NOTICE OF REGULAR COUNCIL MEETING

In accordance with §38-431.02 of the Arizona Revised Statutes of the State of Arizona, notice is hereby given to the Members of City Council and to the general public that the Mayor and Council of the City of San Luis, Arizona will hold a Regular City Council meeting at 7:00 p.m., Wednesday, April 13, 2022. The meeting will take place at the City Council Chambers, located at 1090 E. Union Street, San Luis, Arizona, 85349. The public is invited to attend the open meeting.

In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, the City of San Luis does not discriminate on the basis of disability in the admission of or access to, or treatment of employment in its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in City programs, activities or services contact: ADA/Section 504 Coordinator, City of San Luis Human Resources Department, 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Notice is hereby given that pursuant to A.R.S. §1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the City Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recordings. Parents in order to exercise their rights may either file written consent with the City Clerk to such recordings, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. §1-602.A.9 have been waived.

THIS NOTICE IS GIVEN BY:

/s/ Sonia Cornelio, City Clerk

AVISO DE JUNTA REGULAR

De acuerdo con los Estatutos del Estado de Arizona A.R.S. §38-431.02, se le informa a los miembros del Cabildo y al público en general que el Alcalde y el Cabildo, tendrán una Junta Regular a las 7:00 p.m., el día Miercoles, 13 de Abril del 2022. La junta se llevará a cabo en la Sala del Cabildo, ubicada en el 1090 E. Union Street, San Luis, Arizona, 85349. El público está invitado a la junta.

De acuerdo con el Acta de Americanos con Discapacidades y la Sección 504 del Acta de Rehabilitación del 1973, la Ciudad de San Luis, Arizona no discrimina por causa de discapacidad la admisión y acceso a sus programas, actividades, servicios o en el trato en cuanto a empleo. Para más información referente a derechos y provisiones del Acta de Americanos con Discapacidades o Sección 504, o para solicitar adaptaciones que sean razonables para la participación en programas, actividades o servicios de la Ciudad, contactar al: Coordinador del Acta de Americanos con Discapacidades/Sección 504, Departamento de Recursos Humanos de la Ciudad de San Luis, Arizona, ubicado en el 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Por medio de este aviso y de acuerdo con los Estatutos del Estado de Arizona A.R.S §1-602.A.9, sujeto a ciertas excepciones reglamentarias, los padres de familia tienen el derecho de dar el consentimiento ante el Estado o cualquiera de sus subdivisiones políticas para hacer una grabación de audio o video de su hijo menor de edad. Las juntas del Cabildo se graban en audio y/o video y como resultado, el hecho de que haya menores presentes puede ser sujeto a que sean grabados. Para que los padres de familia puedan ejercer sus derechos pueden dar el consentimiento por escrito con la Secretaria de la Ciudad a tal grabación, o tomar acción personal para asegurarse que su hijo menor no esté presente cuando la grabación se lleve a cabo. Si un menor de edad está presente en el momento de la grabación, la Ciudad asumirá que los padres de familia están cediendo los derechos sobre una posible grabación de acuerdo con los Estatutos del Estado de Arizona A.R.S. §1-602.A.9.

ESTE AVISO ES DADO POR:

/f/ Sonia Cornelio, Actuaria de la Ciudad

AGENDA
Regular Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
San Luis, AZ 85349
April 13, 2022
7:00 p.m.

For the safety of the public during the COVID-19 pandemic, members of the public may attend the City Council's Regular Meeting of April 13, 2022 in person if the 6-foot distance can be maintained which is 27 people. However, members of the public may listen to the meeting's live audio stream on the City of San Luis' website https://sanluisaz.gov/listenlive. Recordings of the meetings will be available on the city's website https://sanluisaz.gov/listenlive after the meeting. Call to the Public will only be available to those attending the meeting in person.

PLEASE TAKE NOTICE THAT MEMBERS OF THE CITY COUNCIL WILL ATTEND EITHER IN PERSON, TELEPHONE, OR VIDEO CONFERENCE COMMUNICATION. THE MAYOR OR ACTING MAYOR FOR THIS MEETING MAY CHANGE THE ORDER OF THE ITEMS; IF AUTHORIZED BY LAW AND BY A MAJORITY VOTE OF A QUORUM OF CITY COUNCIL MEMBERS PRESENT, AN EXECUTIVE SESSION WILL BE HELD IMMEDIATELY FOLLOWING THE VOTE IN ACCORDANCE WITH A.R.S. §38-431.03(A) AND THE MEETING WILL BE TEMPORARILY RECESSED WHILE THE CITY COUNCIL RETIRES TO EXECUTIVE SESSION WHICH WILL NOT BE OPEN TO THE PUBLIC.

Por la seguridad del público durante la pandemia COVID-19, habrá asistencia en persona para los miembros del público en la Junta Regular del Cabildo del 13 de Abril del 2022, si la distancia de 6 pies puede mantenerse, que es de 27 personas. Sin embargo, los miembros del público pueden escuchar el audio en vivo de la reunión transmitido en el sitio web de la Ciudad de San Luis https://sanluisaz.gov/listenlive. Las grabaciones de las reuniones estarán disponibles en el sitio web de la ciudad https://sanluisaz.gov/listenlive después de la reunión. Llamado al Publico estara disponible solo a quienes asistan a la junta en persona.

TENGA EN CUENTA QUE LOS MIEMBROS DEL CABILDO DE LA CIUDAD ASISTIRÁN EN PERSONA, TELÉFONO O COMUNICACIÓN POR VIDEO CONFERENCIA. EL ALCALDE O VICE-ALCALDE DE ESTA REUNIÓN PUEDE CAMBIAR EL ORDEN DE LOS TEMAS; SI ESTÁ AUTORIZADO POR LA LEY Y POR MAYORÍA DE VOTOS DE UN QUÓRUM DE MIEMBROS DEL CABILDO PRESENTES, SE LLEVARÁ A CABO UNA SESIÓN EJECUTIVA INMEDIATAMENTE DESPUÉS DE LA VOTACIÓN DE ACUERDO CON LOS ESTATUTOS DEL ESTADO DE ARIZONA A.R.S. §38-431.03 (A) Y LA REUNIÓN SERÁ TEMPORALMENTE RECESADA MIENTRAS EL CABILDO DE LA CIUDAD SE RETIRE A UNA SESIÓN EJECUTIVA QUE NO ESTARÁ ABIERTA AL PÚBLICO.

1. CALL TO ORDER/ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. INVOCATION

4. PROCLAMATIONS

4. A. - PowerTalk 21 Day April 21, 2022

4. B. - Administrative Professionals Day April 27, 2022, and
Administrative Professionals Week April 24 - 30, 2022

5. CONSENT AGENDA
All matters are considered to be routine by the City Council and will be enacted by one motion. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

5. A. MINUTES OF
- Regular Council meeting held March 23, 2022

5. B. Disbursements from March 15, 2022 to April 4, 2022
Total Disbursements $2,144,341.04
(Two Million, One Hundred Forty-Four Thousand, Three Hundred Forty-One Dollars and Four Cents)

5. C. Discussion and possible action on any and all matters regarding a contract with Lantis Productions, Inc., for a fireworks' presentation during the 4th of July Celebration. **(Angelica Roldan, Acting Director of Parks and Recreation)**

6. DISCUSSION AND POSSIBLE ACTION ITEMS:

6. A. Discussion and possible action on any and all matters regarding the acceptance and approval for the filing of the Annual Comprehensive Financial Report for the City of San Luis, Fiscal Year Ended June 30, 2021. **(Monica Castro, Director of Finance and Heinfeld, Meech & Co., P.C.)**

6. B. Discussion and possible action on any and all matters regarding the East San Luis Community Park Perimeter Street construction contract for 19th Avenue, 20th Avenue, and San Antonio Street. **(Eulogio Vera, Director of Public Works)**

6. C. Discussion and possible action on any and all matters regarding the 4th Avenue Road Widening Improvements contract. **(Eulogio Vera, Director of Public Works)**

6. D. Update followed by discussion and possible action on any and all matters regarding the selection of a proposal from a consulting agency to assist with the recruitment of a City Manager. **(Kay Marion Macuil, City Attorney)**

6. E. Discussion and possible action on any and all matters regarding Resolution No. 2212. A resolution of the Mayor and City Council of the City of San Luis, Arizona, ratifying and approving the creation of positions in the classified service of the city; amending the classification and service plan of the city; superseding any conflicting provisions of existing regulations or policies; providing for severability; and declaring an emergency. **(Maria Munoz, Human Resources Coordinator)**

(6 votes in favor are required in order to pass immediately as an emergency measure per A.R.S. § 19-142)

6. F. Discussion and possible action on any and all matters regarding Resolution No. 2213. A resolution of the Mayor and City Council of the City of San Luis, Arizona, amending the classification and service plan to create 14 positions, superseding any conflicting provisions of existing regulations or policies; providing for severability; and declaring an emergency. **(Maria Munoz, Human Resources Coordinator)**

(6 votes in favor are required in order to pass immediately as an emergency measure per A.R.S. § 19-142)

6. G. Discussion and possible action on any and all matters regarding Resolution Number 2214 and 2215. Resolutions of the City of San Luis, Arizona Mayor, and Common Council, designating the Chief Fiscal Officer for officially submitting the fiscal years 2020- 2021 and 2021- 2022 expenditure limitation report to the Arizona Auditor General; and declaring an emergency. **(Kay Marion Macuil, City Attorney)**

(6 votes in favor are required in order to pass immediately as an emergency measure, per A.R.S.§ 19-142(B))

7. SUMMARY OF CURRENT EVENTS

Events by Mayor, Council Members and/or City Manager pursuant to A.R.S. §38-431.02 (K).

8. CALL TO THE PUBLIC

This is the time for the public to comment. Members of the City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01 (H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

9. ADJOURNMENT

PROCLAMATION

Regular City Council Meeting **4. A.**

Meeting Date: 04/13/2022

Title:

- PowerTalk 21 Day April 21, 2022

Attachments

Proclamation

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

Proclamation

POWERTALK 21® DAY
April 21, 2022

WHEREAS, the City of San Luis, Arizona, recognizes the importance of parents talking with their teens about alcohol in order to reduce the risks and dangers posed to teen and communities; and

WHEREAS, high school students who use alcohol or other substances are five times more likely to drop out of school or believe good grades are not important; and

WHEREAS, 17 percent of middle school students try alcohol before graduating from 8th grade, significantly increasing the risk that they will develop alcohol problems later in life; and

WHEREAS, teen alcohol use kills 6,000 people each year, more than all other illegal drugs combines; and

WHEREAS, the majority of kids say their parents are their primary influence when it comes to decisions about drinking alcohol; and

WHEREAS, PowerTalk 21® day, started by Mothers Against Drunk Driving® (MADD) in 2011, is established on April 21, 2015, to encourage parents and caregivers to embrace their important role in influencing America's youth and their decisions about drinking alcohol; and

WHEREAS, in 2022, MAAD encourages parents to use PowerTalk 21®, as part of the power of Parents® program to create a sustained and prolonged conversations about underage drinking and other drugs among middle school and high school students; and

WHEREAS, to equip parents to talk with their teens about alcohol, MADD Arizona invites all parents to go to www.madd.org/the-solution/power-of-parents for a fee download of the Power of Parents handbooks giving parents the tools to effectively talk to their children about alcohol and other drugs to protect them; and

WHEREAS, I urge all citizens to join in the local and national efforts to raise awareness of the importance of parents and teen talking together about alcohol to reduce the risks and dangers posed to teens and communities; and

NOW, THEREFORE, BE IT RESOLVED, that, I, Gerardo Sanchez, Mayor of the City of San Luis, do hereby proclaim April 21st, 2022, as **"PowerTalk 21 Day"**, in the City of San Luis, Arizona.

DATED this **13th** day of **April** 2022.

_____
Gerardo Sanchez, Mayor

ATTEST:

_____
Sonia Cornelio, City Clerk

PROCLAMATION

Regular City Council Meeting **4. B.**

Meeting Date: 04/13/2022

Title:

- Administrative Professionals Day April 27, 2022, and
  Administrative Professionals Week April 24 - 30, 2022

Attachments

Proclamation

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

Proclamation

ADMINISTRATIVE PROFESSIONALS DAY
April 27, 2022; and
ADMINISTRATIVE PROFESSIONALS WEEK
April 24 to 30, 2022

WHEREAS, Administrative professionals play an essential role in coordinating the office operations of businesses, government, educational institutions and other organizations; and

WHEREAS, the work of administrative professionals today requires advanced knowledge and expertise in communications, computer software, office technology, project management, organization, customer service and other vital office management responsibilities; and

WHEREAS, Administrative Professionals Day is observed annually in workplaces around the world to recognize the important contributions of administrative support staff and is sponsored by the International Association of Administrative Professionals; and

WHEREAS, Administrative Professionals Week 2022 is focused on "honoring the office professionals who make offices work," reflecting the integral and central role that office professionals play in modern business; and

NOW, THEREFORE, BE IT RESOLVED, that, I, Gerardo Sanchez, Mayor of the City of San Luis, hereby proclaim April 27, 2022 as **"Administrative Professionals Day**" and the week of April 24 to April 30, 2022 as **"Administrative Professionals Week"**, saluting the valuable contributions of administrative professionals in the workplace. I call on all employers to support continued training and development for administrative staff, recognizing that a well-trained workforce is essential for success in today's business world.

DATED this **13th** day of **April** 2022.

_____
Gerardo Sanchez, Mayor

ATTEST:

_____
Sonia Cornelio, City Clerk

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **5. A.**

Meeting Date: 04/13/2022

Summary

MINUTES OF

- Regular Council meeting held March 23, 2022

Attachments

3/23/2022 RCM

M I N U T E S
Regular Council Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
March 23, 2022
7:00 p.m.

1. CALL TO ORDER/ROLL CALL

Mayor Gerardo Sanchez called the Regular City Council meeting to order at approximately 7:00 p.m.

PRESENT: Mayor Gerardo Sanchez
Vice Mayor Africa Luna-Carrasco
Council Member Mario Buchanan Jr.
Council Member Luis Cabrera
Council Member Jose Ponce
Council Member Matias Rosales
Council Member Gloria Torres

OTHERS PRESENT: Lizandro Galaviz, Acting City Manager
Kay Macuil, City Attorney
Sonia Cornelio, City Clerk
Angel Ramirez, Fire Chief
Angelica Roldan, Acting Director of Parks & Recreation
Clarissa Velasco, Police Communications Officer
Domingo Sosa, Graphics and Media Specialist
Edgar Esparza, Acting Billing & Collections Manager
Eulogio Vera, Director of Public Works
Gabriela Guevara, Police Communications Supervisor
Jenny Torres, Economic Development Manager
Jorge Perez, Assistant Director of Public Works
Jose Guzman, Director of Planning & Zoning
Jose Luis Cisneros, Executive Assistant
Maria Sabori, Risk Property Analyst
Melissa Lopez, Deputy City Clerk
Miguel Ramirez, Assistant Director of Finance
Monica Castro, Director of Finance
Monica Ruiz, Police Communications Supervisor
Oscar Romo, Police Communications Officer
Ralph Velez, Consultant (via Zoom)
Richard Jessup, Chief of Police
Roula Encinas, Assistant Director of Finance
Ruben Lopez, I.T. Techinician
Agustin Tumbaga, Real Estate Agent
Elizabeth Carpenter, Developer
Gary Garcia Snyder, Resident

Lucy Lopez, Reporter
Maria Robles, Resident
Mark Concha, Riedel Construction
Mark Reader, Stifel, Nicolaus & Company
Nieves Riedel, Developer – Riedel Construction
Olivia Jenkins, Riedel Construction
Veronica Zavala, Developer

2. PLEDGE OF ALLEGIANCE

Council Member Africa Luna-Carrasco led the Pledge of Allegiance.

3. INVOCATION

Mr. Richard Jessup, Chief of Police, led the invocation.

4. PROCLAMATIONS

4. A. - Cesar Chavez Day March 31, 2022

Mrs. Sonia Cornelio, City Clerk, read the proclamation in its entirety.

Mayor Gerardo Sanchez stated that very few communities recognize this day and San Luis is one of them; the community still has Chavistas living here and added that Mr. Chavez fought for farmworker's rights without violence.

4. B. - National Library Week April 3 - 9, 2022

Mrs. Sonia Cornelio, City Clerk, read the proclamation in its entirety.

Mayor Gerardo Sanchez encouraged residents to visit the library to access their resources and services.

4. C. - National Public Safety Telecommunicators Week April 10 - 16, 2022

Mrs. Sonia Cornelio, City Clerk, read the proclamation in its entirety.

Mayor Gerardo Sanchez recognized and thanked the City of San Luis Police Department Dispatchers for the job they do and their professionalism.

Mr. Richard Jessup, Chief of Police, mentioned that the Dispatchers present, for the past two (2) years, went from 35,000 calls for service when one year 65,000 calls for service to last year went up to 95,000 calls for service. This is a 60,000 call increase in two (2) years and yet they did it during those two (2) years with two (2) people down.

4. D. - Autism Awareness Month April 2022

Mrs. Sonia Cornelio, City Clerk, read the proclamation in its entirety.

Mayor Gerardo Sanchez added that autism is a condition that requires multiple cares, there is treatment but unfortunately it is not seen enough in Yuma County and hopes that one day Yuma will provide the best possible treatment for children with autism.

4. E. - Child Abuse Prevention Month April 2022

Mrs. Sonia Cornelio, City Clerk, read the proclamation in its entirety.

Mayor Gerardo Sanchez said that Amberly's Place reported a higher number of cases throughout Yuma County. He added that effective child abuse prevention activities succeed because of the strong connection and partnerships with different organizations.

4. F. - National Fair Housing Law of 1968 Month April 2022

Mrs. Sonia Cornelio, City Clerk, read the proclamation in its entirety.

Mayor Gerardo Sanchez mentioned that the City of San Luis is one of the fastest growing communities in the state and commended those who sell homes and for recognizing that there is a Fair Housing law that protects residents.

4. G. - Records and Information Management Month April 2022

Mrs. Sonia Cornelio, City Clerk, read the proclamation in its entirety.

Mayor Gerardo Sanchez stated that this proclamation marks the importance of maintaining and keeping the records of city safe the records of the city, as these highlight the value they bring not only to the City of San Luis but its community; he thanked the City Clerk's Office for ensuring compliance with the management, information and data of the city's public records.

4. H. - Sexual Assault Awareness Month April 2022

Mrs. Sonia Cornelio, City Clerk, read the proclamation in its entirety.

Mayor Gerardo Sanchez stated that through collaboration with individual agencies, organizations and communities can work together to prevent sexual assault and support victims and survivors.

CONSENT AGENDA

5. A. MINUTES OF
- Work Session held March 2, 2022
- Regular Council meeting held March 9, 2022

5. B. Disbursements from March 1, 2022 to March 14, 2022
Total Disbursements $804,015.01
(Eight Hundred Four Thousand, Fifteen Dollars and One Cent)

MOTION: Council Member Gloria Torres/Vice Mayor Africa Luna-Carrasco to approve the Consent Agenda as presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

6. DISCUSSION AND POSSIBLE ACTION ITEMS:

6. A. Discussion and possible action on any and all matters regarding creating an improvement district or districts to issue bonds to pay for needed infrastructure for the growth in the east part of San Luis. (Mark Reader, Managing Director of Stifel, Nicolaus & Company)

Ms. Monica Castro, Director of Finance, stated that Mr. Mark Reader, Managing Director of Stifel, Nicolaus & Company, will be discussing alternatives available to finance the growth of the east part of San Luis. She added that staff has held several meetings to review the 13 projects that are needed and they were able to identify funding for nine (9) projects by utilizing American Rescue Plan Act (ARPA) funds, reserves and other methods of financing such as grants. The four (4) remaining projects are good for the alternatives that will be presented by Mr. Reader.

Mr. Reader presented and explained a PowerPoint presentation that included the Summary of Capital Improvement Projects; Sources & Uses of Funds Amortization; Financing Definitions, which explained the General Obligation Bonds and the Special Assessment Bonds; Evaluating the Use of Land-Secured Bonds; Laughlin Ranch Boulevard Improvement District in the City of Bullhead City, AZ; Jackrabbit Trail Sanitary Sewer Improvement District in the City of Buckeye, AZ; Airway Avenue Railroad Crossing ID in the City of Kingman, AZ; (these are Alternative No. 1 – Improvement Districts used as case studies Mr. Reader worked on last); Watson Road Community Facilities District and Aerial Map in the City of Buckey, AZ; (these are Alternative No. 2 – Community Facilities District (CFD)); City of San Luis, Arizona – City Improvement District vs. Community Facilities District Comparison.

Mayor Gerardo Sanchez stated that this is something the City Council needs to look into, they need to continue to hold workshops because there are some risks the city might take and wants every Council Member to understand exactly what they are doing and for them to do it right.

The PowerPoint presentation is attached to the complete agenda packet filed at the City Clerk’s Office.

No motion was necessary for this item.

6. B. Discussion and possible action on any and all matters regarding the Intergovernmental Agreement between the City of San Luis and Town of Wellton for Community Development Block Grant Administrative Services. (Jenny Torres, Economic Development Manager)

Ms. Jenny Torres, Economic Development Manager, stated that the city's Grant Writer retired and explained that this intergovernmental agreement is with the Town of Wellton for the Community Development Block Grant Administrative Services to assist with the Mesa Street project which has received a grant from the Arizona Department of Housing in the amount of $626,000.00. This project involves a lot of infrastructure, surveys and labor standards; while it is not complicated it is time consuming. She added that the grant provides for funding the administration management and staff proposes to hire the representative from the Town of Wellton on a temporary basis.

MOTION: Council Member Gloria Torres/Council Member Luis Cabrera to approve the Intergovernmental Agreement between the City of San Luis and the Town of Wellton for CBDG Administrative Services. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

6. C. Public Hearing followed by discussion and possible action on any and all matters regarding the recommendation of a Special Event Liquor License Application to the Arizona Department of Liquor Licenses and Control to authorize the San Luis FRONTERA Rotary Club to sell alcohol during the 2022 Arte en la Calle event to be held Saturday, March 26, 2022. (Marcos Ramirez, Secretary for San Luis FRONTERA Rotary Club)

A. Open Public Hearing

MOTION: Vice Mayor Africa Luna-Carrasco/Council Member Mario Buchanan Jr. to open the Public Hearing. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

1. Staff and/or applicant presentation

Mr. Marcos Ramirez, Secretary for San Luis FRONTERA Rotary Club, mentioned that they were invited to participate at this event. He clarified that originally it was going to take place on March 26, 2022, but due to the Cesar Chavez activites, the event was moved to April 23, 2022.

2. Call to the Public on this item

Mrs. Sonia Cornelio, City Clerk, stated that her office did not receive and comments or concerns regarding this application.

There were no comments from the public on this item.

B. Close Public Hearing

MOTION: Council Member Mario Buchanan Jr./Council Member Luis Cabrera to close the Public Hearing. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

C. Action on Special Event Liquor License Application to the Arizona Department of Liquor Licenses & Control

MOTION: Council Member Luis Cabrera/Vice Mayor Africa Luna-Carrasco to recommend approval to the Arizona Department of Liquor Licenses and Control for the Special Event Liquor License application of the San Luis FRONTERA Rotary Club as presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

6. D. Discussion and possible action on any and all matters regarding the selection of a proposal from a consulting agency to assist with the recruitment of a City Manager. (Lizandro Galaviz, Acting City Manager)

Mr. Lizandro Galaviz, Acting City Manager, explained that the proposal from Prothman is $20,500.00 and the CPS proposal is $25,000.00. These two (2) proposals are being presented per the Mayor and City Council's request. He added that CPS's proposal will take them approximately four (4) months to fully execute the recruitment and hiring of a City Manager while Prothman will take approximately three (3) months. There is a timeline breakdown of two (2) to three (3) weeks for certain recruiting advertising background. However each proposal has an estimated time but there is flexibility in the proposals so that they might take a little bit longer. He added that they have up to a year to work on recruiting. Mr. Galaviz continued to add that there is an additional charge if the search takes longer than a year.

Mayor Gerardo Sanchez indicated that these are good numbers but he wants to see a proposal in depth, which will have an estimated cost of $60,000.00 - $80,000.00 at the end. He believes that there should be a cushion of six (6) months for this.

Council Member Luis Cabrera expressed that he agrees but opined that he saw on the update provided that there are six (6) applicants without having someone advertise the position, therefore the City Council might also need to consider not hiring an agency and review/screen the applications and get a panel together to interview in-house the local applicants. He added that the City of Somerton and the Town of Wellton recently hired a City Manager and recommended Mr. Galaviz to meet with them and see what they did.

Mayor Gerardo Sanchez said he agrees in the sense that the City Council needs to get the assessment, but also need a professional agency to screen the applicants because he does not think staff has the ability to. The City Manager is a very important position and would rather have a professional review any applicant who might be applying.

Mr. Galaviz mentioned that if the city does any hiring for the City Manager, it should be done through a professional consultant as it will give more value to the background and select the correct person. He added that, he will also contact the City of Somerton and Town of Wellton and report back to the City Council with the information.

No motion was necessary for this item.

6. E. Discussion and possible action on any and all matters regarding the location of the Budget Retreat for Fiscal Year 2022-2023. (Council Member Luis Cabrera, Council Member Jose Ponce and Council Gloria Torres)

Council Member Gloria Torres mentioned that this item is to consider holding the Budget Retreat in town instead of traveling outside the city.

Council Member Luis Cabrera commented that as a citizen he critized holding the Budget Retreat out of town because he could not see any presentations and participate. He suggested having the Budget Retreat locally and not spend over $25,000.00 at Talking Stick. He added that he would not be able to attend on the suggested dates due to his graduation.

Council Member Jose Ponce said that in 2020 and 2021 it was held locally and probably the same thing can be done this year and save money by not going out of town.

Vice Mayor Africa Luna-Carrasco stated that after reviewing the timeline received from Mr. Lizandro Galaviz, Acting City Manager, most of the sessions will be held during their meetings. She also suggested holding the Budget Retreat at City Hall and save some money.

Mr. Galaviz indicated that the city currently has an $8,000.00 deposit at Talking Stick Resort from two (2) years ago.

Mayor Gerardo Sanchez replied it was fine and if the city needed to save money it should not be spending it somewhere else, the City Council should actually hold the Budget Retreat here and the city will not cater lunch. He does not have a problem having the Budget Retreat as long as there is a commitment from staff and the City Council. He recommended holding the budget retreat locally and invited the public.

Council Member Luis Cabrera asked if the date will change from the set date of May, since it will be held locally.

Mr. Galaviz responded that if the Mayor and City Council are available, one of the recommendations will be April 22nd and 23rd, if not he can follow up with other available dates and that would take away most of the Work Sessions staff had planned.

Mayor Gerardo Sanchez indicated that on those dates he has his Continuing Medical Education (CME) and has already paid $900.00 for it. He is available the following weekend – April 30th.

Council Member Luis Cabrera mentioned that April 30th is Dia Del Niño.

Mayor Gerardo Sanchez directed Mr. Galaviz to provide a date to the Mayor and City Council that will work for them.

Ms. Kay Macuil, City Attorney, indicated that a direction to staff will be enough since there is no specific date and seems that there is a consensus from the Mayor and City Council.

No motion was necessary for this item.

6. F. Discussion and possible action on any and all matters regarding the approval and adoption of Order No. 2022-04. An order of the Mayor and City Council of the City of San Luis, Arizona to authorize the City of San Luis Police Department to receive funding for overtime and mileage by approving an Intergovernmental Agreement and authorizing execution of Subrecipient Agreement Operation Stonegarden Grant Program Award; Overtime and Mileage between the State of Arizona through the Arizona Department of Homeland Security and the City of San Luis, Arizona through the San Luis Police Department. (Richard Jessup, Chief of Police)

Mr. Richard Jessup, Chief of Police, explained that the City of San Luis Police Department has been awarded $675,423.00 for overtime and $22,250.00 for mileage under the Fiscal Year 2021 Operation Stonegarden Program Award through the Arizona Department of Homeland Security. This Intergovernmental Agreement is to accept the funds totaling $697,673.00.

MOTION: Council Member Jose Ponce/Council Member Luis Cabrera to approve and adopt Order No. 2022-04 approving the Intergovernmental Agreement and grant as presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

6. G. Discussion and possible action on any and all matters regarding Order No. 2022-05. An order of the Mayor and City Council of the City of San Luis, Arizona authorizing and directing the entering into an Intergovernmental Agreement with the Greater Yuma Port Authority regarding infrastructure improvement. (Kay Marion Macuil, City Attorney)

Ms. Kay Macuil, City Attorney, explained that the Greater Yuma Port Authority (GYPA), whose Board consists of the City of San Luis, City of Yuma, Yuma County, and the Cocopah Tribe will build public infrastructure with the County of Yuma's American Rescue Plan Act (ARPA) funding. She added that GYPA was able to obtain an agreement with the County of Yuma to use their ARPA funds to put in infrastructure for the last unit of the subdivision to be built out with infrastructure.

The county is obligated to take care of the financing and management of the construction. Therefore, GYPA came to the City of San Luis and said since Yuma County is putting in the construction, will that suffice for assurances, they committed to the ARPA funds going into this project. This is to accept that as assurances and in exchange GYPA will be posting assurances for the warranty period.

MOTION: Vice Mayor Africa Luna-Carrasco/Council Member Luis Cabrera to approve Order No. 2022-05 to adopt the Intergovernmental Agreement with the Yuma Greater Port Authority as presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

6. H. Discussion and possible action on any and all matters regarding Resolution No. 2211. A resolution of the Mayor and City Council of the City of San Luis, authorizing the submission of an application to the United States Department of Interior, Bureau of Land Management to renew lease AZA- 28915 - The Recreation and Public Purposes Lease of November 19, 1997, and subsequent amendments for a San Luis City Hall Complex. (Jose A. Guzman, Director of Planning & Zoning)

A. Presentation by staff

Mr. Jose Guzman, Director of Planning & Zoning, indicated that this is a request for optimization to submit the Recreation and Public Purposes Lease renewal for the continued us of 17.3 acres for the City Hall Complex and authorizing the City Manager or designee to sign any required documents. In 1997 Bureau of Land Management (BLM) granted to the City of San Luis the lease for the San Luis City Park. In 2006 the lease changed its use from recreation to public purpose for the City Hall which will expire in November 18, 2022. One of the application's requirements is a certified copy of the resolution authorizing the application and signing officer.

B. Action on Resolution No. 2211

MOTION: Council Member Jose Ponce/Council Member Luis Cabrera to approve and adopt Resoution No. 2211. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

6. I. Public Hearing followed by discussion and possible action on any and all matters regarding Rezoning Case No. 2022-0085 and Ordinance No. 424. An ordinance of the Mayor and City Council of the City of San Luis, Arizona, rezoning a parcel 2.9 acres from Community Commercial (C-2) to High-Density Residential (R-3). Assessor's Parcel 777-61-165, located on the northeast corner of Avenue F and County 24th Street in San Luis, Arizona. (Jose A. Guzman, Director of Planning & Zoning)

A. Open Public Hearing

MOTION: Council Member Mario Buchanan Jr./Council Member Gloria Torres to open the Public Hearing. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

1. Staff presentation

Mr. Jose Guzman, Director of Planning & Zoning, informed the Mayor and City Council that this is a request by Mr. Agustin Tumbaga on behalf of Riedel Holdings to rezone 2.9 acres from commercial to high density residential. This project was presented to the City Council in January 2022 and the minor amendment was approved to allow the application for the rezoning. The purpose of the rezoning was for the construction of an apartment complex with 48 units. This item was also introduced to the Planning & Zoning Commission and they recommended approval with the condition as presented by staff. Staff recommends approval with the condition that the development shall comply with the City of San Luis Zoning Regulations, Building Code requirements, and Public Works Standards; including the requirement of a traffic study. The applicant agreed with the recommendation from staff.

2. Call to the Public on this item

There were no comments from the public on this item.

B. Close Public Hearing

MOTION: Council Member Mario Buchanan Jr./Council Member Luis Cabrera to close the Public Hearing. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

C. Action on Ordinance No. 424

MOTION: Council Member Luis Cabrera/Council Member Mario Buchanan Jr. to aprove the reading of Ordinance No. 424 by title only. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

Mrs. Sonia Cornelio, City Clerk, read Ordinance No. 424 by title only.

MOTION: Council Member Mario Buchanan Jr./Council Member Jose Ponce to approve and adopt Ordinance No. 424. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

6. J. Discussion and possible action on any and all matters regarding the purchase of new traffic signal materials and equipment for the Highway Users Division for emergency signal repairs and upgrades on multiple road intersections of Main Street. (Eulogio Vera, Director of Public Works)

Mr. Eulogio Vera, Director of Public Works, requested the approval of the purchase of some equipment that is needed for repairs on three (3) of their traffic light signals at the intersections of Main Street and County 22nd Street, Main Street and Cesar Chavez Boulevard and Main Street and Piceno Drive. The City of San Luis has an established Intergovernmental Agreement with Yuma County for the maintenance of traffic signals within the city. Yuma County's certified technicians are recommending upgrades to our traffic signal equipment at the before mentioned intersections due to them having repetitive operational problems and having difficult to find replacement parts for repairs. Maintenance and repairs will encompass, new cabinet, battery backup system, new electrical wiring, new pedestrian countdowns, new overhead LED streetlights, new camera vehicle detection system and adding necessary hardware to be ready for emergency vehicle preemption (EVP).

Staff is seeking to purchase materials from Econolite Control Products, Inc. and Clark Transportation Solutions as follows:

Four (4) new signal cabinets (one (1) for each intersection and one (1) additional one as backup). At this point, the Public Works Department highly recommends keeping a cabinet as backup as standard practice but also due to the supply-chain issues worldwide. Cost of the four cabinets is $111,739.59. The Public Works Department is procuring these materials from Econolite Control Products, Inc. using the cooperative purchasing agreement that they have with Maricopa County, effective December 1, 2021.

Three (3) Gridsmart systems for vehicle detection and travel time. The Public Works Department is procuring these materials from Clark Transportation Solutions using the cooperative purchasing agreement from Maricopa County. Cost of the three (3) systems is $50,505.52.

This request also complies with the San Luis City Code Purchasing Section 3.05.090 Cooperative Purchasing.

Staff is also seeking approval from City Council to use Westmoor Electric, Inc. to perform the repairs and upgrades at the mentioned traffic signals. Repair cost for the County 22nd Street and Main Street intersection was quoted at $22,080.00. They are seeking to ratify PO#2022-00002923 which was issued as an emergency repair of said intersection. Not having a quote for the remaining two (2) intersections, the same amount is being used to estimate the cost for repairing them, which adds to a total cost to $66,240.00. Westmoor Electric is the only local contractor available to perform this work, due to the nature of the problem, scheduling and availability of materials on their side to complete the job, the Public Works Department considers them a sole source vendor.

Public Works Department, recommends waiving formal procurement procedures as allowed under San Luis Purchasing Section 3.05.010 (F), and hire Westmoor Electric, Inc. to perform the emergency traffic signal repairs/upgrades. Traffic signals at these important intersections on Main Street are critical for better traffic flow and improved motorists and pedestrians safety. Funding will be allocated as stated in the fiscal impact.

MOTION: Council Member Gloria Torres/Council Member Mario Buchanan Jr. to approve the purchase of traffic signal lights in the amount of $228,045.11 using cooperative agreement as presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

6. K. Discussion and possible action on any all matters regarding authorization to reallocate FY 2022 budget capacity to projects requested in FY 2023 Budget, to use NON ARPA funds for projects in the ARPA list and to waive the procurement code as allowed under San Luis Purchasing Code Section 3.05.010 (F) for purchases exceeding the $45,000 threshold. (Monica Castro, Director of Finance)

Ms. Monica Castro, Director of Finance, presented a PowerPoint presentation that is included with the complete agenda packet filed at the City Clerk's Office. Ms. Castro specified that Department Heads met for the budget reviews last week and she wanted to share the information with the Mayor and City Council as there is opportunity to maximize the city's resources if effective allocation of the budget is done. She added that there is approximately $7 million in project that were budgeted in Fiscal Year 2022 that will not be completed due to delays in supply chain shortage, staff and labor, grants not awarded and COVID challenges. All of the projects not completed are very important and ciritcal for the city and most of them are included again in Fiscal Year 2023. There are new projects along with the $7 million carry over and that is leaving a lot of budget capacity this year. For next year, funds are not the issue but the risk of going over the limitation expenditure limits set by the state are high; currently the city is $8 million over. As the city grows and available resources increase, staff is looking at the different alternatives such as submitting to voters a home rule option or a permanent base adjustment. She further explained the budget strategies and proposals.

MOTION: Council Member Matias Rosales/Council Member Mario Buchanan Jr. to approve budget transfer up to $3.2 million to complete in FY 2022 projects requested in FY 2023 budget, to use non ARPA funds for projects in the ARPA list and to waive the Procurement Code for purchases exceeding $45,000.00 as allowed under San Luis Purchasing Code as presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

7. SUMMARY OF CURRENT EVENTS

Mayor Gerardo Sanchez reported that he met with the representative for Sonora, Mr. David Figueroa, who will be working directly with local municipalities in working on the same agenda such as the Port of Entry I and II. Different topics were discussed for example a safety corridor, infrastructure and public safety. He added that he also met with Mr. Schwamm, Port of Entry Director, to discuss some issues that may affect the community and the biggest issue being the wait times as well as the asylum movement. He also added that there is a risk that the federal government might begin to remove funds that are destined for the Port of Entry. The city needs to advocate for the Port of Entry I improvements. Mayor Gerardo Sanchez additionally reported that the Federal Credit Union Bank is saying that they might finish building this year and also Starbucks, Burger King and a car wash are coming to the City of San Luis. San Luis is one of the fastest growing communities in Arizona and will not be surprised if another bank comes to the city as well as other businesses.

Vice Mayor Africa Luna-Carrasco reported that she attended the Safety Event 2022 at the Joe Orduño Park, it was a largely attended event.

Council Member Matias Rosales reported that Ms. Buna George, Greater Yuma Port Authority Director, is attending a Land Ports of the Future Workshop in Laredo, TX, which covers issues happening at the Port of Entry I and II.

8. CALL TO THE PUBLIC

Mr. Gary Garcia Snyder, resident, stated that he is glad that the Budget Retreat will be held in the City of San Luis and spending the allocated money here. He said he is willing to donate the ramada event for staff's use and catering for a day, especially when the public is getting invited. On a separate note, he mentioned that he hoped the Mayor had the opportunity to voice the residents opinion on the emergency status. With Title 42 going away at the Port of Entry, he noticed that the Mayor discussed it, but was not transparent as he spoke about the future and the future is here.

The city itself with the infrastructure is not set up for the amount of people tresspassing through here. Now they open the port, where people are coming to the United States legally. However, they do not have a location to live and they will be roaming around the city. The response time from public safety is not even safe for the residents…he hopes the Mayor has a plan of action, because the residents safety is number one. Mr. Garcia Syner added that hopefully the Mayor discussed this with the Port of Entry Director, that he is not in agreement with the federal mandate that is coming in. He said that he had an opportunity to talk about why Mayor Doug Nichols from the City of Yuma talks about the border and the City of San Luis when there should be representation from the local Mayor that talks about those topics. The city, the government and the Police Chief need to be on social media so that residents are able to understand that there might be a danger around.

9. ADJOURNMENT

MOTION: Council Member Luis Cabrera/Council Member Mario Buchanan Jr. to adjourn the Regular Council meeting at approximately 9:04 p.m. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Africa Luna-Carrasco	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

APPROVED:

_____
Gerardo Sanchez, Mayor

ATTEST:

_____
Sonia Cornelio, City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular City Council meeting of the City Council of the City of San Luis, Arizona, held on March 23, 2022. I further certify that the meeting was duly called and held and that a quorum was present.

_____
Sonia Cornelio, City Clerk

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **5. B.**

Meeting Date: 04/13/2022

Summary

Disbursements from March 15, 2022 to April 4, 2022
Total Disbursements $2,144,341.04
(Two Million, One Hundred Forty-Four Thousand, Three Hundred Forty-One Dollars and Four Cents)

Attachments

Disbursements

City of San Luis
Finance Department

COUNCIL MEETING APR 13, 2022
Disbursement Report from 03/15/2022 TO 04/04/2022

Bank Accounts	Check Date	Amount	Schedule
Payroll Check Account	03/16/2022	$ 366,583.06	Schedule A
Accounts Payable Check Account	03/17/2022	$ 191,403.51	Schedule B
Accounts Payable Check Account	03/24/2022	$ 320,481.87	Schedule C
Payroll Check Account	03/29/2022	$ 380,458.42	Schedule D
Accounts Payable Check Account	03/30/2022	$ 855,414.18	Schedule E
	Total Disbursements:	**$ 2,144,341.04**	

Please contact Ms. Monica Castro prior to the meeting if additional information is needed.

Prepared by David A. Espitia: David Espitia

Verified by Director of Finance: _____

For Council approval on: _____

Mayor: _____

Council: _____

_____

_____

_____

_____

_____

RECEIVED
2022 APR -4 P 4:04
CITY OF SAN LUIS
OFFICE OF THE CITY CLERK

Pay Day Register

Pay Date Range 02/26/22 - 03/11/22
Pay Batch 202206

PSPRS FIRE DB RATE - TIER 1b	1,403.47	12,047.04
PSPRS FIRE DB RATE - TIER 2	824.86	7,080.27
PSPRS FIRE DB RATE - TIER 3	3,683.74	37,059.79
PSPRS FIRE DC RATE - TIER 3	239.98	2,666.45
PSPRS FIRE DISABILITY RATE	23.46	2,666.45
PSPRS POLICE DB RATE - TIER	3,404.93	44,509.01
PSPRS POLICE DB RATE - TIER	2,336.62	20,056.85
PSPRS POLICE DB RATE - TIER 2	988.39	8,484.11
PSPRS POLICE DB RATE - TIER 3	3,024.75	30,430.11
STANDARD LIFE ADDTNL	1,030.18	.00
TRANSWESTERN MEXICAN	97.00	.00
U.S. MEX DENTAL - EE &	574.84	.00
U.S. MEX DENTAL - EE &	164.24	.00
UNITED WAY	14.00	.00
US & MEX DENTAL= FAMILY	563.64	.00
US & MEX HEALTH = C	5,835.94	.00
US & MEX HEALTH = FAMILY	6,532.20	.00
US & MEX HEALTH = SP	1,565.74	.00
VSP - VISION CHILDREN	240.13	.00
VSP - VISION FAMILY	350.46	.00
VSP - VISION SPOUSE	97.35	.00
Net	$366,583.06	

Monica Castro

Digitally signed by: Monica Castro
DN: CN = Monica Castro email = mcastro@sanluisaz.gov C = AD
Date: 2022.03.16 11:58:09 -07'00'

BUS COMPANY AND DRIVERS	168.82	3,058.40
CLERICAL OFFICE/ LIBRARY/	285.67	119,034.89
Electrician	60.29	1,920.00
FIREFIGHTERS & DRIVERS	5,549.78	116,837.70
GARBAGE/ ASH/ REFUSE	372.13	5,954.15
Homemaker Service	20.80	908.08
MUNICIPAL/ TOWN/	96.33	5,504.95
PARKS- NOC ALL EMPLOYEES	697.06	22,485.72
POLICE OFFICERS	5,249.09	110,506.62
RECREATION- ALL EMPLOYEES/	236.51	17,262.41
SEWAGE DISPOSAL/ PLANT	701.62	20,395.77
Street or Road Construction	1,864.33	21,113.37
WATERWORKS OPERATIONS	573.37	16,523.40
Total	$17,507.66	

Direct Deposits	Amount
1st Bank Yuma	29,024.09
ACADEMY BANK	2,354.86
Bank of America	708.64
Bankcorp	200.00
Charles Sch	200.00
Chase Bank	174,856.08
CHASE BANK MORGAN	944.76
chase centro	1,153.71
Federal Credit Union	38,929.02
FF CREDIT UNION	2,808.87
FIREFIGHTER FIRST CREDIT UNION	5,237.44
MIT FEDERAL CREDIT UNION	418.83
National Bank	2,131.76
Navy Federal	19,097.40
NetSpend Corporation DD	120.00
NORTH ISLAND CREDIT UNION	723.22
Sunbank	1,219.46
THE FOOTHILLS BANK	729.33
USAA FEDERAL SAVING	830.33
VANTAGE WEST	1,509.65
WASHINGTON FEDERAL	2,133.50
Wells Fargo	79,719.80
WELLS FARGO CALE	1,101.44
Total	$366,152.19

Check $430.87

Schedule 4

City of San Luis

Payment Register

From Payment Date: 3/14/2022 - To Payment Date: 3/17/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1BYPAYABLE - 1st BY Accounts Payable									
Check									
101379	03/16/2022	Open			Accounts Payable	BALSINO, PETER, M	$6.85		
101380	03/16/2022	Open			Accounts Payable	CHARGO PA, GURSTEL	$26.95		
101381	03/16/2022	Open			Accounts Payable	FOP/ALC	$360.00		
101382	03/16/2022	Open			Accounts Payable	GARCIA & CORNEJO, SERGIO & OSCAR	$311.10		
101383	03/16/2022	Open			Accounts Payable	SAN LUIS POLICE OFFICERS ASSOC	$360.00		
101384	03/16/2022	Open			Accounts Payable	SUPPORT PAYMENT CLEARINGHOUSE	$3,322.06		
101385	03/16/2022	Open			Accounts Payable	UNITED WAY OF YUMA COUNTY INC.	$14.00		
101386	03/16/2022	Open			Accounts Payable	UNITED YUMA FIRE FIGHTERS ASSOC	$95.50		
101387	03/16/2022	Open			Accounts Payable	UNITED YUMA FIRE FIGHTERS-IAFF	$1,080.00		
101388	03/17/2022	Open			Utility Management Refund	BEJARANO, JAIME & MARYTZA LOPEZ	$150.60		
101389	03/17/2022	Open			Utility Management Refund	CENTENO, DAVID & KARINA	$60.74		
101390	03/17/2022	Open			Utility Management Refund	CHAVEZ, ZULMA & RUTH A RENTERIA	$175.55		
101391	03/17/2022	Open			Utility Management Refund	GRP #77 MICHAEL CERVANTES	$8.20		
101392	03/17/2022	Open			Utility Management Refund	GRP #77 PLIMIO R HERNANDEZ MEJIA	$32.58		
101393	03/17/2022	Open			Utility Management Refund	GRP #77 SABRINA GUERRERO OCHOA	$19.60		
101394	03/17/2022	Open			Utility Management Refund	HERNANDEZ, GLORIA I	$166.60		
101395	03/17/2022	Open			Utility Management Refund	JIMENEZ DORA & FRANCISCO	$137.73		
101396	03/17/2022	Open			Utility Management Refund	MIC HOMES INC	$11.80		
101397	03/17/2022	Open			Utility Management Refund	MURO REYES, FAUSTINO	$195.31		
101398	03/17/2022	Open			Utility Management Refund	NUNEZ, JOSE , L	$156.95		
101399	03/17/2022	Open			Utility Management Refund	RAMIREZ, ELIGIO & CLAUDIA	$160.28		
101400	03/17/2022	Open			Utility Management Refund	RIVERA DANIEL & OLIVIA VILLEGAS	$4.40		
101401	03/17/2022	Open			Utility Management Refund	RODRIGUEZ, YUDIT & ROSA VIRREY	$171.24		
101402	03/17/2022	Open			Utility Management Refund	SALAS, FRANCISCO	$146.14		
101403	03/17/2022	Open			Utility Management Refund	SOSA , VANESSA	$175.79		
101404	03/17/2022	Open			Accounts Payable	ADOT MVD	$5.65		
101405	03/17/2022	Open			Accounts Payable	AMREP INC.	$227.10		

Schedule B

City of San Luis

Payment Register

From Payment Date: 3/14/2022 - To Payment Date: 3/17/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
101406	03/17/2022	Open			Accounts Payable	ANGEL'S TOWING SERVICE/AUTO SALES	$150.00		
101407	03/17/2022	Open			Accounts Payable	APCO INTERNATIONAL INC.	$1,434.00		
101408	03/17/2022	Open			Accounts Payable	APS/CLAIM #414-1352-AH	$50.00		
101409	03/17/2022	Open			Accounts Payable	ARIZONA BLUE STAKE, INC.	$321.54		
101410	03/17/2022	Open			Accounts Payable	ARIZONA DEPARTMENT OF PUBLIC SAFETY	$0.33		
101411	03/17/2022	Open			Accounts Payable	ARIZONA MUNICIPAL CLERK'S ASSOCIATION	$70.00		
101412	03/17/2022	Open			Accounts Payable	ARIZONA STATE TREASURER	$22,934.93		
101413	03/17/2022	Open			Accounts Payable	ARROWHEAD FORENSICS	$120.95		
101414	03/17/2022	Open			Accounts Payable	AT&T MOBILITY LLC	$4,094.30		
101415	03/17/2022	Open			Accounts Payable	AUTOZONE STORES, INC	$862.05		
101416	03/17/2022	Open			Accounts Payable	BOUND TREE MEDICAL, LLC.	$779.37		
101417	03/17/2022	Open			Accounts Payable	CENTURYLINK	$97.83		
101418	03/17/2022	Open			Accounts Payable	CENTURYLINK	$5,529.17		
101419	03/17/2022	Open			Accounts Payable	CHAVEZ, NOEL	$45.00		
101420	03/17/2022	Open			Accounts Payable	CITY OF SOMERTON	$732.06		
101421	03/17/2022	Open			Accounts Payable	CORDOVA, ROSALICIA	$50.00		
101422	03/17/2022	Open			Accounts Payable	CORREA, MARCO	$65.00		
101423	03/17/2022	Open			Accounts Payable	CUEVAS, CHRISTIAN	$62.50		
101424	03/17/2022	Open			Accounts Payable	D & H ELECTRIC INC.	$1,273.21		
101425	03/17/2022	Open			Accounts Payable	DOTTERER, ROBERT, W	$1,000.00		
101426	03/17/2022	Open			Accounts Payable	EMPIRE MACHINERY	$526.36		
101427	03/17/2022	Open			Accounts Payable	ENTERPRISE FM TRUST	$755.68		
101428	03/17/2022	Open			Accounts Payable	FNP-C & ASSOCIATES PLLC	$180.00		
101429	03/17/2022	Open			Accounts Payable	GOMEZ, ALEXIS, I	$146.35		
101430	03/17/2022	Open			Accounts Payable	GREEN TECH PLUMBING	$8,260.00		
101431	03/17/2022	Open			Accounts Payable	INTERNATIONAL ASSOC. FOR PROP/EVIDENCE	$65.00		
101432	03/17/2022	Open			Accounts Payable	JAMES COOKE & HOBSON INC.	$8,575.06		
101433	03/17/2022	Open			Accounts Payable	KS STATE BANK	$236.59		
101434	03/17/2022	Open			Accounts Payable	LA POLICE GEAR INC	$1,637.15		
101435	03/17/2022	Open			Accounts Payable	LAWSON PRODUCTS INC.	$11.12		
101436	03/17/2022	Open			Accounts Payable	LOOMIS	$942.15		
101437	03/17/2022	Open			Accounts Payable	MARTINEZ, NERYS	$200.00		
101438	03/17/2022	Open			Accounts Payable	MONTANO, MAURICIO	$90.00		
101439	03/17/2022	Open			Accounts Payable	NAPA AUTO PARTS	$31.08		
101440	03/17/2022	Open			Accounts Payable	O'REILLY AUTO PARTS	$678.94		
101441	03/17/2022	Open			Accounts Payable	OFFICE DEPOT	$1,218.77		
101442	03/17/2022	Open			Accounts Payable	PETTY CASH/ ANGELICA CIFUENTES	$988.08		
101443	03/17/2022	Open			Accounts Payable	PUBLIC SAFETY TRAINING CONSULTANTS, INC	$858.00		
101444	03/17/2022	Open			Accounts Payable	QUINONEZ, FRANCISCO	$350.00		
101445	03/17/2022	Open			Accounts Payable	RUSH TRUCK CENTER	$199.95		
101446	03/17/2022	Open			Accounts Payable	SECRETARY OF STATE	$43.00		
101447	03/17/2022	Open			Accounts Payable	SECRETARY OF STATE	$43.00		
101448	03/17/2022	Open			Accounts Payable	SOUTH YUMA COUNTY LANDFILL	$30,316.55		
101449	03/17/2022	Open			Accounts Payable	STANDARD INSURANCE COMPANY	$9,491.62		

City of San Luis

Payment Register

From Payment Date: 3/14/2022 - To Payment Date: 3/17/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
101450	03/17/2022	Open			Accounts Payable	URZUA, MARGARITA	$189.76		
101451	03/17/2022	Open			Accounts Payable	US POST MASTER	$1,831.89		
101452	03/17/2022	Open			Accounts Payable	YUMA INSURANCE, INC	$100.00		
101453	03/17/2022	Open			Accounts Payable	YUMA WINLECTRIC CO.	$552.58		
101454	03/17/2022	Open			Accounts Payable	SHRM	$1,019.94		
101455	03/17/2022	Open			Accounts Payable	BORDER PRECAST INC.	$2,552.63		
101456	03/17/2022	Open			Accounts Payable	SWIFT GROUP LLC	$7,315.05		
101457	03/17/2022	Open			Accounts Payable	YUMA COUNTY WATER USERS ASSOCIATION	$750.00		
101458	03/17/2022	Open			Accounts Payable	FREGOSO, ANGELICA	$159.76		
Type Check Totals:					80 Transactions		$127,571.02		
EFT									
1034	03/17/2022	Open			Accounts Payable	ALSCO, INC	$1,296.14		
1035	03/17/2022	Open			Accounts Payable	AMAZON WEB SERVICES INC	$1.87		
1036	03/17/2022	Open			Accounts Payable	AMAZON.COM SALES, INC.	$838.88		
1037	03/17/2022	Open			Accounts Payable	APPLIED PRODUCTS GROUP LLC	$16,763.52		
1038	03/17/2022	Open			Accounts Payable	BILL ALEXANDER FORD	$68.46		
1039	03/17/2022	Open			Accounts Payable	BORDER CONSTRUCTION SPECIALTIES	$1,007.10		
1040	03/17/2022	Open			Accounts Payable	BORDER GYM	$525.00		
1041	03/17/2022	Open			Accounts Payable	CDWG	$273.81		
1042	03/17/2022	Open			Accounts Payable	CSC OF YUMA	$194.64		
1043	03/17/2022	Open			Accounts Payable	DESERT DOCUMENT SHREDDERS, LLC	$253.00		
1044	03/17/2022	Open			Accounts Payable	DESERT WATER STORE INC	$64.74		
1045	03/17/2022	Open			Accounts Payable	DIAMONDBACK POLICE SUPPLY CO, INC.	$3,384.60		
1046	03/17/2022	Open			Accounts Payable	FRESH TERRA SERVICES LLC	$200.00		
1047	03/17/2022	Open			Accounts Payable	FRUTH GROUP INC	$461.56		
1048	03/17/2022	Open			Accounts Payable	HAAKER EQUIPMENT COMPANY	$3,216.18		
1049	03/17/2022	Open			Accounts Payable	HANSBERGER REGRIGERATION & ELECTRIC CO	$748.00		
1050	03/17/2022	Open			Accounts Payable	HILL BROTHERS CHEMICAL CO.	$8,307.90		
1051	03/17/2022	Open			Accounts Payable	KIMLEY-HORN AND ASSOCIATES INC	$4,082.58		
1052	03/17/2022	Open			Accounts Payable	KTL&C, LLC.	$161.65		
1053	03/17/2022	Open			Accounts Payable	POLAR ICE LLC	$188.21		
1054	03/17/2022	Open			Accounts Payable	SKAGGS COMPANIES, INC	$92.04		
1055	03/17/2022	Open			Accounts Payable	SOUTHERN TIRE MART LLC	$1,819.24		
1056	03/17/2022	Open			Accounts Payable	SOUTHWEST ENTRANCES, INC	$1,615.00		
1057	03/17/2022	Open			Accounts Payable	SPECTRUM BUSINESS	$175.23		
1058	03/17/2022	Open			Accounts Payable	STANDARD PRINTING COMPANY, INC	$843.40		
1059	03/17/2022	Open			Accounts Payable	TORRES, ALEJANDRA , S	$495.93		
1060	03/17/2022	Open			Accounts Payable	TRUCKPRO, LLC	$135.86		
1061	03/17/2022	Open			Accounts Payable	ULINE, INC.	$692.28		
1062	03/17/2022	Open			Accounts Payable	USA BLUE BOOK	$681.99		
1063	03/17/2022	Open			Accounts Payable	YUMA COUNTY TREASURER'S OFFICE	$120.08		
1064	03/17/2022	Open			Accounts Payable	YUMA COUNTY WATER USERS ASSOCIATION	$20.00		

City of San Luis

Payment Register

From Payment Date: 3/14/2022 - To Payment Date: 3/17/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1065	03/17/2022	Open			Accounts Payable	YUMA PRINTING COMPANY	$1,074.59		
1066	03/17/2022	Open			Accounts Payable	YUMA SUN INC	$2,098.91		
1067	03/17/2022	Open			Accounts Payable	YUMA TRUCK PARTS	$3,927.90		
1068	03/17/2022	Open			Accounts Payable	YUMA WINNELSON CO.	$5,380.20		
1072	03/17/2022	Open			Accounts Payable	FRESH TERRA SERVICES LLC	$2,622.00		
Type EFT Totals:					36 Transactions		$63,832.49		

1BYPAYABLE - 1st BY Accounts Payable Totals

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	80	$127,571.02	$0.00
	Reconciled	0	$0.00	$0.00
	Voided	0	$0.00	$0.00
	Stopped	0	$0.00	$0.00
	Total	80	$127,571.02	$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	36	$63,832.49	$0.00
	Reconciled	0	$0.00	$0.00
	Voided	0	$0.00	$0.00
	Total	36	$63,832.49	$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	116	$191,403.51	$0.00
	Reconciled	0	$0.00	$0.00
	Voided	0	$0.00	$0.00
	Stopped	0	$0.00	$0.00
	Total	116	$191,403.51	$0.00

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	**80**	**$127,571.02**	**$0.00**
	Reconciled	**0**	**$0.00**	**$0.00**
	Voided	**0**	**$0.00**	**$0.00**
	Stopped	**0**	**$0.00**	**$0.00**
	Total	**80**	**$127,571.02**	**$0.00**

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	**36**	**$63,832.49**	**$0.00**
	Reconciled	**0**	**$0.00**	**$0.00**
	Voided	**0**	**$0.00**	**$0.00**
	Total	**36**	**$63,832.49**	**$0.00**

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	**116**	**$191,403.51**	**$0.00**
	Reconciled	**0**	**$0.00**	**$0.00**
	Voided	**0**	**$0.00**	**$0.00**
	Stopped	**0**	**$0.00**	**$0.00**
	Total	**116**	**$191,403.51**	**$0.00**

David Espitia

Digitally signed by: David Espitia
DN: CN = David Espitia email = despitia@sanluisaz.gov C = AD O = City of San Luis OU = Finance
Date: 2022.03.17 16:40:50 -07'00'

City of San Luis

Payment Register

From Payment Date: 3/21/2022 - To Payment Date: 3/24/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1BYPAYABLE - 1st BY Accounts Payable									
Check									
101459	03/21/2022	Open			Accounts Payable	NIEBLA, JORGE LUIS	$75.00		
101460	03/24/2022	Open			Accounts Payable	AIRGAS USA LLC	$474.71		
101461	03/24/2022	Open			Accounts Payable	ALLEN, JOSHUA	$175.00		
101462	03/24/2022	Open			Accounts Payable	ANGEL'S TOWING SERVICE/AUTO SALES	$75.00		
101463	03/24/2022	Open			Accounts Payable	AUTOZONE STORES, INC	$880.40		
101464	03/24/2022	Open			Accounts Payable	B&H PHOTO & ELECTRONICS CORP.	$230.89		
101465	03/24/2022	Open			Accounts Payable	BIOLOGICAL SOLUTIONS LLC	$1,912.03		
101466	03/24/2022	Open			Accounts Payable	CARAHSOFT TECHNOLOGY CORPORATION	$5,534.39		
101467	03/24/2022	Open			Accounts Payable	CENTURYLINK	$295.04		
101468	03/24/2022	Open			Accounts Payable	CISNEROS, JOSE, LUIS	$217.00		
101469	03/24/2022	Open			Accounts Payable	CONTRERAS, ALFONSO	$150.00		
101470	03/24/2022	Open			Accounts Payable	EXPRESS LUBE	$105.00		
101471	03/24/2022	Open			Accounts Payable	GARCIA, JOSE, R	$150.00		
101472	03/24/2022	Open			Accounts Payable	GLOBAL EQUIPMENT COMPANY INC.	$2,450.17		
101473	03/24/2022	Open			Accounts Payable	GOMEZ-DOMINGUEZ, FRANCISCO	$274.13		
101474	03/24/2022	Open			Accounts Payable	HAJOCA CORPORATION	$642.69		
101475	03/24/2022	Open			Accounts Payable	HERRERA, EDGAR	$25.00		
101476	03/24/2022	Open			Accounts Payable	IMPERIAL PIPE AND STEEL SUPPLY	$1,527.17		
101477	03/24/2022	Open			Accounts Payable	INTERNATIONAL ASSOC. FOR PROP/EVIDENCE	$130.00		
101478	03/24/2022	Open			Accounts Payable	J2 ENGINEERING & ENVIR DESIGN LLC	$2,556.85		
101479	03/24/2022	Open			Accounts Payable	JAMES COOKE & HOBSON INC.	$1,194.60		
101480	03/24/2022	Open			Accounts Payable	LA POLICE GEAR INC	$753.50		
101481	03/24/2022	Open			Accounts Payable	LAWSON PRODUCTS INC.	$246.36		
101482	03/24/2022	Open			Accounts Payable	LESLIE'S POOL SUPPLY INC.	$422.59		
101483	03/24/2022	Open			Accounts Payable	MACHADO, IVAN & AIXIA GUTIERREZ	$450.00		
101484	03/24/2022	Open			Accounts Payable	MEDICAID OVERPAYMENT	$996.01		
101485	03/24/2022	Open			Accounts Payable	MEMBERSHIP LOCKBOX 4047	$2,004.00		
101486	03/24/2022	Open			Accounts Payable	O'REILLY AUTO PARTS	$165.18		
101487	03/24/2022	Open			Accounts Payable	OFFICE DEPOT	$741.51		
101488	03/24/2022	Open			Accounts Payable	QUINONEZ, FRANCISCO	$150.00		
101489	03/24/2022	Open			Accounts Payable	RODRIGUEZ, DANIEL	$1,192.53		
101490	03/24/2022	Open			Accounts Payable	UNITED CONSULTING LLC	$337.50		
101491	03/24/2022	Open			Accounts Payable	VERA, EDGAR	$72.46		
101492	03/24/2022	Open			Accounts Payable	YUMA NURSERY SUPPLY	$960.37		
101493	03/24/2022	Open			Accounts Payable	YUMA WINLECTRIC CO.	$1,976.44		
101494	03/24/2022	Open			Accounts Payable	ARIZONA MUNICIPAL RISK RETENTION POOL P&C	$143,817.00		
101495	03/24/2022	Open			Accounts Payable	NAPA AUTO PARTS	$149.32		
101496	03/24/2022	Open			Accounts Payable	THOMSON WEST PUBLISHING CO.	$2,018.78		
101497	03/24/2022	Open			Accounts Payable	WIZARD EDUCATION	$595.00		
101498	03/24/2022	Open			Accounts Payable	MONOPRICE INC.	$22.91		

Schedule C

City of San Luis

Payment Register

From Payment Date: 3/21/2022 - To Payment Date: 3/24/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
101499	03/24/2022	Open			Accounts Payable	WILLDAN ENGINEERING	$8,419.13		
101500	03/24/2022	Open			Accounts Payable	SAN TAN AUTO PARTNERS LLC	$43,798.33		
101501	03/24/2022	Open			Accounts Payable	SAN TAN AUTO PARTNERS LLC	$43,582.73		
Type Check Totals:					43 Transactions		$271,946.72		
EFT									
1073	03/24/2022	Open			Accounts Payable	4 IMPRINT	$1,877.82		
1074	03/24/2022	Open			Accounts Payable	ALSCO, INC	$1,952.26		
1075	03/24/2022	Open			Accounts Payable	AMAZON.COM SALES, INC.	$1,114.85		
1076	03/24/2022	Open			Accounts Payable	ARIZONA MEDICAL WASTE	$88.88		
1077	03/24/2022	Open			Accounts Payable	CITY OF YUMA	$3,715.59		
1078	03/24/2022	Open			Accounts Payable	DESERT VALLEY SERVICES, INC	$357.79		
1079	03/24/2022	Open			Accounts Payable	DESERT WATER STORE INC	$65.25		
1080	03/24/2022	Open			Accounts Payable	DICKINSON WRIGHT PLLC	$175.00		
1081	03/24/2022	Open			Accounts Payable	ENGRAVING & AWARDS OF N.E. INC	$1,056.99		
1082	03/24/2022	Open			Accounts Payable	FRESH TERRA SERVICES LLC	$2,285.00		
1083	03/24/2022	Open			Accounts Payable	HUGHES FIRE EQUIPMENT, INC.	$33.77		
1084	03/24/2022	Open			Accounts Payable	INDUSTRIAL SERVICE & SUPPLY, INC	$996.94		
1085	03/24/2022	Open			Accounts Payable	JAMES DAVEY AND ASSOCIATES INC	$12,360.00		
1086	03/24/2022	Open			Accounts Payable	LG ON SITE LLC	$955.54		
1087	03/24/2022	Open			Accounts Payable	ORDUNO-CROUSE, CANDICE	$5,600.00		
1088	03/24/2022	Open			Accounts Payable	POLAR ICE LLC	$316.08		
1089	03/24/2022	Open			Accounts Payable	PRECISION PROTECTIVE SERVICES LLC	$758.56		
1090	03/24/2022	Open			Accounts Payable	PURCHASE POWER	$1,020.99		
1091	03/24/2022	Open			Accounts Payable	R&M ELECTRIC SUPPLY LLC	$987.94		
1092	03/24/2022	Open			Accounts Payable	ROACH PEST CONTROL	$100.00		
1093	03/24/2022	Open			Accounts Payable	SAN LUIS AIR CONDITIONING LLC	$625.00		
1094	03/24/2022	Open			Accounts Payable	SAN LUIS WALK IN CLINIC, INC	$225.00		
1095	03/24/2022	Open			Accounts Payable	SKAGGS COMPANIES, INC	$47.64		
1096	03/24/2022	Open			Accounts Payable	SUN RENTAL AND SALES INC.	$1,598.77		
1097	03/24/2022	Open			Accounts Payable	TRUCKPRO, LLC	$71.73		
1098	03/24/2022	Open			Accounts Payable	WAXIE SANITARY SUPPLY	$2,094.67		
1099	03/24/2022	Open			Accounts Payable	YUMA CO. AIRPORT AUTHORITY INC	$167.79		
1100	03/24/2022	Open			Accounts Payable	YUMA TRUCK PARTS	$3,009.10		
1101	03/24/2022	Open			Accounts Payable	YUMA WINNELSON CO.	$4,876.20		
Type EFT Totals:					29 Transactions		$48,535.15		

1BYPAYABLE - 1st BY Accounts Payable Totals

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	43	$271,946.72	$0.00
	Reconciled	0	$0.00	$0.00
	Voided	0	$0.00	$0.00
	Stopped	0	$0.00	$0.00
	Total	43	$271,946.72	$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	29	$48,535.15	$0.00

City of San Luis

Payment Register

From Payment Date: 3/21/2022 - To Payment Date: 3/24/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source		Payee Name	Transaction Amount	Reconciled Amount	Difference
					Reconciled	0		$0.00	$0.00	
					Voided	0		$0.00	$0.00	
					Total	29		$48,535.15	$0.00	

	All	Status	Count	Transaction Amount	Reconciled Amount
		Open	72	$320,481.87	$0.00
		Reconciled	0	$0.00	$0.00
		Voided	0	$0.00	$0.00
		Stopped	0	$0.00	$0.00
		Total	72	$320,481.87	$0.00

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	**43**	**$271,946.72**	**$0.00**
	Reconciled	**0**	**$0.00**	**$0.00**
	Voided	**0**	**$0.00**	**$0.00**
	Stopped	**0**	**$0.00**	**$0.00**
	Total	**43**	**$271,946.72**	**$0.00**

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	**29**	**$48,535.15**	**$0.00**
	Reconciled	**0**	**$0.00**	**$0.00**
	Voided	**0**	**$0.00**	**$0.00**
	Total	**29**	**$48,535.15**	**$0.00**

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	**72**	**$320,481.87**	**$0.00**
	Reconciled	**0**	**$0.00**	**$0.00**
	Voided	**0**	**$0.00**	**$0.00**
	Stopped	**0**	**$0.00**	**$0.00**
	Total	**72**	**$320,481.87**	**$0.00**

David Espitia

Digitally signed by: David Espitia
DN: CN = David Espitia email = despitia@sanluisaz.gov C = AD O = City of San Luis OU = Finance
Date: 2022.03.24 16:13:06 -07'00'

Pay Day Register

Pay Date Range 03/12/22 - 03/25/22
Pay Batch 202207

Pay Batch 202207 Total

Employees in Pay Batch 280
Female Employees in Pay Batch 76

Hours Description	Hours	Gross
100 - REGULAR	18,843.5034	415,347.47
1001 - LEAVE WITHOUT PAY	11.8333	.00
1005 - BEREAVEMENT	15.8333	301.15
1006 - CIVIC LEAVE	40.0000	947.60
1009 - PART TIME	376.0003	7,554.54
1010 - PART TIME FIREFIGHTERS	191.8333	3,425.00
1019 - EMERGENCY PAID SICK	33.6667	598.59
201 - OVERTIME	458.8331	14,556.68
2019 - COVID-2019	40.0000	1,076.80
202 - OP STONE GARDEN- O.T.	82.0000	3,923.32
2021 - Administrative COVID	79.3333	1,153.22
2023 - FMLA - SICK LEAVE	178.0000	3,126.60
2024 - FMLA - VACATION LEAVE	48.0000	931.68
203 - DUI ABATEMENT	39.6667	1,384.50
2037 - HSI OT	8.0000	298.92
300 - VACATION EARNED	1,136.0500	.00
301 - VACATION USED	791.8167	18,429.67
400 - SICK EARNED	1,032.2900	.00
401 - SICK USED	644.0364	13,814.13
500 - ON CALL PAY	.0000	538.00
502 - ON CALL PAY I.T.	.0000	100.00
809 - RETRO PAY	2.5000	60.35
900 - COMPENSATION EARNED	234.1500	.00
901 - COMPENSATION USED	468.4833	11,935.99
921 - STEP OVERTIME	69.5000	3,075.46
924 - AMBULANCE - REGULAR	1,228.0001	22,291.40
932 - 24-7 GET FIT - GYM	.0000	108.00
Total	26,053.3299	$524,979.07

Withholdings and Deductions		Gross Base
Gross	524,979.07	
Imputed Income		
FEDERAL TAX WITHHOLDING	32,495.70	467,671.50
SOCIAL SECURITY TAX	32,548.79	524,979.07
MEDICARE	7,612.20	524,979.07
STATE WITHHOLDING	12,043.58	467,671.50
AZ STATE RETIREMENT	36,699.59	299,745.08
DEFERRED COMP - ROTH	215.00	.00
DEFERRED COMPENSATION	2,045.00	.00
GARNISHMENT - CHILD	1,727.28	.00
LONG TERM DISABILITY	570.53	299,745.08
PSPRS FIRE DB RATE - TIER 1a	3,700.59	48,373.73
PSPRS FIRE DB RATE - TIER 1b	1,090.79	9,363.00
PSPRS FIRE DB RATE - TIER 2	463.58	3,979.24
PSPRS FIRE DB RATE - TIER 3	2,837.80	28,549.05
PSPRS FIRE DC RATE - TIER 3	177.06	1,967.36
PSPRS FIRE DISABILITY RATE	17.31	1,967.36
PSPRS POLICE DB RATE - TIER	3,665.70	47,917.76
PSPRS POLICE DB RATE - TIER	2,222.22	19,074.72
PSPRS POLICE DB RATE - TIER 2	1,164.85	9,998.65
PSPRS POLICE DB RATE - TIER 3	3,223.08	32,425.39
Net	$380,458.42	

Benefits		Gross Base
ASRS ALTERNATE	821.98	8,042.84
AZ STATE RETIREMENT	36,699.59	299,745.08
LONG TERM DISABILITY	570.53	299,745.08
PSPRS FIRE DB NORM - TIER 1	8,441.10	57,736.73
PSPRS FIRE DB NORM - TIER 2	581.76	3,979.24
PSPRS FIRE DB NORM - TIER 3	2,837.80	28,549.05
PSPRS FIRE DCCN - TIER 3	177.06	1,967.36
PSPRS FIRE DISABILITY - TIER	17.31	1,967.36
PSPRS POLICE DB NORM - TIER	7,054.31	66,992.48
PSPRS POLICE DB NORM - TIER	1,052.86	9,998.65
PSPRS POLICE DB NORM - TIER	3,223.08	32,425.39
Total	$61,477.38	

Workers' Comp		Gross Base
ANIMAL CONTROL OFFICERS	34.31	1,524.90
ATTORNEY- ALL & CLERICAL-	76.12	34,602.25
AUTO SERVICE/ REPAIR	260.24	9,327.56
BUILDING- NOC OPER BY	1,288.16	35,584.43
BUS COMPANY AND DRIVERS	169.92	3,078.23
CLERICAL OFFICE/ LIBRARY/	290.09	120,884.74
Electrician	60.29	1,920.00
FIREFIGHTERS & DRIVERS	4,543.72	95,657.38
GARBAGE/ ASH/ REFUSE	371.67	5,946.69
Homemaker Service	20.60	899.54
MUNICIPAL/ TOWN/	87.35	4,991.23
PARKS- NOC ALL EMPLOYEES	717.31	23,139.44
POLICE OFFICERS	5,533.50	116,494.24
RECREATION- ALL EMPLOYEES/	218.17	15,925.91
SEWAGE DISPOSAL/ PLANT	689.14	20,033.16
Street or Road Construction	1,717.44	19,449.93
WATERWORKS OPERATIONS	538.54	15,519.44
Total	$16,616.57	

Direct Deposits	Amount
1st Bank Yuma	30,244.51
ACADEMY BANK	2,352.50
Bank of America	584.25
Bankcorp	200.00
Charles Sch	200.00

Schedule D

Pay Day Register

Pay Date Range 03/12/22 - 03/25/22
Pay Batch 202207

Chase Bank	186,159.46
CHASE BANK MORGAN	1,077.63
chase centro	1,168.70
Federal Credit Union	37,457.36
FF CREDIT UNION	2,018.25
FIREFIGHTER FIRST CREDIT UNION	6,587.88
MIT FEDERAL CREDIT UNION	432.57
National Bank	2,118.85
Navy Federal	20,414.56
NetSpend Corporation DD	120.00
NORTH ISLAND CREDIT UNION	723.21
Sunbank	2,303.54
THE FOOTHILLS BANK	804.83
USAA FEDERAL SAVING	443.58
VANTAGE WEST	1,461.13
WASHINGTON FEDERAL	2,152.38
Wells Fargo	79,938.90
WELLS FARGO CALE	1,048.01
Total	$380,012.10

Check	$446.32

Monica Castro

Digitally signed by: Monica Castro
DN: CN = Monica Castro email = mcastro@sanluisaz.gov C = AD
Date: 2022.03.29 12:21:30 -07'00'

City of San Luis

Payment Register

From Payment Date: 3/28/2022 - To Payment Date: 3/30/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1BYPAYABLE - 1st BY Accounts Payable									
Check									
101502	03/29/2022	Open			Accounts Payable	SUPPORT PAYMENT CLEARINGHOUSE	$1,727.28		
101503	03/30/2022	Open			Accounts Payable	AIRGAS USA LLC	$77.62		
101504	03/30/2022	Open			Accounts Payable	ANGEL'S TOWING SERVICE/AUTO SALES	$225.00		
101505	03/30/2022	Open			Accounts Payable	AUTOZONE STORES, INC	$26.02		
101506	03/30/2022	Open			Accounts Payable	BRIDGET'S GIFT	$1,450.00		
101507	03/30/2022	Open			Accounts Payable	CENTURYLINK	$1,337.69		
101508	03/30/2022	Open			Accounts Payable	CHAPMAN CHEVROLET BUICK GMC YUMA LLC	$49,072.86		
101509	03/30/2022	Open			Accounts Payable	CHAPMAN CHEVROLET BUICK GMC YUMA LLC	$49,072.86		
101510	03/30/2022	Open			Accounts Payable	CHAPMAN DCJR YUMA LLC	$51,662.47		
101511	03/30/2022	Open			Accounts Payable	CHAPMAN DCJR YUMA LLC	$51,851.23		
101512	03/30/2022	Open			Accounts Payable	CHAPMAN DCJR YUMA LLC	$48,617.85		
101513	03/30/2022	Open			Accounts Payable	CORONA, FERNANDO	$66.00		
101514	03/30/2022	Open			Accounts Payable	DUENAS, DEREK	$66.00		
101515	03/30/2022	Open			Accounts Payable	EXCEPTIONAL WATER SYSTEMS, LLC	$265.26		
101516	03/30/2022	Open			Accounts Payable	FBI-LEEDA	$50.00		
101517	03/30/2022	Open			Accounts Payable	FERGUSON WATERWORKS	$1,783.78		
101518	03/30/2022	Open			Accounts Payable	FERRELLGAS, LP	$286.52		
101519	03/30/2022	Open			Accounts Payable	GADSDEN ELEMENTARY SCHOOL	$1,000.00		
101520	03/30/2022	Open			Accounts Payable	GEOTECHNICAL TESTING SERVICES INC	$4,000.00		
101521	03/30/2022	Open			Accounts Payable	GONZALEZ, ELIAS	$209.00		
101522	03/30/2022	Open			Accounts Payable	IRON MOUNTAIN INC	$51.57		
101523	03/30/2022	Open			Accounts Payable	JUAREZ, PEDRO	$209.00		
101524	03/30/2022	Open			Accounts Payable	KONICA MINOLTA BUSINESS SOLUTIONS USA INC	$100.38		
101525	03/30/2022	Open			Accounts Payable	LESLIE'S POOL SUPPLY INC.	$274.68		
101526	03/30/2022	Open			Accounts Payable	LOPEZ, ENRIQUE	$136.00		
101527	03/30/2022	Open			Accounts Payable	LOWE'S HIW, INC.	$2,855.72		
101528	03/30/2022	Open			Accounts Payable	LUNA, JESUS ENRIQUE	$140.88		
101529	03/30/2022	Open			Accounts Payable	NATIONAL ACADEMY OF AMBULANCE CODING INC	$1,155.00		
101530	03/30/2022	Open			Accounts Payable	O'REILLY AUTO PARTS	$507.14		
101531	03/30/2022	Open			Accounts Payable	PEREDA, JOSE	$327.00		
101532	03/30/2022	Open			Accounts Payable	QUINONEZ, FRANCISCO	$150.00		
101533	03/30/2022	Open			Accounts Payable	RODRIGUEZ, GUSTAVO	$227.61		
101534	03/30/2022	Open			Accounts Payable	SAFETY-KLEEN SYSTEMS, INC	$331.13		
101535	03/30/2022	Open			Accounts Payable	SAMANA HOME BUILDERS, LLC	$4,715.00		
101536	03/30/2022	Open			Accounts Payable	SOLIS, ROBERTO	$136.00		
101537	03/30/2022	Open			Accounts Payable	YUMA FARM & HOME SUPPLY INC.	$144.47		
101538	03/30/2022	Open			Accounts Payable	ZARATE RUEDA, JOSE, DE JESUS	$40.00		
101539	03/30/2022	Open			Accounts Payable	UNITED LABORATORIES INC.	$1,709.76		
101540	03/30/2022	Open			Accounts Payable	SAN DIEGO POLICE EQUIPMENT CO.	$8,749.81		
101541	03/30/2022	Open			Accounts Payable	DIVERSIFIED INSPECTIONS/ITL INC	$1,671.40		

Schedule E

City of San Luis

Payment Register

From Payment Date: 3/28/2022 - To Payment Date: 3/30/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
101542	03/30/2022	Open			Accounts Payable	SAN LUIS SPEAR POINT SOLAR I, LLC	$23,991.17		
101543	03/30/2022	Open			Accounts Payable	BENCHMARK SOLUTIONS LLC	$535.60		
101544	03/30/2022	Open			Accounts Payable	FS.COM INC	$181.45		
101545	03/30/2022	Open			Accounts Payable	CHAPMAN CHEVROLET BUICK GMC YUMA LLC	$49,634.64		
101546	03/30/2022	Open			Accounts Payable	CHAPMAN CHEVROLET BUICK GMC YUMA LLC	$46,310.56		
101547	03/30/2022	Open			Accounts Payable	CHAPMAN CHEVROLET BUICK GMC YUMA LLC	$46,400.20		
101548	03/30/2022	Open			Accounts Payable	CHAPMAN CHEVROLET BUICK GMC YUMA LLC	$35,484.77		
101549	03/30/2022	Open			Accounts Payable	CHAPMAN CHEVROLET BUICK GMC YUMA LLC	$46,198.52		
101550	03/30/2022	Open			Accounts Payable	CHAPMAN CHEVROLET BUICK GMC YUMA LLC	$50,883.17		
101551	03/30/2022	Open			Accounts Payable	BILL ALEXANDER FORD	$50,425.54		
101552	03/30/2022	Open			Accounts Payable	CHAPMAN DCJR YUMA LLC	$47,629.60		
101553	03/30/2022	Open			Accounts Payable	CHAPMAN DCJR YUMA LLC	$49,308.29		
101554	03/30/2022	Open			Accounts Payable	CHAPMAN DCJR YUMA LLC	$45,515.12		
101555	03/30/2022	Open			Accounts Payable	CHAPMAN DCJR YUMA LLC	$47,629.60		
101556	03/30/2022	Open			Accounts Payable	GARCIA, JESUS	$400.00		
Type Check Totals:					55 Transactions		$827,008.22		
EFT									
1108	03/30/2022	Open			Accounts Payable	4 IMPRINT	$556.01		
1109	03/30/2022	Open			Accounts Payable	ALSCO, INC	$833.84		
1110	03/30/2022	Open			Accounts Payable	AMAZON.COM SALES, INC.	$921.95		
1111	03/30/2022	Open			Accounts Payable	BILL ALEXANDER FORD	$112.23		
1112	03/30/2022	Open			Accounts Payable	BLUE STREAK SIGNS, LLC	$2,759.09		
1113	03/30/2022	Open			Accounts Payable	BSN SPORTS	$1,277.32		
1114	03/30/2022	Open			Accounts Payable	CDWG	$96.41		
1115	03/30/2022	Open			Accounts Payable	CSC OF YUMA	$173.15		
1116	03/30/2022	Open			Accounts Payable	DANA KEPNER COMPANY LLC	$4,120.00		
1117	03/30/2022	Open			Accounts Payable	DESERT VALLEY SERVICES, INC	$463.54		
1118	03/30/2022	Open			Accounts Payable	DESERT WATER STORE INC	$98.95		
1119	03/30/2022	Open			Accounts Payable	FRESH TERRA SERVICES LLC	$1,395.00		
1120	03/30/2022	Open			Accounts Payable	FRUTH GROUP INC	$805.46		
1121	03/30/2022	Open			Accounts Payable	HANSBERGER REGRIGERATION & ELECTRIC CO	$748.00		
1122	03/30/2022	Open			Accounts Payable	LEXIPOL, LLC	$413.86		
1123	03/30/2022	Open			Accounts Payable	R&M ELECTRIC SUPPLY LLC	$2,351.15		
1124	03/30/2022	Open			Accounts Payable	REAL PURIFIED WATER LLC	$116.97		
1125	03/30/2022	Open			Accounts Payable	ROACH PEST CONTROL	$1,275.00		
1126	03/30/2022	Open			Accounts Payable	SAN LUIS AIR CONDITIONING LLC	$3,000.00		
1127	03/30/2022	Open			Accounts Payable	SMITH, RALPH E. SR.	$2,795.00		
1128	03/30/2022	Open			Accounts Payable	SOUTHWEST ENTRANCES, INC	$400.00		
1129	03/30/2022	Open			Accounts Payable	ULINE, INC.	$86.71		
1130	03/30/2022	Open			Accounts Payable	YUMA SIGN MASTERS LLC	$266.07		
1131	03/30/2022	Open			Accounts Payable	YUMA TRUCK PARTS	$3,340.25		
Type EFT Totals:					24 Transactions		$28,405.96		

1BYPAYABLE - 1st BY Accounts Payable Totals

City of San Luis

Payment Register

From Payment Date: 3/28/2022 - To Payment Date: 3/30/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	55	$827,008.22	$0.00
	Reconciled	0	$0.00	$0.00
	Voided	0	$0.00	$0.00
	Stopped	0	$0.00	$0.00
	Total	55	$827,008.22	$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	24	$28,405.96	$0.00
	Reconciled	0	$0.00	$0.00
	Voided	0	$0.00	$0.00
	Total	24	$28,405.96	$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	79	$855,414.18	$0.00
	Reconciled	0	$0.00	$0.00
	Voided	0	$0.00	$0.00
	Stopped	0	$0.00	$0.00
	Total	79	$855,414.18	$0.00

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	**55**	**$827,008.22**	**$0.00**
	Reconciled	**0**	**$0.00**	**$0.00**
	Voided	**0**	**$0.00**	**$0.00**
	Stopped	**0**	**$0.00**	**$0.00**
	Total	**55**	**$827,008.22**	**$0.00**

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	**24**	**$28,405.96**	**$0.00**
	Reconciled	**0**	**$0.00**	**$0.00**
	Voided	**0**	**$0.00**	**$0.00**
	Total	**24**	**$28,405.96**	**$0.00**

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	**79**	**$855,414.18**	**$0.00**
	Reconciled	**0**	**$0.00**	**$0.00**
	Voided	**0**	**$0.00**	**$0.00**
	Stopped	**0**	**$0.00**	**$0.00**
	Total	**79**	**$855,414.18**	**$0.00**

David Espitia

Digitally signed by: David Espitia
DN: CN = David Espitia email = despitia@sanluisaz.gov C = AD O = City of San Luis OU = Finance
Date: 2022.03.30 17:36:57 -07'00'

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **5. C.**

Meeting Date: 04/13/2022

Department Head: Maria A Roldan, Acting Director of Parks & Recreation, Parks & Recreation Department

Submitted By: Crystal Ochoa, Administrative Coordinator, Parks & Recreation Department

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding a contract with Lantis Productions, Inc., for a fireworks' presentation during the 4th of July Celebration. **(Angelica Roldan, Acting Director of Parks and Recreation)**

SUMMARY:

The City of San Luis, Parks & Recreation Department, has been working with Lantis Productions, Inc., for many years in using their services for the fireworks' presentation at the 4th of July event. For over 10 years, Lantis has provided us with exceptional service and has helped make our event a memorable one for all of our residents. Lantis has been in the business since 1945 and has a national reputation. Pyrotechnics, by their very nature, are explosive and extremely dangerous devices that should only be handled by trained and experienced professionals. The City of San Luis knows of Lantis Productions, Inc., and has a long-standing proven track record with them. This year, the Lantis quote is $23,000.00, and it will be for a fireworks display at the Joe Orduño Park

The amount that is being spent is less than $45,000.00 and is within the range of the San Luis City Code-Purchasing Section § 3.05.010 (C). This section provides in part that a written explanation can be maintained with the purchasing documents explaining why quotes were not obtained. Because this is a unique and dangerous service, and it would be unwise to deal with an unknown provider. This is why staff would like to inform the City Council the reason why Parks & Recreation is not seeking three (3) quotes for fireworks providers with the purchasing documents.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE THE LANTIS CONTRACT INCLUDING THE ADDENDUM FOR THE FIREWORKS DISPLAY FOR THE 4TH OF JULY IN THE AMOUNT OF $23,000.00.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	YES
CITY/STATE/FEDERAL FUNDS:	CITY
TOTAL:	$23,000.00
BUDGETED AMOUNT:	See fiscal impact stmt
AVAILABLE AMOUNT TO TRANSFER:	See fiscal impact statement
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	See fiscal impact statement
FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):	

Fiscal impact as described above. This expense will be included within the Recreation Department budget for Fiscal Year 2023 which is currently in progress.

Attachments

Draft Mark-up Contract

2022 Addendum

Lantis Fireworks Invoice 2022

Purchasing Code Memo - 4th of July Celebration Fireworks

50%/50% **Show: 22045**

FIREWORKS DISPLAY CONTRACT AND PURCHASE ORDER

THIS CONTRACT, entered into on February 15, 2022 and between LANTIS PRODUCTIONS, INC. (a Utah corporation hereinafter referred to as LANTIS), and San Luis of Arizona (hereinafter referred to as CLIENT).

WITNESSETH: LANTIS agrees to furnish the CLIENT, in accordance with the terms and conditions hereinafter set forth, a Fireworks Display Show as per our proposal made a part hereof, including the services of a licensed and trained Pyro technician to take charge of and fire the Display.

CLIENT shall pay LANTIS the sum of Twenty Three Thousand and No/100 ($23,000.00) DOLLARS, in United States Currency, according to the following terms and conditions:

1. Due upon execution of contract	**$ 11,500.00**
2. Due ten days prior to the show	**$ 11,500.00**
Total:	**$ 23,000.00**

All sums due herein shall be mailed directly to the corporate offices of Lantis Productions Inc., P.O. Box 491, Draper, Utah 84020, unless otherwise directed in writing.

Note: Balance due at time of show must be given to the authorized representative of LANTIS before said show will be commenced.

The said display is hereby scheduled to be performed on July 4, 2022. The display may be cancelled by CLIENT up to ten (10) days before display's date. At this time only, the cost of the set pieces (if applicable) and permit fees will be paid for by CLIENT. If for reasons other than adverse weather conditions the display shall be cancelled within the ten (10) days prior to the show date, the CLIENT agrees to pay an amount equal to one-half of the total contract amount as a cancellation fee.

If the scheduled presentation of the show is delayed due to adverse weather conditions, or other circumstances beyond the reasonable control of either LANTIS or CLIENT, each shall bear an equal share (i.e., 50%) of all "out-of-pocket" expenses incurred by LANTIS due to the delay. Such expenses shall include, but shall not be limited to, additional lodging, meals, Pyro technician fees, permits, vehicle rentals, and equipment rentals (if any) incurred by authorized representatives of LANTIS necessary to present the show.

CLIENT hereby agrees that any show so delayed must be presented within 10 calendar days of the originally scheduled date without incurring additional expenses except as detailed in the paragraph above. If the presentation of the show is delayed beyond ten (10) calendar days from the originally scheduled date, this contract shall be subject to renegotiation between LANTIS and CLIENT.

