96432	12/17/2020	Open			Accounts Payable	MASTER AUTO GLASS LLC	\$430.93		
96433	12/17/2020	Open			Accounts Payable	MCNEECE BROS. OIL COMPANY, INC	\$5,176.19		
96434	12/17/2020	Open			Accounts Payable	MEDINA, CESAR, R	\$60.00		
96435	12/17/2020	Open			Accounts Payable	NAVARRO, CAROLINE	\$100.00		
96436	12/17/2020	Open			Accounts Payable	PACIFIC MEDICAL WASTE	\$63.49		
96437	12/17/2020	Open			Accounts Payable	PENN NEON SIGN CO., INC.	\$81.31		
96438	12/17/2020	Open			Accounts Payable	PINNACLE MEDICAL GROUP, AZ-P.C	\$1,412.00		
96439	12/17/2020	Open			Accounts Payable	PMA ONLINE	\$1,995.00		
96440	12/17/2020	Open			Accounts Payable	QUINONES TIRES LLC	\$10.00		
96441	12/17/2020	Open			Accounts Payable	R&M ELECTRIC SUPPLY LLC	\$6,032.22		
96442	12/17/2020	Open			Accounts Payable	RDO EQUIPMENT CO.	\$211.57		
96443	12/17/2020	Open			Accounts Payable	REAL PURIFIED WATER LLC	\$56.40		
96444	12/17/2020	Open			Accounts Payable	ROLLFORM OF JAMESTOWN, INC	\$432.49		

Payment Register

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
96445	12/17/2020	Open			Accounts Payable	SAN DIEGO POLICE EQUIPMENT CO.	\$3,592.52		
96446	12/17/2020	Open			Accounts Payable	SAN LUIS SPEAR POINT SOLAR I, LLC	\$21,017.35		
96447	12/17/2020	Open			Accounts Payable	SAN LUIS WALK IN CLINIC, INC	\$3,151.10		
96448	12/17/2020	Open			Accounts Payable	SANFORD, JAMES	\$1,569.42		
96449	12/17/2020	Open			Accounts Payable	SERVERSUPPLY.COM, INC	\$2,935.10		
96450	12/17/2020	Open			Accounts Payable	SHUCK DRILLING COMPANY LLC	\$823.24		
96451	12/17/2020	Open			Accounts Payable	SKAGGS COMPANIES, INC	\$3,006.66		
96452	12/17/2020	Open			Accounts Payable	SOUTH COUNTY DIAGNOSTIC SERVICES, LLC	\$42.00		
96453	12/17/2020	Open			Accounts Payable	SOUTHERN TIRE MART LLC	\$439.05		
96454	12/17/2020	Open			Accounts Payable	SPECTRUM BUSINESS	\$348.76		
96455	12/17/2020	Open			Accounts Payable	SUN RENTAL AND SALES INC.	\$516.42		
96456	12/17/2020	Open			Accounts Payable	THE WINDOOR SHOP	\$361.78		
96457	12/17/2020	Open			Accounts Payable	THOMSON WEST PUBLISHING CO.	\$3,483.03		
96458	12/17/2020	Open			Accounts Payable	TYLER TECHNOLOGIES, INC.	\$573.64		
96459	12/17/2020	Open			Accounts Payable	ULINE, INC.	\$55.30		
96460	12/17/2020	Open			Accounts Payable	UNIVERSAL BACKGROUND SCREENING INC	\$163.27		
96461	12/17/2020	Open			Accounts Payable	W W WILLIAMS COMPANY LLC	\$1,271.00		
96462	12/17/2020	Open			Accounts Payable	WAL-MART RESTITUTION RECOVERY	\$211.88		
96463	12/17/2020	Open			Accounts Payable	WAXIE SANITARY SUPPLY	\$2,438.62		
96464	12/17/2020	Open			Accounts Payable	WESTERN SUN SYSTEMS, INC	\$1,548.00		
96465	12/17/2020	Open			Accounts Payable	YUMA NURSERY SUPPLY	\$100.87		
96466	12/17/2020	Open			Accounts Payable	YUMA REGIONAL MEDICAL CENTER	\$125.00		
96467	12/17/2020	Open			Accounts Payable	YUMA TRUCK PARTS	\$4,747.51		
96468	12/17/2020	Open			Accounts Payable	YUMA WINNELSON CO.	\$2,479.23		
Type Check Totals:					103 Transactions		\$287,500.15		

Type Check Totals:
1BYPAYABLE - 1st BY Accounts Payable Totals

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	103	\$287,500.15	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00



Pay Day Register

Pay Date Range 12/05/20 - 12/18/20

Pay Batch 202026

TRANSWESTERN MEXICAN	96.76
U.S. MEX DENTAL - EE &	615.90
U.S. MEX DENTAL - EE &	123.18
UNITED WAY	14.00
US & MEX DENTAL= FAMILY	691.74
US & MEX HEALTH = C	5,266.58
US & MEX HEALTH = FAMILY	6,967.68
US & MEX HEALTH = SP	1,138.72
VSP - VISION FAMILY	707.41
Net	<u>\$352,840.64</u> ✓

Monica Castro

Digitally signed by: Monica Castro
DN: CN = Monica Castro email =
mcastro@sanluisaz.gov C = AD
Date: 2020.12.21 16:33:39 -07'00'

		Gross Base
.00	Workers' Comp	
.00	ANIMAL CONTROL OFFICERS	60.28 2,679.12
.00	ATTORNEY- ALL & CLERICAL-	73.61 33,460.38
.00	AUTO SERVICE/ REPAIR	255.17 9,146.02
.00	BUILDING- NOC OPER BY	1,079.57 29,822.75
.00	BUS COMPANY AND DRIVERS	85.45 1,548.10
.00	CLERICAL OFFICE/ LIBRARY/	287.92 119,953.50
.00	Electrician	60.68 1,932.40
.00	FIREFIGHTERS & DRIVERS	5,134.79 117,232.90
	GARBAGE/ ASH/ REFUSE	279.90 4,478.44
	MUNICIPAL/ TOWN/	90.61 5,177.20
	PARKS- NOC ALL EMPLOYEES	537.56 17,340.30
	POLICE OFFICERS	4,331.36 98,888.88
	RECREATION- ALL EMPLOYEES/	221.55 16,171.14
	SEWAGE DISPOSAL/ PLANT	618.56 17,981.69
	Street or Road Construction	1,926.49 23,990.68
	WATERWORKS OPERATIONS	530.33 15,283.01
	Total	<u>\$15,573.83</u>

Direct Deposits	Amount
1st Bank Yuma	28,481.91
ACADEMY BANK	2,874.02
Bank of America	1,150.00
Bankcorp	150.00
Charles Sch	200.00
Chase Bank	168,314.72
CHASE BANK CA	963.52
chase centro	1,034.91
chase online	1,233.65
Federal Credit Union	36,544.53
FF CREDIT UNION	2,599.52
FIREFIGHTER FIRST CREDIT UNION	4,631.04
FIRST NATIONAL BANK TEXAS	1,549.04
GREEN DOT BANK	398.72
MIT FEDERAL CREDIT UNION	381.93
National Bank	2,355.20
Navy Federal	22,402.36
NetSpend Corporation DD	120.00
NORTH ISLAND CREDIT UNION	647.25
Sunbank	1,167.25
USAA FEDERAL SAVING	1,354.71
WASHINGTON FEDERAL	929.60

Prepared by:

Debora Luna

Date:

12/21/2020



Pay Day Register

Pay Date Range 12/05/20 - 12/18/20

Pay Batch 202026

Wells Fargo	72,026.19
WELLS FARGO CA	1,330.57
Total	<u>\$352,840.64</u>
Check	\$0.00

Payment Register

From Payment Date: 12/21/2020 - To Payment Date: 12/23/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
96509	12/23/2020	Open			Accounts Payable	YUMA TRUCK PARTS	\$86.18		
96510	12/23/2020	Open			Accounts Payable	YUMA WINNELSON CO.	\$1,750.12		
Type Check Totals:							\$134,168.18		
1BYPAYABLE - 1st BY Accounts Payable Totals									

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	42	\$134,168.18	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	42	\$134,168.18	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	42	\$134,168.18	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	42	\$134,168.18	\$0.00

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	42	\$134,168.18	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	42	\$134,168.18	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	42	\$134,168.18	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	42	\$134,168.18	\$0.00

Prepared By:
Maggie Dominguez
Date: Maggie D.

12/23/20
Miguel Ramirez
12/23/2020

Payment Register

From Payment Date: 12/21/2020 - To Payment Date: 12/23/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1BYPAYABLE - 1st BY Accounts Payable									
<u>Check</u>									
96469	12/22/2020	Open			Accounts Payable	84 LUMBER	\$4,149.86		
96470	12/22/2020	Open			Accounts Payable	BALSINO, PETER, M	\$6.85		
96471	12/22/2020	Open			Accounts Payable	CHARGO PA, GURSTEL	\$26.95		
96472	12/22/2020	Open			Accounts Payable	FOP/ALC	\$375.00		
96473	12/22/2020	Open			Accounts Payable	SAN LUIS POLICE OFFICERS ASSOC	\$375.00		
96474	12/22/2020	Open			Accounts Payable	STANDARD INSURANCE COMPANY	\$9,067.04		
96475	12/22/2020	Open			Accounts Payable	SUPPORT PAYMENT CLEARINGHOUSE	\$3,644.95		
96476	12/22/2020	Open			Accounts Payable	UNITED WAY OF YUMA COUNTY INC.	\$14.00		
96477	12/22/2020	Open			Accounts Payable	UNITED YUMA FIRE FIGHTERS ASSOC	\$90.50		
96478	12/22/2020	Open			Accounts Payable	UNITED YUMA FIRE FIGHTERS- IAFF	\$975.00		
96479	12/22/2020	Open			Accounts Payable	CODE 3 TECHNOLOGY LLC	\$29,990.41		
96480	12/23/2020	Open			Accounts Payable	HUMPHREY, JEREMY	\$264.60		
96481	12/23/2020	Open			Accounts Payable	RODRIGUEZ, DANIEL	\$550.00		
96482	12/23/2020	Open			Accounts Payable	CORREA, ENRIQUE	\$150.00		
96483	12/23/2020	Open			Accounts Payable	ITURBIDE, VANESSA, C	\$40.00		
96484	12/23/2020	Open			Accounts Payable	PITNEY BOWES CREDIT CORP	\$382.99		
96485	12/23/2020	Open			Accounts Payable	POLAR ICE LLC	\$504.29		
96486	12/23/2020	Open			Accounts Payable	RODRIGUEZ, DANIEL	\$550.00		
96487	12/23/2020	Open			Accounts Payable	VARGAS, HERIBERTO	\$150.00		
96488	12/23/2020	Open			Accounts Payable	YUMA OFFICE EQUIPMENT	\$2,318.98		
96489	12/23/2020	Open			Accounts Payable	ZATARAIN, EDUARDO	\$104.94		
96490	12/23/2020	Open			Accounts Payable	AMBERLY'S PLACE	\$3,500.00		
96491	12/23/2020	Open			Accounts Payable	ARIZONA PNEUMATIC SYSTEM	\$1,651.84		
96492	12/23/2020	Open			Accounts Payable	B&H PHOTO & ELECTRONICS CORP.	\$560.42		
96493	12/23/2020	Open			Accounts Payable	CITY OF SOMERTON	\$27,236.46		
96494	12/23/2020	Open			Accounts Payable	D & H ELECTRIC INC.	\$1,064.31		
96495	12/23/2020	Open			Accounts Payable	DANA-KEPNER COMPANY INC.	\$139.32		
96496	12/23/2020	Open			Accounts Payable	EMPIRE MACHINERY	\$3,396.85		
96497	12/23/2020	Open			Accounts Payable	FIANDACA, PEGGY, A	\$1,200.00		
96498	12/23/2020	Open			Accounts Payable	HANSBERGER REGRIGERATION & ELECTRIC CO	\$6,521.00		
96499	12/23/2020	Open			Accounts Payable	OFFICE DEPOT	\$1,062.77		
96500	12/23/2020	Open			Accounts Payable	OMEGA INDUSTRIAL SUPPLY INC	\$1,561.93		
96501	12/23/2020	Open			Accounts Payable	ON TRACK OVERHEAD DOORS	\$626.50		
96502	12/23/2020	Open			Accounts Payable	PINNACLE MEDICAL GROUP, AZ- P.C	\$35.00		
96503	12/23/2020	Open			Accounts Payable	SOUTH YUMA COUNTY LANDFILL	\$16,433.31		
96504	12/23/2020	Open			Accounts Payable	SOUTHWEST ENTRANCES, INC	\$995.00		
96505	12/23/2020	Open			Accounts Payable	THE ROACH PEST CONTROL	\$475.00		
96506	12/23/2020	Open			Accounts Payable	UNITED ROTARY BRUSH CORP	\$2,464.25		
96507	12/23/2020	Open			Accounts Payable	V&L LANDSCAPING AND GREEN MAINTENANCE	\$580.20		
96508	12/23/2020	Open			Accounts Payable	WILLDAN ENGINEERING	\$9,096.36		

Payment Register

From Payment Date: 12/28/2020 - To Payment Date: 12/30/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
96534	12/30/2020	Open			Accounts Payable	VERIZON WIRELESS MESSAGING SVC	\$9,635.18		
24 Transactions							\$138,733.47		

Type Check Totals:

1BYPAYABLE - 1st BY Accounts Payable Totals

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	23	\$130,491.47	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	1	\$8,242.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	24	\$138,733.47	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	23	\$130,491.47	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	1	\$8,242.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	24	\$138,733.47	\$0.00

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	23	\$130,491.47	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	1	\$8,242.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	24	\$138,733.47	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	23	\$130,491.47	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	1	\$8,242.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	24	\$138,733.47	\$0.00

Prepared By:
Maggie Dominguez
Date: Maggie S 12/30/2020

Miguel Ramirez
12/30/2020

Payment Register

From Payment Date: 12/28/2020 - To Payment Date: 12/30/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1BYPAYABLE - 1st BY Accounts Payable									
<u>Check</u>									
96511	12/29/2020	Voided		12/29/2020	Accounts Payable	LEXIPOL, LLC	\$8,242.00		
96512	12/29/2020	Open			Accounts Payable	LEXIPOL, LLC	\$8,242.00		
96513	12/29/2020	Open			Accounts Payable	LONGORIA PONCE, RICARDO	\$1,000.00		
96514	12/30/2020	Open			Accounts Payable	GALVAN, AURELIO, JR	\$150.00		
96515	12/30/2020	Open			Accounts Payable	GUEVARA, ALAN	\$150.00		
96516	12/30/2020	Open			Accounts Payable	GUTIERREZ, JUAN, F	\$1,035.00		
96517	12/30/2020	Open			Accounts Payable	MERRILL WALKER BUILDERS, INC.	\$93,750.44		
96518	12/30/2020	Open			Accounts Payable	MOLINA, YOLANDA	\$2,711.50		
96519	12/30/2020	Open			Accounts Payable	MONTANO, MAURICIO	\$150.00		
96520	12/30/2020	Open			Accounts Payable	PAWS AND TAILS FEED AND GRAIN LLC	\$1,034.05		
96521	12/30/2020	Open			Accounts Payable	PETTY CASH/ ANGELICA CIFUENTES	\$909.05		
96522	12/30/2020	Open			Accounts Payable	PRIETO, ERNESTO	\$150.00		
96523	12/30/2020	Open			Accounts Payable	REYNOSO, NIGEL	\$150.00		
96524	12/30/2020	Open			Accounts Payable	RUIZ, OSCAR	\$150.00		
96525	12/30/2020	Open			Utility Management	GALINDO, CLAUDIA & CARLOS A	\$184.71		
96526	12/30/2020	Open			Refund	JARAMILLO			
					Utility Management	DUENEZ, AURELIANO & MARIA B	\$175.23		
					Refund				
96527	12/30/2020	Open			Accounts Payable	ALSCO, INC	\$826.74		
96528	12/30/2020	Open			Accounts Payable	CENTURYLINK	\$1,337.31		
96529	12/30/2020	Open			Accounts Payable	DOI/BLM	\$1,214.80		
96530	12/30/2020	Open			Accounts Payable	SAN LUIS HIGH SCHOOL	\$100.00		
96531	12/30/2020	Open			Accounts Payable	SPECTRUM BUSINESS	\$3,287.08		
96532	12/30/2020	Open			Accounts Payable	STANDARD PRINTING COMPANY, INC	\$1,374.77		
96533	12/30/2020	Open			Accounts Payable	US POST MASTER	\$2,773.61		



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

4. C.

Meeting Date: 01/13/2021

Department Head: Angel Ramirez, Fire Chief, Fire Department

Submitted By: Angel Ramirez, Fire Chief, Fire Department

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding a design contract for the new Fire station #2. **(Angel Ramirez, Fire Chief)**

SUMMARY:

The City of San Luis is growing at a rapid pace. We have seen that the east side of the city is where all our growth is happening. At this time, we don't have a fire station to protect the residents of East San Luis. We have noticed that the presence of the fire department is crucial to be able to maintain the response times needed by the Arizona Department of Health Services.

We will be trying to build a 2,400 square foot building and a shade structure. This building should be able to house 5-7 firefighters, one (1) fire truck, and one (1) ambulance. This will provide the necessary fire and Emergency Medical Services (EMS) coverage for the residents of east San Luis.

The San Luis Fire Department sent four (4) proposals to different firms to see which could give us a better design concept for our build needed on east San Luis. The proposals are attached in the appropriate tab for your review. We would like to ask the City Council to approve one of the bids to move forward into the design phase. City Council directed staff that the lowest bid was appropriate in this case, so staff is recommending Vega and Vega.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO ACCEPT THE BID FROM VEGA & VEGA ENGINEERING, PLC FOR THE DESIGN OF THE FIRE STATION #2, IN THE AMOUNT OF \$21,000.00 AND DIRECT APPROPRIATE STAFF TO DRAFT AND EXECUTE A CONTRACT.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:

YES

CITY/STATE/FEDERAL FUNDS:

City

TOTAL:

21,000.00

BUDGETED AMOUNT:

250,000.00

AVAILABLE AMOUNT TO TRANSFER:

N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: 806-860-90015.182

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

\$250,000.00 was budgeted for the entire project to build Fire Station #2. This item is only for the design.

Attachments

Vega Quote
Edais Quote
INNOV-R
Thompson

November 2, 2020

City of San Luis

City of San Luis Fire Department
P.O. Box 445
1165 North McCain Ave
San Luis, AZ 85349-0445

Attn.: Ric Bauermann, Fire Inspector

Re: Agreement for Professional Consulting Design Services for Complete Set of Plans for San Luis Temporary Station #2 Living Quarter Building to be Located at APN 227-15-027 on the SE corner of 19th. Ave. & Co. 24th. Street in San Luis, AZ. 85349

Vega & Vega Engineering, P.L.C. is pleased to present this agreement for Professional Consulting Services.

This agreement is entered into by and between Vega & Vega Engineering, P.L.C, hereafter "Consultant" and City of San Luis hereafter "Client". The undersigned do hereby covenant, contract, and agree as follows:

1.- Scope of Services: Consultant is hereby engaged to perform Professional Consulting Design Services for Complete Set of Plans for San Luis Temporary Station #2 Living Quarter Building to be Located at APN 227-15-027 on the SE corner of 19th. Ave. & Co. 24th. Street in San Luis, AZ. 85349

Work will include complete Design and plans for Civil, Architectural, Structural (Foundation, Roof Framing & Structural Details), Plumbing, Mechanical, Residential Fire Sprinkler Design, Electrical, and Fire Alarm, for a complete set of drawings for City of San Luis Building Department Review and approval.

Design based on sketch provided by client.

2. - Consulting Fee: Client agrees to pay unto Consultant as follows:

☒ Fixed Fee of \$21,000.00 (Twenty-One Thousand Dollars and 00/100)

Payment shall be payable as follows: Full amount due upon completing and delivering of project.

3. - Limited Services: Consultant will assist client in accordance to scope of services. Services not included in the scope of services may be performed by consultant at the request of Client on a time and material basis or an agreed upon fixed fee.

- 4. - Term:** In the event of an early termination of this agreement by Client, no refund of the retainer paid will be due or if no retainer was required upon signing of this agreement the fee to which Consultant is entitle shall be equal to the amount of the time spent in rendering the services on a time and material basis.
- 5. -** In the event that it becomes necessary to enforce any of the terms of this agreement the defaulting party agrees to pay all reasonable attorney fees incurred therein.
- 6. -** This agreement shall be construed according to the law of the State of Arizona
- 7. -** This Agreement may only be modified in writing and contains the entire terms of the agreement between the parties.

If you concur with terms and condition of this agreement, please sign, and return a copy to us.
We look forward to working with you on the proposed project.

Witness the signature of the parties on this 2nd day of November 2020.

Consultant:

Vega & Vega Engineering, P.L.C.



Vianey R. Vega, P.E.

Client:

City of San Luis
City of San Luis Fire Department

Ric Bauermann
Fire Inspector

PROPOSAL/CONTRACT FOR PROFESSIONAL SERVICES

Mr. Rick Bauermann
City of San Luis Fire Department
1165 North McCain Avenue
San Luis, Arizona 85349

Edais Engineering, Inc. is pleased to present this proposal /Contract for Professional Architectural and Engineering Services. This agreement, if agreed upon by both parties, shall be entered into force as of this 20th day of November 2020, between **Edais Engineering, Inc.**, herein "Consultant" and the **City of San Luis**, herein "Owner". This agreement must be signed and dated by both parties within thirty (30) days of the above date to be valid. This contract has a time limitation of one year and subject to renewal. No conditions or representation altering, detracting from or adding to the terms hereof shall be valid unless presented in writing and signed by both parties. No other agreements, oral or written, pertaining to the work to be performed under this Contract exists between the parties.

Article 1 – Scope of Work of this Agreement

1.1 Service - The purpose of this contract is to provide Architectural and Engineering Services for a 2,400 SF Building for the use of Temporary Fire Station known as The San Luis Temporary Fire Station No. 2. The property is located in the vicinity of San Luis east.

Our Design Services will include:

- **Architectural and Engineering Design:** The design of the building to meet the requirements of the Attached concept floor plan supplied by the City of San Luis Fire Department. This design will include complete Architectural, Civil, Structural, Electrical, Mechanical, Plumbing, Fire Protection, Fire Alarm, Soils Geotechnical Investigation and Landscaping. The design will meet the City of San Luis latest adopted codes. The design will include the following:
- **Meetings, Plan Submittals and Approval:** The consultant will meet with the City of San Luis Fire Department staff and City building staff to both discuss the project requirements and obtain the required approvals and building permit to construct the project.

1.2 Exclusions – Edais Engineering is not responsible for the following items unless otherwise stated in writing:

- Fees required by the City or any other agency including, but not limited to building permit fees, plan review fees, encroachment fees, variance fees, title report fees, fees from the City or any other fees;
- The preparation of legal documents or any similar documents that may be required for this project;
- The preparation of Environmental Impact Statements or similar environmental documents and;
- Construction management, supervision, and inspection.
- Blue prints, Xerox copies reproducible Mylar copies, delivery and postage;
- All other charges or expenses shall be invoiced by Consultant to Client at cost, plus twenty percent (20%) for handling.

1.3 Completion - Consultant's services are considered complete upon completion of all items described in Section 1.1.

Article 2 – Compensation of Consultant

2.1 Contract Amount - Edais Engineering, Inc. agrees to complete the above scope of work for **Twenty-Six Thousand U.S. Dollars (\$26,000.00).**

2.2 Retainer – No retainer required.

Billing Process – Billing will be progressive monthly for work done during the month.

2.3 Additional Services – A Letter of Memorandum will be issued for any additional work required for your project. If an additional contract amount is not listed, it will be billed on a time and material basis. Please see the attached "Rate Schedule" for details. In the event of a change of rule, regulation or policy, by any governmental agency or agencies after the date of this Agreement, which change alters the plans, specifications and/or field work to be prepared or performed hereunder, any additional office or field work required as a result of such change shall be deemed additional services to be paid by Client and will be invoiced and paid according to the terms of this agreement.

2.4 Payment Schedule - Invoices issued as described in Section 2.3 are due and payable upon receipt and are delinquent ten days after the invoice date unless otherwise stated on the invoice. It is the responsibility of the Client to promptly review and notify Consultant of any objections, in writing, within ten days of the date of the invoice. Absent such objection, the invoice and services covered thereby shall be deemed proper and acceptable.

2.5 Returned checks – In accordance with company policy, a thirty-dollar insufficient funds fee will be charged to the Client's account for any returned check and Consultant will only accept cash, cashier's check, or EFT following a returned check. In accordance with A.R.S. 12-671, any person who, for himself or for another, submits a check for payment of services with knowledge that there are insufficient funds to draw upon, is not only subject to civil action, but is liable to the holder of the check for twice the amount of the check or fifty dollars, whichever is greater.

2.6 Termination of Services - If an invoice remains delinquent for a period of fifteen days, Consultant may, at its discretion, terminate this Agreement by giving written notice of its termination to the Client. Termination shall take effect on the date of the notice of termination. In the event of termination under the provisions of this paragraph, Consultant shall be entitled to payment for all services rendered, any costs incurred until and including the date of termination, and reimbursement of all expenses attributable to said termination. Should the

project be terminated as described herein, a new contract must be drafted and signed by both parties prior to the recommencement of the project in addition the receipt of any pending dues in relation to this contract.

Article 3 – Liability/Indemnity

3.1 Limited Liability - Consultant's responsibility in performing this contract is limited solely to the scope of work set forth in this Agreement.

3.2 Authority to Contract - Client warrants that it has authority to contract for the services to be rendered any to the Site under this Agreement. Client agrees to indemnify and defend Consultant against claim arising out of Client's lack of authorization to contract for improvements or services to the Site.

Article 4 – Claims by Client or designated 3rd party

- 4.1 Definition – A claim is a demand by Client, Client's Agent, or by a designated 3rd party for adjustment to this Agreement for additional compensation or other favorable adjustment for services rendered that was not requested by Client, Client's Agent or a designated 3rd party. A mutually acceptable conclusion to a claim shall be documented by a Letter of Memorandum as provided herein.
- 4.2 Written Notice – Client may make certain claims to Edais Engineering as provided herein but in all cases such claims shall be made in writing.

Article 5 – Dispute Resolution

- 5.1 Definition – The definition of a dispute is when a claim by either party remains unresolved after completion of the change order and/or claims process discussed above.
- 5.2 Intent – The parties shall resolve all disputes as quickly and efficiently as possible to avoid undue expenses to both parties. All disputes shall be resolved by the following process:
- 5.3 Step 1 – Written Request for Settlement Discussions – To initiate the dispute resolution process, either party may send a written notice to the authorized representative of the other party requesting that two dispute settlement meetings be scheduled. The first one within 14 to 21 days, and the second shall be within 10 days of the first meeting. The parties shall cooperate in scheduling both meetings.
- 5.4 Step 2 – First Meeting – Project Team Resolution Meeting – The first formal dispute resolution meeting shall be held at Edais Engineering's local office and attended by the all applicable personnel for both parties as well as project management personnel for both parties to discuss and attempt to resolve the dispute.
- 5.5 Step 3 – Second Meeting – Principals – If the first meeting does not produce a settlement or a course of action to resolve the dispute, then a second meeting shall be held with the principals or executive in charge of each party in attendance. Both parties shall attempt to reach an acceptable solution to the dispute.
- 5.6 Step 4 – Binding Alternative Dispute Resolution – If the parties cannot agree after these meetings on a resolution or a course of action to resolve the dispute, then the parties may agree to any form of alternative dispute resolution (ADR) to attempt to resolve the issue. Neither party shall be bound to submit to ADR but if both parties agree to submit the dispute to ADR, then both parties shall be bound to the outcome and decision made by the ADR process. Such ADR shall be conducted in the place where the project is located and judgment upon the award rendered in ADR may be entered in any court having proper jurisdiction thereof, with venue in the place where the Project is located.
- 5.7 Step 5 – Litigation – If the parties cannot agree on a resolution and if either party does not agree to submit the dispute to Binding ADR, then the dispute may be submitted to the Civil Courts for litigation in any court having proper jurisdiction thereof, with venue in the place where the Project is located.

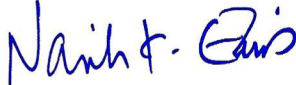
Article 6 – Miscellaneous/General Conditions

- 6.1 Client agrees to cooperate in any and every way or manner with Consultant, in regard to the services to be performed by the consultant. All sketches, drawings, tracings, computations,

survey notes, and other paperwork presented by Consultant shall remain the property of Consultant.

- 6.2 All agreements on Consultant's part are contingent upon and subject to the fact that Consultant shall not be responsible for damage or be in default or deemed to be in default by reason of delays in performance due to strikes, lockouts, accidents, acts of God, shortages of materials, unavailability of labor at the established area wage rates, delays caused by failure of Client, or Client's agents, to furnish information or to approve or disapprove work promptly, or due to late, slow, or faulty performance of Client, other contractors or governmental agencies, the performance of whose work is precedent to or concurrent with performance of Consultant's services hereunder and other unavoidable delays or causes of delay. In the event the project is subject to any of the above conditions, the project completion date will be extended accordingly.
- 6.3 Pre-liens – Prior to the commencement of work Client acknowledges that the Consultant requires that the attached job information sheet be filled out as completely as possible so that a twenty-day preliminary lien ("pre-lien") may be sent to all involved parties in accordance with A.R.S 33-992.01 and 33-922.02. Please note that a pre-lien is **not** a lien and is not a reflection on the integrity of any person, contractor, or subcontractor. This Agreement shall be interpreted and governed in accordance with the laws of the State of Arizona.
- 6.4 In the event any term or provision of this Agreement is held to be invalid or enforceable, the validity of the other provisions hereof shall not be affected, and this Agreement shall be construed and enforced as if it did not contain the particular term or provision held invalid or unenforceable.
- 6.5 Authority to Bind – By any performance hereunder, Client verifies that the individual signing this Agreement is duly authorized by the corporate bylaw, partnership agreement, or if signed on behalf of a private party that consists of more than the signer, has been given power of attorney or by other legal process permission to bind Client to the obligations contemplated under this Agreement and Client shall be so bound.

By signing below, you are authorizing Edais Engineering, Inc. to commence work on the above stated project based on the scope of work enumerated in this agreement.

Consultant:	Edais Engineering, Inc.	Client:	
Authorized Signature:		Authorized Signature:	
Name & Title:	Najeh K. Edais, President	Title:	
Date:	November 20, 2020	Date:	

**RATE SCHEDULE FOR
ARCHITECTURE & ENGINEERING SERVICES
2020**

PRINCIPAL	\$150.00/HR
PROJECT MANAGER	\$140.00/HR
ENGINEER	\$120.00/HR
ARCHITECT	\$120.00/HR
LAND SURVEYOR	\$120.00/HR
JUNIOR ENGINEER/ARCHITECT	\$110.00/HR
SURVEY OFFICE CALCULATIONS	\$110.00/HR
SURVEY CREW & EQUIPMENT	\$160.00/HR
PLAN REVIEW	75% OF PLAN CHECK FEE
WATER OPERATOR	\$75.00/HR
SEWER OPERATOR	\$75.00/HR
SPECIAL PROFESSIONAL INSPECTION & REPORT	\$95.00/HR
BUILDING INSPECTION	\$85.00/HR
CAD/TECH DRAFTING	\$85.00/HR
WORD PROCESSING	\$35.00/HR
PRINTING AND BLUEPRINTING	\$0.33/SQ.FT
MYLAR REPRODUCIBLE COPIES	\$2.50/SQ.FT
LONG DISTANCE TELEPHONE/FAX/POSTAGE	ACTUAL COST
MILEAGE	\$0.65/MILE
MAILING AND POSTAGE	ACTUAL COST

→ N →
SCALE: 1/8" = 1 FT

20' x 24' - LOBBY = 480 SQ. FT.

24' x 80' - LIVING QUARTERS = 1920 SQ. FT.

