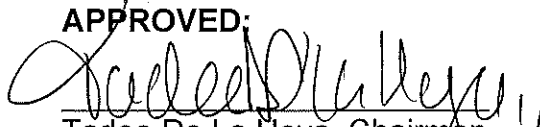


APPROVED:


Tadeo De La Hoya, Chairman

ATTEST:

Maria Barajas
Mary Barajas, Board Secretary

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the San Luis Police Department Public Safety Personnel Local Retirement Board of the City of San Luis, Arizona, held on March 20, 2023. I further certify that the meeting was duly called and held and that a quorum was present.

Maria Barajas
Mary Barajas, Board Secretary

MINUTES
Regular Meeting
San Luis Police Department Public Safety
Personnel Local Retirement Board
San Luis Council Chambers
1090 E Union Street
March 20, 2023
3:00pm

1. CALL TO ORDER/ROLL CALL: Board Member Alan Guevara called the meeting to order at approximately 03:04 p.m.

Contributing Member Nigel Reynoso requests to appoint an acting Chairman, Contributing Member Alan Guevara. There was no opposition from the board.

MOTION: Contributing Member Nigel Reynoso/Board Member Maria Munoz to approve Contributing Member Alan Guevara as acting Chairman. Motion passed unanimously.

The vote was as follows:

Board Member Maria Munoz	Aye
Contributing Member Nigel Reynoso	Aye
Contributing Member Alan Guevara	Aye

PRESENT: Nigel Reynoso, Contributing Member
Alan Guevara, Contributing Member
Maria Munoz, Board Member
Tadeo A. De La Hoya, Chairman (*arrived at approx. 3:09pm*)

OTHERS PRESENT: Cynthia Kelley, Local Board Attorney (remotely)
Sonia Cornelio, City Clerk
Ruben Lopez, IT Department
Domingo Sosa, IT Department
Michelle Boucher, Board Secretary
Adela Cortez, HR Department
Mary Barajas, HR Department

EMAILED
3/22/23

To comply with this statute, HR is providing the requested information to render a decision on the employee's eligibility for membership:

Daniel Tafoya; DOH: October 4th, 2021; Police Officer.

Cynthia Andrade; DOH: October 4th, 2021; Police Officer.

Carlos Bermudez; DOH: October 12th, 2021; Police Officer.

While performing the duties of a Police Officer, the employee is frequently required to sit and stand; walk long distances; drive a vehicle; talk and hear, both in person and by radio; use hands to finger, handle, feel or operate equipment; engage in repetitive movements of hands and wrists; and occasionally lift or move up to twenty-five pounds. Police officers are also required to use written and oral communication skills; read and interpret data, information, and documents; and analyze and solve problems.

Under ARS § 38-842(31) all three applicants meet the Member Definition, which include:

1. be a paid municipal police officer who is regularly assigned to hazardous duty,
2. be a full-time employee, working a minimum of 40 hours per week,
3. be a certified peace officer, and
4. be hired for more than six months in a calendar year

Under ARS § 38-859 - Medical evaluations for these applicants were conducted in compliance with PSPRS Revised Model Uniform Rules of Local Board Procedure and relevant Arizona Revised Statutes.

As a requirement of membership, the City of San Luis and this board must ensure that employees who qualify for membership into PSPRS undergo a medical evaluation. This evaluation is completed to identify any physical or mental conditions that exist that may potentially affect the employee's future eligibility for disability benefits. These evaluations are strictly conducted for purposes related to PSPRS plan benefits and are not used in employment-related decisions such as hiring, promotion, or termination. Human Resources received required medical evaluations and finds that:

- Carlos Bermudez, and Cynthia Andrade have met eligibility requirements and satisfactorily completed the PSPRS Membership Form with no pre-existing conditions.
- Daniel Tafoya has met eligibility requirements and satisfactorily completed the PSPRS Membership Form. Member Tafoya disclosed a pre-existing condition, which with a medical device, determined him to be able to perform the essential functions of a peace officer.

MOTION: Chairman Tadeo A. De La Hoya / Contributing Member Nigel Reynoso to hire RYAN RAPP PACHECO & KELLEY, P.L.C., with the terms of contract presented, to provide independent legal counsel to the Board. Motion passed unanimously.

The vote was as follows:

Chairman Tadeo A. De La Hoya	Aye
Contributing Member Alan Guevara	Aye
Contributing Member Nigel Reynoso	Aye
Board Member Maria Munoz	Aye

4. C. Discussion and possible action on any and all matters regarding the election of a non-voting secretary to serve on the San Luis Police Department Public Safety Personnel Local Retirement Board. (Tadeo A. De La Hoya, Chairman)

Chairman stated that the position of non-voting secretary for this board is vacant upon Ms. Michelle Boucher's resignation from this position. Ms. Mary Barajas, Human Resources Coordinator, has expressed interest in serving as the non-voting secretary for the Board. Meaning Mary Barajas will take over the duties of the non-voting secretary as per ARS 38-847 (M). "The local board shall elect a secretary who may, but need not, be a member of the local board." The secretary's duties include but are not limited to keeping a record and preparing minutes of all meetings and forwarding them within 20 days of the Board Meeting. Chairman Tadeo De La Hoya asked the board if there were any questions There were no questions from Board members.

MOTION: Chairman Tadeo A. De La Hoya / Board Member Maria Munoz to elect Mary Barajas as non-voting secretary of PSPRS Local Board for PD. Motion passed unanimously.

The vote was as follows:

Chairman Tadeo A. De La Hoya	Aye
Contributing Member Alan Guevara	Aye
Contributing Member Nigel Reynoso	Aye
Board Member Maria Munoz	Aye

5. ADJOURNMENT

Chairman Tadeo A. De La Hoya to adjourn the regular meeting at approximately 3:21 p.m.