



## NOTICE OF WORK SESSION

In accordance with §38-431.01 of the Arizona Revised Statutes of the State of Arizona, notice is hereby given to the Members of City Council and to the general public that the Mayor and Council of the City of San Luis, Arizona, will hold a Work Session meeting at 6:30 p.m., Wednesday, August 4, 2021. The Work Session will take place at the City Council Chambers, located at 1090 E. Union Street, San Luis, Arizona, 85349. Everyone from the public is invited to attend the open meeting.

In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, the City of San Luis does not discriminate on the basis of disability in the admission of or access to, or treatment of employment in its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in City programs, activities or services contact: ADA/Section 504 Coordinator, City of San Luis Human Resources Department, 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Notice is hereby given that pursuant to A.R.S. §1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the City Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recordings. Parents in order to exercise their rights may either file written consent with the City Clerk to such recordings, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. §1-602.A.9 have been waived.

THIS NOTICE IS GIVEN BY:

/s/ Melissa Lopez, Deputy City Clerk

## AVISO DE SESION DE TRABAJO

De acuerdo con los Estatutos del Estado de Arizona A.R.S. §38-431.01, se le informa a los miembros del Cabildo y al público en general que el Alcalde y el Cabildo, tendrán una Sesión de Trabajo a las 6:30 p.m., el día Miércoles 4 de Agosto del 2021. La junta se llevará a cabo en la Sala del Cabildo, ubicada en el 1090 E. Union Street, San Luis, Arizona, 85349. El público está cordialmente invitado a la junta.

De acuerdo con el Acta de Americanos con Discapacidades y la Sección 504 del Acta de Rehabilitación del 1973, la Ciudad de San Luis, Arizona no discrimina por causa de discapacidad la admisión y acceso a sus programas, actividades, servicios o en el trato en cuanto a empleo. Para más información referente a derechos y provisiones del Acta de Americanos con Discapacidades o Sección 504, o para solicitar adaptaciones que sean razonables para la participación en programas, actividades o servicios de la Ciudad, contactar al: Coordinador del Acta de Americanos con Discapacidades/Sección 504, Departamento de Recursos Humanos de la Ciudad de San Luis, Arizona, ubicado en el 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Por medio de este aviso y de acuerdo con los Estatutos del Estado de Arizona A.R.S §1-602.A.9, sujeto a ciertas excepciones reglamentarias, los padres de familia tienen el derecho de dar el consentimiento ante el Estado o cualquiera de sus subdivisiones políticas para hacer una grabación de audio o video de su hijo menor de edad. Las juntas del Cabildo se graban en audio y/o video y como resultado, el hecho de que haya menores presentes puede ser sujeto a que sean grabados. Para que los padres de familia puedan ejercer sus derechos pueden dar el consentimiento por escrito con la Secretaria de la Ciudad a tal grabación, o tomar acción personal para asegurarse que su hijo menor no esté presente cuando la grabación se lleve a cabo. Si un menor de edad está presente en el momento de la grabación, la Ciudad asumirá que los padres de familia están cediendo los derechos sobre una posible grabación de acuerdo con los Estatutos del Estado de Arizona A.R.S. §1-602.A.9.

ESTE AVISO ES DADO POR:

/f/ Melissa Lopez, Asistente a la Actuaría de la Ciudad



**AGENDA**  
**Work Session**  
**San Luis City Council**  
**San Luis Council Chambers**  
**1090 E. Union Street**  
**San Luis, AZ 85349**  
**August 4, 2021**  
**6:30 p.m.**

For the safety of the public during the COVID-19 pandemic, members of the public may attend the City Council's Work Session of August 4, 2021, in person if the 6-foot distance can be maintained which is 27 people. However, members of the public may listen to the meeting's live audio stream on the City of San Luis' website <https://sanluisaz.gov/listenlive>. Recordings of the meetings will be available on the city's website <https://sanluisaz.gov/listenlive> after the meeting.

**PLEASE TAKE NOTICE THAT MEMBERS OF THE CITY COUNCIL WILL ATTEND EITHER IN PERSON, TELEPHONE, OR VIDEO CONFERENCE COMMUNICATION. THE MAYOR OR ACTING MAYOR FOR THIS MEETING MAY CHANGE THE ORDER OF THE ITEMS; IF AUTHORIZED BY LAW AND BY A MAJORITY VOTE OF A QUORUM OF CITY COUNCIL MEMBERS PRESENT, AN EXECUTIVE SESSION WILL BE HELD IMMEDIATELY FOLLOWING THE VOTE IN ACCORDANCE WITH A.R.S. §38-431.03(A) AND THE MEETING WILL BE TEMPORARILY RECESSED WHILE THE CITY COUNCIL RETIRES TO EXECUTIVE SESSION WHICH WILL NOT BE OPEN TO THE PUBLIC.**

Por la seguridad del público durante la pandemia COVID-19, habrá asistencia en persona para los miembros del público en la Sesión de Trabajo del Cabildo del 4 de Agosto del 2021, si la distancia de 6 pies puede mantenerse, que es de 27 personas. Sin embargo, los miembros del público pueden escuchar el audio en vivo de la reunión transmitido en el sitio web de la Ciudad de San Luis <https://sanluisaz.gov/listenlive>. Las grabaciones de las reuniones estarán disponibles en el sitio web de la ciudad <https://sanluisaz.gov/listenlive> después de la reunión.

**TENGA EN CUENTA QUE LOS MIEMBROS DEL CABILDO DE LA CIUDAD ASISTIRÁN EN PERSONA, TELÉFONO O COMUNICACIÓN POR VIDEO CONFERENCIA. EL ALCALDE O VICE-ALCALDE DE ESTA REUNIÓN PUEDE CAMBIAR EL ORDEN DE LOS TEMAS; SI ESTÁ AUTORIZADO POR LA LEY Y POR MAYORÍA DE VOTOS DE UN QUÓRUM DE MIEMBROS DEL CABILDO PRESENTES, SE LLEVARÁ A CABO UNA SESIÓN EJECUTIVA INMEDIATAMENTE DESPUÉS DE LA VOTACIÓN DE ACUERDO CON LOS ESTATUTOS DEL ESTADO DE ARIZONA A.R.S. §38-431.03 (A) Y LA REUNIÓN SERÁ TEMPORALMENTE RECESADA MIENTRAS EL CABILDO DE LA CIUDAD SE RETIRE A UNA SESIÓN EJECUTIVA QUE NO ESTARÁ ABIERTA AL PÚBLICO.**

1. **CALL TO ORDER/ROLL CALL**

2. **ITEMS FOR DISCUSSION ONLY**

2. A. Discussion and possible directions to staff on any and all matters regarding the purchase of a new ladder truck. **(Angel Ramirez, Fire Chief)**

- 2. B. Discussion and possible directions to staff on any and all matters regarding authorization to purchase six (6) fully marked and equipped new 2022 Ford F150 Crew Cab 4 x 4 Short Box pick-up trucks using Fiscal Year 2021-2022 Capital Projects budgeted funds. **(Richard Jessup, Chief of Police)**
  
- 2. C. Discussion and possible directions to staff on any and all matters regarding the option of presenting utility statements to customers in electronic form as the default option unless otherwise expressed by the customer. **(Jorge Perez, Billing & Collections Manager)**
  
- 2. D. Discussion and possible directions to staff on any and all matters regarding the funding of a low-income water program to assist the residents of San Luis with their water utility payments. **(Jorge Perez, Billing & Collections Manager)**
  
- 2. E. Discussion and possible direction to staff on any and all matters regarding the boundary adjustment to the improvement districts within Southwest Arizona Industrial Subdivision. **(Jose A. Guzman, Director of Planning and Zoning)**
  
- 2. F. Discussion and possible directions to staff on any and all matters regarding possible text amendment to the zoning regulations regarding Pre-Development Meeting Requirements and Procedures. **(Michelle Macias, Planning and Zoning Intern)**
  
- 3. **ADJOURNMENT**

**IN THE EVENT A MAJORITY OF THE COUNCIL IS NOT PRESENT, AN INFORMAL WORK SESSION MAY BE HELD.**



## AGENDA ITEM REVIEW FORM

### Work Session

2. A.

**Meeting Date:** 08/04/2021

**Department Head:** Angel Ramirez, Fire Chief, Fire Department

**Submitted By:** Angel Ramirez, Fire Chief, Fire Department

**Action Requested:** Discussion Item - No Action to be Taken

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### ITEM:

Discussion and possible directions to staff on any and all matters regarding the purchase of a new ladder truck. **(Angel Ramirez, Fire Chief)**

### SUMMARY:

The Insurance Services Office ("ISO") rates fire departments. Our ISO rating is coming within the next year. We have been classified as a Class 3 fire department. One of the metrics they use is front-line vehicles. Our current ladder truck is a 2003 Pierce Saber. Per ISO any truck that is 20 years and older will not be considered a front-line vehicle. With that being said, the truck can be used, but it won't count for us as having a ladder truck. This can really impact our rating which would then impact the insurances of homeowners and commercial establishments within the City of San Luis.

With the growth that we have seen in the past years and the coming years, we need a bigger truck to be able to perform the duties that we have. There are apartments and commercial buildings coming into the City of San Luis. Our current ladder truck has a 65-foot ladder, which can operate on some buildings but not all. The ladder truck that we plan on purchasing will be a 110-foot ladder that will suffice with all the new construction that is coming into the city.

The San Luis Fire Department created a committee to see what trucks were out there that would fit our needs. We ended up with Pierce to build our truck. Pierce has been a company that has been around for 125 years building fire trucks. Also, all our front-line trucks are Pierce models. Talking to our shop and other mechanics in the area, it would be better to buy the Pierce truck since a lot of the mechanics can work on this type of truck in Yuma County.

The San Luis Fire Department is seeking council's approval for the purchase of a 2022 Pierce ladder truck under the procurement code 3.05.010 (H) formal procedures waived. With the approval of the council, formal purchase procedures may be waived. The San Luis Fire Department is aware that Pierce is not a sole source vendor and other competitive vendors exist, but we believe that it is best to continue to use a Pierce model since there are reliable mechanics locally that we can use as well as keeping our fleet vehicles aligned.

### RECOMMENDATION / SUGGESTED MOTION:

**Discussion and possible directions to staff only, no action.**

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**Fiscal Impact**

**IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:** YES  
**CITY/STATE/FEDERAL FUNDS:** CITY  
**TOTAL:** 1,548,160.83  
**BUDGETED AMOUNT:** 1,332,420.00  
**AVAILABLE AMOUNT TO TRANSFER:** See fiscal impact statement  
**ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:** 100-999-90000

**FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):**

This purchase is budgeted for FY 2022. Delivery of the ladder truck is scheduled for FY 2023. We will pay half this year and we will make sure to include funds in FY 2023 to pay for the full price of the ladder truck, including shortfall.

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**Attachments**

Quote

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July 22, 2021

City of San Luis, AZ  
One (1) Velocity PUC 100' Platform RG665  
Build Location: Appleton, WI

<b>Proposal Price</b>	<b>1,480,341.00</b>	
Arizona State Sales Tax @ 5.60%		82,899.10
Phoenix Sales Tax @ 2.70%		39,969.21
PHX Transportation Plan Tax @ 0.3% of \$10,968.00		32.90
<b>Total Bid Price Including Sales Tax</b>		<b>\$ 1,603,242.21</b>
Less 50% prepayment discount	(34,284.00)	
Less payment upon completion @ factory discount	(16,576.00)	
<b>Subtotal including all pre-pay discounts</b>	<b>1,429,481.00</b>	
Arizona State Sales Tax @ 5.60%		80,050.94
Phoenix Sales Tax @ 2.70%		38,595.99
PHX Transportation Plan Tax @ 0.3% of \$10,968.00		32.90
<b>Total Bid Price Including Pre-Pay Discounts &amp; Sales Tax</b>		<b>\$ 1,548,160.83</b>

**Terms:**

**Delivery:** Based on Pierce's current delivery schedule the apparatus would be ready for delivery from factory within 15 to 18 months after contract execution. Delivery is subject to change pending Pierce's delivery schedule at time of order. This time does not include any possible delays that may be caused by national disasters or pandemic.

**Price Expiration:** The above pricing is valid until August 27, 2021.

**Payment Terms:**

a. If pre-payment discount options are elected, the following terms will apply:

**i. 50% Prepayment Discount:** If elected, an invoice will be provided upon order processing for the 50% pre-payment in the amount of **\$740,170.50**. Upon receipt of invoice, payment must be made within thirty (30) days. If payment is not made when due, the above mentioned pre-payment discounts or a portion thereof, will be added back to the final invoice. Final payment, including any changes made during manufacturing, is due upon completion of the Product at the factory and prior to delivery from the factory.

**ii. Payment Upon Completion at Factory Discount:** If elected, final payment is due prior to apparatus leaving the factory for delivery. If payment is not processed upon receipt of invoice the discount total will be required in addition to the invoice amount.

b. If pre-payment discount options are not elected standard payment terms will apply: Final payment will be due 30 days after the apparatus leaves the factory for delivery. If payment is not made at that time a late fee will be applicable.

**Consortium Purchase:** The proposal is based on the apparatus being purchased through H-GAC (Houston-Galveston Area Council) utilizing contract FS12-19 valid until 11/30/2021. It is the purchaser's responsibility to determine if the use of consortiums meets their purchasing requirements.

**Performance Bond:** A performance bond is included in the above price and will be provided after order placement. If customer elects to remove the performance bond **\$3,618.00** may be deducted from the purchase price.

**Transportation:** Transportation of the apparatus to be driven from the factory to the customer's location is included in the above pricing. If customer elects to drive the apparatus from the factory, **\$5,800.00** may be deducted from the purchase price. If this option is elected payment in full and proof of insurance must be provided prior to leaving the factory and the customer is responsible for compliance with all state, local and federal DOT requirements including the driver possessing a valid CDL license.

**Inspection Trips:** Two (2) factory inspection trips for three (3) customer representatives is included in the above pricing. The inspection trips will be scheduled at times mutually agreed upon between the manufacture's representative and the customer, during the window provided by the manufacturer. Airfare, lodging and meals while at the factory are included. In the event the customer is unable to travel to the factory or the factory is unable to accept customers due to the restrictions caused by a national disaster or pandemic then the Dealership reserves the right to use forms of electronic media to accomplish the intention of the inspection trips. Every effort will be made to make the digital media as thorough as possible to satisfy the expectations of the of the customer. If the customer elects to forgo an inspection trip \$1,850.00 per traveler (per trip) will be deducted from the final invoice.

**Acceptance of Proposal:** If the customer wishes to purchase the proposed apparatus Hughes Fire Equipment will provide the Customer its form of Purchase Agreement for the Customer's review and signature. If the Customer desires to use its standard form of purchase order as the Purchase Agreement, the purchase order is subject to review for any required revisions prior to acceptance. **All purchase orders shall be made out to Hughes Fire Equipment Inc.**



## AGENDA ITEM REVIEW FORM

### Work Session

2. B.

**Meeting Date:** 08/04/2021

**Department Head:** Richard Jessup, Chief of Police, Police Department

**Submitted By:** Michelle Boucher, Administrative Coordinator, Police Department

**Action Requested:** Discussion Item - No Action to be Taken

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### ITEM:

Discussion and possible directions to staff on any and all matters regarding authorization to purchase six (6) fully marked and equipped new 2022 Ford F150 Crew Cab 4 x 4 Short Box pick-up trucks using Fiscal Year 2021-2022 Capital Projects budgeted funds. **(Richard Jessup, Chief of Police)**

### SUMMARY:

#### Purchase of the Vehicles

The San Luis Police Department is seeking approval for the purchase of six (6) new 2022 Ford F150 Crew Cab 4 x 4 pick-up trucks. All of the new trucks will be assigned to the San Luis Police Department Patrol Division for new staff, and to replace vehicles that need to be placed out of service. The funds for the purchase of these vehicles was approved as a Fiscal Year 2021-2022 Capital Project to purchase five (5) marked and equipped pick-up trucks. The estimated requested funds were based on higher cost for the 2022 model. The pick-up trucks will be purchased through Bill Alexander Ford of Yuma, AZ, who has provided a bid of \$191,611.10 for the five (5) trucks. Peoria Ford provided a quote for five (5) new 2022 Ford F150 Crew Cab 4 x 4 pick-up trucks of \$191,578.20, which is the price for the State Contract. We are requesting to purchase the vehicles from the local dealership since the cost to pick up the vehicles from Peoria will be much greater than the difference of \$32.90. The cost for six (6) of the trucks, through the local vendor Bill Alexander Ford, will be \$229,933.32.

