

**APPROVED** by Council

Date: 3/09/22

Clerks Office: Mlopez

**MINUTES**  
**Regular Council Meeting**  
**San Luis City Council**  
**San Luis Council Chambers**  
**1090 E. Union Street**  
**February 23, 2022**  
**7:00 p.m.**

**1. CALL TO ORDER/ROLL CALL**

Mayor Gerardo Sanchez called the Regular City Council meeting to order at approximately 7:04 p.m.

**PRESENT:** Mayor Gerardo Sanchez  
Vice Mayor Africa Luna-Carrasco  
Council Member Mario Buchanan Jr.  
Council Member Jose Ponce (via Zoom at approximately 7:15 p.m.)  
Council Member Matias Rosales  
Council Member Gloria Torres

**ABSENT:** Council Member Luis Cabrera

**OTHERS PRESENT:** Lizandro Galaviz, Acting City Manager  
Kay Macuil, City Attorney  
Sonia Cornelio, City Clerk  
Domingo Sosa, Graphics and Media Specialist  
Eulogio Vera, Director of Public Works  
Jenny Torres, Economic Development Manager  
Jorge Perez, Assistant Director of Public Works  
Jose Guzman, Director of Planning & Zoning  
Jose Luis Cisneros, Executive Assistant/Acting Assistant to Mayor and City Council & Acting Public Information Officer (PIO)  
Ralph Velez, City Consultant (via Zoom)  
Richard Jessup, Chief of Police  
Ruben Lopez, I.T. Technician

**2. PLEDGE OF ALLEGIANCE**

Council Member Gloria Torres led the Pledge of Allegiance.

**3. INVOCATION**

Mr. Richard Jessup, Chief of Police, led the invocation.

#### **4. CONSENT AGENDA**

##### **4. A. MINUTES OF**

- **Work Session held January 2, 2022**
- **Regular Council meeting held February 9, 2022**

##### **4. B. DISBURSEMENTS FROM FEBRUARY 1, 2022 THROUGH FEBRUARY 14, 2022**

**Total Disbursements \$822,557.58**

**(Eight Hundred Twenty-Two Thousand, Five Hundred Fifty-Seven Dollars and Fifty-Eight Cents)**

**MOTION:** Council Member Gloria Torres/Council Member Matias Rosales to approve the Consent Agenda as presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

#### **5. DISCUSSION AND POSSIBLE ACTION ITEMS:**

**5. A. Presentation followed by discussion and possible directions to staff on any and all matters regarding the Yuma Airport Authority update by Gladys Wiggins, Airport Director. (Jenny Torres, Economic Development Manager)**

Ms. Jenny Torres, Economic Development Manager, introduced Ms. Gladys Brown, Airport Director. Ms. Torres stated that Ms. Brown's presentation was regarding an update on the Airport Authority Rolle Airfield followed by discussion about the possibility of Yuma County relinquishing Bureau of Reclamation's (BOR) lease so that the Airport Authority can take over it.

Ms. Brown provided a PowerPoint presentation encompassing Rolle Airfield, which is on file with the complete agenda packet filed at the City Clerk's Office.

Mayor Gerardo Sanchez indicated that he would like to have this item in a Work Session to be discussed in depth, the City Council agreed.

**5. B. Discussion and possible action on any and all matters regarding the city granting San Luis Industrial Park a conditioned license for a currently unused access easement in the San Luis Industrial Park. This will allow San Luis Industrial Park to lease to Pastor Jose Manuel Castro and the Gethsemani Baptist Church Food Ministry to move the food distribution and storage to San Luis Industrial Park and move out of a residential neighborhood. (Kay Marion Macuil, City Attorney and Jose A. Guzman, Director of Planning and Zoning)**

Ms. Kay Macuil, City Attorney, requested that this item be continued to a future meeting as she was just advised that there is more negotiations that need to be done. She added that this is a license for the San Luis Industrial Park and there are some things that need to be discussed with them.

