

NOTICE OF MEETING
SAN LUIS FIRE DEPARTMENT PUBLIC SAFETY PERSONNEL LOCAL RETIREMENT BOARD

In accordance with §38-431.01 of the Arizona Revised Statutes of the State of Arizona, notice is hereby given to the Board and to the general public that the San Luis Fire Department Public Safety Personnel Local Retirement Board will hold a meeting at 10:00 a.m., August 10, 2022. The meeting will take place at the City Council Chambers, located at 1090 E. Union Street, San Luis, Arizona, 85349. Everyone from the public is invited to attend the open meeting.

In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, the City of San Luis does not discriminate on the basis of disability in the admission of or access to, or treatment of employment in its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in City programs, activities, or services contact: ADA/Section 504 Coordinator, City of San Luis Human Resources Department, 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Notice is hereby given that pursuant to A.R.S. §1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Board are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recordings. Parents, in order to exercise their rights, may either file written consent with the City Clerk to such recordings, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded to parents pursuant to A.R.S. §1-602.A.9 have been waived.

THIS NOTICE IS GIVEN BY:

/s/ Leanna Beltran, Administrative Coordinator

AVISO DE JUNTA

Junta Local de Jubilaciones del Personal de Seguridad Pública del Departamento de Bomberos de San Luis

De acuerdo con los Estatutos del Estado de Arizona A.R.S. §38-431.01, se le informa a los miembros de la Mesa Directiva y al público en general que la Junta Local de Jubilaciones del Personal de Seguridad Pública del Departamento de Bomberos de San Luis, tendrán una junta a las 10:00 a.m. el día 10 de Agosto del 2022. La junta se llevara a cabo en la Sala del Cabildo, ubicada en el 1090 E. Union Street, San Luis, Arizona, 85349. El público este invitado a la junta.

De acuerdo con el Acta de Americanos con Discapacidades y la Sección 504 del Acta de Rehabilitación del 1973, la Ciudad de San Luis, Arizona no discrimina por causa de discapacidad la admisión y acceso a sus programas, actividades, servicios o en el trato en cuanto a empleo. Para más información referente a derechos y provisiones del Acta de Americanos con Discapacidades o Sección 504, o para solicitar adaptaciones que sean razonables para la participación en programas, actividades o servicios de la Ciudad, contactar al: Coordinador del Acta de Americanos con Discapacidades/Sección 504, Departamento de Recursos Humanos de la Ciudad de San Luis, Arizona, ubicado en el 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Por medio de este aviso y de acuerdo con los Estatutos del Estado de Arizona A.R.S §1-602.A.9, sujeto a ciertas excepciones reglamentarias, los padres de familia tienen el derecho de dar el consentimiento ante el Estado o cualquiera de sus subdivisiones políticas para hacer una grabación de audio o video de su hijo menor de edad. Las juntas de la Mesa Directiva se graban en audio y/o video y como resultado, el hecho de que haya menores presentes puede ser sujeto a que sean grabados. Para que los padres

de familia puedan ejercer sus derechos pueden dar el consentimiento por escrito con la Secretaria de la Ciudad a tal grabacion, o tomar accion personal para asegurarse que su hijo menor no este presente cuando la grabacion se lleve a cabo. Si un menor de edad este presente en el momento de la grabacion, la Ciudad asumira que los padres de familia estan cediendo los derechos sobre una posible grabacion de acuerdo con los Estatutos del Estado de Arizona A.R.S. §1-602.A.9.

ESTE AVISO ES DADO POR:

/f/ Leanna Beltran, Coordinadora Administrativa



AGENDA
San Luis Fire Department
Public Safety Personnel
Local Retirement Board
San Luis Council Chambers
1090 E. Union Street
San Luis, Arizona 85349
August 10, 2022
10:00 a.m.



For the safety of the public during the COVID-19 pandemic, members of the public may attend the PSPRS meeting of August 10, 2022, in person if the 6-foot distance can be maintained, which is 27 people. However, members of the public may listen to the meeting's live audio stream on the City of San Luis' website <https://sanluisaz.gov/listenlive>. Recordings of the meetings will be available on the city's website <https://sanluisaz.gov/listenlive> after the meeting.