#### Purchase to Equip the Vehicles

The pick-up trucks will be fully equipped and marked by Arizona Emergency Products (AEP) using Yavapai County contract #2018-346, which provides a cost reduction from that of the dealership state contract. However, AEP's quote is based on the current 2021 model F-150 (which is no longer available for order) and not the 2022 F-150. Some part numbers and pricing may change with the new 2022 F-150.

The quotes provided to fully equip the five (5) new trucks will be a total of \$119,296.45. The cost to fully equip six (6) new trucks will be \$142,885.85. (Five (5) Patrol units, and one (1) Supervisor unit)

#### Total Purchase

Within the budgeted amount of \$390,000, there are sufficient funds to purchase and equip six (6) new 2022 Ford F150 Crew Cab 4 x 4 pick-up trucks. The total cost for all six (6) new trucks will be \$372,819.17. This would still be under the budgeted amount of \$390,000.00.

#### San Luis City Code-Purchasing

The equipping and marking of the vehicles come under the San Luis City Code-Purchasing, Section 36.09 Cooperative Purchasing since it is using the Yavapai County contract. Even with the possible adjustments for 2022 models, the Department expects to stay below the \$390,000 budget. Since, a

precise quote is not possible at this time, staff is requesting that the City Council approves a total amount not to exceed \$390,000.

The vehicle price is lower than the state contract if you include the cost of travel to pick up the vehicles from Peoria, AZ. Staff will be asking Council to waive the formal purchase procedures under San Luis City Code-Purchasing, Section 36.01(H), to get the lower price.

**RECOMMENDATION / SUGGESTED MOTION:**

**Discussion and possible directions to staff only, no action item.**

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**Fiscal Impact**

<b>IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:</b>	Yes
<b>CITY/STATE/FEDERAL FUNDS:</b>	City
<b>TOTAL:</b>	\$372,819.17
<b>BUDGETED AMOUNT:</b>	\$390,000.00
<b>AVAILABLE AMOUNT TO TRANSFER:</b>	N/A
<b>ACCT NAME &amp; GL#/REMAINING BALANCE BEFORE PURCHASE:</b>	100-999-9000 \$312,000 and 806-181-90000 \$78,000.00

**FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):**

The total amount to purchase all six (6) new vehicles will be \$372,819.17. Fiscal Year 2021-2022 budgeted amount was \$390,000. Total purchase not to exceed the budgeted amount of \$390,000.

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**Attachments**

AEP Patrol Upfitting Quote  
AEP Patrol Supervisor Upfitting Quote  
Bill Alexander Ford Quote  
Peoria Ford Quote

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# Quotation

<b>Date</b> Jul 10, 2021	<b>Page</b> 1
<b>Order Number</b> QTE0030189	

## Arizona Emergency Products

3433 E Wood St  
Phoenix, AZ 85040  
**Phone:** (602) 453-9111  
**Fax:** (602) 453-3743

**Sold To:**

San Luis Police Department, City of  
P.O. Box 3720  
San Luis, AZ 85349

**Ship To:**

AEP PHX INSTALL  
AEP PHX INSTALL

<b>Reference</b> 2021 F-150 / Full Patrol Upfit	<b>PO Number</b>	<b>Customer No.</b> SAN10606	<b>Salesperson</b> BPY	<b>Order Date</b> Jul 10, 2021	<b>Ship Via</b>	<b>Terms</b> NET30
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<b>Year</b> 2021	<b>Make</b> Ford	<b>Model</b> F-150 Pickup	<b>Color</b>	<b>State Contract #</b> Yavapai County Contract # 2018-346
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Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
		POC: Lt. Reynoso / 928-341-2437 / San Luis PD POC: Michelle Boucher / 928-341-2420 ext 2209 / San Luis PD  *** Sound Off Lighting and Siren Package ***			
1.00	LBAR03631 / ENFLB00K48-0AZ	NFORCE 54" LIGHTBAR per San Luis PD Specs Contract price of 50% off Sound Off MSRP of \$4,272.00	2,136.0000	Y	2,136.00
1.00	BUMP00836 / BK2168FDT21F15	PB-450-L4 Lighted Push Bumper, 2021+ F-150 Responder Contract price of 10% off Setina MFG MSRP of \$999.00	889.1000	Y	889.10
4.00	INST05440 / AEP-Misc	Upgrade to Tri-Color Red / Blue / White Push Bumper Lights Contract price of 10% off Setina MFG MSRP of \$61.00	54.9000	Y	219.60
1.00	FLAS00095 / ETHFSS-SP	100% SS multi pattern headlight flasher no Contract price of 50% off Sound Off MSRP of \$74.00	37.0000	Y	37.00
2.00	LEDS03659 / ENT2B3RBW	Intersector LED Under Mirror Warning Light, Red/Blue/White Contract price of 50% off Sound Off MSRP of \$313.00	156.5000	Y	313.00
2.00	LEDS03674 / ELUC3H010B	Universal Under Cover LED Insert, 5-Wire, Blue Contract price of 50% off Sound Off MSRP of \$140.00	70.0000	Y	140.00

Quotation continued on next page ...



# Quotation

<b>Date</b> Jul 10, 2021	<b>Page</b> 2
<b>Order Number</b> QTE0030189	

## Arizona Emergency Products

3433 E Wood St  
Phoenix, AZ 85040  
**Phone:** (602) 453-9111  
**Fax:** (602) 453-3743

**Sold To:**

San Luis Police Department, City of  
P.O. Box 3720  
San Luis, AZ 85349

**Ship To:**

AEP PHX INSTALL  
AEP PHX INSTALL

<b>Reference</b> 2021 F-150 / Full Patrol Upfit	<b>PO Number</b>	<b>Customer No.</b> SAN10606	<b>Salesperson</b> BPY	<b>Order Date</b> Jul 10, 2021	<b>Ship Via</b>	<b>Terms</b> NET30
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<b>Year</b> 2021	<b>Make</b> Ford	<b>Model</b> F-150 Pickup	<b>Color</b>	<b>State Contract #</b> Yavapai County Contract # 2018-346
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Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
1.00	FLAS00022 / ETFBSSN-P	Sound Off backflash module. Ford Contract price of 50% off Sound Off MSRP of \$81.00	40.5000	Y	40.50
2.00	LEDS03678 / ELUC3H010J	Universal Under Cover LED Insert, 5-Wire, Red/ Blue Contract price of 50% off Sound Off MSRP of \$140.00	70.0000	Y	140.00
2.00	LEDS01965 / PLUC2HSB	Universal Undercover Surface Mount Bezel-Black. Contract price of 50% off Sound Off MSRP of \$8.00	4.0000	Y	8.00
2.00	LEDS03388 / EMPS2STS4J	mPower Fascia LED, Stud Mount, 12-LED, Red/Blue Contract price of 50% off Sound Off MSRP of \$206.00	103.0000	Y	206.00
1.00	SIRE00405 / ETS481CSR	400 SERIES 100W CONSOLE KNOB SIREN Contract price of 50% off Sound Off MSRP of \$710.00	355.0000	Y	355.00
1.00	SPEA00253 / ETSS100J5	100 Watt Composite Siren Speaker with Universal Bail Bracket Contract price of 50% off Sound Off MSRP of \$305.00	152.5000	Y	152.50
1.00	SPOT00327 / 325PL-0002	6" SPOTLIGHT HALOGEN BLACK HOUSING Contract price of 50% off Unity MFG MSRP of \$293.33	146.6700	Y	146.67
1.00	SPOT00106 / 189	Unity Installation Kit for driver side of F-Series Super Dut Contract price of 50% off Unity MFG MSRP of \$70.00	35.0000	Y	35.00
1.00	CONS01179 / CC-WBOS-20	20" WIDE-BODY STORAGE CONSOLE	493.5000	Y	493.50

<b>Quotation continued on next page ...</b>				
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# Quotation

<b>Date</b> Jul 10, 2021	<b>Page</b> 3
<b>Order Number</b> QTE0030189	

## Arizona Emergency Products

3433 E Wood St  
 Phoenix, AZ 85040  
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**Sold To:**

San Luis Police Department, City of  
 P.O. Box 3720  
 San Luis, AZ 85349

**Ship To:**

AEP PHX INSTALL  
 AEP PHX INSTALL

<b>Reference</b> 2021 F-150 / Full Patrol Upfit	<b>PO Number</b>	<b>Customer No.</b> SAN10606	<b>Salesperson</b> BPY	<b>Order Date</b> Jul 10, 2021	<b>Ship Via</b>	<b>Terms</b> NET30
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<b>Year</b> 2021	<b>Make</b> Ford	<b>Model</b> F-150 Pickup	<b>Color</b>	<b>State Contract #</b> Yavapai County Contract # 2018-346
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Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
		Contract price of 30% off Troy Products MSRP of \$785.00			
1.00	CONS01485 / AC-F150-15	Ford F-150; For applications where center seat is removed; M Included with price of console	0.0000	N	0.00
1.00	FACE00682 / FP-ETSA481	4" FACE PLATE FOR SOUND OFF 481 SIREN CONTROLLER Included with price of console	0.0000	N	0.00
1.00	FACE00439 / FP-MXTL2500	3" Face Plate for a remote Motorola XTL2500 Included with price of console	0.0000	N	0.00
1.00	FACE00386 / FP-BLNK1	One (1) Inch Blank Faceplate Included with price of console	0.0000	N	0.00
1.00	FACE00376 / FP-AP12-3	2" plate w/ 3 DC outlet holes. Included with price of console	0.0000	N	0.00
2.00	FACE00472 / L3-AP1SET	DC outlet plug with black captured cap. PL 2012-01-01 Contract price of 30% off Troy Products MSRP of \$13.00	9.1000	Y	18.20
1.00	BATT00456 / USBR12V	ROUND FLUSH MOUNT 2 PORT USB 1.14" (2.1A/1A) Not on contract / One market price	14.9900	Y	14.99
1.00	FACE00388 / FP-BLNK2	Two (2) Inch Blank Face Plate.	0.0000	N	0.00

*Quotation continued on next page ...*



# Quotation

<b>Date</b> Jul 10, 2021	<b>Page</b> 4
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<b>Reference</b> 2021 F-150 / Full Patrol Upfit	<b>PO Number</b>	<b>Customer No.</b> SAN10606	<b>Salesperson</b> BPY	<b>Order Date</b> Jul 10, 2021	<b>Ship Via</b>	<b>Terms</b> NET30
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<b>Year</b> 2021	<b>Make</b> Ford	<b>Model</b> F-150 Pickup	<b>Color</b>	<b>State Contract #</b> Yavapai County Contract # 2018-346
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Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
		Included with price of console			
1.00	FACE00443 / FP-SGTRAY	Sunglass Holder 4" PL 2012-01-01 Contract price of 30% off Troy Products MSRP of \$42.00	29.4000	Y	29.40
1.00	CONS00720 / AC-INBHG	Internal Beverage Holder w/Rubber Pieces Priced with Contract price of 30% off Troy Products MSRP of \$55.00	38.5000	Y	38.50
1.00	CONS01252 / SP-WB-2MIC-8	Dual Mic Clip / Plate for 7" Slope Area on a WB Console	21.0600	Y	21.06
1.00	CONS01148 / AC-SIDEARM-6	6" long pad on side-mount L-Bracket, ht. adjustable PL 2012-01-01 Contract price of 30% off Troy Products MSRP of \$100.00	70.0000	Y	70.00
2.00	CONS01276 / MMBP-25	Magnetic Microphone Mount BP Not on contract / Open market price / MSRP \$34.99	29.9900	Y	59.98
1.00	COMP01703 / CM-F15-SL-LED	Passenger Side Computer Mounting System. 2015 + F-150 Contract price of 30% off Troy Products MSRP of \$595.00	416.5000	Y	416.50
1.00	COMP01803 / DS-PAN-1112-2	CF33 Laptop/ Tablet Docking Station, Dual RF w/ Power Supply Contract price of 25% off Havis MSRP of \$1,568.84	1,176.6300	Y	1,176.63

<b>Quotation continued on next page ...</b>				
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# Quotation

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## Arizona Emergency Products

3433 E Wood St  
Phoenix, AZ 85040  
**Phone:** (602) 453-9111  
**Fax:** (602) 453-3743

**Sold To:**

San Luis Police Department, City of  
P.O. Box 3720  
San Luis, AZ 85349

**Ship To:**

AEP PHX INSTALL  
AEP PHX INSTALL

<b>Reference</b> 2021 F-150 / Full Patrol Upfit	<b>PO Number</b>	<b>Customer No.</b> SAN10606	<b>Salesperson</b> BPY	<b>Order Date</b> Jul 10, 2021	<b>Ship Via</b>	<b>Terms</b> NET30
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<b>Year</b> 2021	<b>Make</b> Ford	<b>Model</b> F-150 Pickup	<b>Color</b>	<b>State Contract #</b> Yavapai County Contract # 2018-346
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Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
1.00	DOME00005 / ECVDMTLA00	SOUND OFF WHITE/RED ALL LED DOMELIGHT-UNIVERSAL Contract price of 50% off Sound Off MSRP of \$109.00	54.5000	Y	54.50
1.00	GUNM00716 / RPN9001	Raptor Single Weapon Rack with Lock for an AR-15 Not on contract / Open market price / MSRP \$425.00	401.6200	Y	401.62
1.00	GUNM00717 / RPN9017	Raptor Partition Mounting Kit with 15 Degree Offset Angle Not on contract / Open market price / MSRP \$50.00	47.2500	Y	47.25
1.00	PRIS01536 / PK0419FDT15F15	10VS C RP Coated Poly Partition '15 F-150 Contract price of 10% off Setina MFG MSRP of \$919.00	827.1000	Y	827.10
1.00	PRIS01537 / WK0514FDT15F15	WINDOW BARRIER VS STEEL, HORIZONTAL FOR 15-* F-150 Contract price of 10% off Setina MFG MSRP of \$269.00	242.1000	Y	242.10
1.00	PRIS01538 / WK0626FDT15F15	WINDOW BARRIER VS STEEL REAR WINDOW FOR 15-* F-150 Contract price of 10% off Setina MFG MSRP of \$239.00	215.1000	Y	215.10
1.00	PRIS01539 / DK0598FDT15F15	Aluminum Door Panels '15 F-150 Contract price of 10% off Setina MFG MSRP of \$189.00	170.1000	Y	170.10
1.00	PRIS02259 / 5PUTF1151220	Modular Rear Prisoner Restraint Seat with Double Spacer Not on contract / Open market price / MSRP \$1,467.04	1,329.4900	Y	1,329.49

Quotation continued on next page ...



