

# Finance Department Time & Attendance Advanced Scheduling

- **Software purchased:** February 2022
- **1st phase:** Time & Attendance implementation in January 2024
- **2nd phase:** Advanced Scheduling expected in Q1 2025
  
- **Implementation Budget:** \$ 15,670.00
- **Simplify complex scheduling for Police and Fire Department staff:**
  - Manages overtime eligibility, work limits, and certifications
  - Time exchange feature simplifies shift swaps and trades
  - Support unlimited schedules and shifts
  - Provide flexible reporting