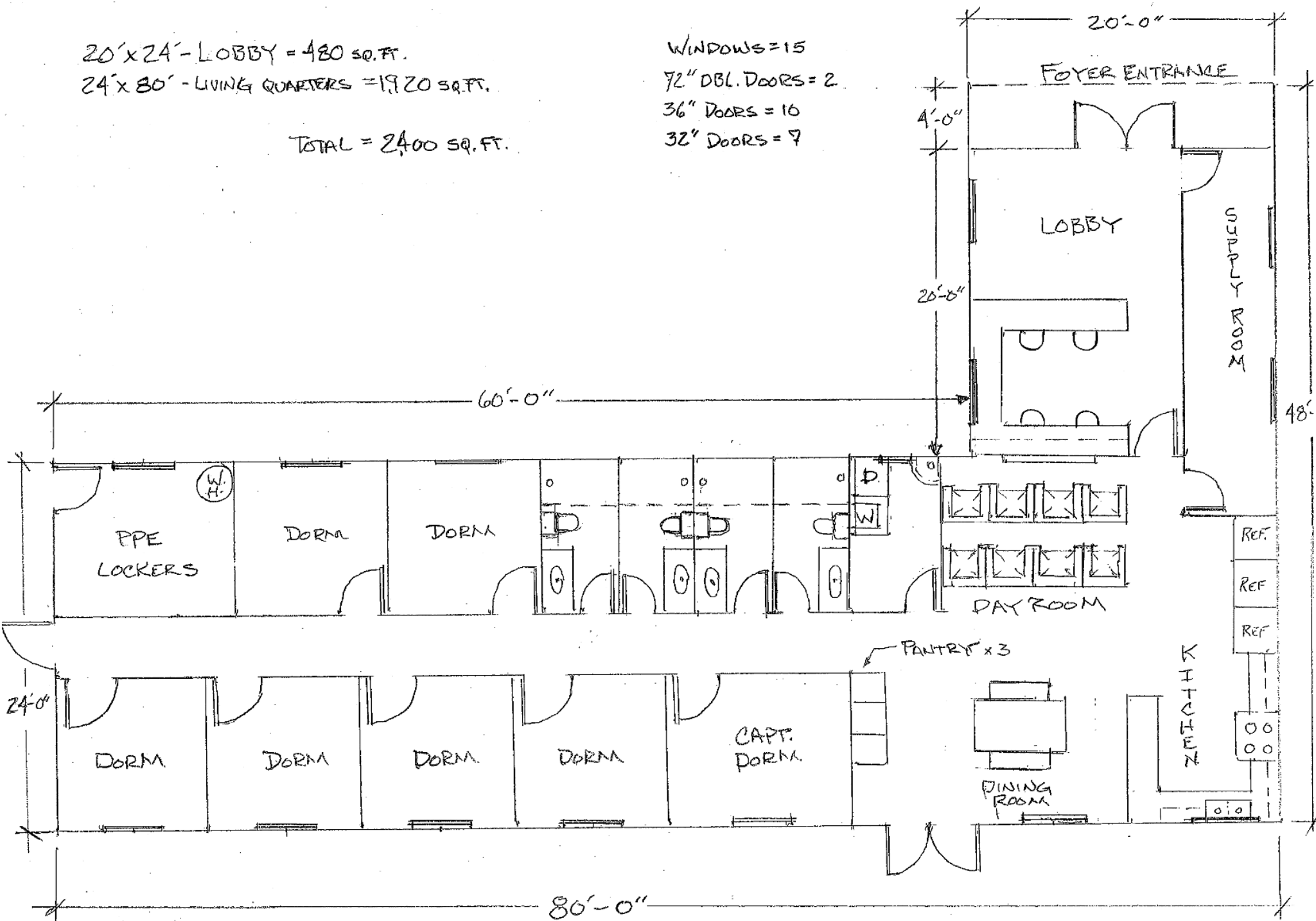
TOTAL = 2400 SQ. FT.

WINDOWS = 15

72" DBL. DOORS = 2

36" DOORS = 10

32" DOORS = 7



October 22, 2020

Ric Bauermann, Fire Inspector
City of San Luis Fire Department
1165 N. McCain Ave.
San Luis, AZ 85349



PO Box 621
157 E. Cecilia Torres Ct.
San Luis, AZ 85336

RE: **Temporary San Luis Fire Station #2**
San Luis, AZ 85336

Dear Mr. Bauermann,

It is a pleasure to submit this fee proposal for Architectural/Engineering services for the new Temporary Fire Station #2 to be located in San Luis East along the southeast corner of Co. 24th St. and 19th Ave. The project consists of a new 2,400 SF wood framed building to include a 20'x24' Lobby (480 SF) and a 24'x80' Living Quarters (1,920 SF) as per the concept sketch provided. No truck bays are required at this time. Dimensions are subject to change upon developing a refined concept layout.

The new building will be developed on an acre of land. It is anticipated that the building will be located on the northwest corner of the property to allow space for future expansion. The site will be developed for parking (ABC), grading, on-site utilities. Lot tie/Lot split, off-site utilities and soils investigation to be provided by others.

The construction is anticipated to be a wood framed building with gang nail trusses. Exterior are to be a mix of stucco, stone and heavy timber trusses at front entryway. Roofing is to be Spanish tile. The building will require a residential type sprinkler system, and an HVAC heat pump mounted on the ground.

Our fees will include architectural, structural, electrical, mechanical and fire sprinkler engineering as necessary for the new building design. Fees will include topographic survey, Aerial drone and site scan, civil engineering and landscape design for the acre property. Accordingly, our Team will provide construction documents sufficient in detail to meet local codes and regulations to assist in obtaining building permits. Fees include pre-development meeting with the City and refined concept design and renderings.

Fees

The professional fee for this work shall be a stipulated sum of **thirty-nine thousand eight hundred fifty dollars (\$39,850.00)**. See further breakdown below per task. Balances are due and billed on a monthly basis, and as the work progresses with the cost of document reproductions, filing fees, and permitting costs billed additionally or paid by others directly. Other services not specifically included in this proposal may be provided upon request by the Owner at fees negotiated for those services and Consultants Standard Rate Schedules.

Fee Breakdown

DESIGN SERVICES SUMMARIZATION		
I	CONCEPT DESIGN , TOPO SURVEY & DRONE SCAN	\$ 6,500.00
II	ARCHITECTURAL & ENGINEERING DESIGN SERVICES	\$ 21,850.00
III	CIVIL DESIGN SERVICES – SITE UTILITIES & IMPROVEMENTS, AND LANDSCAPE DESIGN	\$ 11,500.00
TOTAL DESIGN SERVICES FEE		\$ 39,850.00

Stipulations/Comments:

1. This fee proposal includes fees for architectural, mechanical, electrical, fire alarm, fire sprinkler design and civil engineering. Flow test is included in our fees.
2. This proposal does NOT include fees for soils investigation, special systems consulting (i.e. acoustical engineer or specialty engineering), off-site design and off-site utilities. It is our understanding that lot-tie/lot-split maps are to be done by others. If determined to be necessary, any of these services can be provided at an additional cost.
3. Construction administration and/or construction phase related services are not included in this fee proposal but may be provided as requested on an hourly basis or at a negotiated fee. No additional work will be performed without prior written approval from the client.
4. Fees for additional services that are beyond the scope of the basic services agreed upon in the final agreement shall be a negotiated cost. Changes to the plans and scope will be considered as additional services and will be billed hourly or at a negotiated fee.
5. Three (3) full sets of full-size documents will be provided to the Client upon completion of the project and upon receipt of full payment of the work performed to the date of submittal. Plan review submittal for permitting will be provided to the local jurisdiction via an approved electronic format. The proposed fee does not include additional expenses for printing required for additional submittals or bidding documents.

Should you have any questions regarding this fee proposal, please do not hesitate to give me a call. I personally look forward to working with you and remain available to commence our work upon the execution of an agreement.

Sincerely,
Innov-R Design + Construction

Victor M. Guzman, AIA, LEED AP
Principal Architect
928.920.4053

Accepted By:

Signature

Date

Print Name

Title

OCTOBER 5, 2020

**RIC BAUERMANN, FIRE INSPECTOR
CITY OF SAN LUIS FIRE DEPARTMENT**

Thank you for considering my services on this project. I am happy to provide architectural and engineering services at your direction. Below is a preliminary description of your project as I understand it with my proposed scope of work and fee.

SCOPE OF WORK

Design and construction documents of an approx. 2,500 sqft Fire Station #2 in east San Luis Arizona. It is understood the design will consist of approx. seven dorm rooms, locker room, dining room, day room, kitchen, lobby, and reception area.

PROPOSED SERVICES

Complete Architectural and Engineering Construction Documents and Design Phase Services to include:

Architectural Services

- Coordination of consultant engineers
- Building concept design and design development
- Architectural construction documents
- Review for code compliance
- International Energy Conservation Code (IECC) Compliance review and documentation
- Coordination of permit submittal and plan review responses

Structural Services

- Structural design
- Structural Calculations
- Structural drawings meeting current building codes
- Shop drawing and submittal review

Mechanical / Plumbing / Fire Protection Services

- HVAC and Plumbing design documentation
- HVAC and Plumbing calculations review meeting current building codes
- Fire Sprinkler design (residential code) including hydraulic calculations
- International Energy Conservation Code (IECC) compliance documentation

Electrical Services

- Building and Site Power and Lighting plans meeting current design codes
- IECC Compliance documentation

Construction Phase Services

- Product and material submittal review
- Contractor requests for information

- Architect site visits as required to observe construction status
- Final punchlist and warranty walk-thru of completed building
- One-Year warranty walkthrough after first year of building occupation

Exclusions: CSL Permit fees. Utility provider fees. Special structural inspections. Civil design (Provided by Owner. Proposal includes coordination of Civil design). Existing property topographic survey, lot tie/split, off-site utility design.

COMPENSATION

I propose to provide the services listed above for a fixed fee of:

Design Phase Services \$21,600

Construction Phase Services \$3,800

No retainer is required.

Payments would be made at completion of each phase of the work.

Document printing for permit submittal and owner review are considered reimbursable expenses.

If the above terms are satisfactory, please sign and return to me and I will prepare a standard AIA Owner/Architect Agreement for execution. Thank you again for the opportunity to work with you and I look forward to a successful project.

Sincerely,



Christopher Thompson
Principal Architect

Agreed: _____

Name: _____

Date: _____



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

4. D.

Meeting Date: 01/13/2021

Department Head: Lizandro Galaviz, Director of Parks & Recreation, Parks & Recreation Department

Submitted By: Crystal Fragozo, Administrative Assistant, Parks & Recreation Department

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding contracting CXT Incorporated for the Bienestar 9B restroom project. **(Lizandro Galaviz, Director of Parks & Recreation)**

SUMMARY:

The Parks & Recreation Department has been in communication with CXT Incorporated in regard to the restroom project for the Bienestar 9B park. Per their description, CXT Precast Concrete Products manufactures restroom, shower & concession buildings in multiple designs, textures, and colors. CXT Incorporated is a business that has vast experience in the manufacture and installation of restroom facilities, and staff would like to work with them for the 9B restroom project. Also, CXT purchases can be done through Sourcewell to meet the City of San Luis procurement policies.

Staff would like to present to Mayor and City Council a potential design and price information so the restroom project can begin. The plan that has been proposed is called Cortez, which is described as a standard restroom building that includes simulated barn wood texture walls, simulated cedar shake textured roof, vitreous china fixtures, interior and exterior lights. This restroom building can be offloaded and set up at the desired spot. This potential design is being quoted at \$65,600.38. Description & reference drawings are attached to this agenda item.

The construction of a restroom facility for the Bienestar 9B Park has been approved as a capital improvement project for the fiscal year 2020-2021. For this specific project, the Parks Department was budgeted \$60,000.00; however, the quote from CXT Incorporated is over budget by \$6,600.38. Staff has been discussing this matter with the Finance Department and there are impact fee funds to cover this plus about \$3,000 for installation. This will take away from funding available this year to develop the park project on County 24 Street. However, that project is delayed.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE CONTRACTING CXT INCORPORATED TO BUILD THE BIENESTAR 9B RESTROOM FOR AN AMOUNT NOT TO EXCEED \$69,000.00

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	YES
CITY/STATE/FEDERAL FUNDS:	CITY
TOTAL:	\$69,000.00
BUDGETED AMOUNT:	\$60,000.00
AVAILABLE AMOUNT TO TRANSFER:	N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: CAPITAL PROJECTS
806-860-90015.145 /
\$1,236,855.00

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

We budgeted \$60,000.00 under the City of San Luis – Impact fees Capital Projects Budget FY 2021 for the Bienestar 9B construction project. We do have budget capacity in the impact fees budget to cover the \$9,000.00 budget shortfall due to delays in the completion of the park project.

Attachments

9B Restroom Proposal - Cortez Project
Cortez Project - Key Plan Drawing
Reference Picture #1
Reference Picture #2



CXT® Precast Concrete Products manufactures restroom, shower and concession buildings in multiple designs, textures, and colors. The roof and walls are fabricated with high strength precast concrete to meet all local building codes and textured to match local architectural details. All CXT buildings are designed to meet A.D.A. and to withstand heavy snow, high wind, and category E seismic loads. All concrete construction also makes the buildings easy to maintain and withstand the rigors of vandalism. The buildings are prefabricated and delivered complete and ready-to-use, including plumbing and electrical where applicable. With thousands of satisfied customers nationwide, CXT is the leader in prefabricated concrete restrooms.

GSA CONTRACT INFORMATION:

SCHEDULE TITLE:

056-Buildings and Building Material/Industrial Services and Supplies

FSC Group 54 – Pre-Engineered/Prefabricated Buildings and Structures

FSC CLASS: 5410 CONTRACT NUMBER: GS-07F-0602N

CONTRACT PERIOD: June 6, 2003 through June 5, 2023

CONTRACTOR'S NAME ADDRESS TELEPHONE AND FAX NUMBER
E-MAIL AND/OR WEBSITE ADDRESS:

CXT Precast Products, Inc.
606 N. Pines Road, Suite 202
Spokane Valley, WA 99206
Toll free: 800-696-5766
Fax: 509-928-8270
E-mail: sales@lbfoster.com

CONTRACTOR'S ADMINISTRATION SOURCE: Mackenzie Cooper,
Division Controller

BUSINESS SIZE/TYPE: Large/Manufacturer

DELIVERY INFORMATION: All prices F.O.B. Origin prepaid and added to invoice. CXT operates three (3) manufacturing plants in the United States and will deliver from the closest location on our carriers. Use the following chart to determine the origin.

F.O.B. 6701 E. Flamingo Avenue, Building 300, Nampa, ID 83687 applies to: AK, CA, HI, ID, MT, ND, NV, OR, SD, UT, WA, WY.

F.O.B. 901 North Highway 77, Hillsboro, TX 76645 applies to AL, AR, AZ, CO, CT, DE, FL, GA, IA, IL, IN, KS, KY, LA, MA, MD, ME, MI, MN, MO, MS, NC, NE, NH, NJ, NM, NY, OH, OK, PA, PR, RI, SC, TN, TX, VA, VT, WI, WV.

F.O.B. 362 Waverly Road, Williamstown, WV 26183 applies to AL, CT, DE, FL, GA, IL, IN, KY, MA, MD, ME, MI, NC, NH, NJ, NY, OH, PA, PR, RI, SC, TN, VA, VT, WI, WV.

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SIN's) WITH APPROPRIATE CROSS-REFERENCE TO PAGE NUMBER(S):

SIN	DESCRIPTION
361-10A	Precast concrete buildings including accessories and options.
361-10G	
361-10H	
361-32	Ancillary services related to pre-engineered/prefabricated buildings and structures.

1b. IDENTIFICATION OF THE LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN: (Government net price based on a unit of one, exclusive of any quantity/ dollar volume, prompt payment, or any other concession affecting price).

SIN	MODEL/DESCRIPTION	NET GSA PRICE
361-10H	Gunnison/Single Vault	\$13,772.70

1c. HOURLY RATES: N/A

2. MAXIMUM ORDER PER SIN: 361-10A, 361-10G & 361-10H - \$200,000, 361-32 - \$350,000*

*If the "best value" selection places your order over this maximum order, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contractor for a better price. The contractor may (1) offer a new price for this requirement (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the schedule contract in accordance with far 8.404.

3. MINIMUM ORDER: None.

4. GEOGRAPHIC COVERAGE (delivery area): The 50 states, D.C., Puerto Rico, and U.S. territories.

5. POINT(S) OF PRODUCTION:

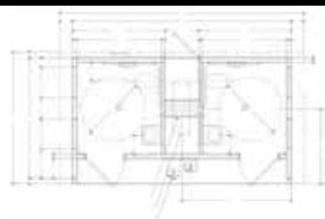
- CXT Precast Concrete Products, 901 North Highway 77, Hillsboro TX 76645, Hill County.
- CXT Precast Concrete Products, 6701 E. Flamingo Avenue, Building 300, Nampa, ID 83687, Canyon County.
- Carr Concrete, 362 Waverly Road, Williamstown, WV 26183, Wood County.

6. DISCOUNT FROM LIST PRICES OR STATEMENT OF NET PRICE: Prices shown are net. Prices exclude all federal/state/local taxes. Tax will be charged where applicable if customer is unable to provide proof of exemption.

7. QUANTITY DISCOUNT(S): SIN 361-10A & 361-10H – None offered. SIN 361-32 (Services) – Non offered.

8. PROMPT PAYMENT TERMS: Payment to CXT by the purchaser shall be made net 30 days after the submission of the invoice to the purchaser. Interest at a rate equal to the lower of (i) the highest rate permitted by law; or (ii) 1.5% per month will be charged monthly on all unpaid invoices

- beginning the 35th day (includes (five) 5-day grace period) from the date of the invoice. Under no circumstances can a retention be taken and purchaser shall pay the full invoiced amount without offset or reduction.
- 9a. NOTIFICATION THAT GOVERNMENT PURCHASE CARDS ARE ACCEPTED BELOW THE MICROPURCHASE THRESHOLD: Visa, MasterCard, and American Express.
- 9b. NOTIFICATION WHETHER GOVERNMENT PURCHASE CARDS ARE ACCEPTED OR NOT ACCEPTED ABOVE THE MICROPURCHASE THRESHOLD: Visa, MasterCard accepted above the micropurchase threshold.
10. FOREIGN ITEMS: None.
- 11a. TIME OF DELIVERY: 90 days ARO.
- 11b. EXPEDITED DELIVERY: Contact vendor.
- 11c. OVERNIGHT AND 2-DAY DELIVERY: None.
- 11d. URGENT DELIVERY: None.
12. FOB POINT(S): FOB origin - prepay and add.
13. ORDERING ADDRESS(ES): CXT Precast Products, Inc., 606 N. Pines Road, Suite 202, Spokane Valley, WA 99206.
- 13b. ORDERING PROCEDURES: Fax GSA Purchase Order to (509) 928-8270.
14. PAYMENT ADDRESS(ES): CXT Precast Products, Inc., 6701 E. Flamingo Avenue, Building 300, Nampa, ID 83687.
15. WARRANTY PROVISIONS: CXT provides a one (1) year warranty. The warranty is valid only when concrete is used within the specified loadings. Furthermore, said warranty includes only the related material necessary for the construction and fabrication of said concrete components. All other non-concrete components will carry a one (1) year warranty. CXT warrants that all goods sold pursuant hereto will, when delivered, conform to specifications set forth above. Goods shall be deemed accepted and meeting specifications unless notice identifying the nature of any non-conformity is provided to CXT in writing within the specified warranty. CXT, at its option, will repair or replace the goods or issue credit for the customer provided CXT is first given the opportunity to inspect such goods. It is specifically understood that CXT's obligation hereunder is for credit, repair, or replacement only, F.O.B. CXT's manufacturing plants, and does not include shipping, handling, installation or other incidental or consequential costs unless otherwise agreed to in writing by CXT.
16. EXPORT PACKING CHARGES: N/A
17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE: Government purchase cards will be accepted on all orders.
18. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE AND REPAIR (IF APPLICABLE): N/A
19. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE): Customers are responsible for marking exact location building is to be set; providing clear and level site, free of overhead and/or underground obstructions; and providing site accessible to normal highway trucks and sufficient area for the crane to install and other equipment to perform the contract requirements. Customer shall provide notice in writing of low bridges, roadway width or grade, unimproved roads, or any other possible obstacles to access. CXT reserves the right to charge the customer for additional costs incurred for special equipment required to perform delivery and installation. Customer is responsible for all building permits required and compliance with Davis-Bacon Requirements. Customers will negotiate installation on a project-by-project basis, which shall be priced as separate line items. For more information regarding installation and truck turning radius guidelines please see our website at www.cxtinc.com.
- 20a. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF APPLICABLE): List of repair parts available upon request.
- 20b. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE): N/A
21. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE): N/A
22. LIST OF PARTICIPATING DEALERS (IF APPLICABLE): N/A
23. PREVENTATIVE MAINTENANCE: Maintenance manuals available online at www.cxtinc.com. Printed manuals available by request by calling (800) 696-5766.
24. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES: N/A
- 24b. SECTION 508 COMPLIANCE: N/A
25. DATA UNIVERSAL NUMBER SYSTEM (DUNS) NUMBER: 157004896.
26. NOTIFICATION REGARDING REGISTRATION IN CENTRAL CONTRACTOR REGISTRATION (CCR) DATABASE: Cage Code 0GA05.



Cortez with chase restroom building. Standard features include simulated barnwood texture walls, simulated cedar shake textured roof, vitreous china fixtures, interior and exterior lights, off loaded and set up at site.

Cortez

Base Price \$38,930.38

Optional Sections:

Restroom \$38,930.38 Qty: = \$0.00	Shower* \$47,605.44 Qty: = \$0.00
Family Assist Shower/Restroom Combo* \$45,870.43 Qty: = \$0.00	Storage \$36,327.86 Qty: = \$0.00
Concession \$45,002.92 Qty: = \$0.00	
*Includes hot water tank.	
Total Optional Sections 0.00	

Added Cost Options:

			Price Per Unit
Final Connection to Utilities		\$ 2,370.00	☐
Optional Wall Texture -choose one	☒ Split Face Block (\$2,370) ☐ Struck Trowel (\$2,370) ☐ Stone (\$3,150)	Reset Wall Texture	2,370.00
Optional Roof Texture -choose one	☐ Delta Rib	\$ 975.00	975.00
Two-Tone Color Scheme		\$ 265.00	☐
Stainless Steel Plumbing Fixtures (1 water closet & 1 sink)	Qty: 2	\$ 1,460.00	2,920.00
Electric Hand Dryer (each)	Qty: 2	\$ 625.00	1,250.00
Electronic Flush Valves (1 water closet & 1 sink)	Qty: 1	\$ 1,320.00	1,320.00
Exterior Mounted ADA Drinking Fountain w/Cane Skirt		\$ 3,600.00	☐
4-gallon Electric Water Heater		\$ 350.00	☐
Skylight in Restroom (each)	Qty:	\$ 450.00	0.00
Marine Grade Skylight in Restroom (each)	Qty:	\$ 1,525.00	0.00
Marine Package for Extra Corrosion Resistance		\$ 3,415.00	☐
Fiberglass Entry and Chase Doors and Frames		\$ 4,275.00	☐
Tile Floor in Restroom		\$ 2,625.00	☐
2K Anti-Graffiti Coating		\$ 2,995.00	☐
Timed Electric Lock System (does not include chase door)		\$ 3,830.00	☐
Exterior Frostproof Hose Bib with Box		\$ 410.00	☐
Paper Towel Dispenser (each)	Qty:	\$ 180.00	0.00
Toilet Seat Cover Dispenser (each)	Qty:	\$ 80.00	0.00
Sanitary Napkin Disposal (each)	Qty:	\$ 55.00	0.00
Baby Changing Station (each)	Qty:	\$ 450.00	0.00
CXT Wastebasket (each)	Qty:	\$ 130.00	0.00
Paint Touch up Kit - Single Color		\$ 60.00	☐
Paint Touch up Kit - Two Tone Color		\$ 65.00	☐
Total Cost of Selected Accessories from Accessories Price List:			\$ 12,570.00
Estimated One-Way Transportation Costs to Site (quote):			\$ 9,200.00
Custom Options: Stamped Plans, \$2000 AZ approvals \$900 Extra crane \$2000, 2 cases of graffiti release agent			\$ 4,900.00
Total Cost per Unit Placed at Job Site: (excludes all taxes)			\$ 65,600.38

Disclaimer: Please call to confirm selected sections are compatible.

This price quote is good for 60 days from date below, and is accurate and complete.

CXT Sales Representative

Date

I accept this quote. Please process this order.

Company Name

Customer

Date

OPTIONS

Exterior Color Options:

(For single color mark an X or for two tone combinations use W = Walls / R = Roof.)

☐ Amber Rose	☐ Liberty Tan	☐ Berry Mauve	☐ Sage Green
☐ Toasted Almond	☐ Oatmeal Buff	☐ Buckskin	☐ Rosewood
☐ Sun Bronze	☐ Golden Beige	☐ Mocha Carmel	☐ Malibu Taupe
☐ W Sand Beige	☐ Natural Honey	☐ Salsa Red	☐ Java Brown
☐ Pueblo Gold	☐ Cappuccino Cream	☐ Coca Milk	☐ Raven Black
☐ Granite Rock	☐ Georgia Brick	☐ Western Wheat	☐ Nuss Brown
☐ Rich Earth	☐ Charcoal Grey	☐ R Hunter Green	☐ Evergreen

Special roof color # _____

Special wall color # _____

Special trim color # _____

(Sage green, hunter and evergreen colors are not available in colored through concrete.)

Rock Color Options:

☐ Basalt

☐ Mountain Blend

☐ Natural Grey

☐ Romana

Roof Texture Options:

☐ Cedar Shake

☐ Ribbed Metal

Wall Texture Options:

(For single texture mark an X or for different top and bottom textures use T = Top / B = Bottom.)

☐ Barnwood	☐ Horizontal Lap	☐ Napa Valley Rock	} Can only be used as bottom texture.
☐ Z Split Face Block	☐ Board & Batt	☐ River Rock	
☐ Stucco/Skip Trowel	☐ Brick	☐ Field Stone	

(Textures not included in CXT's quote are additional cost.)

Door Opener Options:

☐ Non-locking ADA Handle

☐ Pull Handle/Push Plate

☐ Privacy ADA Latch

☐ Pull Handle/Push Plate w/Slide Lock

Deadbolt Options:

☐ CXT Supplied

☐ Customer Supplied: _____

Type & Part Number

Accessible Signage Options:

☐ Men

☐ Women

☐ Unisex

Paper Holder Options:

☐ 2-Roll Stainless Steel

☐ 3-Roll Stainless Steel

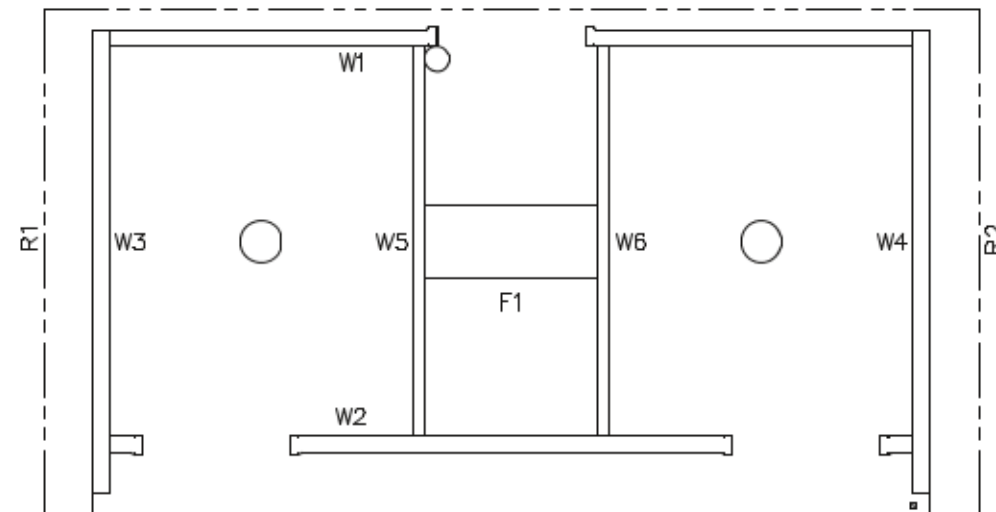
Notes:

2 cases of release spray, electronic flush only, push button sinks

PANEL MARK NO. KEY PLAN

BACK

1. BUILDING IS DESIGNED TO COMPLY WITH THE 2016 CALIFORNIA BUILDING STANDARDS CODE (CBCS).
2. DESIGN COMPLIES WITH THE PROVISIONS OF THE 2016 CBCS CODE FOR THE FOLLOWING LOADS:
ROOF SNOW LOAD = 250 PSF
FLOOR LOAD = 400 PSF
IBC DESIGN SPECTRAL RESPONSE $S_s = 2.057$, $S_1 = 1.389$
SITE CLASS D
SEISMIC USE GROUP: II
SEISMIC DESIGN CATEGORY: E
BEARING WALL SYSTEM $R = 4.0$
BASIC WIND SPEED = 150 MPH (3-SECOND GUST)
WIND EXPOSURE $C_e = 1.0$
3. CONSTRUCTION TYPE: V-B
OCCUPANCY: U
EXTERIOR WALLS: 1-HR RATED PER IBC TABLE 721.1(2), ITEM 4-1.1
MINIMUM FIRE SEPARATION DISTANCE: 10'
4. CONCRETE STRENGTH $f'_{ci} = 2500$ PSI INITIAL $f'_c = 5000$ PSI
FINAL AIR ENTRAINMENT $6\% \pm 1 \frac{1}{2}\%$ IN PLASTIC CONCRETE.
REINFORCING STEEL: #3 GRADE 40, #4 AND LARGER GRADE 60
MINIMUM LAP 18" AT SPLICES. TIE BARS WITH DOUBLE ANNEALED
16 GA IRON WIRE. REINFORCING TO BE PLACED IN CENTER
OF PANEL UNO.
WELDED WIRE FABRIC (W.W.F.): 4x4xW8xW8, $F_y = 65$ KSI (OR EQUIV.).
COMPLY WITH ASTM A82, SMOOTH WIRE, MIN. LAP 2 SQUARES.
5. EMBEDDED ITEMS IDENTIFIED ON DRAWINGS (I.e. PS-2, R3D1)
REFER TO CXT STANDARD EMBEDMENT CATALOG.
6. BACK OF PANELS TO HAVE SMOOTH TROWEL FINISH UNO.
ALL SURFACES TO BE TEXTURED ARE NOTED ON PANEL DWG'S
7. REFER TO SEPARATE CXT INCORPORATED SPECIFICATIONS
COVERING DESIGN, MATERIALS, PRODUCTION, AND INSTALLATION
CRITERIA FOR SPECIFIC STYLE OF BUILDING.
8. ALL REBAR BENDS ARE TO HAVE A MINIMUM RADIUS
OF 6x THE BAR DIAMETER
9. INSTALLATION TO MEET APPLICABLE LOCAL, STATE & FEDERAL CODES, BY OTHERS.
10. ADEQUATE PLUMBING FACILITIES MUST BE PROVIDED IN ACCORDANCE
WITH 2016 CBCS (NOT BY CXT)



FRONT

2018 CALIFORNIA BUILDING STANDARDS CODE
CALIFORNIA CODE OF REGULATIONS, TITLE 24

ACCESSIBILITY TO THIS BUILDING, INCLUDING PARKING IS TO BE PROVIDED BY OTHER AND CONSTRUCTED IN ACCORDANCE WITH ALL LOCAL BUILDING CODES.

<u>NO.</u>	<u>TITLE</u>
------------	--------------

CR-01	COVER SHEET
CR-02	RIGGING DETAIL
CR-03	FLOOR PLAN
CR-04	BUILDING ELEVATIONS
CR-05	INTERIOR ELEVATIONS
CR-06	CASTING DETAILS
CR-07	WALL PANEL MARK W1
CR-08	WALL PANEL MARK W2
CR-09	WALL PANEL MARK W3
CR-10	WALL PANEL MARK W4
CR-11	WALL PANEL MARK W5
CR-12	WALL PANEL MARK W6
CR-13	FLOOR SLAB MARK F1
CR-14	ROOF SLAB MARK R1
CR-15	ROOF SLAB MARK R2
CR-16	FOUNDATION DETAIL
CR-17	FIELD STUB UP LOCATIONS
CR-18	WATER, WASTE & VENT PIPING PLANS & NOTES
CR-19	PLUMBING SCHEDULE, DIAGRAMS & NOTES
CR-20	ELECTRICAL NOTES & SCHEDULES
CR-21	ELECTRICAL PLAN, LEGEND & NOTES
CR-22	B.O.M.



