



NOTICE OF REGULAR COUNCIL MEETING

In accordance with § 38-431.02 of the Arizona Revised Statutes of the State of Arizona, notice is hereby given to the Members of City Council and to the general public that the Mayor and Council of the City of San Luis, Arizona will hold a Regular City Council meeting at 7:00 p.m., Wednesday, September 14, 2022. The meeting will take place at the City Council Chambers, located at 1090 E. Union Street, San Luis, Arizona, 85349. The public is invited to attend the open meeting.

In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, the City of San Luis does not discriminate on the basis of disability in the admission of or access to, or treatment or employment in its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in City programs, activities, or services contact: ADA/Section 504 Coordinator, City of San Luis Human Resources Department, 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Notice is hereby given that pursuant to A.R.S. § 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the City Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recordings. Parents in order to exercise their rights may either file written consent with the City Clerk to such recordings or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. § 1-602.A.9 have been waived.

THIS NOTICE IS GIVEN BY:

/s/ Sonia Cornelio, City Clerk

AVISO DE JUNTA REGULAR

De acuerdo con los Estatutos del Estado de Arizona A.R.S. § 38-431.02, se le informa a los miembros del Cabildo y al público en general que el Alcalde y el Cabildo, tendrán una Junta Regular a las 7:00 p.m., el día Miercoles, 14 de Septiembre del 2022. La junta se llevará a cabo en la Sala del Cabildo, ubicada en el 1090 E. Union Street, San Luis, Arizona, 85349. El público está invitado a la junta.

De acuerdo con el Acta de Americanos con Discapacidades y la Sección 504 del Acta de Rehabilitación del 1973, la Ciudad de San Luis, Arizona no discrimina por causa de discapacidad la admisión y acceso a sus programas, actividades, servicios o en el trato en cuanto a empleo. Para más información referente a derechos y provisiones del Acta de Americanos con Discapacidades o Sección 504, o para solicitar adaptaciones que sean razonables para la participación en programas, actividades o servicios de la Ciudad, contactar al: Coordinador del Acta de Americanos con Discapacidades/Sección 504, Departamento de Recursos Humanos de la Ciudad de San Luis, Arizona, ubicado en el 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Por medio de este aviso y de acuerdo con los Estatutos del Estado de Arizona A.R.S § 1-602.A.9, sujeto a ciertas excepciones reglamentarias, los padres de familia tienen el derecho de dar el consentimiento ante el Estado o cualquiera de sus subdivisiones políticas para hacer una grabación de audio o video de su hijo menor de edad. Las juntas del Cabildo se graban en audio y/o video y como resultado, el hecho de que haya menores presentes puede ser sujeto a que sean grabados. Para que los padres de familia puedan ejercer sus derechos pueden dar el consentimiento por escrito con la Secretaria de la Ciudad a tal grabación, o tomar acción personal para asegurarse que su hijo menor no esté presente cuando la grabación se lleve a cabo. Si un menor de edad está presente en el momento de la grabación, la Ciudad asumirá que los padres de familia están cediendo los derechos sobre una posible grabación de acuerdo con los Estatutos del Estado de Arizona A.R.S. § 1-602.A.9.

ESTE AVISO ES DADO POR:

/f/ Sonia Cornelio, Actuaría de la Ciudad



AGENDA
Regular Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
San Luis, AZ 85349
September 14, 2022
7:00 p.m.

For the safety of the public during the COVID-19 pandemic, members of the public may attend the City Council's Regular Meeting of September 14, 2022 in person if the 6-foot distance can be maintained which is 27 people. However, members of the public may listen to the meeting's live audio stream on the City of San Luis' website <https://sanluisaz.gov/listenlive>. Recordings of the meetings will be available on the city's website <https://sanluisaz.gov/listenlive> after the meeting. Call to the Public will only be available to those attending the meeting in person.

PLEASE TAKE NOTICE THAT MEMBERS OF THE CITY COUNCIL WILL ATTEND EITHER IN PERSON, TELEPHONE, OR VIDEO CONFERENCE COMMUNICATION. THE MAYOR OR ACTING MAYOR FOR THIS MEETING MAY CHANGE THE ORDER OF THE ITEMS; IF AUTHORIZED BY LAW AND BY A MAJORITY VOTE OF A QUORUM OF CITY COUNCIL MEMBERS PRESENT, AN EXECUTIVE SESSION WILL BE HELD IMMEDIATELY FOLLOWING THE VOTE IN ACCORDANCE WITH A.R.S. §38-431.03(A) AND THE MEETING WILL BE TEMPORARILY RECESSED WHILE THE CITY COUNCIL RETIRES TO EXECUTIVE SESSION WHICH WILL NOT BE OPEN TO THE PUBLIC.

Por la seguridad del público durante la pandemia COVID-19, habrá asistencia en persona para los miembros del público en la Junta Regular del Cabildo del 14 de Septiembre del 2022, si la distancia de 6 pies puede mantenerse, que es de 27 personas. Sin embargo, los miembros del público pueden escuchar el audio en vivo de la reunión transmitido en el sitio web de la Ciudad de San Luis <https://sanluisaz.gov/listenlive>. Las grabaciones de las reuniones estarán disponibles en el sitio web de la ciudad <https://sanluisaz.gov/listenlive> después de la reunión. Llamado al Público estara disponible solo a quienes asistan a la junta en persona.

TENGA EN CUENTA QUE LOS MIEMBROS DEL CABILDO DE LA CIUDAD ASISTIRÁN EN PERSONA, TELÉFONO O COMUNICACIÓN POR VIDEO CONFERENCIA. EL ALCALDE O VICE-ALCALDE DE ESTA REUNIÓN PUEDE CAMBIAR EL ORDEN DE LOS TEMAS; SI ESTÁ AUTORIZADO POR LA LEY Y POR MAYORÍA DE VOTOS DE UN QUÓRUM DE MIEMBROS DEL CABILDO PRESENTES, SE LLEVARÁ A CABO UNA SESIÓN EJECUTIVA INMEDIATAMENTE DESPUÉS DE LA VOTACIÓN DE ACUERDO CON LOS ESTATUTOS DEL ESTADO DE ARIZONA A.R.S. §38-431.03 (A) Y LA REUNIÓN SERÁ TEMPORALMENTE RECESADA MIENTRAS EL CABILDO DE LA CIUDAD SE RETIRE A UNA SESIÓN EJECUTIVA QUE NO ESTARÁ ABIERTA AL PÚBLICO.

1. **CALL TO ORDER/ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **INVOCATION**
4. **PROCLAMATION/PRESENTATION**
 4. A. Proclamation
- Hispanic Heritage Month - September 15, 2022 through October 15, 2022

4. B. Presentation by the Yuma County Chamber of Commerce on services offered to Yuma County businesses. **(Kimberly Kahl, Executive Director)**

5. **CONSENT AGENDA**

All matters are considered to be routine by the City Council and will be enacted by one motion. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

5. A. **MINUTES OF**

- Regular Council meeting held August 24, 2022

5. B. **Disbursements from August 16, 2022 to September 6, 2022**

Total Disbursements \$1,970,163.86

(One Million, Nine Hundred Seventy Thousand, One Hundred, Sixty-Three Dollars and Eighty-Six Cents)

5. C. Discussion and possible action on any and all matters regarding Order No. 2022-11. An order of the Mayor and City Council of the City of San Luis, Arizona, adopting the City of San Luis Use of City Vehicles Policy; repealing any conflicting policies; and providing for severability. **(Adela Cortez, Director of Human Resources and Maria Sabori, Risk Manager)**

6. **DISCUSSION AND POSSIBLE ACTION ITEMS:**

6. A. Discussion and possible action on any and all matters regarding a contract with James Davey and Associates, Inc. to provide engineering services for the Downtown San Luis Storm Drainage Project. **(Jenny Torres, Economic Development Manager)**

6. B. Discussion and possible action on any and all matters regarding a contract with James Davey and Associates, Inc. to provide architectural and engineering design services for the Downtown San Luis Parks and Parking Project. **(Jenny Torres, Economic Development Manager)**

6. C. Discussion and possible action on any and all matters regarding authorization to purchase annual ammunition for the City of San Luis Police Department using Fiscal Year 2023 budgeted funds. **(Richard Jessup, Chief of Police)**

6. D. Discussion and possible action on any and all matters regarding authorization to purchase seven (7) fully marked and equipped new 2023 Ford F150 Crew Cab 4 x 4 Short Box pick-up trucks using Fiscal Year 2022-2023 Capital Projects budgeted funds. **(Richard Jessup, Chief of Police)**

6. E. Public hearing followed by discussion and possible action on any and all matters regarding the recommendation of a Special Event Liquor License Application to the Arizona Department of Liquor Licenses and Control to authorize the San Luis FRONTERA Rotary Club to sell alcohol during the 2022 Founder's Day Celebration on Saturday, October 01, 2022. **(Marcos Ramirez, Secretary for San Luis FRONTERA Rotary Club)**

A. Open public hearing

1. Staff and/or applicant presentation

2. Call to the public on this item

B. Close public hearing

C. Action on Special Event Liquor License Application to the Arizona Department of Liquor Licenses & Control

- 6. F.** Public hearing followed by discussion and possible action on any and all matters regarding the recommendation of a Special Event Liquor License Application to the Arizona Department of Liquor Licenses and Control to authorize the San Luis FRONTERA Rotary Club to sell alcohol during the 2022 Binational Open Market on Saturday, October 15, 2022. **(Marcos Ramirez, Secretary for San Luis FRONTERA Rotary Club)**
- A. Open public hearing
 - 1. Staff and/or applicant presentation
 - 2. Call to the public on this item
 - B. Close public hearing
 - C. Action on Special Event Liquor License Application to the Arizona Department of Liquor Licenses & Control
- 6. G.** Public hearing followed by discussion and possible action on any and all matters regarding the recommendation of a Special Event Liquor License Application to the Arizona Department of Liquor Licenses and Control to authorize the San Luis FRONTERA Rotary Club to sell beer during the 2022 Off-Road Expo on Saturday, October 22, 2022. **(Marcos Ramirez, Secretary for San Luis FRONTERA Rotary Club)**
- A. Open public hearing
 - 1. Staff and/or applicant presentation
 - 2. Call to the public on this item
 - B. Close public hearing
 - C. Action on Special Event Liquor License Application to the Arizona Department of Liquor Licenses & Control
- 6. H.** Public hearing followed by discussion and possible action on any and all matters regarding Minor Amendment Case No. 2022-0335 and Resolution No. 2232. A Resolution of the Mayor and City Council of the City of San Luis, Arizona, amending the 2040 General Plan to change the land use designation of 32 acres of land located on the southwest corner of County 24th Street and the alignment of 24th Avenue from Commercial (C) and Medium Density Residential (MDR) to High Density Residential (HDR). **(Fernando Villegas, Principal Planner)**
- A. Open public hearing
 - 1. Staff Presentation
 - 2. Call to the public on this item
 - B. Close Public Hearing
 - C. Action on Resolution No. 2232
- 6. I.** Public hearing followed by discussion and possible action on any and all matters regarding Rezoning Case No. 2022-0336 and Ordinance No. 430. An Ordinance of the Mayor and City Council of the City of San Luis, Arizona, amending the official zoning map of the City of San Luis by changing the zoning classification of 451.34 acres, from Community Commercial (C-2) and Light Industrial (L-1) to Medium Density Residential (R1-6), Medium-High Density Residential (R-2), High Density Residential (R-3) and Community Commercial (C-2), located south of County 24th Street between Avenue E and Avenue D. **(Fernando Villegas, Principal Planner)**
- A. Open Public Hearing
 - 1. Staff presentation
 - 2. Call to the Public on this item
 - B Close Public Hearing
 - C. Action on Ordinance No. 430 by title only
(City Clerk to read Ordinance No. 430 by title only)
 - D. Action on Ordinance No. 430

7. SUMMARY OF CURRENT EVENTS

Events by Mayor, Council Members and/or City Manager pursuant to A.R.S. §38-431.02 (K).

8. CALL TO THE PUBLIC

This is the time for the public to comment. Members of the City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01 (H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

9. ADJOURNMENT



PROCLAMATION

Regular City Council Meeting

4. A.

Meeting Date: 09/14/2022

Title:

Proclamation

- Hispanic Heritage Month - September 15, 2022 through October 15, 2022

Attachments

Proclamation



Proclamation

HISPANIC HERITAGE MONTH

September 15, 2022 – October 15, 2022

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

WHEREAS, the City of San Luis, Arizona, recognizes the deep roots of Hispanic and Latino Heritage within our local community, our great State of Arizona and the United States of America; and

WHEREAS, the Gadsden Purchase of 1854 brought territories in Southern Arizona and Southern New Mexico into the Union of the United States; lands that were already rich in the Spanish language, Mexican and Native American cultures and ways, where the bells of Spanish missions rang loudly from California to Texas and even in modern eastern States of Florida and Georgia; proof that the history of the United States grew not only North to South and East to West but also grew North and East from the modern “Southwest”; and

WHEREAS, the City of San Luis, Arizona, was founded in 1930 directly due to the opening of its local Port of Entry allowing travel and commerce between Mexico and the United States. The City of San Luis prides itself in having been a vital role in agriculture, commerce and industry; a role which is still filled today; and

WHEREAS, the City of San Luis, Arizona, has a Hispanic population of 97-98% and take pride in the bilingual nature, commitment to family, shared traditions and values; and

WHEREAS, in the words of Cesar Chavez, one of the City of San Luis’s most iconic heroes: “Preservation of one’s own culture does not require contempt or disrespect for other cultures.

NOW, THEREFORE, BE IT RESOLVED, that, I, Gerardo Sanchez, Mayor of the City of San Luis, do hereby proclaim September 15, 2022 to October 15, 2022, as “**Hispanic Heritage Month**”. And would like to particularly recognize the Hispanic American Heritage during the city’s Founders Day Celebration on September 24, 2022, and encourage local residents to not only learn about their own rich history, culture and traditions but to also lovingly share them with the neighboring communities, as well.

DATED this 14th day of September 2022.

Gerardo Sanchez, Mayor

ATTEST:

Sonia Cornelio, City Clerk



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

4. B.

Meeting Date: 09/14/2022

Department Head: Jenny Torres, Economic Development Manager, Administration, Economic Development

Submitted By: Yigal Duarte, Economic Development Assistant, Administration, Economic Development

Action Requested: Discussion Item - No Action to be Taken
Other

ITEM:

Presentation by the Yuma County Chamber of Commerce on services offered to Yuma County businesses. **(Kimberly Kahl, Executive Director)**

SUMMARY:

The Yuma County Chamber of Commerce created a task force in order to expand their services to include all Yuma County businesses. Mrs. Kimberly Kahl, Executive Director of the Yuma County Chamber of Commerce, will discuss the strategies on addressing the Yuma County Chamber Board's direction and services that are being offered to all businesses.

RECOMMENDATION / SUGGESTED MOTION:

DISCUSSION AND POSSIBLE DIRECTIONS TO STAFF ONLY, NO ACTION.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: NO

CITY/STATE/FEDERAL FUNDS: N/A

TOTAL: N/A

BUDGETED AMOUNT: N/A

AVAILABLE AMOUNT TO TRANSFER: N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

N/A



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5. A.

Meeting Date: 09/14/2022

Summary

MINUTES OF

- Regular Council meeting held August 24, 2022

Attachments

8/24/2022 RCM

MINUTES
Regular Council Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
August 24 2022
7:00 p.m.

1. CALL TO ORDER/ROLL CALL

Mayor Gerardo Sanchez called the Regular City Council meeting to order at approximately 7:00 p.m.

PRESENT: Mayor Gerardo Sanchez
Vice Mayor Mario Buchanan Jr.
Council Member Luis Cabrera
Council Member Africa Luna-Carrasco (via Zoom)
Council Member Jose Ponce
Council Member Matias Rosales (via Zoom)

ABSENT: Council Member Gloria Torres

OTHERS PRESENT: Lizandro Galaviz, Acting City Manager
Kay Macuil, City Attorney
Melissa Lopez, Acting City Clerk
Adela Cortez, Director of Human Resources
Angel Ramirez, Fire Chief
Crystal Ochoa, Acting Assistant to Council/PIO
Edgar Esparza, Acting Billing & Collections Manager
Eulogio Vera, Director of Public Works
Francia Alonso, Records Management Specialist
Isaac Gutierrez, GIS Specialist
Jorge Perez, Assistant Director of Public Works
Jose Luis Cisneros, Executive Assistant
Miguel Ramirez, Accountant II
Ralph Velez, City Consultant (via Zoom)
Richard Jessup, Chief of Police
Richard Bauermann, Fire Inspector
Ruben Lopez, I.T. Technician
Buna George, Greater Yuma Port Authority
Cesar Neyoy, Reporter
Elizabeth Carpenter, Developer
Lucy Lopez, Reporter
Tom DuBose, DuBose Design Group

2. PLEDGE OF ALLEGIANCE

Council Member Jose Ponce led the Pledge of Allegiance.

3. INVOCATION

Mr. Richard Jessup, Chief of Police, led the invocation.

4. PROCLAMATIONS

4. A. Women's Equality Day - August 26, 2022

4. B. Childhood Cancer Awareness Month - September 2022

4. C. Library Card Sign Up Month - September 2022

4. D. National Suicide Prevention Month - September 2022

Ms. Melissa Lopez, Deputy City Clerk, read the proclamations in their entirety.

5. PRESENTATION

5. A. Presentation on any and all matters regarding the annual update for Greater Yuma Port Authority. (Buna George, Executive Director for Greater Yuma Port Authority)

Ms. Buna George, Executive Director for Greater Yuma Port Authority, provided a PowerPoint presentation which is filed at the City Clerk's Office with the complete agenda packet. The presentation included statistics of commercial and private vehicles, pedestrian traffic for years 2019, 2020 and 2021 among other information.

6. CONSENT AGENDA

6. A. MINUTES OF

- Regular Council meeting held August 10, 2022

- Special Council meeting held August 16, 2022

6. B. Disbursements from August 2, 2022, to August 15, 2022

Total Disbursements \$1,266,434.77

(One Million, Two Hundred Sixty-Six Thousand, Four Hundred Thirty-Four Dollars and Seventy-Seven Cents)

MOTION: Vice Mayor Mario Buchanan Jr./Council Member Luis Cabrera to approve the Consent Agenda as presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye

7. DISCUSSION AND POSSIBLE ACTION ITEMS:

7. A. Discussion and possible action on any and all matters regarding the purchase of bays/barns for apparatus parking at station #2. (Angel Ramirez, Fire Chief)

Mr. Angel Ramirez, Fire Chief, stated this item is something staff had budgeted for the fire station located on the east side of San Luis. This is where they will be parking their vehicles and not attached to the fire station. Staff considers the vendor Absolute Steel and Storage a sole source provider of the two (2) frame buildings in Arizona as allowed under the Purchasing Code 36.02 – Exclusive Services.

MOTION: Council Member Luis Cabrera/Council Member Matias Rosales to approve the purchase and construction of apparatus parking through Absolute Steel and Storage under City Purchasing Code Section 3.05.20 in the amount of \$48,702.90. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye

7. B. Discussion and possible action on any and all matters regarding the authorization to approve McNeece Bros. Oil Company, Inc. for the purchase of gasoline and diesel fuels from Pacific Pride for Fiscal Year 2022-2023. (Jorge Perez, Assistant Director of Public Works)

Mr. Jorge Perez, Assistant Director of Public Works, explained that staff is seeking the approval of the purchase of gasoline from McNeece. As indicated in the Purchase Procurement Code, any purchase over \$45,000.00 requires approval of the City Council. Given the current market with oil, it is difficult to obtain proposals and quotes from vendors committing to a specific price due to the fluctuating price of oil. McNeece Brothers Oil Company has been a vendor to the City of San Luis for the past 14 years and after meeting with them, staff determined that they are the most viable option for the city. The city is saving taxes of 18.4 cents for lightweight vehicles and 24.4 cents on heavy equipment with McNeece where the other vendors staff met with, are not able to offer these savings. He added that for the reasons mentioned, staff is requesting that the Mayor and City Council waive the formal procurement code and move forward with the purchase of gasoline and diesel from McNeece for Fiscal Year 2022-2023.

MOTION: Council Member Luis Cabrera/Vice Mayor Mario Buchanan Jr. to approve the purchase of gasoline and diesel fuels from McNeece Bros. Oil Company for Fiscal Year 2022-2023 and waive formal purchase procedures for the reason presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye

7. C. Public Hearing followed by discussion and possible action on any and all matters regarding the recommendation of the Liquor License Application submitted to the Arizona Department of Liquor Licenses and Control by Raul Rafael Urena Taylor on behalf of VR Wholesale, Inc. located at 1345 N. Main Street, San Luis, Arizona. (Melissa Lopez, Deputy City Clerk)

A. Open Public Hearing

MOTION: Council Member Luis Cabrera/Council Member Jose Ponce to open the Public Hearing. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye

1. Staff and/or applicant presentation

Ms. Melissa Lopez, Deputy City Clerk, indicated that the application received on behalf of Mr. Raul Rafael Urena Taylor was processed and posted along with the notice of the public hearing at the proposed premises for the required number of days. She added the City Clerk's Office did not receive any comments in favor of or against the application. Staff recommended approval of the liquor license application of VR Wholesale, Inc. to the Arizona Department of Liquor Licenses and Control.

2. Call to the Public on this item

There were no comments from the public on this item.

B. Close Public Hearing

MOTION: Vice Mayor Mario Buchanan Jr./Council Member Luis Cabrera to close the Public Hearing. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye

C. Action on the recommendation on the Liquor License Application to the Arizona Department of Liquor Licenses and Control for Raul Rafael Urena Taylor on behalf of VR Wholesale, Inc.

MOTION: Vice Mayor Mario Buchanan Jr./Council Member Jose Ponce to recommend approval of liquor license application to the Arizona Department of Liquor Licenses and Control for Raul Rafael Urena Taylor on behalf of VR Wholesale, Inc., as presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye

7. D. Discussion and possible action on any and all matters regarding the appointment of one (1) City of San Luis resident to serve on the City of San Luis Planning and Zoning Commission. (Jose A. Guzman, Director of Planning and Zoning)

Mr. Jose Guzman, Director of Planning and Zoning, stated that staff received a letter from Mr. Case Van Veen resigning from serving on the Planning & Zoning Commission; leaving a vacancy with a term expiration of January 31, 2024. Mr. Guzman added that three (3) applications have been received, the applicants are Mr. Jesus Carrillo, Mr. Ruben Walshe and Mr. Cesar Zepeda.

Mayor Gerardo Sanchez asked how many times has the commission not had a meeting due to a lack of quorum.

Mr. Guzman responded there has been issues but have made it work everytime.

MOTION: Mayor Gerardo Sanchez/Vice Mayor Mario Buchanan Jr. to appoint Mr. Jesus Carrillo as Planning and Zoning Commissioner, to fill the vacancy created by Case Van Veen, which expires January 31, 2024. Motion did not pass.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Nay
Council Member Africa Luna-Carrasco	Nay
Council Member Jose Ponce	Nay
Council Member Matias Rosales	Aye

MOTION: Council Member Africa Luna-Carrasco/Council Member Luis Cabrera to appoint Mr. Ruben Walshe as Planning and Zoning Commissioner, to fill the vacancy created by Case Van Veen, which expires January 31, 2024. Motion passed with four (4) aye votes and two (2) nay votes by Mayor Gerardo Sanchez and Vice Mayor Mario Buchanan Jr.

The vote was as follows:

Mayor Gerardo Sanchez	Nay
Vice Mayor Mario Buchanan Jr.	Nay
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye

7. E. Public Hearing followed by discussion and possible action on any and all matters regarding Conditional Use Permit Case No. 2022-0425. A request by DuBose Design Group on behalf of the Sam Group Investments Partnership for a Conditional Use Permit from Section 18.35.30 (C)(1) of the City of San Luis Zoning Ordinance to allow a commercial building with a gross floor area greater than 50,000 square feet. Assessor's parcel number 227-15-011, located on the northeast corner of Oak Avenue and County 24 1/2 Street in San Luis Arizona. (Jose A. Guzman, Director of Planning & Zoning)

A. Open Public Hearing

MOTION: Vice Mayor Mario Buchanan Jr./Council Member Luis Cabrera to open the Public Hearing. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye

1. Staff Presentation

Mr. Jose Guzman, Director of Planning & Zoning, explained that the City Council approved a rezoning for this project last month and due to the size of the building, a conditional use permit is required. Staff recommends approval with conditions that are very genetic such as the applicant has to comply with all the regulations of the city and with the traffic study requirements.

2. Call to the Public on this item

There were no comments from the public on this item.

B. Close Public Hearing

MOTION: Vice Mayor Mario Buchanan Jr./Council Member Jose Ponce to close the Public Hearing. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye

C. Action on Conditional Use Permit Case No. 2022-0425

MOTION: Vice Mayor Mario Buchanan Jr./Council Member Luis Cabrera to approve Conditional Use Permit Case No. 2022-0245 subject to the conditions of approval as presented by staff. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye

7. F. Discussion and possible action on any and all matters regarding Resolution No. 2228. A resolution of the Mayor and City Council of the City of San Luis, Arizona correcting a scrivener's error *nunc pro tunc in*; repealing conflicting provisions; and providing for severability. (Kay Marion Macuil, City Attorney)

Ms. Kay Macuil, City Attorney, stated that this resolution is to correct a typographical error made on September 23, 2020 when four (4) positions were added to the classified service. One (1) of the positions was meant to be pay grade 200 and it was typed out as 209. That position remained at pay grade 200; the study before it went to the City Council was that it was recommended for 200. Therefore, scrivener's error nunc pro tunc in, means one can correct now and relate back to September 23, 2020.

Mayor Gerardo Sanchez mentioned that this affects Mr. Jose Luis Cisneros, Executive Assistant.

Mr. Cisneros stated that this scrivener's error was done in 2020 and believes it has been used once in the history of San Luis in May 2020, the nunc pro tunc in has only been used once in the history of San Luis on October 20, 2004. That long term means somethings that is being done now, which should have been done in the past. He asked why now? He explained that on July 28, 2022, he submitted a complaint with the Human Resources Department regarding his salary review. In his complaint he stated his pay grade was 209. He was requesting a salary review due to the hours he has been working which are 50 to 60 hours per week, working holidays and weekends, adding that he is unable to take vacation because he gets calls and emails. He is losing vacation hours and next week he will lose more hours because he is unable to take vacation time-off. Mr. Cisneros added that in his complaint he mentioned that his pay grade was 209, which was not the focus of his complaint. He never asked to put in the starting pay of the pay grade. He provided solutions and ways that his pay be improved reflecting the amount of work he does, which are allowed per the personnel policy. Instead of addressing these suggestions, the center of his complaint was moved to being the hours he is working; his salary being increased but moved to being the pay grade. This was two (2) years ago and it has not been a month since he filed the complaint and now it is being brought up. He feels it is not about his salary anymore but rather him being retaliated against in public to something that is worst than that. He added that had he known he was going to be demoted in public, he would of never filed a complaint.

Ms. Macuil said that this has been used once since her time and will have two (2) more on resolutions where the caption was wrong that adopt the improvement districts. She added that it is definitely not retaliation, the pay grade just was not recommended and it was brought to staff's attention. CPS recommended a pay grade 200, the resolution was wrong and it was never paid at the pay grade 209. Pay grade 209 is the level of department heads. This affects one (1) employee, there were four (4) positons on that particular resolution.

Council Member Matias Rosales asked to clarify what it meant by retroactive to 2020.

Ms. Macuil replied that the typographical error would be fixed back to September 2020.

Council Member Matias Rosales asked if moving forward, it will be classified at 200.

Ms. Macuil responded yes, there has not been any factual difference as to what has gone on with the pay, it is just the typographical error.

Mayor Gerardo Sanchez asked what is the pay grade difference from a 209 to a 200.

Council Member Luis Cabrera stated he looked up the pay scale and the latest one is \$28.98 per hour. So the financial burden the city would see is a big hit and it is not \$1.00 or \$2.00, but \$28.98.

Ms. Adela Cortez, Director of Human Resources, indicated that the complaint was submitted to the Human Resources Department and as she was reviewing the complaint, she came about the pay grade which caught her attention because pay grade 209 is used for a department head and that is what prompted the research about it. The difference between the 209 and 200 is over \$50.00, it is a huge variance. The file does indicate the recommendation from CPS that the position value was at 200 and that is how the first thing was compensated or has been listed on that pay grade, so there has not been a compensation provided at that higher level. As staff was doing the research, they found the mistake and proceeded in taking measures to correct it but there is not going to be a change in compensation based on that.

Council Member Matias Rosales asked if he was not being paid at pay grade 209, it was just classified that way, the person or the position was paid at pay grade 200, it was just the classification, therefore, this should not affect Mr. Cisneros's request to ask for a salary increase.

Council Member Luis Cabrera added that he was classified at pay grade 200 and has been paid at pay grade 200 just like CPS classified him.

Ms. Cortez answered that Mr. Cisneros is being compensated for the additional duties and understands about what Mr. Cisneros mentioned regarding working that many hours a week; the value of the classification is based on the scope of responsibility and not so much on the volume. Currently, Mr. Cisneros is being compensated per policy, the additional five (5) percent for performing additional duties than his regular position.

Council Member Luis Cabrera asked if he gets compensated for overtime.

Mayor Gerardo Sanchez replied he does not get compensated overtime as he is an exempt salary employee.

Council Member Matias Rosales added that staff is trying to correct an issue that was brought up because he was asking for possibly a pay increase, so the good thing is that he has not been paid at pay grade 209 for the past two (2) years and after two (2) budgets the City Council has approved; hence the importance of having a Director of Human Resources. So the issue is correcting that and then going back and through the process regarding his original request of the point that he was asking maybe if there is a possibility for a pay raise, because this department has originally had two (2) or three (3) other positions which the city has not really had. He thinks that there are two (2) issues here.

Ms. Macuil stated that the second issue is not on the agenda, it is just the typographical error, but she understands the discussion now.

Council Member Africa Luna-Carrasco asked with the passage or approval of this resolution today, how is that going to affect the employee moving forward. She wanted to express her concern about the employee working so many hours and not being able to take vacation time-off and also that he feels there is retaliation involved in whatever process he is and she would like to see that this is solved so there are employees that come to work feeling appreciated and valued.

Ms. Macuil replied it does not affect the employee at all, it is just correcting the written record.

Mayor Gerardo Sanchez asked that by approving this resolution, the City Council does not approve a compensation for him. Because he is a pay grade 209 but staff is saying that is an error, so basically yes, he is. Mr. Cisneros is understanding he should be making more money and staff is telling him no, but staff made an error, so now you are going down to pay grade 200.

Ms. Macuil explained that when the position was created it was recommended pay grade 200, but there was an error on the resolution and then he has been in the pay grade 200 factually in pay. His grievance has nothing to do with correcting the record.

Mayor Gerardo Sanchez asked if this correction is being made based on the grievance.

Ms. Macuil responded that the only thing that the grievance brought up was the error. Yes staff is correcting the error based on the grievance but has nothing to do with the determination of pay.

Mayor Gerardo Sanchez stated it does have something to do; the reason this was done was determination of pay based on the recommendation of CPS who did the salary study, so it is based on pay.

Ms. Cortez added that if the question is whether or not this is finalizing his request for an increase because there are two (2) items and the resolution just corrects the error found while doing the research, but there is still an item pending that is being researched which has to do with the additional duties which is not on the agenda tonight. Staff is reviewing his hours, vacation and additional duties that he is doing from a couple of positions, including one (1) of them that has the title hyphenated. There is still more that is being done.

Council Member Luis Cabrera stated that if he is understanding correctly, when this position was created in September, CPS evaluated the position at a pay grade of 200. The employee has been paid at a pay grade of 200 since the position was created. There was a complaint done and staff realized that on the resolution the pay grade was 209, which is the typo. Budget retreats and the salary allocations have been at a 200 pay grade. He has been receiving a five (5) percent increase for the additional duties that he has been doing. He thinks there are different items presented tonight and as of now what he reads from this resolution is staff is fixing a typo from the resolution.

He added that he assumes Mr. Cisneros signed paperwork accepting the position of Executive Assistant and that position had a pay grade of 200 he signed two (2) years ago, somehow staff or he found out it was at 209. Their pay discrepancy is \$28.98 based on the current pay scale and the 209 pay grade is a director/manager level. Council Member Luis Cabrera added that Mr. Cisneros's issue with the Human Resources Department should be handled internally. Council Member Luis Cabrera indicated that he thinks the City Council should just fix the resolution but it was understood by everyone that the position was at a 200 pay grade and that is how the city has been paying Mr. Cisneros. The city is not retaliating against anyone by fixing a typo, so that is something that is going on between the Human Resources Department and Mr. Lizandro Galaviz, Acting City Manager, then it does not pertain to the City Council but rather is an internal thing that needs to happen. The City Council needs to fix a resolution that was typed wrong.

Council Member Matias Rosales commented that the scenario is correct but he is understanding as well that the issue is that the employee's side should have been taken care of first before this resolution was presented to the City Council. Because this puts the employee in a position thinking otherwise. This has been wrong for two (2) years and does not think this would have had an issue waiting one (1) more month or two (2) more weeks in correcting this resolution and discussing it in public and making the employee feel he is being retaliated against. Staff should handle Mr. Cisneros's request first in regards to his pay inquiries then after that correct the typo, he does not think this was handled properly.

MOTION: Council Member Luis Cabrera/Vice Mayor Mario Buchanan Jr. to approve and adopt Resolution No. 2228 as presented. Motion passed with five (5) aye votes and one (1) nay vote by Mayor Gerardo Sanchez.

The vote was as follows:

Mayor Gerardo Sanchez	Nay
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye

7. G. Discussion and possible action on any and all matters regarding Resolution No. 2229. A resolution of the Mayor and Council of the City of San Luis, Arizona, setting towing and storage fees pursuant to Section 10.25.030(H) of the City Code of the City of San Luis, Arizona, repealing any conflicting provisions and providing for severability. (Richard Jessup, Chief of Police)

Mr. Richard Jessup, Chief of Police, explained that as they begin to discover what the towing fees were set at many years ago, they set those fees 13 ½ years ago in February 2009 at \$75.00 for the towing fee and \$25.00 for the impound fee.

This has changed several years ago by state statute as far as Title 9 and Title 28 that gave the police departments and the cities the right to increase that fee to \$150.00 and \$35.00 when it came to the 24-hour a day storage fees. One of the other items of concern was adopted several years ago by the state was also that the impound was 30 days, the impound was then placed down to 20 days. Staff believes they are not in line with the recommendations not only from the state but almost virtually every single city has these particular fees in place of \$150.00 and \$35.00 which is standard. He asked the City Council to approve the adjustment in this recommendation. He further explained, the City of Peoria is the leader when it comes to these types of things but when it passed state legislation Arizona Revised Statutes gave the police departments the ability to charge that as a level. Several years ago, they took 30 days away and made it 20 days storage; they made it a little bit easier for residents to get their cars back. Different police departments across the state, these types of fees, their level of fees for special revenues went down. Probably the City of San Luis Police Department special revenues has decreased at least 50% if not more and they have kept the rates identical to what was adopted 13 ½ years ago. Approximately 90% of all cities and departments have the \$150.00 and \$35.00 fees. Chief Jessup explained who get the fees of towing. The City Council does not have to approve the recommended state towing fees, they can set whatever rate they feel is most appropriate.

Council Member Luis Cabrera stated that \$185.00 is too high for the city's residents and people coming from Mexico.

Chief Jessup added that when a person elects to drive their car, they assumed that risk knowing that they are driving their car on a suspended or revoked driver's license or simply do not have a driver's license then the vehicle is towed per state statute. Therefore, there are things that people know when they drive their cars, they know what risks are involved if they get stopped or their car is illegally parked.

Council Member Jose Ponce commented that \$125.00 and \$25.00 is a fair rate. Chief Jessup added that the City of San Luis Police Department is not required to keep the vehicle for 20 or 30 days, they can now legally return the vehicle to a person if they come with a valid driver's license and they are the registered owner of the vehicle, they assume their responsibility, then they can get their vehicle in a day rather than wait 20 days. There are state statutes that are there for the 20 days if it is a DUI or those types of things. The City of San Luis Police Department is lenient and if they stop a driver with a DUI and there is a licensed driver in the vehicle, they allow that person to drive the car rather than having it towed and stored. Chief Jessup proceeded to give other other examples.

MOTION: Council Member Luis Cabrera/Council Member Jose Ponce to approve and adopt Resolution No. 2229, set the towing fees for \$90.00 and the \$35.00 per 24-hour day, making it a total of \$125.00 within a 24-hour period. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye

7. H. Discussion and possible action on any and all matters regarding Resolution No. 2230. A resolution of the Mayor and City Council of the City of San Luis, Arizona, establishing rates for parking control devices and parking meters; establishing a parking control zone; repealing any conflicting provisions; providing for severability. (Richard Jessup, Chief of Police and Kay Marion Macuil, City Attorney)

Ms. Kay Macuil, City Attorney, stated that the City of San Luis Police Department researched where the City Council had set the parking meter fee. Minutes were found in two (2) places where it was discussed, but it was never formally adopted, consequently this resolution adopts the \$.50 per hour for the parking meters with a maximum of six (6) hours a day that a car can be at a parking meter and establishes the downtown as the zone for the meters.

Mr. Richard Jessup, Chief of Police, said that it also includes the redesign of downtown and this resolution does not increase the current rate but rather officially establishes the standard rate of \$.50 per hour with a maximum of six (6) hours.

Council Member Luis Cabrera asked who handles the parking meters.

Chief Jessup responded that the City of San Luis Police Department collects the money and then if there are some types of repairs that need to be done, sometimes staff does that. All the money collected is taken to Billing and Collections and deposited in the General Fund Account.

Mr. Lizandro Galaviz, Acting City Manager, stated that staff is re-evaluating that and have made some changes to help with the traffic and officers to make it more efficient for them to be out on the roads where they should be. It is being re-evaluated for next budget to be looking at how that process, revenues and how they will expend it to cover those costs but also as staff develop downtown and how it will be implemented.

MOTION: Vice Mayor Mario Buchanan Jr./Council Member Jose Ponce to approve and adopt Resolution No. 2230. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye

7. I. Discussion and possible action on any and all matters regarding Resolution No. 2231. A resolution of the Mayor and City Council of the City of San Luis, Arizona, adopting an Intergovernmental Agreement between the City of San Luis and the Yuma County for the Yuma Region-Imagery Acquisition Consortium project. (Jose A. Guzman, Director of Planning and Zoning and Isaac Gutierrez, GIS Analyst)

Mr. Isaac Gutierrez, GIS Analyst, explained that staff buys this aerial imagery from a company called Eagle Webb, formerly Pictometry. They take a picture of the entire county and different resolutions, oblique imagery and ortho imagery. He added that staff was due in 2020 for a new picture but due to COVID-19 it was cancelled. Staff is trying to keep it updated every two (2) years. As of now, there is over 1,500 homes that are not in the aerial imagery; Google map is more updated than staff, but they just took a picture this past April. This resolution is formalize the consortium with the county and its surrounding entities.

MOTION: Vice Mayor Mario Buchanan Jr./Council Member Jose Ponce to approve and adopt Resolution No. 2231. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye

7. J. Discussion and possible action on any and all matters regarding Ordinance No. 428. An ordinance of the Mayor and City Council of the City of San Luis, Arizona, amending the San Luis City Code; declaring the document entitled “San Luis Video Services Regulations” a public record; adopting the “San Luis Video Services Regulations” by adding Chapter 5.25 titled “Video Services” relating to regulating, licensing, imposing fees, imposing a penalty for violation, and establishing an effective date; repealing any conflicting provisions and ordinances; providing for severability. (Kay Marion Macuil, City Attorney)

Ms. Kay Macuil, City Attorney, stated that this ordinance is not required but staff is moving along with the broadband coming to the area with the grants. All content of this ordinance is in state statute and the Federal Communications Commission Rules of the Federal Government but this puts it together and makes it easier for people who want to come and hook onto the video and for staff to understand the procedure. This also authorizes an imposition of a fee on the providers who will hook in, the maximum that is allowed is 5% of their gross revenues but the city will need to impose that after a notice period.

**A. Action on Reading of Ordinance No. 428 by title only
(City Clerk to read the ordinance by title only)**

MOTION: Council Member Luis Cabrera/Council Member Jose Ponce to approve and adopt Ordinance No. 428 by title only. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye

Ms. Melissa Lopez, Deputy City Clerk, read Ordinance No. 428 by title only.

B. Action and adoption of Ordinance No. 428

MOTION: Vice Mayor Mario Buchanan Jr./Council Member Luis Cabrera to approve and adopt Ordinance No. 428 as presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye

7. K. Discussion and possible action on any and all matters regarding Ordinance No. 429. An ordinance of the Mayor and City Council of the City of San Luis, Arizona, amending the San Luis City Code, Chapter 150 Building Regulations to amend Subsection 150.10.130 (C) and add Subsection (E) to Section 15.10.130 Additional Regulations; repealing any conflicting provisions; and providing for severability. (Kay Marion Macuil, City Attorney)

Ms. Kay Macuil, City Attorney, explained that this ordinance allows the city to recover costs of putting in infrastructure from the adjacent landowners or allows staff recover that cost, it is not mandatory and it also creates a fair process for the owner of the adjacent land. They would get noticed before work begins a hearing appeal and a legal challenge standard. The city would have up to 20 years to recover the costs as land develops. This will allow the city to be more proactive in putting in infrastructure and then getting recovered.

**A. Action on Reading of Ordinance No. 429 by title only
(City Clerk to read the ordinance by title only)**

MOTION: Council Member Luis Cabrera/Vice Mayor Mario Buchanan Jr. to approve and adopt Ordinance No. 429 by title only. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye

Ms. Melissa Lopez, Deputy City Clerk, read Ordinance No. 429 by title only.

B. Action and adoption of Ordinance No. 429

MOTION: Vice Mayor Mario Buchanan Jr./Council Member Jose Ponce to approve and adopt Ordinance No. 429 as presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye

8. SUMMARY OF CURRENT EVENTS

Council Member Luis Cabrera reported that there will be a concert on Friday at Joe Orduño Park.

9. CALL TO THE PUBLIC

There were no comments from the public.

10. ADJOURNMENT

MOTION: Vice Mayor Mario Buchanan Jr./Council Member Luis Cabrera to adjourn the Regular Council meeting at approximately 8:25 p.m. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez
Vice Mayor Mario Buchanan Jr.
Council Member Luis Cabrera
Council Member Africa Luna-Carrasco
Council Member Jose Ponce
Council Member Matias Rosales

APPROVED:

Gerardo Sanchez, Mayor

ATTEST:

Sonia Cornelio, City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular City Council meeting of the City Council of the City of San Luis, Arizona, held on August 24, 2022. I further certify that the meeting was duly called and held and that a quorum was present.

Sonia Cornelio, City Clerk



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5. B.

Meeting Date: 09/14/2022

Summary

Disbursements from August 16, 2022 to September 6, 2022

Total Disbursements \$1,970,163.86

(One Million, Nine Hundred Seventy Thousand, One Hundred, Sixty-Three Dollars and Eighty-Six Cents)

Attachments

Disbursements



City of San Luis

Finance Department

COUNCIL MEETING SEPTEMBER 14, 2022 Disbursement Report from 08/16/2022 TO 09/06/2022

<u>Bank Accounts</u>	<u>Check Date</u>	<u>Amount</u>	<u>Schedule</u>
Payroll Check Account	08/16/2022	\$ 400,597.14	Schedule A
Accounts Payable Check Account	08/18/2022	\$ 186,710.97	Schedule B
Accounts Payable Check Account	08/25/2022	\$ 199,134.28	Schedule C
Payroll Check Account	08/31/2022	\$ 419,206.54	Schedule D
Accounts Payable Check Account	09/01/2022	\$ 760,010.36	Schedule E
Payroll Check Account	09/06/2022	\$ 4,504.57	Schedule F

Total Disbursements: \$ 1,970,163.86

Please contact Ms. Monica Castro prior to the meeting if additional information is needed.

