



NOTICE OF REGULAR COUNCIL MEETING

In accordance with § 38-431.02 of the Arizona Revised Statutes of the State of Arizona, notice is hereby given to the Members of City Council and to the general public that the Mayor and Council of the City of San Luis, Arizona will hold a Regular City Council meeting at 6:00 p.m., Wednesday, January 8, 2025. The meeting will take place at the City Council Chambers, located at 1090 E. Union Street, San Luis, Arizona, 85349. The public is invited to attend the open meeting.

In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, the City of San Luis does not discriminate on the basis of disability in the admission of or access to, or treatment or employment in its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in City programs, activities, or services contact: ADA/Section 504 Coordinator, City of San Luis Human Resources Department, 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Notice is hereby given that pursuant to A.R.S. § 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the City Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recordings. Parents in order to exercise their rights may either file written consent with the City Clerk to such recordings or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. § 1-602.A.9 have been waived.

THIS NOTICE IS GIVEN BY:

/s/ Sonia Cornelio, City Clerk

AVISO DE JUNTA REGULAR

De acuerdo con los Estatutos del Estado de Arizona A.R.S. § 38-431.02, se le informa a los miembros del Cabildo y al público en general que el Alcalde y el Cabildo, tendrán una Junta Regular a las 6:00 p.m., el día Miércoles, 8 de Enero del 2025. La junta se llevará a cabo en la Sala del Cabildo, ubicada en el 1090 E. Union Street, San Luis, Arizona, 85349. El público está invitado a la junta.

De acuerdo con el Acta de Americanos con Discapacidades y la Sección 504 del Acta de Rehabilitación del 1973, la Ciudad de San Luis, Arizona no discrimina por causa de discapacidad la admisión y acceso a sus programas, actividades, servicios o en el trato en cuanto a empleo. Para más información referente a derechos y provisiones del Acta de Americanos con Discapacidades o Sección 504, o para solicitar adaptaciones que sean razonables para la participación en programas, actividades o servicios de la Ciudad, contactar al: Coordinador del Acta de Americanos con Discapacidades/Sección 504, Departamento de Recursos Humanos de la Ciudad de San Luis, Arizona, ubicado en el 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Por medio de este aviso y de acuerdo con los Estatutos del Estado de Arizona A.R.S § 1-602.A.9, sujeto a ciertas excepciones reglamentarias, los padres de familia tienen el derecho de dar el consentimiento ante el Estado o cualquiera de sus subdivisiones políticas para hacer una grabación de audio o video de su hijo menor de edad. Las juntas del Cabildo se graban en audio y/o video y como resultado, el hecho de que haya menores presentes puede ser sujeto a que sean grabados. Para que los padres de familia puedan ejercer sus derechos pueden dar el consentimiento por escrito con la Secretaria de la Ciudad a tal grabación, o tomar acción personal para asegurarse que su hijo menor no esté presente cuando la grabación se lleve a cabo. Si un menor de edad está presente en el momento de la grabación, la Ciudad asumirá que los padres de familia están cediendo los derechos sobre una posible grabación de acuerdo con los Estatutos del Estado de Arizona A.R.S. § 1-602.A.9.

ESTE AVISO ES DADO POR:

/f/ Sonia Cornelio, Actuaría de la Ciudad

AMENDED AGENDA

1/7/2025

**PREVIOUSLY ITEM NO. 6.E. HAS BEEN REMOVED, ITEM NO. 10 HAS BEEN
ADDED
AND RE-NUMBERED ACCORDINGLY**



**AGENDA
Regular Meeting
San Luis City Council
Council Chambers
1090 E. Union Street
San Luis, AZ 85349
January 8, 2025
6:00 p.m.**

PLEASE TAKE NOTICE THAT MEMBERS OF THE CITY COUNCIL WILL ATTEND EITHER IN PERSON, TELEPHONE, OR VIDEO CONFERENCE COMMUNICATION. THE MAYOR OR ACTING MAYOR FOR THIS MEETING MAY CHANGE THE ORDER OF THE ITEMS; IF AUTHORIZED BY LAW AND BY A MAJORITY VOTE OF A QUORUM OF CITY COUNCIL MEMBERS PRESENT, AN EXECUTIVE SESSION WILL BE HELD IMMEDIATELY FOLLOWING THE VOTE IN ACCORDANCE WITH A.R.S. § 38-431.03(A) AND THE MEETING WILL BE TEMPORARILY RECESSED WHILE THE CITY COUNCIL RETIRES TO EXECUTIVE SESSION WHICH WILL NOT BE OPEN TO THE PUBLIC.

TENGA EN CUENTA QUE LOS MIEMBROS DEL CABILDO DE LA CIUDAD ASISTIRÁN EN PERSONA, TELÉFONO O COMUNICACIÓN POR VIDEO CONFERENCIA. LA ALCALDESA O ALCALDE INTERINO DE ESTA REUNIÓN PUEDE CAMBIAR EL ORDEN DE LOS TEMAS; SI ESTÁ AUTORIZADO POR LA LEY Y POR MAYORÍA DE VOTOS DE UN QUÓRUM DE MIEMBROS DEL CABILDO PRESENTES, SE LLEVARÁ A CABO UNA SESIÓN EJECUTIVA INMEDIATAMENTE DESPUÉS DE LA VOTACIÓN DE ACUERDO CON LOS ESTATUTOS DEL ESTADO DE ARIZONA A.R.S. § 38-431.03 (A) Y LA REUNIÓN SERÁ TEMPORALMENTE RECESADA MIENTRAS EL CABILDO DE LA CIUDAD SE RETIRE A UNA SESIÓN EJECUTIVA QUE NO ESTARÁ ABIERTA AL PÚBLICO.

1. CALL TO ORDER/ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. INVOCATION
4. PROCLAMATION/PRESENTATIONS
 4. A. National Human Trafficking Awareness and Prevention Month - January 2025
 4. B. Presentation of retirement plaque to Eduardo Zatarain for his 32 years of service to the City of San Luis. **(Eulogio Vera, Director of Public Works)**
 4. C. Presentations followed by discussion on any and all matters regarding the end of the calendar year report by city departments on capital projects, programs, and services offered to our community. **(Department Heads)**

5. CONSENT AGENDA

All matters are considered to be routine by the City Council and will be enacted by one motion. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

5. A. MINUTES OF

- Special Council meeting held November 20, 2024
- Work Session held December 4, 2024

5. B. DISBURSEMENTS

From December 5, 2024 to December 31, 2024

Total \$3,858,587.75

(Three Million, Eight Hundred Fifty-Eight Thousand, Five Hundred, Eighty-Seven Dollars and Seventy-Five Cents)

6. DISCUSSION AND POSSIBLE ACTION ITEMS:

6. A. Discussion and possible directions to staff on any and all matters regarding the City of San Luis Community Grant Program to provide direct monetary grants to help further non-profit organizations and government entities for projects and activities that provide health and other human services which improve the quality of life for San Luis residents. **(Olivia Jenkins, Administrative Services Manager; Kay Macuil, City Attorney; Jenny Torres, Acting City Manager)**

6. B. Discussion and possible action on any and all matters regarding the continuing temporary staffing services through Hire Quest Inc. **(Maria Muñoz, Human Resources Analyst)**

6. C. Discussion and possible action on any and all matters regarding strategy for implementing salary adjustments. **(Adela Cortez, Director of Human Resources)**

6. D. Discussion and possible action on any and all matters regarding a contract change order on electrical equipment for Well Site #5 New Well and Treatment Unit project. **(Jorge Perez, Assistant Director of Public Works)**

7. SUMMARY OF CURRENT EVENTS

Events by Mayor, Council Members and/or City Manager pursuant to A.R.S. § 38-431.02 (K).

8. CALL TO THE PUBLIC

This is the time for the public to comment. Under A.R.S. § 38-431.01(I), Members of the City Council shall not discuss or take legal action on matters raised during an open call to the public that are not properly noticed on this agenda for discussion and legal action. At the conclusion of an open call to the public, individual Members of the City Council may respond to criticism made by those who have addressed the City Council, may ask staff to review a matter, or may ask that a matter be put on a future agenda.

9. **EXECUTIVE SESSION:**
(Vote to hold an Executive Session pursuant to A.R.S. §§ 38-431.03(A)(3), (4), and (7))

Discussion and possible action to hold an Executive Session pursuant to A.R.S. §§ 38-431.03(A)(3), (4), and (7) on any and all matters regarding the Gethsemani Food Ministry operations impacts and consultation for legal advice with the city attorneys including but not limited to possible directions including contract negotiations (under subsection (4)) or land lease (under subsection (7)) allowed in executive sessions. **(Kay Marion Macuil, City Attorney; and Cameron Artigue, Outside Counsel)**

10. **EXECUTIVE SESSION**
Vote to hold Executive Session pursuant to A.R.S. § 38-431.03(A) subsections (1), (3), and (4)

Discussion and possible action to hold an executive session pursuant to A.R.S. §§ 38-431.03(A)(1), (3), and (4) on any and all matters relating to the position and contract of the City Manager as delineated in the above-listed statutes and discussion and legal advice with the city attorney regarding same. **(Kay Marion Macuil, City Attorney)**

11. **MOTION TO GO BACK INTO REGULAR SESSION**

12. **ADJOURNMENT**



PROCLAMATION

Regular City Council Meeting

4. A.

Meeting Date: 01/08/2025

Title:

National Human Trafficking Awareness and Prevention Month - January 2025

Attachments

Proclamation



Proclamation

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

NATIONAL HUMAN TRAFFICKING AWARENESS AND PREVENTION MONTH January 2025

WHEREAS, human trafficking is a global plague that impacts millions of people each year, including tens of thousands of Americans; and

WHEREAS, the United States ranks as one of the worst countries globally for human trafficking; and

WHEREAS, Arizona ranks in the top 15 states with the highest rates of human trafficking per capita; and

WHEREAS, human trafficking impacts people across all demographics and ages, including teenagers and children; and,

WHEREAS, the battle against human trafficking includes supporting efforts in schools, churches, non-profits, law enforcement and businesses to prevent human trafficking; intervene, disrupt and dismantle human trafficking syndicates; and provide resources to and support for victims of human trafficking; and

WHEREAS, the City of San Luis joins schools, churches, non-profit organizations, law enforcement, federal and state coalitions and the notinourcity.org, movement in our commitment to increase public awareness of the human trafficking epidemic that impacts our community, state, nation and world; and

WHEREAS, the City of San Luis is striving to become a place where human trafficking does not exist, where people have opportunities available to them, and where all people are treated as fully human and worthy of a supportive community and freedom.

NOW THEREFORE, BE IT RESOLVED, that, I, Nieves Riedel, Mayor of the City of San Luis, hereby proclaim January 2025 as “**Human Trafficking Awareness and Prevention Month**” in San Luis, Arizona.

DATED this 8th day of January 2025.

Nieves Riedel, Mayor

ATTEST:

Sonia Cornelio, City Clerk



PRESENTATION

Regular City Council Meeting

4. B.

Meeting Date: 01/08/2025

Submitted By: Jorge Perez, Public Works Department

Presentation Topic/Summary:

Presentation of retirement plaque to Eduardo Zatarain for his 32 years of service to the City of San Luis. **(Eulogio Vera, Director of Public Works)**



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

4. C.

Meeting Date: 01/08/2025

Department Head: Jenny Torres, Acting City Manager, Administration

Submitted By: Jenny Torres, Acting City Manager, Administration

Action Requested: Discussion Item - No Action to be Taken

ITEM:

Presentations followed by discussion on any and all matters regarding the end of the calendar year report by city departments on capital projects, programs, and services offered to our community. **(Department Heads)**

SUMMARY:

All city departments will provide an end of the calendar year report on all capital projects, programs and services offered to our community.

RECOMMENDATION / SUGGESTED MOTION:

INFORMATIONAL ITEM ONLY, NO ACTION TO BE TAKEN BY THE CITY COUNCIL.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: N/A

CITY/STATE/FEDERAL FUNDS: N/A

TOTAL: N/A

BUDGETED AMOUNT: N/A

AVAILABLE AMOUNT TO TRANSFER: N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

N/A

Attachments

Billing & Collections

City Attorney & Prosecutor

City Clerk

Court

Development Services

Economic Development

Human Resources & Risk Management



Finance Department

Billing and Collections

Work Orders Completed

- A total of 9,822 work orders completed.
- We created 521 new utility accounts.
- Increase of 209 new accounts compared to last year.



Online Forms

City of San Luis
Billing and Collections Department
1090 E Union Street - San Luis, AZ 85349
Phone (928) 341-8570 Email: billing@sanluisaz.gov

Request for Change of Mailing Address

First name: Last name:

Account Number: Customer ID - Driver License or Valid ID:

Service Address:

City: State: Zip Code:

Phone: Email:

Current Mailing Address

Mailing Address:

City: State: Zip Code:

New Mailing Address

Mailing Address:

Request for change of mailing address

City of San Luis
Billing and Collections Department
1090 E Union Street - San Luis, AZ 85349
Phone (928) 341-8570 Email: billing@sanluisaz.gov

Residential Container Repair- Replacement Form

First name: Last name:

Phone: Email:

Account Number:

Service Address:

City: State: Zip Code:

Container Issue - Check all that apply
 Body Lid Wheels Missing

Please allow 1-3 business days for your container to be repaired/replaced. There is no fee to replace your garbage container if it has been damaged due to normal usage. We will replace your damaged container with a used container that is in better condition or we will attempt to repair your container. A new container fee will be applied if your container is missing or burned.

Request Container Replacement/Repair

City of San Luis
Billing and Collections Department
1090 E Union Street - San Luis, AZ 85349
Phone (928) 341-8570 Email: billing@sanluisaz.gov

Service Application Contract

What type of service are you applying for?
 Residential
 Commercial
 Hydrant Meter
This field is required

Applicant Information

Last name: First name:

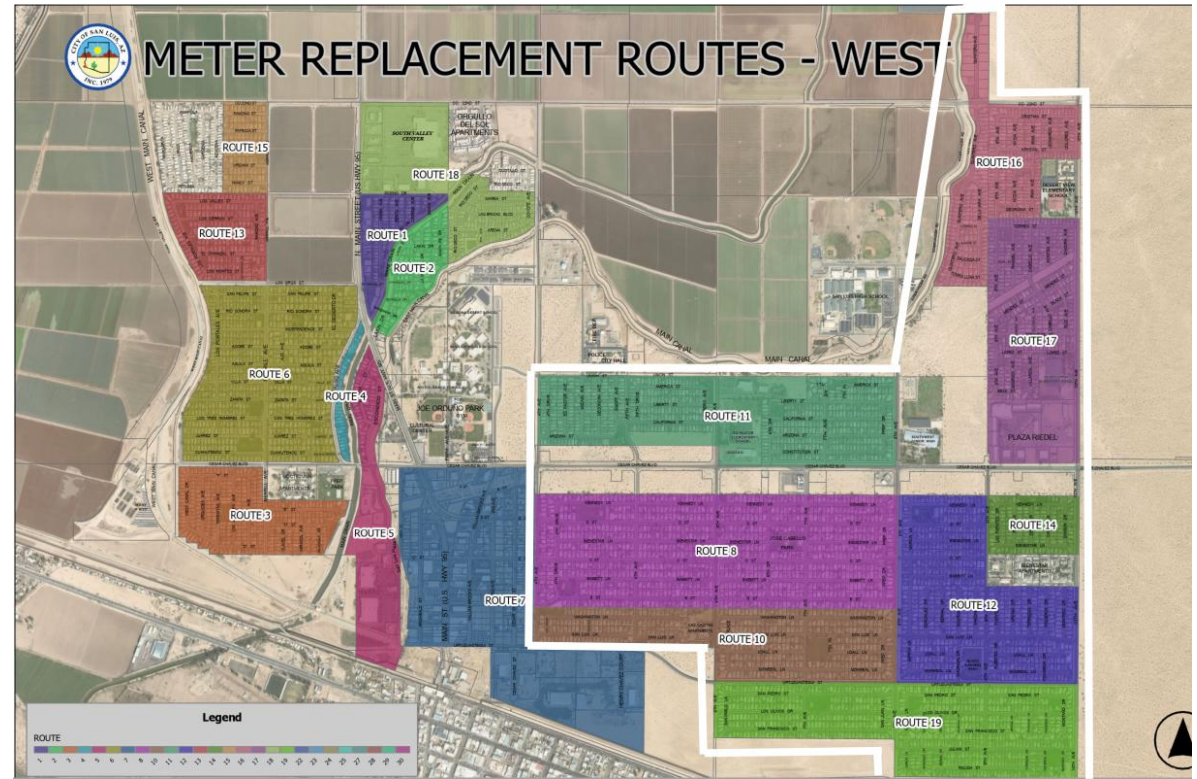
Drivers License or ID No.: State: Applicant ID - Drivers License or Valid ID:

Social Security No.: Phone: Email Address:

New Service Application Form

Water Meter Replacement Project

- Project is expected to be completed by June 2025.
- Currently, project is 52% completed.
- Installed two base stations for collection of the meter reads
- Total equipment replaced:
 - 2,295 Meters
 - 2,188 Meter Antennas





Business Licenses Issued

A total of 335 new business licenses have been issued this calendar year.

License Type	License Issued
Beauty-Barber	1
General Contractor	67
General Taxi	11
IOP	85
Liquor Business	2
Mobile Cart	5
Professional & Personal	6
Restaurant	2
Retail Sales & Gen Business	55
Special Event	75
Taxi No - Transportation	26
Yard Sale	390

Business Licenses Renewal

- A total of 1,224 renewal notices were mailed out the first week of December
- 128 license have already been renewed



P.O. BOX 3750 – San Luis, AZ 85349
Business License Division – (928) 314-9119

BUSINESS LICENSE RENEWAL NOTICE

NEW LICENSE PERIOD IS 01/01/2025 – 12/31/2025

[Licensee](#)
[AddressLineOne](#)
[City, State Zip](#)

Your San Luis Business License renewal is now due.

License Type: [LicenseTypeCode](#)
License Number: [LicenseNumber](#)
Renewal Number: [LicenseAnnualNumber](#)
Renewal Fee: [TotalChargeAmount](#)

SCAN TO RENEW



This notice is sent to you as a courtesy. However, you are responsible for making sure your renewal payment is received in a timely manner. The renewal fee is due on January 1, 2025. **Please note that all payments made after January 31, 2025, have a 50% late payment fee.**

For any changes or updates in your business, please fill out the back part of this notice and mail it back to us.

To cancel your business license, please check the "Cancel License" option at the bottom of this notice and mail it back to us.

If you have any questions regarding this renewal notice, please contact us (928) 314-9119, send us an email at licensing@sanluisaz.gov or in person at 1090 E. Union St. San Luis, AZ 85336.

Renew your business license online at:

<https://sanluisaz.gov/renewal>

Please detach and return with your payment to ensure proper posting to your account.

MAKE CHECKS PAYABLE TO:



City of San Luis
Business License Division
P.O. Box 3750
San Luis, AZ 85350

DUE DATE: 01/01/2025
PENALTY APPLIES AFTER: 01/31/2025

BUSINESS LICENSE NO.: [LicenseNumber](#)
RENEWAL NUMBER: [LicenseAnnualNumber](#)
RENEWAL FEE: [TotalChargeAmount](#)

ADDRESSEE:

[Licensee](#)
[LicenseName](#)
[AddressLineOne](#)
[City, State Zip](#)

PLEASE REMIT TO:

CITY OF SAN LUIS
P.O. BOX 3750
SAN LUIS, AZ 85349

CANCEL LICENSE (SIGNATURE REQUIRED ON BACK)

QR Code



City of San Luis
Licensing Division
1090 E Union Street - San Luis, AZ 85349
Phone (928) 341-9119 Email: licensing@sanluisaz.gov

Business License Renewal Payment

First name	Last name
<input type="text"/>	<input type="text"/>
License Type	
<input type="text"/>	
License Number	Renewal Number
<input type="text"/>	<input type="text"/>
Renewal Fee	
<input type="text"/>	
Total	
<input type="text"/>	

Pay Now

New Payment Portal





Thank you!



2024
City
Attorney &
Prosecutor

Staffing 2024

City Attorney

November 23, Paralegal. New for the City Attorney's Office.

City Prosecutor

In 2023, the office lost all its personnel. A contracted prosecutor covered until April this year.

- February 23, Legal Assistant later promoted to Paralegal.
- April 2, Prosecutor.
- September 23, Legal Assistant.

City Attorney



Every year, the City Attorney reviews over one hundred Open Meeting Agenda Items and hundreds of Public Records Requests. This year there have been more complex legal issues regarding public records requests balancing transparency, privacy, and safety issues.

Daily activities in the service of protecting the city include legal advice, as well as producing and reviewing legal documents. This election year included compliance with election laws, negotiating and preparing the Southwest Gas Franchise Agreement, drafting special resolutions, and assisting with publicity pamphlets. For the Open Meeting Agenda Items of the City Council and City Boards alone:

120 Contracts drafted, negotiated, or reviewed, including Intergovernmental Agreements, Requests for Bids, Requests for Proposals, and Leases of Equipment and Buildings.

120 Resolutions,

27 Orders, and

14 Ordinances

Acquired Possession of the needed right of way on County 24th Street and in Process on Cesar Chavez Boulevard, which the Court will issue soon.

City Prosecutor



- Taken on the time-consuming task of reviewing and redacting body camera and in-vehicle camera audio-video recordings for each case.
- In 10 months:
 - 97 crime reports reviewed for charging decisions.
 - 404 new misdemeanor cases.
 - 8 Civil Traffic Hearings with Prosecutor Representation
 - 7 Cases preparation for trial
 - Provided training for the Police Department on crime report writing, charging, and common errors to avoid to be ready in case the case gets set for trial.
- Secured both open and closed files in a locked room and created a system to comply with the retention schedule to destroy closed files.
- 60 new forms created to increase efficiency with new case management software.

Questions?



CITY CLERK'S OFFICE

JANUARY – DECEMBER
2024

REGULAR COUNCIL MEETING
JANUARY 8, 2025



ACCOMPLISHMENTS

JANUARY 2024
THROUGH
DECEMBER 2024

Public Records Requests:

- Received and processed **155** Public Records Requests

Records Management:

- **24** boxes from various departments have been sent to Iron Mountain (off-site storage facility)
- Assisted various departments purge records - **21** boxes of records were properly destroyed

ACCOMPLISHMENTS CONTINUED

Notices, Agendas and Minutes for:

- **20** Regular Council Meetings
- **8** Special Council Meetings
- **1** Budget Retreat

2024 Elections:

- E-Qual System
- Primary Property Tax (Ad Valorem
May 21, 2024)
- Primary Election
August 6, 2024
- General Election
November 5, 2024



QUESTIONS?

San Luis Municipal Court

Judge Danae T. Figueroa



CITY OF
SAN LUIS
ARIZONA

Number of Court Users Entering San Luis Municipal Court Facilities

SLMC Court Security Count 2024			
Month	Public	Law Enforcement	Contraband
January	1,118.00	22	19
February	1,246.00	45	22
March	1,124.00	59	12
April	1,192.00	49	33
May	1,204.00	31	6
June	1,165.00	29	6
July	980.00	30	8
August	1,105.00	35	5
September	1,104.00	24	13
October	1,297.00	21	10
November			
December			
Total	11,535.00	345	134

Interesting facts:

- SLMC averages 55 patrons a day
- Out of the courthouses that Superior Court provides CSO services, SLMC is the third most visited courthouse in Yuma County

Case Processing

January 1, 2024 – November 27, 2024

- Total Filings: 2740
- Total on Warrant Status: 1782
- Total Dispositions: 2539
 - Misdemeanors: 184
 - Criminal Traffic: 122
 - Civil Traffic: 1953

Interesting facts:

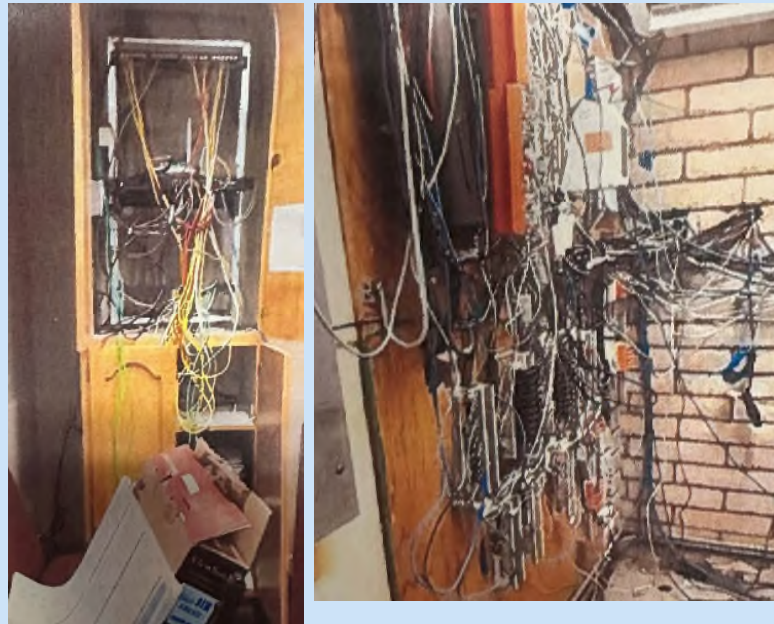
- 92.97% clearance rate of 2024 cases were self represented litigations
- 85.20% clearance rate of 2024 cases required interpreter services

Source Data reported in Arizona Judicial Automated Case System ("AJACS")

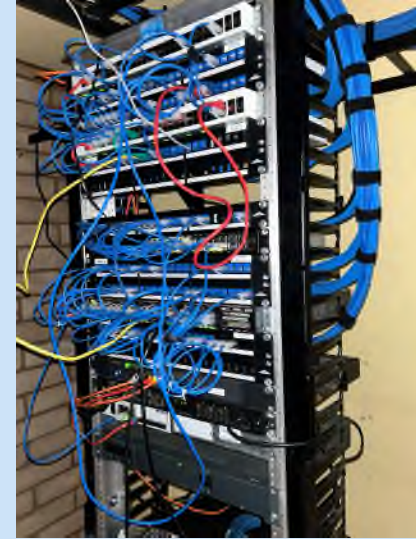
2024 Accomplishments

IT Correction: Data room re-wiring

Before

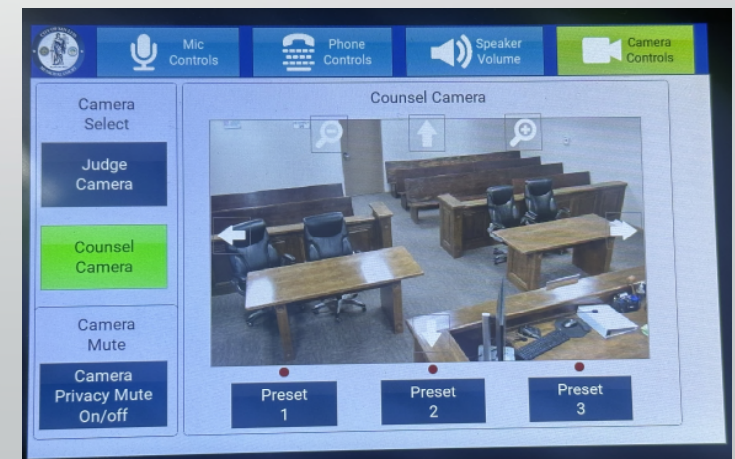
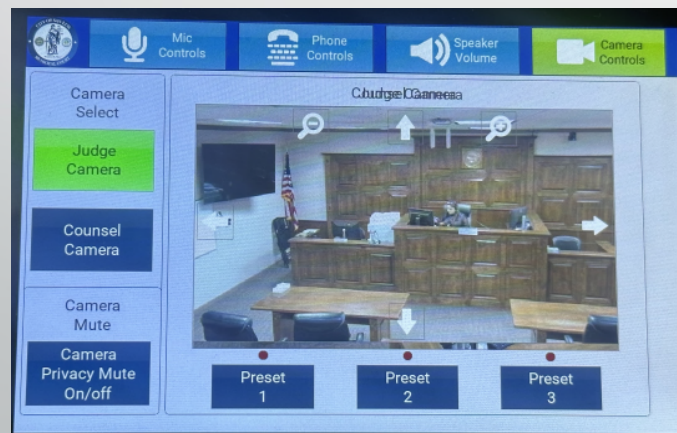


After



2024 Accomplishments IT Improvement

- Audiovisual improvements to the courtroom (2 new cameras)
- Wireless router on ceiling



2024 Accomplishments

Building Corrections



- Installed crash bars to back gated area
- Installed smoke detectors
- Installed knox boxes for emergency personnel
- Termite treatment





2024 Accomplishments

Internal Improvements

- Approval of 3 IGAs with Yuma County Superior Court (Court Interpreter, Court Security Officer, and Field Trainer)
- Began internal trainings presented by court management
- Court staff attended several trainings
- Judge Figueroa was appointed to the Evidence Committee by the Arizona Supreme Court Chief Justice

2025 Goals

- Continue Internal Trainings and Development
- Written Financial Policies and Procedures
- Written Case Processing Procedures
- Update the Bond Schedule
- Firearm Weapon Surrender Program
- Obtain design plans for a new courthouse
- Update security cameras



DEVELOPMENT SERVICES DEPARTMENT



2024 REPORT



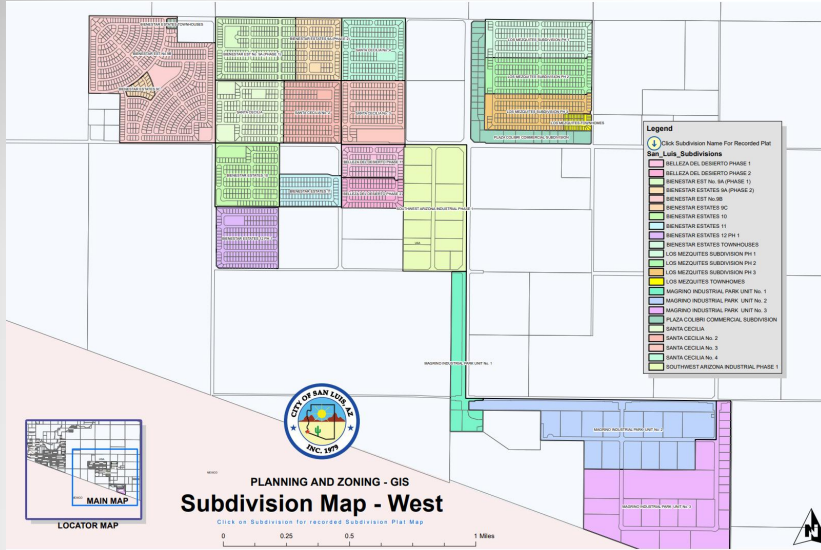
Code Enforcement



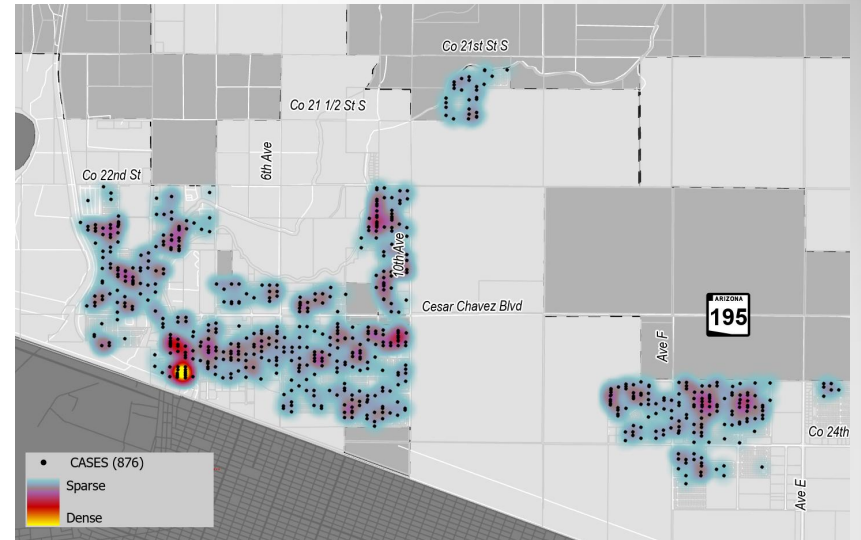
- Cases opened – **176**
- Notices – **164**
- Cases closed due to compliance – **160**
- Red tags – **21**
- New email for Complaints
- Common cases:
 - Property maintenance
 - Inoperable vehicle



GIS



Subdivision Plat Map Redesign



Code Enforcement Case Map



2024 Interactive Community Cleanup Map



Waste Water Feature Collection Project Started West Side of City

Planning and Zoning



Building Safety

2023 vs. 2024

	2023	2024
Building Permits	699	850
Residential New Permits	328	506
Commercial New Permits	4	12
Inspections	7171	10586
Residential CofOs issued	255	351
Building Safety Fees	\$2,780,884.48	\$4,804,470.05



Thank You



ECONOMIC DEVELOPMENT UPDATE

DECEMBER 18TH 2024





MYERS M&I ELECTRIC

- Electrical Components Manufacturer
- 50 New Jobs
- Additional 100+ jobs in the next 5 years
- Starting operations early 2025
- Assisting with state incentives, workforce development, job fairs, and labor data, and ribbon cutting.



PIANA NONWOVENS EXPANSION

- 35 New Jobs
- \$20/Hour Wage
- Assisting with EDA Grant for a water and sewer line expansion on USHWY 95.
- EDA expected to fund project in early 2025.





FUERZA LOCAL – BUSINESS ACCELERATOR

- \$60,000 USDA Rural Business Development Grant
- Launched recruitment of Cohort I
- 38 Applicants of new and existing businesses
- Classes start February 2024 with 12 – 15 businesses

¿Necesita ayuda con su Negocio o quiere **Emprender?**

LOCAL FIRST ARIZONA
FUERZA LOCAL



Clases empiezan en febrero de 2025.



Se unirá a nuestra comunidad de Fuerza Local.



17 Clases impartidas por expertos locales.



Obtendrá una beca de \$1000 al completar el programa.



FUERZA LOCAL ARIZONA

ACELERADOR DE NEGOCIOS

¡APLICA HOY!
1 GENERACIÓN

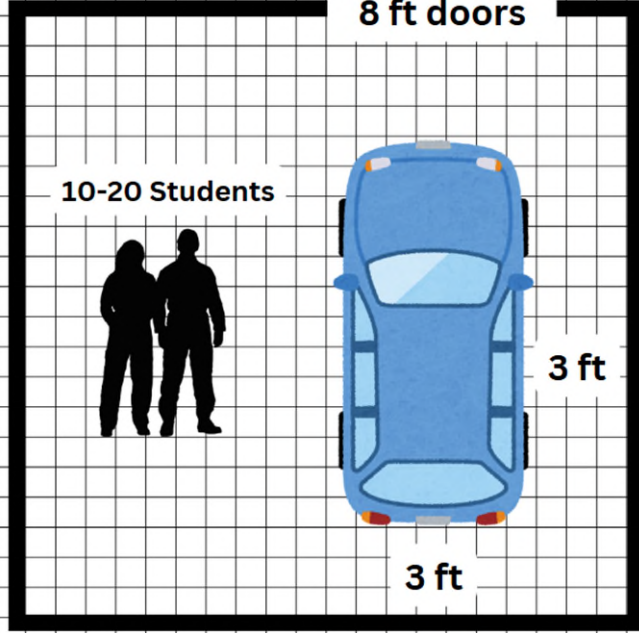
APLICACIONES ABIERTAS PARA LA CIUDAD DE



400 sq ft

8 ft doors

10-20 Students



SAN LUIS BUSINESS INCUBATOR

- All Suites are occupied, except Suite A.
- Working with AWC on new EV Technician certification on Suite A.
- Program, Services, and Rates evolution ongoing project.



