NOTICE OF SPECIAL COUNCIL MEETING

In accordance with § 38-431.01 of the Arizona Revised Statutes of the State of Arizona, notice is hereby given to the Members of City Council and to the general public that the Mayor and Council of the City of San Luis, Arizona, will hold a Special City Council meeting at 6:00 p.m., Wednesday, June 18, 2025. The meeting will take place at the City Council Chambers, located at 1090 E. Union Street, San Luis, Arizona, 85349. The public is invited to attend the open meeting.

In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, the City of San Luis does not discriminate on the basis of disability in the admission of or access to, or treatment or employment in its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in City programs, activities, or services contact: ADA/Section 504 Coordinator, City of San Luis Human Resources Department, 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Notice is hereby given that pursuant to A.R.S. § 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the City Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the City Clerk to such recording or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. § 1-602.A.9 have been waived.

THIS NOTICE IS GIVEN BY:

/s/ Sonia Cornelio, City Clerk

AVISO DE JUNTA ESPECIAL

De acuerdo con los Estatutos del Estado de Arizona A.R.S. § 38-431.01, se le informa a los miembros del Cabildo y al público en general que el Alcalde y el Cabildo, tendrán una Junta Especial a las 6:00 p.m., el día Miercoles, 18 de Junio del 2025. La junta se llevará a cabo en la Sala del Cabildo, ubicada en el 1090 E. Union Street, San Luis, Arizona, 85349. El público está invitado a la junta.

De acuerdo con el Acta de Americanos con Discapacidades y la Sección 504 del Acta de Rehabilitación del 1973, la Ciudad de San Luis, Arizona no discrimina por causa de discapacidad la admisión y acceso a sus programas, actividades, servicios o en el trato en cuanto a empleo. Para más información referente a derechos y provisiones del Acta de Americanos con Discapacidades o Sección 504, o para solicitar adaptaciones que sean razonables para la participación en programas, actividades o servicios de la Ciudad, contactar al: Coordinador del Acta de Americanos con Discapacidades/Sección 504, Departamento de Recursos Humanos de la Ciudad de San Luis, Arizona, ubicado en el 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Por medio de este aviso y de acuerdo con los Estatutos del Estado de Arizona A.R.S § 1-602.A.9, sujeto a ciertas excepciones reglamentarias, los padres de familia tienen el derecho de dar el consentimiento ante el Estado o cualquiera de sus subdivisiones políticas para hacer una grabación de audio o video de su hijo menor de edad. Las juntas del Cabildo se graban en audio y/o video y como resultado, el hecho de que haya menores presentes puede ser sujeto a que sean grabados. Para que los padres de familia puedan ejercer sus derechos pueden dar el consentimiento por escrito con la Secretaria de la Ciudad a tal grabación, o tomar acción personal para asegurarse que su hijo menor no esté presente cuando la grabación se lleve a cabo. Si un menor de edad está presente en el momento de la grabación, la Ciudad asumirá que los padres de familia están cediendo los derechos sobre una posible grabación de acuerdo con los Estatutos del Estado de Arizona A.R.S. § 1-602.A.9.

ESTE AVISO ES DADO POR:

/f/ Sonia Cornelio, Actuaria de la Ciudad

AMENDED AGENDA 6/17/2025

AGENDA
Special Meeting
San Luis City Council
Council Chambers
1090 E. Union Street
San Luis, AZ 85349
June 18, 2025
6:00 p.m.

PLEASE TAKE NOTICE THAT MEMBERS OF THE CITY COUNCIL WILL ATTEND EITHER IN PERSON, TELEPHONE, OR VIDEO CONFERENCE COMMUNICATION. THE MAYOR OR ACTING MAYOR FOR THIS MEETING MAY CHANGE THE ORDER OF THE ITEMS; IF AUTHORIZED BY LAW AND BY A MAJORITY VOTE OF A QUORUM OF CITY COUNCIL MEMBERS PRESENT, AN EXECUTIVE SESSION WILL BE HELD IMMEDIATELY FOLLOWING THE VOTE IN ACCORDANCE WITH A.R.S. § 38-431.03(A) AND THE MEETING WILL BE TEMPORARILY RECESSED WHILE THE CITY COUNCIL RETIRES TO EXECUTIVE SESSION WHICH WILL NOT BE OPEN TO THE PUBLIC.

TENGA EN CUENTA QUE LOS MIEMBROS DEL CABILDO DE LA CIUDAD ASISTIRÁN EN PERSONA, TELÉFONO O COMUNICACIÓN POR VIDEO CONFERENCIA. LA ALCALDESA O ALCALDE INTERINO DE ESTA REUNIÓN PUEDE CAMBIAR EL ORDEN DE LOS TEMAS; SI ESTÁ AUTORIZADO POR LA LEY Y POR MAYORÍA DE VOTOS DE UN QUÓRUM DE MIEMBROS DEL CABILDO PRESENTES, SE LLEVARÁ A CABO UNA SESIÓN EJECUTIVA INMEDIATAMENTE DESPUÉS DE LA VOTACIÓN DE ACUERDO CON LOS ESTATUTOS DEL ESTADO DE ARIZONA A.R.S. § 38-431.03 (A) Y LA REUNIÓN SERÁ TEMPORALMENTE RECESADA MIENTRAS EL CABILDO DE LA CIUDAD SE RETIRE A UNA SESIÓN EJECUTIVA QUE NO ESTARÁ ABIERTA AL PÚBLICO.

1. CALL TO ORDER/ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. INVOCATION

Any opening invocation that is offered before the official start of the Council meeting shall be the voluntary offering of a private person, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the City Council or the city staff. The city is not allowed by law to endorse the religious or non-religious beliefs or views of such speakers. Any invitation to stand during the Pledge of Allegiance or invocation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any Pledge of Allegiance or an opening invocation that is offered.

Toda invocación inicial que se ofrezca antes del inicio oficial de la sesión del Cabildo será una ofrenda voluntaria de una persona particular, para beneficio del Cabildo. Las opiniones o creencias expresadas por quien haga la invocación no han sido revisadas ni aprobadas previamente por el Cabildo ni por el personal de la ciudad. La ley no permite a la ciudad respaldar las creencias o puntos de vista religiosos o no religiosos de dichos oradores. Cualquier invitación a ponerse de pie durante el Juramento a la Bandera o la invocación no se interpretará como una exigencia, orden ni ningún otro tipo de mandato. Ninguna persona presente en la sesión estará obligada a participar en el Juramento a la Bandera ni en ninguna invocación inicial que se ofrezca.

4. CALL TO THE PUBLIC

This is the time for the public to comment. Under A.R.S. § 38-431.01(I), Members of the City Council shall not discuss or take legal action on matters raised during an open call to the public that are not properly noticed on this agenda for discussion and legal action. At the conclusion of an open call to the public, individual Members of the City Council may respond to criticism made by those who have addressed the City Council, may ask staff to review a matter, or may ask that a matter be put on a future agenda.

5. PROCLAMATIONS/PRESENTATIONS

5. A. Proclamation - Elder Abuse Awareness Day June 15, 2025

5. B. Proclamation - Juneteenth Day June 19, 2025

5. C. Proclamation - Waste and Recycling Workers Week, June 16-24, 2025

5. D. Proclamation - LGBTQ Pride Month June 2025

5. E. Proclamation - Men's Health Month June 2025

5. F. Proclamation - National Homeownership Month June 2025

5. G. Proclamation - Post-Traumatic Stress Disorder Month June 2025

5. H. Recognition of the City of San Luis for Receiving the Industrial Commission of Arizona Small City PEPP Safety Award. **(Maria Sabori, Risk Manager and Yolanda Duenas, Facilities Supervisor)**

5. I. Presentation of Certificate of Achievement for Excellence in Financial Reporting to the City of San Luis Finance Department for the City of San Luis' Comprehensive Annual Financial Report for the fiscal year ending June 30, 2024. **(Jenny Torres, Acting City Manager)**

5. J. Presentation by the Salvation Army on their services in the City of San Luis. **(Lt. Johnathan Herzog, Salvation Army)**

6. CONSENT AGENDA
All matters are considered to be routine by the City Council and will be enacted by one motion. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

6. A. MINUTES OF
- Special Council meeting held April 30, 2025
- Regular Council meeting held May 14, 2025

6. B. DISBURSEMENTS
From May 22, 2025 to June 9, 2025
Total $3,064,463.95
(Three Million, Sixty-Four Thousand, Four Hundred Sixty-Three Dollars and Nine-Five Cents)

7. DISCUSSION AND POSSIBLE ACTION ITEMS:

7. A. Discussion and possible action on any and all matters regarding required traffic control improvements as part of the Port of Entry Expansion Project. **(Manuel Hernandez, Assistant Director of Public Works)**

7. B. Discussion and possible action on any and all matters regarding the acceptance and award of a construction manager at risk (CMAR) pre-construction services contract to PCL Construction, Inc. for the pre-construction/design phase of the West Wastewater Treatment Plant Expansion project. **(Jorge Perez, Assistant Director of Public Works)**

7. C. Discussion and possible action on any and all matters regarding the City of San Luis accepting the proposed change order No. 1 from Pacific Advanced Civil Engineering, Inc. (PACE) pertaining to the design of the West Wastewater Treatment Plant Expansion. **(Jorge Perez, Assistant Director of Public Works)**

7. D. Discussion and possible action on any and all matters regarding budget transfer to complete safety improvements at the Price Center Building. **(Jorge Perez, Assistant Director of Public Works)**

7. E. Discussion and possible action on any and all matters regarding adopting a Notice of Intent to amend the collection fee for our Utility and Ambulance Accounts. **(Roula Encinas, Director of Finance, and Edgar Esparza, Billing and Collections Manager)**

7. F. Discussion and possible action on any and all matters regarding authorization for the purchase of forty-eight (48) touchscreen mobile data computers using the State of Arizona Department of Public Safety Local Border Support funds. **(Alan Guevara, Lieutenant)**

7. G. Discussion and possible action on any and all matters regarding Order No. 2025-05. An Order of the Mayor and City Council of the City of San Luis, Arizona, approving and adopting the Intergovernmental Agreement between the City of San Luis and Yuma Union High School District #70 (YUSD #70) for funds supporting the San Luis Police Department's participation in the School Resource Officer assignment at San Luis High School. **(Nigel Reynoso, Chief of Police)**

7. H. Discussion and possible action on any and all matters regarding Resolution No. 2363. A resolution of the Mayor and City Council of the City of San Luis, Arizona, approving the Longevity Pay Plan of March 26, 2025, for contract employees. **(Adela Cortez, Director of Human Resources)**

8. SUMMARY OF CURRENT EVENTS
Events by Mayor, Council Members and/or City Manager pursuant to A.R.S. § 38-431.02 (K).

9. ADJOURNMENT

AGENDA ITEM REVIEW FORM

Special City Council Meeting **5. A.**

Meeting Date: 06/18/2025

Summary

Proclamation - Elder Abuse Awareness Day June 15, 2025

Attachments

Proclamation

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

Proclamation

ELDER ABUSE AWARENESS DAY

June 15, 2025

WHEREAS, older adults deserve to be treated with respect and dignity to enable them to serve as leaders, mentors, volunteers and vital participating members of our communities; and

WHEREAS, the Mayor's Office, along with the City Council and Western Arizona Council of Governments Area Agency on Aging recognize the importance of taking action to raise awareness, prevent and address elder abuse; and

WHEREAS, as our population lives longer, we are presented with an opportunity to think about our collective needs and future as a city and ageism and social isolation are major causes of elder abuse in the United States and recognizing that it is up to all of us, to ensure that proper social structures exist so people can retain community and societal connections, reducing the likelihood of abuse; and

WHEREAS, preventing abuse of older adults through maintaining and improving social supports like senior centers, human services and transportation will allow everyone to continue to live as independently as possible and contribute to the life and vibrancy of our communities; and

WHEREAS, where there is justice there can be no abuse; therefore, the Mayor's Office and members of the City Council along with Western Arizona Council of Governments Area Agency on Aging, urge all people to restore justice by honoring older adults. Join us in our engaging and empowering movement and put an end to abuse.

NOW, THEREFORE, BE IT RESOLVED, that, I, Nieves Riedel, Mayor of the City of San Luis, do hereby proclaim June 15th, 2025, as **"Elder Abuse Awareness Day"** and encourage all of our citizens to recognize and celebrate older adults and their ongoing contributions to the success and liveliness of our community.

DATED this **11th** day of **June 2025**.

_____
Nieves Riedel, Mayor

ATTEST:

_____
Sonia Cornelio, City Clerk

PROCLAMATION

Special City Council Meeting **5. B.**

Meeting Date: 06/18/2025

Title:

Proclamation - Juneteenth Day June 19, 2025

Attachments

Proclamation

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

Proclamation

JUNETEENTH DAY
June 19, 2025

WHEREAS, the Civil War was fought to ensure that America's founding principles of freedom and justice for all was shared by all Americans; and

WHEREAS, on January 1, 1863, President Abraham Lincoln signed the Emancipation Proclamation which granted freedom to all enslaved, although freedom did not become a reality for the enslaved people of Texas; and

WHEREAS, on June 19, 1865, Major General Gordon Granger led Union soldiers into Galveston, Texas, to enforce the Emancipation Proclamation and freed all remaining enslaved people in the state of Texas; and

WHEREAS, Juneteenth is the oldest celebration of the ending of slavery in the United States of America and is also known as Emancipation Day, Freedom Day, Jubilee Day, and Juneteenth Independence Day; and

WHEREAS, on March 17, 2016, Governor Doug Ducey signed HB2226, sponsored by Representative Reginald Bolding, recognizing June 19 as Juneteenth Day in Arizona, making Arizona the 45th State to recognize Juneteenth as a state holiday or special day of observance; and

WHEREAS, Juneteenth celebrations take place annually throughout Arizona and the nation, consisting of readings of the Emancipation Proclamation, prayer and worship services, cultural performances, community service events, ceremonial observances, food, and more.

NOW, THEREFORE, BE IT RESOLVED, that, I, Nieves Riedel, Mayor of the City of San Luis, do hereby proclaim June 19, 2025, as **"Juneteenth Day"** and encourage all San Luis residents to reflect upon the value of freedom and join in Juneteenth celebrations across Arizona.

DATED this **11th** day of **June 2025**.

_____
Nieves Riedel, Mayor

ATTEST:

_____
Sonia Cornelio, City Clerk

PROCLAMATION

Special City Council Meeting **5. C.**

Meeting Date: 06/18/2025

Title:

Proclamation - Waste and Recycling Workers Week, June 16-24, 2025

Attachments

Proclamation

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

Proclamation

WASTE AND RECYCLING WORKERS WEEK

June 16 - 24, 2025

WHEREAS, the citizens of San Luis recognize the often thankless job of waste and recycling workers; and

WHEREAS, John Arwood, second-generation owner of Arwood Site Services, began the annual observance of National Garbage Man Day on June 17, 2012, which was renamed to Waste and Recycling Workers Week in 2020; and

WHEREAS, the people employed by local refuse collection and hauling companies contracted by the City of San Luis make significant contributions to the safety, health, and welfare of our citizens; and

WHEREAS, according to the Centers for Disease Control and Prevention, the eradication of many diseases in the Western World is due in large part to higher public sanitation standards resulting from effective garbage disposal; and

WHEREAS, the City of San Luis values and celebrates our local sanitation industry employees for their commitment to our residents and businesses in keeping our neighborhoods and streets safe and clean.

NOW, THEREFORE, BE IT RESOLVED, that, I, Nieves Riedel, Mayor of the City of San Luis, do hereby proclaim June 16-24, 2025, as **"Waste and Recycling Workers Week"** and invite everyone to recognize and celebrate men and women in the waste and recycling industry as front line responders.

DATED this **11th** day of **June 2025**.

_____
Nieves Riedel, Mayor

ATTEST:

_____
Sonia Cornelio, City Clerk

PROCLAMATION

Special City Council Meeting **5. D.**

Meeting Date: 06/18/2025

Title:

Proclamation - LGBTQ Pride Month June 2025

Attachments

Proclamation

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

Proclamation

LGBTQ PRIDE MONTH
June 2025

WHEREAS, San Luis is an exceptional place to live, work, play and is a welcoming place built on the principles of equality, diversity and inclusion. We take pride in being a city where every individual can be themselves without fear of discrimination or violence; and

WHEREAS, San Luis' Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) community members and organizations are a vital piece of our city. Each person who calls San Luis home knows that although they may come from different backgrounds, they are accepted for who they are; and

WHEREAS, San Luis aspires to value all residents in an equitable manner, regardless of sexual orientation or gender identity. It is critical we continue working vigorously to ensure that all San Luis residents know that no matter how they identify, everyone is welcome; and

WHEREAS, this June, we celebrate LGBTQ Pride Month. This month we reflect on the work needed to increase awareness and establish support for our LGBTQ friends, family, neighbors and organizations. We have an opportunity to act and engage in dialogue to strengthen alliances, all while building acceptance for the advancement of equal rights. Together we will create a city that works for everyone.

NOW, THEREFORE, BE IT RESOLVED, that, I, Nieves Riedel, Mayor of the City of San Luis, do hereby proclaim June 2025, as **"LGBTQ Pride Month"** and urge all San Luis residents to join in celebrating this important month around our city.

DATED this **11th** day of **June 2025**.

_____
Nieves Riedel, Mayor

ATTEST:

_____
Sonia Cornelio, City Clerk

PROCLAMATION

Special City Council Meeting **5. E.**

Meeting Date: 06/18/2025

Title:

Proclamation - Men's Health Month June 2025

Attachments

Proclamation

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

Proclamation

MEN'S HEALTH MONTH
June 2025

WHEREAS, Men's Health Month is an opportunity to educate and focuses on a broad range of men's health issues, including prostate, testicular and colon cancer, heart disease, mental health, sexual and reproductive health, diabetes and substance abuse; and

WHEREAS, despite advances in medical technology and research, men continue to live an average of five years less than women with, Native American and African-American men having the lowest life expectancy; and

WHEREAS, educating the public and health care providers about the importance of a healthy lifestyle and early detection of male health problems will result in reducing rates of mortality from certain diseases; and

WHEREAS, men who are educated about the value of preventive health will be more likely to participate in health screenings, decreased high-risk behaviors and lead healthier and prolonged lives; and

WHEREAS, heightening the awareness of preventable health problems and increasing early detection and treatment of disease would significantly improve our nation's health; and

WHEREAS, the citizens of San Luis are encouraged to increase awareness of the importance of a healthy lifestyle, regular exercise and medical check-ups.

NOW, THEREFORE BE IT RESOLVED, that, I, Nieves Riedel, Mayor of the City of San Luis, do hereby proclaim the month of June 2025, as **"Men's Health Month"** in the City of San Luis and encourage all our residents to pursue preventative health practices and early detection efforts.

DATED this **11th** day of **June 2025**.

_____
Nieves Riedel, Mayor

ATTEST:

_____
Sonia Cornelio, City Clerk

PROCLAMATION

Special City Council Meeting **5. F.**

Meeting Date: 06/18/2025

Title:

Proclamation - National Homeownership Month June 2025

Attachments

Proclamation

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

Proclamation

NATIONAL HOMEOWNERSHIP MONTH

June 2025

WHEREAS, for many Americans, a home is more than just a residence; it is a place that instills a sense of pride, security, and comfort that, no matter what challenges in life arise, they have somewhere to go and call their own; and

WHEREAS, most Americans had no way of really owning a home in the 1800s. Mortgages became common only after the U.S. banking system came into being after the 1860s National Bank Acts; and

WHEREAS, every American should be able to afford to rent or own a home of their own. Yet across the country, the price of housing - both for renters and homebuyers - is increasing, making it harder for people to find an affordable home; and

WHEREAS, today, across America, there is a historic number of affordable, multifamily units currently under construction; and

WHEREAS, the Fair Housing Act bans discrimination against renters or potential buyers on the basis of race, but studies show that many Americans are still denied equal treatment in the housing market.; and

WHEREAS, National Homeownership Week began in 1995, which was a strategy of the administration under President Bill Clinton to increase homeownership across America and later, in 2002, President George W. Bush expanded the period of observance from a week to the entire month of June; and

WHEREAS, Homeownership Month reinforces the belief that owning a home is one of the steps towards achieving the American dream

NOW, THEREFORE, BE IT RESOLVED, that, I, Nieves Riedel, Mayor of the City of San Luis, do hereby proclaim June 2025, as **"National Homeownership Month"** and encourage all San Luis residents to safeguard the American Dream by ensuring that everyone has access to an affordable home in a community of their choice.

DATED this **11th** day of **June 2025**.

_____
Nieves Riedel, Mayor

ATTEST:

_____
Sonia Cornelio, City Clerk

PROCLAMATION

Special City Council Meeting **5. G.**

Meeting Date: 06/18/2025

Title:

Proclamation - Post-Traumatic Stress Disorder Month June 2025

Attachments

Proclamation

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

Proclamation

POST-TRAUMATIC STRESS DISORDER MONTH

June 2025

WHEREAS, Post-Traumatic Stress Disorder (PTSD) can occur after a person experiences trauma including, but not limited to the stress of combat, rape, sexual assault, child abuse, bombings, accidents and natural disasters and affects approximately 8 million people in the United States annually; and

WHEREAS, PTSD is associated with chemical changes in the body's hormonal system and autonomic nervous system and is characterized by symptoms including flashbacks, nightmares, insomnia, avoidance, hypervigilance, anxiety and depression; and

WHEREAS, the brave men and women of the United States Armed Forces, who proudly serve the nation and risk their lives to protect our freedom, deserve the investment of every possible resource to ensure their lasting physical, mental and emotional well-being; and

WHEREAS, combat-related PTSD stress among our men and women in the Armed Forces is significantly pronounced, given that they are often exposed to highly traumatic events for weeks, months and even years; and

WHEREAS, approximately 6 out of every 100 people in the U.S. will develop PTSD at some time; and

WHEREAS, despite its treatability, many cases of PTSD remain undiagnosed and untreated due to a lack of awareness of this condition and the persistent stigma associated with mental health conditions; and

WHEREAS, raising awareness of this condition is necessary to remove the stigma and to encourage those suffering to seek proper and timely treatment that may save their lives; and

WHEREAS, all citizens suffering from PTSD deserve our consideration, and those who are affected by PTSD from wounds received while protecting our freedom deserve our respect and special honor.

NOW, THEREFORE, BE IT RESOLVED, that, I, Nieves Riedel, Mayor of the City of San Luis, do hereby proclaim June 2025, as **"Post-Traumatic Stress Disorder Month"** and encourage all of our citizens to recognize and celebrate older adults and their ongoing contributions to the success and liveliness of our community.

DATED this **11th** day of **June 2025**.

_____
Nieves Riedel, Mayor

ATTEST:

_____
Sonia Cornelio, City Clerk

PRESENTATION

Special City Council Meeting **5. H.**

Meeting Date: 06/18/2025

Submitted By: Maria Sabori, Human Resources Department, Risk Management

Presentation Topic/Summary:

Recognition of the City of San Luis for Receiving the Industrial Commission of Arizona Small City PEPP Safety Award. **(Maria Sabori, Risk Manager and Yolanda Duenas, Facilities Supervisor)**

Attachments

Recognition

Industrial Commission of Arizona Honors Safety and Health Leaders at Recognition Day

FOR IMMEDIATE RELEASE

PHOENIX, AZ - April 28, 2025 - The Industrial Commission of Arizona (ICA) honored those who have experienced workplace injuries by hosting its ICA Recognition Day on International Workers' Memorial Day. The Commission recognized organizations and employers who demonstrate a commitment to worker safety.

Self-insured organizations were recognized for maintaining experience modification rates below industry standards and administering programs efficiently without compromising benefits to injured workers. The Maricopa County Community College District was recognized in the public self-insured category, while Tucson Medical Center received the award in the private self-insured category. The Arizona Municipal Risk Retention Pool received the award for the self-insured pool.

CopperPoint was recognized, for the second consecutive year, with the Excellence in Claims Handling Overall (ECHO) award for its above-average response time to notifications and lower-than-average administrative complaints.

The agency recognized four Special Government Employees (SGEs) who provided exceptional support to the agency in 2024. These individuals provide valuable knowledge and experience to organizations during on-site evaluations by the ADOSH Compliance Assistance team. Thank you, Alexis Fritch, Ava Gembala, Chris Spencer, and Josh Meyer.

Municipalities and businesses were recognized for their industry-leading practices dedicated to workplace safety. The City of San Luis received the Public Entity Protection Program (PEPP) award for small public employers, while the City of Avondale received the award for large public employers.

Mrs. Klein's Pickle Company received the award as the outstanding Safety & Health Achievement Recognition Program (SHARP) participant.

The Voluntary Protection Program (VPP) promotes effective worksite-based safety and health. The construction company recognized for its outstanding efforts as a VPP partner with the Arizona Division of Safety and Health (ADOSH) is Granite Construction. The award for the industry partner was awarded to Printpack. Both companies have a long-standing partnership with ADOSH and have excelled with their worksite safety programs.

The final award for outstanding performance in 2024 went to Loven Contracting, based in Flagstaff. They earned the Chairman's award in recognition of their outstanding workplace safety practices. Loven Contracting is a VPP Star partner with a history of implementing best practices and developing a safety culture in the workplace. Known for their dedication to their workforce, it is no surprise that they were selected to receive the award.

The Industrial Commission of Arizona | www.azica.gov

PRESENTATION

Special City Council Meeting **5. I.**

Meeting Date: 06/18/2025

Submitted By: Roula Encinas, Finance Department

Presentation Topic/Summary:

Presentation of Certificate of Achievement for Excellence in Financial Reporting to the City of San Luis Finance Department for the City of San Luis' Comprehensive Annual Financial Report for the fiscal year ending June 30, 2024. **(Jenny Torres, Acting City Manager)**

Attachments

GFOA Certificate

Government Finance Officers Association

Certificate of Achievement for Excellence in Financial Reporting

Presented to

City of San Luis
Arizona

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

June 30, 2024

Christopher P. Morrill

Executive Director/CEO

PRESENTATION

Special City Council Meeting **5. J.**

Meeting Date: 06/18/2025

Submitted By: Olivia Jenkins, Administration

Presentation Topic/Summary:

Presentation by the Salvation Army on their services in the City of San Luis. **(Lt. Johnathan Herzog, Salvation Army)**

AGENDA ITEM REVIEW FORM

Special City Council Meeting **6. A.**

Meeting Date: 06/18/2025

Summary

MINUTES OF

- Special Council meeting held April 30, 2025
- Regular Council meeting held May 14, 2025

Attachments

4/30/2025 SCM

5/14/2025 RCM

M I N U T E S
Special Council Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
San Luis, AZ 85349
April 30, 2025
6:00 p.m.

1. CALL TO ORDER/ROLL CALL

Mayor Nieves Riedel called the Special City Council meeting to order at approximately 6:00 p.m.

PRESENT: Mayor Nieves Riedel
Vice Mayor Tadeo Azael De La Hoya – via Zoom
Council Member Maria Cecilia Cruz
Council Member Esteban C. Rosales
Council Member Lizeth Servin
Council Member Javier Vargas

ABSENT: Council Member Luis E. Cabrera

OTHERS PRESENT: Jenny Torres, Acting City Manager
Kay Macuil, City Attorney
Sonia Cornelio, City Clerk
Adela Cortez, Director of Human Resources
Albert Moreno, I.T. Technician
Angel Ramirez, Fire Chief
Antonio Maldonado, Multimedia Production & Operations Specialist
Damian Miller, Police Lieutenant
Domingo Sosa, Graphics and Media Specialist
Eulogio Vera, Director of Public Works
Francia Alonso, Public Information Officer
Isael Gomez, Records Management Specialist
Jorge Perez, Assistant Director of Public Works
Jose Guzman, Director of Development Services
Juan Leal Rubio, Assistant Director of Development Services
Maria Barajas, Human Resources Generalist
Maria Sabori, Risk Manager
Mario Rodriguez, Finance Operations Manager
Miguel Ramirez, Finance Accounting Manager
Olivia Jenkins, Administrative Services Manager
Roula Encinas, Director of Finance
Tomas Sanchez, City Engineer
Victor De La Torre, Safety Officer

Jarmy Rodriguez, Resident
Mark Concha Jr., Resident

2. PLEDGE OF ALLEGIANCE

Council Member Maria Cecilia Cruz led the Pledge of Allegiance.

3. DISCUSSION AND POSSIBLE ACTION ITEMS:

3. A. Discussion and review on any and all matters regarding the Employees' Health Benefits Plan. (Dave Madden, CBIZ Benefits Consultant)

Mr. Dave Madden, CBIZ Benefits Consultant, provided a presentation on the renewal position, which included the administrative fees for medical, pharmacy, stop loss renewal, funding projection and rates for Fiscal Year 2025-2026.

The PowerPoint presentation is filed with the complete Agenda Packet at the City Clerk's Office.

There was some discussion between Mr. Madden and the City Council.

Ms. Adela Cortez, Director of Human Resources, provided information on the premium rates for the different plans, adding that the employee premiums have not increased in the past eight (8) years.

Ms. Jenny Torres, Acting City Manager, stated that the increase in premiums is impacting other communities within the county.

The City Council needed no action on this matter.

3. B. Discussion and possible action on any and all matters regarding the Employees' Health Benefits Plan Renewal and Premiums increase. (Adela Cortez, Director of HR and Roula Encinas, Director of Finance)

Ms. Adela Cortez, Director of Human Resources, explained that the total anticipation for the new fiscal year is $4.3 million. Employees currently contribute $418,000.00, which will be increased by $252,000.00, making the total employee contribution $670,000.00. The city's current contribution is $2.9 million, which will be increased to $3.7 million. Therefore, this amount plus the $670,000.00 will make the $4.3 million anticipated for the new fiscal year. She added that this was also presented to Employee Benefit Trust to inform them what would be needed to cover the expected cost in the new fiscal year. The recommendation is that, given what was discussed regarding employees not having an increase in premiums for eight (8) years, there is a partial sharing cost.

MOTION: Council Member Javier Vargas/Council Member Maria Cecilia Cruz to approve the Employee Benefits Trust's recommendation for a cost-sharing of the premium increase and an allocation of $3.7 million to the Trust for Fiscal Year 2025-2026. The motion passed with five (5) Ayes and one (1) Nay vote by Vice Mayor Tadeo Azael De La Hoya.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Tadeo Azael De La Hoya	Nay
Council Member Maria Cecilia Cruz	Aye
Council Member Esteban C. Rosales	Aye
Council Member Lizeth Servin	Aye
Council Member Javier Vargas	Aye

4. ADJOURNMENT

MOTION: Vice Mayor Tadeo Azael De La Hoya/Council Member Javier Vargas to adjourn the Special Council meeting at approximately 6:23 p.m. The motion passed unanimously.

The vote was as follows:

Mayor Nieves Riedel	Aye
Vice Mayor Tadeo Azael De La Hoya	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Esteban C. Rosales	Aye
Council Member Lizeth Servin	Aye
Council Member Javier Vargas	Aye

APPROVED:

_____
Nieves Riedel, Mayor

ATTEST:

_____
Sonia Cornelio, City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special City Council meeting of the City of San Luis, Arizona, held on April 30, 2025. I further certify that the meeting was duly called and held and that a quorum was present.

_____
Sonia Cornelio, City Clerk

M I N U T E S
Regular Council Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
San Luis, AZ 85349
May 14, 2025
6:00 p.m.

1. CALL TO ORDER/ROLL CALL

Mrs. Sonia Cornelio, City Clerk, stated that with the Mayor and Vice Mayor being absent, and as authorized by City Code Section 2.05.440 (A)(1), she called the Regular City Council meeting to order at approximately 6:00 p.m.

She added that an Acting Mayor would now be selected to chair the meeting and requested a motion to appoint one. After the Acting Mayor is selected, they may proceed with the Roll Call and the remaining items on the agenda.

MOTION: Council Member Lizeth Servin/Council Member Maria Cecilia to select Council Member Luis E. Cabrera to chair the meeting. The motion passed unanimously.

The vote was as follows:

Council Member Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Esteban C. Rosales	Aye
Council Member Lizeth Servin	Aye

PRESENT: Council Member Luis E. Cabrera
Council Member Maria Cecilia Cruz
Council Member Esteban C. Rosales
Council Member Lizeth Servin

ABSENT: Mayor Nieves Riedel
Vice Mayor Tadeo Azael De La Hoya
Council Member Javier Vargas

OTHERS PRESENT: Jenny Torres, Acting City Manager
Kay Macuil, City Attorney
Sonia Cornelio, City Clerk
Adela Cortez, Director of Human Resources
Angelica Roldan, Director of Parks & Recreation
Antonio Maldonado, Multimedia Production & Operations Specialist
Edgar Esparza, Billing and Collections Manager
Emmanuel Botello, Police Lieutenant

Eulogio Vera, Director of Public Works
Fernando Corona, I.T. Manager
Francia Alonso, Public Information Officer
Israel Lara, I.T. Technician
Johnnie Morris, Fire Battalion Chief
Jorge Perez, Assistant Director of Public Works
Manuel Hernandez, Assistant Director of Public Works
Maria Barajas, Human Resources Generalist
Maria Sabori, Risk Manager
Mario Rodriguez, Finance Operations Manager
Miguel Ramirez, Finance Accounting Manager
Tomas Sanchez, City Engineer
Cesar Neyoy, Reporter
Christian Cuevas, Translator
Columba Nuñez, Resident
Fabher Sanchez, Resident
Guillermina Fuentes, Resident
Juanita Toledo, Resident
Lilia Quiñonez, Resident
Lucy Lopez, Reporter
Maria Alegria, Resident
Matias Rosales, Resident
Tori Bourguignon, Executive Director for Amberly's Place

2. PLEDGE OF ALLEGIANCE

Council Member Esteban C. Rosales led the Pledge of Allegiance.

3. INVOCATION

The invocation was performed by Mr. Joel Avila, Pastor from Mano Extendida Al Ministerio.

4. CALL TO THE PUBLIC

Ms. Guillermina Fuentes, 1630 N. 9th Avenue, San Luis, AZ, stated that it is a shame that the Mayor is not present when there are items of interest to the community on the Agenda. The Mayor claims she is doing the best for the City of San Luis, but she might be doing the best for her pocket and not for San Luis. What she is doing right now and the rest of the City Council, who publicly authorized spending $50,000.00 on the matter with Gethsemani Church, but $100,000.00 has been paid. Is the government planning to save money or not? They turn around and want to charge the community, imposing taxes on its people. Now, they want to remove the compensation to the City Council because they dare to object to what the Mayor says.

Ms. Fuentes added that the Mayor should be ashamed for not being present when items are on the Agenda that are a need to the community. But like always, the manipulator keeps manipulating. She hopes that the City Council does what is correct for the city.

5. PROCLAMATION

5. A. Proclamation on National Public Works Week May 18 - 24, 2025

Mrs. Sonia Cornelio, City Clerk, read the proclamation by title only.

6. CONSENT AGENDA

6. A. MINUTES OF
- Special Council meeting held March 28, 2025
- Regular Council meeting held April 9, 2025
- Special Council meeting held April 14, 2025

6. B. DISBURSEMENTS
From April 15, 2025, to April 28, 2025
Total $2,623,567.87
(Two Million, Six Hundred Twenty-Three Thousand, Five Hundred Sixty-Seven Dollars and Eighty-Seven Cents)

MOTION: Council Member Esteban C. Rosales/Council Member Lizeth Servin to approve the Consent Agenda as presented. The motion passed unanimously.

The vote was as follows:

Acting Mayor Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Esteban C. Rosales	Aye
Council Member Lizeth Servin	Aye

7. DISCUSSION AND POSSIBLE ACTION ITEMS:

7. A. Discussion and possible action on any and all matters regarding the appointment of a member to serve on the Western Arizona Council of Governments (WACOG) Yuma County Advisory Council. (Jenny Torres, Acting City Manager)

Ms. Jenny Torres, Acting City Manager, stated that at the Council meeting of January 22, 2025, the City Council appointed Council Member Javier Vargas to serve on the WACOG Executive Board. In a previous meeting, the City Council had appointed Council Member Maria Cecilia Cruz to serve on the Regional Council of Aging. However, there is still a vacancy on the Yuma County Advisory Council, and Council Member Lizeth Servin has expressed her desire to serve on this board if no other Council Member is interested in serving.

MOTION: Council Member Maria Cecilia Cruz/Acting Mayor Luis E. Cabrera to appoint Lizeth Servin to serve on the WACOG Yuma County Advisory Council. The motion passed unanimously.

The vote was as follows:

Acting Mayor Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Esteban C. Rosales	Aye
Council Member Lizeth Servin	Aye

7. B. Discussion and possible action on any all matters regarding authorization to reallocate Fiscal Year 2025 budget capacity to projects that staff requested in the Fiscal Year 2026 Budget, and to waive the procurement code as allowed under San Luis Purchasing Code Section 3.05.010 (F). (Roula Encinas, Director of Finance)

Mr. Miguel Ramirez, Finance Accounting Manager, said that the city has been informed that the manufactured restroom unit for East Community Park, originally budgeted at $350,000 for Fiscal Year 2025, will not be delivered by June 30, 2025. As a result, there is available budget capacity in the current fiscal year, while the expense will now shift to the FY 2026 budget.

As part of the budget strategy to help alleviate next year's expenditures and effectively use the city's resources, staff is requesting Council's approval for the following:

1. Reallocate unused FY 2025 budget capacity from the East Community Park restroom project to fund critical capital items included in the proposed FY 2026 budget that can be purchased and received before the end of the current fiscal year.
2. To waive the formal purchasing procedures as allowed under San Luis Purchasing Code Section 3.05.010 (F) for all listed equipment purchases to facilitate the procurement process and ensure items arrive before the end of the fiscal year.

The items that are available to purchase:

- PW Admin Toyota Tacoma
- Plotter for Engineering
- Engineering Pickup Ford F-150
- Highway Users Ford F350 Service Truck
- Wastewater Bobcat Skid-Steer Loader
- Parks Ground Toro Proline H800 with high-lift dump

Additionally, staff recommends utilizing available budget capacity in FY 2025 to purchase one additional pick-up F-150 for the Engineering department. This vehicle was not included in the FY 2026 budget but is essential to the department's operations.

MOTION: Acting Mayor Luis E. Cabrera/Council Member Lizeth Servin to approve the budget transfer as presented in the fiscal impact of this agenda item to complete in Fiscal Year 2025 for capital projects requested for Fiscal Year 2026 budget, and to waive the formal procedures for the good cause presented as allowed under San Luis Purchasing Code. Additionally, to authorize the purchase of the vehicle not included in the budget for FY2026. The motion passed unanimously.

The vote was as follows:

Acting Mayor Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Esteban C. Rosales	Aye
Council Member Lizeth Servin	Aye

7. C. Discussion and possible action on any and all matters regarding Resolution No. 2361. A resolution of the Mayor and City Council of the City of San Luis, Arizona, approving an agreement between the City of San Luis, Arizona, and the Western Arizona Council of Governments (WACOG) for a License Agreement for Head Start Facilities. (Kay Marion Macuil, City Attorney)

Ms. Kay Macuil, City Attorney, stated that this item is a continuing agreement with WACOG to operate the Head Start program; they own the manufacturing building on the site. This agreement allows them to use the building on federal land, for which the city holds a license or lease at Joe Orduño Park, and they will continue to use it as a Head Start facility, so that it complies with Bureau of Land Management's (BLM) requirements that it be a public purpose. The city has no obligations for the maintenance of the building's operation.

MOTION: Council Member Esteban C. Rosales/Council Member Maria Cecilia Cruz to approve and adopt Resolution No. 2361. The motion passed unanimously.

The vote was as follows:

Acting Mayor Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Esteban C. Rosales	Aye
Council Member Lizeth Servin	Aye

7. D. Discussion and possible action on any and all matters regarding approving a license agreement between the City of San Luis, Arizona, and Amberly's Place for a space in the San Luis Police Department for advocacy services for domestic violence victims. (Council Members Lizeth Servin, Esteban C. Rosales and Luis E. Cabrera)

Acting Mayor Luis E. Cabrera explained that he, along with Council Members Lizeth Servin and Esteban C. Rosales, requested that this item be included on the agenda because Amberly's Place has been a longtime partner with the community, providing vital services to victims of domestic violence. Amberly's Place has been in operation for multiple years, and the City Council was made aware that no agreement was in place. Therefore, they want to ensure that an agreement is in place and that Amberly's Place continues to provide the services.

Ms. Tori Bourguignon, Executive Director for Amberly's Place, stated that it is far greater than just domestic violence victims, as there are several other services, such as child abuse, sexual assault, elder abuse, and sex trafficking victims, as well as adult sexual assault. She wants to ensure that as they serve the San Luis community, the victims they assist can have a safe place to speak with an advocate, and both the victim and the advocate are safe. They work closely with their law enforcement partners. From a multi-disciplinary team perspective, they must have that connection with the San Luis Police Department. She thanked the City of San Luis for their continued support.

Mr. Emmanuel Botello, Police Lieutenant, mentioned that there are many domestic victims of violence and sexual assaults daily. Amberly's Place is not only deployed for them in cases of domestic violence. They respond to so many more things than domestic violence.

MOTION: Council Member Maria Cecilia Cruz/Council Member Esteban C. Rosales to approve the License Agreement for Amberly's Place as presented with this agenda item. The motion passed unanimously.

The vote was as follows:

Acting Mayor Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Esteban C. Rosales	Aye
Council Member Lizeth Servin	Aye

7. E. Discussion and possible directions to staff on any and all matters regarding reinstating a non-exclusive, revocable license for use of the building at 788 East B Street, San Luis, Arizona, by the non-profit Proverbs 31 Home P31. (Council Members Lizeth Servin, Esteban C. Rosales and Luis E. Cabrera)

Acting Mayor Luis E. Cabrera stated that this is another organization that provides support for domestic violence victims.

As they had previously listened to Ms. Bourguignon and Lieutenant Botello in the previous item, domestic violence and abuse are things that happen in the community. He believes that any support provided to these victims is beneficial to the community, whether through non-profit organizations or other local agencies. He, alongside Council Members Lizeth Servin and Esteban C. Rosales, requested that this item be placed on the agenda to reconsider whether Proverbs 31 Home P31 will continue to provide those services in the building it has for the past few years.

Council Member Maria Cecilia Cruz stated she would abstain from voting as she is the president of Proverbs 31 Home. She asked if she was allowed to comment as Proverbs 31 President and step down to the podium.

Ms. Kay Macuild, City Attorney, responded yes, she could, just like Ms. Bourguignon did for Amberly's Place.

Council Member Esteban C. Rosales suggested continuing this item to the next Council meeting, after Ms. Cruz's presentation, so the rest of the City Council can hear Ms. Cruz as the President of Proverbs 31 Home.

Ms. Maria Cecilia Cruz, President of Proverbs 31 Home, 1255 Ruiz Avenue, San Luis, AZ, stated that Proverbs 31 Home originated as the South Yuma County Domestic Violence Coalition in 2012. Then they began to see the need for more annual walks to bring awareness to the community. They heard cases of women and children sleeping in their vehicles, so they decided to start the non-profit. The non-profit became official in 2017. She provided an update on the shelter they envisioned for San Luis. She thanked the City Council for placing this item on the agenda.

Council Member Lizeth Servin inquired whether Proverbs 31 Home is utilizing the building or a small office, referencing the attachment on this agenda item, Report – Revenues & Expenditures.

Ms. Jenny Torres, Acting City Manager, responded that the cost shown on the attachment is for the operation of the entire facility. Proverbs 31 Home used only one (1) office; other agencies were utilizing the building. There was some discussion among Council Member Lizeth Servin and Ms. Torres regarding the maintenance of the building, including utilities, internet usage, and rent. Ms. Torres added that to be consistent, staff requested the building back. At that point, she was not aware that Amberly's Place did not have a license agreement. She had previously informed Elected Officials that any license agreement should be approved by the City Council and not by her, to allow any agency to use a city building. Amberly's Place does not get charged for using the Police Department.

Council Member Lizeth Servin asked if this item is approved, will Proverbs 31 Home still be liable or responsible for paying the rental fee.

Ms. Torres responded that it is up to the City Council to decide.

Council Member Lizeth Servin suggested waiving the fee for consistency purposes.

MOTION: Council Member Esteban C. Rosales/Council Member Lizeth Servin to approve the non-exclusive, revocable license to Proverbs 31 Home P 31 for office space at 788 East B Street, San Luis, Arizona, in the form presented and with the consistency of not being charged with the fees. The motion passed with three (3) Ayes and one (1) Abstention by Council Member Maria Cecilia Cruz.

The vote was as follows:

Acting Mayor Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Abstained
Council Member Esteban C. Rosales	Aye
Council Member Lizeth Servin	Aye

7. F. Discussion and possible action on any and all matters regarding Ordinance No. 464. An Ordinance of the Mayor and City Council of the City of San Luis, Arizona, amending the San Luis City Code Section 2.05.440 requiring a Call to the Public at Council's regular meetings, repealing conflicting provisions, and providing for severability. (Council Members Lizeth Servin, Maria Cecilia Cruz, and Esteban C. Rosales)

Acting Mayor Luis E. Cabrera indicated that in previous meetings, the Mayor had put back the Call To The Public. This item formalizes the inclusion of the Call To The Public on the City Council's agendas.

Council Member Maria Cecilia Cruz said that this is very important. She would receive complaints stating that this was not right. Voters elected them, and they sit there, and they are saying that the City Council does not allow them to speak. This is the citizens' right, and the City Council needs to hear their voices and concerns whenever they have the opportunity, not just when the City Council chooses to do so. She added that this had never happened before; residents were allowed to talk, and suddenly, this change occurred.

A. Action on Reading of Ordinance No. 464 by title only

MOTION: Council Member Esteban C. Rosales/Acting Mayor Luis E. Cabrera to approve the reading of Ordinance No. 464, by title only. The motion passed unanimously.

The vote was as follows:

Acting Mayor Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Esteban C. Rosales	Aye
Council Member Lizeth Servin	Aye

Mrs. Sonia Cornelio, City Clerk, read Ordinance No. 464 by title only.

B. Action on Ordinance No. 464

MOTION: Acting Mayor Luis E. Cabrera/Council Member Lizeth Servin to approve and adopt Ordinance No. 464, as presented. The motion passed unanimously.

The vote was as follows:

Acting Mayor Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Esteban C. Rosales	Aye
Council Member Lizeth Servin	Aye

7. G. Discussion and possible action on any and all matters regarding Ordinance No. 465. An Ordinance of the Mayor and City Council of the City of San Luis, Arizona, amending and restating the San Luis City Code Section 2.05.420, the Mayor and Council Members shall have a right to attend the City Council meetings by technological means. (Council Members Lizeth Servin, Maria Cecilia Cruz, and Esteban C. Rosales)

Acting Mayor Luis E. Cabrera mentioned that an email was sent by the Administration stating that the City Council could request a Zoom link or a phone conference with the City Clerk to participate in Council meetings via technological means. That was not a luxury they had been offered before. This item is a formality, as it will be adopted in the City Code.

Council Member Maria Cecilia Cruz commented that whenever an Elected Official is denied the ability to participate electronically, it prevents them from doing their job. They are prohibited from fulfilling their duties, whether they are present or traveling.

Acting Mayor Luis E. Cabrera asked the City Council not to abuse technological means.

A. Action on Reading of Ordinance No. 465 by title only

MOTION: Acing Mayor Luis E. Cabrera/Council Member Esteban C. Rosales to approve the reading of Ordinance No. 465, by title only. The motion passed unanimously.

The vote was as follows:

Acting Mayor Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Esteban C. Rosales	Aye
Council Member Lizeth Servin	Aye

Mrs. Sonia Cornelio, City Clerk, read Ordinance No. 465 by title only.

B. Action on Ordinance No. 465

MOTION: Acting Mayor Luis E. Cabrera/Council Member Esteban C. Rosales to approve and adopt Ordinance No. 465, as presented. The motion passed unanimously.

The vote was as follows:

Acting Mayor Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Esteban C. Rosales	Aye
Council Member Lizeth Servin	Aye

8. SUMMARY OF CURRENT EVENTS

Council Member Esteban C. Rosales reported that today has been an eventful day. This is great for interacting with the community and showing their support. He attended the Fallen Heroes event at the Yuma Sector for Border Patrol. He also attended the groundbreaking for Harvest School earlier today; Harvest will bring another school to San Luis. Additionally, Rolls & Bowls hosted an event, which took place just before the Council meeting. Although he did not attend that event, other Council Members did. He added that tomorrow, the Arizona Congressional briefing will take place, which he plans to attend.

Acting Mayor Luis E. Cabrera reported that he attended the Chamber Mixer, hosted by Rolls & Bowls, which is held in various locations. He added that Wendy's is now open on 10th Avenue. Additionally, on Sunday, some Council Members and economic development officials will travel to the ICSC Conference. They have been pushing to bring Panda Express to the community for a few years and will try once more, as well as other businesses, to bring them to the community.

Council Member Maria Cecilia Cruz congratulated Harvest Prep Academy on its accomplishment of establishing a school in San Luis. The numbers indicate that there was a 100% graduation rate for Harvest Prep Academy, a 98% higher education rate. They will be offering at the old campus, once the new campus opens, CTE Program for 468 different trade skills.

Council Member Lizeth Servin reported that she is grateful for the opportunity to serve her community and have this opportunity too, because she is blessed with a great job where her boss lets her go wherever she is needed for representation in the community. But she wants to take this time, this opportunity to speak openly about the initiative that is collecting signatures against them. She wished the Mayor was here because she wanted to address her, but since this is being recorded, she is pretty sure she will listen to it, or somebody will tell her. Some of the facts is the Mayor tried to reduce and cut the City Council's salaries and benefits on three (3) different occasions. The third time, she stated in this Chamber that she would bring it for the fourth time because the Vice Mayor was not present at the meeting back then, and one can refer to the recording to verify this information.

However, instead of bringing it again for the 4th time, she encouraged this initiative named Concerned Citizens Against City Government Waste. So this is this is the group of the concerned citizens against city government waste. She said she has a copy of the petition and wanted to point out some information. The name of the applicant is Mark Concha, who is also the chairperson of this initiative, along with Alberto Leon. The initiative address is 1964 E. Cesar Chavez Boulevard, Suite 2, which is also located at Plaza Riedel. The e-mail address for the Chairman is mark@riedelholdings.com. It says Chairperson Mark Concha employer, Riedel Holdings. So as one can see from this initiative, the people who are involved in this initiative are part or affiliates to the Mayor. This message is to all constituents and citizens, letting them know that this initiative is not a survey because people are knocking on people's doors, saying that this is a survey and is being conducted by the City of San Luis and it is not. She just wanted to remind the constituents that this is an initiative called Concerned Citizens Against City Government. And for that, she wanted to ensure that the people signing the initiative truly understand what they are signing for, not just what they are hearing. She read what it says on the initiative in English and Spanish. She added that this is extreme and this is what citizens are signing and they do not know what they are signing for.

Ms. Kay Macuil, City Attorney, stated that presenting facts is fine, but Council Member Lizeth Servin needs to be careful about the statute about influencing an election.

Council Member Lizeth Servin replied that she wanted to clarify who is behind this initiative and that this election will cost the city between $70,000.00 and $75,000.00 because they are not saying that to constituents, they are just asking for their signatures and they are not saying that there is a fee to make this possible in the November election.

9. ADJOURNMENT

MOTION: Acting Mayor Luis E. Cabrera/Council Member Lizeth Servin to adjourn the Regular Council meeting at approximately 6:54 p.m. The motion passed unanimously.

The vote was as follows:

Acting Mayor Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Council Member Esteban C. Rosales	Aye
Council Member Lizeth Servin	Aye

APPROVED:

_____
Nieves Riedel, Mayor

ATTEST:

_____
Sonia Cornelio, City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular City Council meeting of the City Council of the City of San Luis, Arizona, held on May 14, 2025. I further certify that the meeting was duly called and held and that a quorum was present.

_____
Sonia Cornelio, City Clerk

AGENDA ITEM REVIEW FORM

Special City Council Meeting **6. B.**

Meeting Date: 06/18/2025

Summary

DISBURSEMENTS
From May 22, 2025 to June 9, 2025
Total $3,064,463.95
(Three Million, Sixty-Four Thousand, Four Hundred Sixty-Three Dollars and Nine-Five Cents)

Attachments

Disbursements

City of San Luis
Finance Department

COUNCIL MEETING JUNE 11, 2025
Disbursement Report from 05/22/2025 TO 06/09/2025

Bank Accounts	Check Date	Amount	Schedule
Payroll Check Account	05/22/2025	$ 553,043.97	Schedule A
Accounts Payable Check Account	05/23/2025	$ 1,103,855.66	Schedule B
Payroll Check Account	05/29/2025	$ 23,105.15	Schedule C
Accounts Payable Check Account	05/30/2025	$ 498,991.88	Schedule D
Payroll Check Account	06/05/2025	$ 578,578.78	Schedule E
Accounts Payable Check Account	06/06/2025	$ 306,888.51	Schedule F
	Total Disbursements:	**$ 3,064,463.95**	

Please contact Ms. Roula Encinas or Mr. Miguel Ramirez prior to the meeting if additional information is needed.

