

MINUTES
Special Council Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
January 3, 2024
6:00 p.m.

1. CALL TO ORDER/ROLL CALL

Mayor Nieves Riedel called the Special City Council meeting to order at approximately 6:00 p.m.

PRESENT: Mayor Nieves Riedel
Vice Mayor Gloria Torres
Council Member Maria Cecilia Cruz
Council Member Javier Vargas

ABSENT: Council Member Luis E. Cabrera
Council Member Tadeo Azael De La Hoya
Council Member Matias Rosales

OTHERS PRESENT: Jenny Torres, Acting City Manager
Kay Macuil, City Attorney
Sonia Cornelio, City Clerk
Adela Cortez, Director of Human Resources
Angel Ramirez, Fire Chief
Antonio Maldonado, Video Production Specialist
Armando Esparza, Director of Economic Development and
Government Foreign Affairs
Axel Chayra, I.T. Technician
Danae T. Figueroa, Magistrate
Derek Dueñas, I.T. Manager
Domingo Sosa, Graphics and Media Specialist
Edgar Esparza, Billing & Collections Manager
Eulogio Vera, Director of Public Works
Francia Alonso, Public Information Officer
Jerry Landau, Judge
Joaquin Campa, Building Official
Jorge Perez, Assistant Director of Public Works
Jose Guzman, Director of Development Services
Lizette Varela, Acting Director of Parks & Recreation
Manuel Hernandez, Acting Assistant Director of Public Works
Miguel Ramirez, Finance Accounting Manager
Nigel Reynoso, Acting Chief of Police
Olivia Jenkins, Operations Coordinator

Roula Encinas, Finance Operations Manager
Yolanda Dueñas, Facilities Supervisor
Alberto Leon, Resident
Kathy Schaben, Superior Court Administrator

2. PLEDGE OF ALLEGIANCE

Council Member Maria Cecilia Cruz led the Pledge of Allegiance.

3. DISCUSSION AND POSSIBLE ACTION ITEMS:

3. A. Presentations followed by discussion on any and all matters regarding updates from all city departments on capital projects, programs, and services offered to our community. (Department Heads)

The following departments provided an update on capital projects completed, programs offered to the community and/or a summary of their department's accomplishments from July through December 2023:

1. Public Works – Eulogio Vera, Director of Public Works
2. Parks & Recreation – Lizette Varela, Acting Director of Parks & Recreation
3. Police Department – Nigel Reynoso, Acting Chief of Police
4. Fire Department – Angel Ramirez, Fire Chief
5. Development Services – Jose Guzman, Director of Development Services
6. Economic Development – Armando Esparza, Director of Economic Development and Government Foreign Affairs
7. Information Technology – Derek Dueñas, Information Technology Manager
8. Human Resources – Adela Cortez, Director of Human Resources
9. Risk Management – Maria Sabori, Risk Manager
10. City Attorney & Prosecutor – Kay Macuil, City Attorney
11. City Clerk – Sonia Cornelio, City Clerk
12. Court – Danae T. Figueroa, Magistrate
13. Billing & Collections – Edgar Esparza, Billing & Collections Manager
14. Finance – Roula Encinas, Finance Operations Manager
15. Facilities – Yolanda Dueñas, Facilities Supervisor
16. Administration – Jenny Torres, Acting City Manager

The PowerPoint presentations are attached to the agenda packet filed at the City Clerk's Office.

Ms. Jenny Torres, Acting City Manager, stated that Department Heads have presented the work that is being done in the different departments and with their guidance and support, the City Council can see the success that the city has on some of the projects. Furthermore, she spoke about the financial stability from the city and focusing in different areas such as grants, federal loans and fees that were discussed at the beginning of the fiscal year; efficiency and accountability in regards to technology and

policies to better provide services; and strategic planning to be implemented within departments with set objectives and measurable outcomes.

Mayor Nieves Riedel and City Council thanked all Department Heads for their presentations and dedication to the City of San Luis. She mentioned that the community needs to be informed of the projects the city is currently working on or that have been completed. She added that Ms. Torres will need the Department Heads' support, there is always room for improvement. She is doing an excellent job, she is doing the job of three (3) people and also thanked Ms. Olivia Jenkins, Operations Coordinator, for assisting Ms. Torres. She added that Elected Officials and staff are all public servants and have a duty to support Ms. Torres so that she does not get overwhelmed.

4. ADJOURNMENT

MOTION: Council Member Javier Vargas/Council Member Maria Cecilia Cruz to adjourn the Special Council meeting at approximately 7:51 p.m. The motion passed unanimously.

The vote was as follows:

Mayor Nieves Riedel	Aye
Council Member Maria Cecilia Cruz	Aye
Vice Mayor Gloria Torres	Aye
Council Member Javier Vargas	Aye

APPROVED:

Nieves Riedel, Mayor

ATTEST:

Sonia Cornelio, City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special City Council meeting of the City Council of the City of San Luis, Arizona, held on January 3, 2024. I further certify that the meeting was duly called and held and that a quorum was present.

Sonia Cornelio, City Clerk