



## NOTICE OF WORK SESSION

In accordance with §38-431.01 of the Arizona Revised Statutes of the State of Arizona, notice is hereby given to the Members of City Council and to the general public that the Mayor and Council of the City of San Luis, Arizona, will hold a Work Session meeting at 6:30 p.m., Wednesday, November 3, 2021. The Work Session will take place at the City Council Chambers, located at 1090 E. Union Street, San Luis, Arizona, 85349; the public is invited to attend the open meeting.

In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, the City of San Luis does not discriminate on the basis of disability in the admission of or access to, or treatment of employment in its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in City programs, activities or services contact: ADA/Section 504 Coordinator, City of San Luis Human Resources Department, 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Notice is hereby given that pursuant to A.R.S. §1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the City Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recordings. Parents in order to exercise their rights may either file written consent with the City Clerk to such recordings, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. §1-602.A.9 have been waived.

THIS NOTICE IS GIVEN BY:

/s/ Sonia Cornelio, City Clerk

## AVISO DE SESION DE TRABAJO

De acuerdo con los Estatutos del Estado de Arizona A.R.S. §38-431.01, se le informa a los miembros del Cabildo y al público en general que el Alcalde y el Cabildo, tendrán una Sesión de Trabajo a las 6:30 p.m., el día Miércoles, 3 de Noviembre del 2021. La junta se llevará a cabo en la Sala del Cabildo, ubicada en el 1090 E. Union Street, San Luis, Arizona, 85349; el público está invitado a la junta.

De acuerdo con el Acta de Americanos con Discapacidades y la Sección 504 del Acta de Rehabilitación del 1973, la Ciudad de San Luis, Arizona no discrimina por causa de discapacidad la admisión y acceso a sus programas, actividades, servicios o en el trato en cuanto a empleo. Para más información referente a derechos y provisiones del Acta de Americanos con Discapacidades o Sección 504, o para solicitar adaptaciones que sean razonables para la participación en programas, actividades o servicios de la Ciudad, contactar al: Coordinador del Acta de Americanos con Discapacidades/Sección 504, Departamento de Recursos Humanos de la Ciudad de San Luis, Arizona, ubicado en el 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Por medio de este aviso y de acuerdo con los Estatutos del Estado de Arizona A.R.S §1-602.A.9, sujeto a ciertas excepciones reglamentarias, los padres de familia tienen el derecho de dar el consentimiento ante el Estado o cualquiera de sus subdivisiones políticas para hacer una grabación de audio o video de su hijo menor de edad. Las juntas del Cabildo se graban en audio y/o video y como resultado, el hecho de que haya menores presentes puede ser sujeto a que sean grabados. Para que los padres de familia puedan ejercer sus derechos pueden dar el consentimiento por escrito con la Secretaria de la Ciudad a tal grabación, o tomar acción personal para asegurarse que su hijo menor no esté presente cuando la grabación se lleve a cabo. Si un menor de edad está presente en el momento de la grabación, la Ciudad asumirá que los padres de familia están cediendo los derechos sobre una posible grabación de acuerdo con los Estatutos del Estado de Arizona A.R.S. §1-602.A.9.

ESTE AVISO ES DADO POR:

/f/ Sonia Cornelio, Actuaría de la Ciudad



**AMENDED AGENDA**  
**11/2/2021**  
**AGENDA**  
**Work Session**  
**San Luis City Council**  
**San Luis Council Chambers**  
**1090 E. Union Street**  
**San Luis, AZ 85349**  
**November 3, 2021**  
**6:30 p.m.**

For the safety of the public during the COVID-19 pandemic, members of the public may attend the City Council's Work Session of November 3, 2021 in person if the 6-foot distance can be maintained which is 27 people. However, members of the public may listen to the meeting's live audio stream on the City of San Luis' website <https://sanluisaz.gov/listenlive>. Recordings of the meetings will be available on the city's website <https://sanluisaz.gov/listenlive> after the meeting.

