



NOTICE OF SPECIAL COUNCIL MEETING

In accordance with §38-431.01 of the Arizona Revised Statutes of the State of Arizona, notice is hereby given to the Members of City Council and to the general public that the Mayor and Council of the City of San Luis, Arizona, will hold a Special City Council meeting at 7:00 p.m., Tuesday, November 9, 2021. The meeting will take place at the City Council Chambers, located at 1090 E. Union Street, San Luis, Arizona, 85349. The public is invited to attend the open meeting.

In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, the City of San Luis does not discriminate on the basis of disability in the admission of or access to, or treatment of employment in its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in City programs, activities or services contact: ADA/Section 504 Coordinator, City of San Luis Human Resources Department, 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Notice is hereby given that pursuant to A.R.S. §1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the City Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the City Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. §1-602.A.9 have been waived.

THIS NOTICE IS GIVEN BY:

/s/ Sonia Cornelio, City Clerk

AVISO DE JUNTA ESPECIAL

De acuerdo con los Estatutos del Estado de Arizona A.R.S. §38-431.01, se le informa a los miembros del Cabildo y al público en general que el Alcalde y el Cabildo, tendrán una Junta Especial a las 7:00 p.m., el día Martes, 9 de Noviembre del 2021. La junta se llevará a cabo en la Sala del Cabildo, ubicada en el 1090 E. Union Street, San Luis, Arizona, 85349. El público está invitado a la junta.

De acuerdo con el Acta de Americanos con Discapacidades y la Sección 504 del Acta de Rehabilitación del 1973, la Ciudad de San Luis, Arizona no discrimina por causa de discapacidad la admisión y acceso a sus programas, actividades, servicios o en el trato en cuanto a empleo. Para más información referente a derechos y provisiones del Acta de Americanos con Discapacidades o Sección 504, o para solicitar adaptaciones que sean razonables para la participación en programas, actividades o servicios de la Ciudad, contactar al: Coordinador del Acta de Americanos con Discapacidades/Sección 504, Departamento de Recursos Humanos de la Ciudad de San Luis, Arizona, ubicado en el 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Por medio de este aviso y de acuerdo con los Estatutos del Estado de Arizona A.R.S §1-602.A.9, sujeto a ciertas excepciones reglamentarias, los padres de familia tienen el derecho de dar el consentimiento ante el Estado o cualquiera de sus subdivisiones políticas para hacer una grabación de audio o video de su hijo menor de edad. Las juntas del Cabildo se graban en audio y/o video y como resultado, el hecho de que haya menores presentes puede ser sujeto a que sean grabados. Para que los padres de familia puedan ejercer sus derechos pueden dar el consentimiento por escrito con la Secretaria de la Ciudad a tal grabación, o tomar acción personal para asegurarse que su hijo menor no esté presente cuando la grabación se lleve a cabo. Si un menor de edad está presente en el momento de la grabación, la Ciudad asumirá que los padres de familia están cediendo los derechos sobre una posible grabación de acuerdo con los Estatutos del Estado de Arizona A.R.S. §1-602.A.9.

ESTE AVISO ES DADO POR:

/f/ Sonia Cornelio, Actuaría de la Ciudad



AGENDA
Special Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
San Luis, AZ 85349
November 9, 2021
7:00 p.m.

For the safety of the public during the COVID-19 pandemic, members of the public may attend the City Council's Special Meeting of November 9, 2021 in person if the 6-foot distance can be maintained which is 27 people. However, members of the public may listen to the meeting's live audio stream on the City of San Luis' website <https://sanluisaz.gov/listenlive>. Recordings of the meetings will be available on the city's website <https://sanluisaz.gov/listenlive> after the meeting. Call to the Public will only be available to those attending the meeting in person.

PLEASE TAKE NOTICE THAT MEMBERS OF THE CITY COUNCIL WILL ATTEND EITHER IN PERSON, TELEPHONE, OR VIDEO CONFERENCE COMMUNICATION. THE MAYOR OR ACTING MAYOR FOR THIS MEETING MAY CHANGE THE ORDER OF THE ITEMS; IF AUTHORIZED BY LAW AND BY A MAJORITY VOTE OF A QUORUM OF CITY COUNCIL MEMBERS PRESENT, AN EXECUTIVE SESSION WILL BE HELD IMMEDIATELY FOLLOWING THE VOTE IN ACCORDANCE WITH A.R.S. §38-431.03(A) AND THE MEETING WILL BE TEMPORARILY RECESSED WHILE THE CITY COUNCIL RETIRES TO EXECUTIVE SESSION WHICH WILL NOT BE OPEN TO THE PUBLIC.

Por la seguridad del público durante la pandemia COVID-19, habrá asistencia en persona para los miembros del público en la Junta Especial del Cabildo del 9 de Noviembre del 2021, si la distancia de 6 pies puede mantenerse, que es de 27 personas. Sin embargo, los miembros del público pueden escuchar el audio en vivo de la reunión transmitido en el sitio web de la Ciudad de San Luis <https://sanluisaz.gov/listenlive>. Las grabaciones de las reuniones estarán disponibles en el sitio web de la ciudad <https://sanluisaz.gov/listenlive> después de la reunión. Llamado al Público estara disponible solo a quienes asistan a la junta en persona.

TENGA EN CUENTA QUE LOS MIEMBROS DEL CABILDO DE LA CIUDAD ASISTIRÁN EN PERSONA, TELÉFONO O COMUNICACIÓN POR VIDEO CONFERENCIA. EL ALCALDE O VICE-ALCALDE DE ESTA REUNIÓN PUEDE CAMBIAR EL ORDEN DE LOS TEMAS; SI ESTÁ AUTORIZADO POR LA LEY Y POR MAYORÍA DE VOTOS DE UN QUÓRUM DE MIEMBROS DEL CABILDO PRESENTES, SE LLEVARÁ A CABO UNA SESIÓN EJECUTIVA INMEDIATAMENTE DESPUÉS DE LA VOTACIÓN DE ACUERDO CON LOS ESTATUTOS DEL ESTADO DE ARIZONA A.R.S. §38-431.03 (A) Y LA REUNIÓN SERÁ TEMPORALMENTE RECESADA MIENTRAS EL CABILDO DE LA CIUDAD SE RETIRE A UNA SESIÓN EJECUTIVA QUE NO ESTARÁ ABIERTA AL PÚBLICO.

- 1. CALL TO ORDER/ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. INVOCATION**
- 4. PROCLAMATION/PRESENTATIONS**

4. A. PROCLAMATION

- GIS Day - November 17, 2021

4. B. Presentation of special thank you to Animal Control Officers Heber Galaz and Andy Reyes, and Transit Enforcement Officer Omar Angulo. **(Richard Jessup, Chief of Police)**

4. C. Presentation of Certificate of Achievement for Excellence in Financial Reporting to the City of San Luis Finance Department for the City of San Luis' Comprehensive Annual Financial Report for the fiscal year ending June 30, 2020. **(Lizandro Galaviz, Interim City Manager)**

5. CONSENT AGENDA

All matters are considered to be routine by the City Council and will be enacted by one motion. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

5. A. MINUTES OF

- Regular Council meeting held October 27, 2021

5. B. DISBURSEMENTS FROM OCTOBER 19, 2021 THROUGH NOVEMBER 1, 2021

Total Disbursements \$856,321.64

(Eight Hundred Fifty-Six Thousand, Three Hundred, Twenty-One Dollars and Sixty-Four Cents)

5. C. Discussion and possible action on any and all matters regarding the City of San Luis purchasing slurry seal application services from American Pavement Preservation for the application of type 2 slurry seal as part of the Fiscal Year 2021-2022 Pavement Preservation Project. **(Eulogio Vera, Director of Public Works)**

6. DISCUSSION AND POSSIBLE ACTION ITEMS:

6. A. Discussion and possible action on any and all matters regarding the transfer of contingency funds due to Advanced Call Center Technologies (ACCT) breach of the lease agreement, code violations, roof warranty issue, and un-permitted alterations of the leased space. **(Kay Marion Macuil, City Attorney)**

6. B. Discussion and possible action on any and all matters regarding the budget for the prior fiscal year, July 1, 2020, through June 30, 2021, to rescind and correct the dollar amount in the October 13, 2021, motion, adjusting last fiscal year's final budget for the Prosecutor's Office due to salary lines budget overruns. **(Kay Marion Macuil, City Attorney)**

7. SUMMARY OF CURRENT EVENTS

Events by Mayor, Council Members and/or City Manager pursuant to A.R.S. §38-431.02 (K).

8. CALL TO THE PUBLIC

This is the time for the public to comment. Members of the City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01 (H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

9. ADJOURNMENT



PROCLAMATION

Special City Council Meeting

4. A.

Meeting Date: 11/09/2021

Title:

PROCLAMATION

- GIS Day - November 17, 2021

Attachments

Proclamation

GIS Day Poster



Proclamation

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

**GIS DAY
November 17, 2021**

WHEREAS, the City of San Luis recognizes that an understanding, use and application of geospatial technology is crucial to operating our infrastructure, sustaining our natural resources, and stimulating economic growth, thus, benefitting the welfare of the general public throughout the City of San Luis; and

WHEREAS, geographic information systems (GIS) technology allows us to see and model complex relationships and patterns to more intelligently respond; and

WHEREAS, there is a need to promote GIS awareness, education and technical training to use this rapidly developing technology to its full potential; and

WHEREAS, the City of San Luis acknowledges those that have chosen GIS as their profession or as part of their discipline to improve the lives of our citizens; and

WHEREAS, to recognize and support the efforts of nonprofits who work on activities to improve conservation, human services, and various humanitarian efforts to better our world; and

WHEREAS, having a day of GIS activities open to students, citizens, and government leaders will help promote STEM education and inspire others to a higher calling to use technology for good; and

WHEREAS, the City of San Luis is committed to utilizing GIS to inform decision making and better serve its residents and make useful geographic information open and easily available to the public, as a platform for innovation;

NOW, THEREFORE, I, Gerardo Sanchez, Mayor of the City of San Luis, Arizona, do hereby proclaim November 17, 2021 as GIS Day.

Dated this 9th day of November 2021.

