

MINUTES
Regular Council Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
May 22, 2024
6:00 p.m.

1. CALL TO ORDER/ROLL CALL

Mayor Nieves Riedel called the Regular City Council meeting to order at approximately 6:00 p.m.

PRESENT: Mayor Nieves Riedel
Vice Mayor Gloria Torres
Council Member Luis E. Cabrera (via Zoom)
Council Member Maria Cecilia Cruz
Council Member Tadeo Azael De La Hoya
Council Member Matias Rosales
Council Member Javier Vargas

OTHERS PRESENT: Jenny Torres, Acting City Manager
Kay Macuil, City Attorney
Sonia Cornelio, City Clerk
Adela Cortez, Director of Human Resources
Adriana Garcia, Human Resources Manager
Alan Guevara, Police Lieutenant
Angel Ramirez, Fire Chief
Antonio Maldonado, Video Production Specialist
Armando Esparza, Director of Economic Development
Cesar Magallanes, Crew Leader Supervisor
Claudia Montoya, Recreation Coordinator
Crystal Ochoa, Administrative Coordinator
Eduardo Zatarain, Heavy Equipment Operator
Enrique Lopez, Assistant Fire Chief
Eulogio Vera, Director of Public Works
Francia Alonso, Public Information Officer
Joel Arizmendi, I.T. Help Desk Technician
Jorge Perez, Assistant Director of Public Works
Jose Guzman, Director of Development Services
Lizette Varela, Assistant Director of Parks & Recreation
Manuel Hernandez, Assistant Director of Public Works
Maria Sabori, Risk Manager
Melissa Lopez, Deputy City Clerk
Miguel Ramirez, Finance Accounting Manager
Olivia Jenkins, Operations Coordinator
Roula Encinas, Acting Director of Finance
Stephanie Pereda, Human Resources Coordinator

Adelaida Buchanan, Resident
Albert Leon, Resident
Columba Nuñez, Resident
Cristian Cuevas, Simultaneous Translator
Esteban Rosales, Resident
Fabher Sanchez, Resident
Greg LaVann, Greater Yuma Economic Development Corp
Helia Martinez, Vino Nuevo Church
James Allen Jr., Resident
Jorge Villicaña, Resident
Jose Ponce, Resident
Jose Luis Diaz, Resident
Lilia Quiñonez, Resident
Manuel Rojas, Resident
Maria Robles, Resident
Mark Concha, Resident
Martha Ulloa, Resident
Victor Remigio Martinez Cantu, 4FrontED

2. PLEDGE OF ALLEGIANCE

Girls Scout Troop 360 led the Pledge of Allegiance.

3. INVOCATION

Ms. Helia Martinez – Pastor for Templo Cristiano Vino Nuevo led the invocation.

4. PRESENTATIONS

4. A. Presentation of New Executive Director of 4FrontED - Victor Remigio Martinez Cantu. (Armando Esparza, Director of Economic Development and Government & Foreign Affairs)

Mr. Armando Esparza, Director of Economic Development and Government & Foreign Affairs, introduced Dr. Remigio Martinez, who began as the Executive Director for 4FrontED. He added that Dr. Martinez has a wealth of knowledge in this region and work along the border.

Dr. Remigio Martinez introduced himself and stated that the economic development of cross border regions depends on a collaborative and intelligent vision that can interpret the opportunities and complexities, sometimes contraindutive of life at the border. The City of San Luis is an example of the impact that leadership and community can have when they seek to overcome their challenges through intelligent use of their assets. He added that the 4FrontED program brings together the will of citizens and cities to create a more attractive and prosperous region. He provided an update of the work 4FrontEd is doing.

Mayor Nieves Riedel and the City Council welcomed Dr. Martinez.

4. B. Introduction of the Girl Scouts Troop 360, followed by their performance of the Girl Scouts Promise and Law, including closure with their Make New Friends song and Friendship Circle. (Olivia Jenkins, Operations Coordinator and Girl Scouts Troop 360)

Ms. Olivia Jenkins, Operation Coordinator, introduced Ms. Carla Ames, Leader of Girl Scouts Troop 360. Ms. Jenkins mentioned that Girl Scouts Troop 360 has visited City Hall a couple of times and has toured the city's facilities.

