

**MINUTES**  
**Regular Council Meeting**  
**San Luis City Council**  
**San Luis Council Chambers**  
**1090 E. Union Street**  
**June 8, 2022**  
**7:00 p.m.**

**1. CALL TO ORDER/ROLL CALL**

Mayor Gerardo Sanchez called the Regular City Council meeting to order at approximately 7:01 p.m.

**PRESENT:** Mayor Gerardo Sanchez  
Vice Mayor Mario Buchanan Jr.  
Council Member Luis Cabrera  
Council Africa Luna-Carrasco  
Council Member Jose Ponce  
Council Member Matias Rosales

**ABSENT:** Council Member Gloria Torres

**OTHERS PRESENT:** Lizandro Galaviz, Acting City Manager  
Kay Macuil, City Attorney  
Sonia Cornelio, City Clerk  
Adela Cortez, Human Resources Director  
Crystal Ochoa, Acting Assistant to Council/PIO  
Domingo Sosa, Graphics and Media Specialist  
Edgar Esparza, Acting Billing and Collections Manager  
Eulogio Vera, Director of Public Works  
Fernando Corona, I.T. Specialist – Public Safety  
Fernando Villegas, Principal Planner  
Francia Alonso, Records Management Specialist  
Jenny Torres, Economic Development Manager  
Jonathan Dumadag, Systems Administrator  
Jorge Perez, Assistant Director of Public Works  
Jose Guzman, Director of Planning & Zoning  
Jose Luis Cisneros, Executive Assistant  
Marco Santana, Police Lieutenant  
Maria A. Roldan, Acting Parks & Recreation Director  
Melissa Lopez, Deputy City Clerk  
Miguel Ramirez, Accountant II  
Monica Castro, Director of Finance  
Ralph Velez, Consultant  
Roula Encinas, Accountant II  
Rogelio Martinez, Administrative Coordinator  
Ruben Lopez, I.T. Technician  
Yolanda Dueñas, Facilities Supervisor

Christian Cuevas, Simultaneous Translator  
Cesar Neyoy, Reporter  
Lucy Lopez, Reporter  
Maria Robles, Resident  
Marco Ramirez, Rotary Club Secretary

## **2. PLEDGE OF ALLEGIANCE**

Vice Mayor Mario Buchanan Jr. led the Pledge of Allegiance.

## **3. INVOCATION**

Mr. Marco Santana, Police Lieutenant, led the invocation.

## **4. PROCLAMATIONS**

### **4. A. - Elder Abuse Awareness Day - June 15th, 2022**

Mrs. Sonia Cornelio, City Clerk, read the proclamation in its entirety.

Mayor Gerardo Sanchez mentioned it is important that one takes awareness everyday to understand the abuse and neglect of older persons.

### **4. B. - Waste & Recycling Workers Week - June 17 to 23, 2022**

Mrs. Sonia Cornelio, City Clerk, read the proclamation in its entirety.

Mayor Gerardo Sanchez thanked the men and women who work daily to keep the neighborhoods and streets safe and clean.

### **4. C. - Juneteenth Day - June 19, 2022**

Mrs. Sonia Cornelio, City Clerk, read the proclamation in its entirety.

Mayor Gerardo Sanchez mentioned that this is the first time this proclamation is placed on the agenda and added that one should not forget our past as it is part of one's history.

### **4. D. - LGBTQ Pride Month - June 2022**

Mrs. Sonia Cornelio, City Clerk, read the proclamation in its entirety.

Mayor Gerardo Sanchez expressed that everyone is special and one's sexual preference does not make a person different adding that this month is to reflect on the work needed to increase awareness and establish support for the LGBTQ community.

#### **4. E. - Posttraumatic Stress Disorder Month - June 2022**

Mrs. Sonia Cornelio, City Clerk, read the proclamation in its entirety.

Mayor Gerardo Sanchez stated that PTSD affects many people, adding that this month is dedicated to raising awareness about the condition.

Mayor Gerardo Sanchez mentioned that before continuing to the next item on the agenda, he wanted to recognize a special person, Ms. Adela Cortez, Human Resources Director, who recently joined the City of San Luis.

