



## NOTICE OF REGULAR COUNCIL MEETING

In accordance with § 38-431.02 of the Arizona Revised Statutes of the State of Arizona, notice is hereby given to the Members of City Council and to the general public that the Mayor and Council of the City of San Luis, Arizona will hold a Regular City Council meeting at 7:00 p.m., Wednesday, November 9, 2022. The meeting will take place at the City Council Chambers, located at 1090 E. Union Street, San Luis, Arizona, 85349. The public is invited to attend the open meeting.

In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, the City of San Luis does not discriminate on the basis of disability in the admission of or access to, or treatment or employment in its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in City programs, activities, or services contact: ADA/Section 504 Coordinator, City of San Luis Human Resources Department, 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Notice is hereby given that pursuant to A.R.S. § 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the City Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recordings. Parents in order to exercise their rights may either file written consent with the City Clerk to such recordings or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. § 1-602.A.9 have been waived.

THIS NOTICE IS GIVEN BY:

/s/ Sonia Cornelio, City Clerk

## AVISO DE JUNTA REGULAR

De acuerdo con los Estatutos del Estado de Arizona A.R.S. § 38-431.02, se le informa a los miembros del Cabildo y al público en general que el Alcalde y el Cabildo, tendrán una Junta Regular a las 7:00 p.m., el día Miércoles, 9 de Noviembre del 2022. La junta se llevará a cabo en la Sala del Cabildo, ubicada en el 1090 E. Union Street, San Luis, Arizona, 85349. El público está invitado a la junta.

De acuerdo con el Acta de Americanos con Discapacidades y la Sección 504 del Acta de Rehabilitación del 1973, la Ciudad de San Luis, Arizona no discrimina por causa de discapacidad la admisión y acceso a sus programas, actividades, servicios o en el trato en cuanto a empleo. Para más información referente a derechos y provisiones del Acta de Americanos con Discapacidades o Sección 504, o para solicitar adaptaciones que sean razonables para la participación en programas, actividades o servicios de la Ciudad, contactar al: Coordinador del Acta de Americanos con Discapacidades/Sección 504, Departamento de Recursos Humanos de la Ciudad de San Luis, Arizona, ubicado en el 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Por medio de este aviso y de acuerdo con los Estatutos del Estado de Arizona A.R.S § 1-602.A.9, sujeto a ciertas excepciones reglamentarias, los padres de familia tienen el derecho de dar el consentimiento ante el Estado o cualquiera de sus subdivisiones políticas para hacer una grabación de audio o video de su hijo menor de edad. Las juntas del Cabildo se graban en audio y/o video y como resultado, el hecho de que haya menores presentes puede ser sujeto a que sean grabados. Para que los padres de familia puedan ejercer sus derechos pueden dar el consentimiento por escrito con la Secretaria de la Ciudad a tal grabación, o tomar acción personal para asegurarse que su hijo menor no esté presente cuando la grabación se lleve a cabo. Si un menor de edad está presente en el momento de la grabación, la Ciudad asumirá que los padres de familia están cediendo los derechos sobre una posible grabación de acuerdo con los Estatutos del Estado de Arizona A.R.S. § 1-602.A.9.

ESTE AVISO ES DADO POR:

/f/ Sonia Cornelio, Actuaría de la Ciudad



**AMENDED AGENDA  
11/8/2022**

**AGENDA  
Regular Meeting  
San Luis City Council  
San Luis Council Chambers  
1090 E. Union Street  
San Luis, AZ 85349  
November 9, 2022  
7:00 p.m.**

For the safety of the public during the COVID-19 pandemic, members of the public may attend the City Council's Regular Meeting of November 9, 2022 in person if the 6-foot distance can be maintained which is 27 people. However, members of the public may listen to the meeting's live audio stream on the City of San Luis' website <https://sanluisaz.gov/listenlive>. Recordings of the meetings will be available on the city's website <https://sanluisaz.gov/listenlive> after the meeting. Call to the Public will only be available to those attending the meeting in person.

PLEASE TAKE NOTICE THAT MEMBERS OF THE CITY COUNCIL WILL ATTEND EITHER IN PERSON, TELEPHONE, OR VIDEO CONFERENCE COMMUNICATION. THE MAYOR OR ACTING MAYOR FOR THIS MEETING MAY CHANGE THE ORDER OF THE ITEMS; IF AUTHORIZED BY LAW AND BY A MAJORITY VOTE OF A QUORUM OF CITY COUNCIL MEMBERS PRESENT, AN EXECUTIVE SESSION WILL BE HELD IMMEDIATELY FOLLOWING THE VOTE IN ACCORDANCE WITH A.R.S. § 38-431.03(A) AND THE MEETING WILL BE TEMPORARILY RECESSED WHILE THE CITY COUNCIL RETIRES TO EXECUTIVE SESSION WHICH WILL NOT BE OPEN TO THE PUBLIC.

Por la seguridad del público durante la pandemia COVID-19, habrá asistencia en persona para los miembros del público en la Junta Regular del Cabildo del 9 de Noviembre del 2022, si la distancia de 6 pies puede mantenerse, que es de 27 personas. Sin embargo, los miembros del público pueden escuchar el audio en vivo de la reunión transmitido en el sitio web de la Ciudad de San Luis <https://sanluisaz.gov/listenlive>. Las grabaciones de las reuniones estarán disponibles en el sitio web de la ciudad <https://sanluisaz.gov/listenlive> después de la reunión. Llamado al Público estara disponible solo a quienes asistan a la junta en persona.

TENGA EN CUENTA QUE LOS MIEMBROS DEL CABILDO DE LA CIUDAD ASISTIRÁN EN PERSONA, TELÉFONO O COMUNICACIÓN POR VIDEO CONFERENCIA. EL ALCALDE O VICE-ALCALDE DE ESTA REUNIÓN PUEDE CAMBIAR EL ORDEN DE LOS TEMAS; SI ESTÁ AUTORIZADO POR LA LEY Y POR MAYORÍA DE VOTOS DE UN QUÓRUM DE MIEMBROS DEL CABILDO PRESENTES, SE LLEVARÁ A CABO UNA SESIÓN EJECUTIVA INMEDIATAMENTE DESPUÉS DE LA VOTACIÓN DE ACUERDO CON LOS ESTATUTOS DEL ESTADO DE ARIZONA A.R.S. § 38-431.03 (A) Y LA REUNIÓN SERÁ TEMPORALMENTE RECESADA MIENTRAS EL CABILDO DE LA CIUDAD SE RETIRE A UNA SESIÓN EJECUTIVA QUE NO ESTARÁ ABIERTA AL PÚBLICO.

- 1. CALL TO ORDER/ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**

**3. INVOCATION**

**4. CONSENT AGENDA**

All matters are considered to be routine by the City Council and will be enacted by one motion. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

**4. A. MINUTES OF**

- Special Council meeting held October 19, 2022
- Special Council meeting held October 27, 2022

**4. B. Disbursements from October 18, 2022 to November 1, 2022**

Total Disbursements \$924,320.67

(Nine Hundred Twenty-Four Thousand, Three Hundred, Twenty Dollars and Sixty-Seven Cents)

**5. DISCUSSION AND POSSIBLE ACTION ITEMS:**

**5. A. Discussion and possible action on any and all matters regarding approval of the Independent Contractor Agreement with Velez Consulting Services. (Kay Marion Macuil, City Attorney)**

**5. B. Discussion and possible action on any and all matters regarding Ordinance No. 431. An Ordinance of the Mayor and City Council of the City of San Luis, Arizona, amending San Luis City Code Section 5.15.60 to set the duration of each transportation business vehicle permit and individual operator permit to be valid only for the calendar year in which it was issued. (Edgar Esparza, Billing and Collections Manager)**

- A. Action on Ordinance No. 431 by title only  
(City Clerk to read Ordinance No. 431 by title only)
- B. Action on Ordinance No. 431

**6. SUMMARY OF CURRENT EVENTS**

Events by Mayor, Council Members and/or City Manager pursuant to A.R.S. §38-431.02 (K).

**7. CALL TO THE PUBLIC**

This is the time for the public to comment. Members of the City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01 (H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

**8. ADJOURNMENT**



## AGENDA ITEM REVIEW FORM

### Regular City Council Meeting

4. A.

Meeting Date: 11/09/2022

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#### Summary

#### **MINUTES OF**

- Special Council meeting held October 19, 2022
  - Special Council meeting held October 27, 2022
- 

#### Attachments

11/19/2022 SCM

11/27/2022 SCM

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**MINUTES**  
**Special Council Meeting**  
**San Luis City Council**  
**San Luis Council Chambers**  
**1090 E. Union Street**  
**October 19, 2022**  
**6:30 p.m.**

**1. CALL TO ORDER/ROLL CALL**

Mayor Gerardo Sanchez called the Special City Council meeting to order at approximately 6:30 p.m.

**PRESENT:** Mayor Gerardo Sanchez  
Vice Mayor Mario Buchanan Jr.  
Council Member Jose Ponce  
Council Member Matias Rosales  
Council Member Gloria Torres

**ABSENT:** Council Member Luis Cabrera  
Council Member Africa Luna-Carrasco

**OTHERS PRESENT:** Lizandro Galaviz, Acting City Manager  
Kay Macuil, City Attorney  
Sonia Cornelio, City Clerk  
Axel Chayra, I.T. Technician  
Crystal Ochoa, Acting Assistant to Council/PIO  
Derek Dueñas, I.T. Manager  
Eulogio Vera, Director of Public Works  
Fernando Corona, Network & IT Security Administrator  
Fernando Villegas, Principal Planner  
Jenny Torres, Economic Development Manager  
Jonathan Dumadag, Systems Administrator  
Jorge Perez, Assistant Director of Public Works  
Jose Luis Cisneros, Executive Assistant  
Jossue Cerda, I. T. Help Desk Technician  
Ruben Lopez, I.T. Technician  
Elizabeth Carpenter, Developer  
Lizeth Servin, Resident

**2. PLEDGE OF ALLEGIANCE**

Council Member Jose Ponce led the Pledge of Allegiance.

### **3. PROCLAMATION**

#### **3. A. National Cyber Security Awareness Month October 2022**

Mrs. Sonia Cornelio, City Clerk, read the proclamation in its entirety.

Mayor Gerardo Sanchez thanked the City of San Luis I.T. Department for their hard work and dedication.

### **4. DISCUSSION AND POSSIBLE ACTION ITEM:**

#### **4. A. Discussion and possible action on any and all matters regarding Resolution No. 2234. A resolution of the Mayor and City Council of the City of San Luis, Arizona, approving a Memorandum of Understanding with MOY Farming Company, L.L.C., concerning a proposed lot split of a parcel bounded by Avenue D $\frac{1}{2}$ , County 24 $\frac{1}{2}$ Street, Avenue D, and County 25<sup>th</sup> Street. (Fernando Villegas, Principal Planner)**

Mr. Fernando Villegas, Principal Planner, explained that the applicant is requesting a lot split to create a new 48 acre parcel. The City of San Luis subdivision regulations does not allow lot splits that require right of way dedication, utility sanctions or off site improvements. Therefore, the purpose of the Memorandum of Understanding (MOU) is to allow the applicant to split the property to establish a heavy truck parking business. The right of way dedication will allow the applicant to split the property and will be done during the lot split process. All public improvements will be done prior to establishing the new business or the new use of said property. The applicant is proposing not to build new sidewalks along Avenue D and County 25<sup>th</sup> Street adjacent to the new proposed parcel. However, if the owner does establish use not allowed by the MOU, the owner will be required to build the sidewalk. The allowed use for is a warehouse, heavy truck parking or storage and they will have two (2) years to obtain the permit.

