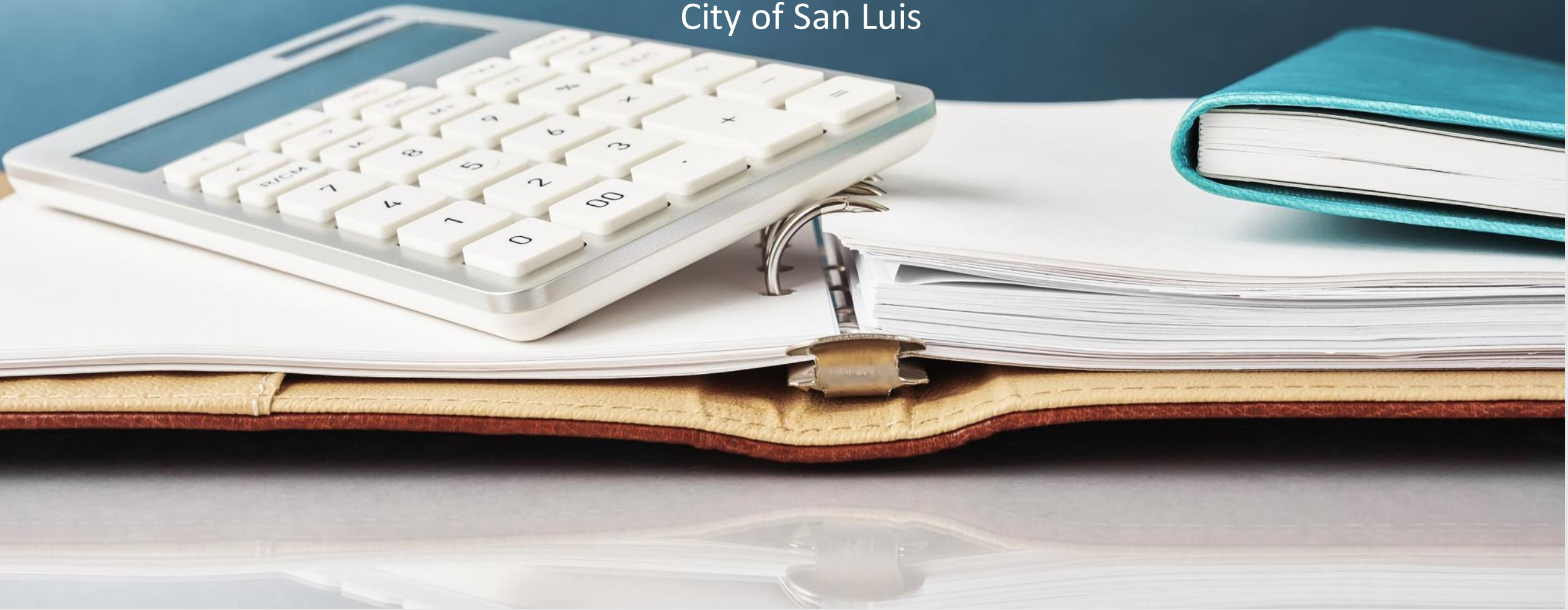


# BUDGET WORK SESSION

City of San Luis



# CIP BUDGET AND PLANNING



MAJOR GOALS



TO ADDRESS THE CITY'S IMMEDIATE AND LONG TERM CAPITAL NEEDS



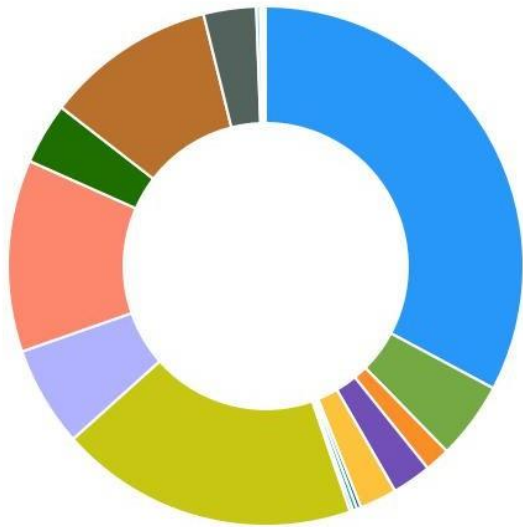
TO IDENTIFY ALL POSSIBLE FUNDING SOURCES TO FINANCE CAPITAL NEEDS



TO ENSURE THE TIMELINE REFLECTS FEASIBILITY ON THE COMPLETION OF THE PROJECTS



CONSIDER INCREMENTAL OPERATIONAL COSTS CONNECTED WITH A PROJECT



● Economic Development (33%)	\$8,113,662.00
● Police Department (5%)	\$1,192,820.00
● Information Technology (2%)	\$389,191.00
● FD Station 2 (2%)	\$607,000.00
● Parks (2%)	\$576,850.00
● Cultural Center (0%)	\$64,921.69
● Recreation (0%)	\$65,000.00
● Billings & Collections (0%)	\$50,000.00
● Streets (19%)	\$4,626,851.00
● Fire Department (6%)	\$1,548,160.00
● Water Operations (12%)	\$2,955,000.00
● Wastewater Operations (4%)	\$950,000.00
● Fleet Services (11%)	\$2,640,000.00
● Solid Waste (3%)	\$814,255.00
● Facilities (0%)	\$62,223.00
● Municipal Court (0%)	\$40,000.00
● City Prosecutor (0%)	\$40,000.00
<b>TOTAL</b>	<b>\$24,735,933.69</b>

Initial CIP Requests \$27.1 Million

Proposed CIP \$24.7 Million

Last year CIP Budget \$17 million



**CAPITAL PROJECTS DETAIL FY 2022-23**

<b>Request</b>	<b>FY2023</b>	<b>FY2024</b>	<b>FY2025</b>	<b>FY2026</b>	<b>FY2027</b>	<b>FY2028</b>	<b>Total</b>
<b>PARKS</b>							
East San Luis Community Park	\$ 300,000						\$ 300,000
San Luis Veterans Memorial Park	\$ 255,370						\$ 255,370
Madvac LP61-G Portable Litter Vacuum	\$ 21,480						\$ 21,480
<b>TOTAL</b>	<b>\$ 576,850</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 576,850</b>
<b>POLICE DEPARTMENT</b>							
