

**MINUTES**  
**Special Council Meeting**  
**San Luis City Council**  
**San Luis Council Chambers**  
**1090 E. Union Street**  
**June 5, 2024**  
**6:00 p.m.**

**1. CALL TO ORDER/ROLL CALL**

Mayor Nieves Riedel called the Special City Council meeting to order at approximately 6:00 p.m.

**PRESENT:** Mayor Nieves Riedel  
Vice Mayor Gloria Torres  
Council Member Maria Cecilia Cruz  
Council Member Matias Rosales

**ABSENT:** Council Member Luis E. Cabrera  
Council Member Tadeo Azael De La Hoya  
Council Member Javier Vargas

**OTHERS PRESENT:** Jenny Torres, Acting City Manager  
Kay Macuil, City Attorney  
Sonia Cornelio, City Clerk  
Antonio Maldonado, Video Production Specialist  
Armando Esparza, Director of Economic Development  
Enrique Lopez, Assistant Fire Chief  
Eulogio Vera, Director of Public Works  
Joel Arizmendi, I.T. Help Desk Technician  
Lizette Varela, Assistant Director of Parks & Recreation  
Manuel Hernandez, Acting Assistant Director of Public Works  
Miguel Ramirez, Finance Accounting Manager  
Nigel Reynoso, Acting Chief of Police  
Alberto Leon, Resident  
Cesar Neyoy, Reporter  
James Allen Jr., Resident  
Lucy Lopez, Reporter  
Marcos Ramirez, Frontera Rotary Club/Resident  
Mark Concha, Resident

**2. PLEDGE OF ALLEGIANCE**

Council Member Maria Cecilia Cruz led the Pledge of Allegiance.

### **3. CONSENT AGENDA**

**3. A. Discussion and possible action on any and all matters regarding Resolution No. 2311. A resolution of the Mayor and City Council of the City of San Luis, Arizona, correcting a scrivener's error nunc pro tunc in Resolution Number 2310; repealing conflicting provisions; and providing for severability. (Kay Marion Macuil, City Attorney)**

**3. B. Discussion and possible action on any and all matters regarding Order No. 2024-03. An Order of the Mayor and City Council of the City of San Luis, Arizona, (1) authorizing and directing the acquisition of all property necessary for the expansion of City Departments by dedication, donation, purchase, or exchange, and (2) authorizing the City Manager to take any and all actions in furtherance of the acquisitions. (Jenny Torres, Acting City Manager)**

**MOTION:** Council Member Matias Rosales/Council Member Maria Cecilia Cruz to approve the Consent Agenda as presented. Motion passed unanimously.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Gloria Torres	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Matias Rosales	Aye

### **4. DISCUSSION AND POSSIBLE ACTION ITEMS:**

**4. A. Discussion and possible action on any and all matters regarding the approval of the Lighting and Retention Basin Assessment Districts Budget for Fiscal Year 2024-2025. (Roula Encinas, Acting Director of Finance)**

Ms. Roula Encinas, Acting Director of Finance, stated that the assessment districts are local taxes levied on homeowners to fund the maintenance of the retention basins and street lighting within the subdivision where the city has created improvement districts. The total budget for Fiscal Year 2025 is \$973,200.00, which is an increase of \$146,886.00 compared to the previous year. This increase is primarily due to the addition of three (3) more subdivisions. Staff is also outsourcing maintenance for the improvement districts on the east side. She added that the Yuma County Assessor's Office requires the City Council's approval; therefore, staff is asking the City Council to approve the assessment district budget to levy these expenses that the city will incur.