Mayor Gerardo Sanchez asked that the new owner will have to build the sidewalks.

Mr. Villegas responded that the existing owner or new owner will be responsible for building sidewalks only if they change the use to one (1) that is not listed on the MOU.

Council Member Matias Rosales asked if they do not build the sidewalks and five (5) years from now they change it, who build the sidewalks.

Mr. Villegas replied that the MOU will not be valid after two (2) years and they will have to comply with all the requirements.

Council Member Matias Rosales asked if they build something in 1  $\frac{1}{2}$  years and they do not change the use, but five (5) years from now the rest of the area grows and people ask for for sidewalks, who will pay for the sidewalks at that time.

Mr. Villegas stated if they do not change the use or if they do nothing to the property and it remains the same, then the city will be required to build the sidewalks, if the city does not want to wait until something happens such as a subdivision inside the property that will require the additional improvements. If nothing changes, it will remain without sidewalks from Avenue D to a quarter mile north.

Mayor Gerardo Sanchez asked Mr. Eulogio Vera, Director of Public Works, the estimated cost of sidewalks for a quarter mile.

Mr. Vera responded that the estimated cost is \$60,000.00 for a 5 foot wide sidewalk. However, the challenge is that to build a sidewalk, one has to also build the curb. The estimated cost for the curb is another \$60,000.00. Also, when there is a curb, a control drainage is needed and one has to provide retention basins and catch basins. That is why, when it is originally designed all these areas need to be covered as part of the design. If not properly planned and in the future, if the city wants to build sidewalks and curbs, the city will be looking into purchasing land for drainage, if it is not purchased now.

Council Member Matias Rosales asked if other lot splits have been done where the owner builds the sidewalks.

Mr. Vera commented that he thinks this is the first one that staff would not be requiring the developer to build sidewalks.

Mayor Gerardo Sanchez asked if this was done at the request of the applicant or why is it being changed overnight.

Mr. Villegas mentioned that the intent of the applicant is to do a lot split to establish this new use. The city will not allow the lot split without the MOU.

Council Member Matias Rosales clarified that Mayor Gerardo Sanchez asked about the MOU in regards to the exception that it is going to have a warehouse and that it will be for two (2) years, and asked if that section was added at the request of the applicant.

Mayor Gerardo Sanchez wanted clarification as it reads that the city is making this for the first time and the city is setting precedence for future developments.

Council Member Matias Rosales stated he does not have an issue with the lot split without the sidewalks, but as long as when the building permit gets done, the sidewalks get done, that is where he is having the issue with.

Mayor Gerardo Sanchez does not have a problem requiring who ever purchases this is required to build the sidewalks as required by everyone else.

Ms. Elizabeth Carpenter, Developer, explained that this is industrial development and her experience when one has sidewalks in industrial development they just get torn up all the time by truckers. There are no sidewalks in the Magrino Park nor on the Southwest Industrial Park, only on the commercial part.

When she realized that that was on there, the city did not require the Port Authority to put sidewalks on the other side of County 25<sup>th</sup> Street nor finish the road to go into their subdivision. On the north side, she will have to put in their half of the road. She added that when there are sidewalks in industrial development, after two (2) years the city is responsible for maintaining the sidewalks and the city will be repairing sidewalks all the time. It will cost a lot more to maintain them than building them. Another thing is that she does not believe that the city want to encourage pedestrian walking on County 25<sup>th</sup> Street. She is agreeing to sidewalks on another industrial subdivision because part of it along the side of it is commercial and they do want the continuity of the sidewalks. The only thing she does not want to do is go north on Avenue D because it is the sidewalk to nowhere. She understand that curbing has to be done and is on the agreement.

Council Member Matias Rosales expressed that indeed Magrino Park does not have sidewalks on the inside of the perimeters of the lots, but the developers have that requirement when they are building. His concern is that the city is adding this exception, if this person is buying the lot, decides to keep it, gets the permit in two (2) years and keeps it that way for 50 years, then the sidewalks are not going to be built unless the city pays for them at that time.

Ms. Carpenter further stated that the agreement also calls for additional right of way, staff wants Avenue D to be 100 feet, in the pre-annexation agreement it is 80 feet. She added that her proposal is that it is left at 80 feet because they do not exactly know what is going to be built on the east side and it requires a whole engineering. She would rather commit that if at that time, they need to expand Avenue D to 100 feet, which she does not foresee it, as there are two (2) lanes and there is enough room for a turn lane with 80 feet.

Mr. Vera indicated that on the inside of an industrial subdivision, staff does not require sidewalks, it is a standard. He clarified that not all the subdivision is industrial, there is commercial and industrial portion. A commercial portion does have sidewalks on the perimeter and on the industrial, there was an oversight from staff to require the sidewalk on County 24<sup>th</sup> Street and there is a gap at the moment that the city will have to build. The reason County 25<sup>th</sup> Street was developed the way it is now is because it was the work in conjunction with the county and some brands to get that roadway in and the city did put in the waterlines. On the right of way side, the city will be looking at getting the other half of the 50 feet to the south, currently, the city has 33 feet of right of way. He added that on the construction standards it is 100 feet of right of way for arterials, in the subdivision regulations and zoning it says 110 feet of right of way. Staff has informed Ms. Carpenter that the minimum is 100 feet of right of way because it is arterial. Staff cannot foresee or project exactly how things are going to develop.

Ms. Carpenter indicated that her plan is to close escrow in the next 20 days if not sooner, it will be trucking company that is international and they will provide jobs.

Council Member Matias Rosales commented that they are holding a Special Council meeting for this item and asked when this request come in to staff.

Ms. Carpenter responded that probably six (6) weeks ago adding that it got bumped from last week's Council meeting, it was scheduled to be on last week's Council meeting and her request was just for sidewalks. The request back was for six (6) items that staff wanted her to do and this is when the 80 feet versus the 100 feet was brought to her attention and this was like a week ago. She added that staff has been great to meet and work with her.

Mr. Villegas remarked that staff upon City Council's request has the ability to make changes to the MOU.

**MOTION:** Council Member Matias Rosales/Mayor Gerardo Sanchez to approve Resolution No. 2234 with the following changes:

Commitment from the landowner of the right-of-way to the east side parcels in the future if needed for the addition of 20 feet.

The requirement of the sidewalks, if needed, if the uses change to the east side land development in the future and include said parcel.

Council Member Jose Ponce asked if staff recommends this resolution.

Mr. Vera responded he would not recommend removing the sidewalks just to be consistent, but he does see the issues Ms. Carpenter mentioned and it seems that this is something she really wants it this way to make this development happen. For consistency purposes he would require sidewalks inside. Outside it is required because it is part of the arterial cross section. He recommends the solution that was proposed with the modifications versus not seeing this development happen.

Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

## 5. ADJOURNMENT

**MOTION:** Vice Mayor Mario Buchanan Jr./Council Member Gloria Torres to adjourn the Special Council meeting at approximately 7:18 p.m. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

**APPROVED:**

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Gerardo Sanchez, Mayor

**ATTEST:**

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Sonia Cornelio, City Clerk

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special City Council meeting of the City Council of the City of San Luis, Arizona, held on October 19, 2022. I further certify that the meeting was duly called and held and that a quorum was present.

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Sonia Cornelio, City Clerk

**MINUTES**  
**Special Council Meeting**  
**San Luis City Council**  
**San Luis Council Chambers**  
**1090 E. Union Street**  
**October 27, 2022**  
**6:30 p.m.**

**1. CALL TO ORDER/ROLL CALL**

Mayor Gerardo Sanchez called the Special City Council meeting to order at approximately 6:31 p.m.

**PRESENT:** Mayor Gerardo Sanchez  
Vice Mayor Mario Buchanan Jr.  
Council Member Luis Cabrera  
Council Member Africa Luna-Carrasco  
Council Member Jose Ponce  
Council Member Matias Rosales  
Council Member Gloria Torres

**OTHERS PRESENT:** Lizandro Galaviz, Acting City Manager  
Kay Macuil, City Attorney  
Sonia Cornelio, City Clerk  
Adela Cortez, Director of Human Resources  
Angel Ramirez, Fire Chief  
Aracely De La Hoya, Senior Services Manager  
Ernesto Prieto, Police Sergeant  
Eulogio Vera, Director of Public Works  
Fernando Villegas, Principal Planner  
Jorge Perez, Assistant Director of Public Works  
Jose Luis Cisneros, Executive Assistant  
Jossue Cerda, I.T. Help Desk Technician  
Maria A. Roldan, Acting Director of Parks & Recreation  
Melissa Lopez, Deputy City Clerk  
Monica Castro, Director of Finance  
Ralph Velez, City Consultant (via Zoom)  
Richard Jessup, Chief of Police  
Roula Encina, Finance Operations Manager  
Ruben Lopez, I.T. Technician  
Xochitl Lopez, Administrative Coordinator  
Columba Nuñez, Resident  
Elizabeth Carpenter, Developer  
Jesse Lugo, Resident  
Maria Cecilia Cruz, Resident  
Mark Concha, Resident  
Nieves Riedel, Mayor Elect/Riedel Construction  
Nydia Mendenhall, Resident

## **2. PLEDGE OF ALLEGIANCE**

Council Member Jose Ponce led the Pledge of Allegiance.

## **3. INVOCATION**

Mr. Richard Jessup, Chief of Police, led the invocation.

## **4. PROCLAMATION**

### **4. A. PPEP, Inc.'s 55th Anniversary**

Mrs. Sonia Cornelio, City Clerk, read the proclamation in its entirety.

Mayor Gerardo Sanchez congratulated PPEP, Inc. for their 55 years of service, commenting on the amazing work they do throughout Arizona.

### **4. B. Extra Mile Day November 1, 2022**

Mrs. Sonia Cornelio, City Clerk, read the proclamation in its entirety.

### **4. C. Alzheimer's and Caregiver Awareness Month November 2022**

Mrs. Sonia Cornelio, City Clerk, read the proclamation in its entirety.

Mayor Gerardo Sanchez stated that Alzheimer's is something that affects the community, it is a devastating disease and commended the caregivers for their hardwork.

### **4. D. National Diabetes Month November 2022**

Mrs. Sonia Cornelio, City Clerk, read the proclamation in its entirety.

Mayor Gerardo Sanchez commented that along with diabetes, people have hypertension with high blood pressure and as a community, something should be done.