Police SFR Grant FY 2023	\$ 25,000						\$ 25,000
Communications tower and equipment for new Police Station	\$ 45,000						\$ 45,000
Replacement Patrol Vehicles-Carryover funds from FY22 CIP	\$ 294,820						\$ 294,820
8 New Ford F150 Patrol Trucks		\$ 560,000					\$ 560,000
Replacement Patrol Vehicles-Carryover funds from FY22 CIP	\$ 78,000						\$ 78,000
New Police Station East-Carryover funds from FY22 CIP plus additional funds to complete the project	\$ 750,000	\$ 1,610,000					\$ 2,360,000
<b>TOTAL</b>	<b>\$ 1,192,820</b>	<b>\$ 2,170,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,362,820</b>
<b>PROSECUTOR</b>							
Support to Prosecution	\$ 40,000						\$ 40,000
<b>TOTAL</b>	<b>\$ 40,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 40,000</b>
<b>MUNICIPAL COURT</b>							
Support to Court	\$ 40,000						\$ 40,000
<b>TOTAL</b>	<b>\$ 40,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 40,000</b>
<b>INFORMATION TECHNOLOGY</b>							
Microsoft Office 365 (plan g3)	\$ 54,500	\$ 54,500	\$ 54,500	\$ 54,500	\$ 54,500		\$ 272,500
Darktrace cybersecurity system	\$ 37,600	\$ 37,600	\$ 37,600	\$ 37,600			\$ 150,400
Surface Pro with accessories	\$ 39,000						\$ 39,000
Communications Tower and Equipment West	\$ 45,000						\$ 45,000
Communications Tower and Equipment East	\$ 45,000						\$ 45,000
Fiber Optic construction for east side	\$ 75,000						\$ 75,000
IT Network equipment, Ave F	\$ 40,000						\$ 40,000
Fiber optic Youth Center	\$ 40,000						\$ 40,000
Splunk System Logs/Reporting software	\$ 13,091						\$ 13,091
ARPA Projects	\$ -						\$ -
<b>TOTAL</b>	<b>\$ 389,191</b>	<b>\$ 92,100</b>	<b>\$ 92,100</b>	<b>\$ 92,100</b>	<b>\$ 54,500</b>	<b>\$ -</b>	<b>\$ 719,991</b>