Gerardo Sanchez, Mayor

ATTEST:

Sonia Cornelio, City Clerk



DISCOVERING THE WORLD THROUGH GIS

WWW.GISDAY.COM

GIS day

**November 17, 2021
San Luis City Hall**

SAN LUIS
Planning & Zoning

G593508



PRESENTATION

Special City Council Meeting

4. B.

Meeting Date: 11/09/2021

Presentation Topic/Summary:

Presentation of special thank you to Animal Control Officers Heber Galaz and Andy Reyes, and Transit Enforcement Officer Omar Angulo. **(Richard Jessup, Chief of Police)**



PRESENTATION

Special City Council Meeting

4. C.

Meeting Date: 11/09/2021

Presentation Topic/Summary:

Presentation of Certificate of Achievement for Excellence in Financial Reporting to the City of San Luis Finance Department for the City of San Luis' Comprehensive Annual Financial Report for the fiscal year ending June 30, 2020. **(Lizandro Galaviz, Interim City Manager)**

Attachments

Certificate of Award



Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

Presented to

**City of San Luis
Arizona**

For its Comprehensive Annual
Financial Report
For the Fiscal Year Ended

June 30, 2020

Christopher P. Morill

Executive Director/CEO



AGENDA ITEM REVIEW FORM

Special City Council Meeting

5. A.

Meeting Date: 11/09/2021

Summary

MINUTES OF

- Regular Council meeting held October 27, 2021

Attachments

10/27/2021 RCM

MINUTES
Regular Council Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
October 27, 2021
7:00 p.m.

1. CALL TO ORDER/ROLL CALL

Mayor Gerardo Sanchez called the Regular City Council meeting to order at approximately 7:00 p.m.

PRESENT: Mayor Gerardo Sanchez
Vice Mayor Africa Luna-Carrasco (via Zoom)
Council Member Mario Buchanan Jr.
Council Member Luis Cabrera
Council Member Jose Ponce
Council Member Matias Rosales
Council Member Gloria Torres

OTHERS PRESENT: Lizandro Galaviz, Interim City Manager
Kay Macuil, City Attorney
Sonia Cornelio, City Clerk
Axel Chayra, I.T. Technician
Crystal Ochoa, Administrative Coordinator
Derek Dueñas, I.T. Manager
Domingo Sosa, Graphics and Media Specialist
Ernesto Prieto, Police Sergeant
Eulogio Vera, Director of Public Works
Fernando Villegas, Principal Planner
Jonathan Dumadag, Senior I.T. Technician
Jose Luis Cisneros, Acting Public Information Officer
Marco Santana, Police Lieutenant
Melissa Lopez, Deputy City Clerk
Monica Castro, Director of Finance
Ralph Velez, Consultant (via Zoom)
Christian Cuevas, Translator
Augustin Tumbaga, Developer
Buna George, Greater Yuma Port Authority
Columba Nuñez, Resident
Elizabeth Carpenter, Developer
Najeh Edais, Edais Engineering, Inc.
Nieves Riedel, Developer
Olivia Jenkins, Riedel Construction

2. PLEDGE OF ALLEGIANCE

Council Member Gloria Torres led the Pledge of Allegiance.

3. INVOCATION

Mr. Marco Santana, Police Lieutenant, led the invocation.

4. PROCLAMATION

4. A. 2021 "Extra Mile Day" - November 1, 2021

Mrs. Sonia Cornelio, City Clerk, read the proclamation in its entirety.

Mayor Gerardo Sanchez said that San Luis, Arizona does represent the Extra Mile Day, he thanked the various agencies, organizations and staff that have helped with the 12 vaccination clinics.

CONSENT AGENDA

5. A. MINUTES OF

- **Work Session held October 6, 2021**
- **Regular Council meeting held October 13, 2021**

5. B. DISBURSEMENTS FROM OCTOBER 5, 2021 THROUGH OCTOBER 18, 2021

Total Disbursements \$706,523.28

(Seven Hundred Six Thousand, Five Hundred Twenty Three Dollars and Twenty Eight Cents)

MOTION: Council Member Gloria Torres/Council Member Jose Ponce to approve the Consent Agenda as presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

6. DISCUSSION AND POSSIBLE ACTION ITEMS:

6. A. Discussion and possible action on any and all matters regarding the approval and authorization of the transfer of funds from the General Non-Departmental and HURF contractual services account to Risk Management Cancer Fund Expense account. (Monica Castro, Director of Finance)

Ms. Monica Castro, Director of Finance, explained that the Arizona Department of Revenue (ADOR) Fees paid were repealed and at the same time, state legislature, established a Cancer Reimbursement Fund. The purpose of the Cancer Reimbursement Fund is to provide municipalities the reimbursement of claims related to cancer matters for the firefighters. Beginning this year and moving forward, the city is required to make this payment. However, staff did not budget for this assessment; the state repealed and in order for staff to make the payment properly, staff recommends moving the funds from the HURF Non-Departmental account to the Risk Management account to handle the payments

MOTION: Council Member Jose Ponce/Council Member Luis Cabrera to approve and authorize City Officials to execute the transfer of funds as stated on the fiscal impact of this agenda item to cover the invoice from the Industrial Commission of Arizona as presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

6. B. Public hearing followed by discussion and possible action on any and all matters regarding Major Amendment Case No. 2021-0335 and Resolution No. 2198. A resolution of the Mayor and City Council of the City of San Luis amending the 2040 General Plan to change the land use designation of 429.53 acres from Commercial (C) and Employment (EMP) to Medium Density Residential (MDR) and 37.48 acres from Employment (EMP) to Commercial (C) on land located on the southeast corner of County 24th Street and Avenue E. (Jose A. Guzman, Director of Planning & Zoning)

A. Open public hearing

MOTION: Council Member Mario Buchanan Jr./Council Member Luis Cabrera to open the public hearing. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

1. Staff presentation

Mr. Jose Guzman, Director of Planning & Zoning, stated that as per state regulations, the city is required to present all the Major General Plan Amendments during the same council meeting. This year staff received three (3) applications and added that when the applications are received, staff researches and prepares a report based on the application and documents submitted. Staff does not give a direction or recommendation to the applicant and the recommendation is based on the adopted General Plan Policies. The staff's priority is always to protect the public interests and not a specific developer or applicant. This application is to change 429 acres from Commercial and Employment to Residential and 37 acres from Employment to Commercial. The applicant changed the submittal three (3) times, removing some properties from the request. One last change was proposed and presented to the Planning & Zoning Commission, which is to expand the proposed Commercial Area. At this meeting the applicant presented the proposed layout of the property, however it was never submitted during the application process. They were aware of the requirements since the application was filed in 2019 and staff made the same recommendation as in 2019 to get together with all the owners on Avenue E and create a master plan for the area. He clarified that the proposal presented by the applicant is not the original application received by staff. Staff's recommendation is to approve the change from Employment to Commercial and to deny the change from Commercial to Medium Density Residential. This was presented to the Planning & Zoning Commission and a motion was made to recommend denial but the motion did not pass due to tied vote. The Planning & Zoning Commission was advised that they needed to make a recommendation in order for the City Council to make a decision. Then they voted on the motion to allow the project to move forward with the City Council, but the second motion was made to recommend approval and the motion passed unanimously (4-0 votes).

2. Call to the public on this item

Mr. Tom DuBose, DuBose Design Group, stated he represented Mr. David Loo and Ms. Elizabeth Carpenter. He added that he is aware that General Plan Amendments are allowed every year and they have tried to justify their application. Mr. DuBose proceeded with a slide presentation to the Mayor and City Council that explained the land on their application.

He added that they are seeking an amendment to the General Plan to allow for a planned and comprehensive development; their proposal has always been live, work, shop and prosper in San Luis, Arizona. They want to provide schools and multiple avenues of housing both single-family and multi-family. The jobs for San Luis are going to come from manufacturing that will need this housing. There are no lots in San Luis and he feels that will support the remaining industrial that will be kept. Nicholas Engineering completed a traffic study that will be forwarded to the Public Works Department and asked that the Mayor and City Council approve their application as recommended by the Planning & Zoning Commission.

Mr. Russ Jones, land and business owner in the Magrino Industrial Park, stated that he stands in partial opposition to the proposal and does not necessarily object to the change for Commercial because some of those services are needed to service the industrial and international trade community. San Luis East is the fastest growing Commercial Port of Entry in the land border jurisdiction of Customs and Border Protection (CBP) at over 200% a year and the indicators do not show that will change soon. At the peak of this season, 500 trucks a day one way are expected to cross, therefore there are 1,000 trucks two ways. When San Luis East was built, all of the land that is being proposed for change was Agriculture, so now the applicant is asking for the zoning to be changed to Industrial and Commercial. The current infrastructure is there because of other residential development located to the west and is respecting the ¼ mile buffer to E Street and the balance of the infrastructure was paid for by the tenants in the development of the Magrino Industrial Park. His problem is that there is a total act of planning & infrastructure to support the volumes of traffic and people that will be generated from this development and without a plan the efforts and time from the tenants of San Luis East that have built and appropriated this area will go by the wayside over many years. He believes it is not the time to move quickly and it is not that the development is not needed, but it is premature. Mr. Jones added that he was in a meeting recently of the Magrino Industrial Park tenants and owners and it was agreed upon that they were willing to participate in forming a new transportation and maintenance district to properly plan, develop, build and pay for transportation infrastructure for that area.

Ms. Buna George, Executive Director to the Greater Yuma Port Authority (GYPA), mentioned that the GYPA Board is in opposition of the residential rezoning, echoing Mr. Jones' comments. Some services do require commercial so there would be no opposition to that. When one thinks of 2,400 homes and an average of two (2) vehicles per home, that is 4,800 cars congesting Avenue E, which is a \$1 billion corridor that feeds not only the state but the municipality. She asked the Mayor and City Council to take this in consideration and that it be smart planning.

Mayor Gerardo Sanchez clarified that this is not approval of a development but for a Major Amendment.

B. Close Public Hearing

MOTION: Council Member Gloria Torres/Council Jose Ponce to close the public hearing. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

C. Action on Resolution No. 2198

MOTION: Council Member Luis Cabrera/Council Member Gloria Torres to approve Resolution No. 2198, approving Major General Plan Amendment Case No. 2021-0335 as recommended by the Planning & Zoning Commission. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

6. C. Public hearing followed by discussion and possible action on any and all matters regarding Major Amendment Case No. 2021-0337 and Resolution No. 2199. A resolution of the Mayor and City Council of the City of San Luis, Arizona, amending the 2040 General Plan to change the land use designation of 20 acres of land located on the northeast corner of 20th Avenue and County 24-1/2 Street from Commercial (C) to Medium Density Residential (MDR). (Jose A. Guzman, Director of Planning & Zoning)

A. Open public hearing

MOTION: Council Member Mario Buchanan Jr./Council Member Luis Cabrera to open the public hearing. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

1. Staff presentation

Mr. Jose Guzman, Director of Planning & Zoning, explained that this property is part of originally 40 acres that was divided in two (2) parcels to comply with the requirement of a minor amendment; the property to the north was the application for a minor amendment that was denied last month based on traffic concerns. Based on that meeting, staff had to amend the recommendation for denial for this because otherwise, the north 20 acres would be in the middle. The current land designation is Commercial between Residential. Staff recommends denial, the Planning & Zoning Commission recommended approval. The applicant resubmitted their application and they are working on a traffic study and staff is processing the Minor Amendment Application again.