April 2, 2019



Precast Products

3808 N. Sullivan Bldg. #7 Spokane, WA 99216
801 N. Highway 77 Hillsboro, TX 75645
382 Waverly Road Wintomstown, WV 26187

PRIMARY TITLE
CORTEZ
BUILDING NUMBER CR-1350 & CR-1351

NOTICE

The information contained herein is proprietary and the exclusive property of CXT Incorporated. The information may only be used by the original recipient for the purpose intended. Reproduction or distribution of this information is strictly prohibited without the prior written consent of CXT Incorporated. By allowing use of this information, CXT Incorporated grants no warranty, express or implied, including a warranty of merchantability or of fitness for a particular purpose.

GAT Incorporated

NO.	DESCRIPTION	APPROVAL	DATE
SCALE	1/4" = 1'-0"		CX-11-18
DRAWN	JJJ	FILE NO.	
CHECKED	NW	PLOT	46

COVER SHEET

DWG NO. CR-01	SHEET 1 22	REV.
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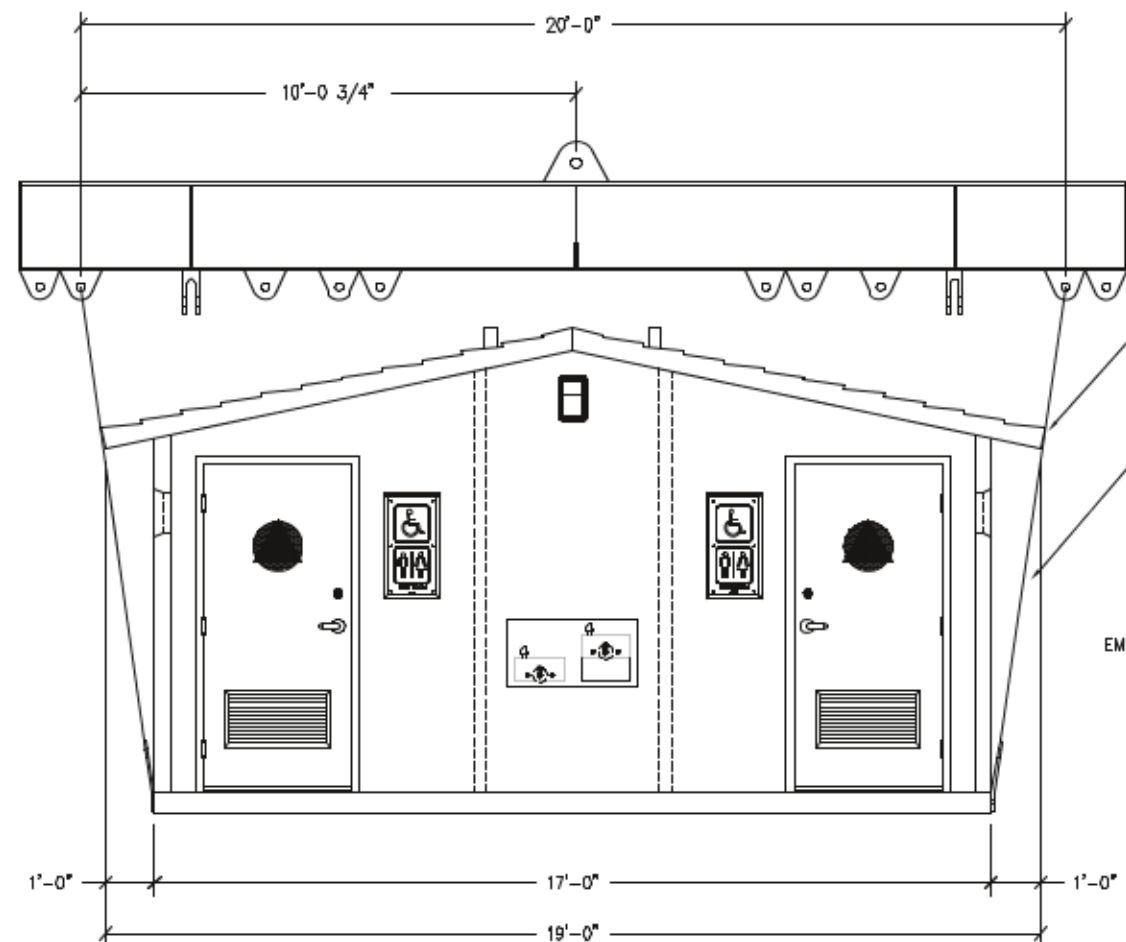
www.p-e-i.com
PROGRESSIVE ENGINEERING, INC.
586-00 STATE ROAD 15
GOSHEN, INDIANA 46528
(574) 533-0337 - Phone
(574) 533-9736 - Fax

STATE OF CALIFORNIA DESIGN APPROVAL AGENCY
STATE OF CALIFORNIA APPROVED

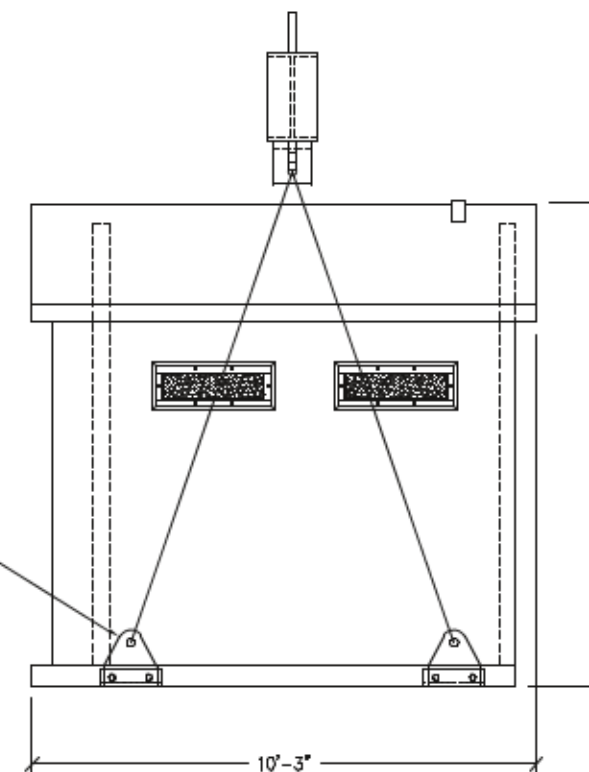
This document is certified as being in conformance with
California Health & Safety - Code Section 18028

PLAN APPROVAL NO.: PEI 19-4140
APPROVED BY: [Signature]
DATE APPROVED: 07/03/2019
DATE OF EXPIRATION: 07/03/2020

*Approval of this document does not authorize or approve any construction
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FRONT ELEVATION



RIGHT SIDE ELEVATION



April 2, 2019



Precast Products

3808 N. Sullivan Bldg. #7 Spokane, WA 99218
901 N. Highway 77 Hillsboro, TX 78645
382 Waverly Road Williamsport, WV 26187

CORTEZ
BUILDING NUMBER CR-1350 & CR-1351

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CXT Incorporated

REV.	DESCRIPTION	DATE	BY	CHK.
1	1/4" = 1'-0"	03-11-18		
DRAWN	JJJ	FILE NO.		
CHECKED	RM	PLOT	48	

RIGGING DETAIL

DWG NO.	SHEET	REV.
CR-02	2	
	22	

www.p-e-l.com
PROGRESSIVE ENGINEERING, INC.
58640 STATE ROAD 15
GOSHEN, INDIANA 46528
(574) 533-8337 - Phone
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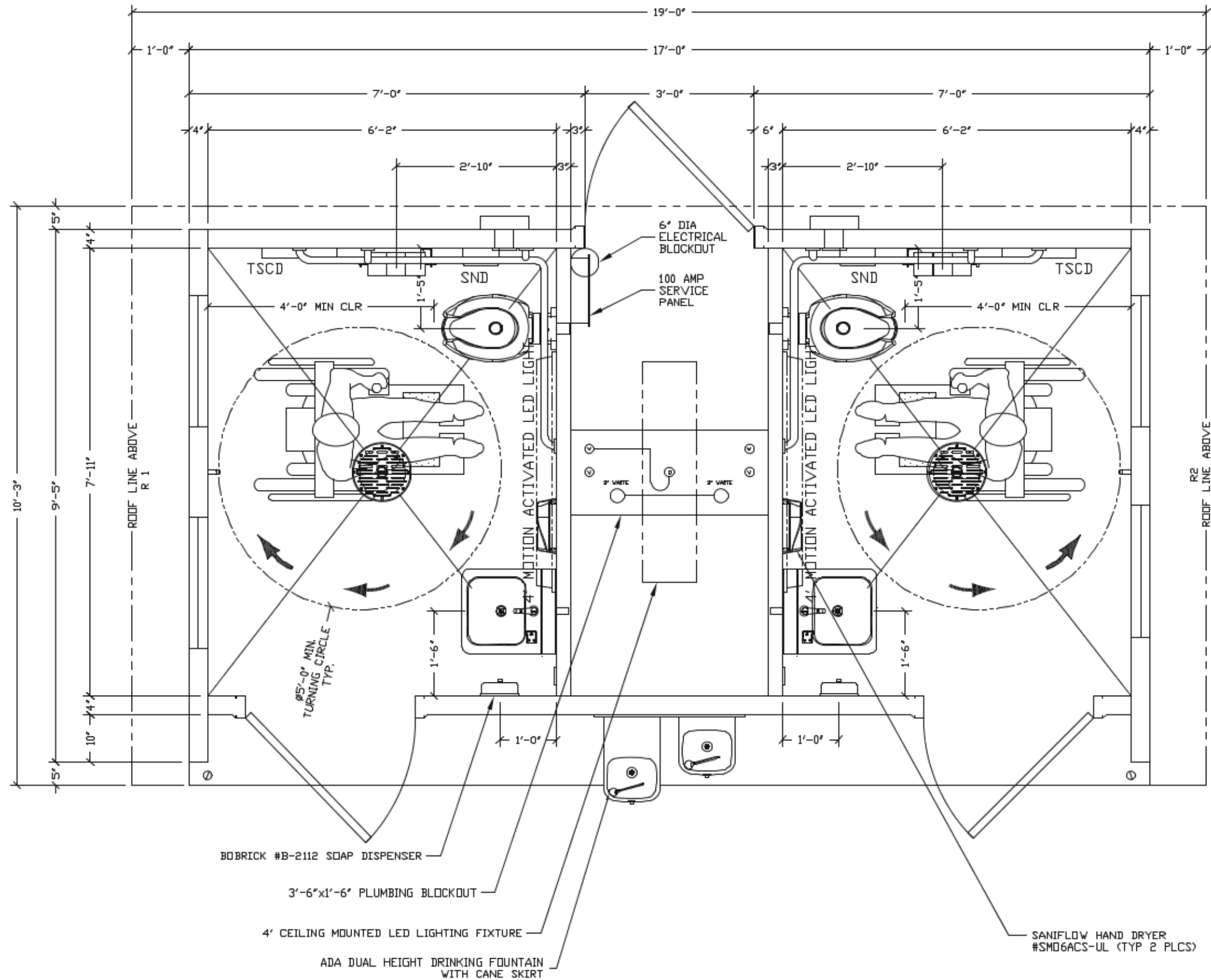
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PLAN APPROVAL NO.: **PEI 19-4140**
APPROVED BY: *[Signature]*
DATE APPROVED: **04/03/2019**
DATE OF EXPIRATION: **07/03/2020**

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SHIPPING WEIGHTS AND DIMENSIONS CR-1350 & CR-1351			
WEIGHT	LENGTH	WIDTH	HEIGHT
44,300	17'-0"	10'-3"	9'-10"



April 2, 2019



3808 N. Sullivan Bldg. #7 Spokane, WA 99218
901 N. Highway 77 Hillsboro, TX 78845
382 Waverly Road Williamsport, WV 26187

CORTEZ
BUILDING NUMBER CR-1350 & CR-1351

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REV.	DESCRIPTION	DATE	APPROVED	DATE
1	SCALE 1/2"=1'-0"	03-11-18		
2	DRAWN JJJ	FILE NO.		
3	CHECKED RMW	PLOT	24	

FLOOR PLAN		
DWG NO.	SHEET	REV.
CR-03	3	22

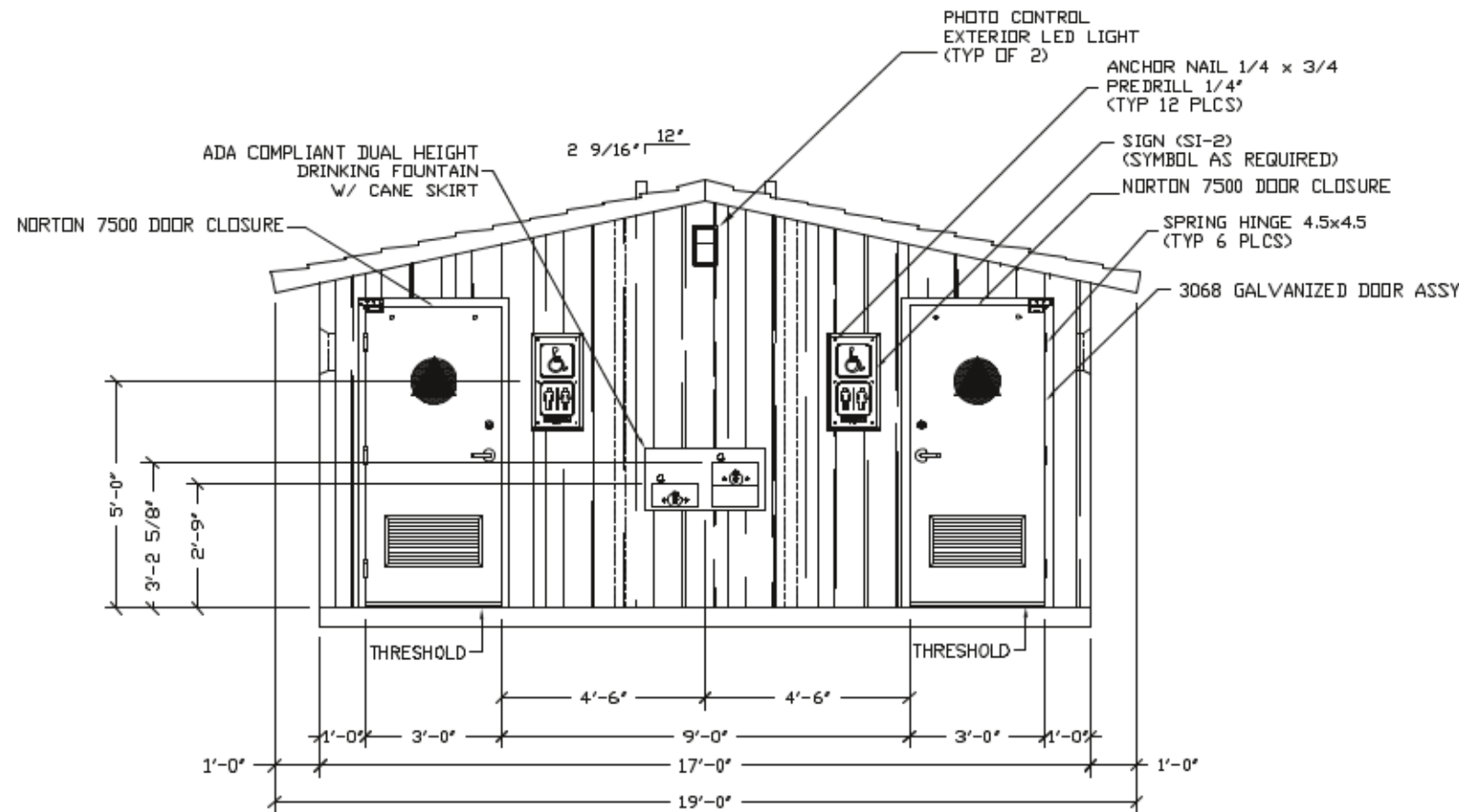
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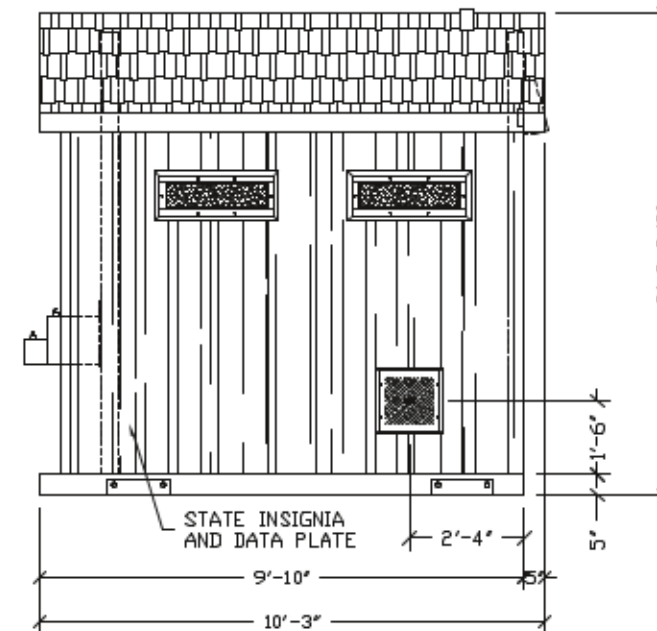
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DATE APPROVED: **04/03/2019**
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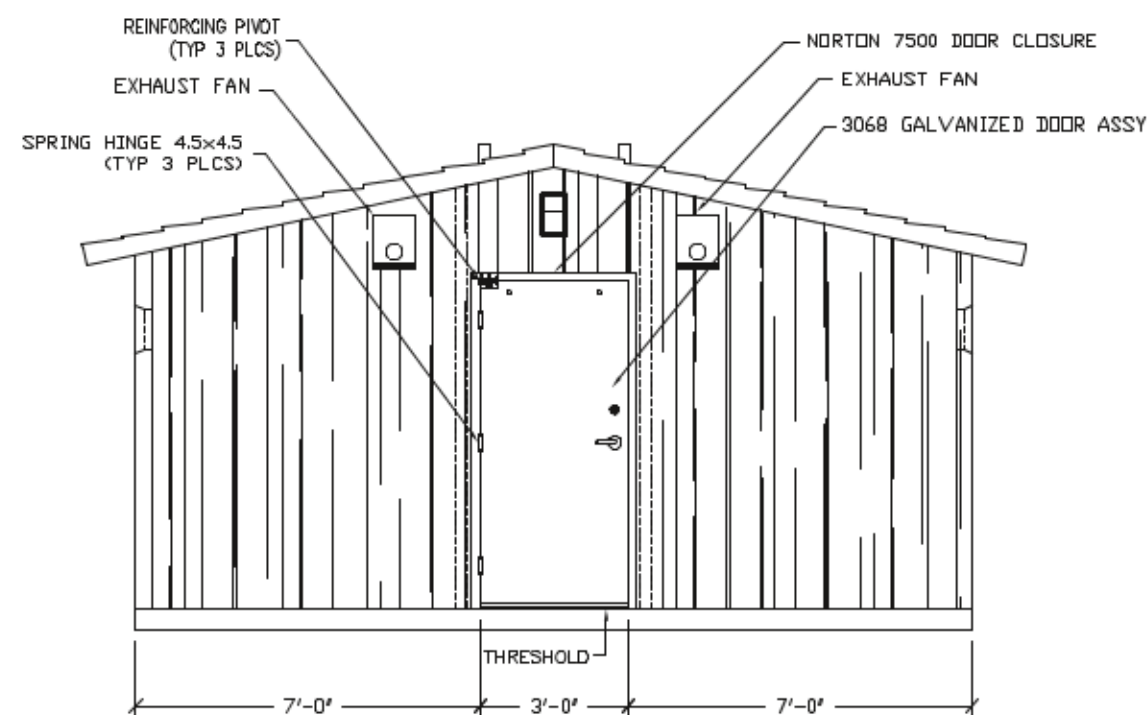
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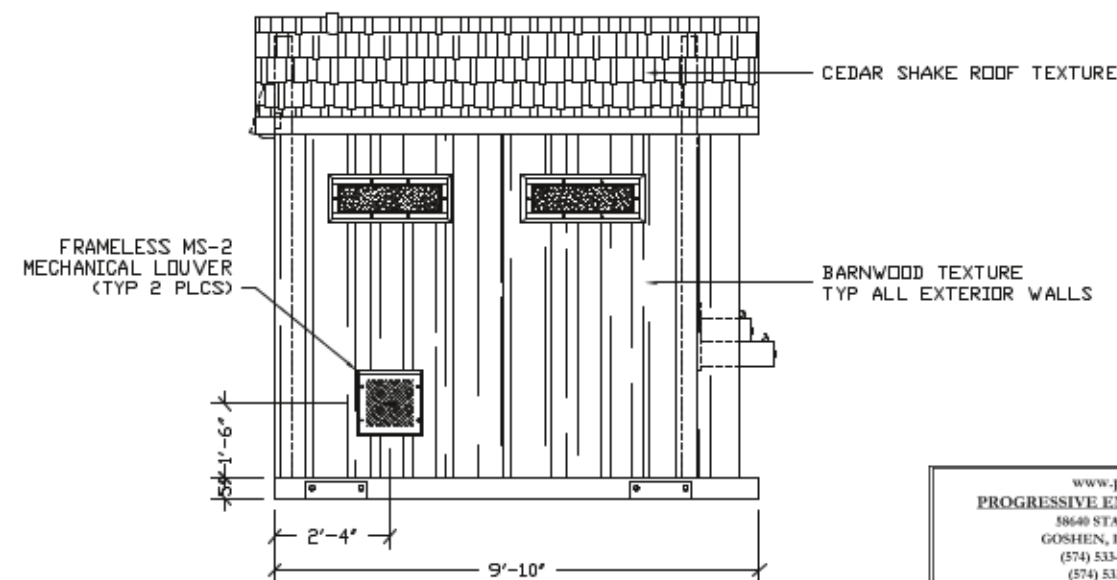
FRONT ELEVATION



RIGHT SIDE ELEVATION



REAR ELEVATION



LEFT SIDE ELEVATION

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EMBEDDED MATERIALS	
ITEM	QTY
3068 DOOR ASSEMBLY	3
SPRING HINGE 4.5x4.5	9
SI-2	2
ANCHOR NAIL 1/4x3/4	12
DRINKING FOUNTAIN W/ CANE SKIRT	1
NORTON 7500 DOOR CLOSURE	3
REINFORCEMENT PIVOTS	3

CUL. FT. CONC. SQ. FT. W.W.F.

APPROXIMATE WEIGHT



April 2, 2019



CXT
Precast Products

3808 N. Sullivan Bldg. #7 Spokane, WA 99218
 801 N. Highway 77 Hillsboro, TX 78845
 382 Waverly Road Williamsport, WV 26187

PROJECT TITLE
CORTEZ
 BUILDING NUMBER GR-1350 & GR-1351

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CXT Incorporated			
REV.	DESCRIPTION	APPROVAL	DATE
SCALE	1/4"=1'-0"	DATE	03-11-19
DRAWN	JJJ	FILE NO.	
CHECKED	RM	PLOT	48

BUILDING ELEVATIONS

DWG NO. **CR-04** SHEET **4** REV. **22**



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PLAN APPROVAL NO.: PEI 19-4140

APPROVED BY: [Signature]

DATE APPROVED: 04/03/2019

DATE OF EXPIRATION: 07/03/2020

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April 2, 2019



3808 N. Sullivan Bldg. #7 Spokane, WA 99216
901 N. Highway 77 Hilleboro, TX 76845
362 Waverly Road Williamsport, WV 26187

CORTEZ
BUILDING NUMBER CR-1350 & CR-1351

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INTERIOR ELEVATIONS

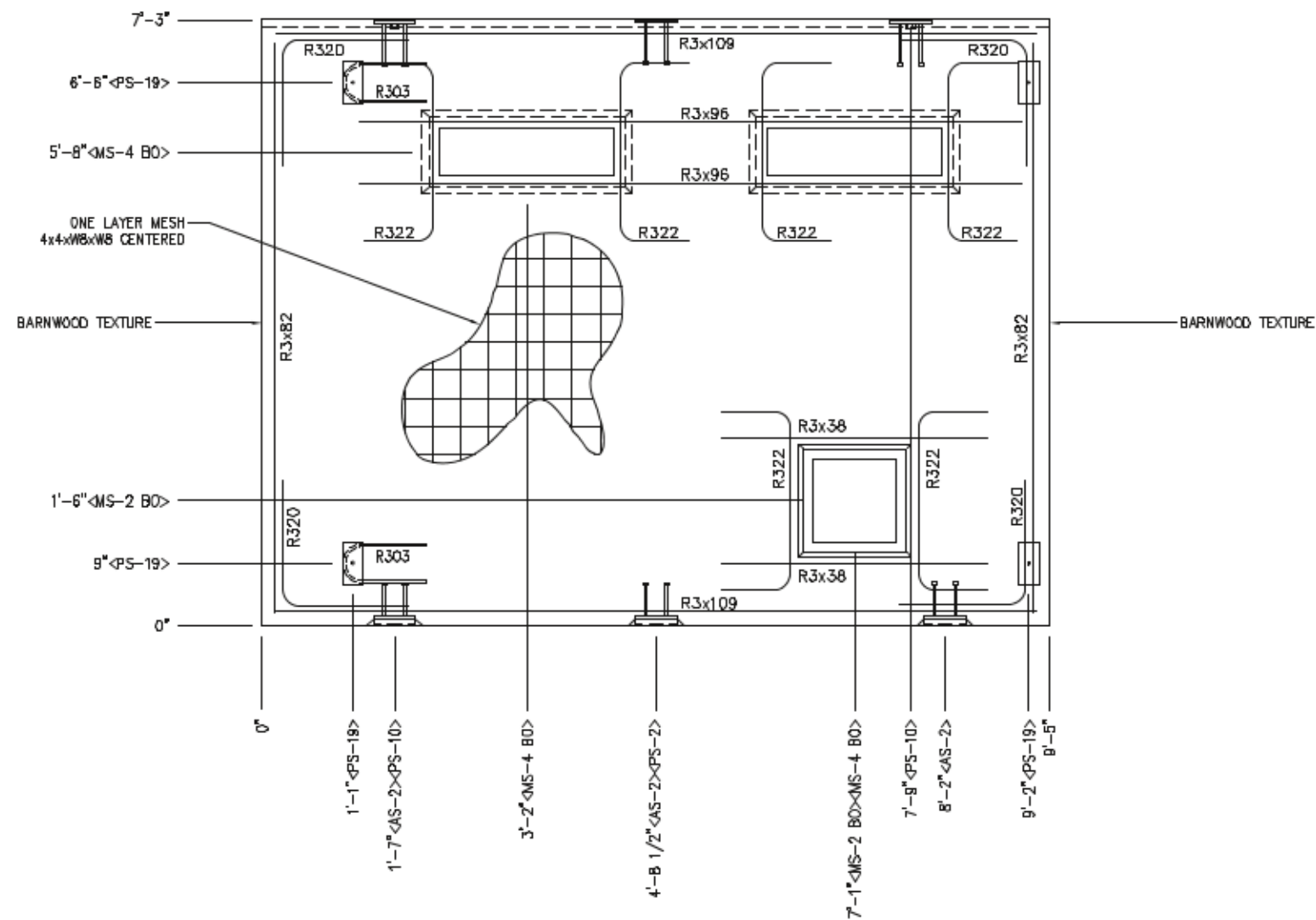
DWG NO. CR-05	SHEET 5 22	REV.
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					April 2, 2019 CORTÉZ BUILDING NUMBER CR-1350 & CR-1351 NOTE: The information contained herein is proprietary and the exclusive property of CXT Incorporated. The information may only be used by the original recipient for the purpose intended. Reproduction or distribution of this information is strictly prohibited without the prior written consent of CXT Incorporated. By allowing use of this information, CXT Incorporated grants no warranty, express or implied, including a warranty of merchantability or of fitness for a particular purpose. <table><tr><th>REV.</th><th>DESCRIPTION</th><th>DATE</th><th>APPROVED</th><th>DATE</th></tr><tr><td>SCALE</td><td>3/4" = 1'-0"</td><td>DATE</td><td>03-11-18</td><td></td></tr><tr><td>DRAWN</td><td>J J J</td><td>FILE NO.</td><td></td><td></td></tr><tr><td>CHECKED</td><td>RDW</td><td>PLOT</td><td>16</td><td></td></tr></table> CASTING DETAILS <table><tr><th>DWG NO.</th><th>SHEET</th><th>REV.</th></tr><tr><td>CR-06</td><td>6</td><td>22</td></tr></table>	REV.	DESCRIPTION	DATE	APPROVED	DATE	SCALE	3/4" = 1'-0"	DATE	03-11-18		DRAWN	J J J	FILE NO.			CHECKED	RDW	PLOT	16		DWG NO.	SHEET	REV.	CR-06	6	22
REV.	DESCRIPTION	DATE	APPROVED	DATE																											
SCALE	3/4" = 1'-0"	DATE	03-11-18																												
DRAWN	J J J	FILE NO.																													
CHECKED	RDW	PLOT	16																												
DWG NO.	SHEET	REV.																													
CR-06	6	22																													
DETAIL A-6 SCALE 3/4" = 1'-0"	DETAIL B-6 SCALE 3/4" = 1'-0"	DETAIL C-6 SCALE 3/4" = 1'-0"	DETAIL D-6 SCALE 3/4" = 1'-0"	DETAIL E-6 SCALE 1 1/2" = 1'-0"																											
DETAIL F-6 SCALE 1 1/2" = 1'-0"	DETAIL G-6 SCALE 3/4" = 1'-0"	DETAIL H-6 SCALE 1 1/2" = 1'-0"	DETAIL I-6 SCALE 1 1/2" = 1'-0"	DETAIL K-6 SCALE 1 1/2" = 1'-0"																											
DETAIL L-6 SCALE 1 1/2" = 1'-0"	TYP. WALL TO WALL PANEL WELDED CONNECTION	TYP. WALL TO FLOOR SLAB WELDED CONNECTION	TYP. WALL TO ROOF SLAB WELDED CONNECTION																												



1. WALL THICKNESS = 4"
2. EXCEPT R311 & R411, REINFORCING BARS TO BE PLACED IN PAIRS ONE EACH FACE OF PANEL W/ 3/4" MIN. COVER

DWG NO.	SHEET	REV.
CR-07	7	
	22	



EMBEDDED MATERIALS	
ITEM	QTY
AS-2	3
PS-2	1
PS-10	2
PS-19	4
R3D3	2
R320	8
R3x82	4
R3x109	4
R322	6
R3x38	2
R3x96	2
WS-4 BO	2
WS-2 BO	1

CU. FT. CONC.	SQ. FT. W.W.F.
21.1 (0.78)	68

APPROXIMATE WEIGHT
3,165



April 2, 2019



Precast Products

3808 N. Sullivan Bldg. #7 Spokane, WA 99218
901 N. Highway 77 Hillsboro, TX 78845
382 Waverly Road Williamsstown, WV 26187