Prepared by David A. Espitia:

David Espitia

Verified by Director of Finance:

[Signature]

RECEIVED

For Council approval on: _____

SEP 6 2022

Mayor: _____

Office of the City Clerk
City of San Luis, Arizona

Council: _____



Pay Day Register

Pay Date Range 07/30/22 - 08/12/22

Pay Batch 202217

PSPRS FIRE DB RATE - TIER 1b	797.29	10,421.86	BUS COMPANY AND DRIVERS	202.26	3,664.12
PSPRS FIRE DB RATE - TIER 2	306.20	4,002.56	CLERICAL OFFICE/ LIBRARY/	308.52	128,545.72
PSPRS FIRE DB RATE - TIER 3	2,811.84	28,288.19	Electrician	61.19	1,948.80
PSPRS FIRE DC RATE - TIER 3	189.56	2,106.22	FIREFIGHTERS & DRIVERS	4,743.73	99,868.14
PSPRS FIRE DISABILITY RATE	34.96	2,106.22	GARBAGE/ ASH/ REFUSE	405.25	6,484.00
PSPRS POLICE DB RATE - TIER	4,200.16	54,903.82	Homemaker Service	20.93	913.79
PSPRS POLICE DB RATE - TIER	1,858.53	24,294.51	MUNICIPAL/ TOWN/	355.19	20,296.02
PSPRS POLICE DB RATE - TIER 2	765.68	10,008.84	PARKS- NOC ALL EMPLOYEES	679.15	21,908.88
PSPRS POLICE DB RATE - TIER 3	3,759.00	35,939.34	POLICE OFFICERS	6,283.09	132,275.83
STANDARD LIFE ADDTNL	1,070.63	.00	RECREATION- ALL EMPLOYEES/	377.44	27,550.85
TRANSWESTERN MEXICAN	97.00	.00	SEWAGE DISPOSAL/ PLANT	749.29	21,782.08
U.S. MEX DENTAL - EE &	615.90	.00	Street or Road Construction	1,985.63	22,487.33
U.S. MEX DENTAL - EE &	164.24	.00	WATERWORKS OPERATIONS	673.85	19,419.29
UNITED WAY	14.00	.00	Total	<u>\$18,326.27</u>	
US & MEX DENTAL= FAMILY	589.26	.00			
US & MEX HEALTH = C	6,120.62	.00	Direct Deposits		Amount
US & MEX HEALTH = FAMILY	6,314.46	.00	1st Bank Yuma		32,318.05
US & MEX HEALTH = SP	1,423.40	.00	ACADEMY BANK		2,599.23
VSP - VISION CHILDREN	246.62	.00	Bank of America		200.00
VSP - VISION FAMILY	350.46	.00	Bank of America CA		898.40
VSP - VISION SPOUSE	97.35	.00	Bankcorp		200.00
Net	<u>\$400,597.14</u>		Charles Sch		200.00
			Chase Bank		192,928.39
			CHASE BANK MORGAN		944.18
			CHASE BANK TX		2,092.03
			chase centro		1,184.92
			Federal Credit Union		39,042.74
			FF CREDIT UNION		2,001.75
			FIREFIGHTER FIRST CREDIT UNION		4,992.25
			National Bank		2,054.22
			Navy Federal		22,575.31
			NetSpend Corporation DD		120.00
			NORTH ISLAND CREDIT UNION		759.17
			Sunbank		1,620.66
			THE FOOTHILLS BANK		699.21
			VANTAGE WEST		1,585.53
			WASHINGTON FEDERAL		1,108.56
			Wells Fargo		87,015.06
			WELLS FARGO CALE		1,075.29
			Total		<u>\$398,214.95</u>

Check \$2,382.19

Monica
Castro

Digitally signed by: Monica Castro
DN: CN = Monica Castro email =
mcastro@sankuisaz.gov C = AD
Date: 2022.08.17 11:25:06 -07'00'

Schedule A

Payment Register

From Payment Date: 8/15/2022 - To Payment Date: 8/18/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1BYPAYABLE - 1st BY Accounts Payable									
<u>Check</u>									
103197	08/15/2022	Open			Utility Management Refund	AVILA, JAIME & MAGDALENA BORGA	\$28.24		
103198	08/15/2022	Open			Utility Management Refund	COMITE DE BIENESTAR INC	\$15.78		
103199	08/15/2022	Open			Utility Management Refund	COMITE DE BIENESTAR INC	\$6.85		
103200	08/15/2022	Open			Utility Management Refund	CORONA, FRANCISCO & CYNTHIA	\$182.86		
103201	08/15/2022	Open			Utility Management Refund	DESNOYERS, RONALD A & CHRISTIAN, A	\$87.17		
103202	08/15/2022	Open			Utility Management Refund	GARCIA, HECTOR J	\$436.14		
103203	08/15/2022	Open			Utility Management Refund	GARCIA, OMAR & NAVIL HERNANDEZ	\$184.72		
103204	08/15/2022	Open			Utility Management Refund	GASTELUM, EVA A	\$9.41		
103205	08/15/2022	Open			Utility Management Refund	GONZALEZ, NANCY B & XILONZOCHITL, JORGE M	\$188.48		
103206	08/15/2022	Open			Utility Management Refund	H.A.K. CONSTRUCTION LLC	\$20.74		
103207	08/15/2022	Open			Utility Management Refund	HURTADO, HECTOR, M	\$23.03		
103208	08/15/2022	Open			Utility Management Refund	JIMENEZ, RAUL & PATRICIA	\$251.20		
103209	08/15/2022	Open			Utility Management Refund	JUAREZ-FRAUSTO, SARA	\$200.04		
103210	08/15/2022	Open			Utility Management Refund	LEMUS SALDANA, LAURA	\$230.03		
103211	08/15/2022	Open			Utility Management Refund	LOMELI, LUZ R	\$174.89		
103212	08/15/2022	Open			Utility Management Refund	LOPEZ, AMERICA	\$62.13		
103213	08/15/2022	Open			Utility Management Refund	MANCILLAS, SILVIO & CARMEN	\$200.00		
103214	08/15/2022	Open			Utility Management Refund	MARTINEZ, LIZETH, JO	\$110.55		
103215	08/15/2022	Open			Utility Management Refund	MEZA, GUILLERMO	\$55.29		
103216	08/15/2022	Open			Utility Management Refund	MOLINA, CLAUDIA S & SILVA, JESUS G	\$101.45		
103217	08/15/2022	Open			Utility Management Refund	PORTER, KIMBERLY	\$97.37		
103218	08/15/2022	Open			Utility Management Refund	PULIDO, ALFREDO & GERARDO HERNANDEZ	\$177.00		
103219	08/15/2022	Open			Utility Management Refund	QUINONEZ, ROSA MARIA	\$21.02		
103220	08/15/2022	Open			Utility Management Refund	RAMIREZ, MARIA & RAUL GARCIA	\$112.43		
103221	08/15/2022	Open			Utility Management Refund	RIVERA, ERICA	\$27.40		

Payment Register

From Payment Date: 8/15/2022 - To Payment Date: 8/18/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
103222	08/15/2022	Open			Utility Management Refund	ROBERTO VAZQUEZ & LAURA DUARTE	\$4.82		
103223	08/15/2022	Open			Utility Management Refund	RUIZ, ZULMA	\$161.24		
103224	08/15/2022	Open			Utility Management Refund	SANCHEZ, BRENDA C	\$247.96		
103225	08/15/2022	Open			Utility Management Refund	SANCHEZ, JULIA & JAYLEENE	\$144.60		
103226	08/15/2022	Open			Utility Management Refund	SANTOS ABOYTES, JORGE LUIS	\$166.77		
103227	08/15/2022	Open			Utility Management Refund	SHAAIA, RAAD	\$41.97		
103228	08/15/2022	Open			Utility Management Refund	SPECIALTY ELECTRIC CO/MELVA A DE LOS REYES	\$1,934.92		
103229	08/15/2022	Open			Utility Management Refund	VALLEJO, CESAR & CLAUDIA	\$134.24		
103230	08/15/2022	Open			Utility Management Refund	VEGA, DANIEL	\$144.86		
103231	08/15/2022	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$221.11		
103232	08/16/2022	Open			Accounts Payable	ARGENTO, VICTORIA	\$91.00		
103233	08/16/2022	Open			Accounts Payable	CASTANEDA, OLIVIA	\$91.00		
103234	08/16/2022	Open			Accounts Payable	LORONA, VIVIANA	\$91.00		
103235	08/17/2022	Open			Accounts Payable	ARIZONA STATE RETIREMENT SYSTEM	\$132.88		
103236	08/17/2022	Open			Accounts Payable	BASS & ASSOCIATES P.C.	\$100.00		
103237	08/17/2022	Open			Accounts Payable	FOP/ALC	\$420.00		
103238	08/17/2022	Open			Accounts Payable	ONEMAIN FINANCIAL GROUP LLC	\$350.64		
103239	08/17/2022	Open			Accounts Payable	SAN LUIS POLICE OFFICERS ASSOC	\$330.00		
103240	08/17/2022	Open			Accounts Payable	SUPPORT PAYMENT CLEARINGHOUSE	\$3,476.10		
103241	08/17/2022	Open			Accounts Payable	UNITED WAY OF YUMA COUNTY INC.	\$14.00		
103242	08/17/2022	Open			Accounts Payable	UNITED YUMA FIRE FIGHTERS ASSOC	\$91.50		
103243	08/17/2022	Open			Accounts Payable	UNITED YUMA FIRE FIGHTERS- IAFF	\$1,110.00		
103244	08/17/2022	Open			Accounts Payable	STANDARD INSURANCE COMPANY	\$10,093.17		
103245	08/18/2022	Open			Accounts Payable	AAED	\$273.00		
103246	08/18/2022	Open			Accounts Payable	AGUILAR DURON, BRIANDA	\$1.33		
103247	08/18/2022	Open			Accounts Payable	ANDRADE, CYNTHIA	\$219.00		
103248	08/18/2022	Open			Accounts Payable	ANGEL'S TOWING SERVICE/AUTO SALES	\$150.00		
103249	08/18/2022	Open			Accounts Payable	ANGUIANO RAMIREZ, ANA, K	\$1.33		
103250	08/18/2022	Open			Accounts Payable	ANGULO, JAVIER	\$10.68		
103251	08/18/2022	Open			Accounts Payable	APS	\$100.00		
103252	08/18/2022	Open			Accounts Payable	AUTOZONE STORES, INC	\$2,510.05		
103253	08/18/2022	Open			Accounts Payable	AVILA, FERNANDO	\$209.00		
103254	08/18/2022	Open			Accounts Payable	BINGHAM EQUIPMENT CO	\$1,134.62		
103255	08/18/2022	Open			Accounts Payable	BOBADILLA, YADIRA	\$395.00		
103256	08/18/2022	Open			Accounts Payable	BOBADILLA, YADIRA	\$219.00		

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
103257	08/18/2022	Open			Accounts Payable	BOUND TREE MEDICAL, LLC.	\$2,767.14		
103258	08/18/2022	Open			Accounts Payable	CARBAJAL, MARIO	\$8.90		
103259	08/18/2022	Open			Accounts Payable	CARRANZA, BERENICE, V	\$8.90		
103260	08/18/2022	Open			Accounts Payable	CENTURYLINK	\$78.95		
103261	08/18/2022	Open			Accounts Payable	CHAPMAN CHEVROLET BUICK GMC YUMA LLC	\$302.46		
103262	08/18/2022	Open			Accounts Payable	CHAPMAN DCJR YUMA LLC	\$279.27		
103263	08/18/2022	Open			Accounts Payable	CORDOVA, ROSALICIA	\$25.00		
103264	08/18/2022	Open			Accounts Payable	CUEN, LAURA, G	\$2.67		
103265	08/18/2022	Open			Accounts Payable	DUENAS, RAMON, R	\$150.00		
103266	08/18/2022	Open			Accounts Payable	ESTRADA, VIVIANA, I	\$0.89		
103267	08/18/2022	Open			Accounts Payable	FERTIZONA-YUMA L.L.C.	\$4,866.07		
103268	08/18/2022	Open			Accounts Payable	FIGUEROA, CARLOS	\$204.12		
103269	08/18/2022	Open			Accounts Payable	GARCIA, JESUS	\$336.00		
103270	08/18/2022	Open			Accounts Payable	GOMEZ, ALVARO	\$150.00		
103271	08/18/2022	Open			Accounts Payable	GONZALEZ, ANABEL	\$6.23		
103272	08/18/2022	Open			Accounts Payable	GONZALEZ, KAROLINA	\$219.00		
103273	08/18/2022	Open			Accounts Payable	GONZALEZ, MARLENY	\$219.00		
103274	08/18/2022	Open			Accounts Payable	GRADIAS, MARIA, I	\$6.23		
103275	08/18/2022	Open			Accounts Payable	GÜERRERO, JOSE, J	\$1.78		
103276	08/18/2022	Open			Accounts Payable	HERNADNEZ GONSALEZ, NIDIA	\$8.90		
103277	08/18/2022	Open			Accounts Payable	JAUREGUI, MIRANDA, G	\$21.36		
103278	08/18/2022	Open			Accounts Payable	JIMENEZ, SERGIO	\$146.35		
103279	08/18/2022	Open			Accounts Payable	JIMENEZ AMAYA, YESICA	\$2.22		
103280	08/18/2022	Open			Accounts Payable	KS STATE BANK	\$236.59		
103281	08/18/2022	Open			Accounts Payable	LAWSON PRODUCTS INC.	\$735.77		
103282	08/18/2022	Open			Accounts Payable	LOPEZ, ENRIQUE	\$167.00		
103283	08/18/2022	Open			Accounts Payable	LOWE'S HIW, INC.	\$797.58		
103284	08/18/2022	Open			Accounts Payable	MACIEL, ROSA, V	\$8.01		
103285	08/18/2022	Open			Accounts Payable	MAJCO LLC	\$550.75		
103286	08/18/2022	Open			Accounts Payable	MARTINEZ, JOSE ALFREDO	\$292.00		
103287	08/18/2022	Open			Accounts Payable	MONJARRAZ, VIVIANA	\$7.56		
103288	08/18/2022	Open			Accounts Payable	O'REILLY AUTO PARTS	\$403.34		
103289	08/18/2022	Open			Accounts Payable	ODP BUSINESS SOLUTIONS LLC	\$3,224.00		
103290	08/18/2022	Open			Accounts Payable	PALOMERA, CECILIO	\$150.00		
103291	08/18/2022	Open			Accounts Payable	PEREZ CHAGOLLAN, IVETT, A	\$4.45		
103292	08/18/2022	Open			Accounts Payable	PINNACLE MEDICAL GROUP AZ P.C	\$270.00		
103293	08/18/2022	Open			Accounts Payable	PINNACLE MEDICAL GROUP, AZ- P.C	\$591.00		
103294	08/18/2022	Open			Accounts Payable	PRADO, RENE	\$7.56		
103295	08/18/2022	Open			Accounts Payable	PUBLIC RECORDS AND INFO MGMT GRP	\$777.00		
103296	08/18/2022	Open			Accounts Payable	QUINONEZ, FRANCISCO	\$150.00		
103297	08/18/2022	Open			Accounts Payable	RAMIREZ ZEPEDA, MARTIN	\$6.67		
103298	08/18/2022	Open			Accounts Payable	RIVERA ACUNA, DAVID	\$3.56		
103299	08/18/2022	Open			Accounts Payable	ROQUE, LUEY, E	\$12.46		
103300	08/18/2022	Open			Accounts Payable	RUSH TRUCK CENTER	\$100.28		
103301	08/18/2022	Open			Accounts Payable	RWC INTERNATIONAL LTD	\$5,783.32		
103302	08/18/2022	Open			Accounts Payable	SANDOVAL, MONTSERRAT	\$240.00		

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
103303	08/18/2022	Open			Accounts Payable	SANDOVAL VILLA, ALONDRA	\$240.00		
103304	08/18/2022	Open			Accounts Payable	SOUTH YUMA COUNTY LANDFILL	\$33,394.18		
103305	08/18/2022	Open			Accounts Payable	STANLEY, JAMES, D	\$5.34		
103306	08/18/2022	Open			Accounts Payable	US POST MASTER	\$2,072.28		
103307	08/18/2022	Open			Accounts Payable	VALENCIA, KAREN	\$0.89		
103308	08/18/2022	Open			Accounts Payable	VALENZUELA BRIONES, ALEJANDRO, YOKASTAS	\$400.00		
103309	08/18/2022	Open			Accounts Payable	VILLA, CLAUDIA	\$192.00		
103310	08/18/2022	Open			Accounts Payable	ZARAGOZA, JOSE	\$327.00		
103311	08/18/2022	Open			Accounts Payable	GREATER YUMA ECONOMIC DEV CORP	\$70.00		
103312	08/18/2022	Open			Accounts Payable	DIGITAL ROOM LLC	\$279.53		
103313	08/18/2022	Open			Accounts Payable	24/7 GET FIT LLC	\$1,107.00		
103314	08/18/2022	Open			Accounts Payable	BOUND TREE MEDICAL, LLC.	\$3,595.03		
103315	08/18/2022	Open			Accounts Payable	BROADCAST MUSIC INC.	\$351.90		
103316	08/18/2022	Open			Accounts Payable	ROUFF ENGINEERING P.C.	\$125.00		
103317	08/18/2022	Open			Accounts Payable	TYLER TECHNOLOGIES, INC.	\$978.00		
103318	08/18/2022	Open			Accounts Payable	VEGA & VEGA ENGINEERING, P.L.C.	\$525.00		
103319	08/18/2022	Open			Accounts Payable	POLAR COOLING LLC	\$467.50		
Type Check Totals:									
EFT									
							123 Transactions	\$96,282.00	
1861	08/18/2022	Open			Accounts Payable	ALLKIOSK LLC	\$852.10		
1862	08/18/2022	Open			Accounts Payable	ALSCO, INC	\$169.19		
1863	08/18/2022	Open			Accounts Payable	AMAZON.COM SALES, INC.	\$241.96		
1864	08/18/2022	Open			Accounts Payable	AMETZA ARIZONA LLC	\$2,154.29		
1865	08/18/2022	Open			Accounts Payable	ARIZONA MEDICAL WASTE	\$88.88		
1866	08/18/2022	Open			Accounts Payable	ARK WIRELESS & NETWORKING	\$100.00		
1867	08/18/2022	Open			Accounts Payable	BILL ALEXANDER FORD	\$302.89		
1868	08/18/2022	Open			Accounts Payable	BLT ASPHALT LLC	\$799.73		
1869	08/18/2022	Open			Accounts Payable	BLUE STREAK SIGNS, LLC	\$731.78		
1870	08/18/2022	Open			Accounts Payable	CLEARGOV INC	\$12,874.80		
1871	08/18/2022	Open			Accounts Payable	COULTER VENTURES LLC	\$2,367.82		
1872	08/18/2022	Open			Accounts Payable	CSC OF YUMA	\$345.61		
1873	08/18/2022	Open			Accounts Payable	DESERT WATER STORE INC	\$101.18		
1874	08/18/2022	Open			Accounts Payable	FRESH TERRA SERVICES LLC	\$5,587.00		
1875	08/18/2022	Open			Accounts Payable	FRUTH GROUP INC	\$118.22		
1876	08/18/2022	Open			Accounts Payable	GOVERNMENTJOBS.COM, INC	\$12,869.18		
1877	08/18/2022	Open			Accounts Payable	HAAKER EQUIPMENT COMPANY	\$1,275.72		
1878	08/18/2022	Open			Accounts Payable	HILL BROTHERS CHEMICAL CO.	\$5,297.86		
1879	08/18/2022	Open			Accounts Payable	HUMANE SOCIETY OF YUMA	\$4,166.67		
1880	08/18/2022	Open			Accounts Payable	JAMES DAVEY AND ASSOCIATES INC	\$412.50		
1881	08/18/2022	Open			Accounts Payable	KINGHOSE INDUSTRY LLC	\$14.09		
1882	08/18/2022	Open			Accounts Payable	KTL&C, LLC.	\$432.22		
1883	08/18/2022	Open			Accounts Payable	LESLIE'S POOL SUPPLY INC.	\$238.90		
1884	08/18/2022	Open			Accounts Payable	METRO FIRE EQUIPMENT INC	\$250.00		
1885	08/18/2022	Open			Accounts Payable	MONOPRICE INC.	\$48.54		
1886	08/18/2022	Open			Accounts Payable	ORDUNO-CROUSE, CANDICE	\$4,200.00		
1887	08/18/2022	Open			Accounts Payable	POLAR ICE LLC	\$692.50		

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference	
1888	08/18/2022	Open			Accounts Payable	PRECISION PROTECTIVE SERVICES LLC	\$1,981.51			
1889	08/18/2022	Open			Accounts Payable	SOUTHERN TIRE MART LLC	\$515.04			
1890	08/18/2022	Open			Accounts Payable	STANDARD PRINTING COMPANY, INC	\$889.53			
1891	08/18/2022	Open			Accounts Payable	TELEFLEX MEDICAL INCORPORATED	\$2,107.62			
1892	08/18/2022	Open			Accounts Payable	TRUCKPRO, LLC	\$350.11			
1893	08/18/2022	Open			Accounts Payable	UNIVERSAL BACKGROUND SCREENING INC	\$810.38			
1894	08/18/2022	Open			Accounts Payable	YUMA COUNTY WATER USERS ASSOCIATION	\$4,665.70			
1898	08/18/2022	Open			Accounts Payable	NAPA AUTO PARTS	\$322.34			
1899	08/18/2022	Open			Accounts Payable	PRECISION ELECTRIC CO. INC.	\$8,620.00			
1900	08/18/2022	Open			Accounts Payable	RDO EQUIPMENT CO.	\$2,771.92			
1901	08/18/2022	Open			Accounts Payable	WESTERN SUN SYSTEMS, INC	\$300.00			
1902	08/18/2022	Open			Accounts Payable	YUMA SUN INC	\$2,362.50			
1903	08/18/2022	Open			Accounts Payable	YUMA TRUCK PARTS	\$7,998.69			
Type EFT Totals:										
1BYPAYABLE - 1st BY Accounts Payable Totals							40 Transactions	\$90,428.97		

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	123	\$96,282.00	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	123	\$96,282.00	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	40	\$90,428.97	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
					Total	40	\$90,428.97	\$0.00	
					All	Status	Count	Transaction Amount	Reconciled Amount
						Open	163	\$186,710.97	\$0.00
						Reconciled	0	\$0.00	\$0.00
						Voided	0	\$0.00	\$0.00
						Stopped	0	\$0.00	\$0.00
						Total	163	\$186,710.97	\$0.00
Grand Totals:					Checks	Status	Count	Transaction Amount	Reconciled Amount
						Open	123	\$96,282.00	\$0.00
						Reconciled	0	\$0.00	\$0.00
						Voided	0	\$0.00	\$0.00
						Stopped	0	\$0.00	\$0.00
						Total	123	\$96,282.00	\$0.00
					EFTs	Status	Count	Transaction Amount	Reconciled Amount
						Open	40	\$90,428.97	\$0.00
						Reconciled	0	\$0.00	\$0.00
						Voided	0	\$0.00	\$0.00
						Total	40	\$90,428.97	\$0.00
					All	Status	Count	Transaction Amount	Reconciled Amount
						Open	163	\$186,710.97	\$0.00
						Reconciled	0	\$0.00	\$0.00
						Voided	0	\$0.00	\$0.00
						Stopped	0	\$0.00	\$0.00
						Total	163	\$186,710.97	\$0.00

David
Espitia

Digitally signed by: David Espitia
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Payment Register

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1BYPAYABLE - 1st BY Accounts Payable									
<u>Check</u>									
103320	08/23/2022	Open			Accounts Payable	HERNANDEZ, VERONICA	\$50.00		
103321	08/23/2022	Open			Accounts Payable	JUAREZ, EDGAR	\$50.00		
103322	08/23/2022	Open			Accounts Payable	MORENO, CLAUDIA	\$50.00		
103323	08/23/2022	Open			Accounts Payable	O'REILLY AUTO PARTS	\$93.04		
103324	08/23/2022	Open			Accounts Payable	RASCON, RAUL	\$50.00		
103325	08/23/2022	Open			Accounts Payable	SANDOVAL, KATIA	\$50.00		
103326	08/23/2022	Open			Accounts Payable	WATKINS, ANGELICA	\$50.00		
103327	08/25/2022	Open			Accounts Payable	A & H ELECTRIC	\$690.00		
103328	08/25/2022	Open			Accounts Payable	CARDENAS, ERNESTO	\$150.00		
103329	08/25/2022	Open			Accounts Payable	CARRASCO, AFRICA	\$155.00		
103330	08/25/2022	Open			Accounts Payable	CENTURYLINK	\$305.18		
103331	08/25/2022	Open			Accounts Payable	CENTURYLINK	\$5,600.88		
103332	08/25/2022	Open			Accounts Payable	CISNEROS, JOSE, LUIS	\$155.00		
103333	08/25/2022	Open			Accounts Payable	CORTEZ, ADELA	\$172.00		
103334	08/25/2022	Open			Accounts Payable	DOMINGUEZ, MARGARITA	\$76.00		
103335	08/25/2022	Open			Accounts Payable	EMPIRE MACHINERY	\$762.00		
103336	08/25/2022	Open			Accounts Payable	FAST EDDIE'S RADIO	\$48.73		
						CONTROLLED HOBBIES LLC			
103337	08/25/2022	Open			Accounts Payable	FERGUSON WATERWORKS	\$8,167.26		
103338	08/25/2022	Open			Accounts Payable	GALAVIZ, LIZANDRO	\$155.00		
103339	08/25/2022	Open			Accounts Payable	GIMBUT, GLENN J.	\$86.00		
103340	08/25/2022	Open			Accounts Payable	GOMEZ-DOMINGUEZ, FRANCISCO	\$63.75		
103341	08/25/2022	Open			Accounts Payable	GUTIERREZ CANALES	\$66,057.59		
						ENGINEERING P.C.			
103342	08/25/2022	Open			Accounts Payable	GUTIERREZ, ISAAC	\$182.00		
103343	08/25/2022	Open			Accounts Payable	J2 ENGINEERING & ENVIR DESIGN	\$7,202.08		
						LLC			
103344	08/25/2022	Open			Accounts Payable	JUAREZ, EDGAR	\$76.00		
103345	08/25/2022	Open			Accounts Payable	LÁGUNA, JOSE, LUZ	\$240.00		
103346	08/25/2022	Open			Accounts Payable	LAWSON PRODUCTS INC.	\$2,303.23		
103347	08/25/2022	Open			Accounts Payable	OCHOA, CRYSTAL	\$76.00		
103348	08/25/2022	Open			Accounts Payable	OCHOA, MARIA, GUADALUPE	\$157.76		
103349	08/25/2022	Open			Accounts Payable	PEREZ, HAZIEL	\$150.00		
103350	08/25/2022	Open			Accounts Payable	REGIONAL CENTER FOR BORDER	\$160.18		
103351	08/25/2022	Open			Accounts Payable	SOCIAL DEMICS LLC	\$600.00		
103352	08/25/2022	Open			Accounts Payable	TORRES, GLORIA	\$155.00		
103353	08/25/2022	Open			Accounts Payable	VALLE, ASHLEY	\$76.00		
103354	08/25/2022	Open			Accounts Payable	ZARAGOZA, JOSE	\$327.00		
103355	08/25/2022	Open			Accounts Payable	PONCE, JOSE	\$311.08		
103356	08/25/2022	Open			Accounts Payable	AT&T MOBILITY LLC	\$903.24		
103357	08/25/2022	Open			Accounts Payable	AT&T MOBILITY LLC	\$4,237.36		
Type Check Totals:									
							38 Transactions	\$100,194.36	
<u>EFT</u>									
1905	08/25/2022	Open			Accounts Payable	ALSCO, INC	\$977.66		
1906	08/25/2022	Open			Accounts Payable	AMBERLY'S PLACE	\$3,500.00		
1907	08/25/2022	Open			Accounts Payable	ARCHIVESOCIAL INC.	\$499.00		
1908	08/25/2022	Open			Accounts Payable	ARIZONA SUPREME COURT	\$11,102.88		
1909	08/25/2022	Open			Accounts Payable	CDWG	\$33,058.32		

Schedule C

Payment Register

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference	
1910	08/25/2022	Open			Accounts Payable	DANA KEPNER COMPANY LLC	\$2,437.43			
1911	08/25/2022	Open			Accounts Payable	DESERT DOCUMENT SHREDDERS, LLC	\$183.25			
1912	08/25/2022	Open			Accounts Payable	DESERT WATER STORE INC	\$169.75			
1913	08/25/2022	Open			Accounts Payable	FRUTH GROUP INC	\$585.36			
1914	08/25/2022	Open			Accounts Payable	HANSBERGER REGRIGERATION & ELECTRIC CO	\$748.00			
1915	08/25/2022	Open			Accounts Payable	HEINFELD, MEECH & CO., P.C.	\$18,812.50			
1916	08/25/2022	Open			Accounts Payable	JAMES DAVEY AND ASSOCIATES INC	\$487.50			
1917	08/25/2022	Open			Accounts Payable	LESLIE'S POOL SUPPLY INC.	\$2,245.13			
1918	08/25/2022	Open			Accounts Payable	ON TRACK OVERHEAD DOORS LLC	\$605.00			
1919	08/25/2022	Open			Accounts Payable	PACIFIC ADVANCED CIVIL ENGINEERING INC	\$16,912.25			
1920	08/25/2022	Open			Accounts Payable	REAL PURIFIED WATER LLC	\$59.22			
1921	08/25/2022	Open			Accounts Payable	SAN LUIS AIR CONDITIONING LLC	\$320.00			
1922	08/25/2022	Open			Accounts Payable	SPECTRUM BUSINESS	\$1,440.00			
1923	08/25/2022	Open			Accounts Payable	THOMSON WEST PUBLISHING CO.	\$2,627.80			
1924	08/25/2022	Open			Accounts Payable	WAXIE SANITARY SUPPLY	\$442.09			
1925	08/25/2022	Open			Accounts Payable	YUMA CO. AIRPORT AUTHORITY INC	\$167.79			
1926	08/25/2022	Open			Accounts Payable	YUMA SIGN MASTERS LLC	\$52.04			
1927	08/25/2022	Open			Accounts Payable	YUMA WINNELSON CO.	\$378.36			
1928	08/25/2022	Open			Accounts Payable	METRO FIRE EQUIPMENT INC	\$889.95			
1929	08/25/2022	Open			Accounts Payable	WAXIE SANITARY SUPPLY	\$238.64			
Type EFT Totals:										
1BYPAYABLE - 1st BY Accounts Payable Totals							25 Transactions	\$98,939.92		

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	38	\$100,194.36	\$0.00
	Reconciled	0	\$0.00	\$0.00

Payment Register

From Payment Date: 8/22/2022 - To Payment Date: 8/25/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
					Voided		0	\$0.00	\$0.00
					Stopped		0	\$0.00	\$0.00
					Total		38	\$100,194.36	\$0.00
EFTs									
					Status		Count	Transaction Amount	Reconciled Amount
					Open		25	\$98,939.92	\$0.00
					Reconciled		0	\$0.00	\$0.00
					Voided		0	\$0.00	\$0.00
					Total		25	\$98,939.92	\$0.00
All									
					Status		Count	Transaction Amount	Reconciled Amount
					Open		63	\$199,134.28	\$0.00
					Reconciled		0	\$0.00	\$0.00
					Voided		0	\$0.00	\$0.00
					Stopped		0	\$0.00	\$0.00
					Total		63	\$199,134.28	\$0.00
Grand Totals:									
Checks									
					Status		Count	Transaction Amount	Reconciled Amount
					Open		38	\$100,194.36	\$0.00
					Reconciled		0	\$0.00	\$0.00
					Voided		0	\$0.00	\$0.00
					Stopped		0	\$0.00	\$0.00
					Total		38	\$100,194.36	\$0.00
EFTs									
					Status		Count	Transaction Amount	Reconciled Amount
					Open		25	\$98,939.92	\$0.00
					Reconciled		0	\$0.00	\$0.00
					Voided		0	\$0.00	\$0.00
					Total		25	\$98,939.92	\$0.00
All									
					Status		Count	Transaction Amount	Reconciled Amount
					Open		63	\$199,134.28	\$0.00
					Reconciled		0	\$0.00	\$0.00
					Voided		0	\$0.00	\$0.00
					Stopped		0	\$0.00	\$0.00
					Total		63	\$199,134.28	\$0.00

David
Espitia

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Espitia
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gov C = AD O = City of San
Luis OU = Finance
Date: 2022.08.25 17:46:56 -
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Pay Day Register

Pay Date Range 08/13/22 - 08/26/22

Pay Batch 202218

Monica
Castro

Digitally signed by: Monica
Castro
DN: CN = Monica Castro email =
mcastro@santitas.gov C = AD
Date: 2022.08.31 12:25:50 -
0700

PSPRS FIRE DB RATE - TIER 3	3,843.91
PSPRS FIRE DC RATE - TIER 3	224.43
PSPRS FIRE DISABILITY RATE	41.40
PSPRS POLICE DB RATE - TIER	4,307.45
PSPRS POLICE DB RATE - TIER	1,839.61
PSPRS POLICE DB RATE - TIER 2	814.50
PSPRS POLICE DB RATE - TIER 3	4,660.12
STANDARD LIFE ADDTNL	1,063.93
TRANSWESTERN MEXICAN	97.00
U.S. MEX DENTAL - EE &	595.37
U.S. MEX DENTAL - EE &	164.24
UNITED WAY	14.00
US & MEX DENTAL= FAMILY	589.26
US & MEX HEALTH = C	6,120.62
US & MEX HEALTH = FAMILY	6,314.46
US & MEX HEALTH = SP	1,423.40
VSP - VISION CHILDREN	240.13
VSP - VISION FAMILY	350.46
VSP - VISION SPOUSE	97.35
Net	<u>\$419,206.54</u>

38,671.23	CLERICAL OFFICE/ LIBRARY/	306.89	127,892.97
2,493.69	Electrician	61.19	1,948.80
2,493.69	FIREFIGHTERS & DRIVERS	5,907.67	124,372.40
56,306.44	GARBAGE/ ASH/ REFUSE	405.25	6,484.00
24,047.24	Homemaker Service	19.91	869.32
10,647.21	MUNICIPAL/ TOWN/	346.45	19,796.34
46,882.58	PARKS- NOC ALL EMPLOYEES	679.82	21,930.09
.00	POLICE OFFICERS	6,739.80	141,890.30
.00	RECREATION- ALL EMPLOYEES/	272.02	19,857.05
.00	SEWAGE DISPOSAL/ PLANT	751.27	21,839.35
.00	Street or Road Construction	2,048.19	23,195.66
.00	WATERWORKS OPERATIONS	656.39	18,915.63
.00	Total	<u>\$19,866.29</u>	

	Amount
<u>Direct Deposits</u>	
1st Bank Yuma	35,589.96
ACADEMY BANK	2,959.70
Bank of America	200.00
Bank of America CA	898.39
Bankcorp	200.00
Charles Sch	200.00
Chase Bank	201,047.99
CHASE BANK MORGAN	987.94
CHASE BANK TX	2,100.75
chase centro	1,184.91
Federal Credit Union	45,081.38
FF CREDIT UNION	2,278.85
FIREFIGHTER FIRST CREDIT UNION	6,520.81
National Bank	2,640.73
Navy Federal	23,782.60
NetSpend Corporation DD	120.00
NORTH ISLAND CREDIT UNION	762.77
Sunbank	2,079.84
THE FOOTHILLS BANK	624.06
VANTAGE WEST	1,503.05
WASHINGTON FEDERAL	1,211.40
Wells Fargo	85,818.47
WELLS FARGO CALE	1,125.56
Total	<u>\$418,919.16</u>
Check	\$287.38

Schedule D

Payment Register

From Payment Date: 8/29/2022 - To Payment Date: 9/1/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1BYPAYABLE - 1st BY Accounts Payable									
Check									
103358	08/29/2022	Open			Accounts Payable	CANADA-ARIZONA BUSINESS COUNCIL	\$2,500.00		
103359	08/29/2022	Open			Accounts Payable	YUMA COUNTY WATER USERS ASSOCIATION	\$750.00		
103360	08/30/2022	Open			Accounts Payable	CARRASCO, AFRICA	\$113.00		
103361	08/30/2022	Open			Accounts Payable	TORRES, GLORIA	\$113.00		
103362	08/31/2022	Open			Accounts Payable	ARIZONA STATE RETIREMENT SYSTEM	\$132.88		
103363	08/31/2022	Open			Accounts Payable	BASS & ASSOCIATES P.C.	\$100.00		
103364	08/31/2022	Open			Accounts Payable	FOP/ALC	\$405.00		
103365	08/31/2022	Open			Accounts Payable	ONEMAIN FINANCIAL GROUP LLC	\$350.64		
103366	08/31/2022	Open			Accounts Payable	SAN LUIS POLICE OFFICERS ASSOC	\$330.00		
103367	08/31/2022	Open			Accounts Payable	SUPPORT PAYMENT CLEARINGHOUSE	\$3,476.10		
103368	08/31/2022	Open			Accounts Payable	UNITED WAY OF YUMA COUNTY INC.	\$14.00		
103369	08/31/2022	Open			Accounts Payable	UNITED YUMA FIRE FIGHTERS ASSOC	\$91.50		
103370	08/31/2022	Open			Accounts Payable	UNITED YUMA FIRE FIGHTERS-IAFF	\$1,110.00		
103371	09/01/2022	Open			Accounts Payable	AMERICAN FIDELITY ASSURANCE CO	\$2,297.24		
103372	09/01/2022	Open			Accounts Payable	AMERICAN FIDELITY ASSURANCE CO	\$70.00		
103373	09/01/2022	Open			Accounts Payable	ANDRADE, CYNTHIA	\$209.00		
103374	09/01/2022	Open			Accounts Payable	ARGENTO, VICTORIA	\$130.00		
103375	09/01/2022	Open			Accounts Payable	CASTRO, MONICA	\$74.00		
103376	09/01/2022	Open			Accounts Payable	CORRAL, RICARDO	\$40.00		
103377	09/01/2022	Open			Accounts Payable	DPE CONSTRUCTION, INC	\$41,793.00		
103378	09/01/2022	Open			Accounts Payable	FACTOR SALES, INC.	\$333.00		
103379	09/01/2022	Open			Accounts Payable	FERGUSON WATERWORKS	\$1,260.35		
103380	09/01/2022	Open			Accounts Payable	FRAGOZO, WALTER	\$150.00		
103381	09/01/2022	Open			Accounts Payable	GALLS, AN ARAMARK CO., LLC	\$194.85		
103382	09/01/2022	Open			Accounts Payable	GARCIA, JESUS	\$120.00		
103383	09/01/2022	Open			Accounts Payable	GOMEZ, MARCO	\$285.00		
103384	09/01/2022	Open			Accounts Payable	GUZMAN, JOSE, A	\$116.00		
103385	09/01/2022	Open			Accounts Payable	HIGUERA, JONATHAN	\$285.00		
103386	09/01/2022	Open			Accounts Payable	IBARRA, JID	\$285.00		
103387	09/01/2022	Open			Accounts Payable	JOUANNE DE ENCINAS, ROULA	\$74.00		
103388	09/01/2022	Open			Accounts Payable	KONICA MINOLTA BUSINESS SOLUTIONS USA INC	\$58.98		
103389	09/01/2022	Open			Accounts Payable	LOPEZ, ISIDRO	\$285.00		
103390	09/01/2022	Open			Accounts Payable	MANHATTANLIFE ASSURANCE CO	\$291.54		
103391	09/01/2022	Open			Accounts Payable	MASSMUTUAL FINANCIAL GROUP	\$20.00		
103392	09/01/2022	Open			Accounts Payable	MERRILL WALKER BUILDERS, INC.	\$102,046.59		
103393	09/01/2022	Open			Accounts Payable	NEW YORK LIFE INSURANCE CO.	\$72.97		
103394	09/01/2022	Open			Accounts Payable	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	\$714.54		

Payment Register

From Payment Date: 8/29/2022 - To Payment Date: 9/1/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
103395	09/01/2022	Open			Accounts Payable	PREPAID LEGAL SERVICES	\$112.60		
103396	09/01/2022	Open			Accounts Payable	RAMIREZ, FELIPE	\$384.00		
103397	09/01/2022	Open			Accounts Payable	RAMIREZ, MIGUEL	\$74.00		
103398	09/01/2022	Open			Accounts Payable	SANDOVAL, MONTSERRAT	\$240.00		
103399	09/01/2022	Open			Accounts Payable	SANDOVAL VILLA, ALONDRA	\$240.00		
103400	09/01/2022	Open			Accounts Payable	SOUTHWEST TURF SUPPLY	\$4,100.12		
103401	09/01/2022	Open			Accounts Payable	STANDARD INSURANCE CO.	\$2,216.45		
103402	09/01/2022	Open			Accounts Payable	TAFOYA, DANIEL	\$209.00		
103403	09/01/2022	Open			Accounts Payable	TARGET SOLUTIONS LEARNING, LLC	\$5,802.90		
103404	09/01/2022	Open			Accounts Payable	TEXAS LIFE INSURANCE COMPANY	\$557.54		
103405	09/01/2022	Open			Accounts Payable	TIZNADO PALLETS & STORAGE CONTAINERS CO.	\$433.00		
103406	09/01/2022	Open			Accounts Payable	TOTAL BODY EXPERTS LLC	\$6,986.00		
103407	09/01/2022	Open			Accounts Payable	TRANSWESTERN INSURANCE ADMIN	\$194.00		
103408	09/01/2022	Open			Accounts Payable	VALENZUELA BRIONES, ALEJANDRO, YOKASTAS	\$250.00		
103409	09/01/2022	Open			Accounts Payable	VILLA, CLAUDIA	\$120.00		
103410	09/01/2022	Open			Accounts Payable	VILLEGAS, FERNANDO	\$116.00		
103411	09/01/2022	Open			Accounts Payable	VISION SERVICE PLAN OF ARIZONA	\$4,512.23		
103412	09/01/2022	Open			Accounts Payable	YUMA NURSERY SUPPLY	\$3,682.43		
103413	09/01/2022	Open			Accounts Payable	YUMA WINLECTRIC CO.	\$144.60		
103414	09/01/2022	Open			Accounts Payable	CORE ENGINEERING GROUP, PLLC	\$1,817.50		
103415	09/01/2022	Open			Accounts Payable	FORJACERO TR LLC	\$5,274.98		
103416	09/01/2022	Open			Accounts Payable	KP VENTURES WELL DRILLING & PUMP CO LLC	\$31,370.00		
103417	09/01/2022	Open			Accounts Payable	24 KARAT JEWELERS	\$93.00		
103418	09/01/2022	Open			Accounts Payable	A & H ELECTRIC	\$1,400.00		
103419	09/01/2022	Open			Accounts Payable	CORRAL, RICARDO	\$40.00		
103420	09/01/2022	Open			Accounts Payable	ESTRADA, LETICIA	\$50.00		
103421	09/01/2022	Open			Accounts Payable	FX TACTICAL, LLC	\$818.24		
103422	09/01/2022	Open			Accounts Payable	GARCIA, JESUS	\$264.00		
103423	09/01/2022	Open			Accounts Payable	GOMEZ, JOSE, MANUEL	\$52,938.60		
103424	09/01/2022	Open			Accounts Payable	GUZMAN, VICTOR	\$1,002.90		
103425	09/01/2022	Open			Accounts Payable	IRON MOUNTAIN INC	\$97.49		
103426	09/01/2022	Open			Accounts Payable	JAMES COOKE & HOBSON INC.	\$407.53		
103427	09/01/2022	Open			Accounts Payable	LAWSON PRODUCTS INC.	\$298.55		
103428	09/01/2022	Open			Accounts Payable	LOURDES HERNANDEZ, ANA	\$2,000.00		
103429	09/01/2022	Open			Accounts Payable	MCCROMETER, INC.	\$2,252.99		
103430	09/01/2022	Open			Accounts Payable	MIC HOMES	\$2,354.00		
103431	09/01/2022	Open			Accounts Payable	ODP BUSINESS SOLUTIONS LLC	\$910.30		
103432	09/01/2022	Open			Accounts Payable	THE HOME DEPOT	\$3,941.43		
103433	09/01/2022	Open			Accounts Payable	ARIZONA PNEUMATIC SYSTEM	\$1,516.92		
Type Check Totals:							\$299,915.48		
EFT									
1930	09/01/2022	Open			Accounts Payable	ALSCO, INC	\$1,335.35		
1931	09/01/2022	Open			Accounts Payable	AMAZON.COM SALES, INC.	\$499.10		

