



NOTICE OF REGULAR COUNCIL MEETING

In accordance with § 38-431.02 of the Arizona Revised Statutes of the State of Arizona, notice is hereby given to the Members of City Council and to the general public that the Mayor and Council of the City of San Luis, Arizona will hold a Regular City Council meeting at 6:00 p.m., Wednesday, July 26, 2023. The meeting will take place at the City Council Chambers, located at 1090 E. Union Street, San Luis, Arizona, 85349. The public is invited to attend the open meeting.

In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, the City of San Luis does not discriminate on the basis of disability in the admission of or access to, or treatment or employment in its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in City programs, activities, or services contact: ADA/Section 504 Coordinator, City of San Luis Human Resources Department, 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Notice is hereby given that pursuant to A.R.S. § 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the City Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recordings. Parents in order to exercise their rights may either file written consent with the City Clerk to such recordings or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. § 1-602.A.9 have been waived.

THIS NOTICE IS GIVEN BY:

/s/ Sonia Cornelio, City Clerk

AVISO DE JUNTA REGULAR

De acuerdo con los Estatutos del Estado de Arizona A.R.S. § 38-431.02, se le informa a los miembros del Cabildo y al público en general que el Alcalde y el Cabildo, tendrán una Junta Regular a las 6:00 p.m., el día Miercoles, 26 de Julio del 2023. La junta se llevará a cabo en la Sala del Cabildo, ubicada en el 1090 E. Union Street, San Luis, Arizona, 85349. El público está invitado a la junta.

De acuerdo con el Acta de Americanos con Discapacidades y la Sección 504 del Acta de Rehabilitación del 1973, la Ciudad de San Luis, Arizona no discrimina por causa de discapacidad la admisión y acceso a sus programas, actividades, servicios o en el trato en cuanto a empleo. Para más información referente a derechos y provisiones del Acta de Americanos con Discapacidades o Sección 504, o para solicitar adaptaciones que sean razonables para la participación en programas, actividades o servicios de la Ciudad, contactar al: Coordinador del Acta de Americanos con Discapacidades/Sección 504, Departamento de Recursos Humanos de la Ciudad de San Luis, Arizona, ubicado en el 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Por medio de este aviso y de acuerdo con los Estatutos del Estado de Arizona A.R.S § 1-602.A.9, sujeto a ciertas excepciones reglamentarias, los padres de familia tienen el derecho de dar el consentimiento ante el Estado o cualquiera de sus subdivisiones políticas para hacer una grabación de audio o video de su hijo menor de edad. Las juntas del Cabildo se graban en audio y/o video y como resultado, el hecho de que haya menores presentes puede ser sujeto a que sean grabados. Para que los padres de familia puedan ejercer sus derechos pueden dar el consentimiento por escrito con la Secretaria de la Ciudad a tal grabación, o tomar acción personal para asegurarse que su hijo menor no esté presente cuando la grabación se lleve a cabo. Si un menor de edad está presente en el momento de la grabación, la Ciudad asumirá que los padres de familia están cediendo los derechos sobre una posible grabación de acuerdo con los Estatutos del Estado de Arizona A.R.S. § 1-602.A.9.

ESTE AVISO ES DADO POR:

/f/ Sonia Cornelio, Actuaría de la Ciudad

AMENDED AGENDA ON 7/25/2023



AGENDA Regular Meeting San Luis City Council San Luis Council Chambers 1090 E. Union Street San Luis, AZ 85349 July 26, 2023 6:00 p.m.

PLEASE TAKE NOTICE THAT MEMBERS OF THE CITY COUNCIL WILL ATTEND EITHER IN PERSON, TELEPHONE, OR VIDEO CONFERENCE COMMUNICATION. THE MAYOR OR ACTING MAYOR FOR THIS MEETING MAY CHANGE THE ORDER OF THE ITEMS; IF AUTHORIZED BY LAW AND BY A MAJORITY VOTE OF A QUORUM OF CITY COUNCIL MEMBERS PRESENT, AN EXECUTIVE SESSION WILL BE HELD IMMEDIATELY FOLLOWING THE VOTE IN ACCORDANCE WITH A.R.S. § 38-431.03(A) AND THE MEETING WILL BE TEMPORARILY RECESSED WHILE THE CITY COUNCIL RETIRES TO EXECUTIVE SESSION WHICH WILL NOT BE OPEN TO THE PUBLIC.

TENGA EN CUENTA QUE LOS MIEMBROS DEL CABILDO DE LA CIUDAD ASISTIRÁN EN PERSONA, TELÉFONO O COMUNICACIÓN POR VIDEO CONFERENCIA. LA ALCALDESA O ALCALDE INTERINO DE ESTA REUNIÓN PUEDE CAMBIAR EL ORDEN DE LOS TEMAS; SI ESTÁ AUTORIZADO POR LA LEY Y POR MAYORÍA DE VOTOS DE UN QUÓRUM DE MIEMBROS DEL CABILDO PRESENTES, SE LLEVARÁ A CABO UNA SESIÓN EJECUTIVA INMEDIATAMENTE DESPUÉS DE LA VOTACIÓN DE ACUERDO CON LOS ESTATUTOS DEL ESTADO DE ARIZONA A.R.S. § 38-431.03 (A) Y LA REUNIÓN SERÁ TEMPORALMENTE RECESADA MIENTRAS EL CABILDO DE LA CIUDAD SE RETIRE A UNA SESIÓN EJECUTIVA QUE NO ESTARÁ ABIERTA AL PÚBLICO.

1. **CALL TO ORDER/ROLL CALL**

2. **PLEDGE OF ALLEGIANCE**

3. **INVOCATION**

4. **CALL TO THE PUBLIC**

This is the time for the public to comment. Members of the City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

5. **PROCLAMATION/PRESENTATIONS**

5. A. Child Support Awareness Month August 2023

5. B. Presentation of retirement plaque to Rodrigo Valencia for his 20 years of service to the City of San Luis. **(Angel Ramirez, Fire Chief)**

5. C. Presentation and recognition to Sgt. Jesus De Leon for his 23 years of service and retirement from the San Luis Police Department. **(Miguel Alvarez, Chief of Police)**

5. D. Presentation on Comite de Bien Estar's Financial Assistance Program and their services to the community. **(Martina Lopez, Comite De Bien Estar Housing Director)**

6. **CONSENT AGENDA**

All matters are considered to be routine by the City Council and will be enacted by one motion. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

6. A. **MINUTES OF**

Regular Council meeting held June 28, 2023

6. B. **DISBURSEMENTS FROM JULY 13, 2023 TO JULY 19, 2023**

Total \$1,214,932.02

(One Million, Two Hundred Fourteen Thousand, Nine Hundred Thirty- Two Dollars and Two Cents)

6. C. Discussion and possible action on any and all matters regarding the Fiscal Year 2023-204 for Council's line-item budget in the General Ledger Account named Council's Contractual Services for consideration of continuing as a signatory on the Intergovernmental Agreement, Greater Yuma Port Authority. **(Jenny Torres, Acting City Manager)**

7. **DISCUSSION AND POSSIBLE ACTION ITEMS:**

7. A. Discussion and possible action on any and all matters regarding the City of San Luis awarding a construction services contract to Gutierrez Canales Engineering, PC for the replacement of five (5) sanitary sewer manholes located near Hidalgo Ave and Cesar Chavez Blvd. **(Manuel Hernandez, Acting Assistant Director of Public Works)**

7. B. Discussion and possible action on any and all matters regarding authorization to approve fiscal years 2023 & 2024 cumulative purchases for the Public Works Department. **(Eulogio Vera, Director of Public Works)**

7. C. Discussion and possible action to hire Jerry Landau as a part-time, temporary employee as an on-call, as-needed, temporary magistrate for the San Luis Municipal Court. **(Jenny Torres, Acting City Manager)**

8. **SUMMARY OF CURRENT EVENTS**

Events by Mayor, Council Members and/or City Manager pursuant to A.R.S. § 38-431.02 (K).

9. **ADJOURNMENT**



PROCLAMATION

Regular City Council Meeting

5. A.

Meeting Date: 07/26/2023

Title:

Child Support Awareness Month August 2023

Attachments

Proclamation



OFFICE OF THE
MAYOR
CITY OF SAN LUIS

Proclamation

CHILD SUPPORT AWARENESS MONTH

August 2023

WHEREAS, the City of San Luis joins the Nation in recognizing August as Child Support Awareness Month, and reaffirms its commitment to strengthening Arizona's families by providing child support services to improve the economic stability and well-being of children; and

WHEREAS, the City of San Luis will always be committed advocates for our children, whose safety and security remains top of mind; and

WHEREAS, a child who receives emotional and financial support is more likely to feel safe and secure and is better equipped with the courage to be their very best in life; and

WHEREAS, the Department of Economic Security Division of Child Support Services (DCSS), is robustly committed to putting Arizona's children first and to humbly serving Arizonans with excellence, respect, integrity and kindness, as well as being an overall champion for economic growth and opportunity; and

WHEREAS, DCSS strongly advocates for parenting responsibilities because parents and children benefit when both are engaged with their child at every stage, regardless of marital status; and

WHEREAS, strengthening individuals and families with an emphasis on fiscal responsibility promotes the safety and well-being of children, provides stability, improves the lives of children, and provides opportunities for families to be able to enhance their children's future; and

WHEREAS, Child Support Awareness Month values parents' involvement in their children's lives and who make regular child support payments to safeguard their children's future.

NOW, THEREFORE, BE IT RESOLVED that I, Nieves Riedel, Mayor of the City of San Luis, do hereby proclaim August 2023 as "**Child Support Awareness Month**," in the City of San Luis, Arizona.

DATED this 26th day of July 2023.

Nieves Riedel, Mayor

ATTEST:

Sonia Cornelio, City Clerk



PRESENTATION

Regular City Council Meeting

5. B.

Meeting Date: 07/26/2023

Submitted By: Angel Ramirez, Fire Department

Presentation Topic/Summary:

Presentation of retirement plaque to Rodrigo Valencia for his 20 years of service to the City of San Luis. **(Angel Ramirez, Fire Chief)**



PRESENTATION

Regular City Council Meeting

5. C.

Meeting Date: 07/26/2023

Submitted By: Michelle Boucher, Police Department

Presentation Topic/Summary:

Presentation and recognition to Sgt. Jesus De Leon for his 23 years of service and retirement from the San Luis Police Department. **(Miguel Alvarez, Chief of Police)**



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5. D.

Meeting Date: 07/26/2023

Summary

Presentation on Comite de Bien Estar's Financial Assistance Program and their services to the community. **(Martina Lopez, Comite De Bien Estar Housing Director)**



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

6. A.

Meeting Date: 07/26/2023

Summary

MINUTES OF

Regular Council meeting held June 28, 2023

Attachments

6/28/2023 RCM

MINUTES
Regular Council Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
June 28, 2023
6:00 p.m.

1. CALL TO ORDER/ROLL CALL

Mayor Nieves Riedel called the Regular City Council meeting to order at approximately 6:00 p.m.

PRESENT: Mayor Nieves Riedel
Vice Mayor Luis E. Cabrera
Council Member Maria Cecilia Cruz
Council Member Tadeo Azael De La Hoya
Council Member Matias Rosales
Council Member Gloria Torres
Council Member Javier Vargas

OTHERS PRESENT: Jenny Torres, Assistant City Manager
Kay Macuil, City Attorney
Sonia Cornelio, City Clerk
Adela Cortez, Director of Human Resources
Alicia Zermeño, Magistrate
Angel Ramirez, Fire Chief
Domingo Sosa, Graphics and Media Specialist
Edgar Esparza, Billing & Collections Manager
Eulogio Vera, Director of Public Works
Francia Alonso, Public Information Officer
Jose A. Guzman, Director of Planning & Zoning
Jose A. Maldonado, Video Production Specialist
Manuel Hernandez, Acting Assistant Director of Public Works
Miguel Alvarez, Interim Chief of Police
Miguel Ramirez, Finance Accounting Manager
Monica Castro, Director of Finance
Olivia Jenkins, Government & Foreign Affairs Coordinator
Roula Encinas, Finance Operations Manager
Ruben Lopez, I.T. Technician
Adelaida Buchanan, Resident
Andres Salcido, Resident
Cesar Neyoy, Reporter
Christian Cuevas, Interpreter
Elizabeth Carpenter, Developer
Eric Jones, San Luis Industrial Park
Esteban Rosales, Resident

Lucky Hoyos, Resident
Mark Concha, Resident
Maria Robles, Resident

2. PLEDGE OF ALLEGIANCE

Vice Mayor Luis E. Cabrera led the Pledge of Allegiance.

3. INVOCATION

Ms. Yolanda Urias – Pastor for Centro Misionero YIHRE, led the invocation.

4. CALL TO THE PUBLIC

There were no comments from the public.

5. PROCLAMATION

5. A. Parks and Recreation Month July 2023

Mrs. Sonia Cornelio, City Clerk, read the title of the Proclamation.

6. CONSENT AGENDA

Mayor Nieves Riedel declared a conflict of interest on Item Nos. 6.C. 6.D., 6.E. and 6.F. She also asked Mrs. Sonia Cornelio, City Clerk, to explain what the Consent Agenda is.

Mrs. Cornelio responded that the Consent Agenda is a tool used to simplify meeting procedures by placing routine and non-controversial items into a group where those items may be passed with a single motion and vote by the City Council.

6. A. MINUTES OF Special Council meeting held May 24, 2023

6. B. DISBURSEMENTS FROM JUNE 6, 2023 TO JUNE 19, 2023

Total \$1,685,526.15

(One Million, Six Hundred Eighty-Five Thousand, Five Hundred, Twenty-Six Dollars and Fifteen Cents)

6. C. Discussion and possible action on any and all matters regarding Resolution No. 2270. A resolution of the Mayor and City Council of the City of San Luis, Arizona, creating a Street Lighting Improvement District and declaring its intention to purchase electricity and maintain poles, luminaries, and underground conduit, together with a charge for the use of lighting facilities, for lighting public streets within the area described as Plaza Colibri Commercial Subdivision, San Luis, Arizona. (Jose A. Guzman, Director of Planning & Zoning)

6. D. Discussion and possible action on any and all matters regarding Resolution No. 2271. A resolution of the Mayor and City Council of the City of San Luis, Arizona, authorizing and directing the city engineer to order the purchase of electricity and to order the maintenance of poles, luminaries, and underground conduit incident to the installation of street lights for lighting public streets within the area described as Plaza Colibri Commercial Subdivision, San Luis, Arizona. (Jose A. Guzman, Director of Planning & Zoning)

6. E. Discussion and possible action on any and all matters regarding Resolution No. 2272. A resolution of the Mayor and City Council of the City of San Luis, Arizona, creating an Enhanced Municipal Services Improvement District and declaring its intention to provide the enhanced municipal services of operating and maintaining certain retention basins within the area described as Plaza Colibri Commercial Subdivision, San Luis, Arizona. (Jose A. Guzman, Director of Planning & Zoning)

6. F. Discussion and possible action on any and all matters regarding Resolution No. 2273. A resolution of the Mayor and City Council of the City of San Luis, Arizona, authorizing and directing the city engineer to order the operation and maintenance of certain retention basins for the area described as Plaza Colibri Commercial Subdivision, San Luis, Arizona. (Jose A. Guzman, Director of Planning & Zoning)

MOTION: Vice Mayor Luis E. Cabrera/Council Member Javier Vargas to approve the Consent Agenda as presented. Motion passed with six (6) aye votes and one (1) abstention by Mayor Nieves Riedel.

The vote was as follows:

Mayor Nieves Riedel	Abstained
Vice Mayor Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Tadeo Azael De La Hoya	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye
Council Member Javier Vargas	Aye

7. DISCUSSION AND POSSIBLE ACTION ITEMS:

7. A. Discussion on any and all matters regarding approval and ratification of Fire Station #2 change orders No. 1-13 in the amount of \$78,007.78 for Merrill Development, D & H Electrical and Fergusson Waterworks. (Angel Ramirez, Fire Chief)

Mr. Angel Ramirez, Fire Chief, stated that staff is in the final stages of finishing the fire station and throughout the build, they found some things that needed to be changed for a total of 13 change orders, totaling \$78,000.00.

MOTION: Council Member Tadeo Azael De La Hoya/Council Member Javier Vargas to approve and ratify the change orders on the City of San Luis Fire Station #2 construction in the amount of \$78,007.78. Motion passed unanimously.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Tadeo Azael De La Hoya	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye
Council Member Javier Vargas	Aye

7. B. Discussion and possible action on any and all matters regarding the ratification of the purchase of residential water meters, MXU's (antennas), and commercial meters from Dana Kepner. (Manuel Hernandez, Acting Assistant Director of Public Works)

Mr. Edgar Esparza, Billing and Collections Manager, requested approval and ratification of the open Purchase Order #2023-0517 for the purchase of water meters from their sole source vendor Dana Kepner in an amount of \$224,019.02. At the beginning of the year staff was notified that the lead time for the meters was approximately one (1) year, therefore, to prevent running out of meters, staff obtained a quote and proceeded to generate an open requisition.

MOTION: Vice Mayor Luis E. Cabrera/Council Member Gloria Torres to approve and ratify Purchase Order #2023-00000517 for residential and commercial water meters and antennas (MXU) for the remainder of Fiscal Year 2022-2023 and to waive formal purchase procedures for the reasons presented. Motion passed unanimously.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Tadeo Azael De La Hoya	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye
Council Member Javier Vargas	Aye

7. C. Discussion and possible action regarding any and all matters concerning Order No. 2023-07. An order of the Mayor and City Council of the City of San Luis, Arizona, to appoint an Acting City Manager. (Kay Marion Macuil, City Attorney)

Ms. Kay Macuil, City Attorney, explained this order is for the appointment of Ms. Jenny Torres as the Acting City Manager. However, it does not create a contract and just keeps her in the classified service and assume the duties of the City Manager while there is a vacancy.

Vice Mayor Luis E. Cabrera commented he did see the position is posted for people in the community that wish to apply for the City Manager position.

Mayor Nieves Riedel commented that the city could not have a better person in that position than Jenny Torres and thanked her for taking the responsibility.

Council Member Maria Cecilia Cruz commented that Jenny Torres is a valuable asset to the city, has excellent work ethics, knows she is capable to do this job and maybe will apply for the position of City Manager.

MOTION: Council Member Javier Vargas/ Vice Mayor Luis E. Cabrera to approve Order No. 2023-07. Motion passed with six (6) aye votes and one (1) abstention by Council Member Gloria Torres.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Tadeo Azael De La Hoya	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Abstained
Council Member Javier Vargas	Aye

7. D. Discussion and possible action on any and all matters regarding Resolution No. 2274. A resolution of the Mayor and City Council of the City of San Luis, Arizona, approving an intergovernmental agreement with the Bureau of Reclamation ("B.O.R") for San Luis to construct, install, own, use, operate, and maintain County 24th Street in the City of San Luis under B.O.R. Contract No. 22-07-34-L2106. (Jenny Torres, Assistant City Manager and Eulogio Vera, Director of Public Works)

Ms. Jenny Torres, Assistant City Manager, stated that in February 2022, the City Council directed staff to submit an application to the Bureau of Reclamation (BOR) to obtain a license so the city could construct Co. 24th Street from 10th Avenue to Avenue F ½. BOR requested that an environmental be done of the property, which was completed.

Due to the timing and the limitations of funding staff contacted BOR to allow the city to proceed through the construction with the electronic version of the license until the original license was received. This resolution is a requirement to authorize the Mayor, City Manager or Designee to execute the License Agreement.

MOTION: Council Member Matias Rosales /Council Member Tadeo Azael De La Hoya to approve and adopt Resolution No. 2274 as presented. Motion passed unanimously.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Tadeo Azael De La Hoya	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye
Council Member Javier Vargas	Aye

7. E. Discussion and possible action on any and all matters regarding Resolution No. 2275. A resolution of the Mayor and City Council of the City of San Luis, Arizona, adopting a development agreement with Barkley Farms Limited Partnership to allow the widening of Merrill Avenue and other improvements in the Los Oros subdivision; repealing conflicting provisions; and providing for severability. (Jenny Torres, Assistant City Manager)

Ms. Jenny Torres, Assistant City Manager, stated that during the Budget Retreat, staff presented two (2) projects; these projects are Merrill Avenue improvements from Los Oros to Co. 22nd Street with a cost of approximately \$2 million. Staff submitted an application to the Arizona Department of Housing to offset some of the costs. The project consists of widening Merrill Avenue and additional improvements such as sidewalks, curb and gutter, and sewer improvements. Furthermore, Ms. Torres added that in order for the city to proceed the road needed to be widen enough to allow for the improvements and approximately 3.05 acres were needed from the Barkley Family. She explained the Barkley Farm Irrigation Improvements, which is attached to this item and filed with the complete agenda packet at the City Clerk's Office. Part of the improvements will be negotiated with the property owner and if they donate the right-of-way the city will do the improvements and any improvements within their property, they would have to do. If the Barkley Family does develop this land in the future, it will be their responsibility to do the improvements and will have to dedicate the right-of-way. Staff is requesting for the development agreement now due to the traffic situations in that area. Staff study the cost of the right-of-way if the city had to purchase the right-of-way and the cost of the improvements if they had to make them and after all the calculations staff believe that the improvements the city will make will offset some of the costs that it would have taken the city to purchase the land, abandon the canal and relocate it. One (1) of the applications that Ms. Torres will submit by Friday will specify if the City Council authorize that the right-of-way is already acquired because it is part of the restrictions in obtaining that grant.

MOTION: Council Member Javier Vargas/Vice Mayor Luis E. Cabrera to approve and adopt Resolution No. 2275, as presented. Motion passed unanimously.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Tadeo Azael De La Hoya	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye
Council Member Javier Vargas	Aye

7. F. Discussion and possible action on any and all matters regarding Resolution No. 2276. A resolution of the Mayor and City Council of the City of San Luis, Arizona, approving an Intergovernmental Agreement (IGA) between the State of Arizona and the City of San Luis authorizing the Arizona Department of Transportation (ADOT) to administer the design of the Cesar Chavez Boulevard roadway improvements project. (Jenny Torres, Assistant City Manager)

Ms. Jenny Torres, Assistant City Manager, explained that the city has received an allocation of \$33 million for the construction of the project. The city continued to submit grant applications to try to acquire funding that is needed for the project. The city was able to obtain over \$1 million from the Congressional Direct Spending Project; Senator Kelly was a supporter of this. Additionally, the city also obtained \$2.7 million from the Arizona Smart Fund from ADOT, totaling approximately \$4 million of grant funding that will allow the city to proceed with the design of the Cesar Chavez Boulevard project. The IGA states that the city is requesting ADOT to administer the project, they have asked for Requests for Proposals (RFP) and are negotiating a contract with Jacobs Engineering. If the IGA is approved, they will send the notice to proceed and within 12 months, the design will be completed. There is a cost for the match of approximately \$62,000.00 for the Congressional Direct Spending and an ADOT transportation fee of approximately \$10,000.00 for administering the grant.

Council Member Matias Rosales asked if the city was granted the Raise Grant.

Ms. Torres responded that the city was not awarded the Raise Grant, however staff will continue to look at other sources of funding.

MOTION: Vice Mayor Luis E. Cabrera/Council Member Javier Vargas to approve and adopt Resolution No. 2276, as presented. Motion passed unanimously.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Tadeo Azael De La Hoya	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye
Council Member Javier Vargas	Aye

7. G. Discussion and possible action on any and all matters regarding Resolution No. 2277. A resolution of the City of San Luis, Arizona Mayor and Common Council, designating the Chief Fiscal Officer for officially submitting the fiscal year 2022- 2023 expenditure limitation report to the Arizona Auditor General. (Jenny Torres, Assistant City Manager)

Ms. Jenny Torres, Assistant City Manager, mentioned that this is an annual request through a resolution designating the Chief Financial Officer for the city. Ms. Monica Castro, Director of Finance, has been designated as the Chief Financial Officer and will be authorized and responsible for submitting the Annual Expenditure Limitation Report to the Arizona Auditor General.

MOTION: Vice Mayor Luis E. Cabrera/Council Member Javier Vargas to approve and adopt Resolution No. 2277 designating Monica Castro as the C.F.O. to submit the Annual Expenditure Report to the Auditor General as presented. Motion passed unanimously.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Tadeo Azael De La Hoya	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye
Council Member Javier Vargas	Aye

7. H. Discussion and possible action on any and all matters regarding Resolution No. 2278. A resolution of the Mayor and Council of the City of San Luis, Arizona, adopting fees for dog licenses; Repealing any conflicting provisions, and providing for severability. (Miguel Alvarez, Chief of Police)

Mr. Miguel Alvarez, Chief of Police, indicated that this resolution is to adopt fees for dog licenses in the City of San Luis. The city is one of the only cities in Yuma County that does not have this program. With this program, the city will be assessing the fees instead of Yuma County and the city will add those funds to the general fund account.

He added that residents will now be able to license their dogs in the city when the current dog license expires and not have to drive to the Humane Society. The licenses will also be done during the different pet events and will be coordinated with the Humane Society. His staff will be informing residents of this program through social media postings, media releases and advertise it as much possible throughout the year.

Council Member Tadeo Azael De La Hoya asked who will be responsible for issuing the licenses and if the fees were advertised as required.

Chief Alvarez stated that the Licensing Department will be issuing the licenses and the Police Department will be enforcing it.

Ms. Kay Macuil, City Attorney, replied that the fees did have the 60-day notice posted at the city's website, City Hall, Police Department and the Fernando Padilla Community Center and it was also published in the newspaper.

Ms. Monica Castro, Director of Finance, added that pet licenses money will go the general fund, which is the account that funds all the activities.

MOTION: Council Member Gloria Torres/Council Member Maria Cecilia Cruz to approve and adopt Resolution No. 2278 as presented. Motion passed with six (6) aye votes and one (1) nay vote by Vice Mayor Luis E. Cabrera.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Luis E. Cabrera	Nay
Council Member Maria Cecilia Cruz	Aye
Council Member Tadeo Azael De La Hoya	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye
Council Member Javier Vargas	Aye

7. I. Discussion and possible action on any and all matters regarding Ordinance No. 442. An ordinance of the Mayor and City Council of the City of San Luis, Arizona, amending chapter 6.05 Animal Control of the city code by adding provisions for definitions and licensing; Providing for penalties; Repealing any conflicting provisions; And providing for severability. (Miguel Alvarez, Chief of Police)

Mr. Miguel Alvarez, Chief of Police, indicated that this ordinance amends Chapter 6.05 of the City Code pertaining to Animal Control, provides for an effective date and some other restrictions within it.

A. Action on reading of Ordinance No. 442 by title only

MOTION: Council Member Maria Cecilia Cruz/Council Member Javier Vargas to approve the reading of Ordinance No. 442 by title only. Motion passed unanimously.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Tadeo Azael De La Hoya	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye
Council Member Javier Vargas	Aye

Mrs. Sonia Cornelio, City Clerk, read Ordinance No. 442 by title only.

B. Action on Ordinance No. 442

MOTION: Council Member Javier Vargas/Council Member Tadeo Azael De La Hoya to approve and adopt Ordinance No. 442. Motion passed unanimously.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Tadeo Azael De La Hoya	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye
Council Member Javier Vargas	Aye

7. J. Public Hearing followed by discussion and possible action on any and all matters regarding Resolution No. 2279. A resolution of the Mayor and City Council of the City of San Luis, Arizona, adopting the budget for Fiscal Year 2023-2024. (Monica Castro, Director of Finance)

A. Open Public Hearing

MOTION: Vice Mayor Luis E. Cabrera/Council Member Javier Vargas to open the Public Hearing. Motion passed unanimously.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Tadeo Azael De La Hoya	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye
Council Member Javier Vargas	Aye

1. Staff Presentation

Ms. Monica Castro, Director of Finance, stated that pursuant to state statute, the city must hold a public hearing for the public's comments for the adoption of the final budget. The budget is the guideline on how to spend the funds next year. She added that two (2) weeks ago, the tentative budget was adopted by the Mayor and City Council and was published in the newspaper for two (2) consecutive weeks. Once the tentative budget is adopted, it cannot be increased, but the amounts can be reallocated. Staff reallocated funds to be able to acquire land related to the expansion of Co. 24th Street; two (2) Police Clerk positions were added as well as one (1) part-time Graphic Designer. The reallocation does not affect the operational needs of the city or jeopardize the goals for next year. The budget being presented for adoption tonight, is the same amount of \$133,443.344 as the one presented and adopted by the Mayor and City Council on June 14, 2023.