#### **5. CONSENT AGENDA**

##### **5. A. Disbursements from May 17, 2022 to May 31, 2022**

**Total Disbursements \$1,072,820.72**

**(One Million, Seventy-Two Thousand, Eight Hundred, Twenty Dollars and Seventy-Two Cents)**

##### **5. B. Discussion and possible action on any and all matters regarding the approval of the Lighting and Retention Basin Assessment Districts Budget for Fiscal Year 2022-2023. (Roula Encinas, Acting Assistant)**

**MOTION:** Council Member Luis Cabrera/Council Member Jose Ponce to approve the Consent Agenda as presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye

#### **6. DISCUSSION AND POSSIBLE ACTION ITEMS:**

##### **6. A. Discussion and possible action on any and all matters regarding the acceptance and approval of the Tentative Budget for Fiscal Year 2022-2023. (Monica Castro, Director of Finance)**

Ms. Monica Castro, Director of Finance, presented a short PDF presentation filed with the complete agenda packet filed at the City Clerk's Office. She spoke about the Tentative Budget and added the requirements for the adoption of it. The proposed Tentative Budget is \$110,670,742.00. She added that more projects will be completed next year due to the federal ARPA funds obtained from the governments and some reserves were accumulated due to the COVID-19 pandemic. The public can also access the budget books online for further details on the projects.

**MOTION:** Council Member Luis Cabrera/Vice Mayor Mario Buchanan Jr. to approve the Tentative Budget for the Fiscal Year 2022-2023 as presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye

**6. B. Discussion and possible action on any and all matters regarding a Memorandum of Understanding between the City of San Luis and Yuma Metropolitan Planning Organization for the funding of the circulation, parking, and origin and destination study. (Jenny Torres, Economic Development Manager)**

Ms. Jenny Torres, Economic Development Manager, indicated that in October 2021, staff contracted Kimley Horn to develop a circulation study, parking study and origin and destination study. During this time, Yuma Metropolitan Planning Organization (YMPO) had committed to providing the City of San Luis \$35,000.00 for the origin and destination study and they thought the city was going to contribute \$75,000.00. The Memorandum of Understanding specifies that they will provide the City of San Luis the \$110,000.00.

**MOTION:** Council Member Africa Luna Carrasco/Council Member Luis Cabrera to approve the Memorandum of Understanding between the City of San Luis and YMPO and approve fiscal impact as presented in this agenda item. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye

**6. C. Discussion and possible action on any and all matters regarding the replacement of the Ingraham Lateral Pipe Culvert at County 21st Street. (Eulogio Vera, Director of Public Works)**

Mr. Eulogio Vera, Director of Public Works, stated that this is a non budget expenditure for an emergency culvert that was leaking for one of the canals that Yuma County Water Users' Association (YCWUA) maintains.

The estimated cost is \$63,450.78, the city will be paying half of the cost and Yuma County will pay the other half. YCWUA went ahead and prepared a cost estimate for them doing the work (as that is the only option given to the city and county) and was split into an expense for the City of San Luis and expense for Yuma County Public Works. This project will be completed by the YCWUA and they will invoice both the City of San Luis and Yuma County Public Works.

**MOTION:** Council Member Luis Cabrera/Council Member Jose Ponce to approve the payment to Yuma County Water Users Association in the amount of \$34,155.39 for the improvements of the Ingraham pipe at County 21<sup>st</sup> Street, waive formal procurement code and authorize the use of the funds as described in the fiscal impact statement of this item. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye

**6. D. Public hearing followed by discussion and possible action on any and all matters regarding the recommendation of a Special Event Liquor License Application to the Arizona Department of Liquor Licenses and Control to authorize the San Luis FRONTERA Rotary Club to sell alcohol at the 4th of July Celebration to be held July 4, 2022. (Maria A. Roldan, Acting Director of Parks and Recreation)**

#### **A. Open Public Hearing**

**MOTION:** Vice Mayor Mario Buchanan Jr./Council Member Jose Ponce to open the Public Hearing. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye

#### **1. Presentation by staff and/or applicant**

Mr. Marco Ramirez, Rotary Club Secretary, stated that their application is for the 4<sup>th</sup> of July festivities and are ready for the event.

## 2. Call to the public on this item

There were no comments from the public on this item.

### B. Close Public Hearing

**MOTION:** Vice Mayor Mario Buchanan Jr./Council Member Luis Cabrera to close the Public Hearing. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye

### C. Action on Special Event Liquor License Application to the Arizona Department of Liquor Licenses & Control

**MOTION:** Council Member Luis Cabrera/Vice Mayor Mario Buchanan Jr. to recommend approval to the Arizona Department of Liquor Licenses as presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye

### 6. E. Discussion and possible action on any and all matters regarding Resolution No. 2219. A resolution of the City of San Luis, Arizona Mayor and Common Council, designating the Chief Fiscal Officer for officially submitting the fiscal year 2022- 2023 expenditure limitation report to the Arizona Auditor General. (Lizandro Galaviz, Acting City Manager)

Mr. Lizandro Galaviz, Acting City Manager, mentioned that this is the annual designation the city is required by resolution to designate the Chief Fiscal Officer (CFO) to the Arizona Auditor General. Staff is requesting that Ms. Monica Castro, Director of Finance, be designated as the CFO.

