



NOTICE OF WORK SESSION

In accordance with § 38-431.01 of the Arizona Revised Statutes of the State of Arizona, notice is hereby given to the Members of City Council and to the general public that the Mayor and Council of the City of San Luis, Arizona, will hold a Work Session meeting at 6:30 p.m., Wednesday, September 1, 2021. The Work Session will take place at the City Council Chambers, located at 1090 E. Union Street, San Luis, Arizona, 85349. The public is invited to attend the open meeting.

In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, the City of San Luis does not discriminate on the basis of disability in the admission of or access to, or treatment of employment in its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in City programs, activities or services contact: ADA/Section 504 Coordinator, City of San Luis Human Resources Department, 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Notice is hereby given that pursuant to A.R.S. § 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the City Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recordings. Parents in order to exercise their rights may either file written consent with the City Clerk to such recordings, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. §1-602.A.9 have been waived.

THIS NOTICE IS GIVEN BY:

/s/ Sonia Cornelio, City Clerk

AVISO DE SESION DE TRABAJO

De acuerdo con los Estatutos del Estado de Arizona A.R.S. § 38-431.01, se le informa a los miembros del Cabildo y al público en general que el Alcalde y el Cabildo, tendrán una Sesión de Trabajo a las 6:30 p.m., el día Miércoles, 1ro de Septiembre del 2021. La junta se llevará a cabo en la Sala del Cabildo, ubicada en el 1090 E. Union Street, San Luis, Arizona, 85349. El público está cordialmente invitado a la junta.

De acuerdo con el Acta de Americanos con Discapacidades y la Sección 504 del Acta de Rehabilitación del 1973, la Ciudad de San Luis, Arizona no discrimina por causa de discapacidad la admisión y acceso a sus programas, actividades, servicios o en el trato en cuanto a empleo. Para más información referente a derechos y provisiones del Acta de Americanos con Discapacidades o Sección 504, o para solicitar adaptaciones que sean razonables para la participación en programas, actividades o servicios de la Ciudad, contactar al: Coordinador del Acta de Americanos con Discapacidades/Sección 504, Departamento de Recursos Humanos de la Ciudad de San Luis, Arizona, ubicado en el 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Por medio de este aviso y de acuerdo con los Estatutos del Estado de Arizona A.R.S § 1-602.A.9, sujeto a ciertas excepciones reglamentarias, los padres de familia tienen el derecho de dar el consentimiento ante el Estado o cualquiera de sus subdivisiones políticas para hacer una grabación de audio o video de su hijo menor de edad. Las juntas del Cabildo se graban en audio y/o video y como resultado, el hecho de que haya menores presentes puede ser sujeto a que sean grabados. Para que los padres de familia puedan ejercer sus derechos pueden dar el consentimiento por escrito con la Secretaria de la Ciudad a tal grabación, o tomar acción personal para asegurarse que su hijo menor no esté presente cuando la grabación se lleve a cabo. Si un menor de edad está presente en el momento de la grabación, la Ciudad asumirá que los padres de familia están cediendo los derechos sobre una posible grabación de acuerdo con los Estatutos del Estado de Arizona A.R.S. § 1-602.A.9.

ESTE AVISO ES DADO POR:

/f/ Sonia Cornelio, Actuaría de la Ciudad



AGENDA
Work Session
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
San Luis, AZ 85349
September 1, 2021
6:30 p.m.

For the safety of the public during the COVID-19 pandemic, members of the public may attend the City Council's Work Session of September 1, 2021 in person if the 6-foot distance can be maintained which is 27 people. However, members of the public may listen to the meeting's live audio stream on the City of San Luis' website <https://sanluisaz.gov/listenlive>. Recordings of the meetings will be available on the city's website <https://sanluisaz.gov/listenlive> after the meeting.

PLEASE TAKE NOTICE THAT MEMBERS OF THE CITY COUNCIL WILL ATTEND EITHER IN PERSON, TELEPHONE, OR VIDEO CONFERENCE COMMUNICATION. THE MAYOR OR ACTING MAYOR FOR THIS MEETING MAY CHANGE THE ORDER OF THE ITEMS; IF AUTHORIZED BY LAW AND BY A MAJORITY VOTE OF A QUORUM OF CITY COUNCIL MEMBERS PRESENT, AN EXECUTIVE SESSION WILL BE HELD IMMEDIATELY FOLLOWING THE VOTE IN ACCORDANCE WITH A.R.S. §38-431.03(A) AND THE MEETING WILL BE TEMPORARILY RECESSED WHILE THE CITY COUNCIL RETIRES TO EXECUTIVE SESSION WHICH WILL NOT BE OPEN TO THE PUBLIC.

