

MINUTES
Work Session
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
June 4, 2025
5:00 p.m.

1. CALL TO ORDER/ROLL CALL

Vice Mayor Tadeo Azael De La Hoya called the Work Session to order at approximately 5:08 p.m.

PRESENT: Council Member Tadeo Azael. De La Hoya
Council Member Lizeth Servin
Council Member Luis E. Cabrera
Council Member Esteban C. Rosales-via, Microsoft Teams @ 5:42 P.M.
Council Member Maria Cecilia Cruz

ABSENT: Mayor Nieves Riedel

OTHERS PRESENT: Jenny Torres, Acting City Manager
Kay Marion Macuil, City Attorney
Melissa Lopez, Deputy City Clerk
Adela Cortez, Director of Human Resources
Albert Moreno, I.T. Technician
Angel Ramirez, Fire Chief
Angelica Roldan, Director of Parks & Recreation
Armando Esparza, Director of Economic Development
Eulogio Vera, Director of Public Works
Isael Gomez, Records Management Specialist
Jorge Perez, Assistant Director of Public Works
Jose A. Guzman, Director of Development Services
Manuel Hernandez, Assistant Director of Public Works
Maria Barajas, Human Resources Generalist
Maria Sabori, Risk Management Manager
Mario Rodriguez, Finance Operations Manager
Miguel Ramirez, Finance Accounting Manager
Roula Encinas, Director of Finance
Yigal Duarte, Economic Development Assistant
Albert Leon, Resident
Fabher Sanchez, Resident
Manuel Rojas, Resident
Marco Pinzon, Planning & Zoning Commission Member
Martha Ulloa, Resident
Mark Concha, Resident
Maria Gonzalez, Resident
Luisa Arreola, Resident
Salma Marrufo, Economic Development Vice-Chair

2. ITEMS FOR DISCUSSION ONLY:

2. A. Video conference presentation by Parliamentarian Timothy Wynn of Perfect Rules, Inc. on Robert's Rules of Order for City Council Meetings as modified by the Arizona Open Meeting Law and the San Luis City Code. (Parliamentarian Timothy Wynn of Perfect Rules, Inc.)

Mr. Timothy Wynn, Parliamentarian for Perfect Rules, Inc., made a PowerPoint presentation regarding Robert's Rules of Order, which is part of the complete agenda packet filed in the City Clerk's Office. The presentation covered the following topics: Quick History of Robert's Rules of Order, The Basics, Unanimous Consent, Making a Point of Order, Appeal, Quorum vs. Vote Requirement, Disqualification vs. Abstention, Consent Agenda, Submitted Questions, Members & the Presiding Officer, Patterns of Formality for Members, Patterns of Formality for the Chair, Seeking Recognition & Obtaining the Floor, Who Can Amend the Agenda? Specific Rules, Adopting an Agenda, Proposed Agenda, Adopted Agenda, Agenda vs. Notice, Public Notice vs. Notice to Members, Making Motions, 3 Steps to Bringing the Motion Before the Assembly, Making a Motion, 3 Steps to Considering a Motion, Proper Motion, Debate, What is the Purpose of a Meeting?, and What is the Difference between Discussion and Debate?.

Questions were raised by the Vice Mayor and City Council, which Mr. Wynn addressed. Due to a Council Member attending a conference where the time difference was three (3) hours, the presentation ended.

The Vice Mayor and City Council thanked Mr. Wynn for the presentation.

Ms. Jenny Torres, Acting City Manager, proposed to the Vice Mayor and City Council the scheduling of a Work Session to complete the presentation, which was agreed upon.

3. ADJOURNMENT

Vice Mayor Tadeo A. De La Hoya adjourned the meeting at 7:07 p.m.

APPROVED:

Nieves Riedel, Mayor

ATTEST:

Sonia Cornelio, City Clerk

Certification

I hereby certify that the foregoing minutes are a true and correct copy of the Work Session minutes for the City Council of the City of San Luis, Arizona, held on June 4, 2025. I further certify that the meeting was duly called and held and that a quorum was present.

Sonia Cornelio, City Clerk