**MOTION:** Council Member Matias Rosales/Vice Mayor Gloria Torres to approve the budget of \$973,200.00 for the Lighting and Retention Basin Improvement Districts. Motion passed unanimously.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Gloria Torres	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Matias Rosales	Aye

**4. B. Discussion and possible action on any and all matters regarding the award of a contract to Accurate Excavation of Arizona, LLC, for the installation of conduit and fittings via horizontal directional drilling for the 6th Avenue Street Light Project and the 10th Avenue Street Light Project. (Manuel Hernandez, Assistant Director of Public Works)**

Mr. Manuel Hernandez, Assistant Director of Public Works, indicated that this item is for the approval to award a contract to Accurate Excavation for the underground excavation work at 6th Avenue and 10th Avenue. Once the project is completed, eight (8) new street lights will be installed at 10th Avenue. between Cesar Chavez Boulevard, north of County 22nd Street, and 20 new street lights will be installed at 6th Avenue between San Francisco Street and California Street. Three (3) competent directional boring companies were contacted, and only Accurate Excavation responded. He added that APS informed staff that Accurate Excavation has been working with them, and they have a really good relationship. The work can be completed within about a week and a half from issuing a purchase order.

**MOTION:** Council Member Matias Rosales/Mayor Nieves Riedel to approve the reallocation of funds from projects as stated in the Fiscal Impact Statement and to approve the contract with Accurate Excavation of Arizona, LLC, in the amount of \$132,408.60 for underground excavation services and authorize the Acting City Manager to execute the contract. Motion passed unanimously.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Gloria Torres	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Matias Rosales	Aye

**4. C. Discussion and possible action on any and all matters regarding a Memorandum of Understanding with Arizona Western College to provide field intern training for their EMS and Fire Academy classes. (Angel Ramirez, Fire Chief)**

Mr. Enrique Lopez, Assistant Fire Chief, explained that the Memorandum of Understanding (MOU) is for the San Luis Fire Department and Arizona Western College (AWC) to provide field internship to the public sector division of Fire and Emergency Medical Services (EMS).

This MOU will allow Fire Emergency Medical Technicians (EMT's) and paramedic students for various agencies enrolled with Arizona Western College (AWC) Public Safety Program to do field rides with the San Luis Fire Department and to receive training and experience appropriate to their certification level. He added that AWC will provide liability insurance coverage to the students being pre-accepted and this MOU does not have a financial impact on the city.

**MOTION:** Vice Mayor Gloria Torres/Council Member Maria Cecilia Cruz to approve the MOU with Arizona Western College as presented. Motion passed unanimously.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Gloria Torres	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Matias Rosales	Aye

**4. D. Public hearing followed by discussion and possible action on any and all matters regarding the recommendation of a Special Event Liquor License Application to the Arizona Department of Liquor Licenses and Control to authorize the San Luis FRONTERA Rotary Club to sell alcohol at the 4th of July Celebration to be held Thursday, July 4, 2024. (Marcos Ramirez, San Luis Frontera Rotary Club)**

**A. Open Public Hearing**

**MOTION:** Vice Mayor Gloria Torres/Mayor Nieves Riedel to open the Public Hearing. The motion passed unanimously.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Gloria Torres	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Matias Rosales	Aye

**1. Presentation by staff and/or applicant**

Mr. Marco Ramirez, San Luis Frontera Rotary Club, indicated that they have completed the submission of a special event liquor license application for the 4th of July. They are seeking for the approval from the City Council for them to be able to sell the beer during the 4th of July celebration.

**2. Call to the public on this item**

There were no comments from the public on this item.

## **B. Close Public Hearing**

**MOTION:** Council Member Matias Rosales/Mayor Nieves Riedel to close the Public Hearing. The motion passed unanimously.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Gloria Torres	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Matias Rosales	Aye

## **C. Action on Special Event Liquor License Application to the Arizona Department of Liquor Licenses & Control**

**MOTION:** Council Member Matias Rosales/Mayor Nieves Riedel to recommend approval to the Arizona Department of Liquor Licenses and Control for the Special Event Liquor License Application for the San Luis Frontera Rotary Club as presented. Motion passed with three (3) ayes and one (1) nay vote by Council Member Maria Cecilia Cruz.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Gloria Torres	Aye
Council Member Maria Cecilia Cruz	Nay
Council Member Matias Rosales	Aye

