

**MINUTES**  
**Regular Council Meeting**  
**San Luis City Council**  
**San Luis Council Chambers**  
**1090 E. Union Street**  
**April 14, 2021**  
**7:00 p.m.**

**1. CALL TO ORDER/ROLL CALL**

Mayor Gerardo Sanchez called the Regular City Council meeting to order at approximately 7:00 p.m.

Mayor, City Council, and some members of staff participated remotely.

**PRESENT:** Mayor Gerardo Sanchez  
Vice Mayor Africa Luna-Carrasco  
Council Member Mario Buchanan Jr.  
Council Member Luis Cabrera  
Council Member Jose Ponce  
Council Member Matias Rosales  
Council Member Gloria Torres

**OTHERS PRESENT:** Tadeo A. De La Hoya, City Administrator  
Sonia Cornelio, City Clerk  
Kay Marion Macuil, City Attorney  
Angel Ramirez, Fire Chief  
Angelica Roldan, Assistant Director of Parks & Recreation  
Derek Dueñas, Information Technology Manager  
Domingo Sosa, Information Technology  
Eulogio Vera, Director of Public Works  
Jenny Torres, Economic Development Manager  
Jose L. Cisneros, Executive Assistant  
Jose Guzman, Director of Planning & Zoning  
Marlene Lara, Assistant to Mayor and Council/PIO  
Ralph Velez, City Consultant (remotely)  
Richard Jessup, Chief of Police

**2. PLEDGE OF ALLEGIANCE**

Council Member Gloria Torres led the pledge of allegiance.

**3. INVOCATION**

Mr. Richard Jessup, Chief of Police, led the invocation.

#### **4. PROCLAMATIONS**

##### **4. A. - National Public Safety Telecommunicators Week April 11 - 17, 2021**

Mrs. Sonia Cornelio, City Clerk, read the proclamation in its entirety.

Mayor Gerardo Sanchez thanked and congratulated all public safety telecommunicators.

##### **4. B. - Administrative Professionals Day - April 21, 2021**

Mrs. Sonia Cornelio, City Clerk, read the proclamation in its entirety.

Mayor Gerardo Sanchez commented that any successful business counts with administrative professionals providing the service and information needed for the community.

##### **4. C. - Stress Awareness Month April 2021**

Mrs. Sonia Cornelio, City Clerk, read the proclamation in its entirety.

Mayor Gerardo Sanchez mentioned that this topic affects everyone specially with the pandemic and this awareness is important because we all cope with stress at some time in our lives.

##### **4. D. - Sexual Assault Awareness Month April 2021**

Mrs. Sonia Cornelio, City Clerk, read the proclamation in its entirety.

Maria Cecilia Cruz, South Yuma County Domestic Violence Coalition, mentioned that his is declaration to join advocates in taking action to prevent sexual violence. This coalition has been diligent on social media as victims of sexual assault wait to report the attacks because of the trauma they have experienced. She invited those who know of someone going through this, to report it as soon as possible.

Mayor Gerardo Sanchez thanked the different organizations throughout Yuma County and added that this topic is under-reported unfortunately, and it is very predominantly not only in this community but across the world. He thanked Ms. Cruz for what the coalition is doing for the community and Yuma County.

#### **5. CONSENT AGENDA**

##### **5. A. MINUTES OF**

- Work Session held March 3, 2021**
- Regular Council meeting held March 10, 2021**
- Special Council meeting held March 17, 2021**

**5. B. DISBURSEMENTS FROM MARCH 15, 2021 TO APRIL 3, 2021**

**Total Disbursements \$996,758.75**

**(Nine Hundred Ninety-Six Thousand, Seven Hundred Fifty-Eight Dollars and Seventy-Five Cents)**

**5. C. Discussion and possible action on any and all matters regarding the purchase of extended warranty coverage for the new Zoll Cardiac monitors. (Angel Ramirez, Fire Chief)**

**5. D. Discussion and possible action on any and all matters regarding the purchase of an Avaya phone system for the City of San Luis. (Derek Duenas, IT Manager)**

**5. E. Discussion and possible action on any and all matters regarding the purchase of a 2021 Chevrolet Silverado and the transfer funds from available accounts for the purchase. (Lizandro Galaviz, Director of Parks and Recreation Department)**