Ms. Ames introduced the Girl Scouts Troop 360.

Girls Scouts Troop 360 performed their Promise and Law as well as the Make New Friends song and Friendship Circle.

Mayor Nieves Riedel welcomed and thanked Girl Scouts Troop 360.

4. C. Presentation and recognition of the 2024 - 1st Quarter Awardees by the Employee Recognition and Awards Program (ERAP) for their outstanding work with the City of San Luis. (Enrique Lopez, ERAP Chair)

Mr. Enrique Lopez, Employee Recognition and Awards Program Chair, announced the winners of this year's ERAP 1st Quarter of 2024. He added that the outstanding individuals have demonstrated exceptional dedication, innovation and commitment to the city. The list of the awardees is included on the Agenda packet filed at the City Clerk's Office.

5. CONSENT AGENDA

5. A. MINUTES OF

- Regular Council meeting held April 24, 2024
- Budget Retreat held April 26 & 27, 2024

5. B. DISBURSEMENTS FROM MAY 2, 2024 TO MAY 15, 2024

Total \$1,439,166.70

(One Million, Four Hundred Thirty-Nine Thousand, One Hundred Sixty-Six Dollars and Seventy Cents)

5. C. Discussion and possible action on any and all matters regarding ratification of the contract with the Arizona Interagency Farmworkers Coalition, Inc. for scholarships for students who are residents of San Luis for secondary education. (Kay Marion Macuil, City Attorney and Jenny Torres, Acting City Manager)

5. D. Discussion and possible action on any and all matters regarding the Small Business Development Center ("SBDC") Intergovernmental Agreement between San Luis and Arizona Western College per Council's Approval on July 19, 2023, of the request for funding for the Fiscal Year 2023-2024. (Jenny Torres, Acting City Manager)

5. E. Discussion and possible action on any and all matters regarding Order No. 2024-03. An Order of the Mayor and City Council of the City of San Luis, Arizona, (1) authorizing and directing the acquisition of all property necessary for the expansion of City Departments by dedication, donation, purchase, or exchange, and (2) authorizing the City Manager to take any and all actions in furtherance of the acquisitions. (Jenny Torres, Acting City Manager)

Mayor Nieves Riedel stated that she would like to remove Item No. 5. D. from the Consent Agenda and to be continued for further discussion at a future meeting.

MOTION: Council Member Javier Vargas/Vice Mayor Gloria Torres to approve the Consent Agenda with the exception of Item No. 5. D. to be continued and discussed at a future meeting. Motion passed unanimously.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Gloria Torres	Aye
Council Member Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Tadeo Azael De La Hoya	Aye
Council Member Matias Rosales	Aye
Council Member Javier Vargas	Aye

6. DISCUSSION AND POSSIBLE ACTION ITEMS:

6. A. Discussion and possible action on any and all matters regarding consideration of the Greater Yuma Economic Development Corporation's inclusion in the City Council's Contractual Services budget for the Fiscal Year 2024-2025. (Jenny Torres, Acting City Manager)

Ms. Jenny Torres, Acting City Manager, stated that at the Budget Retreat she recommended several agencies to be considered as part of the City Council's contribution and Greater Yuma Economic Development Corporation (GYEDC) was one (1) of them.

Mr. Greg LaVann, Interim President and CEO for GYEDC, indicated he is aware the City of San Luis right now is in a difficult financial situation. He wants to demonstrate to the city that the money provided to GYEDC is being returned with a result that is very beneficial to the City of San Luis.

Council Member Matias Rosales stated that he sits on the board and understands the concept, value and the importance the city needs GYEDC. He asked Mr. LaVann if he could briefly speak on the number of residents that indirectly benefit from the jobs or companies that are being brought into Yuma County.