CLIENT agrees to provide and furnish a suitable place to display the said fireworks. LANTIS, on behalf of CLIENT, will secure all required state and/or local fireworks permits. Any required marine permits will be obtained by LANTIS on behalf of the CLIENT. CLIENT will obtain any required event permits, and will arrange for any security bonds as required by law in CLIENT'S community when necessary. CLIENT agrees to furnish necessary and adequate police and/or private security, fire and other necessary protection for proper crowd control, auto parking control, and proper security around the designated safety area during the set-up, during firing, and for a minimum of thirty minutes following show completion.

Any vehicles or personal property located within the designated safety area shall be removed at the CLIENT'S Expense. Any damage or destruction of vehicles or personal property left remaining in the designated safety area shall be the sole responsibility of the CLIENT.

CLIENT hereby acknowledges and agrees that the LANTIS Pyro technician, the CLIENT, or Local Fire Authority, shall have the right to delay the start of, or terminate the firing of, the Fireworks Display Show if, in any one of the individuals' reasonable judgment, unsafe conditions exist as detailed in the LANTIS Safety Procedures Manual, NFPA 1123 Guidelines, or other applicable local law or regulation.

LANTIS shall provide insurance coverage for the following amounts and specified risks only:

Bodily Injury and Property Damage, including Product Liability of $2,000,000.00.

Under the provisions of our insurance coverage, this protection shall be extended to the CLIENT and additional insured only upon receipt by LANTIS of a properly executed original copy of this contract.

It is agreed that this contract shall be governed by the laws of the State of Arizona. Should any legal action be brought to enforce or interpret the terms or provisions of this Contract, any court of competent jurisdiction shall be proper venue for such an action. Interest at 2% per month (AN ANNUAL PERCENTAGE RATE OF TWENTY FOUR PERCENT PER ANNUM A.P.R. 24%) will be charged on all accounts past due, and the Client agrees to pay the same. If any legal action is brought to enforce or interpret the terms or provision of this Contact, the prevailing party shall be entitled to reasonable attorney's fees and costs in addition to any other relief they may be entitled to.

It is further agreed that nothing in this Contract shall be construed as forming a partnership, the parties hereto being severally responsible for their own separate debts and obligations, and neither party shall be held responsible for any agreement not stated in this Contract. The parties hereto do mutually and severally guarantee the terms, conditions and payments of this Contract and these articles shall be binding on the parties themselves and on their heirs, executors, administrators, successors and assigns. CLIENT further warrants that the signature affixed hereto on their behalf is properly authorized to execute such documents and incur such obligations on behalf of the CLIENT. CLIENT further agrees that none of the provisions of this contract may be changed or modified in any way without the express written permission of LANTIS.

Additional Provisions:

IN WITNESS WHEREOF, the parties hereto, by and through their duly authorized agents, have set their duly authorized signatures and seals the dates and places indicated below.

LANTIS

Executed on behalf of LANTIS PRODUCTIONS INC. on February 15, 2022 at Fairfield, UT.

Lantis Productions Inc.

by: 

Kenneth L. Lantis, President

CLIENT

Executed on behalf of this day of , 2022
at,

by: _____

Title: _____

CLIENT COMMUNICATIONS DATA

Lantis Productions Inc.

Show 22045

Please provide requested information to assure constant and immediate communication with Lantis Productions Inc. Fairfield, Utah and the Show Sponsor.

Show Sponsor: San Luis

Billing Address: P.O. Box 7740, 1090 East Union Street, San Luis, AZ 85349

Show Date: July 4, 2022 **Approximate Time: 9:30 PM** **Length of Show: 20 min**

Show Location: **Joe Orduno Park**
965 North Park Ave.
San Luis, Arizona 85349

Lantis Productions representative should contact the following person or persons for instructions:

Primary Contact	**2ND Alternate**
Angelica Roldan	Crystal Ochoa
Name	**Name**
P.O Box 1170	**P.O. Box 1170**
Address	**Address**
San Luis, Arizona 85349	**San Luis, Arizona 85349**
City, State, Zip	**City, State, Zip**
Phone Office 928-581-9570	**Phone Office 928-341-8535**
Home	**Home**
Cell	**Cell 928-210-3269**

Specific Address of Display Site: **Joe Orduno Park**
965 North Park Ave.
San Luis, Arizona 85349

Routing to Location from Major Highway:

1-8 to 16th street. Take a left on 16th St. to Ave B. Take left on Ave B- all the way to San Luis. Take left on Juan Sanchez Blvd. Take Left into Joe Orduno Park.

Extremely Important Nearest Airport:

Yuma International Airport

Approximate Distance: 20 miles Miles
Additional Comments._____Use: reverse side if needed.

INSURANCE CERTIFICATE REQUISITION

Lantis Productions Inc

Show: 22045

Client Name: San Luis

Address: P.O. Box 7740, 1090 East Union Street, San Luis, AZ 85349

Display Date: July 4, 2022 **Approximate Time:** 9:30 PM

Location of Display: Joe Orduno Park
965 North Park Ave.
San Luis, Arizona 85349

Exact Names of those to be insured: City of San Luis

Name of Site Property Owner: City of San Luis

Insurance Certificate is to be issued to: City of San Luis

Title: Parks & Rec Director **Phone:** 928-341-8535

Address: P.O. Box 7740, 1090 East Union Street, San Luis, AZ 85349

This form must be returned with your signed contract in order for the Insurance Certificate to be processed. Our Insurance Carrier requires that we have this form in addition to the signed contract prior to the Certificate being issued and the coverage extended to the show sponsor(s).

The Insurance Carrier also requires that a diagram of the display show site and a description of the surrounding properties be submitted before the show. Please attach this diagram to this form. If you have any questions, please contact our Corporate Office at 1-800-443-3040 8 a.m. to 5 p.m. Mountain Time.

REQUEST FOR DIAGRAM OF FIRING AREA

Lantis Productions Inc.

Show: 22045

Dear Customer: San Luis

In an effort to better understand and plan for your fireworks display show, it is of the utmost importance that you supply our office with a diagram or map of the proposed display site and the surrounding areas in all directions.

The map should show distances (in feet) from spectators and parking areas as well as buildings wires and overhead obstructions. We need to receive this information before we can apply for permits and insurance.

Preparation and planning can bring out the best in a fireworks display. It can also reduce accidents. Thank you for your cooperation and attention to this matter!

Lantis Productions Inc.

Addendum to Show 22045

FIREWORKS DISPLAY CONTRACT AND PURCHASE ORDER JULY 4, 2022

ALL LAWS

LANTIS shall abide by all laws including but not limited to the following:

Conflict of Interest. This Contract is subject to cancelation for the reason of conflict of interest by the provisions of A.R.S. § 38-511(A)

Employment Eligibility. Under A.R.S. § 41-4401:

1. LANTIS warrants its compliance with all federal immigration laws and regulations that relate to its employees and its compliance with ARS § 23-214, subsection A.
2. Specifically, that a breach of a warranty under paragraph 1 shall be deemed a material breach of the Contract that is subject to penalties up to and including termination of the Contract.
3. That the CLIENT retains the legal right to inspect the papers of any contractor or subcontractor employee who works on the Contract to ensure that the contractor or subcontractor is complying with the warranty under paragraph 1.

INDEMNIFICATION

To the fullest extent permitted by law, LANTIS shall defend, indemnify and hold harmless the CLIENT, its elected official and its officers, agents and employees from and against for bodily injury and property damage claims, damages, losses and expenses (including but not limited to attorney fees, court costs and the cost of appellate proceedings), relating to, arising out of, or alleged to have resulted from LANTIS's acts, errors, mistakes, omissions, work or service.

LANTIS's duty to defend, indemnify and hold harmless the CLIENT, its elected officials and its officers, agents and employees shall arise in connection with any claims, damage, loss or expense that is attributable to bodily injury, sickness, disease, death, or injury to, impairment or destruction of property, including loss of use therefrom, caused in whole or in part by any act, error, omission, work or service of LANTIS, anyone LANTIS directly or indirectly employs or anyone for whose acts Lantis Fireworks and Laser may be liable.

INSURANCE REQUIREMENTS

Concurrently with the execution of this Contract, LANTIS will furnish the CLIENT a certificate of insurance on a standard insurance industry ACCORD form.

LANTIS must procure and maintain until all of their obligations have been discharged, including any warranty periods under this Contract are satisfied, insurance against claims for injury to persons or damage to property, which may arise from or in connection with the performance of the work by the LANTIS, it agents, representatives, employees, or subcontractors.

The insurance requirements are minimum requirements for this Contract and in no way limit the indemnity covenants contained in this Contract.

The CLIENT in no way warrants that the minimum limits are sufficient to protect LANTIS from liabilities that might arise out of the performance of the agreed contract services under this Contract by LANTIS, its agents, representatives, employees, subcontractors or sub consultants and LANTIS is free to purchase any additional insurance as may be determined necessary. The CLIENT will not pay for higher limits, but if LANTIS pays for insurance with higher limits, LANTIS will name the CLIENT as an additional insured on any additional insurance.

MINIMUM SCOPE AND LIMITS OF INSURANCE

LANTIS must provide coverage at least as broad and with limits of liability not less than those stated below.

Commercial General Liability-Occurrence Form

General Liability/Aggregate	$ 1,000,000 $ 2,000,000
Products-Completed Operations Aggregate	$ 2,000,000
Personal & Advertising Injury	$ 2,000,000
Each Occurrence	$ 1,000,000
Fire Damage (Any one fire)	$ 100,000

Workers Compensation and Employers Liability:

Workers Compensation	Arizona Statutory
Employers Liability: Each Accident	$ 100,000
Disease - Each Employee	$ 100,000
Disease - Policy Limit	$ 500,000

OTHER INSURANCE REQUIREMENTS

The policies are to contain, or be endorsed to contain, the following provisions:

The CLIENT, its officers, officials, agents and employees must be additional insureds to the full limits of liability purchased by LANTIS even if those limits of liability are in excess of those required by this Contract.

LANTIS's insurance coverage must be primary and non-contributory insurance with respect to the CLIENT, its elected officials and its officers, agents, and employees. Any insurance or self-insurance maintained by the CLIENT, its elected officials and its officers, agents and employees must be in excess of the coverage provided by the LANTIS and must not contribute to it.

LANTIS's insurance must apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

Coverage provided by the LANTIS must not be limited to the liability assumed under the indemnification provisions of this Contract.

The policies must contain a waiver of subrogation against the CLIENT, its officers, officials, agents, and employees, for losses arising from Work performed by the LANTIS for the CLIENT.

Workers' Compensation and Employers Liability Coverage: The insurer shall waive all rights of subrogation and contribution it may have against the CLIENT, its elected officials and its officers, agents and employees, volunteers, and their respective insurers for losses arising from work performed by LANTIS for the CLIENT.

ACCEPTABILITY OF INSURERS

Insurance is to be placed with insurers duly licensed or approved unlicensed companies in the State of Arizona and with an A. M. Best's rating of no less than B++6. The CLIENT in no way warrants that the above required minimum insurer rating is sufficient to protect LANTIS from potential insurer insolvency.

VERIFICATION OF COVERAGE

LANTIS must furnish the CLIENT Certificate of Insurance ACORD form or equivalent approved by the CLIENT and with original endorsements effecting coverage as required by this Contract. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. Any policy endorsements that restrict or limit coverages must be clearly noted on the Certificate of Insurance.

All certificates and endorsements are to be received and approved by the CLIENT before Work commences. Each insurance policy required by this Contract must be in effect on or before the earlier of commencement of Work under the Contract Documents or the signing of this Contract. Failure to maintain the insurance policies as required by this Contract or to provide evidence of renewal is a material breach of contract.

All Certificates of Insurance required by this Contract shall be sent directly to the CLIENT's City Clerk's Office. LANTIS's name must be included on the Certificate of Insurance. The "City of San Luis, Arizona" shall be included as the "Certificate Holder." The CLIENT reserves the right to require complete, certified copies of all insurance policies required by this Contract, at any time.

APPROVAL

Any modification or variation from the insurance requirements in this Contract must be approved by the CLIENT, City of San Luis Risk Management Division, whose decision is final. This action will not require a formal contract amendment, but may be made by administrative action.

	City of San Luis, Arizona _____ Gerardo Sanchez, Mayor Date: _____
ATTEST: _____ Sonia Cornelio, City Clerk	APPROVED AS TO FORM: _____ Kay Marion Macuil, City Attorney
	Lantis Productions, Inc. Kenneth L Lantis Signature Kenneth L Lantis Print Name President Title Date: 4/8/2022

1

Lantis Fireworks & lasers

P.O. Box 491
Draper, Utah 84020
801-768-2255 fax 801-768-2433

Invoice No. 22045

INVOICE

Customer

Name	San Luis				
Address	965 North park Ave				
City	San Luis	State	AZ	Zip	85349
Phone	928.341.8535				

Date	2/16/2022
Order No.	
Rep	Ken
FOB	

Qty	Description	Unit Price	TOTAL
1	Display Show	$23,000.00	$23,000.00
	Please reference the invoice number when making your payment.		
	Thank you!!!!		

	SubTotal	$23,000.00
	Shipping & Handling	$0.00
Taxes	State	
	TOTAL	$23,000.00

Payment Details

- ○ Cash
- ◉ Check
- ○ Credit Card

Name _____
CC # _____
Expires _____

Office Use Only

Thank You

Date: March 03, 2022

To: Monica Castro, Finance Director
Angelica Cifuentes, Purchasing Agent

From: Kay Marion Macuil, City Attorney

Copy: L. Galaviz, Parks and Recreation Director

Re: Contract with Lantis Productions, Inc. in the Amount of $32,400.00
For the 4th of July Fire Works

The attached Contract with Lantis Productions, Inc. and its attachments are submitted for installment payments as directed in the contract.

The Parks and Recreation Department did not solicit 3 written quotations because:
Fireworks are explosive and dangerous by nature. Only trained professionals should handle fireworks. Lantis Productions, Inc. has been in the business since 1945 and has a national reputation. San Luis has contracted with Lantis Productions for more than 10 years without a safety incident. It would not be prudent to deal with an unknown provider for this inherently dangerous service.

The San Luis City Code-Purchasing Section 3.05.010 (C) States:

> *$10,000.00 to $44,999.99.* Whenever any contemplated purchase or contract for services is for the sum of at least $10,000 but not more than $44,999.99, the requisitioning department, with the assistance of the Purchasing Department, shall solicit three written quotations (inclusive of all cost) from vendors and submit them to the Purchasing Department, for awarding to the lowest responsive quote. If three written quotations cannot be obtained, documentation showing vendors contacted that did not offer price quotations, or **explaining why price quotations were not obtained shall be maintained with the purchasing documents**. (Bolding added for emphasis).

This memo serves as the explanation why the Parks and Recreation Department did not solicit 3 quotes.

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **6. A.**

Meeting Date: 04/13/2022

Department Head: Monica Castro, Director of Finance, Finance Department

Submitted By: Miguel Ramirez, Accountant, Finance Department

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding the acceptance and approval for the filing of the Annual Comprehensive Financial Report for the City of San Luis, Fiscal Year Ended June 30, 2021. **(Monica Castro, Director of Finance and Heinfeld, Meech & Co., P.C.)**

SUMMARY:

The Annual Comprehensive Financial Report (ACFR) is an audit of the governmental activities, the business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information of the city as of and for the year ended June 30, 2021 (ACFR 2021). The audit was conducted in accordance with auditing standards generally accepted in the United States of America and was performed for the purpose of complying with A.R.S. § 9-481. The report is available online.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO ACCEPT AND APPROVE THE FILING OF THE ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR THE CITY OF SAN LUIS FOR THE FISCAL YEAR ENDED JUNE 30, 2021.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	N/A
CITY/STATE/FEDERAL FUNDS:	N/A
TOTAL:	N/A
BUDGETED AMOUNT:	N/A
AVAILABLE AMOUNT TO TRANSFER:	N/A
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

There is no fiscal impact associated with this item.

Attachments

ACFR 2021

Single Audit Report FY 2021





ANNUAL COMPREHENSIVE FINANCIAL REPORT



FOR FISCAL YEAR ENDED
ON JUNE 30, 2021



CITY OF SAN LUIS, ARIZONA

ANNUAL COMPREHENSIVE FINANCIAL REPORT

FOR FISCAL YEAR ENDED ON JUNE 30, 2021

Prepared by:
Department of Finance

CITY OF SAN LUIS, ARIZONA
Annual Comprehensive Financial Report
for the Fiscal Year Ended June 30, 2021

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CITY OF SAN LUIS, AZ
INC. 1979

INTRODUCTORY SECTION


CITY OF SAN LUIS, AZ
INC. 1979

Letter of Transmittal

For the Fiscal Year Ended June 30, 2021

December 28, 2021

Honorable Mayor, City Council, City Manager, and Citizens of the City of San Luis, Arizona:

I am pleased to present the Annual Comprehensive Financial Report (ACFR) for the fiscal year ended June 30, 2021. Laws of the State of Arizona require that all local governments publish a complete set of audited financial statements presented in conformity with generally accepted accounting principles (GAAP) and audited in accordance with generally accepted auditing standards by a firm of licensed certified public accountants. According to that requirement, we hereby issue the annual comprehensive financial report of the City of San Luis for the fiscal year ended June 30, 2021.

Management assumes full responsibility for the completeness and reliability of the information contained in this report, based upon a comprehensive internal control framework established for this purpose. The internal control framework is designed both to protect the government's assets from loss, theft, or misuse and to compile sufficient reliable information for the preparation of financial statements. Because the cost of internal control should not exceed anticipated benefits, the objective is to provide reasonable, rather than absolute, assurance that the financial statements are free of any material misstatements. As presented in this report, we believe the data is accurate in all material respects and is presented in a manner that fairly sets forth the financial position and results of operations of the City on both a city-wide and fund basis. Furthermore, we believe that all disclosures necessary to enable the reader to gain an understanding of the City's financial activity and financial stability have been included.

The basic financial statements and related notes have been audited by an independent firm of certified public accountants, Heinfeld, Meech & Co., P.C., whose report is included herein. As stated in the independent auditors' report, the goal of the independent audit was to provide reasonable assurance that the financial statements are free from material misstatements. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing accounting principles used and significant estimates made by management, and evaluating the overall financial statement presentation. The independent auditors concluded, based upon the audit, that there was a reasonable basis for rendering an unmodified opinion that the financial statements of the City of San Luis, Arizona, for the fiscal year ended June 30, 2021, are fairly presented, in all material respects, in conformity with GAAP. The independent auditors' report is located at the front of the financial section of this report.

The independent audit of the financial statements of San Luis is usually part of a broader, federally mandated "Single Audit" designed to meet the special needs of federal grantor agencies. The standards governing Single Audit engagements require the independent auditor to report not only on the fair presentation of the financial statements, but also on the government's internal controls and compliance with legal requirements. A grant reform that increased the single-audit threshold changed audit rules for fiscal years beginning on or after January 1, 2015. As a result of the new rules, the City was required to undergo a single-audit due to the expended amounts that exceeded the $750,000 margin in federal dollars during the audited year. In addition, the City is required to make records available for review or audit by appropriate officials of the federal agencies and the U.S. Government Accountability Office.

Management's Discussion and Analysis (MD&A) immediately follows the independent auditor's report and provides an introduction, overview, and analysis of the basic financial statements. The discussion and analysis that complements this letter of transmittal should be read in combination with it.

Profile of the Government

The City of San Luis, incorporated in 1979, is located in the southwestern corner of Arizona immediately adjacent to both Mexico and California and occupies 30 squares miles. The City of San Luis is empowered by state statute to extend its corporate limits by annexation, which it has done from time to time. Policy-making and legislative authority are vested in a governing council (Council) consisting of the Mayor and six Council Members, all elected on a non-partisan basis, and serve overlapping four-year terms. The City Council is responsible for passing ordinances, adopting the budget, appointing committee, commission, and board members, and appointing the positions of City Manager, City Attorney, Magistrate, Chief of Police, and Chief of Fire. The City Manager is responsible for carrying out the policies and ordinances of the City Council, as well as overseeing the day-to-day operations of the City.

The City has experienced significant increases in population over the years. The 2000 census recorded the City of San Luis population at 15,400, and the 2010 census recorded the City of San Luis population at 25,500. The 2020 census reports 35,257 residents, a 38.26 % increase from 2010. The City of San Luis is listed in the top 10 cities with the most percentage growth in Arizona. Based on current projections, population growth trends are expected to continue at the same pace. While having a positive impact, this growth will continue to present challenges to the City in providing its current level of services.

The City provides a full range of municipal services, including police and fire protection, solid waste services, water and sewer services, construction and maintenance of streets, recreational and cultural activities, planning and zoning services, and general administrative services. San Luis offers a wide range of community facilities including, one gym, one cultural center, one senior center, one youth center, one activity center, one swimming pool, and five parks encompassing 60 acres.

This report includes financial statements on both a government-wide and a fund basis for the primary government and its component units. Component units are separate legal entities included in the reporting entity due to the significance of their financial or operational relationship with the City. Criteria used by the City for inclusion of activities in preparing its financial statements are in conformity with GASB Statement No.14, "The Financial Reporting Entity." Blended component units, although legally separate entities, are, in substance, part of the primary government's operations and are included as part of the primary government. Accordingly, the financial reporting entity consists of the City and two blended component units,

the San Luis Community Facilities District and the San Luis Employees' Self Insurance Health Fund, as discussed further in Note 1 A of the notes to the financial statements.

Financial information

Internal Control: Management of the City is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft, or misuse and to ensure that adequate accounting information is compiled to prepare financial statements in accordance with accounting principles generally accepted in the United States of America. The internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived, and (2) the evaluation of costs and benefits requires estimates and judgments by management.

Budget Control: The City of San Luis, like all cities in the State of Arizona, is subject to numerous budget and related legal requirements. Article IX, Section 20 (1) of the Arizona Constitution sets limits on the City's legal budget capacity. The City's expenditure limitation for the fiscal year 2021 was $51.1 million.

The annual operating budget, which is adopted by ordinance each fiscal year, serves as the base for the City's financial planning and control. Budgets are developed on a departmental basis by expenditure function within a fund. The budgets display all of the City's financial operations, including funding for one corporation outside the City's organizational structure. The Council adopted a Strategic Plan for San Luis, and in order to implement the Strategic Plan, each department and the intergovernmental agency receiving City funds were asked to address the strategies in its requested budget documents. The City Manager submits the annual balanced budget to City Council before June each year. A public hearing on the budget is held in the middle of June, with an expected budget adoption by June 30. The City is required to publish specific information, notices and hold public hearings as defined by state statute.

Economic Condition and Outlook

The information presented in the financial statements is perhaps best understood when it is considered from the broader perspective of the specific environment within which the City operates. The City of San Luis has a diverse local economy built on retail trade, agriculture, real estate development, and manufacturing. San Luis plays a significant role as a gateway for imports and exports to and from Mexico.

City of San Luis' most significant revenue source is sales tax revenue, totaling $16.2 million in Fiscal Year 2021. Sales tax is generated from various business categories, including food stores, retail stores, restaurants, construction, and utilities. The City also receives a share of sales tax generated from the State of Arizona's (State) applied tax rate and from the City's own applied tax rate.

The City of San Luis is an agriculture community that is part of Yuma County's $2.3 billion agriculture industry and provides 90% of the U.S. vegetables consumed in the U.S. The disruptive impacts of the COVID-19 pandemic on the agricultural community were broad and varied. Farmers were facing challenges before COVID and COVID-19 exacerbated those challenges. One of the post covid challenges the farming community faced was labor force shortages. The risk of exposure to COVID-19, the border closures, and the federal assistance provided created this problem. However, our agriculture community was resilient throughout the pandemic and found solutions to overcome this disparity.

Despite the negative impacts of the pandemic, new residential development did not slow down and continued to thrive. The real estate sector continued to experience substantial interest in developing new subdivisions. The City amended the General Plan for land use to address the housing demand and provide 600 acres of land for residential development. Currently, there are three subdivisions under construction and a multicomplex apartment for low-income families. The City issued 484 building permits in the Fiscal Year 2021, a 24% increase from last year.

As the City of San Luis' needs grow and its population, our government works efficiently to meet those needs. Its citizens and municipal government are committed to creating a sustainable economy that will increase the quality of life for its residents and find solutions for the future.

Several commercial and industrial projects that were delayed due to COVID were completed in the Fiscal Year 2021; this includes the construction of a Gym, a $4.5 million warehouse facility, and renovations to several commercial buildings. In Fiscal Year 2021, a $35 million medical mall was completed. This medical facility is 68,000 square feet. It includes an urgent care center, an outpatient surgery center, a fully integrated clinic, a cancer infusion center, a woman's health center, a wellness center, a pharmacy, and a diagnostics center.

Commercial activity is returning to normalcy, and conversations for projects in the pipeline are resuming. Some of the projects that are in discussions include a car wash, a rehabilitation center, three fast-food restaurants, one financial institution, a charter school, and the development of a hotel.

Another significant economic factor in the City is the state prison that employs more than 900 professionals and staff. In addition, since San Luis is a border/U.S. Port of entry, the U.S. Government departments of INS, Customs, and U.S. Marshall Prison facilities provide hundreds of jobs stationed in San Luis.

San Luis, I Port of Entry is also an essential economic player in San Luis's economy. The federal government allocated $299 million to modernize our port of entry, proposing double vehicle and pedestrians lanes. The port of entry processes 8-million border crossers daily. Due to the pandemic, in San Luis, we had a reduction of 393,000 fewer pedestrians and a decrease of 1.2 million vehicles. The Mexican shopper contributes approximately 70% of the sales tax in San Luis.

Long-Term Financial Planning

The budget process guides the City's financial planning process. This process includes the annual budget that each department presents for review, followed by acceptance, reductions, or additions depending on revenue and expenditure forecasts. As part of the annual budget process, departments also submit capital plans for review and approval based on available funding. The capital plans are updated annually and approved by the City Council and serve as the primary drivers of the long-term financial planning process.

The budget process includes input from City Council, Departments, City Manager, and citizens, including community budget hearings. The City Council formally adopts the budget for the following year by the end of June.

It is customary for the water, wastewater, and sanitation funds to initiate bi-annually a review of existing rate study extending over a ten-year financial forecast to determine the long-term funding availability. The City Council reviews the updated financial plans and the associated rates necessary to support the enterprise funds and their capital projects.

Certificates of Achievements

The Government Finance Officers Association (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to San Luis for its ACFR for the fiscal year that ended June 30, 2020.

The Certificate of Achievement is a prestigious national award, recognizing conformance with the highest standard for the preparation of state and local government financial reports.

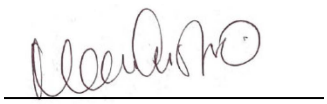
In order to be awarded a Certificate of Achievement, a governmental unit must publish an easily readable and efficiently organized ACFR, with contents conforming to program standards. Such ACFR must satisfy both generally accepted accounting principles and applicable legal requirements.

A certificate of Achievement is valid for a period of one year only. The City has received a Certificate of Achievement for eight consecutive years. We believe that our current ACFR conforms to the Certificate of Achievement Program requirements, and we are submitting it to the GFOA.

Acknowledgments

The preparation of this Annual Comprehensive Financial Report would not have been possible without the efficient and dedicated services of the staff of the Finance Department as well as the excellent cooperation and assistance of other City employees who contributed to its preparation. Sincere appreciation also must be given to the Mayor and the governing Council for their unfailing support for maintaining the highest standards of professionalism in the management of the City of San Luis' finances. We also wish to thank the City's Independent Auditors, Heinfeld, Meech & Co., P.C., for their assistance in matters pertaining to the City's financial affairs.

Respectfully submitted,



Monica Castro, CPA

Director of Finance

Government Finance Officers Association

Certificate of Achievement for Excellence in Financial Reporting

Presented to

City of San Luis
Arizona

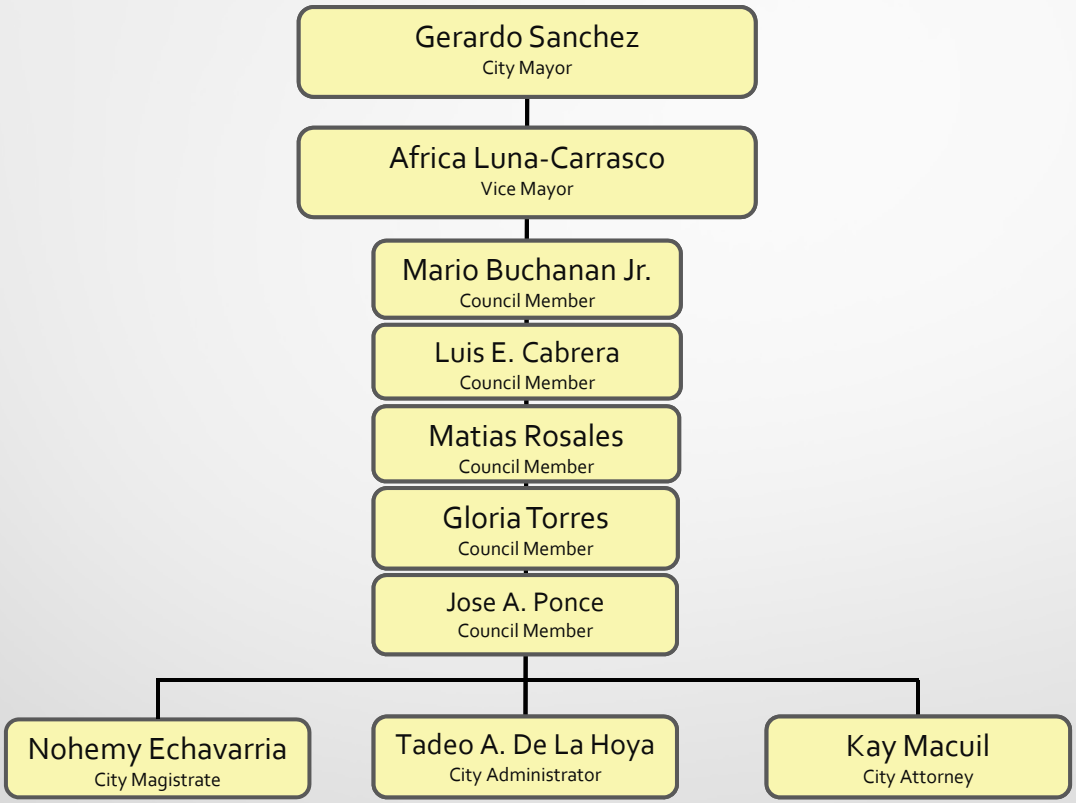
For its Comprehensive Annual
Financial Report
For the Fiscal Year Ended

June 30, 2020

Christopher P. Morrill

Executive Director/CEO

CITY COUNCIL



Elected officials

As of June 30, 2021

Gerardo Sanchez
Mayor

Matias Rosales
Councilmember
Luis Cabrera
Councilmember
Gloria Torres
Councilmember

Africa Luna-Carrasco
Vice Mayor
Mario Buchanan Jr.
Councilmember
Jose Ponce
Councilmember

Appointed officials

Tadeo De La Hoya
City Manager

Attorney	*Kay Macuil*
City Clerk	*Sonia Cornelio*
Economic Development Manager	*Jenny Torres*
Director of Parks and Recreation	*Lizandro Galaviz*
Director of Finance	*Monica Castro*
Fire Chief	*Angel Ramirez*
Police Chief	*Richard Jessup*
Director of Human Resources	*Vacant*
Information Technology Manager	*Derek Duenas*
Magistrate	*Nohemy Echavarria*
Director of Planning & Zoning	*Jose Guzman*
Director of Public Works	*Eulogio Vera*
Risk & Property Manager	*Maria Sabori*
Senior Services Manager	*Aracely DeLaHoya*
Billing and Collection Manager	*Jorge Perez*

FINANCIAL SECTION


CITY OF SAN LUIS, AZ
INC. 1979

Independent Auditor's Report

Honorable Mayor and Members of the City Council
City of San Luis, Arizona

Report on Audit of Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, the discretely presented component unit, the aggregate remaining fund information, and the respective budgetary comparisons for the General Fund, the Highway Users Fund and the Community Development Fund of City of San Luis, (City), as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, the discretely presented component unit, the aggregate remaining fund information, and the respective budgetary comparisons for the General Fund, the Highway Users Fund and the Community Development Fund of the City of San Luis, Arizona, as of June 30, 2021, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards,* issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are required to be independent of City of San Luis, Arizona, and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for one year beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements. In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, and net pension liability information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained

during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information
Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The Introductory Section, Combining and Individual Fund Financial Statements and Schedules, and Statistical Section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Combining and Individual Fund Financial Statements and Schedules information is fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Information
Management is responsible for the other information included in the annual report. The other information comprises the Introductory Section and Statistical Section but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on other work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Other Reporting Required by *Government Auditing Standards*
In accordance with *Government Auditing Standards*, we have also issued our report dated December 28, 2021, on our consideration of City of San Luis, Arizona's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City of San Luis, Arizona's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering City of San Luis, Arizona's internal control over financial reporting and compliance.

Heinfeld Meech & Co. PC

Heinfeld, Meech & Co., P.C.
Scottsdale, Arizona

December 28, 2021


CITY OF SAN LUIS, AZ
INC. 1979

MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A)

(Required Supplementary Information)


CITY OF SAN LUIS, AZ
INC. 1979

As management of the City of San Luis, Arizona (City), we offer readers of the City's financial statements this narrative overview and analysis of the financial activities of the City for the fiscal year ended June 30, 2021. The management's discussion and analysis is presented as required supplementary information to supplement the basic financial statements. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in the basic financial statements, which follow this discussion and analysis.

FINANCIAL HIGHLIGHTS

- The assets and deferred outflows of the City exceeded the liabilities and deferred inflows at the close of the fiscal year by $116.3 million.

- The City's net position of governmental activities increased approximately $15.0 million to $78.2 million, and business-type activities increased $4.9 million to $38.1 million representing 67 percent and 33 percent, respectively, of the total net position of $116.3 million.

- As of the close of the fiscal year, the City's governmental funds reported combined ending fund balances of $33.5 million, an increase of $8.7 million over the prior year. Approximately 17 percent of this amount, or $5.8 million, is restricted or non-spendable.

- At the end of the current fiscal year, unassigned fund balance for the general fund was $28.3 million, or 175 percent of total general fund expenditures for the fiscal year.

- General revenues from governmental activities accounted for $24.0 million in revenues or 57 percent of all revenues from governmental activities. Program specific revenues in the form of charges for services and grants and contributions accounted for $18.3 million or 43 percent of total governmental activities. The City had $16.8 million of program revenues related to business-type activities.

- The City had $27.0 million in expenses related to governmental activities; of which $18.3 million of these expenses were offset by program specific charges for services or grants and contributions. General revenues of $24.0 million were adequate to provide for the costs of these programs. The City had $12.3 million in expenses related to business-type activities that were offset by program specific charges for services or capital grants and contributions.

- Among major governmental funds, the general fund had $25.1 million in revenues, which primarily consisted of taxes, licenses and permits, fines and forfeitures, intergovernmental, and rental revenues. The total expenditures of the general fund were $16.1 million. The general fund's fund balance increased from $20.1 million to $28.5 million. The highway users fund had revenues of $3.8 million, which consisted primarily of intergovernmental revenues, and expenditures of $2.9 million. The community development fund had revenue of $690,865, which consisted primarily of intergovernmental revenues, and expenditures of $1.4 million.

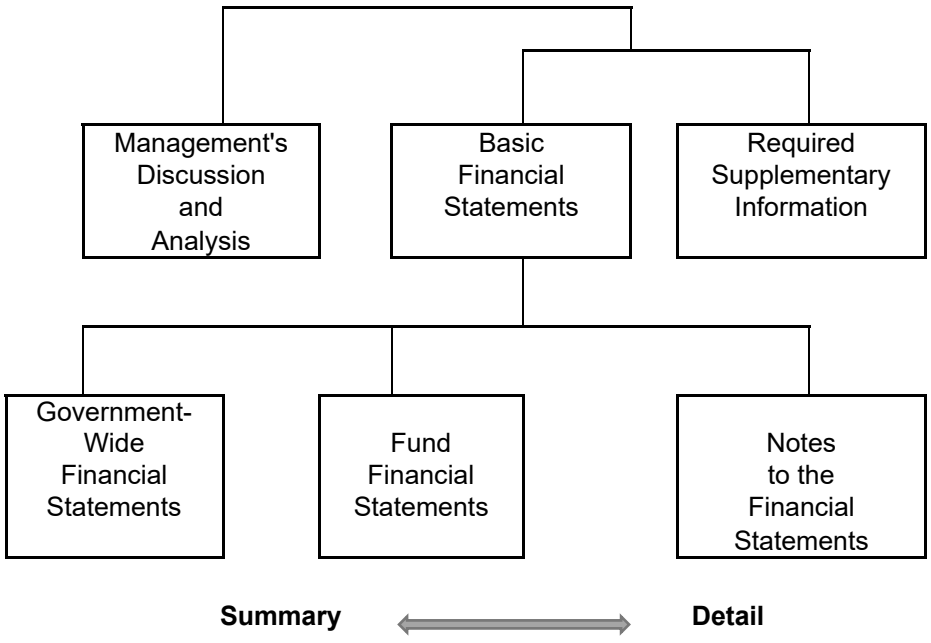
- The City's total long-term liabilities increased from $64.5 million to $76.2 million during the current fiscal year. This increase was due primarily to the issuance of excise tax revenue bonds to reduce the unfunded liability for the City's public safety pension plans.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis are intended to serve as an introduction to the City's basic financial statements, which are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements (see Figure 1). In addition to the basic financial statements, this report contains other supplemental information that will enhance the reader's understanding of the fiscal condition of the City.

The following diagram shows how the required components of this comprehensive annual financial report are arranged and relate to one another.

Figure 1: *Required Components of Annual Financial Report*



Government-wide Financial Statements. The government-wide financial statements are designed to provide readers with a broad overview of the City's finances, in a manner similar to a financial statement of a private-sector business. These statements are prepared under the full-accrual basis of accounting where all the current year's revenues and expenses are included regardless of when cash is received or paid. The government-wide statements provide short and long-term information about the City's financial status as a whole. These two statements report the City's net position and how they have changed. The statement of net position and the statement of activities help to determine if the City is in a better financial position as a result of the current year's activities.

OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)

The *statement of net position* reflects the City's net position at the end of the fiscal year. The net position of the City are the difference between total assets and deferred outflows of resources and total liabilities and deferred inflows of resources. Measuring net position is one way to evaluate the City's financial condition.

The *statement of activities* presents information showing how the City's net position changed during the recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing or related cash flows.* Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., earned but unused vacation leave).

In the government-wide financial statements the City's activities are presented in the following three categories:

- ***Governmental activities*** – Most of the City's basic services are included here, such as general government, public safety, health and welfare, culture and recreation, community development, and public works and streets. Sales taxes, intergovernmental, licenses and permits, and fines and forfeitures revenue finance most of these activities.

- ***Business-type activities*** – The services provided by the City included here are water, wastewater, business center, sanitation, ambulance services, and business incubator. The services are financed through user fees and charges.

- ***Discretely presented component unit*** – The City includes the activities of another entity in its report – The San Luis Facility Development Corporation, which owns the Detention Facility. Although legally separate, the "component unit" is required to be included for fair presentation in conformity with Generally Accepted Accounting Principles. Financial information for the component unit is reported separately from the financial information for the primary government.

Fund Financial Statements. The fund financial statements provide a more detailed look at the City's most significant activities. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into two categories: governmental funds and proprietary funds.

- **Governmental funds.** Governmental funds are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows of spendable resources,* as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating the City's near-term financing requirements.

OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for *governmental* activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the City's near-term financing decisions. Both the governmental funds balance sheet and the governmental funds statement of revenues, expenditures, and changes in funds balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The City maintains 9 individual governmental funds. Information is presented separately in the governmental funds balance sheet and in the governmental funds statement of revenues, expenditures, and changes in fund balances for the general, highway users and debt service funds, all of which are considered to be major funds. Data from the other 6 governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these non-major governmental funds is provided in the form of combining statements and schedules in the other supplementary information section presented immediately following the notes to the financial statements.

- **Proprietary funds.** The City has two types of proprietary funds. *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The City uses separate enterprise funds to account for its water, wastewater, business center, sanitation, ambulance and business incubator, all five of which are presented as major funds of the City. Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. *Internal Service Funds* are an accounting device used to accumulate and allocate costs internally among the functions of the City. The City uses an internal service fund to account for its self-insurance programs. Because this operation benefits predominantly governmental rather than business-type activities, the internal service fund has been included with the governmental activities in the government-wide financial statements.

Notes to the Financial Statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information. In addition to the basic financial statements and accompanying notes, this report also includes certain *required supplementary information* concerning the City's progress in funding its obligation to provide pension benefits to its employees, Public Safety employees, and elected officials. Required supplementary information can be found immediately following the notes to the financial statements.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

As noted previously, net position may serve over time as a useful indicator of a government's financial position. In the case of the City, (see figure 2) assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by $116.3 million as of June 30, 2021. By far the largest portion of the City's net position (63 percent) reflects its net investment in capital assets (e.g., land, construction in progress, buildings and improvements, machinery and equipment, and infrastructure); less any related debt still outstanding, that was used to acquire those assets. The City uses these capital assets to provide services to its citizens; consequently, these assets are *not* available for future spending. Although the City's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion 13 percent of the City's net position, $9.9 million at June 30, 2021 represents resources that are subject to external restrictions on how they may be used. Unrestricted net position, 21 percent at June 30, 2021, may be used to meet the government's ongoing obligations to its citizens and creditors.

The following table presents a summary of the City's net position for the fiscal years ended June 30, 2021 and 2020.

Figure 2	Governmental Activities		Business-type Activities		Total	
	2021	2020	2021	2020	2021	2020
Current and other assets	$49,528,293	$33,557,490	$20,130,053	$17,967,601	$69,658,346	$51,525,091
Capital assets, net	65,851,419	59,325,031	52,502,768	51,561,576	118,354,187	110,886,607
Total Assets	115,379,712	92,882,521	72,632,821	69,529,177	188,012,533	162,411,698
Total Deferred Outflow of Resources	13,645,502	4,228,570	2,956,088	1,569,557	16,601,590	5,798,127
Long-term liabilities	40,667,788	28,906,743	35,517,925	35,598,982	76,185,713	64,505,725
Other liabilities	9,098,041	3,147,449	1,575,890	1,748,986	10,673,931	4,896,435
Total Liabilities	49,765,829	32,054,192	37,093,815	37,347,968	86,859,644	69,402,160
Total Deferred Inflow of Resources	1,056,974	1,782,203	434,672	580,669	1,491,646	2,362,872
Net Position						
Net investment in capital assets	51,811,286	44,991,467	21,682,880	20,134,312	73,494,166	65,125,779
Restricted	9,947,936	8,680,843	1,662,459	1,585,473	11,610,395	10,266,316
Unrestricted	16,443,189	9,602,386	14,715,083	11,450,312	31,158,272	21,052,698
Total net position	$78,202,411	$63,274,696	$38,060,422	$33,170,097	$116,262,833	$96,444,793

GOVERNMENT-WIDE FINANCIAL STATEMENTS (CONTINUED)

Changes in net position

Governmental Activities: Net position in governmental activities saw an increase of $15.0 million. The reasons for this change can be summarized as follows:

- Program revenues covered 68 percent of total governmental expenses, increasing from 51 percent from last year to 68 percent. This is a 17 percent increase in total governmental expense coverage. Overall, revenues exceeded expenses resulting in the increase in net position.

- Program revenues totaled $18.3 million, which was an increase of $5.7 million from the previous year due primarily to a 36 percent decrease in charges for services, a 22 percent increase in operating grants and a 114 percent increase in capital grants. These decrease in charges for services reflects the ongoing disruption experienced locally and nationally due to the COVID-19 pandemic while the increase in capital grants and contributions is due to developer conveyances of land and roadways in neighborhood developments.

- General revenues are used to support program activities citywide. Total general revenues increased from the prior year by $3.4 million totaling $24.0 million. This amounts to an overall increase in general revenues of 17 percent due to local and state-shared sales tax collections recovering from the COVID-19 restrictions of spring and summer 2020.

- Expenses totaled $27.0 million, a 9 percent increase compared to the previous year. This increase resulted from a rise in operating grants due to Coronavirus Relief Funds from the U. S treasury to address the health emergency.

- For governmental activities city sales taxes represents 29 percent of the total revenues, being the largest single source of funds, followed by state share revenues and capital grants and contributions representing 26 percent each of total revenues.

Business-type Activities: Net position of the enterprise funds at the end of the year amounted to $38.1 million. The Enterprise Funds had an increase in net position of $4.9 million. Overall, total revenues exceeded expenses for all the proprietary funds, with the exception of business incubator and business center.

Expenses totaled $12.3 million, a 10 percent increase compared to prior year. This increase was the result of a new allocation model implemented to ensure the respective funds are fairly and accurately paying for the internal services they receive. The implementation of this new internal allocation is the main driver for the increase in the enterprise funds in fiscal year 2020-21.

Capital contributions and charges for services increased in comparison with prior year by 131 percent and five percent respectively offset by a decrease in investment earnings.

The last rate increase from city rate study to compensate for historical shortfalls took place on July 1, 2017. Net position for the enterprise funds has steadily increased over the past few years due to the growing customer base and customers paying more appropriate rates for the delivery of service.

GOVERNMENT-WIDE FINANCIAL STATEMENTS (CONTINUED)

For business-type activities, the largest part of the revenue is attributable to Charges for Services - Program Revenues, which is made up of 36 percent Water, 31 percent Wastewater, 17 percent Ambulance, and 12 percent Sanitation funds.

Figure 3	Governmental Activities		Business-type Activities		Total	
	2021	**2020**	**2021**	**2020**	**2021**	**2020**
Revenues						
Program Revenues:						
Charges for services	$1,931,378	$3,024,755	$13,615,328	$13,001,482	$15,546,706	$16,026,237
Operating grants and contributions	5,517,652	4,519,471			5,517,652	4,519,471
Capital grants and contributions	10,801,651	5,044,964	3,158,839	1,365,769	13,960,490	6,410,733
General Revenues:						
City sales taxes	12,128,587	10,660,531			12,128,587	10,660,531
Franchise taxes	445,924	415,758			445,924	415,758
Property taxes	491,053				491,053	
State shared revenues	10,942,821	9,267,561			10,942,821	9,267,561
Investment earnings	23,119	249,585	22,992	225,465	46,111	475,050
Total Revenues	42,282,185	33,182,625	16,797,159	14,592,716	59,079,344	47,775,341
Expenses						
General Government	6,607,195	5,907,870			6,607,195	5,907,870
Public Safety	10,024,938	9,259,939			10,024,938	9,259,939
Health and Welfare	394,653	334,338			394,653	334,338
Culture and Recreation	2,818,162	2,859,046			2,818,162	2,859,046
Community Development	1,490,104	1,313,645			1,490,104	1,313,645
Public Works & Streets	5,078,056	4,265,822			5,078,056	4,265,822
Interest on Long-Term Debt	558,408	532,115			558,408	532,115
Water			3,445,313	3,341,438	3,445,313	3,341,438
Wastewater			4,012,743	3,626,910	4,012,743	3,626,910
Business Center			651,827	659,950	651,827	659,950
Sanitation			1,525,841	1,392,014	1,525,841	1,392,014
Business Incubator			189,976	185,536	189,976	185,536
Ambulance Services			2,464,088	1,991,579	2,464,088	1,991,579
Total expenses	26,971,516	24,472,775	12,289,788	11,197,427	39,261,304	35,670,202
Increase/(decrease) in net position	15,310,669	8,709,850	4,507,371	3,395,289	19,818,040	12,105,139
Transfer	(345,344)	(365,151)	345,344	365,151		
Net position – beginning, as restated	63,237,086	54,929,997	33,207,707	29,409,657	96,444,793	84,339,654
Net position - ending	$78,202,411	$63,274,696	$38,060,422	$33,170,097	$116,262,833	$96,444,793

GOVERNMENT-WIDE FINANCIAL STATEMENTS (CONTINUED)

Financial Analysis of the City's Funds

As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds: The focus of the City governmental funds is to provide information on near term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City's financing requirements. In particular, fund balance available for appropriations can be a useful measure of a government's net resources available for spending at the end of the fiscal year. The City's major governmental funds include the General Fund, the Highway Users Fund, the Community Development Fund, and the Debt Service fund. The remaining governmental funds are considered non-major. The HURF fund accounts for the revenues and expenditures dedicated to support the maintenance, repair and construction of streets. For FY 2021 HURF fund reported $2 million an increase of $874,708 from prior year. The Debt Service Fund accounts for the resources and payment of interest and principal on general long-term obligation. In FY 2021, the debt service fund reported a fund balance of $264,995. At June 30, 2021, the City's governmental funds reported combined fund balance of $33.5 million, an increase of $8.7 million from prior year. At June 30, 2021, the City's governmental funds reported combined fund balance of $33.5 million, an increase of $8.7 million from prior year.

The general fund is the chief operating fund of the City. At the end of the current year fiscal year, the City's fund balance available in the general fund was $28.5 million. As a measure of the general fund's liquidity, unassigned fund balance represents approximately 99 percent of total general fund expenditures and total fund balance represents approximately 175 percent of that same amount. A fund balance percentage of 15 to 20 percent of expenditures is typically considered a sign of financial health.

Governmental and Business-type activities. The following table (Figure 4) presents the cost of the major City functional activities. The table also shows each function's net cost (total cost less charges for services generated by the activities and intergovernmental aid provided for specific programs). The net cost shows the financial burden that was placed on the State and City's taxpayers by each of these functions.

- The cost of all governmental activities this year was $27.0 million. The cost of all business-type activities this year was $12.3 million.

- Federal, State, and County governments and charges for services subsidized certain governmental and business-type programs with grants and contributions and other local revenues of $35.0 million.

- The net cost of governmental activities of $8.7 million was financed by general revenues of $24.0 million, which are primarily made up of sales taxes and state shared revenues.

- Business type activities showed an increase in changes to net position of $1.1 million in the fiscal year ended June 30, 2021 as compared to the prior fiscal year. The steady increase in user rates over the past years have played a significant role to this result. In addition, capital contributions received increased in comparison with prior year due to more developer conveyances of water and sewer infrastructure within newly constructed neighborhoods.

GOVERNMENT-WIDE FINANCIAL STATEMENTS (CONTINUED)

Figure 4 - Activities	Total Expenses	Net (Expense)/ Revenue
General Government		
Governmental Activities	$6,607,195	$(4,595,543)
Public Safety	10,024,938	(6,098,153)
Public Works and Streets	5,078,056	4,601,638
Health and Welfare	394,653	(394,653)
Culture and Recreation	2,818,162	(1,404,992)
Community Development	1,490,104	(270,724)
Interest on Long-Term Debt	558,408	(558,408)
Total Expenses	26,971,516	(8,720,835)
Business-Type Activities		
Water	3,445,313	3,204,001
Wastewater	4,012,743	1,524,247
Business Center	651,827	(51,827)
Sanitation	1,525,841	53,650
Ambulance Services	2,464,088	(99,559)
Business Incubator	189,976	(146,133)
Total Expenses	12,289,788	4,484,379
Total	$39,261,304	$(4,236,456)

Discretely Component Unit

The Detention Facility, which is a legally separate component unit within the financial statements of the City of San Luis, Arizona, presents at June 30, 2021 a positive net position of $175,344. This is an increase of $3.5 million when compared to the $3.3 million deficit from last year. There were also decreases in revenue and expenses due to decreased inmate populations as a result of COVID-19 restrictions. Revenues decreased 6 percent in comparison to prior year and expenses decreased 26 percent.

BUDGETARY HIGHLIGHTS

The City's annual budget is the legally adopted expenditure control document of the City. Budgetary comparison statements are required for the general fund and all major funds. These statements compare the budget as amended throughout the fiscal year, and the actual expenditures prepared on a budgetary basis.

BUDGETARY HIGHLIGHTS (CONTINUED)

The City revised the budget on several occasions. Generally, budget amendments fall into one of three categories: 1) amendments made to adjust the estimates that are used to prepare the original budget ordinance once exact information is available; 2) amendment to recognize new funding amounts from external sources, such as Federal and State grants; and 3) increases in appropriation that become necessary to maintain services.

General Fund revenues for fiscal year 2021 were $4.4 million more than projected. Key differences between final estimated revenues and actual revenues were due to actual city sales and state-shared revenues exceeded original estimates. The City saw an increase retail and construction sales tax collections despite the COVID-19 shutdowns during the spring and summer of 2020.

General Fund expenditures were $2.5 million less than the revised fiscal year 2021 budget due to the following:

- City of San Luis has struggled in filling its open positions in various departments creating positive variances in the operating budget.
- Construction of the fleet shop started in fiscal year 2020-21; however, it was not completed leaving $200,000 in the budget for next year.
- Due to COVID 19, special events were canceled, creating a positive variance against budget.
- Salaries and benefits for employees from the Police and Fire/Ambulance departments, whose services were substantially dedicated to mitigating or responding to the COVID-19 public health emergency, were below budgeted figures. The City was able to record these expenditures to the Police Grants and Special Revenue Fund to utilize Coronavirus Relief Fund grant monies.

CAPITAL ASSETS

As of June 30, 2021, the City had invested $198.6 million in capital assets including land, buildings, facilities, vehicles, computers, equipment, and infrastructure assets prior to depreciation. Total depreciation expense for the year was $3.4 million for the governmental activities and $2.1 million for the business-type-activities.

CAPITAL ASSETS (CONTINUED)

The following schedule (Figure 5) presents capital asset balances for the fiscal year ended June 30, 2021.

Figure 5	Governmental Activities		Business-type Activities		Total	
	2021	2020	2021	2020	2021	2020
Land	$ 4,893,395	$ 2,368,025	$ 685,239	$ 685,239	$ 5,578,634	$ 3,053,264
Construction in progress	887,866	1,054,835	84,105	33,772	971,971	1,088,607
Buildings and Improvements	26,174,854	25,199,069	10,023,090	9,922,658	36,171,348	35,121,727
Machinery and equipment	13,936,529	12,877,097	10,723,568	10,419,507	24,686,693	23,296,604
Infrastructure	69,227,271	63,750,741	62,013,930	59,404,322	131,241,201	123,155,063
Total	$115,119,915	$105,249,767	$83,529,932	$80,465,498	$198,649,847	$185,715,265

Major capital asset events during the current fiscal year included the following:

- Completion of improvements to the Senior Center and Magrino Industrial Park at a cost of $1.1 million.
- Developer contributed land, infrastructure, and improvements in the Santa Cecilia IV, Bienstar 10, and Belleza del Desierto subdivisions of $6.3 million.
- Developer contributed water and wastewater lines in the Santa Cecilia IV, Bienstar 10, and Belleza del Desierto subdivisions of $2.6 million.

Additional information on the City's capital assets can be found in Note 5 of this report.

DEBT ADMINISTRATION

At year end, the City's debts represent Revenue Bonds in the amount of $48.7 million for both governmental and business-type activities that are backed solely by specified revenue sources (i.e., excise taxes and fees collected). The remainder which is composed of loans and notes are paid from user fees and charges and others.

During fiscal year 2020-21, the City issued $9,215,000 in revenue bonds to pay down the Public Safety Personnel Retirement System (PRPRS) unfunded accrued liability for the City's police and fire pension plans. With this financing, the City was able to fund 100% of the pension plans and level off future payments of the plans.

DEBT ADMINISTRATION (CONTINUED)

The following schedule presents a summary of the City's outstanding long-term obligations for the fiscal year ended June 30, 2021.

OUTSTANDING DEBT
(Revenue Bonds, Capital Leases, Notes and Loan Payable)

Figure 6	Governmental Activities		Business-type Activities		Total	
	2021	2020	2021	2020	2021	2020
Revenue bonds	$21,429,405	$13,881,119	$27,245,890	$33,107,180	$48,675,295	$46,988,299
Capital leases	208,986	260,849	100,396	182,593	309,382	443,442
Note payable	564,707	129,217	138,525	186,338	703,232	315,555
Total	$22,203,098	$14,271,185	$27,484,811	$33,476,111	$49,687,909	$47,747,296

Additional information on the City's long-term obligations can be found in Notes 7 through 11 of this report.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

The City's revenues and expenditures/expenses are affected by changes in international, national and local economic factors. Economic growth can be measured by various factors. Highlights of the economic factors that affected the City this past fiscal year are explained below:

- The yearly total number of visitors crossing the border in the City decreased considerably for private vehicles as well as pedestrians crossing due to US travel restrictions limiting border crossings from Mexico to "essential travel" only. Conversely, when comparing the current year to the previous year data on a month-to month basis there seemed to be no consistency in the pattern as to when the peak or the low month occurred for both the former and the latter. For instance, the peak for private vehicles in FY 2020 occurred in January, whereas the peak for fiscal year 2020-21 occurred in May. (source: Greater Yuma Economic Development Corporation, GYEDC).

Figure 7	BORDER CROSSING					
	Fiscal Year 2021			Fiscal Year 2020		
Class	Per Month High	Per Month Low	Daily Average	Per Month High	Per Month Low	Daily Average
Vehicles	$240,924	168,968	6,784	256,957	102,490	6,829
Pedestrians	145,217	95,503	4,469	275,360	97,561	6,521
Commercial	3,745	2,878	126	4,665	2,536	108

ECONOMICS FACTORS AND NEXT YEAR'S BUDGET (CONTINUED)

- General fund revenues come from two main sources: local sales taxes and intergovernmental revenues. The City of San Luis, like all Arizona cities, places significant reliance on collected local sales tax. Overall, local sales tax revenues encompassed 50 percent of the $24.1 million general revenues in fiscal year 2021. Our composition of sales taxes is made up of retail trade, wholesale trade, construction activities, and communications. Our retail sales increased by 13.77% percent in comparison to last year, which was a result of strong consumer spending boosted by federal stimulus programs aiding economic recovery. We expect to see an increase in sales tax revenue through fiscal year 2021-22 in construction, retail and food industries when compared to fiscal year 2020-21 levels, due to the continued recovery from COVID-19.

- The City also receives significant revenue allocations from the State for income tax, sales tax, and motor vehicle tax. These revenue sources are placed in the City's General Fund to support the City's day-to-day activities.

There is quite a bit of opportunity and business potential still available within the City.

Population and residential growth increased the demand for commercial development. Construction is scheduled to take place in fiscal year 2021-22 for four fast food franchise facilities, a charter school, a financial institution, and a hotel that are currently in the planning review phase.

A major investment for the community is the $300.0 million in federal funds allocated for the modernization of the San Luis I Port of Entry that will double the number of vehicle lanes and double the number of border crossers. The project is expected to start construction in fiscal year 2022-23.

The City continues to face many important growth issues, and its citizens and municipal government are committed to finding solutions for the future. The City maintains a strong commitment to sustainability and cost-effective services while delivering the same quantity and the best quality of services to its constituents.

CONTACTING THE CITY'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and investors and creditors with a general overview of the City's finances and to demonstrate the City's accountability for the resources it receives. If you have questions about this report or need additional information, contact the City's Finance Director.


CITY OF SAN LUIS, AZ
INC. 1979

BASIC FINANCIAL STATEMENTS


CITY OF SAN LUIS, AZ
INC. 1979

CITY OF SAN LUIS, ARIZONA
STATEMENT OF NET POSITION
JUNE 30, 2021

	Primary Government			Component Unit
	Governmental Activities	Business-type Activities	Total	Detention Facility
ASSETS				
Current assets:				
Equity in pooled cash	$ 15,734,831	$ 1,487,810	$ 17,222,641	$
Cash and cash equivalents	4,131,946	2,159,977	6,291,923	2,257,544
Investments	18,082,721	17,879,969	35,962,690	
Accounts receivable (net)	2,038,820	1,380,343	3,419,163	3,300,538
Property taxes receivable	7,184		7,184	
Internal balances	3,735,731	(3,735,731)		
Notes receivable		76,388	76,388	
Due from governmental entities	2,637,424		2,637,424	
Prepaid items	236,807	46,718	283,525	
Supplies inventory	129,263	161,866	291,129	
Total current assets	46,734,727	19,457,340	66,192,067	5,558,082
Noncurrent assets:				
Restricted investments	2,793,566	672,713	3,466,279	5,631,536
Land	4,893,395	685,239	5,578,634	661,359
Buildings and improvements	26,174,854	10,023,090	36,197,944	34,129,886
Infrastructure	69,227,271	62,013,930	131,241,201	
Machinery and equipment	13,936,529	10,723,568	24,660,097	329,194
Construction in progress	887,866	84,105	971,971	
Accumulated depreciation	(49,268,496)	(31,027,164)	(80,295,660)	(9,470,479)
Total noncurrent assets	68,644,985	53,175,481	121,820,466	31,281,496
Total assets	115,379,712	72,632,821	188,012,533	36,839,578
DEFERRED OUTFLOWS OF RESOURCES				
Deferred outflow related to pension	13,558,011	2,047,648	15,605,659	
Deferred outflow on refundings	87,491	908,440	995,931	328,939
Total deferred outflows of resources	13,645,502	2,956,088	16,601,590	328,939
LIABILITIES				
Current liabilities:				
Accounts payable	1,620,984	374,867	1,995,851	4,568,221
Estimated claims and judgments	187,101		187,101	
Accrued payroll and taxes	1,097,276	93,771	1,191,047	
Court bonds payable	38,898		38,898	
Customer deposits	50	478,249	478,299	
Accrued interest	338,565	629,003	967,568	382,139
Accrued principal	633,879		633,879	
Current portion of long-term debt	807,105	1,901,008	2,708,113	2,495,000
Unearned revenue	5,815,167		5,815,167	
Total current liabilities	10,539,025	3,476,898	14,015,923	7,445,360
Noncurrent liabilities:				
Pension	17,582,777	2,722,779	20,305,556	
Non-current portion of long-term debt	21,644,027	30,894,138	52,538,165	29,547,813
Total noncurrent liabilities	39,226,804	33,616,917	72,843,721	29,547,813
Total liabilities	49,765,829	37,093,815	86,859,644	36,993,173
DEFERRED INFLOWS OF RESOURCES				
Deferred inflows related to pension	902,276	263,859	1,166,135	
Deferred inflow on refundings	154,698	170,813	325,511	
Total deferred inflows of resources	1,056,974	434,672	1,491,646	
NET POSITION				
Net investment in capital assets	51,811,286	21,682,880	73,494,166	(6,063,914)
Restricted for:				
Debt service	264,995		264,995	5,249,397
Capital projects	2,607,868	1,662,459	4,270,327	
Special Purposes	373,955		373,955	
HURF	2,027,460		2,027,460	
Employee benefits	4,292,018		4,292,018	
Other purposes	381,640		381,640	
Unrestricted	16,443,189	14,715,083	31,158,272	989,861
Total net position	$ 78,202,411	$ 38,060,422	$ 116,262,833	$ 175,344

The notes to the basic financial statements are an integral part of this statement.

CITY OF SAN LUIS, ARIZONA
STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2021

Functions/Programs	Expenses	Program Revenues: Charges for Services	Program Revenues: Operating Grants and Contributions	Program Revenues: Capital Grants and Contributions
Primary Government				
Governmental activities:				
General government	$ 6,607,195	$ 1,870,445	$ 2,941	$ 138,266
Public safety	10,024,938	41,886	3,247,443	637,456
Public works and streets	5,078,056		2,086,098	7,593,596
Health and welfare	394,653			
Culture and recreation	2,818,162	19,047	48,626	1,345,497
Community development	1,490,104		132,544	1,086,836
Interest on long term debt	558,408			
Total governmental activities	26,971,516	1,931,378	5,517,652	10,801,651
Business-type activities:				
Water	3,445,313	4,840,917		1,808,397
Wastewater	4,012,743	4,186,548		1,350,442
Business center	651,827	600,000		
Sanitation	1,525,841	1,579,491		
Business incubator	189,976	43,843		
Ambulance services	2,464,088	2,364,529		
Total business-type activities	12,289,788	13,615,328		3,158,839
Total primary government	$ 39,261,304	$ 15,546,706	$ 5,517,652	$ 13,960,490
Component Unit				
Detention Facility	$ 19,562,716	$ 23,027,290		
Total component unit	$ 19,562,716	$ 23,027,290		

General revenues:
Taxes:
City sales taxes for general purposes
Franchise taxes
Property taxes
State shared revenue (not restricted)
Investment earnings
Transfers
Total general revenues and transfers

Changes in net position

Net position, beginning of year, as restated

Net position, end of year

The notes to the basic financial statements are an integral part of this statement.

Net (Expense) Revenue and Changes in Net Position			
Primary Government			Component Unit
Governmental Activities	Business-type Activities	Totals	Detention Facility
$ (4,595,543)	$	$ (4,595,543)	$
(6,098,153)		(6,098,153)	
4,601,638		4,601,638	
(394,653)		(394,653)	
(1,404,992)		(1,404,992)	
(270,724)		(270,724)	
(558,408)		(558,408)	
(8,720,835)		(8,720,835)	
	3,204,001	3,204,001	
	1,524,247	1,524,247	
	(51,827)	(51,827)	
	53,650	53,650	
	(146,133)	(146,133)	
	(99,559)	(99,559)	
	4,484,379	4,484,379	
(8,720,835)	4,484,379	(4,236,456)	
			$ 3,464,574
			$ 3,464,574
12,128,587		12,128,587	
445,924		445,924	
491,053		491,053	
10,942,821		10,942,821	
23,119	22,992	46,111	859
(345,344)	345,344		
23,686,160	368,336	24,054,496	859
14,965,325	4,852,715	19,818,040	3,465,433
63,237,086	33,207,707	96,444,793	(3,290,089)
$ 78,202,411	$ 38,060,422	$ 116,262,833	$ 175,344

The notes to the basic financial statements are an integral part of this statement.


CITY OF SAN LUIS, AZ
INC. 1979

FUND FINANCIAL STATEMENTS


CITY OF SAN LUIS, AZ
INC. 1979

GOVERNMENTAL FUNDS

CITY OF SAN LUIS, ARIZONA
BALANCE SHEET - GOVERNMENTAL FUNDS
JUNE 30, 2021

	General	Highway Users	Community Development
ASSETS			
Equity in pooled cash	$ 9,878,706	$	$ 5,255,128
Investments	12,401,220	2,308,762	
Restricted cash and investments			
Accounts receivable (net)	1,926,981		
Property taxes receivable			
Due from governmental entities	1,525,117	278,577	669,509
Due from other funds	6,331,339		
Prepaid items	158,264		78,400
Inventories	20,985	108,278	
Total assets	$ 32,242,612	$ 2,695,617	$ 6,003,037
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES			
Liabilities:			
Accounts payable	$ 1,122,147	$ 243,979	$ 101,408
Accrued payroll and taxes	1,071,708	24,435	813
Court bonds payable	38,898		
Customer deposits	50		
Due to other funds	237,693	399,743	
Accrued interest			
Accrued principal			
Unearned revenue	1,936		5,813,231
Total liabilities	2,472,432	668,157	5,915,452
Deferred inflows of resources:			
Unavailable revenue - municipal court	774,089		
Unavailable revenue - intergovernmental			665,192
Unavailable revenue - property taxes			
Unavailable revenue - other	541,665		
Total deferred inflows of resources	1,315,754		665,192
Fund balances (deficits):			
Nonspendable	179,249	108,278	78,400
Restricted		1,919,182	
Unassigned	28,275,177		(656,007)
Total fund balances	28,454,426	2,027,460	(577,607)
Total liabilities, deferred inflows of resources and fund balances	$ 32,242,612	$ 2,695,617	$ 6,003,037

The notes to the basic financial statements are an integral part of this statement.

Debt Service	Non-Major Governmental Funds	Total Governmental Funds
$	$ 600,997	$ 15,734,831
	3,372,739	18,082,721
2,793,566		2,793,566
14	991	1,927,986
	7,184	7,184
	164,221	2,637,424
		6,331,339
143		236,807
		129,263
$ 2,793,723	$ 4,146,132	$ 47,881,121
$ 292	$ 153,158	$ 1,620,984
	320	1,097,276
		38,898
		50
1,555,992	638,519	2,831,947
338,565		338,565
633,879		633,879
		5,815,167
2,528,728	791,997	12,376,766
		774,089
	66,389	731,581
	2,520	2,520
		541,665
	68,909	2,049,855
143		366,070
264,852	3,285,226	5,469,260
		27,619,170
264,995	3,285,226	33,454,500
$ 2,793,723	$ 4,146,132	$ 47,881,121

CITY OF SAN LUIS, ARIZONA
RECONCILIATION OF THE BALANCE SHEET - GOVERNMENTAL FUNDS
TO THE STATEMENT OF NET POSITION
JUNE 30, 2021

Total governmental fund balances		**$ 33,454,500**
Amounts reported for *governmental activities* in the Statement of Net Position are different because:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.		
Governmental capital assets	$ 115,120,404	
Less accumulated depreciation	(49,268,985)	65,851,419
Some receivables are not available to pay for current period expenditures and, therefore, are reported as unavailable revenues in the funds.		
Municipal court	774,089	
Intergovernmental	731,581	
Property taxes	2,520	
Other	541,665	2,049,855
Deferred items related to the refunding of bonds issuance of bonds are amortized over the life of the associated bond issue in the government-wide statements but not reported in the funds.		(67,207)
Deferred outflows and inflows of resources related to pensions are applicable to future periods and, therefore, are not reported in the funds.		
Deferred outflows of resources related to pensions	13,558,011	
Deferred inflows of resources related to pensions	(902,276)	12,655,735
The Internal Service Fund is used by management to charge the cost of insurance to the individual funds. The assets and liabilities of the Internal Service Fund are included in the Statement of Net Position.		4,292,018
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds.		
Compensated absences payable	(881,913)	
Note payable	(564,707)	
Net pension liability	(17,582,777)	
Obligations under capital lease	(208,986)	
Bonds payable	(20,795,526)	(40,033,909)
Net position of governmental activities		**$ 78,202,411**

The notes to the basic financial statements are an integral part of this statement.


CITY OF SAN LUIS, AZ
INC. 1979

CITY OF SAN LUIS, ARIZONA
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2021

	General	Highway Users	Community Development
Revenues:			
Taxes	$ 12,574,511	$	$
Licenses and permits	1,026,519		
Intergovernmental	10,936,079	3,144,848	671,818
Fines and forfeitures	232,247		
Property taxes			
Charges for services	12,303	697,642	
Rents	23,232		
Investment earnings	14,206	798	
Other	255,587	370	19,047
Total revenues	25,074,684	3,843,658	690,865
Expenditures:			
Current -			
General government	4,928,326		
Public safety	6,219,307		
Public works and streets		1,952,177	
Health and welfare	223,710		
Culture and recreation	2,433,685		185,692
Community development	1,005,228		132,434
Capital outlay	1,235,263	990,781	1,071,139
Debt service -			
Interest	4,856		
Principal	78,620		
Bond issuance costs			
Total expenditures	16,128,995	2,942,958	1,389,265
Excess (deficiency) of revenues over expenditures	8,945,689	900,700	(698,400)
Other financing sources (uses):			
Transfers in			149,495
Issuance of bonds			
Issuance of notes			
Transfers out	(640,923)	(25,992)	
Total other financing sources (uses)	(640,923)	(25,992)	149,495
Changes in fund balances	8,304,766	874,708	(548,905)
Fund balances (deficits), beginning of year, as restated	20,149,660	1,152,752	(28,702)
Fund balances (deficits), end of year	$ 28,454,426	$ 2,027,460	$ (577,607)

The notes to the basic financial statements are an integral part of this statement.

Debt Service	Non-Major Governmental Funds	Total Governmental Funds
$	$ 15,749	$ 12,590,260
		1,026,519
	3,299,071	18,051,816
	123,523	355,770
	488,533	488,533
	866,398	1,576,343
	2,500	25,732
284	3,635	18,923
		275,004
284	4,799,409	34,408,900
	74,281	5,002,607
7,452,784	2,930,333	16,602,424
	117,737	2,069,914
		223,710
		2,619,377
	317,041	1,454,703
	1,053,014	4,350,197
637,288	9,307	651,451
633,879	46,733	759,232
336,579		336,579
9,060,530	4,548,446	34,070,194
(9,060,246)	250,963	338,706
1,165,220		1,314,715
8,230,172		8,230,172
	508,980	508,980
	(993,144)	(1,660,059)
9,395,392	(484,164)	8,393,808
335,146	(233,201)	8,732,514
(70,151)	3,518,427	24,721,986
$ 264,995	$ 3,285,226	$ 33,454,500

CITY OF SAN LUIS, ARIZONA
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2021

Changes in fund balances - total governmental funds		**$ 8,732,514**
Amounts reported for *governmental activities* in the Statement of Activities are different because:		
Governmental funds report the portion of capital outlay for capitalized assets as expenditures. However, in the Statement of Activities, the costs of those assets are allocated over their estimated useful lives as depreciation expense.		
Expenditures for capitalized assets	$ 2,987,917	
Less current year depreciation	(3,421,343)	(433,426)
Some revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds.		
Developer capital contributions	6,960,830	
Municipal court	7,605	
Intergovernmental	662,577	
Property taxes	(2,577)	
Other	233,912	7,862,347
The issuance of long term debt provides current financial resources to governmental funds while the repayments of long term debt principal are expenditures in the governmental funds. However, neither transaction has any effect on net position.		
Issaunce of bonds	(8,230,172)	
Issaunce of notes	(508,980)	
Revenue bonds principal retirement	633,879	
Capital lease principal retirement	51,863	
Notes payable principal retirement	73,490	(7,979,920)
Governmental funds report pension contributions as expenditures. However, they are reported as deferred outflows of resources in the Statement of Net Position. The change in the net pension liability, adjusted for deferred pension items, is reported as pension expense in the Statement of Activities.		
Current year pension contributions	9,222,553	
Pension expense	(2,734,830)	6,487,723
Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.		
Loss on disposal of assets	(1,016)	
Amortization of deferred bond items	93,043	
Compensated absences	(169,866)	(77,839)
The Internal Service Fund is used by management to charge the cost of insurance to the individual funds. The changes in net position of the Internal Service Fund is reported with governmental activities in the Statement of Activities.		373,926
Changes in net position in governmental activities		**$ 14,965,325**

The notes to the basic financial statements are an integral part of this statement.

CITY OF SAN LUIS, ARIZONA
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES - BUDGET AND ACTUAL
GENERAL
YEAR ENDED JUNE 30, 2021

	Budgeted Amounts			Variance with Final Budget Positive (Negative)
	Original	Final	Actual	
Revenues:				
Taxes	$ 9,440,700	$ 9,440,700	$ 12,574,511	$ 3,133,811
Licenses and permits	803,500	803,500	1,026,519	223,019
Intergovernmental	9,764,700	9,764,700	10,936,079	1,171,379
Charges for services	94,800	94,800	12,303	(82,497)
Fines and forfeitures	258,900	258,900	232,247	(26,653)
Investment earnings	174,700	174,700	14,206	(160,494)
Rents	523,300	523,300	23,232	(500,068)
Other	106,300	106,300	255,587	149,287
Total revenues	21,166,900	21,166,900	25,074,684	3,907,784
Expenditures:				
Current -				
General government				
City council	1,278,040	1,119,042	732,725	386,317
City administration	467,116	466,616	342,821	123,795
City clerk	342,247	342,247	250,712	91,535
City attorney	295,105	286,435	252,144	34,291
City prosecutor	281,960	297,090	296,550	540
Finance	495,694	504,484	438,464	66,020
Human resources	400,869	382,869	266,797	116,072
Municipal court	770,760	775,070	721,590	53,480
Information technology	475,399	475,399	421,511	53,888
Facilities	474,873	465,623	441,039	24,584
Fleet services	228,880	231,030	219,510	11,520
Risk & property	476,398	477,098	237,411	239,687
Non departmental	331,761	333,911	307,052	26,859
Public safety				
Police Department	5,902,260	4,042,260	3,960,278	81,982
Fire Department	3,167,630	2,467,630	2,259,029	208,601
Health and welfare				
Senior Services	258,420	259,810	223,710	36,100
Culture and recreation				
Cultural center	285,940	280,450	246,186	34,264
Parks ground	1,397,100	1,404,630	1,379,717	24,913
Parks - recreation	442,030	453,010	335,721	117,289
Youth center	310,810	312,850	272,801	40,049
Aquatic center	307,650	307,650	199,260	108,390
Community development				
Development services	495,910	495,910	336,049	159,861
Building safety	392,550	396,860	360,995	35,865
Economic Development	321,610	321,610	308,184	13,426
Capital outlay	2,028,990	1,656,790	1,235,263	421,527
Debt service -				
Interest	1,900	1,900	4,856	(2,956)
Principal	78,100	78,100	78,620	-520
Total expenditures	21,710,002	18,636,374	16,128,995	2,507,379
Excess (deficiency) of revenues over expenditures	(543,102)	2,530,526	8,945,689	1,400,405
Other financing sources (uses):				
Transfers out	(2,187,330)	(2,110,930)	(640,923)	661,250
Changes in fund balances	(2,730,432)	419,596	8,304,766	2,061,655
Fund balances, beginning of year, as restated	(2,381,983)	(2,380,443)	20,149,660	15,058,938
Fund balances, end of year	$ (5,112,415)	$ (1,960,847)	$ 28,454,426	$ 17,120,593

The notes to the financial statements are an integral part of this statement.

CITY OF SAN LUIS, ARIZONA
SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES - BUDGET AND ACTUAL
HIGHWAY USERS
YEAR ENDED JUNE 30, 2021

	Budgeted Amounts			Variance with Final Budget Positive
	Original	Final	Actual	(Negative)
Revenues:				
Intergovernmental	$ 2,760,000	$ 2,760,000	$ 3,144,848	$ 384,848
Charges for services	406,800	406,800	697,642	290,842
Investment earnings	26,200	26,200	798	(25,402)
Other	250,000	250,000	370	(249,630)
Total revenues	3,443,000	3,443,000	3,843,658	400,658
Expenditures:				
Current -				
Public works and streets	2,348,247	2,348,247	1,952,177	396,070
Capital outlay	1,797,500	1,147,500	990,781	156,719
Total expenditures	4,145,747	3,495,747	2,942,958	552,789
Excess (deficiency) of revenues over expenditures	(702,747)	(52,747)	900,700	953,447
Other financing sources (uses):				
Transfers in	920,000	920,000		(920,000)
Transfers out	(223,000)	(223,000)	(25,992)	197,008
Total other financing sources (uses)	697,000	697,000	(25,992)	(722,992)
Changes in fund balances	(5,747)	644,253	874,708	230,455
Fund balances (deficits), beginning of year	(2,124,280)	(2,720,255)	1,152,752	3,873,007
Fund balances (deficits), end of year	$ (2,130,027)	$ (2,076,002)	$ 2,027,460	$ 4,103,462

See accompanying notes to this schedule.

CITY OF SAN LUIS, ARIZONA
SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES - BUDGET AND ACTUAL
COMMUNITY DEVELOPMENT
YEAR ENDED JUNE 30, 2021

	Budgeted Amounts			Variance with Final Budget Positive
	Original	Final	Actual	(Negative)
Revenues:				
Intergovernmental	$ 1,040,770	$ 1,745,312	$ 671,818	$ (1,073,494)
Other	22,000	22,000	19,047	(2,953)
Total revenues	1,062,770	1,767,312	690,865	(1,076,447)
Expenditures:				
Current -				
Health and welfare	103,000	103,000	155,592	(52,592)
Culture and recreation		20,000	30,100	(10,100)
Community development		132,544	132,434	110
Capital outlay	1,382,770	1,858,368	1,071,139	787,229
Total expenditures	1,485,770	2,113,912	1,389,265	724,647
Excess (deficiency) of revenues over expenditures	(423,000)	(346,600)	(698,400)	(351,800)
Other financing sources (uses):				
Transfers in	423,000	346,600	149,495	(197,105)
Total other financing sources (uses)	423,000	346,600	149,495	(197,105)
Changes in fund balances			(548,905)	(548,905)
Fund balances (deficits), beginning of year, as restated	143,742	143,742	(28,702)	(172,444)
Fund balances (deficits), end of year	$ 143,742	$ 143,742	$ (577,607)	$ (721,349)

See accompanying notes to this schedule.


CITY OF SAN LUIS, AZ
INC. 1979

PROPRIETARY FUND FINANCIAL STATEMENTS

CITY OF SAN LUIS, ARIZONA
STATEMENT OF FUND NET POSITION
PROPRIETARY FUNDS
JUNE 30, 2021

	Enterprise Funds		
	Water	Wastewater	Sanitation
ASSETS			
Current assets:			
Equity in pooled cash	$	$	$ 258,777
Cash and cash equivalents	1,451,719		
Investments	11,155,544	6,724,425	
Accounts receivable (net)	497,109	79,577	19,260
Notes receivable	76,388		
Due from other funds			
Prepaid items and other assets	61,334	14,096	24,063
Total current assets	13,242,094	6,818,098	302,100
Noncurrent assets:			
Restricted investments	672,713		
Land	190,271	150,757	
Buildings and improvements		2,113,572	26,596
Infrastructure	26,637,736	35,376,194	
Machinery and equipment	2,446,451	2,164,727	2,217,831
Construction in progress	21,326	40,926	14,381
Accumulated depreciation	(9,290,089)	(13,943,860)	(1,991,918)
Total noncurrent assets	20,678,408	25,902,316	266,890
Total assets	33,920,502	32,720,414	568,990
DEFERRED OUTFLOWS OF RESOURCES			
Deferred outflows related to pension	145,413	178,101	73,657
Deferred loss on refunding			
Total deferred outflows of resources	145,413	178,101	73,657
LIABILITIES			
Current liabilities:			
Accounts payable	161,501	117,632	56,379
Estimated claims and judgments			
Accrued payroll and taxes	18,816	24,182	7,945
Customer deposits	466,475	7,650	
Due to other funds	910,039	66,551	
Accrued interest	223,513	259,956	
Current portion of long-term debt	405,994	517,120	68,020
Total current liabilities	2,186,338	993,091	132,344
Noncurrent liabilities:			
Pension	699,021	815,525	349,511
Non-current portion of long-term debt	9,798,000	11,524,393	87,520
Total noncurrent liabilities	10,497,021	12,339,918	437,031
Total liabilities	12,683,359	13,333,009	569,375
DEFERRED INFLOWS OF RESOURCES			
Deferred inflows related to pension			
Deferred gain on refunding	80,572	90,241	
Total deferred inflows of resources	80,572	90,241	
NET POSITION			
Net investment in capital assets	9,744,221	14,925,687	128,365
Restricted for:			
Capital projects	384,010	1,278,449	
Employee benefits			
Unrestricted	11,173,753	3,271,129	(55,093)
Total net position	$ 21,301,984	$ 19,475,265	$ 73,272

The notes to the basic financial statements are an integral part of this statement.

Enterprise Funds				Governmental Activities: Internal Service Funds
Business Incubator	Ambulance Services	Business Center	Totals	
$	$ 1,229,033	$	$ 1,487,810	$
		708,258	2,159,977	4,131,946
			17,879,969	
4,469	729,928	50,000	1,380,343	110,834
			76,388	
				237,693
	109,091		208,584	
4,469	2,068,052	758,258	23,193,071	4,480,473
			672,713	
		344,211	685,239	
2,007,718		5,875,204	10,023,090	
			62,013,930	
136,264	1,094,351	2,663,944	10,723,568	
		7,472	84,105	
(303,690)	(349,364)	(5,148,243)	(31,027,164)	
1,840,292	744,987	3,742,588	53,175,481	
1,844,761	2,813,039	4,500,846	76,368,552	4,480,473
	1,650,477		2,047,648	
		908,440	908,440	
-	1,650,477	908,440	2,956,088	
3,604	33,512	2,239	374,867	
				187,101
953	41,875		93,771	
4,124			478,249	
691,972		2,067,169	3,735,731	1,354
	7,471	138,063	629,003	
1,194	128,680	780,000	1,901,008	
701,847	211,538	2,987,471	7,212,629	188,455
	858,722		2,722,779	
404	1,011,817	8,472,004	30,894,138	
404	1,870,539	8,472,004	33,616,917	
702,251	2,082,077	11,459,475	40,829,546	188,455
	263,859		263,859	
			170,813	
	263,859		434,672	
1,840,992	644,591	(5,600,976)	21,682,880	
			1,662,459	
				4,292,018
(698,482)	1,472,989	(449,213)	14,715,083	
$ 1,142,510	$ 2,117,580	$ (6,050,189)	$ 38,060,422	$ 4,292,018

The notes to the basic financial statements are an integral part of this statement.

CITY OF SAN LUIS, ARIZONA
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION - PROPRIETARY FUNDS
FOR THE YEAR ENDED JUNE 30, 2021

	Enterprise Funds		
	Water	Wastewater	Sanitation
Operating revenues:			
Charges for services	$ 4,731,885	$ 4,186,497	$ 1,537,742
Rents			
Other	109,032	51	41,749
Total operating revenues	4,840,917	4,186,548	1,579,491
Operating expenses:			
Cost of sales and services	2,408,713	2,523,342	1,407,408
Insurance premiums/claims			
Depreciation	636,041	1,019,182	110,943
Total operating expenses	3,044,754	3,542,524	1,518,351
Operating income (loss)	1,796,163	644,024	61,140
Nonoperating revenues (expenses):			
Investment earnings	16,479	6,385	
Development fees	211,191	338,040	
Interest and fiscal charges	(400,559)	(470,219)	(7,490)
Total nonoperating revenues (expenses)	(172,889)	(125,794)	(7,490)
Income (loss) before transfers	1,623,274	518,230	53,650
Transfers in			
Capital contributions	1,597,206	1,012,402	
Changes in net position	3,220,480	1,530,632	53,650
Total net position, beginning of year, as restated	18,081,504	17,944,633	19,622
Total net position, end of year	$ 21,301,984	$ 19,475,265	$ 73,272

The notes to the basic financial statements are an integral part of this statement.

Enterprise Funds				Governmental Activities:
Business Incubator	Ambulance Services	Business Center	Totals	Internal Service Funds
$	$ 2,347,516	$	$ 12,803,640	$ 2,910,870
41,812		600,000	641,812	
2,031	17,013		169,876	
43,843	2,364,529	600,000	13,615,328	2,910,870
142,744	2,314,144	82,898	8,879,249	
				2,541,141
47,232	116,354	193,490	2,123,242	
189,976	2,430,498	276,388	11,002,491	2,541,141
(146,133)	(65,969)	323,612	2,612,837	369,729
		128	22,992	4,197
			549,231	
	(33,590)	(375,439)	(1,287,297)	
	(33,590)	(375,311)	(715,074)	4,197
(146,133)	(99,559)	(51,699)	1,897,763	373,926
	345,344		345,344	
			2,609,608	
(146,133)	245,785	(51,699)	4,852,715	373,926
1,288,643	1,871,795	(5,998,490)	33,207,707	3,918,092
$ 1,142,510	$ 2,117,580	$ (6,050,189)	$ 38,060,422	$ 4,292,018

CITY OF SAN LUIS, ARIZONA
STATEMENT OF CASH FLOWS - PROPRIETARY FUNDS
YEAR ENDED JUNE 30, 2021

	Enterprise Funds	
	Water	Wastewater
Increase/(Decrease) In Cash and Cash Equivalents		
Cash flows from operating activities:		
Cash received from customers	$ 4,940,120	$ 4,264,123
Cash payments to suppliers for goods and services	(1,533,939)	(1,755,427)
Cash payments to employees for services	(913,673)	(847,388)
Net cash provided by/ (used for) operating activities	2,492,508	1,661,308
Cash flows from noncapital and related financing activities:		
Transfers to/ (from) other funds	-	-
Issuance of bonds to reduce pension liability	-	-
Interfund borrowing	910,039	66,551
Net cash provided by/ (used for) noncapital and related financing activities	910,039	66,551
Cash flows from capital and related financing activities:		
Development fees	211,191	338,040
Payments for capital acquisitions	(27,514)	(176,011)
Principal paid on long-term debt	(371,677)	(464,308)
Interest paid on long-term debt	(455,632)	(530,374)
Net cash provided by/ (used for) capital and related financing	(643,632)	(832,653)
Cash flows from investing activities:		
Investment income	16,479	6,385
Net cash provided by/ (used for) investing activities	16,479	6,385
Net increase/ (decrease) in cash and cash equivalents	2,775,394	901,591
Cash and investments, beginning of year	10,504,182	5,822,834
Cash and investments, end of year	$ 13,279,576	$ 6,724,425
Reconciliation of Operating Income (loss) to Net Cash Provided by/ (Used for) Operating Activites		
Operating income (loss)	$ 1,796,163	$ 644,024
Adjustments to reconcile operating income (loss) to net cash provided by/ (used for) operating activities:		
Depreciation	636,041	1,019,182
Difference between pension expense and pension contributions	28,611	(63,572)
Change in assets and liabilities:		
(Increase)/ decrease in accounts receivable	81,677	76,725
(Increase)/ decrease in prepaid items and other assets	(4,535)	(204)
(Increase)/ decrease in notes receivable	(2,153)	-
Increase/ (decrease) in accounts payable	(67,902)	(26,207)
Increase/ (decrease) in customer deposits	19,679	850
Increase/ (decrease) in estimated claims and judgments	-	-
Increase/ (decrease) in accrued payroll and taxes	3,882	4,205
Increase/ (decrease) in compensated absences payable	1,045	6,305
Total adjustments	696,345	1,017,284
Net cash provided by/ (used for) operating activities	$ 2,492,508	$ 1,661,308

The notes to the financial statements are an integral part of this statement.

Enterprise Funds					Internal Service
Sanitation	Business Incubator	Ambulance Services	Business Center	Total	Insurance Fund
$ 1,601,819	$ 39,686	$ 2,255,298	$ 600,000	$ 13,701,946	$ 2,855,876
(1,064,615)	(103,220)	(801,954)	(91,356)	(5,350,511)	(2,620,500)
(317,932)	(40,014)	(2,490,138)	-	(4,609,145)	-
219,272	(103,548)	(1,036,794)	508,644	3,742,290	235,376
-	-	345,344	-	345,344	-
-	-	984,828	-	984,828	
-	103,548	-	1,124,130	2,204,268	3,557
-	103,548	1,330,172	1,124,130	3,534,440	3,557
-	-	-	-	549,231	-
(14,380)	-	(236,920)	-	(454,825)	-
(47,813)	-	(82,197)	(765,000)	(1,730,995)	-
(7,490)	-	(5,084)	(283,775)	(1,282,355)	-
(69,683)	-	(324,201)	(1,048,775)	(2,918,944)	-
-	-	-	128	22,992	4,197
-	-	-	128	22,992	4,197
149,589	-	(30,823)	584,127	4,380,778	243,130
109,188	-	1,259,856	124,131	17,820,191	3,888,816
$ 258,777	$ -	$ 1,229,033	$ 708,258	$ 22,200,969	$ 4,131,946
$ 61,140	$ (146,133)	$ (65,969)	$ 323,612	$ 2,612,837	$ 369,729
110,943	47,232	116,354	193,490	2,123,242	-
10,096	-	(866,327)	-	(891,192)	-
22,328	(3,724)	(109,231)	-	68,675	(54,994)
10,545	-	(35,091)	-	(29,285)	-
-	-	-	-	(2,153)	-
(782)	(851)	(82,186)	(8,458)	(186,386)	(15,800)
-	(433)	-	-	20,096	-
-	-	-	-	-	(63,559)
2,648	361	6,331	-	17,427	-
2,354		(675)	-	9,029	-
158,132	42,585	(970,825)	185,032	1,129,453	(134,353)
$ 219,272	$ (103,548)	$ (1,036,794)	$ 508,644	$ 3,742,290	$ 235,376

The notes to the financial statements are an integral part of this statement.


