

MINUTES
Work Session
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
October 5, 2022
6:30 p.m.

1. CALL TO ORDER/ROLL CALL

Mayor Gerardo Sanchez called the Work Session to order at approximately 6:32 p.m.

PRESENT: Mayor Gerardo Sanchez
Vice-Mayor Mario Buchanan Jr.
Council Member Luis Cabrera – via Zoom
Council Member Africa Luna-Carrasco – via Zoom
Council Member Jose Ponce – joined via Zoom at 6:42 p.m. and disconnected at 6:47 p.m.
Council Member Matias Rosales
Council Member Gloria Torres

OTHERS PRESENT: Lizandro Galaviz, Acting City Manager
Kay Marion Macuil, City Attorney
Sonia Cornelio, City Clerk
Adela Cortez, Director of Human Resources
Angel Ramirez, Fire Chief
Crystal Ochoa, Assistant to Council/PIO
Eulogio Vera, Director of Public Works
Jorge Perez, Assistant Director of Public Works
Jose A. Guzman, Director of Planning & Zoning
Jose L. Cisneros, Executive Assistant
Miguel Ramirez, Accountant II
Richard Jessup, Police Chief
Ruben Lopez, IT Technician
Cesar Neyoy, Bajo El Sol
Tadeo A. De La Hoya, Resident

2. ITEMS FOR DISCUSSION ONLY:

2. A. Discussion and possible directions to staff on any and all matters regarding the garden area fencing at the Cesar Chavez Cultural Center. (Lizandro Galaviz, Acting City Manager)

Mr. Lizandro Galaviz, Acting City Manager, informed that staff have reached out to various vendors and received quotes from three (3) companies. He added that one of the requirements was that the vendors had a city business license and be registered and obtained their license from the Registrar of Contractors (ROC). From the three (3)

quotes received the lowest received was from Yopez Enterprices, LLC, in the amount of \$48,799.00 which has received its ROC from the state. He stated that for this reason, staff is seeking direction from City Council on this item. Furthermore, he added that this project is part of the Capital Improvement Projects (CIP) to improve the Cesar Chavez Cultural Center to provide a garden area for special events and increase the capacity of said building.

Mayor Gerardo Sanchez directed Mr. Galaviz to proceed with this item as agreed by members of the City Council.

2. B. Discussion and possible directions to staff on any and all matters regarding the final design and placement location of the City of San Luis Tourism Letters. (Lizandro Galaviz, Acting City Manager)

Mr. Lizandro Galaviz, Acting City Manager, staff has been working on this project and reached out to various vendors to create and install the tourism letters. He informed that staff was able to obtain quotes to move forward with this project which was previously approved by Mayor and City Council. He stated that staff received two (2) quotes from which GCI Construction & Inspections, LLC was the lowest in the amount of \$33,782.40. He added that staff is currently working with the engineer to fabricate and install these letters. He mentioned that apart from the letters, staff will be adding artificial turf to this location. This addition will complement that area and provide greenery to the location. Staff received a quote from Yuma Nursery Supply for \$8,080.21. The location would be on Urtuzuastegui Street and Main Street. The total cost for this project is \$41,862.61. He indicated that the sign will be fabricated once Mayor and City Council approved this item at their next regular meeting.

Mayor Gerardo Sanchez directed Mr. Galaviz to proceed with this item as agreed by all members of the City Council.

2. C. Discussion and possible directions to staff on any and all matters regarding the budget adjustment for temporary staffing expenses of the annual cleanup campaign. (Jorge Perez, Assistant Director of Public Works)

Mr. Jorge Perez, Assistant Director of Public Works, informed that during the preparation of the budget for the Fiscal Year 2022-2023, the Mayor and City Council approved eight (8) temporary positions for the annual cleanup campaign. He mentioned that these positions were budgeted in the salaries account for the Solid Waste Division. He indicated that staff is requesting the transfer of those funds from the Salaries account to the Contractual Services account an amount not to exceed \$77,000.00. He commented that the Human Resources Department contacted HireQuest for temporary labor services. Mr. Perez presented Mayor and City Council with the map of the Community Cleanup Campaign and explained that this year's campaign was extended two (2) weeks, which will make it eight (8) weeks long.

Mayor Gerardo Sanchez directed Mr. Perez to proceed with this item as agreed by all members of the City Council.

2. D. Discussion and possible directions to staff on any and all matters regarding the City of San Luis purchasing slurry seal application services from American Pavement Preservation for the application of type 2 slurry seal as part of the Fiscal Year 2022-2023 Pavement Preservation Project. (Jorge Perez, Assistant Director of Public Works)

Mr. Jorge Perez, Assistant Director of Public Works, informed that this is the continuance of the Pavement Preservation Project during fiscal year 2022-2023. This project consists of the application of type 2 slurry seal by American Pavement Preservation. He stated that the City of San Luis will piggyback the contract with the City of Yuma through a cooperative purchase, as allowed by the San Luis Purchasing Code in the amount not to exceed \$200,000.00. He informed that the city started and continued with the Pavement Preservation Project in 2014. Mr. Perez presented the Mayor and City Council with a PowerPoint presentation with before and after pictures; a copy of this presentation is included in the complete agenda packet filed in the City Clerk's Office.