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<b>Date</b> Jul 10, 2021	<b>Page</b> 6
<b>Order Number</b> QTE0030189	

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<b>Reference</b> 2021 F-150 / Full Patrol Upfit	<b>PO Number</b>	<b>Customer No.</b> SAN10606	<b>Salesperson</b> BPY	<b>Order Date</b> Jul 10, 2021	<b>Ship Via</b>	<b>Terms</b> NET30
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<b>Year</b> 2021	<b>Make</b> Ford	<b>Model</b> F-150 Pickup	<b>Color</b>	<b>State Contract #</b> Yavapai County Contract # 2018-346
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Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
1.00	DOME00023 / ECVDMLTST4	Universal LED Interior Dome Light, (24) Bright White LED's, Contract price of 50% off Sound Off MSRP of \$42.00	21.0000	Y	21.00
1.00	AIRB00076 / AOI0022	Front Passenger Side Hardwired Air Bag On / Off Switch Contract price of 25% off AOI MSRP of \$272.00	204.0000	Y	204.00
1.00	ALAR00204 / SI340TK06	SECURE IDLE SYSTEM Not on contract / Open market price	149.9900	Y	149.99
1.00	STOR00738 / DF4	Decked DF4/Rear Storage System, 18 Ford F150 POLICE 5.5" Be Not on contract / Open market price / MSRP \$1,349.99	1,275.0000	Y	1,275.00
1.00	VACC01705 / AT1	Decked AT1 / 48 Inch Core Trax Tie Down System Not on contract / Open market price / MSRP \$110.00	108.7500	Y	108.75
1.00	STOR00787 / AD10LOCKSETV3	Decked AD1 / Drawer Lock Set with Matching Keys Not on contract / Open market price / MSRP \$45.00	30.0000	Y	30.00
1.00	VACC02213 / AD8WIDEx4	Decked Locking Tab Drawer Dividers - set of 4 Not on contract / Open market price / MSRP \$20.00	15.0000	Y	15.00
1.00	SPEE00610 / CRS-3003	Eagle 3 Dual Ka Antenna, with Same Direction, Fast and Scan Better than contract price of 10% off Kustom MSRP \$3,560.00	2,720.0000	Y	2,720.00

*Quotation continued on next page ...*



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<b>Order Number</b> QTE0030189	

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<b>Reference</b> 2021 F-150 / Full Patrol Upfit	<b>PO Number</b>	<b>Customer No.</b> SAN10606	<b>Salesperson</b> BPY	<b>Order Date</b> Jul 10, 2021	<b>Ship Via</b>	<b>Terms</b> NET30
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<b>Year</b> 2021	<b>Make</b> Ford	<b>Model</b> F-150 Pickup	<b>Color</b>	<b>State Contract #</b> Yavapai County Contract # 2018-346
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Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
1.00	SPEE00618 / 050-0036-00	Kustom Signal Heat Shield for an Eagle 3 Radar System Contract price of 10% off Kustom Signal MSRP of \$40.00	36.0000	Y	36.00
1.00	FACE00472 / L3-AP1SET	DC outlet plug with black captured cap. PL 2012-01-01 Contract price of 30% off Troy Products MSRP of \$13.00	9.1000	Y	9.10
1.00	PATC00231 / SM001	Patrol Power, Gen2, Univ Surface Mount Contract price of 35% off Patrol Power MSRP of \$955.00	620.7500	Y	620.75
1.00	VACC02622 / G-UIM502-B	Upfitter Interface Module(UIM) for 2021 Ford F-150 Not on contract / Open market price	241.6900	Y	241.69
1.00	VACC00885 / Graphics	Graphics Kit / As Per San Luis PD Specs Not on contract / Open market price	520.8900	Y	520.89
1.00	VACC00885 / Graphics	Graphics Kit / Supervisor Add On Not on contract / Open market price	52.6100	Y	52.61
1.00	GRAP90001 / Graphics	Graphics Installation Not on contract / Open market price	320.0000	N	320.00
1.00	TINT90001 / Window Tint	Window Tinting / Front Doors 35% Rear Doors and Window 5%	297.0000	N	297.00
1.00	INST05440 / AEP-Misc	Shop Supplies	100.0000	Y	100.00

*Quotation continued on next page ...*



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<b>Date</b> Jul 10, 2021	<b>Page</b> 8
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<b>Reference</b> 2021 F-150 / Full Patrol Upfit	<b>PO Number</b>	<b>Customer No.</b> SAN10606	<b>Salesperson</b> BPY	<b>Order Date</b> Jul 10, 2021	<b>Ship Via</b>	<b>Terms</b> NET30
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<b>Year</b> 2021	<b>Make</b> Ford	<b>Model</b> F-150 Pickup	<b>Color</b>	<b>State Contract #</b> Yavapai County Contract # 2018-346
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Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
65.00	LABO90001 / AEP INSTALL	All Labor Charges to Install All Above Equipment EVT-Certified Technician Labor Fixed contract labor rate of \$65.00 per hour	65.0000	N	4,225.00
5.00	LABO90001 / AEP INSTALL	Additional Labor Charge to Pre-Wire per Yuma Wireless Specs EVT-Certified Technician Labor Fixed contract labor rate of \$65.00 per hour	65.0000	N	325.00
		Inbound freight charges for all the above equipment		N	450.00
		*** Customer Supplied Equipment ***			
3.00	INST05685 / CSM	NMOKHFUC Coax Cable	0.0000	N	0.00
2.00	INST05685 / CSM	RFT-1202-2T TNC Male RG58 Connector	0.0000	N	0.00
1.00	INST05685 / CSM	081-115BK-1000 Mini UHF RG58 Connector	0.0000	N	0.00
1.00	INST05685 / CSM	BMLPVMB / LTE Antenna	0.0000	N	0.00
1.00	INST05685 / CSM	GPS-NMO Low Profile GPS Antenna	0.0000	N	0.00
1.00	INST05685 / CSM	BMAX7633S 760-870 MHz Antenna	0.0000	N	0.00
1.00	INST05685 / CSM	Motorola XTL 5000 InterDeck Cable	0.0000	N	0.00

<b>Quotation continued on next page ...</b>					
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## Arizona Emergency Products

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<b>Reference</b> 2021 F-150 / Full Patrol Upfit	<b>PO Number</b>	<b>Customer No.</b> SAN10606	<b>Salesperson</b> BPY	<b>Order Date</b> Jul 10, 2021	<b>Ship Via</b>	<b>Terms</b> NET30
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<b>Year</b> 2021	<b>Make</b> Ford	<b>Model</b> F-150 Pickup	<b>Color</b>	<b>State Contract #</b> Yavapai County Contract # 2018-346
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Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
1.00	INST05685 / CSM	Motorola XTL 5000 Trunnion Mounting Bracket	0.0000	N	0.00
1.00	INST05685 / CSM	Motorola XTL 5000 Radio Speaker with Bracket	0.0000	N	0.00
1.00	INST05685 / CSM	Motorola XTL 5000 Remote Head Power Cable	0.0000	N	0.00
1.00	INST05685 / CSM	Motoroal XTL 5000 Radio Power Cable	0.0000	N	0.00

Thank you for the opportunity to earn your business Terms & Conditions: <ul style="list-style-type: none"> <li><b>ESTIMATES VALID FOR 30 DAYS</b></li> <li>Orders will be invoiced upon notification of completion</li> <li>Returns subject to 25% restocking fee. No returns on special order items.</li> <li>Credit Card payments accepted for payments of orders/invoicing totaling \$10,000 or less only.</li> </ul> SIGNATURE (not required if PO/contract is issued) _____	<b>Parts</b>	<b>16,846.17</b>
	<b>Labor / Services</b>	<b>4,870.00</b>
	<b>Trans / Trip / Fee</b>	<b>450.00</b>
	<b>Shipping</b>	<b>0.00</b>
	<b>Order Discount</b>	<b>0.00</b>
	<b>Subtotal</b>	<b>22,166.17</b>
	<b>Total sales tax</b>	<b>1,423.23</b>
	<b>Total order</b>	<b>23,589.40</b>



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<b>Reference</b> 2021 F-150 / Slick Top / Supervisor I	<b>PO Number</b>	<b>Customer No.</b> SAN10606	<b>Salesperson</b> BPY	<b>Order Date</b> Jul 9, 2021	<b>Ship Via</b>	<b>Terms</b> NET30
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<b>Year</b> 2021	<b>Make</b> Ford	<b>Model</b> F-150 Pickup	<b>Color</b>	<b>State Contract #</b> Yavapai County Contract # 2018-346
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Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
		POC: Lt. Reynoso / 928-341-2437 / San Luis PD POC: Michelle Boucher / 928-341-2420 ext 2209 / San Luis PD *** Sound Off Lighting and Siren Package / Half Cage ***			
1.00	LBAR03602 / ENFWB00KB5	nForce Interior Light Bar for a F-150 / DS R-W and PS B-W Contract price of 50% off Sound Off MSRP of \$1,780.00	890.0000	Y	890.00
1.00	BUMP00836 / BK2168FDT21F15	PB-450-L4 Lighted Push Bumper, 2021+ F-150 Responder Contract price of 10% off Setina MFG MSRP of \$999.00	889.1000	Y	889.10
4.00	INST05440 / AEP-Misc	Upgrade to Tri-Color Red / Blue / White Push Bumper Lights Contract price of 10% off Setina MFG MSRP of \$61.00	54.9000	Y	219.60
1.00	FLAS00095 / ETHFSS-SP	100% SS multi pattern headlight flasher no Contract price of 50% off Sound Off MSRP of \$74.00	37.0000	Y	37.00
2.00	LEDS03659 / ENT2B3RBW	Intersector LED Under Mirror Warning Light, Red/Blue/White Contract price of 50% off Sound Off MSRP of \$313.00	156.5000	Y	313.00
2.00	LEDS03388 / EMPS2STS4J	mPower Fascia LED, Stud Mount, 12-LED, Red/Blue	103.0000	Y	206.00

<b>Quotation continued on next page ...</b>				
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## Arizona Emergency Products

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<b>Year</b> 2021	<b>Make</b> Ford	<b>Model</b> F-150 Pickup	<b>Color</b>	<b>State Contract #</b> Yavapai County Contract # 2018-346
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Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
		Contract price of 50% off Sound Off MSRP of \$206.00			
2.00	LEDS03364 / PMP2BKDG AJ	90 deg Adjustable Mounting Bracket for mPower LED Contract price of 50% off Sound Off MSRP of \$13.00	6.5000	Y	13.00
1.00	LEDS03573 / ET4CCL11JJB1	F-150 CHMSL Light / LED Lighting System / Red – Blue Contract price of 50% off Sound Off MSRP of \$1,251.00	625.5000	Y	625.50
2.00	LEDS03674 / ELUC3H010B	Universal Under Cover LED Insert, 5-Wire, Blue Contract price of 50% off Sound Off MSRP of \$140.00	70.0000	Y	140.00
1.00	FLAS00022 / ETFBSSN-P	Sound Off backflash module. Ford Contract price of 50% off Sound Off MSRP of \$81.00	40.5000	Y	40.50
2.00	LEDS03678 / ELUC3H010J	Universal Under Cover LED Insert, 5-Wire, Red/ Blue Contract price of 50% off Sound Off MSRP of \$140.00	70.0000	Y	140.00
2.00	LEDS01965 / PLUC2HSB	Universal Undercover Surface Mount Bezel-Black. Contract price of 50% off Sound Off MSRP of \$8.00	4.0000	Y	8.00
2.00	LEDS03388 / EMPS2STS4J	mPower Fascia LED, Stud Mount, 12-LED, Red/Blue Contract price of 50% off Sound Off MSRP of \$206.00	103.0000	Y	206.00
1.00	SIRE00405 / ETSA481CSR	400 SERIES 100W CONSOLE KNOB SIREN Contract price of 50% off Sound Off MSRP of \$710.00	355.0000	Y	355.00
1.00	SPEA00253 / ETSS100J5	100 Watt Composite Siren Speaker with Universal Bail Bracket	152.5000	Y	152.50

*Quotation continued on next page ...*



# Quotation

<b>Date</b> Jul 9, 2021	<b>Page</b> 3
<b>Order Number</b> QTE0030188	

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<b>Year</b> 2021	<b>Make</b> Ford	<b>Model</b> F-150 Pickup	<b>Color</b>	<b>State Contract #</b> Yavapai County Contract # 2018-346
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Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
		Contract price of 50% off Sound Off MSRP of \$305.00			
1.00	SPOT00327 / 325PL-0002	6" SPOTLIGHT HALOGEN BLACK HOUSING Contract price of 50% off Unity MFG MSRP of \$293.33	146.6700	Y	146.67
1.00	SPOT00106 / 189	Unity Installation Kit for driver side of F-Series Super Dut Contract price of 50% off Unity MFG MSRP of \$70.00	35.0000	Y	35.00
1.00	CONS01179 / CC-WBOS-20	20" WIDE-BODY STORAGE CONSOLE Contract price of 30% off Troy Products MSRP of \$785.00	493.5000	Y	493.50
1.00	CONS01485 / AC-F150-15	Ford F-150; For applications where center seat is removed; M Included with price of console	0.0000	N	0.00
1.00	FACE00682 / FP-ETSA481	4" FACE PLATE FOR SOUND OFF 481 SIREN CONTROLLER Included with price of console	0.0000	N	0.00
1.00	FACE00439 / FP-MXTL2500	3" Face Plate for a remote Motorola XTL2500 Included with price of console	0.0000	N	0.00
1.00	FACE00386 / FP-BLNK1	One (1) Inch Blank Faceplate Included with price of console	0.0000	N	0.00
1.00	FACE00376 / FP-AP12-3	2" plate w/ 3 DC outlet holes. Included with price of console	0.0000	N	0.00

Quotation continued on next page ...



# Quotation

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<b>Order Number</b> QTE0030188	

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<b>Year</b> 2021	<b>Make</b> Ford	<b>Model</b> F-150 Pickup	<b>Color</b>	<b>State Contract #</b> Yavapai County Contract # 2018-346
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Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
2.00	FACE00472 / L3-AP1SET	DC outlet plug with black captured cap. PL 2012-01-01 Contract price of 30% off Troy Products MSRP of \$13.00	9.1000	Y	18.20
1.00	BATT00456 / USBR12V	ROUND FLUSH MOUNT 2 PORT USB 1.14" (2.1A/1A) Not on contract / One market price	14.9900	Y	14.99
1.00	FACE00388 / FP-BLNK2	Two (2) Inch Blank Face Plate. Included with price of console	0.0000	N	0.00
1.00	FACE00443 / FP-SGTRAY	Sunglass Holder 4" PL 2012-01-01 Contract price of 30% off Troy Products MSRP of \$42.00	29.4000	Y	29.40
1.00	CONS00720 / AC-INBHG	Internal Beverage Holder w/Rubber Pieces Priced with Contract price of 30% off Troy Products MSRP of \$55.00	38.5000	Y	38.50
1.00	CONS01252 / SP-WB-2MIC-8	Dual Mic Clip / Plate for 7" Slope Area on a WB Console	21.0600	Y	21.06
1.00	CONS01148 / AC-SIDEARM-6	6" long pad on side-mount L-Bracket, ht. adjustable PL 2012-01-01 Contract price of 30% off Troy Products MSRP of \$100.00	70.0000	Y	70.00
2.00	CONS01276 / MMBP-25	Magnetic Microphone Mount BP Not on contract / Open market price / MSRP \$34.99	29.9900	Y	59.98

*Quotation continued on next page ...*



# Quotation

<b>Date</b> Jul 9, 2021	<b>Page</b> 5
<b>Order Number</b> QTE0030188	

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<b>Reference</b> 2021 F-150 / Slick Top / Supervisor I	<b>PO Number</b>	<b>Customer No.</b> SAN10606	<b>Salesperson</b> BPY	<b>Order Date</b> Jul 9, 2021	<b>Ship Via</b>	<b>Terms</b> NET30
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<b>Year</b> 2021	<b>Make</b> Ford	<b>Model</b> F-150 Pickup	<b>Color</b>	<b>State Contract #</b> Yavapai County Contract # 2018-346
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Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
1.00	COMP01703 / CM-F15-SL-LED	Passenger Side Computer Mounting System. 2015 + F-150 Contract price of 30% off Troy Products MSRP of \$595.00	416.5000	Y	416.50
1.00	COMP01803 / DS-PAN-1112-2	CF33 Laptop/ Tablet Docking Station, Dual RF w/ Power Supply Contract price of 25% off Havis MSRP of \$1,568.84	1,176.6300	Y	1,176.63
1.00	DOME00005 / ECVDMTLA00	SOUND OFF WHITE/RED ALL LED DOMELIGHT-UNIVERSAL Contract price of 50% off Sound Off MSRP of \$109.00	54.5000	Y	54.50
1.00	GUNM00716 / RPN9001	Raptor Single Weapon Rack with Lock for an AR-15 Not on contract / Open market price / MSRP \$425.00	401.6200	Y	401.62
1.00	GUNM00717 / RPN9017	Raptor Partition Mounting Kit with 15 Degree Offset Angle Not on contract / Open market price / MSRP \$50.00	47.2500	Y	47.25
1.00	PRIS01536 / PK0419FDT15F15	10VS C RP Coated Poly Partition '15 F-150 Contract price of 10% off Setina MFG MSRP of \$919.00	827.1000	Y	827.10
1.00	PRIS01952 / TK1261FDT15F15	CARGO DECK W/ DRAWER Contract price of 10% off Setina MFG MSRP of \$2,059.00	1,853.1000	Y	1,853.10
1.00	VACC02251 / TPA14129	Setina Upper Cargo Deck - Requires part # TK1261FDT15F150	269.9900	Y	269.99