CDBG – MERRILL AVE PHASE I

- Completed in November 2024
- Ribbon Cutting in January 2025

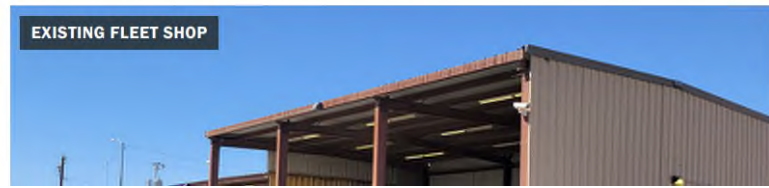




ECONOMIC DEVELOPMENT COMMISSION

- 7 Members Appointed in 2024
- 1 Vacancy Expected in Dec. 2024
- Recruitment in January 2025





GRANT UPDATES

- EPA Community Change Grant Second Applications
 - Campesinos sin Fronteras
 - Greater Yuma Port Authority
- USDOT Active Transportation Infrastructure Investment Program
 - Expected Awarded Announcement in January 2025





OTHER DEPARTMENT ACTIVITIES

THANK YOU



Human Resources & Risk Management 2024 Calendar Year Report

Adela Cortez, Director of Human Resources

December 2024



Mission, Vision and Values

Mission

To be a diverse and productive workforce and maximize our capabilities to provide utmost services to our community.

Vision

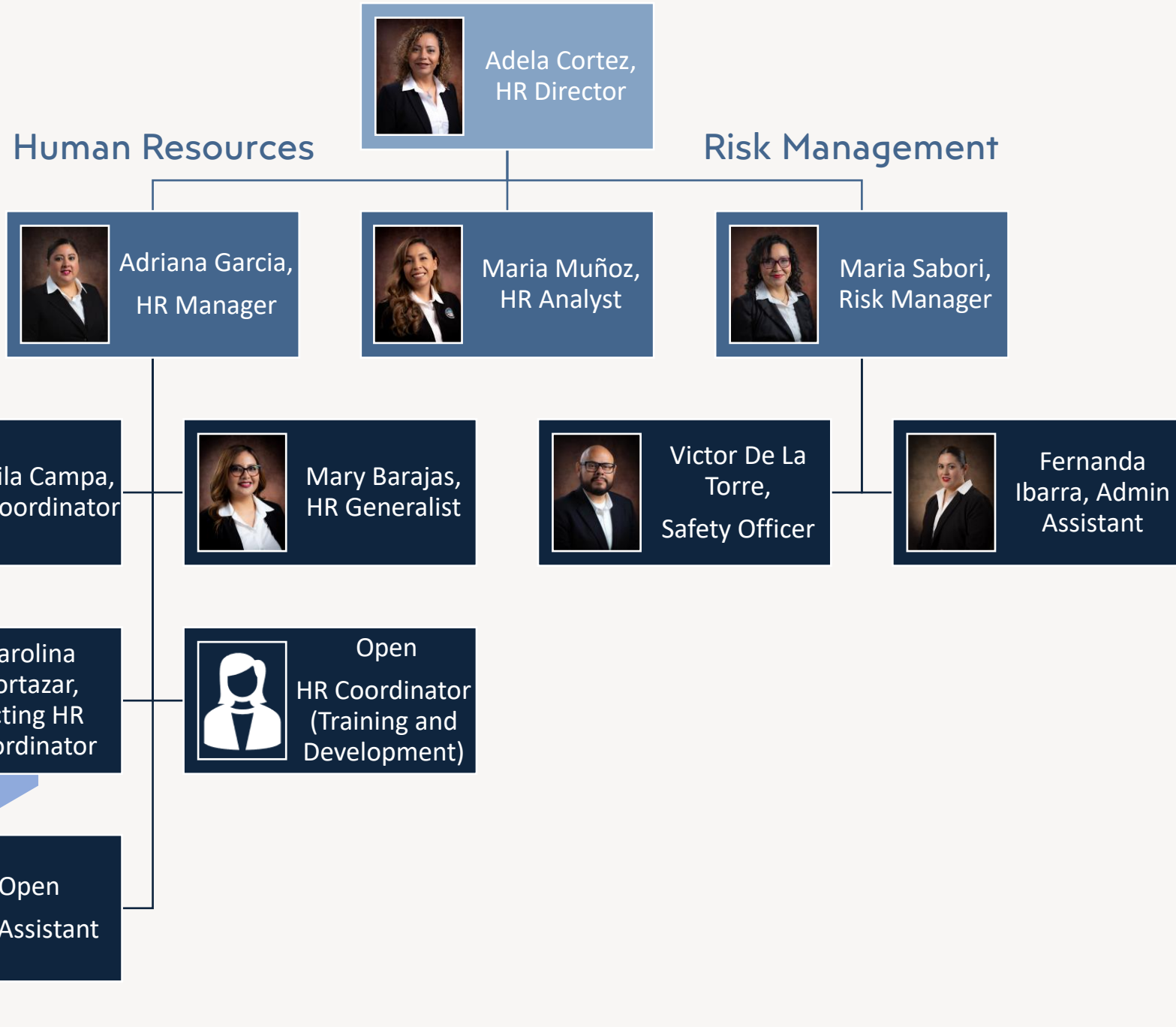
- ✓ Anticipate changing needs
- ✓ Career and professional growth
- ✓ Enhance services through innovation and creativity
- ✓ Maintain healthy work environment

Values

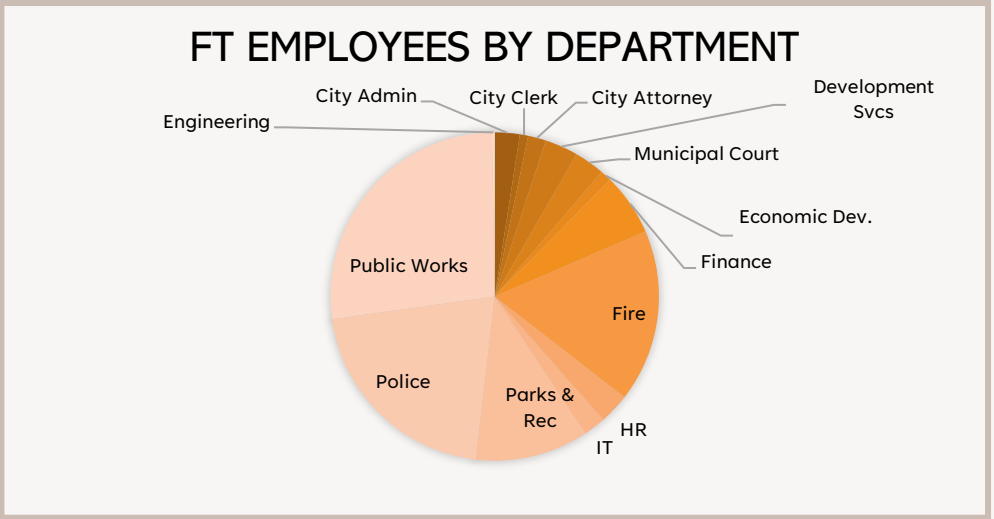
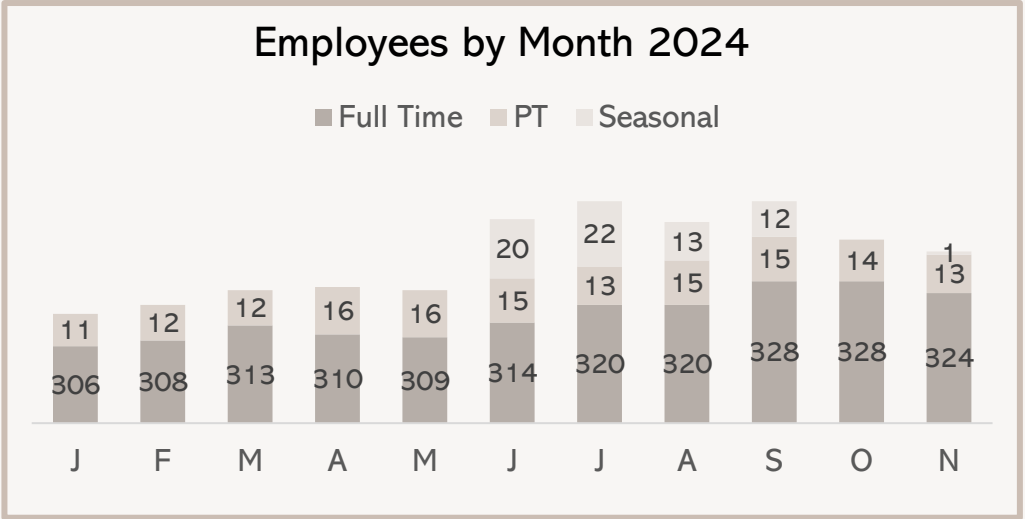
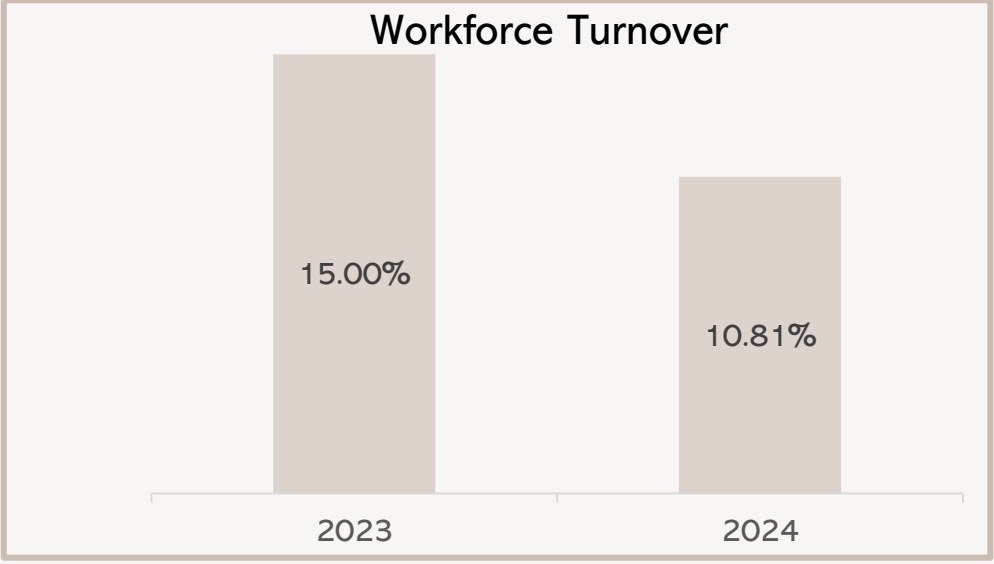
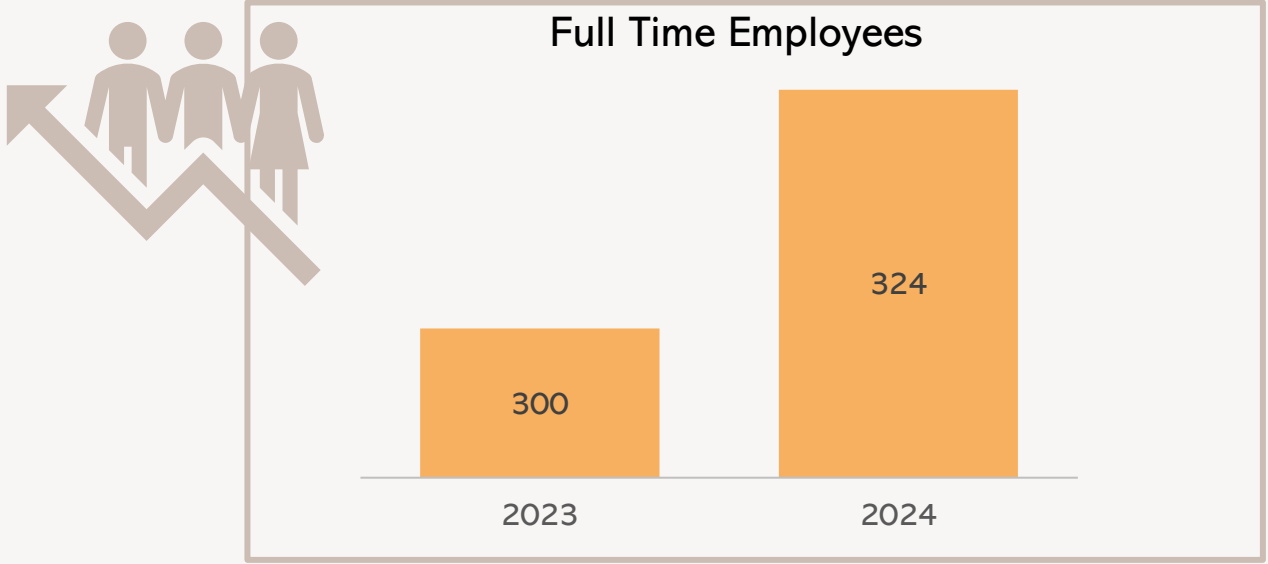
Integrity
Teamwork
Innovation
Quality
Advocacy



The Team



OPERATIONS DASHBOARD



Talent Acquisition

Recruitment

Activity	2023	2024	Var
Job Requisitions	83	86	+3
Job Postings	24	46	+22
Applications	3,319	3,178	-141
Interview Sets	98	103	+5

Hires

Activity	2023	2024	Var
Full time	69	67	-2
Seasonal/Temp/Work Study	16	30	+14
City Program	2	7	+5
Volunteers	1	2	+1

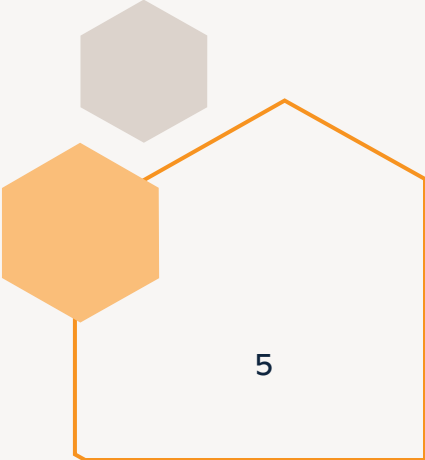
Community Engagement

Activity	2023	2024	Var
CTE Showcase	0	1	+1
Job Fair	3	4	+1
Educational Fair	1	4	+3



Carolina Cortazar

Major accomplishments 2024



Talent Acquisition Memories

Yuma Transfer and Career Expo



CTE Show Case



HR Job Fair



Benefits and Wellness



Health Plans

Activity	2023	2024	Var
Employees	280	311	+31
Dependents	262	295	+33



Dental plan

Activity	2023	2024	Var
Employees	279	307	+28
Dependents	264	329	+64



Vision Plan

Activity	2023	2024	Var
Employees	279	304	+25
Dependents	262	296	+34



Retirement

Activity	2023	2024	Var
# of Retirements	3	2	-1
ASRS Seminars	0	1	+1



Wellness

Activity	2023	2024	Var
Employees in Gym	58	60	+2
Waiting List Gym	10	27	+17
# Wellness Events	9	24	+15



Leave Management

Activity	2023	2024	Var
FMLA	20	37	+17
Scheduled Sick Leave Days	776	740	-36
Unscheduled Sick Leave Days	775	1290	+515
Other Leave	107	55	-52

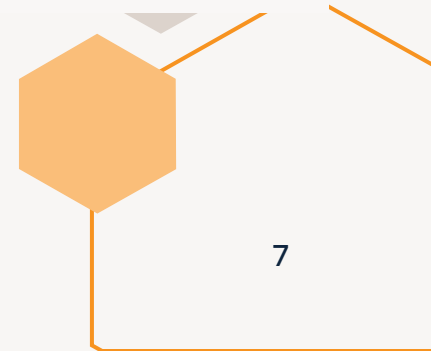


Mary Barajas

Major accomplishments 2024

Health Benefits Broker Change

Revamped Wellness Program



Benefits and Wellness Memories

Benefits Open Enrollment



Vaccination Clinic



Yoga Class



ASRS Seminar



Wellness Fair



Aqua Zumba



Training and Development



Training

Activity	2023	2024	Var
Training Hours	290	910	+620
English Program Hours	0	384	+384



Recognition and Engagement

Activity	2023	2024	Var
Employee Recognition Awards	15	18	+3
Engagement Events	4	11	+7



Employee Development

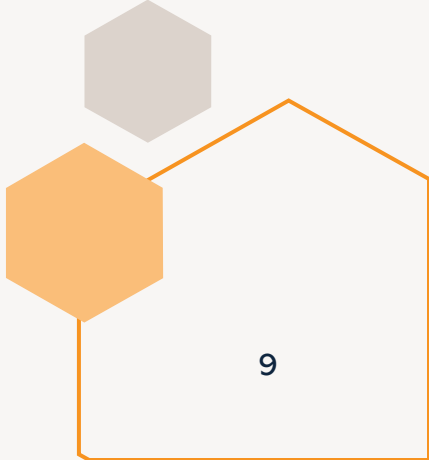
Activity	2023	2024	Var
Development Plans	6	8	+2
Tuition Reimbursement	6	6	0
Water/WW Program Succession Rate	9%	18%	+9%
Water/WW OAP / Succession Conversions	3	6	+3



Adriana Garcia

Major accomplishment 2024

Management Training



Training and Development Memories

Management Training



Completion Training Diploma



CTE-Fire Coop Orientation



Crystal Mendoza, Arizona
Western College, Facilitator



Teamwork session



Customer Service Training



Engagement and Recognition Events

Thanksgiving Luncheon



Employee Recognition Awards Dinner



Classification and Compensation



Job Analysis

Activity	2023	2024	Var
Job Analysis	14	6	-8
Job Descriptions	3	8	+5
Reclassifications	6	7	+1
FLSA studies	3	0	-3



Compensation

Activity	2023	2024	Var
Salary Adjustments	331	28	-303
Compensation Studies	12	10	-2
PS Retention Incentives	70	146	+76
PS Hiring Incentives	1	9	+8
P.S. Retention Agreements	1	5	+4



Other Operations

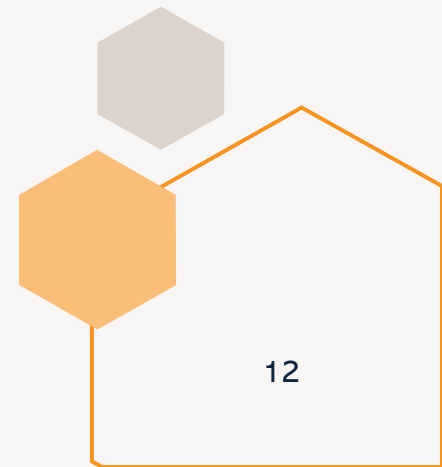
Activity	2023	2024	Var
Public Records Request	5	4	-1
Purchasing orders	82	136	+54
Building Projects	0	1	+1
Conflict of Interest	7	11	+3



Maria Muñoz

Major accomplishment 2024

Agency-Wide Base Compensation Study



Employee Relations & Performance Mgmt.



Performance Management

Activity	2023	2024	Var
Annual Evaluation	92	87	-5
Probationary Evaluation	49	71	+22
PIP	1	5	+4



Discipline

Activity	2023	2024	Var
Disciplinary Actions	39	29	-10
Investigations	1	5	+4
Dismissals	7	7	0
In Lieu of Termination	6	5	-1



Employee Status Changes

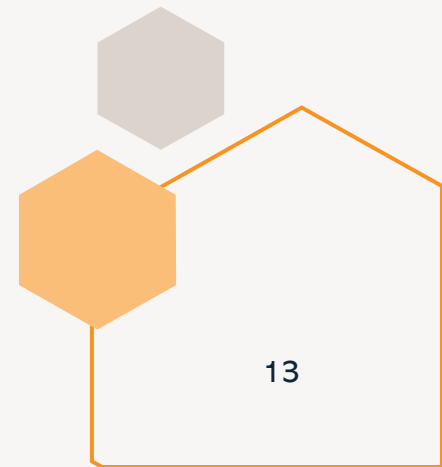
Activity	2023	2024	Var
Promotion & Conversion	14	29	+15
Transfers	1	1	0
Temporary Assignments	33	14	-19
Demotions	1	1	0
Exit Interviews	9	19	+10
Terminations	34	34	0



Priscila
Campa

Major accomplishment 2024

Performance
Management System



Employee Relations Memories

Years of Service and Birthday Cards



Promotions



Engagement Events Memories

Family Picnic



Halloween Contest



Summary

As we reflect on the past year, we are proud of the strides we've made together. Our HR initiatives focused on **strengthening our workplace culture, supporting employee growth, and fostering a positive environment.**

Here's to another year of growth, success, and shared achievements!

Adela Cortez

Human Resources Director





Thank you

Adela Cortez

acortez@sanluisaz.gov

www.sanluisaz.gov

Risk Management Division

Maria Sabori, Risk Manager

December 2024



Mission, Vision and Values, Risk Management

Mission

Serve as a resource for health, safety and wellbeing of City employees by managing risks and reducing the frequency, severity and associated cost claims, through continuous education, participation and communication.

Vision

- ✓ To help create a work environment in which every employee is trained and motivated to personally manage risk in their daily duties to ensure operational readiness.

Values

Safety
Trust
Accountability
Respect
Teamwork





RM OPERATIONS REPORT BY PROGRAM

Safety Walkthroughs



OSHA Walkthroughs

Activity	2023	2024
1 st Quarter	4	3
2 nd Quarter	3	3
3 rd Quarter	3	0
4 th Quarter	0	2
TOTAL	10	8



Safety Walkthroughs

Safety Walkthroughs	2023	2024	Var
Total	40	69	+29



Other/Special

Activity	2023	2024
AZ Smoke Free Act	26	N/A
Parks Retention Basins	66	N/A



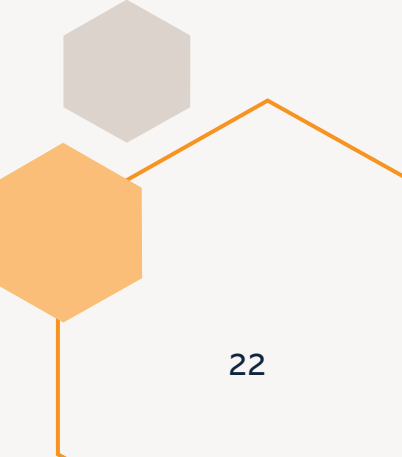
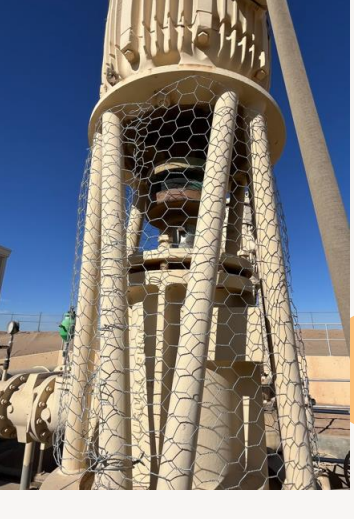
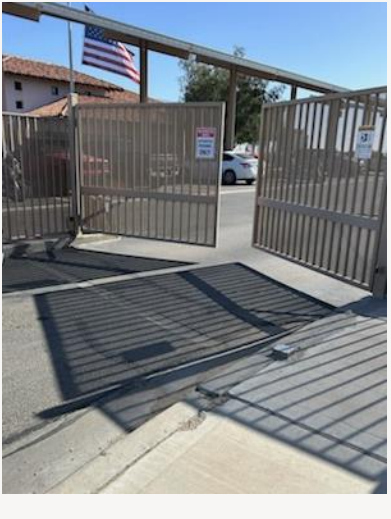
Maria Sabori



Victor De La Torre



Safety Walkthroughs - 2024



Programs



New Hire Safety Orientation

Sessions	Total	Total New Hires	Total Combined Training Hours
Safety Orientations 2024	12	39	175.5



Victor De La Torre



Maria Sabori



Fernanda Ibarra

Safety Talks



Sessions - 2024	Topic
April	Preventing Slips, Trips and Falls
May	Health Illness Prevention
June	Bloodborne Pathogens
July	Fire Extinguisher Safety
August	Defensive Driving
September	Cell Phone Use Safety
October	Housekeeping
November	Emergency Action Plan
December	Personal Protective Equipment

Major accomplishments 2024

Safety Orientation Program – July 24

Monthly Safety Talks - April 24



New Hire Orientations



Safety Talks



Programs Continued



Division Staffing

Activity	2023	2024	Var
Staffing	1.5	3	+1.5



Hazard Assessments

Activity	2023	2024	Var
Hazard Assessments	31	56	+25

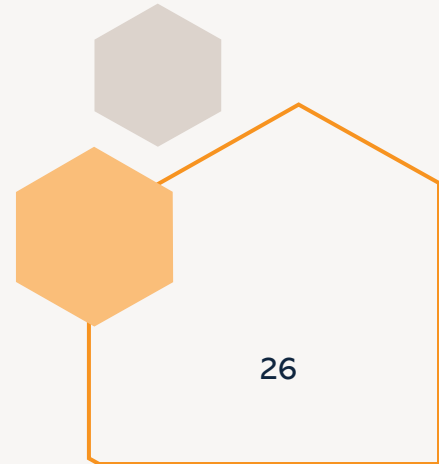
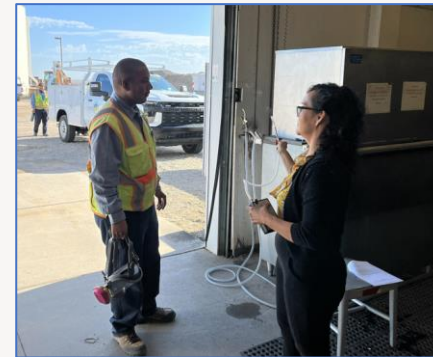


Maria Sabori

Major accomplishments 2024



Annual Respirator Fitting Tests



Safety Trainings



2024 In-Person Safety Trainings

Topics - 2024	Hours	Attendees
AZ Dep of Corrections Inmate Refresher	4	35
Hazard Communications	1.5	80
Arc Flash	4	22
Lock-Out/Tag-Out	1.5	13
Driving Safety	2	26
OSHA – Electrical Safety	2	30
OSHA- Mechanized Tools	2	15
OSHA – Asbestos Pipe	2	27
OSHA Confined Space	2	19
Excavation Trenching & Shoring	2	17
PAPR Respirator - Airgas	2	6
Respirator Protection	2	50
Bloodborne Pathogens	2	13



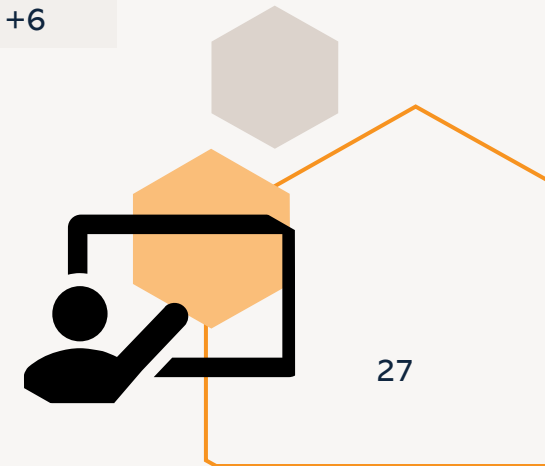
In-Person Safety Training Comparison

	2023	2024	Var
Total Training Sessions	11	13	+2
Combined Training Session Hrs.	28	29	+1
Total Attendees	310	353	+43
Combined Total Training Hrs.	736	773.5	+37.5



Online Safety Training Comparison

	2023	2024	Var
Total Training Topics	41	47	+6



Safety Trainings



Risk Claims



Claims Processing

Activity	2023	2024	Var
Injuries/Exposure Totals	45	46	+1
Injuries/Exposures (Medical Care)	21	29	+8
Injuries/Exposures (Records Only/Self Care)	24	17	-7
Auto Incidents	32	33	+1
Windshield Damages	7	12	+5
Property Damages	11	14	+3
Notices of Claim	1	0	-1
Cyber Security	2	0	-2



Fernanda Ibarra



Other Events

Fleet Division Safety Award



PW Month Event



Thanksgiving Event



COY Hazardous Waste Event



2024 Employee Picnic



San Luis Highschool CTE Event



June National Safety Month



Summary

Thank you for your continued support in making this year a success. We look forward to building on our achievements and working together for a safer, more resilient city in the year ahead.

We also greatly appreciate the dedication and support of all employees in advancing our safety program initiatives. Their hard work has been instrumental to our success, and we are excited to continue these efforts in the coming year

Maria Sabori

Risk Manager





Thank you

Maria Sabori

msabori@sanluisaz.gov

www.sanluisaz.gov



PARKS, & RECREATION

Angelic Rolan
Parks and Recreation Director





ABOUT US

The San Luis City of Parks and Recreation is the largest department of the City. Consisting of **42** employees who take pride in serving our local community.

The San Luis Cultural Center, Parks Grounds, Recreation Center, Youth Center, Municipal Pool and Senior Center fall under the umbrella of the San Luis Parks and Recreation Department.



Mission Statement

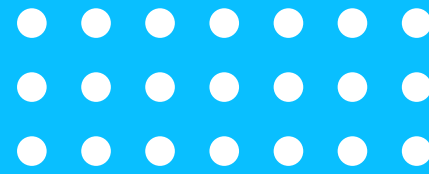
The Mission of the Parks and Recreation Department is to provide opportunities for the physical, social and cultural enhancement of the community through the offering of programs and facilities which foster development of positive values and self-esteem.



THE BENEFITS OF PARKS AND RECREATION

- 
- Health Benefits and Physical Activity
 - Encouraging Youth Activities
 - Community Bonding
 - Safer Spaces and Neighborhoods
 - Stress Relief
 - Mentoring Programs
 - Environmental Benefits
 - Beautification of Public Spaces
 - Cultural Diversity

OBJECTIVES



- Increase participation in programs and Recreation opportunities
- Make Joe Orduño Park a Major City visitor destination
- Use Capital to Renew aging infrastructure
- Will continue developing a strategic plan to maintain existing areas and preparing for future develop.
- We Aim to continue care for our seniors by offering healthy meals daily.
- Promote Youth Activities that gives students a safe and healthy environment to growth
- Developing cultural events and programs for youth and adults
- The City of San Luis Parks and Recreation Department was proud to safely provide events and open public spaces with our community's well- being in mind.
- Look to add inclusive playgrounds and play areas for all members of our community.



CULTURAL CENTER EVENTS/PROGRAMS

DOG SHOW / CONTESTS / VACCINES / FOOD VENDORS
LIVE ART / PETTING ZOO AND MUCH MORE!

MASCOTA MANIA
2024

SATURDAY
FEB 24
2024

9:00AM
1:00PM

JOE ORDUÑO PARK
565 N. PARK AVE. SAN LUIS, AZ

CONTESTS #SANLUISMASCOTAMANIA

- COSTUME CONTEST
- TRICK CONTEST
- UNIQUE BREED CONTEST
- BEST BARK CONTEST

DOGGIE DASH CONTEST
Entry fee is \$1 per dog / *Small size dogs only

PRIZE 1 YEAR FOOD

LOW COST VACCINATION CLINIC & MICROCHIP

HUMANE SOCIETY OF YUMA

LERMA'S FEED WESTERN W/FAR & MORE

AvoDerm

FOR MORE INFORMATION PLEASE CALL (928) 341-8538

SANLUISAZPARKSANDRECREATION
WWW.SANLUISMASCOTAMANIA.COM

Events

- Be Well: Miss San Luis
- Gran Noche Mexicana
- Mental Balance Event- Miss San Luis
- Community Pet Altar
- Trick or Treat
- Dia De Muertos
- Tree Lighting Ceremony
- Holiday of Lights Parade
- Brush It at the Cultural Center

Projects Completed

- Floor Replacement
- Interior Painting
- Stage Replacement

Programs

- Zumba
- Modern Dance
- Baby Ballet
- Gymnastics
- Piano Class
- Guitar Class
- Art Class
- Folkloric Dance
- Floor Pilates
- Fit Dance Kids

CITY OF SAN LUIS

FREE FAMILY EVENT

ARTE EN LA CALLE

ART • MUSIC • FOOD
LIVE PERFORMANCES • CULTURAL ACTIVITIES

FRIDAY
APRIL 19 6 PM

CESAR CHAVEZ CULTURAL CENTER
1015 N. MAIN ST. SAN LUIS, AZ

FEATURING **NUNCA JAMAS**

NUNCA JAMAS • BOHIZ
Los Ecléticos, Muppety by dremco, Belly Dance, MUSA X, Chicano Art Collective, Solarena Flamenco, Penajena, LIVE PAINTING, San Luis Middle School, LIVE GRAPHITE, Gadsden School District Visual Academics, MISS MISS, Jay Mastah, Tora Colorado Escenica, LIVE TATTOO, Art Vendors, Recycled Fashion Show by Rily, ART DISPLAY, Kids Activities & Workshops

Special thanks: Charities from Huapilco de Kino, SDR.

Free Hotdogs & Drinks while supplies last!

@SANLUISAZPARKS

for more information please call the Cesar Chavez Cultural Center at (928) 341-8538

SRP Rotary CHI CA NO

MISS
SAN LUIS
SCHOLARSHIP
PAGEANT

JUNE
THU 06 7:00 PM
2024

Cesar Chavez Cultural Center
1015 N. Main St. San Luis, AZ.

