



Finance Department

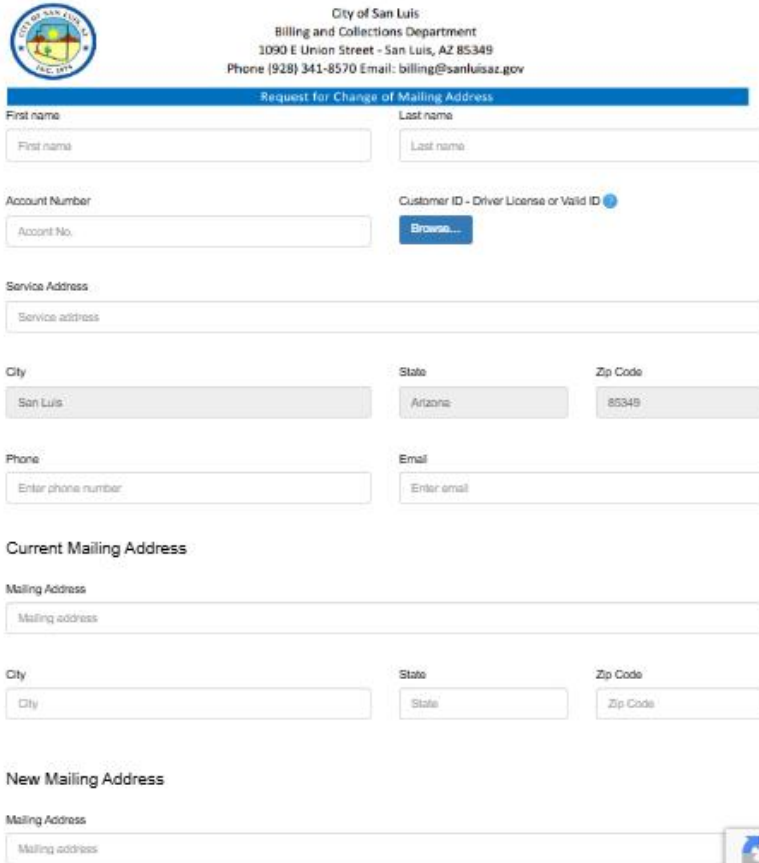
Billing and Collections

Work Orders Completed

- A total of 9,822 work orders completed.
- We created 521 new utility accounts.
- Increase of 209 new accounts compared to last year.



Online Forms



City of San Luis
Billing and Collections Department
1090 E Union Street - San Luis, AZ 85349
Phone (928) 341-8570 Email: billing@sanluisaz.gov

Request for Change of Mailing Address

First name: Last name:

Account Number: Customer ID - Driver License or Valid ID:

Service Address:

City: State: Zip Code:

Phone: Email:

Current Mailing Address

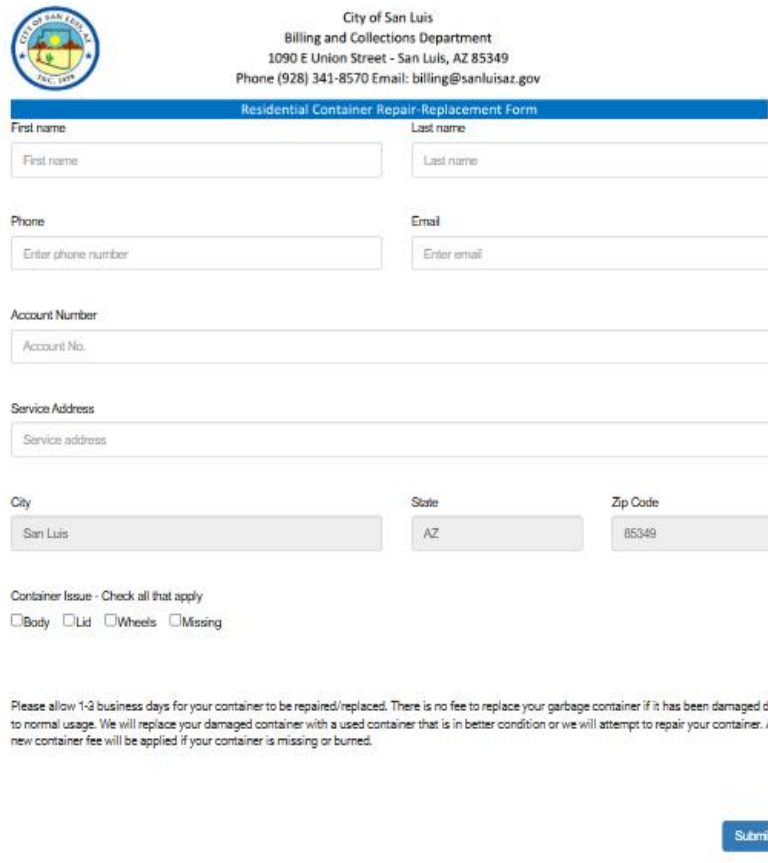
Mailing Address:

City: State: Zip Code:

New Mailing Address

Mailing Address:

Request for change of mailing address



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Residential Container Repair- Replacement Form

First name: Last name:

Phone: Email:

Account Number:

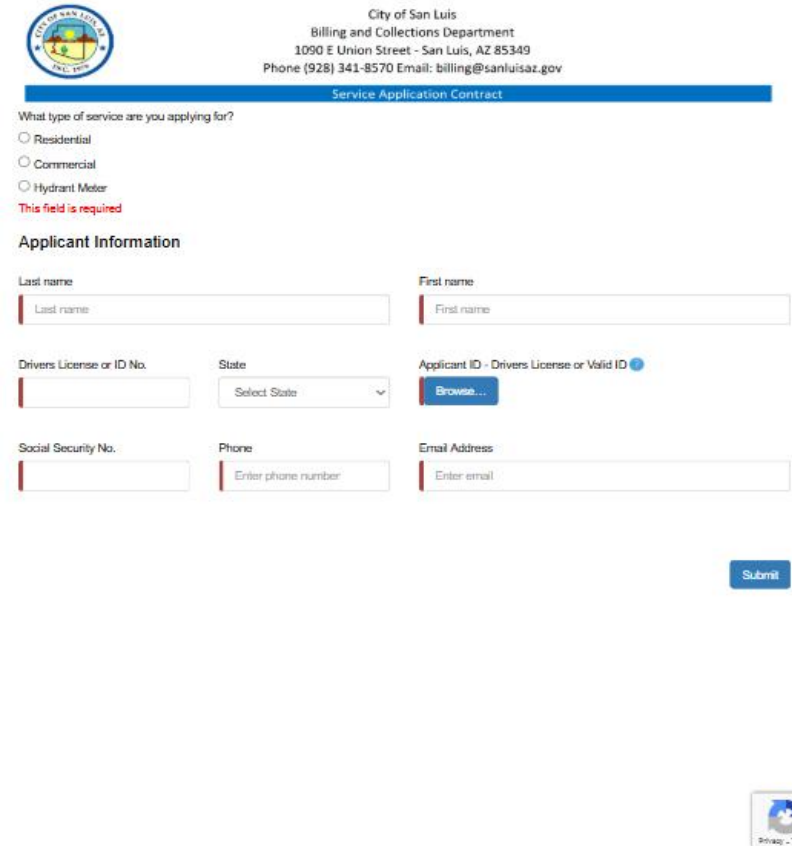
Service Address:

City: State: Zip Code:

Container Issue - Check all that apply
 Body Lid Wheels Missing

Please allow 1-3 business days for your container to be repaired/replaced. There is no fee to replace your garbage container if it has been damaged due to normal usage. We will replace your damaged container with a used container that is in better condition or we will attempt to repair your container. A new container fee will be applied if your container is missing or burned.

Request Container Replacement/Repair



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Service Application Contract


What type of service are you applying for?
 Residential
 Commercial
 Hydrant Meter
This field is required

Applicant Information

Last name: First name:

Drivers License or ID No.: State: Applicant ID - Drivers License or Valid ID:

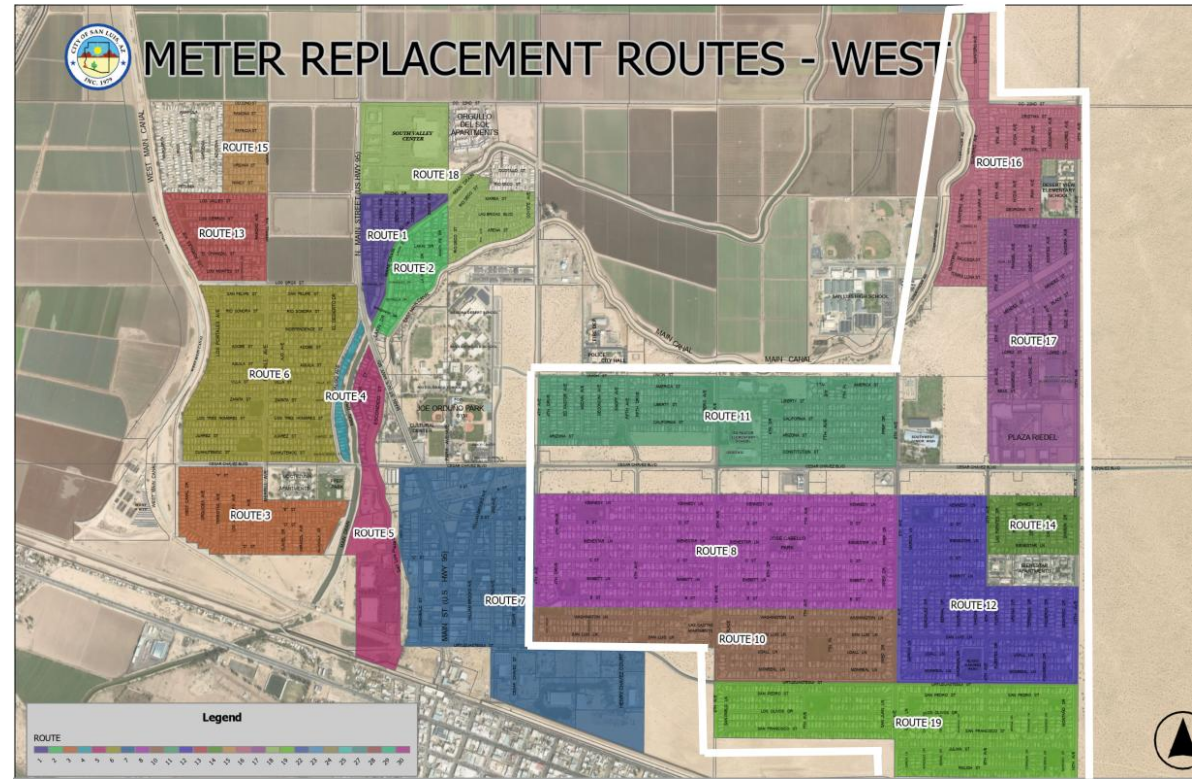
Social Security No.: Phone: Email Address:



New Service Application Form

Water Meter Replacement Project

- Project is expected to be completed by June 2025.
- Currently, project is 52% completed.
- Installed two base stations for collection of the meter reads
- Total equipment replaced:
 - 2,295 Meters
 - 2,188 Meter Antennas





Business Licenses Issued

A total of 335 new business licenses have been issued this calendar year.

License Type	License Issued
Beauty-Barber	1
General Contractor	67
General Taxi	11
IOP	85
Liquor Business	2
Mobile Cart	5
Professional & Personal	6
Restaurant	2
Retail Sales & Gen Business	55
Special Event	75
Taxi No - Transportation	26
Yard Sale	390

Business Licenses Renewal

- A total of 1,224 renewal notices were mailed out the first week of December
- 128 license have already been renewed



P.O. BOX 3750 – San Luis, AZ 85349
Business License Division – (928) 314-9119

BUSINESS LICENSE RENEWAL NOTICE

NEW LICENSE PERIOD IS 01/01/2025 – 12/31/2025

[Licensee](#)
[AddressLineOne](#)
[City, State Zip](#)

Your San Luis Business License renewal is now due.

License Type: [LicenseTypeCode](#)
License Number: [LicenseNumber](#)
Renewal Number: [LicenseAnnualNumber](#)
Renewal Fee: [TotalChargeAmount](#)

SCAN TO RENEW



This notice is sent to you as a courtesy. However, you are responsible for making sure your renewal payment is received in a timely manner. The renewal fee is due on January 1, 2025. **Please note that all payments made after January 31, 2025, have a 50% late payment fee.**

For any changes or updates in your business, please fill out the back part of this notice and mail it back to us.

To cancel your business license, please check the "Cancel License" option at the bottom of this notice and mail it back to us.

If you have any questions regarding this renewal notice, please contact us (928) 314-9119, send us an email at licensing@sanluisaz.gov or in person at 1090 E. Union St. San Luis, AZ 85336.

Renew your business license online at:

<https://sanluisaz.gov/renewal>

Please detach and return with your payment to ensure proper posting to your account.

MAKE CHECKS PAYABLE TO:



City of San Luis
Business License Division
P.O. Box 3750
San Luis, AZ 85350

DUE DATE: 01/01/2025
PENALTY APPLIES AFTER: 01/31/2025

BUSINESS LICENSE NO.: [LicenseNumber](#)
RENEWAL NUMBER: [LicenseAnnualNumber](#)
RENEWAL FEE: [TotalChargeAmount](#)

ADDRESSEE:

[Licensee](#)
[LicenseName](#)
[AddressLineOne](#)
[City, State Zip](#)

PLEASE REMIT TO:

CITY OF SAN LUIS
P.O. BOX 3750
SAN LUIS, AZ 85349

CANCEL LICENSE (SIGNATURE REQUIRED ON BACK)



City of San Luis
Licensing Division
1090 E Union Street - San Luis, AZ 85349
Phone (928) 341-9119 Email: licensing@sanluisaz.gov

Business License Renewal Payment

First name	Last name
<input type="text"/>	<input type="text"/>
License Type	
<input type="text"/>	
License Number	Renewal Number
<input type="text"/>	<input type="text"/>
Renewal Fee	
<input type="text"/>	
Total	
<input type="text"/>	

Pay Now



QR Code

New Payment Portal



Thank you!