CITY OF SAN LUIS, AZ
INC. 1979

NOTES TO THE BASIC FINANCIAL STATEMENTS


CITY OF SAN LUIS, AZ
INC. 1979

NOTE 1- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Financial statement presentation follows the recommendations promulgated by the Governmental Accounting Standards Board ("GASB") commonly referred to as accounting principles generally accepted in the United States of America ("U.S. GAAP"). GASB is the accepted standard setting body for establishing governmental accounting and financial reporting standards.

A. Reporting Entity

The City of San Luis (the "City") was incorporated in 1979 under the provision of the Arizona Constitution and is located on the Arizona-Sonora Mexico border. The City is a municipal entity governed by an elected Mayor and council.

The criteria used in determining the scope of the reporting entity are based on the provisions of GASB Statement No. 14, The Financial Reporting Entity, as amended by GASB Statement No. 61, The Financial Statement Entity – Omnibus. The City is the primary government unit. Component units are financially accountable to the City. Financial accountability exists if the primary government appoints a voting majority of the entity's governing body and (1) it is able to impose its will on that organization, or (2) there is a potential for the organization to provide financial benefit, or impose financial burdens on the primary government. Component units meeting the criteria have been accounted for as "blended" component units of the City. Despite being legally separate, these entities are so intertwined with the City that they are, in substance, part of the City's operations. Accordingly, the balances and transactions of these component units are reported within the funds of the City.

Blended Component Units

The San Luis Community Facilities District (SLCFD) was created in 1999 under the provisions of Title 48, Chapter 4, Article 6 of the Arizona Revised Statutes. The District is considered by law to be an independent political sub-division of the state, and separate from the City. Council members serve as the Board of Directors. The purpose of the entity is to provide land for the development of the Regional Center for Border Health which will revert along with the development to the City at the end of the term. The District leases the land under a 30-year agreement to Western Arizona Area Health Education Center, Inc. (WAAHEC), an unrelated not-for-profit corporation for $2,500 per year. The activity is reported in the San Luis Community Facilities District Fund.

The San Luis Employees' Self Insurance Health Fund (ESI) was formed for the purpose of managing the health insurance fund and is governed by five Board members. The Board consists of three non-staff members, one member of Council and one member from the Human Resources Department. Although it is legally separate from the City, the Trust is reported as if it were part of the City government, because its sole purpose is to provide services exclusively to City employees through a self-insured plan. Employees are covered 100 percent by the plan and pay on the average $275 a month for family or dependent care. The activity of the ESI is reported as the Insurance Fund, an internal service fund.

NOTE 1- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

A. Reporting Entity (Continued)

No separate financial statements are prepared for the blended component units.

Discretely Presented Component Units

Discretely presented component units are entities that are legally separate from the primary government but for which omission would cause the primary government's financial statements to be misleading or incomplete. The component units below do not meet the criteria for blended presentation and therefore, they are reported separately from the primary government.

The San Luis Facility Development Corporation (SLFDC) was incorporated in 2005 exclusively for the purpose of financing, owning, and/or operating one or more public projects that affect economic development in the City of San Luis, Arizona or Yuma County and to provide facilities, equipment, and other physical plant and related support to the project. It is governed by a Board of five Directors of which two are members of City Council. The Corporation was used in April 2014 and July 2014 to refinance two bond issues that were originally used to build and extend the detention facility respectively. The City General Fund receives certain revenues in the form of a bed tax from the operations. The activity is reported in the City's Detention Facility Fund.

No separate financial statements are prepared for the discretely presented component units.

Joint Ventures

A joint venture (JV) is a legal entity or other organization that results from a contractual agreement and that is owned, operated, or governed by two or more participants as a separate and specific activity subject to joint control in which the participants retain (a) an ongoing financial interest or (b) an ongoing financial responsibility. A "jointly governed organization" is an organization that meets all the JV criteria except the participants do not retain on-going financial interest or responsibility.

The City participates under a membership provision with two other entities in a jointly governed organization, the Greater San Luis Port Authority, Inc. (GYPA) which is directed by a seven person board. The GYPA was established in September 8, 2000, as a nonprofit corporation for the purpose of promoting and developing the new port district through cooperative regional effort of government entities (members), within the Yuma County region and to ensure the economic wellness of the San Luis area. Members are required to pay a fee of $50,000 per year for operational expenses of the corporation. The City carries in its budget an annual appropriation of $50,000 to retain its membership. The City does not retain an on-going financial interest or an on-going financial responsibility in the GYPA. Complete financial statements of the GYPA may be obtained from the GYPA's office at P.O. Box 4601, San Luis, AZ 85349.

NOTE 1- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

A. Reporting Entity (Continued)

Related Organizations

The City's officials are also responsible for appointing the board members of other organizations; however, the City's accountability for these organization does not extend beyond the making of appointments and therefore they are not included as part of the financial statements.

The following are related organizations that are excluded from the reporting entity:

- East San Luis Community Facility District

B. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures or expenses, as appropriate. City resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled

Government-Wide Financial Statements – The Government-Wide Financial Statements are presented on an *"economic resources"* measurement focus and the accrual basis of accounting. Accordingly, all of the City's assets and liabilities, including capital assets, as well as infrastructure assets, and long-term liabilities, are included in the accompanying Statement of Net Position. The Statement of Activities presents changes in net position. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which the liability is incurred. Fiduciary activities are not included in these statements.

Certain types of transactions are reported as program revenues for the City in three categories:

- Charges for services
- Operating grants and contributions
- Capital grants and contributions

Certain eliminations have been made in regards to interfund activities, payables and receivables. All internal balances in the Statement of Net Position have been eliminated except those representing balances between the governmental activities and the business-type activities, which are presented as internal balances and eliminated in the total primary government column. In the Statement of Activities, internal service fund transactions have been eliminated; however, those transactions between governmental and business-type activities have not been eliminated. The following interfund activities have been eliminated:

- Due from and to other funds
- Transfers in and out

NOTE 1- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Measurement Focus, Basis of Accounting, and Financial Statement Presentation (Continued)

Governmental Fund Financial Statements – All governmental funds are accounted for on a spending or *"current financial resources"* measurement focus and the modified accrual basis of accounting. Accordingly, only current assets and current liabilities are included on the Balance Sheet. The Statement of Revenues, Expenditures and Changes in Fund Balances present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in fund balances. Under the modified accrual basis of accounting, revenues are recognized in the accounting period in which they become both measurable and available to finance expenditures of the current period.

Revenues are recognized as soon as they are both "*measurable*" and "*available*". Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For these purposes, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period.

The primary revenue sources, which have been treated as susceptible to accrual by the City, are property taxes, other local taxes, franchise fees, forfeitures and penalties, motor license fees, rents and concessions, interest revenue, and state and federal grants and subventions. Expenditures are recorded in the accounting period in which the related fund liability is incurred.

The County Treasurer is responsible for collecting property taxes for all governmental entities within the county. The county levies real and personal property taxes on or before the third Monday in August that become due and payable in two equal installments. The first installment is due on the first day of October and becomes delinquent after the first business day of November. The second installment is due on the first day of March of the next year and becomes delinquent after the first business day of May.

Pursuant to A.R.S., a lien against assessed real and personal property attaches on the first day of January preceding assessment and levy; however according to case law, an enforceable legal claim to the asset does not arise.

Reconciliations of the fund financial statements to the Government-Wide Financial Statements are provided to explain the differences.

Certain indirect costs are included as part of the program expenses reported for individual functions and activities.

The City reports the following major governmental funds.

General – This fund is the general operating fund of the City. It accounts for all financial resources of the City except those required to be accounted for in other funds.
Highway Users – This fund accounts for the revenue received from the State for public works and streets.
Community Development – This fund accounts for grants received from the Federal and State governments for community development purposes.
Debt Service – This fund accounts for the repayment of several of the City's bonds.

NOTE 1- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Measurement Focus, Basis of Accounting, and Financial Statement Presentation (Continued)

The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column. Non-major funds are aggregated and presented in a single column. The City's non-major funds are as follows:

Special Revenue Funds
- Police Grants and Special Revenues
- Judicial Collection Enhancement
- San Luis Community Facilities District
- Assessment Districts

Capital Projects Funds
- Capital Outlay Reserve

Proprietary Fund Financial Statements - Proprietary funds are accounted for using the "*economic resources*" measurement focus and the accrual basis of accounting. Accordingly, all assets and liabilities (whether current or noncurrent) are included on the Statement of Net Position. The Statement of Revenues, Expenses and Changes in Net Position presents increases (revenues) and decreases (expenses) in total net position. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which the liability is incurred.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the proprietary funds are charges to customers for sales and services. Operating expenses for the proprietary funds include the costs of sales and services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

The City reports the following proprietary funds:

Water – This fund accounts for the City's water operations.
Wastewater – This fund accounts for the City's wastewater operations.
Sanitation – This fund accounts for the activities of the City's sanitation operations.
Business Incubator – This fund accounts for the City's business incubator operations which offers assistance to small businesses, encourage light manufacturing and help create job opportunities within the City.
Ambulance Services – This fund accounts for City's ambulance resources to provide emergency 9-1-1 response and emergency medical transportation for the residents and guests of the City of San Luis.
Business Center – This fund accounts for activity related to properties acquired by the City from the Industrial Development Authority to develop trade, encourage production, and assure job opportunities in the City.

NOTE 1- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Measurement Focus, Basis of Accounting, and Financial Statement Presentation (Continued)

Additionally, the City reports the following internal service fund type:

Insurance (ESI) - The Insurance fund is used to account for the accumulation and allocation of costs associated with the City's self-insured group health and dental insurance program.

C. Cash, Cash Equivalents and Investments

The City considers cash on hand, demand deposits, cash and investments held by the State Treasurer, and highly liquid investments with maturities of three months from the date of acquisition to be cash equivalents. All cash and investments of proprietary funds are held in the City's investment pool. These cash pools have the general characteristics of a demand deposit account, therefore, all cash and investments in the proprietary funds are considered cash and cash equivalents for Statement of Cash Flows purposes.

Cash and investments are generally pooled except for funds required to be held by fiscal agents or restricted under provisions of bond indentures. Arizona Revised Statutes (A.R.S.) authorize the City to invest public monies in the State Treasurer's Local Government Investment Pool, interest-bearing savings accounts, certificates of deposit, and repurchase agreements in eligible depositories; bonds or other obligations of the U.S. government that are guaranteed as to principal and interest by the U.S. government; and bonds of the State of Arizona or any of its counties, cities, towns, school districts, and special districts as specified by statute.

The State Board of Deposit provides oversight for the State Treasurer's pool, and the Local Government Investment Pool Advisory Committee provides consultation and advice to the Treasurer. The fair value of a participant's position in the pool approximates the value of that participant's pool shares.

Money market investments are stated at amortized cost. All other investments are stated at cost, which approximates fair value. Certain resources set aside for the repayments of debt are classified as investments held by trustee – restricted. Certain disclosure requirements, if applicable, for Deposits and Investment Risks in the following areas:

- Interest Rate Risk
- Credit Risk
  - Overall
  - Custodial Credit Risk
  - Concentration of Credit Risk
- Foreign Currency Risk

In addition, other disclosures are specified including use of certain methods to present deposits and investments, highly sensitive investments, credit quality at year-end and other disclosures.

NOTE 1- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. Restricted Cash and Investments with Fiscal Agents

Cash and investments with fiscal agents are restricted due to limitations on their use by bond covenants. Fiscal agents acting on behalf of the City hold investment funds arising from the proceeds of long-term debt issuances.

E. Investment Income

Investment income is composed of interest, dividends, and net changes in the fair value of applicable investments. Investment income is included in investment earnings in the governmental fund financial statements and in non-operating revenues in the proprietary fund financial statements.

F. Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both the government-wide and fund financial statements.

G. Receivables

Receivables include such items as taxes, intergovernmental revenues, charges for services, miscellaneous account receivable, and interest receivable, and are reported net of allowance for uncollectible. The City reserved all receivable in excess of 180 days as an allowance.

H. Interfund Receivables and Payable

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either “due to/from other funds” (i.e., the current portion of inter-fund loans) or “advances to/from other funds” (i.e., the non-current portion of inter-fund loans). All other outstanding balances between funds are reported as “due to/from other funds.”

I. Inventories

Inventories of the governmental funds are recorded under the consumption method. Inventories are recorded as expenditures when consumed rather than when purchased. Inventories are valued at year end based on average cost.

J. Capital Assets

Capital assets, which include land, buildings, improvements other than buildings, machinery, equipment, construction in progress, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the City as assets with an initial, individual cost of $5,000 or more and an estimated useful life of more than one year. Such assets are recorded at historical cost or estimated historical cost if actual historical cost is not available. Donated capital assets are recorded at acquisition value at the date of donation.

NOTE 1- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

J. Capital Assets (Continued)

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Certain capital assets of the City are depreciated using the straight-line method over the following estimated useful lives:

Assets	Years
Infrastructure	30-50
Buildings	45
Improvements other than buildings	10-30
Vehicles, machinery, and equipment	5-15

K. Deferred Inflows and Outflows

In accordance with GASB Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*, the statement of net position reports separate sections for Deferred Outflows of Resources and Deferred Inflows of Resources, when applicable. The City and its blended component unit have items that qualify for reporting in these categories.

Deferred Outflows of Resources represent outflows of resources (consumption of net position) that apply to future periods and that, therefore, will not be recognized as an expense until that time.

- A deferred charge on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter of the life of the refunded or refunding debt.
- In conjunction with pension accounting requirements, the difference between expected and actual investment earnings is recorded as a deferred outflow of resources related to pensions. This amount is determined based on the actuarial valuation performed for the plan.

Deferred Inflows of Resources represent inflows of resources (acquisition of net position) that apply to future periods and that, therefore, are not recognized as revenue until that time. In addition to liabilities, the statement of net position and/or balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of fund balance that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The City has two types of items, which arise only under a modified accrual basis of accounting that qualifies for reporting in this category. Accordingly, the item, unavailable revenue, is reported only in the governmental funds balance sheet. The governmental funds report unavailable revenues from Municipal Court fines and intergovernmental revenue. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available.

NOTE 1- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

K. Deferred Inflows and Outflows (Continued)

Under the full accrual basis, the City has two items that qualify for reporting in this category:

- A deferred gain on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter of the life of the refunded or refunding debt.

- In conjunction with pension accounting requirements, the difference between expected and actual experience related is recorded as a deferred inflow of resources related to pensions. This amount is determined based on the actuarial valuation performed for the plan as described further in Note 15.

L. Compensated Absences

The City's employee vacation and sick leave policies provide for granting vacation and sick leave with pay. Annual leave, based on graduated scale of years of employment, is credited to each employee as it accrues and differs between administrative and public safety functions. The maximum accrual allowed follows the aforementioned pattern of accrued hours and cannot exceed twice the yearly earned hours. Vacation benefits vest at the employee's current rate of pay.

The current and long-term liabilities for accumulated vacation are reported on the government-wide financial statements and in the proprietary fund financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee leave, resignations, and retirements. Resources from the General Fund are generally used to liquidate the governmental funds liabilities for compensated absences.

Generally, sick leave benefits provide for ordinary sick pay and are cumulative but are forfeited upon termination of employment. Because sick leave benefits do not vest with employees, a liability for sick leave benefits is not accrued in the financial statements.

M. Long-Term Obligations

In the government-wide financial statements and proprietary fund financial statements, long-term debt and other long-term obligations are reported as liabilities, net of bond premiums or discounts. Bond premiums and discounts are amortized over the life of the bonds using straight-line method. Issuance costs are reported as expense when incurred.

Governmental fund financial statements do not present long-term debt but are shown in the Reconciliation of the Governmental Funds Balance Sheet to the Government-Wide Statement of Net Position.

N. Arbitrage Rebate Requirement

The City is subject to the Internal Revenue Code ("IRC") Section 148(f), related to its tax exempt revenue bonds. The IRC requires that investment earnings on gross proceeds of any revenue bonds that are in excess of the amount prescribed will be surrendered to the Internal Revenue Service. The City had no rebate liability for arbitrage as of June 30, 2021.

NOTE 1- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

O. Claims Liabilities

The City accounts for material claims and judgments outstanding at year-end. When it is probable that a claim liability has incurred at year-end, and the amount of loss can be reasonably estimated, the City records the estimated loss.

P. Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the pension plans' fiduciary net position and additions to/deductions from the plans' fiduciary net position have been determined on the same basis as they are reported by the plans.

For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

The following timeframes are used for pension reporting:

Valuation Date:	June 30, 2019
Measurement Date:	June 30, 2020
Measurement Period:	July 1, 2018 to June 30, 2019

Gains and losses related to changes in total pension liability and fiduciary net position are recognized in pension expense systematically over time. The first amortized amounts are recognized in pension expense for the year the gain or loss occurs. The remaining amounts are categorized as deferred outflows and deferred inflows of resources related to pensions and are to be recognized in future pension expense. The amortization period differs depending on the source of the gain or loss. The difference between projected and actual earnings is amortized straight-line over 5 years. All other amounts are amortized straight-line over the average expected remaining service lives of all members that are provided with benefits (active, inactive, and retired) as of the beginning of the measurement period.

Q. Net Position

For government-wide and proprietary fund financial statements, net position represents the difference between all other elements in the statement of net position and should be displayed in the following three components:

Net Investment in Capital Assets – This component of net position consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of debt that are attributable to the acquisition, construction, or improvement of those assets.
Restricted – This component of net position consists of restricted assets reduced by liabilities and deferred inflows of resources related to those assets.
Unrestricted – This component of net position is the amount of the assets, deferred outflows of resources, liabilities, and deferred inflows of resources that are not included in the determination of net investment in capital assets or the restricted component of net position.

When an expense is incurred for purposes for which both restricted and unrestricted net position are available, the City's policy is to apply restricted net position first.

NOTE 1- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

R. Fund Balances

In the governmental fund financial statements, fund balance is composed of five classifications designed to show the hierarchy of constraints placed on how fund balance can be spent. The governmental fund types classify fund balances as follows:

Non-spendable – This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Inventories – Portion of fund balance that is not an available resource because it represents the year-end balance of ending inventories which are not spendable resources.

Prepaid Items – Portion of fund balance that is not an available resource because it represents the year-end portion of prepaid items which are not spendable resources.

Restricted – This classification includes revenue sources that are restricted to specific purposes externally imposed by 1) external parties (grantors or creditors) 2) imposed by law through constitutional provisions or 3) enabling legislation legally enforceable by external parties.

Committed – Represents portion of fund balance that can only be used for specific purpose imposed by majority vote of City Council, the highest level of decision-making authority. Such commitment is made via a Council resolution and must be made prior to the end of the fiscal year. Any changes or removal of specific purposes requires majority action as well by the governing body. Committed funds include funds for capital projects and specified program services as defined by the creation of the fund.

Assigned – Amounts are constrained by the City's intent to be used for specific purposes. Intent should be expressed by the Council or the City Manager but requires City Council to approve a resolution to set up encumbrances.

Unassigned – Unassigned fund balance is the residual classification for the general fund. This classification represents fund balance that has not been assigned to other funds and does not have a specific purpose. In the governmental funds, other than the general fund, if expenditures incurred exceeded the amounts restricted, committed or assigned, the fund may report a negative fund balance as unassigned.

NOTE 1- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

R. Fund Balances (Continued)

The City has a revenue spending guideline for programs with multiple revenue sources. For purposes of fund balance classification, expenditures are to be spent from restricted fund balance first, followed in order by committed fund balance, assigned fund balance and lastly unassigned fund balance. Management may deviate from this policy if it's in the best interest of the City.

	General Fund	Highway Users Fund	Community Development Fund	Debt Service Fund	Non-Major Governmental Funds
Fund Balances:					
Non spendable:					
Prepaid items	$ 158,264	$	$ 78,400	$ 143	$
Inventory	20,985	108,278			
Restricted:					
HURF		1,919,182			
Special purposes					371,435
Capital projects					2,607,868
Debt service				264,852	
Other purposes					305,923
Unassigned	28,275,177		(656,007)		
Total fund balances	$ 28,454,426	$ 2,027,460	$ (577,607)	$ 264,995	$ 3,285,226

S. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of the contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

T. Budget

The City publishes and adopts an annual budget in accordance with applicable state statutes. The City prepares an annual budget on a basis consistent with Generally Accepted Accounting Principles for all governmental funds. After review of the tentative budgets, City Council holds public hearings and then adopts the annual budget for the General, Special Revenue, Debt Service, Capital Projects, and Enterprise funds. All annual appropriations lapse at the fiscal year end.

The appropriated budget is prepared by fund and department on the same basis of accounting as required for governmental fund types and conforms to GAAP. Amendments are required for any revisions that increases total expenditures of any fund or that change functional appropriations. During the year, several amendments to the original budget were necessary to meet the needs of the City. Also, transfers of appropriations between departments and over-expenditures of appropriations at the department level require Council approval. The City legal level of budgetary control, which is the level at which expenditures may not legally exceed appropriations, is at the department level.

NOTE 2- CASH AND INVESTMENTS

Cash and investments are classified in the accompanying financial statements as follows:

	Primary Government		Component Unit	
	Governmental Activities	Business-type Activities	Detention Facility	Total
Equity in pooled cash	$ 15,734,831	$ 1,487,810	$	$ 17,222,641
Cash and cash equivalents	4,131,946	2,159,977	2,257,544	8,549,467
Investments	18,082,721	17,879,969		35,962,690
Restricted assets:				
Cash and investments	2,793,566	672,713	5,631,536	9,097,815
Total	$ 40,743,064	$ 22,200,469	$ 7,889,080	$ 70,832,613

Cash and investments consisted of the following:

Cash on hand	$ 5,100
Demand deposits	23,512,064
Investments	47,318,049
Total	$ 70,832,613

Custodial Credit Risk - Demand Deposits. For deposits, custodial credit risk is the risk that in the event of bank failure the City's deposits may not be returned to the City. The City does not have a policy for custodial credit risk. The carrying amounts of the City's demand deposits were $23,512,064 at June 30, 2021. Bank balances were $23,545,013 at that date, the total amount of which was collateralized or insured with securities held by the pledging financial institutions in the City's name.

Risk Disclosures – Interest Rate Risk. Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity, the greater the sensitivity its fair value is to changes in market interest rates. The City does not have a formal investment policy that limit its investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rate.

	Fair Value	Investment Maturities (in years) Less than 1
Money Market	$ 11,355,359	$ 11,355,359
State Treasurer	35,962,690	35,962,690
Total	$ 47,318,049	$ 47,318,049

Investment should be recorded at fair value in accordance with GASB Statement No. 72, *Fair Value Measurement and Application*. Accordingly, the change in fair value of investments will be recognized as an increase or decrease to investment assets and investment income as applicable.

NOTE 2- CASH AND INVESTMENTS (CONTINUED)

The City measures and records investment using fair value measurement guidelines established by generally accepted accounting principles. These guidelines recognize a three-tiered fair value hierarchy, as follows:

- Level 1: Quoted prices for identical investments in active markets;
- Level 2: Observable inputs other than quoted market prices; and,
- Level 3: Unobservable inputs.

At June 30, 2021, City's investment in mutual funds were considered to be level one investments.

Interest Rate Risk. The City does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Credit Risk. Credit risk is defined as the risk that an issuer of an investment will not fulfill its obligation to repay the holder at the maturity date. This is generally measured by the assignment of a rating by a nationally recognized statistical organization. However, some issuers do not seek a credit rating. The City has no investment policy that would further limit its investment choices. As of June 30, 2021, the City's investment in the State Treasurer's Government Investment Pool (LGIP) were rated AAA by Standard and Poor's Corporation. The City's investment in mutual funds were rated Aaa by Moody's Corporation.

That portion of the external investment pool which belongs to local government participants is reported in the State's Annual Financial Report. A copy of the report can be obtained from the State's website at www.aztreasury.gov or by writing to Arizona State Treasurer's Office, 1700 West Washington Street, 1st Floor, Phoenix, AZ 85007. The City's position in the LGIP at June 30, 2021 is stated at cost, which approximates fair value.

The State Treasurer's pools are external investment pools, the Local Government Investment Pool (Pool 5) and Local Government Investment Pool-Government (Pool 7), with no regulatory oversight. The pools, as investment companies, are not registered with the Securities and Exchange Commission. The activity and performance of the pools are reviewed monthly by the State Board of Investment. The fair value of each participant's position in the State Treasurer investment pools approximates the value of the participant's shares in the pool and the participants' shares are not identified with specific investments. Participants in the pool are not required to categorize the value of shares in accordance with the fair value hierarchy.

Custodial Credit Risk – Investments. For investments, custodial credit risk is the risk that, in the event of the counterparty's failure, the City will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. At June 30, 2021, the City had $10,816,647 of money market funds that were uninsured and uncollateralized. The City's investment in the State Treasurer's investment pool represents a proportionate interest in the pool's portfolio; however, the City's portion is not identified with specific investments and is not subject to custodial credit risk.

Concentration Credit Risk. The City places no limit on the amount the City may invest in any one issuer. As of June 30, 2021, the City's investments included 24 percent invested in money market funds, and 76 percent invested in the State Treasurer's investment pool.

NOTE 3- RECEIVABLES

Receivables are reported net of allowance for uncollectible of $2,935,506 for proprietary fund receivables and $358,883 for governmental funds receivable of which the majority relates to court fines. As of year-end, the City's net receivables for individual major governmental funds, non-major governmental funds in the aggregate, and major enterprise funds are as follows:

	Governmental Activities						
	General Fund	Highway Users Fund	Community Development Fund	Debt Service Fund	Non-Major Governmental Funds	Insurance Fund	Total
Accounts receivables	$ 821,139	$	$	$ 14	$ 991	$ 110,834	$ 932,978
Fines receivable	1,105,842						1,105,842
Due from governmental entities	1,525,117	278,577	669,509		164,221		2,637,424
Net total receivables	$3,452,098	$ 278,577	$ 669,509	$ 14	$ 165,212	$ 110,834	$ 4,676,244

	Business-Type Activities						
	Water Fund	Wastewater Fund	Sanitation Fund	Business Incubator Fund	Ambulance Services Fund	Business Center Fund	Total
Accounts receivable	$ 497,109	$ 79,577	$ 19,260	$ 4,469	$ 729,928	$ 50,000	$ 1,380,343
Notes receivable	76,388						76,388
Net total receivables	$ 573,497	$ 79,577	$ 19,260	$ 4,469	$ 729,928	$ 50,000	$ 1,456,731

Governmental funds report unearned revenue in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. Governmental funds also defer revenue recognition in connection with resources that have been received, but not yet earned. At the end of the current fiscal year, unavailable revenue of $2,049,855 consisted mostly of fines and detention center issuer fees receivable reported in the General Fund and grants revenue not yet spent from the Community Development Fund.

NOTE 4- INTERFUND TRANSACTIONS

A. Due From and To Other Funds

Fund	Due from other Funds	Due to other Funds
General	$ 6,331,339	$ 237,693
Highway Users		399,743
Debt Service		1,555,992
Non-Major Governmental		638,519
Water		910,039
Wastewater		66,551
Business Incubator		691,972
Business Center		2,067,169
Insurance	237,693	1,354
Total	$ 6,569,032	$ 6,569,032

All balances resulted from the time lag between the dates that (1) interfund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting system and (3) payments between funds are made.

NOTE 4- INTERFUND TRANSACTIONS (CONTINUED)

B. Transfers

Transfers between funds of the primary government:

	Transfers out			
Transfers in:	General Fund	Highway Users Fund	Non-Major Governmental Funds	Total
Community Development Fund	$ 123,503	$ 25,992	$	$ 149,495
Debt Service Fund	517,420		647,800	1,165,220
Ambulance Services Fund			345,344	345,344
Total	$ 640,923	$ 25,992	$ 993,144	$ 1,660,059

Transfers are used (1) to move receipts restricted for debt service from the collecting funds to the funds obligated to pay debt service payments (2) to meet local match requirements for federal grants (3) to move funds from the special revenue grants funds that manage the grant revenues received to the funds incurring the grant expenses

NOTE 5- CAPITAL ASSETS

A summary of capital asset activity for the fiscal year ended June 30, 2021 follows:

Governmental Activities	Beginning Balance	Increase	Decrease	Ending Balance
Capital assets, not being depreciated:				
Land	$ 2,368,025	$ 2,525,370	$	$ 4,893,395
Construction in progress	1,054,835	1,923,706	2,090,675	887,866
Total capital assets, not being depreciated	3,422,860	4,449,076	2,090,675	5,781,261
Capital assets, being depreciated:				
Buildings and improvements	25,199,069	975,785		26,174,854
Machinery and equipment	12,877,097	1,138,031	78,599	13,936,529
Infrastructure	63,750,741	5,476,530		69,227,271
Total capital assets being depreciated	101,826,907	7,590,346	78,599	109,338,654
Less accumulated depreciation for:				
Buildings and improvements	(10,168,543)	(683,114)		(10,851,657)
Machinery and equipment	(9,240,278)	(800,145)	(77,583)	(9,962,840)
Infrastructure	(26,515,915)	(1,938,084)		(28,453,999)
Total accumulated depreciation	(45,924,736)	(3,421,343)	(77,583)	(49,268,496)
Total capital assets, being depreciated, net	55,902,171	4,169,003	1,016	60,070,158
Governmental activities capital assets, net	$ 59,325,031	$ 8,618,079	$2,091,691	$ 65,851,419

NOTE 5- CAPITAL ASSETS (CONTINUED)

Business-type Activities	Beginning Balance	Increase	Decrease	Ending Balance
Capital assets, not being depreciated:				
Land	$ 685,239	$	$	$ 685,239
Construction in progress	33,772	50,333		84,105
Total capital assets, not being depreciated	719,011	50,333		769,344
Capital assets, being depreciated:				
Buildings and improvements	9,922,658	100,432		10,023,090
Machinery and equipment	10,419,507	304,061		10,723,568
Infrastructure	59,404,322	2,609,608		62,013,930
Total capital assets being depreciated	79,746,487	3,014,101		82,760,588
Less accumulated depreciation for:				
Buildings and improvements	(2,908,783)	(312,989)		(3,221,772)
Machinery and equipment	(8,134,261)	(463,839)		(8,598,100)
Infrastructure	(17,860,878)	(1,346,414)		(19,207,292)
Total accumulated depreciation	(28,903,922)	(2,123,242)		(31,027,164)
Total capital assets, being depreciated, net	50,842,565	890,859		51,733,424
Business-type activities capital assets, net	$ 51,561,576	$ 941,192	$	$ 52,502,768

Discretely Presented Component Unit	Beginning Balance	Increase	Decrease	Ending Balance
Capital assets, not being depreciated:				
Land	$ 661,359	$	$	$ 661,359
Total capital assets, not being depreciated	661,359			661,359
Capital assets, being depreciated:				
Buildings and improvements	34,129,886			34,129,886
Machinery and equipment	329,194			329,194
Total capital assets being depreciated	34,459,080			34,459,080
Less accumulated depreciation for:				
Buildings and improvements	(8,378,477)	(762,808)		(9,141,285)
Machinery and equipment	(329,194)			(329,194)
Total accumulated depreciation	(8,707,671)	(762,808)		(9,470,479)
Total capital assets, being depreciated, net	25,751,409	(762,808)		24,988,601
Discretely presented component unit capital assets, net	$ 26,412,768	$ (762,808)	$	$ 25,649,960

NOTE 5- CAPITAL ASSETS (CONTINUED)

Depreciation expense was charged to functions/programs as follows:

Governmental activities:	Amount
General government	$ 410,041
Public safety	530,951
Health and welfare	13,461
Culture and recreation	336,220
Community development	19,358
Public works and streets	2,111,312
Total depreciation expense	$ 3,421,343

Business-type activities:	
Water	$ 636,041
Wastewater	1,019,182
Sanitation	193,490
Business Incubator	47,232
Ambulance Services	110,943
Business Center	116,354
Total depreciation expense	$ 2,123,242

Discretely presented Component Unit:	
Detention Facility	762,808
Total depreciation expense	$ 762,808

NOTE 6- CONSTRUCTION COMMITMENTS

The City entered into several construction contracts for street projects (special revenue fund projects) and wastewater treatment projects totaling $971,971. These commitments have only been recorded in the accompanying financial statements for work completed as of June 30, 2021. The remaining balance for work not yet complete at the end of the year is estimated at $1.8 million for governmental activities projects and $2,550 for business-type activities projects.

NOTE 7- OPERATING LEASES

The City receives lease payments for leasing a commercial building to Advance Call Center Technologies, LLC (ACT). The term of this agreement has an ending date of April 30, 2027. The tenant has the option to extend the term for two additional periods of (5) years each. Lease payments received during the fiscal year amounted to $600,000.

Year Ending June 30:	
2022	$ 600,000
2023	600,000
2024	600,000
2025	600,000
2026	600,000
2027	500,000
Total	$ 3,500,000

NOTE 8- OBLIGATIONS UNDER CAPITAL LEASES

The City has acquired two wheeled coach ambulances under the provisions of a long-term lease agreement classified as a capital lease. The lease agreement qualifies as a capital lease for accounting purposes and, therefore, has been recorded at the present value of its future minimum lease payments as of the inception date. The Ambulance Services Fund is used to pay the capital lease obligation. Amortization of assets recorded under capital leases is included within depreciation expense.

The City has acquired one copier machine under the provisions of a long-term lease agreement classified as a capital lease. The lease agreement qualifies as a capital lease for accounting purposes and, therefore, has been recorded at the present value of its future minimum lease payment as of the inception date. The General Fund is used to pay the capital lease obligation. Amortization of assets recorded under capital leases is included with depreciation expense.

The City has acquired 63 portable radios for the City of San Luis Fire and Police Departments under the provisions of a long-term lease agreement classified as a capital lease. The lease agreement qualifies as a capital lease for accounting purposes and, therefore, has been recorded at the present value of its future minimum lease payment as of the inception date. The General Fund and the Ambulance Fund are used to pay the capital lease obligation. Amortization of assets recorded under capital leases is included within depreciation expense.

The City has acquired two vehicles under the provisions of a long-term lease agreement classified as a capital lease. The lease agreement qualifies as a capital lease for accounting purposes and, therefore, has been recorded at the present value of its future minimum lease payment as of the inception date. The General Fund is used to pay the capital lease obligation. Amortization of assets recorded under capital leases is included within depreciation expense.

The assets acquired through capital leases that meet the City capitalization threshold are as follows:

Asset:	Governmental Activities	Business-Type Activities	Total
Machinery and equipment	$ 353,960	$ 442,891	$ 796,851
Less: Accumulated Depreciation	120,190	245,226	365,416
Total	$ 233,770	$ 197,665	$ 431,435

The future minimum lease obligations and the net present value of these minimum leases payments at year end were as follows:

Year ending June 30,	Governmental Activities	Business-Type Activities	Total
2022	$ 53,841	$ 87,281	$ 141,122
2023	53,844	5,233	59,077
2024	51,002	5,233	56,235
2025	56,650	5,232	61,882
Total minimum lease payments	215,337	102,979	318,316
Less: amount representing interest	6,352	2,583	8,935
Present value of minimum lease payments	208,986	100,396	309,381
Due within one year	$ 52,013	$ 84,968	$ 136,981

NOTE 9- REVENUE BONDS PAYABLE

PRIMARY GOVERNMENT

Revenue bonds payable at June 30, 2021 consisted of the outstanding revenue bonds presented below. The bonds are generally callable with interest payable semiannually.

In November 2014 the City issued $28,795,000 in Excise Tax Revenue Refunding Obligations Series 2014A and $2,220,000 Series 2014B Taxable Obligations collectively with an average true-interest rate of 4.02 percent to refund the 2005 San Luis Civic Improvement Corporation (SLCIC) in the amount of $40,000,000.

Purpose	Original Amount Issued	Interest Rate	Maturity	Outstanding Principal June 30, 2021
Governmental activities	$ 12,085,700	4.00-5.00%	7/1/21-38	$ 9,924,964
Business-type activities	18,929,300	4.00-5.00%	7/1/21-38	15,545,036
Total				$ 25,470,000

Future debt service requirements for SLCIC revenue bonds are as follows:

	Governmental Activities		Business-Type Activities	
	Principal	Interest	Principal	Interest
Year Ending June 30:				
2022	$ 356,551	$ 483,009	$ 558,449	$ 756,516
2023	374,086	464,743	585,914	727,907
2024	391,621	445,600	613,379	697,925
2025	411,105	425,532	643,895	666,493
2026	432,537	406,604	667,463	636,846
2027-31	2,484,163	1,691,423	3,900,836	2,649,202
2032-36	3,205,058	952,312	5,019,941	1,491,563
2037-39	2,269,843	212,323	3,555,159	332,552
Total	$ 9,924,964	$ 5,081,546	$ 15,545,036	$ 7,959,004

In October 2017, the City issued $14,540,000 in Excise Tax Revenue Refunding Obligations. This consisted of Tax Exempt Series 2017A $2,825,000, and $11,715,000 Series 2017B Taxable Obligations collectively with average true-interest rate of 3% to refund the Greater Arizona Development Authority (GADA) obligations in the amount of $12,845,000.

Purpose	Original Amount Issued	Interest Rate	Maturity	Outstanding Principal June 30, 2021
Governmental activities	$ 2,825,000	4.00-5.00%	7/1/21-27	$ 2,070,000
Business-type activities	11,715,000	2.00-3.50%	7/1/21-31	9,365,000
Total				$ 11,435,000

NOTE 9- REVENUE BONDS PAYABLE (CONTINUED)

PRIMARY GOVERNMENT (Continued)

	Governmental Activities		Business-Type Activities	
	Principal	Interest	Principal	Interest
Year Ending June 30:				
2022	$ 255,000	$ 97,125	$ 780,000	$ 268,326
2023	265,000	84,125	795,000	251,582
2024	280,000	70,500	815,000	232,450
2025	295,000	56,125	830,000	210,850
2026	310,000	41,000	860,000	186,538
2027-31	665,000	33,625	4,685,000	508,081
2032			600,000	10,500
Total	$ 2,070,000	$ 382,500	$ 9,365,000	$ 1,668,327

In May 2021, the City issued $9,215,000 in Excise Tax Revenue Obligations Taxable Series 2021 to pay down the net pension liabilities for the City's police and fire pension plans with the Public Safety Personnel Retirement System.

Purpose	Original Amount Issued	Interest Rate	Maturity	Outstanding Principal June 30, 2021
Governmental activities	$ 8,230,172	0.29-2.92%	7/1/21-38	$ 8,230,172
Business-type activities	984,828	0.29-2.92%	7/1/21-38	984,828
Total				$ 9,215,000

	Governmental Activities		Business-Type Activities	
	Principal	Interest	Principal	Interest
Year Ending June 30:				
2022	$ 22,328	$ 129,419	$ 2,672	$ 15,484
2023	263,476	176,684	31,524	21,140
2024	379,584	175,309	45,416	20,976
2025	477,829	172,609	57,171	20,652
2026	482,295	167,928	57,705	20,092
2027-31	2,523,118	713,371	301,882	85,352
2032-36	2,831,251	386,725	338,749	46,271
2037-39	1,250,291	36,810	149,709	4,404
Total	$ 8,230,172	$ 1,958,855	$ 984,828	$ 234,371

The City has pledged to repay $54,770,000 in Excise Tax Revenue Refunding Bonds issued in 2014, 2018, and 2021 and payable through 2039. Pledged revenues on the bonds include excise taxes, state shared revenues, permit fees, and franchise taxes. Excise taxes are defined to include the transaction privilege tax and business taxes, which the City imposes. A portion of the debt service is funded by the revenues directly or indirectly derived from the operation and use of the water system. However, that does not relieve the aforementioned revenues to be pledged. In 2021, the revenue pledged amounted to $24.8 million. Principal and interest for the current year were $1,975,000 and $1,687,496 respectively. The coverage ratio (pledged revenues to debt service) for 2021 is 6.76. More in depth disclosures can be referenced from the statistical section, Table XII.

NOTE 9- REVENUE BONDS PAYABLE (CONTINUED)

PRIMARY GOVERNMENT (Continued)

In November 2013, the City issued direct placement Utility Revenue Bonds Series 2013 totaling $6,580,000 to finance the construction of new water and sewer lines. Payments will be effected when due from pledged revenues.

Purpose	Original Amount Issued	Interest Rate	Maturity	Outstanding Principal June 30, 2021
Business-type activities	$ 6,580,000	3.80%	7/1/21-2033	$ 5,170,000

Future debt service requirements for the Utility Revenue Bond payable are as follow:

	Business-Type Activities		
	Principal	Interest	Total
Year Ending June 30:			
2022	$ 315,000	$ 190,475	$ 505,475
2023	325,000	178,315	503,315
2024	340,000	165,680	505,680
2025	350,000	152,570	502,570
2026	365,000	138,985	503,985
2027-31	2,050,000	471,200	2,521,200
2032-34	1,425,000	82,745	1,507,745
Total	$ 5,170,000	$ 1,379,970	$ 6,549,970

The City has pledged to repay $6,580,000 in Utility Revenue Bonds issued in 2013, and payable through 2034. The bonds are collaterized by net operating revenues and investment income of the Water and Wastewater Enterprise Funds. In 2021 the net revenue pledged amounted to $4.1 million. Principal and interest for the current year were $315,000 and $196,460, respectively. The coverage ratio (pledged revenues to debt service) for 2021 is 8.05. More in depth disclosures can be referenced from the statistical section, Table XIII.

NOTE 9- REVENUE BONDS PAYABLE (CONTINUED)

DISCRETELY PRESENTED COMPONENT UNIT

In October 2005, the San Luis Facility Development Corporation (SLFDC) issued Senior Lien Project Revenue Bonds Series 2005 totaling $27,795,000 to finance the construction of a regional detention facility. The principal and interest on the bonds are not a general obligation of the Corporation and City, but the issuer entered into agreements to house prisoners and the revenues from there are to be pledged to secure payment of the bonds. Again, in February 2011, the SLFDC issued Senior Lien Project Revenue Bonds Series 2011 totaling $20,165,000 to finance the construction for an expansion of the existing regional detention facility. The bonds were issued with the same terms and conditions as the previous issues. Subsequently, during April 2014 and July 2014, the Corporation refunded both issues following an IRS audit in which the issues were found to be taxable as opposed to the non-taxable status at time of issuance. The refunding amounts were $26,090,000 and $20,835,000 respectively.

Purpose	Original Amount	Interest Rate	Maturity	Outstanding Principal June 30, 2021
Detention facility	$ 26,090,000	5.70-7.25%	5/1/21-30	$ 20,175,000
Detention facility	20,835,000	5.60-6.95%	5/1/21-27	12,455,000
Total				$ 32,630,000

Future debt service requirements for the SLCFDC revenue bonds are as follows:

	Principal		Interest	
	2014 Series Principal	2014 Series A Principal	2014 Series Interest	2014 Series A Interest
Year Ending June 30:				
2022	$ 1,035,000	$ 1,460,000	$ 1,439,620	$ 853,212
2023	1,095,000	1,550,000	1,375,450	764,152
2024	1,175,000	1,660,000	1,298,800	656,428
2025	1,260,000	1,775,000	1,216,550	541,058
2026	1,350,000	1,895,000	1,128,350	417,696
2027-30	14,260,000	4,115,000	3,116,052	285,992
Total	$ 20,175,000	$ 12,455,000	$ 9,574,822	$ 3,518,538

The SLFDC has pledged to repay $46,925,000 in Refunding Revenue Bonds issued in 2014, and payable through 2030. The bonds are collaterized by Detention Center operating revenue. In 2021 the revenue pledged amounted to $23.0 million. Principal and interest for the current year were $2,360,000 and $2,407,715 respectively. The coverage ratio (pledged revenues to debt service) for 2021 is 4.83.

NOTE 10- NOTE OBLIGATIONS

Outstanding long-term debt and current portions are summarized as follows:

Governmental activities	**CURRENT PORTION**	**LONG TERM PORTION**	**TOTAL**
Notes payable to the Walmart Store for $376,000 dated October 4, 2006 for road extension. Note is due in quarterly installments of the first 1% of City Sales Tax collected on retail sales from the Walmart Store until fully paid.	$	$ 102,460	$ 102,460
Note payable to 1st Bank Yuma issued on December 2, 2020 for the purchase of park land for the amount of $508,980 with an interest rate 3.8% payable in 5 years.	$ 95,946	$ 366,301	$ 462,247

Business-type activities	**CURRENT PORTION**	**LONG TERM PORTION**	**TOTAL**
Note payable to 1st Bank Yuma issued on February 26, 2019 for equipment purchase for the amount of $ 246,842 with an interest rate 4.5% payable in 6 years.	$ 50,014	$ 88,511	$ 138,525

Debt service requirements on all debt to maturity are shown below.

	Governmental Activities		
	Principal	Interest	Total
Year Ending June 30:			
2022	$ 95,946	$ 16,134	$ 112,080
2023	99,708	12,372	112,080
2024	103,597	8,483	112,080
2025	107,681	4,399	112,080
2026	55,315	627	55,942
Total	$ 462,247	$ 42,015	$ 504,262

	Business-Type Activities		
	Principal	Interest	Total
Year Ending June 30:			
2022	$ 50,014	$ 5,288	$ 55,302
2023	52,344	2,958	55,302
2024	36,167	626	36,793
Total	$ 138,525	$ 8,872	$ 147,397

NOTE 11- CHANGE IN LONG-TERM LIABILITIES

Compensated Absences

The City's policy relating to compensated absences is described in Note 1-L. As shown in the table below, the long-term portion of this debt, amounting to $881,913 for governmental activities and $140,335 for business-type activities at June 30, 2021 is expected to be paid in future years from future resources. Compensated absences for governmental activities have been liquidated primarily by the General Fund. Pension liabilities have typically been liquidated with General Fund and Proprietary Fund revenues.

Long-term liability activity for all categories for the year ended June 30, 2021 was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Governmental activities:					
Compensated absences	$ 712,047	$ 619,052	$ 449,186	$ 881,913	$ 659,146
Revenue bonds payable	12,578,979	8,230,172	584,015	20,225,136	633,879
Revenue bonds premium	1,302,140		97,871	1,204,269	
Note payable	129,217	508,980	73,490	564,707	95,946
Capital leases	260,849		51,863	208,986	52,013
Pension	13,923,511	3,659,266		17,582,777	
Governmental activities long-term liabilities	$ 28,906,743	$ 13,017,470	$ 1,256,425	$ 40,667,788	$ 1,440,984
Business-type activities:					
Compensated absences	$ 131,307	$ 130,679	$ 121,651	$ 140,335	$ 104,886
Revenue bonds payable	26,206,021	984,828	1,295,985	25,894,864	1,341,121
Revenue bonds premium	1,550,141		86,119	1,464,022	
Revenue bonds discount	(123,982)		(10,986)	(112,996)	
Direct placement revenue bonds	5,475,000		305,000	5,170,000	315,000
Note payable	186,338		47,813	138,525	55,303
Capital leases	182,593		82,197	100,396	84,698
Pension	1,991,564	731,215		2,722,779	
Business-type activities long-term liabilities	$ 35,598,982	$ 1,846,722	$ 1,927,779	$ 35,517,925	$ 1,901,008
Discretely presented component units:					
Revenue bonds payable	$ 34,990,000	$	$ 2,360,000	$ 32,630,000	$ 2,495,000
Revenue bonds discount	(662,071)		(74,884)	(587,187)	
Discretely presented component unit long-term liabilities	$ 34,327,929	$	$ 2,285,116	$ 32,042,813	$ 2,495,000

NOTE 12- COMMITMENTS AND CONTINGENCIES

Federal and State Grants – The City has received a number of grants from both Federal and State governments. Although the programs have been audited by the respective agencies, not all audits have been approved as of June 30, 2021; however, the City expects no material disallowance of expenditures.

Lawsuits – The City is a defendant in various lawsuits. Although the outcome of these lawsuits is not presently determinable, in the opinion of the City's legal counsel, the resolution of these matters will not have a material adverse effect on the financial condition of the City.

Guarantees - In May 2021, the City Council guaranteed a $1.0 million loan of the GYPA in accordance with A.R.S. Repayments of the loan are made monthly through June 29, 2025 and calculated using a four percent interest rate. In the event that the GYPA defaults on the loan, the City will be responsible for 33% of the payments not satisfied by the liquidation of collateral pledged for the loan.

Incentive Fees – The City's contract with the operator of the Detention Center includes a provision for variable incentive fees that are calculated based on average daily inmate counts at the facility. The fees are accumulated but only distributed if excess project revenues exist. At year end, $5.2 million of variable incentive fees had been accumulated but not recognized as expenses due to disbursement being improbable.

NOTE 13- STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

Individual Deficit /Net Position – At June 30, 2021, the following individual funds reported deficits in Net Position.

	Deficit
Governmental Funds:	
Community Development	$ (577,607)
Enterprise Funds:	
Business Center	(6,050,189)

The fund balance deficit of the Community Development Fund is expected to be eliminated when grant reimbursements are received during fiscal year 2021-22.

The net position deficit of the Business Center Fund is expected to be subsidized through future rent revenues of unoccupied building space.

NOTE 14- RISK MANAGEMENT

The City of San Luis, Arizona is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; natural disasters; and potential workers-related accidents. The City carries commercial insurance for vision, life, disability and stop loss. The City's insurance protection for property liability, crime, cybersecurity, excess liability and workers' compensations is provided by the Arizona Municipal Risk Retention Pool, of which the City is a participating member.

NOTE 14- RISK MANAGEMENT (CONTINUED)

The Arizona Municipal Risk Retention Pool is structured such that member premiums are based on an actuarial review that will provide adequate reserves to allow the pool to meet its expected financial obligations. The pool has the authority to assess its members' additional premiums should reserves and annual premiums be insufficient to meet the pool's obligations. There were no settlements in excess of insurance coverage in any of the prior three fiscal years.

The City established an Insurance Fund (an Internal Service Fund) during fiscal year 2012 to account for and finance its uninsured risks of loss related to health and dental claims. The program provides annual coverage per individual for up to a maximum of $50,000 for each claim. In addition, the City has an annual aggregate reimbursement maximum of $1.0 million $1.0 million. The City purchases commercial insurance for claims in excess of these specified amounts.

Liabilities of the fund are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. Liabilities include an amount for claims that have been incurred but not reported (IBNRs). The result of the process to estimate the claims liability is not an exact amount as it depends on many complex factors, such as inflation, changes in legal doctrines, and damage awards. Accordingly, claims are reevaluated periodically to consider the effects of inflation, recent claim settlement trends (including frequency and amount of pay-outs), and other economic and social factors. The estimate of the claims liability also includes amounts for incremental claim adjustment expenses related to specific claims and other claim adjustment expenses regardless of whether allocated to specific claims. Estimated recoveries, for example from salvage or subrogation, are another component of the claims liability estimate. Changes in the balances of claims liabilities during the past two years are as follows:

	Year Ended June 30, 2021	Year Ended June 30, 2020
Unpaid claims, beginning of fiscal year	$ 250,660	$ 284,423
Incurred claims (including IBNRs)	2,556,941	1,126,100
Claim payments	2,620,500	(1,159,863)
Unpaid claims, end of fiscal year	$ 187,101	$ 250,660

NOTE 15- RETIREMENT PLANS

The City contributes to four plans, all of which are described below. The plans are component units of the State of Arizona.

At June 30, 2021, the City reported the following aggregate amounts related to pensions for all plans to which it contributes:

	Governmental Activities	Business-Type Activities	Total
Net pension liability	$ 17,582,777	$ 2,722,779	$ 20,305,556
Deferred outflows of resources	13,558,011	2,047,648	15,605,659
Deferred inflows of resources	902,276	263,859	1,166,135
Pension expense	2,741,571	318,673	3,060,244

NOTE 15- RETIREMENT PLANS (CONTINUED)

The City reported $10,420,567 of pension contributions as expenditures in the governmental and proprietary funds related to all plans to which it contributes.

Arizona State Retirement System

Plan Description – City employees participate in the Arizona State Retirement System (ASRS). The ASRS administers a cost-sharing multiple-employer defined benefit pension plan, a cost-sharing multiple-employer defined benefit health insurance premium benefit (OPEB) plan, and a cost-sharing multiple-employer defined benefit long-term disability (OPEB) plan. The Arizona State Retirement System Board governs the ASRS according to the provisions of A.R.S. Title 38, Chapter 5, Articles 2 and 2.1. ASRS is a component unit of the State of Arizona. The ASRS issues a publicly available financial report that includes its financial statements and required supplementary information. The report is available on the ASRS website at www.azasrs.gov.

The ASRS OPEB plans are not further disclosed because of their relative insignificance to the City's financial statements.

Benefits Provided – The ASRS provides retirement benefits, health insurance premium supplement, long-term disability, and survivor benefits. State statute establishes benefits terms. Retirement benefits are calculated on the basis of age, average monthly compensation, and service credit as follows:

ASRS

	ASRS Retirement Initial membership date:	
	Before July 1, 2011	**On or after July 1, 2011**
Years of service and age required to receive benefit	Sum of years and age equals 80 10 years age 62 5 years age 50* any years age 65	30 years age 55 25 years age 60 10 years age 62 5 years age 50* any years age 65
Final average salary is based on	Highest 36 months of last 120 months	Highest 60 months of last 120 months
Benefit percent per year of service	2.1% to 2.3%	2.1% to 2.3%
	*With actuarially reduced benefits	

Retirement benefits for members who joined the ASRS prior to September 13, 2013, are subject to automatic cost-of-living adjustments based on excess investment earning. Members with a membership date on or after September 13, 2013, are not eligible for cost-of-living adjustments. Survivor benefits are payable upon a member's death. For retired members, the survivor benefit is determined by the retirement benefit option chosen. For all other members, the beneficiary is entitled to the member's account balance that includes the member's contributions and employer's contributions, plus interest earned.

NOTE 15- RETIREMENT PLANS (CONTINUED)

Contributions - In accordance with state statutes, annual actuarial valuations determine active member and employer contribution requirements. The combined active member and employer contribution rates are expected to finance the costs of benefits employees earn during the year, with an additional amount to finance any unfunded accrued liability. For the current fiscal year, active ASRS members were required by statute to contribute at the actuarially determined rate of 12.22 percent (12.04 percent for retirement and 0.18 percent for long-term disability) of the members' annual covered payroll, and the City was required by statute to contribute at the actuarially determined rate of 12.22 percent (11.65 percent for retirement, 0.39 percent for health insurance premium benefit, and 0.18 percent for long-term disability) of the active members' annual covered payroll. The City's contributions to the pension plan for the year ended June 30, 2021 were $912,866.

Employers are also required to pay an Alternative Contribution rate (ACR) for retire members who return to work in positions that would typically be filled by an employee who contributes to ASRS. The City was required by statute to contribute at the actuarially determined rate of 10.21 percent (10.14 for retirement and 0.07 percent for long-term disability). ACR contributions are included in employer contributions presented above.

The City's pension contributions are paid by the same funds as the employee's salary, with the largest component coming from the General Fund.

Pension Liability – At June 30, 2021, the City reported a liability of $11,650,354 for its proportionate share of the ASRS' net pension liability. The net pension liability was measured as of June 30, 2020. The total pension liability used to calculate the net pension liability was determined using update procedures to roll forward the total pension liability from an actuarial valuation as of June 30, 2019, to the measurement date of June 30, 2020. The City's proportion of the net liability was based on the City's actual contributions to the applicable plan relative to the total of all participating employers' contributions to the plan for the year ended June 30, 2020.

The City's reported liability at June 30, 2021 increased by $2,362,347 from the City's prior year liability of $9,288,007 because of changes in the ASRS' net pension liability and the City's proportionate share of that liability. The ASRS' publicly available financial report provides details on the change in the net pension liability.

Net Liability	City % Proportion	Increase (Decrease)
$ 11,650,354	0.067	0.003

The City's proportion of the net pension liability was based on total ASRS employer's pension liability. The City's proportion measured as of June 30, 2020, was .0672 percent, which was an increase of .00341 from its proportion measured as of June 30, 2019.

NOTE 15- RETIREMENT PLANS (CONTINUED)

Pension Expense and Deferred Outflows/Inflows of Resources – For the year ended June 30, 2021, the City recognized pension expense for ASRS of $1,278,388. At June 30, 2021, the City reported deferred outflows of resources and deferred inflows of resources related to pension from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	$ 105,659	$
Net difference between projected and actual earnings on pension investments	1,123,690	
Changes in proportion and differences between contributions and proportionate share of contributions	357,566	
Contributions subsequent to the measurement date	912,866	
Total	$ 2,499,781	$

The City did not have deferred inflows of resources related to pensions during the year.

The $912,866 reported as deferred outflows of resources related to ASRS pensions resulting from city contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2022. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to ASRS pension will be recognized in pension expense as follows:

Year Ending June 30:	
2022	$ 328,578
2023	504,074
2024	406,451
2025	347,551

Actuarial Assumptions – The significant actuarial assumptions used to measure the total pension liability are as follows:

Actuarial valuation date	June 30, 2019
Actuarial roll forward date	June 30, 2020
Actuarial cost method	Entry age normal
Investment rate of return	7.5%
Projected salary increases	2.7-7.2%
Inflation	2.3%
Permanent base increases	Included
Mortality rates	2017 SRA Scale U-MP
Healthcare cost trend rate	Not applicable

NOTE 15- RETIREMENT PLANS (CONTINUED)

Actuarial assumptions used in the June 30, 2019, valuation were based on the results of an actuarial experience study for the 5-year period ended June 30, 2016. The purpose of the experience study was to review actual experience in relation to the actuarial assumptions in effect. The Board adopted the experience study recommended changes which were applied to June 30, 2017, actuarial valuation.

The long-term expected rate of return on ASRS pension plan investments was determined to be 7.50 percent using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage excluding any expected inflation.

On June 29, 2018, the ASRS Board approved updated strategic asset allocation targets, to be effective July 2018. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Geometric Real Rate of Return
Equity	50%	6.39%
Credit	20	5.44
Interest rate sensitive bonds	10	0.22
Real estate	20	5.85
Total	100%	

Discount Rate. The discount rate used to measure the ASRS total pension liability was 7.5 percent. The projection of cash flows used to determine the discount rate assumed that contributions from participating employers will be made based on the actuarially determined rates based on the ASRS Board's funding policy, which establishes the contractually required rate under Arizona statute. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate. The following presents the City's proportionate share of the net pension liability calculated using the discount rate of 7.5 percent, as well as what the proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the current rate:

	1% Decrease	Current Discount Rate	1% Increase
Rate	6.5%	7.5%	8.5%
Net liability	$ 15,931,698	$ 11,650,354	$ 8,071,367

NOTE 15- RETIREMENT PLANS (CONTINUED)

Pension Plan Fiduciary Net Position – Detailed information about the pension plan's fiduciary net position is available in a separately issued ASRS financial report. The report is available on the ASRS website at www.azasrs.gov.

Public Safety Personnel Retirement System

Plan Description – City public safety personnel who are regularly assigned hazardous duty participate in the Public Safety Personnel Retirement System (PSPRS) or employees who became members on or after July 1, 2017, may participate in the Public Safety Personnel Defined Contribution Retirement Plan (PSPDCRP). The PSPRS administers an agent multiple-employer defined benefit pension plan. A nine-member board known as the Board of Trustees and the participating local boards govern the PSPRS according to the provisions of A.R.S. Title 38, Chapter 5, Article 4. Employees who were PSPRS members before July 1, 2017, participate in the agent plans, and employees who became PSPRS members on or after July 1, 2017, participate in either agent plans or cost-sharing plans (PSPRS Tier 3 Risk Pool).

The PSPRS issue publicly available financial reports that include their financial statements and required supplemental information. The reports are available on the PSPRS Web site at www.psprs.com.

The PSPRS Tier 3 Risk Pool plan and the PSPRS OPEB plans are not further disclosed because of their relative insignificance to the City's financial statements.

Benefits Provided – The PSPRS provides retirement, disability, and survivor benefits. State statute establishes benefits terms. Retirement, disability, and survivor benefits are calculated on the basis of age, average monthly compensation, and service credit as follows. See the publicly available PSPRS financial report for additional benefits information.

	Retirement Initial Membership Date:	
Retirement and disability:	Before January 1, 2012	On or after January 1, 2012 and before July 1, 2017
Years of service and age required to receive benefit	20 years of service, any age 15 years of service, age 62	25 years or 15 years of credited service, age 52.5
Final average salary is based on	Highest 36 consecutive months of last 20 years	Highest 60 consecutive months of last 20 years
Normal retirement	50% less 2.0% for each year of credited service less than 20 years or plus 2.0% to 2.5% for each year of credited service over 20 years, not to exceed 80%	1.5 % to 2.5% per year of credited service, not to exceed 80%
Accidental disability retirement	50% or normal retirement, whichever is greater	
Catastrophic disability retirement	90% for the first 60 months then reduced to either 62.5% or normal retirement, whichever is greater	
Ordinary disability retirement	Normal retirement calculated with actual years of credited service or 20 years of credited service, whichever is greater, multiplied by years of credited service (not to exceed 20 years) divided by 20	
Survivor benefit:		
Retired members	80% to 100% of retired member's pension benefit	
Active members	80% to 100% of accidental disability retirement benefit or 100% of average monthly compensation if death was the result of injuries received on the job	

NOTE 15- RETIREMENT PLANS (CONTINUED)

Retirement and survivor benefits are subject to automatic cost-of-living adjustments based on inflation. PSPRS also provides temporary disability benefits of 50 percent of the member's compensation for up to 12 months.

Employees Covered by Benefit Terms – At June 30, 2021, the following employees were covered by the agent pension plans' benefit terms:

	PSPRS - Police	PSPRS - Fire
Retirees and beneficiaries	9	3
Inactive, non-retired members	2	4
Active members	27	30
Total	38	37

Contributions – State statutes establish the pension contribution requirements for active PSPRS employees. In accordance with state statutes, annual actuarial valuations determine employer contribution requirements for PSPRS pension benefits. The combined active member and employer contribution rates are expected to finance the costs of benefits employees earn during the year, with an additional amount to finance any unfunded accrued liability. Contributions rates for the year ended June 30, 2021, are indicated below. Rates are a percentage of active members' annual covered payroll.

	PSPRS - Police	PSPRS - Fire
Active members – pension	7.65% to 11.65%	7.65% to 11.65%
City:		
Pension	26.30%	19.07%
Health insurance	0.02%	0.41%

For the agent plans, the City's contributions to the pension plan for the year ended June 30, 2021, were:

	PSPRS - Police	PSPRS - Fire
Pension contributions	$ 6,368,494	$ 3,082,714

During fiscal year 2021, the City paid for PSPRS pension contributions as follows: 89 percent from the General Fund, and 11 percent from the Ambulance Services Fund.

Pension Liability – At June 30, 2021, the City reported the following net pension liabilities:

	PSPRS - Police	PSPRS - Fire
Net Pension (Assets) Liabilities	$ 5,369,293	$ 2,472,260

NOTE 15- RETIREMENT PLANS (CONTINUED)

The net pension liability was measured as of June 30, 2020. The total liability used to calculate the net liability was determined by an actuarial valuation as of that date.

Pension Actuarial Assumptions – The significant actuarial assumptions used to measure the total pension liability are as follows:

Actuarial valuation date	June 30, 2020
Actuarial cost method	Entry age normal
Investment rate of return	7.3%
Wage inflation	3.5%
Price inflation	2.5%
Cost-of-living adjustment	1.75%
Mortality rates	PubS-2010 tables

Actuarial assumptions used in the June 30, 2020 valuation were based on the results of an actuarial experience study for the 5-year period ended June 30, 2016.

The long-term expected rate of return on PSPRS plan investments was determined to be 7.30 percent using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of plan investment expenses and inflation) are developed for each major asset class. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
U.S. public equity	23%	4.93%
International public equity	15	6.09
Global private equity	18	8.42
Other assets (capital appreciation)	7	5.61
Core bonds	2	0.22
Private credit	22	5.31
Diversifying strategies	12	3.22
Cash – Mellon	1	-0.60
Total	100%	

NOTE 15- RETIREMENT PLANS (CONTINUED)

Pension Discount Rates – At June 30, 2020, the discount rate used to measure the total pension liability was 7.3 percent.

The projection of cash flows used to determine the PSPRS discount rates assumed that plan member contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between the actuarially determined contribution rate and the member rate. Based on those assumptions, the pension plans' fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Changes in the Net Pension Liability

	Increase (Decrease)		
PSPRS - Police	Total Pension Liability	Plan Fiduciary Net Position	Net Pension (Asset) Liability
Balances at June 30, 2020	$ 11,454,864	$ 6,873,371	$ 4,581,493
Changes for the year:			
Service cost	403,478		403,478
Interest on the total pension liability	846,911		846,911
Changes of benefit terms	357,114		357,114
Differences between expected and actual experience in the measurement of the pension liability			
Changes of assumptions or other inputs			
Contributions – employer		576,635	(576,635)
Contributions – employee		194,076	(194,076)
Net investment income		88,327	(88,327)
Benefit payments, including refunds of employee contributions	(513,645)	(513,645)	
Administrative expense		(7,202)	7,202
Other changes		(32,133)	32,133
Net changes	1,093,858	306,058	787,800
Balances at June 30, 2021	$ 12,548,722	$ 7,179,429	$ 5,369,293

NOTE 15- RETIREMENT PLANS (CONTINUED)

	Increase (Decrease)		
PSPRS - Fire	Total Pension Liability	Plan Fiduciary Net Position	Net Pension (Asset) Liability
Balances at June 30, 2020	$ 7,414,397	$ 6,205,446	$ 1,208,951
Changes for the year:			
Service cost	366,149		366,149
Interest on the total pension liability	564,876		564,876
Changes of benefit terms	916,711		916,711
Differences between expected and actual experience in the measurement of the pension liability			
Changes of assumptions or other inputs			
Contributions – employer		343,486	(343,486)
Contributions – employee		163,261	(163,261)
Net investment income		80,955	(80,955)
Benefit payments, including refunds of employee contributions	(85,039)	(85,039)	
Administrative expense		(6,600)	6,600
Other changes		3,325	(3,325)
Net changes	1,762,697	499,388	1,263,309
Balances at June 30, 2021	$ 9,177,094	$ 6,704,834	$ 2,472,260

Sensitivity of the City's Net Pension Liability to Changes in the Discount Rate-The following table presents the City's net pension liabilities calculated using the discount rates noted above, as well as what the City's net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate.

	1% Decrease	Current Discount Rate	1% Increase
PSPRS - Police:			
Rate	6.30%	7.30%	8.30%
Net pension (assets) liability	$ 7,501,071	$ 5,369,293	$ 3,680,932
PSPRS - Fire			
Rate	6.30%	7.30%	8.30%
Net pension (assets) liability	$ 4,166,745	$ 2,472,260	$ 1,128,687

NOTE 15- RETIREMENT PLANS (CONTINUED)

Pension Plan Fiduciary Net Position - Detailed information about the pension plans' fiduciary net position is available in the separately issued PSPRS financial report. The reports are available on the PSPRS website at: www.psprs.com.

Pension Expense-For the year ended June 30, 2021, the City recognized the following pension expense:

	PSPRS - Police	PSPRS - Fire
Pension expense	$ 1,005,689	$ 559,783

Pension Deferred Outflows/Inflows of Resources - At June 30, 2021, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

PSPRS - Police:	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	$ 1,036,234	$ 387,279
Changes of assumptions or other inputs	453,508	
Net difference between projected and actual earnings on pension plan investments	378,286	
Contributions subsequent to the measurement date	6,368,494	
Total	$ 8,236,522	$ 387,279

PSPRS - Fire		
Differences between expected and actual experience	$ 933,310	$ 759,651
Changes of assumptions or other inputs	430,668	
Net difference between projected and actual earnings on pension plan investments	350,491	
Contributions subsequent to the measurement date	3,082,714	
Total	$ 4,797,183	$ 759,651

NOTE 15- RETIREMENT PLANS (CONTINUED)

The amounts reported as deferred outflows of resources related to pensions resulting from city contributions subsequent to the measurement date will be recognized as an increase in the net pension assets or a reduction of the net pension liability in the year ended June 30, 2022. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ending June 30:	PSPRS - Police	PSPRS - Fire
2022	$ 283,973	$ 141,121
2023	277,082	179,121
2024	301,852	174,248
2025	248,634	151,149
2026	158,559	83,225
Thereafter	210,649	225,954

PSPDCRP Plan. Public safety employees who are not members of PSPRS participate in the PSPDCRP. The PSPDCRP is a defined contribution pension plan. The PSPRS Board of Trustees governs the PSPDCRP according to the provisions of A.R.S. Title 38, Chapter 5, Article 4.1. Benefit terms, including contribution requirements, are established by State statute. For the year ended June 30, 2021, active PSPDCRP members were required by statute to contribute at least 9 percent of the members' annual covered payroll, and the City was required by statute to contribute 9 percent of active members' annual covered payroll to an individual employee account. Employees are immediately vested in their own contributions and the earnings on those contributions. Employees vest in a portion of the City's contributions each year as set forth in statute. The pension plan retains nonvested City contributions when forfeited because of employment terminations. For the year ended June 30, 2021, the City recognized pension expense of $6,919.

Elected Officials Retirement Plan

Plan Description - Elected officials and judges participate in the Elected Officials Retirement Plan (EORP), ASRS, or the Elected Officials Defined Contribution Retirement System (EODCRS). EORP administers a cost-sharing multiple-employer defined benefit pension plan for elected officials and judges who were members of the plan on December 31, 2013. This plan was closed to new members as of January 1, 2014. The PSPRS Board of Trustees governs the EORP according to the provisions of A.R.S. Title 38, Chapter 5, Article 3. The PSPRS issues a publicly available financial report that includes financial statements and required supplementary information for the EORP plans. The report is available on PSPRS's website at www.psprs.com.

The EORP OPEB plans are not further disclosed because of their relative insignificance of the City's financial statements.

NOTE 15- RETIREMENT PLANS (CONTINUED)

Benefits Provided - The EORP provides retirement, disability, and survivor benefits. State statute establishes benefit terms. Retirement, disability, and survivor benefits are calculated on the basis of age, average yearly compensation, and service credit as follows:

EORP	Initial membership date:	
Retirement and disability	**Before January 1, 2012**	**On or after January 1, 2012**
Years of service and age required to receive benefit	20 years, any age 10 years, age 62 5 years, age 65 5 years, any age* any years and age if disabled	10 years, age 62 5 years, age 65 Any years and age if disabled
Final average salary is based on	Highest 36 consecutive months of last 10 years	Highest 60 consecutive months of last 10 years
Benefit percent		
Normal retirement	4% per year of service, not to exceed 80%	3% per year of service, not to exceed 75%
Disability retirement	80% with 10 or more years of service 40% with 5 to 10 years of service 20% with less than 5 years of service	75% with 10 or more years of service 37.5% with 5 to 10 years of service 18.75% with less than 5 years of service
Survivor benefit		
Retired members	75% of retired member's benefit	50% of retired member's benefit
Active members and other inactive members	75% of disability retirement benefit	50% of disability retirement benefit

* With reduced benefits of 0.25% for each month early retirement precedes the member's normal retirement age, with a maximum reduction of 30%.

Retirement and survivor benefits are subject to automatic cost-of-living adjustments based on excess investment earning. In addition, the Legislature may enact permanent one-time benefit increases after a Joint Legislative Budget Committee analysis of the increase's effects on the plan.

Health insurance premium benefits are available to retired or disabled members with five years of credited service. The benefits are payable only with respect to allowable health insurance premiums for which the member is responsible. For members with 8 or more years of service, benefits range from $100 per month to $260 per month depending on the age of the member and dependents. For members with five to seven years of service, the benefits are the same dollar amounts as above multiplied by a vesting fraction based on completed years of service.

NOTE 15- RETIREMENT PLANS (CONTINUED)

Contributions - State statutes establish active member and employer contribution requirements. Statute also appropriates $5 million annually through fiscal year 2043 for the EORP from the State of Arizona to supplement the normal cost plus an amount to amortize the unfunded accrued liability and designates a portion of certain court fees for the EORP.

For the year ended June 30, 2021, statute required active EORP members to contribute seven or 13 percent of the members' annual covered payroll, and the City to contribute 61.43 percent of all active EORP members' annual covered payroll. Also, statute required the City to contribute 49.39 percent to EORP of the annual covered payroll of elected officials and judges who were ASRS members. In addition, statute required the City to contribute 39.72 percent of annual covered payroll of retired members who worked for the City in positions that an employee who contributes to the EORP would typically fill. The City's contributions to the pension plan for the year ended June 30, 2021, were $56,493.

During fiscal year 2021, the City paid for EORP pension contributions from the General Fund.

Pension Liability - At June 30, 2021, the City reported a liability for its proportionate share of the EORP's net pension liability that reflected a reduction for the City's proportionate share of the State's appropriation for EORP. The amount the City recognized as its proportionate share of the net pension liability, the related state support, and the total portion of the net pension liability that was associated with the City were as follows:

City's proportionate share of the EORP net pension liability	$	813,649
State's proportionate share of the EORP net pension liability associated with the City		77,331
Total	$	890,980

The net asset and net liability were measured as of June 30, 2020, and the total liability used to calculate the net asset or net liability was determined by an actuarial valuation as of that date.

The City's proportion of the net pension liability was based on the City's actual contributions to the pension plan relative to the total of all participating employers' actual contributions for the year ended June 30, 2020. The City's proportion measured as of June 30, 2020, was 0.12 percent, which was a decrease of .01 percent from its proportion measured as of June 30, 2019.

NOTE 15 - RETIREMENT PLANS (CONTINUED)

Pension Expense - For the year ended June 30, 2021, the City recognized pension expense for EORP of $216,384.

Pension Deferred Outflows/Inflows of Resources - At June 30, 2022, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	$	$ 667
Changes of assumptions or other inputs		18,538
Net difference between projected and actual earnings on pension investments	15,680	
Contributions subsequent to the measurement date	56,493	
Total	$ 72,173	$ 19,205

The $56,493 reported as deferred outflows of resources related to EORP pensions resulting from City contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ending June 30, 2021. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to EORP pensions will be recognized in pension expense as follows:

Year Ending June 30	Pension
2022	$ (17,057)
2023	5,053
2024	4,944
2025	3,535

Actuarial Assumptions - The significant actuarial assumptions used to measure the total pension liability are as follows:

EORP

Actuarial valuation date	June 30, 2020
Actuarial cost method	Entry age normal
Investment rate of return	7.30%
Projected salary increases	3.75%
Inflation	2.50%
Cost of living adjustment	1.75%
Permanent benefit increase	Included
Mortality rates	PUBG-2010 Mortality Tables with MP2018 improvement scale with adjustments to match current experience
Healthcare cost trend rate	Not applicable

NOTE 15- RETIREMENT PLANS (CONTINUED)

Actuarial assumptions used in the June 30, 2020, valuation were based on the results of an actuarial experience study for the 5-year period ended June 30, 2016.

The long-term expected rate of return on EORP pension plan investments was determined to be 7.30 percent using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expenses and inflation) are developed for each major asset class. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Cash-Mellon	1%	-.60%
Core bonds	2	.22
Diversifying Strategies	12	3.22
Private credit	22	5.31
Other Assets (capital appreciation)	7	5.61
Private equity	18	8.42
Non-U.S. equity	15	6.09
U.S. equity	23	4.93
Total	100%	

Discount Rate - At June 30, 2020, the discount rate used to measure the EORP total pension liability was 7.3 percent, which was the same discount rate used as of June 30, 2019. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate, employer contributions will be made at the statutorily set rates, and state contributions will be made as currently required by statute. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

NOTE 15- RETIREMENT PLANS (CONTINUED)

Sensitivity of the City's proportionate share of the EORP net pension liability to changes in the discount rate -The following table presents the City's proportionate share of the net pension liability calculated using the discount rate of 7.3 percent, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate that is one percentage point lower (6.3 percent) or one percentage point higher (8.3 percent) than the current rate:

	1% Decrease	Current Discount Rate	1% Increase
Net pension (assets) liability	$ 928,205	$ 813,649	$ 715,701

Pension plan fiduciary net position - Detailed information about the pension plan's fiduciary net position is available in the separately issued EORP financial report.

NOTE 16- PRIOR PERIOD ADJUSTMENT

The July 1, 2020 governmental activities, business-type activities, and Ambulance Services net position and General and Community Development Fund's fund balance do not agree to the prior year financial statements due to a reclassification of fund balance. The City applied for a disaster grant through the Federal Emergency Management Administration (FEMA) during FY21 that would reimburse expenses originally charged to the General and Ambulance Services Funds. The City typically records these grants in the Community Development Fund.

	Governmental Activities	Business-type Activities	General Fund	Community Development Fund	Ambulance Services Fund
Net position/fund balance, June 30, 2020, as previously reported	$ 63,274,696	$ 33,170,097	$20,141,097	$ 17,471	$ 1,834,185
Reclassification of fund balance	(37,610)	37,610	8,563	(46,173)	37,610
Net position/fund balance, July 1, 2020, as restated	$ 63,237,086	$ 33,207,707	$20,149,660	$ (28,702)	$ 1,871,795


CITY OF SAN LUIS, AZ
INC. 1979

REQUIRED SUPPLEMENTARY INFORMATION

CITY OF SAN LUIS, ARIZONA
SCHEDULE OF THE PROPORTIONATE SHARE OF THE NET PENSION LIABILITY
ARIZONA STATE RETIREMENT SYSTEM
LAST SEVEN FISCAL YEARS

	2021	2020	2019	2018	2017
Measurement date	June 30, 2020	June 30, 2019	June 30, 2018	June 30, 2017	June 30, 2016
City's proportion of the net pension (assets) liability	0.07%	0.06%	0.06%	0.06%	0.06%
City's proportionate share of the net pension (assets) liability	$ 11,650,354	$ 9,288,007	$ 8,837,885	$ 9,873,369	$ 10,475,512
City's covered payroll	$ 7,409,817	$ 6,728,524	$ 6,356,202	$ 6,155,121	$ 5,998,839
City's proportionate share of the net pension (assets) liability as a percentage of its covered payroll	157.23%	138.04%	139.04%	160.41%	174.63%
Plan fiduciary net position as a percentage of the total pension liability	69.33%	73.24%	73.40%	69.92%	67.06%

	2016	2015
Measurement date	June 30, 2015	June 30, 2014
City's proportion of the net pension (assets) liability	0.06%	0.06%
City's proportionate share of the net pension (assets) liability	$ 9,932,851	$ 9,246,398
City's covered payroll	$ 5,914,065	$ 5,299,698
City's proportionate share of the net pension (assets) liability as a percentage of its covered payroll	167.95%	174.47%
Plan fiduciary net position as a percentage of the total pension liability	68.35%	69.49%

NOTE: The pension schedules in the required supplementary information are intended to show information for ten years, and additional information will be displayed as it becomes available.

See accompanying notes to this schedule.

CITY OF SAN LUIS, ARIZONA
SCHEDULE OF THE PROPORTIONATE SHARE OF THE NET PENSION LIABILITY
ELECTED OFFICIALS RETIREMENT PLAN
LAST FIVE FISCAL YEARS

	2021	2020	2019	2018	2017
Measurement date	June 30, 2020	June 30, 2019	June 30, 2018	June 30, 2017	June 30, 2016
City's proportion of the net pension (assets) liability	0.12%	0.13%	0.08%	0.09%	0.11%
City's proportionate share of the net pension (assets) liability	$ 813,649	$ 836,624	$ 542,454	$ 1,157,339	$ 1,008,290
State's proportionate share of the net pension (assets) liability	$ 77,331	$ 78,634	$ 92,946	$ 374,681	$ 208,166
Total	$ 890,980	$ 915,258	$ 635,400	$ 1,532,020	$ 1,216,456
City's covered payroll	$ 93,350	$ 110,239	$ 87,213	$ 68,562	$ 132,685
City's proportionate share of the net pension (assets) liability as a percentage of its covered payroll	871.61%	758.92%	621.99%	1688.02%	759.91%
Plan fiduciary net position as a percentage of the total pension liability	30.14%	30.14%	30.40%	19.66%	23.42%

NOTE: The pension schedules in the required supplementary information are intended to show information for ten years, and additional information will be displayed as it becomes available.

See accompanying notes to this schedule.

CITY OF SAN LUIS, ARIZONA
SCHEDULE OF CHANGES IN THE NET PENSION LIABILITY AND RELATED RATIOS
PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM - POLICE
LAST SEVEN FISCAL YEARS

	2021	2020	2019
Measurement date	June 30, 2020	June 30, 2019	June 30, 2018
Total pension liability			
Service cost	$ 403,478	$ 420,691	$ 365,220
Interest	846,911	736,413	721,974
Changes of benefit terms			
Differences between expected and actual experience	357,114	705,904	(461,278)
Changes of assumptions or other inputs		265,067	
Benefit payments, including refunds of employee contributions	(513,645)	(408,087)	(929,669)
Net change in total pension liability	1,093,858	1,719,988	(303,753)
Total pension liability—beginning	11,454,864	9,734,876	10,038,629
Total pension liability—ending	$ 12,548,722	$ 11,454,864	$ 9,734,876
Plan fiduciary net position			
Contributions—employer	$ 576,635	$ 573,259	$ 258,678
Contributions—employee	194,076	198,310	178,569
Net investment income	88,327	342,633	414,905
Benefit payments, including refunds of employee contributions	(513,645)	(408,087)	(929,669)
Administrative expense	(7,202)	(6,945)	(7,015)
Other	(32,133)	(1,881)	72
Net change in plan fiduciary net position	306,058	697,289	(84,460)
Plan fiduciary net position—beginning	6,873,371	6,176,082	6,260,542
Plan fiduciary net position—ending	$ 7,179,429	$ 6,873,371	$ 6,176,082
Net pension (assets) liability—ending	$ 5,369,293	$ 4,581,493	$ 3,558,794
Plan fiduciary net position as a percentage of the total pension liability	57.21%	60.00%	63.44%
Covered payroll	$ 2,353,202	$ 2,353,202	$ 1,728,405
Net pension (assets) liability as a percentage of covered payroll	228.17%	194.69%	205.90%

NOTE: The pension schedules in the required supplementary information are intended to show information for ten years, and additional information will be displayed as it becomes available.

See accompanying notes to this schedule.

2018	2017	2016	2015
June 30, 2017	June 30, 2016	June 30, 2015	June 30, 2014
$ 449,219	$ 350,332	$ 306,944	$ 282,241
647,619	562,087	555,140	466,641
162,160	512,893		91,936
385,365	(58,955)	(423,441)	(9,596)
121,338	362,672		606,442
(274,770)	(333,006)	(410,680)	(234,608)
1,490,931	1,396,023	27,963	1,203,056
8,547,698	7,151,675	7,123,712	5,920,656
$ 10,038,629	$ 8,547,698	$ 7,151,675	$ 7,123,712
$ 393,486	$ 351,711	$ 248,515	$ 264,741
231,348	207,745	182,813	165,787
640,556	30,048	179,881	580,609
(274,770)	(333,006)	(410,680)	(234,608)
(6,068)	(4,724)	(4,770)	(4,714)
68	(99,246)	(3,823)	2,155
984,620	152,528	191,936	773,970
5,275,922	5,123,394	4,931,458	4,157,488
$ 6,260,542	$ 5,275,922	$ 5,123,394	$ 4,931,458
$ 3,778,087	$ 3,271,776	$ 2,028,281	$ 2,192,254
62.36%	61.72%	71.64%	69.23%
$ 2,081,175	$ 1,794,507	$ 1,799,219	$ 1,663,348
181.54%	182.32%	112.73%	131.80%

CITY OF SAN LUIS, ARIZONA
SCHEDULE OF CHANGES IN THE NET PENSION LIABILITY AND RELATED RATIOS
PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM - FIRE
LAST SEVEN FISCAL YEARS

	2021	2020	2019
Measurement date	June 30, 2020	June 30, 2019	June 30, 2018
Total pension liability			
Service cost	$ 366,149	$ 370,521	$ 344,233
Interest	564,876	494,466	463,118
Changes of benefit terms			
Differences between expected and actual experience	916,711	122,327	(487,056)
Changes of assumptions or other inputs		168,975	
Benefit payments, including refunds of employee contributions	(85,039)	(106,693)	(83,463)
Net change in total pension liability	1,762,697	1,049,596	236,832
Total pension liability—beginning	7,414,397	6,364,801	6,127,969
Total pension liability—ending	$ 9,177,094	$ 7,414,397	$ 6,364,801
Plan fiduciary net position			
Contributions—employer	$ 343,486	$ 315,972	$ 143,184
Contributions—employee	163,261	146,801	149,282
Net investment income	80,955	308,103	352,682
Benefit payments, including refunds of employee contributions	(85,039)	(106,693)	(83,463)
Administrative expense	(6,600)	(6,342)	(6,068)
Other	3,325	(1,809)	58
Net change in plan fiduciary net position	499,388	656,032	555,675
Plan fiduciary net position—beginning	6,205,446	5,549,414	4,993,739
Plan fiduciary net position—ending	$ 6,704,834	$ 6,205,446	$ 5,549,414
Net pension (assets) liability—ending	$ 2,472,260	$ 1,208,951	$ 815,387
Plan fiduciary net position as a percentage of the total pension liability	73.06%	83.69%	87.19%
Covered payroll	$ 2,401,633	$ 1,998,964	$ 1,769,302
Net pension (assets) liability as a percentage of covered payroll	102.94%	60.48%	46.09%

NOTE: The pension schedules in the required supplementary information are intended to show information for ten years, and additional information will be displayed as it becomes available.

See accompanying notes to this schedule.

2018	2017	2016	2015
June 30, 2017	June 30, 2016	June 30, 2015	June 30, 2014
$ 429,788	$ 335,758	$ 296,352	$ 294,507
433,198	347,995	308,046	275,282
88,014	588,157		(8,383)
(519,052)	(33,940)	51,216	(184,049)
200,618	264,127		77,627
(131,347)	(281,063)	(51,738)	(25,329)
501,219	1,221,034	603,876	429,655
5,626,750	4,405,716	3,801,840	3,372,185
$ 6,127,969	$ 5,626,750	$ 4,405,716	$ 3,801,840
$ 241,876	$ 253,312	$ 208,243	$ 199,532
195,123	207,731	173,223	157,403
517,876	23,851	138,174	416,103
(131,347)	(281,063)	(51,738)	(25,329)
(4,982)	(3,832)	(3,755)	(3,378)
(92,419)	(26,171)	(2,750)	8,528
726,127	173,828	461,397	752,859
4,267,612	4,093,784	3,632,387	2,879,528
$ 4,993,739	$ 4,267,612	$ 4,093,784	$ 3,632,387
$ 1,134,230	$ 1,359,138	$ 311,932	$ 169,453
81.49%	75.85%	92.92%	95.54%
$ 1,778,902	$ 1,594,143	$ 1,544,922	$ 1,471,355
63.76%	85.26%	20.19%	11.52%

CITY OF SAN LUIS, ARIZONA
SCHEDULE OF PENSION CONTRIBUTIONS
ALL PENSION PLANS
LAST NINE FISCAL YEARS

	2021	2020	2019	2018
Arizona State Retirement System:				
Actuarially determined contribution	$ 912,866	$ 848,424	$ 752,249	$ 692,826
Contributions in relation to the actuarially determined contribution	912,866	848,424	752,249	692,826
Contribution deficiency (excess)	$	$	$	$
City's covered payroll	$ 7,710,352	$ 7,409,817	$ 6,728,524	$ 6,356,202
Contributions as a percentage of covered payroll	11.84%	11.45%	11.18%	10.90%
Elected Officials Retirement Plan:				
Actuarially determined contribution	$ 56,493	$ 55,682	$ 54,965	$ 20,495
Contributions in relation to the actuarially determined contribution	56,493	55,682	54,965	20,495
Contribution deficiency (excess)	$	$	$	$
City's covered payroll	$ 91,963	$ 93,350	$ 110,239	$ 87,213
Contributions as a percentage of covered payroll	61.43%	59.65%	49.86%	23.50%
Public Safety Personnel Retirement System - Police:				
Actuarially determined contribution	$ 637,131	$ 625,122	$ 525,830	$ 435,558
Contributions in relation to the actuarially determined contribution	6,368,494	625,122	525,830	435,558
Contribution deficiency (excess)	$ (5,731,363)	$	$	$
City's covered payroll	$ 2,773,330	$ 2,683,494	$ 2,353,202	$ 1,728,405
Contributions as a percentage of covered payroll	22.97%	23.30%	22.35%	25.20%
Public Safety Personnel Retirement System - Fire:				
Actuarially determined contribution	$ 469,747	$ 398,198	$ 382,197	$ 347,491
Contributions in relation to the actuarially determined contribution	3,082,714	398,198	382,197	347,491
Contribution deficiency (excess)	$ (2,612,967)	$	$	$
City's covered payroll	$ 2,593,218	$ 2,401,633	$ 1,998,964	$ 1,769,302
Contributions as a percentage of covered payroll	18.11%	16.58%	19.12%	19.64%

NOTE: The pension schedules in the required supplementary information are intended to show information for ten years, and additional information will be displayed as it becomes available. Information for fiscal years 2016 through 2012 is not available for the EORP plan.

NOTE: During the fiscal year ended June 30, 2021, the City made excess contributions to the Public Safety Retirement System for both the Police and Fire pension plans. The excess contributions were funded by the issuance of Excise Tax Revenue Obligations.

See accompanying notes to this schedule.

2017	2016	2015	2014	2013
$ 663,522	$ 650,874	$ 644,042	$ 584,114	$ 543,219
663,522	650,874	644,042	584,114	543,219
$ 6,155,121	$ 5,998,839	$ 5,914,065	$ 5,299,698	$ 5,209,366
10.78%	10.85%	10.89%	11.02%	10.43%
$ 16,112				
16,112				
$ 68,562				
23.50%				
$ 400,210	$ 352,801	$ 281,218	$ 272,789	$ 242,295
400,210	352,801	281,218	272,789	242,295
$ 2,081,175	$ 1,794,507	$ 1,799,219	$ 1,663,348	$ 1,571,304
19.23%	19.66%	15.63%	16.40%	15.42%
$ 233,214	$ 203,572	$ 188,635	$ 180,241	$ 169,598
233,214	203,572	188,635	180,241	169,598
$ 1,778,902	$ 1,594,143	$ 1,544,922	$ 1,471,355	$ 1,481,205
13.11%	12.77%	12.21%	12.25%	11.45%

NOTE 1: PENSION PLAN SCHEDULES

Actuarial Assumptions for Valuation Performed. The information presented in the required supplementary schedules was determined as part of the actuarial valuations at the dates indicated, which is the most recent actuarial valuation. The actuarial assumptions used are disclosed in the notes to the financial statements.

Factors that Affect Trends. The actuarial assumptions used in the June 30, 2019 valuation for ASRS were based on the results of an actuarial experience study for the five-year period ended June 30, 2016. The purpose of the experience study was to review actual experience in relation to the actuarial assumptions in effect. The ASRS Board adopted the experience study recommended changes which were applied to the June 30, 2017, actuarial valuation. The study did not include an analysis of the assumed investment rate of return.