**5. F. Discussion and possible action on any and all matters regarding Resolution No. 2163. A resolution of the Mayor and City Council of the City of San Luis, Arizona, creating a Street Lighting Improvement District and declaring its intention to purchase electricity, and maintain poles, luminaries, and underground conduit, together with a charge for the use of lighting facilities, for lighting public streets within the area described as Bienestar Estates 11 Subdivision, San Luis, Arizona. (Jose A. Guzman, Director of Planning & Zoning)**

**5. G. Discussion and possible action on any and all matters regarding Resolution No. 2164. A resolution of the Mayor and City Council of the City of San Luis, Arizona, declaring its intention to provide the Enhanced Municipal Services of operating, maintaining and improving certain retention basins serving the area described as Bienestar Estates 11 Subdivision, San Luis, Arizona. (Jose A. Guzman, Director of Planning & Zoning)**

**5. H. Discussion and possible action on any and all matters regarding Resolution No. 2165. A resolution of the Mayor and City Council of the City of San Luis, Arizona declaring its intention of operating, maintaining, repairing and improving certain landscape improvements included within, near and adjacent to the retention and detention basins and parking and parkways and related facilities together with appurtenant structures serving the area described as Bienestar Estates 11 Subdivision, San Luis, Arizona. (Jose A. Guzman, Director of Planning & Zoning)**

**5. I. Discussion and possible action on any and all matters regarding Resolution No. 2166. A resolution of the Mayor and City Council of the City of San Luis, Arizona, authorizing and directing the city engineer to order the purchase of electricity and to order the maintenance of poles, luminaries and underground conduit incident to the installation of street lights for lighting public streets serving the area described as Bienestar Estates 11 Subdivision, San Luis, Arizona. (Jose A. Guzman, Director of Planning & Zoning)**

**5. J. Discussion and possible action on any and all matters regarding Resolution No. 2167. A resolution of the Mayor and City Council of the City of San Luis Arizona, authorizing and directing the city engineer to order the operation and maintenance of certain retention basins for the area described as Bienestar 11 Subdivision, San Luis, Arizona. (Jose A. Guzman, Director of Planning & Zoning)**

**5. K. Discussion and possible action on any and all matters regarding Resolution No. 2168. A resolution of the Mayor and City Council of the City of San Luis, Arizona, authorizing and ordering the operation, maintenance, and repair of certain landscape improvements included within, near, and adjacent to the retention and detention basins, parking, parkways, and related facilities together with appurtenant structures serving the area described as Bienestar Estates 11 Subdivision, San Luis, Arizona. (Jose A. Guzman, Director of Planning & Zoning)**

**5. L. Discussion and possible action any and all matters regarding Resolution No. 2173. A Resolution of the Mayor and City Council of the City of San Luis, Arizona updating the Parks and Recreation fee schedule and repealing conflicting provisions. (Lizandro Galaviz, Director of Parks and Recreation)**

**MOTION:** Council Member Matias Rosales/Council Member Jose Ponce to approve the Consent Agenda as presented. Motion passed unanimously.

The vote was as follows:

|                                   |     |
|-----------------------------------|-----|
| Mayor Gerardo Sanchez             | Aye |
| Vice Mayor Africa Luna-Carrasco   | Aye |
| Council Member Mario Buchanan Jr. | Aye |
| Council Member Luis Cabrera       | Aye |
| Council Member Jose Ponce         | Aye |
| Council Member Matias Rosales     | Aye |
| Council Member Gloria Torres      | Aye |

## **6. DISCUSSION AND POSSIBLE ACTION ITEMS:**

**6. A. Discussion and possible action on any and all matters regarding authorization to purchase two (2) 2021 vehicles to be utilized by staff for travel and training purposes and to transfer funds from a budgeted project that is not going forward this fiscal year for purchase of these vehicles. (Sonia Cornelio, City Clerk)**

Mrs. Sonia Cornelio, City Clerk, explained that this item was initially introduced to the Mayor and City Council at the Regular Council meeting held March 24, 2021 for the purchase of 2021 Chevrolet Suburban. At the directive of the Mayor and City Council, staff obtained two (2) additional quotes for smaller vehicles. These two (2) vehicles will be replacing four (4) current cars at City Hall which are the following: 2004 Dodge Durango, 2005 Ford Taurus, 2009 Toyota Prius and a 2009 Chevrolet Suburban.

