

**MINUTES**  
**Regular Council Meeting**  
**San Luis City Council**  
**San Luis Council Chambers**  
**1090 E. Union Street**  
**March 23, 2022**  
**7:00 p.m.**

**1. CALL TO ORDER/ROLL CALL**

Mayor Gerardo Sanchez called the Regular City Council meeting to order at approximately 7:00 p.m.

**PRESENT:** Mayor Gerardo Sanchez  
Vice Mayor Africa Luna-Carrasco  
Council Member Mario Buchanan Jr.  
Council Member Luis Cabrera  
Council Member Jose Ponce  
Council Member Matias Rosales  
Council Member Gloria Torres

**OTHERS PRESENT:** Lizandro Galaviz, Acting City Manager  
Kay Macuil, City Attorney  
Sonia Cornelio, City Clerk  
Angel Ramirez, Fire Chief  
Angelica Roldan, Acting Director of Parks & Recreation  
Clarissa Velasco, Police Communications Officer  
Domingo Sosa, Graphics and Media Specialist  
Edgar Esparza, Acting Billing & Collections Manager  
Eulogio Vera, Director of Public Works  
Gabriela Guevara, Police Communications Supervisor  
Jenny Torres, Economic Development Manager  
Jorge Perez, Assistant Director of Public Works  
Jose Guzman, Director of Planning & Zoning  
Jose Luis Cisneros, Executive Assistant  
Maria Sabori, Risk Property Analyst  
Melissa Lopez, Deputy City Clerk  
Miguel Ramirez, Assistant Director of Finance  
Monica Castro, Director of Finance  
Monica Ruiz, Police Communications Supervisor  
Oscar Romo, Police Communications Officer  
Ralph Velez, Consultant (via Zoom)  
Richard Jessup, Chief of Police  
Roula Encinas, Assistant Director of Finance  
Ruben Lopez, I.T. Technician  
Agustin Tumbaga, Real Estate Agent  
Elizabeth Carpenter, Developer  
Gary Garcia Snyder, Resident

Lucy Lopez, Reporter  
Maria Robles, Resident  
Mark Concha, Riedel Construction  
Mark Reader, Stifel, Nicolaus & Company  
Nieves Riedel, Developer – Riedel Construction  
Olivia Jenkins, Riedel Construction  
Veronica Zavala, Developer

## **2. PLEDGE OF ALLEGIANCE**

Council Member Africa Luna-Carrasco led the Pledge of Allegiance.

## **3. INVOCATION**

Mr. Richard Jessup, Chief of Police, led the invocation.

## **4. PROCLAMATIONS**

### **4. A. - Cesar Chavez Day March 31, 2022**

Mrs. Sonia Cornelio, City Clerk, read the proclamation in its entirety.

Mayor Gerardo Sanchez stated that very few communities recognize this day and San Luis is one of them; the community still has Chavistas living here and added that Mr. Chavez fought for farmworker's rights without violence.

### **4. B. - National Library Week April 3 - 9, 2022**

Mrs. Sonia Cornelio, City Clerk, read the proclamation in its entirety.

Mayor Gerardo Sanchez encouraged residents to visit the library to access their resources and services.

### **4. C. - National Public Safety Telecommunicators Week April 10 - 16, 2022**

Mrs. Sonia Cornelio, City Clerk, read the proclamation in its entirety.

Mayor Gerardo Sanchez recognized and thanked the City of San Luis Police Department Dispatchers for the job they do and their professionalism.

Mr. Richard Jessup, Chief of Police, mentioned that the Dispatchers present, for the past two (2) years, went from 35,000 calls for service when one year 65,000 calls for service to last year went up to 95,000 calls for service. This is a 60,000 call increase in two (2) years and yet they did it during those two (2) years with two (2) people down.

### **4. D. - Autism Awareness Month April 2022**

Mrs. Sonia Cornelio, City Clerk, read the proclamation in its entirety.

Mayor Gerardo Sanchez added that autism is a condition that requires multiple cares, there is treatment but unfortunately it is not seen enough in Yuma County and hopes that one day Yuma will provide the best possible treatment for children with autism.