Mr. LaVann expressed that in the past ten (10) years, GYEDC has brought in approximately 3,500 new jobs to the local area, and within the City of San Luis, approximately 1,100 residents have been hired for those jobs. GYEDC's efforts have been directly involved, whether that company lands in the City of Yuma, Yuma County, City of Somerton, and wherever, GYEDC knows that San Luis residents are working in those plants or operations. In the last two (2) years, GYEDC has helped attract 750 new jobs to the local region, and 280 of those jobs were employed by San Luis residents. Their focus is to find opportunities in new development for San Luis so residents do not have to travel 30 minutes every day to find employment.

Mr. LaVann explained a presentation included with the Agenda filed at the City Clerk's Office, which included that San Luis is getting a majority of the leads that are looking at their area, and the only companies that are not considering San Luis are the ones that need to be right on Interstate 8, as some companies need to be right next the interstate. He and Mr. Armando Esparza, Director of Economic Development, have promoted the port of entry and the industrial park. One (1) project is active, and one (1) did not make an offer to purchase the building and employ over 200 people. Unfortunately, the building owner was not amenable to their terms and conditions, so that project went away; that was an opportunity lost and the newest one being Anderson Trucking Services. He continued to explain that his staff consists of six (6) people; they work directly with Mr. Esparza, providing reports and grant opportunities. They are currently getting ready to assist the City of San Luis in writing for the multi-million EPA grant. They are hoping to hear good news that the City of San Luis will be awarded an \$800,000.00 grant to extend the water and sewer on Highway 95 for future development and growth. This is a grant that his staff along with Ms. Jenny Torres, Acting City Manager, wrote collectively. Recently, he and Mr. Esparza met with the Arizona Public Service (APS) and convinced them to increase power capacity at the commercial port of entry. APS was going to install one (1) transformer and now they have demonstrated that they needed to put in two (2) transformers for future growth. He outlined year by year for the past five (5) years what they have done to support the City of San Luis.

In 2019, they brought in Piana with the city's support, that was a \$12 million capital investment into the community. In 2020, Spindle Cooling opened their new building and Mr. Mario Jauregui, owner, attributes GYEDC's efforts for helping him to get that building built and occupied. In 2020, during COVID, there was no activity happening, they found a half a million grant for the Greater Yuma Port Authority (GYPA) to finish the fiber water and sewer to the port park, which was another direct benefit to the City of San Luis. In 2021, Labrie, which is in San Luis Rio Colorado, built a new facility here. They were going to employ 75 employees to support their Mexico facility. Unfortunately, they did not land up doing that project, they sold the company but that was still an \$8 million investment that was put in to the City of San Luis with GYEDC's efforts. In 2023, Chicanos Por La Causa bought the Commercial Port of Entry, which

helped with GYPA bring to the local San Luis area and convinced them to invest in the local area. Most recently, Anderson Trucking Systems, whom has been their client since 2019 have an operation location in the City of Yuma. They have worked with them to buy 40 acres in San Luis to expand their footprint. They will be closing their site in Yuma and will be operating out of San Luis only. In the past five (5) years, there have been some projects they have worked on and have brought in approximately \$43 million in capital investment to the community. The City of San Luis has given GYEDC approximately \$315,000.00 in the past five (5) years. The return on investment in the community is approximately \$137.00 for every \$1.00 the city gives GYEDC.

Council Member Maria Cecilia Cruz stated she is very supportive of everything GYEDC does for the City of San Luis.

Mayor Nieves Riedel commented that the city has cut 75% of the projects due to the lack of funds. The city is short 57 Police Officers. She is aware of the work GYEDC has done, but the city is going through a financial crisis and it is her responsibility to make sure that every cent is going towards a good cause. Currently, \$63,000.00 will cover the employment of one (1) Police Officer or Fire Fighter. She added that it is nothing personal and needs to find ways to make the money last and to keep the city afloat.

MOTION: Council Member Matias Rosales/Council Member Maria Cecilia Cruz to approve the annual contribution of \$63,750.00 to the Greater Yuma Economic Development Corporation for Fiscal Year 2024-2025, as well as discussed in the Budget meeting. Motion passed with six (6) ayes and one (1) nay vote by Mayor Nieves Riedel.