COBITE MONACO feet's

VELVET

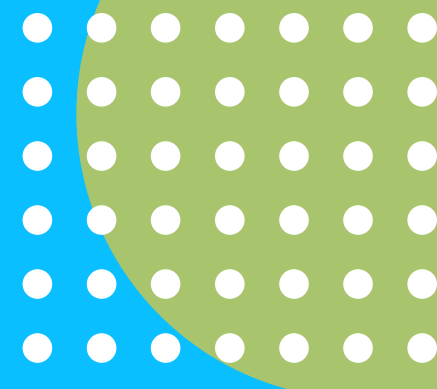
Allo MATIAS SQUILDES Rotary

YUMA

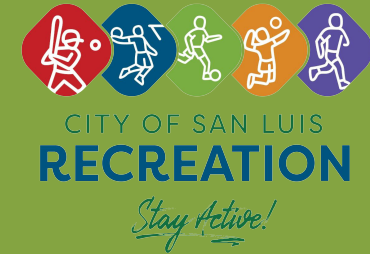
Walmart

CESAR CHAVEZ CULTURAL CENTER

"Imagine, Create, and Express"



RECREATION CENTER



Programs/Activities

- Co-Ed Slow-pitch
- Adult Flag Football
- Youth Flag Football
- Pickleball Open Court
- Karate
- Pickleball open court
- Youth Baseball
- Girls Softball
- Men's Volleyball
- Women's Volleyball
- Men's Basketball
- Open Baseball League
- Co-Ed Kickball
- Women's Slow-pitch

Events

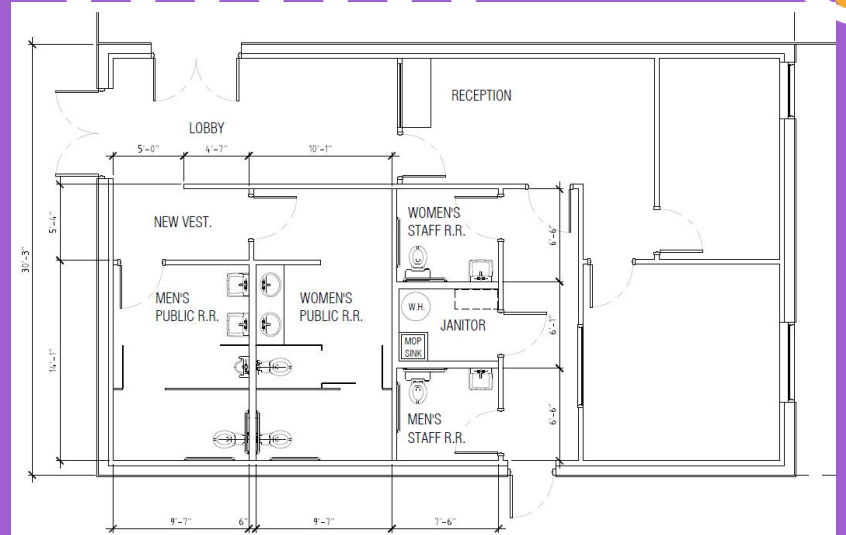
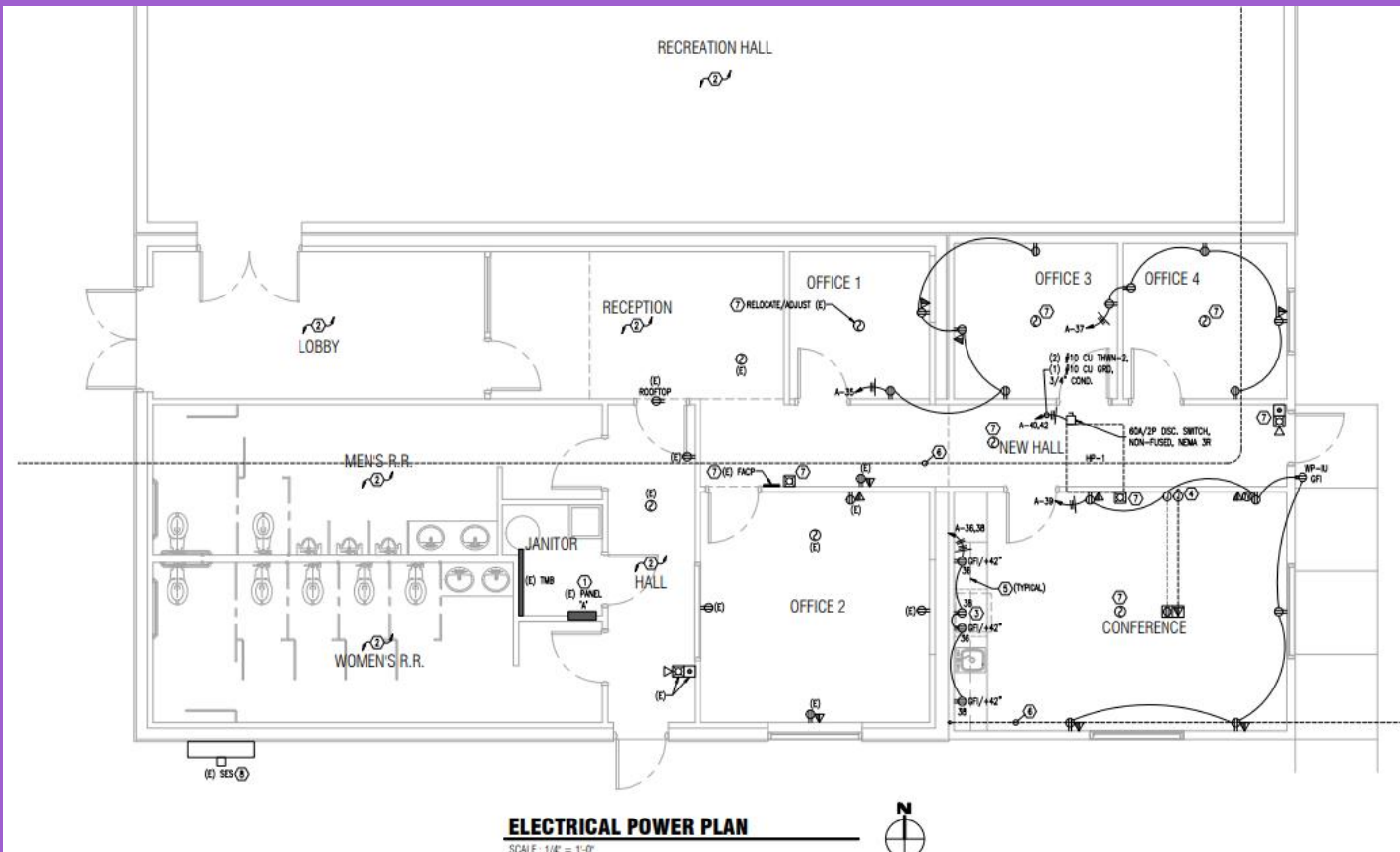
- Baseball Exhibition Game with Asian Breeze
- Be Active in partnership with the Yuma Health Department
- Color Run 5k in partnership with San Luis Rotary Club
- Football Combine Clinic

Summer Recreation Activities

- Motor Skills
- Basketball Clinics
- Volleyball Clinics
- Pickleball Clinics
- Swimming Lessons
- Open Swim
- Aqua Zumba



RECREATION PROJECTS



NEW CONSTRUCTION RESTROOM FLOOR PLAN - OPTION C
SCALE: 1/4" = 1'-0"

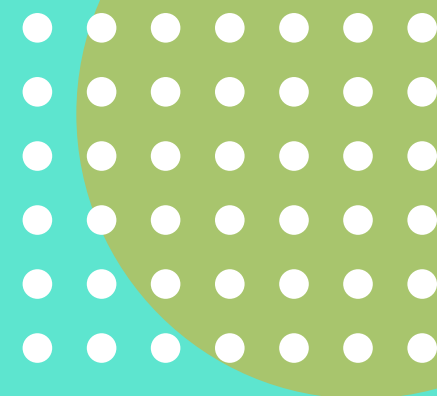


MUNICIPAL POOL



CITY OF SAN LUIS
RECREATION

Stay Active!



PUBLIC HOURS

JULY
MON - CLOSED

TUE-FRI 8AM - 12PM 4PM - 8PM

SAT-SUN 4PM - 8PM

OPEN TO PUBLIC ONLY IF NO RESERVATION IS MADE ON SAT OR SUN

AUG - SEP
MON - CLOSED

TUE-FRI 8AM - 10AM 4PM - 8PM

SAT-SUN 4PM - 8PM

OPEN TO PUBLIC ONLY IF NO RESERVATION IS MADE ON SAT OR SUN

FEES

YOUTH: \$1.00
17 YRS AND UNDER

ADULTS: \$2.00
18 YRS AND OVER

FITNESS HOURS
6AM - 8AM TUESDAY TO FRIDAY
OPEN FOR THOSE WHO WANT TO PERFORM ACTIVITIES IN THE WATER THAT PROMOTE AND ENHANCE PHYSICAL AND MENTAL FITNESS. REGULAR FEES APPLY.

POOL RESERVATION

FEES

SAT 4PM - 8PM 1-30 PATRONS.....\$150

SUN 4PM - 8PM 31-50 PATRONS.....\$200

51-75 PATRONS.....\$225

76-100 PATRONS.....\$250

DEPOSIT (REFUNDABLE) \$50

ALL RESERVATION INCLUDE LIFEGUARDS

TENATIVE POOL CLOSING DATE: SEP 16, 2024

FOR MORE INFORMATION PLEASE CALL (928) 341-8536 RECREATION DEPARTMENT
MON - FRI: 7AM - 6PM

[f](#) [i](#) [@sanluisazparks](#)

Programs/ Activities

- Open Swim
- Aqua Zumba
- Swimming Lessons
- Party Reservations
- Splash Event
- Lifeguards Training

Projects

- Pool Renovation and Repair
- New Water Features/Amenities
- New Fencing Installation



YOUTH CENTER



SAN LUIS
YOUTH
CENTER

Programs

- Boxing Class
- Boxing Team
- Open Gym
- Art and Craft Class
- Game Room
- Learning Hour
- Youth Elite Training Program
- Movie Night
- Summer Camp



Events

- Spooktacular Festival Event
- Trunk or Treat
- Youth Center Posada
- Safety Event
- Día Del Niño
- Happy Hoppy Easter Egg Hunt
- Boxing Tournament



YOUTH CENTER PROJECTS



SAN LUIS
YOUTH
CENTER



PARKS GROUNDS

Events

- Earth Day Celebration
- Parks Grounds Event (New)
- Landscape Excellence Awards (New)

Projects

- Installation of Prefab Restrooms (East Community Park)
- Re-Landscaping the Escondido Beach 2 Park
- Landscaping Senior Center
- Landscaping Police Department
- Relocate sprinklers in Retention Basins
- Joe Orduño Park Signage (Memorial)



Landscape Excellence Awards



PARKS GROUNDS PROJECTS



Parks Assessment



New Equipment



Playgrounds



East Community Park

Programs/Activities

- Aqua Aerobics
- Brain Games (Bingo, Monopoly, Matching Games)
- Yoga/Tai Chi
- Nutrition Workshops
- Nature Walks
- Watercolor Classes
- Creative Writing
- Pottery
- Photography Outings
- Music Days
- Cultural Days
- Movie Matinees
- Arts and Crafts
- Gardening
- Computer Classes





✖ SPECIAL EVENTS

4TH OF JULY
Freedom CELEBRATION 2024

FIREWORKS SHOW

EL MEXICANO De Casimiro

THURSDAY, JULY 4TH 6PM

ALL-AGES EVENT
 JOE ORDUÑO PARK
 965 N. PARK AVE. SAN LUIS, AZ.
ADMISSION: \$1
 CHILDREN UNDER 3YRS: FREE

TRIBUTE TO QUEEN
 KINGS OF QUEEN

LOS FABULOSOS CADILLACS TRIBUTO POR MAL BICHO

SPONSORS: RIEDEL CONSTRUCTION, MMS Alicia Morton, Allo FIBER, CHAPMAN, JOE JONES, JONES, 95.1KTH, e, H, BANK MEXICO, MEXICAN AIRLINES, 9.11, abc 5, NOTICIAS 5, KNAM & D, Z

FOR MORE INFORMATION PLEASE CALL PARKS AND RECREATION DEPARTMENT AT 928.341.8538 | WWW.SANLUISAZ.GOV | @SANLUISAZPARKS

CITY OF SAN LUIS
ASADO & Brew Festival
 CELEBRATING FOUNDERS DAY

Saturday NOV. 16 2024
3-10PM
 JOE ORDUÑO PARK
 965 N. PARK AVE. SAN LUIS, AZ.
FREE EVENT

LOS CADETES DE LINARES

SONORA DINAMITA

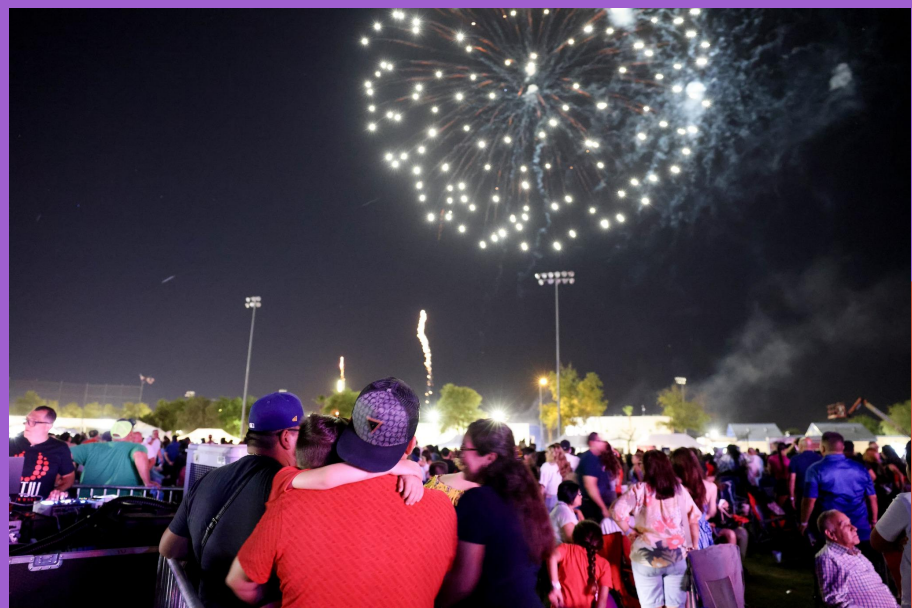
COMPETITIONS: BEST ASADO, BEST SALSAS, BEST SIDE DISH, BEST STAND

PERFORMERS: LOS CADETES DE LINARES, SONORA DINAMITA, ALBANO, Chequer'd Past

JOIN US FOR A VARIETY OF ASADO DISHES, BEER GARDEN, FAMILY FUN, AND LIVE ENTERTAINMENT!

SPONSORS: RIEDEL CONSTRUCTION, Allo FIBER, EVANS, SANDOVAL PARK, 20th CORE, SOUTHWEST SANITATION, CHAPMAN, alluvial media, POWER93, FOX, abc 5, NOTICIAS, 95.1KTH, Rotary Club

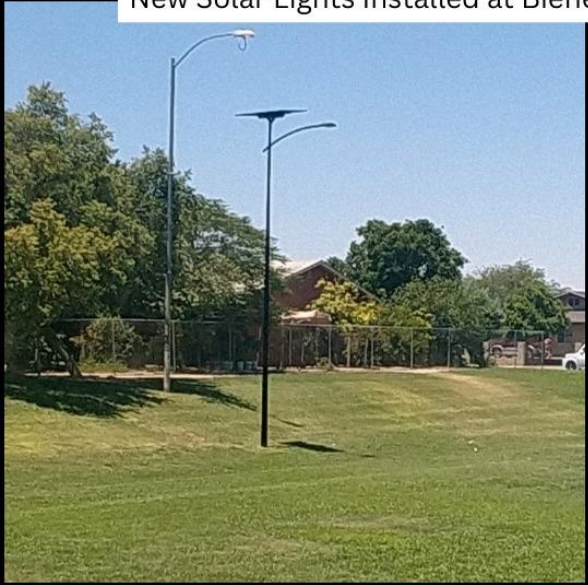
FOR MORE INFORMATION PLEASE CALL THE CESAR CHAVEZ CULTURAL CENTER AT (928) 341-8538 | @SANLUISAZPARKS



Projects Completed



New Solar Lights Installed at Bienestar Estates 3 & Bienestar Estates



San Luis Municipal Pool - Today



Before



FUTURE PROJECTS

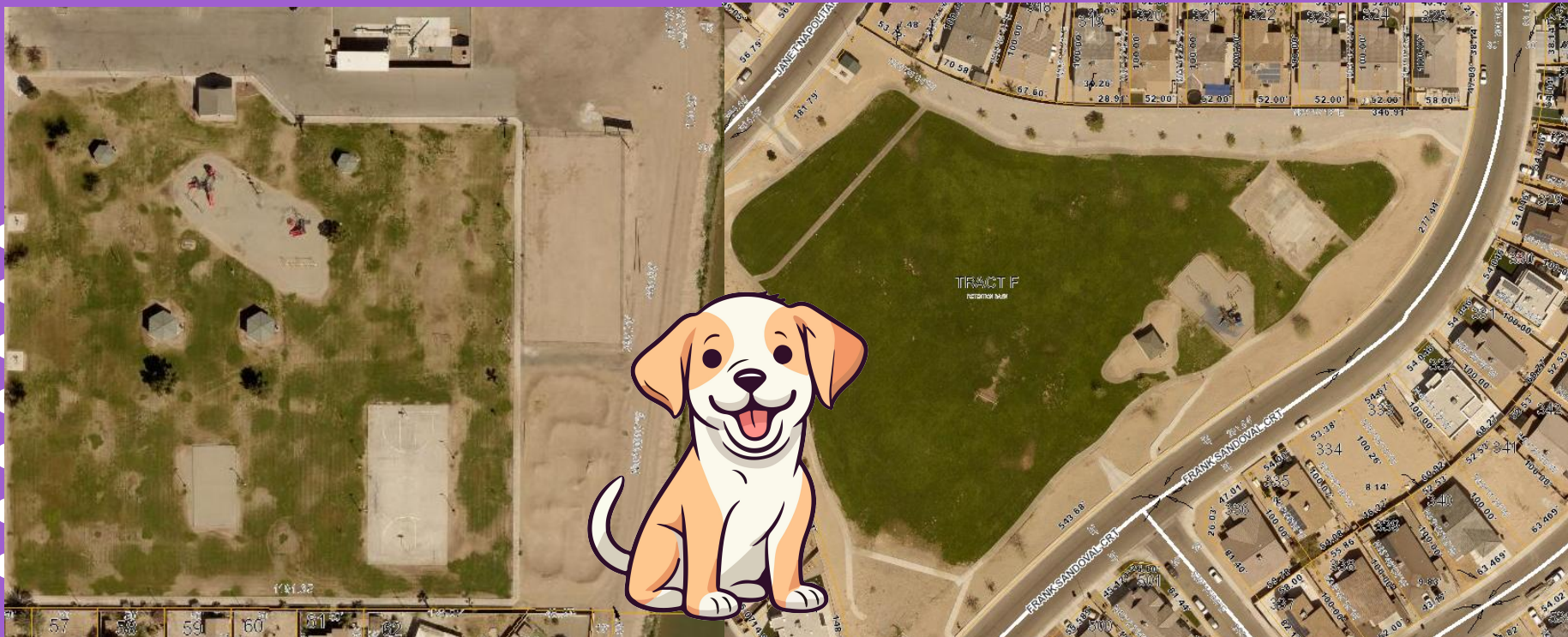


East Community Park

FUTURE PROJECTS

West San Luis

East San Luis



Dog Parks

THANK

YOU





AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5. A.

Meeting Date: 01/08/2025

Summary

MINUTES OF

- Special Council meeting held November 20, 2024
 - Work Session held December 4, 2024
-

Attachments

11/20/2024 SCM

12/4/2024 WS

MINUTES
Special Council Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
San Luis, AZ 85349
November 20, 2024
6:00 p.m.

1. CALL TO ORDER/ROLL CALL

Mayor Nieves Riedel called the Special City Council meeting to order at approximately 6:00 p.m.

PRESENT: Mayor Nieves Riedel
Vice Mayor Gloria Torres
Council Member Luis E. Cabrera
Council Member Maria Cecilia Cruz
Council Member Matias Rosales
Council Member Javier Vargas

ABSENT: Council Member Tadeo Azael De La Hoya

OTHERS PRESENT: Jenny Torres, Acting City Manager
Kay Macuil, City Attorney
Sonia Cornelio, City Clerk
Adela Cortez, Director of Human Resources
Alan Guevara, Police Lieutenant
Albert Moreno, I.T. Help Desk Technician
Angel Ramirez, Fire Chief
Angelica Cifuentes, Purchasing Coordinator
Antonio Maldonado, Multimedia Production and Operations Specialist
Armando Esparza, Director of Economic Development
Domingo Sosa, Graphics and Media Specialist
Eulogio Vera, Director of Public Works
Francia Alonso, Public Information Officer
Jose A. Guzman, Director of Development Services
Laura Leon, Administrative Coordinator
Melissa Lopez, Deputy City Clerk
Miguel Ramirez, Finance Accounting Manager
Olivia Jenkins, Administrative Services Manager
Oscar Barnett, Project Manager
Victor De La Torre, Safety Officer
Alberto Leon, Resident
Gabriel Medina, Iglesia De Jesucristo De Los Santos De Los Ultimos Dias
Guillermina Fuentes, Resident

James Allen Jr., Resident
Lizeth Servin, Resident
Mark Concha, Resident

2. PLEDGE OF ALLEGIANCE

Council Member Maria Cecilia Cruz led the Pledge of Allegiance.

3. INVOCATION

Mr. Gabriel Medina – Iglesia De Jesucristo De Los Santos De Los Ultimos Dias led the invocation.

4. PROCLAMATION

4. A. Proclamation - 30th Annual Dia Del Campesino December 6, 2024

Mrs. Sonia Cornelio, City Clerk, read the Proclamation by title only.

5. CONSENT AGENDA

5. A. MINUTES OF

- Regular Council meeting held October 23, 2024

5. B. DISBURSEMENTS

From November 7, 2024 to November 14, 2024

Total \$1,003,749.03 (One Million, Three Thousand, Seven Hundred Forty-Nine Dollars and Three Cents)

5. C. Discussion and possible action on any and all matters regarding a Memorandum of Understanding with the City of Yuma regarding equipment received from the Arizona Department of Emergency and Military Affairs (AZDEMA). (Angel Ramirez, Fire Chief).

MOTION: Council Member Javier Vargas/Council Member Luis E. Cabrera to approve the Consent Agenda as presented. Motion passed unanimously.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Gloria Torres	Aye
Council Member Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Matias Rosales	Aye
Council Member Javier Vargas	Aye

6. DISCUSSION AND POSSIBLE ACTION ITEMS:

6. A. Discussion and possible action on any and all matters regarding authorization to purchase annual ammunition for the San Luis Police Department using fiscal year 2025 budgeted funds. (Alan Guevara, Lieutenant)

Mr. Alan Guevara, Police Lieutenant, stated that the San Luis Police Department is requesting approval to use Fiscal Year 2025 budgeted funds for the purchase of ammunition. The purchase will be made from San Diego Police Equipment using a state contract. The total purchase amount will be \$59,225.40, which requires City Council's approval. Bidding is not required because this is a cooperative purchase as described in the San Luis City Code Purchasing Section 3.050.90

MOTION: Vice Mayor Gloria Torres/Council Member Maria Cecilia Cruz to approve the purchase of ammunition for the San Luis Police Department for a total amount not to exceed \$60,000.00 as presented. Motion passed unanimously.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Gloria Torres	Aye
Council Member Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Matias Rosales	Aye
Council Member Javier Vargas	Aye

6. B. Public Hearing followed by discussion and possible action on any and all matters regarding Text Amendment Case No. 2024-0835 and Ordinance No. 456. An ordinance of the Mayor and City Council of San Luis, Arizona, amending Title 18 of the City Code, Zoning Regulations, to revise Section 18.15.030(G) in compliance with updates to the Arizona Revised Statutes by establishing required timeframes for review of rezoning applications; repealing any conflicting provisions; and providing for severability. (Jose A. Guzman, Director of Development Services)

A. Staff and/or Applicant presentation

Mr. Jose Guzman, Director of Development Services, stated that the text amendment is to comply with Senate Bill 1162, which requires municipalities to establish specific review timeframes for rezoning applications. The new law is intended to reduce the processing timeframes throughout the state. There were some cities that would take more than 300 days to do a rezoning applications. The City of San Luis on average takes approximately 70 days, which complies with the new law. This item requires a public hearing to obtain input from the public.

B. Open Public Hearing

Mayor Nieves Riedel opened the Public Hearing.

C. Call to the Public

Mayor Nieves Riedel called upon the public on this item, there were no comments from the public.

D. Close Public Hearing

Mayor Nieves Riedel closed the Public Hearing.

E. Action on Ordinance No. 456 by title only

MOTION: Council Member Javier Vargas/Council Member Luis E. Cabrera to approve the reading of Ordinance No. 456 by title only. Motion passed unanimously.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Gloria Torres	Aye
Council Member Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Matias Rosales	Aye
Council Member Javier Vargas	Aye

Mrs. Sonia Cornelio, City Clerk, read Ordinance No. 456 by title only.

F. Action on Ordinance No. 456

MOTION: Council Member Luis E. Cabrera/Council Member Javier Vargas to approve and adopt Ordinance No. 456. Motion passed unanimously.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Gloria Torres	Aye
Council Member Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Matias Rosales	Aye
Council Member Javier Vargas	Aye

6. C. Discussion and possible action on any and all matters regarding Resolution No. 2336. A Resolution of the Mayor and Council of the City of San Luis, Arizona,

declaring and adopting the results of the General Election held November 5, 2024, in the City of San Luis, Arizona. (Sonia Cornelio, City Clerk)

Mrs. Sonia Cornelio, City Clerk, explained that this resolution adopts the results of the General Election that took place on November 5, 2024. The resolution identifies the top three (3) candidates that were elected for the three (3) available Council Member seats. She added that these are Luis E. Cabrera, Esteban C. Rosales and Lizeth Servin. In addition, there were two (2) propositions, the first one was Proposition No. 430 for the Franchise Agreement with Southwest Gas and the second proposition was No. 431 which is the Alternative Expenditure Limitation or Home Rule. Both propositions were approved by the electors. The three (3) Council Members Elect will be receiving Certificates of Election tonight.

Council Member Luis E. Cabrera mentioned that the turnout was almost 45% of the community that voted on the General Election. It has been one of the highest turnouts that has been seen in San Luis and he is thankful for everyone who went out and voted.

MOTION: Vice Mayor Gloria Torres/Council Member Matias Rosales to approve and adopt Resolution No. 2336. Motion passed unanimously.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Gloria Torres	Aye
Council Member Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Matias Rosales	Aye
Council Member Javier Vargas	Aye

6. D. Discussion and possible action on any and all matters regarding Ordinance No. 457, an Ordinance of the Mayor and City Council of the City of San Luis, Arizona, granting to Southwest Gas Corporation, a California corporation, its successors and assigns, the right, privilege and franchise to construct, maintain and operate upon, over, along, across and under the public rights-of-way of the City of San Luis, Arizona. (Kay Marion Macuil, City Attorney)

Ms. Kay Marion Macuil, City Attorney, said that this was on the ballot and under the Arizona Constitution is a franchise agreement with Southwest Gas and the constitution requires that it go to the voters. It also allows for a 25 year agreement to have business in the community. This agreement will be effective January 1, 2025 and will expire on January 1, 2050. It allows for the city to have revenue of 2% of Southwest Gas' gross revenue within the city's border. The City Council already approved the agreement before it went to voters.

A. Action on reading Ordinance No. 457 by title only

MOTION: Council Member Javier Vargas/Council Member Luis E. Cabrera to approve the reading of Ordinance No. 457 by title only. Motion passed unanimously.

Mrs. Sonia Cornelio, City Clerk, read Ordinance No. 457 by title only.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Gloria Torres	Aye
Council Member Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Matias Rosales	Aye
Council Member Javier Vargas	Aye

B. Action on Ordinance No. 457

MOTION: Council Member Javier Vargas/Council Member Luis E. Cabrera to approve and adopt Ordinance No. 457 as presented. Motion passed unanimously.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Gloria Torres	Aye
Council Member Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Matias Rosales	Aye
Council Member Javier Vargas	Aye

7. SUMMARY OF CURRENT EVENTS

Mayor Nieves Riedel reported that several Elected Officials attended the Brew and Asado event. This event was very successful that vendors sold everything, the Rotary Club sold over \$14,500.00. It was a good event and there were no incidents.

Ms. Jenny Torres, Acting City Manager, reported that the Salvation Army for the first time in the City of San Luis will be having a free Thanksgiving lunch to all community members that will be cooked by Golden Corral. This will take place on Wednesday, November 27, 2024, from 12 noon through 2:00 p.m. at the Cultural Center. She invited the community to participate and asked if any Council Member or anyone from the public want to volunteer to serve to sign-up.

8. CALL TO THE PUBLIC

Ms. Guillermina Fuentes, 1630 N. 9th Avenue, San Luis, AZ, congratulated the new Council Members and added that she hopes that they work for what they got elected for

and represent the city and not to protect personal interests as is currently happening. She also congratulated Ms. Rosa Varela and Mr. Tadeo Azael De La Hoya for their unquestionable victory for the school board.

Mr. James Allen Jr., 1549 E. Babbitt Lane, San Luis, AZ, United States Navy Retired, thanked each and every voter that voted for outstanding outcome, he is happy to be at the end of this. He is happy for Esteban Rosales, Luis Cabrera and Lizeth Servin; he challenged them to go outside the box. Going outside the box means putting themselves in the place of their community and reach out. Being better does not mean one has to hate one another, but working together, running is one thing but doing the job is another.

Ms. Rosa Guerra, Campesinos Sin Frontera, announced the 30th Annual Dia Del Campesino, which will be on December 6, 2024, from 2:00 a.m. through 6:00 a.m. at 670 Main Street, San Luis, AZ. She invited the Mayor and City Council to participate and be there for the farmworker community.

9. ADJOURNMENT

MOTION: Council Member Javier Vargas/Council Member Luis E. Cabrera to adjourn the Special Council meeting at approximately 6:28 p.m. The motion passed unanimously.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Gloria Torres	Aye
Council Member Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Matias Rosales	Aye
Council Member Javier Vargas	Aye

APPROVED:

Nieves Riedel, Mayor

ATTEST:

Sonia Cornelio, City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special City Council meeting of the City Council of the City of San Luis, Arizona, held on November 20, 2024. I further certify that the meeting was duly called and held and that a quorum was present.

Sonia Cornelio, City Clerk

MINUTES
Work Session
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
December 4, 2024
6:00 p.m.

1. CALL TO ORDER/ROLL CALL

Mayor Nieves Riedel called the Work Session to order at approximately 6:00 p.m.

PRESENT: Mayor Nieves Riedel
Council Member Tadeo A. De La Hoya – arrived at 6:01 p.m.
Council Member Javier Vargas – arrived at 6:02 p.m.
Council Member Luis E. Cabrera
Council Member Matias Rosales
Council Member Maria Cecilia Cruz

ABSENT: Vice Mayor Gloria Torres

OTHERS PRESENT: Jenny Torres, Acting City Manager
Kay Marion Macuil, City Attorney
Sonia Cornelio, City Clerk
Adela Cortez, Director of Human Resources
Alexis Gomez, Code Enforcement Officer
Angelica Roldan, Director of Parks and Recreation
Antonio Maldonado, Multimedia Production & Operations Specialist
Armando Esparza, Director of Economic Development
Domingo Sosa, Graphics & Media Specialist
Edgar Esparza, Billing & Collections Manager
Eulogio Vera, Director of Public Works
Francia Alonso, Public Information Officer
Glenn Gimbut, Assistant City Attorney
Janeth Diaz, Permit Services Coordinator
Joaquin Campa, Building Official
Jorge Perez, Assistant Director of Public Works
Jose A. Guzman, Director of Development Services
Juan Tejada, Associate Planner
Justin Neuman, Paralegal
Maria Sabori, Risk Management Manager
Martha Jimenez, Building Inspector II
Miguel Ramirez, Finance Accounting Manager
Roman Pacheco, Planning Coordinator
Esteban Rosales, Council Member Elect
Lizeth Servin, Council Member Elect

George Anaya, Planning & Zoning Commission Chairman
Christian Cuevas, Translator
Elizabeth Carpenter, Von Verde Partners, LLC
Mark Concha, Resident
Omar Duron, Superintendent for Somerton School District No. 11
Alberto Leon, Resident
Angelica Ortiz, Member of the Planning & Zoning Commission
Vianey Vega, Vega & Vega Engineering

2. ITEMS FOR DISCUSSION ONLY:

2. A. Presentation and overview of the Development Services Department functions and Services. (Jose A. Guzman, Director of Development Services)

Mr. Jose A. Guzman, Director of Development Services, made a PowerPoint presentation that included the department's functions, an overview of the development process, and a comparison of building permits, revenues, and inspections during fiscal years 2017-2018 to 2023-2024. A copy of this presentation is included with the complete agenda packet filed in the City Clerk's Office.

2. B. Discussion and possible directions to staff on any and all matters regarding a proposed Development Agreement between the City of San Luis, Arizona, Von Verde Partners, LLC, Somerton School District No. 11, and Yuma Union High School District No. 70 for the development of property located between Avenue E and Avenue D and between County 24th Street and County 24 ½ Street. (Jose A. Guzman, Director of Development Services)

Mr. Jose A. Guzman, Director of Development Services, informed that this is a request by Vega and Vega Engineering for the development of 320 acres; this agreement is to establish requirements for infrastructure and improvements on the main streets section and midsection lines. He mentioned that this development will require the same requirements as other developments; in this case, the city is asking for them to provide the necessary right-of-way, which they have proposed to dedicate the right-of-way within 90 days of the approval of the development agreement. He added that improvements to this property will be made in different phases as they develop the property.

Mayor Nieves Riedel stated that acquiring the right-of-way during the development will be a good practice to avoid problems in the future.

Mr. Glenn Gimbut, Assistant City Attorney, informed that the master agreement stipulates that the required right-of-way will be dedicated to the city within 90 days of the approval of the agreement. The purpose of this agreement is to cure any problems with the lot splits done in the past, and it addresses all those issues.

Council Member Matias Rosales asked if there is a termination date on the master agreement.

Mr. Gimbut replied that the master agreement terminates in 15 years, as the developer believes that the property will be built out in less than 15 years. This is an infrastructure agreement and not a land use agreement. He stated that the purpose of this agreement is to determine what infrastructure is wanted in the main lines and main roads, what will go in the ground, and what will trigger.

Council Member Matias Rosales asked what would happen if the agreement expires.

Mr. Gimbut replied that the only reason no infrastructure would be built is that the land is not being developed.

Council Member Javier Vargas asked if every requirement would be detailed in writing to avoid future confusion.

Mr. Gimbut replied that, indeed, everything will be in writing, and the agreement will get recorded and, therefore, on notice to all property owners.

Council Member Matias Rosales commented that Avenue E is a commercial truck route, and schools will be constructed along this road where there is a lot of commercial traffic and the San Luis Commercial Port of Entry II will continue to grow. He stated that the city needs to make sure that no problems are created, just like in Cesar Chavez Boulevard with all the schools along that road.

Mr. Gimbut replied that there was a specific clause in the agreement that stated that when schools are built and developed, they will do so in a manner that ensures there are no school zones or school crossings on Avenue E.

Mayor Nieves Riedel asked if this item could be included in the next regular council meeting, which is scheduled for December 11, 2024.

Mr. Gimbut replied that he would like to see the agreement in writing before presenting it to the City Council for approval. Staff is still negotiating changes; they have not been put in writing yet.

Mr. Mike Maerowitz, attorney to Von Verde Partnership, LLC, thanked staff for working hard on this agreement over the last four (4) months. He informed that there is a 20-page agreement, and there are some changes that need to be done to make sure that everything is covered. The purpose of this agreement is to make sure that everything is in writing as these parcels develop over time based on what the parcel is required to construct in terms of infrastructure improvements, such as water and sewer and roadway infrastructure improvements. Furthermore, he mentioned that one of the items is the right-of-way dedication; many of those exist today along County 24th Street; there is a 50-foot right-of-way dedication that needs to increase by 5 feet, the only exception is the right-of-way on Parcel D, does not exist because of the lot split that was recorded without going through the city's process. Still, this agreement fixes that, as it requires right-of-way dedications that need to occur within 90 days of the agreement's approval.

Mr. Gimbut informed that staff had received information from Yuma Union High School District No. 70 that they may not develop on lot D for 10-15 years. The agreement has a provision that states that when lot E gets developed and the infrastructure along County 24th Street and County 24 ½ Street, but lot D has not yet been built, lot E will be required to build that infrastructure; they can get a payback agreement but they will be required to build that. Furthermore, he added that Mr. Eulogio Vera, Director of Public Works, asked to add a provision for water main lines on 24th Avenue, where a water line loop system is required, where dead-ends on the water line so that all be looped. Any wastewater lines developed will be done in a contiguous manner that makes sense for sewer service.

Mr. Omar Duron, Superintendent for Somerton School District No. 11, expressed gratitude for the parcel's donation to his school district for a future school. He acknowledged that he understands the traffic situation, but fortunately, the future Somerton school will be located on lot B, which is off the concerned path. He mentioned that, unfortunately, the bond did not pass, but staff will figure out how to bring another school to the area.

2. C. Discussion and possible directions to staff on any and all matters regarding the resolutions for creation and order of work for the required improvement districts for Belleza del Desierto Unit III and Bienestar Estates Phase 2 Subdivisions. (Jose A. Guzman, Director of Development Services)

Mr. Jose A. Guzman, Director of Development Services, made a presentation of the requirements of improvement districts. He informed that since the city does not have a property tax, the improvement districts are done to take care of the maintenance of the retention basins, lighting and landscaping. He added that two (2) subdivisions would be creating improvement districts; each subdivision requires six (6) resolutions, which are placed on the consent agenda in the next scheduled council meeting.

There were no questions or comments from the members of the City Council.

3. Adjournment

MOTION: Council Member Tadeo Azael De La Hoya/Council Member Matias Rosales to adjourn the meeting at 6:49 p.m. Motion passed unanimously.

The vote was as follows:

Mayor Nieves Riedel	Aye
Council Member Javier Vargas	Aye
Council Member Gloria Torres	Aye
Vice-Mayor Luis E. Cabrera	Aye
Council Member Matias Rosales	Aye
Council Member Maria Cecilia Cruz	Aye

APPROVED:

Nieves Riedel, Mayor

ATTEST:

Sonia Cornelio, City Clerk

Certification

I hereby certify that the foregoing minutes are a true and correct copy of the Work Session minutes for the City Council of the City of San Luis, Arizona, held on December 4, 2024. I further certify that the meeting was duly called and held and that a quorum was present.

