

# Community Grant Program





agenda

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# PURPOSE



Improve current method and process of awarding monetary grants.

## Community Grant Program:

- Council will recommend each fiscal year's budget amount. Amount will be based city's fund availability and other city priorities.
- Same criteria and requirements for applicants.
- Same process for all applicants.
- Sets a maximum award amount.
  - Grant awards will be issued based on availability of funds allocated for fiscal year.
- Review process and timeline.
- Committee review.
- Improves process and opportunity.

# Application & Eligibility

## Community Grant Program Application:

- Application will be available on city's website or hard copy at city administration.
- Time limit to apply, 30 days. Submittal date recommending the beginning of calendar year, January-February.
- Non-profit organizations and/or government entities (schools) may apply.
  - Non-profit must have 501(c)(3) status
- Priority will be provided to new applicants. Applicants that received previous funding must be current in their reporting. Timely and accurate reporting submissions will be considered, if funding is available.
- Applicants must demonstrate the ability to generate revenue from other sources.
- No additional in-kind resources will be provided.
- Award will be determined by point system.
- Maximum amount of award request will not exceed \$5,000.
  - Committee may approve a lesser amount.
- Applicant must show that services for which grant is requested will comply with the Arizona Constitution, Article 9, Section 7, the Anti-Gift Clause.





## Committee & Committee Review

- A THREE (3) VOTING MEMBER COMMITTEE:
  - Member of Council (up to two years)
  - Finance Director or designee
  - City Manager or designee
- CITY ATTORNEY WILL REVIEW COMPLETE TIMELY SUBMITTED APPLICATIONS BEFORE COMMITTEE FOR COMPLIANCE WITH THE ANTI-GIFT CLAUSE.
- ALL APPLICATIONS SUBMITTED DURING THE DETERMINED 30-DAY PERIOD WILL BE REVIEWED BY COMMITTEE.
  - No late or incomplete applications will be reviewed.
- AWARD WILL BE DETERMINED BY POINT SYSTEM. COMMITTEE WILL HAVE A 30-DAY PERIOD TO REVIEW. PRIORITY TO SPECIAL PROJECTS, SERVICES, AND/OR ACTIVITIES WHICH IMPROVE THE QUALITY OF LIFE, PUBLIC HEALTH, WELFARE, AND/OR EDUCATIONAL NEEDS.
- COMMITTEE WILL REPORT TO COUNCIL ONCE THE SELECTION PROCESS HAS BEEN COMPLETED. PRESENT LIST OF AWARDEES AND AMOUNT OF GRANT.
- COMMUNITY GRANT PROGRAM COMMITTEE WILL ONLY BE ACCEPTING AND REVIEWING APPLICATIONS SUBMITTED FOR MONETARY SUPPORT.



# Questions - Comments