#### **4. E. - Child Abuse Prevention Month April 2022**

Mrs. Sonia Cornelio, City Clerk, read the proclamation in its entirety.

Mayor Gerardo Sanchez said that Amberly's Place reported a higher number of cases throughout Yuma County. He added that effective child abuse prevention activities succeed because of the strong connection and partnerships with different organizations.

#### **4. F. - National Fair Housing Law of 1968 Month April 2022**

Mrs. Sonia Cornelio, City Clerk, read the proclamation in its entirety.

Mayor Gerardo Sanchez mentioned that the City of San Luis is one of the fastest growing communities in the state and commended those who sell homes and for recognizing that there is a Fair Housing law that protects residents.

#### **4. G. - Records and Information Management Month April 2022**

Mrs. Sonia Cornelio, City Clerk, read the proclamation in its entirety.

Mayor Gerardo Sanchez stated that this proclamation marks the importance of maintaining and keeping the records of city safe the records of the city, as these highlight the value they bring not only to the City of San Luis but its community; he thanked the City Clerk's Office for ensuring compliance with the management, information and data of the city's public records.

#### **4. H. - Sexual Assault Awareness Month April 2022**

Mrs. Sonia Cornelio, City Clerk, read the proclamation in its entirety.

Mayor Gerardo Sanchez stated that through collaboration with individual agencies, organizations and communities can work together to prevent sexual assault and support victims and survivors.

### **CONSENT AGENDA**

#### **5. A. MINUTES OF**

- Work Session held March 2, 2022
- Regular Council meeting held March 9, 2022

#### **5. B. Disbursements from March 1, 2022 to March 14, 2022**

**Total Disbursements \$804,015.01**

**(Eight Hundred Four Thousand, Fifteen Dollars and One Cent)**

**MOTION:** Council Member Gloria Torres/Vice Mayor Africa Luna-Carrasco to approve the Consent Agenda as presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

## **6. DISCUSSION AND POSSIBLE ACTION ITEMS:**

### **6. A. Discussion and possible action on any and all matters regarding creating an improvement district or districts to issue bonds to pay for needed infrastructure for the growth in the east part of San Luis. (Mark Reader, Managing Director of Stifel, Nicolaus & Company)**

Ms. Monica Castro, Director of Finance, stated that Mr. Mark Reader, Managing Director of Stifel, Nicolaus & Company, will be discussing alternatives available to finance the growth of the east part of San Luis. She added that staff has held several meetings to review the 13 projects that are needed and they were able to identify funding for nine (9) projects by utilizing American Rescue Plan Act (ARPA) funds, reserves and other methods of financing such as grants. The four (4) remaining projects are good for the alternatives that will be presented by Mr. Reader.

Mr. Reader presented and explained a PowerPoint presentation that included the Summary of Capital Improvement Projects; Sources & Uses of Funds Amortization; Financing Definitions, which explained the General Obligation Bonds and the Special Assessment Bonds; Evaluating the Use of Land-Secured Bonds; Laughlin Ranch Boulevard Improvement District in the City of Bullhead City, AZ; Jackrabbit Trail Sanitary Sewer Improvement District in the City of Buckeye, AZ; Airway Avenue Railroad Crossing ID in the City of Kingman, AZ; (these are Alternative No. 1 – Improvement Districts used as case studies Mr. Reader worked on last); Watson Road Community Facilities District and Aerial Map in the City of Buckeye, AZ; (these are Alternative No. 2 – Community Facilities District (CFD)); City of San Luis, Arizona – City Improvement District vs. Community Facilities District Comparison.

Mayor Gerardo Sanchez stated that this is something the City Council needs to look into, they need to continue to hold workshops because there are some risks the city might take and wants every Council Member to understand exactly what they are doing and for them to do it right.

The PowerPoint presentation is attached to the complete agenda packet filed at the City Clerk's Office.

