

MINUTES
Regular Council Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
February 24, 2021
7:00 p.m.

1. CALL TO ORDER/ROLL CALL

Mayor Gerardo Sanchez called the Regular City Council meeting to order at approximately 7:03 p.m.

Mayor, City Council, and some members of staff participated remotely.

PRESENT: Mayor Gerardo Sanchez
Vice Mayor Matias Rosales
Council Member Mario Buchanan Jr.
Council Member Luis E. Cabrera
Council Member Africa Luna-Carrasco
Council Member Gloria Torres

ABSENT: Council Member Jose Ponce

OTHERS PRESENT: Tadeo A. De La Hoya, City Administrator
Sonia Cornelio, City Clerk
Kay Marion Macuil, City Attorney
Derek Dueñas, Information Technology Manager
Domingo Sosa, Information Technology
Eulogio Vera, Director of Public Works
Jonathan Dumadag, Information Technology Department
Jorge Perez, Billing & Collections Manager
Jose L. Cisneros, Executive Assistant
Marlene Lara, Acting Assistant to Mayor and Council/PIO
Ralph Velez, City Consultant (remotely)
Richard Jessup, Chief of Police

2. PLEDGE OF ALLEGIANCE

Council Member Gloria Torres led the pledge of allegiance.

3. INVOCATION

Mr. Richard Jessup, Chief of Police, led the invocation.

4. CONSENT AGENDA

4. A. MINUTES OF

- Regular Council meeting held January 27, 2021
- Special Council meeting held February 3, 2021

4. B. DISBURSEMENTS FROM FEBRUARY 1, 2021 TO FEBRUARY 12, 2021

Total Disbursements \$779,158.54

(Seven Hundred Seventy-Nine Thousand, One Hundred Fifty-Eight Dollars and Fifty-Four Cents)

4. C. Discussion and possible action on any and all matters regarding authorization to purchase a complete addition fully equipped dispatch console using Fiscal Year 2020-2021 Capital Projects budgeted funds. (Richard Jessup, Chief of Police)

MOTION: Vice Mayor Matias Rosales/Council Member Gloria Torres to approve the Consent Agenda with the exception of Item No. 4.C. as it will be removed for further discussion. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis E. Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Gloria Torres	Aye

5. DISCUSSION AND POSSIBLE ACTION ITEMS:

4. C. Discussion and possible action on any and all matters regarding authorization to purchase a complete addition fully equipped dispatch console using Fiscal Year 2020-2021 Capital Projects budgeted funds. (Richard Jessup, Chief of Police)

This item was removed from the Consent Agenda for further discussion.

Mr. Richard Jessup, Chief of Police, explained that the City Council approved funds for this project; this will be the fourth dispatch station. The total cost of the console and its additions is \$118,568.51. Chief Jessup added that in 2019 they received approximately 38,000 calls for service and in 2020 they had 68,000 calls. This dispatch station will be staffed with current personnel. He is lacking three (3) dispatchers as it has been difficult to fill those positions over the past two (2) years

MOTION: Council Member Luis E. Cabrera/Council Member Africa Luna-Carrasco approve the purchase of additional fully equipped dispatch station not to exceed \$120,000.00 as presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis E. Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Gloria Torres	Aye

5. A. Discussion and possible action on any and all matters regarding the authorization to approve Western Water Works for the required sampling for the Water Division for the remaining of the Fiscal Year 2021-2022. (Eulogio Vera, Director of Public Works)

Mr. Eulogio Vera, Director of Public Works, stated that Western Water Works has been providing a professional and timely service keeping the City of San Luis in compliance with ADEQ regulations for more than 20 years. Their personnel has provided excellent support going beyond their work responsibility in regard to documentation, updates/changes, issues with some residents, and cost savings via email, phone call, or in-person when requested. It is important to have continuity in both testing as well as consultation with respect to maintaining the Water Division's Arizona Department of Environmental Quality compliance regimen. This service is similar to a professional service where it is critical to deal with a consultant who is familiar with San Luis Public Works operations so that there is consistency. This has been our provider for years, and to switch to a different consultant who would need to learn San Luis, risks maintaining the necessary water quality pursuant to the Clean Water Act and related State and Federal regulation. Western Water Works has been the tester for many municipalities in Arizona including Somerton.

MOTION: Vice Mayor Matias Rosales/Council Member Luis E. Cabrera for the reasons stated to waive formal purchase procedures to acquire the services of Western Water Works to provide consultation and testing for the water services divisions for the current fiscal year and for Fiscal Year 2021-2022. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis E. Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Gloria Torres	Aye

5. B. Discussion and possible action on any and all matters regarding the approval of a contract for the Lift Station 300 Repairs. (Eulogio Vera, Director of Public Works)

Mr. Eulogio Vera, Director of Public Works, explained that Lift Station 300 discharge pipes are in urgent need of replacement. This lift station is located at Cesar Chavez Boulevard and Hidalgo Street. They have been leaking for over a year but staff has not been successful in finding a contractor to do the confined space entry work. The city will supply stainless steel discharge pipes and all materials to do the repairs. Staff reached out to three (3) contractors that showed interest and are capable of doing the work but only DPE Construction, Inc. with a quote of \$81,000.00 and Yuma Valley Contractors with a quote of \$86,684.00 responded.

Due to the San Luis City Code - Purchasing Section 36.01(E) requires three (3) written quotes for amounts of \$15,000.00 up to \$34,999.99 and Section 36.01(F) requires formal bidding for amounts of \$35,000.00 and above, staff recommends that the formal bidding procedure be waived, as is allowed under the San Luis City Code - Purchasing Section 36.01(H), and project be procured through the quote process to save about four (4) weeks of advertising time. As the installation of all materials has a short duration needing no more than three (3) weeks. A bidding process is not likely to change the results or be of any benefit to the city in terms of price or competition since only two (2) companies have provided quotes.