The actuarial assumptions used in the June 30, 2020 valuation for PSPRS and EORP were based on the results of an actuarial experience study for the five-year period ending June 30, 2016. The purpose of the experience study was to review actual experience in relation to the actuarial assumptions in effect. The PSPRS Board adopted the experience study recommended changes which were applied to the June 30, 2017 actuarial valuation.

Arizona courts have ruled that provisions of a 2011 law that changed the mechanism for funding permanent pension benefit increases and increased employee pension contribution rates were unconstitutional or a breach of contract because those provisions apply to individuals who were members as of the law's effective date. As a result, the PSPRS and EORP changed benefit terms to reflect the prior mechanism for funding permanent benefit increases for those members and revised actuarial assumptions to explicitly value future permanent benefit increases. PSPRS also reduced those members' employee contribution rates. These changes are reflected in the plan's OR plans' pension liabilities for fiscal year 2015 (measurement date 2014) for members who were retired as of the law's effective date and fiscal year 2018 (measurement date 2017) for members who retired or will retire after the law's effective date. These changes also increased the PSPRS-required pension contributions beginning in fiscal year 2016 for members who were retired as of the law's effective date. These changes increased the PSPRS-required contributions beginning in fiscal year 2019 for members who retired or will retire after the law's effective date. EORP required contributions are not based on actuarial valuation and therefore, these changes did not affect them.

SUPPLEMENTARY INFORMATION COMBINING FUND FINANCIAL STATEMENTS

CITY OF SAN LUIS, ARIZONA
COMBINING BALANCE SHEET - NON-MAJOR GOVERNMENTAL FUNDS
JUNE 30, 2021

	Special Revenue		
	Police Grants and Special Revenues	Judicial Collection Enhancement	SL Community Facilities District
ASSETS			
Equity in pooled cash	$ 1,443	$ 193,413	$ 37,500
Investments			
Accounts receivable (net)		991	
Property taxes receivable			
Due from governmental entities	164,221		
Total assets	$ 165,664	$ 194,404	$ 37,500
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES			
Liabilities:			
Accounts payable	$ 25,256	$	$
Accrued payroll and taxes			
Due to other funds			
Total liabilities	25,256		
Deferred inflows of resources:			
Unavailable revenue - intergovernmental	66,389		
Unavailable revenue - property taxes			
Total deferred inflows of resources	66,389		
Fund balances:			
Restricted	74,019	194,404	37,500
Total fund balances	74,019	194,404	37,500
Total liabilities, deferred inflows of resources and fund balances	$ 165,664	$ 194,404	$ 37,500

Special Revenue	Capital Projects	
Assessment Districts	Capital Outlay Reserve	Total Non-Major Governmental Funds
$ 368,641	$	$ 600,997
	3,372,739	3,372,739
		991
7,184		7,184
		164,221
$ 375,825	$ 3,372,739	$ 4,146,132
$ 1,550	$ 126,352	$ 153,158
320		320
	638,519	638,519
1,870	764,871	791,997
		66,389
2,520		2,520
2,520		68,909
371,435	2,607,868	3,285,226
371,435	2,607,868	3,285,226
$ 375,825	$ 3,372,739	$ 4,146,132

CITY OF SAN LUIS, ARIZONA
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - NON-MAJOR GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2021

	Special Revenue		
	Police Grants and Special Revenues	Judicial Collection Enhancement	SL Community Facilities District
Revenues:			
Taxes	$ 15,749	$	$
Intergovernmental	3,296,130	2,941	
Fines and forfeitures	41,886	81,637	
Property taxes			
Charges for services			
Rents			2,500
Investment earnings			
Total revenues	3,353,765	84,578	2,500
Expenditures:			
Current -			
General government		74,281	
Public safety	2,930,333		
Public works and streets			
Community development			
Capital outlay	90,651		
Debt service -			
Interest			
Principal			
Total expenditures	3,020,984	74,281	
Excess (deficiency) of revenues over expenditures	332,781	10,297	2,500
Other financing sources (uses):			
Issuance of notes			
Transfers out	(345,344)		
Total other financing sources (uses)	(345,344)		
Changes in fund balances	(12,563)	10,297	2,500
Fund balances, beginning of year, as restated	86,582	184,107	35,000
Fund balances, end of year	$ 74,019	$ 194,404	$ 37,500

Special Revenue	Capital Projects	
Assessment Districts	Capital Outlay Reserve	Total Non-Major Governmental Funds
$	$	$ 15,749
		3,299,071
		123,523
488,533		488,533
	866,398	866,398
		2,500
	3,635	3,635
488,533	870,033	4,799,409
		74,281
		2,930,333
117,737		117,737
317,041		317,041
11,510	950,853	1,053,014
	9,307	9,307
	46,733	46,733
446,288	1,006,893	4,548,446
42,245	(136,860)	250,963
	508,980	508,980
	(647,800)	(993,144)
	(138,820)	(484,164)
42,245	(275,680)	(233,201)
329,190	2,883,548	3,518,427
$ 371,435	$ 2,607,868	$ 3,285,226

CITY OF SAN LUIS, ARIZONA
COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL
NON-MAJOR SPECIAL REVENUE FUNDS
YEAR ENDED JUNE 30, 2021

	Police Grants and Special Revenues		
	Budget	Actual	Variance - Positive (Negative)
Revenues:			
Taxes	$	$ 15,749	$ 15,749
Intergovernmental	4,327,900	3,296,130	(1,031,770)
Fines and forfeitures	76,200	41,886	(34,314)
Property taxes			
Rents			
Total revenues	4,404,100	3,353,765	(1,050,335)
Expenditures:			
Current -			
General government			
Public safety	3,582,700	2,930,333	652,367
Public works and streets			
Community development			
Capital outlay	221,400	90,651	130,749
Total expenditures	3,804,100	3,020,984	783,116
Excess (deficiency) of revenues over expenditures	600,000	332,781	(267,219)
Other financing sources (uses):			
Transfers out		(345,344)	(345,344)
Total other financing sources (uses)		(345,344)	(345,344)
Changes in fund balances	600,000	(12,563)	(612,563)
Fund balances (deficits), beginning of year, as restated	152,837	86,582	(66,255)
Fund balances, end of year	$ 752,837	$ 74,019	$ (678,818)

Judicial Collection Enhancement			SL Community Facilities District		
Budget	Actual	Variance - Positive (Negative)	Budget	Actual	Variance - Positive (Negative)
$	$	$	$	$	$
3,400	2,941	(459)			
120,000	81,637	(38,363)			
			2,500	2,500	
123,400	84,578	(38,822)	2,500	2,500	
75,000	74,281	719			
75,000	74,281	719			
48,400	10,297	(38,103)	2,500	2,500	
48,400	10,297	(38,103)	2,500	2,500	
(836)	184,107	184,943	7,500	35,000	27,500
$ 47,564	$ 194,404	$ 146,840	$ 10,000	$ 37,500	$ 27,500

(Continued)

CITY OF SAN LUIS, ARIZONA
COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL
NON-MAJOR SPECIAL REVENUE FUNDS
YEAR ENDED JUNE 30, 2021

	Assessment Districts		
	Budget	Actual	Variance - Positive (Negative)
Revenues:			
Taxes	$	$	$
Intergovernmental			
Fines and forfeitures			
Property taxes	470,143	488,533	18,390
Rents			
Total revenues	470,143	488,533	18,390
Expenditures:			
Current -			
General government			
Public safety			
Public works and streets	136,140	117,737	18,403
Community development	334,003	317,041	16,962
Capital outlay		11,510	(11,510)
Total expenditures	470,143	446,288	23,855
Excess (deficiency) of revenues over expenditures		42,245	42,245
Other financing sources (uses):			
Transfers out			
Total other financing sources (uses)			
Changes in fund balances		42,245	42,245
Fund balances (deficits), beginning of year, as restated	319,991	329,190	9,199
Fund balances, end of year	$ 319,991	$ 371,435	$ 51,444

Totals		
Budget	Actual	Variance - Positive (Negative)
$	$ 15,749	$ 15,749
4,331,300	3,299,071	(1,032,229)
196,200	123,523	(72,677)
470,143	488,533	18,390
2,500	2,500	
5,000,143	3,929,376	(1,070,767)
75,000	74,281	719
3,582,700	2,930,333	652,367
136,140	117,737	18,403
334,003	317,041	16,962
221,400	102,161	119,239
4,349,243	3,541,553	807,690
650,900	387,823	(263,077)
	(345,344)	(345,344)
	(345,344)	(345,344)
650,900	42,479	(608,421)
479,492	634,879	155,387
$ 1,130,392	$ 677,358	$ (453,034)

CITY OF SAN LUIS, ARIZONA
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL
DEBT SERVICE FUND
YEAR ENDED JUNE 30, 2021

	Debt Service		
	Budget	Actual	Variance - Positive (Negative)
Revenues:			
Investment earnings	$ 35,580	$ 284	$ (35,296)
Total revenues	35,580	284	(35,296)
Expenditures:			
Current -			
Public safety	7,810,200	7,452,784	357,416
Debt service -			
Interest	608,800	637,288	(28,488)
Principal	584,100	633,879	(49,779)
Bond issuance costs		336,579	(336,579)
Total expenditures	9,003,100	9,060,530	(57,430)
Excess (deficiency) of revenues over expenditures	(8,967,520)	(9,060,246)	(92,726)
Other financing sources (uses):			
Transfers in	1,165,220	1,165,220	
Issuance of bonds		8,230,172	8,230,172
Total other financing sources (uses)	1,165,220	9,395,392	8,230,172
Changes in fund balances	(7,802,300)	335,146	8,137,446
Fund balances (deficits), beginning of year	(2,269,595)	(70,151)	2,199,444
Fund balances (deficits), end of year	$ (10,071,895)	$ 264,995	$ 10,336,890

CITY OF SAN LUIS, ARIZONA
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL
CAPITAL PROJECTS FUND
YEAR ENDED JUNE 30, 2021

	Capital Outlay Reserve		
	Budget	Actual	Variance - Positive (Negative)
Revenues:			
Charges for services	$ 793,200	$ 866,398	$ 73,198
Investment earnings	48,400	3,635	(44,765)
Total revenues	841,600	870,033	28,433
Expenditures:			
Capital outlay	1,060,000	950,853	109,147
Debt service -			
Interest	19,500	9,307	10,193
Principal	94,000	46,733	47,267
Total expenditures	1,173,500	1,006,893	166,607
Excess (deficiency) of revenues over expenditures	(331,900)	(136,860)	195,040
Other financing sources (uses):			
Issuance of notes	1,604,700	508,980	(1,095,720)
Transfers out	(647,800)	(647,800)	
Total other financing sources (uses)	956,900	(138,820)	(1,095,720)
Changes in fund balances	625,000	(275,680)	(900,680)
Fund balances, beginning of year	1,117,729	2,883,548	1,765,819
Fund balances, end of year	$ 1,742,729	$ 2,607,868	$ 865,139

CITY OF SAN LUIS, ARIZONA
COMPONENT UNIT
STATEMENT OF FUND NET POSITION
JUNE 30, 2021

ASSETS	**Detention Facility**
Current assets:	
Cash held with trustee	$ 2,257,544
Accounts receivable (net)	3,300,538
	5,558,082
Non-current assets:	
Restricted investments	5,631,536
Land	661,359
Buildings and improvements	34,129,886
Machinery and equipment	329,194
Accumulated depreciation	(9,470,479)
Total noncurrent assets	31,281,496
Total assets	36,839,578
DEFERRED OUTFLOWS OF RESOURCES	
Deferred outflow on refundings	328,939
LIABILITIES	
Current Liabilities	
Accounts payable	4,568,221
Accrued interest	382,139
Current portion of Long Term Debt	2,495,000
Total current liabilities	7,445,360
Non current liabilities	
Non current portion of long term debt	29,547,813
Total non current liabilities	29,547,813
Total Liabilities	36,993,173
NET POSITION	
Net Investment in capital assets	(6,063,914)
Restricted	5,249,397
Unrestricted	989,861
Total Net Position	$ 175,344

CITY OF SAN LUIS, ARIZONA
COMPONENT UNIT
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION
FOR THE YEAR ENDED JUNE 30, 2021

	Detention Facility
Operating Revenues	
Charges for services	$ 23,027,290
Total operating revenues	23,027,290
Operating Expenses	
General operations	16,260,939
Depreciation	762,808
Total operating expenses	17,023,747
Operating Income (loss)	6,003,543
Non-Operating Revenues (Expenses)	
Investment earnings	859
Interest expense	(2,538,969)
Total non-operating revenue (expenses)	(2,538,110)
Change in net position	3,465,433
Net Position - Beginning	(3,290,089)
Net Position - Ending	$ 175,344

CITY OF SAN LUIS, ARIZONA
COMPONENT UNIT
STATEMENT OF CASH FLOWS
YEAR ENDED JUNE 30, 2021

Increase/ (decrease) In Cash and Cash Equivalents	**Detention Facility**
Cash flows from operating activities:	
Cash received from customers	$ 20,538,132
Cash payments to suppliers for goods and services	(15,575,041)
Net cash provided by/ (used for) operating activities	4,963,091
Cash flows from capital and related financing activities:	
Principal paid on long-term debt	(2,360,000)
Interest paid on long-term debt	(2,430,692)
Net cash provided by/ (used for) capital and related financing activities	(4,790,692)
Cash flows from investing activities:	
Investment income	859
Net cash provided by/ (used for) investing activities	859
Net decrease/increase in cash and cash equivalents	173,258
Cash and cash equivalents, beginning of year	7,715,822
Cash and cash equivalents, end of year	$ 7,889,080
Reconciliation of Operating Income to Net Cash provided by/ (used for) Operating Activities	
Operating income	$ 6,003,543
Adjustments to reconcile operating income to net cash provided by/ (used for) operating activities:	
Depreciation	762,808
Change in assets and liabilities:	
(Increase)/ decrease in accounts receivable	(2,489,158)
Increase/ (decrease) in accounts payable	685,898
Total adjustments	(1,040,452)
Net cash provided by/ (used for) operating activities	$ 4,963,091

STATISTICAL SECTION

The statistical section presents financial statement trends as well as detailed financial and operational information not available elsewhere in the report. The statistical section is intended to enhance the reader's understanding of the information presented in the financial statements, notes to the financial statements, and other supplementary information presented in this report. The statistical section is comprised of the five categories of statistical information presented below.

Financial Trends

These schedules contain information on financial trends to help the reader understand how the City's financial position and financial activities have changed over time.

Revenue Capacity

These schedules contain information to help the reader assess the factors affecting the City's ability to generate revenue.

Debt Capacity

These schedules present information to help the reader evaluate the City's current levels of outstanding debt as well as assess the City's ability to make debt payments and/or issue additional debt in the future.

Demographic and Economic Information

These schedules present various demographic and economic indicators to help the reader understand the environment in which the City's financial activities take place and to help make comparisons with other cities.

Operating Information

These schedules contain information about the City's operations and various resources to help the reader draw conclusions as to how the City's financial information relates to the services provided by the City.

Due to cost considerations for the accumulation of data, the City has elected to present less than ten years of data, or data from less than nine years prior, for certain statistical schedules. This information will be accumulated and reported each year until the complete ten years of data is presented.

Note: For locally assessed property (i.e., excluding mines, utilities, etc.) Proposition 117, approved by voters in 2012, amended the Arizona Constitution to require that all property taxes after fiscal year 201415 be based upon property values limited to five percent in annual growth. The aggregate assessed value of all taxable properties within a taxing jurisdiction (i.e., after applying assessment ratios based on the use of a property), including property values with a growth limit, is currently referred to as net limited assessed value and formerly as primary assessed value. In accordance with Proposition 117, this value is used for all taxing purposes beginning fiscal year 2015-16. Aggregate assessed value without a growth limit is currently referred to as net full cash assessed value and formerly as secondary assessed value. This remains the value utilized for determining debt capacity limits.

CITY OF SAN LUIS, ARIZONA
NET POSITION BY COMPONENT
LAST TEN FISCAL YEARS
(accrual basis of accounting)

	Fiscal Year									
	2021	**2020**	**2019**	**2018**	**2017**	**2016**	**2015**	**2014**	**2013**	**2012**
Governmental Activities										
Net investment in capital assets	$ 51,811,286	$ 44,991,467	$ 52,027,709	$ 47,586,157	$ 45,187,300	$43,224,321	$35,443,285	$33,724,834	$34,204,009	$33,670,959
Restricted	9,947,936	8,680,843	3,168,082	2,981,920	3,063,550	1,785,917	2,383,498	2,479,675	2,517,103	1,775,967
Unrestricted	16,443,189	9,602,386	8,143,370	2,083,278	531,781	2,061,627	3,056,046	11,368,513	10,918,683	9,812,934
Total governmental activities net position	$ 78,202,411	$ 63,274,696	$63,339,161	$52,651,355	$48,782,631	$47,071,865	$40,882,829	$47,573,022	$47,639,795	$45,259,860
Business-type Activities										
Net investment in capital assets	$ 21,682,880	$ 20,134,312	$ 19,186,148	$ 16,864,092	$ 14,221,545	$15,188,424	$13,550,172	$11,403,309	$9,916,229	$10,549,845
Restricted	1,662,459	1,585,473	978,691	284,192		7,214,146	8,444,571	9,905,406	4,052,098	3,872,154
Unrestricted	14,715,083	11,450,312	9,244,818	7,892,361	7,368,823	(3,637,294)	(6,706,347)	(5,047,319)	2,101,534	1,908,868
Total business-type activities net position	$ 38,060,422	$ 33,170,097	$ 29,409,657	$25,040,645	$21,590,368	$18,765,276	$15,288,396	$16,261,396	$16,069,861	$16,330,867
Primary Government										
Net investment in capital assets	$ 73,494,166	$65,125,779	$71,213,857	$64,450,249	$59,408,845	$58,412,745	$48,993,457	$45,128,143	$44,120,238	$44,220,804
Restricted	11,610,395	10,266,316	4,146,773	3,266,112	3,063,550	9,000,063	10,828,069	12,385,081	6,569,201	5,648,121
Unrestricted	31,158,272	21,052,698	17,388,188	9,975,639	7,900,604	(1,575,667)	(3,650,301)	6,321,194	13,020,217	11,721,802
Total primary government net position	$116,262,833	$96,444,793	$92,748,817	$77,692,000	$70,372,999	$65,837,141	$56,171,225	$63,834,418	$63,709,656	$61,590,727

Source: Statement of Net Position
City financial records and reports

CITY OF SAN LUIS, ARIZONA
CHANGES IN NET POSITION
LAST TEN FISCAL YEARS
(accrual basis of accounting)

Table II

	Fiscal Year									
Expenses:	**2021**	**2020**	**2019**	**2018**	**2017**	**2016**	**2015**	**2014**	**2013**	**2012**
Governmental Activities:										
General Government	$ 6,607,195	$ 5,907,870	$ 5,691,433	$ 6,163,171	$ 5,994,778	$8,228,000	$7,694,562	$7,322,938	$6,458,869	$4,703,849
Public Safety	10,024,938	9,259,939	8,248,004	8,144,859	9,126,508	7,905,663	7,483,604	6,949,558	6,519,936	6,399,600
Health and Welfare	394,653	334,338	183,081	213,634	222,820	235,413	226,788	168,499	168,025	197,462
Culture and Recreation	2,818,162	2,859,046	2,726,204	2,579,256	2,839,136	2,467,238	2,509,450	2,285,536	2,043,985	1,949,400
Community Development	1,490,104	1,313,645	1,035,590	987,340	945,698	906,408	703,901	691,362	550,348	585,843
Public Works & Streets	5,078,056	4,265,822	3,436,305	3,810,361	3,560,360	3,270,282	2,591,698	2,427,548	2,174,454	2,121,419
Interest on Long-Term Debt	558,408	532,115	550,817	541,343	649,618	658,670	1,367,055	830,808	891,737	912,848
Total Governmental activities	$26,971,516	$24,472,775	$21,871,433	$22,439,964	$23,338,918	$23,671,674	$22,577,058	$20,676,249	$18,807,354	$16,870,421
Business-type activities										
Water	$ 3,445,313	$ 3,341,438	$ 2,955,792	$ 2,696,643	$ 2,826,192	$2,741,022	$3,218,848	$2,672,415	$2,699,661	$2,578,057
Wastewater	4,012,743	3,626,910	3,624,956	3,648,877	3,141,132	2,944,122	3,395,825	2,849,798	2,781,638	2,715,388
Business Center	651,827	659,950	669,248	1,016,409	1,226,764	1,215,501	1,197,456	1,263,313	1,282,395	1,357,589
Sanitation	1,525,841	1,392,014	1,305,797	1,141,085	1,120,902	1,105,078	1,117,567	1,010,243	939,596	1,060,828
Business Incubator	189,976	185,536	182,586	173,272	163,062	144,578	56,534	-	-	-
Ambulance Services	2,464,088	1,991,579	1,721,285	1,946,014	1,049,335	-	-	-	-	-
Total business-type activities	$12,289,788	$11,197,427	$10,459,664	$10,622,300	$9,527,387	$8,150,301	$8,986,230	$7,795,769	$7,703,290	$7,711,862
Total expenses	$39,261,304	$35,670,202	$32,331,097	$33,062,264	$32,866,305	$31,821,975	$31,563,288	$28,472,018	$26,510,644	$24,582,283
Program revenues										
Governmental activities										
Charges for services										
General Government	$ 1,870,445	$ 2,938,045	$ 3,544,657	$ 1,350,023	$ 1,765,937	$ 3,021,700	$ 2,780,190	$ 2,494,028	$ 2,226,528	$ 1,002,249
Public Safety	41,866	46,924	423,258	305,749	426,767	315,098	1,007,465	980,528	867,899	677,226
Health and Welfare	-	-	371,427	-	-	-	-	-	-	-
Culture and Recreation	19,047	39,786	272,468	142,037	211,126	74,395	373,194	288,009	219,142	284,797
Community Development	-	-	-	-	-	594,182	385,797	432,936	497,921	334,557
Public Works & Streets	-	-	-	187,408	342,089	62,642	62,640	51,595	50,530	49,978
Operating Grants and Contributions	5,517,652	4,519,471	2,372,433	2,002,228	2,308,056	2,709,123	2,989,656	2,564,023	3,343,398	2,601,626
Capital Grants and Contributions	10,801,651	5,044,964	6,874,510	4,511,855	3,749,914	7,816,499	612,897	157,458	947,390	122,614
Total Governmental activities	$ 18,250,661	$ 12,589,190	$ 13,858,753	$ 8,499,300	$ 8,803,889	$ 14,593,639	$ 8,211,839	$ 6,968,577	$ 8,152,808	$ 5,073,047
Business-type activities										
Charges for services										
Water	$ 4,840,917	$ 4,722,633	$ 4,382,952	$ 4,182,192	$ 4,025,661	$ 3,796,031	$ 3,592,820	$ 3,369,477	$ 3,056,742	$ 2,884,311
Wastewater	4,186,548	4,040,776	3,930,950	4,054,103	4,006,279	3,686,360	3,397,094	2,663,176	2,156,201	1,975,447
Business Center	600,000	582,560	600,000	626,826	629,265	629,265	629,265	629,265	629,265	629,265
Business Incubator	1,579,491	1,507,375	38,869	29,999	3,471	-	-	-	-	-
Sanitation	43,843	41,706	1,444,522	1,386,984	1,284,544	1,205,279	1,159,196	1,142,822	1,117,185	1,056,628
Ambulance Services	2,364,529	2,106,432	2,014,413	2,476,604	1,953,337	-	-	-	-	-
Capital Grants and Contributions	3,158,839	1,365,769	1,214,350	1,046,430	-	1,941,586	1,177,792	1,322,452	481,955	-
Total business activities	$ 16,774,167	$ 14,367,251	$ 13,626,056	$ 13,803,138	$ 11,902,557	$ 11,258,521	$ 9,956,167	$ 9,127,192	$ 7,441,348	$ 6,545,651
Total program revenues	$ 35,024,828	$ 26,956,441	$ 27,484,809	$ 22,302,438	$ 20,706,446	$ 25,852,160	$ 18,168,006	$ 16,095,769	$ 15,594,156	$ 11,618,698

Source: City financial records and reports
- Statement of Activities

CITY OF SAN LUIS, ARIZONA
CHANGES IN NET POSITION (continued)
LAST TEN FISCAL YEARS
(accrual basis of accounting)

	Fiscal Year									
	2021	**2020**	**2019**	**2018**	**2017**	**2016**	**2015**	**2014**	**2013**	**2012**
Net (Expense)/Revenue										
Governmental Activities:	$ (8,720,835)	$(11,883,585)	$ (8,012,678)	$(13,940,665)	$(14,535,029)	$ (9,078,035)	$(14,365,219)	$(13,707,672)	$(10,654,546)	$(11,797,374)
Business-type activities	4,484,379	3,169,824	3,166,394	3,180,839	2,375,170	3,108,220	969,937	1,331,423	(261,942)	(804,293)
Total primary government net (expense) revenue	($4,236,456)	($8,713,761)	($4,846,284)	($10,759,826)	$(12,159,859)	($5,969,815)	($13,395,282)	($12,376,249)	($10,916,488)	$(12,601,667)
General Revenues and Other Changes in net Position										
Governmental Activities										
Taxes										
Sales and use taxes	$ 12,128,587	$ 10,660,531	$ 9,720,729	$ 8,978,743	$ 7,694,566	$ 7,448,887	$ 7,324,294	$ 6,750,517	$ 6,531,779	$ 6,073,811
Franchise taxes	445,924	415,758	437,765	435,767	401,364	435,822	439,034	427,800	432,371	397,532
Other taxes	491,053	-	-	-	-	-	122,163	-69,355	1,296	95,172
State shared Revenues	10,942,821	9,267,561	8,609,052	8,407,534	8,073,305	7,123,544	6,936,337	7,331,517	5,725,447	4,997,430
Investment Earnings	23,119	249,585	296,968	182,505	56,947	26,179	19,300	16,064	28,197	12,341
Miscellaneous	-	-	-	-	-	624,606	246,626	213,640	321,613	79,471
Transfer in (out)	(345,344)	(365,151)	(364,030)	(407,435)	(394,435)	(391,967)	(100,841)	-	-	-
Total general revenues and transfers	$ 23,686,160	$ 20,228,284	$ 18,700,484	$ 17,597,114	$ 15,831,747	$ 15,267,071	$ 14,986,913	$ 14,670,183	$ 13,040,703	$ 11,655,757
Business-type activities										
Investment Earnings	$22,992	$225,465	$285,755	$74,278	$55,487	$24,708	$21,667	$13,909	$20,935	$10,130
Miscellaneous	-	-	552,832	-	-	(48,015)	$0	$0	(19,999)	2,417
Transfer in (out)	345,344	365,151	364,030	407,435	394,435	391,967	100,841	-	-	-
Total Business-type activities	$ 368,336	$ 590,616	$ 1,202,617	$ 481,713	$ 449,922	$ 368,660	$ 122,508	$ 13,909	$ 936	$ 12,547
Total primary government	$ 24,054,496	$ 20,818,900	$ 19,903,101	$ 18,078,827	$ 16,281,669	$ 15,635,731	$ 15,109,421	$ 14,684,092	$ 13,041,639	$ 11,668,304
Change in net Position										
Governmental Activities	$ 14,965,325	$ 8,344,699	$ 10,687,806	$ 3,656,449	$ 1,296,718	$ 6,189,036	$ 621,694	$ 962,511	$ 2,386,157	$ (141,617)
Business-type activities	4,852,715	3,760,440	4,369,012	3,662,552	2,825,092	3,476,880	1,092,445	1,345,332	(261,006)	(791,746)
Total Changes in Net Position	$ 19,818,040	$ 12,105,139	$ 15,056,818	$ 7,319,001	$ 4,121,810	$ 9,665,916	$ 1,714,139	$ 2,307,843	$ 2,125,151	$ (933,363)

Source: - City financial records and reports
- Statement of Activities

CITY OF SAN LUIS, ARIZONA
FUND BALANCES, GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS
(modified accrual basis of accounting)

	Fiscal Year									
	2021	**2020**	**2019**	**2018**	**2017**	**2016**	**2015**	**2014**	**2013**	**2012**
General Fund										
Nonspendable	$179,249	$64,958	$77,075	$80,392	$118,243	$128,035	$42,831	$56,719	$99,774	$211,131
Committed	-	-	-	-	-	106,785	106,624	106,465	106,250	106,250
Unassigned	28,275,177	20,076,139	15,245,609	11,859,205	9,858,234	9,207,428	10,005,982	9,061,328	7,139,348	5,599,699
Total General Fund	$28,454,426	$20,141,097	$15,322,684	$11,939,597	$9,976,477	$9,442,248	$10,155,437	$9,224,512	$7,345,372	$5,917,080
All other governmental funds										
Nonspendable	$ 186,821	$ 197,764	$ 217,730	$ 118,543	$ 93,575	$ 168,175	$ 167,914	$ 190,319	$ 147,511	$ 65,677
Restricted	5,469,260	4,551,958	3,129,596	2,822,456	2,885,421	754,165	1,181,060	1,461,661	1,223,913	488,962
Assigned	-	-	-	-	-	2,591,330	2,648,759	2,776,109	3,158,888	3,227,193
Unassigned	(656,007)	(131,223)	(179,241)	(9,234)	-	(715,933)	(951,255)	272,948	-	-
Total all other governmental funds	$ 5,000,074	$ 4,618,499	$ 3,168,085	$ 2,931,765	$ 2,978,996	$ 2,797,737	$ 3,046,478	$ 4,701,037	$ 4,530,312	$ 3,781,832
TOTAL GOVERNMENTAL FUNDS	$33,454,500	$ 24,759,596	$ 18,490,769	$ 14,871,362	$ 12,955,473	$ 12,239,985	$ 13,201,915	$ 13,925,549	$ 11,875,684	$ 9,698,912

Source: Balance Sheet - Governmental Funds

CITY OF SAN LUIS, ARIZONA
CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS
(modified accrual basis of accounting)

	Fiscal Year									
	2021	**2020**	**2019**	**2018**	**2017**	**2016**	**2015**	**2014**	**2013**	**2012**
Revenues:										
Taxes	$ 12,590,260	$ 11,076,289	$ 10,158,495	$ 9,414,511	$ 8,095,930	$ 7,884,709	$ 7,885,491	$ 7,108,962	$ 6,965,446	$ 6,566,515
Special Assessments/Property Taxes	488,533	482,034	$335,006	$345,509	302,546	302,865	374,470	282,484	218,171	290,987
Licenses and permits	1,026,519	1,053,843	$843,768	$3,236,021	734,502	528,034	483,218	431,909	389,295	349,777
Interest earnings	18,923	241,533	$291,947	$179,601	54,631	24,445	17,057	13,322	24,266	11,437
Fines and forfeits	355,770	426,442	$494,828	$519,153	577,989	541,336	611,178	687,319	792,994	523,053
Intergovernmental	18,051,816	14,810,304	12,636,697	8,828,680	11,705,819	10,159,135	10,098,225	9,895,694	9,030,736	7,605,264
Charges for user services	1,576,343	1,057,353	865,730	526,714	778,835	432,193	376,938	218,807	214,180	160,919
Rents	25,732	1,476,480	$1,358,079	$424,340	268,690	339,119	761,335	811,666	674,019	659,222
Others	275,004	790,441	$678,463	$187,987	408,006	624,606	529,759	418,940	577,687	140,909
Total revenues	$ 34,408,900	$ 31,414,719	$ 27,663,013	$ 23,662,516	$ 22,926,948	$ 20,836,442	$ 21,137,671	$ 19,869,103	$ 18,886,794	$ 16,308,083
Expenditures:										
General government	$ 5,002,607	$ 5,518,192	$ 5,419,958	$ 5,463,647	$ 5,236,772	$ 5,037,910	$ 4,652,111	$ 4,546,198	$ 4,251,259	$ 4,032,759
Public safety	16,602,424	8,977,394	$8,221,406	$7,073,034	7,587,098	7,328,654	6,688,960	6,519,780	6,194,930	6,089,036
Public works & streets	2,069,914	1,921,422	$1,695,053	$1,831,640	1,832,799	1,673,193	1,636,602	1,506,770	1,276,486	1,238,738
Community, recreational, and cultural	4,074,080	3,919,757	$3,638,348	$3,345,062	3,445,381	3,001,225	2,768,148	2,615,816	2,254,791	2,198,001
Health and welfare	223,710	230,695	$258,917	$209,748	213,543	210,378	205,049	149,367	141,225	165,387
Capital outlay	4,350,197	2,954,479	$2,518,160	$2,691,771	2,402,247	2,771,769	3,843,180	1,348,004	1,280,367	921,671
Debt service/authorities:										
Interest	651,451	625,182	643,859	626,133	713,695	722,772	1,168,906	839,755	859,513	880,623
Principal	759,232	675,923	708,590	398,030	385,490	660,504	391,834	331,242	445,229	477,261
Bond issue costs	336,579			87,664		-	238,101			
Total expenditures	$ 34,070,194	$ 24,823,044	$ 23,104,293	$ 21,726,729	$ 21,817,025	$ 21,406,405	$ 21,592,891	$ 17,856,932	$ 16,703,800	$ 16,003,476
Excess (Deficiency) of Revenues Over Expenditures	$ 338,706	$ 6,591,675	$ 4,558,720	$ 1,935,787	$ 1,109,923	$ (569,963)	$ (455,220)	$ 2,012,171	$ 2,182,994	$ 304,607
OTHER FINANCING SOURCES (USES)										
Premium on debt issued	$ -	$ -	$ -	$ 428,870	$ -	$ -	$ 1,296,704	$ -	$ -	$ -
Debt issued	8,230,172	-	0	2,825,000	-	-	12,085,699	-	-	-
Payment to Refunded Bond Escrow Agent	-	-	-	(3,164,208)	-	-	(13,850,916)	-	-	-
Notes Issued	508,980	-	-	-	-	-	300,939	37,693	-	-
Capital leases		42,303	12,302	297,873	-	-	-	-	-	-
Transfer from Other Funds	1,314,715	1,979,037	1,436,164	1,014,000	1,060,544	1,462,992	1,426,905	1,739,361	1,359,172	1,198,137
Transfer to Other Funds	(1,660,059)	(2,344,188)	(1,800,194)	(1,421,435)	(1,454,979)	(1,854,959)	(1,527,746)	(1,739,361)	(1,359,172)	(2,284,670)
Total other financing sources (Uses)	$ 8,393,808	$ (322,848)	$ (351,728)	$ (19,900)	$ (394,435)	$ (391,967)	$ (268,415)	$ 37,693	$ -	$ (1,086,533)
NET CHANGE IN FUND BALANCES	$ 8,732,514	$ 6,268,827	$ 4,206,992	$ 1,915,887	$ 715,488	$ (961,930)	$ (723,635)	$ 2,049,864	$ 2,182,994	$ (781,926)
Debt Services as a percentage of noncapital expenditures	5.62%	5.75%	9.37%	9.01%	5.66%	7.16%	8.55%	6.56%	8.42%	8.95%

Source: City financial records and reports

Note: During FY2021, the City began classifying revenues previously considered special assessments as property taxes to more accurately describe the revenue source.

CITY OF SAN LUIS, ARIZONA
PROGRAM REVENUES
LAST TEN FISCAL YEARS
(accrual basis of accounting)

	Fiscal Year									
	2021	**2020**	**2019**	**2018**	**2017**	**2016**	**2015**	**2014**	**2013**	**2012**
Governmental Activities:										
Charges for service										
General Government	$ 1,870,445	$ 2,938,045	$ 3,544,657	$ 1,350,023	$ 1,765,937	$ 3,021,700	$ 2,780,190	$ 2,494,028	$ 2,226,528	$ 1,002,249
Public Safety	41,886	46,924	423,258	305,749	426,767	315,098	1,007,465	980,528	867,899	677,226
Health and Welfare	-	-	-	-	-	-	-	-	-	-
Culture and Recreation	19,047	39,786	272,468	142,037	211,126	74,395	373,194	288,009	219,142	284,797
Community Development	-	-	-	-	-	594,182	385,797	432,936	497,921	334,557
Public Works & Streets	-	-	371,427	187,408	342,089	62,642	62,640	51,595	50,530	49,978
Operating grants and contributions	5,517,652	4,519,471	2,372,433	2,002,228	2,308,056	2,709,123	2,989,656	2,564,023	3,343,398	2,601,626
Capital grants and contributions	10,801,651	5,044,964	6,874,510	4,511,855	3,749,914	7,816,499	612,897	157,458	947,390	122,614
Total governmental activities	$18,250,681	$12,589,190	$13,858,753	$8,499,300	$8,803,889	$14,593,639	$8,211,839	$6,968,577	$8,152,808	$5,073,047
Business-type activities										
Charges for service										
Water	$ 4,840,917	$ 4,722,633	$ 4,382,952	$ 4,182,192	$ 4,025,661	$ 3,796,031	$ 3,592,820	$ 3,369,477	$ 3,056,742	$ 2,884,311
Wastewater	4,186,548	4,040,776	3,930,950	4,054,103	4,006,279	3,686,360	3,397,094	2,663,176	2,156,201	1,975,447
Business Center	600,000	582,560	600,000	626,826	629,265	629,265	629,265	629,265	629,265	629,265
Business Incubator	43,843	41,706	38,869	29,999	3,471	-	-	-	-	-
Sanitation	1,579,491	1,507,375	1,444,522	1,386,984	1,284,544	1,205,279	1,159,196	1,142,822	1,117,185	1,056,628
Ambulance Services	2,364,529	2,106,432	2,014,413	2,476,604	1,953,337	-	-	-	-	-
Operating grants and contributions	-	-	-	-	-	-	-	-	-	-
Capital grants and contributions	3,158,839	1,365,769	1,214,350	1,046,430	-	1,941,586	1,177,792	1,322,452	481,955	361,918
Total business-type activities	$ 16,774,167	$ 14,367,251	$ 13,626,056	$ 13,803,138	$ 11,902,557	$ 11,258,521	$ 9,956,167	$ 9,127,192	$ 7,441,348	$ 6,907,569
Total primary government	$ 35,024,848	$ 26,956,441	$ 27,484,809	$ 22,302,438	$ 20,706,446	$ 25,852,160	$ 18,168,006	$ 16,095,769	$ 15,594,156	$ 11,980,616

Source: City financial records and reports
Statement of Activities

CITY OF SAN LUIS, ARIZONA
GOVERNMENT-WIDE REVENUES BY FUNCTION
LAST TEN FISCAL YEARS
(accrual basis of accounting)

	Fiscal Year									
	2021	**2020**	**2019**	**2018**	**2017**	**2016**	**2015**	**2014**	**2013**	**2012**
Governmental Activities										
General Government	$ 2,011,652	$ 3,263,002	$ 4,438,576	$ 1,355,037	$ 1,807,078	$ 3,107,233	$ 2,856,516	$ 2,531,262	$ 2,288,465	$ 1,029,723
Public Safety	3,926,785	2,618,495	936,173	631,996	964,958	932,208	1,990,965	1,653,703	2,184,656	1,746,600
Health and Welfare	-	-		-	-	-	-	-	-	-
Culture and Recreation	1,413,170	876,495	272,468	150,537	211,126	197,593	489,099	368,966	302,596	343,483
Community Development	1,219,380	355,948	268,570	275,175	202,706	594,182	385,797	432,936	497,921	334,557
Public Works & Streets	9,679,694	5,475,250	7,942,966	6,086,555	5,618,021	9,762,423	2,489,462	1,981,710	2,879,170	1,618,684
Unallocated General Revenues	23,686,160	20,228,284	18,700,485	17,597,115	15,831,747	15,267,071	14,986,913	14,670,183	13,040,703	11,655,757
Total Governmental Activities	$ 41,936,841	$ 32,817,474	$ 32,559,238	$ 26,096,415	$ 24,635,636	$ 29,860,710	$ 23,198,752	$ 21,638,760	$ 21,193,511	$ 16,728,804
Business-type activities										
Water	$6,649,314	$5,247,041	$4,990,743	$4,672,760	$4,025,661	$3,796,031	$3,592,820	$3,869,477	$3,106,217	$2,894,971
Wastewater	5,536,990	4,882,137	4,537,510	4,609,965	4,006,279	5,627,946	3,418,093	2,663,176	2,588,681	2,326,705
Business Center	600,000	582,560	600,000	626,826	629,265	629,265	629,265	629,265	629,265	629,265
Business Incubator	43,843	41,706	38,869	29,999	3,471	-	1,156,793	-	-	-
Sanitation	1,579,491	1,507,375	1,444,522	1,386,984	1,284,544	1,205,279	1,159,196	822,452	1,117,185	1,056,628
Ambulance Services	2,364,529	2,106,432	2,014,413	2,476,604	1,953,337	-	-	-	-	-
Unallocated General Revenues	368,336	590,016	1,202,616	481,713	449,922	-	122,508	13,909	936	12,547
Total Business Activities	$ 17,142,503	$ 14,957,267	$ 14,828,673	$ 14,284,851	$ 12,352,479	$ 11,258,521	$ 10,078,675	$ 7,998,279	$ 7,442,284	$ 6,920,116

Source: Statement of Activities.
City financial Records and reports

CITY OF SAN LUIS, ARIZONA
TAX REVENUES BY SOURCE, GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS
(accrual basis of accounting)

	Fiscal Year									
	2021	**2020**	**2019**	**2018**	**2017**	**2016**	**2015**	**2014**	**2013**	**2012**
City Sales Tax	$12,128,587	$10,660,531	$9,720,729	$8,989,483	$7,694,566	$7,508,359	$7,324,294	$6,750,517	$6,531,779	$6,073,811
State Sales taxes	4,125,823	3,470,421	3,272,469	3,090,501	2,889,943	2,659,098	2,550,568	2,812,693	2,104,763	1,992,968
Franchise Tax	445,925	415,758	437,765	435,767	401,364	435,822	439,034	427,800	432,371	397,532
Special Districts	488,533	482,034	335,006	345,509	302,546	302,865	374,470	282,484	218,171	290,987
Others	84,579	117,824	131,423	129,514	-	-	122,163	(69,355)	1,296	95,172
Total tax revenues	$17,273,447	$15,146,568	$13,897,392	$12,990,774	$11,288,419	$10,906,144	$10,810,529	$10,204,139	$9,288,380	$8,850,470

Source: Statement of Activities
Statement of Reveneues, Expenditures and Change in Fund Balance Governmental Fund

Note: Includes Governmental Fund Types
Special Districts include Strret Light Improvement Districts (SLIDs), Maintenance Improvement Districts (MIDs); both are levy as secondary property taxes.

CITY OF SAN LUIS, ARIZONA
INTERGOVERNMENTAL REVENUES BY SOURCE, GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS
(accrual basis of accounting)

	Fiscal Year									
	2021	**2020**	**2019**	**2018**	**2017**	**2016**	**2015**	**2014**	**2013**	**2012**
State Shared Sales Tax	$4,125,822	$3,470,721	$3,272,469	$3,090,501	$2,889,943	$2,659,098	$2,550,568	$2,812,693	$2,104,763	$1,992,968
Urban Revenue Sharing	4,970,262	4,330,742	3,929,206	3,981,836	3,856,245	3,360,240	3,378,557	3,559,275	2,605,281	2,152,641
Highway Users	3,144,848	3,006,613	2,804,155	2,651,344	2,526,082	2,239,260	2,126,238	1,929,961	2,041,357	1,562,498
Auto-in-lieu	1,838,257	1,466,398	1,407,377	1,335,198	1,259,413	1,104,206	1,007,212	959,549	1,015,403	851,821
Federal	3,970,104	2,536,130	1,140,890	40,939	1,139,781	673,284	615,896	634,216	1,130,716	1,004,693
Others	32,639	64,175	82,600	14,010	64,356	123,047	419,754	-	133,216	40,643
Total tax revenues	$18,081,932	$14,874,779	$12,636,697	$11,113,828	$11,735,820	$10,159,135	$10,098,225	$9,895,694	$9,030,736	$7,605,264

Source: Statement of Activities
Finance Records
Note: Includes governmental fund types
Includes all governmental revenues, including revenues from federal government

CITY OF SAN LUIS, ARIZONA
CITY TRANSACTION PRIVILEGE TAXES BY CATEGORY
LAST TEN FISCAL YEARS

	Fiscal Year									
	2021	**2020**	**2019**	**2018**	**2017**	**2016**	**2015**	**2014**	**2013**	**2012**
Retail Sales	$7,211,203	$6,023,773	$5,100,707	$5,307,579	$4,693,648	$3,731,819	$3,719,366	$3,498,869	$3,288,946	$3,046,645
Contracting	2,140,305	2,056,745	2,039,455	1,188,901	888,499	1,573,668	1,654,681	1,336,456	1,468,887	1,574,491
Rentals	395,765	398,642	456,557	360,153	333,635	407,570	356,150	324,795	297,456	280,163
Communications/Utilities	1,045,592	992,652	1,021,204	1,140,903	947,825	1,174,550	1,044,285	1,053,760	959,929	624,166
Restaurant/Bar	734,546	652,531	604,790	611,999	456,027	422,284	417,278	363,027	371,107	342,810
Use	574,531	491,719	395,085	221,860	356,078	129,156	121,091	109,195	84,108	131,100
Other	26,645	44,469	102,956	107,963	18,855	69,312	45,339	64,415	61,346	74,436
	$12,128,587	$10,660,531	$9,720,754	$8,989,483	$7,694,566	$7,508,359	$7,358,190	$6,750,517	$6,531,779	$6,073,811
% Growth by year										
Retail Sales	19.7%	18.1%	-3.9%	13.1%	25.8%	0.3%	6.3%	6.4%	8.0%	5.0%
Contracting	4.1%	0.8%	71.5%	33.8%	-43.5%	-4.9%	23.8%	-9.0%	-6.7%	11.4%
Rentals	-0.7%	-12.7%	26.8%	7.9%	-18.1%	14.4%	9.7%	9.2%	6.2%	14.8%
Utilities	5.3%	-2.8%	-10.5%	20.4%	-19.3%	12.5%	-0.9%	9.8%	53.8%	9.3%
Restaurant/Bar	12.6%	7.9%	-1.2%	34.2%	8.0%	1.2%	14.9%	-2.2%	8.3%	10.8%
Use	16.8%	24.5%	78.1%	-37.7%	175.7%	6.7%	10.9%	29.8%	-35.8%	57.8%
Other	-40.1%	-56.8%	-4.6%	472.6%	-72.8%	52.9%	-29.6%	5.0%	-17.6%	-45.9%

Note: Includes governmental fund types

Source: AZ Department of Revenues
City of San Luis Finance Department

CITY OF SAN LUIS, ARIZONA
SALES TAX PAYERS - BY CATEGORY
CURRENT YEAR AND TEN YEARS AGO

	2021				2012			
	Number of Payers	Percentage of Total Payers	Sales Tax Paid	Percentage of Total City Sales Tax Revenue	Number of Payers	Percentage of Total Payers	Sales Tax Paid	Percentage of Total City Sales Tax Revenue
Retail Sales	2,551	57.74%	$7,211,203	59.46%	464	27.50%	2,356,639	38.80%
Construction, MFG & Wholesale	102	2.31%	$2,140,305	17.65%	616	36.51%	2,249,132	37.03%
Rentals	235	5.32%	$395,765	3.26%	128	7.59%	242,952	4.00%
Communications/Utilities	68	1.54%	$1,045,592	8.62%	60	3.56%	449,462	7.40%
Restaurant/Bar	41	0.93%	$734,546	6.06%	41	2.43%	200,436	3.30%
Use/Services	657	14.87%	$574,531	4.74%	183	10.85%	485,905	8.00%
Other	764	17.29%	$26,645	0.22%	195	11.56%	89,285	1.47%
	4,418	100%	$12,128,587	100%	1,687	100%	6,073,811	100.00%

Note: Includes governmental fund types

Source: AZ Department of Revenues
City financial Records and reports

CITY OF SAN LUIS, ARIZONA
Ratios of Outstanding Debt by Type
Last Ten Fiscal Years

	Governmental Activities			Business-Type Activities					
Fiscal Year	Municipal Bonds	Notes Payable	Capital Leases	Municipal Bonds/Loans	Notes Payable	Capital Leases	Total Primary Government	Percentage of Personal Income	Per Capita
2021	$ 21,429,405	$ 564,707	$ 208,986	$ 27,245,890	$ 517,000	$ 138,525	$ 50,104,513	4.51%	1,416
2020	13,881,119	129,217	260,849	33,107,180	186,338	182,593	47,747,295	4.18%	1,388
2019	14,546,315	174,462	265,209	34,744,986	243,768	262,367	50,237,107	4.28%	1,511
2018	15,231,748	270,762	297,873	36,427,536	57,843	339,794	52,625,556	4.43%	1,590
2017	12,369,441	3,387,834	-	33,955,220	102,171	379,540	50,194,206	4.55%	1,543
2016	13,350,329	3,562,910	-	38,010,036	185,909	-	55,109,184	4.86%	1,621
2015	13,350,329	3,562,910	-	38,010,036	185,909	-	55,109,184	6.64%	1,660
2014	14,383,209	3,336,222	-	39,733,576	127,693	-	57,580,700	8.26%	1,847
2013	14,698,048	3,323,879	-	33,642,562	834,330	-	52,498,819	5.61%	1,602
2012	15,001,198	3,347,536	133,235	34,113,235	844,703	54,246	53,494,153	7.65%	2,057

Note; See Table XIV for Personal Income and Population

Source: (1) Based on data provided by the Greater Yuma Economic Development
City financial Records and reports

CITY OF SAN LUIS, ARIZONA
PLEDGED REVENUE COVERAGE - EXCISE TAX REVENUE BONDS
LAST TEN FISCAL YEARS

		Excise Tax Revenue Bonds									
		2021	**2020**	**2019**	**2018**	**2017**	**2016**	**2015**	**2014**	**2013**	**2012**
Pledged revenues	(1)	$24,759,401	$21,475,220	$19,715,582	$18,672,560	$15,562,640	$15,766,957	$15,379,657	$15,052,446	$13,283,180	$11,781,918
Debt service requirements											
Principal		$1,975,000	$1,880,000	$1,915,000	$1,035,000	$995,000	$1,690,001	$1,020,000	$785,000	$755,000	$725,000
Interest		1,687,496	1,710,626	1,759,000	1,679,297	2,337,226	2,369,747	3,528,124	2,723,387	2,756,749	2,787,893
Total Annual Requirements		3,662,496	3,590,626	3,674,000	2,714,297	3,332,226	4,059,748	4,548,124	3,508,387	3,511,749	3,512,893
Estimated Coverage		6.76	5.98	5.37	6.88	4.67	3.88	3.38	4.29	3.78	3.35

(1) Pledged revenues on the Excise Tax Revenue Bonds are the "Excise Taxes", "State Shared Revenues", Licenses and Permit Fees, and Franchise fees. Excise Taxes are defined to include the transaction privilege and business taxes, which the City imposes. State Shared Revenues are defined as any excise tax, transaction privilege and use taxes and income taxes imposed by the State of Arizona and allocated or apportioned to the City, except the City's share of any such taxes which by State law, rule or regulation must be expended for other purposes.

Source: Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds and debt service schedules - City financial records

CITY OF SAN LUIS, ARIZONA
PLEDGED REVENUE COVERAGE - UTILITY REVENUE BONDS
LAST EIGHT FISCAL YEARS

		Water and Wastewater Utility Revenue Bonds							
	(3)	**2021**	**2020**	**2019**	**2018**	**2017**	**2016**	**2015**	**2014**
Gross Revenues	(1)	$9,050,328	$8,976,213	$8,598,226	$8,232,732	$8,086,255	$7,506,930	$7,011,185	$6,045,693
Operating Expenses	(2)	4,932,056	4,405,164	4,059,728	3,363,861	5,027,804	4,388,160	5,387,500	4,315,552
Net Revenues Available		$4,118,272	$4,571,049	$4,538,498	$4,868,871	$3,058,451	$3,118,770	$1,623,685	$1,730,141
Debt Service Requirements									
Principal		$315,000	$305,000	$295,000	$280,000	$270,000	$260,000		
Interest		196,460	208,050	219,260	229,900	240,160	250,040	250,040	159,053
		$511,460	$513,050	$514,260	$509,900	$510,160	$510,040	$250,040	$159,053
Estimated Coverage		8.05	8.91	8.83	9.55	6.00	6.11	6.49	10.88

Notes:

(1) Includes total operating revenues and investment income of the Water Utility and Wastewater Utility Enterprise Funds.
(2) Includes total operating expenses of the Water Utility and Wastewater Utility Enterprise Funds less depreciation and amortization.
(3) The Water and Wastewater Utility Revenue Bonds were issued during fiscal year 2014; therefore only eight years are presented.

Source: Statement of Revenues, Expenses and Changes in Fund Net Position - Proprietary Funds and repayment schedules for the Water and Wastewater Utility Revenue Bonds.

CITY OF SAN LUIS
Computation of Direct and Overlapping Debt*
June 30, 2021

Jurisdiction	Net Assessed Value (2)	Net Debt Outstanding	Estimated Percentage Applicable	Estimated Share of Overlapping Debt
City of San Luis: Revenue Bond	82,474,442	20,225,136	100.00%	$ 20,225,136
City of San Luis: Premiums	82,474,442	1,204,269	100.00%	1,204,269
City of San Luis: Capital Leases	82,474,442	208,986	100.00%	208,986
		$ 21,638,391		$ 21,638,391
As presented fiscal year ended June 30, 2021				
Arizona Western College	$ 1,286,552,350	$ 43,963,131	0.61%	$ 268,175
Somerton Elementary School District No. 11	77,807,497	2,592,120	18.00%	466,582
Gadsden School District No. 32	72,937,089	10,382,706	26.70%	2,772,183
Yuma County	1,286,552,350	48,569,412	0.61%	296,273
Yuma Union High School District No 70 (1)	1,178,475,902	50,469,077	0.94%	474,409
Total Overlapping General Obligation Bonded Debt		$ 155,976,446		$ 4,277,622
Total Direct and Ovelapping General Obligation Bonded Debt				$ 25,916,013

Sources: City of San Luis GIS Department

(1) Total Net Debt Outstanding from FY20 Report of Bonded Indebtedness, AZ Financial Transparency Portal
(2) County records and the State and County Abstract of the Assessment Roll, Arizona Department of Revenue.

CITY OF SAN LUIS, ARIZONA
DEMOGRAPHIC STATISTICS
LAST TEN FISCAL YEARS

Fiscal Year	Population	Personal Income	Labor force	Employment	Unemployment	Unemployment rate percentage
2021	35,394	41,122	13,946	10,850	3,096	22.2%
2020	34,394	37,800	14,626	7,386	7,240	49.5%
2019	33,243	37,800	14,534	11,220	3,314	22.8%
2018	33,107	33,967	14,139	10,787	3,352	23.7%
2017	32,540	33,124	13,382	9,897	3,485	26.0%
2016	34,001	33,376	18,632	9,998	8,633	46.3%
2015	33,190	25,000	18,662	9,822	8,840	47.4%
2014	31,180	22,368	19,824	9,689	10,134	65.8%
2013	32,763	28,548	17,965	6,000	11,965	66.6%
2012	26,000	26,889	17,249	5,614	11,635	67.5%

Data Source:

Greater Yuma Economic Development Corporation

CITY OF SAN LUIS, ARIZONA
MAJOR EMPLOYERS WITHIN THE CITY
CURRENT YEAR AND EIGHT YEARS AGO

	2021			2013		
Employer	# of Employees	Rank	Percentage of City Employment	# of Employees	Rank	Percentage of City Employment
Arizona State Prison	908	1	24.63%	800	3	22.75%
Gadsen Elementary School District	867	2	23.52%	845	1	24.03%
ACT Call Center	449	3	12.18%	812	2	23.09%
Factor Sales	424	4	11.50%	403	4	11.46%
Walmart	301	5	8.16%	290	5	8.25%
City of San Luis	292	6	7.92%	237	6	6.74%
Riedel Construction	180	7	4.88%	-		0.00%
San Luis Detention Center	170	8	4.61%	130	7	3.70%
Comite De Bienestar	52	9	1.41%	-		0.00%
Basha's/Food City	44	10	1.19%	-		0.00%
Total Employees	3,687		100.00%	3,517		100.00%

Source: Greater Yuma Economic Development Corporation

Notes:

(1) Data was tracked for City's 1st ACFR. Data for only seven employers was available for 2013.

(2) City of San Luis Finance Department

CITY OF SAN LUIS, ARIZONA
AUTHORIZED FULL-TIME EQUIVALENT CITY GOVERNMENT EMPLOYEES BY FUNCTION
LAST TEN FISCAL YEARS

	Fiscal Year									
Permanent Position by Function	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012
General Fund										
General Government	76	91	89	79	56	58	55	57	57	54
Public Safety	98	80	83	96	89	94	85	90	90	87
Health and Welfare	5	4	4	4	3	4	4	2	2	2
Culture and Recreation	25	23	47	23	35	47	37	36	36	28
Community Development	14	12	12	10	9	9	8	9	9	9
Sub total General Fund	218	210	235	212	192	212	189	194	194	180
General Fund	218	210	235	212	192	212	189	194	194	180
Public Works & Streets	21	20	15	17	18	15	16	11	11	13
Enterprise Funds	53	40	30	53	50	32	32	32	32	26
Total Permanent Positions	292	270	280	282	260	259	237	237	237	219

Source: City Payroll

CITY OF SAN LUIS, ARIZONA
UTILITY STATISTICAL DATA - BILLINGS
LAST TEN FISCAL YEARS

Utility Rate Increases & Average Bill

	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012
Water										
Average bill	$48.10	$48.84	$48.28	$48.16	$48.45	$48.03	$46.59	$45.05	$41.72	$38.31
% Increase	-1.52%	1.16%	0.25%	-0.60%	0.88%	3.09%	3.41%	7.98%	8.89%	4.80%
Wastewater										
Average bill	$43.26	$43.65	$44.56	$44.60	$51.57	$48.40	$46.30	$37.33	$31.57	$29.41
% Increase	-0.89%	-2.04%	-0.09%	-13.52%	6.56%	4.52%	24.03%	18.25%	7.34%	26.53%
Residential Solid Waste										
Average bill	$17.48	$17.51	$17.64	$17.82	$17.03	$16.95	$16.86	$16.89	$17.11	$16.45
% Increase	-0.17%	-0.74%	-1.01%	4.64%	0.47%	0.52%	-0.15%	-1.32%	4.07%	3.51%

Source: City Customer Service and Billing records (Billing Register Summary)

CITY OF SAN LUIS, ARIZONA
UTILITY STATISTICAL DATA - ACCOUNTS
LAST TEN FISCAL YEARS

	Utility Accounts									
	2021	**2020**	**2019**	**2018**	**2017**	**2016**	**2015**	**2014**	**2013**	**2012**
Water										
Number of Accounts	7,949	7,614	7,194	6,828	6,669	6,384	6,190	6,023	5,890	6,036
% Increase	4.40%	5.84%	5.36%	2.38%	4.46%	3.13%	2.77%	2.26%	-2.42%	5.88%
Wastewater										
Number of Accounts	7,721	7,383	7,027	6,618	6,495	6,216	5,990	5,827	5,688	5,597
% Increase	4.58%	5.07%	6.18%	1.89%	4.49%	3.77%	2.80%	2.44%	1.63%	1.51%
Residential Solid Waste										
Number of Accounts	7,319	6,983	6,620	6,222	6,113	5,825	5,643	5,549	5,366	5,249
% Increase	4.81%	5.48%	6.40%	1.78%	4.94%	3.23%	1.69%	3.41%	2.23%	1.49%

Source: City Customer Service and Billing records

CITY OF SAN LUIS, ARIZONA
UTILITY STATISTICAL DATA - RATES

Charges for Water Services
Based Minimum Monthly Bill

Water Service Fees

	Residential		Commercial / Government / School		
Meter Size	***1st 2,000 G***	***Excess / 000's***	***1st 2,000 G***	***Commercial / Gov't Excess / 000's***	***School***
5/8" - 3/4"	$ 13.80	$ 2.11	$ 35.10	$ 2.66	$ 2.95
1"	N/A	N/A	$ 58.62	$ 2.66	$ 2.95
1 ½"	N/A	N/A	$ 116.89	$ 2.66	$ 2.95
2"	N/A	N/A	$ 187.09	$ 2.66	$ 2.95
3"	N/A	N/A	$ 409.64	$ 2.66	$ 2.95
4"	N/A	N/A	$ 1,404.07	$ 2.66	$ 2.95
6"	N/A	N/A	$ 2,925.15	$ 2.66	$ 2.95
8"	N/A	N/A	$ 4,212.22	$ 2.66	$ 2.95

Charges for Wastewater Services
Based Minimum Monthly Bill

Wastewater Service Fees

	Residential		Commercial / Government / School	
Meter Size	***Base***	***Excess / 000's***	***Base***	***Volume/000's***
Senior 60+ yrs	$ 20.23	N/A	N/A	N/A
5/8" - 3/4"	$ 40.00	N/A	$ 24.50	$ 2.47
1" - 8"	N/A	N/A	$ 24.50	$ 2.47
Gadsden	$ 55.27	N/A	$ 76.35	$ 2.47
Gadsden School	N/A	N/A	$ 205.81	$ 2.47

Source: City Customer Service and Billing records

CITY OF SAN LUIS, ARIZONA
UTILITY STATISTICAL DATA
LAST TEN FISCAL YEARS

	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012
Miscellaneous data on water utility										
Annual Consumption (000's gal)	1,240,165	1,180,168	1,144,797	1,085,982	1,067,585	1,041,105	1,023,995	1,080,987	962,719	1,025,510
Avg gallons/account/month	13,001	13,671	13,261	13,254	13,340	13,590	13,786	14,956	13,621	14,158
Avg gallons/account/year	156,015	164,049	159,132	159,048.33	160,082	163,080	165,427	179,477	163,452	169,899
Avg. daily demand (MGD)	3.74	3.53	3.23	3.23	445	453	460	499	454	472
Peak demand (MGD)	4.84	4.74	3.81	3.81	3.81	3.43	3.43	3.43	3.43	3.43
Number of wells in system	10	12	12	12	12	12	12	12	12	12
Available storage capacity (million Gallons)	4,025	4,025	4,025	4,025	4,025	4,025	4,025	4,025	4,025	4,025
Miscellaneous data on wastewater utility										
Treatment plant capacity (000's)	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Annual wastewater treated (000's)	526,272	613,095	586,810	514,839	458,763	465,867	471,403	463,767	457,864	437,574
Average daily flow (000's)	1,442	1,679	1,608	10,740	1,286	1,340	1,340	1,340	1,340	1,340
Miscellaneous data on solid waste service										
Tons of waste collected and disposed	14,100	12,300	12,046	11,719	10,740	10,306	9,681	10,610	9,013	9,523

Source: City Customer Service and Billing records
Public Works records

CITY OF SAN LUIS, ARIZONA
BUILDING PERMITS AND HOME SALES
LAST TEN FISCAL YEARS
($'s in 000's)

Building Permits

	Fiscal Year									
	2021	**2020**	**2019**	**2018**	**2017**	**2016**	**2015**	**2014**	**2013**	**2012**
Commercial										
Number of Permits	2	6	1	1	6	16	16	16	16	16
Value	$ 5,721	$ 17,447	$ 10	$568	$7,091	$51	$128	$2,181	$204	$5,773
Residential										
Number of Dwelling Units	374	355	340	193	267	169	159	112	120	85
Value	$ 57,804	$ 54,327	$ 49,318	$ 29,110	$ 35,339	$ 24,850	$ 24,530	$ 16,908	$ 20,166	$ 13,147
Other										
Number of Permits	484	390	352	404	480	523	318	200	138	161
Value	$ 11,432	$ 8,160	$ 6,664	$ 8,293	$ 9,601	$ 10,652	$ 2,146	$ 19,089	$ 3,649	$ 1,157

Single Family Housing Sales

	Calendar Year									
	2021	**2020**	**2019**	**2018**	**2017**	**2016**	**2015**	**2014**	**2013**	**2012**
New units sold	349	317	314	258	228	175	88	56	118	114

Source: City Development Services

CITY OF SAN LUIS, ARIZONA
Operating Indicator by Function
LAST TEN FISCAL YEARS

	Fiscal Year									
	2021	**2020**	**2019**	**2018**	**2017**	**2016**	**2015**	**2014**	**2013**	**2012**
GENERAL GOVERNMENT										
Court										
Charges filed/ Charges adjudicated(resolved)	2,186	2,630	2,749	2,200	3,317	3,734	3,989	4,630	7,214	4,449
Charges dismissed	399	761	1,014	754	1,037	841	938	1,019	8,469	690
Human Resources										
# of employment Applications Processed	2,001	2,683	1,816	2,829	3,047	1,643	750	530	601	44*
Finance										
# of Accounts Payable checks issued	4,247	4,456	4,780	4,721	4,785	4,264	4,201	3,848	3,739	3,723
# of Claims filed, injured or ill workers	104	221	33	27	16	13	29	27	18	16
# of electrical inspections performed	2	3	4	**	**	3	1	8	10	6
Notice of claims	3	14	7	14	3	2	4	1	6	6
PUBLIC SAFETY										
Police										
# of 911 Emergency and Animal Calls	5,518	5,556	7,276	5,467	4,889	5,920	5,483	5,694	5,046	**
# of Traffic Stops	3,553	4,147	5,463	4,786	5,220	4,681	6,393	6,834	9,439	**
# of Arrests on Warrants	362	360	396	374	468	439	**	**	**	**
Fire										
# of Ambulance Transport Services	3,430	3,341	2,972	2,699	2,767	2,665	2,476	2,318	2,169	1,912
# of Fire & Hazmat Incidents	71	50	61	63	41	57	28	78	62	69
HEALTH AND WELFARE										
# of Meals served - Food Assistance	2,168	5,590	4,787	5,783	7,791	8,869	7,963	9,604	9,296	7,677
# of citywide transit ridership	390	4,797	6,157	6,166	9,538	10,661	8,136	9,243	8,378	6,323

Note: (*) Hiring Freeze
(**) Information is not available
Source: Various Departments

CITY OF SAN LUIS, ARIZONA
CAPITAL ASSETS BY FUNCTION
LAST TEN FISCAL YEARS

	Fiscal Year									
	2021	**2020**	**2019**	**2018**	**2017**	**2016**	**2015**	**2014**	**2013**	**2012**
General Government										
City Hall										
Building	1	1	1	1	1	1	1	1	1	1
Vehicle	41	37	34	33	31	26	26	18	18	18
Public Safety										
Building	2	2	2	2	2	2	2	2	2	2
Vehicle	77	71	72	70	69	70	70	57	57	53
Culture & Recreation										
Building	3	3	3	3	3	3	3	3	3	3
Equipment	45	41	38	37	39	33	33	23	23	22
Health and Welfare										
Building	2	2	2	2	2	2	2	2	2	2
Vehicle	2	2	2	2	3	3	3	5	5	6
Public Works and streets										
Building	1	1	1	1	1	1	1	1	1	1
Equipment	29	28	28	28	27	26	26	18	18	17
Enterprise										
Building	4	4	4	4	4	4	4	3	3	3
Equipment	71	68	67	61	61	51	51	44	44	49

Source: City records Finance Department

City of San Luis, Arizona
Single Audit Reporting Package
Year Ended June 30, 2021

CITY OF SAN LUIS, ARIZONA
SINGLE AUDIT REPORTING PACKAGE
FOR THE YEAR ENDED JUNE 30, 2021

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Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

Independent Auditor's Report

Honorable Mayor and Members of the City Council
City of San Luis, Arizona

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, the discretely presented component unit, and the aggregate remaining fund information of City of San Luis, Arizona, as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise City of San Luis, Arizona's basic financial statements, and have issued our report thereon dated December 28, 2021.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered City of San Luis, Arizona's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of City of San Luis, Arizona's internal control. Accordingly, we do not express an opinion on the effectiveness of City of San Luis, Arizona's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether City of San Luis, Arizona's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Heinfeld Meech & Co. PC

Heinfeld, Meech & Co., P.C.
Scottsdale, Arizona
December 28, 2021

Report on Compliance for Each Major Federal Program;
Report on Internal Control Over Compliance; and
Report on Schedule of Expenditures of Federal Awards
Required by the Uniform Guidance

Independent Auditor's Report

Honorable Mayor and Members of the City Council
City of San Luis, Arizona

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited City of San Luis, Arizona's compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on each of City of San Luis, Arizona's major federal programs for the year ended June 30, 2021. City of San Luis, Arizona's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, City of San Luis, Arizona complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2021.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of City of San Luis, Arizona and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of City of San Luis, Arizona's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to City of San Luis, Arizona's federal programs.

Auditor's Responsibilities for the Audit of Compliance
Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on City of San Luis, Arizona's compliance based on our audit.

Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate it would influence the judgment made by a reasonable user of the report on compliance about City of San Luis, Arizona's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding City of San Luis, Arizona's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of City of San Luis, Arizona's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of City of San Luis, Arizona's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance
A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, the discretely presented component unit and the aggregate remaining fund information of City of San Luis, Arizona as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise City of San Luis, Arizona's basic financial statements. We issued our report thereon dated December 28, 2021, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Heinfeld Meech & Co. PC

Heinfeld, Meech & Co., P.C.
Scottsdale, Arizona
February 14, 2022

CITY OF SAN LUIS, ARIZONA
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
Fiscal Period 7/1/2020 - 6/30/2021

Federal Awarding Agency/Program Title	*Federal CFDA Number*	*Additional Award Identification (Optional)*	*Name of Funder Pass-Through Entity*	*Identifying Number Assigned By Funder Pass-Through Entity*	*Total Amount Provided to Sub-Recipients*	*Federal Expenditures*	*Federal Program Total*	*Cluster Name*	*Cluster Total*
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT									
COMMUNITY DEVELOPMENT BLOCK GRANTS/STATE'S PROGRAM AND NON-ENTITLEMENT GRANTS IN HAWAII	*14.228*		*STATE OF ARIZONA DEPARTMENT OF HOUSING*	*105-20*		*$421,644*	*$421,644*	*N/A*	*$0*
TOTAL DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT						$421,644			
DEPARTMENT OF JUSTICE									
MISSING CHILDREN'S ASSISTANCE	*16.543*		*CITY OF PHOENIX POLICE DEPARTMENT*	*N/A*		*$3,310*	*$3,310*	*N/A*	*$0*
TOTAL DEPARTMENT OF JUSTICE						$3,310			
DEPARTMENT OF TRANSPORTATION									
STATE AND COMMUNITY HIGHWAY SAFETY	*20.600*		*STATE OF ARIZONA GOVERNOR'S OFFICE OF HIGHWAY SAFETY*	*2020-AL-029*		*$8,229*	*$38,919*	*HIGHWAY SAFETY CLUSTER*	*$38,919*
STATE AND COMMUNITY HIGHWAY SAFETY	*20.600*		*STATE OF ARIZONA GOVERNOR'S OFFICE OF HIGHWAY SAFETY*	*2020-PTS-054*		*$1,535*	*$38,919*	*HIGHWAY SAFETY CLUSTER*	*$38,919*
STATE AND COMMUNITY HIGHWAY SAFETY	*20.600*		*STATE OF ARIZONA GOVERNOR'S OFFICE OF HIGHWAY SAFETY*	*2021-AL-028*		*$12,188*	*$38,919*	*HIGHWAY SAFETY CLUSTER*	*$38,919*
STATE AND COMMUNITY HIGHWAY SAFETY	*20.600*		*STATE OF ARIZONA GOVERNOR'S OFFICE OF HIGHWAY SAFETY*	*2021-PTS-059*		*$16,967*	*$38,919*	*HIGHWAY SAFETY CLUSTER*	*$38,919*
TOTAL DEPARTMENT OF TRANSPORTATION						$38,919			
DEPARTMENT OF TREASURY									
COVID-19 - CORONAVIRUS RELIEF FUND	*21.019*	*COVID-19*	*EXECUTIVE OFFICE OF THE STATE OF ARIZONA*	*ERMT-20-077*		*$2,640,179*	*$2,697,912*	*N/A*	*$0*
COVID-19 - CORONAVIRUS RELIEF FUND	*21.019*	*COVID-19*	*EXECUTIVE OFFICE OF THE STATE OF ARIZONA*	*ERMT-EP-21-013*		*$7,973*	*$2,697,912*	*N/A*	*$0*
COVID-19 - CORONAVIRUS RELIEF FUND	*21.019*	*COVID-19*	*EXECUTIVE OFFICE OF THE STATE OF ARIZONA*	*ERMT-EP-21-054*		*$49,760*	*$2,697,912*	*N/A*	*$0*
TOTAL DEPARTMENT OF TREASURY						$2,697,912			
DEPARTMENT OF HEALTH AND HUMAN SERVICES									
SPECIAL PROGRAMS FOR THE AGING_TITLE III, PART C_NUTRITION SERVICES	*93.045*		*WESTERN ARIZONA COUNCIL OF GOVERNMENTS*	*E866000101-101-01-20*		*$57,071*	*$57,071*	*AGING CLUSTER*	*$57,071*
TEENAGE PREGNANCY PREVENTION PROGRAM	*93.297*		*COMPESINOS SIN FRONTERERAS*	*N/A*		*$20,730*	*$20,730*	*N/A*	*$0*
TOTAL DEPARTMENT OF HEALTH AND HUMAN SERVICES						$77,801			
DEPARTMENT OF HOMELAND SECURITY									
COVID-19 - DISASTER GRANTS - PUBLIC ASSISTANCE (PRESIDENTIALLY DECLARED DISASTERS)	*97.036*	*COVID-19*	*STATE OF ARIZONA DEPARTMENT OF EMERGENCY AND MILITARY AFFAIRS*	*FEMA-4524-DR-AZ*		*$6,693*	*$6,693*	*N/A*	*$0*
HOMELAND SECURITY GRANT PROGRAM	*97.067*		*STATE OF ARIZONA DEPARTMENT OF HOMELAND SECURITY*	*19-AZDOHS-OPSG-190430-01*		*$274,491*	*$541,309*	*N/A*	*$0*
HOMELAND SECURITY GRANT PROGRAM	*97.067*		*STATE OF ARIZONA DEPARTMENT OF HOMELAND SECURITY*	*19-AZDOHS-OPSG-190430-02*		*$38,990*	*$541,309*	*N/A*	*$0*
HOMELAND SECURITY GRANT PROGRAM	*97.067*		*STATE OF ARIZONA DEPARTMENT OF HOMELAND SECURITY*	*20-AZDOHS-OPSG-200434-01*		*$196,383*	*$541,309*	*N/A*	*$0*
HOMELAND SECURITY GRANT PROGRAM	*97.067*		*STATE OF ARIZONA DEPARTMENT OF HOMELAND SECURITY*	*18-AZDOHS-OPSG-180436-03*		*$31,445*	*$541,309*	*N/A*	*$0*
TOTAL DEPARTMENT OF HOMELAND SECURITY						$548,002			
TOTAL EXPENDITURE OF FEDERAL AWARDS						$3,787,588			

Please Note:
Italicized award lines indicate pass-through funding

The accompanying Notes to the Schedule of Expenditures of Federal Awards are an integral part of the schedule.

CITY OF SAN LUIS, ARIZONA
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
Fiscal Period 7/1/2020 - 6/30/2021

Significant Accounting Policies Used in Preparing the SEFA

The accompanying Schedule of Expenditures of Federal Awards (Schedule) includes the federal grant activity of City of San Luis, Arizona under programs of the federal government for the year ended June 30, 2021. The information in the Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the City, it is not intended to and does not present the financial position, changes in net position or cash flows of the City. Expenditures reported on the Schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Any negative amounts shown on the Schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years. Pass-through entity identifying numbers are presented where available.

10% De Minimis Cost Rate
The auditee did not use the de minimis cost rate.

Assistance Listing Numbers

The program titles and Assistance Listing numbers were obtained from the federal or pass-through grantor or through sam.gov. If the three-digit Assistance Listing extension is unknown, there is a U followed by a two-digit number in the Assistance Listing extension to identify one or more Federal award lines from that program. The first Federal program with an unknown three-digit extension is indicated with U01 for all award lines associated with that program, the second is U02, etc.

CITY OF SAN LUIS, ARIZONA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2021

Summary of Auditor's Results:

Financial Statements

Type of auditor's report issued: Unmodified

Internal control over financial reporting:
- Significant deficiency(ies) identified: No
- Material weakness(es) identified: No

Noncompliance material to financial statements noted: No

Federal Awards

Internal control over major programs:
- Significant deficiency(ies) identified: No
- Material weakness(es) identified: No

Type of auditor's report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with §200.516 of Uniform Guidance: No

Identification of major programs:

Assistance Listing Numbers	Name of Federal Program or Cluster
21.019	Coronavirus Relief Fund

Dollar threshold used to distinguish between Type A and Type B programs: $750,000

Auditee qualified as low-risk auditee: No

Findings Related to Financial Statements Reported in Accordance with *Government Auditing Standards*: No

Findings and Questioned Costs Related to Federal Awards: No

Summary Schedule of Prior Audit Findings required to be reported: Yes

City of San Luis
Finance Department

December 28, 2021

To Whom It May Concern:

The accompanying Summary Schedule of Prior Audit Findings has been prepared as required by U.S. Office of Management and Budget Uniform Guidance. The status for each finding included in the prior year audit's Schedule of Findings and Questioned Costs has been provided.

Sincerely,

Monica Castro
Director of Finance

CITY OF SAN LUIS, ARIZONA
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
YEAR ENDED JUNE 30, 2021

Status of Findings Related to Financial Statements Reported in Accordance with *Government Auditing Standards*

Finding Numbers: FS-2019-001, FS-2020-001
Status: Fully corrected.

Finding Number: FS-2020-002
Status: Fully corrected.

Status of Findings and Questioned Costs Related to Federal Awards

Finding Number: 2019-001
Program Name/Assistance Listing Title: Community Development Block Grants/State's Program and Non-Entitlement Grants in Hawaii
Assistance Listing Number: 14.228
Status: Fully corrected.

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **6. B.**

Meeting Date: 04/13/2022

Department Head: Jorge Perez, Assistant Director of Public Works, Public Works Department

Submitted By: Jorge Perez, Assistant Director of Public Works, Public Works Department

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding the East San Luis Community Park Perimeter Street construction contract for 19th Avenue, 20th Avenue, and San Antonio Street. **(Eulogio Vera, Director of Public Works)**

SUMMARY:

As part of the East San Luis Community Park Project, the Public Works Department is asking the Mayor and Council for approval to award the community park streets improvements of 19th Avenue, 20th Avenue and San Antonio Street to Evans Custom Concrete, LLC as a direct hire. Evans Custom Concrete, LLC is now working for Comite de Bienestar paving all the streets for Bienestar 11 Subdivision, which abuts our park. Contractor provided us with a quote to complete, curb, cross gutter, and paving for before mentioned three perimeter streets and is able to start work immediately. Considering the mobilization cost savings, the reasonable overall quote, and the ability for Contractor to accommodate to the City's construction schedule, staff recommends moving forward with the direct hire as it is unlikely that going through the bidding process will guarantee a better price, but will delay breaking ground. As part of the quote approval, staff is also asking council to waive the formal procurement code as allowed under San Luis Purchasing Code Section 3.05.010 (F).

Project scope includes earthwork (subgrade preparation), vertical curb and gutter, cross cutter, and paving to widen all three roads to a full width providing that a half road was already constructed as part of adjacent residential development. Evans Custom Concrete, LLC's quote amounts to $235,897.00 and staff is requesting approval to add $10,000.00 for project contingencies bringing the total cost to $245,897.00. Awarding this road construction/improvements without going out for a separate bid process complies with the ceiling for road construction under A.R.S. 34-201 of $246,750.00 for fiscal year 2021-2022.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE AND AWARD THE CONSTRUCTION OF THE EAST SAN LUIS COMMUNITY PARK PERIMETER ROADS IMPROVEMENTS TO EVANS CUSTOM CONCRETE, LLC IN THE AMOUNT OF $245,897.00 UTILIZING NON ARPA FUNDS AND TO WAIVE FORMAL PROCUREMENT CODE FOR THE REASONS PRESENTED.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	YES
CITY/STATE/FEDERAL FUNDS:	CITY
TOTAL:	$245,897.00
BUDGETED AMOUNT:	$510,870.00

AVAILABLE AMOUNT TO TRANSFER:	N/A
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	Capital Outlay - Improvement Roads / GL Account #200-210-90010 / $1,317,132.89

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

This project was budgeted under the Capital Outlay - Improvement Roads account. Later on, Council approved the use of ARPA funds for all these streets. At this time Council will approve the use of Capital Improvement funds as originally budgeted for 19th & 20th Avenues, liberating ARPA funds to be allocated for fiscal year 2023.

Attachments

East Community Park - Perimeter Street Plans

Evans Price Estimate

CITY OF SAN LUIS
EAST SAN LUIS COMMUNITY PARK

PERIMETER STREET PLAN

Mayor

GERARDO SANCHEZ

Vice-Mayor

AFRICA LUNA-CARRASCO

City Council

MARIO BUCHANAN JR.
LUIS E. CABRERA
JOSE PONCE
MATIAS ROSALES
GLORIA TORRES

Interim City Manager

LIZANDRO "LOUIE" GALAVIZ

Acting Director of Parks and Recreation

MARIA A. ROLDAN

Director of Public Works

EULOGIO VERA, PE

APPROVED: _____ _____
City Manager Date:

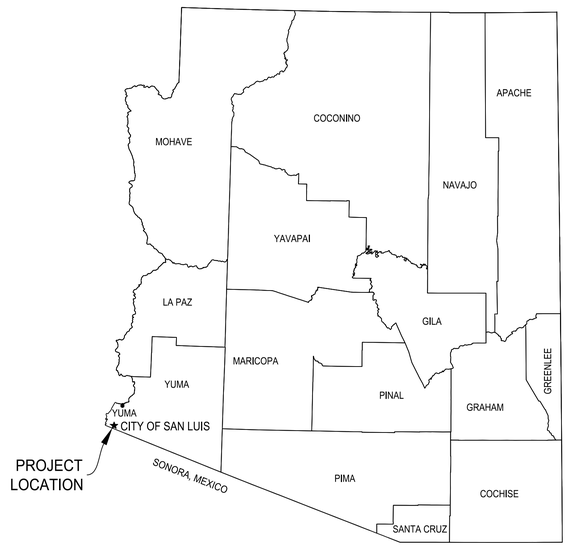
APPROVED: _____ _____
Director of Parks and Recreation Date:

APPROVED: _____ _____
Director of Public Works Date:

PREPARED BY:
JAMES DAVEY AND ASSOCIATES
1025 W. 24th STREET, SUITE 2
YUMA, AZ 85364
(928) 782-7926

CSL-29

CITY OF SAN LUIS - EAST SAN LUIS COMMUNITY PARK



LOCATION MAP
NTS



SAN LUIS VICINITY MAP
NTS

NTS

SHEET INDEX

SHEET NUMBER:	TITLE:
T-1	COVER SHEET
G-1	PROJECT LOCATION, VICINITY MAP, & GENERAL NOTES
G-2	LEGEND, ABBREVIATIONS & PAVEMENT SECTION
P-1	COUNTY 24TH STREET - STA 10+00 TO STA 14+00
	19TH AVENUE - STA 64+50 TO STA 66+70
P-2	COUNTY 24TH STREET - STA 14+00 TO STA 19+00
P-3	COUNTY 24TH STREET - STA 19+00 TO STA 22+91
	20TH AVENEUE - STA 34+00 TO STA 36+87
P-4	20TH AVENUE - STA 32+00 TO STA 34+00
P-5	19TH AVENUE - STA 60+00 TO STA 64+50
	20TH AVENUE - STA 30+00 TO STA 32+00
P-6	SAN ANTONIO STREET - STA 43+00 TO STA 48+00
P-7	19TH AVENUE - STA 60+00 TO STA 64+50
	SAN ANTONIO STREET - STA 40+00 TO STA 43+00
PM-1	PAVEMENT MARKING, SIGNING, AND LIGHTING PLAN
PM-2	PAVEMENT MARKING, SIGNING, AND LIGHTING PLAN
D-1	DETAILS

GENERAL NOTES:

EXISTING UTILITIES AND OTHER FACILITIES HAVE BEEN PLACED ON THE PLANS FROM FIELD SURVEYS, EXISTING MAPS AND OTHER CURRENT PLANS WITHIN THE AREA OF THIS PROJECT. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION AND/OR ELEVATION OF EXISTING UTILITIES WHICH PERTAIN TO AND AFFECT THE CONSTRUCTION OF THIS PROJECT PRIOR TO COMMENCING CONSTRUCTION. TWO (2) WORKING DAYS PRIOR TO EXCAVATING, THE CONTRACTOR SHALL CALL FOR BLUE STAKES AT THE ARIZONA 811 CENTER. ALL EXISTING UTILITY ELEVATIONS ARE AT TOP OF ELEVATION.

UTILITIES:

ELECTRIC	ARIZONA PUBLIC SERVICE (APS):	520-227-3786
TELEPHONE	CENTURY LINK COMMUNICATIONS:	928-210-0477
GAS	SOUTHWEST GAS:	928-341-2604
CABLE	SPECTRUM	928-783-4441
WATER, SANITARY SEWER, STORM DRAIN, AND STREET SIGNS:	CITY OF SAN LUIS	928-722-7349

SEWER NOTES:

ALL SEWER CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE PROJECT PLANS, CITY OF YUMA CONSTRUCTION STANDARD DETAILS - EDITION DRAWING MAY 2019, MARICOPA ASSOCIATION OF GOVERNMENTS (MAG) UNIFORM STANDARD SPECIFICATION AND DETAILS FOR PUBLIC WORKS CONSTRUCTION (SPECIFICATIONS), CITY OF SAN LUIS SUPPLEMENTAL TO THE MAG UNIFORM STANDARD SPECIFICATION AND DETAILS FOR PUBLIC WORKS CONSTRUCTION, AND SHALL WHERE APPLICABLE BE IN ACCORDANCE WITH A.D.E.Q. REGULATIONS. SUCH SHALL INCLUDE MAINTAINING CLEARANCE BETWEEN WATER AND SEWER AND WATER IN ACCORDANCE WITH A.A.C. R18-4- 211.C. MAINTAIN 6-FOOT LATERAL CLEARANCE BETWEEN WATER LINES AND SEWER MAIN.

SEWER PIPE SHALL BE ASTM D3034, SDR-35 PVC PIPE AND SHALL BE INSTALLED IN ACCORDANCE WITH THE PLANS.

SEWER INSTALLATION SHALL BE IN ACCORDANCE WITH A.D.E.Q. STANDARDS.

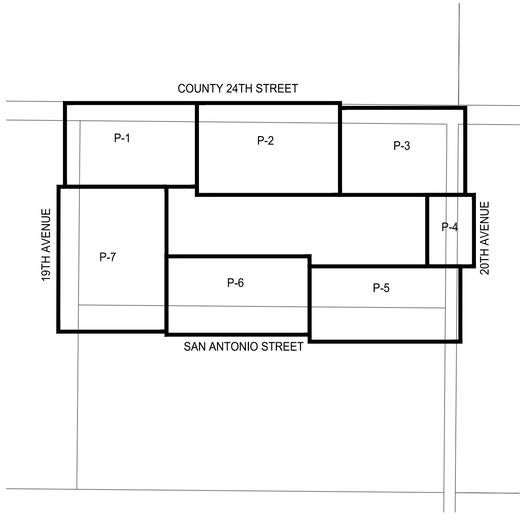
DEFLECTION TESTING, CCTV INSPECTION, AND UNIFORM SLOPE TESTING OF ALL (100%) OF THE SEWERLINE IS REQUIRED IN ACCORDANCE WITH A.A.C. R18-9-E301.D.2.i. AND k.

LEAKAGE TESTING OF THE SEWERLINE IS REQUIRED TO BE CONDUCTED IN ACCORDANCE WITH ASTM F1417-92 AND PER A.A.C. R18-9-E301.D.2.J. LEAKAGE TESTING OF MANHOLES SHALL BE CONDUCTED IN ACCORDANCE WITH A.A.C. R18-9-E301.D.3.f AND g.

A MINIMUM COVER OF 42" SHALL BE MAINTAINED ABOVE THE TOP OF ALL SEWER LINES.

TRACER WIRE AND MONUMENTS SHALL BE SET PER CITY OF YUMA STANDARDS.

UPON COMPLETION OF THE PROJECT, THE ENGINEER SHALL COMPLETE THE A.D.E.Q. "CERTIFICATE OF COMPLETION" AND FORWARD SAME TO THE APPROPRIATE A.D.E.Q REGIONAL OFFICE.



KEY MAP
NTS

WATER LINE NOTES:

UPON COMPLETION OF THE PROJECT THE CITY ENGINEER SHALL COMPLETE THE A.D.E.Q. ENGINEER'S "CERTIFICATE OF COMPLETION" DOCUMENTATION AND FORWARD SAME TO THE APPROPRIATE O.W.W.Q.M. REGIONAL OFFICE. CONCURRENTLY, THE CONTRACTOR SHALL FORWARD A COPY OF THIS DOCUMENTATION AND ONE (1) SET OF MYLAR, REPRODUCIBLE, AS-BUILT DRAWINGS TO SOMERTON FOR REVIEW AND FILING.

UPON COMPLETION OF ALL THE ABOVE ITEMS AND ISSUANCE OF THE APPROVAL OF CONSTRUCTION BY A.D.E.Q., FINAL ACCEPTANCE OF THE FACILITY WILL BE ACKNOWLEDGED BY SOMERTON AND THE CONTRACTOR ONE-YEAR WARRANTY PERIOD SHALL COMMENCE.

ALL WATERLINE CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE PROJECT PLANS, CITY OF YUMA CONSTRUCTION STANDARD DETAILS- EDITION MAY 2019, MARICOPA ASSOCIATION OF GOVERNMENTS (MAG) UNIFORM STANDARD SPECIFICATIONS AND DETAILS FOR PUBLIC WORKS CONSTRUCTION, (SPECIFICATIONS), THE CITY OF SAN LUIS SUPPLEMENTAL TO THE MAG, THE CITY OF YUMA STANDARDS DETAILS DRAWINGS - 2009 EDITION, AND SHALL WHERE APPLICABLE BE IN ACCORDANCE WITH A.D.E.Q. REGULATIONS. SUCH SHALL INCLUDE MAINTAINING CLEARANCE BETWEEN WATER AND SEWER AND WATER AND RECLAIMED WATER LINES IN ACCORDANCE WITH CITY OF YUMA STANDARD 5-060 AND A.A.C. R18-4-211.C.

ALL MATERIAL (PIPE AND FITTINGS, ETC.) THAT COME IN CONTACT WITH WATER SHALL CONFORM TO NSF STA. 61.

WATER MAINS AND VALVES SHALL BE FLUSHED AND DISINFECTED IN ACCORDANCE WITH AWWA SECTIONC-651, LATEST EDITION . THE CONTRACTOR SHALL SUBMIT DISINFECTION AND PRESSURE TEST RESULTS TO THE ENGINEER. SEE SPECIAL CONDITIONS.

