

APPROVED by Council

Date: 12/8/2021

Clerks Office: [Signature]

MINUTES
Special Council Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
November 9, 2021
7:00 p.m.

1. CALL TO ORDER/ROLL CALL

Mayor Gerardo Sanchez called the Special City Council meeting to order at approximately 7:14 p.m.

PRESENT: Mayor Gerardo Sanchez
Vice Africa Luna-Carrasco
Council Member Mario Buchanan Jr.
Council Member Luis Cabrera
Council Member Jose Ponce
Council Member Matias Rosales
Council Member Gloria Torres

OTHERS PRESENT: Lizandro Galaviz, Interim City Manager
Kay Macuil, City Attorney
Sonia Cornelio, City Clerk
Angel Ramirez, Fire Chief
Crystal Ochoa, Administrative Coordinator
David Espitia, Accounting Specialist
Debora Luna, Accountant II
Derek Dueñas, I.T. Manager
Eulogio Vera, Director of Public Works
Isaac Gutierrez, GIS Specialist
Jonathan Dumadag, I.T. Systems Administrator
Jose Guzman, Director of Planning & Zoning
Jose Luis Cisneros, Acting Public Information Officer
Jossue Cerda, I.T. Help Desk Technician
Marco Santana, Police Lieutenant
Margarita Urzua, Accounting Specialist
Melissa Lopez, Deputy City Clerk
Michelle Boucher, Administrative Coordinator
Miguel Ramirez, Acting Assistant Director of Finance
Monica Castro, Director of Finance
Nigel Reynoso, Police Lieutenant
Oriana Duarte, Accounting Specialist
Ralph Velez, Consultant
Richard Jessup, Chief of Police
Roula Encinas, Acting Assistant Director of Finance
Ruben Lopez, I.T. Technician
Yadira Bobadilla, Police Sergeant

Cesar Neyoy, Reporter
Lucy Lopez, Reporter

2. PLEDGE OF ALLEGIANCE

Council Member Matias Rosales led the Pledge of Allegiance.

3. INVOCATION

Mr. Richard Jessup, Chief of Police, led the invocation.

4. PROCLAMATION/PRESENTATION

4. A. PROCLAMATION - GIS Day - November 17, 2021

Mrs. Sonia Cornelio, City Clerk, read the proclamation in its entirety.

Mayor Gerardo Sanchez said that Geographic Information Systems (GIS) improves the quality of service the City of San Luis provides to citizens. It is a technology that is good to know to understand its benefits.

Mr. Lizandro Galaviz, Interim City Manager, indicated that on November 17, 2021 at 9:00 a.m., Mr. Isaac Gutierrez, GIS Technician, will be doing a presentation to one of the local schools and invited the Mayor and City Council to attend. This is an opportunity to get students involved and learn more about GIS. Mr. Gutierrez is building an augmented reality sandbox and will be very interesting.

4. B. Presentation of special thank you to Animal Control Officers Heber Galaz and Andy Reyes, and Transit Enforcement Officer Omar Angulo. (Richard Jessup, Chief of Police)

Mr. Richard Jessup, Chief of Police, recognized and presented certificates of award to Animal Control Officers Heber Galaz and Andy Reyes, and Transit Enforcement Officer Omar Angulo for assisting over the last two (2) years in the face of adversity. They have been relied and called upon when needed for traffic control to help the San Luis Police Department and community. He added that he has never received complaints about the job they are doing or how they do it.

Mayor Gerardo Sanchez congratulated and thanked the officers.

4. C. Presentation of Certificate of Achievement for Excellence in Financial Reporting to the City of San Luis Finance Department for the City of San Luis' Comprehensive Annual Financial Report for the fiscal year ending June 30, 2020. (Lizandro Galaviz, Interim City Manager)

Mr. Lizandro Galaviz, Interim City Manager, presented the Finance Department with the Certificate of Achievement for Excellence in Financial Reporting.

He added that the city's reporting met the high program standards and is the highest form of recognition for excellence in state and local government in the area of governmental accounting and financial reporting. Its attainment represents a significant accomplishment by a government and its management.

Mayor Gerardo Sanchez congratulated the Finance Department for this achievement. He also added that this is the 8th consecutive year they receive this recognition and thanked them for their hard work.