2. Call to the public on this item

There were no comments from the public on this item.

B. Close Public Hearing

MOTION: Vice Mayor Luis E. Cabrera/Council Member Tadeo Azael De La Hoya to close the Public Hearing. Motion passed unanimously.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Tadeo Azael De La Hoya	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye
Council Member Javier Vargas	Aye

C. Action on Resolution No. 2279

MOTION: Council Member Javier Vargas/Vice Mayor Luis E. Cabrera to approve and adopt Resolution No. 2279. Motion passed with six (6) aye votes and one (1) nay vote by Council Member Tadeo Azael De La Hoya.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Tadeo Azael De La Hoya	Nay
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye
Council Member Javier Vargas	Aye

7. K. Public Hearing followed by discussion and possible action on any and all matters regarding Resolution No. 2280. A resolution of the Mayor and City Council of the City of San Luis approving the San Luis Downtown Redevelopment Plan and making certain findings relating thereto. (Jenny Torres, Assistant City Manager)

A. Open Public Hearing

MOTION: Vice Mayor Luis E. Cabrera/Council Member Javier Vargas to open the Public Hearing. Motion passed unanimously.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Tadeo Azael De La Hoya	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye
Council Member Javier Vargas	Aye

1. Staff Presentation

Ms. Jenny Torres, Assistant City Manager, indicated that several months ago, staff began planning the downtown with the assistance of J2 Engineering and Matrix Design to develop a redevelopment plan area for downtown. A public meeting has held at the Cesar Chavez Cultural Center where all property owners and any tenant that was leasing property within the downtown were invited. The downtown is from Urtuzuastegui Street to Cesar Chavez Boulevard, Main Street, Archibald Street and 4th Avenue.

She added that J2 Engineering and Matrix Design will be presenting the final plan tonight and mentioned that this item has been presented to the Planning & Zoning Commission twice and did not receive any comments from the commission. A Redevelopment Plan Area is an economic development tool to promote reinvestment in a focused area of the community. The purpose of a Redevelopment Plan Area is to identify goals and objectives for a specific community area. The Downtown Redevelopment Plan has six (6) major goals:

- * Accomplish Mayor and City Council Strategic Plan goals;
- * Enhance and revitalize downtown;
- * Increase property values;
- * Attract new infill development;
- * Encourage reinvestment; and
- * Improve quality of life for residents and visitors.

She introduced Mr. Jeff Velasquez, Vice President for J2 Engineering and Matrix Design.

Mr. Velasquez briefly explained the Downtown Redevelopment Plan which is included with the agenda packet filed at the City Clerk's Office.

Vice Mayor Luis E. Cabrera commented he was glad to see on the report that they will be working with the port and added that this is a big investment for the community, the city should be more strategic and require the business owners to have them up to par to the standards the city sets. This investment will make downtown beautiful but if there are businesses that are closed and its owners not willing to invest in their business to make their building look attractive and nice, then it will make it not pleasurable to go walk by them.

Council Member Maria Cecilia Cruz commented that she is glad that the city is continuing to work in this project and thanked Mr. Velasquez and staff.

2. Call to the public on this item

Ms. Karla Jones, 865 B Street, San Luis, AZ, asked what does this entail for a property owner that lives in that area.

Mr. Velasquez responded that there is no requirement from a property owner on something like this. This report is a plan for the city on how to implement some of the things explained over the next few years or decades.

Mr. Eric Jones, 390 N. Cesar Chavez Street, San Luis, AZ, stated his concern is the access for all the property owners in the Industrial Park for vehicles, trucks and business to access the Industrial Park.

Mr. Mario Joel Godinez, 642 E. Urtuzuastegui Street, San Luis, AZ, asked about the vehicular traffic as it affects the family business located on Urtuzuastegui Street as well as their home. According to the illustration it will take them directly to Mexico.

Mr. Eulogio Vera, Director of Public Works, responded that the vehicular circulation has the option to go straight but will also have the option to go to San Luis Plaza Drive or to Main Street. It is just not a dedicated Mexico bound lane, that is on Archibald and Urtuzuastegui Street.

Mr. Vera added to Mr. Jones' question that the circulation study that has been conducted for the area in general does provide access both ways. The streets are not necessarily one way, the illustration shown during the meeting, just demonstrates how the traffic flow would move away from the port. They do have access going south from 4th Avenue, Cesar Chavez Street and 2nd Avenue.

Ms. Sonia Luna, resides on Cesar Chavez Street, San Luis, AZ, stated that since 2019 she and Mr. Jose Villa have been working with the Economic Development Department and since 2022 they have been working with the persons living in that area about this development. She had a conference call with Mr. Shane from J2 Design Group about this project and asked them for their input and their culture so that it could be projected. She added that people have many concerns and asked Mayor Nieves Riedel to meet with the residents of that area as they have many concerns, they want to explain to her about traffic, signage, trailers and parking. She and her group have been meeting with Mr. Jose Guzman from the Planning & Zoning Department to come with a plan that will beautify this project, but one should not forget the things that affect them as it will defeat the purpose of having a beautiful downtown with a lot of issues.

Mayor Nieves Riedel stated she will ask Ms. Olivia Jenkins, Government & Foreign Affairs Coordinator and Mr. Jose Guzman, Director of Planning & Zoning, to coordinate a meeting with the residents of that area and the City Council.

Mr. Jose Villa, 763 Cesar Chavez Street, San Luis, AZ, stated that he and Ms. Luna have been petitioning in the area for that area as they consider Cesar Chavez Street and its surroundings a historic zone. The presentation provided tonight is beautiful in pictures but the reality is another thing. The traffic congestion is chaotic, the noise at the businesses around the area is disturbing and the parking is a problem. We have complained about the trucks with trailers and some police officers are arrogant and cannot be talked to. He added that more neighbors have joined the group and will continue to fight for a change in that area when it comes to the noise, parking and speeding cars. With this new event, all traffic is going to be directed to go through Cesar Chavez Street, when the city can utilize 2nd Avenue as that avenue is a dead street. Perhaps a roundabout can be done or be connected to another street to alleviate the future heavier traffic problem they will face. He also asked Mayor Nieves Riedel to meet with the residents of that area being affected. He mentioned that there are people present that do not speak English and asked that the Council meeting be also conducted in Spanish as well.

Ms. Maria Robles, 1195 California Street, San Luis, AZ, stated that is a good project and agrees with the people that some adjustments need to be done. She offered the Cesar Chavez building for the meeting that the residents are asking for with Mayor Nieves Riedel. This a building for the community and is welcomed to be used.

Council Member Javier Vargas asked if there is a maintenance cost for this project.

Mr. Velasquez responded that at the moment an annual maintenance cost was not included in the report, but that is something his team can work on and let the city know.

Ms. Irma Barragan, 642 Urtuzuastegui Street, San Luis, AZ, stated that she and her family have owned a business for the past 58 years and is not sure of understanding what Mr. Vera stated that they would have to go to Cesar Chavez when exiting their home located on Urtuzuastegui Street. If this is the case, she is not in agreement as she resides near the exit and asked why she would have to drive to Cesar Chavez. She also added that the traffic congestion heading southbound to Mexico affects her business. She asked for a peaceful solution to this problem.

Mr. Vera explained that what he meant by going to Cesar Chavez would be because one cannot drive back north on Archibald Street. If she wants to drive to Main Street, she will be able to access it through Archibald Street and east on Urtuzuastegui Street and will have access to San Luis Plaza Drive west on Urtuzuastegui.

B. Close Public Hearing

MOTION: Vice Mayor Luis E. Cabrera/Council Member Gloria Torres to close the Public Hearing. Motion passed unanimously.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Tadeo Azael De La Hoya	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye
Council Member Javier Vargas	Aye

C. Action on Resolution No. 2280

MOTION: Vice Mayor Luis E. Cabrera/Council Member Matias Rosales to approve and adopt Resolution No. 2280. Motion passed unanimously.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Tadeo Azael De La Hoya	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye
Council Member Javier Vargas	Aye

7. L. Discussion and possible action on any and all matters regarding Resolution No. 2281. A resolution of the Mayor and City Council of the City of San Luis, Arizona, approving an intergovernmental agreement with Somerton School District #11 regarding assurances for improvement to conform to traffic study for an elementary school on San Luis Land and temporary traffic safety plan. (Jose A. Guzman, Planning and Zoning Director)

Mr. Jose Guzman, Director of Planning & Zoning, stated that this Intergovernmental Agreement (IGA) is for the new school located on the east side of town at the southwest corner of San Luis Lane and Avenue F. As part of the building permit, a traffic study was required and any improvements that were recommended by that study. Some of the improvements that were recommended were the intersection on Avenue F and San Luis Lane, including a traffic light, the widening of the intersection and land acquisition for the improvements. Based on the time it takes for the land acquisition process with the state and the need for schools at the east of town, staff issued a building permit with a condition that they have to do the improvements of the intersection and the district agreed with that condition. The school is already built, and they want to begin operations, however they are working on the land acquisition with the state. The purpose of the IGA is a collaboration between the city and the school district to allow for the school to open and start operations, but at the same time making sure that the required improvements are completed; the city has the proper assurances for the construction. The IGA also provides terms and responsibilities for the timing of the land acquisition and the improvements. The proposed term is for three (3) years or until the improvements are done and accepted by city. If approved and after the execution of the IGA, the city will issue a temporary certificate of occupancy valid for one (1) year with the option of renewal up to three (3) years. If the school district renews the certificate of occupancy, they must provide proof they are working on getting the land for the improvements.

There was some discussion and questions amongst the City Council, Mr. Guzman and Ms. Jenny Torres, Assistant City Manager, regarding the work on the right-of-way, application process, temporary certificate of occupancy, building permit, failure of the acquisition of land after a year, lack of compliance & enforcement and stop signs.

MOTION: Vice Mayor Luis E. Cabrera/Council Member Javier Vargas to approve and adopt Resolution No. 2281 to adopt the IGA with Somerton School District as presented. Motion passed unanimously.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Tadeo Azael De La Hoya	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye
Council Member Javier Vargas	Aye

Vice Mayor Luis E. Cabrera asked Mayor Nieves Riedel if she could open Call to the Public again as there was someone from Walmart Management Team present that missed Call to the Public at the beginning of the meeting.

Mayor Nieves Riedel asked if there were no objections by the rest of the City Council, since there were none, she opened Item No. 4 Call to the Public again.

4. CALL TO THE PUBLIC

Mr. Alexis Aguirre, Walmart Representative, stated that Wal-Mart is currently running a campaign for children with cancer. This is an annual campaign and began on June 12, 2023, and ends on July 14, 2023. He asked the Mayor, City Council and public to support this campaign. He asked if the city could provide a donation and for permission to sell bottled water, refreshments, etc. to raise funds for this cause during the 4th of July festivities at the Joe Orduño Park.

8. SUMMARY OF CURRENT EVENTS

Council Member Matias Rosales reported that the Mayor and City Council were present at the General Services Administration (GSA) groundbreaking ceremony yesterday for the new Port of Entry. There were local, state and federal officials, this port will be double in size and the only and first one to be 100% green, which will be the model for the ports across the United States, Canada and Mexico. He thanked all those who attended adding that the city has been working on this for the past 10-12 years.

Mayor Nieves Riedel reported she received a personal invitation from the Somerton School District to tour the new school. The school is really nice, the kids from that area will be very pleased and surprise. She added that Vice Mayor Luis E. Cabrera made an invitation to the City Council to tour the school on July 5, 2023 at 5:30 p.m.

9. ADJOURNMENT

MOTION: Council Member Matias Rosales/Council Member Tadeo Azael De La Hoya to adjourn the Regular Council meeting at approximately 7:37 p.m. Motion passed unanimously.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Tadeo Azael De La Hoya	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye
Council Member Javier Vargas	Aye

APPROVED:

Nieves Riedel, Mayor

ATTEST:

Sonia Cornelio, City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular City Council meeting of the City Council of the City of San Luis, Arizona, held on June 28, 2023. I further certify that the meeting was duly called and held and that a quorum was present.

Sonia Cornelio, City Clerk



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

6. B.

Meeting Date: 07/26/2023

Summary

DISBURSEMENTS FROM JULY 13, 2023 TO JULY 19, 2023

Total \$1,214,932.02

(One Million, Two Hundred Fourteen Thousand, Nine Hundred Thirty- Two Dollars and Two Cents)

Attachments

Disbursements



City of San Luis

Finance Department

COUNCIL MEETING JULY 26, 2023
Disbursement Report from 07/13/2023 TO 07/19/2023

<u>Bank Accounts</u>	<u>Check Date</u>	<u>Amount</u>	<u>Schedule</u>
Payroll Check Account	07/11/2023	\$ 456,140.76	Schedule A
Accounts Payable Check Account	07/14/2023	\$ 758,791.26	Schedule B
Total Disbursements:		\$ 1,214,932.02	

Please contact Ms. Monica Castro prior to the meeting if additional information is needed.

Prepared by Guadalupe Canez

Verified by Director of Finance:

For Council approval on: _____

Mayor: _____

Council: _____

RECEIVED

JUL 19 2023

CITY CLERK'S OFFICE



Payroll History Report

Pay Date Range 07/07/23 - 07/07/23

Selected by Primary Department

Payroll History Total

Hours Description	Hours	Gross	Withholdings and Deductions	Gross Base	Benefits	Amount
100 - REGULAR	20,661.6686	475,498.32	Gross	657,925.46	ASRS ALTERNATE CONTRIBUTION RATE	961.95
1001 - LEAVE WITHOUT PAY	135.0834	.00	FEDERAL TAX WITHHOLDING	41,739.02	AZ STATE RETIREMENT	44,217.65
1007 - ON CALL WORKED HOURS	24.0001	479.06	MEDICARE	9,539.80	DENTAL = FAMILY	437.80
1009 - PART TIME	968.3335	15,897.28	SOCIAL SECURITY TAX	40,791.37	LONG TERM DISABILITY	546.40
1010 - PART TIME FIREFIGHTERS	23.1667	467.74	STATE WITHHOLDING	12,690.44	MEDICAL MEX ONLY - EE & CHILDREN	2,121.60
201 - OVERTIME	1,044.5008	35,008.17	AM. FIDELITY - HEALTH FSA	116.25	MEDICAL MEX ONLY - EE & FAMILY	5,421.57
202 - OP STONE GARDEN- O.T.	530.5000	25,000.87	AM. FIDELITY- ACCIDENT-POST TAX	53.15	MEDICAL MEX ONLY - EE & SPOUSE	1,414.40
2023 - FMLA - SICK LEAVE	3.0000	55.35	AM. FIDELITY- ACCIDENT- PRE TAX	428.65	MEDICAL MEX ONLY - EE ONLY	440.80
2024 - FMLA - VACATION LEAVE	53.0000	977.85	AM. FIDELITY- CANCER-POST TAX	25.00	MEX & US HEALTH = EE	48,689.62
2036 - MARSHALS OT	37.5000	1,526.63	AM. FIDELITY- CANCER-POST TAX	109.50	MEX ONLY DENTAL - EE & CHILDREN	142.40
300 - VACATION EARNED	1,223.9000	.00	AM. FIDELITY- CANCER-POST TAX	44.37	MEX ONLY DENTAL - EE & FAMILY	322.66
301 - VACATION USED	1,179.6003	26,940.52	AM. FIDELITY- GCI -POST TAX	44.37	MEX ONLY DENTAL - EE & SPOUSE	128.16
400 - SICK EARNED	1,126.4500	.00	AM. FIDELITY- GHI- PRE TAX	245.25	MEX ONLY DENTAL - EE ONLY	56.98
405 - SCHEDULED SICK LEAVE	608.6666	13,887.23	AM. FIDELITY- LIFE -POST TAX	108.05	PSPRS - ALTERNATE CONTRIBUTION	205.70
406 - UNSCHEDULED SICK LEAVE	349.7499	7,552.10	AM. FIDELITY- TX LIFE -POST TAX	245.28	PSPRS FIRE DB NORM - TIER 1	9,921.57
502 - ON CALL PAY I.T. DEPARTMENT	.0000	100.00	AZ COPS - SLPD	285.00	PSPRS FIRE DB NORM - TIER 2	846.82
503 - STAND-BY PAY	663.3200	1,326.64	AZ STATE RETIREMENT	44,217.65	PSPRS FIRE DB NORM - TIER 3	3,216.84
808 - TAXABLE TRAVEL	.0000	87.00	CHILD SUPPORT 2	234.46	PSPRS FIRE DCCN - TIER 3	209.45
809 - RETRO PAY	376.1881	18,709.84	DEFERRED COMP - ROTH	1,320.00	PSPRS FIRE DISABILITY - TIER 3	33.28
900 - COMPENSATION EARNED	15.5050	.00	DEFERRED COMPENSATION TIAA	3,642.00	PSPRS POLICE DB NORM - TIER 1	8,122.04
901 - COMPENSATION USED	21.0300	422.91	DEFERRED COMPENSATION TIAA PERCE	113.68	PSPRS POLICE DB NORM - TIER 2	1,022.19
924 - AMBULANCE - REGULAR	1,231.5002	24,145.22	FOP/ALC	390.00	PSPRS POLICE DB NORM - TIER 3	3,700.62
925 - AMBULANCE - OVERTIME	112.0000	3,223.24	GARNISHMENT	483.52	STANDARD STD	1,746.16
940 - PD - EDU ASST	.0000	522.54	GARNISHMENT - CHILD SUPPORT	2,796.61	U.S. MEX DENTAL - EE & CHILDREN	430.38
941 - PD - EDU BCHL	.0000	696.80	IAFF- FIRE DEPT	1,140.00	U.S. MEX DENTAL - EE & SPOUSE	79.70
942 - PD - EDU MAST	.0000	116.13	LEGAL SHIELD	56.31	US & MEX DENTAL - EE	2,644.80
950 - PD -SRT	.0000	638.66	LONG TERM DISABILITY	546.40	US & MEX HEALTH = C	17,954.25
951 - PD - K-9 HANDLER	.0000	174.18	MANHATTANLIFE ASSURANCE	127.27	US & MEX HEALTH = FAMILY	21,526.41
952 - PD - PHLEBOTOMIS	.0000	116.12	MASS MUTUAL - LIFE	9.77	US & MEX HEALTH = SP	3,396.75
953 - PD - COLLISION INVESTIGATION	.0000	174.18	MEX ONLY DENTAL - EE & CHILDREN	183.20	VISION - SINGLE	1,066.56
954 - PD - NEGOTIATOR	.0000	174.18	MEX ONLY DENTAL - EE & FAMILY	415.14	VSP- VISION	636.30
955 - PD - EVENING SHIFT	.0000	812.84			Total	\$181,661.81
961 - FD - EDU ASST	.0000	638.66			Direct Deposits	Amount
962 - FD - EDU BACHL	.0000	174.20			1st Bank Yuma	39,580.77
965 - PD - STAND-BY PAY	.0000	2,381.00			ACADEMY BANK	2,404.37
Total	30,388.6632	\$657,925.46			Bank of America	1,800.70
					Bank of America CA	889.18
					Bankcorp	200.00
					CAPITAL ONE	319.78
					Charles Sch	250.00

Schedule A



Payroll History Report

Pay Date Range 07/07/23 - 07/07/23

Selected by Primary Department

Monica
Castro

Digitally signed by: Monica
Castro
DN: cn = Monica Castro, email =
mcastro@searizona.gov, c = AD
Date: 2023.07.12 16:16:44 -
0700

MEX ONLY DENTAL - EE & SPOUSE	164.88	.00	Chase Bank	214,487.04
MEX ONLY HEALTH - EE & CH	622.32	.00	CHASE BANK CA	679.58
MEXICO ONLY HEALTH - EE & FAM	1,590.33	.00	CHASE BANK MORGAN	2,388.03
MEXICO ONLY HEALTH - EE & SP	414.88	.00	CHASE BANK TX	3,218.89
NEW YORK LIFE - LIFE INS	36.49	.00	chase centro	1,191.66
PAC FUND- FIRE DEPT.	107.50	.00	discover	900.00
PSPRS FIRE DB RATE - TIER 1a	4,854.87	63,462.56	Federal Credit Union	40,192.61
PSPRS FIRE DB RATE - TIER 1b	925.78	12,101.73	FF CREDIT UNION	2,182.72
PSPRS FIRE DB RATE - TIER 2	493.39	6,449.53	FIREFIGHTER FIRST CREDIT UNION	5,766.54
PSPRS FIRE DB RATE - TIER 3	3,216.84	33,648.95	HUGHES FCU	1,687.75
PSPRS FIRE DC RATE - TIER 3	209.45	2,327.27	MECHNICS BANK	1,317.61
PSPRS FIRE DISABILITY RATE	33.28	2,327.27	National Bank	1,531.38
PSPRS POLICE DB RATE - TIER 1a	5,118.97	66,914.57	Navy Federal	31,149.40
PSPRS POLICE DB RATE - TIER 1b	1,469.96	19,215.17	NBKC Bank - Acorns	575.53
PSPRS POLICE DB RATE - TIER 2	829.23	10,839.70	NetSpend Corporation DD	120.00
PSPRS POLICE DB RATE - TIER 3	3,700.62	38,603.09	NORTH ISLAND CREDIT UNION	793.62
STANDARD LIFE ADDTNL PURCHASE	1,109.90	.00	Sunbank	1,354.00
TRANSWESTERN MEXICAN HEALTH	195.00	.00	SUTTON BANK	1,042.86
U.S. MEX DENTAL - EE & CHILDREN	554.31	.00	THE FOOTHILLS BANK	630.27
U.S. MEX DENTAL - EE & SPOUSE	102.65	.00	VANTAGE WEST	1,531.13
UNITED WAY	14.00	.00	WASHINGTON FEDERAL	1,079.23
US & MEX DENTAL= FAMILY	563.64	.00	Wells Fargo	89,732.74
US & MEX HEALTH = C	5,266.58	.00	WELLS FARGO CA	1,451.26
US & MEX HEALTH = FAMILY	6,364.46	.00	WELLS FARGO CALE	1,297.19
US & MEX HEALTH = SP	996.38	.00	Total	<u>\$451,745.84</u>
VSP - VISION CHILDREN	250.92	.00	Check	\$4,394.92
VSP - VISION FAMILY	355.47	.00		
VSP - VISION SPOUSE	125.46	.00		
Net	<u>\$456,140.76</u>			

Payment Register

From Payment Date: 7/10/2023 - To Payment Date: 7/14/2023

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1BYPAYABLE - 1st BY Accounts Payable									
<u>Check</u>									
106342	07/10/2023	Open			Accounts Payable	PETTY CASH/ ANGELICA CIFUENTES	\$732.61		
106343	07/10/2023	Open			Accounts Payable	PETTY CASH/POLICE	\$84.74		
106344	07/11/2023	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$221.11		
106345	07/12/2023	Open			Accounts Payable	ARIZONA MUNICIPAL CLERK'S ASSOCIATION	\$340.00		
106346	07/14/2023	Open			Accounts Payable	CELAYA, JOSE E	\$624.41		
106347	07/14/2023	Open			Accounts Payable	EMAZON, JESUS	\$156.00		
106348	07/14/2023	Open			Accounts Payable	LARA, CANDY	\$257.00		
106349	07/14/2023	Open			Accounts Payable	ROSALES, MATIAS	\$175.00		
106350	07/14/2023	Open			Accounts Payable	CENTURYLINK	\$100.68		
106351	07/14/2023	Open			Accounts Payable	MANHATTANLIFE ASSURANCE CO	\$509.04		
106352	07/14/2023	Open			Accounts Payable	MASSMUTUAL FINANCIAL GROUP	\$19.53		
106353	07/14/2023	Open			Accounts Payable	NUNO, JAVIER	\$260.00		
106354	07/14/2023	Open			Accounts Payable	PREPAID LEGAL SERVICES	\$112.60		
106355	07/14/2023	Open			Accounts Payable	REYNOSO, NIGEL	\$358.00		
106356	07/14/2023	Open			Accounts Payable	TEXAS LIFE INSURANCE COMPANY	\$535.29		
106357	07/14/2023	Open			Accounts Payable	TRANSWESTERN INSURANCE ADMIN	\$390.00		
106358	07/14/2023	Open			Accounts Payable	VISION SERVICE PLAN OF ARIZONA	\$4,890.18		
106359	07/14/2023	Open			Accounts Payable	A & H ELECTRIC	\$3,850.00		
106360	07/14/2023	Open			Accounts Payable	AMERICAN PLANNING ASSOCIATION	\$5,000.00		
106361	07/14/2023	Open			Accounts Payable	APCO INTERNATIONAL INC.	\$2,021.00		
106362	07/14/2023	Open			Accounts Payable	APS	\$50.00		
106363	07/14/2023	Open			Accounts Payable	ARCTIC GLACIER USA INC	\$314.20		
106364	07/14/2023	Open			Accounts Payable	ARIZONA FURNISHINGS	\$6,568.75		
106365	07/14/2023	Open			Accounts Payable	BIOLOGICAL SOLUTIONS LLC	\$1,720.00		
106366	07/14/2023	Open			Accounts Payable	DESERT VETERINARY CLINIC PLC	\$1,080.04		
106367	07/14/2023	Open			Accounts Payable	EMPIRE MACHINERY	\$272.00		
106368	07/14/2023	Open			Accounts Payable	ENTERPRISE FM TRUST	\$755.68		
106369	07/14/2023	Open			Accounts Payable	FACTOR SALES, INC.	\$372.55		
106370	07/14/2023	Open			Accounts Payable	FELIX FENCING LLC	\$15,300.00		
106371	07/14/2023	Open			Accounts Payable	G&T ALARM CO LLC	\$78.00		
106372	07/14/2023	Open			Accounts Payable	GAINSHARE INC	\$2,595.00		
106373	07/14/2023	Open			Accounts Payable	LUNA, JESUS ENRIQUE	\$116.30		
106374	07/14/2023	Open			Accounts Payable	NEW YORK LIFE INSURANCE CO.	\$72.97		
106375	07/14/2023	Open			Accounts Payable	TORRES, GILBERTO	\$61.59		
106376	07/14/2023	Open			Accounts Payable	VALENCIA, RODRIGO	\$169.84		
106377	07/14/2023	Open			Accounts Payable	VALENZUELA, LEANDRO	\$32.59		
106378	07/14/2023	Open			Accounts Payable	ESSARY, JOSEPH, AARON	\$443.68		
106379	07/14/2023	Open			Accounts Payable	ARVIZU VILLAR, GLORIA	\$25.00		
106380	07/14/2023	Open			Accounts Payable	CARLOS, FLORES F.	\$340.00		
106381	07/14/2023	Open			Accounts Payable	COMITE DE BIENESTAR INC	\$500.00		
106382	07/14/2023	Open			Accounts Payable	ESTRADA, LETICIA	\$50.00		
106383	07/14/2023	Open			Accounts Payable	GIRON JR, RAUL	\$100.00		