## **5. CONSENT AGENDA**

### **5. A. MINUTES OF**

- **Work Session held October 5, 2022**
- **Special Council meeting held October 11, 2022**

### **5. B. Disbursements from October 4, 2022 to October 17, 2022**

**Total Disbursements \$ 1,011,768.31**

**(One Million, Eleven Thousand, Seven Hundred Sixty-Eight Dollars and Thirty-One Cents)**

**MOTION:** Council Member Matias Rosales/Council Member Africa Luna-Carrasco to approve the Consent Agenda as presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

## **6. DISCUSSION AND POSSIBLE ACTION ITEM:**

**6. A. Public Hearing followed by discussion and possible action on any and all matters regarding the recommendation of the Liquor License Application submitted to the Arizona Department of Liquor Licenses and Control by Nieves Garcia Riedel on behalf of Colibri Gas Station & Mini Mart located at 155 N. Avenue E, San Luis, Arizona. (Sonia Cornelio, City Clerk)**

### **A. Open Public Hearing**

**MOTION:** Vice Mayor Mario Buchanan Jr./Council Member Africa Luna-Carrasco to open the Public Hearing. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

### **1. Staff and/or applicant presentation**

Mrs. Sonia Cornelio, City Clerk, stated that she received the Liquor License Application and was posted at the proposed premises to sell alcohol. She added that her office did not received any comments in favor of or against the application and that staff recommends approval of this item.

### **2. Call to the public on this item**

There were no comments from the public on this item.

## **B. Close Public Hearing**

**MOTION:** Vice Mayor Mario Buchanan Jr./Council Member Luis Cabrera to close the Public Hearing. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

## **C. Action on the recommendation of the Liquor License Application to the Arizona Department of Liquor Licenses and Control for Colibri Gas Station & Mini Mart.**

**MOTION:** Council Member Matias Rosales/Council Member Luis Cabrera to recommend approval of Liquor License Application to the Arizona Department of Liquor Licenses and Control for Colibri Gas Station & Mini Mart as presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

## **6. B. Discussion and possible action on any and all matters regarding the purchase of a new Pureflow Iron and Manganese Filtration System unit for Well Site #5. (Eulogio Vera, Director of Public Works)**

Mr. Eulogio Vera, Director of Public Works, explained this is to re-purchase a Pureflow filtration system. The city is growing and this is in an effort to sustain a level of service for the current growth. The city presently has seven (7) well sites, but one (1) of them does not actually have a well (well site #5). He further stated that this filtration system would complete the entire site. There are booster pumps and a storage tank at this location and it is missing the manganese streaming unit. Staff is recommending a sole source purchase for a Pureflow, similar to what was purchased for well site #7. This is a budgeted item and part of the capital improvement projects in the amount of \$1.1 million. The city will be purchasing the system and then will be contracting for the installation.

**MOTION:** Council Member Luis Cabrera/Council Member Jose Ponce to approve the purchase of a Pureflow Filtration System Model No. C-2400HD in the amount of \$1,108,715.00 and to waive formal purchasing procedures for the reasons presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

**6. C. Discussion and possible action on any and all matters regarding the selection of the vendor who will complete the rough grading for the East San Luis Community Park parking lots. (Angelica Roldan, Acting Director of Parks and Recreation)**

Ms. Angelica Roldan, Acting Director of Parks and Recreation, indicated that staff would like to make sure that the park can be accessed from three (3) parking lots, north, south and west. She added that quotes were obtained for the grading of the three (3) parking lots, from Evans Custom Concrete for \$52,130.04, CEMEX Construction Materials South LLC for \$106,750.39, DPE Construction, Inc. for \$130,000.00 and GCE for \$150,000.00. Ms. Roldan asked the City Council to waive formal bidding procedures and award Evans Custom Concrete in the amount of \$52,130.04.

**MOTION:** Council Member Matias Rosales/Council Member Jose Ponce to contract with Evans Custom Concrete in the amount of \$52,130.04 for rough grading of the East San Luis Community Park parking lots and waive formal purchasing procedures for the reasons presented. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

**6. D. Discussion and possible action on any and all matters regarding revised Resolution No. 2234. A resolution of the Mayor and City Council of the City of San Luis, Arizona, approving and ratifying a Memorandum of Understanding to conform to the City Council's October 19<sup>th</sup> revisions concerning MOY Farming Company, L.L.C.'s proposed lot split of a parcel bounded by Avenue D<sup>1/2</sup>, County 24<sup>1/2</sup> Street, Avenue D, and County 25<sup>th</sup> Street. (Fernando Villegas, Principal Planner)**

Mr. Fernando Villegas, Principal Planner, stated this is a revised Memorandum of Understanding (MOU) which was previously approved by the City Council on October 19, 2022. Discussed changes were made to the MOU by the City Attorney and in agreement with the City Council and the developer.

**MOTION:** Council Member Gloria Torres/Council Member Luis Cabrera to approve, adopt and ratify revised Resolution No. 2234. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

**6. E. Discussion and possible action on any and all matters regarding Resolution No. 2235. A resolution of the Mayor and City Council of the City of San Luis, Arizona amending section HR-4-03(A) of the City of San Luis Personnel Policies relating to holidays, renaming the last Monday in October COVID-19 Pandemic Remembrance Day. (Lizandro Galaviz, Acting City Manager)**

Mr. Lizandro Galaviz, Acting City Manager, asked the Mayor and City Council to consider renaming the last Monday in October to COVID-19 Pandemic Remembrance Day. The city lost its Chief Operator Miguel Gonzales but also lost one (1) of its Firefighters, Robert Fernandez. This resolution will recognize and honor both of them.

**MOTION:** Vice Mayor Mario Buchanan Jr./Council Member Luis Cabrera to approve and adopt Resolution No. 2235. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

## **7. CALL TO THE PUBLIC**

Ms. Yadira Valdez, resident, commented she represent a group of parents. She petitioned to the Mayor and City Council to consider the community's teens by providing more baseball fields to prevent the kids being out on the streets. She does not think it is fair that there are baseball fields in the City of San Luis being used as soccer fields and they are not allowed to use them, but yet non residents are allowed. She asked for support from the local government, as the kids are residents of the City of San Luis.

Mr. Ernesto Prieto, Police Sergeant, introduced the Samano twins, local boxers. He added that Fidel Samano is considered the champion of the American Boxing Federation at 140 lbs. One twin is ranked #41 and in Mexico #85 and both are in the top 500 in the United States. Mr. Prieto mentioned that they will be champions of the world. He invited everyone to their next boxing event on November 19, 2022.

Ms. Maria Cruz, resident, stated that they are very appreciative of the civic contribution to Proverbs 31 Home and South Yuma County Domestic Violence Coalition. They hosted the Father & Daughter Dinner Dance with the vision of strengthening the family dynamics. She presented the Mayor with a certificate.

## **8. SUMMARY OF CURRENT EVENTS**

Mayor Gerardo Sanchez reported that the State Department, their counterparts from Mexico and different agencies were present in an event where issues in regards to the border infrastructure, investment in all three (3) ports in the State of Arizona and California were discussed.

Vice Mayor Mario Buchanan Jr. reported that some members of the City Council and himself attended the Annual Off-Road Expo, he added that it was a good event.

The Mayor and City Council presented Mr. Lizandro Galaviz, Acting City Manager, a plaque for his years of service with the City of San Luis. Mr. Galaviz will be joining the City of Somerton as their City Manager as of October 31, 2022.

Mr. Galaviz thanked the Mayor, City Council, Department Heads, staff and residents for the opportunity given to him serving the City of San Luis community.

## **9. EXECUTIVE SESSION**

**Vote to hold Executive Session pursuant to A.R.S. § 38-431.03(A) subsections (1), (3), and (4)**

**Discussion and possible action to hold an executive session pursuant to A.R.S. § 38-431.03(A)(1), (3), and (4) on any and all matters relating to the position the City Manager as delineated in the above-listed statutes and discussion and legal advice with the attorney or attorneys of the city regarding same. (Kay Marion Macuil, City Attorney)**

**MOTION:** Council Member Gloria Torres/Council Member Jose Ponce to go into Executive Session at approximately 7:07 p.m. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

#### **10. MOTION TO GO BACK TO SPECIAL SESSION**

**MOTION:** Council Member Luis Cabrera/Vice Mayor Mario Buchanan Jr. to back into Special Session at approximately 7:39 p.m. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

#### **11. DISCUSSION AND POSSIBLE ACTION ITEM:**

**11. A. Discussion and possible action on any and all matters regarding action to fill the position or appoint an Interim or Acting City Manager and set terms of employment with possible instructions to the City Attorney regarding a possible contract. (Kay Marion Macuil, City Attorney)**

**MOTION:** Council Member Matias Rosales/Council Member Africa Luna-Carrasco to appoint Ralph Velez as Interim City Manager and direct the City Attorney to negotiate a contract effect immediately. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

## 12. ADJOURNMENT

**MOTION:** Vice Mayor Mario Buchanan Jr./Council Member Africa Luna-Carrasco to adjourn the Special Council meeting at approximately 7:39 p.m. Motion passed unanimously.

The vote was as follows:

Mayor Gerardo Sanchez	Aye
Vice Mayor Mario Buchanan Jr.	Aye
Council Member Luis Cabrera	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

**APPROVED:**

---

Gerardo Sanchez, Mayor

**ATTEST:**

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Sonia Cornelio, City Clerk

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special City Council meeting of the City Council of the City of San Luis, Arizona, held on October 27, 2022. I further certify that the meeting was duly called and held and that a quorum was present.

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Sonia Cornelio, City Clerk



## AGENDA ITEM REVIEW FORM

### Regular City Council Meeting

4. B.

Meeting Date: 11/09/2022

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#### Summary

#### **Disbursements from October 18, 2022 to November 1, 2022**

Total Disbursements \$924,320.67

(Nine Hundred Twenty-Four Thousand, Three Hundred, Twenty Dollars and Sixty-Seven Cents)

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#### Attachments

Disbursements

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# City of San Luis

Finance Department

**COUNCIL MEETING NOVEMBER 9, 2022**  
**Disbursement Report from 10/18/2022 TO 11/1/2022**

<u>Bank Accounts</u>	<u>Check Date</u>	<u>Amount</u>	<u>Schedule</u>
Accounts Payable Check Account	10/20/2022	\$ 304,088.55	Schedule A
Payroll Check Account	10/26/2022	\$ 424,466.50	Schedule B
Accounts Payable Check Account	10/27/2022	\$ 195,765.62	Schedule C

**Total Disbursements: \$ 924,320.67**

Please contact Ms. Monica Castro prior to the meeting if additional information is needed.