**CAPITAL PROJECTS DETAIL FY 2022-23**

<b>Request</b>	<b>FY2023</b>	<b>FY2024</b>	<b>FY2025</b>	<b>FY2026</b>	<b>FY2027</b>	<b>FY2028</b>	<b>Total</b>
<b>WASTEWATER</b>							
East Wastewater Treatment Plant Expansion From FY 2022 - New West WWTP Office/Shop/Storage Bldg.	\$ 40,000	\$ 200,000			\$ 5,000,000	\$ 5,000,000	\$ 10,040,000
Safety Improvements, East WWTP (Block Wall and Automatic Gates)	\$ 100,000						\$ 100,000
Lift Station Wet Well Rehabilitation (Alamos & East Mesa)	\$ 210,000						\$ 210,000
West Wastewater Treatment Plant Expansion - Design		\$ 3,600,000	\$ 5,000,000				\$ 8,600,000
West Wastewater Treatment Plant Expansion - Design	\$ 600,000	\$ 1,500,000					\$ 2,100,000
West Wastewater Treatment Plant Expansion - Design		\$ 1,300,000					\$ 1,300,000
New Fleet Services Shop - "Carryover" Funding Required	\$ 329,960						\$ 329,960
<b>TOTAL</b>	<b>\$ 1,279,960</b>	<b>\$ 6,600,000</b>	<b>\$ 5,000,000</b>	<b>\$ -</b>	<b>\$ 5,000,000</b>	<b>\$ 5,000,000</b>	<b>\$ 22,879,960</b>
<b>WATER</b>							
Entrance Gate for Public Works Yard	\$ 55,000						\$ 55,000
Well Site #7 Expansion		\$ 3,200,000					\$ 3,200,000
Well Site #7, Capacity Improvements	\$ 300,000						\$ 300,000
Abandon Well Sites 1 and 2		\$ 50,000					\$ 50,000
Well Site 5, Well, Filters	\$ 900,000	\$ 900,000					\$ 1,800,000
Water Storage Tank (#5, #6, #7) Rehabilitation Project	\$ 1,200,000						\$ 1,200,000
Well Site #7, Capacity Improvements	\$ 500,000						\$ 500,000
Well Site #7 Expansion		\$ 300,000					\$ 300,000
New Fleet Services Shop - "Carryover" Funding Required	\$ 329,960						\$ 329,960
<b>TOTAL</b>	<b>\$ 3,284,960</b>	<b>\$ 4,450,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,734,960</b>
<b>AMBULANCE</b>							
Fire Station #2	\$ 250,000						\$ 250,000
<b>TOTAL</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>
<b>TOTAL</b>	<b>\$ 24,887,583</b>	<b>\$ 15,984,022</b>	<b>\$ 6,892,100</b>	<b>\$ 92,100</b>	<b>\$ 5,054,500</b>	<b>\$ 5,000,000</b>	<b>\$ 57,910,305</b>

## NEW PERSONNEL BUDGET

### POINTS FOR CONSIDERATION

- 
- We want to ensure that new positions can be sustainable in the long term.
  - We cannot fund new positions with fund carryovers or one-time revenues.
  - In collaboration with department heads, we evaluated new positions, and set priorities.
  - Incremental revenues that can support new positions at long term were identified.



Fund	Available to fund new positions	Grand Total requested	Proposed Reduction	Positions in Evaluation	Shortfall
General Fund	\$ 1,000,000	\$ 2,331,930	\$ (790,930)	\$ 1,541,000	\$ (541,000)
HURF	\$ 385,140	\$ 392,240	\$ (69,620)	\$ 322,620	\$ 62,520
Water	\$ 203,662	\$ 64,957	\$ (10,093)	\$ 54,864	\$ 148,798
WW	\$ 59,140	\$ 207,965	\$ (10,093)	\$ 197,872	\$ (138,732)
Solid Waste	\$ (15,180)	\$ 210,506	\$ (52,006)	\$ 158,500	\$ (173,680)
Ambulance	\$ 147,250	\$ 304,222	\$ (34,369)	\$ 269,853	\$ (122,603)
	<b>\$ 1,780,012</b>	<b>\$ 3,511,820</b>	<b>\$ (967,111)</b>	<b>\$ 2,544,709</b>	<b>\$ (764,697)</b>

FY 2022  
Council  
approved  
\$1,404,460

We are seeking council direction to reduce the proposed City new positions budget by \$765,000

To ensure sustainability we need a FY 2023  
Personnel Budget (New positions)  
\$1,800,000

# Possible Budget Reduction Options for Council

Reduce COLA adjustment by half \$352,000 or third \$235,000, or write off whole \$705,000

Reduce vacation buy back by half \$150,000 or whole \$300,000

Consider eliminating positions that can be performed by volunteers, interns or via agreements with other agencies.

Consider contracting out for the most critical needs.

Considering filling position PT instead of FT.

Reduce operational costs for departments. In past years we have secured \$100,000 in savings.