Schedule B

Payment Register

From Payment Date: 7/10/2023 - To Payment Date: 7/14/2023

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
106384	07/14/2023	Open			Accounts Payable	GUEVARA, ALAN	\$1,200.00		
106385	07/14/2023	Open			Accounts Payable	HD SUPPLY, INC.	\$706.26		
106386	07/14/2023	Open			Accounts Payable	HIREQUEST LLC	\$11,076.88		
106387	07/14/2023	Open			Accounts Payable	HITS TRAINING & CONSULTING, INC.	\$449.00		
106388	07/14/2023	Open			Accounts Payable	IMLA	\$656.00		
106389	07/14/2023	Open			Accounts Payable	INTERNATIONAL ASSOCIATION OF CRIME ANALYSTS	\$25.00		
106390	07/14/2023	Open			Accounts Payable	IPS GROUP INC	\$5,791.92		
106391	07/14/2023	Open			Accounts Payable	J2 ENGINEERING & ENVIR DESIGN LLC	\$10,178.16		
106392	07/14/2023	Open			Accounts Payable	JAMES COOKE & HOBSON INC.	\$63,091.20		
106393	07/14/2023	Open			Accounts Payable	KONICA MINOLTA BUSINESS SOLUTIONS USA INC	\$152.51		
106394	07/14/2023	Open			Accounts Payable	LEERS	\$580.00		
106395	07/14/2023	Open			Accounts Payable	MARKETINK DESIGN AND PRINTING	\$3,980.09		
106396	07/14/2023	Open			Accounts Payable	MARTIN'S CUSTOM CABINETS, LLC	\$1,740.00		
106397	07/14/2023	Open			Accounts Payable	NAVARRO BELTRAN, ALEJANDRO	\$100.00		
106398	07/14/2023	Open			Accounts Payable	NOVA BIOMEDICAL CORPORATION	\$762.32		
106399	07/14/2023	Open			Accounts Payable	O'REILLY AUTO PARTS	\$125.76		
106400	07/14/2023	Open			Accounts Payable	PETTY CASH/ CAROLINA CORRAL	\$208.03		
106401	07/14/2023	Open			Accounts Payable	RAMIREZ, FELIPE	\$90.00		
106402	07/14/2023	Open			Accounts Payable	RAMIREZ, TERESITA, D	\$125.00		
106403	07/14/2023	Open			Accounts Payable	ROSALES, ROBERTO	\$300.00		
106404	07/14/2023	Open			Accounts Payable	SHUCK DRILLING COMPANY LLC	\$14,910.71		
106405	07/14/2023	Open			Accounts Payable	TRUCKMATES LLC	\$3,457.02		
106406	07/14/2023	Open			Accounts Payable	YUMA WINLECTRIC CO.	\$157.20		
106407	07/14/2023	Open			Accounts Payable	DE LA HOYA, TADEO	\$175.00		
106408	07/14/2023	Open			Accounts Payable	SAN LUIS WALK IN CLINIC, INC	\$57.50		
106409	07/14/2023	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$1,534.50		
Type Check Totals:									
EFT									
3747	07/10/2023	Open			Accounts Payable	YUMA CO. AIRPORT AUTHORITY INC	\$167.79		
3748	07/12/2023	Open			Accounts Payable	ARIZONA MUNICIPAL RISK RETENTION POOL - WC	\$121,254.00		
3749	07/14/2023	Voided		07/14/2023	Accounts Payable	DE LA HOYA, TADEO	\$175.00		
3750	07/14/2023	Voided		07/14/2023	Accounts Payable	SAN LUIS WALK IN CLINIC, INC	\$57.50		
3751	07/14/2023	Open			Accounts Payable	FRUTH GROUP INC	\$1,667.98		
3752	07/14/2023	Open			Accounts Payable	24/7 GET FIT LLC	\$1,296.00		
3753	07/14/2023	Open			Accounts Payable	4 IMPRINT	\$1,124.15		
3754	07/14/2023	Open			Accounts Payable	ALSCO, INC	\$1,162.02		
3755	07/14/2023	Open			Accounts Payable	AMAZON.COM SALES, INC.	\$348.97		
3756	07/14/2023	Open			Accounts Payable	ARIZONA MUNICIPAL RISK RETENTION POOL P&C	\$182,657.00		
3757	07/14/2023	Open			Accounts Payable	BLT ASPHALT LLC	\$635.66		
3758	07/14/2023	Open			Accounts Payable	BORDER GYM.	\$250.00		
3759	07/14/2023	Open			Accounts Payable	CDWG	\$50,624.01		
3760	07/14/2023	Open			Accounts Payable	D & H ELECTRIC INC.	\$4,587.50		
3761	07/14/2023	Open			Accounts Payable	DANA KEPNER COMPANY LLC	\$28,130.00		

Payment Register

From Payment Date: 7/10/2023 - To Payment Date: 7/14/2023

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference	
3762	07/14/2023	Open			Accounts Payable	DE LA HOYA, TADEO	\$877.80			
3763	07/14/2023	Open			Accounts Payable	DELL MARKETING L.P.	\$47,229.70			
3764	07/14/2023	Open			Accounts Payable	DESERT VALLEY SERVICES, INC	\$1,611.82			
3765	07/14/2023	Open			Accounts Payable	DESERT WATER STORE INC	\$131.74			
3766	07/14/2023	Open			Accounts Payable	FENCING BY S.K. L.L.C.	\$429.27			
3767	07/14/2023	Open			Accounts Payable	FORJACERO TR LLC	\$1,644.07			
3768	07/14/2023	Open			Accounts Payable	FRESH TERRA SERVICES LLC	\$1,870.00			
3769	07/14/2023	Open			Accounts Payable	FRUTH GROUP INC	\$523.42			
3770	07/14/2023	Open			Accounts Payable	POLAR ICE LLC	\$376.42			
3772	07/14/2023	Open			Accounts Payable	FNP-C & ASSOCIATES PLLC	\$90.00			
3773	07/14/2023	Open			Accounts Payable	JAMES DAVEY AND ASSOCIATES INC	\$28,272.50			
3774	07/14/2023	Open			Accounts Payable	JSA COMPANY	\$8,362.00			
3775	07/14/2023	Open			Accounts Payable	KINGHOSE INDUSTRY LLC	\$1,499.58			
3776	07/14/2023	Open			Accounts Payable	MAJCO LLC	\$1,432.01			
3777	07/14/2023	Open			Accounts Payable	MCNEECE BROS. OIL COMPANY, INC	\$45,301.66			
3778	07/14/2023	Open			Accounts Payable	MENDEZ ROBLES, NAZZER, O	\$4,771.48			
3779	07/14/2023	Open			Accounts Payable	ODP BUSINESS SOLUTIONS LLC	\$6,358.06			
3780	07/14/2023	Open			Accounts Payable	PRECISION ELECTRIC CO. INC.	\$659.00			
3781	07/14/2023	Open			Accounts Payable	PRECISION PROTECTIVE SERVICES LLC	\$1,942.87			
3782	07/14/2023	Open			Accounts Payable	PRO SALES GROUP INC	\$440.64			
3783	07/14/2023	Open			Accounts Payable	RAMIREZ ADVISORS INTER- NATIONAL,LLC	\$5,000.00			
3784	07/14/2023	Open			Accounts Payable	RDO EQUIPMENT CO.	\$613.98			
3785	07/14/2023	Open			Accounts Payable	REAL PURIFIED WATER LLC	\$8.00			
3786	07/14/2023	Open			Accounts Payable	RM GRAPHICS	\$229.31			
3787	07/14/2023	Open			Accounts Payable	ROACH PEST CONTROL	\$140.00			
3788	07/14/2023	Open			Accounts Payable	RWC INTERNATIONAL LTD	\$1,138.41			
3789	07/14/2023	Open			Accounts Payable	SAM'S CLUB	\$5,822.20			
3790	07/14/2023	Open			Accounts Payable	SAN LUIS AIR CONDITIONING LLC	\$475.00			
3791	07/14/2023	Open			Accounts Payable	SHRM	\$244.00			
3792	07/14/2023	Open			Accounts Payable	SMITH, RALPH E. SR.	\$1,380.00			
3793	07/14/2023	Open			Accounts Payable	SOUTHERN TIRE MART LLC	\$2,558.36			
3794	07/14/2023	Open			Accounts Payable	THOMSON WEST PUBLISHING CO.	\$2,110.31			
3795	07/14/2023	Open			Accounts Payable	ULINE, INC.	\$4,302.61			
3796	07/14/2023	Open			Accounts Payable	UNIVERSAL BACKGROUND SCREENING INC	\$652.57			
3797	07/14/2023	Open			Accounts Payable	WAXIE SANITARY SUPPLY	\$1,624.46			
3798	07/14/2023	Open			Accounts Payable	WESTERN SUN SYSTEMS, INC	\$516.00			
3799	07/14/2023	Open			Accounts Payable	YUMA NURSERY LLC	\$658.60			
3800	07/14/2023	Open			Accounts Payable	YUMA SUN INC	\$2,016.06			
3801	07/14/2023	Open			Accounts Payable	YUMA WINNELSON CO.	\$6,254.38			
3802	07/14/2023	Open			Accounts Payable	ZOLL MEDICAL CORP	\$2,032.45			
							55 Transactions	\$585,738.32		

Type EFT Totals:
1BYPAYABLE - 1st BY Accounts Payable Totals

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	68	\$173,285.44	\$0.00
	Reconciled	0	\$0.00	\$0.00

Payment Register

From Payment Date: 7/10/2023 - To Payment Date: 7/14/2023

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
					Voided		0	\$0.00	\$0.00
					Stopped		0	\$0.00	\$0.00
					Total		68	\$173,285.44	\$0.00
EFTs									
					Status		Count	Transaction Amount	Reconciled Amount
					Open		53	\$585,505.82	\$0.00
					Reconciled		0	\$0.00	\$0.00
					Voided		2	\$232.50	\$0.00
					Total		55	\$585,738.32	\$0.00
All									
					Status		Count	Transaction Amount	Reconciled Amount
					Open		121	\$758,791.26	\$0.00
					Reconciled		0	\$0.00	\$0.00
					Voided		2	\$232.50	\$0.00
					Stopped		0	\$0.00	\$0.00
					Total		123	\$759,023.76	\$0.00
Grand Totals:									
Checks									
					Status		Count	Transaction Amount	Reconciled Amount
					Open		68	\$173,285.44	\$0.00
					Reconciled		0	\$0.00	\$0.00
					Voided		0	\$0.00	\$0.00
					Stopped		0	\$0.00	\$0.00
					Total		68	\$173,285.44	\$0.00
EFTs									
					Status		Count	Transaction Amount	Reconciled Amount
					Open		53	\$585,505.82	\$0.00
					Reconciled		0	\$0.00	\$0.00
					Voided		2	\$232.50	\$0.00
					Total		55	\$585,738.32	\$0.00
All									
					Status		Count	Transaction Amount	Reconciled Amount
					Open		121	\$758,791.26	\$0.00
					Reconciled		0	\$0.00	\$0.00
					Voided		2	\$232.50	\$0.00
					Stopped		0	\$0.00	\$0.00
					Total		123	\$759,023.76	\$0.00

Karla
Plascencia

Digitally signed by: Karla Plascencia
 DN: CN = Karla Plascencia email =
 kplascencia@sanluisaz.gov C = US
 O = City of San Luis OU = Finance
 Date: 2023.07.14 16:55:26 -07'00'



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

6. C.

Meeting Date: 07/26/2023

Department Head: Sonia Cornelio, City Clerk, City Clerk's Office

Submitted By: Sonia Cornelio, City Clerk, City Clerk's Office

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding the Fiscal Year 2023-204 for Council's line-item budget in the General Ledger Account named Council's Contractual Services for consideration of continuing as a signatory on the Intergovernmental Agreement, Greater Yuma Port Authority. **(Jenny Torres, Acting City Manager)**

SUMMARY:

IGA Organizational Structure: The Greater Yuma Port Authority ("GYPA") is a non-profit corporation created in the year 2000 by an Intergovernmental Agreement ("IGA"). It obtained an Act of Congress to transfer federal land on the U.S.-Mexican Border, allowing for a then new port of entry for commercial vehicular traffic. Currently, GYPA's voting members include the City of San Luis, the City of Yuma, the County of Yuma, and the Sovereign Nation of the Cocopah/Cocopah Tribe. Each member has two (2) representatives on GYPA's Board. To terminate participation in the GYPA, a member jurisdiction may stop paying the cash calls (contributions). However, to regain membership, the member would have to pay all back cash calls while it was not a member.

Service: GYPA provided master planning to GYPA's Magrino Industrial Park. It provided capital for the development of the Industrial Park to attract economic development, taking advantage of its proximity to the commercial Land Port of Entry II ("POE 2"). It is also involved with POE 2 users and other stakeholders to improve the cross-border traffic flow to enhance economic development for the region. The infrastructure development is on the last remaining minor punch list to complete the development of Magrino Industrial Park. The city issued the completion certificates on July 11, 2023, for the last phases, 3 and 4.

Compliance: GYPA provided its report to San Luis on the deadline of March 10, 2023, and submitted its \$50,000 cash call. (both attached). The San Luis Finance Department requested GYPA financial information. GYPA provided a summary. The Finance Director requested more detail financial information. On May 2, 2023, GYPA's attorney sent a letter to the Office of the City Manager requesting that San Luis make a formal request. On May 4, 2023, the city issued its formal request. On May 17, 2023, GYPA's attorney provided more financial detail and directed the city that further inquiry, if any, be directed to GYPA's attorney. The letters are attached, but the financials are not due to GYPA's determination in his May 17 letter that certain financial information is not public.

Amount: The City has contributed funds since the inception of GYPA in the year 2000. Section 5.3, page 6 of the Restated and Amended By-Laws has set the contribution (technically an annual cash call) at \$50,000.00. GYPA has requested \$50,000.00 for the fiscal year 2023-2024.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE THE CASH CALL FOR \$50,000.00.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: Yes
CITY/STATE/FEDERAL FUNDS: City
TOTAL: \$50,000
BUDGETED AMOUNT: See fiscal impact statement
AVAILABLE AMOUNT TO TRANSFER: See fiscal impact statement
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: See fiscal impact statement
FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

If the cash call is approved, there is budget capacity for this fiscal year 2023-2024 for the \$50,000 payment to GYPA. In the council contingency we budgeted \$200,000 over the usual budget to allow for budget flexibility to cover items that were pending council evaluation as the item presented.

Attachments

GYPA \$50K Cash Call
Report/Slide Deck
GYPA IGA
2023 May 2 GYPA's Attny Ltr that SL make Formal Request for Financials
2023 May 4 San Luis Formal Request to GYPA for Financials
Phase 4 Final Plat

Greater Yuma Port Authority

PO Box 4601
Yuma, AZ 85366

Invoice

Date	Invoice #
3/10/2023	5

Bill To
City of San Luis, AZ 85349 1090 Union Street San Luis, AZ 85349

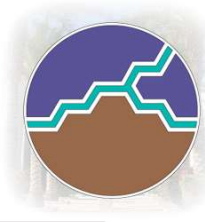
Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Net 60		3/10/2023			
Quantity	Item Code	Description			Price Each	Amount
1	Annual Membershi...	Fiscal Year 2023/2024 Membership Dues			50,000.00	50,000.00
					Total	\$50,000.00



GREATER YUMA PORT AUTHORITY

Submitted to the City of San Luis, AZ



MISSION STATEMENT:

THE GREATER YUMA PORT AUTHORITY WILL DEVELOP A GATEWAY FOR GLOBAL TRADE AND FACILITATE, PROMOTE AND SUPPORT MULTI-MODAL TRANSPORTATION AND TRADE OPPORTUNITIES TO ENHANCE ECONOMIC DEVELOPMENT IN THE GREATER YUMA AREA.



INDUSTRIAL DEVELOPMENT

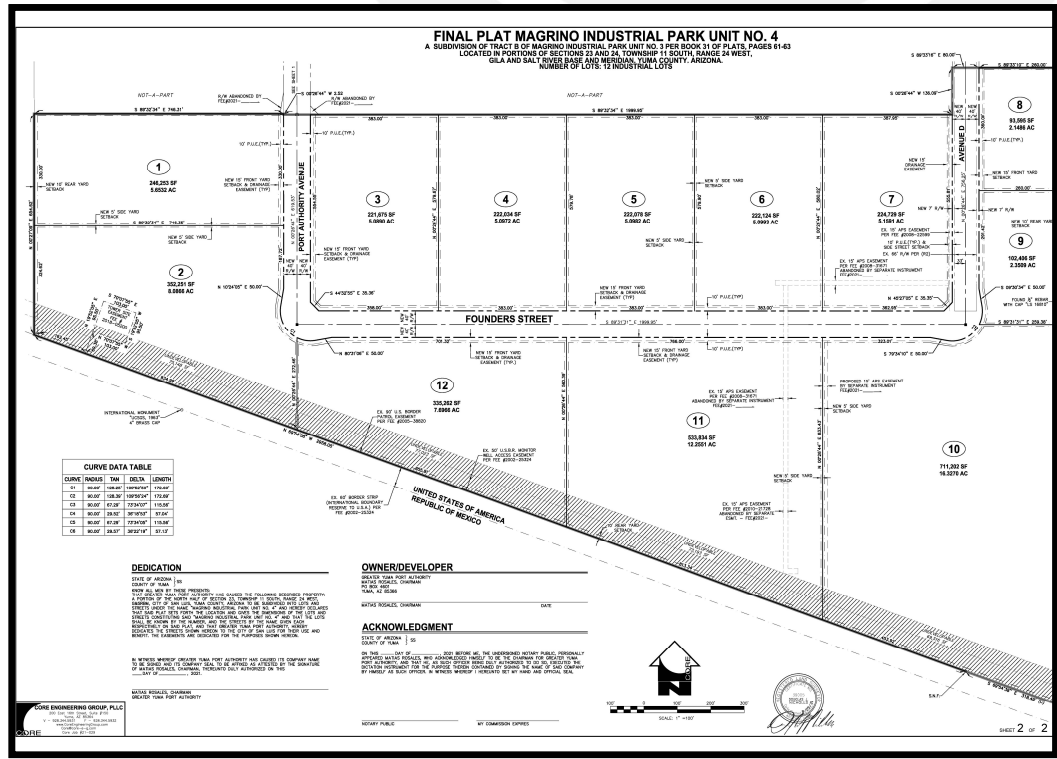
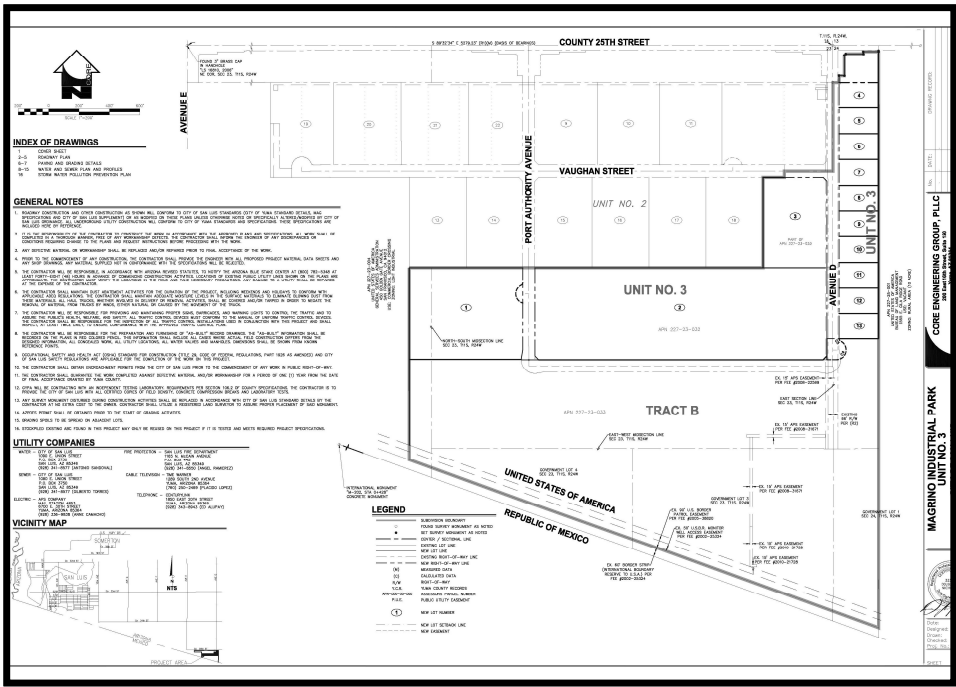
- With the assistance of Yuma County, who allocated \$2.5 Million of their ARPA fund allocation towards the underground infrastructure of the Industrial Development.
- Additionally, Yuma County acted as the grantor, securing a loan for the remaining balance of development improvements.
- The development is slated for completion June 2023.



INDUSTRIAL DEVELOPMENT

The Greater Yuma Port Authority has continued to develop the surrounding raw industrial land of the San Luis Commercial port of entry.

Located within the Gary J. Magrino Industrial park, 86 acres are currently being developed.



SUCCESSFUL PARTNERSHIPS

In 2022, Chicano's Por la Causa (CPLC) and GYPA executed a purchase agreement from the remainder of the Gary J. Magrino Industrial development.

CPLC vision is to construct spec buildings and warehouses that will continue to uphold the necessary tools for International trade for the Greater Yuma Region.



PERFORMANCE METRICS

LEADERSHIP & ADVOCACY



- Since 2018, GYPA has maintained a full-time director to oversee operations and ensure the financial wellness of the organization.
- GYPA's presence has been more visible in engagement activities such as ADOT meetings, San Luis I Technical meetings and alongside GYEDC for regional recruitment.
- GYPA has aided in communication measures between the newly implemented leadership at the San Luis Sonora Port of Entry and maintained clear communication with the Consul General in Nogales regarding federal changes within the Mexican government.

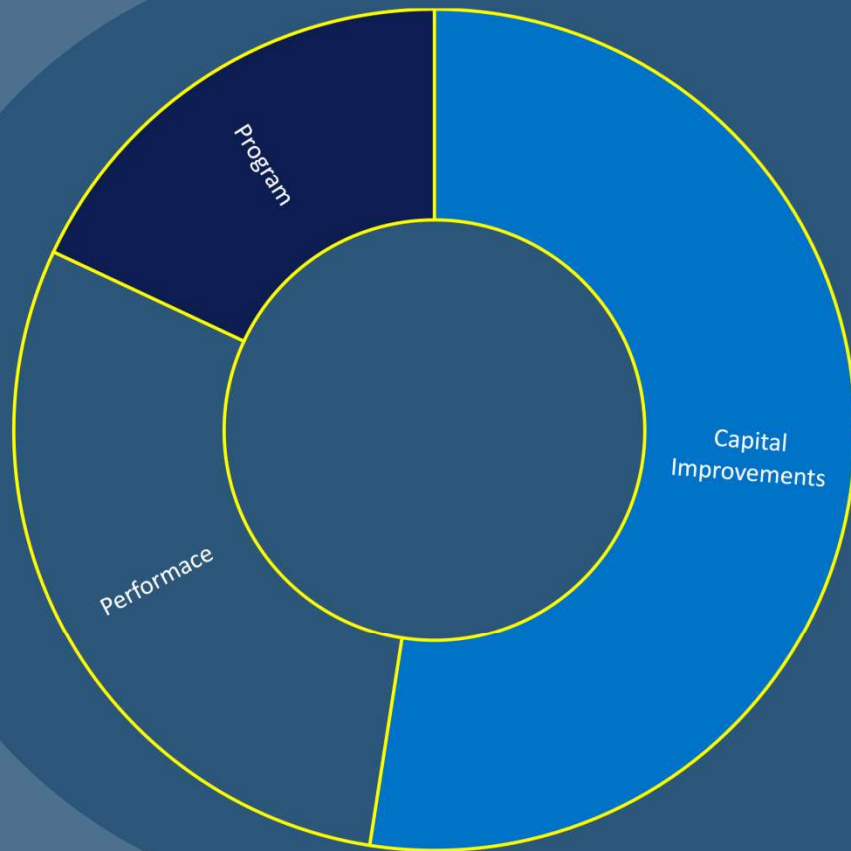


- GYPA has engaged with and carried out port tours, land viability meetings and workforce inquiries with potential commercial port users.
- Users have inquired about operation expansions from Texas, Nogales, Chicago and Tijuana.
- GYPA continues to forecast the need for a future alternative truck route outside of the principal Ave E corridor on the east side of San Luis, AZ.



STAKEHOLDER ENGAGEMENT

Expenditures



Expenses for the Gary J. Magrino Industrial Development have included:

- Engineering & Design
- Conceptual Plans
- Bidding
- Daily Operations
- Legal Expenditures
- Contractor Expenses
- Utility Expenses
- Memberships
- Administrative costs

BOARD OF DIRECTORS



MATIAS ROSALES

Chairman of the Board

Appointed by the
City of San Luis



MARCO A. "TONY" REYES

Vice Chair

Appointed by
Yuma County



WAYNE GALE

Secretary / Treasurer

Appointed by the
City of Yuma



GARY MAGRINO

Founder

Appointed by the
Cocopah Tribal Nation

BOARD OF DIRECTORS



FRANK RASCON

Board Member
Appointed by the
City of San Luis



IAN MCGAUGHEY

Board Member
Appointed by
Yuma County



GARY KNIGHT

Board Member
Appointed by the
City of Yuma



ERIC HOLLAND

Board Member
Appointed by the
Cocopah Tribal Nation



THANK YOU!

✉ BGEORGE@GYPA.ORG

🌐 WWW.GYPA.ORG

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INTERGOVERNMENTAL AGREEMENT

FOR

THE JOINT OPERATION OF THE GREATER YUMA PORT AUTHORITY

WHEREAS, the City of Somerton, the City of San Luis, the Cocopah Indian Tribe and the County of Yuma, in the State of Arizona desire to enter into this Agreement with respect to the joint establishment, operation and maintenance of an intergovernmental entity to be known as the Greater Yuma Port Authority (the "Authority") as authorized by A.R.S. §§ 9-500.11, 11-254.04 and 44-6501 and pursuant to the provisions of A.R.S. Title 11, Chapter 7, Article 3, and, as authorized by appropriate action of the governing body for each Party, each Party desires to enter into this Intergovernmental Agreement for the purposes and objectives set forth;

WHEREAS, the purposes of the Authority shall be (i) constructing, operating and maintaining an international port of entry along the Arizona-Mexico border in coordination with Federal agencies, (ii) establishing, operating and maintaining a foreign trade zone or expansion zone within Yuma County, Arizona (the "Area"), (iii) acquiring land in an economically depressed section of the Area, and encouraging businesses to locate new facilities in the Area, (iv) providing employment opportunities for low income residents and improving economic conditions in the Area, and (v) improving the flow of transportation in and around the Area;

WHEREAS, the parties each have the power to appropriate and spend monies in connection with "economic development activities" as defined in A.R.S. Sections 9-500.11 and 11-254.04, as applicable, that each respective party's governing body has determined will assist in the creation or retention of jobs or will otherwise improve or enhance such party's inhabitants' economic welfare; and

WHEREAS, the Parties hereto desire to include within the applicability of this Agreement the establishment, operation and maintenance of the Authority as an intergovernmental entity, in the

1
2 manner and in accordance with the terms and conditions set forth herein as Exhibit A., and;

3 WHEREAS, §§ 11-201, 11-254.04 and/or 44-6501 and § 11-951 and § 11-952, and official
4 action of the County of Yuma taken by the Board of Supervisors on the 7th day of August, 2000 at
5 its regularly scheduled and noticed meeting, enables the Yuma County Board of Supervisors to enter
6 into Intergovernmental Agreements for the purposes stated herein on behalf of the County of Yuma,
7 and;

8 WHEREAS, A.R.S. Title 9, §§ 9-240, 9-500.11, 9-276 and/or 44-6501 and § 11-951 and §
9 11-952, and official action of the City of Somerton taken by its City Council on the 15th day of
10 August, 2000 at its regularly scheduled and noticed meeting, enables the City of Somerton to enter
11 into this Intergovernmental Agreement for the purposes stated herein; and

12 WHEREAS, A.R.S. Title 9, §§ 9-240, 9-500.11, 9-276 and/or 44-650 and § 11-951 and §
13 11-952, and official action of the City of San Luis taken by its City Council on the 23rd day of August,
14 2000 at its regularly scheduled and noticed meeting, enables the City of San Luis to enter into this
15 Intergovernmental Agreement for the purposes stated herein; and

16 WHEREAS, the Cocopah Tribe, a Sovereign Nation, is enabled by Federal and Tribal
17 Authority and § 44-6501 and § 11-951 and § 11-952, and Official Tribal Action taken on the 11th
18 day of August, 2000, to enter into this Intergovernmental Agreement contract for the purposes stated
19 herein; and

20 WHEREAS, H.R. 3023 provides that the real property upon which the international port of
21 entry and related activities will be located and which is more fully described in H.R. 3023 (the "Real
22 Property") shall be transferred to the "Greater Yuma Port Authority" which is defined as meaning
23 Trust No. 84-184, Yuma Title & Trust Company, an Arizona corporation, at trust for the benefit of
24 the Parties hereto, or such other successor joint powers agency or public purpose entity as
25 unanimously designated by the Parties hereto; and

26 WHEREAS, in August, 1999 the Parties entered into an Intergovernmental Agreement for the
27 Joint Acquisition of the Real Property (the "1999 IGA"); and

28 WHEREAS, the Parties hereto desire to unanimously designate the Authority as the public

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purpose entity which will receive title to the Real Property from the United States of America and to amend the 1999 IGA to provide that the Authority shall be the public purpose entity which shall receive title to the Real Property directly from the United States; and

WHEREAS, the implementation of this Intergovernmental Agreement will substantially further the public safety, health and welfare of the Area and the Parties and will assist in the creation or retention of jobs or will otherwise improve or enhance the economic welfare of the Parties' inhabitants;

NOW THEREFORE, the Parties do hereby agree as follows, and at all times subject to the provisions of A.R.S. § 38-511, which is a part hereof for all purposes,

SECTION 1 DEFINITIONS

"Operating agreement" means a set of operational instructions, guidelines, or by-laws for engaging in joint governmental activity for the purposes of A.R.S. §§ 9-500.11, 11-254.04 and/or 44-6501 and which shall be prepared by an organization jointly established by the participating entities named in the preamble hereinabove under an intergovernmental agreement pursuant to § 11-951, et seq., by, between or among them to engage in joint governmental activity for the purposes of A.R.S. §§ 9-500.11, 11-254.04 and/or 44-6501, and which is set forth in Exhibit A.