REPRESENTATIVES OF CITY OF SAN LUIS SHALL BE PRESENT WHEN THE WATER MAINS ARE BOTH FLUSHED AND PRESSURE TESTED.

ALL FITTINGS SHALL BE MECHANICAL JOINT (MEGALUG OR EQUAL), FULLY RESTRAINED, AND THRUST BLOCKED.

ALL ELBOWS, TEES, BENDS, HYDRANTS AND DEAD-END PLUGS SHALL BE THRUST BLOCKED WITH CAST IN PLACE CONCRETE PER DETAILS AND ALL JOINTS WITHIN 100' OF THE FITTINGS RESTRAINED WITH MEGALUG JOINT RESTRAINTS.

THRUST BLOCKS SHALL BE PER CITY OF YUMA STANDARD DETAILS No. 5-090 AND No. 5-100.

ALL VALVES ARE TO BE RESILIENT WEDGE GATE VALVES. ACCEPTABLE VALVES ARE WATEROUS SERIES 500 RESILIENT WEDGE, CLOW RESILIENT WEDGE OR AMERICAN DARLING 80 CSR RESILIENT WEDGE. VALVE BODIES AND FLANGE BOLTS SHALL BE PROTECTED BY 16 MIL POLYETHYLENE WRAP.

WHERE CROSSING WATERLINES ARE SHOWN FOR AND LOWERING, NEW INSTALLATION SHALL INCLUDE AS A MINIMUM 4 EACH 45°CLASS 50 CML DIP ELBOWS OF THE CORRECT SIZE RESTRAINED THRUST BLOCK PER COY STD 5-090 AND ALL JOINTS RESTRAINED.

THE TESTING OF WATERLINES SHALL BE UNDERTAKEN AS FOLLOWS AND IN DESCENDING ORDER OF PRECEDENCE:

1. ALL VISIBLE LEAKS SHALL BE REPAIRED, REGARDLESS OF THE AMOUNT OF LEAKAGE AND REGARDLESS OF WHETHER THE LEAK DEVELOPS UNDER TEST PRESSURE OR LINE PRESSURE.

2. INITIAL PRESSURES FOR BOTH THE PRESSURE TEST AND ALLOWABLE LEAKAGE TEST SHALL BE A MINIMUM OF 150 PSI.

3. A PRESSURE TEST WILL BE DEEMED AS SUCCESSFUL IF IT PASSES THE CRITERIA SET FORTH BY AWWA C-600, SECTION 4 (CURRENT EDITION) AND THAT CRITERIA NOTED ABOVE.

BENCHMARK:

NORTH ¼ CORNER, SECTION 15, T. 11 S., R. 24 W.
FOUND REBAR IN AC
INTERSECTION OF COUNTY 24TH STREET AND 20TH AVENUE
NORTHING = 539771.21
EASTING = 404214.86
ELEVATION= 158.07
NOTE: SEE PLAN SHEETS FOR ADDITIONAL FOUND SURVEY MONUMENTS

Contact Arizona 811 at least two full working days before you begin excavation
ARIZONA811
Call 811 or click Arizona811.com

CSL-29

JAMES DAVEY AND ASSOCIATES
CONSULTING CIVIL ENGINEERS
1025 W. 24th Street, Suite 2 - YUMA, AZ 85364 - (928) 782-7926

CITY OF SAN LUIS
EAST SAN LUIS COMMUNITY PARK
PERIMETER STREET PLAN

PROJECT LOCATION, VICINITY MAP & GENERAL NOTES

Registered Professional Engineer (Civil) CERTIFICATE NO. 20902 JAMES V. DAVEY Date Signed 04/06/2022 ARIZONA, U.S.A.

PREPARED FOR:
CITY OF SAN LUIS
PARKS AND RECREATION
SAN LUIS, AZ 85349
(928) 341-8535

DESIGNED BY: T.S.
DRAWN BY: J.S.
APPROVED BY: J.V.D.
SHEET G-1
APRIL 06, 2022

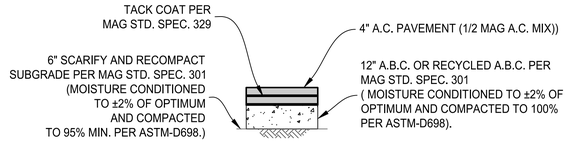
ABBREVIATIONS

@	AT	F.O.	FIBER OPTIC	PSF	POUNDS PER SQUARE FOOT
AB	AGGREGATE BASE	FT	FOOT, FEET	PSI	POUNDS PER SQUARE INCH
ABC	AGGREGATE BASE COURSE	FTG	FOOTING	PT	POINT, POINT OF TANGENCY
AC	ASPHALTIC CONCRETE, ALUMINUM CAP, ASBESTOS CEMENT	FWD	FORWARD	PV	PLUG VALVE, PRESSURE VALVE
				PVC	POLYVINYL CHLORIDE
		G	GAS	PVMT	PAVEMENT
ACI	AMERICAN CONCRETE INSTITUTE	GA	GAUGE	PVT	POINT OF VERTICAL TANGENCY
ACP	ASBESTOS CEMENT PIPE	GAL	GALLON		
ADDL	ADDITIONAL	GALV	GALVANIZED	Q	FLOW RATE (CFS)
ADJ	ADJACENT, ADJUSTABLE	GB	GRADE BREAK	QTY	QUANTITY
ADOT	ARIZONA DEPARTMENT OF TRANSPORTATION	GRD	GROUND	ROW	RIGHT OF WAY
		GPD	GALLONS PER DAY	R	RECORD, RIGHT, RANGE
AISC	AMERICAN INSTITUTE OF STEEL CONSTRUCTION	GPH	GALLONS PER HOUR	RAD	RADIUS
		GPM	GALLONS PER MINUTE	RB	REBAR
ALUM	ALUMINUM	GSRBM	GILA & SALT RIVER BASE & MERIDIAN	RC	REINFORCED CONCRETE
ANG	ANGLE	GT, GTR	GUTTER	R.C.&G.	ROLL CURB AND GUTTER
AAPPROX.	PPROXIMATE, APPROXIMATELY	GV	GATE VALVE, GAS VALVE	RCP	REINFORCED CONCRETE PIPE
APS	ARIZONA PUBLIC SERVICE			RD	ROAD
ASTM	AMERICAN SOCIETY OF TESTING MATERIALS	HC	HANDICAPPED	RED	REDUCER
		HB	HOSE BIB	REF	REFER, REFERENCE
AUX	AUXILIARY	HDPE	HIGH DENSITY POLYETHYLENE	REINF	REINFORCE, REINFORCED, REINFORCING
AWWA	AMERICAN WATER WORKS ASSOCIATION	HDWL	HEADWALL	RGRCP	RUBBER GASKETED REINFORCED CONCRETE PIPE
		HGL	HYDRAULIC GRADE LINE		
		HT	HEIGHT		
BC	BRASS CAP/BACK CURB	HH	HAND HOLE	RR	RAILROAD
BEG	BEGIN, BEGINNING	HORIZ	HORIZONTAL		
BF	BLIND FLANGE, BOTTOM FACE	HP	HORSEPOWER	S	SEWER, SOUTH
BLDG	BUILDING	HWS	HIGH WATER SURFACE	SB	SOIL BORING, SOUTHBOUND
BM	BENCHMARK	HWY	HIGHWAY	SD	STORM DRAIN
BRG	BEARING			SDP	USBR SLUDGE DISPOSAL PIPELINE
BV	BALL VALVE, BUTTERFLY VALVE	ID	INSIDE DIAMETER	SE	SOUTHEAST
BVC	BEGINNING OF VERTICAL CURVE	IE	INVERT ELEVATION	SEC	SECTION
BW	BARBED WIRE	IN.	INCH	SF	SQUARE FEET
		INT	INTERIOR	SH	SHEET
C/L	CHAINLINK	INV.	INVERT	SL, ℄	SECTION LINE, SURVEY LINE, STREET LIGHT
C, CONC	CONCRETE, CENTER	IRR	IRRIGATION	SMH	SEWER MANHOLE
CATV	CABLE TELEVISION			SPEC	SPECIFICATIONS
CB	CATCH BASIN	JT	JOINT	SPEC'D	SPECIFIED
CCP	CONCRETE CYLINDER PIPE			SQ	SQUARE
CF	CUBIC FEET	L	LENGTH	SS	SANITARY SEWER
CFM	CUBIC FEET PER MINUTE	LAT	LATERAL	SST, SS	STAINLESS STEEL
CI	CAST IRON	LB	POUND	ST	STREET
CJ	CONSTRUCTION JOINT	LF	LINEAR FEET	STA	STATION
℄	CENTERLINE	LH	LEFT HAND	STD	STANDARD
CLR	CLEAR, CLEARANCE	LS	LAND SURVEYOR	STL	STEEL
CMP	CORRUGATED METAL PIPE	LT	LEFT	SW	SOUTHWEST
CMU	CONCRETE MASONRY UNITS	L/G	LIP OF GUTTER	SYMM	SYMMETRICAL
C.O.	CLEANOUT				
CO.	COUNTY	M	MEASURED	T	TANGENT, TOWNSHIP, TELEPHONE
CONST	CONSTRUCTION, CONSTRUCT	MAINT	MAINTENANCE, MAINTAIN	TB	THRUST BLOCK
CONT	CONTINUOUS	MATL	MATERIAL	TBM	TEMPORARY BENCH MARK
COORD	COORDINATE	MAX	MAXIMUM	TC	TOP OF CONCRETE, TOP OF CURB
COY	CITY OF YUMA	MB	MAIL BOX	TCE	TEMPORARY CONSTRUCTION EASEMENT
CP	CONTROL POINTS	MCC	MOTOR CONTROL CENTER	TEL	TELEPHONE
CPLG	COUPLING	MFR	MANUFACTURER	TEMP	TEMPORARY
C-C	CENTER TO CENTER	MH	MANHOLE	TMH	TELEPHONE MANHOLE
CTR	CENTER	M&I	MUNICIPAL AND INDUSTRIAL	T.O.	TOP OF, TURNOUT
CU	CUBIC	MIN	MINIMUM	TOB	TOP OF BANK
CULV	CULVERT	MISC	MISCELLANEOUS	TOL	TOP OF LINING
CV	CHECK VALVE	MJ	MECHANICAL JOINT	TOP	TOP OF PIPE
		MO	MONTH	TP	TELEPHONE POLE, TURNING POINT
DW	DRIVEWAY	MON	MONUMENT	TRANS	TRANSITION
D	DEPTH	MTL	METAL	TS	TRAFFIC SIGN, TRAFFIC SIGNAL, TOP OF SLOPE
DC	DEPRESSED CURB	MW	MONITORING WELL	TW	TOP OF WALL
DEG	DEGREE			TYP.	TYPICAL
DEMO	DEMOLITION	N/A	NOT APPLICABLE		
DG	DOWN GUY	N	NORTH	U/G	UNDERGROUND
DIA	DIAMETER	NAD	NORTH AMERICAN DATUM	UBC	UNIFORM BUILDING CODE
DIM	DIMENSION	NAVD	NORTH AMERICAN VERTICAL DATUM	USBR	UNITED STATES BUREAU OF RECLAMATION
DIP	DUCTILE IRON PIPE	NB	NORTHBOUND		
DOI	U.S. DEPARTMENT OF THE INTERIOR	NE	NORTHEAST	VC	VERTICAL CURVE
		NO.	NUMBER	V.C.&G.	VERTICAL CURVE AND GUTTER
DN	DOWN	NOM	NOMINAL	VG	VALLEY GUTTER
DR	DRIVE	NORM	NORMAL	VERT	VERTICAL
DW	DRIVEWAY	NPT	NATIONAL PIPE THREAD	VOL	VOLUME
DWG	DRAWING	NTS	NOT TO SCALE	VPI	VERTICAL POINT OF INTERSECTION
DWS	DESIGN WATER SURFACE	NW	NORTHWEST		
		NWS	NORMAL WATER SURFACE	W/	WITH
E	EAST, ELECTRIC			W	WATER, WEST
EA	EACH	O/H	OVERHEAD	WB	WESTBOUND
EASE	EASEMENT	O&M	OPERATION & MAINTENANCE	WI	WROUGHT IRON
EB	EASTBOUND	OC	ON CENTER	WM	WATER METER
EG, EX, GR	EXISTING GRADE	OD	OUTSIDE DIAMETER	WMIDD	WELLTON MOHAWK IRRIGATION AND DRAINAGE DISTRICT
EL, ELEC	ELECTRIC, ELECTRICAL				
ELEV	ELEVATION	P&ID	PROCESS AND INSTRUMENTATION DIAGRAM	WS	WATER STOP, WATER SURFACE
ENGR	ENGINEER			WSEL	WATER SURFACE ELEVATION
EP	EDGE OF PAVEMENT	PC	POINT OF CURVATURE	WSP	WELDED STEEL PIPE
EVC	END OF VERTICAL CURVE	PCC	PORTLAND CEMENT CONC, POINT OF COMPOUND CURVATURE	WWF	WELDED WIRE FABRIC
E/W	EACH WAY			WV	WATER VALVE
EX., EXIST.	EXISTING	PE	POLYETHYLENE		
EXP JT	EXPANSION JOINT	PI	POINT OF INTERSECTION	XFMR	ELECTRICAL TRANSFORMER
		PL	PROPERTY LINE		
FD	FOUND	POB	POINT OF BEGINNING	YC	YUMA COUNTY
F.D.C.	FIRE DEPARTMENT CONNECTION	POC	POINT OF CURVATURE	YCWUA	YUMA COUNTY WATER USERS' ASSOCIATION
FDN	FOUNDATION	POT	POINT OF TANGENT	YID	YUMA IRRIGATION DISTRICT
F.F.	FINISHED FLOOR ELEVATION	PP	POWER POLE	YMC	YUMA MESA CONDUIT
FG	FINISH GRADE	PRC	POINT OF REVERSE CURVE	YMIDD	YUMA MESA IRRIGATION AND DRAINAGE DISTRICT
FH	FIRE HYDRANT	PREFAB	PREFABRICATED		
FIG.	FIGURE	PRESS.	PRESSURE	YR	YEAR
FL	FLOW LINE, FLANGE	PROP	PROPERTY		
FLR	FLOOR	PS	PUMP STATION, PRESSURE SWITCH		

LEGEND

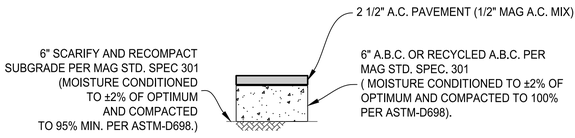
- NEW DRIVEWAY ENTRANCE WITH DEPRESSED CURB (D.C.)
- EXIST. DRIVEWAY ENTRANCE/ HANDICAP RAMP
- EXIST./NEW STRUCTURE
- EXIST. ASPHALT PAVEMENT
- NEW ASPHALT PVMT. AS NOTED
- EXIST. CONST. TO BE REMOVED
- NEW CONCRETE SIDEWALK OR SLAB (HATCH OPTIONAL)
- EXIST. CONCRETE SIDEWALK OR SLAB (HATCH OPTIONAL)
- NEW VERTICAL CURB & GUTTER (VC&G)
- EXIST. VERTICAL CURB & GUTTER (VC&G)
- NEW ROLL CURB & GUTTER (RC&G)
- EXIST. ROLL CURB & GUTTER (RC&G)
- NEW CONCRETE VALLEY GUTTER
- EXIST. CONCRETE VALLEY GUTTER
- GUTTER CATCH BASIN
- FLUSH CATCH BASIN
- EXIST./NEW PROPERTY LINE – ℙ
- EXIST./NEW CENTER LINE – ℄
- EXIST./NEW RIGHT-OF-WAY LINE – R/W
- EXIST./NEW WOOD FENCE
- EXIST./NEW WIRE FENCE
- EXIST./NEW MASONRY FENCE
- EXIST./NEW CHAIN LINK FENCE
- EXIST./NEW WROUGHT IRON FENCE
- NEW DITCH AS NOTED
- EXIST. DITCH AS NOTED
- NEW IRRIGATION OR STORM DRAIN PIPE (IRR)
- EXIST. IRRIGATION OR STORM DRAIN PIPE (IRR)
- EXIST. STAND PIPE
- NEW STAND PIPE
- EXIST. IRRIGATION OR DRAINAGE JUNCTION BOX
- NEW IRRIGATION OR DRAINAGE JUNCTION BOX
- EXIST./NEW IRRIGATION/SPRINKLER VALVE
- EXIST. SANITARY SEWER PIPE (S)
- NEW SANITARY SEWER PIPE (S)
- EXIST. SANITARY CLEAN OUT (CO)
- NEW SANITARY CLEAN OUT (CO)
- EXIST. MANHOLE AS NOTED
- EXIST. MANHOLE TO BE BROUGHT TO GRADE
- NEW MANHOLE
- DRAINAGE DIVIDE
- EXIST. SLOPES
- NEW SLOPES
- EXIST. ELEVATION (100.00)
- NEW ELEVATION 100.00
- HOSE BIB

- EXIST. GAS LINE (G)
- NEW GAS LINE (G)
- EXIST./NEW DOWN GUY
- EXIST. POWER POLE
- NEW POWER POLE
- EXIST. TELEPHONE POLE
- NEW TELEPHONE POLE
- EXIST. TRAFFIC SIGNAL (T.S.)
- NEW TRAFFIC SIGNAL
- EXIST. LIGHT POLE (L.P.)
- NEW LIGHT POLE
- EXIST. WATER LINE (W)
- NEW WATER LINE (W)
- EXIST. END CAP W/ BLOW-OFF
- NEW END CAP W/ BLOW-OFF
- EXIST. FIRE HYDRANT (F.H.)
- NEW FIRE HYDRANT
- EXIST. FIRE DEPARTMENT CONNECTION (F.D.C.)
- NEW FIRE DEPARTMENT CONNECTION
- EXIST. VALVE
- EXIST. VALVE TO BE BROUGHT TO GRADE
- NEW VALVE & VALVE BOX
- EXIST. THRUST BLOCK
- NEW THRUST BLOCK
- NEW WATER METER BOX (WM)
- EXIST. WATER METER BOX (W.M.)
- EXIST. W.M. BOX TO BE RELOCATED (WM)
- EXIST. TRAFFIC SIGN
- NEW TRAFFIC SIGN
- EXIST. STREET SIGN
- NEW STREET SIGN
- EXIST. STREET LIGHT
- NEW STREET LIGHT
- EXIST./NEW BARRICADE
- ROCK RIPRAP (AS NOTED)
- EXIST. TREE, PALM OR SHRUB
- EXIST. TREE, PALM OR SHRUB TO BE REMOVED
- EXIST. HEDGE (AS NOTED)
- EXIST. STORM DRAIN PIPE (SD)
- NEW STORM DRAIN PIPE (SD)
- EXIST. MAIL BOX
- EXIST. SURVEY MONUMENT & COVER
- NEW SURVEY MONUMENT & COVER NO. 4-040 OR 4-050
- NEW SURVEY MONUMENT, AS NOTED
- NEW SURVEY MONUMENT No. 4-080
- FOUND SURVEY MONUMENT
- PROJECT BENCH MARK/TEMPORARY BENCHMARK
- NEW CONSTRUCTION NOTE (20)
- REMOVAL NOTE (15)
- GENERAL NOTE (1)



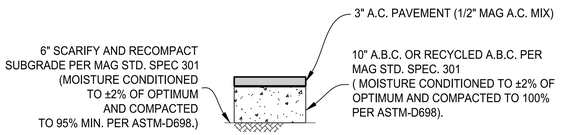
PAVEMENT STRUCTURAL SECTION NO. 1 (CO. 24TH ST)

NTS



PAVEMENT STRUCTURAL SECTION NO. 2 (PARKING LOT)

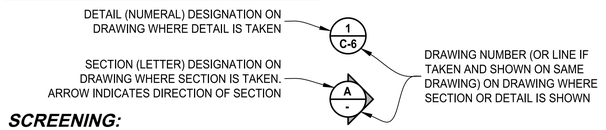
NTS



PAVEMENT STRUCTURAL SECTION NO. 3 (PERIMETER STREETS)

NTS

SECTION AND DETAIL STANDARDS:



SCREENING:

SCREENED ELEMENTS ON AREA MAPPING REPRESENT EXISTING FACILITIES OR ELEVATIONS.

SCREENED BACKGROUNDS ON OTHER DRAWINGS CAN REPRESENT EXISTING FACILITIES OR FACILITIES TO BE CONSTRUCTED UNDER THIS CONTRACT, WHICH, IF DRAWN IN SOLID LINES, WOULD OBSCURE THE PARTICULAR DETAILS BEING SHOWN. CONSULT THE ENGINEER IF SCREENING OF ANY ELEMENTS IS NOT SELF-EXPLANATORY.

STANDARD DETAILS:

STANDARD DETAIL CALLOUTS ARE SHOWN TO INDICATE DETAIL REQUIRED AT SPECIFIC LOCATIONS. AT ALL LOCATIONS WHERE A STANDARD DETAIL CALLOUT IS NOT SHOWN, THE CONTRACTOR SHALL USE THE STANDARD DETAIL MOST APPLICABLE AND CONSISTENT WITH OTHER WORK UNDER THIS CONTRACT.

NOTES:

1) THIS IS A STANDARD ABBREVIATION AND LEGEND SHEET; THEREFORE, SOME SYMBOLS OR ABBREVIATIONS MAY APPEAR ON THIS SHEET AND NOT ON THE DRAWINGS.

2) CONTACT THE ENGINEER FOR ABBREVIATIONS NOT LISTED OR REFER TO ABBREVIATIONS FOR USE ON DRAWINGS AND TEXT" PUBLISHED BY THE AMERICAN NATIONAL STANDARDS INSTITUTE (ANSI).

Contact Arizona 811 at least two full working days before you begin excavation
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CSL-29

JAMES DAVEY AND ASSOCIATES
CONSULTING CIVIL ENGINEERS
1025 W. 24th Street, Suite 2 - YUMA, AZ 85364 - (928) 782-7926

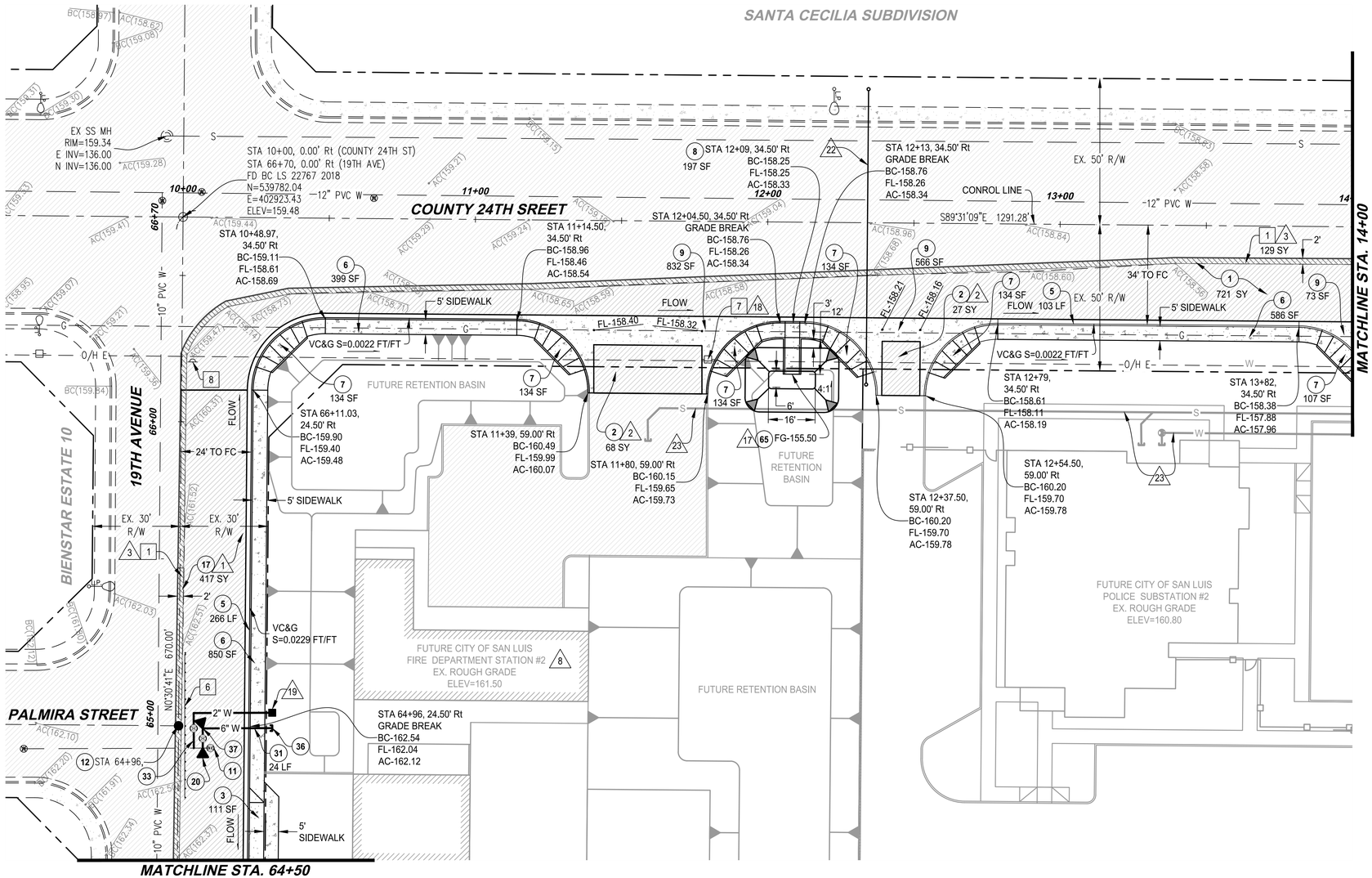
CITY OF SAN LUIS
EAST SAN LUIS COMMUNITY PARK
PERIMETER STREET PLAN

LEGEND, ABBREVIATIONS & PAVEMENT SECTION

Registered Professional Engineer (Civil) CERTIFICATE NO. 20902 JAMES V. DAVEY Date Signed 4/06/2022 ARIZONA, U.S.A.

PREPARED FOR:
CITY OF SAN LUIS
PARKS AND RECREATION
SAN LUIS, AZ 85349
(928) 341-8535

DESIGNED BY: T.S.
DRAWN BY: R.C.
APPROVED BY: J.V.D.
SHEET G-2
APRIL 06, 2022



REMOVAL NOTES		U/M	QTY
1	REMOVE EXISTING ASPHALT (ANY THICKNESS)	SY	129
2	REMOVE EXISTING CONCRETE CURB (ANY TYPE)	LF	8
3	REMOVE SIDEWALK, DRIVEWAY, AND SLAB (FLAT WORK)	SY	56
6	REMOVE AND SALVAGE EXISTING ROAD BARRICADE	LS	1
7	REMOVE AND RELOCATED EXISTING POWER POLE (BY APS)	EA	1
8	REMOVE AND RELOCATED EXISTING STREET SIGN	EA	1

CONSTRUCTION NOTES		U/M	QTY
1	ASPHALT PAVING (4" AC/12" ABC) - PAVEMENT STRUCTURAL SECTION NO. 1	SY	721
2	ASPHALT PAVING (2.5" AC/6" ABC) - PAVEMENT STRUCTURAL SECTION NO. 2	SY	95
3	DRIVEWAY (CITY OF YUMA STD. NO. 3-105)	SF	111
5	VERTICAL CURB AND GUTTER / 4" ABC (CITY OF YUMA STD. NO. 3-060)	LF	377
6	CONCRETE SIDEWALK (CITY OF YUMA STD. NO. 3-135)	SF	1891
7	SIDEWALK RAMP (CITY OF YUMA STD. NO. 3-145)	SF	777
8	DEPRESSED SIDEWALK AND SPILLWAY (1 D-1)	SF	197
9	CROSS GUTTER (CITY OF YUMA STD. NO. 3-085 & 3-090)	SF	1471
11	ADJUST EXISTING WATER VALVE WITH NEW FRAME AND COVER (CITY OF YUMA STD. NO. 5-075, 5-100)	EA	1
12	SURVEY MONUMENT (CITY OF YUMA STD. NO. 4-030)	EA	1
17	ASPHALT PAVING (3" AC/10" ABC) - PAVEMENT STRUCTURAL SECTION NO. 3	SY	417
20	6"X12" TAPPING SLEEVE AND GATE VALVE WITH TRUST BLOCK (CITY OF YUMA STD NO. 5-020, 5-025, 5-065)	EA	1
31	6" DIA. PVC C-900 WATERMAIN	LF	24
33	2" WATER SERVICE WITH VALVE (CITY OF YUMA STD. 5-040)	EA	1
36	6" BLIND FLANGE WITH THRUST BLOCK	EA	1
37	6" 90° ELBOW WITH THRUST BLOCK	EA	1
65	STREET DRAINAGE RETENTION BASIN EXCAVATION AND GRADING	LS	1

GENERAL NOTES

1. PAVEMENT REPLACEMENT SHALL HAVE A 2% MIN. CROSS SLOPE WITH A TYPICAL CENTER CROWN.
2. 25' PAVEMENT TRANSITION NEW PAVEMENT TO EXISTING PAVEMENT / CROSS VALLEY GUTTER OR AS NEEDED FOR A SMOOTH PAVEMENT TRANSITION (TYP.).
3. SAWCUT 2' OF EXISTING PAVEMENT AND REPLACE WITH NEW PAVEMENT MATCHING EXISTING PAVEMENT ELEVATION, OR AS APPROVED BY THE CITY OF SAN LUIS BASED ON EXISTING PAVEMENT EDGE CONDITIONS (TYP.).
4. MATCH THE EXISTING CURB/SIDEWALK.
8. FUTURE FIRE DEPARTMENT SUBSTATION PROJECT (PER THE FIRE STATION #2 PLANS DATED 8/27/2021 PREPARED BY V&V ENGINEERING) (SHOWN FOR REFERENCE ONLY). THE FIRE STATION #2 PLANS BENCHMARK: BRASS CAP AT COUNTY 24TH STREET AND 19TH AVENUE = 169.69 (1.21' HIGHER THAN THE ELEVATIONS SHOWN ON THIS EAST SAN LUIS COMMUNITY PARK PLANS).
17. CONTRACTOR TO EXCAVATE AND GRADE TEMPORARY STREET STORM WATER RUNOFF RETENTION BASINS WITH 4:1 SLOPE (TYP.). FUTURE RETENTION BASIN TO BE CONSTRUCTED WITH THE FIRE DEPARTMENT SUBSTATION PROJECT.
18. EXISTING POWER POLE TO BE RELOCATED TO CLEAR SIDEWALK RAMP PRIOR TO CONSTRUCTION (BY APS).
19. CONTRACTOR TO INSTALL METER BOX. THE WATER METER AND BACKFLOW PREVENTER ASSEMBLY TO BE INSTALLED WITH THE FUTURE CITY OF SAN LUIS FIRE DEPARTMENT SUBSTATION CONSTRUCTION.
22. 2" DIA. CONDUIT WITH PULL TAPE FOR FUTURE POLICE DEPARTMENT AND FIRE DEPARTMENT EMERGENCY VEHICLES EXIST WARNING BEACON TO BE INSTALLED BY THE CITY OF SAN LUIS PRIOR TO CONSTRUCTION.
23. FUTURE WATER SERVICE, SEWER MANHOLE, AND SEWER SERVICE TO BE CONSTRUCTED WITH FIRE DEPARTMENT SUBSTATION AND POLICE DEPARTMENT SUBSTATION CONSTRUCTION.

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CSL-29

Registered Professional Engineer (Civil)
CERTIFICATE NO.
20902
JAMES V. DAVEY
Date Signed 4/06/2022
ARIZONA, U.S.A.

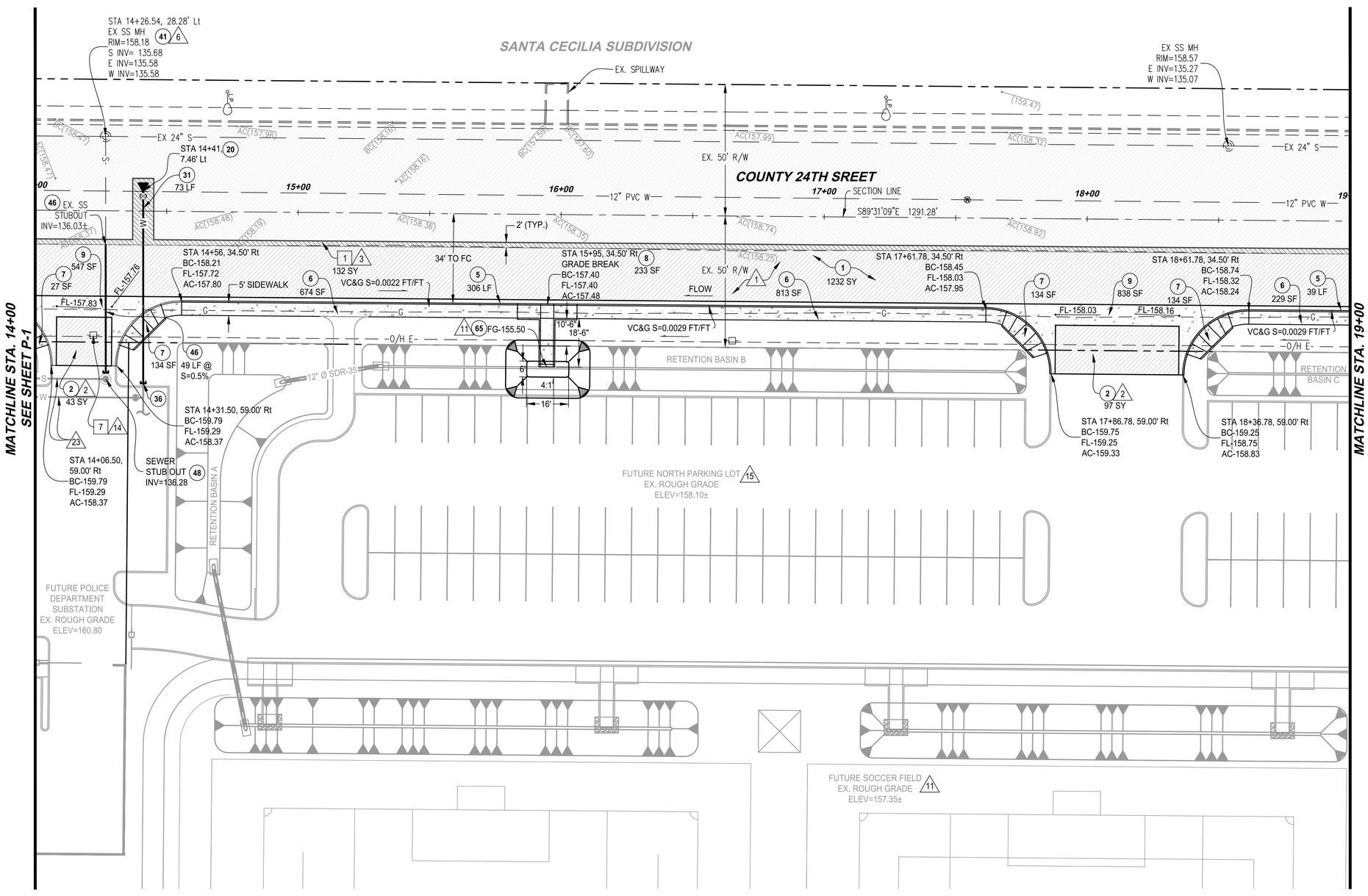
PREPARED FOR:
CITY OF SAN LUIS
PARKS AND RECREATION
SAN LUIS, AZ 85349
(928) 341-8535

DESIGNED BY: T.S.
DRAWN BY: R.C.
APPROVED BY: J.D.
SHEET P-1
APRIL 06, 2022

JAMES DAVEY AND ASSOCIATES
CONSULTING CIVIL ENGINEERS
1025 W. 24th Street, Suite 2 - YUMA, AZ 85364 - (928) 782-7926

CITY OF SAN LUIS
EAST SAN LUIS COMMUNITY PARK
PERIMETER STREET PLAN

COUNTY 24TH STREET - STA 10+00 TO STA 14+00
19TH AVENUE - STA 64+50 TO STA 66+70



0 20' 40'

SCALE: 1" = 20'

	REMOVAL NOTES	U/M	QTY
1	REMOVE EXISTING ASPHALT (ANY THICKNESS)	SY	132
7	REMOVE AND RELOCATED EXISTING POWER POLE (BY APS)	EA	1

	CONSTRUCTION NOTES	U/M	QTY
1	ASPHALT PAVING (4" AC/12" ABC) - PAVEMENT STRUCTURAL SECTION NO. 1	SY	1232
2	ASPHALT PAVING (2.5" AC/6" ABC) - PAVEMENT STRUCTURAL SECTION NO. 2	SY	140
5	VERTICAL CURB AND GUTTER / 4" ABC (CITY OF YUMA STD. NO. 3-060)	LF	345
6	CONCRETE SIDEWALK (CITY OF YUMA STD. NO. 3-135)	SF	1716
7	SIDEWALK RAMP (CITY OF YUMA STD. NO. 3-145)	SF	429
8	DEPRESSED SIDEWALK AND SPILLWAY (1/D-1)	SF	233
9	CROSS GUTTER (CITY OF YUMA STD. NO. 3-085 & 3-090)	SF	1385
20	6"X12" TAPPING SLEEVE AND GATE VALVE WITH TRUST BLOCK (CITY OF YUMA STD NO. 5-020, 5-025, 5-065)	EA	1
31	6" DIA. PVC C-900 WATERMAIN	LF	73
36	6" BLIND FLANGE WITH THRUST BLOCK	EA	1
41	CONNECT 6" LATERAL TO EXISTING SANITARY SEWER SERVICE STUBOUT (CITY OF YUMA STD NO. 6-030, 6-040, 6-060)	EA	1
46	6" SEWERMAIN SDR-35	LF	49
48	6" SEWER SDR-35 PVC CAP	EA	1
65	STREET DRAINAGE RETENTION BASIN EXCAVATION AND GRADING	LS	1

GENERAL NOTES

1. PAVEMENT REPLACEMENT SHALL HAVE A 2% MIN. CROSS SLOPE WITH A TYPICAL CENTER CROWN.
2. 25' PAVEMENT TRANSITION NEW PAVEMENT TO EXISTING PAVEMENT / CROSS VALLEY GUTTER OR AS NEEDED FOR A SMOOTH PAVEMENT TRANSITION (TYP.).
3. SAWCUT 2' OF EXISTING PAVEMENT AND REPLACE WITH NEW PAVEMENT MATCHING EXISTING PAVEMENT ELEVATION, OR AS APPROVED BY THE CITY OF SAN LUIS BASED ON EXISTING PAVEMENT EDGE CONDITIONS (TYP.).
6. CONTRACTOR WILL BE RESPONSIBLE FOR ALL SEWER FLOWS DURING CONSTRUCTION (INCLUDING SEWER BYPASSING, SEWERMAIN AND SEWER SERVICES TEMPORARY PLUGGING AS NECESSARY). THE CONTRACTOR SHALL GIVE THE CITY OF SAN LUIS AT LEAST 24 HOURS ADVANCE NOTICE OF SEWERMAINS AND SEWER SERVICES TEMPORARY LIVE PLUGGING AND BYPASSING AS NEEDED TO COMPLETE THE PROJECT.
11. CONTRACTOR TO EXCAVATE AND GRADE TEMPORARY STREET STORM WATER RUNOFF RETENTION BASINS WITH 4:1 SLOPE (TYP.). FUTURE SOCCER FIELDS TO RETAIN EXCESS STORM WATER RUNOFF FROM ADJACENT STREETS AND PARK PARKING LOTS (TYP.)
14. EXISTING POWER POLE TO BE RELOCATED TO CLEAR SEWERMAIN PRIOR TO CONSTRUCTION (BY APS).
15. PARKING LOT TO BE CONSTRUCTED PER THE COMMUNITY PARK PARKING LOTS PLANS (SEPARATE DESIGN PLANS BY JAMES DAVEY AND ASSOCIATES).
23. FUTURE WATER SERVICE, SEWER MANHOLE, AND SEWER SERVICE TO BE CONSTRUCTED WITH FIRE DEPARTMENT SUBSTATION AND POLICE DEPARTMENT SUBSTATION CONSTRUCTION.

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CSL-29

Registered Professional Engineer (Civil) CERTIFICATE NO. 20902 JAMES V. DAVEY Date Signed 04/06/2022 ARIZONA, U.S.A.

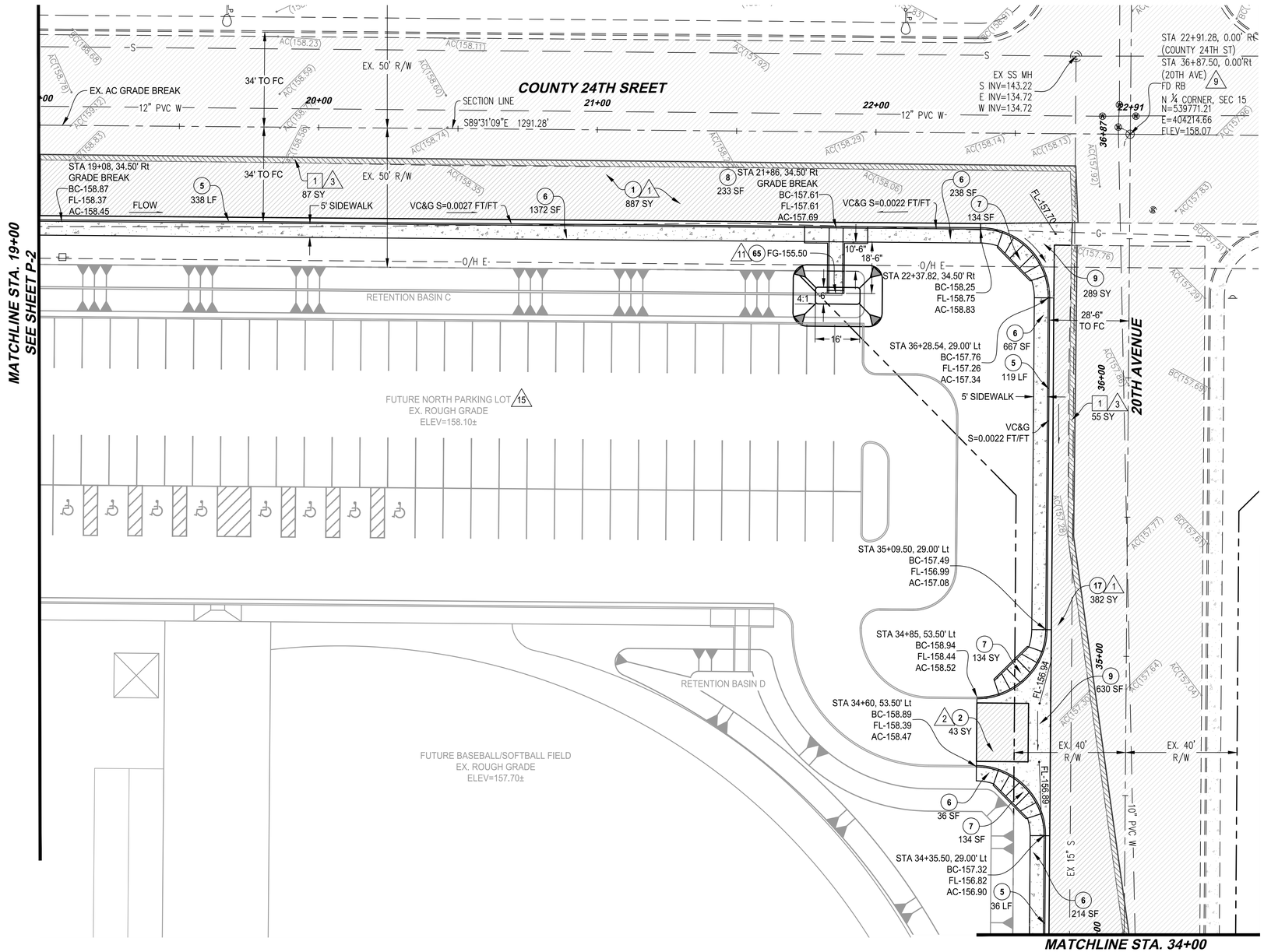
CITY OF SAN LUIS
PARKS AND RECREATION
SAN LUIS, AZ 85349
(928) 341-8535

DESIGNED BY: T.S.
DRAWN BY: R.C.
APPROVED BY: J.D.
SHEET P-2
APRIL 06, 2022

JAMES DAVEY AND ASSOCIATES
CONSULTING CIVIL ENGINEERS
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CITY OF SAN LUIS
EAST SAN LUIS COMMUNITY PARK
PERIMETER STREET PLAN

COUNTY 24TH STREET STA 14+00 TO STA 19+00



0 20' 40'

SCALE: 1" = 20'

REMOVAL NOTES		U/M	QTY
1	REMOVE EXISTING ASPHALT (ANY THICKNESS)	SY	142

CONSTRUCTION NOTES		U/M	QTY
1	ASPHALT PAVING (4" AC/12" ABC) - PAVEMENT STRUCTURAL SECTION NO. 1	SY	887
2	ASPHALT PAVING (2.5" AC/6" ABC) - PAVEMENT STRUCTURAL SECTION NO. 2	SY	43
5	VERTICAL CURB AND GUTTER / 4" ABC (CITY OF YUMA STD. NO. 3-060)	LF	493
6	CONCRETE SIDEWALK (CITY OF YUMA STD. NO. 3-135)	SF	2527
7	SIDEWALK RAMP (CITY OF YUMA STD. NO. 3-145)	SF	402
8	DEPRESSED SIDEWALK AND SPILLWAY (1/D-1)	SF	233
9	CROSS GUTTER (CITY OF YUMA STD. NO. 3-085 & 3-090)	SF	919
17	ASPHALT PAVING (3" AC/10" ABC) - PAVEMENT STRUCTURAL SECTION NO. 3	SY	382
65	STREET DRAINAGE RETENTION BASIN EXCAVATION AND GRADING	LS	1

GENERAL NOTES	
1	PAVEMENT REPLACEMENT SHALL HAVE A 2% MIN. CROSS SLOPE WITH A TYPICAL CENTER CROWN.
2	25' PAVEMENT TRANSITION NEW PAVEMENT TO EXISTING PAVEMENT / CROSS VALLEY GUTTER OR AS NEEDED FOR A SMOOTH PAVEMENT TRANSITION (TYP.).
3	SAWCUT 2' OF EXISTING PAVEMENT AND REPLACE WITH NEW PAVEMENT MATCHING EXISTING PAVEMENT ELEVATION, OR AS APPROVED BY THE CITY OF SAN LUIS BASED ON EXISTING PAVEMENT EDGE CONDITIONS (TYP.),.
11	CONTRACTOR TO EXCAVATE AND GRADE TEMPORARY STREET STORM WATER RUNOFF RETENTION BASINS WITH 4:1 SLOPE (TYP.). FUTURE SOCCER FIELDS TO RETAIN EXCESS STORM WATER RUNOFF FROM ADJACENT STREETS AND PARK PARKING LOTS (TYP.)
15	PARKING LOT TO BE CONSTRUCTED PER THE COMMUNITY PARK PARKING LOTS PLANS (SEPARATE DESIGN PLANS BY JAMES DAVEY AND ASSOCIATES).

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National Professional Engineering Firm
CERTIFICATE NO.
20902
JAMES V.
DAVEY
Date Signed 10/20/2022
ARIZONA, U.S.A.

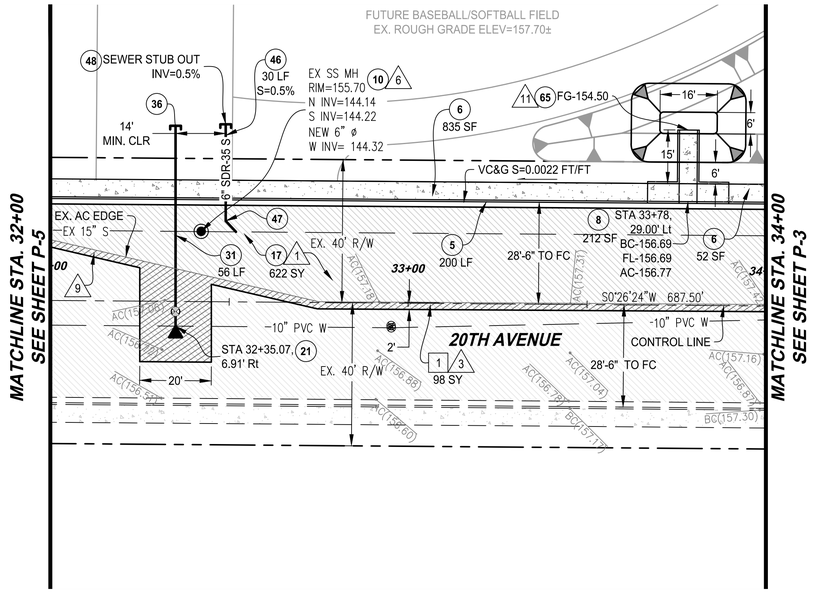
CITY OF SAN LUIS
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SAN LUIS, AZ 85349
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DESIGNED BY: T.S.
DRAWN BY: R.C.
APPROVED BY: J.D.
SHEET P-3
APRIL 06, 2022

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CITY OF SAN LUIS
EAST SAN LUIS COMMUNITY PARK
PERIMETER STREET PLAN

COUNTY 24TH STREET STA 19+00 TO STA 36+87
20TH AVENUE STA 34+00 TO STA 36+87



REMOVAL NOTES		U/M	QTY
1	REMOVE EXISTING ASPHALT (ANY THICKNESS)	SY	98

CONSTRUCTION NOTES		U/M	QTY
5	VERTICAL CURB AND GUTTER / 4" ABC (CITY OF YUMA STD. NO. 3-060)	LF	200
6	CONCRETE SIDEWALK (CITY OF YUMA STD. NO. 3-135)	SF	887
8	DEPRESSED SIDEWALK AND SPILLWAY (1 D-1)	SF	212
10	ADJUST EX MANHOLE WITH NEW FRAME & COVER (CITY OF YUMA STD. NO. 6-035, 6-040)	EA	1
17	ASPHALT PAVING (3" AC/10" ABC) - PAVEMENT STRUCTURAL SECTION NO. 3	SY	622
21	6"X10" TAPPING SLEEVE AND GATE VALVE WITH TRUST BLOCK (CITY OF YUMA STD NO. 5-020, 5-025, 5-065)	EA	1
31	6" DIA. PVC C-900 WATERMAIN	LF	56
36	6" BLIND FLANGE WITH THRUST BLOCK	EA	1
46	6" SEWERMAIN SDR-35	LF	30
47	6" SEWER SERVICE (CITY OF YUMA STD. NO. 6-015)	EA	1
48	6" SEWER SDR-35 PVC CAP	EA	1
65	STREET DRAINAGE RETENTION BASIN EXCAVATION AND GRADING	LS	1

GENERAL NOTES	
1	PAVEMENT REPLACEMENT SHALL HAVE A 2% MIN. CROSS SLOPE WITH A TYPICAL CENTER CROWN.
3	SAWCUT 2' OF EXISTING PAVEMENT AND REPLACE WITH NEW PAVEMENT MATCHING EXISTING PAVEMENT ELEVATION, OR AS APPROVED BY THE CITY OF SAN LUIS BASED ON EXISTING PAVEMENT EDGE CONDITIONS (TYP.).
6	CONTRACTOR WILL BE RESPONSIBLE FOR ALL SEWER FLOWS DURING CONSTRUCTION (INCLUDING SEWER BYPASSING, SEWERMAIN AND SEWER SERVICES TEMPORARY PLUGGING AS NECESSARY). THE CONTRACTOR SHALL GIVE THE CITY OF SAN LUIS AT LEAST 24 HOURS ADVANCE NOTICE OF SEWERMAINS AND SEWER SERVICES TEMPORARY LIVE PLUGGING AND BYPASSING AS NEEDED TO COMPLETE THE PROJECT.
9	EXISTNG V.C.&G, SIDEWALK, SAN ANTONIO STREET PAVEMENT, 19TH AVENUE NORTH BOUND LANE PAVEMENT TRANSITION, AND 20TH AVENUE SOUTH BOUND LANE PAVEMENT TRANSITION TO BE CONSTRUCTED WITH THE BIENESTAR ESTATES 11 PROJECT (PER THE PLANS PREPARED BY V&V ENGINEERING DATED 9/23/2020) PRIOR TO THE CONSTRUCTION (SHOWN FOR REFERENCE ONLY). BIENESTAR ESTATES 11 BENCHMARK: 1/2" REBAR AT COUNTH 24TH STREET AND 20TH AVENUE = 159.25 (1.18' HIGHER THAN THE ELEVATIONS SHOWN ON THIS EAST SAN LUIS COMMUNITY PARK PLANS).
11	CONTRACTOR TO EXCAVATE AND GRADE TEMPORARY STREET STORM WATER RUNOFF RETENTION BASINS WITH 4:1 SLOPE (TYP.). FUTURE SOCCER FIELDS TO RETAIN EXCESS STORM WATER RUNOFF FROM ADJACENT STREETS AND PARK PARKING LOTS (TYP.)

0 20' 40'

SCALE: 1" = 20'

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CSL-29

Registered Professional Engineer (Civil) CERTIFICATE NO. 20902 JAMES V. DAVEY Date Signed 04/06/2022 ARIZONA - U.S.A.

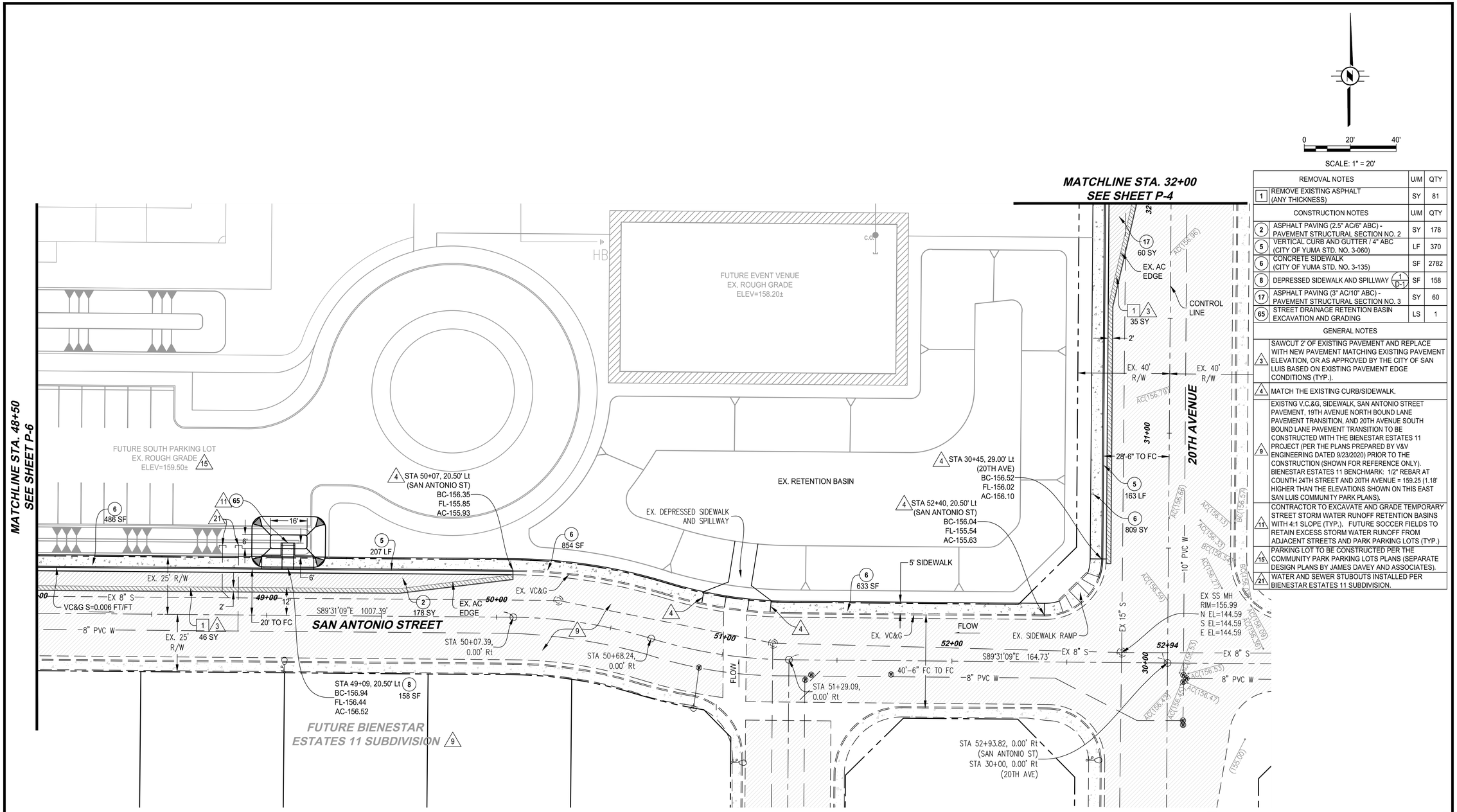
CITY OF SAN LUIS
PARKS AND RECREATION
SAN LUIS, AZ 85349
(928) 341-8535

DESIGNED BY: T.S.
DRAWN BY: R.C.
APPROVED BY: J.D.
SHEET P-4
APRIL 06, 2022

JAMES DAVEY AND ASSOCIATES
CONSULTING CIVIL ENGINEERS
1025 W. 24th Street, Suite 2 - YUMA, AZ 85364 - (928) 782-7926

CITY OF SAN LUIS
EAST SAN LUIS COMMUNITY PARK
PERIMETER STREET PLAN

20TH AVENUE STA 32+00 TO STA 34+00



SCALE: 1" = 20'

REMOVAL NOTES		U/M	QTY
1	REMOVE EXISTING ASPHALT (ANY THICKNESS)	SY	81
CONSTRUCTION NOTES		**U/M**	**QTY**
2	ASPHALT PAVING (2.5" AC/6" ABC) - PAVEMENT STRUCTURAL SECTION NO. 2	SY	178
5	VERTICAL CURB AND GUTTER / 4" ABC (CITY OF YUMA STD. NO. 3-060)	LF	370
6	CONCRETE SIDEWALK (CITY OF YUMA STD. NO. 3-135)	SF	2782
8	DEPRESSED SIDEWALK AND SPILLWAY (1/D-1)	SF	158
17	ASPHALT PAVING (3" AC/10" ABC) - PAVEMENT STRUCTURAL SECTION NO. 3	SY	60
65	STREET DRAINAGE RETENTION BASIN EXCAVATION AND GRADING	LS	1

GENERAL NOTES

3. SAWCUT 2' OF EXISTING PAVEMENT AND REPLACE WITH NEW PAVEMENT MATCHING EXISTING PAVEMENT ELEVATION, OR AS APPROVED BY THE CITY OF SAN LUIS BASED ON EXISTING PAVEMENT EDGE CONDITIONS (TYP.).
4. MATCH THE EXISTING CURB/SIDEWALK.
9. EXISTNG V.C.&G, SIDEWALK, SAN ANTONIO STREET PAVEMENT, 19TH AVENUE NORTH BOUND LANE PAVEMENT TRANSITION, AND 20TH AVENUE SOUTH BOUND LANE PAVEMENT TRANSITION TO BE CONSTRUCTED WITH THE BIENESTAR ESTATES 11 PROJECT (PER THE PLANS PREPARED BY V&V ENGINEERING DATED 9/23/2020) PRIOR TO THE CONSTRUCTION (SHOWN FOR REFERENCE ONLY). BIENESTAR ESTATES 11 BENCHMARK: 1/2" REBAR AT COUNTH 24TH STREET AND 20TH AVENUE = 159.25 (1.18' HIGHER THAN THE ELEVATIONS SHOWN ON THIS EAST SAN LUIS COMMUNITY PARK PLANS).
11. CONTRACTOR TO EXCAVATE AND GRADE TEMPORARY STREET STORM WATER RUNOFF RETENTION BASINS WITH 4:1 SLOPE (TYP.). FUTURE SOCCER FIELDS TO RETAIN EXCESS STORM WATER RUNOFF FROM ADJACENT STREETS AND PARK PARKING LOTS (TYP.)
15. PARKING LOT TO BE CONSTRUCTED PER THE COMMUNITY PARK PARKING LOTS PLANS (SEPARATE DESIGN PLANS BY JAMES DAVEY AND ASSOCIATES).
21. WATER AND SEWER STUBOUTS INSTALLED PER BIENESTAR ESTATES 11 SUBDIVISION.

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ARIZONA811
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CSL-29

Registered Professional Engineer Civil
CERTIFICATE NO.
20902
JAMES V. DAVEY
Date Signed 04/06/2022
ARIZONA, U.S.A.

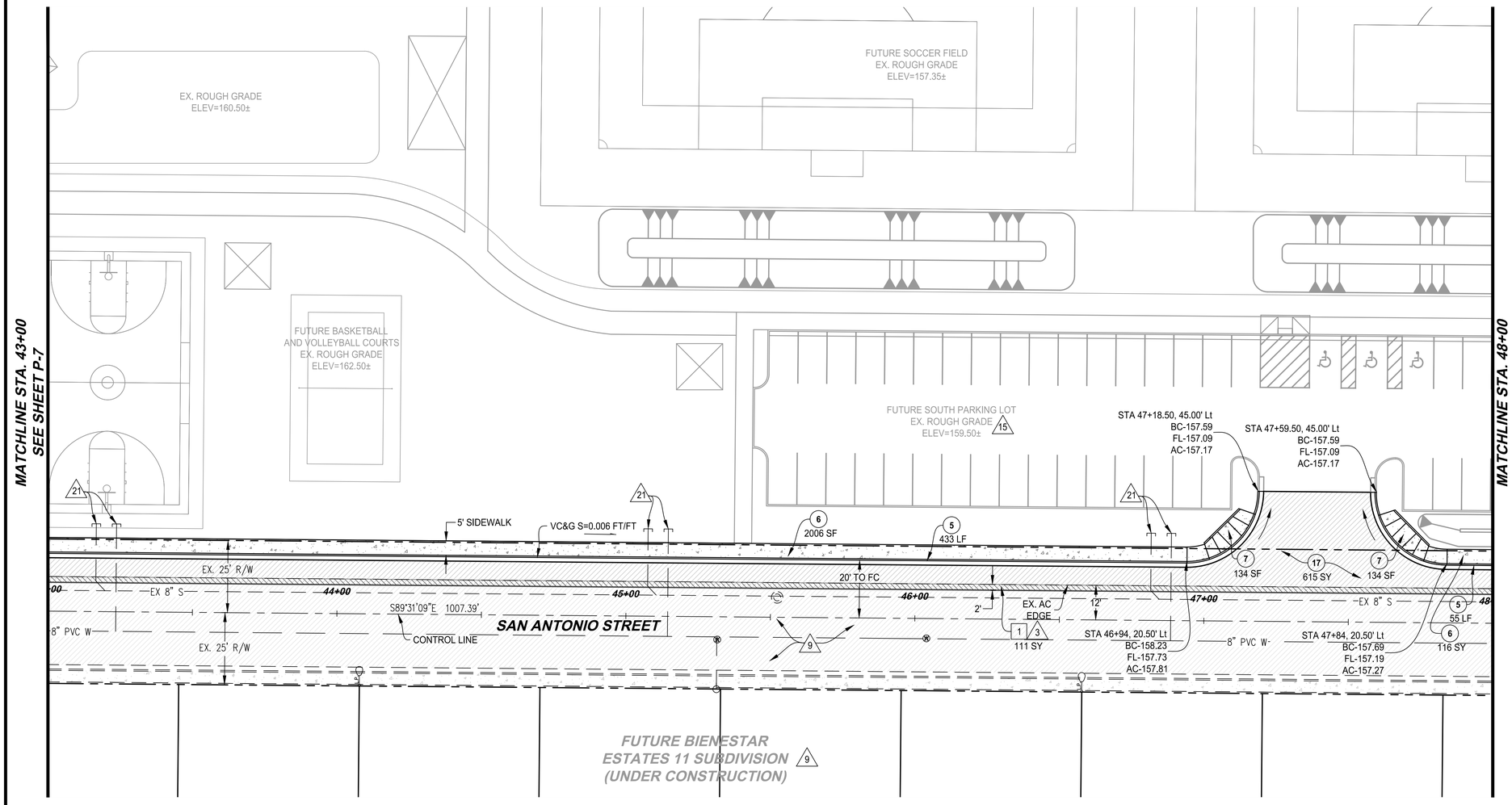
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DESIGNED BY: T.S.
DRAWN BY: R.C.
APPROVED BY: J.D.
SHEET P-5
APRIL 06, 2022

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1025 W. 24th Street, Suite 2 - YUMA, AZ 85364 - (928) 782-7926

CITY OF SAN LUIS
EAST SAN LUIS COMMUNITY PARK
PERIMETER STREET PLAN

20TH AVENUE STA 30+00 TO STA 32+00
SAN ANTONIO STREET STA 48+50 TO STA 52+94



0 20' 40'

SCALE: 1" = 20'

REMOVAL NOTES		U/M	QTY
1	REMOVE EXISTING ASPHALT (ANY THICKNESS)	SY	111

CONSTRUCTION NOTES		U/M	QTY
5	VERTICAL CURB AND GUTTER / 4" ABC (CITY OF YUMA STD. NO. 3-060)	LF	488
6	CONCRETE SIDEWALK (CITY OF YUMA STD. NO. 3-135)	SF	2122
7	SIDEWALK RAMP (CITY OF YUMA STD. NO. 3-145)	SF	268
17	ASPHALT PAVING (3" AC/10" ABC) - PAVEMENT STRUCTURAL SECTION NO. 3	SY	615

GENERAL NOTES	
3	SAWCUT 2' OF EXISTING PAVEMENT AND REPLACE WITH NEW PAVEMENT MATCHING EXISTING PAVEMENT ELEVATION, OR AS APPROVED BY THE CITY OF SAN LUIS BASED ON EXISTING PAVEMENT EDGE CONDITIONS (TYP.).
9	EXISTNG V.C.&G, SIDEWALK, SAN ANTONIO STREET PAVEMENT, 19TH AVENUE NORTH BOUND LANE PAVEMENT TRANSITION, AND 20TH AVENUE SOUTH BOUND LANE PAVEMENT TRANSITION TO BE CONSTRUCTED WITH THE BIENESTAR ESTATES 11 PROJECT (PER THE PLANS PREPARED BY V&V ENGINEERING DATED 9/23/2020) PRIOR TO THE CONSTRUCTION (SHOWN FOR REFERENCE ONLY). BIENESTAR ESTATES 11 BENCHMARK: 1/2" REBAR AT COUNTH 24TH STREET AND 20TH AVENUE = 159.25 (1.18' HIGHER THAN THE ELEVATIONS SHOWN ON THIS EAST SAN LUIS COMMUNITY PARK PLANS).
15	PARKING LOT TO BE CONSTRUCTED PER THE COMMUNITY PARK PARKING LOTS PLANS (SEPARATE DESIGN PLANS BY JAMES DAVEY AND ASSOCIATES).
21	WATER AND SEWER STUBOUTS INSTALLED PER BIENESTAR ESTATES 11 SUBDIVISION.

Contact Arizona 811 at least two full working days before you begin excavation
ARIZONA811
Call 811 or click Arizona811.com

CSL-29

Registered Professional Engineer (Civil) CERTIFICATE NO. 20902 JAMES V. DAVEY Date Signed 04/06/2022 ARIZONA, U.S.A.

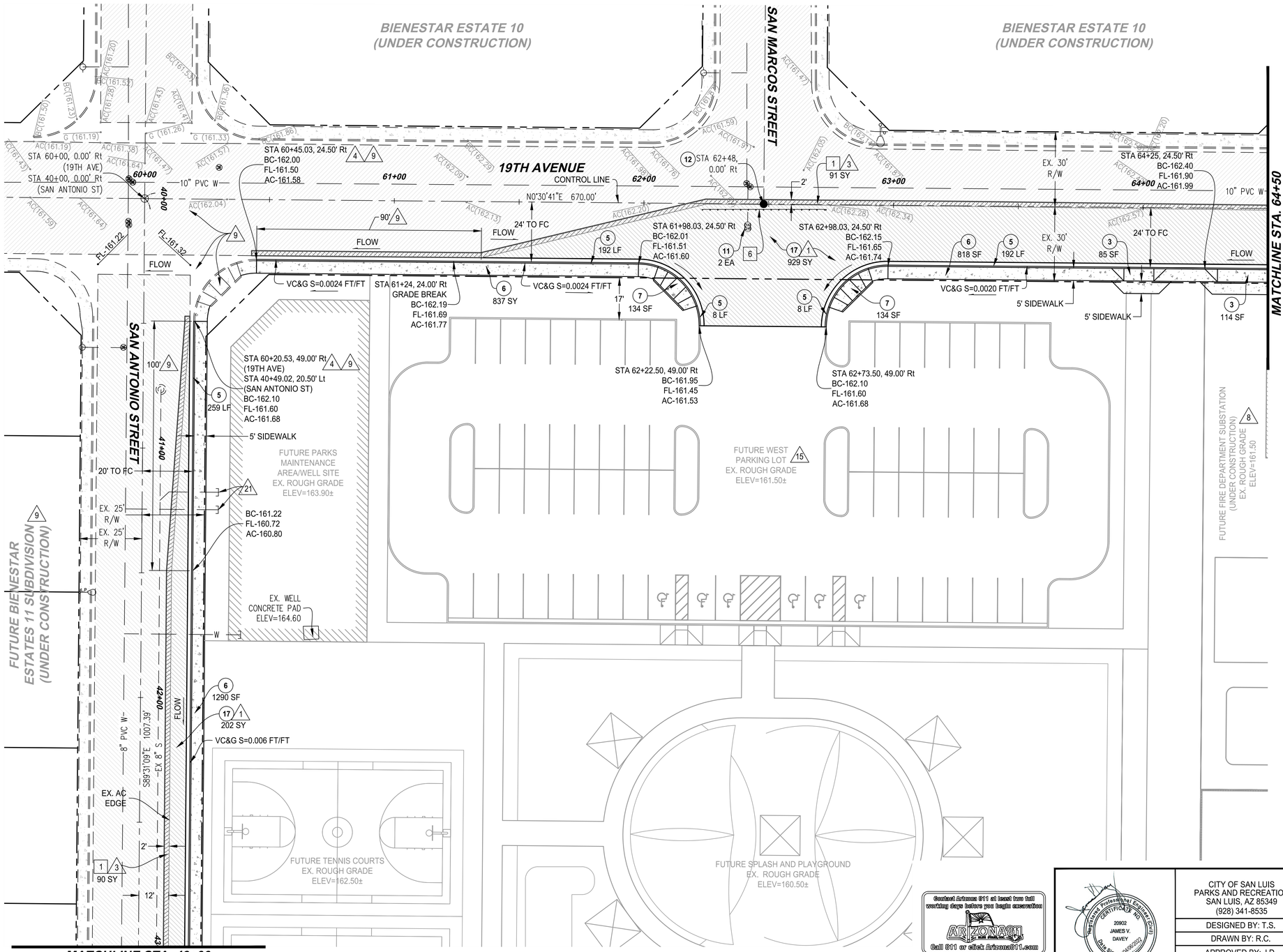
CITY OF SAN LUIS
PARKS AND RECREATION
SAN LUIS, AZ 85349
(928) 341-8535

DESIGNED BY: T.S.
DRAWN BY: R.C.
APPROVED BY: J.D.
SHEET P-6
APRIL 06, 2022

JAMES DAVEY AND ASSOCIATES
CONSULTING CIVIL ENGINEERS
1025 W. 24th Street, Suite 2 - YUMA, AZ 85364 - (928) 782-7926

CITY OF SAN LUIS
EAST SAN LUIS COMMUNITY PARK
PERIMETER STREET PLAN

SAN ANTONIO STREET - STA 43+00 TO STA 48+00



0 20' 40'

SCALE: 1" = 20'

REMOVAL NOTES		U/M	QTY
1	REMOVE EXISTING ASPHALT (ANY THICKNESS)	SY	181
6	REMOVE AND SALVAGE EXISTING ROAD BARRICADE	LS	1
CONSTRUCTION NOTES		**U/M**	**QTY**
3	DRIVEWAY (CITY OF YUMA STD. NO. 3-105)	SF	199
5	VERTICAL CURB AND GUTTER / 4" ABC (CITY OF YUMA STD. NO. 3-060)	LF	643
6	CONCRETE SIDEWALK (CITY OF YUMA STD. NO. 3-135)	SF	2945
7	SIDEWALK RAMP (CITY OF YUMA STD. NO. 3-145)	SF	268
11	ADJUST EXISTING WATER VALVE WITH NEW FRAME AND COVER (CITY OF YUMA STD. NO. 5-075, 5-100)	EA	2
12	SURVEY MONUMENT (CITY OF YUMA STD. NO. 4-030)	EA	1
17	ASPHALT PAVING (3" AC/10" ABC) - PAVEMENT STRUCTURAL SECTION NO. 3	SY	1164

GENERAL NOTES	
1	PAVEMENT REPLACEMENT SHALL HAVE A 2% MIN. CROSS SLOPE WITH A TYPICAL CENTER CROWN.
3	SAWCUT 2' OF EXISTING PAVEMENT AND REPLACE WITH NEW PAVEMENT MATCHING EXISTING PAVEMENT ELEVATION, OR AS APPROVED BY THE CITY OF SAN LUIS BASED ON EXISTING PAVEMENT EDGE CONDITIONS (TYP.).
4	MATCH THE EXISTING CURB/SIDEWALK.
6	CONTRACTOR WILL BE RESPONSIBLE FOR ALL SEWER FLOWS DURING CONSTRUCTION (INCLUDING SEWER BYPASSING, SEWERMAIN AND SEWER SERVICES TEMPORARY PLUGGING AS NECESSARY). THE CONTRACTOR SHALL GIVE THE CITY OF SAN LUIS AT LEAST 24 HOURS ADVANCE NOTICE OF SEWERMAINS AND SEWER SERVICES TEMPORARY LIVE PLUGGING AND BYPASSING AS NEEDED TO COMPLETE THE PROJECT.
8	FUTURE FIRE DEPARTMENT SUBSTATION PROJECT (PER THE FIRE STATION #2 PLANS DATED 8/27/2021 PREPARED BY V&V ENGINEERING) (SHOWN FOR REFERENCE ONLY). THE FIRE STATION #2 PLANS BENCHMARK: BRASS CAP AT COUNTY 24TH STREET AND 19TH AVENUE = 169.69 (1.21' HIGHER THAN THE ELEVATIONS SHOWN ON THIS EAST SAN LUIS COMMUNITY PARK PLANS).
15	PARKING LOT TO BE CONSTRUCTED PER THE COMMUNITY PARK PARKING LOTS PLANS (SEPARATE DESIGN PLANS BY JAMES DAVEY AND ASSOCIATES).
21	WATER AND SEWER STUBOUTS INSTALLED PER BIENESTAR ESTATES 11 SUBDIVISION.

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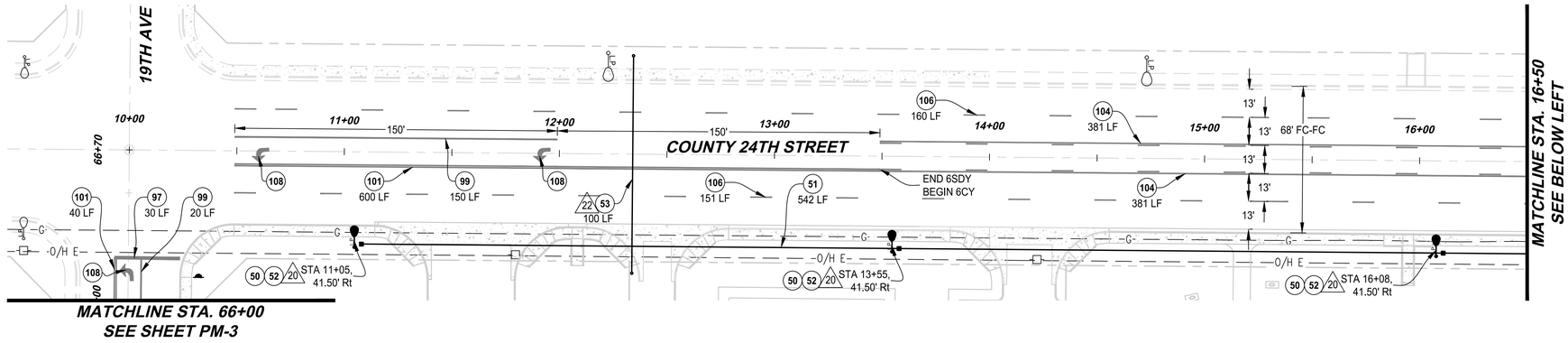
CITY OF SAN LUIS
PARKS AND RECREATION
SAN LUIS, AZ 85349
(928) 341-8535

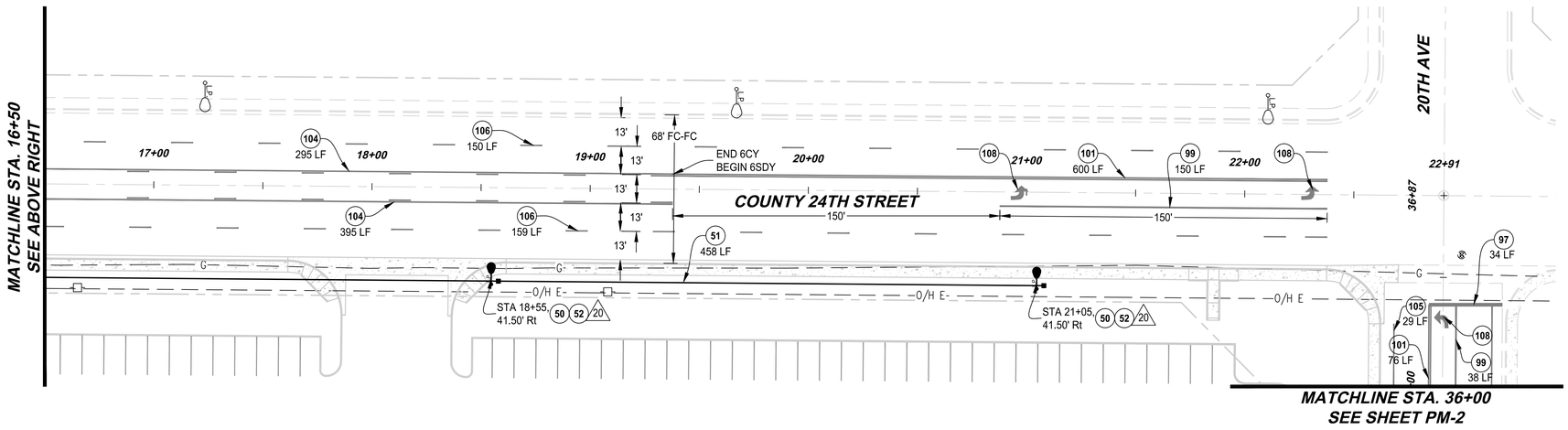
DESIGNED BY: T.S.
DRAWN BY: R.C.
APPROVED BY: J.D.
SHEET P-7
APRIL 06, 2022

JAMES DAVEY AND ASSOCIATES
CONSULTING CIVIL ENGINEERS
1025 W. 24th Street, Suite 2 - YUMA, AZ 85364 - (928) 782-7926

CITY OF SAN LUIS
EAST SAN LUIS COMMUNITY PARK
PERIMETER STREET PLAN

19TH AVENUE - STA 60+00 TO STA 64+50
SAN ANTONIO STREET - STA 40+00 TO STA 43+00





0 30' 60'

SCALE: 1" = 30'

CONSTRUCTION NOTES		U/M	QTY
50	STREET LIGHT JUNCTION/PULL BOX (BOX SUPPLIED BY APS)	EA	5
51	STREET LIGHT 2.5" ELECTRICAL CONDUIT	LF	1000
52	STREET LIGHT (BY APS)	EA	5
53	2" Ø SCHEDULE 40 PVC CONDUIT	LF	100
97	PAVEMENT MARKING, 18" SOLID WHITE THERMOPLASTIC STOP BAR (18SW)	LF	64
99	PAVEMENT MARKING, 8" SOLID WHITE THERMOPLASTIC (8SW)	LF	300
101	PAVEMENT MARKING, 6" SOLID DOUBLE YELLOW THERMOPLASTIC (6SDY)	LF	1316
104	PAVEMENT MARKING, 6" COMBINATION YELLOW THERMOPLASTIC (6CY)	LF	1352
105	PAVEMENT MARKING, 6" SOLID WHITE THERMOPLASTIC (6SW)	LF	29
106	PAVEMENT MARKING, 6" BROKEN WHITE THERMOPLASTIC (6BW)	LF	620
108	PAVEMENT MARKING, LEFT ARROW - WHITE THERMOPLASTIC	EA	6

GENERAL NOTES	
20	STREET LIGHTS AND CONDUIT SHALL BE INSTALLED PER APS PLANS (TYP.).
22	2" DIA. CONDUIT WITH PULL TAPE FOR FUTURE POLICE DEPARTMENT AND FIRE DEPARTMENT EMERGENCY VEHICLES EXIST WARNING BEACON TO BE INSTALLED BY THE CITY OF SAN LUIS PRIOR TO CONSTRUCTION.

Contact Arizona 811 at least two full working days before you begin excavation
ARIZONA811
Call 811 or click Arizona811.com

CSL-29

Registered Professional Engineer (Civil)
CERTIFICATE NO.
20902
JAMES V.
DAVEY
Date Signed 04/06/2022
ARIZONA, U.S.A.

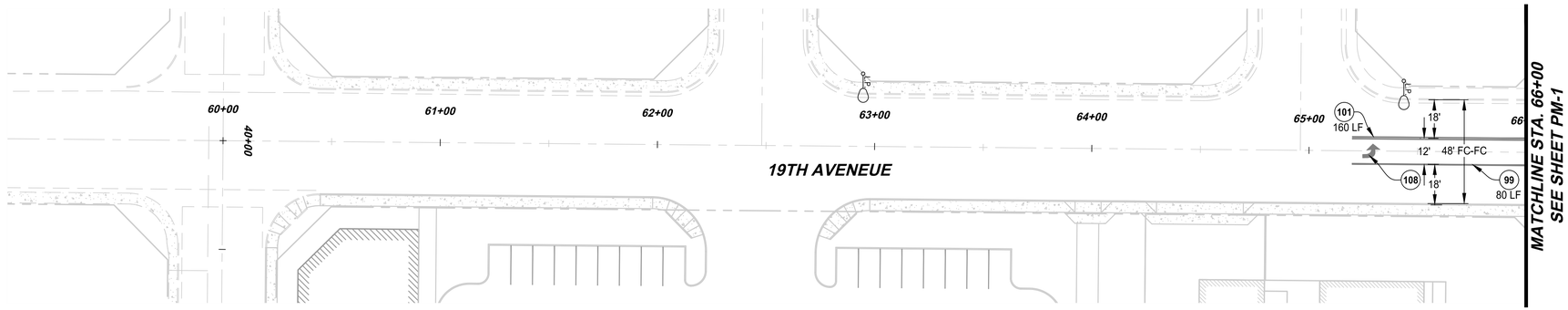
PREPARED FOR:
CITY OF SAN LUIS
PARKS AND RECREATION
SAN LUIS, AZ 85349
(928) 341-8535

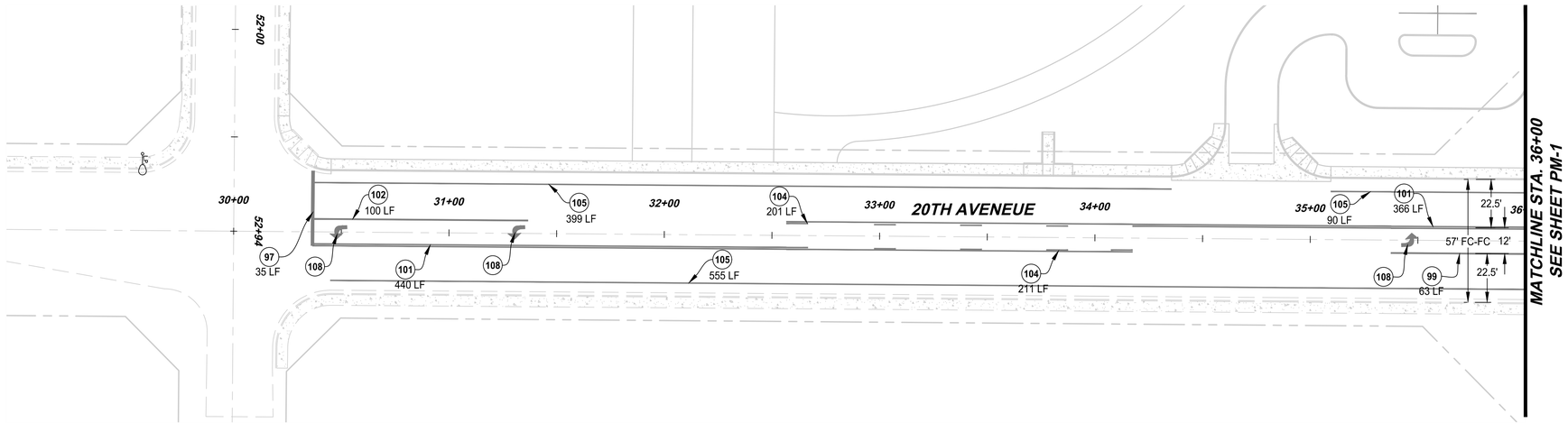
DESIGNED BY: T.S.
DRAWN BY: R.C.
APPROVED BY: J.D.
SHEET PM-1
APRIL 06, 2022

JAMES DAVEY AND ASSOCIATES
CONSULTING CIVIL ENGINEERS
1025 W. 24th Street, Suite 2 - YUMA, AZ 85364 - (928) 782-7926

CITY OF SAN LUIS
EAST SAN LUIS COMMUNITY PARK
PERIMETER STREET PLAN

PAVEMENT MARKING, SIGNING, AND LIGHTING PLAN





0 30' 60'

SCALE: 1" = 30'

CONSTRUCTION NOTES		U/M	QTY
97	PAVEMENT MARKING, 18" SOLID WHITE THERMOPLASTIC STOP BAR (18SW)	LF	35
99	PAVEMENT MARKING, 8" SOLID WHITE THERMOPLASTIC (8SW)	LF	143
101	PAVEMENT MARKING, 6" SOLID DOUBLE YELLOW THERMOPLASTIC (6SDY)	LF	966
104	PAVEMENT MARKING, 6" COMBINATION YELLOW THERMOPLASTIC (6CY)	LF	412
105	PAVEMENT MARKING, 6" SOLID WHITE THERMOPLASTIC (6SW)	LF	1044
108	PAVEMENT MARKING, LEFT ARROW - WHITE THERMOPLASTIC	EA	4

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Registered Professional Engineer's Seal
CERTIFICATE NO.
20902
JAMES V. DAVEY
Date Signed 04/06/2022
ARIZONA, U.S.A.

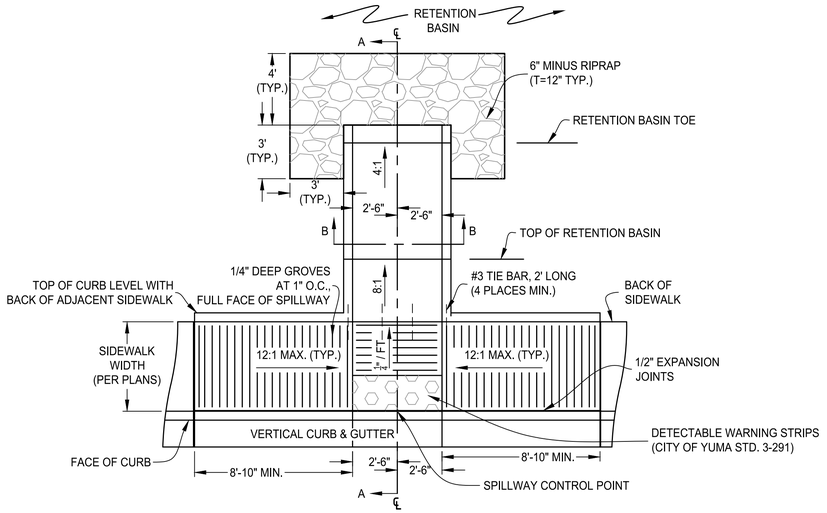
CITY OF SAN LUIS
PARKS AND RECREATION
SAN LUIS, AZ 85349
(928) 341-8535

DESIGNED BY: T.S.
DRAWN BY: R.C.
APPROVED BY: J.D.
SHEET PM-2
APRIL 06, 2022

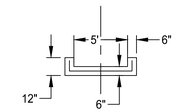
JAMES DAVEY AND ASSOCIATES
CONSULTING CIVIL ENGINEERS
1025 W. 24th Street, Suite 2 - YUMA, AZ 85364 - (928) 782-7926

CITY OF SAN LUIS
EAST SAN LUIS COMMUNITY PARK
PERIMETER STREET PLAN

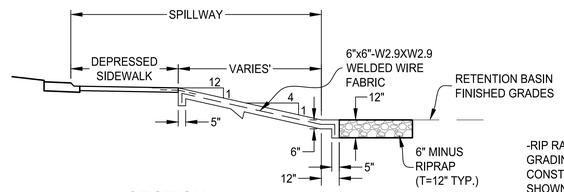
PAVEMENT MARKING, SIGNING, AND LIGHTING PLAN



SPILLWAY



SECTION B-B



SECTION A-A

-RIP RAP TO BE PLACED PER FINAL GRADING OF THE PARKING LOT CONSTRUCTION PROJECT. RIP RAP SHOWN FOR REFERENCE ONLY ON THIS PLAN SHEETS.

1 - ***DEPRESSED SIDEWALK AND SPILLWAY***
SCALE: NTS

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CSL-29

Professional Engineer Civil
CERTIFICATE NO.
20902
JAMES V. DAVEY
Date Signed 4/6/2022
ARIZONA, U.S.A.

CITY OF SAN LUIS
PARKS AND RECREATION
SAN LUIS, AZ 85349
(928) 341-8535

DESIGNED BY: T.S.
DRAWN BY: R.C.
APPROVED BY: J.D.
SHEET D-1
APRIL 06, 2022

JAMES DAVEY AND ASSOCIATES
CONSULTING CIVIL ENGINEERS
1025 W. 24th Street, Suite 2 - YUMA, AZ 85364 - (928) 782-7926

CITY OF SAN LUIS
EAST SAN LUIS COMMUNITY PARK
PERIMETER STREET PLAN

DETAILS

3459 E 33RD PLACE
YUMA, AZ 85365
P: (928) 726-2837
F: (928) 782-0015

AZ ROC 206695
AZ ROC 313259
AZ ROC 313260
CA 990507

PROPOSAL

Date: **4/6/2022** Proposal No. **3165**

To:

City of San Luis
Attn: Eulogio Vera, P.E.
1090 E. Union Street
San Luis, AZ 85349

Project Name:

East San Luis Community Park – Perimeter Streets
A.P.N. 227-15-027
San Luis, AZ 85349

Evans Custom Concrete, LLC proposes to provide all indicated labor, equipment, and materials necessary to complete the following scope of work for City of San Luis East San Luis Community Park street improvements per ***James Davey and Associates East San Luis Community Park Civil Plan Set, marked 100% Preliminary,*** and as specified herein:

Base Bid

Demolition

- Sawcut, demolish and remove 2,197 SF of existing asphalt pavement where new pavement abuts existing pavement.
- Demolish and remove (2) EA Type III barricades.