The vote was as follows:

Mayor Nieves Riedel	Nay
Vice Mayor Gloria Torres	Aye
Council Member Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Tadeo Azael De La Hoya	Aye
Council Member Matias Rosales	Aye
Council Member Javier Vargas	Aye

6. B. Public Hearing followed by discussion and possible action on any and all matters regarding Resolution No. 2306. A Resolution of the Mayor and City Council of the City of San Luis, Arizona, amending and adopting various fees for Permit and Applications related to Development Services and Public Works Departments. (Jose A. Guzman, Director of Development Services and Eulogio Vera, Director of Public Works)

A. Open Public Hearing

MOTION: Council Member Tadeo Azael De La Hoya/Council Member Matias Rosales to open the Public Hearing. Motion passed unanimously.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Gloria Torres	Aye
Council Member Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Tadeo Azael De La Hoya	Aye
Council Member Matias Rosales	Aye
Council Member Javier Vargas	Aye

1. Staff Presentation

Mr. Jose Guzman, Director of Development Services, explained that the current application fees have not been updated since 2012. The new proposed fees are based on several factors including comparing the fees to other municipalities, but the focus is on trying for the city to recover the processing cost for each application. The Notice of Intent to increase the fees and the fee schedule were posted on the city's website 60 days ago as required by law. His office did not receive any comments from the public in favor of or against the proposed fees. He added that if the proposed fees are approved by the City Council, they will become effective June 21, 2024. Some language was included in the resolution to update the fees yearly.

2. Call to the public on this item

Mr. James Allen Jr., 1549 E. Babbitt Lane, San Luis, AZ, asked what are the current rates and the proposed new rates.

Mr. Guzman responded that several fees are being updated. The new proposed fees consist of 13 pages and provide that one proposed fee for a new house will be \$1,700.00 more if it requires a plan review; if it does not, then it will be \$1,100.00 more. He added that the proposed new fees can be found on the city's website, as they were posted 60 days prior to the public hearing.

Mayor Nieves Riedel asked how the new proposed fees are compared to other entities.

Mr. Guzman replied that staff is unaware of how often the neighboring municipalities update their fees, but staff based it on the actual staff time being spent in every process. But it is comparable with other municipalities in the state.

Council Member Tadeo Azael De La Hoya asked why some of the fire inspection fees would be kept at zero dollars. He commented that there is no fee for emailing and asked if there should be a minimal administrative fee for emailing.

Mr. Guzman commented that the Fire Department was not included in the update and added that the fee covers staff time.

Mayor Niéves Riedel stated she agrees with Mr. Guzman; it has been 12 years since the last fee increase. More time is being spent reviewing plans, and the neighboring cities keep up their fees at least every four (4) years.

Council Member Matias Rosales said that he also agrees; 12 years ago, when this item was presented before the City Council, a lot of residents were present at the meeting, as they were against it because it had been 20 years since the last time the fees were updated.

Council Member Maria Cecilia Cruz also agreed and added that this is much needed as prices have soared through, and the city needs to be current with the fees.

B. Close Public Hearing

MOTION: Council Member Javier Vargas/Council Member Tadeo Azael De La Hoya to close the Public Hearing. Motion passed unanimously.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Gloria Torres	Aye
Council Member Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Tadeo Azael De La Hoya	Aye
Council Member Matias Rosales	Aye
Council Member Javier Vargas	Aye

C. Action on Resolution No. 2306

MOTION: Council Member Javier Vargas/Council Member Maria Cecilia Cruz to approve and adopt Resolution No. 2306 and provide an effective date of June 21, 2024. Motion passed unanimously.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Gloria Torres	Aye
Council Member Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Tadeo Azael De La Hoya	Aye
Council Member Matias Rosales	Aye
Council Member Javier Vargas	Aye

6. C. Discussion and possible action on any and all matters regarding the acceptance and award of a construction contract to GCI Construction & Inspections, LLC for the construction of a new East Wastewater Treatment Plant Chlorine Building. (Jorge Perez, Assistant Director of Public Works)

Mr. Jorge Perez, Assistant Director of Public Works, explained that the contract for GCI Construction is for the construction of a new chlorine building at the East Wastewater Treatment Plant, this is a budgeted item. There was a bid opening and four (4) responses were received, resulting GCI Construction to be the lowest responsible bidder. Staff is asking the Mayor and City Council for their consideration and approval of this item.

