

**Minutes**  
**EMPLOYEE BENEFITS TRUST**  
**COUNCIL CHAMBERS**  
**1090 E. Union Street San Luis, Arizona 85349**  
**June 14, 2023**  
**4:30 PM**

1. **CALL TO ORDER/ROLL CALL** Chairman De La Hoya called the meeting to order at approximately 4:32 PM.

**Those present:**

Board Member Maria Gonzalez  
Board Member Gustavo MacGrew-arrived at approximately 4:34 PM  
Secretary Maria Saboir  
Chairman Tadeo De La Hoya

**Those not present:**

Vice-Chairman Emma Torres

**Others present:**

Kay Marion Macuil, City Attorney  
Janet Taylor, Legal Secretary-Clerk of the Board  
Mary Barajas Gutierrez, Human Resources Coordinator  
Jenny Torres, Assistant City Manager  
Susan Posada, Benefits Coordinator – Via Zoom  
Monica Castro, Director of Finance  
Adela Cortez, Director of Human Resources  
IT Department; Ruben Lopez, IT Technician; Antonio Maldonado, Video Production Specialist.

2. **CONSENT AGENDA**

**All matters are considered routine by the Employee Benefit Trust Board and will be enacted by one motion. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.**

2. A. **MINUTES OF:**

- Special meeting held on May 11, 2023

**MOTION:** Chairman De La Hoya and Board Member Maria Gonzalez approve the consent agenda as presented.

**The vote was as follows:**

Board Member Maria Gonzalez	Aye
Board Member Gustavo MacGrew	Aye
Secretary Maria Sabori	Aye

Chairman De La Hoya

Aye

### 3. DISCUSSION AND POSSIBLE ACTION ITEMS:

#### 3.A. Discussion and possible action on any and all matters regarding Document Plan amendment. **(Susan Posada, Broker, and Consultant)**

Susan Posada, Broker and Consultant, discussed briefly changes that will be affecting the plan:

Preventive Dental Services such as sealant will set an age limit of 16.

Durable Medical Equipment/Prosthetics/Orthotics, such as wigs, will be set at a limit of \$500 per calendar year and for chemotherapy only. Alopecia will be covered for treatment only.

Preventive Care Services, sterilization will now include dependents.

Dental Carryover (roll-over unused dollars) was previously offered with 90 Degrees Benefits; however, the new Third Party Administrator HealthComp, will not be able to continue that. Therefore the new TPA is raising the maximum benefit from \$2,000 to \$2,500 for US Plan and \$1,000 to \$1125 for the Mexico Plan.

**MOTION: Chairman De La Hoya and Secretary Maria Sabori approve the Document Plan amendments as presented.**

#### The vote was as follows:

Board Member Gustavo MacGrew	Aye
Board Member Maria Gonzalez	Aye
Secretary Maria Sabori	Aye
Chairman Tadeo De La Hoya	Aye

### 4. EXECUTIVE SESSION

4.A. Discussion and possible action on any and all matters regarding action to hold an executive session pursuant to A.R.S. §§ 38-431.03(A) subsections (3) and (4) for discussion or consultation for legal advice with the City Attorney in order to consider the Trustees' position and instruct the City Attorney regarding the Trustee's position regarding opening the broker/consultant contract to request for qualifications and contract negotiations. (Kay Marion Macuil, City Attorney)

**Motion:** Chairman De La Hoya requested this item be presented in an open session. There was not a second for this motion.

**Motion:** Secretary Maria Sabori and Board Member Gustavo MacGrew to go into executive session:

**The vote was as follows:**

Secretary Maria Sabori	Aye
Board Member Maria Gonzalez	Aye
Board Member Gustavo MacGrew	Aye
Chairman De La Hoya	Nay

**5. MOTION TO GO BACK INTO REGULAR SESSION**

**Motion:** Chairman De La Hoya and Secretary Maria Sabori move to go back into Regular Session.

**The vote was as follows:**

Board Member Gustavo MacGrew	Aye
Board Member Maria Gonzalez	Aye
Secretary Maria Sabori	Aye
Chairman De La Hoya	Aye

**6. ADJOURNMENT** *Chairman De La Hoya adjourned the meeting at approximately 5:02 PM.*

PENDING APPROVAL