PLEASE TAKE NOTICE THAT MEMBERS OF THE CITY COUNCIL WILL ATTEND EITHER IN PERSON, TELEPHONE, OR VIDEO CONFERENCE COMMUNICATION. THE MAYOR OR ACTING MAYOR FOR THIS MEETING MAY CHANGE THE ORDER OF THE ITEMS; IF AUTHORIZED BY LAW AND BY A MAJORITY VOTE OF A QUORUM OF CITY COUNCIL MEMBERS PRESENT, AN EXECUTIVE SESSION WILL BE HELD IMMEDIATELY FOLLOWING THE VOTE IN ACCORDANCE WITH A.R.S. §38-431.03(A) AND THE MEETING WILL BE TEMPORARILY RECESSED WHILE THE CITY COUNCIL RETIRES TO EXECUTIVE SESSION WHICH WILL NOT BE OPEN TO THE PUBLIC.

Por la seguridad del público durante la pandemia COVID-19, habrá asistencia en persona para los miembros del público en la Sesión de Trabajo del Cabildo del 3 de Noviembre del 2021, si la distancia de 6 pies puede mantenerse, que es de 27 personas. Sin embargo, los miembros del público pueden escuchar el audio en vivo de la reunión transmitido en el sitio web de la Ciudad de San Luis <https://sanluisaz.gov/listenlive>. Las grabaciones de las reuniones estarán disponibles en el sitio web de la ciudad <https://sanluisaz.gov/listenlive> después de la reunión.

TENGA EN CUENTA QUE LOS MIEMBROS DEL CABILDO DE LA CIUDAD ASISTIRÁN EN PERSONA, TELÉFONO O COMUNICACIÓN POR VIDEO CONFERENCIA. EL ALCALDE O VICE-ALCALDE DE ESTA REUNIÓN PUEDE CAMBIAR EL ORDEN DE LOS TEMAS; SI ESTÁ AUTORIZADO POR LA LEY Y POR MAYORÍA DE VOTOS DE UN QUÓRUM DE MIEMBROS DEL CABILDO PRESENTES, SE LLEVARÁ A CABO UNA SESIÓN EJECUTIVA INMEDIATAMENTE DESPUÉS DE LA VOTACIÓN DE ACUERDO CON LOS ESTATUTOS DEL ESTADO DE ARIZONA A.R.S. §38-431.03 (A) Y LA REUNIÓN SERÁ TEMPORALMENTE RECESADA MIENTRAS EL CABILDO DE LA CIUDAD SE RETIRE A UNA SESIÓN EJECUTIVA QUE NO ESTARÁ ABIERTA AL PÚBLICO.

1. **CALL TO ORDER/ROLL CALL**

2. **ITEMS FOR DISCUSSION ONLY:**

2. A. Discussion and possible directions to staff on any and all matters regarding the City of San Luis purchasing slurry seal application services from American Pavement Preservation for the application of type 2 slurry seal as part of the Fiscal Year 2021-2022 Pavement Preservation Project. **(Eulogio Vera, Director of Public Works)**

- 2. B. Discussion and possible directions to staff on any and all matters regarding Main Street clean-up campaign. **(Council Member Jose Ponce; Maria A. Roldan, Acting Director of Parks and Recreation and Eulogio Vera, Director of Public Works)**
  
- 2. C. Discussion and possible directions to staff on any and all matters regarding the lights located at PPEP Park. **(Council Member Jose Ponce and Maria A. Roldan, Acting Director of Parks & Recreation)**
  
- 2. D. Discussion and possible directions to staff on any and all matters regarding the placement of cameras at the Senior Center and the parks/retention basins throughout the city. **(Council Member Jose Ponce)**

3. **ADJOURNMENT**

**IN THE EVENT A MAJORITY OF THE COUNCIL IS NOT PRESENT, AN INFORMAL WORK SESSION MAY BE HELD.**



## AGENDA ITEM REVIEW FORM

### Work Session

2. A.

**Meeting Date:** 11/03/2021

**Department Head:** Eulogio Vera, Director of Public Works, Public Works Department

**Submitted By:** Xochitl Lopez, Administrative Coordinator, Public Works Department

**Action Requested:** Discussion Item - No Action to be Taken

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### ITEM:

Discussion and possible directions to staff on any and all matters regarding the City of San Luis purchasing slurry seal application services from American Pavement Preservation for the application of type 2 slurry seal as part of the Fiscal Year 2021-2022 Pavement Preservation Project. **(Eulogio Vera, Director of Public Works)**

### SUMMARY:

In continuance of the Pavement Preservation Program, staff recommends that the city accepts services offered by American Pavement Preservation, for a total amount not to exceed \$235,000.00. The city would piggyback on a contract that the City of Yuma has in place with American Pavement Preservation, Slurry Seal Service, BID #2016-0000024. The city of Yuma completed the full bidding process for slurry services in 2015 for a 5-year contract, which allows for the cooperative use of the contract. We will comply with state cooperative purchasing.

This request also complies with the San Luis City Code-Purchasing Section, 36.09, Cooperative Purchasing. The justification for Cooperative Purchasing under San Luis Purchasing Code is that another entity (in the case, the City of Yuma) went out to bid so duplicating the expense of the bidding processing is not cost-effective where the results will be the same cost Yuma already got under its bid.

### RECOMMENDATION / SUGGESTED MOTION:

**Discussion and possible directions to staff only, no action.**

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### Fiscal Impact

<b>IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:</b>	YES
<b>CITY/STATE/FEDERAL FUNDS:</b>	HURF
<b>TOTAL:</b>	\$235,000.00
<b>BUDGETED AMOUNT:</b>	\$350,000.00
<b>AVAILABLE AMOUNT TO TRANSFER:</b>	\$0
<b>ACCT NAME &amp; GL#/REMAINING BALANCE BEFORE PURCHASE:</b>	Highway Users Capital Outlay-Imp Roads Acct# 200-210-90010 \$1,365,870.00

**FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):**

FY2022 Pavement Preservation (PP) Budget = \$350,000.00  
Total proposed Expenditure \$235,000.00  
Capital Outlay- Improvement Roads 200-210-90010 \$1,365,870.00

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**Attachments**

Bid #2020-20000153

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**CITY OF YUMA  
 BID #2020-20000153  
 PAVEMENT PRESERVATION SERVICES**

Vendor # 112143

**American Pavement  
 Preservation**

4725 E Cartier Avenue  
 Las Vegas, NV 89115

Vendor Contact: Eric Reimschiessel @ (702) 507-5410

[Ericr@americanpave.com](mailto:Ericr@americanpave.com)

COY Contact: PW - Streets - Michael Flowers @ (928) 373-4539

[Michael.Flowers@YumaAZ.gov](mailto:Michael.Flowers@YumaAZ.gov)

COY Contact Purchasing: Mary E Roman - Buyer @ (928) 373-5114

Delivery: 30 Days ARO

Prompt Payment: Net 30 Days

5 Year Contract:

July 16, 2020 through July 15, 2025

Payment Method:

Purchase Order

	QTY	
		\$1.550
3. Type II Slurry Seal	250,000	\$387,500.00
		<b>P</b>
		\$2.21
4. Type III Slurry Seal	250,000	\$552,500.00
		<b>S</b>
		\$1.780
5. Type II Fiber Sealant	250,000	\$445,000.00
		<b>P</b>
		\$2.56
6. Type III Fiber Sealant	250,000	\$640,000.00
		<b>S</b>

P = Primary Vendor

S = Secondary Vendor

**Invoicing:** In order to receive prompt payment for goods or services to the City of Yuma, the vendor is to submit an invoice to: [Payables@YumaAz.gov](mailto:Payables@YumaAz.gov) with the following information on the invoice:

- 1 City Contract (Bid) Number: 2020-20000153
- 2 Complete descriptions of the goods or services furnished
- 3 Quantity of each item
- 4 Unit prices, extensions and all applicable taxes
- 5 Labor hours and materials broken down (no lump sum)
- 6 Name of department/division who requested services/materials
- 7 In addition, the invoice should include the vendor's invoice number and contact information
- 8 City staff person's name that placed the order

**Note:** Invoices for work performed during the month of June must be received no later than the end of the first week in July, for City of Yuma fiscal year end closing purposes.