Prepared by Karla Plascencia: _____

Verified by Finance: Roula Jouanne de Encinas Digitally signed by: Roula Jouanne de Encinas DN: CN = Roula Jouanne de Encinas email = rencinas@sanluisaz.gov C = US O = City of San Luis Date: 2025.06.09 13:09:38 -07'00'

For Council approval on: _____

Mayor: _____

Council: _____

_____

_____

_____

_____

_____

RECEIVED
2025 JUN -9 P 4:31
CITY OF SAN LUIS
CITY CLERK'S OFFICE

Pay Day Register

Pay Date Range 05/03/25 - 05/16/25
Pay Batch 202511

Pay Batch 202511 Total

Employees in Pay Batch 348
Female Employees in Pay Batch 93

Hours Description	Hours	Gross
100 - REGULAR	25,833.9800	664,383.12
1001 - LEAVE WITHOUT PAY	211.5369	.00
1005 - BEREAVEMENT	45.7500	970.38
1007 - ON CALL WORKED HOURS	23.2500	574.50
1009 - PART TIME	153.0000	2,421.98
1010 - PART TIME FIREFIGHTERS	163.5000	3,498.63
105 - MILITARY LEAVE	80.0000	1,563.20
201 - OVERTIME	912.2500	36,558.95
202 - OP STONE GARDEN- O.T.	506.5000	26,862.86
2023 - FMLA - SICK LEAVE	31.1300	869.40
2024 - FMLA - VACATION LEAVE	42.7600	1,042.66
203 - DUI OVERTIME	28.0000	1,318.44
2036 - MARSHALS OT	19.5000	826.90
210 - SRO	202.0000	6,090.50
300 - VACATION EARNED	1,337.4233	.00
301 - VACATION USED	959.2800	26,832.83
400 - SICK EARNED	1,345.8600	.00
405 - SCHEDULED SICK LEAVE	225.7900	5,899.98
406 - UNSCHEDULED SICK LEAVE	463.2500	11,298.34
501 - WC PUBLIC SAFETY USED	154.0000	3,216.78
502 - ON CALL PAY I.T.	.0000	100.00
503 - STAND-BY PAY	654.5000	1,309.00
900 - COMPENSATION EARNED	2.7500	.00
901 - COMPENSATION USED	13.2500	270.96
921 - STEP OVERTIME	22.0000	1,102.11
923 - BORDER FITNESS - GYM	.0000	300.00
932 - 24-7 GET FIT - GYM	.0000	1,350.00
965 - PD - STAND-BY PAY	.0000	2,003.00
967 - FD - SPECIAL ASSIGNEMNT	115.0000	230.00
Total	33,546.2602	$800,894.52

Withholdings and Deductions		Gross Base
Gross	800,894.52	
Imputed Income		
FEDERAL TAX WITHHOLDING	50,606.02	692,232.12
SOCIAL SECURITY TAX	49,655.46	800,894.52
MEDICARE	11,613.12	800,894.52
STATE WITHHOLDING	14,608.13	692,232.12
24-7 GET FIT- GYM	1,350.00	.00
AM. FIDELITY - HEALTH FSA	50.00	.00
AM. FIDELITY- ACCIDENT-POST	25.01	.00
AM. FIDELITY- ACCIDENT-PRE	540.70	.00
AM. FIDELITY- CANCER-POST	28.70	.00
AM. FIDELITY- CANCER-PRE TAX	136.15	.00
AM. FIDELITY- GCI -POST TAX	48.51	.00
AM. FIDELITY- GHI- PRE TAX	275.40	.00
AM. FIDELITY- LIFE -POST TAX	392.90	.00
AM. FIDELITY- TX LIFE -POST	173.31	.00
AZ COPS - SLPD	525.00	.00
AZ STATE RETIREMENT	57,128.39	471,356.10
BORDER GYM - GYM	300.00	.00
CHILD SUPPORT 2	234.46	.00
DEFERRED COMP - ROTH	1,040.00	.00
DEFERRED COMP - ROTH	295.66	8,043.43
DEFERRED COMPENSATION	3,305.00	.00
DEFERRED COMPENSATION	1,015.72	8,269.07
FOP/ALC	450.00	.00
GARNISHMENT - CHILD	3,169.56	.00
IAFF- FIRE DEPT	1,545.00	.00
LEGAL SHIELD	59.31	.00
LONG TERM DISABILITY	707.02	471,356.10
MANHATTANLIFE ASSURANCE	96.51	.00
MEX ONLY DENTAL - EE &	183.20	.00
MEX ONLY DENTAL - EE &	512.82	.00
MEX ONLY DENTAL - EE &	192.36	.00
MEX ONLY HEALTH - EE & CH	518.60	.00
MEXICO ONLY HEALTH - EE &	2,044.71	.00
MEXICO ONLY HEALTH - EE &	414.88	.00
MISCELLANEOUS	195.00	.00
PAC FUND- FIRE DEPT.	123.00	.00
PS DEFERRED COMP - ROTH	710.00	.00

Benefits		Gross Base
ASRS ALTERNATE	860.69	8,446.40
AZ STATE RETIREMENT	57,128.39	471,356.10
DENTAL = FAMILY	457.70	.00
LONG TERM DISABILITY	707.02	471,356.10
MEDICAL MEX ONLY - EE &	1,768.00	.00
MEDICAL MEX ONLY - EE &	6,970.59	.00
MEDICAL MEX ONLY - EE &	1,414.40	.00
MEDICAL MEX ONLY - EE ONLY	551.00	.00
MEX & US HEALTH = EE	59,879.16	.00
MEX ONLY DENTAL - EE &	142.40	.00
MEX ONLY DENTAL - EE &	398.58	.00
MEX ONLY DENTAL - EE &	149.52	.00
MEX ONLY DENTAL - EE ONLY	56.98	.00
PSPRS - ALTERNATE	219.66	2,745.79
PSPRS FIRE DB NORM - TIER 1	9,186.64	72,564.54
PSPRS FIRE DB NORM - TIER 2	609.66	4,815.59
PSPRS FIRE DB NORM - TIER 3	5,765.24	64,851.17
PSPRS FIRE DB UNFUND - TIER	435.37	72,564.54
PSPRS FIRE DB UNFUND - TIER	28.89	4,815.59
PSPRS FIRE DB UNFUND - TIER	480.19	67,631.39
PSPRS POLICE DB NORM - TIER	7,491.12	75,061.56
PSPRS POLICE DB NORM - TIER	1,312.84	13,154.82
PSPRS POLICE DB NORM - TIER	5,528.07	62,183.05
PSPRS POLICE DB UNFUND -	3,325.24	75,061.56
PSPRS POLICE DB UNFUND -	582.76	13,154.82
PSPRS POLICE DB UNFUND -	2,959.89	62,183.05
STANDARD LIFE	3,074.82	.00
STANDARD LTD	1,493.53	275,769.83
STANDARD STD	5,112.54	.00
U.S. MEX DENTAL - EE &	350.68	.00
U.S. MEX DENTAL - EE &	79.70	.00
US & MEX DENTAL - EE	3,410.88	.00
US & MEX HEALTH = C	17,954.25	.00
US & MEX HEALTH = FAMILY	25,980.15	.00
US & MEX HEALTH = SP	3,396.75	.00
VISION - SINGLE	1,217.66	.00
VSP- VISION	572.25	.00
WC PSPRS 17.78	571.94	3,216.78
Total	$231,625.15	

SCHEDULE A

Pay Day Register

Pay Date Range 05/03/25 - 05/16/25

Pay Batch 202511

PS DEFERRED COMP - ROTH	349.39	2,687.61
PS DEFERRED COMP TIAA -	412.40	10,620.24
PS DEFERRED COMPENSATION	2,030.00	.00
PSPRS FIRE DB RATE - TIER 1a	4,611.96	60,286.75
PSPRS FIRE DB RATE - TIER 1b	939.25	12,277.79
PSPRS FIRE DB RATE - TIER 2	368.39	4,815.59
PSPRS FIRE DB RATE - TIER 3	5,765.24	64,851.17
PSPRS POLICE DB RATE - TIER	4,065.74	53,146.84
PSPRS POLICE DB RATE - TIER	1,676.47	21,914.72
PSPRS POLICE DB RATE - TIER 2	1,006.34	13,154.82
PSPRS POLICE DB RATE - TIER 3	5,528.07	62,183.05
STANDARD LIFE ADDTNL	830.09	.00
TRANSWESTERN MEXICAN	139.50	.00
U.S. MEX DENTAL - EE &	451.66	.00
U.S. MEX DENTAL - EE &	102.65	.00
UNITED WAY	14.00	.00
US & MEX DENTAL= FAMILY	589.26	.00
US & MEX HEALTH = C	5,323.52	.00
US & MEX HEALTH = FAMILY	7,620.90	.00
US & MEX HEALTH = SP	996.38	.00
VSP - VISION CHILDREN	236.98	.00
VSP - VISION FAMILY	369.41	.00
VSP - VISION SPOUSE	153.34	.00
Net	$553,043.97	

Mario A. Rodriguez

Digitally signed by: Mario A. Rodriguez
DN: CN = Mario A. Rodriguez email = mrodriguezg@sanluisaz.gov C = US O = City of San Luis OU = Finance Department
Date: 2025.05.22 16:12:41 -07'00'

Employer Taxes		Gross Base
MEDICARE	11,613.12	800,894.52
SOCIAL SECURITY TAX	49,655.46	800,894.52
SUTA/UNEMPLOYMENT	4,601.34	766,895.43
Total	$65,869.92	

Workers' Comp		Gross Base
Ambulance EMT Search &	3,557.69	74,897.85
ANIMAL CONTROL OFFICERS	84.16	3,740.56
ATTORNEY- ALL & CLERICAL-	70.47	32,037.63
AUTO SERVICE/ REPAIR	272.86	9,780.09
BUILDING- NOC OPER BY	676.32	18,683.37
BUS COMPANY AND DRIVERS	83.73	1,516.85
CLERICAL OFFICE/ LIBRARY/	461.45	192,285.60
Electrician	68.13	2,169.66
FIREFIGHTERS & DRIVERS	3,673.09	77,328.19
GARBAGE/ ASH/ REFUSE	758.90	12,142.43
Homemaker Service	44.14	1,927.26
Motion Picture Production	16.22	2,495.01
MUNICIPAL/ TOWN/	936.53	53,516.46
PARKS- NOC ALL EMPLOYEES	869.68	28,054.65
POLICE OFFICERS	8,013.39	168,702.86
RECREATION- ALL EMPLOYEES/	283.05	20,661.55
SEWAGE DISPOSAL/ PLANT	1,285.43	37,367.49
Street or Road Construction	2,889.64	32,725.00
WATERWORKS OPERATIONS	1,070.91	30,862.01
Total	$25,115.79	

Direct Deposits	Amount
1st Bank Yuma	41,317.22
ACADEMY BANK	2,860.63
Ally Bank	1,589.47
America First	1,679.94
AVENIR FINANCIAL	47,217.91
Bank of America	6,898.43
Bankcorp	200.00
CAPITAL ONE	3,822.74
Charles Sch	250.00
Chase Bank	264,440.78
CHASE BANK CA	3,157.13
CHASE BANK MORGAN	1,631.66
CHASE BANK TX	1,500.00

Pay Day Register

Pay Date Range 05/03/25 - 05/16/25
Pay Batch 202511

chase centro	2,051.74
discover	400.00
FF CREDIT UNION	2,291.69
FIDELITY	300.57
FIREFIGHTER FIRST CREDIT UNION	13,276.30
HUGHES FCU	1,960.10
MECHNICS BANK	248.63
National Bank	1,341.15
Navy Federal	29,675.36
NetSpend Corporation DD	120.00
NORTH ISLAND CREDIT UNION	861.91
PATHWARD	1,481.95
SOFI BANK	3,014.44
Sunbank	2,074.81
THE FOOTHILLS BANK	749.65
USAA FEDERAL SAVING	1,256.21
VANTAGE WEST	2,121.20
WASHINGTON FEDERAL	1,283.01
Wells Fargo	98,728.62
WELLS FARGO ARKANSAS	1,779.13
WELLS FARGO CA	3,897.98
WELLS FARGO MN	1,331.99
WELLS FARGO YUMA	2,863.71
Total	$549,676.06
Check	$3,367.91

City of San Luis

Payment Register

From Payment Date: 5/19/2025 - To Payment Date: 5/23/2025

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1BYPAYABLE - 1st BY Accounts Payable									
Check									
112105	05/21/2025	Reconciled		05/31/2025	Accounts Payable	YUMA COMMUNITY FOOD BANK	$40,000.00	$40,000.00	$0.00
112106	05/22/2025	Open			Accounts Payable	FOP/ALC	$450.00		
112107	05/22/2025	Reconciled		05/31/2025	Accounts Payable	SAN LUIS POLICE OFFICERS ASSOC	$525.00	$525.00	$0.00
112108	05/22/2025	Reconciled		05/31/2025	Accounts Payable	SUPPORT PAYMENT CLEARINGHOUSE	$3,404.02	$3,404.02	$0.00
112109	05/22/2025	Reconciled		05/31/2025	Accounts Payable	UNITED WAY OF YUMA COUNTY INC.	$14.00	$14.00	$0.00
112110	05/22/2025	Open			Accounts Payable	UNITED YUMA FIRE FIGHTERS ASSOC	$123.00		
112111	05/22/2025	Open			Accounts Payable	UNITED YUMA FIRE FIGHTERS-IAFF	$1,545.00		
112112	05/23/2025	Open			Accounts Payable	AMERICAN FIDELITY ASSURANCE CO	$2,902.73		
112113	05/23/2025	Open			Accounts Payable	AMERICAN FIDELITY ASSURANCE CO	$100.00		
112114	05/23/2025	Open			Accounts Payable	ANGEL'S TOWING SERVICE/AUTO SALES	$195.00		
112115	05/23/2025	Open			Accounts Payable	ARCTIC GLACIER USA INC	$182.50		
112116	05/23/2025	Open			Accounts Payable	BOUND TREE MEDICAL, LLC.	$75.11		
112117	05/23/2025	Open			Accounts Payable	CARDENAS, ERNESTO	$122.73		
112118	05/23/2025	Reconciled		05/31/2025	Accounts Payable	CORE & MAIN LP	$473.87	$473.87	$0.00
112119	05/23/2025	Reconciled		05/31/2025	Accounts Payable	CORNEJO, LAURA	$97.56	$97.56	$0.00
112120	05/23/2025	Open			Accounts Payable	DAHL, ROBINS & ASSOCIATES, INC	$600.00		
112121	05/23/2025	Reconciled		05/31/2025	Accounts Payable	EMAZON, JESUS	$406.00	$406.00	$0.00
112122	05/23/2025	Open			Accounts Payable	FPA, LTD.	$10,625.00		
112123	05/23/2025	Open			Accounts Payable	GILA ELECTRONIC	$1,622.93		
112124	05/23/2025	Reconciled		05/31/2025	Accounts Payable	GREEN RUBBER- KENNEDY AG	$807.60	$807.60	$0.00
112125	05/23/2025	Reconciled		05/31/2025	Accounts Payable	GUTIERREZ CANALES ENGINEERING P.C.	$310,675.38	$310,675.38	$0.00
112126	05/23/2025	Reconciled		05/31/2025	Accounts Payable	HOLLIS BROTHERS, LLC	$16,875.00	$16,875.00	$0.00
112127	05/23/2025	Reconciled		05/31/2025	Accounts Payable	I AM WELLNESS STUDIO, LLC	$200.00	$200.00	$0.00
112128	05/23/2025	Reconciled		05/31/2025	Accounts Payable	JAY'S ELECTRIK LLC	$704.36	$704.36	$0.00
112129	05/23/2025	Open			Accounts Payable	LAWSON PRODUCTS INC.	$1,024.05		
112130	05/23/2025	Open			Accounts Payable	LOWE'S HIW, INC.	$4,969.79		
112131	05/23/2025	Reconciled		05/31/2025	Accounts Payable	MUNOZ, MARIA	$94.91	$94.91	$0.00
112132	05/23/2025	Open			Accounts Payable	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	$236.96		
112133	05/23/2025	Open			Accounts Payable	RAMIREZ, TERESITA, D	$200.00		
112134	05/23/2025	Reconciled		05/31/2025	Accounts Payable	REFRIGERATION SUPPLIES DISTRIBUTOR	$1,837.57	$1,837.57	$0.00
112135	05/23/2025	Open			Accounts Payable	ROCKBOT, INC.	$1,767.76		
112136	05/23/2025	Reconciled		05/31/2025	Accounts Payable	RODRIGUEZ, OSVALDO	$170.47	$170.47	$0.00
112137	05/23/2025	Open			Accounts Payable	SOUTH YUMA COUNTY LANDFILL	$3,183.09		
112138	05/23/2025	Reconciled		05/31/2025	Accounts Payable	STANDARD INSURANCE CO.	$1,739.49	$1,739.49	$0.00
112139	05/23/2025	Open			Accounts Payable	TEXAS LIFE INSURANCE COMPANY	$346.53		
112140	05/23/2025	Reconciled		05/31/2025	Accounts Payable	THE WINDOOR SHOP	$418.61	$418.61	$0.00
112141	05/23/2025	Reconciled		05/31/2025	Accounts Payable	TORRES, OMAR	$525.00	$525.00	$0.00

SCHEDULE B

City of San Luis

Payment Register

From Payment Date: 5/19/2025 - To Payment Date: 5/23/2025

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
112142	05/23/2025	Open			Accounts Payable	TRANSWESTERN INSURANCE ADMIN	$279.00		
112143	05/23/2025	Reconciled		05/31/2025	Accounts Payable	VALLEJO, JORGE	$200.00	$200.00	$0.00
112144	05/23/2025	Reconciled		05/31/2025	Accounts Payable	XEROX CORPORATION	$1,119.89	$1,119.89	$0.00
112145	05/23/2025	Open			Accounts Payable	YUMA COUNTY SUPERIOR COURT	$909.31		
112146	05/23/2025	Open			Accounts Payable	BRATTON, WALT	$1,625.00		
112147	05/23/2025	Reconciled		05/31/2025	Accounts Payable	ULTRA SHOW MAKERS LLC	$10,775.00	$10,775.00	$0.00
Type Check Totals:					43 Transactions		$424,149.22	$391,063.73	$0.00
EFT									
7608	05/20/2025	Reconciled		05/31/2025	Accounts Payable	CITY OF SAN LUIS EMPLOYEE BENEFIT TRUST	$293,898.70	$293,898.70	$0.00
7609	05/23/2025	Reconciled		05/31/2025	Accounts Payable	ALLKIOSK LLC	$1,069.57	$1,069.57	$0.00
7610	05/23/2025	Reconciled		05/31/2025	Accounts Payable	ALSCO, INC	$2,873.97	$2,873.97	$0.00
7611	05/23/2025	Reconciled		05/31/2025	Accounts Payable	AMAZON.COM SALES, INC.	$9,805.05	$9,805.05	$0.00
7612	05/23/2025	Reconciled		05/31/2025	Accounts Payable	APPLIED PRODUCTS GROUP LLC	$13,936.10	$13,936.10	$0.00
7613	05/23/2025	Reconciled		05/31/2025	Accounts Payable	AUTOZONE STORES, INC	$2,584.94	$2,584.94	$0.00
7614	05/23/2025	Reconciled		05/31/2025	Accounts Payable	BILL ALEXANDER FORD	$141.60	$141.60	$0.00
7615	05/23/2025	Reconciled		05/31/2025	Accounts Payable	CDWG	$879.50	$879.50	$0.00
7616	05/23/2025	Reconciled		05/31/2025	Accounts Payable	CORE ENGINEERING GROUP, PLLC	$8,683.50	$8,683.50	$0.00
7617	05/23/2025	Reconciled		05/31/2025	Accounts Payable	CUEVAS, CHRISTIAN	$62.50	$62.50	$0.00
7618	05/23/2025	Reconciled		05/31/2025	Accounts Payable	DESERT DOCUMENT SHREDDERS, LLC	$72.75	$72.75	$0.00
7619	05/23/2025	Reconciled		05/31/2025	Accounts Payable	DESERT VALLEY SERVICES, INC	$898.36	$898.36	$0.00
7620	05/23/2025	Reconciled		05/31/2025	Accounts Payable	DESERT WATER STORE INC	$112.28	$112.28	$0.00
7621	05/23/2025	Reconciled		05/31/2025	Accounts Payable	DIGITAL ROOM LLC	$219.33	$219.33	$0.00
7622	05/23/2025	Reconciled		05/31/2025	Accounts Payable	EXHIBITONE CORPORATION	$19,141.13	$19,141.13	$0.00
7623	05/23/2025	Reconciled		05/31/2025	Accounts Payable	FRESH TERRA SERVICES LLC	$202.50	$202.50	$0.00
7624	05/23/2025	Reconciled		05/31/2025	Accounts Payable	GARCIA, JESUS	$154.00	$154.00	$0.00
7625	05/23/2025	Reconciled		05/31/2025	Accounts Payable	HANSBERGER REGRIGERATION & ELECTRIC CO	$10,585.00	$10,585.00	$0.00
7626	05/23/2025	Reconciled		05/31/2025	Accounts Payable	HILL BROTHERS CHEMICAL CO.	$20,161.83	$20,161.83	$0.00
7627	05/23/2025	Reconciled		05/31/2025	Accounts Payable	HUMANE SOCIETY OF YUMA	$5,416.66	$5,416.66	$0.00
7628	05/23/2025	Reconciled		05/31/2025	Accounts Payable	MAJCO LLC	$89.99	$89.99	$0.00
7629	05/23/2025	Reconciled		05/31/2025	Accounts Payable	METRO FIRE EQUIPMENT INC	$824.00	$824.00	$0.00
7630	05/23/2025	Reconciled		05/31/2025	Accounts Payable	NICKLAUS ENGINEERING	$6,905.00	$6,905.00	$0.00
7631	05/23/2025	Reconciled		05/31/2025	Accounts Payable	O'REILLY AUTO PARTS	$1,806.20	$1,806.20	$0.00
7632	05/23/2025	Reconciled		05/31/2025	Accounts Payable	ODP BUSINESS SOLUTIONS LLC	$3,722.77	$3,722.77	$0.00
7633	05/23/2025	Reconciled		05/31/2025	Accounts Payable	PACIFIC ADVANCED CIVIL ENGINEERING INC	$229,816.00	$229,816.00	$0.00
7634	05/23/2025	Reconciled		05/31/2025	Accounts Payable	POLAR ICE LLC	$381.96	$381.96	$0.00
7635	05/23/2025	Reconciled		05/31/2025	Accounts Payable	PULIDO INIGUEZ, ALAN FRANCISCO	$144.00	$144.00	$0.00
7636	05/23/2025	Reconciled		05/31/2025	Accounts Payable	REPUBLIC SERVICES, INC.	$28,165.13	$28,165.13	$0.00
7637	05/23/2025	Reconciled		05/31/2025	Accounts Payable	ROACH PEST CONTROL	$525.00	$525.00	$0.00
7638	05/23/2025	Reconciled		05/31/2025	Accounts Payable	SAN LUIS AIR CONDITIONING LLC	$1,510.00	$1,510.00	$0.00
7639	05/23/2025	Reconciled		05/31/2025	Accounts Payable	SEBIS DIRECT INC.	$4,008.99	$4,008.99	$0.00
7640	05/23/2025	Reconciled		05/31/2025	Accounts Payable	SUN GRAPHICS	$1,593.71	$1,593.71	$0.00
7641	05/23/2025	Reconciled		05/31/2025	Accounts Payable	SUN RENTAL AND SALES INC.	$1,497.00	$1,497.00	$0.00
7642	05/23/2025	Reconciled		05/31/2025	Accounts Payable	YUMA CO. AIRPORT AUTHORITY INC	$167.79	$167.79	$0.00

City of San Luis

Payment Register

From Payment Date: 5/19/2025 - To Payment Date: 5/23/2025

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
7643	05/23/2025	Reconciled		05/31/2025	Accounts Payable	YUMA NURSERY LLC	$7,649.63	$7,649.63	$0.00
Type EFT Totals:					36 Transactions		$679,706.44	$679,706.44	$0.00
1BYPAYABLE - 1st BY Accounts Payable Totals									

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	22	$33,085.49	$0.00
	Reconciled	21	$391,063.73	$391,063.73
	Voided	0	$0.00	$0.00
	Stopped	0	$0.00	$0.00
	Total	43	$424,149.22	$391,063.73

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	0	$0.00	$0.00
	Reconciled	36	$679,706.44	$679,706.44
	Voided	0	$0.00	$0.00
	Total	36	$679,706.44	$679,706.44

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	22	$33,085.49	$0.00
	Reconciled	57	$1,070,770.17	$1,070,770.17
	Voided	0	$0.00	$0.00
	Stopped	0	$0.00	$0.00
	Total	79	$1,103,855.66	$1,070,770.17

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	**22**	**$33,085.49**	**$0.00**
	Reconciled	**21**	**$391,063.73**	**$391,063.73**
	Voided	**0**	**$0.00**	**$0.00**
	Stopped	**0**	**$0.00**	**$0.00**
	Total	**43**	**$424,149.22**	**$391,063.73**

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	**0**	**$0.00**	**$0.00**
	Reconciled	**36**	**$679,706.44**	**$679,706.44**
	Voided	**0**	**$0.00**	**$0.00**
	Total	**36**	**$679,706.44**	**$679,706.44**

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	**22**	**$33,085.49**	**$0.00**
	Reconciled	**57**	**$1,070,770.17**	**$1,070,770.17**
	Voided	**0**	**$0.00**	**$0.00**
	Stopped	**0**	**$0.00**	**$0.00**
	Total	**79**	**$1,103,855.66**	**$1,070,770.17**

Karla Y Plascencia

Digitally signed by: Karla Y Plascencia
DN: CN = Karla Y Plascencia email = kplascencia@sanluisaz.gov C = AD
Date: 2025.06.09 10:35:07 -07'00'

Pay Day Register

Pay Date Range 05/29/25 - 05/29/25
Pay Batch 4776

Pay Batch 4776 Total

Employees in Pay Batch 1
Female Employees in Pay Batch 0

Hours Description	Hours	Gross
803 - SEVERANCE PAY	.0000	37,500.00
Total	0.0000	$37,500.00

Withholdings and Deductions		Gross Base
Gross	37,500.00	
Imputed Income		
FEDERAL TAX WITHHOLDING	10,588.60	37,500.00
SOCIAL SECURITY TAX	2,325.00	37,500.00
MEDICARE	543.75	37,500.00
STATE WITHHOLDING	937.50	37,500.00
Net	$23,105.15	

Benefits		Gross Base
Employer Taxes		**Gross Base**
MEDICARE	543.75	37,500.00
SOCIAL SECURITY TAX	2,325.00	37,500.00
SUTA/UNEMPLOYMENT	225.00	37,500.00
Workers' Comp		**Gross Base**
ATTORNEY- ALL & CLERICAL-	82.50	37,500.00

Direct Deposits	Amount
Check	$23,105.15

Mario A. Rodriguez

Digitally signed by: Mario A. Rodriguez
DN: CN = Mario A. Rodriguez email = mrodriguezg@sanluisaz.gov C = US O = City of San Luis OU = Finance Department
Date: 2025.06.09 11:35:38 -07'00'

SCHEDULE C

City of San Luis

Payment Register

From Payment Date: 5/26/2025 - To Payment Date: 5/30/2025

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1BYPAYABLE - 1st BY Accounts Payable									
Check									
112148	05/28/2025	Open			Accounts Payable	BILLY JOE ALEXANDER INC	$42,187.51		
112149	05/28/2025	Reconciled		05/31/2025	Accounts Payable	PACHECO, ROMAN	$344.00	$344.00	$0.00
112150	05/30/2025	Open			Accounts Payable	ADOT MVD	$0.46		
112151	05/30/2025	Open			Accounts Payable	AFFORDABLE TOWING AND ROAD SERVICE	$490.00		
112152	05/30/2025	Open			Accounts Payable	AGILE OCCUPATIONAL MEDICINE, PC	$1,485.00		
112153	05/30/2025	Open			Accounts Payable	AMERICAN WATER WORKS ASSOCIATI	$4,720.00		
112154	05/30/2025	Open			Accounts Payable	ANGEL'S TOWING SERVICE/AUTO SALES	$1,140.00		
112155	05/30/2025	Open			Accounts Payable	APS	$50.00		
112156	05/30/2025	Open			Accounts Payable	AT&T MOBILITY LLC	$14,352.76		
112157	05/30/2025	Open			Accounts Payable	AZUL CAFE LLC	$691.95		
112158	05/30/2025	Open			Accounts Payable	BARCODES ACQUISITION, INC.	$664.27		
112159	05/30/2025	Open			Accounts Payable	BELTRAN, MODESTO	$100.00		
112160	05/30/2025	Open			Accounts Payable	BINGHAM EQUIPMENT CO	$78,867.62		
112161	05/30/2025	Open			Accounts Payable	BOUND TREE MEDICAL, LLC.	$3,053.31		
112162	05/30/2025	Open			Accounts Payable	C&D DISPOSAL LLC	$230.38		
112163	05/30/2025	Reconciled		05/31/2025	Accounts Payable	CAMPA, JOAQUIN	$146.31	$146.31	$0.00
112164	05/30/2025	Open			Accounts Payable	CANON FINANCIAL SERVICES, INC	$1,276.70		
112165	05/30/2025	Open			Accounts Payable	CNJ AUTO GLASS & WINDOW TINTING, LLC	$529.00		
112166	05/30/2025	Open			Accounts Payable	CODE PUBLISHING COMPANY	$258.50		
112167	05/30/2025	Open			Accounts Payable	CONSOLE CLEANING SPECIALISTS INC	$1,800.00		
112168	05/30/2025	Open			Accounts Payable	EMPIRE MACHINERY	$12,467.98		
112169	05/30/2025	Open			Accounts Payable	FITZGIBBONS LAW OFFICES, P.L.C.	$512.50		
112170	05/30/2025	Open			Accounts Payable	FX TACTICAL, LLC	$75.67		
112171	05/30/2025	Open			Accounts Payable	GREEN RUBBER- KENNEDY AG	$3,907.79		
112172	05/30/2025	Open			Accounts Payable	HD SUPPLY, INC.	$414.32		
112173	05/30/2025	Open			Accounts Payable	INTERNATIONAL INSTITUTE OF	$68.64		
112174	05/30/2025	Open			Accounts Payable	LAWSON PRODUCTS INC.	$341.35		
112175	05/30/2025	Open			Accounts Payable	LEAL RUBIO, JUAN	$91.00		
112176	05/30/2025	Open			Accounts Payable	LOYA RAMIREZ, CRISTIAN, EDUARDO	$270.00		
112177	05/30/2025	Open			Accounts Payable	M & Y ELECTRICAL LLC	$21,917.18		
112178	05/30/2025	Open			Accounts Payable	MAHON, AMANDA	$637.27		
112179	05/30/2025	Open			Accounts Payable	PAWS AND TAILS FEED AND GRAIN LLC	$355.00		
112180	05/30/2025	Open			Accounts Payable	PITNEY BOWES INC.	$194.83		
112181	05/30/2025	Open			Accounts Payable	QUINONEZ, FRANCISCO	$885.00		
112182	05/30/2025	Open			Accounts Payable	ROBERT HALF INC.	$2,800.00		
112183	05/30/2025	Open			Accounts Payable	RUGGED SOLUTIONS AMERICA LLC	$3,796.22		
112184	05/30/2025	Open			Accounts Payable	SOUTHWEST PLUMBING & AIR LLC	$27,701.00		
112185	05/30/2025	Open			Accounts Payable	TACOS Y MARISCOS LA INDIA	$1,660.65		
112186	05/30/2025	Open			Accounts Payable	TAQUERIA AGUILAR LLC	$2,009.42		

SCHEDULE D

City of San Luis

Payment Register

From Payment Date: 5/26/2025 - To Payment Date: 5/30/2025

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
112187	05/30/2025	Open			Accounts Payable	THE FIRE ALARM SUPPLIER LLC	$895.96		
112188	05/30/2025	Open			Accounts Payable	TYLER TECHNOLOGIES, INC.	$1,304.00		
112189	05/30/2025	Open			Accounts Payable	VALLE, JAVIER	$2,300.00		
112190	05/30/2025	Open			Accounts Payable	WAL-MART	$25.00		
112191	05/30/2025	Open			Accounts Payable	XEROX CORPORATION	$322.32		
112192	05/30/2025	Open			Accounts Payable	YUMA COUNTY PUBLIC HEALTH	$56.00		
112193	05/30/2025	Open			Accounts Payable	ZARAGOZA, LETICIA	$130.00		
Type Check Totals:					46 Transactions		$237,526.87	$490.31	$0.00
EFT									
7645	05/28/2025	Reconciled		05/31/2025	Accounts Payable	BILL ALEXANDER FORD	$84,546.13	$84,546.13	$0.00
7646	05/28/2025	Reconciled		05/31/2025	Accounts Payable	FORMSTACK ACQUISITION CO.	$10,863.62	$10,863.62	$0.00
7647	05/30/2025	Reconciled		05/31/2025	Accounts Payable	APPLIED PRODUCTS GROUP LLC	$13,936.10	$13,936.10	$0.00
7648	05/30/2025	Reconciled		05/31/2025	Accounts Payable	ARIZONA STATE TREASURER	$32,015.54	$32,015.54	$0.00
7649	05/30/2025	Reconciled		05/31/2025	Accounts Payable	B&H PHOTO & ELECTRONICS CORP.	$8,657.14	$8,657.14	$0.00
7650	05/30/2025	Reconciled		05/31/2025	Accounts Payable	BILL ALEXANDER FORD	$1,804.13	$1,804.13	$0.00
7651	05/30/2025	Reconciled		05/31/2025	Accounts Payable	BLUE STREAK SIGNS, LLC	$55.29	$55.29	$0.00
7652	05/30/2025	Reconciled		05/31/2025	Accounts Payable	BTE BODY COMPANY INC	$2,406.27	$2,406.27	$0.00
7653	05/30/2025	Reconciled		05/31/2025	Accounts Payable	CHAPMAN CHEVROLET BUICK GMC YUMA LLC	$764.21	$764.21	$0.00
7654	05/30/2025	Reconciled		05/31/2025	Accounts Payable	CSC OF YUMA	$434.85	$434.85	$0.00
7655	05/30/2025	Reconciled		05/31/2025	Accounts Payable	DESERT DOCUMENT SHREDDERS, LLC	$145.50	$145.50	$0.00
7656	05/30/2025	Reconciled		05/31/2025	Accounts Payable	DESERT WATER STORE INC	$389.09	$389.09	$0.00
7657	05/30/2025	Reconciled		05/31/2025	Accounts Payable	DIGITAL ROOM LLC	$218.15	$218.15	$0.00
7658	05/30/2025	Reconciled		05/31/2025	Accounts Payable	FLOCK GROUP INC	$16,544.30	$16,544.30	$0.00
7659	05/30/2025	Reconciled		05/31/2025	Accounts Payable	FRESH TERRA SERVICES LLC	$992.50	$992.50	$0.00
7660	05/30/2025	Reconciled		05/31/2025	Accounts Payable	HAAKER EQUIPMENT COMPANY	$3,505.65	$3,505.65	$0.00
7661	05/30/2025	Reconciled		05/31/2025	Accounts Payable	HIREQUEST LLC	$3,706.29	$3,706.29	$0.00
7662	05/30/2025	Reconciled		05/31/2025	Accounts Payable	IIA LIFTING SERVICES, INC.	$4,282.67	$4,282.67	$0.00
7663	05/30/2025	Reconciled		05/31/2025	Accounts Payable	KINGHOSE INDUSTRY LLC	$1,195.99	$1,195.99	$0.00
7664	05/30/2025	Reconciled		05/31/2025	Accounts Payable	LOOMIS	$1,905.88	$1,905.88	$0.00
7665	05/30/2025	Reconciled		05/31/2025	Accounts Payable	MN8 ENERGY OPERATING COMPANY LLC	$29,781.14	$29,781.14	$0.00
7666	05/30/2025	Reconciled		05/31/2025	Accounts Payable	NAPA AUTO PARTS	$34.94	$34.94	$0.00
7667	05/30/2025	Reconciled		05/31/2025	Accounts Payable	ORDUNO-CROUSE, CANDICE	$1,400.00	$1,400.00	$0.00
7668	05/30/2025	Reconciled		05/31/2025	Accounts Payable	POLAR ICE LLC	$316.08	$316.08	$0.00
7669	05/30/2025	Reconciled		05/31/2025	Accounts Payable	REAL PURIFIED WATER LLC	$140.00	$140.00	$0.00
7670	05/30/2025	Reconciled		05/31/2025	Accounts Payable	ROACH PEST CONTROL	$875.00	$875.00	$0.00
7671	05/30/2025	Reconciled		05/31/2025	Accounts Payable	RUSH TRUCK CENTER	$2,677.78	$2,677.78	$0.00
7672	05/30/2025	Reconciled		05/31/2025	Accounts Payable	RWC INTERNATIONAL LTD	$7,465.73	$7,465.73	$0.00
7673	05/30/2025	Reconciled		05/31/2025	Accounts Payable	SAN LUIS AIR CONDITIONING LLC	$7,425.00	$7,425.00	$0.00
7674	05/30/2025	Reconciled		05/31/2025	Accounts Payable	SAN LUIS WALK IN CLINIC, INC	$1,075.00	$1,075.00	$0.00
7675	05/30/2025	Reconciled		05/31/2025	Accounts Payable	SOUTHERN TIRE MART LLC	$2,814.14	$2,814.14	$0.00
7676	05/30/2025	Reconciled		05/31/2025	Accounts Payable	SOUTHWEST MERCH LLC	$151.90	$151.90	$0.00
7677	05/30/2025	Reconciled		05/31/2025	Accounts Payable	SPECIALTY SEWING SENTER, INC.	$1,951.12	$1,951.12	$0.00
7678	05/30/2025	Reconciled		05/31/2025	Accounts Payable	SPECTRUM BUSINESS	$6,381.94	$6,381.94	$0.00
7679	05/30/2025	Reconciled		05/31/2025	Accounts Payable	TRUCKPRO HOLDING CORPORATION	$1,746.84	$1,746.84	$0.00
7680	05/30/2025	Reconciled		05/31/2025	Accounts Payable	VERIZON COMMUNICATIONS INC	$3,425.97	$3,425.97	$0.00

City of San Luis

Payment Register

From Payment Date: 5/26/2025 - To Payment Date: 5/30/2025

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
7681	05/30/2025	Reconciled		05/31/2025	Accounts Payable	WAXIE SANITARY SUPPLY	$1,064.70	$1,064.70	$0.00
7682	05/30/2025	Reconciled		05/31/2025	Accounts Payable	WESTERN ARIZONA LAW ENFORCEMENT ASSOCIATION	$500.00	$500.00	$0.00
7683	05/30/2025	Reconciled		05/31/2025	Accounts Payable	YUMA COUNTY TREASURER'S OFFICE	$182.42	$182.42	$0.00
7684	05/30/2025	Reconciled		05/31/2025	Accounts Payable	YUMA NURSERY LLC	$3,686.01	$3,686.01	$0.00
Type EFT Totals:					40 Transactions		$261,465.01	$261,465.01	$0.00

1BYPAYABLE - 1st BY Accounts Payable Totals

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	44	$237,036.56	$0.00
	Reconciled	2	$490.31	$490.31
	Voided	0	$0.00	$0.00
	Stopped	0	$0.00	$0.00
	Total	46	$237,526.87	$490.31

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	0	$0.00	$0.00
	Reconciled	40	$261,465.01	$261,465.01
	Voided	0	$0.00	$0.00
	Total	40	$261,465.01	$261,465.01

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	44	$237,036.56	$0.00
	Reconciled	42	$261,955.32	$261,955.32
	Voided	0	$0.00	$0.00
	Stopped	0	$0.00	$0.00
	Total	86	$498,991.88	$261,955.32

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	**44**	**$237,036.56**	**$0.00**
	Reconciled	**2**	**$490.31**	**$490.31**
	Voided	**0**	**$0.00**	**$0.00**
	Stopped	**0**	**$0.00**	**$0.00**
	Total	**46**	**$237,526.87**	**$490.31**

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	**0**	**$0.00**	**$0.00**
	Reconciled	**40**	**$261,465.01**	**$261,465.01**
	Voided	**0**	**$0.00**	**$0.00**
	Total	**40**	**$261,465.01**	**$261,465.01**

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	**44**	**$237,036.56**	**$0.00**
	Reconciled	**42**	**$261,955.32**	**$261,955.32**
	Voided	**0**	**$0.00**	**$0.00**
	Stopped	**0**	**$0.00**	**$0.00**
	Total	**86**	**$498,991.88**	**$261,955.32**

Karla Y Plascencia

Digitally signed by: Karla Y Plascencia
DN: CN = Karla Y Plascencia email = kplascencia@sanluisaz.gov C = AD
Date: 2025.06.09 10:35:22 -07'00'

Pay Day Register

Pay Date Range 05/17/25 - 05/30/25
Pay Batch 202512

Pay Batch 202512 Total

Employees in Pay Batch 361
Female Employees in Pay Batch 103

Hours Description	Hours	Gross
100 - REGULAR	23,350.0000	595,873.82
1001 - LEAVE WITHOUT PAY	295.7300	.00
1005 - BEREAVEMENT	8.0000	168.32
1007 - ON CALL WORKED HOURS	21.5000	503.36
1009 - PART TIME	488.0000	7,660.01
1010 - PART TIME FIREFIGHTERS	55.2500	1,181.13
105 - MILITARY LEAVE	72.0000	1,406.88
201 - OVERTIME	1,237.0000	44,447.56
202 - OP STONE GARDEN- O.T.	682.5000	34,296.35
2023 - FMLA - SICK LEAVE	183.0000	3,811.35
2024 - FMLA - VACATION LEAVE	62.3100	1,481.58
203 - DUI OVERTIME	70.0000	3,227.55
210 - SRO	155.5000	4,688.62
300 - VACATION EARNED	1,345.0400	.00
301 - VACATION USED	1,177.9100	35,368.74
400 - SICK EARNED	1,295.6350	.00
405 - SCHEDULED SICK LEAVE	181.9400	4,853.87
406 - UNSCHEDULED SICK LEAVE	487.7500	11,728.12
501 - WC PUBLIC SAFETY USED	147.5000	3,544.26
502 - ON CALL PAY I.T.	.0000	125.00
503 - STAND-BY PAY	662.8000	1,325.60
701 - HOLIDAY	2,525.3300	67,939.49
703 - FIRE HOLIDAY USED	32.0000	1,050.00
704 - FIRE HOLIDAY EARNED	593.6000	.00
706 - HOLIDAY WORKED HOURS	237.0000	9,266.49
809 - RETRO PAY	79.9300	1,879.15
901 - COMPENSATION USED	10.7500	227.29
911 - First Responders Emergency	56.0000	2,062.26
921 - STEP OVERTIME	63.0000	2,915.18
940 - PD - EDU ASST	.0000	550.00
941 - PD - EDU BCHL	.0000	675.00
942 - PD - EDU MAST	.0000	100.00
951 - PD - K-9 HANDLER	.0000	100.00
952 - PD - PHLEBOTOMIS	.0000	150.00
953 - PD - COLLISION	.0000	150.00
956 - PD - MIDNIGHT SHFT	.0000	800.00
961 - FD - EDU ASST	.0000	700.00
962 - FD - EDU BACHL	.0000	225.00
965 - PD - STAND-BY PAY	.0000	2,145.00

Withholdings and Deductions		Gross Base
Gross	847,520.98	
Imputed Income		
FEDERAL TAX WITHHOLDING	54,844.86	724,362.54
SOCIAL SECURITY TAX	52,526.88	847,208.18
MEDICARE	12,284.33	847,208.18
STATE WITHHOLDING	15,131.83	724,675.34
AM. FIDELITY - HEALTH FSA	50.00	.00
AM. FIDELITY- ACCIDENT-POST	25.01	.00
AM. FIDELITY- ACCIDENT-PRE	540.70	.00
AM. FIDELITY- CANCER-POST	28.70	.00
AM. FIDELITY- CANCER-PRE TAX	136.15	.00
AM. FIDELITY- GCI -POST TAX	48.51	.00
AM. FIDELITY- GHI- PRE TAX	275.40	.00
AM. FIDELITY- LIFE -POST TAX	362.90	.00
AM. FIDELITY- TX LIFE -POST	173.31	.00
AZ COPS - SLPD	525.00	.00
AZ STATE RETIREMENT	56,888.45	469,376.29
CHILD SUPPORT 2	234.46	.00
DEFERRED COMP - ROTH	1,080.00	.00
DEFERRED COMP - ROTH	373.85	10,053.81
DEFERRED COMPENSATION	3,295.00	.00
DEFERRED COMPENSATION	1,318.33	9,804.37
FOP/ALC	450.00	.00
GARNISHMENT - CHILD	3,169.56	.00
IAFF- FIRE DEPT	1,545.00	.00
LEGAL SHIELD	59.31	.00
LONG TERM DISABILITY	704.02	469,376.29
MANHATTANLIFE ASSURANCE	96.51	.00
MEX ONLY DENTAL - EE &	183.20	.00
MEX ONLY DENTAL - EE &	476.19	.00
MEX ONLY DENTAL - EE &	201.52	.00
MEX ONLY HEALTH - EE & CH	596.40	.00
MEX ONLY HEALTH = S	436.50	.00
MEXICO ONLY HEALTH - EE &	2,612.70	.00
MEXICO ONLY HEALTH - EE &	536.76	.00
MISCELLANEOUS	195.00	.00
PAC FUND- FIRE DEPT.	123.00	.00
PS DEFERRED COMP - ROTH	770.00	.00
PS DEFERRED COMP - ROTH	469.94	6,099.13

Benefits		Gross Base
ASRS ALTERNATE	860.69	8,446.40
AZ STATE RETIREMENT	56,888.45	469,376.29
DENTAL = FAMILY	477.60	.00
LONG TERM DISABILITY	704.02	469,376.29
MEDICAL MEX ONLY - EE &	2,421.90	.00
MEDICAL MEX ONLY - EE &	10,609.80	.00
MEDICAL MEX ONLY - EE &	2,179.71	.00
MEDICAL MEX ONLY - EE ONLY	3,927.60	.00
MEX & US HEALTH = EE	58,562.64	.00
MEX ONLY DENTAL - EE &	142.40	.00
MEX ONLY DENTAL - EE &	370.11	.00
MEX ONLY DENTAL - EE &	156.64	.00
MEX ONLY DENTAL - EE ONLY	187.22	.00
PSPRS - ALTERNATE	201.46	2,518.23
PSPRS FIRE DB NORM - TIER 1	11,251.33	88,873.22
PSPRS FIRE DB NORM - TIER 2	823.65	6,505.93
PSPRS FIRE DB NORM - TIER 3	7,186.30	80,835.72
PSPRS FIRE DB UNFUND - TIER	533.23	88,873.22
PSPRS FIRE DB UNFUND - TIER	39.03	6,505.93
PSPRS FIRE DB UNFUND - TIER	590.55	83,179.38
PSPRS POLICE DB NORM - TIER	7,750.96	77,664.83
PSPRS POLICE DB NORM - TIER	1,592.10	15,952.89
PSPRS POLICE DB NORM - TIER	5,755.12	64,736.70
PSPRS POLICE DB UNFUND -	3,440.54	77,664.83
PSPRS POLICE DB UNFUND -	706.71	15,952.89
PSPRS POLICE DB UNFUND -	3,081.46	64,736.70
STANDARD STD	4,088.92	.00
U.S. MEX DENTAL - EE &	366.62	.00
U.S. MEX DENTAL - EE &	143.46	.00
US & MEX DENTAL - EE	3,009.60	.00
US & MEX HEALTH = C	26,588.80	.00
US & MEX HEALTH = FAMILY	34,572.22	.00
US & MEX HEALTH = SP	6,647.20	.00
VISION - SINGLE	1,183.52	.00
VSP- VISION	609.00	.00
WC PSPRS 17.78	630.17	3,544.26
Total	$258,280.73	

SCHEDULE E

967 - FD - SPECIAL ASSIGNEMNT	372.0000	744.00
968 - SRO 50	.0000	150.00
Total	35,948.9750	$847,520.98

PS DEFERRED COMP TIAA -	429.79	11,010.43
PS DEFERRED COMPENSATION	2,030.00	.00
PSPRS FIRE DB RATE - TIER 1a	5,633.16	73,636.10
PSPRS FIRE DB RATE - TIER 1b	1,165.63	15,237.12
PSPRS FIRE DB RATE - TIER 2	497.71	6,505.93
PSPRS FIRE DB RATE - TIER 3	7,186.30	80,835.72
PSPRS POLICE DB RATE - TIER	4,339.63	56,727.30
PSPRS POLICE DB RATE - TIER	1,601.73	20,937.53
PSPRS POLICE DB RATE - TIER 2	1,220.40	15,952.89
PSPRS POLICE DB RATE - TIER 3	5,755.12	64,736.70
STANDARD LIFE ADDTNL	817.59	.00
TRANSWESTERN MEXICAN	139.50	.00
U.S. MEX DENTAL - EE &	472.19	.00
U.S. MEX DENTAL - EE &	184.77	.00
UNITED WAY	14.00	.00
US & MEX DENTAL= FAMILY	614.88	.00
US & MEX HEALTH = C	6,604.54	.00
US & MEX HEALTH = FAMILY	8,513.60	.00
US & MEX HEALTH = S	6,506.96	.00
US & MEX HEALTH = SP	1,636.90	.00
VSP - VISION CHILDREN	230.01	.00
VSP - VISION FAMILY	390.32	.00
VSP - VISION SPOUSE	188.19	.00
Net	$578,578.78	

Employer Taxes		Gross Base
MEDICARE	12,284.33	847,208.18
SOCIAL SECURITY TAX	52,526.88	847,208.18
SUTA/UNEMPLOYMENT	4,880.34	813,371.87
Total	$69,691.55	

Workers' Comp		Gross Base
Ambulance EMT Search &	4,324.68	91,046.31
ANIMAL CONTROL OFFICERS	81.90	3,639.92
ATTORNEY- ALL & CLERICAL-	70.23	31,935.83
AUTO SERVICE/ REPAIR	272.62	9,771.28
BUILDING- NOC OPER BY	822.53	22,723.81
BUS COMPANY AND DRIVERS	83.99	1,521.60
CLERICAL OFFICE/ LIBRARY/	458.63	191,108.07
Electrician	71.97	2,292.00
FIREFIGHTERS & DRIVERS	4,423.88	93,134.60
GARBAGE/ ASH/ REFUSE	763.19	12,210.93
Homemaker Service	42.08	1,837.70
Motion Picture Production	17.95	2,761.08
MUNICIPAL/ TOWN/	932.57	53,289.56
PARKS- NOC ALL EMPLOYEES	854.91	27,578.19
POLICE OFFICERS	8,624.54	181,568.97
RECREATION- ALL EMPLOYEES/	305.09	22,270.53
SEWAGE DISPOSAL/ PLANT	1,314.07	38,199.90
Street or Road Construction	2,751.86	31,164.42
WATERWORKS OPERATIONS	1,022.50	29,466.28
Total	$27,239.19	

Mario A. Rodriguez

Digitally signed by: Mario A. Rodriguez
DN: CN = Mario A. Rodriguez email = mrodriguezg@sanluisaz.gov C = US O = City of San Luis OU = Finance Department
Date: 2025.06.05 15:56:09 -07'00'

Direct Deposits	Amount
1st Bank Yuma	43,090.27
ACADEMY BANK	2,899.35
Ally Bank	1,552.50
America First	1,649.78
AVENIR FINANCIAL	50,761.97
Bank of America	6,672.03
Bankcorp	200.00
CAPITAL ONE	2,447.12
Charles Sch	250.00
Chase Bank	273,379.36
CHASE BANK CA	2,736.03
CHASE BANK MORGAN	2,492.79
CHASE BANK TX	1,500.00
chase centro	2,018.03

Pay Day Register

Pay Date Range 05/17/25 - 05/30/25
Pay Batch 202512

discover	400.00
FF CREDIT UNION	2,558.88
FIDELITY	342.26
FIREFIGHTER FIRST CREDIT UNION	15,050.39
HUGHES FCU	1,930.35
MECHNICS BANK	277.84
National Bank	1,331.01
Navy Federal	32,977.12
NetSpend Corporation DD	120.00
NORTH ISLAND CREDIT UNION	800.17
PATHWARD	1,572.55
SOFI BANK	3,571.75
Sunbank	1,863.42
THE FOOTHILLS BANK	705.91
USAA FEDERAL SAVING	1,219.21
VANTAGE WEST	2,102.84
WASHINGTON FEDERAL	1,248.91
Wells Fargo	104,912.08
WELLS FARGO ARKANSAS	1,748.60
WELLS FARGO CA	4,346.88
WELLS FARGO MN	1,287.16
WELLS FARGO YUMA	2,847.49
Total	$574,864.05
Check	$3,714.73

City of San Luis

Payment Register

From Payment Date: 6/2/2025 - To Payment Date: 6/6/2025

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1BYPAYABLE - 1st BY Accounts Payable									
Check									
112194	06/03/2025	Open			Accounts Payable	ASTORGA, ERICK	$268.00		
112195	06/03/2025	Voided		06/06/2025	Accounts Payable	DE LA HOYA, TADEO	$271.00		
112196	06/03/2025	Open			Accounts Payable	GOMEZ, ALEXIS, I	$473.00		
112197	06/03/2025	Open			Accounts Payable	PEREDA, JOSE	$268.00		
112198	06/03/2025	Open			Accounts Payable	SERVIN, LIZETH	$295.00		
112199	06/05/2025	Open			Accounts Payable	FOP/ALC	$450.00		
112200	06/05/2025	Open			Accounts Payable	SAN LUIS POLICE OFFICERS ASSOC	$525.00		
112201	06/05/2025	Open			Accounts Payable	STANDARD INSURANCE CO.	$13,793.31		
112202	06/05/2025	Open			Accounts Payable	SUPPORT PAYMENT CLEARINGHOUSE	$3,404.02		
112203	06/05/2025	Open			Accounts Payable	UNITED WAY OF YUMA COUNTY INC.	$14.00		
112204	06/05/2025	Open			Accounts Payable	UNITED YUMA FIRE FIGHTERS ASSOC	$123.00		
112205	06/05/2025	Open			Accounts Payable	UNITED YUMA FIRE FIGHTERS-IAFF	$1,545.00		
112206	06/06/2025	Open			Accounts Payable	ADVANCED CALL CENTER TECHNOLOGIES LLC	$16,000.00		
112207	06/06/2025	Open			Accounts Payable	AFFORDABLE TOWING AND ROAD SERVICE	$160.00		
112208	06/06/2025	Open			Accounts Payable	AGILE OCCUPATIONAL MEDICINE, PC	$510.00		
112209	06/06/2025	Open			Accounts Payable	AIRGAS USA LLC	$240.03		
112210	06/06/2025	Open			Accounts Payable	AMERICAN FIDELITY ASSURANCE CO	$2,894.73		
112211	06/06/2025	Open			Accounts Payable	AMERICAN FIDELITY ASSURANCE CO	$100.00		
112212	06/06/2025	Open			Accounts Payable	ANGEL'S TOWING SERVICE/AUTO SALES	$195.00		
112213	06/06/2025	Open			Accounts Payable	ARCTIC GLACIER USA INC	$168.30		
112214	06/06/2025	Open			Accounts Payable	ARIZONA PUBLIC SERVICE	$43.85		
112215	06/06/2025	Open			Accounts Payable	AT&T MOBILITY LLC	$2,400.77		
112216	06/06/2025	Open			Accounts Payable	BINGHAM EQUIPMENT CO	$1,055.17		
112217	06/06/2025	Open			Accounts Payable	BOJORQUEZ, JESUS	$149.40		
112218	06/06/2025	Open			Accounts Payable	BOUND TREE MEDICAL, LLC.	$75.10		
112219	06/06/2025	Open			Accounts Payable	CARLOS, FLORES F.	$2,550.00		
112220	06/06/2025	Open			Accounts Payable	CITY OF PHOENIX	$375.00		
112221	06/06/2025	Open			Accounts Payable	COMITE DE BIENESTAR INC	$2,500.00		
112222	06/06/2025	Open			Accounts Payable	CORE & MAIN LP	$1,389.48		
112223	06/06/2025	Open			Accounts Payable	COVARRUBIAS, FATIMA , N	$180.00		
112224	06/06/2025	Open			Accounts Payable	DWD CONSTRUCTION	$750.00		
112225	06/06/2025	Open			Accounts Payable	EDWARDS & AMATO P.C.	$6,875.00		
112226	06/06/2025	Open			Accounts Payable	EMAZON, JESUS	$348.00		
112227	06/06/2025	Open			Accounts Payable	EMBROIDERY ORTEGA HARMONIOUS DESIGN LLC	$70.00		
112228	06/06/2025	Open			Accounts Payable	FACTOR SALES, INC.	$326.60		
112229	06/06/2025	Open			Accounts Payable	FELIX FELIX, YESENIA	$173.45		
112230	06/06/2025	Open			Accounts Payable	GAMMAGE & BURNHAM, PLC	$30,000.00		

SCHEDULE F

City of San Luis

Payment Register

From Payment Date: 6/2/2025 - To Payment Date: 6/6/2025

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
112231	06/06/2025	Open			Accounts Payable	GARCIA, ALDO	$388.00		
112232	06/06/2025	Open			Accounts Payable	GREEN RUBBER- KENNEDY AG	$445.29		
112233	06/06/2025	Open			Accounts Payable	HARVEST PREPARATORY ACADEMY	$175.00		
112234	06/06/2025	Open			Accounts Payable	HD SUPPLY, INC.	$745.86		
112235	06/06/2025	Open			Accounts Payable	IPS GROUP INC	$834.65		
112236	06/06/2025	Open			Accounts Payable	IRON MOUNTAIN INC	$479.61		
112237	06/06/2025	Open			Accounts Payable	J2 ENGINEERING & ENVIR DESIGN LLC	$4,615.25		
112238	06/06/2025	Open			Accounts Payable	LAMAR ADVERTISING OF YUMA	$200.00		
112239	06/06/2025	Open			Accounts Payable	MACHADO, IVAN & AIXIA GUTIERREZ	$1,000.00		
112240	06/06/2025	Open			Accounts Payable	MANHATTANLIFE ASSURANCE CO	$193.01		
112241	06/06/2025	Open			Accounts Payable	MANNY'S MICHOACANA LLC	$315.00		
112242	06/06/2025	Open			Accounts Payable	MES I ACQUISITION INC.	$2,190.33		
112243	06/06/2025	Open			Accounts Payable	MGM INTERNET SOLUTIONS, INC	$120.00		
112244	06/06/2025	Open			Accounts Payable	MORENO, PEDRO	$200.00		
112245	06/06/2025	Open			Accounts Payable	ORDAZ, RODOLFO	$200.00		
112246	06/06/2025	Open			Accounts Payable	PARDO, LESLIE	$20.00		
112247	06/06/2025	Open			Accounts Payable	PARRA, DANIEL, A.	$90.00		
112248	06/06/2025	Open			Accounts Payable	PENA DE SUAREZ, MARIA	$150.00		
112249	06/06/2025	Open			Accounts Payable	PIERCE COLEMAN PLLC	$295.00		
112250	06/06/2025	Open			Accounts Payable	PREPAID LEGAL SERVICES	$118.60		
112251	06/06/2025	Open			Accounts Payable	QUINONEZ, FRANCISCO	$195.00		
112252	06/06/2025	Open			Accounts Payable	RAMIREZ, TERESITA, D	$150.00		
112253	06/06/2025	Open			Accounts Payable	REFRIGERATION SUPPLIES DISTRIBUTOR	$160.48		
112254	06/06/2025	Open			Accounts Payable	RODARTE, RODRIGO	$70.00		
112255	06/06/2025	Open			Accounts Payable	TEXAS LIFE INSURANCE COMPANY	$346.53		
112256	06/06/2025	Open			Accounts Payable	THE HOME DEPOT	$941.92		
112257	06/06/2025	Open			Accounts Payable	VALENZUELA, SERGIO	$280.00		
112258	06/06/2025	Open			Accounts Payable	VALLEJO, LEONARDO	$164.35		
112259	06/06/2025	Open			Accounts Payable	VARGAS, JAVIER	$295.00		
112260	06/06/2025	Open			Accounts Payable	VISION SERVICE PLAN OF ARIZONA	$10,732.88		
112261	06/06/2025	Open			Accounts Payable	W.W.GRAINGER, INC	$3,938.11		
112262	06/06/2025	Open			Accounts Payable	WAL-MART	$50.00		
112263	06/06/2025	Open			Accounts Payable	XEROX CORPORATION	$1,107.49		
112264	06/06/2025	Open			Accounts Payable	BOTELLO, EMMANUEL	$177.00		
112265	06/06/2025	Open			Accounts Payable	GALVAN, AURELIO	$177.00		
112266	06/06/2025	Open			Accounts Payable	GARCIA RENTERIA, JESUS, PEDRO	$200.00		
112267	06/06/2025	Open			Accounts Payable	LOPEZ, JESUS E.	$200.00		
112268	06/06/2025	Open			Accounts Payable	REYNOSO, NIGEL	$177.00		
112269	06/06/2025	Open			Accounts Payable	VALENCIA, ALDO	$200.00		
112270	06/06/2025	Open			Accounts Payable	VALENCIA, LINO	$177.00		
Type Check Totals:					77 Transactions		$123,474.57		
EFT									
7685	06/06/2025	Open			Accounts Payable	AMAZON WEB SERVICES INC	$2.01		
7686	06/06/2025	Open			Accounts Payable	AMERICAN HEART ASSOCIATION, INC.	$643.23		

