



## City of Phoenix

December 20, 2022

Chief Richard Jessup  
San Luis Police Department  
1030 Union Street  
San Luis, AZ 85349

Dear Chief Richard Jessup:

Upon reviewing the Affiliate Award Funding Request received by your agency, your agency is being awarded \$5,000.00 to be utilized for training and/or equipment related to Internet Crimes Against Children (ICAC) investigations. The awarded funding needs to be spent, and reimbursement requests submitted to the AZICAC Task Force, by May 15, 2023. This funding is derived from an intergovernmental agreement between the Arizona Attorney General's Office and the City of Phoenix. As such, this is not federally-derived funding and is not associated with a Catalog of Federal Domestic Assistance (CFDA) number.

Below are some important guidelines regarding this funding:

1. Affiliate award funds must be used for directly-related costs, such as training, investigations, computer forensics, and public awareness in connection with ICAC;
2. Minor deviations from your Affiliate Award Funding Request are permissible if the final purchases are related to the ICAC requirements stated in Item #1;
3. This is a reimbursement program. As such, your agency must first purchase the equipment or training and then submit documentation to Phoenix Police Department AZICAC Task Force Administrator Jessie Moller via email at [jessie.moller@phoenix.gov](mailto:jessie.moller@phoenix.gov);
4. In order to be eligible for reimbursement, all ICAC-related travel and training must be conducted in accordance with the State of Arizona Travel Policy and reimbursement rates listed in the State of Arizona Accounting Manual;
5. Monthly progress reports for your agency's activities related to ICAC investigations, training, and public awareness are REQUIRED and must be entered by your agency into the ICAC Data System website at [www.icacdatasystem.com](http://www.icacdatasystem.com) no later than the 10th day of the following month.

Sincerely,

MICHAEL G. SULLIVAN  
Interim Police Chief

A handwritten signature in blue ink, appearing to read 'M. Siekmann', written over the printed name of Matthew Siekmann.

MATTHEW SIEKMANN  
Commander  
Family Investigations Bureau