Site Concrete

- Construct 2,097 LF new concrete vertical curb & gutter/depressed curb, 2500 PSI MAG Class B concrete over 4” ABC subbase, COY Std Detail 3-060.
- Construct 593 SF new concrete apron/cross gutter, 8” thick 2500 PSI MAG Class B concrete over 6” ABC subbase, COY Std Detail 3-085 & 3-090.
- Construct (2) EA street survey monuments, COY Std Detail 4-030.
- Includes necessary subgrade rough grading and subgrade preparation for items above.

Asphalt Pavement

- Construct 26,034 SF new asphalt pavement section, 3” thick asphalt (COY MAG ¾” asphalt mix) over 10” ABC subbase over prepared subgrade materials.
- Construct 1,579 SF new asphalt pavement section, 2-1/2” thick asphalt (COY MAG ¾” asphalt mix) over 6” ABC subbase over prepared subgrade materials.
- Includes necessary subgrade rough grading and subgrade preparation for items above.
- Includes preservative sealcoat for all new asphalt pavement sections.

Base Bid Price: $ 235,897.00

Bid Notes:

- Scope of work is limited to new work along 19th Avenue, 20th Avenue, and San Antonio Street. Work along County 24th Street is excluded.

3459 E 33RD PLACE
YUMA, AZ 85365
P: (928) 726-2837
F: (928) 782-0015



AZ ROC 206695
AZ ROC 313259
AZ ROC 313260
CA 990507

- Sales Taxes: In the absence of a fully executed AZ 5005 Form or other tax-exemption documentation provided by the Customer, applicable sales taxes will be added to the Base Bid Price and included on all invoices or applications for payment.
- Pricing is based upon execution of the entire scope of work by Evans Custom Concrete LLC as specified herein.
- Pricing is based upon bid documents specified herein and is subject to change with revised plans, specifications, and/or quantities.
- Due to uncertainties in the materials markets, Evans Custom Concrete LLC reserves the right to seek equitable adjustments for materials cost increases.
- Traffic control is included for the scope of work specified herein.

Exclusions

Permits or permit fees, ADEQ NOI permits or permit fees, engineering/survey, construction staking, materials or compaction testing services, SWPPP implementation other than dust control and concrete washout for the scope of work specified herein, utility work of any kind, utility demolition or relocation, utility raising/lowering, utility concrete collars, catch basins or inlet structures, utility trench excavation/backfill/compaction, concrete cutoff walls, valve monument frames or covers, fencing or fence footing demolition, new fencing or fence footings, concrete sidewalks, concrete spillways, rip-rap rock, , pavement markings/striping, traffic signage, County 24th Street improvements, rough grading except as specified herein, anything not specified herein.

Terms and Conditions

Proposal is valid for **30 days** from the date of the proposal. Evans Custom Concrete LLC reserves the right to modify or withdraw the proposal after the expiration date.

Monthly progress billing submitted with payment application shall be received by Evans Custom Concrete LLC within **30 days** of invoice date. All retention amounts withheld from progress payments shall be paid in full upon substantial completion of work completed by Evans Custom Concrete LLC.

This proposal shall become incorporated and attached as an exhibit to any contract entered into between the Customer and Evans Custom Concrete LLC.

The undersigned acknowledges and agrees to the terms and conditions of this proposal:

_____

Print Name Title Company

_____ Date_____

Authorized Signature

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **6. C.**

Meeting Date: 04/13/2022

Department Head: Jorge Perez, Assistant Director of Public Works, Public Works Department

Submitted By: Jorge Perez, Assistant Director of Public Works, Public Works Department

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding the 4th Avenue Road Widening Improvements contract. **(Eulogio Vera, Director of Public Works)**

SUMMARY:

As part of the new Comite De Bienestar Valley View Apartment complex being developed along 4th Avenue, there are road improvement being conducted by Comite De Bienestar. The City of San Luis would like to take the opportunity to widen this collector road to full width. Proposed improvements consist of earthwork (subgrade preparation), vertical curb and gutter and paving for additional road width to accommodate bike lanes and improvements along the Public Work's yard extending improvements up north to taper beyond the East Main Canal.

Staff is seeking Mayor and Council approval to direct
hire Evans Custom Concrete, LLC granted that they are currently working on 4th Avenue as part of the Valley View Apartment Project. Completing this widening at this time would prevent having to close the roadway in the future and would be completed at a lower cost as there would be savings on not having to relocate drainage infrastructure that is being installed by the private development. Bidding out this project will not guarantee a better price and would delay the work and would extend the 4th Avenue closure incurring more traffic control costs. Moving forward with this project, staff is asking council to waive the formal procurement code as allowed under San Luis Purchasing Code Section 3.05.010 (F).

This project was quoted at $101,269.00 by Evans Custom Concrete, LLC and staff is requesting approval to add $10,000.00 for project contingencies bringing the total cost to $111,269.00. Awarding his road construction/improvements without going out for a separate bid process
complies with the ceiling for
road construction under A.R.S. 34-201 of $246,750.00 for fiscal year 2021-2022. This was not a budgeted project for fiscal year 2021-2022, thus, staff is also requesting approval to use funds in the Capital Outlay - Improvement Roads account to complete this project.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE AND AWARD THE 4TH AVENUE ROAD WIDENING IMPROVEMENTS CONSTRUCTION TO EVANS CUSTOM CONCRETE, LLC IN THE AMOUNT OF $111,269.00, AUTHORIZE THE USE OF FUNDS FROM THE CAPITAL OUTLAY - IMPROVEMENT ROADS ACCOUNT AND TO WAIVE FORMAL PROCUREMENT CODE FOR THE REASONS PRESENTED.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: YES

CITY/STATE/FEDERAL FUNDS:	CITY
TOTAL:	$111,269.00
BUDGETED AMOUNT:	$0.00
AVAILABLE AMOUNT TO TRANSFER:	$1,317,132.89
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	Capital Outlay - Improvement Roads / GL Account #200-210-90010 / $1,317,132.89

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

Staff is asking council to approve the use of funds from the Capital Outlay - Improvement Roads GL Account #200-210-90010 which has an available balance of $1,317,132.89

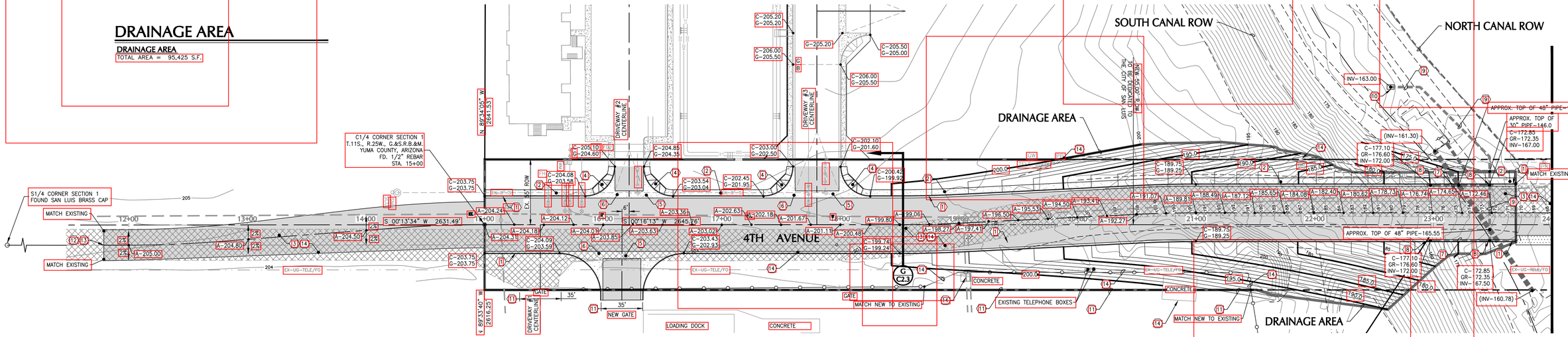
Attachments

4th Ave Road Improvement Plans

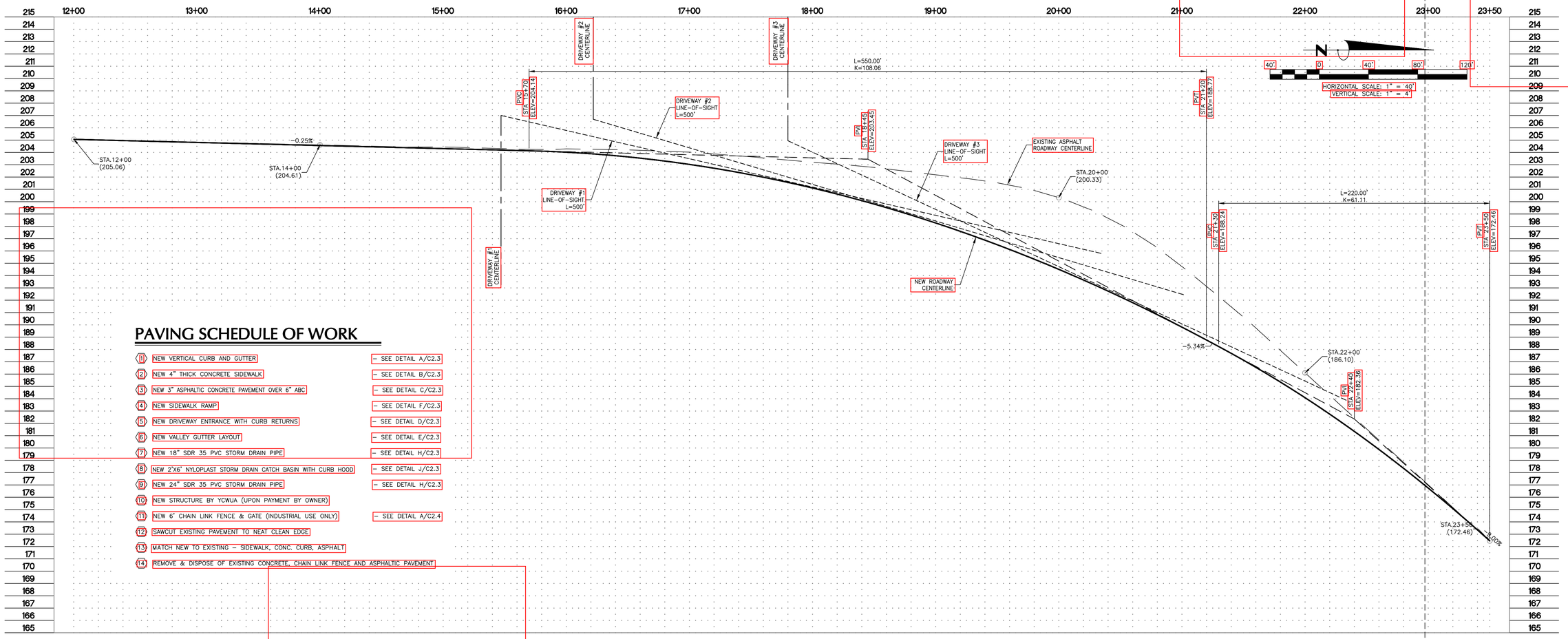
Evans Price Estimate

DRAINAGE AREA

DRAINAGE AREA
TOTAL AREA = 95,425 S.F.



MATCHLINE - STA 24+00 - SEE SHEET C2.2



PAVING SCHEDULE OF WORK

1	NEW VERTICAL CURB AND GUTTER	– SEE DETAIL A/C2.3
2	NEW 4" THICK CONCRETE SIDEWALK	– SEE DETAIL B/C2.3
3	NEW 3" ASPHALTIC CONCRETE PAVEMENT OVER 6" ABC	– SEE DETAIL C/C2.3
4	NEW SIDEWALK RAMP	– SEE DETAIL F/C2.3
5	NEW DRIVEWAY ENTRANCE WITH CURB RETURNS	– SEE DETAIL D/C2.3
6	NEW VALLEY GUTTER LAYOUT	– SEE DETAIL E/C2.3
7	NEW 18" SDR 35 PVC STORM DRAIN PIPE	– SEE DETAIL H/C2.3
8	NEW 2'X6' NYLOPLAST STORM DRAIN CATCH BASIN WITH CURB HOOD	– SEE DETAIL J/C2.3
9	NEW 24" SDR 35 PVC STORM DRAIN PIPE	– SEE DETAIL H/C2.3
10	NEW STRUCTURE BY YCWUA (UPON PAYMENT BY OWNER)	
11	NEW 6' CHAIN LINK FENCE & GATE (INDUSTRIAL USE ONLY)	– SEE DETAIL A/C2.4
12	SAWCUT EXISTING PAVEMENT TO NEAT CLEAN EDGE	
13	MATCH NEW TO EXISTING – SIDEWALK, CONC. CURB, ASPHALT	
14	REMOVE & DISPOSE OF EXISTING CONCRETE, CHAIN LINK FENCE AND ASPHALTIC PAVEMENT	

UTILITY WARNING

THE UNDERGROUND UTILITIES SHOWN HAVE BEEN LOCATED FROM THE FIELD SURVEY INFORMATION AND EXISTING DRAWINGS. THE SURVEYOR MAKES NO GUARANTEE THAT THE UNDERGROUND UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. THE SURVEYOR FURTHER DOES NOT WARRANT THAT THE UNDERGROUND UTILITIES SHOWN ARE IN THE EXACT LOCATION INDICATED ALTHOUGH HE DOES CERTIFY THAT THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM INFORMATION AVAILABLE. THE SURVEYOR HAS NOT PHYSICALLY LOCATED THE UNDERGROUND UTILITIES.

Contact Arizona 811 at least two full working days before you begin excavation
ARIZONA811 BLUE STAKE, INC.
Call 811 or click Arizona811.com

Registered Professional Engineer (Civil)
CERTIFICATE NO.
23218
KEVIN A. DAHL
Date Signed 03/08/22
ARIZONA U.S.A.

CDB VALLEY VIEW APARTMENTS

4TH AVENUE IMPROVEMENTS
SAN LUIS, ARIZONA

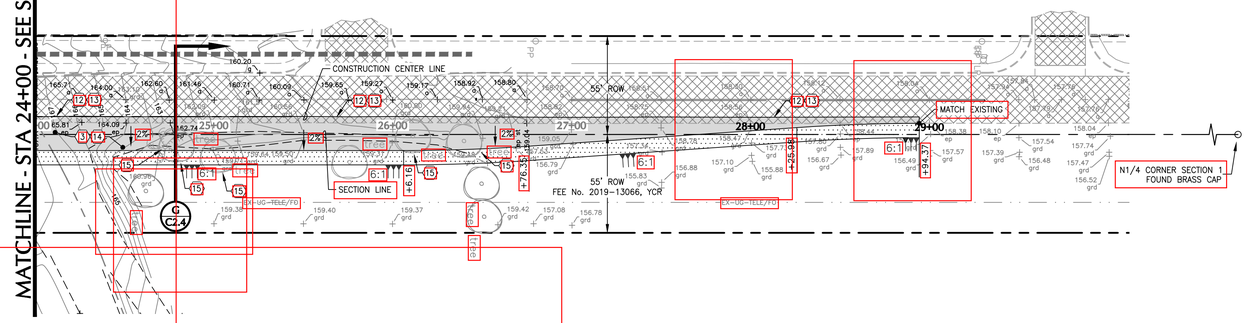
PAVING & GRADING PLAN

DAHL, ROBINS & ASSOCIATES, INC.
1560 S. 5th Avenue
Yuma, AZ 85364
Phone: (928) 819-0825
Fax: (928) 819-0826
www.dahlrobins.com
3/8/2022 9:58 AM
Z:\Dra2021\21185\drawings\4th Avenue\21185 4th Avenue Improvements Rev 5 – Jdl5.dwg

DATE:	10/5/2021
DESIGNED BY:	SM,CR,KD
DRAWN BY:	V&V/DRA
CHECKED BY:	KAD
SURVEYED BY:	MAC
PROJECT NO.:	21185
SHEET	C2.1

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MATCHLINE - STA 24+00 - SEE SHEET C2.1



PAVING SCHEDULE OF WORK

(1)	NEW VERTICAL CURB AND GUTTER	– SEE DETAIL A/C2.3
(2)	NEW 4" THICK CONCRETE SIDEWALK	– SEE DETAIL B/C2.3
(3)	NEW 3" ASPHALTIC CONCRETE PAVEMENT OVER 6" ABC	– SEE DETAIL C/C2.3
(4)	NEW SIDEWALK RAMP	– SEE DETAIL F/C2.3
(5)	NEW DRIVEWAY ENTRANCE WITH CURB RETURNS	– SEE DETAIL D/C2.3
(6)	NEW VALLEY GUTTER LAYOUT	– SEE DETAIL E/C2.3
(7)	NEW 18" SDR 35 PVC STORM DRAIN PIPE	– SEE DETAIL H/C2.3
(8)	NEW 2'X6' NYLOPLAST STORM DRAIN CATCH BASIN WITH CURB HOOD	– SEE DETAIL J/C2.3
(9)	NEW 24" SDR 35 PVC STORM DRAIN PIPE	– SEE DETAIL H/C2.3
(10)	NEW STRUCTURE BY YCWUA (UPON PAYMENT BY OWNER)	
(11)	NEW 6' CHAIN LINK FENCE & GATE (INDUSTRIAL USE ONLY)	– SEE DETAIL A/C2.4
(12)	SAWCUT EXISTING PAVEMENT TO NEAT CLEAN EDGE	
(13)	MATCH NEW TO EXISTING – SIDEWALK, CONC. CURB, ASPHALT	
(14)	REMOVE & DISPOSE OF EXISTING CONCRETE, CHAIN LINK FENCE AND ASPHALTIC PAVEMENT	
(15)	REMOVE & DISPOSE OF EXISTING TREE AND PALMTREE	

UTILITY WARNING

THE UNDERGROUND UTILITIES SHOWN HAVE BEEN LOCATED FROM THE FIELD SURVEY INFORMATION AND EXISTING DRAWINGS. THE SURVEYOR MAKES NO GUARANTEE THAT THE UNDERGROUND UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. THE SURVEYOR FURTHER DOES NOT WARRANT THAT THE UNDERGROUND UTILITIES SHOWN ARE IN THE EXACT LOCATION INDICATED ALTHOUGH HE DOES CERTIFY THAT THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM INFORMATION AVAILABLE. THE SURVEYOR HAS NOT PHYSICALLY LOCATED THE UNDERGROUND UTILITIES.

Contact Arizona 811 at least two full working days before you begin excavation
ARIZONA811 BLUE STAKE, INC.
Call 811 or click Arizona811.com

23218 KEVIN A. DAHL 03/08/22 REGISTERED LAND SURVEYOR ARIZONA U.S.A.

CDB VALLEY VIEW APARTMENTS

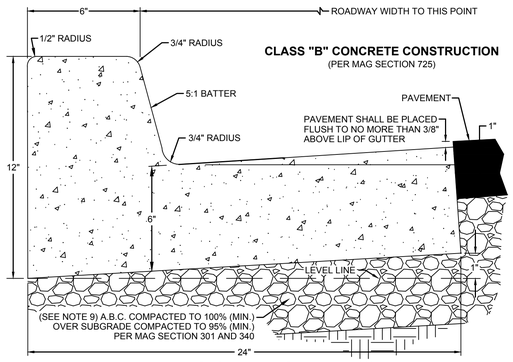
4TH AVENUE IMPROVEMENTS
SAN LUIS, ARIZONA

PAVING & GRADING PLAN

1560 S. 5th Avenue
Yuma, AZ 85364
Phone: (928) 819-0825
Fax: (928) 819-0826
www.dahlrobins.com
3/8/2022 9:57 AM
DAHL, ROBINS & ASSOCIATES, INC.
Z:\Dra2021\21185\drawings\4th Avenue\21185 4th Avenue Improvements Rev 5 – Jdl5.dwg

DATE:	10/5/2021
DESIGNED BY:	SM,CR,KD
DRAWN BY:	V&V/DRA
CHECKED BY:	KAD
SURVEYED BY:	MAC
PROJECT NO.:	21185
SHEET	C2.2

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MINIMUM LONGITUDINAL GRADE = 0.20%

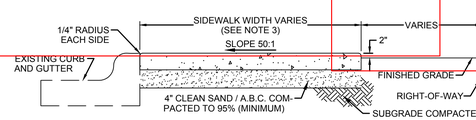
Issued: May 2019

NOTES

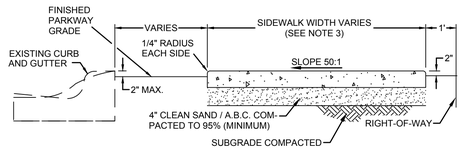
1. Vertical curb & gutter may be constructed by the use of forms or the concrete may be machine extruded.
2. When the pavement slopes away from the gutter, the slope of the gutter shall match the pavement's cross slope. Gutter depression will not be needed.
3. Contraction joint spacing shall be either hand tooled and/or saw cut and shall be placed ten feet (10') apart. Contraction joint shall have a minimum depth of one inch (1").
4. Expansion joints shall be located at tangent points, in curb returns, at structures and at a maximum of twenty foot (20') intervals. Expansion joint material shall comply with MAG Section 729.
5. Expansion joint material shall be placed in accordance with MAG Section 340.
6. Curb & gutter shall be finished per MAG Section 340. All exposed edges and hand tooled joints shall have a one-quarter inch (1/4") radius unless a larger radius is called for in the construction plans.
7. Vertical curb & gutter shall be used on all city streets unless otherwise approved by the City Engineer.
8. Additional information regarding joint construction can be seen in Standard Detail 3-135.
9. ABC thickness per street cross section Standard Details 2-005 to 2-035.

VERTICAL CURB AND GUTTER

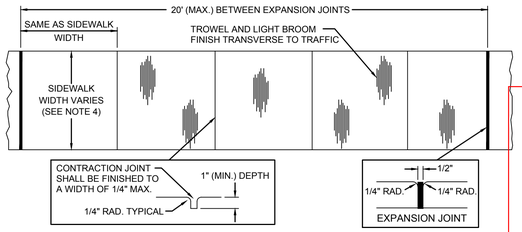
CITY OF YUMA STANDARD NO. 3-060 — NTS — A C2.3



SIDEWALK LOCATION OPTION 1



SIDEWALK LOCATION OPTION 2



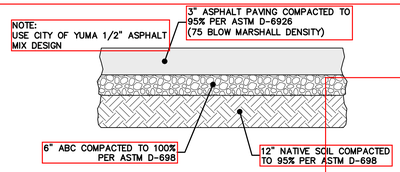
NOTES

1. Expansion joints shall be located at tangent points, in curb returns, at structures and placed at 20' intervals (maximum). Expansion joint material shall comply with MAG Section 729.
2. Expansion joint material shall be placed in accordance with MAG Section 340.
3. When the back of the sidewalk abuts a concrete driveway or any other concrete paving or structure, an expansion joint shall be placed between the back of the sidewalk and such driveway or structure.
4. Sidewalk width varies with type of street. See Std. Details 2-010 to 2-035.
5. All sidewalks shall be 4" thick (min.) Class "B" concrete construction per MAG Section 725.
6. Sidewalks shall meet MAG Section 340.

Issued: May 2019

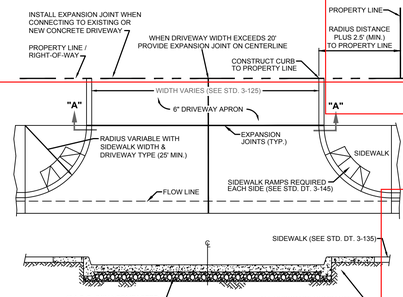
SIDEWALKS

CITY OF YUMA STANDARD NO. 3-135 — NTS — B C2.3



LIGHT DUTY PAVEMENT SECTION

NTS — C C2.3



SECTION "A-A"

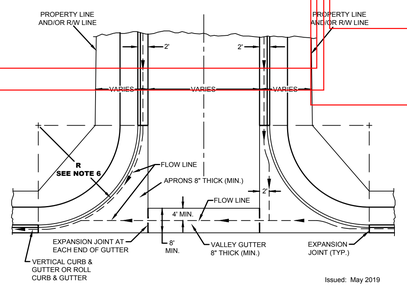
Issued: May 2019

NOTES

1. This standard is to be used on commercial, industrial and emergency access driveways.
2. The access turning radii shall accommodate the largest vehicle using this access on a daily basis.
3. Expansion joints shall be located at tangent points in curb returns, at structures and placed at 20' intervals (maximum). Expansion joint material shall comply with MAG Section 729.
4. Expansion joint material shall be placed in accordance with MAG Section 340.
5. A minimum of four inches (4") of A.B.C., compacted to a minimum of 100% shall be used under aprons, curb and gutter.
6. All concrete shall be Class B per MAG Sec 725.

DRIVEWAY ENTRANCE WITH CURB RETURNS

CITY OF YUMA STANDARD NO. 3-120 — NTS — D C2.3



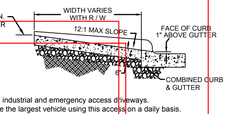
Issued: May 2019

NOTES

1. Concrete shall receive a longitudinal broom finish on all exposed surfaces.
2. Asphalt valley gutters are not allowed.
3. Six inches (6") of A.B.C. shall be placed under both aprons and valley gutter and shall be compacted to 100% of the maximum dry density determined by AASHTO T99, method C or D. (See Standard Drawing No. 3-090)
4. Expansion joints shall be located at tangent points in curb returns, at structures and at a maximum twenty foot (20') intervals. Expansion joint material shall comply with MAG Section 729. Expansion joints shall not be placed in front of sidewalk ramp landings.
5. Expansion joint material shall be placed in accordance with MAG Section 340.
6. Radius requirements (face of curb):
   A. Local streets: 25' minimum
   B. Collector streets: 40' minimum
   C. Arterial streets: 50' minimum
7. The curb return and apron construction shall be a monolithic pour.
8. Aprons & gutters to be constructed of Class "B" concrete per MAG Section 725.

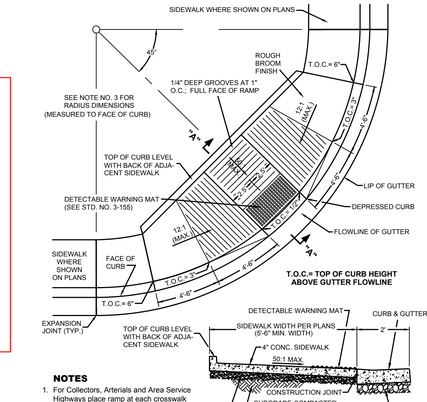
VALLEY GUTTER LAYOUT

CITY OF YUMA STANDARD NO. 3-085 — NTS — E C2.3



NOTES

1. This standard is to be used on commercial, industrial and emergency access driveways.
2. The access turning radii shall accommodate the largest vehicle using this access on a daily basis.
3. Expansion joints shall be located at tangent points in curb returns, at structures and placed at 20' intervals (maximum). Expansion joint material shall comply with MAG Section 729.
4. Expansion joint material shall be placed in accordance with MAG Section 340.
5. A minimum of four inches (4") of A.B.C., compacted to a minimum of 100% shall be used under aprons, curb and gutter.
6. All concrete shall be Class B per MAG Sec 725.



NOTES

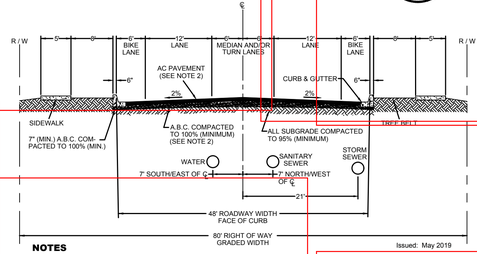
1. For Collectors, Arterials and Area Service Highways place ramp at each crosswalk location, in accordance with ADA requirements.
2. Construct with Class "B" concrete per MAG Section 725.
3. Radius requirements (face of curb):
   A. Local street: 25' minimum
   B. Collector streets: 40' minimum
   C. Arterial streets: 50' minimum
   D. Service highways: 50' minimum
4. Expansion joints shall be located at tangent points in curb returns, at structures and at a maximum 20 foot interval. Expansion joint material shall comply with MAG Section 729.
5. Expansion joint material shall be placed in accordance with MAG Section 340.
6. Back of curb and gutter shall be depressed (no lip).

SECTION "A-A"

Issued: May 2019

SIDEWALK RAMP

CITY OF YUMA STANDARD NO. 3-145 — NTS — F C2.3



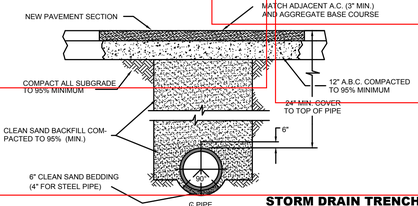
Issued: May 2019

NOTES

1. Structural design of combined thickness of base and surface shall be determined by soils test.
2. Minimum paving thickness: 3" plant hot mix asphalt surfacing over 10" of A.B.C. compacted to 100% of maximum density as determined by AASHTO T-99 method C or D. A.B.C. shall be per MAG Specifications.
3. Sidewalk location detached from curb or as approved by the City Engineer.
4. All pavement marking and/or raised pavement marker material must be in accordance with ADOT standards, latest edition.
5. Bicycle facilities according to the City of Yuma General Plan and most recently adopted supporting facility plans.

COLLECTOR STREET

CITY OF YUMA STANDARD NO. 2-020 — NTS — G C2.3



STORM DRAIN TRENCH

NOTES

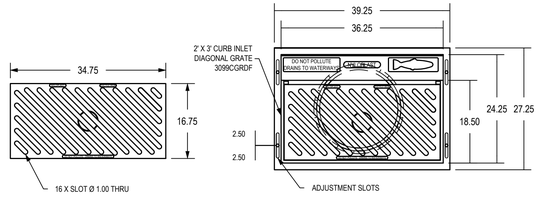
1. NATIVE SOIL MAY BE USED FOR BACKFILL WHEN APPROVED BY THE ENGINEER.
2. LEAN CONCRETE SHALL BE A ONE SACK CEMENT PER CUBIC YARD OF SAND SLURRY MIXTURE.
3. BEDDING SHOWN IS A MINIMUM STANDARD FOR SHALLOW TRENCHES AND ACCEPTABLE NATIVE BASE. EXACT TYPE OF BEDDING SHALL BE DETERMINED BY THE CITY ENGINEER.
4. DITCH SIDES SHALL BE SLOPED OR SHORED AS REQUIRED PER O.S.H.A. STANDARDS.
5. ALL TRENCHES SHALL BE COLD-PATCHED IF LEFT OPEN TO TRAFFIC. ALL TRENCHES SHALL BE PAVED (HOT-MIX) WITHIN 2 WEEKS FROM IT'S EXCAVATION.

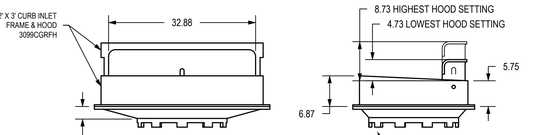
TYP. STORM DRAIN TRENCH BACKFILL

NTS — H C2.3

3099CGRDF & 3099CGRFH

APPROX. GRATE DRAIN AREA = 232.87 SQ IN
*APPROX. WEIGHT WITH FRAME & HOOD = 344.00 LBS





TOP OF BASE PLATE TO TOP OF DRAIN BASIN
18BASER: 2.83
24BASER: 2.83
30BASER: .44

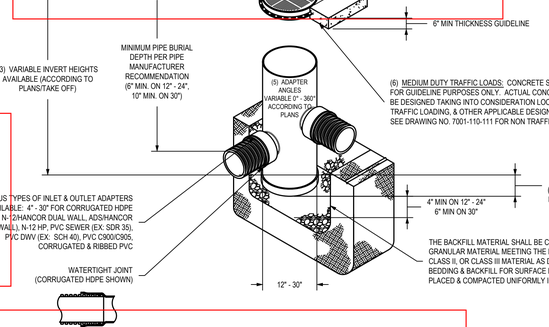
*WEIGHT DOES NOT INCLUDE DUCTILE IRON BASE PLATE
18BASER: APPROX. 133.50 LBS
24BASER: APPROX. 122.00 LBS
30BASER: APPROX. 92.50 LBS

DIMENSIONS ARE FOR REFERENCE ONLY.
ACTUAL DIMENSIONS MAY VARY
DIMENSIONS ARE IN INCHES
GRATE MEETS H-20 LOAD RATING
QUALITY: MATERIALS SHALL CONFORM TO ASTM A536 GRADE 70-50-05
PAINT: CASTINGS ARE FURNISHED WITH A BLACK PAINT LOCKING DEVICE AVAILABLE UPON REQUEST SEE DRAWING NO. 7002-110-057
SLOPE OF GRATE SURFACE IS 5.2%
CURB INLET FRAME INSIDE VOLUME IS APPROX 2.73 CU FT
APPROX. DRAIN AREA OF GRATE & HOOD
LOWEST SETTING = 369.54 SQ IN
LOWEST + 1" SETTING = 402.41 SQ IN
LOWEST + 2" SETTING = 435.29 SQ IN
LOWEST + 3" SETTING = 468.16 SQ IN
HIGHEST SETTING = 501.04 SQ IN

Nyloplast
3130 VERONA AVE.
BUFORD, GA 30518
PHN (770) 932-2443
FAX (770) 932-2490
www.nyloplast-us.com
TITLE: 2 FT X 3 FT CURB INLET DIAGONAL GRATE ASSEMBLY
DWG NO. 7002-110-046 REV D

INLET GRATE & CURB HOOD

NYLOPLAST DRAIN BASIN WITH PEDESTRIAN GRATE



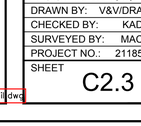
1 - 12"- 30" PEDESTRIAN GRATES SHALL BE DUCTILE IRON PER ASTM A536 GRADE 70-50-05.
2 - 12"- 30" FRAMES SHALL BE DUCTILE IRON PER ASTM A536 GRADE 70-50-05.
3 - DRAIN BASIN TO BE CUSTOM MANUFACTURED ACCORDING TO PLAN DETAILS. RISERS ARE NEEDED FOR BASINS OVER 84" DUE TO SHIPPING RESTRICTIONS. SEE DRAWING NO. 7001-110-065.
4 - DRAINAGE CONNECTION STUB JOINT TIGHTNESS SHALL CONFORM TO ASTM D3212 FOR CORRUGATED HDPE (ADS N-12/HANCOR DUAL WALL), N-12 HP, & PVC SEWER (4" - 24").
5 - ADAPTERS CAN BE MOUNTED 0° TO 360°. TO DETERMINE MINIMUM ANGLE BETWEEN ADAPTERS SEE DRAWING NO. 7001-110-012.
6 - 12"- 24" PEDESTRIAN GRATES SHALL MEET H-10 LOAD RATING. 30"PEDESTRIAN GRATE SHALL MEET H-20 LOAD RATING (SEE DRAWING NO. 7001-110-144 FOR H-20 TRAFFIC LOAD GUIDELINES).

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Nyloplast
3130 VERONA AVE.
BUFORD, GA 30518
PHN (770) 932-2443
FAX (770) 932-2490
www.nyloplast-us.com
TITLE: DRAIN BASIN WITH PEDESTRIAN GRATE QUICK SPEC INSTALLATION DETAIL
DWG NO. 7001-110-283 REV D

AREA INLET CATCH BASIN

NTS — J C2.3



CDB VALLEY VIEW APARTMENTS

SW CORNER 4TH AVENUE & EAST MAIN CANAL
SAN LUIS, ARIZONA

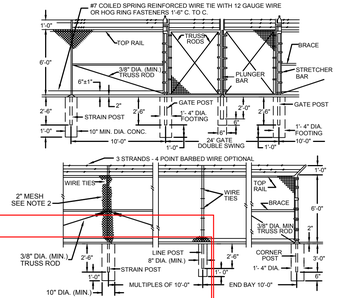
PAVING DETAILS

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Yuma, AZ 85364
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Fax: (928) 819-0826
www.dahlrobins.com
3/8/2022 10:09 AM
DAHL, ROBINS & ASSOCIATES, INC.
Z:\Dra2021\21185\drawings\4th Avenue\21185 4th Avenue Improvements Rev 5 Detail.dwg

DATE:	10/5/2021
DESIGNED BY:	SM,CR,KD
DRAWN BY:	V&V/DRA
CHECKED BY:	KAD
SURVEYED BY:	MAC
PROJECT NO.:	21185
SHEET	C2.3

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	MEMBER	AISC SIZE	OUTSIDE DIA.
1	CORNER POST	2 1/2"	2.875"
2	LINE POST	1 1/2"	1.900"
3	STRAIN POST	1 1/2"	1.900"
4	BRACE	1 1/4"	1.666"
5	STRETCH BAR	3/16" X 3/4" FLAT	3/16" X 3/4" FLAT
6	GATE POST	3 1/2"	4.000"
7	TOP RAIL	1 1/4"	1.666"



POST DETAIL

NOTES

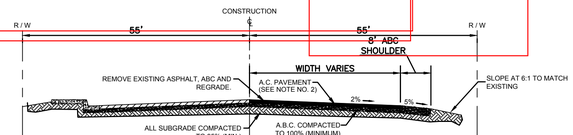
1. All concrete shall be Class C per MAG Section 725.
2. Fence fabric shall be nine gauge / 2" mesh chain link.
3. Strain posts shall be spaced at 500' intervals (maximum).
4. Both corner and strain posts shall have at least one strain panel.
5. All posts shall be capped and plumb.
6. Fence shall not extend into visibility triangles at alleys, driveways and street intersections.
7. Fences built in front yard setbacks shall have a maximum height of three feet (3').
8. Construction and materials shall conform to MAG Sections 420 and 772 respectively. See MAG Table 772-1 for weight of member

Issued: May 2019

6' CHAIN LINK FENCE & GATE (INDUSTRIAL USE ONLY)

NTS

B
C2.4



NOTES

1. Structural design of combined thickness of base and surface shall be determined by soils test.
2. Minimum paving thickness shall be 3" plant hot mixed asphalt surfacing over 6" of A.B.C. compacted to 100% of maximum density as determined by AASHTO T-99 method C or D. See Standard Detail 3-015 for A.B.C. thickness required. A.B.C. shall be per MAG Specifications.
3. Sidewalk location adjacent to curb or as approved by the City Engineer.
4. See Standard Detail 3-035 for grading behind sidewalk.
5. Extend aggregate base course beneath curb & gutter. See Standard Detail 3-060.

LOCAL 2 LANE STREET

NTS

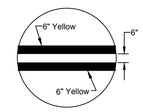
C
C2.4

PAVEMENT MARKING NOTES:

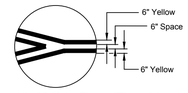
1. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE LAYOUT AND INSTALLATION OF PERMANENT PAVEMENT MARKINGS ON THE FINAL SURFACE COURSE, FOLLOWING CONTROL POINTS THAT HAVE BEEN SET NO MORE THAN 50 FEET APART ALONG THE LINES TO BE STRIPED.
2. THE DIMENSIONS SHOWN FOR PAVEMENT STRIPING ARE TO THE CENTER OF THE STRIPING, OR IN THE CASE OF DOUBLE STRIPING TO THE CENTER OF THE DOUBLE STRIPING AND THE FACE OF THE CURB.
3. AT THE COMPLETION OF THE FINAL PAVEMENT SURFACE, CENTER LINES, EDGE LINES AND LANE LINES SHALL BE STRIPED WITH ONE APPLICATION OF STANDARD REFLECTORIZED TRAFFIC PAINT, AT THE LOCATION OF THE PERMANENT STRIPING. THIS APPLICATION SHALL BE PLACED WITHIN 7 DAYS.
4. THE FINAL STRIPING SHALL BE A 0.060 INCH THICKNESS OF HOT-SPRAYED THERMOPLASTIC REFLECTORIZED STRIPING, PLACED BETWEEN 30 AND 60 DAYS AFTER THE INITIAL STRIPING, AS DIRECTED BY THE ENGINEER.
5. THE CONTRACTOR SHALL CLEAN THE ROADWAY SURFACE TO THE SATISFACTION OF THE ENGINEER, BY SWEEPING AND AIR JET BLOWING, IMMEDIATELY PRIOR TO THE PLACEMENT OF ALL PAVEMENT MARKINGS. THE ROADWAY SURFACE SHALL BE DRY AND THE AIR AND PAVEMENT TEMPERATURES SHALL NOT BE LESS THAN 50 DEGREES F FOR THE PLACEMENT OF THERMOPLASTIC STRIPING.
6. WHEN STRIPE OBLITERATION IS NECESSARY, IT SHALL BE ACCOMPLISHED BY APPROVED METHODS. PAINTING OVER STRIPING DOES NOT CONSTITUTE STRIPE OBLITERATION. TRAFFIC PAINT SHALL BE OBLITERATED BY A METHOD THAT IS IN COMPLIANCE WITH OSHA 29 CFR, PART 1926, LEAD EXPOSURE IN CONSTRUCTION, INTERIM FINAL RULE. SAND BLASTING IS PREFERRED. IF LEAD EXPOSURE PREVENTION MEASURES ARE REQUIRED, THE CONTRACTOR SHALL ENSURE THAT ALL PERSONNEL PRESENT ON THE JOB SITE ARE NOTIFIED OF THE ACTIVITY AND ADVISED OF NECESSARY PRECAUTIONS TO BE TAKEN TO AVOID CONTAMINATION BY LEAD COMPOUNDS. THE CONTRACTOR SHALL SUBMIT A LEAD EXPOSURE PREVENTION PLAN TO THE ENGINEER FOR REVIEW, A MINIMUM OF 48 HOURS PRIOR TO THE START OF ANY STRIPING OBLITERATION ACTIVITIES.
7. THE PAVEMENT MARKING DRAWINGS ARE SCHEMATIC ONLY AND NOT TO SCALE. THE CONTRACTOR SHALL FOLLOW ALL DIMENSIONS, DETAILS AND STANDARDS WHEN INSTALLING PAVEMENT STRIPING AND MARKINGS.
8. THE PERMANENT PAVEMENT MARKING PLANS MAY BE MODIFIED AS DIRECTED BY THE ENGINEER.
9. ALL PAVEMENT ARROWS AND LEGENDS SHALL BE EXTRUDED THERMOPLASTIC PAVEMENT MARKINGS PER THE SPECIAL PROVISIONS.
10. IT IS THE CONTRACTOR'S RESPONSIBILITY TO ENSURE THAT THE FINAL SURFACE COURSE IS PLACED SO THAT THE STRIPING IS OFFSET ONE FOOT CLEAR OF THE CONSTRUCTION JOINT, UNLESS OTHERWISE DIRECTED BY THE ENGINEER.

SIGNING NOTES:

1. ALL SIGNS SHALL BE IN COMPLIANCE WITH THE LATEST EDITION OF THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD), ADOT SIGNING AND MARKING STANDARDS, THE ADOT TRAFFIC ENGINEERING MANUAL OF APPROVED SIGNS, YUMA COUNTY STANDARD PRACTICE, THESE PLANS AND THE SPECIFICATIONS.
2. SIGNING MAY BE MODIFIED AS DIRECTED BY THE ENGINEER.
3. ALL FACE OF BOLTS USED FOR MOUNTING SIGNS SHALL BE PAINTED THE SAME COLOR AS THE SIGN PANEL.
4. ALL STATION LOCATIONS ARE APPROXIMATE. THE CONTRACTOR SHALL VERIFY ACTUAL SIGN LOCATIONS WITH THE ENGINEER PRIOR TO THE INSTALLATION OF ALL SIGNS.
5. ALL SIGNS SHALL BE MADE OF FLAT SHEET ALUMINUM PANELS WITH REFLECTIVE SHEETING AND DIRECT APPLIED CHARACTERS PER SECTIONS 608-2.07 AND 608-2.09 OF THE ADOT STANDARD SPECIFICATIONS.
6. CONTRACTOR SHALL BE RESPONSIBLE FOR SECURING ALL UNDERGROUND UTILITY LOCATIONS WHERE NEW POSTS ARE INSTALLED.
7. NORMAL MOUNTING HEIGHT FOR ALL NEWLY INSTALLED SIGNS SHALL BE 7 FEET MINIMUM ABOVE NEAR EDGE OF PAVEMENT OR TOP OF CURB.
8. ALL SIGN POSTS ARE PER YCPW STD 3-390 "U" CHANNEL (3# / FT) POST.
9. STREET SIGN BRACKETS TO BE VULCAN MODEL VSS-1/VSS-1UC OR EQUIVALENT AS APPROVED BY THE COUNTY ENGINEER. SIGN BRACKET SLOTS ARE TO BE SIZED FOR EXTRUDED ALUMINUM SIGN BLANKS. SIGN BLANKS ARE TO BE 8"X 24" MINIMUM OF EXTRUDED ALUMINUM. LETTERS ARE TO BE 6" HIGH OF PRISMATIC TYPE 6 GRADE REFLECTIVE WHITE ON PRISMATIC GRADE TYPE 6 REFLECTIVE GREEN BACKGROUND (BOTH SIDES).



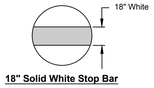
6" Double Yellow



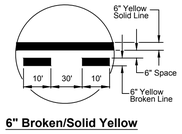
6" Double Yellow Taper Transition



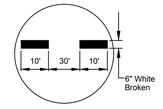
6" Solid White



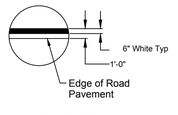
18" Solid White Stop Bar



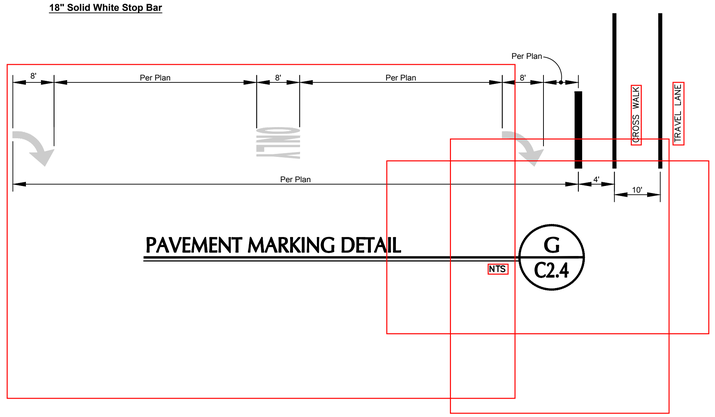
6" Broken/Solid Yellow



6" Broken White



6" Solid White Edge Road Line



PAVEMENT MARKING DETAIL

NTS

G
C2.4



CDB VALLEY VIEW APARTMENTS

SW CORNER 4TH AVENUE & EAST MAIN CANAL
SAN LUIS, ARIZONA

PAVEMENT MARKING / PAVING DETAILS

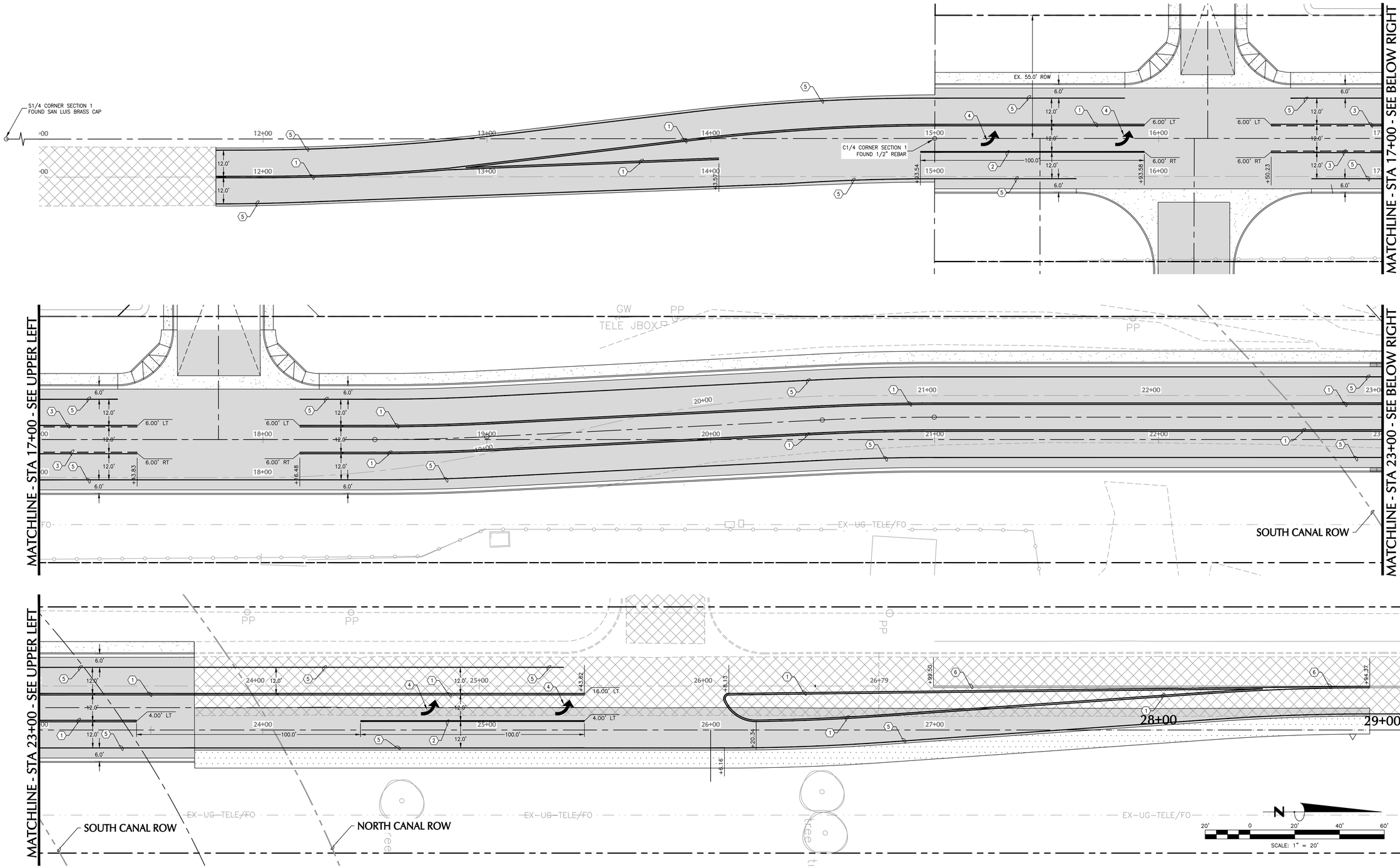
DAHL, ROBINS & ASSOCIATES, INC.
1560 S. 5th Avenue
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Phone: (928) 819-0825
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www.dahlrobins.com

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DRAWN BY:	V&V/DRA
CHECKED BY:	KAD
SURVEYED BY:	MAC
PROJECT NO.:	21185
SHEET	C2.4

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STRIPING SCHEDULE OF WORK

1	6" SOLID DOUBLE YELLOW THERMOPLASTIC STRIPE PER COY STANDARD	– SEE DETAIL G/C2.3
2	8" SOLID WHITE THERMOPLASTIC STRIPE PER COY STANDARD	– SEE DETAIL G/C2.3
3	6" COMBINATION YELLOW THERMOPLASTIC STRIPE PER COY STANDARD	– SEE DETAIL G/C2.3
4	WHITE PAVEMENT LEGEND ARROW PER COY STANDARD NO. 9–110	– SEE DETAIL G/C2.3
5	4" SOLID WHITE THERMOPLASTIC STRIPE PER COY STANDARD	– SEE DETAIL G/C2.3
6	OBLITERATE EXISTING PAVEMENT MARKING WITH SAND SLURRY MIX	

UTILITY WARNING

THE UNDERGROUND UTILITIES SHOWN HAVE BEEN LOCATED FROM THE FIELD SURVEY INFORMATION AND EXISTING DRAWINGS. THE SURVEYOR MAKES NO GUARANTEE THAT THE UNDERGROUND UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. THE SURVEYOR FURTHER DOES NOT WARRANT THAT THE UNDERGROUND UTILITIES SHOWN ARE IN THE EXACT LOCATION INDICATED ALTHOUGH HE DOES CERTIFY THAT THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM INFORMATION AVAILABLE. THE SURVEYOR HAS NOT PHYSICALLY LOCATED THE UNDERGROUND UTILITIES.

Contact Arizona 811 at least two full working days before you begin excavation
ARIZONA811 Arizona Blue Stake, Inc.
Call 811 or click Arizona811.com

CDB VALLEY VIEW APARTMENTS

4TH AVENUE IMPROVEMENTS
SAN LUIS, ARIZONA

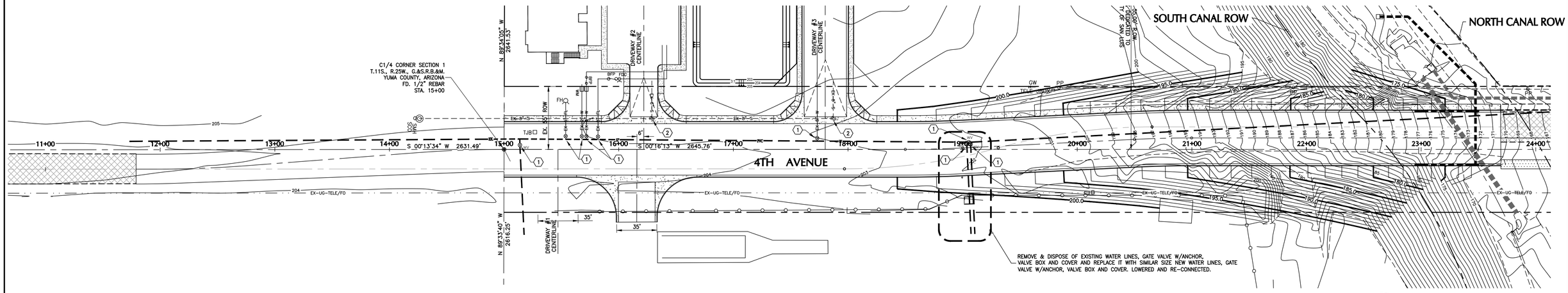
SREIPING PLAN

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1560 S. 5th Avenue
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Phone: (928) 819-0825
Fax: (928) 819-0826
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DRAWN BY:	V&V/DRA
CHECKED BY:	KAD
SURVEYED BY:	MAC
PROJECT NO.:	21185
SHEET	C2.5

Registered Professional Engineer (Civil)
CERTIFICATE NO.
23218
KEVIN A. DAHL
Date Signed 03/08/22
ARIZONA, U.S.A.

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N

40' 0 40' 80' 120'

HORIZONTAL SCALE: 1" = 40'
VERTICAL SCALE: 1" = 4'

NOTES

1. PER ARS 40-360 ALL NONMETALLIC BURIED PIPING (INCLUDING IRRIGATION PIPING OVER 2" DIAMETER) MUST USE A MINIMUM #12 THHN INSULATED COPPER TRACER WIRE SECURELY ATTACHED TO PIPES A MAXIMUM 8 FEET O.C. OR WRAPPED AROUND THE PIPE AND SHALL HAVE 12" OF TRACER WIRE ACCESSIBLE AT ITS TERMINATION AND SECURELY ATTACHED AT TERMINATION ABOVE GRADE.
2. THE ELEVATION OF THE EXISTING SANITARY SEWER CONNECTION SHOWN ON THE PLANS IS APPROXIMATE. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO FIELD VERIFY THE EXACT LOCATION AND ELEVATION PRIOR TO ANY UNDERGROUND CONSTRUCTION. THE CONTRACTOR SHALL NOTIFY THE ENGINEER IF DISCREPANCIES EXIST BETWEEN DESIGN INFORMATION AND ACTUAL FIELD CONDITIONS.
3. PRIOR TO CONSTRUCTION THE CONTRACTOR SHALL "POTHOLE" ALL POTENTIAL POINTS OF CONFLICT BETWEEN NEW UTILITIES AND EXISTING UTILITIES. THE CONTRACTOR SHALL NOTIFY THE ENGINEER IF DISCREPANCIES EXIST BETWEEN DESIGN INFORMATION AND ACTUAL FIELD CONDITIONS.

UNDERGROUND CONDUITS & SLEEVES

PRIOR TO CONSTRUCTION THE CONTRACTOR SHALL VERIFY EXACT LOCATION FOR ANY UNDERGROUND SLEEVES FOR IRRIGATION, ELECTRICAL CONDUITS, TELECOMMUNICATION CONDUITS AND PLUMBING & MECHANICAL UNDERGROUND LINES. CONTRACTOR SHALL COORDINATE WITH THE CONSTRUCTION DOCUMENTS PROVIDED AS WELL AS SUBCONTRACTORS PRIOR TO ANY CONSTRUCTION. THE CONTRACTOR SHALL NOTIFY THE ENGINEER IF DISCREPANCIES EXIST BETWEEN DESIGN INFORMATION AND ACTUAL FIELD CONDITIONS.

WATER SCHEDULE OF WORK

(1) ADJUST NEW WATER VALVE BOX FRAME & COVER TO FINISHED GRADE

(2) ADJUST NEW SEWER MANHOLE COVER TO FINISHED GRADE

UTILITY WARNING

THE UNDERGROUND UTILITIES SHOWN HAVE BEEN LOCATED FROM THE FIELD SURVEY INFORMATION AND EXISTING DRAWINGS. THE SURVEYOR MAKES NO GUARANTEE THAT THE UNDERGROUND UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. THE SURVEYOR FURTHER DOES NOT WARRANT THAT THE UNDERGROUND UTILITIES SHOWN ARE IN THE EXACT LOCATION INDICATED ALTHOUGH HE DOES CERTIFY THAT THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM INFORMATION AVAILABLE. THE SURVEYOR HAS NOT PHYSICALLY LOCATED THE UNDERGROUND UTILITIES.

Contact Arizona 811 at least two full working days before you begin excavation
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Call 811 or click Arizona811.com

Registered Professional Engineer (Civil) CERTIFICATE NO. 23218 KEVIN A. DAHL Date Signed 03/08/22 ARIZONA, U.S.A.

CDB VALLEY VIEW APARTMENTS

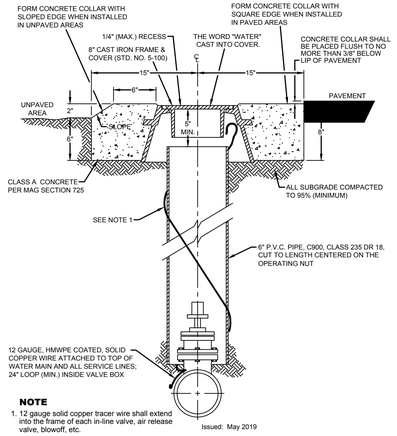
4TH AVENUE IMPROVEMENTS
SAN LUIS, ARIZONA

WATER PLAN

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DATE:	10/5/2021
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SHEET	C3.1

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NOTE

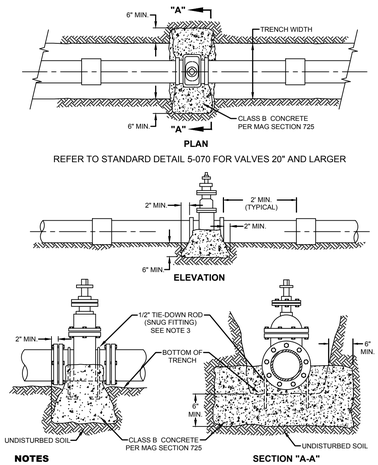
1. 12 gauge solid copper tracer wire shall extend into the frame of each in-line valve, air release valve, blowoff, etc.

Issued: May 2019

VALVE BOX INSTALLATION

COY STD 5-075 NTS

A C3.2



NOTES

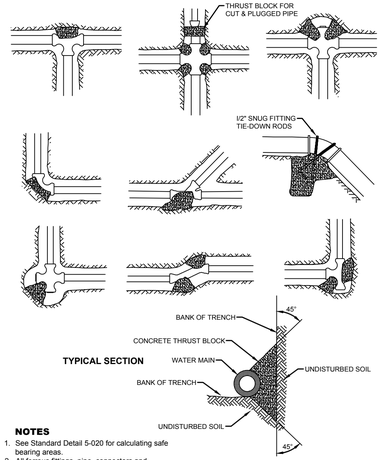
1. This detail covers water valves 4" or larger.
2. All buried iron and ferrous fittings shall receive a 10 mil (minimum) polyethelene plastic wrap to prevent direct contact with soil.
3. 316-stainless steel tie-down rods required for pipes larger than 8".
4. Concrete shall not come into contact with water pipe.
5. Refer to Standard Detail 5-070 for valves twenty inch (20") and larger.

Issued: May 2019

VALVE ANCHORS

COY STD 5-065 NTS

C C3.2



NOTES

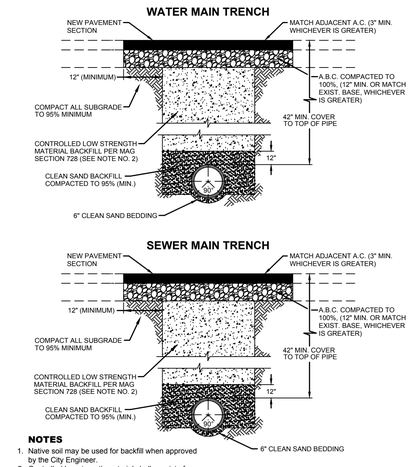
1. See Standard Detail 5-020 for calculating safe bearing areas.
2. All ferrous fittings, pipe, connectors and appurtenances shall receive a 10 mil (min.) polyethylene wrap to prevent direct contact with the soil.
3. Thrust blocks shall consist of Class B concrete per MAG Section 725.
4. Concrete shall not come in direct contact with pipe.
5. 316-stainless steel tie-down rods required for pipe larger than 8".
6. Place a minimum of 8" concrete under all fittings.

Issued: May 2019

TYPICAL THRUST BLOCK INSTALLATION

COY STD 5-025 NTS

E C3.2



NOTES

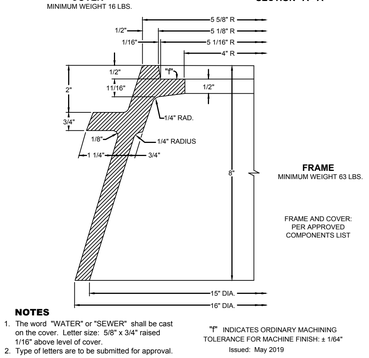
1. Native soil may be used for backfill when approved by the City Engineer.
2. Controlled low strength material shall consist of one sack of cement per cubic yard of clean sand.
3. Bedding shown is a minimum standard for shallow trenches and acceptable native base. Exact type of bedding shall be determined by the City Engineer.
4. Ditch sides shall be sloped or shored as required per OSHA standards.
5. All trenches shall be cold-patched if left open to traffic. All trenches shall be hot-mix paved within two (2) weeks of its excavation.

Issued: May 2019

TYPICAL WATER & SEWER MAIN TRENCH BACKFILL

COY STD 5-010 NTS

G C3.2



NOTES

1. The word "WATER" or "SEWER" shall be cast on the cover. Letter size: 5/8" x 3/4" raised 1/16" above level of cover.
2. Type of letters are to be submitted for approval.

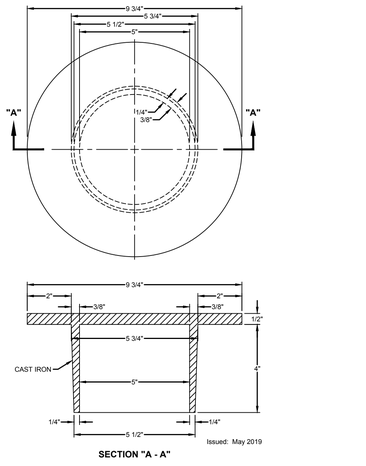
"f" INDICATES ORDINARY MACHINING TOLERANCE FOR MACHINE FINISH: ± 1/64"

Issued: May 2019

8" CAST IRON FRAME AND COVER

COY STD 5-100 NTS

B C3.2



Issued: May 2019

VALVE BOX COVER, DROP IN

COY STD 5-080 NTS

D C3.2

THRUST AT FITTINGS IN POUNDS
AT 150 POUNDS PER SQUARE INCH OF WATER PRESSURE
ALL PIPE & FITTINGS SHALL BE CLASS 235 DR 18 (MINIMUM)

Size	Tee's & Dead Ends	90° Bend	45° Bend	22 1/2° Bend	Per Degrees of Deflection
2"	1,740	2,460	1,335	675	30.3
4"	2,715	3,840	2,085	1,065	47.3
6"	5,625	7,950	4,320	2,190	98.3
8"	9,780	13,800	7,500	3,795	171.0
10"	16,050	22,650	12,300	6,225	280.5
12"	22,800	32,250	17,550	8,850	399.0
14"	31,050	42,300	23,850	12,075	543.0
16"	40,200	57,000	30,750	15,600	705.0

Soil	Safe Bearing Load Pounds Per Square Foot
MUCK, PEAT, ETC.	0
SOFT CLAY	1000
SAND	2000
SAND & GRAVEL	3000
SAND & GRAVEL CEMENTED WITH CLAY	4000

TO CALCULATE THE NEEDED AREA OF A THRUST BLOCK

Divide thrust by safe bearing load. Note: Thrust block area for 6" and larger pipe shall not be less than three (3) square feet in size.

NOTES

1. All domestic pipe and fittings shall be Class 235 DR 18 (min.) unless otherwise noted.
2. All private fire suppression pipe shall have a minimum class 235 DR 18.
3. Thrust block area shall be determined by soil tests for pipe greater in size than 16".
4. Concrete shall not come in direct contact with pipe.

Issued: May 2019

THRUST BLOCK DATA

COY STD 5-020 NTS

F C3.2

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Registered Professional Engineer (Civil)
CERTIFICATE NO.
23218
KEVIN A. DAHL
Date Signed: 03/08/22
ARIZONA, U.S.A.

CDB VALLEY VIEW APARTMENTS

SW CORNER 4TH AVENUE & EAST MAIN CANAL
SAN LUIS, ARIZONA

WATER DETAILS

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CHECKED BY:	KAD
SURVEYED BY:	MAC
PROJECT NO.:	21185
SHEET	C3.2

WATER NOTES

1. UNLESS HEREON REVISED, ALL CONSTRUCTION MATERIALS AND WORKMANSHIP SHALL BE IN ACCORDANCE WITH CITY OF YUMA SPECIFICATIONS AND RECOMMENDED DETAILS AND SHALL, WHERE APPLICABLE, BE IN ACCORDANCE WITH ARIZONA DEPARTMENT OF ENVIRONMENTAL QUALITY REGULATIONS.
2. A MINIMUM OF 7' SHALL BE MAINTAINED BETWEEN PARALLEL WATER AND SEWER LINES.
3. GRAVITY SEWER MAINS AND SERVICES SHALL BE DUCTILE IRON PIPE CLASS 53 (FUSION BOND EPOXY COATED - THICKNESS OF 60 MILS) OR "SEWPER COAT". FOR A PERPENDICULAR DISTANCE OF 7' IN BOTH DIRECTIONS FROM A WATER MAIN OR SERVICE WHEN:
   A. SEWER MAIN OR SEVICE CROSSES LESS THAN 2' BELOW A WATER MAIN OR SERVICE;
   B. WATER MAIN OR SERVICE CROSSES BELOW A SEWER MAIN OR SERVICE. (A MINIMUM OF 24" SEPARATION SHALL BE MAINTAINED VERTICALLY BETWEEN WATER AND SEWER MAINS AND SERVICES).

   REFERENCE: A.A.C. R18-4-502(C)
4. ALL FERROUS MATERIAL INCLUDING FLANGE BOLTS SHALL BE PROTECTED FROM DIRECT CONTACT WITH SOIL BY 10 MIL. POLYETHYLENE WRAP.
5. WATER MAINS AND VALVES SHALL BE FLUSHED AND DISINFECTED BY THE "GENERAL METHOD" AS DESCRIBED IN THE 1978 ARIZONA DEPARTMENT OF HEALTH SERVICES ENGINEERING BULLETIN NO. 8.
6. ENGINEERING PERSONNEL SHALL BE PRESENT WHEN WATER MAINS ARE BOTH FLUSHED AND PRESSURE TESTED.
7. CONTRACTOR SHALL PROVIDE THE ENGINEER AND THE CITY OF YUMA WITH ALL CITY REQUIRED COMPACTION AND CONCRETE TEST RESULTS.
8. ALL PVC WATER DISTRIBUTION PIPES, FITTINGS, AND VALVES SHALL COMPLY WITH NSF STANDARD 61 AND SHALL BEAR THE NSF-PW SEAL FOR POTABLE WATER USE.
9. APPROVED WATER SERVICE COMPONENTS LIST

ITEM/ SPECIFICATIONS	MANUFACTURER		MODEL/SERIES
FIRE HYDRANTS			
Dry barrel, traffic model. 2 Hose nozzles/1 Pumper nozzle with 5 1/4" main valve as required by NFPA. Stainless steel upper and lower stems, open left	American Flow Control		Waterous – Pacer WB-67
	Clow	Medallion	
	American AVK	Series 2700 Modern	
	Mueller	Super Centurion	
	East Jordan Iron Works	Water Master	
GATE VALVES 4" - 42"			
AWWA C515 Resilient wedge valves only. 2" square operating nut, Open left, Bronze stem, Stainless steel bolts and nuts. Buried valves shall be non-rising stem.	American Flow Control		Series 2500
	Clow	Model 2638	
	East Jordan Iron Works	Flow Master	
	American AVK		Series 65
	Mueller		Series 2300
INSERTION VALVES			
Insta-Valve 250		Hydra-Stop	
InsertValve		TEAM Industrial Services	
COMBINATION AIR/VACUUM VALVES			
Combination air/vacuum valves shall have a Dezurk isolation valve.	A.R.I. Model D-040 and D-060-C HRNS		
	APCO Model 145C-2"		
		Val-Matic 202C.2 – 2"	
PRESSURE REDUCING VALVES			
Model and specifications to be determined by the design engineer.		CLA-VAL	
TAPPING SLEEVES			
4" and 6" minimum length 15"	Smith-Blair Model		662-663
8" and larger minimum length 20"	Cascade		CST-SL
	JCM		432/462
TRANSITION COUPLINGS			
Any device used to connect AC pipe to DI or PVC shall require prior approval of the City Engineer. 10" and smaller minimum length 15". 12" and larger minimum length 20".	Smith-Blair		Model 413
	KRAUSZ HyMax	Long Body Coupling	
REPAIR CLAMPS			
Full circle stainless steel clamps. Single, double and multi band. 304 Stainless steel bolts w/Fluoropolymer coated nuts	Smith-Blair		244, 245, 226, 227, 228
	Ford Meter Box Co.	Style F1, F2, F3	
RESTRAINED FITTINGS			
Alpha Wide Range Restrained Coupling 4"- 12"	Romac Industries		Alpha Series 4" – 12"
Alpha Wide Range Restrained End Cap 4"- 12"			
Alpha Wide Range Restrained Flanged Coupling			
WATER METERS			
Contact the Utility Systems Superintendent or Meter Services Supervisor for assistance before ordering. Meters 3" to 8" must be Badger Meter, Inc. brand. They must have a test port on the body and a dual flange plate strainer or an integral strainer. They must be outfitted with AMR/AMI meter reading capability compatible with Badger BEACON. An HR-E LCD Encoder and an Orion (CE) ADE Endpoint. Additionally a Commercial Meter Mounting Bracket must be ordered for each Endpoint. P/N: 64394-023 Note: Endpoint type may change based on system requirements.	Badger Meter Co.		**Contact the Utility Systems Superintendent or Meter Services Supervisor for assistance before ordering.**
WATER SERVICE LINE MATERIAL			
1" Sch. 40 PVC	Cresline, Charlotte		
2" Sch. 40 PVC	Cresline, Charlotte		
1" and 2" PVC fittings	Spears		
1 1/4" PEX-a	Uponor AquaPEX® White		
1 1/4" PEX-a	Rehau MUNICIPEX®		
WATER SERVICE BRASS COMPONENTS			
ANGLE STOPS	AY McDONALD AND FORD METER BOX Co ARE ONLY AUTHORIZED MANUFACTURES		244, 245, 226, 227, 228
AYM 74602-33 (1" ONLY)			
KV63-444W-NL (1" ONLY)			
CORPORATION STOPS	IRON PIPE THREAD ONLY		
AYM 74704-33			
F1101-4-NL			
SERVICES SADDLES			
AYM 3826 FOR AC PIPE			
202B-XXX-TAP FOR AC PIPE			
AYM 3856 FOR C900 PIPE			
2" VALVES			
AYM 76101MW			
BF13-777W-NL			
AYM 76101			
B11-777-NL			
AYM 74604B			
BFA13-777W-NL			

WATER METER BOXES

BLACK POLYMER AMR/AMI SOLID	BOX W/POLYMER BLACK LID	DFW PLASTICS INC.	DFWA2C-12-1MA DFWA4C-12-1MA

NOTES

1. The approved equipment shown is not necessarily exclusive. If approval of a similar device believed to be comparable and equal is desired, a request supported by appropriate information on data may be submitted to the City Engineer for review.
2. All buried components will require Type 304 stainless steel (min) components (nuts, bolts, washers, etc.) Unless otherwise noted.
3. All new water service requests 2" and smaller off of an existing water main will be installed by City of Yuma utilities personnel.
10. CONSTRUCTION MATERIALS USED IN THE WATER SYSTEM SHALL BE LEAD FREE AS DEFINED AT A.A.C. R18-4-504 AND R18-1-101
11. WATER/SEWER LINES SEPARATION SHALL BE IN ACCORDANCE WITH A.A.C. R18-4-502.C

WATER LINE TESTING PROCEDURE

1. ALL VISIBLE LEAKS SHALL BE REPAIRED REGARDLESS OF THE AMOUNT OF LEAKAGE & REGARDLESS OF WHETHER LEAK DEVELOPS UNDER TEST PRESSURE OR LINE PRESSURE.
2. INITIAL PRESSURES FOR BOTH THE PRESSURE TEST AND ALLOWABLE LEAKAGE TEST SHALL BE A MINIMUM OF 150 PSI FOR WATERLINES AND 200 PSI FOR FIRELINES.
3. A PRESSURE TEST SHALL BE DEEMED AS SUCCESSFUL IF IT PASSES THE CRITERIA SET FORTH BY AWWA C-600, SEC. 4 (LATEST EDITION) AND THAT CRITERIA NOTED ABOVE.
4. SHOULD THE PRESSURE TEST BE UNSUCCESSFUL, THE CONTRACTOR HAS THE OPTION OF ATTEMPTING THE ALLOWABLE LEAKAGE TEST. THIS TEST WILL BE DEEMED SUCCESSFUL IF IT PASSES THE CRITERIA SET FORTH IN AWWA C-600, SEC. 4 (LATEST EDITION) OR AWWA M-23 (LATEST EDITION), WHICHEVER IS MORE RESTRICTIVE AND COMPLIES WITH THAT CRITERIA NOTED ABOVE.

GENERAL NOTES

1. ALL MATERIALS AND CONSTRUCTION HEREON SHALL CONFORM TO CITY OF YUMA STANDARD SPECIFICATIONS AND CONSTRUCTION STANDARDS AND SHALL BE IN ACCORDANCE WITH THE ARIZONA DEPARTMENT OF ENVIRONMENTAL QUALITY REGULATIONS.
2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PREPARATION AND FURNISHING TO THE ENGINEER OF "AS-BUILT" RECORD DRAWINGS. THE CONTRACTOR SHALL OBTAIN ONE SET OF PLANS FROM THE ENGINEER AND SHALL RECORD IN RED COLORED PENCIL ALL CASES WHERE ACTUAL FIELD CONSTRUCTION DIFFERS FROM WORK SHOWN ON PLANS, TO INCLUDE SERVICE LOCATIONS. ALL CONCEALED WORK AND UTILITIES SHALL BE DIMENSIONED.
3. ANY DEFECTIVE MATERIAL OR WORKMANSHIP SHALL BE REPLACED AND/OR REPAIRED PRIOR TO FINAL ACCEPTANCE OF THE WORK.
4. PRIOR TO THE COMMENCEMENT OF ANY CONSTRUCTION, THE CONTRACTOR SHALL SHALL PROVIDE THE ENGINEER WITH ALL PROPOSED PROJECT MATERIAL DATA SHEETS AND ANY SHOP DRAWINGS. ANY MATERIAL SUPPLIED NOT IN CONFORMANCE WITH THE SPECIFICATIONS WILL BE REJECTED.
5. THE CONTRACTOR WILL BE RESPONSIBLE, IN ACCORDANCE WITH ARIZONA REVISED STATUTES, TO NOTIFY THE ARIZONA BLUE STAKE CENTER AT (800) 782-5348 AT LEAST FORTY-EIGHT (48) HOURS IN ADVANCE OF COMMENCING CONSTRUCTION ACTIVITIES. LOCATIONS OF EXISTING PUBLIC UTILITY LINES SHOWN ON THE PLANS ARE APPROXIMATE. THE CONTRACTOR MUST VERIFY THE LOCATIONS IN THE FIELD AND TAKE NECESSARY PRECAUTIONS. ANY DAMAGE TO A UTILITY SHALL BE REPAIRED AT THE EXPENSE OF THE CONTRACTOR.
6. THE CONTRACTOR SHALL MAINTAIN DUST ABATEMENT ACTIVITIES FOR THE DURATION OF THE PROJECT, INCLUDING WEEKENDS AND HOLIDAYS. THE CONTRACTOR SHALL MAINTAIN ADEQUATE MOISTURE LEVELS IN THE SURFACE MATERIALS TO ELIMINATE BLOWING DUST FROM THESE MATERIALS. ALL HAUL TRUCKS, WHETHER INVOLVED IN DELIVERY OR REMOVAL ACTIVITIES, SHALL BE COVERED AND/OR TARPED IN ORDER TO NEGATE THE REMOVAL OF MATERIAL FROM TRUCKS BY WINDS, EITHER NATURAL OR CAUSED BY THE MOVEMENT OF THE TRUCK.
7. THE CONTRACTOR WILL BE RESPONSIBLE FOR PROVIDING AND MAINTAINING PROPER SIGNS, BARRICADES, AND WARNING LIGHTS TO CONTROL THE TRAFFIC AND TO ASSURE THE PUBLIC'S HEALTH, WELFARE, AND SAFETY. ALL DEVICES MUST CONFORM TO THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE INSPECTION OF ALL TRAFFIC CONTROL INSTALLATIONS USED IN CONJUNCTION WITH THIS PROJECT AND SHALL INSPECT, AT LEAST TWICE DAILY, TO ENSURE CONFORMANCE WITH THE APPROVED TRAFFIC CONTROL PLAN.
8. OCCUPATIONAL SAFETY AND HEALTH ACT (OSHA) STANDARD FOR CONSTRUCTION (TITLE 29, CODE OF FEDERAL REGULATIONS, PART 1926 AS AMENDED) AND CITY OF YUMA SAFETY REGULATIONS ARE APPLICABLE FOR THE COMPLETION OF THE WORK ON THIS PROJECT.
9. THE CONTRACTOR SHALL GUARANTEE THE WORK COMPLETED AGAINST DEFECTIVE MATERIAL AND/OR WORKMANSHIP FOR A PERIOD OF ONE (1) YEAR FROM THE DATE OF FINAL ACCEPTANCE GRANTED BY THE CITY OF YUMA.
10. CONSTRUCTION STAKING & MATERIALS TESTING WILL BE PROVIDED BY THE OWNER.
11. ANY SURVEY MONUMENT DISTURBED DURING CONSTRUCTION ACTIVITIES SHALL BE REPLACED IN ACCORDANCE WITH CITY OF YUMA STANDARD DETAILS BY THE CONTRACTOR AT NO EXTRA COST TO THE OWNER. CONTRACTOR SHALL UTILIZE A REGISTERED LAND SURVEYOR TO ASSURE PROPER PLACEMENT OF SAID MONUMENT.
12. ALL WATERLINES WILL BE PRESSURED AND LEAKAGE TESTED TO 150 PSI FOR 2 HOURS. SEE THIS SHEET FOR TEST PROCEDURES.
13. SITE PLUMBING CONTRACTOR TO COORDINATE WITH BUILDING PLUMBING CONTRACTOR TO PROVIDE COMPLETED JOB, READY FOR USE, IN ACCORDANCE WITH PLANS, INCLUDING RAISING ALL VALVE COVERS TO GRADE AFTER PAVING OR LANDSCAPING IS COMPLETED. BUILDING PLUMBING CONTRACTOR SHALL EXTEND WATER AND SEWER APPROXIMATELY 5' FROM THE BUILDING AND MAKE FINAL CONNECTION TO PROPOSED STUBOUTS. STUBOUTS TO BE PROVIDED BY SITE UTILITIES CONTRACTOR.
14. WATER AND SEWER CONTRACTOR SHALL PROVIDE THE ENGINEER WITH A COPY OF THE BACTERIOLOGICAL TEST RESULTS TAKEN ON THE SYSTEM.
15. ALL PVC WATERLINES SMALLER THAN 4" SHALL BE SCHEDULE 40 APPROVED BY NSF AND INSTALLED IN ACCORDANCE WITH CITY OF YUMA STANDARDS.
16. ALL WATERLINES 4" AND LARGER IN DIAMETER SHALL BE PVC COMPLYING WITH AWWA C-900, CLASS 305 DR18 AND MARKED NSF APPROVED FOR POTABLE WATER.
17. ALL WATER DISTRIBUTION PIPES, WATER SERVICE LINES AND FIRE HYDRANT LEADS SHALL BE INSTALLED WITH TRACER WIRE THAT CONFORMS TO THAT CALLED OUT ON CITY OF YUMA CONSTRUCTION STANDARD NO. 5-210.
18. THE ELEVATION OF THE EXISTING SEWER CONNECTION SHOWN ON THE PLANS IS APPROXIMATE. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO FIELD VERIFY THE EXACT LOCATION AND ELEVATION PRIOR TO ANY UNDERGROUND CONSTRUCTION. THE CONTRACTOR SHALL NOTIFY THE ENGINEER IF DISCREPANCIES EXIST BETWEEN DESIGN INFORMATION AND ACTUAL FIELD CONDITIONS.
19. PRIOR TO CONSTRUCTION THE CONTRACTOR SHALL "POTHOLE" ALL POTENTIAL POINTS OF CONFLICT BETWEEN NEW UTILITIES AND EXISTING UTILITIES. THE CONTRACTOR SHALL NOTIFY THE ENGINEER IF DISCREPANCIES EXIST BETWEEN DESIGN INFORMATION AND ACTUAL FIELD CONDITIONS.
20. BACKFLOW PREVENTION ASSEMBLIES SHALL BE INSPECTED BY THE CITY OF YUMA PUBLIC WORKS DEPARTMENT PRETREATMENT SECTION. PLEASE CONTACT JACKIE COX AT (928) 373-4542 TO REQUEST AN INSPECTION. TESTING OF BACKFLOW DEVICE TO BE DONE BY CERTIFIED TESTER (LIST AVALIBLE ON REQUEST). INSTALLATION AND TESTING TO BE COMPLETED WITHIN ONE WEEK FROM THE TIME THE WATER METER IS SET.

THIS DRAWING AND THE DATA CONTAINED HEREON ARE THE PROPERTY OF DAHL, ROBINS & ASSOCIATES, INC. AND SHALL NOT BE USED, REPRODUCED OR TRANSFERRED, WITHOUT THE PRIOR EXPRESS CONSENT OF THE COMPANY, NOR SHALL ANY DATA OR INFORMATION CONTAINED HEREON BE USED IN A MANNER INCONSISTENT WITH THE PRIOR EXPRESS WRITTEN AUTHORIZATION OF THE COMPANY.



CDB VALLEY VIEW APARTMENTS

SW CORNER 4TH AVENUE & EAST MAIN CANAL
SAN LUIS, ARIZONA

NOTES

DAHL, ROBINS & ASSOCIATES, INC.
1560 S. 5th Avenue
Yuma, AZ 85364
Phone: (928) 819-0825
Fax: (928) 819-0826
www.dahlrobins.com
3/8/2022 10:05 AM
Z:\Dra2021\21185\drawings\4th Avenue\21185 4th Avenue Improvements Rev 5 Detail.dwg

DATE:	10/5/2021
DESIGNED BY:	SM,CR,KD
DRAWN BY:	V&V/DRA
CHECKED BY:	KAD
SURVEYED BY:	MAC
PROJECT NO.:	21185
SHEET	C3.3

3459 E 33RD PLACE
YUMA, AZ 85365
P: (928) 726-2837
F: (928) 782-0015

AZ ROC 206695
AZ ROC 313259
AZ ROC 313260
CA 990507

PROPOSAL

Date: **3/22/2022** Proposal No. **3164**

To:

City of San Luis
Attn: Eulogio Vera, P.E.
1090 E. Union Street
San Luis, AZ 85349

Project Name:

CDB Valley View Apartments – 4th Avenue Improvements
A.P.N. 775-14-208
San Luis, AZ 85349

Evans Custom Concrete, LLC proposes to provide all indicated labor, equipment, and materials necessary to complete the following additional scope of work for City of San Luis 4th Avenue Improvements requirements per ***Dahl Robins & Associates, Inc Project No. 21185 4th Avenue Improvements Civil Plan Set, sealed 3/8/22,*** and as specified herein:

4th Avenue Improvements

- Construct 182 LF new concrete vertical curb & gutter for City of San Luis public works yard drive entrance.
- Construct 16,487 SF asphalt pavement section, 3" asphalt over 6" ABC subbase over prepared subgrade materials for additional 8' roadway width to accommodate bike lane construction and for north roadway half-street extension and taper beyond existing canal.
- Construct 4,202 SF 8' wide ABC shoulders at new roadway section improvements.
- Sawcut, demolish and remove 3,259 SF existing asphalt roadway pavement section for new City of San Luis public work yard drive entrance.
- Includes approximately 666 CY roadway subgrade cut for additional 8' roadway width to accommodate bike lane construction.
- Includes approximately 21,622 SF additional subgrade preparation for new improvement areas specified herein.
- Includes approximately 5,081 slope grading for additional 8' roadway width.
- Construct 933 SF new concrete cross gutter/apron for new City of San Luis public works yard drive entrance.
- All work specified herein shall be constructed in accordance with the plans and specifications referenced herein, and City of San Luis construction codes.

Base Bid Price: $ 101,269.00

Bid Notes:

- Sales Taxes: In the absence of a fully executed AZ 5005 Form or other tax-exemption documentation provided by the Customer, applicable sales taxes will be added to the Base Bid Price and included on all invoices or applications for payment.
- Pricing is based upon execution of the entire scope of work by Evans Custom Concrete LLC as specified herein.
- Pricing is based upon bid documents specified herein and is subject to change with revised plans, specifications, and/or quantities.

3459 E 33RD PLACE
YUMA, AZ 85365
P: (928) 726-2837
F: (928) 782-0015

AZ ROC 206695
AZ ROC 313259
AZ ROC 313260
CA 990507

- Due to uncertainties in the materials markets, Evans Custom Concrete LLC reserves the right to seek equitable adjustments for materials cost increases.
- Traffic control is included for the scope of work specified herein.

Exclusions

Permits or permit fees, ADEQ NOI permits or permit fees, engineering/survey, construction staking, materials or compaction testing services, SWPPP implementation other than dust control and concrete washout for the scope of work specified herein, utility work of any kind, utility demolition or relocation, utility raising/lowering, utility concrete collars, catch basins or inlet structures, utility trench excavation/backfill/compaction, concrete cutoff walls, valve monument frames or covers, fencing or fence footing demolition, new fencing or fence footings, concrete structure demolition at public works yard, pavement markings/striping, traffic signage, survey monuments, anything not specified herein.

Terms and Conditions

Proposal is valid for **30 days** from the date of the proposal. Evans Custom Concrete LLC reserves the right to modify or withdraw the proposal after the expiration date.

Monthly progress billing submitted with payment application shall be received by Evans Custom Concrete LLC within **30 days** of invoice date. All retention amounts withheld from progress payments shall be paid in full upon substantial completion of work completed by Evans Custom Concrete LLC.

This proposal shall become incorporated and attached to any contract entered into between the Customer and Evans Custom Concrete LLC.

The undersigned acknowledges and agrees to the terms and conditions of this proposal:

_____

Print Name Title Company

_____ Date_____

Authorized Signature

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **6. D.**

Meeting Date: 04/13/2022

Department Head: Lizandro Galaviz, Interim City Manager, Administration

Submitted By: Crystal Ochoa, Administrative Coordinator, Parks & Recreation Department

Action Requested: Motion

ITEM:

Update followed by discussion and possible action on any and all matters regarding the selection of a proposal from a consulting agency to assist with the recruitment of a City Manager. **(Kay Marion Macuil, City Attorney)**

SUMMARY:

Update from Council Meeting of Wednesday, March 23, 2022, on CPS HR Service

The City of San Luis staff would like to provide City Council with an update regarding the recruitment of a City Manager. As per the last Council Meeting on Wednesday, March 23, 2022, staff has contacted CPS HR Consulting to obtain more information regarding their proposals and fees.

To recap what was presented in the last Council Meeting on Wednesday, March 23, 2022, the CPS HR Consulting proposal had three (3) professional fixed fees. CPS HR Consulting provides professional services for outreach only (including brochures and advertising) for the amount of $7,500.00. For professional services for partial recruitment (Phases I and II), they charge $19,000.00. For professional services for full recruitment (Phase I, II, III), they charge $25,000.00. These fees would be billed to the city and be paid on a monthly basis.

Lowest Proposal Protham

The Protham proposal provides basically identical services for $20,500.00 total, which is $4,500 less than CPS HR Consulting.

Both Providers

Both providers guarantee that if a candidate is not chosen in the first 6 months, they will repeat recruitment until one is chosen without additional cost.

Staff would like to seek direction from Mayor and City Council to move forward with the recruitment process.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE THE PROPOSAL BY _____ FOR RECRUITMENT SERVICES OF CITY MANAGER IN AN AMOUNT OF $_____ .

OR

I MOVE TO _____.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	YES
CITY/STATE/FEDERAL FUNDS:	CITY
TOTAL:	See fiscal impact stment
BUDGETED AMOUNT:	See fiscal impact stmt
AVAILABLE AMOUNT TO TRANSFER:	See fiscal impact statement
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	100-125-80005 Special Services / $46,246.25

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

The fiscal impact will not exceed $25,000.00 if the Council select the higher proposal. There is budget in the Human Resource Department in account 100-125-80005 Special Services to fund it due to savings on events, programs.

Attachments

Protham-Proposa for Recruitment Services for City Manager

CPS HR Consulting - Proposal for Recruitment Services for City Manager

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STATEMENT OF QUALIFICATIONS

ABOUT PROTHMAN

Prothman specializes in providing national and regional executive recruitment services to cities, counties, districts, and other governmental agencies throughout the western United States. Founded in 2001, Prothman has become an industry leader known and respected for outstanding customer service, quality candidate pools, and our knowledge of local government.