She added that staff is asking that the Mayor and City Council consider the quotes and authorize the purchase and because time is a factor, her office was not able to obtain three (3) quotes due to availability of the vehicles prior to June 30<sup>th</sup>. Therefore, staff is also asking that the formal purchasing procedures be waived.

Mayor Gerardo Sanchez asked if she had an opportunity to speak to staff about these vehicles and to the mechanics regarding the maintenance. He prefers the purchase be for two (2) Ford Explorers.

Mrs. Cornelio responded that she did speak to staff and are ok with the vehicles that the Mayor and City Council authorize. She did not have an opportunity to speak to the mechanics.

Council Member Matias Rosales said that he thinks that the Ford Escapes and the Corollas are too small for long-term travel, he would rather see two (2) explorers. He asked how much was budgeted for this item and if there will be enough funds for the purchase of two (2) Ford Explorers.

Mrs. Cornelio responded that originally staff had allocated \$52,000.00 for the item presented on March 24, 2021.

Mr. Tadeo De La Hoya, City Administrator, responded that there are funds for the purchase of two (2) Ford Explorers.

Council Member Mario Buchanan Jr. expressed that if these vehicle fits staff needs, he has no problem.

Council Member Gloria Torres stated the Toyota Corollas are very good vehicles.

Council Member Jose Ponce said he agrees with Council Member Matias Rosales.

Council Member Luis Cabrera asked how often do staff travel outside Yuma County for trainings and who will be responsible for these vehicles. He added that either vehicles are okay with him but Toyotas do not require a lot of maintenance. He also inquired about what staff will do with the old vehicles.

Mrs. Cornelio responded that the City Clerk's Office travels an average of four (4) to five (5) times for trainings outside the city. She added that it will be the City Clerk's Office if she is not mistaken. She replied that for sure the Durango and the Taurus will be auctioned possible the Prius too and on the 2009 Suburban she will check to see if it can be utilized locally.

**MOTION:** Council Member Matias Rosales/Vice Mayor Africa Luna-Carrasco to approve the purchase of two (2) 2021 Ford Explorers in the amount of \$35,046.95 each and waive the formal purchasing procedures and transfer the funds from the budget for the City Hall expansion project for these purchases. Motion passed unanimously.

The vote was as follows:

|                                   |     |
|-----------------------------------|-----|
| Mayor Gerardo Sanchez             | Aye |
| Vice Mayor Africa Luna-Carrasco   | Aye |
| Council Member Mario Buchanan Jr. | Aye |
| Council Member Luis Cabrera       | Aye |
| Council Member Jose Ponce         | Aye |
| Council Member Matias Rosales     | Aye |
| Council Member Gloria Torres      | Aye |

**6. B. Discussion and possible action on any and all matters regarding the approval for the purchase of the updated Brazos ECitation system and equipment using Fiscal Year 2020-2021 Capital Projects budgeted funds. (Richard Jessup, Chief of Police)**

Mr. Richard Jessup, Chief of Police, explained that this is an update to the current Brazos system they currently have for issuing citations. The updated system will replace the current outdated eticket machines. The total one-time cost of the software and the equipment will be \$58,850.00 plus the maintenance cost each year for the software.

Mayor Gerardo Sanchez stated that this was initially a great investment and is making a big difference to the Police Department.

**MOTION:** Council Member Matias Rosales/Council Member Jose Ponce to approve the purchase of the updated Brazos ecitation software and equipment for a total cost of \$58,850.00 a future annual fee of \$6,720.00 as presented. Motion passed unanimously.

The vote was as follows:

|                                   |     |
|-----------------------------------|-----|
| Mayor Gerardo Sanchez             | Aye |
| Vice Mayor Africa Luna-Carrasco   | Aye |
| Council Member Mario Buchanan Jr. | Aye |
| Council Member Luis Cabrera       | Aye |
| Council Member Jose Ponce         | Aye |
| Council Member Matias Rosales     | Aye |
| Council Member Gloria Torres      | Aye |

**6. C. Discussion and possible action on any and all matters regarding Resolution No. 2162. A Resolution of the Mayor and City Council of the City of San Luis amending the classification and service plan to create two (2) IT positions; superseding any conflicting provision of existing regulation or policies; providing for severability; and declaring an emergency. (Derek Duenas, IT Manager)**

Mr. Derek Dueñas, Information Technology (I.T.) Manager, said that staff is requesting the approval to amend two (2) I.T. positions. The I.T. Department currently has a vacant position which will be closing in order to fund a portion of the two (2) positions. The positions being requested are I.T. Helpdesk Technician and I.T. Specialist (Public Safety). The helpdesk position will help improve the departments' customer service, address any tier-one service requests, and escalate requests to the appropriate technician. The I.T. Specialist position will specialize in Public Safety information technology and will be funded between the I.T. Department, Fire and Police Departments. The I.T. Department consists of the I.T. Manager, two (2) I.T. Technicians and one (1) Network Administrator; the demand for I.T. resources keeps increasing and the two (2) new positions will help fill the gaps in the department.