CORTEZ

BUILDING NUMBER GR-1350 & GR-1351

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GAT incorporates both

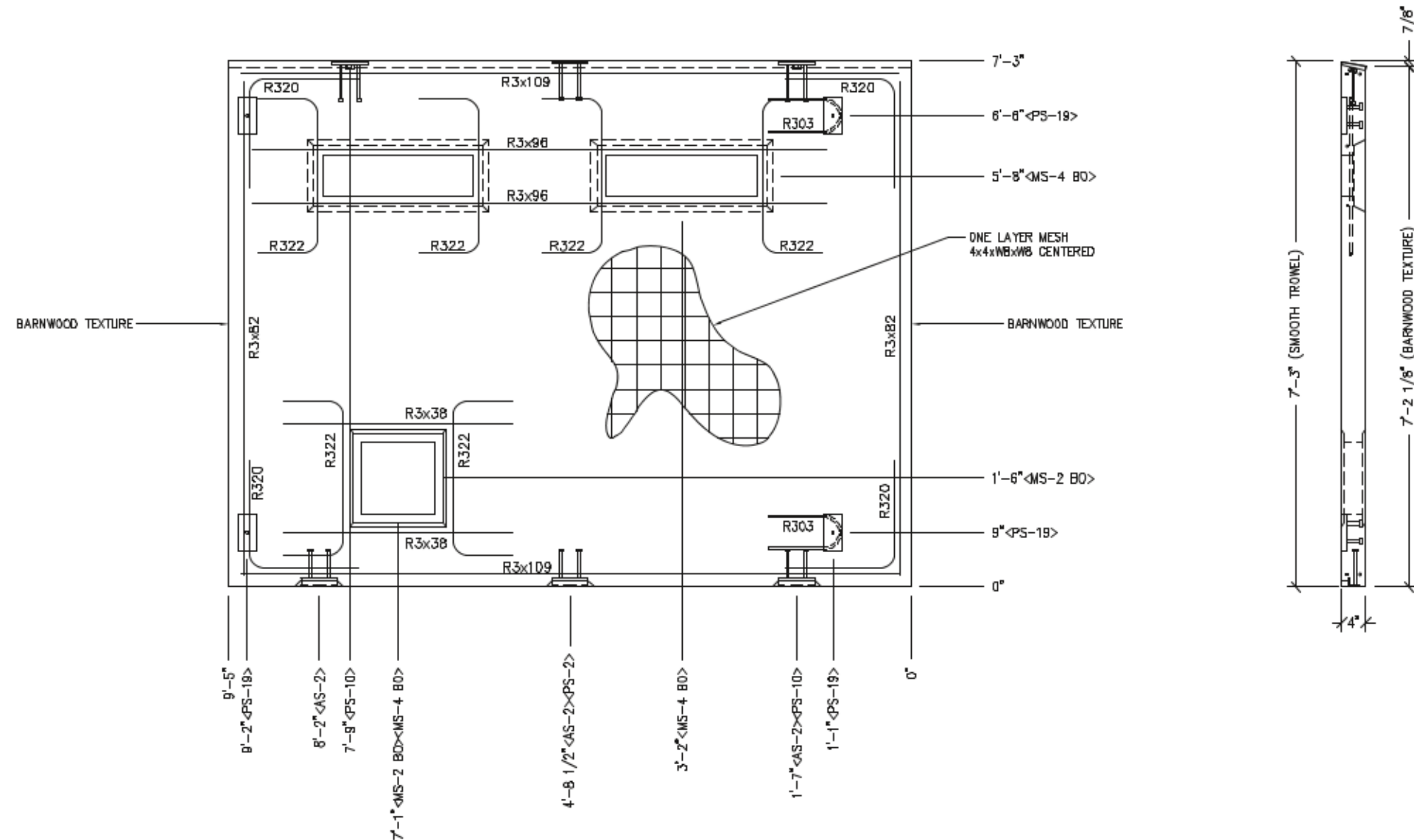
REV.	DESCRIPTION	APPROVAL	DATE
SCALE	$1/2" = 1'-0"$	DATE	03-11-18
DRAWN	JJJ	FILE NO.	
CHECKED	RDW	PLOT	24

WALL PANEL
MARK W3

DWG NO.	SHEET	REV.
CR-09	9	
	22	

NOTES:

1. WALL THICKNESS = 4"
2. EXCEPT R303, R322, R3x96 & R3x38 REINFORCING BARS TO BE PLACED IN PAIRS ONE EACH FACE OF PANEL W/ 3/4" MIN. COVER
3. ALL OTHER REBAR TO BE CENTERED IN PANEL



NOTES:

1. WALL THICKNESS = 4"
2. EXCEPT R303, R322 & R3x38 REINFORCING BARS TO BE PLACED IN PAIRS ONE EACH FACE OF PANEL W/ 3/4" MIN. COVER
3. ALL OTHER REBAR TO BE CENTERED IN PANEL.

www.p-e-l.com
PROGRESSIVE ENGINEERING, INC.
58640 STATE ROAD 15
GOSHEN, INDIANA 46528
(574) 533-0337 - Phone
(574) 533-9736 - Fax

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STATE OF CALIFORNIA APPROVED

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PLAN APPROVAL NO.: **PEI 19-4140**
APPROVED BY: *[Signature]*
DATE APPROVED: **04/03/2019**
DATE OF EXPIRATION: **07/03/2020**

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EMBEDDED MATERIALS	
ITEM	QTY
AS-2	3
PS-2	1
PS-10	2
PS-19	4
R303	2
R320	8
R3x82	4
R3x109	4
R322	6
R3x38	2
R3x96	2
MS-4 BO	2
MS-2 BO	1

CUL. FT. CONC.	SQ. FT. W.W.F.
21.1 (0.78)	68

APPROXIMATE WEIGHT
3,165



April 2, 2019



CXT Precast Products

3808 N. Sullivan Bldg. #7 Spokane, WA 99218
801 N. Highway 77 Hillsboro, TX 78645
382 Waverly Road Wilmontown, WV 26187

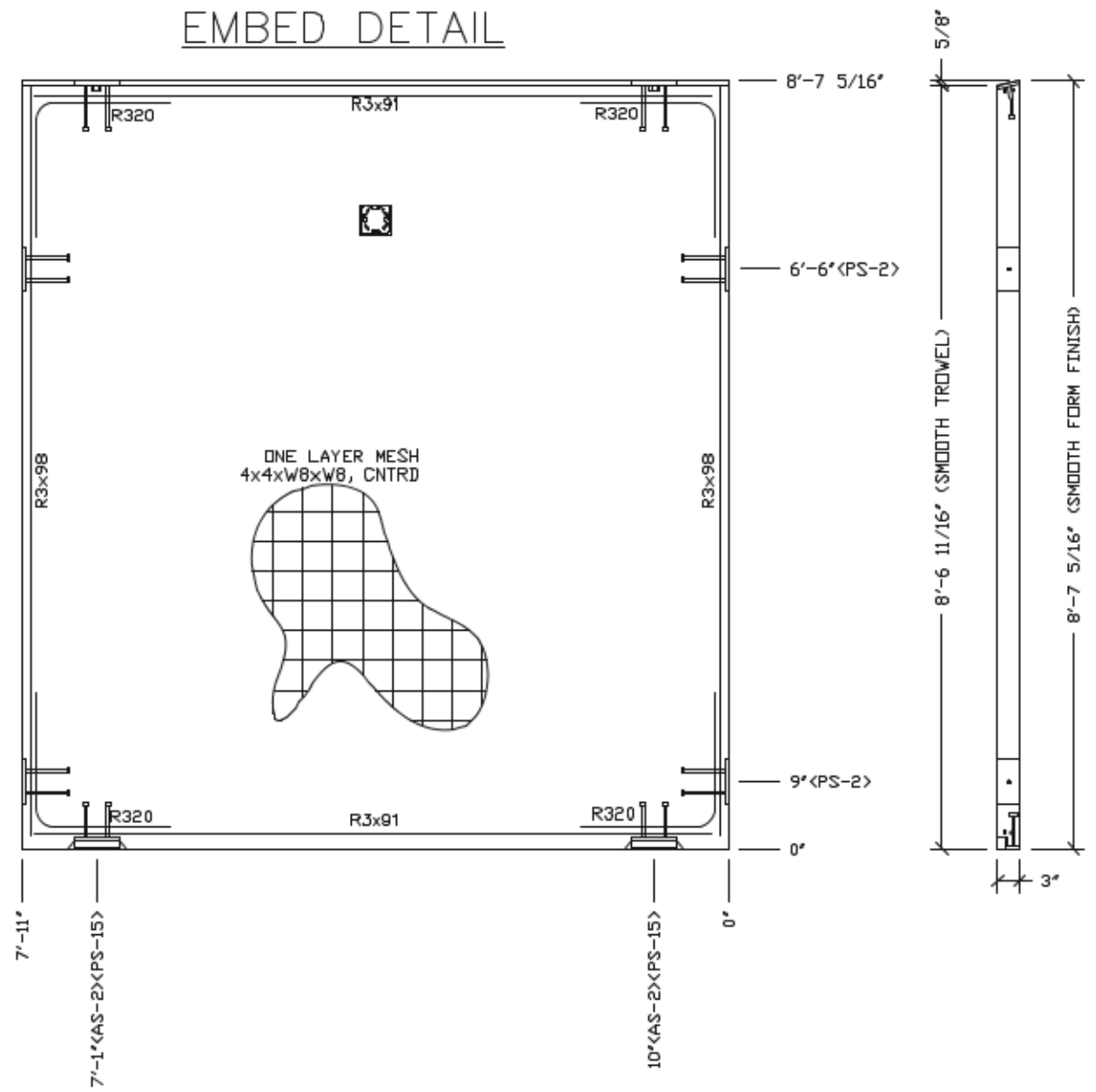
CORTEZ
BUILDING NUMBER CR-1350 & CR-1351

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REV.	DESCRIPTION	APPROVED	DATE
SCALE	1/2" = 1'-0"	DATE	03-11-18
DRAWN	JJJ	FILE NO.	
CHECKED	MM	PLOT	24

WALL PANEL MARK W4		
DWG NO.	SHEET	REV.
CR-10	10	22

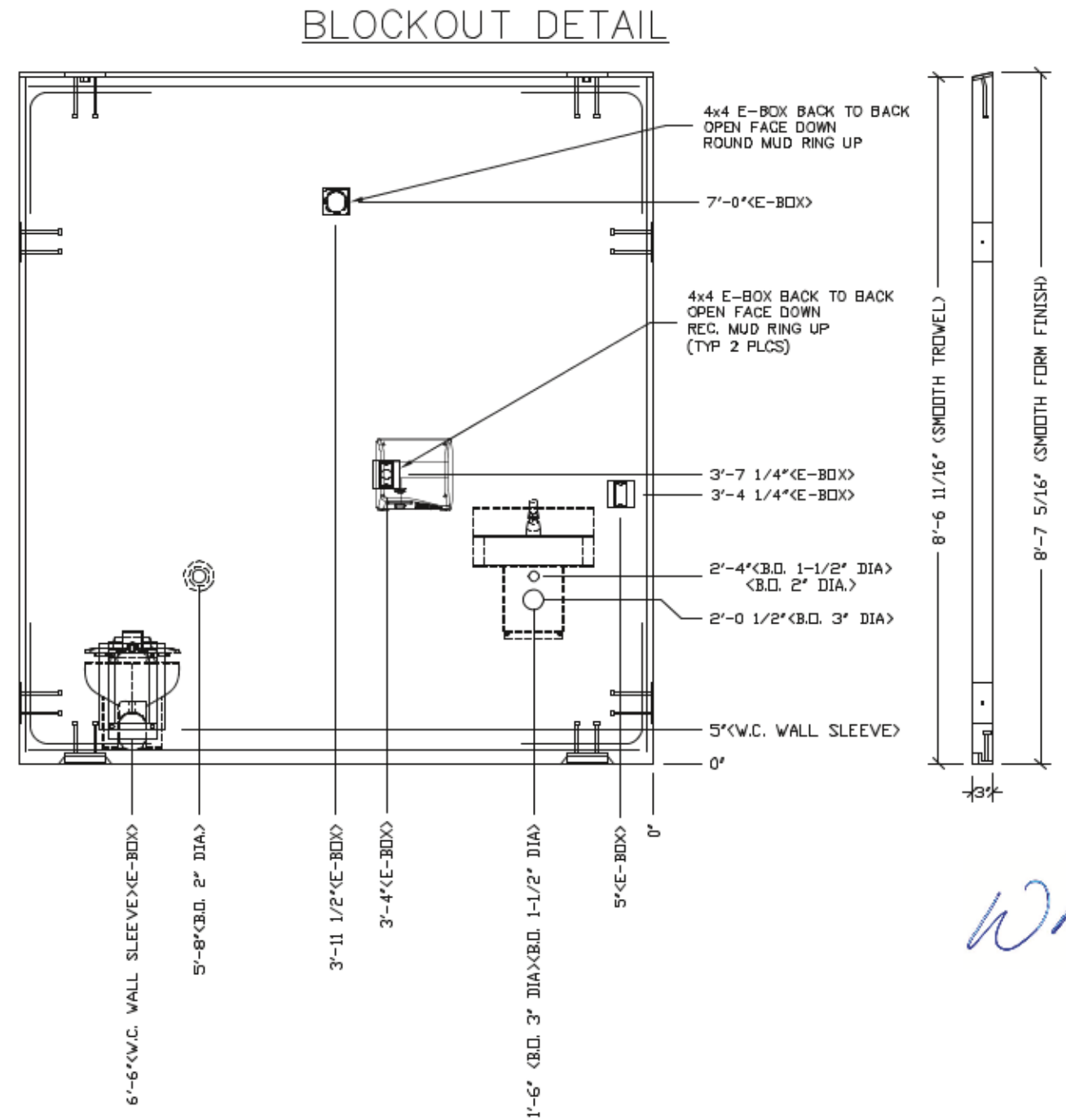
EMBED DETAIL



NOTES:

1. WALL THICKNESS = 3"
2. REINFORCING BARS TO BE PLACED IN PAIRS ONE EACH FACE OF PANEL W/ 3/4" MIN. COVER
3. ALL OTHER REBAR TO BE CENTERED IN PANEL.

BLOCKOUT DETAIL



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EMBEDDED MATERIALS	
ITEM	QTY
AS-2	2
PS-2	4
PS-15	2
R320	8
R3x91	4
R3x98	4
4x4 E-BOX	6
ROUND MUD RING	1
W.C. WALL SLEEVE	1
BLOCKOUT 3" DIA	1
BLOCKOUT 1 1/2" DIA	1
BLOCKOUT 2" DIA	1
RECT MUD RING	2

CU. FT. CONC.	16.9 (0.63)
SQ. FT. W.W.F.	67
APPROXIMATE WEIGHT	
2,535	

REGISTERED PROFESSIONAL ENGINEER
WILLIAM RICHARD HEIDEN III
74138
CIVIL
STATE OF CALIFORNIA

April 2, 2019

CXT
Precast Products
3808 N. Sullivan Bldg. #7 Spokane, WA 99218
901 N. Highway 77 Hillsboro, TX 78645
382 Waverly Road Williamsport, WV 26187

PROJECT TITLE
CORTEZ
BUILDING NUMBER CR-1350 & CR-1351

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CXT Incorporated

REV.	DESCRIPTION	DATE	APPROVED	DATE
SCALE	1/2" = 1'-0"	DATE	03-11-18	
DRAWN	JJJ	FILE NO.		
CHECKED	RDW	PLOT	24	

WALL PANEL
MARK W5

DWG NO.	SHEET	REV.
CR-11	11	22

Technical drawing of a rectangular formwork panel. The panel is labeled "EMBED DETAIL" at the top. The overall dimensions are 8'-7 5/16" by 8'-6 11/16" (SMOOTH TROWEL). The panel is divided into four quadrants by a central cross. The quadrants are labeled R3x91 (top-left), R3x98 (top-right), R3x91 (bottom-left), and R3x98 (bottom-right). The panel is reinforced with R320 bars. The reinforcement details are as follows:

- Top-left corner: R320 bars, 7'-11" by 7'-1" <AS-2> (PS-15)
- Top-right corner: R320 bars, 8'-7 5/16" by 5/8"
- Bottom-left corner: R320 bars, 7'-11" by 7'-1" <AS-2> (PS-15)
- Bottom-right corner: R320 bars, 10' <AS-2> (PS-15) by 9' <PS-2>

The panel is shown with a grid pattern in the center, indicating a smooth trowel finish. The panel is supported by a 3" thick base.

1. WALL THICKNESS = 3"
2. REINFORCING BARS TO BE PLACED
IN PAIRS ONE EACH FACE OF PANEL W/ 3/4" MIN. COVER
3. ALL OTHER REBAR TO BE CENTERED IN PANEL.

[illegible]

CU. FT. CONC.	SQ. FT. W.W.F.
16.9 (0.63)	67

APPROXIMATE WEIGHT	
1	1.0
2	2.0
3	3.0
4	4.0
5	5.0
6	6.0
7	7.0
8	8.0
9	9.0
10	10.0
11	11.0
12	12.0
13	13.0
14	14.0
15	15.0
16	16.0
17	17.0
18	18.0
19	19.0
20	20.0
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88	88.0
89	89.0
90	90.0
91	91.0
92	92.0
93	93.0
94	94.0
95	95.0
96	96.0
97	97.0
98	98.0
99	99.0
100	100.0

2,535



April 2, 2019



Precast Products

3808 N. Sullivan Bldg. #7 Spokane, WA 99218
801 N. Highway 77 Hillsboro, TX 78845
382 Waverly Road Williamsport, WV 26187

PROJECT TITLE
CORTEZ
BUILDING NUMBER CR-1350 & CR-1351

NOTICE

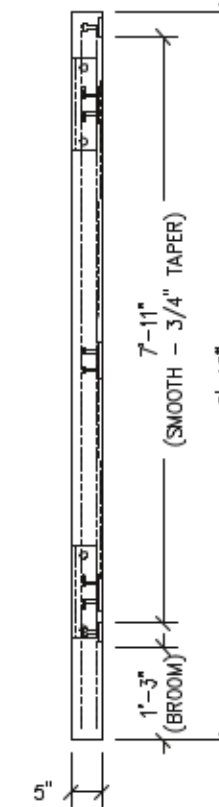
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G&T International Inc.

REV.	DESCRIPTION	APPROVAL	DATE
SCALE	1/2"=1'-0"	DATE	03-11-11
DRAWN	J J J	FILE NO.	
CHECKED	RDW	PLOT	24

WALL PANEL
MARK W6

DWG NO.	SHEET	REV.
CR-12	12	
	22	



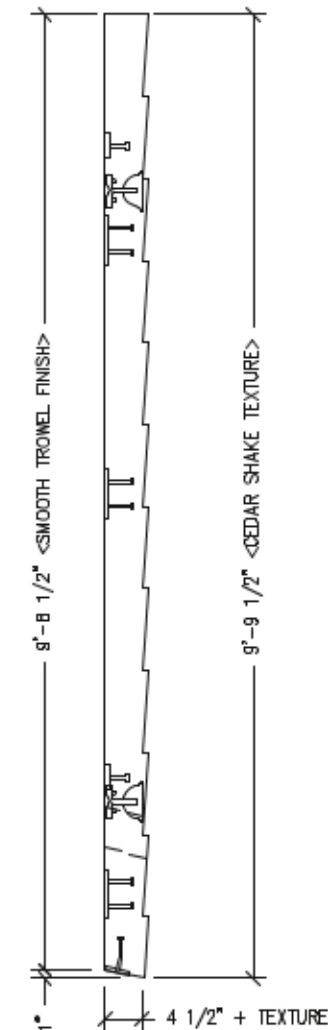
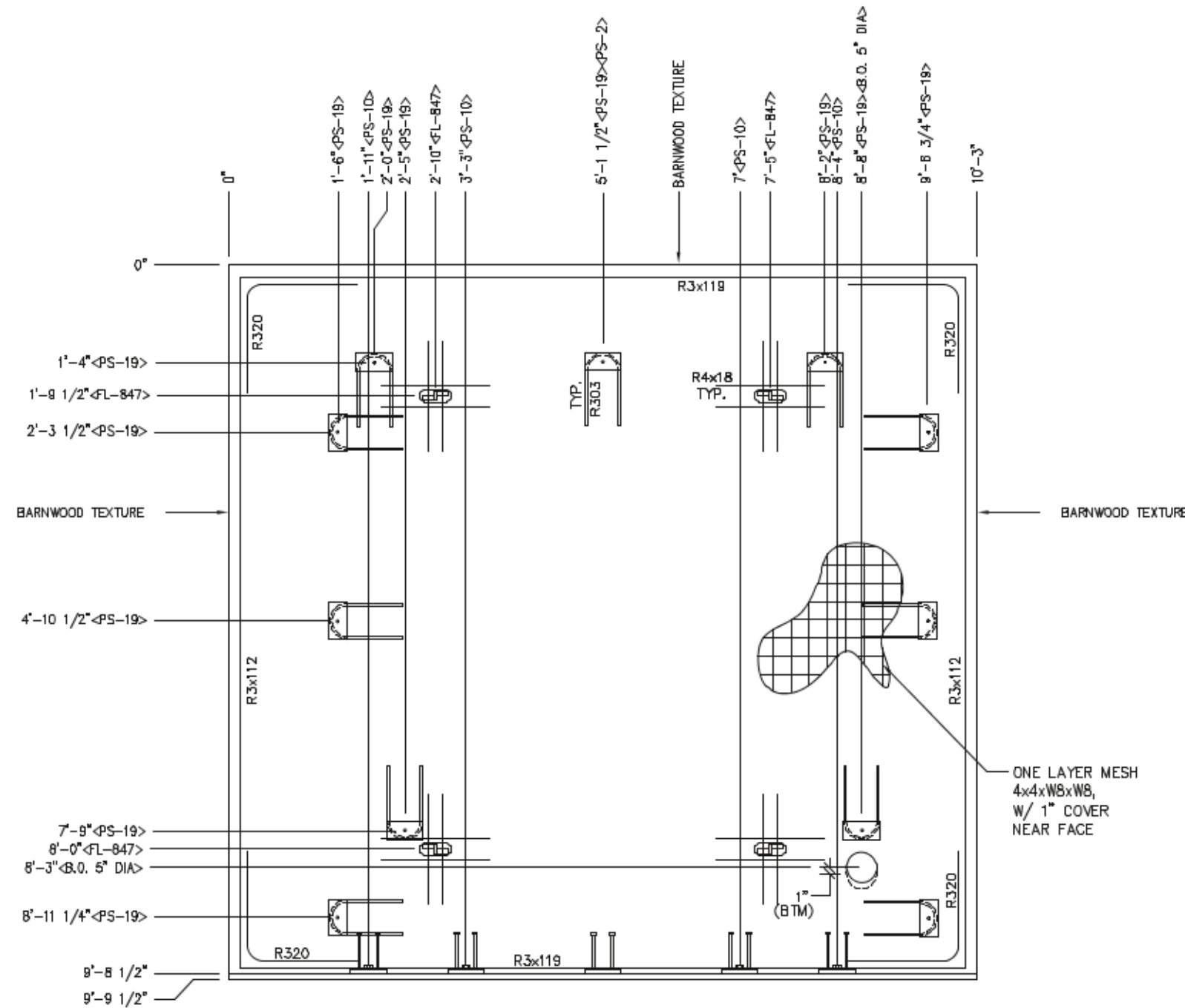
CU. FT. CONC.	SQ. FT. W.W.F.
66.9 (2.48)	334
APPROXIMATE WEIGHT	
10,035	



DWG NO.	SHEET	REV.
CR-13	13	
	22	

1. FLOOR TO BE CAST UPSIDE DOWN
2. FLOOR THICKNESS = 5" PAN DEPTH = 3/4"
3. EXCEPT R3x120, R303 & R411, REINFORCING BARS TO BE PLACED IN PAIRS ONE EACH FACE OF PANEL W/ 1 1/4" MIN. COVER

RM54960 FLOOR DRAIN BLOCKOUT DETAIL



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 (874) 533-0337 - Phone
 (874) 533-9736 - Fax

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PLAN APPROVAL NO.: **PFI 19-4140**
 APPROVED BY: *[Signature]*
 DATE APPROVED: **04/03/2019**
 DATE OF EXPIRATION: **07/03/2020**

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NOTES:

1. ROOF THICKNESS = 4 1/2" MIN. + FINISH
2. EXCEPT R4x18 & R303, REINFORCING BARS TO BE PLACED IN PAIRS ONE EACH FACE OF PANEL W/ 1 1/4" MIN. COVER
3. R4x18 TO BE PLACED WITH 1" MIN COVER NEAR FACE.
4. ALL OTHER REBAR TO BE CENTERED IN PANEL.

EMBEDDED MATERIALS	
ITEM	QTY
FL-847	4
PS-2	1
PS-19	11
R303	11
R320	8
R3x112	4
R3x119	4
PS-10	4
R4x18	16
BLOCKOUT 5" DIA	1

CU. FT. CONC.	39.4 (1.46)	SG. FT. W.W.F.	100
APPROXIMATE WEIGHT			
5,910			



April 2, 2019

CXT
Precast Products
 3808 N. Sullivan Bldg. #7 Spokane, WA 99218
 901 N. Highway 77 Hillsboro, TX 78645
 382 Waverly Road Winterset, MO 65147

PROJECT TITLE
CORTEZ
BUILDING NUMBER CR-1350 & CR-1351

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SCALE	1/2" = 1'-0"	DATE	03-11-18	
DRAWN	JJJ	FILE NO.		
CHECKED	RDW	PLOT	24	

ROOF SLAB MARK R2		
DWG NO. CR-15	SHEET 15 22	REV.

THIS FACTORY ASSEMBLED BUILDING, AS CONSTRUCTED, PROVIDES A RIGID BOX TYPE STRUCTURAL SYSTEM. VERTICAL LOADS ARE TRANSFERRED PRIMARILY THROUGH BEARING WALLS TO THE STRUCTURAL SLAB FLOOR OF THE BUILDING. THE VERTICAL LOADS ARE THEN DISTRIBUTED THROUGH THE REINFORCED CONCRETE FLOOR TO THE PREPARED GRANULAR, NON-FROST SUSCEPTIBLE (NFS) SUB-BASE WHICH DISTRIBUTES THE VERTICAL LOADS IN RELATIVELY UNIFORM FASHION TO THE NATIVE SUB-GRADE. AS WITH MOST CONSTRUCTION, THIS DOES REQUIRE THE NATIVE SUB-GRADE TO BE STRIPPED OF VEGETATION AND TOP SOIL PRIOR TO PLACEMENT OF THE PREPARED GRANULAR SUB-BASE. DUE TO THE INHERENT STIFFNESS OF THE BUILDING, IT WILL REMAIN SAFE AND STRUCTURALLY SOUND IN THE UNLIKELY EVENT OF FREEZING ACTION BELOW THE BUILDING REGARDLESS OF NATURAL FREEZE/THAW CYCLES ANTICIPATED TO BE ENCOUNTERED IN THE STATE OF CALIFORNIA.

THIS BUILDING AS DESIGNED, RESTING ON A PROPERLY PREPARED GRANULAR SUB-BASE WILL BE SAFE AND STRUCTURALLY SOUND FOR VERTICAL AND LATERAL LOADS AS DISCUSSED ABOVE. A FULL DEPTH FOUNDATION WALL AT THE BUILDING PERIMETER AND AN ANCHORAGE SYSTEM, TYPICAL FOR OTHER TYPES OF BUILDING CONSTRUCTION, ARE NOT REQUIRED FOR THIS BUILDING.

2' TYPICAL

SUB BASE THICKNESS VARIES, 6" MINIMUM EXTEND TO FROST DEPTH

FILL SO THAT FINISHED GRADE HEIGHT (PERIMETER SIDEWALK OR EARTH) IS EQUAL TO FLOOR SLAB HEIGHT

NATIVE SUBGRADE (1500 PSF BEARING CAPACITY MIN)

PRIOR TO PLACEMENT OF BUILDING A PROPERLY PREPARED SUB-BASE SHALL BE A MINIMUM OF 6" THICK AND CONSIST OF ¾" MATERIAL) COMPACTED TO 95% OF OPTIMUM DENSITY IN ACCORDANCE WITH STANDARD SPECIFICATIONS. THE SURFACE OF SUB-BASE SHALL BE FLAT AND LEVEL, WITH A MAXIMUM VARIATION OF ± 1/4" PER 10' MEASURED IN ANY DIRECTION. REFER TO BUILDING HANDLING SHEET FOR BUILDING PLACEMENT. (PREPARED SUB-BASE NOT BY CXT).

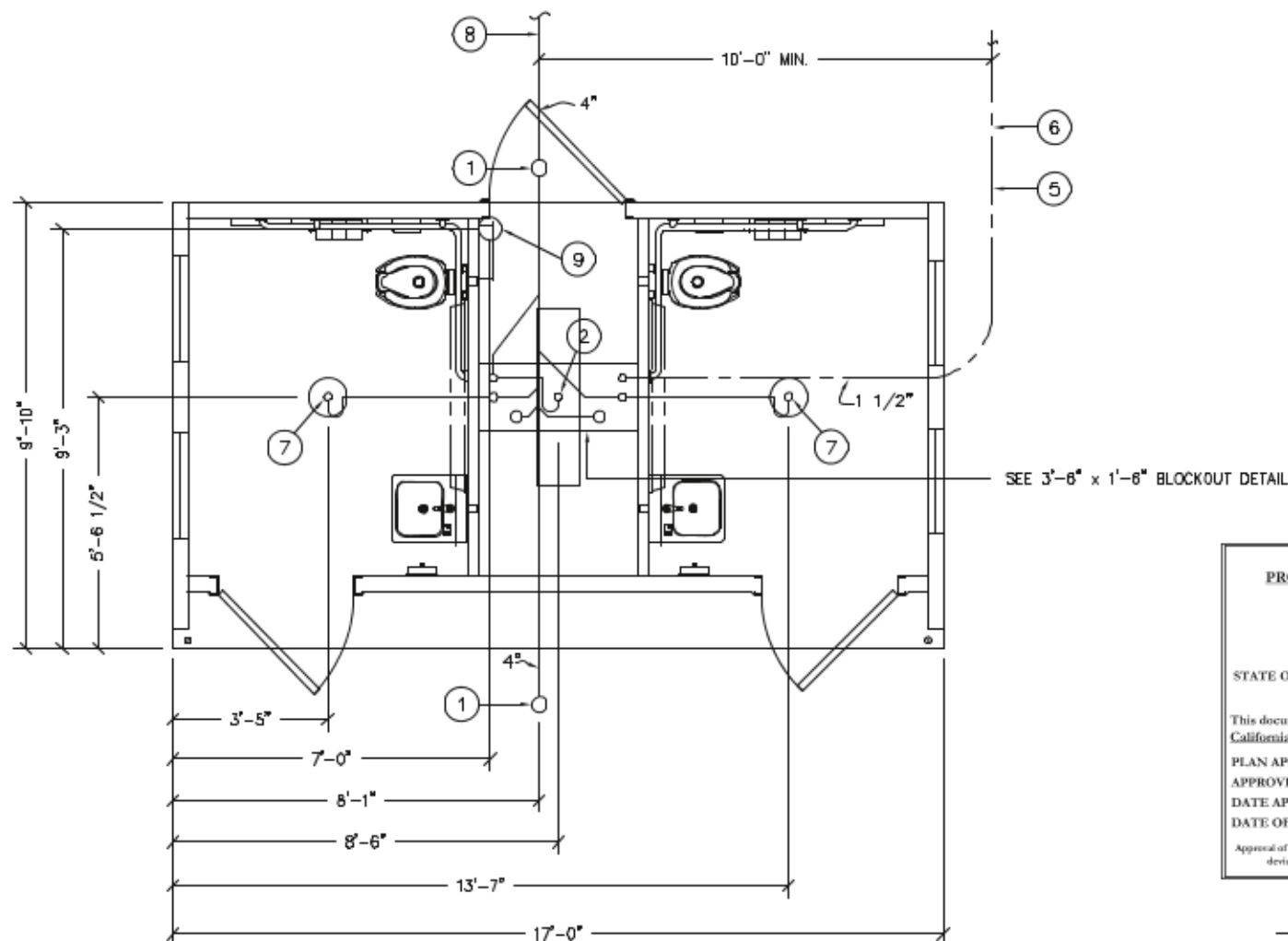


CORTEZ
BUILDING NUMBER GR-1350 & GR-1351

EXT Incorporated

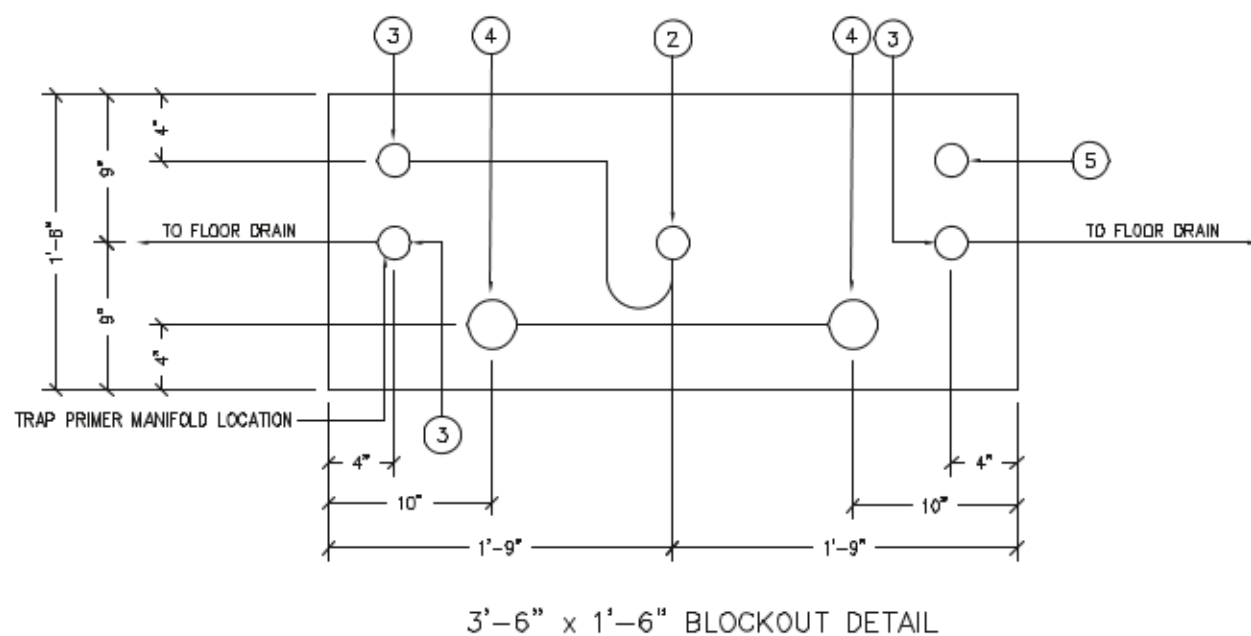
FOUNDATION DETAIL

DWG NO.	SHEET	REV.
CR-16	16	
	22	



FLOOR DRAIN BLOCKOUTS & BELOW FLOOR PIPING

ALL PIPING INDICATED ON THIS SHEET IS NOT BY CXT



3'-6" x 1'-6" BLOCKOUT DETAIL

BELOW FLOOR PIPING — KEY NOTES

- 4" CLEAN OUT TO GRADE.
- 2" FLOOR DRAIN. FIELD INSTALLED TRAP PRIMER SYSTEM IF REQUIRED BY AUTHORITY HAVING JURISDICTION. (3'-6" x 1'-6" BLOCKOUT)
- 2" VENT PIPES EXTENDED 12" ABOVE FINISHED FLOOR LEVEL, PROVIDE TEST PLUG. (3'-6" x 1'-6" BLOCKOUT)
- 3" WASTE PIPE EXTENDED 12" ABOVE FINISHED FLOOR LEVEL, PROVIDE TEST PLUG. (3'-6" x 1'-6" BLOCKOUT)
- 1 1/2" TYPE K ANNEALED "SOFT" COPPER WATER SERVICE EXTENDED 12" ABOVE FINISHED FLOOR LEVEL, PROVIDE CAP AT END. (3'-6" x 1'-6" BLOCKOUT)
- MIN. BURY PER LOCAL REQUIREMENTS TO PROTECT AGAINST FREEZING AND DAMAGE.
- 2" FLOOR DRAIN. FIELD INSTALLED TRAP PRIMER SYSTEM IF REQUIRED BY AUTHORITY HAVING JURISDICTION. (10" BLOCKOUT)
- 30" MIN. BURY, PROVIDE TRACER TAPE.
- ELECTRICAL STUB UP, (6"Ø BLOCKOUT)