Payment Register

From Payment Date: 8/29/2022 - To Payment Date: 9/1/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1932	09/01/2022	Open			Accounts Payable	B&H PHOTO & ELECTRONICS CORP.	\$2,969.52		
1933	09/01/2022	Open			Accounts Payable	CDWG	\$912.56		
1934	09/01/2022	Open			Accounts Payable	CYBER MARKETING NETWORK, INC	\$230.46		
1935	09/01/2022	Open			Accounts Payable	DESERT WATER STORE INC	\$46.48		
1936	09/01/2022	Open			Accounts Payable	EFFEM CORPORATION	\$256.48		
1937	09/01/2022	Open			Accounts Payable	FRUTH GROUP INC	\$335.51		
1938	09/01/2022	Open			Accounts Payable	GUST ROSENFELD P.L.C.	\$3,209.60		
1939	09/01/2022	Open			Accounts Payable	HANSBERGER REGRIGERATION & ELECTRIC CO	\$1,936.28		
1940	09/01/2022	Open			Accounts Payable	L.N. CURTIS & SONS	\$878.80		
1941	09/01/2022	Open			Accounts Payable	LEXIPOL, LLC	\$10,115.47		
1942	09/01/2022	Open			Accounts Payable	MUNICIPAL EMERGENCY SERVICES, INC	\$259,609.61		
1943	09/01/2022	Open			Accounts Payable	ON TRACK OVERHEAD DOORS LLC	\$290.00		
1944	09/01/2022	Open			Accounts Payable	ORDUNO-CROUSE, CANDICE	\$4,000.00		
1945	09/01/2022	Open			Accounts Payable	PRECISION PROTECTIVE SERVICES LLC	\$712.97		
1946	09/01/2022	Open			Accounts Payable	PURCHASE POWER	\$1,060.98		
1947	09/01/2022	Open			Accounts Payable	REAL PURIFIED WATER LLC	\$131.24		
1948	09/01/2022	Open			Accounts Payable	SAN LUIS AIR CONDITIONING LLC	\$3,185.00		
1949	09/01/2022	Open			Accounts Payable	SWIFT GROUP LLC	\$122,124.12		
1950	09/01/2022	Open			Accounts Payable	ULINE, INC.	\$3,198.19		
1951	09/01/2022	Open			Accounts Payable	WAXIE SANITARY SUPPLY	\$212.40		
1955	09/01/2022	Open			Accounts Payable	ALSCO, INC	\$1,327.95		
1956	09/01/2022	Open			Accounts Payable	AMAZON.COM SALES, INC.	\$1,072.10		
1957	09/01/2022	Open			Accounts Payable	ARIZONA WESTERN COLLEGE	\$300.00		
1958	09/01/2022	Open			Accounts Payable	AXON ENTERPRISE, INC	\$18,278.09		
1959	09/01/2022	Open			Accounts Payable	CUEVAS, CHRISTIAN	\$112.50		
1960	09/01/2022	Open			Accounts Payable	DESERT DOCUMENT SHREDDERS, LLC	\$390.50		
1961	09/01/2022	Open			Accounts Payable	DESERT VALLEY POWER SYSTEMS	\$3,266.14		
1962	09/01/2022	Open			Accounts Payable	DESERT WATER STORE INC	\$92.75		
1963	09/01/2022	Open			Accounts Payable	FRESH TERRA SERVICES LLC	\$135.00		
1964	09/01/2022	Open			Accounts Payable	G&T LOCKSMITH AND SAFE CO.	\$285.99		
1965	09/01/2022	Open			Accounts Payable	HANSBERGER REGRIGERATION & ELECTRIC CO	\$748.00		
1966	09/01/2022	Open			Accounts Payable	JAMES DAVEY AND ASSOCIATES INC	\$375.00		
1967	09/01/2022	Open			Accounts Payable	MONOPRICE INC.	\$105.56		
1968	09/01/2022	Open			Accounts Payable	NAPA AUTO PARTS	\$33.36		
1969	09/01/2022	Open			Accounts Payable	PUBLIC SAFETY CENTER, INC	\$725.60		
1970	09/01/2022	Open			Accounts Payable	RALPH VELEZ CONSULTING SERVICES	\$6,435.00		
1971	09/01/2022	Open			Accounts Payable	RM GRAPHICS	\$198.50		
1972	09/01/2022	Open			Accounts Payable	ROACH PEST CONTROL	\$1,460.00		
1973	09/01/2022	Open			Accounts Payable	SAM'S CLUB	\$1,340.76		

Payment Register

From Payment Date: 8/29/2022 - To Payment Date: 9/1/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1974	09/01/2022	Open			Accounts Payable	SIRCHIE ACQUISITION COMPANY LLC	\$1,475.04		
1975	09/01/2022	Open			Accounts Payable	SOUTHWEST ENTRANCES, INC	\$325.00		
1976	09/01/2022	Open			Accounts Payable	SUN GRAPHICS	\$1,517.40		
1977	09/01/2022	Open			Accounts Payable	ULINE, INC.	\$1,264.85		
1978	09/01/2022	Open			Accounts Payable	WAXIE SANITARY SUPPLY	\$924.99		
1979	09/01/2022	Open			Accounts Payable	YUMA REGIONAL MEDICAL CENTER	\$654.68		
47 Transactions							<u>\$460,094.88</u>		

Type EFT Totals:
1BYPAYABLE - 1st BY Accounts Payable Totals

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	76	\$299,915.48	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	76	\$299,915.48	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	47	\$460,094.88	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	47	\$460,094.88	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	123	\$760,010.36	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	123	\$760,010.36	\$0.00

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	76	\$299,915.48	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	76	\$299,915.48	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	47	\$460,094.88	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	47	\$460,094.88	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	123	\$760,010.36	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	123	\$760,010.36	\$0.00

Digitally signed by: David
Espitia
DN: CN = David Espitia
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gov C = AD O = City of San
Luis OU = Finance
Date: 2022.09.01 17:47:05 -
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Pay Day Register

Pay Date Range 09/01/22 - 09/30/22

Pay Batch 202209M

Pay Batch 202209M Total

Employees in Pay Batch 7

Female Employees in Pay Batch 2

Hours Description	Hours	Gross	Withholdings and Deductions	Gross Base	Benefits	Gross Base
102 - SALARY	.0000	7,550.00	Gross	7,700.00	ASRS Council	900.00
806 - TELEPHONE STIPEND	.0000	150.00	Imputed Income		ASRS LTD Council	900.00
Total	0.0000	\$7,700.00	FEDERAL TAX WITHHOLDING	40.82	ASRS/EORP - LEGACY RATE	900.00
			SOCIAL SECURITY TAX	477.40	Dental Council	.00
			MEDICARE	111.64	EODCRS - COUNCIL	2,200.00
			STATE WITHHOLDING	115.05	EODCRS - DISABILITY	2,200.00
			ASRS Council	108.27	EODCRS/EORP LEGACY RATE	2,200.00
			ASRS LTD Council	1.26	Health Council	.00
			Council Retirement EORP	419.50	Retirement Council EORP	4,450.00
			Dental Council	174.38	Vision Council	.00
			EODCRS - COUNCIL	176.00	Total	\$11,856.05
			EODCRS - DISABILITY	3.64		
			GARNISHMENT	221.11	Workers' Comp	Gross Base
			Medical Council	1,289.48	MUNICIPAL/ TOWN/	134.77
			MISCELLANEOUS	5.00	Total	\$134.77
			Vision Council	51.88		
			Net	\$4,504.57		

Monica
Castro

Digitally signed by: Monica Castro
DN: CN = Monica Castro email =
mcastro@sanluisaz.gov C = AD
Date: 2022.09.06 08:53:36 -0700

Direct Deposits	Amount
1st Bank Yuma	734.12
Chase Bank	1,067.91
Federal Credit Union	1,087.98
Navy Federal	365.72
REALTORS FED CRED UNION	22.55
WASHINGTON FEDERAL	796.83
Wells Fargo	429.46
Total	\$4,504.57
Check	\$0.00



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5. C.

Meeting Date: 09/14/2022

Department Head: Kay Macuil, City Attorney, Attorney's Office

Submitted By: Kay Macuil, City Attorney, Attorney's Office

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding Order No. 2022-11. An order of the Mayor and City Council of the City of San Luis, Arizona, adopting the City of San Luis Use of City Vehicles Policy; repealing any conflicting policies; and providing for severability. **(Adela Cortez, Director of Human Resources and Maria Sabori, Risk Manager)**

SUMMARY:

The city would like to propose the implementation of a Vehicle Use Personnel Policy for all city personnel. Currently, the city's personnel policies do not include a specific policy related to the use of vehicles or equipment. Administration, HR and Risk Management feel it is of high importance that a policy is implemented. The purpose of this policy is to establish standard procedures for city employees. This policy is intended to ensure the safety and well-being of city employees; to facilitate the efficient and effective use of city resources; to minimize the city's exposure to liability and to monitor the use of city vehicles.

Some key Points of the Policy are to establish/implement:

- Motor vehicle records will be obtained on an annual basis for those positions where driving is a normal part of the regular duties.
- Drivers' behavior expectations while operating a city vehicle or equipment.
- Rules that drivers must comply with all City of San Luis Policies, directives, and procedures, as well as all applicable Federal, State and Local regulations governing traffic laws.
- Restrictions on tobacco use inside city vehicles (including; E-cigarettes or other vapor-producing devices intended to simulate the use of tobacco).
- Rules on personal use limits and restrictions and establish a process.
- Operational safety measures.
- Vehicle condition measures.
- Reporting processes for any matters related to; traffic citations, accidents, and vehicle damages.
- Post-accident drug/alcohol testing processes.

Attached is the final draft to the Use of City Vehicles Personnel Policy. The draft has been thoroughly reviewed by Risk Management, Human Resources, Administration, and large fleet department management (Public Works, Fire, Police and Parks). The policy has also been reviewed by the Risk Pool Attorney.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO ADOPT ORDER NO. 2022-11, THE CITY OF SAN LUIS USE OF CITY VEHICLES POLICY, AS PRESENTED.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: No
CITY/STATE/FEDERAL FUNDS: See the fiscal impact statement
TOTAL: See the fiscal impact statement
BUDGETED AMOUNT: See the fiscal impact statement
AVAILABLE AMOUNT TO TRANSFER: See the fiscal impact statement
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: See Fiscal Impact Statement
FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):
This item is an adoption of a policy. There is no discernable fiscal impact.

Attachments

Order No. 2022-11 and Vehicle Use Policy



Order

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

No. 2022-11

AN ORDER OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, ARIZONA, ADOPTING THE CITY OF SAN LUIS USE OF CITY VEHICLES POLICY; REPEALING ANY CONFLICTING POLICIES; AND PROVIDING FOR SEVERABILITY.

WHEREAS, it is desirable to have standard procedures for the City of San Luis employees who are assigned or use city-owned or leased vehicles; and

WHEREAS, it is the intent of the certain document titled "City of San Luis Use of City Vehicles Policy" to:

- (1) ensure the safety and well-being of city employees,
- (2) facilitate the efficient and effective use of city resources,
- (3) minimize the city's exposure to liability and
- (4) monitor the use of city vehicles;

NOW, THEREFORE, IT IS ORDERED by the Mayor and City Council of the City of San Luis:

Section 1: The attached document titled "City of San Luis Use of City Vehicles Policy" is incorporated into this order by this reference.

Section 2: The City of San Luis Use of City Vehicles Policy is hereby adopted as the policy of the city.

Section 3: In the event of a conflict between the provisions of this order and any other order, resolution, or policy of the City of San Luis, the conflicting provisions are repealed, superseded, and replaced, and the provisions of this order shall govern.

Section 4: If any section, subsection, sentence, clause, phrase or portion of this order is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this order.

Section 5: Staff shall take action as reasonably necessary to further the City of San Luis Use of City Vehicles Policy.

[Signature page follows]

PASSED, ADOPTED, and APPROVED by the Mayor and City Council of the City of San Luis, Yuma County, Arizona, this ____ day of September 2022.

Gerardo Sanchez, Mayor

ATTEST:

APPROVED AS TO FORM:

Sonia Cornelio, City Clerk

Kay Marion Macuil, City Attorney

City of San Luis

Use of City Vehicles Policy

Final Draft: 08/09/2022

PUPPOSE:

The purpose of this policy is to establish standard procedures for City of San Luis Employees who are assigned or use a City-owned or leased vehicle. This policy is intended to ensure the safety and well-being of City employees; to facilitate the efficient and effective use of City resources; to minimize the City's exposure to liability; and to monitor the use of City vehicles.

POLICY:

Employees shall operate all City-owned or leased vehicles in a safe and economical manner. Employee's privilege to operate a vehicle on official business extends only as long as the driver operates the vehicle in a safe and efficient manner. Unauthorized personal use of a City-owned vehicle is not permitted and may result in loss of vehicle privileges, or more serious discipline. Permission to operate City-owned vehicle must be given by the Direct Supervisor or Department Director. The department heads are responsible, for the implementation and enforcement of this policy.

RESPONSIBILITY:

- A. All drivers must have a valid driver's license and will be required to obtain a valid Arizona driver's license within six months of hire date.
- B. Motor Vehicle Records will be obtained on all drivers prior to employment and on an annual basis for those positions where driving is a normal part of the regular duties. A driving record that fails to meet the criteria stated in this policy, or is considered to be in violation of the intent of this policy, will result in a loss of the privilege of driving a City vehicle.
- C. Employees holding jobs requiring regular driving for business as an essential job function must, as a condition of employment, be able to meet the driver approval standards of this policy at all times.
- D. City of San Luis vehicles are for official use only in performing City business, as authorized by the Department Director.
- E. Drivers must comply with all City of San Luis Policies, directives and procedures, as well as all applicable Federal, State and Local regulations governing traffic laws.
- F. Employees who are on-call on a 24-hour basis may be allowed to take a City vehicle home so they can respond to work related calls as soon as possible. Such employees need to fully understand that the vehicle is used only as part of emergency response and not for personal use.
- G. The department head or its designee must ensure that a copy of a current vehicle insurance policy is maintained inside vehicle.
- H. Traveling outside of the Country in a City-owned vehicle requires prior authorization and submittal of travel request form to Finance. Upon approval of travel request

form, it is the traveler responsibility to obtain a full coverage insurance policy from our assigned City vendor at least three days before travel, and submit a copy of insurance policy to Risk Management.

- I. The City is not liable for any loss or damage to personal property owned by the driver or any passenger of a City vehicle.

DEFINITIONS:

- A. Alcohol – An alcohol concentration equal to or greater than .04, or actions, appearance, speech or bodily odors that reasonably cause a supervisor to conclude that an employee is impaired because of alcohol use.
- B. City vehicle – Any car, truck, bus, off road equipment, utility vehicle or similar self-propelled conveyance, including any transportation unit, which may not be self-propelled such as a trailer or equipment, mounted on a truck or trailer. Limited to those vehicles owned, rented or leased by the City of San Luis.
- C. Collision – When a City vehicle makes contact with another vehicle, object, individual, or roadway and the contact results in any property damage to any vehicle, object, or roadway, regardless of degree, or results in injury or death to any person involved.
- D. Damage – Loss or harm to a City vehicle or which requires repair, other than normal wear and tear.
- E. Driver – A legally licensed employee, including authorized contract employee and volunteer of the City of San Luis, who is driving, operating, using or has care and control of a City vehicle owned or leased by the City of San Luis.
- F. Driver's License – A license issued by the State of Arizona authorizing a person to operate a specific class of vehicle.
- G. Illegal Drug – The term "illegal drug" means a controlled substance but does not include a controlled substance that is legally possessed or used under the supervision of a licensed health-care professional or that is legally possessed or used under any other authority under that Act [21 U.S.C. 801 et seq.] or under any other provision of Federal law.
- H. Medication - Any drug, including any prescription drug or over-the-counter drug, that has been legally obtained and that is not unlawfully sold or distributed.
- I. Tobacco – Any substance containing tobacco leaf, including but not limited to, cigarettes, cigars, pipe tobacco, snuff, chewing tobacco, dipping tobacco, clove cigarettes, or any other preparation of tobacco; and any product or formulating of matter containing biologically active amounts of nicotine including electronic smoking devices.
- J. Under the Influence of Drugs – Means a confirmed positive test result for illegal drug use per this policy. In addition, it means the misuse of legal drugs (prescription and possibly OTC) when there is not a valid prescription from a physician for the lawful use of the drug in the course of medical treatment (containers must include the patient's name, the name of the substance, quantity/amount to be taken and the period of authorization).

DRIVER BEHAVIOR

- A. Driver Behavior
 - a. Driver's must be fit for duty while working (i.e., not under the influence of a substance or alcohol., alert and not fatigued)
 - i. While driving or otherwise in control of a City vehicle, a driver shall not be fatigued or under the influence of any intoxicating substance including medication that may affect ability or judgement.
 - ii. Driver's with any condition that affects their ability to safely operate a vehicle must report the issue to their supervisor and may not drive.
- B. Medications that may interfere with the safe operation of a City vehicle must be reported to Human Resources.
- C. The use of City-owned vehicles while under the influence of legal medication affecting the ability to drive (including but not limited to over-the-counter medication) is forbidden.
- D. The use of City-owned vehicles while under the influence of alcohol or illegal drugs is strictly forbidden.
- E. Operating a City vehicle without a valid operator's license or while said license is under restriction, expired, suspension or revocation is forbidden, and should be reported to Supervisor and Department Director immediately after suspension or revocation of license.
- F. Drivers are expected to drive in a safe, courteous and professional manner at all times. Drivers are required to operate their vehicles with regard to the safety of themselves and others to minimize risk of collision.
- G. Drivers must drive defensively at all times which includes, but is not limited to:
 - a. Being alert to developing situations and taking necessary action to prevent collisions;
 - b. Adjusting driving to compensate for unusual weather, road, traffic condition, vehicle payloads and passenger loads;
 - c. Recognizing the need to preventable action in advance;
 - d. Making due allowance for lack of skill and improper driving actions of others;
 - e. Being prepared to yield the right of way when required by conditions or traffic laws;
 - f. Obeying posted speed limits and;
 - g. Preventing driver distractions;

PREVENTION OF DISTRACTED DRIVING

- A. Distracted driving due to activities other than operating the vehicle must be kept to a minimum. Wireless communication devices may only be used in accordance with State law (ARS 28-914)
 - a. All drivers of a City vehicle are prohibited from holding or supporting a cell phone or electronic device to write, send, or ready any text-based communication, while operating a motor vehicle unless parked or stopped.
 - b. The use of a voice-based communication to write, send or read any text-based communication is allowed when used in a hand-free manner.

- c. The use of any earpiece, headphone device, or wrist-worn device may be used to conduct voice-based communication when used in a hand free manner. This includes the use of personally owned wireless communication devices used in City vehicles.
- d. Two-way radios provided by the City of San Luis may be used while driving when the use is necessary to perform an employment related duty and the use is made with due care and attention.
- e. If a display monitor (mobile computer, hand held device, installed device) is used inside a vehicle, drivers must ensure that the monitor is off or turned away from the driver's view or the monitor's lid is closed while driving; unless, it is used to provide navigation, public safety response information or providing vehicle system status readings required for the operation of the vehicle.
- f. No entertainment system that significantly reduces the driver's ability to hear, see or concentrate shall be used while driving. This includes audio entertainment transmitted through an over the ear or in the ear speaker (headphones, earbuds, etc.) and devices that require a driver to focus eyesight and concentration away from the road in order to participate or control.
- g. Snacking or drinking a reasonably sized covered drink under non-demanding travel conditions may be done with minimal distraction to a driver. Sound reasonable judgement must be used when drivers choose to eat or drink while driving as it can cause serious accidents.

TOBACCO/VAPOR FREE VEHICLES

- A. Tobacco use in any form is never permitted by anyone inside City of San Luis vehicles (this includes E cigarettes or other vapor producing devices intended to simulate the use of tobacco).

PERSONAL USE

- A. City employees are prohibited from using City vehicles for personal use.
 - a. The employee's personal use of the employer's vehicle is restricted by written policy to driving to and from home and work, except for infrequent, de minimus, emergency occurrences or as authorized by the City Manager.
 - b. No persons, other than City employees or authorized contracted personnel are allowed to operate a City vehicle, with the exception of Police Reserves.
 - c. Generally, passengers in City vehicles shall be limited to City employees and individuals who are directly associated with City work activity (committee members, consultants, contractors, etc.). For extenuating circumstances, family members shall only be transported in City vehicles for work-related functions, with the authorization of the City Manager via a non-city employee travel form. A non-city employee travel form must be submitted to Finance along with travel request form for authorization. For local travel, the form can be submitted directly for approval to the City Manager and return to Risk Management. This provision does not apply to Public Safety personnel when conducting City business.

- d. Employees with authorized take home vehicles are allowed to use the vehicle to travel to and from the workplace. Vehicles should never be used for personal travel or for transporting non-City personnel.
- e. Employees may take a City-owned vehicle home when attending an off-site meeting takes place after or prior to normal working hours. Vehicles must be parked off the street at the employee's home (i.e., driveway or garage).
- f. City vehicles may not be parked overnight at bars, restaurants, nightclubs, or other recreational locations without specific authorization.
- g. City-owned vehicle shall be returned at the earliest practical time after any overnight usage.
- h. Any unauthorized use of City-owned vehicle may result in disciplinary action up to and including termination of employment.
- i. The City reserves the right to install GPS systems in any and all City equipment. By using City Equipment, employees consent to the City monitoring and reviewing information obtained through such GPS systems.

OPERATIONAL SAFETY

- A. Seatbelts are proven means of reducing injury to vehicle occupants in the event of a collision.
 - a. Seatbelts are mandatory for all drivers and passengers while riding in a City vehicle.
- B. Backing up: A large percentage of collisions involving City vehicles are caused by drivers operating the vehicle in reverse.
 - a. City vehicles should be parked to allow for forward exits whenever possible.
 - b. When a driver must back up without a guide, the following considerations will reduce risks. Whenever possible, drivers should;
 - i. Ensure all mirrors and windows are clear and adjusted to afford the best possible viewing;
 - ii. Roll down the window to hear possible warnings from other vehicles or pedestrians;
 - iii. Scan the area for obstacles/clearance and to plan the backing route. Perform a vehicle walk around for maximum assurance;
 - iv. Conditions can change. Perform the maneuver immediately after the scan or walk around is completed;
 - v. Back up at walking pace or slower; and
 - vi. Back toward the driver's side when practical to use the visible side of vehicle.
- C. Driving across or into common pedestrian areas has additional hazards. Drivers must have a high level of situational awareness and demonstrate pedestrian courtesy while operating vehicles in these locations.
- D. To reduce occupant impact injuries in the event of a collision, unsecured tools and equipment shall not be kept in the passenger compartment.
- E. Cargo transported in truck beds must be loaded and secured to prevent projectiles coming out of the bed and into the cab in the event of a sudden stop. All tools, equipment and materials should be loaded so they ride below the level of the truck's bedrails.

VEHICLE CONDITIONS

- A. Vehicles and equipment must be in good working order, well maintained, and properly fueled.
- B. Employees assigned a vehicle are responsible for scheduling routine maintenance and service of the vehicle, including cleaning and washing of the vehicle.
- C. Drivers are responsible for performing and documenting pre-trip vehicle inspections that are appropriate for the vehicle's classification. Follow federal, state, local and department/division internal policy. Deficiencies shall be documented and reported per department policy and to Fleet Services for determination of roadworthiness and service needed.
- D. Repairs of City-owned vehicles require approval of the Fleet Services Division.
- E. The driver shall be responsible for checking to ensure that the vehicle lights, turn signals, brake lights, and other safety equipment are functional before operating.
- F. Be mindful to keep the vehicle clean (inside and out) as it is a reflection of the City to the public.

TRAFFIC CITATION, ACCIDENT AND DAMAGE REPORTING

- A. Citations received while operating a City of San Luis vehicle must be reported to the driver's Supervisor and Department Director as soon as possible but no later than one (1) working day. Associated penalties are the responsibility of the driver.
- B. Financial assessments related to City-owned vehicles that are incurred, as a result of the driver's poor judgement, irresponsibility or negligence, will be the responsibility of the employee. Such charges or assessments may include, but are not limited to, tow charges, parking violations and tickets.
- C. Any employee who has a driver's license revoked or suspended shall immediately notify the Supervisor, and will immediately discontinue operation of any City-owned vehicle. Failure to do so may result in disciplinary action, including termination of employment. The supervisor must notify the Department Head, Human Resources and Risk Management.
- D. Failure to stop after an accident and/or failure to report an accident may result in disciplinary action, up to and including termination.
- E. If involved in an accident or collision:
 - a. If there are injuries call 911 immediately.
 - b. If the involved vehicle is moveable and it is safe to do so; move the vehicles off the roadway to minimize the risk of a secondary accident.
 - c. Make the scene safe and render aid to the injured as best possible.
 - d. Contact the Police Department as Police Report will be needed.
 - e. Do not discuss the accident with anyone at the scene except the police.
 - f. All accidents in company vehicles, regardless of severity, must be reported.
 - g. Accidents in personal vehicles while on City business must follow these same accident procedures.
 - h. Vehicle damage must be reported when it occurs or when discovered.
 - i. Contact Fleet Services for towing and/or repairs. Review current Fleet Standard Operating Procedures.

- j. Report any employee injuries to Triage Now and any vehicle or property damage to Risk Management no later than one (1) working day.
- k. Immediately complete the auto damage, property damage report and accident investigation report with a description of the accident and submit to Risk Management along with pictures of the damages.

POST ACCIDENT DRUG/ALCOHOL TESTING

- A. Post-accident drug/alcohol testing is required for employees if an accident occurs while they are driving a City vehicle and there is reasonable suspicion that drug or alcohol use contributed to the incident.
- B. Reasonable suspicion includes erratic or abnormal behavior (slurred speech, unsteady gait, etc.) consistent with the use of drugs or alcohol which is documented by a responding officer of the law, or behavior or conduct observed by at least two City employees either immediately before, during, or immediately after the accident or incident which is documented and reported to Human Resources and/or Risk Management.
- C. Additional post-accident drug/alcohol testing guidelines apply to employees if an accident occurs while they are driving a commercial motor vehicle (CMV) or mass transit vehicle for the City on a public road, and they hold a job assignment where possession of a Commercial Driver's License (CDL) is an essential function of the job. This is to comply with federal regulations for CDL drivers.
- D. Testing Process:
 - a. Call Risk Management or Human Resources and take employee to San Luis Urgent Care or assigned medical clinic for rapid drug screening.
 - b. The employee must be tested as soon as possible after the accident, but no longer than eight hours after the accident for alcohol testing and twenty-four hours for drug testing.
 - c. The alcohol testing is conducted by the Police Department.
 - d. Discontinue driving or operating City equipment pending drug screen clearance.

PUBLIC SAFETY EMERGENCY VEHICLES

- E. The City of San Luis acknowledges that because of the unique nature of their duties, public safety-first responders may be required to operate outside the parameters set forth in this policy. First responders are required to act within the scope of their official duties, departmental policies and regulations and applicable laws pertaining to operation of authorized emergency vehicles.



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

6. A.

Meeting Date: 09/14/2022

Department Head: Jenny Torres, Economic Development Manager, Administration, Economic Development

Submitted By: Jenny Torres, Economic Development Manager, Administration, Economic Development

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding a contract with James Davey and Associates, Inc. to provide engineering services for the Downtown San Luis Storm Drainage Project. **(Jenny Torres, Economic Development Manager)**

SUMMARY:

The City of San Luis intends to submit a Community Development Block Grant (CDBG) application to the Arizona Department of Housing (ADOH) for the Downtown Storm Drainage Project. In order to be competitive in the state special project funds, the project needs to be shovel-ready which includes the design of the project. The project was selected from the Downtown Master Drainage Plan that identified drainage problems at 2nd Avenue and C Street and 1st Avenue and D Street. The project consists of designing a stormwater and drainage system that will alleviate the onsite retention of stormwater and provide a stormwater system to handle 100 years' flow. Staff intends to submit the application in January 2023.

James Davey and Associates, Inc. is a provider on the on-call engineering list, per Resolution No. 2161. Engineering services in excess of \$45,000.00 must be approved by City Council under San Luis City Code - Purchasing § 3.05.080 Professional Services.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE THE CONTRACT WITH JAMES DAVEY AND ASSOCIATES, INC. IN THE AMOUNT OF \$60,225.00 FOR ENGINEERING SERVICES AS PRESENTED.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	Yes
CITY/STATE/FEDERAL FUNDS:	CITY
TOTAL:	\$60,225.00
BUDGETED AMOUNT:	\$60,225.00
AVAILABLE AMOUNT TO TRANSFER:	N/A
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	Capital Outlay, CIP 100-999-90015; \$60,225.00

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

The Downtown Storm Drainage Project funds were allocated in the Capital Outlay account #100-999-90015.

Attachments

Project Map

Professional Service Contract

James Davey Proposal

Downtown San Luis Master Drainage Plan - C Street and 2nd Avenue/D Street and 1st Avenue - Proposed Storm Drainage Improvements - Detention Basin Summary of Alternatives



ALTERNATIVE 1 - EXISTING CONDITIONS

- Full Onsite Retention of Stormwater Required (Ex. Storm Drain System Deficient for 100-year Flows)
- No Construction Cost

ALTERNATIVE 2 - Provide Detention Basin and Storm Drain Extensions to Meet Current Flow Needs

- 60% Onsite Stormwater Retention Required (Average of Current Conditions)
- About 520,000 Construction Cost

ALTERNATIVE 3 - Provide Detention Basin and Storm Drain Extensions to allow for No Retention

- No Onsite Stormwater Retention Required
- About 750,000 Construction Cost

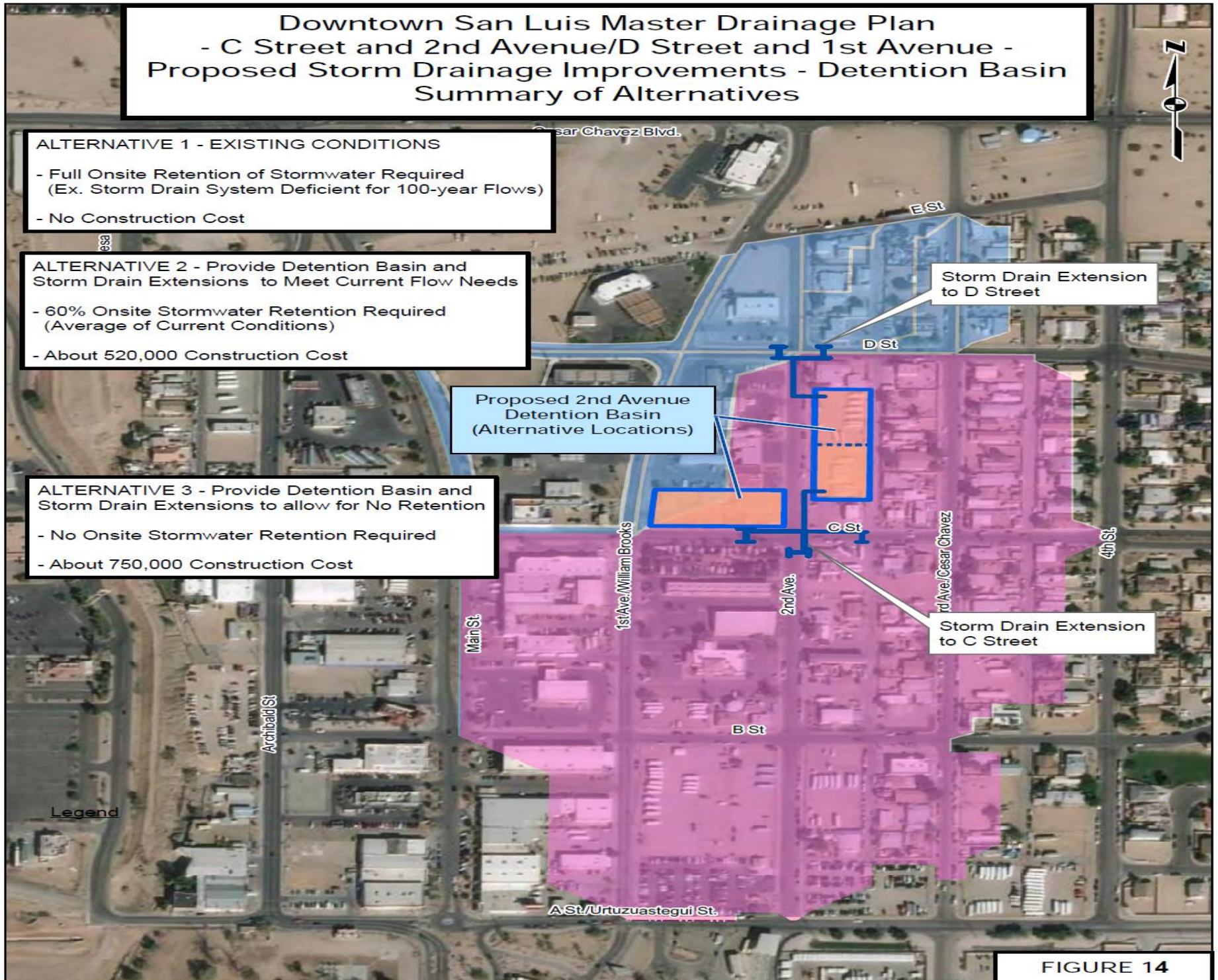
Proposed 2nd Avenue
Detention Basin
(Alternative Locations)

Storm Drain Extension
to D Street

Storm Drain Extension
to C Street

Legend

FIGURE 14



PROFESSIONAL ENGINEERING SERVICES AGREEMENT

Professional Services Agreement (this “Agreement”) is effective the 24 day of August 2022, between the City of San Luis, Arizona, a municipal corporation of the State of Arizona (“CITY”), and James Davey and Associates, Inc., an Arizona corporation, authorized to do business in the State of Arizona (“ENGINEER”). ENGINEER and CITY may be referred to singularly as the “Party” and collectively as the “Parties.”

RECITALS

The Parties entered into this Agreement based on the following facts, understanding and intentions of the Parties:

- A. CITY has determined that it is in the public interest to proceed with the work described below in Section One (the “Project”).
- B. CITY has determined that the Project involves the performance of professional and technical services of a temporary nature.

CITY desires to engage ENGINEER, and ENGINEER agrees to render certain technical advice and professional services to CITY, as necessary.

In consideration of the mutual covenants contained herein, the Parties agree as follows:

SECTION ONE. DESCRIPTION OF PROJECT

The Project described in the attached Exhibit 1, February 18, 2022, proposal Downtown San Luis Storm Drainage Project by ENGINEER. Said exhibit is incorporated by reference as though fully set forth again in full.

SECTION TWO. SCOPE OF WORK

ENGINEER’s scope of work is as described in Exhibit 1.

James Davey & Assoc. and San Luis
Engineering and Design Services
Downtown Storm Drainage Project

**SECTION THREE
ADDITIONAL SERVICES**

CITY and ENGINEER understand that it may be necessary, in conjunction with the Project, for ENGINEER to perform or secure the performance of services other than those set forth in the proposal. If the CITY requests additional services, ENGINEER shall advise CITY in writing of the need for additional services and the cost and estimated time to perform the services. ENGINEER shall not proceed to perform any such additional service until CITY has determined that such service is beyond the scope of the basic services to be provided by ENGINEER and has given its written authorization to proceed. Written approval for performance and compensation for additional services may be granted by the San Luis Economic Development Manager (referred to as the “Economic Development Manager”) or the San Luis City Manager. Except as stated in this paragraph, any additional service shall require a written amendment to this Agreement and shall be subject to all the provisions of this Agreement.

**SECTION FOUR.
AUTHORITY OF THE ECONOMIC DEVELOPMENT MANAGER**

ENGINEER shall perform all necessary services provided under the Agreement and outlined in the proposal and shall do, perform, and carry out such work in a satisfactory and proper manner as determined by and to the satisfaction of the Economic Development Manager. The Economic Development Manager reserves the right to make changes, additions or deletions, to the scope of work as deemed to be necessary or advisable to implement and carry out the purposes of the Agreement. The Economic Development Manager is authorized to execute the change orders on behalf of CITY.

**SECTION FIVE.
RESPONSIBILITY OF ENGINEER**

By executing this Agreement, ENGINEER represents and states to CITY that he possesses or will arrange to secure from others all necessary professional capabilities, experience, resources and facilities necessary to provide to CITY the services contemplated under this Agreement. ENGINEER further warrants that he will follow the current generally accepted practices of the profession to make findings, render opinions, prepare factual presentations, and provide professional advice and recommendations regarding the Project for which services are rendered under this Agreement.

James Davey & Assoc. and San Luis
Engineering and Design Services
Downtown Storm Drainage Project

**SECTION SIX.
INDEPENDENT CONTRACTOR**

The Parties to this Agreement agree that ENGINEER, his employees, agents and subcontractors shall be independent contractors with regard to the providing of services under this Agreement and that ENGINEER's employees, agents and subcontractors shall not be considered to be employees or agents of CITY, for any purpose, whatsoever, and will not be entitled to any of the benefits CITY provides for its employees. Rights of the ENGINEER as independent contractor include, but are not limited to, control of the work, manner and methods of the work, and the right to contract with other employers.

Rights of the CITY include, but are not limited to, inspection and approval of the work and the right to contract with others to perform the work.

**SECTION SEVEN.
MATERIALS AND EQUIPMENT**

ENGINEER shall furnish at his own expense all materials and equipment necessary to carry out the terms of this Agreement.

**SECTION EIGHT.
DIGITAL FILES**

ENGINEER shall furnish copies of all deliverables in digital format. Files shall be compatible with the current versions used by CITY.

**SECTION NINE.
EMPLOYMENT OF PERSONNEL**

ENGINEER shall provide experienced and qualified personnel to carry out the work to be performed by ENGINEER under this Agreement and shall be responsible for and in full control of the work of such personnel.

**SECTION TEN.
TIME OF PERFORMANCE**

Subject to the provisions of this Agreement, ENGINEER agrees to perform the Project in accordance with the proposal. The services of ENGINEER are to be undertaken and completed

James Davey & Assoc. and San Luis
Engineering and Design Services
Downtown Storm Drainage Project

in such a sequence as to assure their expeditious completion in light of the purpose of this Agreement. ENGINEER's performance of the Project starts August 24, 2022 (day) and shall be completed on or before December 31, 2022. Time is of the essence of this Agreement.

SECTION ELEVEN. COMPENSATION

Subject to the provisions of this Agreement, ENGINEER agrees to perform the work and services specified and outlined in the proposal for an amount not to exceed \$60,225.00 at \$150.00 per hour for 188 hours for principal engineer, \$90 per hour for the engineering technician at 282 hours, \$160 per hour for the survey crew for 12 hours, and sub consultant services unless specifically authorized by a written contract amendment prior to the commencement of any additional work. ENGINEER shall prepare invoices in accordance with this Agreement and shall submit to CITY once a month covering the amount and value of the Project satisfactorily performed by ENGINEER up to the date of such invoice. CITY shall reimburse ENGINEER for work satisfactorily performed on a time and materials basis.

If the CITY wants the ENGINEER to travel outside of Yuma County, then it shall be handled as an additional service which shall require a written amendment to this Agreement and shall be subject to all the provisions of this Agreement.

SECTION TWELVE. ASSIGNMENT

ENGINEER shall not assign any duties, responsibilities or obligations under this Agreement without the prior written consent of CITY.

SECTION THIRTEEN. INDEMNIFICATION

To the fullest extent permitted by law, ENGINEER agrees to indemnify, protect, defend and hold harmless CITY, its Mayor, Council Members, any and all of its officers, directors, officials, employees, agents, insurers, and indemnitors ("Indemnified Parties") for, from and against any and all suits, claims, losses, liabilities, damages, costs, expenses and debt, including reasonable attorneys' fees and costs incurred by the CITY which arise out of, attributable to or caused in whole or in part by acts or omissions of ENGINEER (or its officers, directors, shareholders, agents or employees) including but not limited to injuries to ENGINEER's employees who may or may not be covered by workers' compensation insurance; except, to the extent such suits, claims, losses, liabilities, damages, costs, expenses and debt result from acts or omission of the CITY and all Indemnified Parties. This indemnification provision shall apply to suits, claims,

James Davey & Assoc. and San Luis
Engineering and Design Services
Downtown Storm Drainage Project

losses, liabilities, damages, costs, expenses and debt that are not otherwise covered by the CITY's Liability Insurance provided for by the Arizona Municipal Risk Pool.

Notwithstanding the foregoing, but without limiting insurance coverage provided by Section 14 of this Agreement, ENGINEER, and its partners, agents and employees, shall not be liable to CITY, whether jointly severally or individually, in excess of the compensation paid to the ENGINEER under any Agreement as a result of any act or omission not amounting to willful or intentional wrong. CITY hereby agrees that to the fullest extent permitted by law, but without limiting insurance coverage provided by Section 14 of this Agreement, ENGINEER shall not be liable to CITY for any special indirect or consequential damages whatsoever, whether caused by ENGINEER's negligence, errors, omissions, strict liability, breach of contract, breach of warranty or other cause or causes whatsoever.

**SECTION FOURTEEN.
INSURANCE**

A. Insurance Requirements.

Prior to the beginning and throughout the duration of the work, ENGINEER will maintain insurance in conformance with the requirements set forth below. ENGINEER will use existing coverage to comply with these requirements. If that existing coverage does not meet the requirements set forth in this Section Fifteen, then such coverage shall be amended to do so. ENGINEER acknowledges that the insurance coverage and policy limits set forth in this Section Fifteen constitute the minimum amount of coverage required. Any insurance proceeds in excess of the limits and coverage required in this Agreement, the following types and amounts of insurance:

Without in any way limiting ENGINEER's liability pursuant to the indemnification described above, ENGINEER shall maintain, during the term of this Agreement, the following types and amounts of insurance:

<u>Coverage Type</u>	<u>Coverage Amounts- Minimum Limits</u>
<u>Commercial General Liability, including:</u>	\$1,000,000 Combined Single Limit, per
Premises and Operations	occurrence and \$2,000,000 general
Contractual Liability	aggregate
Personal-Injury Liability	
Independent Contractors Liability	

Coverage for an additional insured shall not be limited to its vicarious liability. Defense costs

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must be paid in addition to limits.

Comprehensive Automobile Liability
(including, owned, non-owned and
hired autos)

\$1,000,000 Combined Single Limit, per
Occurrence

If ENGINEER owns no vehicles, then this requirement may be satisfied by a non-owned auto endorsement to the general liability policy described above. If ENGINEER or ENGINEER's employees use personal motor vehicles in any way on this Project, then ENGINEER shall obtain evidence of personal motor vehicle liability coverage for each such person.

Workers Compensation and Employer's Liability

Statutory \$1,000,000

Professional Liability

\$1,000,000 per claim and \$2,000,000
annual aggregate

Except for Workers Compensation and Professional Liability Insurance coverage, such insurance shall include additional endorsements naming CITY and its directors, officers, employees and agents as additional insured with respect to liabilities arising out of the performance of services under this Agreement. ENGINEER shall provide CITY with certificates of insurance documenting that the ENGINEER has obtained the above coverages. Such certifications shall include the required provisions and endorsements required by this Agreement. Such Certificates shall include a statement that insurance may not be canceled without 30 days' prior written notice to CITY by first class mail, postage prepaid, 10 days of notice in the event that cancellation is due to nonpayment of premium.

B. Certificates of Insurance and Endorsements.

ENGINEER will file a certificate of insurance and endorsement naming CITY as an additional insured under General Liability and Auto Liability, if applicable. Such liability insurance maintained by ENGINEER shall be primary and non-contributory and any coverage maintained by CITY shall not be expected to contribute to any claims arising from the work under this Agreement. The ENGINEER shall file these certificates with CITY within 10 days of execution of this Agreement and prior to engaging any operation or activities set forth in this Agreement. The foregoing policies shall provide that no cancellation, major change in coverage, or expiration by the insurance company or the insured during the term of this Agreement shall occur without 30

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Downtown Storm Drainage Project

days' written notice to CITY prior to the effective date of such cancellation or change in coverage.

**SECTION FIFTEEN.
COMPLIANCE WITH LAWS AND REGULATIONS**

Services performed by ENGINEER pursuant to this Agreement shall be performed in accordance with full compliance to all applicable federal, state, and CITY laws and any rules or regulations promulgated under such laws including but not limited to the following Arizona required provisions:

A. Conflict of Interest

ENGINEER declares that he presently has no interest and shall not acquire any interest, direct or indirect, financial or otherwise, which would conflict in any manner or degree with the performance of the services under this Agreement. ENGINEER further declares that in the performance of this Agreement no subcontractor or person having such interest shall be employed. ENGINEER certifies that, if he hires any employee, no one who has or will have any financial interest in this Agreement is an officer or employee of CITY. The Parties agree that in the performance of the services under this Agreement ENGINEER shall at all times be deemed an independent contractor and not an agent or employee of CITY. Under Arizona law, rules and regulations, no member, official or employee of the CITY shall have any personal interest, direct or indirect in this Agreement, nor shall any such member, official or employee participate in any decision relating this Agreement which affects his or her personal interest or the interest of any corporation, partnership or association in which he or she is, directly or indirectly, interested. This Agreement is subject to A.R.S. §38-511.