**MOTION:** Council Member Matias Rosales/Council Member Jose Ponce to approve Resolution No. 2162 to create the positions as presented. Motion passed unanimously.

The vote was as follows:

|                                   |     |
|-----------------------------------|-----|
| Mayor Gerardo Sanchez             | Aye |
| Vice Mayor Africa Luna-Carrasco   | Aye |
| Council Member Mario Buchanan Jr. | Aye |
| Council Member Luis Cabrera       | Aye |
| Council Member Jose Ponce         | Aye |
| Council Member Matias Rosales     | Aye |
| Council Member Gloria Torres      | Aye |

**6. D. Public hearing followed by discussion and possible action on any and all matters regarding Resolution No. 2169. A resolution of the Mayor and City Council of the City of San Luis authorizing the submission of an application for FY 2021 Community Development Block Grant (CDBG) Regional Account funds and FY 2021 State Special Projects (CDBG SSP) funds, certifying that said applications meet the community's previously identified housing and community development needs and the requirements of the Arizona Department of Housing (ADOH) Community Development Block Grant Program, and authorizing all actions necessary to implement and complete the activities outlined in said applications. (Mary French-Jones, Grant Writer and Jenny Torres, Economic Development Manager)**

**A. Open Public Hearing**

**MOTION:** Vice Mayor Africa Luna-Carrasco/Council Member Matias Rosales to open the public hearing. Motion passed unanimously.

The vote was as follows:

|                                   |     |
|-----------------------------------|-----|
| Mayor Gerardo Sanchez             | Aye |
| Vice Mayor Africa Luna-Carrasco   | Aye |
| Council Member Mario Buchanan Jr. | Aye |
| Council Member Luis Cabrera       | Aye |
| Council Member Jose Ponce         | Aye |
| Council Member Matias Rosales     | Aye |
| Council Member Gloria Torres      | Aye |

**1. Presentation by staff**

Ms. Mary French-Jones, Grant Writer, stated that the Arizona Department of Housing (ADOH) announced Regional Account allocations for the WACOG region on February 12, 2021. There are two (2) sources of Community Development Block Grant fund available for FY 2021.

The Regional Account allocation, which the city is eligible for every other year as a non-entitlement community. The FY 2021 allocation is an estimated \$540,171.00; and the State Special Project (SSP) Program funds, a highly competitive, statewide application process. The maximum application request is up to \$500,000.00 a year for a shovel ready, non-speculative project. The SSP application is a direct submission to ADOH, typically in June.

The Regional Account allocation was released on February 18, 2021, with a submission deadline to WACOG on May 21, 2021 and then final submission to ADOH on or before July 1, 2021. Projects submitted and advanced for CDBG funding must meet one (1) of the three (3) Housing and Urban Development (HUD) National Objectives:

1. Low-Moderate Income Benefit – Grant activity must benefit clientele or residential area that are at least 51% low-moderate income based on HUD’s definitions assigned to Yuma County;
2. Slum/Blight – The activity must aid in the prevention and/or elimination of slums or blight;
3. Urgent Need – The activity must pose a serious and immediate threat to community health or welfare.

The Regional Account allocation was released on February 18, 2021, with a submission deadline to WACOG on May 21, 2021 and then final submission to ADOH on or before July 1, 2021. State Special Projects are due typically in June. The city may submit one (1) Regional Account Application and one (1) State Special Project Application.

As part of HUD’s and the state’s requirements, the recipient is required to conduct a public participation process, with at least two (2) meetings conducted. The first is a community meeting which was held on February 2, 2021 and the second meeting is tonight, which is a formal public hearing.