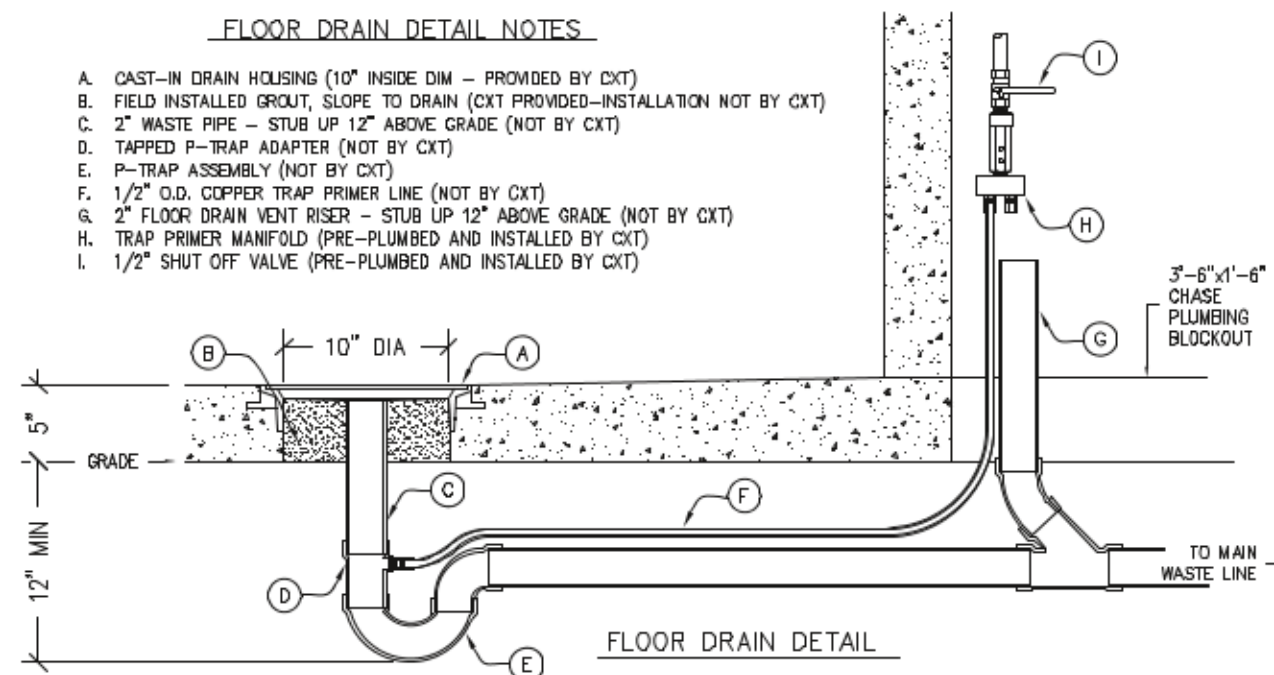


PIPING LEGEND

—————	BELOW FLOOR WASTE PIPING	—————	BELOW FLOOR VENT PIPING	—————	1 1/2" TYPE "K" ANNEALED "SOFT" COPPER WATER SERVICE
—————	SCH 40 ABS	—————	SCH 40 ABS		
—————	TYPE DWV	—————	TYPE DWV		

FLOOR DRAIN DETAIL NOTES

- CAST-IN DRAIN HOUSING (10" INSIDE DIM — PROVIDED BY CXT)
- FIELD INSTALLED GROUT, SLOPE TO DRAIN (CXT PROVIDED—INSTALLATION NOT BY CXT)
- 2" WASTE PIPE — STUB UP 12" ABOVE GRADE (NOT BY CXT)
- TAPPED P-TRAP ADAPTER (NOT BY CXT)
- P-TRAP ASSEMBLY (NOT BY CXT)
- 1/2" O.D. COPPER TRAP PRIMER LINE (NOT BY CXT)
- 2" FLOOR DRAIN VENT RISER — STUB UP 12" ABOVE GRADE (NOT BY CXT)
- TRAP PRIMER MANIFOLD (PRE-PLUMBED AND INSTALLED BY CXT)
- 1/2" SHUT OFF VALVE (PRE-PLUMBED AND INSTALLED BY CXT)



FLOOR DRAIN DETAIL



April 2, 2019



CXT Precast Products

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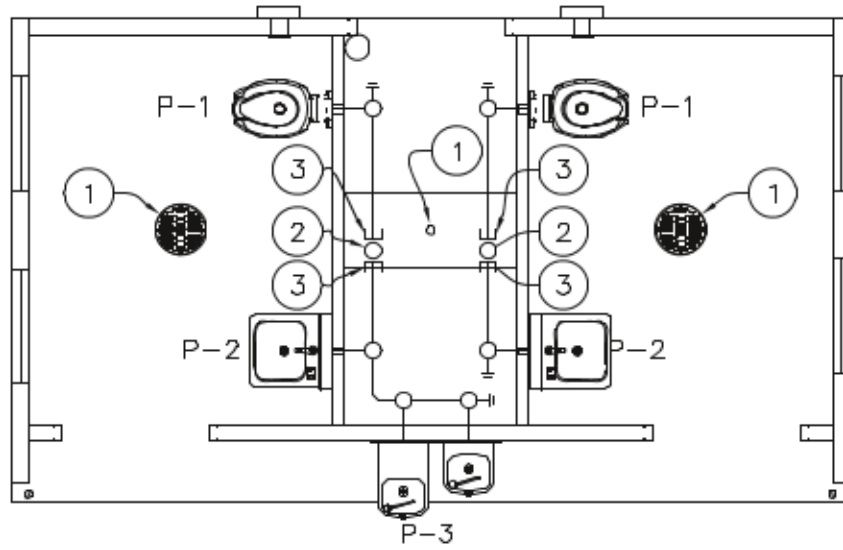
PROJECT TITLE
CORTEZ
BUILDING NUMBER CR-1350 & CR-1351

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SCALE	1/4"=1'-0"	DATE	FILE NO.	03-11-19
DRAWN	J.J.J.	FILE NO.	PLOT	48
CHECKED	NDW	PLOT		

FIELD STUB UP LOCATIONS

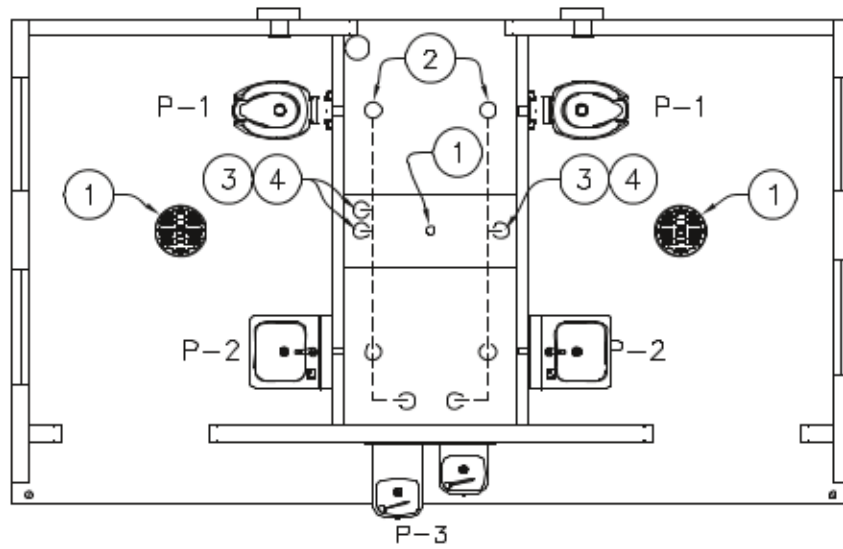
DWG NO.	SHEET	REV.
CR-17	17	22



WASTE PIPING

WASTE PIPING — KEY NOTES

1. 2" FLOOR DRAIN, FIELD INSTALLED (NOT BY CXT)
2. 3" WASTE THROUGH FLOOR, FIELD INSTALLED (NOT BY CXT)
3. PROVIDE TEST PLUG IN END OF WASTE PIPE. CONTINUATION OF PIPING IS FIELD INSTALLED & NOT BY CXT.



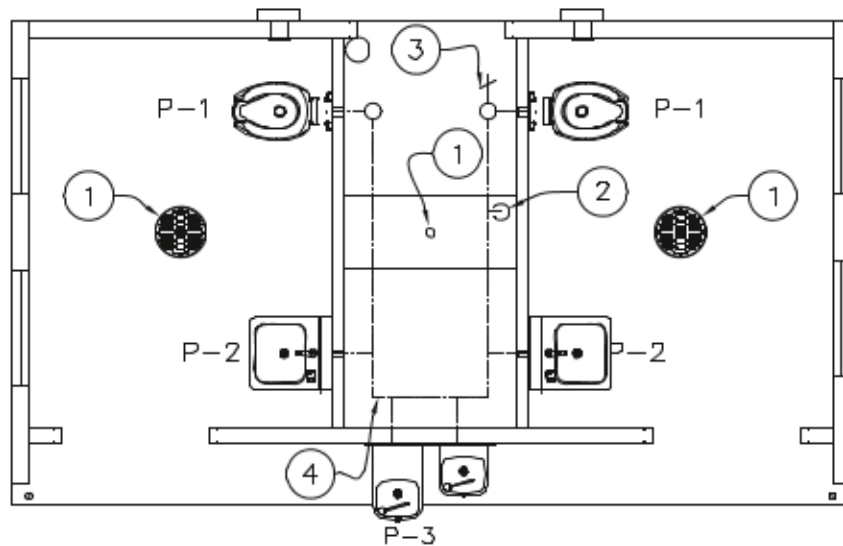
VENT PIPING

VENT PIPING — KEY NOTES

1. 2" FLOOR DRAIN, FIELD INSTALLED (NOT BY CXT)
2. 3" VENT THROUGH ROOF.
3. 2" VENT WITH TEST PLUG.
4. FIELD INSTALLED 2" VENT PIPING FROM FLOOR DRAINS. (NOT BY CXT)

PIPING LEGEND

- COLD WATER
 ----- HOT WATER
 ----- VENT PIPING
 SCH 40 ABS TYPE DWV
 ----- WASTE PIPE:
 SCH 40 ABS, ASTM D2661, TYPE DWV
 FIELD PIPING (NOT BY CXT)



WATER PIPING

WATER PIPING — KEY NOTES

1. 2" FLOOR DRAIN, FIELD INSTALLED
2. FIELD INSTALLED 1-1/2" WATER SUPPLY WITH SHUT-OFF VALVE NEAR FLOOR.
3. 3/4" HOSE BIBB WITH VACUUM BREAKER AND WHEEL HANDLE.
4. WATER PIPING ALONG WALL, SEE DIAGRAM ON SHEET CR-19.

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PLAN APPROVAL NO.: **PEI 19-4140**
 APPROVED BY: **[Signature]**
 DATE APPROVED: **04/03/2019**
 DATE OF EXPIRATION: **07/03/2020**

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April 2, 2019



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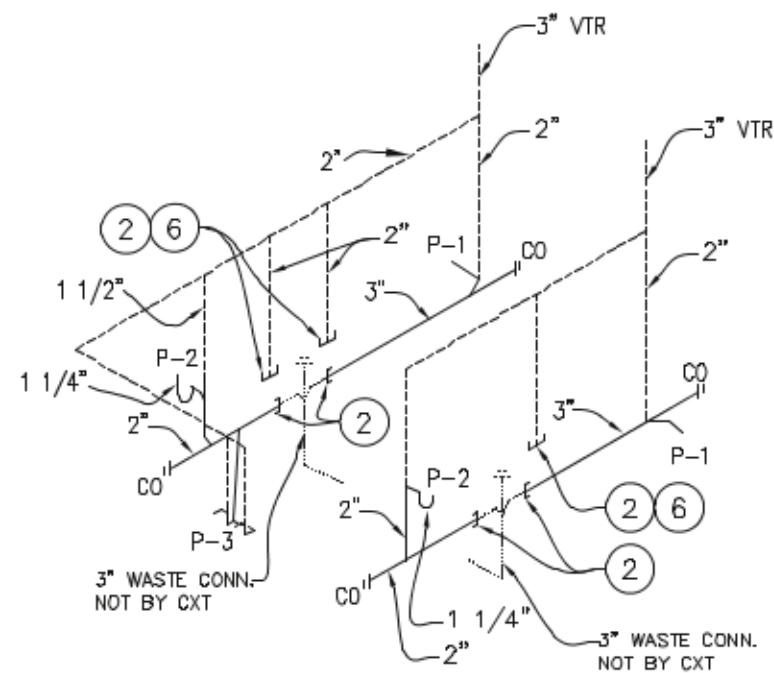
CORTEZ
BUILDING NUMBER CR-1350 & CR-1351

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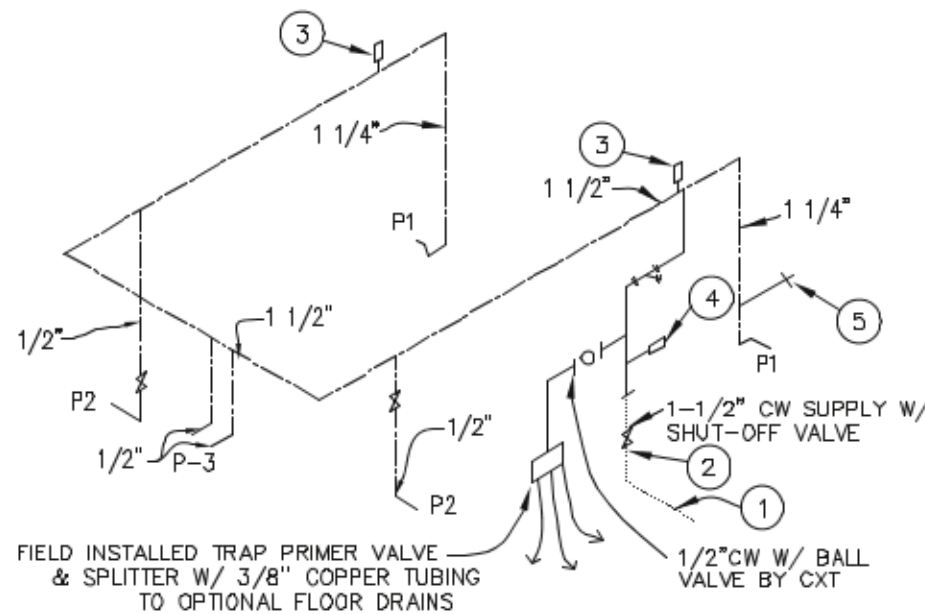
**WATER, WASTE & VENT PIPING
 PLANS & NOTES**

DWG NO.	SHEET	REV.
CR-18	18	22



WASTE & VENT RISER DIAGRAM

NTS



WATER PIPING DIAGRAM

NTS

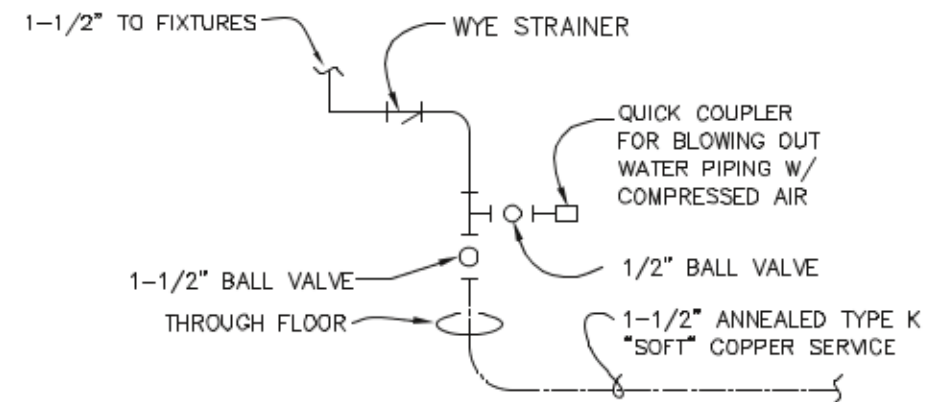
PIPING LEGEND

- HOT WATER (OPTIONAL)
- COLD WATER
- VENT
- WASTE
- FIELD INSTALLED (NOT BY CXT)
- SHUT-OFF VALVE
- WYE STRAINER

WATER PIPE:
COPPER, ASTM B88, TYPE L

WASTE PIPE:
ABS, ASTM D2661, SCHED. 40

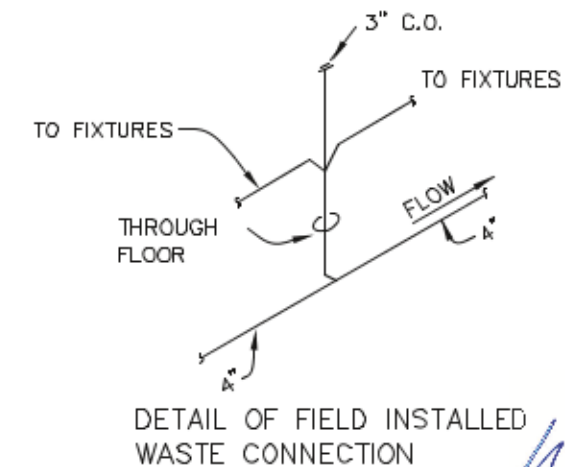
PROVIDE BACKFLOW PREVENTER
ONLY IF SPECIFICALLY REQUIRED
BY LOCAL JURISDICTION



WATER SERVICE DETAIL

NTS

NOTE:
THIS PIPING IS FIELD
INSTALLED & NOT BY CXT



DETAIL OF FIELD INSTALLED
WASTE CONNECTION

NTS

NOTES:

1. 1-1/2" COLD WATER THRU FLOOR, NOT BY CXT.
2. TO THIS POINT BY CXT.
3. ASSE 1010 WATER HAMMER ARRESTOR SIOUX CHIEF HYDRA-RESTOR #654-C OR EQUAL
4. 1/2" AIR QUICK CONNECTION W/ BALL VALVE FOR BLOWING OUT WATER PIPING.
5. 3/4" HOSE BIBB W/ SCREW ON VACUUM BREAKER
6. 2" VENTS FOR FLOOR DRAINS.



April 2, 2019



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PRECISE TILE
CORTEZ
BUILDING NUMBER CR-1350 & CR-1351

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CXT Incorporated

REV.	DESCRIPTION	DATE	APPROVED	DATE
1	1/4" x 1/4" Q"	03-11-18		
2				
3				
4				
5				
6				
7				
8				
9				
10				

PLUMBING SCHEDULE,
DIAGRAMS & NOTES

DWG NO.	SHEET	REV.
CR-19	19	22

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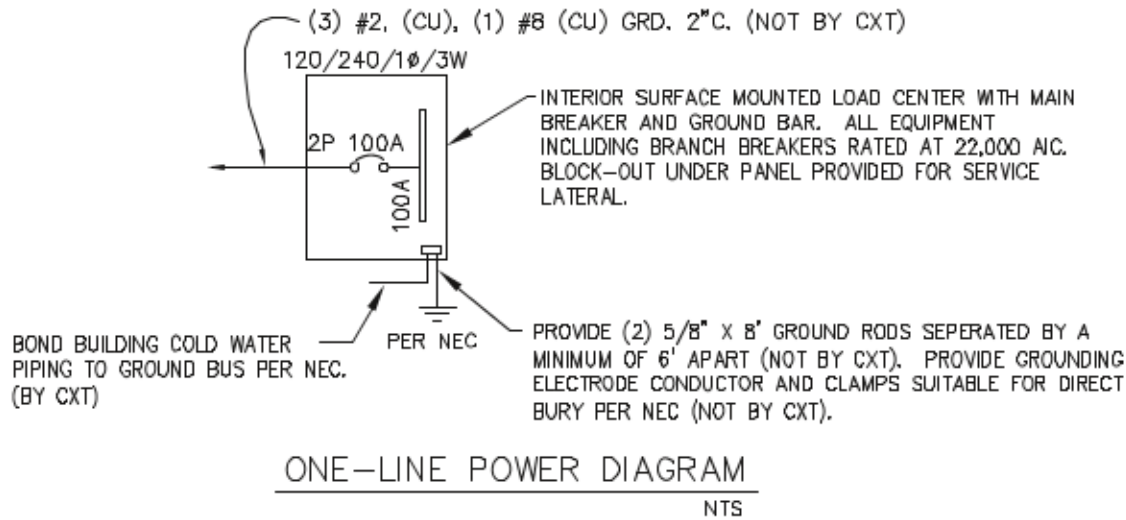
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SYM	DESCRIPTION	MANUFACTURER	CXT PART NUMBER	FLUSH VALVE/FAUCET	SUPPLIES	HW	CW	WASTE	VENT	SUPPLIES / NOTES
P1	WATER CLOSET	ACORN	PENAL-WARE 1680 SERIES 1680-W-1	SLOAN "ROYAL" #952-1.6 L-3 W=4"	SLOAN HY-33A		1-1/4"	3"	2"	1,3,5
P2	LAVATORY	ACORN	PENAL-WARE 1652 SERIES 2652-1-BP-04-M	SYMMONS SLS-7000		-	1/2"	1-1/2"	1-1/2"	2,4,6
P3	DRINKING FOUNTAIN w/ CANE SKIRT	HAWS	1119FR				(2) 1/2"	(2) 1 1/2"	(2) 1 1/2"	9
P6	FLOOR DRAIN	TRAVIS SIOUX CHIEF (CHASE)	54960-CXT (QTY 2) 840-2A (QTY 1)					2"	2"	7

- NOTES:
1. OFFSET FLUSH VALVE TAILPIECE PER ADA, RIGHT OR LEFT HAND, AS REQUIRED. PROVIDE FLUSH VALVE FOR 3" WALL THICKNESS.
 2. HAMMER ARRESTOR JRS520-T-C, FLOOR DRAIN S2005A025NBLP, TRAP PRIMER- MIFAB MM500, DISTR UNIT- MIFAB
 3. MOUNT RIM OF P-1 AT 17" ABOVE FLOOR.
 4. 1/2X15 COMP ANG LAV BSCR1915AC,
 5. USE CLOSET GASKET JG13534 AND Z1203 FINISH KIT
 6. 3 PC COVER SET PF202WH.
 7. TRAP PRIMER- MIFAB MM500, DISTR UNIT- MIFAB
 8. NOT USED.
 9. DUAL HEIGHT COMBINATION



PANEL SCHEDULE

AMP 100

PANEL

TOTAL CONNECTED VA LOAD 3,134

SURFACE MOUNT

120/240V, 1P, 3W

TOTAL CALCULATED VA LOAD 3,426

CIRCUIT						LOAD						
NO.	DESCRIPTION	OCP	TYPE	(VA)	(A)	PH	NO.	DESCRIPTION	OCP	TYPE	(VA)	(A)
1	PHOTO CONTROLLED EXTERIOR LIGHTS	1P/20A	C	28	0.3	A	2	CHASE RECEPTACLE	1P/20A	R	180	1.5
3	CHASE LIGHT	1P/20A	N	28	0.3	B	4	RESTROOM #2 LIGHT & FAN	1P/20A	N	129	1.1
5	RESTROOM #1 LIGHT & FAN	1P/20A	N	129	1.1	A	6	RESTROOM #2 HAND DRYER	1P/20A	L	1140	9.5
7	RESTROOM #1 HAND DRYER	1P/20A	N	1140	9.5	B	8	RESTROOM #2 GFCI OUTLET	1P/20A	R	180	1.5
9	RESTROOM #1 GFCI OUTLET	1P/20A	R	180	1.5	A	10					
11						B	12					
13						A	14					
15						B	16					
17						A	18					
19						B	20					

NOTE: MAXIMUM ALLOWABLE AIC IS 22K AMPS, PANEL MODIFICATIONS WILL BE REQUIRED (NOT BY CXT) IF TRANSFORMER CAPACITY EXCEEDS 175 KVA.

LOAD	CONNECTED	CALCULATED
(C)ONTINUOUS	28 X 1.25	35 VA
(R)EC (1ST 10KVA)	540 X 1.00	540 VA
(N)ON-CONTINUOUS	1426 X 1.00	1426 VA
(L)ARGEST MOTOR	1140 X 1.25	1425 VA
TOTAL LOAD	3,134 VA	3,426 VA
		14.3 AMPS

NOTE: MAXIMUM ALLOWABLE AIC IS 22K AMPS, PANEL MODIFICATIONS WILL BE REQUIRED (NOT BY CXT) IF TRANSFORMER CAPACITY EXCEEDS 175 KVA.

GENERAL NOTES

1. RECESSED JUNCTION BOXES FOR SINGLE DEVICES SHALL HAVE SINGLE GANG MUD RINGS CAST IN CONCRETE WALLS.
2. ALL RECEPTACLES SHALL BE GFCI PROTECTED BY CIRCUIT BREAKERS, OR BY OTHER GFCI RECEPTACLES.
3. ALL CONDUIT SHALL BE SIZED PER NEC. (SEE REF TABLE) EXPOSED CONDUIT SHALL BE EMT/FMC, RECESSED SHALL BE PVC.

WIRE SIZE	1/2" EMT	3/4" EMT	1/2" ENT	3/4" ENT	1/2" FMC	3/4" FMC
#14 THHN	12	22	11	21	13	22
#12 THHN	9	16	8	15	9	16
#10 THHN	5	10	5	9	6	10

4. INSTALL ALL WIRING IN CONDUIT OR RELATED ENCLOSURES.
5. ALL ELECTRICAL INSTALLATIONS SHALL MEET THE 2014 VERSION OF THE NATIONAL ELECTRIC CODE.
6. MINIMUM WIRE SIZE SHALL BE #12 AWG COPPER, THHN INSULATION UNLESS NOTED OTHERWISE.
7. ROUTE ALL CONDUITS IN UTILITY ROOM AT CEILING OR FACE OF WALLS.
8. ELECTRICAL DRAWINGS ARE DIAGRAMMATIC IN NATURE & MAY NOT SHOW EXACT LOCATIONS OF DEVICES. REFER TO WALL PANEL & OTHER DRAWINGS FOR EXACT LOCATIONS OF J-BOXES, ETC.
9. PROVIDE A CIRCUIT BREAKER LOCK OUT FOR EACH HAND DRYER

LIGHTING FIXTURE SCHEDULE			
FIXTURE NUMBER	VOLTAGE	WATTS	DESCRIPTION
A	120	28	LUMINAIRE VPF84 INTERIOR LIGHT FIXTURE, VPF8-4-28W HP-4000K-120-CP-WHT-WET-OCC-TX/SD SURFACE MOUNTED, LED LAMP 4 FT. WRAP AROUND LENS, LOW TEMPERATURE DRIVER, BUILT IN OCCUPANCY SENSOR ACTIVATED W/ ADDITIONAL OCCUPANCY SENSOR FOR FAN CONTROL
B	120	14	SWOOP 610 LED EXTERIOR LIGHT, YWP610-14W HP-3500K-120-CP-BRZ-CAB/PC EXTERIOR, VANDAL RESISTANT, WALL MOUNTED, 14 WATT, CLEAR PRISMATIC LENS, BUILT IN PHOTOELECTRIC CONTROL
C	120	28	LUMINAIRE VPF84 INTERIOR LIGHT FIXTURE, VPF8-4-28W HP-4000K-120-CP-WHT-WET-OCC-TX/SD SURFACE MOUNTED, LED LAMP 4 FT. WRAP AROUND LENS, LOW TEMPERATURE DRIVER, BUILT IN OCCUPANCY SENSOR ACTIVATED

NOTE: THE SOURCE OF EFFICACY OF EXTERIOR LIGHTING IS TO BE A MINIMUM OF 45 LUMENS PER WATT.

EXHAUST FAN SCHEDULE							
SYM	MFR	MODEL #	CFM	SONES	VOLTS	AMPS	NTS.
EF-1	FANTECH	RVF-4XL	180	6.0	120	0.84	1,2

- NOTE 1. WITH SPEED CONTROL MOUNTED IN CHASE.
2. FANS LISTED FOR WET LOCATION, CONTROL VIA OCCUPANCY SENSOR. LOCATE OPEN FACE J-BOX ON EXTERIOR SIDE OF PANEL.



