

MINUTES
Special Council Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
San Luis, AZ 85349
September 17, 2025
6:00 p.m.

1. CALL TO ORDER/ROLL CALL

Mayor Nieves Riedel called the Special City Council meeting to order at approximately 6:00 p.m.

PRESENT: Council Member Maria Cecilia Cruz
Vice Mayor Tadeo Azael De La Hoya
Council Member Esteban C. Rosales
Council Member Lizeth Servin (via Teams)
Council Member Javier Vargas
Mayor Nieves Riedel

ABSENT: Council Member Luis E. Cabrera

OTHERS PRESENT: Jenny Torres, Acting City Manager
Kay Macuil, City Attorney
Sonia Cornelio, City Clerk
Albert Moreno, I.T. Technician
Adela Cortez, Director of Human Resources
Angel Ramirez, Fire Chief
Antonio Maldonado, Multimedia Production & Operations Specialist
Armando Esparza, Director of Economic Development
Crystal Ochoa, Administrative Coordinator
Damian Miller, Lieutenant
Domingo Sosa, Graphics and Media Specialist
Edgar Esparza, Billing & Collections Manager
Eulogio Vera, Director of Public Works
Francia Alonso, Public Information Officer
Jorge Perez, Assistant Director of Public Works
Manuel Hernandez, Assistant Director of Public Works
Maria Barajas, Acting Human Resources Manager
Maria Sabori, Risk Manager
Miguel Ramirez, Finance Accounting Manager
Olivia Jenkins, Administrative Services Manager
Roula Encinas, Director of Finance
Tomas Sanchez, City Engineer
Victor De La Torre, Safety Officer

Angela Delgado, Resident
Guillermina Fuentes, Resident
Christian Cuevas, Meeting Interpreter

2. PLEDGE OF ALLEGIANCE

Council Member Maria Cecilia Cruz led the Pledge of Allegiance.

3. DISCUSSION AND POSSIBLE ACTION ITEMS

3. A. Discussion and possible action on any and all matters regarding Order No. 2025-11. An Order of the City Council of the City of San Luis, Arizona, approving the settlement agreement, the joint motion for entry of consent decree, and the joint proposed consent decree for Case No. 2:24-cv-00534 Gethsemani Baptist Church versus the City of San Luis in the United States District Court for the District of Arizona; repealing conflicting provisions; and providing for severability. (Kay Marion Macuil, City Attorney)

Ms. Kay Macuil, City Attorney, reiterated that this is for a lawsuit which Gethsemani Baptist Church brought against the city and this order is the settlement agreement. The city will not be going to trial of any other processes in litigation. This settlement agreement will bring the matter to a close.

MOTION: Council Member Esteban C. Rosales/Council Member Javier Vargas to approve Order No. 2025-11 accepting the terms of the attached Settlement Agreement and approving the Joint Motion Proposed Consent Decree. The motion passed unanimously.

The vote was as follows:

Council Member Maria Cecilia Cruz	Aye
Vice Mayor Tadeo Azael De La Hoya	Aye
Council Member Esteban C. Rosales	Aye
Council Member Lizeth Servin	Aye
Council Member Javier Vargas	Aye
Mayor Nieves Riedel	Aye

3. B. Discussion and possible action on any and all matters regarding the appointment of poll workers for the Special Election scheduled for November 4, 2025. (Sonia Cornelio, City Clerk)

Mrs. Sonia Cornelio, City Clerk, explained that the City Clerk's Office is preparing for the upcoming Special Election scheduled for Tuesday, November 4, 2025. In accordance with an existing Intergovernmental Agreement (IGA), Yuma County will assist the city in administering election services.

She added that per A.R.S. § 16-531(C), when a nonpartisan election is held, the governing body must appoint no fewer than three (3) election workers per polling location at least 20 days before the election. The proposed list of poll workers is attached to this agenda item for review and approval.

MOTION: Council Member Javier Vargas/Council Member Esteban C. Rosales to approve and appoint the poll workers as presented and to authorize substitutions and additions as may be necessary by the Election Services Director, or its designee, for the election on November 4, 2025. The motion passed unanimously.