City staff received three (3) proposed projects from the Public Works Department as follows:

**Mesa Street Improvements Project - \$1,026,478.00**

The project work consists of but is not limited to removal of 2,060 square yards of existing pavement, grading, construction of 5,396 square yards pavement, 3,176 linear feet of curb and gutter, 6,474 square feet of sidewalk, 2,968 square feet of driveway and parkway, 726 square feet of sidewalk ramp, retaining wall construction, and other work incidental to the project completion. If selected the CDBG funds are \$540,171.00 with city funds (leverage) of \$486,317.00.

**Rancho Los Oros Improvements Project Phase 2 - \$723,000.00**

The project work complements the initial Rancho Los Oros Improvements Project CDBG 113-20. The project work consists of but is not limited to removal and replacement of 95 linear feet of 8” sewer main on the northwest corner of Los Valles Street and approximately 13,337 square yards of pavement replacement, miscellaneous replacement of concrete rolled curb and gutter, sidewalk and driveway entrances. Project also includes adjusting 12 water valves and 8 sewer manholes with new frame and covers, and other work incidental to the project as specified in the in the contract and plans. Reconstruction and improvements will impact sections on following roadways Los Valles, Los Cerros, Las Padres, El Chamizal Streets and Rancho Avenue that were not completed during CDBG 113-20. If selected the CDBG funds are \$500,000.00 with city funds (leverage) of \$223,000.00.

**Rancho Los Oros Improvements Project Phase 3 \$580,356.00**

Rancho Los Oros Improvements Project Phase 3 is an extension of Rancho Los Oros Phase 2. If selected the CDBG funds are \$500,000.00 with city funds (leverage) of \$80,356.00.

City staff recommends advancing the following projects for application submission to the Arizona Department of Housing: Mesa Street Improvements Project for the Regional Account, and Rancho Los Oros Improvements Phase 2 for State Special Projects consideration. An associated leverage resolution is addressed on the next agenda item.

**2. Call to the public on this item**

Mrs. Sonia Cornelio, City Clerk, indicated that the City Clerk's Office did not receive any comments in favor of or against this item.

Ms. French-Jones stated that the Economic Development Manager did not receive any requests for comment on either one of these projects.

**B. Close Public Hearing**

**MOTION:** Council Member Gloria Torres/Council Member Jose Ponce to close the public hearing. Motion passed unanimously.

The vote was as follows:

|                                   |     |
|-----------------------------------|-----|
| Mayor Gerardo Sanchez             | Aye |
| Vice Mayor Africa Luna-Carrasco   | Aye |
| Council Member Mario Buchanan Jr. | Aye |
| Council Member Luis Cabrera       | Aye |
| Council Member Jose Ponce         | Aye |
| Council Member Matias Rosales     | Aye |
| Council Member Gloria Torres      | Aye |

**C. Action on Resolution No. 2169**

**MOTION:** Council Member Gloria Torres/Council Member Jose Ponce to approve and adopt Resolution No. 2169. Motion passed unanimously.

The vote was as follows:

|                                   |     |
|-----------------------------------|-----|
| Mayor Gerardo Sanchez             | Aye |
| Vice Mayor Africa Luna-Carrasco   | Aye |
| Council Member Mario Buchanan Jr. | Aye |
| Council Member Luis Cabrera       | Aye |
| Council Member Jose Ponce         | Aye |
| Council Member Matias Rosales     | Aye |



There was a roll call as follows:

|                                   |     |
|-----------------------------------|-----|
| Mayor Gerardo Sanchez             | Aye |
| Vice Mayor Africa Luna-Carrasco   | Aye |
| Council Member Mario Buchanan Jr. | Aye |
| Council Member Luis Cabrera       | Aye |
| Council Member Jose Ponce         | Aye |
| Council Member Matias Rosales     | Aye |
| Council Member Gloria Torres      | Aye |

**6. G. Discussion and possible action on any and all matters regarding the appointment of an authorized representative to represent the City of San Luis in the Arizona State Land Department Auction of Sale. (Jenny Torres, Economic Development Manager)**

Ms. Jenny Torres, Economic Development Manager, mentioned that staff submitted an Arizona State Land Department application to purchase 16 acres of right-of-way (ROW); the cost of the ROW is approximately \$600,381.00. Previously in April 2019, the city authorized a deposit of \$350,000.00 and also paid \$10,500.00 for the cost of the appraisal and advertisement fee. The remaining balance of the 16 acres is \$274,572.00. Staff received a notice of pending sale stating that the authorized representative must be present to bid.