MOTION: Council Member Matias Rosales/Council Member Maria Cecilia Cruz to accept and award the contract to GCI Construction & Inspections, LLC for the construction of the new East Wastewater Treatment Plant Chlorine Building project not to exceed \$181,440.00 as presented. Motion passed unanimously.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Gloria Torres	Aye
Council Member Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Tadeo Azael De La Hoya	Aye
Council Member Matias Rosales	Aye
Council Member Javier Vargas	Aye

6. D. Discussion and possible action on any and all matters regarding Resolution No. 2309. A resolution of the Mayor and City Council of the City of San Luis, Arizona, initiating procedures for an Alternative Expenditure Limitation (also known as the Home Rule Option) by adopting a notice of public hearings, establishing a deadline for submission of pro and con statements for the November 5, 2024, General Election ballot; and declaring an emergency. (Sonia Cornelio, City Clerk)

(6 votes in favor are required in order to pass immediately as an emergency measure per A.R.S. § 19-142)

Mrs. Sonia Cornelio, City Clerk, explained that on February 14, 2024, through Resolution No. 2303, the City Council ordered a General Election be held on November 5, 2024. However, it did not include the Alternative Expenditure Limitation, also known as the Home Rule Option, nor the deadline for pro and con statements to appear on the ballot for the General Election. Resolution No. 2309 allows the City Council to begin the process of the Home Rule Option, which requires two (2) public hearings and establishing the deadlines for the submission of arguments in favor of or against the measure. She added that if the resolution is approved by the City Council tonight, the measure will be added on the ballot for the General Election of November 5, 2024.

Also, due to the dates of publication of the two (2) public hearings to be held June 12 and June 19 and the publication of the deadline for the arguments of June 3, for two (2) consecutive weeks and to be on track, staff will be published on May 29 and June 5. Since there are not 30 days between May 22 and June 3 for the publication, the resolution will need to be passed with an emergency clause, which requires six (6) votes from the City Council.

Council Member Javier Vargas asked if there is a timeline for the resolution to be approved?

Mrs. Cornelio responded there is a timeline for the resolution and the reason why it contains the emergency clause.

MOTION: Vice Mayor Gloria Torres/Council Member Luis E. Cabrera to approve and adopt Resolution No. 2309 and declare an emergency. Motion passed with four (4) aye votes and three (3) nay votes by Mayor Nieves Riedel and Council Members Tadeo Azael De La Hoya and Javier Vargas. The Resolution passed without the emergency clause.

The vote was as follows:

Mayor Nieves Riedel	Nay
Vice Mayor Gloria Torres	Aye
Council Member Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Tadeo Azael De La Hoya	Nay
Council Member Matias Rosales	Aye
Council Member Javier Vargas	Nay

Council Member Luis E. Cabrera asked if the Home Rule Option is not placed on the ballot for the General Election, will the city have to pay for the election if it is placed at different election date?

Mrs. Cornelio responded that the city will pay for the election, however if there are other measures from other entities on the ballot, then the cost is split amongst those entities participating in the election.

7. E. Discussion and possible action on any and all matters regarding Resolution No. 2310. A Resolution of the Mayor and City Council of the City of San Luis, Arizona, establishing deadlines for Pro and Con Statements for the November 5th, 2024, General Election Ballot on the Southwest Gas Franchise Agreement; and declaring an emergency. (Kay Marion Macuil, City Attorney)

(6 votes in favor are required in order to pass immediately as an emergency measure per A.R.S. § 19-142)

Ms. Kay Macuil, City Attorney, indicated that this item is for the Southwest Gas lines in the city. They have a 25-year Franchise Agreement with the city, which is expiring this

year. The Franchise Agreement is for them to pay the city 2% of their gross proceeds. This resolution is similar to the resolution presented before this item in regards to deadlines for publication. The publication will provide the information as to the deadlines for the pro and con statements for or against allowing the Franchise to continue. The resolution states the deadlines for the pro and con statements from the public for August 7, 2024. The notice needs to be published on the newspaper by June 8, 2024, there are not 30 days between now and June 8, therefore it contains the emergency clause.