The vote was as follows:

Council Member Maria Cecilia Cruz	Aye
Vice Mayor Tadeo Azael De La Hoya	Aye
Council Member Esteban C. Rosales	Aye
Council Member Lizeth Servin	Aye
Council Member Javier Vargas	Aye
Mayor Nieves Riedel	Aye

3. C. Discussion and possible action on any and all matters regarding the designation of polling places and drop-off locations for the Special Election scheduled for November 4, 2025. (Sonia Cornelio, City Clerk)

MOTION: Council Member Esteban C. Rosales/Council Member Javier Vargas to approve the Yuma County Library – San Luis Branch and the San Luis Medical Mall to be the vote centers for the Special Election on November 4, 2025, as well as the drop box locations to be the Recorder’s Office, the Yuma County Library – San Luis Branch, and the Medical Mall, as presented by staff. The motion passed unanimously.

The vote was as follows:

Council Member Maria Cecilia Cruz	Aye
Vice Mayor Tadeo Azael De La Hoya	Aye
Council Member Esteban C. Rosales	Aye
Council Member Lizeth Servin	Aye
Council Member Javier Vargas	Aye
Mayor Nieves Riedel	Aye

3. D. Discussion and possible action on any and all matters regarding the engagement of services with Consultant Engineering, Inc. to assist the City of San Luis with the development of the Capital Improvement Program. (Tomas Sanchez, City Engineer)

Mr. Tomas Sanchez, City Engineer, indicated that the Engineering Department is seeking Council approval to accept a professional services proposal from Consultant Engineering, Inc. (CEI) for assisting the City of San Luis with the development of the City's Capital Improvement Program ("CIP") and supporting procedures. He added that the development of the CIP, supporting procedures, and funding identification is estimated to continue through May of 2027. The CIP provides direction and guidance for the City of San Luis on carefully planning and managing capital infrastructure assets. CEI will help develop a formal process for the city to identify, evaluate, and recommend available funding sources for capital project requests within the 5-Year Capital Improvement Program. Staff is requesting the City Council's approval to accept a professional services proposal from Consultant Engineering, Inc. for \$106,660.00, as allowed under the City Procurement Code 3.05.080, for Professional Services.

Vice Mayor Tadeo Azael De La Hoya asked what the most significant difference is between having a company do this for \$100,000.00 rather than doing it in-house.

Mr. Sanchez responded that each department is currently working individually, trying to plan ahead, but the process has not been formalized. Additionally, staff lack the expertise to plan or formalize processes to ensure transparency. Because once this is adopted every few years, it will be open for the community to view what projects the city is working on or planning for that are realistic.

There were some questions, answers, and discussions among members of the City Council and staff regarding having an outside company provide this service by CEI, and whether it would help staff find grants.

MOTION: Council Member Maria Cecilia Cruz/Council Member Esteban C. Rosales to approve the Professional Services Contract by Consultant Engineering, Inc., for the Capital Improvement Program Development Services, in the amount of \$106,660.00.

The motion passed unanimously.

The vote was as follows:

Council Member Maria Cecilia Cruz	Aye
Vice Mayor Tadeo Azael De La Hoya	Aye
Council Member Esteban C. Rosales	Aye
Council Member Lizeth Servin	Aye
Council Member Javier Vargas	Aye
Mayor Nieves Riedel	Aye

3. E. Discussion and possible action on any and all matters regarding the City of San Luis accepting the proposed Change Order No. 10 from MGC Contractors, Inc. pertaining to the new well and treatment unit project. (Jorge Perez, Assistant Director of Public Works)

Mr. Jorge Perez, Assistant Director of Public Works, stated that the change order is a last-minute modification identified for the project at the Public Works Yard, specifically for the new water well with the new filtration system.

He added that this project is substantially completed. These are not minor changes, but rather small adjustments to the project that were not considered during the design process. The change order is for the amount of \$12,609.00, which, if approved, will be transferred from the water department's project budget, specifically from a project approved for this fiscal year in the amount of \$1.7 million, for the new booster station on East San Luis.