OUR EXPERTISE

Recruitment Knowledge and Experience: The Prothman team has conducted over 550 recruitments and interim placements. We have read and screened over 16,000 resumes, and we have personally interviewed over 7,000 semifinalist candidates. We know how to read between the lines, filter the fluff, and drill down to the qualities and experiences required to be a good manager.

Firsthand Knowledge of Local Government: Every Prothman team member has worked in local government. Our talented consultants have a cumulative 175 years in local government service, with expertise ranging from organization management, police and fire management, human resources, finance, public works and elected official public service.

OUR PROVEN PROCESS

Clients and candidates continually tell us that we have the best process and client service in the industry. The tenure of our placements is among the best in the industry because we understand that "fit" is the most important part of the process; not just fit within the organization, but fit within the community, as well.

OUR GUARANTEE

We are confident in our ability to recruit an experienced and qualified candidate who will be the perfect "fit" for your organization. Should the selected finalist leave the position or be terminated for cause within one year from the employment date, we will conduct a replacement search with no additional professional fee.

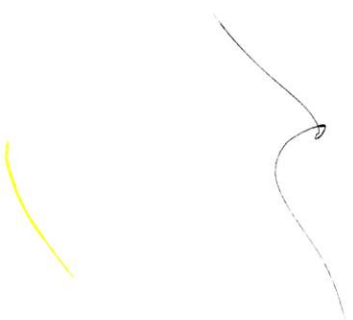
CONTACT INFORMATION

Owner / President: Sonja Prothman - sonja@prothman.com, 206.368.0050
371 NE Gilman Blvd., Suite 310, Issaquah, WA 98027
www.prothman.com
www.prothman-jobboard.com

Submittal Date: February 7, 2022

COMMITMENT TO PROVIDE SERVICE

Prothman commits to performing all services represented in this proposal.



STATEMENT OF QUALIFICATIONS - PROJECT TEAM

Gary Milliman - Project Lead

Recognized by the International City/County Management Association (ICMA) with the highly prestigious Career Excellence Award, Gary brings more than 45 years of experience in city management and public affairs to the Prothman team. Gary recently retired as City Manager for the City of Brookings, OR, and has served as a City Manager in cities with populations ranging from 2,800 to 105,000 in California and Oregon. In South Gate, California, he was principally responsible for rebuilding that city's organization, financial stability and reputation following a period of political corruption and mismanagement. Gary has served as City Manager in Cotati, Fort Bragg and Bell Gardens, California, and in Brookings, Oregon, as well as serving as Southern California Director for the League of California Cities. Having completed an undergraduate degree in journalism, Gary earned a Master of Public Administration degree from the University of Southern California (USC) and completed the Senior Executives in State and Local Government program at Harvard University.

Sonja Prothman - Project Support

Sonja directs the day-to-day operations of the Prothman Company and has over 15 years of experience in local government recruiting, interim placements, and organizational assessments. Sonja is a former councilmember for the City of Normandy Park, Washington, and brings to Prothman the "elected official" side of government – a vital perspective for understanding our clients' needs. Sonja also brings private sector expertise having worked with the Boeing Company where she was on the start-up team as lead negotiator for schedules and deliverables for the first 777 composite empennage. A Seattle native, Sonja earned a bachelor's degree in Communications from the University of Washington.

Barry Gaskins - Project Support

Barry has been a key member of the Prothman team for 17 years and is responsible for office and candidate management. His attention to detail and understanding of timeliness to the customer and candidates is remarkable. Barry works with the lead consultant in following through with scheduling interviews, arranging candidate travel, managing candidate application packets, and assembly of candidate information to give to the client. Barry came to us from the Bill & Melinda Gates Foundation where he served as a Program Assistant for four years in the US Library Program. Barry earned his bachelor's degree from California State University in Los Angeles.

Jared Eckhardt - Project Support

Jared has been a key member of the Prothman team for 7 years and is responsible for profile development and candidate outreach. Jared works one-on-one with the client for position profile development and works with Sonja and the lead consultant on each client's outreach strategies. Jared also functions as recruitment support as a secondary lead consultant on recruitments and special projects. Jared graduated from the University of Washington, earning his BA in Communications.

Madison Lindquist - Project Support

Madison has been a member of the Prothman team for nearly 10 years and is responsible for Prothman's social media, direct mail outreach, website development and Online Application Service support. Madison works one-on-one with the client to ensure optimal outreach in all available social networking resources and works with clients who choose to use the Online Application Service. Madison also functions as recruitment support. Madison graduated from the University of Washington, earning her BA in Communications.

AVAILABILITY, COMMUNICATION & SCHEDULE

We are ready to start when you are!

One of our first tasks will be to coordinate and commit to a schedule. Then, we protect your dates on a master schedule to assure we never miss a commitment. We provide you with our cell phone numbers so that you have direct access to your lead consultant and support staff, and we will communicate and update you as often as you desire. Our recruitments take approximately 10-14 weeks to complete, depending on the scope and direction from the client. You can expect approximately: 2-3 weeks for stakeholder interviews and profile development and approval, 5-6 weeks for recruitment, 2-3 weeks for screening and interviewing, and 2-3 weeks for coordinating final interviews.

SAMPLE SCHEDULE

Blue highlighted / bolded events represent meetings with the client.

Date	Topic
Weeks of February 14 & 21, 2022	**Meet via Zoom or in person for stakeholder interviews. Gather information for position profile. Send profile for review and edits.**
February 28, 2022	Post Profile and Start Advertising
March 7, 2022	Send Direct Mail
April 3, 2022	Application Closing Date
Weeks of April 4 & 11, 2022	Prothman screens applications & interviews top 6 - 12 candidates
Week of April 18 – 22, 2022	**Work Session via Zoom or in person to review semifinalists and pick finalists, and design final interviews**
Week of May 2 or 9, 2022	**Travel to San Luis for Final Interview Process**

EXECUTIVE SUMMARY

Prothman has been in the business of finding highly qualified candidates for placement in local government organizations of various sizes with varying political ideologies for 20 years. We have worked for small organizations like Yachats, Oregon, pop. 800, to Medina, WA, population 3,400, to large counties like King County, Washington, pop. 2+ million. We understand politics, council and board dynamics and community passion, and we are experts in facilitating. We have designed our recruitment process so that all stakeholders are included, listened to, and treated with respect. Our company takes pride in and stakes its reputation on finding qualified candidates who are the right "fit" for our clients.

COVID–19 Experience: We have successfully completed many recruitments during the current pandemic and social distancing regulations. We have implemented many levels of Zoom meetings with the client, including work sessions and final interviews with boards. We have held final interviews via Zoom to narrow the candidates down to the top one or two to be invited for a personal onsite interview. We have had a final candidate chosen based solely on the Zoom interviews and we have also had boards narrow it down to one final candidate to bring in for in-person interviews based on the Zoom interviews. We have also had final interviews where all candidates were on site and social distancing parameters and masks were adhered to. There is no cookie cutter here; we work with you to address your concerns and comfort level with social distancing and we provide a process that supports your needs.

PROPOSED SCOPE OF WORK

1. Develop a Tailored Recruitment Strategy

Project Review

The first step will be to:

- Review the scope of work and project schedule
- Review compensation and decide if a salary survey is needed

Information Gathering and Research *(Soliciting Input)*

We will meet via Zoom or travel to the City of San Luis and spend as much time as it takes to learn everything we can about your organization. Our goal is to thoroughly understand the values and culture of your organization, as well as the preferred qualifications you desire in your next City Manager. We will:

- Meet with the City Council
- Meet with Interim City Manager
- Meet with the Leadership Team and other staff, as directed
- Meet with other stakeholders, as directed
- Review all documents related to the position

Position Profile Development *(Identifying the Ideal Candidate)*

We will develop a profile of your ideal candidate. Once the Position Profile is written and approved, it will serve as the foundation for our determination of a candidate's "fit" within the organization and community. Profiles include the following:

- **A description of the ideal candidate's qualifications**
- **Organization-specific information**
- **Community-specific information**
- **Compensation package details**
- **Information on how to apply**

2. Identify, Target, and Recruit Viable Candidates

Outreach and Advertising Strategy *(Locating Qualified Candidates)*

We recognize that often the best candidates are not actively looking for a new position-*this is the person we want to reach and recruit.* We have an aggressive recruitment strategy which involves the following:

- **Print and Internet-based Ads** placed nationally in professional publications, journals and on related websites.
- **Targeted Direct Mail Brochures** sent nationally to hundreds of highly qualified city/county management professionals who are not actively searching for a new position.
- **Focused Candidate Outreach** via personal emails and networking from our database of city/county management professionals.
- **Posting the Position Profile on Prothman's Facebook and LinkedIn pages, and on the Prothman website**, which receives over five thousand visits per month from potential candidates.

3. Conduct Preliminary Screening

Candidate Screening *(Narrowing the Field)*

Once the application deadline has passed, we will conduct an extensive candidate review designed to gather detailed information on the leading candidates. The screening process has 3 key steps:

1) **Application Review**: Using the Position Profile as our guide, we will screen the candidates for qualifications based on the resumes, applications, and supplemental question responses (to determine a candidate's writing skills, analytical abilities, and communication style). After the initial screening, we take the yes's and maybe's and complete a second screening where we take a much deeper look into the training, work history and qualifications of each candidate.
2) **Internet Publication Background Search**: We conduct an internet publication search on all semifinalist candidates prior to their interviews. If we find anything out of the ordinary, we discuss this during the initial interview and bring this information to you.
3) **Personal Interviews**: We will conduct in-depth videoconference or in-person interviews with the top 6 to 12 candidates. During the interviews, we ask the technical questions to gauge their competency, and just as importantly, we design our interviews to measure the candidate's fit within your organization.

Candidate Presentation *(Choosing the Finalists)*

We will prepare and send to you a detailed summary report for the semifinalist candidates and binders which include each candidate's application materials and the results of the personal interviews and publication search.

We will meet via Zoom or travel to San Luis and advise you of the candidates meeting the qualifications, our knowledge of them, and their strengths and weaknesses relative to fit within your organization. We will give you our recommendations and then work with you to identify the top 3 to 6 candidates to invite to the final interviews. We will discuss the planning and design of the final interview process during this meeting.

4. Prepare Materials and Process for Final Interviews

Final Interview Process *(Selecting the Right Candidate)*

The design of the final interviews is an integral component towards making sure that all stakeholders have the opportunity to learn as much as possible about each candidate.

- **Elements of the design process include:**
  - **Deciding on the Structure of the Interviews**
    We will tailor the interview process to fit your needs. It may involve using various interview panels and an evening reception.
  - **Deciding on Candidate Travel Expenses**
    We will help you identify which expenses your organization wishes to cover.
  - **Identifying Interview Panel Participants & Panel Facilitators**
    We will work with you to identify the participants of different interview panels.

- **Background Checks**
  Background checks include the following:
  - **References**
    We conduct 6-8 reference checks on each candidate. We ask each candidate to provide names of their supervisors, subordinates, and peers for the last several years.
  - **Education Verification, Criminal History, Driving Record and Sex Offender Check**
    We contract with Sterling for all background checks.

- **Candidate Travel Coordination**
  After you have identified the expenses you wish to cover, we work with the candidates to organize the most cost-effective travel arrangements.

- **Final Interview Binders**
  The Final Interview Binders include suggested interview questions, as well as the candidates' applications, supplemental question responses, and resumes, and are the tool that keeps the final interview process organized. Each panel member will be provided a binder.

- **Final Interviews with Candidates**
  We will travel to San Luis and facilitate the interviews. The interview process usually begins with a morning briefing where schedule and process will be discussed with all those involved in the interviews. Each candidate will then go through a series of one-hour interview sessions, with an hour break for lunch.

- **Panelists & Decision Makers Debrief**: After the interviews are complete, we will facilitate a debrief with all panel participants where the panel facilitators will report their panel's view of the strengths and weaknesses of each candidate interviewed.

- **Candidate Evaluation Session**: After the debrief, we will facilitate the evaluation process, help the decision makers come to consensus, discuss next steps, and organize any additional candidate referencing or research if needed.

- **Facilitate Employment Agreement**: Once the top candidate has been selected, we will offer any assistance needed in developing a letter of offer and negotiating terms of the employment agreement.

FEE, EXPENSES & GUARANTEE

Professional Fee

The fee for conducting a City Manager recruitment with a one-year guarantee is $20,500. The professional fee covers all Prothman staff time required to conduct the recruitment. This includes all correspondence and all on-site meetings with the client, writing and placing the recruitment ads, development of the candidate profile, creating and processing invitation letters, reviewing resumes, coordinating and conducting semifinalist interviews, coordinating and attending finalist interviews, coordinating candidate travel, conducting background checks and professional references on the finalist candidates and all other search related tasks required to successfully complete the recruitment.

Professional fees are billed in three equal installments throughout the recruitment, one at the beginning, at the halfway point, and upon completion.

Expenses

Expenses vary depending on the design and geographical scope of the recruitment. We do not mark up expenses and work diligently to keep expenses at a minimum and keep records of all expenditures. The City of San Luis will be responsible for reimbursing expenses Prothman incurs on your behalf. Expenses include:

- Newspaper, trade journal, and associated website advertising (approx. $1,600 - 1,900)
- Diversity Site Advertising, if requested (approx. $600 - $2,000)
- Direct mail announcements (approx. $1,800)
- Interview Binders & printing of materials (approx. $200 - 400)
- Delivery expenses for Interview Binders (approx. $150 - 350)
- Consultant travel: Airfare, rental car, lodging, travel time at $40 per hour, (or mileage at IRS rate, travel time at $40 per hour, lodging) (approx. $1,600 - 1,900 per trip)
- Background checks performed by Sterling (approx. $175 per candidate)

Expenses are billed monthly.

Other Expenses

Candidate travel: We cannot approximate candidate travel expenses because they vary depending on the number of candidates, how far the candidates travel, length of stay, if spouses are included, etc. If you wish, we will coordinate and forward to your organization the candidates' travel receipts for direct reimbursement to the candidates.

Warranty

Repeat the Recruitment: If you follow the main phases of our process and a top candidate is not chosen, we will repeat the recruitment once with no additional professional fee, the only cost to you would be for the expenses.

Guarantee

If you follow the main phases of our process and the selected finalist is terminated for cause or resigns within one year from the employment date, we will conduct one replacement search with no additional professional fee, the only cost to you would be the expenses.

Cancellation

You have the right to cancel the search at any time. Your only obligation would be the fees and expenses incurred prior to cancellation.

DIVERSITY INITIATIVE

Equal Opportunity

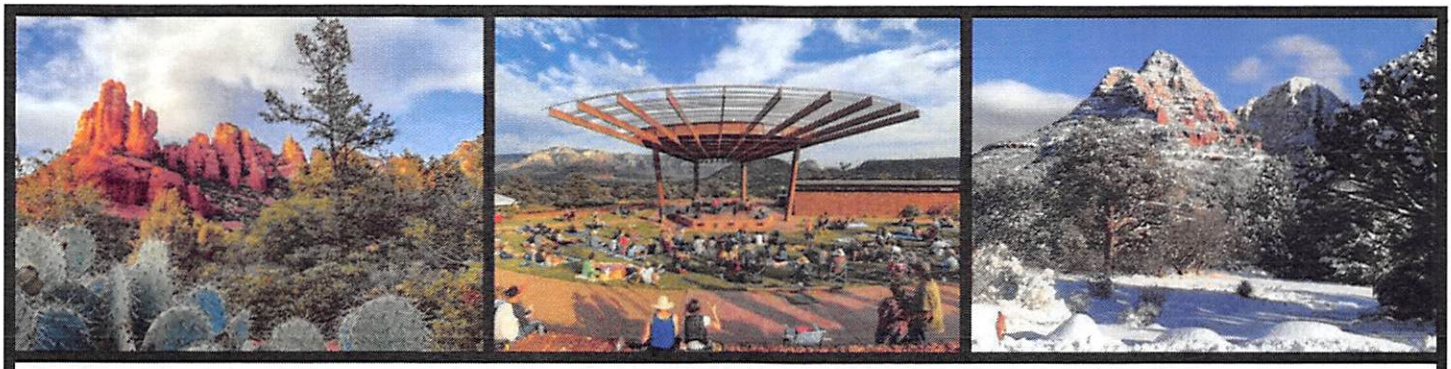
All qualified applicants are considered in accordance with applicable laws prohibiting discrimination on the base of race, religion, color, gender, age, national origin, sexual orientation, physical or mental disability, marital status or veteran status or any other legally protected status. We will provide assistance in the recruitment, application and selection process to applicants with disabilities who request such assistance.

Local government serves each and every community member regardless of ethnicity, gender, race, background, or economy and as we specialize in "public" organizations, we see firsthand how diversity in the workforce allows for government agencies to better understand, communicate with, and enlist cooperation from residents in multi-cultural communities.

We can assure you that we recognize the importance and wisdom of a diversity rich candidate pool and for every recruitment we conduct, we have made it our mission to reach out to and attract the most qualified and diverse candidate pool as possible for our clients. If we are chosen to be your executive recruiting partner, we will do so with the common goal of finding your organization a diverse and qualified pool of candidates.

EXAMPLE OF POSITION PROFILE

PROTHMAN



Arizona

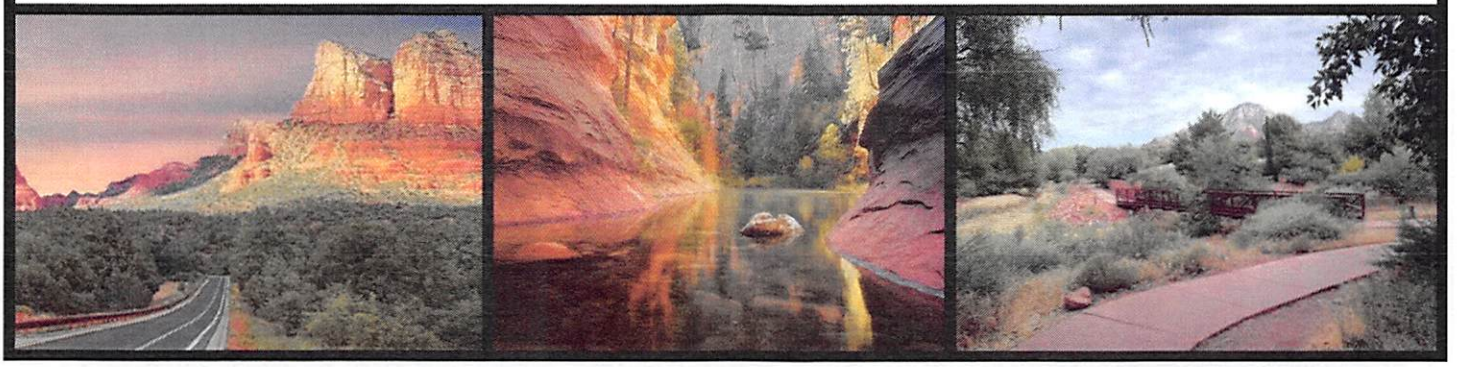
DIRECTOR OF COMMUNITY DEVELOPMENT

UP TO $140,000

Plus Excellent Benefits

Apply by
May 30, 2021
(open until filled)

PROTHMAN

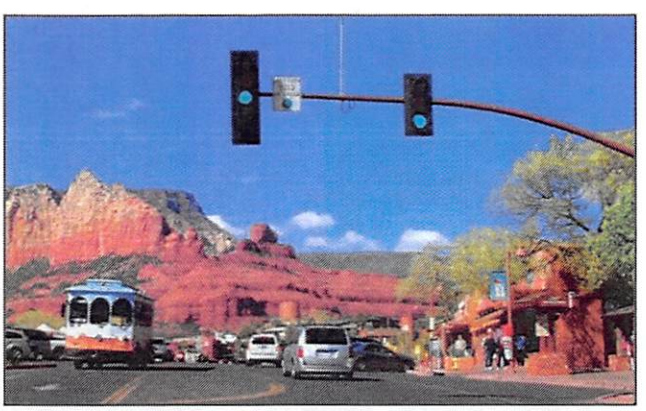


SEDONA, ARIZONA



Located approximately one and a half hours north of Phoenix in Yavapai and Coconino Counties in the high southwestern desert under the rim of the Colorado Plateau at an elevation of 4,500 feet, Sedona is blessed with four mild seasons, and plenty of sunshine and clean air. Because of its stunning natural surroundings, this small community of roughly 10,000 residents has become one of Arizona's premier centers for international tourism, recreation, retirement, luxury resorts, and the arts. The City of Sedona's main attraction is its array of red sandstone formations, which appear to glow in brilliant shades of orange and red when illuminated by the rising or setting sun. The red rocks form a popular backdrop for many activities, ranging from spiritual pursuits to the hundreds of hiking and mountain biking trails. Characterized by the massive red-rock formations, as well as the contrasting riparian areas of Oak Creek Canyon, the area encompassing this beloved community is considered as beautiful as many of the surrounding national parks.

Since its incorporation in 1988, the City of Sedona has become one of the western United States' premier tourism, recreation, retirement, viticulture, and art centers, all of which contribute to its economic base. The region's seasonal population often triples the number of residents on a regular basis. The region's history is that of a rural ranching community, far off the beaten path, yet the beauty of the region became known through the motion picture industry with many classic films, commercials, and television shows filmed in the rural area surrounding the city.



Sedona offers residents and visitors alike a little bit of everything from world-class resorts to small, family-run motels, fine restaurants, outstanding shops, and diverse art galleries. The beauty and climate of the area (now encouraging a growing viticulture industry) make sightseeing and hiking, golf, tennis, horseback riding, and Jeep touring year-round activities.

The Sedona-Oak Creek Unified School District strives for excellence, and other charter, boarding and special skills schools also serve students in the area. Yavapai Community College has a campus in Sedona, and Coconino Community College also offers its curriculum to local students. Northern Arizona University is located nearby in Flagstaff, and Arizona State University located in Tempe is approximately 100 miles away.

The citizens of Sedona are proud of their beautiful environment and work diligently to preserve its uniqueness and special qualities. Driven by a conviction in the future of their community and a dedication to volunteerism, Sedona's residents are also active in the City government.

THE CITY

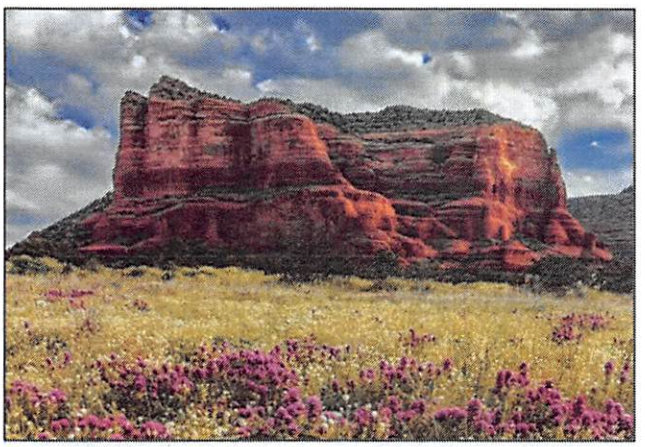
Operating on a 2021 total budget of 51.2 million with 152.45 FTEs, the City of Sedona is administered under the Council-Manager form of government. The City Council consists of six councilors and a mayor. The six council members are elected at large and serve four-year overlapping terms. The Mayor is elected by the citizens and serves a two-year term. The City's departments include the City Council, the City Manager's Office, Human Resources, Financial Services, Information Technology, the City Attorney's Office, the City Clerk's Office, Parks & Recreation, Community Development, Public Works, Economic Development, Wastewater, Police, and the Municipal Court. In addition, the City tracks other costs that are of a more city-wide nature in the budgetary department, General Services.

The City encompasses an area of 18.5 square miles, approximately half of which is under jurisdiction of the U.S. Forest Service, is a part of two counties, and is traversed by two state arteries. There is no property tax levied by the City, and currently, the City predominantly operates from state shared revenue and other local sources of revenue, including city sales and bed taxes.

THE DEPARTMENT

The Community Development Department has 13 full-time employees and an operating budget of approximately $2.8 million annually. The department carries out five primary functions, which include city planning, building permits and inspections, code compliance, and affordable housing.

The Planning Division has oversight of long-range planning policies, processing applications for parcel and subdivision map changes, site plan and design reviews to promote compliance with the City's design guidelines and principles, and the processing of conditional use permits. The division is also responsible for administering the zoning ordinance, promoting high-quality urban designs, and fostering careful consideration of historic resources.



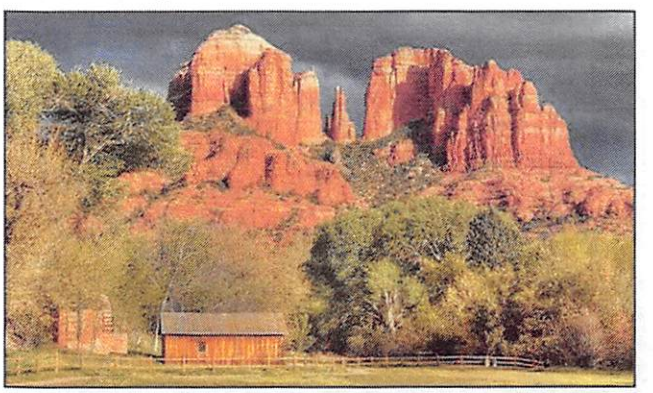
The Planning program plans and regulates all land uses and development within City limits, informing and educating property owners, residents, and business owners of the City's vision, and land use and development policies and procedures. The Planning staff review and process various applications and permits such as zone change requests, development proposals, subdivisions, appeals and variances, administrative waivers, conditional use permits, temporary use permits, and sign permits and provide support to the Planning and Zoning Commission, Historic Preservation Commission, and the Board of Adjustment. The staff also provide research and technical assistance related to zoning codes, land use, housing, historic preservation, and demographics. Additionally, they are responsible for maintaining and implementing the Community (general) Plan and Community Focus Area (specific area) Plans.



The Building Safety program is responsible for issuing all residential and commercial building permits in accordance with the adopted and amended building codes. This work includes processing and reviewing construction plans, conducting inspections, and coordinating this work with several other departments. Building Safety also partially or wholly processes applications and payments for off-premise signs, temporary signs, liquor licenses, wastewater permits, and right-of-way permits.

The Code Enforcement program is responsible for the enforcement of City codes regulating land use matters, public nuisances, public health, safety and welfare issues, building standards, and other City ordinances and ensuring compliance in a timely manner within the limits of the law.

Housing is a new program area identified as one of the City Council's current priorities and is intended to better understand existing housing conditions, explore options for the expansion and preservation of affordable homeownership and rental opportunities in Sedona, provide provisions for access to safe, decent, affordable housing, and encourage public-private partnerships in the development and creation of affordable and/or workforce housing.



THE POSITION

Under the direction of the City Manager, the Director of Community Development plans, directs, manages, and oversees the activities and operations of the Community Development Department, providing highly responsible and complex administrative support to the City Manager, City Council, and appointed public bodies. The Director of Community Development is responsible for the administration of policies and procedures for long range planning, current planning, development review, development services, code enforcement, building safety and affordable housing, and is the City liaison for Planning and Zoning, Housing, Historic Preservation, and the Board of Adjustment. This position will also develop and implement Community Development Department goals, objectives, policies, and priorities for each assigned service area, and will establish, within City policy, appropriate service and staffing levels, monitor and evaluate the efficiency and effectiveness of service delivery methods and procedures, and allocate accordingly.

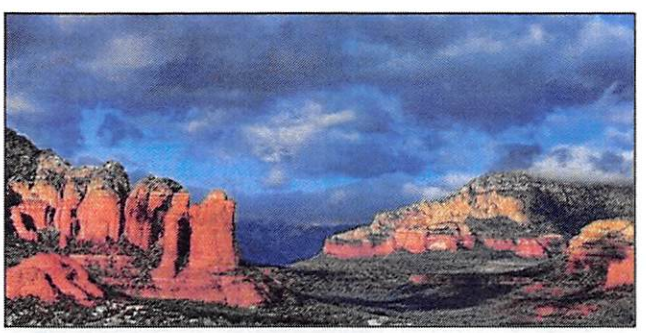
For a full job description and to view all of the essential functions of this position, please view the attachment found here.

IDEAL CANDIDATE PROFILE

Education & Experience:

A bachelor's degree in from an accredited college or university in resource management and planning, public administration, or a related field, and six (6) years of increasingly responsible experience in planning, community development, public administration, or a related field, along with at least two (2) years of administrative and supervisory experience is required.

A Master's degree in a related field, and AICP certification is highly desired.



Necessary Knowledge, Skills & Abilities:

- Proven skills with affecting exceptional organizational outcomes.
- Knowledge of the principles and practices of governmental planning, planning law, and planning and zoning concepts.
- The ability to lead with confidence and assurance, have great judgment, and make sound decisions.
- Experience seeking out opportunities to develop solutions to challenges.
- The ability to perform well under pressure, execute a vision aligned with organizational goals, and be an engaging strong presenter and speaker.
- Experience promoting staff development and teamwork, and a proven ability to operate within a strong ethical framework, striving to uphold public trust.
- The ability to successfully manage department budget and address budget challenges.
- Effective negotiation skills, and experience influencing positive resolutions to conflicts.
- The ability to anticipate challenges and identify strategic solutions to keep stakeholders well informed.
- Experience addressing complex issues in public settings and governmental hearings.
- The ability to work successfully in organized team efforts and assist in problem-solving work-related issues for continuous improvement in work efforts.
- A willingness to stay current on relevant literature and recent developments in the field of public planning and regulations and procedures affecting local planning agencies.
- The ability to analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations.
- Experience effectively communicating with a wide range of business and community leaders, residents, developers, community activists, City Council and Commission members, and other agencies and government representatives.
- A proven professional track record for using interpersonal strengths and versatile communication styles to build rapport and influence others.
- Have experience in balancing the needs of residents, business owners, and visitors in a high-volume tourism community.

Compensation & Benefits

- **Up to $140,000 DOQ**
- 100% City-paid health, dental, and vision coverage for employee
- Substantial contributions to health, dental and vision coverage for dependents
- HSA health plans available with generous City allowances provided
- City provided $50,000 group term life insurance
- Deferred compensation plans – Optional IRS 457 plans
- Arizona State Retirement System with Matching Employer Contributions
- Vehicle stipend up to $250/month
- 96 hours of PTO time
- 110 hours of vacation accrual during first three years
- Eleven paid holidays
- Wellness programs
- Short-term disability
- Cell phone stipend

For more information on the City, please visit: www.sedonaaz.gov

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The City of Sedona is an Equal Opportunity Employer. All qualified candidates are strongly encouraged to apply by **May 30, 2021** (first review, open until filled). Applications, supplemental questions, resumes, and cover letters will only be accepted electronically, and can be uploaded once logged in. **To apply:** go to www.prothman.com, click on "**Open Recruitments**" select "**City of Sedona, AZ – Director of Community Development**" and click "**Apply Online**" or click here.

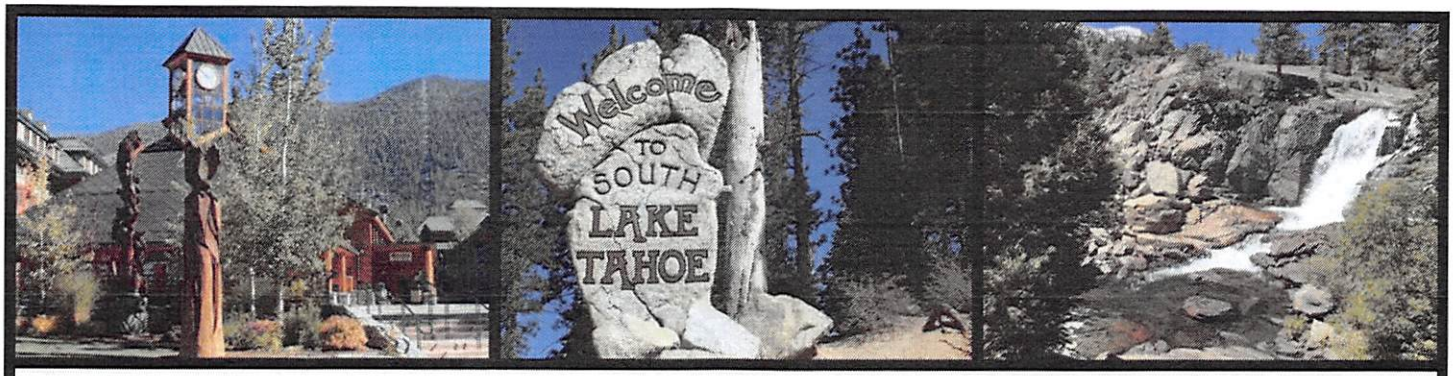
PROTHMAN

www.prothman.com

371 NE Gilman Blvd., Ste 310
Issaquah, WA 98027
206.368.0050

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EXAMPLE OF INVITE LETTER



CITY OF
SOUTH LAKE TAHOE

CITY MANAGER

UP TO $227,774

First Review:
February 9, 2020
(Open Until Filled)

Apply at *www.prothman.com*

THE CITY OF SOUTH LAKE TAHOE OFFERS A COMPENSATION PACKAGE THAT CONSISTS OF BASE PAY PLUS A CONTRIBUTION TO A 457/401(A) DEFERRED COMPENSATION PLAN. THE CITY CAN OFFER UP TO $50,000 IN THE FORM OF CONTRIBUTION TO 457/401(A) DEFERRED COMPENSATION PLAN, BUT TOTAL COMPENSATION WILL NOT EXCEED $227,774. THE CITY WILL ENCOURAGE INTERESTED CANDIDATES TO MAXIMIZE DEFERRED COMPENSATION.

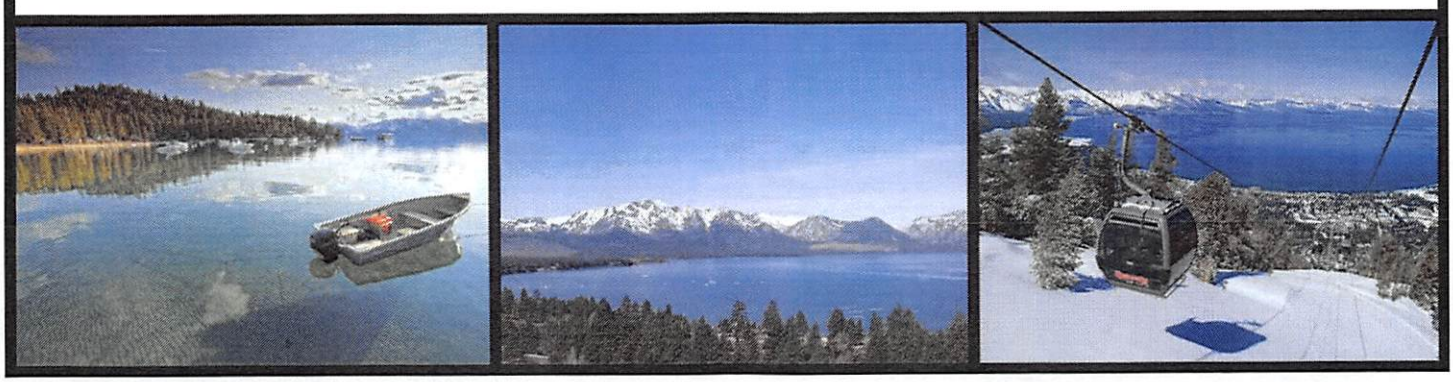
Dear Colleague,

Prothman is currently recruiting for the **City Manager** position for the **City of South Lake Tahoe, California**. We invite you to review the position details on the back page, and if you find that this position isn't right for you, could you please pass this on to other management professionals who may be ready for the next step in their career.

Thank you for your consideration and help!

The Prothman Company

PROTHMAN



WHY APPLY?

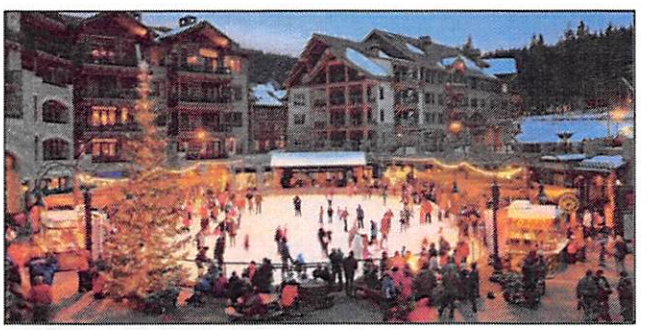


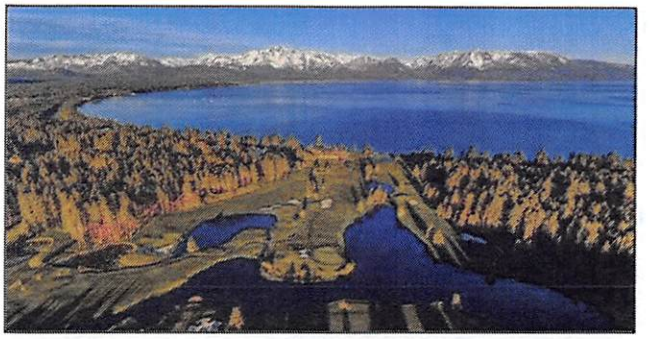
In the heart of Northern California, just 190 miles northeast of San Francisco, CA and 60 miles southwest of Reno, NV, The City of South Lake Tahoe offers world-class scenery and activities with 300 days of sunshine a year in a resort community. South Lake Tahoe allows residents the opportunity to live, explore, and experience daily what brings over one million visitors each year to the Lake Tahoe region.

This is an excellent opportunity for an experienced public-sector management professional looking to make a difference in an active and growing community and a chance to work with a dedicated City Council and staff to achieve the City's goals.

THE COMMUNITY

At 6,200 feet above sea level, South Lake Tahoe is home to some of the best winter sports, water sports, bike trails, family fun and nightlife in the US. As the 3rd deepest lake in North America, Lake Tahoe offers various water sports like boating, jet skiing, boat tours, fishing, and diving. Other activities in the area include; golf courses, swimming pools, bowling, hiking, shopping, biking, horseback riding, camping, and amazing restaurants options. For winter actives, there are a total of 7 ski resorts that surround the entire Lake Tahoe area. The closest ski resort, adjacent to the city limits, is Heavenly Mountain Resort. Easily accessible through Heavenly Village, the mountain resort offers skiing, snowboarding, ice skating, tubing, and a scenic 2.4-mile gondola ride to the top. Other facilities include 32 churches, a library, parks, and several playgrounds. Just across the road on the Nevada side are five 24-hr hotel casinos with various gambling games, restaurants, and indoor/outdoor concert events.





With a population of 21,024, the City of South Lake Tahoe receives most of its moisture in the form of snow which generally falls from early November through April. Amounts of snowfall vary greatly from year to year but average approximately 20 feet of accumulated snowfall each year.

THE CITY & POSITION

The City of South Lake Tahoe is a general law city in El Dorado County, California utilizing the Council/Manager form of government. The City has five council members elected to four-year, overlapping terms, and a Mayor being elected by a majority Council vote. South Lake Tahoe provides a wide range of services including: police and fire protection, street maintenance, airport, management, public transportation, parks and recreation, planning, building and safety, public improvements, and general administration. The City employs 207.7 FTE's of which 68.1 FTE's are assigned to the Police Department and 39 FTE's to the Fire Department. South Lake Tahoe has a budget of approximately $47 million, with a healthy required reserve of $11.2 million and an undesignated reserve of $7.7 million.

Serving at the pleasure of the City Council, the City Manager is responsible for implementing City Council policy, and for planning, organizing, directing, and controlling the activities and operations of the City of South Lake Tahoe, including police, fire, finance, planning, building, parks and recreation, public works, airport, human resources, and administration. The City Manager also develops policy recommendations for City Council action and provides highly responsible and complex administrative support to the City Council.

Please visit www.prothman.com to review the detailed position profile and compensation package.

Also visit the **Prothman Job Board** at **prothman-jobboard.com** for this and other great opportunities!

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PROTHMAN

CPS HR CONSULTING

PROPOSAL

City of San Luis

Executive Recruitment Services for City Manager

SUBMITTED BY:
MELISSA ASHER
Sr. Practice Leader, Products and Services

CPS HR Consulting
2450 Del Paso Road, Suite 220
Sacramento, CA 95834
P: 916-471-3358
masher@cpshr.us
Tax ID: 68-0067209

www.cpshr.us

Your Path to Performance

CPS HR CONSULTING

February 25, 2022

Maria Muñoz
Human Resources Coordinator
City of San Luis
1090 E. Union Street
PO Box 1170
San Luis, AZ 85349

Submitted via email to: MMunoz@sanluisaz.gov

Subject: Executive Recruitment for City Manager

Dear Ms. Muñoz:

CPS HR Consulting (CPS HR) is pleased to have the opportunity to submit a proposal to assist the City of San Luis (City) with the recruitment of a new City Manager. We are uniquely qualified to undertake this effort as we have vast experience in assisting public agencies with executive search, screening, and placement.

We understand that each agency is unique, and our extensive experience allows us to tailor our process to specifically meet your needs. Our work with local government agencies throughout the United States gives us an in-depth understanding of government operations, programs, and services.

CPS HR offers a broad spectrum of human resource services while delivering personalized, results-oriented services, utilizing best practice methods of recruitment and selection strategies from our team of recruitment experts. Each recruitment is an opportunity to shape and prepare your organization for the future. We understand how important this transition is for you and are perfectly placed to assist you in this endeavor. Once this project begins, we will work with the City to tailor our process to highlight this exciting opportunity and attract the best possible candidates.

It is our commitment to work in partnership with your organization to a successful result.

Thank you for the opportunity to be considered for this assignment. Should you have questions or comments about the information presented in this proposal, **please contact me at masher@cpshr.us or (916) 471-3358.**

Sincerely,

Melissa Asher

Melissa Asher
Senior Practice Leader, Products and Services

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About CPS HR Consulting

CPS HR Consulting has been assisting organizations with their talent management needs for over 35 years. We have unique expertise in delivering HR management and consulting services, employment testing, and assessment services to government agencies throughout North America. Our core competency is its knowledge of and expertise in the public sector.

OUR VISION:

Enabling people to realize the promise of public service

CPS HR offers clients a comprehensive range of competitively priced services, all of which can be customized to meet your organization's specific needs. We are committed to supporting and developing strategic organizational leadership and human resource management in the public sector. We offer expertise in the areas of organizational strategy, recruitment and selection, training and development, and organization and workforce management.

CPS HR occupies a unique position among its competitors in the field of government consulting; as a Joint Powers Authority, whose charter mandates that we serve only public sector clients, we actively serve all government sectors including Federal, State, Local, Special Districts, Higher Education, and Non-Profit Organizations. This singular position provides CPS HR with a systemic and extensive understanding of how each government sector is inter-connected to each other and to their communities. That understanding, combined with our knowledge of public and private sector best practices, translates into meaningful and practical solutions for our clients' operational and business needs.

With more than 93 full-time employees as well as 200+ project consultants and technical experts nationwide, CPS HR delivers breakthrough solutions that help public sector organizations impact the communities they serve. CPS HR has worked with more than 1,200 government and public/non-profit clients throughout the United States and Canada.

Our headquarters are located in Sacramento, California. We have regional offices in Austin, TX; Littleton, CO; and Orange County, CA.

Recruitment Experts

CPS HR specializes in the recruitment and selection of key professionals for cities, counties, special districts, and non-profits. Working in partnership with the governing body or selection team, we develop customized search strategies that focus on locating and recruiting qualified candidates who match the agency's unique needs. Our wealth of recruitment experience has been gained through ***more than 19 years*** of placing top and mid-level executives in public agencies throughout the United States.

- **Unmatched Recruitment Experience for Government Agencies.** CPS HR has extensive experience in recruiting executive-level professionals for public agencies across the United States. As a public agency ourselves, we understand how to work with and within government. Our understanding of public sector culture and policy uniquely sets us apart from our competitors.
- **Seasoned Executive Recruiters.** Our recruiters possess a high level of expertise in recruiting and placing executive-level professionals. Our staff of experts includes an exceptional group of full-time employees as well as a full complement of subject matter experts, intermittent employees, and part-time employees with a variety of public and private sector experience.
- **Detailed Needs Assessments.** We conduct a detailed needs assessment to identify 1) future organizational direction; 2) challenges facing the position; 3) the working style and organizational climate; and 4) required core and job specific competencies as well as personal and professional characteristics.
- **Success Recruiting Non-Job Seeking Talent.** We recognize that the very best candidates for some types of positions may not be looking for a career change, therefore, our recruitment team takes a very aggressive approach to identify and recruit such candidates.
- **Vast Pool of Public Agency Contacts.** CPS HR maintains a database of candidates and an extensive network of external resources to leverage for executive-level positions. We utilize our vast pool of public and non-profit contacts to deliver a strong list of competitive candidates who will be well prepared to assist you in the accomplishment of your specific mission and goals.
- **Satisfied Clients.** ***Our executive search client satisfaction rating averages 4.6 on a scale of 5.*** While many companies talk about client satisfaction, how many measure the impact of that through assessing client satisfaction by distributing written surveys and tying the results of these surveys to their performance management system? CPS HR Consulting does. A client satisfaction survey is sent at the end of every engagement requesting feedback on the quality of our staff, deliverables, and the overall consulting relationship.
- **Retention/Success Rate.** Our success rate is tied to the longevity of the candidates we place, currently more than 91% of our placements are still in their position after two years.

- **Partial list of recruitments.** Below is a brief listing of recent recruitments to show our experience with similar recruitments.

Agency	Title	Year Completed
City of Dallas (TX)	Assistant City Manager	Current
City of Surprise (AZ)	City Manager	Current
County of Yolo (CA)	County Administrative Officer	Current
City of Nogales (AZ)	City Manager	Current
City of Aztec (NM)	City Manager	Current
City of Piney Point Village (TX)	City Administrator	2022
City of Aurora (CO)	Deputy City Manager	2021
City of Dickinson (TX)	City Manager	2021
City of Dayton (TX)	City Manager	2021
City of San Leandro (CA)	City Manager	2021
County of Los Alamos (NM)	County Manager	2021
City of Hercules (CA)	City Manager	2021
City of Clayton (CA)	City Manager	2021
City of Marysville (CA)	City Manager	2021
County of Yolo (CA)	Assistant County Administrative Officer	2021
County of Flathead (MT)	County Administrator	2021
City of Greeley (CO)	Deputy City Manager	2020
City of Reno (NV)	City Manager	2020
City of Bozeman (MT)	City Manager	2020
City of Richmond (CA)	City Manager	2019
City of Columbia (MO)	City Manager	2019
City of Union City (CA)	City Manager	2019
Town of Paradise Valley (AZ)	Town Manager	2019
City of Carson (CA)	City Manager	2019
City of East Palo Alto (CA)	City Manager	2019
City of Woodland Park (CO)	City Manager	2018
City of Modesto (CA)	City Manager	2018
Churchill County (NV)	County Manager	2018
City of Sacramento (CA)	Assistant City Manager	2018
County of San Luis Obispo (CA)	City Manager	2018

Agency	Title	Year Completed
City of Goodyear (AZ)	City Manager	2018
County of Imperial (CA)	County Executive Officer	2018

Benefits of selecting CPS HR Consulting

CPS HR brings a wealth of expertise and innovation to the recruitment of the City of San Luis's City Manager. Our recently revamped brochure format is now in an electronic flipbook format providing an exceptional venue for showcasing the attributes of the City. We also use LinkedIn Recruiter, the most robust LinkedIn recruiting package, to assist in identifying the candidates who are the best fit for our clients' needs. We use industry-specific advertising platforms and are constantly striving to find the best way to reach passive candidates.

Our outreach strategy takes a broad-brush approach towards finding candidates from atypical sources. These methods include using LinkedIn's data analytics to find experienced candidates from a variety of industries, reaching out to regional and national leaders and influencers for unique referrals, and advertising with a wide variety of sources. Local government has many nuances that current practitioners are well versed in, and CPS HR can ensure that the core skillsets of managing staff, budgets, and programs are in place.

Long before COVID-19 came into the common vernacular, CPS HR was engaged in a digital transformation to modernize and retool our services to provide remote support to our clients. Our standard platform is Microsoft Teams™, where we collaborate with our team members and even client staff to ensure a seamless flow of information. This investment has paid dividends during the remote working revolution over the last six months. We have not observed a decrease in the quality of the recruitment and selection process for our clients, and an overwhelming majority of clients have made hires using only our interview process conducted through Microsoft Teams™.

Several good examples of success are our City Manager recruitments for Bozeman, Montana and Reno, Nevada. CPS HR conducted the recruitments during COVID-19, and City Council members were able to interview each candidate and feel comfortable about reaching a consensus on a final selection using only the virtual environment without ever having met the candidate.

We are also able to adapt to other technologies and protocols that the client may have. Because our staff has been working remotely for several years, we are extremely flexible and can meet your needs according to your level of comfort and security.

That being said, we're also being hired to take as much off your plate as you desire, and we have successfully worked with very busy clients and hiring managers who want us to single- handedly manage the process from start to finish. One of our greatest skillsets is adaptation – we work with some of the largest cities and counties in the nation as well as with the smallest special districts and non-profits. Whatever your work and communication style is, we have seen it before and will deliver on your expectations of us.

Our Approach

Key Stakeholder Involvement

The City Council on behalf of the City of San Luis must be intimately involved in the search for a new City Manager. Our approach assumes their direct participation in key phases of the search process. At the discretion of the City Council, other key stakeholders may also be invited to provide input for the development of the candidate profile.

City's Needs

A critical first step in a successful executive search is for the City Council to define the professional and personal qualities required of the City Manager. CPS HR has developed a very effective process that will permit the City Council to clarify the preferred future direction for the City; the specific challenges the City is likely to face in achieving this future direction; the working style and organizational climate the City Council wishes to establish with the City Manager; and ultimately, the professional and personal qualities required of the City Manager.

Commitment to Communication

Throughout the recruitment process, we are strongly committed to keeping you fully informed of our progress. We will collaborate with you to provide updates on the status of the recruitment via your preferred method of communication (phone conference, email, etc.).

We place the highest level of importance on customer service and responding in a timely manner to all client and candidate inquiries. Our previous clients and candidates have expressed a sincere appreciation for our level of service and responsiveness to the management of the recruitment process. As a result, we have many long-term relationships with clients that have led to opportunities to assist them with multiple recruitments.

CPS HR's communication continues once you have selected the new City Manager. We will contact the Mayor and the newly appointed City Manager within six months of appointment to ensure an effective transition has occurred.

Aggressive, Proactive, and Robust Recruitment

We take an aggressive approach in identifying and recruiting the best available candidates. There are those candidates who would gladly rise to the professional challenge and apply for this position; however, some of the best candidates are often not actively seeking a new position and may only consider a change once we present them with your opportunity. Evoking the sense of vision and opportunity in qualified persons is among the responsibilities of CPS HR, and we pride ourselves in our efforts to reach the best available potential candidates. We use advertisements, directly email the outreach brochure, post messages and connect with potential candidates on business media such as LinkedIn, and of course, pick up the phone and call qualified individuals and referral sources.

Diversity Outreach Process

CPS HR strives to attract the most highly qualified, diverse candidate pool possible. We are pleased that our diligent efforts have resulted in more than 57% of our executive level placements being minority and/or female candidates within the past three years. Our City Manager search for the City of East Palo Alto is an excellent example of our diverse outreach process. The City's demographics are 6% White, 16% Black, 4% Asian, 7% Pacific Islander, 64% Hispanic, and 3% Other. It was a high priority of the Mayor and City Council to pursue and demonstrate a diverse outreach process.

We accomplished this by advertising with organizations like the National Forum for Black Public Administrators and the Local Government Hispanic Network in order to reach these specific population groups. We also sought candidate referrals from local subject matter experts and the national leadership of groups like Women Leading Government. By taking the time to directly contact these influential industry experts, we ensured that we captured the maximum number of distinguished candidates – particularly those who are well-known in their industries, but who may not be actively looking for a new job.

The result was an incredibly diverse finalist group and our successful placement was an experienced Hispanic candidate. The elected officials were quite pleased with the process and end result. In fact, one Councilmember mentioned that he had checked with neighboring communities behind the scenes regarding their recent recruitments and could confirm that our candidate pool was most impressive in comparison – likely in terms of quantity, quality, and diversity.

Methodology and Scope of Work

Our proposed executive search process is designed to provide the City with the full range of services required to ensure the ultimate selection of a new City Manager uniquely suited to the City's needs.



Phase I: Our consultant will meet with the City Council to ascertain the City's needs and ideal candidate attributes, to target our search efforts, and maximize candidate fit with the City.

Phase II: The recruitment process is tailored to fit the City's specific wants and needs, with targeted advertising, combined with contacts with qualified individuals from our extensive database.

Phase III: The selection process is customized for the City. CPS HR will work with the City Council to determine the process best suited to the City of San Luis.

Phase I - Develop Candidate Profile and Recruitment Strategy

Task 1 - Review and Finalize Executive Search Process and Schedule

Task 2 - Key Stakeholder Meetings

Task 3 - Candidate Profile and Recruitment Strategy Development

Task 4 – Develop Recruitment Brochure

The first step in this engagement is a thorough review of the City's needs, culture and goals; the executive search process; and the schedule. CPS HR will work in conjunction with the City Council to determine an appropriate stakeholder and community engagement process that engages a broad range of input to inform the search. Stakeholder and community engagement can take several different forms such of anonymous online surveys, in-person community meetings, online community meetings, and meet and greet sessions, all designed to be inviting and inclusive. Activities will include:

- Identifying key priorities for the new City Manager and the conditions and challenges likely to be encountered in achieving these priorities.

- Describing the type of working relationship the City Council wishes to establish with the City Manager.
- Generating lists of specific competencies, experiences, and personal attributes needed by the new City Manager in light of the discussions above.
- Discussing recruitment and selection strategies for the City Council's consideration to best produce the intended results.

CPS HR will provide a summary to the City stemming from these activities as an additional source of information for developing the candidate profile and selection criteria.

Following the completion of these discussions, CPS HR will work with a professional graphic artist to design a recruitment brochure and present it to the City for review. Please refer to **Appendix A** for a sample brochure. Additional brochure examples are available on our website at www.cpshr.us/search.

Phase II – Aggressive, Proactive, and Robust Recruitment

Task 1 – Place Advertisements

Task 2 - Identify and Contact Potential Candidates

Task 3 – Resume Review and Screening Interviews

Task 4 – City Council Selects Finalists

The recruitment process is tailored to fit the City's specific wants and needs, with targeted advertising, combined with personal contacts with qualified individuals from our extensive database.

CPS HR will prepare, submit for your approval, and publish advertisements on professional and affiliate websites to attract candidates on a nationwide, regional, local or targeted basis based on the recruitment strategy. Examples may include:

Advertising Sources	
• Public CEO	• Engaging Local Government Leaders
• ICMA	• Careers in Government
• LinkedIn	• National Forum for Black Public Administrator
• Governmentjobs.com	• Local Government Hispanic Network
• National League of Cities	• League of Women in Government
• League of Arizona Cities and Towns	

As a consulting firm that interacts with hundreds of public sector executives during engagements, we have a cadre of individuals who we inform of recruitments, both to increase the visibility of

the opening and to attract appropriate individuals who fit the special needs of our client. Communication with these professionals ensures that an accurate picture of the requirements of the job is apparent and proliferated throughout their professional networks.

CPS HR is focused on reaching a diverse candidate pool and would recommend publications/websites that are targeted to minority and female candidates. In addition to placing ads on websites aimed at minority candidates, we will contact leaders within appropriate associations to gain their insight and referrals of possible candidates.

Within the past three years, more than 57% of our executive level placements have been minority and/or female candidates.

CPS HR will prepare an email distribution list containing prospective candidates and referral sources. These individuals will receive a link to the City Manager brochure along with a personal invitation to contact CPS HR should they have any questions about the position.

CPS HR maintains a comprehensive, up-to-date database of industry leaders and experienced professionals; however, we do not rely solely upon our current database. We also conduct research to target individuals relevant to your specific needs and expectations to ensure that we are thorough in our efforts to market this position to the appropriate audience and to garner a diverse and quality pool of candidates.

We will:

- Convey a strong sense of the purpose and strategy of the City. For many talented individuals, understanding these aspects is one of the key motivators to compete in such an environment.
- Provide guidance and resources to candidates regarding the area's cost of living, mean and median housing prices, higher education opportunities, K-12 education information, and other aspects of interest to those who are considering relocating to the area.
- Actively seek highly qualified candidates who may be attracted by the prospect of collaboration with other departments, providing exceptional leadership to the City or continuing to ensure the public confidence in the integrity of the City.

CPS HR will directly receive and initially screen all resumes. This screening process is specifically designed to assess the personal and professional attributes the City is seeking and will include a thorough review of each candidate's resume, and if applicable, supplemental questionnaire responses and other supporting materials. CPS HR will personally speak to selected candidates during a preliminary screening interview and will spend extensive time ascertaining each candidate's long-term career goals and reasons why the candidate is seeking this opportunity, as well as gaining a solid understanding of the candidate's technical competence and management philosophy. We will gather data on any other unique aspects specific to this recruitment based upon the candidate profile, as well as conduct internet research on each candidate interviewed.

CPS HR will prepare a written report that summarizes the results of the recruitment process and recommends candidates for further consideration by the City Council. Typically, the report will recommend five to eight highly qualified candidates and will include resumes and a profile on each interviewee's background. CPS HR will meet with the City Council to review this report and to assist them in selecting a group of finalists for further evaluation.

Phase III – Selection

Task 1 - Design Selection Process

Task 2 - Administer Selection Process

Task 3 – Final Preparation for Appointment

Task 4 – Contract Negotiation (if requested)

CPS HR will design a draft selection process based on information gathered in Phase I. We will meet with the City to review this process and discuss the City's preferred approach in assessing the final candidates. The selection process will typically include an in-depth interview with each candidate but may also include other selection assessments such as an oral presentation, preparation of written materials, and/or problem-solving exercises.

We will coordinate all aspects of the selection process for the City. This includes preparing appropriate materials such as interview questions, evaluation manuals, and other assessment exercises; facilitating the interviews; assisting the City with deliberation of the results; and contacting both successful and unsuccessful candidates.

Following the completion of the selection process, CPS HR will be available to complete the following components:

- ***Arrange Follow-up Interviews/Final Assessment Process:*** Should the City wish to arrange follow-up interviews and/or conduct a final assessment in order to make a selection, CPS HR will coordinate this effort.
- ***Conduct In-Depth Reference Checks:*** The in-depth reference checks are a comprehensive 360-degree evaluation process whereby we speak with current and previous supervisors, peers, and direct reports. (It is our policy to not contact current supervisors until a job offer is made, contingent upon that reference being successfully completed, so as not to jeopardize the candidates' current employment situation.) Candidates are requested to provide a minimum of five references. CPS HR is able to ascertain significant, detailed information from reference sources due to our commitment to each individual of confidentiality, which leads to a willingness to have an open and candid discussion and results in the best appointment for the City. A written (anonymous) summary of the reference checks is provided to the City.

- ***Conduct Background Checks:*** Upon a conditional job offer, we will arrange for a background check of a candidate's records on driving, criminal and civil court, credit history, education, published news, and other sensitive items. Should any negative or questionable content appear during these checks, CPS HR will have a discussion with the finalist(s) and will present a full picture of the situation to the City for further review.
- ***Contract Negotiation (if requested):*** Successful negotiations are critically important, and we are available to serve as your representative in this process. With our expertise, we can advise you regarding current approaches to various components of an employment package. We can represent your interests with regards to salary, benefits, employment agreements, housing, relocation, and other aspects, with the ultimate goal of securing your chosen candidate.

Timeline

The project team CPS HR has selected is prepared to begin work upon receipt of a fully-executed contractual agreement. All search activities up to and including the selection of a new City Manager can be completed in 14 to 16 weeks. The precise schedule will depend on the placement of advertising, and the ability to schedule, as quickly as possible, the initial meeting. A proposed schedule of major milestones is presented below.

Task Name	Month 1				Month 2				Month 3				Month 4			
Weeks	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Initial Meeting/ Candidate Profile	➤															
Draft Brochure			➤													
Brochure Approved/ Printed & Place Ads				➤												
Aggressive Recruiting					➤											
Final Filing Date								➤								
Preliminary Screening										➤						
Present Leading Candidates											➤					
Semi-finalist Interviews													➤			
Reference/ Background Checks														➤		
Final Interviews														➤		
Appointment															➤	
Weeks	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16

Our Executive Recruiting Team

CPS HR has assembled a strong project team with each member possessing extensive recruiting experience and a direct, in-depth understanding of local government. Our executive recruitment team will work collectively to fulfill the City's needs in a timely and effective manner. We are committed to providing each of our clients the same level of service excellence, and we take great care not to take on more work than this commitment allows. We will not utilize subcontractors for these services. No staff members will be removed or replaced without the prior written concurrence of the City.

Role/Project Assignment	Name	Phone	Email
Manager, Executive Recruitment	Pamela Derby	(916) 471-3126	pderby@cpshr.us
Executive Recruiter	David Niemeyer	(916) 263-1401	dneimeyer@cpshr.us
Senior Executive Recruiter	Paula Adams	(916) 471-3350	padams@cpsh.us

Team Biographies

Pamela H. Derby, Manager, Manager, Executive Recruitment

Since joining CPS HR Consulting in 2003, Pam Derby has conducted a wide range of recruitments for county, city, special district and association executives including city attorney, executive director, general manager, city manager, assistant and deputy city manager, Chief of Police, community and economic development director, human resource director, finance director, city administrator, registrar of voters, library director, and director of information technology in addition to specialized support positions. She specializes in recruitments requiring extensive stakeholder and community engagement and has perfected these processes for CPS HR.

Prior to joining CPS HR, Ms. Derby served as the Aide to the Yuba County Board of Supervisors serving as the Board's liaison to County Department Heads, the community, and the media. This experience provided her with a unique perspective into the special circumstances that exist in a Board/Council-Manager relationship and a keen awareness of the inner workings of local government. She is sensitive to balance the wants of the community with the needs of the client so as to tailor a recruitment process that reaches out to the most appropriate candidates and ensures a diverse group of individuals from which to make a selection. She has successfully employed these techniques in jurisdictions ranging from under 10,000 to 10 million. Moreover, she employs a firmly-held personal philosophy that candidates must be treated with the same respect and careful consideration as her client.

David J. Niemeyer, Executive Recruiter

David Niemeyer brings an extensive experience in government services to the CPS HR Consulting Executive Recruitment team through his roles as Village Manager, City Manager, Village Administrator, and City Administrator/Assistant to the Mayor, all in the state of Illinois. Human resources and senior executive recruitment are areas that he excels in and thoroughly enjoys.

Mr. Niemeyer led recruitments for over 15 department head vacancies as well as numerous other management positions. This included preparing recruitment profiles and brochures, screening candidates and creating a list of top candidates for the elected officials, developing interview questions, managing assessment centers, conducting background checks, and negotiating employment offers. His most recent large recruitment was for the police chief of Tinley Park which included a day long assessment center.

Additionally, he has worked in a variety of different communities in terms of wealth, demographic, political stability, culture and differing goals. A candidate that is successful in one community may not be successful in other, and so it is important that a recruiter understands the importance of candidate fit in an organization. Mr. Niemeyer's experience in diverse communities will help in screening candidates that are a good match for an organization.

Paula Adams, Senior Executive Recruiter

Paula Adams brings over 25 years of public sector Human Resources experience with extensive managerial assignments as Human Resources Director and Director of Airports Administration with the City of Los Angeles.

Ms. Adams is well known for thinking strategically, contributing a constructive point of view, dissecting organizational barriers and applying active listening. Ms. Adams has been a leader on a few strategic planning design teams and held a leadership role with organizational cultural shifting to foster diversity and inclusion in the workplace.

For 21 years, Ms. Adams had a leadership role for Los Angeles World Airports (LAWA), one of the largest airport complexes in the world. As an established and credible leader with Human Resources – Ms. Adams led recruitments for Deputy Executive Director, Assistant Airport Police Chief, Airport Police Chief, and Chief Financial Officer at LAWA.

Ms. Adams holds a Master of Public Administration from CSU Dominguez Hills and a Certificate in Corporate Litigation from UCLA Extension and serves on the Board of Directors of the Western Region International Public Management Association for Human Resources (WRIPMA) and is the 2021-2022 WRIPMA President.

References

Provided below is a partial list of clients we have recently worked with in providing similar executive recruitment services. We are confident that these public-sector clients will tout our responsiveness and ability to successfully place candidates that were a good fit for their organization's needs.

CLIENT/POSITIONS	CONTACT(S)
City of Dayton 117 Cook Street Dayton, TX 77535 City Manager (2021)	Tammy Alexander, HR Director (936) 258-2642 ext. 1145 talexander@daytontx.org
City of Tucson 255 W. Alameda Tucson, AZ 85701 City Manager (2021)	Liana Perez (520) 791-4204 Liana.Perez@tucsonaz.gov
City of Bozeman 121 N Rouse Ave. Bozeman, MT 59715 City Manager (2020)	Dennis Taylor, Interim City Manager (541) 729-5510 dmt4mt@aol.com

Professional Fees

Professional Services

Our professional fixed fee covers all CPS HR services and deliverables associated with **Phases I, II, and III** for a **Full Recruitment** process. We are also including professional fees associated with **Partial Recruitment (Phase I and II)** and **Outreach Only Services**.

Travel expenses for candidates who are invited forward in the interview process are not included. However, should the City desire CPS HR's Travel Team to assist with these arrangements, we are happy to do so. This might require an amount be added to our contract.

Professional Fixed Fees*	
Professional Services for Outreach Only (includes brochure and advertising)	**$7,500**
Professional Services for Partial Recruitment (Phases I and II)	**$19,000**
Professional Services for Full Recruitment (Phase I, II and III)	**$25,000**

**Professional fees would be billed and paid monthly.*

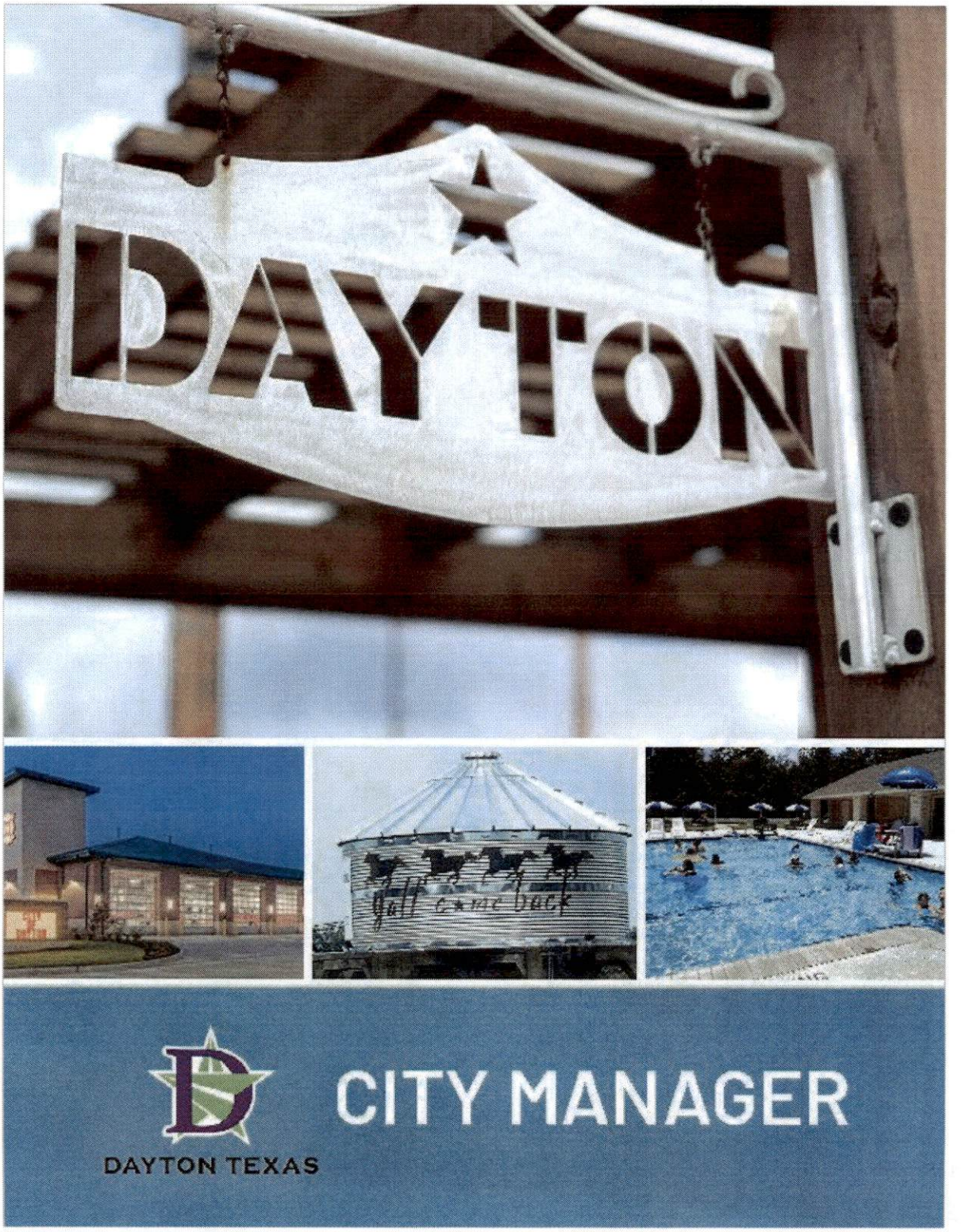
One-Year Service Guarantee

If the employment of the candidate selected and appointed by the City as a result of a **full executive recruitment** ***(Phases I, II, and III)*** comes to an end before the completion of the first year of service, CPS HR will provide the City with professional services to appoint a replacement. Professional consulting services will be provided at no cost. The City would be responsible only for expenses such as re-advertising, consultant travel, additional background checks, etc. **This guarantee does not apply to situations in which the successful candidate is promoted or re-assigned within the organization during the one-year period.** Additionally, should the initial recruitment efforts not result in a successful appointment, CPS HR will extend the aggressive recruiting efforts and screen qualified candidates until an offer is made and accepted. CPS HR does not provide a guarantee for candidates placed as a result of a partial recruitment effort.

CPS HR CONSULTING

We thank you for your consideration of our proposal. We are committed to providing high quality and expert solutions and look forward to partnering with the City of San Luis in this important endeavor.

Appendix A: Sample Brochure





THE CITY

Dayton, Texas is a rapidly growing community. With a median age of 34 we have many young families eager for economic growth. A steady growth rate and a proud community spirit means the City of Dayton is not only a great place to raise a family but is looking for highly trained outstanding professionals to take on the task of helping the city grow.

Dayton is a great place to live, work, and play. Located 30 miles east of Houston, Dayton offers the slower pace of a small community, with every amenity offered nearby in the country's 4th largest city, offering a quality of life not easily found in suburbia.

All roads (and railways) lead to Dayton: Four highways converge in Dayton: U.S. Hwy 90, part of the historic Old Spanish Trail Highway system, State Hwy 146, State Hwy 321, and F.M. 1960. Access between the city and the greater Houston area will be even easier beginning in 2022, with the completion of the Grand Parkway (SH-99), a 180-mile third loop around Houston which will pass through the west portion of Dayton. Union Pacific recently expanded their rail car capacity by adding 280 acres of storage space. Two major rail-served business parks are under construction, adding over 1,300 acres of land for industrial growth. From our roots as a processing and shipping point for the area's rice farmers, to our connectivity as a transportation hub for products of all types, Dayton is firmly positioned as a logistics and transportation center, which means jobs and economic stability.

Well-paying jobs and economic stability lead to growing neighborhoods and retail centers which Dayton is already experiencing. River Ranch, a 7,000-acre master-planned development will bring both homes and retail to the area. Phase I is currently underway and will consist of 1,300 homes, and 135 acres of commercial real estate. Other master-planned communities and neighborhoods are being planned.

Dayton is poised to become only the second city in Texas to offer gigabit internet access as a city utility. In 2019, City Council approved moving forward with a city owned fiber network (DayNet) to provide Dayton residents and businesses with fast and reliable internet service. The city expects to roll out this new service in October 2021.

GOVERNANCE

Dayton operates as a council-manager form of government with home rule status. The Dayton City Council is comprised of five Council Members, and a Mayoral position elected at-large by place. Council Members and the Mayor are each elected to a term of two years, with elections staggered so that no more than three members are up for election in a particular year.

The City Council appoints two positions: City Manager and the Municipal Judge. The Council contracts with an external firm to provide legal services as the City Attorney.

The City Manager is the chief executive for the city and leads a highly dedicated professional city staff, including a Deputy City Manager who oversees Public Safety and an Assistant City Manager who oversees Development Services respectively.

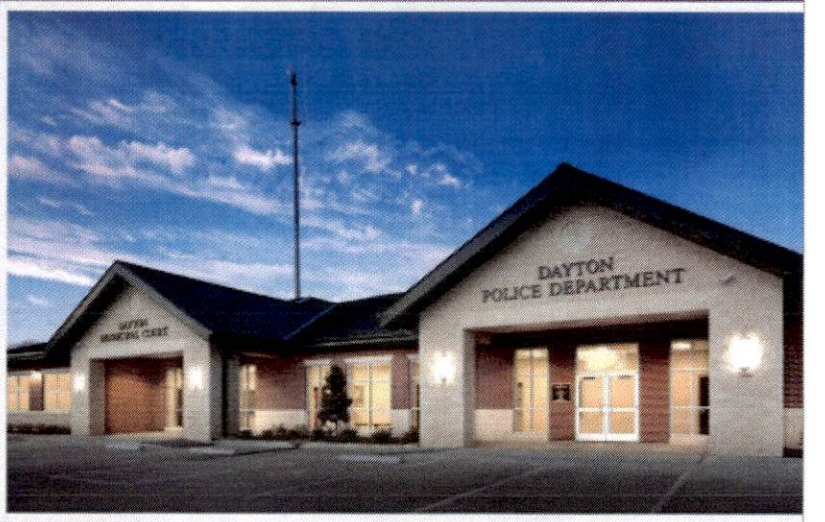
With over 100 FTE positions, the City of Dayton is composed of the following departments: City Secretary, Human Resources, Development and Planning (includes Building Inspections, Code Services, Planning, Parks, Community Services, and Library), Finance (Includes Budget, Purchasing, and Utility Billing), Information Technology, Municipal Court, Police (includes Animal Control), and Public Works (including Streets, Drainage, and Maintenance).

The city is served by an all-volunteer fire department, with an ISO 2 rating, and contracts Emergency Medical Services. In addition, the city has established a Type B economic development entity, the Dayton Community Development Corporation. The City Manager will be responsible for planning and executing community development and economic development projects in partnership with the DCDC, which is comprised of a city-council appointed board. The City Manager will report to the Mayor and City Council and will have a contractual agreement with the DCDC board related to any current and future economic development activities and projects. The DCDC board is a legislative body that is subject to Council approval.

With an annual operating budget of $20.3 million, Dayton's conservative approach to its finances has earned an S&P AA- (stable) bond rating and has created a fiscally sound organization. The General Fund is resourced primarily through property taxes and sales taxes.

The City of Dayton has won several awards including the Certified Scenic City, Community of the Year, the Golden Trowel Award, and numerous finance awards.

Additional information about the City of Dayton, including the city's budget, organizational chart and staffing levels are available on the city's website, www.cityofdaytontx.com



POSITION OVERVIEW

The City Manager is the Chief Administrative officer for the city and provides administrative oversight to all functions of the City of Dayton. The city owns a very distinct position on who we are as an organization. We provide our residents with the highest quality of life possible. We are committed to making Dayton a wholesome, business-friendly, and dynamic community for our residents. We succeed in the mission by taking pride in our SHINE Principles.

In addition to being ethical, qualified, experienced, and possessing the knowledge, skills, and abilities necessary to perform the essential duties and responsibilities of the role, the City Manager in Dayton must be an effective advocate of the SHINE Principles:

Service - Public service is a badge of honor

Humility - It is a privilege to serve the City of Dayton

Integrity - Transparent, open communication and honesty build trust

Nobility - We are held to a higher standard

Excellence - We get the job done right the first time

Key Areas of Responsibility:

- Appoints, hires, removes directors of departments and appoints, hires, removes directly or through subordinates, other city employees all within the provisions of the City Charter
- Establishes and enforces the city's policies, procedures, ordinances, and regulations
- Confers with public officials and citizen groups to enlist cooperation and explain the city policy, procedures, and actions
- Oversees the construction and maintenance of the city's infrastructure, such as roadways, water and sewer
- Plans and executes community development and economic development projects in the City of Dayton. Prepares the budget annually and submits it to the City Council for adoption and is responsible for its administration after adoption
- Monitors execution of budget during the year and advises the Council of the financial status of the city and its future needs to include preparing an annual report on the finance, administration, services, employee paygrades and merit, and capital improvement activities of the city
- Executes deeds, deeds of trust, easements, releases, contracts, utility franchises and other instruments binding the city to financial agreements and obligations that are consistent with the City Charter, Ordinances and directives; works with new and existing partners to create, negotiate and implement development incentives.
- Communicates, develops, and activates a comprehensive economic development program which utilizes community feedback to establish goals and measure performance. Develops and implements strategies and goals for promotion of Dayton to outside business interests, coordinate economic development recruitment efforts utilizing various Economic Development tools.







CHARACTERISTICS OF THE IDEAL CANDIDATE

The new City Manager will need to have the political aptitude and emotional intelligence to effectively lead a high-performing team, have a heart for the community, a passion for public service, and a business-mindset dedicated to the continuous improvement of city services across all sectors of the population.

The successful candidate will be a bridge builder that embraces collaborative partnerships, has exceptional communication skills and a leadership presence, both within the organization and in the community. This dynamic leader must also be a values-based professional that is deeply committed to transparency and will make decisions that are in the best interest of the Dayton employees and the community as a whole.

The ideal candidate for the next City Manager shall have the following core competencies:

- **Politically Astute / Community Collaborator** – Successfully engages with the Mayor and Council, senior management, external stakeholders, and civic leaders; maintains positive, productive community partnerships and collaborations; maintains relationships with other local state, regional and state elected officials and agencies; conducts meetings with prospects, and attends economic development forums.
- **Leadership** – Empowers a diverse and inclusive workforce; creates an environment where ideas are fostered and nurtured; exhibits engaging and approachable behavior; listens attentively to understand the needs, intentions, and values of others.
- **Financial Development / Acumen** – Ensures innovative revenue development strategies; ensures continual adherence to generally accepted accounting principles, and related budget and financial matters; understands and can manage operations within budget constraints; experience with all forms of government finance mechanisms; experience with Hotel Occupancy Tax regulations.
- **Forward-Thinking** – Has patience and perseverance to foster a vision and direction for the city; seeks "best practices" and trends for continued growth and relevance; develops short and long-range plans, strategies, priorities, goals, and objectives.
- **Problem-Solving and Strategic Thinking** – Demonstrates the ability to analyze, interpret and effectively identify and solve problems; makes informed decisions, and successfully addresses complex organizational challenges; provides/implements creative solutions and provides direction by clearly and effectively setting courses of action.
- **Talent Development** – Provides guidance, opportunities and motivation to develop and strengthen knowledge, skills, and competencies to improve employee's capabilities; exemplifies an authentic and strong character with integrity; sets high expectations; inspires and motivates others; coaches and mentors a high performing team of employees.
- **Adaptable and Manages Change** – Able to adapt to ongoing challenges and capable of shifting direction when necessary; effectively communicates within the organization.
- **Communication Skills** - Exceptional listener; outstanding communicator with exceptional interpersonal, analytical, written, and verbal communication and presentation skills; handles sensitive situations with tact and diplomacy.
- **Results Oriented** – Improves and sustains superior project and program delivery; maintains and builds high-performing teams that hold themselves and staff accountable for their performance; delegates appropriately; optimizes resources; pursues achievable goals and works strategically to achieve them.

MINIMUM QUALIFICATIONS

A bachelor's degree in Public Administration or related field is required. Master's degree is preferred. A Minimum 5 years' experience in Public Administration, and at least 3 years of which were in supervision. A combination of education and experience that indicates a level of skill and knowledge necessary to fulfill the duties of this position may be considered in lieu of the education and experience requirements listed above. The selected candidate must live in the City of Dayton or move to the city within 6 months of employment. Economic Development certification (CEcD) is desirable.

COMPENSATION & BENEFITS

The salary range is **$180,000 - $230,000** and is dependent on relevant knowledge and experience of the candidate selected. The City of Dayton offers an excellent benefits package including participation in the Texas Municipal Retirement System. Other benefits include:

- Health, Dental, Vision, Long-Term Disability, and Life Insurance
- Retirement plan through TMRS and ICMA
- Employee Assistance Program
- Paid holidays (12.5 plus your birthday)
- Paid vacation and sick time
- Longevity bonus
- Continuing education and certification opportunities

Candidates deemed to have the most relevant backgrounds will be invited to participate in a preliminary screening interview with the consultant. Those individuals determined to be best suited will be invited to participate further in a formal assessment process. An appointment is anticipated upon the completion of comprehensive reference and background checks.

APPLICATION PROCESS & RECRUITMENT SCHEDULE

To be considered for this exceptional career opportunity, submit your resume, cover letter, and a list of six work-related references (who will not be contacted without prior notice) by **Monday, October 18, 2021.**
Please submit your materials to:
https://www.cpshr.us/recruitment/1826 .



For additional information about this position please contact:

KYLIE WILSON
Senior Executive Recruiter
(916) 471-3325 • kwilson@cpshr.us
www.cpshr.us

CPS HR CONSULTING

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **6. E.**

Meeting Date: 04/13/2022

Department Head: Maria Munoz, HR Benefits Coordinator, Human Resources Department

Submitted By: Maria Munoz, HR Benefits Coordinator, Human Resources Department

Action Requested: Motion
Resolution

ITEM:

Discussion and possible action on any and all matters regarding Resolution No. 2212. A resolution of the Mayor and City Council of the City of San Luis, Arizona, ratifying and approving the creation of positions in the classified service of the city; amending the classification and service plan of the city; superseding any conflicting provisions of existing regulations or policies; providing for severability; and declaring an emergency. **(Maria Munoz, Human Resources Coordinator)**

(6 votes in favor are required in order to pass immediately as an emergency measure per A.R.S. § 19-142)

SUMMARY:

The following positions were created under the authority of San Luis City Code § 31.20(5)(a) because they were determined to be necessary for the effective operation and administration of the affairs of the city. In fiscal year ("FY") 2021 and 202, City Council provided budget for all but two of the positions. This item is to ratify and formally place these positions in the classified service chart.

FY 2021

Court Security Officer (budget for position approved): The Court Security Officer position is currently filled.
Network & IT Security Administrator (budget for position approved): HR is actively recruiting for Network & IT Security Administrator.

FY 2022

Systems Administrator (budget for position approved) The Systems Administrator was a promotion for an existing Senior IT Technician without adding personnel.
Civil Engineer (budget for position approved) Currently vacant.
Code Compliance Specialist (budget for position approved); Currently vacant.

Identified Needs After the Budgeting Process

Police Records Supervisor. This position was a promotion for an existing Administrative Coordinator without adding personnel, with no change in pay grade.
IT Manager position was reclassified to a higher-paying grade due to the incumbent's top technology authority within the department and the result of a labor market analysis

The Titles with the Departments and Pay Grades for the Classification Plan

The classification and pay grades were reviewed and approved by Finance Department and CPS HR Consulting, the agency that did the in-depth studies to update the city's classification plan. Staff recommends approval and ratification of this resolution so that the positions may be formally included in the classification plan. Staff asks that this pass as an emergency measure so it may become effective

immediately, which will require 6 favorable votes.

	Position	Department	Pay Grade
1	Court Security Officer	Municipal Court	107
2	Network & IT Security Administrator	IT	204
3	Systems Administrator	IT	204
4	Civil Engineer	Public Works	206
5	Code Compliance Specialist	Public Works	200
6	Police Records Supervisor	Police	109
7	IT Manager	IT	205

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE AND RATIFY RESOLUTION 2212 AS PRESENTED AND DECLARE AN EMERGENCY.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	YES
CITY/STATE/FEDERAL FUNDS:	CITY
TOTAL:	$238,222.40
BUDGETED AMOUNT:	$238,222.40
AVAILABLE AMOUNT TO TRANSFER:	N/A
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	see fiscal impact statement

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

Funds to cover for these positions were allocated for FY budget 2020-21 and 2021-2022. They will be paid from the salaries and benefits accounts for Municipal Court, IT, Police and Public Works.

Attachments

Res No. 2212

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

Resolution

No. 2212

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, ARIZONA, RATIFYING AND APPROVING THE CREATION OF POSITIONS IN THE CLASSIFIED SERVICE OF THE CITY; AMENDING THE CLASSIFICATION AND SERVICE PLAN OF THE CITY; SUPERSEDING ANY CONFLICTING PROVISIONS OF EXISTING REGULATIONS OR POLICIES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

WHEREAS, the City Council has established the positions of classification and service plan of the City of San Luis; and

WHEREAS, the City Council, as part of the budget for the fiscal year 2020-2021 and 2021-2022 established and funded positions within said classification and service plan for those fiscal years; and

WHEREAS, after the budget process, there was the need to appropriately reclassify the Police Records Supervisor due to the extent of duties and the IT Manager's change in pay grade due to compression within department structure;

WHEREAS, under San Luis City Code § 2.15.200(5) (a), new positions were created and appointed within the classified service during the fiscal year 2020-2021 and 2021-2022; and

WHEREAS, City Council desires to ratify and approve the decisions previously made; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of San Luis, Arizona:

Section 1: That the following positions, the job descriptions being on file in the Human Resources Department, with the respective salary ranges as created during fiscal years 2020-2021 and 2021-2022, are authorized, ratified, and approved:

Position	Department	Pay Grade
1. Court Security Officer	Municipal Court	107
2. Network & IT Security Administrator	IT	204
3. Systems Administrator	IT	204

4. Civil Engineer	Public Works	206
5. Code Compliance Specialist	Public Works	200
6. Police Records Supervisor	Police	109
7. IT Manager	IT	205

Section 2: That the classification and service plan of the City of San Luis for fiscal years 2020-2021 and 2021-2022 are amended to reflect the addition of the positions and corresponding salary ranges for said positions, as stated in Section 1 above.

Section 3: In the event of a conflict between the provisions of this resolution and any other resolution, ordinance, regulation, or policy of the City of San Luis, the conflicting provisions are amended, superseded, and replaced, and the provisions of this resolution shall govern.

Section 4: If any section, subsection, sentence, clause, phrase, or portion of this resolution is for any reason held to be invalid or unconstitutional by the final decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this resolution.

Section 5: Whereas it is necessary for the preservation of the peace, health, safety, and welfare of the City of San Luis and for the further reason that the foregoing positions were created because they were determined to be necessary for the effective operation and administration of the affairs of the city, it is determined that the best interests of the city require the provisions of this resolution to go into immediate effect; therefore an emergency is hereby declared to exist, and this resolution shall become immediately operative and in force and effect from and after the posting of this resolution.

PASSED AND ADOPTED by the Mayor and Council of the City of San Luis, Arizona, this _____ day of April 2022.

_____
Gerardo Sanchez, Mayor

ATTEST:

_____
Sonia Cornelio, City Clerk

APPROVED AS TO FORM:

_____
Kay Macuil, City Attorney

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **6. F.**

Meeting Date: 04/13/2022

Department Head: Maria Munoz, HR Benefits Coordinator, Human Resources Department

Submitted By: Maria Munoz, HR Benefits Coordinator, Human Resources Department

Action Requested: Motion
Resolution

ITEM:

Discussion and possible action on any and all matters regarding Resolution No. 2213. A resolution of the Mayor and City Council of the City of San Luis, Arizona, amending the classification and service plan to create 14 positions, superseding any conflicting provisions of existing regulations or policies; providing for severability; and declaring an emergency. **(Maria Munoz, Human Resources Coordinator)**

(6 votes in favor are required in order to pass immediately as an emergency measure per A.R.S. § 19-142)

SUMMARY:

In the Finance Department, we requested an external consulting firm (CPS) to perform a restructuring analysis for the Department. Based on this evaluation, the consulting agency recommends creating two new management positions. This department has many functional areas, such as Auditing, Procurement, Payroll, Budget, Grants Management, Debt Management, Assets Management, Ambulance Billing, Utilities Billing, Risk Management, Investments, Accounts Payable, Financial Reporting, Financial Analysis, etc. The current Finance structure of having one Assistant Director of Finance to support the Director of Finance to oversee all functional areas does not meet the demands of the city. According to CPS, this structure would work in larger cities with more supervisory management levels in each functional area. We are not large enough to warrant creating many supervisory positions. Hence, it is most efficient and effective to develop two management positions to improve management oversight and operational effectiveness. The Finance department is requesting to create two (2) new positions: Finance Operations Manager and Finance Accounting Manager. We are not eliminating the Assistant Director Position. Still, we will leave it vacant without budget allocation, so we can fill it in the future when the position becomes necessary. In addition, the Finance department is requesting the reclassification of Risk Property Analyst to Risk Manager. Based on external consultant recommendations, the job the current Analyst position is performing is complex, specialized, with a high level of autonomy and a wide scope of authority which warrants a reclassification from Senior HR analyst to Risk Manager.

The Planning and Zoning department currently only has one position, GIS Specialist, performing all duties within the GIS division, and it does not meet the demands of the city. The Planning and Zoning department is requesting to reclassify this position to GIS Analyst due to the incumbent's in-depth understanding of GIS theory and the methods of operating GIS and tools to develop and analyze data that will be used to support decision-making, as well as the coordinating of multiple projects and training of GIS and its tools.

The Water and Wastewater divisions under the Public Works department would like to implement an internal structure within the two divisions that will assist with ongoing recruiting issues and provide logical career development/progression issues.

Classification and pay grades have been reviewed and approved by CPS HR Consulting, the agency that did the in-depth studies to update the city's classification plan. Staff recommends approval to amend the new positions so that they may be formally included in the classification plan.

	Position	Department	Grade
1	Finance Operations Manager	Finance	206
2	Finance Accounting Manager	Finance	206
3	Risk Manager	Finance	203
4	GIS Analyst	Planning and Zoning	202
5	Water Systems Operator Apprentice	Public Works	106
6	Water Systems Operator I	Public Works	107
7	Water Systems Operator II	Public Works	108
8	Water Systems Operator III	Public Works	109
9	Water Systems Operator IV	Public Works	200
10	Wastewater Plant Operator Apprentice	Public Works	106
11	Wastewater Plant Operator I	Public Works	107
12	Wastewater Plant Operator II	Public Works	108
13	Wastewater Plant Operator III	Public Works	109
14	Wastewater Plant Operator IV	Public Works	200

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE RESOLUTION NO. 2213 TO CREATE THE POSITIONS AS PRESENTED AND DECLARE AN EMERGENCY.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	YES
CITY/STATE/FEDERAL FUNDS:	CITY
TOTAL:	$43,775.60
BUDGETED AMOUNT:	N/A
AVAILABLE AMOUNT TO TRANSFER:	N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: see fiscal impact statement

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

The total cost for the three Finance positions is $43,775.60 and this accounts for an estimated 440 hrs remaining on this fiscal year.