**No motion was necessary for this item.**

**6. B. Discussion and possible action on any and all matters regarding the Intergovernmental Agreement between the City of San Luis and Town of Wellton for Community Development Block Grant Administrative Services. (Jenny Torres, Economic Development Manager)**

Ms. Jenny Torres, Economic Development Manager, stated that the city's Grant Writer retired and explained that this intergovernmental agreement is with the Town of Wellton for the Community Development Block Grant Administrative Services to assist with the Mesa Street project which has received a grant from the Arizona Department of Housing in the amount of \$626,000.00. This project involves a lot of infrastructure, surveys and labor standards; while it is not complicated it is time consuming. She added that the grant provides for funding the administration management and staff proposes to hire the representative from the Town of Wellton on a temporary basis.

**MOTION:** Council Member Gloria Torres/Council Member Luis Cabrera to approve the Intergovernmental Agreement between the City of San Luis and the Town of Wellton for CBDG Administrative Services. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

**6. C. Public Hearing followed by discussion and possible action on any and all matters regarding the recommendation of a Special Event Liquor License Application to the Arizona Department of Liquor Licenses and Control to authorize the San Luis FRONTERA Rotary Club to sell alcohol during the 2022 Arte en la Calle event to be held Saturday, March 26, 2022. (Marcos Ramirez, Secretary for San Luis FRONTERA Rotary Club)**

**A. Open Public Hearing**

**MOTION:** Vice Mayor Africa Luna-Carrasco/Council Member Mario Buchanan Jr. to open the Public Hearing. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

### **1. Staff and/or applicant presentation**

Mr. Marcos Ramirez, Secretary for San Luis FRONTERA Rotary Club, mentioned that they were invited to participate at this event. He clarified that originally it was going to take place on March 26, 2022, but due to the Cesar Chavez activities, the event was moved to April 23, 2022.

### **2. Call to the Public on this item**

Mrs. Sonia Cornelio, City Clerk, stated that her office did not receive and comments or concerns regarding this application.

There were no comments from the public on this item.

### **B. Close Public Hearing**

**MOTION:** Council Member Mario Buchanan Jr./Council Member Luis Cabrera to close the Public Hearing. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

### **C. Action on Special Event Liquor License Application to the Arizona Department of Liquor Licenses & Control**

**MOTION:** Council Member Luis Cabrera/Vice Mayor Africa Luna-Carrasco to recommend approval to the Arizona Department of Liquor Licenses and Control for the Special Event Liquor License application of the San Luis FRONTERA Rotary Club as presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

**6. D. Discussion and possible action on any and all matters regarding the selection of a proposal from a consulting agency to assist with the recruitment of a City Manager. (Lizandro Galaviz, Acting City Manager)**

Mr. Lizandro Galaviz, Acting City Manager, explained that the proposal from Prothman is \$20,500.00 and the CPS proposal is \$25,000.00. These two (2) proposals are being presented per the Mayor and City Council's request. He added that CPS's proposal will take them approximately four (4) months to fully execute the recruitment and hiring of a City Manager while Prothman will take approximately three (3) months. There is a timeline breakdown of two (2) to three (3) weeks for certain recruiting advertising background. However each proposal has an estimated time but there is flexibility in the proposals so that they might take a little bit longer. He added that they have up to a year to work on recruiting. Mr. Galaviz continued to add that there is an additional charge if the search takes longer than a year.

Mayor Gerardo Sanchez indicated that these are good numbers but he wants to see a proposal in depth, which will have an estimated cost of \$60,000.00 - \$80,000.00 at the end. He believes that there should be a cushion of six (6) months for this.

Council Member Luis Cabrera expressed that he agrees but opined that he saw on the update provided that there are six (6) applicants without having someone advertise the position, therefore the City Council might also need to consider not hiring an agency and review/screen the applications and get a panel together to interview in-house the local applicants. He added that the City of Somerton and the Town of Wellton recently hired a City Manager and recommended Mr. Galaviz to meet with them and see what they did.