Por la seguridad del público durante la pandemia COVID-19, habrá asistencia en persona para los miembros del público en la Sesión de Trabajo del Cabildo del 1ro de Septiembre del 2021, si la distancia de 6 pies puede mantenerse, que es de 27 personas. Sin embargo, los miembros del público pueden escuchar el audio en vivo de la reunión transmitido en el sitio web de la Ciudad de San Luis <https://sanluisaz.gov/listenlive>. Las grabaciones de las reuniones estarán disponibles en el sitio web de la ciudad <https://sanluisaz.gov/listenlive> después de la reunión.

TENGA EN CUENTA QUE LOS MIEMBROS DEL CABILDO DE LA CIUDAD ASISTIRÁN EN PERSONA, TELÉFONO O COMUNICACIÓN POR VIDEO CONFERENCIA. EL ALCALDE O VICE-ALCALDE DE ESTA REUNIÓN PUEDE CAMBIAR EL ORDEN DE LOS TEMAS; SI ESTÁ AUTORIZADO POR LA LEY Y POR MAYORÍA DE VOTOS DE UN QUÓRUM DE MIEMBROS DEL CABILDO PRESENTES, SE LLEVARÁ A CABO UNA SESIÓN EJECUTIVA INMEDIATAMENTE DESPUÉS DE LA VOTACIÓN DE ACUERDO CON LOS ESTATUTOS DEL ESTADO DE ARIZONA A.R.S. §38-431.03 (A) Y LA REUNIÓN SERÁ TEMPORALMENTE RECESADA MIENTRAS EL CABILDO DE LA CIUDAD SE RETIRE A UNA SESIÓN EJECUTIVA QUE NO ESTARÁ ABIERTA AL PÚBLICO.

1. **CALL TO ORDER/ROLL CALL**
2. **ITEMS FOR DISCUSSION ONLY**
 2. A. Discussion and possible directions to staff on any and all matters regarding the appointment of a Council Member to serve on the Western Arizona Economic Development District (WAEDD). **(Francia Alonso, Acting Assistant to Mayor and Council)**
 2. B. Discussion and possible directions to staff on any and all matters regarding the purchase of a new ambulance. **(Angel Ramirez, Fire Chief)**

- 2. C. Update on any and all matters regarding the street intersection expansions on 4th Avenue and Cesar Chavez Boulevard and 10th Avenue and Cesar Chavez Boulevard. **(Council Member Luis Cabrera and Eulogio Vera, Director of Public Works)**

- 2. D. Discussion and possible directions to staff on any and all matters regarding vehicular traffic control during peak hours. **(Council Member Luis Cabrera and Richard Jessup, Chief of Police)**

- 2. E. Discussion and possible directions to staff on any and all matters regarding placement of shades and benches at the temporary taxi stand. **(Council Member Luis Cabrera; Eulogio Vera, Director of Public Works; Jose Guzman, Director of Planning & Zoning and Richard Jessup, Chief of Police)**

3. **ADJOURNMENT**

IN THE EVENT A MAJORITY OF THE COUNCIL IS NOT PRESENT, AN INFORMAL WORK SESSION MAY BE HELD.



AGENDA ITEM REVIEW FORM

Work Session

2. A.

Meeting Date: 09/01/2021

Department Head: Sonia Cornelio, City Clerk, City Clerk's Office

Submitted By: Francia Alonso, Records Management Specialist, City Clerk's Office

Action Requested: Discussion Item - No Action to be Taken

ITEM:

Discussion and possible directions to staff on any and all matters regarding the appointment of a Council Member to serve on the Western Arizona Economic Development District (WAEDD). **(Francia Alonso, Acting Assistant to Mayor and Council)**

SUMMARY:

During the Work Session held June 2, 2021, the mayor and City Council recommended the city proceed with the Western Arizona Economic Development District (WAEDD). As part of the contribution, the City of San Luis recommends appointing an elected member to the WAEDD Executive Committee. Each Executive Committee member will chair or co-chair a committee and make recommendations to the Board of Directors.

WAEDD is a federally designated Economic Development District (EDD) that helps lead the locally-based, regionally drive economic development planning process that leverages the public, private, and non-profit sectors' involvement to establish a strategic blueprint for regional collaboration. With a purpose to drive rural prosperity through the responsible mobilization of human infrastructure, financial investment, physical assets, and natural capital to generate a healthy and collaborative local economy.

Western Arizona was designated an Economic Development District (EDD), or WAEDD, by the U.S. Economic Development Administration (EDA) on June 03, 2020. The EDA has committed to providing financial assistance to economic development in western Arizona's distressed communities.

