NOTICE OF REGULAR COUNCIL MEETING

In accordance with §38-431.02 of the Arizona Revised Statutes of the State of Arizona, notice is hereby given to the Members of City Council and to the general public that the Mayor and Council of the City of San Luis, Arizona will hold a Regular City Council meeting at 7:00 p.m., Wednesday, April 14, 2021. The meeting will take place at the City Council Chambers, located at 1090 E. Union Street, San Luis, Arizona, 85349.

In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, the City of San Luis does not discriminate on the basis of disability in the admission of or access to, or treatment of employment in its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in City programs, activities or services contact: ADA/Section 504 Coordinator, City of San Luis Human Resources Department, 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Notice is hereby given that pursuant to A.R.S. §1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the City Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recordings. Parents in order to exercise their rights may either file written consent with the City Clerk to such recordings, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. §1-602.A.9 have been waived.

THIS NOTICE IS GIVEN BY:

/s/ Sonia Cornelio, City Clerk

AVISO DE JUNTA REGULAR

De acuerdo con los Estatutos del Estado de Arizona A.R.S. §38-431.02, se le informa a los miembros del Cabildo y al público en general que el Alcalde y el Cabildo, tendrán una Junta Regular a las 7:00 p.m., el día Miercoles, 14 de Abril del 2021. La junta se llevará a cabo en la Sala del Cabildo, ubicada en el 1090 E. Union Street, San Luis, Arizona, 85349.

De acuerdo con el Acta de Americanos con Discapacidades y la Sección 504 del Acta de Rehabilitación del 1973, la Ciudad de San Luis, Arizona no discrimina por causa de discapacidad la admisión y acceso a sus programas, actividades, servicios o en el trato en cuanto a empleo. Para más información referente a derechos y provisiones del Acta de Americanos con Discapacidades o Sección 504, o para solicitar adaptaciones que sean razonables para la participación en programas, actividades o servicios de la Ciudad, contactar al: Coordinador del Acta de Americanos con Discapacidades/Sección 504, Departamento de Recursos Humanos de la Ciudad de San Luis, Arizona, ubicado en el 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Por medio de este aviso y de acuerdo con los Estatutos del Estado de Arizona A.R.S §1-602.A.9, sujeto a ciertas excepciones reglamentarias, los padres de familia tienen el derecho de dar el consentimiento ante el Estado o cualquiera de sus subdivisiones políticas para hacer una grabación de audio o video de su hijo menor de edad. Las juntas del Cabildo se graban en audio y/o video y como resultado, el hecho de que haya menores presentes puede ser sujeto a que sean grabados. Para que los padres de familia puedan ejercer sus derechos pueden dar el consentimiento por escrito con la Secretaria de la Ciudad a tal grabación, o tomar acción personal para asegurarse que su hijo menor no esté presente cuando la grabación se lleve a cabo. Si un menor de edad está presente en el momento de la grabación, la Ciudad asumirá que los padres de familia están cediendo los derechos sobre una posible grabación de acuerdo con los Estatutos del Estado de Arizona A.R.S. §1-602.A.9.

ESTE AVISO ES DADO POR:

/f/ Sonia Cornelio, Actuaria de la Ciudad

AMENDED AGENDA
4/13/2021
PREVIOUSLY ITEM NO. 6.I. HAS BEEN REMOVED AND RE-NUMBERED ACCORDINGLY

AGENDA
Regular Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
San Luis, AZ 85349
April 14, 2021
7:00 p.m.

The April 14, 2021 Regular Council meeting, for the safety of the public during the COVID-19 pandemic, will not have in-person attendance for members of the public. However, members of the public may listen to the meeting's live audio stream on the City of San Luis' website https://sanluisaz.gov/listenlive. Recordings of the meetings will be available on the city's website https://sanluisaz.gov/listenlive after the meeting.

Public comment will be limited to Agenda Item No. 6.D. Public hearing followed by discussion and possible action on any and all matters regarding Resolution No. 2169A resolution of the Mayor and City Council of the City of San Luis authorizing the submission of an application for FY 2021 Community Development Block Grant (CDBG) Regional Account funds and FY 2021 State Special Projects (CDBG SSP) funds, certifying that said applications meet the community's previously identified housing and community development needs and the requirements of the Arizona Department of Housing (ADOH) Community Development Block Grant Program, and authorizing all actions necessary to implement and complete the activities outlined in said applications.

The city will receive public comments by email at cityclerksoffice@sanluisaz.gov for City Council's consideration any time before the meeting and during the meeting, which is scheduled to start at 7:00 p.m. on Wednesday, April 14, 2021. Any email comments received will be read aloud into the record.

Open meetings conducted remotely through technological means are permissible under the March 13, 2020, Arizona Attorney General opinion titled, "Re: Concerns Relating to Arizona's Open Meeting Law and COVID-19" and following the Mayor's March 18, 2020, Continued Declaration of Emergency and Amended Order-Coronavirus Disease-19 and City Council's Order 2020-7 which closed all city buildings and facilities (except the Municipal Court) to public access.

Por la seguridad del público durante la pandemia COVID-19, no habrá asistencia en persona para los miembros del público en la junta regular del Cabildo del 14 Abril del 2021.

Sin embargo, los miembros del público pueden escuchar el audio en vivo de la reunión transmitido en el sitio web de la Ciudad de San Luis https://sanluisaz.gov/listenlive . Las grabaciones de las reuniones estarán disponibles en el sitio web de la Ciudad https://sanluisaz.gov/listenlive después de la reunión. Los comentarios públicos se limitarán a los temas de la Agenda No. 6.D. Audiencia pública seguida de discusión y posible acción sobre todos y cada uno de los asuntos relacionados con la Resolución No. 2169. Una resolución del Alcalde y el Cabildo de la ciudad de San Luis que autoriza la presentación de una solicitud para la Subvención en Bloque para el Desarrollo Comunitario (CDBG) para el año fiscal 2021 Regional Fondos de la cuenta y fondos de Proyectos Especiales del Estado para el año fiscal 2021 (CDBG SSP), certificando que dichas solicitudes cumplen con las necesidades de vivienda y desarrollo comunitario previamente identificadas y los requisitos del Programa de Subvenciones en Bloque de Desarrollo Comunitario del Departamento de Vivienda de Arizona (ADOH), y autorizando todas las acciones necesario para implementar y completar las actividades descritas en dichas aplicaciones. La ciudad recibirá comentarios públicos por correo electrónico: cityclerksoffice@sanluisaz.gov para consideración del Cabildo Municipal en cualquier momento antes de la reunión y durante la reunión, que está programada para comenzar a las 7:00 p.m. el Miercoles 14 de Abril del 2021. Cualquier comentario por correo electrónico recibido se leerá en voz alta para ser documentadoLas reuniones abiertas realizadas de forma remota a través de medios tecnológicos están permitidas bajo la opinión del Fiscal General de Arizona del 13 de Marzo del 2020 titulada "Re: Preocupaciones relacionadas con Open Meeting Law de Arizona y COVID-19" y después de la Declaración de Emergencia Continua del 18 de Marzo del 2020 del alcalde y Orden modificada-Enfermedad de Coronavirus-19 y Orden del Ayuntamiento 2020-7 la cual cerró todos los edificios e instalaciones de la ciudad (excepto la Corte Municipal) al acceso público, para proteger la salud y la seguridad pública y reducir la transmisión de la Enfermedad de Coronavirus 2019 (COVID- 19).

PLEASE TAKE NOTICE THAT MEMBERS OF THE CITY COUNCIL WILL ATTEND EITHER IN PERSON, TELEPHONE, OR VIDEO CONFERENCE COMMUNICATION. THE MAYOR OR ACTING MAYOR FOR THIS MEETING MAY CHANGE THE ORDER OF THE ITEMS; IF AUTHORIZED BY LAW AND BY A MAJORITY VOTE OF A QUORUM OF CITY COUNCIL MEMBERS PRESENT, AN EXECUTIVE SESSION WILL BE HELD IMMEDIATELY FOLLOWING THE VOTE IN ACCORDANCE WITH A.R.S. §38-431.03(A) AND THE MEETING WILL BE TEMPORARILY RECESSED WHILE THE CITY COUNCIL RETIRES TO EXECUTIVE SESSION WHICH WILL NOT BE OPEN TO THE PUBLIC.

1. CALL TO ORDER/ROLL CALL 7:00 P.M.

2. **PLEDGE OF ALLEGIANCE**

3. **INVOCATION**

4. **PROCLAMATIONS**

4. A.	- National Public Safety Telecommunicators Week April 11 - 17, 2021	**Proclaimed**
4. B.	- Administrative Professionals Day - April 21, 2021	**Proclaimed**
4. C.	- Stress Awareness Month April 2021	**Proclaimed**
4. D.	- Sexual Assault Awareness Month April 2021	**Proclaimed**

5. **CONSENT AGENDA**
All matters are considered to be routine by the City Council and will be enacted by one motion. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

5. A.	**MINUTES OF** - Work Session held March 3, 2021 - Regular Council meeting held March 10, 2021 - Special Council meeting held March 17, 2021	**Approved**
5. B.	**DISBURSEMENTS FROM MARCH 15, 2021 TO APRIL 3, 2021** Total Disbursements $996,758.75 (Nine Hundred Ninety-Six Thousand, Seven Hundred Fifty-Eight Dollars and Seventy-Five Cents)	**Approved**
5. C.	Discussion and possible action on any and all matters regarding the purchase of extended warranty coverage for the new Zoll Cardiac monitors. **(Angel Ramirez, Fire Chief)**	**Approved**
5. D.	Discussion and possible action on any and all matters regarding the purchase of an Avaya phone system for the City of San Luis.**(Derek Duenas, IT Manager)**	**Approved**
5. E.	Discussion and possible action on any and all matters regarding the purchase of a 2021 Chevrolet Silverado and the transfer funds from available accounts for the purchase. **(Lizandro Galaviz, Director of Parks and Recreation Department)**	**Approved**
5. F.	Discussion and possible action on any and all matters regarding Resolution No. 2163. A resolution of the Mayor and City Council of the City of San Luis, Arizona, creating a Street Lighting Improvement District and declaring its intention to purchase electricity, and maintain poles, luminaries, and underground conduit, together with a charge for the use of lighting facilities, for lighting public streets within the area described as Bienestar Estates 11 Subdivision, San Luis, Arizona. **(Jose A. Guzman, Director of Planning & Zoning)**	**Approved**
5. G.	Discussion and possible action on any and all matters regarding Resolution No. 2164. A resolution of the Mayor and City Council of the City of San Luis, Arizona, declaring its intention to provide the Enhanced Municipal Services of operating, maintaining and improving certain retention basins serving the area described as Bienestar Estates 11 Subdivision, San Luis, Arizona. **(Jose A. Guzman, Director of Planning & Zoning)**	**Approved**

5. H.	Discussion and possible action on any and all matters regarding Resolution No. 2165. A resolution of the Mayor and City Council of the City of San Luis, Arizona declaring its intention of operating, maintaining, repairing and improving certain landscape improvements included within, near and adjacent to the retention and detention basins and parking and parkways and related facilities together with appurtenant structures serving the area described as Bienestar Estates 11 Subdivision, San Luis, Arizona. **(Jose A. Guzman, Director of Planning & Zoning)**	**Approved**
5. I.	Discussion and possible action on any and all matters regarding Resolution No. 2166. A resolution of the Mayor and City Council of the City of San Luis, Arizona, authorizing and directing the city engineer to order the purchase of electricity and to order the maintenance of poles, luminaries and underground conduit incident to the installation of street lights for lighting public streets serving the area described as Bienestar Estates 11 Subdivision, San Luis, Arizona. **(Jose A. Guzman, Director of Planning & Zoning)**	**Approved**
5. J.	Discussion and possible action on any and all matters regarding Resolution No. 2167. A resolution of the Mayor and City Council of the City of San Luis Arizona, authorizing and directing the city engineer to order the operation and maintenance of certain retention basins for the area described as Bienestar 11 Subdivision, San Luis, Arizona. **(Jose A. Guzman, Director of Planning & Zoning)**	**Approved**
5. K.	Discussion and possible action on any and all matters regarding Resolution No. 2168. A resolution of the Mayor and City Council of the City of San Luis, Arizona, authorizing and ordering the operation, maintenance, and repair of certain landscape improvements included within, near, and adjacent to the retention and detention basins, parking, parkways, and related facilities together with appurtenant structures serving the area described as Bienestar Estates 11 Subdivision, San Luis, Arizona. **(Jose A. Guzman, Director of Planning & Zoning)**	**Approved**
5. L.	Discussion and possible action any and all matters regarding Resolution No. 2173. A Resolution of the Mayor and City Council of the City of San Luis, Arizona updating the Parks and Recreation fee schedule and repealing conflicting provisions. **(Lizandro Galaviz, Director of Parks and Recreation)**	**Approved**
6.	**DISCUSSION AND POSSIBLE ACTION ITEMS:**	
6. A.	Discussion and possible action on any and all matters regarding authorization to purchase two (2) 2021 vehicles to be utilized by staff for travel and training purposes and to transfer funds from a budgeted project that is not going forward this fiscal year for purchase of these vehicles. **(Sonia Cornelio, City Clerk)**	**Approved**
6. B.	Discussion and possible action on any and all matters regarding the approval for the purchase of the updated Brazos ECitation system and equipment using Fiscal Year 2020-2021 Capital Projects budgeted funds**(Richard Jessup, Chief of Police)**	**Approved**
6. C.	Discussion and possible action on any and all matters regarding Resolution No. 2162. A Resolution of the Mayor and City Council of the City of San Luis amending the classification and service plan to create two (2) IT positions; superseding any conflicting provision of existing regulation or policies; providing for severability; and declaring an emergency. **(Derek Duenas, IT Manager)**	**Approved**
6. D.	Public hearing followed by discussion and possible action on any and all matters regarding Resolution No. 2169. A resolution of the Mayor and City Council of the City of San Luis authorizing the submission of an application for FY 2021 Community Development Block Grant (CDBG) Regional Account funds and FY 2021 State Special Projects (CDBG SSP) funds, certifying that said applications meet the community's previously identified housing and community development needs and the requirements of the Arizona Department of Housing (ADOH) Community Development Block Grant Program, and authorizing all actions necessary to implement and complete the activities outlined in said applications. **(Mary French-Jones, Grant Writer and Jenny Torres, Economic Development Manager)** A. Open Public Hearing 1. Presentation by staff 2. Call to the public on this item	**Public Hearing Held/Approved**

B. Close Public Hearing
C. Action on Resolution No. 2169

6. E.	Discussion and possible action on any and all matters regarding Resolution No. 2170. A resolution of the Mayor and City Council of the City of San Luis, Arizona, County of Yuma, committing local funds as leverage for FY 2021 Community Development Block Grant applications. **(Mary French-Jones, Grant Writer and Jenny Torres, Economic Development Manager)**	**Approved**
6. F.	Discussion and possible action on any and all matters regarding Resolution No. 2171. A resolution of the Mayor and City Council of the City of San Luis, Arizona, County of Yuma authorizing the adoption of a Relocation Assistance Plan as required under Section 104(d) of the Housing and Community Development Act of 1974 as amended. **(Jenny Torres, Economic Development Manager, and Mary French-Jones, Grant Writer)**	**Approved**
6. G.	Discussion and possible action on any and all matters regarding the appointment of an authorized representative to represent the City of San Luis in the Arizona State Land Department Auction of Sale**(Jenny Torres, Economic Development Manager)**	**Approved**
6. H.	Discussion and possible action on any and all matters regarding Resolution No. 2172. A resolution of the Mayor and City Council of the City of San Luis, Arizona, to continue the existing Agreement for Base Hospital/Emergency Medical Direction between Yuma Regional Medical Center and the City of San Luis. **(Angel Ramirez, Fire Chief)**	**Approved**
6. I.	Discussion and possible action on any and all matters regarding Subdivision Case No. 2020-0605F. A request by Vega and Vega Engineering, PLC, on behalf of Comite de Bienestar Inc., owner, for the final plat approval for Bienestar Estates 11 Subdivision to be located on the southeast corner of San Antonio Street and 19th Avenue, San Luis, Arizona. **(Jose A. Guzman, Director of Planning and Zoning)** A. Staff presentation B. Action on Subdivision Case No. 2020-0605F	**Approved**
6. J.	Discussion and possible action on any and all matters regarding the authorization to relocate budgeted funds from the Senior Center expansion project to various Senior Center accounts to renovate the interior of the facility and complete the outdoor landscaping. **(Lizandro Galaviz, Director of Parks and Recreation)**	**Approved**
7.	**SUMMARY OF CURRENT EVENTS** Events by Mayor, Council Members and/or City Manager pursuant to A.R.S. §38-431.02 (K).	**Informational Update**
8.	**ADJOURNMENT 8:22 p.m.**	

PROCLAMATION

Regular City Council Meeting **4. A.**

Meeting Date: 04/14/2021

Title:

- National Public Safety Telecommunicators Week April 11 - 17, 2021

Attachments

Proclamation

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

Proclamation

National Public Safety Telecommunicators Week
April 11 - 17, 2021

WHEREAS, emergencies can occur at any time that require police, fire or emergency medical services; and

WHEREAS, when an emergency occurs the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and

WHEREAS, the safety of our police officers and firefighters is dependant upon the quality and accuracy of information obtained from citizens who telephone the City of San Luis Police Department communications center; and

WHEREAS, Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; and

WHEREAS, Public Safety Telecommunicators are the single vital link for our police officers and firefighters by monitoring their activities by radio, providing them information and ensuring their safety; and

WHEREAS, Public Safety Telecommunicators of the City of San Luis Police Department have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and

WHEREAS, each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year;

NOW, THEREFORE BE IT RESOLVED, that, I, Gerardo Sanchez, Mayor of the City of San Luis Arizona do hereby proclaim the week of April 11 through 17, 2021 to be National Public-Safety Telecommunicators Week in San Luis, Arizona, in honor of the men and women whose diligence and professionalism keep our city and citizens safe.

PASSED AND ADOPTED, this 14th day of April, 2021.

Gerardo Sanchez, Mayor

ATTEST:

Sonia Cornelio, City Clerk

PROCLAMATION

Regular City Council Meeting **4. B.**

Meeting Date: 04/14/2021

Title:

- Administrative Professionals Day - April 21, 2021

Attachments

Proclamation

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

Proclamation

Administrative Professionals Day
April 21, 2021

WHEREAS, Administrative professionals play an essential role in coordinating the office operations of businesses, government, educational institutions and other organizations, and

WHEREAS, the work of administrative professionals today requires advanced knowledge and expertise in communications, computer software, office technology, project management, organization, customer service and other vital office management responsibilities, and

WHEREAS, Administrative Professionals Week is observed annually in workplaces around the world to recognize the important contributions of administrative support staff and is sponsored by the International Association of Administrative Professionals, and

WHEREAS, Administrative Professionals Week 2021 is focused on "Honoring the office professionals who make offices work," reflecting the integral and central role that office professionals play in modern business, and

NOW, THEREFORE BE IT RESOLVED, that, I,Mayor Gerardo Sanchez, of City of San Luis hereby proclaim the week of April 18 to April 24, 2021 as Administrative Professionals Week, and Wednesday April 21, 2021 as "Administrative Professionals Day," saluting the valuable contributions of administrative professionals in the workplace. And I call on all employers to support continued training and development for administrative staff, recognizing that a well-trained workforce is essential for success in today's business world.

PASSED AND ADOPTED this 14th day of April 2021

Gerardo Sanchez, Mayor

ATTEST:

Sonia Cornelio, City Clerk

PROCLAMATION

Regular City Council Meeting **4. C.**

Meeting Date: 04/14/2021

Title:

- Stress Awareness Month April 2021

Attachments

Proclamation

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

Proclamation

STRESS AWARENESS MONTH
APRIL 2021

WHEREAS, stress can be debilitating and it can cause and/or aggravate health problems; and

WHEREAS, since stress is a normal part of human existence — no one is immune to it ; and

WHEREAS, Stress Awareness Month is a national, cooperative effort to inform people about the dangers of stress, successful coping strategies and harmful misconceptions about stress that are prevalent in our society; and

WHEREAS, one of the most effective ways to deal with stress is to learn how to silence the mind. Meditation is one of the most popular methods of achieving this quiet; and

WHEREAS, there are several types of stress and we all tend to face these at different times in our lives. The everyday stresses of jobs and family are the most common; and

WHEREAS, 77% of people surveyed indicated that they experience physical symptoms caused by stress and 33% stated that they are living with extreme stress; and

WHEREAS, during this annual thirty day period, health care professionals and health promotion experts across the country will join forces to increase public awareness about both the causes and cures for our modern stress epidemic;

NOW, THEREFORE, BE IT RESOLVED that, I, Gerardo Sanchez, Mayor of the City of San Luis, do hereby proclaim April 2021 as **STRESS AWARENESS MONTH** and encourage all our residents to pursue self-care practices to reduce the negative effects of stress.

PASSED AND ADOPTED this **14th** day of **April 2021**.

_____
Gerardo Sanchez, Mayor

ATTEST:

_____
Sonia Cornelio, City Clerk

PROCLAMATION

Regular City Council Meeting **4. D.**

Meeting Date: 04/14/2021

Title:

- Sexual Assault Awareness Month April 2021

Attachments

Proclamation

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

Proclamation

SEXUAL ASSAULT AWARENESS MONTH
APRIL 2021

WHEREAS, sexual violence is a dehumanizing form of abuse that harms our communities; and

WHEREAS, rape, sexual assault, and sexual harassment have extensive and widespread physical and mental health implications, including post-traumatic stress disorder, substance abuse, depression, homelessness, eating disorders, and suicide; and

WHEREAS, 1 in 3 women and 1 in 4 men have experienced sexual violence involving physical contact at some point in their lives; and

WHEREAS, individuals with disabilities are 2.5 times more likely to be violently victimized; and

WHEREAS, the Centers for Disease Control and Prevention found that 43.2% of females and 51.3% of males first experienced victimization prior to age 18; and

WHEREAS, 66% of women and 36% of men report knowing their perpetrator; and

WHEREAS, 67% of victims under the age of 18 identified their perpetrator as a family member and 79% said they were currently living with that perpetrator; and

WHEREAS, the Arizona Department of Public Safety indicates that 3,162 rapes were reported to police in 2019; and

WHEREAS, 59% of violent crimes are not reported to law enforcement; and

WHEREAS, through prevention education, awareness efforts, a strong continuum of victim services, and holding perpetrators responsible for their actions, we can work together to better address sexual violence and create safer communities for all Arizonans; and

WHEREAS, through collaborative efforts, individuals, agencies, organizations, and communities can work together to prevent sexual assault and support victims and survivors.

NOW, THEREFORE BE IT RESOLVED, that, I, Gerardo Sanchez, Mayor of the City of San Luis, do hereby proclaim April 2021 as **SEXUAL ASSAULT AWARENESS MONTH** and encourage all citizens, parents, governmental agencies, public and private institutions, businesses, hospitals, schools, and colleges in the state of Arizona to join together and raise awareness about sexual assault, provide support for survivors, and strive to achieve a state where sexual assault victims have a clear path to justice, and where our communities, families, and children are protected.

PASSED AND ADOPTED this **14th** day of **April 2021**.

Gerardo Sanchez, Mayor

ATTEST:

Sonia Cornelio, City Clerk

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **5. A.**

Meeting Date: 04/14/2021

Summary

MINUTES OF

- Work Session held March 3, 2021
- Regular Council meeting held March 10, 2021
- Special Council meeting held March 17, 2021

Attachments

3/3/2021 WS

3/10/2021 RCM

3/17/2021 SCM

M I N U T E S
Work Session
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
March 3, 2021
6:30 p.m.

1. CALL TO ORDER/ROLL CALL

Vice Mayor Matias Rosales called the Work Session to order at approximately 6:31 p.m.

Mayor and City Council participated remotely due to COVID-19.

PRESENT: Mayor Gerardo Sanchez
Vice Mayor Matias Rosales
Council Member Mario Buchanan Jr.
Council Member Luis E. Cabrera
Council Member Africa Luna-Carrasco
Council Member Gloria Torres

ABSENT: Council Member Jose Ponce

OTHERS PRESENT: Tadeo A. De La Hoya, City Administrator
Sonia Cornelio, City Clerk
Kay Marion Macuil, City Attorney
Angel Ramirez, Fire Chief
Axel Chayra, Information Technology
Derek Dueñas, Information Techonology Manager
Doming Sosa, Information Technology
Eulogio Vera, Director of Public Works
Jenny Torres, Economic Development Manager
Jorge Perez, Billing & Collections Manager
Jose A. Guzman, Director of Planning & Zoning
Lizandro Galaviz, Director of Parks & Recreation
Marlene Lara, Assistant to Council/PIO
Maria Roldan, Assistant Director of Parks & Recreation
Maria Sabori, Risk Management
Monica Castro, Director of Finance
Ralph Velez, City Consultant (remotely)
Richard Jessup, Police Chief
Ric Bauermann, Fire Department

2. ITEMS FOR DISCUSSION ONLY:

2. A. Discussion and possible directions to staff on any and all matters regarding updates on the business and beautification programs. (Jenny Torres, Economic Development Manager and Eulogio Vera, Director of Public Works)

Ms. Jenny Torres, Economic Development Manager, stated that the use of general funds conflicts with the limits imposed by the Arizona Constitution "Anti-Gift Clause," which prohibits public funds being utilized by private parties. She mentioned that the city was allowed to utilized CARES funding for the loan program, but the city missed that opportunity. She noted that she has been working with staff from Congressman Grijalva and Senator Kelly to show the negative impact of local businesses and support the Order Business COVID Rescue Act. She mentioned that staff would continue to look into other options and see federal funding in the future. Ms. Torres also address the beautification program and presented three (3) options, option #1 – purchase equipment to enhance maintenance to streets throughout the city; option #2 – purchase barriers to alleviate the problem; and option #3 – a bicycle for a multi-use path along Cesar Chavez Boulevard between 1st and 2nd Avenue. She added that the project would help throughout the community. They all will have a significant impact. She mentioned that since the city can not start the business loan program, it will be wise to use the $100,000.00 committed to the business loan program, but will be able to use the funds for one of the options that will significantly benefit the community.

Mayor Gerardo Sanchez asked if all three (3) options can be done with the available funds.

Mr. Eulogio Vera, Director of Public Works, replied that the $100,000.00 would not be enough, but it will be able to complete 80%. He mentioned that staff was looking to purchase a mini backhoe for option #1 but has decided that a normal backhoe would be better as it can be utilized in other areas. He added that option #3 would create a pathway for pedestrians from which the community will benefit, and option #2 will be to add hay bails on Avenue F to avoid the accumulation of dirt along that avenue.

Ms. Torres mentioned that because of COVID-19, many capital projects were placed on hold; for this reason, allocated funds will not be expended this fiscal year. She suggested utilizing that funding on other projects, which will be a low-cost, high impact.

Mayor Sanchez asked if funds allocated for specific projects be utilized for a different project.

Ms. Kay Marion Macui, City Attorney, replied that it could be done by bringing the project before the City Council for approval.

Ms. Monica Castro, Director of Finance, mentioned if the City Council approves the allocation of funds is moved from one project to another, it can be done.

Mayor Sanchez stated that he would like to see all three (3) options as they will significantly impact the community. Members of the City Council agreed with Mayor Sanchez. Mayor Sanchez directed staff to proceed with this item, as agreed by members of the City Council.

2. B. Discussion and possible directions to staff on any and all matters regarding the purchase of CivicRec software for Parks and Recreation activity and facility reservations. (Angelica Roldan, Assistant Director of Parks and Recreation)

Ms. Angelica Roldan, Assistant Director of Parks & Recreation, informed that CivicRec is a web-based platform that will allow staff to publish, manage and coordinate services. She added that the system would provide a web-portal where residents could register, reserve, and easily purchase their services. She informed that the total project cost would be $16,463.00 for one year; for the following year, the cost would be $7,800.00. She mentioned that staff would split the expense between the recreation, cultural center, and youth center; future annual expenditures would be covered by the same division and include the senior center. Ms. Roldan mentioned that San Luis is the only city in Yuma County that does not have Parks & Recreation software.

Mayor Gerardo Sanchez asked if Information Technology will be providing security for the software or if CivicRec will be providing security.

Ms. Roldan replied that Parks & Recreation Department is currently working in conjunction with the Information Technology Department to look for the software's best security.

Mayor Sanchez asked if Information Technology has the manpower to provide security for this software.

Mr. Derek Dueñas, Information Technology Manager, commented since this is a web-based software, CivicRec will be doing all the hosting, the city will provide no server. He added that his department would only make sure that there is integration with New World software and works appropriately.

Mayor Sanchez stated that he wants staff to make sure that this software is compatible with New World, as the city is paying too much money on New World. He asked if the department has the funds available to purchase this software.

Mr. Lizandro Galaviz, Director of Parks & Recreation, stated that funding is available this fiscal year, and staff will budget for the following years. Each division will give a percentage to pay for this software annually.

Mayor Sanchez directed Ms. Roldan to proceed with this item as agreed by all City Council members.

2. C. Discussion and possible directions to staff on any and all matters regarding proposed Ordinance No. 414. An ordinance of the Mayor and City Council of the City of San Luis, Arizona, amending, adding and renumbering sections of the San Luis City Code in Chapter 94, Titled "Parks and Recreation" under the Subchapter "Tobacco Products" to expand the prohibition on the use of tobacco products beyond city parks to city open public spaces, and designating areas to allow the use; repealing any conflicting provisions; providing for severability. (Angelica Roldan, Assistant Director of Parks and Recreation)

Ms. Angelica Roldan, Assistant Director of Parks & Recreation, informed that on September 9, 2015, the City Council adopted Ordinance No. 341 to ban tobacco products from city parks. She mentioned that the proposed ordinance would expand the ban of tobacco products from city parks and all city's open spaces except on designated areas determined by staff.

Mayor Gerardo Sanchez asked if, with this new ordinance, staff is proposing to ban all city facilities.

Ms. Roldan replied that staff is recommending expanding this ban to all open spaces, as Ordinance No. 341 was designated to the PPEP Park only and did not include all other parks.

Mayor Gerardo Sanchez mentioned that he is not against the proposed ordinance. He asked staff to be more specific as to what public open spaces would be.

Ms. Lizandro Galaviz, Director of Parks and Recreation, replied that this new ordinance would cover green areas, pathways, and parks. He added that there is no tobacco use signage in the different parks currently, but there is no ordinance banning tobacco use except PPEP Park; therefore, staff is proposing the new ordinance.

Mayor Gerardo Sanchez stated that he has no problem expanding the use of tobacco. He asked the legal department to review the ordinance. He directed staff to Ms. Roldan to proceed with this item as agreed by all City Council members.

2. D. Discussion and possible directions to staff on any and all matters regarding an update on the status of current utility rates, infrastructure needs, and possible professional analysis to forecast utility rates to fund capital improvement projects. (Jorge Perez, Billing & Collections Manager and Eulogio Vera, Director of Public Works)

Mr. Jorge Perez, Billing & Collections Manager, mentioned that it is customary for the cities and towns to evaluate utility rates every five (5) years and make the necessary adjustment to maintain and improve infrastructure and operations in the city. He informed that the last increase in utility rate was done on July 1, 2017. He noted that the city is experiencing tremendous growth in residential, commercial, and industrial.

He added that the Public Works Department is foreseeing a need for new infrastructure to provide services for the growing needs. He commented that the needs would require water and wastewater systems. Mr. Perez mentioned that staff roughly estimates the west wastewater plan expansion cost at around $14 million; the east wastewater plan expansion cost will depend on the utility rate study approach.

Mr. Eulogio Vera, Director of Public Works, added that studies done in the past, like the one adopted in 2013, did no included the option of an industrial service fee/rate. He mentioned recently there has been interest from industries in San Luis, this has become more often, and they will require much water than the city has used during the winter and on the wastewater could use four (4) times the capacity that the city has on the east San Luis. He added that with this new study, staff would make sure that the city has a tier for industries to cover the city's expenses for bigger developments.

Mayor Gerardo Sanchez asked what the current capacity of both wastewater plants is.

Mr. Vera replied that according to the recent study done, with the current growth, if the city expands the east plant, the city should be fine since there have not been big developments in San Luis. He added that with the expansion, the city would have more than a million-gallon capacity excess on the west wastewater treatment plant and 600,000 gallons a day capacity available in east San Luis. This is sufficient to cover the current rate growth for another ten years. Furthermore, he stated that currently, the city does not have an industrial fee in the schedule, and it will not be fair for residential users to pay the industrial fee; for this reason, it is very important that the industrial fee is focused on those users only and not on residentials.

Mayor Gerardo Sanchez stated that he agrees to do a new rate study; every study says that rates need to be increased. He asked how much will a new rate study will cost. He stated that it does not mean that rates would be increased by doing a new rate study.

Mr. Perez replied that the estimated cost would between $15,000 to $20,000.

Vice Mayor Matias Rosales stated that it is vital that residents understand that study will focus on industrial rates and not on residential rates. He mentioned that the demand is coming, and this new rate will prepare the city for future industrial developments. He mentioned that he also agrees with the new rate study.

Council Member Luis E. Cabrera asked if the rate increase will only be for industries and not residential.

Mr. Perez replied that this item is to request the City Council's direction to proceed with a new utility rate study, which will evaluate the current rates and infrastructure needs. The consultant will come up with a recommendation, and it will be City Council’s decision as to whether not consider the advice.

Council Members Gloria Torres, Mario Buchanan Jr., Africa Luna-Carrasco agreed with Mayor Sanchez and Vice Mayor Matias Rosales. Mayor Gerardo Sanchez directed staff to proceed with this item as agreed by all City Council members.

Ms. Monica Castro, Director of Finance, informed that the Impact Fees were updated in 2020. She mentioned that the proposed study includes commercial and residential rates. She stated that the city needs approximately $17 million for the expansion; currently, the city does not have that money available. Staff will have to look into other possibilities, as impact fees are not raised immediately. She added that Mr. Vera mentioned, the city would provide services to the residents if one (1) well is built.

Mayor Sanchez clarified that the city would not increase the rates with this item; this item would only approve a rate study for the city, including commercial and residential rate study.

Mr. Perez informed that the scope of work for completion would be from 60 to 90 days for the completion of the study; once it is complete, staff will bring for review and direction from City Council.

2. E. Update on any and all matters regarding commercial developments. (Council Member Africa Luna-Carrasco and Jenny Torres, Economic Development Manager)

Council Member Africa Luna-Carrasco mentioned that she would like staff to update how many businesses have expressed they are interested in coming to the community.

Mr. Jenny Torres, Economic Development Manager, informed that staff is working with two (2) retail companies, two (2) food chains, and a financial institution in the Walmart area. She mentioned that one of the fast-food chains might submit building permits in the coming week; more information will be obtained once submitted. She noted that staff would present this item in March regarding the hotel, and more information will be provided at that council meeting. She added that due to COVID-19, several projects were placed on hold, some are being re-evaluated. During the pandemic, there were several building renovations; some of them were, Chipilon, La Bodega Kitchen & Bar, Walmart, the old Payless Shoe Souce was renovated for retail, Chevron, and Pizza's and Beer pulled a building permit to be located at the Riedel Plaza. There were also some school and office renovations throughout the city. She added that 24/7 Get Fit Gym is under construction; they have promoted a rehabilitation facility in that area. The medical mall is located on the east side and will open within the next month. Furthermore, she informed that at the San Luis Plaza Drive, there was a three-phase multi-million mixed-use project, which included a charter school, executive offices, and medical and dental offices. This project was moving forward, but it has been placed on hold due to COVID-19.

She mentioned that Spindle Cooling and Warehousing, a $4.5 million, 26,000 sq. ft. facility located at the Magrino Industrial Park, will provide a warehousing and cooling facility for produce. They are scheduled to have a ribbon cutting on March 24, 2021. LaBrie is a manufacturing company investing $6 million to develop an 83,000 sq. ft in the Magrino Industrial Park; they manufacture solid waste equipment. Their facility is currently under construction. Ms. Torres mentioned that staff is hopeful that once "normal" business is back, staff would bring back those placed on hold.

Council Member Africa Luna-Carrasco asked what does Economic Development do to recruit new businesses.

Ms. Torres replied that every year attends the International Council of Shopping Centers, where staff can meet with different companies to sell your community within 15 minutes. She added staff also works with Greater Yuma Economic Development, which promotes industrial companies. She mentioned that in the past there had been members of City Council who have attended this conference.

Mayor Gerardo Sanchez asked Mr. Ralph Velez, City Consultant, to please comment on agenda item 2.D and item 2.E.

Mr. Ralph Velez commented that Mr. Vera and Mr. Perez are on the right path; staff needs to determine how the different rates penetrate the city's revenue. He mentioned that many cities have a tiered structure, where the more you use, the more you pay; it is not suitable for a residential home to pay the same amount of sewage fee that an industrial business will. Industrial business users have a more substantial discharge; they require different treatment before discharging to the outgoing line. He added that the study would demonstrate how to structure the rates better to have the commercial and industrial pay accordingly. Mr. Velez mentioned that once a city reaches 80% of its capacity, the Environmental Protection Agency requires that the city/town have a plan of action, which will take approximately 3 to 4 years to do a significant expansion. This is an issue that many cities are facing, and money is needed to grow. Furthermore, he mentioned that when staff goes to the shopping center conference, they interview the city representative, and they ask about the environment, traffic, demographics, politics, etc. Still, there have not been any connections; it is just a matter of time.

Mayor Gerardo Sanchez thanked staff for their participation during those conferences, and there has been more interest in the city than in past years. He mentioned that with all the new developments going on, that says a lot of staff.

Vice Mayor Matias Rosales stated that the shopping center conference is something that staff shall continue to attend; that is how Denny's was brought to San Luis, Arizona.

Council Member Luis E. Cabrera commented that during the 40th Anniversary of the City of San Luis, the city was promoting each local business, and it had a great outcome. He asked Ms. Torres if that is something that the city shall continue to do.

Ms. Torres replied that this was done during the 40th Anniversary celebration through a partnership with all departments and the city's marketing plan, which is being revived to promote the local businesses.

Mayor Gerardo Sanchez stated that there is no active local chamber of commerce that will promote local businesses and it is very much needed.

City Council Members thanked Ms. Torres for the presentation.

2. F. Discussion on any and all matters regarding the City of San Luis Fireworks Ordinance. (Africa Luna-Carrasco and Angel Ramirez, Fire Chief)

Council Member Africa Luna-Carrasco stated that this item intends to see if the city can regulate fireworks usage within the city.

Mr. Richard Bauermann, Fire Instructor, informed that the state statutes the city is in line with the state requirement, city/towns are not allowed to be more restrictive than the state. State statutes say that permissible consumable fireworks are only allowed; anything other than that is only used by professionals. He added that aerials are not authorized by city ordinance, just like the City of Yuma. The statutes also say that no fireworks permissible between the hours of 10:00 p.m. and 8:00 a.m.; this is hard to enforce, especially on holidays.

Mayor Gerardo Sanchez asked if the fireworks being brought from Mexico are regulated.

Mr. Angel Ramirez, Fire Chief, commented that U.S. Customs enforces Mexican fireworks' entrance because they are brought to the San Luis Fire Department to dispose of them.

Mr. Richard Jessup, Police Chief, enforces the use of Mexican fireworks, but it is hard to find out where it was launched from unless there are witnesses that are willing to get involved.

Council Member Africa Luna-Carrasco mentioned that the city should raise awareness to the community; this can be done with the collaboration of the Public Information Officer.

2. G. Update on any and all matters regarding the Reopening and Recovery Plan in light of the COVID-19 pandemic. (Council Member Africa Luna-Carrasco and Tadeo De La Hoya, City Administrator)

Council Member Africa Luna-Carrasco stated that this item is to get information about when all city functions will be open to the public and find out which departments are open and to what capacity.

Mayor Gerardo Sanchez commented communities had been questioned when they would open. He mentioned that the pandemic is not over, but this is the right time to start planning for the re-opening of city buildings.

Ms. Maria Sabori, Risk Management, presented Mayor and City Council with the actions and protocols set in place by the city to help reduce the exposure of COVID-19 and help the city continue to provide the essential services to the community. The City of San Luis puts high priority on employees and public health and safety to ensure a healthy and safe workplace. Furthermore, Ms. Sabori informed that staff had developed COVID-19 guidelines for employees following the Centers for Disease and Control (CDC) resuming business tool kit. She added that supervisors, managers, and employees all have been responsible for implementing this plan. The goal has been to mitigate the potential transmission of COVID-19 in the workplace and community; this has required full cooperation from staff, management, and customers. Furthermore, she informed that some of the guidelines that have been set in place are as follows: plexiglass in each customer services counters, flexible working schedules such as working from home and staggered schedules, accessible disinfecting and PPE to all employees, and employees are required to self monitor for symptoms to include checking their temperature at the beginning of their shift each day. She added that Human Resources had set a policy for steps to follow when positive for COVID-19 or when around a person who tested positive. The front door of City Hall has remain locked, and entrance personnel has been posted to greet and screen people before entering the building. A limit of 10 people in the lobby has been placed to reduce exposure and allow social distancing. She informed that COVID and Blood Borne Pathogens training had been given to all city personnel. The city has established a cleaning/disinfecting plan with the help of the Facilities Division. Signs have been placed in all city buildings regarding social distancing, usage of masks, etc. Ms. Sabori mentioned that the city has prioritized using technology and video conferencing for meetings/training to help reduce the exposure.

Ms. Kay Marion Macuil, City Attorney, mentioned nothing at the state level that regulates facemasks, but the city has a city proclamation for mandatory face masks. She also provided staff and City Council with COVID-19 statistics to include positive cases and deaths.

Council Member Africa Luna-Carrasco asked if the city is ready to open as long as it follows all CDC recommended guidelines and measures.

Ms. Macuil replied that the city could, but there will be liability risk if the city does not follow what the state and health department recommends. She mentioned that there is no recommendation, just like bars and schools, but the city will have to check with the Yuma County Health Department to see their advice. She added that staff did contact the Yuma County Health Department but had no luck. She recommended seeking public health advice to see how safe it is to open.

Mayor Gerardo Sanchez commented that no one knows when would be a good time to open, as pandemic trends have been up and down. He noted that people need to be aware that you can still get COVID-19 or transmit it by getting the vaccine. He informed that currently, there are two (2) mutant strengths coming to the United States; it takes about two (2) months to arrive. There is no proof that the vaccine will protect you from those two (2) new strengths. The key is to continue vaccinations and vaccinate the majority of the employees. Employees need to make sure that they are healthy and are ready and available to come back to work if they are called. He stated that the city must protect and provide the community's essential services; COVID-19 should not be an excuse not to provide those services. Mayor Sanchez mentioned that he recommends that if the low trend of positive cases continues, the city should open more buildings.

Council Member Africa Luna-Carrasco mentioned that she had received various complaints from residents regarding city departments that they have had trouble because the person in charge is not in the office.

Mayor Gerardo Sanchez reminded employees that it is their duty and services need to be provided to customers, even though the person in charge of that area is not in the office at that time.

Mr. Ralph Velez, City Consultant, asked how all employees can get vaccinated.

Mayor Sanchez replied that he is working on that request. In the coming weeks, the age requirement will be lowered so that it will cover the majority of the employees.

Ms. Sabori informed the city is an employer of 280 employees. A total of 90 employees were vaccinated; those were first responders and frontline workers.

Vice Mayor Matias Rosales stated that the city should inform the community that City Hall is not closed for business. They have to let know that it is partially staff with staggered schedules to ensure that someone is always at the department. He stated that he agrees with Council Member Luna-Carrasco and Mayor Sanchez's comments.

Council Member Luis E. Cabrera asked if department heads have approached the City Administrator to request more employees presence.

Mr. Tadeo A. De La Hoya, City Administrator, replied that he had not been approached by any department heads requesting more employees. He added that it is the department head's decision as to how many employees they need daily.

He asked Mayor and Council to please forward any complaints they receive about the service, as this is the first time he hears about them.

Council Member Luis E. Cabrera stated that he understands that there are staggered schedules, but departments have employees working at the same work station, with the proper distancing and PPE. He added that he believes that all employees should be back to work, even though the city is not fully open. He asked if employees have access to work from home or how do they do their job.

Mr. De La Hoya informed that employees were provided with equipment and access to be able to work from home, they are also on-call.

Mr. Derek Duenas, IT Manager, informed that when the pandemic started, the city began a remote desktop service that allows employees to access information from home.

Council Member Cabrera asked if employees were to come back and there are employees with children to take time off if there is no childcare.