**MOTION:** Council Member Matias Rosales/Vice Mayor Africa Luna-Carrasco to continue this item to the next scheduled Council meeting. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

**5. C. Discussion and possible action on any and all matters regarding a budget transfer for the Water Division to fund emergent cost increases associated with day-to-day operations and maintenance and repair activities. (Eulogio Vera, Director of Public Works)**

Mr. Eulogio Vera, Director of Public Works, explained that this item is for a transfer to their water fund – Minor Tools and Equipment account as well as the Maintenance Other account. He informed that they are short and a lot has to do with the increase and cost of water meters, water meter equipment and other unexpected maintenance needed for the water infrastructure. In addition, part of the money needed is to fund the waterline lowering that will occur as part of the 4<sup>th</sup> Avenue reconstruction project next to Comite De Bien Estar's Apartment complex. In August 2021, the City Council approved to contribute to a lowering of that waterline that is needed mainly to have safe distance coming up and down the hill. Mr. Vera added that \$75,000.00 are needed in the Minor Tools and Equipment account to cover the remainder of the fiscal year. The shortfall is for a total amount of \$336,000.00, although staff plans an amount based on the previous fiscal year, sometimes it is hard to project an exact amount that will be used for a fiscal year due to unforeseen circumstances.

Mayor Gerardo Sanchez commented that staff should do better in estimations, especially when it comes to maintenance and tools.

**MOTION:** Council Member Matias Rosales/Council Member Mario Buchanan Jr. to approve a budget transfer of \$336,000.00 from the Water Capital Outlay-Improvement account to the Water Minor Tools/Equipment Supply account in the amount of \$75,000.00 and the Water Maintenance Other account in the amount of \$261,000.00 for the reasons presented by staff. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

**5. D. Discussion and possible action on any and all matters regarding the authorization to approve BLT Concrete and BLT Asphalt for the purchase of concrete and asphalt needs for city street repairs for the remaining of the Fiscal Year 2021-2022. (Jorge Perez, Assistant Director of Public Works)**

Mr. Jorge Perez, Assistant Director of Public Works, stated per the auditor's recommendation, staff is seeking approval and ratification of a few open purchase orders during the fiscal year specifically for the purchase of concrete and asphalt needs for the street repairs. Both open purchase orders have a cumulative total of over \$80,000.00. He also requested approval for opening a new purchase order for the upcoming fiscal year.

**MOTION:** Council Member Gloria Torres/Vice Mayor Africa Luna-Carrasco to approve and ratify Purchase Order Numbers 2022-1323 and 2022-1324 for BLT Ready Mix Concrete, LLC for the remainder of Fiscal Year 2022 and for Fiscal Year 2023 and to waive formal purchase procedures for the reason presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

**6. SUMMARY OF CURRENT EVENTS**

Council Member Matias Rosales reported that he and staff attended and testified at the House Senate Appropriations Committee regarding House Bill 2651.

This is the second meeting from the Appropriations Committee and it passed unanimously 9-4 for the approval of the \$33 million the city has been asking for the Cesar Chavez Boulevard expansion. The next step will be presented to the House of Representatives and if approval is obtained then it has passed the Senate and the House of Representatives and then to the Governor's Office for budgeting process and approval.


## **7. ADJOURNMENT**

**MOTION:** Council Member Mario Buchanan Jr./Council Member Gloria Torres to adjourn the Regular Council meeting at approximately 7:46 p.m. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

**APPROVED:**

  
\_\_\_\_\_  
Gerardo Sanchez, Mayor

**ATTEST:**

  
\_\_\_\_\_  
Sonia Cornelio, City Clerk

### **CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular City Council meeting of the City Council of the City of San Luis, Arizona, held on February 23, 2022. I further certify that the meeting was duly called and held and that a quorum was present.

  
\_\_\_\_\_  
Sonia Cornelio, City Clerk