

MINUTES
Regular Meeting
City of San Luis Employee Benefit Trust
Council Chambers – City Hall
1090 E Union Street
San Luis, AZ 85349
Wednesday, September 9, 2020
5:30 PM

NOTE: Some members of the Board of Trustees of the City of San Luis Employee Benefit Trust may attend the meeting telephonically. If authorized by majority vote of the Board of Trustees, an executive session will be held immediately following the vote in accordance with A.R.S. §38-431.03(A), and the meeting will be temporarily recessed while the board retires to executive session, which will not be open to the public.

Chairman Sanchez and Board Members attended the meeting remotely due to COVID-19 restrictions.

1. **CALL TO ORDER/ROLL CALL** Chairman Gerardo Sanchez called the meeting to order at approximately 5:30 PM.

PRESENT:

Chairman Gerardo Sanchez
Board Member Maria Gonzalez
Vice Chairman Emma Torres (arrived at approximately 5:36 p.m.)
Secretary Maria Sabori

OTHERS PRESENT:

Tadeo De La Hoya, City Manager
Kay Marion Macuil, City Attorney
Janet Taylor, Acting Clerk
Sondra Matthews, Director of Human Resources
Edgar Carbajal, HR Senior Analyst
Susan Posada, Benefits Consultant, and Broker
Monica Castro, Director of Finance
Rob Flunker, EBSO Representative
Jonathan Dumadag, Senior IT Technician
Domingo Sosa, IT Technician

NOT PRESENT:

Board Member Gustavo MacGrew

2. **PRESENTATION**

Presentation-Introduction of new Director of Human Resources, Sondra Matthews.
(Edgar Carbajal, HR Senior Analyst)

Mr. Carbajal gave a brief introduction and background on the new Director of Human Resources, Sondra Matthews. Ms. Matthews introduced herself and mentioned that she has already been working with Ms. Posada and was happy to be with the City of San Luis.

Mayor Sanchez welcomed Ms. Mathews

3. CONSENT AGENDA

All matters are considered routine by the Employee Benefit Trust Board and will be enacted by one motion. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

3.A. MINUTES OF:

-Regular meeting held on June 3, 2020

MOTION: Maria Gonzalez and Maria Sabori to approve the Consent Agenda as presented. **Motion passed unanimously.**

The vote went as follows:

Board Member Maria Gonzalez	Aye
Board Member Maria Sabori	Aye
Chairman Gerardo Sanchez	Aye

4. DISCUSSION AND POSSIBLE ACTION ITEMS:

4.A. Discussion and possible action on any and all matters regarding the annual review of the benefit plan. **(Susan Posada, Consultant, and Broker)**

Ms. Posada reported on the past year's activity. She also gave an update on dollar amounts currently in the trust; she stated that the fund was healthy, including the additional benefits that were added. Ms. Posada noted that there were approximately 20 large upcoming claims. None of the current claims are due to COVID-19, and that none of the future large claims were lasered. Susan also mentioned that she and Rob worked very hard to see that no one was lasered.

Rob Flunker from EBSO, spoke and said that many contributing factors kept anyone from being lasered, and one was the long term relationship the carrier had with the city. Rob stated that by staying with Symetra, we were able to get a good contract for another year.

Ms. Posada stated that EBSO was doing a really good job with the claims. Every year they request a coordination of benefits to make sure that if employees have other insurance that it is covered. And that helps reduce the risks in that arena. Employees are utilizing services in Mexico and the U.S. and are using the walk-in clinics.

Rob Flunker mentioned that claims did decrease due to COVID because no one was going to the doctor but do expect them to increase in the coming year. He also said that the city was in an excellent position to handle any upcoming claims.

Chairman Sanchez stated that for almost two months, patients have not gone to the doctor or have avoided doctors at all costs. And now, everyone is making up their appointments. Chairman thanked everyone for their hard work. He stated it takes planning, and it was a team effort. He then asked for any comments or concerns from the board.

Vice-Chairman Emma Torres stated she was thankful to Susan for her guidance and thankful that the trust is in good shape.

Board Member Maria Gonzalez said that it was an honor to serve on the board, and they have learned a lot and make a great team. Ms. Gonzalez thanked everyone.

Chairman Sanchez, on behalf of his office and city council, thanked the board members and everyone involved.

5. ADJOURNMENT

MOTION: Chairman Sanchez and Maria Gonzalez to adjourn the meeting.
Motion passed unanimously.

The vote was as follows:

Board Member Maria Gonzalez	Aye
Vice-Chairman Emma Torres	Aye
Secretary Maria Sabori	Aye
Chairman Gerardo Sanchez	Aye

Meeting adjourned at approximately 5:53 p.m.