City of San Luis

Payment Register

From Payment Date: 6/2/2025 - To Payment Date: 6/6/2025

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
7687	06/06/2025	Open			Accounts Payable	BLT ASPHALT LLC	$881.14		
7688	06/06/2025	Open			Accounts Payable	BLT READY MIX CONCRETE LLC	$7,880.94		
7689	06/06/2025	Open			Accounts Payable	CARAHSOFT TECHNOLOGY CORPORATION	$6,920.86		
7690	06/06/2025	Open			Accounts Payable	CDWG	$525.84		
7691	06/06/2025	Open			Accounts Payable	CHAPMAN CHEVROLET BUICK GMC YUMA LLC	$1,149.74		
7692	06/06/2025	Open			Accounts Payable	CIVICPLUS, LLC	$8,773.67		
7693	06/06/2025	Open			Accounts Payable	COPPER STATE BOLT & NUT CO.	$95.83		
7694	06/06/2025	Open			Accounts Payable	CUEVAS, CHRISTIAN	$125.00		
7695	06/06/2025	Open			Accounts Payable	DELL MARKETING L.P.	$5,444.42		
7696	06/06/2025	Open			Accounts Payable	DESERT DOCUMENT SHREDDERS, LLC	$110.50		
7697	06/06/2025	Open			Accounts Payable	DESERT WATER STORE INC	$152.95		
7698	06/06/2025	Open			Accounts Payable	FRESH TERRA SERVICES LLC	$902.50		
7699	06/06/2025	Open			Accounts Payable	FRUTH GROUP INC	$1,030.19		
7700	06/06/2025	Open			Accounts Payable	G&T LOCKSMITH AND SAFE CO.	$183.88		
7701	06/06/2025	Open			Accounts Payable	GARCIA, JESUS	$132.00		
7702	06/06/2025	Open			Accounts Payable	HAAKER EQUIPMENT COMPANY	$323.76		
7703	06/06/2025	Open			Accounts Payable	HANSBERGER REGRIGERATION & ELECTRIC CO	$2,844.00		
7704	06/06/2025	Open			Accounts Payable	HILL BROTHERS CHEMICAL CO.	$10,814.81		
7705	06/06/2025	Open			Accounts Payable	HIREQUEST LLC	$2,874.00		
7706	06/06/2025	Open			Accounts Payable	KINGHOSE INDUSTRY LLC	$780.75		
7707	06/06/2025	Open			Accounts Payable	LG ON SITE LLC	$331.30		
7708	06/06/2025	Open			Accounts Payable	MARTINEZ CANTU, VICTOR , REMIGIO	$5,433.56		
7709	06/06/2025	Open			Accounts Payable	MCNEECE BROS. OIL COMPANY, INC	$44,434.33		
7710	06/06/2025	Open			Accounts Payable	PLOTTER DOCTORS, LLC	$910.68		
7711	06/06/2025	Open			Accounts Payable	PRECISION ELECTRIC CO. INC.	$615.72		
7712	06/06/2025	Open			Accounts Payable	PRECISION PROTECTIVE SERVICES LLC	$14,996.00		
7713	06/06/2025	Open			Accounts Payable	PULIDO INIGUEZ, ALAN FRANCISCO	$90.00		
7714	06/06/2025	Open			Accounts Payable	R.D. OFFUTT COMPANY	$44,512.72		
7715	06/06/2025	Open			Accounts Payable	RAMIREZ ADVISORS INTER-NATIONAL,LLC	$7,500.00		
7716	06/06/2025	Open			Accounts Payable	ROACH PEST CONTROL	$665.00		
7717	06/06/2025	Open			Accounts Payable	RWC INTERNATIONAL LTD	$1,414.77		
7718	06/06/2025	Open			Accounts Payable	SAM'S CLUB	$2,317.12		
7719	06/06/2025	Open			Accounts Payable	SAN LUIS AIR CONDITIONING LLC	$1,190.00		
7720	06/06/2025	Open			Accounts Payable	SOUTHERN TIRE MART LLC	$2,477.03		
7721	06/06/2025	Open			Accounts Payable	SOUTHWEST MERCH LLC	$797.80		
7722	06/06/2025	Open			Accounts Payable	SPECTRUM BUSINESS	$208.97		
7723	06/06/2025	Open			Accounts Payable	STRONG, CAMERON, T	$1,090.00		
7724	06/06/2025	Open			Accounts Payable	WAXIE SANITARY SUPPLY	$2,107.92		
Type EFT Totals:					40 Transactions		$183,684.94		
1BYPAYABLE - 1st BY Accounts Payable Totals									

Checks	Status	Count	Transaction Amount	Reconciled Amount

City of San Luis

Payment Register

From Payment Date: 6/2/2025 - To Payment Date: 6/6/2025

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source		Payee Name	Transaction Amount	Reconciled Amount	Difference
					Open	76		$123,203.57	$0.00	
					Reconciled	0		$0.00	$0.00	
					Voided	1		$271.00	$0.00	
					Stopped	0		$0.00	$0.00	
					Total	77		$123,474.57	$0.00	
				EFTs	Status	Count		Transaction Amount	Reconciled Amount	
					Open	40		$183,684.94	$0.00	
					Reconciled	0		$0.00	$0.00	
					Voided	0		$0.00	$0.00	
					Total	40		$183,684.94	$0.00	
				All	Status	Count		Transaction Amount	Reconciled Amount	
					Open	116		$306,888.51	$0.00	
					Reconciled	0		$0.00	$0.00	
					Voided	1		$271.00	$0.00	
					Stopped	0		$0.00	$0.00	
					Total	117		$307,159.51	$0.00	
Grand Totals:										
				Checks	**Status**	**Count**		**Transaction Amount**	**Reconciled Amount**	
					Open	**76**		**$123,203.57**	**$0.00**	
					Reconciled	**0**		**$0.00**	**$0.00**	
					Voided	**1**		**$271.00**	**$0.00**	
					Stopped	**0**		**$0.00**	**$0.00**	
					Total	**77**		**$123,474.57**	**$0.00**	
				EFTs	**Status**	**Count**		**Transaction Amount**	**Reconciled Amount**	
					Open	**40**		**$183,684.94**	**$0.00**	
					Reconciled	**0**		**$0.00**	**$0.00**	
					Voided	**0**		**$0.00**	**$0.00**	
					Total	**40**		**$183,684.94**	**$0.00**	
				All	**Status**	**Count**		**Transaction Amount**	**Reconciled Amount**	
					Open	**116**		**$306,888.51**	**$0.00**	
					Reconciled	**0**		**$0.00**	**$0.00**	
					Voided	**1**		**$271.00**	**$0.00**	
					Stopped	**0**		**$0.00**	**$0.00**	
					Total	**117**		**$307,159.51**	**$0.00**	

Guadalupe Canez

Digitally signed by: Guadalupe Canez
DN: CN = Guadalupe Canez email = gcanez@sanluisaz.gov C = AD
Date: 2025.06.06 16:10:04 -07'00'

AGENDA ITEM REVIEW FORM

Special City Council Meeting **7. A.**

Meeting Date: 06/18/2025

Department Head: Manuel Hernandez, Assistant Director of Public Works, Public Works Department

Submitted By: Manuel Hernandez, Assistant Director of Public Works, Public Works Department

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding required traffic control improvements as part of the Port of Entry Expansion Project. **(Manuel Hernandez, Assistant Director of Public Works)**

SUMMARY:

The Department of Public Works is seeking Mayor and Council approval to accept Construction Services from Westmoor Electric, Inc. for the required traffic control improvements as outlined in the Intergovernmental Agreement with the United States General Services Administration (GSA). Westmoor Electric, Inc. has been hired by DPE Construction Inc. as a subcontractor under Hensel Phelps. Hensel Phelps is the general contractor of the Port of Entry expansion project. Westmoor Electric Inc. has provided the City of San Luis with a proposal to complete the required traffic control improvements. Westmoor Electric Inc., is the only local contractor that performs traffic signal Installation.

As part of the IGA, The City of San Luis is responsible for improvements on the north side of Urtuzuastegui Street, including demolition and replacement of curb, gutter, sidewalk, and ADA access ramps. The City is also responsible for some signalization upgrades.

Public Works is seeking Mayor and Council approval to accept Construction Services for this project in the amount of $68,964.00, to waive formal procurement procedures, and approve the budget transfer as presented in the fiscal impact statement. This purchase falls under the provisions of City Purchasing Code §3.05.020 Exclusive Services and is under the Arizona Revised Statute 34-201 Bidding Thresholds.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO DIRECT STAFF TO CONTRACT CONSTRUCTION SERVICES FROM WESTMOOR ELECTRIC, INC. FOR $68,964.00, TO WAIVE FORMAL PROCUREMENT PROCEDURES, AND TO APPROVE THE BUDGET TRANSFER AS PRESENTED IN THE FISCAL IMPACT STATEMENT.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	Yes
CITY/STATE/FEDERAL FUNDS:	City
TOTAL:	$68,964.00

BUDGETED AMOUNT:	$359,000.00
AVAILABLE AMOUNT TO TRANSFER:	0
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	Capital Outlay 200-210-90010/$573,726.44

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

Council approved $359,000 for this project in the current fiscal year. However, up until recently—Public Works was informed that funding for the required improvements would not be needed until FY26. This month, we received a proposal from Westmoor Electric, Inc., a subcontractor on the expansion project.

Public Works is now requesting to transfer funds from Project 2025034 – Union Street and 4th Avenue Intersection and Traffic Signal Improvements (Account ID: 200-210-90010) to cover the cost of these improvements. Please note that it is likely these funds will not be expended, as the estimated delivery and completion of materials and services is expected after June 30, 2025.

Attachments

Westmoor Proposal 20250429144714544

4717_Exhibit_1_-_Scope_of_Work_23.09.13_Revised

4717_Resolution_No._2296_002

WESTMOOR ELECTRIC, INC.

April 29, 2025

PROPOSAL

Archibald St. at Urtuzuastegui

We will replace and install traffic signals, traffic signal poles and related equipment and conductors that were shown on the plans to be furnished, replaced or installed by the City of San Luis. Additionally, we will furnish an audible pedestrian push button system, Opticom emergency preemption system and a Miovision traffic detection system.

Price: $68,964.00

If you have any questions, please contact us at your convenience.

Westmoor Electric, Inc.

Nate Schug

LICENSES:
ROC097850 L-11 Comm. & Ind. in AZ
ROC106974 A-17 High Voltage in AZ
ROC103032 C-11 Residential in AZ
678242 C-10 in CA

Electrical Contractors Since 1951

1636 E. 20th Street • Yuma, Arizona 85365 • Tel: (928) 726-2200 • Fax: (928) 343-1016

Item	U/M	Qty.	Unit Price	Total
Type F Signals With Type II Mounting	Ea	3	$ 950.00	$ 2,850.00
Pedestrian Push Button (audible) w/central control unit	Ea	6	$ 2,167.00	$ 13,002.00
Miovision Video Detection System	Ea	1	$ 31,562.00	$ 31,562.00
Emergency Vehicle Pre-emption System	Ea	1	$ 15,930.00	$ 15,930.00
Type A Traffic Sugnal Poles w/Foundations	Ea	2	$ 2,350.00	$ 4,700.00
Pedestrian signals	Ea	2	$ 460.00	$ 920.00
				$ -
				$ -
				$ -
				$ -
				$ -
			Taxes	0
			Fee **(If any)**	0
			Delivery(if any)	0
			Grand Total	**$ 68,964.00**

November 8, 2023

Exhibit 1

Scope of Work
for
Urtuzuastegui Street Improvements
at
San Luis I LPOE, San Luis, AZ

I. SCOPE OF WORK

Construction of Urtuzuastegui Street improvements related to the San Luis I Land Port of Entry Modernization and Expansion Project as detailed in Exhibit 2 - 100% CD Urtuzuastegui Street Improvements Drawings.

II. DIVISION OF RESPONSIBILITY

The General Services Administration (the GSA) and the City of San Luis (the City) agree to the division of responsibility for execution of the Scope of Work as described below.

A. General Services Administration Scope of Work

The GSA agrees to provide funding, administration, engineering, contracting, performance, and QA/QC for the Scope of Work items summarized as follows (see Exhibit 2 for detailed requirements within these general items of work):

Urtuzuastegui Street

- Obliterate Existing Striping & Directional Arrows
- Slurry Seal Existing Pavement from William Brooks Ave to 4th Ave
- New Striping
- New Directional Arrows
- Fixed Traffic Signage with Posts
- Remove and Replace Street Lights at Urtuzuastegui St and Main St
- SWPPP

Urtuzuastegui Street - Southside

- Demolish Curb / Gutter / Sidewalk
- Replace Curb / Gutter / Sidewalk /

- Replace catch basins and storm drain pipe.
- Replace ADA Access Ramps

William Brooks Avenue / Urtuzuastegui Street Intersection Signalization

- Mast / Arm Structures
- Mast Structure Foundations
- Traffic Signal Heads
- Added Crosswalk Push Button SW Corner
- Traffic Signal Controller with Cabinet
- All associated conduit pull boxes and wires

Miscellaneous Work (as needed for the above GSA items)

- Temporary Traffic Control
- Temporary Traffic Barricades
- Temporary Traffic Signage
- Relocation / Maintenance of Barricades
- Concrete Demo, Cutting, Replacement, and Asphalt Repairs

General Notes

- Coordinate Work with the City of San Luis Public Works for inspection of the GSA items.
- Before removing traffic light signals, coordinate with Arizona Public Service (APS) to disconnect power.
- Following any demo work restore the area in kind.
- Before purchasing new traffic control signal poles, controllers or other equipment as outlined in the Exhibit 1, ensure City reviews and approves submittals. These submittals will be given to the Public Works/City Engineer for the City of San Luis for their approval.
- After dismantling and removing traffic signal lights, pedestrian signal poles, traffic camera and accessories, traffic controllers, or other existing equipment as shown in Exhibit 1, deliver these items to a location within the City of San Luis as coordinated with the Public Works/City Engineer for the City of San Luis.
- Connect a traffic controller override at the 1st Street signal to allow CBP the capability to manually override the traffic controller from the Headhouse Building. GSA will provide location in the Headhouse where the override switch will be installed.

- The contractor is to ensure the vertical height of any new equipment is in alignment with City standards and meets APS standards for distances from any overhead power lines.
- Provide a traffic control plan to the City for approval.
- Open cuts in asphalt for the conduit work are to be coordinated with the City inspector.
- All work to be coordinated with City of San Luis Public Works Engineering/Inspections.
- The GSA will coordinate with the City of San Luis for an "Encroachment Permit". No work can begin unless the Encroachment Permit is approved by the City.

B. City of San Luis Scope of Work

The City agrees to provide funding, administration, engineering, contracting, performance, and QA/QC for the Scope of Work items summarized as follows (see Exhibit 2 for detailed requirements within these general items of work):

U-Street - Northside

- Demolish Curb / Gutter / Sidewalk
- Replace Curb / Gutter / Sidewalk
- Replace ADA Access Ramps

Main Street / U-Street Intersection Signalization

- Remove / Salvage Existing Flashing Beacons (HAWK)
- HAWK Mast / Arm / Push Button Structure at East Crosswalk
- Mast Structure Foundation
- HAWK Signal Heads
- HAWK Crosswalk Push Button with Post
- HAWK Signal controller cabinet and foundation

Archibald / U-Street Intersection Signalization

- Existing Signal Head Modification
- Existing Controller Modification
- Crosswalk Push Button with Post SE Corner and associated conduit pullboxes and wires
- Crosswalk Push Button SW Corner and associated conduit pull boxes and wires

Miscellaneous (as needed for the above City items)

- Temporary Traffic Control
- Temporary Traffic Barricades
- Temporary Traffic Signage
- Relocation / Maintenance of Barricades
- Concrete Demo, Cutting, Replacement, and Asphalt Repairs

General Notes

- The City is to provide sequence and logic for all traffic controllers including those installed by the GSA.
- Once traffic signalization or other work is completed by the GSA, in phases or in whole, the City will inspect and approve the work for City operation and maintenance of the work.

Accepted by _____ Date:_____

Nieves Riedel

Mayor of the San Luis, AZ

CONFORMED COPY
2024-04064 RESOLUTION
02/21/2024 10:40:48 AM Pages: 59 Fees: $15.00
Requested By:SAN LUIS CITY CLERK'S OFFICE

Richard Colwell County Recorder, YUMA County AZ

WHEN RECORDED, MAIL TO:

CITY OF SAN LUIS
ATTN: CITY CLERK
P.O. BOX 1170
SAN LUIS, ARIZONA 85349

The above area is to be reserved for recording information.

****

CAPTION HEADING:

RESOLUTION
Resolution No. 2296
Intergovernmental Agreement
United States General Services Administration (GSA)
Jointly to improve Urtuzuastegui Street

CITY OF
SAN LUIS
ARIZONA
WWW.SANLUISAZ.GOV

P.O. Box 1170 | 1090 E. Union Street San Luis, AZ 85349 | P: (928) 341-8520 F: (928) 341-8539

CERTIFICATION

I do hereby certify that I am a duly appointed Deputy City Clerk of the City of San Luis, Arizona, and that the attached is a true and correct copy of the **Resolution No. 2296 – IGA with the United States General Services Administration (GSA) jointly to improve Urtuzuastegui Street**, dated November 21, 2023, which is on file in the City Clerk's Office, City Hall, San Luis, Arizona.

Dated this 20th day of February 2024.

Sonia Cornelio, City Clerk

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

Resolution

No. 2296

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, ARIZONA, APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE UNITED STATES GENERAL SERVICES ADMINISTRATION JOINTLY TO IMPROVE URTUZUASTEGUI STREET, REPEALING ANY CONFLICTING PROVISIONS; AND PROVIDING FOR SEVERABILITY.

BE IT RESOLVED by the Mayor and City Council of the City of San Luis, Arizona, that the Intergovernmental Agreement with the United States General Services Administration and the City of San Luis regarding the parties' joint responsibilities for improvements on Urtuzuastegui Street is approved.

PASSED, ADOPTED, and APPROVED by the Mayor and City Council of the City of San Luis, Yuma County, Arizona, this 21st day of November 2023.

Nieves Riedel, Mayor

ATTEST:

Sonia Cornelio, City Clerk

APPROVED AS TO FORM:

Kay Marion Macuil, City Attorney

DocuSign Envelope ID: 008903F4-7097-4AE0-A5AF-BAF0668D3111

Agreement
for the
San Luis I Land Port of Entry
Urtuzuastegui Street Improvements

The City of San Luis ("City") and the United States General Services Administration ("GSA") are entering into a Memorandum of Agreement to document cooperation in providing mutual benefit to the City and the U.S. Government. The work is immediately adjacent to and necessary for the construction of the new San Luis I Land Port of Entry.

This Agreement by and between the City and the GSA is for the funding, design and construction of street improvements along the port's urban edge at Urtuzuastegui Street, from Archibald Street on the west to 4th Avenue on the east, in San Luis, Arizona, due to the GSA's San Luis I Land Port of Entry Modernization and Expansion Project.

I. Definitions

The following are defined terms for purposes of this Agreement.

A. San Luis I Land Port of Entry ("LPOE") means the inspection facility located at 431 Main Street at the Mexican border in San Luis, Arizona, eventually comprising approximately 182 thousand gross square feet, which is owned by GSA and operated by United States Customs and Border Protection.

B. Project means the work described in Exhibit 2 (City approved November, 1, 2023, Final SLLPOE Urtuzuastegui St Improvements Drawings by Hensel Phelps) and in the agreed to Scope of Work attached as Exhibit 1, with the extent of the work being located along Urtuzuastegui Street from Archibald Street to 4th Avenue.

C. Party means City or GSA. Parties means both City and GSA.

II. Purpose

A. GSA is in the process of modernizing and expanding the San Luis I Land Port of Entry through its San Luis I Modernization and Expansion Project in order to facilitate cross border inspection activities, to reduce wait times and improve downtown City vehicle and pedestrian circulation. The port experiences much higher traffic volumes than it was originally designed to accommodate. Furthermore, the port's facilities are significantly undersized and require upgrading to meet the U.S. Customs and Border Protection's current mission requirements. The modernization and expansion project will improve efficiencies and traffic flows and reduce wait times through the expansion of inbound pedestrian lanes from 10 to 14 and inbound vehicle lanes from 8 to 16, and increase CBP's processing capacity and operational security by effectively deploying the latest technology. The design is also intended to solve potentially unsafe existing conditions due to pedestrian traffic crossing the outbound vehicle traffic at Urtuzuastegui Street. To address the needs of the community, GSA has designed and is building a new, larger and safer LPOE facility.

B. The Modernization and Expansion Project includes newly constructed inbound lanes that will route traffic to Urtuzuastegui Street intersections at both William Brooks and 2nd Avenues and includes a newly constructed outbound vehicle entrance and inspection lanes at the intersection of Urtuzuastegui and Archibald Streets. A new entrance for port employees will be created at the Urtuzuastegui Street roundabout at Main Street, and a maintenance and emergency entrance and trash pick-up gated entrance will be created at the Urtuzuastegui Street and Williams Brooks Avenue intersection. Both inbound and outbound pedestrian traffic will be routed through a newly constructed pedestrian plaza on the south side of Urtuzuastegui Street at the Main Street intersection. A pull out for deliveries to the new Mission Support building and accessible drop off point will be constructed on the south side of Urtuzuastegui Street between Archibald and Main Streets and a new return to the U.S. lane will exit onto Urtuzuastegui Street just east of the new inbound lanes at Archibald Street.

C. The creation of these new vehicle and pedestrian traffic entrances and exits along Urtuzuastegui Street for the benefit of the LPOE will necessitate the widening of the sidewalks on the south side of Urtuzuastegui Street; the modification of the traffic signal at the Archibald Street intersection; the additional of a new traffic signal at the William Brooks Avenue intersection; and new signage, striping, crosswalks, lighting, landscaping, and other miscellaneous controls and appurtenances for the safe and directed flow of vehicle and pedestrian traffic through the new routes as further described in Exhibits 1 and 2.

III. Agreement

THE CITY AGREES:

A. It has given final approval for the Project Scope of Work, as evidenced by the signed Scope of Work at Exhibit 1 and the City approved November 1, 2023, Final SLLPOE Urtuzuastegui St Improvements Drawings at Exhibit 2.

B. To grant to GSA for a mutually agreeable time, without any condition, cost or delay, an Encroachment Permit to complete the work described to be done by GSA in Exhibits 1 and 2.

C. That GSA has no obligation to complete the Project work at all unless City timely grants an Encroachment Permit.

D. It will timely complete the work detailed to be done by the City in Exhibits 1 and 2 so as to not cause delay to GSA's use of the newly created in-bound and out-bound lanes and other access points to the LPOE.

E. To approve in a timely manner, which approval will not be unreasonably withheld, GSA's traffic management plan for the Project that is the subject of this Agreement at no cost to GSA.

F. To inspect in a timely manner so as to avoid delay to GSA and/or its contractor(s)/agent(s) the Project work, and that it will receive from GSA a lump sum fee of $9,600.00 for its inspection services.

G. To not unreasonably withhold its inspection approval(s) throughout the Project that is the subject of this Agreement. And in the case of any objection during inspection, the City will immediately, but no later than one (1) business day, inform GSA and cooperate with GSA in removing the objection so that the Project may be completed without delay.

H. To accept, and operate and maintain in perpetuity, the newly constructed and installed items of the Project work with no conditions or requirements beyond those written in this Agreement when GSA declares in writing to the City that the Project is Substantially Complete and simultaneously provides As-Built plans and copies of manuals, inspection reports and all testing, after which GSA will have no interest in the Project elements.

I. City Council approval and acceptance of this Project work occurred in the regularly scheduled Council Meeting held on November 21, 2023.

J. That it will solely maintain and operate the newly constructed and installed Signal Lights, sidewalks, gutters, drainage, lighting, and other street improvements as described in the Scope of Work items in perpetuity for the benefit of the LPOE as outlined in Exhibits 1 and 2, at its own costs, with no further costs to GSA.

K. It shall not request or require that GSA and the United States of America provide any funds for accepting, maintaining and operating the Project work items.

L. It shall continue its account with the Arizona Public Service ("APS") for electrical power to Urtuzustegui Street signals and street lighting between and inclusive of the Archbald Street and 2nd Avenue intersections.

M. It approves and adopts the design for all elements of the Project, and assumes full responsibility for such design and construction of all elements of the Project.

N. The GSA contracting officer is the only individual with authority to accept or reject the work of GSA's contractor performing the Project work.

O. Neither GSA nor any of its contractors will be required to pay for any City permit, (including but not limited to encroachment, street, hauling or temporary use).

P. It will not unreasonably withhold approval of any inspection or permit or review of any material or design change for the Project.

Q. It will promptly review any design changes during construction and at no additional cost to GSA.

R. To indemnify and hold GSA harmless from any claim or cause of action related in any manner to any part of the design, construction, operation or maintenance of each and every element of the Project.

GSA AGREES:

A. It shall undertake and complete the Project work as detailed to be done by GSA in Exhibits 1 and 2.

B. To provide a traffic management plan to the City for approval, which approval will not be unreasonably withheld, prior to commencing Project work.

C. To coordinate directly with and pay APS for the electrical work associated with the Project scope of work detailed to be done by GSA. This will not include payment to APS for any ongoing costs once the Project scope is completed.

D. To provide to the City for review any material changes to the final City approved construction documents.

E. To include in its construction contract a requirement for its Project contractor to provide a one (1) year warranty covering all Project work and to require the contractor to name the City as an additional insured during the time period it is performing Project work.

THE PARTIES AGREE:

A. Nothing in this Agreement obligates GSA to provide funding or improvements on any site other than that where the Project is located, as described in and depicted on Exhibits 1 and 2 of this Agreement.

B. GSA shall not commit any funds to any contracts related to the Project until this Agreement is fully executed.

D. If it is determined that the allotted budget for the Project will be exceeded, the City and GSA will reduce the cost of the Project through value engineering. GSA shall not be responsible for any additional scope beyond the Project budget.

E. To cooperate fully with one another for the timely completion of the Project because time is of the essence.

F. The City will conduct inspections during construction and GSA will pay a lump sum fee of $9,600.00 to the City for all inspection services.

G. GSA will not provide any funding for the operation and maintenance of any element of the Project.

H. Covenant and warrant that the persons executing this Agreement for their respective entities is a duly authorized and existing entity, is qualified to do business in Arizona, with full right and authority to enter in this Agreement, and that each and every person signing on behalf of the City is authorized to do so.

I. This Agreement shall be governed by applicable federal laws.

J This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which taken together, shall constitute one and the same document.

K. The parties will cooperate timely with one another in carrying out the work and purpose of this Agreement.

L. This Agreement and its exhibits constitute the whole understanding, discussion and agreement of the Parties.

M. This Agreement may not be changed, amended or altered in any way except in writing and executed by all Parties to the Agreement

N. This Agreement may only be terminated by mutual agreement of the Parties in writing, or if the events occurring during performance of the Project make completion impossible without additional funds and neither Party can contribute such funds.

O. No Party shall be liable to the other for any consequential damages in connection with a breach of this Agreement.

III. EXHIBITS

The following exhibits are included as a part of this Agreement:

Exhibit 1 – November, 14, 2023, City accepted, Scope of Work

Exhibit 2 – November, 1, 2023, City approved, Urtuzuastegui Street Improvements Drawings provided by Hensel Phelps

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement, which is effective as of the latest date of execution.

CITY OF SAN LUIS

DocuSigned by:
Nieves G. Riedel
0B3E0E2760074A5...

Date: 2/16/2024

By: Nieves G. Riedel
Title: Mayor of San Luis, AZ

UNITED STATES OF GENERAL SERVICES ADMINISTRATION

DocuSigned by:

D36B0014369B477...

Date: 2/16/2024

By: Dan Brown

Title: Regional Commissioner, PBS, Region 9

DocuSign Envelope ID: 008903F4-7097-4AE0-A5AF-BAF0668D3111

GSA

November 14, 2023

Exhibit 1

Scope of Work
for
Urtuzuastegui Street Improvements
at
San Luis I LPOE, San Luis, AZ

I. SCOPE OF WORK

Construction of Urtuzuastegui Street improvements related to the San Luis I Land Port of Entry Modernization and Expansion Project as detailed in Exhibit 2 – November 1, 2023, Final SLLPOE Urtuzuastegui St Improvements Drawings.

II. DIVISION OF RESPONSIBILITY

The General Services Administration (the GSA) and the City of San Luis (the City) agree to the division of responsibility for execution of the Scope of Work as described below.

A. General Services Administration Scope of Work

The GSA agrees to provide funding, administration, engineering, contracting, performance, and QA/QC for the Scope of Work items summarized as follows (see Exhibit 2 for detailed requirements within these general items of work):

Urtuzuastegui Street

- Obliterate Existing Striping & Directional Arrows
- Slurry Seal Existing Pavement from William Brooks Ave to 4th Ave
- New Striping
- New Directional Arrows
- Fixed Traffic Signage with Posts
- Remove and Replace Street Lights at Urtuzuastegui St and Main St
- SWPPP

Urtuzuastegui Street - Southside

- Demolish Curb / Gutter / Sidewalk
- Replace Curb / Gutter / Sidewalk /

GSA

November 14, 2023

- Replace catch basins and storm drain pipe.
- Replace ADA Access Ramps

William Brooks Avenue / Urtuzuastegui Street Intersection Signalization

- Mast / Arm Structures
- Mast Structure Foundations
- Traffic Signal Heads
- Added Crosswalk Push Button SW Corner
- Traffic Signal Controller with Cabinet
- All associated conduit pull boxes and wires

Miscellaneous Work (as needed for the above GSA items)

- Temporary Traffic Control
- Temporary Traffic Barricades
- Temporary Traffic Signage
- Relocation / Maintenance of Barricades
- Concrete Demo, Cutting, Replacement, and Asphalt Repairs

General Notes

- Coordinate Work with the City of San Luis Public Works for inspection of the GSA items.
- Before removing traffic light signals, coordinate with Arizona Public Service (APS) to disconnect power.
- Following any demo work restore the area in kind.
- Before purchasing new traffic control signal poles, controllers or other equipment as outlined in the Exhibit 1, ensure City reviews and approves submittals. These submittals will be given to the Public Works/City Engineer for the City of San Luis for their approval.
- After dismantling and removing traffic signal lights, pedestrian signal poles, traffic camera and accessories, traffic controllers, or other existing equipment as shown in Exhibit 1, deliver these items to a location within the City of San Luis as coordinated with the Public Works/City Engineer for the City of San Luis.
- Connect a traffic controller override at the 1st Street signal to allow CBP the capability to manually override the traffic controller standard signal timing from the Headhouse Building for emergency purposes. GSA will provide location in the Headhouse where the override switch will be installed.

GSA

November 14, 2023

- The contractor is to ensure the vertical height of any new equipment is in alignment with City standards and meets APS standards for distances from any overhead power lines.
- Provide a traffic control plan to the City for approval.
- Provide sequence and logic for all traffic controllers.
- Open cuts in asphalt for the conduit work are to be coordinated with the City inspector.
- All work to be coordinated with City of San Luis Public Works Engineering/Inspections.
- The GSA will coordinate with the City of San Luis for an "Encroachment Permit". No work can begin unless the Encroachment Permit is approved by the City.

B. City of San Luis Scope of Work

The City agrees to provide funding, administration, engineering, contracting, performance, and QA/QC for the Scope of Work items summarized as follows (see Exhibit 2 for detailed requirements within these general items of work):

U-Street - Northside

- Demolish Curb / Gutter / Sidewalk
- Replace Curb / Gutter / Sidewalk
- Replace ADA Access Ramps

Main Street / U-Street Intersection Signalization

- Remove / Salvage Existing Flashing Beacons (HAWK)
- HAWK Mast / Arm / Push Button Structure at East Crosswalk
- Mast Structure Foundation
- HAWK Signal Heads
- HAWK Crosswalk Push Button with Post
- HAWK Signal controller cabinet and foundation

Archibald / U-Street Intersection Signalization

- Existing Signal Head Modification
- Existing Controller Modification
- Crosswalk Push Button with Post SE Corner and associated conduit pullboxes and wires
- Crosswalk Push Button SW Corner and associated conduit pull boxes and wires

GSA

November 14, 2023

Miscellaneous (as needed for the above City items)

- Temporary Traffic Control
- Temporary Traffic Barricades
- Temporary Traffic Signage
- Relocation / Maintenance of Barricades
- Concrete Demo, Cutting, Replacement, and Asphalt Repairs

General Notes

- Once traffic signalization or other work is completed by the GSA, in phases or in whole, the City will inspect and approve the work for City operation and maintenance of the work.

Accepted by DocuSigned by: Nieves G. Riedel 653E0E278007... Date: 2/16/2024

Nieves G. Riedel, Mayor,

City of San Luis, AZ

DocuSign

Certificate Of Completion

Envelope Id: 008903F470974AE0A5AFBAF0668D3111
Status: Completed
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Signatures: 3
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Initials: 0
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1800F F St NW
Washington DC, DC 20405
melissa.cataldo@gsa.gov
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Pool: FedRamp

Storage Appliance Status: Connected
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Signer Events	Signature	Timestamp
Nieves G. Riedel nriedel@sanluisaz.gov Security Level: Email, Account Authentication (None)	DocuSigned by: Nieves G. Riedel 6B3E0E2780074A5... Signature Adoption: Pre-selected Style Using IP Address: 172.112.146.8	Sent: 2/13/2024 9:16:44 PM Resent: 2/15/2024 5:35:33 PM Viewed: 2/16/2024 12:17:21 AM Signed: 2/16/2024 12:17:43 AM
Electronic Record and Signature Disclosure: Accepted: 2/16/2024 12:17:21 AM ID: 220e9943-7d36-45d1-9a02-d9a282814de9		
Dan Brown dan.brown@gsa.gov Region 9 PBS Commissioner HCA US General Services Administration Security Level: Email, Account Authentication (None)	DocuSigned by: D36B00143698477... Signature Adoption: Uploaded Signature Image Using IP Address: 192.226.124.42	Sent: 2/16/2024 12:17:44 AM Viewed: 2/16/2024 12:48:56 AM Signed: 2/16/2024 12:50:27 AM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
Christen Van Deusen chris.vandeusen@gsa.gov Civil Engineer/Project Manager D&C US General Services Administration Security Level: Email, Account Authentication (None)	COPIED	Sent: 2/16/2024 12:50:28 AM
Electronic Record and Signature Disclosure:		

Carbon Copy Events	Status	Timestamp
Not Offered via DocuSign		
Keaton Norquist keaton.norquist@gsa.gov Assistant Regional Counsel US General Services Administration Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	COPIED	Sent: 2/16/2024 12:50:28 AM
Scott Shin scott.shin@gsa.gov US General Services Administration Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	COPIED	Sent: 2/16/2024 12:50:29 AM

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
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Certified Delivered	Security Checked	2/16/2024 12:48:56 AM
Signing Complete	Security Checked	2/16/2024 12:50:27 AM
Completed	Security Checked	2/16/2024 12:50:29 AM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

ESIGN DISCLOSURES AND CONSENT

It is required by law to provide you with certain disclosures and information about the products, services or accounts you may receive or access in connection with your relationship with us ('Required Information'). With your consent, we can deliver Required Information to you by a) displaying or delivering the Required Information electronically; and b) requesting that you print or download the Required Information and retain it for your records.

This notice contains important information that you are entitled to receive before you consent to electronic delivery of Required Information. Your consent also permits the general use of electronic records and electronic signatures in connection with the Required Information.

In accordance with the Electronic Signatures in Global and National Commerce Act (E-Sign Act), I recognize that my eSignature (Electronic or Digital Signature) shall be given the same legal status as a signature made with a pen. I further recognize that the eSignature may not be denied legal effect, validity, or enforceability solely because it is in electronic form. I hereby consent to the use of eSignature.

After you have read this information, if you agree to receive Required Information from us electronically, and if you agree to the general use of electronic records and electronic signatures in connection with our relationship, please click the 'I ACCEPT' button below.

Statement of electronic disclosures:

You may request to receive Required Information on paper, but if you do not consent to electronic delivery of Required Information, we cannot proceed with the acceptance and processing to create a relationship with you in connection to the products, services or account.

If you consent to electronic delivery of Required Information, you may withdraw that consent at any time. However, if you withdraw your consent we will not be able to continue processing to create a relationship with you in connection to the products, services or account.

If you consent to electronic disclosures, that consent applies to all Required Information we give you or receive from you in connection with our relationship and the associated notices, disclosures, and other documents.

You agree to print out or download Required Information when we advise you to do so and keep it for your records. If you are unable to print or download any Required Information, you may call us and request paper copies. If you need to update your e-mail address or other contact information with us, you may do so by calling us and requesting the necessary updates.

If you wish to withdraw your consent to electronic disclosures, you may do so by calling us and requesting withdrawal of consent. After consenting to receive and deliver Required Information electronically, you may request a paper copy of the Required Information by calling us.

If you do not have the required software and/or hardware, or if you do not wish to use electronic records and signatures for any other reason, you can request paper copies of the Required Information to be sent to you by calling us.

Your consent does not mean that we must provide the Required Information electronically. We may to, at our option, deliver Required Information on paper. We may also require that certain communications from you be delivered to us on paper at a specified address.

I have read the information about the use of electronic records, disclosures, notices, and e-mail, and consent to the use of electronic records for the delivery of Required Information in connection with our relationship. I have been able to view this information using my computer and software. I have an account with an internet service provider, and I am able to send e-mail and receive e-mail with hyperlinks to websites and attached files. I also consent to the use of electronic records and electronic signatures in place of written documents and handwritten signatures.

Expansion & Modernization Project
at the San Luis 1 Land Port of Entry

431 Main Street, San Luis, AZ 85349

100% San Luis LPOE | Urtuzuastegui Street Improvements

November 1st, 2023

GSA Project No. NAZ00011

HENSEL PHELPS JONES STUDIO GRUENASSOCIATES

CUI // PHYS // FEDCON
Controlled by: General Services Administration Pacific Rim Region 9.
Contact: Christopher Lee, 415-522-2877, christopher.lee@gsa.gov

BID NO. _____

CITY OF SAN LUIS

SAN LUIS I LAND PORT OF ENTRY
OFFSITE IMPROVEMENTS

C.I.P NO. _____

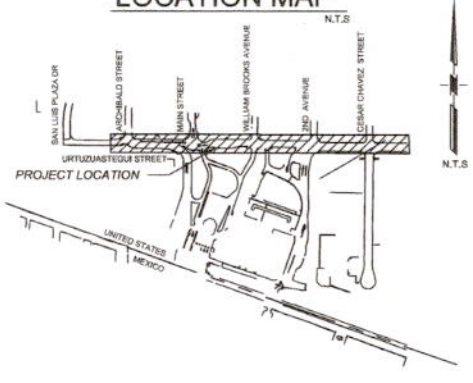
MAYOR

NIEVES RIEDEL

CITY COUNCIL

LUIS E. CABRERA
MARIA CECILIA CRUZ
TADEO AZAEL DE LA HOYA
MATIAS ROSALES
GLORIA TORRES
JAVIER VARGAS

LOCATION MAP



CITY ADMINISTRATOR

RALPH VELEZ

Scope to be Completed by the City of San Luis

Scope to be Completed by the GSA

APPROVED: _____
CITY ENGINEER

APPROVED: _____
DIRECTOR, PUBLIC WORKS DEPARTMENT

Know what's **below.** **Call** before you dig.

811

NOTES & LEGEND

GENERAL NOTES

1. ALL MATERIALS AND CONSTRUCTION HEREON SHALL CONFORM TO CITY OF SAN LUIS CONSTRUCTION STANDARDS, YUMA CONSTRUCTION STANDARD DETAIL DRAWINGS, MARICOPA ASSOCIATION OF GOVERNMENTS (MAG) UNIFORM STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION, THE CITY OF SAN LUIS SUPPLEMENT TO MAG UNIFORM STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION, LATEST EDITION, LATEST ADOT SIGNAL AND LIGHTING STANDARD DRAWINGS, AND SHALL BE IN ACCORDANCE WITH THE ARIZONA DEPARTMENT OF ENVIRONMENTAL QUALITY REGULATIONS.

2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PREPARATION AND FURNISHING TO THE ENGINEER OF "AS-BUILT" RECORD DRAWINGS. THE CONTRACTOR SHALL OBTAIN ONE SET OF PLANS FROM THE ENGINEER AND SHALL RECORD IN RED ALL CASES WHERE ACTUAL FIELD CONSTRUCTION DIFFERS FROM WORK SHOWN ON PLANS. ALL CONCEALED WORK AND UTILITIES SHALL BE DIMENSIONED. THE CONTRACTOR SHALL SUBMIT THE FINAL "AS-BUILD" DRAWINGS TO THE PROJECT MANAGER FOR REVIEW AND APPROVAL NO LATER THAN 14 CALENDAR DAYS AFTER COMPLETION OF THE PROJECT.

3. ANY UNACCEPTABLE WORK, WHETHER THE RESULT OF POOR WORKMANSHIP, USE OF DEFECTIVE MATERIALS, DAMAGE THROUGH CARELESSNESS OR ANY OTHER CAUSE, FOUND TO EXIST PRIOR TO TO THE FINAL ACCEPTANCE OF WORK, SHALL BE REMOVED AND REPLACED IN A TIMELY AND ACCEPTABLE MANNER TO THE CITY OF SAN LUIS.

4. PRIOR TO COMMENCEMENT OF ANY CONSTRUCTION, THE CONTRACTOR SHALL PROVIDE THE ENGINEER WITH ALL PROPOSED PROJECT MATERIAL DATA SHEETS AND ANY SHOP DRAWINGS. ANY MATERIAL SUPPLIED NOT IN CONFORMANCE WITH THE SPECIFICATIONS WILL BE REJECTED.

5. THE CONTRACTOR WILL BE RESPONSIBLE, IN ACCORDANCE WITH ARIZONA REVISED STATUTES, TO NOTIFY ARIZONA 811 AT LEAST FORTY-EIGHT (48) HOURS IN ADVANCE OF COMMENCING CONSTRUCTION ACTIVITIES. LOCATIONS OF EXISTING PUBLIC UTILITY LINES SHOWN ON THE PLANS ARE APPROXIMATE. THE CONTRACTOR MUST VERIFY THE LOCATIONS IN THE FIELD AND TAKE NECESSARY PRECAUTIONS. ANY DAMAGE TO A UTILITY SHALL BE REPAIRED AT THE EXPENSE OF THE CONTRACTOR.

6. THE CONTRACTOR SHALL MAINTAIN DUST ABATEMENT ACTIVITIES FOR THE DURATION OF THE PROJECT, INCLUDING WEEKENDS AND HOLIDAYS. THE CONTRACTOR SHALL MAINTAIN ADEQUATE MOISTURE LEVELS IN THE SURFACE MATERIALS TO ELIMINATE BLOWING DUST FROM THESE MATERIALS. ALL HAUL TRUCKS, WHETHER INVOLVED IN DELIVERY OR REMOVAL ACTIVITIES, SHALL BE COVERED AND/OR TARPED IN ORDER TO MITIGATE THE REMOVAL OF MATERIAL FROM TRUCKS BY WIND, EITHER NATURAL OR CAUSED BY THE MOVEMENT OF THE TRUCK.

7. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING A TRAFFIC CONTROL PLAN (TCP) TO THE ENGINEER FOR REVIEW AND APPROVAL AT LEAST SEVEN (7) CALENDAR DAYS PRIOR TO IMPLEMENTATION. THE TRAFFIC CONTROL PLAN SHALL BE PREPARED AND SUBMITTED BY PERSONNEL CERTIFIED IN THE AREA OF CONSTRUCTION TRAFFIC CONTROL BY THE AMERICAN SAFETY SERVICES ASSOCIATION (ATSSA) OR BY THE INTERNATIONAL MUNICIPAL SIGNAL ASSOCIATIONS (IMSA). THE CONTRACTOR WILL BE RESPONSIBLE FOR PROVIDING AND MAINTAINING PROPER SIGNS, BARRICADES, AND WARNING LIGHTS TO CONTROL THE TRAFFIC AND TO ASSURE THE PUBLIC'S HEALTH, WELFARE, AND SAFETY. ALL TRAFFIC CONTROL DEVICES SHALL CONFORM TO THE MOST RECENT FOLLOWING DOCUMENTS ADOPTED BY THE ARIZONA DEPARTMENT OF TRANSPORTATION (ADOT). THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE INSPECTION OF ALL TRAFFIC CONTROL INSTALLATIONS USED IN CONJUNCTION WITH THIS PROJECT AND SHALL INSPECT, A LEAST TWICE DAILY, TO ENSURE CONFORMANCE WITH THE TRAFFIC CONTROL PLAN.

8. THE CONTRACTOR SHALL GUARANTEE THE WORK COMPLETED AGAINST DEFECTIVE MATERIAL AND/OR WORKMANSHIP FOR A PERIOD OF ONE (1) YEAR FROM THE DATE OF FINAL ACCEPTANCE GRANTED BY THE CITY OF SAN LUIS.

9. ANY SURVEY MONUMENT DISTRIBUTED DURING CONSTRUCTION ACTIVITIES SHALL BE REPLACED IN ACCORDANCE WITH THE CITY OF SAN LUIS STANDARD DETAILS BY THE CONTRACTOR AT NO EXTRA COST TO THE OWNER. THE CONTRACTOR SHALL UTILIZE A REGISTERED LAND SURVEYOR TO ASSURE PROPER PLACEMENT OF SAID MONUMENT. THE REGISTERED LAND SURVEYOR SHALL PROVIDE A SEALED DESCRIPTION OF THE NEW MONUMENT AND ITS LOCATION.

10. PRIOR TO CONSTRUCTION THE CONTRACTOR SHALL "POTHOLE" ALL POTENTIAL POINTS OF CONFLICT BETWEEN NEW UTILITIES AND EXISTING UTILITIES. THE CONTRACTOR SHALL NOTIFY THE ENGINEER IF DISCREPANCIES EXIST BETWEEN DESIGN DESIGN INFORMATION AND ACTUAL FIELD CONDITIONS.

11. THE CONTRACTOR SHALL IMPLEMENT ALL APPLICABLE BEST MANAGEMENT PRACTICES (BMPS) FOR THE DURATION OF THE PROJECT PER CITY OF YUMA ORDINANCES AND ADEQ GUIDELINES.

12. OCCUPATIONAL SAFETY AND HEALTH ACT (OSHA) STANDARD FOR CONSTRUCTION (TITLE 29, CODE OD FEDERAL REGULATIONS, PART 1926 AS AMENDED) AND CITY OF SAN LUIS SAFETY REGULATIONS ARE APPLICABLE FOR THE COMPLETION OF THE WORK ON THIS PROJECT.

13. CONTRACTOR SHALL PROTECT ALL CATCH BASINS AND/OR CURB INLETS THAT EXIST WITHIN 50 FEET OF THE PROJECT LIMITS OR ANY OTHERS THAT NEED PROTECTION FROM CONSTRUCTION ACTIVITIES RUNOFF.

14. CONTRACTOR SHALL CONSULT WITH CITY OF SAN LUIS STAFF TO DETERMINE IF REMOVED VALVE AND MANHOLE FRAMES AND COVERS CAN BE REUSED.

15. IF HIGH SOIL MOISTURE CONDITIONS AND/OR SHALLOW GROUNDWATER IS ENCOUNTERED RESULTING IN LOW COMPACTION TESTING RESULTS DURING SUBGRADE PROCESSING, IT WILL BE THE RESPONSIBILITY OF THE CONTRACTOR TO REMEDIATE THE WET SOIL CONDITIONS IN ORDER TO ACHIEVE THE REQUIRED PASSING COMPACTION TEST RESULTS. THE CONTRACTOR WILL PERFORM THIS REMEDIATION OF THE WET SUBGRADE SOILS AT NO ADDITIONAL COST TO THE CITY OF SAN LUIS.

ABBREVIATIONS

ALL ABBREVIATIONS ARE PER SECTION 1-3 OF THE 2021 "GREENBOOK" STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION WITH THE ADDITIONS INDICATED BELOW:

ABAND	ABANDONED
ABC	AGGREGATE BASE COURSE
AC, ASPH.	ASPHALTIC CONCRETE
ADA	AMERICAN DISABILITY ACT
ADOT	ARIZONA DEPARTMENT OF TRANSPORTATION
AP	ANGLE POINT
AC, ASPH.	ASPHALTIC CONCRETE
ACSMS	ALUMINUM CAP SURVEY MONUMENT STAMPED
AVE	AVENUE
BC	BEGINNING OF CURB
BC, BOC/CB	BACK OF CURB
BCHS	BRASS CAP IN HANDHOLE STAMPED
BCR	BEGIN CURB RETURN
BEG	BEGINNING
BM	BENCH MARK
BLDG	BUILDING
BLK	BLOCK
BK	BACK
BMP	BEST MANAGEMENT PRACTICE
BSW	BACK OF SIDEWALK
BOTT	BOTTOM
BVCS	BEGIN VERTICAL CURVE STATION
BVCE	BEGIN VERTICAL CURVE ELEVATION
CAB	CABINET
CB	CATCH BASIN
CBP	CUSTOMS AND BORDER PROTECTION
CI	CURB INLET
CL	CENTERLINE
C/G	CURB AND GUTTER
C.L.F.	CHAIN LINK FENCE
C, CONC	CONCRETE
CMP	CORRUGATED METAL PIPE
COMM	COMMUNICATION
CONC.	CONCRETE
CONST.	CONSTRUCTION
CONT.	CONTINUES
COR	CORNER
CTR	CENTER
CTRL	CONTROL
COY	CITY OF YUMA
DET	DETAIL
D.O.	DRAIN INLET
DG	DECOMPOSED GRANITE
DIA.	DIAMETER
DWG	DRAWING
DW, DWY	DRIVEWAY
E	EASTERLY
EA	EA
EC	END OF CURVE
EJ	EXPANSION JOINT
E, ELEC	ELECTRICAL
ECVT	ELECTRICAL VAULT
ELEV.	ELEVATION
EG	EXISTING GRADE
EL	ELEVATION
EP	EDGE OF PAVEMENT
ESMT	EASEMENT
ETW	EDGE TRAVELED WAY
EVCS	END VERTICAL CURVE STATION
EVCE	END VERTICAL CURVE ELEVATION
EXIST	EXISTING
FC	FACE OF CURB
FD	FOUND
FDTN	FOUNDATION
FH, F	FIRE HYDRANT
FG	FINISH GRADE
FL	FLOW LINE
FNC	FENCE
FOW	FACE OF WALL
FSI	FINISH SURFACE
FTG	FOOTING
FW	FACE OF WALL
G	GUTTER ELEVATION
GB	GRADE BREAK
GRD	GROUND
GP	GUARD POST
GV	GATE VALVE
H, HORZ	HORIZONTAL
HH	HANDHOLD
HP	HIGH PRESSURE
HP	HIGH POINT
ICV	IRRIGATION CONTROL VALVE
I.E., IE	INVERT ELEVATION
INT.	INTERSECTION
L	LENGTH
LP	LOW POINT
LT	LEFT
MGAS	MAIN GAS
MEX	MEXICO
MH	MANHOLE
MTR	METER
MAG	MARICOPA ASSOCIATION OF GOVERNMENTS
MATL	MATERIAL
MIN.	MINIMUM
N	NORTH
NTS	NOT TO SCALE
OFF	OFFSET
OHE	OVERHEAD ELECTRIC
P	PAVING
PB	PULL BOX
PC	POINT OF CURVATURE
PI	POINT OF TANGENT INTERSECTION
PKG	PARKING
PNL	PANEL
PP	POWER POLE
PRC	POINT OF REVERSE CURVE
PT	POINT OF TANGENCY
PWR	POWER
PVC	POLYVINYL CHLORIDE
PUE	PUBLIC UTILITY EASEMENT
RCP	REINFORCED CONCRETE PIPE
RW, ROW	RIGHT OF WAY
RT	RIGHT
S	SOUTH
SB	SOUTHBOUND
SD	STORM DRAIN
SDMH	STORM DRAIN MANHOLE
SMH/SSMH	SEWER MANHOLE
SR	STATE ROUTE
ST	STREET
STA	STATION
STLT	STREET LIGHT
SQ.	SQUARE
SW, SAW, SCWK	SIDEWALK
S, SS, SWR	SANITARY SEWER
TC	TOP OF CURB
T, TELE	TELEPHONE
TF	TOP OF FOUNDATION
TS	TRAFFIC SIGNAL
TV	TELEVISION
TYP	TYPICAL
UG	UNDERGROUND
UGE	UNDERGROUND ELECTRIC
UGG	UNDERGROUND GAS
U.S.A.	UNITED STATES OF AMERICA
UNK	UNKNOWN
UTIL	UTILITY
V, VERT.	VERTICAL
VC	VERTICAL CURVE
VG	VALLEY GUTTER
W	WESTERLY OR WEST
WAS	WATER AGENCY STANDARDS
WLL	WALL
WM	WATER METER
WTR	WATER
WV	WATER VALVE
XING	CROSSING

LEGEND

EXISTING	PROPOSED		EXISTING	PROPOSED	
		STORM DRAIN		5091	MINOR CONTOUR
		SANITARY SEWER			WATER VALVE
		WATER			WATER METER
		FIRE WATER			FIRE HYDRANT
		IRRIGATION			
		GAS			STORM DRAIN MANHOLE
		ELECTRIC			STORM DRAIN INLET
		TELEPHONE			STORM COMBO BOX
		FIBER OPTIC			SANITARY SEWER MANHOLE
		COMMUNICATIONS			SANITARY SEWER CLEANOUT
		CABLE			
		CENTER LINE		GRO	GREASE TRAP
		PROPERTY LINE			GAS METER
		CURB & GUTTER			LIGHT POLE
		FENCE LINE			ELECTRICAL EQUIPMENT
		DITCH/SWALE			UTILITY POLE
	5090	MAJOR CONTOUR			GUY WIRE
					SIGN
					INLET PROTECTION

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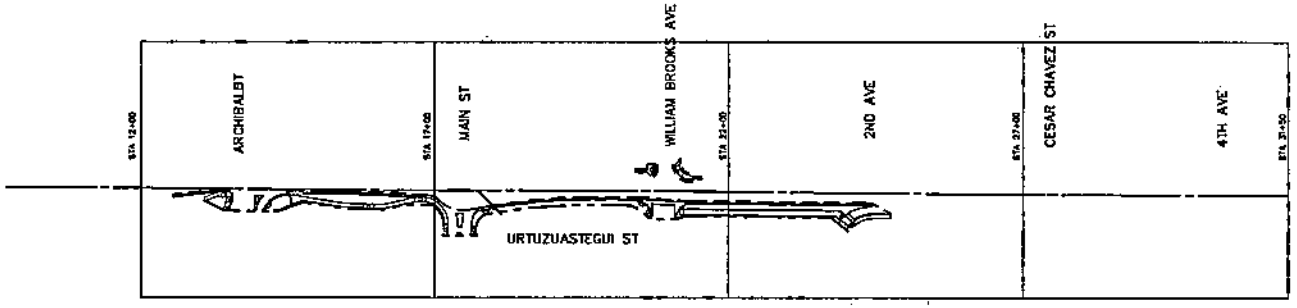
DATE: 11/1/23		C.I.P. NO.