"Party" means each of the governmental entities named in the preamble hereinabove or such entities, agents or persons acting by and through official act of such governmental entities, and shall include such governmental entities or other governmental agencies or other public authorities duly established by governmental entities or agencies which may hereafter join in this Intergovernmental Agreement by appropriate amendment of the Agreement.

SECTION 2 DURATION

This Agreement shall commence on the 18TH day of SEPTEMBER, 2000 and terminate in accordance with the terms of termination set forth in Exhibit "A" or by mutual consent of the parties.

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SECTION 3 PURPOSE

The purposes of this Agreement are (i) the constructing, operating and maintaining an international port of entry along the Arizona-Mexico border in coordination with Federal agencies, (ii) establishing, operating and maintaining a foreign trade zone or expansion zone within the Area under the authority of A.R.S. § 44-6501, (iii) acquiring land in an economically depressed section of the Area, and encouraging businesses to locate new facilities in the Area, (iv) providing employment opportunities for low income residents and improving economic conditions in the Area, and (v) improving the flow of transportation in and around the Area. The purposes of this Agreement include any and all purposes set forth in A.R.S. § 44-6501 for any and all purposes set forth in that statute, the purposes set forth herein, the purposes set forth as "economic development activities" in A.R.S. §§ 9-500.11 and 11-254.04 and as is set forth in Exhibit A. The purposes of this Agreement shall also include the designation of the Authority as the public purpose entity to receive title to the Real Property from the United States in compliance with H.R. 3023. The public purpose to which this intergovernmental agreement is directed is to significantly increase economic activity within Yuma County and its cities and towns and along the United States-Mexico international border by acquiring land and establishing, operating and maintaining a foreign trade zone or expansion zone, and providing appropriate facilities for operation of a Port of Entry by the United States for the crossing of international trucks and commercial traffic from Mexico into the United States, adjacent to the City of San Luis, and along the Area Service Highway, when constructed, and including but not limited to operation of intermodal facilities for such purposes.

SECTION 4 THE MANNER OF FINANCING THE JOINT OPERATION OF THE GREATER YUMA PORT AUTHORITY AND OF ESTABLISHING AND MAINTAINING A BUDGET THEREFOR

The parties, in accordance with the obligation and responsibility imposed by law upon each separately with regard to expenditure of public funds and the derivation of revenues from governmental operations, excluding the assessment and levy of any *ad valorem* or other tax, other

1
2 than one mandated by state or federal law, shall provide in the budget of each separately a sum for
3 establishment, operation and maintenance of the Authority as set forth in Exhibit A.

4
5 **SECTION 5 THE PERMISSIBLE METHOD OR METHODS TO BE EMPLOYED IN**
6 **ACCOMPLISHING THE PARTIAL OR COMPLETE TERMINATION OF**
7 **THE AGREEMENT AND FOR DISPOSING OF PROPERTY UPON SUCH**
8 **PARTIAL OR COMPLETE TERMINATION**

9 This Agreement shall terminate upon the terms and conditions set forth in Exhibit A, or upon
10 the occurrence of other events of termination set forth herein.

11
12 **SECTION 6 OPERATING AGREEMENT**

13 The parties to this Agreement shall establish, operate and maintain the entity known as the
14 Greater Yuma Port Authority as set forth in Exhibit A.

15
16 **SECTION 7 TRANSFER OF REAL PROPERTY TO THE AUTHORITY.**

17 The Parties hereby unanimously designate the Authority as the public purpose entity to receive
18 title to the Real Property directly from the United States. To the extent the 1999 IGA is inconsistent
19 herewith it is hereby amended.

20 **Signature page to follow:**

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IN WITNESS WHEREOF, the Governing Body of each Party hereto has approved and executed this Intergovernmental Agreement in accordance with governing law.

PARTIES TO THE AGREEMENT

CITY OF SOMERTON
a municipal corporation

By: [Signature]
AGUSTIN TUMBAGA, JR., MAYOR

Attest:
By: [Signature]
Jill Ferguson, City Clerk

CITY OF SAN LUIS
a municipal corporation

By: [Signature]
ALEX J. HARPER, MAYOR

Attest:
By: [Signature]
Alex U. Ruiz, City Clerk

COCOPA INDIAN TRIBE
a sovereign nation

By: [Signature]
SHERRY CORDOVA, CHAIRMAN

Attest:
By: [Signature]
Paul Soto, Tribal Secretary

COUNTY OF YUMA
a body politic and corporate

By: [Signature]
LUCY SHIPP, CHAIRMAN
Yuma County
Board of Supervisors

Attest:
By: [Signature]
Wally Hill, Clerk of the Board

DETERMINATION OF COUNSEL

Pursuant to ARS § 11-952(D), the attorneys for the Parties hereto have determined that the foregoing agreement is in proper form, and is within the powers and authority granted under the laws of this State.

[Signature]
Gerald W. Hunt
Attorney for City of San Luis

Date: 8/28/00

[Signature]
Gerald W. Hunt
Attorney for City of Somerton

Date: 8/29/00

[Signature]
Patricia A. Grozee Fred Williams
Yuma County Attorney
Special Counsel

Date: 9/14/00

[Signature]
Carol Bowman
Attorney for Cocopah Tribe

Date: 8/30/00

BENESCH, SHADLE & WHITE, PLC

ATTORNEYS AT LAW

CELEBRATING 103 YEARS 1920-2023

TREVOR T. WHITE *
twhite@yumalawyers.com
WAYNE C. BENESCH
wbensch@yumalawyers.com
ELIZABETH A. PUNPAYUK**
cpunpayuk@yumalawyers.com

833 E. Plaza Circle - Suite 100
Yuma, Arizona 85365-2033

STEPHEN P. SHADLE
(1936-2020)

WWW.YUMALAWYERS.COM
Telephone (928) 783-8321
Facsimile (928) 783-4123

*Also Admitted in California and New Mexico
**Also Admitted in California and Texas

May 2, 2023

Mr. Ralph Velez, City Manager
P.O. Box 1170
San Luis, AZ 85349
rvelez@sanluisaz.gov

Re: Financial Information Request

Dear Mr. Velez:

This firm represents the Greater Yuma Port Authority, Inc. ("GYPA").

On April 17, 2023, Ms. Monica Castro, Director of Finance of City of San Luis, sent an email to Buna George, Executive Director of GYPA, requesting certain financial information regarding some of GYPA's activities from approximately 2014 to the present. Ms. George responded to Ms. Castro by return email that she would begin gathering the requested information, and informed us of the request.

In order for GYPA to undertake this extensive research project, we respectfully request that the City of San Luis submit a formal request from you as City Manager, or from the governing body, the City Council, to GYPA or to our office as soon as possible. GYPA will then continue its efforts to respond. GYPA expects this will be completed within three weeks after receipt of the formal request.

Should you have any questions, please feel free to contact me or my partner, Trevor White.

Very truly yours,



Wayne C. Benesch, Esq.
WCB:se

cc: Kay Macuil
Glen Gimbut
Monica Castro
Buna George
Trevor White



CITY OF
SAN LUIS
A R I Z O N A
WWW.SANLUISAZ.GOV

P.O. Box 1170 | 1090 E. Union Street San Luis, AZ 85349 | P: (928) 341-8520 F: (928) 341-8539

May 4, 2023

Mr. Wayne Benesch, Esq.
Benesch, Shadle, and White, P.L.C.
833 E. Plaza Circle Suite 100
Yuma, Arizona 85365-2033

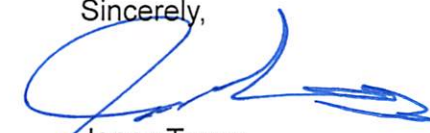
Re: Financial Information Request of GYPA by City of San Luis

Dear Mr. Benesch:

The City of San Luis is in receipt of your letter dated May 2, 2023 regarding the records request of Monica Castro, Finance Director, of the City of San Luis of April 17, 2023.¹

Please consider this letter a request for the records and information requested by Ms. Castro. (Her email request is attached for reference.) The City understands that GYPA has no large staff and that time may be needed to properly respond to the request.² However, any attention that can be given will be most appreciated.

Sincerely,



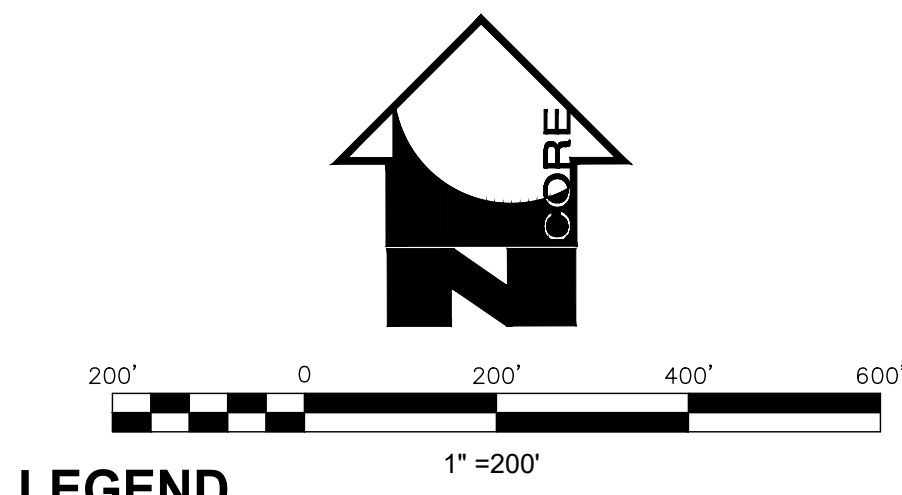
Jenny Torres
Assistant City Manager

¹ The Greater Yuma Port Authority ("GYPA") is an intergovernmental organization created under the authority of A.R.S. §11-952(A). As such, it is a "public body" as defined by A.R.S. §39-121.01 and is subject to the public records laws of the State of Arizona. An affirmative duty is placed by Title 39 and Title 41 Article 2.1 upon GYPA to preserve and care for its public records.

² It is to be noted that a prompt response is required for public records. See Am. Civ. Liberties Union v. Arizona Dept. of Child Safety, 377 P.3d 339 (Ariz. App. 1st Div. 2016).

FINAL PLAT MAGRINO INDUSTRIAL PARK UNIT NO. 4

A SUBDIVISION OF TRACT B OF MAGRINO INDUSTRIAL PARK UNIT NO. 3 PER BOOK 31 OF PLATS, PAGE 61-63
 LOCATED IN PORTIONS OF SECTIONS 23 AND 24, TOWNSHIP 11 SOUTH, RANGE 24 WEST, GILA AND SALT RIVER BASE AND MERIDIAN, YUMA COUNTY, ARIZONA.
 NUMBER OF LOTS: 12 INDUSTRIAL LOTS



LEGEND

- SUBDIVISION BOUNDARY
- FOUND SURVEY MONUMENT AS NOTED
- NEW SURVEY MONUMENT PER YUMA COUNTY STANDARD 4-030
- NEW SURVEY MONUMENT PER YUMA COUNTY STANDARD 4-080
- CENTER / SECTIONAL LINE
- EXISTING LOT LINE
- NEW LOT LINE
- EXISTING RIGHT-OF-WAY LINE
- NEW RIGHT-OF-WAY LINE
- (M) MEASURED DATA
- (R1) RECORDED DATA PER BOOK 23 OF PLATS PAGES 57&58, Y.C.R.
- (R2) RECORDED DATA PER COUNTY ROAD MAP #3856
- (R3) RECORDED DATA PER CANAL RESERVATION RIGHT-OF-WAY PER SAME CHARACTER AND SCOPE AS ACT OF AUGUST 30, 1890 (26 STAT. 391, 43 U.S.C. 945) AS FORMALIZED PER MINUTE NO. 242 "PERMANENT AND DEFINITIVE SOLUTION TO INTERNATIONAL PROBLEM OF THE SALINITY OF THE COLORADO RIVER" DATED 8/30/1973.
- (R4) RECORDED DATA PER FEE #2012-29215
- (R5) RECORDED DATA PER FEE #2012-03856
- (R6) RECORDED DATA PER FEE #2015-12921
- (R7) RECORDED DATA PER FEE #2016-00806
- (R8) RECORDED DATA PER FEE #2018-11414
- (R9) RECORDED DATA PER FEE #2019-21087
- (R10) RECORDED DATA PER FEE #2020-08878
- (C) CALCULATED DATA
- R/W RIGHT-OF-WAY
- Y.C.R. YUMA COUNTY RECORDS
- APN-000-00-000 ASSESSOR'S PARCEL NUMBER
- P.U.E. PUBLIC UTILITY EASEMENT
- 2 NEW LOT NUMBER
- 17 EXISTING LOT NUMBER
- NEW BUILDING SETBACK LINE AND DRAINAGE EASEMENT WHERE NOTED
- NEW EASEMENT

BASIS OF BEARING

THE SOUTH LINE OF SECTION 14, ALSO BEING THE NORTH LINE OF SECTION 23, TOWNSHIP 11 SOUTH, RANGE 24 WEST, GILA AND SALT RIVER BASE AND MERIDIAN, YUMA COUNTY, ARIZONA, AS RECORDED IN FEE #2007-18783, BOOK 23 OF PLATS, PAGES 57&58, YUMA COUNTY RECORDER'S OFFICE.

NAMELY: S 89°32'34" E

BENCHMARK

FROM TOPOGRAPHIC SURVEY OF COUNTY 25TH STREET FROM AVENUE E TO AVENUE D PLANS BY VEGA & VEGA ENGINEERING, PLLC SEALED 3/3/2014. TOP OF FOUND BRASS CAP IN HEADWALL.

ELEVATION = 164.99

ZONING

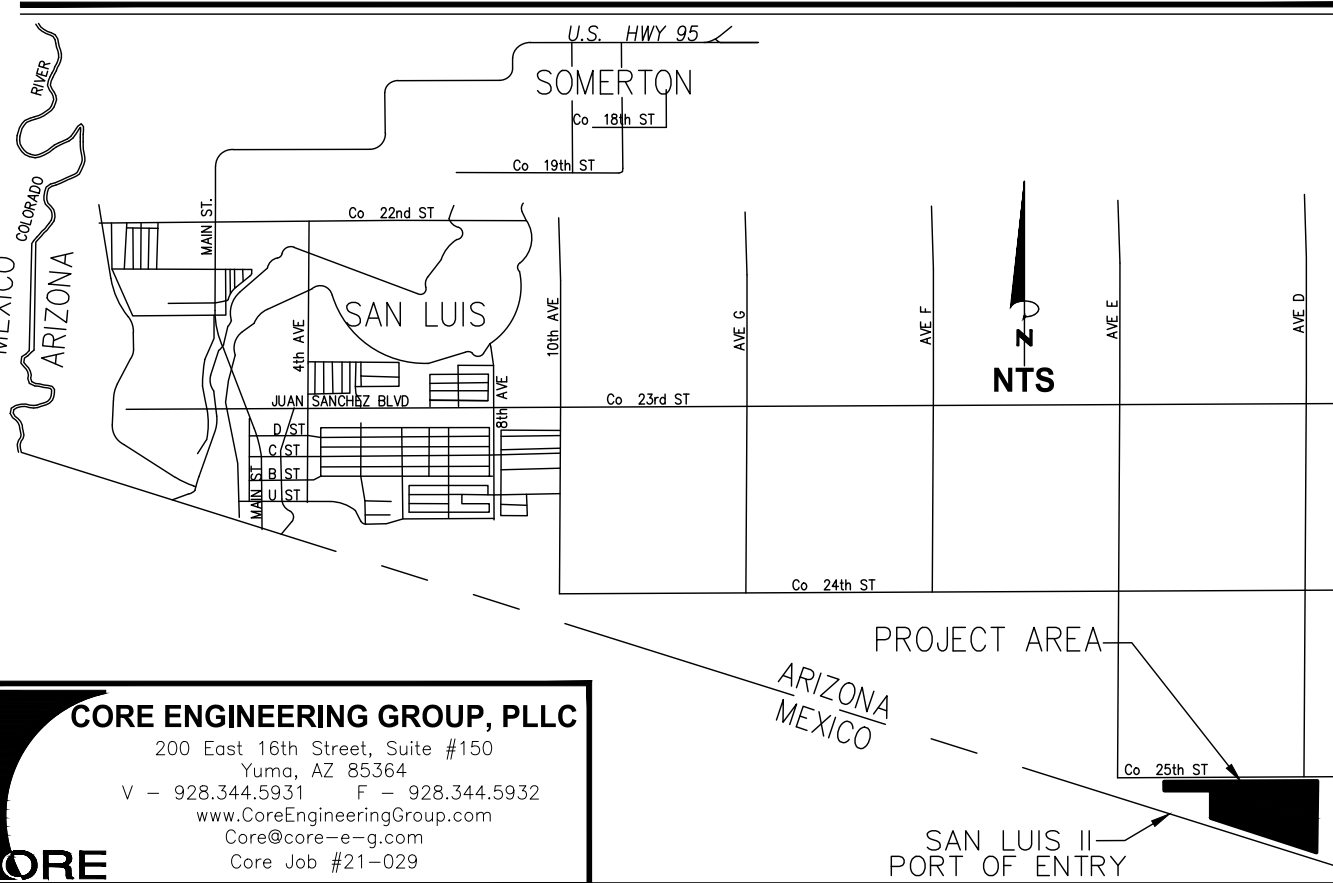
CURRENT CITY OF SAN LUIS ZONING: L-1 (LIGHT INDUSTRIAL)

BUILDING SETBACKS: 15' FRONT
5' SIDE
10' STREET SIDE
10' REAR

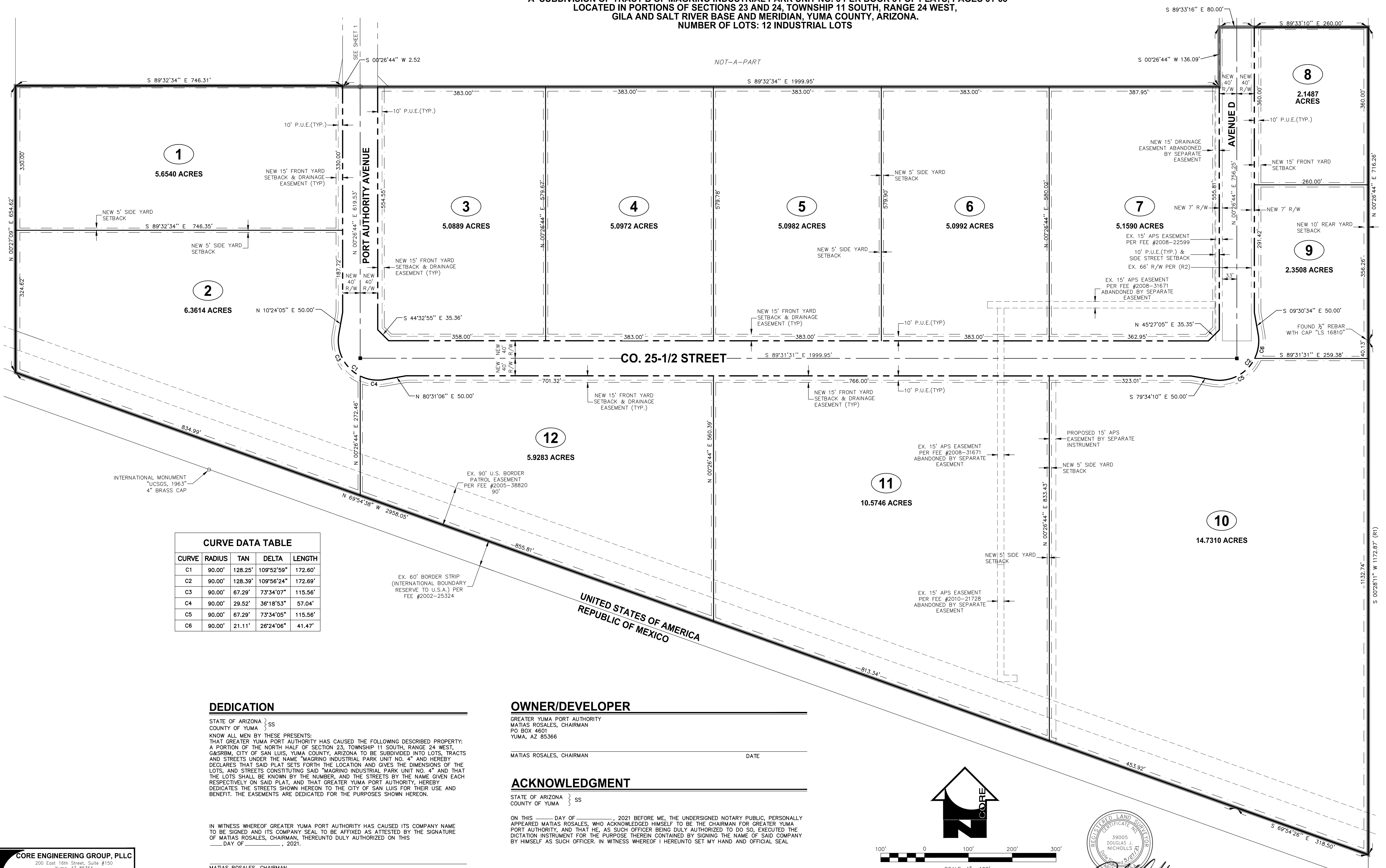
FLOOD ZONE DESIGNATION

PER FLOOD INSURANCE RATE MAP (PANEL NUMBER 04027C2155E), EFFECTIVE DATE AUGUST 27, 2008, THE SUBJECT PROPERTY IS LOCATED WITHIN ZONE X: AREAS BETWEEN 100-YEAR FLOOD AND 500-YEAR FLOOD.

VICINITY MAP



FINAL PLAT MAGRINO INDUSTRIAL PARK UNIT NO. 4
 A SUBDIVISION OF TRACT B OF MAGRINO INDUSTRIAL PARK UNIT NO. 3 PER BOOK 31 OF PLATS, PAGES 61-63
 LOCATED IN PORTIONS OF SECTIONS 23 AND 24, TOWNSHIP 11 SOUTH, RANGE 24 WEST,
 GILA AND SALT RIVER BASE AND MERIDIAN, YUMA COUNTY, ARIZONA.
 NUMBER OF LOTS: 12 INDUSTRIAL LOTS



CURVE DATA TABLE

CURVE	RADIUS	TAN	DELTA	LENGTH
C1	90.00'	128.25'	109°52'59"	172.60'
C2	90.00'	128.39'	109°56'24"	172.69'
C3	90.00'	67.29'	73°34'07"	115.56'
C4	90.00'	29.52'	36°18'53"	57.04'
C5	90.00'	67.29'	73°34'05"	115.56'
C6	90.00'	21.11'	26°24'06"	41.47'

DEDICATION

STATE OF ARIZONA } SS
 COUNTY OF YUMA }
 KNOW ALL MEN BY THESE PRESENTS:
 THAT GREATER YUMA PORT AUTHORITY HAS CAUSED THE FOLLOWING DESCRIBED PROPERTY:
 A PORTION OF THE NORTH HALF OF SECTION 23, TOWNSHIP 11 SOUTH, RANGE 24 WEST,
 G&SRBM, CITY OF SAN LUIS, YUMA COUNTY, ARIZONA TO BE SUBDIVIDED INTO LOTS, TRACTS
 AND STREETS UNDER THE NAME "MAGRINO INDUSTRIAL PARK UNIT NO. 4" AND HEREBY
 DECLARES THAT SAID PLAT SETS FORTH THE LOCATION AND GIVES THE DIMENSIONS OF THE
 LOTS, AND STREETS CONSTITUTING SAID "MAGRINO INDUSTRIAL PARK UNIT NO. 4" AND THAT
 THE LOTS SHALL BE KNOWN BY THE NUMBER, AND THE STREETS BY THE NAME GIVEN EACH
 RESPECTIVELY ON SAID PLAT, AND THAT GREATER YUMA PORT AUTHORITY, HEREBY
 DEDICATES THE STREETS SHOWN HEREON TO THE CITY OF SAN LUIS FOR THEIR USE AND
 BENEFIT. THE EASEMENTS ARE DEDICATED FOR THE PURPOSES SHOWN HEREON.

IN WITNESS WHEREOF GREATER YUMA PORT AUTHORITY HAS CAUSED ITS COMPANY NAME
 TO BE SIGNED AND ITS COMPANY SEAL TO BE AFFIXED AS ATTESTED BY THE SIGNATURE
 OF MATIAS ROSALES, CHAIRMAN, THEREUNTO DULY AUTHORIZED ON THIS
 ____ DAY OF _____, 2021.