**MOTION:** Council Member Africa Luna-Carrasco/Council Member Luis Cabrera to approve Resolution No. 2219 designating Monica Castro as the CFO to submit the annual expenditure report to the Auditor General as presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye

**6. F. Public Hearing followed by discussion and possible action on any and all matters regarding Rezoning Case No. 2022-0190 and Ordinance No. 426. An Ordinance of the Mayor and City Council of the City of San Luis, Arizona, amending the official zoning map of the City of San Luis by changing the zoning classification of 20 acres from Light Industrial (LI) to Medium Density Residential (R1-6) for property located on the northeast corner of 20th Avenue alignment and County 24-1/2 Street in San Luis, Arizona. (Fernando Villegas, Principal Planner)**

#### **A. Open Public Hearing**

**MOTION:** Vice Mayor Mario Buchanan Jr./Council Member Luis Cabrera to open the Public Hearing. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye

#### **1. Staff presentation**

Mr. Fernando Villegas, Principal Planner, explained that the applicant is requesting to rezone 20 acres from Light Industrial to Medium Density Residential for the construction of a residential subdivision consisting of 87 lots. As part of the review process, staff held a Citizens Review meeting with no opposition. This was also presented to the Planning & Zoning Commission and they recommend approval with the following conditions:

1. The owner/applicant shall submit a preliminary plat application in compliance with the City of San Luis subdivision regulations.

2. That any development of the property, or portion thereof, and/or the approval of any subdivision plat, be conditioned upon payment to the city the sum of \$260.00 per acre, or any portion of an acre, as a proportionate contribution for a traffic signal at the intersection of County 24th Street and Avenue E.

3. Owner/applicant must provide a road connection along 20th Avenue from the northwest corner of the subdivision to Belleza Del Desierto Phase 2 subdivision.

## **2. Call to the public on this item**

There were no comments from the public on this item.

## **B. Close Public Hearing**

**MOTION:** Vice Mayor Mario Buchanan Jr./Council Member Luis Cabrera to close the Public Hearing. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye

## **C. Action on Ordinance No. 426**

**MOTION:** Council Member Luis Cabrera/Council Member Africa Luna-Carrasco to approve the reading of Ordinance No. 426 by title only. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye

Mrs. Sonia Cornelio, City Clerk, read Ordinance No. 426 by title only.

**MOTION:** Council Member Matias Rosales/Vice Mayor Mario Buchanan Jr. to approve and adopt Ordinance No. 426. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye

## 7. SUMMARY OF CURRENT EVENTS

Mayor Gerardo Sanchez reported that today was the ground breaking for Fire Station No. 2. This project has been planned since four (4) years ago; it is a \$1.4 million investment and hopefully it will be completed by May 2023. He clarified that the City of San Luis residents do not pay property taxes to the city rather property taxes are paid to the county. He clarified that property tax money was not used to pay for this fire station rather sales tax money. Residents pay property taxes for the county's court house and library and not for streets. He added that it is about working together for the City of San Luis.

Council Member Luis Cabrera reported that he attended the Innovating Commerce Serving Communities (ICSC) Expo in Las Vegas and advocate for the businesses. Citizens ask themselves why doesn't the city bring other major businesses but it is not up to the City Council, they do not come because the city does not meet the criteria such as population.

Council Member Matias Rosales mentioned that the way he sees it, it took four (4) years to bring in Denny's, eight (8) years for a Starbucks and will take another eight (8) years to bring another major business. Staff will continue to promote the city at events like these and hopefully attract more businesses.

Mayor Gerardo Sanchez said that it takes years to bring a business, therefore just because one says it or posts it does not mean it is going to happen. For example, the Port of Entry I took almost nine (9) years to complete, the Port of Entry II has been worked on for four (4) years; there is an investment of time, staff and effort and Ports of Entry do not open because of a person or a Mayor says it is going to open. It requires an act from Congress and it is difficult for everyone to agree.

## 8. CALL TO THE PUBLIC

There were no comments from the public.

## 9. ADJOURNMENT

**MOTION:** Vice Mayor Mario Buchanan Jr./Council Member Africa Luna-Carrasco to adjourn the Regular Council meeting at approximately 7:51 p.m. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye

**APPROVED:**

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Gerardo Sanchez, Mayor

**ATTEST:**

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Sonia Cornelio, City Clerk

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular City Council meeting of the City Council of the City of San Luis, Arizona, held on June 8, 2022. I further certify that the meeting was duly called and held and that a quorum was present.

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Sonia Cornelio, City Clerk