SAN LUIS I LAND PORT OF ENTRY OFFSITE

GENERAL NOTES | 2 OF: 38

SHEET INDEX



SHEETS: 8, 10, 12, 14, 15, 19, 23, 31
STA 12+00 TO STA 17+00

SHEETS: 8, 10, 12, 14, 16, 20, 31
STA 17+00 TO STA 22+00

SHEETS: 9, 11, 13, 17, 20, 32
STA 22+00 TO STA 27+00

SHEETS: 17, 21
STA 22+00 TO STA 27+00

SHEET INDEX

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2	GENERAL NOTES
3	INDEX AND DESIGN PLAN
4	TYPICAL SECTIONS
5	TYPICAL SECTIONS
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7	HORIZONTAL CONTROL PLAN
8	DEMOLITION PLAN
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10	GEOMETRY PLAN
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12	PAVEMENT PLAN
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22	TRAFFIC SIGNAL NOTES
23	TRAFFIC SIGNAL PLAN
24	TRAFFIC SIGNAL POLE SCHEDULE
25	TRAFFIC SIGNAL CONDUCTOR SCHEDULE
26	TRAFFIC SIGNAL PLAN
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37	SIGNAL POLE DETAILS
38	SIGNAL POLE DETAILS

DESIGN NOTES

BASIS OF COORDINATES AND ELEVATIONS:

HORIZONTAL CONTROL:
THIS PROJECT IS BASED UPON THE ARIZONA COORDINATE SYSTEM, 1983 (ACS 83), NAD83 (2011)(2010.0000) REFERENCE FRAME, USES INTERNATIONAL FEET, AND IS LOCATED IN THE WESTERN ZONE OF SAID COORDINATE SYSTEM. THE CONTROL NETWORK WAS SURVEYED IN DECEMBER, 2022 USING TRIMBLE GNSS UNITS UTILIZING POST-PROCESSED STATIC METHODS THROUGH NGS OPUS.

STATION (REFERENCE)
PT#1 OPUS *PRIMARY CONTROL POINT & CENTRAL POINT

SURFACE COORDINATES AND/OR DISTANCES WERE COMPUTED FROM THE ACS 83 COORDINATES BY APPLYING A PROJECT SPECIFIC GRID TO SURFACE COMBINED ELEVATION AND SCALE FACTOR (CF) AT A CENTRAL POINT (NCP/ECP) AND TRANSLATING THE RESULTING COORDINATES AS FOLLOWS:

NP LOC = (NP ACS83 - NCP ACS83) * CF + NCP ACS83 - KN

EP LOC = (EP ACS83 - ECP ACS83) * CF + ECP ACS83 - KE

WHERE:

NP LOC = LOCAL NORTH NP ACS83 = ACS 83 NORTH
NCP ACS83 = ACS 83 AT CENTRAL POINT
EP LOC = LOCAL EAST EP ACS83 = ACS 83 EAST
ECP ACS83 = ACS 83 AT CENTRAL POINT

COMBINED FACTOR (CF) = 0.999984527
NCP = 542 435.53 (ACS83) ECP = 290 374.47 (ACS83)
KN = 0.00 KE = 0.00

VERTICAL CONTROL:
THIS SURVEY UTILIZED THE ORTHOMETRIC HEIGHTS AS DETERMINED BY THE STATIC GPS SURVEY THROUGH OPUS. THE BENCH MARKS INCORPORATED IN THIS SURVEY ARE:

STATION REFERENCE ELEVATION
PT#1 OPUS 68.19 *PROJECT BENCHMARK

ORTHOMETRIC HEIGHTS (ELEVATIONS) WERE DERIVED FROM GPS ELLIPSOID HEIGHT MEASUREMENTS AND THE APPLICATION OF A HIGH-RESOLUTION HYBRID GEOID MODEL, GEOID 18.

DESIGN DATA

DESIGN SPEED = 25 MPH
POSTED SPEED = 25 MPH

MIDPOINT OF PROJECT

Western Zone
State Plane Coordinates

X=292004.78
Y=542445.25

LENGTH OF PROJECT

Urtuzuastegui Street

Sta 12+63.88 to 30+06.80 = 1753.12'

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333 E. WETMORE ROAD, SUITE 450, TUCSON, AZ 85705, 520.292.2300

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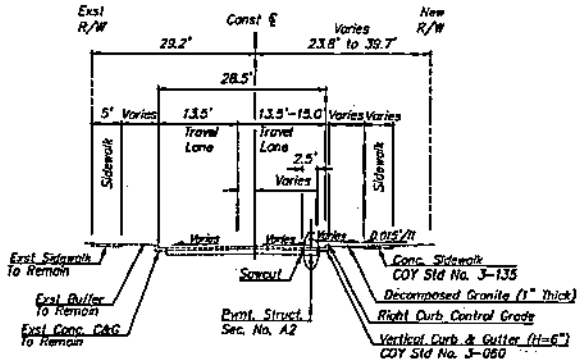
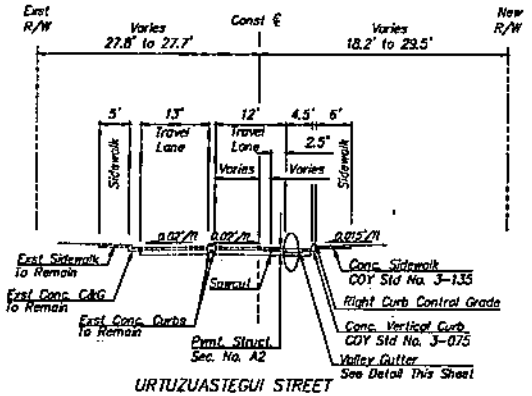
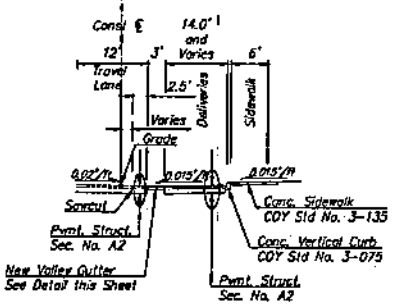
INDEX & DESIGN PLAN 3 OF 38



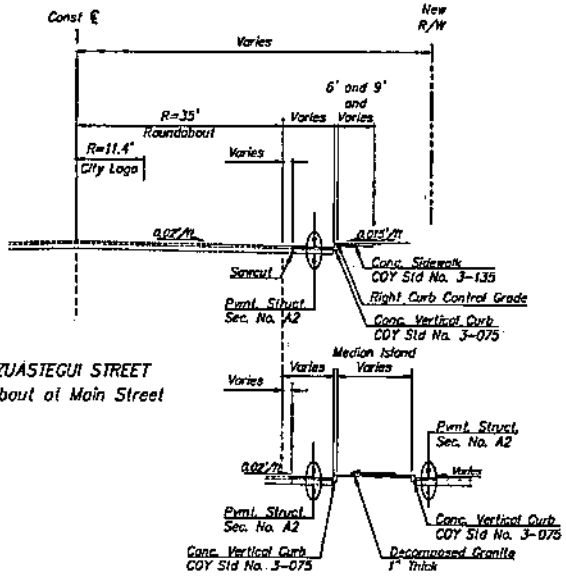
URTUZUASTEGUI STREET
Sta 12+53 to Archibald Street



URTUZUASTEGUI STREET
Archibald Street to Main Street

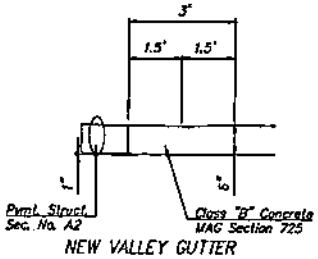


URTUZUASTEGUI STREET
Sta 14+49 to Sta 16+68



URTUZUASTEGUI STREET
Roundabout at Main Street

URTUZUASTEGUI STREET
Sta 17+37 to Sta 17+50



NEW VALLEY GUTTER

Notes:
1. See Geometry Sheets for curb information and south Right-of-Way line.
2. Pavement Marking Sheets for striping layout.
3. See Details for Pavement Structural Sections

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SAN LUIS I LAND PORT OF ENTRY OFFSITE
TYPICAL SECTIONS
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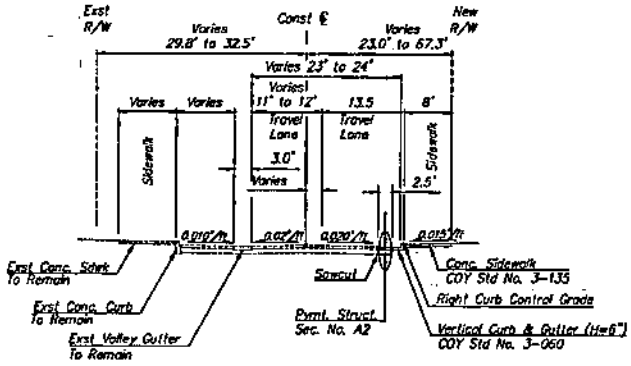
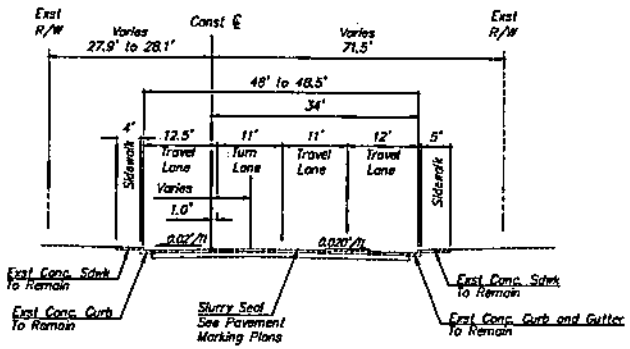


URTUZUASTEGUI STREET

Main Street to William Brooks Avenue (1st Street)



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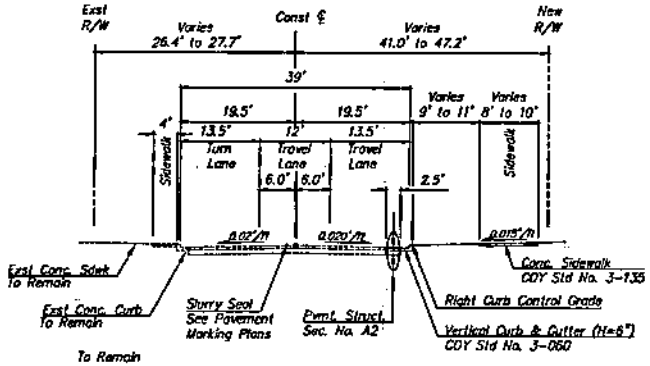
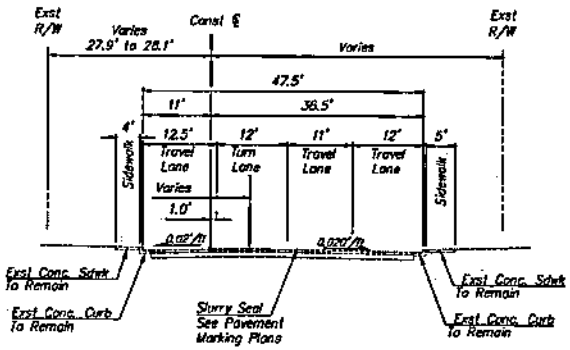
2nd Avenue to Cesar Chavez Street



URTUZUASTEGUI STREET

William Brooks Avenue (1st Street) to 2nd Avenue



URTUZUASTEGUI STREET

Cesar Chavez Street to 4th Avenue

Notes:
1. See Geometry Sheets for curb information and south Right-of-Way line.
2. Pavement Marking Sheets for striping layout.
3. See Details for Pavement Structural Sections

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TYPICAL SECTIONS

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STORM DRAIN PIPE SUMMARY TABLE

Station and Offset	Plan Reference Number	No. Continuing FR Height Range	Size, Corrugated	Size, Smooth	Length (0.00)	CSP @ Corrugation	CSP Wall Thickness (0.000)	CSP Zinc	CSP Bituminous Coated Aluminum	CSP Bituminous Coated @ Corrugation	CSP Wall Thickness (0.000)	CSP Uncoated	CSP Bituminous Coated	CAP RCP, Class - Trench	CAP RCP(P), Wall Thickness (0.000)	CAP AASHTO M-294 Type C	CAP AASHTO M-294 Type S	CAP CHOPED	Pipe Excavation (0)	Pipe Backfill (0) C-13.15	Drainage Excavation (0)	REMARKS
			In.	In.	Ft.	In.				In.				In.				In.	Cubic Yard			
14+51.44, 2.50' RT TO 14+52.95, 6.79' RT	1	3		18	5.26								B									EXISTING 18" PIPE TO REMAIN REMOVE 19 LF
17+74.97, 0.42' RT TO 18+01.56, 26.09' RT	2	2		18	37.67								B									EXISTING 18" PIPE TO REMAIN REMOVE 17 LF

NOTES:

1. PIPE OPTIONS ARE THOSE REQUIRED TO MEET MINIMUM SERVICE LIFE. STORM DRAIN PIPES SHALL BE RCP AND NO OTHER ALTERNATIVES WILL BE CONSIDERED.
2. THE ZEROS IN PARENTHESES (0, 0.0, 0.00 & 0.000) INDICATE THE DIMENSIONAL PRECISION FOR THAT COLUMN.
3. FOR PIPE PLACEMENT, SEE ADOT STD DWGS C-13.10 & C-13.15.
4. PIPE COLLARS ARE CONSIDERED TO BE INCLUDED IN THE PRICE OF THE PIPE.
5. ABBREVIATIONS:
   - CSP: CORRUGATED STEEL PIPE
   - CAP: CORRUGATED ALUMINUM PIPE
   - RCP: REINFORCED CONCRETE PIPE
   - NRCP: NON-REINFORCED CONCRETE PIPE
   - NRCP(P): NON-REINFORCED CAST-IN-PLACE CONCRETE PIPE
   - CHOPEPP: CORRUGATED HIGH-DENSITY POLYETHYLENE PLASTIC PIPE

FILL HEIGHT RANGE TABLE (Ft.)

RANGE NO.		1	2	3	4	5	6	7	8	9	10	11	12
FILL	>	1	3	5	8	11	15	20	25	30	40	55	70
HEIGHT (FL)	≤	3	5	8	11	15	20	25	30	40	55	70	90

⚠ SHOULD FIELD CONDITIONS VARY FROM THE RANGE INDICATED, CONTACT DESIGN FOR RE-EVALUATION OF PIPE DESIGN REQUIREMENTS.

PIPE CORRUGATION				
A	2⅔ x ½	D	5x2	
B	3x1	E	3x1 or D ≥ 2½	
C	9 x 2½			

CATCH BASIN SUMMARY TABLE

CATCHBASIN NUMBER	CATCH BASIN Station	Type	Delet	WING LENGTH Downstation	WING LENGTH Upstation	SLOTTED DRAIN Length Dia.	SLOTTED DRAIN Length Downstation	SLOTTED DRAIN Length Upstation	SLOTTED DRAIN No.	GUTTER INLET ELEVATION Elevation	GRATES Type	GRATES Elevation	INLET PIPE Elevation	INLET PIPE Dia.	INLET PIPE Dir.	INLET PIPE No.	INLET PIPE Elevation	INLET PIPE Dia.	INLET PIPE Dir.	INLET PIPE No.	OUTLET PIPE Elevation	OUTLET PIPE Dia.	OUTLET PIPE Dir.	OUTLET PIPE No.	REMARKS and NOTES	CATCHBASIN NUMBER
1	14+52.95, 6.79' RT	1	15.10	-	-	-	-	-	-	129.81	-	-	-	-	-	-	-	-	-	-	123.73	18	N	1	TYPE 1 SINGLE PER ADOT C-15.10	1
2	18+01.50, 26.09' RT	1	15.10	-	-	-	-	-	-	130.95	-	-	-	-	-	-	-	-	-	-	126.30	18	N	2	TYPE 1 DOUBLE PER ADOT C-15.10	2

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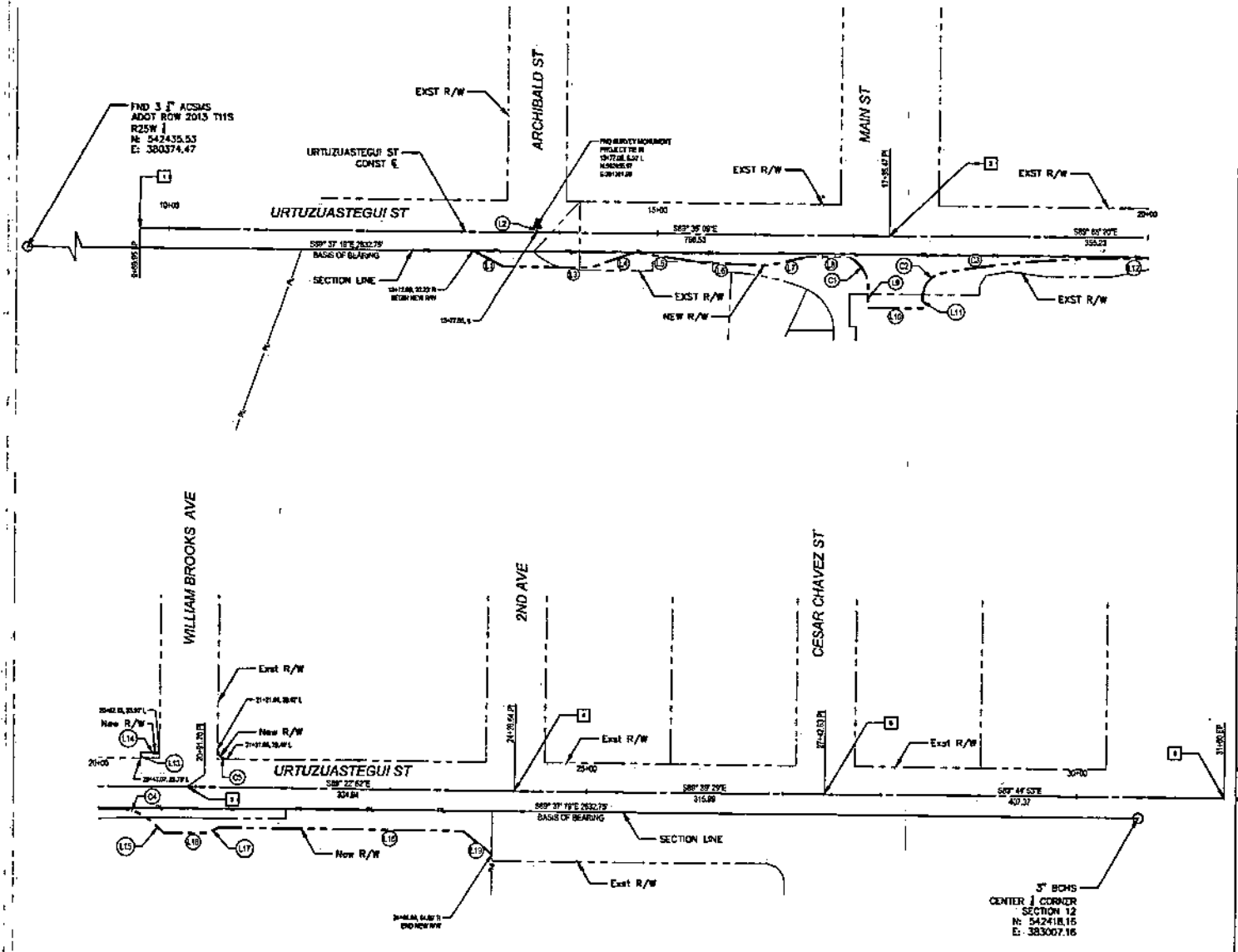
STORM DRAIN SUMMARY

6 of 38



SHEET NOTES

Line Table		
Line #	Length	Bearing
L1	35.39	S62° 54' 42.71"E
L2	8.50	N00° 26' 20.00"E
L3	83.86	S89° 33' 59.37"E
L4	47.58	N71° 50' 13.90"E
L5	68.20	S81° 27' 20.63"E
L6	67.17	S57° 44' 22.49"E
L7	42.63	N76° 27' 11.39"E
L8	42.71	S89° 33' 50.65"E
L9	19.71	S00° 00' 49.25"W
L10	66.37	N90° 00' 00.00"E
L11	12.45	N00° 07' 40.36"E
L12	50.42	S89° 59' 20.30"E
L13	0.25	N00° 30' 38.58"E
L14	19.07	S89° 31' 27.41"E
L15	17.22	S45° 56' 05.67"E
L16	45.33	N90° 00' 00.00"E
L17	12.15	N61° 18' 49.58"E
L18	250.60	S89° 22' 52.22"E
L19	97.23	S51° 38' 27.24"E

Curve Table			
Curve #	Length	Radius	Delta
C1	39.31	35.50	63.44
C2	34.94	25.00	80.06
C3	172.01	991.50	9.94
C4	36.26	50.00	41.57
C5	15.70	10.00	89.95

CONTROL POINT				
POINT	NORTHING	EASTING	ELEVATION	DESCRIPTION
1	542452.41	380914.76	99.85	BEGIN PROJECT
2	542446.87	381681.27	131.60	MAIN ST
3	542446.39	382036.49	132.27	WILLIAM BROOKS AVE
4	542442.77	382371.41	133.11	2ND ST
5	542440.89	382687.40	131.77	CESAR CHAVEZ ST
6	542439.10	383094.75	N/A	END OF PROJECT

LEGEND

EXISTING R/W
NEW R/W
SURVEY MONUMENT

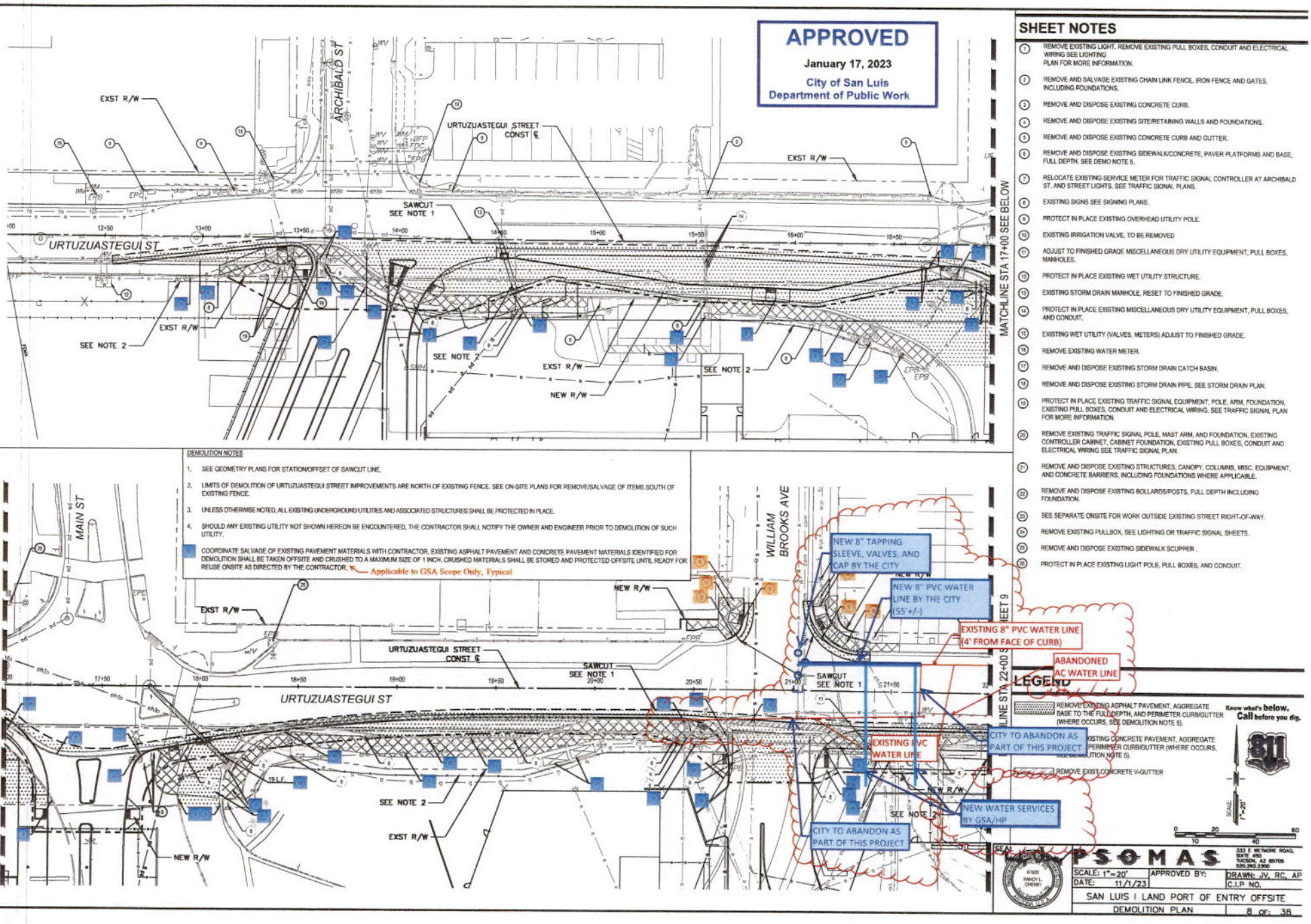
SCALE: 1"=20'

Know what's below. Call before you dig. 811

PSOMAS

SCALE: 1"=100'	APPROVED BY:	DRAWN: JV, RC, AP
DATE: 11/1/23		C.I.P. NO.

SAN LUIS I LAND PORT OF ENTRY OFFSITE
HORIZONTAL CONTROL PLAN | 7 OF 38



SHEET NOTES

1. REMOVE EXISTING LIGHT. REMOVE EXISTING PULL BOXES, CONDUIT AND ELECTRICAL WIRING SEE LIGHTING PLAN FOR MORE INFORMATION.
2. REMOVE AND SALVAGE EXISTING CHAIN LINK FENCE, IRON FENCE AND GATES, INCLUDING FOUNDATIONS.
3. REMOVE AND DISPOSE EXISTING CONCRETE CURB.
4. REMOVE AND DISPOSE EXISTING SITE/RETAINING WALLS AND FOUNDATIONS.
5. REMOVE AND DISPOSE EXISTING CONCRETE CURB AND GUTTER.
6. REMOVE AND DISPOSE EXISTING SIDEWALK/CONCRETE, PAVER PLATFORMS AND BASE, FULL DEPTH. SEE DEMO NOTE 5.
7. RELOCATE EXISTING SERVICE METER FOR TRAFFIC SIGNAL CONTROLLER AT ARCHIBALD ST. AND STREET LIGHTS. SEE TRAFFIC SIGNAL PLANS.
8. EXISTING SIGNS SEE SIGNING PLANS.
9. PROTECT IN PLACE EXISTING OVERHEAD UTILITY POLE.
10. EXISTING IRRIGATION VALVE, TO BE REMOVED
11. ADJUST TO FINISHED GRADE MISCELLANEOUS DRY UTILITY EQUIPMENT, PULL BOXES, MANHOLES.
12. PROTECT IN PLACE EXISTING WET UTILITY STRUCTURE.
13. EXISTING STORM DRAIN MANHOLE, RESET TO FINISHED GRADE.
14. PROTECT IN PLACE EXISTING MISCELLANEOUS DRY UTILITY EQUIPMENT, PULL BOXES, AND CONDUIT.
15. EXISTING WET UTILITY (VALVES, METERS) ADJUST TO FINISHED GRADE.
16. REMOVE EXISTING WATER METER.
17. REMOVE AND DISPOSE EXISTING STORM DRAIN CATCH BASIN.
18. REMOVE AND DISPOSE EXISTING STORM DRAIN PIPE. SEE STORM DRAIN PLAN.
19. PROTECT IN PLACE EXISTING TRAFFIC SIGNAL EQUIPMENT, POLE, ARM, FOUNDATION, EXISTING PULL BOXES, CONDUIT AND ELECTRICAL WIRING. SEE TRAFFIC SIGNAL PLAN FOR MORE INFORMATION.
20. REMOVE EXISTING TRAFFIC SIGNAL POLE, MAST ARM, AND FOUNDATION, EXISTING CONTROLLER CABINET, CABINET FOUNDATION, EXISTING PULL BOXES, CONDUIT AND ELECTRICAL WIRING SEE TRAFFIC SIGNAL PLAN.
21. REMOVE AND DISPOSE EXISTING STRUCTURES, CANOPY, COLUMNS, MISC. EQUIPMENT, AND CONCRETE BARRIERS, INCLUDING FOUNDATIONS WHERE APPLICABLE.
22. REMOVE AND DISPOSE EXISTING BOLLARDS/POSTS, FULL DEPTH INCLUDING FOUNDATION.
23. SEE SEPARATE ONSITE FOR WORK OUTSIDE EXISTING STREET RIGHT-OF-WAY.
24. REMOVE EXISTING PULLBOX, SEE LIGHTING OR TRAFFIC SIGNAL SHEETS.
25. REMOVE AND DISPOSE EXISTING SIDEWALK SCUPPER .
26. PROTECT IN PLACE EXISTING LIGHT POLE, PULL BOXES, AND CONDUIT.

DEMOLITION NOTES

1. SEE GEOMETRY PLANS FOR STATION/OFFSET OF SAWCUT LINE.
2. LIMITS OF DEMOLITION OF URTUZUASTEGUI STREET IMPROVEMENTS ARE NORTH OF EXISTING FENCE. SEE ON-SITE PLANS FOR REMOVE/SALVAGE OF ITEMS SOUTH OF EXISTING FENCE.
3. UNLESS OTHERWISE NOTED, ALL EXISTING UNDERGROUND UTILITIES AND ASSOCIATED STRUCTURES SHALL BE PROTECTED IN PLACE.
4. SHOULD ANY EXISTING UTILITY NOT SHOWN HEREON BE ENCOUNTERED, THE CONTRACTOR SHALL NOTIFY THE OWNER AND ENGINEER PRIOR TO DEMOLITION OF SUCH UTILITY.

COORDINATE SALVAGE OF EXISTING PAVEMENT MATERIALS WITH CONTRACTOR. EXISTING ASPHALT PAVEMENT AND CONCRETE PAVEMENT MATERIALS IDENTIFIED FOR DEMOLITION SHALL BE TAKEN OFFSITE AND CRUSHED TO A MAXIMUM SIZE OF 1 INCH. CRUSHED MATERIALS SHALL BE STORED AND PROTECTED OFFSITE UNTIL READY FOR REUSE ONSITE AS DIRECTED BY THE CONTRACTOR. ← Applicable to GSA Scope Only, Typical

Know what's below. Call before you dig. 811

SCALE: 1"=20'

0 10 20 40 60

SEAL

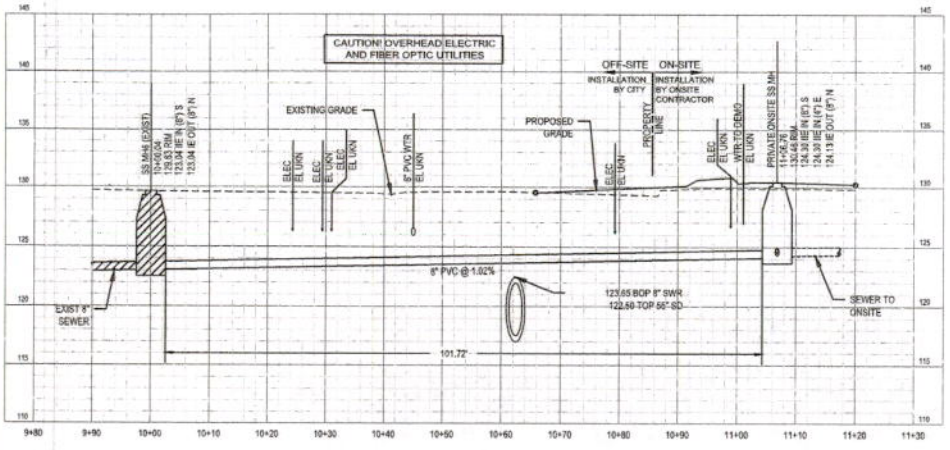
PSOMAS
333 E WETMORE ROAD, SUITE 450, TUCSON, AZ 85705, 520.292.2300

SCALE: 1"=20'	APPROVED BY:	DRAWN: JV, RC, AP
DATE: 11/1/23		C.I.P. NO.

SAN LUIS I LAND PORT OF ENTRY OFFSITE

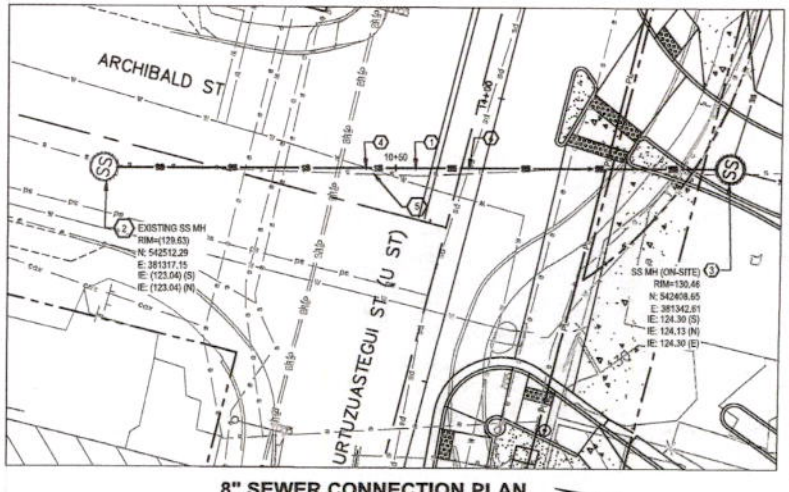
DEMOLITION PLAN — 8 OF: 38

Plotted: 10/31/2023 10:17:53 AM | Saved: 8/31/2023 5:59:44 PM | S:\LAND\20200 - San Luis I LPOE\LAND\Design\Sheets\LPOE\STS\DX\TCS-SP.dwg | ceo@ceo.pubs



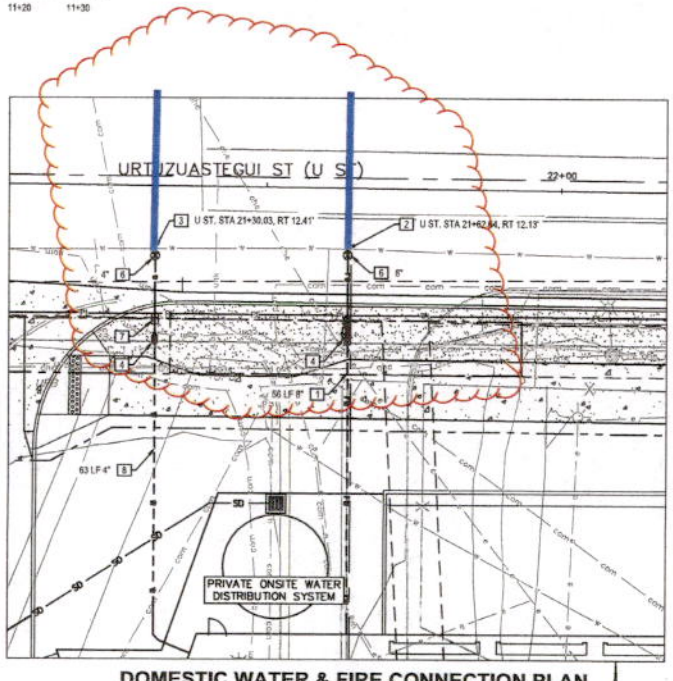
8" SEWER CONNECTION PROFILE

SCALE: 1"=10' H
1"=5' V



8" SEWER CONNECTION PLAN

SCALE OF FEET
0 10 20
1"=10'



DOMESTIC WATER & FIRE CONNECTION PLAN

SCALE OF FEET
0 10 20
1"=10'

SHEET NOTES

SEWER NOTES:

1. PVC SEWER LINE (SDR 35), SIZE, LENGTH AND SLOPE PER PLAN AND PROFILE. PIPE BEDDING AND TRENCH PER CITY OF YUMA STD DETAIL 5-010.
2. CONNECT SEWER TO EXISTING MANHOLE PER SPPWC 208-3. CONTRACTOR SHALL VERIFY EXISTING INVERT OUT TO ENSURE 0.10' IF DROP ACROSS THE MANHOLE.
3. SANITARY SEWER MANHOLE PER CITY OF YUMA STD DETAIL 6-020.
4. UTILITY CROSSING. SEE PROFILE FOR CROSSING ELEVATION INFORMATION.
5. REMOVE EXISTING 4" DIAMETER SEWER CONNECTION.

WATER NOTES:

1. PVC WATER LINE (C900) CL 235, SIZE AND LENGTH PER PLAN. PIPE BEDDING AND TRENCH PER CITY OF YUMA STD DETAIL 5-010.
2. 8" X 8" WET TAP (8" X 8" TAPPING SADDLE) WITH THRUST BLOCK PER CITY OF YUMA STD DETAIL 5-020 AND 5-025, STREET C/L STATION AND OFFSET PER PLAN. TAPPING SADDLE AND WATERLINE TO PROPERTY LINE TO BE SUPPLIED AND INSTALLED BY CITY FORCES.
3. 8" X 4" WET TAP (8" X 4" TAPPING SADDLE) WITH THRUST BLOCK PER CITY OF YUMA STD DETAIL 5-040 AND 5-020, STREET C/L STATION AND OFFSET PER PLAN, WATER SERVICE CONNECTION AND METER TO BE SUPPLIED AND INSTALLED BY CITY FORCES.
4. PRIVATE BACKFLOW ASSEMBLY, SHOWN FOR REFERENCE ONLY.
5. PVC WATER LINE (SCHEDULE 80), SIZE AND LENGTH PER PLAN, PIPE BEDDING AND TRENCH PER CITY OF YUMA STD DETAIL 5-010.
6. GATE VALVE TO BE INSTALLED BY CITY FORCES. SIZE PER PLAN.
7. 3" DOMESTIC METER PER CITY OF YUMA STD DETAIL 5-050 TO BE INSTALLED PER CITY FORCES.

APPROVED
January 17, 2023
City of San Luis
Department of Public Work

LEGEND

- WATER LINE TO BE INSTALLED BY CITY
- FIRE WATER LINE TO BE INSTALLED BY CITY
- SANITARY SEWER LINE
- SEWER MANHOLE
- EXISTING SEWER MANHOLE
- SEWER CLEANOUT
- UTILITY EASEMENT LINE
- PROPERTY LINE
- ADOT ROW EASEMENT LINE
- DOMESTIC WATER TO BE INSTALLED BY ONSITE CONTRACTOR
- FIRE WATER LINE TO BE INSTALLED BY ONSITE CONTRACTOR

GENERAL NOTES

1. MAINTAIN 7' CLEARANCE BETWEEN DOMESTIC WATER AND SANITARY SEWER PIPES CENTERLINES IN ACCORDANCE WITH CITY OF YUMA CONSTRUCTION STANDARD DETAIL DRAWING NO. 5-022.
2. DEPTH OF COVER BASED ON FINISHED SURFACE. ELEVATION IN ULTIMATE CONDITION.
3. EXISTING UTILITY LOCATIONS, SIZES, AND DEPTHS SHALL BE FIELD VERIFIED BY CONTRACTOR PRIOR TO CONSTRUCTION.
4. PROVIDE PEDESTRIAN AND TRAFFIC RATED RIMS AND COVERS FOR RELOCATED OR ADJUSTED UTILITY STRUCTURES.
5. MAINTAIN 12-INCH MINIMUM VERTICAL SEPARATION BETWEEN WATER LATERALS AND ANY OTHER UTILITIES.
6. TRENCHING AND PAVEMENT RESTORATION SHALL BE PROVIDED IN KIND.
7. WATER MAIN IMPROVEMENTS WITHIN URTUZUASTEGUI ST. WILL BE PERFORMED PRIOR TO DOMESTIC AND FIRE SERVICE CONNECTIONS.

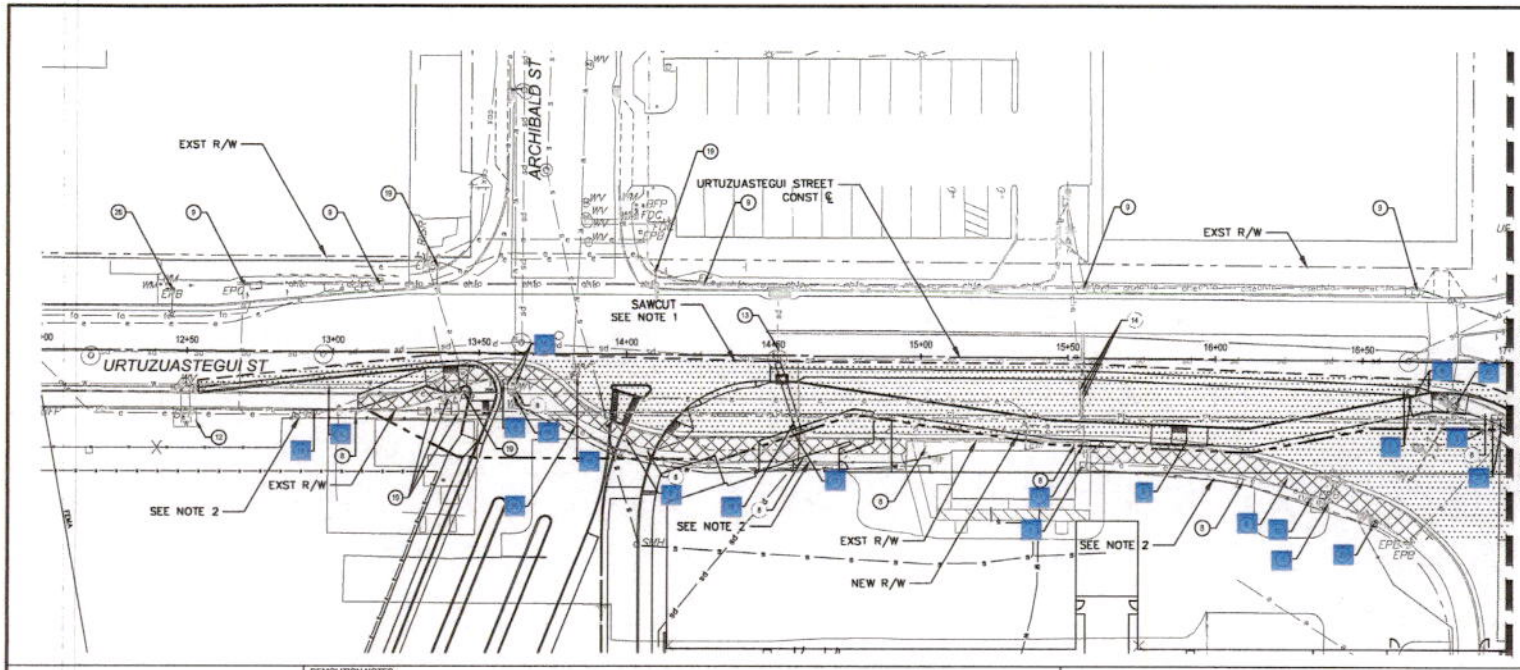
SEAL

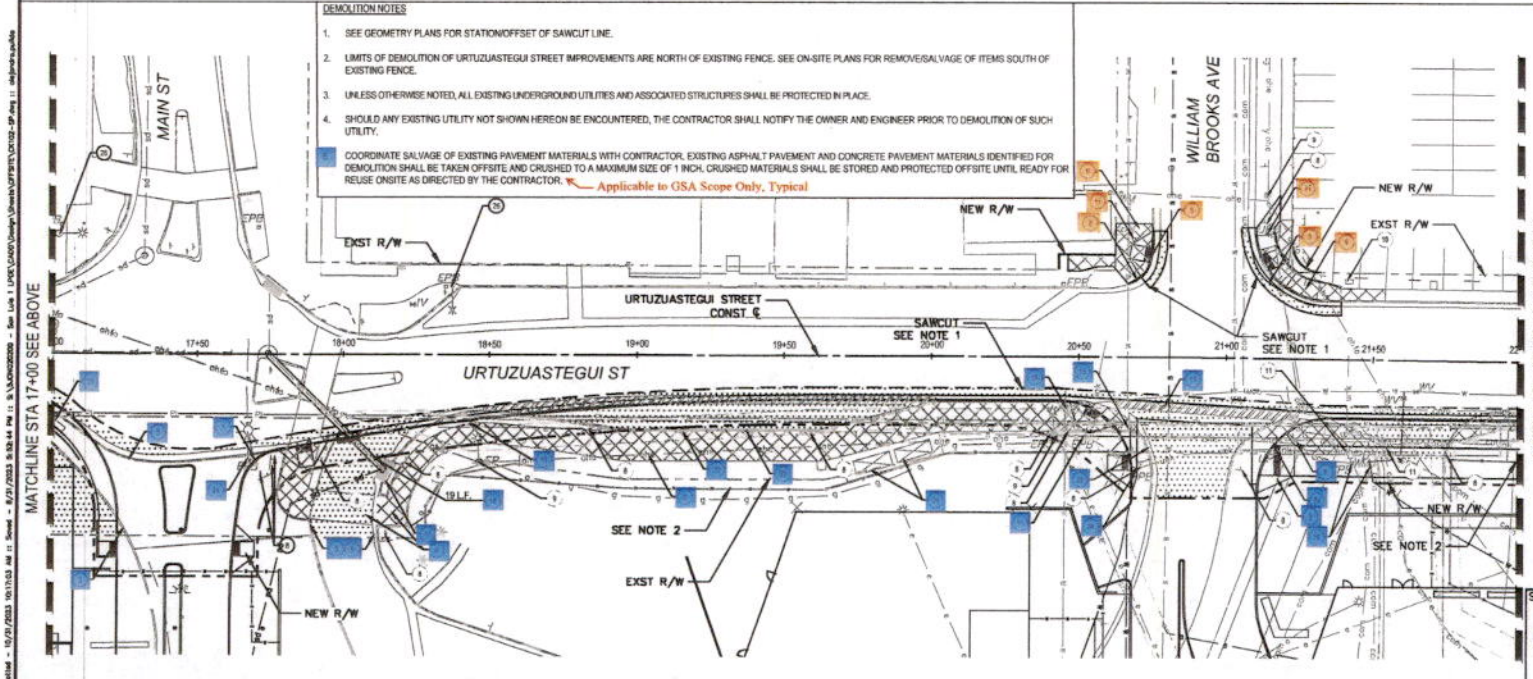
90% PRELIMINARY NOT FOR CONSTRUCTION

PSOMAS
401 B STREET #800
WELLS FARGO PLAZA
SAN DIEGO, CA 92101
619.961.2800

SCALE:	APPROVED BY:	DRAWN: AY, KG
DATE: 5/10/23		C.I.P. NO.

SAN LUIS I LAND PORT OF ENTRY OFFSITE
PUBLIC SEWER AND WATER UTILITY CONNECTION
OF: 35





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LEGEND

- REMOVE EXISTING ASPHALT PAVEMENT, AGGREGATE BASE TO THE FULL DEPTH, AND PERIMETER CURB/GUTTER (WHERE OCCURS, SEE DEMOLITION NOTE 5).
- REMOVE EXISTING CONCRETE PAVEMENT, AGGREGATE BASE, AND PERIMETER CURB/GUTTER (WHERE OCCURS, SEE DEMOLITION NOTE 5).
- REMOVE EXIST CONCRETE V-GUTTER

Know what's below. Call before you dig. 811

SCALE: 1"=20'

0 10 20 40 80

SEAL

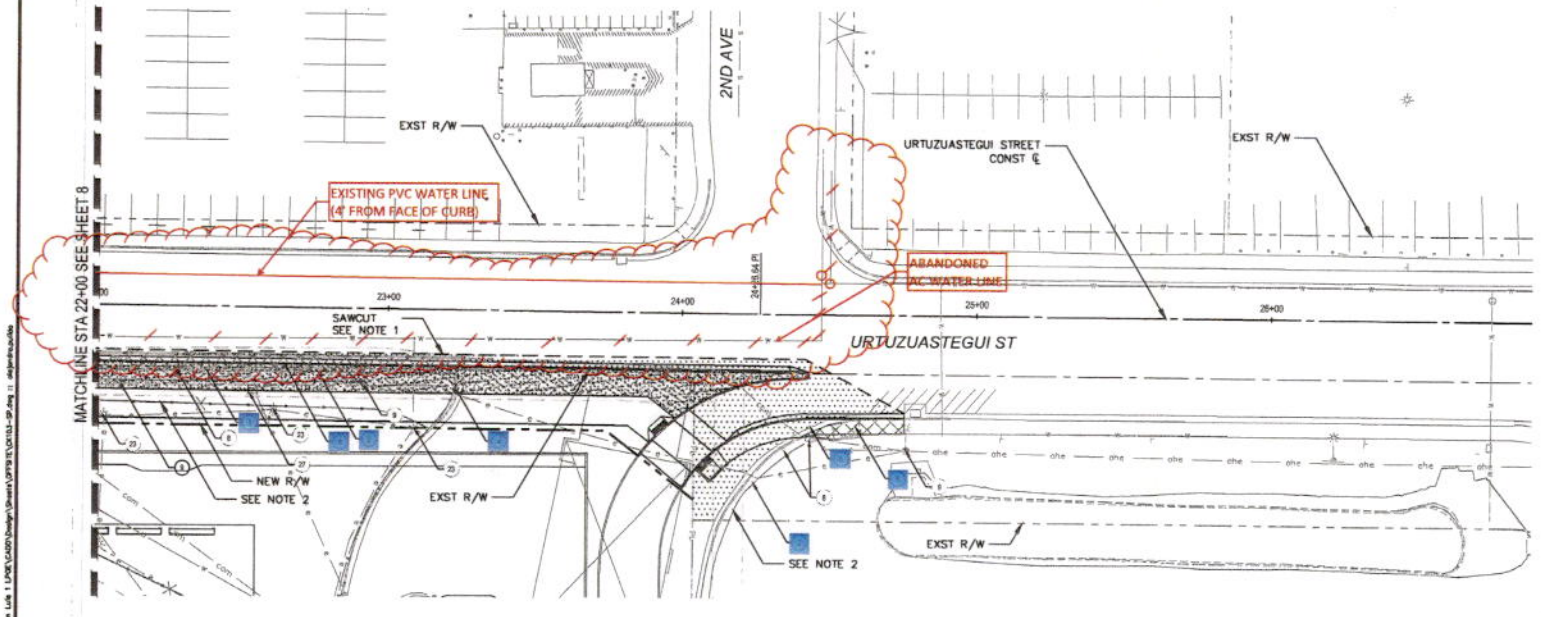
PSOMAS
333 E WETMORE ROAD, SUITE 450
TUCSON, AZ 85705
520.292.2300

SCALE: 1"=20'	APPROVED BY:	DRAWN: JV, RC, AP
DATE: 11/1/23		C.I.P. NO.

SAN LUIS I LAND PORT OF ENTRY OFFSITE

DEMOLITION PLAN — 8 OF: 38

Plotted: 10/31/2023 10:17:03 AM BY: Sinad - K:\21\2023\0\0\0\Design\Sheets\OFFSITE\DX102-DP.dwg BY: stephanie.pulido



DEMOLITION NOTES

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SHEET NOTES

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26. PROTECT IN PLACE EXISTING LIGHT POLE, PULL BOXES, AND CONDUIT.
27. EXISTING TRANSFORMER TO BE REMOVED BY APS.

LEGEND

- REMOVE EXISTING ASPHALT PAVEMENT, AGGREGATE BASE TO THE FULL DEPTH, AND PERIMETER CURB/GUTTER (WHERE OCCURS, SEE DEMOLITION NOTE 5).
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Know what's below. Call before you dig. 811

SCALE: 1"=20'

0 10 20 40 80

APPROVED
January 17, 2023
City of San Luis
Department of Public Work

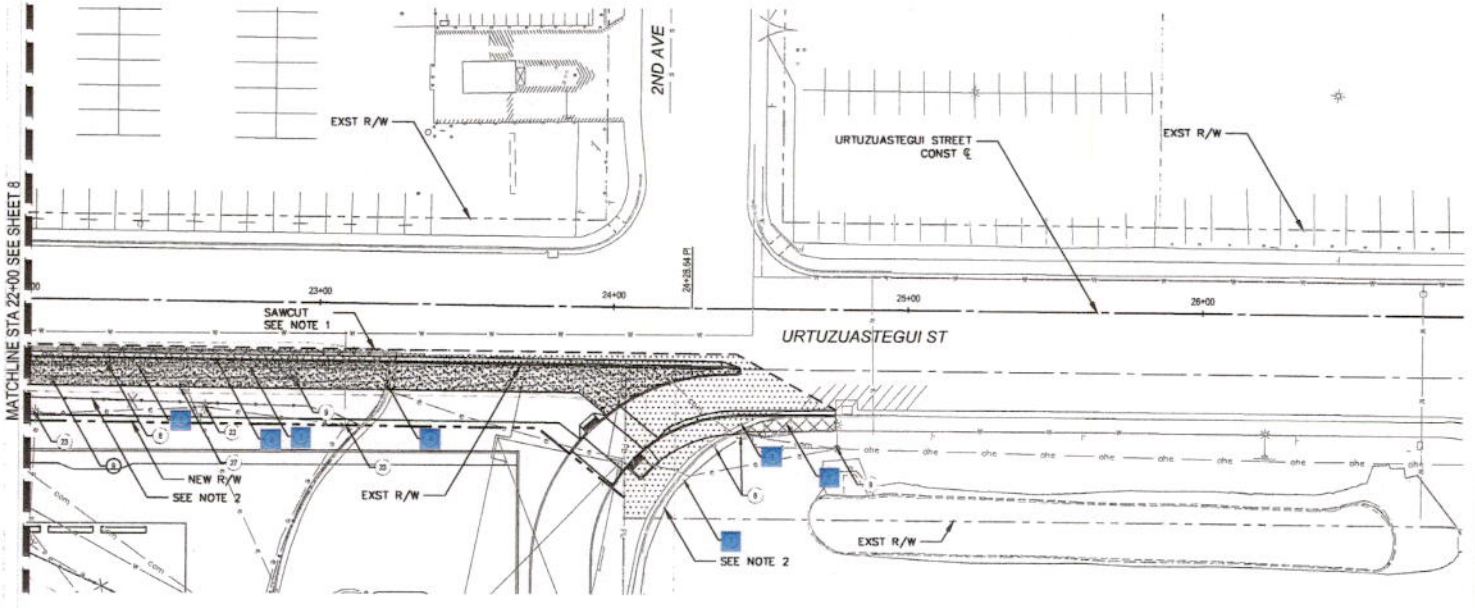
SEAL

PSOMAS
333 E WETMORE ROAD, SUITE 450 TUCSON, AZ 85705 520.292.2300

SCALE: 1"=20'	APPROVED BY:	DRAWN: JV, RC, AP
DATE: 11/1/23		C.I.P NO.