MATIAS ROSALES, CHAIRMAN
 GREATER YUMA PORT AUTHORITY

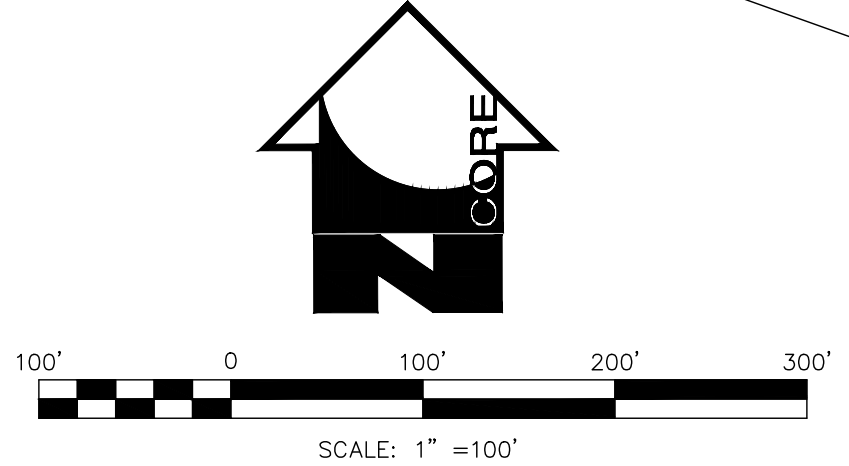
OWNER/DEVELOPER

GREATER YUMA PORT AUTHORITY
 MATIAS ROSALES, CHAIRMAN
 PO BOX 4601
 YUMA, AZ 85366
 MATIAS ROSALES, CHAIRMAN _____ DATE _____

ACKNOWLEDGMENT

STATE OF ARIZONA } SS
 COUNTY OF YUMA }
 ON THIS ____ DAY OF _____, 2021 BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, PERSONALLY
 APPEARED MATIAS ROSALES, WHO ACKNOWLEDGED HIMSELF TO BE THE CHAIRMAN FOR GREATER YUMA
 PORT AUTHORITY, AND THAT HE, AS SUCH OFFICER BEING DULY AUTHORIZED TO DO SO, EXECUTED THE
 DICTATION INSTRUMENT FOR THE PURPOSE THEREIN CONTAINED BY SIGNING THE NAME OF SAID COMPANY
 BY HIMSELF AS SUCH OFFICER. IN WITNESS WHEREOF I HERETO SET MY HAND AND OFFICIAL SEAL

NOTARY PUBLIC _____ MY COMMISSION EXPIRES _____



[Signature]

Thu, 27 May 2021 - 9:54am, Z:\2021\12-1-029\dwg\Prelim\Plat.dwg, * Core Engineering Group, PLLC

CORE ENGINEERING GROUP, PLLC
 200 East 16th Street, Suite #150
 Yuma, AZ 85364
 V - 928.344.5931 F - 928.344.5932
 www.CoreEngineeringGroup.com
 Core@core-e-g.com
 Core Job #21-029



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

7. A.

Meeting Date: 07/26/2023

Department Head: Eulogio Vera, Director of Public Works, Public Works Department

Submitted By: Manuel Hernandez, Project Manager, Public Works Department

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding the City of San Luis awarding a construction services contract to Gutierrez Canales Engineering, PC for the replacement of five (5) sanitary sewer manholes located near Hidalgo Ave and Cesar Chavez Blvd. **(Manuel Hernandez, Acting Assistant Director of Public Works)**

SUMMARY:

Public Works has identified some sewer manholes that have reached the end of their service life. Five 30-year manholes have been identified as a priority for replacement, and for which we are requesting approval to award replacement. As part of an approved manhole replacement program, Wastewater Division has secured funding for annual manhole evaluations, repairs, and replacements as needed. The city has purchased the five (5) corrosion-resistant manholes and advertised bids for their replacement. The formal bid process resulted in three (3) bids, with Gutierrez Canales Engineering being the lowest responsive bidder in the amount of \$236,738.00.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO AWARD A CONSTRUCTION CONTRACT FOR THE HIDALGO AVENUE MANHOLE REPLACEMENTS PROJECT AS PRESENTED TO GUTIERREZ CANALES ENGINEERING, PC IN THE AMOUNT OF \$236,738.00.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	Yes
CITY/STATE/FEDERAL FUNDS:	City
TOTAL:	\$236,738.00
BUDGETED AMOUNT:	\$320,000.00
AVAILABLE AMOUNT TO TRANSFER:	\$320,000.00
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	Non Capital Projects #310-311-89000/ \$320,000.00

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

Please reference attached Bid Tabulation. Bidder #1 made an error on their tabulation. The error was \$357 dollars in total. Bidder #1 has agreed to the correct total of \$236,738.00

Attachments

Proposal Kit - Hidalgo Ave. Manhole Replacement Project
Bid Tabulation Hidalgo Avenue Manhole Replacement Project



City of San Luis

Department of Public Works

• Administration • Streets • Water • Wastewater • Solid Waste • Fleet Services •

CONTRACT DOCUMENTS

FOR

CITY OF SAN LUIS

HIDALGO AVENUE MANHOLE REPLACEMENTS PROJECT

City of San Luis
1090 East Union Street
PO Box 1170
San Luis, Arizona 85349

APPROVED BY:

Interim City Manager:

Jenny Torres

Mayor:

Nieves Riedel

Vice - Mayor:

Jose E. Cabrera

Council Members:

Maria Cecilia Cruz

Tadeo Azael De La Hoya

Matias Rosales

Gloria Torres

Javier Vargas



City of San Luis

Department of Public Works

• Administration • Streets • Water • Wastewater • Solid Waste • Fleet Services •

CITY OF SAN LUIS

HIDALGO AVENUE MANHOLE REPLACEMENTS PROJECT

Table of Contents

1. Contract documents cover sheet
2. Table of Contents
3. Invitation for bids/newspaper advertisement
4. Project map
5. Picture of new Armorock manholes
6. Bid schedule
7. Proposal submittal form
8. Bid surety bond form
9. Non-collusion affidavit
10. Bidder's participation/subcontractor/suppliers list form
11. Sample Contract/Agreement
12. Armorock packing slips/materials inventory
13. Special Conditions

Request for Proposal

Published in Yuma Sun on July 2, 2023

Location

Yuma County, Arizona

Due Date

Tuesday, July 18th 2023, 5:00 am

Notice Text

INVITATION FOR BIDS

CITY OF SAN LUIS, ARIZONA

NOTICE IS HEREBY GIVEN THAT sealed proposals or bids will be received in the Office of the City Clerk, City Hall, 1090 E. Union Street, City of San Luis, Arizona until 10:00 A.M. (M.S.T) on Tuesday, July 18, 2023, for furnishing all labor, equipment, tools and performing all services required for the removal of 5 existing sanitary sewer manholes and the installation of 5 City furnished new polymer sanitary sewer manholes located on the City of San Luis right of way near Hidalgo Ave and Cesar Chavez Blvd. And work incidental thereto. Proposals will then be publicly opened and read aloud. Each Bid should be submitted on the proposal form and be accompanied by a certified or cashiers check or bid bond in the amount of ten (10%) percent of the total amount of the bid.

The proposed work is located within the limits of the City of San Luis, Arizona, in the vicinity of Hidalgo Ave and Cesar Chavez Blvd. The work consists of, the removal of (5) five existing sanitary sewer manholes and replacement with five (5) new polymer sanitary sewer manholes. The replacement manholes have been purchased and are located in the City of San Luis within 2 miles of the project site and are ready for installation. All manholes are approximately 15' deep.

The project shall be complete and in place within 45 calendar days from the date of Notice to Proceed (NTP) Tentatively scheduled for 7/27/23. Project contract documents may be obtained via email at mhernandez@sanluisaz.gov.

A non-mandatory Pre-bid conference will be held at the City of San Luis Pedro Julian Conference Room in City Hall on 7/13/23 at 2:00 P.M. (M.S.T) to discuss specification and answer any questions Bidders may have.

All bids must be in a sealed envelope and plainly marked: CITY OF SAN LUIS - HIDALGO AVENUE MANHOLE REPLACEMENTS PROJECT .

The City of San Luis reserves the right to cancel this procurement, and/or to reject any or all bids, and/or to waive any informality in any bid. No bidder may withdraw his bid for a period of thirty (30) days after the date set for the bid opening thereof:

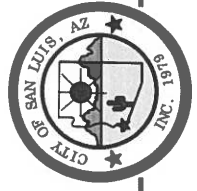
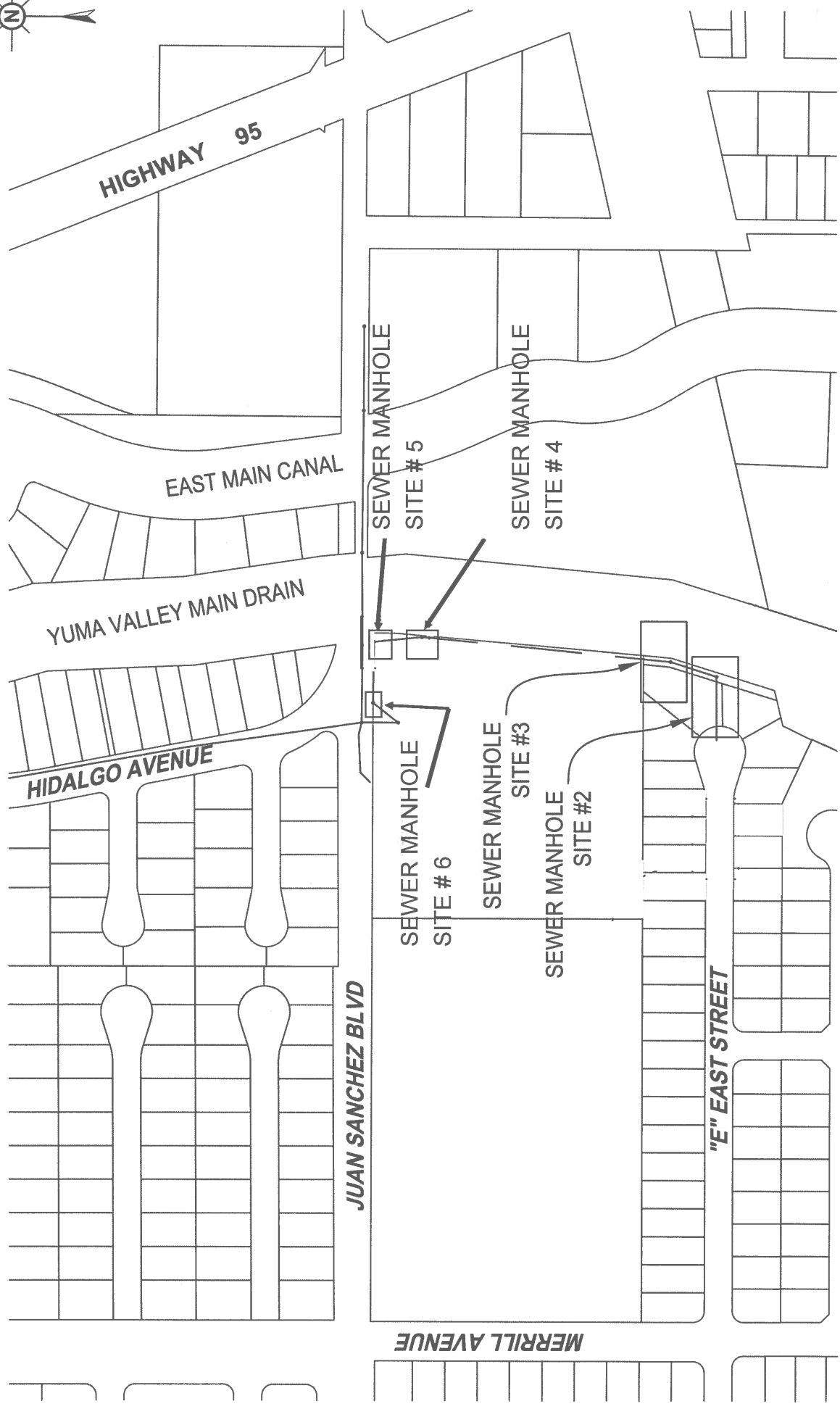
CITY OF SAN LUIS, ARIZONA

JENNY TORRES, Assistant City Manager

Yuma Sun: July 2, 9, 2023 - 216970



City of San Luis
Hidalgo Avenue Manhole Replacements Project



Location Map



City of San Luis
Hidalgo Avenue Manhole Replacements Project
Bid Schedule

Company Name:	
---------------	--

Bid Item	Item Description	Estimated Quantities	Unit	Unit Price	Total
1	Mobilization	1	Lump Sum		
2	Transporting of Manholes to work site	1	Lump Sum		
3	Traffic Control and Traffic Plan	1	Lump Sum		
4	Temporary Wastewater Bypass	1	Allowance	\$10,000 (Max)	
5	Manhole #2 Replacement	1	EA		
6	Manhole #3 Replacement	1	EA		
7	Manhole #4 Replacement	1	EA		
8	Manhole #5 Replacement	1	EA		
9	Manhole #6 Replacement	1	EA		
				Total	

PROPOSAL

THIS PROPOSAL IS SUBMITTED BY _____,

A corporation organized under the laws of the State of _____,

or a partnership consisting of _____,

or individual trading as _____;

of the City of _____ (City, State) and is the holder of Arizona State Contractor's license(s): _____ (type) Classification

_____ License No. _____.

The Bidder hereby certifies that as of the below date, the bond amount posted with the Arizona Registrar of Contractors is \$ _____ and that the Bidder's actual volume of work has not exceeded the contemplated gross volume pursuant to Arizona Administrative Code, Title 4 Chapter 9 [Authority: ARS §32-1101 et seq.]

Respectfully Submitted,

Bidder Firm _____

Address _____

City, State, ZIP _____

By _____

[Signature]

[Date]

Name _____

Title _____

ATTEST:

[If Bidder is an Individual]

Witness: _____

[Signature]

[Date]

BID SURETY BOND

Project Name:

For: City of San Luis, Arizona

KNOWN ALL MEN BY THESE PRESENTS:

That we, _____, as Principal, (hereinafter call the Principal), and the _____, a corporation duly organized under the laws of the State of

_____ And duly licensed and possessing a certificate of authority to transact surety business in the State of Arizona, as Surety, (hereinafter called the Surety), are held and firmly bound unto City of San Luis, Arizona [hereinafter called City] as Obligee, in the sum of ten percent (10%) of the total amount of the bid of Principal, submitted by him to the City of the work described below, for the payment of which sum, well and truly to be made, the said Principal and the said surety bind ourselves, our heirs, executors, and administrators, successors, and assigns, jointly and severally, firmly by these presents, and in conformance with Arizona Revised Statutes [ARS].

WHEREAS, the said Principal is herewith submitting its PROPOSAL for the City of San Luis – East San Luis Community Park County 24th Street Improvements.

NOW, THEREFORE, if the City shall accept the PROPOSAL of the Principal and the Principal shall enter into a CONTRACT with the City in accordance with the terms of the proposal and give the Bonds and Certificates of Insurance as specified in the Standard Specifications with good and sufficient Surety for the faithful performance of the CONTRACT and for the prompt payment of labor and materials furnished in the prosecution of the CONTRACT, or in the event of the failure of the Principal to enter into the CONTRACT and give the Bonds and Certificates of Insurance, if the Principal pays to the City the difference not to exceed the penalty of the bond between the amount specified in the PROPOSAL and such larger amount for this the Obligee may in good faith contract with another party to perform the work covered by the PROPOSAL then this is void. Otherwise, it remains in full force and effect provided, however, that this bond is executed pursuant to the provisions of Section 34-201, ARS, and all liabilities of this bond shall be determined in accordance with the provisions of the section to the extent as if it were copied at length herein.

Signed and sealed this _____ day of _____, 2023.

Principal Firm [Seal]

Surety Firm [Seal]

Principal Signature

Surety Signature

Name and Title

Name and Title

Agency of Record

Address

NOTE: Attach current power of attorney}

NON-COLLUSION AFFIDAVIT

Project Name:

To: City of San Luis, Arizona

That pursuant to Section 1128 of Title 23 USC, the undersigned in submitting a PROPOSAL for performing the following work by CONTRACT, being duly sworn, disposes and says that he has not, nor anyone associated with the business identified below, either directly or indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this CONTRACT.

Signature of Bidder

Title

Business Name

Address

Subscribed and sworn to before me this _____ day of _____, 20____.

Notary Public

Notary Public in and for the County of _____, State _____.

My Commission Expires _____, 20____.

**BIDDER'S PARTICIPATION,
SUBCONTRACTOR AND SUPPLIERS LIST**

Project Name:

For: City of San Luis, Arizona

This form shall be submitted along with the PROPOSAL in the same sealed envelope.

The BIDDER must list below the names and addresses of all qualified subcontractors and major suppliers to be employed on the various portions of the work indicated.

BIDDER AN ALL CONTRACTORS SHALL BE DULY LICENSED IN ACCORDANCE WITH ARIZONA REVISED STATUTES AT THE TIME OF THE BID OPENING

BIDDER,

**SUBCONTRACTOR
AND/OR SUPPLIER**

**CURRENT AZ LICENSE
[CONTRACTOR/SUB CONTRACTOR]**

- | | |
|----------|-------|
| 1. _____ | _____ |
| 2. _____ | _____ |
| 3. _____ | _____ |
| 4. _____ | _____ |
| 5. _____ | _____ |

AGREEMENT

For the Construction of

City of San Luis

COUNTY 22ND STREET AND SIDEWINDER ROAD INTERSECTION IMPROVEMENTS

This agreement ("AGREEMENT") is made and entered into this ____ day of _____ 2023, by and between:

<p>Company Name Address Line 1 Address Line 2</p> <p>a for-profit corporation organized under the laws of Arizona. ("CONTRACTOR")</p>	<p>City of San Luis 1090 East Union Street (Physical Address) P.O. Box 3750 (Mailing Address) San Luis, Arizona 85349</p> <p>a municipal corporation organized under the laws of Arizona ("OWNER")</p>
---	--

The CONTRACTOR and OWNER may be referred to individually as the Party and collectively as the Parties.

WITNESSETH: The CONTRACTOR, for and in consideration of the sum of \$_____, to be paid him by the OWNER, in the manner and at the time hereinafter provided, and of the other covenants and agreements herein contained, and under the penalties expressed in the bonds provided, hereby agrees, for himself, his heirs, executors, administrators, successors, and assigns as follows:

ARTICLE I – SCOPE OF WORK: The CONTRACTOR shall furnish any and all labor, materials, equipment, transportation, utilities, services, and facilities required to perform all work for the **City of San Luis – Hidalgo Avenue manhole replacement Project** ("PROJECT"), per the CONTRACTOR's bid of _____, 2023, ("PROPOSAL"). and to completely and totally remove and install the materials therein for the OWNER, in a good and workmanlike and substantial manner and to the satisfaction of the OWNER through its engineers and under the direction and supervision of the ENGINEER, or his properly authorized agents and strictly pursuant to and in conformity with the Plans and Specification prepared by the engineers for the OWNER, and with such modifications of the same and other documents that may be made by the OWNER through the ENGINEER or his properly authorized agents, as provided herein.

ARTICLE II - CONTRACT DOCUMENTS: The ADVERTISEMENT FOR BIDS, BID SCHEDULE, Additive Bid Items, if any, SPECIFICATIONS, General Conditions, Special Provisions, Addenda, if any, PROPOSAL, BID SURETY BOND, City of San Luis Supplemental to the MAG Uniform Standard Specifications and Details for Public Works Construction and City of Yuma Construction Standard Detail Drawings, Maricopa Association of Governments (MAG) Uniform Standard Specifications and Details for Public Works Construction, City of Yuma Construction Standard Detail Drawings – Edition 2019, CONTRACT SURETY BOND, LABOR AND MATERIALS SURETY BOND, Certificates of Insurance, and Change Orders, if any, are by this reference made a part of this CONTRACT to the same extent as if set forth herein in full.

ARTICLE III - LEGAL ARIZONA WORKERS ACT COMPLIANCE: To the extent applicable under A.R.S. § 41-4401, the CONTRACTOR and its subcontractors warrant compliance with the federal immigration laws and regulations that relate to their Employees and compliance with the E-verify requirements under A.R.S. § 23-214(A). The CONTRACTOR or subcontractors' breach of the above-mentioned warranty shall be deemed a material breach of the AGREEMENT and may result in the termination of the Agreement by Owner. Owner retains the legal right to randomly inspect the papers and records of the CONTRACTOR and its subcontractors who work on the Agreement to ensure that the CONTRACTOR and its subcontractors are complying with the above-mentioned warranty. The CONTRACTOR and its subcontractors warrant to keep the papers and records open for inspection during normal business hours by Owner and to cooperate with Owner's inspections.

ARTICLE IV – CERTIFICATION OF NO SCRUTINIZED BUSINESS OPERATIONS: Pursuant to A.R.S. § 35-397, CONTRACTOR hereby certifies that it does not have scrutinized business operations, as define in A.R.S. § 35-391(15), in Sudan, and that it does not have scrutinized business operations, as defined in A.R.S. § 35-393 (12), in Iran.

ARTICLE V - CONFLICT OF INTEREST: All parties hereto acknowledge that this agreement is subject to cancellation pursuant to the provisions of A.R.S. § 38-511.

ARTICLE VI - TIME OF COMPLETION: The CONTRACTOR further covenants and agrees at his own proper cost and expense, to do all work as aforesaid for the construction of said improvements and to completely construct the same and install the material therein, as called for by this agreement free and clear of all claims, liens, and charges whatsoever, in the manner and under the conditions specified within the time, or times, stated in the PROPOSAL Pamphlet [**90 calendar days** from date of Notice to Proceed].

ARTICLE VII - PAYMENTS: For and in consideration of the faithful performance of the work herein embraced as set forth in the CONTRACT DOCUMENTS, which are a part hereof and in accordance with the directions of the Owner, through its Engineer, and to his satisfaction, the Owner agrees to pay the said CONTRACTOR the amount earned, computed from actual quantities of work performed and accepted or materials furnished at the unit bid price on the PROPOSAL made a part hereof, and to make such payments

within forty-five (45) days after final inspection and acceptance of the work.

ARTICLE VIII – INDEMNIFICATION: The CONTRACTOR hereby agrees to indemnify and save harmless the City of San Luis, and any jurisdiction or agency issuing permits for any work included in the PROJECT, their officers, agents and representatives from all suits, action, loss, damage, expense, cost, or claims of any character or any nature brought on account of any injuries or damage sustained by any person or property arising out of the work done in fulfillment of the construction of the improvement under the terms of this agreement, or on account of any act or omission by the CONTRACTOR or his agents, or from any claims of amounts arising or recovered under Workmen's Compensation laws or any other law, bylaw, ordinance, or order or decree.

IN WITNESS WHEREOF, the original CONTRACT will be filed with the City of San Luis Clerk.

The CONTRACTOR agrees that this CONTRACT, as awarded, is for the stated work, and understands that payment for the total work will be made on the basis of the indicated amount[s], as bid in the PROPOSAL. The OWNER shall pay to the CONTRACTOR, as full consideration for the faithful performance of the contract, subject to any additions or deductions as provided in the Project documents, the sum of \$_____.

This _____ day of _____, 2023

(Company Name)

Signature

Name and Title

Witness [If CONTRACTOR is an individual] [Date]

Name and Title

This _____ day of _____, 2023

City of San Luis, Owner,

Jenny Torres, Acting City Manager

ATTEST:

Sonia Cornelio, City Clerk

APPROVED AS TO FORM:

Kay Marion Macuil, City Attorney

Packing Slip

Armorock LLC

Armorock BC Main
 14555 Spring Canyon Road
 Boulder City, NV 89005
 Phone: 702-824-0702
 Email: ar@armorock.com

Order #	Date
S2023-4017	06/22/2023



Ship To:
 City of San Luis, Public Works Department
 PLEASE REFER TO BROKER DOCUMENTS
 PO Number: 2023-4017

Bill To:
 City of San Luis, Public Works Department
 1090 E Union Street
 San Luis, AZ 85349
 UNITED STATES

Truck Count	Date Scheduled	FOB Point	Shipping Terms	Carrier	Ship Service	Order Num
1	06/22/2023	Origin	Prepaid & Billed	Delivery		CZN

Truck Info		Weight	Tracking #
Truck #			
1		3750.0 lbs	
Total Weight: 3750.0 lbs			Truck Count: 1

PO# 2023-4017

Line #	Part #	Description	Qty Ordered	Qty Shipped	Qty Remaining
1	S106-16AWS	S106-16AWS NPC Boot	10 ea	10 ea	0 ea
2	MASJ	MASJT1.25 - 1.25 IN X 14 FT JOINT MASTIC	12 ea	12 ea	0 ea
3	MHC4824	48 IN X 3' ECC POLYMER CONE W/ 24" ACCESS	5 ea	4 ea	1 ea
4	MHS4848	48IN x 4 FT POLYMER MH SECTION	1 ea	1 ea	0 ea
5	MHS4860	48 IN x 5 FT POLYMER MH SECTION	1 ea	0 ea	1 ea
6	MHS4872	48 IN x 6 FT POLYMER MH SECTION	5 ea	0 ea	5 ea
7	MHB4830.75	48 IN X 2 FT 6 IN POLYMER PRECAST BASE 3/4 DEPTH TROUGHING	1 ea	1 ea	0 ea
		1 ea - SN(s): CZN-MH 2;			
8	MHB4836.75	48 IN X 3 FT POLYMER PRECAST BASE 3/4 DEPTH	1 ea	1 ea	0 ea
		1 ea - SN(s): CZN-MH-3;			
9	MHB4848.75	48 IN X 4 FT POLYMER PRECAST BASE	3 ea	3 ea	0 ea
		1 ea - SN(s): CZN-MH 6;			
		1 ea - SN(s): CZN-MH 05;			
		1 ea - SN(s): CZN-MH 4;			
10	PR24X1FN	24" X 1" FLAT PRO-RING (36-24F-100)	3 ea	3 ea	0 ea
11	PR24X2FN	24" X 2" FINISH PRO-RING (36-24F-200)	1 ea	1 ea	0 ea
12	PR24X4FN	24" X 4" FINISH PRO-RING (36-24F-400)	2 ea	2 ea	0 ea
13	PR24X6FN	24" X 6" FINISH PRO-RING (36-24F-600)	4 ea	4 ea	0 ea

all
Gillette

Packing Slip

Armorock LLC

Armorock BC Main
 14555 Spring Canyon Road
 Boulder City, NV 89005
 Phone: 702-824-0702
 Email: ar@armorock.com

Order #	Date
SCZN.1	06/22/2023



Ship To:
 City of San Luis, Public Works Department
 PLEASE REFER TO BROKER DOCUMENTS

Bill To:
 City of San Luis, Public Works Department
 1090 E Union Street
 San Luis, AZ 85349
 UNITED STATES

Truck Count	Date Scheduled	FOB Point	Shipping Terms	Carrier	Ship Service	Order Num
1	06/22/2023	Origin	Prepaid & Billed	Delivery		CZN.1

Truck Info

PO# 2023-4017

Truck #	Weight	Tracking #
1		
Total Weight:		Truck Count: 1

Line #	Part #	Description	Qty Ordered	Qty Shipped	Qty Remaining
1	PR24X6FN	24" X 6" FINISH PRO-RING (36-24F-600)	1 ea	1 ea	0 ea

OK
Gilberto Torres
 06/23/23

**City of San Luis
Sewer Manholes - E Street and Main Drain South of Cesar Chavez Blvd.**

Manhole No.	Description	U/S Pipe Dia.	D/S Pipe Dia.	Rim Elev.	U/S Invert	D/S Invert	Height (to D/S Inv.)	Drop	Deflection Angle (shortest angle between pipes)
2	Main Drain at E St.	12 inch	12 inch	95.50	W. Inv. = 78.51	NE Inv. = 78.49	17.01 ft.	0.02 ft.	107 Deg. 37' 49"
3	Main Drain N. of E St.	12 inch	12 inch	94.60	SE. Inv. = 78.27	N Inv. = 78.22	16.38 ft.	0.05 ft.	167 Deg. 59' 10"
4	So. of Cesar Chavez Blvd	12 inch	12 inch	91.11	S. Inv. = 77.72	N Inv. = 77.65	13.46 ft.	0.07 ft.	168 Deg. 48' 53"
5	Cesar Chavez Blvd at Main	12 inch	12 inch	91.31	S. Inv. = 77.59	W Inv. = 77.57	13.74 ft.	0.02 ft.	96 Deg. 31' 9"
6	Cesar Chavez at E. of LS 300	12 inch	10 inch	90.18	E. Inv. = 76.99	W Inv. = 76.77	13.41 ft.	0.22 ft.	127 Deg. 48' 23"

(Note 1)

(Note 2)

Note 1: Inverts measured were U/S = 78.46 and D/S = 78.55, with a -0.09' backflow. Adjusted inverts to U/S = 78.51 and D/S = 78.49, for a 0.02' drop thru manhole.