Sonia Cornelio, City Clerk



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5. B.

Meeting Date: 01/08/2025

Summary

DISBURSEMENTS

From December 5, 2024 to December 31, 2024

Total \$3,858,587.75

(Three Million, Eight Hundred Fifty-Eight Thousand, Five Hundred, Eighty-Seven Dollars and Seventy-Five Cents)

Attachments

Disbursements 1/8/2025 RCM



City of San Luis

Finance Department

COUNCIL MEETING JANUARY 08, 2025 Disbursement Report from 12/05/2024 TO 12/31/2024

<u>Bank Accounts</u>	<u>Check Date</u>	<u>Amount</u>	<u>Schedule</u>
Accounts Payable Check Account	12/06/2024	\$ 203,155.03	Schedule A
Payroll Check Account	12/06/2024	\$ 521,365.85	Schedule B
Accounts Payable Check Account	12/13/2024	\$ 1,552,829.92	Schedule C
Payroll Check Account	12/19/2024	\$ 518,729.80	Schedule D
Accounts Payable Check Account	12/20/2024	\$ 486,084.15	Schedule E
Accounts Payable Check Account	12/27/2024	\$ 576,423.00	Schedule F

Total Disbursements: \$ 3,858,587.75

Please contact Ms. Roula Encinas or Mr. Miguel Ramirez prior to the meeting if additional information is needed.

Prepared by Karla Plascencia: _____

Verified by Finance: _____

For Council approval on: _____

Mayor: _____

Council: _____

RECEIVED

2025 JAN - 2 P 6:01

CITY OF SAN LUIS
OFFICE OF THE CITY CLERK

Payment Register

From Payment Date: 12/2/2024 - To Payment Date: 12/6/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1BYPAYABLE - 1st BY Accounts Payable									
Check									
110719	12/03/2024	Open			Accounts Payable	NIEBLAS BRIZUELA, JOSE, G	\$400.00		
110720	12/03/2024	Open			Accounts Payable	ULTRA SHOW MAKERS LLC	\$5,200.00		
110721	12/05/2024	Open			Accounts Payable	FOP/ALC	\$420.00		
110722	12/05/2024	Open			Accounts Payable	SAN LUIS POLICE OFFICERS ASSOC	\$540.00		
110723	12/05/2024	Open			Accounts Payable	SUPPORT PAYMENT CLEARINGHOUSE	\$3,202.79		
110724	12/05/2024	Open			Accounts Payable	UNITED WAY OF YUMA COUNTY INC.	\$14.00		
110725	12/05/2024	Open			Accounts Payable	UNITED YUMA FIRE FIGHTERS ASSOC	\$128.00		
110726	12/05/2024	Open			Accounts Payable	UNITED YUMA FIRE FIGHTERS- IAFF	\$1,540.00		
110727	12/06/2024	Open			Accounts Payable	AFFORDABLE TOWING AND ROAD SERVICE	\$195.00		
110728	12/06/2024	Open			Accounts Payable	ANGEL'S TOWING SERVICE/AUTO SALES	\$165.00		
110729	12/06/2024	Open			Accounts Payable	BRATTON, WALT	\$6,370.00		
110730	12/06/2024	Open			Accounts Payable	CENTURYLINK	\$623.08		
110731	12/06/2024	Open			Accounts Payable	CENTURYLINK	\$1,050.46		
110732	12/06/2024	Open			Accounts Payable	CNJ AUTO GLASS & WINDOW TINTING, LLC	\$1,417.00		
110733	12/06/2024	Open			Accounts Payable	DESERT VETERINARY CLINIC PLC	\$111.07		
110734	12/06/2024	Open			Accounts Payable	EMPIRE MACHINERY	\$591.62		
110735	12/06/2024	Open			Accounts Payable	FACTOR SALES, INC.	\$139.50		
110736	12/06/2024	Open			Accounts Payable	FRANK CASSIDY PC	\$230.00		
110737	12/06/2024	Open			Accounts Payable	GAMMAGE & BURNHAM, PLC	\$24,629.06		
110738	12/06/2024	Open			Accounts Payable	GARCIA, PABLO	\$54.00		
110739	12/06/2024	Open			Accounts Payable	GILA ELECTRONIC	\$3,359.21		
110740	12/06/2024	Open			Accounts Payable	HD SUPPLY, INC.	\$687.74		
110741	12/06/2024	Open			Accounts Payable	JAY'S ELECTRIK LLC	\$5,620.82		
110742	12/06/2024	Open			Accounts Payable	LAWSON PRODUCTS INC.	\$874.86		
110743	12/06/2024	Open			Accounts Payable	MGM INTERNET SOLUTIONS, INC	\$120.00		
110744	12/06/2024	Open			Accounts Payable	MONTANO, JOSE	\$48.58		
110745	12/06/2024	Open			Accounts Payable	MUVZ INC	\$1,506.32		
110746	12/06/2024	Open			Accounts Payable	NIEBLAS BRIZUELA, JOSE, G	\$275.00		
110747	12/06/2024	Open			Accounts Payable	QUINONEZ, FRANCISCO	\$120.00		
110748	12/06/2024	Open			Accounts Payable	RAMIREZ, FELIPE	\$54.00		
110749	12/06/2024	Open			Accounts Payable	RAMIREZ, FELIPE	\$75.00		
110750	12/06/2024	Open			Accounts Payable	RAYMOND R CORONA OD PC	\$194.00		
110751	12/06/2024	Open			Accounts Payable	RUSH TRUCK CENTER	\$660.85		
110752	12/06/2024	Open			Accounts Payable	THE LOZANO LAW FIRM PLLC	\$1,600.00		
110753	12/06/2024	Open			Accounts Payable	US POST MASTER	\$2,926.62		
110754	12/06/2024	Open			Accounts Payable	WALKER, BARBARA	\$750.00		
110755	12/06/2024	Open			Accounts Payable	XEROX CORPORATION	\$788.44		
110756	12/06/2024	Open			Accounts Payable	P&M SOLUTIONS, LLC	\$990.87		
110757	12/06/2024	Open			Accounts Payable	AETNA	\$998.26		
110758	12/06/2024	Open			Accounts Payable	ALDAMA, EMMANUEL	\$327.00		

SCHEDULE A

Payment Register

From Payment Date: 12/2/2024 - To Payment Date: 12/6/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
110759	12/06/2024	Open			Accounts Payable	AMERICAN FIDELITY ASSURANCE CO	\$3,037.87		
110760	12/06/2024	Open			Accounts Payable	AMERICAN FIDELITY ASSURANCE CO	\$799.98		
110761	12/06/2024	Open			Accounts Payable	ARCOS, HUMBERTO	\$216.00		
110762	12/06/2024	Open			Accounts Payable	ARIZONA PUBLIC SERVICE	\$2,020.23		
110763	12/06/2024	Open			Accounts Payable	ASTORGA, ERICK	\$327.00		
110764	12/06/2024	Open			Accounts Payable	BAURMANN, RICHARD	\$240.00		
110765	12/06/2024	Open			Accounts Payable	BEALL, ANA, C	\$350.00		
110766	12/06/2024	Open			Accounts Payable	CENTURYLINK	\$150.39		
110767	12/06/2024	Open			Accounts Payable	CENTURYLINK	\$5,772.42		
110768	12/06/2024	Open			Accounts Payable	CRUZ, MARIA, CECILIA	\$175.00		
110769	12/06/2024	Open			Accounts Payable	ESPARZA, ARMANDO	\$177.00		
110770	12/06/2024	Open			Accounts Payable	GONZALEZ, AARON	\$327.00		
110771	12/06/2024	Open			Accounts Payable	GONZALEZ, KAROLINA	\$327.00		
110772	12/06/2024	Open			Accounts Payable	LOPEZ, ENRIQUE	\$240.00		
110773	12/06/2024	Open			Accounts Payable	MARTINEZ, NEREIDA	\$150.00		
110774	12/06/2024	Open			Accounts Payable	MASSMUTUAL FINANCIAL GROUP	\$19.53		
110775	12/06/2024	Open			Accounts Payable	MORALES, ALEJANDRO	\$200.00		
110776	12/06/2024	Open			Accounts Payable	NEW YORK LIFE INSURANCE CO.	\$72.97		
110777	12/06/2024	Open			Accounts Payable	NUNO, JAVIER	\$260.00		
110778	12/06/2024	Open			Accounts Payable	PREPAID LEGAL SERVICES	\$118.60		
110779	12/06/2024	Open			Accounts Payable	QUINTERO QUINTERO, ANA, M	\$175.00		
110780	12/06/2024	Open			Accounts Payable	STANDARD INSURANCE CO.	\$1,767.93		
110781	12/06/2024	Open			Accounts Payable	TEXAS LIFE INSURANCE COMPANY	\$382.44		
110782	12/06/2024	Open			Accounts Payable	TRANSWESTERN INSURANCE ADMIN	\$279.00		
110783	12/06/2024	Open			Accounts Payable	US BANK	\$1,650.00		
110784	12/06/2024	Open			Accounts Payable	VISION SERVICE PLAN OF ARIZONA	\$5,273.32		
110785	12/06/2024	Open			Accounts Payable	YBARRA, MARIO	\$175.00		
110786	12/06/2024	Open			Accounts Payable	FLASH 360 LLC	\$1,200.00		
110787	12/06/2024	Open			Accounts Payable	LOPEZ CAMARGO, FABIOLA	\$5,740.00		
110788	12/06/2024	Open			Accounts Payable	MACHADO, IVAN & AIXIA GUTIERREZ	\$2,400.00		
110789	12/06/2024	Open			Accounts Payable	MOLINA, GORGONIO, G	\$7,971.12		
110790	12/06/2024	Open			Accounts Payable	TAQUERIA AGUILAR LLC	\$995.30		
Type Check Totals:					72 Transactions		\$111,988.25		
EFT									
6573	12/06/2024	Open			Accounts Payable	APPLIED PRODUCTS GROUP LLC	\$13,936.10		
6574	12/06/2024	Open			Accounts Payable	ARIZONA SUPREME COURT	\$150.00		
6575	12/06/2024	Open			Accounts Payable	CDWG	\$233.04		
6576	12/06/2024	Open			Accounts Payable	CORE ENGINEERING GROUP, PLLC	\$7,511.25		
6577	12/06/2024	Open			Accounts Payable	DESERT DOCUMENT SHREDDERS, LLC	\$107.75		
6578	12/06/2024	Open			Accounts Payable	DESERT WATER STORE INC	\$164.35		
6579	12/06/2024	Open			Accounts Payable	ECOVERDE, LLC	\$388.77		
6580	12/06/2024	Open			Accounts Payable	FRESH TERRA SERVICES LLC	\$6,665.00		
6581	12/06/2024	Open			Accounts Payable	GARCIA, JESUS	\$75.00		

Payment Register

From Payment Date: 12/2/2024 - To Payment Date: 12/6/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
6582	12/06/2024	Open			Accounts Payable	HANSBERGER REGRIGERATION & ELECTRIC CO	\$2,837.00		
6583	12/06/2024	Open			Accounts Payable	HILL BROTHERS CHEMICAL CO.	\$9,498.96		
6584	12/06/2024	Open			Accounts Payable	JTB SUPPLY COMPANY. INC	\$3,128.72		
6585	12/06/2024	Open			Accounts Payable	KIMLEY-HORN AND ASSOCIATES INC	\$21,510.00		
6586	12/06/2024	Open			Accounts Payable	LD CONSULTING LLC	\$799.00		
6587	12/06/2024	Open			Accounts Payable	LOPEZ ARMENTA, JOSE, MARTIN	\$75.00		
6588	12/06/2024	Open			Accounts Payable	ORDUNO-CROUSE, CANDICE	\$3,000.00		
6589	12/06/2024	Open			Accounts Payable	PULIDO INIGUEZ, ALAN FRANCISCO	\$54.00		
6590	12/06/2024	Open			Accounts Payable	RAMIREZ ADVISORS INTER-NATIONAL,LLC	\$7,500.00		
6591	12/06/2024	Open			Accounts Payable	REAL PURIFIED WATER LLC	\$225.39		
6592	12/06/2024	Open			Accounts Payable	ROACH PEST CONTROL	\$250.00		
6593	12/06/2024	Open			Accounts Payable	RWC INTERNATIONAL LTD	\$261.03		
6594	12/06/2024	Open			Accounts Payable	SEBIS DIRECT INC.	\$1,103.47		
6595	12/06/2024	Open			Accounts Payable	SOUTHWEST MERCH LLC	\$240.67		
6596	12/06/2024	Open			Accounts Payable	THOMSON WEST PUBLISHING CO.	\$4,564.93		
6597	12/06/2024	Open			Accounts Payable	TRUCKPRO HOLDING CORPORATION	\$169.65		
6598	12/06/2024	Open			Accounts Payable	ULINE, INC.	\$866.50		
6599	12/06/2024	Open			Accounts Payable	VAPEX ENVIRONMENTAL TECHNOLOGIES, LLC	\$3,342.07		
6600	12/06/2024	Open			Accounts Payable	YUMA COUNTY WATER USERS ASSOCIATION	\$929.50		
6601	12/06/2024	Open			Accounts Payable	YUMA SIGN MASTERS LLC	\$176.71		
6602	12/06/2024	Open			Accounts Payable	YUMA WINNELSON CO.	\$660.33		
6604	12/06/2024	Open			Accounts Payable	POLAR ICE LLC	\$698.04		
6605	12/06/2024	Open			Accounts Payable	PURCHASE POWER	\$44.55		
Type EFT Totals:									
1BYPAYABLE - 1st BY Accounts Payable Totals									
							32 Transactions	\$91,166.78	

Payment Register

From Payment Date: 12/2/2024 - To Payment Date: 12/6/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
				Checks					
					Status	Count	Transaction Amount	Reconciled Amount	
					Open	72	\$111,988.25	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	0	\$0.00	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					Total	72	\$111,988.25	\$0.00	
				EFTs					
					Status	Count	Transaction Amount	Reconciled Amount	
					Open	32	\$91,166.78	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	0	\$0.00	\$0.00	
					Total	32	\$91,166.78	\$0.00	
				All					
					Status	Count	Transaction Amount	Reconciled Amount	
					Open	104	\$203,155.03	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	0	\$0.00	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					Total	104	\$203,155.03	\$0.00	
Grand Totals:				Checks					
					Status	Count	Transaction Amount	Reconciled Amount	
					Open	72	\$111,988.25	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	0	\$0.00	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					Total	72	\$111,988.25	\$0.00	
				EFTs					
					Status	Count	Transaction Amount	Reconciled Amount	
					Open	32	\$91,166.78	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	0	\$0.00	\$0.00	
					Total	32	\$91,166.78	\$0.00	
				All					
					Status	Count	Transaction Amount	Reconciled Amount	
					Open	104	\$203,155.03	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	0	\$0.00	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					Total	104	\$203,155.03	\$0.00	

Karla Plascencia

Digitally signed by: Karla Plascencia
 DN: CN = Karla Plascencia email = kplascencia@sankuisz.gov C = US O = City of
 San Luis OU = Finance
 Date: 2024.12.06 11:38:51 -0700



Pay Day Register

Pay Date Range 11/16/24 - 11/29/24

Pay Batch 202425

Pay Batch 202425 Total

Employees in Pay Batch 335

Female Employees in Pay Batch 97

Hours Description	Hours	Gross	Withholdings and Deductions	Gross Base	Benefits	Gross Base	
100 - REGULAR	20,905.9400	495,109.14	Gross	754,868.56	ASRS ALTERNATE	522.54	5,127.99
1000 - ADMIN LEAVE	106.0000	2,326.70	Imputed Income		AZ STATE RETIREMENT	52,240.96	431,030.66
1001 - LEAVE WITHOUT PAY	168.8700	.00	FEDERAL TAX WITHHOLDING	48,262.84	DENTAL = FAMILY	457.70	.00
1005 - BEREAVEMENT	5.0000	83.10	SOCIAL SECURITY TAX	46,307.26	LONG TERM DISABILITY	646.59	431,030.66
1006 - CIVIC LEAVE	8.0000	152.00	MEDICARE	10,945.65	MEDICAL MEX ONLY - EE &	1,414.40	.00
1007 - ON CALL WORKED HOURS	14.7500	354.26	STATE WITHHOLDING	14,188.58	MEDICAL MEX ONLY - EE &	6,712.42	.00
1009 - PART TIME	263.1068	6,061.45	AM. FIDELITY - HEALTH FSA	50.00	MEDICAL MEX ONLY - EE &	1,768.00	.00
1010 - PART TIME FIREFIGHTERS	143.2500	2,401.74	AM. FIDELITY- ACCIDENT-POST	25.01	MEDICAL MEX ONLY - EE ONLY	551.00	.00
201 - OVERTIME	642.8300	23,338.29	AM. FIDELITY- ACCIDENT-PRE	540.70	MEX & US HEALTH = EE	58,064.64	.00
202 - OP STONE GARDEN- O.T.	715.0000	33,860.23	AM. FIDELITY- CANCER-POST	28.70	MEX ONLY DENTAL - EE &	149.52	.00
2023 - FMLA - SICK LEAVE	51.6900	2,331.47	AM. FIDELITY- CANCER-PRE TAX	136.15	MEX ONLY DENTAL - EE &	408.07	.00
2024 - FMLA - VACATION LEAVE	3.5200	67.02	AM. FIDELITY- GCI -POST TAX	48.51	MEX ONLY DENTAL - EE &	149.52	.00
203 - DUI ABATEMENT	20.0000	934.35	AM. FIDELITY- GHI- PRE TAX	275.40	MEX ONLY DENTAL - EE ONLY	56.98	.00
2036 - MARSHALS OT	5.0000	203.70	AM. FIDELITY- LIFE -POST TAX	392.90	PSPRS - ALTERNATE	200.85	2,510.64
2038 - FMLA - LEAVE WITHOUT	102.7900	.00	AM. FIDELITY- TX LIFE -POST	173.31	PSPRS FIRE DB NORM - TIER 1	8,534.32	67,411.59
210 - SRO	67.2500	2,108.30	AZ COPS - SLPD	540.00	PSPRS FIRE DB NORM - TIER 2	604.94	4,778.35
300 - VACATION EARNED	1,342.2600	.00	AZ STATE RETIREMENT	52,240.96	PSPRS FIRE DB NORM - TIER 3	5,383.78	60,559.94
301 - VACATION USED	643.8400	14,643.48	CHILD SUPPORT 2	234.46	PSPRS FIRE DB UNFUND - TIER	417.55	69,595.19
400 - SICK EARNED	1,254.7150	.00	DEFERRED COMP - ROTH	915.00	PSPRS FIRE DB UNFUND - TIER	28.67	4,778.35
405 - SCHEDULED SICK LEAVE	174.2500	3,828.65	DEFERRED COMP - ROTH	277.26	PSPRS FIRE DB UNFUND - TIER	443.97	62,532.60
406 - UNSCHEDULED SICK LEAVE	411.6500	9,077.56	DEFERRED COMPENSATION	3,476.00	PSPRS POLICE DB NORM - TIER	7,845.58	78,612.98
501 - WC PUBLIC SAFETY USED	232.0000	4,763.06	DEFERRED COMPENSATION	533.02	PSPRS POLICE DB NORM - TIER	1,385.21	13,879.80
502 - ON CALL PAY I.T.	.0000	150.00	FOP/ALC	420.00	PSPRS POLICE DB NORM - TIER	6,203.84	69,784.79
503 - STAND-BY PAY	690.1600	1,380.32	GARNISHMENT - CHILD	2,968.33	PSPRS POLICE DB UNFUND -	3,482.58	78,612.98
701 - HOLIDAY	4,904.0000	122,095.36	IAFF- FIRE DEPT	1,540.00	PSPRS POLICE DB UNFUND -	614.87	13,879.80
703 - FIRE HOLIDAY USED	37.8000	1,033.95	LEGAL SHIELD	59.31	PSPRS POLICE DB UNFUND -	3,321.75	69,784.79
704 - FIRE HOLIDAY EARNED	1,187.2000	.00	LONG TERM DISABILITY	646.59	STANDARD STD	3,312.16	.00
706 - HOLIDAY WORKED HOURS	491.5000	18,396.05	MANHATTANLIFE ASSURANCE	114.08	U.S. MEX DENTAL - EE &	382.56	.00
900 - COMPENSATION EARNED	19.1700	.00	MEX ONLY DENTAL - EE &	192.36	U.S. MEX DENTAL - EE &	111.58	.00
901 - COMPENSATION USED	15.3000	368.32	MEX ONLY DENTAL - EE &	525.03	US & MEX DENTAL - EE	3,173.76	.00
911 - First Responders Emergency	44.2500	1,812.68	MEX ONLY DENTAL - EE &	192.36	US & MEX HEALTH = C	17,954.25	.00
921 - STEP OVERTIME	36.0000	1,582.38	MEX ONLY HEALTH - EE & CH	414.88	US & MEX HEALTH = FAMILY	25,237.86	.00
940 - PD - EDU ASST	.0000	550.00	MEXICO ONLY HEALTH - EE &	1,968.98	US & MEX HEALTH = SP	3,882.00	.00
941 - PD - EDU BCHL	.0000	600.00	MEXICO ONLY HEALTH - EE &	518.60	VISION - SINGLE	1,155.07	.00
942 - PD - EDU MAST	.0000	100.00	MISCELLANEOUS	195.00	VSP- VISION	593.25	.00
951 - PD - K-9 HANDLER	.0000	100.00	PAC FUND- FIRE DEPT.	128.00	WC PSPRS 17.78	350.74	1,972.66
952 - PD - PHLEBOTOMIS	.0000	150.00	PS DEFERRED COMP - ROTH	705.00	WC PSPRS 20.31	443.49	2,183.60
953 - PD - COLLISION	.0000	150.00	PS DEFERRED COMP - ROTH	259.49	Total	\$218,206.97	
956 - PD - MIDNIGHT SHFT	.0000	700.00	PS DEFERRED COMP TIAA -	427.98			
				11,105.85			

SCHEDULE B



Pay Day Register

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Pay Batch 202425

961 - FD - EDU ASST	.0000	700.00	PS DEFERRED COMPENSATION	1,590.00
962 - FD - EDU BACHL	.0000	225.00	PSPRS FIRE DB RATE - TIER 1a	4,247.92
965 - PD - STAND-BY PAY	.0000	2,396.00	PSPRS FIRE DB RATE - TIER 1b	909.06
967 - FD - SPECIAL ASSIGNMNT	342.0000	684.00	PSPRS FIRE DB RATE - TIER 2	365.54
968 - SRO 50	.0000	50.00	PSPRS FIRE DB RATE - TIER 3	5,383.78
Total	<u>35,049.0918</u>	<u>\$754,868.56</u>	PSPRS POLICE DB RATE - TIER	4,302.11
			PSPRS POLICE DB RATE - TIER	1,711.79
			PSPRS POLICE DB RATE - TIER 2	1,061.80
			PSPRS POLICE DB RATE - TIER 3	6,203.84
			STANDARD LIFE ADDTNL	883.91
			TRANSWESTERN MEXICAN	139.50
			U.S. MEX DENTAL - EE &	492.72
			U.S. MEX DENTAL - EE &	143.71
			UNITED WAY	14.00
			US & MEX DENTAL= FAMILY	589.26
			US & MEX HEALTH = C	5,266.58
			US & MEX HEALTH = FAMILY	7,403.16
			US & MEX HEALTH = SP	1,138.72
			VSP - VISION CHILDREN	257.89
			VSP - VISION FAMILY	383.35
			VSP - VISION SPOUSE	146.37
			Net	<u>\$521,365.85</u>

.00	Employer Taxes		Gross Base
55,528.36	MEDICARE	10,945.65	754,868.56
11,883.23	SOCIAL SECURITY TAX	46,307.26	746,890.03
4,778.35	SUTA/UNEMPLOYMENT	4,313.04	718,857.58
60,559.94	Total	<u>\$61,565.95</u>	

22,376.29	Workers' Comp		Gross Base
13,879.80	Ambulance EMT Search &	3,272.40	68,893.67
69,784.79	ANIMAL CONTROL OFFICERS	80.96	3,598.09
.00	ATTORNEY- ALL & CLERICAL-	72.12	32,779.24
.00	AUTO SERVICE/ REPAIR	296.19	10,616.04
.00	BUILDING- NOC OPER BY	543.71	15,019.76
.00	BUS COMPANY AND DRIVERS	83.99	1,521.60
.00	CLERICAL OFFICE/ LIBRARY/	417.01	173,748.33
.00	Electrician	68.58	2,184.00
.00	FIREFIGHTERS & DRIVERS	3,544.56	74,622.03
.00	GARBAGE/ ASH/ REFUSE	733.89	11,742.29
.00	Homemaker Service	39.81	1,738.13
.00	Motion Picture Production	17.01	2,617.38
.00	MUNICIPAL/ TOWN/	711.95	40,683.74
.00	PARKS- NOC ALL EMPLOYEES	865.77	27,928.09
	POLICE OFFICERS	8,403.97	176,926.14
	RECREATION- ALL EMPLOYEES/	306.35	22,360.98
	SEWAGE DISPOSAL/ PLANT	1,060.47	30,828.19
	Street or Road Construction	2,613.87	29,601.92
	WATERWORKS OPERATIONS	952.82	27,458.94
	Total	<u>\$24,085.43</u>	

	Direct Deposits	Amount
	1st Bank Yuma	45,360.77
	ACADEMY BANK	3,813.10
	AVENIR FINANCIAL	41,944.06
	Bank of America	6,916.45
	Bank of America CA	1,121.15
	Bankcorp	200.00
	CAPITAL ONE	2,154.78
	Charles Sch	250.00
	Chase Bank	239,452.02
	CHASE BANK CA	1,323.42
	CHASE BANK MORGAN	1,543.52
	CHASE BANK TX	2,275.49
	chase centro	1,811.49
	discover	400.00



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FF CREDIT UNION	2,226.72
FIDELITY	324.76
FIREFIGHTER FIRST CREDIT UNION	10,359.88
HUGHES FCU	1,753.14
MECHNICS BANK	264.06
National Bank	1,283.61
Navy Federal	33,166.20
NetSpend Corporation DD	120.00
NORTH ISLAND CREDIT UNION	817.06
PATHWARD	1,343.79
SOFI BANK	3,589.73
Sunbank	2,090.58
THE FOOTHILLS BANK	752.70
USAA FEDERAL SAVING	1,232.05
VANTAGE WEST	2,036.23
WASHINGTON FEDERAL	1,104.84
Wells Fargo	98,609.72
WELLS FARGO ARKANSAS	1,440.45
WELLS FARGO CA	3,699.83
WELLS FARGO YUMA	2,851.57
Total	<u>\$517,633.17</u>
Check	\$3,732.68

Payment Register

From Payment Date: 12/9/2024 - To Payment Date: 12/13/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1BYPAYABLE - 1st BY Accounts Payable									
Check									
110791	12/11/2024	Open			Accounts Payable	AZ STATE PRISON COMPLEX - YUMA	\$761.00		
110792	12/11/2024	Open			Accounts Payable	AZ STATE PRISON COMPLEX - YUMA	\$379.90		
110793	12/11/2024	Open			Accounts Payable	GARCIA FERNANDEZ, ADRIANA	\$64.00		
110794	12/11/2024	Open			Accounts Payable	ROSALES, ESTEBAN	\$101.00		
110795	12/11/2024	Open			Accounts Payable	SERVIN, LIZETH	\$101.00		
110796	12/11/2024	Open			Accounts Payable	TAQUERIA AGUILAR LLC	\$1,937.46		
110797	12/11/2024	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$221.11		
110798	12/11/2024	Open			Accounts Payable	STANDARD INSURANCE CO.	\$12,718.93		
110799	12/13/2024	Open			Accounts Payable	24K ENGRAVING AND AWARDS LLC	\$13.55		
110800	12/13/2024	Open			Accounts Payable	AAED	\$323.00		
110801	12/13/2024	Open			Accounts Payable	AFFORDABLE TOWING AND ROAD SERVICE	\$205.00		
110802	12/13/2024	Open			Accounts Payable	ANGEL'S TOWING SERVICE/AUTO SALES	\$555.00		
110803	12/13/2024	Open			Accounts Payable	AZ ASSOCIATION OF CHIEF OF PD	\$350.00		
110804	12/13/2024	Open			Accounts Payable	BINGHAM EQUIPMENT CO	\$2,101.38		
110805	12/13/2024	Open			Accounts Payable	BOBBY'S TERRITORIAL H-D	\$77.89		
110806	12/13/2024	Open			Accounts Payable	BOUND TREE MEDICAL, LLC.	\$12,206.40		
110807	12/13/2024	Open			Accounts Payable	CAMPESINOS SIN FRONTERAS	\$500.00		
110808	12/13/2024	Open			Accounts Payable	CLIMATEC, LLC	\$7,920.00		
110809	12/13/2024	Open			Accounts Payable	COMITE DE BIENESTAR INC	\$2,733.71		
110810	12/13/2024	Open			Accounts Payable	DEL FIRE STORE	\$942.93		
110811	12/13/2024	Open			Accounts Payable	DOANE AND HARTWIG WATER SYSTEMS, INC.	\$5,515.36		
110812	12/13/2024	Open			Accounts Payable	DPE CONSTRUCTION, INC	\$542,922.12		
110813	12/13/2024	Open			Accounts Payable	ECOENERGY SOLUTIONS LLC	\$980.00		
110814	12/13/2024	Open			Accounts Payable	ERFERT, RICK	\$493.35		
110815	12/13/2024	Open			Accounts Payable	FISHER SCIENTIFIC	\$38,785.17		
110816	12/13/2024	Open			Accounts Payable	FITZGIBBONS LAW OFFICES, P.L.C.	\$1,182.50		
110817	12/13/2024	Open			Accounts Payable	FX TACTICAL, LLC	\$1,565.83		
110818	12/13/2024	Open			Accounts Payable	JAY'S ELECTRIK LLC	\$879.00		
110819	12/13/2024	Open			Accounts Payable	LA BODEGA, LLC	\$1,281.09		
110820	12/13/2024	Open			Accounts Payable	LETTUCE PROPERTIES, LLC	\$300.00		
110821	12/13/2024	Open			Accounts Payable	LIMON CAZARES, EMMA	\$25.00		
110822	12/13/2024	Open			Accounts Payable	LOOMIS	\$1,558.13		
110823	12/13/2024	Open			Accounts Payable	NATIONAL TACTICAL OFFICERS	\$100.00		
110824	12/13/2024	Open			Accounts Payable	QUINONEZ, FRANCISCO	\$585.00		
110825	12/13/2024	Open			Accounts Payable	SOUTH YUMA COUNTY LANDFILL	\$39,087.28		
110826	12/13/2024	Open			Accounts Payable	YUMA MULTIVERSITY CAMPUS CORP	\$2,000.00		
110827	12/13/2024	Open			Accounts Payable	YUMA VALLEY CONTRACTORS	\$558,396.28		
110828	12/13/2024	Open			Accounts Payable	ZARAGOZA, LETICIA	\$130.00		
110829	12/13/2024	Open			Accounts Payable	MOTOROLA SOLUTIONS, INC	\$47,785.84		
110830	12/13/2024	Open			Accounts Payable	CENTURYLINK	\$66.85		
110831	12/13/2024	Open			Accounts Payable	DE LA HOYA, TADEO	\$54.44		

Payment Register

From Payment Date: 12/9/2024 - To Payment Date: 12/13/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
110832	12/13/2024	Open			Accounts Payable	ENTERPRISE FM TRUST	\$755.68		
110833	12/13/2024	Open			Accounts Payable	KELLY, LUKE	\$30.22		
110834	12/13/2024	Open			Accounts Payable	KEMP, STEPHEN, M	\$352.00		
110835	12/13/2024	Open			Accounts Payable	KEMP, STEPHEN, M	\$10.00		
110836	12/13/2024	Open			Accounts Payable	MACUIL, KAY	\$505.00		
110837	12/13/2024	Open			Accounts Payable	NUNO, JAVIER	\$260.00		
110838	12/13/2024	Open			Accounts Payable	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	\$236.96		
110839	12/13/2024	Open			Accounts Payable	VARGAS, JAVIER	\$54.44		
110840	12/13/2024	Open			Accounts Payable	BOBBY'S TERRITORIAL H-D	\$310.17		
110841	12/13/2024	Open			Accounts Payable	LOOMIS	\$4,866.85		
110842	12/13/2024	Open			Accounts Payable	AT&T MOBILITY LLC	\$6,262.05		
Type Check Totals:						52 Transactions	\$1,301,569.87		
EFT									
6606	12/13/2024	Open			Accounts Payable	ARIZONA WESTERN COLLEGE	\$350.00		
6607	12/13/2024	Open			Accounts Payable	ARK WIRELESS & NETWORKING	\$600.00		
6608	12/13/2024	Open			Accounts Payable	BIG TRUCK RENTAL, LLC	\$8,600.00		
6609	12/13/2024	Open			Accounts Payable	BILL ALEXANDER FORD	\$178.08		
6610	12/13/2024	Open			Accounts Payable	BOTACH INC	\$2,473.88		
6611	12/13/2024	Open			Accounts Payable	CDW/G	\$10,858.35		
6612	12/13/2024	Open			Accounts Payable	CHAPMAN DCJR YUMA LLC	\$1,431.56		
6613	12/13/2024	Open			Accounts Payable	CITY OF YUMA	\$15,784.86		
6614	12/13/2024	Open			Accounts Payable	CUEVAS, CHRISTIAN	\$62.50		
6615	12/13/2024	Open			Accounts Payable	DESERT VALLEY SERVICES, INC	\$46.10		
6616	12/13/2024	Open			Accounts Payable	DESERT WATER STORE INC	\$338.97		
6617	12/13/2024	Open			Accounts Payable	DIGITAL ROOM LLC	\$411.38		
6618	12/13/2024	Open			Accounts Payable	EXHIBITONE CORPORATION	\$36,078.06		
6619	12/13/2024	Open			Accounts Payable	HAAKER EQUIPMENT COMPANY	\$2,856.00		
6620	12/13/2024	Open			Accounts Payable	JTB SUPPLY COMPANY, INC	\$3,128.72		
6621	12/13/2024	Open			Accounts Payable	LESLIE'S POOL SUPPLY INC.	\$3,288.87		
6622	12/13/2024	Open			Accounts Payable	MCNEECE BROS. OIL COMPANY, INC	\$37,006.25		
6623	12/13/2024	Open			Accounts Payable	MN8 ENERGY OPERATING COMPANY LLC	\$49,359.89		
6624	12/13/2024	Open			Accounts Payable	NAPA AUTO PARTS	\$936.26		
6625	12/13/2024	Open			Accounts Payable	PRECISION PROTECTIVE SERVICES LLC	\$2,881.44		
6626	12/13/2024	Open			Accounts Payable	PURCHASE POWER	\$539.83		
6627	12/13/2024	Open			Accounts Payable	ROACH PEST CONTROL	\$1,505.00		
6628	12/13/2024	Open			Accounts Payable	RWC INTERNATIONAL LTD	\$4,264.36		
6629	12/13/2024	Open			Accounts Payable	SAN DIEGO POLICE EQUIPMENT CO.	\$6,870.24		
6630	12/13/2024	Open			Accounts Payable	SIMS MACKIN, LTD.	\$5,243.56		
6631	12/13/2024	Open			Accounts Payable	SOUTHERN TIRE MART LLC	\$415.56		
6632	12/13/2024	Open			Accounts Payable	SOUTHWEST MERCH LLC	\$1,017.37		
6633	12/13/2024	Open			Accounts Payable	SWIFT GROUP LLC	\$25,449.62		
6634	12/13/2024	Open			Accounts Payable	ULINE, INC.	\$1,358.16		
6635	12/13/2024	Open			Accounts Payable	UNITED LABORATORIES INC.	\$1,972.80		
6636	12/13/2024	Open			Accounts Payable	UNIVERSAL BACKGROUND SCREENING INC	\$626.62		