Prepared by Guadalupe Canez: \_\_\_\_\_

Verified by Director of Finance: \_\_\_\_\_

For Council approval on: \_\_\_\_\_

Mayor: \_\_\_\_\_

Council: \_\_\_\_\_

RECEIVED

2022 NOV -2 A 7:51

CITY OF SAN LUIS  
OFFICE OF THE CITY CLERK

# Payment Register

From Payment Date: 10/17/2022 - To Payment Date: 10/20/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1BYPAYABLE - 1st BY Accounts Payable									
Check									
103876	10/17/2022	Open			Accounts Payable	LUNA, JESUS ENRIQUE	\$75.00		
103877	10/17/2022	Open			Accounts Payable	ED PASTOR PTO	\$500.00		
103878	10/18/2022	Open			Accounts Payable	AMERICAN FIDELITY ASSURANCE CO	\$2,297.24		
103879	10/18/2022	Open			Accounts Payable	AMERICAN FIDELITY ASSURANCE CO	\$70.00		
103880	10/18/2022	Open			Accounts Payable	MANHATTANLIFE ASSURANCE CO	\$291.54		
103881	10/18/2022	Open			Accounts Payable	MASSMUTUAL FINANCIAL GROUP	\$20.00		
103882	10/18/2022	Open			Accounts Payable	NEW YORK LIFE INSURANCE CO.	\$72.97		
103883	10/18/2022	Open			Accounts Payable	PREPAID LEGAL SERVICES	\$112.60		
103884	10/18/2022	Open			Accounts Payable	STANDARD INSURANCE CO.	\$2,103.45		
103885	10/18/2022	Open			Accounts Payable	TEXAS LIFE INSURANCE COMPANY	\$557.54		
103886	10/18/2022	Open			Accounts Payable	TRANSWESTERN INSURANCE ADMIN	\$194.00		
103887	10/18/2022	Open			Accounts Payable	VISION SERVICE PLAN OF ARIZONA	\$4,454.10		
103888	10/19/2022	Open			Accounts Payable	ARIZONA DEPT OF ECONOMIC SECUR	\$2,623.94		
103889	10/20/2022	Open			Accounts Payable	ADOT MVD	\$16.21		
103890	10/20/2022	Open			Accounts Payable	AGUILAR, MARINA	\$16.02		
103891	10/20/2022	Open			Accounts Payable	ALVAREZ, MIGUEL	\$150.00		
103892	10/20/2022	Open			Accounts Payable	ANGEL'S TOWING SERVICE/AUTO SALES	\$360.00		
103893	10/20/2022	Open			Accounts Payable	APS	\$50.00		
103894	10/20/2022	Open			Accounts Payable	AREVALO, MARIA, G	\$10.68		
103895	10/20/2022	Open			Accounts Payable	ARIZONA DEPARTMENT OF	\$250.00		
103896	10/20/2022	Open			Accounts Payable	ARIZONA DEPARTMENT OF PUBLIC SAFETY	\$0.36		
103897	10/20/2022	Open			Accounts Payable	ARIZONA FURNISHINGS	\$6,348.21		
103898	10/20/2022	Open			Accounts Payable	ARIZONA STATE TREASURER	\$24,424.57		
103899	10/20/2022	Open			Accounts Payable	ARVIZU VILLAR, GLORIA	\$25.00		
103900	10/20/2022	Open			Accounts Payable	AUTOZONE STORES, INC	\$1,197.46		
103901	10/20/2022	Open			Accounts Payable	AYALA, ALLEN	\$2.67		
103902	10/20/2022	Open			Accounts Payable	AYALA, MARIANA, L	\$6.67		
103903	10/20/2022	Open			Accounts Payable	AZ STATE PRISON COMPLEX - YUMA	\$129.50		
103904	10/20/2022	Open			Accounts Payable	AZ STATE PRISON COMPLEX - YUMA	\$89.00		
103905	10/20/2022	Open			Accounts Payable	BEDOYA, ALFONSO	\$2.67		
103906	10/20/2022	Open			Accounts Payable	BIOLOGICAL SOLUTIONS LLC	\$1,921.23		
103907	10/20/2022	Open			Accounts Payable	BOUCHER, MICHELLE	\$159.76		
103908	10/20/2022	Open			Accounts Payable	BRISENO, PASCUAL, IVAN	\$14.94		
103909	10/20/2022	Open			Accounts Payable	CALLEROS, DIANA	\$9.79		
103910	10/20/2022	Open			Accounts Payable	CARAVEZ, ANA	\$7.12		
103911	10/20/2022	Open			Accounts Payable	CARBAJAL LOPEZ, ANA, L	\$10.68		
103912	10/20/2022	Open			Accounts Payable	CARDENAS, CHRISTOPHER, J	\$9.79		
103913	10/20/2022	Open			Accounts Payable	CARLOS, MARIA, S	\$6.67		
103914	10/20/2022	Open			Accounts Payable	CARRILLO, GRIZELDA	\$17.80		

# Payment Register

From Payment Date: 10/17/2022 - To Payment Date: 10/20/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
103915	10/20/2022	Open			Accounts Payable	CENTURYLINK	\$5,589.11		
103916	10/20/2022	Open			Accounts Payable	CHAVEZ HEREDIA, CRISTHIAN	\$0.89		
103917	10/20/2022	Open			Accounts Payable	CONSULTANT ENGINEERING INC	\$32,967.91		
103918	10/20/2022	Open			Accounts Payable	CORDERO, JUAN, A	\$2.67		
103919	10/20/2022	Open			Accounts Payable	CORNEJO, CESAR	\$17.80		
103920	10/20/2022	Open			Accounts Payable	CORRALES SANCHEZ, ELVA	\$6.67		
103921	10/20/2022	Open			Accounts Payable	CORREA, VANESSA, J	\$1.78		
103922	10/20/2022	Open			Accounts Payable	CORTEZ, NAYDALY, B	\$0.89		
103923	10/20/2022	Open			Accounts Payable	DE LA CRUZ, RUBY	\$7.12		
103924	10/20/2022	Open			Accounts Payable	DIMAS BARROZO, ANNETT	\$15.13		
103925	10/20/2022	Open			Accounts Payable	ERFERT, RICK	\$464.00		
103926	10/20/2022	Open			Accounts Payable	ESCOBOSA, JESSICA	\$2.22		
103927	10/20/2022	Open			Accounts Payable	FERNANDEZ ESQUER, GILBERTO	\$4.45		
103928	10/20/2022	Open			Accounts Payable	FLORES, ENRIQUETA	\$13.35		
103929	10/20/2022	Open			Accounts Payable	GARCIA, DAVID	\$6.67		
103930	10/20/2022	Open			Accounts Payable	GARCIA, ANGEL	\$150.00		
103931	10/20/2022	Open			Accounts Payable	GORTARI, ROSARIO	\$2.67		
103932	10/20/2022	Open			Accounts Payable	GUTIERREZ, WALTER	\$6.67		
103933	10/20/2022	Open			Accounts Payable	HARO JUAREZ, IRVIN	\$10.68		
103934	10/20/2022	Open			Accounts Payable	HELLEY, MARK, R	\$6.67		
103935	10/20/2022	Open			Accounts Payable	HERAS PETRIS, MANUEL	\$12.01		
103936	10/20/2022	Open			Accounts Payable	HERNANDEZ, ALEJANDRA	\$4.45		
103937	10/20/2022	Open			Accounts Payable	HERNANDEZ, NICHOLAS, J	\$7.12		
103938	10/20/2022	Open			Accounts Payable	LARA, MARISSA, V	\$31.15		
103939	10/20/2022	Open			Accounts Payable	LEE RODRIGUEZ, BRENDA, C	\$13.35		
103940	10/20/2022	Open			Accounts Payable	LOPEZ, EDWIN, R	\$2.67		
103941	10/20/2022	Open			Accounts Payable	LOPEZ, NATALIA	\$2.67		
103942	10/20/2022	Open			Accounts Payable	LOPEZ DE MARTINEZ, GLORIA	\$0.89		
103943	10/20/2022	Open			Accounts Payable	LOZANO SANDOVAL, MARIA DEL REFUGIO	\$0.45		
103944	10/20/2022	Open			Accounts Payable	MAGDALENO, JOSE, L	\$10.68		
103945	10/20/2022	Open			Accounts Payable	MEJIA, ROMELIA, A	\$18.69		
103946	10/20/2022	Open			Accounts Payable	MOLINA, TRONZ	\$0.89		
103947	10/20/2022	Open			Accounts Payable	MONJARRAZ, ALEJANDRA, D	\$10.68		
103948	10/20/2022	Open			Accounts Payable	MONTEZ, ISABEL	\$6.67		
103949	10/20/2022	Open			Accounts Payable	NAT'L ASSOC OF LATINO ELECTED & APPOINTED OFFICIAL	\$100.00		
103950	10/20/2022	Open			Accounts Payable	ORNELAS GARCIA, MARIO, A	\$6.24		
103951	10/20/2022	Open			Accounts Payable	OSORIO ZENDEJAS, ANGELICA	\$6.67		
103952	10/20/2022	Open			Accounts Payable	PATRON RUBIO, ROSARIO	\$6.67		
103953	10/20/2022	Open			Accounts Payable	PENA, ALEXIS	\$1.78		
103954	10/20/2022	Open			Accounts Payable	PEREZ, GUADALUPE, G	\$1.78		
103955	10/20/2022	Open			Accounts Payable	PRADO, RENE	\$7.56		
103956	10/20/2022	Open			Accounts Payable	PRADO, VICTORIA, Z	\$11.12		
103957	10/20/2022	Open			Accounts Payable	PRIETO, BETSY	\$2.67		
103958	10/20/2022	Open			Accounts Payable	PRIETO, RUBEN	\$1.78		
103959	10/20/2022	Open			Accounts Payable	QUEVEDO, ERICK	\$139.97		
103960	10/20/2022	Open			Accounts Payable	QUINTANA, ALFREDO	\$150.00		
103961	10/20/2022	Open			Accounts Payable	RODRIGEZ, MARIA, T	\$4.45		
103962	10/20/2022	Open			Accounts Payable	RODRIGUEZ, ROSA	\$0.45		