*Quotation continued on next page ...*



# Quotation

<b>Date</b> Jul 9, 2021	<b>Page</b> 6
<b>Order Number</b> QTE0030188	

## Arizona Emergency Products

3433 E Wood St  
Phoenix, AZ 85040  
**Phone:** (602) 453-9111  
**Fax:** (602) 453-3743

**Sold To:**

San Luis Police Department, City of  
P.O. Box 3720  
San Luis, AZ 85349

**Ship To:**

AEP PHX INSTALL  
AEP PHX INSTALL

<b>Reference</b> 2021 F-150 / Slick Top / Supervisor I	<b>PO Number</b>	<b>Customer No.</b> SAN10606	<b>Salesperson</b> BPY	<b>Order Date</b> Jul 9, 2021	<b>Ship Via</b>	<b>Terms</b> NET30
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<b>Year</b> 2021	<b>Make</b> Ford	<b>Model</b> F-150 Pickup	<b>Color</b>	<b>State Contract #</b> Yavapai County Contract # 2018-346
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Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
		Contract price of 10% off Setina MFG MSRP of \$299.99			
1.00	PRIS02168 / QK2381FDT15F15	Replacement Transport Seat with SMART Seat Belt System Contract price of 10% off Setina MFG MSRP of \$969.00	872.1000	Y	872.10
1.00	PRIS01537 / WK0514FDT15F15	WINDOW BARRIER VS STEEL, HORIZONTAL FOR 15-* F-150 Contract price of 10% off Setina MFG MSRP of \$269.00	242.1000	Y	242.10
1.00	PRIS01538 / WK0626FDT15F15	WINDOW BARRIER VS STEEL REAR WINDOW FOR 15-* F-150 Contract price of 10% off Setina MFG MSRP of \$239.00	215.1000	Y	215.10
1.00	PRIS02114 / 1D1396FDT15F15	'DOOR PANEL S TPO PLASTIC PASSENGER only Contract price of 10% off Setina MFG MSRP of \$164.99	148.4900	Y	148.49
1.00	DOME00023 / ECVDMLTST4	Universal LED Interior Dome Light, (24) Bright White LED's, Contract price of 50% off Sound Off MSRP of \$42.00	21.0000	Y	21.00
1.00	AIRB00076 / AOI0022	Front Passenger Side Hardwired Air Bag On / Off Switch Contract price of 25% off AOI MSRP of \$272.00	204.0000	Y	204.00
1.00	ALAR00204 / SI340TK06	SECURE IDLE SYSTEM Not on contract / Open market price	149.9900	Y	149.99
1.00	STOR00738 / DF4	Decked DF4/Rear Storage System, 18 Ford F150 POLICE 5.5" Be	1,275.0000	Y	1,275.00

*Quotation continued on next page ...*



# Quotation

<b>Date</b> Jul 9, 2021	<b>Page</b> 7
<b>Order Number</b> QTE0030188	

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<b>Reference</b> 2021 F-150 / Slick Top / Supervisor I	<b>PO Number</b>	<b>Customer No.</b> SAN10606	<b>Salesperson</b> BPY	<b>Order Date</b> Jul 9, 2021	<b>Ship Via</b>	<b>Terms</b> NET30
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<b>Year</b> 2021	<b>Make</b> Ford	<b>Model</b> F-150 Pickup	<b>Color</b>	<b>State Contract #</b> Yavapai County Contract # 2018-346
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Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
		Not on contract / Open market price / MSRP \$1,349.99			
1.00	VACC01705 / AT1	Decked AT1 / 48 Inch Core Trax Tie Down System Not on contract / Open market price / MSRP \$110.00	108.7500	Y	108.75
1.00	STOR00787 / AD10LOCKSETV3	Decked AD1 / Drawer Lock Set with Matching Keys Not on contract / Open market price / MSRP \$45.00	30.0000	Y	30.00
1.00	VACC02213 / AD8WIDEx4	Decked Locking Tab Drawer Dividers - set of 4 Not on contract / Open market price / MSRP \$20.00	15.0000	Y	15.00
1.00	SPEE00610 / CRS-3003	Eagle 3 Dual Ka Antenna, with Same Direction, Fast and Scan Better than contract price of 10% off Kustom MSRP \$3,560.00	2,720.0000	Y	2,720.00
1.00	SPEE00618 / 050-0036-00	Kustom Signal Heat Shield for an Eagle 3 Radar System Contract price of 10% off Kustom Signal MSRP of \$40.00	36.0000	Y	36.00
1.00	FACE00472 / L3-AP1SET	DC outlet plug with black captured cap. PL 2012-01-01 Contract price of 30% off Troy Products MSRP of \$13.00	9.1000	Y	9.10
1.00	PATC00231 / SM001	Patrol Power, Gen2, Univ Surface Mount Contract price of 35% off Patrol Power MSRP of \$955.00	620.7500	Y	620.75
1.00	VACC02622 / G-UIM502-B	Upfitter Interface Module(UIM) for 2021 Ford F-150	241.6900	Y	241.69

*Quotation continued on next page ...*



# Quotation

<b>Date</b> Jul 9, 2021	<b>Page</b> 8
<b>Order Number</b> QTE0030188	

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<b>Reference</b> 2021 F-150 / Slick Top / Supervisor I	<b>PO Number</b>	<b>Customer No.</b> SAN10606	<b>Salesperson</b> BPY	<b>Order Date</b> Jul 9, 2021	<b>Ship Via</b>	<b>Terms</b> NET30
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<b>Year</b> 2021	<b>Make</b> Ford	<b>Model</b> F-150 Pickup	<b>Color</b>	<b>State Contract #</b> Yavapai County Contract # 2018-346
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Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
		Not on contract / Open market price			
1.00	VACC00885 / Graphics	Graphics Kit / As Per San Luis PD Specs Not on contract / Open market price	520.8900	Y	520.89
1.00	VACC00885 / Graphics	Graphics Kit / Supervisor Add On Not on contract / Open market price	52.6100	Y	52.61
1.00	GRAP90001 / Graphics	Graphics Installation Not on contract / Open market price	320.0000	N	320.00
1.00	TINT90001 / Window Tint	Window Tinting / Front Doors 35% Rear Doors and Window 5%	297.0000	N	297.00
1.00	INST05440 / AEP-Misc	Shop Supplies	100.0000	Y	100.00
65.00	LABO90001 / AEP INSTALL	All Labor Charges to Install All Above Equipment EVT-Certified Technician Labor Fixed contract labor rate of \$65.00 per hour	65.0000	N	4,225.00
5.00	LABO90001 / AEP INSTALL	Additional Labor Charge to Pre-Wire per Yuma Wireless Specs EVT-Certified Technician Labor Fixed contract labor rate of \$65.00 per hour	65.0000	N	325.00
		Inbound freight charges for all the above equipment		N	450.00
		*** Customer Supplied Equipment ***			

*Quotation continued on next page ...*



# Quotation

<b>Date</b> Jul 9, 2021	<b>Page</b> 9
<b>Order Number</b> QTE0030188	

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AEP PHX INSTALL  
AEP PHX INSTALL

<b>Reference</b> 2021 F-150 / Slick Top / Supervisor I	<b>PO Number</b>	<b>Customer No.</b> SAN10606	<b>Salesperson</b> BPY	<b>Order Date</b> Jul 9, 2021	<b>Ship Via</b>	<b>Terms</b> NET30
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<b>Year</b> 2021	<b>Make</b> Ford	<b>Model</b> F-150 Pickup	<b>Color</b>	<b>State Contract #</b> Yavapai County Contract # 2018-346
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Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
3.00	INST05685 / CSM	NMOKHFUC Coax Cable	0.0000	N	0.00
2.00	INST05685 / CSM	RFT-1202-2T TNC Male RG58 Connector	0.0000	N	0.00
1.00	INST05685 / CSM	081-115BK-1000 Mini UHF RG58 Connector	0.0000	N	0.00
1.00	INST05685 / CSM	BMLPVMB / LTE Antenna	0.0000	N	0.00
1.00	INST05685 / CSM	GPS-NMO Low Profile GPS Antenna	0.0000	N	0.00
1.00	INST05685 / CSM	BMAX7633S 760-870 MHz Antenna	0.0000	N	0.00
1.00	INST05685 / CSM	Motorola XTL 5000 InterDeck Cable	0.0000	N	0.00
1.00	INST05685 / CSM	Motorola XTL 5000 Trunion Mounting Bracket	0.0000	N	0.00
1.00	INST05685 / CSM	Motorola XTL 5000 Radio Speaker with Bracket	0.0000	N	0.00
1.00	INST05685 / CSM	Motorola XTL 5000 Remote Head Power Cable	0.0000	N	0.00
1.00	INST05685 / CSM	Motoroal XTL 5000 Radio Power Cable	0.0000	N	0.00

Thank you for the opportunity to earn your business Terms & Conditions: <b>• ESTIMATES VALID FOR 30 DAYS</b> • Orders will be invoiced upon notification of completion • Returns subject to 25% restocking fee. No returns on special order items. • Credit Card payments accepted for payments of orders/invoicing totaling \$10,000 or less only. SIGNATURE (not required if PO/contract is issued) _____	<b>Parts</b>	<b>18,088.76</b>
	<b>Labor / Services</b>	<b>4,870.00</b>
	<b>Trans / Trip / Fee</b>	<b>450.00</b>
	<b>Shipping</b>	<b>0.00</b>
	<b>Order Discount</b>	<b>0.00</b>
	<b>Subtotal</b>	<b>23,408.76</b>
	<b>Total sales tax</b>	<b>1,530.09</b>
	<b>Total order</b>	<b>24,938.85</b>



JESUS URBALEJO  
 928-344-2200  
 JURBALEJO@BILLALEXANDERFORD.COM

CITY OF SAN LUIS PD  
 NIGEL REYNOSO  
[NREYNOSO@SANLUIAZ.GOV](mailto:NREYNOSO@SANLUIAZ.GOV)

REF: 2022 F-150 OXFORD WHITE

LINE ITEM	ORDER CODE	DESCRIPTION	PRICE
1	W1E	2021 F-150 CREW CAB 4X4 SHORT BOX	\$30,750.00
2	998	3.5 ECOBOOST	\$2,595.00
3	101A	POWER EQUIPMENT	INCLUDED
4	53B	CLASS IV HITCH	INCLUDED
5	96W	SPRAY IN BEDLINER	\$595.00
6	96X	BAKFLIP COVER	\$995.00
7		TINT TO SPEC	\$100.00
8		LEVING KIT	\$350.00
9			
10			
11			
12			
<b>TAXABLE TOTAL</b>			\$35,385.00
<b>SALES TAX (85349)</b>			\$2,932.22
<b>TIRE TAX</b>			\$5.00
<b>TOTAL PER UNIT</b>			\$38,322.22
<b>QUANTITY OF UNITS</b>			5.00
<b>PO TOTAL</b>			\$191,611.10



**PFVT MOTORS, INC.**

**CONTRACT # ADSP017-166117**

**QUOTE DATE: 7/14/2021**

**CUSTOMER: SAN LUIS**

**CONTACT: NIGEL REYNOSO**

**E-MAIL: [NREYNOSO@SANLUIAZ.GOV](mailto:NREYNOSO@SANLUIAZ.GOV)**

**SANDRA GONZALEZ**

9130 West Bell Road

Peoria, Arizona 85382

**Direct: 480-696-5930**

**Cell: 505-850-5504**

**Fax: 480-393-5536**

**Email: [sgonzalez@peoriaford.com](mailto:sgonzalez@peoriaford.com)**

**REFERENCE: 2022 F-150**

**LEAD TIME: 36 WEEKS**

LINE ITEM	ORDER CODE	DESCRIPTION	PRICE
1	W1E	2022 F-150 CREW CAB 4X4 - SHORT BOX	\$ 30,750.00
2	998	3.5L ECOBOOST ENGINE	\$ 2,595.00
3	STD	BACKUP CAMERA	\$ -
4	XL3	LOCKING 3.31 REAR AXLE	NC
5	50S	CRUISE CONTROL	NC
8	85A	POWER EQUIPMENT	NC
9	DIO	WINDOW TINT	NC
10	DIO	SPRAY IN BED LINER	\$ 395.00
11	UPFIT	LEVELING KIT, BAKFLIP COVER	\$ 1,700.00
12	YZ	OXFORD WHITE	INC
13			\$ -
			<b>TAXABLE TOTAL</b>
			\$ 35,440.00
			<b>SALES TAX</b>
			\$ 2,870.64
			<b>WARRANTY COST</b>
			\$ -
			<b>TIRE TAX</b>
			\$ 5.00
			<b>FREIGHT</b>
			\$ -
			<b>TOTAL PER UNIT</b>
			\$ 38,315.64
			<b>QUANTITY OF UNITS</b>
			5
			<b>PO TOTAL</b>
			<b>\$ 191,578.20</b>

\*DSE - DEALER SUPPLIED EQUIPMENT

**\*ALL VEHICLES PURCHASED ON STATE CONTRACT SHALL INCLUDE FOLLOWING OPTIONS, UNLESS OPTION IS ELECTED TO BE DELETED:**

- BLUETOOTH - AM/FM/RADIO, CRUISE CONTROL, POWER DOORS AND WINDOWS, 4 ENTRANCE KEYS, FRONT AND REAR A/C - WHEN AVAILABLE, CLOTH SEATS, REAR CAMERA, SPARE TIRE, FLOOR MATS, ARIZONA LEGAL TINT

**ALL TRUCKS WILL INCLUDE ADDITIONAL OPTIONS:**

- ANTI-SLIP DIFFERENTIAL AND TOW HOOKS (2WD/4WD)  
- 4WD TRUCKS - SKID PLATES

**THANK YOU FOR YOUR BUSINESS!**



## AGENDA ITEM REVIEW FORM

### Work Session

2. C.

**Meeting Date:** 08/04/2021

**Department Head:** Jorge Perez, Billing & Collections Manager, Finance Department, Billing & Collections

**Submitted By:** Jorge Perez, Billing & Collections Manager, Finance Department, Billing & Collections

**Action Requested:** Discussion Item - No Action to be Taken

---

### ITEM:

Discussion and possible directions to staff on any and all matters regarding the option of presenting utility statements to customers in electronic form as the default option unless otherwise expressed by the customer. **(Jorge Perez, Billing & Collections Manager)**

### SUMMARY:

#### **Background:**

For the past couple of years, the Billing & Collections Division has encouraged the residents of the City of San Luis to enroll in paperless billing for their utility account. Some of the benefits of going paperless are:

- Data security
- Fast access to your bill
- Helps the environment
- Fewer trips to the post office
- Improved services
- Fast payment (receive bills faster via email without having to wait 4 to 5 days on regular mail.)
- Automatic Payment (optional)

Last year, the Billing & Collections Division ran a Paperless Sweepstakes program that incentivizes residents to enroll in the program and participate in monthly sweepstakes. This successful program increased the number of residents that are now using the paperless option.

During this year's budget retreat, Council asked about the paperless program and proposed the option of setting paperless as the default option unless otherwise expressed by the customers/residents.

#### **Item Proposal:**

We reached out to our web bill payment provider (XpressBillPay) to ask them about the possibility of us setting residents to receive their bill in electronic form as default and this is doable, but only for those customers that have already created an XpressBillPay account.

If a customer has not created an XpressBillPay account, we would not convert them to paperless, as they would not be receiving a utility statement at all. We currently have 1145 customers enrolled in the paperless program out of 8166 total utility accounts being served.

By doing this change, we would convert 5386 accounts that are already enrolled in XpressBillPay into paperless. Leaving only 1635 with a paper statement.