B. Employment Eligibility

ENGINEER hereby warrants that it complies with all federal immigration laws and regulations that relate to its employees and with A.R.S. § 23-214 relating to verification of employment eligibility. A breach of this warranty shall be deemed a material breach of this Agreement. CITY retains the legal right to inspect the papers of ENGINEER to ensure that ENGINEER complies with this warranty.

C. San Luis Business License

ENGINEER shall obtain and maintain a San Luis Business License.

**SECTION SIXTEEN.
INSPECTION OF WORK**

CITY's representative or his or her designee shall at all times have the right to inspect the work, services or performance of ENGINEER. ENGINEER shall furnish all reasonable aid and assistance required by CITY for proper examination of the work or services. Such inspection

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shall not relieve ENGINEER of any obligation to perform such services in accordance with the law or this Agreement.

**SECTION SEVENTEEN.
NO WAIVER**

ENGINEER agrees that any waiver by CITY of any breach or violation of any term or condition of this Agreement shall not be deemed to be a waiver of any subsequent breach or violation of the same or any other term or condition. The acceptance by CITY of the performance of any work or services by ENGINEER shall not be deemed to be a waiver of any term or condition of this Agreement.

**SECTION EIGHTEEN.
ATTORNEYS' FEES; COURT VENUE**

Should either Party to this Agreement commence legal action against the other (including a formal judicial proceeding, mediation or arbitration), the case shall be handled in Yuma County, Arizona or United States District Court for the District of Arizona at the election of the plaintiff in such legal action. The Parties waive any right to object to such venue. Nothing in this paragraph will be deemed to have authorized the bringing of any legal action in a court which does not otherwise have jurisdiction to adjudicate the legal action. The Party prevailing in such action shall be entitled to reasonable attorneys' fees which shall be fixed by the judge, mediator or arbitrator hearing the case and such fees shall be included in the judgment, together with all costs.

**SECTION NINETEEN.
NOTICES**

All notices to be given under this Agreement, or which may be given by either Party to the other, shall be considered validly given and fully received when made in writing and delivered or refused delivery by means of prepaid service by:

- deposit in the United States Postal Service by certified mail, return receipt requested, and postage prepaid,
- personal delivery by process server or
- sent by a nationally recognized courier (e.g., Federal Express, UPS)

and addressed to the respective Parties as follows:

James Davey & Assoc. and San Luis
Engineering and Design Services
Downtown Storm Drainage Project

If for the CITY -

City Manager
City of San Luis
P.O. Box 1170
San Luis, Arizona 85349 (by United States Postal Service)
1090 East Union Street (by personal process or courier)
San Luis, Arizona 85336

Copy to

City Attorney
City of San Luis
P.O. Box 1170
San Luis, Arizona 85349

If to the ENGINEER-

James Davey and Associates, Inc.
1025 W. 24th Street, Suite 2
Yuma, AZ 85364
Attention: James Davey

or such other addresses as either Party may from time to time designate in writing and deliver in a like manner. Any such change of address notice shall be given at least ten (10) days before the date on which the change is to become effective.

SECTION TWENTY. TERMINATION

Either Party may terminate this Agreement upon 30 days' written notice to the other Party. In the event of such termination, CITY shall pay ENGINEER for all services performed to the satisfaction of CITY to the date of receipt of notice of termination. An itemized statement of the work performed to the date of termination shall be submitted to CITY. In ascertaining the services actually rendered under this Agreement up to the date of termination, consideration shall be given to both completed work and work in the process of completion and to complete and incomplete documents whether delivered to CITY or in the possession of ENGINEER.

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**SECTION TWENTY-ONE
OWNERSHIP OF DOCUMENTS**

Upon completion, termination or suspension of this Agreement, all original documents, designs, drawings, maps, models, computer files, surveys, notes and other documents prepared in the course of providing the services to be performed pursuant to this Agreement shall become the sole property of CITY and may be used, reused, or otherwise disposed of by CITY without the permission of ENGINEER.

When ENGINEER creates any copyrightable material or invents any patentable property under this Agreement, CITY shall retain a royalty-free, non-exclusive and irrevocable license to reproduce, publish, recover, or otherwise use the materials or property and to authorize others to do the same.

**SECTION TWENTY-TWO.
GOVERNING LAW AND SEVERABILITY**

This Agreement shall be administered and interpreted under the laws of Arizona. Jurisdiction of litigation arising from this Agreement shall be in Arizona. If any part of this Agreement is found to conflict with applicable laws, then such part shall be inoperative and void insofar as it conflicts with such laws, but the remainder of the Agreement shall continue to be in full force and effect.

**SECTION TWENTY-THREE.
MISCELLANEOUS PROVISIONS**

A. Headings

The descriptive headings of the paragraphs of this Agreement are inserted for convenience only, and shall not control or affect the meaning or construction of the provisions of this Agreement.

B. Authority

The undersigned represent to each other that they have full power and authority to enter into this Agreement and that all necessary actions have been taken to give full force and effect to this Agreement.

C. No Third-Party Beneficiaries

There are no third-party beneficiaries to this Agreement, and no person or entity not a Party shall have any right or cause of action under this Agreement.

D. No Agency Created

James Davey & Assoc. and San Luis
Engineering and Design Services
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It is not intended by this Agreement to, and nothing contained in this Agreement shall create any agency, partnership, joint venture or other similar arrangement between the Parties.

E. No Personal Liability

No member, official or employee of the CITY shall be personally liable to ENGINEER, or any successor or assignee, (a) if any default occurs or breach by the CITY, (b) for any amount which may become due to the ENGINEER or its successor or assign, or (c) under any obligation of the CITY under this Agreement. Notwithstanding anything contained in this Agreement to the contrary, the liability of ENGINEER under this Agreement shall be limited solely to the assets of ENGINEER and shall not extend to or be enforceable against: (i) the individual assets of the individuals or entities who are shareholders, members, managers constituent partners, officers or directors of the general partners or members of ENGINEER; (ii) the shareholders, members or managers or constituent partners of ENGINEER; or (iii) officers of ENGINEER.

F. Survival

All representations and warranties of ENGINEER, ENGINEER's indemnity, hold harmless and defense obligations shall survive the expiration or earlier termination of the Agreement.

G. Time is of the Essence

Time is of the essence in this Agreement and ENGINEER agrees to use the utmost diligence and dispatch to speedily to have all the work specified in this Agreement entirely completed within 120 days of issuance of Notice to Proceed. Unless otherwise specifically provided in this Agreement, any consent to delay in the performance of the ENGINEER of any obligation shall be applicable only to the particular transaction to which it relates, and it shall not apply to any other obligation or transaction.

H. Further Acts

Each of the Parties shall execute and deliver all such documents and perform all such acts as reasonably necessary, from time to time, to carry out the matters contemplated by this Agreement.

I. Force Majeure

If ENGINEER or CITY are prevented or materially restricted from performing any of their obligations under this Agreement by an event of force majeure, then the obligations of each Party shall be suspended or reduced to the extent made necessary by the event. As used in this section, "force majeure" means any act or cause not reasonably within the control of the Party whose ability to perform is impaired and which that Party could not have prevented by the

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exercise of reasonable diligence. Examples of “force majeure” include, but are not limited to, acts of God, fire, flood, explosions, strikes or labor disputes over which the affected Party has no control, sabotage, riots, civil commotion, acts of civil or military authority, wars or material changes in applicable business laws or regulations.

J. Counterparts

This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. The signature pages from one or more counterparts may be removed from such counterparts and such signature pages all attached to a single instrument so that the signature of all Parties may be physically attached to a single document.

[Intentionally left blank, signature page follows]

James Davey & Assoc. and San Luis
Engineering and Design Services
Downtown Storm Drainage Project

**SECTION TWENTY-FOUR.
ENTIRE AGREEMENT**

This Agreement, including its Exhibit, represents the entire understanding of CITY and ENGINEER as to those matters contained in this Agreement. No prior oral or written understanding shall be of any force or effect with respect to those matters covered in it. This Agreement may not be modified or altered except by amendment in writing signed by both Parties.

The Parties have executed this Agreement in Yuma County, Arizona the 24th day of August, 2022, which is the day the last Party approved this Agreement.

City of San Luis, Arizona

Gerardo Sanchez, Mayor

ATTEST:

APPROVED AS TO FORM:

Sonia Cornelio, City Clerk

Kay Marion Macuil, City Attorney

James Davey and Associates, Inc.

James V. Davey, PE RLS

James Davey & Assoc. and San Luis
Engineering and Design Services
Downtown Storm Drainage Project



City of San Luis
Downtown San Luis Storm Drainage - 2nd Avenue Retention Basin and Storm Drains

Prepared by: James Davey and Associates, Inc.

February 18, 2022

Item	Description	Project Engineer	Engineering Technician	Survey Crew	Direct Costs	Comments
<u>DESIGN PHASE SERVICES</u>						
1	Project Management & Meetings	10				
2	Topographic Survey	2		12		
3	Prepare Survey Base Sheets	6 Sheets 9 Hrs/Sheet	13	42		
4	Prepare Hydrologic/Hydraulic Design Report	32	12			
5	Geotechnical Report	2			\$4,500	To be subcontracted to NEI. Includes excavation, slope and trench backfill recommendations. Potholing Costs not included - Assumed by City of San Luis Utility Crews if needed.
6	Utility Coordination. Submittals to Utilities	8				
7	Prepare Design Plans					
	Cover Sheet	1 Sheet 7 Hrs/Sheet	1	6		
	Storm Drain Plan and Profile Sheets	6 Sheets 26 Hrs/Sheet	48	108		1:20 Scale
	Retention Basin Plans and Details	3 Sheets 26 Hrs/Sheet	24	54		1:20 Scale
	General Sheets/Standard Details	2 Sheets 13 Hrs/Sheet	6	20		
	Special Details	2 Sheets 24 Hrs/Sheet	16	32		
8	Prepare Right-of-Way Exhibits	4	8			
9	Prepare Special Conditions	10				
10	Prepare Quantities and Bid Schedule	12				
Total Hours		188	282	12	4,500	
Hourly Rates		\$150	\$90	\$160	x 1.05	
Total Costs		\$28,200	\$25,380	\$1,920	\$4,725	
TOTAL FEE ESTIMATE						\$60,225



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

6. B.

Meeting Date: 09/14/2022

Department Head: Jenny Torres, Economic Development Manager, Administration, Economic Development

Submitted By: Jenny Torres, Economic Development Manager, Administration, Economic Development

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding a contract with James Davey and Associates, Inc. to provide architectural and engineering design services for the Downtown San Luis Parks and Parking Project. **(Jenny Torres, Economic Development Manager)**

SUMMARY:

The City of San Luis submitted an application to the Bureau of Reclamation (BOR) and Bureau of Land Management (BLM) to acquire 11 acres of federal land to build a Downtown Park and Parking Lot Project. BOR informed the city that contracts are being developed to proceed to release the land to the City of San Luis. The park areas consist of a 'Main Street Park' located along the east side of Main Street just north of C Street to E Street, and a 'West Park' area located south of the Post Office building and between Mesa Street and Archibald Street. The parking lot features are to be constructed primarily along the power line right-of-way between Main Street and Fourth Avenue and along the old planned Highway 95 right-of-way north of F Street to Cesar Chavez Blvd. Parking and road improvements will also be provided for the West Park area. A pedestrian bridge is also proposed crossing Main Street to tie the facilities together, along with walking and bike paths throughout the area.

Staff would like to proceed in contracting with a consultant that will design the park and parking lot in order to identify funding to construct the improvements needed for this project.

James Davey and Associates, Inc. is a provider on the on-call engineering list, per Resolution No. 2161.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE THE CONTRACT WITH JAMES DAVEY AND ASSOCIATES, INC. IN THE AMOUNT OF \$266,795.00 FOR ARCHITECTURAL AND ENGINEERING DESIGN SERVICES AS PRESENTED.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	Yes
CITY/STATE/FEDERAL FUNDS:	CITY
TOTAL:	\$266,795.00
BUDGETED AMOUNT:	\$300,000.00
AVAILABLE AMOUNT TO TRANSFER:	N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: Capital Outlay, CIP
100-999-90015; \$300,000.00

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

The funds for the design of the downtown park and parking project were allocated in the capital outlay CIP 100-999-90015.

Attachments

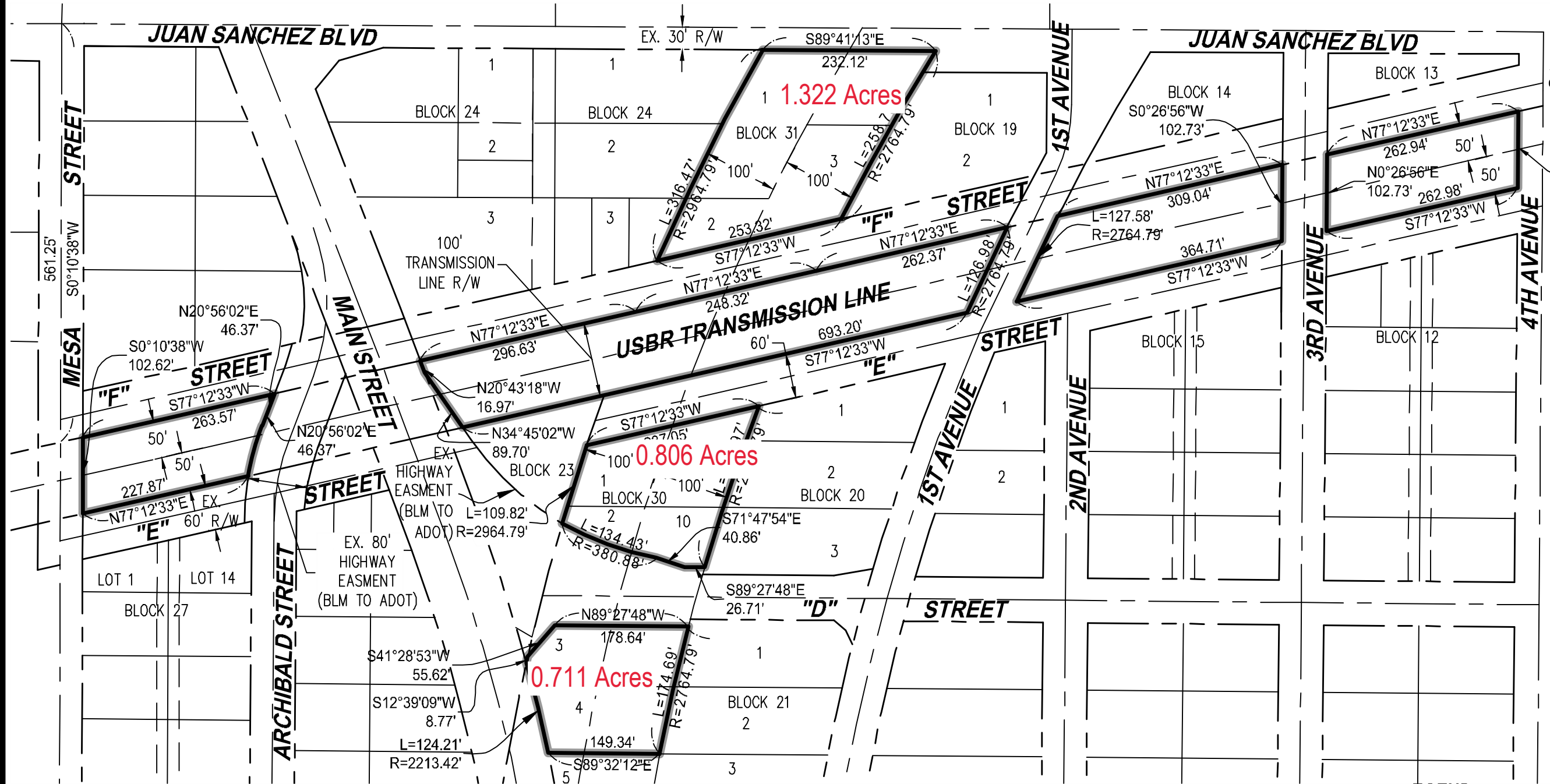
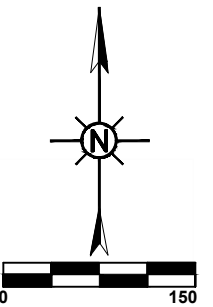
Project Map

Professional Service Contract

James Davey Proposal

Downtown Master Plan

**RIGHT-OF-WAY MAP
SAN LUIS TOWNSITE ADDITION NO. 1
EXISTING 100-FOOT WIDE TRANSMISSION LINE RIGHT-OF-WAY AND IN LOTS IN BLOCK 30 AND 31**



PREPARED BY:
JAMES DAVEY AND ASSOCIATES
 CONSULTING CIVIL ENGINEERS
 1025 W. 24TH STREET, SUITE 2,
 YUMA, ARIZONA 85364 (928) 782-7926
 WWW.JDACIVIL.COM

PREPARED FOR:
CITY OF SAN LUIS, ARIZONA
 1090 EAST UNION STREET
 P.O. BOX 1170
 SAN LUIS, ARIZONA 85349

**RIGHT-OF-WAY MAP
SAN LUIS TOWNSITE ADDITION NO. 1
EXISTING 100-FOOT WIDE TRANSMISSION LINE RIGHT-OF-WAY,
LOTS 1, 11 AND PORTIONS OF LOTS 2 AND 10 IN BLOCK 30,
AND LOTS 1, 2, 3, AND 4 IN BLOCK 31**

Date 02/26/2020
 Job No. CSL-18
 Drawn RC
 Checked JVD

LEGEND

	NEW RIGHT-OF-WAY
	EXISTING RIGHT-OF-WAY
	CENTERLINE
(M)	MEASURED
(R)	RECORD

PROFESSIONAL ENGINEERING SERVICES AGREEMENT

Professional Services Agreement (this “Agreement”) is effective the 24 day of August 2022, between the City of San Luis, Arizona, a municipal corporation of the State of Arizona (“CITY”), and James Davey and Associates, Inc., an Arizona corporation, authorized to do business in the State of Arizona (“ENGINEER”). ENGINEER and CITY may be referred to singularly as the “Party” and collectively as the “Parties.”

RECITALS

The Parties entered into this Agreement based on the following facts, understanding and intentions of the Parties:

- A. CITY has determined that it is in the public interest to proceed with the work described below in Section One (the “Project”).
- B. CITY has determined that the Project involves the performance of professional and technical services of a temporary nature.

CITY desires to engage ENGINEER, and ENGINEER agrees to render certain technical advice and professional services to CITY, as necessary.

In consideration of the mutual covenants contained herein, the Parties agree as follows:

SECTION ONE. DESCRIPTION OF PROJECT

The Project described in the attached Exhibit 1, April 19, 2022, proposal Downtown San Luis Park and Parking Project by ENGINEER. Said exhibit is incorporated by reference as though fully set forth again in full.

SECTION TWO. SCOPE OF WORK

ENGINEER’s scope of work is as described in Exhibit 1.

James Davey & Assoc. and San Luis
Engineering and Design Services
Downtown Park and Parking Project

**SECTION THREE
ADDITIONAL SERVICES**

CITY and ENGINEER understand that it may be necessary, in conjunction with the Project, for ENGINEER to perform or secure the performance of services other than those set forth in the proposal. If the CITY requests additional services, ENGINEER shall advise CITY in writing of the need for additional services and the cost and estimated time to perform the services. ENGINEER shall not proceed to perform any such additional service until CITY has determined that such service is beyond the scope of the basic services to be provided by ENGINEER and has given its written authorization to proceed. Written approval for performance and compensation for additional services may be granted by the San Luis Economic Development Manager (referred to as the “Economic Development Manager”) or the San Luis City Manager. Except as stated in this paragraph, any additional service shall require a written amendment to this Agreement and shall be subject to all the provisions of this Agreement.

**SECTION FOUR.
AUTHORITY OF THE ECONOMIC DEVELOPMENT MANAGER**

ENGINEER shall perform all necessary services provided under the Agreement and outlined in the proposal and shall do, perform, and carry out such work in a satisfactory and proper manner as determined by and to the satisfaction of the Economic Development Manager. The Economic Development Manager reserves the right to make changes, additions or deletions, to the scope of work as deemed to be necessary or advisable to implement and carry out the purposes of the Agreement. The Economic Development Manager is authorized to execute the change orders on behalf of CITY.

**SECTION FIVE.
RESPONSIBILITY OF ENGINEER**

By executing this Agreement, ENGINEER represents and states to CITY that he possesses or will arrange to secure from others all necessary professional capabilities, experience, resources and facilities necessary to provide to CITY the services contemplated under this Agreement. ENGINEER further warrants that he will follow the current generally accepted practices of the profession to make findings, render opinions, prepare factual presentations, and provide professional advice and recommendations regarding the Project for which services are rendered under this Agreement.

James Davey & Assoc. and San Luis
Engineering and Design Services
Downtown Park and Parking Project

**SECTION SIX.
INDEPENDENT CONTRACTOR**

The Parties to this Agreement agree that ENGINEER, his employees, agents and subcontractors shall be independent contractors with regard to the providing of services under this Agreement and that ENGINEER's employees, agents and subcontractors shall not be considered to be employees or agents of CITY, for any purpose, whatsoever, and will not be entitled to any of the benefits CITY provides for its employees. Rights of the ENGINEER as independent contractor include, but are not limited to, control of the work, manner and methods of the work, and the right to contract with other employers.

Rights of the CITY include, but are not limited to, inspection and approval of the work and the right to contract with others to perform the work.

**SECTION SEVEN.
MATERIALS AND EQUIPMENT**

ENGINEER shall furnish at his own expense all materials and equipment necessary to carry out the terms of this Agreement.

**SECTION EIGHT.
DIGITAL FILES**

ENGINEER shall furnish copies of all deliverables in digital format. Files shall be compatible with the current versions used by CITY.

**SECTION NINE.
EMPLOYMENT OF PERSONNEL**

ENGINEER shall provide experienced and qualified personnel to carry out the work to be performed by ENGINEER under this Agreement and shall be responsible for and in full control of the work of such personnel.

**SECTION TEN.
TIME OF PERFORMANCE**

Subject to the provisions of this Agreement, ENGINEER agrees to perform the Project in accordance with the proposal. The services of ENGINEER are to be undertaken and completed

James Davey & Assoc. and San Luis
Engineering and Design Services
Downtown Park and Parking Project

in such a sequence as to assure their expeditious completion in light of the purpose of this Agreement. ENGINEER's performance of the Project starts August 24, 2022 (day) and shall be completed on or before June 30, 2023. Time is of the essence of this Agreement.

SECTION ELEVEN. COMPENSATION

Subject to the provisions of this Agreement, ENGINEER agrees to perform the work and services specified and outlined in the proposal for an amount not to exceed \$266,795.00 at \$160.00 per hour for 244 hours for project engineer, \$90 per hour for the engineering technician at 452 hours, \$175 per hour for the survey crew for 16 hours, and sub consultant services for architectural design for \$156,000.00 unless specifically authorized by a written contract amendment prior to the commencement of any additional work. ENGINEER shall prepare invoices in accordance with this Agreement and shall submit to CITY once a month covering the amount and value of the Project satisfactorily performed by ENGINEER up to the date of such invoice. CITY shall reimburse ENGINEER for work satisfactorily performed on a time and materials basis.

If the CITY wants the ENGINEER to travel outside of Yuma County, then it shall be handled as an additional service which shall require a written amendment to this Agreement and shall be subject to all the provisions of this Agreement.

SECTION TWELVE. ASSIGNMENT

ENGINEER shall not assign any duties, responsibilities or obligations under this Agreement without the prior written consent of CITY.

SECTION THIRTEEN. INDEMNIFICATION

To the fullest extent permitted by law, ENGINEER agrees to indemnify, protect, defend and hold harmless CITY, its Mayor, Council Members, any and all of its officers, directors, officials, employees, agents, insurers, and indemnitors ("Indemnified Parties") for, from and against any and all suits, claims, losses, liabilities, damages, costs, expenses and debt, including reasonable attorneys' fees and costs incurred by the CITY which arise out of, attributable to or caused in whole or in part by acts or omissions of ENGINEER (or its officers, directors, shareholders, agents or employees) including but not limited to injuries to ENGINEER's employees who may or may not be covered by workers' compensation insurance; except, to the extent such suits, claims, losses, liabilities, damages, costs, expenses and debt result from acts or omission of the CITY and all Indemnified Parties. This indemnification provision shall apply to suits, claims,

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Downtown Park and Parking Project

losses, liabilities, damages, costs, expenses and debt that are not otherwise covered by the CITY's Liability Insurance provided for by the Arizona Municipal Risk Pool.

Notwithstanding the foregoing, but without limiting insurance coverage provided by Section 14 of this Agreement, ENGINEER, and its partners, agents and employees, shall not be liable to CITY, whether jointly severally or individually, in excess of the compensation paid to the ENGINEER under any Agreement as a result of any act or omission not amounting to willful or intentional wrong. CITY hereby agrees that to the fullest extent permitted by law, but without limiting insurance coverage provided by Section 14 of this Agreement, ENGINEER shall not be liable to CITY for any special indirect or consequential damages whatsoever, whether caused by ENGINEER's negligence, errors, omissions, strict liability, breach of contract, breach of warranty or other cause or causes whatsoever.

**SECTION FOURTEEN.
INSURANCE**

A. Insurance Requirements.

Prior to the beginning and throughout the duration of the work, ENGINEER will maintain insurance in conformance with the requirements set forth below. ENGINEER will use existing coverage to comply with these requirements. If that existing coverage does not meet the requirements set forth in this Section Fifteen, then such coverage shall be amended to do so. ENGINEER acknowledges that the insurance coverage and policy limits set forth in this Section Fifteen constitute the minimum amount of coverage required. Any insurance proceeds in excess of the limits and coverage required in this Agreement, the following types and amounts of insurance:

Without in any way limiting ENGINEER's liability pursuant to the indemnification described above, ENGINEER shall maintain, during the term of this Agreement, the following types and amounts of insurance:

<u>Coverage Type</u>	<u>Coverage Amounts- Minimum Limits</u>
<u>Commercial General Liability, including:</u>	\$1,000,000 Combined Single Limit, per
Premises and Operations	occurrence and \$2,000,000 general
Contractual Liability	aggregate
Personal-Injury Liability	
Independent Contractors Liability	

Coverage for an additional insured shall not be limited to its vicarious liability. Defense costs

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Engineering and Design Services
Downtown Park and Parking Project

must be paid in addition to limits.

Comprehensive Automobile Liability
(including, owned, non-owned and
hired autos)

\$1,000,000 Combined Single Limit, per
Occurrence

If ENGINEER owns no vehicles, then this requirement may be satisfied by a non-owned auto endorsement to the general liability policy described above. If ENGINEER or ENGINEER's employees use personal motor vehicles in any way on this Project, then ENGINEER shall obtain evidence of personal motor vehicle liability coverage for each such person.

Workers Compensation and Employer's Liability

Statutory \$1,000,000

Professional Liability

\$1,000,000 per claim and \$2,000,000
annual aggregate

Except for Workers Compensation and Professional Liability Insurance coverage, such insurance shall include additional endorsements naming CITY and its directors, officers, employees and agents as additional insured with respect to liabilities arising out of the performance of services under this Agreement. ENGINEER shall provide CITY with certificates of insurance documenting that the ENGINEER has obtained the above coverages. Such certifications shall include the required provisions and endorsements required by this Agreement. Such Certificates shall include a statement that insurance may not be canceled without 30 days' prior written notice to CITY by first class mail, postage prepaid, 10 days of notice in the event that cancellation is due to nonpayment of premium.

B. Certificates of Insurance and Endorsements.

ENGINEER will file a certificate of insurance and endorsement naming CITY as an additional insured under General Liability and Auto Liability, if applicable. Such liability insurance maintained by ENGINEER shall be primary and non-contributory and any coverage maintained by CITY shall not be expected to contribute to any claims arising from the work under this Agreement. The ENGINEER shall file these certificates with CITY within 10 days of execution of this Agreement and prior to engaging any operation or activities set forth in this Agreement. The foregoing policies shall provide that no cancellation, major change in coverage, or expiration by the insurance company or the insured during the term of this Agreement shall occur without 30

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days' written notice to CITY prior to the effective date of such cancellation or change in coverage.

**SECTION FIFTEEN.
COMPLIANCE WITH LAWS AND REGULATIONS**

Services performed by ENGINEER pursuant to this Agreement shall be performed in accordance with full compliance to all applicable federal, state, and CITY laws and any rules or regulations promulgated under such laws including but not limited to the following Arizona required provisions:

A. Conflict of Interest

ENGINEER declares that he presently has no interest and shall not acquire any interest, direct or indirect, financial or otherwise, which would conflict in any manner or degree with the performance of the services under this Agreement. ENGINEER further declares that in the performance of this Agreement no subcontractor or person having such interest shall be employed. ENGINEER certifies that, if he hires any employee, no one who has or will have any financial interest in this Agreement is an officer or employee of CITY. The Parties agree that in the performance of the services under this Agreement ENGINEER shall at all times be deemed an independent contractor and not an agent or employee of CITY. Under Arizona law, rules and regulations, no member, official or employee of the CITY shall have any personal interest, direct or indirect in this Agreement, nor shall any such member, official or employee participate in any decision relating this Agreement which affects his or her personal interest or the interest of any corporation, partnership or association in which he or she is, directly or indirectly, interested. This Agreement is subject to A.R.S. §38-511.

B. Employment Eligibility

ENGINEER hereby warrants that it complies with all federal immigration laws and regulations that relate to its employees and with A.R.S. § 23-214 relating to verification of employment eligibility. A breach of this warranty shall be deemed a material breach of this Agreement. CITY retains the legal right to inspect the papers of ENGINEER to ensure that ENGINEER complies with this warranty.

C. San Luis Business License

ENGINEER shall obtain and maintain a San Luis Business License.

**SECTION SIXTEEN.
INSPECTION OF WORK**

CITY's representative or his or her designee shall at all times have the right to inspect the work, services or performance of ENGINEER. ENGINEER shall furnish all reasonable aid and assistance required by CITY for proper examination of the work or services. Such inspection

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shall not relieve ENGINEER of any obligation to perform such services in accordance with the law or this Agreement.

**SECTION SEVENTEEN.
NO WAIVER**

ENGINEER agrees that any waiver by CITY of any breach or violation of any term or condition of this Agreement shall not be deemed to be a waiver of any subsequent breach or violation of the same or any other term or condition. The acceptance by CITY of the performance of any work or services by ENGINEER shall not be deemed to be a waiver of any term or condition of this Agreement.

**SECTION EIGHTEEN.
ATTORNEYS' FEES; COURT VENUE**

Should either Party to this Agreement commence legal action against the other (including a formal judicial proceeding, mediation or arbitration), the case shall be handled in Yuma County, Arizona or United States District Court for the District of Arizona at the election of the plaintiff in such legal action. The Parties waive any right to object to such venue. Nothing in this paragraph will be deemed to have authorized the bringing of any legal action in a court which does not otherwise have jurisdiction to adjudicate the legal action. The Party prevailing in such action shall be entitled to reasonable attorneys' fees which shall be fixed by the judge, mediator or arbitrator hearing the case and such fees shall be included in the judgment, together with all costs.

**SECTION NINETEEN.
NOTICES**

All notices to be given under this Agreement, or which may be given by either Party to the other, shall be considered validly given and fully received when made in writing and delivered or refused delivery by means of prepaid service by:

- deposit in the United States Postal Service by certified mail, return receipt requested, and postage prepaid,
- personal delivery by process server or
- sent by a nationally recognized courier (e.g., Federal Express, UPS)

and addressed to the respective Parties as follows:

James Davey & Assoc. and San Luis
Engineering and Design Services
Downtown Park and Parking Project

If for the CITY -

City Manager
City of San Luis
P.O. Box 1170
San Luis, Arizona 85349 (by United States Postal Service)
1090 East Union Street (by personal process or courier)
San Luis, Arizona 85336

Copy to

City Attorney
City of San Luis
P.O. Box 1170
San Luis, Arizona 85349

If to the ENGINEER-

James Davey and Associates, Inc.
1025 W. 24th Street, Suite 2
Yuma, AZ 85364
Attention: James Davey

or such other addresses as either Party may from time to time designate in writing and deliver in a like manner. Any such change of address notice shall be given at least ten (10) days before the date on which the change is to become effective.

SECTION TWENTY. TERMINATION

Either Party may terminate this Agreement upon 30 days' written notice to the other Party. In the event of such termination, CITY shall pay ENGINEER for all services performed to the satisfaction of CITY to the date of receipt of notice of termination. An itemized statement of the work performed to the date of termination shall be submitted to CITY. In ascertaining the services actually rendered under this Agreement up to the date of termination, consideration shall be given to both completed work and work in the process of completion and to complete and incomplete documents whether delivered to CITY or in the possession of ENGINEER.

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**SECTION TWENTY-ONE
OWNERSHIP OF DOCUMENTS**

Upon completion, termination or suspension of this Agreement, all original documents, designs, drawings, maps, models, computer files, surveys, notes and other documents prepared in the course of providing the services to be performed pursuant to this Agreement shall become the sole property of CITY and may be used, reused, or otherwise disposed of by CITY without the permission of ENGINEER.

When ENGINEER creates any copyrightable material or invents any patentable property under this Agreement, CITY shall retain a royalty-free, non-exclusive and irrevocable license to reproduce, publish, recover, or otherwise use the materials or property and to authorize others to do the same.

**SECTION TWENTY-TWO.
GOVERNING LAW AND SEVERABILITY**

This Agreement shall be administered and interpreted under the laws of Arizona. Jurisdiction of litigation arising from this Agreement shall be in Arizona. If any part of this Agreement is found to conflict with applicable laws, then such part shall be inoperative and void insofar as it conflicts with such laws, but the remainder of the Agreement shall continue to be in full force and effect.

**SECTION TWENTY-THREE.
MISCELLANEOUS PROVISIONS**

A. Headings

The descriptive headings of the paragraphs of this Agreement are inserted for convenience only, and shall not control or affect the meaning or construction of the provisions of this Agreement.

B. Authority

The undersigned represent to each other that they have full power and authority to enter into this Agreement and that all necessary actions have been taken to give full force and effect to this Agreement.

C. No Third-Party Beneficiaries

There are no third-party beneficiaries to this Agreement, and no person or entity not a Party shall have any right or cause of action under this Agreement.

D. No Agency Created

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It is not intended by this Agreement to, and nothing contained in this Agreement shall create any agency, partnership, joint venture or other similar arrangement between the Parties.

E. No Personal Liability

No member, official or employee of the CITY shall be personally liable to ENGINEER, or any successor or assignee, (a) if any default occurs or breach by the CITY, (b) for any amount which may become due to the ENGINEER or its successor or assign, or (c) under any obligation of the CITY under this Agreement. Notwithstanding anything contained in this Agreement to the contrary, the liability of ENGINEER under this Agreement shall be limited solely to the assets of ENGINEER and shall not extend to or be enforceable against: (i) the individual assets of the individuals or entities who are shareholders, members, managers constituent partners, officers or directors of the general partners or members of ENGINEER; (ii) the shareholders, members or managers or constituent partners of ENGINEER; or (iii) officers of ENGINEER.

F. Survival

All representations and warranties of ENGINEER, ENGINEER's indemnity, hold harmless and defense obligations shall survive the expiration or earlier termination of the Agreement.

G. Time is of the Essence

Time is of the essence in this Agreement and ENGINEER agrees to use the utmost diligence and dispatch to speedily to have all the work specified in this Agreement entirely completed within 120 days of issuance of Notice to Proceed. Unless otherwise specifically provided in this Agreement, any consent to delay in the performance of the ENGINEER of any obligation shall be applicable only to the particular transaction to which it relates, and it shall not apply to any other obligation or transaction.

H. Further Acts

Each of the Parties shall execute and deliver all such documents and perform all such acts as reasonably necessary, from time to time, to carry out the matters contemplated by this Agreement.

I. Force Majeure

If ENGINEER or CITY are prevented or materially restricted from performing any of their obligations under this Agreement by an event of force majeure, then the obligations of each Party shall be suspended or reduced to the extent made necessary by the event. As used in this section, "force majeure" means any act or cause not reasonably within the control of the Party whose ability to perform is impaired and which that Party could not have prevented by the

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exercise of reasonable diligence. Examples of “force majeure” include, but are not limited to, acts of God, fire, flood, explosions, strikes or labor disputes over which the affected Party has no control, sabotage, riots, civil commotion, acts of civil or military authority, wars or material changes in applicable business laws or regulations.

J. Counterparts

This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. The signature pages from one or more counterparts may be removed from such counterparts and such signature pages all attached to a single instrument so that the signature of all Parties may be physically attached to a single document.

[Intentionally left blank, signature page follows]

James Davey & Assoc. and San Luis
Engineering and Design Services
Downtown Park and Parking Project

**SECTION TWENTY-FOUR.
ENTIRE AGREEMENT**

This Agreement, including its Exhibit, represents the entire understanding of CITY and ENGINEER as to those matters contained in this Agreement. No prior oral or written understanding shall be of any force or effect with respect to those matters covered in it. This Agreement may not be modified or altered except by amendment in writing signed by both Parties.

The Parties have executed this Agreement in Yuma County, Arizona the 24th day of August, 2022, which is the day the last Party approved this Agreement.

City of San Luis, Arizona

Gerardo Sanchez, Mayor

ATTEST:

APPROVED AS TO FORM:

Sonia Cornelio, City Clerk

Kay Marion Macuil, City Attorney

James Davey and Associates, Inc.

James V. Davey, PE RLS

James Davey & Assoc. and San Luis
Engineering and Design Services
Downtown Park and Parking Project



**Proposal for Architectural and Engineering Design Services
City of San Luis
Downtown San Luis Parks and Parking**

Prepared by: James Davey and Associates, Inc.

April 19, 2022

Item	Description	No. of Sheets	Hours/Sheet	Project Engineer \$160/Hr	Engineering Technician \$90/Hr	Survey Crew \$175/Hr	Direct Costs	Comments
<u>Design Services</u>								Based on Previously Prepared "Master Plan for Downtown Parks and Parking Lots"
1	Project Management & Meetings			16				
2	Topographic Mapping and Survey Base Sheets							
	Topographic Survey			6		16		Additional Survey to Complement Previous Aerial Mapping (Detailed Grades, Utilities, Etc.)
	Prepare Survey Base Sheets	8 Sheets	12 Hrs/Sheet	8	88			
3	Geotechnical Report			6			\$4,500	To be subcontracted to NEI. Includes building foundations, pavement design, and earthwork recommendations.
4	Utility Coordination. Submittals to Utilities			8				Potholing Costs not included - Assumed by City of San Luis Utility Crews if needed. Subcontracted to Thompson Design Architects.
5	Architectural Design Services						\$156,000	Design scope includes: covered ramadas, bench areas, recreational play field areas, walking paths, street crossings, trees and landscaping, splash park, concert pavilion, as well as vendor kiosk and restroom facility locations. See attached scope of work.
6	Civil Design Services							
	Dimensioned Site Plans	8 Sheets	18 Hrs/Sheet	32	108			1":20' Scale
	Grading and Paving Plans	8 Sheet	20 Hrs/Sheet	36	120			
	Water and Sewer Plans	8 Sheets	15 Hrs/Sheet	24	96			
	Detail Sheets	4 Sheets	15 Hrs/Sheet	20	40			
7	Prepare Special Conditions			40				Assumes that the parking lot and parks may be constructed in multiple separate projects.
8	Prepare Construction Cost Estimates, Quantities and Bid Schedule			48				
9	Contingency for Additional Architectural or Engineering Services						\$15,000	To be expensed only if additional services are approved by the City.
Total Estimated Hours				244	452	16	x 1.05	
Subtotals				\$39,040	\$40,680	\$2,800	\$184,275	
TOTAL FEE ESTIMATE							\$266,795	

APRIL 19, 2022

JAMES DAVEY, PE

JAMES DAVEY AND ASSOCIATES, INC.

RE: ARCHITECTURAL & ENGINEERING PROPOSAL – CITY OF SAN LUIS URBAN PARK

Thank you for considering our services on this project. I am happy to provide architectural and engineering services at your direction. Below is a preliminary description of your project as I understand it with our proposed scope of work and fee.

SCOPE OF WORK

Design and construction documents of a new urban park area in the downtown area of San Luis, Arizona. The park will include four new park areas as proposed in the master plan concept. The park shall be designed to comply with Federal, State and Local applicable codes and standards including all of San Luis's Parks and Recreation Standards, Master Plans, etc. Design scope includes: covered ramadas, bench areas, recreational play field areas, walking paths, street crossings, trees and landscaping, splash park, concert pavilion, as well as vendor kiosk and restroom facility locations. Proposal does not include design of Pedestrian Bridge.

PROPOSED SERVICES

Complete Architectural and Engineering Construction Documents to include:

Architectural Services

- Owner design meetings
- Design concept development
- Coordination of consultant engineers
- Architectural construction documents of built structures: Shade Structures/Vendor Kiosks/Restroom building/SLPD Substation/Covered Concert Pavillion
- Review for code compliance
- Coordination of permit submittal and plan review responses
- Contractor pricing review with owner

Landscape Architecture Services

- Landscape and Irrigation design
- Park / Playfield area design
- Hardscape / Walkway pattern and theme design
- Splash Park design programming and coordination
- Site Amenity (benches, tables, refuse containers, etc.) programming and selection with owner

Structural Services

- Structural design of built structures
- Structural Calculations

- Structural drawings meeting current building codes

Mechanical / Plumbing / Fire Protection Services

- HVAC and Plumbing design documentation
- HVAC and Plumbing calculations review meeting current building codes
- Fire Sprinkler design specifications

Electrical Services

- Power and Lighting plans meeting current design codes
- Site / Walkway / Area lighting
- Coordination with Owner-provided A/V and IT equipment requirements
- Electrical site plan with photometric study meeting current codes

Construction Phase Services

- Bidding phase assistance
- Coordination of permit reviews
- Coordination of bi-monthly Owner/Architect/Contractor (OAC) site meetings
- Product and material submittal review
- Contractor requests for information
- Architect site visits as required to observe construction status
- Final punchlist walk-thru of completed project

Exclusions: Civil design provided by others, however this proposal includes coordination with Civil engineering design services. COSL permits and fees. Utility provider fees. ADEQ permit fees. Special structural inspections during construction. Geotechnical Soils Report, lot tie/split, off-site utility design, As-built ALTA survey. Design of Pedestrian Bridge is not included in proposal.

COMPENSATION

We propose to provide the services listed above for a fixed fee of:

Design Phase Services: \$ 156,000
Construction Phase Services: \$ 23,400

No retainer is required.

Payments would be made at completion of each phase of the work.

Document printing for permit submittal and owner review are considered reimbursable expenses.

If the above terms are satisfactory, please sign and return to me and I will prepare a standard AIA Owner/Architect Agreement for execution. Thank you again for the opportunity to work with you and I look forward to a successful project.

Sincerely,



Christopher Thompson
Principal Architect

Agreed: _____
Name: _____
Date: _____

City of San Luis Master Plan for Downtown Parks and Parking Lots



Prepared by:
James Davey and Associates, Inc.
and
Thompson Design Architects

March 2018



Expires 9-30-2020



Expires 9/30/2018

City of San Luis

Master Plan for Downtown Parks and Parking Lots

Prepared by:
James Davey and Associates, Inc. and Thompson Design Architects

April 2018

The Downtown area of the City of San Luis, Arizona, has several larger properties that are under the federal land ownership. These properties include a powerline right-of-way that runs east to west across the Downtown Area between E Street and F Street and is used for a 34.5KV powerline operated and maintained by the Yuma County Water Users' Association. This powerline right-of-way along with adjacent E and F Streets is now used unofficially as a parking lot. Federal lands in Downtown San Luis also include land running from Main Street to the north and east to Juan Sanchez Blvd. that was reserved by the United States for a future alignment of Highway 95. As there no longer is a plan to realign Highway 95, this land is now vacant except for parking uses. These federal lands are understood to be under the management of the U.S. Bureau of Reclamation and consists of over 11 acres, including some of the undeveloped E and F Street right-of ways.

To better use these federal properties in Downtown San Luis, the City hired James Davey and Associates and Thompson Design Architects to prepare a master plan for the use of the properties for park facilities and for parking lots. The master plan will be useful in obtaining federal approval for use of the lands, will provide a base line for budgeting for future capital improvements, and may also assist in applying for grants to assist in funding the projects. The park areas are to consist of a 'Main Street Park' located along the east side of Main Street from just north of C Street to E Street, and a 'West Park' area located south of the Post Office building and between Mesa Street and Archibald Street. The parking lot features are to be constructed primarily along the powerline right-of-way between Main Street and Fourth Avenue and along the old planned Highway 95 right-of-way north of F Street to Juan Sanchez Blvd. Parking and road improvements will also be provided for the West Park area. A pedestrian bridge is also proposed crossing Main Street to tie the facilities together, along with walking and bike paths throughout the area.