# Payment Register

From Payment Date: 10/17/2022 - To Payment Date: 10/20/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
103963	10/20/2022	Open			Accounts Payable	RODRIGUEZ, ROSALVA	\$1.78		
103964	10/20/2022	Open			Accounts Payable	SANTANA, PEDRO, LUIS	\$1,700.00		
103965	10/20/2022	Open			Accounts Payable	SILVA SOTELO, MARIA, E	\$10.68		
103966	10/20/2022	Open			Accounts Payable	SOUTH YUMA COUNTY LANDFILL	\$33,844.45		
103967	10/20/2022	Open			Accounts Payable	TALAMANTE, MATTHEW, G	\$6.67		
103968	10/20/2022	Open			Accounts Payable	THOMAS, KATHLYN, MARIA	\$1.33		
103969	10/20/2022	Open			Accounts Payable	TORRES, JOSE, G	\$2.22		
103970	10/20/2022	Open			Accounts Payable	VALENZUELA, SILVIA, P	\$16.02		
103971	10/20/2022	Open			Accounts Payable	VELAZQUEZ, ARMANDO	\$8.90		
103972	10/20/2022	Open			Accounts Payable	VERDUGO, CINDY, L	\$40.94		
103973	10/20/2022	Open			Accounts Payable	W.L. SNOOK & ASSOCIATES, INC.	\$2,870.63		
103974	10/20/2022	Open			Accounts Payable	WACOG	\$3,750.00		
103975	10/20/2022	Open			Accounts Payable	WILLDAN FINANCIAL SERVICES	\$8,715.00		
103976	10/20/2022	Open			Accounts Payable	WSATI CENTRAL CALIFORNIA CHAPTER	\$520.00		
103977	10/20/2022	Open			Accounts Payable	YEPEZ ENTERPRISES LLC	\$24,399.50		
103978	10/20/2022	Open			Accounts Payable	ZAMUDIO, ELSA, Y	\$0.89		
103979	10/20/2022	Open			Accounts Payable	HIGA, TRICIA, K	\$108.08		
103980	10/20/2022	Open			Accounts Payable	ALDAMA, EMMANUEL	\$91.00		
103981	10/20/2022	Open			Accounts Payable	FX TACTICAL, LLC	\$10,609.96		
103982	10/20/2022	Open			Accounts Payable	GALVAN, AURELIO, JR	\$91.00		
103983	10/20/2022	Open			Accounts Payable	GREEN TECH PLUMBING	\$3,045.00		
103984	10/20/2022	Open			Accounts Payable	GUEVARA, ALAN	\$91.00		
103985	10/20/2022	Open			Accounts Payable	HIREQUEST LLC	\$5,748.00		
103986	10/20/2022	Open			Accounts Payable	INTERNATIONAL ASSOC. FOR PROP/EVIDENCE	\$395.00		
103987	10/20/2022	Open			Accounts Payable	IPS GROUP INC	\$499.23		
103988	10/20/2022	Open			Accounts Payable	IRON MOUNTAIN INC	\$143.90		
103989	10/20/2022	Open			Accounts Payable	KS STATE BANK	\$236.59		
103990	10/20/2022	Open			Accounts Payable	NATIONAL TACTICAL OFFICERS	\$50.00		
103991	10/20/2022	Open			Accounts Payable	O'REILLY AUTO PARTS	\$498.69		
103992	10/20/2022	Open			Accounts Payable	PINNACLE MEDICAL GROUP, AZ- P.C	\$295.00		
103993	10/20/2022	Open			Accounts Payable	QUINONEZ, FRANCISCO	\$190.00		
103994	10/20/2022	Open			Accounts Payable	REGIONAL CENTER FOR BORDER	\$160.18		
103995	10/20/2022	Open			Accounts Payable	ROJAS, JOSE	\$91.00		
103996	10/20/2022	Open			Accounts Payable	US POST MASTER	\$2,089.70		
Type Check Totals:									
EFT									
2212	10/20/2022	Open			Accounts Payable	ALLKIOSK LLC	\$841.89		
2213	10/20/2022	Open			Accounts Payable	ALSCO, INC	\$1,460.93		
2214	10/20/2022	Open			Accounts Payable	AMAZON.COM SALES, INC.	\$76.49		
2215	10/20/2022	Open			Accounts Payable	BILL ALEXANDER FORD	\$243.66		
2216	10/20/2022	Open			Accounts Payable	BLT ASPHALT LLC	\$1,019.52		
2217	10/20/2022	Open			Accounts Payable	BLT READY MIX CONCRETE LLC	\$3,774.48		
2218	10/20/2022	Open			Accounts Payable	CDWG	\$47,280.53		
2219	10/20/2022	Open			Accounts Payable	CORDOVA LAW, PLC	\$400.00		
2220	10/20/2022	Open			Accounts Payable	CSC OF YUMA	\$1,801.38		
2221	10/20/2022	Open			Accounts Payable	DESERT DOCUMENT SHREDDERS, LLC	\$215.50		

# Payment Register

From Payment Date: 10/17/2022 - To Payment Date: 10/20/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
2222	10/20/2022	Open			Accounts Payable	DESERT WATER STORE INC	\$229.37		
2223	10/20/2022	Open			Accounts Payable	DIGITAL ROOM LLC	\$310.86		
2224	10/20/2022	Open			Accounts Payable	EFFEM CORPORATION	\$43.22		
2225	10/20/2022	Open			Accounts Payable	FRESH TERRA SERVICES LLC	\$150.00		
2226	10/20/2022	Open			Accounts Payable	FRUTH GROUP INC	\$1,224.01		
2227	10/20/2022	Open			Accounts Payable	HUGHES FIRE EQUIPMENT, INC.	\$3,785.32		
2228	10/20/2022	Open			Accounts Payable	L.N. CURTIS & SONS	\$806.23		
2229	10/20/2022	Open			Accounts Payable	ODP BUSINESS SOLUTIONS LLC	\$11.75		
2230	10/20/2022	Open			Accounts Payable	PACIFIC ADVANCED CIVIL ENGINEERING INC	\$4,560.00		
2231	10/20/2022	Open			Accounts Payable	POLAR ICE LLC	\$316.08		
2232	10/20/2022	Open			Accounts Payable	PURCHASE POWER	\$201.00		
2233	10/20/2022	Open			Accounts Payable	SPECTRUM BUSINESS	\$3,124.44		
2234	10/20/2022	Open			Accounts Payable	SUPREME PLUMBING SOLUTIONS LLC	\$3,800.00		
2235	10/20/2022	Open			Accounts Payable	TRUCKPRO, LLC	\$24.89		
2236	10/20/2022	Open			Accounts Payable	UNITED LABORATORIES INC.	\$1,604.60		
2237	10/20/2022	Open			Accounts Payable	USA BLUE BOOK	\$1,105.12		
2238	10/20/2022	Open			Accounts Payable	YUMA COUNTY TREASURER'S OFFICE	\$140.44		
2239	10/20/2022	Open			Accounts Payable	YUMA TRUCK PARTS	\$213.13		
2241	10/20/2022	Open			Accounts Payable	DESERT DOCUMENT SHREDDERS, LLC	\$113.25		
2242	10/20/2022	Open			Accounts Payable	HANSBERGER REGRIGERATION & ELECTRIC CO	\$5,114.35		
2243	10/20/2022	Open			Accounts Payable	HILL BROTHERS CHEMICAL CO.	\$10,920.00		
2244	10/20/2022	Open			Accounts Payable	JAMES DAVEY AND ASSOCIATES INC	\$6,840.00		
2245	10/20/2022	Open			Accounts Payable	ODP BUSINESS SOLUTIONS LLC	\$671.61		
2246	10/20/2022	Open			Accounts Payable	ORDUÑO-CROUSE, CANDICE	\$2,000.00		
2247	10/20/2022	Open			Accounts Payable	PACIFIC ADVANCED CIVIL ENGINEERING INC	\$6,630.50		
2248	10/20/2022	Open			Accounts Payable	POLAR ICE LLC	\$188.21		
2249	10/20/2022	Open			Accounts Payable	PRECISION INTEGRATED SYSTEMS, LLC	\$2,534.54		
2250	10/20/2022	Open			Accounts Payable	PRECISION PROTECTIVE SERVICES LLC	\$231.43		
2251	10/20/2022	Open			Accounts Payable	RM GRAPHICS	\$64.46		
2252	10/20/2022	Open			Accounts Payable	STANDARD PRINTING COMPANY, INC	\$996.98		
2253	10/20/2022	Open			Accounts Payable	YUMA SUN INC	\$246.00		
Type EFT Totals:							\$115,316.17		
1BYPAYABLE - 1st BY Accounts Payable Totals									

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	121	\$188,772.38	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	121	\$188,772.38	\$0.00

# Payment Register

From Payment Date: 10/17/2022 - To Payment Date: 10/20/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
<b>EFTs</b>									
					Status	Count	Transaction Amount	Reconciled Amount	
					Open	41	\$115,316.17	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	0	\$0.00	\$0.00	
					<b>Total</b>	<b>41</b>	<b>\$115,316.17</b>	<b>\$0.00</b>	
<b>All</b>									
					Status	Count	Transaction Amount	Reconciled Amount	
					Open	162	\$304,088.55	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	0	\$0.00	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					<b>Total</b>	<b>162</b>	<b>\$304,088.55</b>	<b>\$0.00</b>	
<b>Grand Totals:</b>									
<b>Checks</b>									
					Status	Count	Transaction Amount	Reconciled Amount	
					Open	121	\$188,772.38	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	0	\$0.00	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					<b>Total</b>	<b>121</b>	<b>\$188,772.38</b>	<b>\$0.00</b>	
<b>EFTs</b>									
					Status	Count	Transaction Amount	Reconciled Amount	
					Open	41	\$115,316.17	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	0	\$0.00	\$0.00	
					<b>Total</b>	<b>41</b>	<b>\$115,316.17</b>	<b>\$0.00</b>	
<b>All</b>									
					Status	Count	Transaction Amount	Reconciled Amount	
					Open	162	\$304,088.55	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	0	\$0.00	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					<b>Total</b>	<b>162</b>	<b>\$304,088.55</b>	<b>\$0.00</b>	

Guadalupe Canez

Digitally signed by:  
Guadalupe Canez  
DN: CN = Guadalupe  
Canez, email =  
gcanez@sanluisaz.gov  
C = AD  
Date: 2022.10.20 16:59:  
46 -07'00



# Pay Day Register

Pay Date Range 10/08/22 - 10/21/22

Pay Batch 202222

Monica Castro

Digitally signed by: Monica Castro  
DN: CN = Monica Castro email =  
mcastro@sanluisaz.gov C = AD  
Date: 2022.10.26 12:55:58 -07'00'

PSPRS FIRE DB RATE - TIER 1b	914.18	11,949.99	BUS COMPANY AND DRIVERS	178.14	3,227.13
PSPRS FIRE DB RATE - TIER 2	520.99	6,810.37	CLERICAL OFFICE/ LIBRARY/	324.51	135,230.85
PSPRS FIRE DB RATE - TIER 3	3,823.17	38,462.47	Electrician	66.57	2,120.00
PSPRS FIRE DC RATE - TIER 3	205.65	2,285.05	FIREFIGHTERS & DRIVERS	6,144.95	129,367.03
PSPRS FIRE DISABILITY RATE	37.93	2,285.05	GARBAGE/ ASH/ REFUSE	405.25	6,484.00
PSPRS POLICE DB RATE - TIER	4,406.64	57,603.06	Homemaker Service	19.91	869.33
PSPRS POLICE DB RATE - TIER	1,682.26	21,990.29	MUNICIPAL/ TOWN/	372.85	21,305.54
PSPRS POLICE DB RATE - TIER 2	868.44	11,352.15	PARKS- NOC ALL EMPLOYEES	680.82	21,962.40
PSPRS POLICE DB RATE - TIER 3	4,389.57	44,160.76	POLICE OFFICERS	6,688.20	140,803.75
STANDARD LIFE ADDTNL	1,085.18	.00	RECREATION- ALL EMPLOYEES/	252.02	18,395.69
TRANSWESTERN MEXICAN	97.00	.00	SEWAGE DISPOSAL/ PLANT	749.24	21,780.05
U.S. MEX DENTAL - EE &	595.37	.00	Street or Road Construction	2,484.94	28,142.09
U.S. MEX DENTAL - EE &	164.24	.00	WATERWORKS OPERATIONS	665.78	19,186.56
UNITED WAY	14.00	.00	Total	\$20,357.26	
US & MEX DENTAL= FAMILY	538.02	.00			
US & MEX HEALTH = C	5,978.28	.00	Direct Deposits		Amount
US & MEX HEALTH = FAMILY	5,878.98	.00	1st Bank Yuma		36,522.18
US & MEX HEALTH = SP	1,281.06	.00	ACADEMY BANK		2,374.40
VSP - VISION CHILDREN	240.13	.00	Bank of America		2,029.86
VSP - VISION FAMILY	324.50	.00	Bank of America CA		922.86
VSP - VISION SPOUSE	97.35	.00	Bankcorp		200.00
Net	\$424,466.50		BANKCORP BANK		996.72
			Charles Sch		200.00
			Chase Bank		201,369.98
			CHASE BANK MORGAN		944.18
			CHASE BANK TX		2,100.76
			chase centro		1,184.90
			Federal Credit Union		47,212.31
			FF CREDIT UNION		2,184.91
			FIREFIGHTER FIRST CREDIT UNION		6,466.47
			National Bank		650.00
			Navy Federal		25,047.94
			NetSpend Corporation DD		120.00
			NORTH ISLAND CREDIT UNION		763.95
			Sunbank		1,486.55
			THE FOOTHILLS BANK		686.68
			VANTAGE WEST		2,080.85
			WASHINGTON FEDERAL		2,316.28
			Wells Fargo		82,463.56
			WELLS FARGO CALE		1,138.99
			Total		\$421,464.33
			Check		\$3,002.17