**RECOMMENDATION / SUGGESTED MOTION:**

**Discussion and possible directions to staff only, no action.**

---

**Fiscal Impact**

**IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:** YES

**CITY/STATE/FEDERAL FUNDS:** CITY

**TOTAL:** N/A

**BUDGETED AMOUNT:** N/A

**AVAILABLE AMOUNT TO TRANSFER:** N/A

**ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:** N/A

**FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):**

Fiscal impact will reflect cost savings in bill presentment. The city will pay less for the services of bill printing, sorting and mailing out to customers. The amount of the fiscal impact (cost savings) will be determined by the number of residents that opt to continue receiving their paper statement.

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## AGENDA ITEM REVIEW FORM

### Work Session

2. D.

**Meeting Date:** 08/04/2021

**Department Head:** Jorge Perez, Billing & Collections Manager, Finance Department, Billing & Collections

**Submitted By:** Jorge Perez, Billing & Collections Manager, Finance Department, Billing & Collections

**Action Requested:** Discussion Item - No Action to be Taken

---

### ITEM:

Discussion and possible directions to staff on any and all matters regarding the funding of a low-income water program to assist the residents of San Luis with their water utility payments. **(Jorge Perez, Billing & Collections Manager)**

### SUMMARY:

The Billing and Collections Division is seeking the option of establishing a low-income water utility program to assist financially impacted residents in covering their water utility bills. We are looking at a contract with Western Arizona Council of Governments (WACOG) to manage the program and be responsible for ensuring customer eligibility.

WACOG is currently managing similar programs for our neighboring cities of Somerton and Yuma. We are looking at funding the program through the federal American Rescue Plan Act (ARPA). WACOG is asking to keep 20% of the initial funding to cover administrative costs while 80% of the funding will go directly to the residents of San Luis in form of utility payment assistance.

The program eligibility requirements will be determined by the City of San Luis in conjunction with WACOG expertise and advice. Some of the most common requirements are initial interviews, backup documentation, and income level. This program can also be crisis-based and not only focused on income level. A limited cap of assistance is also recommended, i.e. \$350 per qualified household once a year. Customers will be able to apply directly at WACOG or may be referred by the City of San Luis Billing and Collections personnel.

WACOG will also be responsible for providing monthly reports to the City of San Luis. Financial reconciliations of the funds will be provided as well as checks and vouchers for the approved residents. Activity reports will also be provided, demonstrating the casework done for each of the applicants of the program.

The City of San Luis legal department has reviewed the current agreements that WACOG has in place with the City of Somerton and the City of Yuma and provided approval for the use of funds in a program like this one.

At this time, the Billing and Collections division is merely proposing this program and requesting funding in the amount of \$25,000.00 to move forward with WACOG in the preparation of an IGA for the services that they will be providing the residents of the City of San Luis and presented before the Mayor and City Council of San Luis, Arizona for review.

**RECOMMENDATION / SUGGESTED MOTION:**

**Discussion and possible directions to staff only, no action.**

---

**Fiscal Impact**

**IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:** YES  
**CITY/STATE/FEDERAL FUNDS:** CITY  
**TOTAL:** \$25,000.00  
**BUDGETED AMOUNT:** N/A  
**AVAILABLE AMOUNT TO TRANSFER:** N/A  
**ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:** N/A  
**FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):**

The Billing and Collections Division is requesting approval to include this funding for Fiscal Year 2021-2022.

---

**Attachments**

Sample Contract with WACOG

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**OUTSIDE AGENCY AGREEMENT  
WESTERN ARIZONA COUNCIL OF GOVERNMENTS  
YUMA CARES UTILITY ASSISTANCE PROGRAM -- PANDEMIC RELIEF**

This Outside Agency Agreement (“Agreement”) is entered into by and between the City of Yuma (“City”), an Arizona municipal corporation, and the Western Arizona Council of Governments (“WACOG”), an Arizona non-profit organization effective as of the Commencement Date set forth below. The purpose of this Agreement is to govern and facilitate the distribution of Yuma Cares funds to provide pandemic relief for City of Yuma water/sewer/refuse collection charges (“City Utility Bills”) for City utility customers as allocated by the City of Yuma City Council during the regular City Council meeting on October 21, 2020 through City Council Motion M-2020-087. The City and WACOG may be referred to individually as the “Party” and collectively as the “Parties.”

**WHEREAS**, WACOG is a governmental non-profit that assists income challenged households and vulnerable populations in Yuma; and,

**WHEREAS**, WACOG and the City have a long-standing cooperation to provide special professional services assistance to low-income residents to assist in paying City Utility Bills during a financial hardship and to provide education so financial assistance is not needed in the future; and,

**WHEREAS**, WACOG and the City last entered into an Agreement providing low-income assistance for Fiscal Year 2019-2020 through an Outside Agency Agreement approved by the Yuma City Council at the June 19, 2019 City Council meeting, reflected in City Council Action M-2019-088; and,

**WHEREAS**, the COVID-19 pandemic has caused economic hardship to many City residents and in response and to not increase the economic hardship, the City had temporarily suspended shut-offs for non-payment of City Utility Bills; and,

**WHEREAS**, despite the temporary suspension of shut-offs for non-payment of City Utility Bills and recent uptick in the economy, many City utility customers still face economic hardship due to COVID-19 and are delinquent on their City Utility Bills; and,

**WHEREAS**, at the regular Yuma City Council meeting of October 21, 2020, the City Council approved M-2020-087, providing an additional \$500,000 in funding for the Yuma Cares Utility Assistance Program to provide additional assistance with their City Utility Bills during this unprecedented time; and,

**WHEREAS**, the City has chosen WACOG to continue to administer the Yuma Cares Utility Service Assistance Program for the additional funds approved by M-2020-087; and,

**WHEREAS**, WACOG has agreed to charge a flat administrative fee not to exceed \$30,000 to administer the additional funds approved by M-2020-087 instead of WACOG’s standard 20%; and,

**NOW, THEREFORE**, the Parties, in consideration of the above recitals and the following mutual covenants and stipulations, agree as follows:

## **I. WACOG RESPONSIBILITIES**

WACOG shall:

A. Work jointly with the staff of the City's Utilities and Finance departments to administer a program that provides acute financial assistance to utility customers of the City (the "Program") in the event that such customers are unable to pay their current utility charges under certain circumstances;

B. Use a comprehensive application and income verification process to determine the financial hardship and need of the City's utility customers;

C. Conduct screening interviews with the City's utility customers referred to WACOG to determine if such customer's meet the Program's eligibility requirements;

D. Issue a voucher, in a form approved in writing by the City's Finance department staff, to eligible City utility customers for unpaid City utility charges, or City utility deposits, not to exceed \$500.00 per voucher. Such vouchers shall be emailed to the City Finance department's designated inbox and shall only be valid for use as payment of the customer's unpaid City utility charges. WACOG shall not issue more than two (2) such vouchers to the same City utility customer; Each City utility customer seeking assistance through this Program or any other program administered with City funds by WACOG is only eligible for a maximum of \$500.00 in voucher assistance per twelve (12) month period;

E. Within fifteen (15) calendar days after the end of each month this Agreement is in effect, provide the City with a report listing the following information for the preceding month:

1. Number of persons applying for Program assistance;
2. Number of applicants approved for Program assistance;
3. Total dollar amount of vouchers distributed in the Program;
4. Record of revenues and disbursements of monies received from the City;
5. General summary of hardships encountered that required customers to seek assistance from the Program; and
6. Any additional statistical information requested by the City that the City considers beneficial to aid in future Program refinements or improvements.

F. Within fifteen (15) calendar days after the end of each month this Agreement is in effect, pay the City an amount equal to the aggregate value of the vouchers distributed in the Program for the preceding month;

G. In conjunction with City staff, provide Program applicants with educational materials and information regarding water conservation and measures that applicants can implement to reduce water usage;

H. Maintain accurate records of all monies received from the City and the disbursement of all such monies. WACOG shall maintain an accounting system which complies with generally accepted accounting principles, including, but not limited to, SOP 78-10, FASB 116 and 117 as issued by the American Institute of Certified Public Accountants ("AICPA"), and with the AICPA Audit Guide for Non-Profit Corporations and shall separately account for all funds provided by the City pursuant to this Agreement.

I. On or before July 1st of each year this Agreement is in effect, provide the City with names and addresses of the current officers or directors, and a copy of the current WACOG bylaws, and articles of incorporation and any amendments thereto. In the event of any change of officer and/or director, bylaws, or articles of incorporation, WACOG shall provide the City written notice of said change and, if applicable, a copy of any changed bylaws or articles of incorporation within thirty (30) days thereafter.

J. Within fifteen (15) days after the end of each quarter (the end of each quarter being March 31, June 30, September 30, and December 31) of each year this Agreement is in effect, provide the City with a report and records of revenue and disbursements of monies received from the City for the most recent quarter. Such report shall contain analytical memoranda which:

1. Lists travel activities;
2. Lists capital expenditures;
3. Describes results of activities and expected achievements; and
4. Describes program effectiveness.

WACOG shall submit biannual program status reports documenting activities from July 1st to December 31st ("First Report") and January 1st to June 30th ("Second Report"). The First Report shall be submitted to the City on or before January 15th each year this Agreement is in effect. The Second Report shall be submitted to the City on or before July 15th each year this Agreement is in effect.

K. The City Administrator may also require WACOG to provide a brief monthly statement or status report in a form set forth by the City.

## **II. CITY RESPONSIBILITIES**

The City shall:

A. In order to assess the impact of the efforts of WACOG, evaluate WACOG's performance relative to the performance criteria set forth herein in order to assess the impact of the efforts of WACOG in this Agreement. Any additional information desired by the City which is relevant and necessary to the City's evaluation shall be made available by WACOG.

B. Unless terminated as provided in Article V, provide funds as directed by the City Council to WACOG in M-2020-087 and as reflected in this Agreement.

### **III. METHOD OF PAYMENT**

The City shall pay WACOG the amount set forth in Section IV of this Agreement on or before the Commencement Date below, so long as such funds are appropriated and available in the City's budget for Fiscal Year 2020-2021.

### **IV. FINANCIAL SUPPORT AND TERM OF AGREEMENT**

A. The Commencement Date of this Agreement shall be Tuesday, November 3, 2020.

B. Notwithstanding the existing agreement between WACOG and the City entered into June 26, 2019 and reflected in City Council Motion M-2019-088, the term of this Agreement shall commence on the Commencement Date and shall remain in full force and effect for one (1) year from the Commencement Date (the "Initial Term"), unless the funds appropriated by City Council through M-2020-087 are depleted before the one-year time in the Initial Term, or, alternatively, by the Termination provisions in this Agreement. If the funds appropriated by City Council through M-2020-087 are not depleted in the Initial Term, the Parties may mutually agree to continue this Agreement on a month-to-month basis until the funds are depleted. After the expiration of this Agreement, or alternatively the depletion of the funds appropriated by City Council through M-2020-087, WACOG and the City may mutually agree to return to the terms set forth in the existing June 26, 2019 agreement, reflected in City Council action M-2019-088, to the extent those funds have not been distributed.

C. The City agrees to pay to WACOG a flat-fee not to exceed \$30,000 to administer the Program and services to be provided by WACOG pursuant to this Agreement. Pursuant to City Council action M-2020-087, at total of \$500,000 is available for the Program. The total funding includes WACOG's negotiated flat-fee for administering the Program.

D. WACOG shall allocate and distribute no less than \$470,000 of the funds received from the City pursuant to this Agreement to qualified applicants in the form of vouchers.

E. Funding amounts and renewal of this Agreement shall be subject to the annual appropriation of funds for this activity by the City Council pursuant to the required budget process of the City and the City Council action M-2020-087.

F. While this Agreement is based on the existing Program and agreement reflected in the June 26, 2019 agreement, reflected in City Council action M-2019-088, this Agreement and its additional funding is a stand-alone Agreement between WACOG and the City. This Agreement represents a single-time additional funding. While this Agreement reflects a single-time funding source, the terms of renewal set forth in the June 26, 2019 agreement will apply to renewal of that June 26, 2019 agreement.

G. In no event shall WACOG use any monies received from the City under this Agreement to increase the compensation of any WACOG employee or officer. "Compensation" as used herein includes salary, commissions, bonuses or other monies, but does not include reimbursements for expenses, such as travel, materials or supplies if expenses are incurred in the course of furthering the objectives of this Agreement.

## V. TERMINATION

A. This Agreement may be terminated by the City at any time if any of the following occur:

1. At the City's sole discretion, without cause, in which case the City shall provide thirty (30) days written notice;
2. WACOG breaches this Agreement or defaults on any of its obligations set forth in this Agreement. Prior to such termination, the City shall provide WACOG ninety (90) days' written notice of the specific grounds for termination and provide a reasonable time for remedial action by WACOG. In no event shall such time to remedy exceed ninety (90) days; or
3. By mutual written consent of both Parties.

B. In the event that this Agreement is terminated prior to end of the then current Term, any funds unused by WACOG as of the termination date shall be returned to the City. Such funds shall be returned in the form a check issued to City of Yuma within thirty (30) days after the termination date.

## VI. INDEMNIFICATION

To the fullest extent permitted by law, WACOG shall defend, indemnify and hold harmless the City, and the City's agents, representatives, officers, directors, officials, volunteers, and employees from and against all claims, liabilities, demands, damages, losses, injuries to property or persons (including death), and expenses (including attorney fees and litigation expenses, and the cost of appellate proceedings) (collectively "Claims") to the extent that such Claims result from and/or arise out of WACOG' s intentional, reckless, or negligent acts, errors, mistakes, directives, or omissions, in performance of this Agreement. This includes any intentional, reckless, or negligent acts, errors, mistakes, directives, or omissions of WACOG's employees, agents, advertisers, contractors, subcontractors, or any other person for which WACOG may be legally liable, in the performance of this Agreement.

The amount and type of insurance coverage requirements set forth in this Agreement will in no way be construed as limiting the scope of the indemnity in this paragraph. The indemnity requirements set forth in this Agreement will in no way be construed as limiting the insurance required in this Agreement.

## VII. INSURANCE

### A. General.

1. Insurer Qualifications. Without limiting any obligations or liabilities of WACOG, WACOG shall purchase and maintain, at its own expense, hereinafter stipulated minimum insurance with insurance companies authorized to do business in the State of Arizona pursuant to Arizona Revised Statutes ("A.R.S.") § 20-206, as amended, with an AM Best, Inc. rating of A- or above with policies and forms satisfactory to the City. Failure to maintain insurance as specified herein may result in termination of this Agreement at the City's option.
2. No Representation of Coverage Adequacy. The City reserves the right to review any and all of the insurance policies and/or endorsements cited in this Agreement, but has no obligation to do so. Failure to demand such evidence of full compliance with the insurance requirements set forth in this Agreement or failure to identify any insurance deficiency shall not relieve WACOG from, nor be construed or deemed a waiver of, its obligation to maintain the required insurance at all times during the performance of this Agreement.
3. Additional Insured. All insurance coverage and self-insured retention or deductible portions, except Workers' Compensation insurance and Professional Liability insurance, if applicable, shall name and endorse, to the fullest extent permitted by law for claims arising out of the performance of this Agreement, the City, its agents, representatives, officers, directors, officials and employees as Additional Insured as specified under the respective coverage sections of this Agreement.
4. Waiver. All policies, except for Professional Liability, shall contain an endorsed waiver of rights of recovery (waiver of subrogation) against the City, its agents, representatives, officials, officers and employees for any claims arising out of the work or services of WACOG. WACOG shall arrange to have such subrogation waivers incorporated into each policy via formal written endorsement.
5. Coverage Term. All insurance required herein shall be maintained in full force and effect until all work or services required to be performed under the terms of this Agreement are satisfactorily performed, completed and formally accepted by the City, unless specified otherwise in this Agreement.
6. Primary Insurance. WACOG's insurance shall be, or endorsed to be, primary, non-contributory insurance with respect to performance of this Agreement and in the protection of the City as an Additional Insured.
7. Claims Made. In the event any insurance policies required by this Agreement are written on a "claims made" basis, coverage shall extend, either by keeping coverage in force or purchasing an extended reporting option, for three (3) years past completion and acceptance of the services. Such continuing coverage shall be

evidenced by submission of annual Certificates of Insurance citing applicable coverage is in force and contains the provisions as required herein for the three-year period.