Please take notice that members of the San Luis Fire Department Public Safety Personnel Local Retirement Board will attend either in person, by telephone, or by video conference communication. The Chairman for this meeting may change the order of the items; if authorized by law and by a majority vote of a quorum of the San Luis Fire Department Public Safety Personnel Local Retirement Board present, an executive session will be held immediately following the vote in accordance with A.R.S. § 38-431.03(a) and the meeting will be temporarily recessed while the San Luis Fire Department Public Safety Personnel Local Retirement Board retires to the executive session which will not be open to the public.

Por la seguridad del público durante la pandemia COVID-19, habrá asistencia en persona para los miembros del público en la Junta Regular de la Junta Local de Jubilaciones del Personal de Seguridad Pública del Departamento de Bomberos de San Luis, del 10 de Agosto del 2022, si la distancia de 6 pies puede mantenerse, que son 27 personas. Sin embargo, los miembros del público pueden escuchar el audio en vivo de la reunión transmitido en el sitio web de la Ciudad de San Luis <https://sanluisaz.gov/listenlive>. Las grabaciones de las reuniones estarán disponibles en el sitio web de la ciudad <https://sanluisaz.gov/listenlive> después de la reunión.

Tenga en cuenta que los miembros de la Junta Local de Jubilaciones del Personal de Seguridad Pública del Departamento de Bomberos de San Luis, asistirán en persona, teléfono o comunicación por video conferencia. El Presidente de esta reunión puede cambiar el orden de los temas; si está autorizado por la ley y por mayoría de votos de un quórum de miembros de la Junta Local de Jubilaciones del Personal de Seguridad Pública del Departamento de Bomberos de San Luis presentes, se llevará a cabo una sesión ejecutiva inmediatamente después de la votación de acuerdo con los Estatutos del Estado de Arizona A.R.S. § 38-431.03 (a) y la reunión será temporalmente recesada mientras la Junta Local de Jubilaciones del Personal de Seguridad Pública del Departamento de Bomberos de San Luis, se retire a una sesión ejecutiva que no estará abierta al público.

PLEASE TAKE NOTICE THAT MEMBERS OF THE BOARD WILL ATTEND EITHER IN PERSON, TELEPHONE, OR VIDEO CONFERENCE COMMUNICATION. THE CHAIR OR ACTING CHAIR FOR THIS MEETING MAY CHANGE THE ORDER OF THE ITEMS; IF AUTHORIZED BY LAW AND BY A MAJORITY VOTE OF A QUORUM OF BOARD MEMBERS PRESENT, AN EXECUTIVE SESSION WILL BE HELD IMMEDIATELY FOLLOWING THE VOTE IN ACCORDANCE WITH A.R.S. §38-431.03(A) AND THE MEETING WILL BE TEMPORARILY RECESSED WHILE THE BOARD RETIRES TO EXECUTIVE SESSION WHICH WILL NOT BE OPEN TO THE PUBLIC.

POR FAVOR TENGA EN CUENTA QUE LOS MIEMBROS DE LA JUNTA ASISTIRÁN EN PERSONA, POR TELÉFONO O COMUNICACIÓN POR VIDEOCONFERENCIA. EL PRESIDENTE O EL PRESIDENTE INTERINO DE ESTA REUNIÓN PUEDE CAMBIAR EL ORDEN DE LOS PUNTOS; SI LO AUTORIZA LA LEY Y POR MAYORÍA DE VOTOS DEL QUÓRUM DE MIEMBROS DEL CONSEJO PRESENTES, SE CELEBRARÁ UNA SESIÓN EJECUTIVA INMEDIATAMENTE DESPUÉS DE LA VOTACIÓN DE CONFORMIDAD CON A.R.S. §38-431.03(A) Y LA REUNIÓN SE

CANCELARÁ TEMPORALMENTE MIENTRAS LA JUNTA SE RETIRA A LA SESIÓN EJECUTIVA QUE NO ESTARÁ ABIERTA AL PÚBLICO.