RECOMMENDATION / SUGGESTED MOTION:

Discussion and possible directions to staff only, no action.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: N/A

CITY/STATE/FEDERAL FUNDS: N/A

TOTAL: N/A

BUDGETED AMOUNT: N/A

AVAILABLE AMOUNT TO TRANSFER: N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

N/A

Attachments

WAEED Request letter 2021



May 4, 2021

HAND-DELIVERED TO CITY OF SAN LUIS

Mr. Tadeo De La Hoya,
City Manager
1090 Union Street
San Luis, AZ 85349

Re: City of San Luis District Membership and Dues

Dear Mr. De La Hoya,

Western Arizona was designated an Economic Development District (EDD), or WAEDD, by the U.S. Economic Development Administration (EDA) on June 30, 2020. In conferring designation, the EDA has committed to providing financial assistance to economic development in western Arizona's distressed communities.

EDA assistance was essential in obtaining the EDD designation as well as completing and implementing the annual regional Comprehensive Economic Development Strategy, or CEDS report. In addition to directly funding CEDS development and implementation, EDA funding leverages other regional funding opportunities which advance the District's economic and community development work. Continued EDA funding will help reduce economic distress in our region as we address our economic challenges, including those related to the 2020 COVID-19 pandemic.

One of the most important benefits of the EDD designation and the accompanying CEDS is the City of San Luis' eligibility for EDA's competitive grant awards.

EDA's financial commitment was awarded in the Partnership Planning Program for **\$210,000** for the award period 2020-2022. The total non-Federal (local match) contribution is **\$17,500** for the award period 2020-2022 for the entire District.

The District Counties, Cities, and Towns participate with a financial commitment with prorated membership dues per population determined from the current decennial (2010) U.S. Census. The 2020 decennial U.S. Census will be adopted for future determination of dues.

The City of San Luis' prorated membership dues for the three-year period (2020-2022) is **\$1,190** (2020), **\$1,190** (2021), and **\$1,190** (2022) for **\$3,569** total.

Per the Bylaws, with membership, the City of San Luis will recommend and appoint an elected member to the WAEDD Executive Committee. Each Executive Committee member will chair or co-chair a committee and make recommendations to the Board of Directors. They will also oversee the District's membership.

Please let us know if you have any questions and need to discuss further.

Very respectfully,

Alan Pruitt
Executive Director

cc: Ms. Jenny Torres, City of San Luis Economic Development Manager



AGENDA ITEM REVIEW FORM

Work Session

2. B.

Meeting Date: 09/01/2021

Department Head: Angel Ramirez, Fire Chief, Fire Department

Submitted By: Angel Ramirez, Fire Chief, Fire Department

Action Requested: Discussion Item - No Action to be Taken

ITEM:

Discussion and possible directions to staff on any and all matters regarding the purchase of a new ambulance. **(Angel Ramirez, Fire Chief)**

SUMMARY:

Throughout the years, the San Luis Fire Department (SLFD) has been an innovative fire department. As the City of San Luis grows, so does the need for public safety. Currently, we have four (4) ambulances on our fleet with 1 unit to serve as backup. As you may know, vehicles tend to break down. We have been putting 60,000 miles on every unit, every year. We want to stay proactive and always provide the best customer service to our residents.

The SLFD was diligent in trying to get the best ambulance at the right price. Through the Houston-Galveston Area Council (HGAC) agreement, we were able to do just that. What is HGAC? It is a nationwide, government procurement service striving to make the governmental procurement process more efficient. Units of local government, including non-profits providing governmental services, are eligible to become participating members of the HGACBuy Cooperative. All contracts available to participating members of HGACBuy have been awarded by virtue of a public competitive procurement process compliant with state statutes. The City of San Luis is part of this Cooperative Agreement; other additional benefits of HGAC are as follows:

- HGACBuy offers an expedited procurement process that can eliminate your need for preparing detailed specifications and satisfying all other requirements for competitive bids and proposals
- HGACBuy offers more than 800 contractors, including many local dealers and authorized resellers.
- HGACBuy gives you access to volume purchasing pricing and discounts.
- HGACBuy has more than 40 years of experience in cooperative purchasing and serves more than six thousand local government agencies across the United States.

The City of San Luis Fire Department was approved for the amount of \$259,770.00.

The San Luis Fire Department wants to utilize the purchasing powers available through the Houston-Galveston Area Council contract #AM10-18 under the authority of the San Luis City Code Section 3.05.090 Cooperative Purchasing and is seeking council approval.

RECOMMENDATION / SUGGESTED MOTION:

Discussion and possible directions to staff only, no action item.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: YES
CITY/STATE/FEDERAL FUNDS: CITY
TOTAL: \$228,357.20
BUDGETED AMOUNT: \$259,770
AVAILABLE AMOUNT TO TRANSFER: N/A
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: 340-341-90000
FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):
N/A

Attachments

Ambulance quote



Republic EVS
 12410 Clark St.
 Santa Fe Springs, CA 90670



Offer and Purchase Agreement for: **City of San Luis**

One (1) Medix Specialty Vehicles Type I ME 153" on 2021 Dodge 4500 4 x 2 Diesel Powered Chassis, Two Door Standard Cab

All prices are quoted to included Government Factory Rebates. Rebates are subject to change. If the current Rebate amount changes or becomes unavailable. The difference per vehicle will be invoiced to the Purchaser. Pricing is subject to change if additional options are requested.