2. Call to the public on this item

Mr. Jonathan Klein, CORE Engineering Group, indicated that they are moving to change from Commercial to Medium Density Residential to ultimately rezone the 40 acres to R-1-6, to meet the requirements of Residential in East San Luis. After being denied the Minor Amendment application, they have resubmitted and entered into a contract from the company to provide a traffic study of the 40 acres of R-1-6 and are willing to provide all the required right-of-way and dedicate it to the City of San Luis.

Mr. Russ Jones, land and business owner in the Magrino Industrial Park, said this particular development has already paid its share of the cost of the infrastructure and it is on the west side, but there is a need to recognize the additional housing, which he approves and is in support of it.

B. Closing of public hearing

MOTION: Council Member Matias Rosales/Council Member Jose Ponce to close the public hearing. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

C. Action on Resolution No. 2199

MOTION: Council Member Matias Rosales/Council Member Luis Cabrera to approve Resolution No. 2199, approving Major General Plan Amendment Case No. 2021-0337 as recommended by the Planning & Zoning Commission and agreed terms in regards to the traffic study. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

6. D. Public hearing followed by discussion and possible action on any and all matters regarding Major Amendment Case No. 2021-0340 and Resolution No. 2200. A resolution of the Mayor and City Council of the City of San Luis, Arizona amending the 2040 General Plan to change the land use designation of land located on the southeast corner of County 23-1/2 Street and Avenue E from Commercial to Medium Density Residential. (Jose A. Guzman, Director of Planning & Zoning)

A. Open public hearing

MOTION: Council Member Gloria Torres/Council Member Mario Buchanan Jr. to open the public hearing. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

1. Staff Presentation

Mr. Jose Guzman, Director of Planning & Zoning, mentioned that this request based on the General Plan Policies, staff recommends approval of the land use designation change from Commercial to Medium Density Residential for 106 acres and denial of the request from Employment to Medium Density Residential on 74 acres. The applicant has submitted plans for a subdivision at their own risk, but they are ready to move forward on the approval of the recommendation from staff. This item was presented to the Planning & Zoning Commission and their recommendation was the same as staff's.

2. Call to the public on this item

Mr. Najeh Edais, Edais Engineering, mentioned that they agreed to the approval for the west half and denial for the east parcel because they do not want to jump to D ½ Street, but now he is asking for approval for the entire project or request.

The City Council approved the land to the south for the others. The traffic impact study is being worked on, he already master planned it. He already submitted the first phase for residential and the second phase design is ready.

Council Member Matias Rosales asked Mr. Edais if they were willing to work with stakeholders in regards to helping acquire the smart growth for five (5) or ten (10) years for an alternative truck route in the future when all this land is developed.

Mr. Edais responded they are willing and known to do whatever needs to be done to provide the needed services.

Mr. Russ Jones, land and business owner in the Magrino Industrial Park, stated he supports the Planning & Zoning Commission's recommendation. Each individual development is doing their own small transportation study that applies to their little field. The city is involved in a much larger transportation study. He asked that the City Council would make all these developments as part of the development agreement, subject to the analysis and recommendation of a larger transportation study and its recommendations for the adequate infrastructure necessary to handle the growing commercial traffic, pedestrian traffic and privately owned vehicle traffic. He applauds that the school will not be there. He asked once again, that as a component of the development agreement, the developers agree to cooperate, work with and join the Port Authority in creating a district; because he is not sure how the City of San Luis is going to afford all of its own to pay for all that infrastructure and also deal with Cesar Chavez Boulevard and the new port at San Luis I.

Mr. Augustin Tumbaga Jr., specified that he has been doing commercial development in San Luis for five (5) years. He thanked the Mayor and City Council for approving the first two (2) Major Plan Amendments. His biggest fear is the message the Mayor and City Council send out to the community and investors as this is what helps the current and future businesses. There are four (4) cities in this county and two (2) cities decided not to do that as they decided to stop development. Now they want the development but it is not going there but to San Luis. Even with the situation regarding COVID-19, out of the 40 tenants at the Plaza, they only lost two (2) tenants; one (1) because they relocated to a different area in the state and the other because they counted on the traffic from Mexico to come here. Therefore, this says a lot about what the City Council has done in the community, that its local population can carry the businesses. They are finishing the 10,000 square foot gym and the 10,000 square foot for rental spaces. Negotiations are taking place for a fast food location and a drive-thru car wash, businesses want to come to San Luis because they see the leadership and the process to allow people to work. He supports the application submitted by the requestor for this item and asked the Mayor and City Council to approve it as there is a huge need for housing.

Mayor Gerardo Sanchez clarified that the city has never been against development, but thought about being smart when growing. However, the city worries about the traffic, traffic studies and poor planning lead to congested streets during peak hours. Just like what residents currently encounter themselves with because someone decided to put schools next to major arteries throughout Cesar Chavez Boulevard.

He added that the current City Council does not want to make the same mistakes previous City Councils made.

B. Close public hearing

MOTION: Council Member Gloria Torres/Council Member Mario Buchanan Jr. to close the public hearing. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

C. Action on Resolution No. 2200

MOTION: Council Member Mario Buchanan Jr./Council Member Gloria Torres to approve Resolution No. 2200, approving Major General Plan Amendment Case No. 2021-0340. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

7. SUMMARY OF CURRENT EVENTS

Mayor Gerardo Sanchez reported that he attend the annual bicycle ride of 24 miles and invited all to attend next year's event; all Yuma County Mayors participated. He added that he and other City Council Members attended the Annual Off-Road Expo.

8. CALL TO THE PUBLIC

Ms. Elizabeth Luera, 1768 E. Los Olivos Drive, San Luis, AZ, addressed her issue regarding the taxi cab permits. The recent ordinance adopted by the City Council affects her as she is one of those taxicab owners that cannot park at the temporary taxicab stand and just roams through the streets to be able to work. She believes everyone should be treated the same and all have working needs.

She wanted to know if the city had a resolution for this issue that not only affects her but other taxicab owners; she only wants to work. She asked the Mayor and City Council to come to a resolution to help her and the other taxicab owners that are not allowed to park at the temporary taxicab stand.

9. ADJOURNMENT

MOTION: Council Member Luis Cabrera/Council Member Mario Buchanan Jr. to adjourn the Regular Council meeting at approximately 7:58 p.m. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

APPROVED:

Gerardo Sanchez, Mayor

ATTEST:

Sonia Cornelio, City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular City Council meeting of the City Council of the City of San Luis, Arizona, held on October 27, 2021. I further certify that the meeting was duly called and held and that a quorum was present.

Sonia Cornelio, City Clerk



AGENDA ITEM REVIEW FORM

Special City Council Meeting

5. B.

Meeting Date: 11/09/2021

Summary

DISBURSEMENTS FROM OCTOBER 19, 2021 THROUGH NOVEMBER 1, 2021

Total Disbursements \$856,321.64

(Eight Hundred Fifty-Six Thousand, Three Hundred, Twenty-One Dollars and Sixty-Four Cents)

Attachments

Disbursements



City of San Luis

Finance Department

RECEIVED

2021 NOV -1 P 3:40

CITY OF SAN LUIS
OFFICE OF THE CITY CLERK

COUNCIL MEETING NOV 10, 2021
Disbursement Report from 10/19/2021 TO 11/01/2021

<u>Bank Accounts</u>	<u>Check Date</u>	<u>Amount</u>	<u>Schedule</u>
Accounts Payable Check Account	10/21/2021	\$ 214,995.99	Schedule A
Payroll Check Account	10/27/2021	\$ 376,555.62	Schedule B
Accounts Payable Check Account	10/14/2021	\$ 264,770.03	Schedule C

Total Disbursements: \$ 856,321.64

Please contact Ms. Monica Castro prior to the meeting if additional information is needed.

Prepared by David A. Espitia:

David Espitia
Monica Castro

Verified by Director of Finance:

For Council approval on:

Mayor:

Council:

Payment Register

From Payment Date: 10/18/2021 - To Payment Date: 10/21/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1BYPAYABLE - 1st BY Accounts Payable									
Check									
100009	10/18/2021	Open			Accounts Payable	ARIZONA MUNICIPAL RISK RETENTION POOL - WC	\$105,929.00		
100010	10/20/2021	Open			Utility Management Refund	BRAVO, MIGUEL & MARISELA	\$76.00		
100011	10/20/2021	Open			Utility Management Refund	CARRASCOS PROPERTIES, LLC	\$95.99		
100012	10/20/2021	Open			Utility Management Refund	COMITE DE BIENESTAR INC	\$0.24		
100013	10/20/2021	Open			Utility Management Refund	INTERNATIONAL TOWERS LLC/DAVID CARLEY	\$1,550.54		
100014	10/20/2021	Open			Utility Management Refund	JUAREZ, ALEJANDRA & KARLA COLLINS	\$38.74		
100015	10/20/2021	Open			Utility Management Refund	LOMELI, JUAN, C	\$4.36		
100016	10/20/2021	Open			Utility Management Refund	MENDOZA MANUEL & MEDRANO JOSE	\$47.80		
100017	10/20/2021	Open			Utility Management Refund	MONTENEGRO, JESUS R & DULCE J LARA	\$77.17		
100018	10/20/2021	Open			Utility Management Refund	QUINTERO, PEDRO & ROSA	\$152.71		
100019	10/20/2021	Open			Utility Management Refund	R DIRECTIONAL DRILLING	\$754.66		
100020	10/20/2021	Open			Utility Management Refund	RAMIREZ, LUIS & AMALIA	\$19.74		
100021	10/20/2021	Open			Utility Management Refund	VIZCARRA SINTYA & ARANDA DAVID	\$11.87		
100022	10/21/2021	Open			Utility Management Refund	GONZALEZ, LINDA, L	\$217.89		
100023	10/21/2021	Open			Accounts Payable	AAED	\$100.00		
100024	10/21/2021	Open			Accounts Payable	ALVAREZ, MIGUEL	\$128.00		
100025	10/21/2021	Open			Accounts Payable	ANGEL'S TOWING SERVICE/AUTO SALES	\$225.00		
100026	10/21/2021	Open			Accounts Payable	ARIZONA POLICE PSYCHOLOGY, PLLC	\$350.00		
100027	10/21/2021	Open			Accounts Payable	AUTOZONE STORES, INC	\$1,441.55		
100028	10/21/2021	Open			Accounts Payable	BILL ALEXANDER FORD	\$129.48		
100029	10/21/2021	Open			Accounts Payable	BINGHAM AUTO & TRUCK PARTS	\$74.69		
100030	10/21/2021	Open			Accounts Payable	BOUND TREE MEDICAL, LLC.	\$13.51		
100031	10/21/2021	Open			Accounts Payable	CENTURYLINK	\$1,095.48		
100032	10/21/2021	Open			Accounts Payable	CENTURYLINK	\$190.65		
100033	10/21/2021	Open			Accounts Payable	CENTURYLINK	\$152.46		
100034	10/21/2021	Open			Accounts Payable	CENTURYLINK	\$390.75		
100035	10/21/2021	Open			Accounts Payable	CENTURYLINK	\$149.02		
100036	10/21/2021	Open			Accounts Payable	CENTURYLINK	\$800.07		
100037	10/21/2021	Open			Accounts Payable	CENTURYLINK	\$1,186.36		
100038	10/21/2021	Open			Accounts Payable	CENTURYLINK	\$54.49		
100039	10/21/2021	Open			Accounts Payable	CENTURYLINK	\$57.42		
100040	10/21/2021	Open			Accounts Payable	CENTURYLINK	\$60.12		
100041	10/21/2021	Open			Accounts Payable	CENTURYLINK	\$72.14		