5-6-22 R

# Payment Register

From Payment Date: 10/24/2022 - To Payment Date: 10/27/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1BYPAYABLE - 1st BY Accounts Payable									
Check									
103997	10/25/2022	Open			Accounts Payable	CHEF ALEX GROUP LLC	\$4,896.39		
103998	10/26/2022	Open			Accounts Payable	SMART MANAGEMENT	\$525.00		
103999	10/26/2022	Open			Accounts Payable	WAL-MART INC./O BANK OF AMERICA LOCK BOX	\$8,574.35		
104000	10/26/2022	Open			Accounts Payable	ARIZONA STATE RETIREMENT SYSTEM	\$132.88		
104001	10/26/2022	Open			Accounts Payable	POP/ALC	\$405.00		
104002	10/26/2022	Open			Accounts Payable	ONEMAIN FINANCIAL GROUP LLC	\$350.64		
104003	10/26/2022	Open			Accounts Payable	SAN LUIS POLICE OFFICERS ASSOC	\$330.00		
104004	10/26/2022	Open			Accounts Payable	SUPPORT PAYMENT CLEARINGHOUSE	\$3,634.86		
104005	10/26/2022	Open			Accounts Payable	UNITED WAY OF YUMA COUNTY INC.	\$14.00		
104006	10/26/2022	Open			Accounts Payable	UNITED YUMA FIRE FIGHTERS ASSOC	\$91.50		
104007	10/26/2022	Open			Accounts Payable	UNITED YUMA FIRE FIGHTERS-IAFF	\$1,110.00		
104008	10/27/2022	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$221.11		
104009	10/27/2022	Open			Accounts Payable	STANDARD INSURANCE COMPANY	\$10,352.25		
104010	10/27/2022	Open			Accounts Payable	AVILA, FERNANDO	\$327.00		
104011	10/27/2022	Open			Accounts Payable	BOJORQUEZ, DENISE, S	\$50.00		
104012	10/27/2022	Open			Accounts Payable	BOTELLO, EMMANUEL	\$177.00		
104013	10/27/2022	Open			Accounts Payable	DALEY, MARK	\$1,744.72		
104014	10/27/2022	Open			Accounts Payable	FLORES, VICTOR, E	\$50.00		
104015	10/27/2022	Open			Accounts Payable	GALAVIZ, LIZANDRO	\$249.85		
104016	10/27/2022	Open			Accounts Payable	GOMEZ, ALVARO	\$145.00		
104017	10/27/2022	Open			Accounts Payable	JESSUP, RICHARD	\$105.98		
104018	10/27/2022	Open			Accounts Payable	LOPEZ, ABRAHAM	\$327.00		
104019	10/27/2022	Open			Accounts Payable	LOPEZ, JESUS E.	\$145.00		
104020	10/27/2022	Open			Accounts Payable	NORIEGA VILLEGAS, GUADALUPE	\$50.00		
104021	10/27/2022	Open			Accounts Payable	OCHOA, ANA, K	\$50.00		
104022	10/27/2022	Open			Accounts Payable	URQUIJO, JUAN LUIS	\$150.00		
104023	10/27/2022	Open			Accounts Payable	AIRGAS USA LLC	\$462.00		
104024	10/27/2022	Open			Accounts Payable	ARIZONA AMBULANCE ASSOCIATION	\$780.00		
104025	10/27/2022	Open			Accounts Payable	ARIZONA DEPARTMENT OF REVENUE	\$8,270.35		
104026	10/27/2022	Open			Accounts Payable	CENTURYLINK	\$301.61		
104027	10/27/2022	Open			Accounts Payable	CENTURYLINK	\$422.32		
104028	10/27/2022	Open			Accounts Payable	CRAIG BRODY LLC	\$1,440.00		
104029	10/27/2022	Open			Accounts Payable	DAHL, ROBINS & ASSOCIATES, INC	\$15,300.00		
104030	10/27/2022	Open			Accounts Payable	FACTOR SALES, INC.	\$725.60		
104031	10/27/2022	Open			Accounts Payable	FERGUSON WATERWORKS	\$788.35		
104032	10/27/2022	Open			Accounts Payable	GARCIA, JESUS	\$150.00		
104033	10/27/2022	Open			Accounts Payable	GREEN TECH PLUMBING	\$9,375.00		
104034	10/27/2022	Open			Accounts Payable	KONICA MINOLTA BUSINESS SOLUTIONS USA INC	\$98.65		
104035	10/27/2022	Open			Accounts Payable	LOPEZ ARMENTA, JOSE, MARTIN	\$264.00		

# Payment Register

From Payment Date: 10/24/2022 - To Payment Date: 10/27/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
104036	10/27/2022	Open			Accounts Payable	LUNA, CYNTHIA	\$150.00		
104037	10/27/2022	Open			Accounts Payable	MACHADO, IVAN & AIXIA GUTIERREZ	\$3,000.00		
104038	10/27/2022	Open			Accounts Payable	MERRILL WALKER BUILDERS, INC.	\$3,011.93		
104039	10/27/2022	Open			Accounts Payable	MOLINA, YOLANDA	\$250.00		
104040	10/27/2022	Open			Accounts Payable	PETTY CASH/RECREATION	\$2,000.00		
104041	10/27/2022	Open			Accounts Payable	POLY'S PARTY RENTALS, LLC	\$3,915.00		
104042	10/27/2022	Open			Accounts Payable	PPEP INC.	\$7,500.00		
104043	10/27/2022	Open			Accounts Payable	PUBLIC RECORDS AND INFO MGMT GRP	\$453.25		
104044	10/27/2022	Open			Accounts Payable	QUINONEZ, FRANCISCO	\$360.00		
104045	10/27/2022	Open			Accounts Payable	RADIOTRONICS, INC.	\$644.00		
104046	10/27/2022	Open			Accounts Payable	RAMIREZ, FELIPE	\$376.00		
104047	10/27/2022	Open			Accounts Payable	RAMIREZ, TERESITA, D	\$176.00		
104048	10/27/2022	Open			Accounts Payable	REAL COFFEE, LLC	\$79.71		
104049	10/27/2022	Open			Accounts Payable	REMINGTON INDUSTRIAL SUPPLY LLC	\$1,102.58		
104050	10/27/2022	Open			Accounts Payable	SANCHEZ, CARLOS	\$275.00		
104051	10/27/2022	Open			Accounts Payable	SANDOVAL, MONTSERRAT	\$180.00		
104052	10/27/2022	Open			Accounts Payable	SANDOVAL VILLA, ALONDRA	\$180.00		
104053	10/27/2022	Open			Accounts Payable	SEACA SYSTEMA COMBATIVES LLC	\$2,100.00		
104054	10/27/2022	Open			Accounts Payable	TORRES, JESUS, A	\$175.00		
104055	10/27/2022	Open			Accounts Payable	VALENZUELA BRIONES, ALEJANDRO, YOKASTAS	\$80.00		
104056	10/27/2022	Open			Accounts Payable	VAZQUEZ, RAUL	\$700.00		
104057	10/27/2022	Open			Accounts Payable	VILLA, CLAUDIA	\$56.00		
104058	10/27/2022	Open			Accounts Payable	ZAVALA AMADOR, ZAIDA, PAMELA	\$150.00		
104059	10/27/2022	Open			Accounts Payable	MARC	\$1,182.33		
104060	10/27/2022	Open			Accounts Payable	RIVER CITIES ADJUSTERS	\$155.00		
Type Check Totals:									
EFT									
2254	10/27/2022	Open			Accounts Payable	PURCHASE POWER	\$1,020.99		
2255	10/27/2022	Open			Accounts Payable	24/7 GET FIT LLC	\$972.00		
2256	10/27/2022	Open			Accounts Payable	AMAZON.COM SALES, INC.	\$567.74		
2257	10/27/2022	Open			Accounts Payable	CHAPMAN CHEVROLET BUICK GMC YUMA LLC	\$281.85		
2258	10/27/2022	Open			Accounts Payable	CHAPMAN DCJR YUMA LLC	\$987.22		
2259	10/27/2022	Open			Accounts Payable	DESERT WATER STORE INC	\$26.56		
2260	10/27/2022	Open			Accounts Payable	DIGITAL ROOM LLC	\$151.92		
2261	10/27/2022	Open			Accounts Payable	FRESH TERRA SERVICES LLC	\$135.00		
2262	10/27/2022	Open			Accounts Payable	G&T LOCKSMITH AND SAFE CO.	\$295.45		
2263	10/27/2022	Open			Accounts Payable	GREATER YUMA ECONOMIC DEV CORP	\$15,940.75		
2264	10/27/2022	Open			Accounts Payable	JAMES DAVEY AND ASSOCIATES INC	\$990.00		
2265	10/27/2022	Open			Accounts Payable	KIMLEY-HORN AND ASSOCIATES INC	\$32,883.00		
2266	10/27/2022	Open			Accounts Payable	MAJCO LLC	\$559.55		
2267	10/27/2022	Open			Accounts Payable	NAPA AUTO PARTS	\$2,120.96		
2268	10/27/2022	Open			Accounts Payable	ODP BUSINESS SOLUTIONS LLC	\$1,214.23		

# Payment Register

From Payment Date: 10/24/2022 - To Payment Date: 10/27/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference	
2269	10/27/2022	Open			Accounts Payable	ON TRACK OVERHEAD DOORS LLC	\$290.00			
2270	10/27/2022	Open			Accounts Payable	PURCHASE POWER	\$185.81			
2271	10/27/2022	Open			Accounts Payable	RALPH VELEZ CONSULTING SERVICES	\$12,935.00			
2272	10/27/2022	Open			Accounts Payable	REAL PURIFIED WATER LLC	\$240.21			
2273	10/27/2022	Open			Accounts Payable	ROACH PEST CONTROL	\$1,275.00			
2274	10/27/2022	Open			Accounts Payable	RON TURLEY ASSOCIATES INC.	\$1,605.24			
2275	10/27/2022	Open			Accounts Payable	SAN LUIS AIR CONDITIONING LLC	\$10,458.00			
2276	10/27/2022	Open			Accounts Payable	SPECTRUM BUSINESS	\$720.00			
2277	10/27/2022	Open			Accounts Payable	SPRAGUES SPORTS INC.	\$3,885.31			
2278	10/27/2022	Open			Accounts Payable	TORRES, ALEJANDRA , S	\$1,339.94			
2279	10/27/2022	Open			Accounts Payable	YUMA REGIONAL MEDICAL CENTER	\$1,197.16			
2280	10/27/2022	Open			Accounts Payable	YUMA SIGN MASTERS LLC	\$52.04			
2281	10/27/2022	Open			Accounts Payable	YUMA TRUCK PARTS	\$2,595.48			
							<hr/>			
Type EFT Totals:							28 Transactions	\$94,926.41		