The responsibility of the authorized representative is to go to the Yuma County court house on May 25, 2021 at 11:00 a.m., with a cashier's check in the amount of \$274,572.00. Mr. Eulogio Vera, Director of Public Works and herself have been working together on this project. Staff is requesting the Mayor and City Council to appoint that authorized representative from the city.

**MOTION:** Council Member Luis Cabrera/Council Member Jose Ponce to appoint Council Member Matias Rosales as the City of San Luis representative for the Arizona State Land Department auction of sale of land as presented. Motion passed unanimously.

The vote was as follows:

|                                   |     |
|-----------------------------------|-----|
| Mayor Gerardo Sanchez             | Aye |
| Vice Mayor Africa Luna-Carrasco   | Aye |
| Council Member Mario Buchanan Jr. | Aye |
| Council Member Luis Cabrera       | Aye |
| Council Member Jose Ponce         | Aye |
| Council Member Matias Rosales     | Aye |
| Council Member Gloria Torres      | Aye |

**6. H. Discussion and possible action on any and all matters regarding Resolution No. 2172. A resolution of the Mayor and City Council of the City of San Luis, Arizona, to continue the existing Agreement for Base Hospital/Emergency Medical Direction between Yuma Regional Medical Center and the City of San Luis. (Angel Ramirez, Fire Chief)**

Mr. Angel Ramirez, Fire Chief, explained that this base hospital agreement is with Yuma Regional Medical Center (YRMC) and it is for a period of five (5) years. This is an affiliation that provides a direct and indirect supervision by the ED physicians that lets the city's paramedics and EMTs perform procedures such as administering medications, start IVs and life saving efforts.

**MOTION:** Council Member Matias Rosales/Council Member Jose Ponce to approve Resolution No. 2172. Motion passed unanimously.

The vote was as follows:

|                                   |     |
|-----------------------------------|-----|
| Mayor Gerardo Sanchez             | Aye |
| Vice Mayor Africa Luna-Carrasco   | Aye |
| Council Member Mario Buchanan Jr. | Aye |
| Council Member Luis Cabrera       | Aye |
| Council Member Jose Ponce         | Aye |
| Council Member Matias Rosales     | Aye |
| Council Member Gloria Torres      | Aye |

**6. I. Discussion and possible action on any and all matters regarding Subdivision Case No. 2020-0605F. A request by Vega and Vega Engineering, PLC, on behalf of Comite de Bienestar Inc., owner, for the final plat approval for Bienestar Estates 11 Subdivision to be located on the southeast corner of San Antonio Street and 19th Avenue, San Luis, Arizona. (Jose A. Guzman, Director of Planning and Zoning)**

**A. Staff presentation**

Mr. Jose Guzman, Director of Planning & Zoning, stated that this is a request by Vianey R. Vega P.E., of Vega & Vega Engineering, PLC, on behalf of Comite de Bienestar Inc., owner, for approval of the final plat for the construction of residential subdivision to be called Bienestar Estates 11 Subdivision. The proposed subdivision consists of approximately 19.19 acres and is proposed to be divided into 94 lots. The lots will range in size from approximately 6,022.96 square feet to 10,150.51 square feet. The retention basin will be located on a city property to the north where a future community park will be located. He added that this item was presented to the Planning and Zoning Commission meeting during their regular meeting held on October 13, 2020. The Commission recommended approval of the request with the condition that the applicant had to address all comments in letter dated October 11, 2020, before scheduling this item to be presented to the City Council. Staff received the resubmittal on February 22, 2021.

After review, staff sent out comments letter dated March 18, 2021, to the applicant. Staff received revised plans on April 8, 2021, and are under review by staff. Staff recommends approval of Subdivision Case No. 2020-0605F with the condition that the applicant addresses all the review comments in the letter dated March 18, 2021.

Mr. Gary Black, Comite de Bienestar, indicated that he had no questions or concerns.

### **B. Action on Subdivision Case No. 2020-0605F**

**MOTION:** Council Member Luis Cabrera/Council Member Jose Ponce to approve Subdivision Case No. 2020-0605F with the condition that the applicant address staff's March 18, 2021, letter to the applicant as presented. Motion passed unanimously.