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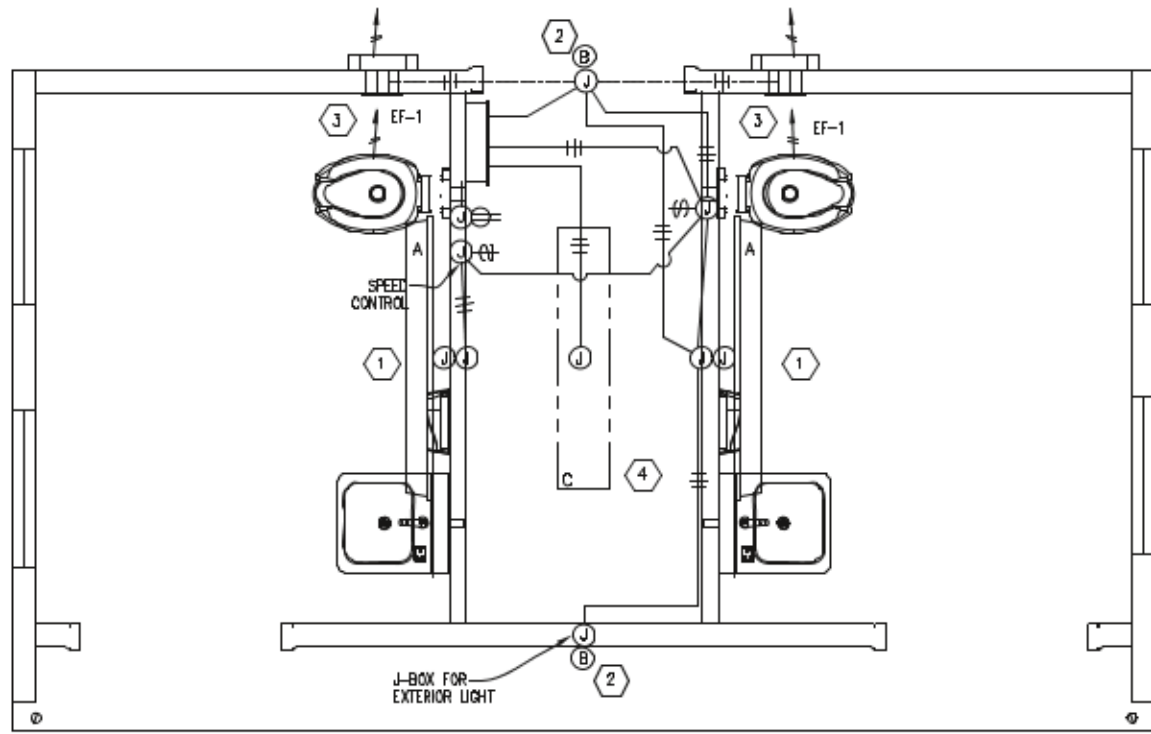
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ELECTRICAL NOTES
& SCHEDULES

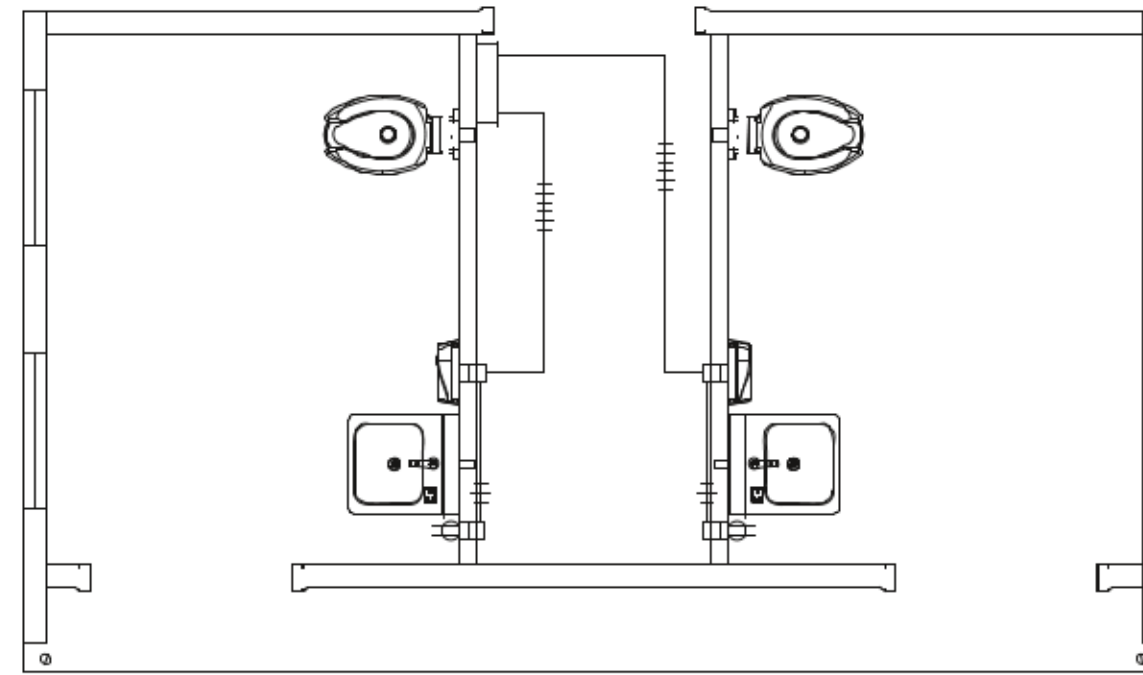
DWG NO.	SHEET	REV.
CR-20	20	
	22	



LIGHTING & EXHAUST FAN PLAN
N.T.S.

KEY NOTES

- ① OCCUPANCY SENSOR CONTROLLED LIGHTS AND EXHAUST FANS.
- ② LIGHT FIXTURE TO BE CONTROLLED BY INTEGRAL PHOTOCELL.
- ③ CIRCUIT AS NEEDED FOR THE LOAD OF THE EXHAUST FAN. WIRE THRU SPEED SWITCH (IN CHASE) AND OCCUPANCY SENSOR.
- ④ CHASE LIGHT TO BE OCCUPANCY SENSOR ACTIVATED.



HAND DRIER & GFCI RECEPTACLE PLAN
N.T.S.

SYMBOLS LEGEND

①	NOTE REFERENCE		SURFACE MOUNTED CONDUIT
	FLUORESCENT FIXTURE		CROSSHATCH DENOTES WIRES, (ALL #12AWG UNO) ALWAYS ONE WIRE TO BE GROUND WIRE
	HIGH PRESSURE SODIUM FIXTURE		SURFACE MOUNTED CONDUIT
	COMBINATION SWITCH & DUPLEX		CONCEALED CONDUIT
	LOAD CENTER/PANEL-C		TRANSFORMER
	JUNCTION BOX		MAGNETIC DOOR LOCK
			PUSH BUTTON EXIT

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Precast Products

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**ELECTRICAL PLAN,
 LEGEND & NOTES**

DWG NO.	SHEET	REV.
CR-21	21	
	22	

WALL PANEL W1	
EMBEDDED MATERIALS	
ITEM	QTY
AS-2	4
PS-2	10
PS-19	4
R411	2
R311	1
R320	8
R3x70	4
R3x83	4
R3x192	2
FL-648	2
R3x98	4
40 1/8" x 82 1/4" BD	1
BLOCKOUT 4 1/2" DIA	2
4x4 E-BOX	2
4x4 J-BOX	2
ROUND MUD RING	1
QU. FT. CONC.	SQ. FT. W.W.F.
36.5 (1.35)	109
APPROXIMATE WEIGHT	
5,475	

WALL PANEL W2	
EMBEDDED MATERIALS	
ITEM	QTY
AS-2	4
PS-2	6
PS-19	8
R411	2
FL-648	2
R311	1
R320	4
R3x83	8
R3x94	8
R3x102	2
R3x92	2
ROUND MUD RING	1
4x4 E-BOX	2
40 1/8" x 82 1/4" BO	2
SI-2 WOLD	2
BLOCKOUT 3 1/2" DIA	2
TEX B.O. 32 1/2"x16 3/4"	1
CU. FT. CONC.	SQ. FT. W.W.F.
31.3 (1.16)	92
APPROXIMATE WEIGHT	
4,684	

WALL PANEL W3		
EMBEDDED MATERIALS		
	ITEM	QTY
	AS-2	3
	PS-2	1
	PS-10	2
	PS-19	4
	R303	2
	R320	8
	R3x82	4
	R3x109	4
	R322	6
	R3x38	2
	R3x96	2
	MS-4 B0	2
	MS-2 B0	1
QU. FT. CONC.	SQ. FT. W.W.F.	
21.1 (0.78)	68	
APPROXIMATE WEIGHT		
3,165		

[illegible]

WALL PANEL W/5		
EMBEDDED MATERIALS		
	ITEM	QTY.
	AS-2	2
	PS-2	4
	PS-15	2
	R320	8
	R3x91	4
	R3x98	4
	4x4 E-BOX	6
	ROUND MUD RING	1
	W.C. WALL SLEEVE	1
	BLOCKOUT 3" DIA	1
	BLOCKOUT 1 1/2" DIA	1
	BLOCKOUT 2" DIA	1
	RECT MUD RING	2
CU. FT. CONC.	SQ. FT. W.W.F.	
16.9 (0.63)	67	
APPROXIMATE WEIGHT		
2,535		

WALL PANEL W6	
EMBEDDED MATERIALS	
ITEM	QTY.
AS-2	2
PS-2	4
PS-15	2
R320	8
R3x91	4
R3x98	4
4x4 E-BOX	6
ROUND MUD RING	1
W.C. WALL SLEEVE	1
BLOCKOUT 3" DIA	1
BLOCKOUT 1 1/2" DIA	1
BLOCKOUT 2" DIA	1
RECT. MUD RING	2
GUL. FT. CONC.	SQ. FT. W.W.F.
16.9 (0.63)	67
APPROXIMATE WEIGHT	
2,535	

FLOOR SLAB F1		
EMBEDDED MATERIALS		
	ITEM	QTY
	AS-3	4
	PS-19	18
	R303	4
	R320	8
	R3x42	20
	R3x114	4
	R3x200	4
	R3x72	4
	B-18	8
	R3x120	2
	FL-648	4
	R411	4
	RM549B0 F.D.	2
	B.O. 3'-6" x 1'-6"	1
	B.O. 6" DIA	1
CU. FT. CONC.	SQ. FT. W.W.F.	
66.9 (2.48)	334	
APPROXIMATE WEIGHT		
10,035		

ROOF SLAB R1	
EMBEDDED MATERIALS	
ITEM	QTY
FL-B47	4
PS-2	1
PS-19	11
R303	11
R320	8
R3x112	4
R3x119	4
PS-10	4
R4x18	16
BLOCKOUT 5" DIA	1
CU. FT. CONC.	SQ. FT. W.W.F.
39.4 (1.46)	100
APPROXIMATE WEIGHT	
5,910	

ROOF SLAB R2		
EMBEDDED MATERIALS		
	ITEM	QTY
	FL-847	4
	PS-2	1
	PS-19	11
	R303	11
	R320	8
	R3x112	4
	R3x119	4
	PS-10	4
	R4x18	16
	BLOCKOUT 5" DIA	1
LIJ. FT. CONC.	SQ. FT. W.W.F.	
39.4 (1.46)	100	
APPROXIMATE WEIGHT		
5.910		



April 2, 2019



Precast Products

3808 N. Sullivan Bldg. #7 Spokane, WA 99218
901 N. Highway 77 Hillsboro, TX 78845
382 Waverly Road Williamsstown, WV 26187

PROJECT TITLE

CORTEZ

BUILDING NUMBER CR-1350 & CR-1351

NOTICE

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CCT Incorporated

DATE: 11-11-18			
REV.	DESCRIPTION	APPROVAL	DATE
SCALE	HTS	DATE	03-11-18
DRAWN	JJJ	FILE NO.	
CHECKED	NOV	PLOT	-

B.O.M.

DWG NO. CR-22	SHEET 22 22	REV.
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www.p-e-i.com
PROGRESSIVE ENGINEERING, INC.
58640 STATE ROAD 15
GOSHEN, INDIANA 46528
(574) 533-0337 - Phone
(574) 533-9736 - Fax

**STATE OF CALIFORNIA DESIGN APPROVAL AGENCY
STATE OF CALIFORNIA APPROVED**

This document is certified as being in conformance with
California Health & Safety - Code Section 18028

PLAN APPROVAL NO.: PEI 19-4140

APPROVED BY: 

DATE APPROVED: 04/03/2019

DATE OF EXPIRATION: 07/03/2020

*Approval of this document does not authorize or approve any extension or
deviation from the requirements of the applicable State codes.*







AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5. A.

Meeting Date: 01/13/2021

Department Head: Sonia Cornelio, City Clerk, City Clerk's Office

Submitted By: Sonia Cornelio, City Clerk, City Clerk's Office

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding the appointment or re-appointment of members to serve on the Greater Yuma Port Authority (GYPA). **(Tadeo A. De La Hoya, City Administrator)**

SUMMARY:

Currently, Vice Mayor Matias Rosales and Mr. Frank Rascon serve on the Greater Yuma Port Authority (GYPA). They were appointed by the City Council on January 14, 2015. Board members' terms are for five (5) years, and both Vice Mayor Matias Rosales and Mr. Rascon have expressed to GYPA their interest to continue serving on this board.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPOINT _____ AND _____ TO SERVE ON THE GREATER YUMA PORT AUTHORITY.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: N/A

CITY/STATE/FEDERAL FUNDS: N/A

TOTAL: N/A

BUDGETED AMOUNT: N/A

AVAILABLE AMOUNT TO TRANSFER: N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

There is no fiscal impact associated with this item.

Attachments

GYPA's email

Sonia Cornelio

From: Buna George <bgeorge@gypa.org>
Sent: Tuesday, January 5, 2021 10:17 AM
To: Melissa Lopez
Cc: Sonia Cornelio
Subject: Re: FW: [EXTERNAL] GYPA Board Member Appointment

Thank you ladies. As a formality since board member terms are for 5 years, would you please ask Mayor Sanchez if he would like to reappoint both members to the GYPA board? I have spoke to Mr. Rascon and he has expressed interest in continuing to serve on the board, the same interest was expressed by Vice Mayor Rosales. Would this be the best way to approach this? Me avisan.

Thank you.

On Tue, Jan 5, 2021 at 8:24 AM Melissa Lopez <MLopez@sanluisaz.gov> wrote:

Good morning Ms. George,

Attached is a scanned copy of the agenda and minutes of the Regular Council meeting held on January 14, 2015, where Vice-Mayor Matias Rosales was appointed, and Mr. Frant Rascon was reappointed to the GYPA Board. Should there be any questions or need additional information, please feel free to contact Sonia or me.

Respectfully,

Melissa Lopez

Deputy City Clerk

From: Sonia Cornelio
Sent: Monday, January 4, 2021 4:44 PM
To: Melissa Lopez <MLopez@sanluisaz.gov>
Subject: Fwd: [EXTERNAL] GYPA Board Member Appointment

Meli,

Can you please check into this and let me know.

Thank you

Sonia Cornelio

City Clerk

City of San Luis

[\(928\) 341-8520](tel:(928)341-8520)

[\(928\) 341-8539](tel:(928)341-8539)

www.sanluisaz.gov

****NOTICE****

To ensure compliance with the Open Meeting Law, recipients of this message should not forward it to other members of the public body. Members of the public body may reply to this message, but they should not send a copy of the reply to other members.

Begin forwarded message:

From: Buna George <bgeorge@gypa.org>

Date: January 4, 2021 at 3:57:21 PM MST

To: Sonia Cornelio <SCornelio@sanluisaz.gov>

Subject: [EXTERNAL] GYPA Board Member Appointment

Good afternoon Sonia,

Happy new year! My best wishes to you and high hopes that this year is kinder to us all than last year was.

The term for the GYPA board members is for 5 years. I don't have a formal resolution from the City as to when Matias Rosales and Frank Rascon were appointed/reappointed. Could you provide those to me? In my archive I show Matias was appointed in 2014 and Frank dates prior to that. Unless there is a more recent one that I missed.

Thank you in advance,

--



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AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5. B.

Meeting Date: 01/13/2021

Department Head: Sonia Cornelio, City Clerk, Office of the City Clerk

Submitted By: Sonia Cornelio, City Clerk, City Clerk's Office

Action Requested: Motion
Public Hearing

ITEM:

Public Hearing followed by discussion and possible action on any and all matters regarding the recommendation of the Liquor License application submitted to the Arizona Department of Liquor Licenses and Control by Theresa June Morse on behalf of Pizzas & Beer located at 1964 Cesar Chavez Boulevard #6, San Luis, Arizona. **(Sonia Cornelio, City Clerk)**

A. Open public hearing

1. Staff and/or applicant presentation
2. Call to the public on this item

B. Close public hearing

C. Action on the recommendation of the Liquor License application to the Arizona Department of Liquor Licenses and Control for Pizzas & Beer.

SUMMARY:

Ms. Theresa June Morse submitted a Liquor License application to the Arizona Department of Liquor Licenses and Control. The notice and the application were posted in a conspicuous place at the premises proposed to be licensed by the above applicant and said notice was posted for at least twenty (20) days pursuant to A.R.S. § 4-201. The City Clerk's office has not received any comments in favor of or against the application. Staff recommends approval of the recommendation to the Arizona Department of Liquor Licenses and Control for Pizzas & Beer.

RECOMMENDATION / SUGGESTED MOTION:

A. I MOVE TO OPEN THE PUBLIC HEARING

- 1. Staff and/or applicant presentation**
- 2. Call to the Public on this item**

B. I MOVE TO CLOSE THE PUBLIC HEARING

C. I MOVE TO RECOMMEND APPROVAL OF LIQUOR LICENSE APPLICATION TO THE ARIZONA DEPARTMENT OF LIQUOR LICENSES AND CONTROL FOR PIZZAS & BEER AS PRESENTED.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	N/A
CITY/STATE/FEDERAL FUNDS:	N/A
TOTAL:	N/A
BUDGETED AMOUNT:	N/A
AVAILABLE AMOUNT TO TRANSFER:	N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A
FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

There is no fiscal impact associated with this item.

Attachments

Notice & Application - Pizzas & Beer

NOTICE

APPLICATION TO SELL ALCOHOLIC BEVERAGES

DATE POSTED: 12/3/2020

A HEARING ON A LIQUOR LICENSE APPLICATION SHALL BE HELD BEFORE THE

City Council - City of San Luis

PLACE 1090 E. Union Street - SLA2 DATE/TIME 1/13/2021 @ 7:00 pm

HEARING DATES SUBJECT TO CHANGE, TO VERIFY CALL: 928-341-8520

THE LOCAL GOVERNING BODY WILL RECOMMEND TO THE STATE LIQUOR BOARD WHETHER THE BOARD SHOULD GRANT OR DENY THE LICENSE. THE

STATE LIQUOR BOARD MAY HOLD A HEARING TO CONSIDER THE RECOMMENDATION OF THE LOCAL GOVERNING BODY. ANY PERSON RESIDING OR OWNING OR LEASING PROPERTY WITHIN A ONE-MILE RADIUS MAY CONTACT THE STATE LIQUOR BOARD IN WRITING TO REGISTER AS A PROTESTER. TO REQUEST INFORMATION REGARDING PROCEDURES BEFORE THE BOARD AND NOTICE OF ANY BOARD HEARINGS REGARDING THIS APPLICATION, CONTACT THE

STATE LIQUOR BOARD: 800 W. WASHINGTON, 5TH FLOOR, PHOENIX, AZ. 85007 (602) 542-9789

INDIVIDUALS REQUIRING ADA ACCOMMODATIONS CALL - LOCAL GOVERNING BODY: 928-341-8520 STATE LIQUOR DEPT: (602) 542-9789

POST ONE COPY OF THE APPLICATION FORM BELOW THIS NOTICE.

Name:
JORGE ALBERTO ESQUER
EVELYN CAMARGO MERINO

Title: % Interest:
MEMBER/STOCKHOLDER 50.00
MEMBER/STOCKHOLDER 50.00

PIZZA & BEER LLC - MEMBER/STOCKHOLDER

Name: JORGE ALBERTO ESQUER
Gender: Male
Correspondence Address: PO BOX 990 PMB 604
SAN LUIS, AZ 85349
USA
Phone: (928)503-4252
Alt. Phone:
Email: EVELYN CAMARGO@HOTMAIL.COM

PIZZA & BEER LLC - MEMBER/STOCKHOLDER

Name: EVELYN CAMARGO MERINO
Gender: Female
Correspondence Address: PO BOX 990 PMB 604
SAN LUIS, AZ 85349
USA
Phone: (928)503-4252
Alt. Phone:
Email: EVELYN CAMARGO@HOTMAIL.COM

APPLICATION INFORMATION

Application Number: 127186
Application Type: New Application
Created Date: 11/27/2020

Arze

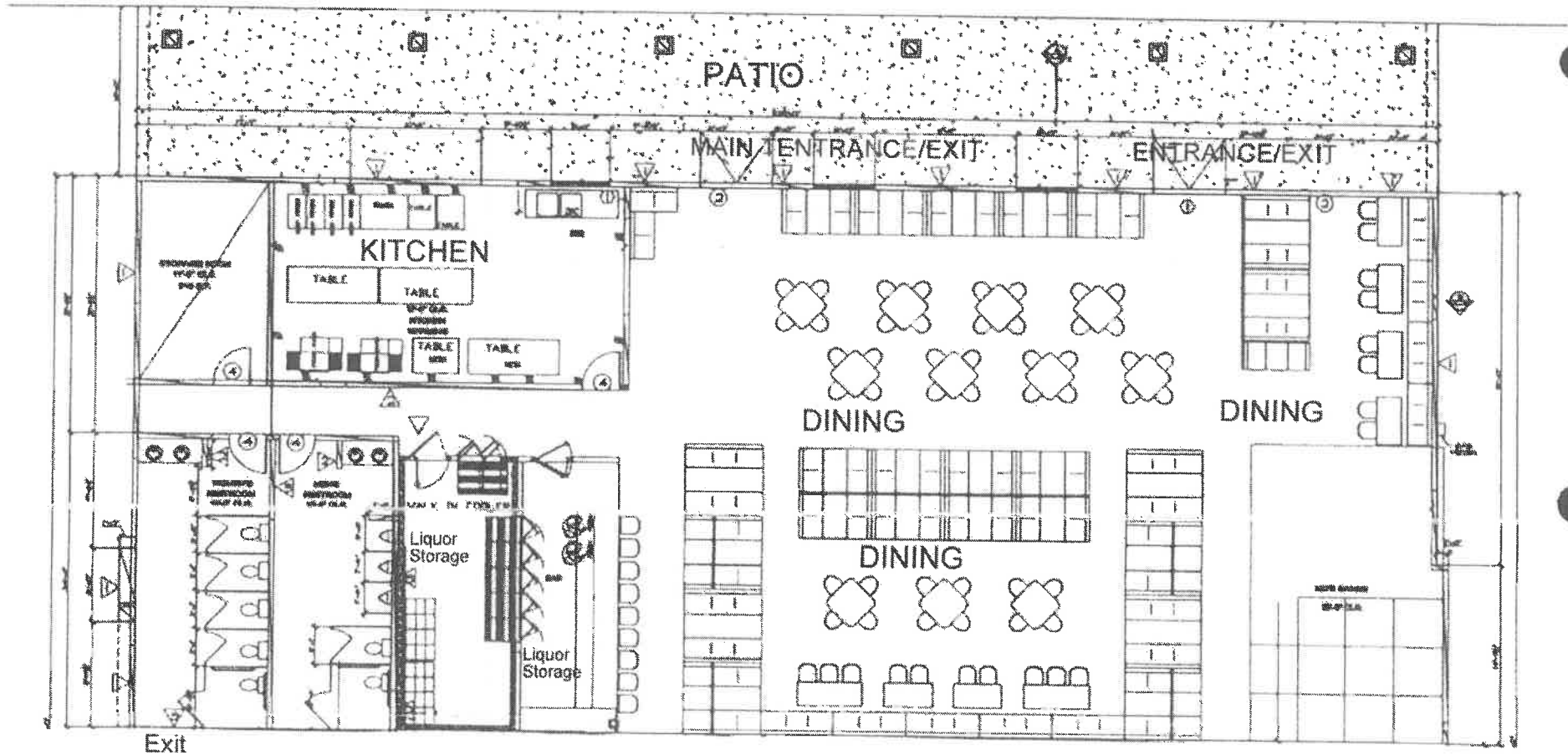
QUESTIONS & ANSWERS

012 Restaurant

- 1) Are you applying for an Interim Permit (INP)?
No
- 2) Are you one of the following? Please indicate below.
Property Tenant
Subtenant
Property Owner
Property Purchaser
Property Management Company
TENANT
- 3) Is there a penalty if lease is not fulfilled?
Yes
What is the penalty?
LANDLORD REMEDIES
- 4) Is the Business located within the incorporated limits of the city or town of which it is located?
Yes
- 5) What is the total money borrowed for the business not including the lease?
Please list each amount owed to lenders/individuals.
\$0.00
- 6) Is there a drive through window on the premises?
No
- 7) If there is a patio please indicate contiguous or non-contiguous within 30 feet.
contiguous
- 8) Is your licensed premises now closed due to construction, renovation or redesign or rebuild?
Yes
If yes, what is your estimated completion date?
01/15/2021

PIZZAS & BEER

4,867 square feet



67-1111-1001-12-1001-05



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5. C.

Meeting Date: 01/13/2021

Department Head: Jorge Perez, Billing & Collections Manager, Finance Department, Billing & Collections

Submitted By: Jorge Perez, Billing & Collections Manager, Finance Department, Billing & Collections

Action Requested: Motion
Public Hearing

ITEM:

Public hearing followed by discussion and possible action on any and all matters regarding the recommendation of allowing delinquent water and wastewater accounts without or in breach of payment-plan agreements to be submitted to a collections service and charging the service's 20% collections commission to the account balance. **(Jorge Perez, Billing & Collections Manager)**

A. Open public hearing

1. Presentation by staff and/or applicant
2. Call to the public on this item

B. Close public hearing

C. Action on allowing delinquent water and wastewater accounts without or in breach of payment-plan agreements to be submitted to a collections service and charging the service's 20% collections commission to the account balance.

SUMMARY:

On March 11, 2020, San Luis City Council approved the Agreement with Valley Collection Service, L.L.C., which follows this report. City Council also approved an amendment on October 28, 2020, unrelated to the water and wastewater accounts, which also follows this report. City Council was provided the following information for its decision on March 11, 2020. The City of San Luis currently does not work with any third-party collection agencies to recover any debt on its utility accounts or any other debtors. The main reason for not collaborating with an agency in the past is an issue with our billing software in generating actual arrear and bad debt reports as well as accurate information to provide to such agency.

During the current fiscal year, the Billing and Collections, Finance, and I.T. departments worked together to fix the issues we had in the past to move forward with this much-needed collection process. Our software is ready to produce the data that a collection agency will need to perform its established collection procedures for debt recovery.

Just in utility accounts, the city has not received payments from bad debt balances on inactive accounts to the total amount of \$72,780.63.

The Billing and Collections division contacted other municipalities within the State of Arizona and received some good feedback about Valley Collection Service (V.C.S.), LLC., which is a debt collection agency. Some municipalities being served by V.C.S. are Chandler, Gilbert, Goodyear, and Scottsdale, to name a few. Attached is a list of all the cities in Arizona being served by V.C.S.

Valley Collection Agency establishes a commission fee of 20% on all collections made. The city may elect to add this fee amount to the balance, so 100% of the monies owed are paid to the city. However, to make this election, the city must first go through a fee public notice process. We would like to get started now with Valley Collections keeping 20% of what they collect until the notice process can be completed.

Benefits of Using a Collection Agency

Using a collection agency to collect on the city's delinquent accounts is a cost-effective tool to produce more revenue.

V.C.S. uses multiple skip-searching databases along with the National Change of Address databases to locate individuals who have moved. The time that V.C.S. spends on this is time saved for the city in performing any collection activities and brings about increased revenue when they are able to find the individual and get them to pay their obligation.

While it is the focus of Valley Collection Service, LLC., to maximize collections for their clients, it is also very important for them to do this with an ethical approach. This approach has allowed them to maintain a clean record with the Better Business Bureau and a clear conscience. They also feel that it is a good business practice.

Ordinance No. 314

Other than approving the contract with a collection agency, there will not be a need to adopt a new ordinance as the city already has an ordinance in place. Ordinance No. 314 in its Section 2 (D), states that "The city may elect to assign any and all utility accounts considered delinquent with unpaid charges, fees, or assessments to a collection agency or attorney to collect, in addition to the disconnection of any and all services."

RECOMMENDATION / SUGGESTED MOTION:

A. I MOVE TO OPEN THE PUBLIC HEARING

- 1. Presentation by staff and/or applicant**
- 2. Call to the public on this item**

B. I MOVE TO CLOSE THE PUBLIC HEARING

C. I MOVE TO APPROVE WATER AND WASTEWATER ACCOUNTS WHICH EITHER DO NOT HAVE A PAYMENT PLAN OR ARE IN BREACH OF THE PAYMENT PLAN TO BE SUBMITTED TO A COLLECTIONS SERVICE AND UP TO A 20% COLLECTION COMMISSION BE CHARGED TO ACCOUNT BALANCE.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: YES

CITY/STATE/FEDERAL FUNDS: CITY

TOTAL: N/A

BUDGETED AMOUNT: N/A

AVAILABLE AMOUNT TO TRANSFER: N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

The 20% collections commission will be charged to those accounts that are sent to a collection service agency due to delinquent balances.

Attachments

Contract Amendment 1 VCS

Public Notice 11/10/20

VALLEY COLLECTION SERVICE, LLC

17431 North 71st Drive, Suite 104

GLENDALE, AZ 85308

PO BOX 10130 GLENDALE, AZ 85318

(623) 931-4325 (623) 934-4041 FAX

Amendment #1

This amendment is to the contract signed by the City of San Luis on March 17, 2020 and by Valley Collection Service, LLC on April 14, 2020. This amendment nullifies paragraph 3 of page 1 and will allow for the following commission fee on any collections made by Valley Collection Service, LLC:

A commission fee of 20% will be charged to any account that the City of San Luis is able to lawfully add a collection fee by either Arizona State statute or City of San Luis Ordinance unless prevailing State law requires a lower fee to be added. Examples of these include utility accounts, miscellaneous accounts receivable, Municipal Court fees and fines (if ever assigned to Valley Collection Service, LLC), etc. A commission fee of 15% will be charged to any account that the City of San Luis is unable to add a collection fee by either Arizona State statute or City of San Luis Ordinance. This 15% commission fee would include any fire medical account assigned by the City of San Luis.

The City of San Luis and Valley Collection Service, LLC agrees that all other terms of the original contract remain unchanged.

SIGNED _____ **DATE** _____

**CLIENT NAME AND
PHONE** _____

**CLIENT
ADDRESS** _____

VALLEY COLLECTION SERVICE, LLC _____ **DATE** _____

Notice of Intent to Increase Rate for Delinquent Accounts which are without or in Breach of Payment-Plan Agreements on Water and Wastewater Services Under A.R.S. § 9-511.01 and San Luis City Code §52-018(D)

San Luis City Council will consider allowing delinquent water and wastewater accounts without or in breach of payment-plan agreements to be submitted to a collections service and charging the service's 20% collections commission to the account balance. The charges would begin on January 14, 2021.

Public Hearing

Date: Wednesday, January 13, 2020

Time: 7:00 p.m.

Place: Council Chambers, San Luis City Hall, 1090 E. Union Street, San Luis, Arizona

If COVID-19 protocols are still in effect at that time, for the public's safety during the COVID-19 pandemic, it will not have in-person attendance for public members.

The city will receive public comments by email at cityclerksoffice@sanluisaz.gov for City Council's consideration any time before the meeting and during the meeting until the close of the public hearing on this item before City Council.

Members of the public may listen to the meeting's live audio stream on the City of San Luis' website <https://sanluisaz.gov/listenlive>. Recordings of the meetings will be available on the city's website <https://sanluisaz.gov/listenlive> after the meeting.

Open meetings conducted remotely through technological means are permissible under the March 13, 2020, Arizona Attorney General opinion titled, "Re: Concerns Relating to Arizona's Open Meeting Law and COVID-19."

Report

Information related to the approved contract and amendment follows this notice.

This notice is posted effective: November 10, 2020

Report Concerning Proposed Charge of 20% collections commission on Delinquent Water and Wastewater Accounts

Date: November 10, 2020

From: Jorge Perez, Billing and Collections Manager

=====

On March 11, 2020, San Luis City Council approved the Agreement with Valley Collection Service, L.L.C., which follows this report. City Council also approved an amendment on October 28, 2020, unrelated to the water and wastewater accounts, which also follows this report. City Council was provided the following information for its decision on March 11, 2020.

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During the current fiscal year, the Billing and Collections, Finance and I.T. departments worked together to fix the issues we had in the past to move forward with this much-needed collection process. Our software is ready to produce the data that a collection agency will need to perform its established collection procedures for debt recovery.

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increased revenue when they are able to find the individual and get them to pay their obligation.

While it is the focus of Valley Collection Service, LLC., to maximize collections for their clients, it is also very important for them to do this with an ethical approach. This approach has allowed them to maintain a clean record with the Better Business Bureau and a clear conscience. They also feel that it is a good business practice.

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Other than approving the contract with a collection agency, there will not be a need to adopt a new ordinance as the city already has an ordinance in place. Ordinance No. 314 in its Section 2 (D), states that "The city may elect to assign any and all utility accounts considered delinquent with unpaid charges, fees, or assessments to a collection agency or attorney to collect, in addition to the disconnection of any and all services."



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5. D.