1. CALL TO ORDER/ROLL CALL

2. PRESENTATION

- 2. A.** Presentation of two (2) newly elected members, Jose Barragan and Justin Phillips, to serve on the San Luis Fire Department Public Safety Personnel Local Retirement Board. **(Tadeo A. De La Hoya, Chairman)**

3. CONSENT AGENDA

All matters are considered to be routine by the Commission and will be enacted by one motion. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

3. A. MINUTES OF

- Regular Public Safety Personnel Local Retirement Board meeting held September 19, 2019

4. DISCUSSION AND POSSIBLE ACTION ITEMS:

- 4. A.** Discussion and possible action on any and all matters regarding the election of a non-voting secretary to serve on the Fire Department Public Safety Personnel Local Retirement Board. **(Tadeo De La Hoya, Chairman)**

- 4. B.** Discussion and possible action on any and all matters regarding new membership applications, Firefighters Jonathan A Higuera Iniguez, Omar Teran Valencia, David L Hilpert III, Cristian Ofalla, Antonio Rios Jr., Anthony S Burruel, Ramiro R Rodriguez, Beatrice E Ortiz, Julian E Osuna, Arianna Ornelas Rodriguez, Daniel I Torres, Salvador Estrada, Mark A Rivera Jr. **(Leanna Beltran, Administrative Coordinator)**

5. ADJOURNMENT



AGENDA ITEM REVIEW FORM



PSPRS - Fire

2. A.

Meeting Date: 08/10/2022

Submitted By: Leanna Beltran, Administrative Coordinator, Fire Department

ITEM:

Presentation of two (2) newly elected members, Jose Barragan and Justin Phillips, to serve on the San Luis Fire Department Public Safety Personnel Local Retirement Board. **(Tadeo A. De La Hoya, Chairman)**

SUMMARY:

Elected board member Diego Jimenez's term ended due to the resignation of his employment on September 17, 2019. A secret ballot election was held, and Captain Jose Barragan was selected by the members on October 20, 2020. Captain Jose Barragan was sworn in with the City Clerk on October 27, 2020.

Also, Elected board member Cpt. Cesar Mora's term is expired as of September 2020. A secret ballot election was held, and member Justin Phillips was selected by the members on January 27, 2022. Member Phillips was sworn in with the City Clerk on February 2, 2022.

There are 2 members of the board elected by the members under ARS 38-847(A)(1)
(1.) For political subdivisions or Indian tribes, the mayor or chief elected official or a designee of the mayor or chief elected official approved by the respective governing body as chairperson, two members elected by secret ballot by members employed by the appropriate employer and two citizens, one of whom shall be the head of the merit system, or the head's designee from among the other members of the merit system, if it exists for the group of members, appointed by the mayor or chief elected official and with the approval of the governing body of the city or the governing body of the employer. The appointed two citizens shall serve on both local boards in a city or Indian tribes where both fire and police department employees are members.

RECOMMENDATION / SUGGESTED MOTION:

PRESENTATION ONLY, NO ACTION.

PSPRS - Fire

3. A.

Meeting Date: 08/10/2022

Summary

MINUTES OF

- Regular Public Safety Personnel Local Retirement Board meeting held September 19, 2019

Attachments

9-19-19 PSPRS Minutes

MINUTES
San Luis Fire Department
Public Safety Personnel Local Retirement Board
San Luis Council Chambers
1090 E. Union Street
September 19, 2019
1:00 p.m.

1. CALL TO ORDER/ROLL CALL

Chairman Tadeo De La Hoya called the meeting to order at approximately 1:15 p.m.

PRESENT: Chairman Tadeo De La Hoya
Board Member Maria Muñoz
Contributing Member Cesar Mora

ABSENT: Board Member Monica Castro
Contributing Member Diego Jimenez

OTHERS PRESENT: Kay Marion Macuil, City Attorney
Sonia Cornelio, City Clerk
Angel Ramirez, Fire Chief
Angelica Cifuentes, Finance Department
Axel Chayra, I.T. Department
Deborah Luna, Finance Department
Edgardo Carbajal, Human Resources Department
Enrique Lopez, Assistant Fire Chief

2. DISCUSSION AND POSSIBLE ACTION ITEMS:

2. A. Discussion and possible action on any and all matters regarding choosing which two Board Members will serve out the remaining two-years of expiring terms under A.R.S. Section 38-847(B). (Kay Marion Macuil, City Attorney)

MOTION: Chairman Tadeo De La Hoya/Contributing Member Maria Muñoz to appoint Maria Muñoz and Diego Jimenez to the terms expiring September 12, 2020. Motion passed unanimously.

