

MINUTES
SAN LUIS FACILITY DEVELOPMENT CORPORATION
San Luis Council Chambers
1090 E. Union Street
San Luis, Arizona 85349
August 22, 2023
5:00 p.m.

PLEASE TAKE NOTICE THAT BOARD MEMBERS MAY ATTEND THE MEETING BY TELEPHONIC COMMUNICATION

PLEASE TAKE NOTICE: *The Chair or Acting Chair may change the order of the items.*

PLEASE TAKE NOTICE: *If authorized by law and by a majority vote of a present quorum of the Board of Directors, an executive session will be held immediately following the vote in accordance with A.R.S. § 38-431.03(A), and the meeting will be temporarily recessed while the Board retires to an executive session that will not be open to the public.*

- 1. CALL TO ORDER/ROLL CALL** President Jenny Torres called the meeting to order at approximately 5:04 p.m.

THOSE PRESENT:

Director Joe Harper
Director Eulogio Vera
President Jenny Torres

OTHERS PRESENT:

David Rivas, Warden, LaSalle Detention Center
Thomas Carroll, Assistant Warden, LaSalle Detention Center
Kay Marion Macuil, General Counsel
Janet Taylor, Clerk of the Board
Domingo Sosa, Media Graphics Specialist
Ruben Lopez, IT Technician

2. CONSENT AGENDA

All matters are considered to be routine by the board and will be enacted by one motion if discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

2.A. MINUTES OF:

Special Meeting held January 26, 2023

MOTION: Director Joe Harper and Director Eulogio Vera approved the consent agenda. **Motion passed unanimously.**

The vote was as follows:

President Jenny Torres	Aye
Director Joe Harper	Aye
Director Eulogio Vera	Aye

3. DISCUSSION AND POSSIBLE ACTION ITEMS:

3.A. Discussion and possible action on any and all matters regarding using the Operating Reserve/Repair/Contingency Account to purchase a new A.C. to replace one that stopped working in the San Luis Regional Detention and Support Center’s Kitchen. **(Kay Marion Macuil, General Counsel).**

Ms. Macuil presented the urgent need for a new air conditioning unit to the board - because the old one (2007 original) stopped working. Ms. Macuil stated that she spoke to the trustees and that there were sufficient funds to replace the air conditioner. She said the Warden gave two (2) bids; the low bid was \$37,050.50. She also stated that the Warden and Assistant Warden were present to provide an update.

Director Joe Harper stated that this was an emergency due to the weather we have been having.

President Jenny Torres stated to Mr. Harper that they did talk to Keith Marshal, the trustee from U.S. Bank, and I, as the chair was willing to sign off and bring it back to the board to ratify because it was an emergency. She stated that the Warden did talk to the company, and they were able to work out a time frame and that the installation would be taking place this Friday.

Ms. Macuil stated that the company with the lowest bid was willing to proceed with the installation and invoice us.

Director Eulogio Vera commented that bids were competitive, and that is what they like to see. Mr. Vera then asked if others were the same age as this one. And might we have similar expenses down the road?

Warden Rivas explained that others are originals from 2007. They also have a good crew in maintenance that services them and preserves parts from others. Warden Rivas said he estimates that there are three (3) others or four (4) maybe.

Joe Harper asked how many air conditioners there were at the detention center. Warden Rivas responded that there were 26 in Unit 1 and 8 in various sizes.

The 15-ton is the biggest one. Mr. Rivas included that the cost has gone up tremendously. A year and a half ago, they replaced one that cost \$18,000.00, and now it cost \$37,000.00.

President Jenny Torres asked the Warden if they had done an evaluation of the air conditioners and maybe start replacing them one at a time. The Warden responded that they do this once a year. And that every year, they do a Capitol Expense Report to the corporate office of all of their equipment, including the original purchase and installation date. Including maintenance records and life expectancy.

MOTION: Director Eulogio Vera and Director Joe Harper approve the use of the operating reserve/repair/contingency account to pay Arizona Valley Refrigeration Heating and Cooling L.L.C. for the removal of the old A.C. and installation of a new A.C. for the Detention Center's kitchen and approve the attached requisition. **Motion passed unanimously.**


The vote was as follows:

Director Eulogio Vera	Aye
Director Joe Harper	Aye
President Jenny Torres	Aye

4. Adjournment

The meeting adjourned at approximately 5:14 p.m.

APPROVED:



Jenny Torres, President

ATTEST:



Janet Taylor, Clerk of the Board

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special Meeting of the San Luis Facility Development Corporation, held on August 22, 2023. I further certify that the meeting was duly called and held and that a quorum was present.



Janet Taylor, Clerk of the Board