Mr. Edgar Carbajal, Acting Human Resources Director, replied that the city follows the same protocols as the emergency leave for employees who are feeling symptoms that are COVID-19 related or are taking care of a sick family member, which is cover the Family Leave Act.

Council Member Cabrera stated that he would like to see all employees back to their worksites, as the city is taking all measures to reduce the infections.

Council Member Gloria Torres agreed with Council Member Cabrera; the city should open with the proper protocols. She mentioned that she has also received complaints about the services not being provided by departments.

Vice Mayor Matias Rosales commented that those cities that are open have had the opportunity to offer the vaccine to their employees. Unfortunately, the city has not had that opportunity.

Council Member Mario Buchanan mentioned that it is the city's hand to get the employees back to work. It is also the city's responsibility to provide a safe environment to the employees. He noted that he agrees that the city should be back to normal when it's time to do it.

Mayor Sanchez stated it is the employees' right to get the vaccine or not, but they have to understand that it will be the employees' option and not the city's option. He stated that this topic needs to be discussed in the following weeks to see the trend.

3. ADJOURNMENT

MOTION: Vice Mayor Matias Rosales/Council Member Luis E. Cabrera to adjourn the Work Session at approximately 9:09 p.m. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis E. Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Gloria Torres	Aye

APPROVED:

_____
Gerardo Sanchez, Mayor

ATTEST:

_____
Sonia Cornelio, City Clerk

Certification

I hereby certify that the foregoing minutes are a true and correct copy of the Work Session minutes for the City Council of the City of San Luis, Arizona, held on March 3, 2021. I further certify that the meeting was duly called and held and that a quorum was present.

_____
Sonia Cornelio, City Clerk

M I N U T E S
Regular Council Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
March 10, 2021
7:00 p.m.

1. CALL TO ORDER/ROLL CALL

Mayor Gerardo Sanchez called the Regular City Council meeting to order at approximately 7:00 p.m.

Mayor, City Council, and some members of staff participated remotely.

PRESENT: Mayor Gerardo Sanchez
Vice Mayor Matias Rosales
Council Member Mario Buchanan Jr.
Council Member Luis E. Cabrera
Council Member Africa Luna-Carrasco
Council Member Gloria Torres

ABSENT: Council Member Jose Ponce

OTHERS PRESENT: Tadeo A. De La Hoya, City Administrator
Sonia Cornelio, City Clerk
Kay Marion Macuil, City Attorney
Domingo Sosa, Information Technology
Eulogio Vera, Director of Public Works
Jenny Torres, Economic Development Manager
Jonathan Dumadag, Information Technology Department
Jose L. Cisneros, Executive Assistant
Jose Guzman, Director of Planning & Zoning
Marlene Lara, Acting Assistant to Mayor and Council/PIO
Mary French-Jones, Grants Writer
Ralph Velez, City Consultant (remotely)
Richard Jessup, Chief of Police
Felipe Zubia, J2 Engineering & Environmental Design, LLC
Mark Reader, Stifel, Nicolaus & Company
Alejandra Muñoz, Property Owner

2. PLEDGE OF ALLEGIANCE

Council Member Luis E. Cabrera led the pledge of allegiance.

3. INVOCATION

Mr. Richard Jessup, Chief of Police, led the invocation.

4. CONSENT AGENDA

4. A. MINUTES OF
- Work Session held February 3, 2021
- Regular Council meeting held February 10, 2021
- Regular Council meeting held February 24, 2021

4. B. DISBURSEMENTS FROM FEBRUARY 13, 2021 TO FEBRUARY 28, 2021
Total Disbursements $534,660.86
(Five Hundred Thirty-Four Thousand, Six Hundred Sixty Dollars and Eighty-Six Cents)

MOTION: Vice Mayor Matias Rosales/Council Member Africa Luna-Carrasco to approve the Consent Agenda as presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis E. Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Gloria Torres	Aye

5. DISCUSSION AND POSSIBLE ACTION ITEMS:

5. A. Discussion and possible action on any and all matters regarding the award of contract to J2 Engineering and Environmental Design, LLC for the Downtown Redevelopment Plan. (Jenny Torres, Economic Development Manager)

Ms. Jenny Torres, Economic Development Manager, said that the city went out for Requests for Proposals to hire a consultant to help staff with a redevelopment plan. Staff obtained a total of three (3) proposals as follows: J2 Engineering and Environmental Design, LLC. - $172,00.00, The Planning Center - $184,836.00, and Planet Communities - $227,305.00. The evaluation committee composed of the Director of Public Works, Director of Planning & Zoning, Director of Parks & Recreation, and the Economic Development Manager from the City of Somerton, reviewed the applications and scored them accordingly to the request for proposal guidelines. J2 Matrix received a total of 430 points, Planet Communuties received 391 points and The Planning Center received 408. Based on the review and the costs, staff recommends that the contract be awarded to J2 Engineering for $172,000.00 that will be paid in two (2) fiscal years.

MOTION: Vice Mayor Matias Rosales/Council Member Africa Luna-Carrasco to award the bid to J2 Engineering and Environmental Design, LLC as presented, in the amount of $172,000.00 to be funded in two (2) fiscal years. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis E. Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Gloria Torres	Aye

5. B. Discussion and possible directions to staff on any and all matters regarding Request for Qualifications (RFQ) for On-Call Engineering Services RFQ No. 2021-001. (Mary French-Jones, Grants Writer)

Ms. Mary French-Jones, Grants Writer, explained that the city conducted On-Call NRF Request for Qualifications (RFQ) on January 12, 2021 for on-call engineering services. Staff posted the RFQ in the Yuma Sun, Bajo El Sol, The Yuma Plan Room, and on the city's website. The city directed a pre-proposal, it was an optional pre-proposal meeting on January 27th. Two (2) addendums were issued to request requests for clarifications, conducted a pre-proposal opening on February 11th, and a review committee reviewed the seven (7) proposals submitted; upon review and evaluation it was determined in the best interest of the city to advance all seven (7) to the City Council with staff recommendations.

This item was for discussion only no action was taken by the City Council.

5. C. Discussion and possible direction to staff on any and all matters regarding Request for Qualifications (RFQ) for On-Call Architectural Services RFQ No. 2021-002. (Mary French-Jones, Grants Writer)

Ms. Mary French-Jones, said this process is identical to the on-call engineering services. As the city is growing at a notable rate, staff thought it was wise to do this to eliminate the repeated costs for architects through a request for qualifications. Staff recommends that all four (4) be placed on a referral list.

This item was for discussion only no action was taken by the City Council.

5. D. Discussion and possible action on any and all matters regarding Resolution 2156. A Resolution of the Mayor and City Council of the City of San Luis, Arizona, (1) approving the sale and execution and delivery of pledged excise tax revenue obligations, Taxable Series 2021, evidencing a proportionate interest of the owners thereof in a third excise tax purchase agreement; (2) approving the form and authorizing the execution and delivery of necessary agreements, instruments and documents related to the sale and execution and delivery of such obligations; (3) adopting post-issuance continuing disclosure compliance procedures in connection with Issuance of obligations of the city and a contingency reserve fund policy; (4) delegating authority to the Finance Director of the city to cause a transfer of appropriations within the Fiscal Year 2021 Budget of the city; (5) delegating authority to the Mayor, Manager and

Finance Director of the city to determine certain matters and terms with respect to the foregoing; (6) authorizing the taking of all other actions necessary to the consummation of the transactions contemplated by this resolution; and (7) declaring an emergency. (Mark Reader, Underwriter, a Managing Director in Public Finance for Stifel, Nicolaus & Company, Inc.)

Ms. Monica Castro, Director of Finance, stated that at the City Council meeting held February 3, 2021, staff was given direction to secure obligations to pay the unfunded liability of the city's public safety retirement plan.

Mr. Mark Reader, Underwriter, a Managing Director in Public Finance for Stifel, Nicolaus & Company, Inc., provided a brief update PowerPoint presenation on the transaction to refinance the $8.3 tier 1, tier 2 unfunded police, and fire pension liability occurring at 7.3% with a city bond issue. They were able to find sufficient budget capacity under Arizona Budget Law to close a transaction.

Mr. Claude Lockhart, Stifel, Nicolaus & Company, Inc., mentioned that the contigency reserve that they have been working with staff is something that has been adopted by many entities in Arizona that have decided to refinance their PSPRS liability. It is a cash reserve that is held for the benefit of the city and in the event that PSPRS experiences adverse conditions and that could be returns that do not meet the actuarial assumed rate of 7.3%. Their actuarial assumption change is that perhaps over time people are living longer or pay raises are given that are higher than previously expected. If there are some of those assumption changes over time that create a higher liability for the city, which will result in new payment obligations by the city, then this cash reserve/contigency reserve fund is intended to serve as a resource for the city to utilize. They worked with staff and did the math based on the pension liability of the city and they calculated $1,600,000.00 and 50% of this is expected to be funded through the general plan and the other 50% from proceeds from the financing.

MOTION: Council Member Luis E. Cabrera/Council Member Gloria Torres to adopt Resolution No. 2156. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis E. Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Gloria Torres	Aye

5. E. Discussion and possible action on any and all matters regarding Resolution No. 2157. A resolution of the Mayor and City Council of the City of San Luis, Arizona authorizing and directing the entering into an Intergovernmental Agreement with the Yuma Union High School District #70 for joint athletic and recreational facilities use through the City's Parks and Recreation Department and San Luis High School as amended. (Lizandro Galaviz, Director of Parks and Recreation and Kay Marion Macuil, City Attorney)

Ms. Kay Macuil, City Attorney, explained that the school attorney had some minor changes but this is the same IGA presented to the City Council previously. The IGA is for the sharing of facilities with the school and the school pays for the lights that the city installed. The changes are the removal of the sentence about alcohol in school premises, they added extra language clarifying that whoever is using the facilities will be responsible for that facility. They will be paying the light bill and will pay the city $150,000.00 in a lump sum for the lights.

MOTION: Vice Mayor Matias Rosales/Council Member Luis E. Cabrera to approve Resolution No. 2157 approving the attached 2021 version of the IGA. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis E. Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Gloria Torres	Aye

5. F. Discussion and possible action on any all matters regarding Resolution No. 2158. A resolution of the Mayor and City Council of the City of San Luis, Arizona, authorizing and directing the entering into an Intergovernmental Agreement with Yuma County Flood Control District for design, construction, and maintenance of the San Luis Retention Basin Pump Station. (Eulogio Vera, Director of Public Works)

Mr. Eulogio Vera, Director of Public Works, stated that Yuma County Flood Control District has been working on a design for a lift station on the retention basin located west of intersection of San Luis Plaza Drive and Urtuzuastegui Street. This retention basin collects stormwater from the downtown storm drain system, extending from Archibald Street to Cesar Chavez Street and Urtuzuastegui Street to D Street. The type of soil under the retention basin has slow filtration rates that does not allow it to drain within the five (5) days required by our standards and causes an environmental health concern. The city will be responsible for routine maintenance as well as the power bill. He added that another retention basin with similar problems is located in Las Brisas. There used to be another six (6) retention basins with similar issues but were fixed with the CDBG projects.

For City Council's information, Mr. Vera mentioned that they are also doing a drain study on the northwest part of the city and Gadsden at the same time.

MOTION: Council Member Gloria Torres/Vice Mayor Matias Rosales to adopt Resolution No. 2158. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis E. Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Gloria Torres	Aye

5. G. Discussion and possible action on any and all matters regarding a contract with Edais Engineering, Inc. associated with the expansion of City Hall. (Jose A. Guzman, Director of Planning and Zoning)

Mr. Jose Guzman, Director of Planning & Zoning, said this project was budgeted for this fiscal year but due to COVID-19 it was delayed. He met with the Director of Finance and agreed to at least get the part of the design done for this project. Mr. Guzman contacted Edais Engineering since he was the original designer for City Hall and obtained a better quote from Edais Engineering than other companies that provided a quote. He added that this is a necessity and will help staff with the outgrown currently at City Hall; staff is in need of more restrooms and storage space to comply with the records retention.

Mayor Gerardo Sanchez asked if staff could have done the design before.

Mr. Guzman responded that all capital improvements were placed on hold to see the effects of COVID-19 and were released sometime in November or December.

MOTION: Vice Mayor Matias Rosales/Council Member Mario Buchanan Jr. to approve the contract with Edais Engineering, Inc. in the amount of $24,000.00. Motion died as there was a tie.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis E. Cabrera	Nay
Council Member Africa Luna-Carrasco	Nay
Council Member Gloria Torres	Nay

5. H. Public hearing followed by discussion and possible action on any and all matters regarding Conditional Use Permit Case No. 2021-031. A request by Alejandra Muñoz, owner, for a conditional use permit to allow the construction of an accessory dwelling unit (guesthouse) on property located at 115 N. Escamilla Court. (Jose A. Guzman, Director of Planning and Zoning)

A. Open public hearing

MOTION: Council Member Gloria Torres/Council Member Mario Buchanan Jr. to open the public hearing. Motion passed unanimously.
The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis E. Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Gloria Torres	Aye

1. Staff presentation

Mr. Jose Guzman, Director of Planning & Zoning, explained that this is a request by Ms. Alejandra Muñoz, property owner, for a conditional use permit to allow an accessory development unit guest house. The property is located at 115 N. Escamilla Court. There are seven (7) criteria to be met in order for an accessory dwelling unit to be allowed. One of the main concerns is criteria number 7, that the dweling cannot be used for commercial or non-residential uses, meaning that they will be allowed the accessory development unit. The main concern is future code enforcement issues, but this application meets all seven (7) criteria. This was presented to the Planning & Zoning Commission on February 9 and they recommended approval and also staff recommends approval of this request.

Mayor Gerardo Sanchez asked what makes this different from other applications denied.

Mr. Guzman responded that the size of the lot is what makes it different. One of the criteria is that they need to have at least 8,000 square feet of the lot and this property has 12,000 square feet. This went to a lot tie to create for the construction of the main house and if they wanted to divide it again, it would not be possible due to the location of the current house. The livable area of the guesthouse is proposed to be 544 square feet, the primary unit is 2,884 square feet, so only 50% of the principal house is allowed to be the size of the dwelling; in this case is less than 50%. A total of 51 letters were mailed to the neighbors within 300 feet.

Council Member Luis E. Cabrera asked if this would affect the houses in the community in value.

Vice Mayor Matias Rosales responded that it does not really matter unless they are using it for rentals. He asked Mr. Guzman what is the difference between a guesthouse and a residence.

Mr. Guzman responded that the difference is it does not have a kitchen.

2. Call to the Public on this item

Mrs. Sonia Cornelio, City Clerk, stated that her office did not receive any comments in favor of or against this item.

B. Close public hearing

MOTION: Council Member Gloria Torres/Council Member Mario Buchanan Jr. to close the public hearing. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis E. Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Gloria Torres	Aye

C. Action on Conditional Use Permit Case No. 2021-031

MOTION: Council Member Gloria Torres/Council Member Luis E. Cabrera to approve Conditional Use Permit Case No. 2020-031 as presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis E. Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Gloria Torres	Aye

6. BOARD OF ADJUSTMENT - Motion to adjourn as City Council and convene as Board of Adjustment.

MOTION: Council Member Mario Buchanan Jr./Vice Mayor Matias Rosales to adjourn as City Council and convene as Board of Adjustment. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis E. Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Gloria Torres	Aye

6. A. Public hearing followed by discussion and possible action on any and all matters regarding Variance Case No. 2021-044. A request by Alejandro and Maria Lopez, owners, for a variance to reduce the rear yard setback from 10 feet to 5 feet for the construction of a room addition on property located at 514 N. Fuentes Drive. (Jose A. Guzman, Director of Planning and Zoning)

A. Open public hearing

MOTION: Council Member Gloria Torres/Council Member Mario Buchanan Jr. to open the public hearing. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis E. Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Gloria Torres	Aye

1. Presentation by staff and/or applicant

Mr. Jose Guzman, Director of Planning & Zoning, explained this a request for a variance to reduce the rear setback from 10 feet to 5 feet for a room addition. The property is located at 514 N. Fuentes Drive. In order to approve a variance as indicated on the City Code, they have to comply with four (4) criteria established by state law. An analysis was performed and staff determined that the request does not meet the criteria. Criteria No. 1 is that there are special circumstances or conditions regarding this property that does not apply to other properties. Staff did not find any special circumstances and the room addition can be built to the south of the property. Criteria No. 2 is that the special circumstances are pre-existing and are not created or self-imposed, in this case it is self-imposed and it can be fixed by doing a re-design and building the room to the south side of the property. Criteria No. 3 is that the variance is necessary for the preservation of substantial property rights, in this instance the property can still be used as a residence. Criteria No. 4 that it will be detrimental to people residing or working in the vicinity or adjacent properties. Any reduction of setbacks, even though some changes are minimal, it increases the potential fire spread between structures. Staff recommends that this request be denied as it does not meet the criteria.

Mr. Ralph Velez, City Consultant, asked Mr. Guzman what the density percentage is on this lot.

Mr. Guzman responded that it is less than the 50% allowed even if they add the proposed structure.

Mr. Velez added that every zoning parcel commercial, industrial or residential has a density percentage meaning one can has so much on the roof, being a single family or a commercial building. He asked if the owner tears down the shade structures, does he have an argument.

Mr. Guzman responded no as the owner does not meet the criteria but the room addition can be built to the south of the property.

Mayor Gerardo Sanchez said his concern is that a trend will start and the city has had other residents come in asking for the same thing when they do not meet the criteria. Once one gets approved then everyone asking for the same variance will have to get approved too.

2. Call to the Public on this item

There were no comments from the public on this item.

B. Close public hearing

MOTION: Council Member Gloria Torres/Council Member Mario Buchanan Jr. to close the public hearing. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis E. Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Gloria Torres	Aye

C. Action on Variance Case No. 2021-044

MOTION: Vice Mayor Matias Rosales/Council Member Gloria Torres to deny Variance Case No. 2021-044 because the applicant does not fit the criteria for a variance per staff. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis E. Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Gloria Torres	Aye

7. **REGULAR SESSION AS CITY COUNCIL - Motion to adjourn as Board of Adjustment and reconvene as City Council.**

MOTION: Council Member Gloria Torres/Council Member Mario Buchanan Jr. to adjourn as Board of Adjustment and reconvene as City Council. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis E. Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Gloria Torres	Aye

8. SUMMARY OF CURRENT EVENTS

Vice Mayor Matias Rosales commented that he is starting to see a lot of movement, people getting more comfortable when it comes to the COVID-19 precautions, hopefully it is not a mistake.

Council Member Luis E. Cabrera commented that he was present at the first vaccine campaign and people were coming in and out, even city employees received their vaccine.

Mr. Tadeo De La Hoya, City Administrator, reported that the city conducted the first vaccination clinic last Friday, 3/5/2021, from 9:00 a.m. to 2:00 p.m. He thanked all staff that helped in this campaign from organizing the event, taking appointment applications and scheduling appointment over the phone. Five hundred forty (540) doses were administered and approximately 15 city employees that were helping received the vaccine from the leftover dosages. Hopefully the City of San Luis will continue to receive vaccines for the residents and encouraged people and city employees to get vaccinated if they are able to get the vaccine somewhere else.

Council Member Gloria Torres reported that Comite de Bienestar is going to provide vaccines this Friday, 3/12/2021. On Monday, 3/8/2021 they had a long line of people interested in the vaccine.

9. ADJOURNMENT

MOTION: Council Member Gloria Torres/Council Member Mario Buchanan Jr. to adjourn the Regular Council meeting at approximately 8:07 p.m. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis E. Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Gloria Torres	Aye

APPROVED:

_____
Gerardo Sanchez, Mayor

ATTEST:

_____
Sonia Cornelio, City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular City Council meeting of the City Council of the City of San Luis, Arizona, held on March 10, 2021. I further certify that the meeting was duly called and held and that a quorum was present.

_____
Sonia Cornelio, City Clerk

M I N U T E S
Special Council Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
March 17, 2021
6:30 p.m.

1. CALL TO ORDER/ROLL CALL

Vice Mayor Matias Rosales called the Special City Council meeting to order at approximately 6:32 p.m.

Mayor, City Council, and some members of staff participated remotely.

PRESENT: Mayor Gerardo Sanchez
Vice Mayor Matias Rosales
Council Member Mario Buchanan Jr.
Council Member Luis E. Cabrera
Council Member Africa Luna-Carrasco
Council Member Gloria Torres

ABSENT: Council Member Jose Ponce

OTHERS PRESENT: Tadeo A. De La Hoya, City Manager
Melissa Lopez, Deputy City Clerk
Kay Marion Macuil, City Attorney
Axel Chayra, Information Technology Technician
Derek Dueñas, Information Technology Manager

2. PLEDGE OF ALLEGIANCE

Council Member Gloria Torres led the Pledge of Allegiance.

3. DISCUSSION AND POSSIBLE ACTION ITEMS:

3.A. Discussion and possible action on any and all matters regarding the acceptance and approval for the filing of the Comprehensive Annual Financial Report for the City of San Luis, Fiscal Year Ended June 30, 2020. (Monica Castro, Director of Finance and Heinfeld, Meech & Co., P.C.)

Ms. Monica Castro, Director of Finance, stated that last year was a very challenging year and despite all the challenges the Finance Department was able to conclude the audit. She introduced Ms. Britney Williams from Heinfeld, Meech & Co., P.C.

Ms. Williams proceeded to the presentation of the Comprehensive Annual Financial Report (CAFR) and provided a brief highlight overview of the reports issued to the City of San Luis.

The complete report is filed at the City Clerk's Office with the complete agenda packet. She added that the entire audit was performed remotely. The City Council and Ms. Williams engaged in a questions-answers dialogue.

MOTION: Council Member Luis Cabrera/Council Member Gloria Torres to accept and approve the filing of the Comprehensive Annual Financial Report for the City of San Luis for the Fiscal Year Ended June 30, 2020. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Gloria Torres	Aye

3.B. Discussion and possible action on any and all matters regarding authorization for a budget transfer to have budget authority to spend the Arizona Department of Transportation Grant awarded. (Jenny Torres, Economic Development Manager)

Ms. Jenny Torres, Economic Development Manager, explained that on June 24, the city partnered with Greater Yuma Port Authority and entered into an intergovernmental agreement (IGA). They applied for a grant with the Arizona Commerce Authority through the Arizona Department of Transportation for the infrastructure development in the Magrino Industrial Park. As part of the IGA, the Grater Yuma Port Authority committed to manage the grant if received; to match the grant in the amount of approximately $50,000.00 or 10%; and to pay for any engineering services and other fees. The city was awarded the grant, therefore since staff had not allocated those funds in the budget, staff is requesting that the City Council authorize a budget transfer to the Special Revenue Account 255-210-44000.225 to have budget capacity in the Special Revenue Account 255-210-90015.225 to spend the $571,997.80 funds.

MOTION: Council Member Luis Cabrera/Vice Mayor Matias Rosales to approve the budget transfer as presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Gloria Torres	Aye

3.C. Discussion and possible action on any and all matters regarding a contract with Core Engineering Group, PLLC., for construction inspection and administration services for Magrino Subdivision Unit 3, Base Phase Improvement Project, contract funded by Greater Yuma Port Authority. (Jenny Torres, Economic Development Manager)

Ms. Jenny Torres, Economic Development Manager, stated that the city received a proposal from Core Engineering in the amount of $21,997.80 for this project. Core Engineering is part of the city's on-call engineering list. These funds will be paid from the Greater Yuma Port Authority.

MOTION: Council Member Gloria Torres/Council Member Africa Luna-Carrasco to approve the Construction Administration Contract with Core Engineering for the Magrino Subdivision Unit 3, Base Phae Improvement project in an amount not to exceed $21,997.80 as presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Gloria Torres	Aye

3.D. Discussion and possible action on any and all matters regarding the award of a contract to Don Peterson Engineering, Inc., for the construction of the Magrino Industrial Park Unit III, base phase roadway improvements project. (Jenny Torres, Economic Development Manager)

Ms. Jenny Torres, Economic Development Manager, mentioned that the City of San Luis release a request for proposal (RFP) soliciting construction firms to submit proposals to construct the Magrino Industrial Park, Phase III base roadway improvements. The City received two (2) proposals from Don Peterson Engineering, Inc. in the amount of $516,992.25 and Gutierrez Canales Engineering, PC in the amount of $526,356.80.

During the review of the bids, the reviewing committee noticed some irregularities in the DPE proposal. Staff feels comfortable in awarding the contract to DPE, the corrected amount is $516,992.25; DPE continues to be the lowest bidder.

Mr. Glenn Gimbut, Assistant City Attorney, explained that the minor technical irregularities were couple of errors on the tabulation sheet, one page was the wrong form but nothing changes the bid amount and they are committed to building this project as designed for that price and nothing put DPE at a competitive advantage over anybody else. The City Council has the power to waive technical irregularities.

MOTION: Vice Mayor Matias Rosales/Council Member Africa Luna-Carrasco to award the contract to Don Peterson Engineering, Inc., in the amount of $516,992.25 as presented and waive any technical irregularities or form in the bid as submitted. In making this waiver Council determines that nothing presented changes the amount of the bid or has put bidders on unequal footing or destroys free and fair competition. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Gloria Torres	Aye

4. ADJOURNMENT

MOTION: Council Member Gloria Torres/Council Member Mario Buchanan Jr. to adjourn the Special Council meeting at approximately 7:01 p.m. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Matias Rosales	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Gloria Torres	Aye

APPROVED:

_____
Gerardo Sanchez, Mayor

ATTEST:

_____
Sonia Cornelio, City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special City Council meeting of the City Council of the City of San Luis, Arizona, held on March 17, 2021. I further certify that the meeting was dully called and held and that a quorum was present.

_____
Sonia Cornelio, City Clerk

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **5. B.**

Meeting Date: 04/14/2021

Summary

DISBURSEMENTS FROM MARCH 15, 2021 TO APRIL 3, 2021

Total Disbursements $996,758.75

(Nine Hundred Ninety-Six Thousand, Seven Hundred Fifty-Eight Dollars and Seventy-Five Cents)

Attachments

Disbursements

City of San Luis
Finance Department

COUNCIL MEETING APRIL 07, 2021
Disbursement Report from 03/15/2021 TO 04/03/2021

Bank Accounts	Check Date	Amount	Schedule
Accounts Payable Check Account	3/18/2021	$ 182,770.86	Schedule A
Accounts Payable Check Account	3/29/2021	$ 304,975.89	Schedule B
Payroll Check Account	4/01/2021	$ 327,096.40	Schedule C
Accounts Payable Check Account	4/01/2021	$ 181,915.60	Schedule D
	Total Disbursements:	**$ 996,758.75**	

Please contact Ms. Monica Castro prior to the meeting if additional information is needed.

Prepared by Oriana S. Duarte: Oriana Duarte

Verified by Director of Finance: Monica Castro

For Council approval on: _____

Mayor: _____

Council: _____

_____

_____

_____

_____

_____

RECEIVED
2021 APR -7 A 11:01
CITY OF SAN LUIS
OFFICE OF THE CITY CLERK

Schedule A

City of San Luis

Payment Register

From Payment Date: 3/15/2021 - To Payment Date: 3/18/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1BYPAYABLE - 1st BY Accounts Payable									
Check									
97381	03/18/2021	Open			Accounts Payable	ARANDA, JOSUE	$285.00		
97382	03/18/2021	Open			Accounts Payable	BALSINO, PETER, M	$6.85		
97383	03/18/2021	Open			Accounts Payable	CASTRO, ANGELICA	$236.44		
97384	03/18/2021	Open			Accounts Payable	CHARGO PA, GURSTEL	$26.95		
97385	03/18/2021	Open			Accounts Payable	CONTRERAS, ALFONSO	$150.00		
97386	03/18/2021	Open			Accounts Payable	ENTERPRISE FM TRUST	$763.77		
97387	03/18/2021	Open			Accounts Payable	FLORES, MARCO, A	$249.85		
97388	03/18/2021	Open			Accounts Payable	FOP/ALC	$375.00		
97389	03/18/2021	Open			Accounts Payable	MAGALLANES, CESAR	$150.00		
97390	03/18/2021	Open			Accounts Payable	ORTIZ, JUAN, C	$65.00		
97391	03/18/2021	Open			Accounts Payable	PITNEY BOWES CREDIT CORP	$382.99		
97392	03/18/2021	Open			Accounts Payable	POLAR ICE LLC	$188.21		
97393	03/18/2021	Open			Accounts Payable	PURCHASE POWER	$1,041.99		
97394	03/18/2021	Open			Accounts Payable	SAN LUIS POLICE OFFICERS ASSOC	$375.00		
97395	03/18/2021	Open			Accounts Payable	STANDARD INSURANCE COMPANY	$8,881.76		
97396	03/18/2021	Open			Accounts Payable	SUPPORT PAYMENT CLEARINGHOUSE	$3,644.95		
97397	03/18/2021	Open			Accounts Payable	UNITED WAY OF YUMA COUNTY INC.	$14.00		
97398	03/18/2021	Open			Accounts Payable	UNITED YUMA FIRE FIGHTERS ASSOC	$99.50		
97399	03/18/2021	Open			Accounts Payable	UNITED YUMA FIRE FIGHTERS-IAFF	$1,000.00		
97400	03/18/2021	Open			Accounts Payable	YUMA OFFICE EQUIPMENT	$1,397.61		
97401	03/18/2021	Open			Accounts Payable	ZAPIEN, OSCAR	$285.00		
97402	03/18/2021	Open			Accounts Payable	A & H ELECTRIC	$1,815.00		
97403	03/18/2021	Open			Accounts Payable	ALSCO, INC	$338.19		
97404	03/18/2021	Open			Accounts Payable	AMAZON.COM SALES, INC.	$670.88		
97405	03/18/2021	Open			Accounts Payable	ANDERSON HYDRAULICS	$1,186.72		
97406	03/18/2021	Open			Accounts Payable	ANGEL'S TOWING SERVICE/AUTO SALES	$150.00		
97407	03/18/2021	Open			Accounts Payable	ANIMAL CARE EQUIPMENT AND SERVICES	$264.60		
97408	03/18/2021	Open			Accounts Payable	APPLIED PRODUCTS GROUP LLC	$10,911.51		
97409	03/18/2021	Open			Accounts Payable	ARIZONA STATE TREASURER	$24,800.31		
97410	03/18/2021	Open			Accounts Payable	AUTOZONE STORES, INC	$467.21		
97411	03/18/2021	Open			Accounts Payable	B&H PHOTO & ELECTRONICS CORP.	$257.18		
97412	03/18/2021	Open			Accounts Payable	BENCHMARK ANALYTICS	$5,000.00		
97413	03/18/2021	Open			Accounts Payable	BILL ALEXANDER FORD	$960.16		
97414	03/18/2021	Open			Accounts Payable	BORDER CONSTRUCTION SPECIALTIES	$3,150.55		
97415	03/18/2021	Open			Accounts Payable	BOTACH INC	$12,036.89		
97416	03/18/2021	Open			Accounts Payable	BOUND TREE MEDICAL, LLC.	$420.59		
97417	03/18/2021	Open			Accounts Payable	BTE BODY COMPANY INC	$1,770.18		
97418	03/18/2021	Open			Accounts Payable	CBT NUGGETS, LLC	$663.16		
97419	03/18/2021	Open			Accounts Payable	CDWG	$950.33		

City of San Luis

Payment Register

From Payment Date: 3/15/2021 - To Payment Date: 3/18/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
97420	03/18/2021	Open			Accounts Payable	CONSTRUCTION PRODUCT MARKETING, LLC	$85.27		
97421	03/18/2021	Open			Accounts Payable	CYBER MARKETING NETWORK, INC	$123.24		
97422	03/18/2021	Open			Accounts Payable	DAHL, ROBINS & ASSOCIATES, INC	$1,495.00		
97423	03/18/2021	Open			Accounts Payable	FIRERESQ, INC	$715.96		
97424	03/18/2021	Open			Accounts Payable	FISHER CHEVROLET - PARTS	$448.64		
97425	03/18/2021	Open			Accounts Payable	FREIGHTLINER OF ARIZONA, LLC	$993.88		
97426	03/18/2021	Open			Accounts Payable	FRESH TERRA SERVICES LLC	$580.00		
97427	03/18/2021	Open			Accounts Payable	G&T LOCKSMITH AND SAFE CO.	$279.83		
97428	03/18/2021	Open			Accounts Payable	GETHSEMANI FOOD MINISTRY	$5,000.00		
97429	03/18/2021	Open			Accounts Payable	GILA ELECTRONIC	$1,463.56		
97430	03/18/2021	Open			Accounts Payable	GONZALEZ RENTERIA, JESSICA	$1,000.00		
97431	03/18/2021	Open			Accounts Payable	HANSBERGER REGRIGERATION & ELECTRIC CO	$1,496.00		
97432	03/18/2021	Open			Accounts Payable	IMAC ROCK AND LANDSCAPE LLC	$1,934.59		
97433	03/18/2021	Open			Accounts Payable	JAMES DAVEY AND ASSOCIATES	$1,597.50		
97434	03/18/2021	Open			Accounts Payable	LAWSON PRODUCTS INC.	$591.29		
97435	03/18/2021	Open			Accounts Payable	LG ON SITE LLC	$423.42		
97436	03/18/2021	Open			Accounts Payable	LIBERTY MOTORSPORTS	$398.34		
97437	03/18/2021	Open			Accounts Payable	LOWE'S HIW, INC.	$902.38		
97438	03/18/2021	Open			Accounts Payable	MARISCOS EL NAVEGANTE	$63.12		
97439	03/18/2021	Open			Accounts Payable	MASTER AUTO GLASS LLC	$524.26		
97440	03/18/2021	Open			Accounts Payable	NORWOOD EQUIPMENT INC.	$54.02		
97441	03/18/2021	Open			Accounts Payable	O'REILLY AUTO PARTS	$1,613.21		
97442	03/18/2021	Open			Accounts Payable	OFFICE DEPOT	$676.70		
97443	03/18/2021	Open			Accounts Payable	ON TRACK OVERHEAD DOORS	$1,272.50		
97444	03/18/2021	Open			Accounts Payable	PACIFIC ADVANCED CIVIL ENGINEERING INC	$4,890.00		
97445	03/18/2021	Open			Accounts Payable	PALLANES, ALEXIS	$322.56		
97446	03/18/2021	Open			Accounts Payable	PEDIATRIC EMERGENCY STANDARDS, INC	$1,166.99		
97447	03/18/2021	Open			Accounts Payable	PURCELL TIRE CO.	$1,795.44		
97448	03/18/2021	Open			Accounts Payable	QUINONEZ, FRANCISCO	$225.00		
97449	03/18/2021	Open			Accounts Payable	RM GRAPHICS	$75.00		
97450	03/18/2021	Open			Accounts Payable	SAFETY-KLEEN SYSTEMS, INC	$406.00		
97451	03/18/2021	Open			Accounts Payable	SIMS MACKIN, LTD.	$3,001.80		
97452	03/18/2021	Open			Accounts Payable	SKAGGS COMPANIES, INC	$129.94		
97453	03/18/2021	Open			Accounts Payable	SOUTH YUMA COUNTY LANDFILL	$15,362.10		
97454	03/18/2021	Open			Accounts Payable	STANDARD PRINTING COMPANY, INC	$1,371.30		
97455	03/18/2021	Open			Accounts Payable	SUPERIOR YUMA CONTRACTORS	$1,716.01		
97456	03/18/2021	Open			Accounts Payable	SYNOVIA SOLUTIONS, LLC	$434.00		
97457	03/18/2021	Open			Accounts Payable	TEDDER INDUSTRIES LLC	$387.16		
97458	03/18/2021	Open			Accounts Payable	THOMPSON DESIGN ARCHITECTS P.C.	$5,622.80		
97459	03/18/2021	Open			Accounts Payable	UNITED FIRE	$698.03		
97460	03/18/2021	Open			Accounts Payable	UNITED RENTALS (NORTH AMERICA), INC.	$371.45		
97461	03/18/2021	Open			Accounts Payable	UNITED ROTARY BRUSH CORP	$4,717.82		
97462	03/18/2021	Open			Accounts Payable	US POST MASTER	$2,833.46		

City of San Luis

Payment Register

From Payment Date: 3/15/2021 - To Payment Date: 3/18/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
97463	03/18/2021	Open			Accounts Payable	USA BLUE BOOK	$100.17		
97464	03/18/2021	Open			Accounts Payable	VILLA, CARLOS, ALBERTO	$120.00		
97465	03/18/2021	Open			Accounts Payable	YUMA COUNTY TREASURER	$116.81		
97466	03/18/2021	Open			Accounts Payable	YUMA NURSERY SUPPLY	$917.30		
97467	03/18/2021	Open			Accounts Payable	YUMA PUMP & DRILLING CO	$15,200.00		
97468	03/18/2021	Open			Accounts Payable	YUMA REGIONAL MEDICAL CENTER	$5,000.00		
97469	03/18/2021	Open			Accounts Payable	YUMA SUN INC	$494.68		
97470	03/18/2021	Open			Accounts Payable	YUMA TRUCK PARTS	$2,962.36		
97471	03/18/2021	Open			Accounts Payable	YUMA WINLECTRIC CO.	$423.00		
97472	03/18/2021	Open			Accounts Payable	YUMA WINNELSON CO.	$2,260.65		
97473	03/18/2021	Open			Accounts Payable	PITNEY BOWES CREDIT CORP	$382.99		
Type Check Totals:					93 Transactions		$182,770.86		

1BYPAYABLE - 1st BY Accounts Payable Totals

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	93	$182,770.86	$0.00
	Reconciled	0	$0.00	$0.00
	Voided	0	$0.00	$0.00
	Stopped	0	$0.00	$0.00
	Total	93	$182,770.86	$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	93	$182,770.86	$0.00
	Reconciled	0	$0.00	$0.00
	Voided	0	$0.00	$0.00
	Stopped	0	$0.00	$0.00
	Total	93	$182,770.86	$0.00

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	**93**	**$182,770.86**	**$0.00**
	Reconciled	**0**	**$0.00**	**$0.00**
	Voided	**0**	**$0.00**	**$0.00**
	Stopped	**0**	**$0.00**	**$0.00**
	Total	**93**	**$182,770.86**	**$0.00**

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	**93**	**$182,770.86**	**$0.00**
	Reconciled	**0**	**$0.00**	**$0.00**
	Voided	**0**	**$0.00**	**$0.00**
	Stopped	**0**	**$0.00**	**$0.00**
	Total	**93**	**$182,770.86**	**$0.00**

Oriana Duarte

Digitally signed by: Oriana Duarte
DN: CN = Oriana Duarte email = oduarte@sanluisaz.gov C = US O = City of San Luis OU = Finance Department
Date: 2021.03.18 17:17:31 -07'00'

Schedule B

City of San Luis

Payment Register

From Payment Date: 3/22/2021 - To Payment Date: 3/29/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1BYPAYABLE - 1st BY Accounts Payable									
Check									
97474	03/25/2021	Open			Accounts Payable	GARCIA-BONILLA, ELIZABETH	$178.86		
97475	03/25/2021	Open			Accounts Payable	LOPEZ, FAUSTO	$140.92		
97476	03/25/2021	Open			Accounts Payable	MANHATTANLIFE ASSURANCE CO	$291.54		
97477	03/25/2021	Open			Accounts Payable	MASSMUTUAL FINANCIAL GROUP	$40.00		
97478	03/25/2021	Open			Accounts Payable	NEW YORK LIFE INSURANCE CO.	$169.12		
97479	03/25/2021	Open			Accounts Payable	POLAR ICE LLC	$150.01		
97480	03/25/2021	Open			Accounts Payable	PREPAID LEGAL SERVICES	$112.60		
97481	03/25/2021	Open			Accounts Payable	TRANSWESTERN INSURANCE ADMIN	$193.50		
97482	03/25/2021	Open			Accounts Payable	VISION SERVICE PLAN OF ARIZONA	$4,313.58		
97483	03/25/2021	Open			Accounts Payable	MERRILL WALKER BUILDERS, INC.	$53,952.52		
97484	03/29/2021	Open			Accounts Payable	A & H ELECTRIC	$555.00		
97485	03/29/2021	Open			Accounts Payable	ALSCO, INC	$457.42		
97486	03/29/2021	Open			Accounts Payable	AMAZON.COM SALES, INC.	$884.18		
97487	03/29/2021	Open			Accounts Payable	ANGEL'S TOWING SERVICE/AUTO SALES	$225.00		
97488	03/29/2021	Open			Accounts Payable	APS/CLAIM #414-1352-AH	$50.00		
97489	03/29/2021	Open			Accounts Payable	ARIZONA COUNTIES INSURANCE POOL	$75.00		
97490	03/29/2021	Open			Accounts Payable	ARIZONA MUNICIPAL RISK	$134,844.20		
97491	03/29/2021	Open			Accounts Payable	ARIZONA SUPREME COURT	$9,542.64		
97492	03/29/2021	Open			Accounts Payable	ARIZONA WESTERN COLLEGE	$284.31		
97493	03/29/2021	Open			Accounts Payable	ARVIZU VILLAR, GLORIA	$25.00		
97494	03/29/2021	Open			Accounts Payable	AUTOZONE STORES, INC	$954.13		
97495	03/29/2021	Open			Accounts Payable	B&H PHOTO & ELECTRONICS CORP.	$708.98		
97496	03/29/2021	Open			Accounts Payable	BILL ALEXANDER FORD	$408.02		
97497	03/29/2021	Open			Accounts Payable	BINGHAM AUTO & TRUCK PARTS	$37.97		
97498	03/29/2021	Open			Accounts Payable	BOTACH INC	$3,369.72		
97499	03/29/2021	Open			Accounts Payable	BTE BODY COMPANY INC	$286.12		
97500	03/29/2021	Open			Accounts Payable	BUDDY'S ALL STARS	$332.44		
97501	03/29/2021	Open			Accounts Payable	CENTURYLINK	$301.26		
97502	03/29/2021	Open			Accounts Payable	CORDOVA LAW, PLC	$3,800.00		
97503	03/29/2021	Open			Accounts Payable	D & H ELECTRIC INC.	$844.90		
97504	03/29/2021	Open			Accounts Payable	DANA-KEPNER COMPANY INC.	$27,252.72		
97505	03/29/2021	Open			Accounts Payable	DIAMONDBACK POLICE SUPPLY, INC.	$3,930.26		
97506	03/29/2021	Open			Accounts Payable	DUDE SOLUTIONS, INC.	$2,412.76		
97507	03/29/2021	Open			Accounts Payable	EMERGENCY VEHICLE GROUP, INC.	$1,094.83		
97508	03/29/2021	Open			Accounts Payable	ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC.	$6,948.04		
97509	03/29/2021	Open			Accounts Payable	ESTRADA, LETICIA	$41.84		
97510	03/29/2021	Open			Accounts Payable	FERRELLGAS, LP	$69.36		
97511	03/29/2021	Open			Accounts Payable	G&T LOCKSMITH AND SAFE CO.	$62.00		
97512	03/29/2021	Open			Accounts Payable	GALLS, AN ARAMARK CO., LLC	$430.32		
97513	03/29/2021	Open			Accounts Payable	INDUSTRIAL SERVICE & SUPPLY	$129.30		
97514	03/29/2021	Open			Accounts Payable	ITURBIDE, VANESSA, C	$50.00		