The vote was as follows:

Chairman Tadeo De La Hoya	Aye
Board Member Maria Muñoz	Aye
Contributing Member Cesar Mora	Aye

2. B. Discussion and possible action on any and all matters regarding adopting the Public Safety Personnel Retirement System Revised Model Uniform Rules of Local Board Procedure. (Kay Marion Macuil, City Attorney)

MOTION: Chairman Tadeo De La Hoya/Contributing Member Maria Muñoz to set the Board's two Regular meetings the third Wednesday in February and the third Wednesday in September. Motion passed unanimously.

The vote was as follows:

Chairman Tadeo De La Hoya	Aye
Board Member Maria Muñoz	Aye
Contributing Member Cesar Mora	Aye

MOTION: Chairman Tadeo De La Hoya/Contributing Member Maria Muñoz to adopt the Public Safety Personnel Retirement System Revised Model Uniform Rules of Local Board Procedure adopted by the Public Safety Personnel Retirement System Board of Trustees on November 16, 2016. Motion passed unanimously.

The vote was as follows:

Chairman Tadeo De La Hoya	Aye
Board Member Maria Muñoz	Aye
Contributing Member Cesar Mora	Aye

2. C. Discussion and possible action on any and all matters regarding designating a physician or physicians to a medical board and adopting that medical board. (Edgardo Carbajal, Human Resources Coordinator).

MOTION: Chairman Tadeo De La Hoya/Contributing Member Maria Muñoz to move to designate Physicians Bruce Carter, M.D. and James Black, M.D. and ratify using them for the pre-membership exams of Omar Teran, Christian Ofalla, David Hilpert III, Antonio Rios Jr., Alejandro Urzua, Caroline Buckingham, Anthony Burruel and Ramiro Rodriguez and adopt those physicians as the medical board. Motion passed unanimously.

The vote was as follows:

Chairman Tadeo De La Hoya	Aye
Board Member Maria Muñoz	Aye
Contributing Member Cesar Mora	Aye

2. D. Discussion and possible action on any and all matters regarding new membership applications, Firefighters Omar Teran, Christian Ofalla, David Hilpert III, Antonio Rios Jr, Alejandro Urzua, Caroline Buckingham, Anthony Burruel, and Ramiro Rodriguez. (Edgardo Carbajal, Human Resources Coordinator)

MOTION: Chairman Tadeo De La Hoya/Contributing Member Maria Muñoz to continue this item to a future meeting. Motion passed unanimously.

The vote was as follows:

Chairman Tadeo De La Hoya	Aye
Board Member Maria Muñoz	Aye
Contributing Member Cesar Mora	Aye

3. ADJOURNMENT

MOTION: Chairman Tadeo De La Hoya/Contributing Member Maria Muñoz to adjourn the meeting at approximately 1:27 p.m. Motion passed unanimously.

The vote was as follows:

Chairman Tadeo De La Hoya	Aye
Board Member Maria Muñoz	Aye
Contributing Member Cesar Mora	Aye

APPROVED:

ATTEST:

Leanna Beltran, Local Board Secretary

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Public Safety Personnel Local Retirement Board meeting of the San Luis Fire Department of the City of San Luis, Arizona, held on September 19, 2019. I further certify that the meeting was duly called and held and that a quorum was present.

Leanna Beltran, Local Board Secretary



AGENDA ITEM REVIEW FORM



PSPRS - Fire

4. A.

Meeting Date: 08/10/2022

Submitted By: Leanna Beltran, Administrative Coordinator, Fire Department

ITEM:

Discussion and possible action on any and all matters regarding the election of a non-voting secretary to serve on the Fire Department Public Safety Personnel Local Retirement Board. **(Tadeo De La Hoya, Chairman)**

SUMMARY:

Currently, the position of non-voting secretary for this board is vacant upon Ms. Diana Hernandez's employment resignation. Ms. Leanna Beltran, Administrative Coordinator, has expressed interest to serve as the non-voting secretary for the Board.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO ELECT LEANNA BELTRAN NON-VOTING SECRETARY OF THE BOARD.