Note 2: Per City crew MH#6 D/S pipe is 10 inches in diameter. Suggest ordering MH#6 with D/S pipe diameter 12 inches and install 12" to 10" eccentric reducer during construction.



City of San Luis

Department of Public Works

• Administration • Streets • Water • Wastewater • Solid Waste • Fleet Services •

CITY OF SAN LUIS

HIDALGO AVENUE MANHOLE REPLACEMENTS PROJECT

Special Conditions

1. **Description:** This section describes the items of work related to the removal of five (5) existing manholes and the installation of five new Armorock polymer concrete sanitary sewer manholes per manufacturer's recommendations. City of San Luis will provide the new five (5) manholes with frame and covers. The Contractor shall provide all labor, equipment, and other materials for the replacement of the manholes. Contractor will be responsible for transporting and handling the manholes from the City of San Luis Public Works Yard to the worksite (less than 2 miles).
2. **Contract Documents:** "Contract Documents" shall consist of the bid advertisement, sample contract, special conditions, maps and drawings including, addenda or other modifications of the drawings and specifications incorporated into the documents prior to their execution. The proposal; the contract; contract documents, the performance payment bond; and insurance certificates. These items together form the contract.
3. **Codes and Permits:** The Contractor shall obtain the required permits, if required, give all notices, and comply with all laws, ordinances, codes, rules and regulations bearing on the conduct of the work under this contract. No City permit will be required.
4. **Special Precautions:** Provide barriers in all locations where temporary pumps, pipe and other accessories are located in roadways, driveways, and other vehicle-accessed areas. When overnight pumping is necessary, provide continuous monitoring by Contractor personnel posted at the pump location. Contractor is responsible for protecting and securing project/work areas.
5. **Wastewater Flow Data:** The average daily flow at the worksite is 45,000 – 55,000 gallons per 24 hours. There may be potential time frame of a 6 hour window to plug or stop flow at this location. This will be discussed during the pre bid meeting.
6. **Standards:**
 - a. City of San Luis Construction Standard
 - b. City of San Luis MAG Supplement – Rev 1 – 10-21-2016
7. **Inspections:** Camera and routine progress inspections will be performed by City of San Luis.
8. **Traffic control and traffic plan:** Contractor will be responsible for developing and executing a traffic control plan for project/work areas.
9. **Soil:** Ground water is not expected to be encountered as part of this project.
10. **ABC base:** The ABC thickness will need to be evaluated when exposed. Additional ABC may be required to rebuild the base thickness.



City of San Luis

Department of Public Works

• Administration • Streets • Water • Wastewater • Solid Waste • Fleet Services •

CITY OF SAN LUIS

HIDALGO AVENUE MANHOLE REPLACEMENTS PROJECT

Special Conditions (Continued)

11. **Grading:** Contractor is responsible to complete final grading as required by the City of San Luis to match existing condition.
12. **Fill and Backfill:** Importing and exporting of material is not anticipated. City will coordinate compaction testing with a 3rd party geotechnical laboratory.
13. **Project Duration:** 90 days
14. **Project Location:** Project/Work area may overlap with Yuma County Water Users Association right of way. Coordination/communication will be necessary.

City of San Luis
Hidalgo Avenue Manhole Replacements Project
Bid Tabulation

Bid Item	Item Description	Estimated Quantities	Unit	Bidder No. 1	
				Gutierrez Canales Engineering, PC	
				Unit Price	Total
1	Mobilization	1	Lump Sum	\$ 6,525.00	\$ 6,525.00
2	Transporting of Manholes to work site	1	Lump Sum	\$ 8,816.00	\$ 8,816.00
3	Traffic Control and Traffic Plan	1	Lump Sum	\$ 6,525.00	\$ 6,525.00
4	Temporary Wastewater Bypass	1	Allowance	\$ 10,000.00	\$ 10,000.00
5	Manhole #2 Replacement	1	EA	\$ 47,111.00	\$ 47,111.00
6	Manhole #3 Replacement	1	EA	\$ 47,111.00	\$ 47,111.00
7	Manhole #4 Replacement	1	EA	\$ 25,730.00	\$ 25,730.00
8	Manhole #5 Replacement	1	EA	\$ 42,460.00	\$ 42,460.00
9	Manhole #6 Replacement	1	EA	\$ 42,460.00	\$ 42,460.00
				Total	\$ 236,738.00

Bidder No. 2	
Desert Excavating, Inc.	
Unit Price	Total
\$ 2,500.00	\$ 2,500.00
\$ 1,500.00	\$ 1,500.00
\$ 15,000.00	\$ 15,000.00
\$ 10,000.00	\$ 10,000.00
\$ 56,850.00	\$ 56,850.00
\$ 56,850.00	\$ 56,850.00
\$ 47,100.00	\$ 47,100.00
\$ 50,100.00	\$ 50,100.00
\$ 50,100.00	\$ 50,100.00
Total \$ 290,000.00	

Bidder No. 3	
DPE Construction, Inc.	
Unit Price	Total
\$ 38,000.00	\$ 38,000.00
\$ 10,000.00	\$ 10,000.00
\$ 5,500.00	\$ 5,500.00
	\$ 83,000.00
\$ 39,000.00	\$ 39,000.00
\$ 38,000.00	\$ 38,000.00
\$ 29,500.00	\$ 29,500.00
\$ 30,000.00	\$ 30,000.00
\$ 32,000.00	\$ 32,000.00
Total \$ 305,000.00	

Bidder No.1 was notified of tabulation error on their part
 Bidder No.1 confirmed their error and has agreed to \$236,738.00
 The difference/error was \$357 dollars. (reference email on 7/18/23 @ 4:18pm)



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

7. B.

Meeting Date: 07/26/2023

Department Head: Eulogio Vera, Director of Public Works, Public Works Department

Submitted By: Jorge Perez, Assistant Director of Public Works, Public Works Department

Action Requested:

ITEM:

Discussion and possible action on any and all matters regarding authorization to approve fiscal years 2023 & 2024 cumulative purchases for the Public Works Department. **(Eulogio Vera, Director of Public Works)**

SUMMARY:

The Public Works department procures different services and materials throughout the year in order to conduct daily operations and maintenance on its various divisions. Due to the various purchases during the fiscal year, auditors consider these cumulative purchases, which exceed the \$45,000.00 threshold as described in the San Luis Purchasing Code Section 3.05.010 (D).

Staff is seeking council approval and ratification of Purchase Orders issued for Fiscal Year 2023 and approval for the purchase of services and materials for Fiscal Year 2024 listed on the attached "*Public Works Cumulative Purchases for FY 2023 & 2024*" detail, following Cooperative Purchasing procedures as allowed under the San Luis Purchasing Section 3.05.090, for those available and to waive formal purchasing procedures as permitted under the San Luis Purchasing Code Section 3.05.010 (F) Procedures Waived for the remainder.

These services and materials include laboratory services and environmental quality compliance services for water and wastewater, chlorine products for water and wastewater treatment, water meters and radios for metering infrastructure, asphalt and concrete for street maintenance, gas, and oils for all City vehicles, landfill fees for solid waste disposal and landscape maintenance for the maintenance improvement districts and residential garbage containers for solid waste operations.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE AND RATIFY PURCHASES FOR FY 2023 AND APPROVE PURCHASES FOR FY 2024 OF SERVICES AND MATERIALS LISTED ON THE PUBLIC WORKS CUMULATIVE PURCHASES SCHEDULE AS PRESENTED IN THIS AGENDA ITEM.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	Yes
CITY/STATE/FEDERAL FUNDS:	City
TOTAL:	\$2,230,518.62
BUDGETED AMOUNT:	See Fiscal Impact Below
AVAILABLE AMOUNT TO TRANSFER:	See Fiscal Impact Below

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: See Fiscal Impact Below
FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

For Fiscal Year 2024 total estimated fiscal impact for these items is \$2,230,518.62. This fiscal impact can fluctuate based on market prices. These purchases are budgeted accordingly in FY 2024 Budget. The purchases for FY 2023, already occurred and budget was available to complete them, hence staff is asking ratification for FY 2023 purchases.

Staff is seeking council approval and ratification of Purchase Orders for Fiscal Year 2023 and approval for the purchase of services and materials for Fiscal Year 2024 listed on the attached "*Public Works Cumulative Purchases for FY 2023 & 2024*" detail following Cooperative Purchasing procedures as allowed under the San Luis Purchasing Section 3.05.090, for those available and to waive formal purchasing procedures as permitted under the San Luis Purchasing Code Section 3.05.010 (F) Procedures Waived for the remainder.

Cooperative Purchases.

The following vendors have entered into a Cooperative Purchasing Agreement, and the City is piggybacking on such agreement as allowed under San Luis Purchasing Code Section 3.05.090.

- Toter, LLC. FY 2023 and FY 2024
- JSA Company FY 2023 and FY 2024

Procedures Waived/Exclusive Services.

The following vendors are considered "Sole Source Vendors," and the City does not have other supply sources:

- McNeece Bros. Oil Company, Inc., has been providing our gasoline purchases since 2008. Due to the fluctuating cost of gasoline, no vendor wants to commit to a set price for gasoline; hence going to bidding would not be feasible nor useful. Following good practices, we performed an analysis that showed that McNeece is the best alternative for gasoline for the City of San Luis due to its accessibility and tax advantage savings. The City of San Luis does not pay tax on fuel with McNeece Bros. Oil Company, thus saves 18.4 cents for lightweight vehicles and 24.4 cents on heavyweight vehicles. FY 2024
- Hill Brothers Chemical Co. FY 2023 and FY 2024
- Applied Products Group. FY 2023 and FY 2024
- Dana Kepner Company, Inc. FY 2024

The following vendors have been providing their services to the City of San Luis for multiple years now. Because of their location, type of services provided, responsiveness, knowledge of the department practices and procedures, and quality of material/services, the department considers them the best available option and also considers that a separate bidding process is not likely to result in a lower price nor a better quality for such items or services.

- BLT Companies, LLP FY 2024
- CR&R - South Yuma County Landfill FY 2023 and FY 2024
- Fresh Terra Services FY 2023 and FY 2024
- Western Water Works FY 2023 and FY 2024

Attachments

Public Works Cumulative Purchases for FY 2023 & 2024

JSA - COY Co-op Agreement & Proposal FY24

Toter - Tucson Co-op Agreement & Proposal FY24

McNeece Bros - Proposal Letter & COSL FY24 Budget for Fuel Expenses

Hill Brothers - Proposal FY24

Applied Products - Proposal FY24

Dana Kepner - Proposal FY24

BLT Companies - Proposal FY24
CR&R - Pricing Letter & FY24 Estimated Amount
Fresh Terra - Proposal FY24
Western Water Works - Proposal FY24

Public Works Cumulative Purchases for FY 2023 2024

Fiscal Year 2024 - Requests

Department/Division	Account	Vendor	Description	FY24 Proposal
Fleet Services	70005	McNeece Bros. Oil Company, Inc.	Gasoline and Diesel Fuels	\$ 624,050.00
Highway Users	200-210-70025	BLT Companies LLLP	Concrete and Asphalt	\$ 134,714.36
Highway Users - MIDs	800-880-70025	JSA Companies	Landscape Maintenance - MIDs	\$ 144,448.00
Solid Waste & Wastewater	320-321-80030	CR&R - South Yuma County Landfill	Solid Waste & Sludge Disposal Services - Landfill	\$ 440,000.00
Solid Waste	320-321-60005	Toter, LLC	Solid Waste Containers	\$ 44,574.98
Wastewater - East & West Plants	310-311-70025	Hill Brothers Chemical Co.	Sodium Hypochlorite (bleach) - WW Treatment	\$ 237,703.68
Wastewater - East & West Plants	310-311-80000	Fresh Terra Services	East & West WWTP Lab Services	\$ 52,556.00
Water - All 6 Treatment Facilities	300-302-70025	Applied Products Group	Constant Chlor Plus Bruiquettes - Water Treatment	\$ 229,981.88
Water - B&C	300-302-60035	Dana Kepner company, Inc.	Water Meters and Radios for AMR	\$ 264,149.72
Water - All 6 Treatment Facilities	300-302-80000	Western Water Works	Water Sampling & Testing - ADEQ Compliance	\$ 58,340.00
Total				\$ 2,230,518.62

Fiscal Year 2023 - Ratifications

Department/Division	PO #	Vendor	Description	FY23 Total
Highway Users - MIDs	2023-3459	JSA Companies	Landscape Maintenance - MIDs	\$ 25,926.00
Solid Waste & Wastewater	2023-0312	CR&R - South Yuma County Landfill	Solid Waste & Sludge Disposal Services - Landfill	\$ 450,000.00
Solid Waste	2023-0689	Toter, LLC	Solid Waste Containers	\$ 46,188.83
Wastewater - East & West Plants	2023-0321 & 2023-0108	Hill Brothers Chemical Co.	Sodium Hypochlorite (bleach) - WW Treatment	\$ 222,911.17
Wastewater - East & West Plants	2023-0544 & 2023-0545	Fresh Terra Services	East & West WWTP Lab Services	\$ 48,876.00
Water - All 6 Treatment Facilities	2023-0446	Applied Products Group	Constant Chlor Plus Bruiquettes - Water Treatment	\$ 179,480.92
Water - All 6 Treatment Facilities	2023-0162	Western Water Works	Water Sampling & Testing - ADEQ Compliance	\$ 29,770.00

Vendor #123902	Vendor #101523	Vendor #1299
APV Curbing Landscape & Masonry	Arbor Tech Tree & Landscape Services	JSA Company
340 W 32nd Street, #432 Yuma, AZ 85364	340 W 32nd Street, #402 Yuma, AZ 85364	4233 E 30th Place, Yuma, AZ 85365
POC: Pedro Velasco (928) 726-4183 (office #); info@apvcurbing.com Veronica De La Rosa (928) 446-1810 (mobile); veronica@apvcurbing.com	POC: Frank Saldana (928) 782-2367; frank@arbortechinyuma.com	POC: Phill James (928) 344-1667; phill@jsacompany.net

City of Yuma Contact: Purchasing Division: Mary E. Roman @ (928) 373-5114;
Mary.Roman@YumaAz.gov

Project Managers - Michael Flowers @ (928) 373-4539; Michael.Flowers@YumaAz.gov

5 Year Contract: July 1, 2020 through June 30, 2025

Project Manager: will provide a Request for Quote Document for each project.

Vendor will return the Request for Quote back to Project Manager as indicated on form.

Projects over \$100,000.00 - will need to have Council Approval

INVOICING:

In order to receive prompt payment for goods or services to the City of Yuma, the vendor is required to submit an invoice to City of Yuma Finance Department/Accounting Division, One City Plaza, Yuma, Arizona 85364-1436 or email Payables@YumaAz.gov to as indicated in the solicitation. Invoices must show:

- 1) **City Contract (RFQ) Number 2020-20000098**
- 2) Complete descriptions of the goods or services furnished
- 3) Quantity of each item
- 4) Unit prices, extensions and all applicable taxes
- 5) Labor hours and materials broken down (no lump sum)
- 6) Name of department/division who requested services
- 7) In addition, the invoice should include the vendor's invoice number and contact information
- 8) City Staff person's name that placed the order

Note: Invoices for work performed during the month of June must be received no later than the end of the first week in July, for City of Yuma fiscal year end closing purposes.

JSA Companies - Maintenance Improvement Districts Proposal for FY24

MID Name	Service	Monthly Proposal	FY24 Estimate
Belleza del Desierto 1	Full Landscape Maintenance	\$ 875.00	\$ 10,500.00
Belleza del Desierto 2	Full Landscape Maintenance	\$ 1,134.00	\$ 13,608.00
Santa Cecilia 3	Full Landscape Maintenance	\$ 1,024.00	\$ 12,288.00
Santa Cecilia 4	Full Landscape Maintenance	\$ 1,691.00	\$ 20,292.00
Southwest Arizona Industrial Subdivision	Full Landscape Maintenance	\$ 2,368.00	\$ 28,416.00
Bienestar Estates 10	Full Landscape Maintenance	\$ 1,550.00	\$ 18,600.00
Bienestar Estates 11	Full Landscape Maintenance	\$ 1,146.00	\$ 12,606.00
Los Mesquites 1	Full Landscape Maintenance	\$ 2,558.00	\$ 28,138.00
		Total	\$ 144,448.00

CONTRACT ADDENDUM

CITY OF TUCSON BUSINESS SERVICES DEPARTMENT
255 W. ALAMEDA, 6TH FLOOR, TUCSON, AZ 85701
P.O. BOX 27210, TUCSON, AZ 85726
PHONE: (520) 837-4134 / FAX: (520) 791-4735
Cynthia.Thompson@tucsonaz.gov
ISSUE DATE: 05/19/2023

CONTRACT # 171717-01
CONTRACT ADDENDUM NUMBER: Twenty-five (25)
PAGE 1 of 1
CT
CONTRACT OFFICER: Cynthia Thompson, NIGP-CPP, CPPB

REFUSE & RECYCLING CONTAINER SOLUTIONS AND RELATED PRODUCTS, EQUIPMENT, AND SERVICES

THIS CONTRACT IS AMENDED AS FOLLOWS:

ITEM ONE (1): CONTRACT EXTENSION

In accordance with Contract Standard Terms and Conditions, Section 10, "Contract Addendums", both parties hereby agree to extend the Contract for the period of **June 1, 2023, through July 31, 2023**, or until a new contract has been awarded, whichever is sooner.

ITEM TWO (2): PRICING

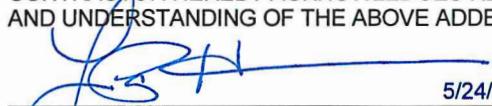
Price shall remain the same during the extension period, per **Attachment A – Price Page**.

*****END OF ADDENDUM ITEMS*****

ALL OTHER PROVISIONS OF THE CONTRACT SHALL REMAIN IN THEIR ENTIRETY.

CONTRACTOR: TOTER, LLC

CONTRACTOR HEREBY ACKNOWLEDGES RECEIPT OF
AND UNDERSTANDING OF THE ABOVE ADDENDUM


5/24/2023
Signature of person authorized to sign Date

Laura P. Hubbard, Director of Municipal Sales
Name and Title (typed or printed legibly)

Toter, LLC
Company Name

841 Meacham Road
Address

lhubbard@wastequip.com
Email Address

Statesville NC 28677
City State Zip

Contact information for Sales/Account Representative
for daily business operations:

Kellie K. Clark, Sr. Mgr., Bids/Contracts
Name and Title (typed or printed legibly)

800-424-0244, Ext 09584 or 704-768=2584
Phone Number

kclark@toter.com
Email Address

CITY OF TUCSON:

THE ABOVE REFERENCED CONTRACT ADDENDUM
IS HEREBY EXECUTED THIS 25th DAY
OF May, 2023, AT TUCSON, ARIZONA.

Matthew Sage for
Director of Business Services and not personally

Sell To:

Contact Name	Heriberto Vargas	Ship To Name	City of San Luis
Bill To Name	City of San Luis	Ship To	4442 State Rte 14
Bill To	1311 N 4th Ave San Luis, AZ 85349 USA		San Luis, AZ 85349 USA
Email	hvargas@cityofsanluis.org		
Phone	(928) 627-2027		

Quote Information

Salesperson	Yolanda Garcia	Created Date	7/19/2023
Salesperson Email	ygarcia@wastequip.com	Expiration Date	8/3/2023
		Quote Number	WQ-10281025
			Please Reference Quote Number on all Purchase Orders

Product	Product Description	Description	Selected Option	Quantity	Sales Price	Total Price
**Plastics - 79296 - OMNIA	Model 79296 - Toter 96 Gallon EVR II Universal/Nestable Cart-OMNIA	Cart 57.82 Granite 1.00 BHS .50 LHS .25	---Body Color - (968) Greenstone ---Lid Color - (200) Black ---Body Hot Stamp on Both Sides (Existing) in (Not provided) ---Lid Hot Stamp Insert- Read from Street (New) in (Not provided) ---Wheels - 10in Sunburst ---Toter Serial Number Hot Stamped on Front of Cart Body in White ---2/3 Assembled with Lid (down), Stop Bar and Axle Factory Installed ---Warranty - 12 Yrs Cart Body, All other components 10 Yrs	600.00	\$59.57	\$35,742.00
**Plastics - 79296 - OMNIA	Model 79296 - Toter 96 Gallon EVR II Universal/Nestable Cart-OMNIA	Cart 57.82 BHS .50	---Body Color - (705) Blue ---Lid Color - (200) Black ---Body Hot Stamp on Both Sides (Existing) in (Not provided) ---Toter Serial Number Hot Stamped on Front of Cart Body in White ---2/3 Assembled with Lid (down), Stop Bar and Axle Factory Installed ---Warranty - 12 Yrs Cart Body, All other components 10 Yrs	24.00	\$58.32	\$1,399.68

Payment Terms	Net 30 Days if credit has been established	Subtotal	\$37,141.68
Shipping Terms	FOB Origin	Shipping	\$3,454.68
		Tax	\$3,978.62
		Grand Total	\$44,574.98

Additional Information

Additional Terms Our Quote is a good faith estimate, based on our understanding of your needs. Subject to our acceptance, your Order is an offer to purchase our Products and services in accordance with the Wastequip Terms & Conditions of Sale ("WQ T&C") located at: <https://www.wastequip.com/terms-conditions-of-sale>, as of the date set forth in Section 1(b) of the WQ T&C,



McNeece Bros. Oil Co., Inc. fuel purchasing proposal for City of San Luis, AZ

McNeece Bros. Oil is excited to have the opportunity to present the City of San Luis, AZ with a fuel purchasing proposal that will continue to extend the current 15-year fuel cost saving relationship between McNeece Bros. Oil and the City of San Luis. The McNeece Bros. Oil team attended a meeting in June 2022 with city employees in charge of fuel purchasing. In this meeting, McNeece Bros. oil gave a brief history of how the relationship originally came to fruition, as well as explained to the city employees how not a single other competitor could offer the fuel cost saving package that McNeece Bros. brings to the table. A brief explanation of the history of the relationship is as follows.....McNeece Bros. Oil approached the City of San Luis about 15 years ago to see if we could offer a fuel card solution that would save the city money of every fuel purchase. At the time, the City of San Luis informed us that they were using standard credit cards for fuel purchases for many years. The use of standard credit card purchases meant that the city was paying too much for fuel. McNeece Bros. oil informed the City of San Luis that because they were a city government entity that they were exempt from paying the federal excise tax on gasoline and diesel fuel. McNeece Bros. oil offered our Pacific Pride Commercial Fueling Network fuel card services that allow for government entity exemptions from the federal excise tax which translated to an instant savings of 18.4 cents per

gallon on gasoline and 24.4 cents per gallons on diesel fuel for the City of San Luis. The city of San Luis continued to purchase fuel at local gas stations in town that accepted the Pacific Pride fuel card and saw on their monthly billing that they were not being charged the federal excise tax on both gasoline and diesel fuel. McNeece Bros. takes pride in offering low-cost fuel solutions that in this case resulted in hundreds of thousands of dollars in fuel cost savings for the city during our current 15-year business relationship. During the meeting it was also explained that about 7 years ago a Pacific Pride commercial fueling location was built in San Luis located at 390 Cesar Chavez St. The availability of a Pacific Pride commercial fueling site located locally added the ability for even greater fuel savings for the city of San Luis. Pacific Pride fueling sites are private and not open to the public. They offer low-cost wholesale priced commercial fueling for their customers. With the addition of this private fueling location, the city of San Luis now purchases the majority of their fuel from this location and is paying a commercial wholesale price compared to the higher retail prices of public gas station and convenience stores. After our meeting city employees ran test transactions at multiple fueling locations and saw in real time that the city was paying 50 cents to a dollar less per gallon on fuel compared to other local fuel offerings. The Pacific Pride Fueling location located on Cesar Chavez St. is the only commercial fueling site located in the city of San Luis and therefore gives McNeece Bros. oil a competitive advantage over our competition for being able to continue to provide the city of San Luis with low cost fueling options. Our competition who is a franchisee of the CFN network which is similar to the Pacific Pride commercial fueling network may be able to offer you the federal excise tax exemption but the the closest

CFN commercial fueling site to fuel at would be all the way in the city of Yuma so it does not make sense to drive 50 miles round trip and a hour of time round trip to fill all of the vehicles that the city of San Luis operates. After our meeting, it seemed clear to the city employees that it made sense without a doubt to continue the relationship with McNeece Bros. Oil for their fueling purchases. They notified McNeece Bros. that they would be presenting to the city council for approval to continue purchasing fuel through the McNeece Bros. Oil program. McNeece Bros oil values the relationship with the city of San Luis and looks forward to continuing this mutually beneficial relationship for years to come. Thank you for your time and business!

Sincerely,

Patrick McNeece

A handwritten signature in cursive script that reads "Patrick McNeece".

Operations Manager

McNeece Bros. Oil Co., Inc.