<b>NEW REQUESTED POSITIONS &amp; SALARY ADJUSTMENTS FY2023</b>			
DEPARTMENT	JOB POSITION	Requested	Proposed
Human Resources	HR Technician	\$ 50,023	\$ 50,023
	<b>TOTAL HR</b>	\$ 50,023	\$ 50,023
Youth Center	Office Assistant	\$ 40,371	
	<b>TOTAL YOUTH CENTER</b>	\$ 40,371	\$ -
Parks Ground	Maintenance Tech	\$ 43,103	\$ 43,103
Parks Ground	Maintenance Tech	\$ 43,103	\$ 43,103
Parks Ground	Promote (2) two employess from Maintenance Tech to Maintenance Specialist	\$ 21,886	\$ 21,886
Parks Ground	Promote (1) Maintenance Specialist to Crew Leader Supervisor	\$ 2,734	\$ 2,734
	<b>TOTAL PARKS</b>	\$ 110,827	\$ 110,827
Cultural Center	Recreation Specialist	\$ 53,405	
	<b>TOTAL CULTURAL CENTER</b>	\$ 53,405	\$ -
Municipal Pool	Recreation Specialist	\$ 53,405	
	<b>TOTAL MUNICIPAL POOL</b>	\$ 53,405	\$ -
Recreation	Office Assistant	\$ 40,371	\$ 40,371
Recreation	Recreation Specialist	\$ 53,405	\$ 53,405
Recreation	Promote 1 employee from Recreation Specialist to Recreation Coordinator	\$ 3,177	\$ 3,177
Recreation	Promote Office Assistant PT to FT	\$ 16,230	\$ 16,230
	<b>TOTAL RECREATION</b>	\$ 113,184	\$ 113,184
Senior Services GF	Promote Office Assistant from PT to FT (30 hours per week)	\$ 16,230	\$ 16,230
Senior Services SRF	Cook (30 hours per week)	\$ 32,674	\$ 32,674
	<b>TOTAL SENIOR SERVICES</b>	\$ 48,904	\$ 48,904
Facilities	Custodian	\$ 41,271	\$ 41,271
Facilities	Promote Custodian to Building Maintenance Technician	\$ 1,985	\$ 1,985
	<b>TOTAL FACILITIES</b>	\$ 43,256	\$ 43,256
Court	Civil Clerk Supervisor	\$ 56,128	\$ 56,128
	<b>TOTAL COURT</b>	\$ 56,128	\$ 56,128
Police	Police Recruit/Officers	\$ 46,835	
Police	Police Recruit/Officers	\$ 46,835	
Police	Police Recruit/Officers	\$ 46,835	\$ 46,835
Police	Police Recruit/Officers	\$ 46,835	\$ 46,835
Police	Police Recruit/Officers	\$ 46,835	
Police	Police Recruit/Officers	\$ 46,835	
Police	Police Recruit/Officers	\$ 46,835	
Police	Police Recruit/Officers	\$ 46,835	
Police	Administrative Coordinator	\$ 56,128	
Police	Administrative Coordinator	\$ 56,128	\$ 56,128
Police	Police Records Clerk	\$ 44,703	
Police	Police Records Clerk	\$ 44,703	
Police	2 Additional Stipend for Detectives	\$ 5,173	\$ 5,173
Police	3 Additional Stipend for Motorcycle	\$ 5,173	\$ 5,173
	<b>TOTAL POLICE</b>	\$ 586,688	\$ 160,145