MOTION: Council Member Javier Vargas/Vice Mayor Tadeo Azael De La Hoya to approve Change Order No. 10 from MGC Contractors, Inc., in the amount of \$12,609.00, as presented. The motion passed unanimously.

The vote was as follows:

Council Member Maria Cecilia Cruz	Aye
Vice Mayor Tadeo Azael De La Hoya	Aye
Council Member Esteban C. Rosales	Aye
Council Member Lizeth Servin	Aye
Council Member Javier Vargas	Aye
Mayor Nieves Riedel	Aye

3. F. Discussion and possible action on any and all matters regarding authorization to purchase annual medical evaluations and screenings for Police Department staff using Fiscal Year 2025-2026 Budgeted Funds. (Damian Miller, Lieutenant)

Mr. Damian Miller, Lieutenant, explained that they are seeking approval for the annual medical and physical evaluations to be provided for Police Department staff. Heart Fit for Duty and its providers will conduct examinations and testing, and provide the results to participating staff. The cost of the service will vary based on the service selection per staff member. The total amount per person, based on which tests will be provided, will range from \$1,840.0 to \$2,344.70 for men and from \$2,290.20 to \$2,344.70 for women. The testing will be offered to staff who choose to participate; it will not be mandatory. The total amount budgeted and approved for this service is \$55,000.00.

Council Member Maria Cecilia Cruz asked how many people the \$55,000.00 would cover if it is not mandatory.

Lt. Miller replied that they already have enough people to use the \$55,000.00.

MOTION: Council Member Esteban C. Rosales/Vice Mayor Tadeo Azael De La Hoya to approve the purchase of annual physical medical evaluations for Police Department staff for a total amount not to exceed the budgeted amount of \$55,000.00. The motion passed unanimously.

The vote was as follows:

Council Member Maria Cecilia Cruz	Aye
Vice Mayor Tadeo Azael De La Hoya	Aye
Council Member Esteban C. Rosales	Aye
Council Member Lizeth Servin	Aye
Council Member Javier Vargas	Aye
Mayor Nieves Riedel	Aye

3. G. Discussion and possible action on any and all matters regarding annual physicals with the company 1582, LLC. (Angel Ramirez, Fire Chief)

Mr. Angel Ramirez, Fire Chief, indicated that the San Luis Fire Department is requesting approval for their annual physicals with 1582, LLC. As the City Council is aware, the health and well-being of the firefighters are critical to maintaining the highest level of service for the community. The company's expertise in working with fire departments across the United States to ensure that assessments are specifically designed to meet the unique needs and risks associated with their profession. This company did their physicals last year and they were very happy with the services they provided. He added that 100% of the Fire Department will be doing the physicals. San Luis City Code - Purchasing, Section 3.05.080 on professional medical services applies, and bidding is not required.

MOTION: Council Member Maria Cecilia Cruz/Vice Mayor Tadeo Azael De La Hoya to approve the purchase of annual physical medical evaluations for the Fire Department staff for a total amount to exceed the budgeted amount of \$54,645.00. The motion passed unanimously.

The vote was as follows:

Council Member Maria Cecilia Cruz	Aye
Vice Mayor Tadeo Azael De La Hoya	Aye
Council Member Esteban C. Rosales	Aye
Council Member Lizeth Servin	Aye
Council Member Javier Vargas	Aye
Mayor Nieves Riedel	Aye

4. ADJOURNMENT

MOTION: Vice Mayor Tadeo Azael De La Hoya/Council Member Javier Vargas to adjourn the meeting at 6:23 p.m. The motion passed unanimously.

The vote was as follows:

Council Member Maria Cecilia Cruz	Aye
Vice Mayor Tadeo Azael De La Hoya	Aye
Council Member Esteban C. Rosales	Aye
Council Member Lizeth Servin	Aye
Council Member Javier Vargas	Aye
Mayor Nieves Riedel	Aye

APPROVED:

Nieves Riedel, Mayor

ATTEST:

Sonia Cornelio, City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special City Council meeting of the City Council of the City of San Luis, Arizona, held on September 17, 2025. I further certify that the meeting was duly called and held and that a quorum was present.

Sonia Cornelio, City Clerk