Mayor Gerardo Sanchez said he agrees in the sense that the City Council needs to get the assessment, but also need a professional agency to screen the applicants because he does not think staff has the ability to. The City Manager is a very important position and would rather have a professional review any applicant who might be applying.

Mr. Galaviz mentioned that if the city does any hiring for the City Manager, it should be done through a professional consultant as it will give more value to the background and select the correct person. He added that, he will also contact the City of Somerton and Town of Wellton and report back to the City Council with the information.

**No motion was necessary for this item.**

**6. E. Discussion and possible action on any and all matters regarding the location of the Budget Retreat for Fiscal Year 2022-2023. (Council Member Luis Cabrera, Council Member Jose Ponce and Council Gloria Torres)**

Council Member Gloria Torres mentioned that this item is to consider holding the Budget Retreat in town instead of traveling outside the city.

Council Member Luis Cabrera commented that as a citizen he criticized holding the Budget Retreat out of town because he could not see any presentations and participate. He suggested having the Budget Retreat locally and not spend over \$25,000.00 at Talking Stick. He added that he would not be able to attend on the suggested dates due to his graduation.

Council Member Jose Ponce said that in 2020 and 2021 it was held locally and probably the same thing can be done this year and save money by not going out of town.

Vice Mayor Africa Luna-Carrasco stated that after reviewing the timeline received from Mr. Lizandro Galaviz, Acting City Manager, most of the sessions will be held during their meetings. She also suggested holding the Budget Retreat at City Hall and save some money.

Mr. Galaviz indicated that the city currently has an \$8,000.00 deposit at Talking Stick Resort from two (2) years ago.

Mayor Gerardo Sanchez replied it was fine and if the city needed to save money it should not be spending it somewhere else, the City Council should actually hold the Budget Retreat here and the city will not cater lunch. He does not have a problem having the Budget Retreat as long as there is a commitment from staff and the City Council. He recommended holding the budget retreat locally and invited the public.

Council Member Luis Cabrera asked if the date will change from the set date of May, since it will be held locally.

Mr. Galaviz responded that if the Mayor and City Council are available, one of the recommendations will be April 22<sup>nd</sup> and 23<sup>rd</sup>, if not he can follow up with other available dates and that would take away most of the Work Sessions staff had planned.

Mayor Gerardo Sanchez indicated that on those dates he has his Continuing Medical Education (CME) and has already paid \$900.00 for it. He is available the following weekend – April 30<sup>th</sup>.

Council Member Luis Cabrera mentioned that April 30<sup>th</sup> is Dia Del Niño.

Mayor Gerardo Sanchez directed Mr. Galaviz to provide a date to the Mayor and City Council that will work for them.

Ms. Kay Macuil, City Attorney, indicated that a direction to staff will be enough since there is no specific date and seems that there is a consensus from the Mayor and City Council.

**No motion was necessary for this item.**

**6. F. Discussion and possible action on any and all matters regarding the approval and adoption of Order No. 2022-04. An order of the Mayor and City Council of the City of San Luis, Arizona to authorize the City of San Luis Police Department to receive funding for overtime and mileage by approving an Intergovernmental Agreement and authorizing execution of Subrecipient Agreement Operation Stonegarden Grant Program Award; Overtime and Mileage between the State of Arizona through the Arizona Department of Homeland Security and the City of San Luis, Arizona through the San Luis Police Department. (Richard Jessup, Chief of Police)**

Mr. Richard Jessup, Chief of Police, explained that the City of San Luis Police Department has been awarded \$675,423.00 for overtime and \$22,250.00 for mileage under the Fiscal Year 2021 Operation Stonegarden Program Award through the Arizona Department of Homeland Security. This Intergovernmental Agreement is to accept the funds totaling \$697,673.00.