AGENDA ITEM REVIEW FORM



PSPRS - Fire

4. B.

Meeting Date: 08/10/2022

Submitted By: Leanna Beltran, Administrative Coordinator, Fire Department

ITEM:

Discussion and possible action on any and all matters regarding new membership applications, Firefighters Jonathan A Higuera Iniguez, Omar Teran Valencia, David L Hilpert III, Cristian Ofalla, Antonio Rios Jr., Anthony S Burruel, Ramiro R Rodriguez, Beatrice E Ortiz, Julian E Osuna, Arianna Ornelas Rodriguez, Daniel I Torres, Salvador Estrada, Mark A Rivera Jr. **(Leanna Beltran, Administrative Coordinator)**

SUMMARY:

SUMMARY:

Under ARS § 38 847.01 (attached), for the board to determine the eligibility of new membership applications, the City of San Luis must provide to this board:

1. the date the employee was hired or appointed to the position,
2. the employee's position title,
3. the description of the essential functions for the position.

HR staff provided this board hire dates as shown in the above Agenda Item, that all the applicants are Firefighters and that the essential functions for the position are:

PHYSICAL AND MENTAL DEMANDS:

The physical and mental demands described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

While performing the duties of this job, the employee is frequently required to use hands to feel or operate objects, tools, or controls; reach with hands and arms; climb, balance, stoop, kneel, crouch, crawl, walk, sit, talk, or hear; the employee must regularly lift and/or move equipment and/or persons weighing up to one-hundred-fifty pounds. Specific vision abilities required by this job include close vision, color vision, and the ability to adjust focus.

Mental Demands

While performing the duties of this class, an employee uses written and oral communication skills; reads and interprets data, information, and documents; analyzes and solves problems; use math and mathematical reasoning; observes and interprets situations; learns and applies new information or skills, and interacts with city staff, other organizations, and the public.

Work Environment:

Work is standard office environment; standard garage and fire station environment; in various field environments during emergencies; in various outside weather conditions; and may be exposed to extremely hazardous conditions and materials. This job is classified as Safety Sensitive, and subject to Federal and state regulations

The applicants have met the definitions of Member and Eligible Group under ARS § 38-842 which includes that they:

1. be full-time employees at least 40 hours per week,
2. be paid Firefighters who are regularly assigned to hazardous duty,
3. be certified Firefighter I & II and Arizona State Emergency Medical Services Certification.
4. be hired for more than six months in a calendar year.

As a requirement for membership, the City of San Luis and this board must ensure that employees who qualify for membership in PSPRS undergo a medical evaluation. This evaluation is completed to identify any physical or mental conditions that exist that may potentially affect the employee's future eligibility for disability benefits. (See ARS § 38-844(D) and ARS §38-859(B), attached). These evaluations are strictly conducted for the purposes related to the PSPRS plan benefits and are not used in employment-related decisions such as hiring, promotion, termination, etc. The medical evaluations for these applicants followed the PSPRS Revised Model Uniform Rules of Local Board Procedure and the relevant Arizona Revised Statutes. HR received the required medical evaluations and no pre-existing conditions were indicated.

The City of San Luis HR Department finds that Jonathan A Higuera Iniguez effective date 1/22/2019, Omar Teran Valencia effective date 8/19/2019, David L Hilpert III effective date 9/09/2019, Cristian Ofalla effective date 9/09/2019, Antonio Rios Jr. effective date 9/09/2019, Anthony S Burruel effective date 9/16/2019, Ramiro R Rodriguez effective date 9/19/2019, Beatrice E Ortiz effective date 6/16/2020, Julian E Osuna effective date 6/16/2020, Arianna Ornelas Rodriguez effective date 3/08/2021, Daniel I Torres effective date 5/03/2021, Salvador Estrada effective date 4/04/2022, Mark A Rivera Jr. effective date 5/23/2022, have met the eligibility requirements, satisfactorily completed the PSPRS Membership Form, with no pre-existing conditions.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO ACCEPT THE HR DEPARTMENT'S FINDINGS OF ELIGIBILITY WITH NO PRE-EXISTING CONDITIONS
AND

ACCEPT FOR MEMBERSHIP TO PARTICIPATE IN THE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM PLAN

Jonathan A. Higuera Iniguez,

Omar Teran Valencia,

David L Hilpert III,

Cristian Ofalla,

Antonio Rios, Jr.,

Anthony S. Burruel,

Ramiro R. Rodriguez,

Beatrice E. Ortiz,

Julian E. Osuna,

Arianna Ornelas Rodriguez,

Daniel I Torres,

Salvador Estrada, and

Mark A Rivera Jr.