8. Policy Deductibles and/or Self-Insured Retentions. The policies set forth in these requirements may provide coverage that contains deductibles or self-insured retention amounts. Such deductibles or self-insured retention shall not be applicable with respect to the policy limits provided to the City. WACOG shall be solely responsible for any such deductible or self-insured retention amount.
9. Use of Subcontractors. If any work under this Agreement is subcontracted in any way, WACOG shall execute written agreements with its subcontractors containing the indemnification provisions set forth in this Section and insurance requirements set forth herein protecting the City and WACOG. WACOG shall be responsible for executing any agreements with its subcontractors and obtaining certificates of insurance verifying the insurance requirements.
10. Evidence of Insurance. Prior to receiving any funds, or commencing any work or services under this Agreement, WACOG will provide the City with suitable evidence of insurance in the form of certificates of insurance, endorsements, and a copy of the declaration page(s) of the insurance policies as required by this Agreement, issued by WACOG's insurance insurer(s) as evidence that policies are placed with acceptable insurers as specified herein and provide the required coverages, conditions and limits of coverage specified in this Agreement and that such coverage and provisions are in full force and effect. The City may reasonably rely upon the certificates of insurance, endorsements, and declaration page(s) of the insurance policies as evidence of coverage but such acceptance and reliance shall not waive or alter in any way the insurance requirements or obligations of this Agreement. If any of the policies required by this Agreement expire during the life of this Agreement, WACOG shall forward renewal certificates and declaration page(s) to the City thirty (30) days prior to the expiration date. All certificates of insurance and declarations required by this Agreement shall be identified by referencing the title or this Agreement. Certificates of insurance and declaration page(s) shall specifically include the following provisions:
  - a. The City, its agents, representatives, officers, directors, officials and employees are Additional Insureds for commercial general liability under Insurance Services Office, Inc., ("ISO") Form CG 20 10 03 97 or equivalent.
  - b. WACOG's insurance shall be primary, non-contributory insurance with respect to performance of the Agreement.
  - c. All policies, except for Professional Liability, including Workers' Compensation, waive rights of recovery (subrogation) against City, its agents, representatives, officers, officials and employees for any claims

arising out of work or services performed by WACOG under this Agreement.

B. Required Insurance Coverage.

1. Commercial General Liability. WACOG shall maintain "occurrence" form Commercial General Liability insurance with an unimpaired limit of not less than \$1,000,000 for each occurrence, \$2,000,000 Products and Completed Operations Annual Aggregate and a \$2,000,000 General Aggregate Limit. The policy shall cover liability arising from premises, operations, independent contractors, products- completed operations, personal injury and advertising injury. Coverage under the policy will be at least as broad as ISO policy form CG 00 010 93 or equivalent thereof, including but not limited to, separation of insured's clause. To the fullest extent allowed by law, for claims arising out of the performance of this Agreement, the City, its agents, representatives, officers, officials and employees shall be endorsed as an Additional Insured under ISO, Commercial General Liability Additional Insured Endorsement form CG 20 10 03 97, or equivalent. If any Excess insurance is utilized to fulfill the requirements of this subsection, such Excess insurance shall be "follow form" equal or broader in coverage scope than underlying insurance.
2. Professional Liability. If this Agreement is the subject of any professional services or work, or if the WACOG engages in any professional services or work adjunct or residual to performing the work under this Agreement, the WACOG shall maintain Professional Liability insurance covering negligent errors and omissions arising out of the Services performed by the WACOG, or anyone employed by the WACOG, or anyone for whose negligent acts, mistakes, errors and omissions the WACOG is legally liable, with an unimpaired liability insurance limit of \$2,000,000 each claim and \$2,000,000 annual aggregate.

C. Cancellation and Expiration Notice. Insurance required herein shall not expire, be canceled, or be materially changed without thirty (30) days' prior written notice to the City.

D. Workers Compensation. WACOG understands and agrees that WACOG's employees, agents, contractors, volunteers, and directors, are not serving as an employee of the City in any manner and therefore are not entitled to any of the City's industrial benefit coverages, including Workers' Compensation coverages. WACOG acknowledges that any injury its employees sustain in the performance of this Agreement will be not be eligible for industrial benefits from the City of Yuma and any necessary treatment will be WACOG, or WACOG's insurer's, sole responsibility.

## VIII. GENERAL CONDITIONS

A. Non-Discrimination Laws. WACOG shall not discriminate against any person on the basis of race, religion, color, age, sex, disability, or national origin in the performance of this Agreement, and shall comply with the terms and intent of Title VII of the Civil Rights Act of 1964,

as amended, State Executive Order 2009-09, the Rehabilitation Act of 1973, as amended, which prohibits discrimination in the employment or advancement in employment of qualified persons because of physical or mental disability, and with the Americans with Disability Act of 1990. In addition, WACOG shall include similar requirements of subcontractors in any contracts entered into for performance of WACOG's obligations under this Agreement.

B. Financial Review. WACOG shall make their financial records available for inspection by the City, or its designee, upon reasonable notice during normal business hours of the City. If the City desires a financial audit by a certified public accountant of the WACOG's financial records to verify use of City funds according to the terms and conditions of this Agreement, WACOG shall cooperate fully in the performance of such audit. WACOG shall be responsible for the cost of such an audit if requested by the City and are entitled to a copy of any resulting reports that are received by the City.

C. Compliance with Laws. WACOG shall comply with all federal, state, and local laws and ordinances applicable to its performance under this Agreement. In addition, WACOG shall include similar requirements of subcontractors in any contracts entered into for performance of WACOG obligations under this Agreement.

D. Successors and Assigns. This Agreement is not assignable unless both Parties mutually consent otherwise in writing and signed by both Parties. The requirements of this Agreement are binding upon the heirs, executors, administrators, successors, and assigns of both Parties.

E. Attorney Fees and Costs. In the event any action, suit or proceeding is brought for failure to observe any of the terms, covenants, or provisions of this Agreement, the prevailing party shall be entitled to recover as part of such action or proceeding, all litigation, arbitration and collection expenses, including, but not limited to, witness fees, court costs, and reasonable attorney fees.

F. Laws Governing/Venue. This Agreement shall be governed by the Laws of the State of Arizona, as to validity, interpretation and performance. Any and all suits for any and every breach of this Agreement, or other judicial proceeding for the enforcement or interpretation of this Agreement shall be instituted and maintained in Superior Court in Yuma County, Arizona.

G. Non-Waiver. The failure or delay of either Party to insist upon strict performance of any of the provisions of this Agreement, or to exercise any of the rights or remedies provided by this Agreement, shall not release either Party from any of the responsibilities or obligations imposed by law or by this Agreement, and shall not be deemed a waiver of any right of either Party to insist upon strict performance of this Agreement.

H. Severability. If any part, term or provision of this Agreement is by the courts held to be illegal or in conflict with any law of the State of Arizona, the validity of the remaining portions or provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular part, term, or provision held to be invalid.

I. Entire Agreement and Amendments. This instrument contains the entire Agreement between the Parties, and no oral or written statement, promises, or inducements made by either Party or agent of either Party that is not contained in this written Agreement, or specifically referred to in this written Agreement shall be valid or binding; and this Agreement may not be enlarged, modified, or altered except in writing signed by both Parties.

J. Relationship of Parties. The Parties understand and expressly agree that WACOG is an independent contractor and is not an employee of the City. Nothing in this Agreement constitutes a partnership or joint venture between the Parties and neither Party is the principal or agent of the other.

K. Rights/Obligations of Parties Only. The terms of this Agreement are intended only to define the respective rights and obligations of the Parties. Nothing in this Agreement shall create any rights or duties in favor of any potential third-party beneficiary or other person, agency or organization.

L. Time of the Essence. Time is of the essence in this Agreement. Unless otherwise specifically provided in this Agreement, any consent to delay in the performance of WACOG of any obligation shall be applicable only to the particular transaction to which it relates, and it shall not be applicable to any other obligation or transaction.

M. Dispute Resolution. Claims, disputes or other matters in question between the parties to this Agreement arising out of or relating to this Agreement or breach thereof shall be subject to and decided by arbitration in accordance with the Arizona Uniform Rules of Procedure for Arbitration currently in effect unless the parties mutually agree otherwise. Request for arbitration shall be filed in writing with the other party to this Agreement.

N. Conflict of Interest. This contract shall be subject to the Conflict of Interest provisions of A.R.S. § 38-511, as amended.

O. Environmental Conditions. WACOG shall take all steps necessary to ensure WACOG compliance with all applicable federal, state, and local environmental laws, regulations and ordinances, and shall indemnify and hold the City harmless for any remediation required and from and against any and all liabilities, losses, suits, claims, judgments, fines or demands arising by reason of injury or death to any person or damage to any property or the environment of any nature whatsoever arising out of violations of such laws, regulations and ordinances.

P. E-verify Requirements. To the extent applicable under A.R.S. § 41-4401, WACOG and its subcontractors warrant compliance with all federal immigration laws and regulations that relate to their employees and their compliance with the E-verify requirements under A.R.S. § 23-214(A). WACOG's or its subcontractor's failure to comply with such warranty shall be deemed a material breach of this Agreement and may result in the termination of this Agreement by the City.

The City retains the legal right to inspect the papers of any WACOG contractor or subcontractor employee who works on this Agreement to ensure that WACOG or subcontractor is complying with this warranty.

Q. Political Activities. Employees, directors, board members, officers, and volunteers of WACOG are prohibited from engaging in any political activity with respect to candidates for political office beyond the private expression of personal opinion, registering as a member of a political party, signing petitions and voting in any special, general, or primary election. No employee, director, board member, officer, or volunteer shall solicit any contribution in cash or service from any WACOG employee, director, board member, officer, or volunteer to support any candidate for public office. No employee, director, board member, officer, or volunteer shall use the name of WACOG, or use their affiliation with WACOG, to engage in any political activity of any kind or to solicit any contribution in cash or services to support any candidate for public office. If an employee, director, board member, officer, or volunteer should engage in said activities, they shall make it clear that they are doing so in their personal and private capacity, and are not associated with WACOG in any way while engaging in said activity. Employees, directors, board members, officers, and volunteers will refrain from engaging in any political activity while attending or participating in any WACOG function or event.

R. Boycott of Israel. Pursuant to A.R.S. § 35-393.01, WACOG certifies that WACOG is not engaged in a boycott of Israel as of the Effective Date of this Agreement, and agrees for the duration of this Agreement to not engage in a boycott of Israel.

S. Notices. Unless otherwise provided in this Agreement, all notices, demands, requests, consents, approvals and other communications (collectively "Notices") required or permitted hereunder shall be in writing and delivered by registered or certified U.S. mail, postage prepaid, or personally delivered, at the address shown below. Notices shall be deemed received at the time of actual receipt, which shall be evidenced by a copy of receipt (in the case of notices that are personally delivered), or as evidenced by the United States Postal Service receipt; or five (5) calendar days after mailing, whichever comes first, in the case of notices that are mailed.:

**To City:**

City of Yuma  
Attn: City Administrator  
One City Plaza  
Yuma, Arizona 85364

**To WACOG:**

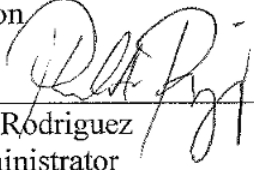
WACOG  
Attn: Executive Director  
899 E. Plaza Circle, Ste. 2  
Yuma, Arizona 85364

T. Provisions Required by Law. Each and every provision of law and any clause required by law to be in this Agreement will be read and enforced as though it were included herein and, if through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon the application of either Party, this Agreement will promptly be physically amended to make such insertion or correction.

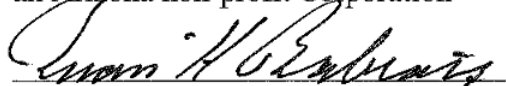
U. Non-Appropriation. Every obligation of the City under this Agreement is conditioned upon the availability of funds appropriated or allocated for the fulfillment of such obligations. Notwithstanding any other provision of this Agreement, if funds are not allocated and available for the continuance of this Agreement, this Agreement may be terminated by the City at the end of the period for which the funds are available. No liability shall accrue to the City in the event this provision is exercised, and the City shall not be obligated or liable for any future payments as a result of termination under this paragraph.

IN WITNESS WHEREOF, the Parties have executed this Agreement this 7<sup>TH</sup> day of December; 2020.

City of Yuma, an Arizona municipal corporation

  
Philip A. Rodriguez  
City Administrator

Western Arizona Council of Governments,  
an Arizona non-profit Corporation

  
Brian H. Babiars, Executive Director


11-17-20  
Date

ATTEST:

  
Lynda L. Bushong  
City Clerk

Dec 7, 2020  
DATE

APPROVED AS TO FORM:

  
Richard W. Files  
City Attorney



## AGENDA ITEM REVIEW FORM

### Work Session

2. E.

**Meeting Date:** 08/04/2021

**Department Head:** Jose A. Guzman, Director of Planning & Zoning, Planning & Zoning Department

**Submitted By:** Jose A. Guzman, Director of Planning & Zoning, Planning & Zoning Department

**Action Requested:** Discussion Item - No Action to be Taken

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### ITEM:

Discussion and possible direction to staff on any and all matters regarding the boundary adjustment to the improvement districts within Southwest Arizona Industrial Subdivision. **(Jose A. Guzman, Director of Planning and Zoning)**

### SUMMARY:

On October 12, 2016, City Council adopted Resolution No. 1160 creating the Street Lighting Improvement District (SLID) and Resolution No. 1161 creating the Enhanced Municipal Services District (EMSD) for the area known as Southwest Arizona Industrial Subdivision. This subdivision was originally 14 lots, Lot Number 14 (Approximately 40 acres) was reserved for future phase of the industrial subdivision.

In 2019, the Developer rezoned Lot Number 14 from Light Industrial (L-I) to Medium Density Residential (R1-6) to develop the land as two residential subdivisions; Belleza Del Desierto Phase 1 (20 acres) and Belleza del Desierto Phase 2 (20 acres). When these subdivisions were approved, as part of the regular process, new improvement districts were created for each phase:

Belleza Del Desierto Phase 1 - Resolution No. 2096 (SLID) and Resolution No. 2097 (EMSD)

Belleza Del Desierto Phase 2 - Resolution No. 2181 (SLID) and Resolution No. 2182 (EMSD)

This caused the improvement districts to overlap within Lot 14 of the original district, which would create a double assessment for the SLID and EMSD. The proposed solution is to amend the boundaries of the original improvement district and remove Lot Number 14 from the district since this property is now developed as residential and has their own improvement districts created during the subdivision process.

The Street Lighting Improvement District adopted by Resolution No. 1160 will be amended by a new resolution pursuant to **Arizona Revised Statute §48-616(H)**. *"In the event an improvement district is formed that includes the construction and operation of street lighting facilities within all or any part of the territory of a district formed under this section, the governing body may by resolution summarily delete from the district formed under this section any area covered by a subsequently formed district and form a new district from the balance of the original district formed under this section."*

The Enhanced Municipal Services District Adopted by Resolution No. 1161 will be amended by a new resolution pursuant to **Arizona Revised Statute §48-575(J)**. *"If, in the opinion of the governing body, any territory of a district formed under this section is not benefited by being a part of the district, the governing body may, by resolution, exempt such territory from assessment under this chapter, or if any portion of the territory of a district formed under this section is no longer benefited by being a part of the*

*district, the governing body may, by resolution, summarily delete from the district formed under this section any such area and may form a new district from the balance of the original district formed under this section."*

The proposed Resolutions will be placed in the Consent Agenda of the Regular Council Meeting on August 11, 2021. Each resolution will be listed individually as one (1) item, for a total of two (2) items, unless City Council wishes to further discuss these items during the regular meeting.

**RECOMMENDATION / SUGGESTED MOTION:**

**Discussion and possible directions to staff only, no action item.**

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**Fiscal Impact**

<b>IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:</b>	N/A
<b>CITY/STATE/FEDERAL FUNDS:</b>	N/A
<b>TOTAL:</b>	N/A
<b>BUDGETED AMOUNT:</b>	N/A
<b>AVAILABLE AMOUNT TO TRANSFER:</b>	N/A
<b>ACCT NAME &amp; GL#/REMAINING BALANCE BEFORE PURCHASE:</b>	N/A
<b>FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):</b>	
	N/A

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**Attachments**

Proposed Resolution Amending the SLID  
Proposed Resolution Amending the EMSD  
Original Boundary Map  
New Boundary Map

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No.

