

**MINUTES**  
**Special Meeting**  
**San Luis Fire Department Public Safety**  
**Personnel Local Retirement Board**  
**San Luis Council Chambers**  
**1090 E Union Street**  
**August 10, 2022**  
**10:00am**

**1. CALL TO ORDER/ROLL CALL:** Chairman Tadeo De La Hoya called the meeting to order at approximately 10:07 a.m.

**PRESENT:** Jose Barragan, Contributing Member  
Justin Phillips, Contributing Member  
Maria Munoz, Board Member  
Tadeo A. De La Hoya, Chairman

**OTHERS PRESENT:** Melissa Lopez, City Clerk  
Mary Barajas, HR Department  
Leanna Beltran, Administrative Coordinator

**2. PRESENTATION:**

**2. A.** Presentation of two (2) newly elected members, Jose Barragan, and Justin Phillips, to serve on the San Luis Fire Department Public Safety Personnel Local Retirement Board. **(Tadeo A. De La Hoya, Chairman).**

Elected Board Diego Jimenez's term ended due to the resignation of his employment. Captain Jose Barragan was selected by secret ballot amongst the Fire Department members on October 20, 2020. In addition, Captain Mora's term ended in September 2020, and member Justin Phillips was selected on January 27, 2022.

**MOTION:** Presentation only, no action taken.

**3. CONSENT AGENDA:**

**3. A. MINUTES OF**

- Regular Board meeting held on September 19, 2019.

**MOTION:** Chairman Tadeo De La Hoya / Contributing Member Jose Barragan to approve consent agenda as presented. Motion passed unanimously.

The vote was as follows:

Chairman Tadeo A. De La Hoya	Aye
Contributing Member Jose Barragan	Aye
Board Member Maria Munoz	Aye
Contributing Member Justin Phillips	Aye

#### 4. DISCUSSION AND POSSIBLE ACTION ITEM

**4. A.** Discussion and possible action on any and all matters regarding the election of a non-voting secretary to serve on the Fire Department Public Safety Personnel Local Retirement Board. **(Tadeo De La Hoya, Chairman)**

The position of non-voting secretary for this board is vacant upon Ms. Diana Hernandez's resignation. Ms. Leanna Beltran expressed interest in serving as non-voting secretary for the Board.

**MOTION:** Chairman Tadeo De La Hoya / Contributing Member Jose Barragan **to elect Leanna Beltran as a non-voting secretary of the Board.**

The vote was as follows:

Chairman Tadeo A. De La Hoya	Aye
Contributing Member Jose Barragan	Aye
Board Member Maria Munoz	Aye
Contributing Member Justin Phillips	Aye

**4. B.** Discussion and possible action on any and all matters regarding new membership applications, Firefighters Jonathan A Higuera Iniguez, Omar Teran Valencia, David L Hilpert III, Cristian Ofalla, Antonio Rios Jr., Anthony S Burruel, Ramiro R Rodriguez, Beatrice E Ortiz, Julian E Osuna, Arianna Ornelas Rodriguez, Daniel I Torres, Salvador Estrada, Mark A Rivera Jr. **(Mary Barajas, Human Resources Coordinator)**.

For the board to determine the eligibility of new membership applications, the City of San Luis must provide to this board that:

- Jonathan A Higuera Iniguez, effective: 01/22/2019
- Omar Teran Valencia, effective: 08/19/2019

- David L Hilpert III, effective: 09/09/2019
- Cristian Ofalla, effective: 09/09/2019
- Antonio Rios Jr, effective: 09/09/2019
- Anthony S Burruel, effective: 09/16/2019
- Ramiro R Rodriguez, effective: 09/19/2019
- Beatrice E Ortiz, effective: 06/16/2020
- Julian E Osuna, effective: 06/16/2020
- Arianna Ornelas Rodriguez, effective: 03/08/2021
- Daniel I Torres, effective: 05/03/2021
- Salvador Estrada, effective: 04/04/2022
- Mark A Rivera Jr., effective: 05/23/2022

Members have met eligibility requirements; applicants are Firefighters and have completed PSPRS membership with no pre-existing conditions.

Chairman asked if the dates were going to be approved as presented. No questions from the rest of the board members. Board member Maria Munoz stated that date of hire (DOH) is the date members became PSPRS members.

**MOTION:** Chairman Tadeo A. De La Hoya / Contributing Member Jose Barragan to accept HR department's findings of eligibility with no pre-existing conditions and accept membership to participate in the Public Safety Personnel Retirement System Plan as of the DOH for:

- Jonathan A. Higuera Iniguez
- Omar Teran Valencia
- David L Hilpert III
- Cristian Ofalla
- Antonio Rios, Jr.
- Anthony S. Burruel
- Ramiro R. Rodriguez
- Beatrice E. Ortiz
- Julian E. Osuna,
- Arianna Ornelas Rodriguez
- Daniel I Torres
- Salvador Estrada
- Mark A Rivera Jr.

The vote was as follows:

Chairman Tadeo A. De La Hoya	Aye
Contributing Member Jose Barragan	Aye
Board Member Maria Munoz	Aye
Contributing Member Justin Phillips	Aye

## **5. ADJOURNMENT**

Chairman Tadeo A. De La Hoya to adjourn the special meeting at approximately 10:16 a.m.

**APPROVED:**

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Tadeo De La Hoya, Chairman

**ATTEST:**

\_\_\_\_\_  
Leanna Beltran, Board Secretary

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special Meeting of the San Luis Fire Department Public Safety Personnel Local Retirement Board of the City of San Luis, Arizona, held on August 10, 2022. I further certify that the meeting was duly called and held and that a quorum was present.

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Leanna Beltran, Board Secretary