To be able to construct the proposed parks and parking lots, a land use contract will need to be obtained from the U.S. Bureau of Reclamation. Preliminary meetings were held with Reclamation to discuss this. In addition, permitting will be required by the Yuma County Water Users' Association to allow for use of the powerline right-of-way. Use of the powerline right-of-way will also require design coordination with the Water Users' to ensure no conflicts with their power line and if conflicts exist between the power line and the planned facilities, relocation of power poles may be necessary.

The total cost for constructing the park facilities and the parking lots is estimated at \$6,566,000. The parks and parking lots are described in the following sections. A detailed cost estimate is included at the end of this report.

Parks

Four new developed park areas are proposed in this master plan concept. These park areas are linked by walking pathways and the pedestrian bridge to create one singular urban park in the downtown San Luis area. The parks consist of passive amenities such as:

- Covered Ramadas – Different sizes and shapes are proposed to fit different needs
- Bench Areas
- Recreational Play Field Areas
- Walking Paths – Serve to connect new proposed parking areas
- Street Crossings - Serve to link park areas across roadways
- Trees and Landscaping include shrubbery and grass areas

The parks also consist of active amenities such as:

- Splash Park – Consists of fountains and play pools
- Concert Pavillion – A raised covered stage area for performances and public gatherings
- Vendor Kiosks – Fixed kiosks may be rented to vendors during large Concert Pavillion events
- Restroom Facilities
- San Luis Police Department Substation to be used during large events
- Power and area lighting throughout the park areas

It is proposed that during large events the curve where D Street meets Main Street could be closed to vehicular traffic making the connecting parks a completely pedestrian venue crossing the roadway.

A raised pedestrian bridge connects the park areas across Main Street. The pedestrian bridge is proposed to also serve as an iconic welcoming element into the Downtown area.

Parking Lots

Following the Park exhibits are five exhibits showing the planned parking lot facilities. Altogether, if all planned parking lots are constructed, some 475 parking spaces will be created.

The parking lots are broken down into a central parking area, between Main Street and 1st Avenue, east parking areas between 1st Avenue and 4th Avenue, and an area of parking on roadway improvements around the West Park.

Common design elements for all parking lots include typical 10' x 20' parking spaces, handicap parking spaces as required, 24' drive aisle, multiple points of access for all parking lots to help ensure good traffic circulation, perimeter fencing to help provide security, and landscaped traffic islands and storm water retention areas. Parking lots will be paved with asphalt pavement and perimeter curbs will be provided to control traffic flows. Street lights will be provided throughout the parking lots.

Central Parking Lot. For the central parking lot area, that area between Main Street and 1st Avenue and extending north to Juan Sanchez Blvd., two main were prepared. In the northeast corner of this area the Sunset Community Health Center is located and they have approached the City about using a portion of the available property for private parking. Therefore, one alternative makes full use of all available property with about 299 parking spaces provided, and one alternative leaves development of the area adjacent to Sunset Community Health Center for development by them.

The central parking lot area will also include a 12' walking path and a 10' bicycle path connecting the Main Street park to Juan Sanchez Blvd. and the parks and schools to the north of it, and an 8' wide walking path connecting 1st Avenue to Main Street and the pedestrian bridge to the West Park area.

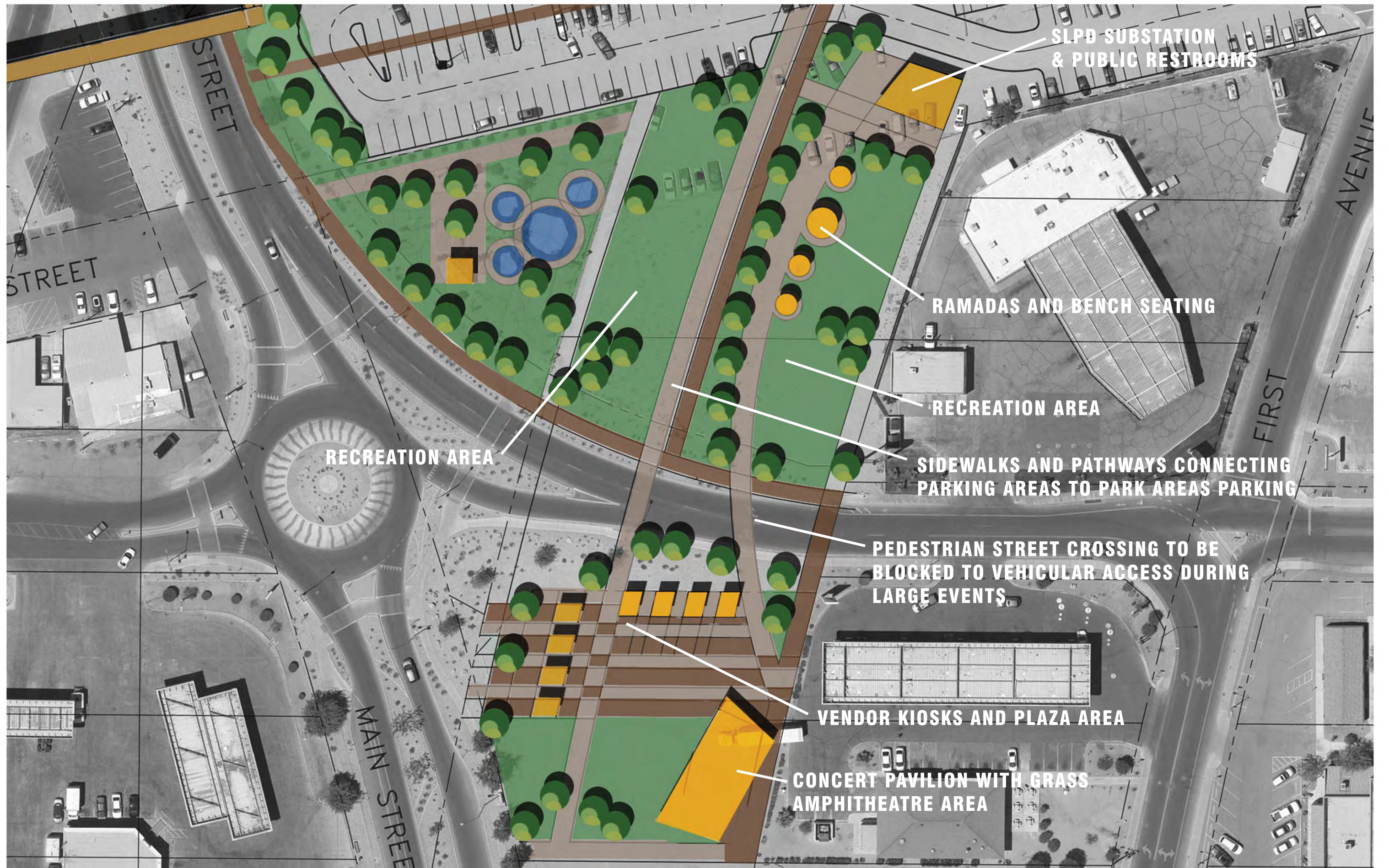
East Park Lots. The east parking lots consists of two similar parking lots, one between 1st Avenue and 3rd Avenue (Caesar Chavez Street) and one between there and 4th Avenue. The parking lots are planned for about 82 and 80 parking spaces, respectively. The parking lot property between Caesar Chavez Street and Fourth Avenue may also be partially used for a storm water retention basin and if so that will reduce the number of potential parking spaces.

The east parking lots are also planned to include bus lanes along E Street. The bus lanes will serve as staging areas and pickup and drop off areas for buses transporting workers to and from agricultural fields.

West Park Area Roadway and Parking Improvements. For the development of the park south of the Post Office, the adjacent streets will need to be further improved and some parking spaces provided. As only the north side of F Street is currently fully improved adjacent to the park area, roadway improvements are shown on the exhibits to include improving Mesa Street, E Street and F Street as 40' wide roadways with curb and gutter and sidewalks. In addition, some 16 parking spaces are planned along E Street for users of the park.



SAN LUIS URBAN PARK - CONCEPT PLAN - JAMES DAVEY & ASSOC. / THOMPSON DESIGN ARCHITECTS





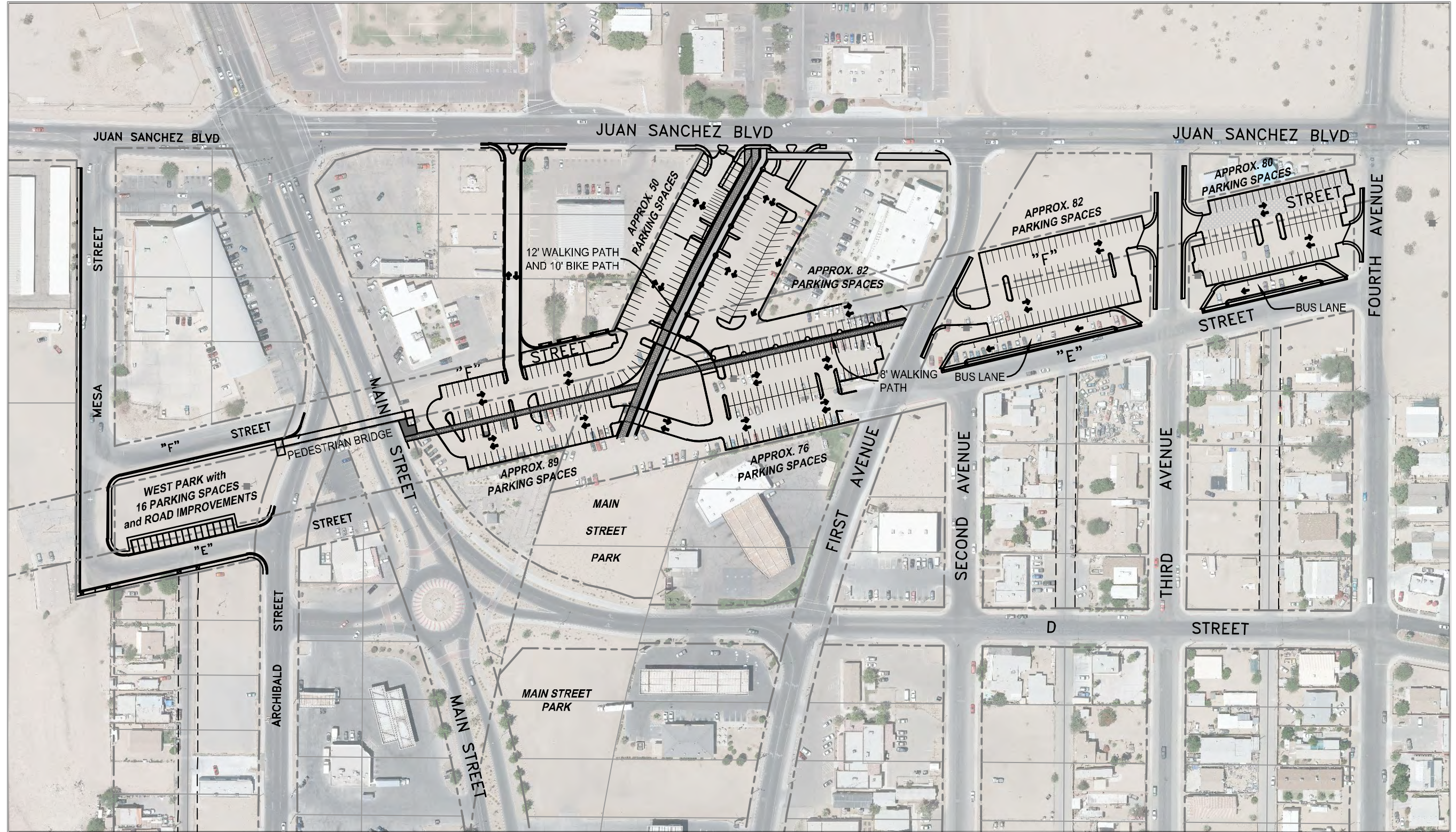
RAISED PEDESTRIAN BRIDGE
CONNECTING PARKS AND PARKING ACROSS MAIN STREET
DOWNTOWN ENTRY FEATURE

COVERED RAMADAS WITH BENCH SEATING
TREES AND LANDSCAPING
WALKING PATHS AND SIDEWALKS

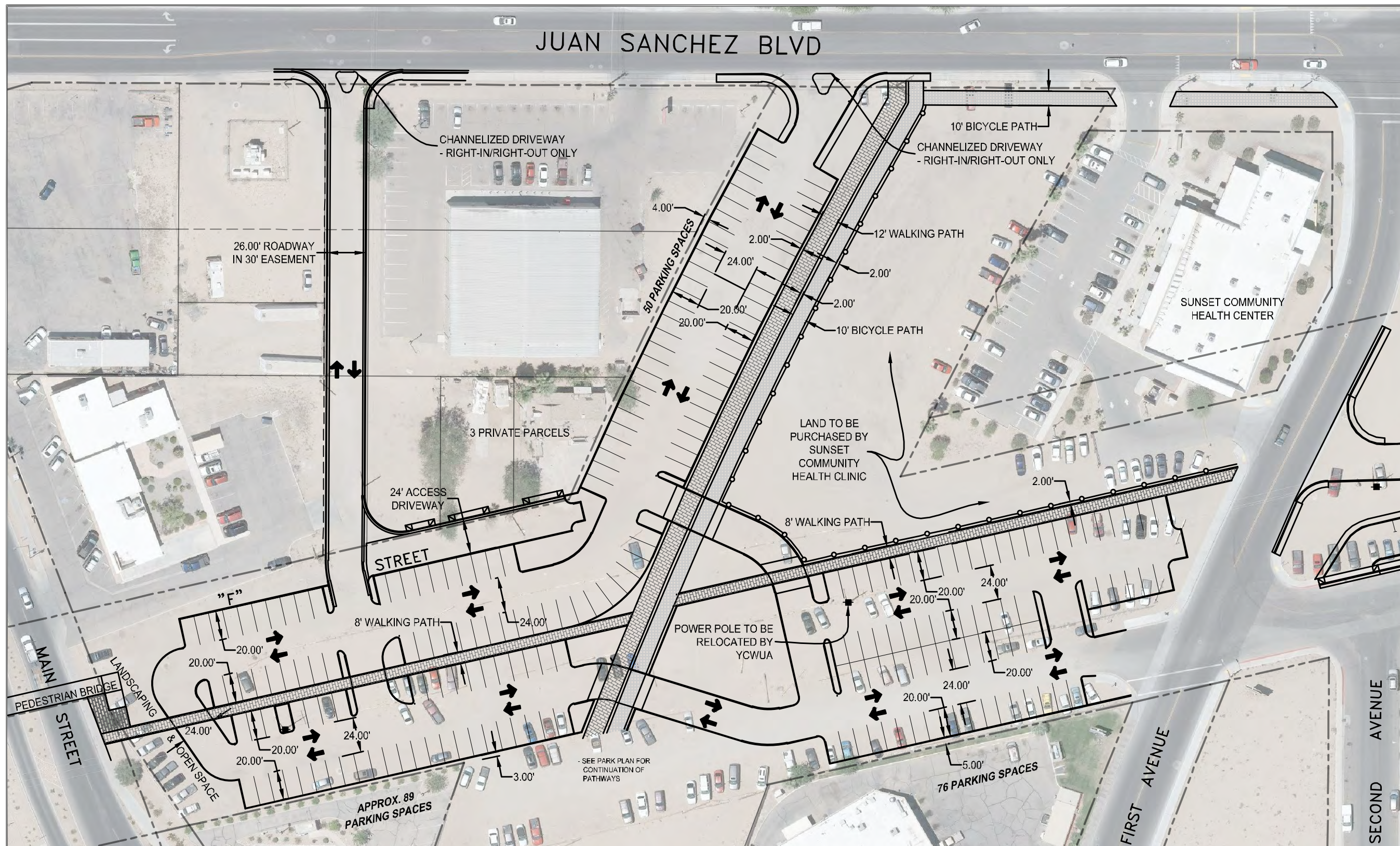
ADDITIONAL PARKING

SPLASH PARK AND FOUNTAINS
COVERED RAMADA AND PLAY AREA

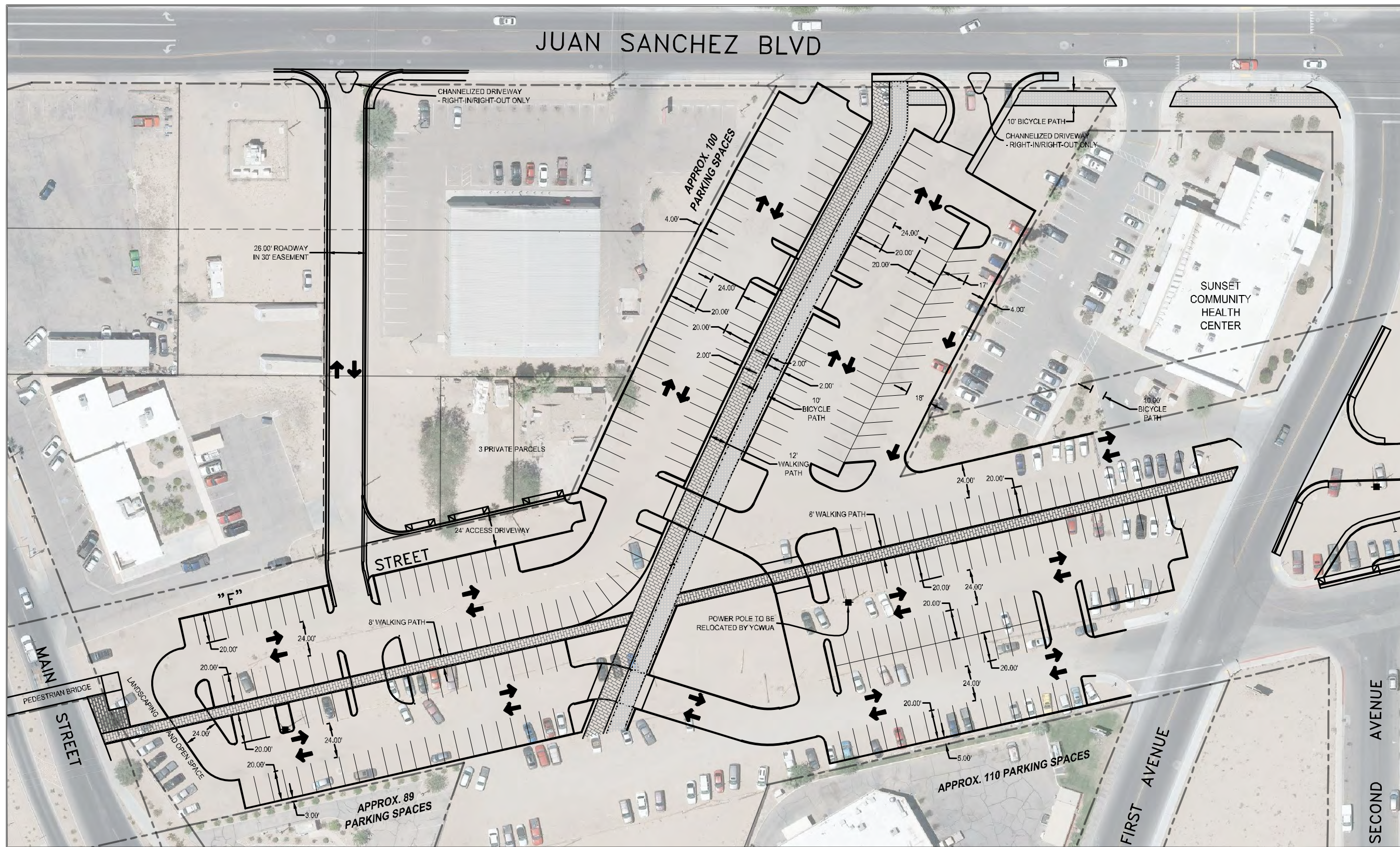
**CITY OF SAN LUIS - DOWNTOWN PARKING MASTER PLAN
OVERVIEW
APPROXIMATELY 475 PLANNED PARKING SPACES**



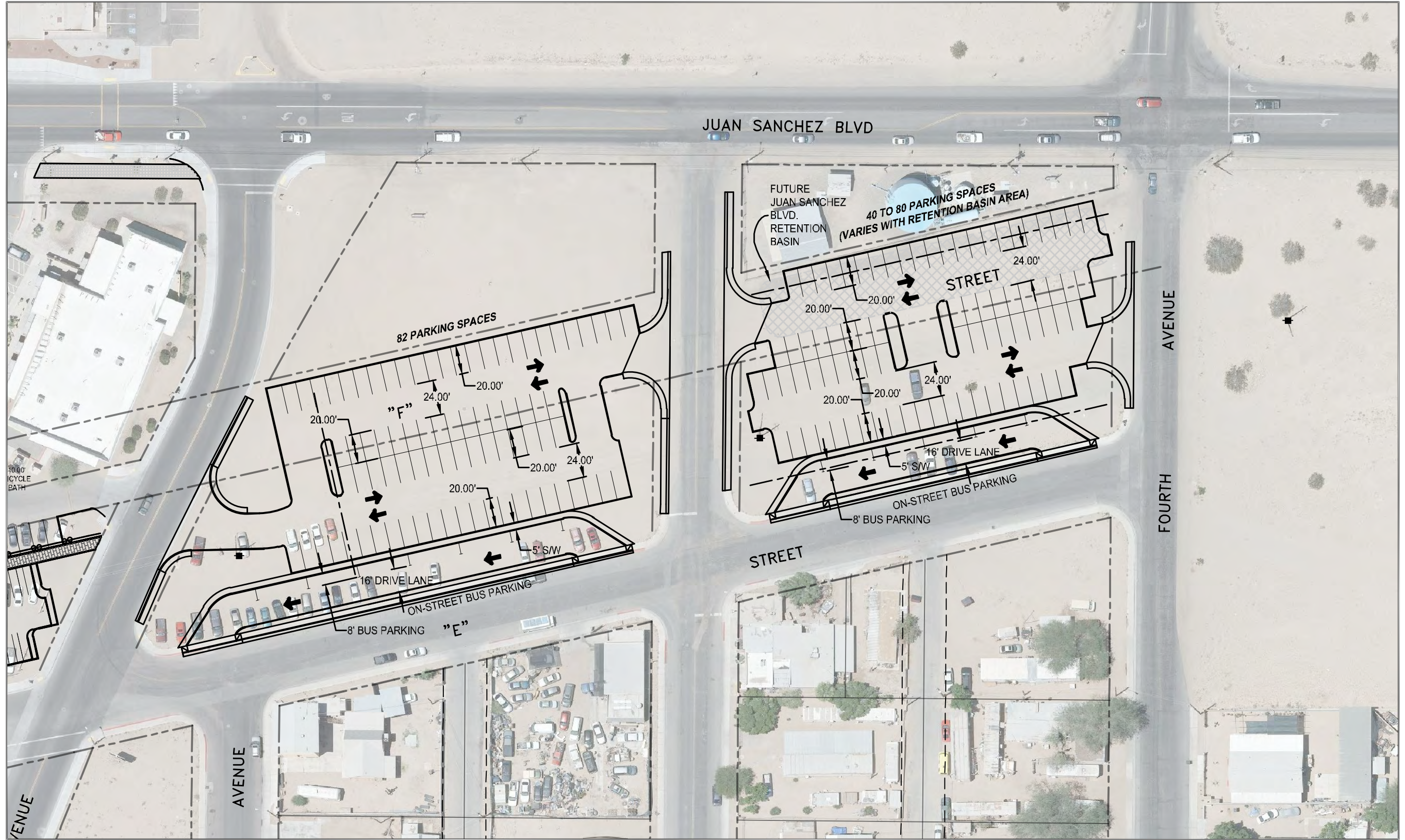
CITY OF SAN LUIS - DOWNTOWN PARKING MASTER PLAN
CENTRAL PARKING AREAS - ALTERNATIVE 1
(EXCLUDING PROPERTY ADJACENT TO SUNSET COMMUNITY HEALTH CENTER)



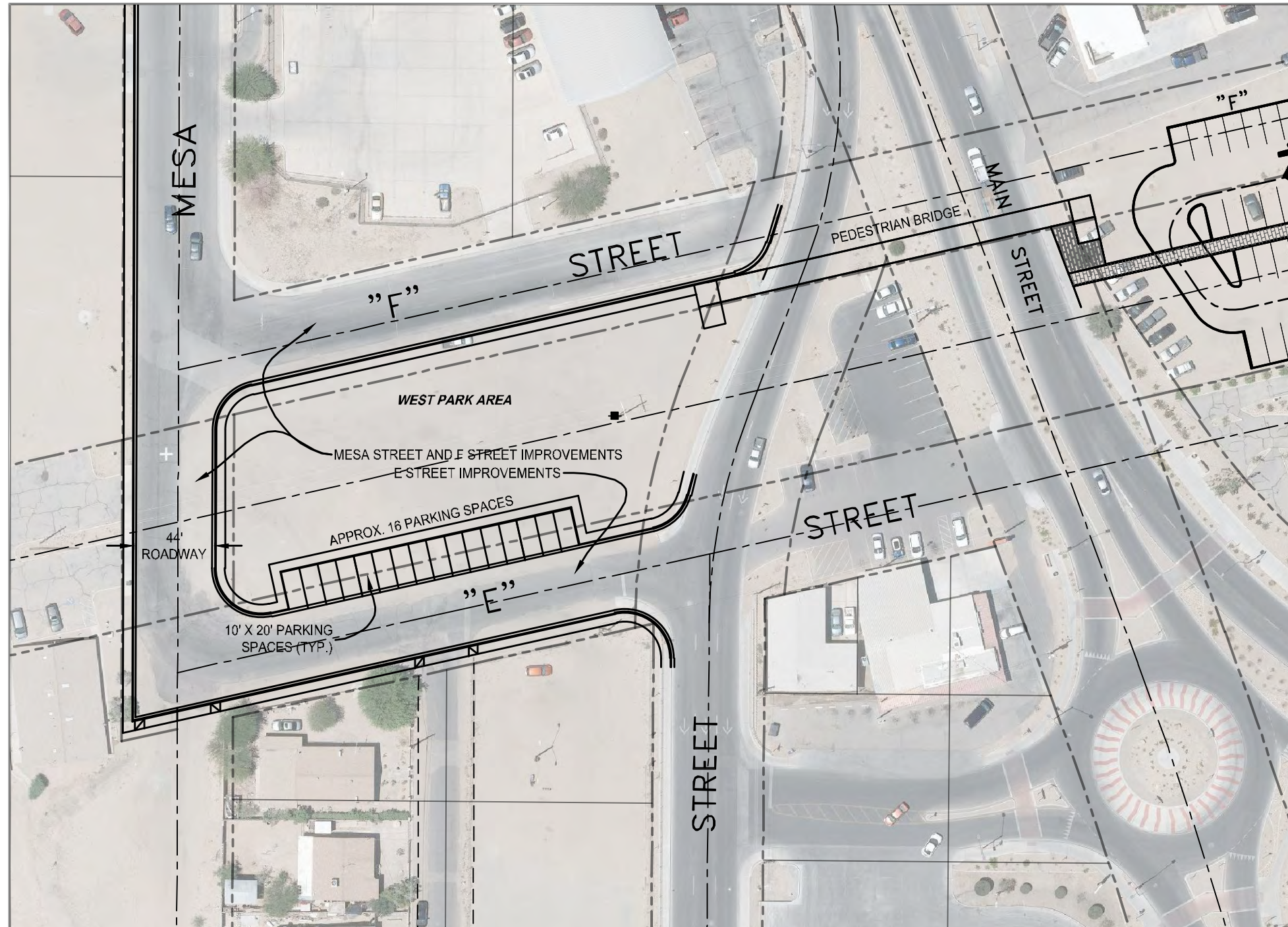
**CITY OF SAN LUIS - DOWNTOWN PARKING MASTER PLAN
CENTRAL PARKING AREAS - ALTERNATIVE 2
(FULL USE OF U.S.A. PROPERTY)**



CITY OF SAN LUIS - DOWNTOWN PARKING MASTER PLAN EAST PARKING AREAS



**CITY OF SAN LUIS - DOWNTOWN PARKING MASTER PLAN
WEST PARKING AND ROADWAY IMPROVEMENTS**



City of San Luis
Master Plan for Downtown Parks and Parking Lots
Conceptual Construction Cost Estimate

March 2018

Item No.	Description	Unit	Quantity	Unit Price	Subtotal
<u>PARKING LOTS</u>					
<u>Central Parking Lot</u>					
1	Site Grading	SY	38000	\$3	\$114,000
2	Asphalt Pavement (2-1/2" AC/6" ABC)	SY	15300	\$25.00	\$382,500
3	Vertical Curb & Gutter	LF	1100	\$14.00	\$15,400
	Single Curb	LF	4020	\$10.00	\$40,200
4	Sidewalks	SF	1500	\$4.00	\$6,000
5	12' Walking Path	LF	500	\$48.00	\$24,000
6	10' Bicycle Path	LF	730	\$40.00	\$29,200
7	8' Walking Path	LF	800	\$32.00	\$25,600
8	Signing and Striping	LS	1	\$12,000.00	\$12,000
9	Site Work and Landscaping	LS	1	\$60,000.00	\$60,000
10	Street Lights	EA	48	\$4,000	\$192,000
11	Fencing	LF	2500	\$60.00	\$150,000
<i>Subtotal</i>					<i>\$1,050,900</i>
<i>Contingency at 30%</i>					<i><u>\$315,000</u></i>
<i>Total Cost for Central Parking Lot</i>					<i>\$1,365,900</i>
<u>East Parking Lots</u>					
1	Site Grading	SY	11000	\$3	\$33,000
2	Asphalt Pavement (2-1/2" AC/6" ABC)	SY	6800	\$25.00	\$170,000
3	Vertical Curb & Gutter	LF	1370	\$14.00	\$19,180
	Single Curb	LF	1730	\$10.00	\$17,300
4	Sidewalks	SF	6850	\$4.00	\$27,400
8	Signing and Striping	LS	1	\$7,000.00	\$7,000
9	Site Work and Landscaping	LS	1	\$30,000.00	\$30,000
10	Street Lights	EA	21	\$4,000	\$84,000
11	Fencing	LF	1446	\$60.00	\$86,760
<i>Subtotal</i>					<i>\$474,640</i>
<i>Contingency at 30%</i>					<i><u>\$142,000</u></i>
<i>Total Cost for East Parking Lots</i>					<i>\$616,600</i>

<u>West Roadway Improvements and Parking</u>					
1	Site Grading	SY	4000	\$3.00	\$12,000
2	Asphalt Pavement (3" AC/8" ABC)	SY	2700	\$29.00	\$78,300
3	Vertical Curb and Gutter	LF	1050	\$14.00	\$14,700
4	Sidewalks	SF	5250	\$4.00	\$21,000
5	Cross Gutter	SF	1300	\$7.00	\$9,100
6	Signing and Striping	LS	1	\$2,000.00	\$2,000
7	Street Lights	EA	8	\$4,000	\$32,000
<i>Subtotal</i>					<i>\$169,100</i>
<i>Contingency at 30%</i>					<i><u>\$51,000</u></i>
<i>Total Cost for West Roadway Improvements and Parking</i>					<i>\$220,100</i>
<u>PARKS</u>					
<u>West Park (between Archibald and Mesa Streets)</u>					
1	Site Work and Landscaping	LS	1	\$100,000	\$100,000
2	Ramadas	EA	4	\$30,000	\$120,000
<u>East Park (between Main St. and 1st Ave., north and south of D Street)</u>					
1	Site Work and Landscaping	LS	1	\$250,000	\$350,000
2	Splash Park	LS	1	\$175,000	\$200,000
3	Restrooms/Police Substation	SF	1500	\$200	\$300,000
4	Ramadas	EA	5	\$30,000	\$150,000
5	Vendor Kiosks	EA	8	\$30,000	\$240,000
6	Concert Pavillion	SF	3500	\$150	\$525,000
<u>Pedestrian Bridge</u>					
1	Pedestrian Bridge	LS	1	\$675,000	\$675,000
<i>Subtotal</i>					<i>\$2,660,000</i>
<i>Contingency at 30%</i>					<i><u>\$798,000</u></i>
<i>Total Cost for Parks and Pedestrian Bridge</i>					<i>\$3,458,000</i>
Subtotal - Construction Cost - Parking Lots and Roadway Improvements					\$5,660,600
Design Services at 8%					\$452,800
Construction Administration at 8%					\$452,800
Total Cost Estimate - Parking Lots and Roadway Improvements					<i>\$6,566,200</i>



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

6. C.

Meeting Date: 09/14/2022

Department Head: Richard Jessup, Chief of Police, Police Department

Submitted By: Michelle Boucher, Administrative Coordinator, Police Department

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding authorization to purchase annual ammunition for the City of San Luis Police Department using Fiscal Year 2023 budgeted funds. **(Richard Jessup, Chief of Police)**

SUMMARY:

The City of San Luis Police Department is requesting to use Fiscal Year 2023 budgeted funds to purchase ammunition. The purchase will be made with the vendor San Diego Police Equipment, using State Contract Number CTR043478-3, which, since it is a government contract, San Luis City Code Section 3.05.090, titled Cooperative Purchasing, allows purchases without bidding.

The annual ammunition budget was increased to \$80,000.00 for Fiscal Year 2023 due to the rising costs of ammunition. The total purchase amount will be \$64,994.37, which requires the approval of the City Council due to it being greater than the \$45,000.00 purchasing limit.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE THE PURCHASING OF AMMUNITION FOR THE CITY OF SAN LUIS POLICE DEPARTMENT FOR A TOTAL AMOUNT NOT TO EXCEED \$80,000.00 AS PRESENTED.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	Yes
CITY/STATE/FEDERAL FUNDS:	City
TOTAL:	\$64,994.37
BUDGETED AMOUNT:	\$80,000.00
AVAILABLE AMOUNT TO TRANSFER:	N/A
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	Ammunition 100-181-60036/\$80,000.00

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

The purchase amount will remain within the available budgeted amount, and not exceed the available balance in GL account 100-181-60036.

Fiscal Year 2022-2023 budgeted amount- \$80,000.00

Attachments

Quote

QTY	UNIT	PRODUCT CODE	DESCRIPTION	UNIT PRICE	EXT PRICE
40	CS/1000	CCI-53620	SPEER LAWMAN 9MM 147 GR TMJ	\$173.20	\$6,928.00
15	CS/1000	CCI-53619	SPEER GOLD DOT 9MM 147 GR GDHP	\$369.42	\$5,541.30
20	CS/1000	CCI-53365	SPEER LAWMAN 9MM 100 GR FRANGIBLE	\$374.18	\$7,483.60
10	CS/500	FOF-FF9R2	FORCE ON FORCE 9MM MARKER ROUND, RED	\$237.90	\$2,379.00
2	CS/1000	CCI-53608	SPEER LAWMAN 380ACP 95 GR TMJ	\$232.76	\$465.52
2	CS/1000	CCI-53606	SPEER GOLD DOT 380ACP 90 GR GDHP	\$379.35	\$758.70
1	CS/1000	CCI-53962	SPEER GOLD DOT 40 S&W 180 GR GDHP	\$399.98	\$399.98
1	CS/1000	CCI-53652	SPEER LAWMAN 40 S&W 180 GR TMJ	\$219.15	\$219.15
20	CS/500	CCI-2444SP	SPEER GOLD DOT .223 62 GR GDSP	\$248.22	\$4,964.40
40	CS/500	FED-XM193	FEDERAL 5.56MM 55 GR FMJ-BT	\$149.45	\$5,978.00
26	CS/500	FED-BC223NT5A	FEDERAL BALLISTIC RHT .223 55 GR FRANGIBLE	\$303.97	\$7,903.22
10	CS/500	FOF-556B1	FORCE ON FORCE 5.56MM MARKER ROUND, BLUE	\$283.85	\$2,838.50
8	CS/250	TGL12 8	12GA BIRD SHOT SHOTSHELLS, 12GA	\$64.90	\$519.20
30	CS/200	CTR043478-60	FEDERAL 308 WIN 168 GR TACTICAL BONDED TIP	\$255.89	\$7,676.70
10	CS/500	CCI-24458	SPEER GOLD DOT 380 WIN GDSP	\$389.96	\$3,899.60
1	CS/5000		22CAL BLANK	\$752.00	\$752.00
				SUBTOTAL	\$58,706.87
				TAX @ 10.71	\$6,287.50
				FREIGHT	
				TOTAL	\$64,994.37

PRICING PER AZ STATE CONTRACT #CTR043478



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

6. D.

Meeting Date: 09/14/2022

Department Head: Richard Jessup, Chief of Police, Police Department

Submitted By: Michelle Boucher, Administrative Coordinator, Police Department

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding authorization to purchase seven (7) fully marked and equipped new 2023 Ford F150 Crew Cab 4 x 4 Short Box pick-up trucks using Fiscal Year 2022-2023 Capital Projects budgeted funds. **(Richard Jessup, Chief of Police)**

SUMMARY:

Purchase of the Vehicles

The City of San Luis Police Department is seeking approval for the purchase of seven (7) new 2023 Ford F150 Crew Cab 4 x 4 pick-up trucks. All the new trucks will be assigned to the San Luis Police Department Patrol Division for new staff, and to replace vehicles that need to be placed out of service. The funds for the purchase of these vehicles were approved as a Fiscal Year 2022-2023 Capital Project. The estimated requested funds were based on higher cost for the 2023 model, but the cost increase for the 2023 model was even greater than our estimate. The pick-up trucks will be purchased through Bill Alexander Ford of Yuma, AZ, who has provided a bid of \$371,039.33 including tax for the seven (7) trucks. We have also obtained a quote from Don Sanderson Ford for \$381,828.09, which is the total cost for the State Contract #CTR059316. We are requesting to purchase the vehicles from Alexander Ford since it is lower than the state contract price.

Purchase to Equip the Vehicles

The pick-up trucks will be fully equipped and marked by Arizona Emergency Products (AEP) using Yavapai County contract #2018-346, which provides a cost reduction from that of the dealership state contract.

The quotes provided to fully equip the seven (7) new trucks will be a total of \$195,313.23.

Total Purchase

Within the budgeted amount of \$490,000.00, there are not sufficient funds to purchase and equip seven (7) new 2023 Ford F150 Crew Cab 4 x 4 pick-up trucks. The total cost for all seven (7) new trucks will be \$566,352.56. This would require an additional amount of \$76,352.56. We are asking to have our budget of \$490,000.00 increased to \$570,000.00 to be able to purchase all the vehicles at the increased cost.

San Luis City Code-Purchasing

The equipping and marking of the vehicles come under the San Luis City Code-Purchasing, Section 36.09 Cooperative Purchasing since it is using the Yavapai County contract.

Since the quote from Alexander Ford is lower than the vendor with the state contract, we will be asking City Council to waive the formal purchase procedures under San Luis City Code-Purchasing, Section 3.05.010 (F), to be able to continue with the purchase.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE THE PURCHASE OF SEVEN (7) NEW 2023 FORD F150 CREW CAB 4 x 4 SHORT BOX PICK-UP TRUCKS, APPROVE THE MARKING AND EQUIPPING OF THE VEHICLES FOR A TOTAL AMOUNT NOT TO EXCEED \$570,000.00 AND APPROVE BUDGET TRANSFER AS PRESENTED.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: Yes
CITY/STATE/FEDERAL FUNDS: City
TOTAL: \$570,000.00
BUDGETED AMOUNT: \$490,000.00
AVAILABLE AMOUNT TO TRANSFER: Yes. See Fiscal Impact Statement.
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: Capital
Outlay-CIP/100-999-90000/\$490,000.00

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

The total amount to purchase all seven (7) new vehicles will be \$570,000. Fiscal Year 2022-2023 budgeted amount was \$490,000.00. We are requesting council approval to transfer funds in the amount of \$80,000 to complete the purchase.
Funds will be taken from account 806-101-90015/Capital Outlay-CIP-Impact Fees to account 100-999-90000. Current balance in account 806-101-90015 Capital Outlay is \$750,000.00.

Attachments

Alexander Ford Quote
AEP Quote
Don Sanderson Ford Quote



Quotation

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Arizona Emergency Products

3433 E Wood St
Phoenix, AZ 85040
Phone: (602) 453-9111
Fax: (602) 453-3743

Sold To:

San Luis Police Department, City of
P.O. Box 3720
San Luis, AZ 85349

Ship To:

AEP PHX INSTALL
AEP PHX INSTALL

Reference 2023 F-150 / Full Patrol Upfitting / S	PO Number	Customer No. SAN10606	Salesperson BPY	Order Date Jun 6, 2022	Ship Via	Terms NET30
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Year 2023	Make Ford	Model F-150 Responder Picku	Color	State Contract # Yavapai County Contract # 2018-346
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Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
		POC: Lt. Reynoso / 928-341-2437 / San Luis PD POC: Michelle Boucher / 928-341-2420 ext 2209 / San Luis PD ** Order Vehicle with Ford Factory Option 47P ** ** UPDATED with June 2022 Sound Off Price Increase ** *** Sound Off Lighting and Siren bluePRINT Package ***			
1.00	LBAR03931 / ENNLB00UNU-27Z	nFORCE NXT 54" LIGHTBAR per San Luis PD Specs Special bluePRINT Package Pricing / MSRP \$4,900.00	1,971.0000	Y	1,971.00
1.00	BUMP00836 / BK2168FDT21F15	PB-450-L4 Lighted Push Bumper, 2021+ F-150 Responder Contract price of 10% off Setina MFG MSRP of \$1,119.00	1,007.1000	Y	1,007.10
1.00	FLAS00098 / ETHFSS-SP-ISO	Isolated Headlight Flasher PL 2013-01-01 Contract price of 50% off Sound Off MSRP of \$110.00	55.0000	Y	55.00
2.00	LEDS03659 / ENT2B3RBW	Intersector LED Under Mirror Warning Light, Red/Blue/White Contract price of 50% off Sound Off MSRP of \$372.00	186.0000	Y	372.00

Quotation continued on next page ...



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Reference 2023 F-150 / Full Patrol Upfitting / S	PO Number	Customer No. SAN10606	Salesperson BPY	Order Date Jun 6, 2022	Ship Via	Terms NET30
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Year 2023	Make Ford	Model F-150 Responder Picku	Color	State Contract # Yavapai County Contract # 2018-346
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Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
2.00	LEDS03674 / ELUC3H010B	Universal Under Cover LED Insert, 5-Wire, Blue Contract price of 50% off Sound Off MSRP of \$166.00	83.0000	Y	166.00
1.00	FLAS00022 / ETFBSSN-P	Sound Off backflash module. Ford Contract price of 50% off Sound Off MSRP of \$102.00	51.0000	Y	51.00
2.00	LEDS03678 / ELUC3H010J	Universal Under Cover LED Insert, 5-Wire, Red/ Blue Contract price of 50% off Sound Off MSRP of \$166.00	83.0000	Y	166.00
2.00	LEDS01965 / PLUC2HSB	Universal Undercover Surface Mount Bezel-Black. Contract price of 50% off Sound Off MSRP of \$8.00	4.0000	Y	8.00
2.00	LEDS03504 / EMPS2STS5RBW	mPower Fascia LED, Stud Mount, 18-LED, Red/Blue/White Contract price of 50% off Sound Off MSRP of \$272.00	136.0000	Y	272.00
1.00	SIRE00630 / ENGSA5200RSR	500 Series bluePRINT Siren, Remote Rotary Knob, 200-Watts Contract price of 50% off Sound Off MSRP of \$1,896.00	948.0000	Y	948.00
1.00	VACC02674 / ENGLMK003	bluePRINT Link Micro Module and Vehicle Harness, Ford F-150 Contract price of 50% off Sound Off MSRP of \$708.00	354.0000	Y	354.00
2.00	SIRE00462 / ENGND04101	bluePRINT 50 AMP Remote Node 10-Outputs, 4-Inputs Contract price of 50% off Sound Off MSRP of \$454.00	227.0000	Y	454.00

Quotation continued on next page ...