City of San Luis

Payment Register

From Payment Date: 3/22/2021 - To Payment Date: 3/29/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
97515	03/29/2021	Open			Accounts Payable	KLEIN'S KUSTOM ELECTRIC, INC.	$150.00		
97516	03/29/2021	Open			Accounts Payable	KTL&C, LLC.	$50.95		
97517	03/29/2021	Open			Accounts Payable	LAWSON PRODUCTS INC.	$4,978.67		
97518	03/29/2021	Open			Accounts Payable	LOOMIS	$1,802.00		
97519	03/29/2021	Open			Accounts Payable	MASTER AUTO GLASS LLC	$551.64		
97520	03/29/2021	Open			Accounts Payable	MOTION INDUSTRIES, INC.	$3,493.00		
97521	03/29/2021	Open			Accounts Payable	NAPA AUTO PARTS	$246.39		
97522	03/29/2021	Open			Accounts Payable	O'REILLY AUTO PARTS	$478.53		
97523	03/29/2021	Open			Accounts Payable	OFFICE DEPOT	$2,201.50		
97524	03/29/2021	Open			Accounts Payable	ON TRACK OVERHEAD DOORS	$220.00		
97525	03/29/2021	Open			Accounts Payable	PENN NEON SIGN CO., INC.	$516.05		
97526	03/29/2021	Open			Accounts Payable	PERFORMANCE MOTORSPORTS	$799.69		
97527	03/29/2021	Open			Accounts Payable	PURCELL TIRE CO.	$1,819.14		
97528	03/29/2021	Open			Accounts Payable	QUINONEZ, FRANCISCO	$320.00		
97529	03/29/2021	Open			Accounts Payable	R&M ELECTRIC SUPPLY LLC	$2,058.23		
97530	03/29/2021	Open			Accounts Payable	REAL PURIFIED WATER LLC	$35.21		
97531	03/29/2021	Open			Accounts Payable	RM GRAPHICS	$90.00		
97532	03/29/2021	Open			Accounts Payable	RWC INTERNATIONAL LTD	$20.77		
97533	03/29/2021	Open			Accounts Payable	SAM'S CLUB	$492.95		
97534	03/29/2021	Open			Accounts Payable	SHORE, VICTORIA, D	$123.75		
97535	03/29/2021	Open			Accounts Payable	SOUTHERN TIRE MART LLC	$997.12		
97536	03/29/2021	Open			Accounts Payable	SPECTRUM BUSINESS	$175.23		
97537	03/29/2021	Open			Accounts Payable	SUPERIOR YUMA CONTRACTORS	$4,610.89		
97538	03/29/2021	Open			Accounts Payable	THE ROACH PEST CONTROL	$800.00		
97539	03/29/2021	Open			Accounts Payable	THOMSON WEST PUBLISHING CO.	$1,059.41		
97540	03/29/2021	Open			Accounts Payable	UNITED FIRE	$153.92		
97541	03/29/2021	Open			Accounts Payable	WAXIE SANITARY SUPPLY	$111.20		
97542	03/29/2021	Open			Accounts Payable	YUMA CO. AIRPORT AUTHORITY INC	$167.79		
97543	03/29/2021	Open			Accounts Payable	YUMA COUNTY RECORDER	$218.00		
97544	03/29/2021	Open			Accounts Payable	YUMA FARM & HOME SUPPLY INC.	$289.80		
97545	03/29/2021	Open			Accounts Payable	DESERT WATER STORE INC	$69.73		
97546	03/29/2021	Open			Accounts Payable	SMITH, RALPH E. SR.	$560.00		
97547	03/29/2021	Open			Accounts Payable	FISHER CHRYSLER DODGE JEEP	$335.43		
97548	03/29/2021	Open			Accounts Payable	FISHER CHEVROLET INC	$125.28		
97549	03/29/2021	Open			Accounts Payable	YUMA TRUCK PARTS	$83.07		
97550	03/29/2021	Open			Accounts Payable	JAMES DAVEY AND ASSOCIATES INC	$6,252.75		
97551	03/29/2021	Open			Accounts Payable	SOUTHWEST ENTRANCES, INC	$1,172.50		
97552	03/29/2021	Open			Accounts Payable	ANDERSON HYDRAULICS INC	$1,729.72		
97553	03/29/2021	Open			Accounts Payable	CENTURYLINK	$5,665.21		
Type Check Totals:					80 Transactions		$304,975.89		

1BYPAYABLE - 1st BY Accounts Payable Totals

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	80	$304,975.89	$0.00
	Reconciled	0	$0.00	$0.00
	Voided	0	$0.00	$0.00
	Stopped	0	$0.00	$0.00
	Total	80	$304,975.89	$0.00

City of San Luis

Payment Register

From Payment Date: 3/22/2021 - To Payment Date: 3/29/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
				All	Status	Count	Transaction Amount	Reconciled Amount	
					Open	80	$304,975.89	$0.00	
					Reconciled	0	$0.00	$0.00	
					Voided	0	$0.00	$0.00	
					Stopped	0	$0.00	$0.00	
					Total	80	$304,975.89	$0.00	

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	**80**	**$304,975.89**	**$0.00**
	Reconciled	**0**	**$0.00**	**$0.00**
	Voided	**0**	**$0.00**	**$0.00**
	Stopped	**0**	**$0.00**	**$0.00**
	Total	**80**	**$304,975.89**	**$0.00**

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	**80**	**$304,975.89**	**$0.00**
	Reconciled	**0**	**$0.00**	**$0.00**
	Voided	**0**	**$0.00**	**$0.00**
	Stopped	**0**	**$0.00**	**$0.00**
	Total	**80**	**$304,975.89**	**$0.00**

Miguel M Ramirez

Digitally signed by: Miguel M Ramirez
DN: CN = Miguel M Ramirez email = mramirez@sanluisaz.gov C = US O = City of San Luis, Az
Date: 2021.03.29 09:16:53 -07'00'

Oriana Duarte

Digitally signed by: Oriana Duarte
DN: CN = Oriana Duarte email = oduarte@sanluisaz.gov C = US O = City of San Luis OU = Finance Department
Date: 2021.03.29 09:11:49 -07'00'

Schedule C

Pay Day Register

Pay Date Range 03/13/21 - 03/26/21
Pay Batch 202107

PSPRS FIRE DB RATE - TIER 3	2,329.70	23,437.70
PSPRS FIRE DC RATE - TIER 3	163.52	1,816.84
PSPRS FIRE DISABILITY RATE	25.62	1,816.84
PSPRS POLICE DB RATE - TIER	3,083.67	40,309.38
PSPRS POLICE DB RATE - TIER	2,506.23	21,512.75
PSPRS POLICE DB RATE - TIER 2	829.41	7,119.42
PSPRS POLICE DB RATE - TIER 3	2,102.91	21,155.97
STANDARD LIFE ADDTNL	1,031.93	.00
TRANSWESTERN MEXICAN	96.76	.00
U.S. MEX DENTAL - EE &	615.90	.00
U.S. MEX DENTAL - EE &	123.18	.00
UNITED WAY	14.00	.00
US & MEX DENTAL= FAMILY	666.12	.00
US & MEX HEALTH = C	5,408.92	.00
US & MEX HEALTH = FAMILY	6,749.94	.00
US & MEX HEALTH = SP	1,138.72	.00
VSP - VISION FAMILY	687.94	.00
Net	$327,096.40	

ATTORNEY- ALL & CLERICAL-	77.18	35,080.52
AUTO SERVICE/ REPAIR	257.22	9,219.50
BUILDING- NOC OPER BY	1,078.11	29,781.98
BUS COMPANY AND DRIVERS	152.66	2,765.61
CLERICAL OFFICE/ LIBRARY/	268.75	111,975.54
Electrician	59.11	1,882.40
FIREFIGHTERS & DRIVERS	3,875.64	88,483.68
GARBAGE/ ASH/ REFUSE	280.10	4,481.61
MUNICIPAL/ TOWN/	121.40	6,936.83
PARKS- NOC ALL EMPLOYEES	632.57	20,404.99
POLICE OFFICERS	4,219.64	96,338.58
RECREATION- ALL EMPLOYEES/	207.39	15,137.57
SEWAGE DISPOSAL/ PLANT	586.46	17,048.51
Street or Road Construction	1,911.18	23,800.40
WATERWORKS OPERATIONS	529.12	15,248.17
Total	$14,318.30	

Direct Deposits	Amount
1st Bank Yuma	27,901.13
ACADEMY BANK	2,782.17
Bank of America	1,265.85
Bankcorp	150.00
Charles Sch	200.00
Chase Bank	160,259.90
CHASE BANK CA	1,295.90
chase centro	1,036.07
Federal Credit Union	33,706.15
FF CREDIT UNION	1,744.01
FIREFIGHTER FIRST CREDIT UNION	4,268.58
FIRST NATIONAL BANK TEXAS	1,551.90
GREEN DOT BANK	363.31
MARINE FEDERAL CREDIT UNION	125.34
MIT FEDERAL CREDIT UNION	387.10
National Bank	2,973.79
Navy Federal	15,054.23
NetSpend Corporation DD	120.00
NORTH ISLAND CREDIT UNION	647.99
Sunbank	1,388.02
THE FOOTHILLS BANK	449.43
USAA FEDERAL SAVING	2,753.46
WASHINGTON FEDERAL	1,364.87
Wells Fargo	63,975.88

Prepared by Debora Luna 4/1/2021

Schedule D

City of San Luis

Payment Register

From Payment Date: 3/29/2021 - To Payment Date: 4/1/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1BYPAYABLE - 1st BY Accounts Payable									
Check									
97554	03/29/2021	Open			Utility Management Refund	CAZARES, JULIO & MARIA NUNEZ	$149.42		
97555	03/29/2021	Open			Utility Management Refund	GARCIA, LAURA & SAMUEL CRUZ	$198.47		
97556	03/29/2021	Open			Utility Management Refund	GARCIA, ROLANDO	$43.71		
97557	03/29/2021	Open			Utility Management Refund	GUTIERREZ CANALES ENGINEERING PC & MARISOL A KELLA	$974.17		
97558	03/29/2021	Open			Utility Management Refund	LANDA, SEFERINO	$73.55		
97559	03/29/2021	Open			Utility Management Refund	MORENO, CLAUDIA V	$138.60		
97560	03/29/2021	Open			Utility Management Refund	MOSQUEDA, ADRIANA	$128.79		
97561	03/29/2021	Open			Utility Management Refund	PADILLA-ESPINOZA, ROCIO	$371.80		
97562	03/29/2021	Open			Utility Management Refund	RAMIREZ, DANIEL	$20.25		
97563	03/29/2021	Open			Utility Management Refund	SANCHEZ JULIA & JAYLEENE	$114.76		
97564	03/29/2021	Open			Utility Management Refund	SANCHEZ, GERARDO	$195.84		
97565	04/01/2021	Open			Accounts Payable	BALSINO, PETER, M	$6.85		
97566	04/01/2021	Open			Accounts Payable	CHARGO PA, GURSTEL	$26.95		
97567	04/01/2021	Open			Accounts Payable	FOP/ALC	$375.00		
97568	04/01/2021	Open			Accounts Payable	GARCIA & CORNEJO, SERGIO & OSCAR	$311.10		
97569	04/01/2021	Open			Accounts Payable	INTERNAL REVENUE SERVICE	$100.00		
97570	04/01/2021	Open			Accounts Payable	SAN LUIS POLICE OFFICERS ASSOC	$375.00		
97571	04/01/2021	Open			Accounts Payable	SUPPORT PAYMENT CLEARINGHOUSE	$3,644.95		
97572	04/01/2021	Open			Accounts Payable	UNITED WAY OF YUMA COUNTY INC.	$14.00		
97573	04/01/2021	Open			Accounts Payable	UNITED YUMA FIRE FIGHTERS ASSOC	$99.50		
97574	04/01/2021	Open			Accounts Payable	UNITED YUMA FIRE FIGHTERS-IAFF	$1,000.00		
97575	04/01/2021	Open			Accounts Payable	DE LOS REYES, JUAN	$488.61		
97576	04/01/2021	Open			Accounts Payable	ALSCO, INC	$77.53		
97577	04/01/2021	Open			Accounts Payable	AMAZON.COM SALES, INC.	$1,233.45		
97578	04/01/2021	Open			Accounts Payable	AMERICAN FIDELITY ASSURANCE CO	$3,035.68		
97579	04/01/2021	Open			Accounts Payable	ANGEL'S TOWING SERVICE/AUTO SALES	$75.00		
97580	04/01/2021	Open			Accounts Payable	APPLIED CONCEPTS	$8,469.47		
97581	04/01/2021	Open			Accounts Payable	ARIZONA BRAKE & CLUTCH SUPPLY	$1,335.55		
97582	04/01/2021	Open			Accounts Payable	ARIZONA PUBLIC SERVICE	$105.99		

City of San Luis

Payment Register

From Payment Date: 3/29/2021 - To Payment Date: 4/1/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
97583	04/01/2021	Open			Accounts Payable	B&H PHOTO & ELECTRONICS CORP.	$851.91		
97584	04/01/2021	Open			Accounts Payable	CARAHSOFT TECHNOLOGY CORPORATION	$5,534.39		
97585	04/01/2021	Open			Accounts Payable	CDWG	$10,595.68		
97586	04/01/2021	Open			Accounts Payable	CITY OF SOMERTON	$78,757.17		
97587	04/01/2021	Open			Accounts Payable	CSC OF YUMA	$441.23		
97588	04/01/2021	Open			Accounts Payable	DESERT DOCUMENT SHREDDERS, LLC	$105.00		
97589	04/01/2021	Open			Accounts Payable	DESERT WATER STORE INC	$58.44		
97590	04/01/2021	Open			Accounts Payable	DIGITAL ROOM LLC	$398.85		
97591	04/01/2021	Open			Accounts Payable	FERGUSON ENTERPRISE, INC.	$1,367.29		
97592	04/01/2021	Open			Accounts Payable	FRESH TERRA SERVICES LLC	$630.00		
97593	04/01/2021	Open			Accounts Payable	GILA ELECTRONIC	$119.33		
97594	04/01/2021	Open			Accounts Payable	GUST ROSENFELD P.L.C.	$1,418.00		
97595	04/01/2021	Open			Accounts Payable	JAMES COOKE & HOBSON INC.	$4,831.61		
97596	04/01/2021	Open			Accounts Payable	LEE BAYS SUPPLY	$898.17		
97597	04/01/2021	Open			Accounts Payable	LOPEZ, MIGUEL	$150.00		
97598	04/01/2021	Open			Accounts Payable	MILLER, DAMIAN	$76.00		
97599	04/01/2021	Open			Accounts Payable	MOLINA, YOLANDA	$3,267.00		
97600	04/01/2021	Open			Accounts Payable	PACIFIC MEDICAL WASTE	$74.88		
97601	04/01/2021	Open			Accounts Payable	PENN NEON SIGN CO., INC.	$975.71		
97602	04/01/2021	Open			Accounts Payable	PRECISION ELECTRIC CO. INC.	$2,073.78		
97603	04/01/2021	Open			Accounts Payable	RAY ALLEN MANUFACTURING, LLC.	$1,817.13		
97604	04/01/2021	Open			Accounts Payable	RODRIGUEZ, PERLA	$100.00		
97605	04/01/2021	Open			Accounts Payable	SAN LUIS AZ NEWS	$719.63		
97606	04/01/2021	Open			Accounts Payable	SKAGGS COMPANIES, INC	$342.46		
97607	04/01/2021	Open			Accounts Payable	SOUTH YUMA COUNTY LANDFILL	$16,936.64		
97608	04/01/2021	Open			Accounts Payable	STANDARD INSURANCE CO.	$2,125.35		
97609	04/01/2021	Open			Accounts Payable	TEXAS LIFE INSURANCE COMPANY	$550.50		
97610	04/01/2021	Open			Accounts Payable	THE ROACH PEST CONTROL	$475.00		
97611	04/01/2021	Open			Accounts Payable	USA BLUE BOOK	$58.62		
97612	04/01/2021	Open			Accounts Payable	VIVEROS LOS PINOS	$458.70		
97613	04/01/2021	Open			Accounts Payable	WAXIE SANITARY SUPPLY	$1,478.52		
97614	04/01/2021	Open			Accounts Payable	WILLDAN ENGINEERING	$17,989.73		
97615	04/01/2021	Open			Accounts Payable	YUMA OFFICE EQUIPMENT	$2,350.24		
97616	04/01/2021	Open			Accounts Payable	YUMA WINNELSON CO.	$704.65		
Type Check Totals:					63 Transactions		$181,915.60		

1BYPAYABLE - 1st BY Accounts Payable Totals

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	63	$181,915.60	$0.00
	Reconciled	0	$0.00	$0.00
	Voided	0	$0.00	$0.00
	Stopped	0	$0.00	$0.00
	Total	63	$181,915.60	$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	63	$181,915.60	$0.00

City of San Luis

Payment Register

From Payment Date: 3/29/2021 - To Payment Date: 4/1/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source		Payee Name	Transaction Amount	Reconciled Amount	Difference
					Reconciled	0		$0.00	$0.00	
					Voided	0		$0.00	$0.00	
					Stopped	0		$0.00	$0.00	
					Total	63		$181,915.60	$0.00	

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	**63**	**$181,915.60**	**$0.00**
	Reconciled	**0**	**$0.00**	**$0.00**
	Voided	**0**	**$0.00**	**$0.00**
	Stopped	**0**	**$0.00**	**$0.00**
	Total	**63**	**$181,915.60**	**$0.00**

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	**63**	**$181,915.60**	**$0.00**
	Reconciled	**0**	**$0.00**	**$0.00**
	Voided	**0**	**$0.00**	**$0.00**
	Stopped	**0**	**$0.00**	**$0.00**
	Total	**63**	**$181,915.60**	**$0.00**

Oriana Duarte

Digitally signed by: Oriana Duarte
DN: CN = Oriana Duarte email = oduarte@sanluisaz.gov C = US O = City of San Luis OU = Finance Department
Date: 2021.04.01 15:38:02 -07'00'

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **5. C.**

Meeting Date: 04/14/2021

Department Head: Angel Ramirez, Fire Chief, Fire Department

Submitted By: Angel Ramirez, Fire Chief, Fire Department

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding the purchase of extended warranty coverage for the new Zoll Cardiac monitors. **(Angel Ramirez, Fire Chief)**

SUMMARY:

The San Luis Fire Department (SLFD) acquired seven (7) Zoll X Series, cardiac monitors, in early 2020. These monitors have a 1-year full coverage warranty. Zoll offers an additional 5-year extended warranty that covers any damages internal and external along with any software updates and yearly preventative maintenance. If this coverage is not purchased, any repairs after the original 1-year warranty has expired would be paid by SLFD on a case by case basis. The warranty also includes a loaner program free of charge in case we have to ship any of our devices for extended factory repairs.

Zoll has been very good to us when we need them to repair or answer any questions that we have regarding any products that have been purchased from them. They also conduct many trainings for our paramedics to keep us up to date with all the new technology coming out.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE THE 5-YEAR EXTENDED WARRANTY FOR THE SEVEN (7) CARDIAC MONITORS FOR $53,140.50.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	YES
CITY/STATE/FEDERAL FUNDS:	CITY
TOTAL:	$53,140.50
BUDGETED AMOUNT:	$53,450.00
AVAILABLE AMOUNT TO TRANSFER:	N/A
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	340-341-90000;100-999-90000

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

N/A

Attachments

Zoll Quote

ZOLL Medical Corporation
269 Mill Road
Chelmsford, MA 01824-4105
(978) 421-9655 Main
(800) 348-9011
(978) 421-0022 Fax

EXTENDED WARRANTY & PREVENTIVE MAINTENANCE CONTRACT

San Luis Fire Dept (Customer # 149522)

Attn: **Enrique Lopez** (928) 581-9663 / elopez@cityofsanluis.org

Bill To: **San Luis Fire Dept**
PO Box 445
San Luis, AZ 85349

Ship To: **San Luis Fire Dept**
1165 N. McCain Ave.
San Luis, AZ 85349

From: Tammy Digan
Service Contracts Inside Sales Representative
(978) 421-9357 / tdigan@zoll.com

QUOTATION: **00028798**
Quote Date: February 12, 2020
Quote Pricing: Valid for 60 Days

PM Contact: -

X Series - ExpertCare

Part No	Description	Contract Dates	Qty	Price	Adj. Price	Ext. Price
8889-89055-WF	**5 Year On-Site Worry-Free Service Plan - ZOLL X Series** Please refer to "Technical Support and On-Site Service" document. Includes: Annual preventive maintenance, discounts of 27% on new cables, 27% discount on additional lithium SurePower Batteries, 27% discount on parameter upgrades, Lithium-ion SurePower II Battery replacement upon failure, and accidental damage (See comments) coverage. Shipping and use of a Service Loaner during repairs, no charge shipping. Extended warranty is a continuation of the EMS One Year Product Limited Warranty. Serial Number(s): TBD upon receipt of signed contract		7	$8,435.00	$7,591.50	$53,140.50

TOTAL: **$53,140.50**

COMMENTS:

1. Applicable tax will be added at the time of invoicing.
2. Payment terms are Net 30.

TERMS & CONDITIONS: The terms and conditions of this contract are set forth in the attachments. By signing this contract, Customer acknowledges having read the terms and conditions and agrees to be bound by them.

ZOLL Medical Corporation

Signature:

_____

Name: Tammy Digan

Title: Service Contracts Inside Sales Representative

Date: _____

San Luis Fire Dept

Authorized Signature:

_____

Print Name_____

Title: _____

Date: _____

P.O. # _____

Preventive Maintenance Terms and Conditions

1. Preventive maintenance ("PM") will be invoiced upon ZOLL's receipt of quote with an authorized signature (the "PM Contract") and, if available, a purchase order.

2. Any PMs that remain unused as of the end of a one-year PM contract will be forfeited and no monies will be refunded to the customer. Any PMs that remains unused as of the end of the initial term of the Multi-year PM Contract will automatically roll over into the next year of the PM Contract. Any PMs that remains unused as of the end of the second and subsequent years of the PM Contract, will be forfeited and no monies will be refunded to the customer.

3. If the customer purchases new ZOLL equipment, unused PMs will be transferred to the new equipment at the end of the factory warranty.

4. If ZOLL determines during the course of performing PM that a repair is required and the device is not covered under warranty, ZOLL will request customer authorization in order to repair the device.

5. Upon the customer's request, a loaner will be provided free of charge pursuant to ZOLL's Loaner Policy. The loaner will be provided for use while the device is being serviced by ZOLL.

6. It is the customer's responsibility to ensure devices covered by the PM Contract are available for Preventative Maintenance at the scheduled times.

Extended Warranty Terms and Conditions

1. The ZOLL Extended Warranty ("EW") extends the term of ZOLL's Factory Warranty by the number of years selected by the customer. EW coverage commences upon the expiration of the Factory Warranty, and is subject to the terms and conditions contained in the Factory Warranty. The EW does not apply to accessories.

2. The price of the EW will be invoiced upon ZOLL's receipt of quote with an authorized signature from the customer and, if available, a purchase order from the customer.

3. The EW is not transferrable and cannot be cancelled. However, if the customer replaces equipment covered by an EW with new ZOLL equipment, upon customer's request, the remaining time under the EW will be transferred to the new equipment at the end of the factory warranty. All requests to transfer the remaining balance of an EW must be submitted in writing to the ZOLL Service Contracts department within 60 days of date of shipment of new equipment. Failure to submit EW transfer request will result in the forfeiture of remaining EW.

4. If the customer has a claim under an EW, customer must call the ZOLL Help Desk (800-348-9011) to arrange for a Return Authorization in advance of sending the unit for evaluation at ZOLL Headquarters.

5. All repairs are performed at ZOLL headquarters in Chelmsford, MA. If a unit needs to be repaired, upon the customer's request, a loaner will be provided free of charge pursuant to ZOLL's Loaner Policy.

6. If no claims are made under the EW during the EW period, the purchase price of the EW is not refundable.

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **5. D.**

Meeting Date: 04/14/2021

Department Head: Derek Duenas, IT Manager, Administration, Information Technology

Submitted By: Derek Duenas, IT Manager, Administration, Information Technology

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding the purchase of an Avaya phone system for the City of San Luis. **(Derek Duenas, IT Manager)**

SUMMARY:

The Information Technology (I.T.) Department is requesting to move forward with the purchase of an Avaya phone system for the City of San Luis. The current NEC phone system is obsolete and is no longer supported by the manufacturer. The new phone system will implement new regulations and standards which require easy access to 911 calling and the availability of precise caller location. The new phone system replacement includes pbx, VOIP desk phones, call recording software, licensing, and programming services. I.T. staff will be provided with phone system administration training which will help with maintenance and future programing needs. Programming services will be done remotely as described in the attached documentation.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE THE PURCHASE OF A TELEPHONE SYSTEM AS PRESENTED IN AN AMOUNT NOT TO EXCEED $165,200.00.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	YES
CITY/STATE/FEDERAL FUNDS:	CITY
TOTAL:	$165,279.26
BUDGETED AMOUNT:	$150,000.00
AVAILABLE AMOUNT TO TRANSFER:	See fiscal impact statement
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	100-999-90020

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

Cost of equipment increased; a budget transfer will not be necessary as there is currently $16,000.00 in funds left over from a project that will not be completed this fiscal year. Configuration services are quoted at $39,531.00 by CDW affiliate. Total amount of project will not exceed $165,200.00.

Attachments

CDWG Avaya system quote

Quote # 1C4GX7W

Description: AVAYAPHONESYSTEM

Status: Open

Requested By: HELP DESK

Customer Notes:

Created Date: 03/29/21

Last Edited Date: 03/29/21

Ship to:

CITY OF SAN LUIS / IT TECH
ATTN:HELP DESK
PO BOX 1170
SAN LUIS , AZ 85349-6816

Billed to:

SAN LUIS CITY HALL
ATTN: ACCTS PAYABLE
PO BOX 7740
SAN LUIS , AZ 85349-6816
(928) 627-2027

Shipping method:

Drop Ship Ground

Payment method:

Select payment method during checkout.

Quote Summary

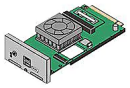
Subtotal	$107,411.26
***US Tax**	$6,387.51
Shipping	$0.00
Grand Total	**$113,798.77**

*Tax may change if this quote is amended by your account manager.

Product Details

Item	Availability	Price	Quantity	Item Total
Avaya IP Office IP Endpoint (v. R10) - license - 1 endpoint MFG Part: 383110 CDW Part: 4360152 UNSPSC: Electronic distribution - NO MEDIA	In Stock	$35.62 **Pricing Option Applied:** Arizona NVP Software	210	$7,480.20
Avaya IP Office Essential Editon (v. R11) - Designated System License - 1 l MFG Part: 396445 CDW Part: 5120037 UNSPSC: 43232805 Electronic distribution - NO MEDIA	In Stock	$254.60 **Pricing Option Applied:** Arizona NVP Software	8	$2,036.80
 **Avaya J139 IP Phone** MFG Part: 700513916 CDW Part: 5336059 UNSPSC: 43191511	In Stock Ships same day if ordered before 2 PM CT	$136.45 **Pricing Option Applied:** Sourcewell 081419-CDW Tech Catalog	170	$23,196.50
 Avaya IP Office Power Lead for Small Office System MFG Part: 700289770 CDW Part: 560574 UNSPSC:	In Stock Ships same day if ordered before 2 PM CT	$11.66 **Pricing Option Applied:** Sourcewell 081419-CDW Tech Catalog	8	$93.28

Item	Availability	Price	Quantity	Item Total
 **Avaya IPO500 Rack Mounting Kit** MFG Part: 700429202 CDW Part: 1162566 UNSPSC:	In Stock Ships same day if ordered before 2 PM CT	$38.59 **Pricing Option Applied:** Sourcewell 081419-CDW Tech Catalog	8	$308.72
 **Avaya IP500 V2 Control Unit** MFG Part: 700476005 CDW Part: 2022723 UNSPSC:	Item Backordered This item will ship once it is in stock.	$1,143.73 **Pricing Option Applied:** Sourcewell 081419-CDW Tech Catalog	8	$9,149.84
 **Avaya IP Office IP500 v2 - media** MFG Part: 700479710 CDW Part: 2029373 UNSPSC:	In Stock Ships same day if ordered before 2 PM CT	$33.21 **Pricing Option Applied:** Sourcewell 081419-CDW Tech Catalog	8	$265.68
 **Avaya IP Office 500 Extension Card Phone 2** MFG Part: 700431778 CDW Part: 1164506 UNSPSC: 43222628	In Stock Ships same day if ordered before 2 PM CT	$152.61 **Pricing Option Applied:** Sourcewell 081419-CDW Tech Catalog	8	$1,220.88
Avaya IP Office Support Service Remote Technical Support Plus Upgrades - ex MFG Part: 271683 CDW Part: 2808095 UNSPSC: 81111811	In Stock	$1,530.73 **Pricing Option Applied:** Sourcewell 081419-CDW Tech Catalog	8	$12,245.84
 **Avaya IP Phone J189 - VoIP phone** MFG Part: 700512396 CDW Part: 6366019 UNSPSC: 43191511	In Stock Ships same day if ordered before 2 PM CT	$343.83 **Pricing Option Applied:** Sourcewell 081419-CDW Tech Catalog	17	$5,845.11
 **Avaya B179 Conference VoIP Phone** MFG Part: 700504740 CDW Part: 2992225 UNSPSC: 43191500	In Stock Ships same day if ordered before 2 PM CT	$632.91 **Pricing Option Applied:** Sourcewell 081419-CDW Tech Catalog	9	$5,696.19
Avaya IP Office IP500 Voice Networking (v. R10+) - license - 4 concurrent u MFG Part: 383087 CDW Part: 4442870 UNSPSC: 43232805 Electronic distribution - NO MEDIA	In Stock	$346.22 **Pricing Option Applied:** Arizona NVP Software	61	$21,119.42
 **AVAYA PAGING UTI1 W/RACK KIT** MFG Part: 700501237 CDW Part: 2480299 UNSPSC:	Item Backordered This item will ship once it is in stock.	$465.03 **Pricing Option Applied:** Sourcewell 081419-CDW Tech Catalog	2	$930.06

Item	Availability	Price	Quantity	Item Total
 **Avaya 3730 DECT Handset** MFG Part: 700513191 CDW Part: 4878844 UNSPSC: 43191512	**In Stock** Ships same day if ordered before 2 PM CT	$122.99 **Pricing Option Applied:** Sourcewell 081419-CDW Tech Catalog	4	$491.96
 **Avaya Basic Charger charging stand** MFG Part: 700466261 CDW Part: 1906646 UNSPSC:	**In Stock** Ships same day if ordered before 2 PM CT	$19.75 **Pricing Option Applied:** Sourcewell 081419-CDW Tech Catalog	4	$79.00
 **Avaya – microphone** MFG Part: 700501539 CDW Part: 2489935 UNSPSC: 52161520	**In Stock** Ships same day if ordered before 2 PM CT	$177.75 **Pricing Option Applied:** Sourcewell 081419-CDW Tech Catalog	2	$355.50
 **Avaya IP Office Unified Communications Module v2 – expansion module** MFG Part: 700507449 CDW Part: 3864013 UNSPSC: 43201404 Electronic distribution – NO MEDIA	**In Stock**	$539.25 **Pricing Option Applied:** Arizona NVP Software	4	$2,157.00
Avaya IP Office IP500 (v. R10+) – license – 1 concurrent user, 2 additional MFG Part: 383091 CDW Part: 4401120 UNSPSC: Electronic distribution – NO MEDIA	**In Stock**	$93.12 **Pricing Option Applied:** Arizona NVP Software	40	$3,724.80
Avaya IP Office VCM (v. 2) – media MFG Part: 700504032 CDW Part: 2775656 UNSPSC: 43232805	**In Stock**	$174.83 **Pricing Option Applied:** Arizona NVP Software	8	$1,398.64
Avaya IP Office Power User (v. R11) – license – 1 concurrent user MFG Part: 396316 CDW Part: 5241249 UNSPSC: 43232805 Electronic distribution – NO MEDIA	**In Stock**	$83.15 **Pricing Option Applied:** Arizona NVP Software	50	$4,157.50
 **AVAYA DECT 3730 MAINT** MFG Part: 700513191M CDW Part: 4950735 UNSPSC: 43191606	**In Stock** Ships same day if ordered before 2 PM CT	$1.79 **Pricing Option Applied:** Sourcewell 081419-CDW Tech Catalog	4	$7.16

Item	Availability	Price	Quantity	Item Total
AVAYA IPO 3YPP 8X5 REM TECH SUP MFG Part: 345960 CDW Part: 5679981 UNSPSC: Electronic distribution – NO MEDIA	In Stock	$389.37 **Pricing Option Applied:** Sourcewell 081419-CDW Tech Catalog	14	$5,451.18

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **5. E.**

Meeting Date: 04/14/2021

Department Head: Lizandro Galaviz, Director of Parks & Recreation, Parks & Recreation Department

Submitted By: Crystal Fragozo, Administrative Assistant, Parks & Recreation Department

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding the purchase of a 2021 Chevrolet Silverado and the transfer funds from available accounts for the purchase. **(Lizandro Galaviz, Director of Parks and Recreation Department)**

SUMMARY:

Back in June 2020, a Facilities Department vehicle (2006 Ford Ranger) was hit and totaled by a city resident who crashed into the vehicle. This accident happened while the 2006 Ford Ranger was parked outside the Facilities Department building. This accident was reported to the City's Risk Pool in hopes that the vehicle could be repaired. Due to the major repairs needed, repairs would not be cost-effective for a 2006 vehicle.

Staff is seeking direction regarding the purchase of a new 2021 Chevrolet Silverado to replace the 2006 Ford Ranger that was crashed into and totaled on June 2020. Staff would like to use funds remaining from a previous budgeted vehicle purchase, as well as a budget transfer, to complete this purchase, since it was not budgeted for this fiscal year. Due to the Covid-19 pandemic, there are a couple of accounts that were not used, therefore, staff would like to transfer some funds to cover this expense.

As a result of this accident, the Facilities Department has lost a vehicle that is crucial and necessary for staff to complete their everyday duties around the city. The 2021 Chevrolet Silverado that staff would like to purchase, from Midway Chevrolet, has been quoted for $25,236.97. This price has been quoted using the State of Arizona Contract ADSPO17-166122, which is permitted under the City Procurement Code Section 36.01 (G) State or Federal Contracts.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE THE PURCHASE OF A 2021 CHEVROLET SILVERADO IN THE AMOUNT OF $25,236.97 AS PRESENTED.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	YES
CITY/STATE/FEDERAL FUNDS:	CITY
TOTAL:	$25,236.97
BUDGETED AMOUNT:	NO
AVAILABLE AMOUNT TO TRANSFER:	$19,340.00

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: CAPITAL OUTLAY - EQUIPMENT - 100-999-90000 / $4,615,249.00

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

With the Covid-19 pandemic impacting the City back in March 2020 and present, there are a couple of accounts that have available budget that can be used for this expense. The Facilities Department is seeking direction for the possibility of using various accounts to transfer enough funds to cover this expense this fiscal year. Please find attached the budget transfer.

The Facilities Department has funds available in the Capital Outlay - Equipment account, 100-999-90000, due to savings from a previous vehicle purchase that was budgeted for this fiscal year. Staff is requesting approval from Mayor and City Council to complete the budget transfer, in the amount of $19,340 to account 100-999-90000, to have the budget capacity to complete the $25,236.97 vehicle purchase.

Attachments

Midway Chevrolet - 2021 Chevrolet Silverado Quote

Budget Transfer - Facilities Dept.

Damaged 2006 Ford Ranger

ARIZONA STATE CONTRACT VEHICLE QUOTE

STATE CONTRACT #	ADSPO17-166122	Vehicles; New Purchases		
QUOTE SENT TO:	Yolanda	San Luis		
CONTRACT VEHICLE	2021 Chevrolet	Silverado CC10903 Reg Cab PU		
QUOTE DATE:	12/21/2020			
CONTRACT PRICE		PER ATTACHED SPECS	$	21,474.00

Additional Options

Solar Tint Glass State Max %	Dealer		Included
ZLQ	WT Pwr Conv Pkg	$	1,214.85
JL1	Elec Brake Controller	$	250.25
Z82	Trailering Pkg	$	359.45
R9Y	Fleet Maint Credit	$	(30.71)
Delivery	Yuma County		Included

Sub Total	**$**	**23,267.84**
Sales Tax (8 .3 %)	**$**	**1,931.23**
City of Phx 2020 Tax	**$**	**32.90**
Tire Tax	**$**	**5.00**
Plates		
Extended Warranty		
Capital Total Each Unit	$	25,236.97

Quoted By: Gregg Ball
Midway Chevrolet Nissan Isuzu Truck
2323 W. Bell Rd.
Phoenix, Az. 85023
gball@vtaig.com
Cell 602-733-2251

Approximate Lead Time
TBD

Stock quotes subject to prior sale

Quotes good through Manufactures current year build dates.
Please call with any questions or concerns.

Thanks for the opportunity!

City of San Luis
Budget Adjustment Form

Reason for Budget Adjustment:

Need to purchase new truck to replace damaged car that was a total loss for Facilities.

Account Number	Account Name	Adopted Budget FY20/21	Budget to be revised (Add to)	Budget to be decreased (taken from)	Amended Budget FY 20/21
100-720-60005	Other Supplies	1,500		500	1,000
100-720-60010	Janitorial Supplies	25,000		3,400	21,600
100-720-60035	Minor Tools/Equipment	13,000		3,500	9,500
100-720-70025	Maintenance/Other	3,500		1,300	2,200
100-720-70035	Equipment Maintenance	1,000		200	800
100-720-80000	Contractual Services	3,800		1,000	2,800
100-720-80025	Travel & Per Diem	1,000		1,000	-
100-720-80027	Conferences/Registration Fee	1,480		500	980
100-999-90005	Capital Outlay - Improv Build	4,615,249		7,940	4,607,309
100-999-90000	Capital Outlay/Equipment		19,340		19,340
					-
					-
					-
					-
Total			19,340	19,340	

Department Head _____ Date _____

City Manager _____ Date _____

Finance Department _____ Date _____


SAN LUIS FACILITIES DEPART ENT
720 N 2ND AVENUE
EPT.

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **5. F.**

Meeting Date: 04/14/2021

Department Head: Jose A. Guzman, Director of Planning & Zoning, Planning & Zoning Department

Submitted By: Jose A. Guzman, Director of Planning & Zoning, Planning & Zoning Department

Action Requested: Motion
Resolution

ITEM:

Discussion and possible action on any and all matters regarding Resolution No. 2163. A resolution of the Mayor and City Council of the City of San Luis, Arizona, creating a Street Lighting Improvement District and declaring its intention to purchase electricity, and maintain poles, luminaries, and underground conduit, together with a charge for the use of lighting facilities, for lighting public streets within the area described as Bienestar Estates 11 Subdivision, San Luis, Arizona. **(Jose A. Guzman, Director of Planning & Zoning)**

SUMMARY:

As a requirement of the City of San Luis Subdivision Regulations, a Street Lighting Improvement District is required for new subdivisions. The City has received a petition to form a Street Lighting Improvement District for Bienestar Estates 11 Subdivision. This is the resolution of intention to create Bienestar Estates 11 Street Lighting Improvement District.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE AND ADOPT RESOLUTION NO. 2163.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	N/A
CITY/STATE/FEDERAL FUNDS:	N/A
TOTAL:	N/A
BUDGETED AMOUNT:	N/A
AVAILABLE AMOUNT TO TRANSFER:	N/A
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

N/A

Attachments

Resolution No. 2163

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

Resolution

No. 2163

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, ARIZONA, CREATING A STREET LIGHTING IMPROVEMENT DISTRICT AND DECLARING ITS INTENTION TO PURCHASE ELECTRICITY, AND MAINTAIN POLES, LUMINARIES, AND UNDERGROUND CONDUIT, TOGETHER WITH A CHARGE FOR USE OF LIGHTING FACILITIES, FOR LIGHTING PUBLIC STREETS WITHIN THE AREA DESCRIBED AS BIENESTAR ESTATES 11 SUBDIVISION, SAN LUIS, ARIZONA.

WHEREAS, a petition for the street lighting improvement district has been presented by all of the real property owners of record for the real property described as Bienestar Estates 11 Subdivision, San Luis, Arizona.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of San Luis, Arizona, as follows:

Section 1: The City of San Luis hereby creates a street lighting improvement district to be tentatively known as Bienestar Estates 11 Street Lighting Improvement District for the area described as Bienestar Estates 11 Subdivision, San Luis, Arizona, and as further shown on Exhibit "A" attached hereto.

Section 2: That the public interest and convenience require, and it is the intention of the governing body of the City of San Luis to order the purchase of electricity which includes a charge for the maintenance and use of the lighting facilities. That the maintenance and purchase of electricity is of more than local or ordinary public benefit, and the cost is hereby made chargeable upon the District, and the District benefited by said streetlights is legally described as set forth in Section 1 hereinabove.

Section 3: That the cost of the electricity shall be the established rate of Arizona Public Service for street lighting service.

Section 4: That the lighting of the streets in the area described shall be in accordance with the lighting location plan hereby approved and adopted by the Council of the City of San Luis, Arizona, and on file in the office of the City Engineer, tentatively known as Bienestar Estates 11 Street Lighting Improvement District.

Section 5: In no event will the City of San Luis or any officer thereof be liable for any portion of the cost of supplying electricity to said Improvement District, no

assessment for district purposes against the property within such district exceeds the maximum contained in A.R.S. § 48-616.D, in which event the City of San Luis shall be liable for the cost of supplying electricity in excess of said statutory maximums.

Section 6: The City Council shall make an annual statement of the expenses relative to the District which shall be provided for by the levy and collection of the ad valorem taxes of the assessed value of all property, real and personal, in the District as provided in Title 48 of the Arizona Revised Statutes, which taxes shall be collected in the amount shown by the statement adopted by the City Council.

PASSED AND ADOPTED by the Mayor and City Council of the City of San Luis, Arizona, this _____ day of _____, 2021.

_____

Gerardo Sanchez, Mayor

ATTEST:

_____

Sonia Cornelio, City Clerk

APPROVED AS TO FORM:

_____

Kay Marion Macuil, City Attorney

PETITION, WAIVER AND CONSENT TO FORMATION
OF A STREET LIGHTING IMPROVEMENT DISTRICT
BY THE CITY OF SAN LUIS NEW SUBDIVISION, BIENESTAR ESTATES 11
(OWNER: COMITE DE BIENESTAR, INC)

To: **Honorable Mayor and City Council**
City of San Luis, Arizona

Pursuant to Arizona Revised Statutes, Section 48-571 to 48-617, as amended, and specifically A.R.S. §48-572(A)(7), §48-616 and §48-617 the undersigned property owner respectfully petitions the City Council of the City of San Luis, Arizona ("City Council") to order the formation of Street Lighting Improvement District ("District") under Arizona Revised Statutes, Title 48 Chapter 4, Article 2. In support of this petition, the undersigned agree to waive certain rights under the Arizona Improvement District Law and to consent to the formation and completion of the District.

1. Area of District. The proposed district is described by a map and by a legal description of "Exhibit A" which is attached hereto and incorporated herein by reference. The proposed District consists of approximately 19.19 acres and is entirely within the corporate boundaries of the City of San Luis.

2. Ownership. The undersigned (is) (are) the sole owner(s) of the real property within the proposed District (the "Petitioner(s)") including any required public dedications of property.

3. Purpose. The District is proposed to be formed for the purpose of the installation of light poles and luminaries together with purchasing the electricity for lighting of public streets serving Bienestar Estates 11 Subdivision.

4. Public Convenience and Necessity. The necessity for the proposed District is for the installation of light poles and luminaries with purchasing the electricity for lighting public streets serving the proposed District by the levying of special assessments in the proposed District.

5. Wavier and Consent. The Petitioners with full knowledge of their rights being waived hereunder, hereby expressly waive all of the following:

   (a) Any and all irregularities, illegalities or deficiencies which may exist in the acts or proceedings resulting in the adoption of the Resolution of Intention and the Resolution Ordering the Work relating to the District;

   (b) Any necessity for publication and posting of the Resolution of Intention and the Notice of Proposed Improvements;

   (c) All protest rights, whatsoever under A.R.S. §48-579 (A) and (B) as amended, which provide for protests against the work; and

(d) All rights to petition to dissolve the district pursuant to A.R.S. §48-574(N);

(e) All objections to the filing of and adoption by the City of the plans and specifications, the Engineer's estimate and the Assessment Diagram, all of which provide for the completion of the District.

Further the improvements described above are of more than local or ordinary public benefit.

In Witness whereof the parties have executed this Petition and waiver agreement as of the 30th day of March 20 21.

PROPERTY OWNER NAME, ADDRESS AND SIGNATURE	DATE	PROPERTY (Tax Parcel Nos.)

COMITE DE BIENESTAR, INC
963 E. B STREET
SAN LUIS, AZ 85349

By: _____ 3/30/21 **APN 227-15-028**
George Guerrero, President Date Property

STATE OF ARIZONA)
)ss.
County of Yuma)

The foregoing acknowledged before me this 30th day of March 20 21 by George Guerrero, President of Comite De Bienestar Inc., an Arizona Corporation, on behalf of said corporation.