Fuels and Oils Expenses for FY23

Invoice #	Invoice Date	Description	Amount
903103	06/30/2023	FUEL FOR VARIOUS DEPARTMENTS - INVOICE: 903103 07/06/2023	\$ 45,301.66
902453	05/31/2023	FUEL FOR VARIOUS DEPARTMENTS - INVOICE: 902453 05/06/2023	\$ 49,327.00
901803	04/30/2023	FUEL FOR VARIOUS DEPARTMENTS - INVOICE: 901803 05/03/2023	\$ 49,141.43
901157	03/31/2023	FUEL FOR VARIOUS DEPARTMENTS - INVOICE: 901157 04/04/2023	\$ 47,632.59
900501	02/28/2023	FUEL FOR VARIOUS DEPARTMENTS - INVOICE: 900501 03/06/2023	\$ 36,496.28
899829	02/01/2023	FUEL FOR VARIOUS DEPARTMENTS - INVOICE: 898365 02/08/2023	\$ 44,175.80
899011	12/31/2022	FUEL FOR VARIOUS DEPARTMENTS - INVOICE: 898365 01/05/2023	\$ 39,662.11
898365	12/08/2022	FUEL FOR VARIOUS DEPARTMENTS - INVOICE: 898365 12/5/22	\$ 51,696.79
897711	10/31/2022	FUEL FOR VARIOUS DEPARTMENTS - INVOICE: 897711 10/31/22	\$ 56,357.34
897051	09/30/2022	FUEL FOR VARIOUS DEPARTMENTS - INVOICE: 897051 09/30/22	\$ 53,290.75
895779	08/31/2022	FUEL FOR VARIOUS DEPARTMENTS - INVOICE: 895779 08/31/22	\$ 56,108.20
895115	07/31/2022	FUEL FOR VARIOUS DEPARTMENTS - INVOICE: 895115 07/31/22	\$ 53,588.08
566797	06/02/2023	HYDRAULIC FLUID FOR SOLID WASTE DEPT #5666-3796-3270-0487-6560	\$ 1,256.00
566796	06/02/2023	AUTOTRANS SUPER PLUS FLUID FOR FIRE DEPT #8313	\$ 2,765.55
565989	04/21/2023	DIESEL TO REFUEL EMERGENCY GENERATORS AT WEST/EAST WWTPs	\$ 3,161.61
564778	02/13/2023	HYDRAULIC OIL FOR SOLID WASTE #4813-0487-3770-5666-8969-3796	\$ 1,884.00
563910	12/21/2022	DA RELIANT OIL15W40 F/ VARIOUS DEPARTMENTS QUOTE 12/16/22	\$ 2,579.94
563847	12/21/2022	PENNGRADE OIL 5W30 F/ VARIOUS DEPARTMENTS 12/16/22	\$ 4,942.09
562051	09/20/2022	HYDRUALIC OIL FOR SOLID WASTE #4813, 0487, 3270, 5666, 8969,3796	\$ 1,884.00
560895	07/14/2022	AUTOTRANS SUPER FLUID FOR SOLID WASTE GARBAGE TRUCKS	\$ 2,413.40
Total			\$603,664.62



Expense Budget Performance Report

Fiscal Year to Date 07/19/23

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 100 - General Fund										
Department 110 - City Council										
EXPENSE										
70005	Gas/Oil	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	635.96
EXPENSE TOTALS		\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0%	\$635.96
Department 110 - City Council Totals		(\$2,000.00)	\$0.00	(\$2,000.00)	\$0.00	\$0.00	\$0.00	(\$2,000.00)	0%	(\$635.96)
Department 115 - City Administration										
EXPENSE										
70005	Gas/Oil	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	1,293.12
EXPENSE TOTALS		\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%	\$1,293.12
Department 115 - City Administration Totals		(\$5,000.00)	\$0.00	(\$5,000.00)	\$0.00	\$0.00	\$0.00	(\$5,000.00)	0%	(\$1,293.12)
Department 116 - City Clerk										
EXPENSE										
70005	Gas/Oil	600.00	.00	600.00	.00	.00	.00	600.00	0	217.91
EXPENSE TOTALS		\$600.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0%	\$217.91
Department 116 - City Clerk Totals		(\$600.00)	\$0.00	(\$600.00)	\$0.00	\$0.00	\$0.00	(\$600.00)	0%	(\$217.91)
Department 117 - City Attorney										
EXPENSE										
70005	Gas/Oil	400.00	.00	400.00	.00	.00	.00	400.00	0	53.28
EXPENSE TOTALS		\$400.00	\$0.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0%	\$53.28
Department 117 - City Attorney Totals		(\$400.00)	\$0.00	(\$400.00)	\$0.00	\$0.00	\$0.00	(\$400.00)	0%	(\$53.28)
Department 118 - City Prosecutor										
EXPENSE										
70005	Gas/Oil	250.00	.00	250.00	.00	.00	.00	250.00	0	141.55
EXPENSE TOTALS		\$250.00	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0%	\$141.55
Department 118 - City Prosecutor Totals		(\$250.00)	\$0.00	(\$250.00)	\$0.00	\$0.00	\$0.00	(\$250.00)	0%	(\$141.55)
Department 120 - Finance										
EXPENSE										
70005	Gas/Oil	500.00	.00	500.00	.00	.00	.00	500.00	0	102.54
EXPENSE TOTALS		\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%	\$102.54
Department 120 - Finance Totals		(\$500.00)	\$0.00	(\$500.00)	\$0.00	\$0.00	\$0.00	(\$500.00)	0%	(\$102.54)
Department 125 - Human Resources										
EXPENSE										
70005	Gas/Oil	1,150.00	.00	1,150.00	.00	.00	.00	1,150.00	0	448.39



Expense Budget Performance Report

Fiscal Year to Date 07/19/23

Include Rollup Account and Rollup to Account

		EXPENSE TOTALS	\$1,150.00	\$0.00	\$1,150.00	\$0.00	\$0.00	\$0.00	\$1,150.00	0%	\$448.39
	Department	125 - Human Resources Totals	(\$1,150.00)	\$0.00	(\$1,150.00)	\$0.00	\$0.00	\$0.00	(\$1,150.00)	0%	(\$448.39)
	Department	130 - Development Services									
		EXPENSE									
70005		Gas/Oil	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	415.64
		EXPENSE TOTALS	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0%	\$415.64
	Department	130 - Development Services Totals	(\$1,000.00)	\$0.00	(\$1,000.00)	\$0.00	\$0.00	\$0.00	(\$1,000.00)	0%	(\$415.64)
	Department	131 - Building Safety									
		EXPENSE									
70005		Gas/Oil	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	5,375.05
		EXPENSE TOTALS	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0%	\$5,375.05
	Department	131 - Building Safety Totals	(\$6,000.00)	\$0.00	(\$6,000.00)	\$0.00	\$0.00	\$0.00	(\$6,000.00)	0%	(\$5,375.05)
	Department	135 - Economic Development									
		EXPENSE									
70005		Gas/Oil	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	829.75
		EXPENSE TOTALS	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0%	\$829.75
	Department	135 - Economic Development Totals	(\$1,500.00)	\$0.00	(\$1,500.00)	\$0.00	\$0.00	\$0.00	(\$1,500.00)	0%	(\$829.75)
	Department	140 - Cultural Center									
		EXPENSE									
70005		Gas/Oil	500.00	.00	500.00	.00	.00	.00	500.00	0	488.82
		EXPENSE TOTALS	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%	\$488.82
	Department	140 - Cultural Center Totals	(\$500.00)	\$0.00	(\$500.00)	\$0.00	\$0.00	\$0.00	(\$500.00)	0%	(\$488.82)
	Department	144 - Parks									
		EXPENSE									
70005		Gas/Oil	46,000.00	.00	46,000.00	.00	.00	.00	46,000.00	0	48,193.64
		EXPENSE TOTALS	\$46,000.00	\$0.00	\$46,000.00	\$0.00	\$0.00	\$0.00	\$46,000.00	0%	\$48,193.64
	Department	144 - Parks Totals	(\$46,000.00)	\$0.00	(\$46,000.00)	\$0.00	\$0.00	\$0.00	(\$46,000.00)	0%	(\$48,193.64)
	Department	145 - Recreation									
		EXPENSE									
70005		Gas/Oil	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	733.54
		EXPENSE TOTALS	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0%	\$733.54
	Department	145 - Recreation Totals	(\$2,500.00)	\$0.00	(\$2,500.00)	\$0.00	\$0.00	\$0.00	(\$2,500.00)	0%	(\$733.54)
	Department	146 - Youth Center									
		EXPENSE									
70005		Gas/Oil	500.00	.00	500.00	.00	.00	.00	500.00	0	321.79
		EXPENSE TOTALS	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%	\$321.79



Expense Budget Performance Report

Fiscal Year to Date 07/19/23

Include Rollup Account and Rollup to Account

	Department	146 - Youth Center	Totals	(\$500.00)	\$0.00	(\$500.00)	\$0.00	\$0.00	\$0.00	(\$500.00)	0%	(\$321.79)
	Department	149 - Parks & Rec. Administration										
		EXPENSE										
70005		Gas/Oil		1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	105.92
		EXPENSE TOTALS		\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0%	\$105.92
	Department	149 - Parks & Rec. Administration										
		Totals										
				(\$1,000.00)	\$0.00	(\$1,000.00)	\$0.00	\$0.00	\$0.00	(\$1,000.00)	0%	(\$105.92)
	Department	155 - Senior Services										
		EXPENSE										
70005		Gas/Oil		6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	6,282.48
		EXPENSE TOTALS		\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0%	\$6,282.48
	Department	155 - Senior Services										
		Totals										
				(\$6,000.00)	\$0.00	(\$6,000.00)	\$0.00	\$0.00	\$0.00	(\$6,000.00)	0%	(\$6,282.48)
	Department	160 - Municipal Court										
		EXPENSE										
70005		Gas/Oil		3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	1,968.39
		EXPENSE TOTALS		\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0%	\$1,968.39
	Department	160 - Municipal Court										
		Totals										
				(\$3,000.00)	\$0.00	(\$3,000.00)	\$0.00	\$0.00	\$0.00	(\$3,000.00)	0%	(\$1,968.39)
	Department	181 - Police Department										
		EXPENSE										
70005		Gas/Oil		129,000.00	.00	129,000.00	.00	.00	.00	129,000.00	0	127,210.49
		EXPENSE TOTALS		\$129,000.00	\$0.00	\$129,000.00	\$0.00	\$0.00	\$0.00	\$129,000.00	0%	\$127,210.49
	Department	181 - Police Department										
		Totals										
				(\$129,000.00)	\$0.00	(\$129,000.00)	\$0.00	\$0.00	\$0.00	(\$129,000.00)	0%	(\$127,210.49)
	Department	182 - Fire Department										
		EXPENSE										
70005		Gas/Oil		23,000.00	.00	23,000.00	.00	.00	.00	23,000.00	0	24,754.80
		EXPENSE TOTALS		\$23,000.00	\$0.00	\$23,000.00	\$0.00	\$0.00	\$0.00	\$23,000.00	0%	\$24,754.80
	Department	182 - Fire Department										
		Totals										
				(\$23,000.00)	\$0.00	(\$23,000.00)	\$0.00	\$0.00	\$0.00	(\$23,000.00)	0%	(\$24,754.80)
	Department	183 - Fire Department East										
		EXPENSE										
70005		Gas/Oil		14,000.00	.00	14,000.00	.00	.00	.00	14,000.00	0	.00
		EXPENSE TOTALS		\$14,000.00	\$0.00	\$14,000.00	\$0.00	\$0.00	\$0.00	\$14,000.00	0%	\$0.00
	Department	183 - Fire Department East										
		Totals										
				(\$14,000.00)	\$0.00	(\$14,000.00)	\$0.00	\$0.00	\$0.00	(\$14,000.00)	0%	\$0.00
	Department	710 - Information Technology										
		EXPENSE										
70005		Gas/Oil		1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	798.21
		EXPENSE TOTALS		\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0%	\$798.21
	Department	710 - Information Technology										
		Totals										
				(\$1,500.00)	\$0.00	(\$1,500.00)	\$0.00	\$0.00	\$0.00	(\$1,500.00)	0%	(\$798.21)



Expense Budget Performance Report

Fiscal Year to Date 07/19/23

Include Rollup Account and Rollup to Account

Department **720 - Facilities**

EXPENSE

70005	Gas/Oil	6,800.00	.00	6,800.00	.00	.00	.00	6,800.00	0	7,600.02
	EXPENSE TOTALS	\$6,800.00	\$0.00	\$6,800.00	\$0.00	\$0.00	\$0.00	\$6,800.00	0%	\$7,600.02
	Department 720 - Facilities Totals	(\$6,800.00)	\$0.00	(\$6,800.00)	\$0.00	\$0.00	\$0.00	(\$6,800.00)	0%	(\$7,600.02)

Department **730 - Fleet Services**

EXPENSE

70005	Gas/Oil	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	5,956.53
	EXPENSE TOTALS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%	\$5,956.53
	Department 730 - Fleet Services Totals	(\$5,000.00)	\$0.00	(\$5,000.00)	\$0.00	\$0.00	\$0.00	(\$5,000.00)	0%	(\$5,956.53)

Department **740 - Risk & Property Management**

EXPENSE

70005	Gas/Oil	500.00	.00	500.00	.00	.00	.00	500.00	0	146.89
	EXPENSE TOTALS	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%	\$146.89
	Department 740 - Risk & Property Management Totals	(\$500.00)	\$0.00	(\$500.00)	\$0.00	\$0.00	\$0.00	(\$500.00)	0%	(\$146.89)

Department **750 - Billings & Collections**

EXPENSE

70005	Gas/Oil	10,750.00	.00	10,750.00	.00	.00	.00	10,750.00	0	9,951.88
	EXPENSE TOTALS	\$10,750.00	\$0.00	\$10,750.00	\$0.00	\$0.00	\$0.00	\$10,750.00	0%	\$9,951.88
	Department 750 - Billings & Collections Totals	(\$10,750.00)	\$0.00	(\$10,750.00)	\$0.00	\$0.00	\$0.00	(\$10,750.00)	0%	(\$9,951.88)

Department **760 - PW Administration**

EXPENSE

70005	Gas/Oil	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	3,417.34
	EXPENSE TOTALS	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0%	\$3,417.34
	Department 760 - PW Administration Totals	(\$6,000.00)	\$0.00	(\$6,000.00)	\$0.00	\$0.00	\$0.00	(\$6,000.00)	0%	(\$3,417.34)
	Fund 100 - General Fund Totals	\$274,450.00	\$0.00	\$274,450.00	\$0.00	\$0.00	\$0.00	\$274,450.00		\$247,443.93

Fund **200 - Highway User Fund**

Department **210 - Street Repairs & Maintenance**

EXPENSE

70005	Gas/Oil	78,400.00	.00	78,400.00	.00	.00	.00	78,400.00	0	57,542.66
	EXPENSE TOTALS	\$78,400.00	\$0.00	\$78,400.00	\$0.00	\$0.00	\$0.00	\$78,400.00	0%	\$57,542.66
	Department 210 - Street Repairs & Maintenance Totals	(\$78,400.00)	\$0.00	(\$78,400.00)	\$0.00	\$0.00	\$0.00	(\$78,400.00)	0%	(\$57,542.66)
	Fund 200 - Highway User Fund Totals	\$78,400.00	\$0.00	\$78,400.00	\$0.00	\$0.00	\$0.00	\$78,400.00		\$57,542.66

Fund **300 - Water**

Department **302 - Water Operation**

EXPENSE



Expense Budget Performance Report

Fiscal Year to Date 07/19/23

Include Rollup Account and Rollup to Account

70005	Gas/Oil	21,000.00	.00	21,000.00	.00	.00	.00	21,000.00	0	20,900.23
	EXPENSE TOTALS	\$21,000.00	\$0.00	\$21,000.00	\$0.00	\$0.00	\$0.00	\$21,000.00	0%	\$20,900.23
	Department 302 - Water Operation Totals	(\$21,000.00)	\$0.00	(\$21,000.00)	\$0.00	\$0.00	\$0.00	(\$21,000.00)	0%	(\$20,900.23)
	Fund 300 - Water Totals	\$21,000.00	\$0.00	\$21,000.00	\$0.00	\$0.00	\$0.00	\$21,000.00		\$20,900.23
Fund 310 - Wastewater										
	Department 311 - Operations									
	EXPENSE									
70005	Gas/Oil	50,000.00	.00	50,000.00	.00	.00	.00	50,000.00	0	53,054.22
	EXPENSE TOTALS	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0%	\$53,054.22
	Department 311 - Operations Totals	(\$50,000.00)	\$0.00	(\$50,000.00)	\$0.00	\$0.00	\$0.00	(\$50,000.00)	0%	(\$53,054.22)
	Fund 310 - Wastewater Totals	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00		\$53,054.22
Fund 320 - Solid Waste										
	Department 321 - Operations									
	EXPENSE									
70005	Gas/Oil	120,000.00	.00	120,000.00	.00	.00	.00	120,000.00	0	121,303.32
	EXPENSE TOTALS	\$120,000.00	\$0.00	\$120,000.00	\$0.00	\$0.00	\$0.00	\$120,000.00	0%	\$121,303.32
	Department 321 - Operations Totals	(\$120,000.00)	\$0.00	(\$120,000.00)	\$0.00	\$0.00	\$0.00	(\$120,000.00)	0%	(\$121,303.32)
	Fund 320 - Solid Waste Totals	\$120,000.00	\$0.00	\$120,000.00	\$0.00	\$0.00	\$0.00	\$120,000.00		\$121,303.32
Fund 330 - Business Incubator										
	Department 331 - BI									
	EXPENSE									
70005	Gas/Oil	200.00	.00	200.00	.00	.00	.00	200.00	0	291.72
	EXPENSE TOTALS	\$200.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0%	\$291.72
	Department 331 - BI Totals	(\$200.00)	\$0.00	(\$200.00)	\$0.00	\$0.00	\$0.00	(\$200.00)	0%	(\$291.72)
	Fund 330 - Business Incubator Totals	\$200.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00		\$291.72
Fund 340 - Ambulance Service										
	Department 341 - AS									
	EXPENSE									
70005	Gas/Oil	80,000.00	.00	80,000.00	.00	.00	.00	80,000.00	0	78,686.11
	EXPENSE TOTALS	\$80,000.00	\$0.00	\$80,000.00	\$0.00	\$0.00	\$0.00	\$80,000.00	0%	\$78,686.11
	Department 341 - AS Totals	(\$80,000.00)	\$0.00	(\$80,000.00)	\$0.00	\$0.00	\$0.00	(\$80,000.00)	0%	(\$78,686.11)
	Fund 340 - Ambulance Service Totals	\$80,000.00	\$0.00	\$80,000.00	\$0.00	\$0.00	\$0.00	\$80,000.00		\$78,686.11
	Grand Totals	\$624,050.00	\$0.00	\$624,050.00	\$0.00	\$0.00	\$0.00	\$624,050.00		\$579,222.19



HILL BROTHERS *Chemical Co.*

To Whom It May Concern,

Hill Brothers Chemical Company is the sole manufacturer and distributor of the NSF Certified 12.5% Sodium Hypochlorite (bleach) that has been delivered to the City of San Luis, AZ. over the last 12+ years. The product is manufactured at our production facility located at 4450 N. 42nd Avenue Phoenix, AZ. 85019 and delivered directly to the C/o San Luis, AZ. 85349 via Hill Brothers Chemical Co. truck and trailer.

Our pricing for this product for the third quarter of calendar year 2023 is \$3.04/gal. + tax and delivery/environmental recovery fees. There is no additional fee for delivery unless the customer requires delivery on the weekend, holiday or same day.

Please feel free to contact me directly if you have any questions or concerns.

Thank you,

Jason Kowanetz
Hill Brothers Chemical Co.
(602) 321-5999
jason@hillbrothers.com



HILL BROTHERS *Chemical Co.*

Regional Marketing Office
 21639 N. 12th Ave., Suite 100
 Phoenix, AZ 85027
 Phone (623) 879-9210
 Order Desk (626) 333-2251

QUOTATION

DATE: June 28 th . 2022		SALESPERSON: Jason Kowanetz		
CUSTOMER INFORMATION				
CUSTOMER NAME: City of San Luis, AZ. 85349 West Wwtp.				
CONTACT NAME: Gilberto Torres		TITLE: Wastewater TP Supervisor		
ADDRESS: 1311 N. 4 th Avenue (West Wwtp.)				
CITY: San Luis		STATE: AZ	ZIP: 85349	
PHONE: (928) 750-3134		EMAIL: GRTorres@sanluisaz.gov		
QUOTE: Prices subject to industry wide increases/decreases.				
QUANTITY	PACKAGE	DESCRIPTION	UNIT PRICE	UNIT
34,000	Mini-Bulk	NSF 12.5% Sodium Hypochlorite (CC17000G0)	\$3.04	Gallon
		AZ. Sales Tax at 8.6% (est.)	\$8,888.96	
		Environmental Recovery Fee (CD00001P0)	\$25.00/order	
		Hill Brothers Delivery Fee (CD00000Z0)	\$600.00/stop	
		Estimated Total Not Including Delivery Fees	\$112,248.96	
TERMS: Net 30 Days w/credit approval F.O.B.: Shipping Point				
Prices are subject to revision if they are not accepted within 30 days from date of this quotation				

Handwritten signature: Gilberto Torres
 07/03/23



HILL BROTHERS *Chemical Co.*

Regional Marketing Office
 21639 N. 12th Ave., Suite 100
 Phoenix, AZ 85027
 Phone (623) 879-9210
 Order Desk (626) 333-2251

QUOTATION

DATE: June 28 th , 2023		SALESPERSON: Jason Kowanetz		
CUSTOMER INFORMATION				
CUSTOMER NAME: City of San Luis, AZ. 85349 East Wwtp.				
CONTACT NAME: Gilberto Torres		TITLE: Wastewater TP Supervisor		
ADDRESS: 358 N. Avenue D (East Side Wwtp)				
CITY: San Luis		STATE: AZ	ZIP: 85349	
PHONE: (928) 750-3134		EMAIL: GRTorres@sanluisaz.gov		
QUOTE: Prices subject to industry wide increases/decreases.				
QUANTITY	PACKAGE	DESCRIPTION	UNIT PRICE	UNIT
38,000	Mini-Bulk	NSF 12.5% Sodium Hypochlorite (CC17000G0)	\$3.04	Gallon
		AZ. Sales Tax at 8.6% (est.)	\$9,934.72	
		Environmental Recovery Fee (CD00001P0)	\$25.00/order	
		Hill Brothers Delivery Fee (CD00000Z0)	\$600.00/stop	
		Estimated Total Not Including Delivery Fees	\$125,454.72	
TERMS: Net 30 Days w/credit approval F.O.B.: Shipping Point				
Prices are subject to revision if they are not accepted within 30 days from date of this quotation				

Handwritten signature: Gilberto Torres
 07/03/23



July 10, 2023

To whom it may concern

Reference: City of San Luis, AZ.

Gentlemen,

This is to inform you that Solenis, formerly Innovative Water Care/Sigura, has appointed Applied Products Group as an authorized Manufacturer's Dealer Distributor for Constant Chlor Plus Briquettes and Constant Chlor Plus Dry Calcium Hypochlorite Feeding Systems. Applied Products Group has exclusive rights to sell and service the above-named products in the in the states of Arizona and New Mexico in accordance with our signed dealer agreement. This territory agreement involves the municipal water and wastewater treatment markets

Please feel free to contact us with any questions.

Sincerely,

Louis Finelli

Solenis North American Municipal Agent

Mobile: (732) 535-3308

Fax: (732) 792-9733

Email: lfinelli55@gmail.com

WWW.elitewatersolutionsusa.com



Applied Products Group, L.L.C.

1042 Willow Creek Road
Suite A101-464
Prescott, Arizona 86301
480.595.9739

Proposal

COCCQ2494
Jul 27, 2022

To:

Antonio Sandoval
City of San Luis
1311 N 4th Ave
San Luis, AZ 85349

Phone: (928)941-1537

Prepared By:

Collin Clark

Phone:

Email: jclark@apgwater.com



Valid Through:

Payment Terms: **Net 30 Days**

City of San Luis 2023 - 2024 Fiscal Year Chlorine Contract

Description	Unit Price	Qty	Ext. Price
50 Lbs pails of Constant Chlor Chlorine briquettes.	\$173.00	1,250	\$216,250.00

Totals

Subtotal	\$216,250.00
Tax	\$13,731.88
Shipping	\$0.00
Grand Total	\$229,981.88

Shipment: 1 Week
Taxes: Included
Freight: Prepay & Add
Credit Card Fees: 5%

Received by:
JUL 6 2023
Public Works Dept.

[Handwritten Signature]
07/05/23



City of San Luis

Department of Public Works

• Administration • Streets • Water • Wastewater • Solid Waste • Fleet Services •

July 05, 2023

Vendor: Applied Products Group, LLC
PMB 270
1042 Willow Creek Rd.
Prescott, AZ 86301

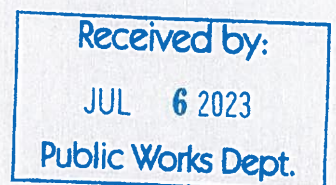
To Whom It May Concern:

The vendor listed above is a sole provider of chlorine briquettes. Applied Products is the authorized distributor/vendor of Dry Tech Chlorine Briquettes for the State of Arizona. Hill Brothers Chemical Company offers chlorine briquettes with corrosion inhibitor – voiding the Layne Christensen & PureFlow treatment process.

Any questions please contact me.

Thank you,

Antonio Sandoval, Water Supervisor
City of San Luis – Public Works Dept.
Water Division



January 03, 2023

Re: Sole Source

To Whom It May Concern:

Sensus, a Xylem brand recognizes Dana Kepner Company, Inc. as the Sole Authorized Distributor of Sensus products for the state of Arizona through 2023. Purchasing Sensus products from an authorized distributor in your area ensures that your products will be properly supported and warranted. Please contact Dana Kepner Company, Inc. for all of your Sensus needs.

We look forward to providing your business with quality water products and service in the near future. Please feel free to contact me if you have any questions.

Sincerely,

Trena Simmons

Trena Simmons
Partner Success Specialist
Sensus, Xylem Brand

Acknowledgement

Entered Date	Taken By	Customer #	Order #
7/12/23	frah	79120000	8195823-00
Customer PO #		Requested Ship Date	Page #
Need PO		7/13/23	1 of 2

Bill To	Ship To
CITY OF SAN LUIS ATTN: A/P MAGGIE DOMINGUEZ P.O. BOX 7740 SAN LUIS, AZ 85349	CITY OF SAN LUIS ATTN: A/P MAGGIE DOMINGUEZ P.O. BOX 7740 SAN LUIS, AZ 85349

Correspondence To
Dana Kepner Company, LLC 1185 West Glenn St. 520-624-7180 520-624-7280fax TUCSON, AZ 85705-4025

Instructions			Ship Point
			Dana Kepner Company, LLC
Ship To #	Via	Shipped	Terms
			Net 30 Days

Notes

Line	Product and Description	Order Quantity	Qty UM	Unit Price	Price UM	Amount(Net)
1	70MI02T100G225 5/8X3/4" iPERL, TR/PL, 25 FT, 2 WIRE, 100 GAL	504.00	PCS	197.70	PCS	99,640.80
2	70MI04ST1G26 1" iPERL, 10-3/4"LL, 2 W IRE TR/PL, 1G, 6; WIRE	10.00	PCS	300.48	PCS	3,004.80
3	74MXU520M1TCHRLD 520M MXU, 1 PORT, TC HOURLY READ, LEAK DET	108.00	each	219.29	each	23,683.32
4	74mxu520m2tchrd 520M MXU 2 PORT, TC HOURLY READ, LEAK DET	270.00	each	291.32	each	78,656.40
5	72MO071G17 2" OMNI C2 METER, 1G 17" LL	4.00	PCS	1,937.00	PCS	7,748.00
6	73Mo071G T2 METER, OMNI, 2", 1 GALLON	4.00	each	1,383.00	each	5,532.00
7	73MoR06SS1G 1-1/2" OMNI R2 METER, SS BOLTS, 1 GAL	4.00	PCS	746.00	PCS	2,984.00
8	73Mo061G T2 METER, OMNI, 1 1/2", 1 GALLON	4.00	each	1,150.00	each	4,600.00
9	73PO061G 1-1/2" T2 MEAS CHAMBER, 1-G, AMR, TRPL, #T1018A	10.00	PCS	791.18	PCS	7,911.80
10	73PO071G 2" T2 MEAS CHAMBER, 1-P 1-G, AMR., TRPL, #T2018A	10.00	PCS	814.69	PCS	8,146.90
11	73PO301G 3" OMNI T2 MEASURING CHAMBER, 1 GAL	1.00	PCS	1,100.00	PCS	1,100.00

Customer #	Order #	Page #
79120000	8195823-00	2 of 2

11	Lines Total	Total Order Quantity	929.00	Subtotal	243,008.02
				Taxes	21,141.70
				Total	264,149.72



3515 East Gila Ridge Road, Yuma, Arizona 85365
 Main: (928) 726-1951
 Dispatch: (928) 726-0435

BLT ASPHALT LLC | BLT CPT LLC | BLT CONTRACTING LLC | BLT MATERIALS LLC | BLT READY MIX CONCRETE LLC | BLT TRUCKING LLC

PRICE QUOTE

EXPIRES ON Jul 31, 2023

CUSTOMER NAME: San Luis, City of
 CUSTOMER ADDRESS: P.O. Box 3750
 San Luis, AZ 85349
 ATTENTION: Heriberto Vargas
 BID QUOTE NUMBER: MQ0001018_2

JOB: SLA Various Projects Fiscal Year 2023
 JOB LOCATION: Juan Sanchez Blvd @ Main Street, San Luis, AZ 85349
 DATE QUOTED: Jul 07, 2023
 EMAIL: jgaxiola@sanluisaz.gov
 JOB NUMBER:
 BID DATE: Jun 30, 2021
 PHONE:

PRODUCT LINE	CODE	DESCRIPTION	QNTY	UOM	PRICE P/UNIT
Asphalt	75100	City of Yuma-C-2 (1/2")	40.00	Per Ton	\$98.00
Asphalt	75138	City of Yuma C-1 Surface 3/8"	40.00	Per Ton	\$104.00
Concrete	134251	2500 PSI	40.00	Per Cubic Yard	\$146.50
Concrete	134257	2500 PSI City Class B	40.00	Per Cubic Yard	\$149.50
Concrete	134307	3000 PSI City of Yuma-Class A	40.00	Per Cubic Yard	\$153.50
Concrete	RETARDER	DS/Retarder (27 oz per CY)	1080.00	Ounces	\$0.40

NOTE: Asphalt prices expire 7/31/23; all other prices expire 9/30/23

We appreciate the opportunity to provide this bid for your upcoming project. Please be advised that commodities used in the production of concrete and asphalt, such as oil, cement, aggregates, chemical, fuel, etc., have recently become very unpredictable, volatile, and often times, scarce. All price quotes are based on standard BLT mix designs and specifications, unless otherwise noted, and depend upon supply and availability. Prices are subject to change without notice due to increases in the cost of materials, including, but not limited to, cement, asphalt, oil and fuel. Further, a requested mix design that deviates from BLT's standard mix design and specifications is subject to an additional fee. It is imperative that you consider and understand this when discussing with your customers during the bidding process and take precautionary measures to protect your company. We respectfully request proper notice, at least 30 days, prior to starting a job, in order to produce the material as parts and equipment are simply not as readily available during breakdowns/maintenance situations as they have been in the past. Please do not assume that a product you need will be available without notice. Most aggregate inventory is already allotted for current jobs. BLT will continue to produce spec material as per City and County (MAG) spec when directed. All testing is based on FOB at the plants, which is industry standard material supplier practice. It is the responsibility of the contractor to understand that once products, such as concrete, asphalt, or sand and gravel, leave our plants whether via FOB or delivery truck, the consistency and quality then becomes out of our control as it is then the contractors' responsibility to maintain that material as it was originally sold. The means and methods of best business practices are the exclusive rights of each contractor to understand the entire QC process. It is the customer's responsibility to manage the required documentation for Base Entrance. Work on military bases, which includes MCAS-Yuma and YPG, require various testing (including but not limited to sulfate, 1260 and nuclear activity tests) not covered in our standard pricing. Prevailing Wage not included, unless noted. Therefore, customer is responsible for all specs and testing to include all aspects of Quality Control. QC is available to customers during BLT's production of material, with prior notice. All roads must be passable with trucks. All site conditions must be suitable for non-off road vehicles. Customer will be responsible for all towing bills. It is the customer's responsibility to provide suitable conditions. If a 2-wheel drive vehicle cannot access in and around the site, our heavy trucks cannot and will not do so.

