



CITY OF SAN LUIS
FINANCE WING RECONFIGURATION PROJECT AT CITY HALL
Bid Addendum #1

This Addendum Changes/Updates the following:

Date Issued: **2/22/24**

To: **All prospective bidders**

Addition 1: Any surface where walls will be removed must be replaced with carpet to match existing carpet color and height. Replacement of the carpet area must be kept to a minimum. We are replacing the flooring soon; however, we want to prevent tripping hazards from this construction until new flooring is installed. This will be required for the two walls that will be removed. Section 1: wall demolition going into old HR section. Section 2: conference room expansion where wall will be removed.

Addition 2: City staff will be responsible for moving partitions, cubicles, desks, and paperwork prior to construction. After construction, city staff is responsible for returning materials.

Addition 3: Colors for walls and trim will be provided to the lowest responsible bidder. Two different color tones: 1 for walls, and 1 for trims.

Addition 4: New offices shall have their own light switches and work independently.

Addition 5: Wall going into old HR's section that will be removed, must be removed as later as possible in the project. This will serve as a separation from construction area to existing area.

Question 1: Will any fire sprinklers need to be relocated?

Response 1: Fire sprinklers will not need to be replaced or relocated.

Question 2: Can existing door frames and doors be used in new locations? This will save some cost.

Response 2: Yes, doors and door frames can be utilized to save cost if doors swing in the same direction and follow code. Doors can be re-purposed in the following order: (See diagram below)

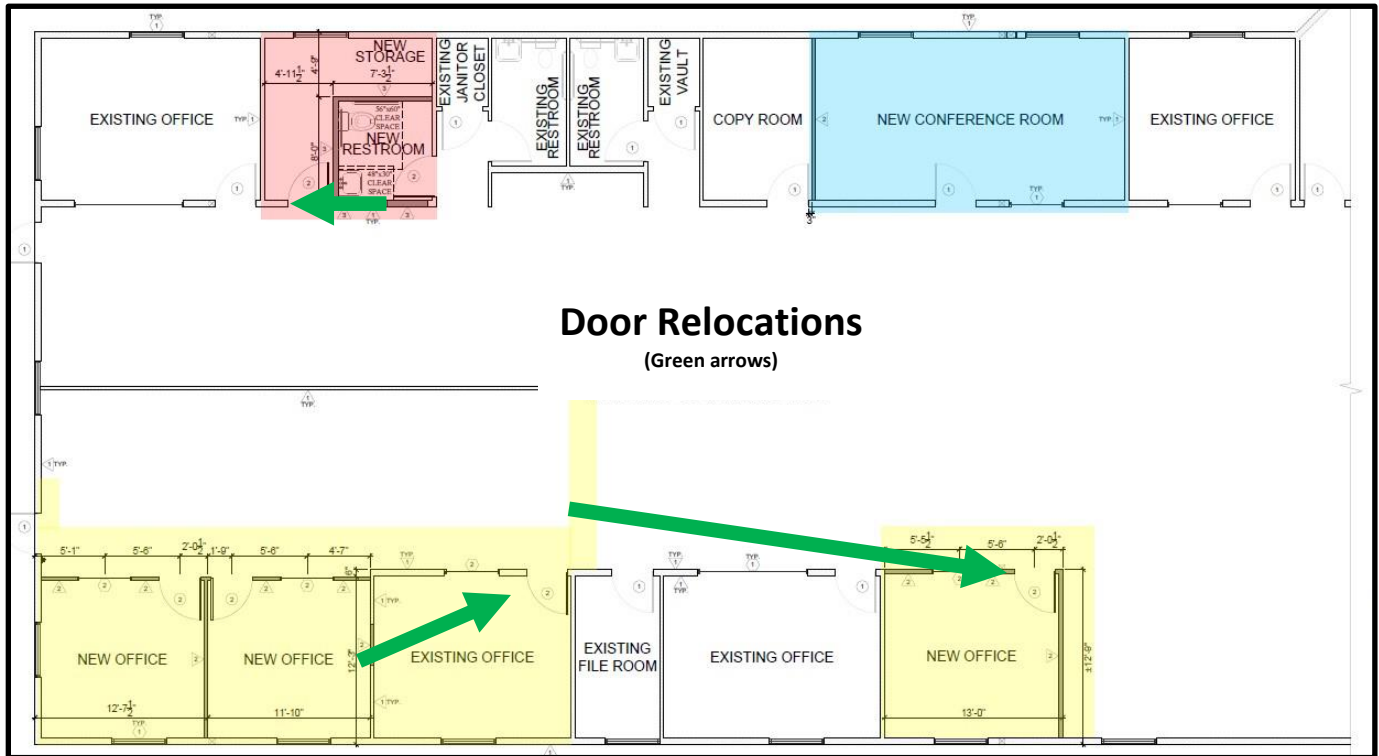
- Section 1: Existing office door that will be sealed (West wall of office) relocated to north wall of same office.
- Section 1: Door of wall that will be removed to be relocated to one of the three new offices.
- Section 3: Door in current office to be relocated in new storage room.

(3) New doors will be needed at: 2 new offices at section 1 and restroom door at section 3. Contractor to match door by Oshkosh Door, Oshkosh Series. If unable to find the exact door, the new door must be approved by City staff/coordinator.



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Department of Facilities



Question 3: Will there be someone present after hours to open, close, and supervise?

Response 3: Assigned city staff will be at location only to open facility. There will be no physical supervision other than remote camera access by City staff. On call staff will be available over the phone for any questions. The contractor is responsible for closing facilities once they are done with daily work.

Question 4: Will we need to isolate electricity where partitioners will be removed?

Response 4: Practitioners for this project do not have any electricity going through them. Any reconfigurations must follow Edais Engineering plans.

This Addendum is incorporated into the contract documents. Please acknowledge receipt of this addendum as part of the submittal of bid. All other terms and conditions remain the same.

Edgar Juarez
Facilities Project Coordinator