Payment Register

From Payment Date: 10/18/2021 - To Payment Date: 10/21/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
100042	10/21/2021	Open			Accounts Payable	CENTURYLINK	\$71.32		
100043	10/21/2021	Open			Accounts Payable	CENTURYLINK	\$35.10		
100044	10/21/2021	Open			Accounts Payable	CENTURYLINK	\$36.07		
100045	10/21/2021	Open			Accounts Payable	CENTURYLINK	\$57.42		
100046	10/21/2021	Open			Accounts Payable	CUEVAS, CHRISTIAN	\$100.00		
100047	10/21/2021	Open			Accounts Payable	GALVAN, AURELIO	\$128.00		
100048	10/21/2021	Open			Accounts Payable	GLOBAL EQUIPMENT COMPANY INC.	\$120.61		
100049	10/21/2021	Open			Accounts Payable	GUEVARA, ALAN	\$128.00		
100050	10/21/2021	Open			Accounts Payable	HOWER , JARED	\$118.00		
100051	10/21/2021	Open			Accounts Payable	JESSUP , RICHARD	\$255.00		
100052	10/21/2021	Open			Accounts Payable	MILLER, DAMIAN	\$128.00		
100053	10/21/2021	Open			Accounts Payable	MOJICA, JOSE	\$150.00		
100054	10/21/2021	Open			Accounts Payable	MONOPRICE INC.	\$175.58		
100055	10/21/2021	Open			Accounts Payable	NAPA AUTO PARTS	\$257.58		
100056	10/21/2021	Open			Accounts Payable	O'REILLY AUTO PARTS	\$117.85		
100057	10/21/2021	Open			Accounts Payable	OSUNA, JULIAN	\$118.00		
100058	10/21/2021	Open			Accounts Payable	PEREDA, JOSE	\$128.00		
100059	10/21/2021	Open			Accounts Payable	PEREZ, JORGE	\$130.34		
100060	10/21/2021	Open			Accounts Payable	PURCELL TIRE CO.	\$1,078.71		
100061	10/21/2021	Open			Accounts Payable	QUINONEZ, FRANCISCO	\$225.00		
100062	10/21/2021	Open			Accounts Payable	RAMIREZ OROZCO, EDGAR, E	\$32.11		
100063	10/21/2021	Open			Accounts Payable	REYNOSO, NIGEL	\$128.00		
100064	10/21/2021	Open			Accounts Payable	RUSH TRUCK CENTER	\$273.06		
100065	10/21/2021	Open			Accounts Payable	SAFETY-KLEEN SYSTEMS, INC	\$331.13		
100066	10/21/2021	Open			Accounts Payable	SOLORIO ROMERO, PEDRO	\$150.00		
100067	10/21/2021	Open			Accounts Payable	SOUTH YUMA COUNTY LANDFILL	\$21,984.86		
100068	10/21/2021	Open			Accounts Payable	THOMSON WEST PUBLISHING CO.	\$1,313.90		
100069	10/21/2021	Open			Accounts Payable	UNITED STATES TREASURY	\$221.11		
100070	10/21/2021	Open			Accounts Payable	VALENCIA, LINO	\$128.00		
100071	10/21/2021	Open			Accounts Payable	AAED	\$200.00		
100072	10/21/2021	Open			Accounts Payable	APCO INTERNATIONAL INC.	\$345.00		
100073	10/21/2021	Open			Accounts Payable	BOUND TREE MEDICAL, LLC.	\$2,157.83		
100074	10/21/2021	Open			Accounts Payable	FENCING BY S.K. L.L.C.	\$569.10		
100075	10/21/2021	Open			Accounts Payable	GALLS, AN ARAMARK CO., LLC	\$1,612.42		
100076	10/21/2021	Open			Accounts Payable	INTERNATIONAL INSTITUTE OF	\$240.00		
100077	10/21/2021	Open			Accounts Payable	LIFELINE TRAINING	\$796.00		
100078	10/21/2021	Open			Accounts Payable	LOOMIS	\$716.68		
100079	10/21/2021	Open			Accounts Payable	NICHOLS LOCK & KEY	\$200.00		
100080	10/21/2021	Open			Accounts Payable	OFFICE DEPOT	\$554.91		
100081	10/21/2021	Open			Accounts Payable	PINNACLE MEDICAL GROUP, AZ- P.C	\$1,140.00		
100082	10/21/2021	Open			Accounts Payable	SKAGGS COMPANIES, INC	\$6,223.81		
100083	10/21/2021	Open			Accounts Payable	SPECIALTY PUBLICATIONS OF CLEARWATER	\$1,500.00		
100084	10/21/2021	Open			Accounts Payable	US POST MASTER	\$1,571.50		
100085	10/21/2021	Open			Accounts Payable	WILLDAN FINANCIAL SERVICES	\$3,500.00		
100086	10/21/2021	Open			Accounts Payable	DUDE SOLUTIONS, INC.	\$1,723.40		
100087	10/21/2021	Open			Accounts Payable	R.K WELDING SERVICES	\$168.00		
100088	10/21/2021	Open			Accounts Payable	HINOJOSA GARCIA, HECTOR, J	\$200.00		

Payment Register

From Payment Date: 10/18/2021 - To Payment Date: 10/21/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference	
100089	10/21/2021	Open			Accounts Payable	MARTINEZ LOPEZ, JOSÉ ALFREDO	\$468.00			
100090	10/21/2021	Open			Accounts Payable	OFFICE DEPOT	\$794.12			
100091	10/21/2021	Open			Accounts Payable	PULIDO INIGUEZ, ALAN FRANCISCO	\$286.00			
100092	10/21/2021	Open			Accounts Payable	RAMIREZ, FELIPE	\$196.00			
100093	10/21/2021	Open			Accounts Payable	RAMIREZ, TERESITA, D	\$280.00			
100094	10/21/2021	Open			Accounts Payable	RODRIGUEZ, DANIEL	\$1,300.94			
Type Check Totals:							86 Transactions	\$170,512.36		
<u>EFT</u>										
450	10/21/2021	Open			Accounts Payable	ALSCO, INC	\$3,326.90			
451	10/21/2021	Open			Accounts Payable	AMAZON.COM SALES, INC.	\$382.79			
452	10/21/2021	Open			Accounts Payable	ARK WIRELESS & NETWORKING	\$100.00			
453	10/21/2021	Open			Accounts Payable	CDWG	\$544.08			
454	10/21/2021	Open			Accounts Payable	CSC OF YUMA	\$491.96			
455	10/21/2021	Open			Accounts Payable	DESERT WATER STORE INC	\$128.68			
456	10/21/2021	Open			Accounts Payable	DIAMONDBACK POLICE SUPPLY CO, INC.	\$661.55			
457	10/21/2021	Open			Accounts Payable	FRESH TERRA SERVICES LLC	\$915.00			
458	10/21/2021	Open			Accounts Payable	HUMANE SOCIETY OF YUMA	\$4,166.67			
459	10/21/2021	Open			Accounts Payable	JAMES DAVEY AND ASSOCIATES INC	\$787.50			
460	10/21/2021	Open			Accounts Payable	POLAR ICE LLC	\$504.29			
461	10/21/2021	Open			Accounts Payable	RM GRAPHICS	\$83.48			
462	10/21/2021	Open			Accounts Payable	ROACH PEST CONTROL	\$35.00			
463	10/21/2021	Open			Accounts Payable	SMITH, RALPH E. SR.	\$2,320.00			
464	10/21/2021	Open			Accounts Payable	SOUTHERN TIRE MART LLC	\$2,203.21			
465	10/21/2021	Open			Accounts Payable	SPECTRUM BUSINESS	\$175.23			
466	10/21/2021	Open			Accounts Payable	YUMA OFFICE EQUIPMENT	\$2,615.90			
467	10/21/2021	Open			Accounts Payable	YUMA TRUCK PARTS	\$1,091.61			
468	10/21/2021	Open			Accounts Payable	AMAZON.COM SALES, INC.	\$469.09			
469	10/21/2021	Open			Accounts Payable	ARIZONA EMERGENCY PRODUCTS, INC.	\$4,363.10			
470	10/21/2021	Open			Accounts Payable	BORDER CONSTRUCTION SPECIALTIES	\$783.85			
471	10/21/2021	Open			Accounts Payable	CDWG	\$249.90			
472	10/21/2021	Open			Accounts Payable	DANA KEPNER COMPANY LLC	\$300.00			
473	10/21/2021	Open			Accounts Payable	HANSBERGER REGRIGERATION & ELECTRIC CO	\$4,044.00			
474	10/21/2021	Open			Accounts Payable	MASTER AUTO GLASS LLC	\$299.82			
475	10/21/2021	Open			Accounts Payable	RM GRAPHICS	\$72.50			
476	10/21/2021	Open			Accounts Payable	SAN LUIS AIR CONDITIONING LLC	\$11,936.00			
477	10/21/2021	Open			Accounts Payable	SOUTHWEST ENTRANCES, INC	\$312.50			
478	10/21/2021	Open			Accounts Payable	STANDARD PRINTING COMPANY, INC	\$728.19			
479	10/21/2021	Open			Accounts Payable	YUMA COUNTY WATER USERS ASSOCIATION	\$12.00			
480	10/21/2021	Open			Accounts Payable	YUMA PRINTING COMPANY	\$378.83			
Type EFT Totals:							31 Transactions	\$44,483.63		

1BYPAYABLE - 1st BY Accounts Payable Totals

Checks	Status	Count	Transaction Amount	Reconciled Amount
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Payment Register