## **4. E. Discussion and possible action on any and all matters regarding Resolution No. 2312. A resolution of the Mayor and Council of the City of San Luis, Arizona declaring and adopting the results of the Special Election held May 21, 2024, in the City of San Luis, Arizona. (Sonia Cornelio, City Clerk)**

**MOTION:** Mayor Nieves Riedel/Council Member Matias Rosales to approve and adopt Resolution No. 2312. Motion passed unanimously.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Gloria Torres	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Matias Rosales	Aye

**4. F. Discussion and possible action on any and all matters regarding Resolutions No. 2313 and No. 2314. Resolutions of the City of San Luis, Arizona, Mayor and Common Council, designating the Chief Fiscal Officer for officially submitting the fiscal years 2023- 2024 and 2024-2025 expenditure limitation report to the Arizona Auditor General. (Jenny Torres, Acting City Manager)**

Ms. Jenny Torres, Acting City Manager, explained that as instructed by the Arizona Auditor's General, the city has to select a Chief Financial Officer (CFO) to allow that person to submit the Expenditure Limitation Report for those two (2) fiscal years. Staff is asking to designate Roula Encina as the CFO and to submit the Annual Expenditure Reports to the Auditor General.

**MOTION:** Council Member Matias Rosales/Mayor Nieves Riedel to approve and adopt Resolution Numbers 2313 and 2314, designating Roula Jouanne de Encinas as the CFO to submit the Annual Expenditure Reports to the Auditor General as presented. Motion passed unanimously.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Gloria Torres	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Matias Rosales	Aye

**4. G. Discussion and possible action on any and all matters regarding Resolution No. 2315. A resolution of the Mayor and City Council of the City of San Luis approving an amendment to the intergovernmental agreement among the State of Arizona, the County of Yuma, and the City of San Luis for the Senate Bill 1490 appropriation to be allotted directly to the City of San Luis for Cesar Chavez Boulevard roadway improvement; repealing any conflicting provisions; and providing for severability. (Jenny Torres, Acting City Manager)**

Ms. Jenny Torres, Acting City Manager, explained that on June 30<sup>th</sup>, the state passed Senate Bill 1490 appropriating \$33,000,000 to the Cesar Chavez Boulevard project. During that time, they put in that the money was going to the county, not to the city, but it was a mistake on their behalf. Staff presented an intergovernmental agreement (IGA) November of 2022, where ADOT, Yuma County, and the City of San Luis entered into that IGA and where the City of San Luis asked Yuma County to appropriate the funding to ADOT, because they are going to be administering the project. The IGA was adopted by the City of San Luis, Yuma County, and ADOT. Staff is asking to do an amendment to the IGA so that those monies, instead of being with ADOT, can be directed to the City of San Luis. Staff believes that there are claw-backs that are being conducted at the state and believes that it is going to be safer for the city to put that funding into a CD account.

Mayor Nieves Riedel commented that Ms. Jenny Torres has done an outstanding job because this is \$33 million that are going to create a good and extra income that is needed in city on the interest alone.

**MOTION:** Vice Mayor Gloria Torres/Council Member Maria Cecilia Cruz to approve and adopt Resolution No. 2315 as presented. Motion passed unanimously.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Gloria Torres	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Matias Rosales	Aye

## **5. ADJOURNMENT**

**MOTION:** Mayor Nieves Riedel/Council Member Maria Cecilia Cruz to adjourn the Special Council meeting at approximately 6:15 p.m. The motion passed unanimously.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Gloria Torres	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Matias Rosales	Aye

**APPROVED:**

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Nieves Riedel, Mayor

**ATTEST:**

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Sonia Cornelio, City Clerk

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special City Council meeting of the City Council of the City of San Luis, Arizona, held on June 5, 2024. I further certify that the meeting was duly called and held and that a quorum was present.

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Sonia Cornelio, City Clerk