



**City of San Luis
Board and Commission
Volunteer Appointment Application**

(Please return application to City Hall, 1090 East Union Street, P.O. Box 1170 San Luis, AZ 85364)

Name: Audren Morris-Sandoval Date: 06/25/2024

Residence Address: 2224 E 25th Street Home Phone: 831.809.4721
Yuma AZ 85365

Mailing Address: _____ Alternatate Phone: 928.259.3628

The City of San Luis requires all board and commission members to be residents of the City of San Luis.

Do you live with in the corporate limits of the City of San Luis? Yes No

Years Resided in San Luis N/A Years Resided in Arizona 7 Years

I do not reside in San Luis but as an employee of CSF, we have an office in the city of SL

List three Boards and/or Commissions you are interested in serving on:

- 1) Economic Development Commission 2) _____ 3) _____

Why are you interested in becoming a member of the Board(s) and/or Commission(s) you have selected?

I would like to lend my time, experience, and guidance to assist the City of San Luis
by serving on the Economic Development Commission I believe my formal education
as well as my professional experience will allow me to contribute in a positive manner.

Members are expected to attend all meetings of the Board/Commission unless otherwise excused. If a member is absent without excuse from three or more consecutive meetings, the City Council may remove this member from the Board/Commission and appoint another individual to serve the remainder of the term

The time commitment required for each board and commission varies depending upon the number of scheduled meetings and preparation time for those meetings. How much time can you commit to participate on a board or commission? Please be specific, i.e. number of hours weekly, monthly or quarterly.

2 Hours Per Week

BOARD AND COMMISSION APPLICATION

If a resume is attached, the Education, Work Experience and Civic Involvement portions listed below need to be completed. See Resume

Education:	Score	1	2	3	4	5
	Low			High		_____

School	Degree	Year
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Work Experience:

Company	Position	Dates
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Civic Involvements:

Organization	Position	Dates
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Additional Qualifications:

~~I have served on various committees in my professional career. While working at UCLA, I was the University of California Segmental Representative for the California Association of Financial Aid Administrators. This is just one example of my experience on Associations and committees.~~

TOTAL SCORE _____

Personal References, including addresses and phone numbers:

- 1) Emma Torres, P.O. Box 426 Somerton AZ 85350 (928) 445-7817
- 2) Rose Hooker 2440 W th Stree Yuma AZ 85354 (928) 210-4005
- 3) Alejandra Reyes 663 E Main Street Suite A Somerton, AZ 85350 (831) 801-8442

Applicant Signature Audren Morris-Sandra Date 6/25/2024

****Applications will remain on file in the Office of the Mayor and Council for one year from the above date****

Notice: In accordance to the San Luis City Code, Chapter 2, Section 2-4-6, The City of San Luis under Committees and Commissions states, Council may create such committees and commissions, standing or special, as it deems necessary. They shall consist of as many members and shall perform such duties as the council may require and shall exist at the pleasure of the council. For more information regarding rights and provisions of the San Luis City Codes, call (928) 341-8520.

Resume for Audren Morris-Sandoval
2224 E 25th Street Yuma, AZ 85365
(831) 809-4721 Audren.morris@yahoo.com

Objective

To serve in a leadership capacity for a reputable community-based organization that contributes toward issues of equity and social justice.

Education

Fall 2008 California State University, Monterey Bay
Leon Panetta Institute for Public Policy
Master of Public Policy

Spring 2004 California State University, Monterey Bay
Bachelor of Arts Degree
Major: Human Communications
Emphasis: Pre-Law

Spring 1996 Hartnell College Salinas, CA
Associate of Arts Degree
Major: Human Services

Employment Experience

04/2023 to Present

Deputy Director

Campeños Sin Fronteras

- **Grant Writing, Grant Budget Management and Compliance**
- **Writing and revising policy, including Internal Controls**
- **Point of Contact for Single Audit**
- **Supervise Staff and day-to-day operations**
- **Web Development**
- **Media Development/Media interviews and press releases**
- **Execute all documentation for the acquisition of capital**
- **Lead a capital fundraising campaign**
- **Board Authorized Financial Signer on all accounts**
- **Review and procure insurance policies to ensure sufficient coverage**
- **Annual Operating Budget and Salary and Employee Related Expenses Projections**
- **Prepare Budget Narratives for grant applications**
- **Ensure Time and Efforts forms are completed and aligned with staff effort and grant requirements**
- **Work with the Board of Directors**
- **Lead Strategic Planning**

Financial Services Supervisor 04/2018-4/2023

Yuma County Juvenile Justice Center

Duties include:

- **Increasing organizational capacity**

Resume for Audren Morris-Sandoval
2224 E 25th Street Yuma, AZ 85365
(831) 809-4721 Audren.morris@yahoo.com

- **Public Relations**
- **Major event planning**
- **Work in collaboration with City officials and government entities**
- **Grant Writing, Grant Budget Management and Compliance**

- **Writing and revising policy including Internal Controls**
- **Point of Contact for Single Audit (A-133)**
- **Supervise Staff and day to day operations**
- **Web Development**
- **Media Development**
- **Execute all documentation for acquisition of capital**
- **Board Authorized Financial Signer on all accounts**
- **Review and procure insurance policies to ensure sufficient coverage**
- **Annual Operating Budget and Salary and Employee Related Expenses Projections**
- **Prepare Budget Narratives for grant applications**
- **Ensure Time and Efforts forms are completed and align with staff effort and grant requirements**
- **Work with the Board of Directors**
- **Strategic Planning**