1BYPAYABLE - 1st BY Accounts Payable Totals

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	64	\$100,839.21	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	64	\$100,839.21	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	28	\$94,926.41	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	28	\$94,926.41	\$0.00

# Payment Register

From Payment Date: 10/24/2022 - To Payment Date: 10/27/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
				All	Status	Count	Transaction Amount	Reconciled Amount	
					Open	92	\$195,765.62	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	0	\$0.00	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					Total	92	\$195,765.62	\$0.00	
<b>Grand Totals:</b>									
					Checks	Status	Count	Transaction Amount	Reconciled Amount
					Open	64	\$100,839.21	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	0	\$0.00	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					Total	64	\$100,839.21	\$0.00	
					EFTs	Status	Count	Transaction Amount	Reconciled Amount
					Open	28	\$94,926.41	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	0	\$0.00	\$0.00	
					Total	28	\$94,926.41	\$0.00	
					All	Status	Count	Transaction Amount	Reconciled Amount
					Open	92	\$195,765.62	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	0	\$0.00	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					Total	92	\$195,765.62	\$0.00	

David  
Espitia

Digitally signed by: David  
Espitia  
DN: CN = David Espitia  
email =  
despitia@sanluisaz.gov C  
= AD O = City of San  
Luis OU = Finance  
Date: 2022.10.27 17:39:  
18 -07'00'



## AGENDA ITEM REVIEW FORM

### Regular City Council Meeting

5. A.

**Meeting Date:** 11/09/2022

**Department Head:** Sonia Cornelio, City Clerk, City Clerk's Office

**Submitted By:** Sonia Cornelio, City Clerk, City Clerk's Office

**Action Requested:** Motion

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#### ITEM:

Discussion and possible action on any and all matters regarding approval of the Independent Contractor Agreement with Velez Consulting Services. **(Kay Marion Macuil, City Attorney)**

#### SUMMARY:

At the City Council meeting of October 27, 2022, City Council named Ralph Velez to be the Interim City Manager and directed the City Attorney to prepare a contract. Mr. Velez already has a consulting contract with the city. The agreement for Council's consideration now is structured as an addendum to the consultant contract. The addendum makes it clear that work under this addendum and the consulting contract is concurrent. This prevents any possibility of double billing under both contracts. The addendum ends on December 14, 2022. The city pays a flat fee paid over two-week installments. There is a provision for an extension if City Council desires to continue the arrangement. The addendum preserves the City Code provisions listing the City Manager's duties and that the City Manager serves at the pleasure of the City Council. The provisions for notice and hearing in the event of termination are waived. The addendum can be terminated without terminating the underlying consulting contract.

#### RECOMMENDATION / SUGGESTED MOTION:

**I MOVE TO APPROVE THE ADDENDUM TO THE INDEPENDENT CONTRACTOR AGREEMENT WITH VELEZ CONSULTING SERVICES.**

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#### Fiscal Impact

<b>IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:</b>	YES
<b>CITY/STATE/FEDERAL FUNDS:</b>	YES
<b>TOTAL:</b>	\$23,930
<b>BUDGETED AMOUNT:</b>	See Fiscal Impact statement
<b>AVAILABLE AMOUNT TO TRANSFER:</b>	N/A
<b>ACCT NAME &amp; GL#/REMAINING BALANCE BEFORE PURCHASE:</b>	Contractual Services 100-115-8000 \$35,251
<b>FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):</b>	

There is enough budget in the contractual services account to cover this agreement through December 14th, 2022. The fiscal impact for this item is as follows;

\$17,280 Flat fee  
plus the estimated:  
\$ 1,350 Mileage  
\$ 3,300 Lodging  
\$ 2,000 Insurance

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\$23,930

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### **Attachments**

Addendum to Independent Contractor Agreement  
2017 Consultant Agreement

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**ADDENDUM TO INDEPENDENT CONTRACTOR AGREEMENT**

This Addendum (“Addendum”) is made this \_\_\_ day of November 2022 and effective as of City Council’s Special Meeting on October 27, 2022, from the time of the City Council’s Motion on this matter. This Addendum is made at the San Luis City Hall, 1090 East Union Street, City of San Luis, County of Yuma, State of Arizona, between:

City of San Luis  
an Arizona municipal corporation  
 (“City” or “San Luis”) and

Velez Consulting Services  
a sole proprietorship  
 (“Consultant”).

**RECITALS**

- A.** The Consultant has provided services to the City as an Independent Contractor under the January 11, 2017, amended contract (“2017 Agreement”).
- B.** This Addendum is intended to be an addendum to the 2017 Agreement.
- C.** On October 27, 2022, the Acting City Manager, Lizandro Galaviz, completed his last day in the office.
- D.** City Council, at its Special Meeting on the evening of October 27, 2022, contracted the Consultant to take over the duties of the City Manager and directed the City Attorney to negotiate a contract.
- E.** The person from Velez Consulting Services who is to perform these professional services is Ralph Velez.

In consideration of the matters described above, the mutual benefits and obligations in this Addendum, and the covenants it contains, the parties agree as follows:

**SECTION I**

**NATURE OF CONTRACT WORK AND TERM**

**Nature of Contract Work:**

The Consultant and the City relationship is that of an Independent Contractor as that term has been defined under Arizona law. The Consultant is to determine the manner and method of work as the Interim City Manager for San Luis. The Consultant shall perform the duties of and have the authority provided in San Luis City Code § 2.15.200. The Consultant will use his best

efforts to be present in San Luis during the workweek. However, remote work is allowed as needed.

**Term:**

The Consultant's term commenced on October 27, 2022, after City Council's motion on this matter at its Special Meeting.

Consultant shall provide services until the earlier of either the action of Council under San Luis City Code § 2.15.230 or December 14, 2022, whichever occurs first. This Addendum may be extended by further negotiation and action of the City Council.

**SECTION II**

**TERMINATION BEFORE EXPIRATION**

As stated above, this Addendum expires on December 14, 2022, and the City Council may terminate this Addendum earlier under San Luis City Code § 2.15.230. The Consultant waives provisions for a right to notice, hearing, or both under San Luis City Code § 2.15.200 subsection(A)(4).

Termination of this Addendum does not terminate the 2017 Agreement, which must be terminated in the manner provided in the 2017 Agreement.

Consultant may terminate this Addendum at any time upon giving at least fourteen (14) days' written notice to the Mayor and City Council unless the parties agree to another notice period.

**SECTION III**

**COMPENSATION**

**Pay:**

The Consultant shall be paid a \$17,280 flat fee for October 27, 2022, through December 14, 2022, and prorated if the term ends before December 14, 2022. The City shall pay the Consultant every two weeks upon the Consultant's invoice being approved by the Mayor or Vice Mayor in the Mayor's absence. Based on the Consultant's status as an Independent Contractor, the Consultant is not entitled to receive employment benefits, including, but not limited to, vacation leave, sick leave, or health insurance.

The time spent performing services under this Addendum shall be concurrent with time spent under the 2017 Agreement, and there shall not be additional compensation for services during the period of this Addendum.

## **Reimbursements:**

The Consultant will be entitled to reimbursement of expenses for lodging and mileage to be present in San Luis during the work week. Lodging at the Cocopah Hotel at the government rate is acceptable as the most economical and closest to San Luis. Mileage for using the Consultant's vehicle for travel to be present in San Luis will be at the U.S. Internal Revenue Service's allowable rate. Travel expenses for City business will be reimbursable at the City employee rates. Consultant shall submit the reimbursement requests on an itemized invoice with Consultant's compensation invoice, approved by the Mayor or the Vice Mayor in the Mayor's absence.

## **SECTION IV**

### **OFFICE SPACE AND EQUIPMENT**

The City shall provide the Consultant with office space, use of utilities, office supplies, a laptop computer, an iPad, and a telephone that will enable him to perform the functions of the position. Consultant shall return all office supplies and equipment immediately upon termination of the 2017 Agreement.

## **SECTION V**

### **INSURANCE**

The City will provide and pay for general liability and professional liability insurance covering the services and work of the Consultant under this Addendum.

## **SECTION VI**

### **CONTRACT TERMS TO BE EXCLUSIVE**

This written Addendum contains the sole and entire agreement between the parties. It shall supersede any and all other agreements between the parties. Any provisions of the 2017 Agreement not amended herein shall remain in full force and effect. The parties acknowledge and agree that neither of them has made any representation concerning the subject matter of this Addendum nor any representations inducing its execution and delivery except such representations as are specifically set forth in this writing. The parties acknowledge that they have relied on their own judgment to enter this Addendum. The parties further acknowledge that any statements or representations either may have made to the other are void and of no effect. Neither has relied on such statements or representations in connection with its dealings with the other.

## **SECTION VII**

### **WAIVER OR MODIFICATION INEFFECTIVE UNLESS IN WRITING**

It is agreed that no waiver or modification of this Addendum or of any covenant, condition, or limitation contained in it shall be valid unless it is in writing and duly executed by the party to be charged with it and that no evidence of any waiver or modification shall be offered or received in evidence in any proceeding, arbitration, or litigation between the parties arising out of or affecting this Addendum, or the rights or obligations of any party under it, unless such waiver or modification is in writing, duly executed as above. The parties agree that the provisions of this paragraph may not be waived except by a duly executed writing.

## **SECTION VIII**

### **HEADINGS**

Headings appearing in this Addendum have been inserted for the purpose of convenience and ready reference. They do not purport to, and shall not be deemed to, define, limit, or extend the scope or intent of the clauses to which they appertain.

## **SECTION IX**

### **CONTRACT GOVERNED BY LAW OF STATE OF ARIZONA**

The parties agree that it is their intention and covenant that this Addendum and performance under it and all suits and special proceedings relating to it be construed in accordance with, under, and pursuant to the laws of the State of Arizona and that in any action, special proceeding, or other proceeding that may be brought arising out of, in connection with, or by reason of this Addendum, the laws of the State of Arizona shall be applicable and shall govern to the exclusion of the law of any other forum, without regard to the jurisdiction in which any action or special proceeding may be instituted.

This Addendum shall be subject to the cancellation provisions of ARS § 38-511.

[Intentionally left blank, signature page follows]

**IN WITNESS WHEREOF**, the City of San Luis, Arizona has caused this Addendum to be signed and executed on its behalf by its Mayor, duly attested to by its Clerk and Ralph Velez, for Velez Consulting Services, has signed and executed this Addendum at 1090 East Union Street, San Luis, Arizona on the \_\_\_\_ day of November 2022.

**City of San Luis, Arizona**

\_\_\_\_\_  
Gerardo Sanchez, Mayor

**ATTEST:**

\_\_\_\_\_  
Sonia Cornelio, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Kay Marion Macuil, City Attorney

**Velez Consulting Services**

\_\_\_\_\_  
Ralph Velez, Owner

## **INDEPENDENT CONTRACTOR AGREEMENT**

This agreement is made this 11<sup>th</sup> day of January, 2017, at the City of San Luis, County of Yuma, State of Arizona, between The City of San Luis, Arizona, (“the City” or “San Luis”), a municipal corporation of the State of Arizona, 1090 E. Union Street, P.O. Box 1170, San Luis, Arizona, and Velez Consulting Services, referred to in this agreement as “Consultant.”