Lizeth Chavez
Notary Public - Arizona
Yuma County
My Commission Expires
September 28, 2021

My Commission Expires
9/28/2021

_____
Notary Public

ACCEPTED AND APPROVED BY:

CITY OF SAN LUIS, ARIZONA an
ARIZONA MUNICIPAL CORPORATION

By_____
Gerardo Sanchez, Mayor

ATTEST:

_____
Sonia Cornelio, City Clerk

APPROVED AS TO FORM:

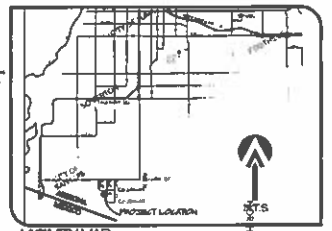
_____
Kay Marion Macuil, City Attorney

BIENESTAR ESTATES 11 SUBDIVISION

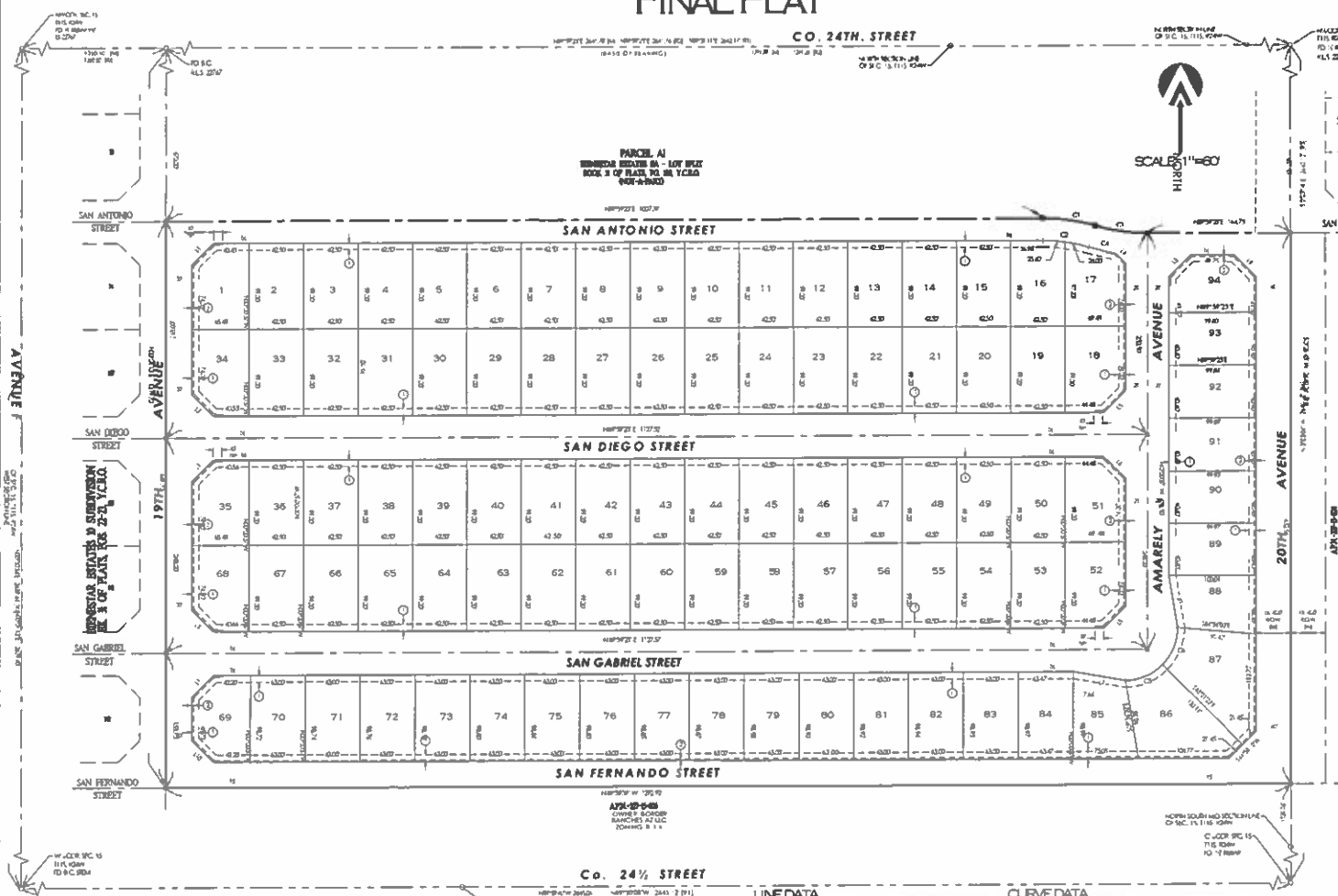
A SUBDIVISION OF OF PARCEL "A2" OF BIENESTAR ESTATES 11A - LOT SPLIT, AS RECORDED IN BK. 31, OF PLATS, PG. 100, YUMA COUNTY RECORDERS OFFICE, YUMA COUNTY, AZ., ALSO BEING A PORTION OF THE NE¼ OF THE NW¼ OF SECTION 15, T11S, R24W, G.&S.R.B.&M., YUMA COUNTY, ARIZONA.

FEBRUARY OF 2021 ACREAGE: 19.19 AC (GROSS)

FINAL PLAT



VICINITY MAP



LOT AREAS TABLE

LOT #	AREA (SF)	LOT #	AREA (SF)	LOT #	AREA (SF)	LOT #	AREA (SF)	LOT #	AREA (SF)
1	6,967.00 SF	19	6,967.00 SF	35	6,967.00 SF	52	6,967.00 SF	69	6,967.00 SF
2	6,967.00 SF	18	6,967.00 SF	36	6,967.00 SF	53	6,967.00 SF	70	6,967.00 SF
3	6,967.00 SF	17	6,967.00 SF	37	6,967.00 SF	54	6,967.00 SF	71	6,967.00 SF
4	6,967.00 SF	16	6,967.00 SF	38	6,967.00 SF	55	6,967.00 SF	72	6,967.00 SF
5	6,967.00 SF	15	6,967.00 SF	39	6,967.00 SF	56	6,967.00 SF	73	6,967.00 SF
6	6,967.00 SF	14	6,967.00 SF	40	6,967.00 SF	57	6,967.00 SF	74	6,967.00 SF
7	6,967.00 SF	13	6,967.00 SF	41	6,967.00 SF	58	6,967.00 SF	75	6,967.00 SF
8	6,967.00 SF	12	6,967.00 SF	42	6,967.00 SF	59	6,967.00 SF	76	6,967.00 SF
9	6,967.00 SF	11	6,967.00 SF	43	6,967.00 SF	60	6,967.00 SF	77	6,967.00 SF
10	6,967.00 SF	10	6,967.00 SF	44	6,967.00 SF	61	6,967.00 SF	78	6,967.00 SF
11	6,967.00 SF	9	6,967.00 SF	45	6,967.00 SF	62	6,967.00 SF	79	6,967.00 SF
12	6,967.00 SF	8	6,967.00 SF	46	6,967.00 SF	63	6,967.00 SF	80	6,967.00 SF
13	6,967.00 SF	7	6,967.00 SF	47	6,967.00 SF	64	6,967.00 SF	81	6,967.00 SF
14	6,967.00 SF	6	6,967.00 SF	48	6,967.00 SF	65	6,967.00 SF	82	6,967.00 SF
15	6,967.00 SF	5	6,967.00 SF	49	6,967.00 SF	66	6,967.00 SF	83	6,967.00 SF
16	6,967.00 SF	4	6,967.00 SF	50	6,967.00 SF	67	6,967.00 SF	84	6,967.00 SF
17	6,967.00 SF	3	6,967.00 SF	51	6,967.00 SF	68	6,967.00 SF	85	6,967.00 SF
18	6,967.00 SF	2	6,967.00 SF						

OWNER OF RECORD:

COMITE DE BIENESTAR INC.
963 E. 1ST STREET
PO BOX 1140
SAN LUIS, AZ., 85349

BASIS OF BEARING

THE NORTH SECTION LINE OF SECTION 15 T11S R24W G.&S.R.B.&M., YUMA COUNTY, ARIZONA BEING THE CENTERLINE OF CO. 24th STREET, AS SHOWN ON BORDER RANCHES SUBDIVISION AS RECORDED IN BOOK 27 OF PLATS, PAGES 9 & 10, YUMA COUNTY RECORDERS OFFICE, YUMA COUNTY, ARIZONA.

BEARING SAME AS 23° W

KEYNOTES

1. NEW 8' UTILITY EASEMENT
2. NEW 1' NON-ACCESS EASEMENT

NOTE

- PROPERTY CORNERS TO BE MARKED W/ ½" DIAMETER REBAR W/ ALUMINUM CAPS, UNLESS NOTED.
- PROJECT ZONING: R-1-6

ELABORATED BY:

VEGA & VEGA
1846 S. 8th Avenue 928 329 0000 tel
Yuma, AZ. 85364 928 247 6732 fax
www.vegaandvega.com

LEGEND

	INDICATES BOUNDARY LINE
	INDICATES CENTERLINE
	INDICATES EASEMENT LINE
11	NEW LOT NUMBER
●	NEW YUMA COUNTY STD. DETAIL No. 4-032 (MET BOUNDARY MONUMENT
■	NEW YUMA COUNTY STD. DETAIL No. 4-080 (FIRST MONUMENT
O	EXISTING MONUMENT (TYPE AS SHOWN)
BC	INDICATES BRASS CAP
YCR	INDICATES YUMA COUNTY RECORDERS
GLO	INDICATES GENERAL LAND OFFICE
NAE	INDICATES NON-ACCESS EASEMENT
(M)	INDICATES MEASURED DATA
(R1)	DATA PERTAINS TO LOT 2 OF BORDER RANCHES SUBDIVISION, AS RECORDED IN BOOK 27, PAGES 9 & 10 YCR
(R2)	DATA REFERS TO BORDER RANCHES SUBDIVISION, AS RECORDED IN BOOK 27, PAGES 9 & 10 YCR
(R3)	DATA REFERS TO DOCUMENT 624 PAGE 166 YCR
(R4)	DATA REFERS TO MINUTES OF DEDICATION OF VIA, AS RECORDED IN BOOK 31, PAGE 34 YCR
(R5)	DATA REFERS TO BIENESTAR ESTATES 11 LOT SPLIT, AS RECORDED IN BOOK 31 OF PLATS, PAGE 28 YCR
(R6)	DATA REFERS TO PTT # 3556-7079 YCR

LINE DATA

LINE NUMBER	BEARING	LENGTH (FEET)	LINE NUMBER	BEARING	LENGTH (FEET)
L1	N90°00'00"E	35.36	L7	N89°37'03"W	60.83
L2	S44°58'10"W	35.34	L8	N00°22'57"W	40.00
L3	N44°58'10"W	35.35	L9	S45°01'50"W	35.37
L4	S45°37'37"E	46.71	L10	N89°37'03"E	35.36
L5	N44°58'23"W	35.36			
L6	S45°01'37"E	35.36			

CURVE DATA

CURVE NUMBER	CURVE ANGLE	CURVE RADIUS	CURVE LENGTH	TANGENT	RADIUS	ARC LENGTH
C1	14°23'37"	N82°48'22"W	60.42	30.44	240.00'	60.30
C2	14°23'37"	S82°48'22"E	53.42	26.99'	212.50'	53.31
C3	14°23'37"	S82°48'22"E	67.85	34.26	270.00'	68.28
C4	0°20'58"	N67°12'23"W	31.10	15.55	2,280.00'	31.12
C5	4°00'00"	N67°22'21"	45.72	24.86	655.00'	45.72
C6	4°00'00"	N63°22'21"	45.72	24.86	655.00'	45.72

LAND SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT I AM A LAND SURVEYOR REGISTERED IN THE STATE OF ARIZONA AND THAT I AM A MEMBER OF THE BOARD OF TECHNICAL REGISTRATION OF ARIZONA AND THAT THIS MAP CONSISTING OF TWO (2) SHEETS CORRECTLY REPRESENTS A SURVEY MADE UNDER MY SUPERVISION DURING THE MONTH OF JANUARY 2021. ALL MONUMENTS SHOWN HEREON ACTUALLY EXIST AND THEIR POSITIONS ARE CORRECTLY SHOWN. I FURTHER CERTIFY THAT ALL MONUMENTS SHOWN HEREON WILL BE SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED. THE SURVEY WAS ACCURATE AS SHOWN AND COMPLIES WITH THE STANDARDS FOR SURVEYS AS ADOPTED BY THE BOARD OF TECHNICAL REGISTRATION.

BY: JOHN C. ENGLISH R.L.S. No. 16638

SHEET: 2 OF 2

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **5. G.**

Meeting Date: 04/14/2021

Department Head: Jose A. Guzman, Director of Planning & Zoning, Planning & Zoning Department

Submitted By: Jose A. Guzman, Director of Planning & Zoning, Planning & Zoning Department

Action Requested: Motion
Resolution

ITEM:

Discussion and possible action on any and all matters regarding Resolution No. 2164. A resolution of the Mayor and City Council of the City of San Luis, Arizona, declaring its intention to provide the Enhanced Municipal Services of operating, maintaining and improving certain retention basins serving the area described as Bienestar Estates 11 Subdivision, San Luis, Arizona. **(Jose A. Guzman, Director of Planning & Zoning)**

SUMMARY:

As a requirement of the City of San Luis Subdivision Regulations, an Enhanced Municipal Services Improvement District is required for new subdivisions. The City has received a petition to form an Enhanced Municipal Services Improvement District for operating and maintaining certain retention basins serving the area described as Bienestar Estates 11 Subdivision. This is the resolution to create that district.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE AND ADOPT RESOLUTION NO. 2164.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	N/A
CITY/STATE/FEDERAL FUNDS:	N/A
TOTAL:	N/A
BUDGETED AMOUNT:	N/A
AVAILABLE AMOUNT TO TRANSFER:	N/A
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

N/A

Attachments

Resolution No. 2164

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

Resolution

No. 2164

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, ARIZONA, DECLARING ITS INTENTION TO PROVIDE THE ENHANCED MUNICIPAL SERVICE IMPROVEMENT DISTRICT OF OPERATING AND MAINTAINING CERTAIN RETENTION BASINS WITHIN THE AREA DESCRIBED AS BIENESTAR ESTATES 11 SUBDIVISION, SAN LUIS, ARIZONA.

WHEREAS, a petition for enhanced municipal services has been presented by all of the real property owners of record for the real property described as Bienestar Estates 11 Subdivision, San Luis, Arizona.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of San Luis, Arizona, as follows:

Section 1: The City of San Luis hereby creates an enhanced municipal services district to be tentatively known as Bienestar Estates 11 Municipal Services Improvement District for the area described as Bienestar Estates 11 Subdivision, City of San Luis, Arizona, and as further shown on the subdivision plat or plats of record for Bienestar Estates 11 Subdivision with the Office of Public Works Director and the Office of City Engineer of the City of San Luis, Arizona. The legal description for the district is as follows:

See exhibit A attached hereto.

Section 2: That the public interest and convenience require, and it is the intention of the governing body of the City of San Luis to provide, for the enhance municipal services of the operation and maintenance of retention basins described as Bienestar Estates 11 Subdivision, City of San Luis, Arizona.

Section 3: That the operation and maintenance of said retention basins shall be in accordance with the plan showing location, type and character of the enhanced municipal services, as well as duplicate diagrams of the property contained within the improvement district which is here by approved and adopted by the Council of the City of San Luis, Arizona, and on file in the office of the City Engineer, tentatively known as Bienestar Estates 11 Municipal Services Improvement District.

Section 4: That all lots within the Improvement District will benefit by the enhanced municipal services of the operation and maintenance of said retention basins

at a higher level or greater degree than provided in the remainder of the City of San Luis that is not included in the Improvement District.

That the City Council shall make an annual statement and/or statements of the expenses relative to the District for the operation and maintenance of said retention basins which shall be provided by the levy and collection of the ad valorem taxes of the assessed value of all property, real and personal, in the District as provided in Title 48 of the Arizona Revised Statutes, which taxes shall be collected in the amount shown by the statement adopted by the City Council.

PASSED AND ADOPTED by the Mayor and City Council of the City of San Luis, Arizona, this _____ day of _____, 2021.

_____

Gerardo Sanchez, Mayor

ATTEST:

_____

Sonia Cornelio, City Clerk

APPROVED AS TO FORM:

_____

Kay Marion Macuil, City Attorney

**PETITION, WAIVER AND CONSENT TO FORMATION
OF AN ENHANCED MUNICIPAL SERVICES IMPROVEMENT DISTRICT
BY THE CITY OF SAN LUIS FOR THE NEW SUBDIVSION,
BIENESTAR ESTATES 11
(OWNER: COMITE DE BIENESTAR, INC)**

To: **Honorable Mayor and City Council
City of San Luis, Arizona**

Pursuant to Arizona Revised Statutes, Section 48-571 to 48-617, as amended, and specifically A.R.S. §48-575 and §48-576 the undersigned property owner respectfully petitions the City Council of the City of San Luis, Arizona ("City Council") to order the formation of an Enhanced Municipal Service District ("District") under Arizona Revised Statutes, Title 48 Chapter 4, Article 2. In support of this petition, the undersigned agrees to waive certain rights under the Arizona Improvement District Law and to consent to the formation and completion of the District.

1. Area of District. The proposed district is described by a map and by a legal description of "Exhibit A" which is attached hereto and incorporated herein by reference. The proposed District consists of approximately 19.19 acres and is entirely within the corporate boundaries of the City of San Luis.

2. Ownership. The undersigned (is) (are) the sole owner(s) of the real property within the proposed District (the "Petitioner(s)") including any required public dedications of property.

3. Purpose. The District is proposed to be formed for the purpose of the operation, maintenance, repair and improvements of retention basins serving Bienestar Estates 11 Subdivision.

4. Public Convenience and Necessity. The necessity for the proposed District is for the operation, maintenance, repair and improvements of retention basins serving the proposed District by the levying of special assessments in the proposed District.

5. Waiver and Consent. The Petitioners with full knowledge of their rights being waived hereunder, hereby expressly waive all of the following:

   (a) Any and all irregularities, illegalities or deficiencies which may exist in the acts or proceedings resulting in the adoption of the Resolution of Intention and Resolution Ordering the Work relating to the District;

   (b) Any necessity for publication and posting of the Resolution of Intention and the Notice of Proposed Improvements;

(c) All protest rights, whatsoever under A.R.S. §48-579 (A) and (B) as amended, which provide for protests against the work;

(d) All rights to petition to dissolve the district pursuant to A.R.S. §48-574(N); and

(e) All objections to the filing of and adoption by the City of the plans and specifications, the Engineer's estimate and the Assessment Diagram, all of which provide for the completion of the District.

Further the improvements described above are of more than local or ordinary public benefit.

In Witness whereof the parties have executed this Petition and waiver agreement as of the 30th day of March 20 21.

PROPERTY OWNER NAME, ADDRESS AND SIGNATURE	DATE	PROPERTY (Tax Parcel Nos.)
COMITE DE BIENESTAR, INC 963 E. B STREET SAN LUIS, AZ 85349 By: _____ George Guerrero, President	3/30/21 Date	APN 227-15-028 Property

STATE OF ARIZONA)
)ss.
County of Yuma)

The foregoing acknowledged before me this 30th day of March 2021 by George Guerrero, President of Comite De Bienestar Inc., an Arizona Corporation, on behalf of said corporation.

Lizeth Chavez
Notary Public - Arizona
Yuma County
My Commission Expires
September 28, 2021

My Commission Expires
9/28/2021

_____
Notary Public

ACCEPTED AND APPROVED BY:

CITY OF SAN LUIS, ARIZONA an
ARIZONA MUNICIPAL CORPORATION

By_____
Gerardo Sanchez, Mayor

ATTEST:

_____
Sonia Cornelio, City Clerk

APPROVED AS TO FORM:

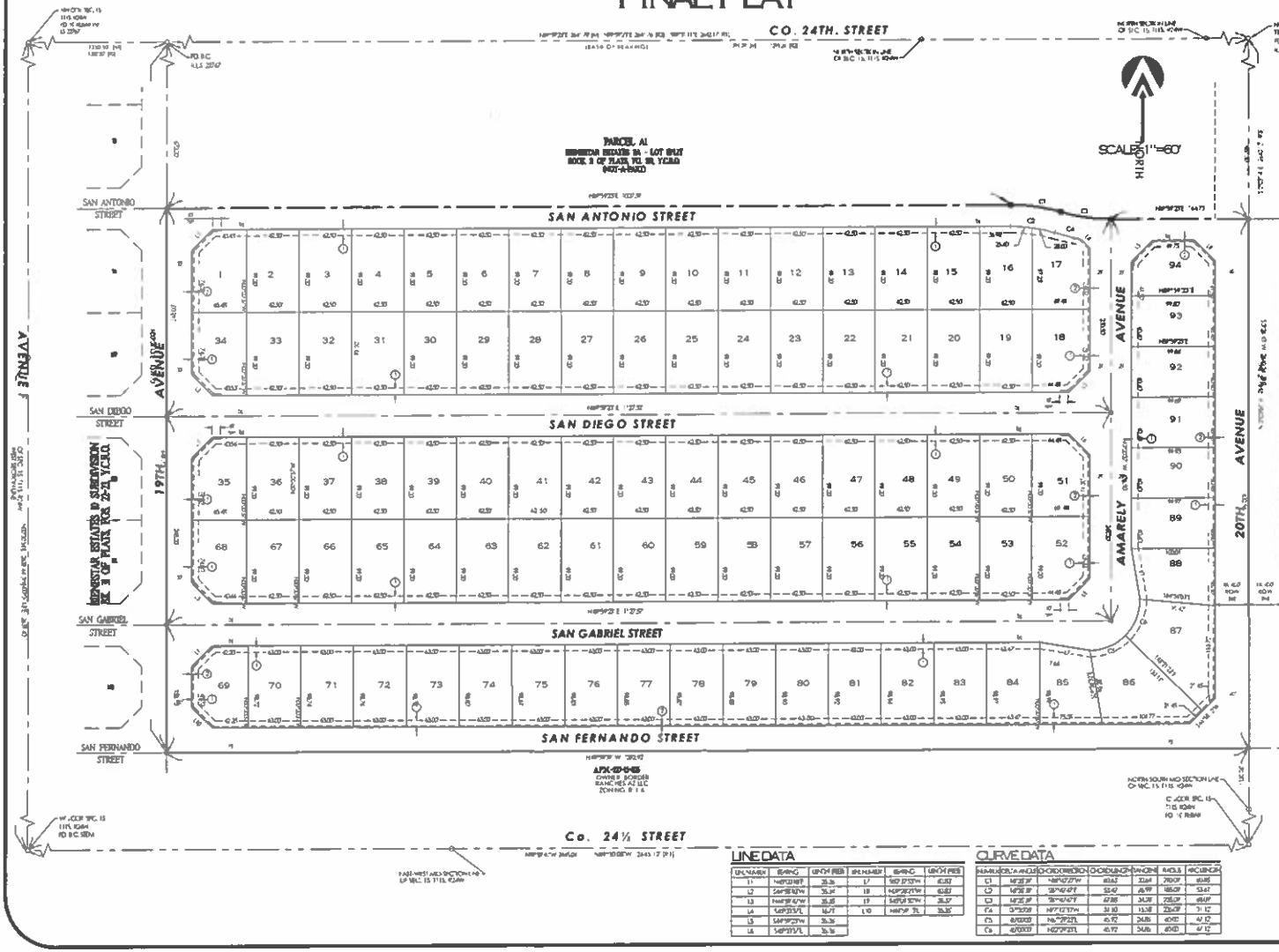
_____
Kay Marion Macuil, City Attorney

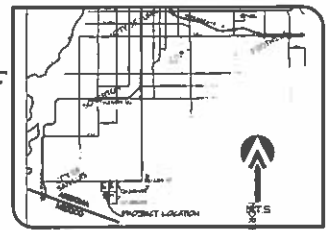
BIENESTAR ESTATES 11 SUBDIVISION

A SUBDIVISION OF OF PARCEL "A2" OF BIENESTAR ESTATES 11A - LOT SPLIT, AS RECORDED IN BK. 31, OF PLATS, PG. 100, YUMA COUNTY RECORDERS OFFICE, YUMA COUNTY, AZ., ALSO BEING A PORTION OF THE NE¼ OF THE NW¼ OF SECTION 15, T11S, R24W, G.&S.R.B.&M., YUMA COUNTY, ARIZONA.

FEBRUARY OF 2021 ACREAGE: 19.19 AC (GROSS)

FINAL PLAT





LOT AREAS TABLE:

LOT #	AREA (SF)	LOT #	AREA (SF)	LOT #	AREA (SF)	LOT #	AREA (SF)	LOT #	AREA (SF)
1	6,167.42 SF	17	6,167.39 SF	33	6,167.39 SF	49	6,329.00 SF	65	6,329.00 SF
2	6,167.39 SF	18	6,167.39 SF	34	6,167.39 SF	50	6,329.00 SF	66	6,329.00 SF
3	6,167.39 SF	19	6,167.39 SF	35	6,167.39 SF	51	6,329.00 SF	67	6,329.00 SF
4	6,167.39 SF	20	6,167.39 SF	36	6,329.00 SF	52	6,329.00 SF	68	6,329.00 SF
5	6,167.39 SF	21	6,167.39 SF	37	6,329.00 SF	53	6,329.00 SF	69	6,329.00 SF
6	6,167.39 SF	22	6,167.39 SF	38	6,329.00 SF	54	6,329.00 SF	70	6,329.00 SF
7	6,167.39 SF	23	6,167.39 SF	39	6,329.00 SF	55	6,329.00 SF	71	6,329.00 SF
8	6,167.39 SF	24	6,167.39 SF	40	6,329.00 SF	56	6,329.00 SF	72	6,329.00 SF
9	6,167.39 SF	25	6,167.39 SF	41	6,329.00 SF	57	6,329.00 SF	73	6,329.00 SF
10	6,167.39 SF	26	6,167.39 SF	42	6,329.00 SF	58	6,329.00 SF	74	6,329.00 SF
11	6,167.39 SF	27	6,167.39 SF	43	6,329.00 SF	59	6,329.00 SF	75	6,329.00 SF
12	6,167.39 SF	28	6,167.39 SF	44	6,329.00 SF	60	6,329.00 SF	76	6,329.00 SF
13	6,167.39 SF	29	6,167.39 SF	45	6,329.00 SF	61	6,329.00 SF	77	6,329.00 SF
14	6,167.39 SF	30	6,167.39 SF	46	6,329.00 SF	62	6,329.00 SF	78	6,329.00 SF
15	6,167.39 SF	31	6,167.39 SF	47	6,329.00 SF	63	6,329.00 SF	79	6,329.00 SF
16	6,167.39 SF	32	6,167.39 SF	48	6,329.00 SF	64	6,329.00 SF	80	6,329.00 SF

OWNER OF RECORD:

COMITE DE BIENESTAR INC. AZ CORP
9651 E. 16TH STREET
YUMA, AZ. 85365

BASIS OF BEARING

BEARING S89°59'23"W

KEYNOTES

1. NEW 8' UTILITY EASEMENT
2. NEW 1' NON-ACCESS EASEMENT

NOTE

- PROPERTY CORNERS TO BE MARKED BY 1/2 DIAMETER REBAR "ACCEPTANCE" CAPS L.S. 16828
- PROJECT ZONING R-1-6

ELABORATED BY:

VEGA & VEGA
ENGINEERING

1866 S. 8th Avenue 928 329 0000 Tel
Yuma, AZ. 85364 928 247 6232 Fax
www.vegaandvega.com

LEGEND

- INDICATES BOUNDARY LINE
- INDICATES CENTERLINE
- INDICATES EASEMENT LINE
- 11 NEW LOT NUMBER
- NEW YUMA COUNTY (YC) DETAIL No. 4-600 SURVEY MONUMENT
- NEW YUMA COUNTY (YC) SURVEY DETAIL No. 4-600 STREET MONUMENT
- EXISTING MONUMENT (TYPE AS SHOWN)
- INDICATES BRASS CAP
- YCR INDICATES YUMA COUNTY RECORDERS
- GLO INDICATES GENERAL LAND OFFICE
- NAE INDICATES NON-ACCESS EASEMENT
- (M) INDICATES MEASURED DATA
- (R1) DATA PER RECORD OF LOT 2 OF BIENESTAR ESTATES 11 LOT SPLIT AS RECORDED IN BOOK 31 OF PLATS, PAGE 100, YCR
- (R2) DATA PER RECORD OF SURVEY FOR: BIENESTAR ESTATES 11 SUBDIVISION, AS RECORDED IN BOOK 31 OF PLATS, PAGES 96-99, YCR
- (R3) DATA PER RECORD OF SURVEY FOR: DANIEL B. BORDER RANCHES AZ LLC ZONING: R-1-6
- (R4) DATA PER RECORD OF SURVEY FOR: COMITE DE BIENESTAR INC. AZ CORP 9651 E. 16TH STREET YUMA, AZ. 85365
- (R5) DATA PER RECORD OF SURVEY FOR: BIENESTAR ESTATES 11 LOT SPLIT AS RECORDED IN BOOK 31 OF PLATS, PAGE 100, YCR

LAND SURVEYOR'S CERTIFICATE:

I HEREBY CERTIFY THAT I AM A DULY REGISTERED LAND SURVEYOR IN THE STATE OF ARIZONA AND THAT THE MAP CONSISTING OF TWO (2) SHEETS CORRECTLY REPRESENTS A SURVEY MADE UNDER MY SUPERVISION DURING OCTOBER OF 2019 THAT ALL MONUMENTS SHOWN HEREON ACTUALLY EXIST AND THEIR POSITIONS ARE CORRECTLY SHOWN, OR WILL BE PLACED WITHIN ONE YEAR FROM RECORDATION OF THIS MAP TO ENABLE THE SURVEY TO BE RETRACED. THE SURVEY IS FULL AND COMPLETE AS SHOWN. ALL BEARINGS ARE SHOWN HEREON UNLESS OTHERWISE NOTED.

BY: JOHN C. BIGLEY R.L.S. No. 16828

LINE DATA

LINE NUMBER	BEARING	LENGTH (FEET)	LINE NUMBER	BEARING	LENGTH (FEET)
L1	N89°59'23"E	35.36	L7	S00°01'37"W	42.00
L2	S44°58'37"W	35.36	L8	N89°58'23"W	42.00
L3	N44°58'37"W	35.36	L9	S89°58'23"W	35.37
L4	S89°59'23"E	16.67	L10	N89°58'23"E	35.36
L5	S44°58'23"W	35.36			
L6	S89°59'23"E	35.36			

CURVE DATA

CURVE NUMBER	ANGLE	DIRECTION	CHORD LENGTH	CHORD BEARING	RADIUS	ARC LENGTH
C1	90°00'00"	N89°59'23"W	60.62	S44°58'37"W	42.00	66.00
C2	14°36'39"	S82°41'43"E	53.42	S89°59'23"E	185.00	53.61
C3	14°36'39"	S82°41'43"E	67.86	S89°59'23"E	235.00	68.09
C4	0°30'08"	N87°12'13"W	34.10	N89°58'23"E	233.00	34.10
C5	90°00'00"	N89°58'23"E	45.72	S44°58'37"E	40.00	47.12
C6	90°00'00"	N89°58'23"E	45.72	S44°58'37"E	40.00	47.12

SHEET: 2 OF 2

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **5. H.**

Meeting Date: 04/14/2021

Department Head: Jose A. Guzman, Director of Planning & Zoning, Planning & Zoning Department

Submitted By: Jose A. Guzman, Director of Planning & Zoning, Planning & Zoning Department

Action Requested: Motion
Resolution

ITEM:

Discussion and possible action on any and all matters regarding Resolution No. 2165. A resolution of the Mayor and City Council of the City of San Luis, Arizona declaring its intention of operating, maintaining, repairing and improving certain landscape improvements included within, near and adjacent to the retention and detention basins and parking and parkways and related facilities together with appurtenant structures serving the area described as Bienestar Estates 11 Subdivision, San Luis, Arizona. **(Jose A. Guzman, Director of Planning & Zoning)**

SUMMARY:

As a requirement of the City of San Luis Subdivision Regulations, all developers are responsible to completely landscape their development projects according to the approved plans. In particular, subdivisions are required to provide landscaping along certain arterial and collector streets, in retention basins, and in other locations as provided in city regulations. In addition, developers may provide paths, trails, and other amenities in the common open space areas adjacent to arterial and collector streets. Neighborhood landscape amenities add value to properties, enhance walkability, and improve community aesthetics.

The state legislature permits the creation of Municipal Improvement Districts for cities and towns to provide a dedicated funding stream for maintenance, repair and improvements of pedestrian malls, off-street parking facilities, retention basins, and parking and parkways. This Improvement District will be utilized for landscape maintenance and improvements serving Bienestar Estates 11 Subdivision. Residents within the Improvement District will pay a special assessment on their property tax bill.

This resolution authorizes the creation of Bienestar Estates 11 Landspace Improvement District to serve Bienestar Estates 11 Subdivision. After approval of this resolution, a second resolution ordering the improvements is needed to finalize the formation of the Improvement District process.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE AND ADOPT RESOLUTION NO. 2165.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	N/A
CITY/STATE/FEDERAL FUNDS:	N/A
TOTAL:	N/A

BUDGETED AMOUNT: N/A

AVAILABLE AMOUNT TO TRANSFER: N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

N/A

Attachments

Resolution No. 2165

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

Resolution

No. 2165

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, ARIZONA DECLARING ITS INTENTION TO PROVIDE THE ENHANCED MUNICIPAL SERVICES OF MAINTAINING AND REPAIRING CERTAIN LANDSCAPE IMPROVEMENTS INCLUDED WITHIN, NEAR AND ADJACENT TO THE RETENTION BASINS AND PARKING AND PARKWAYS AND RELATED FACILITIES TOGETHER WITH APPURTENANT STRUCTURES WITHIN THE AREA DESCRIBED AS BIENESTAR ESTATES 11 LANDSCAPE IMPROVEMENT DISTRICT, SAN LUIS, ARIZONA.

WHEREAS, pursuant to Title 48, Chapter 4, Article 2, Arizona Revised Statutes, a Municipal Improvement District (MID) may be formed for the sole purpose of the operation maintenance, repair and improvements of pedestrian malls, off-street parking facilities, retention and detention basins, and parkings and parkways;

WHEREAS, a petition has been received by Mayor and City Council of the City of San Luis to form a MID to provide operation, maintenance and repair of the landscape improvements within, near and adjacent to the retention and detention basins and the parkings and parkways and related improvements in the Bienestar Estates 11;

WHEREAS, the formation of a MID for the operation, maintenance and repair of the landscape improvements within, near, and adjacent to retention and detention basins and the parkings and parkways and related improvements serving Bienestar Estates 11 will provide a dedicated stream of funding for the maintenance of those improvements and will provide neighborhood decisions on those improvements, and will privatize the maintenance of those improvements;

WHEREAS, the Mayor and City Council of the City of San Luis, Arizona, find and declare that the formation of the MID to provide the operation, maintenance and repair of the landscape improvements within, near, and adjacent to the retention and detention basins and the parkings and parkways and related improvements in the Bienestar Estates 11 to be of more than local or ordinary public benefit, and not a general public benefit, and further that the expenses of said operation, maintenance, and repair shall be Bienestar Estates 11 District;

WHEREAS, the Mayor and City Council of the City of San Luis, Arizona, find and declare that the operation, maintenance, and repair of landscaping improvements in the retention and detention basins and the parkings and parkways and related improvements in the District is incidental to the maintenance and preservation of the retention and detention basins and the parkings and parkways and related improvements, has aesthetic value, and maintains and increases the value of property within the District;

WHEREAS, the Mayor and City Council of the City of San Luis, Arizona find and declare that the operation, maintenance, and repair of landscaping improvements within, near or adjacent to the retention and detention basins and the parkings and parkways and related improvements in the MID preserves and promotes the health, safety, and welfare of those citizens living within the District as well as preservation of the streets and parkways in the District which may be adversely impacted by drainage; and,

WHEREAS, the Mayor and City Council of the City of San Luis, Arizona find and declare that the operation, maintenance, and repair of a landscaped buffer between a parkway and the adjacent developments reduces the visual and other impact of light, air, and noise pollution and tends to increase personal and vehicular safety on the parkway and decreases the likelihood vehicular accidents will harm adjacent developments in furtherance of the health, safety and welfare of those citizens living within the District.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of San Luis as follows:

SECTION 1: The petition to form a MID for Bienestar Estates 11 purporting to be signed by all of the real property owners within the proposed District attached as Exhibit "A" is hereby accepted as provided in A.R.S. § 48-574(C).

SECTION 2: Bienestar Estates 11 Landscape, serving Bienestar Estates 11 to operate, maintain and repair landscaping improvements included within, near, and adjacent to the retention and detention basins and parkings and parkways and related facilities together with appurtenant structures of Bienestar Estates 11, is hereby created.

SECTION 3: The expenses of Bienestar Estates 11 Landscape shall be assessed to the several properties within the MID as provided for in A.R.S. § 48-574 et seq.

SECTION 4: No sooner than fifteen (15) calendar days after this Resolution is adopted, City staff shall present a legal description of the boundary for Bienestar Estates 11 Landscape and a diagram for Bienestar Estates 11 Landscape to Mayor and City Council for consideration to declare an intention to order improvements to Bienestar Estates 11 Landscape as provided in A.R.S. § 48-576.

PASSED AND ADOPTED by the Mayor and City Council of the City of San Luis, Arizona, this _____ day of _____, 2021.

_____

Gerardo Sanchez, Mayor

ATTEST:

_____

Sonia Cornelio, City Clerk

APPROVED AS TO FORM:

_____

Kay Marion Macuil, City Attorney

PETITION, WAIVER AND CONSENT TO FORMATION OF A MUNICIPAL IMPROVEMENT DISTRICT BY THE CITY OF SAN LUIS FOR THE NEW SUBDIVSION, BIENESTAR ESTATES 11 (OWNER: COMITE DE BIENESTAR, INC)

To: **Honorable Mayor and City Council**
City of San Luis, Arizona

Pursuant to Arizona Revised Statutes ("A.R.S.") §48-574, the undersigned property owner respectfully petitions the Mayor and City Council of the City of San Luis, Arizona (the "City Council") to order the formation of a Municipal Improvement District (the "District") under A.R.S., Title 48, Chapter 4, Article 2. In support of this petition, the undersigned agrees to waive certain rights under Arizona Improvement District Law and to consent to the formation and completion of the District.

1. Area of District. The proposed District is described by a map/diagram and by a legal description on "Exhibit A" that is attached hereto and incorporated herein by reference. The proposed District consists of 19.19 acres and is entirely within the corporate boundaries of the City of San Luis.

2. Ownership. The undersigned (is) (are) the sole owner(s) of the real property within the proposed District (the "Petitioner(s)") including any required public dedications of property.

3. Purpose. The District is proposed to be formed for the purpose of the operation, maintenance, repair and improvements of landscape, irrigation, and hardscape in parkways and parkings adjacent to designated public roadways serving the proposed District.

4. Public Convenience and Necessity. The necessity for the proposed District is for the operation, maintenance, repair and improvements of landscape, irrigation, and hardscape in parkways and parkings adjacent to designated public roadways serving the proposed District by the levying of special assessments in the proposed District.

5. Waiver and Consent. The Petitioners, with full knowledge of their rights being waived hereunder, hereby expressly waive all of the following:

   (a) Any and all irregularities, illegalities or deficiencies which may exist in the acts or proceedings resulting in the adoption of the Resolution of Intention and the Resolution Ordering the Work relating to the District.

   (b) Any necessity for publication and posting of the Resolution of Intention and the Notice of Proposed Improvements pursuant to A.R.S §48-578.

   (c) All rights to petition to dissolve the district pursuant to A.R.S. §48-574(N).

(d) All protest rights whatsoever under A.R.S. §48-579(A) and (B) as amended, which provide for protests against the work; and

(e) All objections to the filing of and legislative adoption by the City Council of the plans and specifications, the Engineer's estimate and the Assessment Diagram, all of which provide for the completion of the District.

Further, the improvements described above are of more than local or ordinary public benefit, and not a general public benefit.

In Witness whereof the parties have executed this Petition and waiver agreement as of the 30th day of March 2021.

PROPERTY OWNER NAME, ADDRESS AND SIGNATURE	DATE	PROPERTY (Tax Parcel Nos.)
COMITE DE BIENESTAR, INC 963 E. B STREET SAN LUIS, AZ 85349 By: _____ George Guerrero, President	3/30/21 Date	APN 227-15-028 Property

STATE OF ARIZONA)
)ss.
County of Yuma)

The foregoing acknowledged before me this 30th day of March 2021 by George Guerrero, President of Comite De Bienestar Inc., an Arizona Corporation, on behalf of said corporation.

