

MINUTES
Special Meeting
San Luis Fire Department Public Safety
Personnel Local Retirement Board
San Luis Council Chambers
1090 E Union Street
December 20, 2023
8:00am

1. CALL TO ORDER/ROLL CALL: Chairman Tadeo De La Hoya called the meeting to order at approximately 08:02 a.m.

PRESENT:

Jose Barragan, Contributing Member
Justin Phillips, Contributing Member
Maria Munoz, Board Member
Tadeo A. De La Hoya, Chairman

OTHERS PRESENT:

Sonia Cornelio, City Clerk
Mary Barajas, HR Department
Angel Ramirez, Fire Chief
Ruben Ramirez, IT Department
Jose A. Maldonado, City Administration

2. CONSENT AGENDA:

2. A. MINUTES OF

- Special Board meeting held on August 10, 2022.

MOTION: Chairman Tadeo De La Hoya / Contributing Member Jose Barragan to approve consent agenda as presented. Motion passed unanimously.

The vote was as follows:

Chairman Tadeo A. De La Hoya	Aye
Contributing Member Jose Barragan	Aye
Board Member Maria Munoz	Aye

3. DISCUSSION AND POSSIBLE ACTION ITEM

3. A. Discussion and possible action on any and all matters regarding new PSPRS membership applications. **(Mary Barajas, Human Resources Coordinator)**

The City of San Luis Human Resources Department is here to provide all necessary information to render a decision on the employee's eligibility for membership.

- Louie Carlos; effective: 04/24/2023; Fire Fighter
- Rhiordan Pope; effective: 04/24/2023; Fire Fighter
- Fernando Cordova; effective: 06/26/2023; Fire Fighter
- Erick Lee Sanchez; effective: 07/23/2023; Fire Fighter
- Mitchell Grew; effective: 07/23/2023; Fire Fighter
- Victor Navarrete; effective: 07/23/2023; Fire Fighter
- Victor Mitra; effective: 08/31/2023; Fire Fighter

All applicants have met the member definition which includes being a full-time firefighter and to be employed for the city for at least 6 months. The City of San Luis and the Local Board must ensure members who qualify for membership undergo a medical evaluation. The City of San Luis received medical evaluations and found that:

- Louie Carlos, Rhiordan Pope, Victor Navarrete, Eric L. Sanchez, Mitchell Grew, and Victor Mitra have met eligibility requirements and satisfactorily completed the PSPRS Membership with no pre-existing conditions.
- Fernando Cordova has met eligibility requirements and satisfactorily completed the PSPRS Membership. Medical evaluation identified a pre-existing condition, but medical provider determined him to be able to perform the essential functions of a firefighter.

Chairman asked if there were any other applicants hired from the last meeting. HR advised the referenced members are the newly hired members.

MOTION: Chairman Tadeo De La Hoya / Contributing Member Justin Phillips to accept HR Department's findings and accept membership to participate in the Public Safety Personnel System with no pre-existing conditions for applicants:

- Louie Carlos
- Rhiordan Pope
- Victor Navarrete
- Eric L. Sanchez
- Victor Mitra
- Mitchell Grew

And accept membership with pre-existing condition for applicant:

- Fernando Cordova

The vote was as follows:

Chairman Tadeo A. De La Hoya	Aye
Contributing Member Jose Barragan	Aye
Board Member Maria Munoz	Aye
Contributing Member Justin Phillips	Aye

3. B. Discussion and possible action on any and all matters regarding hiring independent Legal Counsel for the City of San Luis Fire Local Board. **(Mary Barajas, Human Resources Coordinator).**

As per HB 2381 each local board shall hire an independent legal counsel who is not an employee of or contracted with the employer or any employee organization and owes its duty of loyalty only to the local board in connection with its representation of the local board. The recommendation is to contract the services of Ryann Rapp Pacheco Sorensen P.L.C. This firm is currently providing services for the Police Board, and if approved by the board, legal counseling will attend meetings as requested, and provide legal counsel when needed. Chairman asked if this expense was budgeted. Fire Chief, Angel Ramirez, explained that funds were allocated for this expense.

MOTION: Contributing Member Jose Barragan / Contributing Member Justin Phillips to hire RYAN RAPP PACHECO SORENSEN, P.L.C with the terms of contract presented to provide independent legal counsel to the board.

The vote was as follows:

Chairman Tadeo A. De La Hoya	Aye
Contributing Member Jose Barragan	Aye
Board Member Maria Munoz	Aye
Contributing Member Justin Phillips	Aye

3. C. Discussion and possible action on any and all matters regarding the election of a non-voting secretary to serve on the San Luis Fire Department Public Safety Personnel Local Retirement Board. **(Angel Ramirez, Fire Chief)**

Current Local Board Secretary, Leanna Beltran has presented his resignation as non-voting secretary of the board due to health reasons. Mary Barajas has been presented as the secretary of the PSPRS Board. Chairman Tadeo La Hoya asked if the department was fine in having a secretary from another department. Fire Chief indicated, there were no issues.

MOTION: Contributing Member Jose Barragan / Contributing Member Jose Barragan to elect Mary Barajas as a non-voting secretary of the Board.

The vote was as follows:

Chairman Tadeo A. De La Hoya	Aye
Contributing Member Jose Barragan	Aye
Board Member Maria Munoz	Aye
Contributing Member Justin Phillips	Aye

4. ADJOURNMENT

Chairman Tadeo A. De La Hoya to adjourn the special meeting at approximately 8:12 a.m.

APPROVED:

Nieves Riedel, Chairman

ATTEST:

Mary Barajas, Board Secretary

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special Meeting of the San Luis Fire Department Public Safety Personnel Local Retirement Board of the City of San Luis, Arizona, held on December 20, 2023. I further certify that the meeting was duly called and held and that a quorum was present.

Mary Barajas, Board Secretary