When placing orders, it is the customer's responsibility to order by the mix design reflected on any requested submittal. This price quote does not obligate BLT to provide said material as this is only a price quote. A non-cash adjustment of 3.25% applies to credit and debit cards. Due to rising fuel costs, a daily fuel index will be applied, please call dispatch for specific daily rates.

Ready Mix Concrete - Above quoted prices are good Monday through Friday. Additional fees apply for Saturday & Sunday deliveries. Minimum Load Fees apply to deliveries less than 4 cubic yards. Delivery Fees apply to order/callbacks. Stand-by charges may apply. If a temperature spec is required for the project, BLT reserves the right to cancel or decline scheduling any pours due to excessive weather forecast to include heat, wind, thunderstorms, etc. BLT will abide by ASTM C-94, ACI 305.1-14, ACI 301-16 and ACI 305R for hot weather concrete of 95 degrees F at the time of discharge. In the event of a scheduled Plant Dedication pour, BLT must be notified of cancellation by 5 PM the day prior to the scheduled pour, otherwise, a Cancellation Fee of \$2,000 applies. During normal scheduling (5 AM to 4 PM, Monday through Friday), if customer cancels an order after the concrete has been batched, customer will be charged for the concrete that has been batched. It is the responsibility of the customer to verify the mix has been approved by the owner of the job. For non-hourly deliveries/service jobs, time waiting for Pass/Clearance per Truck per Operator per Hour = \$150.00 per hour, otherwise time will be charged port to port based on equipment hourly rate. Special Provisions: FS 150 M 1/4" Fiber 1.0 LBS per cubic yard = \$7.50 /LB; FS 150 F 3/4" Fiber 1.5 LBS per cubic yard = \$7.50/LB; Plasticizer = \$5.00 per cubic yard; DS/Retarder = \$0.40 per ounce (EX: 27 oz p/CY = 2-4 hours asleep); NC Accelerator 1% P/CY 2500 PSI - 3000 PSI = \$6.00 per yard

Asphalt Products - Pricing is FOB unless otherwise noted. Passes oil content, voids, gradation, asphalt mix content at BLT Asphalt Plant. Unless noted, prices do not reflect Bituminous Material Price Adjustment (Price Index). There is a minimum requirement of fifty (50) tons of asphalt per customer. If the minimum is not met, a \$500 fee will apply Monday through Friday. All orders must be placed by Mix Code. It is the responsibility of the customer to verify the mix has been approved by the owner of the job.

Quoted By: Sales BLT

Accepted By: _____

Signature

Printed Name

BLT Concrete and Asphalt 2022-2023

Material	Price FY21-22	Estimated Quantity	Amount used FY21-22	Projection Based on Previous Year	Projection Based on estimated use
Concrete	\$ 120.50	480	\$ 42,812.79	\$ 44,953.43	\$ 59,575.20
Asphalt	\$ 71.00	600	\$ 13,364.62	\$ 14,032.85	\$ 43,878.00
			\$ 56,177.41	\$ 58,986.28	\$ 103,453.20

Actual Quote	Price P/Unit	tax	# of Monts	Approved Budget	Actual Quantity for PO for FY23	Units p/month
Asphalt 07/18/22 - Proposal for July	\$ 92.00	10.712%	12	\$ 44,000.00	431.99	36.0
Concrete 07/18/22 - Whole Year	\$ 123.50	10.712%	12	\$ 60,000.00	438.82	36.6

Actual Quote	Price P/Unit	tax	# of Monts	Request PO Approval Budget	Estimated Quantities p/Month
Asphalt 07/07/23	\$ 104.00	10.712%	12	\$ 55,267.43	40
Concrete 07/07/23	\$ 149.50	10.712%	12	\$ 79,446.93	40

SOUTH YUMA COUNTY LANDFILL
19536 SOUTH AVENUE 1E
YUMA, ARIZONA 85365

July 14, 2022


Liliana Evangelista
Department of Public Works
1090 E. Union St.
San Luis, AZ.85349

Liliana,
Thank you for business with South Yuma County Landfill.

We have tried our best to keep your tonnage rate the lowest in the area. We have not increased the city rates since 2020 with only the \$0.25 ADEQ taxed. Beginning Aug.1 2022-2023 the rate will be \$32.00 a ton with the tax included.

Please let us know if there is anything else we can help you with.
As always it's a pleasure being of service to the City Of San Luis.


Respectfully,


Dean A. Ruffridge
Senior Vice President

CC William Hunter
Penny Guerra
Kathy Vandal

P.O. Box 5437
19536 S. Ave 1 E
Yuma, Az. 85366

T: (928) 341-9300
F: (714) 890-6347


environmental services
DEAN A. RUFFRIDGE
SENIOR VICE PRESIDENT
deanr@crrmail.com

11292 Western Ave.
Stanton, CA 90680
P.O. Box 125
Stanton
CA 90680

t: 714.826.9049
c: 949.412.8244
f: 714.890.6347

crrwasteservices.com

FY22-23 Tonnage Report

Month	Residential	Commercial	Sludge	Comm. Clean-up	Total
July	932.95	20.26	87.95		1,041.16
August	1,087.72	9.53	193.90		1,291.15
September	1,045.60	13.26	46.00		1,104.86
October	1,005.49	-	-	159.63	1,165.12
November	1,075.70	-	-	184.09	1,259.79
December	1,041.62	13.96	12.88		1,068.46
January	1,079.32	17.61	-		1,096.93
February	943.17	17.12	13.22		973.51
March	1,066.75	14.83	77.19		1,158.77
April	989.43	15.66	165.89		1,170.98
May	953.18	13.60	68.84		1,035.62
June - Avr. Pending Invoice	1,020.08	15.09	83.23		1,118.41
Total	12,241.01	150.92	749.10	343.72	13,484.76

Total Tonnage 13,484.76

Price P/Ton \$ 32.00

Estimated FY24 Total \$ 431,512.34

Request for Open PO \$ 440,000.00

Fresh Terra Services

P.O Box 4456
Yuma, AZ 85366

Estimate

Date	Estimate #
6/21/2023	2023-6

Name / Address
City of San Luis/West Mr. Eulogio Vera P.O.Box 3750 San Luis, AZ 85349

Project
WEST

Description	Qty	Rate	Total
Groundwater Analysis. Total Kjeldhal Nitrogen.	12	80.00	960.00
Ground water. Nitrate+Nitrite as N	12	50.00	600.00
Groundwater analysis. Total Nitrogen.	12	20.00	240.00
Groundwater Analysis. VOC'S & TTHM'S	2	310.00	620.00
Groundwater analysis. Mercury.	4	70.00	280.00
Groundwater analysis. SM 4500 CN G-Amenable Cyanide	4	80.00	320.00
Groundwater Analysis. SM 4500 CN E- Total Cyanide.	4	80.00	320.00
Groundwater Analysis. Metals & Flouride.	4	480.00	1,920.00
Ground Analysis. E. Coli.	12	38.00	456.00
Groundwater Analysis. Total Coliform & E. Coli.	4	38.00	152.00
Groundwater Analysis. Semi-Volatiles.	2	295.00	590.00
Wastewater Analysis. BOD.	52	90.00	4,680.00
Wastewater analysis. Total Suspended Solids.	52	45.00	2,340.00
Wastewater analysis. Fecal coliform.	256	38.00	9,728.00
Wastewater Analysis. Metals & Fluoride.	4	480.00	1,920.00
Wastewater analysis. Mercury.	4	70.00	280.00
Wastewater Analysis. SM 4500 CN E- Total Cyanide.	4	80.00	320.00
Wastewater analysis. SM 4500 CN G-Amenable Cyanide	4	80.00	320.00
Wastewater analysis. VOC's & TTHM's	2	310.00	620.00
Wastewater Analysis. Semi-volatiles.	2	295.00	590.00
Extra Contingencies.	1	1,000.00	1,000.00
Thank you for your business. We appreciate it very much.		Total	\$28,256.00

Bilardo Lopez
07/10/23

Fresh Terra Services

P.O Box 4456
Yuma, AZ 85366

Estimate

Date	Estimate #
6/21/2023	2023-7

Name / Address
City of San Luis East Plant Eulogio Vera P.O.Box 3750 San Luis, AZ 85349

Project
EAST

Description	Qty	Rate	Total
Groundwater Analysis. Total Kjeldhal Nitrogen.	12	80.00	960.00
Ground water. Nitrate+Nitrite as N	12	50.00	600.00
Ground water analysis. Nitrate-N	12	40.00	480.00
Ground water analysis. Nitrite-N	12	40.00	480.00
Groundwater analysis. Total Nitrogen.	12	20.00	240.00
Groundwater Analysis. Metals & Fluoride.	4	480.00	1,920.00
Grounwater analysis. SM 4500 CN G-Amenable Cyanide	4	80.00	320.00
Groundwater analysis. SM 4500 CN G-Total Cyanide.	4	80.00	320.00
Groundwater analysis. Mercury.	4	70.00	280.00
Groundwater Analysis. Total Coliform & E. Coli.	12	38.00	456.00
Groundwater Analysis. E. Coli.	12	38.00	456.00
Groundwater Analysis. Semi-Volatiles.	2	295.00	590.00
Groundwater Analysis. VOC'S & TTHM'S	2	310.00	620.00
Wastewater analysis. Total Kjeldhal Nitrogen.	12	80.00	960.00
Wastewater analysis. Nitrate-Nitrite as N.	12	50.00	600.00
Wastewater analysis. Total Nitrogen.	12	20.00	240.00
Wastewater Analysis. Metals & Fluoride.	4	480.00	1,920.00
Wastewater Analysis. SM 4500 CN E- Total Cyanide.	4	80.00	320.00
Wastewater analysis. SM 4500 CN G-Amenable Cyanide	4	80.00	320.00
Wastewater analysis. 245.1 Mercury.	4	70.00	280.00
Wastewater analysis. Fecal coliform.	256	38.00	9,728.00
Wastewater analysis. VOC's & TTHM's	2	310.00	620.00
Wastewater Analysis. Semi-volatiles.	2	295.00	590.00
Extra Contingencies.	1	1,000.00	1,000.00
Thank you for your business. We appreciate it very much.		Total	\$24,300.00

Gilbert Torres
07/10/23

Western Water Works

PO Box 234, Marana, Arizona 85653-0234 *** (254) 405-2783

Email: WesternWaterWorks.Strong@gmail.com

Proposal for Water Testing for City of San Luis FY 2024 01-Jul-2023 to 30-Jun-2024

REQUIREMENT	CYCLE	COST	# SAMPLES /REPORTS	UNIT	FREQ in YEAR	TOTAL COST
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Annual Requirements

Coliforms	Monthly	\$32	40	sample	12	\$15,360
MRDL Report	Quarterly	\$100	1	report	4	\$400
DBP, Stage 2	Quarterly	\$560	4	site	4	\$8,960
DBP, Stage 2, DWAR 33 Report	Quarterly	\$125	1	Qtr	4	\$500
Nitrates	Annually	\$125	0	EPDS	1	\$0

Note: For CY 2024, Nitrates will be included in IOCs, below.

\$25,220

Non-Annual Cyclic Requirements

Lead and Copper	1 / 3-yr	\$150	30	site	0	\$0
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Note: Lead and Copper monitoring is required in June-September 2024. Sampling will be scheduled for FY 2025.

For ALL EPDS, 2024-2026 cycle:

IOCs	1 / 3-yr	\$390	6	EPDS	1	\$2,340
SOCs	2X / 3-yr	\$3,440	6	EPDS	1	\$20,640
Note: SOC monitoring is required 2x, in non-consecutive quarters; 2nd set will be in FY2025.						
VOCs	1 / 3-yr	\$570	6	EPDS	1	\$3,420
Note: For EPDS006, monitoring is required annually for minimum of 3 years, starting in 2023.						

For EPDS 001 & 004, 2024-2033 cycle; for EPDS 005 & 006, 2021-2029 cycle:

Radionuclides	1 / 9-yr	\$680	4	EPDS	1	\$2,720
						\$29,120

Allowance for unscheduled events						\$4,000
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TOTAL FY 2024 PROPOSAL						\$58,340
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There is NO TAX associated with our services.

Received by:

JUL 6 2023

Public Works Dept.

07/03/23

6/18/2023, 9:03 PM



City of San Luis

Department of Public Works

• Administration • Streets • Water • Wastewater • Solid Waste • Fleet Services •

Water Division
1311 N 4th Ave
San Luis Az. 85349
July 5, 2023

Ref: Western Water Works
P.O. Box 546,
Hereford, AZ 85615-0546

To whom it may concern:

City of San Luis Water Division specified Western Water Works for water lab testing. Western Water Works has provided a reliable service for years to keep our water in compliance with ADEQ regulations.

Antonio Sandoval
Water Div. Supervisor
City of San Luis
928-941-1537

Received by:
JUL 6 2023
Public Works Dept.



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

7. C.

Meeting Date: 07/26/2023

Department Head: Kay Macuil, City Attorney, Attorney's Office

Submitted By: Kay Macuil, City Attorney, Attorney's Office

Action Requested: Motion

ITEM:

Discussion and possible action to hire Jerry Landau as a part-time, temporary employee as an on-call, as-needed, temporary magistrate for the San Luis Municipal Court. **(Jenny Torres, Acting City Manager)**

SUMMARY:

On January 11, 2023, the Arizona Supreme Court ordered the Yuma Superior Court Presiding Judge David M. Haws to take administrative control and oversight of the day-to-day operations of the San Luis Municipal Court due to the resignation of the city's magistrate.

Alicia Zermeño has been performing the duties of an on-call, as-needed, temporary municipal magistrate upon the contract of the City Council and Administrative Order of Judge Haws, which he issued on January 23, 2023.

On July 18, 2023, Judge Haws appointed Jerry G. Landau as an on-call, as-needed, temporary municipal magistrate. As is the rule for all temporary magistrates, the city must pay the costs.

Side Note: In the orders, the term "assistant" magistrate is used for municipal court temporary magistrates because the term "pro tem" or "pro tempore" judge is not used in the Arizona statutes for temporary magistrates in municipal court.

Under the San Luis City Code §§ 2.30.200 and 2.30.210, the City Council has the power to appoint magistrates and assistant magistrates who serve in the absence of a magistrate.

Experience of Jerry G. Landau

Jerry G. Landau was admitted to practice law by the Arizona State Bar in 1975. He worked as a Deputy Maricopa County Attorney and rose to prominence as a prosecutor. After retiring in 2004, he began as a legislative liaison for the Arizona Supreme Court, Administrative Office of the Court ("AOC"), as the Director of Government Affairs. He is still affiliated with the AOC as a Special Projects Consultant. The Court-appointment to the San Luis Municipal Court is one of the projects. He was recently appointed to Page Justice Court and Maricopa County Courts for temporary judicial assignments.

Recommendation for Terms of Employment

On July 11, 2023, Mr. Landau met with City staff, the Superior Court Administrator Kathy Schaben, and the Presiding Judge Haws. Mr. Landau then went out of the country. The city staff had a phone conversation this week with Mr. Landau. He needs to clear up personal and professional matters. However, he will start laying the groundwork starting July 31 through remote communications. He anticipates being present in San Luis on or about August 19. Based on communications

with the Superior Court Administrator and Mr. Landau, the staff recommends hiring Mr. Landau as a part-time, temporary regular employee at the rate of \$79.18 per hour for 28 hours per week. Mr. Landau anticipates driving from his home in the Phoenix area once weekly, staying in accommodations near the San Luis Municipal Court four (4) nights per week, and returning home to the Phoenix area. The staff recommends his contract compensate him at the Federal General Services Administration (GSA) rate for mileage and lodging. The Court system requires payment at the GSA rate, for mileage and lodging will be approximately \$847.06 per week. The commute to and from the hotel to the San Luis Municipal Court will be treated as an employment commute and will not be compensated separately from his hourly pay. Due to clarifying these terms this very week, the staff asks that City Council direct the staff to create such a contract and authorize the Acting City Manager to execute it.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO:

- **HIRE JERRY G. LANDAU AS A PART-TIME, TEMPORARY EMPLOYEE AS AN ASSISTANT MAGISTRATE NOT TO EXCEED 28 HOURS PER WEEK;**
- **DIRECT STAFF TO CREATE A CONTRACT WITH THE TERMS PRESENTED FOR HIS EMPLOYMENT; AND**
- **AUTHORIZE THE ACTING CITY MANAGER TO SIGN THE CONTRACT.**

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	Yes
CITY/STATE/FEDERAL FUNDS:	City
TOTAL:	See the Fiscal Impact Statement
BUDGETED AMOUNT:	See the Fiscal Impact Statement
AVAILABLE AMOUNT TO TRANSFER:	See the Fiscal Impact Statement
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	See the Fiscal Impact Statement

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

We have budget for this temporary assignment. The hourly pay will come from the salary line budgeted for the Magistrate, which is currently vacant. Temporary employees do not receive employee benefits other than 40 hours per year for sick leave under Arizona law. At the rate of \$79.18 per hour times not to exceed 28 hours per week is \$2,217.04 per week.

The GSA rate for mileage is \$0.655, and the round trip for Phoenix will be about 369 miles for about \$242.06 per week.

The GSA rate for lodging is \$151 per night for 4 times per week for \$604 per week. Mileage and lodging totals about \$846.06 per week.

The mileage and lodging will come from other vacancies in the staffing of the Municipal Court.

Attachments

Jan 11 Supreme Court Order
Jan 23 Superior Court Appoints Zermeno
July 18 Superior Court Appoint Landau

IN THE SUPREME COURT OF THE STATE OF ARIZONA

In the Matter of:)
)
SAN LUIS MUNICIPAL COURT) Administrative Order
) No. 2023 - 04
)
)
)
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)
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_____)

Pursuant to Article VI, Section 3, of the Arizona Constitution, the Supreme Court exercises administrative supervision over all courts of the state through the Administrative Office of the Courts.

It has come to the Court's attention that the San Luis Municipal Court will be without a presiding judge as of January 12, 2023, and a successor has not been appointed by the San Luis City Council.

Therefore, pursuant to Article VI, section 3, of the Arizona Constitution,

IT IS ORDERED that effective January 12, 2023, administrative control and oversight of day-to-day operations of the San Luis Municipal Court shall be assumed by the Honorable David M. Haws, Presiding Judge of the Superior Court of Arizona in Yuma County, and Judge Haws shall assign judicial officers as needed to conduct the court business. Judge Haws is also authorized to issue such orders as necessary for the court to operate properly.

IT IS FURTHER ORDERED that this Order shall remain in effect until a successor assumes duties as presiding judge of the San Luis Municipal Court. Any cost associated with operating this court, including cost for judicial officers, shall be a city cost.

Dated this 11th day of January, 2023.

ROBERT BRUTINEL
Chief Justice

FILED

2023 JAN 23 PM 3:10

IN THE SUPERIOR COURT OF THE STATE OF ARIZONA

IN AND FOR THE COUNTY OF YUMA OF SUPERIOR COURT
YUMA ARIZONA 85364

LYNN FAZZ

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In the Matter of:)
APPOINTMENT OF A TEMPORARY)
ASSISTANT CITY MAGISTRATE FOR)
FOR SAN LUIS MUNICIPAL COURT)
IN THE COUNTY OF YUMA,)
STATE OF ARIZONA)

Administrative Order
2023-4

Nohemy Echavarria, formerly Presiding Magistrate for the San Luis Municipal Court, resigned from that position effective close of business January 11, 2023 and the court is without a presiding judge as of January 12, 2023.

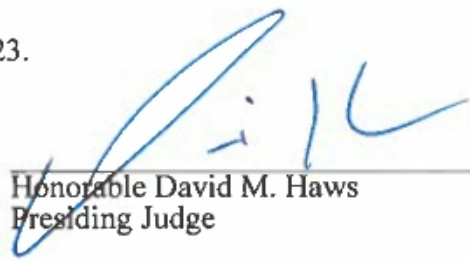
Arizona Supreme Court Chief Justice Robert Brutinel issued Administrative Order 2023-04 stating in part that "pursuant to Article VI, section 3, of the Arizona Constitution, administrative control and oversight of the day-to-day operations of San Luis Municipal Court are assumed by the Honorable David M. Haws, Presiding Judge of the Superior Court of Arizona in Yuma County, and Judge Haws shall assign judicial officers as needed to conduct the court business."

IT IS THEREFORE ORDERED, pursuant to this authority and the San Luis City Code Chapter 2.30 Magistrate, Section 2.30.210, Alicia Zermeno, a licensed member of the Arizona State Bar, is appointed as an on-call, as needed Assistant City Magistrate until the effective date of an appointment of a presiding magistrate. Ms. Zermeno will execute a contract separate from this order setting forth the terms and compensation for her services.

IT IS FURTHER ORDERED that, based on mutual agreement and ongoing practices, the justices of the peace and municipal court presiding magistrates in Yuma County are authorized to conduct court hearings for the San Luis Municipal Court.

FINALLY, IT IS ORDERED that, as stated in Supreme Court Administrative Order 2023-04, "any cost associated with operating this court, including cost for judicial officers, shall be a city cost." Consequently, the City of San Luis will be responsible for preparing and executing the employment contract with Ms. Zermeno.

DATED this 23rd day of January 2023.


Honorable David M. Haws
Presiding Judge

1 **Original filed with:**
2 Hon. Lynn Fazz, Clerk of the Superior Court

3 **Copies to:**

4 Hon. Mark Wayne Reeves, Div. 1
5 Hon. R. Erin Farrar, Div. 2
6 Hon. Larry Kenworthy, Div. 3
7 Hon. Roger A. Nelson, Div. 5
8 Hon. Nathaniel Sorenson, Div. 6
9 Hon. Darci D. Weede, Div. 7
10 Hon. Eliza B. Johnson, Comm. 2
11 Hon. Levi Gunderson, Comm. 3
12 Hon. Claudia González, Comm. 1
13 Hon. Gregory Stewart, Justice Court Precinct 1
14 Hon. Juan Guerrero, Justice Court Precinct 2
15 Hon. Russ Jones, Justice Court Precinct 3/Wellton Municipal Court
16 Hon. James Coil, Yuma Municipal Court
17 Hon. Manuel Figueroa, Somerton Municipal Court
18 Kathleen M. Schaben, Court Administrator
19 Edward T. Gilligan, Director of Juvenile Court
20 Ryan M. Byrd, Chief Adult Probation Officer
21 Dona Miller-Robbins, Caseflow Manager
22 Martin Mendez, Justice Court Administrator
23 Ian McGaughey, County Administrator
24 Hon. Jon R. Smith, Yuma County Attorney
25 Sheriff Leon N. Wilmot, Yuma County Sheriff's Office
26 Capt. Kelly Milner, Yuma County Sheriff's Office
27 Raymond Hanna, Yuma County Public Defender
28 William Fox, Yuma County Legal Defender
Yuma County Bar Association

FILED

2023 JUL 18 PM 4:32

LYNN FAZZI
CLERK OF SUPERIOR COURT
YUMA ARIZONA 85364

IN THE SUPERIOR COURT OF THE STATE OF ARIZONA
IN AND FOR THE COUNTY OF YUMA

In the Matter of:)
)
) Administrative Order
) 2023-20
)
) APPOINTMENT OF A TEMPORARY)
) ASSISTANT CITY MAGISTRATE FOR)
) FOR SAN LUIS MUNICIPAL COURT)
) IN THE COUNTY OF YUMA,)
) STATE OF ARIZONA)

The San Luis Municipal Court is currently without a Presiding Magistrate.

Arizona Supreme Court Chief Justice Robert Brutinel issued Administrative Order 2023-04 stating in part that "pursuant to Article VI, section 3, of the Arizona Constitution, administrative control and oversight of the day-to-day operations of San Luis Municipal Court are assumed by the Honorable David M. Haws, Presiding Judge of the Superior Court of Arizona in Yuma County, and Judge Haws shall assign judicial officers as needed to conduct the court business."

IT IS THEREFORE ORDERED, pursuant to this authority and the San Luis City Code Chapter 2.30 Magistrate, Section 2.30.210, Jerry G. Landau, is appointed as an on-call, as needed Assistant City Magistrate. Mr. Landau will execute a contract separate from this order setting forth the terms and compensation for his services.

FINALLY, IT IS ORDERED THAT as stated in Supreme Court Administrative Order 2023-04, "any cost associated with operating this court, including cost for judicial officers, shall be a city cost."

DATED this 18 day of July 2023



Honorable David M. Haws
Presiding Judge

Original filed with:
Hon. Lynn Fazzi, Clerk of the Superior Court

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Copies to:

- Hon. Mark Wayne Reeves, Div. 1
- Hon. R. Erin Farrar, Div. 2
- Hon. Larry Kenworthy, Div. 3
- Hon. Roger A. Nelson, Div. 5
- Hon. Nathaniel Sorenson, Div. 6
- Hon. Darci D. Weede, Div. 7
- Hon. Eliza B. Johnson, Comm. 2
- Hon. Levi Gunderson, Comm. 3
- Hon. Claudia González, Comm. 1
- Hon. Gregory Stewart, Justice Court Precinct 1
- Hon. Russ Jones, Justice Court Precinct 3/Wellton Municipal Court
- Hon. James Coil, Yuma Municipal Court
- Hon. Yolanda Torok, Somerton Municipal Court
- Jenny Torres, City of San Luis Interim Manager
- Kay M. Macuil, City of San Luis Attorney
- Miguel Alvarez, City of San Luis Chief of Police
- Kathleen M. Schaben, Court Administrator
- Edward T. Gilligan, Director of Juvenile Court
- Ryan M. Byrd, Chief Adult Probation Officer
- Dona Miller-Robbins, Caseflow Manager
- Martin Mendez, Justice Court Administrator
- Ian McGaughey, County Administrator
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- Sheriff Leon N. Wilmot, Yuma County Sheriff's Office
- Capt. Kelly Milner, Yuma County Sheriff's Office
- Raymond Hanna, Yuma County Public Defender
- William Fox, Yuma County Legal Defender
- Yuma County Bar Association