From Payment Date: 10/18/2021 - To Payment Date: 10/21/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
					Open	86	\$170,512.36	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	0	\$0.00	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					Total	86	\$170,512.36	\$0.00	
					EFTs	Status	Count	Transaction Amount	Reconciled Amount
					Open	31	\$44,483.63	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	0	\$0.00	\$0.00	
					Total	31	\$44,483.63	\$0.00	
					All	Status	Count	Transaction Amount	Reconciled Amount
					Open	117	\$214,995.99	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	0	\$0.00	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					Total	117	\$214,995.99	\$0.00	
					Checks	Status	Count	Transaction Amount	Reconciled Amount
					Open	86	\$170,512.36	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	0	\$0.00	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					Total	86	\$170,512.36	\$0.00	
					EFTs	Status	Count	Transaction Amount	Reconciled Amount
					Open	31	\$44,483.63	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	0	\$0.00	\$0.00	
					Total	31	\$44,483.63	\$0.00	
					All	Status	Count	Transaction Amount	Reconciled Amount
					Open	117	\$214,995.99	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	0	\$0.00	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					Total	117	\$214,995.99	\$0.00	

Grand Totals:

David
Espitia

Digitally signed by: David
Espitia
DN: CN = David Espitia
email =
despitia@sanluisaz.gov
C = AD O = City of San
Luis OU = Finance
Date: 2021.10.21 17:57:
02 -07'00'



Pay Day Register

Pay Date Range 10/09/21 - 10/22/21

Pay Batch 202122

PSPRS FIRE DB RATE - TIER 1b	1,217.24	10,448.37	BUILDING- NOC OPER BY	1,214.76	33,556.50
PSPRS FIRE DB RATE - TIER 2	568.29	4,878.04	BUS COMPANY AND DRIVERS	168.82	3,058.41
PSPRS FIRE DB RATE - TIER 3	3,874.14	38,975.24	CLERICAL OFFICE/ LIBRARY/ Electrician	288.99	120,426.48
PSPRS FIRE DC RATE - TIER 3	247.22	2,746.88	Electrician	60.29	1,920.00
PSPRS FIRE DISABILITY RATE	24.17	2,746.88	FIREFIGHTERS & DRIVERS	5,669.09	119,348.96
PSPRS POLICE DB RATE - TIER	3,830.00	50,065.48	GARBAGE/ ASH/ REFUSE	194.86	3,117.76
PSPRS POLICE DB RATE - TIER	2,461.76	21,131.02	Homemaker Service	21.19	925.18
PSPRS POLICE DB RATE - TIER 2	1,130.32	9,702.30	MUNICIPAL/ TOWN/ PARKS- NOC ALL EMPLOYEES	105.25	6,014.20
PSPRS POLICE DB RATE - TIER 3	3,314.90	33,349.15	POLICE OFFICERS	704.13	22,713.95
STANDARD LIFE ADDTNL	1,070.58	.00	RECREATION- ALL EMPLOYEES/ SEWAGE DISPOSAL/ PLANT	5,771.79	121,511.41
TRANSWESTERN MEXICAN	97.00	.00	Street or Road Construction	213.28	15,567.05
U.S. MEX DENTAL - EE &	533.78	.00	WATERWORKS OPERATIONS	721.06	20,960.79
U.S. MEX DENTAL - EE &	164.24	.00	Total	2,208.46	25,010.58
UNITED WAY	14.00	.00		675.32	19,461.55
US & MEX DENTAL= FAMILY	640.50	.00		<u>\$18,378.27</u>	
US & MEX HEALTH = C	5,266.58	.00			
US & MEX HEALTH = FAMILY	6,967.68	.00	Direct Deposits		Amount
US & MEX HEALTH = SP	1,565.74	.00	1st Bank Yuma		31,214.89
VSP - VISION CHILDREN	214.17	.00	ACADEMY BANK		2,568.13
VSP - VISION FAMILY	369.93	.00	Bank of America		1,200.00
VSP - VISION SPOUSE	97.35	.00	Bankcorp		300.00
Net	<u>\$376,555.62</u>		Charles Sch		200.00

Chase Bank	176,850.20
chase centro	1,156.89
Federal Credit Union	38,651.72
FF CREDIT UNION	2,745.26
FIREFIGHTER FIRST CREDIT UNION	6,736.87
GREEN DOT BANK	412.27
MIT FEDERAL CREDIT UNION	396.09
National Bank	3,305.09
Navy Federal	23,307.45
NetSpend Corporation DD	120.00
NORTH ISLAND CREDIT UNION	721.11
Sunbank	1,216.37
THE FOOTHILLS BANK	806.46
USAA FEDERAL SAVING	2,602.25
VANTAGE WEST	1,431.45
WASHINGTON FEDERAL	1,996.38
Wells Fargo	76,551.05
WELLS FARGO CALE	1,099.70
Total	<u>\$375,589.63</u>
Check	\$965.99

Monica Castro

Digitally signed by: Monica Castro
DN: CN = Monica Castro email =
mcastro@sanluisaz.gov C = AD
Date: 2021.10.27 13:05:09 -07'00'

Schedule B

Payment Register

From Payment Date: 10/25/2021 - To Payment Date: 10/28/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1BYPAYABLE - 1st BY Accounts Payable									
<u>Check</u>									
100095	10/27/2021	Open			Accounts Payable	BALSINO, PETER, M	\$6.85		
100096	10/27/2021	Open			Accounts Payable	CHARGO PA, GURSTEL	\$26.95		
100097	10/27/2021	Open			Accounts Payable	FOP/ALC	\$375.00		
100098	10/27/2021	Open			Accounts Payable	GARCIA & CORNEJO, SERGIO & OSCAR	\$311.10		
100099	10/27/2021	Open			Accounts Payable	SAN LUIS POLICE OFFICERS ASSOC	\$345.00		
100100	10/27/2021	Open			Accounts Payable	STANDARD INSURANCE COMPANY	\$9,456.01		
100101	10/27/2021	Open			Accounts Payable	SUPPORT PAYMENT CLEARINGHOUSE	\$3,378.37		
100102	10/27/2021	Open			Accounts Payable	UNITED WAY OF YUMA COUNTY INC.	\$14.00		
100103	10/27/2021	Open			Accounts Payable	UNITED YUMA FIRE FIGHTERS ASSOC	\$98.50		
100104	10/27/2021	Open			Accounts Payable	UNITED YUMA FIRE FIGHTERS- IAFF	\$1,140.00		
100105	10/27/2021	Open			Accounts Payable	ARIZONA DEPARTMENT OF REVENUE	\$4,031.92		
100106	10/27/2021	Open			Accounts Payable	WAL-MART INC.C/O BANK OF AMERICA LOCK BOX	\$7,042.35		
100107	10/28/2021	Open			Accounts Payable	ALVAREZ, MIGUEL	\$177.00		
100108	10/28/2021	Open			Accounts Payable	ANGEL'S TOWING SERVICE/AUTO SALES	\$225.00		
100109	10/28/2021	Open			Accounts Payable	APS	\$50.00		
100110	10/28/2021	Open			Accounts Payable	ARIZONA FURNISHINGS	\$726.07		
100111	10/28/2021	Open			Accounts Payable	ARIZONA STATE TREASURER	\$22,713.31		
100112	10/28/2021	Open			Accounts Payable	AUTOZONE STORES, INC	\$520.74		
100113	10/28/2021	Open			Accounts Payable	CARDENAS, ERNESTO	\$268.00		
100114	10/28/2021	Open			Accounts Payable	CODE PUBLISHING COMPANY	\$209.85		
100115	10/28/2021	Open			Accounts Payable	DIGITAL ROOM LLC	\$133.52		
100116	10/28/2021	Open			Accounts Payable	ENCINAS, JOSE	\$268.00		
100117	10/28/2021	Open			Accounts Payable	ESTRADA, LETICIA	\$41.84		
100118	10/28/2021	Open			Accounts Payable	FERNANDEZ, ROBERT	\$108.00		
100119	10/28/2021	Open			Accounts Payable	GREEN RUBBER- KENNEDY AG	\$1,758.55		
100120	10/28/2021	Open			Accounts Payable	GREEN TECH PLUMBING	\$2,250.00		
100121	10/28/2021	Open			Accounts Payable	GUEVARA, ALAN	\$177.00		
100122	10/28/2021	Open			Accounts Payable	INDUSTRIAL COMISSION OF ARIZONA	\$90,076.56		
100123	10/28/2021	Open			Accounts Payable	J2 ENGINEERING & ENVIR DESIGN LLC	\$7,819.15		
100124	10/28/2021	Open			Accounts Payable	JC WELDING, LLC	\$1,258.35		
100125	10/28/2021	Open			Accounts Payable	LASER LABS INC	\$2,126.50		
100126	10/28/2021	Open			Accounts Payable	LAWSON PRODUCTS INC.	\$133.05		
100127	10/28/2021	Open			Accounts Payable	LEGROS, BRIAN, SEAN	\$1,121.94		
100128	10/28/2021	Open			Accounts Payable	LESLIE'S POOL SUPPLY INC.	\$601.65		
100129	10/28/2021	Open			Accounts Payable	MOLINA, YOLANDA	\$3,198.00		
100130	10/28/2021	Open			Accounts Payable	MONOPRICE INC.	\$162.55		
100131	10/28/2021	Open			Accounts Payable	O'FALLA, CRISTIAN	\$108.00		
100132	10/28/2021	Open			Accounts Payable	O'REILLY AUTO PARTS	\$42.50		