Meeting Date: 01/13/2021

Department Head: Kay Macuil, City Attorney, Attorney's Office

Submitted By: Kay Macuil, City Attorney, Attorney's Office

Action Requested: Motion
Resolution

ITEM:

Discussion and possible action on any and all matters regarding Resolution No. 2151. A resolution of the Mayor and City Council of the City of San Luis, Arizona, declaring as a public record those certain documents filed with the City Clerk and entitled "NFPA 1, Fire Code 2018" and "City of San Luis Amendments to NFPA 1, Fire Code." (ITEM CONTINUED FROM SPECIAL COUNCIL MEETING HELD DECEMBER 22, 2020.) **(Glenn J. Gimbut, Assistant City Attorney)**

SUMMARY:

Under A.R.S. § 9-812 and § 39-204, ordinances passed by City Council must be published in the newspaper. To avoid publishing the entire volume of the NFPA 1, Fire Code 2018 and the 10-page City of San Luis Amendments to NFPA 1, Fire Code 2018, A.R.S. § 9-802 allows adoption by reference to three (3) copies of public records in existence and filed with the City Clerk. This Resolution declares the NFPA 1, Fire Code 2018 and the City of San Luis Amendments to the NFPA 1, Fire Code 2018 to be public records. As public records, they may be referenced in an ordinance to adopt them without publishing the voluminous pages in the newspaper at an extraordinary cost. The next item on the agenda is Ordinance 405, which adopts said code and amendments by reference.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE RESOLUTION NO. 2151 AS PRESENTED.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: No

CITY/STATE/FEDERAL FUNDS: N/A

TOTAL: N/A

BUDGETED AMOUNT: N/A

AVAILABLE AMOUNT TO TRANSFER: N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

This Resolution avoids what the newspaper would charge to publish the Fire Code and 10-page amendments.

Attachments

Resolution No. 2151

Exhibit A - Amendments to the NFPA 1, Fire Code 2018



Resolution

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

No. 2151

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, ARIZONA, DECLARING AS A PUBLIC RECORD THOSE CERTAIN DOCUMENTS FILED WITH THE CITY CLERK AND TITLED "NFPA 1, FIRE CODE 2018" AND "CITY OF SAN LUIS AMENDMENTS TO NFPA 1, FIRE CODE 2018."

BE IT RESOLVED by the Mayor and City Council of the City of San Luis, Arizona:

Section 1. THAT certain documents titled "NFPA 1, Fire Code 2018" and "City of San Luis Amendments to NFPA 1, Fire Code 2018," three (3) copies of which are on file in the office of the San Luis City Clerk, are hereby declared to be public records, and said copies are ordered to remain on file with the San Luis City Clerk for inspection by the public.

Section 2. THAT the certain document titled the "City of San Luis Amendments to NFPA 1, Fire Code 2018" is attached to this Resolution as Exhibit A.

PASSED, ADOPTED and APPROVED by the Mayor and City Council of the City of San Luis, Yuma County, Arizona this ____ day of January 2021.

Gerardo Sanchez, Mayor

ATTEST:

APPROVED AS TO FORM:

Sonia Cornelio, City Clerk

Kay Marion Macuil, City Attorney

**City of San Luis Amendments
to the
NFPA 1, Fire Code 2018**

Ordinance No. 405, Resolution No. 2151

Exhibit A

City of San Luis Amendments to NFPA 1, Fire Code 2018

The following amendments, additions, and deletions (these “amendments”) are hereby made to the “NFPA 1, Fire Code 2018” including Annexes “A,” “B,” “D,” “E,” and “G” (the “2018 Fire Code”), as adopted by Ordinance No. 405 which adopted both the 2018 Fire Code and these amendments. Code references not appearing in these amendments shall be enforced as published in the NFPA 1, Fire Code 2018.

This “NFPA 1, Fire Code 2018” is hereby amended, altered, and changed in the following respects:

[NOTE: The section numbers that follow are the reference sections found in NFPA 1, Fire Code 2018].

1.1.2 Title. Is hereby amended as follows:

These regulations shall be known as the 2018 Fire Code with City of San Luis Amendments, hereinafter referred to as “this code.”

1.3.1 Application. Is hereby amended by the addition of the following sentence:

All construction and/or alterations of a structure, which require a building permit, shall comply with the current building code adopted by the City of San Luis.

1.3.2 Reference Standards. Is hereby amended as follows:

1.3.2.1.1

When reference is made to the Building Code, it shall mean the current building code adopted by the City of San Luis with amendments by the City of San Luis.

1.3.3.1 Conflicts. Is hereby amended by the addition of the following sentence:

The provisions of this code shall not be deemed to nullify any provisions of local, state or federal law.

1.3.3.2 Conflicts. Is hereby amended by the addition of the following sentence:

Where, in a specific case, different sections of this code specify different materials, methods of construction or other requirements, the most restrictive shall govern.

1.3.6.3 Buildings. Is hereby amended as follows:

Repairs, renovations, alterations, reconstruction, change of occupancy, and additions to buildings shall conform with the adopted building code of the jurisdiction having authority, except for repairs, renovation, alteration and reconstruction of fire sprinkler and fire alarms. Those activities shall be regulated by this current fire code adopted by this ordinance and the currently adopted building codes adopted by the City of San Luis.

1.7.12 Plans and Specifications. Is hereby amended by the addition of the following sentence:

All plans, specifications, calculations, and design criteria shall be stamped by a registrant licensed to practice in the state of Arizona. Calculation sheets for fire sprinkler systems shall be made a permanent part of the submitted design drawings.

1.10.1 Fire Code Board of Appeals. Is hereby amended by striking the entire paragraph and replacing it with the following:

Whenever reference is made to the "Board of Appeals" in "NFPA 1, Fire Code 2018", it shall mean the City of San Luis "Fire Appeals Board." It will follow the rules, guidelines and terms of service as identified within the criteria for establishing the "Fire Appeals Board."

1.10.1.1.4 Membership. Is hereby amended by striking the entire sentence.

1.10.1.1.5 Membership. Is hereby amended by striking the entire paragraph.

1.10.1.1.5.3 Membership. Is hereby amended by striking the entire sentence.

1.10.3 Authority of the Board of Appeals. Is hereby amended by striking sections 1.10.3.3 and 1.10.6.2.

Chapter 2 Reference Publications

2.2 NFPA Publications

The reference to the 2018 Edition of the *NFPA 5000, Building Construction and Safety Code* shall be changed to name the current building code adopted by the City of San Luis.

Chapter 3 Definitions. Is hereby amended by the addition of the following:

3.3.01 Chief

Whenever the word Chief, Fire Chief or Chief of the Fire Department is used in NFPA 1, Fire Code, 2018 Edition shall be construed to mean the Fire Chief or the authorized representative of the City of San Luis Fire Department.

3.3.02 City

Whenever the word City, Municipality, Jurisdiction or Authority having Jurisdiction (AHJ) is used in NFPA 1, Fire Code, 2018 Edition shall be construed to mean the City of San Luis, Arizona.

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3.3.03 Corporate Counsel

Whenever the word "Corporate Counsel" or "City Attorney" used in NFPA 1, Fire Code, 2018 Edition shall be construed to mean the Attorney of the City of San Luis, Arizona.

3.3.169.1 Combustible Liquid. Is hereby amended by addition of the following paragraph:

Note: Storage and use of combustible liquids with a flash point under 141 degrees Fahrenheit (141 °F) in outdoor areas and areas without climatic controls will be treated as Class I-C flammable liquids throughout the code.

Chapter 4 General Requirements

4.5.7 Changes of Occupancy. In order to determine when a change of occupancy will initiate a fire sprinkler retrofit, the following will be added to sub-section (1):

(1) For the purpose of determining if a change of occupancy will be a more hazardous operation requiring the retrofit of a fire sprinkler system, the "Means of Egress Hazard Categories Table" (for life safety) in the edition of the International Existing Building Code currently adopted by the City of San Luis will be referenced. See section 10.3.4.

Chapter 10 General Fire Safety

10.1.2 Life Safety Code: Is hereby amended by adding the following section:

10.1.2.1 When specific conflicts arise between requirements of the NFPA 101 Life Safety Code and the requirements of the adopted building code of the City of San Luis for design and construction of new structures, the requirements of the adopted building code will be applied.

Exception: New health care and day care occupancies must comply with this code, the adopted building code and NFPA 101, Life Safety Code.

10.1.3 Building Code. Is hereby amended by the addition of the following sentence:

The design and construction of new structures shall comply with the current building code adopted by the City of San Luis, and any alterations, additions, changes in use or changes in structures required by this code, which are within the scope of the current building code adopted by the City of San Luis, shall be made in accordance therewith.

10.2.7 Minimum Fire Prevention Inspection Frequencies for Existing Occupancies. Is hereby amended by deletion. This includes Table 10.2.7.1

10.3.4.01 Change of Use or Occupancy Classification. Is hereby amended by the addition of the following paragraph:

No change shall be made in the use or occupancy of any structure that would place the structure in a different division of the same group or occupancy or in a different group of occupancies, unless such structure is made to comply with the requirements of this code and the current building code adopted by the City of San Luis. Subject to the approval of the fire code official, the use or occupancy of an existing structure shall be allowed to be changed and the structure is allowed to be occupied for the purposes in other groups without conforming to all the requirements of this code and the current building code adopted by the City of San Luis for those groups, provided the new or proposed use is less hazardous, based on life and fire risk, than the existing use.

10.12.1 Seasonal and Vacant Building and Premises. Is hereby amended by the addition of the following subsection:

10.12.1.2 The Authority Having Jurisdiction is authorized to placard, post signs, erect barriers or take similar measures as necessary to secure public safety on any vacant, abandoned, or unoccupied building, structure, premises or portions thereof.

Chapter 11 Building Services

11.3.6.1 Requirements for Standardized Fire Service Keys. Is hereby amended by addition of the following exception:

Exception: The owner shall be permitted to place the building's non-standardized fire service elevator keys in a key box installed in accordance with section 11.3.6.5.1.1-7.

11.12.1 Photovoltaic Systems. Is hereby amended by addition of the following reference:

New photovoltaic systems shall be installed in accordance with section 11.12, NFPA 70, and the current building code adopted by the City of San Luis.

Chapter 12 Features of Fire Protection

12.5.1 Interior Finish. Is hereby amended by addition of the following reference:

Interior finish in buildings and structures shall meet the requirements of *NFPA 101*, this code, and the current building code adopted by the City of San Luis.

Chapter 13 Fire Protection Systems

13.1.4.1 Fire Department Connection. Is hereby amended by the addition of the following sentence:

The Fire Department Connection shall be remotely located from the building in a location approved by the AHJ.

13.3 Automatic Sprinklers

13.3.2.1 to 13.3.2.29 Where Required. Is hereby amended by the addition of the following to read as follows:

A. An automatic sprinkler system shall be installed throughout all levels of all buildings here after constructed, except for Group U occupancies, and one/two family dwellings.

- a. Exception 1: Buildings housing a group A-1, A-2, A-3, A-4, A-5, B, E, F-2, M, or S-2 occupancy having square footage less than 500 square feet. Note: For the purposes of this article, fire resistive fire walls will not be considered a barrier creating a separate building.
- b. Exception 2: Temporary use of modular or factory built structures shall not be required to provide an automatic fire sprinkler system, provided that the use of the structure and the "Certificate of Occupancy" is limited to one year from the time of set up to removal.
- c. Exception 3: Free standing open canopy structure. When automatic fire sprinklers are not required by the current building code adopted by the City of San Luis, and when the structure meets each of the following criteria, fire sprinklers will not be required:
 - i. The structure shall not exceed 10,000 square feet.
 - ii. The entire covered area is open on all sides void of interior walls or partitions.
 - iii. Setbacks from property lines or other structures are in accordance with the current building code adopted by the City of San Luis.
 - iv. The building use is not classified as hazardous, or mercantile occupancy.
 - v. Portable fire extinguishers are installed in accordance with NFPA 10.
 - vi. Open flames and devices emitting flames or creating a glow capable of igniting combustible materials shall not be used in or adjacent to the structure.
 - vii. Flammable or combustible liquids and LP-Gas shall not be stored in or adjacent to the structure, except for automobile fueling islands.
 - viii. An approved water supply capable of supplying the required fire flow shall be provided.

Note: Any changes to the free standing open canopy structure or its use may result in the loss of this exception and may require a retrofit of an automatic fire sprinkler system.

B. Retrofit of fire sprinklers to existing structures. An existing building that undergoes a “change of occupancy” as outlined in section 4.5.7, whereby occupancy, the building will be treated as a new building and may require the installation of fire sprinklers. The “Means of Egress Hazard Categories Table” (for life safety) in the edition of the International Existing Building Code currently adopted by the City of San Luis shall be referenced to determine occupancy hazard level.

C. Any building except Group U occupancy, and one/two family dwellings, which undergoes a total summation renovation in excess of 50% of value as assessed by the building code, shall meet the requirements of this section.

D. Any building that increases in size by a total summation of 50% as a result of one or more expansions will require a retrofit of an automatic fire sprinkler system.

13.3.2.20.1 One and Two-Family Dwellings. Is hereby amended by deletion.

Chapter 16 Safeguarding During Construction, Alteration, and Demolition Operations.

16.1.1 General Requirements. Is hereby amended by addition of the following reference:

Structures undergoing construction, alteration, or demolition operations, including those in underground locations, shall comply with NFPA 241, *Standard for Safeguarding Construction, Alteration, and Demolition Operations*, this chapter, and the current building code adopted by the City of San Luis.

Chapter 18 Fire Department Access and Water Supply.

18.2.3.1.1 Required Access. Is hereby amended by the addition of the following sentence:

When required, the apparatus access road shall be located no closer than 50 feet from any structure unless authorized by the Chief.

18.5.1 Fire Hydrants. Is hereby amended by the addition of the following paragraph:

The average spacing in residential areas shall be 500 feet or as otherwise approved by the Fire Chief and/or the Chief’s designee. For educational, industrial, commercial, institutional, mercantile, multi-family dwellings and storage

areas, the average fire hydrant spacing shall be 300 hundred feet or as otherwise approved by the Fire Chief and/or the Chief's designee.

18.5.2 Detached One-and Two-Family Dwellings. Is hereby amended by replacing the section with:

Fire hydrants shall be provided for detached one and two-family dwellings in accordance with both of the following:

The maximum distance to a fire hydrant from the closest point on the building shall not exceed 600 feet.

The maximum distance between fire hydrants shall not exceed 500 feet.

18.5.3 Buildings Other than Detached One-and Two-Family Dwellings. Is hereby amended by replacing the section with:

Fire hydrants shall be provided for buildings other than detached one and two-family dwellings in accordance with both of the following:

The maximum distance to a fire hydrant from the closest point on the building shall not exceed 400 feet.

The maximum distance between fire hydrants shall not exceed 300 feet.

31.3.2.4 - Is hereby amended by the addition of the following:

AIR CURTAIN DESTRUCTOR AND FIREBOX PROCEDURES

OUTDOOR FIRES IN AN AIR CURTAIN DESTRUCTOR: Prior to conducting an outdoor fire in an air curtain destructor, the owner or operator of the air curtain destructor shall obtain an applicable permit from ADEQ, and follow all applicable state requirements in addition to this section.

A. Air Curtain Destructor Requirements: The following must be complied with prior to use of an air curtain destructor:

- 1.The length of the firebox must not exceed the length of the plenum.
- 2.The firebox shall be lined with refractory materials.
- 3.The depth of the firebox shall be of such a distance to allow all burning material to be below the curtain of air created by the air curtain destructor.
- 4.The width of the firebox shall not extend beyond the length of the nozzle action.
- 5.The firebox must have four stable, vertical sides.
- 6.When air curtain destructor locations are established or changed, an inspection of the newly located air curtain destructor must be made and approved by the City of San Luis Fire Department prior to use; and if the new location deviates from a previously approved location, another inspection and approval by the City of San Luis Fire Department must be made.

7. Air curtain destructors must be operated in accordance with their manufacturer's specifications.

B. Equipment Set-Up:

1. An owner or operator of an air curtain destructor shall use a firebox and not a pit or trench to conduct outdoor burning.
2. The equipment must be positioned so as to allow the blower's airflow to strike at a downward angle no less than 24 inches below the opposite rim of the firebox.
3. There shall be at least 1,000 feet between any two air curtain destructors, or per manufacturer's guidelines, whichever is greater.
4. An air curtain destructor shall be located at least 500 feet from any residence or building structure, or per manufacturer's guidelines, whichever is greater.
5. An air curtain destructor shall be located at least 500 feet from any pipeline or fuel storage area, or per manufacturer's guidelines, whichever is greater.
6. An air curtain destructor shall be located at least 250 feet from any power lines, or per manufacturer's guidelines, whichever is greater.
7. Material that is not being worked or is being stockpiled to be burned at a later date by using an air curtain destructor shall be kept at least 75 feet from the air curtain destructor while the burn is taking place, or per manufacturer's guidelines, whichever is greater.

C. Operation of Blower:

1. The proper blower speed must be maintained according to manufacturer's specifications.
2. The blower must be operating when and as long as any material in the firebox is burning.

D. Loading of the Firebox:

1. When loading (feeding) the firebox, the material must not extend above the air curtain (blower airflow).
2. The loading of materials into the firebox must be discontinued at a minimum of two hours (2 hours) prior to the end of the designated burning hours. The blower must continue to operate until the end of the burning hours or until combustion is completed.
3. Adequate measures must be taken to assure that no emissions emanate from materials left in the firebox (i.e., when combustion is completed). All materials left in the firebox must be extinguished with water or covered over with a minimum of one foot (1') of mineral soil.

E. Firebox Clean-Out: All materials removed from the firebox must be completely extinguished and all reasonable precautions taken to control emissions and fires.

F. Burning Hours for Air Curtain Destructors: Burning hours must be consistent with ADEQ rules and regulations and be conducted during the following periods, unless otherwise waived or directed by the ADEQ Director on a specific day basis.

- i. Year-round: ignite fire no earlier than one hour (1 hour) after sunrise; and
- ii. Year-round: extinguish fire no later than two hours (2 hours) before sunset;

While complying with the above schedule, the owner/operator/occupant must also ensure it is a burn day locally for each day of burning. Burning using an air curtain destructor is not authorized on weekends or on holidays. Prohibited materials shall never be burned in an air curtain destructor.

DEFINITIONS

AIR CURTAIN DESTRUCTOR- A device designed to form a curtain of air over a firebox in which burning occurs that aids in more complete combustion through increases in turbulence and combustion time. Above ground air curtain destructors are the only type of air curtain destructor allowed in the City of San Luis.

DANGEROUS MATERIAL- Any substance or combination of substances that is capable of causing bodily harm or property loss unless neutralized, consumed, or otherwise disposed of in a controlled and safe manner.

FIREBOX - The chamber or compartment inside of an air curtain destructor where materials are burned.

PROHIBITED MATERIALS - Non-paper garbage from the processing, storage, service or consumption of food; books, magazines, fiberboard, packaging, rags, fabrics, office records, chemically treated or soaked wood; lead-painted wood; linoleum flooring, and composite counter tops; tires; animal wastes and carcasses, coal, liquid or gelatinous hydrocarbons tar, explosives or ammunition; oleanders, leaves, grass clippings, refuse; asphalt shingles or asphalt; tar paper; plastic and rubber products, including bottles for household chemicals; plastic grocery and retail bags; waste petroleum products, such as waste crankcase oil, transmission oil, and oil filters; transformer oils; asbestos; batteries; anti-freeze; aerosol spray cans; electrical wire insulation; thermal insulation; polyester products; hazardous waste products such as paints, pesticides, cleaners and solvents, stains and varnishes, and other flammable liquids; plastic pesticide bags and containers; and hazardous material containers including those that contained lead, cadmium, mercury and arsenic compounds.

31.3.6.3.2 Is hereby amended to read:

Piles shall not exceed 12.5 feet in height, 75 feet in width, and 125 feet in length.

31.3.6.4.2 Is hereby amended to read:

A clear space of not less than 30 feet shall be maintained between piles and exposing structures, yard equipment, or stock, depending on the degree of exposure hazard.

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31.3.7.2 Is hereby amended to read:

When not protected by a fixed fire-extinguishing system in accordance with Chapter 13, piles shall not exceed 12.5 feet in height, 75 feet in width, and 125 feet in length.

Chapter 66 Flammable and Combustible Liquids

66.21.3 General Requirements. Is hereby amended by the addition of the following sentence:

Any permanent tank installation over 500 gallons will require that the foundation and anchorage be engineered by a design professional registered in the State of Arizona.

Chapter 69 Liquefied Petroleum Gases and Liquefied Natural Gasses

69.1 General Provisions. Is hereby amended by the addition of the following sentence:

Any permanent tank installation over 500 gallons will require that the foundation and anchorage be engineered by a design professional registered in the State of Arizona.

69.4.2 Operational Safety. Is hereby amended by the addition of the following paragraph:

Dispensing, filling, and evacuating of LP gases shall be performed by a qualified person. In service training for qualified persons shall be conducted annually and current records of such training shall be maintained on site.



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5. E.

Meeting Date: 01/13/2021

Department Head: Angel Ramirez, Fire Chief, Fire Department

Submitted By: Kay Macuil, City Attorney, Attorney's Office

Action Requested: Motion
Ordinance

ITEM:

Discussion and possible action on any and all matters regarding Ordinance No. 405. An ordinance of the Mayor and City Council of The City of San Luis, Arizona, amending the San Luis City Code, Chapter 150 Building Regulations to adopt the NFPA 1, Fire Code 2018 and the City of San Luis Amendments to the NFPA 1, Fire Code 2018; repealing Section 150.008.1 in its entirety and renumbering sections 150.008.2 through 150.008.4 to conform thereto ; amending Section 150.999 Penalty; repealing any conflicting provisions; and providing for severability. (ITEM CONTINUED FROM SPECIAL COUNCIL MEETING HELD DECEMBER 22, 2020.) **(Angel Ramirez, Fire Chief and Ric Bauerman, Fire Inspector; Glenn Gimbut, Assistant City Attorney)**

- A. Action on Reading of Ordinance No. 405 by title only
(City Clerk to read the ordinance by title only)
- B. Action on Ordinance No. 405

SUMMARY:

Adopting this ordinance will change our current earlier version of the Fire Code to the City of San Luis Fire Code to NFPA 1, Fire Code 2018. The 2018 Uniform Fire Code will also align our fire code with regional fire agencies, standardizing code enforcement, building construction standards, and building inspections.

The penalty section for all fire code violations is amended to make fire code violations a class one misdemeanor.

Under Proposition 207 Initiative for expanding state legalization of marijuana, certain processes for creating marijuana products present fire and exposition dangers. This code provides for measures designed to protect the community from such processes whether or not they are used in the production of marijuana.

RECOMMENDATION / SUGGESTED MOTION:

A. I MOVE TO APPROVE THE READING OF ORDINANCE NO. 405 BY TITLE ONLY.

(City Clerk to read Ordinance No. 405 by title only)

B. I MOVE TO APPROVE AND ADOPT ORDINANCE NO. 405 AS PRESENTED.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:

N/A

CITY/STATE/FEDERAL FUNDS:

N/A

TOTAL:

N/A

BUDGETED AMOUNT:

N/A

AVAILABLE AMOUNT TO TRANSFER:

N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

The City anticipates that adoption of the 2012 Fire Code will savings to the City when applying for Grants.

Attachments

Ordinance No. 405

Resolution No. 2151

Exhibit A - Amendments to the NFPA 1, Fire Code 2018



Ordinance

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

No. 405

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, ARIZONA, AMENDING THE SAN LUIS CITY CODE, CHAPTER 150 BUILDING REGULATIONS TO ADOPT THE NFPA 1, FIRE CODE 2018 AND THE CITY OF SAN LUIS AMENDMENTS TO THE NFPA 1, FIRE CODE 2018; REPEALING SECTION 150.008.1 IN ITS ENTIRETY AND RENUMBERING SECTIONS 150.008.2 THROUGH 150.008.4 TO CONFORM THERETO; AMENDING SECTION 150.999 PENALTY; REPEALING ANY CONFLICTING PROVISIONS; AND PROVIDING FOR SEVERABILITY.

BE IT ORDAINED by the Mayor and City Council of the City of San Luis, Arizona, as follows:

Section 1. Section 150.008 of Chapter 150 Building Regulations of the City Code of the City of San Luis, Arizona is hereby amended to read as follows:

§ 150.008 ADOPTION OF NFPA 1, FIRE CODE 2018.

That certain document titled "*NFPA 1, Fire Code 2018*," three copies of which are on file in the office of the City Clerk of the City of San Luis, Arizona, including Annexes "A", "B", "D", "E", and "G", together with that certain document titled "*City of San Luis Amendments to the NFPA 1, Fire Code 2018*," three copies of which are on file in the office of the City Clerk, which documents were made a public record of the City of San Luis, Arizona by Resolution No. 2151 are hereby referred to, adopted and made a part hereof as if fully set out in this code.

Section 2. Chapter 150 Building Regulations of the City Code of the City of San Luis, Arizona is hereby amended to repeal Section 150.008.1 Reference Sections and renumber Section 150.008.2 Areas Where Certain Materials Are Prohibited to Section 150.008.1; renumber Section 150.008.3 Establishment and Duties of the Prevention Division of City of San Luis Fire Department to Section 150.008.2; and renumber Section 150.008.4 Appeals to Section 150.008.3.

Section 3. Section 150.999 Penalty of Chapter 150 Building Regulations of the

City Code of the City of San Luis is hereby amended to read as follows:

§ 150.999 PENALTY.

A. Except as provided in subsection B below, violations of this chapter or any code, part of code, or amendments thereto, shall be punished as a civil violation pursuant to §10.99 of the City Code. Each day a violation continues shall be a separate offense punishable as herein above described.

B. Violations of the fire code, and any amendments thereto, as adopted pursuant to §150.008 of the City Code shall be punished as a class one misdemeanor pursuant to §10.99 of the City Code. Each day a violation continues shall be a separate offense punishable as herein above described.

Section 4. In the event of a conflict between the provisions of this Ordinance No. 405 and/or any code or amendment adopted hereby, and any other ordinance, code, resolution, order, regulation, or policy of the City of San Luis, the conflicting provisions are repealed, superseded, and replaced, and the provisions of this ordinance and/or the codes and amendments adopted herein shall govern.

Section 5. If any section, subsection, sentence, clause, phrase or portion of this Ordinance No. 405 is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance.

PASSED, ADOPTED and APPROVED by the Mayor and City Council of the City of San Luis, Yuma County, Arizona this ____day of January, 2021.

Gerardo Sanchez, Mayor

ATTEST:

APPROVED AS TO FORM:

Sonia Cornelio, City Clerk

Kay Marion Macuil, City Attorney



Resolution

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

No. 2151

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, ARIZONA, DECLARING AS A PUBLIC RECORD THOSE CERTAIN DOCUMENTS FILED WITH THE CITY CLERK AND TITLED “NFPA 1, FIRE CODE 2018” AND “CITY OF SAN LUIS AMENDMENTS TO NFPA 1, FIRE CODE 2018.”

BE IT RESOLVED by the Mayor and City Council of the City of San Luis, Arizona:

Section 1. THAT certain documents titled “NFPA 1, Fire Code 2018” and “City of San Luis Amendments to NFPA 1, Fire Code 2018,” three (3) copies of which are on file in the office of the San Luis City Clerk, are hereby declared to be public records, and said copies are ordered to remain on file with the San Luis City Clerk for inspection by the public.

Section 2. THAT the certain document titled the “City of San Luis Amendments to NFPA 1, Fire Code 2018” is attached to this Resolution as Exhibit A.

PASSED, ADOPTED and APPROVED by the Mayor and City Council of the City of San Luis, Yuma County, Arizona this ____ day of January 2021.

Gerardo Sanchez, Mayor

ATTEST:

APPROVED AS TO FORM:

Sonia Cornelio, City Clerk

Kay Marion Macuil, City Attorney

**City of San Luis Amendments
to the
NFPA 1, Fire Code 2018**

Ordinance No. 405, Resolution No. 2151

Exhibit A

City of San Luis Amendments to NFPA 1, Fire Code 2018

The following amendments, additions, and deletions (these “amendments”) are hereby made to the “NFPA 1, Fire Code 2018” including Annexes “A,” “B,” “D,” “E,” and “G” (the “2018 Fire Code”), as adopted by Ordinance No. 405 which adopted both the 2018 Fire Code and these amendments. Code references not appearing in these amendments shall be enforced as published in the NFPA 1, Fire Code 2018.

This “NFPA 1, Fire Code 2018” is hereby amended, altered, and changed in the following respects:

[NOTE: The section numbers that follow are the reference sections found in NFPA 1, Fire Code 2018].

1.1.2 Title. Is hereby amended as follows:

These regulations shall be known as the 2018 Fire Code with City of San Luis Amendments, hereinafter referred to as “this code.”

1.3.1 Application. Is hereby amended by the addition of the following sentence:

All construction and/or alterations of a structure, which require a building permit, shall comply with the current building code adopted by the City of San Luis.

1.3.2 Reference Standards. Is hereby amended as follows:

1.3.2.1.1

When reference is made to the Building Code, it shall mean the current building code adopted by the City of San Luis with amendments by the City of San Luis.

1.3.3.1 Conflicts. Is hereby amended by the addition of the following sentence:

The provisions of this code shall not be deemed to nullify any provisions of local, state or federal law.

1.3.3.2 Conflicts. Is hereby amended by the addition of the following sentence:

Where, in a specific case, different sections of this code specify different materials, methods of construction or other requirements, the most restrictive shall govern.

1.3.6.3 Buildings. Is hereby amended as follows:

Repairs, renovations, alterations, reconstruction, change of occupancy, and additions to buildings shall conform with the adopted building code of the jurisdiction having authority, except for repairs, renovation, alteration and reconstruction of fire sprinkler and fire alarms. Those activities shall be regulated by this current fire code adopted by this ordinance and the currently adopted building codes adopted by the City of San Luis.

1.7.12 Plans and Specifications. Is hereby amended by the addition of the following sentence:

All plans, specifications, calculations, and design criteria shall be stamped by a registrant licensed to practice in the state of Arizona. Calculation sheets for fire sprinkler systems shall be made a permanent part of the submitted design drawings.

1.10.1 Fire Code Board of Appeals. Is hereby amended by striking the entire paragraph and replacing it with the following:

Whenever reference is made to the "Board of Appeals" in "NFPA 1, Fire Code 2018", it shall mean the City of San Luis "Fire Appeals Board." It will follow the rules, guidelines and terms of service as identified within the criteria for establishing the "Fire Appeals Board."

1.10.1.1.4 Membership. Is hereby amended by striking the entire sentence.

1.10.1.1.5 Membership. Is hereby amended by striking the entire paragraph.

1.10.1.1.5.3 Membership. Is hereby amended by striking the entire sentence.

1.10.3 Authority of the Board of Appeals. Is hereby amended by striking sections 1.10.3.3 and 1.10.6.2.

Chapter 2 Reference Publications

2.2 NFPA Publications

The reference to the 2018 Edition of the *NFPA 5000, Building Construction and Safety Code* shall be changed to name the current building code adopted by the City of San Luis.

Chapter 3 Definitions. Is hereby amended by the addition of the following:

3.3.01 Chief

Whenever the word Chief, Fire Chief or Chief of the Fire Department is used in NFPA 1, Fire Code, 2018 Edition shall be construed to mean the Fire Chief or the authorized representative of the City of San Luis Fire Department.

3.3.02 City

Whenever the word City, Municipality, Jurisdiction or Authority having Jurisdiction (AHJ) is used in NFPA 1, Fire Code, 2018 Edition shall be construed to mean the City of San Luis, Arizona.

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3.3.03 Corporate Counsel

Whenever the word "Corporate Counsel" or "City Attorney" used in NFPA 1, Fire Code, 2018 Edition shall be construed to mean the Attorney of the City of San Luis, Arizona.

3.3.169.1 Combustible Liquid. Is hereby amended by addition of the following paragraph:

Note: Storage and use of combustible liquids with a flash point under 141 degrees Fahrenheit (141 °F) in outdoor areas and areas without climatic controls will be treated as Class I-C flammable liquids throughout the code.

Chapter 4 General Requirements

4.5.7 Changes of Occupancy. In order to determine when a change of occupancy will initiate a fire sprinkler retrofit, the following will be added to sub-section (1):

(1) For the purpose of determining if a change of occupancy will be a more hazardous operation requiring the retrofit of a fire sprinkler system, the "Means of Egress Hazard Categories Table" (for life safety) in the edition of the International Existing Building Code currently adopted by the City of San Luis will be referenced. See section 10.3.4.