Payment Register

From Payment Date: 12/9/2024 - To Payment Date: 12/13/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference	
6637	12/13/2024	Open			Accounts Payable	VAPEX ENVIRONMENTAL TECHNOLOGIES, LLC	\$4,749.54			
6638	12/13/2024	Open			Accounts Payable	WESTERN SUN SYSTEMS, INC	\$1,032.00			
6639	12/13/2024	Open			Accounts Payable	YUMA SIGN MASTERS LLC	\$97.57			
6640	12/13/2024	Open			Accounts Payable	ZOLL MEDICAL CORP	\$6,993.89			
6642	12/13/2024	Open			Accounts Payable	AMAZON.COM SALES, INC.	\$3,728.24			
6643	12/13/2024	Open			Accounts Payable	AUTOZONE STORES, INC	\$3,317.05			
6644	12/13/2024	Open			Accounts Payable	O'REILLY AUTO PARTS	\$1,142.94			
6645	12/13/2024	Open			Accounts Payable	ODP BUSINESS SOLUTIONS LLC	\$4,264.53			
Type EFT Totals:										
1BYPAYABLE - 1st BY Accounts Payable Totals							39 Transactions	\$251,260.05		

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	52	\$1,301,569.87	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	52	\$1,301,569.87	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	39	\$251,260.05	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	39	\$251,260.05	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	91	\$1,552,829.92	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	91	\$1,552,829.92	\$0.00

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	52	\$1,301,569.87	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	52	\$1,301,569.87	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	39	\$251,260.05	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	39	\$251,260.05	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	91	\$1,552,829.92	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	91	\$1,552,829.92	\$0.00

Karla Plascencia

Digitally signed by: Karla Plascencia
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 kplascencia@sanluisaz.gov C = US O = City of San
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Pay Day Register

Pay Date Range 11/30/24 - 12/13/24

Pay Batch 202426

Pay Batch 202426 Total

Employees in Pay Batch 335

Female Employees in Pay Batch 95

Hours Description	Hours	Gross	Withholdings and Deductions	Gross Base	Benefits	Gross Base
100 - REGULAR	25,144.2500	602,445.47	Gross	753,981.75	ASRS ALTERNATE	808.68 7,936.00
1000 - ADMIN LEAVE	110.0000	2,414.50	Imputed Income		AZ STATE RETIREMENT	51,402.66 424,114.32
1001 - LEAVE WITHOUT PAY	261.4700	.00	FEDERAL TAX WITHHOLDING	48,777.09	DENTAL = FAMILY	457.70 .00
1005 - BEREAVEMENT	7.7500	126.64	SOCIAL SECURITY TAX	46,270.25	LONG TERM DISABILITY	636.25 424,114.32
1007 - ON CALL WORKED HOURS	23.7500	467.38	MEDICARE	10,932.75	MEDICAL MEX ONLY - EE &	1,414.40 .00
1009 - PART TIME	214.8569	5,164.34	STATE WITHHOLDING	14,087.45	MEDICAL MEX ONLY - EE &	6,712.42 .00
1010 - PART TIME FIREFIGHTERS	115.2500	2,331.91	24-7 GET FIT- GYM	1,323.00	MEDICAL MEX ONLY - EE &	1,768.00 .00
201 - OVERTIME	1,632.2500	55,510.05	AM. FIDELITY - HEALTH FSA	50.00	MEDICAL MEX ONLY - EE ONLY	551.00 .00
202 - OP STONE GARDEN- O.T.	485.5000	23,324.37	AM. FIDELITY- ACCIDENT-POST	25.01	MEX & US HEALTH = EE	57,459.80 .00
2023 - FMLA - SICK LEAVE	202.0000	5,600.98	AM. FIDELITY- ACCIDENT-PRE	540.70	MEX ONLY DENTAL - EE &	149.52 .00
203 - DUI ABATEMENT	53.5000	2,306.96	AM. FIDELITY- CANCER-POST	28.70	MEX ONLY DENTAL - EE &	408.07 .00
2036 - MARSHALS OT	10.5000	427.77	AM. FIDELITY- CANCER-PRE TAX	136.15	MEX ONLY DENTAL - EE &	149.52 .00
2038 - FMLA - LEAVE WITHOUT	130.0000	.00	AM. FIDELITY- GCI -POST TAX	48.51	MEX ONLY DENTAL - EE ONLY	56.98 .00
210 - SRO	81.5000	2,495.18	AM. FIDELITY- GHI- PRE TAX	275.40	PSPRS - ALTERNATE	288.84 3,610.47
300 - VACATION EARNED	1,348.8600	.00	AM. FIDELITY- LIFE -POST TAX	392.90	PSPRS FIRE DB NORM - TIER 1	10,976.51 86,702.34
301 - VACATION USED	625.8100	15,073.33	AM. FIDELITY- TX LIFE -POST	173.31	PSPRS FIRE DB NORM - TIER 2	759.62 6,000.17
400 - SICK EARNED	1,259.8500	.00	AZ COPS - SLPD	540.00	PSPRS FIRE DB NORM - TIER 3	6,348.95 71,416.75
405 - SCHEDULED SICK LEAVE	306.1600	7,813.79	AZ STATE RETIREMENT	51,402.66	PSPRS FIRE DB UNFUND - TIER	520.21 86,702.34
406 - UNSCHEDULED SICK LEAVE	728.2800	16,548.27	BORDER GYM - GYM	300.00	PSPRS FIRE DB UNFUND - TIER	36.00 6,000.17
501 - WC PUBLIC SAFETY USED	110.0000	2,047.10	CHILD SUPPORT 2	234.46	PSPRS FIRE DB UNFUND - TIER	521.56 73,463.85
502 - ON CALL PAY I.T.	.0000	100.00	DEFERRED COMP - ROTH	915.00	PSPRS POLICE DB NORM - TIER	6,795.09 68,087.14
503 - STAND-BY PAY	659.2500	1,318.50	DEFERRED COMP - ROTH	323.15	PSPRS POLICE DB NORM - TIER	1,213.51 12,159.43
806 - TELEPHONE STIPEND	.0000	1,150.00	DEFERRED COMPENSATION	3,461.00	PSPRS POLICE DB NORM - TIER	5,148.08 57,908.70
809 - RETRO PAY	24.1676	460.54	DEFERRED COMPENSATION	619.62	PSPRS POLICE DB UNFUND -	3,016.25 68,087.14
900 - COMPENSATION EARNED	10.5000	.00	FOP/ALC	420.00	PSPRS POLICE DB UNFUND -	538.66 12,159.43
901 - COMPENSATION USED	15.6300	332.49	GARNISHMENT - CHILD	2,968.33	PSPRS POLICE DB UNFUND -	2,756.45 57,908.70
921 - STEP OVERTIME	56.0000	2,429.18	IAFF- FIRE DEPT	1,510.00	STANDARD LIFE	2,882.12 .00
923 - BORDER FITNESS - GYM	.0000	300.00	LEGAL SHIELD	59.31	STANDARD LTD	1,550.72 286,323.11
932 - 24-7 GET FIT - GYM	.0000	1,323.00	LONG TERM DISABILITY	636.25	STANDARD STD	5,015.23 .00
965 - PD - STAND-BY PAY	.0000	1,856.00	MANHATTANLIFE ASSURANCE	114.08	U.S. MEX DENTAL - EE &	382.56 .00
967 - FD - SPECIAL ASSIGNMENT	307.0000	614.00	MEX ONLY DENTAL - EE &	192.36	U.S. MEX DENTAL - EE &	111.58 .00
Total	33,924.0845	\$753,981.75	MEX ONLY DENTAL - EE &	525.03	US & MEX DENTAL - EE	3,137.28 .00
			MEX ONLY DENTAL - EE &	192.36	US & MEX HEALTH = C	17,954.25 .00
			MEX ONLY HEALTH - EE & CH	414.88	US & MEX HEALTH = FAMILY	25,237.86 .00
			MEXICO ONLY HEALTH - EE &	1,968.98	US & MEX HEALTH = SP	3,882.00 .00
			MEXICO ONLY HEALTH - EE &	518.60	VISION - SINGLE	1,143.69 .00
			MISCELLANEOUS	130.00	VSP- VISION	593.25 .00
			PAC FUND- FIRE DEPT.	123.00	WC PSPRS 17.78	363.97 2,047.10
			PS DEFERRED COMP - ROTH	705.00	Total	\$223,149.24

SCHEDULED

Pay Day Register

Pay Date Range 11/30/24 - 12/13/24

Pay Batch 202426

PS DEFERRED COMP - ROTH	334.57	3,345.68
PS DEFERRED COMP TIAA -	432.78	11,020.26
PS DEFERRED COMPENSATION	1,590.00	.00
PSPRS FIRE DB RATE - TIER 1a	5,423.44	70,894.71
PSPRS FIRE DB RATE - TIER 1b	1,209.29	15,807.63
PSPRS FIRE DB RATE - TIER 2	459.01	6,000.17
PSPRS FIRE DB RATE - TIER 3	6,348.95	71,416.75
PSPRS POLICE DB RATE - TIER	3,806.22	49,754.52
PSPRS POLICE DB RATE - TIER	1,402.45	18,332.62
PSPRS POLICE DB RATE - TIER 2	930.20	12,159.43
PSPRS POLICE DB RATE - TIER 3	5,148.08	57,908.70
STANDARD LIFE ADDTNL	883.91	.00
TRANSWESTERN MEXICAN	139.50	.00
U.S. MEX DENTAL - EE &	472.19	.00
U.S. MEX DENTAL - EE &	143.71	.00
UNITED WAY	14.00	.00
US & MEX DENTAL= FAMILY	589.26	.00
US & MEX HEALTH = C	5,266.58	.00
US & MEX HEALTH = FAMILY	7,403.16	.00
US & MEX HEALTH = SP	1,138.72	.00
VSP - VISION CHILDREN	250.92	.00
VSP - VISION FAMILY	383.35	.00
VSP - VISION SPOUSE	146.37	.00
Net	<u>\$518,729.80</u>	

Employer Taxes

		Gross Base
MEDICARE	10,932.75	753,981.75
SOCIAL SECURITY TAX	46,270.25	746,294.56
SUTA/UNEMPLOYMENT	4,296.89	716,157.30
Total	<u>\$61,499.89</u>	

Workers' Comp

		Gross Base
Ambulance EMT Search &	3,863.52	81,337.02
ANIMAL CONTROL OFFICERS	68.56	3,047.35
ATTORNEY- ALL & CLERICAL-	70.65	32,114.35
AUTO SERVICE/ REPAIR	294.01	10,538.08
BUILDING- NOC OPER BY	504.73	13,942.84
BUS COMPANY AND DRIVERS	83.99	1,521.61
CLERICAL OFFICE/ LIBRARY/ Electrician	409.44	170,595.74
68.58		2,184.00
FIREFIGHTERS & DRIVERS	4,370.66	92,013.88
GARBAGE/ ASH/ REFUSE	686.77	10,988.45
Homemaker Service	41.35	1,805.50
Motion Picture Production	14.18	2,181.20
MUNICIPAL/ TOWN/	757.53	43,287.76
PARKS- NOC ALL EMPLOYEES	912.36	29,431.05
POLICE OFFICERS	7,107.80	149,637.48
RECREATION- ALL EMPLOYEES/ SEWAGE DISPOSAL/ PLANT	289.17	21,107.84
1,013.64		29,466.61
Street or Road Construction	2,705.70	30,642.42
WATERWORKS OPERATIONS	976.42	28,138.57
Total	<u>\$24,239.06</u>	

Direct Deposits

	Amount
1st Bank Yuma	44,850.08
ACADEMY BANK	4,098.61
AVENIR FINANCIAL	39,639.16
Bank of America	6,339.85
Bank of America CA	1,103.74
Bankcorp	200.00
CAPITAL ONE	2,189.73
Charles Sch	250.00
Chase Bank	233,709.65
CHASE BANK CA	145.77
CHASE BANK MORGAN	1,775.49
CHASE BANK TX	2,275.49
chase centro	1,811.49

Roula Jouanne
de Encinas

Digitally signed by: Roula Jouanne de Encinas
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rencinas@sanluisaz.gov C = US O = City of
San Luis
Date: 2024.12.19 12:40:20 -0700'



Pay Day Register

Pay Date Range 11/30/24 - 12/13/24

Pay Batch 202426

discover	400.00
FF CREDIT UNION	3,294.11
FIDELITY	333.63
FIREFIGHTER FIRST CREDIT UNION	12,578.66
HUGHES FCU	1,753.14
JP Morgan Chase	75.00
MECHANICS BANK	220.51
National Bank	1,283.61
Navy Federal	32,410.30
NetSpend Corporation DD	120.00
NORTH ISLAND CREDIT UNION	839.61
PATHWARD	1,473.13
SOFI BANK	2,796.94
Sunbank	1,715.86
THE FOOTHILLS BANK	715.96
USAA FEDERAL SAVING	1,213.20
VANTAGE WEST	2,036.23
WASHINGTON FEDERAL	1,325.02
Wells Fargo	97,644.83
WELLS FARGO ARKANSAS	1,440.43
WELLS FARGO CA	4,183.04
WELLS FARGO YUMA	2,851.56
Total	<u>\$509,093.83</u>
Check	\$9,635.97

Payment Register

From Payment Date: 12/16/2024 - To Payment Date: 12/20/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1BYPAYABLE - 1st BY Accounts Payable									
Check									
110843	12/20/2024	Open			Accounts Payable	ANGUIANO, RAYMUNDO	\$184.94		
110844	12/20/2024	Open			Accounts Payable	AT&T MOBILITY LLC	\$1,255.30		
110845	12/20/2024	Open			Accounts Payable	BOUND TREE MEDICAL, LLC.	\$809.73		
110846	12/20/2024	Open			Accounts Payable	C&D DISPOSAL LLC	\$1,266.08		
110847	12/20/2024	Open			Accounts Payable	CENTURYLINK	\$5,745.65		
110848	12/20/2024	Open			Accounts Payable	CORE & MAIN LP	\$2,564.67		
110849	12/20/2024	Open			Accounts Payable	DUENAS, ANDREY	\$200.00		
110850	12/20/2024	Open			Accounts Payable	FERGUSON WATERWORKS	\$10,306.41		
110851	12/20/2024	Open			Accounts Payable	FIREFIGHTER SELECTION, INC.	\$120.00		
110852	12/20/2024	Open			Accounts Payable	GAXIOLA, JESUS	\$200.00		
110853	12/20/2024	Open			Accounts Payable	HAJOCA CORPORATION	\$631.87		
110854	12/20/2024	Open			Accounts Payable	HUGHES FIRE EQUIPMENT, INC.	\$142.88		
110855	12/20/2024	Open			Accounts Payable	INTERNATIONAL INSTITUTE OF	\$260.00		
110856	12/20/2024	Open			Accounts Payable	IRON MOUNTAIN INC	\$266.56		
110857	12/20/2024	Open			Accounts Payable	JAY'S ELECTRIK LLC	\$533.55		
110858	12/20/2024	Open			Accounts Payable	KELLY, LUKE	\$189.67		
110859	12/20/2024	Open			Accounts Payable	MAHON, AMANDA	\$505.00		
110860	12/20/2024	Open			Accounts Payable	MUVZ INC	\$1,014.94		
110861	12/20/2024	Open			Accounts Payable	OCCUPATIONAL HEALTH CENTER OF SOUTHWEST, P.A.	\$371.28		
110862	12/20/2024	Open			Accounts Payable	ORTIZ, JUAN, C	\$162.44		
110863	12/20/2024	Open			Accounts Payable	PDQ INTERMEDIATE, INC	\$7,500.00		
110864	12/20/2024	Open			Accounts Payable	PRECISION UNIFORMS LLC	\$1,683.48		
110865	12/20/2024	Open			Accounts Payable	REMINGTON INDUSTRIAL SUPPLY LLC	\$196.58		
110866	12/20/2024	Open			Accounts Payable	SANFORD, JAMES	\$568.69		
110867	12/20/2024	Open			Accounts Payable	SHERWIN WILLIAM	\$105.86		
110868	12/20/2024	Open			Accounts Payable	SHUCK DRILLING COMPANY LLC	\$698.28		
110869	12/20/2024	Open			Accounts Payable	TORRES, JESUS, A	\$1,000.00		
110870	12/20/2024	Open			Accounts Payable	US BANK	\$1,220.00		
110871	12/20/2024	Open			Accounts Payable	XEROX CORPORATION	\$59.28		
110872	12/20/2024	Open			Accounts Payable	YUMA WINLECTRIC CO.	\$433.80		
110873	12/19/2024	Open			Accounts Payable	FOP/ALC	\$420.00		
110874	12/19/2024	Open			Accounts Payable	SAN LUIS POLICE OFFICERS ASSOC	\$540.00		
110875	12/19/2024	Open			Accounts Payable	SUPPORT PAYMENT CLEARINGHOUSE	\$3,202.79		
110876	12/19/2024	Open			Accounts Payable	UNITED WAY OF YUMA COUNTY INC.	\$14.00		
110877	12/19/2024	Open			Accounts Payable	UNITED YUMA FIRE FIGHTERS ASSOC	\$123.00		
110878	12/19/2024	Open			Accounts Payable	UNITED YUMA FIRE FIGHTERS- IAFF	\$1,510.00		
110879	12/20/2024	Open			Accounts Payable	AIRGAS USA LLC	\$117.69		
110880	12/20/2024	Open			Accounts Payable	CANON FINANCIAL SERVICES, INC	\$1,276.70		
110881	12/20/2024	Open			Accounts Payable	FITZGIBBONS LAW OFFICES, P.L.C.	\$7,195.00		
110882	12/20/2024	Open			Accounts Payable	KARPEL COMPUTER SYSTEMS, INC	\$16,462.38		

SCHEDULE E

Payment Register

From Payment Date: 12/16/2024 - To Payment Date: 12/20/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
110883	12/20/2024	Open			Accounts Payable	MACHADO, IVAN & AIXIA GUTIERREZ	\$1,300.00		
110884	12/20/2024	Open			Accounts Payable	NIEVES HEIDY QUINTERO	\$1,875.00		
110885	12/20/2024	Open			Accounts Payable	PITNEY BOWES INC.	\$960.00		
110886	12/20/2024	Open			Accounts Payable	PWW ADVISORY GROUP LLC	\$17,269.05		
110887	12/20/2024	Open			Accounts Payable	ROBERT HALF INC.	\$2,800.00		
110888	12/20/2024	Open			Accounts Payable	SANFORD, JAMES	\$2,275.70		
Type Check Totals:						46 Transactions	\$97,538.25		
EFT									
6646	12/20/2024	Open			Accounts Payable	24/7 GET FIT LLC	\$1,296.00		
6647	12/20/2024	Open			Accounts Payable	3M COMPANY	\$3,030.35		
6648	12/20/2024	Open			Accounts Payable	ADEMCO INC,	\$5,242.79		
6649	12/20/2024	Open			Accounts Payable	AMBERLY'S PLACE	\$7,500.00		
6650	12/20/2024	Open			Accounts Payable	ARIZONA MEDICAL WASTE	\$431.20		
6651	12/20/2024	Open			Accounts Payable	ARIZONA PNEUMATIC SYSTEM	\$2,372.58		
6652	12/20/2024	Open			Accounts Payable	BILL ALEXANDER FORD	\$969.77		
6653	12/20/2024	Open			Accounts Payable	BLT ASPHALT LLC	\$2,368.83		
6654	12/20/2024	Open			Accounts Payable	BLT READY MIX CONCRETE LLC	\$4,520.15		
6655	12/20/2024	Open			Accounts Payable	BORDER GYM	\$275.00		
6656	12/20/2024	Open			Accounts Payable	BTE BODY COMPANY INC	\$2,066.55		
6657	12/20/2024	Open			Accounts Payable	CDWG	\$185.47		
6658	12/20/2024	Open			Accounts Payable	CENTERLINE SUPPLY WEST	\$6,136.12		
6659	12/20/2024	Open			Accounts Payable	CORE ENGINEERING GROUP, PLLC	\$11,350.50		
6660	12/20/2024	Open			Accounts Payable	CSC OF YUMA	\$126.23		
6661	12/20/2024	Open			Accounts Payable	CUEVAS, CHRISTIAN	\$87.50		
6662	12/20/2024	Open			Accounts Payable	CYBER MARKETING NETWORK, INC	\$652.49		
6663	12/20/2024	Open			Accounts Payable	DESERT DOCUMENT SHREDDERS, LLC	\$226.50		
6664	12/20/2024	Open			Accounts Payable	DESERT VALLEY SERVICES, INC	\$1,133.38		
6665	12/20/2024	Open			Accounts Payable	DESERT WATER STORE INC	\$222.49		
6666	12/20/2024	Open			Accounts Payable	FRESH TERRA SERVICES LLC	\$5,130.00		
6667	12/20/2024	Open			Accounts Payable	G&T LOCKSMITH AND SAFE CO.	\$185.97		
6668	12/20/2024	Open			Accounts Payable	HANSBERGER REGRIGERATION & ELECTRIC CO	\$980.00		
6669	12/20/2024	Open			Accounts Payable	HILL BROTHERS CHEMICAL CO.	\$16,704.91		
6670	12/20/2024	Open			Accounts Payable	HIREQUEST LLC	\$7,472.40		
6671	12/20/2024	Open			Accounts Payable	HUMANE SOCIETY OF YUMA	\$10,833.32		
6672	12/20/2024	Open			Accounts Payable	KINGHOSE INDUSTRY LLC	\$209.13		
6673	12/20/2024	Open			Accounts Payable	KTL&C, LLC.	\$29.52		
6674	12/20/2024	Open			Accounts Payable	LG ON SITE LLC	\$239.93		
6675	12/20/2024	Open			Accounts Payable	LIFE-ASSIST, INC.	\$408.63		
6676	12/20/2024	Open			Accounts Payable	MARTINEZ CANTU, VICTOR , REMIGION	\$5,106.77		
6677	12/20/2024	Open			Accounts Payable	MOTOROLA SOLUTIONS, INC	\$2,036.66		
6678	12/20/2024	Open			Accounts Payable	MUNICIPAL EMERGENCY SERVICES, INC	\$368.72		
6679	12/20/2024	Open			Accounts Payable	ON TRACK OVERHEAD DOORS LLC	\$3,837.98		
6680	12/20/2024	Open			Accounts Payable	POINT EMBLEMS, LLC	\$1,832.97		

Payment Register

From Payment Date: 12/16/2024 - To Payment Date: 12/20/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
6681	12/20/2024	Open			Accounts Payable	POLAR ICE LLC	\$504.29		
6682	12/20/2024	Open			Accounts Payable	PRECISION ELECTRIC CO. INC.	\$1,404.12		
6683	12/20/2024	Open			Accounts Payable	PURCHASE POWER	\$41.00		
6684	12/20/2024	Open			Accounts Payable	R.D. OFFUTT COMPANY	\$177.93		
6685	12/20/2024	Open			Accounts Payable	REAL PURIFIED WATER LLC	\$367.42		
6686	12/20/2024	Open			Accounts Payable	SAN LUIS AIR CONDITIONING LLC	\$350.00		
6687	12/20/2024	Open			Accounts Payable	SOUTHERN TIRE MART LLC	\$3,415.73		
6688	12/20/2024	Open			Accounts Payable	SOUTHWEST MERCH LLC	\$193.34		
6689	12/20/2024	Open			Accounts Payable	SPECTRUM BUSINESS	\$204.52		
6690	12/20/2024	Open			Accounts Payable	STRONG, CAMERON, T	\$1,920.00		
6691	12/20/2024	Open			Accounts Payable	THOMSON WEST PUBLISHING CO.	\$2,734.16		
6692	12/20/2024	Open			Accounts Payable	ULINE, INC.	\$1,512.47		
6693	12/20/2024	Open			Accounts Payable	VERIZON COMMUNICATIONS INC	\$3,392.81		
6694	12/20/2024	Open			Accounts Payable	WAXIE SANITARY SUPPLY	\$1,766.34		
6695	12/20/2024	Open			Accounts Payable	YUMA SIGN MASTERS LLC	\$48.79		
6696	12/20/2024	Open			Accounts Payable	YUMA SUN INC	\$7,420.21		
6697	12/20/2024	Open			Accounts Payable	YUMA WINNELSON CO.	\$834.77		
6698	12/20/2024	Open			Accounts Payable	ADEMCO INC,	\$691.66		
6699	12/20/2024	Open			Accounts Payable	ALSCO, INC	\$6,218.39		
6700	12/20/2024	Open			Accounts Payable	ARIZONA MUNICIPAL RISK RETENTION POOL P&C	\$211,447.00		
6701	12/20/2024	Open			Accounts Payable	CDWG	\$53.37		
6702	12/20/2024	Open			Accounts Payable	DANA KEPNER COMPANY LLC	\$2,691.16		
6703	12/20/2024	Open			Accounts Payable	FRUTH GROUP INC	\$2,938.47		
6704	12/20/2024	Open			Accounts Payable	JSA COMPANY	\$26,391.00		
6705	12/20/2024	Open			Accounts Payable	KRAMER, JEFFREY, A	\$500.00		
6706	12/20/2024	Open			Accounts Payable	SAN LUIS WALK IN CLINIC, INC	\$1,075.00		
6707	12/20/2024	Open			Accounts Payable	SEBIS DIRECT INC.	\$4,028.14		
6708	12/20/2024	Open			Accounts Payable	YUMA COUNTY RECORDER'S OFFICE	\$299.00		
6709	12/20/2024	Open			Accounts Payable	YUMA SUN INC	\$354.00		

Payment Register

From Payment Date: 12/16/2024 - To Payment Date: 12/20/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
Type EFT Totals:					64 Transactions		\$388,545.90		
1BYPAYABLE - 1st BY Accounts Payable Totals									

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	46	\$97,538.25	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	46	\$97,538.25	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	64	\$388,545.90	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	64	\$388,545.90	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	110	\$486,084.15	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	110	\$486,084.15	\$0.00

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	46	\$97,538.25	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	46	\$97,538.25	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	64	\$388,545.90	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	64	\$388,545.90	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	110	\$486,084.15	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	110	\$486,084.15	\$0.00

Guadalupe Canez

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Payment Register

From Payment Date: 12/23/2024 - To Payment Date: 12/27/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1BYPAYABLE - 1st BY Accounts Payable									
Check									
110889	12/27/2024	Open			Accounts Payable	24K ENGRAVING AND AWARDS LLC	\$453.79		
110890	12/27/2024	Open			Accounts Payable	ANGEL'S TOWING SERVICE/AUTO SALES	\$720.00		
110891	12/27/2024	Open			Accounts Payable	ARROWHEAD FORENSICS	\$396.27		
110892	12/27/2024	Open			Accounts Payable	BOUCHER, MICHELLE	\$1,050.00		
110893	12/27/2024	Open			Accounts Payable	CENTURYLINK	\$70.84		
110894	12/27/2024	Open			Accounts Payable	CNJ AUTO GLASS & WINDOW TINTING, LLC	\$844.94		
110895	12/27/2024	Open			Accounts Payable	CONSTRUCTION SUPPLY HOLDINGS II, LLC	\$1,967.03		
110896	12/27/2024	Open			Accounts Payable	CORE & MAIN LP	\$1,404.26		
110897	12/27/2024	Open			Accounts Payable	DBG FLOORING LLC	\$2,450.00		
110898	12/27/2024	Open			Accounts Payable	EMPIRE MACHINERY	\$2,736.95		
110899	12/27/2024	Open			Accounts Payable	FERGUSON WATERWORKS	\$579.45		
110900	12/27/2024	Open			Accounts Payable	GILA ELECTRONIC	\$1,036.92		
110901	12/27/2024	Open			Accounts Payable	GREEN RUBBER- KENNEDY AG	\$191.04		
110902	12/27/2024	Open			Accounts Payable	HD SUPPLY, INC.	\$422.52		
110903	12/27/2024	Open			Accounts Payable	HUGHES FIRE EQUIPMENT, INC.	\$275.89		
110904	12/27/2024	Open			Accounts Payable	IPS GROUP INC	\$698.41		
110905	12/27/2024	Open			Accounts Payable	JAY'S ELECTRIK LLC	\$513.47		
110906	12/27/2024	Open			Accounts Payable	LAWSON PRODUCTS INC.	\$28.46		
110907	12/27/2024	Open			Accounts Payable	PINNACLE MEDICAL GROUP AZ P.C	\$180.00		
110908	12/27/2024	Open			Accounts Payable	PRECISION UNIFORMS LLC	\$5,665.36		
110909	12/27/2024	Open			Accounts Payable	QUINONEZ, FRANCISCO	\$390.00		
110910	12/27/2024	Open			Accounts Payable	RUSH TRUCK CENTER	\$1,739.79		
110911	12/27/2024	Open			Accounts Payable	SAFETY-KLEEN SYSTEMS, INC	\$296.71		
110912	12/27/2024	Open			Accounts Payable	SOUTH YUMA COUNTY LANDFILL	\$16,121.50		
110913	12/27/2024	Open			Accounts Payable	STRATTON HATS, INC	\$182.59		
110914	12/27/2024	Open			Accounts Payable	TAQUERIA AGUILAR LLC	\$803.77		
110915	12/27/2024	Open			Accounts Payable	VARGAS, JAVIER	\$155.05		
110916	12/27/2024	Open			Accounts Payable	YUMA COUNTY DEVELOPMENT SERVICES	\$250.00		
Type Check Totals:						28 Transactions	\$41,625.01		
EFT									
6710	12/27/2024	Open			Accounts Payable	4 IMPRINT	\$3,039.61		
6711	12/27/2024	Open			Accounts Payable	AMAZON WEB SERVICES INC	\$1.98		
6712	12/27/2024	Open			Accounts Payable	AMETZA ARIZONA LLC	\$150.00		
6713	12/27/2024	Open			Accounts Payable	ANIMAL CARE EQUIPMENT AND SERVICES	\$286.53		
6714	12/27/2024	Open			Accounts Payable	ARIZONA POLICE PSYCHOLOGY, PLLC	\$400.00		
6715	12/27/2024	Open			Accounts Payable	AXON ENTERPRISE, INC	\$412,538.56		
6716	12/27/2024	Open			Accounts Payable	BILL ALEXANDER FORD	\$72.65		
6717	12/27/2024	Open			Accounts Payable	BLT ASPHALT LLC	\$1,076.25		
6718	12/27/2024	Open			Accounts Payable	BSN SPORTS	\$5,955.26		
6719	12/27/2024	Open			Accounts Payable	BTE BODY COMPANY INC	\$521.26		
6720	12/27/2024	Open			Accounts Payable	CDWG	\$5,151.13		

SCHEDULE F

Payment Register

From Payment Date: 12/23/2024 - To Payment Date: 12/27/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference	
6721	12/27/2024	Open			Accounts Payable	CODE 3 TECHNOLOGY LLC	\$32,402.60			
6722	12/27/2024	Open			Accounts Payable	CORE ENGINEERING GROUP, PLLC	\$2,113.75			
6723	12/27/2024	Open			Accounts Payable	DESERT DOCUMENT SHREDDERS, LLC	\$75.50			
6724	12/27/2024	Open			Accounts Payable	DESERT WATER STORE INC	\$76.38			
6725	12/27/2024	Open			Accounts Payable	FRESH TERRA SERVICES LLC	\$860.00			
6726	12/27/2024	Open			Accounts Payable	HIREQUEST LLC	\$11,112.80			
6727	12/27/2024	Open			Accounts Payable	KINGHOSE INDUSTRY LLC	\$1,184.87			
6728	12/27/2024	Open			Accounts Payable	LESLIE'S POOL SUPPLY INC.	\$296.04			
6729	12/27/2024	Open			Accounts Payable	MAJCO LLC	\$320.71			
6730	12/27/2024	Open			Accounts Payable	MCNEECE BROS. OIL COMPANY, INC	\$6,258.98			
6731	12/27/2024	Open			Accounts Payable	PROFORCE LAW ENFORCEMENT	\$3,087.19			
6732	12/27/2024	Open			Accounts Payable	R&M ELECTRIC SUPPLY LLC	\$2,121.65			
6733	12/27/2024	Open			Accounts Payable	R.D. OFFUTT COMPANY	\$422.97			
6734	12/27/2024	Open			Accounts Payable	REPUBLIC SERVICES, INC.	\$28,412.43			
6735	12/27/2024	Open			Accounts Payable	RON TURLEY ASSOCIATES INC.	\$2,774.78			
6736	12/27/2024	Open			Accounts Payable	RWC INTERNATIONAL LTD	\$3,458.60			
6737	12/27/2024	Open			Accounts Payable	SAN LUIS AIR CONDITIONING LLC	\$80.00			
6738	12/27/2024	Open			Accounts Payable	SOUTHERN TIRE MART LLC	\$2,488.59			
6739	12/27/2024	Open			Accounts Payable	SPECTRUM BUSINESS	\$6,187.80			
6740	12/27/2024	Open			Accounts Payable	YUMA SUN INC	\$1,869.12			
Type EFT Totals:										
1BYPAYABLE - 1st BY Accounts Payable Totals							31 Transactions	\$534,797.99		

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	28	\$41,625.01	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	28	\$41,625.01	\$0.00

Payment Register

From Payment Date: 12/23/2024 - To Payment Date: 12/27/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
EFTs									
		Status		Count		Transaction Amount		Reconciled Amount	
		Open		31		\$534,797.99		\$0.00	
		Reconciled		0		\$0.00		\$0.00	
		Voided		0		\$0.00		\$0.00	
		Total		31		\$534,797.99		\$0.00	
All									
		Status		Count		Transaction Amount		Reconciled Amount	
		Open		59		\$576,423.00		\$0.00	
		Reconciled		0		\$0.00		\$0.00	
		Voided		0		\$0.00		\$0.00	
		Stopped		0		\$0.00		\$0.00	
		Total		59		\$576,423.00		\$0.00	
Grand Totals:									
Checks									
		Status		Count		Transaction Amount		Reconciled Amount	
		Open		28		\$41,625.01		\$0.00	
		Reconciled		0		\$0.00		\$0.00	
		Voided		0		\$0.00		\$0.00	
		Stopped		0		\$0.00		\$0.00	
		Total		28		\$41,625.01		\$0.00	
EFTs									
		Status		Count		Transaction Amount		Reconciled Amount	
		Open		31		\$534,797.99		\$0.00	
		Reconciled		0		\$0.00		\$0.00	
		Voided		0		\$0.00		\$0.00	
		Total		31		\$534,797.99		\$0.00	
All									
		Status		Count		Transaction Amount		Reconciled Amount	
		Open		59		\$576,423.00		\$0.00	
		Reconciled		0		\$0.00		\$0.00	
		Voided		0		\$0.00		\$0.00	
		Stopped		0		\$0.00		\$0.00	
		Total		59		\$576,423.00		\$0.00	

Guadalupe Canez

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DISCUSSION ITEM

Regular City Council Meeting

6. A.

Meeting Date: 01/08/2025

Department Head: Jenny Torres, Acting City Manager, Administration

Submitted By: Olivia Jenkins, Administrative Services Manager, Administration

Action Requested: Discussion Item - No Action to be Taken

ITEM:

Discussion and possible directions to staff on any and all matters regarding the City of San Luis Community Grant Program to provide direct monetary grants to help further non-profit organizations and government entities for projects and activities that provide health and other human services which improve the quality of life for San Luis residents. **(Olivia Jenkins, Administrative Services Manager; Kay Macuil, City Attorney; Jenny Torres, Acting City Manager)**

SUMMARY:

Background: The City of San Luis established an assistance contribution to provide a supplemental funding source for organizations and/or groups providing services to residents of San Luis. In the past, the city council would dedicate funds every fiscal year to contribute to some entities. Over the years, the city has limited the funding to only some organizations and/or groups.