Payment Register

From Payment Date: 10/25/2021 - To Payment Date: 10/28/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
100133	10/28/2021	Open			Accounts Payable	OFFICE DEPOT	\$2,075.64		
100134	10/28/2021	Open			Accounts Payable	PEREDA, JOSE	\$268.00		
100135	10/28/2021	Open			Accounts Payable	PPEP INC.	\$7,500.00		
100136	10/28/2021	Open			Accounts Payable	PROVERBS 31 HOME	\$500.00		
100137	10/28/2021	Open			Accounts Payable	PURCELL TIRE CO.	\$429.70		
100138	10/28/2021	Open			Accounts Payable	QUINONEZ, FRANCISCO	\$150.00		
100139	10/28/2021	Open			Accounts Payable	RAMIREZ, ALEJANDRO	\$268.00		
100140	10/28/2021	Open			Accounts Payable	REYNOSO, NIGEL	\$177.00		
100141	10/28/2021	Open			Accounts Payable	ROBLES, MARIO	\$150.00		
100142	10/28/2021	Open			Accounts Payable	RODARTE, RODRIGO	\$108.00		
100143	10/28/2021	Open			Accounts Payable	SHERWIN WILLIAM	\$456.79		
100144	10/28/2021	Open			Accounts Payable	TOTER LLC	\$44,145.31		
100145	10/28/2021	Open			Accounts Payable	VALENCIA, LINO	\$268.00		
100146	10/28/2021	Open			Accounts Payable	WAXIE SANITARY SUPPLY	\$940.11		
100147	10/28/2021	Open			Accounts Payable	YUMA NURSERY SUPPLY	\$296.33		
100148	10/28/2021	Open			Accounts Payable	YUMA WINLECTRIC CO.	\$757.75		
100149	10/28/2021	Open			Accounts Payable	PROFORCE LAW ENFORCEMENT	\$1,490.57		
100150	10/28/2021	Open			Accounts Payable	ALLUVIAL MEDIA LLC	\$125.00		
100151	10/28/2021	Open			Accounts Payable	AUTOZONE STORES, INC	\$265.70		
100152	10/28/2021	Open			Accounts Payable	AVALOS, BETZI, GUADALUPE	\$125.00		
100153	10/28/2021	Open			Accounts Payable	BUCHANAN, MARIO & ADELAIDA	\$1,990.00		
100154	10/28/2021	Open			Accounts Payable	CISNEROS, ANTONIO	\$1,150.00		
100155	10/28/2021	Open			Accounts Payable	FIREFIGHTER SELECTION, INC.	\$756.25		
100156	10/28/2021	Open			Accounts Payable	GUTIERREZ, MICAELA	\$13,418.00		
100157	10/28/2021	Open			Accounts Payable	HARVEY, JENNIFER	\$775.00		
100158	10/28/2021	Open			Accounts Payable	LUNA, CYNTHIA	\$100.00		
100159	10/28/2021	Open			Accounts Payable	MACHADO, IVAN & AIXIA GUTIERREZ	\$3,750.00		
100160	10/28/2021	Open			Accounts Payable	PETTY CASH/RECREATION	\$500.00		
100161	10/28/2021	Open			Accounts Payable	POLY'S PARTY RENTALS, LLC	\$4,200.00		
100162	10/28/2021	Open			Accounts Payable	RODRIGUEZ, DANIEL	\$1,273.84		
100163	10/28/2021	Open			Accounts Payable	TORRES, CRISTIAN	\$125.00		
100164	10/28/2021	Open			Accounts Payable	GONZALEZ, AARON	\$268.00		
100165	10/28/2021	Open			Accounts Payable	LIZARDE, RAFAEL	\$268.00		
100166	10/28/2021	Open			Accounts Payable	ROJAS, JOSE	\$268.00		
100167	10/28/2021	Open			Accounts Payable	MAYA'S CONSTRUCTION LLC.	\$300.00		
Type Check Totals:							\$252,140.17		
73 Transactions									
EFT									
483	10/28/2021	Open			Accounts Payable	ALSCO, INC	\$85.54		
484	10/28/2021	Open			Accounts Payable	AMAZON.COM SALES, INC.	\$1,044.67		
485	10/28/2021	Open			Accounts Payable	AMBERLY'S PLACE	\$3,500.00		
486	10/28/2021	Open			Accounts Payable	BLUE STREAK SIGNS, LLC	\$104.08		
487	10/28/2021	Open			Accounts Payable	CSC OF YUMA	\$128.94		
488	10/28/2021	Open			Accounts Payable	DESERT DOCUMENT SHREDDERS, LLC	\$245.00		
489	10/28/2021	Open			Accounts Payable	DESERT WATER STORE INC	\$19.92		
490	10/28/2021	Open			Accounts Payable	FERGUSON ENTERPRISES, LLC	\$237.76		
491	10/28/2021	Open			Accounts Payable	FRESH TERRA SERVICES LLC	\$1,959.00		
492	10/28/2021	Open			Accounts Payable	HUGHES FIRE EQUIPMENT, INC.	\$86.26		
493	10/28/2021	Open			Accounts Payable	MASTER AUTO GLASS LLC	\$263.46		

Payment Register

From Payment Date: 10/25/2021 - To Payment Date: 10/28/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference	
494	10/28/2021	Open			Accounts Payable	PACIFIC ADVANCED CIVIL ENGINEERING INC	\$2,220.00			
495	10/28/2021	Open			Accounts Payable	R&M ELECTRIC SUPPLY LLC	\$1,695.40			
496	10/28/2021	Open			Accounts Payable	TRUCKPRO, LLC	\$74.65			
497	10/28/2021	Open			Accounts Payable	UNIVERSAL BACKGROUND SCREENING INC	\$323.00			
498	10/28/2021	Open			Accounts Payable	YUMA COUNTY TREASURER'S OFFICE	\$104.80			
499	10/28/2021	Open			Accounts Payable	YUMA WINNELSON CO.	\$461.42			
501	10/28/2021	Open			Accounts Payable	CSC OF YUMA	\$40.96			
502	10/28/2021	Open			Accounts Payable	DESERT DOCUMENT SHREDDERS, LLC	\$35.00			
Type EFT Totals:										
1BYPAYABLE - 1st BY Accounts Payable Totals							19 Transactions	\$12,629.86		

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	73	\$252,140.17	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	73	\$252,140.17	\$0.00
EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	19	\$12,629.86	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	19	\$12,629.86	\$0.00
All	Status	Count	Transaction Amount	Reconciled Amount
	Open	92	\$264,770.03	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00

Payment Register

From Payment Date: 10/25/2021 - To Payment Date: 10/28/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
					Stopped		0	\$0.00	
					Total		92	\$264,770.03	\$0.00
Grand Totals:									
		Checks			Status		Count	Transaction Amount	Reconciled Amount
					Open		73	\$252,140.17	\$0.00
					Reconciled		0	\$0.00	\$0.00
					Voided		0	\$0.00	\$0.00
					Stopped		0	\$0.00	\$0.00
					Total		73	\$252,140.17	\$0.00
		EFTs			Status		Count	Transaction Amount	Reconciled Amount
					Open		19	\$12,629.86	\$0.00
					Reconciled		0	\$0.00	\$0.00
					Voided		0	\$0.00	\$0.00
					Total		19	\$12,629.86	\$0.00
		All			Status		Count	Transaction Amount	Reconciled Amount
					Open		92	\$264,770.03	\$0.00
					Reconciled		0	\$0.00	\$0.00
					Voided		0	\$0.00	\$0.00
					Stopped		0	\$0.00	\$0.00
					Total		92	\$264,770.03	\$0.00

**David
Espitia**

Digitally signed by:
 David Espitia
 DN: CN = David Espitia
 email =
 despitia@sanluisaz.gov
 C = AD O = City of San
 Luis OU = Finance
 Date: 2021.10.28 17:
 35:47 -07'00'



AGENDA ITEM REVIEW FORM

Special City Council Meeting

5. C.

Meeting Date: 11/09/2021

Department Head: Eulogio Vera, Director of Public Works, Public Works Department

Submitted By: Xochitl Lopez, Administrative Coordinator, Public Works Department

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding the City of San Luis purchasing slurry seal application services from American Pavement Preservation for the application of type 2 slurry seal as part of the Fiscal Year 2021-2022 Pavement Preservation Project. **(Eulogio Vera, Director of Public Works)**

SUMMARY:

In continuance of the Pavement Preservation Program, staff recommends that the city accepts services offered by American Pavement Preservation, for a total amount not to exceed \$235,000.00. The city would piggyback on a contract that the City of Yuma has in place with American Pavement Preservation, Slurry Seal Service, BID #2016-000024. The City of Yuma completed the full bidding process for slurry services in 2015 for a 5-year contract, which allows for the cooperative use of the contract. We will comply with state cooperative purchasing.

This request also complies with the San Luis City Code-Purchasing Section, 3.05.090, Cooperative Purchasing. The justification for Cooperative Purchasing under San Luis Purchasing Code is that another entity (in this case, the City of Yuma) went out to bid so duplicating the expense of the bidding process is not cost-effective where the results will be the same cost Yuma already got under its bid.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO ENTER INTO THE COOPERATIVE CONTRACT WITH AMERICAN PAVEMENT PRESERVATION IN AN AMOUNT NOT TO EXCEED \$235,000.00 TO CONTINUE THE PAVEMENT PRESERVATION PROGRAM AS PRESENTED.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	YES
CITY/STATE/FEDERAL FUNDS:	HURF
TOTAL:	\$235,000.00
BUDGETED AMOUNT:	\$350,000.00
AVAILABLE AMOUNT TO TRANSFER:	\$0
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	Highway Users Non Capital Projects Acct# 200-210-89000 \$350,000

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

FY2022 Pavement Preservation (PP) Budget = \$350,000.00

Total proposed Expenditure \$235,000.00

Non Capital Projects 200-210-89000 \$ 350,000.00

Attachments

Bid #2020-20000153

CITY OF YUMA
BID #2020-20000153
PAVEMENT PRESERVATION SERVICES

Vendor # 112143

**American Pavement
 Preservation**

4725 E Cartier Avenue
 Las Vegas, NV 89115

Vendor Contact: Eric Reimschiessel @ (702) 507-5410

Ericr@americanpave.com

COY Contact: PW - Streets - Michael Flowers @ (928) 373-4539

Michael.Flowers@YumaAZ.gov

COY Contact Purchasing: Mary E Roman - Buyer @ (928) 373-5114

Delivery: 30 Days ARO

Prompt Payment: Net 30 Days

5 Year Contract:

July 16, 2020 through July 15, 2025

Payment Method:

Purchase Order

	QTY	
		\$1.550
3. Type II Slurry Seal	250,000	\$387,500.00
		P
		\$2.21
4. Type III Slurry Seal	250,000	\$552,500.00
		S
		\$1.780
5. Type II Fiber Sealant	250,000	\$445,000.00
		P
		\$2.56
6. Type III Fiber Sealant	250,000	\$640,000.00
		S

P = Primary Vendor

S = Secondary Vendor

Invoicing: In order to receive prompt payment for goods or services to the City of Yuma, the vendor is to submit an invoice to: Payables@YumaAz.gov with the following information on the invoice:

- 1 City Contract (Bid) Number: 2020-20000153
- 2 Complete descriptions of the goods or services furnished
- 3 Quantity of each item
- 4 Unit prices, extensions and all applicable taxes
- 5 Labor hours and materials broken down (no lump sum)
- 6 Name of department/division who requested services/materials
- 7 In addition, the invoice should include the vendor's invoice number and contact information
- 8 City staff person's name that placed the order

Note: Invoices for work performed during the month of June must be received no later than the end of the first week in July, for City of Yuma fiscal year end closing purposes.