**MOTION:** Council Member Jose Ponce/Council Member Luis Cabrera to approve and adopt Order No. 2022-04 approving the Intergovernmental Agreement and grant as presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

**6. G. Discussion and possible action on any and all matters regarding Order No. 2022-05. An order of the Mayor and City Council of the City of San Luis, Arizona authorizing and directing the entering into an Intergovernmental Agreement with the Greater Yuma Port Authority regarding infrastructure improvement. (Kay Marion Macuil, City Attorney)**

Ms. Kay Macuil, City Attorney, explained that the Greater Yuma Port Authority (GYPA), whose Board consists of the City of San Luis, City of Yuma, Yuma County, and the Cocopah Tribe will build public infrastructure with the County of Yuma's American Rescue Plan Act (ARPA) funding. She added that GYPA was able to obtain an agreement with the County of Yuma to use their ARPA funds to put in infrastructure for the last unit of the subdivision to be built out with infrastructure.

The county is obligated to take care of the financing and management of the construction. Therefore, GYPA came to the City of San Luis and said since Yuma County is putting in the construction, will that suffice for assurances, they committed to the ARPA funds going into this project. This is to accept that as assurances and in exchange GYPA will be posting assurances for the warranty period.

**MOTION:** Vice Mayor Africa Luna-Carrasco/Council Member Luis Cabrera to approve Order No. 2022-05 to adopt the Intergovernmental Agreement with the Yuma Greater Port Authority as presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

**6. H. Discussion and possible action on any and all matters regarding Resolution No. 2211. A resolution of the Mayor and City Council of the City of San Luis, authorizing the submission of an application to the United States Department of Interior, Bureau of Land Management to renew lease AZA- 28915 - The Recreation and Public Purposes Lease of November 19, 1997, and subsequent amendments for a San Luis City Hall Complex. (Jose A. Guzman, Director of Planning & Zoning)**

**A. Presentation by staff**

Mr. Jose Guzman, Director of Planning & Zoning, indicated that this is a request for optimization to submit the Recreation and Public Purposes Lease renewal for the continued use of 17.3 acres for the City Hall Complex and authorizing the City Manager or designee to sign any required documents. In 1997 Bureau of Land Management (BLM) granted to the City of San Luis the lease for the San Luis City Park. In 2006 the lease changed its use from recreation to public purpose for the City Hall which will expire in November 18, 2022. One of the application's requirements is a certified copy of the resolution authorizing the application and signing officer.

**B. Action on Resolution No. 2211**

**MOTION:** Council Member Jose Ponce/Council Member Luis Cabrera to approve and adopt Resolution No. 2211. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

**6. I. Public Hearing followed by discussion and possible action on any and all matters regarding Rezoning Case No. 2022-0085 and Ordinance No. 424. An ordinance of the Mayor and City Council of the City of San Luis, Arizona, rezoning a parcel 2.9 acres from Community Commercial (C-2) to High-Density Residential (R-3). Assessor's Parcel 777-61-165, located on the northeast corner of Avenue F and County 24th Street in San Luis, Arizona. (Jose A. Guzman, Director of Planning & Zoning)**

#### **A. Open Public Hearing**

**MOTION:** Council Member Mario Buchanan Jr./Council Member Gloria Torres to open the Public Hearing. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

#### **1. Staff presentation**

Mr. Jose Guzman, Director of Planning & Zoning, informed the Mayor and City Council that this is a request by Mr. Agustin Tumbaga on behalf of Riedel Holdings to rezone 2.9 acres from commercial to high density residential. This project was presented to the City Council in January 2022 and the minor amendment was approved to allow the application for the rezoning. The purpose of the rezoning was for the construction of an apartment complex with 48 units. This item was also introduced to the Planning & Zoning Commission and they recommended approval with the condition as presented by staff. Staff recommends approval with the condition that the development shall comply with the City of San Luis Zoning Regulations, Building Code requirements, and Public Works Standards; including the requirement of a traffic study. The applicant agreed with the recommendation from staff.

## 2. Call to the Public on this item

There were no comments from the public on this item.

### B. Close Public Hearing

**MOTION:** Council Member Mario Buchanan Jr./Council Member Luis Cabrera to close the Public Hearing. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

### C. Action on Ordinance No. 424

**MOTION:** Council Member Luis Cabrera/Council Member Mario Buchanan Jr. to approve the reading of Ordinance No. 424 by title only. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

Mrs. Sonia Cornelio, City Clerk, read Ordinance No. 424 by title only.