The vote was as follows:

|                                   |     |
|-----------------------------------|-----|
| Mayor Gerardo Sanchez             | Aye |
| Vice Mayor Africa Luna-Carrasco   | Aye |
| Council Member Mario Buchanan Jr. | Aye |
| Council Member Luis Cabrera       | Aye |
| Council Member Jose Ponce         | Aye |
| Council Member Matias Rosales     | Aye |
| Council Member Gloria Torres      | Aye |

### **6. J. Discussion and possible action on any and all matters regarding the authorization to relocate budgeted funds from the Senior Center expansion project to various Senior Center accounts to renovate the interior of the facility and complete the outdoor landscaping. (Lizandro Galaviz, Director of Parks and Recreation)**

Ms. Angelica Roldan, Assistant Director of Parks & Recreation, said that on April 1, 2021, the Senior Center completed its expansion project that was made possible by a Federal Community Development Block Grant (CDBG) in September 2019. This grant, along with some contingency funds, allowed the Senior Center to add 2,880 square feet in space by expanding its multi-purpose rooms, adding restrooms and remodeling 3,200 square feet of existing interior space. With the expansion that was created, the Senior Center is in need of interior and exterior renovation.

Staff would like to request authorization from the Mayor and City Council, to relocate \$76,456.52 of unexpended budgeted funds from the Senior Center expansion project to various Senior Center accounts. This would allow staff to purchase furniture and equipment needed to carry out interior renovations for the multi-purpose rooms, lobby, eating area, among other areas within the building, as well as the completion of the outdoor landscaping. All these areas needing renovations and beautification are part of the scope of work for this project.

**MOTION:** Council Member Jose Ponce/Vice Mayor Africa Luna-Carrasco to approve the budget transfers for the Senior Center purposes as presented. Motion passed unanimously.

The vote was as follows:

|                                   |     |
|-----------------------------------|-----|
| Mayor Gerardo Sanchez             | Aye |
| Vice Mayor Africa Luna-Carrasco   | Aye |
| Council Member Mario Buchanan Jr. | Aye |
| Council Member Luis Cabrera       | Aye |
| Council Member Jose Ponce         | Aye |
| Council Member Matias Rosales     | Aye |
| Council Member Gloria Torres      | Aye |

## 7. SUMMARY OF CURRENT EVENTS

Mayor Gerardo Sanchez reported he attended a discussion forum with key stockholders, two (2) Mayors and County Supervisors, the House Speaker of the State and Juan Ciscomani regarding the support to the city's Ports of Entry. He also reported that the City of San Luis has worked tirelessly in conjunction with Yuma County Health Department to administer the Moderna vaccine shots to members of the community.

Vice Mayor Africa Luna-Carrasco reported that she attended the monthly library board meeting and the libraries are trying to conduct their normal business by bringing different events and projects.

They plan to open the libraries completely by June 1, 2021 depending how the numbers keep looking. They are working on their budget and they had listed the replacement of the air conditioners for the San Luis Library.

Council Member Luis Cabrera reported that he has been seeing concerns from citizens regarding the ability to publicly speak. He knows that the City Clerk's email is noted on the notices of the meetings, maybe a little clarification can help with this matter when someone from the public wants to address the Mayor and City Council.

Mayor Gerardo Sanchez added that any comment that is received will be read aloud into the record.

Mr. Tadeo De La Hoya, City Administrator, additionally stated that the meeting notices state how the public can participate and submit official comments on the record. Mrs. Sonia Cornelio, City Clerk, has access to the email before and during the meeting.

## 8. ADJOURNMENT

**MOTION:** Council Member Mario Buchanan Jr./Council Member Jose Ponce to adjourn the Regular Council meeting at approximately 8:22 p.m. Motion passed unanimously.

The vote was as follows:

|                                   |     |
|-----------------------------------|-----|
| Mayor Gerardo Sanchez             | Aye |
| Vice Mayor Africa Luna-Carrasco   | Aye |
| Council Member Mario Buchanan Jr. | Aye |
| Council Member Luis Cabrera       | Aye |
| Council Member Jose Ponce         | Aye |
| Council Member Matias Rosales     | Aye |
| Council Member Gloria Torres      | Aye |

**APPROVED:**

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Gerardo Sanchez, Mayor

**ATTEST:**

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Sonia Cornelio, City Clerk

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular City Council meeting of the City Council of the City of San Luis, Arizona, held on April 14, 2021. I further certify that the meeting was duly called and held and that a quorum was present.

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Sonia Cornelio, City Clerk