Lizeth Chavez
Notary Public - Arizona
Yuma County
My Commission Expires
September 28, 2021

My Commission Expires
9/28/21

_____
Notary Public

ACCEPTED AND APPROVED BY:

CITY OF SAN LUIS, ARIZONA an
ARIZONA MUNICIPAL CORPORATION

By_____
Gerardo Sanchez, Mayor

ATTEST:

_____
Sonia Cornelio, City Clerk

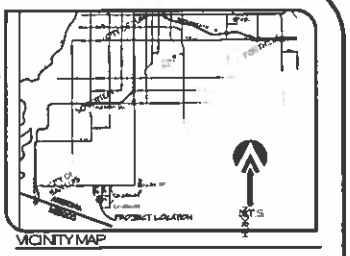
APPROVED AS TO FORM:

_____
Kay Marion Macuil, City Attorney

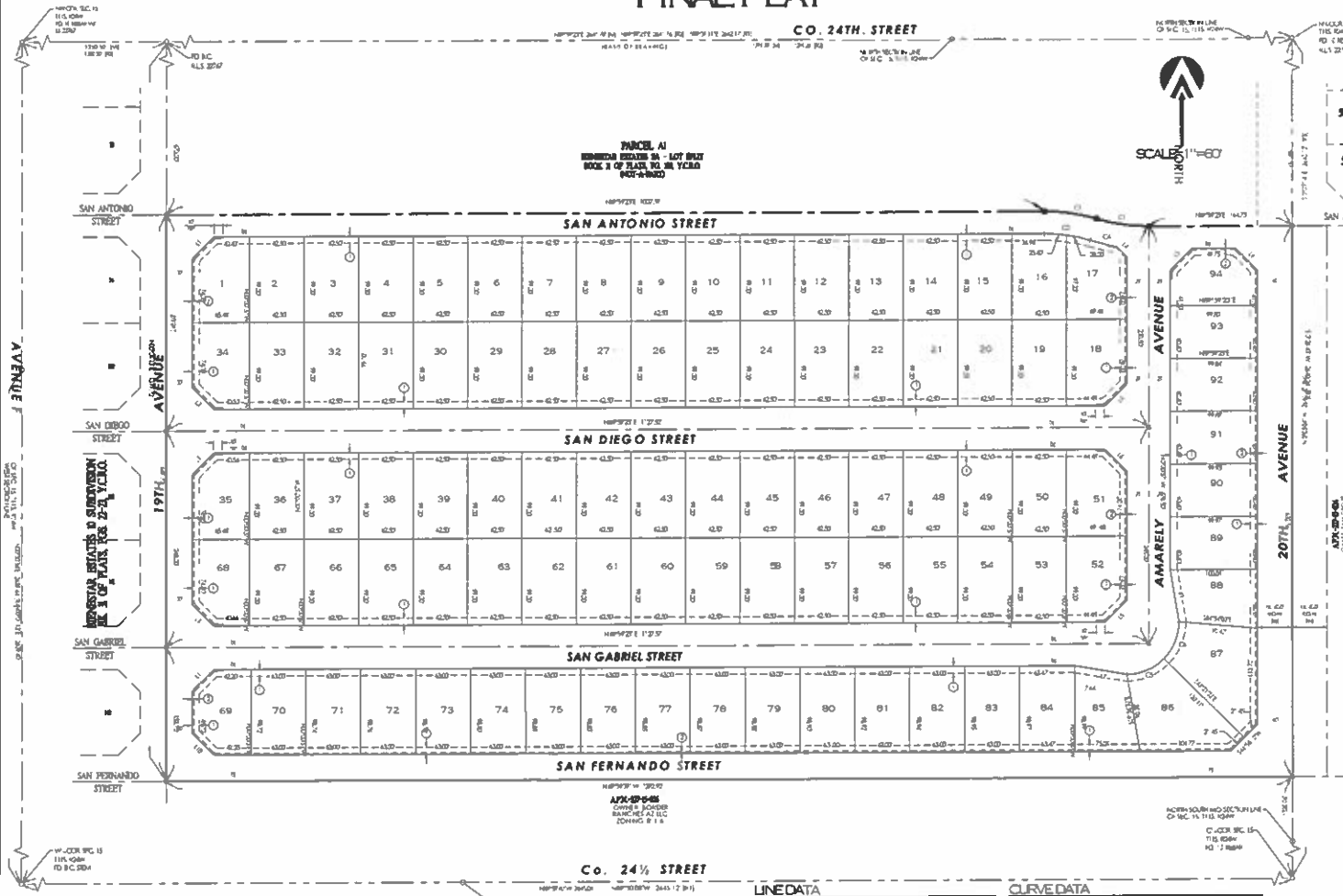
BIENESTAR ESTATES 11 SUBDIVISION

A SUBDIVISION OF OF PARCEL "A2" OF BIENESTAR ESTATES 11A - LOT SPLIT, AS RECORDED IN BK. 31, OF PLATS, PG. 100, YUMA COUNTY RECORDERS OFFICE, YUMA COUNTY, AZ., ALSO BEING A PORTION OF THE NE¼ OF THE NW¼ OF SECTION 15, T11S, R24W, G.&S.R.B.&M., YUMA COUNTY, ARIZONA.
FEBRUARY OF 2021 ACREAGE: 19.19 AC (GROSS)

FINAL PLAT



VICINITY MAP



LOT AREAS TABLE

LOT #	AREA (SF)	LOT #	AREA (SF)	LOT #	AREA (SF)	LOT #	AREA (SF)	LOT #	AREA (SF)
1	6,142.42 SF	17	6,167.39 SF	33	6,168.32 SF	49	6,229.00 SF	65	6,230.47 SF
2	6,167.39 SF	18	6,167.39 SF	34	6,167.39 SF	50	6,229.00 SF	66	6,229.00 SF
3	6,167.39 SF	19	6,167.39 SF	35	6,170.00 SF	51	6,229.00 SF	67	6,229.00 SF
4	6,167.39 SF	20	6,167.39 SF	36	6,229.00 SF	52	6,229.00 SF	68	6,229.00 SF
5	6,167.39 SF	21	6,167.39 SF	37	6,229.00 SF	53	6,229.00 SF	69	6,229.00 SF
6	6,167.39 SF	22	6,167.39 SF	38	6,229.00 SF	54	6,229.00 SF	70	6,229.00 SF
7	6,167.39 SF	23	6,167.39 SF	39	6,229.00 SF	55	6,229.00 SF	71	6,229.00 SF
8	6,167.39 SF	24	6,167.39 SF	40	6,229.00 SF	56	6,229.00 SF	72	6,229.00 SF
9	6,167.39 SF	25	6,167.39 SF	41	6,229.00 SF	57	6,229.00 SF	73	6,229.00 SF
10	6,167.39 SF	26	6,167.39 SF	42	6,229.00 SF	58	6,229.00 SF	74	6,229.00 SF
11	6,167.39 SF	27	6,167.39 SF	43	6,229.00 SF	59	6,229.00 SF	75	6,229.79 SF
12	6,167.39 SF	28	6,167.39 SF	44	6,229.00 SF	60	6,229.00 SF	76	6,229.76 SF
13	6,167.39 SF	29	6,167.39 SF	45	6,229.00 SF	61	6,229.00 SF	77	6,229.73 SF
14	6,167.39 SF	30	6,167.39 SF	46	6,229.00 SF	62	6,229.00 SF	78	6,229.73 SF
15	6,167.39 SF	31	6,167.39 SF	47	6,229.00 SF	63	6,229.00 SF	79	6,229.04 SF
16	6,172.69 SF	32	6,167.39 SF	48	6,229.00 SF	64	6,229.00 SF	80	6,229.36 SF

OWNER OF RECORD:

COMITES BIENESTAR INC. A/T CCRFP
1663 E. 16TH STREET
PO BOX 1719
SAN LUIS AZ 85349

BASIS OF BEARING

THE NORTH SECTION LINE OF SECTION 15 T11S R24W G&SRB&M AS SHOWN ON THE FINAL PLAT OF BIENESTAR ESTATES 10 SUBDIVISION AS RECORDED IN BOOK 31 OF PLATS, PAGES 27 & 29 YUMA COUNTY RECORDERS OFFICE, YUMA COUNTY, ARIZONA.
BEARING S89°59'23"W

KEYNOTES

1. NEW 8' UTILITY EASEMENT
2. NEW 1' NON-ACCESS EASEMENT

NOTE

- PROPERTY CORNERS TO BE MARKED BY ½" DIAMETER REBAR "ACCEPTANCE CALL" MBP
- PROJECT ZONING R-1-6

ELABORATED BY:

VEGA & VEGA REPRESENTATIVES
1846 S. 8th Avenue 928 329 0000 Tel
Yuma, Az. 85364 928 247 6232 Fax
www.vegavega.com

LEGEND

- INDICATES BOUNDARY LINE
- INDICATES CENTERLINE
- INDICATES EASEMENT LINE
- 11 — NEW LOT NUMBER
- • — NEW YUMA COUNTY STD. DET. NO. 240 MONUMENT
- ■ — NEW YUMA COUNTY STD. DET. NO. 240-1 STREET MONUMENT
- O — EXISTING MONUMENT AS SHOWN
- RC — INDICATES REBAR & CAP
- YCR — INDICATES YUMA COUNTY RECORDERS
- G.L.O. — INDICATES GENERAL LAND OFFICE
- N.A.E. — INDICATES NON-ACCESS EASEMENT
- (M) — INDICATES MEASURED DATA
- (R1) — DATA REFERS TO R.S. & R. RANCHO BEATON CH. SECTION 15, T11S, R24W DATED JUNE 1977
- (R2) — DATA REFERS TO BURGER RANCH #3 SUBDIVISION AS RECORDED IN BOOK 27, PAGES 9 & 10, Y.C.R.
- (R3) — DATA REFERS TO DOCKET 674, PAGE 184, Y.C.R.O.
- (R4) — DATA REFERS TO BIENESTAR ESTATES 10 SUBDIVISION AS RECORDED IN BOOK 31 OF PLATS, PAGE 29, Y.C.R.
- (R5) — DATA REFERS TO BIENESTAR ESTATES 11 LOT SPLIT AS RECORDED IN BOOK 31 OF PLATS, PAGE 100, Y.C.R.
- (R6) — DATA REFERS TO PT # 2016-16419 Y.C.R.O.

LINE DATA

LINE NUMBER	BEARING	LENGTH (FEET)	LINE NUMBER	BEARING	LENGTH (FEET)
L1	N89°59'23"E	35.36	L7	S89°59'23"W	42.00
L2	S44°59'23"W	35.36	L8	N0°59'23"E	42.00
L3	N44°59'23"W	35.36	L9	N89°59'23"W	35.36
L4	S45°00'37"E	14.00	L10	N44°59'23"E	35.36
L5	S44°59'23"W	35.36			
L6	S45°00'37"E	35.36			

CURVE DATA

NUMBER	DELTA ANGLE	CHORD DIRECTION	CHORD LENGTH	TANGENT	RADIUS	ARC LENGTH
C1	90°00'00"	N89°59'23"E	42.43	30.00	27.00'	42.00
C2	90°00'00"	S0°00'37"E	53.67	34.39	185.00'	53.67
C3	90°00'00"	S89°59'23"W	67.85	34.28	236.00'	68.09
C4	3°30'00"	N87°14'23"W	34.30	17.15	235.00'	11.12
C5	6°00'00"	N86°29'23"W	41.92	20.96	400'	41.92
C6	6°00'00"	N82°29'23"W	41.92	20.96	400'	41.92

LAND SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT I AM A DULY REGISTERED LICENSED LAND SURVEYOR IN THE STATE OF ARIZONA AND THAT THE MAP CONSISTING OF TWO (2) SHEETS CORRECTLY REPRESENTS A SURVEY MADE UNDER MY SUPERVISION DURING DECEMBER OF 2019 THAT THE MONUMENTS SHOWN HEREON ACTUALLY EXIST AND THEIR POSITIONS ARE CORRECTLY SHOWN. OR WILL BE SET AS SHOWN ON THE MAP WITHIN ACCEPTABLE TOLERANCES PRESCRIBED BY THE STATE OF ARIZONA BOARD OF TECHNICAL REGISTRATION AND THAT THE MONUMENTS WILL BE SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED. THE SURVEY PLAT AND COMPLETE ASSUMPTIONS SHOWN AS CLEARANCES ARE SHOWN IN THE ANNOTATIONS AS PART.

JOHN C. ENGLER — R.L.S. No. 16328



SHEET: 2 OF 2

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **5. I.**

Meeting Date: 04/14/2021

Department Head: Jose A. Guzman, Director of Planning & Zoning, Planning & Zoning Department

Submitted By: Jose A. Guzman, Director of Planning & Zoning, Planning & Zoning Department

Action Requested: Motion
Resolution

ITEM:

Discussion and possible action on any and all matters regarding Resolution No. 2166. A resolution of the Mayor and City Council of the City of San Luis, Arizona, authorizing and directing the city engineer to order the purchase of electricity and to order the maintenance of poles, luminaries and underground conduit incident to the installation of street lights for lighting public streets serving the area described as Bienestar Estates 11 Subdivision, San Luis, Arizona. **(Jose A. Guzman, Director of Planning & Zoning)**

SUMMARY:

Once a resolution creating a Street Lighting Improvement District is approved, a resolution authorizing work and approving the implementation of the district is required. This is the resolution implementing Bienestar Estates 11 Street Lighting Improvement District.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE AND ADOPT RESOLUTION NO. 2166.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	N/A
CITY/STATE/FEDERAL FUNDS:	N/A
TOTAL:	N/A
BUDGETED AMOUNT:	N/A
AVAILABLE AMOUNT TO TRANSFER:	N/A
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

N/A

Attachments

Resolution No. 2166

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

Resolution

No. 2166

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, ARIZONA, AUTHORIZING AND DIRECTING THE CITY ENGINEER TO ORDER THE PURCHASE OF ELECTRICITY AND TO ORDER THE MAINTENANCE OF POLES, LUMINARIES AND UNDERGROUND CONDUIT INCIDENT TO THE INSTALLATION OF STREET LIGHTS FOR LIGHTING PUBLIC STREETS WITHIN THE AREA DESCRIBED AS BIENESTAR ESTATES 11 SUBDIVISION, SAN LUIS, ARIZONA.

WHEREAS, the Mayor and City Council did pass Resolution of Intention No. 2163 for Bienestar Estates 11 Street Lighting Improvement District declaring the intention of the City to purchase electricity including a charge for the use of lighting facilities; and

WHEREAS, the cost of lighting is to be assessed on certain district known as Bienestar Estates 11 Street Lighting Improvement District; and

WHEREAS, the petition for street lighting improvement district which was used to create Bienestar Estates 11 Street Lighting Improvement District was signed by all of the real property owners within said district and A.R.S § 48-617.A authorizes the immediate jurisdiction to adopt a resolution ordering the improvements, pursuant to the provisions of A.R.S. S 48-581, without the necessity of publication and posting of the resolution of intention provided for in A.R.S § 48-578.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of San Luis, Arizona, that the City Engineer be empowered and directed to proceed with the improvement of Bienestar Estates 11 Street Lighting Improvement District.

[Remainder of page left intentionally blank, signature page follows.]

PASSED AND ADOPTED by the Mayor and City Council of the City of San Luis, Arizona, this _____ day of _____, 2021.

_____
Gerardo Sanchez, Mayor

ATTEST:

_____
Sonia Cornelio, City Clerk

APPROVED AS TO FORM:

_____
Kay Marion Macuil, City Attorney

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **5. J.**

Meeting Date: 04/14/2021

Department Head: Jose A. Guzman, Director of Planning & Zoning, Planning & Zoning Department

Submitted By: Jose A. Guzman, Director of Planning & Zoning, Planning & Zoning Department

Action Requested: Motion
Resolution

ITEM:

Discussion and possible action on any and all matters regarding Resolution No. 2167. A resolution of the Mayor and City Council of the City of San Luis Arizona, authorizing and directing the city engineer to order the operation and maintenance of certain retention basins for the area described as Bienestar 11 Subdivision, San Luis, Arizona. **(Jose A. Guzman, Director of Planning & Zoning)**

SUMMARY:

Once a resolution creating an Enhanced Municipal Services Improvement District is approved, a resolution authorizing work and approving the implementation of the district is required. This is the resolution implementing Bienestar Estates 11 Enhanced Municipal Improvement District.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE AND ADOPT RESOLUTION NO. 2167.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	N/A
CITY/STATE/FEDERAL FUNDS:	N/A
TOTAL:	N/A
BUDGETED AMOUNT:	N/A
AVAILABLE AMOUNT TO TRANSFER:	N/A
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

N/A

Attachments

Resolution No. 2167

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

Resolution

No. 2167

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, ARIZONA, AUTHORIZING AND DIRECTING THE CITY ENGINEER TO ORDER THE OPERATION AND MAINTENANCE OF CERTAIN RETENTION BASINS FOR THE AREA DESCRIBED AS BIENESTAR ESTATES 11 SUBDIVISION, SAN LUIS, ARIZONA.

WHEREAS, the Mayor and City Council did pass Resolution of Intention No. 2164 for Bienestar Estates 11 Municipal Services Improvement District declaring the intention of the City to operate and maintain certain retention basins for an area described as Bienestar Estates 11 Subdivision, San Luis, Arizona; and

WHEREAS, the cost of operating and maintaining said retention basins is to be assessed on a certain district known as Bienestar Estates 11 Municipal Services Improvement District; and

WHEREAS, the petition for enhanced municipal services improvement district which was used to create the Bienestar Estates 11 Municipal Services Improvement District was signed by all of the real property owners within said district and A.R.S. § 48-575 C. authorized the immediate jurisdiction to adopt a resolution ordering the improvements, pursuant to the provision of A.R.S. § 48-581, without the necessity of publication and posting of the resolution of intention provided for in A.R.S § 48-578.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of San Luis, Arizona, that the City Engineer be empowered and directed to proceed with the enhanced municipal services of the improvement of Bienestar Estates 11 Municipal Services Improvement District.

[Remainder of page left intentionally blank. Signature page follows.]

PASSED AND ADOPTED by the Mayor and City Council of the City of San Luis, Arizona, this _____ day of _____, 2021.

_____

Gerardo Sanchez, Mayor

ATTEST:

_____

Sonia Cornelio, City Clerk

APPROVED AS TO FORM:

_____

Kay Marion Macuil, City Attorney

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **5. K.**

Meeting Date: 04/14/2021

Department Head: Jose A. Guzman, Director of Planning & Zoning, Planning & Zoning Department

Submitted By: Jose A. Guzman, Director of Planning & Zoning, Planning & Zoning Department

Action Requested: Motion
Resolution

ITEM:

Discussion and possible action on any and all matters regarding Resolution No. 2168. A resolution of the Mayor and City Council of the City of San Luis, Arizona, authorizing and ordering the operation, maintenance, and repair of certain landscape improvements included within, near, and adjacent to the retention and detention basins, parking, parkways, and related facilities together with appurtenant structures serving the area described as Bienestar Estates 11 Subdivision, San Luis, Arizona. **(Jose A. Guzman, Director of Planning & Zoning)**

SUMMARY:

Once a resolution creating a Municipal Improvement District is approved, a resolution authorizing work and approving the implementation of the district is required. This is the resolution implementing the Bienestar Estates 11 Landscape Improvement District.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE RESOLUTION NO. 2168.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	N/A
CITY/STATE/FEDERAL FUNDS:	N/A
TOTAL:	N/A
BUDGETED AMOUNT:	N/A
AVAILABLE AMOUNT TO TRANSFER:	N/A
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

N/A

Attachments

Resolution No. 2168

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

Resolution

No. 2168

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, ARIZONA, ORDERING IMPROVEMENTS FOR THE MUNICIPAL IMPROVEMENT DISTRICT, SERVING BIENESTAR ESTATES 11, TO OPERATE, MAINTAIN AND REPAIR LANDSCAPING IMPROVEMENTS INCLUDED WITHIN, NEAR AND ADJACENT TO THE RETENTION AND DETENTION BASINS AND PARKINGS AND PARKWAYS AND RELATED FACILITIES TOGETHER WITH THE APPURTENANT STRUCTURES OF BIENESTAR ESTATES 11 LANDSCAPE IMPROVEMENT DISTRICT.

WHEREAS, the Mayor and City Council did pass Resolution of intention No. 2165 declaring the intention to create Bienestar Estates 11 Landscape Improvement District to operate, maintain, and repair certain landscape improvements within, near, and adjacent to the retention and detention basins and the parkings and parkways and related improvements (Landscape Improvements) in the Bienestar Estates 11 Subdivision;

WHEREAS, the petition to form Bienestar Estates 11 Landscape Improvement District was signed by all of the real property owners within the proposed District and A.R.S. § 574(C) authorizes City Council to adopt the resolution ordering the improvements, pursuant to the provision of A.R.S. § 48-581, without the necessity of publication and positing of the resolution of intention provided for in A.R.S. § 48-578.

WHEREAS, a legal description of the boundary for Bienestar Estates 11 Landscape Improvement District and a diagram for Bienestar Estates 11 Landscape Improvement District has been presented to City Council for consideration in this declaration of intention to order Bienestar Estates 11 Landscape Improvement District as provided in A.R.S. § 48-576.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of San Luis, Arizona, as follows:

SECTION 1: City Council orders Landscape Improvements for Bienestar Estates 11 Landscape Improvement District serving Bienestar Estates 11 Subdivision. Once the Landscape Improvements are approved and constructed by the developer, the estimate of the cost and expenses shall be placed on file with the City Clerk and presented to City Council in accordance with the provisions of A.R.S. § 48- 574.

SECTION 2: City Council finds the Landscape Improvements for Bienestar Estates 11 Landscape Improvement District are of more than local or ordinary public benefit, and are of special benefit to the respective lots, parcels and pieces of land within the described real property of Bienestar Estates 11 Landscape Improvement District. City Council orders the cost and expense for the Landscape Improvements of Bienestar Estates 11 Landscape Improvement District be chargeable upon the real and personal property within Bienestar Estates 11 Landscape Improvement District, as described in Exhibits A attached. City Council declares that Bienestar Estates 11 Landscape Improvement District is benefited by the Landscape Improvements and the real and personal properties within Bienestar Estates 11 Landscape Improvement District are to be assessed the proportional share of the costs and expenses of the Landscape Improvements.

SECTION 3: All proceedings concerning the Landscape Improvements for Bienestar Estates 11 Landscape Improvement District, including the calculations for the costs and expenses and all assessments to pay the costs and expenses of the Landscape Improvements, shall be made in accordance with the provisions of Title 48, Chapter 4, Article 2 of the A.R.S., as amended.

SECTION 4: Any public street or alley within the boundaries of Bienestar Estates 11 Landscape Improvement District are omitted from the real and personal property of Bienestar Estates 11 Landscape Improvement District and shall not be included in the assessment.

SECTION 5: In no event will the City of San Luis or any officer thereof be liable for any portion of the cost of said Improvement District nor any delinquency of persons or property assessed.

SECTION 6: City Council shall make annual statements and estimates of the expenses of the District which shall be provided for by the levy and collection of ad valorem taxes upon the assessed value of all real and personal property within Bienestar Estates 11 Landscape Improvement District as provided in A.R.S. § 48- 574, as amended.

PASSED AND ADOPTED by the Mayor and City Council of the City of San Luis, Arizona, this _____ day of _____, 2021.

_____

Gerardo Sanchez, Mayor

ATTEST:

Sonia Cornelio, City Clerk

APPROVED AS TO FORM:

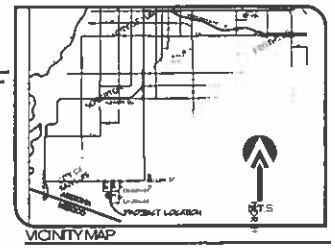
Kay Marion Macuil, City Attorney

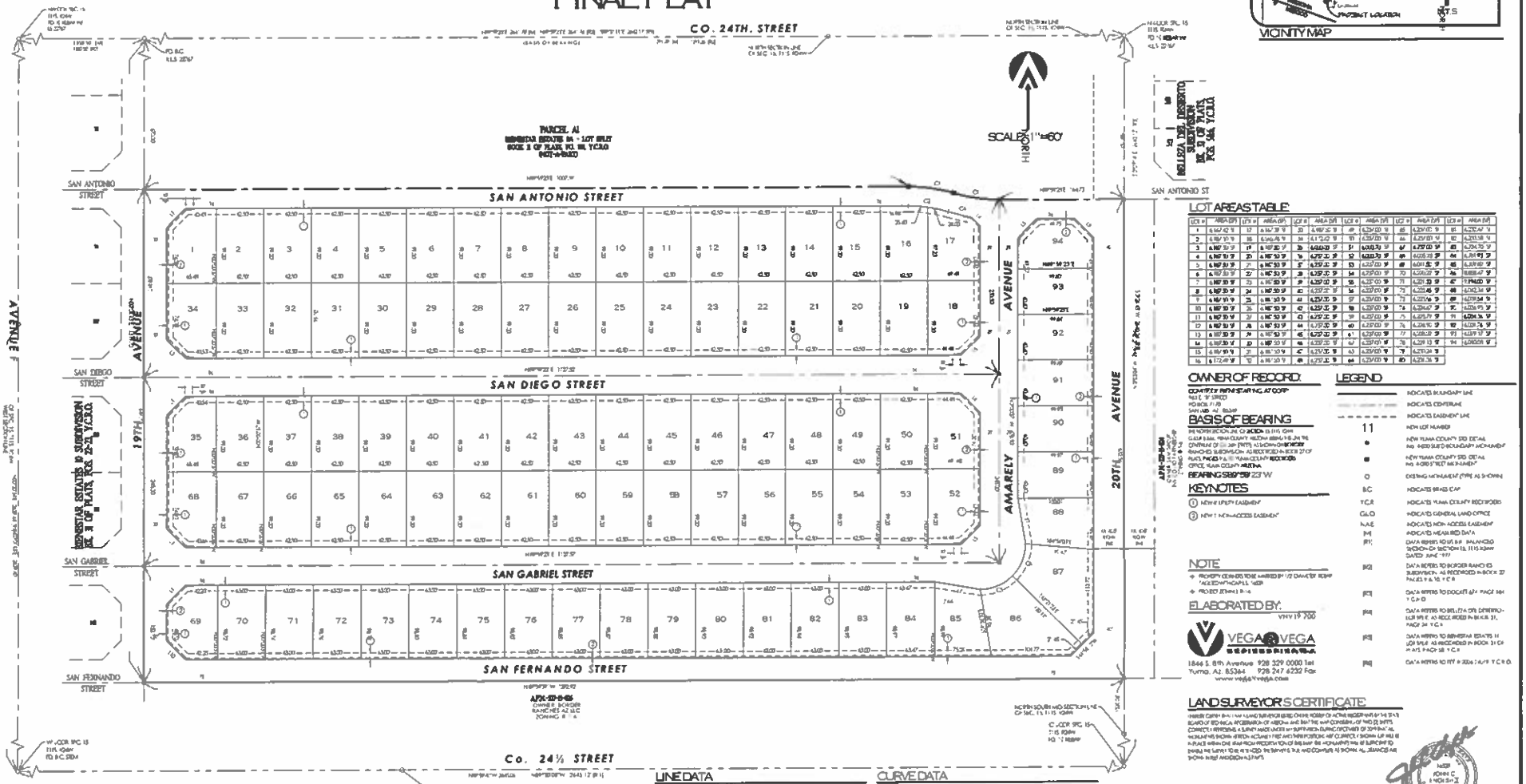
BIENESTAR ESTATES 11 SUBDIVISION

A SUBDIVISION OF OF PARCEL "A2" OF BIENESTAR ESTATES 11A - LOT SPLIT, AS RECORDED IN BK. 31, OF PLATS, PG. 100, YUMA COUNTY RECORDERS OFFICE, YUMA COUNTY, AZ., ALSO BEING A PORTION OF THE NE1/4 OF THE NW1/4 OF SECTION 15, T11S, R24W, G.&S.R.B.&M., YUMA COUNTY, ARIZONA

FEBRUARY OF 2021 ACREAGE: 19.19 AC (GROSS)

FINAL PLAT





LOT AREAS TABLE

LOT #	AREA (SF)	LOT #	AREA (SF)	LOT #	AREA (SF)	LOT #	AREA (SF)	LOT #	AREA (SF)
1	6,167.42 SF	17	6,167.39 SF	33	6,167.39 SF	49	6,239.00 SF	65	6,239.00 SF
2	6,167.42 SF	18	6,167.39 SF	34	6,167.39 SF	50	6,239.00 SF	66	6,239.00 SF
3	6,167.39 SF	19	6,167.39 SF	35	6,167.39 SF	51	6,239.00 SF	67	6,239.00 SF
4	6,167.39 SF	20	6,167.39 SF	36	6,239.00 SF	52	6,239.00 SF	68	6,239.00 SF
5	6,167.39 SF	21	6,167.39 SF	37	6,239.00 SF	53	6,239.00 SF	69	6,239.00 SF
6	6,167.39 SF	22	6,167.39 SF	38	6,239.00 SF	54	6,239.00 SF	70	6,239.00 SF
7	6,167.39 SF	23	6,167.39 SF	39	6,239.00 SF	55	6,239.00 SF	71	6,239.00 SF
8	6,167.39 SF	24	6,167.39 SF	40	6,239.00 SF	56	6,239.00 SF	72	6,239.00 SF
9	6,167.39 SF	25	6,167.39 SF	41	6,239.00 SF	57	6,239.00 SF	73	6,239.00 SF
10	6,167.39 SF	26	6,167.39 SF	42	6,239.00 SF	58	6,239.00 SF	74	6,239.00 SF
11	6,167.39 SF	27	6,167.39 SF	43	6,239.00 SF	59	6,239.00 SF	75	6,239.00 SF
12	6,167.39 SF	28	6,167.39 SF	44	6,239.00 SF	60	6,239.00 SF	76	6,239.00 SF
13	6,167.39 SF	29	6,167.39 SF	45	6,239.00 SF	61	6,239.00 SF	77	6,239.00 SF
14	6,167.39 SF	30	6,167.39 SF	46	6,239.00 SF	62	6,239.00 SF	78	6,239.00 SF
15	6,167.39 SF	31	6,167.39 SF	47	6,239.00 SF	63	6,239.00 SF	79	6,239.00 SF
16	6,172.49 SF	32	6,167.39 SF	48	6,239.00 SF	64	6,239.00 SF	80	6,239.00 SF

OWNER OF RECORD:

COMPETITIVE FARMS RANCH, AZ CORP.
P.O. BOX 1
SAN LUIS, AZ. 85349

BASIS OF BEARING

THE NORTH SECTION LINE OF SECTION 15, T11S, R24W, G.&S.R.B.&M., YUMA COUNTY, ARIZONA, BEING THE CENTERLINE OF 24TH STREET, AS SHOWN ON RECORD OF SURVEY MONUMENTATION AS RECORDED IN BOOK 27 OF PLATS, PAGES 9 & 10, YUMA COUNTY RECORDERS OFFICE, YUMA COUNTY, ARIZONA.

BEARING: S89°59'23"W

KEYNOTES

1. NEW 8' UPE'S EASEMENT
2. NEW 1' NON-ACCESS EASEMENT

NOTE

- PROPERTY CORNERS TO BE MARKED BY 1/2 DIAMETER REBAR NICKED W/ CAP "L 14529"
- PROJECT BENCH MARK:

ELABORATED BY:

VEGA & VEGA AGRIMENSURA

1846 S. 8th Avenue 928 329 0000 tel
Yuma, AZ. 85364 928 247 6232 Fax
www.vega&vega.com

LEGEND

- INDICATES BOUNDARY LINE
- INDICATES CENTERLINE
- INDICATES EASEMENT LINE
- 11 — NEW LOT NUMBER
- NEW YUMA COUNTY STD. DETAIL NO. A-28 "SURVEY BOUNDARY MONUMENT"
- NEW YUMA COUNTY STD. DETAIL NO. A-28 "LOT LINE MONUMENT"
- EXISTING MONUMENT (TYPE AS SHOWN)
- BC — INDICATES BRASS CAP
- YCR — INDICATES YUMA COUNTY RECTANGLE
- GLO — INDICATES GENERAL LAND OFFICE
- N.A.E. — INDICATES NON-ACCESS EASEMENT
- (M) — INDICATES MEASURED DATA
- (R1) — DATA REFERS TO LOT 5 OF SUBDIVISION OF SECTION 15, T11S, R24W DATED JUNE 1917
- (R2) — DATA REFERS TO BORDER RANCH ES SUBDIVISION, AS RECORDED IN BOOK 27 PAGES 9 & 10, YCR
- (R3) — DATA REFERS TO DOCUMENT 97 PAGE 164 YCR
- (R4) — DATA REFERS TO BIENESTAR ESTATES 11 LOT SPLIT AS RECORDED IN BOOK 31 OF PLATS PAGE 98 YCR
- (R5) — DATA REFERS TO BIENESTAR ESTATES 11 SUBDIVISION, AS RECORDED IN BOOK 31 OF PLATS PAGE 100 YCR

LINE DATA

LINE NUMBER	BEARING	LENGTH (FEET)	LINE NUMBER	BEARING	LENGTH (FEET)
L1	N89°59'23"E	35.36	L7	N62°47'53"W	42.62
L2	S45°59'23"W	35.36	L8	N27°12'07"W	42.62
L3	N44°59'47"W	35.35	L9	S45°00'37"W	35.37
L4	S45°00'13"E	16.97	L10	N44°59'23"E	33.35
L5	S44°59'23"W	35.36			
L6	S45°00'13"E	35.36			

CURVE DATA

NUMBER	DELTA ANGLE	CHORD DIRECTION	CHORD LENGTH	TANGENT	RADIUS	ARC LENGTH
C1	14°35'18"	N82°42'27"W	40.62	20.41	160.00'	40.73
C2	14°35'18"	S82°42'27"E	42.62	20.59	168.00'	42.61
C3	14°35'18"	S82°42'27"E	67.85	34.28	265.00'	68.07
C4	0°45'05"	N67°12'57"W	34.10	17.38	2,600.00'	34.10
C5	4°00'03"	N65°14'25"E	45.72	24.86	400.00'	45.72
C6	4°00'03"	N61°13'51"E	45.72	24.86	400.00'	45.72

LAND SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT I AM A LAND SURVEYOR REGISTERED IN THE STATE OF ARIZONA AND THAT THE SURVEY REPRESENTED ON THIS PLAT WAS PERFORMED BY ME OR UNDER MY DIRECT SUPERVISION AND IS TRUE AND COMPLETE AS SHOWN. ALL MONUMENTS SHOWN EXIST OR WILL BE SET AS SHOWN AND ALL DIMENSIONS, BEARINGS, AND OTHER DETAILS ARE CORRECT AS SHOWN.

BY: _____ JOHN C. ENGLE, R.L.S. No. 16538



SHEET: 2 OF 2

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **5. L.**

Meeting Date: 04/14/2021

Department Head: Lizandro Galaviz, Director of Parks & Recreation, Parks & Recreation Department

Submitted By: Crystal Fragozo, Administrative Assistant, Parks & Recreation Department

Action Requested: Motion
Resolution

ITEM:

Discussion and possible action any and all matters regarding Resolution No. 2173. A Resolution of the Mayor and City Council of the City of San Luis, Arizona updating the Parks and Recreation fee schedule and repealing conflicting provisions. **(Lizandro Galaviz, Director of Parks and Recreation)**

SUMMARY:

Parks & Recreation staff has been reviewing the current fee schedule found on Resolution No. 770. This resolution was passed and adopted on December 19, 2007, and has various fees listed for the Joe Orduño Park Gym, Cesar Chavez Cultural Center, Municipal Pool, Park Ramadas, event tents, booth rentals for special events and athletic fields. After reviewing the current fees, staff would like to propose some fee modifications as well as incorporate new areas that can be reserved by the community.

Over the last couple of years, the Parks & Recreation facilities and city parks have grown in popularity and demand. Due to this demand, staff has had to do many modifications to beautify our parks as well as our facilities. Staff would like to include in the fee schedule the tennis courts and artificial turf field located within Joe Orduño Park. These two (2) locations are in high demand during the school season and summer season. Staff would also like to increase the current reservation fees for the Cesar Chavez Cultural Center, Gym, Youth Center, sports fields and event booth rentals. With the facilities & parks being in high demand from both the community and non-profit organizations, fees have to be updated to cover maintenance & upgrade expenses.

On Monday, February 8, 2021, a Notice of Intent to establish and increase fees as well as the proposed facility fee schedule was posted on the City of San Luis website. These documents were also posted outside of City Hall, the Police Department, and the Fernando Padilla Building. This was posted for 60 days for the City of San Luis residents to view and advise the city if they had any questions or concerns in regard to the new fees. Staff is open to any recommendations that Mayor and City Council may have in regard to the proposed Facility Fee Schedule for the Parks and Recreation Department.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE AND ADOPT RESOLUTION NO. 2173

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	YES
CITY/STATE/FEDERAL FUNDS:	CITY
TOTAL:	N/A

BUDGETED AMOUNT: N/A

AVAILABLE AMOUNT TO TRANSFER: N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

N/A

Attachments

Resolution No. 2173

Exhibit A - Facility Fee Schedule 2021

Resolution No. 770

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

Resolution

No. 2173

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, ARIZONA AMENDING AND AUTHORIZING AND APPROVING PARKS AND RECREATION FEE SCHEDULE

Whereas, the City Council of the City of San Luis desires to establish and update the fee schedule for use of city Parks and Recreation facilities that were established on December 07, 2007 with Resolution No. 770;

BE IT RESOLVED by the Mayor and City Council of the City of San Luis, Arizona:

Section 1: That the Parks and Recreation Fee Schedule attached hereto as Exhibit "A", is hereby authorized and approved

Section 2: That the appropriate City officials are hereby authorized and directed to take any and all actions as may be necessary to effectuate said schedule.

PASSED, ADOPTED and APPROVED by the Mayor and City Council of the City of San Luis, Yuma County, Arizona this ____day of _____ 20___

_____
Gerardo Sanchez, Mayor

ATTEST:

_____
Sonia Cornelio, City Clerk

APPROVED AS TO FORM:

_____
Kay Marion Macuil, City Attorney

Exhibit A

CITY OF SAN LUIS PARKS AND RECREATION
Facility Fee Schedule

CLASS A – City Co-sponsored Groups or City of San Luis Agencies per case by case scenario. Will refer to agencies Intergovernmental Agreements (IGA) or Memorandum of Understanding (MOU) agreements.

CLASS B – Non-profit. Individuals, groups or organizations using facilities whose purpose is clearly of nonprofit nature (501 C Status) or social gathering. (Receptions, religious groups, etc.)

CLASS C – Standard/Commercial. Individuals, groups or organizations using facilities for raising money or whose purpose is clearly a profit making status.

Facility Rental Fees
Gym – Joe Orduño Park

	Individual / Non-Profit Organization		Local Businesses	
	Resident	Non-Residents	Residents	Non-Resident
Per Hour / Court	$15.00	$25.00	$35.00	$35.00
Per Hour / Facility	$65.00	$85.00	$100.00	$150.00
Clean-Up Fee	$150.00	$175.00	$150.00	$175.00
Staff Attendant	$20.00	$25.00	$20.00	$25.00
Deposit (Refundable)	$150.00	$175.00	$150.00	
***Includes Attendant				

Turf Field/Tennis Court

	Individual / Non-Profit Organization		Local Businesses	
	Resident	Non-Residents	Residents	Non-Resident
Weekly Hourly Rates	$10.00	$15.00	$20.00	$25.00
Per Hour w/Lights (During non-operational hours)	$15.00	$20.00	$25.00	$30.00

Cesar Chavez Cultural Center
During weekly Hours of operations Monday – Thursday 7:00am – 6:00 pm

	Individual		Local Businesses	
	Resident	Non-Residents	Residents	Non-Resident
Per Hour	$200.00	$250.00	$250.00	$300.00
Audio Equipment Use	$50.00	$75.00	$100.00	$100.00
Set-up of tables & chairs*	$150.00	$200.00	$150.00	$200.00
Deposit *(refundable)*	$350.00	$400.00	$150.00	$150.00
Stage Area *(spot lights)*	$100.00	$125.00	$150.00	$150.00
Clean Up Fee	$250.00	$300.00	$250.00	$300.00
Chair Fee	$2.00 per chair	$2.00 per chair	$2.00 per chair	$2.00 per chair
Table Fee	$5.00 per table	$5.00 per table	$5.00 per table	$5.00 per table
Staff Attendant *(after hrs)*	$20.00	$20.00	$20.00	$20.00
Storage Fee for property left in facility after hours	$25.00 per day	$25.00 per day	$25.00 per day	$25.00 per day
Staying past rental agreement hours				
	$50.00 per hour	$75.00 per hour	$100.00 per hr.	$150.00 per hr.

(*= if applicable for set up of table & chairs)

	Non-Profit Organizations			
	Resident	Non-Residents	Residents	Non-Resident
Per Hour	$100.00	$150.00	N/A	N/A
Audio Equipment Use	$50.00	$75.00	N/A	N/A
Set-up of tables & chairs	$150.00	$200.00	N/A	N/A
Deposit (refundable)	$175.00	$200.00	N/A	N/A
Stage Area *(spot lights)*	$100.00	$125.00	N/A	N/A
Clean Up Fee	$250.00	$300.00	N/A	N/A
Chair Fee	$2.00 per chair	$2.00 per chair	N/A	N/A
Table Fee	$5.00 per table	$5.00 per table	N/A	N/A
Staff Attendant after Hours	$20.00 per hour	$20.00 per hour	N/A	N/A
Storage Fee for property left in facility after rental	$25.00	$25.00	N/A	N/A
Staying past rental hours			N/A	N/A
	$50.00	$50.00	N/A	N/A

(*= if applicable for set up of table & chairs)

Municipal Pool

	Individual / Non-Profit Organizations		Local Businesses	
	Resident	Non-Residents	Residents	Non-Resident
Daily Rates for Kids	$1.00	$2.00	N/A	N/A
Daily Rates for Adults	$2.00	$3.00	N/A	N/A
Swimming Lessons	$35.00	$45.00	N/A	N/A
Party Reservations				
Saturday & Sunday (4 hr. session)				
1-30 Patrons	$150.00	$150.00	$150.00	$150.00
31-50 Patrons	$200.00	$200.00	$200.00	$200.00
51-75 Patrons	$225.00	$225.00	$225.00	$225.00
76-100 Patrons	$250.00	$250.00	$250.00	$250.00
101-150 Patrons	$275.00	$275.00	$275.00	$275.00
Deposit *(Reservation include Lifeguards)*	$50.00	$50.00	$50.00	$50.00

**Deposit is refundable.

Park Ramadas

	Individual / Non-Profit Organizations		Local Businesses	
	Resident	Non-Residents	Residents	Non-Resident
Weekly Rates (Monday - Thursday)	$15.00	$20.00	$25.00	$30.00
Weekend Rates (Friday – Sunday)	$20.00	$25.00	$30.00	$35.00
Alcohol Permits	$25.00	$30.00	$35.00	$40.00

** No Glass Bottles
** Must have permit upon request
** No water jumpers (Brinca-Brincas) allowed
** Jumpers (Brinca-Brincas) must bring own generator
** No electricity outlets will be available on Ramadas

TENTS (10X20)

Fundraiser Events:
Rental request form and fee waiver request will submitted to the Parks & Recreation Director & City Manager for approval.

Booth Rental
Spaces will vary depending on event
10 x 10
10 x 20

Individual / Non-Profit Organizations		Standard / Commercial	
Minor / Major Events		Minor / Major Events	
Resident	Non-Residents	Residents	Non-Resident
$25.00 / $100.00	$10.00 / $200.00	N/A	N/A
$50.00 / $150.00	$10.00 / $200.00		

Athletic Fields
Fields – Softball/Baseball/Soccer

Individual / Non-Profit Organizations		Standard / Commercial	
Resident	Non-Residents	Residents	Non-Resident
$5.00	$15.00	$15.00	$15.00
$10.00	$25.00	$20.00	$25.00
$10.00	$15.00	$15.00	$15.00
$80.00	$90.00	$100.00	$100.00
$40.00	$50.00	$60.00	$60.00
$60.00	$70.00	$80.00	$80.00
$20.00	$25.00		

1 field-per hour (no lights) [F2/F3 Field]
1 field-per hour (no lights) [F1 Field]
Lights (Per Hour/Per Field)
Lining Field
Soccer (Per Field)
Softball (F2/F3)[Full Field]
Baseball (F1) [Full Field]
Ball Field / Infield Only

Youth Center

Individual / Non-Profit Organizations		Standard / Commercial	
Resident	Non-Residents	Residents	Non-Resident
$10.00	$15.00	$20.00	$20.00

Multipurpose Room (per hour)

CITY OF SAN LUIS PARKS AND RECREATION

Facilities Fee Schedule

CLASS A – City Co-sponsored Groups or City of San Luis Agencies per case by case scenario. Will refer to agencies Intergovernmental Agreements (IGA) or Memorandum of Understanding (MOU) agreements.

CLASS B – Non-profit. Individuals, groups or organizations using facilities whose purpose is clearly of nonprofit nature (501 C Status) or social gathering. (Receptions, religious groups, etc.)

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Facility Rental Fees
Gym – Joe Orduño Park

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Clean-Up Fee	$150.00	$175.00	$150.00	$175.00
Staff Attendant	$20.00	$25.00	$20.00	$25.00
Deposit (Refundable)	$150.00	$175.00	$150.00	

***Includes Attendant

Turf Field/Tennis Court

	Individual / Non-Profit Organization		Local Businesses	
	Resident	Non-Residents	Residents	Non-Resident
Weekly Hourly Rates	$10.00	$15.00	$20.00	$25.00
Per Hour w/Lights	$15.00	$20.00	$25.00	$30.00

(During non-operational hours)

Cesar Chavez Cultural Center
During weekly Hours of operations Monday – Thursday 7:00am – 6:00 pm

	Individual		Local Businesses	
	Resident	Non-Residents	Residents	Non-Resident
Per Hour	$200.00	$250.00	$250.00	$300.00
Audio Equipment Use	$50.00	$75.00	$100.00	$100.00
Set-up of tables & chairs*	$150.00	$200.00	$150.00	$200.00
Deposit *(refundable)*	$350.00	$400.00	$150.00	$150.00
Stage Area *(spot lights)*	$100.00	$125.00	$150.00	$150.00
Clean Up Fee	$250.00	$300.00	$250.00	$300.00
Chair Fee	$2.00 per chair	$2.00 per chair	$2.00 per chair	$2.00 per chair
Table Fee	$5.00 per table	$5.00 per table	$5.00 per table	$5.00 per table
Staff Attendant *(after hrs)*	$20.00	$20.00	$20.00	$20.00
Storage Fee for property left in facility after hours	$25.00 per day	$25.00 per day	$25.00 per day	$25.00 per day
Staying past rental agreement hours				
(* = if applicable for set up of table & chairs)	$50.00 per hour	$75.00 per hour	$100.00 per hr.	$150.00 per hr.

	Non-Profit Organizations			
	Resident	Non-Residents	Residents	Non-Resident
Per Hour	$100.00	$150.00	N/A	N/A
Audio Equipment Use	$50.00	$75.00	N/A	N/A
Set-up of tables & chairs	$150.00	$200.00	N/A	N/A
Deposit (refundable)	$175.00	$200.00	N/A	N/A
Stage Area *(spot lights)*	$100.00	$125.00	N/A	N/A
Clean Up Fee	$250.00	$300.00	N/A	N/A
Chair Fee	$2.00 per chair	$2.00 per chair	N/A	N/A
Table Fee	$5.00 per table	$5.00 per table	N/A	N/A
Staff Attendant after Hours	$20.00 per hour	$20.00 per hour	N/A	N/A
Storage Fee for property left in facility after rental	$25.00	$25.00	N/A	N/A
Staying past rental hours			N/A	N/A
(* = if applicable for set up of table & chairs)	$50.00	$50.00	N/A	N/A

Municipal Pool

	Individual / Non-Profit Organizations		Local Businesses	
	Resident	Non-Residents	Residents	Non-Resident
Daily Rates for Kids	$1.00	$2.00	N/A	N/A
Daily Rates for Adults	$2.00	$3.00	N/A	N/A
Swimming Lessons	$35.00	$45.00	N/A	N/A
Party Reservations				
Saturday & Sunday (4 hr. session)				
1-30 Patrons	$150.00	$150.00	$150.00	$150.00
31-50 Patrons	$200.00	$200.00	$200.00	$200.00
51-75 Patrons	$225.00	$225.00	$225.00	$225.00
76-100 Patrons	$250.00	$250.00	$250.00	$250.00
101-150 Patrons	$275.00	$275.00	$275.00	$275.00
Deposit *(Reservation include Lifeguards)*	$50.00	$50.00	$50.00	$50.00

**Deposit is refundable.

Park Ramadas

	Individual / Non-Profit Organizations		Local Businesses	
	Resident	Non-Residents	Residents	Non-Resident
Weekly Rates (Monday - Thursday)	$15.00	$20.00	$25.00	$30.00
Weekend Rates (Friday – Sunday)	$20.00	$25.00	$30.00	$35.00
Alcohol Permits	$25.00	$30.00	$35.00	$40.00

** No Glass Bottles
** Must have permit upon request
** No water jumpers (Brinca-Brincas) allowed
** Jumpers (Brinca-Brincas) must bring own generator
** No electricity outlets will be available on Ramadas

TENTS (10X20)

Fundraiser Events:
Rental request form and fee waiver request will submitted to the Parks & Recreation Director & City Manager for approval.