MOTION: Vice Mayor Matias Rosales/Council Member Africa Luna-Carrasco to approve the transfer of \$81,000.00 for Capital Outlay Budget to the Maintenance/Other Budget, approve contracting with DPE, the lowest quote, in the amount of \$81,000.00 and waive formal purchasing procedures for the reasons presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis E. Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Gloria Torres	Aye

6. D. Discussion and possible action on any and all matters regarding the City of San Luis the purchase of slurry seal application services from American Pavement Preservation for the application of type 2 slurry seal as part of the Fiscal Year 2020-2021 Pavement Preservation Project and budget transfer. (Eulogio Vera, Director of Public Works)

Mr. Eulogio Vera, Director of Public Works, said that in continuance of the Pavement Preservation Program, staff recommends that the city accepts services offered by American Pavement Preservation for a total amount not to exceed an additional \$210,000.00. This would increase the Fiscal Year 2021 total expense on pavement preservation from a budgeted \$350,000.00 to a proposed \$430,000.00. Staff recommends using budget from other projects that are not moving forward as fast as originally planned and increase the planned pavement preservation line item by \$80,000.00 to apply slurry near schools where traffic is currently slow due to the pandemic. The city would piggyback on a contract that the City of Yuma has in place with American Pavement Preservation, Slurry Seal Service.

Mayor Gerardo Sanchez stated that there have been comments from residents in regards to why the city spends so much many in sealing the cracks.

Mr. Vera responded that the slurry application is on an average \$1.35 per square yard and for a good street the price is \$1.15 per square yard. In some of the older streets the cost is approximately \$2.00 per square yard. For repaving it is \$16.00 a square yard and it can range at \$22.00 per square yard.

MOTION: Council Member Gloria Torres/Council Member Luis E. Cabrera to authorize the transfer of \$80,000.00 from the Capital Projects budget to the Pavement Preservation Project and approve the purchase of slurry seal application services through American Pavement Preservation for \$430,00.00. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis E. Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Gloria Torres	Aye

5. D. Discussion and possible action on any and all matters regarding Ordinance No. 413. An ordinance of the Mayor and City Council of the City of San Luis, Arizona, amending the San Luis City Code, Chapter 110 to include marijuana businesses in the general fee for business licenses; setting the effective date of November 30, 2020; repealing any conflicting provisions; and providing for severability. (Kay Marion Macuil, City Attorney)

Ms. Kay Macuil, City Attorney, mentioned that this and the next item should be all the regulations needed based on Proposition 207 for marijuana. Proposition 207 required that business licenses for recreational and medical marijuana not be any different from the general fee. There were some resolutions that had a higher fee for medical marijuana, so this ordinance eliminates that and sets a provision for having a general fee. The effective date is when Proposition 207 became law, which is November 30, 2020.

Mrs. Sonia Cornelio, City Clerk, stated that the City Clerk's Office did not receive any objections for this item.

A. Action on Reading of Ordinance No. 413 by title only

MOTION: Council Member Luis E. Cabrera/Vice Mayor Matias Rosales to approve the reading of Ordinance No. 413 by title only. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis E. Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Gloria Torres	Aye

(City Clerk to read ordinance by title only)

Mrs. Sonia Cornelio, City Clerk, read Ordinance No. 413 by title only.

B. Action on Ordinance No. 413

MOTION: Council Member Luis E. Cabrera/Council Member Africa Luna-Carrasco to approve and adopt Ordinance No. 413. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis E. Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Gloria Torres	Aye

5. E. Discussion and possible action on any and all matters regarding Resolution No. 2155. A resolution of the Mayor and City Council of the City of San Luis, Arizona, setting the business license fee for marijuana businesses the same as is generally applicable to other businesses due to Arizona law changes under Proposition 207; repealing any conflicting provisions; and providing for severability. (Kay Marion Macuil, City Attorney)

Ms. Kay Macuil, City Attorney, explained that this resolution sets the fee of \$100.00 for the business license and the ordinance allows the setting of the general fee.

MOTION: Vice Mayor Matias Rosales/Council Member Luis E. Cabrera to approve Resolution No. 2155 as presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis E. Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Gloria Torres	Aye

6. SUMMARY OF CURRENT EVENTS

Mayor Gerardo Sanchez thanked the Parks & Recreation Department for the MascotaMania event, it was a success and there were positive comments from residents including that this event should be considered twice a year. He reported that he participated in the US-Mexico Regional Binational Bridges and Border Crossings meeting where he advocated for the San Luis I Port of Entry Modernization Project.

Vice Mayor Matias Rosales added to Mayor Gerardo Sanchez's report that he was also part of this forum and he liked the comments from Mr. Anthony Kleppe – General Services Administration; that within six (6) months they intend to have the designs and go out to bid. The Mexican Federal Agencies also provided positive feedback and that they are open-minded to provide the money needed to the local municipality.

7. ADJOURNMENT

MOTION: Vice Mayor Matias Rosales/Council Member Africa Luna-Carrasco to adjourn the Regular Council meeting at approximately 7:45 p.m. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis E. Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Gloria Torres	Aye

APPROVED:

Gerardo Sanchez, Mayor

ATTEST:

Sonia Cornelio, City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular City Council meeting of the City Council of the City of San Luis, Arizona, held on February 24, 2021. I further certify that the meeting was duly called and held and that a quorum was present.

Sonia Cornelio, City Clerk