Purpose: Staff is presenting an update to City Council as discussed during the FY 24-25 Budget Retreat. To provide a clear process that aligns with the use of public funds and the Arizona Constitution on the Anti-Gift Clause, staff is proposing a method for budgeting purposes, providing a clear guide for staff and applicants. This proposal will include an overview of eligibility requirements, funding levels, and evaluation criteria for each fiscal year.
Staff is presenting this item for discussion and feedback only; no Council action is required.

Discussion: Staff will present a program overview and propose the following as the established method. The following are based on research conducted and combined into a process and method for the City of San Luis.

- Create a committee composed of three members to review applications received/submitted.
- Create an application submittal date range (30 days)
- Create eligibility criteria and selection based on a point system
- Create a maximum amount per applicant (\$5,000)
- Method for the Council to recommend each fiscal year's budget amount (based on the city's fund availability, recommend a fixed maximum amount).

Applicants selected for the fiscal year Community Grant Program may not request additional support from the city. The city will not provide, in addition to the funding, in-kind resources for events that require other city services, personnel, facilities, and/or other city resources. The Parks & Recreation Department has or will have an application for non-city events that will need to be submitted for review by other city departments' approval.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: X
CITY/STATE/FEDERAL FUNDS: X
TOTAL: X
BUDGETED: X
AVAILABLE TO TRANSFER: X
GL ACCT # & NAME/REMAINING BALANCE BEFORE PURCHASE: X
FISCAL IMPACT STATEMENT:
XXXXX

Attachments

PowerPoint
CGO Application
Council's Contributions Per FY
Anti Gift Clause Sheet

Community Grant Program





agenda

INTRODUCTION
3

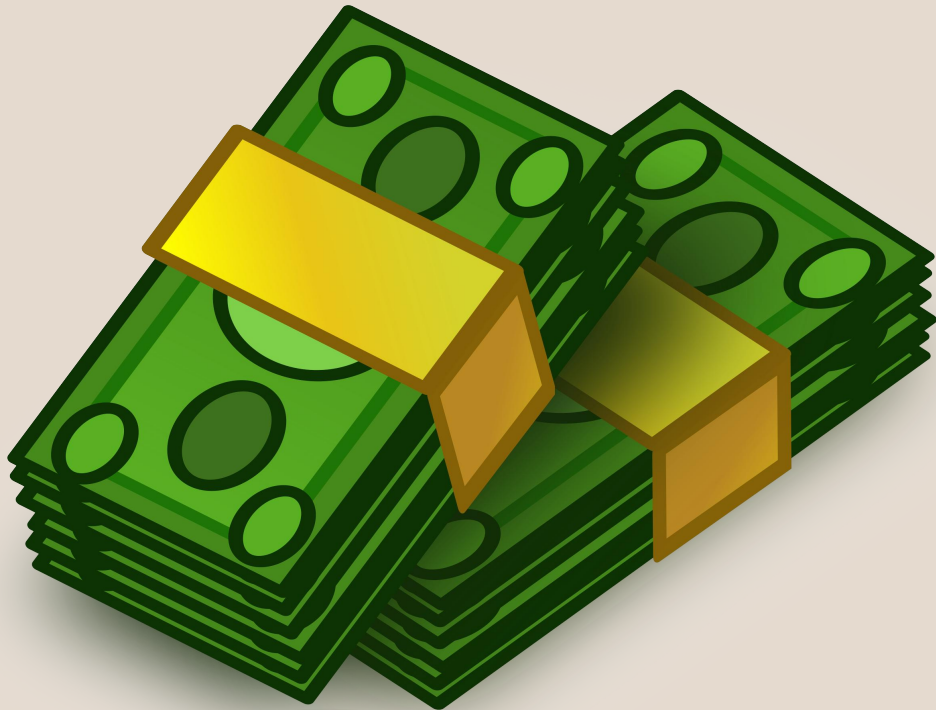
PURPOSE
4

APPLICATION CRITERIA
5

REVIEW COMMITTEE
6

COMMENTS/QUESTIONS
11

PURPOSE



Improve current method and process of awarding monetary grants.

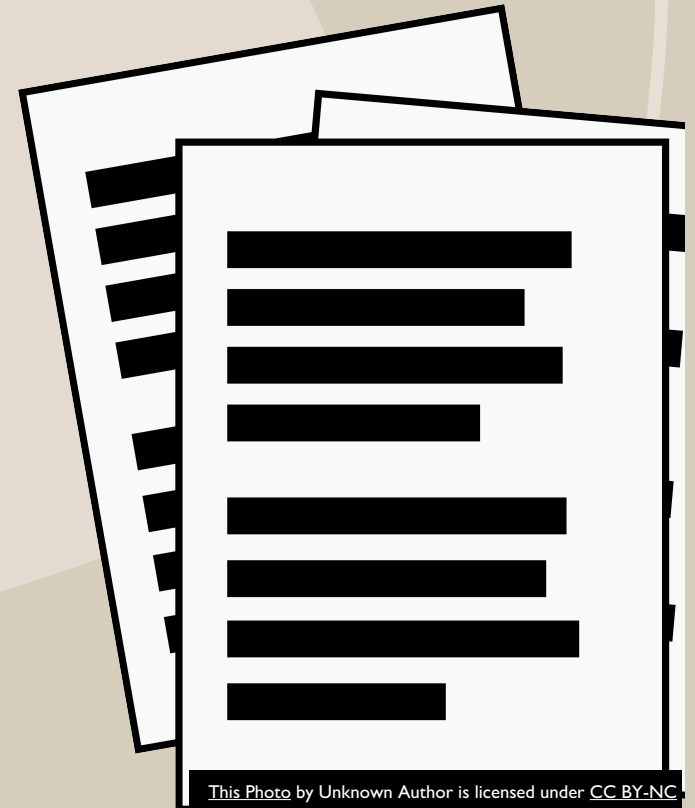
Community Grant Program:

- Council will recommend each fiscal year's budget amount. Amount will be based city's fund availability and other city priorities.
- Same criteria and requirements for applicants.
- Same process for all applicants.
- Sets a maximum award amount.
 - Grant awards will be issued based on availability of funds allocated for fiscal year.
- Review process and timeline.
- Committee review.
- Improves process and opportunity.

Application & Eligibility

Community Grant Program Application:

- Application will be available on city's website or hard copy at city administration.
- Time limit to apply, 30 days. Submittal date recommending the beginning of calendar year, January-February.
- Non-profit organizations and/or government entities (schools) may apply.
 - Non-profit must have 501(c)(3) status
- Priority will be provided to new applicants. Applicants that received previous funding must be current in their reporting. Timely and accurate reporting submissions will be considered, if funding is available.
- Applicants must demonstrate the ability to generate revenue from other sources.
- No additional in-kind resources will be provided.
- Award will be determined by point system.
- Maximum amount of award request will not exceed \$5,000.
 - Committee may approve a lesser amount.
- Applicant must show that services for which grant is requested will comply with the Arizona Constitution, Article 9, Section 7, the Anti-Gift Clause.





Committee & Committee Review

- A THREE (3) VOTING MEMBER COMMITTEE:
 - Member of Council (up to two years)
 - Finance Director or designee
 - City Manager or designee
- CITY ATTORNEY WILL REVIEW COMPLETE TIMELY SUBMITTED APPLICATIONS BEFORE COMMITTEE FOR COMPLIANCE WITH THE ANTI-GIFT CLAUSE.
- ALL APPLICATIONS SUBMITTED DURING THE DETERMINED 30-DAY PERIOD WILL BE REVIEWED BY COMMITTEE.
 - No late or incomplete applications will be reviewed.
- AWARD WILL BE DETERMINED BY POINT SYSTEM. COMMITTEE WILL HAVE A 30-DAY PERIOD TO REVIEW. PRIORITY TO SPECIAL PROJECTS, SERVICES, AND/OR ACTIVITIES WHICH IMPROVE THE QUALITY OF LIFE, PUBLIC HEALTH, WELFARE, AND/OR EDUCATIONAL NEEDS.
- COMMITTEE WILL REPORT TO COUNCIL ONCE THE SELECTION PROCESS HAS BEEN COMPLETED. PRESENT LIST OF AWARDEES AND AMOUNT OF GRANT.
- COMMUNITY GRANT PROGRAM COMMITTEE WILL ONLY BE ACCEPTING AND REVIEWING APPLICATIONS SUBMITTED FOR MONETARY SUPPORT.



Questions - Comments

Community Grant Opportunities Application

Program Overview

The City of San Luis Community Grant Program aims to fund projects and activities that address the public health, welfare, and educational needs of San Luis residents. The program allocates Funding on a fiscal year basis depending on city's funds availability. The fiscal year begins July 1 and ends June 30 of the following year.

Eligibility Criteria

- Applicants must provide direct services to San Luis, Arizona residents free of charge.
- Must have Non-profit 501 (c) (3) status.
- Priority will be provided to new applicants.
- Applicants that received previous funding must be current in their reporting. Timely and accurate reporting submissions will be considered, if funding is available.
- Applicants must demonstrate the ability to generate revenue from other sources.
- The award will be determined by a point system.
- The maximum amount of the award will not exceed \$5,000.
- The applicant must show that services for which grant is requested will comply with the Arizona Constitution, Article 9, Section 7, the Anti-Gift Clause. Please see attached brief explanation of Article 9, Section7 for additional information.

Application Directions

Please answer the following questions in narrative form. Application review and determination will be based on a point system. Up to five points will be **added** to your score for the completeness and correctness of the application. Up to ten points may be **subtracted** if you were previously funded and/or reports were not submitted correctly and/or project outcomes were not met.

Submission Directions

- One electronic copy of the application and required attachments must be submitted no later than 4:00 p.m. on Monday, March 3, 2025.
- Late applications will not be reviewed.
- Please save a copy of this application for your records before submitting.
- Funded Programs are required to report completed goal measurements no later than 30 days after your event or project completion.

If you have questions regarding this process, please contact the Community Grants team at communitygrants@sanluisaz.gov or by telephone at ((28) 341-8520.

Organization Information

Organization Name

Executive Director/CEO

Physical Address

Mailing Address

City, State, Zip Code

Email

Phone number

Project Information

Project Name

Project Contact Person

Email

Phone

Project Narrative

Total Funding Requested (checkbox - \$1,000 \$2,500 \$5,000)

Proposal and Objectives

Please provide information in each of the areas indicated below:

Briefly describe how your services promote San Luis residents' health, welfare, and quality of life. Indicate if this is a new or existing activity.

Specifically, describe how the activity/ies to be carried out directly address identified needs in the community.

Specify the total number of San Luis residents expected to be served by this program/activity.

Does any community organization other than yours offer the services proposed under the program design? If so, describe how your program/activity will enhance these efforts.

Briefly describe how you will collaborate with the City of San Luis and work with other organizations for outreach.

Measurable Goals

Please provide three goals and describe how progress will be measured to ensure success in delivering services to the residents of San Luis. Please see the example below.

Goal example: Of the 80 persons served by the project, 40% (32 persons) will find employment within three months of entering the program. This will be measured by follow-up contact with each program participant.

Measurable Goal No. 1

Measurable Goal No. 2

Measurable Goal No. 3

Project Budget

Total Program Budget

(this should include the total cost the organization spends for the entire program)

Total from other funding sources

(this should include additional funding sources that support the entire cost of the program)

Please explain how the Community Grant funds will be utilized for your project.

Attachments

Please submit in PDF Format

Organization's Mission Statement

Organization's 501(C)(3) Status

Organization's Board of Directors

Current W9

Signature

Submitted Date

City of San Luis, Arizona						
Budget City Council Contributions						
Description	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
GYEDC Binational/4FrontED	\$7,060.00	\$7,598.00	\$7,941.00	\$7,950.00	\$8,790.00	\$17,170.00
Advocate (Ramirez Advisors)	\$50,000.00	\$55,000.00	\$55,000.00	\$60,000.00	\$94,500.00	\$96,500.00
Advocate (Ramirez Advisors) Contingent Travel Exp				\$1,500.00		
Amberly's Place	\$41,808.00	\$42,000.00	\$42,000.00	\$42,000.00	\$41,995.00	\$50,000.00
Arizona Interagency Farmworkers Coalition	\$2,500.00	\$3,000.00	\$5,000.00	\$6,000.00	\$6,000.00	
Arte En La Calle				\$5,000.00		
Blazing Desert ComicCon	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	
Cancer Support Group of Yuma County & YRMC		\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	
Cesar Chavez Life & Legacy Committee				\$10,000.00	\$5,000.00	
Civic Contributions	\$22,000.00	\$22,000.00	\$22,000.00			
Chicano Art Walk					\$5,000.00	
Children's Museum of Yuma County				\$10,000.00		
Get Active-Activate (For School Back Packs and Supplies)					\$1,500.00	
Gethsemani Food Ministry	\$3,000.00	\$5,000.00	\$7,000.00	\$7,000.00	\$7,000.00	
Greater Yuma Eco. Dev. Corp.	\$51,254.00	\$51,254.00	\$57,514.00	\$63,770.00	\$63,763.00	\$63,800.00
Greater Yuma Port Authority	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	
Humane Society of Yuma (Animal Shelter)	\$50,000.00	\$55,000.00	\$60,000.00	\$50,000.00	\$50,000.00	\$60,000.00
Humane Society of Yuma: Spay/Neuter Clinics				\$5,000.00	\$5,000.00	\$5,000.00
Marketing Budget					\$10,000.00	
JCG Technologies	\$7,000.00	\$6,462.00	\$6,462.00			
Newspaper Publications	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00		
Off-Road Expo San Luis	\$10,000.00	\$10,000.00	\$10,000.00	\$20,000.00		
PPEP (Youth Build)	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$20,000.00	
Small Business Development Center					\$13,630.00	
San Luis Film Festival	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	
YCAT - ONE TIME CONTRIBUTION Litigation Expense				\$158,920.00		
YCAT- YCIPTA Presentation	\$70,573.00	\$70,573.00	\$88,216.00	\$119,900.00	\$125,900.00	\$137,820.00
Yuma Community Food Bank	\$25,000.00	\$25,000.00	\$25,000.00	\$30,000.00	\$30,000.00	\$40,000.00
Yuma Community Food Bank- snack pack	\$5,000.00					
YMPO	\$13,737.00	\$13,319.00	\$7,917.00			
Total Per FY	\$473,932.00	\$486,206.00	\$514,050.00	\$717,040.00	\$553,078.00	\$470,290.00

The Arizona Constitution doesn't allow cities to give money, subsidies, or loans to private individuals or organizations, including non-profits unless the city gets something valuable in return. The Arizona Supreme Court says cities must receive a direct benefit equal to the money they spend.

Application Requirements for City Funds

The application for city funds must include the following:

1. a clear explanation of how San Luis residents will benefit,
2. the value of those benefits, and
3. how the value was calculated.

If your application is approved, you must sign a contract promising to provide those benefits in exchange for the funding.

Example Proposal

Community Garden and Educational Workshops Project

1. Explanation of Benefits:

The community garden project will:

- Provide a shared space for San Luis residents to grow fresh produce.
- Promote sustainable gardening practices.
- Foster community engagement.
- Serve as an educational tool about healthy eating and environmental stewardship.

2. Value of Benefits:

The benefits include:

Fresh Produce: Access to fresh, locally grown produce for 25 families, improving nutrition and food security.

Educational Workshops: Workshops on gardening for 100 residents.

3. Calculation for Value:

Cost of Produce: Each family gets \$100 worth of produce per year. The garden will benefit 25 families.

- Total Value of Produce: \$100 per family x 25 families = \$2,500.

Educational Workshops: Each workshop participant's value is estimated at \$25. The program aims to reach 100 residents.

- Total Value of Workshops: \$25 per participant x 100 participants = \$2,500.

Total Calculated Value: \$2,500 (produce) + \$2,500 (workshops) = \$5,000.



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

6. B.

Meeting Date: 01/08/2025

Department Head: Adela Cortez, Director Human Resources, Human Resources Department

Submitted By: Maria Munoz, HR Benefits Coordinator, Human Resources Department

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding the continuing temporary staffing services through Hire Quest Inc. **(Maria Muñoz, Human Resources Analyst)**

SUMMARY:

The City of San Luis entered into a contract with HireQuest Inc. on August 11, 2022, to assist various departments in filling vacancies while applicants go through the recruitment and onboarding process. Since then, HireQuest has continued to provide valuable staffing services across different departments' divisions, including Solid Waste, the Fire Department, and the City Prosecutor's Office. Their support has been crucial in addressing workforce shortages, meeting departmental needs, and assisting with special projects, such as the Public Works Annual Cleaning Campaign.

In light of the funds spent on temporary staffing services during the previous fiscal year and projecting that this year's expense might exceed the allowed procurement amount, we are seeking City Council approval to continue utilizing HireQuest Inc. for these services. Additionally, given that some departments have already used their services this fiscal year, we are requesting ratification for purchases made to HireQuest in fiscal year 2024-25, specifically purchase orders 2025-00001797 for Public Works and 2025-00000816 for the City Attorney for the Prosecutor's support staff. We also request a waiver of the procurement requirements outlined in City Code Section 3.05.010(F) for the reasons stated above.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE THE USE OF HIREQUEST TEMPORARY SERVICES, RATIFY PURCHASE ORDERS FOR THE FISCAL YEAR 2025 DESCRIBED IN THIS AGENDA ITEM WITH ITS ATTACHMENTS, AND WAIVE FORMAL PURCHASE PROCEDURE UNDER CITY CODE § 3.05.020(F) FOR THE REASONS PRESENTED.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	Yes
CITY/STATE/FEDERAL FUNDS:	Yes
TOTAL:	See fiscal Impact statement
BUDGETED AMOUNT:	See fiscal Impact statement
AVAILABLE AMOUNT TO TRANSFER:	See fiscal Impact statement
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	See fiscal Impact statement

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

The budget is allocated throughout various departments in GL 80000-Contractual Services, and in other instances, there is budget capacity for temporary labor due to organizational vacancies. Approval of the agreement is subject to budget availability on a case-by-case basis.

For the items that we are seeking ratification, we confirm budget capacity due to a vacancy in the City Prosecutor's division and Public Works - Solid Waste Division's Annual Cleaning Campaign project.

- 2025-00001797— Six temporary workers
- 2025-00000816— Paralegal temporary assistance
- Total Expense for FY 23-24 was \$88,066.35.

Attachments

Hirequest FY 23-24 Expense Report Detail

Hirequest Staffing Agreement

HIREQUEST EXPENSE FY 23-24

Payment Date	Amount
07/14/2023	\$11076.88
07/21/2023	\$640.20
07/28/2023	\$1510.20
Expense for July 2023	\$13227.28
08/04/2023	\$1510.20
Expense for August 2023	\$1510.20
09/15/2023	\$1208.16
09/22/2023	\$2400.53
Expense for September 2023	\$3608.69
11/08/2023	\$32464.23
11/30/2023	\$4406.80
Expense for November 2023	\$36871.03
01/12/2024	\$16741.05
Expense for January 2024	\$16741.05
02/16/2024	\$6694.03
Expense for February 2024	\$6694.03
03/08/2024	\$3832.00
Expense for March 2024	\$3832.00
06/14/2024	\$3699.36
06/21/2024	\$1321.20
06/28/2024	\$561.51
Expense for June 2024	\$5582.07
GRAND TOTAL	\$ 88,066.35



STAFFING AGREEMENT FOR TEMPORARY LABOR SERVICES

Branch: Yuma Salesperson: Glara Pina Date: 2/19/2022

Client Name: City of San Luis

CLIENT CREDIT INFORMATION

CLIENT INFORMATION

City of San Luis
Corporate Name
Trade Name (Doing Business As) Invoice To: []
1090 E. Union St.
Primary Address
San Luis AZ 85349
City State Zip
Maria Munoz 928-341-8579
Contact Name Phone Number

BILLING INFORMATION

P.O. Box 1170
Primary Address Line 1
1090 E. Union St.
Primary Address Line 2
San Luis AZ 85349
City State Zip
Maria Munoz 928-341-8579 928-722-6773
Contractor Phone Number Fax Number
Are purchase orders required? Yes [X] No []

Government
Legal Status (i.e. Corporation, Partnership, etc.)

1979
Year Incorporated / Started

Name of predecessor / affiliated companies

Owners(s) Names

86-03766641
Tax id # / SS#
NACIS#

Contractor's Professional License # / Bond

David Espitia
Accounts Payable Contact Name

Despitia@sanluisaz.gov
Accounts Payable Email

928-341-8553
Accounts Payable Phone Number

mailed
Invoicing Preference: Mailed/ Electronic

Hrdept@sanluisaz.gov
Email for Invoices

Preferred Payment Method: Check [] CC [] ACH []

Customer Average Net Pay

BANK REFERENCES

1st Bank Yuma
Bank Name
San Luis
City

Maria Gonzalez
Contact
AZ 85349
State Zip

0520000005
Account Number
Branch

Date Opened
Line of Credit: Yes [] No [X]

TRADE REFERENCES

Botach Inc
Name
Leslie Peoples
Contact
(213) 595-6496
Phone Number
Date Opened
High Credit

Dana Kepner Company LLC
Name
Chia Vang
Contact
(303) 623-6161
Phone Number
Date Opened
High Credit





HireQuest or HireQuest Direct, as the case may be, ("HIREQUEST") will
 1. Recruit, screen, interview, hire and assign its employees ("Assigned Employees") to perform work under CLIENT's supervision at the CLIENT's locations and will, as the common law employer of Assigned Employees, be responsible for the following:
 2. Pay Assigned Employees' wages, payroll taxes and provide them with the benefits required by law.
 3. Inquire about the working conditions to which Assigned Employees will be exposed at CLIENT's worksite, provide general safety training to Assigned Employees and confirm that CLIENT has provided site-specific safety and health training and safety and personal protective equipment (PPE) other than hard hats, reflective vests, safety glasses, and gloves as required by OSHA, applicable state and local laws and regulations, as well as any work rules of CLIENT. In addition, HIREQUEST, as the common law employer, has the right to physically inspect the worksite and work processes to assess any potential work site hazards to Assigned Employees; to conduct post-accident/incident investigations; to audit CLIENT's safety and training records; to review and address, unilaterally or in coordination with CLIENT, Assigned Employee work performance issues; and to enforce HIREQUEST's employment policies relating to Assigned Employee conduct at the worksite

CLIENT will:

1. Properly supervise and train, in the same manner as its own employees, Assigned Employees performing its work and be responsible for its business operations, products, services, and intellectual property;
2. Properly supervise, control, and safeguard its premises, processes, or systems, and not permit Assigned Employees to work off the ground, including, but not limited to ladders, roofs or scaffolding, operate any vehicle or mobile equipment, to operate dangerous or unprotected machinery or equipment, to perform excavation work where proper shoring and protection are not provided or entrust them with unattended premises, cash, checks, keys, credit cards, merchandise, confidential or trade secret information, negotiable instruments, or other valuables without HIREQUEST's express prior written approval or as strictly required by the job description provided to HIREQUEST;
3. Provide Assigned Employees with a safe work site and working conditions that comply with the Occupational Safety and Health Act of 1970 and applicable state and local laws and regulations, as well as
 - 3.1. provide Assigned Employees with appropriate safety and training information and Personal Protective Equipment, including but not limited to information regarding when PPE must be used, as well as how to put on, take off, adjust, wear, and use PPE.
 - 3.2. provide site-specific safety and job training, and train, certify, evaluate, and orient all Assigned Employees in all safety and Injury Illness and Prevention Programs, hazard communication programs (Labels and Safety Data Sheet information, etc.) and operational instructions, in the same manner as Client employees, add as required by law, including, but not limited to, all federal OSHA and applicable state safety requirements, guidelines and standards;
 - 3.3. provide adequate notice to Assigned Employees and HIREQUEST of any unsafe conditions or potential hazards at the workplace.
 - 3.4. refrain from exposing Assigned Employees to any hazardous chemicals (as defined by the OSHA Hazard Communication Standard or any applicable state/local "right to know" law) under normal operating conditions or any foreseeable emergencies without proper training and required PPE
 - 3.5. respond within a reasonable time to HIREQUEST's inquiries regarding working conditions at CLIENT's worksite and make CLIENT's worksite and records available for inspection by HIREQUEST prior to and during Assigned Employees' assignments;
 - 3.6. notify HIREQUEST immediately of any Assigned Employee accidents or incidents, whether or not resulting in injury or illness; provide HIREQUEST with information and the right to conduct a post-incident site investigation regarding, and within twenty-four (24) hours of, any such incident; and cooperate in any post-incident investigation, including making witnesses and records available;
 - 3.7. maintain the required safety and health programs, and any other programs applicable under the Occupational Safety and Health Act of 1970 including compliant training records which shall be subject to audit at HIREQUEST'S discretion, applicable to Assigned Employees;

CONFIRMATION OF ACCURACY OF INFORMATION, RELEASE OF AUTHORITY TO VERIFY AND ACCEPTANCE OF TERMS AND CONDITIONS

The undersigned contractual obligations to HIREQUEST and Affiliates are controlled by this agreement, the terms and conditions set forth on the standard HIREQUEST time slip and the HIREQUEST Rate Agreement. In the event the undersigned submits a time slip(s) or timesheet(s) in another format, electronic or otherwise, the undersigned agrees to be bound by the terms and conditions set forth on the HIREQUEST time slips of which copies are available upon request and incorporated herein by reference.

The undersigned hereby certifies that the information in this Staffing Agreement is correct. The information included is for the use of HIREQUEST in determining the amounts and conditions upon which services are to be extended. The undersigned understands that HIREQUEST may utilize other sources of information, which it considers necessary in making its determination to extend services. The undersigned authorizes the bank and trade references listed above to release any information necessary to assist HIREQUEST in making its determination, authorizes creditors to release information pertaining to our credit history, and authorizes investigation into CLIENT's credit via credit bureau reports

This agreement is reaffirmed as true and correct and the terms and conditions set forth herein are acceptable to the undersigned. This agreement, together with the Rate Agreement and HIREQUEST time slips, represent the whole agreement of the parties and no modification or variation shall be deemed valid unless a subsequent written agreement is signed by both parties. In the event that it becomes necessary to initiate legal proceedings to collect any monies due under this agreement, the undersigned shall be held responsible for all of HIREQUEST's cost of collection including reasonable legal fees and expenses in collecting the amounts due. The venue for such legal action will be _____ county, _____. Furthermore, the undersigned shall be required to pay interest at a rate of 18% per annum on invoices that are not paid within 30 days from the invoice date.

Louie Guafariz 8/11/22

Printed Name | Date

 Client Authorized Signature

Gloria Lopez 8/11/2022

Printed Name | HireQuest Representative

 HireQuest Representative Signature

Personal Guaranty: (If in business less than 2-years)

In consideration of the substantial direct and indirect benefits derived by Guarantor from the extension of services to CLIENT pursuant to this agreement, the undersigned Guarantor hereby unconditionally and irrevocably guarantees, as primary obligor and not merely as surety, the punctual payment when due of all present and future obligations of CLIENT under this agreement including all costs and fees (including attorneys' fees) incurred by HIREQUEST in the collection of such amounts. Guarantor agrees that HIREQUEST need not attempt to collect any funds from CLIENT to enforce the obligations of this Guaranty.

Guarantor

Printed Name

Date



Supplement to Staffing Agreement for Temporary Labor Services

This supplement to the Staffing Agreement for Temporary Labor Services ("Supplement") is made this 5th day of August 2022 between:

Hire Quest or Hire Quest Direct	The City of San Luis
a Foreign Limited Liability Company organized under the laws of Arizona ("HIREQUEST") and	a municipal corporation organized under the laws of Arizona ("CLIENT").

I. INCORPORATION BY REFERENCE

By this reference, this Supplement incorporates the Staffing Agreement for Temporary Labor Services ("Staffing Agreement") attached as Exhibit A.

II. INDEPENDENT CONTRACTOR RELATIONSHIP

HIREQUEST agrees that in rendering all services under the Staffing Agreement, HIREQUEST and Assigned Employees (as described in the Staffing Agreement) will act and be considered for all purposes as independent contractors to the CLIENT, not as an employee of CLIENT.

III. COMPLIANCE WITH ALL LAWS

HIREQUEST shall comply with all applicable laws, including but not limited to:

3.1 Required e-verify: Under A.R.S. § 41-4401(A), the HIREQUEST warrants its compliance with all federal immigration laws and regulations related to its Assigned Employees, employees, and its compliance with § 23-214, subsection A, Everify. HIREQUEST's breach of this warranty shall be deemed a material breach of the Staffing Agreement subject to penalties up to and including termination of the Staffing Agreement. The CLIENT retains the legal right to inspect the papers of any contractor, subcontractor, or employee who works under this Staffing Agreement to ensure that HIREQUEST or its subcontractor or subcontractors comply with this warranty.

3.2 Notice of Arizona Conflict of Interest Law: This Contract may be canceled if there is a conflict of interest under A.R.S. § 38511.

3.3 Workers' Compensation: HIREQUEST shall provide Workers' Compensation for Assigned Employees in coverage amounts as required by Arizona law.

IV. INSURANCE

In addition to Worker's Compensation coverage, HIREQUEST shall carry, at a minimum, the following levels of insurance and, upon execution of the Staffing Agreement and this Supplement,

will provide a certificate of insurance showing that such coverage is currently in force: Commercial General Liability, \$1 million each occurrence and \$1 million in the aggregate, covering bodily injury, property damage, and personal injury. HIREQUEST shall name CLIENT (the City of San Luis, Arizona) as an additionally insured. HIREQUEST shall submit to the CLIENT a certificate of insurance and endorsement showing the coverage and additionally insured as described above.

V. INDEMNIFY

HIREQUEST shall indemnify, hold harmless, and defend the CLIENT, the CLIENT's elected officials, officers, agents, and employees from all suits and action, including reasonable attorneys' fees and all costs of litigation and judgment against the CLIENT as a result of loss, damage, or injury to person or property due to any action or omission by the Assigned Employees HIREQUEST sends to the CLIENT.

The parties have executed this Supplement on the day, month, and year in the first paragraph of this Supplement, which is the date the last party signed.

City of San Luis, Arizona



Lizandro Galaviz, Acting City Manager

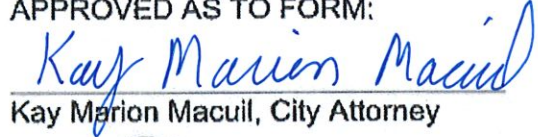
Date: 8/17/22

ATTEST:

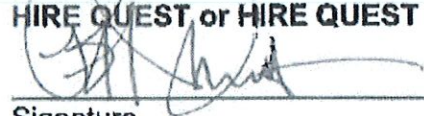


Melissa Lopez, Deputy City Clerk

APPROVED AS TO FORM:


Kay Marion Macuil, City Attorney

HIRE QUEST, or HIRE QUEST DIRECT



Signature

Brett Johnson

Print Name

Date: August 5, 2022



City of San Luis
Arizona Rate Agreement
2022

<u>Description:</u>	<u>Bill Rate Per Hour</u>
General labor(unskilled)	\$23.95
General labor(Heavy Lifting/Demo)	\$25.95
Semi Skilled(without tools)	\$28.95
Skilled Journeyman	\$39.95
Heavy Equipment Operator	\$44.25

Above rates are subject to change in accordance with federal & state government regulations. Client agrees to pay for a minimum of four (4) hours per day per employee. The Client also agrees to be billed for overtime hours at a rate of time and a half for each HIREQUEST DIRECT employee who works an excess of forty (40) hours within a one week period, which runs Monday through Sunday. Employee temporary to permanent hire is available at no cost after four-hundred and eighty (480) working hours are billed and paid. Payment terms are NET 30 DAYS and a finance charge of 1.5% will be assessed on invoices that exceed 30 days. Acceptable forms of payment are check or credit card, to which a 3% fee will be charged by the processing company. Invoices can be obtained, and credit card payments can be made by logging in to the Client web portal at <http://clients.hirewebconnect.com/stars>.

Client Company Name: City of San Luis

Client Name & Title: Lizandro Galaviz, Acting City Manager

Client Signature: [Signature]

Date: 8/17/22

HIREQUEST DIRECT Representative: [Signature]



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/21/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER McGriff Insurance Services, Inc. 3400 Overton Park Drive SE Suite 300 Atlanta, GA 30339	CONTACT NAME: Valerie Epps PHONE (A/C, No, Ex): 404 497-7500 E-MAIL ADDRESS: Valerie.Epps@mcgriff.com	FAX (A/C, No):
	INSURER(S) AFFORDING COVERAGE	
INSURED Hire Quest, LLC DBA HireQuest, HireQuest Direct 111 Springhall Drive Goose Creek, SC 29445	INSURER A: ACE American Insurance Company	NAIC # 22667
	INSURER B: ACE Fire Underwriters Insurance Company	20702
	INSURER C: Alaska National Insurance Company	38733
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** UC1JPF04 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ITR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Per accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
A B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A	WLR C68922847 (AOS) SCF C68922884 (WI)	03/01/2022	03/01/2023	<input checked="" type="checkbox"/> PER STATE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	WASHINGTON USL&H		21F WU 11801	08/15/2021	06/15/2022	E.L. - Each Accident \$ 1,000,000 E.L. - Each Employee \$ 1,000,000 E.L. - Policy Limit \$ 1,000,000 M.E.L. - Each Accident \$ 100,000 M.E.L. - Disease Aggregate \$ 100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES [ACORD 101, Additional Remarks Schedule, may be attached if more space is required]

CERTIFICATE HOLDER For Evidence of Coverage Only	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/5/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Jackson Agency Inc DBA Allied Risk Partners Corp 6971 W Sunrise Blvd #206 Sunrise FL 33313	CONTACT NAME: Maria Bonitez PHONE (A/C No. Ext): (305) 824-3464 FAX (A/C No.): (954) 473-3705 E-MAIL ADDRESS: mbenitez@jacksonagency.com																					
INSURED Hire Quest LLC dba Trojan Labor and Acruz, HireQuest and HireQuest Direct, Snelling and Link; HQ LTS Corporation; HireQuest, Inc. 111 Springhall Drive Goose Creek SC 29445	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A:</td> <td>Fokio Marine Specialty Insurance Company</td> <td>23850</td> </tr> <tr> <td>INSURER B:</td> <td>Lloyds Of London</td> <td>524210</td> </tr> <tr> <td>INSURER C:</td> <td></td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Fokio Marine Specialty Insurance Company	23850	INSURER B:	Lloyds Of London	524210	INSURER C:			INSURER D:			INSURER E:			INSURER F:		
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INSURER C:																						
INSURER D:																						
INSURER E:																						
INSURER F:																						

COVERAGES

CERTIFICATE NUMBER: 2022-2023 Basic COI

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR LWO	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			PPK2387043	03/02/2022	03/02/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GEN'L AGGREGATE \$ 2,000,000 PRODUCTS - COMM/OP AGG \$ 2,000,000 Professional Liability \$ 2000000/1000000 COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Medical Payments \$ 5,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			PPK2387043	03/02/2022	03/02/2023	BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Medical Payments \$ 5,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0			PUB805695	03/02/2022	03/02/2023	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N	N/A			PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Crime Professional Coverage			See In Limits Section	03/02/2022	03/02/2023	Crime PPK2387043 \$ 5,000,000 EPLI 1,000,000 Cyber 21H368309 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

This certificate is solely for the use as "Evidence of Insurance"

CERTIFICATE HOLDER SAMPLE 123 SAMPLE ST, SAMPLE, SC 29445	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	--

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line, do not leave this line blank.
HireQuest LLC

2 Business name/disregarded entity name, if different from above
dba HireQuest and HireQuest Direct

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

Individual sole proprietor or single-member LLC

C Corporation

S Corporation

Partnership

Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) **C**

Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
 Exempt payee code (if any) _____
 Exemption from FATCA reporting code (if any) _____
 (Do not use more than one code on this line)

5 Address (number, street, and apt. or suite no.) See instructions
111 Springhall Dr

6 City, state, and ZIP code
Goose Creek, SC 29445

7 List account number(s) here (optional)

8 Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

--	--	--	--	--	--	--	--	--	--

or

Employer identification number

6	8		0	5	1	0	3	5	7
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Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign this certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person *[Signature]* Date **1/3/2022**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.