Booth Rental	Individual / Non-Profit Organizations		Standard / Commercial	
	Minor / Major Events		Minor / Major Events	
Spaces will vary depending on event	Resident	Non-Residents	Residents	Non-Resident
10 x 10	$25.00 / $100.00	$10.00 / $200.00	N/A	N/A
10 x 20	$50.00 / $150.00	$10.00 / $200.00		

Athletic Fields

Fields – Softball/Baseball/Soccer

	Individual / Non-Profit Organizations		Standard / Commercial	
	Resident	Non-Residents	Residents	Non-Resident
1 field-per hour (no lights) [F2/F3 Field]	$5.00	$15.00	$15.00	$15.00
1 field-per hour (no lights) [F1 Field]	$10.00	$25.00	$20.00	$25.00
Lights (Per Hour/Per Field)				
Lining Field	$10.00	$15.00	$15.00	$15.00
Soccer (Per Field)				
Softball (F2/F3)[Full Field]	$80.00	$90.00	$100.00	$100.00
Baseball (F1) [Full Field]	$40.00	$50.00	$60.00	$60.00
Ball Field / Infield Only	$60.00	$70.00	$80.00	$80.00
	$20.00	$25.00		

Youth Center	Individual / Non-Profit Organizations		Standard / Commercial	
	Resident	Non-Residents	Residents	Non-Resident
Multipurpose Room (per hour)	$10.00	$15.00	$20.00	$20.00

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

Resolution

RESOLUTION NO. 770

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF SAN LUIS, ARIZONA AUTHORIZING AND APPROVING PARKS AND RECREATION FEE SCHEDULE

Whereas, the City Council of the City of San Luis desires to establish and update the fee schedule for use of city Parks and Recreation facilities;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the City of San Luis, State of Arizona, as follows:

Section 1: That the Parks and Recreation Fee Schedule attached hereto as Exhibit "A", is hereby authorized and approved.

Section 2: That the appropriate City officials are hereby authorized and directed to take any all actions as may be necessary to effectuate said schedule.

PASSED AND ADOPTED by the Mayor and Common Council of the City of San Luis, Arizona, this 19th day of December, 2007.

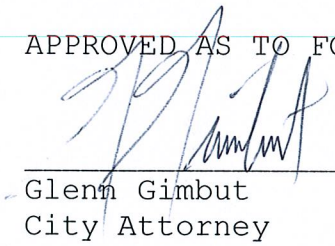
Juan Carlos Escamilla, Mayor

ATTEST:



Sonia Cuello, City Clerk

APPROVED AS TO FORM:



Glenn Gimbut
City Attorney

CITY OF SAN LUIS PARKS AND RECREATION
Facility Fee Schedule

CIASS A – City Co-sponsored Groups or City of San Luis Agencies. The following organizations and/or groups are **EXEMPT** from rental fees. Other organizations may be added if the activities benefit the Community. Security deposits and set-up fees may apply.

a) Babe Ruth Baseball League
b) Campesinos Sin Fronteras
c) Chicanos Por La Causa
d) City of San Luis Program (Fire Cadets, PAL, Police Volunteers, Go-Karts)
e) Comite de Bienestar
f) Karate – Gembu Kyu
g) Little League Baseball
h) LULAC
i) PPEP – Tech
j) San Luis Adult Soccer League
k) San Luis Corporation for the Arts & Humanities
l) San Luis Dancing Girls - Ballet
m) San Luis Gadsden School District
n) San Luis High School
o) San Luis Lions Club
p) San Luis Rotary Club
q) San Luis Youth Soccer
r) Tahitiano Dance
s) WACOG
t) WAHEC
u) Media (Yuma Sun, Bajo el Sol, Sin Fronteras, San Luis News)

CLASS B – Nonprofit . Individuals, groups, or organizations using facilities whose purpose is clearly of nonprofit nature (501 C Status) or social gathering. (Receptions, religious groups, etc.)

CLASS C – Standard/Commercial. Individuals, groups, or organizations using facilities for raising money or whose purpose is clearly a profit making status.

FACILITY	Individual/Non-Profit Groups		Standard/Commercial	
	Residents	Non-Residents	Residents	Non-Residents
GYM - Joe Orduño Park				
Per Hour/Game	$15.00	$25.00	$35.00	$35.00
Per Hour/other	$100.00	$200.00	$200.00	$200.00
Special Event (4-hr. session)	$400.00	$500.00	$500.00	$500.00
All Day Event***	$1,000.00	$1,200.00	$1,200.00	$1,200.00
Set-up of tables and chairs	$50.00	$65.00	$65.00	$65.00
Maintenance	$100.00	$150.00	$150.00	$150.00
Stage (portable)	$100.00	$125.00	$150.00	$150.00
Stage Set-up	$60.00	$70.00	$80.00	$80.00
Staff Attendant	$20.00	$20.00	$20.00	$20.00

*** includes attendant

CULTURAL CENTER	Individual/Non-Profit Groups		Standard/Commercial	
	Residents	Non-Residents	Residents	Non-Residents
Per Hour	Not Available	Not Available	Not Available	Not Available
Special Event (4-hr. session)	Not Available	Not Available	Not Available	Not Available
Audio Equipment use	$50.00	$75.00	$75.00	$75.00
Lights	$50.00	$75.00	$75.00	$75.00
Set-up of tables and chairs	$50.00	$65.00	$65.00	$65.00
Maintenance	$100.00	$150.00	$150.00	$150.00
Stage	$100.00	$125.00	$150.00	$150.00
Stage (portable)	$100.00	$100.00	$100.00	$100.00
Stage Set-up	$60.00	$70.00	$80.00	$80.00
Staff Attendant	$20.00 p/hr.	$20.00 p/hr.	$20.00 p/hr.	$20.00 p/hr.
Staff Technician	$30.00 p/hr.	$30.00 p/hr.	$30.00 p/hr.	$30.00 p/hr.

SWIMMING POOL	Individual/Non-Profit Groups		Standard/Commercial	
	Residents	Non-Residents	Residents	Non-Residents
Daily Rates Kids	$1.00	$2.00	N/A	N/A
Daily Rates Adult	$2.00	$3.00	N/A	N/A
Swimming Lessons	$35.00	$45.00	N/A	N/A
Party Reservations*				
Saturday & Sunday (4 hr.-session)				
1-30 patrons	$100.00	$120.00	$150.00	$150.00
30-50 patrons	$130.00	$150.00	$200.00	$200.00
50-75 patrons	$150.00	$175.00	$250.00	$250.00
75-100 patrons	$175.00	$200.00	$250.00	$250.00
Deposit	$75.00	$100.00	$150.00	$150.00

** Reservation includes lifeguards 5-tables and 20-chairs*

RAMADAS	Individual/Non-Profit Groups		Standard/Commercial	
	Residents	Non-Residents	Residents	Non-Residents
Weekday Rates (Mon. - Thru.)	$15.00	$20.00	$25.00	$30.00
Weekend Rates (Fri. - Sun.)	$20.00	$25.00	$30.00	$35.00
Alcohol Permits**	$15.00	$15.00	$15.00	$15.00

*** pending for ordinance*
*** no glass bottles*
*** Must have permit upon request*

Jumps (Brinca-Brincas) must bring own generator

TENTS (10X20)	Individual/Non-Profit Groups		Standard/Commercial	
	Residents	Non-Residents	Residents	Non-Residents
Per tent	$20.00	$30.00	N/A	N/A
1 to 5 set-up fee	$50.00	$75.00	N/A	N/A
5 to 10 set-up fee	$100.00	$125.00	N/A	N/A
10 to 15 set-up fee	$150.00	$175.00	N/A	N/A

BOOTH RENTAL*

*Special Events: 4th/7 & Founders D

	Individual/Non-Profit Groups		Standard/Commercial	
	Residents	Non-Residents	Residents	Non-Residents
10X10	$30.00	$35.00	$35.00	$35.00
10X20	$45.00	$50.00	$50.00	$50.00

ATHLETIC FIELDS
Fields - Softball/Baseball/Soccer

	Individual/Non-Profit Groups		Standard/Commercial	
	Residents	Non-Residents	Residents	Non-Residents
1 field-2hr. max (no lights)	$10.00	$15.00	$15.00	$15.00
1 field-4hr. (no lights)	$15.00	$20.00	$20.00	$20.00
1 field ALL DAY	$50.00	$60.00	$60.00	$60.00
Lining Fields (per field)	$10.00	$15.00	$15.00	$15.00
Lights (per hour/per field)	$10.00	$15.00	$15.00	$15.00

ATHLETIC FIELDS INDEPENDENT LEAGUES - Fields

	Individual/Non-Profit Groups		Standard/Commercial	
	Residents	Non-Residents	Residents	Non-Residents
Adult League (per team/per season)	$80.00	N/A	N/A	N/A
Youth League (per team/per season)				
Categories:				
U-6 & U-7	$10.00	N/A	N/A	N/A
U-8 & U-10	$15.00	N/A	N/A	N/A
U-12, U-14, & U16	$20.00	N/A	N/A	N/A

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **6. A.**

Meeting Date: 04/14/2021

Department Head: Sonia Cornelio, City Clerk, City Clerk's Office

Submitted By: Sonia Cornelio, City Clerk, City Clerk's Office

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding authorization to purchase two (2) 2021 vehicles to be utilized by staff for travel and training purposes and to transfer funds from a budgeted project that is not going forward this fiscal year for purchase of these vehicles. **(Sonia Cornelio, City Clerk)**

SUMMARY:

Staff presented this item at the Regular Council meeting held March 24 for a 2021 Suburban. However, the directive of the Mayor and City Council was for staff to obtain quotes for two (2) smaller vehicles. Staff is seeking approval to purchase two (2) new 2021 vehicles - Toyotas or Fords.

These 2021 vehicles will replace four (4) vehicles for the departments in City Hall; a 2004 Dodge Durango, 2005 Ford Taurus, 2009 Toyota Prius and a 2009 Chevrolet Suburban. Staff has been experiencing mechanical problems with at least three (3) of the vehicles mentioned, and they are not reliable to be driven long distances as well as air conditioning issues.

Staff obtained these quotes:

For Compact Cars

Alexander Ford for a Ford Escape, for $24,107.43, which meets the price of the State Contract.
Alexander Toyota for a Toyota Corolla, for $20,637.72, which is below the State Contract price for the Ford Escape

For Sport Utility Vehicles (SUV's):

Alexander Toyota for a Toyota Sienna Hybrid, for $35,706.99
Alexander Ford for a Ford Explorer, for $35,046.95, which meets the price of the State Contract

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE THE PURCHASES OF A 2021 _____ IN AN AMOUNT NOT TO EXCEED $ _____ AND A 2021 IN AN AMOUNT NOT TO EXCEED $_____;
AND
WAIVE FORMAL PURCHASING PROCEDURES; AND
TRANSFER FUNDS FROM THE BUDGET FOR THE CITY HALL EXPANSION PROJECT FOR THESE PURCHASES.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	YES
CITY/STATE/FEDERAL FUNDS:	CITY
TOTAL:	$59,154.38
BUDGETED AMOUNT:	NO
AVAILABLE AMOUNT TO TRANSFER:	YES
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	100-999-900015 $1,060,500.00

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

Due to the delay in the City Hall expansion project, there is budget available from the expansion project that can be used for this purchase. We are requesting City Council to approve budget transfer as follows:

From
100-999-900015 Capital Outlay CIP $59,200.00
To
100-99-90000 Capital Outlay - Equipment $59,200.00

Attachments

Quotes

Prepared For:
CITY OF SAN LUIS

YUMA, AZ

ALEXANDER TOYOTA

Date: 3/29/2021 Valid Until: 3/30/2021

VEHICLE		NO TRADE-IN
Vehicle:	New 2021 TOYOTA SIENNA HYBRID 2WD	
Stock No:		
VIN:	5TDKRKEC6MS13B910	
Mileage:	0	

PURCHASE OPTION	
Vehicle Price	$36,004.00
Preferred Customer Discount	$2,104.00
Rebate	$1,500.00
Selling Price (after rebate)	**$32,400.00**
Options	$0.00
Sales Subtotal	**$32,400.00**
Tax	$2,725.49
Fees	$581.50
Out The Door Price	**$35,706.99**

LIST FEES

Doc Fee $529.00, Registration $10.00, Tire Fee $5.00, Title/Air Quality/Public Safety $37.50

Prepared For:
CITY OF SAN LUIS

YUMA, AZ

ALEXANDER TOYOTA

Date: 3/29/2021 Valid Until: 3/29/2021

VEHICLE		NO TRADE-IN
Vehicle:	New 2021 TOYOTA COROLLA 1852 4dr S	
Stock No:	T21711	
VIN:	JTDEPMAE2MJ168953	
Mileage:	14	

PURCHASE OPTION	
Vehicle Price	$21,719.00
Preferred Customer Discount	$1,719.00
Rebate	$1,500.00
Selling Price (after rebate)	**$18,500.00**
Options	$0.00
Sales Subtotal	**$18,500.00**
Tax	$1,556.22
Fees	$581.50
Out The Door Price	**$20,637.72**

LIST FEES

Doc Fee $529.00, Registration $10.00, Tire Fee $5.00, Title/Air Quality/Public Safety $37.50

Jesus Urbalejo
801 E. 32nd Street Yuma, AZ 85365
928-344-2200
www.billalexanderford.com

Line Item	Order Code	Description	Price
1	UOF	2021 Ford Escape S FWD	$21,057.00
2		Out of Stock	$1,000.00
3			
4			
5			
6		Price is set per state contract (including transportation fee)	($21,743.00)
7			
8			
9			
10			
11			
12			

Taxable Total:			$22,057.00
Sales Tax:			$1,855.43
Warranty Cost:			
Tire Tax:			
Freight			
Total Per Unit			$24,107.43

Jesus Urbalejo
801 E. 32nd Street Yuma, AZ 85365
928-344-2200
www.billalexanderford.com

Line Item	Order Code	Description	Price
1	K7D	2021 Explorer XLT RWD	$31,226.00
2		Out of Stock	$1,000.00
3			
4			
5			
6		Price is set per state contract (including transportation fee $225, $200 floor liners, $545 ClassIII Hitch)	($31,226.00)
7			
8			
9			
10			
11			

Taxable Total:			$32,226.00
Sales Tax:			$2,820.95
Warranty Cost:			
Tire Tax:			
Freight			
Total Per Unit			$35,046.95

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **6. B.**

Meeting Date: 04/14/2021

Department Head: Richard Jessup, Chief of Police, Police Department

Submitted By: Michelle Boucher, Administrative Coordinator, Police Department

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding the approval for the purchase of the updated Brazos ECitation system and equipment using Fiscal Year 2020-2021 Capital Projects budgeted funds. **(Richard Jessup, Chief of Police)**

SUMMARY:

The San Luis Police Department is seeking approval for the purchase of an updated version of the Brazos Ecitation system and required equipment, using Fiscal Year 2020-2021 Capital Projects budgeted funds. The updated system will replace the current outdated Eticket machines. The purchase will include 32 software licenses and configuration, to be used with current Police Department issued cell phones, for a one time cost of $26,500.00. The purchase will also include printers and vehicle charging cables for a one time cost of $32,350.00. The annual software support fees will be $6,720.00, which is an increase of $1,863.00 from our current Brazos fees. The total one time cost of the software and the equipment will be $58,850.00, not to exceed $63,770.00. The increased annual fees will not be charged until the start of FY2022, which was listed in the new budget request.

Total Purchase

Within the budgeted amount of $63,770.00, there are sufficient funds to purchase the complete package of software and equipment for a total cost of $58,850.00.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE THE PURCHASE OF THE UPDATED BRAZOS ECITATION SOFTWARE AND EQUIPMENT FOR A TOTAL COST OF $58,850.00, AND A FUTURE ANNUAL FEE OF $6,720.00 AS PRESENTED.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	Yes
CITY/STATE/FEDERAL FUNDS:	City
TOTAL:	$58,850.00
BUDGETED AMOUNT:	$63,770.00
AVAILABLE AMOUNT TO TRANSFER:	N/A
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	100-999-90020 Capital Outlay
FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):	

FY20/21 CIP budgeted funds to be used to purchase updated Brazos Ecitation software and equipment.
Capital outlay account 100-999-90020 to be used to make purchase.
Total one time cost of $58,850.00 for software and equipment.
Reoccurring annual fees of $6720.00 to be taken from Police Department Software Support account 100-181-70040 beginning FY21/22.

Attachments

Quote

INVESTMENT SUMMARY

Tyler Software	$ 24,000
Services	$ 2,500
Third-Party Products	$ 32,350
Other Cost	$ 0
Travel	
Total One-Time Cost	$ 58,850
Annual Recurring Fees/SaaS	$ 1,680
Tyler Software Maintenance	$ 5,040

Quoted By:	James Mulvey
Quote Expiration:	3/27/21
Quote Name:	

Sales Quotation For:
City of San Luis Police Department
1030 E Union St,
San Luis, AZ 85349
Phone: +1 (928) 627-2658

Shipping Address:
City of San Luis Police Department
1030 E Union St, ATTN: Sgt. Guevara
San Luis, AZ 85349

Tyler Software

Description	License	Discount	License Total	Year One Maintenance
Brazos				
License				
REF License - PDA [32]	$ 24,000	$ 0	$ 24,000	$ 5,040
Total	$ 24,000	$ 0	$ 24,000	$ 5,040
TOTAL	**$ 24,000**	**$ 0**	**$ 24,000**	**$ 5,040**

Annual / SaaS

Description	Quantity	Fee	Discount	Annual
Brazos				
Hosting Fee				
Brazos Hosting Fee	1	$ 1,680	$ 0	$ 1,680
TOTAL				**$ 1,680**

Services

Description	Quantity	Unit Price	Discount	Total	Maintenance
Brazos					
Set-Up & Configuration for hardware platform - HANDHELD	1	$ 2,500	$ 0	$ 2,500	$ 0
TOTAL				**$ 2,500**	**$ 0**

Third-Party Hardware, Software and Services

Description	Quantity	Unit Price	Total	Unit Maintenance	Year One Maintenance
Brazos					
ZQ52-BUE0000-00 / Zebra, Printer, ZQ521	50	$ 611	$ 30,550	$ 0	$ 0
P1063406-031 / Zebra, ZQ520, Vehicle Charger, cig adapter	50	$ 36	$ 1,800	$ 0	$ 0
TOTAL			**$ 32,350**		**$ 0**

Summary	**One Time Fees**	**Recurring Fees**
Total Tyler Software	$ 24,000	$ 5,040
Total Annual	$ 0	$ 1,680
Total Tyler Services	$ 2,500	$ 0
Total Third-Party Hardware, Software, Services	$ 32,350	$ 0
Summary Total	**$ 58,850**	**$ 6,720**

Unless otherwise indicated in the contract or amendment thereto, pricing for optional items will be held
For six (6) months from the Quote date or the Effective Date of the Contract, whichever is later.

Customer Approval: _____ Date: _____

Print Name: _____ P.O.#: _____

Comments

Agency is responsible for paying any applicable state taxes. Contract total does not include tax.
Client agrees that items in this sales quotation are, upon Client's signature or approval of same, hereby added to the existing agreement ("Agreement") between the parties and subject to its terms. Additionally, payment for said items, as applicable but subject to any listed assumptions herein, shall conform to the following terms:

- License fees for Tyler and third party software are invoiced upon the earlier of (i) deliver of the license key or (ii) when Tyler makes such software available for download by the Client;•Fees for hardware are invoiced upon delivery;•Fees for year one of hardware maintenance are invoiced upon delivery of the hardware;
- Annual Maintenance and Support fees, SaaS fees, Hosting fees, and Subscription fees are first payable when Tyler makes the software available for download by the Client (for Maintenance) or on the first day of the month following the date this quotation was signed (for SaaS, Hosting, and Subscription), and any such fees are prorated to align with the applicable term under the Agreement, with renewals invoiced annually thereafter in accord with the Agreement.
- Fees for services included in this sales quotation shall be invoiced as indicated below.
  - Implementation and other professional services fees shall be invoiced as delivered.
  - Fixed-fee Business Process Consulting services shall be invoiced 50% upon delivery of the Best Practice Recommendations, by module, and 50% upon delivery of custom desktop procedures, by module.
  - Fixed-fee conversions are invoiced 50% upon initial delivery of the converted data, by conversion option, and 50% upon Client acceptance to load the converted data into Live/Production environment, by conversion option. Where conversions are quoted as estimated, Tyler will invoice Client the actual services delivered on a time and materials basis.
  - Except as otherwise provided, other fixed price services are invoiced upon complete delivery of the service. For the avoidance of doubt, where "Project Planning Services" are provided, payment shall be invoiced upon delivery of the Implementation Planning document. Dedicated Project Management services, if any, will be invoiced monthly in arrears, beginning on the first day of the month immediately following initiation of project planning.
  - If Client has purchased any change management services, those services will be invoiced in accordance with the Agreement.

- Notwithstanding anything to the contrary stated above, the following payment terms shall apply to services fees specifically for migrations: Tyler will invoice Client 50% of any Migration Fees listed above upon Client approval of the product suite migration schedule. The remaining 50%, by line item, will be billed upon the go-live of the applicable product suite. Tyler will invoice Client for any Project Management Fees listed above upon the go-live of the first product suite.

• Expenses associated with onsite services are invoiced as incurred.

RETURN POLICY: When Hardware is included, Tyler will accept return of delivered hardware only within thirty (30) days of the date of delivery to you, and only if the hardware is returned sealed in its original packaging. Tyler will not issue any refund or credit for returned hardware that is not sealed in its original packaging and/or returned more than thirty (30) days after the date of delivery to you.

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **6. C.**

Meeting Date: 04/14/2021

Department Head: Derek Duenas, IT Manager, Administration, Information Technology

Submitted By: Derek Duenas, IT Manager, Administration, Information Technology

Action Requested: Motion
Resolution

ITEM:

Discussion and possible action on any and all matters regarding Resolution No. 2162. A Resolution of the Mayor and City Council of the City of San Luis amending the classification and service plan to create two (2) IT positions; superseding any conflicting provision of existing regulation or policies; providing for severability; and declaring an emergency. **(Derek Duenas, IT Manager)**

SUMMARY:

The IT department currently has a vacant position that, after being reviewed, it does not meet the demands of the city. The IT Department is requesting to close (in other words, not fill) the current IT Technician position and open two (2) new positions. The positions being requested are IT Helpdesk Technician and Information Technology Specialist (Public Safety). The helpdesk position will help improve the departments' customer service, address any tier-one service requests, and escalate requests to the appropriate technician. The IT Specialist position will specialize in Public Safety information technology. Classification and pay grades have been reviewed and approved by CPS HR Consulting, the agency that did the in-depth studies to update the city's classification plan. Staff recommends approval to amend the two positions so that they may be formally included in the classification plan.

Position	Department	Pay Grade
1. IT Helpdesk Technician	Information Technology	106
2. IT Specialist (Public Safety)	Information Technology	202

If City Council directs that this item proceeds to the Regular Council Meeting, for the positions to go into effect immediately, the resolution will require six (6) votes of City Council in favor.

On this item, the staff is recommending a second motion to approve the related budget changes. The budget changes require a simple majority vote of the quorum present.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE RESOLUTION NO. 2162 TO CREATE THE POSITIONS AS PRESENTED.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	YES
CITY/STATE/FEDERAL FUNDS:	CITY
TOTAL:	$18,176.40

BUDGETED AMOUNT: n/a

AVAILABLE AMOUNT TO TRANSFER: n/a

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: see fiscal impact statement

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

The total cost for both positions is $18,176.40 and this accounts for an estimated 440 hrs remaining on this fiscal year. The IT specialist cost will be divided between IT, Police, and Fire departments.

IT HELPDESK TECHNICIAN

100-710-50000	available amount: $120,430.29	

IT SPECIALIST (PUBLIC SAFETY)

20% of 100-710-50000	available amount: $120,430.29	(IT)
40% of 100-181-50000	available amount: $488,377.41	(PD)
20% of 100-182-50000	available amount: $392,664.56	(FD)
20% of 340-341-50000	available amount: $328,237.99	(Ambulance)

Attachments

Resolution No. 2162

IT Helpdesk

IT Specialist

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

Resolution

No. 2162

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, ARIZONA, AMENDING THE CLASSIFICATION AND SERVICE PLAN TO CREATE TWO IT POSITIONS; SUPERSEDING ANY CONFLICTING PROVISIONS OF EXISTING REGULATIONS OR POLICIES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

WHEREAS, the City Council has established the positions of classification and service plan of the City of San Luis; and

WHEREAS, during the fiscal year 2020-2021, the needs of the city have expanded to require the additional positions in the Department of Information Technology ("IT") of a full-time Help-Desk staff and a full-time IT Specialist dedicated to the Public Safety departments;

WHEREAS, CPS-HR who developed the city's classification and service plan, analyzed the job descriptions and developed appropriate classification and pay grades for the positions;

NOW THEREFORE BE IT RESOLVED by the Mayor and City Council of the City of San Luis, Arizona, as follows:

Section 1. That the following positions, the job descriptions attached to this resolution, and the respective salary ranges on file in the Human Resources Department are created:

Position	Department	Pay Grade
1. IT Help Desk Technician	IT	106
2. IT Specialist (Public Safety)	IT	202

Section 2. That the classification and service plan of the City of San Luis is amended to reflect the addition of the positions and corresponding salary ranges for said positions, as stated in Section 1 above.

Section 3. In the event of a conflict between the provisions of this resolution and any other resolution, ordinance, regulation, or policy of the City of San Luis, the conflicting

provisions are amended, superseded, and replaced, and the provisions of this resolution shall govern.

Section 4. If any section, subsection, sentence, clause, phrase, or portion of this resolution is for any reason held to be invalid or unconstitutional by the final decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this resolution.

Section 5. Whereas it is necessary for the preservation of the peace, health, safety, and welfare of the City of San Luis and the further reason that the foregoing positions are created because they were determined to be necessary for the effective operation and administration of the affairs of the city, it is determined that the best interests of the city require the provisions of this resolution to go into immediate effect; therefore an emergency is hereby declared to exist, and this resolution shall become immediately operative and in force and effect from and after the posting of this resolution.

PASSED AND ADOPTED by the Mayor and Council of the City of San Luis, Arizona, this _____ day of April 2021.

_____
Gerardo Sanchez, Mayor

ATTEST:

_____
Sonia Cornelio, City Clerk

APPROVED AS TO FORM:

_____
Kay Macuil, City Attorney

HUMAN RESOURCES DEPARTMENT
City of San Luis

IT HELP DESK TECHNICIAN

DEFINITION:
Under general supervision, provides tier 1 level support for City of San Luis end users. As first-level contact for support, receives requests for access, repairs, or maintenance; provides support analyzing and troubleshooting problems, and repairing computer systems, hardware, computer peripherals and printers. Documents, maintains, upgrades, or replaces hardware and software systems.

DUTIES AND RESPONSIBILITIES:

The duties listed below represent the various types of work that may be performed. The omission of specific statements of duties does not exclude them if the work is related or a logical assignment to this class.

- Supports information systems by providing first contact help desk assistance to enterprise computer users; works with users to troubleshoot and resolve application and network support issues.
- Receives user requests for resetting passwords, hardware configurations, resolving user software problems and escalating issues to higher level specialists as needed.
- Determines sources of concern, making recommendations for improvement, maintaining up to date knowledge of systems, and keeping proper documentation and logs or all requests and actions.
- Performs server checks daily to verify that critical servers are fully functional. Notifies appropriate IT staff members if server problems exist.
- Updates active directories, internal company phonebook, and IT On Call notification system database.
- Performs the installation of a new software or upgrades of existing software; conducts regular checks and preventative maintenance of personal computer and related systems.
- Maintains helpdesk ticket reporting system by creating, closing, and routing tickets to appropriate technician.
- Utilizes remote desktop applications and tools to provide remote assistance.
- Maintains Cellphone service account to process cellular service re quests from City employees.
- Follows up with end users and IT staff to ensure issues are resolved in a timely manner.
- Performs administrative duties for the department such as requesting quotes from vendors, following up with vendors, receiving and submitting paperwork to contractors.
- Processes requisitions for the IT department and keeps track of open Purchase Orders.
- Ensures IT purchases arrive and payment to vendors are submitted accordingly.
- Performs related duties as required.

MINIMUM QUALIFICATIONS:

Associates degree in a Computer Science field or GED/ High School Diploma and (2+) years of experience of technical support of personal computers, networks, and workstation troubleshooting. A+ certification or equivalent combination of education and experience will be considered.

Knowledge of:

- MS Office (Word, Excel, and Outlook), Internet and utilities.
- Anti-virus, malware, encryption, and other relevant to help desk support applications.
- Troubleshooting and maintenance of computer software and hardware.
- Security and privacy technologies, technological trends and developments, and user appropriate security controls and methods.

Ability to:

- Ability to understand virtual networking technologies in virtualization environments such as Cloud, HyperV, and VMWare.
- Ability to work in a secured environment with confidential information.
- Support and train end-users to operate computer systems, use networks, and solve or report immediate problems.
- Ability to exercise sound judgment, plan, and coordinate work, prioritize service requests, and document problems.
- Ability to communicate effectively both orally and in writing.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT:

- Work is performed in a standard office environment.
- Ability to lift up to 50 lbs.

HUMAN RESOURCES DEPARTMENT
City of San Luis

INFORMATION TECHNOLOGY SPECIALIST (PUBLIC SAFETY)

This position is part of the IT career series.

DEFINITION:
Under general supervision, performs journey-level technical support work associated with the City of San Luis computer, network and wireless infrastructure and other related equipment, including training and installation. Employees of this class are expected to exercise initiative and technical expertise in the day-to-day operations and support of a large diverse, complex computer installation base.

DISTINGUISHING CHARACTERISTICS:

This is the journey level classification in the Information Technology professional series. Incumbents are expected to perform the full range of duties assigned under general supervision. Assignments are generally limited in scope and performed within the procedural framework established by supervisor. This classification is distinguished from Information Technology series in that this is the professional-level classification in comparison to paraprofessional technical IT classifications. Incumbents function independently and have demonstrated technical proficiency in executing their assigned duties. Position specializes in Public Safety Information Technology.

DUTIES AND RESPONSIBILITIES:

The duties listed below represent the various types of work that may be performed. The omission of specific statements of duties does not exclude them if the work is related or a logical assignment to this class.

- Provides excellent customer service to both internal and external customers.
- Works directly with YRCS (Yuma Regional Communications Systems) personnel and attends any related meetings to YRCS and New World Public Safety.
- Responsible for the City's laptop and mobile computers. Ensures units are functional and provides user training as required.
- Responsible for day-to-day computer software OS, printer support issues and application support issues related to standard and non-standard software. Includes product installation, product upgrades, product fixes, troubleshooting, and interaction with vendor technical support, i.e., Microsoft, New World Public Safety, Symantec, TimeClock Plus, etc.
- Specializes in Public Safety enterprise software (install, test, configure, and deploy New World Public Safety related applications). This includes Mobile, Lerms, CAD.
- Specializes in Public Safety Information Technology (Panasonic Toughbooks, Brother MFC, handheld scanners, video wall, cd/dvd duplicators, etc.)
- Responsible for Public Safety 911 systems support. This includes 911 recording systems, terminals, communication lines, networking equipment, redundant power systems, etc.
- Responsible for the tracking, monitoring, and evaluation of software patches, fixes, and service packs.
- Coordinates and manages vendor contracts for hardware maintenance and software applications.

- Responsible for coordinating computer based anti-virus software implementation, usage, and training. Performs random audits to ensure anti-virus software is current and updates when needed.
- Responsible for monitoring City compliance with software copyright laws. Performs random audits to ensure compliance.
- Monitors vendor related to electronic data transfers, i.e., troubleshooting issues.
- Trains, advises, and assists personnel with technical problems related to computers, networks, wireless and technical systems, and associated software.
- Reviews technical information about hardware, software, operating systems, and evaluates products for usefulness.
- Assists in installing, configuring, and troubleshooting certain network and client server connectivity hardware and software.
- Responsible for City of San Luis databases related to the tracking inventory of software and computer hardware and maintains computer software inventory, i.e., software license install media, manuals, etc.
- Authorize system access to users and maintain necessary documentation of authorities assigned.
- Coordinate and administer City telephone, equipment, and maintenance agreements.
- Coordinate and participate with other City departments and agencies on technology projects as required.
- Install, maintain/repair, program and test Telecom equipment, surveillance equipment and antennas and peripherals.
- Installs, assembles, and configures computers, monitors network infrastructure and peripherals such as printers, scanners, and related hardware; pulls cables and rewires or directs the rewiring of cables as required for new installations and office reconfiguration.
- Responsible for surveillance systems maintenance, configuration, and install (milestone server applications, axis camera systems)
- Responsible for proximity systems maintenance, configuration, and install.
- Performs related duties as required.

EMPLOYMENT STANDARDS:

Knowledge of:

- Computer hardware, software, and peripherals.
- Technical and operational aspects of all operating systems including but not limited to DOS.
- Windows 8, windows 10 pro, windows 10 enterprise, Server 2016, Server 2019.
- File Server, Active Directory, Group Policy
- Basic understanding of Windows server services (WSUS, DNS, DC, Group Policy, ftp, Remote Desktop Services, VPN)

- Computer configurations.
- Computer and Wireless networking.
- Data communications and related software.
- Technical and operational aspects of various office suite applications.
- Client connectivity software.
- Surveillance equipment and software.
- Telecommunication equipment including voice-over-IP.
- Antennas, software, and programming.

Ability to:

- Perform a high level of troubleshooting.
- Analyze, troubleshoot, identify problems, and develop solutions relating to computer hardware, operating systems, and application software.
- Analyze, troubleshoot, identify problems, and develop solutions relating to New World Public Safety Information Technology and YRCS related equipment.
- Install, configure, and support video conferencing systems such as GoToMeeting, WebEx, or zoom.
- Install, configure, and support professional audio/ video conferencing systems for City events and Council Meetings.
- Pass State Security requirements.

MINIMUM QUALIFICATIONS:

Education, Training and Experience:
Any combination of education and experience equivalent to graduation from an accredited university with a bachelor's degree in computer science, information technology, or a related field and one (1) year of directly related experience. CompTIA N+ preferred or must obtain within six (6) months of employment.

LICENSES AND CERTIFICATES:

A valid driver license is required at the time of application. A valid Arizona driver license is required at the time of appointment and must be maintained throughout employment.

Special Requirements:
- CompTIA Network+ and Security+ certifications are preferred.
- Bilingual in Spanish preferred.
- Must be able to work on call at least three days per month.

- Must assist and provide audio/video support for Council Meetings, or any other scheduled City event requiring professional audio/ video equipment.
- Residency within 25 miles of San Luis and within the US required, San Luis residency preferred.
- Must have the ability to pass an extensive background check including polygraph examination.

PHYSICAL AND MENTAL DEMANDS:

The physical and mental demands described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands
While performing the duties of this job, the employee is regularly required to sit, walk and stand; talk and hear; use hands to finger, handle, feel or operate objects, tools, or controls; reach with hands and arms; and perform repetitive movements of hands or wrists. The employee is frequently required to lift up to 40 pounds unaided.

Specific vision abilities required for this job include close vision and the ability to adjust focus.

Mental Demands
While performing the duties of this class, an employee uses written and oral communication skills; reads and interprets data, information, and documents; analyzes and solves problems; uses math and mathematical reasoning; performs highly detailed work; deals with multiple concurrent tasks; and interacts with others encountered in the course of work, including frequent contact with customers and/or the public.

Work Environment:
Work is performed in a standard office environment. May occasionally be required to bend, reach, stoop, and lift objects.

Adopted: 00-00-00
BOS Approved: 00-00-00
Revised: 00-00-00

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **6. D.**

Meeting Date: 04/14/2021

Department Head: Mary French-Jones, Grants Writer, Administration, Economic Development

Submitted By: Mary French-Jones, Grants Writer, Administration, Economic Development

Action Requested: Motion
Public Hearing
Resolution

ITEM:

Public hearing followed by discussion and possible action on any and all matters regarding Resolution No. 2169. A resolution of the Mayor and City Council of the City of San Luis authorizing the submission of an application for FY 2021 Community Development Block Grant (CDBG) Regional Account funds and FY 2021 State Special Projects (CDBG SSP) funds, certifying that said applications meet the community's previously identified housing and community development needs and the requirements of the Arizona Department of Housing (ADOH) Community Development Block Grant Program, and authorizing all actions necessary to implement and complete the activities outlined in said applications. **(Mary French-Jones, Grant Writer and Jenny Torres, Economic Development Manager)**

A. Open Public Hearing
   1. Presentation by staff
   2. Call to the public on this item
B. Close Public Hearing
C. Action on Resolution No. 2169

SUMMARY:

The Arizona Department of Housing Community Development Block Grant (CDBG) Program requires that a public hearing be held at a regular meeting of the local governing body to allow citizens to comment on the proposed projects to be funded CDBG funds, and adopt resolutions selecting the project(s) for application(s) advancing for CDBG funding.

Staff is recommending Mesa Street Improvements Project for CDBG Regional Account funding, and Rancho Los Oros Improvements Phase 2 for Community Development Block Grant State Special Projects funding. Both projects ranked as having the highest potential for advancement to the Arizona Department of Housing. One other project was submitted Rancho Los Oros Improvements Project Phase 3.

The City of San Luis is eligible to submit one (1) Regional Account application and one (1) State Special Project for FY 2021 CDBG funding.

RECOMMENDATION / SUGGESTED MOTION:

A. I MOVE TO OPEN PUBLIC HEARING
1. Presentation by staff
2. Call to the public on this item
B. I MOVE TO CLOSE PUBLIC HEARING
C. I MOVE TO APPROVE AND ADOPT RESOLUTION NO. 2169

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	YES
CITY/STATE/FEDERAL FUNDS:	YES
TOTAL:	$760,000
BUDGETED AMOUNT:	See fiscal impact stmt
AVAILABLE AMOUNT TO TRANSFER:	See fiscal impact statement
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	See fiscal impact

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

N/A

Attachments

Resolution No. 2169
Mesa Street Project Map
Phase 2 Project Map

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

Resolution

NO. 2169

A RESOLUTION OF TE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, AUTHORIZING THE SUBMISSION OF APPLICATIONS FOR FY 2021 STATE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS AND FY 2021 STATE SPECIAL PROJECT FUNDS (CDBG-SSP), CERTIFYING THAT SAID APPLICATION MEET THE COMMUNITY'S PREVIOUSLY IDENTIFIED HOUSING AND COMMUNITY DEVELOPMENT NEEDS AND THE REQUIREMENTS OF THE STATE CDBG PROGRAM, AND AUTHORIZING ALL ACTIONS NECESSARY TO IMPRLEMENT AND COMPLETE THE ACTIVITIES OUTLINED IN SAID APPLICATIONS.

WHEREAS, the City of San Luis, Arizona, is desirous of undertaking community development activities; and

WHEREAS, the State of Arizona is administering the Community Development Block Grant/State Special Project Programs (CDBG-CDBG-SSP); and

WHEREAS, the State CDBG/CDBG-SSP Programs require that CDBG funds requested address one of three Congressionally mandated National Objectives; and

WHEREAS, the activities within the applications address the community's identified housing and community development needs, including the needs of moderate-and low-income persons; and

WHEREAS, an Applicant for State CDBG/CDBG SSP funds is required to comply with the program guidelines and Federal Statutes and regulations.

NOW, THEREFORE, BE IT RESOLVED that Mayor and City Council of the City of San Luis, Arizona, County of Yuma authorize applications to be made to the State of Arizona Department of Housing for FY 2021 CDBG funds and FY 2021 CDBG-SSP funds, and authorize the Mayor to sign applications, contract or grant documents for receipt of and use of these funds for "Mesa Street Improvements and Rancho Los Oros Improvements Phase 2"; and authorize the Mayor to take all actions necessary to implement and complete the activities submitted in said applications;

THAT the applications for State CDBG/CDBG-SSP funds meet the requirements for low and moderate-income benefit activities, aids in the prevention or elimination of slum and blight, or addresses an urgent need which poses a threat to health; and

THAT the City of San Luis, Arizona will comply with all State CDBG/CDBG-SSP Program Guidelines, Federal Statutes and regulations applicable to the State CDBG/CDBG-SSP Program and the certifications contained in the applications.

PASSED AND ADOPTED by the Mayor and City Council of the City of San Lui, Arizona, County of Yuma this 14th day of April 2021.

Gerardo Sanchez, Mayor

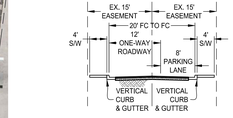
ATTEST:

Sonia Cornelio, City Clerk

APPROVED AS TO FORM:

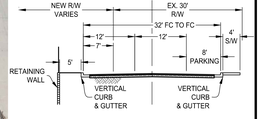
Kay Marion Macuil, City Attorney





MESA STREET ALLEY TYPICAL CROSS SECTION

SCALE: 1"=10'



MESA STREET TYPICAL CROSS SECTION

SCALE: 1"=10'

CSL-27

JAMES DAVEY AND ASSOCIATES
CONSULTING CIVIL ENGINEERS
1025 W. 24th Street, Suite 2 - YUMA, AZ 85364 - (928) 782-7926

CITY OF SAN LUIS
MESA STREET ROADWAY IMPROVEMENTS

PHASE 1
MESA STREET AND MESA STREET ALLEY

PREPARED FOR:
CITY OF SAN LUIS
COMMUNITY DEVELOPMENT
SAN LUIS, AZ 85349
(928) 341-8584

DESIGNED BY: T.S.

DRAWN BY: O.J.Z.

APPROVED BY: J.V.D.

SHEET P-1

MARCH 19, 2021

RANCHO LOS OROS ROADWAY IMPROVEMENTS PROJECT - PHASE 2



AGENDA ITEM REVIEW FORM

Regular City Council Meeting **6. E.**

Meeting Date: 04/14/2021

Department Head: Mary French-Jones, Grants Writer, Administration, Economic Development

Submitted By: Mary French-Jones, Grants Writer, Administration, Economic Development

Action Requested: Motion
Resolution

ITEM:

Discussion and possible action on any and all matters regarding Resolution No. 2170. A resolution of the Mayor and City Council of the City of San Luis, Arizona, County of Yuma, committing local funds as leverage for FY 2021 Community Development Block Grant applications. **(Mary French-Jones, Grant Writer and Jenny Torres, Economic Development Manager)**

SUMMARY:

The FY 2021 Community Development Block Grant Regional Account (CDBG-RA) Arizona Department of Housing allocation is $540,171.00 for the City of San Luis. A local leverage commitment of $486,317.00 by the City of San Luis will assist in completing the Mesa Street Improvements Project.

The FY 2021 Community Development Block Grant State Special Project (CDBG-SSP) maximum award amount is $500,000.00 for an application. Contingent on award a local leverage commitment of $223,000.00.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE RESOLUTION NO. 2170, COMMITTING CITY FUNDS FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATIONS AS PRESENTED.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	Yes
CITY/STATE/FEDERAL FUNDS:	City
TOTAL:	709,317.00
BUDGETED AMOUNT:	See Fiscal Impact Statement
AVAILABLE AMOUNT TO TRANSFER:	See Fiscal Impact Statement
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	See Fiscal Impact Statement

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

Projects have been budgeted in the FY2022 City budget as follows: The GL accounts TBD
CDBG-RA $ 486,317.00
CDBG-SSP $ 223,000.00

Attachments

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

Resolution

NO. 2170

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, ARIZONA, COUNTY OF YUMA, COMMITTING LOCAL FUNDS AS LEVERAGE FOR FY 2021 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATIONS.