## AGENDA ITEM REVIEW FORM

### Work Session

2. B.

**Meeting Date:** 11/03/2021

**Department Head:** Sonia Cornelio, City Clerk, City Clerk's Office

**Submitted By:** Sonia Cornelio, City Clerk, City Clerk's Office

**Action Requested:** Discussion Item - No Action to be Taken

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### ITEM:

Discussion and possible directions to staff on any and all matters regarding Main Street clean-up campaign. **(Council Member Jose Ponce; Maria A. Roldan, Acting Director of Parks and Recreation and Eulogio Vera, Director of Public Works)**

### SUMMARY:

Council Member Jose Ponce requested that this item be placed on the Work Session for November 3, 2021.

### RECOMMENDATION / SUGGESTED MOTION:

**Discussion and possible directions to staff only, no action.**

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### Fiscal Impact

**IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:** N/A

**CITY/STATE/FEDERAL FUNDS:** N/A

**TOTAL:** N/A

**BUDGETED AMOUNT:** N/A

**AVAILABLE AMOUNT TO TRANSFER:** N/A

**ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:** N/A

**FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):**

N/A

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## AGENDA ITEM REVIEW FORM

### Work Session

2. C.

**Meeting Date:** 11/03/2021

**Department Head:** Sonia Cornelio, City Clerk, City Clerk's Office

**Submitted By:** Sonia Cornelio, City Clerk, City Clerk's Office

**Action Requested:** Discussion Item - No Action to be Taken

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### ITEM:

Discussion and possible directions to staff on any and all matters regarding the lights located at PPEP Park. **(Council Member Jose Ponce and Maria A. Roldan, Acting Director of Parks & Recreation)**

### SUMMARY:

Council Member Jose Ponce requested that this item be placed on the Work Session for November 3, 2021.

### RECOMMENDATION / SUGGESTED MOTION:

**Discussion and possible directions to staff only, no action.**

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### Fiscal Impact

**IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:** YES  
**CITY/STATE/FEDERAL FUNDS:** YES  
**TOTAL:** See fiscal impact stment  
**BUDGETED AMOUNT:** NO  
**AVAILABLE AMOUNT TO TRANSFER:** See fiscal impact statement  
**ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:** See fiscal impact  
**FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):**

This item is not included in FY 2021-22; if council wants to move forward with this item, funding needs to be identified via replacing this project for a project budgeted in FY 2022 or delaying to the end of FY 22 for potential savings or delayed projects that can allow funding for this item. If project is not costly it is possible we can utilize budget allocated to maintenance and equipment supplies.

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## AGENDA ITEM REVIEW FORM

### Work Session

2. D.

**Meeting Date:** 11/03/2021

**Department Head:** Sonia Cornelio, City Clerk, City Clerk's Office

**Submitted By:** Sonia Cornelio, City Clerk, City Clerk's Office

**Action Requested:** Discussion Item - No Action to be Taken

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### ITEM:

Discussion and possible directions to staff on any and all matters regarding the placement of cameras at the Senior Center and the parks/retention basins throughout the city. **(Council Member Jose Ponce)**

### SUMMARY:

Council Member Jose Ponce requested that this item be placed on the Work Session for November 3, 2021.

### RECOMMENDATION / SUGGESTED MOTION:

**Discussion and possible directions to staff only, no action.**

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### Fiscal Impact

**IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:** YES  
**CITY/STATE/FEDERAL FUNDS:** YES  
**TOTAL:** See Fiscal Statement  
**BUDGETED AMOUNT:** NO  
**AVAILABLE AMOUNT TO TRANSFER:** See fiscal impact statement  
**ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:** See fiscal impact statement  
**FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):**

This item is not included in FY 2021-22; if council wants to move forward with this item, funding needs to be identified via replacing this project for a project or expenditure budgeted in FY 2022, or delaying the proposed project to the end of FY 22 for potential savings or delayed projects that can allow funding for this item.

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