**A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, ARIZONA, REMOVING PROPERTY FROM THE SOUTHWEST ARIZONA INDUSTRIAL SUBDIVISION STREET LIGHTING IMPROVEMENT DISTRICT; DECLARING CERTAIN TERRITORY TO BE NO LONGER BENEFITED BY INCLUSION WITHIN THE DISTRICT; AMENDING THE DISTRICT BOUNDARIES TO EXCLUDE SUCH AREAS; AND FORMING A NEW DISTRICT OUT OF THE BALANCE OF THE ORIGINAL DISTRICT PURSUANT TO A.R.S. §48-616(H).**

**WHEREAS**, the City of San Luis, Arizona (the “City”) is authorized and empowered pursuant to the Arizona Improvement District Law, Title 8 of the Arizona Revised Statutes, as amended, to establish a street lighting improvement district as proposed by a verified petition; and

**WHEREAS**, on October 12, 2016, after the submission of a verified petition to establish a community improvement district, City Council adopted Resolution No. 1160 establishing the Southwest Arizona Industrial Subdivision Street Lighting Improvement District (“District”); and

**WHEREAS**, Arizona Revised Statute §48-616(H), provides that in the event an improvement district is formed that includes the construction and operation of street lighting facilities within all or any part of the territory of a district formed under this section, the governing body may by resolution summarily delete from the district formed under this section any area covered by a subsequently formed district and form a new district from the balance of the original district formed under this section; and

**WHEREAS**, Lot No. 14, as shown on the original boundary map of the District, is covered by a subsequently formed district adopted by Resolution No. 2096 and Resolution No. 2181; and

**WHEREAS**, the boundary adjustment proposed that the boundaries of the District be adjusted to delete certain real property, Lot No. 14, from the District’s existing boundaries; and

**WHEREAS**, the City Council has determined that the proposed boundary adjustment is necessary and in the interest of the public health, safety, morals and general welfare of the people of the City to adjust the boundaries of the District as provided in the Boundary Adjustment Map attached hereto and incorporated here in as “Exhibit B”

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the City of San Luis, Arizona, as follows:

**Section 1:** The boundaries of the District are hereby adjusted to delete real property known as Lot No. 14 on the original boundary map attached here to as "Exhibit A".

**Section 2:** The boundaries of the District are hereby adjusted as shown on the new boundary map attached here to as "Exhibit B" and forming a new district out of the balance of the original to A.R.S. §48-616(H).

**PASSED AND ADOPTED** by the Mayor and City Council of the City of San Luis, Arizona, this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Gerardo Sanchez, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Sonia Cornelio, City Clerk

\_\_\_\_\_  
Kay Marion Macuil, City Attorney

No.

**A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, ARIZONA, REMOVING PROPERTY FROM THE SOUTHWEST ARIZONA INDUSTRIAL SUBDIVISION MUNICIPAL SERVICES IMPROVEMENT DISTRICT; DECLARING CERTAIN TERRITORY TO BE NO LONGER BENEFITED BY INCLUSION WITHIN THE DISTRICT; AMENDING THE DISTRICT BOUNDARIES TO EXCLUDE SUCH AREAS; AND FORMING A NEW DISTRICT OUT OF THE BALANCE OF THE ORIGINAL DISTRICT PURSUANT TO A.R.S. §48-575(J).**

**WHEREAS**, the City of San Luis, Arizona (the “City”) is authorized and empowered pursuant to the Arizona Improvement District Law, Title 8 of the Arizona Revised Statutes, as amended, to establish an enhanced municipal improvement district as proposed by a verified petition; and

**WHEREAS**, on October 12, 2016, after the submission of a verified petition to establish an improvement district, City Council adopted Resolution No. 1161 establishing the Southwest Arizona Industrial Subdivision Municipal Services Improvement District (“District”); and

**WHEREAS**, Arizona Revised Statute §48-575(J), provides that in the opinion of the governing body, any territory of a district formed under this section is not benefited by being a part of the district, the governing body may, by resolution, exempt such territory from assessment under this chapter, or if any portion of the territory of a district formed under this section is no longer benefited by being a part of the district, the governing body may, by resolution, summarily delete from the district formed under this section any such area and may form a new district from the balance of the original district formed under this section; and

**WHEREAS**, Lot No. 14, as shown on the original boundary map of the District, is covered by a subsequently formed district adopted by Resolution No. 2096 and Resolution No. 2181; and

**WHEREAS**, the boundary adjustment proposed that the boundaries of the District be adjusted to delete certain real property, Lot No. 14, from the District’s existing boundaries; and

**WHEREAS**, the City Council has determined that the proposed boundary adjustment is necessary and in the interest of the public health, safety, morals and general welfare of

the people of the City to adjust the boundaries of the District as provided in the Boundary Adjustment Map attached hereto and incorporated here in as "Exhibit B"

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the City of San Luis, Arizona, as follows:

**Section 1:** The boundaries of the District are hereby adjusted to delete real property known as Lot No. 14 on the original boundary map attached here to as "Exhibit A".

**Section 2:** The boundaries of the District are hereby adjusted as shown on the new boundary map attached here to as "Exhibit B" and forming a new district out of the balance of the original to A.R.S. §48-575(J).

**PASSED AND ADOPTED** by the Mayor and City Council of the City of San Luis, Arizona, this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Gerardo Sanchez, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Sonia Cornelio, City Clerk

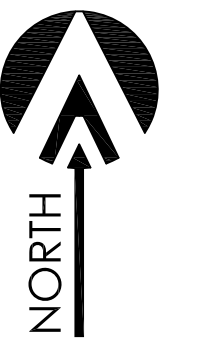
\_\_\_\_\_  
Kay Marion Macuil, City Attorney

# SOUTHWEST ARIZONA INDUSTRIAL SUBDIVISION - (PHASE 1)

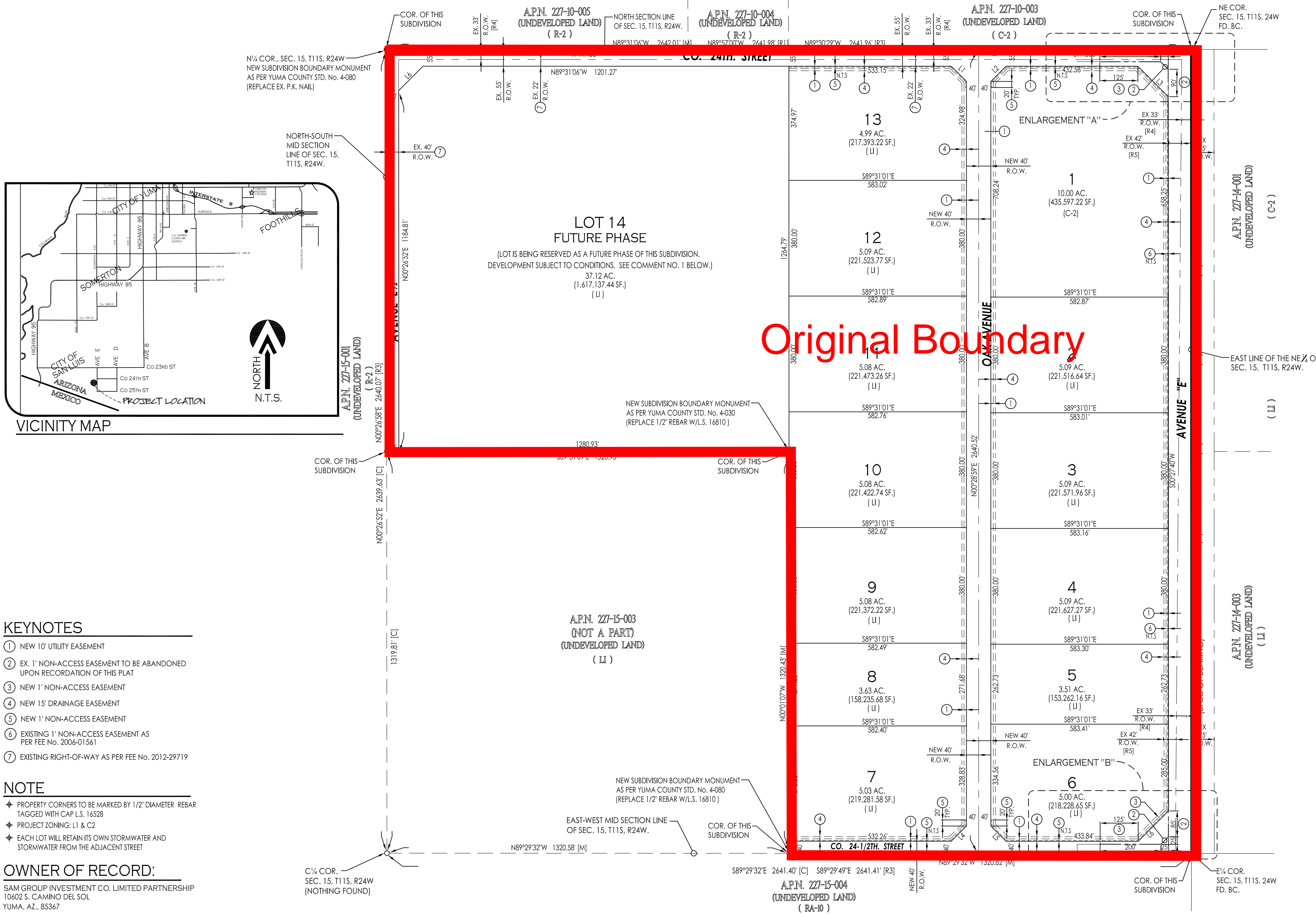
A SUBDIVISION OF THE NW 1/4 OF THE NE 1/4 AND THE E 1/2 OF THE NE 1/4 OF SECTION 15, T11S, R24W, G.&S.R.B.&M., YUMA COUNTY, ARIZONA.

JULY OF 2016 ACREAGE: 120.09 AC

## FINAL PLAT



SCALE: 1"=200'

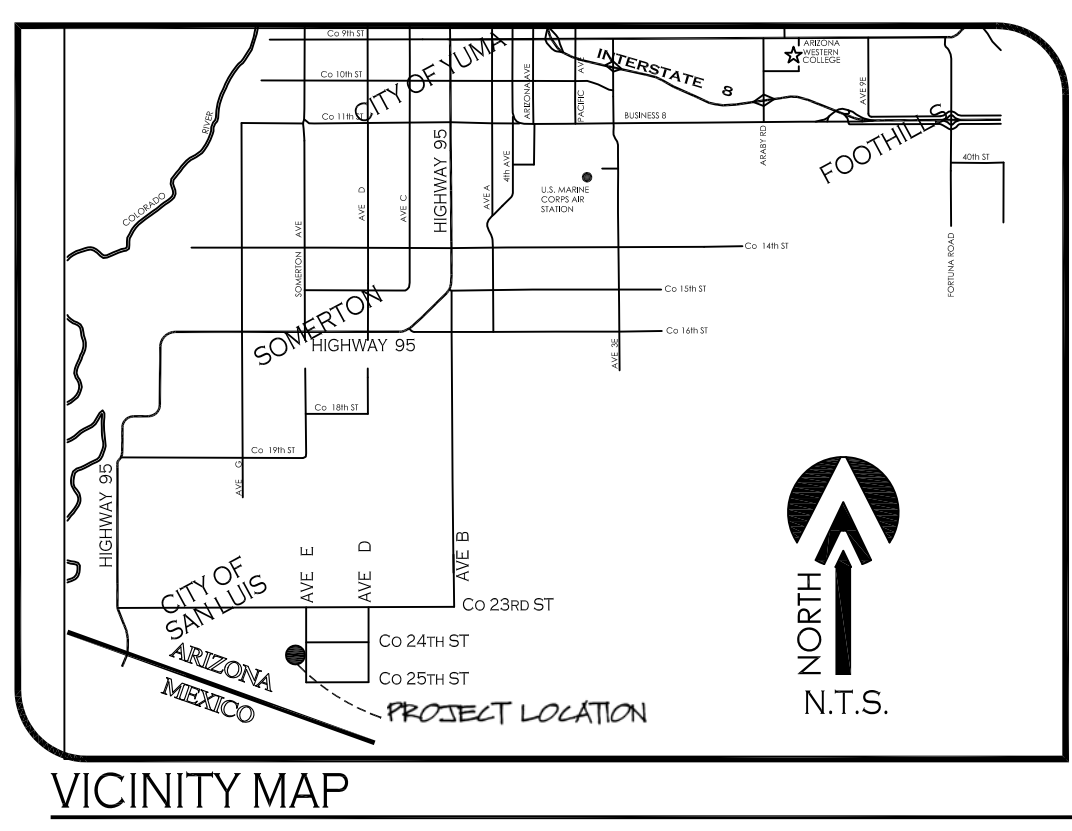


**LINE DATA**

LINE NUMBER	BEARING	LENGTH (FEET)
L1	S44°59'57"E	70.71
L2	N45°00'03"E	70.71
L3	S45°00'37"E	141.45
L4	N45°00'47"E	70.70
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**AREA TABLE**

LOT NUMBER	AREA (ACRES)	AREA (SF)
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13	4.99 NET AC.	217,408.50 SF.
14	37.12 NET AC.	1,617,137.44 SF.



Original Boundary

**LEGEND**

- INDICATES BOUNDARY LINE
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- - - INDICATES RIGHT-OF-WAY LINE
- - - INDICATES EASEMENT LINE
- 11 NEW LOT NUMBER
- NEW YUMA COUNTY STD. DETAIL No. 4-030 SUBD BOUNDARY MONUMENT
- NEW YUMA COUNTY STD. DETAIL No. 4-080 STREET MONUMENT
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- [R4] DATA REFERS TO DOCKET 674 PAGE 184, AS RECORDED IN YUMA COUNTY RECORDERS OFFICE, YUMA COUNTY ARIZONA.
- [R5] DATA REFERS TO FEE No. 2006-01561 AND FEE No. 2006-01562, AS RECORDED IN YUMA COUNTY RECORDERS OFFICE, YUMA COUNTY ARIZONA.