WHEREAS, the City of San Luis has adopted Resolution No. 2169 which authorizes submission of applications to the State of Arizona Department of Housing (ADOH) for Community Development Block Grant (CDBG) funds for FY 2021; and

WHEREAS, said application indicates that $486,317.00 will be committed by the City of San Luis as leveraged funds, in the form of **cash** to be used to implement Activity #2 Mesa Street Improvements; and

WHEREAS, said application indicates that $223,000.00 will be committed by the City of San Luis as leveraged funds, in the form of **cash** to be used to implement Activity #2 Rancho Los Oros Improvements Phase 2; and

WHEREAS, the CDBG Program requires that all local leveraged funds be committed in the form of a resolution by the governing body, and that such a commitment contain an opinion by the applicant's legal counsel that the leveraged funds represent a binding commitment, legally enforceable under State laws.

THERFORE, BE IT RESOLVED that the Mayor and City Council of the City of San Luis, Arizona, County of Yuma hereby commit $486,317.00 to the CDBG Program, to be used for the following: Mesa Street Improvements, and commit $223,000.00 to CDBG-SSP Program, to be used for construction efforts, contingent upon the receipt of FY 2021 CDBG assistance; and that the Mayor and City Council of the City of San Luis, Arizona, County of Yuma hereby state that this commitment is legally binding based on the legal opinion of the City of San Luis attorney, and that such funds will be available for an audit at the termination of the grant, if so required by ADOH.

PASSED AND ADOPTED BY THE Mayor and City Council of the City of San Luis, Arizona, County of Yuma this 14th day of April 2021.

Gerardo Sanchez, Mayor

ATTEST:

Sonia Cornelio, City Clerk

APPROVED AS TO FORM:

Kay Marion Macuil, City Attorney

CITY OF SAN LUIS
MESA STREET IMPROVEMENTS
CONCEPTUAL COST ESTIMATE

Phase 1

Mesa Street and Mesa Street Alley from C Street to E Street, and C Street and E Street from Mesa Street to Mesa Street Alley Improvements

Item	*Description*	*Unit*	*Unit Price*	*Estimated Quantities*	*Total*
1	Remove Existing Asphalt (Any thickness)	SY	$ 3.50	2060	$ 7,210.00
2	Remove Existing Concrete Curb (Any Type)	LF	$ 4.50	0	$ -
3	Remove Existing Concrete Sidewalk and Flatwork (Any Type)	SY	$ 4.50	0	$ -
4	Pavement Structural Section No. 1 (3" AC / 8" ABC)	SY	$ 25.00	5396	$ 134,900.00
5	Grading for Pavement	SY	$ 3.00	5396	$ 16,188.00
6	Vertical Curb and Gutter	LF	$ 12.00	3176	$ 38,112.00
7	Sidewalk (T=4")	SF	$ 6.00	9274	$ 55,644.00
8	Driveway and Parkway (T=6")	SF	$ 8.00	2968	$ 23,744.00
9	Sidewalk Ramp (City of Yuma Std 3-145)	SF	$ 8.00	726	$ 5,808.00
10	Pavement Marking and Signing	LS	$ 2,500.00	1	$ 2,500.00
11	Retaining Wall (Height Varies 5' to 30', Including Wrought Iron Fence, Mics. Removals, and Backfill Material	LS	$ 425,000.00	1	$ 425,000.00
12	Right-of-Way Acquisition	LS	$ 32,000.00	1	$ 32,000.00
13	Storm Water Pollution Prevention Plan	LS	$ 5,500.00	1	$ 5,500.00
14	Maintenance and Protection of Traffic	LS	$ 5,500.00	1	$ 5,500.00
15	Construction Staking	LS	$ 7,500.00	1	$ 7,500.00
16	Storm Drainage System (Catch Basin, Gate Valve Stand Box, 36" Dia. RGRCP, Manhole on Ex. East Main Canal Pipeline, Check Structure and Turnout on EMC Wasteway, and Retention Basin Outlet)	LS	$ 30,000.00	1	$ 30,000.00
				TOTAL	$ 789,606.00
				25% Contingency	$ 197,401.50
				Construction Administration	$ 39,480.30
				TOTAL ESTIMATED PROJECT COST	$ 1,026,487.80

CITY OF SAN LUIS
RANCHO LOS OROS ROADWAY IMPROVEMENTS - PHASE 2
(CDBG CONTRACT # ___-__)

Engineer's Cost Estimate

Construction Plan No.	Bid No.	Description	Unit	Unit Price	Estimated Quantities	Total
1	1	Remove Existing Asphalt (Any thickness)	SY	$ 2.00	11143	$ 22,286.00
2	2	Remove Existing Concrete Curb (Any Type)	LF	$ 2.50	1653	$ 4,132.50
3	3	Remove Sidewalk, Driveway, and Slab (Flat Work)	SY	$ 8.00	761	$ 6,088.00
5	4	Remove Existing Sewermain (Any Size)	LF	$ 20.00	148	$ 2,960.00
1	5	Pavement Structural Section No. 1 (3" AC / 8" ABC)	SY	$ 31.00	11143	$ 345,433.00
2	6	Grading for Pavement	SY	$ 3.00	11143	$ 33,429.00
3	7	Roadway Over Excavation (Top 12" of Subgrade) / Geogrid	CY	$ 30.00	2034	$ 61,020.00
4	8	Rolled Curb and Gutter / 4" ABC (City of Yuma Std 3-070)	LF	$ 20.00	1632	$ 32,640.00
5	9	Vertical Curb and Gutter / 4" ABC (City of Yuma Std 3-060)	LF	$ 20.00	40	$ 800.00
8	10	Sidewalk, Driveway, and Parkway (T=6") (City of Yuma Std. 3-135)	SF	$ 8.00	6719	$ 53,752.00
9	11	Sidewalk Ramp (City of Yuma Std 3-145)	SF	$ 10.00	363	$ 3,630.00
10	12	Cross Gutter and Apron (City of Yuma Std 3-085, 3-090)	SF	$ 12.00	456	$ 5,472.00
12	13	8" Diameter SDR-35 PVC Sewer Line	LF	$ 100.00	148	$ 14,800.00
14	14	4" Diameter SDR-35 Sewer Service / Connect to Existing Sewer Service (City of Yuma Std 6-015)	EA	$ 350.00	4	$ 1,400.00
19	15	Adjust Ex Sewer Manhole with new Frame & Cover (City of Yuma Std 6-040)	EA	$ 1,500.00	6	$ 9,000.00
20	16	Adjust Existing Water Valve with new Frame and Cover (City of Yuma Std 5-075)	EA	$ 375.00	8	$ 3,000.00
General	17	Mobilization	LS	$ 10,000.00	1	$ 10,000.00
General	18	Storm Water Pollution Prevention Plan	LS	$ 5,000.00	1	$ 5,000.00
General	19	Maintenance and Protection of Traffic	LS	$ 15,000.00	1	$ 15,000.00
General	20	Construction Staking	LS	$ 15,000.00	1	$ 15,000.00

TOTAL =	$	644,842.50
5% CONTINGENCY SUBTOTAL =	$	32,242.13
7% CONSTRUCTION ADMISTRATION	$	45,138.98
TOTAL ESTIMATED PROJECT COST =	$	722,223.60



JAMES DAVEY AND ASSOCIATES, INC.
1025 W. 24th Street Suite #2
Yuma, Arizona 85364

April 28th, 2020

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **6. F.**

Meeting Date: 04/14/2021

Department Head: Mary French-Jones, Grants Writer, Administration, Economic Development

Submitted By: Mary French-Jones, Grants Writer, Administration, Economic Development

Action Requested: Motion
Resolution

ITEM:

Discussion and possible action on any and all matters regarding Resolution No. 2171. A resolution of the Mayor and City Council of the City of San Luis, Arizona, County of Yuma authorizing the adoption of a Relocation Assistance Plan as required under Section 104(d) of the Housing and Community Development Act of 1974 as amended. **(Jenny Torres, Economic Development Manager, and Mary French-Jones, Grant Writer)**

SUMMARY:

The Relocation Assistance Plan resolution is only required to be adopted every five (5) years by a Community Development Block Grant (CDBG) applicant. The CDBG application for funds must contain a copy of the Resolution adopted is adopted at least every five (5) years from the submitted date to the Arizona Department of Housing CDBG Program.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO ADOPT RESOLUTION NO. 2171 AS PRESENTED.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	N/A
CITY/STATE/FEDERAL FUNDS:	N/A
TOTAL:	N/A
BUDGETED AMOUNT:	N/A
AVAILABLE AMOUNT TO TRANSFER:	N/A
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

TBD

Attachments

Resolution No. 2171

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

Resolution

NO. 2171

RELOCATION ASSISTANCE PLAN
As required under Section 104(d) of the
Housing and Community Development Act of 1974 as amended

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, ARIZONA ADOPTING A RESIDENTIAL ANTIDISPLACEMENT AND RELOCATION ASSISTANCE PLAN FOR FY 2021, AS REQUIRED UNDER SECTION 104(d) OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974 AS AMENDED.

WHEREAS, Section 104(d) of the Housing and Community Development Act of 1974, as amended, and implementing regulations require that each applicant for Community Development Block Grant funds must adopt, make public and certify that it is following a residential anti-displacement and relocation assistance plan; and

WHEREAS, the CITY OF SAN LUIS intends to submit an application to the Arizona Department of Housing for Community Development Block Grant funds.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and the San Luis City Council of the City of San Luis, do hereby adopt the residential anti-displacement and relocation assistance plan as described below.

RESIDENTIAL ANTIDISPLACEMENT AND RELOCATION ASSISTANCE PLAN

The City of San Luis will replace all occupied and vacant occupiable low/moderate income dwelling units demolished or converted to a use other than as low/moderate income housing as a direct result of activities assisted with funds provided under the Housing and Community Development Act of 1974 as amended.

All replacement housing will be provided within three years of the commencement of the demolition or rehabilitation relating to conversion.

Before obligating or expending funds that will directly result in such demolition or conversion, the [name of applicant] will make public and submit to the ADOH CDBG Program the following information in writing:

1. A description of the proposed activity;

2. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than as LM dwelling units as a direct result of the assisted activity;

3. A time schedule for the commencement and completion of the demolition or conversion;

4. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units;

5. The source of funding and a time schedule for the provision of replacement dwelling units; and

6. The basis for concluding that each replacement dwelling unit will remain a LM dwelling unit for at least 10 years from the date of initial occupancy.

7. Information demonstrating that any proposed replacement of housing units with smaller dwelling units (e.g., a 2-bedroom unit with two 1-bedroom units), or any proposed replacement of efficiency or single-room occupancy (SRO) units with units of a different size, is appropriate and consistent with the housing needs and priorities identified in the State of Arizona's approved Consolidated Plan (CP).

The City of San Luis will provide relocation assistance, as described in the ACT and implementing regulations, to each LM household displaced by demolition of housing or by the conversion of a LM dwelling unit to another use as a direct result of assisted activities.

Consistent with the goals and objectives of activities assisted under the ACT, the City of San Luis will take the following steps to minimize displacement of persons from their homes:

1. Coordinate code enforcement with rehabilitation and housing assistance programs.

2. Evaluate housing codes and rehabilitation standards in reinvestment areas to prevent undue financial burden on established owners and tenants.

3. Stage rehabilitation of apartment units to allow tenants to remain in the building/complex during and after the rehabilitation, working with empty units first.

4. Arrange for facilities to house persons who must be relocated temporarily during rehabilitation.

5. Adopt policies to identify and mitigate displacement resulting from intensive public investment neighborhoods.

6. Adopt policies which provide reasonable protections for tenants faced with conversion to a condominium or cooperative.

7. Adopt tax assessment policies, such as deferred tax payment plans, to reduce impact of increasing property tax assessments on lower income owner-occupants or tenants in revitalizing areas.

8. Establish counseling centers to provide homeowners and tenants with information on assistance available to help them remain in their neighborhood in the face of revitalization pressures.

Passed and adopted by the Mayor and City Council of the City of San Luis, Arizona this 14th day of April, 2021.

_____
Gerardo Sanchez, Mayor

ATTEST:

_____
Sonia Cornelio, City Clerk

APPROVED AS TO FORM:

_____
Kay Marion Macuil, City Attorney

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **6. G.**

Meeting Date: 04/14/2021

Department Head: Jenny Torres, Economic Development Manager, Administration, Economic Development

Submitted By: Yigal Duarte, Economic Development Assistant, Administration, Economic Development

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding the appointment of an authorized representative to represent the City of San Luis in the Arizona State Land Department Auction of Sale. **(Jenny Torres, Economic Development Manager)**

SUMMARY:

The City of San Luis received notification of pending sale for the application submitted to the Arizona State Land Department for the right-of-way land for the widening of Cesar Chavez Boulevard. The right-of-way easement was valued at $606,381.00. The San Luis City Council approved a $350,000.00 deposit to the Arizona State Land Department at the Regular Council meeting of April 10, 2019. The city paid $10,500.00 for an appraisal fee and advertisement fee. The balance for the 16.119 acres of state land is $274,572.43. The Arizona State Land Department scheduled the auction of the sale of the land for May 25, 2021, at 11:00 a.m. at the Yuma County Courthouse. The city needs an authorized representative to be present and bid on the land.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPOINT _____ AS THE CITY OF SAN LUIS REPRESENTATIVE FOR THE ARIZONA STATE LAND DEPARTMENT AUCTION OF SALE OF LAND AS PRESENTED.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	Yes
CITY/STATE/FEDERAL FUNDS:	City
TOTAL:	$274,572.43
BUDGETED AMOUNT:	$274,572.43
AVAILABLE AMOUNT TO TRANSFER:	N/A
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	Capital Outlay 200-210-90010.806/$397,051.00

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

Funds from account no. 200-210-90010.806, Capital Outlay- Improvements Roads.

Attachments

Notification of Pending Sale

Douglas A. Ducey
Governor

Lisa A. Atkins
Commissioner

Arizona State Land Department

1616 West Adams, Phoenix, AZ 85007
(602) 542-4631

NOTIFICATION OF PENDING SALE

March 12, 2021

Certified No. 9171 9690 0935 0258 7941 78

City of San Luis
Attn: Jenny Torres
P.O. Box 1170
San Luis, AZ 85349

RE: Public Auction Sale No. 16-120751

Dear Ms. Torres:

Enclosed is a copy of the Sales Notice, which will be advertised for ten consecutive weeks in both the Arizona Capitol Times and the Yuma Sun. Please see the enclosed Sales Notice for full particulars regarding the auction.

You or an authorized representative must be present to bid. If you choose to send an authorized representative, he/she must present a notarized statement to the auctioneer authorizing him/her to bid in your absence.

If there are no bidders in attendance at the time of the auction, or if you do not have the required documents and/or certified funds, as outlined in the auction notice, the auction may be cancelled.

Please note that the certified funds, due on the day of auction, must be in the form of a cashier's check, no other form of payment can be accepted.

Sincerely,

Amber Troidl

Amber Troidl
Rights of Way Section
(602) 542-3140
atroidl@azland.gov

Enclosures

ARIZONA STATE LAND DEPARTMENT
1616 WEST ADAMS STREET
PHOENIX, ARIZONA 85007

PUBLIC AUCTION SALE NO. 16-120751
PERPETUAL RIGHT OF WAY EASEMENT

Pursuant to A.R.S. Title 37, notice is hereby given that the state of Arizona through its Arizona State Land Department (herein called ASLD), will sell at Public Auction to the highest and best bidder at 11:00 a.m. on Tuesday, May 25, 2021, at the front entrance to the Yuma County Courthouse, 250 West Second Street, Yuma, Arizona, a perpetual right of way easement for the purpose of a public roadway with underground utilities situated in Yuma County to wit:

TOWNSHIP 11 SOUTH, RANGE 24 WEST, G&SRB&M, YUMA COUNTY, ARIZONA

PARCEL: M&B THRU W2W2SWSW S2S2SWSE, SECTION 6. CONTAINING 1.044 ACRES, MORE OR LESS.
PARCEL: M&B THRU N2N2NE NWNW, SECTION 7. CONTAINING 3.369 ACRES, MORE OR LESS.

TOWNSHIP 11 SOUTH, RANGE 25 WEST, G&SRB&M, YUMA COUNTY, ARIZONA

PARCEL: M&B THRU TRACTS 3 4 STATE PLAT 17 E2SW S2SWNWSE, SECTION 1. CONTAINING 5.448 ACRES, MORE OR LESS.
PARCEL: M&B THRU TRACTS 20 21 STATE PLAT 17, SECTION 12. CONTAINING 6.258 ACRES, MORE OR LESS.

BENEFICIARY: MINERS HOSPITAL FOR DISABLED MINERS; PERMANENT COMMON SCHOOLS (INDEMNITY SELECTIONS); UNIVERSITY; UNIVERSITY OF ARIZONA (ACT OF 2/18/1881)

For a complete legal description of the land, prospective bidders are advised to examine the right of way application file as well as all pertinent files of ASLD.

Said right of way easement has been valued at $606,381.00 and consists of 16.119 acres, more or less.

Additional requirements and conditions of this right of way are available and may be viewed at the Arizona State Land Department, 1616 West Adams Street, Phoenix, Arizona.

The complete file associated with the described land is open to public inspection at the ASLD, 1616 West Adams Street, Phoenix, Arizona, from 8:00 a.m. to 4:30 p.m., exclusive of holidays and weekends. Please direct any questions regarding this Public Auction to the Rights of Way Section of the Real Estate Division of ASLD at (602) 542-4098. This auction notice is available on the ASLD's web site at ***www.azland.gov.***

Each potential bidder must show ASLD's representative a cashier's check made payable to the Arizona State Land Department in the amount specified under Terms of Sale Paragraph (A) below.

TERMS OF SALE:
(A) *At the time of sale* the successful bidder must pay the following by a cashier's check: **(1)** The value of the right of way, which is $606,381.00; **(2)** A Selling and Administrative Fee of 3% of the value of the right of way, which is $18,191.43; **(3)** Reimbursable Estimated Advertising Fee, which is $2,500.00; **(4)** Reimbursable Appraisal Fee, which is $8,000.00. The total amount due at the time of sale is $635,072.43 (less $360,500.00 if the successful bidder is the applicant for a total amount due of $274,572.43).

(B) Within 30 days after the auction date the successful bidder must pay the full balance of the amount bid for the right of way and pay a Selling and Administrative Fee of 3% of the purchase price for the right of way less the amount paid under (A)(2) above.

(C) Within 30 days after the auction date the successful bidder shall be required to pay the actual legal advertising cost, less the amount paid under (A)(3) above.

BIDDING INFORMATION:
(A) The time of sale shall be deemed to be the time of declaration of the highest and best bidder. The bidding will begin at the total value of the right of way. A bid for less than the value of the right of way easement or by a party who has not inspected the right of way and/or the associated files and records of ASLD will not be considered.

(B) All bidders must sign an affidavit stating that they have undertaken due diligence in preparation for the auction and that their representative is authorized to bid and bind the bidder. It is the bidder's responsibility to research the records of local jurisdictions and public agencies regarding this property.

(C) Pursuant to A.R.S. §37-240(B), the successful bidder must be authorized to transact business in the state of Arizona no later than ten (10) business days after the auction. The successful bidder must sign an affidavit stating it is the successful bidder and sign a Certification Statement pursuant to A.R.S. Title 37 and the Rules of ASLD.

(D) If the successful bidder fails to complete the payment as stated in the auction notice together with the additional required fees within 30 days from the auction date, all amounts paid at the time of auction by the successful bidder will be forfeited.

(E) In the event of forfeiture, the ASLD Commissioner may declare that the bid placed before the final bid accepted is the highest bid, and that the bidder has five (5) days after notification by ASLD to pay by cashier's check all amounts due.

GENERAL INFORMATION:
The ASLD may cancel this auction in whole or in part at any time prior to the acceptance of a final bid.

A protest to this sale must be filed within 30 days after the first day of publication of this announcement and in accordance with A.R.S. §37-301.

Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting the ADA Coordinator, at (602) 542-2629. Requests should be made as early as possible to allow time to arrange the accommodation.

Ruben Ojeda
(for) Lisa A. Atkins
Commissioner

3/11/2021
Date

STATE LAND DEPARTMENT OF THE STATE OF ARIZONA
BEFORE THE STATE LAND COMMISSIONER

IN THE MATTER OF APPLICATION TO PURCHASE RIGHT OF WAY NO. 16-120751 FOR THE STATE LAND DESCRIBED AS:

APPLICANT: CITY OF SAN LUIS

ORDER NO. 60-2020/2021

AUTHORIZATION OF SALE OF RIGHT OF WAY

The State Land Commissioner authorizes the sale of the subject right of way and improvements (if applicable) according to the provisions of the law, for not less than the appraised value, with conditions made part of the subject right of way, and on file at the Department.

The State Land Commissioner has determined that the interests of the State will not be prejudiced by the sale.

IT IS ORDERED that the right of way and improvements (if applicable) as referenced in the caption of this Order, be sold to the highest and best bidder at public auction.

GIVEN under my hand and the official seal of the Arizona State Land Department this 12th day of March, 2021.

(SEAL)

LISA A. ATKINS
Commissioner

by:

Arizona State Land Department
1616 West Adams, Phoenix, Arizona 85007

Notice of Appealable Agency Action

This is an appealable agency action. Pursuant to A.R.S. § 41-1092.03(B), if you are directly or adversely affected by this decision, the party may request a hearing within thirty (30) days of the date the notice is received. A request for a hearing must be in writing and filed with the Department, and must state the appellant's name and address, the specific action or actions of the Department which are the basis of the hearing request, and a concise statement of the reasons for this appeal. The appellant also has the right to an informal settlement conference pursuant to A.R.S. § 41-1092.06(A), if it is requested in writing and filed with the Department no later than twenty (20) days before the hearing.

Pursuant to Rule 31(d)(11) of the Arizona Supreme Court, in proceedings before the Office of Administrative Hearings, a legal entity may be represented by a full-time officer, partner, member or manager of a limited liability company, or employee, provided that: the legal entity has specifically authorized such person to represent it in the particular matter; such representation is not the person's primary duty to the legal entity, but secondary or incidental to other duties relating to the management or operation of the legal entity; and the person is not receiving separate or additional compensation (other than reimbursement for costs) for such representation.

The request must be sent to the Arizona State Land Department, Attention: Administration Division Director, 1616 W. Adams Street, Phoenix, AZ 85007. If the request for a hearing is not timely filed, the decision of the Commissioner may be final and not subject to further review.

In accordance with Title II of the Americans with Disabilities Act (ADA), the Arizona State Land Department does not discriminate on the basis of disability in the provision of its programs, services and activities. Persons with a disability may request a reasonable accommodation such as a sign language interpreter by contacting the Department's ADA Coordinator at (602) 542-2629. Request should be made as early as possible to allow time to arrange the accommodation.

Copy of the foregoing mailed/
delivered this 12th day
of March, 2021 to:

Certified No.

9171 9690 0935 0258 7941 78
16-120751

City of San Luis
Attn: Jenny Torres
P.O. Box 1170
San Luis, AZ 85349

9171 9690 0935 0258 7941 85
03-106940-28

Gadsden Elementary School District #32
Attn: Charles Juenger
P.O. Box 6870
San Luis, AZ 85349

Copy to: Minerals Section
Water Rights Section
Agriculture Section
Planning and Engineering Section
Right of Way Section
Sales and Commercial Leasing Section
Public Notice Board
File No. 16-120751

Amber Trindle

EXHIBIT A
LEGAL DESCRIPTION
16-120751

M&B THRU W2W2SWSW S2S2SWSE OF SECTION 6. CONTAINING 1.044 ACRES, MORE OR LESS.

M&B THRU N2N2NE NWNW OF SECTION 7. CONTAINING 3.369 ACRES, MORE OR LESS.

TOWNSHIP 11 SOUTH, RANGE 24 WEST, G&SRB&M, YUMA COUNTY, ARIZONA

M&B THRU TRACTS 3 4 STATE PLAT 17 E2SW S2SWNWSE OF SECTION 1. CONTAINING 5.448 ACRES, MORE OR LESS.

M&B THRU TRACTS 20 21 STATE PLAT 17 OF SECTION 12. CONTAINING 6.258 ACRES, MORE OR LESS.

TOWNSHIP 11 SOUTH, RANGE 25 WEST, G&SRB&M, YUMA COUNTY, ARIZONA

TOTAL ACRES CONTAINING 16.119 ACRES, MORE OR LESS

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **6. H.**

Meeting Date: 04/14/2021

Department Head: Angel Ramirez, Fire Chief, Fire Department

Submitted By: Enrique Lopez, Assistant Fire Chief, Fire Department

Action Requested: Motion
Resolution

ITEM:

Discussion and possible action on any and all matters regarding Resolution No. 2172. A resolution of the Mayor and City Council of the City of San Luis, Arizona, to continue the existing Agreement for Base Hospital/Emergency Medical Direction between Yuma Regional Medical Center and the City of San Luis.
(Angel Ramirez, Fire Chief)

SUMMARY:

Base Hospital Agreements are required for agencies and their affiliated Certified Emergency Paramedics (CEP), Intermediate Emergency Medical Technician-Qualified (IEMT-Q), Basic Emergency Medical Technician-IV (BEMT-IV) and Basic Emergency Medical Technicians (BEMT) to provide pre-hospital, emergency medical services. This affiliation provides direct and indirect supervision by Emergency Department Physicians, authorization of Emergency Medical Services personnel to perform medical procedures and their ability and authorization to carry and administer medications. The City of San Luis had passed Resolutions 1152 on (July 27, 2016) which established or continued this contractual agreement between Yuma Regional Medical Center and the City of San Luis Fire Department, and which requires renewal before July 30, 2021. San Luis Fire Department is requesting the renewal of our Base Hospital Contract by the adoption of Resolution No. 2172.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE RESOLUTION NO. 2172.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	NA
CITY/STATE/FEDERAL FUNDS:	NA
TOTAL:	NA
BUDGETED AMOUNT:	NA
AVAILABLE AMOUNT TO TRANSFER:	NA
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	NA

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

NA

Attachments

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

Resolution

NO. 2172

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, ARIZONA APPROVING A CONTRACT AGREEMENT BETWEEN THE CITY OF SAN LUIS, ARIZONA AND YUMA REGIONAL MEDICAL CENTER TO PROVIDE MEDICAL DIRECTION AND BASE HOSPITAL SERVICES FOR FIRE DEPARTMENT BASIC LIFE SUPPORT AND ADVANCED LIFE SUPPORT PERSONNEL

WHEREAS, the City of San Luis desires to enter into an agreement with Yuma Regional Medical Center to provide Base Hospital services; Medical Direction, restocking of authorized medicines and pharmaceuticals, quality control services and provide oversight services for conflict resolution processes to insure proper patient care, interaction with field personnel and hospital staff.

WHEREAS, Yuma Regional Medical Center also desires to enter into an agreement with the City of San Luis for the purpose of extending the services and abilities of the Emergency Department Physicians and staff to the citizens of the City of San Luis through direction of Fire Department's certified personnel available and standing ready to respond to their requests for assistance, the result of traumatic, medical or psychiatric events.

NOW THEREFORE BE IT RESOLVED, by the Mayor and City Council of the City of San Luis, State of Arizona, as follows:

Section 1: That the Agreement to provide Base Hospital services for City of San Luis Fire Department personnel, as attached hereto as Exhibit "A", is hereby approved.

Section 2: That the appropriate City officials are hereby authorized and directed to enter into said amendment on behalf of the city and take any all actions as may be necessary to effectuate said agreement.

PASSED AND ADOPTED by the Mayor and City Council of the City of San Luis, Arizona, this **14th** day of **April 2021**.

Gerardo Sanchez, Mayor

ATTEST:

Sonia Cornelio, City Clerk

APPROVED AS TO FORM:

Kay Marion Macuil, City Attorney

Yuma Regional Medical Center

Caring for the growing needs of our communities

Base Hospital Agreement

This **AGREEMENT** made and entered into this 1st day of August, 2021 effective until July 30th, 2026 or until canceled by the Base Hospital or the Service, by and between Yuma Regional Medical Center, hereinafter referred to as the "Base Hospital," and San Luis Fire Department, San Luis, Arizona, hereinafter referred to as the Service.

WITNESSETH:

WHEREAS, the Base Hospital desires to function as an Advanced Life Support (ALS) Base Hospital in accordance with the terms and provisions of Title 9 of the Arizona Administrative Code, and the Service desires to operate licensed rescue squads, and/or licensed ambulances, utilizing State certified advanced life support personnel and State certified basic life support personnel;

NOW THEREFORE, the parties mutually agree as follows:

1. The terms "advanced life support personnel (ALS), "rescue squads," "ambulance crews," and "Pre-hospital EMS personnel," as used herein refer to and may include all levels of EMCTs and Pre-hospital RN's. The term EMCT includes an Arizona certified EMR, EMT, AEMT, Paramedic. As a group, these individuals are also identified as Pre-hospital personnel.

2. The Base Hospital will provide administrative and on-line medical direction for all levels of EMCT and Pre-hospital RN's who have been hired by the Service to perform as part of an ambulance crew or a Base Hospital pursuant to A.A.C. R9-25-206 (C) (1). Volunteer and reserve personnel assigned by the Service to the Base Hospital, who are on duty with the Service, are also covered by this agreement. The Base Hospital will, at a minimum, do the following:

A. Identify an emergency physician as the Base Hospital Medical Director, who will be responsible for the administrative medical direction for ail Pre-Hospital personnel affiliated with the Base Hospital.

B. Develop and maintain a system of ongoing evaluation, monitoring, and continuing education for the Pre-hospital personnel assigned by the Service to the Base Hospital.

3. Additionally, the Base Hospital:

A. Will provide on-line medical supervision of the pre-hospital personnel of any established Fire Department or ambulance belonging to or being managed by the Service when medically appropriate. Such on-line medical supervision shall be exercised according to specific procedures consistent with rules and regulations promulgated by the Director of the Department of Health Services (DHS) or his delegated representative per AAC R9-25-202, 206.

B. May assist with the restocking of medical and/or pharmacy supplies expended by any of the Service emergency medical personnel during the treatment of a patient, after the Service has

terminated patient care.

C. May assist with the restocking of drug box items, which are restricted to the items included in the drug box and those identified in Exhibit 1, R9-25- 201 (F). This restocking will be for drug box items expended by any of the Service's emergency medical personnel during the treatment of a patient, after the Service has terminated patient care. The Base Hospital and Service will adhere to the drug box implementation procedures contained in exhibit 1, R9-25-803 and Base Hospital policies.

D. Will establish procedures which contain a provision that adopts a conflict resolution procedure specific to the service which:

1. Investigates and resolves patient, physician, pre-hospital manager, and nurse intermediary complaints about the Service, its procedures, and Service personnel; and,
2. Investigates and resolves Service complaints about the Base Hospital, its procedures, the Medical director, emergency physicians, nurse intermediaries, pre-hospital manager, or other base hospital personnel.

E. Will have physically present at all times in the emergency department a physician who functions as the medical control authority.

F. Will appoint a Registered Nurse who meets the qualifications to serve as pre-hospital manager. The pre-hospital manager will be responsible for working closely with the Base Hospital Medical director in accordance with rules established in R9-

G. Will appoint a pre-hospital care and QI committee, to include the minimum personnel prescribed by Regulations which will;

1. Establish and implement a system for critique and evaluation of the results of patient contacts and for auditing the quality of medical care provided.
2. Establish and implement a system for identifying continuing education needs of pre-hospital personnel. The Base Hospital shall provide training for any new DHS approved required treatment, protocol, or drug within 90 days of receiving notification from DHS that the training has been adopted in rule.
3. Assure case review of five percent of ALS and BLS encounters carried out under on-line medical supervision and standing orders.
4. Establish and implement a written procedure which will identify methods for resolving problems which may arise concerning the performance competence, or medical inter-relationships of pre-hospital personnel, medical control authorities, RN intermediaries and emergency room personnel.

H. Will procure operational radio and biotelemetry equipment and recording devices compatible with the Department of Public Safety statewide EMS communications system and any local EMS communications systems approved by the department of Public Safety with such equipment located in the emergency department for the purpose of providing direct communication with all pre-hospital personnel assigned to the Base Hospital.

I. Will provide a dedicated telephone line for pre-hospital emergency care personnel to contact the emergency department.

J. Will meet all other requirements of the State as specified in Arizona Revised Statues and companion rules and regulations to obtain and maintain certification as a Base

Hospital.

K. Will provide medical control to preceptors of and to ALS students for those Services that have current Vehicular Clinical Training Contracts with DHS approved ALS Training Programs. Medical control will only be provided for the requirements delineated in the ALS training program contracts and curriculum.

L. Base Hospital policies will contain a provision that establishes:

1. Written procedures to withdraw or suspend medical direction.

2. Written medical direction requirements for the pre-hospital personnel; and

3. Written procedures for notifying the employing Service and the pre-hospital personnel of the withdrawal or suspension of medical direction.

4. The Service will:

A. Attach to this contract, an addendum or exhibit that lists the name of all pre-hospital personnel assigned to the Base Hospital.

B. Verify that only emergency medical technicians with current Arizona certification are assigned to the Base Hospital. Pre-hospital RN's must have completed training outlined in the Arizona State Board of Nursing Advisory Opinion, Pre-hospital Nursing, 9/88 and revised 7/95.

C. Notify the Base Hospital in writing within 30 days of any termination or transfer of pre-hospital personnel or of any addition of pre-hospital personnel to the Base Hospital for medical direction. The notification shall include the name, certification number and expiration date of the emergency medical technician, and the effective date of employment, transfer, or termination.

D. Have working communication equipment compatible with the Base Hospital equipment which allows Base Hospital medical direction communication with pre-hospital personnel in the field.

E. Have emergency medical vehicles available at all times as resources permit. The Service further agrees to staff and stock emergency vehicles for the purpose of delivering medical care to the sick and injured at the scene of an emergency. Emergency vehicle personnel will not be assigned concurrently to any other facility or any other Service for administrative or on-line medical direction.

F. Ensure that personnel immediately communicate all pertinent patient management information to the responsible physician or nurse at the receiving facility when a patient is to be transported to that facility, if the receiving facility is also a certified emergency center, care of the patient and direct communication with advanced life support personnel rendering that care may be transferred to the receiving medical control authority at the direction of the sending medical control authority.

G. Pre-hospital personnel will assure the disposal of contaminated waste according to policies that meet federal and state requirements.

H. The Service will establish a policy that, when ALS skills have been instituted, the ALS provider shall remain with the patient until transfer of care to the staff of an emergency receiving facility, emergency center or another comparably staffed ALS equipped emergency vehicle.

I. Whenever the Service's ALS personnel are performing service on the Base Hospital's premises, such personnel shall be considered as independent contractors and not as agents or employees of the Base Hospital.

J. The Service will meet all requirements of the state as specified in Arizona Revised Statutes and companion rules and regulations to maintain its authorization as a provider of

advanced life support services.

K. The Service will ensure that all personnel adhere to the Base Hospitals policies, procedures, standing orders, and medical control orders; and published rules and regulations of the Department of Health Services (DHS).

L. The Service will establish and implement a system for critique and evaluation of ALS and BLS personnel. The Service will provide the Base Hospital with a summary of the results quarterly.

5. The parties hereto shall retain the right to allocate their respective resources to meet emergency needs.

6. The term of this Agreement shall be for a period of five (5) years from the date this Agreement is entered into, with a one (1) time renewal in writing with both party signatures for a period of three (3) years unless the Agreement is sooner terminated under the procedure set forth herein. This Agreement may be terminated by either party with or without cause upon thirty (30) days written notice to the other party.

7. The Base Hospital and the Service shall jointly develop and implement written policies and procedures that all pre-hospital personnel must follow.

8. Nothing in this contract shall preclude the Service from entering into similar contracts with other hospitals to serve as Base Hospitals for other rescue squads or ambulances of the Service.

9. Nothing in this contract shall preclude the hospital from entering into similar contracts with other authorized providers of basic or advanced life support services.

10. The Base Hospital will save and hold harmless the Service for any damage caused by the fault or negligence of the Base Hospital arising out of the performance or nonperformance of this agreement.

11**.** The Service will save and hold harmless the Base Hospital for any damages caused by the fault or negligence of the Service arising out of the performance or nonperformance of this agreement.

12. The Service will secure and maintain in force comprehensive general liability insurance with respect to claims for bodily injuries, or death, or property damage covering each of its employees utilized under the terms of this agreement.

13. During the term of this agreement, the Service shall maintain, at its sole cost and expense, motor vehicle liability or public entity liability of not less than one million dollars ($1,000,000) for bodily injury or death to any one person and not less than a two million five hundred thousand dollars ($2,500,000) excess following form liability for each accident and two hundred fifty thousand dollars ($250,000) for property damage for each accident or occurrence. Said insurance coverage shall be maintained with respect to ALS emergency vehicles as well as other vehicles used by the Service in providing emergency care in the geographical area served by the Base Hospital.

14. The Base Hospital will secure and maintain in force comprehensive general liability insurance with respect to claims for bodily injuries or death, or property damage, covering each of its employees utilized under the terms of this agreement.

15. During the term of this agreement, the Base Hospital shall maintain, at its sole cost and expense, liability insurance providing for a minimum of not less than one million dollars ($1,000,000) for bodily injury or death of any person, and not less than two million five hundred thousand dollars ($2,500,000) in the aggregate for each accident and for each incident and two hundred fifty thousand dollars ($250,000) for property damage resulting from the negligent acts of the Base Hospital or its employees utilized under the terms of this agreement.

16. The Service's pre-hospital personnel will fill out "Patient Care Reports" (PCR) or "Refusal Forms" as mutually agreed to by the parties on every patient to whom they render aid and/or assistance.

17. The term of this agreement shall be for a period of five (5) years from the date this agreement is entered into unless the agreement is sooner terminated by either party with or without cause upon thirty (30) days written notice to the other party.

18. In the event any act, suit or proceeding is brought for failure to observe any of the terms, covenants, or provisions of this contract, the prevailing party shall be entitled to recover, as part of such action or proceeding, all litigation and collection expenses, including, but not limited to, witness fees, court costs, and reasonable attorney fees.

19. This contract may not be extended by the Service to include other agencies or organizations.

20. This contract is not assignable.

21. This Agreement is subject to the conflict of interest and cancellation provision of the Arizona Revised Statutes, §38-511, as amended, the provisions of which are incorporated herein.

22. The Base Hospital and Service each warrants, and shall require its subcontractors to warrant, that it is in compliance with all federal immigration laws and regulations that relate to its employees and with A.R.S. §23-214 relating to verification of employment eligibility. A breach of this warranty shall be deemed a material breach of the Agreement and is subject to penalties up to and including termination of this Agreement. The parties retain the legal right to inspect the papers of any party or subcontractor employee who works on this Agreement to ensure that the other party or its subcontractors are complying with this warranty.

23. By entering into this Agreement, each party certifies to the other that it does not have scrutinized business operations in the Sudan or Iran as those terms are defined in A.R.S. §35-391 et seq. and §35-393 et seq.

24. In keeping with all federal and state rules and regulations regarding patient confidentiality, the service shall notify the Service personnel that they are responsible for maintaining the confidentiality of patient information. The Service personnel shall not have access to, or have the right to review, any medical record, except where necessary in the regular course of services covered by this contract or in furtherance of any litigation arising out of employee affiliation. Additionally, because of the Service's reliance upon the Base Hospital for information required by federal, state and accreditation requirements, the Base Hospital agrees to provide the Service access to that information for those purposes. This

discussion, transmission, or narration, in any other form, by employees of any patient information of a personal nature, medical or otherwise, obtained by the participants is forbidden except as a necessary part of covered services by this contract. The Service shall affirm that all employees have received ail mandatory training required by federal rules and regulations for the protection of patients' protected health information (PHI) and that the departmental records of completion of such training shall be available to the Base Hospital upon written request. Should the Base Hospital require any additional training, the Service shall notify employees of such requirement and the Base Hospital shall provide the Service with records of such attendance.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed as of this day, month, and year first above written.

Yuma Regional Medical Center
2400 S. Avenue A
Yuma, AZ. 85364
(928) 336-7048

By:_____
Deborah Aders
Vice President Patient Care Service/CNO

Date: _____

City of San Luis Fire Department
1165 North McCain
San Luis, AZ 85349
(928) 341-8550

By: _____
Gerardo Sanchez
Mayor City of San Luis

By: _____
_____
Tadeo Azael De La Hoya
City Manager, City of San Luis

By: _____
Kay Marion Macuil
City Attorney, City of San Luis

Date: _____

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **6. I.**
Meeting Date: 04/14/2021
Department Head: Jose A. Guzman, Director of Planning & Zoning, Planning & Zoning Department
Submitted By: Jose A. Guzman, Director of Planning & Zoning, Planning & Zoning Department
Action Requested: Motion

ITEM:
Discussion and possible action on any and all matters regarding Subdivision Case No. 2020-0605F. A request by Vega and Vega Engineering, PLC, on behalf of Comite de Bienestar Inc., owner, for the final plat approval for Bienestar Estates 11 Subdivision to be located on the southeast corner of San Antonio Street and 19th Avenue, San Luis, Arizona. **(Jose A. Guzman, Director of Planning and Zoning)**

A. Staff presentation
B. Action on Subdivision Case No. 2020-0605F

SUMMARY:
This item is a request by Vianey R. Vega P.E., of Vega & Vega Engineering, PLC, on behalf of Comite de Bienestar Inc., owner, for approval of the final plat for the construction of residential subdivision to be called Bienestar Estates 11 Subdivision.

The subject property is located on the east mesa of the City of San Luis on the southeast corner of San Antonio Street and 19th Avenue, PID# 227-15-028. Immediately to the north is the property where the City of San Luis will be constructing a park. Santa Cecilia No. 1 and Santa Cecilia No. 2, two single-family residential subdivisions, are located north of 24th Street. To the west Bienestar Estates 10 residential subdivision. South there is undeveloped land zoned as Residential (R1-6). Adjacent to the east is vacant land rezoned from Light Industrial to Residential where a residential subdivision Belleza Del Desierto.

The proposed subdivision consists of approximately 19.19 acres and is proposed to be divided into 94 lots. The lots will range in size from approximately 6,022.96 square feet to 10,150.51 square feet. The retention basin will be located on a City property to the north where a future community park will be located.

GENERAL PLAN :
This area is designated as Medium Density Residential (MDR) in the City of San Luis 2040 General Plan. The activities proposed will be consistent with those designations (Chapter 2, Page 2-10).

AGENCY REVIEW:
As part of the review process, all land use cases are reviewed by various City and outside agencies. We have received comments from the following agencies:

1. San Luis Fire Department (8-17-20)
2. Yuma County Airport Authority (8-17-20)

ANALYSIS:
In 2007, the Arizona Legislature adopted legislation that required municipalities to certify that all new subdivisions had an assured 100-year water supply. On February 11, 2011, the City of San Luis was

designated by the Arizona Department of Water Resources (ADWR) as having a 100-year adequate water supply. Consequently, individual subdivisions do not have to submit additional certification.

PLANNING AND ZONING COMMISSION MEETING:
This item was presented to the Planning and Zoning Commission meeting during their regular meeting held on October 13, 2020. The Commission recommended approval of the request with the condition that the applicant had to address all comments in letter dated October 11, 2020, before scheduling this item to be presented to the City Council.

Staff received the resubmittal on February 22, 2021. After review, staff sent out comments letter dated March 18, 2021, to the applicant. Staff received revised plans on April 8, 2021, and are under review by staff.

Staff recommends approval of Subdivision Case No. 2020-0605F with the condition that the applicant addresses review comments letter dated March 18, 2021.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE SUBDIVISION CASE NO. 2020-0605F WITH THE CONDITION THAT THE APPLICANT ADDRESS STAFF'S MARCH 18, 2021, LETTER TO THE APPLICANT AS PRESENTED.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	N/A
CITY/STATE/FEDERAL FUNDS:	N/A
TOTAL:	N/A
BUDGETED AMOUNT:	N/A
AVAILABLE AMOUNT TO TRANSFER:	N/A
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

N/A

Attachments

Review Comments Letter dated March 18, 2021
Location Map
Final Plat
City of San Luis Fire Department Comments (8-17-20)
Yuma County Airport Authority Comments (8-17-20)

City of San Luis

Planning and Zoning Department

Development Services · GIS · Building Safety · Code Enforcement

March 18, 2021

Vega & Vega Engineering, PLC
1846 S. 8th Avenue
Yuma, AZ 85365

Re: Subdivision Case No. 2020-0605F/Bienestar Estates 11-Final Plat

City staff has reviewed the final plat for Bienestar Estates 11 Subdivision and have the following comments:

City Engineer:

- Sheet 1 – Paving and Grading Plan – Note 11 calls out "New 10' Concrete Spillway" but drainage report calls out a 14' wide spillway. Revise Note 11.
- Sheet 6 – Concrete Spillway Detail – Detail calls out '6 Ft. Min. Curb Transitions. These should be longer to meet ADA requirements (12:1 at back of sidewalk includes sidewalk cross slope and spillway cross slope in opposite direction.)

