

OCTOBER 5, 2020

RIC BAUERMANN, FIRE INSPECTOR
CITY OF SAN LUIS FIRE DEPARTMENT

Thank you for considering my services on this project. I am happy to provide architectural and engineering services at your direction. Below is a preliminary description of your project as I understand it with my proposed scope of work and fee.

SCOPE OF WORK

Design and construction documents of an approx. 2,500 sqft Fire Station #2 in east San Luis Arizona. It is understood the design will consist of approx. seven dorm rooms, locker room, dining room, day room, kitchen, lobby, and reception area.

PROPOSED SERVICES

Complete Architectural and Engineering Construction Documents and Design Phase Services to include:

Architectural Services

- Coordination of consultant engineers
- Building concept design and design development
- Architectural construction documents
- Review for code compliance
- International Energy Conservation Code (IECC) Compliance review and documentation
- Coordination of permit submittal and plan review responses

Structural Services

- Structural design
- Structural Calculations
- Structural drawings meeting current building codes
- Shop drawing and submittal review

Mechanical / Plumbing / Fire Protection Services

- HVAC and Plumbing design documentation
- HVAC and Plumbing calculations review meeting current building codes
- Fire Sprinkler design (residential code) including hydraulic calculations
- International Energy Conservation Code (IECC) compliance documentation

Electrical Services

- Building and Site Power and Lighting plans meeting current design codes
- IECC Compliance documentation

Construction Phase Services

- Product and material submittal review
- Contractor requests for information

- Architect site visits as required to observe construction status
- Final punchlist and warranty walk-thru of completed building
- One-Year warranty walkthrough after first year of building occupation

Exclusions: CSL Permit fees. Utility provider fees. Special structural inspections. Civil design (Provided by Owner. Proposal includes coordination of Civil design). Existing property topographic survey, lot tie/split, off-site utility design.

COMPENSATION

I propose to provide the services listed above for a fixed fee of:

Design Phase Services \$21,600

Construction Phase Services \$3,800

No retainer is required.

Payments would be made at completion of each phase of the work.

Document printing for permit submittal and owner review are considered reimbursable expenses.

If the above terms are satisfactory, please sign and return to me and I will prepare a standard AIA Owner/Architect Agreement for execution. Thank you again for the opportunity to work with you and I look forward to a successful project.

Sincerely,



Christopher Thompson
Principal Architect

Agreed: _____

Name: _____

Date: _____