

**MINUTES**  
**Work Session**  
**San Luis City Council**  
**San Luis Council Chambers**  
**1090 E. Union Street**  
**April 27, 2022**  
**6:30 p.m.**

**APPROVED** by Council  
Date: 5/11/2022  
Clerks Office: SC

**1. CALL TO ORDER/ROLL CALL**

Mayor Gerardo Sanchez called the Work Session to order at approximately 6:02 p.m.

**PRESENT:** Mayor Gerardo Sanchez  
Vice Mayor Africa Luna-Carrasco  
Council Member Mario Buchanan Jr.  
Council Member Luis Cabrera  
Council Member Matias Rosales  
Council Member Gloria Torres

**ABSENT:** Council Member Jose Ponce

**OTHERS PRESENT:** Lizandro Galaviz, Acting City Manager  
Sonia Cornelio, City Clerk  
Kay Marion Macuil, City Attorney  
Angel Ramirez, Fire Chief-via Zoom  
Crystal Ochoa, Acting Assistant to Council/PIO  
Derek Dueñas, Information Technology Manager  
Domingo Sosa, Graphics & Media Specialist  
Eulogio Vera, Director of Public Works  
Jenny Torres, Economic Development Manager  
Joaquin Campa, Building Official  
Jorge Perez, Assistant Director of Public Works  
Jose A. Guzman, Director of Planning & Zoning  
Jose L. Cisneros, Executive Assistant  
Maria A. Roldan, Acting Director of Parks & Recreation  
Maria Sabori, Risk Property Analyst  
Miguel Ramirez, Accountant II  
Monica Castro, Director of Finance  
Nohemy Echavarria, Magistrate  
Richard Jessup, Chief of Police  
Ruben Lopez, IT Technician  
Tadeo A. De La Hoya, Resident

**2. ITEMS FOR DISCUSSION ONLY:**

**2. A. Discussion, review, and possible directions to staff on any and all matters regarding the proposed City of San Luis Fiscal Year 2022-2023 Budget for Capital Projects and Personnel. (City Council and City Staff)**

Ms. Monica Castro, Director of Finance, provided Mayor and City Council with an overview budget on the Capital Improvements and Personnel Budget. She presented Mayor and City Council with a PowerPoint presentation, which is included in the completed agenda packet filed in the City Clerk's Office. She mentioned that there is a process put in place when working on the preparation of the budget. The primary goal to address the city's immediate and long term capital needs; it is also important to identify all possible funding sources to finance capital needs and ensure the timeline reflects the feasibility of the completion of the projects, and finally consider incremental operational costs connected with a project. Mr. Castro provided Mayor and City Council with a listing of all proposed capital projects for fiscal year 2022-2023. She asked Mayor and City Council for their input regarding the proposed projects.

Mayor Gerardo Sanchez mentioned that he had the opportunity to go through the list, and he agrees with all the proposed projects. However, there were no questions or comments from Mayor and City Council regarding capital projects.

Mr. Lizandro Galaviz, Acting City Manager, commented that during the meeting with the different departments regarding the capital projects listing, it was agreed that if any of the projects get delayed, there will be an option to bring other projects to the listing.

Ms. Castro explained that staff wants to ensure that new positions can be sustainable in the long term in the personnel budget. She added that new positions could not be funded with carryovers of one-time revenues. She also added that new positions were evaluated and priorities aligned with department heads and mentioned that incremental revenues that support new positions in the long term were identified. This information is also included in the PowerPoint presentation filed with the complete agenda packet in the City Clerk's Office. Furthermore, she added that it is difficult to make reductions, especially in personnel. She provided possible budget reductions to the Mayor and City Council. Those options are as follows: reduce COLA adjustment by half, reduce vacation buyback, eliminate positions that can be performed by volunteers, interns, etc., contracting out for the most critical needs, consider filling positions part-time instead of full-time and reduce operational costs for departments.

A discussion was held and reviewed the requested personnel position from Public Works, Information Technology, and Risk Management.

Mayor Sanchez thanked everybody for their job and for being present during this Work Session.

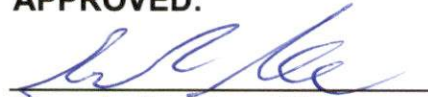
### 3. ADJOURNMENT

**MOTION:** Council Member Africa Luna-Carrasco/Council Member Mario Buchanan Jr. to adjourn the meeting at approximately 6:38 p.m. Motion passed unanimously.


The vote was as follows:

|                                   |     |
|-----------------------------------|-----|
| Mayor Gerardo Sanchez             | Aye |
| Vice Mayor Africa Luna-Carrasco   | Aye |
| Council Member Mario Buchanan Jr. | Aye |
| Council Member Luis Cabrera       | Aye |
| Council Member Matias Rosales     | Aye |
| Council Member Gloria Torres      | Aye |

**APPROVED:**


  
Gerardo Sanchez, Mayor

**ATTEST:**

  
Sonia Cornelio, City Clerk

**Certification**

I hereby certify that the foregoing minutes are a true and correct copy of the Work Session minutes for the City Council of the City of San Luis, Arizona, held on April 27, 2022. I further certify that the meeting was duly called and held and that a quorum was present.

  
Sonia Cornelio, City Clerk