<b>NEW REQUESTED POSITIONS &amp; SALARY ADJUSTMENTS FY2023</b>				
Finance	Purchasing Specialist		\$ 52,873	
Finance	Accounting Specialist 50%		\$ 26,551	\$ 26,551
		<b>TOTAL FINANCE</b>	<b>\$ 79,424</b>	<b>\$ 26,551</b>
Fire	FF/Paramedic		\$ 35,652	\$ 35,652
Fire	FF/Paramedic		\$ 35,652	\$ 35,652
Fire	FF/Paramedic		\$ 35,652	\$ 35,652
Fire	Fire Battalion Chief		\$ 22,822	\$ 22,822
Fire	Fire Battalion Chief		\$ 22,822	\$ 22,822
Fire	Fire Battalion Chief		\$ 22,822	\$ 22,822
Fire	Promote Office Assistant to Admin Coordinator		\$ 7,881	\$ 7,881
Fire	Paramedic Stipend Increase		\$ 38,147	
		<b>TOTAL FIRE</b>	<b>\$ 221,450</b>	<b>\$ 183,302</b>
IT	Video Production and Operations Specialist		\$ 63,897	\$ 63,897
IT	IT Specialist		\$ 72,254	
IT	Administrative Assistant PT		\$ 18,741	\$ 18,741
		<b>TOTAL IT</b>	<b>\$ 154,892</b>	<b>\$ 82,638</b>
Risk	Safety & Health Officer		\$ 87,111	\$ 87,111
		<b>TOTAL SAFETY OFFICER</b>	<b>\$ 87,111</b>	<b>\$ 87,111</b>
Fleet	Lot Porter/Detailer/Mechanic- No job description submitted by department		\$ 53,930	
Fleet	Mechanic		\$ 53,930	\$ 53,930
		<b>TOTAL FLEET</b>	<b>\$ 107,860</b>	<b>\$ 53,930</b>
City Wide	Adjustment Cost of Living		\$ 525,000	\$ 525,000
		<b>TOTAL SALARY ADJUSTMENT</b>	<b>\$ 525,000</b>	<b>\$ 525,000</b>
		<b>TOTAL GENERAL FUND</b>	<b>\$ 2,331,929</b>	<b>\$ 1,541,000</b>
Ambulance	Promote Office Assistant to Admin Coordinator		\$ 7,881	\$ 7,881
Ambulance	Paramedic Stipend Increase		\$ 34,369	
Ambulance	FF/Paramedic		\$ 35,652	\$ 35,652
Ambulance	FF/Paramedic		\$ 35,652	\$ 35,652
Ambulance	FF/Paramedic		\$ 35,652	\$ 35,652
Ambulance	Fire Battalion Chief		\$ 22,822	\$ 22,822
Ambulance	Fire Battalion Chief		\$ 22,822	\$ 22,822
Ambulance	Fire Battalion Chief		\$ 22,822	\$ 22,822
Ambulance	Accounting Specialist 50%		\$ 26,551	\$ 26,551
City Wide	Adjustment Cost of Living		\$ 60,000	\$ 60,000
		<b>TOTAL AMBULANCE</b>	<b>\$ 304,222</b>	<b>\$ 269,853</b>

City of San Luis  
Salary Schedule FY2022

<b>NEW REQUESTED POSITIONS &amp; SALARY ADJUSTMENTS FY2023</b>				
PW/HURF	Office Assistant	\$	10,093	
PW/HURF	Crew Leader Supervisor	\$	59,527	
PW/HURF	Maintenance Tech /ID	\$	44,719	\$ 44,719
PW/HURF	Maintenance Tech/ID	\$	44,719	\$ 44,719
PW/HURF	Maintenance Tech	\$	44,719	\$ 44,719
PW/HURF	Maintenance Tech	\$	44,719	\$ 44,719
PW/HURF	Maintenance Tech	\$	44,719	\$ 44,719
PW/HURF	Maintenance Specialist	\$	56,170	\$ 56,170
PW/HURF	Promote (1) Maintenance Specialist to Crew Leader Supervisor	\$	2,853	\$ 2,853
City Wide	Adjustment Cost of Living	\$	40,000	\$ 40,000
			<b>TOTAL HURF</b>	\$ 392,240 \$ 322,621
PW/Water	Office Assistant	\$	10,093	
PW/Water	PW Project Manager	\$	29,864	\$ 29,864
City Wide	Adjustment Cost of Living	\$	25,000	\$ 25,000
			<b>TOTAL WATER</b>	\$ 64,957 \$ 54,864
PW/WW	Office Assistant	\$	10,093	
PW/WW	PW Project Manager	\$	29,785	\$ 29,785
PW/WW	Wastewater Plant Operator	\$	51,129	\$ 51,129
PW/WW	Wastewater Plant Operator	\$	51,129	\$ 51,129
PW/WW	Certification Level 3	\$	11,547	\$ 11,547
PW/WW	Certification Level 3	\$	14,283	\$ 14,283
City Wide	Adjustment Cost of Living	\$	40,000	\$ 40,000
			<b>TOTAL WASTEWATER</b>	\$ 207,965 \$ 197,872
PW/SW	Office Assistant	\$	10,093	
PW/SW	Cleanup Campaign - PT Amount for 8 positions of Maintenance Tech for 2 months.	\$	41,913	
PW/SW	PW Project Manager	\$	29,785	\$ 29,785
PW/SW	Heavy Equip Operator	\$	55,210	\$ 55,210
PW/SW	Crew Leader Supervisor	\$	58,506	\$ 58,506
City Wide	Adjustment Cost of Living	\$	15,000	\$ 15,000
			\$ 210,506	\$ 158,501
			<b>TOTAL ENTERPRISE</b>	\$ 1,179,891 \$ 1,003,710
	<b>TOTAL ALL DEPARTMENTS</b>	\$	<b>3,511,820</b>	\$ <b>2,544,710</b>

•THANK YOU