- KEYNOTES**
- NEW 10' UTILITY EASEMENT
  - EX. 1' NON-ACCESS EASEMENT TO BE ABANDONED UPON RECORDATION OF THIS PLAT
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  - NEW 11' NON-ACCESS EASEMENT
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  - EXISTING RIGHT-OF-WAY AS PER FEE No. 2012-29719

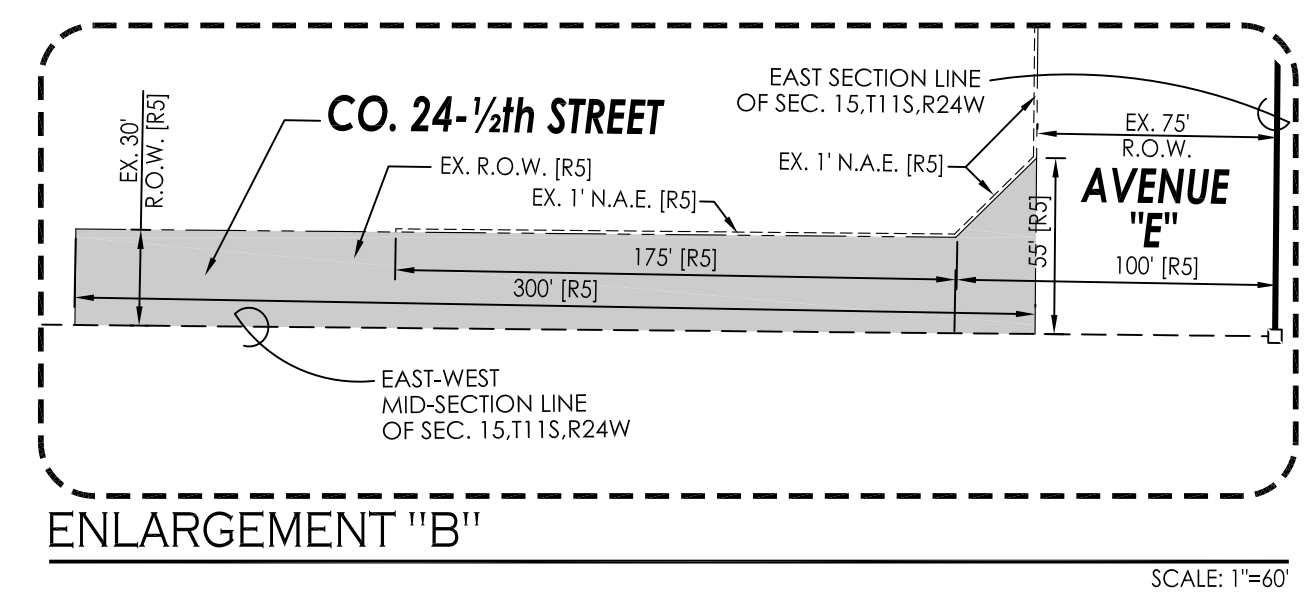
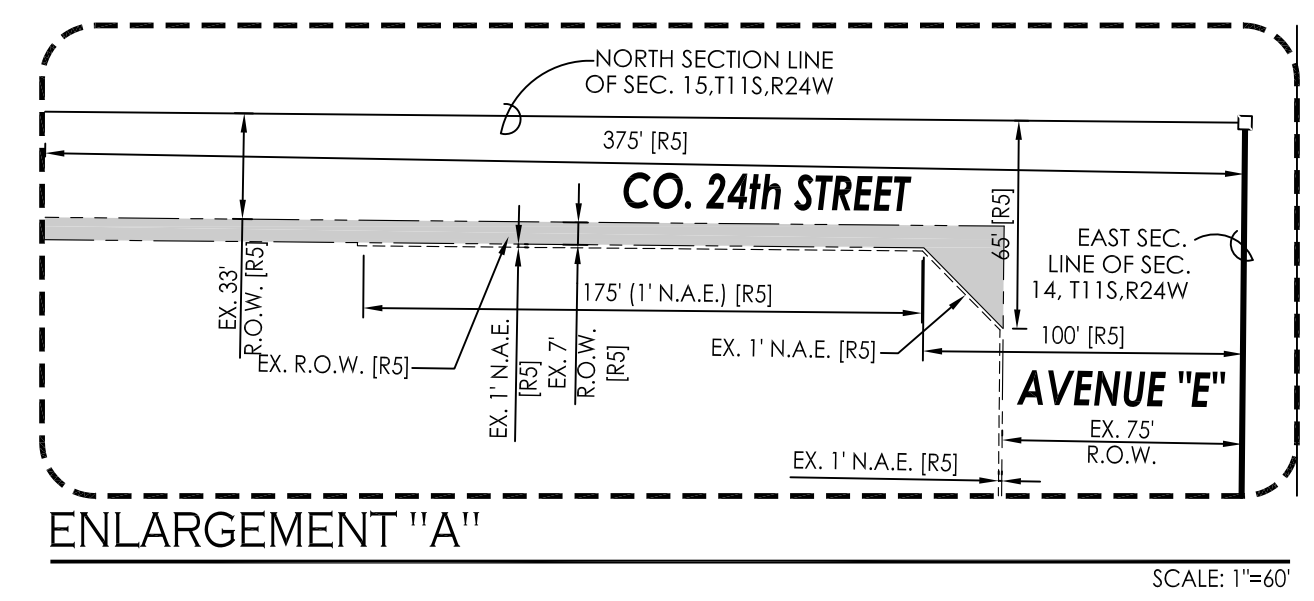
**NOTE**

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- PROJECT ZONING: L1 & C2
- EACH LOT WILL RETAIN ITS OWN STORMWATER AND STORMWATER FROM THE ADJACENT STREET

**OWNER OF RECORD:**  
 SAM GROUP INVESTMENT CO. LIMITED PARTNERSHIP  
 10602 S. CAMINO DEL SOL  
 YUMA, AZ, 85367

**BASIS OF BEARING**  
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 BEARING N00°27'40"E

**COMMENTS**  
 1. THE PARCEL SHOWN AS LOT 14 IS BEING RESERVED FOR A FUTURE PHASE OF THE SUBDIVISION. NO BUILDING PERMIT FOR DEVELOPMENT OF ANY USE, WHATSOEVER, SHALL ISSUE FOR THIS PARCEL, UNLESS APPROPRIATE STREETS AND OTHER PUBLIC IMPROVEMENTS ARE DEVELOPED ADJACENT TO LOT 14 AS REQUIRED BY THE SUBDIVISION REGULATIONS OF THE CITY OF SAN LUIS.



ELABORATED BY:  
 VNV12-360  
  
 1846 S. 8th Avenue 928-329-0000 Tel  
 Yuma, AZ, 85364 928-247-6232 Fax  
 www.vegaandvega.com

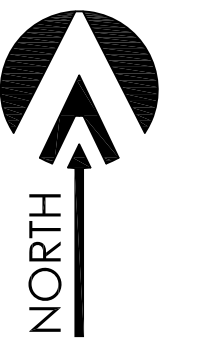
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 BY:   
 JOHN C. ENGLISH R.L.S. No. 16528

# SOUTHWEST ARIZONA INDUSTRIAL SUBDIVISION - (PHASE 1)

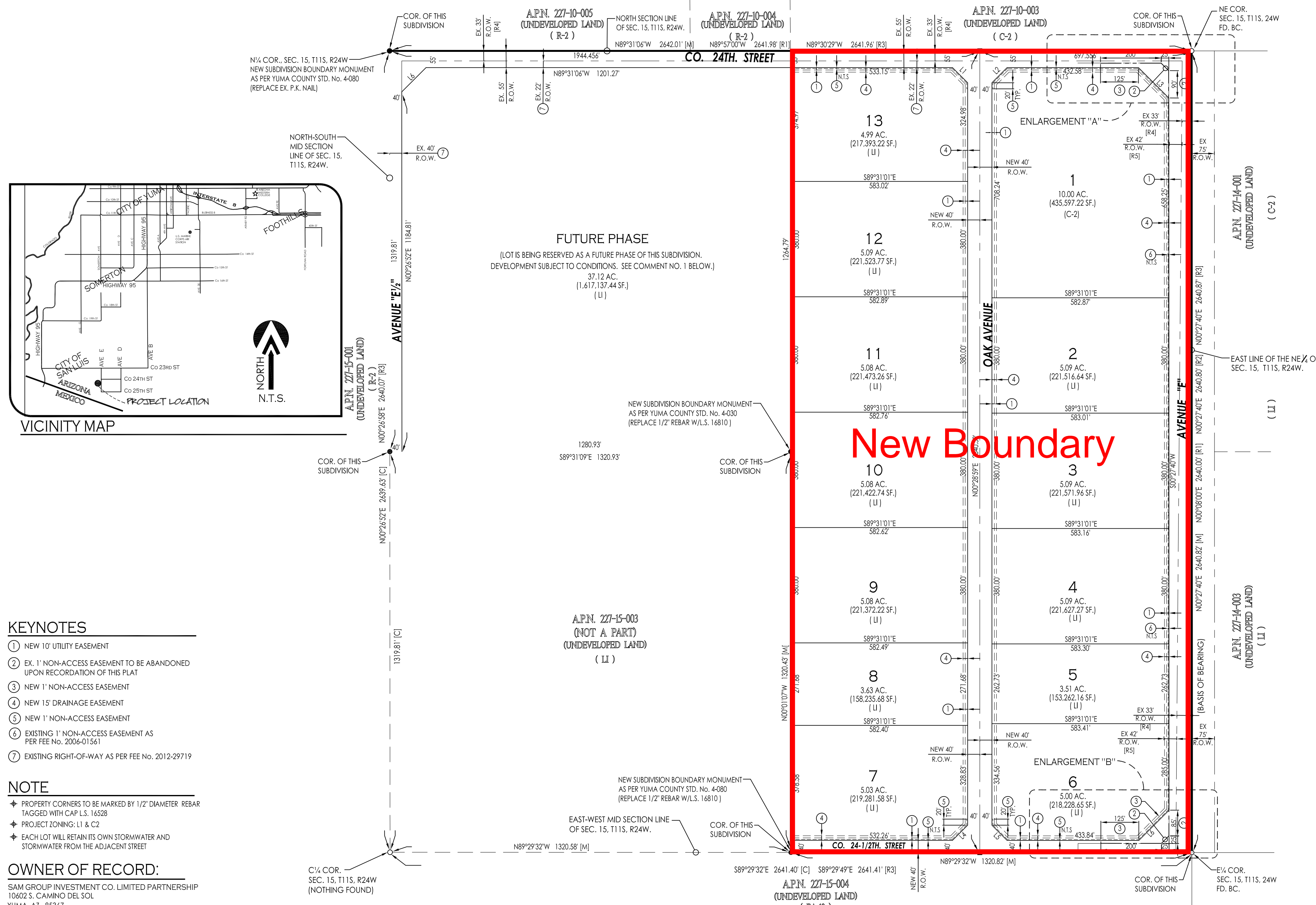
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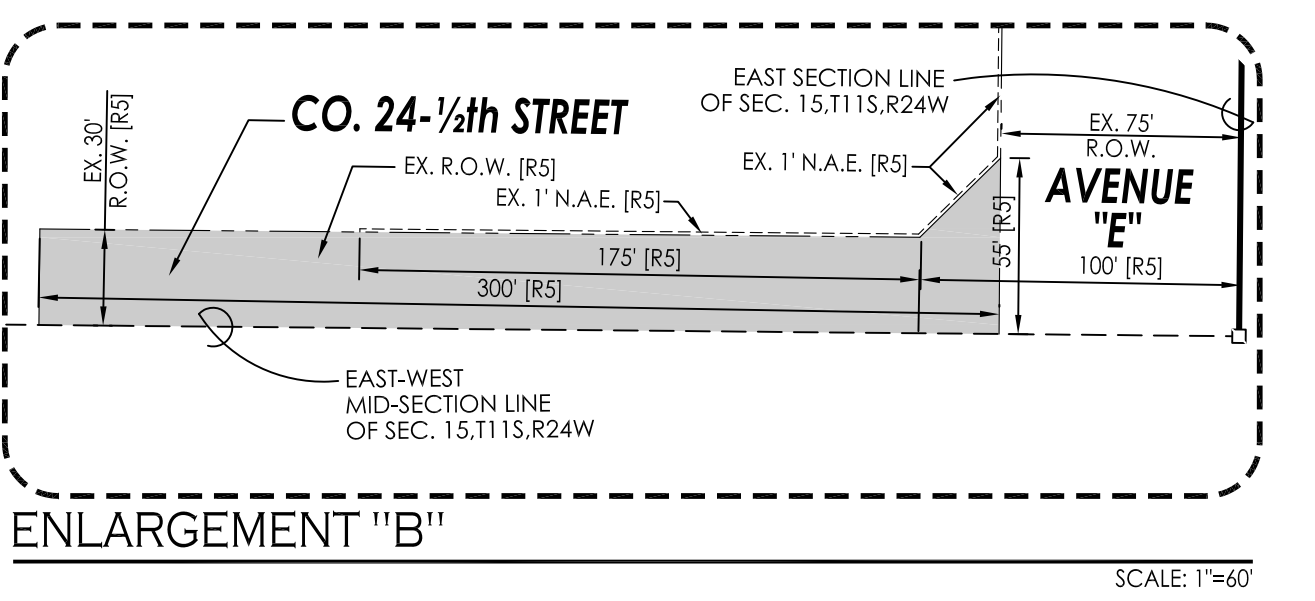
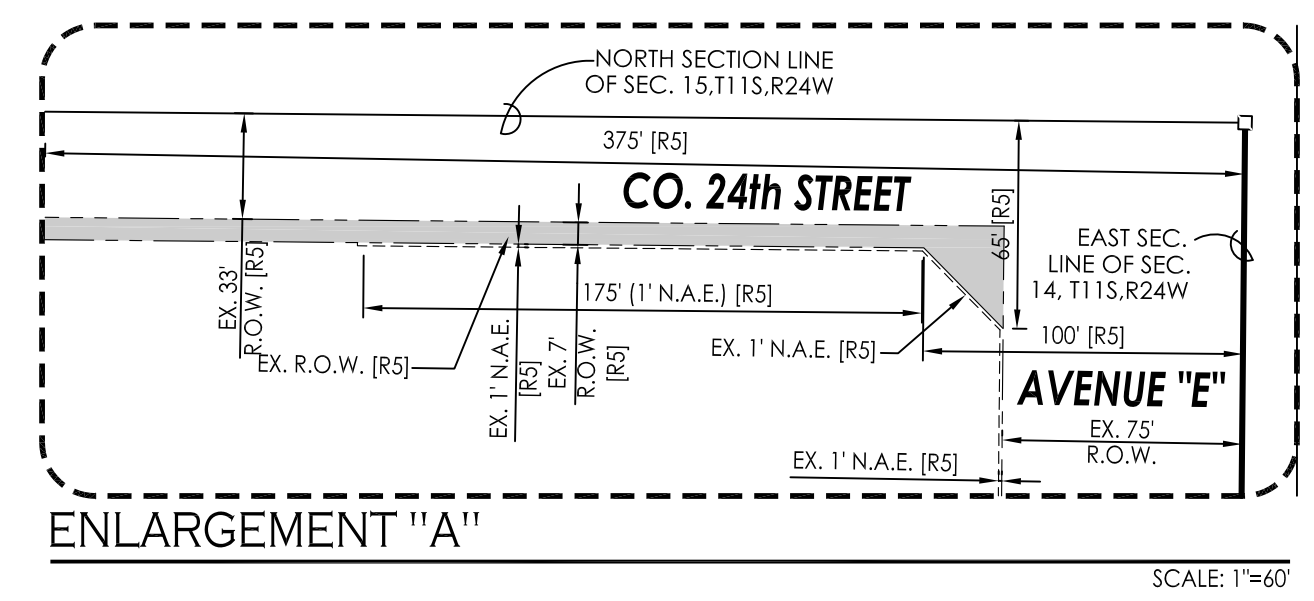
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BY:   
 JOHN C. ENGLISH II R.L.S. No. 16528



## AGENDA ITEM REVIEW FORM

### Work Session

2. F.

**Meeting Date:** 08/04/2021

**Department Head:** Jose A. Guzman, Director of Planning & Zoning, Planning & Zoning Department

**Submitted By:** Jose A. Guzman, Director of Planning & Zoning, Planning & Zoning Department

**Action Requested:** Discussion Item - No Action to be Taken

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### ITEM:

Discussion and possible directions to staff on any and all matters regarding possible text amendment to the zoning regulations regarding Pre-Development Meeting Requirements and Procedures. **(Michelle Macias, Planning and Zoning Intern)**

### SUMMARY:

The purpose of pre-development meetings is to advise and inform applicants of the procedural requirements for a new development project, identify project-related issues, and exchange information.

Currently, the City of San Luis offers no-cost Pre-Development Meetings as a service to review and discuss proposed projects with any customer. Staff member representatives from multiple departments are on hand to provide a one-stop-shop approach to discuss and review proposed projects.

Once staff gains an understanding of the project proposal, staff reviews concept site plans, current City of San Luis codes and requirements, and identifies potential issues that could arise during the development process.

Even though pre-development meetings are very important on the development process, these meetings are currently optional in the city regulations. Many times, applications are submitted inaccurate or incomplete, making the approval process longer. This can be avoided and address during the pre-development meeting.

Staff is proposing to make pre-development meetings mandatory, at least for the more complex applications. This will improve the application process, since the applicant will be aware of the requirements from the beginning.

Staff will make the necessary amendments to the zoning regulations regarding the pre-development meetings and will create a procedure manual for this type of meetings.

### RECOMMENDATION / SUGGESTED MOTION:

**Discussion and possible directions to staff only, no action item.**

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### Fiscal Impact

**IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:** N/A

**CITY/STATE/FEDERAL FUNDS:** N/A

**TOTAL:** N/A

**BUDGETED AMOUNT:** N/A

**AVAILABLE AMOUNT TO TRANSFER:** N/A

**ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:** N/A

**FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):**

N/A

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