Mr. Eulogio Vera, Director of Public Work, commented that the Pavement Preservation Project has made a huge improvement in the community; he added that since the city started with this project the city has invested over \$3 million in pavement preservation. He thanked the Mayor and City Council for their continued support of this project.

Mayor Gerardo Sanchez thanked the Department of Public Works for their hard work. He directed Mr. Perez to proceed with this item as agreed by all members of the City Council.

2. E. Discussion and possible directions to staff on any and all matters regarding future signal light intersections and city circulation improvement projects. (Mayor Gerardo Sanchez and Eulogio Vera, Director of Public Works)

Mayor Gerardo Sanches stated that he brought these items for discussion, as it is always a big concern, especially during the winter season.

Mr. Eulogio Vera, Director of Public Works, stated that there are a lot of projects going on and bigger projects take a long time to develop, design and unfortunately since the city has a lot of federal lands the acquisition of right-of-way and permitting takes longer than usual. He pointed out that one of the projects that staff has been waiting for is the connection of County 24th to 10 Avenue. This project process started a year ago, the city has hired a consultant to help perform an environmental review requested by the state. He informed that the city received approximately \$1.2 million as a Highway Users Revenue Fund exchange through the Yuma Metropolitan Planning Organization and \$900,000.00 in the city's budget to complete the construction of this project before the end of the fiscal year. This corridor will alleviate traffic on Cesar Chavez Boulevard. Furthermore, he stated that another significant project would be the San Luis Port I Expansion Project with this the city expects a significant increase in traffic in the downtown area. He added that staff is working to mitigate the influx of vehicles and pedestrians. Staff is currently working with Kimley Horn on a circulation study and working along with a consultant and the Mexico side counterparts. They are also

performing a circulation study on the Mexico side. He mentioned that the areas to be affected would be mainly the downtown area. Mr. Vera also informed that another project would be a traffic study to connect County 24th Street. He added that staff is currently conducting a traffic study to see if a traffic signal is needed on Avenue F ½ Street and County 24th Street. He stated that the study will define when the traffic signals will be needed. He also informed that staff is currently working with a developer in reviewing the design of Avenue E and County 24th Street for a traffic signal, this is under review and will go into construction in the next six (6) months. He reported that another traffic signal that will be going in the next six (6) months will be located on Avenue F and San Luis Lane, this will help circulate traffic once the new school is ready. Other traffic signals were along Cesar Chavez Boulevard, but now that the city received funding for the widening of the said boulevard, those signals will be part of the project. The proposed locations are 4th Avenue, 6th Avenue, and 10th Avenue along Cesar Chavez Boulevard along with Avenue F. He informed that as part of the 4th Avenue and Cesar Chavez Boulevard project it also includes the widening of Union Street and 4th Avenue. Mr. Vera also informed that there is also some improvement for the intersection of 4th Avenue and County 22nd Street, staff has a construction design but has been placed on hold because now that Cesar Chavez Boulevard will be fully widened, traffic will be alleviated from this street. He added that the plan is to include double left turns in that intersection. Furthermore, he reported staff would like to submit a grant application to widen Merrill Avenue between County 22nd Street and Los Oros Street. Staff has been working with landowners along Los Oros Street to obtain right-of-way in that area. The main idea is to increase traffic circulation in that area.

Mayor Gerardo Sanchez commented that the reason for this item was that people in the community have asked. Traffic signals are very important in the community to improve traffic flow. He thanked Mr. Vera for the presentation.

2. F. Update followed by discussion and possible directions to staff on any and all matters regarding the City of San Luis Parks, Paths, and Trails Master Plan. (Mayor Gerardo Sanchez and Jose A. Guzman, Director of Planning & Zoning)

Mr. Jose A. Guzman, Director of Planning & Zoning, informed that in 2020 staff started the process of creating the City of San Luis Parks, Paths, and Trails Master Plan. He mentioned that two (2) community meetings were conducted, and the results of this meeting are included in the draft included in the agenda item. He added that the next step in the process is to take it to the Planning & Zoning Commission and then present it to City Council for approval. He stated that even though the city has not adopted the plan, staff has been moving forward with the implementation of the plan, one example would be the addition of bike lanes on 6th Avenue and Avenue F.

Mayor Gerardo Sanchez thanked Mr. Guzman and stated that this plan is very crucial for the community, the city needs to feel safe and comfortable when walking on the streets, and green areas are very important to the community.

3. ADJOURNMENT

MOTION: Council Member Mario Buchanan Jr./Council Member Luis Cabrera to adjourn the Work Session at approximately 7:10 p.m. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice-Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Gloria Torres	Aye
Council Member Matias Rosales	Aye

APPROVED:

Gerardo Sanchez, Mayor

ATTEST:

Sonia Cornelio, City Clerk

Certification

I hereby certify that the foregoing minutes are a true and correct copy of the Work Session minutes for the City Council of the City of San Luis, Arizona, held on October 5, 2022. I further certify that the meeting was duly called and held and that a quorum was present.

Sonia Cornelio, City Clerk