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Reference 2023 F-150 / Full Patrol Upfitting / S	PO Number	Customer No. SAN10606	Salesperson BPY	Order Date Jun 6, 2022	Ship Via	Terms NET30
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Year 2023	Make Ford	Model F-150 Responder Picku	Color	State Contract # Yavapai County Contract # 2018-346
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Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
2.00	VACC02159 / ENGHNK03	bluePrint Remote Node 10 Foot Wire Harness Kit, 16-pin Contract price of 50% off Sound Off MSRP of \$166.00	83.0000	Y	166.00
1.00	SIRE00566 / ENGSYMD01	bluePRINT SYNC Module with Antenna Contract price of 50% off Sound Off MSRP of \$507.00	253.5000	Y	253.50
2.00	SPEA00253 / ETSS100J5	100 Watt Composite Siren Speaker with Universal Bail Bracket Contract price of 50% off Sound Off MSRP of \$451.00	225.5000	Y	451.00
1.00	SPOT00427 / X221016-0002	Unity X-LED 6" Spotlight Black / Driver Side Contract price of 50% off Unity MFG MSRP of \$733.33	366.6700	Y	366.67
1.00	LIGH00327 / 9078	Left Hand Spotlight installation kit 2021 Ford F150 Contract price of 50% off Unity MFG MSRP of \$133.33	66.6700	Y	66.67
1.00	CONS01179 / CC-WBOS-20	20" WIDE-BODY STORAGE CONSOLE Contract price of 30% off Troy Products MSRP of \$741.00	518.7000	Y	518.70
1.00	CONS01485 / AC-F150-15	Ford F-150; For applications where center seat is removed; M Included with price of console	0.0000	N	0.00
1.00	FACE00682 / FP-ETSA481	4" Faceplate for a Sound Off 481 Siren / Light Controller Included with price of console	0.0000	N	0.00

Quotation continued on next page ...



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Reference 2023 F-150 / Full Patrol Upfitting / S	PO Number	Customer No. SAN10606	Salesperson BPY	Order Date Jun 6, 2022	Ship Via	Terms NET30
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Year 2023	Make Ford	Model F-150 Responder Picku	Color	State Contract # Yavapai County Contract # 2018-346
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Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
1.00	FACE00439 / FP-MXTL2500	3" Faceplate for a Remote Head Motorola XTL2500 Included with price of console	0.0000	N	0.00
1.00	FACE00386 / FP-BLNK1	One (1) Inch Blank Faceplate Included with price of console	0.0000	N	0.00
1.00	FACE00713 / FP-USB-2DC	2" Faceplate with 2 DC Outlets and a USB Contract price of 30% off Troy Products MSRP of \$76.00	53.2000	Y	53.20
1.00	FACE00388 / FP-BLNK2	Two (2) Inch Blank Face Plate. Included with price of console	0.0000	N	0.00
1.00	FACE00443 / FP-SGTRAY	Sunglass Holder 4" PL 2012-01-01 Contract price of 30% off Troy Products MSRP of \$45.00	31.5000	Y	31.50
1.00	CONS00720 / AC-INBHG	Internal Beverage Holder w/Rubber Pieces Priced with Contract price of 30% off Troy Products MSRP of \$58.00	40.6000	Y	40.60
2.00	CONS01276 / MMBP-25	Magnetic Microphone Mount BP Not on contract / Open market price / MSRP \$34.99	29.9900	Y	59.98
1.00	CONS01252 / SP-WB-2MIC-8	Dual Mic Clip / Plate for 7" Slope Area on a WB Console Contract price of 30% off Troy Products MSRP of \$32.00	22.4000	Y	22.40
1.00	VACC01632 / AC-RAIL-8	8" Console Mounting Rail Kit / Set of 2	8.4000	Y	8.40

Quotation continued on next page ...



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Reference 2023 F-150 / Full Patrol Upfitting / S	PO Number	Customer No. SAN10606	Salesperson BPY	Order Date Jun 6, 2022	Ship Via	Terms NET30
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Year 2023	Make Ford	Model F-150 Responder Picku	Color	State Contract # Yavapai County Contract # 2018-346
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Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
		Contract price of 30% off Troy Products MSRP of \$12.00			
1.00	CONS01148 / AC-SIDEARM-6	6" long pad on side-mount L-Bracket, ht. adjustable PL 2012-01-01 Contract price of 30% off Troy Products MSRP of \$105.00	73.5000	Y	73.50
1.00	COMP01703 / CM-F15-SL-LED	Passenger Side Computer Mounting System. 2015 + F-150 Contract price of 30% off Troy Products MSRP of \$663.00	464.1000	Y	464.10
1.00	COMP01803 / DS-PAN-1112-2	CF33 Laptop/ Tablet Docking Station, Dual RF w/ Power Supply Contract price of 25% off Havis MSRP of \$1,608.07	1,206.0500	Y	1,206.05
1.00	COMP01769 / LPS-211	Bracket to Mount Power Supply to Docking Station Contract price of 25% off Havis MSRP of \$39.16	29.3700	Y	29.37
1.00	DOME00005 / ECVDMLTAL00	SOUND OFF WHITE/RED ALL LED DOMELIGHT-UNIVERSAL Contract price of 50% off Sound Off MSRP of \$137.00	68.5000	Y	68.50
1.00	GUNM00716 / RPN9001	Raptor Single Weapon Rack with Lock for an AR-15 Not on contract / Open market price / MSRP \$425.00	401.6200	Y	401.62
1.00	GUNM00717 / RPN9017	Raptor Partition Mounting Kit with 15 Degree Offset Angle Not on contract / Open market price / MSRP \$50.00	47.2500	Y	47.25

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Reference 2023 F-150 / Full Patrol Upfitting / S	PO Number	Customer No. SAN10606	Salesperson BPY	Order Date Jun 6, 2022	Ship Via	Terms NET30
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Year 2023	Make Ford	Model F-150 Responder Picku	Color	State Contract # Yavapai County Contract # 2018-346
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Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
1.00	PRIS01536 / PK0419FDT15F15	10VS C RP Coated Poly Partition '15 F-150 Contract price of 10% off Setina MFG MSRP of \$1,049.00	944.1000	Y	944.10
1.00	PRIS01537 / WK0514FDT15F15	WINDOW BARRIER VS STEEL, HORIZONTAL FOR 15-* F-150 Contract price of 10% off Setina MFG MSRP of \$319.00	287.1000	Y	287.10
1.00	PRIS01538 / WK0626FDT15F15	WINDOW BARRIER VS STEEL REAR WINDOW FOR 15-* F-150 Contract price of 10% off Setina MFG MSRP of \$249.00	224.1000	Y	224.10
1.00	PRIS02333 / DK0100FDT21F15	TPO Black Plastic Door Panels 21+ F-150 Contract price of 10% off Setina MFG MSRP of \$309.00	278.1000	Y	278.10
1.00	PRIS02259 / 5PUTF1151220	Modular Rear Prisoner Restraint Seat with Double Spacer Not on contract / Open market price / MSRP \$2,316.18	2,026.6500	Y	2,026.65
1.00	DOME00023 / ECVDMLTST4	Universal LED Interior Dome Light, (24) Bright White LED's, Contract price of 50% off Sound Off MSRP of \$53.00	26.5000	Y	26.50
1.00	AIRB00076 / AOI0022	Front Passenger Side Hardwired Air Bag On / Off Switch Contract price of 25% off AOI MSRP of \$281.00	210.7500	Y	210.75
1.00	ALAR00204 / SI340TK06	SECURE IDLE SYSTEM Not on contract / Open market price	149.9900	Y	149.99

Quotation continued on next page ...



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San Luis, AZ 85349

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Reference 2023 F-150 / Full Patrol Upfitting / S	PO Number	Customer No. SAN10606	Salesperson BPY	Order Date Jun 6, 2022	Ship Via	Terms NET30
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Year 2023	Make Ford	Model F-150 Responder Picku	Color	State Contract # Yavapai County Contract # 2018-346
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Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
1.00	STOR00738 / DF4	Decked DF4/Rear Storage System, 18 Ford F150 POLICE 5.5" Be Not on contract / Open market price / MSRP \$1,449.99	1,365.0000	Y	1,365.00
1.00	VACC01705 / AT1	Decked AT1 / 48 Inch Core Trax Tie Down System Not on contract / Open market price / MSRP \$140.00	135.0000	Y	135.00
1.00	STOR00787 / AD10LOCKSETV3	Decked AD1 / Drawer Lock Set with Matching Keys Not on contract / Open market price / MSRP \$50.00	37.5000	Y	37.50
1.00	VACC02213 / AD8WIDEx4	Decked Locking Tab Drawer Dividers - set of 4 Not on contract / Open market price / MSRP \$30.00	22.5000	Y	22.50
1.00	SPEE00610 / CRS-3003	Eagle 3 Dual Ka Antenna, with Same Direction, Fast and Scan Better than contract price of 10% off Kustom MSRP \$3,660.00	2,785.0000	Y	2,785.00
1.00	SPEE00618 / 050-0036-00	Kustom Signal Heat Shield for an Eagle 3 Radar System Better than contract price of 10% off Kustom Signal MSRP of \$55.00	39.0000	Y	39.00
1.00	FACE00472 / L3-AP1SET	DC Outlet Plug with Black Captured Cap. PL 2012-01-01 Contract price of 30% off Troy Products MSRP of \$14.00	9.8000	Y	9.80
1.00	PATC00231 / SM001	Patrol Power, Gen2, Univ Surface Mount	620.7500	Y	620.75

Quotation continued on next page ...



Quotation

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Order Number QTE0032777	

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AEP PHX INSTALL
AEP PHX INSTALL

Reference 2023 F-150 / Full Patrol Upfitting / S	PO Number	Customer No. SAN10606	Salesperson BPY	Order Date Jun 6, 2022	Ship Via	Terms NET30
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Year 2023	Make Ford	Model F-150 Responder Picku	Color	State Contract # Yavapai County Contract # 2018-346
---------------------	---------------------	---------------------------------------	--------------	---

Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
		Contract price of 35% off Patrol Power MSRP of \$955.00			
1.00	VACC00885 / Graphics	Graphics Kit / As Per San Luis PD Specs Not on contract / Open market price	572.9800	Y	572.98
1.00	GRAP90001 / Graphics	Graphics Installation Not on contract / Open market price	320.0000	N	320.00
1.00	TINT90001 / Window Tint	Window Tinting / Front Doors 35% Rear Doors and Window 5%	225.0000	N	225.00
1.00	INST05440 / AEP-Misc	Shop Supplies	100.0000	Y	100.00
75.00	LABO90001 / AEP INSTALL	Labor Charges to Install All Above Equipment EVT-Certified Technician Labor Fixed contract labor rate of \$65.00 per hour	65.0000	N	4,875.00
5.00	LABO90001 / AEP INSTALL	Additional Labor Charge to Pre-Wire per Yuma Wireless Specs EVT-Certified Technician Labor Fixed contract labor rate of \$65.00 per hour	65.0000	N	325.00
		Inbound freight charges for all the above equipment		N	450.00
		*** Customer Supplied Equipment ***			
3.00	INST05685 / CSM	NMOKHFUC Coax Cable	0.0000	N	0.00

Quotation continued on next page ...



Quotation

Date Jun 6, 2022	Page 9
Order Number QTE0032777	

Arizona Emergency Products

3433 E Wood St
Phoenix, AZ 85040
Phone: (602) 453-9111
Fax: (602) 453-3743

Sold To:

San Luis Police Department, City of
P.O. Box 3720
San Luis, AZ 85349

Ship To:

AEP PHX INSTALL
AEP PHX INSTALL

Reference 2023 F-150 / Full Patrol Upfitting / S	PO Number	Customer No. SAN10606	Salesperson BPY	Order Date Jun 6, 2022	Ship Via	Terms NET30
--	------------------	---------------------------------	---------------------------	----------------------------------	-----------------	-----------------------

Year 2023	Make Ford	Model F-150 Responder Picku	Color	State Contract # Yavapai County Contract # 2018-346
---------------------	---------------------	---------------------------------------	--------------	---

Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
2.00	INST05685 / CSM	RFT-1202-2T TNC Male RG58 Connector	0.0000	N	0.00
1.00	INST05685 / CSM	081-115BK-1000 Mini UHF RG58 Connector	0.0000	N	0.00
1.00	INST05685 / CSM	BMLPVMB / LTE Antenna	0.0000	N	0.00
1.00	INST05685 / CSM	GPS-NMO Low Profile GPS Antenna	0.0000	N	0.00
1.00	INST05685 / CSM	BMAX7633S 760-870 MHz Antenna	0.0000	N	0.00
1.00	INST05685 / CSM	Motorola XTL 5000 InterDeck Cable	0.0000	N	0.00
1.00	INST05685 / CSM	Motorola XTL 5000 Trunion Mounting Bracket	0.0000	N	0.00
1.00	INST05685 / CSM	Motorola XTL 5000 Radio Speaker with Bracket	0.0000	N	0.00
1.00	INST05685 / CSM	Motorola XTL 5000 Remote Head Power Cable	0.0000	N	0.00
1.00	INST05685 / CSM	Motoroal XTL 5000 Radio Power Cable	0.0000	N	0.00

Thank you for the opportunity to earn your business Terms & Conditions: • ESTIMATES VALID FOR 30 DAYS • Orders will be invoiced upon notification of completion • Returns subject to 25% restocking fee. No returns on special order items. • Credit Card payments accepted for payments of orders/invoicing totaling \$10,000 or less only. SIGNATURE (not required if PO/contract is issued) _____	Parts	20,212.93
	Labor / Services	5,520.00
	Trans / Trip / Fee	450.00
	Shipping	0.00
	Order Discount	0.00
	Subtotal	26,182.93
	Total sales tax	1,718.96
	Total order	27,901.89

Government Fleet Sales Managers

Dave Harris (623) 930-5961 dharris@sandersonford.com
Richard Fowler (623) 930-5962 rfowler@sandersonford.com
Tim McWilliams (623) 842-8808 tmac@sandersonford.com

Department Fax: (623) 930-5966

Date: 8/16/2022 (REV. 9-6-2022)

Customer: City of San Luis

FAX:

Vehicle Description: 2023 Ford F150 Police Responder Supercrew 4x4 short box (W1P)

****### State of Arizona Procurement Contract CTR059316

Base Price: \$46,676.00

Upgrade Options:

1	3.5L V6 Ecoboost (Twin Turbo)	std
2	Oxford White paint / Black Cloth Seats	std
3	4x4 drivetrain w/ Electronic Shift-On-Fly	std
4	Reverse Sensing System	std
5	3.31 E-lock Rear Axle	std
6	Vinyl Flooring	std
7	AZ Legal Window Tint (Dealer)	included in contract
8	4 simple keys	included in contract
9		
10	Tri - Fold (aftermarket) Tonneau Cover	\$1,250.00
11		
12	Spray Bed Liner (96W)	\$542.00
13		
14	Trailer Tow Pkg w/ Brake Controller (53A)	\$1,206.00
15	Front End Level Kit (Dealer)	\$595.00
16		
17	Lead Times are longer than usual	

Upgrade Options Total: \$3,593.00

Bid Price (w/options): \$50,269.00

Sales Tax (8.5%): \$4,272.87

Tire Tax: \$5.00

Ford Extended Service Plan:

Total Delivered Price: \$54,546.87



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

6. E.

Meeting Date: 09/14/2022

Department Head: Maria A Roldan, Acting Director of Parks & Recreation, Parks & Recreation Department

Submitted By: Crystal Ochoa, Administrative Coordinator, Parks & Recreation Department

Action Requested: Motion

Public Hearing

ITEM:

Public hearing followed by discussion and possible action on any and all matters regarding the recommendation of a Special Event Liquor License Application to the Arizona Department of Liquor Licenses and Control to authorize the San Luis FRONTERA Rotary Club to sell alcohol during the 2022 Founder's Day Celebration on Saturday, October 01, 2022. **(Marcos Ramirez, Secretary for San Luis FRONTERA Rotary Club)**

A. Open public hearing

1. Staff and/or applicant presentation
2. Call to the public on this item

B. Close public hearing

C. Action on Special Event Liquor License Application to the Arizona Department of Liquor Licenses & Control

SUMMARY:

The San Luis FRONTERA Rotary Club wishes to sell alcohol at the 2022 Founder's Day Celebration event that will be held on Saturday, October 01, 2022, at the Joe Orduño Park.

RECOMMENDATION / SUGGESTED MOTION:

A. I MOVE TO OPEN THE PUBLIC HEARING.

1. Staff and/or applicant presentation
2. Call to the public on this item

B. I MOVE TO CLOSE THE PUBLIC HEARING.

C. I MOVE TO RECOMMEND APPROVAL OF THE APPLICATION TO THE ARIZONA DEPARTMENT OF LIQUOR LICENSES & CONTROL AS PRESENTED.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	NO
CITY/STATE/FEDERAL FUNDS:	N/A
TOTAL:	N/A
BUDGETED AMOUNT:	N/A
AVAILABLE AMOUNT TO TRANSFER:	N/A
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

There is no associated fiscal impact with this item.

Attachments

Application

CSR:
Amount:



SPECIAL EVENT LICENSE

APPLICATION FEE \$25.00 PER DAY

Arizona Dept. of Liquor Licenses and Control
800 W. Washington St. 5th Floor Phoenix, AZ 85007
(602) 542-5141

DLLC USE ONLY	
Job #:	
Date Accepted:	
CSR:	

Type or Print with **Black Ink**

1-10 days consecutive days only, Cash, Checks or Money Orders Only

SECTION 1 Applicant must be a member of a qualifying nonprofit organization, political party, or Government entity and authorized by an Officer, Director, or Chairperson of the Organization.

1. Applicant: Marcos Ramirez
2. Applicant's mailing address: P.O BOX 13926 San Luis AZ 85349
Street City State Zip
3. Applicants home/cell phone: (928) 285-3532 Applicant's business phone: _____
4. Applicant's email address: Marcosramirez5550@gmail.com

SECTION 2 Name of Non-Profit Organization, Candidate or Political Party/Gov.: San Luis FRONTERA Rotary Club

SECTION 3 Non-Profit/IRS Tax Exempt Number: 86-0734186

SECTION 4 Arizona Corporation Commission File #: 23077310 If out of State please specify: _____

SECTION 5 Event Location Name: Joe Orduño Park

SECTION 6 Event Address: 965 N Park Avenue, San Luis, AZ 85349

SECTION 7 Dates and Hours of Event. Days must be consecutive but may not exceed 10 consecutive days.

****SEPARATE APPLICATION FOR EACH "NON-CONSECUTIVE" DAY****

Days	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>10/01/2022</u>	<u>Saturday</u>	<u>5:00 PM</u>	<u>1:00 AM</u>
DAY 2:	_____	_____	_____	_____
DAY 3:	_____	_____	_____	_____
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

SECTION 6 What type of security and control measures will you take to prevent violations of liquor laws at this event?
(List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

2 Number of Police 3 Number of Security Personnel Fencing Barriers

Explanation: Fencing will be placed around beer booth area. One entrance and one exit will be marked. Police / Security will be located at the entrance and exit.

SECTION 7 Will this event be held on a currently licensed premises and within the already approved premises?

Yes No If yes, Local Governing Body signature is not required.

Name of Business

License Number

Phone (Include Area Code)

SECTION 8 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation and check one of the following boxes.

- Place license in non-use
 Dispense and serve all spirituous liquors under retailer's license
 Dispense and serve all spirituous liquors under special event
 Split premise between special event and retail location

SECTION 9 What is the purpose of this event?

On-site consumption Off-site (auction/wine/distilled spirits pull) Both

SECTION 10

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?

Yes No If yes, attach explanation.

2. How many special event days have been issued to this organization during the calendar year? 3

3. Is the Organization using the services of a Licensed Contractor?

Yes No If yes, please provide the Name of the Licensed Contractor: _____

4. Is the organization using the services of a series 6, 7, 11, or 12 licensee to manage the sale or service of alcohol?

Yes No if yes, please provide the Name of Licensee: _____ License #: _____

5. List the name of the Individual or Organization that will receive revenues, **MUST EQUAL 100%**.

Name: San Luis FRONTERA Rotary Club Percentage: 100

Address: P.O BOX 13926 San Luis Arizona 85349
Street City State Zip

Name: _____ Percentage: _____

Address: _____
Street City State Zip

Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.


NO ALCOHOLIC BEVERAGES SHALL LEAVE A SPECIAL EVENT UNLESS THEY ARE IN AUCTION WINE OR DISTILLED SPIRITS PULL SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE.

SECTION 11 License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. Please attach a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.



If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control. Please contact the local governing board for additional application requirements and submission deadlines. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction.

Declaration:
I, (Print Name) Marcos Ramirez, declare under penalty of perjury that I am authorized to submit this application. I have read the contents of this application, and to the best of my knowledge believe all statements made on this application to be true, correct and complete.


Signature

Date Received: _____

I, _____ recommend APPROVAL DISAPPROVAL
(Government Official) (Title)

On behalf of _____, _____, _____, _____
(City, Town, County) Signature Date Phone

APPROVAL DISAPPROVAL BY: _____ DATE: _____

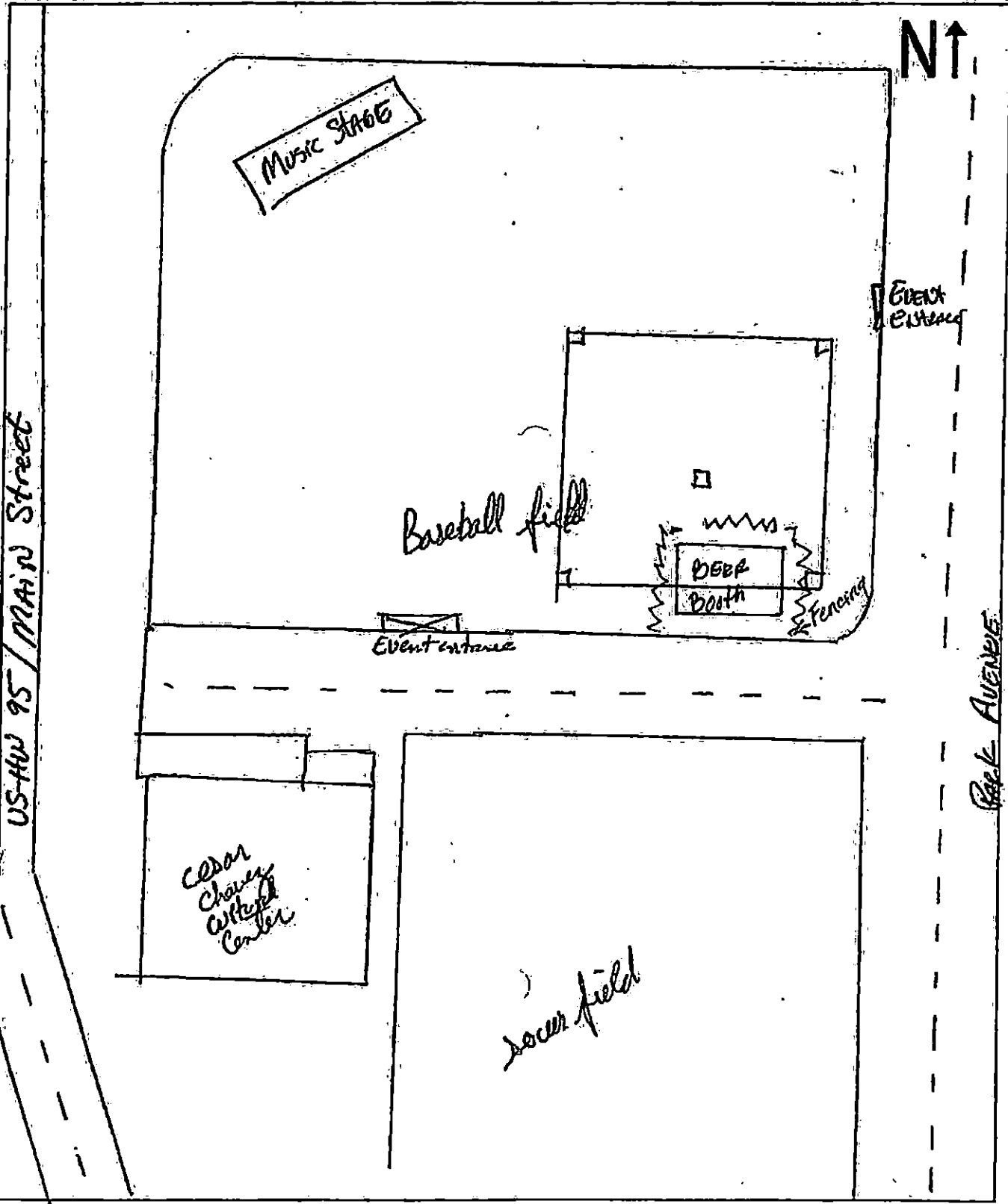
A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees: enforcement; notice

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. This section may be enforced in a private civil action and relief may be awarded against the state. The court may award reasonable attorney fees, damages and all fees associated with the license application to a party that prevails in an action against the state for a violation of this section.

E. A state employee may not intentionally or knowingly violate this section. A violation of this section is cause for disciplinary action or dismissal pursuant to the agency's adopted personnel policy.

F. This section does not abrogate the immunity provided by section 12-820.01 or 12-820.02.



US HW 95 / Main Street

N ↑

Music Stage

Baseball field

DBP Booth

Fencing

Event entrance

Event entrance

Cedar Chavez Cultural Center

Soccer field

Park Avenue

Form 990-N

Electronic Notice (e-Postcard)

OMB No. 1545-2085

Department of the Treasury
Internal Revenue Service

for Tax-Exempt Organization not Required to File Form 990 or 990-EZ

2019

Open to Public Inspection

A For the 2019 Calendar year, or tax year beginning 2019-07-01 and ending 2020-06-30

B Check if available

- Terminated for Business
- Gross receipts are normally \$50,000 or less

C Name of Organization: SAN LUIS FRONTIERA ROTARY CLUB

P.O. Box 13926, San Luis, AZ.
US, 85349

D Employee Identification
Number 86-0734186

E Website

F Name of Principal Officer: Louie Galaviz

P.O. Box 232, Sementon, AZ.
US, 85250

Privacy Act and Paperwork Reduction Act Notice: We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to ensure that you are complying with these laws.

The organization is not required to provide information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. The rules governing the confidentiality of the Form 990-N is covered in code section 6104.

The time needed to complete and file this form and related schedules will vary depending on the individual circumstances. The estimated average times is 15 minutes.

Note: This image is provided for your records only. Do Not mail this page to the IRS. The IRS will not accept this filing via paper. You must file your Form 990-N (e-Postcard) electronically.



Confirmation

[Home](#) | [Security Profile](#) | [Logout](#)

Your Form 990-N(e)-Postcard has been successfully received by the IRS.

- Organization Name: SAN LUIS FRONTERA ROTARY CLUB
- EIN: 660734186
- Tax Year: 2019
- Tax Year Start Date: 07-01-2019
- Tax Year End Date: 06-30-2020
- Submission ID: 10065520212854065684
- Filing Status Date: 10-15-2020
- Filing Status: Accepted

[MANAGE FORM 990-N SUBMISSIONS](#)

2021 ANNUAL REPORT

ENTITY INFORMATION

ENTITY NAME: SAN LUIS FRONTERA ROTARY CLUB, INC.
ENTITY ID: 23077310
ENTITY TYPE: Domestic Nonprofit Corporation
CHARACTER OF BUSINESS: Any legal purpose
AUTHORIZED SHARES:
ISSUED SHARES:

STATUTORY AGENT INFORMATION

STATUTORY AGENT NAME: BENESCH, SHADLE & WHITE, PLC
PHYSICAL ADDRESS: 833 E. PLAZA CIRCLE STE 100, YUMA, AZ 85365
MAILING ADDRESS:

KNOWN PLACE OF BUSINESS

412 HENRY CHAVEZ CT., SAN LUIS, AZ 85349

PRINCIPAL OFFICE ADDRESS

PRINCIPAL INFORMATION

Director: MARIO SIXTO JAUREGUI - 412 HENRY CHAVEZ CT., P.O. BOX 159, SAN LUIS, AZ, 85349, USA - -
Date of Taking Office:

Incorporator: MARIO SIXTO JAUREGUI - 412 HENRY CHAVEZ CT., P.O. BOX 159, SAN LUIS, AZ, 85349, USA -
- Date of Taking Office:

President: LIZANDRO GALAVIZ - 744 CESAR CHAVEZ BLVD, SAN LUIS, AZ, 85349, USA - - Date of Taking
Office: 07/01/2020

SIGNATURE

President: LIZANDRO GALAVIZ - 04/13/2021



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

6. F.

Meeting Date: 09/14/2022

Department Head: Maria A Roldan, Acting Director of Parks & Recreation, Parks & Recreation Department

Submitted By: Crystal Ochoa, Administrative Coordinator, Parks & Recreation Department

Action Requested: Motion

Public Hearing

ITEM:

Public hearing followed by discussion and possible action on any and all matters regarding the recommendation of a Special Event Liquor License Application to the Arizona Department of Liquor Licenses and Control to authorize the San Luis FRONTERA Rotary Club to sell alcohol during the 2022 Binational Open Market on Saturday, October 15, 2022. **(Marcos Ramirez, Secretary for San Luis FRONTERA Rotary Club)**

A. Open public hearing

1. Staff and/or applicant presentation
2. Call to the public on this item

B. Close public hearing

C. Action on Special Event Liquor License Application to the Arizona Department of Liquor Licenses & Control

SUMMARY:

The San Luis FRONTERA Rotary Club wishes to sell alcohol at the 2022 Binational Open Market event that will be held on Saturday, October 15, 2022.

RECOMMENDATION / SUGGESTED MOTION:

A. I MOVE TO OPEN THE PUBLIC HEARING.

1. Staff and/or applicant presentation
2. Call to the public on this item

B. I MOVE TO CLOSE THE PUBLIC HEARING.

C. I MOVE TO RECOMMEND APPROVAL OF THE APPLICATION TO THE ARIZONA DEPARTMENT OF LIQUOR LICENSES & CONTROL AS PRESENTED.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	NO
CITY/STATE/FEDERAL FUNDS:	N/A
TOTAL:	N/A
BUDGETED AMOUNT:	N/A
AVAILABLE AMOUNT TO TRANSFER:	N/A
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

There is no associated fiscal impact with this item.

Attachments

Application

CSR:
Amount:



SPECIAL EVENT LICENSE

APPLICATION FEE \$25.00 PER DAY

Arizona Dept. of Liquor Licenses and Control
 800 W. Washington St. 5th Floor Phoenix, AZ 85007
 (602) 542-5141

DLLC USE ONLY	
Job #:	
Date Accepted:	
CSR:	

Type or Print with **Black Ink**

1-10 days consecutive days only, Cash, Checks or Money Orders Only

SECTION 1 Applicant must be a member of a qualifying nonprofit organization, political party, or Government entity and authorized by an Officer, Director, or Chairperson of the Organization.

1. Applicant: Marcos Ramirez

2. Applicant's mailing address: P.O BOX 13926 San Luis AZ 85349
Street City State Zip

3. Applicants home/cell phone: (928) 285-3532 Applicant's business phone: _____

4. Applicant's email address: Marcosramirez5550@gmail.com

SECTION 2 Name of Non-Profit Organization, Candidate or Political Party/Gov.: San Luis FRONTERA Rotary Club

SECTION 3 Non-Profit/IRS Tax Exempt Number: 86-0734186

SECTION 4 Arizona Corporation Commission File #: 23077310 If out of State please specify: _____

SECTION 5 Event Location Name: Main Street

SECTION 6 Event Address: Main Street, San Luis, AZ 85349 (between U Street & B Street)

SECTION 7 Dates and Hours of Event. Days must be consecutive but may not exceed 10 consecutive days.

****SEPARATE APPLICATION FOR EACH "NON-CONSECUTIVE" DAY****

Days	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>10/15/2022</u>	<u>Saturday</u>	<u>5:00 PM</u>	<u>12:00 AM</u>
DAY 2:	_____	_____	_____	_____
DAY 3:	_____	_____	_____	_____
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

SECTION 6 What type of security and control measures will you take to prevent violations of liquor laws at this event?
(List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

2 Number of Police 3 Number of Security Personnel Fencing Barriers

Explanation: Fencing will be placed around beer booth area. One entrance and one exit will be marked. Police / Security will be located at the entrance and exit.

SECTION 7 Will this event be held on a currently licensed premises and within the already approved premises?

Yes No If yes, Local Governing Body signature is not required.

Name of Business

License Number

Phone (include Area Code)

SECTION 8 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation and check one of the following boxes.

- Place license in non-use
- Dispense and serve all spirituous liquors under retailer's license
- Dispense and serve all spirituous liquors under special event
- Split premise between special event and retail location

SECTION 9 What is the purpose of this event?

On-site consumption Off-site (auction/wine/distilled spirits pull) Both

SECTION 10

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?

Yes No If yes, attach explanation.

2. How many special event days have been issued to this organization during the calendar year? 3

3. Is the Organization using the services of a Licensed Contractor?

Yes No If yes, please provide the Name of the Licensed Contractor: _____

4. Is the organization using the services of a series 6, 7, 11, or 12 licensee to manage the sale or service of alcohol?

Yes No if yes, please provide the Name of Licensee: _____ License #: _____

5. List the name of the Individual or Organization that will receive revenues, **MUST EQUAL 100%**.

Name: San Luis FRONTERA Rotary Club Percentage: 100

Address: P.O BOX 13926 San Luis Arizona 85349
Street City State Zip

Name: _____ Percentage: _____

Address: _____
Street City State Zip

Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.

NO ALCOHOLIC BEVERAGES SHALL LEAVE A SPECIAL EVENT UNLESS THEY ARE IN AUCTION WINE OR DISTILLED SPIRITS PULL SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE.

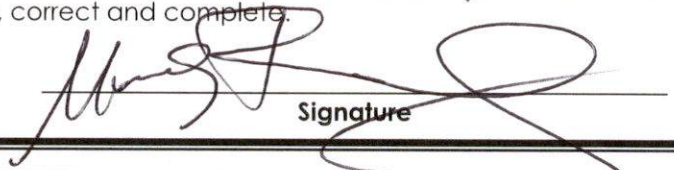
SECTION 11 License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. Please attach a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.



If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control. Please contact the local governing board for additional application requirements and submission deadlines. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction.

Declaration:

I, (Print Name) Marcos Ramirez, declare under penalty of perjury that I am authorized to submit this application. I have read the contents of this application, and to the best of my knowledge believe all statements made on this application to be true, correct and complete.


Signature

Date Received: _____

I, _____ recommend APPROVAL DISAPPROVAL
(Government Official) (Title)

On behalf of _____, _____, _____, _____
(City, Town, County) Signature Date Phone

APPROVAL DISAPPROVAL BY: _____ DATE: _____

A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees: enforcement; notice

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. This section may be enforced in a private civil action and relief may be awarded against the state. The court may award reasonable attorney fees, damages and all fees associated with the license application to a party that prevails in an action against the state for a violation of this section.

E. A state employee may not intentionally or knowingly violate this section. A violation of this section is cause for disciplinary action or dismissal pursuant to the agency's adopted personnel policy.

F. This section does not abrogate the immunity provided by section 12-820.01 or 12-820.02.



NO ALCOHOL
BEYOND
THIS POINT

Beer
Garden
Area

NO ALCOHOL
BEYOND
THIS POINT

NO ALCOHOL
BEYOND
THIS POINT

Form 990-N

Electronic Notice (e-Postcard)

OMB No. 1545-2085

Department of the Treasury
Internal Revenue Service

for Tax-Exempt Organization not Required to File Form 990 or 990-EZ

2019

Open to Public Inspection

A For the 2019 Calendar year, or tax year beginning 2019-07-01 and ending 2020-06-30

B Check if available

- Terminated for Business
- Gross receipts are normally \$50,000 or less

C Name of Organization: SAN LUIS FRONTIERA ROTARY CLUB

P.O. Box 13926, San Luis, AZ,
US, 85349

D Employee Identification
Number 86-0734186

E Website

F Name of Principal Officer: Louie Galaviz

P.O. Box 282, Sementon, AZ,
US, 85350

Privacy Act and Paperwork Reduction Act Notice: We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to ensure that you are complying with these laws.

The organization is not required to provide information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. The rules governing the confidentiality of the Form 990-N is covered in code section 6104.

The time needed to complete and file this form and related schedules will vary depending on the individual circumstances. The estimated average times is 15 minutes.

Note: This image is provided for your records only. Do Not mail this page to the IRS. The IRS will not accept this filing via paper. You must file your Form 990-N (e-Postcard) electronically.



Confirmation

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Your Form 990-N(e-Postcard) has been submitted to the IRS

- **Organization Name:** SAN LUIS FRONTERA ROTARY CLUB
- **EIN:** 660734186
- **Tax Year:** 2019
- **Tax Year Start Date:** 07-01-2019
- **Tax Year End Date:** 06-30-2020
- **Submission ID:** 10065620212854066084
- **Filing Status Date:** 10-15-2020
- **Filing Status:** Accepted

MANAGE FORM 990-N SUBMISSIONS

2021 ANNUAL REPORT

ENTITY INFORMATION

ENTITY NAME: SAN LUIS FRONTERA ROTARY CLUB, INC.
ENTITY ID: 23077310
ENTITY TYPE: Domestic Nonprofit Corporation
CHARACTER OF BUSINESS: Any legal purpose
AUTHORIZED SHARES:
ISSUED SHARES:

STATUTORY AGENT INFORMATION

STATUTORY AGENT NAME: BENESCH, SHADLE & WHITE, PLC
PHYSICAL ADDRESS: 833 E. PLAZA CIRCLE STE 100, YUMA, AZ 85365
MAILING ADDRESS:

KNOWN PLACE OF BUSINESS

412 HENRY CHAVEZ CT., SAN LUIS, AZ 85349

PRINCIPAL OFFICE ADDRESS

PRINCIPAL INFORMATION

Director: MARIO SIXTO JAUREGUI - 412 HENRY CHAVEZ CT., P.O. BOX 159, SAN LUIS, AZ, 85349, USA - -
Date of Taking Office:
Incorporator: MARIO SIXTO JAUREGUI - 412 HENRY CHAVEZ CT., P.O. BOX 159, SAN LUIS, AZ, 85349, USA -
- Date of Taking Office:
President: LIZANDRO GALAVIZ - 744 CESAR CHAVEZ BLVD, SAN LUIS, AZ, 85349, USA - - Date of Taking
Office: 07/01/2020

SIGNATURE

President: LIZANDRO GALAVIZ - 04/13/2021



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

6. G.

Meeting Date: 09/14/2022

Department Head: Maria A Roldan, Acting Director of Parks & Recreation, Parks & Recreation Department

Submitted By: Crystal Ochoa, Administrative Coordinator, Parks & Recreation Department

Action Requested: Motion

Public Hearing

ITEM:

Public hearing followed by discussion and possible action on any and all matters regarding the recommendation of a Special Event Liquor License Application to the Arizona Department of Liquor Licenses and Control to authorize the San Luis FRONTERA Rotary Club to sell beer during the 2022 Off-Road Expo on Saturday, October 22, 2022. **(Marcos Ramirez, Secretary for San Luis FRONTERA Rotary Club)**

A. Open public hearing

1. Staff and/or applicant presentation
2. Call to the public on this item

B. Close public hearing

C. Action on Special Event Liquor License Application to the Arizona Department of Liquor Licenses & Control

SUMMARY:

The San Luis FRONTERA Rotary Club wishes to sell beer at the 2022 Off-Road Expo event that will be held on Saturday, October 22, 2022, at the Joe Orduño Park. The San Luis FRONTERA Rotary Club will be keeping 50% of the proceeds and the remaining 50% of the proceeds will go directly to the Off-Road Expo.

RECOMMENDATION / SUGGESTED MOTION:

A. I MOVE TO OPEN THE PUBLIC HEARING.

1. Staff and/or applicant presentation
2. Call to the public on this item

B. I MOVE TO CLOSE THE PUBLIC HEARING.

C. I MOVE TO RECOMMEND APPROVAL OF THE APPLICATION TO THE ARIZONA DEPARTMENT OF LIQUOR LICENSES & CONTROL AS PRESENTED.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	NO
CITY/STATE/FEDERAL FUNDS:	N/A
TOTAL:	N/A
BUDGETED AMOUNT:	N/A

AVAILABLE AMOUNT TO TRANSFER: N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

There is no associated fiscal impact with this item.

Attachments

Application

CSR:
Amount:



SPECIAL EVENT LICENSE

APPLICATION FEE \$25.00 PER DAY

Arizona Dept. of Liquor Licenses and Control
 800 W. Washington St. 5th Floor Phoenix, AZ 85007
 (602) 542-5141

DLLC USE ONLY	
Job #:	
Date Accepted:	
CSR:	

Type or Print with **Black Ink**

1-10 days consecutive days only, **Cash, Checks or Money Orders Only**

SECTION 1 Applicant must be a member of a qualifying nonprofit organization, political party, or Government entity and authorized by an Officer, Director, or Chairperson of the Organization.

1. Applicant: Marcos Ramirez

2. Applicant's mailing address: P.O BOX 13926 San Luis AZ 85349
Street City State Zip

3. Applicants home/cell phone: (928) 285-3532 Applicant's business phone: _____

4. Applicant's email address: Marcosramirez5550@gmail.com

SECTION 2 Name of Non-Profit Organization, Candidate or Political Party/Gov.: San Luis FRONTERA Rotary Club

SECTION 3 Non-Profit/IRS Tax Exempt Number: 86-0734186

SECTION 4 Arizona Corporation Commission File #: 23077310 If out of State please specify: _____

SECTION 5 Event Location Name: Joe Orduño Park

SECTION 6 Event Address: 965 N Park Ave, San Luis, AZ 85349

SECTION 7 Dates and Hours of Event. Days must be consecutive but may not exceed 10 consecutive days.

****SEPARATE APPLICATION FOR EACH "NON-CONSECUTIVE" DAY****

Days	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>10/22/2022</u>	<u>Saturday</u>	<u>4:00 PM</u>	<u>12:00 AM</u>
DAY 2:	_____	_____	_____	_____
DAY 3:	_____	_____	_____	_____
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

SECTION 6 What type of security and control measures will you take to prevent violations of liquor laws at this event?
(List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

2 Number of Police 3 Number of Security Personnel Fencing Barriers

Explanation: Fencing will be placed around beer booth area. One entrance and one exit will be marked. Police / Security will be located at the entrance and exit.

SECTION 7 Will this event be held on a currently licensed premises and within the already approved premises?

Yes No If yes, Local Governing Body signature is not required.

Name of Business License Number Phone (Include Area Code)

SECTION 8 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation and check one of the following boxes.

- Place license in non-use
- Dispense and serve all spirituous liquors under retailer's license
- Dispense and serve all spirituous liquors under special event
- Split premise between special event and retail location

SECTION 9 What is the purpose of this event?

On-site consumption Off-site (auction/wine/distilled spirits pull) Both

SECTION 10

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?

Yes No If yes, attach explanation.

2. How many special event days have been issued to this organization during the calendar year? 3

3. Is the Organization using the services of a Licensed Contractor?

Yes No If yes, please provide the Name of the Licensed Contractor: _____

4. Is the organization using the services of a series 6, 7, 11, or 12 licensee to manage the sale or service of alcohol?

Yes No if yes, please provide the Name of Licensee: _____ License #: _____

5. List the name of the Individual or Organization that will receive revenues, **MUST EQUAL 100%**.

Name: San Luis FRONTERA Rotary Club Percentage: 50%

Address: P.O BOX 13926 San Luis Arizona 85349
Street City State Zip

Name: Off Road Expo Percentage: 50%

Address: 963 E B Street San Luis Arizona 85349
Street City State Zip

Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.

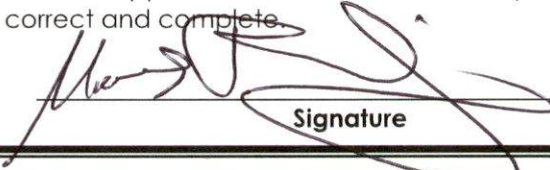
NO ALCOHOLIC BEVERAGES SHALL LEAVE A SPECIAL EVENT UNLESS THEY ARE IN AUCTION WINE OR DISTILLED SPIRITS PULL SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE.

SECTION 11 License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. Please attach a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.



If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control. Please contact the local governing board for additional application requirements and submission deadlines. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction.

Declaration:
I, (Print Name) Marcos Ramirez, declare under penalty of perjury that I am authorized to submit this application. I have read the contents of this application, and to the best of my knowledge believe all statements made on this application to be true, correct and complete.