MOTION: Council Member Javier Vargas/Mayor Nieves Riedel to approve and adopt Resolution No. 2310 and declare an emergency. Motion passed with six (6) ayes and one (1) nay vote by Council Member Luis E. Cabrera.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Gloria Torres	Aye
Council Member Luis E. Cabrera	Nay
Council Member Maria Cecilia Cruz	Aye
Council Member Tadeo Azael De La Hoya	Aye
Council Member Matias Rosales	Aye
Council Member Javier Vargas	Aye

7. SUMMARY OF CURRENT EVENTS

Events by Mayor, Council Members and/or City Manager pursuant to A.R.S. § 38-431.02 (K).

Council Member Maria Cecilia Cruz reported today she attended the San Luis High School culinary lab. It is a beautiful place and it is an art that will encourage students to continue in something they love. She also attended the Seniors Night at San Luis High School.

Council Member Javier Vargas reported that he represented Mayor Nieves Riedel at the Magdalena de Kino Festival. He and some staff members witnessed the agreement between Italy and Magdalena de Kino. They had a great event with a lot of art and culture. He is looking forward to working with them to bring some of that culture to the City of San Luis.

Council Member Matias Rosales reported that he attended the Phoenix Economic Council and met with the Ambassador from Canada, Mexico and US for a US/MCA Round Table discussion on issues affecting the global economic trade and how it can better improve it locally in Arizona with the ports of entry.

Council Member Javier Vargas reported he attended the International Council of Shopping Centers (ICSC) in Las Vegas and they met with different restaurant and hotel chains. They are considering San Luis for their future investments. The different businesses and franchises are very well informed of the city's footprint.

Mayor Nieves Riedel added that several Council Members have represented the City of San Luis at this expo and hopefully some franchises can come to the city, just like residents have been asking for. She added that Ms. Jenny Torres, Acting City Manager, was able to bring Starbucks and Burger King, when she was in charge of the Department of Economic Development.

Council Member Matias Rosales commented that it is important for Council Members to attend this event as staff places the City of San Luis on the map. It is a team effort and some of the questions asked by different businesses is if the Planning & Zoning Department is ready to review their plans, is the Public Works' infrastructure ready.

Council Member Maria Cecilia Cruz commented that it is important that Council Members and staff attend this event because it is needed as residents are always asking that they want a specific restaurant. If it was up to the city, the city would have them all, but it is up to the business or franchise to chose San Luis. The city has to be ready when businesses and franchises want to come to San Luis and make sure that the infrastructure is proper so that when businesses come in, they are ready to start construction.

8. CALL TO THE PUBLIC

Mr. James Allen Jr., 1549 E. Babbitt Lane, San Luis, AZ, thanked all the citizens for turning out for the vote and that they took serious that they needed to vote. He thanked the Mayor and City Council adding that he has started his candidacy for Council Member on the upcoming election for July 30, 2024. He is looking forward to things ahead and he'd be happy to work with all of them if that is a possibility.

9. ADJOURNMENT

MOTION: Council Member Tadeo Azael De La Hoya/Council Member Javier Vargas to adjourn the Regular Council meeting at approximately 7:08 p.m. Motion passed unanimously.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Gloria Torres	Aye
Council Member Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Tadeo Azael De La Hoya	Aye
Council Member Matias Rosales	Aye
Council Member Javier Vargas	Aye

APPROVED:



Nieves Riedel, Mayor

ATTEST:



Sonia Cornelio, City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular City Council meeting of the City Council of the City of San Luis, Arizona, held on May 22, 2024. I further certify that the meeting was duly called and held and that a quorum was present.



Sonia Cornelio, City Clerk