Uniform Certification Agency

CERTIFIED WOMEN-OWNED BUSINESS ENTERPRISE

Presented To

HQ Direct, LLC.

HAS SUCCESSFULLY MET ALL REQUIREMENTS AS ESTABLISHED BY THE MMBC CONTINUUM AND THE UNIFORM CERTIFICATION AGENCY FOR CERTIFICATION AS A WOMEN-OWNED BUSINESS ENTERPRISE. THIS CERTIFICATE RELATES TO WBE STATUS AND IS NOT CERTIFICATION OF EXPERTISE IN ANY PARTICULAR TRADE OR FIELD.

Director of Certification

4072111

Certificate Number

09/25/2022

Expiration Date



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

6. C.

Meeting Date: 01/08/2025

Department Head: Adela Cortez, Director Human Resources, Human Resources Department

Submitted By: Adela Cortez, Director Human Resources, Human Resources Department

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding strategy for implementing salary adjustments. **(Adela Cortez, Director of Human Resources)**

SUMMARY:

Public Sector Personnel Consultants conducted a base salary study in early 2024, with the results and implementation presented during the City Council Meeting on June 12, 2024.

The study revealed that the City is not a competitive employer as 83% of the benchmarked jobs are more than 5% below prevailing market rates. This disparity affects 268 employees whose salaries currently fall below the minimum of the proposed salary range for their positions.

Key recommendations from the study included:

- Establishing a salary competitiveness policy aligned with prevailing market rates.
- Adopting the proposed Salary Range Assignments for FY 2025.
- Adjusting the salaries of all employees currently below ***the minimum salary range to meet the minimum on the plan's effective date.***
- Annually updating the salary plan by reallocating job classes to appropriate salary ranges from the proposed table.
- Utilizing the salary range linkage guide for assigning non-benchmark job classes during annual updates.

During the Fiscal Year 2024-2025 Budget Process, the City allocated \$850,000 to the City Administration Department to address salary adjustments. Further financial analysis identified an additional \$363,000 from savings generated by existing vacancies across various General Fund departments. After accounting for fringe benefits, the total available funding for salary increases amounts to \$955,000.

The total cost to bring all affected employees to 100% of the minimum salary range is approximately \$1,430,558 plus fringe benefits, bringing the total to approximately \$1,816,809. Given the limited funds, other options were considered to bring employees to 97% (\$1,417,306), 95% (\$1,057,714), or 92.5% (\$748,393) of the market minimum.

Based on the available funding, it is recommended to proceed with adjusting the salaries of the 268 affected employees to 95% of the market minimum. This approach ensures a quicker path to aligning all salaries with the minimum range while balancing financial constraints.

If approved, salary adjustments will be processed effective January 11, and employees will see their

adjustment on their paychecks for January 31, 2024.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE FUNDING AT 95% OF THE MINIMUM MARKET AS THE STRATEGY FOR IMPLEMENTATION OF SALARY ADJUSTMENTS.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: YES
CITY/STATE/FEDERAL FUNDS: CITY
TOTAL: \$1,213,000
BUDGETED AMOUNT: \$850,000
AVAILABLE AMOUNT TO TRANSFER: \$363,000
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: City Administration GL:
100-115-51000

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

To facilitate the implementation of the new salary structure, we are requesting City Council approval for the following actions:

- 1. Authorize the reallocation of the \$850,000 Salary Adjustment Budget from the City Administration department GL Account 100-115-51000 Salary Classification to other city departments as required XXX-XXX-50XXX Salaries Line.*
- 2. Approve a budget transfer of \$363,000 from various General Fund departmental savings 100-XXX-50XXX to the appropriate departments as required to implement the proposed salary adjustments.*

Attachments

- Exhibit 1 - Salary Range Table
Exhibit 2 - Classification Structure FY 2024-2025
Exhibit 3 - Salary Adjustment Strategy Options
-

City of San Luis Salary Range Table

Salary Range	Minimum	Midpoint	Maximum		Salary Range	Minimum	Midpoint	Maximum
1	\$31,200	\$37,310	\$41,638		39	\$76,282	\$95,353	\$114,423
2	\$31,741	\$38,243	\$42,679		40	\$78,189	\$97,736	\$117,284
3	\$32,535	\$39,199	\$43,746		41	\$80,144	\$100,180	\$120,216
4	\$33,348	\$40,179	\$44,840		42	\$82,147	\$102,684	\$123,221
5	\$34,182	\$41,183	\$45,961		43	\$84,201	\$105,251	\$126,302
6	\$35,037	\$42,213	\$47,110		44	\$86,306	\$107,883	\$129,459
7	\$35,913	\$43,268	\$48,287		45	\$88,464	\$110,580	\$132,696
8	\$36,810	\$44,350	\$49,494		46	\$90,675	\$113,344	\$136,013
9	\$37,731	\$45,459	\$50,732		47	\$92,942	\$116,178	\$139,413
10	\$38,674	\$46,595	\$52,000		48	\$95,266	\$119,082	\$142,899
11	\$39,641	\$47,760	\$53,300		49	\$97,647	\$122,059	\$146,471
12	\$40,632	\$48,954	\$54,633		50	\$100,089	\$125,111	\$150,133
13	\$41,648	\$50,178	\$55,998		51	\$102,591	\$128,239	\$153,886
14	\$42,689	\$51,432	\$57,398		52	\$105,156	\$131,444	\$157,733
15	\$43,756	\$52,718	\$58,833		53	\$107,784	\$134,731	\$161,677
16	\$44,850	\$54,036	\$60,304		54	\$110,479	\$138,099	\$165,719
17	\$44,310	\$55,387	\$66,464		55	\$113,241	\$141,551	\$169,862
18	\$45,417	\$56,772	\$68,126		56	\$116,072	\$145,090	\$174,108
19	\$46,553	\$58,191	\$69,829		57	\$118,974	\$148,717	\$178,461
20	\$47,717	\$59,646	\$71,575		58	\$117,253	\$152,435	\$187,617
21	\$48,909	\$61,137	\$73,364		59	\$120,185	\$156,246	\$192,308
22	\$50,132	\$62,665	\$75,198		60	\$123,189	\$160,152	\$197,116
23	\$51,385	\$64,232	\$77,078		61	\$126,269	\$164,156	\$202,043
24	\$52,670	\$65,838	\$79,005		62	\$129,426	\$168,260	\$207,094
25	\$53,987	\$67,484	\$80,980		63	\$132,661	\$172,467	\$212,272
26	\$55,337	\$69,171	\$83,005		64	\$135,978	\$176,778	\$217,579
27	\$56,720	\$70,900	\$85,080		65	\$139,377	\$181,198	\$223,018
28	\$58,138	\$72,672	\$87,207		66	\$142,862	\$185,728	\$228,594
29	\$59,591	\$74,489	\$89,387		67	\$146,433	\$190,371	\$234,308
30	\$61,081	\$76,351	\$91,622		68	\$150,094	\$195,130	\$240,166
31	\$62,608	\$78,260	\$93,912		69	\$153,846	\$200,008	\$246,170
32	\$64,173	\$80,217	\$96,260		70	\$157,693	\$205,009	\$252,325
33	\$65,778	\$82,222	\$98,667		71	\$161,635	\$210,134	\$258,633
34	\$67,422	\$84,278	\$101,133		72	\$165,676	\$215,387	\$265,098
35	\$69,108	\$86,385	\$103,662		73	\$169,818	\$220,772	\$271,726
36	\$70,835	\$88,544	\$106,253		74	\$174,063	\$226,291	\$278,519
37	\$72,606	\$90,758	\$108,909		75	\$178,415	\$231,948	\$285,482
38	\$74,421	\$93,027	\$111,632					

Separation @ MP	
2.50%	

Range Spread		
	40.00%	Ranges 1 thru 16
	50.00%	16 thru 57
	60.00%	58 thru 75

Classification Structure - FY: 2024-25

Job (Functional) Title	Department	Pay Grade	Min	Mid	Max	Min	Mid	Max	FLSA	EEOC Cat	WC Code
Accountant I	Finance	24	\$25.32	\$31.65	\$37.98	\$52,670	\$65,838	\$79,005	Exempt	2	8810
Accountant II	Finance	28	\$27.95	\$34.94	\$41.93	\$58,138	\$72,672	\$87,207	Exempt	2	8810
Accounting Specialist	Finance	16	\$21.56	\$25.98	\$28.99	\$44,850	\$54,036	\$60,304	NE	6	8810
Accreditation & Compliance Coordinator	Police Department	20	\$22.94	\$28.68	\$34.41	\$47,717	\$59,646	\$71,575	NE	4	8831
Administrative Assistant	Agency-wide	8	\$17.70	\$21.32	\$23.80	\$36,810	\$44,350	\$49,494	NE	6	8810
Administrative Coordinator	Agency-wide	12	\$19.53	\$23.54	\$26.27	\$40,632	\$48,954	\$54,633	NE	6	8810
Ambulance Billing Coordinator	Finance - Ambulance	20	\$22.94	\$28.68	\$34.41	\$47,717	\$59,646	\$71,575	NE	6	8810
Animal Control Officer	Police Department	14	\$20.52	\$24.73	\$27.60	\$42,689	\$51,432	\$57,398	NE	4	8831
Assistant City Attorney	City Attorney	52	\$50.56	\$63.19	\$75.83	\$105,156	\$131,444	\$157,733	Exempt	1	8820
Assistant City Manager	Administration	63	\$63.78	\$82.92	\$102.05	\$132,661	\$172,467	\$212,272	Exempt	1	8820
Assistant Director	Development Services	48	\$45.80	\$57.25	\$68.70	\$95,266	\$119,082	\$142,899	Exempt	1	5506
Assistant Director	Finance	48	\$45.80	\$57.25	\$68.70	\$95,266	\$119,082	\$142,899	Exempt	1	8810
Assistant Director	P&R - Administration	38	\$35.78	\$44.72	\$53.67	\$74,421	\$93,027	\$111,632	Exempt	1	9063
Assistant Director	PW - Administration	48	\$45.80	\$57.25	\$68.70	\$95,266	\$119,082	\$142,899	Exempt	1	5506
Assistant Fire Chief	Fire Department	51	\$49.32	\$61.65	\$73.98	\$102,591	\$128,239	\$153,886	Exempt	1	7710
Assistant Planner	Development Services - Planning	28	\$27.95	\$34.94	\$41.93	\$58,138	\$72,672	\$87,207	Exempt	2	8810
Associate Planner	Development Services - Planning	32	\$30.85	\$38.57	\$46.28	\$64,173	\$80,217	\$96,260	Exempt	2	8810
Bailiff	Municipal Court	12	\$19.53	\$23.54	\$26.27	\$40,632	\$48,954	\$54,633	NE	4	8820
Building Inspector I	Development Services - Bldg	17	\$21.30	\$26.63	\$31.95	\$44,310	\$55,387	\$66,464	NE	3	8810
Building Inspector II	Development Services - Bldg	22	\$24.10	\$30.13	\$36.15	\$50,132	\$62,665	\$75,198	NE	3	8810
Building Maintenance Lead	PW - Facilities	12	\$19.53	\$23.54	\$26.27	\$40,632	\$48,954	\$54,633	NE	8	9015
Building Maintenance Technician	PW - Facilities	6	\$16.84	\$20.29	\$22.65	\$35,037	\$42,213	\$47,110	NE	8	9015
Building Official	Development Services - Bldg	43	\$40.48	\$50.60	\$60.72	\$84,201	\$105,251	\$126,302	Exempt	1	8810
Building Permit Technician	Development Services - Bldg	11	\$19.06	\$22.96	\$25.63	\$39,641	\$47,760	\$53,300	NE	3	8810
Building Plans Examiner	Development Services - Bldg	24	\$25.32	\$31.65	\$37.98	\$52,670	\$65,838	\$79,005	NE	2	8810
Chief of Police	Police Department	60	\$59.23	\$77.00	\$94.77	\$123,189	\$160,152	\$197,116	Exempt	4	7720
City Attorney	City Attorney	59	\$57.78	\$75.12	\$92.46	\$120,185	\$156,246	\$192,308	Exempt	1	8820
City Clerk	City Clerk	52	\$50.56	\$63.19	\$75.83	\$105,156	\$131,444	\$157,733	Exempt	1	8810
City Engineer	Engineering	53	\$51.82	\$64.77	\$77.73	\$107,784	\$134,731	\$161,677	Exempt	1	5506
City Manager	Administration	69	\$73.96	\$96.16	\$118.35	\$153,846	\$200,008	\$246,170	Exempt	1	8810
City Prosecutor	City Attorney	50	\$48.12	\$60.15	\$72.18	\$100,089	\$125,111	\$150,133	Exempt	2	8820
Civil Engineer	Engineering	40	\$37.59	\$46.99	\$56.39	\$78,189	\$97,736	\$117,284	Exempt	1	5506
Code Compliance Specialist	PW - Administration	17	\$21.30	\$26.63	\$31.95	\$44,310	\$55,387	\$66,464	NE	3	5506
Code Enforcement Officer	Development Services - Bldg	17	\$21.30	\$26.63	\$31.95	\$44,310	\$55,387	\$66,464	NE	3	8810
Contracts & Grants Coordinator	Finance	24	\$25.32	\$31.65	\$37.98	\$52,670	\$65,838	\$79,005	NE	2	8810
Cook	P&R - Senior Center	2	\$15.26	\$18.39	\$20.52	\$31,741	\$38,243	\$42,679	NE	8	8810
Court Administrator	Municipal Court	38	\$35.78	\$44.72	\$53.67	\$74,421	\$93,027	\$111,632	Exempt	5	8820
Court Chief Clerk	Municipal Court	16	\$21.56	\$25.98	\$28.99	\$44,850	\$54,036	\$60,304	Exempt	5	8820
Court Clerk I	Municipal Court	9	\$18.14	\$21.86	\$24.39	\$37,731	\$45,459	\$50,732	NE	5	8820
Court Clerk II	Municipal Court	12	\$19.53	\$23.54	\$26.27	\$40,632	\$48,954	\$54,633	NE	5	8820
Court Interpreter	Municipal Court	14	\$20.52	\$24.73	\$27.60	\$42,689	\$51,432	\$57,398	NE	5	8820
Court Security Officer	Municipal Court	12	\$19.53	\$23.54	\$26.27	\$40,632	\$48,954	\$54,633	NE	5	8810
Custodian	PW - Facilities	2	\$15.26	\$18.39	\$20.52	\$31,741	\$38,243	\$42,679	NE	8	9015
Customer Service Representative	Finance - Billing & Collections	2	\$15.26	\$18.39	\$20.52	\$31,741	\$38,243	\$42,679	NE	6	8810

Classification Structure - FY: 2024-25

Job (Functional) Title	Department	Pay Grade	Min	Mid	Max	Min	Mid	Max	FLSA	EEOC Cat	WC Code
Deputy City Clerk	City Clerk	32	\$30.85	\$38.57	\$46.28	\$64,173	\$80,217	\$96,260	Exempt	2	8810
Director of Development Services	Development Services	56	\$55.80	\$69.75	\$83.71	\$116,072	\$145,090	\$174,108	Exempt	1	8810
Director of Finance	Finance	59	\$57.78	\$75.12	\$92.46	\$120,185	\$156,246	\$192,308	Exempt	1	8810
Director of Human Resources	Human Resources	56	\$55.80	\$69.75	\$83.71	\$116,072	\$145,090	\$174,108	Exempt	1	8810
Director of Parks & Rec	P&R - Administration	52	\$50.56	\$63.19	\$75.83	\$105,156	\$131,444	\$157,733	Exempt	1	9063
Director of Public Works	PW - Administration	59	\$57.78	\$75.12	\$92.46	\$120,185	\$156,246	\$192,308	Exempt	1	5506
Director, Economic Development	Economic Development	52	\$50.56	\$63.19	\$75.83	\$105,156	\$131,444	\$157,733	Exempt	1	8810
Driver	P&R - Senior Center	6	\$16.84	\$20.29	\$22.65	\$35,037	\$42,213	\$47,110	NE	8	7382
Economic Development Assistant	Economic Development	24	\$25.32	\$31.65	\$37.98	\$52,670	\$65,838	\$79,005	NE	6	8810
Electrician	PW - Water / Wastewater	22	\$24.10	\$30.13	\$36.15	\$50,132	\$62,665	\$75,198	NE	7	7539
Engineer in Training (EIT)	Engineering	37	\$34.91	\$43.63	\$52.36	\$72,606	\$90,758	\$108,909	Exempt	3	5506
Engineering Technician	Engineering	16	\$21.56	\$25.98	\$28.99	\$44,850	\$54,036	\$60,304	NE	3	5506
Engineering Technician, Senior	Engineering	20	\$22.94	\$28.68	\$34.41	\$47,717	\$59,646	\$71,575	NE	3	5506
Equipment Operator	PW - Highway Users	11	\$19.06	\$22.96	\$25.63	\$39,641	\$47,760	\$53,300	NE	8	7520
Executive Assistant	Administration	21	\$23.51	\$29.39	\$35.27	\$48,909	\$61,137	\$73,364	Exempt	6	8810
Fire Battalion Chief	Fire Department	42	\$29.81	\$49.37	\$59.24	\$82,147	\$102,684	\$123,221	NE	2	7710
Fire Captain	Fire Department	35	\$25.08	\$41.53	\$49.84	\$69,108	\$86,385	\$103,662	NE	2	7710
Fire Chief	Fire Department	60	\$59.23	\$77.00	\$94.77	\$123,189	\$160,152	\$197,116	Exempt	1	7710
Fire Engineer	Fire Department	27	\$20.58	\$34.09	\$40.90	\$56,720	\$70,900	\$85,080	NE	4	7710
Fire Fighter	Fire Department	21	\$17.75	\$29.39	\$35.27	\$48,909	\$61,137	\$73,364	NE	4	7710
Fire Fighter Recruit	Fire Department	13	\$15.11	\$18.21	\$20.32	\$41,648	\$50,178	\$55,998	NE	4	7710
Fire Inspector	Fire Department	31	\$30.10	\$37.63	\$45.15	\$62,608	\$78,260	\$93,912	NE	4	7710
GIS Analyst	Development Services - GIS	28	\$27.95	\$34.94	\$41.93	\$58,138	\$72,672	\$87,207	NE	3	9015
GIS Specialist	Development Services - GIS	17	\$21.30	\$26.63	\$31.95	\$44,310	\$55,387	\$66,464	NE	3	8810
Grant Coordinator	Economic Development	24	\$25.32	\$31.65	\$37.98	\$52,670	\$65,838	\$79,005	Exempt	2	8810
Graphics & Media Specialist	Administration - Communications	24	\$25.32	\$31.65	\$37.98	\$52,670	\$65,838	\$79,005	NE	3	9015
Head Life Guard	P&R - Aquatic Center	4	\$16.03	\$19.32	\$21.56	\$33,348	\$40,179	\$44,840	NE	6	9063
Heavy Equipment Operator	PW - Highway Users & Solid Waste	14	\$20.52	\$24.73	\$27.60	\$42,689	\$51,432	\$57,398	NE	8	5506
Heavy Equipment Operator, Senior	PW - Highway Users & Solid Waste	18	\$21.84	\$27.29	\$32.75	\$45,417	\$56,772	\$68,126	NE	8	5506
Human Resources Analyst	Human Resources	27	\$27.27	\$34.09	\$40.90	\$56,720	\$70,900	\$85,080	NE	2	8810
Human Resources Analyst - Senior	Human Resources	31	\$30.10	\$37.63	\$45.15	\$62,608	\$78,260	\$93,912	NE	2	8810
Human Resources Assistant	Human Resources	10	\$18.59	\$22.40	\$25.00	\$38,674	\$46,595	\$52,000	NE	6	8810
Human Resources Coordinator	Human Resources	16	\$21.56	\$25.98	\$28.99	\$44,850	\$54,036	\$60,304	NE	6	8810
Human Resources Generalist	Human Resources	27	\$27.27	\$34.09	\$40.90	\$56,720	\$70,900	\$85,080	NE	2	8810
Intern	Agency-wide	2	\$15.26	\$18.39	\$20.52	\$31,741	\$38,243	\$42,679	NE	8	8810
IT Help Desk Technician	Info. Technology	13	\$20.02	\$24.12	\$26.92	\$41,648	\$50,178	\$55,998	NE	3	9015
IT Specialist	Info. Technology	28	\$27.95	\$34.94	\$41.93	\$58,138	\$72,672	\$87,207	NE	3	9015
IT Technician	Info. Technology	19	\$22.38	\$27.98	\$33.57	\$46,553	\$58,191	\$69,829	NE	3	9015
IT Technician - Senior	Info. Technology	24	\$25.32	\$31.65	\$37.98	\$52,670	\$65,838	\$79,005	NE	3	9015
Lead Custodian	PW - Facilities	9	\$18.14	\$21.86	\$24.39	\$37,731	\$45,459	\$50,732	NE	8	9015
Lead Mechanic	PW - Fleet Services	20	\$22.94	\$28.68	\$34.41	\$47,717	\$59,646	\$71,575	NE	8	9015
Legal Assistant	City Attorney	11	\$19.06	\$22.96	\$25.63	\$39,641	\$47,760	\$53,300	NE	6	8820
Life Guard	P&R - Aquatic Center	2	\$15.26	\$18.39	\$20.52	\$31,741	\$38,243	\$42,679	NE	6	9063
Magistrate	Municipal Court	52	\$50.56	\$63.19	\$75.83	\$105,156	\$131,444	\$157,733	Exempt	5	8820

Classification Structure - FY: 2024-25

Job (Functional) Title	Department	Pay Grade	Min	Mid	Max	Min	Mid	Max	FLSA	EEOC Cat	WC Code
Maintenance Specialist	P&R - Grounds	12	\$19.53	\$23.54	\$26.27	\$40,632	\$48,954	\$54,633	NE	8	8810
Maintenance Specialist	PW - Highway Users	14	\$20.52	\$24.73	\$27.60	\$42,689	\$51,432	\$57,398	NE	8	8810
Maintenance Technician	P&R - Grounds	3	\$15.64	\$18.85	\$21.03	\$32,535	\$39,199	\$43,746	NE	8	8810
Maintenance Technician	PW - Highway Users	6	\$16.84	\$20.29	\$22.65	\$35,037	\$42,213	\$47,110	NE	8	8810
Maintenance Worker/Parts Runner	PW - Fleet Services	2	\$15.26	\$18.39	\$20.52	\$31,741	\$38,243	\$42,679	NE	8	8810
Management Analyst	Administration	29	\$28.65	\$35.81	\$42.97	\$59,591	\$74,489	\$89,387	NE	2	8810
Manager, Administrative Services	Administration	39	\$36.67	\$45.84	\$54.87	\$76,282	\$95,353	\$114,123	Exempt	2	8810
Manager, Billing & Collections	Finance - Billing & Collections	36	\$34.06	\$42.57	\$51.08	\$70,835	\$88,544	\$106,253	Exempt	2	8810
Manager, Facilities	PW - Facilities	39	\$36.67	\$45.84	\$54.87	\$76,282	\$95,353	\$114,123	Exempt	2	9015
Manager, Finance	Finance	43	\$40.48	\$50.60	\$60.72	\$84,201	\$105,251	\$126,302	Exempt	2	9015
Manager, Human Resources	Human Resources	39	\$36.67	\$45.84	\$54.87	\$76,282	\$95,353	\$114,123	Exempt	2	8810
Manager, Info Technology	Info. Technology	43	\$40.48	\$50.60	\$60.72	\$84,201	\$105,251	\$126,302	Exempt	2	9015
Manager, Public Works	PW - Highway Users	39	\$36.67	\$45.84	\$54.87	\$76,282	\$95,353	\$114,123	Exempt	7	7520
Manager, Risk Management	Human Resources - Risk	39	\$36.67	\$45.84	\$54.87	\$76,282	\$95,353	\$114,123	Exempt	2	8810
Manager, Senior Services	P&R - Senior Center	32	\$30.85	\$38.57	\$46.28	\$64,173	\$80,217	\$96,260	Exempt	2	8810
Manager, Water/Wastewater	PW - Water / Wastewater	43	\$40.48	\$50.60	\$60.72	\$84,201	\$105,251	\$126,302	Exempt	7	7520
Mechanic	PW - Fleet Services	16	\$21.56	\$25.98	\$28.99	\$44,850	\$54,036	\$60,304	NE	7	8380
Mechanic Assistant	PW - Fleet Services	2	\$15.26	\$18.39	\$20.52	\$31,741	\$38,243	\$42,679	NE	7	8380
Meter Reader	Finance - Billing & Collections	7	\$17.27	\$20.80	\$23.21	\$35,913	\$43,268	\$48,287	NE	7	7520
Meter Reader Technician	Finance - Billing & Collections	9	\$18.14	\$21.86	\$24.39	\$37,731	\$45,459	\$50,732	NE	7	7520
Multimedia Prod. & Operations Spec.	Administration - Communications	31	\$30.10	\$37.63	\$45.15	\$62,608	\$78,260	\$93,912	NE	3	9015
Network & IT Security Admin	Info. Technology	33	\$31.62	\$39.53	\$47.44	\$65,778	\$82,222	\$98,667	Exempt	3	9015
Office Assistant	Agency-wide	2	\$15.26	\$18.39	\$20.52	\$31,741	\$38,243	\$42,679	NE	6	8810
Operations Coordinator	Fire Department	20	\$22.94	\$28.68	\$34.41	\$47,717	\$59,646	\$71,575	NE	2	8820
Paralegal	City Attorney	20	\$22.94	\$28.68	\$34.41	\$47,717	\$59,646	\$71,575	NE	2	8820
Permit Service Coordinator	Development Services - Bldg	20	\$22.94	\$28.68	\$34.41	\$47,717	\$59,646	\$71,575	NE	3	8810
Planning Coordinator	Development Services - Planning	24	\$25.32	\$31.65	\$37.98	\$52,670	\$65,838	\$79,005	NE	3	8810
Planning Technician	Development Services - Planning	17	\$21.30	\$26.63	\$31.95	\$44,310	\$55,387	\$66,464	Exempt	3	8810
Police Administrator	Police Department	38	\$35.78	\$44.72	\$53.67	\$74,421	\$93,027	\$111,632	Exempt	4	7720
Police Commander	Police Department	50	\$48.12	\$60.15	\$72.18	\$100,089	\$125,111	\$150,133	NE	4	7720
Police Communications Officer	Police Department	17	\$21.30	\$26.63	\$31.95	\$44,310	\$55,387	\$66,464	NE	4	7720
Police Corporal	Police Department	30	\$29.37	\$36.71	\$44.05	\$61,081	\$76,351	\$91,622	NE	4	7720
Police Lieutenant	Police Department	46	\$43.59	\$54.49	\$65.39	\$90,675	\$113,344	\$136,013	Exempt	4	7720
Police Officer	Police Department	26	\$26.60	\$33.26	\$39.91	\$55,337	\$69,171	\$83,005	NE	4	7720
Police Officer Recruit	Police Department	15	\$21.04	\$25.35	\$28.29	\$43,756	\$52,718	\$58,833	NE	4	7720
Police Records Specialist	Police Department	9	\$18.14	\$21.86	\$24.39	\$37,731	\$45,459	\$50,732	NE	6	8810
Police Sergeant	Police Department	38	\$35.78	\$44.72	\$53.67	\$74,421	\$93,027	\$111,632	NE	4	7720
Principal Planner	Development Services - Planning	36	\$34.06	\$42.57	\$51.08	\$70,835	\$88,544	\$106,253	Exempt	2	8810
Project Coordinator	PW - Facilities	16	\$21.56	\$25.98	\$28.99	\$44,850	\$54,036	\$60,304	NE	8	9015
Project Manager	Engineering	33	\$31.62	\$39.53	\$47.44	\$65,778	\$82,222	\$98,667	Exempt	2	5506
Property & Evidence Technician	Police Department	13	\$20.02	\$24.12	\$26.92	\$41,648	\$50,178	\$55,998	NE	3	8810
Public Information Officer	Administration - Communications	30	\$29.37	\$36.71	\$44.05	\$61,081	\$76,351	\$91,622	NE	2	8810
Purchasing Coordinator	Finance	24	\$25.32	\$31.65	\$37.98	\$52,670	\$65,838	\$79,005	NE	6	8810
Records Management Specialist	City Clerk	16	\$21.56	\$25.98	\$28.99	\$44,850	\$54,036	\$60,304	NE	6	8810

Classification Structure - FY: 2024-25

<i>Job (Functional) Title</i>	<i>Department</i>	<i>Pay Grade</i>	<i>Min</i>	<i>Mid</i>	<i>Max</i>	<i>Min</i>	<i>Mid</i>	<i>Max</i>	<i>FLSA</i>	<i>EEOC Cat</i>	<i>WC Code</i>
Recreation Assistant	P&R - Administration	2	\$15.26	\$18.39	\$20.52	\$31,741	\$38,243	\$42,679	NE	6	9063
Recreation Coordinator	P&R - Administration	16	\$21.56	\$25.98	\$28.99	\$44,850	\$54,036	\$60,304	NE	6	9063
Recreation Specialist	P&R - Recreation	12	\$19.53	\$23.54	\$26.27	\$40,632	\$48,954	\$54,633	NE	6	9063
Risk Property Analyst	Human Resources - Risk	31	\$30.10	\$37.63	\$45.15	\$62,608	\$78,260	\$93,912	Exempt	2	8810
Safety Officer	Human Resources - Risk	31	\$30.10	\$37.63	\$45.15	\$62,608	\$78,260	\$93,912	Exempt	2	8810
Senior Services Assistant	P&R - Senior Center	7	\$17.27	\$20.80	\$23.21	\$35,913	\$43,268	\$48,287	NE	6	8810
Senior Services Coordinator	P&R - Senior Center	16	\$21.56	\$25.98	\$28.99	\$44,850	\$54,036	\$60,304	NE	6	7382
Supervisor, Crew Leader	P&R - Grounds	20	\$22.94	\$28.68	\$34.41	\$47,717	\$59,646	\$71,575	NE	8	5506
Supervisor, Crew Leader	PW - Highway Users	20	\$22.94	\$28.68	\$34.41	\$47,717	\$59,646	\$71,575	NE	8	5506
Supervisor, Facilities	PW - Facilities	24	\$25.32	\$31.65	\$37.98	\$52,670	\$65,838	\$79,005	Exempt	8	9015
Supervisor, Fleet Services	PW - Fleet Services	32	\$30.85	\$38.57	\$46.28	\$64,173	\$80,217	\$96,260	Exempt	8	8810
Supervisor, IT Support	Info. Technology	32	\$30.85	\$38.57	\$46.28	\$64,173	\$80,217	\$96,260	Exempt		9015
Supervisor, Maintenance	PW - Highway Users	28	\$27.95	\$34.94	\$41.93	\$58,138	\$72,672	\$87,207	NE	8	5506
Supervisor, Parks	P&R - Grounds	24	\$25.32	\$31.65	\$37.98	\$52,670	\$65,838	\$79,005	Exempt	8	9102
Supervisor, Police Communications	Police Department	28	\$27.95	\$34.94	\$41.93	\$58,138	\$72,672	\$87,207	NE	4	8810
Supervisor, Police Records	Police Department	28	\$27.95	\$34.94	\$41.93	\$58,138	\$72,672	\$87,207	NE	4	8810
Supervisor, Recreation	P&R - Recreation	24	\$25.32	\$31.65	\$37.98	\$52,670	\$65,838	\$79,005	NE	8	9063
Supervisor, Water/Wastewater	PW - Water / Wastewater	28	\$27.95	\$34.94	\$41.93	\$58,138	\$72,672	\$87,207	NE	7	7520
Systems Administrator	Info. Technology	33	\$31.62	\$39.53	\$47.44	\$65,778	\$82,222	\$98,667	Exempt	3	9015
Transit Enforcement Officer	Police Department	10	\$18.59	\$22.40	\$25.00	\$38,674	\$46,595	\$52,000	NE	4	7720
Water/Wastewater Apprentice	PW - Water / Wastewater	11	\$19.06	\$22.96	\$25.63	\$39,641	\$47,760	\$53,300	NE	7	7520
Water/Wastewater Plant Operator 1	PW - Water / Wastewater	14	\$20.52	\$24.73	\$27.60	\$42,689	\$51,432	\$57,398	NE	7	7520
Water/Wastewater Plant Operator 2	PW - Water / Wastewater	19	\$22.38	\$27.98	\$33.57	\$46,553	\$58,191	\$69,829	NE	7	7520
Water/Wastewater Plant Operator 3	PW - Water / Wastewater	24	\$25.32	\$31.65	\$37.98	\$52,670	\$65,838	\$79,005	NE	7	7520