Public Works Department:

1. General comment: Designer to meet City of San Luis Standards and get approval in writing for deviations in his design. Notes to include that City to approve materials for the project.
2. Assure plans call out for corrosion resistant manholes.
3. Show calculations that all intersections meet standard 3-400.
4. Striping on 20th to be coordinated with City prior to striping. Some edge striping might be eliminated and turn arrows added – to be discussed.
5. Include bollards at spillway.
6. Wall height to be 6' on the higher elevation side.
7. Rip-rap calls out for 3" to 8" rock. Further evaluation needs to be conducted to verify 3" rock is adequate size to not be washed out.

Planning and Zoning Department:

1. One petition for enhance municipal district for landscape is missing. Please submit original copies signed and notarized for all petitions.

Parks and Recreation Department:

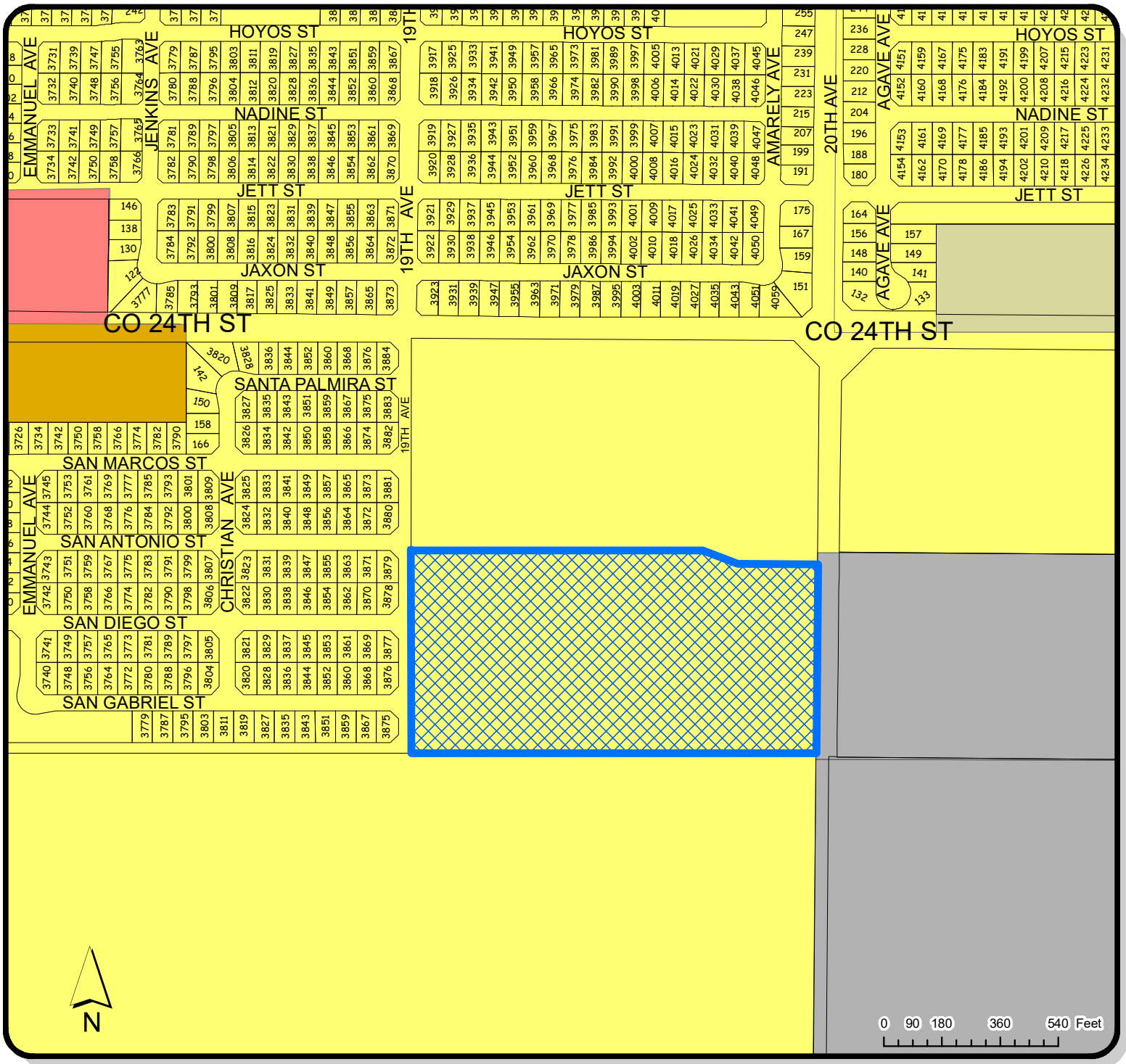
1. Backflow: Fitting and unions (copper material). No galvanized or pvc (follow City standards).
2. Remove sprinklers from gravel area (cancel what is showing on the plan)
3. No description of rip rap material for spillway. (Not specified)
4. Recommended orbit emitter (4/8 ports) replacing the rainbird emitter. Have maintenance issue with the rainbird product.
5. Recommend to use Hunter bubblers for tree irrigation for all landscape irrigation. (Retention/rightway)
6. Relocate control valves from grass area and away from curbing. Locate from gravel area.
7. Recommend replacing Palo Blanco for Sisso Trees.

Please be advised that the comments made here are tentative in nature. Until all documentation, information, and drawings are submitted and approved in final form, and all permits for construction are approved and issued, the City of San Luis reserves the right to make further comments or require further information or submissions. Any construction which occurs prior to issuance of proper permits is occurring in contravention of the ordinances of the City, and is occurring at the risk of the Developer.

If you have any questions on these comments, please contact the Planning and Zoning Department at 928-341-8563.

Thank you,

Jose A. Guzman
Director of Planning and Zoning



LOCATION OF SUBJECT PROPERTY

BIENESTAR ESTATES 11
PID:227-15-028

LOCATION MAP

Zoning

MULTIPLE RESIDENCE ZONING DISTRICTS
R-2
R-3
SINGLE RESIDENCE ZONING DISTRICTS
R1-8
RA-10
COMMERCIAL ZONING DISTRICTS
C-2
INDUSTRIAL ZONING DISTRICTS
LI

SUBDIVISION

CASE #
2020-0605F

DATE:
8/6/2020

CHECKED BY:
ROMAN PACHECO

PLANNING & ZONING

CITY OF SAN LUIS, AZ INC. 1979

GIS

CREATED BY:
ISAAC GUTIERREZ

APPROVED BY:
JOSE A. GUZMAN

BIENESTAR ESTATES 11

FINAL PLAT

INDEX:

Cover Sheet — 0
Plat Cover Sheet — 1 OF 2
Plat — 2 OF 2
Paving and Grading Plan — 1
19th Ave. & 20th Ave. Improvement & Striping Plans / Typical Street Sections — 2
Water and Sewer Plan — 3
Water & Sewer Plan and Profile — 4
Water & Sewer Plan and Profile — 5
Details And Water And Sewer Notes — 6
Storm Water Prevention Pollution Plan — 7
Storm Water Prevention Pollution Plan Erosion Control Details — 8
20th Ave. Parkway Landscaping & Irrigation — L1.1
Retention Basin Landscaping & Irrigation — L1.2
Construction Details — L1.3
Specfications — L1.4

GENERAL CONSTRUCTION NOTES:

1. THE LOCATION OF UTILITIES IS *APPROXIMATE*. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THE LOCATION OF EXISTING UTILITIES PRIOR TO CONSTRUCTION. UTILITIES SHOWN HERE ARE FOR THE PURPOSE OF ASSISTING THE CONTRACTOR IN LOCATING SAID UTILITIES. THE CONTRACTOR IN ACCORDANCE WITH ARIZONA STATUTES SHALL CONTACT THE ARIZONA BLUE STAKE CENTER (1-800-782-53485) AT LEAST 48 HOURS MIN. PRIOR TO THE BEGINNING OF CONSTRUCTION AND OBTAIN ON-SITE UTILITIES LOCATIONS. CONFLICTS SHALL BE BROUGHT TO THE ATTENTION OF THE ENGINEER AND SHALL BE RESOLVED PRIOR TO PROCEEDING WITH CONSTRUCTION. ANY DAMAGED TO A UTILITY SHALL BE REPAIRED AT THE CONTRACTOR EXPENSE.
2. ALL CITY REQUIRED COMPACTION AND LABORATORY TESTS SHALL BE FURNISHED BY THE CONTRACTOR TO THE CITY PRIOR TO ACCEPTANCE OF THE PROJECT.
3. THE CONTRACTOR SHALL GUARANTEED ALL MATERIALS AND WORKMANSHIP FOR TWO YEARS AFTER THE FINAL ACCEPTANCE. ANY DEFECTIVE MATERIAL OR WORKMANSHIP SHALL BE REPLACED AND/OR REPAIRED PRIOR TO FINAL ACCEPTANCE.
4. ALL ROAD SURFACES, EASEMENTS OR RIGHT OF WAYS DISTURBED BY CONSTRUCTION OF ANY PART OF THIS IMPROVEMENTS ARE TO BE RESTORED COMPLETELY BY THE CONTRACTOR TO THE BEFORE CONSTRUCTION CONDITION OR BETTER.
5. DURING CONSTRUCTION, THE DEVELOPER:OWNER IS SOLELY RESPONSIBLE FOR INSURING THE PROPER FUNCTIONING OF THE EROSION AND SEDIMENT CONTROL MEASURES. THE DEVELOPER:OWNER SHALL TAKE WHATEVER MEASURES ARE REQUIRED TO INSURE THAT NO SEDIMENT LEAVES THE SITE.
6. REFER TO SHEETS 2 OF 2 OF FINAL PLAT FOR ALL CORRECT DIMENSIONS.
7. SEE SUBDIVISION PLAT FOR ALL BOUNDARY INFORMATION AND DIMENSIONS; DO NOT SCALE.
8. ALL MATERIALS AND CONSTRUCTION HEREON SHALL CONFORM TO CITY OF SAN LUIS STANDARDS (CITY OF YUMA STANDARD DETAILS, MAG SPECIFICATIONS, CITY OF SAN LUIS SUPPLEMENT), AS ADOPTED BY THE CITY OF SAN LUIS, STANDARD SPECIFICATIONS AND CONSTRUCTION STANDARDS UNLESS OTHERWISE SHOWN ON THESE PLANS.
9. THE ENGINEER MAKES NO REPRESENTATION OR GUARANTEE REGARDING EARTHWORK QUANTITIES OR THAT THE EARTHWORK FOR THIS PROJECT WILL BALANCE DUE TO VARIOUS FIELD CONDITIONS, CHANGING SOIL TYPES, ALLOWABLE CONSTRUCTION TOLERANCES AND CONSTRUCTION METHODS THAT ARE BEYOND THE CONTROL OF THE ENGINEER.
10. NO STREET, WATER, SEWER AND IMPROVEMENTS TO BE ACCEPTED BY THE CITY OF SAN LUIS. FOR MAINTENANCE UNTIL "AS-BUILT", CERTIFIED, REPRODUCIBLE PLANS ARE FILED WITH AND ACCEPTED BY THE CITY OF SAN LUIS PUBLIC WORKS DIRECTION.
11. CONTRACTOR SHALL BE RESPONSIBLE TO COMPLY WITH LOCAL, LOCAL, STATE, AND FEDERAL SWPPP REQUIREMENTS AND BMPs.

OWNER:

COMITE DE BIENESTAR
963 E. "B" STREET
PO BOX. 7170
SAN LUIS, AZ., 85349

BASIS OF BEARING:

THE NORTH SECTION LINE OF SECTION 15, T11S, R24W, G.&S.R.B.&M., YUMA COUNTY, ARIZONA (BEING THIS LINE THE CENTERLINE OF Co. 24th STREET), AS SHOWN ON BORDER RANCHES SUBDIVISION, AS RECORDED IN BOOK 27 OF PLATS, PAGES 9 & 10, YUMA COUNTY RECORDERS OFFICE, YUMA COUNTY ARIZONA,

BEARING S89°59'23"W

BENCHMARK:

TOP OF ½" REBAR W/ LS 22767
LOCATED AT THE INTERSECTION
OF 20th AVENUE AND COUNTY 24TH
STREET

ELEVATION: 159.25 FEET

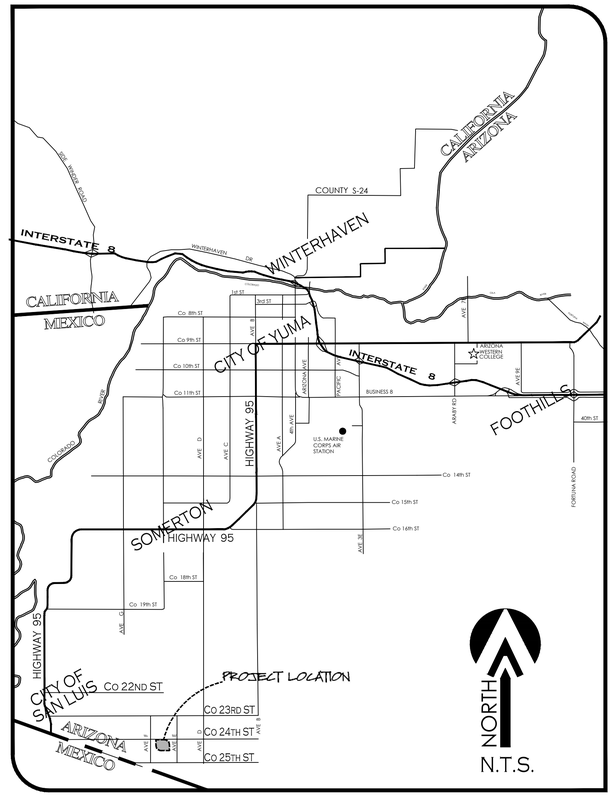
ENGINEER:

VnV19-700

VEGA & VEGA ENGINEERING, PLLC
1846 S. 8th Avenue 928-329-0000 Tel
Yuma, Az. 85364 928-247-6232 Fax
www.vegaNvega.com

LEGEND

	INDICATES EX. ASPHALT PAVEMENT
	INDICATES EX. CONCRETE
	INDICATES BOUNDARY LINE
	INDICATES CENTERLINE
	INDICATES RIGHT-OF-WAY LINE
	INDICATES EX. CMU WALL
=EX.=6"=PVC=W=	INDICATES EX. WATER LINE
=EX.=8"=PVC=S=	INDICATES EX. SEWER LINE
GAS	INDICATES EX. GAS LINE
	INDICATES NEW ASPHALT PAVEMENT
	INDICATES NEW CONCRETE
	INDICATES NEW CMU WALL
163	INDICATES EX. CONTOURS ELEVATION
-NEW—PVC—S—	INDICATES NEW SANITARY SEWER LINE
	NEW SEWER STUB
	NEW SEWER MANHOLE
	NEW 4" PVC SEWER SERVICE
-NEW—PVC—W—	INDICATES NEW WATER LINE
	NEW SINGLE WATER SERVICE
	FIRE LINE W/ END PLUG AND THRUST BLOCK
	NEW WATER VALVE
	NEW FIRE HYDRANT
	NEW TEMPORARY BLOWOFF VALVE
50	INDICATES LOT NUMBERS
	NEW YUMA COUNTY STD. DETAIL No. 4-040 SUB'D BOUNDARY MONUMENT
	NEW YUMA COUNTY STD. DETAIL No. 4-080 STREET MONUMENT
	EXISTING MONUMENT (TYPE AS SHOWN)
B.C.	INDICATES BRASS CAP
Y.C.R.	INDICATES YUMA COUNTY RECORDERS
PP	INDICATES EXISTING POWER POLE
[C]	INDICATES CALCULATED DATA
[M]	INDICATES MEASURED DATA
[E]	INDICATES EXISTING ELECTRICAL BOX
GP	INDICATES EXISTING GAS PADDLE
MH	INDICATES EXISTING MANHOLE
FH	INDICATES EXISTING FIRE HYDRANT
WM	INDICATES EXISTING WATER METER
WV	INDICATES EXISTING WATER VALVE
[C-160.55]	INDICATES EX. CURB ELEVATION
[SW-160.56]	INDICATES EX. SIDEWALK ELEVATION
[A-160.50]	INDICATES EX. ASPHALT ELEVATION
[160.5]	INDICATES EX. NATURAL SOIL ELEVATION
A-161.02	INDICATES NEW ASPHALT ELEVATION
C-161.02	INDICATES NEW CURB ELEVATION
G-161.02	INDICATES NEW GUTTER ELEVATION



VICINITY MAP

N.T.S.

CALL TWO WORKING DAYS BEFORE YOU DIG
1-800-STAKE-IT

VEGA & VEGA ENGINEERING, PLLC
1846 S. 8th AVENUE 928-329-0000 TEL
YUMA, AZ. 85364 928-247-6232 FAX
VnV@vegaNvega.com

Cover Sheet

BIENESTAR ESTATES 11

Registered Professional Engineer
CERTIFICATE NO.
50476
Vianey R. Vega
Date Signed 02-12-21
ARIZONA U.S.A.
EXPIRES 12-31-21

Notes:

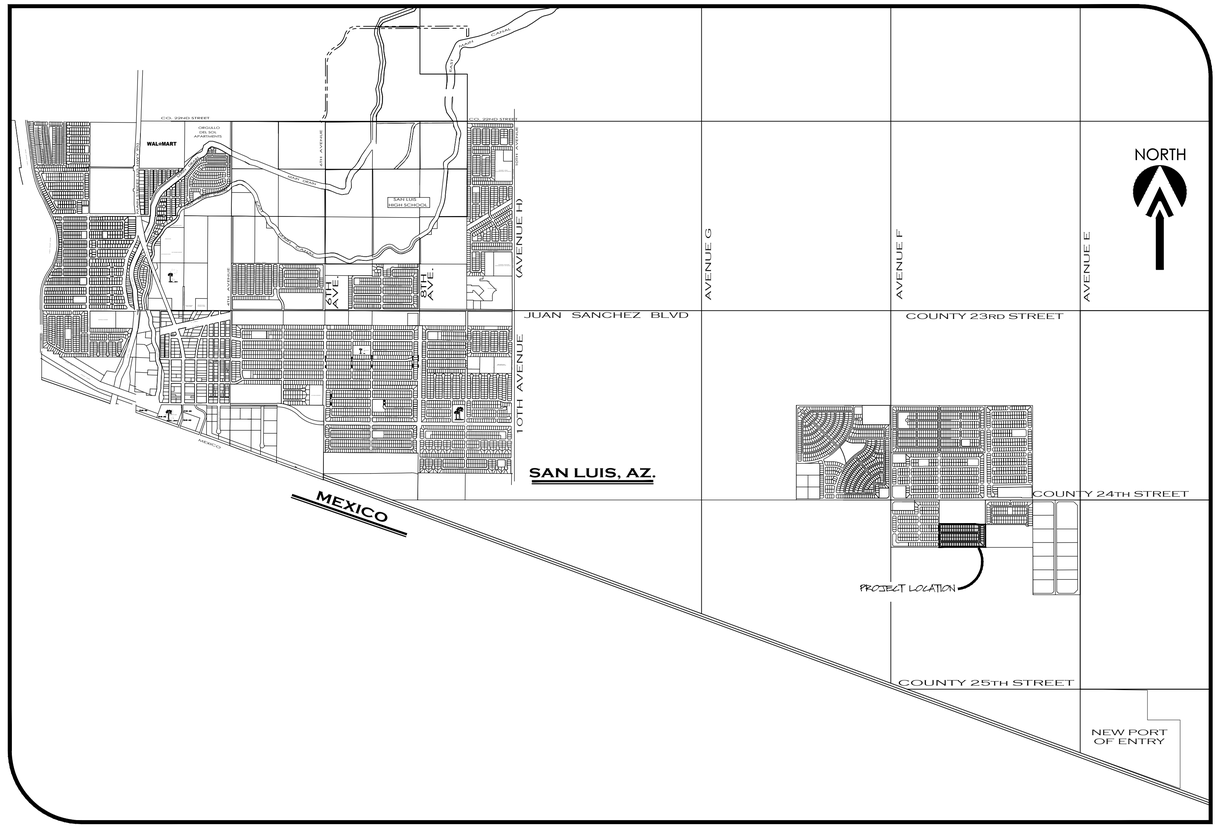
Scale: N.T.S. Date: SEP. 2020
Drawn: Staff Job #: VnV19-700
Checked: Vna

Sheet
0

BIENESTAR ESTATES 11 SUBDIVISION

A SUBDIVISION OF OF PARCEL "A2" OF BIENESTAR ESTATES 11A - LOT SPLIT, AS RECORDED IN BK. 31, OF PLATS , PG. 100, YUMA COUNTY RECORDERS OFFICE, YUMA COUNTY, AZ., ALSO BEING A PORTION OF THE NE¼ OF THE NW¼ OF SECTION 15, T11S, R24W, G.&S.R.B.&M., YUMA COUNTY, ARIZONA.
APRIL OF 2021 ACREAGE: 19.19 AC (GROSS)

FINAL PLAT



VICINITY MAP
SCALE: 1"=2000'

DEDICATION:

KNOW ALL MEN BY THESE PRESENTS:
THAT COMITE DE BIENESTAR, INC. AN ARIZONA CORPORATION, AS OWNER HAS CAUSED THE FOLLOWING DESCRIBED PROPERTY, A SUBDIVISION OF PARCEL "A2" OF BIENESTAR ESTATES 11A - LOT SPLIT, AS RECORDED IN BOOK 31 OF PLATS, PAGE 100, YUMA COUNTY RECORDERS OFFICE, YUMA COUNTY, AZ., ALSO BEING A PORTION OF THE NE¼ OF THE NW¼ OF SECTION 15, TOWNSHIP 11 SOUTH, RANGE 24 WEST, G.&.S.R.B.&M., YUMA COUNTY, AZ, AS PLATTED HEREON, TO BE SUBDIVIDED INTO LOTS & STREETS UNDER THE NAME OF "BIENESTAR ESTATES 11 SUBDIVISION" AND HEREBY DECLARES THAT THE ACCOMPANYING PLAT SETS FORTH THE LOCATION AND GIVES THE DIMENSIONS OF LOTS AND STREETS CONSTITUTING SAID "BIENESTAR ESTATES 11 SUBDIVISION", THAT EACH LOT SHALL BE KNOWN BY THE NUMBER AND THE STREETS BY THE NAME GIVEN EACH RESPECTIVELY ON SAID PLAT; AND THAT COMITE DE BIENESTAR, INC. AN ARIZONA CORPORATION, HEREBY DEDICATES THE STREETS SHOWN HEREON TO THE CITY OF SAN LUIS FOR ITS USE AND BENEFIT, THE EASEMENTS ARE DEDICATED FOR THE USES SHOWN AND DEFINED ON SAID PLAT AND AS SET FORTH IN THE DECLARATION OF COVENANTS, CONDITIONS AND RESTRICTIONS RECORDED CONCURRENTLY HEREWITH. A THREE-FOOT NON-CONSTRUCTION AND NO OBSTRUCTION EASEMENT FROM THE FURTHEST PROJECTION ON ALL SIDES OF ALL FIRE HYDRANTS; A 12-INCH NON-CONSTRUCTION AND NO OBSTRUCTION EASEMENT AROUND ALL WATER METERS AND A 24-INCH NON-CONSTRUCTION AND NO OBSTRUCTION EASEMENT AROUND ALL STREETLIGHTS IS HEREBY GRANTED

IN WITNESS WHEREOF: COMITE DE BIENESTAR, INC. AN ARIZONA CORPORATION, HAS CAUSED ITS CORPORATE NAME TO BE SIGNED AND ITS CORPORATE SEAL TO BE AFFIXED AS ATTESTED BY THE SIGNATURE OF CARLOS SANCHEZ, AS PRESIDENT OF COMITE DE BIENESTAR, INC. AN ARIZONA CORPORATION, THEREUNTO DULY AUTHORIZED ON THIS _____ DAY OF _____20____.

CARLOS SANCHEZ
PRESIDENT OF COMITE DE BIENESTAR, INC. AN ARIZONA CORPORATION,

ACKNOWLEDGMENT

STATE OF ARIZONA)
} SS
COUNTY OF YUMA)

ON THIS THE _____ DAY OF _____, 20____ BEFORE ME, THE UNDERSIGNED NOTARY, PERSONALLY APPEARED: CARLOS SANCHEZ, AS PRESIDENT OF COMITE DE BIENESTAR, INC. AN ARIZONA CORPORATION,

IN WITNESS WHEREOF, I HAVE SET MY HAND AND OFFICIAL SEAL.

BY:_____ MY COMMISSION EXPIRES:_____
NOTARY PUBLIC

APPROVED

STATE OF ARIZONA)
} SS
COUNTY OF YUMA)

THIS SUBDIVISION AS PLATTED HEREON HAS BEEN APPROVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF SAN LUIS, ARIZONA

_____
MAYOR

_____
CITY MANAGER

_____
DIRECTOR OF PLANNING AND ZONING

_____
CITY ENGINEER

_____
CITY PUBLIC WORKS DIRECTOR

LAND SURVEYOR'S CERTIFICATE:

I HEREBY CERTIFY THAT I AM A LAND SURVEYOR LISTED ON THE ROSTER OF ACTIVE REGISTRANTS BY THE STATE BOARD OF TECHNICAL REGISTRATION OF ARIZONA AND THAT THIS MAP CONSISTING OF TWO (2) SHEETS CORRECTLY REPRESENTS A SURVEY MADE UNDER MY SUPERVISION DURING DECEMBER OF 2020 THAT ALL MONUMENTS SHOWN HEREON ACTUALLY EXIST AND THEIR POSITIONS ARE CORRECTLY SHOWN, OR WILL BE IN PLACE WITHIN ONE YEAR FROM RECORDATION OF THIS MAP. THE MONUMENTS WILL BE SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED. THE SURVEY IS TRUE AND COMPLETE AS SHOWN. ALL DISTANCES ARE SHOWN IN FEET AND DECIMALS PARTS.

BY: _____ R.L.S. No. 16528
JOHN C. ENGLISH II



ELABORATED BY:

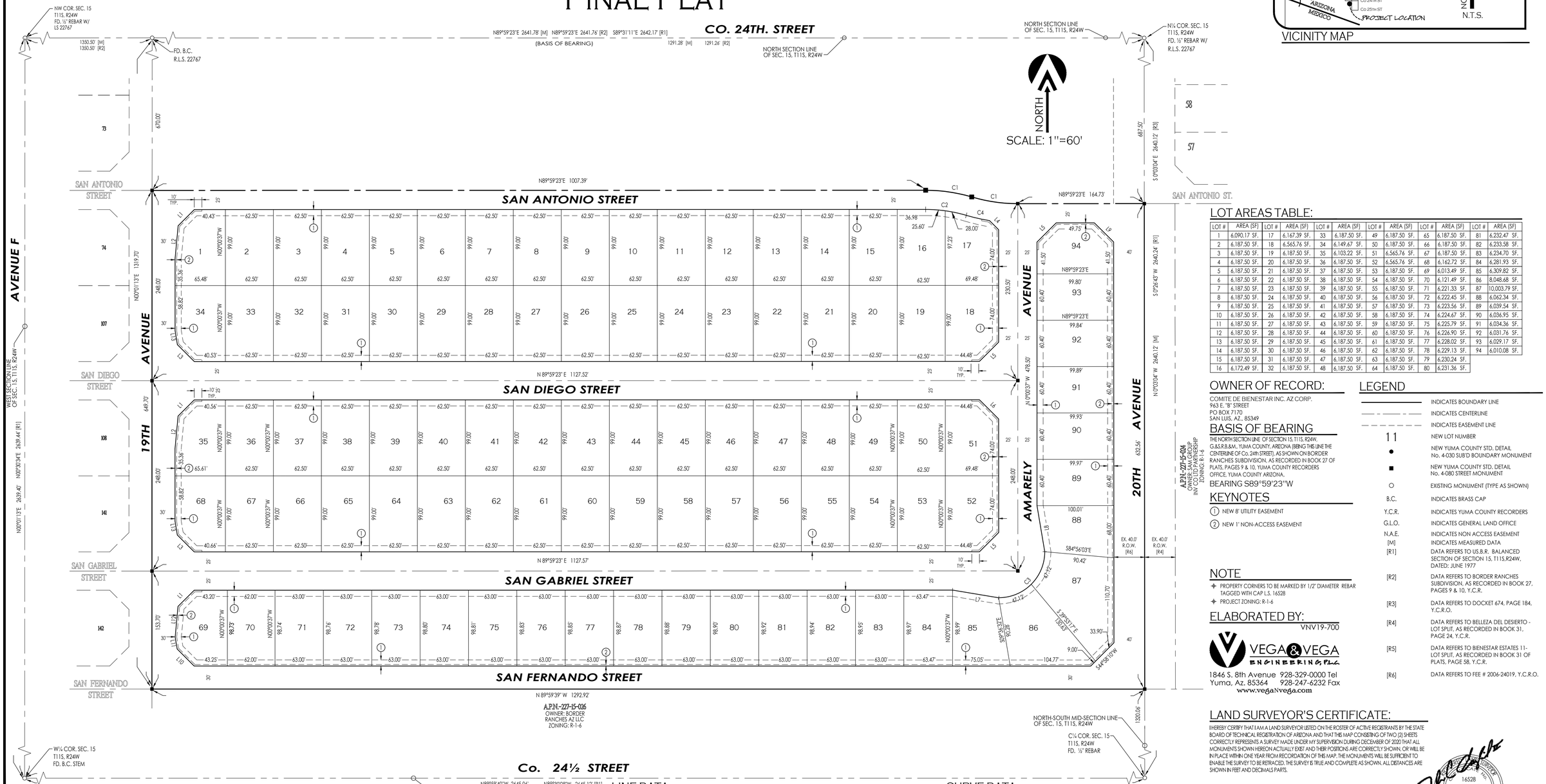
VEGA & VEGA ENGINEERING & PLS
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Yuma, Az. 85364 928-247-6232 Fax
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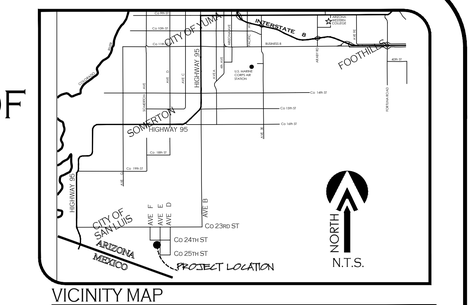
BIENESTAR ESTATES 11 SUBDIVISION

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APRIL OF 2021 ACREAGE: 19.19 AC (GROSS)

FINAL PLAT





VICINITY MAP

LOT AREAS TABLE:

LOT #	AREA (SF)	LOT #	AREA (SF)	LOT #	AREA (SF)	LOT #	AREA (SF)	LOT #	AREA (SF)	LOT #	AREA (SF)
1	6,090.17 SF.	17	6,167.39 SF.	33	6,187.50 SF.	49	6,187.50 SF.	65	6,187.50 SF.	81	6,232.47 SF.
2	6,187.50 SF.	18	6,565.76 SF.	34	6,149.67 SF.	50	6,187.50 SF.	66	6,187.50 SF.	82	6,233.58 SF.
3	6,187.50 SF.	19	6,187.50 SF.	35	6,103.22 SF.	51	6,565.76 SF.	67	6,187.50 SF.	83	6,234.70 SF.
4	6,187.50 SF.	20	6,187.50 SF.	36	6,187.50 SF.	52	6,565.76 SF.	68	6,162.72 SF.	84	6,281.93 SF.
5	6,187.50 SF.	21	6,187.50 SF.	37	6,187.50 SF.	53	6,187.50 SF.	69	6,013.49 SF.	85	6,309.82 SF.
6	6,187.50 SF.	22	6,187.50 SF.	38	6,187.50 SF.	54	6,187.50 SF.	70	6,121.49 SF.	86	8,048.68 SF.
7	6,187.50 SF.	23	6,187.50 SF.	39	6,187.50 SF.	55	6,187.50 SF.	71	6,221.33 SF.	87	10,003.79 SF.
8	6,187.50 SF.	24	6,187.50 SF.	40	6,187.50 SF.	56	6,187.50 SF.	72	6,222.45 SF.	88	6,062.34 SF.
9	6,187.50 SF.	25	6,187.50 SF.	41	6,187.50 SF.	57	6,187.50 SF.	73	6,223.56 SF.	89	6,039.54 SF.
10	6,187.50 SF.	26	6,187.50 SF.	42	6,187.50 SF.	58	6,187.50 SF.	74	6,224.67 SF.	90	6,036.95 SF.
11	6,187.50 SF.	27	6,187.50 SF.	43	6,187.50 SF.	59	6,187.50 SF.	75	6,225.79 SF.	91	6,034.36 SF.
12	6,187.50 SF.	28	6,187.50 SF.	44	6,187.50 SF.	60	6,187.50 SF.	76	6,226.90 SF.	92	6,031.76 SF.
13	6,187.50 SF.	29	6,187.50 SF.	45	6,187.50 SF.	61	6,187.50 SF.	77	6,228.02 SF.	93	6,029.17 SF.
14	6,187.50 SF.	30	6,187.50 SF.	46	6,187.50 SF.	62	6,187.50 SF.	78	6,229.13 SF.	94	6,010.08 SF.
15	6,187.50 SF.	31	6,187.50 SF.	47	6,187.50 SF.	63	6,187.50 SF.	79	6,230.24 SF.		
16	6,172.49 SF.	32	6,187.50 SF.	48	6,187.50 SF.	64	6,187.50 SF.	80	6,231.36 SF.		

OWNER OF RECORD:

COMITE DE BIENESTAR INC. AZ CORP.
963 E. "B" STREET
PO BOX 7170
SAN LUIS, AZ., 85349

BASIS OF BEARING

THE NORTH SECTION LINE OF SECTION 15, T11S, R24W, G.&S.R.B.&M., YUMA COUNTY, ARIZONA (BEING THIS LINE THE CENTERLINE OF Co. 24th STREET), AS SHOWN ON BORDER RANCHES SUBDIVISION, AS RECORDED IN BOOK 27 OF PLATS, PAGES 9 & 10, YUMA COUNTY RECORDERS OFFICE, YUMA COUNTY, ARIZONA.

BEARING S89°59'23"W

KEYNOTES

1. NEW 8' UTILITY EASEMENT
2. NEW 1' NON-ACCESS EASEMENT

NOTE

- PROPERTY CORNERS TO BE MARKED BY 1/2" DIAMETER REBAR TAGGED WITH CAP L.S. 16528
- PROJECT ZONING: R-1-6

ELABORATED BY:

VNV19-700

VEGA & VEGA ENGINEERING, PLC.
1846 S. 8th Avenue 928-329-0000 Tel
Yuma, Az. 85364 928-247-6232 Fax
www.vegaNvega.com

LEGEND

- INDICATES BOUNDARY LINE
- INDICATES CENTERLINE
- INDICATES EASEMENT LINE
- 11 NEW LOT NUMBER
- ● NEW YUMA COUNTY STD. DETAIL No. 4-030 SUB'D BOUNDARY MONUMENT
- ■ NEW YUMA COUNTY STD. DETAIL No. 4-080 STREET MONUMENT
- ○ EXISTING MONUMENT (TYPE AS SHOWN)
- B.C. INDICATES BRASS CAP
- Y.C.R. INDICATES YUMA COUNTY RECORDERS
- G.L.O. INDICATES GENERAL LAND OFFICE
- N.A.E. INDICATES NON ACCESS EASEMENT
- [M] INDICATES MEASURED DATA
- [R1] DATA REFERS TO US.B.R. BALANCED SECTION OF SECTION 15, T11S,R24W, DATED: JUNE 1977
- [R2] DATA REFERS TO BORDER RANCHES SUBDIVISION, AS RECORDED IN BOOK 27, PAGES 9 & 10, Y.C.R.
- [R3] DATA REFERS TO DOCKET 674, PAGE 184, Y.C.R.O.
- [R4] DATA REFERS TO BELLEZA DEL DESIERTO - LOT SPLIT, AS RECORDED IN BOOK 31, PAGE 24, Y.C.R.
- [R5] DATA REFERS TO BIENESTAR ESTATES 11-LOT SPLIT, AS RECORDED IN BOOK 31 OF PLATS, PAGE 58, Y.C.R.
- [R6] DATA REFERS TO FEE # 2006-24019, Y.C.R.O.

A.P.N.-227-15-026
OWNER: SAN GROUP
INV. GROUP, LLC
ZONING: R1-6

LINE DATA

LINE NUMBER	BEARING	LENGHT (FEET)	LINE NUMBER	BEARING	LENGHT (FEET)	LINE NUMBER	BEARING	LENGHT (FEET)
L1	N45°00'18"E	29.71'	L7	S80°32'53"W	60.83'	L13	S09°24'35"E	18.45'
L2	S05°22'33"	42.83'	L8	N09°28'21"W	60.83'			
L3	N44°59'42"W	31.07'	L9	S45°01'50"W	35.37'			
L4	S45°00'37"E	16.71'	L10	N44°59'13"E	31.36'			
L5	S44°59'23"W	35.36'	L11	N09°24'35"W	15.72'			
L6	S45°00'37"E	35.36'	L12	S05°22'33"W	40.19'			

CURVE DATA

NUMBER	DELTA ANGLE	CHORD DIRECTION	CHORD LENGTH	TANGENT	RADIUS	ARC LENGTH
C1	16°35'39"	N81°42'27"W	60.63'	30.64'	210.09'	60.85'
C2	16°35'39"	S81°42'47"E	53.42'	26.99'	185.09'	53.61'
C3	90°00'00"	N44°59'23"E	84.85'	60.00'	60.00'	94.25'
C4	07°35'05"	N77°12'30"W	31.10'	15.58'	235.09'	31.12'

LAND SURVEYOR'S CERTIFICATE:

I HEREBY CERTIFY THAT I AM A LAND SURVEYOR LISTED ON THE ROSTER OF ACTIVE REGISTRANTS BY THE STATE BOARD OF TECHNICAL REGISTRATION OF ARIZONA AND THAT THIS MAP CONSISTING OF TWO (2) SHEETS CORRECTLY REPRESENTS A SURVEY MADE UNDER MY SUPERVISION DURING DECEMBER OF 2020 THAT ALL MONUMENTS SHOWN HEREON ACTUALLY EXIST AND THEIR POSITIONS ARE CORRECTLY SHOWN, OR WILL BE IN PLACE WITHIN ONE YEAR FROM RECORDATION OF THIS MAP, THE MONUMENTS WILL BE SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED, THE SURVEY IS TRUE AND COMPLETE AS SHOWN, ALL DISTANCES ARE SHOWN IN FEET AND DECIMALS PARTS.

BY: _____ JOHN C. ENGLISH II R.L.S. No. 16528

16528 JOHN C. ENGLISH II 04/07/21 ARIZONA U.S.A. EXPIRES 9/30/22

August 14, 2020

SUBDIVISION CASE NUMBER: 2020-0476P

CASE SUMMARY: A request by Vega & Vega Engineer, PLC, on behalf of Comite De Bienestar Inc., AZ. Corp, owner, for the preliminary plat approval for Bienestar Estates 11 Subdivision. This subdivision will contain approximately 19.19 acres and is proposed to be divided into 94 lots. The lots ranging in size from 6,000 square feet to 9,194 square feet. The property is located southwest of intersection of 20th Avenue and County 24th Street, PID # 227-15-028, San Luis, Arizona.

PUBLIC MEETING: September 8, 2020

COMMENTS DUE: August 28, 2020

Your comments on this case will help us prepare an accurate and timely staff report. Your comments on this case will be inserted "as is" into the staff report with your name, department, and telephone number, should the applicant have any questions. Your comments are a public record and will be available to the public, media, and the applicant, in addition to the Commission hearing this case. Please complete the section below and return via e-mail. For additional information, please contact the Planning and Zoning Department at (928) 341-8563 or at P&Z@sanluisaz.gov.

Thank you,

Jose A. Guzman
Director of Planning & Zoning
Attachment: Location Map & Preliminary Plat

☑ COMMENTS ☐ NO COMMENTS

Enter Comments below:
The City of San Luis Fire Department has no comments at this time, but reserves the right to comment upon subsequent submittals.

Date:
08/17/20
Agency:
The City of San Luis Fire Department
Phone:
928/341-8550
Return to: P&Z@sanluisaz.gov

August 14, 2020

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Thank you,

Jose A. Guzman
Director of Planning & Zoning
Attachment: Location Map & Preliminary Plat

☑ COMMENTS ☐ NO COMMENTS

Enter Comments below:

The property is located near Rolle Airfield where aviation activity is expected to increase in the future. According to the Rolle Field Airport Master Plan it is recommended to submit an Avigation Easement Disclosure Statement. The disclosure statement shall serve as notice of the fact that the property is within an Airport Overlay Area and that the property therein is subject to potential noise, vibration, and impacts from the Rolle Field. When a subdivision plat or parcel split is required the following notice shall be placed on the plat and/or recorded with the title: "These properties, due to their proximity to the Rolle Airfield, are likely to experience aircraft over flights, which could generate noise levels which may be of

concern to some individuals. The City, public and airport shall be held harmless from any damages caused by noise, vibration, fumes, dust, fuel, fuel particles, or other effects that may be caused by the operation of aircraft taking off, landing, or operating on or near the airport, not including the physical impact of aircraft or parts thereof." Noise Attenuation: The construction, alteration, moving, partial demolition, repair and use of any building or structure within the Airport Overlay Area shall comply with the Sound Attenuation Standards in order to achieve an exterior to interior Noise Level Reduction (NLR) of 25 decibels. Certification of such NLR measures, by a Registered Engineer or a Registered Architect, shall be required to be submitted along with the application for a building permit.

Date:
8/17/20
Agency:
Yuma County Airport Authority
Phone:
928-726-5882
Return to: **P&Z@sanluisaz.gov**

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **6. J.**

Meeting Date: 04/14/2021

Department Head: Lizandro Galaviz, Director of Parks & Recreation, Parks & Recreation Department

Submitted By: Crystal Fragozo, Administrative Assistant, Parks & Recreation Department

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding the authorization to relocate budgeted funds from the Senior Center expansion project to various Senior Center accounts to renovate the interior of the facility and complete the outdoor landscaping. **(Lizandro Galaviz, Director of Parks and Recreation)**

SUMMARY:

On April 01, 2021, the Senior Center completed its expansion project that was made possible by a Federal Community Development Block Grant (CDBG) in September 2019. This grant, along with some contingency funds, allowed the Senior Center to add 2,880 square feet in space by expanding its multi-purpose rooms, adding restrooms and remodeling 3,200 square feet of existing interior space. With the expansion that was created, the Senior Center is in need of interior and exterior renovation.

Staff would like to request authorization from Mayor and City Council, to relocate $76,456.52 of unexpended budgeted funds from the Senior Center expansion project to various Senior Center accounts. This would allow staff to purchase furniture and equipment needed to carry out interior renovations for the multi-purpose rooms, lobby, eating area, among other areas within the building, as well as the completion of the outdoor landscaping. All these areas needing renovations and beautification are part of the scope of work for this project.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE THE BUDGET TRANSFERS FOR THE SENIOR CENTER PURPOSES AS PRESENTED.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	YES
CITY/STATE/FEDERAL FUNDS:	CITY
TOTAL:	$76,400
BUDGETED AMOUNT:	N/A
AVAILABLE AMOUNT TO TRANSFER:	YES
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	See fiscal impact
FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):	

We are currently reviewing feasibility in decreasing the budget in the amount of $76,400 for the Transfer In/Out GL accounts (255-135-49000 & 100-999-81100). We are also requesting approval for the same amount to transfer between GL account 255-135-90015.221 Capital Outlay - CIP Senior Center Expansion to allocate it into the General Fund. After reviewing expenses, Finance will determine where to allocate the funds between Non-Departmental or Senior Center department expenses,