FINANCE OPERATIONS MANAGER AND FINANCE ACCOUNTING MANAGER
Cost for remaining of FY: $31,820.80
GL 100-120-50000 available amount $224,602.36

RISK MANAGER
Cost for remaining of FY: $10,868.00
GL 100-740-50000 available amount $13,528.68

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	YES
CITY/STATE/FEDERAL FUNDS:	CITY
TOTAL:	$10,868.00
BUDGETED AMOUNT:	n/a
AVAILABLE AMOUNT TO TRANSFER:	n
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	see fiscal impact statement

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

The total cost for reclassification of GIS Specialist to GIS Analyst is $10,868.00 and this accounts for an estimated 440 hrs remaining on this fiscal year.

GIS ANALYST
100-130-50000 available amount $109,148.47

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	YES
CITY/STATE/FEDERAL FUNDS:	CITY
TOTAL:	N/A
BUDGETED AMOUNT:	$0
AVAILABLE AMOUNT TO TRANSFER:	N/A
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

There will no financial impact since Water and Wastewater operators are currently being compensated according to their certification and experience level.

Attachments

Resolution No. 2213
Finance Structure Memo
Finance Accounting Manager
Finance Operations Manager
RIsk Manager
GIS Analyst
Water and Wastewater Apprentice
Water and Wastewater Operator I
Water and Wastewater Operator II
Water and Wastewater Operator III
Water and Wastewater Operator IV

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

Resolution

No. 2213

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, ARIZONA, AMENDING THE CLASSIFICATION AND SERVICE PLAN TO CREATE 14 POSITIONS; SUPERSEDING ANY CONFLICTING PROVISIONS OF EXISTING REGULATIONS OR POLICIES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

WHEREAS, the City Council has established the positions of classification and service plan of the City of San Luis; and

WHEREAS, the during the current fiscal year 2021-2022, the needs of the city have expanded to require the additional positions or expanded responsibilities in the Finance, Public Works, and Planning and Zoning Departments;

WHEREAS, CPS-HR, who developed the city's classification and service plan, analyzed the job descriptions and developed appropriate classification and pay grades for the positions;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of San Luis, Arizona:

Section 1: The following positions, the job descriptions and job description proposal for Finance Operations and Accounting Managers attached to this resolution, and the respective salary ranges on file in the Human Resources Department are created:

Position	Department	Pay Grade
1. Finance Operations Manager	Finance	206
2. Finance Accounting Manager	Finance	206
3. Risk Manager	Finance	203
4. GIS Analyst	Planning and Zoning	202
5. Water Systems Operator Apprentice	Public Works	106
6. Water Systems Operator I	Public Works	107
7. Water Systems Operator II	Public Works	108
8. Water Systems Operator III	Public Works	109

9. Water Systems Operator IV	Public works	200
10. Wastewater Plant Operator Apprentice	Public Works	106
11. Wastewater Plant Operator I	Public Works	107
12. Wastewater Plant Operator II	Public Works	108
13. Wastewater Plant Operator III	Public Works	109
14. Wastewater Plant Operator IV	Public Works	200

Section 2: The classification and service plan of the City of San Luis is amended to reflect the addition of the positions and corresponding salary ranges for said positions, as stated in Section 1 above.

Section 3: If a conflict arises between the provisions of this resolution and any other ordinance, resolution, regulation, or policy of the City of San Luis, the conflicting provisions are amended, superseded, and replaced, and this resolution shall govern.

Section 4: If any section, subsection, sentence, clause phrase, or a portion of this resolution is held to be invalid or unconstitutional by the final decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portion of this resolution.

Section 5: Whereas it is necessary for the preservation of the peace, health, safety, and welfare of the City of San Luis and the further reason that the foregoing positions are created because they were determined to be necessary for the effective operation and administration of the affairs of the city, it is determined that the best interests of the city require the provisions of this resolution to go into immediate effect; therefore an emergency is hereby declared to exist, and this resolution shall become immediately operative and in force and effect from and after the posting of this resolution.

PASSED, ADOPTED, and APPROVED by the Mayor and City Council of the City of San Luis, Yuma County, Arizona this ____day of April 2022.

Gerardo Sanchez, Mayor

ATTEST:

Sonia Cornelio, City Clerk

APPROVED AS TO FORM:

Kay Marion Macuil, City Attorney

TO: Monica Castro, Director of Finance, City of San Luis

FROM: Igor Shegolev, Technical Advisor, CPS HR Consulting

SUBJECT: Finance Department Restructuring Memo

This memorandum documents the methodology and findings for the City of San Luis, Arizona (the City) Finance Department's restructuring study. This document includes the project details, sources of data, and rationale used by the CPS HR Consulting (CPS HR) team when determining the appropriate model for the finance departmental structure.

BACKGROUND

The City of San Luis, Arizona retained CPS HR to conduct a base compensation study, which included identifying relevant labor market segments, matching selected benchmark classifications to similar market benchmarks, and collecting and aggregating the data parameters of the market. During this study, CPS HR reviewed the job classification of Assistant to Director of Finance and Finance Manager and advised City leadership of the various models of departmental structure observed in the comparator agencies. This memo provides an overview of study tasks, a conceptual framework for the analysis of this specific job classification and the market comparison analyses. The study included the following benchmark classifications:

BENCHMARK CLASSIFICATIONS

1. Assistant to Director of Finance
2. Finance Manager

OBSERVATIONS & RECOMMENDATIONS

For classification and compensation studies for the City, CPS HR generally uses a standard list of comparator municipalities with approximately similar population size and close proximity to the City (e.g., City of Yuma, City of Casa Grande, Town of Marana, etc.). Results of the relevant labor market showed no significant variance in pay ranges between job classification of Assistant to Director of Finance and Finance Manager.

Both benchmarks represent the second level of authority in the Finance Department and are responsible for planning, coordination, and management of the City's multiple finance and accounting functional areas. The current Assistant to Director of Finance oversees accounting operations, including accounts payable, general ledger, accounts receivable, financial reporting, and payroll. Due to the multiple functional areas of the finance department, it is common in the departmental structures to have the functional finance manager split the functional units, such as accounting, billing and collections, risk management, contracts, financial analysis, procurement, budgeting, etc.

Based on the observations of various practices in local and state government agencies, developing two positions of Finance Manager or Assistant to Finance Director is warranted as long as it improves management oversight and operational effectiveness of the agency's finance function.

The title preference typically is a prerogative of the agency leadership. In our analysis, both Finance Manager or Assistant to Finance Director job classifications maintain similar external market value and can be assigned to the same pay grade (currently Grade 206).

Grade	Min	Mid	Max
206	$78,634	$98,292	$117,951

Should the City decide to proceed with the revision of the Finance Department's organizational structure and developing two management-level positions of either Finance Manager or Assistant to Director of Finance, we recommend dividing all major departmental functions (e.g., accounting, financial analysis, budgeting, contracting, procurement, risk management, etc.) the way it is most effective and beneficial to the City's operations. CPS HR will be available to answer any questions or provide additional information related to this memo.

HUMAN RESOURCES DEPARTMENT
City of San Luis

FINANCE ACCOUNTING MANAGER

DEFINITION:

Under general supervision assists the Director of Finance in planning and directing the Department Accounting operations, including supervision of assigned personal and preparation of the comprehensive annual financial report. Performs a wide range of accounting technical review and account oversight and reconciliation duties. Manages compliance with City and department policies and procedures, as well as, state and Federal regulations.

ESSENTIAL FUNCTIONS:

The duties listed below represent the various types of work that may be performed. This is not a comprehensive listing of all functions and duties performed by incumbents. The omission of specific statements of duties does not exclude them if the work is related or a logical assignment to this class. The job description does not constitute an employment agreement and is subject to change at any time by the employer. Essential duties and responsibilities may include, but are not limited to, the following:

- Manages workflow of functional areas of the Finance Department including, accounts payable, accounting, debt management, financial reporting, the utility division, accounts receivable, fixed assets, grants accounting, and auditing.
- Provides oversight of financial administration of grants to ensure compliance with Federal Office of Management and Budget (OMB) Uniform guidance.
- Maintains all official accounting records in conformance with Generally Accepted Government Accounting principles and Government Accounting Standards Board.
- Reviews the work of accounting personnel, develops staff skills and evaluates performance; meets regularly with staff to discuss and resolve workload and technical issues; develop work plans and assures that quality standard and deadlines are met.
- Manages a variety of technical accounting functions; reviews and approves accounting transactions and reports including journal entries, wire transfer requests, bank reconciliation and grant reports.
- Communicates financial operating results to provide information and guidance to City officials and departments, and provides technical support to City departments.
- Maintains records of all city debt including adherence to bond and loan requirements and timely debt service payments.
- Oversees trial balance reconciliation for year-end activities.
- Assists in preparation of the annual budget; tracks revenue, expenditures, and evaluates compliance to financial plans and budgets.
- Participates in the preparation and filing of various financial statements and reports; including the City's Comprehensive Annual Financial Report; and ensures timely and accurate reporting for both internally and outside agencies.

- Provides professional level support to the Director of Finance in a variety of areas, including fiscal policy, city council agenda items, financial reporting, and a variety of complex general accounting functions.
- Responsible to provide pre-audit preparation source documents and explanations to audit fieldwork and implements corrective measures and internal control procedures as recommended by independent audit; correct material weaknesses and internal control deficiencies as noted in the Management Letter and Comprehensive Annual Financial Report.
- Performs other related duties as assigned.

MINIMUM QUALIFICATIONS:

EDUCATION, TRAINING AND EXPERIENCE

Graduation from an accredited four-year college or university with a Bachelor's degree in Business Administration, Accounting, Finance or a closely related area of study. Job related experience may substitute for the required education on year-for-year basis. Five (5) years of full-time professional level accounting/finance work, and at least two (2) years of supervisory experience. Possession of Certified Professional Accountant (CPA) is highly desirable.

Knowledge of:

- Policies, procedures, and principles of record keeping and reporting, which apply to accounting and financing in municipal government.
- Debt financing, budget preparation and control, technical accounting and reporting.
- Generally Accepted Accounting Principles and internal audit procedures.
- Investments of cash reserves, technical analysis, and report preparation.
- Federal, State, County, and City rules, regulations, guidelines, and ordinances related to comprehensive Annual Financial Report (CAFR), and Government Accounting Standards Board (GASB).
- Operation of computer hardware, software, and peripherals to enter, retrieve, research, and manage accounting, auditing, misc. billing, payroll, accounts payable, and purchasing functions.
- Methods and techniques of research, analysis, interpretation, and implementation of applicable rules, regulations, policies and procedures administration and reporting and analysis.

Ability to:

- Formulate, initiate, and administer policies and procedures for effective fiscal control.
- Interpret information accurately and make decisions in compliance with applicable Federal/State/City regulations, guidelines, policies, and procedures.
- Present and communicate ideas and concepts, verbally and in writing.
- Use automated information systems.

LICENSES AND CERTIFICATES

A valid Arizona driver license will be required at the time of appointment and must be maintained throughout employment.

SPECIAL REQUIREMENTS

- Bilingual in Spanish preferred.
- Residency within 25 miles of San Luis and within the US required, San Luis residency preferred.
- Must have the ability to pass an extensive background check.

PHYSICAL AND MENTAL DEMANDS:

The physical and mental demands described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

While performing the duties of this job, the employee is regularly required to sit, walk and stand; talk and hear; use hands to finger, handle, feel or operate objects, tools or controls; reach with hands and arms; and perform repetitive movements of hands or wrists. The employee is frequently required to lift up to 30 pounds unaided. Specific vision abilities required for this job include close vision and the ability to adjust focus.

Mental Demands

While performing the duties of this class, an employee uses written and oral communication skills; reads and interprets data, information and documents; analyzes and solves problems; uses math and mathematical reasoning; performs highly detailed work; deals with multiple concurrent tasks; and interacts with others encountered in the course of work, including frequent contact with customers and/or the public and dissatisfied/abusive individuals.

Work Environment

The employee works in an office environment where the noise level is usually quiet. Certain positions within the classification may require availability to work flexible schedule.

ACKNOWLEDGEMENT:

I have received a copy of this job description on _____ and certify that I can perform the essential function of this position with or without reasonable accommodation.

_____ _____

EMPLOYEE PRINTED NAME **EMPLOYEE SIGNATURE**

HUMAN RESOURCES DEPARTMENT
City of San Luis

FINANCE OPERATIONS MANAGER

DEFINITION:
Under general supervision assists the Director of Finance in planning and directing the Department financial operations, including supervision of assigned personal and preparation of the City-wide budget. Prepares technical financial analyses, complex financial reports, and oversight of special programs or projects. Manages compliance with City and department policies and procedures, as well as, state and Federal regulations.

ESSENTIAL FUNCTIONS:
The duties listed below represent the various types of work that may be performed. This is not a comprehensive listing of all functions and duties performed by incumbents. The omission of specific statements of duties does not exclude them if the work is related or a logical assignment to this class. The job description does not constitute an employment agreement and is subject to change at any time by the employer. Essential duties and responsibilities may include, but are not limited to, the following:

- Manages workflow of functional areas of the Finance Department including, procurement, payroll, risk management, investment, ambulance billing, budget, assessments, and risk management.
- Reviews and evaluates financial reports, technical documents, and ledgers for accuracy and compliance with all city policies, as well as all Federal and State Laws.
- Reviews the work of operations support personnel, develops staff skills and evaluates performance; meets regularly with staff to discuss and resolve workload and technical issues; develop work plans and assures that quality standards and deadlines are met.
- Evaluates and analyze financial issues and policies and recommends solutions; reviews, develops, and modifies accounting and control methods to improve existing procedures.
- Analyzes, interprets, communicates financial operating results to provide information and guidance to City officials and departments, and provides technical support to City departments.
- Acts in a support role in debt management and bond issuance to ensure the most efficient use of the City's bond capacity and borrowed monies;
- Oversees automated system requirements, and manages financial software applications.
- Responsible to coordinate the preparation of the annual budget; estimates tax assessments and other revenues; tracks revenue, expenditures, and evaluates compliance to financial plans and budgets.
- Participates in the preparation and filing of various financial statements and reports; and ensures timely and accurate reporting for both internally and outside agencies.

- Provides professional level support to the Director of Finance in a variety of areas, including cash management, fiscal policy, city council agenda items, financial analysis, investments and a variety of complex general financial functions.
- Assists with the annual audit review, provide pre-audit preparation source documents and explanations to audit fieldwork and implements corrective measures and internal control procedures as recommended by independent audit; correct material weaknesses and internal control deficiencies as noted in the Management Letter and Comprehensive Annual Financial Report.
- Performs related duties as assigned.

MINIMUM QUALIFICATIONS:

EDUCATION, TRAINING AND EXPERIENCE

Graduation from an accredited four-year college or university with a Bachelor's degree in Business Administration, Accounting, Finance or a closely related area of study. Job related experience may substitute for the required education on year-for-year basis. Five (5) years of full-time professional level accounting/finance work, and at least two (2) years of supervisory experience. Possession of Certified Professional Accountant (CPA) is highly desirable.

Knowledge of:

- Policies, procedures, and principles of record keeping and reporting, which apply to accounting and financing in municipal government.
- Debt financing, budget preparation and control, technical accounting and reporting.
- Generally Accepted Accounting Principles and internal audit procedures.
- Investments of cash reserves, technical analysis, and report preparation.
- Federal, State, County, and City rules, regulations, guidelines, and ordinances related to comprehensive Annual Financial Report (CAFR), and Government Accounting Standards Board (GASB).
- Operation of computer hardware, software, and peripherals to enter, retrieve, research, and manage accounting, auditing, misc. billing, payroll, accounts payable, and purchasing functions.
- Methods and techniques of research, analysis, interpretation, and implementation of applicable rules, regulations, policies and procedures administration and reporting and analysis.

Ability to:

- Formulate, initiate, and administer policies and procedures for effective fiscal control.
- Interpret information accurately and make decisions in compliance with applicable Federal/State/City regulations, guidelines, policies, and procedures.
- Present and communicate ideas and concepts, verbally and in writing.
- Use automated information systems.

LICENSES AND CERTIFICATES

A valid Arizona driver license will be required at the time of appointment and must be maintained throughout employment.

SPECIAL REQUIREMENTS

- Bilingual in Spanish preferred.
- Residency within 25 miles of San Luis and within the US required, San Luis residency preferred.
- Must have the ability to pass an extensive background check.

PHYSICAL AND MENTAL DEMANDS:

The physical and mental demands described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

While performing the duties of this job, the employee is regularly required to sit, walk and stand; talk and hear; use hands to finger, handle, feel or operate objects, tools or controls; reach with hands and arms; and perform repetitive movements of hands or wrists. The employee is frequently required to lift up to 30 pounds unaided. Specific vision abilities required for this job include close vision and the ability to adjust focus.

Mental Demands

While performing the duties of this class, an employee uses written and oral communication skills; reads and interprets data, information and documents; analyzes and solves problems; uses math and mathematical reasoning; performs highly detailed work; deals with multiple concurrent tasks; and interacts with others encountered in the course of work, including frequent contact with customers and/or the public and dissatisfied/abusive individuals.

Work Environment

The employee works in an office environment where the noise level is usually quiet. Certain positions within the classification may require availability to work flexible schedule.

ACKNOWLEDGEMENT:

I have received a copy of this job description on _____ and certify that I can perform the essential function of this position with or without reasonable accommodation.

_____ _____

EMPLOYEE PRINTED NAME **EMPLOYEE SIGNATURE**

HUMAN RESOURCES DEPARTMENT
City of San Luis

RISK AND PROPERTY MANAGEMENT

DEFINITION:
Under general supervision, administers and manages the City's risk management program; receives, investigates and resolves claims; coordinates safety and risk control activities; and performs other related duties as required.

DUTIES AND RESPONSIBILITIES:

The duties listed below represent the various types of work that may be performed. The omission of specific statements of duties does not exclude them if the work is related or a logical assignment to this class.

- Administers property damage claims process; investigates claims, negotiates and resolves cases within scope of designated authority.
- Works with insurance companies to resolve claims and serves a liaison with insurance carriers.
- Reviews incident reports, compiles data, and develops risk analysis and loss control tracking reports; develops recommendations to address trends.
- Maintains City's insurance policy information; responds to requests for certification.
- Coordinates site visits with insurance providers.
- Performs general research, completes special projects, and prepares reports.
- Supports the relationship between the City of San Luis and the public by demonstrating courteous and cooperative behavior when interacting with citizens, visitors, and City staff; promotes the City goals and priorities, and complies with all City policies and procedures.
- Develops and implements the organization's risk management program; mitigates risks; ensures compliance with state and federal laws and accreditation standards related to safety and risk management.
- Plans, organizes and directs Risk Management activities including the workers' compensation program, general liability, loss control, occupational medical, property, and other related insurance programs
- Reviews and assesses risk management policies and protocols; makes recommendations and implements modifications and improvements.
- Establishes policies and procedures to identify and address risks in the organizations services and departments.
- Leads, facilitates, trains and advises department in designing risk management programs within their own departments.
- Assists in processing summonses and claims against the facility; coordinates with counsel on the investigation, processing, and defense of claims against the City.
- Administers and coordinates Workers' Compensation program; investigates claims; processes Workers' Compensation claims and coordinates medical assistance for city employees.
- Oversees the City of San Luis safety and health programs and processes.

- Ensures compliance with government agency funding and subsidy for the property.
- Maintains absolute confidentiality of work-related issues and City information; performs other duties as required or assigned.

EMPLOYMENT STANDARDS:

Knowledge of:

- Principles, practices, and techniques of establishing, maintaining, and modifying a comprehensive risk management program.
- Principles and practices of risk management, risk transfer and asset protection programs relating to general and financial liability protection.
- Practices of risk management, accident investigation, and claim administration.
- Methods and techniques of statistics, data collection, analysis and data presentation.
- Pertinent federal, state and regulations, accreditation standards.
- City organization, operations, policies and procedures.
- Modern office procedures and computer equipment.
- Business English, and report preparation.
- Principles and practices of organizational analysis and management.

Ability to:

- Processing and evaluating insurance claims.
- Develop, implement, and coordinate effective programs for safety and training.
- Analyze and interpret a variety of complex insurance and legal documents.
- Analyze problems, identify alternative solutions, project consequences of proposed actions, and implement recommendations in support of goals.
- Interpret and apply City and department policies, procedures, rules, and regulations.
- Gain cooperation through discussion and persuasion.
- Communicating effectively verbally and in writing.
- Establish and maintain cooperative working relationships with those contacted in the course of work.
- Use and interpret Safety Data Sheets, Manual on Uniform Traffic Control, AZ Archives & Public Records Manual, Safety Programs Manuals, Manufacturers Equipment Manuals, Insurance Certificates and policies.

MINIMUM QUALIFICATIONS:

Education, Training and Experience:
Graduation from an accredited four-year college or university with a bachelor's degree in Business Administration, Public Administration or closely related area of study. Job related experience may substitute for the required education on year-for-year basis. Three (3) years' experience in one or more of the following fields: risk management, quality improvement, business administration, legal support or insurance claims investigation.

LICENSES AND CERTIFICATES:

A valid driver license is required at the time of application. A valid Arizona driver license is required at the time of appointment and must be maintained throughout employment.

Special Requirements:

- Bilingual in Spanish preferred.
- Residency within 25 miles of San Luis and within the US required, San Luis residency preferred.

PHYSICAL AND MENTAL DEMANDS:

The physical and mental demands described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands
While performing the duties of this job, the employee is regularly required to sit, walk and stand; walk occasionally on uneven terrain; talk and hear; use hands to finger, handle, feel or operate objects, tools or controls; reach with hands and arms; and perform repetitive movements of hands or wrists. The employee is frequently required to lift up to 10 pounds unaided.

Specific vision abilities required for this job include close vision and the ability to adjust focus.

Mental Demands
While performing the duties of this class, an employee uses written and oral communication skills; reads and interprets data, information and documents; analyzes and solves problems; uses math and mathematical reasoning; performs highly detailed work; deals with multiple concurrent tasks; and interacts with others encountered in the course of work, including frequent contact with customers and/or the public and dissatisfied/abusive individuals.

Work Environment:
The employee works in an office environment where the noise level is usually quiet. Certain positions within the classification may require availability to work flexible schedule.

HUMAN RESOURCES DEPARTMENT
City of San Luis

Adopted: 00-00-00
BOS Approved: 00-00-00
Revised: 06-07-2017

CITY OF SAN LUIS JOB DESCRIPTION

GIS ANALYST

SUMMARY: Under general supervision, provides and coordinates complex research/data analysis, systems design, programming, and support of computer-based GIS/GPS (Geographic Information Systems/Global Positioning Systems) mapping and related statistical software. Administers selected grant-funded projects, and provides technical leadership and administrative coordination to the City of San Luis Planning and Zoning department.

ESSENTIAL FUNCTIONS: the GIS Analyst provides technical support in GIS technologies to staff at the City of San Luis Planning and Zoning department. The position involves supervised work with programs and processes associated with GIS applications and database management and requires familiarity with related techniques for the conversion, analysis management and graphical representation of spatial data sets derived from cartographic and tabular source material.

DUTIES AND RESPONSIBILITIES:

- Performs complex, integrated computer programming, data analysis, and software development for GIS applications, to include maintenance of existing systems and research/development for future enhancements.
- Designs and carries out GIS procedures, both simple and complex; performs AML programming for data creation, analysis, project reporting, data conversion, data transfer, and graphic production.
- Compiles and integrates cartographic data from a wide variety of sources for inclusion in map manuscripts; creates and edits geospatial data, using GPS and digitizing techniques; creates and edits maps, integrating a range of data formats, and using state-of-the-art technology.
- Coordinates the development and administration of grant-funded projects, to include development of technical priorities, client reporting and interface, and coordination and review of schedules and budgets.
- Interfaces and serves as a liaison with clients in the servicing of special requests and operational issues, as they arise; ensures that gis products are delivered within a timeframe acceptable to the client, and solicits feedback to improve future services.
- Develops, or assists in the development and writing of grant proposals for research projects, as appropriate.
- Leads, trains, and supervises technical staff, as appropriate, in carrying out GIS analytical procedure.
- Oversees, guides, and coordinates research and publication activities of staff, to include assistance with report preparation and Internet-based materials.
- May participate in the overall management and administration of all aspects of the operating unit.
- Maintains a broad knowledge of state-of-the-art technology, equipment, and/or systems.
- Performs miscellaneous job-related duties as assigned.
-
- **MINIMUM QUALIFICATIONS:**
- Education and/or experience equivalent to five (5) years' experience in gis related fields or Bachelor's degree with 1 to 3 years experience directly related to the duties and responsibilities specified.
- Knowledge and understanding of integrated GIS/GPS principles, systems, and technologies.
- Knowledge of project management principles, practices, techniques, and tools.
- Advanced computer programming, data analysis, and software development skills.
- Ability to utilize and macro-program in SAS, ARC/INFO, and/or comparable statistical/analytical programs.
- Knowledge of cartographic principles and standards.
- Strong interpersonal and communication skills and the ability to work effectively with a wide range of constituencies in a diverse community.
- Knowledge of GPS and cartographic data collection techniques.
- Knowledge of the Internet, and ability to develop website documents.
- Knowledge of current technological developments/trends in area of expertise.
- Proposal and grant writing skills.
- Ability to evaluate and interpret end user information requirements, and to develop appropriate systems and/or applications solutions.

- Knowledge of geographic, statistical, mathematical, and computer science theory, methodology, applications, and techniques.
- Knowledge of IBM mainframe, UNIX workstation, PC, and Macintosh operating systems.
- Ability to provide technical leadership to professional staff and/or students in area of expertise.
- Knowledge of government research and report-writing processes, formats, and standards.

DISTINGUISHING CHARACTERISTICS:

Position requires: a) Working knowledge and understanding of integrated GIS/GPS principles systems, and technologies; b) advanced computer programming, data analysis and software development skills; c) development and writing of grants; d) serving as liaison to produce and deliver client requests; and e) knowledge of cartographic, geographic, statistical and mathematical theory.

WORKING CONDITIONS AND PHYSICAL EFFORT:

Work is normally performed in a typical interior/office work environment.

No or very limited physical effort required.

No or very limited exposure to physical risk.

Receipt of job description

I have received a copy of this job description on _____ and certify that I can perform the essential functions of this position with or without reasonable accommodation.

_____
Employee Printed Name

_____
Employee Signature

HUMAN RESOURCES DEPARTMENT
City of San Luis

WATER SYSTEMS OPERATOR TRAINEE

(This position is part of the Water/Wastewater Operator career series)

DEFINITION:
Under close supervision, assists and installs, inspects, cleans, repairs, and maintains ***water treatment*** *and* ***distribution*** system components and equipment for the City of San Luis; serves as a backflow inspector tester; and performs other related duties as assigned.

DISTINGUISHING CHARACTERISTICS:

This is the trainee level classification responsible for learning of providing routine operational and technical support for water/wastewater plant operations. This position is distinguished from the Water Operator I which performs independent entry-level work though under close supervision.

DUTIES AND RESPONSIBILITIES:

The duties listed below represent the various types of work that may be performed. The omission of specific statements of duties does not exclude them if the work is related or a logical assignment to this class.

- Assists and operates specialized equipment, machines, and vehicles to install, clean, maintain, and repair water lines, fixtures, and equipment.
- Assists in determining location of water lines, taps water and sewer lines, locates, and manipulates valves, and installs water hydrants.
- Assists and installs, adjusts, and tests flow, sampling, and metering equipment.
- Assists in monitoring water wells, tests water chlorine, and collects/records daily meter readings.
- Assists in maintenance and monitoring booster station, pumps, chlorinators, generators, pressure tanks, and related equipment.
- Collects, labels, and documents water samples for laboratory testing and performs simple tests on water.
- Establishes and maintains appropriate work site traffic control/warning devices and measures.
- Responds to complaints on water leaks, water pressure, and meter readings.
- Complies with all operational safety regulations by maintaining and using safety and personal protective equipment.
- Performs related duties as assigned.

EMPLOYMENT STANDARDS:

<u>Knowledge of:</u>

- Methods, materials, tools, and equipment used in installing and repairing water mains and related fittings.
- Operation of water distribution systems.
- Heavy equipment operation and maintenance.
- Water sampling techniques.
- Occupational hazards and safety procedures.
- Use and proper disposal of disinfectants, oxidizing agents, pesticides, and hazardous materials.

Ability to:

- Understand and follow written and oral instructions.
- Install and repair water lines and related fixtures and equipment.
- Service, maintain, and adjust water equipment.
- Use mechanical tools and heavy equipment.
- Collect, label, and test water samples.
- Perform operator-level service and maintenance of assigned vehicles and equipment.

MINIMUM QUALIFICATIONS:

Education, Training and Experience:
High school diploma or GED.

LICENSES AND CERTIFICATES:
A valid driver license is required at the time of application. A valid Arizona driver license is required at the time of appointment and must be maintained throughout employment.

Must possess and maintain certification from the State of Arizona as a Water Systems Operator at the appropriate level as a condition of employment, at time of appointment and maintained throughout employment.

The Trainee level is exempt from the certification requirements until moving to entry-level operator I.

REQUIREMENTS FOR WATER TREATMENT: **Certifications:**
• ADEQ Grade 1 certification in Water Treatment, obtain within six (6) months of employment.
• ADEQ Grade 1 certification in Water Distribution, obtain within twelve (12) months of employment.

Follow-On Training/Certification and Tasks/Experience (prerequisites for advancement to Level 2):
Education and/or experience equivalent to one year of full-time work with: -Assisting with basic operations - "Groundskeeping" - Complete required safety training and related certifications - Complete required OSHA and ADEQ training and related certifications Fork 11ft operator certification Well site monitoring experience

REQUIREMENTS FOR WATER DISTRIBUTION: **Certifications:**
• ADEQ Grade 1 certification in Water Treatment, obtain within six (6) months of employment.
• ADEQ Grade 1 certification in Water Distribution, obtain within twelve (12) months of employment.
Follow-On Training/Certification and Tasks/Experience (prerequisites for advancement to Level 2):
Education and/or experience equivalent to one year of full-time work with: -Assist with basic operations - Complete required safety training and related certifications - Complete required OSHA and ADEQ training and related certifications - Fork 11ft operator certification - Backhoe basic operation and experience - Commercial Driver's License (CDL) Class B - Basic work zone traffic control/fia1taer training/experience - Residential needs-installation, troubleshooting& repairs training/experience

REQUIREMENTS FOR WASTEWATER TREATMENT: **Certifications:**
• ADEQ Grade 1 certification in Water Treatment, obtain within six (6) months of employment.
• ADEQ Grade 1 certification in Water Collection, obtain within twelve (12) months of employment.

Follow-On Training/Certification and Tasks/Experience (prerequisites for advancement to Level 2):
Education and/or experience equivalent to one year of full-time work with: - Water sampling (Ph, BOD, TSS, JAR test, conductivity analysis, and other lab tests, as well as chlorination procedures - Maintenance of mechanical equipment used for treatment (blowers, pumps, mixers, valves, flow meters) and motors, as well as basic electrical knowledge and mana11ement of chemicals. - Basic electrical & mechanical troubleshooting, training, and experience

PHYSICAL AND MENTAL DEMANDS:

The physical and mental demands described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands
While performing the duties of this job, the employee is regularly required to sit, walk and stand; talk and hear; use hands to finger, handle, feel or operate objects, tools or controls; reach with hands and arms; and perform repetitive movements of hands or wrists. The employee is frequently required to lift up to 10 pounds unaided.

Specific vision abilities required for this job include close vision and the ability to adjust focus.

Mental Demands
While performing the duties of this class, an employee uses written and oral communication skills; reads and interprets data, information and documents; analyzes and solves problems; uses math and mathematical reasoning; performs highly detailed work; deals with multiple concurrent tasks; and interacts with others encountered in the course of work, including frequent contact with customers and/or the public and dissatisfied/abusive individuals.

Work Environment:
The employee works in an office environment where the noise level is usually quiet. Certain positions within the classification may require availability to work flexible schedule.

Adopted: 00-00-00
BOS Approved: 06-07-2017
Revised: 10-10-2017

HUMAN RESOURCES DEPARTMENT
City of San Luis

WATER SYSTEMS OPERATOR I

(This position is part of the Water/Wastewater Operator career series)

DEFINITION:
Under close supervision, installs, inspects, cleans, repairs, and maintains water treatment and distribution system components and equipment for the City of San Luis; serves as a backflow inspector tester; and performs other related duties as assigned.

DISTINGUISHING CHARACTERISTICS:

This is the entry-level classification responsible for providing routine operational and technical support for water/wastewater plant operations. This position is distinguished from the Water Operator II, which performs more complex, journey-level work.

DUTIES AND RESPONSIBILITIES:

The duties listed below represent the various types of work that may be performed. The omission of specific statements of duties does not exclude them if the work is related or a logical assignment to this class.

- Assists and operates specialized equipment, machines, and vehicles to install, clean, maintain, and repair water lines, fixtures, and equipment.
- Determines the location of water lines, taps water and sewer lines, locates, and manipulates valves, and installs water hydrants.
- Installs, adjusts, and tests flow, sampling, and metering equipment.
- Monitors water wells, tests water chlorine, and collects/records daily meter readings.
- Maintains and monitors booster station, pumps, chlorinators, generators, pressure tanks, and related equipment.
- Collects, labels, and documents water samples for laboratory testing and performs simple tests on water.
- Installs water meters and fire hydrants.
- Flushes fire hydrants to facilitate water circulation and control mineral buildup.
- Applies and properly disposes of chemicals, pesticides, disinfectants, and oxidizing agents encountered in duties.
- Establishes and maintains appropriate worksite traffic control/warning devices and measures.
- Responds to complaints on water leaks, water pressure, and meter readings.
- Performs operator-level service, adjustment, and maintenance of specialized tools, equipment, assigned vehicles, and machinery.
- Complies with all operational safety regulations by maintaining and using safety and personal protective equipment.

- Assures that backflow prevention assemblies continue to protect the drinking water.
- Inspects and examines backflows annually or when needed.
- Performs other related duties as assigned.

EMPLOYMENT STANDARDS:

Knowledge of:

- Methods, materials, tools, and equipment used in installing and repairing water mains and related fittings.
- Operation of water distribution systems.
- Heavy equipment operation and maintenance.
- Water sampling techniques.
- Occupational hazards and safety procedures.
- Use and proper disposal of disinfectants, oxidizing agents, pesticides, and hazardous materials.

Ability to:

- Understand and follow written and oral instructions.
- Install and repair water lines and related fixtures and equipment.
- Service, maintain, and adjust water equipment.
- Use mechanical tools and heavy equipment.
- Collect, label, and test water samples.
- Perform operator-level service and maintenance of assigned vehicles and equipment.

MINIMUM QUALIFICATIONS:

Education, Training, and Experience:
High school diploma or GED and one (1) year of general maintenance experience.

LICENSES AND CERTIFICATES:
A valid driver license is required at the time of application. A valid Arizona driver license is required at the time of appointment and must be maintained throughout employment.

Must possess and maintain certification from the State of Arizona as a Water Systems Operator at the appropriate level as a condition of employment, at time of appointment, and maintained throughout employment.

HUMAN RESOURCES DEPARTMENT
City of San Luis

REQUIREMENTS FOR WATER TREATMENT: **Certifications:**
• ADEQ Grade 1 certification in Water Treatment, obtain within six (6) months of employment.
• ADEQ Grade 1 certification in Water Distribution, obtain within twelve (12) months of employment.
Follow-On Training/Certification and Tasks/Experience (prerequisites for advancement to Level 2):
Education and/or experience equivalent to one (1) year of full-time work with: - Assisting with basic operations - Groundskeeping - Complete required safety training and related certifications - Complete required OSHA and ADEQ training and related certifications - Fork 11ft operator certification - Well site monitoring experience

REQUIREMENTS FOR WATER DISTRIBUTION: **Certifications:**
• ADEQ Grade 1 certification in Water Treatment, obtain within six (6) months of employment.
• ADEQ Grade 1 certification in Water Distribution, obtain within twelve (12) months of employment.
Follow-On Training/Certification and Tasks/Experience (prerequisites for advancement to Level 2):
Education and/or experience equivalent to one (1) year of full-time work with: - Assist with basic operations - Complete required safety training and related certifications - Complete required OSHA and ADEQ training and related certifications - Fork 11ft operator certification - Backhoe basic operation and experience - Commercial Driver's License (CDL) Class B - Basic work zone traffic control/filter training/experience - Residential needs-installation, troubleshooting & repairs training/experience

REQUIREMENTS FOR WASTEWATER TREATMENT: **Certifications:**

• ADEQ Grade 1 certification in Water Treatment, obtain within six (6) months of employment.
• ADEQ Grade 1 certification in Water Collection, obtain within twelve (12) months of employment.
Follow-On Training/Certification and Tasks/Experience (prerequisites for advancement to Level 2):
Education and/or experience equivalent to one (1) year of full-time work with: - Water sampling (Ph, BOD, TSS, JAR test, conductivity analysis, and other lab tests, as well as chlorination procedures - Maintenance of mechanical equipment used for treatment (blowers, pumps, mixers, valves, flow meters) and motors, as well as basic electrical knowledge and managementof chemicals - Basic electrical & mechanical troubleshooting, training, and experience

PHYSICAL AND MENTAL DEMANDS:

The physical and mental demands described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands
While performing the duties of this job, the employee is regularly required to sit, walk and stand; talk and hear; use hands to finger, handle, feel or operate objects, tools or controls; reach with hands and arms; and perform repetitive movements of hands or wrists. The employee is frequently required to lift up to 10 pounds unaided.

Specific vision abilities required for this job include close vision and the ability to adjust focus.

Mental Demands
While performing the duties of this class, an employee uses written and oral communication skills; reads and interprets data, information and documents; analyzes and solves problems; uses math and mathematical reasoning; performs highly detailed work; deals with multiple concurrent tasks; and interacts with others encountered in the course of work, including frequent contact with customers and/or the public and dissatisfied/abusive individuals.

Work Environment:
The employee works in an office environment where the noise level is usually quiet. Certain positions within the classification may require availability to work flexible schedule.

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HUMAN RESOURCES DEPARTMENT
City of San Luis

WATER SYSTEMS OPERATOR II

(This position is part of the Water/Wastewater Operator career series)

DEFINITION:
Under general supervision, installs, inspects, cleans, repairs, and maintains water treatment and distribution system components and equipment for the City of San Luis; serves as a backflow inspector tester; and performs other related duties as assigned.

DISTINGUISHING CHARACTERISTICS:

This is the journey-level classification responsible for providing complex operational and technical support for water/wastewater plant operations. This position is distinguished from the Water Operator I, which performs entry-level technical support, in that level II is a journey-level that operates at full performance with minimal or no training required.

DUTIES AND RESPONSIBILITIES:

The duties listed below represent the various types of work that may be performed. The omission of specific statements of duties does not exclude them if the work is related or a logical assignment to this class.

- Operates specialized equipment, machines, and vehicles to install, clean, maintain, and repair water lines, fixtures, and equipment.
- Determines the location of water lines, taps water and sewer lines, locates, and manipulates valves, and installs water hydrants.
- Installs, adjusts, and tests flow, sampling, and metering equipment.
- Monitors water wells, tests water chlorine, and collects/records daily meter readings.
- Maintains and monitors booster station, pumps, chlorinators, generators, pressure tanks, and related equipment.
- Collects, labels, and documents water samples for laboratory testing and performs simple tests on water.
- Installs water meters and fire hydrants.
- Flushes fire hydrants to facilitate water circulation and control mineral buildup.
- Applies and properly disposes of chemicals, pesticides, disinfectants, and oxidizing agents encountered in duties.
- Establishes and maintains appropriate worksite traffic control/warning devices and measures.
- Responds to complaints on water leaks, water pressure, and meter readings.
- Performs operator-level service, adjustment, and maintenance of specialized tools, equipment, assigned vehicles, and machinery.
- Complies with all operational safety regulations by maintaining and using safety and personal protective equipment.

- Assures that backflow prevention assemblies continue to protect the drinking water.
- Inspects and examines backflows annually or when needed.
- Performs other related duties as assigned.

EMPLOYMENT STANDARDS:

Knowledge of:

- Methods, materials, tools, and equipment used in installing and repairing water mains and related fittings.
- Operation of water distribution systems.
- Heavy equipment operation and maintenance.
- Water sampling techniques.
- Occupational hazards and safety procedures.
- Use and proper disposal of disinfectants, oxidizing agents, pesticides, and hazardous materials.

Ability to:

- Understand and follow written and oral instructions.
- Install and repair water lines and related fixtures and equipment.
- Service, maintain, and adjust water equipment.
- Use mechanical tools and heavy equipment.
- Collect, label, and test water samples.
- Perform operator-level service and maintenance of assigned vehicles and equipment.

MINIMUM QUALIFICATIONS:
Education, Training, and Experience:
High school diploma or GED and two (2) years of level I water systems treatment plant operation.

LICENSES AND CERTIFICATES:
A valid driver license is required at the time of application. A valid Arizona driver license is required at the time of appointment and must be maintained throughout employment.

Must possess and maintain certification from the State of Arizona as a Water Systems Operator at the appropriate level as a condition of employment, at time of appointment, and maintained throughout employment.

HUMAN RESOURCES DEPARTMENT
City of San Luis

REQUIREMENTS FOR WATER TREATMENT: **Certifications:**
• ADEQ Grade 2 certification in Water Treatment.
Follow-On Training/Certification and Tasks/Experience (prerequisites for advancement to Level 3):
Progressively responsible experience in all tasks required for the previous level, as well as education and/or experience equivalent to one year of full-time work with: - Laboratory practices-DO, Ph, FCI, Hardness, TDS, TSS, Mn, training/experience - Basic mechanical & electrical troubleshooting - Plant equipment maintenance training/experience - Excel -spreadsheets, charts, log sheets, record keeping forms - Complete required OSHA and ADEQ training and related certifications

REQUIREMENTS FOR WATER DISTRIBUTION: **Certifications:**
• ADEQ Grade 2 certification in Water Distribution.
• Backflow Assembly (BFA) certification.
Follow-On Training/Certification and Tasks/Experience (prerequisites for advancement to Level 3):
Progressively responsible experience in all tasks required for the previous level, as well as - Fire hydrant maintenance training/experience - Maintenance of equipment, training/experience - Water valve exercising training/experience - Asbestos certification - Commercial Driver's License (CDL)-tanker endorsement - Backhoe advanced operation/experience and certification - Commercial needs-Installation, troubleshooting & repairs training/experience - Complete required OSHA and ADEQ training and related certifications - Excel -spreadsheets, charts, log sheets, record keeping forms, etc.

REQUIREMENTS FOR WASTEWATER TREATMENT: **Certifications:**
• ADEQ Grade 2 certification in Water Treatment.

• Optional ADEQ Grade 2 certification in Water Collection.
Follow-On Training/Certification and Tasks/Experience (prerequisites for advancement to Level 3):
Progressively responsible experience in all sampling and maintenance tasks required for the previous level, as well as all mandatory OSHA training.

PHYSICAL AND MENTAL DEMANDS:

The physical and mental demands described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands
While performing the duties of this job, the employee is regularly required to sit, walk and stand; talk and hear; use hands to finger, handle, feel or operate objects, tools or controls; reach with hands and arms; and perform repetitive movements of hands or wrists. The employee is frequently required to lift up to 10 pounds unaided.

Specific vision abilities required for this job include close vision and the ability to adjust focus.

Mental Demands
While performing the duties of this class, an employee uses written and oral communication skills; reads and interprets data, information and documents; analyzes and solves problems; uses math and mathematical reasoning; performs highly detailed work; deals with multiple concurrent tasks; and interacts with others encountered in the course of work, including frequent contact with customers and/or the public and dissatisfied/abusive individuals.

Work Environment:
The employee works in an office environment where the noise level is usually quiet. Certain positions within the classification may require availability to work flexible schedule.

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HUMAN RESOURCES DEPARTMENT
City of San Luis

WATER SYSTEMS OPERATOR III

(This position is part of the Water/Wastewater Operator career series)

DEFINITION:
Under general supervision, installs, inspects, cleans, repairs, and maintains water treatment and distribution system components and equipment for the City of San Luis; serves as a backflow inspector tester; and performs other related duties as assigned.

DISTINGUISHING CHARACTERISTICS:

This is the senior-level classification responsible for providing complex operational and technical support for water/wastewater plant operations. This position is distinguished from the level II Water Systems Operator position in the complexity of work performed, State certification requirements, and higher level of responsibilities.

DUTIES AND RESPONSIBILITIES:

The duties listed below represent the various types of work that may be performed. The omission of specific statements of duties does not exclude them if the work is related or a logical assignment to this class.

- Operates specialized equipment, machines, and vehicles to install, clean, maintain, and repair water lines, fixtures, and equipment.
- Leads and trains level I and II Operators in equipment diagnosis, maintenance, and repairs.
- Determines the location of water lines, taps water and sewer lines, locates, manipulates valves, and installs water hydrants.
- Installs, adjusts, and tests flow, sampling, and metering equipment.
- Monitors water wells, tests water chlorine, and collects/records daily meter readings.
- Maintains and monitors booster station, pumps, chlorinators, generators, pressure tanks, and related equipment.
- Collects, labels, and documents water samples for laboratory testing and performs simple tests on water.
- Installs water meters and fire hydrants.
- Flushes fire hydrants to facilitate water circulation and control mineral buildup.
- Applies and properly disposes of chemicals, pesticides, disinfectants, and oxidizing agents encountered in duties.
- Establishes and maintains appropriate worksite traffic control/warning devices and measures.
- Responds to complaints on water leaks, water pressure, and meter readings.
- Performs operator-level service, adjustment, and maintenance of specialized tools, equipment, assigned vehicles, and machinery.

- Complies with all operational safety regulations by maintaining and using safety and personal protective equipment.
- Assures that backflow prevention assemblies continue to protect the drinking water.
- Inspects and examines backflows annually or when needed.
- Performs other related duties as assigned.

EMPLOYMENT STANDARDS:

Knowledge of:

- Methods, materials, tools, and equipment used in installing and repairing water mains and related fittings.
- Operation of water distribution systems.
- Heavy equipment operation and maintenance.
- Water sampling techniques.
- Occupational hazards and safety procedures.
- Use and proper disposal of disinfectants, oxidizing agents, pesticides, and hazardous materials.

Ability to:

- Understand and follow written and oral instructions.
- Install and repair water lines and related fixtures and equipment.
- Service, maintain, and adjust water equipment.
- Use mechanical tools and heavy equipment.
- Collect, label, and test water samples.
- Perform operator-level service and maintenance of assigned vehicles and equipment.

MINIMUM QUALIFICATIONS:

Education, Training, and Experience:
High school diploma or GED and three (3) years full-time journey-level water systems treatment plant operation.

LICENSES AND CERTIFICATES:
A valid driver license is required at the time of application. A valid Arizona driver license is required at the time of appointment and must be maintained throughout employment.

Must possess and maintain certification from the State of Arizona as a Water Systems Operator at the appropriate level as a condition of employment, at time of appointment, and maintained throughout employment.

REQUIREMENTS FOR WATER TREATMENT: **Certifications:**
• ADEQ Grade 3 certification in Water Treatment.
Follow-On Training/Certification and Tasks/Experience (prerequisites for advancement to Level 4):
Progressively responsible experience in all tasks required for the previous level, as well as - Mechanical & electrical troubleshooting training/experience - Equipment alignment training/experience - Assure well sites comply with ADEQ regulations, training/experience - Troubleshooting of Manganese Removal Systems, training/experience - Copper soldering training/experience

REQUIREMENTS FOR WATER DISTRIBUTION: **Certifications:**
• ADEQ Grade 3 certification in Water Distribution.
Follow-On Training/Certification and Tasks/Experience (prerequisites for advancement to Level 4):
Progressively responsible experience in all tasks required for the previous level, as well as - Mechanical & electrical troubleshooting, training/experience - Tapping training/experience - Flow/pressure tests, training/experience - Arizona 811 "locate" training and experience - Installing water main pipelines & valves, training/experience - Copper soldering training/experience

REQUIREMENTS FOR WASTEWATER TREATMENT: **Certifications:**
• ADEQ Grade 3 certification in Water Treatment.
• Optional ADEQ Grade 3 certification in Water Collection.
Follow-On Training/Certification and Tasks/Experience (prerequisites for advancement to Level 4):
Progressively responsible experience in all sampling and maintenance tasks required for the previous levels, as well as all mandatory OSHA training, interpretation of data, water treatment quality, and

adjustment of process controls.

PHYSICAL AND MENTAL DEMANDS:

The physical and mental demands described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands
While performing the duties of this job, the employee is regularly required to sit, walk and stand; talk and hear; use hands to finger, handle, feel or operate objects, tools, or controls; reach with hands and arms; and perform repetitive movements of hands or wrists. The employee is frequently required to lift up to 10 pounds unaided.

Specific vision abilities required for this job include close vision and the ability to adjust focus.

Mental Demands
While performing the duties of this class, an employee uses written and oral communication skills; reads and interprets data, information, and documents; analyzes and solves problems; uses math and mathematical reasoning; performs highly detailed work; deals with multiple concurrent tasks; and interacts with others encountered in the course of work, including frequent contact with customers and/or the public and dissatisfied/abusive individuals.

Work Environment:
The employee works in an office environment where the noise level is usually quiet. Certain positions within the classification may require availability to work flexible schedule.

Adopted: 00-00-00
BOS Approved: 06-07-2017
Revised: 10-10-2017

HUMAN RESOURCES DEPARTMENT
City of San Luis

WATER SYSTEMS OPERATOR-IV

(This position is part of the Water/Water systems career series)

DEFINITION:

Under direction, leads and participates in the operation of water systems and treatment plant, system components, and related equipment; ensures regulatory compliance of the San Luis water systems treatment plant; and performs other related duties as assigned.

DISTINGUISHING CHARACTERISTICS:

This is the lead-level classification responsible for providing complex technical support for operations and leading personnel supporting operations of the City's water systems and treatment plants. This position is distinguished from the level III Water Systems Operator position in the complexity of work performed, State certification requirements, and lead and training responsibilities.

DUTIES AND RESPONSIBILITIES:

The duties listed below represent the various types of work that may be performed. The omission of specific statements of duties does not exclude them if the work is related or a logical assignment to this class.

- Oversees daily operational activities of the San Luis water systems treatment plant and field operations.
- Ensures water supply/quality and directs required treatment for water systems.
- Directs the operation, monitoring, maintenance, and repair of water systems treatment equipment and systems.
- Monitors and maintains internal water systems controls and procedures and ensures compliance with industry standards, regulatory requirements, permitted functions, and operating policies and procedures.
- Directs activities of water systems operators and field operations and participates in work assignments as required.
- Oversees laboratory operations, performs testing and analysis of water systems samples, and initiates remedial actions.
- Requisitions materials, parts, and tools to repair/maintain pumps, controls, valves, and related equipment.
- Reviews and evaluates readings, logs, and other data and adjusts water systems treatment processes accordingly.
- Leads, trains, and evaluates staff and participates in work assignments as needed or required.
- Establishes, communicates, and enforces safety practices and emergency action plans/procedures.
- Collects and compiles data to prepare routine, periodic, and special reports.
- May assist in repairing, replacing, servicing, and maintaining equipment and systems and operation of construction equipment.
- Responds to customer calls on emergency situations (on-call).
- Manages resources effectively, including budget and personnel.
- Performs other related duties as assigned.

HUMAN RESOURCES DEPARTMENT
City of San Luis

EMPLOYMENT STANDARDS:

Knowledge of:

- Applicable federal, state, county, and local standards/regulations relating to water distribution systems.
- Equipment, systems, and processes of water systems treatment.
- Operation of water systems treatment plant mechanical equipment.
- Water systems sampling and analysis techniques.
- Hazardous material handling and disposal.
- Principles and practices of leading, training, and evaluating employees.
- Occupational hazards and safety procedures/equipment.

Ability to:

- Evaluate and manage water systems and related equipment.
- Troubleshoot in-process control/WWT.
- Interpret data correctly for work related purposes.
- Direct the service, maintenance, and adjustment of water systems equipment.
- Evaluate equipment malfunctions and determine repairs and/or adjustments.
- Review and evaluate records and logs and prepare reports.
- Enforce industrial safety procedures and ensure regulatory compliance.
- Lead, train, and evaluate employees and schedule work assignments and activities.
- Communicate effectively with staff.

MINIMUM QUALIFICATIONS:

Education, Training, and Experience:
High school diploma or GED and four (4) years full-time journey-level water systems treatment plant operation.

LICENSES AND CERTIFICATES:
A valid Arizona driver license is required at the time of appointment and must be maintained throughout employment.

Must possess and maintain certification from the State of Arizona as a Water Systems Operator at the appropriate level as a condition of employment, at time of appointment and maintained throughout employment.

REQUIREMENTS FOR WATER TREATMENT: **Certifications:**
• ADEQ Grade 3 certification in Water Treatment.

Follow-On Training/Certification and Tasks/Experience (prerequisites for advancement to Chief Operator:
Progressively responsible experience in all tasks required for the previous level, as well as - Mechanical & electrical troubleshooting training/experience - Equipment alignment training/experience - Assure well sites comply with ADEQ regulations, training/experience - Troubleshooting of Manganese Removal Systems, training/experience - Copper soldering training/experience

REQUIREMENTS FOR WATER DISTRIBUTION: **Certifications:**
• ADEQ Grade 3 certification in Water Distribution.
Follow-On Training/Certification and Tasks/Experience (prerequisites for advancement to Chief Operator:
Progressively responsible experience in all tasks required for the previous level, as well as - Mechanical & electrical troubleshooting, training/experience - Tapping training/experience - Flow/pressure tests, training/experience - Arizona 811 "locate" training and experience - Installing water main pipelines & valves, training/experience - Copper soldering training/experience

REQUIREMENTS FOR WASTEWATER TREATMENT: **Certifications:**
• ADEQ Grade 4 certification in Water Treatment.
• Optional ADEQ Grade 4 certification in Water Collection.
Follow-On Training/Certification and Tasks/Experience (prerequisites for advancement to Chief Operator:
Progressively responsible experience in all sampling and maintenance tasks required for the previous levels, as well as all mandatory OSHA training.

PHYSICAL AND MENTAL DEMANDS:

The physical and mental demands described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands
While performing the duties of this job, the employee is regularly required to sit, walk and stand; talk and hear; use hands to finger, handle, feel or operate objects, tools or controls; reach with hands and arms; and perform repetitive movements of hands or wrists. The employee is frequently required to lift up to 50 pounds unaided.

Specific vision abilities required for this job include close vision and the ability to adjust focus.

Mental Demands
While performing the duties of this class, an employee uses written and oral communication skills; reads and interprets data, information and documents; analyzes and solves problems; uses math and mathematical reasoning; performs highly detailed work; deals with multiple concurrent tasks; and interacts with others encountered in the course of work, including frequent contact with customers and/or the public and dissatisfied/abusive individuals.

Work Environment:

The employee works in an industrial environment subject to high levels of machine noise, contact with chemicals and outdoor environmental conditions. Certain positions within the classification may require availability to work flexible schedule.

Adopted: 00-00-00
BOS Approved: 06-07-2017
Revised: 10-10-2017

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **6. G.**

Meeting Date: 04/13/2022

Department Head: Kay Macuil, City Attorney, Attorney's Office

Submitted By: Kay Macuil, City Attorney, Attorney's Office

Action Requested: Motion
Resolution

ITEM:

Discussion and possible action on any and all matters regarding Resolution Number 2214 and 2215. Resolutions of the City of San Luis, Arizona Mayor, and Common Council, designating the Chief Fiscal Officer for officially submitting the fiscal years 2020- 2021 and 2021- 2022 expenditure limitation report to the Arizona Auditor General; and declaring an emergency. **(Kay Marion Macuil, City Attorney)**

(6 votes in favor are required in order to pass immediately as an emergency measure, per A.R.S.§ 19-142(B))

SUMMARY:

A.R.S. §41-1279.07(E) (attached) requires the city to annually provide to the Auditor General by July 31 the name of the Chief Fiscal Officer (C.F.O.) the city council has designated to officially submit the current year's annual expenditure limitation report (AELR) on the city council's behalf. The City Council must use the resolution format provided by the Arizona Auditor General (attached) to document the city council's annual C.F.O. designation. The city council shall not delegate the responsibility of designating the C.F.O.

The City Council must present and act upon the resolution annually at a council meeting. The C.F.O. must submit the signed resolution to Arizona Auditor General's Office and an electronic C.F.O. designation form.

In June every year, this resolution is routinely presented to City Council. Due to oversight, the form was not presented in June of 2020 and 2021. The Auditor General has requested that 2020 be submitted now. Staff is proactively taking care of the 2021 Resolution now.

Rather than wait the 30 days for the resolutions to be effective, staff requests that the resolutions be passed as an emergency measure to be effective immediately. Emergency measures require a favorable vote of 6.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE RESOLUTION NUMBERS 2214 AND 2215, DESIGNATING AND RATIFYING MONICA CASTRO AS THE C.F.O. TO SUBMIT THE ANNUAL EXPENDITURE REPORTS FOR THE FISCAL YEARS STARTING JULY 2020 AND 2021 TO THE AUDITOR GENERAL AND DECLARE AN EMERGENCY.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: No

CITY/STATE/FEDERAL FUNDS:	N/A
TOTAL:	N/A
BUDGETED AMOUNT:	N/A
AVAILABLE AMOUNT TO TRANSFER:	N/A
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

There is no fiscal impact or expense associated with this item. The action is to designate and ratify the CFO for reporting to the Arizona Auditor General. There is no purchase or revenue implicated in the action.

Attachments

Res No. 2214

Res No. 2215

ARS 41-1279-07

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

Resolution

No. 2214

A RESOLUTION OF THE CITY OF SAN LUIS, ARIZONA MAYOR AND COMMON COUNCIL, DESIGNATING THE CHIEF FISCAL OFFICER FOR OFFICIALLY SUBMITTING THE FISCAL YEAR 2021-2022 EXPENDITURE LIMITATION REPORT TO THE ARIZONA AUDITOR GENERAL; AND DECLARING AN EMERGENCY.

RECITALS:

WHEREAS, A.R.S. §41-1279.07(E) requires each county, city, town, and community college district to annually provide to the Arizona Auditor General by July 31 the name of the Chief Fiscal Officer the governing body designated to officially submit the current year's annual expenditure limitation report ("AELR") on the governing body's behalf; and

WHEREAS, the City of San Luis Mayor and Council desire to designate Monica Castro as the City's Chief Fiscal Officer; and

WHEREAS, Entities must submit an updated form and documentation for any changes in the individuals designated to file the AELR; and

WHEREAS, in 2020, the City Council intended and did allow the Chief Executive Officer Monica Castro to file the AELR and now desires to ratify that action.

ENACTMENTS:

NOW THEREFORE BE IT RESOLVED BY THE CITY OF SAN LUIS MAYOR AND COUNCIL as follows:

Section 1: The recitals above are hereby incorporated as if fully set forth herein.

Section 2: Monica Castro is hereby ratified and designated as the City's Chief Fiscal Officer for purposes of submitting the fiscal year 2020-2021 AELR to the Arizona Auditor General on the governing body's behalf, and the filing is ratified.

Section 3: WHEREAS, it is necessary for the preservation of the peace, health, and safety of the City, an emergency is declared to exist, and this resolution shall be effective immediately upon its passage and adoption.

PASSED and ADOPTED by the City of San Luis, Arizona Mayor and Council, this 13th day of April 2022.

Attested to:

Gerardo Sanchez, Mayor

Sonia Cornelio, City Clerk

Approved as to form:

Reviewed by:

Kay Marion Macuil, City Attorney

Lizandro Galaviz, City Manager

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

Resolution

No. 2215

A RESOLUTION OF THE CITY OF SAN LUIS, ARIZONA MAYOR AND COMMON COUNCIL, DESIGNATING THE CHIEF FISCAL OFFICER FOR OFFICIALLY SUBMITTING THE FISCAL YEAR 2021-2022 EXPENDITURE LIMITATION REPORT TO THE ARIZONA AUDITOR GENERAL; AND DECLARING AN EMERGENCY.

RECITALS:

WHEREAS, A.R.S. §41-1279.07(E) requires each county, city, town, and community college district to annually provide to the Arizona Auditor General by July 31 the name of the Chief Fiscal Officer the governing body designated to officially submit the current year's annual expenditure limitation report ("AELR") on the governing body's behalf; and

WHEREAS, the City of San Luis Mayor and Council desire to designate Monica Castro as the City's Chief Fiscal Officer; and

WHEREAS, Entities must submit an updated form and documentation for any changes in the individuals designated to file the AELR; and

WHEREAS, in 2021, the City Council intended to authorize the Chief Executive Officer Monica Castro to file the AELR.

ENACTMENTS:

NOW THEREFORE BE IT RESOLVED BY THE CITY OF SAN LUIS MAYOR AND COUNCIL as follows:

Section 1: The recitals above are hereby incorporated as if fully set forth herein.

Section 2: Monica Castro is hereby ratified and designated as the City's Chief Fiscal Officer for purposes of submitting the fiscal year 2021-2022 AELR to the Arizona Auditor General on the governing body's behalf.

Section 3: WHEREAS, it is necessary for the preservation of the peace, health, and safety of the City, an emergency is declared to exist, and this resolution shall be effective immediately upon its passage and adoption.

PASSED and ADOPTED by the City of San Luis, Arizona Mayor and Council, this 13th day of April 2022.

Attested to:

Gerardo Sanchez, Mayor

Sonia Cornelio, City Clerk

Approved as to form:

Reviewed by:

Kay Marion Macuil, City Attorney

Lizandro Galaviz, City Manager

Arizona Revised Statutes Annotated
Title 41. State Government (Refs & Annos)
Chapter 7. Legislature (Refs & Annos)
Article 10.1. Joint Legislative Audit Committee and Auditor General (Refs & Annos)

A.R.S. § 41-1279.07

§ 41-1279.07. Uniform expenditure reporting system; reports by counties, community college districts, cities and towns; certification and attestation; assistance by auditor general; attorney general investigation; violation; classification

Effective: August 27, 2019

Currentness

A. The auditor general shall prescribe a uniform expenditure reporting system for all political subdivisions subject to the constitutional expenditure limitations prescribed by article IX, sections 20 and 21, Constitution of Arizona. The system shall include:

1. For counties:

(a) An annual expenditure limitation report that includes at least the following information:

(i) The expenditure limitation established for the reporting fiscal year by the economic estimates commission.

(ii) Total expenditures, by fund, for the reporting fiscal year.

(iii) Total exclusions from local revenues, as defined by article IX, section 20, Constitution of Arizona, by fund, for the reporting fiscal year.

(iv) Total amounts, by fund, of expenditures subject to the expenditure limitation for the reporting fiscal year.

(b) Annual financial statements prepared in accordance with generally accepted accounting principles.

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(c) A reconciliation of the total expenditures reported within the financial statements to the total expenditures stated within the expenditure limitation report.

2. For community college districts:

(a) An annual budgeted expenditure limitation report that includes at least the following information:

(i) The expenditure limitation established for the reporting fiscal year by the economic estimates commission.

(ii) Total budgeted expenditures, by fund, for the reporting fiscal year.

(iii) Total exclusions from local revenues, as defined by article IX, section 21, Constitution of Arizona, by fund, for the reporting fiscal year.

(iv) Total amounts, by fund, of budgeted expenditures subject to the expenditure limitation for the reporting fiscal year.

(b) Annual financial statements prepared in accordance with generally accepted accounting principles.

(c) A reconciliation of the total expenditures reported within the financial statements to the total expenditures reported within the expenditure limitation report.

3. For cities and towns:

(a) An annual expenditure limitation report that includes at least the following information:

(i) The expenditure limitation established for the reporting fiscal year by the economic estimates commission and, if applicable, the voter approved alternative expenditure limitation.

(ii) Total expenditures, by fund, for the reporting fiscal year.

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(iii) Total exclusions from local revenues, as defined by article IX, section 20, Constitution of Arizona, by fund, for the reporting fiscal year or, if applicable, the total exclusions from the voter approved alternative expenditure limitation.

(iv) Total amounts, by fund, of expenditures subject to the expenditure limitation for the reporting fiscal year.

(b) Financial statements prepared in accordance with generally accepted accounting principles.

(c) A reconciliation of the total expenditures reported within the financial statements to the total expenditures reported within the expenditure limitation report.

B. The auditor general shall provide detailed instructions for completion and submission of the reports described in subsection A of this section. The auditor general shall prescribe definitions for terms used in and the form of the reports described in subsection A of this section. The reports described in subsection A of this section are required of counties and community college districts beginning with fiscal year 1981-1982. The reports described in subsection A of this section are required of cities and towns beginning with the fiscal year the political subdivision is subject to the expenditure limitation. The annual reporting requirements also apply to political subdivisions subject to an alternative expenditure limitation enacted pursuant to article IX, section 20, subsection (9), Constitution of Arizona.

C. The reports described in subsection A of this section must be filed with the auditor general within nine months after the close of each fiscal year.

D. The auditor general or a certified public accountant performing the annual audit required pursuant to §§ 41-1279.21 and 9-481 shall attest to the expenditure limitation reports and financial statements for counties, community college districts and cities. The certified public accountant performing the annual or biennial audit required pursuant to § 9-481 shall attest to the expenditure limitation reports and financial statements for towns.

E. The governing body of each political subdivision shall provide to the auditor general by July 31 each year the name of the chief fiscal officer designated by the governing body of the political subdivision to officially submit the current fiscal year's expenditure limitation report on behalf of the governing body. The governing body of the political subdivision shall notify the auditor general of any changes of individuals designated to file the required reports. The designated chief fiscal officer shall certify to the accuracy of the annual expenditure limitation report.

F. The auditor general shall prescribe forms for the uniform reporting system and may provide assistance to individuals, certified public accountants or public accountants responsible for attesting to the expenditure limitation reports and financial statements.

G. Each political subdivision, subject to the expenditure limitations prescribed by article IX, sections 20 and 21, Constitution of Arizona, shall comply with the uniform expenditure reporting system, instructions and forms prescribed by the auditor

general. The auditor general may notify the committee and the attorney general if any political subdivision does not comply with the uniform expenditure reporting system, instructions or forms prescribed by the auditor general. The attorney general may file a petition for special action in any court of competent jurisdiction to compel any political subdivision to comply with this section. The attorney general may apply for injunctive relief in any court of competent jurisdiction to enjoin any political subdivision from violating this section. Injunctive and special action proceedings are in addition to all other penalties and other remedies prescribed by law.

H. A chief fiscal officer, designated pursuant to subsection E of this section, who subsequent to July 1, 1983 refuses to file the reports required by this section within the prescribed time periods or who intentionally files erroneous reports is guilty of a class 1 misdemeanor. A city or town exceeding the expenditure limitation prescribed or authorized pursuant to article IX, section 20, Constitution of Arizona, for any fiscal year, without authorization pursuant to such section, shall have the amount specified in subsection I of this section of its allocations of the state income tax, distributed pursuant to § 43-206, withheld and redistributed to other cities and towns in the same manner as determined pursuant to that section, except that the population of the city or town exceeding the expenditure limitation shall not be included in the computation, and the city or town exceeding the expenditure limitation shall not be entitled to share in the redistribution. A community college district exceeding the expenditure limitation prescribed pursuant to article IX, section 21, Constitution of Arizona, for any fiscal year, without authorization pursuant to such section or § 15-1471, shall have the amount specified in subsection I of this section of its allocations of state aid, distributed pursuant to § 15-1466, withheld.

I. The auditor general shall hold a hearing to determine if any political subdivision has exceeded the expenditure limitations prescribed pursuant to article IX, sections 20 and 21, Constitution of Arizona. If a county has exceeded the expenditure limitations prescribed pursuant to article IX, section 20, Constitution of Arizona, without authorization pursuant to that section, the auditor general shall notify the board of supervisors of the county to reduce the allowable levy of primary property taxes of the county pursuant to § 42-17051, subsection C. If any political subdivision other than a county has exceeded the expenditure limitations prescribed pursuant to article IX, sections 20 and 21, Constitution of Arizona, without authorization, the auditor general shall notify the state treasurer to withhold a portion of the political subdivision's allocations of the revenues described in subsection H of this section for the fiscal year subsequent to the auditor general's hearing as follows:

1. If the excess expenditures are less than five percent of the limitation, an amount equal to the excess expenditures.

2. If the excess expenditures are equal to or greater than five percent but less than ten percent of the limitation, or are less than five percent of the limitation but it is at least the second consecutive instance of excess expenditures, an amount equal to triple the excess expenditures.

3. If the excess expenditures are equal to or greater than ten percent of the limitation, an amount equal to five times the excess expenditures or one-third of the allocation of the revenues described in subsection H of this section, whichever is less.

J. A county, city or town is not deemed to have exceeded the expenditure limitation if the county, city or town makes expenditures for capital improvements from utility revenues pursuant to title 9, chapter 5, article 3[1] or from excise taxes levied by the county, city or town for a specific purpose and the county, city or town repays the expenditure from the proceeds of bonds or other lawful long-term obligations before the hearing required by subsection I of this section.

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Credits

Added by Laws 1981, Ch. 317, § 11. Amended by Laws 1982, Ch. 264, § 2, eff. April 27, 1982; Laws 1985, Ch. 298, § 9, eff. Aug. 7, 1985; Laws 1985, Ch. 366, § 2, eff. July 1, 1986; Laws 1986, Ch. 112, § 1; Laws 1986, Ch. 322, § 4; Laws 1987, Ch. 357, § 13; Laws 1998, Ch. 1, § 120, eff. Jan. 1, 1999; Laws 2010, Ch. 69, § 1; Laws 2015, Ch. 268, § 4; Laws 2015, Ch. 323, § 4; Laws 2018, Ch. 268, § 26; Laws 2019, Ch. 209, § 1.

Footnotes

[1] Section 9-521 et seq.

A. R. S. § 41-1279.07, AZ ST § 41-1279.07
Current through legislation effective March 27, 2020 of the Second Regular Session of the Fifty-Fourth Legislature (2020).

End of Document

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Notes Of Decisions (7)

Failure to submit reports, generally

Governing board of a county, community college, or school district which fails to submit auditor's reports or which submits unreliable reports has not satisfied the requirements of this section relating to the uniform expenditure reporting system and statute relating to reports and audits. Op.Atty.Gen. No. I84-153, 1984 WL 61352 .

Hearings

A city or town's lack of substantial compliance with the mandated requirements for adoption of an alternative expenditure limitation would authorize the Auditor General to disregard the improperly adopted alternative expenditure limitation and to invoke the hearing procedure of this section to determine whether the city or town had exceeded the prescribed constitutional expenditure limitations in the absence of any alternative expenditure limitation. Op.Atty.Gen. No. I88-108, 1988 WL 249691 .

Where governing board of a county, community college, or school district fails to submit auditor's reports or submits unreliable reports, auditor general may hold a hearing to determine whether the political subdivision has exceeded its expenditure limitations as a prerequisite to withholding allocation of tax proceeds. Op.Atty.Gen. No. I84-153, 1984 WL 61352 .

Auditor general's power to hold a hearing to determine whether a political subdivision has exceeded its expenditure limitations is independent of the requirement that a subdivision file an annual expenditure limitation report, and, therefore, auditor general may hold a hearing to determine whether a county, community college district, city, or town has exceeded its expenditure limitations even if the political subdivision has refused to file an annual financial report or an annual expenditure limitation report. Op.Atty.Gen. No. I84-072, 1984 WL 61283 .

Mandamus

If a county or community college district officer or a city or town council fails to comply with annual financial statement or annual expenditure limitation report filings, auditor general could seek a court order compelling the officers to perform such duties. Op.Atty.Gen. No. I84-072, 1984 WL 61283 .

Carry forward, excess expenditures

If a political subdivision expends less in local revenues than it was authorized to expend in one year, the excess capacity may not be carried forward into future years. Op.Atty.Gen. No. I88-017, 1988 WL 249600 .

Excess expenditures

Excess expenditures - Carry forward

If a political subdivision expends less in local revenues than it was authorized to expend in one year, the excess capacity may not be carried forward into future years. Op.Atty.Gen. No. I88-017, 1988 WL 249600 .

Deduction of excess expenditures

As regards the urban revenue sharing fund, which consists of an amount equal to 15% of the net proceeds of state income taxes for the fiscal year two years prior to the current year, the withholding of tax allocation to a city or town required by statute as a result of excess expenditures by the city or town may be deducted on a monthly basis, one-twelfth per month, from the monthly distribution of income tax revenues to the city or town. Op.Atty.Gen. No. I87-098, 1987 WL 121324 .

Excess expenditures - Deduction of excess expenditures

As regards the urban revenue sharing fund, which consists of an amount equal to 15% of the net proceeds of state income taxes for the fiscal year two years prior to the current year, the withholding of tax allocation to a city or town required by statute as a result of excess expenditures by the city or town may be deducted on a monthly basis, one-twelfth per month, from the monthly distribution of income tax revenues to the city or town. Op.Atty.Gen. No. I87-098, 1987 WL 121324 .

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Versions (5)

§ 41-1279.07. Uniform expenditure reporting system; reports by counties, community college districts, cities and towns; certification and attestation; assistance by auditor general; attorney general investigation; violation; classification

AZ ST § 41-1279.07
Effective August 27, 2019
Enacted Legislation Laws 2019, Ch. 209 , § 1

Prior Versions (4)

§ 41-1279.07. Uniform expenditure reporting system; reports by counties, community college districts, cities and towns; certification and attestation; assistance by auditor general; violation; classification
AZ ST § 41-1279.07
Effective August 3, 2018 to August 26, 2019
Enacted Legislation Laws 2018, Ch. 268 , § 26

§ 41-1279.07. Uniform expenditure reporting system; reports by counties, community college districts, cities and towns; certification and attestation; assistance by auditor general; violation; classification
AZ ST § 41-1279.07
Effective July 3, 2015 to August 2, 2018
Enacted Legislation Laws 2015, Ch. 323 , § 4

§ 41-1279.07. Uniform expenditure reporting system; reports by counties, community college districts, cities and towns; certification and attestation; assistance by auditor general; violation; classification
AZ ST § 41-1279.07
Effective July 29, 2010 to July 2, 2015
Enacted Legislation Laws 2010, Ch. 69 , § 1

§ 41-1279.07. Uniform expenditure reporting system; reports by counties, community college districts, cities and towns; certification and attestation; assistance by auditor general; violation; classification
AZ ST § 41-1279.07
Effective [See Text Amendments] to July 28, 2010
Enacted Legislation Laws 1998, Ch. 1, § 120, eff. Jan. 1, 1999

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Editor's and Revisor's Notes (2)

HISTORICAL AND STATUTORY NOTES

Laws 1981, Ch. 317, § 12 provides:

" **Sec. 12. Report on implementation**

"On or before December 31, 1981 the auditor general shall submit to the president of the senate and the speaker of the house of representatives, a report on the implementation of the uniform expenditure reporting system established by this act. The report should contain information regarding the difficulties experienced by both the auditor general and political subdivisions during the implementation process. The report shall also recommend any changes, additions, deletions or clarifications that might be made to the establishing statutes, to improve the system."

The 1982 amendment, in subsec. G, substituted "for fiscal year 1982-1983 or any subsequent fiscal year," for "subsequent to July 1, 1982" in three places; in the first sentence of subsec. H, inserted "Constitution of Arizona"; and made nonsubstantive changes in subsecs. A and B by substituting "alternative" for "alternate".

Laws 1984, Ch. 335, § 7, provides:

" **Sec. 7. Santa Cruz county; waiver of penalties for exceeding expenditure limitation**

"In the case of Santa Cruz county, the penalties prescribed by § 41-1279.07, subsections G and H , Arizona Revised Statutes , are waived for excess expenditures of local revenues in fiscal year 1982-1983."

Laws 1985, Ch. 298, § 9 deleted commas in the second sentence of subsec. B and the first sentence of subsec. G; substituted "for any fiscal year" for "for fiscal year 1982-1983 or any subsequent fiscal year" in the second sentence and the last sentence of subsec. G; and substituted a reference to § 42-1341, subsec. C, par. 2 for a reference to § 42-1342 in the middle of the second sentence of subsec. G.

Laws 1985, Ch. 366, § 2 made the punctuation changes which were made by Laws 1985, Ch. 298; and substituted a reference to § 43-206 for a reference to § 43-244 in the middle of the third sentence of subsec. G.

This section, as amended by Laws 1985, Ch. 298, § 9, was repealed by Laws 1986, Ch. 112, § 2 and Laws 1986, Ch. 322, § 5.

Laws 1986, Ch. 112, § 4 rewrote subsec. G and the introductory paragraph of subsec. H, which provisions had read:

" **G.** A chief fiscal officer, designated pursuant to subsection E of this section, who subsequent to July 1, 1983 refuses to file the reports required by this section within the prescribed time periods or who intentionally files erroneous reports is guilty of a class 1 misdemeanor. A county exceeding the expenditure limitations prescribed pursuant to article IX, § 20, Constitution of Arizona , for fiscal year 1982-1983 or any subsequent fiscal year, without authorization pursuant to such section, shall have the amount specified in subsection H of this section of its subsequent year's allocation of the state transaction privilege tax, distributed pursuant to § 42-1342, withheld and redistributed to other counties in the same manner as determined pursuant to that section, except that the assessed valuation and the gross proceeds or gross income from business engaged in within the county exceeding the expenditure limitation shall not be included in the computation and the county exceeding the expenditure limitation shall not be entitled to share in the redistribution. A city or town

exceeding the expenditure limitation prescribed or authorized pursuant to article IX, § 20, Constitution of Arizona, for fiscal year 1982-1983 or any subsequent fiscal year, without authorization pursuant to such section, shall have the amount specified in subsection H of this section of its subsequent year's allocation of the state income tax, distributed pursuant to § 43-206, withheld and redistributed to other cities and towns in the same manner as determined pursuant to that section, except that the population of the city or town exceeding the expenditure limitation shall not be included in the computation, and the city or town exceeding the expenditure limitation shall not be entitled to share in the redistribution. A community college district exceeding the expenditure limitation prescribed pursuant to article IX, § 21, Constitution of Arizona, for fiscal year 1982-1983 or any subsequent fiscal year, without authorization pursuant to such section, shall have the amount specified in subsection H of this section of its subsequent allocation of state aid, distributed pursuant to § 15-1466, withheld.

" **H.** The auditor general shall hold a hearing to determine if any political subdivision has exceeded the expenditure limitations prescribed pursuant to article IX, §§ 20 and 21, Constitution of Arizona. If any political subdivision has exceeded the expenditure limitations prescribed pursuant to article IX, §§ 20 and 21, Constitution of Arizona, without authorization pursuant to those sections, the auditor general shall notify the state treasurer to withhold a portion of the political subdivision's allocation of the revenues described in subsection G of this section as follows:"

Laws 1986, Ch. 322, § 4, in subsec. G, twice substituted "any fiscal year" for "fiscal year 1982-1983 or any subsequent fiscal year" following "Constitution of Arizona, for", substituted "§ 42-1341, subsection C, paragraph 2," for "§ 42-1342" in the second sentence, and inserted "or § 15-1471" in the last sentence; and in subsec. H, deleted "pursuant to those sections" following "Constitution of Arizona, without authorization" in the introductory paragraph.

The 1986 amendments of this section by Chs. 112 and 322 each explicitly amended the 1985 amendment of this section by Ch. 366.

This section, as amended by Laws 1986, Ch. 322, § 4, was repealed by Laws 1987, Ch. 357, § 14.

The 1987 amendment deleted "pursuant to those sections" following "Constitution of Arizona, without authorization" in the introductory paragraph of subsec. H.

Laws 1987, Ch. 357, § 1, par. 7, provides:

" **Section 1. Purpose** "

"7. Section 41-1279.07, Arizona Revised Statutes, was amended by Laws 1986, chapter 112, § 1 and chapter 322, § 4. The chapter 322 version made, among other amendments, a conforming internal reference amendment which for blending purposes was inconsistent and incompatible with the chapter 112 version and therefore could not be blended. However, since the conforming internal reference amendment was a nonsubstantive change, in order to accomplish the intent of the 1986 enactments, in this enactment the chapter 112 version is amended to incorporate the amendments, other than the conforming internal reference amendment, made by the chapter 322 version and the chapter 322 version is repealed."

The 1987 amendment of this section by Ch. 357 explicitly amended the 1986 amendment of this section by Ch. 112.

The 1998 amendment by Ch. 1 made changes in statutory references to conform to the reorganization of Title 42.

Laws 1998, Ch. 95, §§ 1 and 2, provide:

" **Section 1. City of Tombstone; waiver of penalties for exceeding expenditure limitation**

"The penalties prescribed by § 41-1279.07, subsections G and H, Arizona Revised Statutes, are waived for excess

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expenditures of local revenues by the city of Tombstone in fiscal year 1994-1995."

" **Sec. 2. Retroactivity**

"This act applies retroactively beginning from and after June 30, 1998."

Laws 2001, Ch. 197 , §§ 1 and 2, provide:

" **Section 1. City Of El Mirage; waiver of penalties for exceeding expenditure limitation**

"The penalties prescribed by § 41-1279.07, subsections G and H , Arizona Revised Statutes , are waived for excess expenditures of local revenues by the city of El Mirage in fiscal year 1998-1999.

" **Sec. 2. Retroactivity**

"This act applies retroactively to from and after June 30, 2001."

Laws 2001, Ch. 362, § 1 , provides:

"Section 1. Computing municipal, county and community college expenditure limitation; fiscal years 2001-2002 and 2002-2003; penalty

" **A.** The legislature finds that the reduction in the GDP price deflator index currently used to compute city, town, county and community college district expenditure limitations has resulted in limitations that do not accurately reflect the effect of inflation on the budgets of political subdivisions.

" **B.** Notwithstanding § 41-1279.07, subsections G and H , Arizona Revised Statutes , for fiscal years 2001-2002 and 2002-2003 the penalties for violating the expenditure limitations as computed pursuant to § 41-563, Arizona Revised Statutes , are one hundred dollars if the expenditures of local revenues by the city, town, county or community college district do not exceed the expenditure limitation for fiscal year 1999-2000 multiplied by the percentage change in population and multiplied by the inflation factor of 1.0609 for 2001-2002 and 1.092727 for 2002-2003.

" **C.** For purposes of this section:

"1. The percentage change in population for cities, towns and counties shall be computed for 2001-2002 by dividing the 2000 population estimate by the 1998 population estimate and for 2002-2003 by dividing the 2001 population estimate by the 1998 population estimate. In this paragraph, " population estimate " means the population estimate computed by the department of economic security and generally used in computing the annual expenditure limitations for cities, towns and counties.

"2. The percentage change in population for community college districts shall be computed for 2001-2002 by dividing the fiscal year 2001-2002 population estimate by the fiscal year 1999-2000 population estimate and for 2002-2003 by dividing the fiscal year 2002-2003 population estimate by the fiscal year 1999-2000 population estimate. In this paragraph, " population estimate " means the estimate of full-time equivalent students submitted to the economic estimates commission pursuant to § 15-1425, paragraph 14, Arizona Revised Statutes ."

Laws 2003, Ch. 178, § 1 , provides:

" **Section 1. Greenlee county; penalties for exceeding expenditure limitation**

"Notwithstanding § 41-1279.07, subsection H , Arizona Revised Statutes , the penalty for excess expenditures of local

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revenues by Greenlee county in fiscal years 2003-2004 and 2004-2005 shall not exceed one hundred dollars."

Laws 2009, Ch. 59, § 2, which related to the Town of Pima, penalties for exceeding expenditure limitation, was repealed by Laws 2011, Ch. 180, § 2, effective July 20, 2011, retroactively effective to July 1, 2009.

The 2010 amendment by Ch. 69 added subsec. I.

Laws 2010, Ch. 191, § 1, provides:

" **Section 1. Town of Superior; reduction of penalties for exceeding expenditure limitation**

"The penalties prescribed by section 41-1279.07, subsections G and H, Arizona Revised Statutes, for excess expenditures of local revenues by the town of Superior for fiscal year 2007-2008 shall equal one hundred dollars and is payable pursuant to section 41-1279.07, subsection G, Arizona Revised Statutes, in fiscal year 2010-2011."

Laws 2010, Ch. 191, § 2, provides:

" **Sec. 2. Retroactivity**

"This act applies retroactively to from and after June 30, 2010."

Laws 2011, Ch. 180, §§ 1, 3 and 4 provide:

" **Section 1. Town of Pima; waiver of penalties for exceeding expenditure limitation**

"The penalties prescribed by section 41-1279.07, subsections G and H, Arizona Revised Statutes, are waived for excess expenditures of local revenues by the town of Pima in fiscal year 2006-2007."

" **Sec. 3. City of Safford; waiver of penalties for exceeding expenditure limitation**

"The penalties prescribed by section 41-1279.07, subsections G and H, Arizona Revised Statutes, are waived for excess expenditures of local revenues by the city of Safford in fiscal years 2001-2002 and 2006-2007, except that the city of Safford shall pay a penalty of twenty thousand dollars in fiscal year 2010-2011.

" **Sec. 4. Retroactivity**

"Sections 1 and 2 of this act are effective retroactively to from and after June 30, 2009."

Laws 2013, Ch. 254, § 22, provides:

" **Sec. 22. Implementation of consolidated elections; expenditure limitations**

" **A.** Notwithstanding any other law, in order to comply with the consolidation of election dates prescribed in Laws 2012, chapter 353, a city or town may lengthen the terms of office for its elected officials.

" **B.** Notwithstanding section 16-204, Arizona Revised Statutes, for any city or town whose alternate expenditure limit is scheduled to expire in 2014 or 2015, the following apply:

"1. For a limitation that is scheduled to expire in the spring of 2014, the penalties prescribed in section 41-1279.07, Arizona Revised Statutes, shall not apply to that city or town in fiscal year 2015 if the city or town seeks voter approval of an alternative expenditure limit in the fall of 2014.

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"2. For a limitation that is scheduled to expire in 2015 or 2016, the penalties prescribed in section 41-1279.07, Arizona Revised Statutes, shall not apply to that city or town in fiscal year 2015, 2016 or 2017 and the amount of the expenditure limitation remains at the level established before the expiration of the alternate expenditure limitation if the city or town seeks voter approval of an alternate expenditure limitation at the next eligible regular election in 2014, 2015 or 2016."

The 2015 blended amendments by Chs. 268 and 323, rewrote subsec. C; and made nonsubstantive changes. Subsection C had read:

" **C.** The reports described in subsection A of this section must be filed with the auditor general within four months after the close of each fiscal year. Upon written request, the auditor general may grant up to a one hundred twenty day extension, if extenuating circumstances exist that prevent submission of the reports within the required four month period."

Laws 2018, Ch. 325, § 1, retroactively effective to July 1, 2013, provides:

" **Section 1. County of La Paz; waiver of penalties for exceeding expenditure limitation; report; hearing; prohibition**

" **A.** The penalties prescribed by section 41-1279.07, subsection H, Arizona Revised Statutes, are waived for excess expenditures of local revenues by the county of La Paz in fiscal years 2013-2014, 2014-2015, 2015-2016, 2016-2017 and 2017-2018.

" **B.** In fiscal years 2018-2019, 2019-2020, 2020-2021, 2021-2022 and 2022-2023, within ten months after the close of each fiscal year, the county of La Paz shall provide the speaker of the house of representatives, the president of the senate, the chairperson of the senate finance committee, or its successor committee, and the chairperson of the house of representatives ways and means committee, or its successor committee, a copy of all of the following:

"1. The expenditure report as prescribed in section 41-1279.07, Arizona Revised Statutes.

"2. The financial and compliance audit as prescribed in section 41-1279.21, Arizona Revised Statutes.

"3. If applicable, for each fiscal year in which the financial statements for the county were not completed and filed as prescribed by section 41-1279.07, Arizona Revised Statutes, on or before the adoption of the county budget in the subsequent fiscal year, the notice of pending financial statement filing included in the published budget as prescribed in section 11-661, Arizona Revised Statutes.

" **C.** The chairperson of the senate finance committee or the chairperson of the house of representatives ways and means committee, or their successor committees, shall hold a hearing to determine compliance with subsection B of this section if the speaker of the house of representatives, the president of the senate, the chairperson of the senate finance committee, or its successor committee, or the chairperson of the house of representatives ways and means committee, or its successor committee, determines that such a hearing is necessary.

" **D.** The county of La Paz may not seek a legislative waiver of penalties for excess expenditures of local revenues for a minimum of five years from and after the effective date of this act."

Laws 2018, Ch. 325, § 2, provides:

" **Sec. 2. Retroactivity**

"This act is effective retroactively to from and after June 30, 2013."

Laws 2018, Ch. 268 , deleted "or public accountant" after "certified public accountant" twice in subsec. D.

Laws 2019, Ch. 209 , substituted "terms used" for "terms utilized" in the second sentence of subsec. B; rewrote subsec. E; inserted a new subsec. G; redesignated existing subsecs. G to I as H to J, accordingly; and made conforming changes to internal references. Subsec. E had read:

" **E.** Each political subdivision shall provide to the auditor general by July 31 each year the name of the chief fiscal officer designated by the governing board of the political subdivision to submit the current fiscal year's expenditure limitation report. The political subdivision shall notify the auditor general of any changes of individuals designated to file the required reports. The designated chief fiscal officer shall certify to the accuracy of the annual expenditure limitation report."

Reviser's Notes:

1981 Note. The amendment of this section by Laws 1981, chapter 317, section 11 was not specified in the title of the act as required by Constitution of Arizona, Art. IV, part 2, sec. 13 . Pursuant to authority of § 41-1304.02, quotation marks surrounding "local revenues" were removed in subsection A, paragraph 1, subdivision (a), item (iii), subsection A, paragraph 2, subdivision (a), item (iii) and subsection A, paragraph 3, subdivision (a), item (iii). Additionally, in subsection B, the word "completions" was made singular as the correction of a manifest clerical error.

1985 Note. Laws 1985, Ch. 366, sec. 2 incorrectly identified this section as § 42-1279.07 when amending it. The identification of § 41-1279.07 was correctly reflected in the title to this act. The independent and valid amendment of this section by Laws 1985, Ch. 298, § 9 and Ch. 366, § 2 could not be blended because of the delayed effective date of Ch. 366.

1986 Note. The amendment made by Laws 1986, Ch. 322, § 4 was inconsistent and incompatible with Laws 1986, Ch. 112, § 1 and therefore could not be blended.

2015 Note. Prior to the 2018 amendment, this section contained the amendments made by Laws 2015, Ch. 268 , sec. 4 and Ch. 323, sec. 4 that were blended together pursuant to authority of section 41-1304.03.

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Context and Analysis (6)

Cross References (6)

Audits of cities and towns, posting, budget, see § 9-481.
Community college district finance, uniform system of accounting, duties of auditor general, see § 15-1473.
Consolidated elections, alternative expenditure limitation, see § 16-204.02.
Counties, posting of financial statements, budget, see § 11-661.
Posting of financial statements, budget, see § 11-661.
Uniform system of accounting for community college districts, duties of auditor general, posting, budget, see § 15-1473.

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