Assistant Director of Compliance and Processing 1/2011 – 2/2018
University of California, Los Angeles (UCLA)

Duties include:

- Supervise and evaluate staff in the Compliance and Counseling Unit and assist the Director with oversight of the administration of student financial aid programs including federal direct loans, federal work study, and Scholarship/Fellowship programs as well as federal state and institutional grant programs in the UCLA Financial Aid and Scholarships office.
- Ensure that the Financial Aid and Scholarships office remains in compliance with federal, state, and UCLA/UC policy as directed by the UC Regents.
- Serve as the point person for federal, state, and institutional program reviews, and A-133 audits.
- Develop and revise policies and procedures on an ongoing basis to ensure compliance.
- Ensure the institution's application to participate in TITLE IV programs remains current and in good standing.
- Demonstrate integrity and transparency to the public and community stakeholders when administering student aid programs.
- Keep abreast of new regulations and trends that arise from various sources.

- Work collaboratively across departments and sometimes across the UC system to successfully implement policies and procedures.
- Oversee implementation of new regulations including adapting/modifying software to ensure compliance.

Resume for Audren Morris-Sandoval
2224 E 25th Street Yuma, AZ 85365
(831) 809-4721 Audren.morris@yahoo.com

- Perform quality assurance reviews and provide research data and analysis to the Department of Education as required by participation in the Quality Assurance Program.
- Serve to consult, advise, and research questions of staff in all areas of compliance.
- Keep higher management apprised of the state of the department as it relates to compliance and processing.
- Train staff including directors of all graduate and professional schools including School of Law, School of Medicine, School of Business, School of Dentistry, School of Nursing, and University Extension, on regulatory issues and procedures.
- Meet with students who appeal various issues at a second level and make final decisions on a variety of appeal processes.
- Work collaboratively with Athletics staff to ensure NCAA compliance when administering athletic aid.
- Other duties required to carry out the mission of UCLA.

Financial Aid Officer 10-2009-12- 2010

VCCCD- Ventura County Community College District-Ventura Campus

Duties include:

- Supervise/train/evaluate staff
- Complete FISAP and other federal/state reports
- Facilitate timely financial aid disbursements to students
- Facilitate a student-friendly service environment
- Manage Budget (General Fund and Categorical)
- Ensure compliance with federal/state and local regulations/mandates
- Ensure reconciliation of financial aid programs
- Complete ISIR drawdowns/corrections and COD reporting
- Conduct Loan Counseling and Default Prevention sessions/Financial Literacy
- Serve on the software implementation team
- Administer federal, state and institutional aid

Client Services Representative 3/2007-8/2008

Northwest Educational Loan (NELA)/USA Funds

Duties include:

- Responsible for a northern California territory
- Serviced clients and kept clients apprised of new software and products, publications, etc.
- Served as a resource for questions and problem resolution for FFEL loan administration
- Assisted schools with default management
- Assisted with student financial literacy including loan entrance/exit counseling, loan forgiveness options, repayment, deferment and forbearance options for students
- Represented NELA/USA Funds in the industry and at conferences

Financial Aid Director 2/2005-3/2007

Resume for Audren Morris-Sandoval
2224 E 25th Street Yuma, AZ 85365
(831) 809-4721 Audren.morris@yahoo.com

California State University, Monterey Bay

Duties include:

- Supervise/evaluate staff
- Complete FISAP and other federal/state reporting requirements
- Establish strategic plan for meeting enrollment objectives
- Facilitate a student-friendly service environment
- Ensure compliance with federal/state and local regulations/mandates Administered the following programs: Presidential Access Loan Program, Cal State Teach Program Funding, State University Grant, federal Pell grant program, federal ACG/SMART Grant, federal SEOG program, Federal Family Educational Loan Program, Cal Grant program, Federal Work Study Program, Veteran's Benefits Program, Scholarship Program
- NCAA Compliance
- Completed Electronic Data Exchanges/corrections and COD reporting
- Conducted Loan Counseling and Default Prevention sessions
- Set up annual software parameters and work with MIS for software installations and upgrades

Financial Aid Director 7/2000-2/2005 **Gavilan College**

- Supervise, train and evaluate staff in the administration of financial aid programs
- Completed FISAP and other federal/state reports
- Established strategic plan for meeting enrollment objectives
- Facilitated a student-friendly service environment
- Ensured compliance with federal/state and local regulations/mandates
- Responsible for administration of student aid programs including: Federal Pell, federal SEOG, Federal Family Educational Loans, Cal Grant, Chafee, federal work study, Veteran's Education Benefits, scholarships
- Oversight of the department budget (general fund and categorical)
- Reconciled accounts annually
- Complete ISIR drawdowns/corrections and COD reporting
- Conducted Loan Counseling and Default Prevention sessions
- Set up software parameters and work with IT for software installations and upgrades

Financial Aid Counseling experience at Cabrillo College & Hartnell College

Professional Career Development

Government Finance Officers Association (GFOA) Member

American Probation and Parole Association (APPA) Member

WASFAA Manager's Institute

CASFAA Advanced Track Management & Leadership Institute

Hispanic Association of Colleges and Universities (HACU) Latino Higher Education Leadership Institute

College Board Enrollment Management Leadership Academy

Resume for Audren Morris-Sandoval
2224 E 25th Street Yuma, AZ 85365
(831) 809-4721 Audren.morris@yahoo.com

University of California Financial Aid Leadership Institute
NASFAA Leadership and Legislative Conference

References Available upon request