**MOTION:** Council Member Mario Buchanan Jr./Council Member Jose Ponce to approve and adopt Ordinance No. 424. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

**6. J. Discussion and possible action on any and all matters regarding the purchase of new traffic signal materials and equipment for the Highway Users Division for emergency signal repairs and upgrades on multiple road intersections of Main Street. (Eulogio Vera, Director of Public Works)**

Mr. Eulogio Vera, Director of Public Works, requested the approval of the purchase of some equipment that is needed for repairs on three (3) of their traffic light signals at the intersections of Main Street and County 22<sup>nd</sup> Street, Main Street and Cesar Chavez Boulevard and Main Street and Piceno Drive. The City of San Luis has an established Intergovernmental Agreement with Yuma County for the maintenance of traffic signals within the city. Yuma County's certified technicians are recommending upgrades to our traffic signal equipment at the before mentioned intersections due to them having repetitive operational problems and having difficult to find replacement parts for repairs. Maintenance and repairs will encompass, new cabinet, battery backup system, new electrical wiring, new pedestrian countdowns, new overhead LED streetlights, new camera vehicle detection system and adding necessary hardware to be ready for emergency vehicle preemption (EVP).

Staff is seeking to purchase materials from Econolite Control Products, Inc. and Clark Transportation Solutions as follows:

Four (4) new signal cabinets (one (1) for each intersection and one (1) additional one as backup). At this point, the Public Works Department highly recommends keeping a cabinet as backup as standard practice but also due to the supply-chain issues worldwide. Cost of the four cabinets is \$111,739.59. The Public Works Department is procuring these materials from Econolite Control Products, Inc. using the cooperative purchasing agreement that they have with Maricopa County, effective December 1, 2021.

Three (3) Gridsmart systems for vehicle detection and travel time. The Public Works Department is procuring these materials from Clark Transportation Solutions using the cooperative purchasing agreement from Maricopa County. Cost of the three (3) systems is \$50,505.52.

This request also complies with the San Luis City Code Purchasing Section 3.05.090 Cooperative Purchasing.

Staff is also seeking approval from City Council to use Westmoor Electric, Inc. to perform the repairs and upgrades at the mentioned traffic signals. Repair cost for the County 22<sup>nd</sup> Street and Main Street intersection was quoted at \$22,080.00. They are seeking to ratify PO#2022-00002923 which was issued as an emergency repair of said intersection. Not having a quote for the remaining two (2) intersections, the same amount is being used to estimate the cost for repairing them, which adds to a total cost to \$66,240.00. Westmoor Electric is the only local contractor available to perform this work, due to the nature of the problem, scheduling and availability of materials on their side to complete the job, the Public Works Department considers them a sole source vendor.

Public Works Department, recommends waiving formal procurement procedures as allowed under San Luis Purchasing Section 3.05.010 (F), and hire Westmoor Electric, Inc. to perform the emergency traffic signal repairs/upgrades. Traffic signals at these important intersections on Main Street are critical for better traffic flow and improved motorists and pedestrians safety. Funding will be allocated as stated in the fiscal impact.

**MOTION:** Council Member Gloria Torres/Council Member Mario Buchanan Jr. to approve the purchase of traffic signal lights in the amount of \$228,045.11 using cooperative agreement as presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

**6. K. Discussion and possible action on any all matters regarding authorization to reallocate FY 2022 budget capacity to projects requested in FY 2023 Budget, to use NON ARPA funds for projects in the ARPA list and to waive the procurement code as allowed under San Luis Purchasing Code Section 3.05.010 (F) for purchases exceeding the \$45,000 threshold. (Monica Castro, Director of Finance)**