Chapter 10 General Fire Safety

10.1.2 Life Safety Code: Is hereby amended by adding the following section:

10.1.2.1 When specific conflicts arise between requirements of the NFPA 101 Life Safety Code and the requirements of the adopted building code of the City of San Luis for design and construction of new structures, the requirements of the adopted building code will be applied.

Exception: New health care and day care occupancies must comply with this code, the adopted building code and NFPA 101, Life Safety Code.

10.1.3 Building Code. Is hereby amended by the addition of the following sentence:

The design and construction of new structures shall comply with the current building code adopted by the City of San Luis, and any alterations, additions, changes in use or changes in structures required by this code, which are within the scope of the current building code adopted by the City of San Luis, shall be made in accordance therewith.

10.2.7 Minimum Fire Prevention Inspection Frequencies for Existing Occupancies. Is hereby amended by deletion. This includes Table 10.2.7.1

10.3.4.01 Change of Use or Occupancy Classification. Is hereby amended by the addition of the following paragraph:

No change shall be made in the use or occupancy of any structure that would place the structure in a different division of the same group or occupancy or in a different group of occupancies, unless such structure is made to comply with the requirements of this code and the current building code adopted by the City of San Luis. Subject to the approval of the fire code official, the use or occupancy of an existing structure shall be allowed to be changed and the structure is allowed to be occupied for the purposes in other groups without conforming to all the requirements of this code and the current building code adopted by the City of San Luis for those groups, provided the new or proposed use is less hazardous, based on life and fire risk, than the existing use.

10.12.1 Seasonal and Vacant Building and Premises. Is hereby amended by the addition of the following subsection:

10.12.1.2 The Authority Having Jurisdiction is authorized to placard, post signs, erect barriers or take similar measures as necessary to secure public safety on any vacant, abandoned, or unoccupied building, structure, premises or portions thereof.

Chapter 11 Building Services

11.3.6.1 Requirements for Standardized Fire Service Keys. Is hereby amended by addition of the following exception:

Exception: The owner shall be permitted to place the building's non-standardized fire service elevator keys in a key box installed in accordance with section 11.3.6.5.1.1-7.

11.12.1 Photovoltaic Systems. Is hereby amended by addition of the following reference:

New photovoltaic systems shall be installed in accordance with section 11.12, NFPA 70, and the current building code adopted by the City of San Luis.

Chapter 12 Features of Fire Protection

12.5.1 Interior Finish. Is hereby amended by addition of the following reference:

Interior finish in buildings and structures shall meet the requirements of *NFPA 101*, this code, and the current building code adopted by the City of San Luis.

Chapter 13 Fire Protection Systems

13.1.4.1 Fire Department Connection. Is hereby amended by the addition of the following sentence:

The Fire Department Connection shall be remotely located from the building in a location approved by the AHJ.

13.3 Automatic Sprinklers

13.3.2.1 to 13.3.2.29 Where Required. Is hereby amended by the addition of the following to read as follows:

A. An automatic sprinkler system shall be installed throughout all levels of all buildings here after constructed, except for Group U occupancies, and one/two family dwellings.

- a. Exception 1: Buildings housing a group A-1, A-2, A-3, A-4, A-5, B, E, F-2, M, or S-2 occupancy having square footage less than 500 square feet. Note: For the purposes of this article, fire resistive fire walls will not be considered a barrier creating a separate building.
- b. Exception 2: Temporary use of modular or factory built structures shall not be required to provide an automatic fire sprinkler system, provided that the use of the structure and the "Certificate of Occupancy" is limited to one year from the time of set up to removal.
- c. Exception 3: Free standing open canopy structure. When automatic fire sprinklers are not required by the current building code adopted by the City of San Luis, and when the structure meets each of the following criteria, fire sprinklers will not be required:
 - i. The structure shall not exceed 10,000 square feet.
 - ii. The entire covered area is open on all sides void of interior walls or partitions.
 - iii. Setbacks from property lines or other structures are in accordance with the current building code adopted by the City of San Luis.
 - iv. The building use is not classified as hazardous, or mercantile occupancy.
 - v. Portable fire extinguishers are installed in accordance with NFPA 10.
 - vi. Open flames and devices emitting flames or creating a glow capable of igniting combustible materials shall not be used in or adjacent to the structure.
 - vii. Flammable or combustible liquids and LP-Gas shall not be stored in or adjacent to the structure, except for automobile fueling islands.
 - viii. An approved water supply capable of supplying the required fire flow shall be provided.

Note: Any changes to the free standing open canopy structure or its use may result in the loss of this exception and may require a retrofit of an automatic fire sprinkler system.

B. Retrofit of fire sprinklers to existing structures. An existing building that undergoes a “change of occupancy” as outlined in section 4.5.7, whereby occupancy, the building will be treated as a new building and may require the installation of fire sprinklers. The “Means of Egress Hazard Categories Table” (for life safety) in the edition of the International Existing Building Code currently adopted by the City of San Luis shall be referenced to determine occupancy hazard level.

C. Any building except Group U occupancy, and one/two family dwellings, which undergoes a total summation renovation in excess of 50% of value as assessed by the building code, shall meet the requirements of this section.

D. Any building that increases in size by a total summation of 50% as a result of one or more expansions will require a retrofit of an automatic fire sprinkler system.

13.3.2.20.1 One and Two-Family Dwellings. Is hereby amended by deletion.

Chapter 16 Safeguarding During Construction, Alteration, and Demolition Operations.

16.1.1 General Requirements. Is hereby amended by addition of the following reference:

Structures undergoing construction, alteration, or demolition operations, including those in underground locations, shall comply with NFPA 241, *Standard for Safeguarding Construction, Alteration, and Demolition Operations*, this chapter, and the current building code adopted by the City of San Luis.

Chapter 18 Fire Department Access and Water Supply.

18.2.3.1.1 Required Access. Is hereby amended by the addition of the following sentence:

When required, the apparatus access road shall be located no closer than 50 feet from any structure unless authorized by the Chief.

18.5.1 Fire Hydrants. Is hereby amended by the addition of the following paragraph:

The average spacing in residential areas shall be 500 feet or as otherwise approved by the Fire Chief and/or the Chief’s designee. For educational, industrial, commercial, institutional, mercantile, multi-family dwellings and storage

areas, the average fire hydrant spacing shall be 300 hundred feet or as otherwise approved by the Fire Chief and/or the Chief's designee.

18.5.2 Detached One-and Two-Family Dwellings. Is hereby amended by replacing the section with:

Fire hydrants shall be provided for detached one and two-family dwellings in accordance with both of the following:

The maximum distance to a fire hydrant from the closest point on the building shall not exceed 600 feet.

The maximum distance between fire hydrants shall not exceed 500 feet.

18.5.3 Buildings Other than Detached One-and Two-Family Dwellings. Is hereby amended by replacing the section with:

Fire hydrants shall be provided for buildings other than detached one and two-family dwellings in accordance with both of the following:

The maximum distance to a fire hydrant from the closest point on the building shall not exceed 400 feet.

The maximum distance between fire hydrants shall not exceed 300 feet.

31.3.2.4 - Is hereby amended by the addition of the following:

AIR CURTAIN DESTRUCTOR AND FIREBOX PROCEDURES

OUTDOOR FIRES IN AN AIR CURTAIN DESTRUCTOR: Prior to conducting an outdoor fire in an air curtain destructor, the owner or operator of the air curtain destructor shall obtain an applicable permit from ADEQ, and follow all applicable state requirements in addition to this section.

A. Air Curtain Destructor Requirements: The following must be complied with prior to use of an air curtain destructor:

- 1.The length of the firebox must not exceed the length of the plenum.
- 2.The firebox shall be lined with refractory materials.
- 3.The depth of the firebox shall be of such a distance to allow all burning material to be below the curtain of air created by the air curtain destructor.
- 4.The width of the firebox shall not extend beyond the length of the nozzle action.
- 5.The firebox must have four stable, vertical sides.
- 6.When air curtain destructor locations are established or changed, an inspection of the newly located air curtain destructor must be made and approved by the City of San Luis Fire Department prior to use; and if the new location deviates from a previously approved location, another inspection and approval by the City of San Luis Fire Department must be made.

7. Air curtain destructors must be operated in accordance with their manufacturer's specifications.

B. Equipment Set-Up:

1. An owner or operator of an air curtain destructor shall use a firebox and not a pit or trench to conduct outdoor burning.
2. The equipment must be positioned so as to allow the blower's airflow to strike at a downward angle no less than 24 inches below the opposite rim of the firebox.
3. There shall be at least 1,000 feet between any two air curtain destructors, or per manufacturer's guidelines, whichever is greater.
4. An air curtain destructor shall be located at least 500 feet from any residence or building structure, or per manufacturer's guidelines, whichever is greater.
5. An air curtain destructor shall be located at least 500 feet from any pipeline or fuel storage area, or per manufacturer's guidelines, whichever is greater.
6. An air curtain destructor shall be located at least 250 feet from any power lines, or per manufacturer's guidelines, whichever is greater.
7. Material that is not being worked or is being stockpiled to be burned at a later date by using an air curtain destructor shall be kept at least 75 feet from the air curtain destructor while the burn is taking place, or per manufacturer's guidelines, whichever is greater.

C. Operation of Blower:

1. The proper blower speed must be maintained according to manufacturer's specifications.
2. The blower must be operating when and as long as any material in the firebox is burning.

D. Loading of the Firebox:

1. When loading (feeding) the firebox, the material must not extend above the air curtain (blower airflow).
2. The loading of materials into the firebox must be discontinued at a minimum of two hours (2 hours) prior to the end of the designated burning hours. The blower must continue to operate until the end of the burning hours or until combustion is completed.
3. Adequate measures must be taken to assure that no emissions emanate from materials left in the firebox (i.e., when combustion is completed). All materials left in the firebox must be extinguished with water or covered over with a minimum of one foot (1') of mineral soil.

E. Firebox Clean-Out: All materials removed from the firebox must be completely extinguished and all reasonable precautions taken to control emissions and fires.

F. Burning Hours for Air Curtain Destructors: Burning hours must be consistent with ADEQ rules and regulations and be conducted during the following periods, unless otherwise waived or directed by the ADEQ Director on a specific day basis.

- i. Year-round: ignite fire no earlier than one hour (1 hour) after sunrise; and
- ii. Year-round: extinguish fire no later than two hours (2 hours) before sunset;

While complying with the above schedule, the owner/operator/occupant must also ensure it is a burn day locally for each day of burning. Burning using an air curtain destructor is not authorized on weekends or on holidays. Prohibited materials shall never be burned in an air curtain destructor.

DEFINITIONS

AIR CURTAIN DESTRUCTOR- A device designed to form a curtain of air over a firebox in which burning occurs that aids in more complete combustion through increases in turbulence and combustion time. Above ground air curtain destructors are the only type of air curtain destructor allowed in the City of San Luis.

DANGEROUS MATERIAL- Any substance or combination of substances that is capable of causing bodily harm or property loss unless neutralized, consumed, or otherwise disposed of in a controlled and safe manner.

FIREBOX - The chamber or compartment inside of an air curtain destructor where materials are burned.

PROHIBITED MATERIALS - Non-paper garbage from the processing, storage, service or consumption of food; books, magazines, fiberboard, packaging, rags, fabrics, office records, chemically treated or soaked wood; lead-painted wood; linoleum flooring, and composite counter tops; tires; animal wastes and carcasses, coal, liquid or gelatinous hydrocarbons tar, explosives or ammunition; oleanders, leaves, grass clippings, refuse; asphalt shingles or asphalt; tar paper; plastic and rubber products, including bottles for household chemicals; plastic grocery and retail bags; waste petroleum products, such as waste crankcase oil, transmission oil, and oil filters; transformer oils; asbestos; batteries; anti-freeze; aerosol spray cans; electrical wire insulation; thermal insulation; polyester products; hazardous waste products such as paints, pesticides, cleaners and solvents, stains and varnishes, and other flammable liquids; plastic pesticide bags and containers; and hazardous material containers including those that contained lead, cadmium, mercury and arsenic compounds.

31.3.6.3.2 Is hereby amended to read:

Piles shall not exceed 12.5 feet in height, 75 feet in width, and 125 feet in length.

31.3.6.4.2 Is hereby amended to read:

A clear space of not less than 30 feet shall be maintained between piles and exposing structures, yard equipment, or stock, depending on the degree of exposure hazard.

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31.3.7.2 Is hereby amended to read:

When not protected by a fixed fire-extinguishing system in accordance with Chapter 13, piles shall not exceed 12.5 feet in height, 75 feet in width, and 125 feet in length.

Chapter 66 Flammable and Combustible Liquids

66.21.3 General Requirements. Is hereby amended by the addition of the following sentence:

Any permanent tank installation over 500 gallons will require that the foundation and anchorage be engineered by a design professional registered in the State of Arizona.

Chapter 69 Liquefied Petroleum Gases and Liquefied Natural Gasses

69.1 General Provisions. Is hereby amended by the addition of the following sentence:

Any permanent tank installation over 500 gallons will require that the foundation and anchorage be engineered by a design professional registered in the State of Arizona.

69.4.2 Operational Safety. Is hereby amended by the addition of the following paragraph:

Dispensing, filling, and evacuating of LP gases shall be performed by a qualified person. In service training for qualified persons shall be conducted annually and current records of such training shall be maintained on site.



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5. F.

Meeting Date: 01/13/2021

Department Head: Kay Macuil, City Attorney, Attorney's Office

Submitted By: Kay Macuil, City Attorney, Attorney's Office

Action Requested: Motion
Ordinance

ITEM:

Discussion and possible action on any and all matters regarding Ordinance No. 406. An ordinance of the Mayor and City Council of the City of San Luis adding a subsection titled "Payback Agreements" to the San Luis City Code Building Regulations Chapter 150. **(Glenn J. Gimbut, Assistant City Attorney)**

- A. Action on Reading of Ordinance No. 406 by title only
(City Clerk to read the ordinance by title only)
- B. Action on Ordinance No. 406

SUMMARY:

The Basics of the Ordinance

Developers often construct waterlines, streets, etc., and dedicate them to the city for maintenance. The Developer's projects may have impacts beyond their property, so the law requires in that circumstance that they build infrastructure to address those impacts beyond their own property. For example, a subdivision hooks on to the main waterline but must run along property "A" to get there. Property owners of "A" later develop the property, and they hook on to the waterline. The property owners never paid for the waterline, but they are benefiting. This ordinance would require such property owners to pay back the developer who built the water line for their proportional benefit.

At present, San Luis has three (3) existing agreements for such payback. As San Luis is currently one of the fastest-growing cities in Arizona, more such agreements may arise. The payback agreements last up to 20 years. The City would collect monies from new development and reimburse the developer who built the infrastructure.

A City Fee to Help Defray the Costs of Administering the Payments

The ordinance creates provisions for payback agreements for infrastructure development. It provides for an administrative charge to cover the city's administrative costs. This administrative charge is proposed to be five (5) percent of the total cost incurred by the Owner/Developer to construct infrastructure from which persons other than the Developer will be served, with a maximum administrative charge of ten thousand dollars (\$10,000.00). Administrative charges will be distributed equally among the properties benefited if equal costs are applied to each parcel or based on the cost per linear foot of frontage.

RECOMMENDATION / SUGGESTED MOTION:

A. I MOVE TO APPROVE THE READING OF ORDINANCE NO. 406 BY TITLE ONLY.

(City Clerk to read Ordinance No. 406 by title only)

B. I MOVE TO APPROVE AND ADOPT ORDINANCE NO. 406 AS PRESENTED.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: No
CITY/STATE/FEDERAL FUNDS: N/A
TOTAL: N/A
BUDGETED AMOUNT: N/A
AVAILABLE AMOUNT TO TRANSFER: N/A
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

There is not a fiscal impact for this item. This is for off-site improvements that developers pay for under the existing laws. It allows for developer reimbursement from others who benefit from the improvement. The administrative fee is meant to help defray any costs to the city for administering these reimbursements.



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5. G.

Meeting Date: 01/13/2021

Department Head: Kay Macuil, City Attorney, Attorney's Office

Submitted By: Kay Macuil, City Attorney, Attorney's Office

Action Requested: Motion
Ordinance

ITEM:

Discussion and possible action regarding Ordinance No. 407. An Ordinance of the Mayor and City Council of the City of San Luis Arizona Amending the City Code Section 112.99 establishing a minimum fine in the "Border Area" for conducting taxicab business on public property not designated as a border area taxi stand or border area waiting stand.; repealing any conflicting provisions; providing for severability; and imposing a penalty **(Kay Marion Macuil, City Attorney)**

A. Action on Reading of Ordinance No. 407 by title only

(City Clerk to read Ordinance No. 407 by title only)

B. Action on Ordinance No. 407

SUMMARY:

At the January 6, 2021, Work Session, three (3) taxi regulations were under discussion, including a minimum \$250 parking fine for the Border Area. (Please see the attached map for the Border Area previously designated in Ordinance No. 393)

The purpose of the limit of 35 permits to use the city's border taxi waiting stand was to increase traffic safety and reduce pedestrian and vehicle conflicts. The city has received complaints that taxis are unlawfully using public parking to set up taxi stands, leading to a proliferation of vehicles at the border near the pedestrians. It is proposed the minimum fine for that offense in the border area be increased to a minimum of \$250, which is the maximum allowed under A.R.S. § 28-1598. The area where the \$250 fine would apply only to the Border Area as shown in the map, the last attachment to this agenda item.

RECOMMENDATION / SUGGESTED MOTION:

A. I MOVE TO APPROVE THE READING OF ORDINANCE NO. 407 BY TITLE ONLY

(City Clerk to read Ordinance No. 407 by title only)

B. I MOVE TO APPROVE AND ADOPT ORDINANCE NO. 407, IMPOSING A \$250 MINIMUM FINE AS PRESENTED.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	N/A
CITY/STATE/FEDERAL FUNDS:	N/A
TOTAL:	N/A
BUDGETED AMOUNT:	N/A
AVAILABLE AMOUNT TO TRANSFER:	N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A
FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):
It is hoped that the fine \$250 will have a deterrent effect and there won't be much difference to public treasury due to the fine.

Attachments

Ordinance No. 407
Map



Ordinance

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

No. 407

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS ARIZONA AMENDING THE CITY CODE SECTION 112.99 ESTABLISHING A MINIMUM FINE IN THE "BORDER AREA" FOR CONDUCTING TAXICAB BUSINESS ON PUBLIC PROPERTY NOT DESIGNATED AS A BORDER AREA TAXI STAND OR BORDER AREA WAITING STAND; REPEALING ANY CONFLICTING PROVISIONS; PROVIDING FOR SEVERABILITY; AND IMPOSING A PENALTY.

WHEREAS, A.R.S. §§ 9-499.01 and 9-240(B)(2) authorize the city to penalize and enforce its ordinances; and

WHEREAS, Under A.R.S. § 28-626(B)(3), the city shall enact parking ordinances; and

WHEREAS, A.R.S. § 218-1598 authorizes the city to impose fines for civil traffic violations not to exceed \$250.00; and

WHEREAS, the purpose and findings of under San Luis City Code 112.01 apply to this ordinance;

THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of San Luis, Arizona:

Section 1. San Luis City Code Section 112.99 is amended to read:

- (A) A person who violates any section of this chapter is responsible for a civil sanction punishable pursuant to the provisions of § 10.99. Each day a violation continues shall be a separate offense punishable as heretofore described.
- (B) A person who uses an area as a taxi stand or a taxi waiting stand, and
 - (1) the City of San Luis has not designated the area as a taxi stand or a taxi waiting stand, and
 - (2) the area is publicly owned property, and
 - (3) the area is within the area described in § 112.02 definitions of Border Area Taxi Stand and Border Area Taxi Waiting Stand,
 - (4) whether or not the person has a border area taxi vehicle permit, then the

person is subject to a civil penalty not less than and not more than \$250.00 for each violation. For continuing violations, each day constitutes a separate offense.

It is not a civil offense for a taxicab to pick up a customer who has either hailed the taxicab or has otherwise requested that the taxicab pick them up, and the location does not violate any traffic, parking or other laws.

Section 2. In the event of a conflict between the provisions of this ordinance and any other ordinance, resolution, order, regulation, or policy of the City of San Luis, the conflicting provisions are hereby repealed, superseded, and replaced, and the provisions of this ordinance shall govern.

Section 4. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

PASSED, ADOPTED and APPROVED by the Mayor and City Council of the City of San Luis, Yuma County, Arizona this ____ day of January 2021.

Gerardo Sanchez, Mayor

ATTEST:

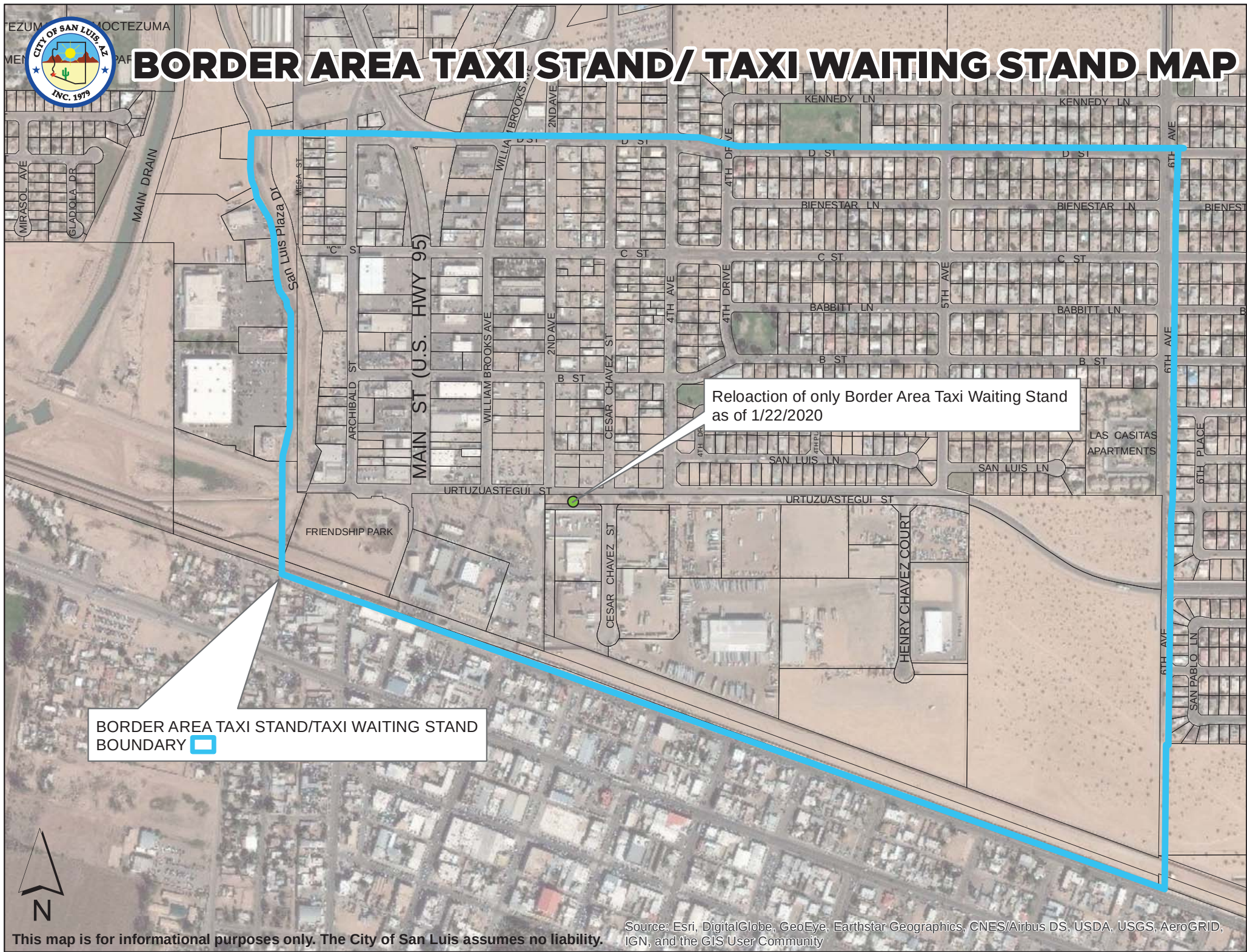
Sonia Cornelio, City Clerk

APPROVED AS TO FORM:

Kay Marion Macuil, City Attorney



BORDER AREA TAXI STAND/ TAXI WAITING STAND MAP





AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5. H.

Meeting Date: 01/13/2021

Department Head: Kay Macuil, City Attorney, Attorney's Office

Submitted By: Kay Macuil, City Attorney, Attorney's Office

Action Requested: Motion
Ordinance

ITEM:

Discussion and possible action regarding Ordinance No. 408. An Ordinance of the Mayor and City Council of the City of San Luis Arizona Amending the City Code Chapter 112 setting the Border Area Taxi Vehicle Permit Fee by resolution and making minor corrections to the City Code; repealing any conflicting provisions; and providing for severability. **(Kay Marion Macuil, City Attorney)**

A. Action on Reading of Ordinance No. 408 by title only

(City Clerk to read the ordinance by title only)

B. Action on Ordinance No. 408

SUMMARY:

At the January 6, 2021, Work Session, three taxi regulations were under discussion, including a cleanup ordinance to allow the Border Area Taxi Vehicle permit to be set by resolution rather than by Ordinance and making minor corrections to the City Code. Ordinance No. 393 set the fee at \$50. Ordinance No. 408 removes the fee so that it may be set by resolution. (Please see the attached map for the Border Area previously designated in Ordinance No. 393).

RECOMMENDATION / SUGGESTED MOTION:

A. I MOVE TO APPROVE THE READING OF ORDINANCE NO. 408 BY TITLE ONLY.

(City Clerk to read Ordinance No. 408 by title only)

B. I MOVE TO APPROVE AND ADOPT ORDINANCE NO. 408.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: Yes

CITY/STATE/FEDERAL FUNDS: City

TOTAL: N/A

BUDGETED AMOUNT: N/A

AVAILABLE AMOUNT TO TRANSFER: N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

The \$50 permit fee for 35 border taxicabs is eliminated and the fee is to be set by resolution. Resolution 2152 sets the fee at \$24 going forward. The impact on revenue is minimal

Attachments

Ordinance No. 408

Map



Ordinance

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

No. 408

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS ARIZONA AMENDING THE CITY CODE CHAPTER 112 SETTING THE BORDER AREA TAXI VEHICLE PERMIT FEE BY RESOLUTION AND MAKING MINOR CORRECTIONS TO THE CITY CODE; REPEALING ANY CONFLICTING PROVISIONS; AND PROVIDING FOR SEVERABILITY.

BE IT ORDAINED by the Mayor and City Council of the City of San Luis, Arizona:

Section 1. City Code § 72.07(B) is amended to read:

Establishment of stands. The Chief of Police, with the concurrence of the City Engineer, the Public Works Director, and the Fire Chief shall establish bus stands, taxi stands, and taxi waiting stands within “publicly owned property” as defined by § 72.04(D). All taxis, liveries, and buses shall park in the same direction as traffic flow with their wheels no more than eight inches from the curb. No vehicle shall stop, stand or park in a bus stand other than a bus, and no vehicles shall stop, stand or park in a taxi stand or taxi waiting stand other than a taxi or livery.

Section 2. City Code § 112.01(C) is amended to read:

The City Council further finds that (1) the taxi stand was relocated to the south side of Urtuzuastegui Street next to San Luis Industrial Park’s retention basin as recommended and (2) there are not as many spaces for taxicabs near the Port of Entry 1 as the former location provided.

Section 3. City Code § 112.02 is amended to add after the definition of “person” the following:

PUBLICLY OWNED PROPERTY has the same meaning as defined by § 72.04(D).

Section 4. Code Section 112.09(I) is amended to read:

The Mayor and City Council shall set the annual fee for each border area taxi vehicle permit by resolution. Said annual fee is in addition to all other fees and charges required by the City of San Luis's Transportation Business Regulations.

Section 5. In the event of a conflict between the provisions of this ordinance and any other ordinance, resolution, order, regulation, or policy of the City of San Luis, the conflicting provisions are hereby repealed, superseded, and replaced, and the provisions of this ordinance shall govern.

Section 6. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

PASSED, ADOPTED and APPROVED by the Mayor and City Council of the City of San Luis, Yuma County, Arizona this ____ day of January 2021.

Gerardo Sanchez, Mayor

ATTEST:

Sonia Cornelio, City Clerk

APPROVED AS TO FORM:

Kay Marion Macuil, City Attorney



BORDER AREA TAXI STAND/ TAXI WAITING STAND MAP



Relocation of only Border Area Taxi Waiting Stand as of 1/22/2020

BORDER AREA TAXI STAND/TAXI WAITING STAND BOUNDARY



This map is for informational purposes only. The City of San Luis assumes no liability.

Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5. I.

Meeting Date: 01/13/2021

Department Head: Kay Macuil, City Attorney, Attorney's Office

Submitted By: Kay Macuil, City Attorney, Attorney's Office

Action Requested: Motion
Resolution

ITEM:

Discussion and possible action regarding Resolution No. 2152. A resolution of the Mayor and City Council of the City of San Luis, Arizona, setting the Border Area Taxi Vehicle Permit Fee; repealing any conflicting provisions; providing for severability; establishing an effective date; and declaring an emergency **(Kay Marion Macuil, City Attorney)**

SUMMARY:

At the January 6, 2021, Work Session, three taxi regulations were under discussion, including a resolution to extend the \$50 Border Area Taxi Permit Fee through 2021. At the December 22, 2020, Special Council Meeting, Council passed a \$24 fee going forward. (Please see the attached map for the Border Area previously designated in Ordinance No. 393). Since the extension must take effect immediately, because the fees with the grace period are due at the end of January, there is insufficient time to wait the usual 30 days. Therefore this item is to take effect immediately.

In order to take effect immediately as an emergency measure, there must be 6 votes in favor.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE RESOLUTION NO. 2152 AND DECLARE AN EMERGENCY.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: Yes

CITY/STATE/FEDERAL FUNDS: City

TOTAL: N/A

BUDGETED AMOUNT: N/A

AVAILABLE AMOUNT TO TRANSFER: N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

This Resolution extends the \$50 Border Area taxi vehicle permit fee paid in 2020 for 35 vehicles through the end of 2021. It sets the fee at \$24 after 2021. The change in fees will have little impact on revenue but will help defray the costs of administering the permit.

Attachments

Resolution No. 2152

Map



Resolution

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

No. 2152

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, ARIZONA, SETTING THE BORDER AREA TAXI VEHICLE PERMIT FEE; REPEALING ANY CONFLICTING PROVISIONS; PROVIDING FOR SEVERABILITY; ESTABLISHING AN EFFECTIVE DATE; AND DECLARING AN EMERGENCY.

WHEREAS, on December 22, 2020, City Council passed the fee for the permit at \$24.00;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of San Luis, Arizona, as follows:

Section 1. The fee for each border area taxi vehicle permit under City Code § 112.09 is \$24.00 per calendar year.

Section 2. The \$50.00 fee paid in the year 2020 under Ordinances 393 and 394 shall be extended through December 31, 2021, for the 35 permits.

Section 3. In the event of a conflict between the provisions of this ordinance and any other ordinance, resolution, order, regulation, or policy of the city, the conflicting provisions are hereby repealed, superseded, and replaced, and the provisions of this ordinance shall govern.

Section 4. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

Section 5. This Resolution No. 2152 shall become effective immediately.

Section 6. Whereas, to preserve the peace in the city's competitive taxicab economy and under city codes § 110.05 and § 112.09(G), the taxi vehicle permits expired on December 31, 2020. The 2021 permit fee is due before January 31, 2021; the extension must be passed in less than 30 days, allowed under A.R.S. § 19-142 as an emergency measure.

Section 7. Whereas, it is necessary to preserve the peace, health and safety of the

City, Arizona, an emergency is declared to exist, and this ordinance shall become immediately operative and in force from and after the date of the posting of this ordinance.

PASSED, ADOPTED and APPROVED by the Mayor and City Council of the City of San Luis, Yuma County, Arizona this ____ day of January 2021.

Gerardo Sanchez, Mayor

ATTEST:

Sonia Cornelio, City Clerk

APPROVED AS TO FORM:

Kay Marion Macuil, City Attorney



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