SAN LUIS I LAND PORT OF ENTRY OFFSITE
DEMOLITION PLAN
9 OF: 38

Plotted: 10/29/2023 10:18:08 AM by: Sroud - S:\LAD\420200 - San Luis I LPOE\CADD\Design\Sheets\OFF\SHEETS\DM13-SP.dwg



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5. REMOVE AND DISPOSE EXISTING CONCRETE CURB AND GUTTER.
6. REMOVE AND DISPOSE EXISTING SIDEWALK/CONCRETE, PAVER PLATFORMS AND BASE, FULL DEPTH. SEE DEMO NOTE 5.
7. RELOCATE EXISTING SERVICE METER FOR TRAFFIC SIGNAL CONTROLLER AT ARCHIBALD ST. AND STREET LIGHTS. SEE TRAFFIC SIGNAL PLANS.
8. EXISTING SIGNS SEE SIGNING PLANS.
9. PROTECT IN PLACE EXISTING OVERHEAD UTILITY POLE.
10. EXISTING IRRIGATION VALVE, TO BE REMOVED
11. ADJUST TO FINISHED GRADE MISCELLANEOUS DRY UTILITY EQUIPMENT, PULL BOXES, MANHOLES.
12. PROTECT IN PLACE EXISTING WET UTILITY STRUCTURE.
13. EXISTING STORM DRAIN MANHOLE, RESET TO FINISHED GRADE.
14. PROTECT IN PLACE EXISTING MISCELLANEOUS DRY UTILITY EQUIPMENT, PULL BOXES, AND CONDUIT.
15. EXISTING WET UTILITY (VALVES, METERS) ADJUST TO FINISHED GRADE.
16. REMOVE EXISTING WATER METER.
17. REMOVE AND DISPOSE EXISTING STORM DRAIN CATCH BASIN.
18. REMOVE AND DISPOSE EXISTING STORM DRAIN PIPE. SEE STORM DRAIN PLAN.
19. PROTECT IN PLACE EXISTING TRAFFIC SIGNAL EQUIPMENT, POLE, ARM, FOUNDATION, EXISTING PULL BOXES, CONDUIT AND ELECTRICAL WIRING. SEE TRAFFIC SIGNAL PLAN FOR MORE INFORMATION.
20. REMOVE EXISTING TRAFFIC SIGNAL POLE, MAST ARM, AND FOUNDATION. EXISTING CONTROLLER CABINET, CABINET FOUNDATION, EXISTING PULL BOXES, CONDUIT AND ELECTRICAL WIRING SEE TRAFFIC SIGNAL PLAN.
21. REMOVE AND DISPOSE EXISTING STRUCTURES, CANOPY, COLUMNS, MISC. EQUIPMENT, AND CONCRETE BARRIERS, INCLUDING FOUNDATIONS WHERE APPLICABLE.
22. REMOVE AND DISPOSE EXISTING BOLLARDS/POSTS, FULL DEPTH INCLUDING FOUNDATION.
23. SEE SEPARATE ONSITE FOR WORK OUTSIDE EXISTING STREET RIGHT-OF-WAY.
24. REMOVE EXISTING PULLBOX, SEE LIGHTING OR TRAFFIC SIGNAL SHEETS.
25. REMOVE AND DISPOSE EXISTING SIDEWALK SCUPPER .
26. PROTECT IN PLACE EXISTING LIGHT POLE, PULL BOXES, AND CONDUIT.
27. EXISTING TRANSFORMER TO BE REMOVED BY APS.

LEGEND

REMOVE EXISTING ASPHALT PAVEMENT, AGGREGATE BASE TO THE FULL DEPTH, AND PERIMETER CURB/GUTTER (WHERE OCCURS, SEE DEMOLITION NOTE 5).

REMOVE EXISTING CONCRETE PAVEMENT, AGGREGATE BASE, AND PERIMETER CURB/GUTTER (WHERE OCCURS, SEE DEMOLITION NOTE 5).

REMOVE EXIST CONCRETE V-GUTTER

Know what's **below.** **Call** before you dig.

811

SCALE: 1"=20'

0 20 40 60

SEAL

61603 RANDY L. CHENEY

PSOMAS

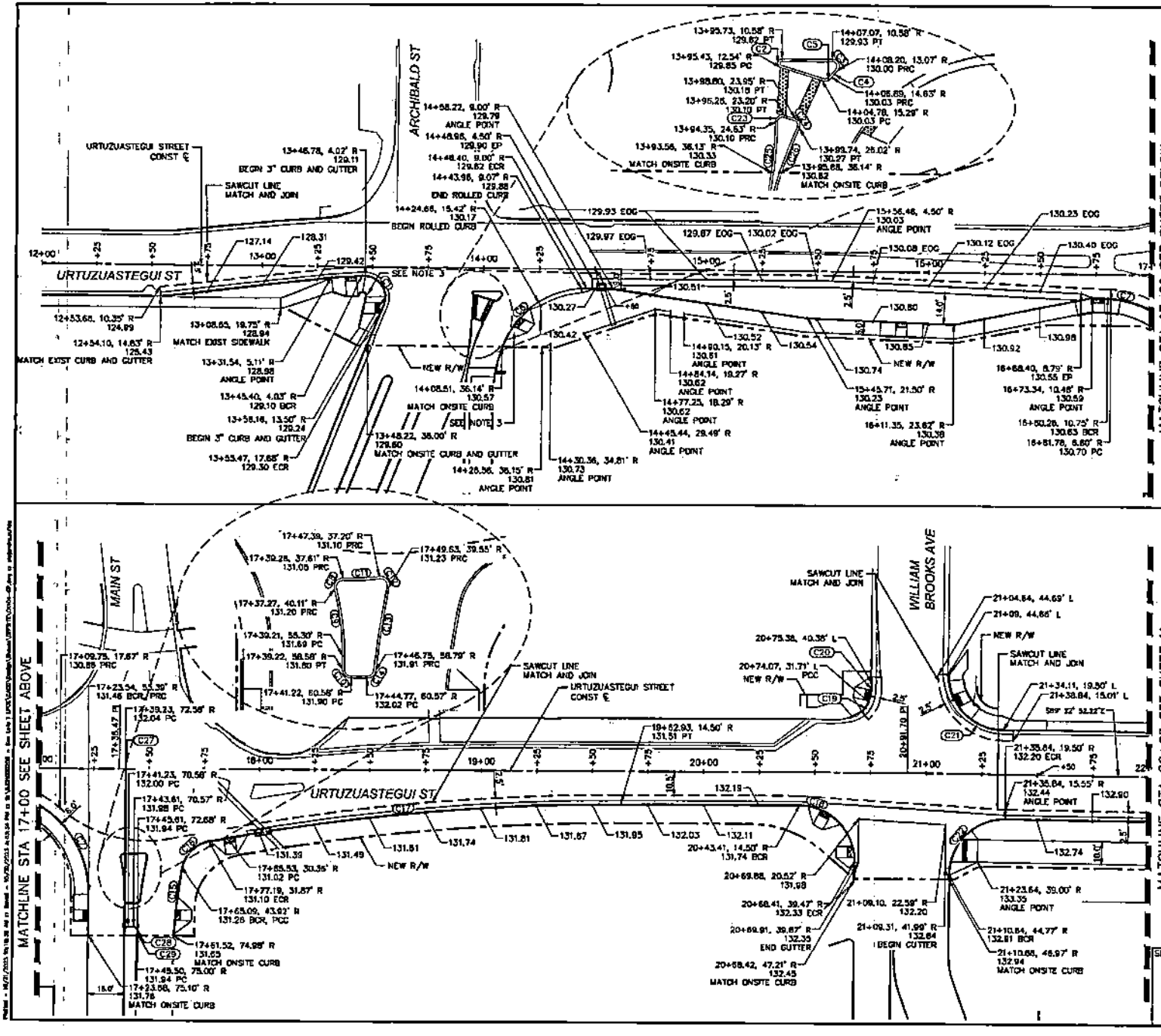
333 E. WETMORE ROAD, SUITE 450 TUCSON, AZ 85705 520.292.2300

SCALE: 1"=20'	APPROVED BY:	DRAWN: JV, RC, AP
DATE: 11/1/23		C.I.P. NO.

SAN LUIS I LAND PORT OF ENTRY OFFSITE

DEMOLITION PLAN 9 OF: 38

Plotted: 10/31/2023 10:18:08 AM By: Steve - 8/31/2023 8:53:48 PM By: S:\ADM\00000 - San Luis 1 LPOE\CADD\Design\Sheets\OPTS\TCH102-SP.dwg By: joe.jacobs.psomas



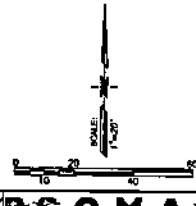
SHEET NOTES

CURVE TABLE				
Curve #	Length	Radius	Delta	Tangent
C1	20.25	10.00	116°02'35"	16.02
C2	2.86	1.00	163°38'42"	6.94
C3	3.43	1.50	131°02'54"	3.30
C4	2.04	57.00	2°02'46"	1.02
C5	2.35	2.00	67°23'10"	1.33
C6	49.74	40.00	71°14'42"	28.66
C7	68.64	45.00	87°23'38"	43.00
C8	3.72	2.00	106°35'26"	2.66
C9	15.35	61.00	14°25'05"	7.72
C10	3.14	2.00	90°00'18"	2.00
C11	8.13	46.50	10°01'12"	4.08
C12	3.79	2.00	108°39'45"	2.79
C13	19.46	250.00	4°27'35"	9.73
C14	2.92	2.00	83°38'21"	1.79
C15	31.28	234.00	7°39'35"	15.66
C16	18.16	15.00	69°23'02"	10.38
C17	178.34	1000.00	10°13'06"	89.41
C18	39.24	25.00	89°55'20"	24.97
C19	6.52	11.20	33°22'23"	3.36
C20	8.81	25.00	20°11'55"	4.45
C21	39.54	25.00	90°37'31"	25.27
C22	39.54	25.00	90°37'08"	25.27
C23	2.77	1.50	105°46'45"	1.98
C24	2.58	1.50	98°22'17"	1.74
C25	11.54	100.00	6°36'35"	5.77
C26	10.83	80.92	7°40'16"	5.42
C27	3.14	2.00	89°59'42"	2.00
C28	3.25	2.00	93°09'59"	2.11
C29	2.32	250.00	0°31'52"	1.16

GEOMETRY PLAN NOTES:

1. XXX.XX = BACK OF CURB ELEVATION
2. XXX.XX EOG = EDGE OF GUTTER ELEVATION
3. SEE DETAILS FOR GEOMETRY POINTS

LEGEND



Know what's below. Call before you dig.

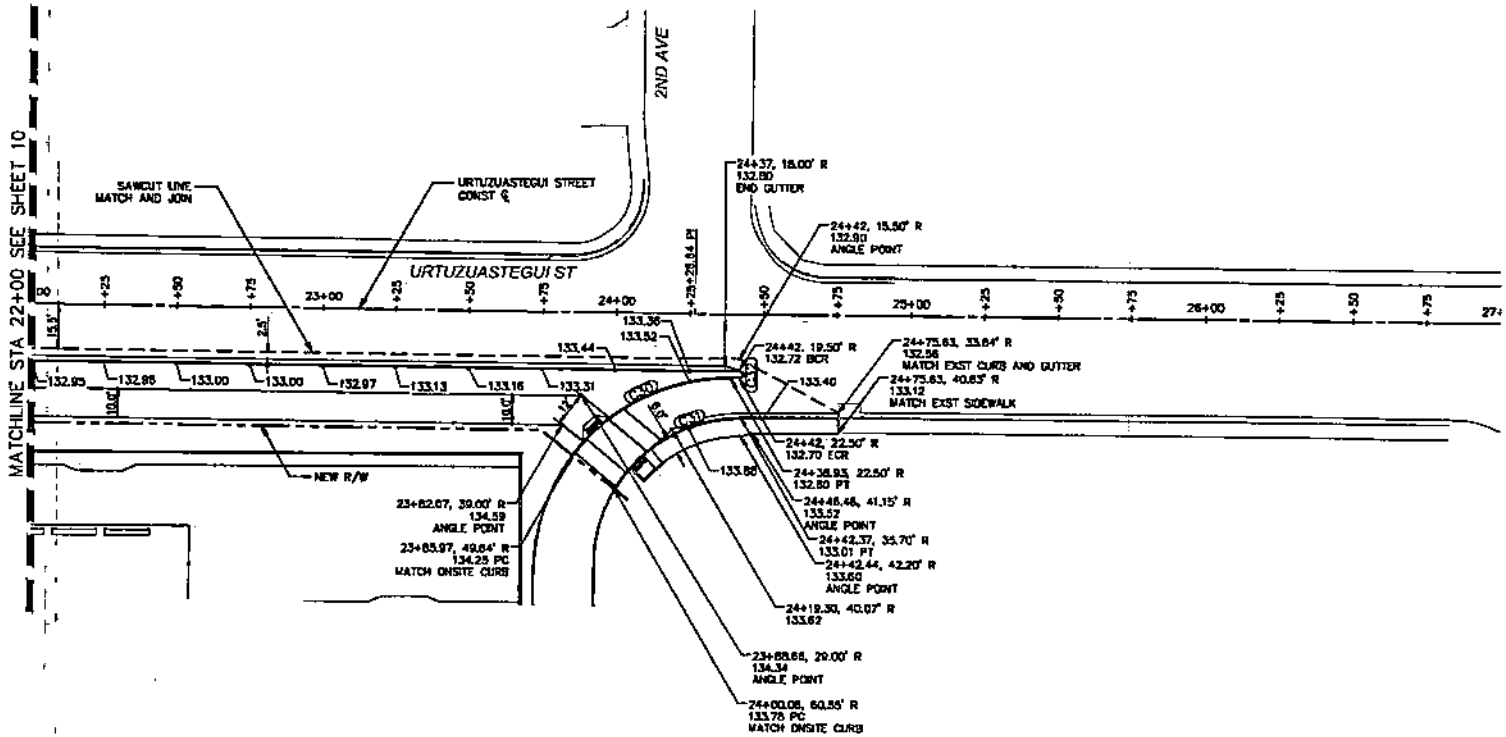
PSOMAS

SCALE: 1"=20'	APPROVED BY:	DRAWN: JV, RC, AP
DATE: 11/1/23		C.I.P. NO.

SAN LUIS I LAND PORT OF ENTRY OFFSITE

GEOMETRY PLAN

10 OF: 38



SHEET NOTES

CURVE TABLE				
Curve #	Length	Radius	Delta	Tangent
C30	61.88	66.00	53°43'10"	33.43
C31	51.50	50.00	59°01'02"	28.30
C32	4.71	1.50	180°00'00"	INF

GEOMETRY PLAN NOTES:

1. XXX.XX = BACK OF CURB ELEVATION
2. XXX.XX EOG = EDGE OF GUTTER ELEVATION

LEGEND

SCALE: 1"=20'

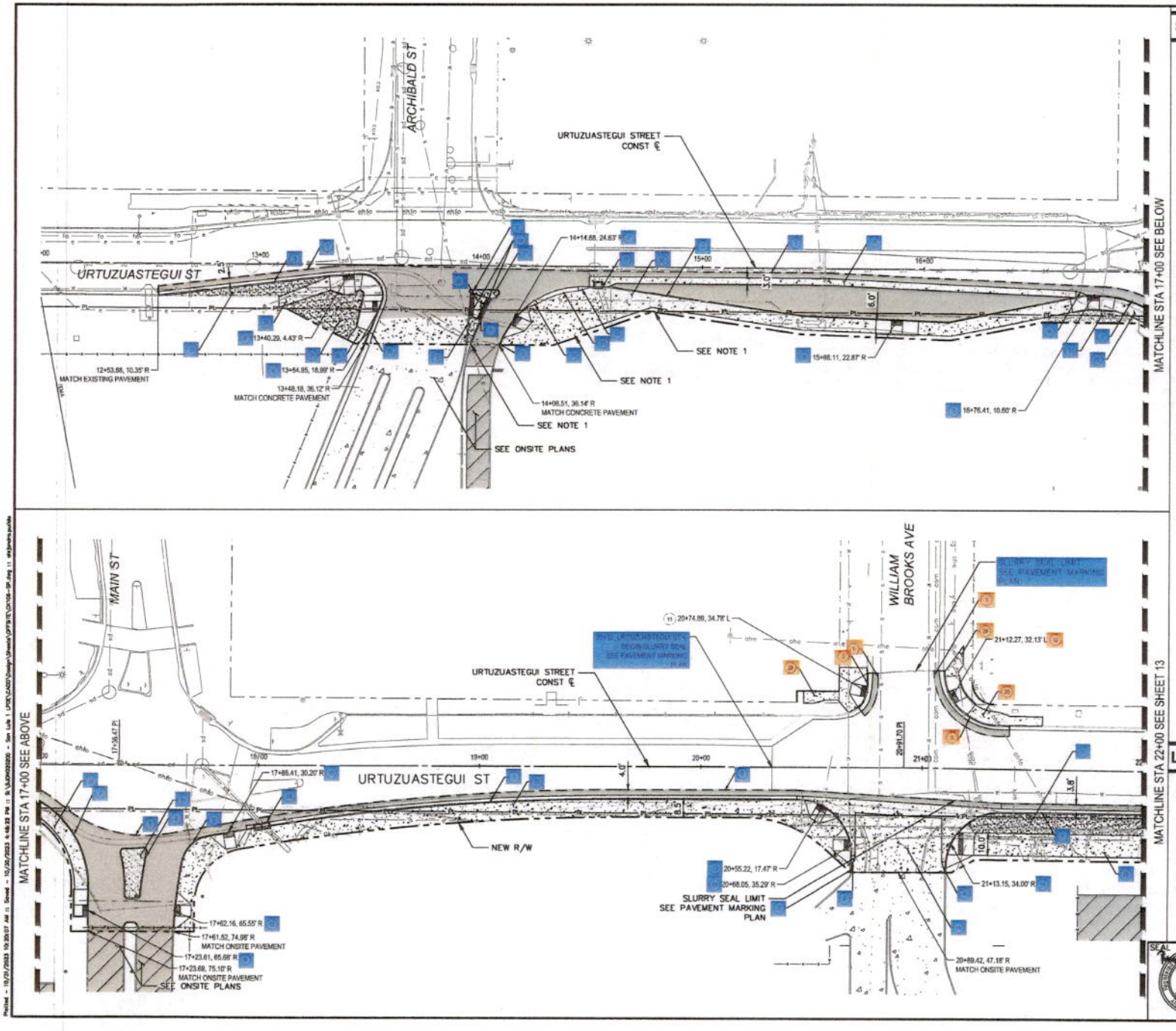
0 20 40
10 40

PSOMAS

SCALE: 1"=20' | APPROVED BY: | DRAWN: JV, RC, AP
DATE: 11/1/23 | C.I.P. NO.

SAN LUIS I LAND PORT OF ENTRY OFFSITE

GEOMETRY PLAN | 11 OF: 36



SHEET NOTES

1. SAW CUT TACK AND JOIN.
2. CONSTRUCT 6" CONCRETE CURB PER COY STD. 3-075.
3. CONSTRUCT 6" CONCRETE CURB AND GUTTER PER COY STD. 3-060.
4. CONSTRUCT CURB AND GUTTER TRANSITION PER ADOT TYPE 7 C-05.12.
5. CONSTRUCT 3' VALLEY GUTTER PER COY STD. 3-060 AND DETAIL ON TYPICAL SECTION SHEET 4.
6. CONSTRUCT CURB RAMP SEE DETAIL R1.
7. CONSTRUCT CURB RAMP SEE DETAIL R2.
8. CONSTRUCT CURB RAMP SEE DETAIL R3.
9. CONSTRUCT CURB RAMP SEE DETAIL R4.
10. CONSTRUCT CURB RAMP SEE DETAIL R5.
11. CONSTRUCT CURB RAMP SEE DETAIL R6.
12. CONSTRUCT CURB RAMP SEE DETAIL R7.
13. CONSTRUCT CURB RAMP SEE DETAIL R8.
14. CONSTRUCT CURB RAMP SEE DETAIL R9.
15. CONSTRUCT CONCRETE VALLEY GUTTER DRIVEWAY PER COY STD. 3-085.
16. CONSTRUCT PEDESTRIAN SPEED TABLE PER COY STD. 3-205.
17. CONSTRUCT CATCH BASIN 1 SEE STORM DRAIN PLAN SHEET 14.
18. CONSTRUCT CATCH BASIN 2 SEE STORM DRAIN PLAN SHEET 14.
19. CONSTRUCT TRUNCATED DOMES IN SIDEWALK PER MAG DET. 238-1 THROUGH 238-4.
20. CONSTRUCT SIDEWALK PER COY STD. 3-135.
21. INSTALL DECOMPOSED GRANITE PER MAG DET. 607-1.
22. CONSTRUCT CURB RAMP SEE DETAIL R10.
23. CONSTRUCT NEW ROLLED CURB TYPE D PER MAG DETAIL 220-1.
24. CONSTRUCT NEW CURB TO ROLLED CURB TRANSITION PER MAG DETAIL 221.
25. CONSTRUCT CURB AND GUTTER TRANSITION PER COY STD. 3-100.
26. CONSTRUCT PARALLEL CURB RAMP PER MAG DETAIL 238-3

PAVEMENT PLAN NOTES:
1. SEE ON-SITE PLANS FOR DETAILS.

SCALE 1"=20'
0 10 20 40 60

Know what's below. Call before you dig. 811

LEGEND

- CONCRETE PAVEMENT (SEE ONSITE PLANS FOR ONSITE LIMITS AND DETAIL A1 SHEET 33 FOR OFFSITE LIMITS), CONCRETE SIDEWALK.
- AC PAVEMENT (SEE DETAIL A2 SHEET 33).
- SLURRY SEAL EXISTING PAVEMENT.
- DG FILLED AREA, SEE ONSITE LANDSCAPE PLANS.
- UTILITY EASEMENT LINE
- R/W LINE

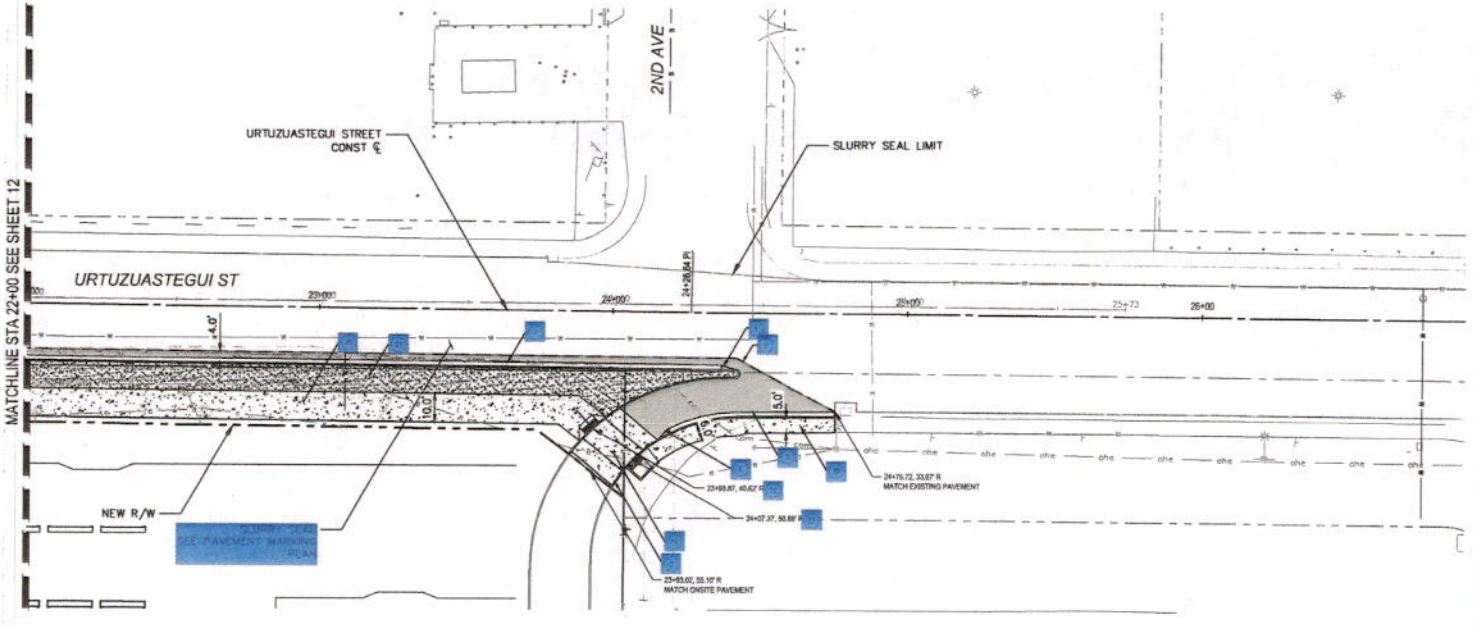
SEAL

PSOMAS
333 E NETWORK ROAD, SUITE 450, TUCSON, AZ 85705, 520.292.2300

SCALE: 1"=20'	APPROVED BY:	DRAWN: JV, RC, AP
DATE: 11/1/23		C.I.P. NO.

SAN LUIS I LAND PORT OF ENTRY OFFSITE
PAVEMENT PLAN
12 OF: 38

Plotted: 10/25/2023 10:20:07 AM By: Steed - 10/25/2023 4:48:22 PM | S:\AJD\025200 - San Luis I LPOE\AJD\Design\Sheets\OFFSITE\QV106--SP.dwg | ajd/jsmith/jwhite



SHEET NOTES

1. SAW CUT TACK AND JOIN.
2. CONSTRUCT 6" CONCRETE CURB PER COY STD. 3-075.
3. CONSTRUCT 6" CONCRETE CURB AND GUTTER PER COY STD. 3-080.
4. CONSTRUCT CURB AND GUTTER TRANSITION PER ADOT TYPE 7 C-05.12.
5. CONSTRUCT 3' VALLEY GUTTER PER COY STD. 3-090 AND DETAIL ON TYPICAL SECTION SHEET 4.
6. CONSTRUCT CURB RAMP SEE DETAIL R1.
7. CONSTRUCT CURB RAMP SEE DETAIL R2.
8. CONSTRUCT CURB RAMP SEE DETAIL R3.
9. CONSTRUCT CURB RAMP SEE DETAIL R4.
10. CONSTRUCT CURB RAMP SEE DETAIL R5.
11. CONSTRUCT CURB RAMP SEE DETAL R6.
12. CONSTRUCT CURB RAMP SEE DETAIL R7.
13. CONSTRUCT CURB RAMP SEE DETAIL R8.
14. CONSTRUCT CURB RAMP SEE DETAIL R9.
15. CONSTRUCT CONCRETE VALLEY GUTTER DRIVEWAY PER COY STD. 3-085.
16. CONSTRUCT PEDESTRIAN SPEED TABLE PER COY STD. 3-205.
17. CONSTRUCT CATCH BASIN 1 SEE STORM DRAIN PLAN SHEET 14.
18. CONSTRUCT CATCH BASIN 2 SEE STORM DRAIN PLAN SHEET 14.
19. CONSTRUCT TRUNCATED DOMES IN SIDEWALK PER MAG DET. 238-1 THROUGH 238-4.
20. CONSTRUCT SIDEWALK PER COY STD. 3-135.
21. INSTALL DECOMPOSED GRANITE PER MAG DET. 607-1.
22. CONSTRUCT CURB RAMP SEE DETAIL R10.
23. CONSTRUCT NEW ROLLED CURB TYPE D PER MAG DETAIL 220-1.
24. CONSTRUCT NEW CURB TO ROLLED CURB TRANSITION PER MAG DETAIL 221.
25. CONSTRUCT CURB AND GUTTER TRANSITION PER COY STD. 3-100.
26. CONSTRUCT PARALLEL CURB RAMP PER MAG DETAIL 238-3

PAVEMENT PLAN NOTES:
1. SEE ON-SITE PLANS FOR DETAILS.

SCALE 1"=20'
0 20 60
10 40

Know what's **below.**
Call before you dig.
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LEGEND

- CONCRETE PAVEMENT (SEE ONSITE PLANS FOR ONSITE LIMITS AND DETAIL A1 SHEET 33 FOR OFFSITE LIMITS), CONCRETE SIDEWALK.
- AC PAVEMENT (SEE DETAIL A2 SHEET 33).
- SLURRY SEAL EXISTING PAVEMENT.
- DG FILLED AREA, SEE ONSITE LANDSCAPE PLANS.
- UTILITY EASEMENT LINE
- NEW LINE

SEAL

61503
RANDY L. CHENEY
ARIZONA U.S.A.

PSOMAS
333 E. WETMORE ROAD, SUITE 450
TUCSON, AZ 85705
520.792.2300

SCALE: 1"=20'	APPROVED BY:	DRAWN: JV, RC, AP
DATE: 11/1/23		C.I.P NO.

SAN LUIS I LAND PORT OF ENTRY OFFSITE
PAVEMENT PLAN — 13 OF: 38

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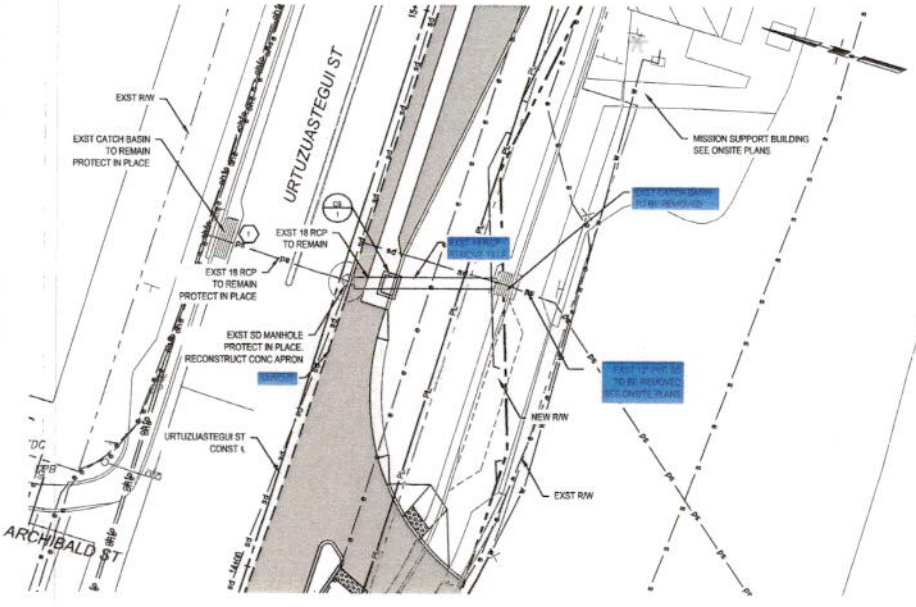
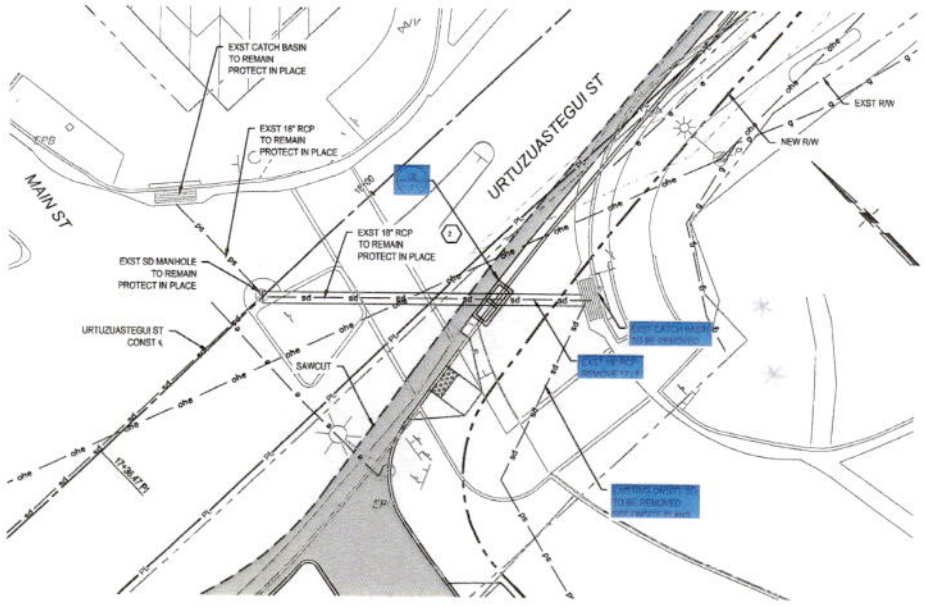
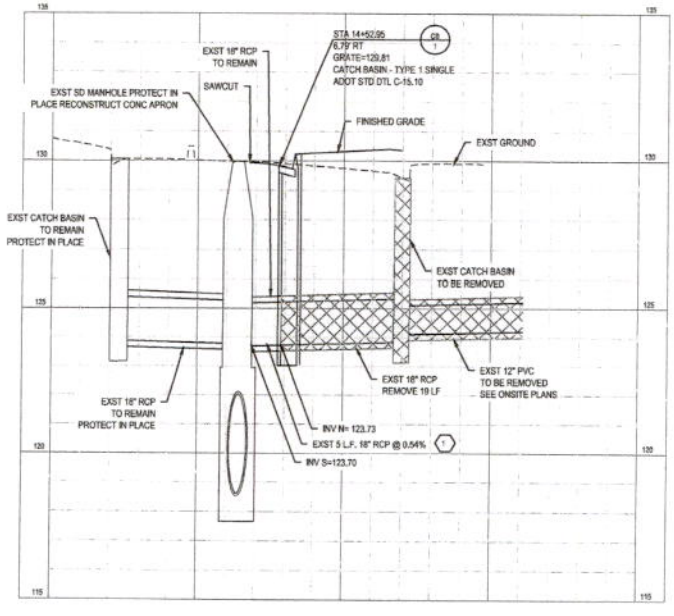
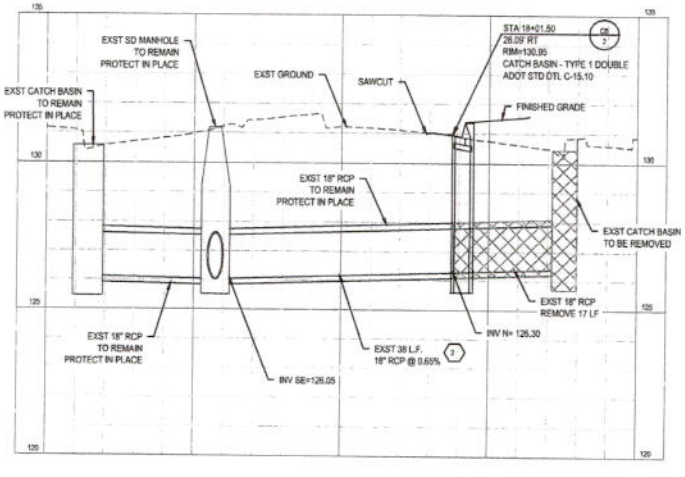








Know what's **below.** **Call** before you dig.

811

SEAL

PSOMAS
333 E WETMORE ROAD, SUITE 450 TUCSON, AZ 85705 520.792.3300

SCALE: 1"=10'	APPROVED BY:	DRAWN: JV, RC, AP
DATE: 11/1/23		C.I.P. NO.

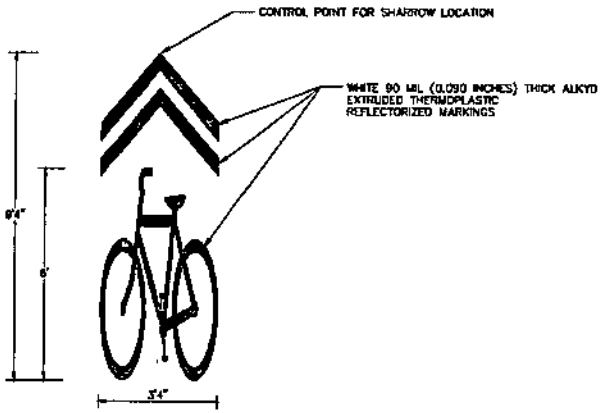
SAN LUIS I LAND PORT OF ENTRY OFFSITE

STORM DRAIN PLAN — 14 OF: 38

Plotted: 10/31/2023 10:23:53 AM By: sreed - S:\LAND\2020\Design\Drawings\OFFSITE\OS30 - san_luis_I_LPOE_OS02_Design\Drawings\OFFSITE\OS30 - drainage.dwg

PAVEMENT MARKING NOTES:

1. THE CONTRACTOR SHALL BE REPONSIBLE FOR THE LAYOUT AND INSTALLATION OF THE PERMANENT PAVEMENT MARKING FOLLOWING CONTROL POINT THAT HAVE BEEN SET NO MORE THAN 50 FEET APART ALONG THE LINES TO BE STRIPED.
2. THE FINAL STRIPING SHALL BE 90 MIL (090 INCHES) THICK EXTRUDED THERMOPLASTIC REFLECTORIZED STRIPING PLACE AS SHOWN IN THE PROJECT PLANS.
3. ALL FINAL STOP BARS, PAVEMENT ARROWS, CROSSWALK LINES, "ONLY" LEGENDS, AND YIELD TRIANGLES SHALL BE WHITE 90 MIL (0.090 INCHES) THICK ALKYD EXTRUDED THERMOPLASTIC REFLECTORIZED MARKINGS.
4. ALL RAISED PAVEMENT MARKERS SHALL HAVE AN ABRASION-RESISTANT COATING ON THE FACE OF THE PRISMATIC REFLECTORS AND SHALL CONFORM TO THE DETAILS OF ADOT STD. DWGS. THEY SHALL BE INSTALLED WITH BITUMINOUS ADHESIVE WHICH IS ON THE ADOT APPROVED PRODUCTS LIST.
5. ALL RAISED PAVEMENT MARKERS SHALL BE INSTALLED SO THAT THE REFLECTIVE FACE OF EACH MARKER IS FACING THE DIRECTION OF TRAFFIC AND IS PERPENDICULAR TO THE DIRECTION OF TRAFFIC FLOW.
6. TYPE 'C' PAVEMENT MARKERS SHALL BE INSTALLED SO THAT THE CLEAR REFLECTIVE FACE OF EACH MARKER IS FACING APPROACHING TRAFFIC AN IS PERPENDICULAR TO THE DIRECTION OF THE TRAFFIC FLOW.
7. WHERE RAISED PAVEMENT MARKERS ARE PLACED ALONG SOLID STRIPING, THE NEAREST EDGE OF EACH MARKER SHALL BE OFFSET ONE INCH FROM THE NEAREST EDGE OF THE STRIPING.
8. WHEN STRIPE OBLITERATION IS NECESSARY, IT SHALL BE ACCOMPLISHED BY WATER BLASTING OR OTHER APPROVED METHODS. THE CONTRACTOR SHALL THEN SLURRY THE AREA AS PER MAG STANDARD SPECIFICATION 715, WITH EMULSIFIED ASPHALT SLURRY SEALANT TYPE II OR AS DIRECTED BY THE PROJECT INSPECTOR. THE CONTRACTOR SHALL NOT INSTALL NEW PAVEMENT MARKINGS UNTIL THE SLURRY SEAL HAS CURED AT A MINIMUM OF 72 HOURS. PAINTING OVER PAVEMENT MARKING DOES NOT CONSTITUTE PAVEMENT MARKING OBLITERATION.
9. THE CONTRACTOR SHALL CLEAN THE ROADWAY SURFACE TO THE SATISFACTION OF THE ENGINEER, BY SWEEPING AND AIR-JET BLOWING, IMMEDIATELY PRIOR TO THE PLACEMENT OF ALL PAVEMENT MARKINGS. THE ROADWAY SURFACE SHOULD BE DRY. THE PAVEMENT TEMPERATURE SHALL NOT BE LESS THAN 40 DEGREES F AND THE AIR TEMPERATURE SHALL NOT BE LESS THAN 35 DEGREES F FOR THE PLACEMENT OF EPOXY PAVEMENT MARKINGS. THE ROADWAY SURFACE SHALL BE DRY AND THE AIR AND PAVEMENT TEMPERATURES SHALL NOT BE LESS THAN 60 DEGREES F FOR THE INSTALLATION OF TYPE I PAVEMENT MARKING TAPE, AND SHALL NOT BE LESS THAN 50 DEGREES F FOR THE INSTALLATION OF EXTRUDED THERMOPLASTIC.
10. THE PAVEMENT MARKING DRAWINGS ARE SCHEMATIC ONLY AND NOT TO SCALE. THE CONTRACTOR SHALL FOLLOW ALL DIMENSIONS AND DETAILS WHEN INSTALLING PAVEMENT MARKINGS.
11. STRIPING AT END OF ROADWAY WORK TO MATCH EXISTING STRIPING.
12. DIMENSIONS SHOWN TO THE PAVEMENT STRIPING ARE TO THE CENTER OF THE STRIPING OR, IN THE CASE OF DOUBLE STRIPING, TO THE CENTER OF THE DOUBLE STRIPING.



SHARROW DETAIL
NTS

SIGNING NOTES:

1. ALL SIGNS SHALL BE IN COMPLIANCE WITH THE MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES (2009 MUTCD), THE 2012 ARIZONA SUPPLEMENT , ADOT SIGNING AND MARKING STANDARD DRAWINGS, AND THE TRAFFIC ENGINEERING MANUAL OF APPROVED SIGNS.
2. THE SIGN LOCATIONS AND POST LENGTHS ARE APPROXIMATE. THE CONTRACTOR SHALL VERIFY THE SIGN LOCATIONS AND ACTUAL POST LENGTHS WITH THE ENGINEER PRIOR TO CONSTRUCTING THE FOUNDATION FOR THE SIGN SUPPORTS.
3. THE BOTTOM OF EACH SIGN SHALL BE AT LEAST 7 FEET ABOVE THE NEAREST EDGE OF PAVEMENT AND AT LEAST 7 FEET ABOVE THE GROUND UNDER THE SIGN.
4. OFFSETS FOR ALL SIGNS SHALL BE MEASURED FROM THE EDGE OF THE ROADWAY TO THE NEAREST SIGN POST.
5. THE RETRO-REFLECTIVE SHEETING ON ALL NEW SIGNS SHALL MEET THE MINIMUM CRITERIA ESTABLISHED FOR TYPE XI SHEETING IN THE REVISED ASTM D4956 AND THE ADOT SPECIFICATIONS. SEE SECTION 1007 IN THE SPECIFICATIONS.
6. ALL NEW SIGNS SHALL BE INSTALLED ON SQUARE TUBE POSTS WITH FOUNDATIONS AS INDICATED IN ADOT DWG. S-1.
7. SHOP DRAWINGS ARE REQUIRED FOR ALL GUIDE SIGNS.
8. THE CONTRACTOR SHALL REMOVE EXISTING SIGNING WHERE INDICATED ON PLANS, AND SALVAGED TO THE CITY OF SAN LUIS. CONTACT THE CITY OF SAN LUIS STREETS DIVISIONS, (928)-341-8599 48 HOURS PRIOR TO SIGN REMOVAL FOR INFORMATION ON WHERE TO DELIVER THE SIGNS.
9. THE CONTRACTOR SHALL INVENTORY ALL SIGNS TO BE REMOVED OR COVERED, AND NOT DAMAGED SIGNS TO THE ENGINEER AT THE TIME OF COVERING OR REMOVAL. ALL SIGNS DAMAGED BY COVERING OR REMOVAL SHALL BE REPLACED BY THE CONTRACTOR AT NO COST TO THE CITY OF SAN LUIS.
10. NEW STREET NAME SIGNS SHALL HAVE 0.125 TREATED ALUMINUM GAUGE WITH CUTTABLE FILM OR SILK SCREEN INKS WITH 1160 PROTECTIVE FILM.

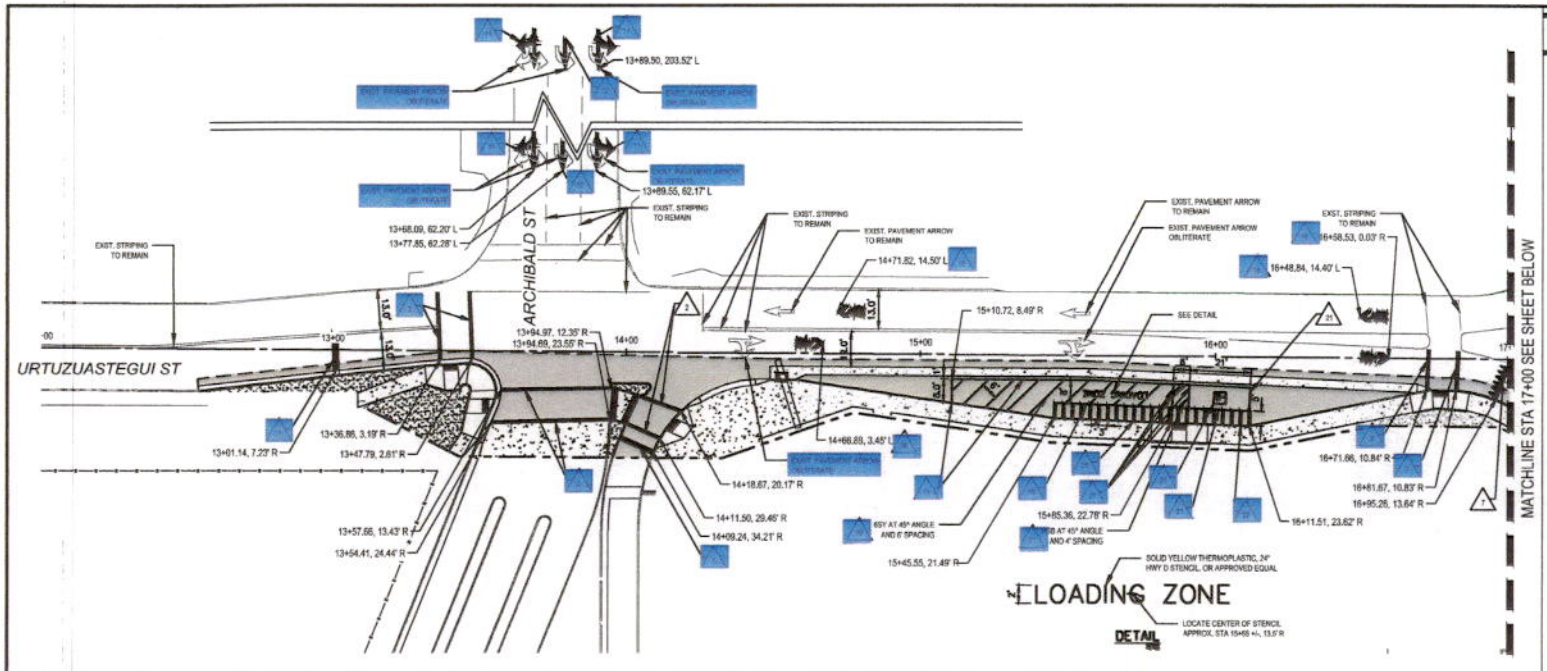
Know what's below.
Call before you dig.
811

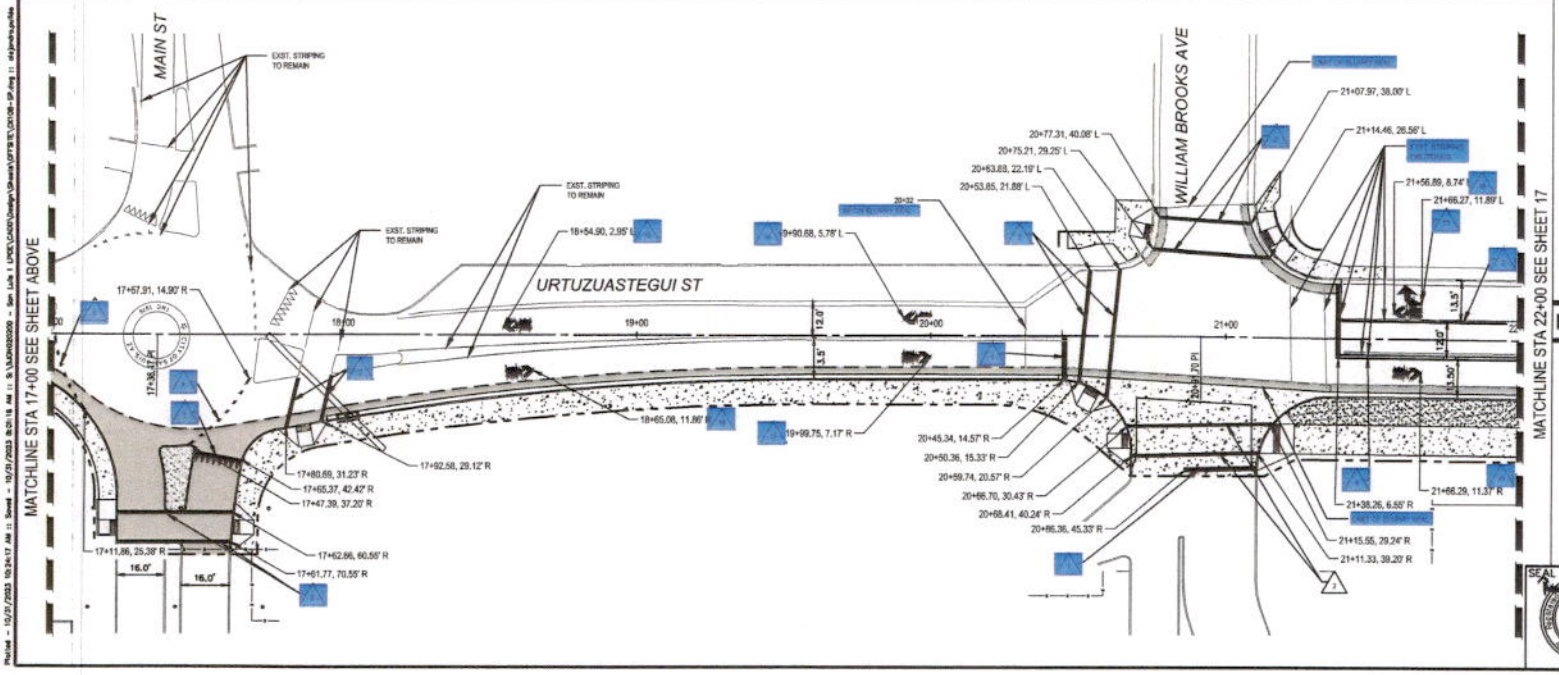
SEAL

PSOMAS

SCALE: N/A	APPROVED BY:	DRAWN: JV, RC, AP
DATE: 11/1/23		C.I.P. NO.

SAN LUIS I LAND PORT OF ENTRY OFFSITE
MARKING AND SIGNING NOTES | 15 OF 38





SHEET NOTES

1	NEW 18" WHITE SOLID (18SW) PER COY STD. NO. 10-020 AND 10-025.	L.F.
2	NEW 12" WHITE SOLID (12SW) PER COY STD. NO. 10-020 AND 10-025.	L.F.
3	NO ITEM	L.F.
4	NEW 24" WHITE SOLID (24SW) PER COY STD. NO. 10-020 AND 10-025.	L.F.
5	NEW 12" WIDE DOTTED WHITE LANE LINE (12LDW) PER COY STD. NO. 10-025.	L.F.
6	NEW 6" DOTTED WHITE (6DW) PER COY STD. 10-025.	L.F.
7	NEW 24"x 36" WHITE YIELD LINE.	L.F.
8	NEW 6" DOUBLE SOLID YELLOW (6SDY) PER COY STD. NO. 10-025.	L.F.
9	NEW 6" COMBINATION YELLOW (6CY) PER COY STD. NO. 10-025.	L.F.
10	NEW 12" YELLOW SOLID (12SY) PER COY STD. NO. 10-025.	L.F.
11	NEW DOUBLE ARROW PER ADOT STANDARD DRAWING M-10	L.F.
12	NEW STRAIGHT ARROW PER ADOT STANDARD DRAWING M-10	L.F.
13	NEW RIGHT ARROW PER ADOT STANDARD DRAWING M-10	L.F.
14	NEW LEFT ARROW PER ADOT STANDARD DRAWING M-10.	L.F.
15	NEW MERGING RIGHT TO LEFT PER ADOT STANDARD DRAWING M-11	L.F.
16	NO ITEM	L.F.
17	NEW 6" BROKEN WHITE PER COY STD. 10-205	L.F.
18	NEW "SHARROW". SEE DETAIL.	EA.
19	NEW 6" YELLOW SOLID (6SY) PER COY STD. NO. 10-020 AND 10-025.	L.F.
21	NEW 12" YELLOW SOLID (12SY) PER COY STD. NO. 10-020 AND 10-025.	L.F.
21	NEW 6" BLUE SOLID (6SB) PER COY STD. NO. 10-020 AND 10-025.	L.F.
22	NEW 12" BLUE SOLID (12SB) PER COY STD. NO. 10-020 AND 10-025.	L.F.
23	NEW ACCESSIBLE PARKING SPACE SYMBOL, 48"X48", SEE MUTCD FIG 3B-22, PAINT OR PREFABRICATED MATERIAL, CENTERED IN SPACE.	EA.
*	ALL STRIPING SHALL BE THERMOPLASTIC MARKING.	

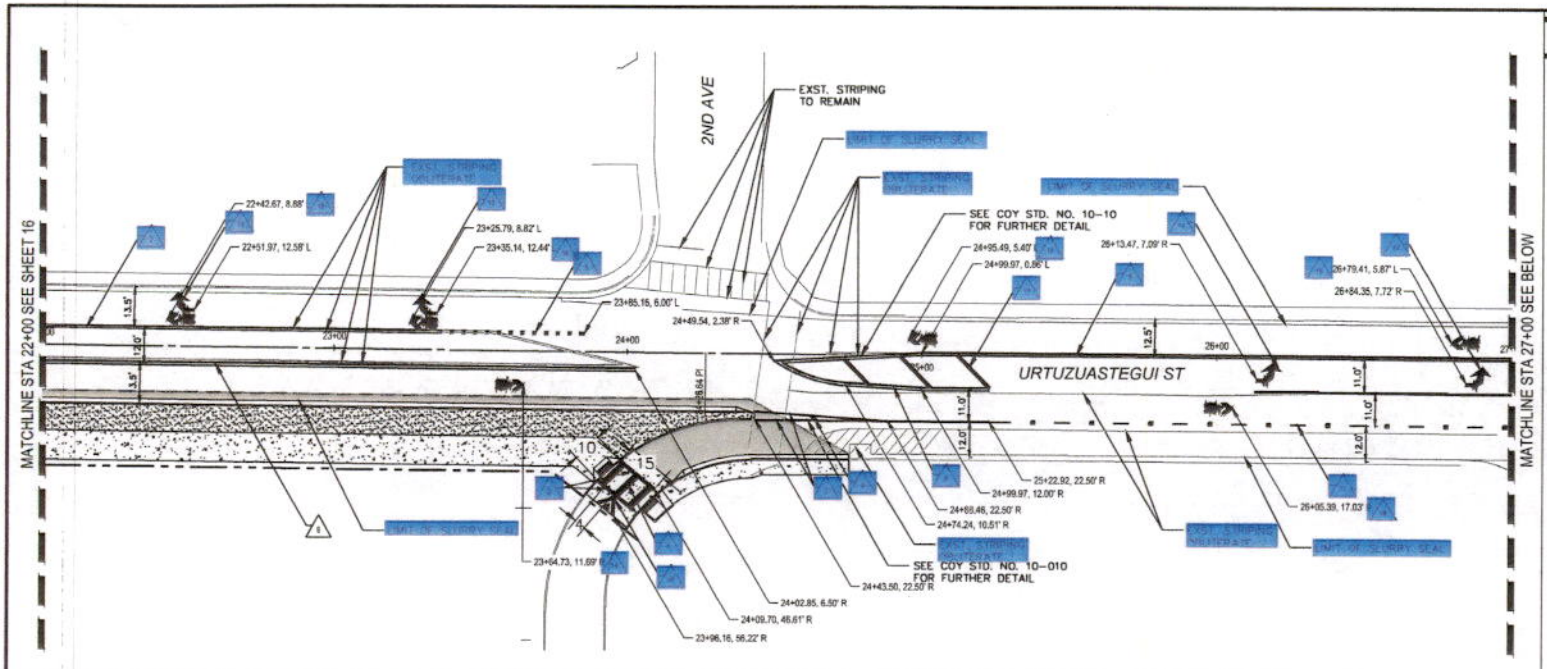
LEGEND

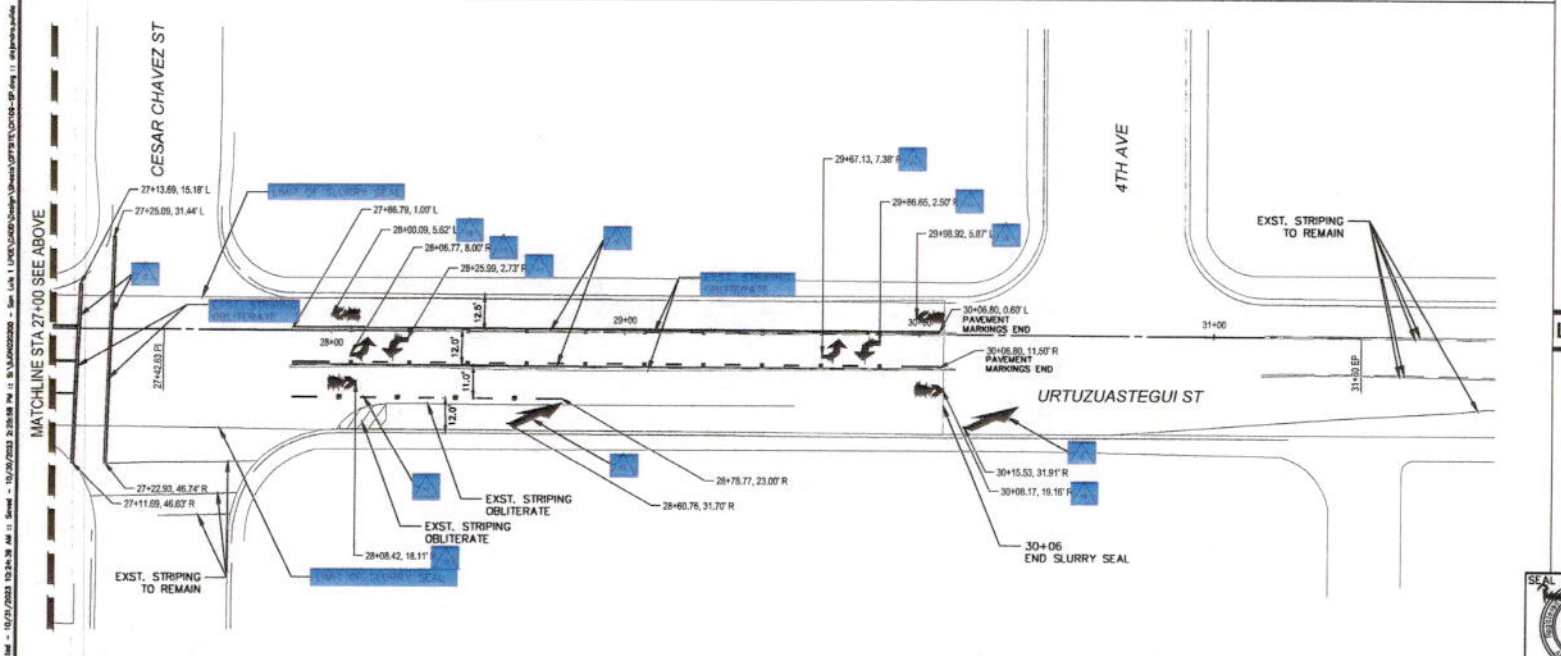
SCALE 1"=20'
0 20 60
10 40

Know what's below. Call before you dig. 811

PSOMAS			333 E WETMORE ROAD, SUITE 450 TUCSON, AZ 85705 520.292.2300
SCALE: 1"=20'	APPROVED BY:		DRAWN: JV, RC, AP
DATE: 11/1/23			C.I.P NO.
SAN LUIS I LAND PORT OF ENTRY OFFSITE			
PAVEMENT MARKING PLAN			16 OF 38

Plotted: 10/31/2023 10:24:17 AM | Saved: 10/31/2023 8:31:16 AM | S:\AD\052000 - San Luis I LPOE\CADD\Design\Sheets\OFFSITE\OS036-SP.dwg | ekjohnson





SHEET NOTES

1	NEW 18" WHITE SOLID (18SW) PER COY STD. NO. 10-020 AND 10-025.	L.F.
2	NEW 12" WHITE SOLID (12SW) PER COY STD. NO. 10-020 AND 10-025.	L.F.
3	NO ITEM	L.F.
4	NEW 24" WHITE SOLID (24SW) PER COY STD. NO. 10-020 AND 10-025.	L.F.
5	NEW 12" WIDE DOTTED WHITE LANE LINE (12LDW) PER COY STD. NO. 10-025.	L.F.
6	NEW 6" DOTTED WHITE (6DW) PER COY STD. 10-025.	L.F.
7	NEW 24"x 36" WHITE YIELD LINE.	L.F.
8	NEW 6" DOUBLE SOLID YELLOW (6SDY) PER COY STD. NO. 10-025.	L.F.
9	NEW 6" COMBINATION YELLOW (6CY) PER COY STD. NO. 10-025.	L.F.
10	NEW 12" YELLOW SOLID (12SY) PER COY STD. NO. 10-025.	L.F.
11	NEW DOUBLE ARROW PER ADOT STANDARD DRAWING M-10	L.F.
12	NEW STRAIGHT ARROW PER ADOT STANDARD DRAWING M-10	L.F.
13	NEW RIGHT ARROW PER ADOT STANDARD DRAWING M-10	L.F.
14	NEW LEFT ARROW PER ADOT STANDARD DRAWING M-10.	L.F.
15	NEW MERGING RIGHT TO LEFT PER ADOT STANDARD DRAWING M-11	L.F.
16	NEW 12" WHITE SOLID (12SW) PER COY STD. 3-205	L.F.
17	NEW 6" BROKEN WHITE PER COY STD. 10-205	L.F.
18	NEW "SHARROW". SEE DETAIL.	EA.
*	ALL STRIPING SHALL BE THERMOPLASTIC MARKING.	