Signature

Date Received: _____

I, _____ recommend APPROVAL DISAPPROVAL
(Government Official) (Title)

On behalf of _____, _____, _____, _____
(City, Town, County) Signature Date Phone

APPROVAL DISAPPROVAL BY: _____ DATE: _____

A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees: enforcement; notice

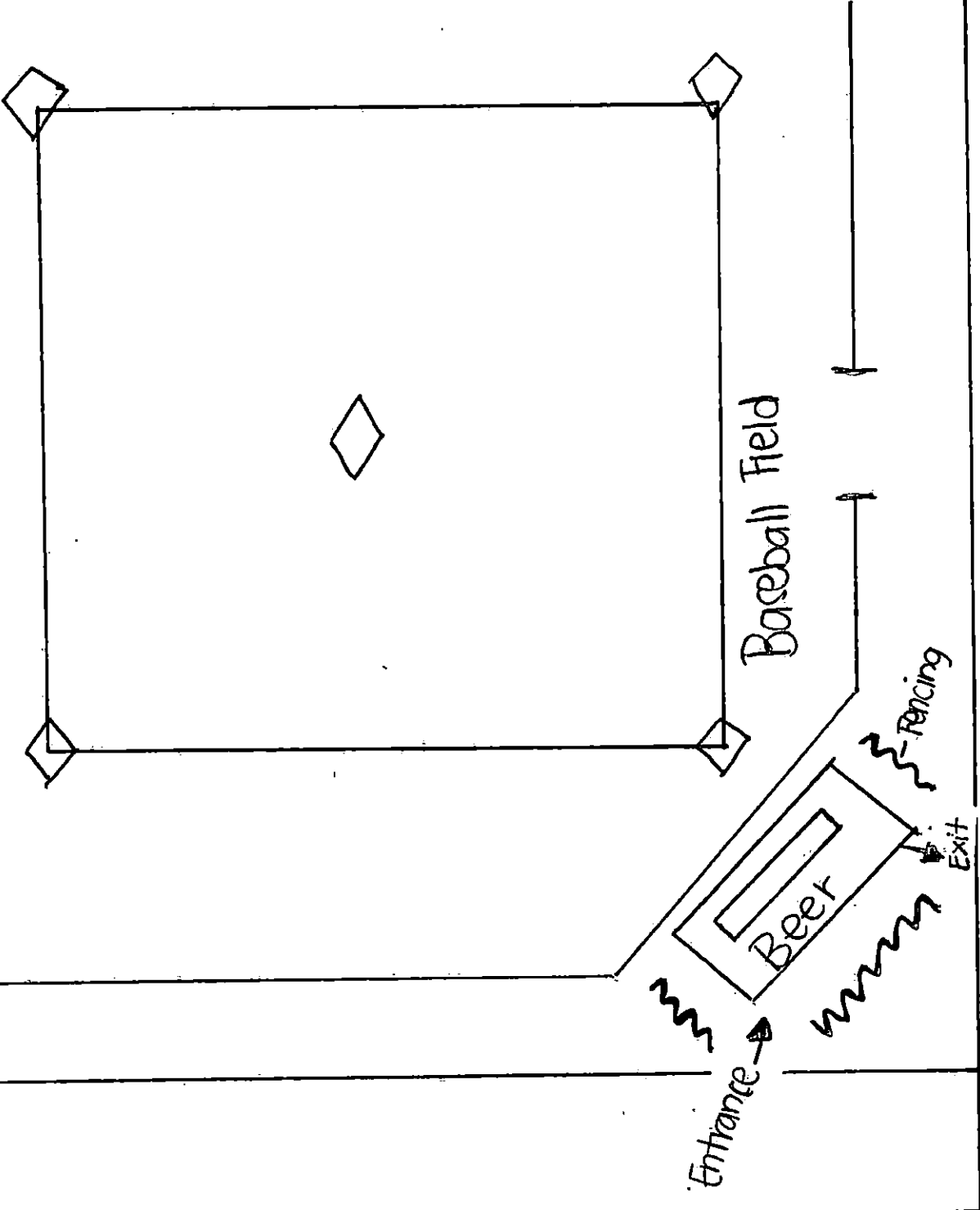
B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. This section may be enforced in a private civil action and relief may be awarded against the state. The court may award reasonable attorney fees, damages and all fees associated with the license application to a party that prevails in an action against the state for a violation of this section.

E. A state employee may not intentionally or knowingly violate this section. A violation of this section is cause for disciplinary action or dismissal pursuant to the agency's adopted personnel policy.

F. This section does not abrogate the immunity provided by section 12-820.01 or 12-820.02.

Soccer Field



Baseball Field

Beer

Entrance →

Exit ↓

Fencing

Park Avenue





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
09/08/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 2850 Golf Road Rolling Meadows IL 60008	CONTACT NAME: All Sultita PHONE (A/C No. Ext): 1-833-3ROTARY E-MAIL ADDRESS: rotary@ajg.com	FAX (A/C No): 630-215-4062
	INSURER(S) AFFORDING COVERAGE	
INSURED All Active US Rotary Clubs & Districts San Luis Frontera Rotary Club, District 5500 ATTN: Risk Management Dept. 1560 Sherman Ave. Evanston, IL 60201-3698	INSURER A: Westchester Surplus Lines Insurance Company 10172	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

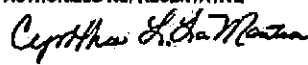
COVERAGES **CERTIFICATE NUMBER: 899307648** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Liquor Liability Included GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		Y	G73578917 001	7/1/2022	7/1/2023	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COMPI/OP AGG \$4,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			G73578917 001	7/1/2022	7/1/2023	COMBINED SINGLE LIMIT (Ea accident) \$2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$			NOT APPLICABLE			EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N <input type="checkbox"/> N/A	NOT APPLICABLE			PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Certificate Holder is included as an additional insured where required by written contract or permit subject to the terms and conditions of the general liability policy, but only to the extent bodily injury or property damage is caused in whole or in part by the acts or omissions of the insured.

CERTIFICATE HOLDER Off Road Expo 2022 Car Show City of San Luis 965 N Park Avenue San Luis, Arizona 85349 San Luis Frontera Rotary, District 5500 Off Road Expo Event held on 10/22/2022 in San Luis, Arizona	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--

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Form 990-N

Electronic Notice (e-Postcard)

OMB No. 1545-2085

Department of the Treasury
Internal Revenue Service

for Tax-Exempt Organization not Required to File Form 990 or 990-EZ

2019

Open to Public Inspection

A For the 2019 Calendar year, or tax year beginning 2019-07-01 and ending 2020-06-30

B Check if available

- Terminated for Business
- Gross receipts are normally \$50,000 or less

C Name of Organization: SAN LUIS FRONTERA ROTARY CLUBP O Box 13926, San Luis, AZ,US, 85349

D Employee Identification

Number 86-0734186

E Website

F Name of Principal Officer: Louie GalavizP O Box 232, Somerton, AZ,US, 85350

Privacy Act and Paperwork Reduction Act Notice: We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to ensure that you are complying with these laws.

The organization is not required to provide information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. The rules governing the confidentiality of the Form 990-N is covered in code section 6104.

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Confirmation

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Your Form 990-N (e-Postcard) has been submitted to the IRS.

- Organization Name: SAN LUIS FRONTERA ROTARY CLUB
- EIN: 660734186
- Tax Year: 2019
- Tax Year Start Date: 07-01-2019
- Tax Year End Date: 06-30-2020
- Submission ID: 10065620232894066684
- Filing Status Date: 10-15-2020
- Filing Status: Accepted

[MANAGE FORM 990-N SUBMISSIONS](#)

2021 ANNUAL REPORT

ENTITY INFORMATION

ENTITY NAME: SAN LUIS FRONTERA ROTARY CLUB, INC.
ENTITY ID: 23077310
ENTITY TYPE: Domestic Nonprofit Corporation
CHARACTER OF BUSINESS: Any legal purpose
AUTHORIZED SHARES:
ISSUED SHARES:

STATUTORY AGENT INFORMATION

STATUTORY AGENT NAME: BENESCH, SHADLE & WHITE, PLC
PHYSICAL ADDRESS: 833 E. PLAZA CIRCLE STE 100, YUMA, AZ 85365
MAILING ADDRESS:

KNOWN PLACE OF BUSINESS

412 HENRY CHAVEZ CT., SAN LUIS, AZ 85349

PRINCIPAL OFFICE ADDRESS

PRINCIPAL INFORMATION

Director: MARIO SIXTO JAUREGUI - 412 HENRY CHAVEZ CT., P.O. BOX 159, SAN LUIS, AZ, 85349, USA - -
Date of Taking Office:

Incorporator: MARIO SIXTO JAUREGUI - 412 HENRY CHAVEZ CT., P.O. BOX 159, SAN LUIS, AZ, 85349, USA -
- Date of Taking Office:

President: LIZANDRO GALAVIZ - 744 CESAR CHAVEZ BLVD, SAN LUIS, AZ, 85349, USA - - Date of Taking
Office: 07/01/2020

SIGNATURE

President: LIZANDRO GALAVIZ - 04/13/2021



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

6. H.

Meeting Date: 09/14/2022

Department Head: Jose A. Guzman, Director of Planning & Zoning, Planning & Zoning Department

Submitted By: Fernando Villegas, Principal Planner, Planning & Zoning Department,
Development Services

Action Requested: Motion
Public Hearing
Resolution

ITEM:

Public hearing followed by discussion and possible action on any and all matters regarding Minor Amendment Case No. 2022-0335 and Resolution No. 2232. A Resolution of the Mayor and City Council of the City of San Luis, Arizona, amending the 2040 General Plan to change the land use designation of 32 acres of land located on the southwest corner of County 24th Street and the alignment of 24th Avenue from Commercial (C) and Medium Density Residential (MDR) to High Density Residential (HDR). **(Fernando Villegas, Principal Planner)**

- A. Open public hearing
 - 1. Staff Presentation
 - 2. Call to the public on this item
- B. Close Public Hearing
- C. Action on Resolution No. 2232

SUMMARY:

In 2021 City Council approved Major Amendment Case No. 2021-0335 that changed the land use designation in the area from Commercial (C) and Employment (EMP) to Medium Density Residential (MDR). Parcel 227-14-010 owned by the Somerton School District No. 11 was not part of the Major Amendment and the parcel remains with the land use designation of Commercial (C). Today the applicants are requesting a change to High Density Residential (HDR) for the future construction of a multifamily project and the relocation of the school site.

ANALYSIS:

Existing Land Use Designations:

Medium Density Residential (MDR): Medium Density Residential (MDR) land use designation is intended to provide for detached single family residential development on moderately sized lots. Zoning districts permitted within MDR: R1-6, R1-8, R1-12, R-2, MH, MHP and PUD.

Commercial (C): Commercial (C) land use designation is intended to provide areas with a focus on creating jobs to serve the community including warehouses, distribution centers, business parks, corporate centers, research and development facilities, light industrial, and heavy industrial uses.

Zoning districts permitted with the C: MU, C-1, C-2, LI and PUD

Proposed Land Use Designations:

High Density Residential (HDR): High Density Residential (HDR) land use designation is intended to provide multi-story apartments and condominiums close to employment and activity centers.

Zoning district permitted with HDR: R-2, R-3 and PUD

The approval of this minor amendment will allow the applicant to rezone approximately 32 acres to High Medium Density Residential (R-3) zoning district. The existing properties are undeveloped vacant land zoned Light Industrial (L-I).

General Plan Policies:**Policy G-2.2 Ensure that residential development include commercial and/or employment areas to support a balanced community.**

The high density project and the new school site will create a demand for additional commercial uses in the area. The property owners in the area already have zoned commercial property to create a balance of land uses with convenient access for goods and services.

Policy G-3.5 Support site plan designs that integrate residential, commercial and employment within a walkable distance of one another.

The master plan submitted with this minor amendment shows a subdivision with commercial, residential, park and two (2) school sites within a walkable distance.

Policy G-7.1 The City of San Luis should only prioritize growth in areas with existing infrastructure or areas where infrastructure can be expanded in a fiscally sound manner.

The developer must provide all the necessary improvements including road construction, water and wastewater. Currently, development to the north is expanding an existing lift sewer station and this multifamily development will be able to connect to the lift station providing sewer services.

Policy G-8.1 New development should provide a transition between uses with differing densities/intensities by incorporating compatible land use strategies.

This multifamily project will be located adjacent to compatible land uses, commercial, a school site and an arterial road to the north.

Policy G-9.3 Ensure growth areas are served and connected by major transportation routes and other modes of transportation.

The subject property is adjacent to County 24th Street. The city has requested traffic studies for all the proposed subdivisions in the area. The traffic study will ensure that all the improvements necessary are done to provide connection to Cesar Chavez Boulevard.

APPROVAL CRITERIA:

In determining whether the proposed General Plan Amendment shall be approved, the Planning and Zoning Commission and City Council shall assure that the proposed amendment meets all the following criteria:

1. The development pattern contained in the existing San Luis General Plan - Land Use Plan does not adequately provide appropriate optional sites for the use or change proposed in the amendment.
2. The amendment constitutes an overall improvement to the San Luis General Plan and is not solely for the good or benefit of a particular landowner or owners at a particular point in time.
3. The amendment will not adversely impact the community as a whole or a portion of the community by:
 - a. Significantly altering acceptable existing land use patterns;
 - b. Requiring additional and more expensive improvements to roads, sewer, or water delivery systems than are needed to support the prevailing land uses and which, therefore, may impact developments in other areas;
 - c. Adversely impacting existing or previously planned uses through increased traffic generated by the proposal on existing systems; or
 - d. Affecting the livability of the area or the health and safety of the residents.

COMMENTS:

As part of the review process, all land use cases are reviewed by various city and outside agencies. Staff has received comments from the following agencies:

1. Arizona Department of Transportation (ADOT): ADOT requests the opportunity to review and comment on a traffic impact analysis (TIA) that meets the requirements of Section 240 of its traffic guidelines and processes (TGP) available at <https://azdot.gov/node/5274>.
2. Yuma County Airport Authority (YCAA): "The property is near Rolle Airfield where aviation activity is expected to increase in the future. Residents are likely to experience noise and over flights. The city, public and airport shall be held harmless from effects that may be caused by aviation operations".

CITIZEN REVIEW MEETING:

The Citizen Review Meeting was held on August 2nd, 2022 at the San Luis City Hall Council Chambers at 6:00 p.m. The intent of this meeting was to allow the public to learn about the project, ask questions and express comments. No one from the public was present during the meeting.

PLANNING AND ZONING COMMISSION MEETING:

The Planning and Zoning Commission held a public hearing for this item at their regular meeting on August 9, 2022, at San Luis City Hall Council Chambers. The Planning and Zoning Commission recommends approval of Minor Amendment Case No. 2022-0335.

STAFF RECOMMENDATION:

Staff recommends approval of Minor Amendment Case No. 2022-0335 and Resolution No. 2232.

RECOMMENDATION / SUGGESTED MOTION:

A. I MOVE TO OPEN THE PUBLIC HEARING.

1. Staff Presentation
2. Call to the public on this item

B. I MOVE TO CLOSE THE PUBLIC HEARING

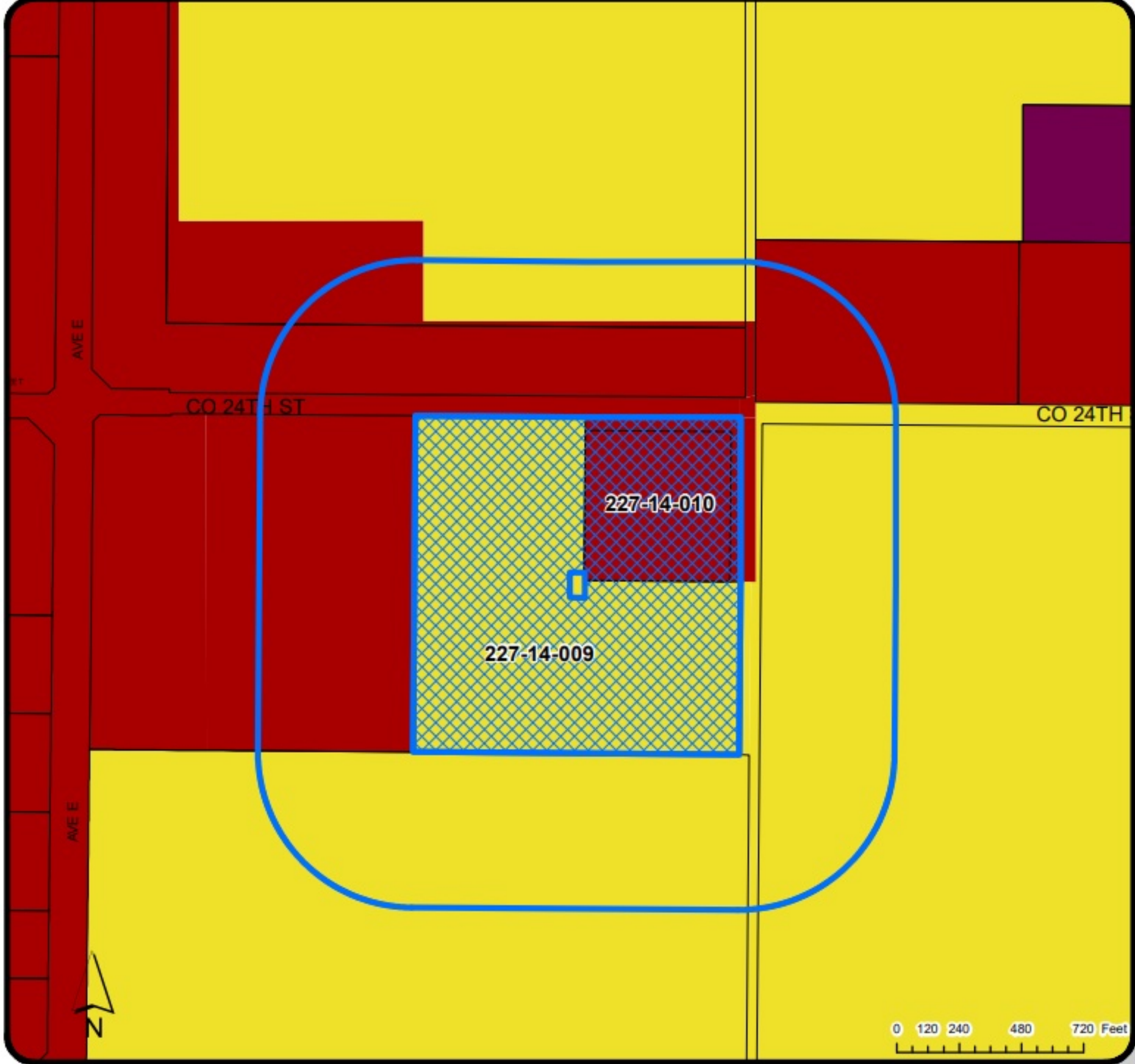
C. I MOVE TO APPROVE AND ADOPT RESOLUTION NO. 2232

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	N/A
CITY/STATE/FEDERAL FUNDS:	N/A
TOTAL:	N/A
BUDGETED AMOUNT:	N/A
AVAILABLE AMOUNT TO TRANSFER:	N/A
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	N/A
FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):	
	N/A

Attachments


Location Map
Resolution No. 2232
Staff Comment Letters
YCAA and ADOT Comment Letters
Site Plan
Presentation



LOCATION OF SUBJECT PROPERTY

LOCATION MAP

MINOR AMENDMENT

 PARCELS: East 1/2 of Parcel 22714009 & 22714010
LAND USE FROM MEDIUM DENSITY RESIDENTIAL (MDR) & COMMERCIAL (C) TO HIGH DENSITY RESIDENTIAL (HDR)

 **600ft Notification Area**

- 2040 General Plan Future Land Use**
-  Agricultural
 -  Low Density Residential
 -  Medium Density Residential
 -  High Density Residential
 -  Commercial
 -  Mixed Use Activity Center
 -  Employment
 -  Conservation
 -  Border Buffer

CASE #
2022-0335



Resolution

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

NO. 2232

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, ARIZONA, AMENDING THE 2040 GENERAL PLAN TO CHANGE THE LAND USE DESIGNATION OF 32 ACRES OF LAND LOCATED ON THE SOUTHWEST CORNER OF COUNTY 24TH STREET AND THE ALIGNMENT OF 24TH AVENUE FROM COMMERCIAL AND MEDIUM DENSITY RESIDENTIAL TO HIGH DENSITY RESIDENTIAL; REPEALING ANY CONFLICTING PROVISIONS; AND PROVIDING FOR SEVERABILITY

WHEREAS, City of San Luis pursuant to Resolution No. 2134 adopted the City of San Luis 2040 General Plan on the 10th day of June, 2020;

WHEREAS, Somerton School District and David Loo applied for a Minor Plan Amendment to change the Land Use Designation on 32 acres of land located on the southwest corner of County 24th Street and the alignment of 24th Avenue from Commercial and Medium Density Residential to High Density Residential; as attached hereto as "Exhibit A"

WHEREAS, the Planning and Zoning Commission held a public hearing on this proposed amendment on August 9th, 2022 and made a recommendation of approval to the City Council; and

WHEREAS, the City Council of the City of San Luis, Arizona held a public hearing on this proposed amendment on September 14th, 2022 and adopted a motion to approve the amendment;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of San Luis, Arizona, that the City of San Luis 2040 General Plan is hereby amended to change the Land Use Designation from Commercial and Medium Density Residential to High Density Residential for approximately 32 acres located at:

The southwest corner of County 24th Street and the alignment of 24th Avenue. Also described as the east half of parcel 227-14-009 approximately 24.09 +/- acres and parcel 227-14-010 approximately 8.68 +/- acres.

PASSED AND ADOPTED by the Mayor and City Council of the City of San Luis, Arizona,
this ____ day of _____, 2022.

Gerardo Sanchez, Mayor

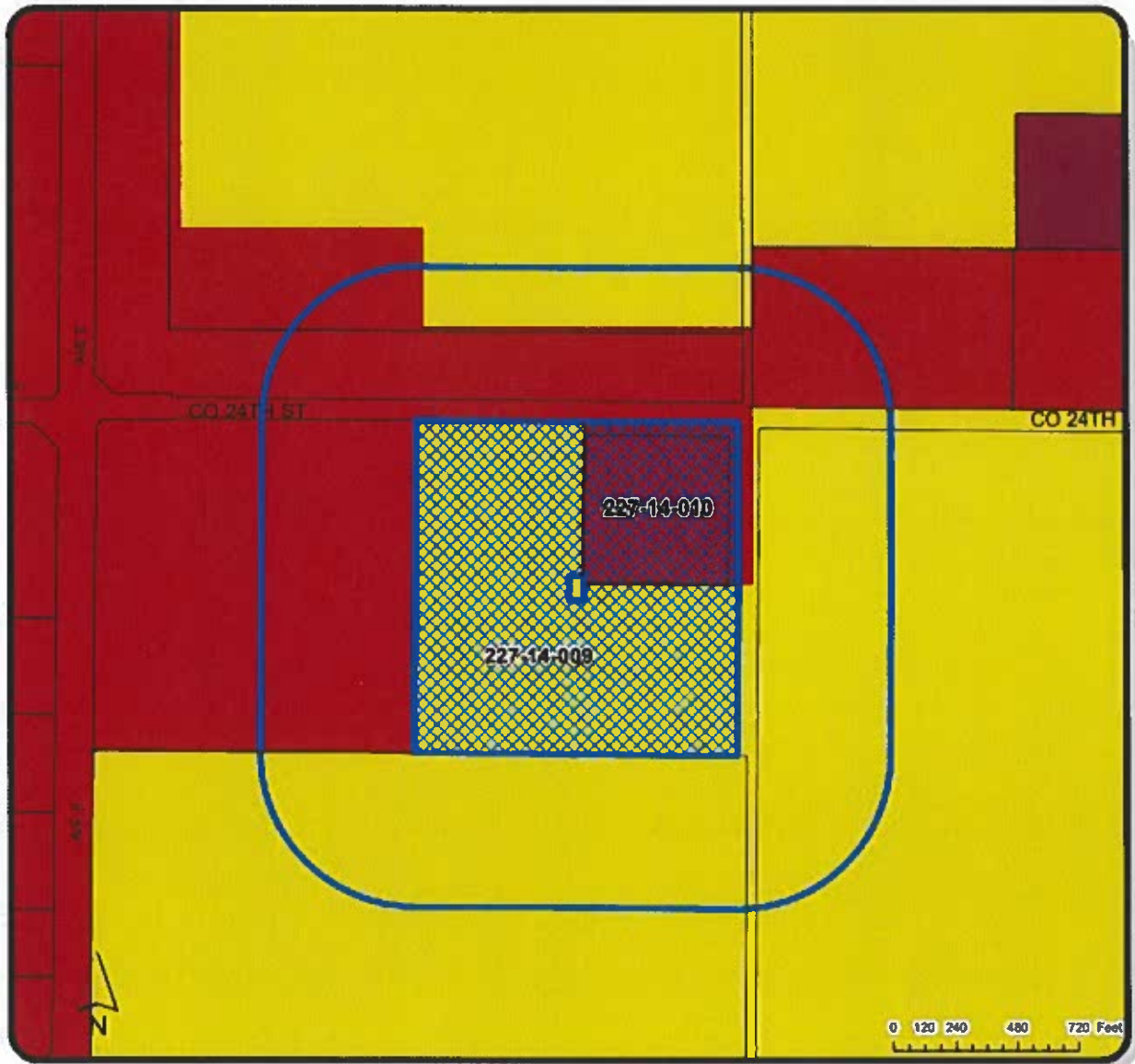
ATTEST:

APPROVED AS TO FORM:



Sonia Cornelio, City Clerk

Kay Marion Macuil, City Attorney

Exhibit A



LOCATION OF SUBJECT PROPERTY

-  PARCELS East 1/2 of Parcel 22714009 & 22714010
LAND USE FROM MEDIUM DENSITY RESIDENTIAL (MDR)
& COMMERCIAL (C)
TO HIGH DENSITY RESIDENTIAL (HDR)
-  600ft Notification Area

LOCATION MAP

- 2022 General Plan Future Land Use**
-  Agriculture
 -  Low Density Residential
 -  Medium Density Residential
 -  High Density Residential
 -  Commercial
 -  Mixed Use Activity Center
 -  Employment
 -  Open Space
 -  Harbor Buffer

MINOR AMENDMENT

CASE #
2022-0335



July 11, 2022

MINOR GENERAL PLAN AMENDMENT CASE NO: 2022-0335

CASE SUMMARY: Minor Amendment Case No. 2022-0335. A request by DuBose Design Group on behalf of the Somerton School District and David Loo to change the land use designation of approximately **32 acres** from Commercial (C) and Medium Density Residential (MDR) to Hight Density Residential (HDR). Assessor’s parcel numbers 227-14-010 and the east half of parcel 227-14-009. Located on the southwest corner of County 24th Street and the alignment of 24th Avenue in San Luis Arizona.

A Citizen Review Meeting has been scheduled to enable interested parties the opportunity to meet with the applicant to ask and answer questions and address concerns. This review meeting is prior to any public hearing.

This Citizen Review Meeting will be held:
Tuesday the 2nd day of August 2022 at 6:00 p.m. at the San Luis City Hall Council Chambers, 1090 E. Union Street, San Luis, Arizona.

PUBLIC HEARINGS: August 9, 2022

COMMENTS DUE: July 21, 2022

Your comments on this case will help us prepare an accurate and timely staff report. Your comments on this case will be inserted “as is” into the staff report with your name, department, and telephone number, should the applicant have any questions. Your comments are a public record and will be available to the public, media, and the applicant, in addition to the Commission hearing this case. Please complete the section below and return via e-mail. For additional information, please contact the Planning and Zoning Department at (928) 341-8563 or at Fervillegas@sanluisaz.gov.

Thank you,

Fernando Villegas
Principal Planner
Attachment: Location Map



COMMENTS NO COMMENTS

Enter Comments below: The City of San Luis Fire Department has no comments at this time, but reserves the right to comment upon subsequent submittals. Final decisions regarding this request are best made by the Planning and Zoning Department.

Date:07/11/22

Agency: The City of San Luis Fire Department

Phone:928/341-8550

Return to: Fervillegas@sanluisaz.gov



July 11, 2022

MINOR GENERAL PLAN AMENDMENT CASE NO: 2022-0335

CASE SUMMARY: Minor Amendment Case No. 2022-0335. A request by DuBose Design Group on behalf of the Somerton School District and David Loo to change the land use designation of approximately **32 acres** from Commercial (C) and Medium Density Residential (MDR) to High Density Residential (HDR). Assessor's parcel numbers 227-14-010 and the east half of parcel 227-14-009. Located on the southwest corner of County 24th Street and the alignment of 24th Avenue in San Luis Arizona.

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PUBLIC HEARINGS: August 9, 2022

COMMENTS DUE: July 21, 2022

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Thank you,

Fernando Villegas
Principal Planner
Attachment: Location Map

COMMENTS NO COMMENTS

Enter Comments below: Right now an effort is being given to make Ave. D the new Ave. E and to have it be the truck route and have it go not just to 195 but past Rolle Field and on to Somerton. These applicants made it such that Ave. E is no longer just for trucks and to allow Ave. D to become another Ave. E defeats the purpose of economic development. As a result, the access point for the 32 acres needs to be restricted with a one foot no access easement along the entire east side. This no access easement needs to continue along the entire east side of 227-14-009. Any interior travel on the east side needs to be by interior roadways

that do not intersect with D. We also should consider a no access easement on the north side of the property for the eastern half of 227-14-010 for the purpose of limiting access that might be a problem at 24th and D.

Date: July 11, 2022

Agency: Glenn Gimbut, Assistant City Attorney



Phone:

Return to: Fervillegas@sanluisaz.gov

Location Map



LOCATION OF SUBJECT PROPERTY

-  PARCELS: East 1/2 of Parcel 22714009 & 22714010
LAND USE FROM MEDIUM DENSITY RESIDENTIAL (MDR)
& COMMERCIAL (C)
TO HIGH DENSITY RESIDENTIAL (HDR)
-  600ft Notification Area

LOCATION MAP

-  2000 General Plan Future Land Use
-  Low Density Residential
-  Medium Density Residential
-  High Density Residential
-  Public Utility

MINOR AMENDMENT

CASE #
2022-0335



July 11, 2022

MINOR GENERAL PLAN AMENDMENT CASE NO: 2022-0335

CASE SUMMARY: Minor Amendment Case No. 2022-0335. A request by DuBose Design Group on behalf of the Somerton School District and David Loo to change the land use designation of approximately **32 acres** from Commercial (C) and Medium Density Residential (MDR) to High Density Residential (HDR). Assessor's parcel numbers 227-14-010 and the east half of parcel 227-14-009. Located on the southwest corner of County 24th Street and the alignment of 24th Avenue in San Luis Arizona.

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PUBLIC HEARINGS: August 9, 2022

COMMENTS DUE: July 21, 2022

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Thank you,

Fernando Villegas
Principal Planner
Attachment: Location Map



COMMENTS NO COMMENTS

Enter Comments below:

The property is near Rolle Airfield where aviation activity is expected to increase in the future. Residents are likely to experience noise and over flights. The City, public and airport shall be held harmless from effects that may be caused by aviation operations.
Date: 7/11/22

Agency: Yuma County Airport Authority, Inc.

Phone: 928-726-5882

Return to: Fervillegas@sanluisaz.gov



July 11, 2022

MINOR GENERAL PLAN AMENDMENT CASE NO: 2022-0335

CASE SUMMARY: Minor Amendment Case No. 2022-0335. A request by DuBose Design Group on behalf of the Somerton School District and David Loo to change the land use designation of approximately **32 acres** from Commercial (C) and Medium Density Residential (MDR) to High Density Residential (HDR). Assessor's parcel numbers 227-14-010 and the east half of parcel 227-14-009. Located on the southwest corner of County 24th Street and the alignment of 24th Avenue in San Luis Arizona.

A Citizen Review Meeting has been scheduled to enable interested parties the opportunity to meet with the applicant to ask and answer questions and address concerns. This review meeting is prior to any public hearing.

This Citizen Review Meeting will be held:
Tuesday the 2nd day of August 2022 at 6:00 p.m. at the San Luis City Hall Council Chambers, 1090 E. Union Street, San Luis, Arizona.

PUBLIC HEARINGS: August 9, 2022

COMMENTS DUE: July 21, 2022

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Thank you,

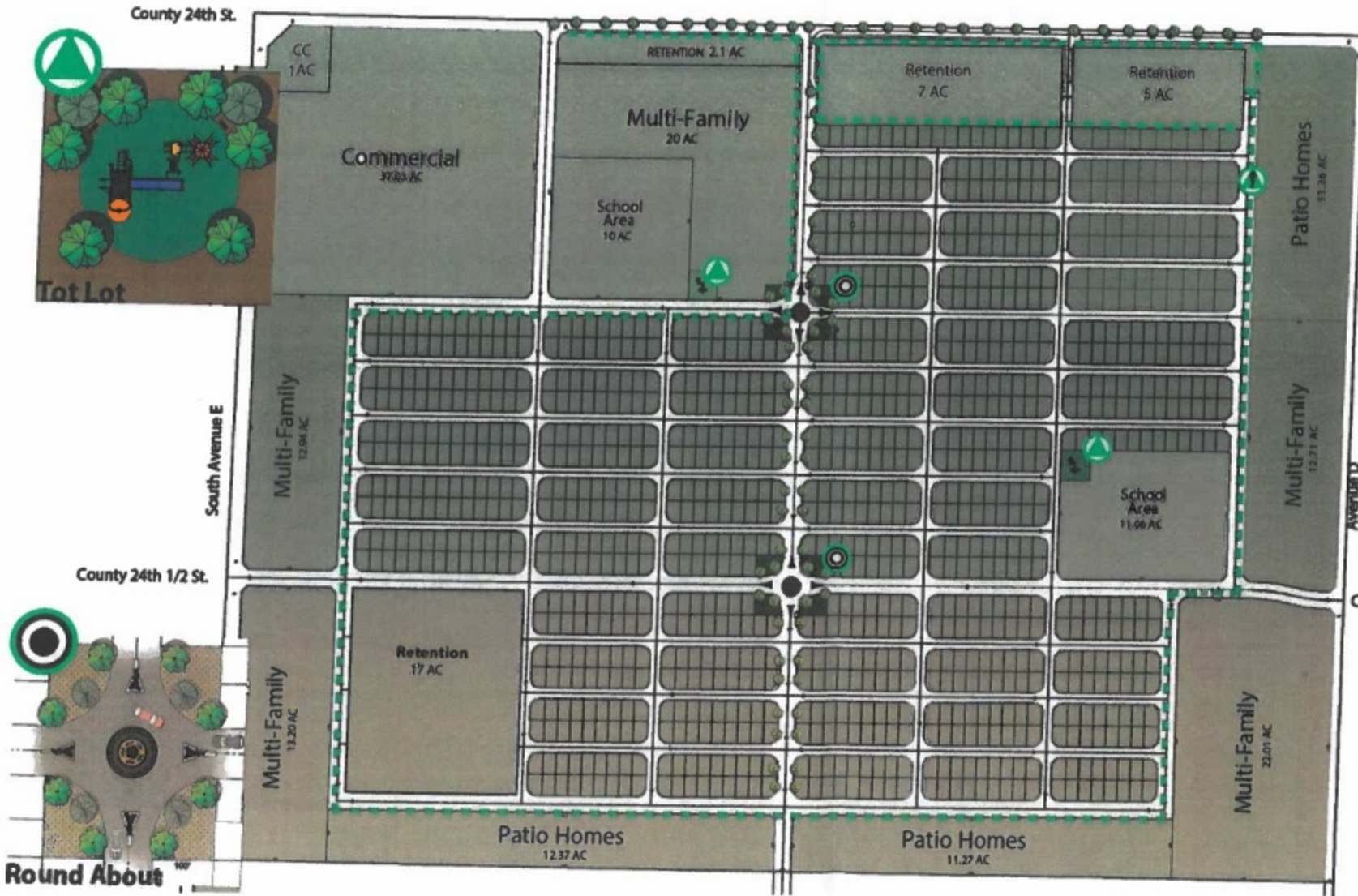
Fernando Villegas
Principal Planner
Attachment: Location Map

COMMENTS NO COMMENTS

Enter Comments below: The Arizona Department of Transportation requests the opportunity to review and comment on a traffic impact analysis (TIA) that meets the requirements of Section 240 of its traffic guidelines and processes (TGP) available at <https://azdot.gov/node/5274>. Thank you.
Date: 7/20/22
Agency: ADOT
Phone: (928) 317-2159
Return to: Fervillegas@sanluisaz.gov

Orquídea Park

Conceptual Landscape Plan & Amenities





City Council Meeting

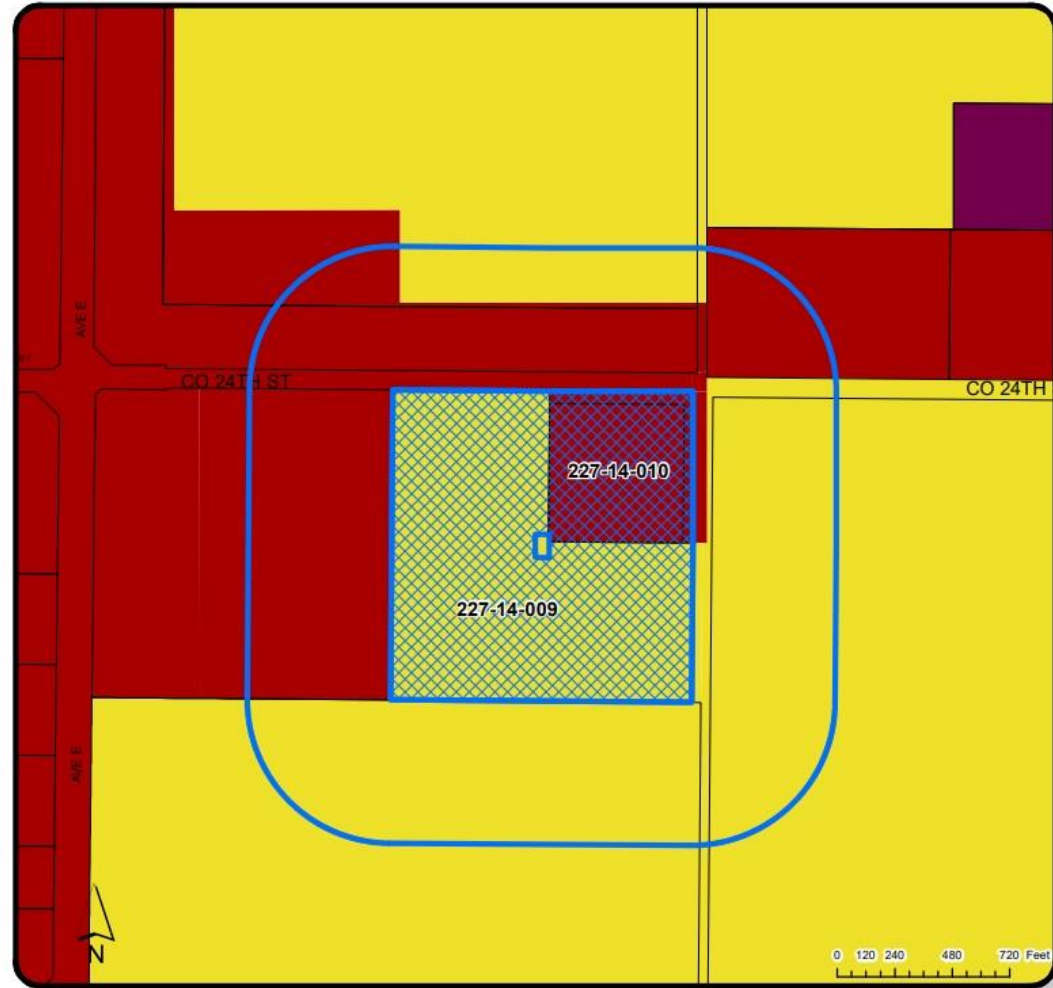
September 14, 2022

Minor Amendment Case No. 2022-0335

Request: To change the land use designation of approximately 32 acres from Commercial (C) and Medium Density Residential (MDR) to High Density Residential (HDR). Assessor's Parcel 227-14-010 and the east half of parcel 227-14-009, located on the southwest corner of County 24th Street and the alignment of 24th Avenue in San Luis, Arizona.

- The applicant is requesting the land use change to allow the rezoning to R-3 for the construction of a multifamily project and a new school site.

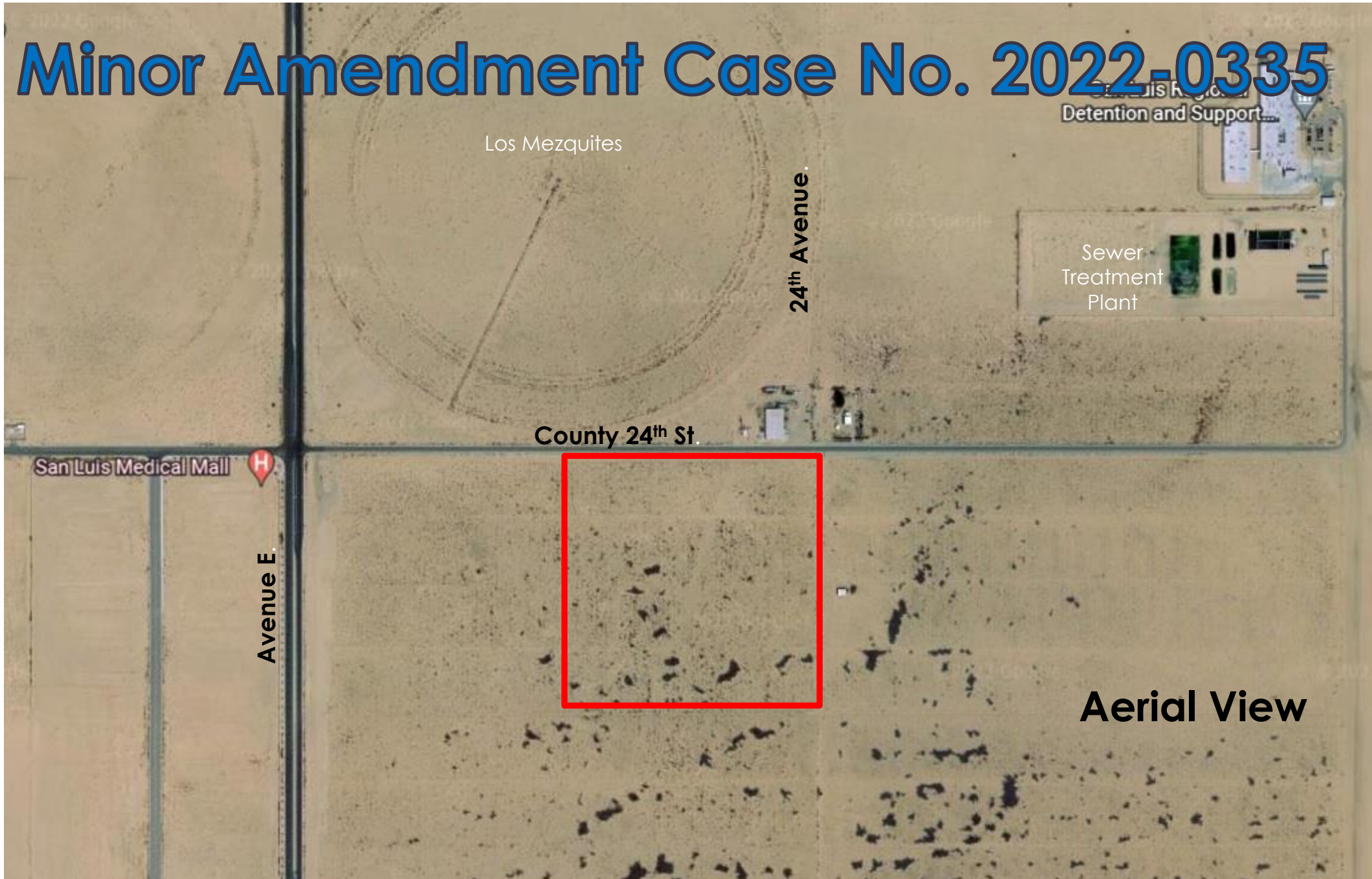
Minor Amendment Case No. 2022-0335



Land Use Map

<p>LOCATION OF SUBJECT PROPERTY</p> <p> PARCELS: East 1/2 of Parcel 22714009 & 22714010 LAND USE FROM MEDIUM DENSITY RESIDENTIAL (MDR) & COMMERCIAL (C) TO HIGH DENSITY RESIDENTIAL (HDR)</p> <p> 600ft Notification Area</p>	<p>LOCATION MAP</p> <p><small>2010 General Plan Future Land Use</small></p> <ul style="list-style-type: none"> Agricultural Low Density Residential Medium Density Residential High Density Residential Commercial Mixed Use Activity Center Employment Conservation Buffer Buffer 	<p>MINOR AMENDMENT</p> <div style="border: 1px solid black; padding: 5px; display: inline-block;"> <p>CASE # 2022-0335</p> </div>
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Minor Amendment Case No. 2022-0335



Aerial View

Minor Amendment Case No. 2022-0335

Orquídea Park Conceptual Landscape Plan & Amenities



Site Plan

Minor Amendment Case No. 2022-0335

Planning Commission Recommendation:

The Planning Commission recommends approval of Minor Amendment Case No. 2022-0335.