### **SECTION I**

#### **TERM AND NATURE OF CONTRACT WORK**

The Consultant work for the City as an Independent Contractor, on a part-time basis, as the Consultant to the City Manager and City Council of the City of San Luis, Arizona beginning on the 1st day of January, 2017. He shall at all times serve at the pleasure of the City Council of the City of San Luis. In addition to any work outside of Yuma County, if necessary as determined by the Council or City Manager, the Consultant shall devote a minimum of four-days per month in San Luis to the performance of his duties as Consultant to the City Manager and City Council.

### **SECTION II**

#### **CONSULTANT DUTIES**

The Consultant shall, subject to the direction and control of the City Council of the City of San Luis, work jointly with the City Manager to assist in the performance of the duties of the office of City Manager as set forth in the ordinances and Code of the City as well as the functions and duties specified in the applicable Arizona Statutes, including but not limited to ARS §9-303. The Consultant shall serve the City diligently and according to his best professional and personal abilities in all respects, and generally do all things for the best interests of the City. The Consultant shall assist the City Manager in the performance of his job duties. Additionally, the Consultant shall consult with the City Council as the Consultant believes is needed and upon the City Council’s request. Consultant shall have use of a vehicle belonging to the City while working in San Luis, so long as the City has a vehicle that is in good operating condition that is available for use. Consultant shall travel to and from all locations and meetings necessary to satisfactorily perform his duties. The locations include, but are not limited to, the following: Border Trade Alliance, National League of Cities, Arizona League of Cities and Towns, Arizona Mexico Commission, the International Congress of Shopping Centers, and the National Association of Elected Officials. Consultant shall be reimbursed for all reasonable travel related expenses when traveling to perform these duties for the City and when pre-approved by the City Manager.

### **SECTION III**

#### **COMPENSATION**

The Consultant shall be paid \$65 per hour, and shall provide a weekly accounting to the City Manager of such time. Consultant will be paid bi-weekly in accordance with the City's usual payment and billing cycle. Based on Consultant's status as an Independent Contractor, Consultant is not entitled to receive employment benefits. Consultant shall be responsible for obtaining health insurance and other employment benefits the City typically offers to its employees.

### **SECTION IV**

#### **OFFICE SPACE AND EQUIPMENT**

The City shall provide Consultant with office space, use of utilities, office supplies, a laptop computer, an iPad, and a telephone that will enable him to perform the functions of the position. Consultant shall return all office supplies and equipment immediately upon termination of this Agreement.

### **SECTION V**

#### **TERMINATION OF CONTRACT**

- A. The City Council may terminate this agreement at any time upon the giving of at least fourteen (14) days written notice to Consultant, unless the parties otherwise agree.
- B. Consultant may terminate this agreement at any time upon the giving of at least fourteen (14) days written notice to the Mayor and City Council, unless the parties otherwise agree.

### **SECTION VI**

#### **CONTRACT TERMS TO BE EXCLUSIVE**

This written agreement contains the sole and entire agreement between the parties and shall supersede any and all other agreements between the parties. The parties acknowledge and agree that neither of them has made any representation with respect to the subject matter of this agreement nor any representations inducing its execution and delivery except such representations as are specifically set forth in this writing and the parties acknowledge that they have relied on their own judgment in entering into the same. The parties further acknowledge that any statements or representations that may have been made by either of them to the other are void and of no effect and that neither of them has relied on such statements or representations in connection with its dealings with the other.

**SECTION VII**

**WAIVER OR MODIFICATION INEFFECTIVE  
UNLESS IN WRITING**

It is agreed that no waiver or modification of this agreement or of any covenant, condition, or limitation contained in it shall be valid unless it is in writing and duly executed by the party to be charged with it, and that no evidence of any waiver or modification shall be offered or received in evidence in any proceeding, arbitration, or litigation between the parties arising out of or affecting this agreement, or the rights or obligations of any party under it, unless such waiver or modification is in writing, duly executed as above. The parties agree that the provisions of this paragraph may not be waived except by a duly executed writing.

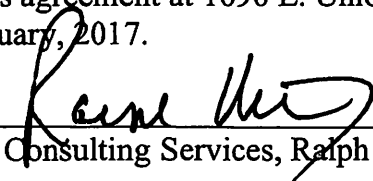
**SECTION VIII**

**CONTRACT GOVERNED BY LAW OF  
STATE OF ARIZONA**

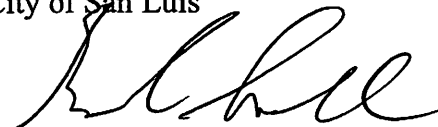
A. The parties agree that it is their intention and covenant that this agreement and performance under it and all suits and special proceedings relating to it be construed in accordance with and under and pursuant to the laws of the State of Arizona and that in any action, special proceeding, or other proceeding that may be brought arising out of, in connection with, or by reason of this agreement, the laws of the State of Arizona shall be applicable and shall govern to the exclusion of the law of any other forum, without regard to the jurisdiction in which any action or special proceeding may be instituted.

B. This agreement shall be subject to the cancellation provisions of ARS §38-511.

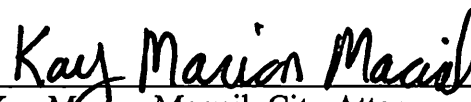
In witness whereof, the City of San Luis, Arizona has caused this agreement to be signed and executed on its behalf by its Mayor and duly attested to by its Clerk, and Ralph Velez, Consultant, has signed and executed this agreement at 1090 E. Union Street, San Luis, Arizona on the 11<sup>th</sup> day of January, 2017.

  
\_\_\_\_\_  
Velez Consulting Services, Ralph Velez

The City of San Luis

By:   
\_\_\_\_\_  
Gerardo Sanchez, Mayor

Approved as to form:

  
\_\_\_\_\_  
Kay Marion Macuil, City Attorney



## AGENDA ITEM REVIEW FORM

### Regular City Council Meeting

5. B.

**Meeting Date:** 11/09/2022

**Department Head:** Edgar Esparza, Billing & Collections Manager, Finance Department, Billing & Collections

**Submitted By:** Edgar Esparza, Billing & Collections Manager, Finance Department, Billing & Collections

**Action Requested:** Motion  
Ordinance

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### ITEM:

Discussion and possible action on any and all matters regarding Ordinance No. 431. An Ordinance of the Mayor and City Council of the City of San Luis, Arizona, amending San Luis City Code Section 5.15.60 to set the duration of each transportation business vehicle permit and individual operator permit to be valid only for the calendar year in which it was issued. **(Edgar Esparza, Billing and Collections Manager)**

- A. Action on Ordinance No. 431 by title only  
(City Clerk to read Ordinance No. 431 by title only)
- B. Action on Ordinance No. 431

### SUMMARY:

Section 5.15.060 of the San Luis City Code, provides information regarding permit terms and fees for the transportation business regulation. Currently, all transportation business vehicle permits and individual operator's permits are valid for one year from the date of issuance unless terminated earlier in accordance with this chapter. There are, currently, 94 vehicle transportation permits and 144 individual operator permits. With this current practice, our renewal process for a vehicle permit and individual operator's permit is not as efficient and accurate as it is supposed to be. When reaching out to people with expired permits, it becomes very difficult for us to have them come into City Hall to renew their permits.

#### The proposal for Ordinance No. 431

With the attached proposed ordinance, the operations to renew transportation permits will run more efficiently and accurately as the renewal date would be the same as our business, occupational, or professional (BOP) licenses. Transportation vehicle permit and individual operators' permit shall be valid for the calendar year in which it was issued. Each permit will expire on December 31 of each year and must be renewed on or before January 31 of the following year by paying the applicable renewal fees. Any application received by the City for a transportation business vehicle and/or individual operator's permit after March 31 of any year, shall be subject to an initial permit fee on a prorated basis. Any person who fails to renew their permits by January 31 of any year shall be subject to a penalty of fifty percent (50%) of their annual permit fee.

With the proposed Ordinance, all vehicle permits and individual operator's permits will expire on December 31. As a result, all current permits, vehicles, and individual operators, that have an expiration date that goes beyond December 31, shall be credited based on their current expiration date and only pay the remaining balance of the permit fee when renewing their permit on or before January 31 of the following year. This Ordinance does not propose new fees.

### RECOMMENDATION / SUGGESTED MOTION:

**A. I MOVE TO APPROVE ORDINANCE NO. 431 BY TITLE ONLY.**  
(City Clerk to read Ordinance No. 431 by title only)

**B. I MOVE TO APPROVE AND ADOPT ORDINANCE NO. 431.**

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**Fiscal Impact**

**IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:** No  
**CITY/STATE/FEDERAL FUNDS:** N/A  
**TOTAL:** N/A  
**BUDGETED AMOUNT:** N/A  
**AVAILABLE AMOUNT TO TRANSFER:** N/A  
**ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:** N/A  
**FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):**  
N/A

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**Attachments**

Ordinance No. 431

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# Ordinance

OFFICE OF THE  
MAYOR  
CITY OF SAN LUIS

No. 431

**AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, ARIZONA, AMENDING SAN LUIS CITY CODE SECTION 5.15.60 TO SET THE DURATION OF EACH TRANSPORTATION BUSINESS VEHICLE PERMIT AND INDIVIDUAL OPERATOR PERMIT TO BE VALID ONLY FOR THE CALENDAR YEAR IN WHICH IT WAS ISSUED.**

**WHEREAS**, the operations to renew transportation permits will run more efficiently and accurately if the date of renewal is the same as our business, occupational, or professional (BOP) licenses;

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and City Council of the City of San Luis, Arizona:

**Section 1:** The San Luis City Code § 5.15.060(A) is hereby amended to read as follows:

Each transportation business vehicle permit and individual operator's permit shall be valid only for the calendar year in which it was issued. Each permit will expire on December 31 of each year and must be renewed on or before January 31 of the following year by paying the applicable renewal fees.

Any application received by the City for a transportation business vehicle permit and/or individual operator's permit after March 31 of any year shall be subject to an initial permit fee on a prorated basis as follows:

Business Start Date	Proration of Permit Fee
January 1 – March 31	100%
April 1 - June 30	75%
July 1 - September 30	50%
October 1 - December 31	25%

Any person who fails to renew their permits by January 31 of any year shall be subject to a penalty of fifty percent (50%) of their annual permit fee. All permit fees and penalties

owed by a person pursuant to this subsection must be paid before a new permit is issued to such person.

With all business vehicle permit and individual operator's permit expiring on December 31, current vehicle permit and individual operator's permit that have an expiration date that goes beyond December 31, should be credited in the following way:

Expiration Date	Credit Received
January 1 – March 31	0%
April 1 - June 30	25%
July 1 - September 30	50%
October 1 - December 31	75%

This credit will only be applied on the implementation year of the new process.

**Section 2:** In the event of a conflict between the provisions of this ordinance and any other ordinance, resolution, order, regulation, or policy of the City of San Luis, the conflicting provisions are repealed, superseded, and replaced, and the provisions of this ordinance shall govern.

**Section 6:** If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance.

**PASSED, ADOPTED, and APPROVED** by the Mayor and City Council of the City of San Luis, Yuma County, Arizona this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Gerardo Sanchez, Mayor

**ATTEST:**

**APPROVED AS TO FORM**

\_\_\_\_\_  
Sonia Cornelio, City Clerk

\_\_\_\_\_  
Kay Marion Macuil, City Attorney