5. CONSENT AGENDA

5. A. MINUTES OF

- Regular Council meeting held October 27, 2021

5. B. DISBURSEMENTS FROM OCTOBER 19, 2021 THROUGH NOVEMBER 1, 2021

Total Disbursements \$856,321.64

(Eight Hundred Fifty-Six Thousand, Three Hundred, Twenty-One Dollars and Sixty-Four Cents)

5. C. Discussion and possible action on any and all matters regarding the City of San Luis purchasing slurry seal application services from American Pavement Preservation for the application of type 2 slurry seal as part of the Fiscal Year 2021-2022 Pavement Preservation Project. (Eulogio Vera, Director of Public Works)

MOTION: Council Member Gloria Torres/Council Member Luis Cabrera to approve the Consent Agenda as presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

6. DISCUSSION AND POSSIBLE ACTION ITEMS:

6. A. Discussion and possible action on any and all matters regarding the transfer of contingency funds due to Advanced Call Center Technologies (ACCT) breach of the lease agreement, code violations, roof warranty issue, and unpermitted alterations of the leased space. (Kay Marion Macuil, City Attorney)

Ms. Kay Macuil, City Attorney, stated that this item is to request funds from the contingency account to pay for attorneys fees. The city has not yet gone to litigation and is still working with ACCT to remedy these situations.

She asked the outside legal counsel for an estimate of costs outside of litigation and it was estimated \$20,000.00. Also the city will need to bring the back the engineer when it is done to make sure everything is ok. There are specific engineering things that the city cannot handle in-house such as electrical engineering and structural. The engineer's estimate is \$10,000.00; staff is requesting authorization to transfer \$30,000.00 from the Council Contingencies account.

MOTION: Council Member Matias Rosales/Vice Mayor Africa Luna-Carrasco to approve the budget transfer from Council Contingencies in the amount of \$20,000.00 to City Attorney Legal Services and \$10,000.00 to City Attorney Professional Services General Ledger accounts for use in resolving the issues with ACCT as presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

6. B. Discussion and possible action on any and all matters regarding the budget for the prior fiscal year, July 1, 2020, through June 30, 2021, to rescind and correct the dollar amount in the October 13, 2021, motion, adjusting last fiscal year's final budget for the Prosecutor's Office due to salary lines budget overruns. (Kay Marion Macuil, City Attorney)

Ms. Kay Macuil, City Attorney, explained that she had previously presented this item to the City Council on October 13th but she did not have the correct amount in the motion. Therefore, the Finance Department asked her to present the item again to rescind the old one to have a clean record of the actual amount and to close the book's from last year's budget. The overrun was due to overtime trying to keep up with the backlog of cases and there was an additional staff approved in November 2020 but did not commence working until March 2021. The correct amount is \$7,400.00

MOTION: Council Member Matias Rosales/Council Member Jose Ponce to approve transferring \$7,400.00 from the City Attorney's Legal Services General Ledger line to the City Prosecutor's Salary General Ledger line for the Fiscal Year ending June 30, 2021 and to rescind the motion from October 13, 2021, in its entirety. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

7. SUMMARY OF CURRENT EVENTS

Mayor Gerardo Sanchez reported that he was invited to participate in the tour of Senator Mark Kelly in the City of San Luis. He added that when they met they spoke about the Port of Entry. He said that the city is in the process of sending thank you letters to the Arizona Delegation for supporting and advocating for the State of Arizona and the Ports of Entry. Mayor Gerardo Sanchez also reported that on November 17th, the 13th vaccination clinic will take place for the first, second and third dose of the COVID-19 vaccine.

Council Member Luis Cabrera reported that Council Member Jose Ponce, Gloria Torres and himself attended the Ms. Amanda Aguirre's Serenity Memorial Garden on October 28, 2021. Ms. Aguirre is doing great things for the community and that leaves a great impact for the cancer survivors.

Mr. Lizandro Galaviz, Interim City Manager, reported that the Festival Tierra Sonora will take place in San Luis Rio Colorado, Sonora. Staff is working with Ms. Dania Castillo, Director of Tourism for San Luis, Mexico. Staff is building a relationship with Ms. Castillo to help promote events for both entities. He added that the Crossroads Mission will hold their Annual Turkey Drive. This year they have included the Walmart in San Luis, Arizona and they have committed to supporting the Senior Center by providing Thanksgiving meals as well as other meals two (2) days prior to Thanksgiving. Crossroads Mission want to get more involved in south county. He also added that the Henry Chavez Family would like to thank Mayor Gerardo Sanchez and the Council Members for attending the memorial.

Mayor Gerardo Sanchez added that Council Members Jose Ponce and Gloria Torres attended the Dia De Muertos events and it was interesting to see how the youth participated and listening to their display speeches. He commended staff for this event.

8. CALL TO THE PUBLIC

There were no comments from the public.


9. ADJOURNMENT

MOTION: Council Member Luis Cabrera/Council Member Mario Buchanan Jr. to adjourn the Special Council meeting at approximately 7:50 p.m. Motion passed unanimously.

The vote was as follows:


Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

APPROVED:



Gerardo Sanchez, Mayor

ATTEST:



Sonia Cornelio, City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special City Council meeting of the City Council of the City of San Luis, Arizona, held on November 9, 2021. I further certify that the meeting was dully called and held and that a quorum was present.



Sonia Cornelio, City Clerk