Classification Structure - FY: 2024-25

Job (Functional) Title	Department	Pay Grade	Min	Mid	Max	Min	Mid	Max	FLSA	EEOC Cat	WC Code
City Manager	Administration	69	\$73.96	\$96.16	\$118.35	\$153,846	\$200,008	\$246,170	Exempt	1	8810
Assistant City Manager	Administration	63	\$63.78	\$82.92	\$102.05	\$132,661	\$172,467	\$212,272	Exempt	1	8820
Fire Chief	Fire Department	60	\$59.23	\$77.00	\$94.77	\$123,189	\$160,152	\$197,116	Exempt	1	7710
Chief of Police	Police Department	60	\$59.23	\$77.00	\$94.77	\$123,189	\$160,152	\$197,116	Exempt	4	7720
City Attorney	City Attorney	59	\$57.78	\$75.12	\$92.46	\$120,185	\$156,246	\$192,308	Exempt	1	8820
Director of Finance	Finance	59	\$57.78	\$75.12	\$92.46	\$120,185	\$156,246	\$192,308	Exempt	1	8810
Director of Public Works	PW - Administration	59	\$57.78	\$75.12	\$92.46	\$120,185	\$156,246	\$192,308	Exempt	1	5506
Director of Development Services	Development Services	56	\$55.80	\$69.75	\$83.71	\$116,072	\$145,090	\$174,108	Exempt	1	8810
Director of Human Resources	Human Resources	56	\$55.80	\$69.75	\$83.71	\$116,072	\$145,090	\$174,108	Exempt	1	8810
City Engineer	Engineering	53	\$51.82	\$64.77	\$77.73	\$107,784	\$134,731	\$161,677	Exempt	1	5506
Assistant City Attorney	City Attorney	52	\$50.56	\$63.19	\$75.83	\$105,156	\$131,444	\$157,733	Exempt	1	8820
City Clerk	City Clerk	52	\$50.56	\$63.19	\$75.83	\$105,156	\$131,444	\$157,733	Exempt	1	8810
Director, Economic Development	Economic Development	52	\$50.56	\$63.19	\$75.83	\$105,156	\$131,444	\$157,733	Exempt	1	8810
Magistrate	Municipal Court	52	\$50.56	\$63.19	\$75.83	\$105,156	\$131,444	\$157,733	Exempt	5	8820
Director of Parks & Rec	P&R - Administration	52	\$50.56	\$63.19	\$75.83	\$105,156	\$131,444	\$157,733	Exempt	1	9063
Assistant Fire Chief	Fire Department	51	\$49.32	\$61.65	\$73.98	\$102,591	\$128,239	\$153,886	Exempt	1	7710
City Prosecutor	City Attorney	50	\$48.12	\$60.15	\$72.18	\$100,089	\$125,111	\$150,133	Exempt	2	8820
Police Commander	Police Department	50	\$48.12	\$60.15	\$72.18	\$100,089	\$125,111	\$150,133	NE	4	7720
Assistant Director	Development Services	48	\$45.80	\$57.25	\$68.70	\$95,266	\$119,082	\$142,899	Exempt	1	5506
Assistant Director	Finance	48	\$45.80	\$57.25	\$68.70	\$95,266	\$119,082	\$142,899	Exempt	1	8810
Assistant Director	PW - Administration	48	\$45.80	\$57.25	\$68.70	\$95,266	\$119,082	\$142,899	Exempt	1	5506
Police Lieutenant	Police Department	46	\$43.59	\$54.49	\$65.39	\$90,675	\$113,344	\$136,013	Exempt	4	7720
Building Official	Development Services - Bldg	43	\$40.48	\$50.60	\$60.72	\$84,201	\$105,251	\$126,302	Exempt	1	8810
Manager, Finance	Finance	43	\$40.48	\$50.60	\$60.72	\$84,201	\$105,251	\$126,302	Exempt	2	9015
Manager, Info Technology	Info. Technology	43	\$40.48	\$50.60	\$60.72	\$84,201	\$105,251	\$126,302	Exempt	2	9015
Manager, Water/Wastewater	PW - Water / Wastewater	43	\$40.48	\$50.60	\$60.72	\$84,201	\$105,251	\$126,302	Exempt	7	7520
Fire Battalion Chief	Fire Department	42	\$29.81	\$49.37	\$59.24	\$82,147	\$102,684	\$123,221	NE	2	7710
Civil Engineer	Engineering	40	\$37.59	\$46.99	\$56.39	\$78,189	\$97,736	\$117,284	Exempt	1	5506
Manager, Administrative Services	Administration	39	\$36.67	\$45.84	\$54.87	\$76,282	\$95,353	\$114,123	Exempt	2	8810
Manager, Human Resources	Human Resources	39	\$36.67	\$45.84	\$54.87	\$76,282	\$95,353	\$114,123	Exempt	2	8810
Manager, Risk Management	Human Resources - Risk	39	\$36.67	\$45.84	\$54.87	\$76,282	\$95,353	\$114,123	Exempt	2	8810
Manager, Facilities	PW - Facilities	39	\$36.67	\$45.84	\$54.87	\$76,282	\$95,353	\$114,123	Exempt	2	9015
Manager, Public Works	PW - Highway Users	39	\$36.67	\$45.84	\$54.87	\$76,282	\$95,353	\$114,123	Exempt	7	7520
Court Administrator	Municipal Court	38	\$35.78	\$44.72	\$53.67	\$74,421	\$93,027	\$111,632	Exempt	5	8820
Assistant Director	P&R - Administration	38	\$35.78	\$44.72	\$53.67	\$74,421	\$93,027	\$111,632	Exempt	1	9063
Police Administrator	Police Department	38	\$35.78	\$44.72	\$53.67	\$74,421	\$93,027	\$111,632	Exempt	4	7720
Police Sergeant	Police Department	38	\$35.78	\$44.72	\$53.67	\$74,421	\$93,027	\$111,632	NE	4	7720
Engineer in Training (EIT)	Engineering	37	\$34.91	\$43.63	\$52.36	\$72,606	\$90,758	\$108,909	Exempt	3	5506
Principal Planner	Development Services - Planning	36	\$34.06	\$42.57	\$51.08	\$70,835	\$88,544	\$106,253	Exempt	2	8810
Manager, Billing & Collections	Finance - Billing & Collections	36	\$34.06	\$42.57	\$51.08	\$70,835	\$88,544	\$106,253	Exempt	2	8810
Fire Captain	Fire Department	35	\$25.08	\$41.53	\$49.84	\$69,108	\$86,385	\$103,662	NE	2	7710
Project Manager	Engineering	33	\$31.62	\$39.53	\$47.44	\$65,778	\$82,222	\$98,667	Exempt	2	5506
Network & IT Security Admin	Info. Technology	33	\$31.62	\$39.53	\$47.44	\$65,778	\$82,222	\$98,667	Exempt	3	9015
Systems Administrator	Info. Technology	33	\$31.62	\$39.53	\$47.44	\$65,778	\$82,222	\$98,667	Exempt	3	9015
Deputy City Clerk	City Clerk	32	\$30.85	\$38.57	\$46.28	\$64,173	\$80,217	\$96,260	Exempt	2	8810
Associate Planner	Development Services - Planning	32	\$30.85	\$38.57	\$46.28	\$64,173	\$80,217	\$96,260	Exempt	2	8810

Classification Structure - FY: 2024-25

Job (Functional) Title	Department	Pay Grade	Min	Mid	Max	Min	Mid	Max	FLSA	EEOC Cat	WC Code
Supervisor, IT Support	Info. Technology	32	\$30.85	\$38.57	\$46.28	\$64,173	\$80,217	\$96,260	Exempt	3	9015
Manager, Senior Services	P&R - Senior Center	32	\$30.85	\$38.57	\$46.28	\$64,173	\$80,217	\$96,260	Exempt	2	8810
Supervisor, Fleet Services	PW - Fleet Services	32	\$30.85	\$38.57	\$46.28	\$64,173	\$80,217	\$96,260	Exempt	8	8810
Multimedia Prod. & Operations Spec.	Administration - Communications	31	\$30.10	\$37.63	\$45.15	\$62,608	\$78,260	\$93,912	NE	3	9015
Fire Inspector	Fire Department	31	\$30.10	\$37.63	\$45.15	\$62,608	\$78,260	\$93,912	NE	4	7710
Human Resources Analyst - Senior	Human Resources	31	\$30.10	\$37.63	\$45.15	\$62,608	\$78,260	\$93,912	NE	2	8810
Risk Property Analyst	Human Resources - Risk	31	\$30.10	\$37.63	\$45.15	\$62,608	\$78,260	\$93,912	Exempt	2	8810
Safety Officer	Human Resources - Risk	31	\$30.10	\$37.63	\$45.15	\$62,608	\$78,260	\$93,912	Exempt	2	8810
Public Information Officer	Administration - Communications	30	\$29.37	\$36.71	\$44.05	\$61,081	\$76,351	\$91,622	NE	2	8810
Police Corporal	Police Department	30	\$29.37	\$36.71	\$44.05	\$61,081	\$76,351	\$91,622	NE	4	7720
Management Analyst	Administration	29	\$28.65	\$35.81	\$42.97	\$59,591	\$74,489	\$89,387	NE	2	8810
GIS Analyst	Development Services - GIS	28	\$27.95	\$34.94	\$41.93	\$58,138	\$72,672	\$87,207	NE	3	9015
Assistant Planner	Development Services - Planning	28	\$27.95	\$34.94	\$41.93	\$58,138	\$72,672	\$87,207	Exempt	2	8810
Accountant II	Finance	28	\$27.95	\$34.94	\$41.93	\$58,138	\$72,672	\$87,207	Exempt	2	8810
IT Specialist	Info. Technology	28	\$27.95	\$34.94	\$41.93	\$58,138	\$72,672	\$87,207	NE	3	9015
Supervisor, Police Communications	Police Department	28	\$27.95	\$34.94	\$41.93	\$58,138	\$72,672	\$87,207	NE	4	8810
Supervisor, Police Records	Police Department	28	\$27.95	\$34.94	\$41.93	\$58,138	\$72,672	\$87,207	NE	4	8810
Supervisor, Maintenance	PW - Highway Users	28	\$27.95	\$34.94	\$41.93	\$58,138	\$72,672	\$87,207	NE	8	5506
Supervisor, Water/Wastewater	PW - Water / Wastewater	28	\$27.95	\$34.94	\$41.93	\$58,138	\$72,672	\$87,207	NE	7	7520
Fire Engineer	Fire Department	27	\$20.58	\$34.09	\$40.90	\$56,720	\$70,900	\$85,080	NE	4	7710
Human Resources Generalist	Human Resources	27	\$27.27	\$34.09	\$40.90	\$56,720	\$70,900	\$85,080	NE	2	8810
Human Resources Analyst	Human Resources	27	\$27.27	\$34.09	\$40.90	\$56,720	\$70,900	\$85,080	NE	2	8810
Police Officer	Police Department	26	\$26.60	\$33.26	\$39.91	\$55,337	\$69,171	\$83,005	NE	4	7720
Graphics & Media Specialist	Administration - Communications	24	\$25.32	\$31.65	\$37.98	\$52,670	\$65,838	\$79,005	NE	3	9015
Building Plans Examiner	Development Services - Bldg	24	\$25.32	\$31.65	\$37.98	\$52,670	\$65,838	\$79,005	NE	2	8810
Planning Coordinator	Development Services - Planning	24	\$25.32	\$31.65	\$37.98	\$52,670	\$65,838	\$79,005	NE	3	8810
Economic Development Assistant	Economic Development	24	\$25.32	\$31.65	\$37.98	\$52,670	\$65,838	\$79,005	NE	6	8810
Grant Coordinator	Economic Development	24	\$25.32	\$31.65	\$37.98	\$52,670	\$65,838	\$79,005	Exempt	2	8810
Purchasing Coordinator	Finance	24	\$25.32	\$31.65	\$37.98	\$52,670	\$65,838	\$79,005	NE	6	8810
Contracts & Grants Coordinator	Finance	24	\$25.32	\$31.65	\$37.98	\$52,670	\$65,838	\$79,005	NE	2	8810
Accountant I	Finance	24	\$25.32	\$31.65	\$37.98	\$52,670	\$65,838	\$79,005	Exempt	2	8810
IT Technician - Senior	Info. Technology	24	\$25.32	\$31.65	\$37.98	\$52,670	\$65,838	\$79,005	NE	3	9015
Supervisor, Parks	P&R - Grounds	24	\$25.32	\$31.65	\$37.98	\$52,670	\$65,838	\$79,005	Exempt	8	9102
Supervisor, Recreation	P&R - Recreation	24	\$25.32	\$31.65	\$37.98	\$52,670	\$65,838	\$79,005	NE	8	9063
Supervisor, Facilities	PW - Facilities	24	\$25.32	\$31.65	\$37.98	\$52,670	\$65,838	\$79,005	Exempt	8	9015
Water/Wastewater Plant Operator 3	PW - Water / Wastewater	24	\$25.32	\$31.65	\$37.98	\$52,670	\$65,838	\$79,005	NE	7	7580
Building Inspector II	Development Services - Bldg	22	\$24.10	\$30.13	\$36.15	\$50,132	\$62,665	\$75,198	NE	3	8810
Electrician	PW - Water / Wastewater	22	\$24.10	\$30.13	\$36.15	\$50,132	\$62,665	\$75,198	NE	7	7539
Executive Assistant	Administration	21	\$23.51	\$29.39	\$35.27	\$48,909	\$61,137	\$73,364	Exempt	6	8810
Fire Fighter	Fire Department	21	\$17.75	\$29.39	\$35.27	\$48,909	\$61,137	\$73,364	NE	4	7710
Paralegal	City Attorney	20	\$22.94	\$28.68	\$34.41	\$47,717	\$59,646	\$71,575	NE	2	8820
Permit Service Coordinator	Development Services - Bldg	20	\$22.94	\$28.68	\$34.41	\$47,717	\$59,646	\$71,575	NE	3	8810
Engineering Technician, Senior	Engineering	20	\$22.94	\$28.68	\$34.41	\$47,717	\$59,646	\$71,575	NE	3	5506
Ambulance Billing Coordinator	Finance - Ambulance	20	\$22.94	\$28.68	\$34.41	\$47,717	\$59,646	\$71,575	NE	6	8810
Operations Coordinator	Fire Department	20	\$22.94	\$28.68	\$34.41	\$47,717	\$59,646	\$71,575	NE	2	8820
Supervisor, Crew Leader	P&R - Grounds	20	\$22.94	\$28.68	\$34.41	\$47,717	\$59,646	\$71,575	NE	8	5506

Classification Structure - FY: 2024-25

Job (Functional) Title	Department	Pay Grade	Min	Mid	Max	Min	Mid	Max	FLSA	EEOC Cat	WC Code
Accreditation & Compliance Coordinator	Police Department	20	\$22.94	\$28.68	\$34.41	\$47,717	\$59,646	\$71,575	NE	4	8831
Lead Mechanic	PW - Fleet Services	20	\$22.94	\$28.68	\$34.41	\$47,717	\$59,646	\$71,575	NE	8	9015
Supervisor, Crew Leader	PW - Highway Users	20	\$22.94	\$28.68	\$34.41	\$47,717	\$59,646	\$71,575	NE	8	5506
IT Technician	Info. Technology	19	\$22.38	\$27.98	\$33.57	\$46,553	\$58,191	\$69,829	NE	3	9015
Water/Wastewater Plant Operator 2	PW - Water / Wastewater	19	\$22.38	\$27.98	\$33.57	\$46,553	\$58,191	\$69,829	NE	7	7520
Heavy Equipment Operator, Senior	PW - Highway Users & Solid Waste	18	\$21.84	\$27.29	\$32.75	\$45,417	\$56,772	\$68,126	NE	8	5506
Building Inspector I	Development Services - Bldg	17	\$21.30	\$26.63	\$31.95	\$44,310	\$55,387	\$66,464	NE	3	8810
Code Enforcement Officer	Development Services - Bldg	17	\$21.30	\$26.63	\$31.95	\$44,310	\$55,387	\$66,464	NE	3	8810
GIS Specialist	Development Services - GIS	17	\$21.30	\$26.63	\$31.95	\$44,310	\$55,387	\$66,464	NE	3	8810
Planning Technician	Development Services - Planning	17	\$21.30	\$26.63	\$31.95	\$44,310	\$55,387	\$66,464	Exempt	3	8810
Police Communications Officer	Police Department	17	\$21.30	\$26.63	\$31.95	\$44,310	\$55,387	\$66,464	NE	4	7720
Code Compliance Specialist	PW - Administration	17	\$21.30	\$26.63	\$31.95	\$44,310	\$55,387	\$66,464	NE	3	5506
Records Management Specialist	City Clerk	16	\$21.56	\$25.98	\$28.99	\$44,850	\$54,036	\$60,304	NE	6	8810
Engineering Technician	Engineering	16	\$21.56	\$25.98	\$28.99	\$44,850	\$54,036	\$60,304	NE	3	5506
Human Resources Coordinator	Human Resources	16	\$21.56	\$25.98	\$28.99	\$44,850	\$54,036	\$60,304	NE	6	8810
Court Chief Clerk	Municipal Court	16	\$21.56	\$25.98	\$28.99	\$44,850	\$54,036	\$60,304	Exempt	5	8820
Recreation Coordinator	P&R - Administration	16	\$21.56	\$25.98	\$28.99	\$44,850	\$54,036	\$60,304	NE	6	9063
Senior Services Coordinator	P&R - Senior Center	16	\$21.56	\$25.98	\$28.99	\$44,850	\$54,036	\$60,304	NE	6	7382
Project Coordinator	PW - Facilities	16	\$21.56	\$25.98	\$28.99	\$44,850	\$54,036	\$60,304	NE	8	9015
Mechanic	PW - Fleet Services	16	\$21.56	\$25.98	\$28.99	\$44,850	\$54,036	\$60,304	NE	7	8380
Accounting Specialist	Finance	16	\$21.56	\$25.98	\$28.99	\$44,850	\$54,036	\$60,304	NE	6	8810
Police Officer Recruit	Police Department	15	\$21.04	\$25.35	\$28.29	\$43,756	\$52,718	\$58,833	NE	4	7720
Court Interpreter	Municipal Court	14	\$20.52	\$24.73	\$27.60	\$42,689	\$51,432	\$57,398	NE	5	8820
Animal Control Officer	Police Department	14	\$20.52	\$24.73	\$27.60	\$42,689	\$51,432	\$57,398	NE	4	8831
Maintenance Specialist	PW - Highway Users	14	\$20.52	\$24.73	\$27.60	\$42,689	\$51,432	\$57,398	NE	8	8810
Heavy Equipment Operator	PW - Highway Users & Solid Waste	14	\$20.52	\$24.73	\$27.60	\$42,689	\$51,432	\$57,398	NE	8	5506
Water/Wastewater Plant Operator 1	PW - Water / Wastewater	14	\$20.52	\$24.73	\$27.60	\$42,689	\$51,432	\$57,398	NE	7	7520
Fire Fighter Recruit	Fire Department	13	\$15.11	\$18.21	\$20.32	\$41,648	\$50,178	\$55,998	NE	4	7710
IT Help Desk Technician	Info. Technology	13	\$20.02	\$24.12	\$26.92	\$41,648	\$50,178	\$55,998	NE	3	9015
Property & Evidence Technician	Police Department	13	\$20.02	\$24.12	\$26.92	\$41,648	\$50,178	\$55,998	NE	3	8810
Administrative Coordinator	Agency-wide	12	\$19.53	\$23.54	\$26.27	\$40,632	\$48,954	\$54,633	NE	6	8810
Bailiff	Municipal Court	12	\$19.53	\$23.54	\$26.27	\$40,632	\$48,954	\$54,633	NE	4	8820
Court Clerk II	Municipal Court	12	\$19.53	\$23.54	\$26.27	\$40,632	\$48,954	\$54,633	NE	5	8820
Court Security Officer	Municipal Court	12	\$19.53	\$23.54	\$26.27	\$40,632	\$48,954	\$54,633	NE	5	8810
Maintenance Specialist	P&R - Grounds	12	\$19.53	\$23.54	\$26.27	\$40,632	\$48,954	\$54,633	NE	8	8810
Recreation Specialist	P&R - Recreation	12	\$19.53	\$23.54	\$26.27	\$40,632	\$48,954	\$54,633	NE	6	9063
Building Maintenance Lead	PW - Facilities	12	\$19.53	\$23.54	\$26.27	\$40,632	\$48,954	\$54,633	NE	8	9015
Legal Assistant	City Attorney	11	\$19.06	\$22.96	\$25.63	\$39,641	\$47,760	\$53,300	NE	6	8820
Building Permit Technician	Development Services - Bldg	11	\$19.06	\$22.96	\$25.63	\$39,641	\$47,760	\$53,300	NE	3	8810
Equipment Operator	PW - Highway Users	11	\$19.06	\$22.96	\$25.63	\$39,641	\$47,760	\$53,300	NE	8	7520
Water/Wastewater Apprentice	PW - Water / Wastewater	11	\$19.06	\$22.96	\$25.63	\$39,641	\$47,760	\$53,300	NE	7	7580
Human Resources Assistant	Human Resources	10	\$18.59	\$22.40	\$25.00	\$38,674	\$46,595	\$52,000	NE	6	8810
Transit Enforcement Officer	Police Department	10	\$18.59	\$22.40	\$25.00	\$38,674	\$46,595	\$52,000	NE	4	7720
Meter Reader Technician	Finance - Billing & Collections	9	\$18.14	\$21.86	\$24.39	\$37,731	\$45,459	\$50,732	NE	7	7520
Court Clerk I	Municipal Court	9	\$18.14	\$21.86	\$24.39	\$37,731	\$45,459	\$50,732	NE	5	8820
Police Records Specialist	Police Department	9	\$18.14	\$21.86	\$24.39	\$37,731	\$45,459	\$50,732	NE	6	8810

Classification Structure - FY: 2024-25

<i>Job (Functional) Title</i>	<i>Department</i>	<i>Pay Grade</i>	<i>Min</i>	<i>Mid</i>	<i>Max</i>	<i>Min</i>	<i>Mid</i>	<i>Max</i>	<i>FLSA</i>	<i>EEOC Cat</i>	<i>WC Code</i>
Lead Custodian	PW - Facilities	9	\$18.14	\$21.86	\$24.39	\$37,731	\$45,459	\$50,732	NE	8	9015
Administrative Assistant	Agency-wide	8	\$17.70	\$21.32	\$23.80	\$36,810	\$44,350	\$49,494	NE	6	8810
Meter Reader	Finance - Billing & Collections	7	\$17.27	\$20.80	\$23.21	\$35,913	\$43,268	\$48,287	NE	7	7520
Senior Services Assistant	P&R - Senior Center	7	\$17.27	\$20.80	\$23.21	\$35,913	\$43,268	\$48,287	NE	6	8810
Driver	P&R - Senior Center	6	\$16.84	\$20.29	\$22.65	\$35,037	\$42,213	\$47,110	NE	8	7382
Building Maintenance Technician	PW - Facilities	6	\$16.84	\$20.29	\$22.65	\$35,037	\$42,213	\$47,110	NE	8	9015
Maintenance Technician	PW - Highway Users	6	\$16.84	\$20.29	\$22.65	\$35,037	\$42,213	\$47,110	NE	8	8810
Head Life Guard	P&R - Aquatic Center	4	\$16.03	\$19.32	\$21.56	\$33,348	\$40,179	\$44,840	NE	6	9063
Maintenance Technician	P&R - Grounds	3	\$15.64	\$18.85	\$21.03	\$32,535	\$39,199	\$43,746	NE	8	8810
Office Assistant	Agency-wide	2	\$15.26	\$18.39	\$20.52	\$31,741	\$38,243	\$42,679	NE	6	8810
Intern	Agency-wide	2	\$15.26	\$18.39	\$20.52	\$31,741	\$38,243	\$42,679	NE	8	8810
Customer Service Representative	Finance - Billing & Collections	2	\$15.26	\$18.39	\$20.52	\$31,741	\$38,243	\$42,679	NE	6	8810
Recreation Assistant	P&R - Administration	2	\$15.26	\$18.39	\$20.52	\$31,741	\$38,243	\$42,679	NE	6	9063
Life Guard	P&R - Aquatic Center	2	\$15.26	\$18.39	\$20.52	\$31,741	\$38,243	\$42,679	NE	6	9063
Cook	P&R - Senior Center	2	\$15.26	\$18.39	\$20.52	\$31,741	\$38,243	\$42,679	NE	8	8810
Custodian	PW - Facilities	2	\$15.26	\$18.39	\$20.52	\$31,741	\$38,243	\$42,679	NE	8	9015
Mechanic Assistant	PW - Fleet Services	2	\$15.26	\$18.39	\$20.52	\$31,741	\$38,243	\$42,679	NE	7	8380
Maintenance Worker/Parts Runner	PW - Fleet Services	2	\$15.26	\$18.39	\$20.52	\$31,741	\$38,243	\$42,679	NE	8	8810

City of San Luis

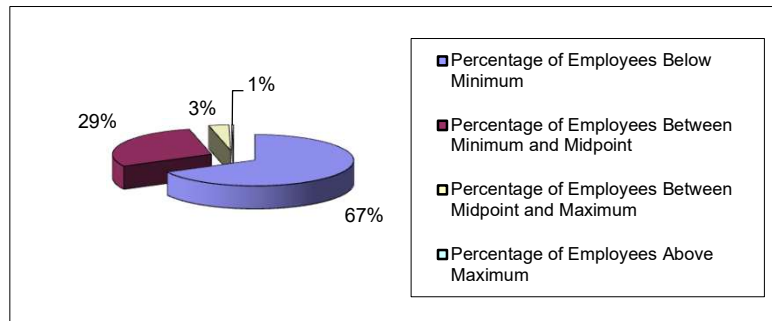
Table 5 - Estimated Fiscal Impact of FY 2025 Salary Plan
95% of Prevailing Rates Competitiveness Policy
New 2.5% Salary Structure

	95.0%
Number of Employees	336
Total Payroll	\$16,908,586
Number of Employees Below Minimum	226
As % of total employees	67.26%
Total \$ below Minimum	\$859,717
As % of total payroll	5.08%
Average amount below Minimum	\$2,566
Number of Employees Below Midpoint	324
As % of total employees	96.43%
\$ to Bring to Midpoint	\$4,506,114
As % of total payroll	26.65%

City of San Luis

Table 5 - Estimated Fiscal Impact of FY 2025 Salary Plan
Various Salary Competitiveness Policies
New 2.5% Salary Structure

	Option 1	Option 2	Option 3	Option 4
	100%	97.5%	95.0%	92.5%
Number of Employees	336	336	336	336
Total Payroll	\$16,908,586	\$16,908,586	\$16,908,586	\$16,908,586
Number of Employees Below Minimum	268	246	226	194
As % of total employees	79.76%	73.21%	67.26%	57.74%
Total \$ below Minimum	\$1,430,558	\$1,115,989	\$859,717	\$589,286
As % of total payroll	8.46%	6.60%	5.08%	3.49%
Average amount below Minimum	\$5,338	\$4,537	\$2,566	\$3,038
Number of Employees Below Midpoint	331	328	324	318
As % of total employees	98.51%	97.62%	96.43%	94.64%
\$ to Bring to Midpoint	\$5,445,034	\$4,918,619	\$4,506,114	\$3,923,252
As % of total payroll	32.20%	29.09%	26.65%	23.20%





AGENDA ITEM REVIEW FORM

Regular City Council Meeting

6. D.

Meeting Date: 01/08/2025

Department Head: Eulogio Vera, Director of Public Works, Public Works Department

Submitted By: Jorge Perez, Assistant Director of Public Works, Public Works Department

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding a contract change order on electrical equipment for Well Site #5 New Well and Treatment Unit project. **(Jorge Perez, Assistant Director of Public Works)**

SUMMARY:

On April 24, 2024, the City Council approved a purchase order of electrical equipment for the Well Site #5 New Well and Filtrations System project. The Department of Public Works took the lead in obtaining quotes from three vendors and presented the item before the City Council to aid with the long lead delivery times ahead of the project construction. Items were ordered in May 2024, and construction work began in July 2024. We were optimistic and kept inquiring for updates on the delivery of the electrical equipment. Two out of the three items have already been delivered to the job site and are under the control of the general contractor for installation. Unfortunately, the Service Entrance Section (SES) has a delivery time of May-June 2025, which may also be extended as it has been our experience on other projects. Our construction contract has a construction completion date of March 2024, and the tardiness of the equipment puts a burden on the general contractor as well as on the City. Due to the high water demand during the summer months and growth, it is imperative that this project gets completed on time.

Public Works recently explored the option of purchasing an SES, which became available through a different vendor, but the proposal was out of consideration due to the very elevated cost. At this time, Public Works asked our vendor and its suppliers for expedited delivery. Siemens (Equipment Supplier) did offer an expedited delivery for a fee of \$35,670.00, with a commitment to ship equipment no later than February 3, 2025. Staff is seeking Council approval of the change order for Specialty Electric in the before-mentioned amount and to approve a budget transfer as described in the fiscal impact of this item.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE THE PROPOSED CHANGE ORDER FOR SPECIALTY ELECTRIC FOR THE WELL SITE #5 PROJECT IN THE AMOUNT OF \$35,670.00 AND THE BUDGET TRANSFER FOR THE REASONS PRESENTED.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	Yes
CITY/STATE/FEDERAL FUNDS:	City
TOTAL:	\$35,670.00

BUDGETED AMOUNT:

N/A

AVAILABLE AMOUNT TO TRANSFER:

\$288,093.24

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: See fiscal impact statement

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

Original Purchase Order Amount: \$204,036.00

Purchase Order #2024-00003589

Proposed Change Order Amount: \$35,670.00

This amount is to be transferred from the water operations *Maintenance/Other* account 300-302-70025 to the *Water Capital Outlay CIP* account 300-302-90015.

Attachments

Specialty Electric Original Purchase Order

Specialty Electric Change Order #1

Ship To
 City of San Luis
 Public Works Transfers Station
 1311 North 4th Avenue
 San Luis, AZ 85349

Bill To
 City of San Luis
 Finance
 P.O. Box 7740
 San Luis, AZ 85349

Purchase Order
 No. 2024-00003589

DATE 05/02/2024

VENDOR 2147 - TUMEX CORP.

Contact
 TUMEX CORP.
 DBA SPECIALTY ELECTRIC
 2006 S KENNEDY LANE
 YUMA, AZ 85365



PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, SHIPPERS, BILL OF LADING AND CORRESPONDENCE

DELIVER BY
SHIP VIA
FREIGHT TERMS
 PAGE 1 of 1
ORIGINATOR: Angelica Cifuentes

REFERENCE #

QUANTITY	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	EACH	EQUIPMENT MAINTENANCE AND REPAIR SERVICES - URGENT PURCHASE: WELL SITE #5 PROJECT/ELECTRICAL EQUIPMENT - NOTE: COUNCIL MEETING 4/24/24 - PROPOSAL CD24-115-3 3/19/24 SUPPLY ELECTRICAL EQUIPMENT: SERVICE ENTRANCE SECTION (SES), AUTOMATIC TRANSFER SWITCH (ATS), & GENERATOR (SEE PROPOSAL FOR DETAILS) 300-302-90015 - Capital Outlay - CIP 204,036.00	204,036.0000	\$204,036.00
TOTAL DUE				\$204,036.00

Special Instructions

- Shipments may be refunded if the Purchase Order No. is not shown on shippers and bill of lading.
- Exempt from state local and federal taxes.
- Substitute will not be accepted without prior approval.
- C.O.D. or collect shipments will not be accepted.
- Partial shipments will be accepted if invoiced separately.
- Receiving hours are 6:00 AM to 3:00 PM Monday thru Friday.
- Purchase Orders comply with City Procurement Policy Regulations as stated on City Ordinance No. 219.
- All invoices must be mailed to the Finance Department.

Tumex Corporation SPECIALTY ELECTRIC

2006 S KENNEDY LANE
Yuma, AZ 85365

PROPOSAL

Proposal Number: CD24-115-3
Proposal Date: Mar 19, 2024
Complete By: Mar 19, 2024
Page: 1

Voice: (928) 783-3086
Fax: (928) 783-3992

To:
CITY OF SAN LUIS ATTN: ACCOUNTS PAYABLE PO BOX 1170 SAN LUIS, AZ 85349

Ship To:
ATTN: JIM DAVEY CITY OF SAN LUIS WELL SITE #5 SAN LUIS, AZ 85349

Customer ID	PO Number	Sales Rep Name
CITYOFSANLUIS	WELLSITE 5	Melva De Los Reyes
Customer Contact	Shipping Method	Payment Terms
PARKS &. JIBARRA	Courier	Net 10 Days

Quantity	Item	Description	Unit Price	Amount
1.00		OPTION 2 ===== SUPPLY ELECTRICAL EQUIPMENT FOR UPCOMING PROJECT AT WELL SITE PER ELECTRICAL ONE-LINE PROVIDED TO INCLUDE THE FOLLOWING: (1) New 1,000-amp service entrance meter main section 480/277V 3Ph 4W N3R without integrated Automatic Transfer Switch. (Lead Time: 262 working days) (1) Distribution panel 1000A 480/277V with breakers per diagram. Lead time: 161 working days. (1) 500kW 60HZ 480v Diesel Stand-by generator W/ 1000A ATS per specifications provided. (Lead Time: 19 weeks) Includes: 8.412% AZ Sales Tax	204,036.00	204,036.00
Subtotal				Continued
Sales Tax				Continued
Freight				Continued
TOTAL PROPOSAL AMOUNT				Continued

Tumex Corporation SPECIALTY ELECTRIC

2006 S KENNEDY LANE
Yuma, AZ 85365

Voice: (928) 783-3086
Fax: (928) 783-3992

PROPOSAL

Proposal Number: CD24-115-3
Proposal Date: Mar 19, 2024
Complete By: Mar 19, 2024
Page: 2

To:
CITY OF SAN LUIS ATTN: ACCOUNTS PAYABLE PO BOX 1170 SAN LUIS, AZ 85349

Ship To:
ATTN: JIM DAVEY CITY OF SAN LUIS WELL SITE #5 SAN LUIS, AZ 85349

Customer ID	PO Number	Sales Rep Name
CITYOFSANLUIS	WELLSITE 5	Melva De Los Reyes
Customer Contact	Shipping Method	Payment Terms
PARKS & JIBARRA	Courier	Net 10 Days

Quantity	Item	Description	Unit Price	Amount
		EXCLUDES: Permit; Concrete; Installation; Wiring & terminations; Engineering; Trenching & conduit; Fuel; Site delivery; Crane. THIS PROPOSAL IS VALID FOR 30 DAYS. Disclaimer: We reserve the right to amend, withdraw or alter this submission without penalty or charge resulting from circumstances beyond our control. We will not be held liable for lead time changes by manufacturers to material or equipment.		
Subtotal				204,036.00
Sales Tax				
Freight				0.00
TOTAL PROPOSAL AMOUNT				204,036.00

RECEIVED BY:
APR 25 2024
L. Evangelista
Public Works Dept

Jorge Perez

Digitally signed by: Jorge Perez
DN: CN = Jorge Perez email = jperez@sanluisaz.gov
C = AD O = City of San Luis
Date: 2024.04.24 19:33:44 -07'00'

Tumex Corporation SPECIALTY ELECTRIC

2006 S KENNEDY LANE
Yuma, AZ 85365

Voice: (928) 783-3086
Fax: (928) 783-3992

PROPOSAL

Proposal Number: 24-3541X1
Proposal Date: Nov 26, 2024
Complete By:
Page: 1

To:
CITY OF SAN LUIS ATTN: ACCOUNTS PAYABLE PO BOX 1170 SAN LUIS, AZ 85349

Ship To:
CoSL WELL SITE #5 4TH AVENUE & N UNION STREET SAN LUIS, AZ 85349

Customer ID	PO Number	Sales Rep Name
CITYOFSANLUIS	SLWELLSITE5/X1	Melva De Los Reyes
Customer Contact	Shipping Method	Payment Terms
PARKS &. JIBARRA	Courier	Net 10 Days

Quantity	Item	Description	Unit Price	Amount
1.00		COST TO EXPEDITE SES	35,670.00	35,670.00
Subtotal				35,670.00
Sales Tax				
Freight				0.00
TOTAL PROPOSAL AMOUNT				35,670.00



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

9.

Meeting Date: 01/08/2025

Department Head: Kay Macuil, City Attorney, Attorney's Office

Submitted By: Justin Neuman, Paralegal, Attorney's Office

Action Requested: Motion

ITEM:

EXECUTIVE SESSION:

(Vote to hold an Executive Session pursuant to A.R.S. §§ 38-431.03(A)(3), (4), and (7))

Discussion and possible action to hold an Executive Session pursuant to A.R.S. §§ 38-431.03(A)(3), (4), and (7) on any and all matters regarding the Gethsemani Food Ministry operations impacts and consultation for legal advice with the city attorneys including but not limited to possible directions including contract negotiations (under subsection (4)) or land lease (under subsection (7)) allowed in executive sessions. **(Kay Marion Macuil, City Attorney; and Cameron Artigue, Outside Counsel)**

SUMMARY:

The city's attorneys can properly advise the Council by holding an Executive Session for the purposes described in the agenda item.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO HOLD AN EXECUTIVE SESSION PURSUANT TO A.R.S. §§ 38-431.03(A)(3), (4) and (7).

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: N/A

CITY/STATE/FEDERAL FUNDS: N/A

TOTAL: N/A

BUDGETED AMOUNT: N/A

AVAILABLE AMOUNT TO TRANSFER: N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

Fiscal impact is not applicable to this agenda item. Under A.R.S. §38-431.03(D), legal action involving a final vote or decision is not permitted to be taken at an executive session.



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

10.

Meeting Date: 01/08/2025

Department Head: Kay Macuil, City Attorney, Attorney's Office

Submitted By: Kay Macuil, City Attorney, Attorney's Office

Action Requested: Motion

ITEM:

EXECUTIVE SESSION

Vote to hold Executive Session pursuant to A.R.S. § 38-431.03(A) subsections (1), (3), and (4)

Discussion and possible action to hold an executive session pursuant to A.R.S. §§ 38-431.03(A)(1), (3), and (4) on any and all matters relating to the position and contract of the City Manager as delineated in the above-listed statutes and discussion and legal advice with the city attorney regarding same. **(Kay Marion Macuil, City Attorney)**

SUMMARY:

Executive Session as described in the item description.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO HOLD AN EXECUTIVE SESSION PURSUANT TO A.R.S. § 38-431.03 (A) SUBSECTIONS (1), (3) and (4).

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: No
CITY/STATE/FEDERAL FUNDS: N/A
TOTAL: N/A
BUDGETED AMOUNT: N/A
AVAILABLE AMOUNT TO TRANSFER: N/A
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

There is no fiscal impact associated with this item because A.R.S. § 38-431.03(D) states "Legal action involving a final vote or decision shall not be taken at an executive session[.]"