LEGEND

SCALE: 1"=20'

Know what's below. Call before you dig. 811

SEAL

PSOMAS
333 E METROPOLITAN, SUITE 450, TUCSON, AZ 85705, 520.292.2300

SCALE: 1"=20'	APPROVED BY:	DRAWN: JV, RC, AP
DATE: 11/1/23		C.I.P. NO.

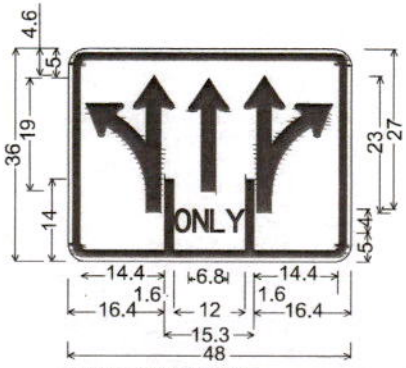
SAN LUIS I LAND PORT OF ENTRY OFFSITE

PAVEMENT MARKING PLAN — 17 OF 38

D1-2 (conventional road);

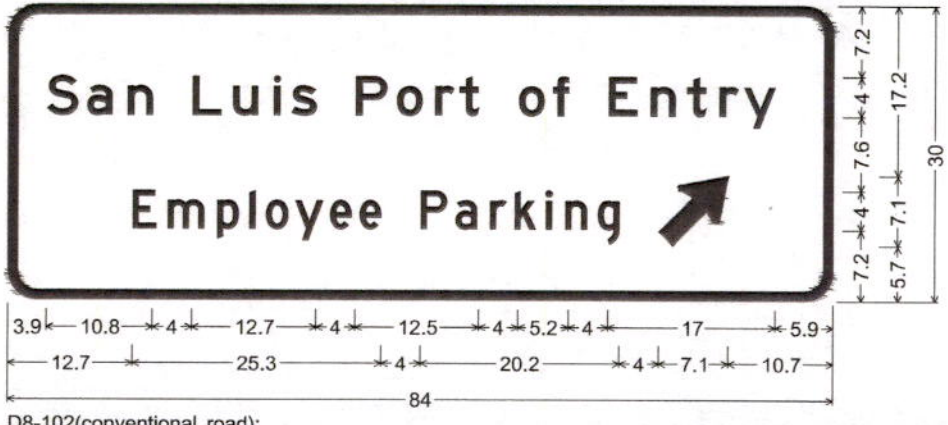
3.0" Radius, 1.0" Border, White on Green;
Arrow 6" Type D2 - 13.5" 90°;
"MEXICO", D;

3.0" Radius, 1.0" Border, White on Green;
"SAN LUIS", D 50% spacing;
Arrow 6" Type D1 - 9.8" 180°;
Arrow 6" Type D1 - 9.8" 0°;

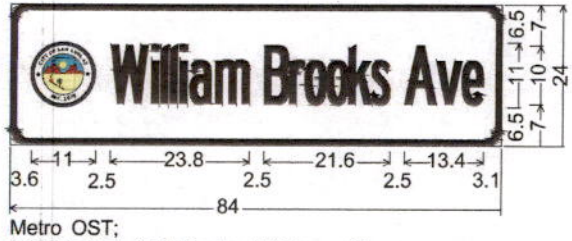


R3-8LLQ CUSTOM
3.0" Radius, 1.3" Border, 0.7" Indent, LaneMarker height: 12.0 LaneMarker width: 1.5Black on White;
3.0" Radius, 1.3" Border, 0.8" Indent, Black on White;
"ONLY", D 2K specified length;
3.0" Radius, 1.3" Border, 0.8" Indent, LaneMarker height: 12.0 LaneMarker width: 1.5Black on White;

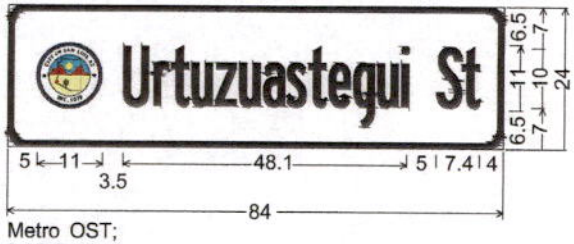
SPECIAL
"ADA SYMBOL", White on Blue
"HANDICAPPED DROP-OF ZONE", White on Blue
"NO PARKING", Blue on White



D8-102(conventional road);
3.0" Radius, 1.0" Border, White on Green;
"San Luis Port of Entry ", E; "Employee Parking", D;
Arrow 4" Type D2 - 9.0" 45°;



Metro OST;
3.0" Radius, 1.0" Border, White on Blue;
Rounded Rectangle 5.5" Radius; "William", Highway B 2K 160% spacing;
"Brooks", Highway B 2K; "Ave", Highway B 2K;



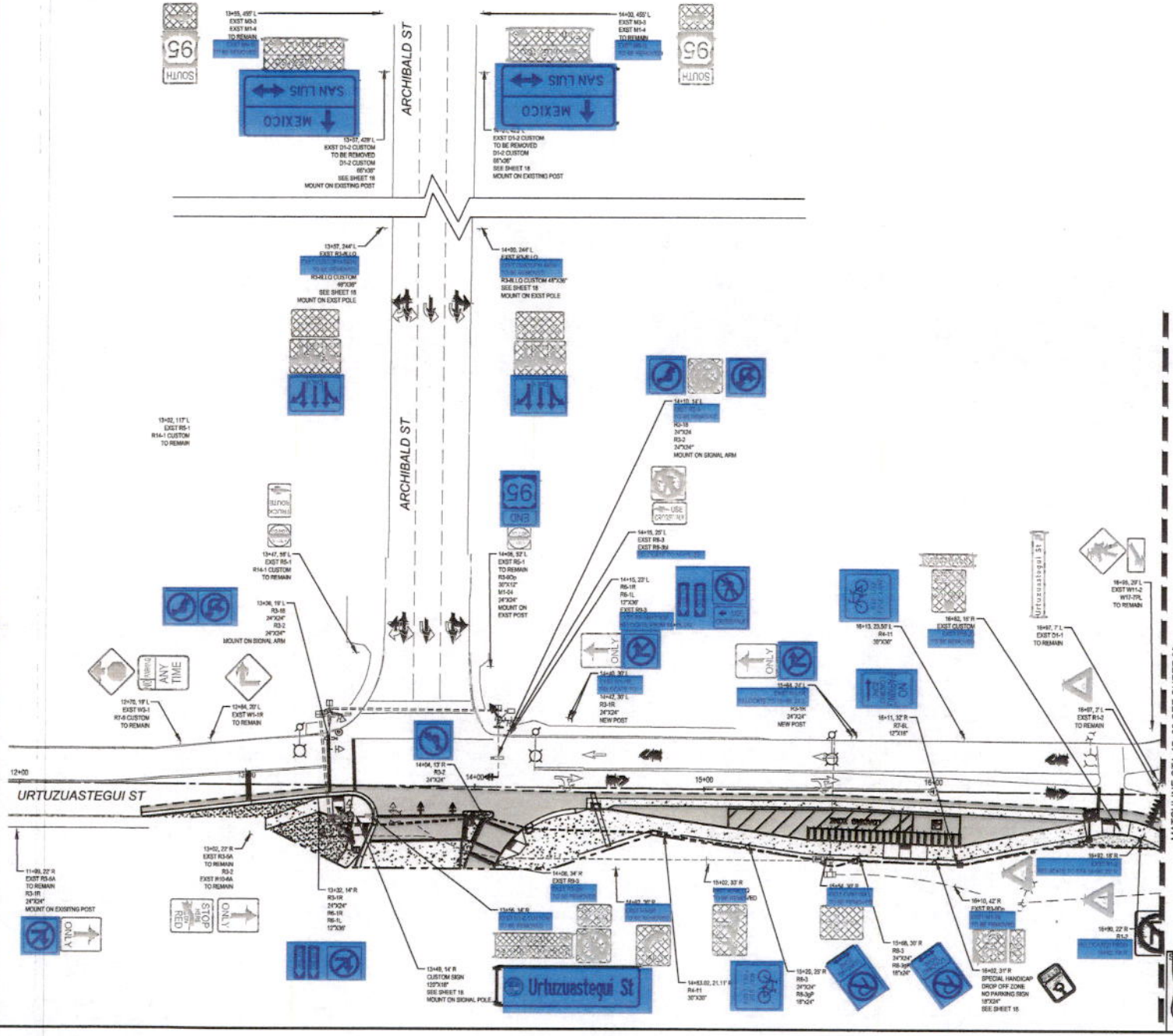
Metro OST;
3.0" Radius, 1.0" Border, White on Blue;
Rounded Rectangle 5.5" Radius; "Urtuzuastegui", Highway B 2K 160% spacing;
"St", Highway B 2K;

Know what's below. Call before you dig. 811

PSOMAS
333 E. WETMORE ROAD, SUITE 450, TUCSON, AZ 85705, 520.292.2300

SCALE: N.T.S.	APPROVED BY:	DRAWN: JV, RC, AP
DATE: 11/1/23		C.I.P. NO.

SAN LUIS I LAND PORT OF ENTRY OFFSITE
SIGNING LAYOUT — 18 OF: 38



SHEET NOTES

LEGEND

Know what's below. Call before you dig. 811

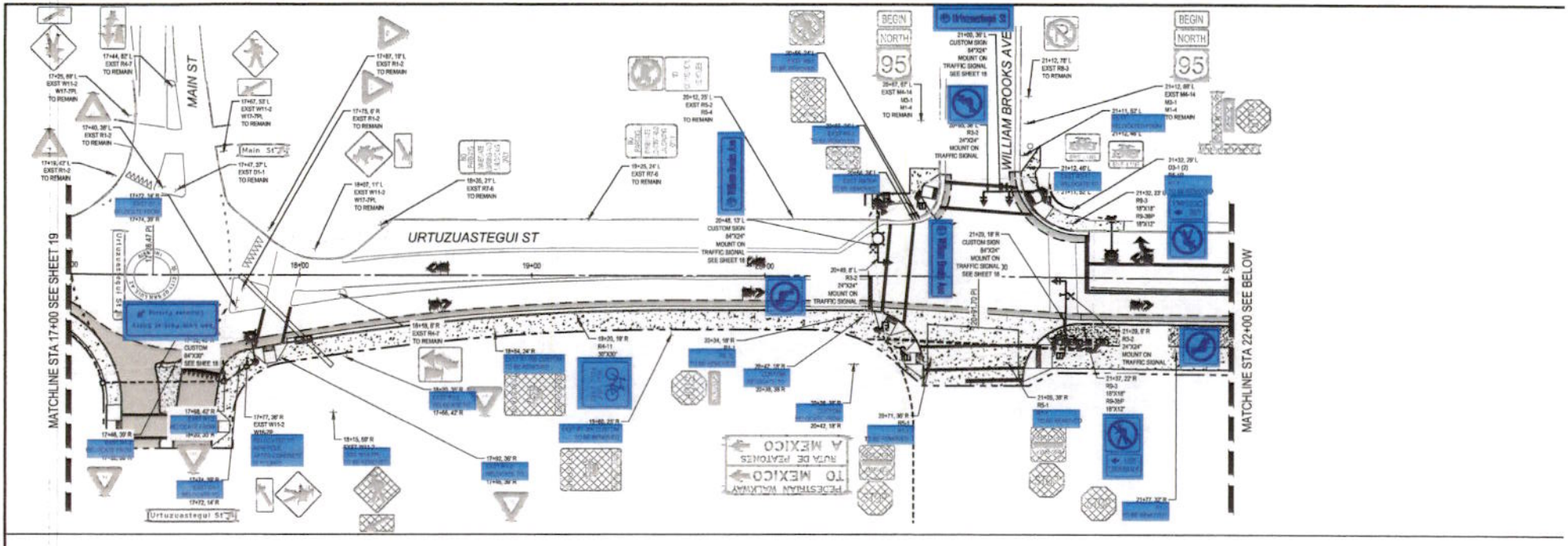
SCALE 1"=20'
0 10 20 40 60

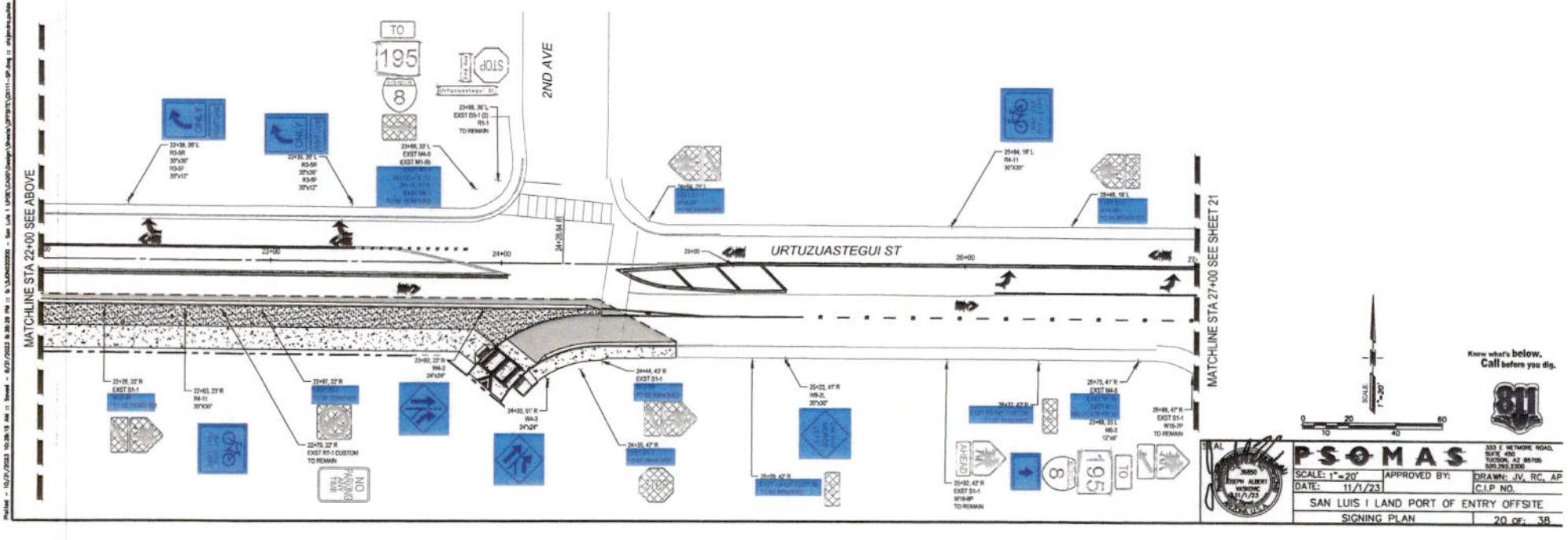
SCALE: 1"=20'	APPROVED BY:	DRAWN: JV, RC, AP
DATE: 11/1/23		C.I.P NO.

SAN LUIS I LAND PORT OF ENTRY OFFSITE

SIGNING PLAN — 19 OF 38

PSOMAS
333 E WETMORE ROAD, SUITE 450 TUCSON, AZ 85705 520.292.2300

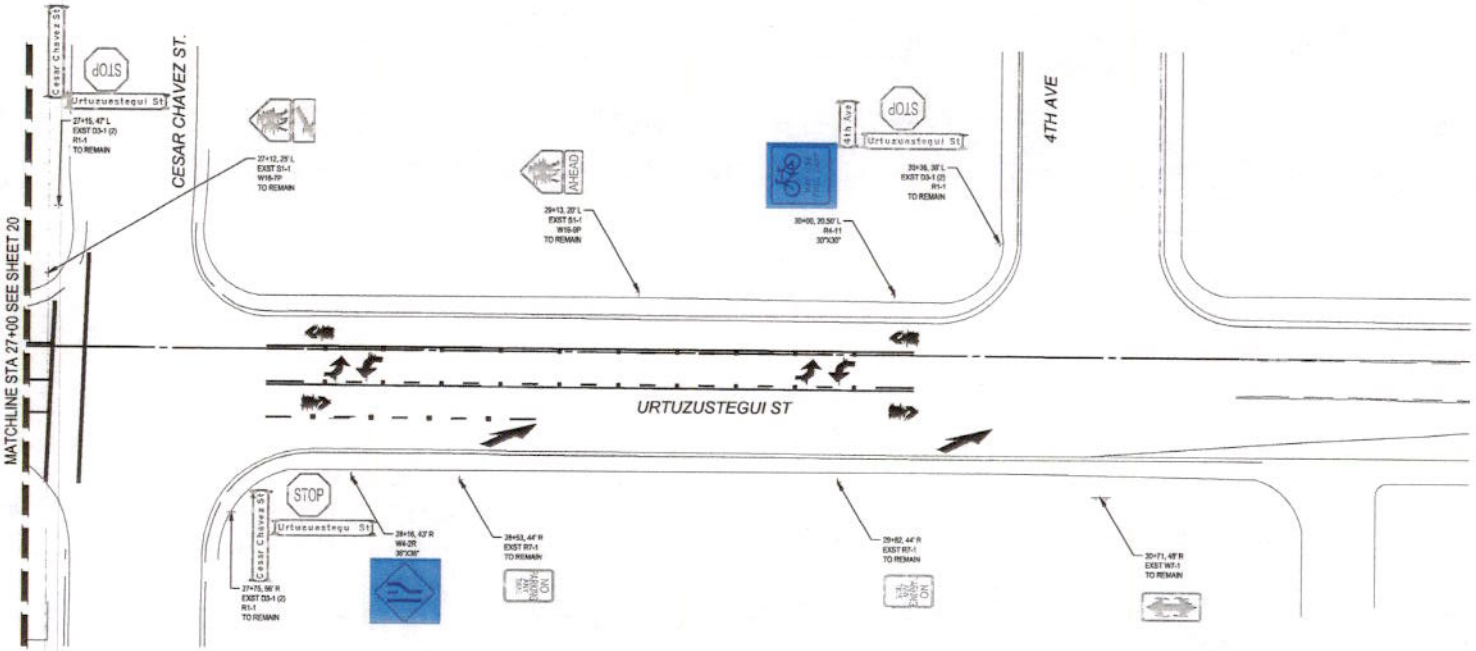




Know what's below. Call before you dig. 811

PSOMAS	333 E WETMORE ROAD, SUITE 450 TUCSON, AZ 85705 520.292.2300
SCALE: 1"=20'	APPROVED BY:
DATE: 11/1/23	DRAWN: JV, RC, AP
	C.I.P. NO.
SAN LUIS I LAND PORT OF ENTRY OFFSITE	
SIGNING PLAN	20 OF: 38

Plotted: 10/25/2023 10:26:15 AM by: jvera S:\AZ\MD\00200 - San Luis 1 LPOE\CADD\Design\Sheets\OFFSITE\DS111--SP.dwg by: dvp



SHEET NOTES

LEGEND

SCALE 1"=20'
0 10 20 40 60

Know what's below. Call before you dig. 811

SEAL

PSOMAS
333 E WETMORE ROAD, SUITE 450 TUCSON, AZ 85705 520.792.2300

SCALE: 1"=20'	APPROVED BY:	DRAWN: JV, RC, AP
DATE: 11/1/23		C.I.P. NO.

SAN LUIS I LAND PORT OF ENTRY OFFSITE
SIGNING PLAN — 21 OF 38

TRAFFIC SIGNAL GENERAL NOTES:

1. ALL MATERIALS AND INSTALLATION SHALL CONFORM TO CITY OF YUMA CONSTRUCTION STANDARD DETAIL DRAWINGS (MAY 2019), ADOT 2021 STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION, 2010 ADA STANDARDS FOR ACCESSIBLE DESIGN, AND 2017 NATIONAL ELECTRICAL CODE (NEC).
2. THE LOCATION OF UTILITIES SHOWN ON THE PLANS IS APPROXIMATE. ALL INVOLVED UTILITIES MAY NOT BE SHOWN ON THE PLANS. THE CONTRACTOR IS RESPONSIBLE FOR CONTACTING ALL UTILITIES FOR EXACT LOCATIONS PRIO TO ANY CONSTRUCTION. IF DISCREPANCIES EXIST, THE CONTRACTOR SHALL NOTIFY THE ENGINEER IMMEDIATELY.
3. PRIOR TO CONSTRUCTION, THE CONTRACTOR SHALL POTHOLE FOR UTILITIES. PRIOR TO INSTALLATION OF CONDUIT, THE CONTRACTOR SHALL POTHOLE FOR UTILITIES WHERE CONDUIT INSTALLATION SHALL CROSS EXISTING FACILITIES.
4. THE CONTRACTOR SHALL MAINTAIN AT LEAST 10 FEET FROM ANY OVERHEAD APS POWER LINES, 3 FEET FROM ANY APS OR OTHER UTILITY POLES, 4 FEET FROM DRAINAGE DITCHES, AND AT LEAST 1 FOOT CLEARANCE FROM ALL OTHER UTILITIES. THE CONTRACTOR IS RESPONSIBLE TO CONFIRM UTILITIES.
5. THE TRAFFIC SIGNAL CONTRACTOR MUST COORDINATE WITH CITY OF YUMA COUNTY TRAFFIC CONTROL SUPERVISOR, JOSE ROMERO, AT (928)-341-2553 A MINIMUM OF 2 WEEKS PRIOR TO BEGINNING CONSTRUCTION WORK.
6. THE TRAFFIC SIGNAL CONTRACTOR MUST COORDINATE WORK WITH THAT OF ANY OTHER CONTRACTORS WITHIN OR ADJACENT TO PROJECT LIMITS.
7. ALL EQUIPMENT, EXCEPT SIGNAL CABINET EQUIPMENT, THAT IS REMOVED BY THE CONTRACTOR AND NOT REUSED MUST BE SALVAGED, PROTECTED FROM DAMAGE AND DELIVERED BY THE CONTRACTOR DURING NORMAL BUSINESS HOURS TO THE CITY OF SAN LUIS. CONTACT STREET DIVISION AT (928) 341-8577 FOR LOCATION OF DELIVERY.
8. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING POWER SOURCE LOCATIONS SHOWN ON THESE PLANS WITH APS AND FOR COORDINATION AN ACTUAL ESTABLISHMENT OF ELECTRICAL SERVICE WITH APS. THE CITY OF SAN LUIS WILL BE RESPONSIBLE FOR PAYMENT OF FEES.
9. FOR ELECTRICAL SERVICE REQUIREMENTS, CONTACT DANIEL BARRERA OF ARIZONA PUBLIC SERVICE (APS) COMPANY AT (928) 615-0431. A MINIMUM OF 7 WORKING DAYS BEFORE SERVICE IS REQUIRED.
10. THE CONTRACTOR SHALL CONTACT THE CITY OF SAN LUIS, STREET DIVISION AT (928) 341-8577 TO SCHEDULE THE TURN-ON OF THE NEW TRAFFIC SIGNAL.
11. ALL PAVEMENT MARKINGS MUST BE INSTALLED PRIOR TO THE DAY OF TURN-ON. THE CONTRACTOR SHALL COORDINATE WITH THE CONTRACTOR RESPONSIBLE SIGNING INSTALLATION AND REMOVAL AT THE INTERSECTION OF URTUZUASTEGUI STREET AND 2ND AVENUE TO COORDINATE THE TIMING OF THE TRAFFIC SIGNAL TURN ON WITH THE TIMING OF THE STOP SIGN REMOVAL.
12. ALL CONDUCTORS MUST BE FURNISHED AND INSTALLED BY THE CONTRACTOR.
13. ALL SIGNAL HEAD, INCLUDING THOSE LOCATED ON TYPE A POLES, MUST BE SERVED FROM THE MAST ARM SIGNAL POLE ON THE ASSOCIATED CORNER.
14. ALL CABLES MUST SATISFY IMSA SPECIFICATION 19-1, AWG #14.
15. ALL DETECTORS MUST BE INSTALLED OR CONFIGURED, AND FUNCTIONAL, BEFORE THE DAY OF TURN-ON.
16. THE CONTRACTOR SHALL VERIFY ALL TRAFFIC SIGNAL POLE LOCATIONS WITH THE ENGINEER PRIOR TO INSTALLATION.
17. SIGNAL HEAD AIMING MUST BE AS DIRECTED BY THE CITY OF SAN LUIS SENIOR TRAFFIC TECHNICIAN.
18. ALL PARALLEL CONDUITS IN PROXIMITY TO EACH OTHER SHOULD BE INSTALLED IN A JOINT TRENCH OR JOINT BORING/DRILLING OPERATION, INCLUDING INTERCONNECT CONDUITS, WHERE APPLICABLE. (SEE LIGHTING PLANS).
19. THE CONTRACTOR SHALL FURNISH AND INSTALL A FULLY FUNCTIONAL VIDEO DETECTION SYSTEM FROM THE CITY OF YUMA'S PRE-APPROVED VENDOR, PROVIDE ALL EQUIPMENT MOUNTING, CABLING, AND CONNECTIONS IN ACCORDANCE WITH THESE PLANS AND THE VENDOR SPECIFICATIONS AND REQUIREMENTS. EQUIPMENT CONFIGURATION SHALL BE COMPLETED BY VENDOR-EMPLOYED REPRESENTATIVE. SEE CITY STANDARD VIDEO DETECTION STD DETAIL NO. 9-150. SYSTEM SHALL BE MIOVISION OR GRIDSMART WITH VIDEO IMAGE VEHICLE TRACKING AND DETECTION SYSTEM (V.I.V.7.D.S.).
20. PRIOR TO SUBMITTING A PROPOSAL, THE BIDDER SHALL EXAMINE ALL GENERAL CONSTRUCTION DRAWINGS AND VISIT THE CONSTRUCTION SITE TO BECOME FAMILIAR WITH EXISTING CONDITIONS UNDER WHICH THE CONTRACTOR WILL OPERATE. NO SUBSEQUENT ALLOWANCE WILL BE MADE IN CONNECTION WITH OR ON BEHALF OF THE CONTRACTOR FOR ANY ERRORS OR NEGLIGENCE BY THE CONTRACTOR.
21. PRIOR TO ORDERING ANY MATERIALS OR DOING ANY WORK, THE CONTRACTOR SHALL VERIFY DIMENSIONS AT THE SITE AND IMMEDIATELY REPORT ANY DISCREPANCIES TO THE ENGINEER. THE CONTRACTOR SHALL NOT PROCEED WITH ANY WORK UNTIL THE ENGINEER RENDERS A DECISION. NO EXTRA CHARGES OR COMPENSATION WILL BE ALLOWED FOR THE DIFFERENCES IN ACTUAL DIMENSIONS INDICATED ON THE DRAWINGS.
22. ALL EMPTY CONDUITS SHALL BE PROVIDED WITH NYLON PULL CORD INSTALLED. THE PULL CORD SHALL BE CONSIDERED AS INCIDENTAL TO THE UNIT PRICE OF THE CONDUIT FURNISHED AND INSTALLED.
23. ALL CONDUIT SWEEPS ENTERING TYPE 7 PULL BOXES WITH EXTENSIONS SHALL USE A 30 DEGREE SWEEP WITH A MINIMUM 36" RADIUS.
24. THE COST OF ALL CONDUIT STUB-OUTS IS INCIDENTAL TO THE COST OF THE ASSOCIATED PULL BOXES.
25. TRAFFIC CONTROL CHANGE AHEAD WARNING SIGNS SHALL BE INSTALLED WHEN TRAFFIC CONTROL TYPE HAS CHANGED AT THE INTERSECTION OF URTUZUASTEGUI STREET AND 2ND AVENUE FOR A MINIMUM OF 60 DAYS FOLLOWING THE TRAFFIC CONTROL CHANGE. THE CONTRACTOR SHALL REMOVE THE TEMPORARY SIGNS WHEN WARNING STAGE IS COMPLETED.
26. ALL NEW TRAFFIC SIGNAL SHALL HAVE A 12" REFLECTIVE 3M DG3 SHEETING ON 5" WIDE LOUVERED BACKPLATES, PER ASTM TYPE XI.
27. THE CONTRACTOR SHALL CONTACT THE CITY OF SAN LUIS PUBLIC WORKS PRIOR TO PLACING MATERIALS ORDERS. ALL MATERIALS AND EQUIPMENT SHALL BE APPROVED BY THE CITY OF SAN LUIS THROUGH THE EQUIPMENT AND MATERIALS SUBMITTAL PROCESS PRIOR TO PLACING ORDERS.

LEGEND

EXIST	PROPOSED	
		NEW RIGHT OF WAY
		EXISTING RIGHT OF WAY
		EXISTING EASEMENT
		EXISTING ROADWAY
		PROPOSED TRAFFIC SIGNAL CONDUIT RUN
		EXISTING TRAFFIC SIGNAL CONDUIT RUN
		CONDUIT STUB-OUT
		#7 PULLBOX WITH EXTENSION
		#3/6 PULLBOX
		#5 PULLBOX
		#7 PULLBOX
		CONTROLLER CABINET W/ FOUNDATION
		SERVICE CABINET W/ FOUNDATION
		BACKUP POWER CABINET
		CONDUIT RUN
		LUMINAIRE W/PHOTOCELL
		LUMINAIRE
		STREET NAME SIGN (SNS)
		PEDESTRIAN PUSHBUTTON
		POLE OR POST AS INDICATED
		POLE ID KEY LETTER
		CONDUIT RUN NUMBER
		PEDESTRIAN SIGNAL
		VIDEO DETECTION
		TRAFFIC SIGNAL
		TRAFFIC SIGNAL WITH TURN ARROW
		EMERGENCY VEHICLE PRE-EMPT SENSOR
		EMERGENCY VEHICLE PRE-EMPT BEACON

- GAS LINE
- TELEPHONE LINE
- ELECTRIC LINE
- SEWER LINE
- WATER LINE
- CTV — CABLE TV LINE
- F.O. — FIBER OPTIC LINE

ABBREVIATIONS

AVD	ADAPTIVE VIDEO DETECTION	LI	LOOP LEAD-IN
COY	CITY OF YUMA	PED	PEDESTRIAN
EVPD	EMERGENCY VEHICLE PREEMPTION DETECTOR	PEC	PHOTO ELECTRIC CONTROL
EX OR EXST	EXISTING	PPB	PEDESTRIAN PUSH BUTTON
EXT	EXTENSION	PVC	POLYVINYLCHLORIDE
FO	FIBER OPTIC	SCH	SCHEDULE
SNS	STREET NAME SIGN	SIG	SIGNALS
		SL	STREET LIGHT
		SMA	SIGNAL MAST ARM

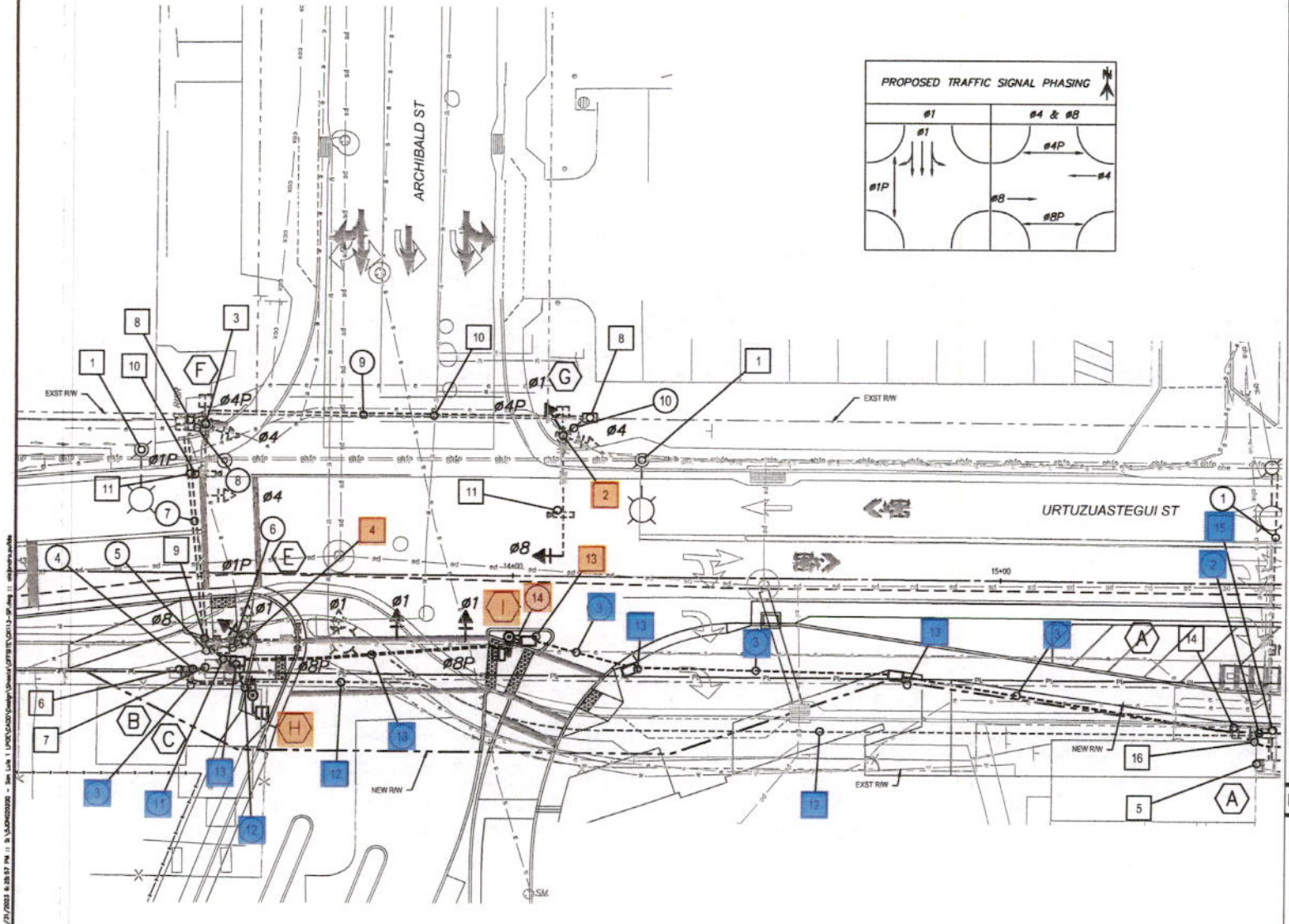
Know what's below. Call before you dig. 811

PSOMAS

SCALE: N.T.S.	APPROVED BY:	DRAWN: JV, RC, AP
DATE: 11/1/23		C.I.P. NO.

SAN LUIS I LAND PORT OF ENTRY OFFSITE

TRAFFIC SIGNAL NOTES | 22 OF: 38



SHEET NOTES

KEYNOTES: THIS SHEET

1. Existing APS light to remain.
2. Existing Type 'K' pole, 25' signal MA, (2) pedestrian signals, (3) traffic signals, and (1) Ped PB to remain. Replace pole mount Type R traffic signal with Type F.
3. Existing Type 'K' pole, 15' signal MA, (2) pedestrian signals, (2) traffic signals, and (2) Ped PB to remain.
4. Existing Type 'R' pole, 45' signal MA, 20' luminaire MA, 250W horizontal mount light (cobra), (1) pedestrian signal, (5) traffic signals, and (1) Ped PB to remain. Replace (2) MA Type R traffic signals with Type F.
5. Existing Meter pedestal, 200A, 120/240V, 1 PH, 3 wire, to be relocated by APS.
6. Existing UPS cabinet to remain.
7. Existing ADOT Type IV traffic signal controller to remain.
8. Existing No. 7 pull box to remain.
9. Existing No. 7 pullbox with extension to remain.
10. Existing (2) 4" conduit to remain.
11. Existing camera mount on 4 ft extension fastened to signal mast arm via Pelco (or equal) clamp to remain.
12. Existing conduit and service lines, remove once new service conduit and conductors are in place.
13. New No. 7 pullbox.
14. Relocated service meter pedestal by APS.
15. Reset existing pullbox.
16. See Lighting Modification Plan.

LEGEND

SCALE 1"=20'
0 20 60
10 40

Know what's below. Call before you dig. 811

SEAL
JOSEPH ALBERT HOWDYSHELL 11/1/23

PSOMAS
333 E WETMORE ROAD, SUITE 450 TUCSON, AZ 85705 520.292.2300

SCALE: 1"=20'	APPROVED BY:	DRAWN: JV, RC, AP
DATE: 11/1/23		C.I.P NO.

SAN LUIS I LAND PORT OF ENTRY OFFSITE
TRAFFIC SIGNAL PLAN
23 OF 38

CABINET SCHEDULE

CABINET	TYPE	CONTROLLER	AUX CONTROLLER	REMARKS	STATION, OFFSET	STANDARDS
(A)	-	EXISTING METER PEDESTAL		APS TO RELOCATE	15+50.4, 30.2' Rt	T.S. 2-6 T.S. 3-5
(B)	-	EXISTING UPS CABINET		TO REMAIN UNIT RATED 5 KW, 120/240V 1 PH IN NEMA 3R ENCLOSURE	13+31.4, 20.3' Rt	T.S. 2-7
(C)	IV	EXISTING MPS 8 PHASE MENU MENU DRIVEN WITH LCD ECONOLITE ASC-13 TS2 TYPE 2/TSI		TO REMAIN PEC MOUNTED ON CONTROLLER CABINET. ELEVATOR PAD PRESENT	13+38.8, 19.5' Rt	T.S. 2-4 T.S. 3-9 T.S. 3-10

POLE SCHEDULE

POLE NUMBER	TYPE	MAST ARMS SIG	MAST ARMS LUM	SIGNALS FACE	SIGNALS ASSEMBLY	LUMINAIRE	PED. P.B. TYPE/SIGN	REMARKS	STATION, OFFSET
(E) F F F F F 12' 14'	EXST R	45	20 FT	EXST (2) - F NEW (3) - F EXST (1) - PED	EXIST (3) - II EXIST (2) - VII EXIST (1) - XI	EXST 250W	EXST TYPE 1 2" ADA PB PPB SIGN R10-3b(L)	EXISTING VIDEO CAMERA	(E) 13+44.9, 13.8' Rt
(F) R R	EXST K	15	-	EXST (2) - R EXST (2) - PED	EXIST (1) - II EXIST (1) - VII EXIST (2) - XI	-	EXST (2) TYPE 1 2" ADA PB PPB SIGN R10-3b(L) & (R)	EXISTING VIDEO CAMERA	(F) 13+36.2, 30.7' Lt
(G) F F R	EXST K	25	-	NEW (2) - F EXST (1) - R EXST (1) - PED	EXIST (1) - II EXIST (1) - VII EXIST (1) - XI	-	EXST TYPE 1 2" ADA PB PPB SIGN R10-3b(L)	EXISTING VIDEO CAMERA	(G) 14+10.0, 29.1' Lt
(H)	NEW A (10')	-	-	NEW (1) PED	NEW (1) - XI	-	NEW TYPE 1 2" ADA PB PPB SIGN R10-3b(L)	-	(H) 13+46.7, 22.1' Rt
(I)	NEW A (10')	-	-	NEW (1) PED	NEW (1) - XI	-	NEW TYPE 1 2" ADA PB PPB SIGN R10-3b(L)	-	(I) 13+99.4, 12.3' Rt

SHEET NOTES

POLE SCHEDULE NOTE

THE CONTRACTOR SHALL PREPARE SIGNED AND SEALED SHOP DRAWINGS FOR ALL TRAFFIC SIGNAL POLES, MAST ARMS, AND FOUNTATIONS TO SUPPORT THE LOAD SHOWN ON THESE PLANS AND TO THE STANDARDS DRAWINGS. DESIGN OF SIGNALS SHALL BE COMPLIANT WITH THE 2013 AASHTO STANDARD SPECIFICATIONS FOR STRUCTURAL SUPPORTS FOR HIGHWAY SIGNS, LUMINAIRES, AND TRAFFIC SIGNALS, 6TH EDITION. SHOP DRAWINGS SHALL BE SUBMITTED TO THE SENIOR TRAFFIC TECHNICIAN FOR REVIEW AND APPROVAL PRIOR TO FABRICATION.

NOTES

1. THE EXISTING TRAFFIC SIGNAL WAS CONSTRUCTED FOLLOWING THE ARIZONA DEPARTMENT OF TRANSPORTATION (ADOT) SIGNALS AND LIGHTING STANDARD (SLS) DRAWINGS, 2010. REFERENCE IS MADE TO THESE STANDARD DETAILS.

LEGEND

Know what's below. Call before you dig. 811

PSOMAS

SCALE: N.T.S. | APPROVED BY: | DRAWN: JV, RC, AP
DATE: 11/1/23 | C.I.P. NO.

SAN LUIS I LAND PORT OF ENTRY OFFSITE
TRAFFIC SIGNAL POLE SCHEDULE | 24 OF 38

CONDUIT AND CONDUCTOR SCHEDULE

	CONDUIT-CONDUCTOR RUN NUMBER		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	CONDUIT SIZE (INCHES)		Exist 2.5	3	3	Exist 3	Exist 2-4	Exist 3	Exist 2-4	Exist 3	Exist 2-4	Exist 3	3	3	2-4	3																	
AWG	CIRCUIT PHASE																																
#14 AWG IMSA 19-1 MULTI-CONDUCTOR CABLE		NO. OF CABLES																															
		NO. OF CONDUCTORES																															
	SIGNAL #1																																
	SIGNAL #2																																
	SIGNAL #3																																
	SIGNAL #4																																
	SIGNAL #5																																
	SIGNAL #5																																
	SIGNAL #5																																
	PEDESTRIAN SIGNAL #2 (FUTURE)																																
	PEDESTRIAN SIGNAL #4 (FUTURE)																																
	PEDESTRIAN SIGNAL #6 (FUTURE)																																
	PEDESTRIAN SIGNAL #8 (FUTURE)																																
	PEDESTRIAN P.B. #2 (FUTURE)																																
	PEDESTRIAN P.B. #4 (FUTURE)																																
	PEDESTRIAN P.B. #6 (FUTURE)																																
	PEDESTRIAN P.B. #8 (FUTURE)																																
	PEDESTRIAN P.B. COMMON																																
	SIGNAL COMMON						1	1	1	1	1	1																					
	SPARES																																
	CONDUIT-CONDUCTOR RUN NUMBER		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
#10 XHHW	EXST STREET LIGHTING CIRCUIT (BLACK)						1	1	1		1	1																					
	EXST STREET LIGHTING CIRCUIT (RED)						1		1	1																							
#8 XHHW	EXST STREET LIGHTING COMMON (WHITE)						1	1	1	1	1	1																					
#8	EXST EQUIPMENT GROUND			1	1		1	1	1	1	1	1	1	1	1	1																	
120/240V	EXST POWER HOT #6 THW (STREET LIGHT)					2																											
	EXST POWER NEUTRAL #6 THW (STREET LIGHT)					1																											
120/240V	EXST POWER HOT #6 THW (CONTROLLER)					2																											
	EXST POWER NEUTRAL #6 THW (CONTROLLER)					1																											
120/240V	EXST POWER HOT #3/0 (RED) THW (CONTROLLER)		2	2	2	2									2																	
	EXST POWER NEUTRAL #3/0 (WHITE) THW (CONTROLLER)		1	1	1	1									1																	
	PRE-EMPT BEACON (BLUE)																																
	PRE-EMPT BEACON (WHITE)																																
YOMAR M913 CABLE	PRE-EMPT SENSOR**	N/W																															
	PRE-EMPT SENSOR**	E/W																															
PER ADOT SOLID 3 COND.	EXST VEHICLE DETECTION						3	1	2	1	1	1																					
	2500# MULE TAPE																																
	CONDUIT-CONDUCTOR RUN NUMBER		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31

NEW CONDUCTORS BY APS ◇

EXST (2) IMSA CABLES POLES E, F, AND G
NEW (2) IMSA CABLES TO POLES N, L AND J

EXST (1) IMSA CABLES TO POLE E

EXST (2) IMSA CABLES POLES F AND G

EXST (1) IMSA CABLES TO POLE F

EXST (1) IMSA CABLES POLE G

EXST (1) IMSA CABLE TO POLES G

NEW (3) IMSA CABLES TO POLES H AND I

NEW (1) IMSA CABLE TO POLE H

NEW (1) IMSA CABLE POLE I

NEW (1) IMSA CABLE TO POLE I

CONDUIT AND CONDUCTOR SCHEDULE NOTES

1. THE INSULATED BOND SHALL HAVE THE INSULATION STRIPPED INSIDE THE PULLBOXES.
2. THE IMSA 20 CONDUCTOR CABLE SHALL BE #14 AWG IMSA 19-1. THE IMSA 4 CONDUCTOR AND 7 CONDUCTOR CABLE SHALL BE #14 AWG IMSA 19-1.
3. ▣ – A CRIMP CONNECTION SHALL BE USED FOR SPLICING IN PULLBOXES
4. Exst – EXISTING CONDUIT
5. ◇ – CONDUCTORS BY UTILITY COMPANY, CONDUIT BY CONTRACTOR, DEPTH OF CONDUIT AND RISER SHALL BE PER UTILITY COMPANY REQUIREMENTS.

IMSA CABLE, #14 AWG, 20 CONDUCTOR

CABLE #1		CONDUCTOR COLOR: BASIC COLOR	CONDUCTOR COLOR: TRACER STRIPE	SIGNAL INTERVAL
# 1	# 5 OR OVERLAP A	RED	WHITE	RED
		BLACK	WHITE	YELLOW
		GREEN	WHITE	GREEN
# 2	# 6 OR OVERLAP B	RED	–	RED
		4.5	–	YELLOW
		GREEN	–	GREEN
# 3	# 7 OR OVERLAP C	BLACK	RED	RED
		ORANGE	RED	YELLOW
		BLUE	RED	GREEN
# 4	# 8 OR OVERLAP D	RED	BLACK	RED
		ORANGE	BLACK	YELLOW
		GREEN	BLACK	GREEN
# 2 PED.	# 8 PED.	BLUE	–	WALK
		BLACK	–	DONT WALK
		WHITE	BLACK	PUSH BUTTON
# 4 PED.		BLUE	WHITE	WALK
		RED	GREEN	DONT WALK
		WHITE	RED	PUSH BUTTON
ALL # 5		WHITE	–	P.B. COMMON
		BLUE	BLACK	SPARE

INDIVIDUAL CONDUCTORS IN THE CABLE SHALL BE TAGGED AS TO ASSIGNED PHASE

IMSA CABLE 19-1, #14 AWG, 4 CONDUCTOR & 7 CONDUCTOR

SIGNAL HEADS 5-SECTION, 7-CONDUCTOR CABLE	
BASIC COLOR	SIGNAL INTERVAL
RED	RED
BLACK	YELLOW
GREEN	GREEN
ORANGE	YELLOW ARROW
BLUE	GREEN ARROW
WHITE	VEH. COM.
WHT/BLK TR	VEH. COM.

SIGNAL HEADS INBOARD & SIDEMOUNT, 4-CONDUCTOR CABLE	
BASIC COLOR	PUSH BUTTON STATION
RED	RED
BLACK	YELLOW
GREEN	GREEN
WHITE	VEH. COM.

THIS CABLE SHALL BE TAGGED AS TO THE ASSIGNED PHASE

SHEET NOTES

LEGEND

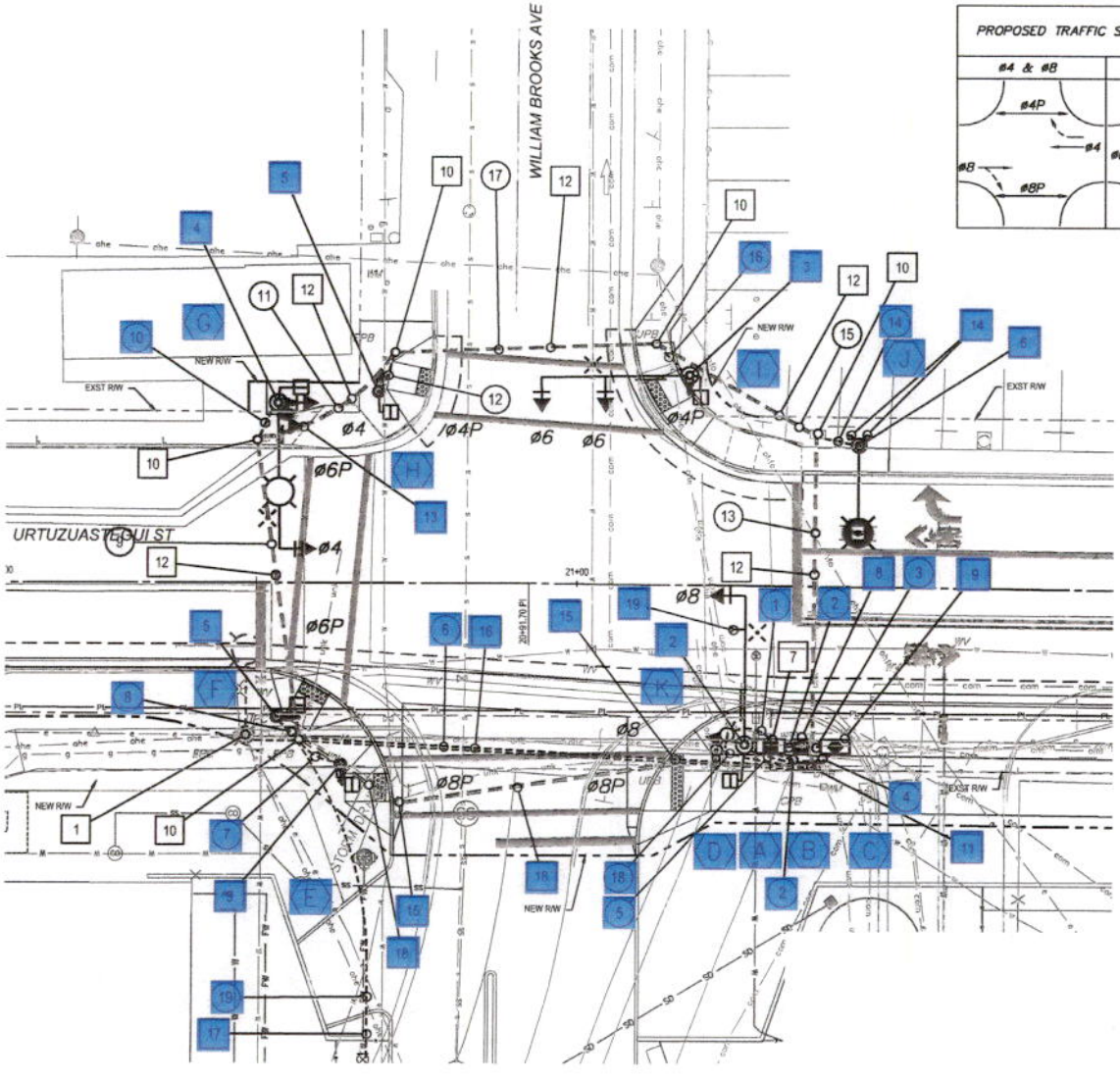
Know what's below. Call before you dig. 811

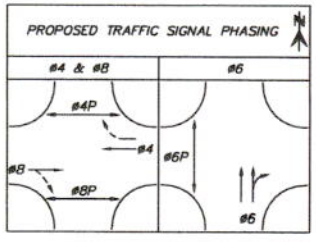
PSOMAS
333 E. WASHINGTON ROAD, SUITE 220, TUCSON, AZ 85705, 520.792.3300

SCALE: N.T.S. | APPROVED BY: | DRAWN: JV, RC, AP
DATE: 11/1/23 | C.I.P. NO.