Description	Qty	Price Each	Extended Price
One (1) Medix Specialty Vehicles Type I ME 153" on 2021 Dodge 4500 4 x 2 Diesel Powered Chassis, Two Door Standard Cab	1	\$227,262.20	\$227,262.20

Chassis VIN Number(s): To Be Determined After Production Start Date

Document Fee	1	\$95.00	\$95.00
HGAC Fee	1	\$1,000.00	\$1,000.00
Total Purchase Price	1	\$228,357.20	\$228,357.20

Date Offered: August 09, 2021

Two Hundred Twenty Eight Thousand Three Hundred Fifty Seven Dollars and Twenty Cents
\$228,357.20

Offer is based off of build quote as well as reference drawings if applicable. A final engineered build quote for customer review and approval will be provided prior to ambulance construction. Any changes requested from a pre build meeting may result in additional charges.

Payment Terms: 100% payment of the contract is due at time of delivery unless otherwise specified in writing. Title for the ambulance will be delivered in Seven (7) business days or less once payment has processed through the financial institution.

Delivery Terms: Delivery shall be 150 days or less after Receipt of Chassis as well as approved work order and production drawing if applicable. F.O.B. shall be San Luis, AZ.

Signature below represents acceptance of above contract and terms:

City of San Luis

Republic EVS

 Signature Date 8/9/2021

 Signature Date 8/9/2021

 Printed Name

 Printed Name

 Title

 Title



AGENDA ITEM REVIEW FORM

Work Session**2. C.****Meeting Date:** 09/01/2021**Department Head:** Sonia Cornelio, City Clerk, City Clerk's Office**Submitted By:** Sonia Cornelio, City Clerk, City Clerk's Office**Action Requested:** Discussion Item - No Action to be Taken

ITEM:

Update on any and all matters regarding the street intersection expansions on 4th Avenue and Cesar Chavez Boulevard and 10th Avenue and Cesar Chavez Boulevard. **(Council Member Luis Cabrera and Eulogio Vera, Director of Public Works)**

SUMMARY:

Council Member Luis Cabrera requested that this item be placed on the agenda for the Work Session scheduled for September 1, 2021.

RECOMMENDATION / SUGGESTED MOTION:

Discussion and possible directions to staff only, no action.

Fiscal Impact**IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:** N/A**CITY/STATE/FEDERAL FUNDS:** N/A**TOTAL:** N/A**BUDGETED AMOUNT:** N/A**AVAILABLE AMOUNT TO TRANSFER:** N/A**ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:** N/A**FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):**N/A



AGENDA ITEM REVIEW FORM

Work Session

2. D.

Meeting Date: 09/01/2021

Department Head: Sonia Cornelio, City Clerk, City Clerk's Office

Submitted By: Sonia Cornelio, City Clerk, City Clerk's Office

Action Requested: Discussion Item - No Action to be Taken

ITEM:

Discussion and possible directions to staff on any and all matters regarding vehicular traffic control during peak hours. **(Council Member Luis Cabrera and Richard Jessup, Chief of Police)**

SUMMARY:

Council Member Luis Cabrera requested that this item be placed on the agenda for the Work Session scheduled for September 1, 2021.

RECOMMENDATION / SUGGESTED MOTION:

Discussion and possible directions to staff only, no action.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: N/A

CITY/STATE/FEDERAL FUNDS: N/A

TOTAL: N/A

BUDGETED AMOUNT: N/A

AVAILABLE AMOUNT TO TRANSFER: N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

N/A



AGENDA ITEM REVIEW FORM

Work Session

2. E.

Meeting Date: 09/01/2021

Department Head: Sonia Cornelio, City Clerk, City Clerk's Office

Submitted By: Sonia Cornelio, City Clerk, City Clerk's Office

Action Requested: Discussion Item - No Action to be Taken

ITEM:

Discussion and possible directions to staff on any and all matters regarding placement of shades and benches at the temporary taxi stand. **(Council Member Luis Cabrera; Eulogio Vera, Director of Public Works; Jose Guzman, Director of Planning & Zoning and Richard Jessup, Chief of Police)**

SUMMARY:

Council Member Luis Cabrera requested that this item be placed on the agenda for the Work Session scheduled for September 1, 2021.

RECOMMENDATION / SUGGESTED MOTION:

Discussion and possible directions to staff only, no action.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: N/A

CITY/STATE/FEDERAL FUNDS: N/A

TOTAL: N/A

BUDGETED AMOUNT: N/A

AVAILABLE AMOUNT TO TRANSFER: N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

N/A
