

MINUTES
Work Session
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
August 6, 2025
5:00 p.m.

1. CALL TO ORDER/ROLL CALL

Vice Mayor Tadeo Azael De La Hoya called the Work Session to order at approximately 5:00 p.m.

PRESENT: Council Member Luis E. Cabrera
Council Member Maria Cecilia Cruz
Vice Mayor Tadeo Azael De La Hoya
Council Member Esteban C. Rosales (arrived at 5:06 p.m. & left at 7:08 p.m.)
Council Member Lizeth Servin (arrived at 5:04 p.m.)
Council Member Javier Vargas

ABSENT: Mayor Nieves Riedel

OTHERS PRESENT: Jenny Torres, Acting City Manager
Kay Macuil, City Attorney
Sonia Cornelio, City Clerk
Adela Cortez, Director of Human Resources
Angelica Roldan, Director of Parks & Recreation
Armando Esparza, Director of Economic Development & Government Affairs
Domingo Sosa, Graphics & Media Specialist
Edgar Esparza, Billing & Collections Manager
Israel Lara, I.T. Technician
Jorge Perez, Assistant Director of Public Works
Jose A. Guzman, Director of Development Services
Manuel Hernandez, Assistant Director of Public Works
Maria Barajas, Human Resources Generalist
Maria Sabori, Risk Manager
Mario Rodriguez, Finance Operations Manager
Miguel Ramirez, Finance Accounting Manager
Olivia Jenkins, Administrative Services Manager
Roula Encinas, Director of Finance
Tomas Sanchez, City Engineer
Victor De La Torres, Safety Officer
Yigal Duarte, Economic Development Assistant
James Allen Jr., Resident
Maria Robles, Resident

2. ITEMS FOR DISCUSSION ONLY:

2. A. Part Two - Video conference presentation by Parliamentarian Timothy Wynn of Perfect Rules, Inc. on Robert's Rules of Order for City Council Meetings as modified by the Arizona Open Meeting Law and the San Luis City Code. ITEM CONTINUED FROM THE WORK SESSION HELD ON JUNE 4, 2025. (Parliamentarian Timothy Wynn of Perfect Rules, Inc.)

Mr. Timothy Wynn, Parliamentarian for Perfect Rules, Inc., continued his PowerPoint presentation regarding Robert's Rules of Order. The presentation is included in the complete agenda packet filed in the City Clerk's Office. This presentation included the following topics: Point of Order, Appeal, Recess, Ending Debate, Previous Question (Calling the Question), Voting, Majority vs. "Half Plus One", and Secondary Motions.

Members of the City Council raised questions. Mr. Wynn addressed those questions.

2. B. Presentation by the Pierce Coleman Law Firm on Elected Officials' Duties. (Justin S. Pierce, Esq.)

Mr. Justin Pierce, Esq. from Pierce Coleman, made a PowerPoint Presentation regarding the San Luis Code of Conduct and Related Council "Need-to-Know" Items. A copy of the presentation is included with the complete agenda packet filed in the City Clerk's Office. This presentation consists of the following topics: San Luis Code of Conduct, Sections of the Code of Conduct, Conduct with One Another, Council Conduct with City Staff, Council Conduct with the Public, Council Conduct with Other Public Agencies, Council Conduct with Boards and Commissions, Council Conduct with the Media, Overall Takeaways on Code of Conduct, Why Do We Have the OML?, Why Should I Care About the OML?, When Does the OML Apply?, What is a "Meeting"?, How Can a Meeting Happen?, Conflicts of Interest, A.R.S. § 38-503 (A) (B), Conflicts of Interest Do I have a Conflict of Interest?, Who Is a "Relative"?, Conflicts of Interest "Relatives Chart", What is a "Substantial Interest"?, What is a Remote Interest?, Rule of 10, Example, Small Tweak, Steps to Prevent Self Dealing, What To Do If You Think a Conflict of Interest, If You Have a Conflict, and Penalties.

Members of the City Council raised questions. Mr. Pierce addressed those questions.

3. ADJOURNMENT

Vice Mayor Tadeo Azael De La Hoya adjourned the meeting at 7:18 p.m.

APPROVED:

Nieves Riedel, Mayor

ATTEST:

Sonia Cornelio, City Clerk

Certification

I hereby certify that the foregoing minutes are a true and correct copy of the Work Session minutes for the City Council of the City of San Luis, Arizona, held on August 6, 2025. I further certify that the meeting was duly called and held and that a quorum was present.

Sonia Cornelio, City Clerk