SAN LUIS I LAND PORT OF ENTRY OFFSITE

TRAFFIC SIGNAL CONDUCTOR SCHEDULE 25 OF 38



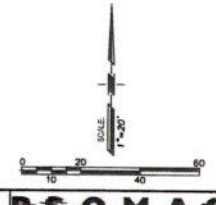


SHEET NOTES

KEYNOTES: THIS SHEET

1. Existing APS light to remain.
2. New Type 'J' pole, 25' signal MA, (1) pedestrian signal, (2) traffic signals with one MA and one side mounted, (1) Ped PB, street name sign, Pre-Empt GPS and beacon.
3. New Type 'J' pole, 25' signal MA, (1) pedestrian signal, (2) traffic signals both MA mounted, (1) Ped PB, street name sign, and Pre-Empt beacon.
4. New Type 'D' pole, 25' signal MA, 15' luminaire MA, 135W horizontal mount light (cobra), (1) pedestrian signal, (2) traffic signals with one MA and one side mounted, (1) Ped PB, street name sign, Pre-Empt beacon, and Miovision Smartview 360 video detection.
5. New Type 'A' pole, 10', (1) pedestrian signal, (1) Ped PB.
6. New Type 'G' pole, 15' luminaire MA, 135W horizontal mount light (cobra).
7. New APS Meter Pedestal.
8. UPS cabinet.
9. ADOT Type IV traffic signal controller.
10. Existing No. 7 pull box.
11. New No. 7 pullbox with extension. Replaces existing No. 7 pullbox..
12. Existing (2) 4" conduit.
13. New Miovision Smartview 360 Camera
14. (2) Bollards.
15. Remove existing No. 7 pull box.
16. New (2) 4" conduit.
17. On-site pre-emption conduit and cable to extend to Headhouse Building, see On-Site plans. Terminate 4-Conductor Cable (CC), location TBD in Headhouse Building, at a mechanical switch similar to Pelco SE-2001 Rectangular Push Button Assy, Flat Back, Alum Mechanical Switch, or other approved equal by the engineer.
18. Remove/abandon existing (2) 4" conduit.
19. New Opticom GPS Pre-Emption

LEGEND



Know what's **below.** **Call** before you dig.

811

SCALE: 1"=20'	APPROVED BY:	DRAWN: JV, RC, AP
DATE: 11/1/23		C.I.P. NO.

PSOMAS
333 E WETMORE ROAD, SUITE 450, TUCSON, AZ 85705, 520.292.2300

SAN LUIS I LAND PORT OF ENTRY OFFSITE

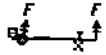
TRAFFIC SIGNAL PLAN — 26 OF: 38

Plotted: 10/31/2023 10:31:45 AM :: Saved: 8/31/2023 8:19:37 PM :: S:\AZMC\02000 - San Luis I LPOE\CADD\Design\Sheets\OFFSITE\OS114-SP.dwg :: alejandra.pulido

CABINET SCHEDULE

CABINET	TYPE	CONTROLLER	AUX CONTROLLER	REMARKS	STATION, OFFSET	STANDARDS
(A)	–	APS METER PEDESTAL		MEYERS MEUG16A–M100–AZ, 120/240 1 PHASE 100 AMP, W/PHOTOCELL 1–3 SERV. DISC, 100 AMP 2–POLE 2–4 LIGHTING, 20 AMP 2–POLE 5 CONTROL, 15 AMP 1–POLE 6 SIGNAL, 60 AMP 1–POLE	21+33.9, 27.7' Rt	T.S. 2–6 T.S. 3–5
(B)	–	ZINCBLUE BBS WITH 500W BATTERY		UNIT RATED 5 KW, 120/240V 1 PH IN NEMA 3R ENCLOSURE	21+39.1, 27.7' Rt	T.S. 2–7
(C)	IV	ECONOLITE COBALT ATC CONTROLLER W/ECONOLITE CABINET POWER SUPPLY PS–2412–5A		ECONOLITE 77 INCH "R" CABINET ADOT TYPE V (ADOT T.S. 3–9) INCLUDE GENERATOR HOOK–UP ON CABINET	21+45.0, 27.7' Rt	T.S. 2–4 T.S. 3–9 T.S. 3–10

POLE SCHEDULE

POLE NUMBER	POLE TYPE	MAST ARMS SIG	MAST ARMS LUM	SIGNALS FACE	SIGNALS ASSEMBLY	LUMINAIRE	PED, P.B. TYPE/SIGN	REMARKS	STATION, OFFSET
(D) 	J See Note 6	25	–	(2) – F (1) – PED	(1) – II (1) – V (1) – XI	–	(1) TYPE 1 2" ADA PB PPB SIGN R10–3b(L)	PRE–EMPT BEACON, SEE NOTE 2 PRE–EMPT GPS SENSOR, SEE NOTE 2 STREET NAME SIGN, SEE SIGNING PLAN	(D) 21+29.3, 27.2' Rt
(E) (F)	A (10 FT)	–	–	(1) – PED	(1) – XI	–	(1) TYPE 1 2" ADA PB PPB SIGN R10–3b(R)	PPB, SEE NOTE 4	(E) 20+59.2, 31.2' Rt (F) 20+48.2, 22.9' Rt
(G)	O See Note 6	25	15	(2) – F (1) – PED	(1) – II (1) – V (1) – XI	135W SEE NOTE 5	TYPE 1 2" ADA PB PPB SIGN R10–3b(L)	PRE–EMPT BEACON, SEE NOTE 2 STREET NAME SIGN, SEE SIGNING PLAN VIDEO CAMERA, SEE NOTE 3 PPB, SEE NOTE 4	(G) 20+48.2, 31.4' Lt
(H)	A (10 FT)	–	–	(1) – PED	(1) – XI	–	(1) TYPE 1 2" ADA PB PPB SIGN R10–3b(L)	PPB, SEE NOTE 4	(H) 20+65.5, 33.4' Lt
(I)	J See Note 6	25	–	(2) – F (1) – PED	(2) – II (1) – XI	–	TYPE 1 2" ADA PB PPB SIGN R10–3b(L)	PRE–EMPT BEACON, SEE NOTE 2 STREET NAME SIGN, SEE SIGNING PLAN VIDEO CAMERA, SEE NOTE 3 PPB, SEE NOTE 4	(I) 21+19.0, 36.7' Lt
(J)	O	–	15	–	–	135W SEE NOTE 5	–	PHOTOCELL ON LUMINAIRE	(J) 21+48.5, 24.7' Lt
(K)	PPB	–	–	–	–	–	TYPE PB 2" ADA PB PPB SIGN R10–3b(L)	PPB, SEE NOTE 4	(K) 21+24.5, 28.3' Rt

SHEET NOTES

POLE SCHEDULE NOTE

THE CONTRACTOR SHALL PREPARE SIGNED AND SEALED SHOP DRAWINGS FOR ALL TRAFFIC SIGNAL POLES, MAST ARMS, AND FOUNTATIONS TO SUPPORT THE LOAD SHOWN ON THESE PLANS AND TO THE STANDARDS DRAWINGS. DESIGN OF SIGNALS SHALL BE COMPLIANT WITH THE 2013 AASHTO STANDARD SPECIFICATIONS FOR STRUCTURAL SUPPORTS FOR HIGHWAY SIGNS, LUMINAIRES, AND TRAFFIC SIGNALS, 6TH EDITION. SHOP DRAWINGS SHALL BE SUBMITTED TO THE SENIOR TRAFFIC TECHNICIAN FOR REVIEW AND APPROVAL PRIOR TO FABRICATION.

NOTES

1. THE EXISTING TRAFFIC SIGNAL WAS CONSTRUCTED FOLLOWING THE ARIZONA DEPARTMENT OF TRANSPORTATION (ADOT) SIGNALS AND LIGHTING STANDARD (SLS) DRAWINGS, 2010. REFERENCE IS MADE TO THESE STANDARD DETAILS.
2. PRE–EMPTION SHALL BE OPTICOM GPS AND INCLUDE:
   a. GPS RADIO UNIT MODEL #3100
   b. GPS INSTALLATION CABLE MODEL #1700, EXT. 500'
   c. 4–CHANNEL 1 SLOT OPTICOM CARD RACK MODEL #760
   d. OPTICOM MULTI–MODE PHASE SELECTOR MODEL #754
3. VIDEO DETECTION SHALL BE MIOVISION WITH VIDEO IMAGE VEHICLE TRACKING AND DETECTION SYSTEM (V.I.V.T.D.S.) AND INCLUDE:
   a. MIOVISION SMARTVIEW 360 BELL CAMERA
      – INCLUDE CAMERA MOUNT AND UNIVERSAL HUB FOR MOUNTING TO TRAFFIC SIGNAL POLE.
   b. SHIELDED CAT5E ETHERNET CABLE
   c. MIOVISION CORE WITH DIRECT COUNTS MODULE (DCM)
4. PEDESTRIAN PUSH BUTTONS SHALL BE POLARIS APS BUTTONS WITH IN29VNOX–X R10–3 SIGN, ICCU–S CENTRAL CABINET CONTROL UNIT, 850–390 CABLE HARNESS, AND IN2–ICB INTERCONNECT BOARD.
5. LUMINAIRE SHALL BE LEOTEK MODEL GCL1, 135, 3000K, 60G OR EQUIVALENT.
6. TYPE J AND O TRAFFIC SIGNAL POLES SHALL BE PER ADOT SPECIFICATION, BUT WITH HINGED COVER ON TERMINAL COMPARTMENT PER FOR REFERENCE ONLY DETAILS.

LEGEND

Know what's below. Call before you dig.

811

PSOMAS

SCALE: N.Y.S. | APPROVED BY: | DRAWN: JV, RC, AP
DATE: 11/1/23 | C.I.P. NO.

SAN LUIS I LAND PORT OF ENTRY OFFSITE
TRAFFIC SIGNAL POLE SCHEDULE | 27 OF 38

CONDUIT AND CONDUCTOR SCHEDULE

	CONDUIT-CONDUCTOR RUN NUMBER	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
	CONDUIT SIZE (INCHES)	2.5	3	3	2-4	3	2-4	3	3	Exst 2-4	3	Exst 2-4	3	Exst 2-4	3	Exst 2-4	3	Exst 2-4	3	2.5											
AWG	CIRCUIT PHASE																														
#14 AWG IMSA 19-1 MULTI-CONDUCTOR CABLE	NO. IMSA 20 CC				3	1	1			1	1			1		1	1														
	NO. IMSA 4 CC				15	2	10	2	2	5	3	2	2	2		2	2		1	1										
	SIGNAL #1																														
	SIGNAL #2																														
	SIGNAL #3																														
	SIGNAL #4																														
	SIGNAL #5																														
	SIGNAL #6																														
	SIGNAL #7																														
	PEDESTRIAN SIGNAL #2 (FUTURE)	◇																													
	PEDESTRIAN SIGNAL #4 (FUTURE)																														
	PEDESTRIAN SIGNAL #6 (FUTURE)																														
	PEDESTRIAN SIGNAL #8 (FUTURE)																														
	PEDESTRIAN P.B. #2 (FUTURE)																														
	PEDESTRIAN P.B. #4 (FUTURE)																														
	PEDESTRIAN P.B. #6 (FUTURE)																														
	PEDESTRIAN P.B. #8 (FUTURE)																														
	PEDESTRIAN P.B. COMMON																														
	SIGNAL COMMON ▩				1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1										
	SPARES																														
	CONDUIT-CONDUCTOR RUN NUMBER	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
#10 XHHW	STREET LIGHTING CIRCUIT (BLACK)				1									1	1																
	STREET LIGHTING CIRCUIT (RED)				1		1			1	1																				
#8 XHHW	STREET LIGHTING COMMON (WHITE)				1									1	1																
#8 ▩	EQUIPMENT GROUND		1		1	1	1	1	1	1	1	1	1	1	1	1	1														
120/240V	POWER HOT #6 THW (STREET LIGHT)			2																											
	POWER NEUTRAL #6 THW (STREET LIGHT)			1																											
120/240V	POWER HOT #6 THW (CONTROLLER)			2																											
	POWER NEUTRAL #6 THW (CONTROLLER)			1																											
120/240V	POWER HOT #3/0 (RED) THW (CONTROLLER)	2	2	2																											
	POWER NEUTRAL #3/0 (WHITE) THW (CONTROLLER)	1	1	1																											
	PRE-EMPT BEACON (BLUE)																														
	PRE-EMPT BEACON (WHITE)																														
GPS CABLE MODEL #1070	OPTICOM GPS RADIO UNIT MODEL #3100				1	1																									
SHIELDED CAT5E ETHERNET CABLE	VEHICLE DETECTION				1		1			1	1																				
	2500# MULE TAPE																														
	CONDUIT-CONDUCTOR RUN NUMBER	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30

NEW CONDUCTORS BY APS

(3) 2000L (14) 4CC POLES D, E, F, G, H, I, K
(1) 4CC FOR ON-SITE PRE-EMPTION

(1) 2000L (2) 4CC POLE D

(1) 2000L (9) 4CC POLES E, F, G, H
(1) 4CC FOR ON-SITE PRE-EMPTION

(2) 4CC POLE E

(2) 4CC POLE F

(1) 2000L (5) 4CC POLES G, H

(1) 2000L (3) 4CC POLE G

(2) 4CC POLE H

(2) 4CC POLE I

(1) 2000L (2) 4CC POLE I

SEE STREET LIGHTING

(1) 2000L (2) 4CC POLE J

EXISTING EMPTY

(1) 4CC POLE K

(1) 4CC FOR ON-SITE PRE-EMPTION

CONDUIT AND CONDUCTOR SCHEDULE NOTES

1. THE INSULATED BOND SHALL HAVE THE INSULATION STRIPPED INSIDE THE PULLBOXES.
2. THE IMSA 20 CONDUCTOR CABLE SHALL BE #14 AWG IMSA 19-1. THE IMSA 4 CONDUCTOR AND 7 CONDUCTOR CABLE SHALL BE #14 AWG IMSA 19-1.
3. ▩ – A CRIMP CONNECTION SHALL BE USED FOR SPLICING IN PULLBOXES
4. Exst – EXISTING CONDUIT
5. ◇ – CONDUCTORS BY UTILITY COMPANY, CONDUIT BY CONTRACTOR, DEPTH OF CONDUIT AND RISER SHALL BE PER UTILITY COMPANY REQUIREMENTS.

IMSA CABLE, #14 AWG, 20 CONDUCTOR

CABLE #1		CONDUCTOR COLOR: BASIC COLOR	CONDUCTOR COLOR: TRACER STRIPE	SIGNAL INTERVAL
#1	#5 OR OVERLAP A	RED	WHITE	RED
		BLACK	WHITE	YELLOW
		GREEN	WHITE	GREEN
#2	#6 OR OVERLAP B	RED	--	RED
		AS	--	YELLOW
		GREEN	--	GREEN
#3	#7 OR OVERLAP C	BLACK	RED	RED
		ORANGE	RED	YELLOW
		BLUE	RED	GREEN
#4	#8 OR OVERLAP D	RED	BLACK	RED
		ORANGE	BLACK	YELLOW
		GREEN	BLACK	GREEN
#2 PED.	#6 PED.	BLUE	--	WALK
		BLACK	--	DONT WALK
		WHITE	BLACK	PUSH BUTTON
#4 PED.		BLUE	WHITE	WALK
		RED	GREEN	DONT WALK
		WHITE	RED	PUSH BUTTON
ALL #'S		WHITE	--	P.B. COMMON
		BLUE	BLACK	SPARE

INDIVIDUAL CONDUCTORS IN THE CABLE SHALL BE TAGGED AS TO ASSIGNED PHASE

IMSA CABLE 19-1, #14 AWG, 4 CONDUCTOR

SIGNAL HEADS INBOARD & SIDEMOUNT	
4-CONDUCTOR CABLE	
BASIC COLOR	PUSH BUTTON STATION
RED	RED
BLACK	YELLOW
GREEN	GREEN
WHITE	VEH. COM.

THE CABLES SHALL BE TAGGED AS TO THE ASSIGNED PHASE

PEDESTRIAN HEADS	
4-CONDUCTOR CABLE	
BASIC COLOR	SIGNAL INTERVAL
RED	DONT WALK
GREEN	WALK
WHITE	PED. COM.
BLACK	SPARE

PUSH BUTTON	
4-CONDUCTOR CABLE	
BASIC COLOR	SIGNAL INTERVAL
RED	PUSH BUTTON
WHITE	P.B. COM.
GREEN	SPARE
BLACK	SPARE

THE CABLES SHALL BE TAGGED AS TO THE ASSIGNED PHASE

IMSA CABLE 19-1, #14AWG ON-SITE PRE-EMPTION	
4-CONDUCTOR CABLE	
BASIC COLOR	PUSH BUTTON STATION
RED	VEH. COM.
WHITE	NEUTRAL
GREEN	GROUND
BLACK	SPARE

THE CABLES SHALL BE TAGGED EITHER PHASE 9 OR OVERLAP PHASE 8. SEE NOTE 1

SHEET NOTES

1. ON-SITE PRE-EMPTION VIA 4CC TO BE DESIGNATED AS PHASE 9 OR PHASE 6 OVERLAP FOR NB GREEN AND SET WITH MAX. GREEN TIME OF 180 SEC. OR OTHER TIME, AS APPROVED BY THE ENGINEER.

LEGEND

Know what's below. Call before you dig.

811

SEAL

PSOMAS

333 E WETMORE ROAD, SUITE 450, TUCSON, AZ 85705, 520.207.1300

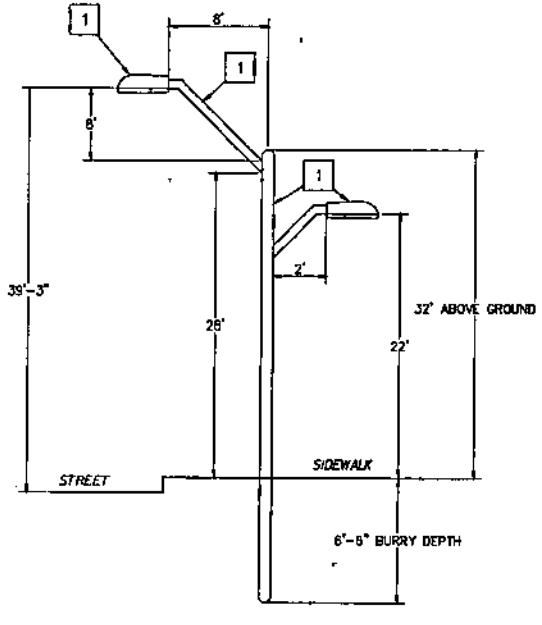
SCALE: N.T.S.	APPROVED BY:	DRAWN: JV, RC, AP
DATE: 11/1/23		C.I.P. NO.

SAN LUIS I LAND PORT OF ENTRY OFFSITE

TRAFFIC SIGNAL CONDUCTOR SCHEDULE 28 OF: 38

LEGEND

EXIST	PROPOSED	
		LUMINAIRE, MAST ARMS, POLE & POLE BASE
		#7 PULLBOX WITH EXTENSION
		#3½ PULLBOX
		#5 PULLBOX
		#7 PULLBOX
		LOAD CENTER CABINET
		METER PEDESTAL
		CONDUIT RUN
		LUMINAIRE W/PHOTOCELL
		LUMINAIRE
		STREET NAME SIGN (SNS)
		POLE ID KEY LETTER
		CONDUIT RUN NUMBER
		CONSTRUCTION KEY NOTE
		GAS LINE
		TELEPHONE LINE
		ELECTRIC LINE
		SEWER LINE
		WATER LINE
		CABLE TV LINE
		FIBER OPTIC LINE



A COMBINATION POLE DETAIL - APS POLE CODE 1944.38

NTS

STREET LIGHTING GENERAL NOTES:

1. ALL LIGHTING AND RELATED CONDUIT/WIRE WORK SHALL CONFORM UNLESS NOTED OTHERWISE TO THE 2021 EDITION OF THE ADOT STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION AND THE CURRENT STANDARD DRAWINGS FOR TRAFFIC SIGNALS AND LIGHTING ALONG WITH ANY SUBSEQUENT AMENDMENTS PRIOR TO BID DATE FOR HIGHWAY LIGHTING.
2. EXISTING CONDUIT RUNS ARE DIAGRAMMATIC AND ARE BASED SOLELY ON EXISTING AS-BUILT PLANS. EXACT LOCATION OF CONDUIT RUNS AND PULL BOX LOCATIONS SHALL BE FIELD VERIFIED PRIOR TO ANY EXCAVATION OR REMOVAL WORK.
3. POLE OFFSET SHALL BE MEASURED FROM CONSTRUCTION CENTERLINE INDICATED TO THE CENTER OF POLE AS INDICATED ON POLE SCHEDULE. REFER TO LIGHTING PLAN SHEETS FOR ADDITIONAL INFORMATION.
4. ALL EXISTING EQUIPMENT AND LIGHTING SYSTEMS SHALL REMAIN IN OPERATION UNLESS OTHERWISE NOTED. COORDINATE AND RECEIVE APPROVAL OF ANY OUTAGES FROM ENGINEER.
5. CONTRACTOR IS TO NOTIFY ENGINEER IN WRITING WHEN FIELD ADJUSTMENT OF POLES IS NECESSARY TO AVOID CONFLICT WITH UTILITIES OR CONSTRUCTION. STAKE NEW LOCATION OF POLES FOR REVIEW BY ENGINEER PRIOR TO ANY WORK.
6. CONTRACTOR IS RESPONSIBLE FOR LOCATION ALL EXISTING UTILITIES WHETHER SHOWN HEREIN OR NOT AND SHALL PROTECT THEM FROM DAMAGE. CONTRACTOR SHALL BEAR ALL EXPENSES FOR REPAIR OR REPLACEMENT IN CONJUNCTION WITH EXECUTION OF THIS CONTRACT.
7. WHERE INDICATED ON THE PLANS, REMOVE EXISTING FOUNDATION PER SPECIAL PROVISIONS. POLES AND HARDWARE SHALL BE CLEANED AND DELIVERED TO APS, OR CITY OF SAN LUIS AS INDICATED ON THE PLANS.
8. DIRECT BURIED POLES SHALL BE SET IN AN AUGURED HOLE IN UNDISTURBED EARTH. POLE SHALL BE SET PLUMB IN TWO DIRECTIONS 90 DEGREES APART. BACKFILL SHALL BE IN ACCORDANCE WITH ADOT 2021 STANDARD SPECIFICATIONS, SUBSECTION 203-5.03(B).
9. EXISTING APS POWER SOURCE SHALL REMAIN IN PLACE AND FULLY OPERATIONAL THROUGHOUT THE CONSTRUCTION PERIOD UNLESS OTHERWISE NOTED.
10. CONTRACTOR SHALL RECIRCUIT AND RECONNECT ALL ELECTRICAL EQUIPMENT CIRCUITS, ETC., NOT INDICATED TO BE REMOVED WHICH MAY BECOME SEVERED FROM IT NORMAL POWER SUPPLY.
11. DIRECT BURY POLE BURY DEPTH SHALL BE IN ACCORDANCE WITH APS REQUIREMENTS.
12. CONTRACTOR SHALL CONTACT JOHN P. MAHON OF APS AT (928-336-9820) A MINIMUM OF 10 DAYS BEFORE ANY SERVICE WORK IS REQUIRED.
13. CONTRACTOR SHALL REFER TO STORM DRAIN PLAN SHEETS FOR COORDINATION OF CONDUIT INSTALLATIONS ROUTED ADJACENT TO AND OVER EXISTING OR NEW CATCH BASIN AREAS.
14. EACH LUMINAIRE SHALL BE INDIVIDUALLY PROTECTED BY FUSE.
15. ORIENT POLE BASE TO ROADWAY SUCH THAT THE LUMINARIES ARE 90 DEGREES TO THE DIRECTION OF TRAVEL.
16. CONTRACTOR TO REPLACE AND BURNED-OUT LAMPS OF NEW EQUIPMENT AT ANY TIME DURING THE CONSTRUCTION PERIOD UP TO FINAL ACCEPTANCE OF THE PROJECT BY THE CITY OF SAN LUIS. COST FOR MATERIAL AND LABOR TO BE INCLUDED AS PART OF "MAINTAIN EXISTING HIGHWAY LIGHTING AND TRAFFIC SIGNALS".
17. CONTRACTOR TO FURNISH AND INSTALL A LOCATOR BALL IN THE CONDUIT TRENCH ADJACENT TO PULL BOXES. PULL BOX COVERS TO BE BURIED 12 INCHES BELOW GRADE. TYPICAL UNIT IS 3M-EMS-XR/ID POMER. LOCATOR BALLS TO BE INCLUDED IN PULL BOX PRICES.
18. EXISTING LIGHTS ARE POWERED BY APS
19. CONTRACTOR TO PROVIDE CONDUIT TRENCH, 1 INCH AND 2 1/2 INCH CONDUIT AND INSTALL 2500 LB. RATED MULE TAPE IN CONDUIT. CLOSE TRENCH AFTER CONDUIT/PULL BOX SYSTEM HAS BEEN INSPECTED AND APPROVED BY APS.
20. APS TO SUPPLY PULL BOXES (1 BOXES) AND INSTALL LIGHTING CONDUCTORS IN CONDUIT, PULL BOX TO PULL BOX, AND IN LIGHT POLES TO LUMINAIRE ALONG WITH THE NECESSARY FUSES FOR THE ROADWAY STREETLIGHT AND PEDESTRIAN LIGHT. APS TO SUPPLY AND INSTALL LIGHT POLES.
21. CONTRACTOR TO INSTALL APS FURNISHED GROUND RODS IN EACH APS FURNISHED PULL BOX. GROUT THE PULL BOXES PER APS REQUIREMENTS. GROUND RODS TO BE INCLUDED AS PART OF PULL BOX INSTALLATION.

KEYNOTES: THIS SHEET

1	REFER TO POLE SCHEDULE, LIGHTING MODIFICATION PLAN

Know what's below. Call before you dig.

811

SEAL

PSOMAS

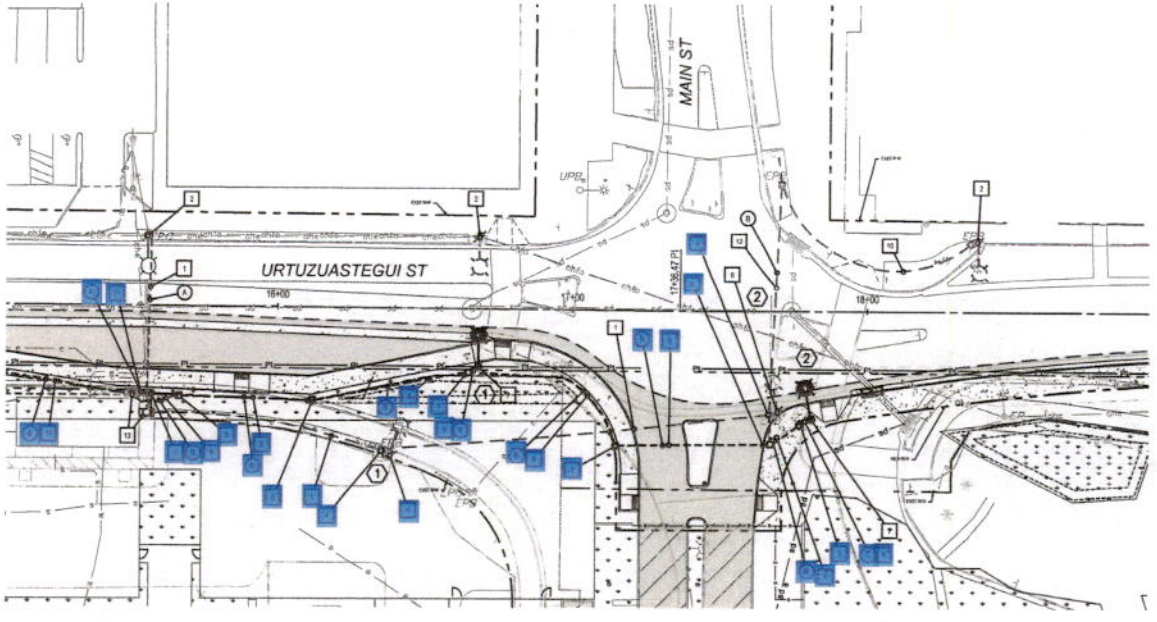
333 E. WETMORE ROAD, SUITE 450, TUCSON, AZ 85705, 520.292.2300

SCALE: N.T.S.	APPROVED BY:	DRAWN: JV, RC, AP
DATE: 11/1/23		C.I.P. NO.

SAN LUIS I LAND PORT OF ENTRY OFFSITE

LIGHTING NOTES

29 OF 38



SHEET NOTES

KEYNOTES: THIS SHEET

1. EXISTING ELECTRIC SERVICE CONDUIT RUN NO. 1 FROM APS CONNECTION POINT, 2 1/2 INCH CONDUIT, 3 #3/0 WIRES TO REMAIN.
2. EXISTING LIGHT AND POLE TO REMAIN.
3. EXISTING NO. 5 PULL BOX TO BE RESET.
4. EXISTING NO. 5 PULL BOX TO BE REMOVED. NEW 2 1/2 INCH CONDUIT TO CONNECT TO EXISTING CONDUIT.
5. NEW NO. 5 PULL BOX TO BE INSTALLED.
6. EXISTING DIRECT BURY APS ARCHITECTURAL LIGHT POLE TO BE REMOVED.
7. NEW DIRECT BURY APS ARCHITECTURAL LIGHT POLE TO BE INSTALLED.
8. NEW 2 1/2 INCH CONDUIT INSTALLED BY CONTRACTOR 2 #10 ALUMINUM + GROUND INSTALLED BY APS.
9. NEW 2 INCH CONDUIT WITH 2 #10 ALUMINUM + #10 GROUND FROM PULL BOX TO POLE. WIRES CONTINUE TO BALLAST AND INSTALLED BY CONTRACTOR.
10. EXISTING CONDUIT AND CONDUCTORS TO REMAIN IN PLACE.
11. NEW 2 1/2 IN CONDUIT INSTALLED BY CONTRACTOR, 3 #3/0 WIRES TO RELOCATED SERVICE METER PEDESTAL BY APS.
12. EXISTING CONDUIT TO REMAIN IN PLACE. APS TO INSTALL NEW CONDUCTORS BETWEEN PULL BOXES
13. SEE TRAFFIC SIGNAL PLANS FOR NOTES ON RELOCATED SERVICE METER PEDESTAL

POLE SCHEDULE – STREET LIGHTING SYSTEM

ADOT NUMBER	LOAD CENTER	CIRCUIT NUMBER	POLE NO.	CONSTRUCTION CENTERLINE	STATION NO.	OFFSET FROM CENTERLINE	POLE HEIGHT	LAMP	LAMP QUANTITY	POLE TYPE	MAST ARM	LUMINAIRE ORIENTATION	REMARKS	NOTES
	EXISTING		1	Urtuzuostegui Street	16+64.3	18.4' RT	32 FT	160 / 25	2	APS 1944	8 FT HI-RISE 2' MID-POLE	STREET / SW	APS SUPPLIED	1, 2, 3, 4, 5
	EXISTING		2	Urtuzuostegui Street	17+81.0	37.4' RT	32 FT	160 / 25	2	APS 1944	8 FT HI-RISE 2' MID-POLE	STREET / SW	APS SUPPLIED	1, 2, 3, 4, 5

CONDUIT AND CONDUCTOR SCHEDULE

	CONDUIT RUN LETTER	A	B	C	D	E	F
AWG	CONDUIT SIZE IN INCHES	2 1/2	2 1/2	1			
#3/0	ALUMINUM – BY APS	3					
#1/0	ALUMINUM – BY APS		2				
#8 GND		1	1				
#10	COPPER, BLACK			4			
#10 GND	COPPER, BARE			1			
Notes:			2	3			

CONDUIT AND CONDUCTOR SCHEDULE NOTES

1. *All conduit is new and supplied and installed by the contractor.*
2. *Conductors supplied and installed by APS.*
3. *Wires to the light fixtures installed by APS.*

POLE SCHEDULE NOTES

1. *New poles supplied and installed by APS.*
2. *8 foot mast arm faces street side full cut-off*
3. *2 foot mast arm faces sidewalk side full cut-off.*
4. *APS Light Code CL54, 160 W LED, Type II Distribution for street.*
5. *APS Light Code CL50, 26 W LED, Type II Distribution 3000K, 3,400 Initial Lumens for sidewalk.*

LEGEND

- CONCRETE PAVEMENT PER PAVING PLAN, SHEETS C1121-SP THROUGH C1125-S, CONCRETE SIDEWALK PER COY NO. 3-135.
- AC PAVEMENT PER PAVING PLAN , SHEETS C1121-SP THROUGH C1125-SP
- FOG SEAL EXISTING PAVEMENT.
- UTILITY EASEMENT LINE
- PROPERTY LINE

Know what's below. Call before you dig.

811

SEAL

61603 RANDY L. CHENEY

PSOMAS

333 E. WETMORE ROAD, SUITE 450 TUCSON, AZ 85705 520.292.2300

SCALE: 1"=20'	APPROVED BY:	DRAWN: JV, RC, AP
DATE: 11/1/23		C.I.P. NO.

SAN LUIS I LAND PORT OF ENTRY OFFSITE

LIGHTING MODIFICATION PLAN — 30 OF: 38

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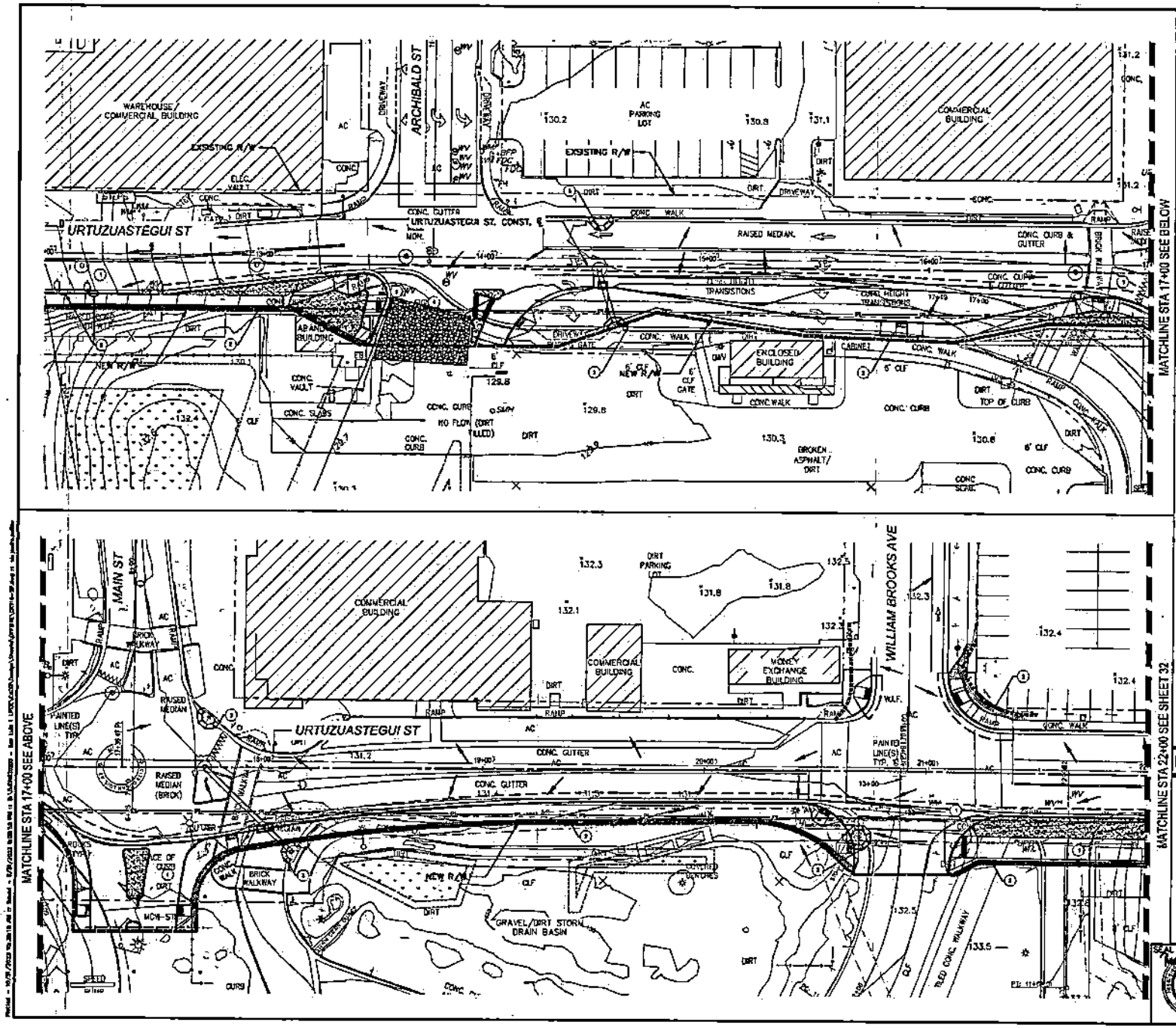


SHEET NOTES

1. SWEEP STREETS DAILY AT POINTS OF INGRESS AND EGRESS ACROSS PROJECT EXTENTS
2. INSTALL FIBER ROLL BARRIER.
3. INSTALL BASIN AND STEEL GRATE PROTECTION.
4. INSTALL CONSTRUCTION TRACK-OUT CONTROLS (STABILIZED CONSTRUCTION ENTRANCE).
5. INSTALL SANDBAG CHECK DAMS

1. REFER TO THE LATEST EDITION OF THE UNITED STATES ENVIRONMENTAL PROTECTION AGENCY (EPA) STORMWATER BEST MANAGEMENT PRACTICE FOR THE BMP OUTLINED ON THIS PLAN.
2. INSTALL INLET PROTECTION ON ALL EXISTING INLETS PRIOR TO DEMOLITION.
3. THE LOCATION AND PROTECTION OF ALL UTILITIES IS RESPONSIBILITY OF THE CONTRACTOR.
4. DISTURBANCE LIMIT IS APPROX. 1 ACRE
5. IMPROVEMENTS SOUTH OF RIGHT OF WAY ARE PER SEPARATE ONSITE PLANS.

SCALE 1"=20'

0 10 20 40 80

Know what's below. Call before you dig. 811

LEGEND

- SLOPE ARROW
- 600 — NEW CONTOUR
- 500 — EXISTING CONTOUR
- EXISTING/NEW R/W
- OFFSITE EROSION CONTROL LIMIT
- FIBER ROLL BARRIER
- INLET PROTECTION
- CONSTRUCTION TRACK OUT CONTROLS

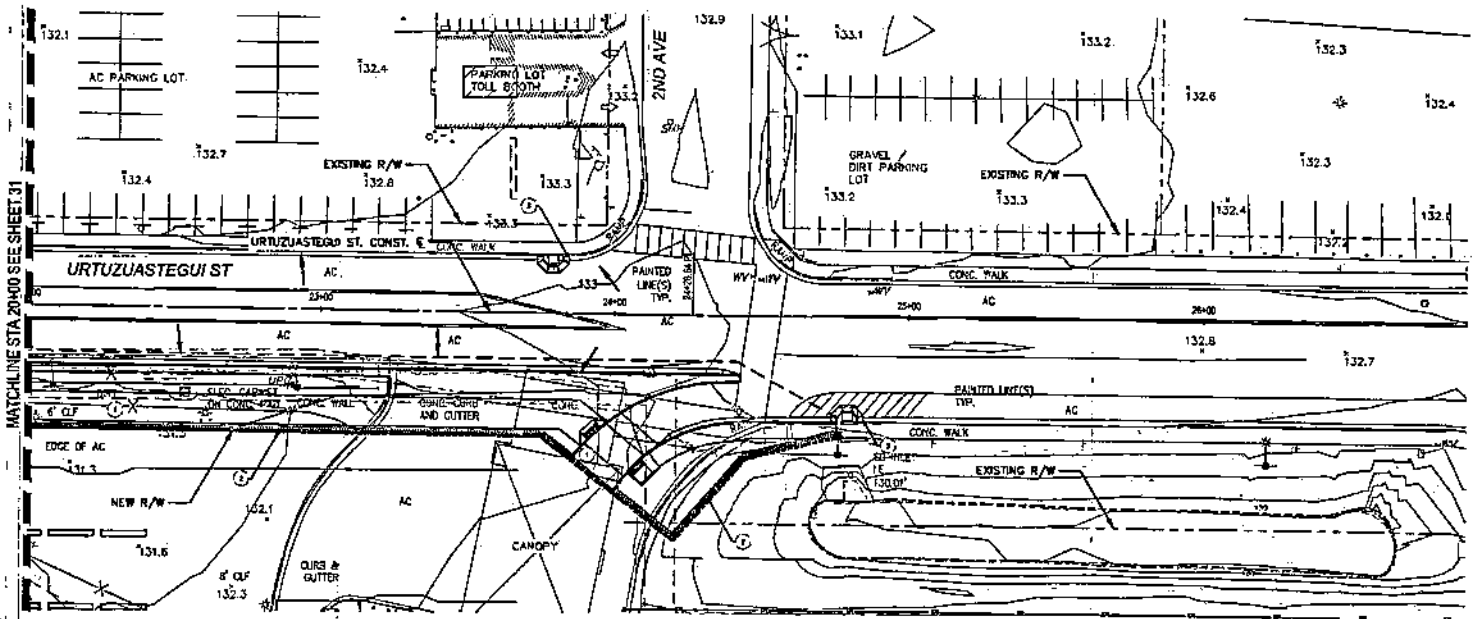
PSOMAS

SCALE: 1"=20' | APPROVED BY: | DRAWN: JV, RC, AP

DATE: 11/1/23 | C.I.P. NO.

SAN LUIS I LAND PORT OF ENTRY OFFSITE

EROSION CONTOL PLAN | 31 OF 38



SHEET NOTES

1. SWEEP STREETS DAILY AT POINTS OF INGRESS AND EGRESS ACROSS PROJECT EXTENTS
2. INSTALL FIBER ROLL BARRIER.
3. INSTALL BASIN AND STEEL GRATE PROTECTION.
4. INSTALL CONSTRUCTION TRACK-OUT CONTROLS (STABILIZED CONSTRUCTION ENTRANCE).
5. INSTALL SANDBAG CHECK DAMS

1. REFER TO THE LATEST EDITION OF THE UNITED STATES ENVIRONMENTAL PROTECTION AGENCY (EPA) STORMWATER BEST MANAGEMENT PRACTICE FOR THE BMP OUTLINED ON THIS PLAN.
2. INSTALL INLET PROTECTION ON ALL EXISTING INLETS PRIOR TO DEMOLITION.
3. THE LOCATION AND PROTECTION OF ALL UTILITIES IS RESPONSIBILITY OF THE CONTRACTOR.
4. DISTURBANCE LIMIT IS APPROX. 1 ACRE
5. IMPROVEMENTS SOUTH OF RIGHT OF WAY ARE PER SEPARATE ONSITE PLANS.

SCALE 1"=20'

0 20 40 80

Know what's below. Call before you dig. 811

LEGEND

- SLOPE ARROW
- 500 — NEW CONTOUR
- 500 — EXISTING CONTOUR
- EXISTING/NEW R/W
- OFFSITE EROSION CONTROL LIMIT
- FIBER ROLL BARRIER
- INLET PROTECTION
- CONSTRUCT TRACK OUT CONTROLS

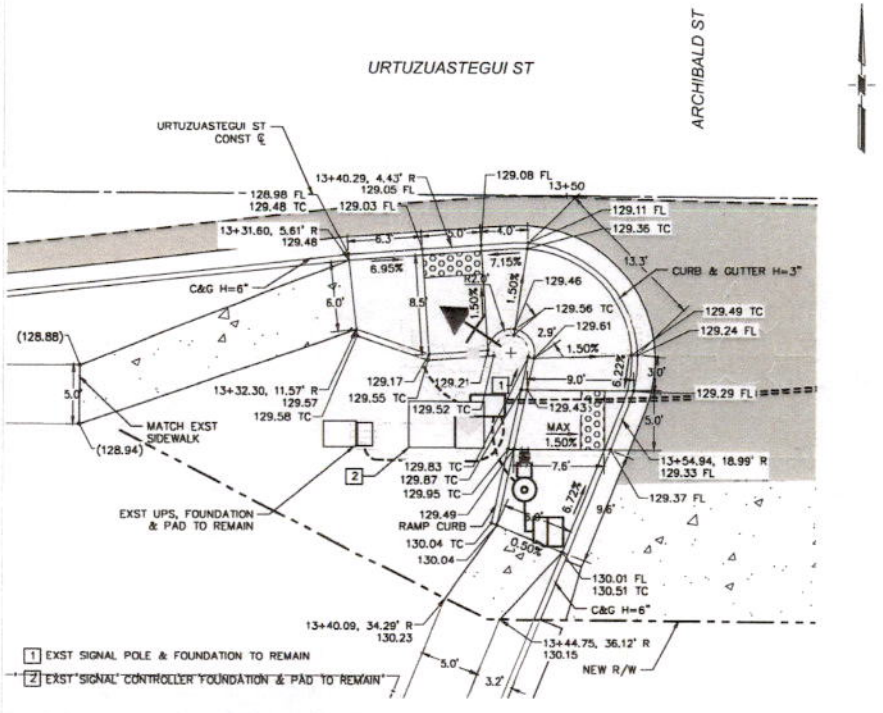
PSOMAS

SCALE: 1"=20' | APPROVED BY: | DRAWN: JV, RC, AP

DATE: 11/1/23 | C.I.P. NO.

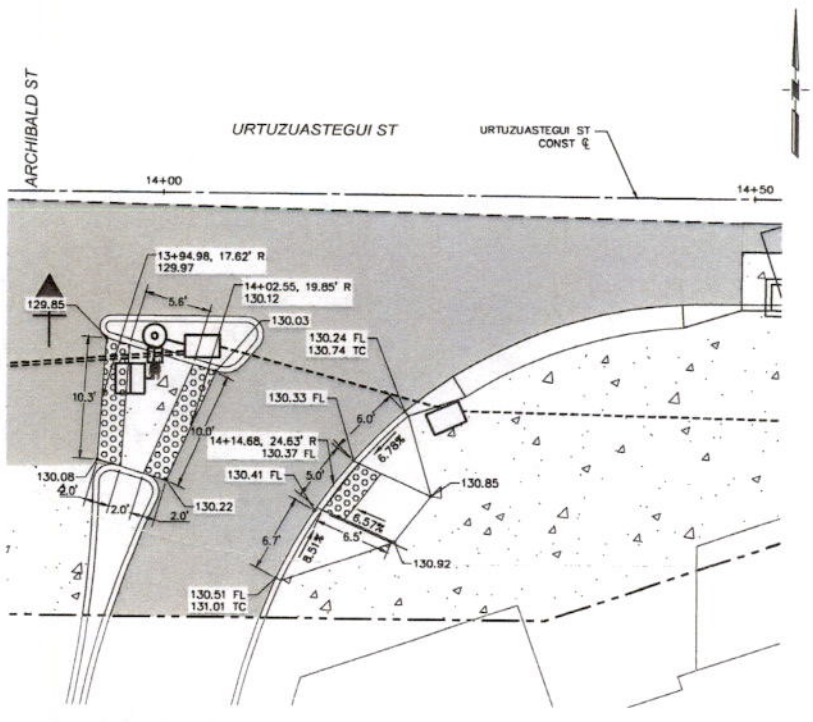
SAN LUIS I LAND PORT OF ENTRY OFFSITE

EROSION CONTROL PLAN 32 OF 38

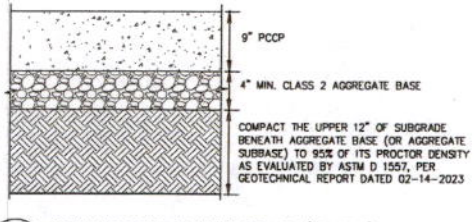


R1/12 DIRECTIONAL CURB RAMPS 3" CURB AND GUTTER

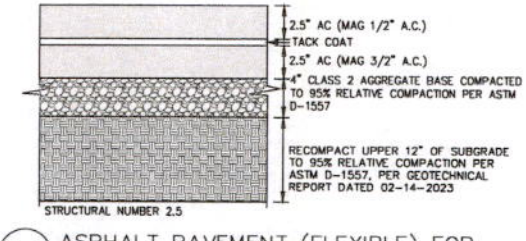
(XXX.XX) EXISTING ELEVATION
XXX.XX PROPOSED ELEVATION



R2/12 RADIAL CURB RAMP ATTACHED SIDEWALK PER MAG STD DTL 236-1



A1/12/13 CONCRETE PAVEMENT (RIGID)
N.T.S.



A2/12/13 ASPHALT PAVEMENT (FLEXIBLE) FOR URTUZUASTEGUI ST
N.T.S.

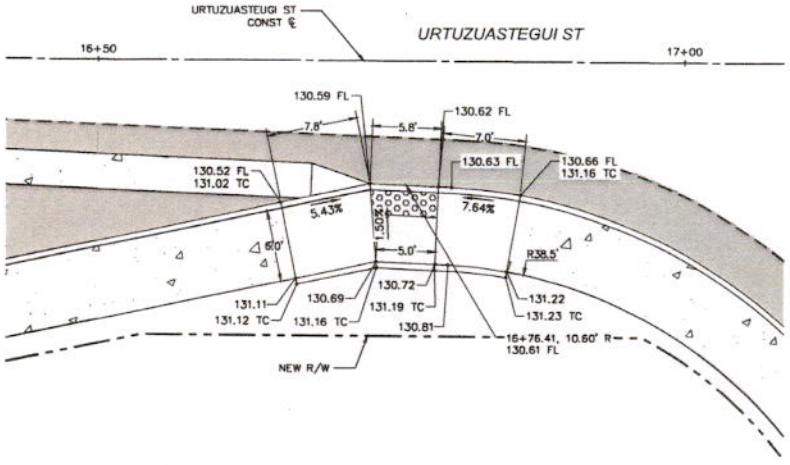
Know what's below. Call before you dig. 811

SEAL

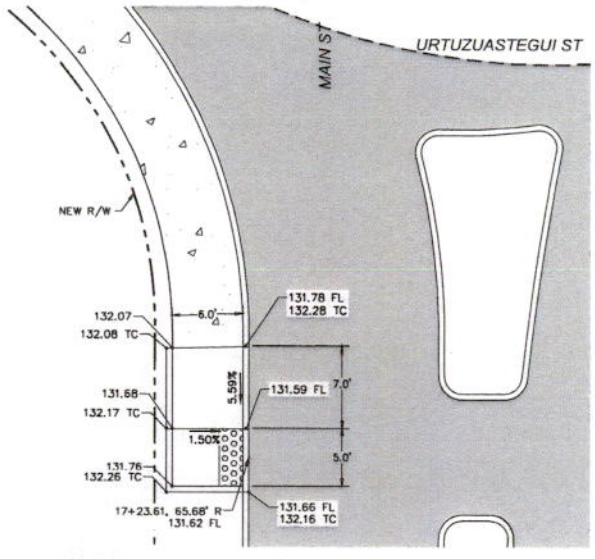
PSOMAS
333 E METROPOLITAN, SUITE 450, TUCSON, AZ 85705, 520.292.2300

SCALE: N.T.S	APPROVED BY:	DRAWN: JV, RC, AP
DATE: 11/1/23		C.I.P NO.

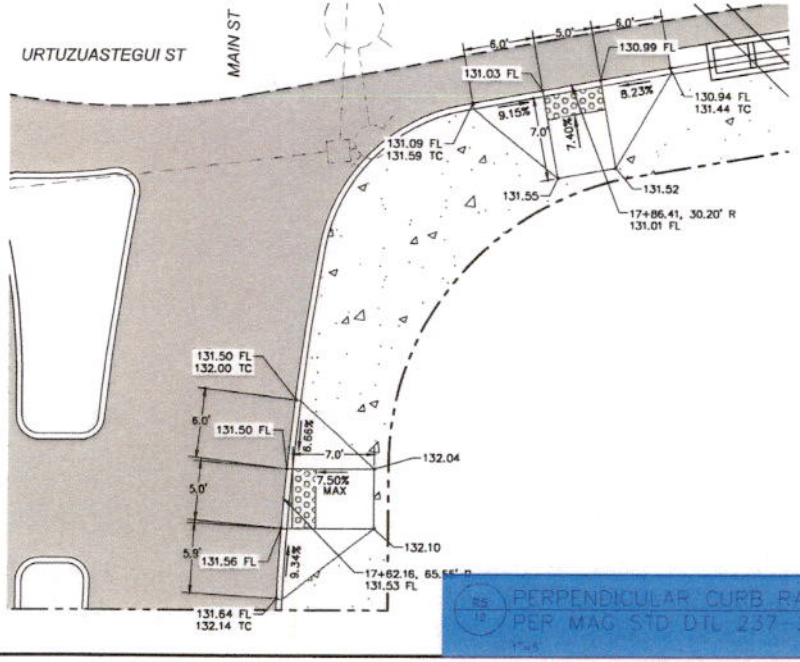
SAN LUIS I LAND PORT OF ENTRY OFFSITE
DETAILS — 33 OF 38



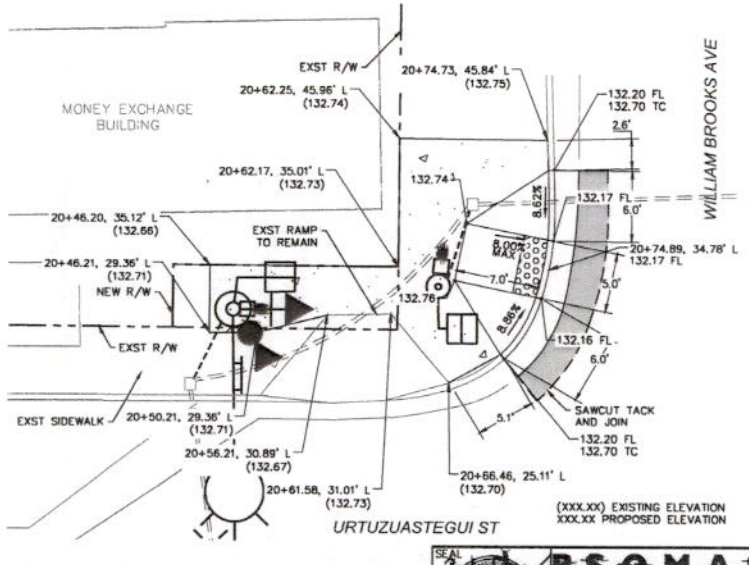
P3 PARALLEL CURB RAMP PER MAG STD DTL 238-3



P4 SIDEWALK RAMP TYPE C PER ADOT STD C-05.30



R5 PERPENDICULAR CURB RAMP PER MAG STD DTL 237-2



R6 RADIAL CURB RAMP ATTACHED SIDEWALK PER MAG STD DTL 236-1

Know what's below. Call before you dig. 811

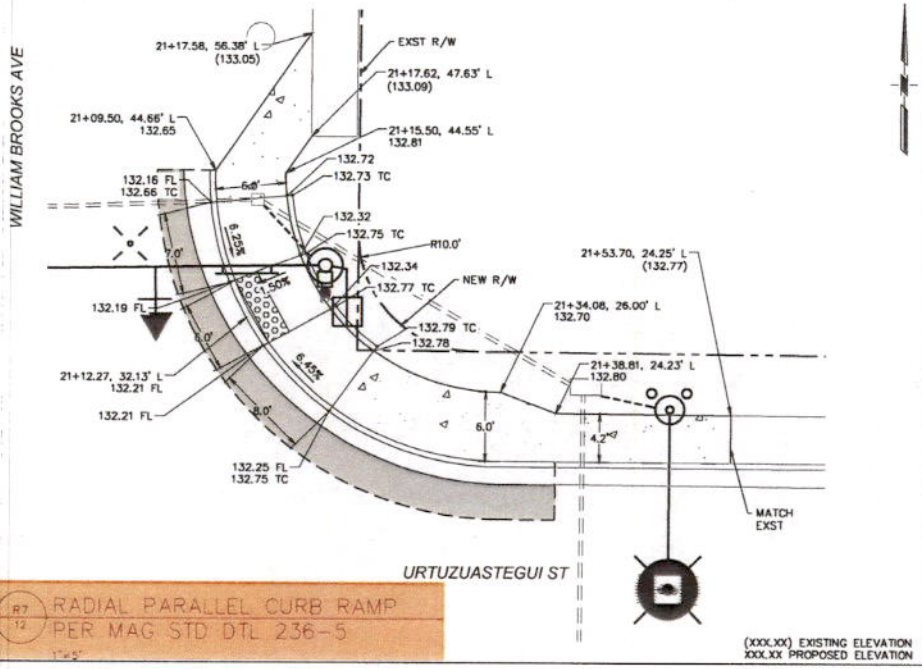
SEAL

PSOMAS
333 E WETMORE ROAD, SUITE 450 TUCSON, AZ 85705 520.292.2300

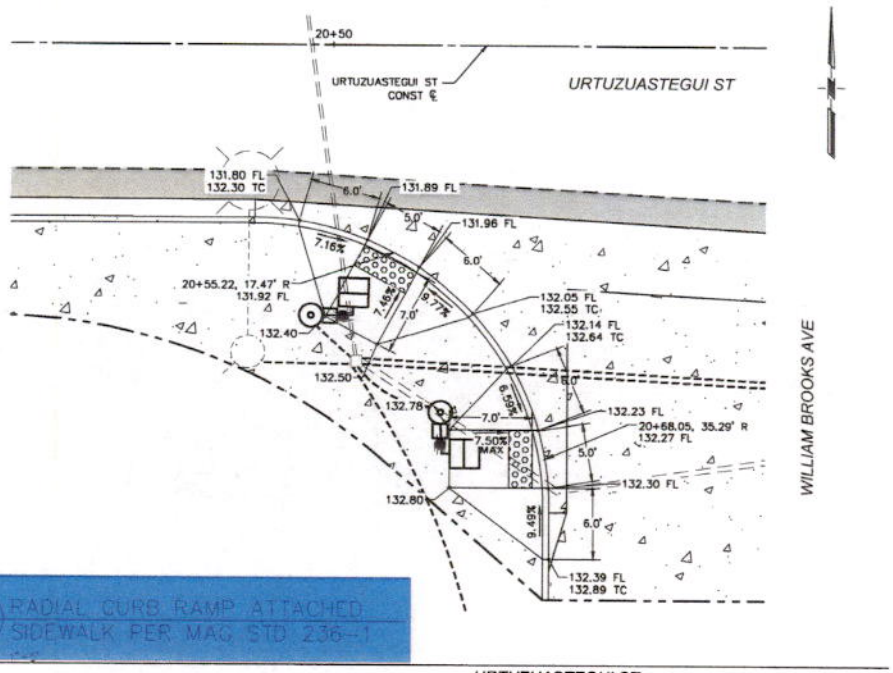
SCALE: N.T.S	APPROVED BY:	DRAWN: JV, RC, AP
DATE: 11/1/23		C.I.P NO.