Ms. Monica Castro, Director of Finance, presented a PowerPoint presentation that is included with the complete agenda packet filed at the City Clerk's Office. Ms. Castro specified that Department Heads met for the budget reviews last week and she wanted to share the information with the Mayor and City Council as there is opportunity to maximize the city's resources if effective allocation of the budget is done. She added that there is approximately \$7 million in project that were budgeted in Fiscal Year 2022 that will not be completed due to delays in supply chain shortage, staff and labor, grants not awarded and COVID challenges. All of the projects not completed are very important and critical for the city and most of them are included again in Fiscal Year 2023. There are new projects along with the \$7 million carry over and that is leaving a lot of budget capacity this year. For next year, funds are not the issue but the risk of going over the limitation expenditure limits set by the state are high; currently the city is \$8 million over. As the city grows and available resources increase, staff is looking at the different alternatives such as submitting to voters a home rule option or a permanent base adjustment. She further explained the budget strategies and proposals.

**MOTION:** Council Member Matias Rosales/Council Member Mario Buchanan Jr. to approve budget transfer up to \$3.2 million to complete in FY 2022 projects requested in FY 2023 budget, to use non ARPA funds for projects in the ARPA list and to waive the Procurement Code for purchases exceeding \$45,000.00 as allowed under San Luis Purchasing Code as presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

## 7. SUMMARY OF CURRENT EVENTS

Mayor Gerardo Sanchez reported that he met with the representative for Sonora, Mr. David Figueroa, who will be working directly with local municipalities in working on the same agenda such as the Port of Entry I and II. Different topics were discussed for example a safety corridor, infrastructure and public safety. He added that he also met with Mr. Schwamm, Port of Entry Director, to discuss some issues that may affect the community and the biggest issue being the wait times as well as the asylum movement. He also added that there is a risk that the federal government might begin to remove funds that are destined for the Port of Entry. The city needs to advocate for the Port of Entry I improvements. Mayor Gerardo Sanchez additionally reported that the Federal Credit Union Bank is saying that they might finish building this year and also Starbucks, Burger King and a car wash are coming to the City of San Luis. San Luis is one of the fastest growing communities in Arizona and will not be surprised if another bank comes to the city as well as other businesses.

Vice Mayor Africa Luna-Carrasco reported that she attended the Safety Event 2022 at the Joe Orduño Park, it was a largely attended event.

Council Member Matias Rosales reported that Ms. Buna George, Greater Yuma Port Authority Director, is attending a Land Ports of the Future Workshop in Laredo, TX, which covers issues happening at the Port of Entry I and II.

## 8. CALL TO THE PUBLIC

Mr. Gary Garcia Snyder, resident, stated that he is glad that the Budget Retreat will be held in the City of San Luis and spending the allocated money here. He said he is willing to donate the ramada event for staff's use and catering for a day, especially when the public is getting invited. On a separate note, he mentioned that he hoped the Mayor had the opportunity to voice the residents opinion on the emergency status. With Title 42 going away at the Port of Entry, he noticed that the Mayor discussed it, but was not transparent as he spoke about the future and the future is here.

The city itself with the infrastructure is not set up for the amount of people trespassing through here. Now they open the port, where people are coming to the United States legally. However, they do not have a location to live and they will be roaming around the city. The response time from public safety is not even safe for the residents...he hopes the Mayor has a plan of action, because the residents safety is number one. Mr. Garcia Syner added that hopefully the Mayor discussed this with the Port of Entry Director, that he is not in agreement with the federal mandate that is coming in. He said that he had an opportunity to talk about why Mayor Doug Nichols from the City of Yuma talks about the border and the City of San Luis when there should be representation from the local Mayor that talks about those topics. The city, the government and the Police Chief need to be on social media so that residents are able to understand that there might be a danger around.

## 9. ADJOURNMENT

**MOTION:** Council Member Luis Cabrera/Council Member Mario Buchanan Jr. to adjourn the Regular Council meeting at approximately 9:04 p.m. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

**APPROVED:**

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Gerardo Sanchez, Mayor

**ATTEST:**

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Sonia Cornelio, City Clerk

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular City Council meeting of the City Council of the City of San Luis, Arizona, held on March 23, 2022. I further certify that the meeting was duly called and held and that a quorum was present.

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Sonia Cornelio, City Clerk