

**MINUTES**  
**Work Session**  
**San Luis City Council**  
**San Luis Council Chambers**  
**1090 E. Union Street**  
**November 9, 2021**  
**6:00 p.m.**

**APPROVED** by Council  
Date: 12/8/2021  
Clerks Office: [Signature]

**1. CALL TO ORDER/ROLL CALL**

Mayor Gerardo Sanchez called the Work Session to order at approximately 6:01 p.m.

**PRESENT:** Mayor Gerardo Sanchez  
Vice- Mayor Africa Luna-Carrasco  
Council Member Mario Buchanan Jr.  
Council Member Luis Cabrera  
Council Member Jose Ponce  
Council Member Matias Rosales  
Council Member Gloria Torres

**OTHERS PRESENT:** Lizandro Galaviz, Interim City Manager  
Sonia Cornelio, City Clerk  
Kay Marion Macuil, City Attorney  
Angel Ramirez, Fire Chief  
Crystal Ochoa, Administrative Coordinator  
David Espitia, Accounting Specialist  
Debora Luna, Accountant II  
Derek Dueñas, Information Technology Manager  
Eulogio Vera, Director of Public Works  
Jenny Torres, Economic Development Manager  
Jonathan Dumadag, I.T. Systems Administrator  
Jorge Perez, Billing & Collections Manager  
Jose A. Guzman, Director of Planning & Zoning  
Jose L. Cisneros, Acting Public Information Officer  
Jossue Cerda, I.T. Help Desk Technician  
Marco A. Santana, Police Lieutenant  
Margarita Urzua, Accounting Specialist  
Melissa Lopez, Deputy City Clerk  
Miguel Ramirez, Acting Assistant Director of Finance  
Monica Castro, Director of Finance  
Oriana Duarte, Accounting Specialist  
Oscar Zapien, Court Administrator  
Ralph Velez, City Consultant  
Richard Jessup, Police Chief  
Roula Encinas, Acting Assistant Director of Finance  
Ruben Lopez, I.T. Technician  
Cesar Neyoy, Bajo El Sol  
Lucy Lopez, San Luis AZ News

## **2. ITEMS FOR DISCUSSION ONLY:**

### **2. A. Discussion and possible directions to staff on any and all matters regarding American Rescue Plan Act (ARPA) Funds and allocation recommendations from staff. (Monica Castro, Director of Finance)**

Council Member Matias Rosales asked if there is a deadline for this plan.

Mr. Lizandro Galaviz, Interim City Manager, informed that the plan in the presentation is preliminary. He mentioned that there would be other Work Sessions as Ms. Monica Castro, Director of Finance, would like to have a final plan by February 2022.

Ms. Monica Castro, Director of Finance, informed that the Work Session gives the City Council an overview of the ARPA funds. Also, this will help get input and feedback on the projects to allocate those funds for the projects. She provided and explained a PowerPoint presentation regarding the American Rescue Plan Act 2021. The presentation included the following Overview of the Plan, Eligible Uses, Ineligible Uses, Best Practices, ARPA Allocation Planning Progress, Staff Allocation Proposal, Revenue Loss, and Revenue Loss Proposed Projects \$2,695,161.

Mr. Eulogio Vera, Director of Public Works, presented to Mayor and City Council on Water and Sewer Infrastructure, which included the following, Water and Sewer Infrastructure ARPA, Water/Waste Water Capital Improvement Plan, and Debt Financing Scenarios.

Mayor Gerardo Sanchez mentioned that the city needs to invest in those categories as the city is growing at a fast pace, which will make a significant impact on infrastructures such as water and wastewater.

Ms. Jenny Torres, Economic Development Manager, presented on Broadband and Business Assistance, which included the Yuma County Middle Mile Fiber Network and Small Business Grant Program.

Mr. Jorge Perez, Billing & Collections Manager, presented on Utilities Assistance, which included ARPA Fiscal Recovery Funds Utility Assistant – San Luis CARES, and ARPA Fiscal Recovery Funds Utility Payment Kiosk.

Ms. Kay Marion Macuil, City Attorney, presented on the Court and Prosecution Assistance.

Mr. Lizandro Galaviz, Interim City Manager, presented on the Premium Pay ARPA, which included Premium Pay Proposed Allocation \$300,000.00.

Mayor Gerardo Sanchez mentioned that there is no doubt that premium pay should be given. There were a lot of employees that were exposed during COVID-19 that should be compensated. He stated that staff has been looking at this for almost a year. This is something that should happen with the help of the City Council.

He made it clear that City Council is not reacting to social media comments. He mentioned that workers should be compensated and will be compensated.

Mr. Galaviz mentioned that staff will be working in conjunction with the Director of Finance and departments; this project will be done in February 2022.

Council Member Luis Cabrera asked when the city would be receiving community input on this project.

Mr. Galaviz replied that he will be working with the department managers to schedule a town hall meeting to receive community input after the holidays.

A copy of the PowerPoint presentation is included with the complete agenda packet filed in the City Clerk's Department.


### **3. ADJOURNMENT**

**MOTION:** Vice-Mayor Africa Luna-Carrasco/Council Member Mario Buchanan Jr. to adjourn the Work Session at approximately 7:06 p.m. Motion passed unanimously.

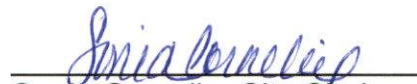
The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice-Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

**APPROVED:**

  
\_\_\_\_\_  
Gerardo Sanchez, Mayor

**ATTEST:**

  
\_\_\_\_\_  
Sonia Cornelio, City Clerk

**Certification**

I hereby certify that the foregoing minutes are a true and correct copy of the Work Session minutes for the City Council of the City of San Luis, Arizona, held on November 9, 2021. I further certify that the meeting was duly called and held and that a quorum was present.

  
\_\_\_\_\_  
Sonia Cornelio, City Clerk