AGENDA ITEM REVIEW FORM

Special City Council Meeting

6. A.

Meeting Date: 11/09/2021

Department Head: Kay Macuil, City Attorney, Attorney's Office

Submitted By: Kay Macuil, City Attorney, Attorney's Office

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding the transfer of contingency funds due to Advanced Call Center Technologies (ACCT) breach of the lease agreement, code violations, roof warranty issue, and un-permitted alterations of the leased space. **(Kay Marion Macuil, City Attorney)**

SUMMARY:

The City's Building Official and Fire Inspector have been working with ACCT to bring the un-permitted alterations of city-leased space at the Price Center into compliance with safety codes, remedy its breach of the city's lease and reverse its roof warranty violation, among other things.

Due to the complexity of the un-permitted alterations, the city has needed to bring in the engineering expertise of John Sternitzke. He knows the building well because he was the city's engineer for the 2018-2019 roof construction project and the 2007 building improvements project.

Due to the diverse legal issues involving construction, commercial, and real property law, an outside counsel is key to resolving this matter.

Although we cannot know the actual costs in advance because the number of hours ultimately needed from the engineer and outside counsel is unknown. However, based on the outside counsel's years of experience, he estimated if there is no arbitration or litigation required there will be a future estimated cost of: \$20,000.00 for legal and \$5,000.00 to \$10,000.00 for expert engineering review.

He said if it moves into arbitration or litigation, then the costs will easily go to \$150,000.00 with costs, expert reports, deposition testimony, arbiter fees, court fees, etc. If the case moves to arbitration or litigation, staff will return for further authorization. So for now, staff is requesting \$30,000.00 of contingency funds be transferred for this unexpected expense.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE THE BUDGET TRANSFER FROM COUNCIL CONTINGENCIES IN THE AMOUNT OF \$20,000.00 TO CITY ATTORNEY LEGAL SERVICES AND \$10,000.00 TO CITY ATTORNEY PROFESSIONAL SERVICES GENERAL LEDGER ACCOUNTS FOR USE IN RESOLVING THE ISSUES WITH ACCT AS PRESENTED.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: Yes
CITY/STATE/FEDERAL FUNDS: City

TOTAL: \$30,000.00
BUDGETED AMOUNT: NO
AVAILABLE AMOUNT TO TRANSFER: \$30,000.00
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: Contingency 100-110-81-000
\$142,760

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

\$13,000.00 was budgeted for legal services in the City Attorney's budget, however, \$249.00 remains due to these expenses and other expenses unrelated to this matter.

Attachments

Dickinson Wright LLC-Scott Holcomb
Sternco
Invoice - Dickinson Wright PLLC
Budget Adjustment Forms



Detail General Ledger Report

G/L Date Range 07/01/21 - 10/31/21

Include Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Reference	Debit Amount	Credit Amount	Actual Balance	
G/L Account Number	100-117-80003 Legal Services							Balance To Date:	\$0.00
09/23/2021	2022-00000780	JE	AP	A/P Invoice Entry		5,600.00		5,600.00	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Distribution Amount</i>	
1617820	DICKINSON WRIGHT PLLC			OUTSIDE LEGAL SERVICES-SCOTT HOLCOMB	Check	99773	5,600.00	5,600.00	
						Total	\$5,600.00	\$5,600.00	

Month	September 2021 Totals	\$5,600.00	\$0.00	\$5,600.00
Account	Legal Services Totals	\$5,600.00	\$0.00	\$5,600.00
Department	City Attorney Totals	\$5,600.00	\$0.00	
Fund	General Fund Totals	\$5,600.00	\$0.00	
	Grand Totals	\$5,600.00	\$0.00	



P.O. Box 1132
Yuma, AZ 85366

202 South 1st Ave, Suite 205 ♦ Yuma, Arizona 85364
P.O. Box 1132 ♦ Yuma, Arizona 85366
Ph: (928) 782-3601 ♦ Fax: (928) 782-1088

www.sterncoengineers.com

Invoice for Professional Services Rendered

City of San Luis
1090 Union Street
San Luis, AZ 85349
USA

Invoice Number: 213478W001
Invoice Date: 9/27/21
Due Date: 10/27/21
Terms: Net 30 Days
Purchase order: san luis CALL ctr

Professional services per Sternco Service Agreement Q2021-08-012rev1, signed
Architecture & Engineering, \$ hourly
Time thru 09/25/21

2,912.50

Sept 29, 2021
charges OK
Kay Marion Macuil
P & Z Budget

THANK YOU FOR YOUR BUSINESS

Check No./CM:

Less Payments/Credit Received:

TOTAL

2,912.50

**STERNCO ENGINEERS INC.
Employee Time**

For the Period From Aug 1, 2021 to Sep 24, 2021

Filter Criteria includes: 1) Job IDs from 3478w to 3478w. Report order is by Employee ID. Report is printed in Detailed Format.

Employee Name	Job ID	Phase Description	Ticket Date	Billing Rate	Unit Duratio	Total Unit D	Billing Amount	Total Billing
SARA B. LARSON	3478w	Construction Documents	9/1/21	125.00	1.25		156.25	
						<u>1.25</u>		<u>156.25</u>
JOHN R. STERNITZKE	3478w	Construction Documents	8/21/21	175.00	0.50		87.50	
	3478w	Construction Documents	8/23/21	175.00	0.50		87.50	
	3478w	Construction Documents	8/24/21	175.00	0.25		43.75	
	3478w	Construction Documents	8/25/21	175.00	3.00		525.00	
	3478w	Construction Documents	8/25/21	175.00	2.50		437.50	
	3478w	Construction Documents	8/29/21	175.00	0.25		43.75	
	3478w	Construction Documents	8/30/21	175.00	0.25		43.75	
	3478w	Construction Documents	8/31/21	175.00	2.00		350.00	
	3478w	Construction Documents	9/1/21	175.00	0.50		87.50	
	3478w	Construction Documents	9/4/21	175.00	0.25		43.75	
	3478w	Construction Documents	9/7/21	175.00	0.25		43.75	
	3478w	Construction Documents	9/9/21	175.00	2.00		350.00	
	3478w	Construction Documents	9/10/21	175.00	0.25		43.75	
	3478w	Construction Documents	9/13/21	175.00	1.00		175.00	
	3478w	Construction Documents	9/14/21	175.00	1.00		175.00	
	3478w	Construction Documents	9/15/21	175.00	1.00		175.00	
	3478w	Construction Documents	9/16/21	175.00	0.25		43.75	
						<u>15.75</u>		<u>2,756.25</u>
						<u>17.00</u>		<u>2,912.50</u>

3478W



202 S. 1st Ave., Suite 205
Yuma, Arizona 85304
Phone: (928) 782-3601
Fax: (928) 782-1088
www.sterncoengineers.com

An Agreement for the Provision Of Limited Engineering Services

CLIENT: City of San Luis
ADDRESS: 1090 Union Street
San Luis, AZ

ATTN: Kay Macuil
PHONE: 928-341-8526
EMAIL: kmacuil@sanluisaz.gov

DATE: 08/23/21 08/24/21
QUOTE #: Q2021-08-012rev1
PROJECT NAME/LOCATION: Price Center Roof / San Luis, AZ

SCOPE/INTENT AND EXTENT OF SERVICES: Architecture and Engineering to review new unauthorized roof penetrations by Tenant.

- Visit site, review roof penetrations, electrical for new units, and new partitions for obstructions to fire sprinkler. Provide summary of visit.

Excludes any other work.

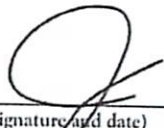
FEE ARRANGEMENT: Architecture & Engineering \$ hourly, see attached rates


RETAINER AMOUNT: 0

SPECIAL CONDITIONS: This quote is project and scope specific. Any changes to the project scope will require a revision to this quote and/or a change order. Documents will be delivered via email in pdf format. Included services are indicated in the scope above and checkboxes below. Unless indicated as described, all other services are excluded from this fee agreement. The pricing provide above is valid for 30 days.

- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> Reproductions provided as a reimbursable cost | <input type="checkbox"/> Travel – site visits to projects outside of Yuma | <input type="checkbox"/> Site Inspections or Observations |
| <input type="checkbox"/> Plan check responses | <input type="checkbox"/> Photometric Calcs – see scope | <input type="checkbox"/> Special Inspections |
| <input type="checkbox"/> Permit processing/management through AHJ | <input type="checkbox"/> Pre-development Meeting with AHJ | <input type="checkbox"/> Answers to RFI's |
| <input type="checkbox"/> Complete PM of sub-consultants | <input type="checkbox"/> As-Builts (CAD work) | <input type="checkbox"/> Submittal Review – (1) re-submittal only. Additional reviews will be billed hourly. |
| <input type="checkbox"/> Power Co. Coord. | <input type="checkbox"/> Dry Utilities Co. Coord. | <input type="checkbox"/> Wet Utilities Co. Coord./UME |

THE TERMS AND CONDITIONS ON THE LAST PAGE ARE PART OF THIS AGREEMENT. THE SIGNATURE BELOW CONSTITUTES STERNCO'S INTENTION TO PROVIDE SERVICES AS STATED IN THIS AGREEMENT. ANY NOTES OR MODIFICAIONS TO THIS AGREEMENT MUST BE INITIALED BY THE AUTHOR.

Offered by:  08/24/21
(Signature and date)
John R. Sternitzke, PE, FPE, CxA
(Printed name and title)

Accepted by:  8-30-2021
(Signature and date)
Kay Marion Macuil, City Attorney
(Printed name and title)

TERMS AND CONDITIONS

Sternco Engineers, Inc. shall perform only the services outlined in this agreement for the quoted fee and arrangement.

Access To Site: Sternco Engineers, Inc. shall have full access to the site/project for such inspections, testing, site review, or any other activities deemed appropriate by Sternco Engineers, Inc. for the performance of its services. Although Sternco Engineers, Inc. will take precautions to minimize damage to the site/project, Sternco Engineers, Inc. shall not be responsible for any damage to the site/project related to Sternco Engineers, Inc. services.

Fee: The quoted fee, unless stated as a fixed fee is only a professional estimate and shall not be exceeded by more than ten percent without written approval of the client. Where the fee arrangement is based on an hourly basis, the rates shall be as follows:

Principal Engineer: \$250.00/hr	PE HVAC/Plumbing: \$175.00/hr	Engineering Tech: \$75.00/hr	CxA Engineer: \$100.00/hr
Principal Architect: \$200.00/hr	PE Fire Protection: \$200.00/hr	Architectural Tech: \$75.00/hr	CxA PM: \$95.00/hr
Project Engineer: \$100.00/hr	PE Electrical: \$175.00/hr	Admin: \$45.00/hr	CxA Tech: \$75.00/hr

Billings/Payments: Invoices for Sternco Engineers, Inc. services shall be submitted, at Sternco Engineers, Inc. option, upon completion of such services, or on a monthly basis. Invoices shall be paid in full no later than 30 days after the invoice date. If the invoice is not paid in full within 30 days, Sternco Engineers, Inc. may, without waiving any claim or right against the client, and without liability whatsoever to the client, terminate this agreement. Retainers shall be credited on the final invoice. Standard Invoice shall prevail. Details of billings are generally not provided and if requested, shall be done prior to engagement, and included as a part of this agreement.