Recommended Motion:

- ⦿ **I MOVE TO APPROVE RESOLUTION NO. 2232**



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

6. I.

Meeting Date: 09/14/2022

Department Head: Jose A. Guzman, Director of Planning & Zoning, Planning & Zoning Department

Submitted By: Fernando Villegas, Principal Planner, Planning & Zoning Department,
Development Services

Action Requested: Motion
Ordinance
Public Hearing

ITEM:

Public hearing followed by discussion and possible action on any and all matters regarding Rezoning Case No. 2022-0336 and Ordinance No. 430. An Ordinance of the Mayor and City Council of the City of San Luis, Arizona, amending the official zoning map of the City of San Luis by changing the zoning classification of 451.34 acres, from Community Commercial (C-2) and Light Industrial (L-1) to Medium Density Residential (R1-6), Medium-High Density Residential (R-2), High Density Residential (R-3) and Community Commercial (C-2), located south of County 24th Street between Avenue E and Avenue

D. **(Fernando Villegas, Principal Planner)**

A. Open Public Hearing

1. Staff presentation
2. Call to the Public on this item

B Close Public Hearing

C. Action on Ordinance No. 430 by title only

(City Clerk to read Ordinance No. 430 by title only)

D. Action on Ordinance No. 430

SUMMARY:

In 2021, City Council approved Major Amendment Case No. 2021-0335 changing the land use designation of the area to Medium Density Residential (MDR). The Medium Density Residential land use designation allows the applicant to submit a rezoning application to R1-6 and R-2. However, the applicant has also requested a land use change to High Density Residential (HRD) to allow the rezoning to R-3.

ANALYSIS:

The existing condition of the subject properties is undeveloped vacant land.

Existing Adjacent Zoning Districts:

To the north: C-2 and L-1

To the west: C-2, L-1

To the south: C-2 and L-1

To the east: H-1

According to the site plan submitted by the applicant, the proposed development will have a mixture of residential development and a large commercial site. The applicant is proposing a multifamily project, townhomes or condominium project, medium density residential subdivisions, two (2) schools sites and

one (1) large park area. These proposed projects can generate a large amount of traffic trips per day and for this reason a traffic study has been prepared by the developer. The developer must provide all the necessary improvements required by the traffic study during the construction of any phase of this development.

REVIEW(S):

As part of the review process, all land use cases are reviewed by various city and outside agencies. We have received comments from the Arizona Department of Transportation (ADOT) and the Yuma County Airport Authority (YCAA).

- ADOT is requesting the opportunity to review and comment on a traffic impact analysis (TIA) that meets the requirements of Section 240 on its traffic guidelines and processes (TGP) available at <https://azdot.gov/node/5274>.
- YCAA “The property is near Rolle Airfield where aviation activity is expected to increase in the future. Business owners and residents are likely to experience noise and over flights. The city, public and airport shall be held harmless from effects that may be caused by the operation.”

As required by State Statute, staff sent notification letters to property owners within 300 feet of the proposed project (7 letters). The city has not received any other significant concerns or objections from the various review agencies or adjacent property owners.

CITIZEN REVIEW MEETING:

As required by State Statute and City Code, a Citizen Review Meeting was held at the City Hall on August 2nd, 2022 at the San Luis City Hall Council Chambers at 6:00 p.m. The intent of this meeting was to allow the public to learn about the project, ask questions and express any comments. No one from the public was present during the meeting.

PLANNING AND ZONING COMMISSION MEETING:

The Planning and Zoning Commission held a public hearing for this item at their regular meeting on August 9, 2022, at San Luis City Hall Council Chambers. The Commission recommended approval of rezoning Case No. 2022-0336 subject to the conditions as recommended by staff.

STAFF RECOMMENDATION:

Staff recommends approval of Rezoning Case No. 2022-0336 and Ordinance No. 430 with the following conditions:

1. The owner/applicant shall submit a preliminary plat in compliance with the City of San Luis subdivision regulations.
2. That any development of the property, or portion thereof, and/or the approval of any subdivision plat, be conditioned upon the construction of all the improvements indicated on the traffic study.

RECOMMENDATION / SUGGESTED MOTION:

A. I MOVE TO OPEN THE PUBLIC HEARING

1. Staff presentation
2. Call to the public on this item

B. I MOVE TO CLOSE THE PUBLIC HEARING

C. I MOVE TO APPROVE THE READING OF ORDINANCE NO. 430 BY TITLE ONLY

(City Clerk to read the ordinance by title only)

D. I MOVE TO APPROVE AND ADOPT ORDINANCE NO. 430.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: N/A
CITY/STATE/FEDERAL FUNDS: N/A

TOTAL: N/A

BUDGETED AMOUNT: N/A

AVAILABLE AMOUNT TO TRANSFER: N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

N/A

Attachments

Location Map

Ordinance No. 430

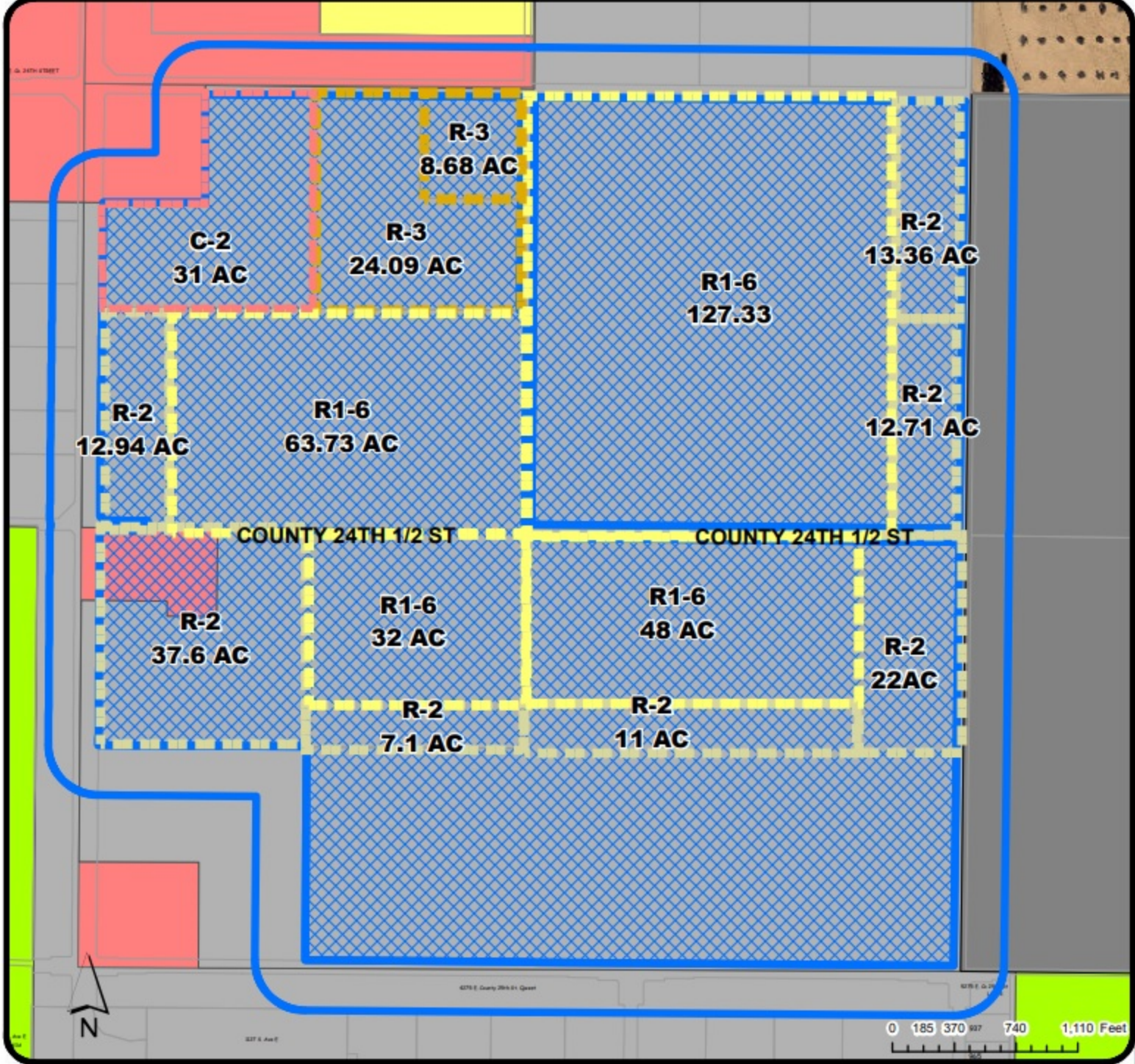
Subdivision Layout

Staff Comment Letters

ADOT Comment Letter

YCAA Comment Letter

Presentation



LOCATION OF SUBJECT PROPERTIES

Assessor's Parcel Number:
 227-14-010, 227-14-002, 227-14-008,
 227-14-007, 227-14-006, 227-14-004,

300ft Notification Area

LOCATION MAP

- Zoning**
- SINGLE RESIDENCE ZONING DISTRICTS
 - R1-1
 - R1-2
 - R1-3
 - MULTIPLE RESIDENCE ZONING DISTRICTS
 - R2
 - R3
 - COMMERCIAL ZONING DISTRICTS
 - C2
 - INDUSTRIAL ZONING DISTRICTS
 - I1

REZONING

CASE #
2022-0336



Ordinance

NO. 430

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, ARIZONA, AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SAN LUIS BY CHANGING THE ZONING CLASSIFICATION OF 451.34 ACRES FROM COMMUNITY COMMERCIAL (C-2) AND LIGHT INDUSTRIAL (L-I) TO MEDIUM DENSITY RESIDENTIAL (R1-6), MEDIUM HIGH DENSITY RESIDENTIAL (R-2), HIGH DENSITY RESIDENTIAL (R-3) AND COMMUNITY COMMERCIAL (C-2), LOCATED SOUTH OF COUNTY 24TH STREET BETWEEN AVENUE E AND AVENUE D; REPEALING ANY CONFLICTING PROVISIONS; AND PROVIDING FOR SEVERABILITY.

WHEREAS, the Mayor and City Council of the City of San Luis desire to amend the City of San Luis Official Zoning District Map (the "Zoning Map") pursuant to A.R.S. §9-462.04 to change the zoning classification for 451.34 acres of real property located on Assessor Parcel ID Numbers; 227-14-009, 227-14-010, 227-14-002, 227-14-008, 227-14-004, 227-14-006 and 227-14-007; as attached hereto as "Exhibit A" and

WHEREAS, the aforementioned change in zoning classification is consistent with the General Plan of the City of San Luis; and

WHEREAS, all due and proper notices of public hearings on the Zoning Map Amendment have been given and proper public hearings have been held, and a recommendation has been given regarding the Zoning Map Amendment by the Planning and Zoning Commission of the City of San Luis; and

WHEREAS, the Planning and Zoning Commission recommended approval of the zoning.

BE IT ORDAINED by the Mayor and Council of the City of San Luis, Arizona, as follows:

SECTION 1. That the above recitals are hereby incorporated as though fully set forth herein.

SECTION 2. That the Official Zoning Map of the City of San Luis is hereby amended by changing the zoning classification from Community Commercial (C-2) and Light Industrial (L-I) to Medium Density Residential (R1-6), Medium High Density Residential (R-2), High Density Residential (R-3) and Community Commercial (C-2), containing 451.34 acres more or less subject to the following conditions:

1. The owner/applicant shall submit a preliminary plat in compliance with the City of San Luis subdivision regulations.
2. That any development of the property, or portion thereof, and/or the approval of any subdivision plat, be conditioned upon the construction of all the improvements indicated on the traffic study.

Property more fully described as:

A PORTION OF THE WEST ½ OF PARCEL 227-14-009 APPROXIMATELY 30.82 +/- ACRES FROM LIGHT INDUSTRIAL (L-I) TO COMMUNITY COMMERCIAL (C-2), THE EAST ½ OF PARCEL 227-14-009 APPROXIMATELY 24.09 +/- ACRES FROM LIGHT INDUSTRIAL (L-I) TO HIGH DENSITY RESIDENTIAL (R-3) AND PARCEL 227-14-010 APPROXIMATELY 8.68 +/- ACRES FROM LIGHT INDUSTRIAL (L-I) TO HIGH DENSITY RESIDENTIAL (R-3).

THE WEST 127.33 +/- ACRES OF PARCEL 227-14-002 FROM LIGHT INDUSTRIAL (L-I) TO MEDIUM DENSITY RESIDENTIAL (R1-6) AND THE EAST 26.07 +/- ACRES FROM LIGHT INDUSTRIAL (L-I) TO MEDIUM HIGH DENSITY RESIDENTIAL (R-2).

THE WEST 12.94 +/- ACRES OF PARCEL 227-14-008 FROM LIGHT INDUSTRIAL (L-I) TO MEDIUM HIGH DENSITY RESIDENTIAL (R-2) AND THE EAST 63.73 +/- ACRES FROM LIGHT INDUSTRIAL (L-I) TO MEDIUM DENSITY RESIDENTIAL (R1-6).

THE NORTH 81 +/- ACRE PORTION OF PARCEL 227-14-004, THE NORTHWEST 48 +/- ACRES FROM LIGHT INDUSTRIAL (L-I) TO MEDIUM DENSITY RESIDENTIAL (R1-6) AND THE REST OF THAT SAID PORTION, 33 +/- ACRES, FROM LIGHT INDUSTRIAL (L-I) TO MEDIUM HIGH DENSITY RESIDENTIAL (R-2).

THE NORTH 32 +/- ACRE PORTION OF PARCEL 227-14-006 FROM LIGHT INDUSTRIAL (L-I) TO MEDIUM DENSITY RESIDENTIAL (R1-6) AND THE SOUTH 7.1 +/- ACRES FROM LIGHT INDUSTRIAL (L-I) TO MEDIUM HIGH DENSITY RESIDENTIAL (R-2) AND PARCEL 227-14-007 APPROXIMATELY 37.6 +/- ACRES FROM COMMUNITY COMMERCIAL (C-2) AND LIGHT INDUSTRIAL (L-I) TO MEDIUM HIGH DENSITY RESIDENTIAL (R-2).

SECTION 3. In the event of a conflict between the provisions of this ordinance and any other ordinance, resolution, regulation, or policy within the City of San Luis, the conflicting provisions are hereby repealed, superseded, and replaced, and the provisions of this ordinance shall govern.

SECTION 4. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held to be invalid or unconstitutional by the final decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance or said reference regulations.

PASSED AND ADOPTED by the Mayor and Council of the City of San Luis,
Arizona, this _____ day of _____, 2022.

Gerardo Sanchez, Mayor

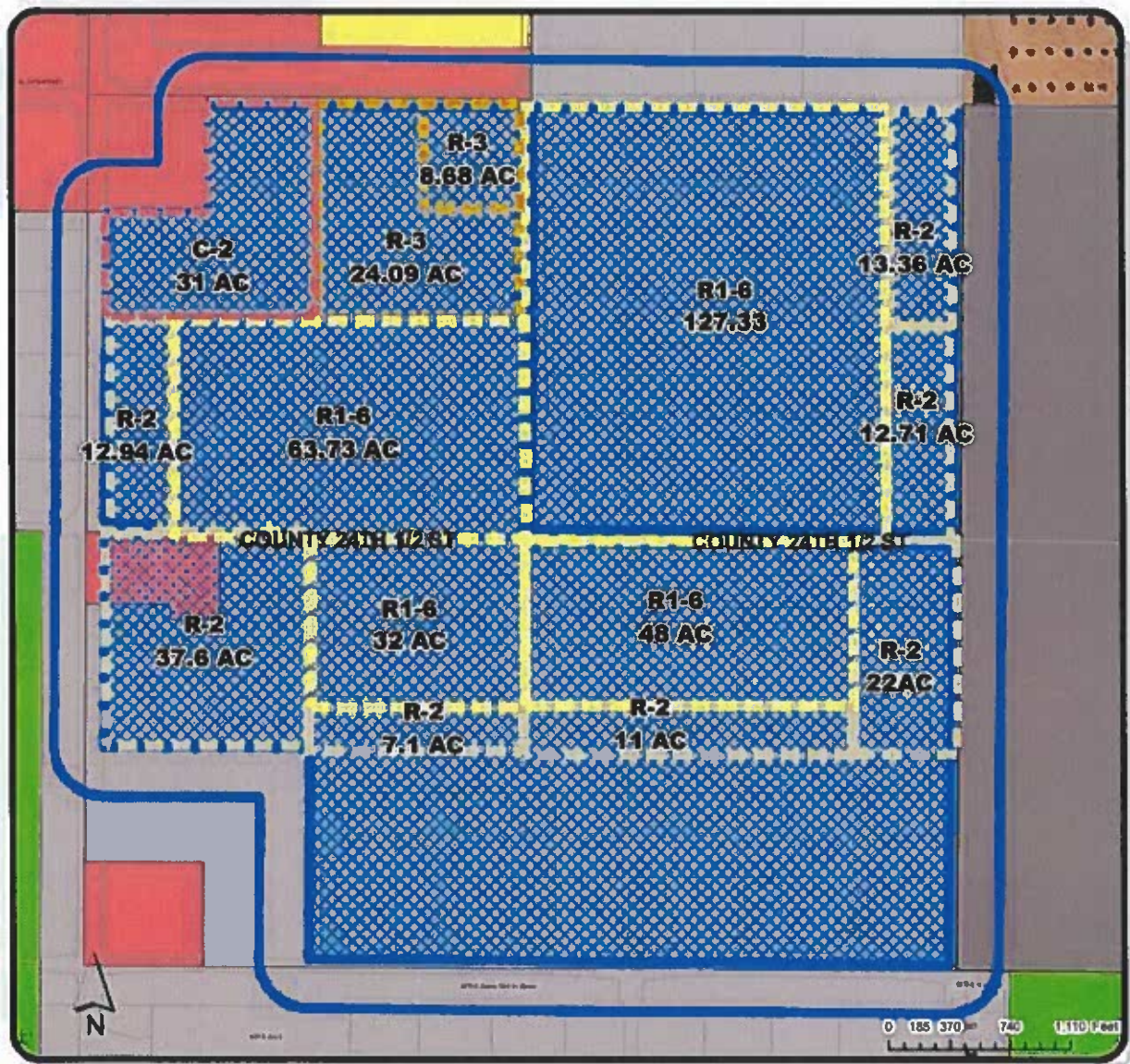
ATTEST:

APPROVED AS TO FORM:


Sonia Cornelio, City Clerk

Kay Marion Macuil, City Attorney

EXHIBIT "A"



LOCATION OF SUBJECT PROPERTIES

 Assessor's Parcel Number:
227-14-010, 227-14-002, 227-14-008,
227-14-007, 227-14-006, 227-14-004,

 300ft Notification Area

LOCATION MAP

Zoning

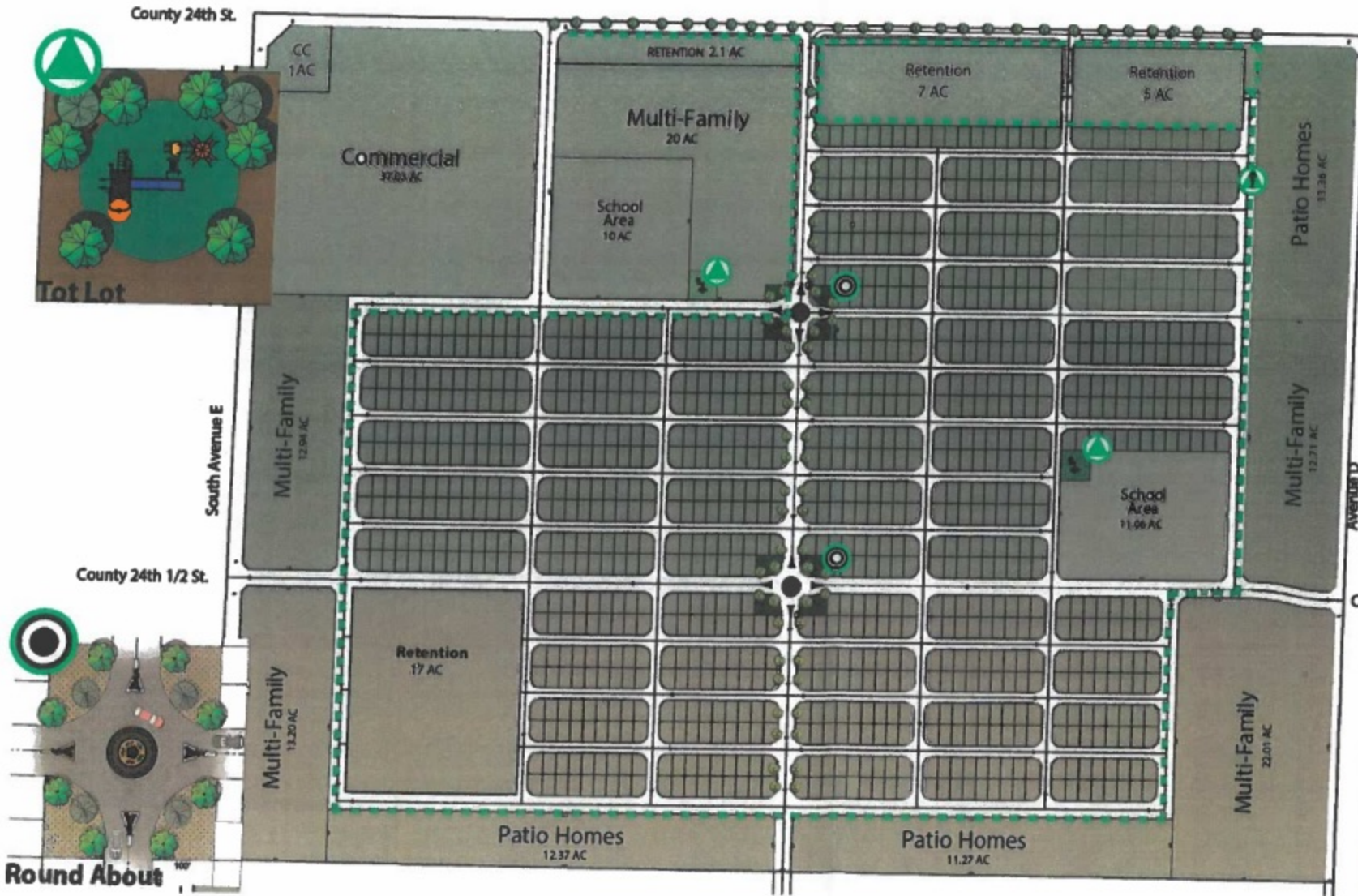
 SINGLE RESIDENCE ZONING DISTRICTS
 MULTIPLE RESIDENCE ZONING DISTRICTS
 COMMERCIAL ZONING DISTRICTS
 INDUSTRIAL ZONING DISTRICTS

REZONING

CASE #
2022-0336

Orquídea Park

Conceptual Landscape Plan & Amenities





July 11, 2022

REZONING CASE NUMBER: 2022-0336

CASE SUMMARY: A request by DuBose Design Group on behalf of the Somerton School District, David Loo, Von Verde Development LLC, Moy Farming Company LLC and Elizabeth Carpenter to change the zoning of approximately 420.54 acres from Community Commercial (C-2) and Light Industrial (L-I) to Medium Density Residential (R1-6), Medium High Density Residential (R-2) and High Density Residential (R-3) as follows: The east ½ of parcel 227-14-009 approximately 24.09 +/- acres from Light Industrial (L-I) to High Density Residential (R-3) and parcel 227-14-010 approximately 8.68 +/- acres from Light Industrial (L-I) to High Density Residential (R-3).

The west 127.33 +/- acres of parcel 227-14-002 from Light Industrial (L-I) to Medium Density Residential (R1-6) and the east 26.07 +/- acres from Light Industrial (L-I) to Medium High Density Residential (R-2). The west 12.94 +/- acres of parcel 227-14-008 from Light Industrial (L-I) to Medium High Density Residential (R-2) and the east 63.73 +/- acres from Light Industrial (L-I) to Medium Density Residential (R1-6).

The north 81 +/- acre portion of parcel 227-14-004, the northwest 48 +/- acres from Light Industrial (L-I) to Medium Density Residential (R1-6) and the rest of that said portion, 33 +/- acres, from Light Industrial (L-I) to Medium High Density Residential (R-2).

The north 32 +/- portion of parcel 227-14-006 from Light Industrial (L-I) to Medium Density Residential (R1-6) and the south 7.1 +/- acres from Light Industrial (L-I) to Medium High Density Residential (R-2) and parcel 227-14-007 approximately 37.6 +/- acres from Community Commercial (C-2) and Light Industrial (L-I) to Medium High Density Residential (R-2).

A Citizen Review Meeting has been scheduled to enable interested parties the opportunity to meet with the applicant to ask and answer questions and address concerns. This review meeting is prior to any public hearing.

This Citizen Review Meeting will be held:
Tuesday the 2nd day of August 2022 at 6:00 p.m. at the San Luis City Hall Council Chambers, 1090 E. Union Street, San Luis, Arizona.

PUBLIC HEARING: August 9, 2022

COMMENTS DUE: July 21, 2022

Your comments on this case will help us prepare an accurate and timely staff report. Your comments on this case will be inserted "as is" into the staff report with your name, department, and telephone number, should the applicant have any questions. Your comments are a public record and will be available to the public, media, and the applicant, in addition to the Commission hearing this case. Please complete the section below and return via e-mail. For additional information, please contact the Planning and Zoning Department at (928) 341-8563 or at P&Z@sanluisaz.gov.

Thank you,

Fernando Villegas
Principal Planner
Attachments: Location Map and Site Plan
 COMMENTS NO COMMENTS

.....
Enter Comments below:

The City of San Luis Fire Department has no comments at this time, but reserves the right to comment upon subsequent submittals. Final decisions regarding this request are best made by the Planning and Zoning Department.

Date:

07/11/22

Agency:

The City of San Luis Fire Department

Phone:

928/341-8550

Return to: P&Z@sanluisaz.gov



July 11, 2022

REZONING CASE NUMBER: 2022-0336

CASE SUMMARY: A request by DuBose Design Group on behalf of the Somerton School District, David Loo, Von Verde Development LLC, Moy Farming Company LLC and Elizabeth Carpenter to change the zoning of approximately 420.54 acres from Community Commercial (C-2) and Light Industrial (L-I) to Medium Density Residential (R1-6), Medium High Density Residential (R-2) and High Density Residential (R-3) as follows: The east ½ of parcel 227-14-009 approximately 24.09 +/- acres from Light Industrial (L-I) to High Density Residential (R-3) and parcel 227-14-010 approximately 8.68 +/- acres from Light Industrial (L-I) to High Density Residential (R-3).

The west 127.33 +/- acres of parcel 227-14-002 from Light Industrial (L-I) to Medium Density Residential (R1-6) and the east 26.07 +/- acres from Light Industrial (L-I) to Medium High Density Residential (R-2). The west 12.94 +/- acres of parcel 227-14-008 from Light Industrial (L-I) to Medium High Density Residential (R-2) and the east 63.73 +/- acres from Light Industrial (L-I) to Medium Density Residential (R1-6).

The north 81 +/- acre portion of parcel 227-14-004, the northwest 48 +/- acres from Light Industrial (L-I) to Medium Density Residential (R1-6) and the rest of that said portion, 33 +/- acres, from Light Industrial (L-I) to Medium High Density Residential (R-2).

The north 32 +/- portion of parcel 227-14-006 from Light Industrial (L-I) to Medium Density Residential (R1-6) and the south 7.1 +/- acres from Light Industrial (L-I) to Medium High Density Residential (R-2) and parcel 227-14-007 approximately 37.6 +/- acres from Community Commercial (C-2) and Light Industrial (L-I) to Medium High Density Residential (R-2).

A Citizen Review Meeting has been scheduled to enable interested parties the opportunity to meet with the applicant to ask and answer questions and address concerns. This review meeting is prior to any public hearing.

This Citizen Review Meeting will be held:
Tuesday the 2nd day of August 2022 at 6:00 p.m. at the San Luis City Hall Council Chambers, 1090 E. Union Street, San Luis, Arizona.

PUBLIC HEARING: August 9, 2022

COMMENTS DUE: July 21, 2022

Your comments on this case will help us prepare an accurate and timely staff report. Your comments on this case will be inserted "as is" into the staff report with your name, department, and telephone number, should the applicant have any questions. Your comments are a public record and will be available to the public, media, and the applicant, in addition to the Commission hearing this case. Please complete the section below and return via e-mail. For additional information, please contact the Planning and Zoning Department at (928) 341-8563 or at P&Z@sanluisaz.gov.

Thank you,

Fernando Villegas
Principal Planner
Attachments: Location Map and Site Plan

COMMENTS NO COMMENTS

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Enter Comments below: Right now ,an effort is being given to make Ave. D the new Ave. E and to have it be the truck route and have it go not just to 195 but past Rolle Field and on to Somerton. These applicants made it such that Ave. E is no longer just for trucks and to allow Ave. D to become another Ave. E defeats the purpose of economic development. As a result, the access point needs to be restricted with a one foot no access easement along the entire east side. Any interior travel on the east side needs to be by interior roadways that do not intersect with D. We also should consider a no access easement on the north side of the property for the eastern half of 227-14-010 for the purpose of limiting access that might be a problem at 24th and D.

July 11, 2022

Date:

Agency: Glenn Gimbut, Assistant City Attorney

Phone:

Return to: P&Z@sanluisaz.gov



July 11, 2022

REZONING CASE NUMBER: 2022-0336

CASE SUMMARY: A request by DuBose Design Group on behalf of the Somerton School District, David Loo, Von Verde Development LLC, Moy Farming Company LLC and Elizabeth Carpenter to change the zoning of approximately 420.54 acres from Community Commercial (C-2) and Light Industrial (L-I) to Medium Density Residential (R1-6), Medium High Density Residential (R-2) and High Density Residential (R-3) as follows: The east ½ of parcel 227-14-009 approximately 24.09 +/- acres from Light Industrial (L-I) to High Density Residential (R-3) and parcel 227-14-010 approximately 8.68 +/- acres from Light Industrial (L-I) to High Density Residential (R-3).

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COMMENTS DUE: July 21, 2022

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Thank you,

Fernando Villegas
Principal Planner
Attachments: Location Map and Site Plan

COMMENTS NO COMMENTS

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Enter Comments below: The Arizona Department of Transportation (ADOT) requests the opportunity to review and comment on a traffic impact analysis (TIA) that meets the requirements of Section 240 of its traffic guidelines and processes (TGP) available at <https://azdot.gov/node/5274>. Thank you.

Date: 7/20/22

Agency: ADOT Southwest District

Phone: (928) 317-2159

Return to: P&Z@sanluisaz.gov



July 11, 2022

REZONING CASE NUMBER: 2022-0336

CASE SUMMARY: A request by DuBose Design Group on behalf of the Somerton School District, David Loo, Von Verde Development LLC, Moy Farming Company LLC and Elizabeth Carpenter to change the zoning of approximately 420.54 acres from Community Commercial (C-2) and Light Industrial (L-I) to Medium Density Residential (R1-6), Medium High Density Residential (R-2) and High Density Residential (R-3) as follows: The east ½ of parcel 227-14-009 approximately 24.09 +/- acres from Light Industrial (L-I) to High Density Residential (R-3) and parcel 227-14-010 approximately 8.68 +/- acres from Light Industrial (L-I) to High Density Residential (R-3).

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Thank you,

Fernando Villegas
Principal Planner
Attachments: Location Map and Site Plan

COMMENTS NO COMMENTS

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Enter Comments below:

The property is near Rolle Airfield where aviation activity is expected to increase in the future. Residents are likely to experience noise and over flights. The City, public and airport shall be held harmless from effects that may be caused by aviation operations.

Date:
7/11/22

Agency:
Yuma County Airport Authority, Inc.

Phone:
928-726-5882

Return to: P&Z@sanluisaz.gov



City Council Meeting

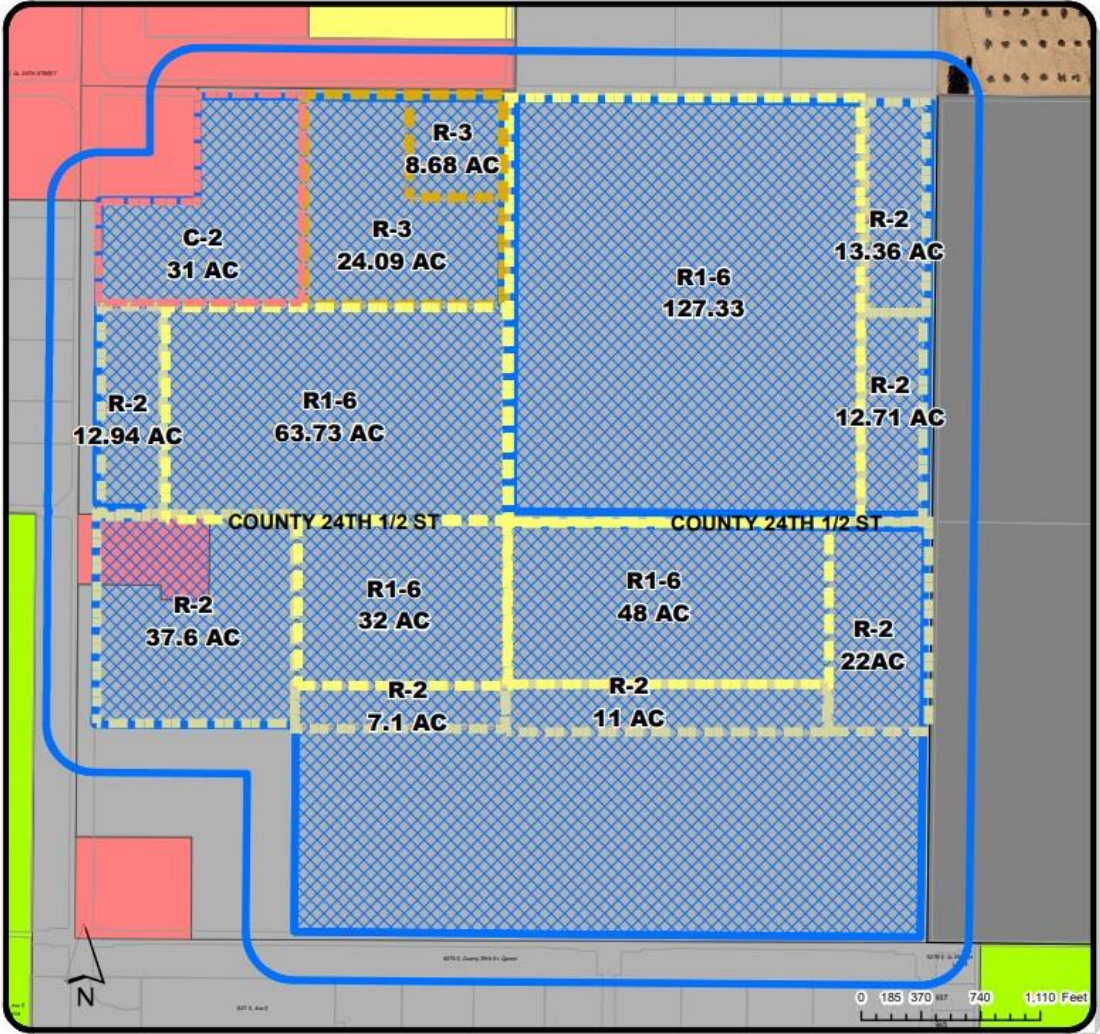
September 14, 2022

Rezoning Case No. 2022-0336

Request: To rezone 451.34 acres from Community Commercial (C-2) and Light Industrial (L-1) to Medium Density Residential (R1-6). Medium High Density Residential (R-2), High Density Residential (R-3) and Community Commercial (C-2). For properties located south of County 24th Street between Avenue E and Avenue D.

- The applicant is requesting to rezone the subject properties for the construction of Orquidea Park master plan community with residential, multifamily, commercial development, two school sites and a large community park.

Rezoning Case No. 2022-0336



Zoning Map

LOCATION OF SUBJECT PROPERTIES

Assessor's Parcel Number:
 227-14-010, 227-14-002, 227-14-008,
 227-14-007, 227-14-006, 227-14-004,

300ft Notification Area

LOCATION MAP

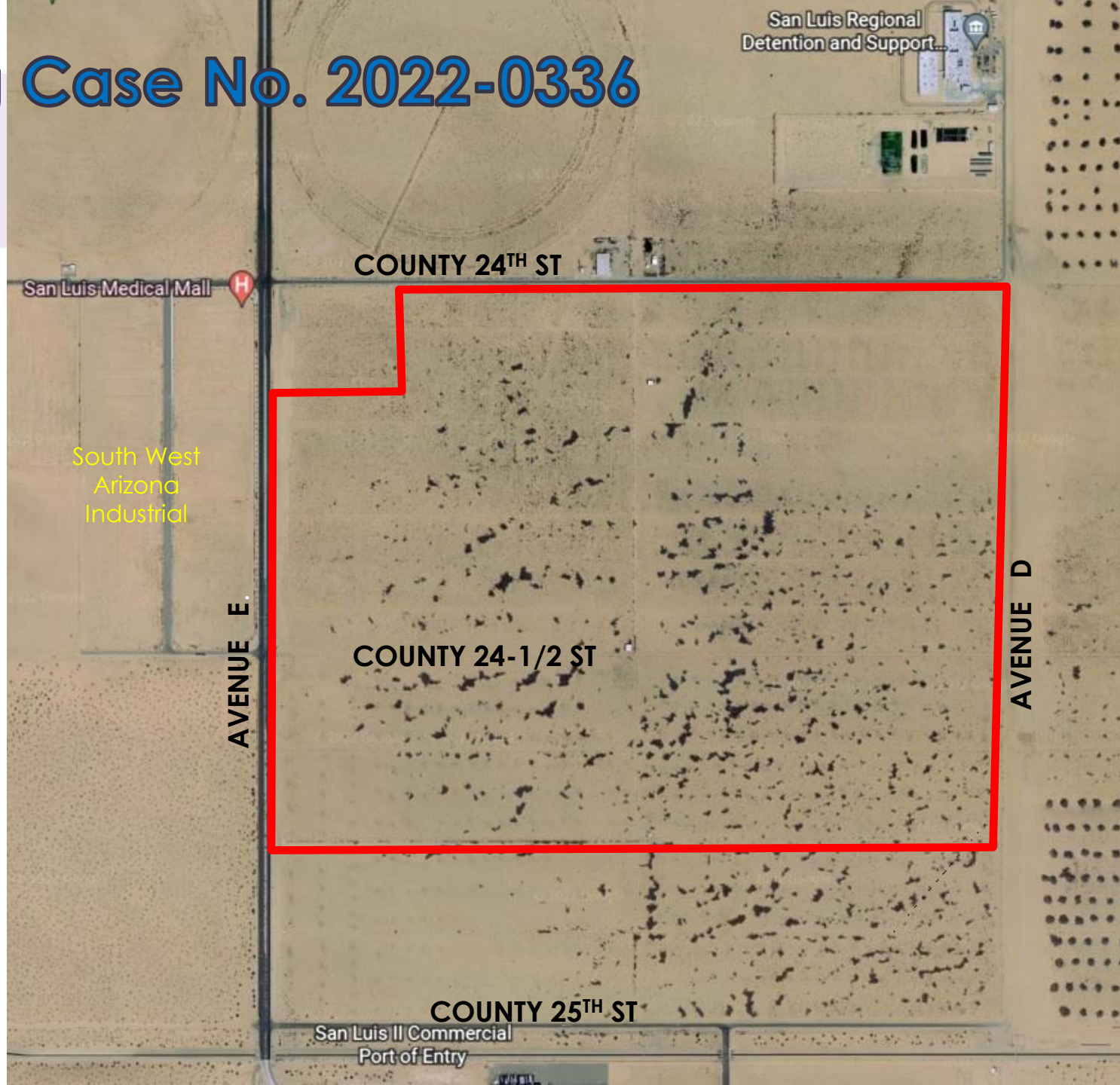
Zoning

- SINGLE RESIDENCE ZONING DISTRICTS
 - R-1
 - R-2
 - R-3
- MULTIPLE RESIDENCE ZONING DISTRICTS
 - R-1
 - R-2
 - R-3
- COMMERCIAL ZONING DISTRICTS
 - C-2
- INDUSTRIAL ZONING DISTRICTS
 - I-1

REZONING

CASE #
 2022-0336

Rezoning Case No. 2022-0336

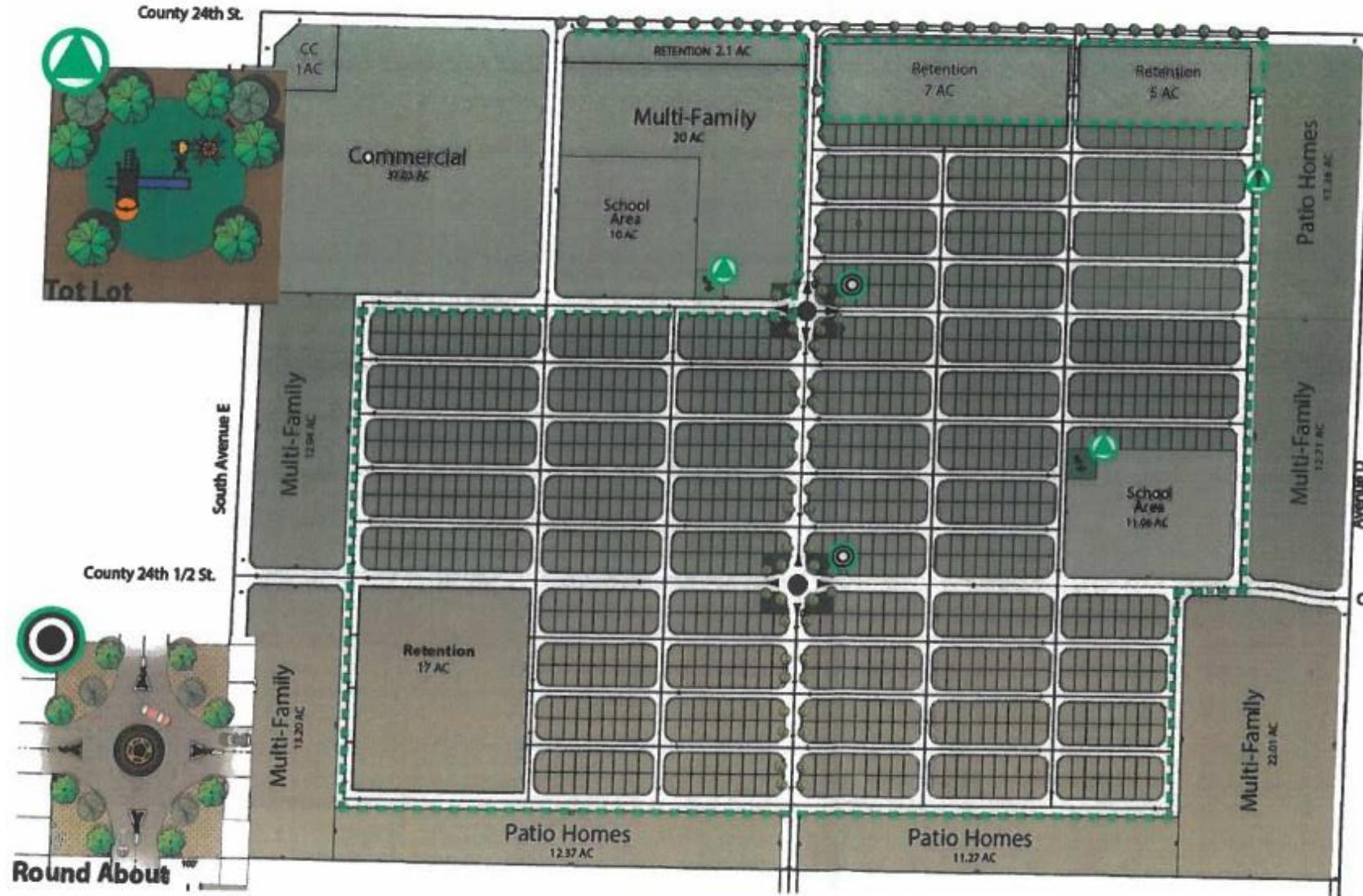


Aerial View

Orquídea Park

Rezoning Case No. 2022-0336

Conceptual Landscape Plan & Amenities



Site Plan

Rezoning Case No. 2022-0336

The Planning Commission Recommendation:

The Planning Commission recommends approval of Rezoning Case No. 2022-0336 subject to the following conditions:

1. The owner/applicant shall submit a preliminary plat in compliance with the City of San Luis subdivision regulations.
2. That any development of the property, or portion thereof, and/or the approval of any subdivision plat, be conditioned upon the construction of all the improvements indicated on the traffic study.

Recommended Motion:

C. I MOVE TO APPROVE THE READING OF ORDINANCE NO. 430 BY TITLE ONLY

D. I MOVE TO APPROVE AND ADOPT ORDINANCE NO. 430.