Late Payments; Collection Costs: Accounts unpaid 30 days after the invoice date shall be subject to a monthly service charge of 1.5% (18% per annum) on the unpaid balance. In the event any portion of an account remains unpaid 60 days after the invoice date, and the account is turned over to a collection agency, client shall pay an additional sum equal to 40% of the account balance to cover Sternco Engineers, Inc.'s, collection costs. If the account is turned over to an attorney for collection, the client shall pay all costs of collection, including Sternco Engineers, Inc.'s reasonable attorney's fees.

Indemnification: The client shall defend, indemnify and save and hold harmless Sternco Engineers, Inc., its personnel and agents from and against any and all claims, lawsuits, damages, losses and expenses (including reasonable attorney's fees) arising out of, or resulting from, the performance of the services, if such claim, lawsuit, damage, loss or expense is alleged to be caused in whole, or in part, by the actions or conduct of the client, its agents (except Sternco Engineers, Inc.) or anyone for whose acts client or its agents may be liable.

Risk Allocations: In recognition of the relative risks, rewards and benefits of the project to both the client and Sternco Engineers, Inc., the risks have been allocated such that the client agrees that to the fullest extent permitted by the law, Sternco Engineers, Inc. total liability to the client for any and all injuries, claims, losses, expense, damages or claim expenses whatsoever arising out of this agreement from any cause or causes whatsoever, shall not exceed two times Sternco Engineers, Inc. actual fee or \$50,000, whichever sum is less. Such causes include, but are not limited to, Sternco Engineers, Inc. negligence, errors, omissions, strict liability, breach of contract, or breach of any warranty.

Termination of Services: This agreement may be terminated by the client or Sternco Engineers, Inc. should the other fail to timely perform its obligations hereunder. Prior to termination of this agreement, the non-breaching party shall provide 5 days advance written notice to the breaching party specifying the breach and that the agreement shall terminate if the breach is not completely corrected within 5 days. In the event of termination, the client shall pay the firm for all services rendered to the date of termination, all reimbursable expenses and reimbursable termination expenses.

Ownership of Documents: All documents produced or reviewed and sealed by Sternco Engineers, Inc. under this agreement shall remain the property of Sternco Engineers, Inc. and may not be used by the client for any other project or for any other purpose without the prior written consent of Sternco Engineers, Inc.

Responsibility for Design: It is neither practical nor customary for Sternco Engineers, Inc. to include all construction details in plans and specifications. Typically Sternco Engineers, Inc. or an individual who is under the direct supervision of Sternco Engineers, Inc. may be required for construction review. Construction review by Sternco Engineers, Inc. permits Sternco Engineers, Inc. to identify and correct problems at low cost. Construction review is generally considered an essential element of a complete design professional service. If Sternco Engineers, Inc. is not directed to provide construction review, the client agrees Sternco Engineers, Inc. shall not be held responsible for any design problems or omissions or any loss or damages resulting there from.

Productivity Clause: For the purpose of this agreement, it is understood client shall deliver to Sternco Engineers, Inc. complete base sheets, floor plans, architectural, details, reflected ceiling plans, wall sections, building sections, related documents and any other documents requested by Sternco Engineers, Inc. Sternco Engineers, Inc. quoted fee is based upon productive use of time as quoted. If changes in the architectural program should occur, in addition to the quoted fee, Sternco Engineers, Inc. shall invoice the client hourly, per the rate schedule for those extra costs.

Applicable Laws: This agreement shall be governed by the laws of the State of Arizona and any action to enforce or interpret this agreement shall be commenced and completed in Yuma County, Arizona and not elsewhere. Each party specifically submits to the jurisdiction and venue in Yuma County, Arizona.

Entire Agreement: This agreement represents the entire agreement between Sternco Engineers, Inc. and client and may not be altered, modified or changed except by a written document dated and signed by both Sternco Engineers, Inc. and client.

IN ACCOUNT WITH



1850 NORTH CENTRAL AVENUE, SUITE 1400
PHOENIX, AZ 85004-4568
TELEPHONE: (602) 285-5000
http://www.dickinsonwright.com
FEDERAL I.D. #38-1364333

INVOICE DATE: OCTOBER 20, 2021
INVOICE NO.: 1629098

CITY OF SAN LUIS, ARIZONA
1090 EAST UNION STREET
PO BOX 1170
SAN LUIS, AZ 85349

ATTN: Kay M. Macuil

CLIENT/MATTER NO.: 098264-00001

RE: CITY OF SAN LUIS V. ADVANCED CALL CENTER TECHNOLOGIES INC.

PRIVILEGED AND CONFIDENTIAL

FOR PROFESSIONAL SERVICES THROUGH SEPTEMBER 30, 2021

	<u>USD</u>
TOTAL FEES CURRENT INVOICE	\$ <u>2,380.00</u>
TOTAL CURRENT INVOICE	\$ <u>2,380.00</u>

Remittance Instructions		
Terms: Due and Payable Upon Receipt		
Mail To:	ACH Instructions:	Wire Instructions:
Dickinson Wright PLLC 2600 W. Big Beaver Suite 300 Troy, MI 48064	JP Morgan Chase Bank N.A. 28660 Northwestern Highway Southfield, MI 48034 ABA Number: 072 000 326 Account# 38852 (Please Reference Invoice Numbers)	JP Morgan Chase Bank N.A. 28660 Northwestern Highway Southfield, MI 48034 ABA Number: 021 000 021 Swift Code: CHASUS33 (International) Account# 38852 (Please Reference Invoice Numbers)

CITY OF SAN LUIS V. ADVANCED CALL CENTER TECHNOLOGIES INC.
 CLIENT/MATTER NO.:098264-00001

INVOICE DATE: OCTOBER 20, 2021
 INVOICE NO.: 1629098
 PAGE 2

CURRENT INVOICE DETAIL

<u>DATE</u>	<u>SERVICES</u>	<u>HOURS/RATE</u>	<u>VALUE</u>
	<u>TIMEKEEPER</u>		
09/02/21	Emails an review ACCT Letter and attachments. S A Holcomb	0.5 @ 350.00	175.00
09/09/21	Review materials, outline issues and participate in pre-meeting, conference and virtual meeting. S A Holcomb	2.1 @ 350.00	735.00
09/13/21	Emails and research re unlicensed contractor. Additional emails re plans and code issues. S A Holcomb	0.6 @ 350.00	210.00
09/14/21	Review all emails re plans, codes, etc. Response email re status and moving forward. S A Holcomb	0.7 @ 350.00	245.00
09/15/21	Emails re status and plans. S A Holcomb	0.4 @ 350.00	140.00
09/16/21	Emails re plans and doe violations. S A Holcomb	0.4 @ 350.00	140.00
09/21/21	Email re inspections, ACCT's emails and response, response thereto, moving forward, and related issues. S A Holcomb	1.1 @ 350.00	385.00
09/26/21	Emails re meeting. S A Holcomb	0.2 @ 350.00	70.00
09/30/21	Virtual meeting re status, plan for moving forward, and related issues. S A Holcomb	0.8 @ 350.00	280.00

TOTAL FEES	6.8	\$	2,380.00
TOTAL CURRENT INVOICE		\$	2,380.00

TIMEKEEPER SUMMARY				
<u>TIMEKEEPER</u>	<u>TITLE</u>	<u>RATE</u>	<u>HOURS</u>	<u>VALUE</u>
SCOTT A. HOLCOMB	MEMBER	350.00	6.80	2,380.00
TOTAL FEES CURRENT INVOICE			6.80	\$ 2,380.00



AGENDA ITEM REVIEW FORM

Special City Council Meeting

6. B.

Meeting Date: 11/09/2021

Department Head: Kay Macuil, City Attorney, Attorney's Office

Submitted By: Kay Macuil, City Attorney, Attorney's Office

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding the budget for the prior fiscal year, July 1, 2020, through June 30, 2021, to rescind and correct the dollar amount in the October 13, 2021, motion, adjusting last fiscal year's final budget for the Prosecutor's Office due to salary lines budget overruns. **(Kay Marion Macuil, City Attorney)**

SUMMARY:

The Prosecutor's Office consisted of one (1) attorney (exempt from overtime) and one (1) paralegal (not exempt from overtime) for most of the fiscal year starting July 1, 2020, and ending 2021. Their Legal Secretary started mid-March 2021.

Adjustment Needed for the Salary General Ledger Account Lines

- **COVID-19 conditions created a need to use overtime**

Compensatory time was not feasible due to 500 trials set and piling up due to COVID-19 orders delaying trials, and the office had to use overtime. Yuma County experienced high spikes in COVID-19 cases in the summer of 2020 and even higher numbers in December 2020 through January 2021. Vaccines against COVID-19 were not yet widely available until March and April 2021. The Court system's administrative orders to halt in-person jury trials were necessary to prevent further disease transmission.

- **Approved addition of staff after the June 2020 final budget approval**

After the final budget was passed in June 2020, Council approved the request for additional staff for the Prosecutor's office in November 2020. The addition of the Legal Secretary, who started in mid-March, added to the salary-line overrun.

For the final closing budget for the fiscal year July 1, 2020, through June 30, 2021, staff recommends transferring funds from the City Attorney's Legal Expenses Line to the Prosecutor's Salary Line for a \$7,400.00 total transfer amount.

Dollar Amount Correction from the October 13, 2021, Agenda

This item came before Council on October 13, 2021. However, the amount the staff recommended was in error. To make the record clear, staff recommends rescinding the prior motion to have the total correct amount in this action item.

With this final transfer, the Finance Department will close the books on the 2020-2021 budget as the auditors have finished their work on it.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE TRANSFERRING \$7,400.00 FROM THE CITY ATTORNEY'S LEGAL SERVICES GENERAL LEDGER LINE TO THE CITY PROSECUTOR'S SALARY GENERAL LEDGER LINE FOR THE FISCAL YEAR ENDING JUNE 30, 2021, AND TO RESCIND THE MOTION FROM OCTOBER 13, 2021, IN ITS ENTIRETY.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: Yes
CITY/STATE/FEDERAL FUNDS: City
TOTAL: \$7,400.00
BUDGETED AMOUNT: NO
AVAILABLE AMOUNT TO TRANSFER: YES
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: See fiscal impact
FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

We request approval to transfer \$7,400.00 from the City Attorney's Legal Services FY 2020-2021 budget to the Prosecutor's Salary FY 2020-2021 budget due to unavoidable salary overruns.

Attachments

Budget Adjustment Form