SAN LUIS I LAND PORT OF ENTRY OFFSITE

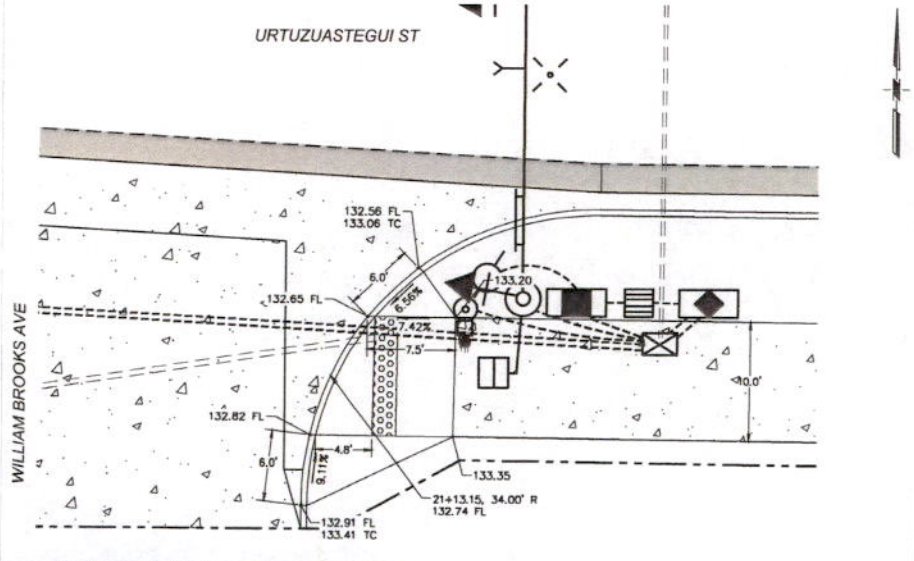
DETAILS — 34 OF 38



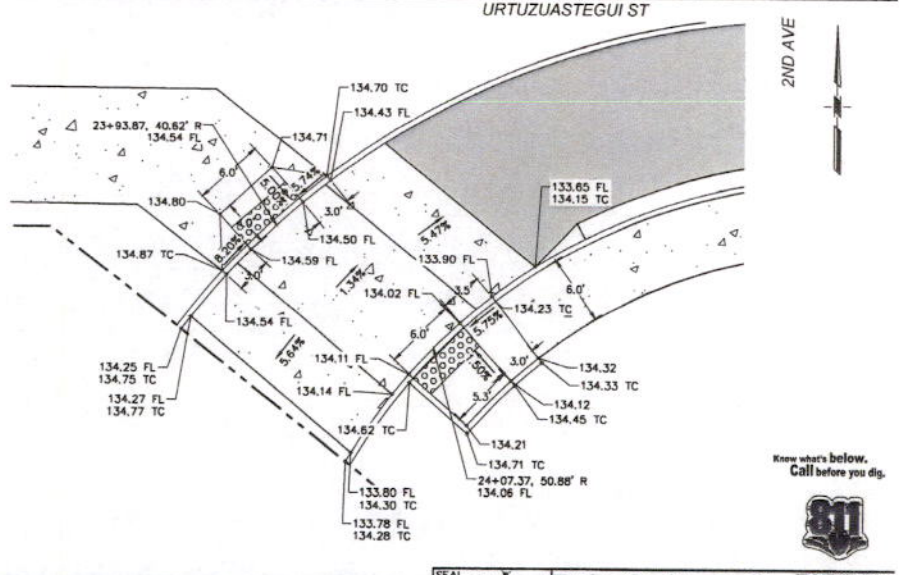
R7 12 RADIAL PARALLEL CURB RAMP PER MAG STD DTL 236-5



R8 11 RADIAL CURB RAMP ATTACHED SIDEWALK PER MAG STD 236-1



R9 12 DIRECTIONAL CURB RAMP PER MAG STD DTL 237-1



R10 11 DIRECTIONAL CURB RAMP & TYPE C PER MAG 237-1 & ADOT STD C-05.30

Know what's below. Call before you dig. 811

SEAL

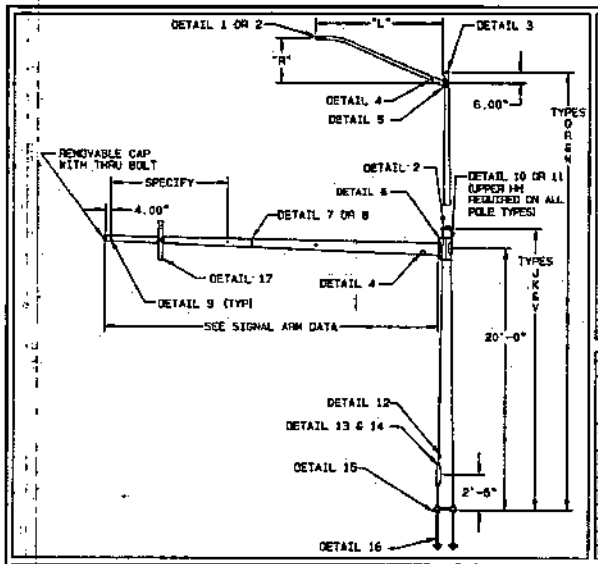
PSOMAS
333 E WETMORE ROAD, SUITE 450 TUCSON, AZ 85705 520.292.2300

SCALE: N.T.S	APPROVED BY:	DRAWN: JV, RC, AP
DATE: 11/1/23		C.I.P NO.

SAN LUIS I LAND PORT OF ENTRY OFFSITE

DETAILS — 35 OF: 38

Plotted: 10/31/2023 10:39:59 AM | Saved: 8/31/2023 6:01:45 PM | S:\LSI\02\00\Design\Sheets\UPDATE\D2605-GP.dwg | dgbarrera



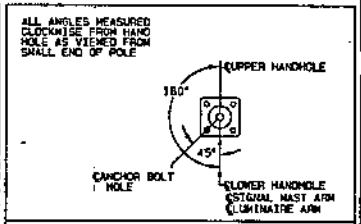
THE MAST ARM TRAFFIC STRUCTURES SHOWN ON THIS DRAWING HAVE BEEN DESIGNED IN ACCORDANCE WITH THE LOADING AND THE ALLOWABLE STRESS REQUIREMENTS OF THE 2013 AASHTO STANDARD SPECIFICATIONS FOR STRUCTURAL SUPPORTS FOR HIGHWAY SIGNS, LUMINAIRES AND TRAFFIC SIGNALS", SIXTH EDITION, LTS-6. THE WIND LOADS WERE CALCULATED FROM A BASIC WIND VELOCITY OF 90 MPH WITH A RECURRENCE INTERVAL OF 50 YEARS, AND A FATIGUE CATEGORY OF 2. THE FATIGUE LOADS WERE CALCULATED ON THE REQUIREMENTS OF SECTION 11 OF THE CODE, AND THE FOLLOWING DESIGN CONDITIONS:

- STRUCTURES ARE DESIGNED TO RESIST NATURAL WIND GUSTS BASED ON THE YEARLY MEAN WIND VELOCITY OF 11.2 MPH.
- STRUCTURES ARE NOT DESIGNED TO RESIST GALLOPING-INDUCED CYCLIC LOADS.
- STRUCTURES ARE DESIGNED FOR TRUCK-INDUCED GUST LOADS, AS REQUIRED BY THE OWNER OF THE STRUCTURES.
- THE WIND LOADS WERE CALCULATED FROM A BASIC WIND VELOCITY OF 90 MPH WITH A RECURRENCE INTERVAL OF 50 YEARS. DESIGN BASED ON FATIGUE CATEGORY 1 WITHOUT VIBRATION MITIGATION DEVICE OR FATIGUE CATEGORY 2 WITH INDEPENDENTLY TESTED VIBRATION MITIGATION DEVICE THAT IS GREATER THAN 85% EFFECTIVE OVER ENTIRE RANGE OF STRUCTURES.
- THE VIBRATION MITIGATION DEVICE SHALL BE AN ACTIVE, NON-AERODYNAMIC VIBRATION DAMPER SYSTEM TO EFFECTIVELY MITIGATE THE VERTICAL MOVEMENT UNDER FATIGUE LOADS. THE POLE MANUFACTURER WILL BE REQUIRED TO SUBMIT ALL THE NECESSARY DOCUMENTATION AND INDEPENDENT 3RD PARTY TESTING OF THE DEVICE TO PROVE THE DEVICE EFFECTIVENESS. THE DEVICE SHOULD BE ROBUST TO DAMPENING LARGE DISPLACEMENTS AND SMALL DISPLACEMENTS AND BE SELF-ADAPTING. NOT REQUIRE STRUCTURE-SPECIFIC TUNING. THE MITIGATION DEVICE SHALL BE TESTED TO WITHSTAND OVER 17 MILLION LARGE AMPLITUDE CYCLES WITH NO DETERIORATION OF THE DAMPENING PERFORMANCE

AASHTO 2013 SPECIFICATIONS

MATERIAL DATA

COMPONENT	ASTM DESIGNATION	MIN. YIELD (KSI)
TAPERED TUBES	A595 GR. A OR A572	55
BASE PLATE	A36	36
ARM SIMPLEX PLATES	A36	36
SIGNAL ARM CONNECTING BOLTS	F3125 GR.A325	
LUMINAIRE ARM CONNECTING BOLTS	F3125 GR.A325	
ANCHOR BOLTS	F1554 GR.55	55
ANCHOR BOLT NUTS	A563 GR. DH	
ANCHOR BOLT WASHERS	F436	
GALVANIZING-HARDWARE	F2329	



RADIAL INDEX

SIGNAL ARM DATA

TYPE	QTY.	ARM SPAN "L" (FT)	LARGE END DIA. (IN)	SMALL END DIA. (IN)	GAUGE OR THICK. (IN)	SECTION LENGTH (FT)	ARM PLATE CENTER HOLE (IN)
J & Q		20	9.00	6.20	7	20	7.00
		25	9.00	5.50	7	25	7.00
		30	10.00	5.50	7	30	7.00
		35	10.50	5.50	7	35	8.00
		40	11.00	5.40	7	40	8.00
K & R		45	12.50	6.20	5	45	8.00
		50	12.50	5.50	5	50	8.00
		55	12.50	6.62	3	42.00	7.00
			6.50	4.67	7	13.00	
V & W		60	13.50	10.79	0.250	19.35	7.00
			11.50	5.45	7	43.24	
		65	13.50	10.79	0.250	19.35	7.00
			11.50	4.75	7	48.25	

LUMINAIRE ARM DATA

QTY.	ARM SPAN "L" (FT)	FIXED END DIA. (IN)	FREE END DIA. (IN)	GAUGE	RISE "R" (FT)
	6.00	3.31	2.40	11	2.00
	8.00	3.51	2.40	11	2.50
	10.00	3.93	2.40	11	3.33
	12.00	4.23	2.40	11	4.25
	15.00	4.65	2.40	11	4.75
	18.00	5.10	2.40	11	5.75
	20.00	5.90	3.00	7	5.75

POLE, BASE PLATE, ANCHOR BOLT DATA

QTY.	POLE TYPE	POLE TUBE				POLE BASE					ANCHOR BOLT		
		LENGTH (FT)	BASE DIA. (IN)	TOP DIA. (IN)	WALL GA/THK	SQUARE "S" (IN)	BOLT CIRCLE "C" (IN)	CENTER HOLE DIA. (IN)	THK. "D" (IN)	SLOT/HOLE SIZE "Z" (IN)	DIA. (IN)	LENGTH (IN)	PLATE SIZE "e" X "f" X "g" (IN)
	J	21.25	15.50	12.53	0.250	22.00	21.00	10.00	2.00	2.25 x 2.75	2.00	70.00	1.50 X 5.50 X 5.50
	K	21.25	15.50	12.53	0.250	22.00	21.00	10.00	2.00	2.25 x 2.75	2.00	70.00	1.50 X 5.50 X 5.50
	Q	30.00	15.50	11.30	0.250	22.00	21.00	10.00	2.00	2.25 x 2.75	2.00	70.00	1.50 X 5.50 X 5.50
	R	30.00	15.50	11.30	0.250	22.00	21.00	10.00	2.00	2.25 x 2.75	2.00	70.00	1.50 X 5.50 X 5.50
	V	21.25	16.00	13.03	0.250	23.00	22.00	11.50	2.00	2.25	2.00	70.00	1.50 X 5.50 X 5.50
	W	30.00	16.00	11.80	0.250	23.00	22.00	11.50	2.00	2.25	2.00	70.00	1.50 X 5.50 X 5.50

Registered Professional Engineer (Civil) CERTIFICATE NO. 47872 STEPHEN R. OSBORN DATE SIGNED ARIZONA U.S.A.

Digitally signed by Stephen R Osborn
Date: 2023-05-09 16:17-05:00

REV	DRAWN BY-DATE	CHECK BY-DATE	DESCRIPTION
	RBC2 05/02/23	RBC2 05/02/23	

TITLE ~~CITY OF GOODYEAR~~
TYPE J, K, Q, R, V & W POLES
TRAFFIC SIGNAL STRUCTURES

VALMONT INDUSTRIES, INC. RESERVES THE RIGHT TO INSTALL VARIOUS, ENGINEER APPROVED, MATERIAL HANDING ACCOMMODATIONS TO FACILITATE THE MANUFACTURING PROCESS.

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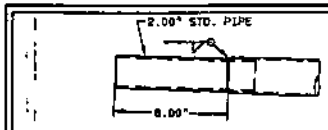
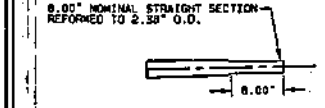
APPROVED BY:
DRAWN: JV, RC, AP
C.I.P. NO.

SAN LUIS I LAND PORT OF ENTRY OFFSITE
DETAILS
36 OF 38



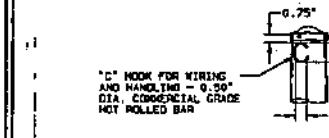
20' LUMINAIRE ARMS ONLY

DETAIL 1 | LUMINAIRE ARM END TENON

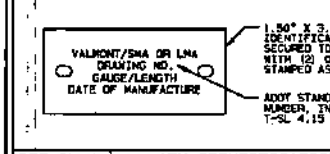


6', 8', 10, 12, & 15' LUMINAIRE ARMS ONLY

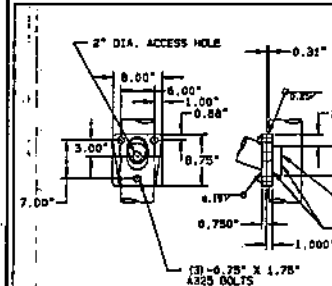
DETAIL 2 | LUMINAIRE ARM REFORMED END



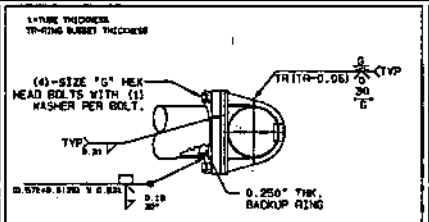
DETAIL 3 | POLE TOP



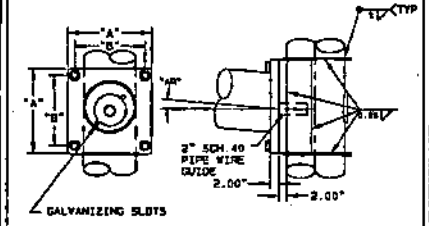
DETAIL 4 | ARM IDENTIFICATION TAG



DETAIL 5 | LUMINAIRE ARM ATTACHMENT



0.375" THICK GUSSETS

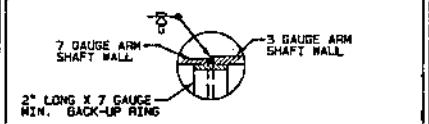


NOTE: "AR" IS ARM RISE. ARM RISE IS CALCULATED USING THE MAXIMUM LOADINGS. ALL ARMS WILL BE PROVIDED WITH THE RISE DERIVED FROM MAXIMUM LOADINGS.

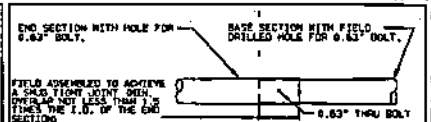
SIGNAL ARM ATTACHMENT DATA

MAST ARM	"AR"	"A"	"B"	"G"
20'	0.50"	21.00	17.00	1.50" X 4.25"
25'	0.50"	21.00	17.00	1.50" X 4.25"
30'	1.00"	21.00	17.00	1.50" X 4.25"
35'	1.50"	21.00	17.00	1.50" X 4.25"
40'	2.00"	21.00	17.00	1.50" X 4.25"
45'	2.00"	21.00	17.00	1.50" X 4.25"
50'	3.50"	21.00	17.00	1.50" X 4.25"
55'	3.00"	21.00	17.00	1.50" X 4.25"
60'	3.50"	22.00	18.00	1.50" X 4.25"
65'	4.50"	22.00	18.00	1.50" X 4.25"

DETAIL 6 | SIGNAL ARM ATTACHMENT

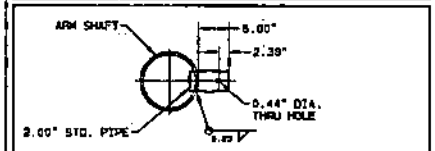


DETAIL 7 | 55' ARM SPLICE

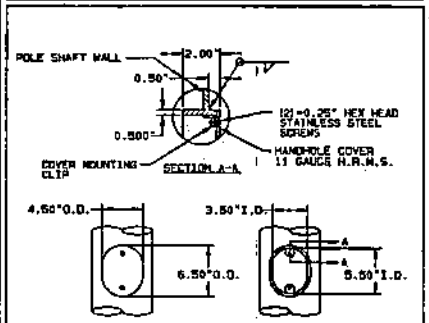


60' & 65' ARMS ONLY

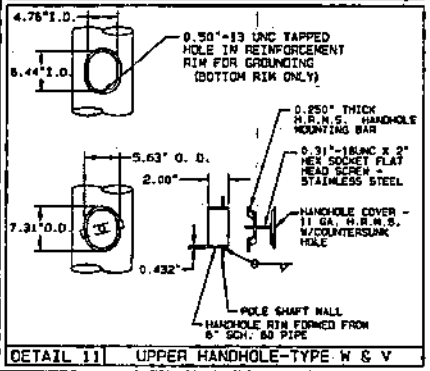
DETAIL 8 | SIGNAL ARM SLIP JOINT



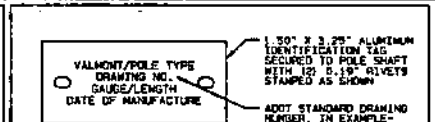
DETAIL 9 | SIGNAL ARM TENON



DETAIL 10 | UPPER HANDHOLE-TYPE Q & R



DETAIL 11 | UPPER HANDHOLE-TYPE W & V



DETAIL 12 | POLE IDENTIFICATION TAG

~~CITY OF GOODYEAR~~

TYPE J, K, Q, R, V & W POLES
TRAFFIC SIGNAL STRUCTURES

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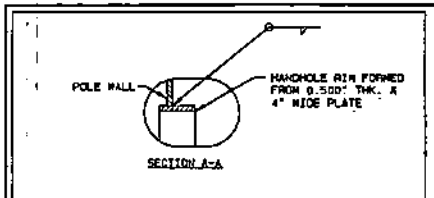
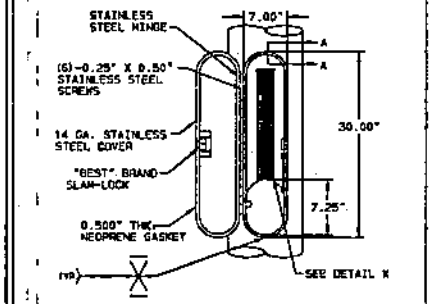
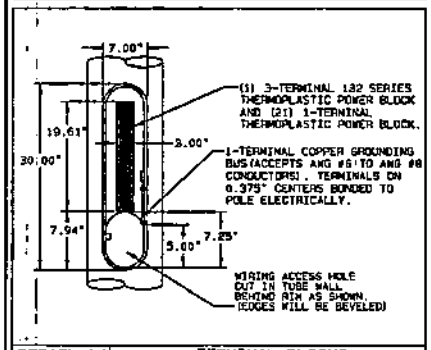
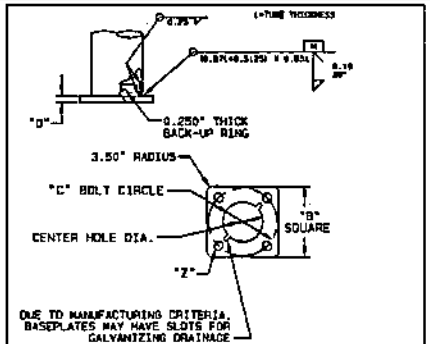




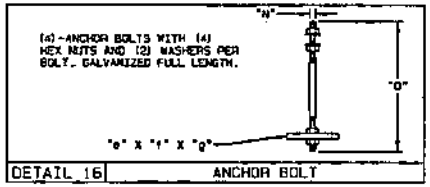
DETAIL 13 TERMINAL COMPARTMENT W/HINGED COVER



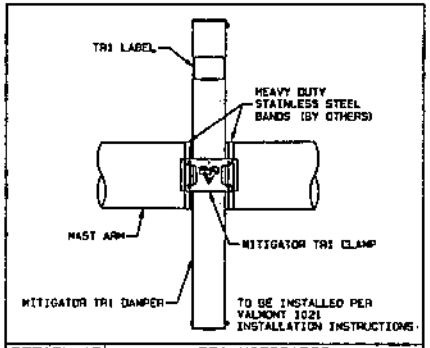
DETAIL 14 TERMINAL BLOCKS



DETAIL 15 POLE BASE



DETAIL 16 ANCHOR BOLT



DETAIL 17 TRI MITIGATOR

TITLE ~~CITY OF GOODYEAR~~
TYPE J, K, Q, R, V & W POLES
TRAFFIC SIGNAL STRUCTURES

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DETAILS | 38 OF: 38

AGENDA ITEM REVIEW FORM

Special City Council Meeting **7. B.**

Meeting Date: 06/18/2025

Department Head: Eulogio Vera, Director of Public Works, Public Works Department

Submitted By: Jorge Perez, Assistant Director of Public Works, Public Works Department

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding the acceptance and award of a construction manager at risk (CMAR) pre-construction services contract to PCL Construction, Inc. for the pre-construction/design phase of the West Wastewater Treatment Plant Expansion project. **(Jorge Perez, Assistant Director of Public Works)**

SUMMARY:

Background

The City of San Luis is in need of expanding its West Wastewater Treatment Plant facility to increase its treatment capacity from 1.5 million gallons per day to 3.0 million gallons per day. Additional items that will be included in the scope are a new force main that directly discharges to the plant and an additional building for more operational space. Due to the project's complexity, it was identified in the early planning stage that it was a great candidate to be delivered utilizing the Construction Manager at Risk (CMAR) method.

The City of San Luis previously conducted a request for qualifications process to hire a design consultant, from which Pacific Advanced Civil Engineers (PACE) was awarded the contract. At this time, the City of San Luis conducted a request for qualifications process to select a construction manager at risk (CMAR/Contractor). Four interested firms submitted a statement of qualifications. Only three firms were shortlisted and given an interview based on said statement of qualifications. A selection committee conducted interviews back in January, resulting MGC Contractors, Inc. being the recommended firm for this contract. The City and MGC were not able to come to an agreement on the pre-construction services contract. On April 14, 2025, City Council gave staff direction to initiate negotiations with PCL Construction, Inc., the second-ranked firm during the qualification process.

Staff is seeking Council approval to award the pre-construction services agreement to PCL Construction, Inc. for the amount of $339,214.96.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO ACCEPT AND AWARD THE PRE-CONSTRUCTION SERVICES AGREEMENT TO PCL CONSTRUCTION, INC. IN THE AMOUNT OF $339,214.96 FOR THE WEST WASTEWATER TREATMENT PLANT EXPANSION PROJECT.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: Yes

CITY/STATE/FEDERAL FUNDS:	City
TOTAL:	$339,214.96
BUDGETED AMOUNT:	$6,000,000.00
AVAILABLE AMOUNT TO TRANSFER:	N/A
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	Capital Outlay - CIP / 310-311-90015 / $1,619,070.78

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

Pre-Construction Services are to be provided by a contractor during the design phase of the CMAR delivery method. During this process, PCL Construction, Inc. will produce a Guaranteed Maximum Price (GMP), which, if agreed by the City of San Luis, will then become the final cost of the project. A construction services agreement must be signed for the construction phase of the project.

The engineer's cost estimate (at 30% design) for the construction of the project is $26M.

Attachments

PCL Proposal - 060925

CMAR GMP Cost Model Summary

CMAR Pre-Construction Services Contract

May 28, 2025

CMAR PRECONSTRUCTION SERVICES

SCOPE OF WORK

CITY OF SAN LUIS – WEST WWTP IMPROVEMENTS

BAN-2024-11

The following is PCL's scope of services as the Construction Manager at Risk (CMAR) relative to the preconstruction services phase for the San Luis West WWTP Improvements CMAR:

Meetings & Workshops

Project Kick-off Meeting

Attend and participate in Project Kick-off meeting.

Project/Design Meetings

Attend regularly scheduled meetings with the City and engineer to provide input on site use, site improvements, selection of materials, means and methods, construction details, building systems, equipment selection, phasing, and sequencing.

Value Engineering Review Meetings

Actively participate in Value Engineering Review meetings as deemed necessary by the City.

Risk Review Coordination Meetings & Workshops

Actively participate and facilitate Risk Review(s) at each price model and GMP. PCL will develop risks identified on the project and develop contingencies and allowances associated with those risks.

Utility Coordination Meetings

Actively participate in utility coordination meetings after pothole and other site investigations.

Comment Resolution Meetings

Actively participate in meetings with the engineer and City to review constructability/bid-ability comments after design submission for the 60% Price Model and the 90% Price Model.

GMP Review/Negotiation Meetings

Participate in meetings with the engineer and City to review the GMP's after submission.

PROJECT SCHEDULE

Schedule Development

Prepare and present to City a preliminary design phase project schedule, along with updates/adjustments as needed between Price Models, with input from City and Project Designer which utilizes the Critical Path method (CPM) technique.

Develop Preliminary Construction Schedule & Phasing Plans

Transition design phase schedule to overall project schedule in association with the baseline price model and proposed phasing plans for early equipment procurement and/or construction activities and the remainder of the construction phase.

Long Lead Analysis and Recommendations

Identify long lead time materials, fabrications, equipment, submittals, or other items which may impact the Project Schedule and may require early action on the part of the Project Team including dates required for selecting and procuring such items.

DESIGN DOCUMENT REVIEWS

Value Analysis/Efficiency Analysis

Develop and submit value engineering/cost savings ideas at the 90% design milestones. Develop alternative analysis evaluations to facilitate design decisions during the preconstruction phase.

Constructability and Bid-ability Reviews

Conduct constructability and bid-ability reviews of the Construction Documents and submit comments to the City at 90% design phases.

Maintenance of Plant Operations (MOPOs)

Evaluate scope and design for tasks that have the potential to effect plant operations; lead development of planning to minimize or eliminate disruption to Owner's facilities at the 90% design phases.

Utility/Site Investigations

Develop and implement potholing activities and provide to the city and engineer. Support the engineer in clash detection and resolutions with support from PCL BIM modeler.

PRICE MODELS AND SCHEDULE OF VALUES

90% Price Model

Develop price models at the 90% design phases. The price model deliverables to include:

- Detailed Price Estimate
- Schedule
- Construction Management Plan
- Risk Matrix
- Assumptions and Clarifications
- Value Engineering Ideas
- Constructability Comments
- Site Logistics Plan
- Subcontractor/Supplier Quotes
- Power BI Price Model Presentation

Schedule of Values

PCL will prepare a Schedule of Values for review by the Project Team and approval by City.

Cash Flow Projections

PCL will prepare and submit cash flow projections upon request by City (construction phase).

SUBCONTRACTOR AND MAJOR SUPPLIER SELECTIONS

Procurement Prequalification & Subcontractor Prequalification

Evaluate potential suppliers and subcontractors with respect to safety, financial capacity, ability to meet/exceed schedule, and quality to obtain adequate pool of acceptable bidders.

Subcontractor Selection Plan

Develop and submit written subcontractor selection plan (procurement plan) to outline the subcontractor selection plan prior to the beginning of the bid process. PCL will identify proposed self-perform scopes as well as time frames for solicitations and GMP submissions.

Subcontractor Bid Evaluation/Reports

Prepare and submit detailed list of recommended subcontractors and summary report of the entire selection process.

GMP PROPOSALS

Early Procurement GMP 1

Identify long-lead equipment, volatile materials or critical schedule activities that will improve schedule and develop an early GMP submission.

GMP 2 Preparation and Submission

Prepare and submit a GMP for the balance of construction based on the 100% design documents.

PAYMENT PROCEDURE FOR PRE-CONSTRUCTION SERVICES

Request for Payment

Prepare and submit monthly request for payment accompanied by a progress report and invoices for allowances (if applicable).

OUTSIDE SERVICES, ALLOWANCES, and OPTIONS

Site and Pipeline Utility Investigations (Potholing) Allowance

An allowance to perform potholing and survey services.

Electric Preconstruction Services

Electrical subcontractor support of preconstruction activities including price modeling/budgeting related to the electrical scope of the project, constructability and value engineering input, long lead equipment input, and electrical MOPO development.

PCL CONSTRUCTION, INC.
West WWTP Improvements
City of San Luis
Precon Scope of Services

TOGETHER WE BUILD SUCCESS

Role	Rate	Meetings/Site Visits		Design Deliverable Reviews/VE/Constructability/Bid-Ability		MOPO Development		Schedule Development		Risk Matrix Development		Procurement Plan/Bid Package Development		Price Model and GMP Development		Total Hours		Total
Precon Services																		
90% Design																		
Construction Manager	$244.25		8		4				8		4				4		28	$6,839.00
Project Manager	$213.88		20		4		8		4		8				8		52	$11,121.76
General Superintendent	$230.88		8		16		24		16		8				16		88	$20,317.44
Pre-Construction Manager	$200.51		20		16		8		4		16				24		88	$17,644.88
Lead Estimator	$182.27		6		24		8				16				120		174	$31,714.98
Estimator(s)	$139.75		8		16										160		184	$25,714.00
BIM Modeler	$133.44				48												48	$6,405.12
Scheduler (by CM)	$126.20																0	$0.00
90% Design Subtotal																		**$119,757.18**
Early Procurement GMP 1 Development																		
Construction Manager	$244.25				4				4				4		4		16	$3,908.00
Project Manager	$213.88		8		4				4				8		16		40	$8,555.20
General Superintendent	$230.88		4						8						8		20	$4,617.60
Pre-Construction Manager	$200.51		8		8				6				32		24		78	$15,639.78
Lead Estimator	$182.27		4		8				8				32		80		132	$24,059.64
Estimator(s)	$139.75		4		4										40		48	$6,708.00
Scheduler (by CM)	$126.20																0	$0.00
Early Procurement Subtotal																		**$63,488.22**
GMP 2 Balance of Construction Development																		
Construction Manager	$244.25		4		4				4		4		4		4		24	$5,862.00
Project Manager	$213.88		8		4		4		4		4		4		4		32	$6,844.16
General Superintendent	$230.88		4		8		8		4		4		4		4		36	$8,311.68
Pre-Construction Manager	$200.51		8		8		8		4		8		24		24		84	$16,842.84
Lead Estimator	$182.27		4		8		8		4		8		80		80		192	$34,995.84
Estimator(s)	$139.75				8								80		80		168	$23,478.00
BIM Modeler	$133.44														16		16	$2,135.04
Scheduler (by CM)	$126.20																0	$0.00
GMP 2 Balance of Construction Development Subtotal																		**$98,469.56**
Precon Services			**126**		**196**		**76**		**82**		**80**		**272**		**716**		**1548**	**$281,714.96**

Total Billing																		**$281,714.96**
Site Potholing Allowance (20 Potholes)																		**$20,000.00**
Pipeline Potholing Allowance (12 Potholes)																		**$30,000.00**
Electrical Preconstruction Services																		**$7,500.00**
Total Proposal Value																		**$339,214.96**

CMAR GMP COST MODEL SUMMARY

Project Name: West WWTP Improvements **Date:**

Project Location: 101 Caesar Chavez Blvd, San Luis, AZ, 85349

Project No: BAN-2024-11

Contract No: N/A

			Amount
A. Direct Costs:			
A1 Labor and Burden		$	-
A2 Equipment (Owned and Rented)		$	-
A3 Material, Supplies, and Fees		$	-
A4 Subcontracts		$	-
A5 Allowances & Contingencies		$	-
Total of Direct Costs:		**$**	**-**
B. General Conditions:	0.00%	$	-
Subtotal 1 (Cost Of The Work)		**$**	**-**
C. Contractor's Fee:	0.00%	$	-
Subtotal 2		**$**	**-**
D. Bonds and Insurance Allowances:			
D1 Bonds	0.00%	$	-
D2 Insurance	0.00%	$	-
Bonds & Insurance Allowances Total:		**$**	**-**
Subtotal 3	**0.00%**	**$**	**-**
E. Sales Tax			
E1 Sales Tax (tax rate x 65%)	6.96%	$	-
E2 Tax Credits		$	-
Sales Tax Total:		**$**	**-**
F. GMP Proposal Total:		**$**	**-**
G. Preconstruction Services Fee:		**$**	**339,214.96**
H. Previous GMP's:		**$**	**-**
I. Total Project Cost		**$**	**339,214.96**

NOTES:

1. **Contractor to fill in highlighted areas only:**
   a. Direct Costs (A) to be completed as the cost estimate is developed.
   b. Indirect Cost (B, C and D) percentages to be established during preconstruction phase negotiations.

2. **Formulas Used in Calculations:**
   Subtotal 1 = A + B
   Contractor's Fee (C) = C Percentage x Subtotal 1
   Subtotal 2 = C + Subtotal 1
   Bond & Insurance Allowances = D Percentages x Subtotal 2
   Subtotal 3 = D + Subtotal 2
   Sales Tax (E1) = Subtotal 3 x 6.9615% (10.71% tax rate x 65%)
   GMP Proposal (F) = Subtotal 3 + E
   Preconstruction Services (G) is Contractor's costs associated with that phase.
   Previous GMP's (H) includes total cost of previous approved GMP's
   Total Project Cost (I) = F + G + H

PRE-CONSTRUCTION SERVICES CONTRACT
FOR CONSTRUCTION MANAGER AT RISK (CMAR) PROJECT

Project Name: West WWTP Improvements

Project Number: BAN-2024-11

Awarded to: PCL Construction, Inc.

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PRE-CONSTRUCTION SERVICES CONTRACT
FOR CONSTRUCTION MANAGER AT RISK (CMAR) PROJECT

This CONTRACT is entered into as of the Effective Date set forth below between the City of San Luis, Arizona, a municipal corporation, hereinafter referred to as "CITY" and PCL Construction, Inc.**,** hereinafter referred to as the "CMAR." CITY and the CMAR may hereinafter be referred to individually as a "Party" or collectively as the "Parties."

CITY and CMAR, in consideration of the mutual covenants hereinafter set forth, agree as follows:

1.0 TERMS AND DEFINITIONS

1.1 Addenda: Written or graphic instruments issued prior to the submittal of the GMP Proposal(s), which clarify, correct, make additions, deletions, or revisions to the Contract Documents.

1.2 A/E: The design professional designated by CITY to prepare Plans and Specifications for the Work, to make interpretations of the Contract Documents, to review and approve shop drawings and to perform other duties as set forth in the Contract between CITY and A/E. May be an Architectural or Engineering firm, or CITY Staff.

1.3 Allowance: Those items included in the GMP as allowances, as more fully described on Exhibits B and C attached hereto and incorporated herein by reference. The basis for an Allowance cost may be a percentage of the total Project cost.

1.4 Alternate Systems Evaluations: Alternatives for design, means and methods, or other scope considerations that are evaluated using value engineering principles and have the potential to reduce construction costs while still delivering a quality and functional Project. Alternatives shall be tracked using a Cost Estimate Development Log as described in Section 1.14.

1.5 Change Order: A document signed by CMAR and CITY that authorizes an addition, deletion, or revision in the Work or Deliverables, or an adjustment in the Contract Amount or the period of services, issued on or after the Effective Date of this Contract. The Contract Amount and/or Contract Time may be changed only by Change Order.

1.6 CITY: City of San Luis, Arizona, a municipal corporation with whom the CMAR has entered into the Contract, and for whom the Services and/or Work are to be provided pursuant to the Contract.

1.7 CITY's Project Representative: Any person or persons, designated by CITY to oversee the Project in its entirety, inclusive of CITY's Engineer, Public Works Director, Project Managers or Engineers, Inspectors, etc. If a PM/CM is retained, references to CITY's Project Representative are assigned to the PM/CM by that separate contract.

1.8 Construction Documents: A set of Drawings and Technical Specifications, along with the General Conditions and Supplementary Conditions, upon which cost estimates and the GMP Proposal(s) are to be based. The Construction Documents shall set forth in detail all items necessary to complete the construction of the Project in accordance with the Contract Documents (subject to their completion following commencement of the Construction Phase). All amendments and modifications to the Construction Documents must be approved by CITY prior to incorporation into the Construction Services Contract.

1.9 Construction Fee: The CMAR's profit.

1.10 Construction Phase(s): A portion of the Project defined by a specific scope of the Work and Contract Time that is less than the entire Project. A Construction Phase shall be separately authorized by a Notice to Proceed and shall include a GMP for that Construction Phase. Each Construction Phase shall be governed by the Contract Documents.

1.11 Contingency: Those items included in the GMP as contingency, as more fully described on Exhibits B and C attached hereto and incorporated herein by reference. The basis for a Contingency cost shall be individually defined, and shall not be a percentage of the total Project cost.

1.12 Contract: This written document signed by CITY and CMAR covering the pre-construction phase of the Project, and including the Contract Documents referenced in or attached to this Contract, and all Change Orders and/or modifications hereto executed by the Parties.

1.13 Contract Documents: Those documents, all of which together with this Contract, form the entire integrated agreement between CITY and CMAR. Contract Documents include this Contract; CMAR final approved GMP Proposal (including documentation accompanying the GMP Proposal and any post GMP Proposal documentation submitted prior to the final approval of the GMP Proposal); Notice to Proceed for pre-construction services; Construction Services Contract; General Conditions for Construction Phase; Supplementary Conditions, Technical Specifications and the Drawings produced by the A/E; Payment and Performance Bonds; technical reports as

enumerated within the Contract; A/E's Instruction Bulletins, and all Addenda and Modifications thereto. A Modification is (1) a written amendment to the Contract signed by both parties, (2) a Change Order, (3) a written interpretation issued by A/E, or (4) a written order for a minor change in the Work issued by A/E.

1.14 Contract Time(s): The number of Days or dates related to the construction of the Project or a Construction Phase that, as stated in Construction Documents, applies to achievement of Substantial and/or Final Completion of the Work so that it is ready for final payment.

1.15 Cost Estimate: Labor, materials, and equipment costs developed by the CMAR, and updated during each of the design phases, to support the "Cost of the Work" values used to develop the Cost Model for the Guaranteed Maximum Price (GMP).

1.16 Cost Estimate Development Log: A document developed by the CMAR during the design phases of the Project listing design modifications in a tabular form that, if accepted, will result in additive and deductive changes to the Cost Estimate. The initial list includes design modifications for consideration that the CMAR, from past experience with similar projects, presents for consideration by the Project Team.

1.17 Cost of the Work: The sum of all allowable direct costs during construction, including all Specification Divisions, Allowances, and a Contingency, that would be, or actually were necessarily incurred by the CMAR, directly or through Subcontractors and/or Suppliers in properly furnishing and performing the Work required by the Contract Documents. (See Exhibits B and C)

1.18 Cost Model: The Cost Model is identified in Exhibit B and on the CITY's Guaranteed Maximum Price Cost Model Form. The Cost Model provides a formula for developing the Total Project Cost.

1.19 CPI: The United States Consumer Price Index for All Urban Consumers (CPI-U) U.S. City Average published by the U.S. Department of Labor, Bureau of Labor Statistics.

1.20 Day: Calendar Day unless otherwise specified.

1.21 Delay Costs: Those items of Cost of the Work attributable to an Excusable Delay for which CITY is responsible and which are payable by CITY to the CMAR pursuant to a Change Order.

1.22 Deliverables: The products prepared by the CMAR in performing the Work. Some of the major deliverables to be prepared and provided by the CMAR during the pre-

construction phase include but are not limited to: Construction Management Plan, Cost Model, Project Schedule, Schedule of Values, alternative system evaluations, procurement strategies and plans, cost estimates, construction market surveys, cash flow projections, GMP Proposals, Subcontractor procurement plan, Subcontractor agreements, Sub-Bid packages, Supplier agreements, and others as indicated in this Contract or required by the Project Team.

1.23 Drawings: The portion of the final construction documents submittal, which visually represents the scope, extent, and character of the Work to be furnished and performed by CMAR during construction. Drawings have been prepared or approved by the A/E, approved by CITY, and are referred to and are included in the Contract Documents. The term includes Drawings that have reached a sufficient stage of completion and released by the A/E solely for the purpose of review and/or use in performing constructability or biddability reviews and in preparing cost estimates (e.g., conceptual design Drawings, preliminary design Drawings, detailed design Drawings at SD, DD, or CD), but "not for construction." Shop drawings are not Drawings as so defined.

1.24 Engineer (A/E): CITY's Engineer or his/her designated representative, which may include an architectural or engineering firm designated by CITY to prepare plans and specifications for the Work and perform other design or submittal services as required by CITY, or other authorized representative.

1.25 Final Acceptance: A written notice from CITY, or the PM/CM (if applicable), to CMAR that Final Completion has occurred. When a Project includes Construction Phases, Final Acceptance shall only be given upon Final Completion of the final Construction Phase.

1.26 Final Completion: The date when, in the opinion of CITY's Project Representative, all Substantial Completion inspection punch-list items have been addressed, the Work is complete in accordance with the Contract Documents, and delivery of all "close-out documents" required by the Contract Documents and this Contract have been received. When a Project includes Construction Phases, Final Completion may be given for each separate Construction Phase.

1.27 Force Majeure: Labor dispute, fire, unusual delay in transportation or delivery, unavoidable casualty, flood (assuming CMAR has taken reasonable precautions), earthquake, epidemic, civil disturbance, war, freight embargo, riot, sabotage (by persons other than the CMAR and Subcontractors), or any other similar act or condition, in each case only to the extent the event in question is beyond the control of

and without the fault or negligence of the CMAR. A labor shortage or material shortage is not Force Majeure.

1.28 General Conditions Costs: Those costs generated away from the site and that are not directly related to accomplishing the Work on site, as described in Exhibit C.

1.29 Guaranteed Maximum Price ("GMP"): The maximum compensation payable to the CMAR in performance of the Work for the Project or a Construction Phase as specified in the Contract Documents or subsequently adjusted by modification to the Contract through a GMP Change Order. The CMAR does not guarantee that any Allowance Item will not change, but agrees that it alone will be responsible for paying all costs of completing the Work that exceed the GMP, as adjusted, in accordance with the Contract Documents. The GMP Proposal(s) are to be delivered pursuant to Article 2 of this Contract and are described in Exhibits B and C.

1.30 Horizontal Construction: Features as defined by A.R.S. Section 34-101.16.

1.31 Indirect Costs: That portion of the GMP contract amount identified for General Conditions, Bonds, Sales Taxes, Insurance, and the Fee, as described in Exhibit C.

1.32 Laws and/or Regulations: Any and all applicable laws, rules, regulations, ordinances, codes and orders of any and all governmental bodies, agencies, authorities, and courts having jurisdiction.

1.33 Liquidated Damages: Damages payable by the CMAR to CITY in the event CMAR does not achieve Substantial Completion or Final Completion of the Project as specified in the Contract Documents.

1.34 Notice to Proceed: A written notice given by CITY to CMAR fixing the date on which the CMAR will start to perform CMAR's obligations to complete the Work, or a Construction Phase, under this Contract.

1.35 Progress Payment Application: The form that is used by CMAR, and accepted by CITY, in requesting progress payments or final payment, and which will include such supporting documentation as is required by the Contract Documents and/or CITY.

1.36 Project: The facility(ies), together with all on-site and off-site infrastructure, site improvements and appurtenances to be designed, constructed, and installed in connection therewith, as more fully set forth and described in the Contract Documents and as are required thereby or reasonably inferred there from. May be the whole or a part.

1.37 Project/Construction Manager (PM/CM): An individual or firm retained by CITY to act as the owner's representative during design and/or construction of the Project.

1.38 Project Team: Pre-construction services team consisting of CITY, PM/CM (if applicable), A/E, CMAR, and other stakeholders who are responsible for making decisions regarding the Project.

1.39 Punch List: Items of Work to be completed after Substantial Completion and prior to Final Completion, which do not prevent the Project from being used for the purpose for which it is intended and which will not prevent the issuance of a Certificate of Substantial Completion and/or Certificate of Occupancy.

1.40 Record Drawings: Drawings (plans) prepared after construction is complete that represent the Work accomplished under the Contract.

1.41 Request for Information (RFI): Written request from CMAR to the CITY and/or A/E seeking clarification, modification, or additional information necessary for CMAR to properly and accurately procure materials and/or equipment, or to complete the Services and/or Work required under the Contract.

1.42 Samples: Physical examples of materials, equipment, or workmanship representative of a part of the construction Work and which establish the standards by which the portion of the construction Work will be evaluated.

1.43 Schedule: The schedule agreed upon in the GMP proposal pursuant to which the CMAR has agreed to complete the Work. If schedule modifications are required, the Schedule shall be adjusted pursuant to the provisions of the Contract Documents.

1.44 Schedule of Values: A document prepared by the CMAR and accepted by the CITY which divides the Contract Price into separate pay items such that the sum of all pay items is equal to the approved Contract Price for the Work, or for any portion or phase of the Work having a separate Contract Price. The Schedule of Values serves as a basis for review of CMAR's Progress Payment Applications.

1.45 Shop Drawings: All drawings, diagrams, illustrations, schedules and other data or information specifically prepared or assembled by or for the CMAR and submitted by the CMAR to illustrate some portion of the Work.

1.46 Site: The land or premises on which the Work is located, which is more fully described in the Construction Documents.

1.47 Specifications: The part(s) of the Contract Documents used during construction services consisting of written technical descriptions of materials, equipment, construction systems, standards and workmanship as applied to the Work and certain administrative details applicable thereto. May also be referred to as Technical Specifications.

1.48 Standards: Drawings, specifications, or other guidance or regulatory documents adopted by the CITY to detail, describe, or otherwise specify the minimum acceptable quality, tolerances, materials, finishes, and other components of construction on CITY projects. Includes the most current editions of the (1) Maricopa Association of Governments ("MAG") Uniform Standard Specifications for Public Works Construction, (2) MAG Uniform Standard Details for Public Works Construction, (3) CITY Supplement to the MAG Specifications, (4) City of Yuma Construction Standard Detail Drawings, and (5) Yuma County Public Works Standards – Volume III – Storm Drainage Facilities.

1.49 Subcontract: Any agreement (other than one involving an employer-employee relationship) entered into by the CMAR with a Subcontractors, vendor or supplier calling for equipment, supplies or services required to perform a portion of the Work, including any modifications thereto.

1.50 Subcontractor: An individual, firm, or corporation having a direct contract with the CMAR, or any other individual, firm, or corporation having a contract with the aforesaid CMAR at any tier, who undertakes to perform a part of the pre-construction services or construction services Work at the site for which the CMAR is responsible. Subcontractors will be selected through the Subcontractor Selection process described in paragraph 2.7 of this Contract.

1.51 Submittal: Material data, shop drawings, and product data submitted by the CMAR for review and approval by A/E to verify that the correct materials, products, and equipment are procured and installed properly and in the correct location.

1.52 Substantial Change: A Substantial Change in the Contract is any change in the scope of service for the Project that adds an item of Work not originally included in the Project scope; that increases or decreases the cost of performance by more than $25,000 or one percent (1%) of the original contract value, whichever is greater; that changes the Project Schedule in a manner that modifies the schedule critical path; or that modifies a quality standard more than the allowable deviations defined in the Specifications.

1.53 Substantial Completion: The construction services for the Work, or an agreed upon portion thereof, has progressed to the point where, in the opinion of CITY's Project Representative, as evidenced by a Certificate of Substantial Completion and/or Certificate of Occupancy, such construction services are sufficiently complete in accordance with the Contract Documents so that the Work (or specified part) can be utilized for the purposes for which it is intended, without any outstanding concurrent Work at the site, except as may be required to complete or correct Punch List items. This may include, but is not limited to: (i) approval by CITY's Fire Department; (ii) elevator permit; (iii) all systems in place, functional, and displayed to CITY or its representative; (iv) all materials and equipment installed; (v) all systems reviewed and accepted by all consulting engineers and/or architects; (vi) draft operations and maintenance manuals and record documents reviewed and accepted by CITY; (vii) CITY staff operation and maintenance training complete; (viii) HVAC test and balance completed (Provide minimum 30 days prior to projected substantial completion); and (ix) landscaping and site work. If no such certificate is issued, Substantial Completion takes place when the construction services Work or a Construction Phase is complete and ready for final payment as evidenced by CITY's Project Representative's written recommendation of final payment. The terms "substantially complete" and "substantially completed" as applied to all or part of the construction Work refers to Substantial Completion thereof.

1.54 Supplier: A manufacturer, fabricator, supplier, distributor, or vendor having a direct contract with CMAR or any Subcontractor to provide materials, equipment, or supplies for the Project.

1.55 Total Float: Number of Calendar Days by which the pre-construction services or construction services Work or any part of the same may be delayed without extending a pertinent schedule milestone in the Project Schedule or the Contract Time.

1.56 Total Project Cost: The Total Project Cost is the sum of the Cost of the Work (Direct Costs), Indirect Costs, and Preconstruction Services.

1.57 Work: The pre-construction services described in this Contract and the entire completed construction services or the various separate Construction Phases thereof, required to be furnished pursuant to the Construction Services Contract. Work includes and is the result of performing or furnishing labor and furnishing and incorporating materials, resources, and equipment into the construction, and performing or furnishing services and documents as required by the Contract Documents.

1.58 Working Days: Days exclusive of Saturday, Sunday and CITY recognized legal holidays.

2.0 PRE-CONSTRUCTION SCOPE OF SERVICES

For the fee set forth in Section 4, CMAR shall furnish professional pre-construction services during the design of the Project described in Appendix D. The CMAR accepts a relationship of trust and confidence between itself and CITY and undertakes to act as CITY's fiduciary in all matters related to the Project during the preconstruction services phase of the Project. The CMAR acknowledges that it has the expertise to complete the Work identified in this Contract and agrees to furnish its best skills and best judgment to cooperate with CITY and provide support to the Engineer during the design of the Project, and in all ways to further the interests of CITY and the Project.

The CMAR shall furnish cost effective recommendations to maintain Project budgets, efficient constructability reviews, business administration, field supervision and shall use its best efforts to see to it that the Work is done in the best and most expeditious, economical manner consistent with the interests of CITY, and in strict conformity with the Contract Documents, including all reasonable implications therein. Because of the CMAR's fiduciary duties to CITY, the Project will be an "open book" job whereby CITY may attend any and all meetings of the CMAR firm relating to the Project, and CITY or its designated auditors or accountants shall have access to any and all records of the CMAR or maintained by the CMAR relating to the Project.

2.1 GENERAL

2.1.1 PM/CM: CITY has either designated a CITY staff member to act as CITY's Project Representative or has contracted separately with a person, firm, or corporation to act as CITY's PM/CM. If a PM/CM has been assigned, the PM/CM has no design responsibilities of any nature. None of the activities of a PM/CM supplant or conflict with the design, budget, or any other services and responsibilities furnished by CMAR or Subcontractors. All instructions by CITY relating to this Contract will be issued or made through the PM/CM. All communications and submittals of CMAR to CITY shall be issued or made through the PM/CM unless CITY or the PM/CM shall otherwise direct. The PM/CM shall not reasonably withhold approval for the CMAR to communicate directly with CITY or the A/E. The PM/CM shall have the authority to establish procedures, consistent with this Contract, to be followed by the CMAR and to call periodic conferences to be attended by the CMAR and the CMAR's Subcontractors, throughout the term of this Contract.

2.1.2 Program Evaluation: As a participating member of the Project Team, the CMAR will provide to CITY, within 30 calendar days from the Notice to Proceed, a written evaluation of the project scope and project budget, each in terms of the other, with recommendations as to the appropriateness of each.

2.1.3 Project Management/Project Team/Progress Meetings: These meetings will present general Project progress, address design options that arise during the design process, and receive input and direction from CITY engineering and operational staff. Project progress meetings shall be conducted bi-weekly or as required throughout the design portion of the Project, to complement the Project schedule and design review meetings. The CMAR will participate in each meeting, report on the Project construction schedule and cost estimate, and provide pertinent input when required.

2.1.4 The CMAR will provide pre-construction services, described herein, in a proactive manner and consistent with the intent of the most current Drawings and Specifications. The CMAR will promptly notify CITY in writing whenever the CMAR determines that any Drawings or Specifications are inappropriate for the Project and/or cause changes in the scope of work requiring an adjustment in the Project Schedule, Project Cost, and/or the Contract Time for the Work, to the extent such are established.

2.1.5 The CMAR, when requested by CITY, will attend, make presentations, and participate as may be appropriate in public agency and/or community meetings germane to the Project. The CMAR will assist the A/E and CITY's Project Representative in the preparation of exhibits, schedule diagrams, budget charts and other materials describing the Project, when their use is required or apropos in any such public meetings. This Contract will require **zero (0)** such public meetings.

2.2 CONSTRUCTION MANAGEMENT PLAN (CMP)

2.2.1 Prior to the start of construction the CMAR will prepare, and submit to CITY's Project Representative, a Construction Management Plan (CMP), which will detail, but not necessarily be limited to, the CMAR's determinations concerning: (a) Project milestone dates and the Project Schedule, including the broad sequencing of the design and construction of the Project, (b) investigations, if any, to be undertaken to ascertain subsurface conditions and physical conditions of existing surface and subsurface facilities and underground utilities, (c) alternate strategies for fast-tracking and/or phasing the construction, (d)

separate bidding documents/packages and strategies for the early procurement of long-lead equipment and/or materials, (e) the number of separate sub-agreements to be awarded to Subcontractors and Suppliers for the Project construction, (f) permitting strategy, (g) safety and training programs, (h) construction quality control, (i) the Cost Model and basis of the model, (j) a matrix summarizing each Project Team member's responsibilities and roles and (k) construction security.

2.2.2 The CMAR will add detail to its initial and subsequent versions of the CMP to keep it current throughout the pre-construction services phase, so that the CMP is ready for implementation at the start of construction of the Project or any Construction Phase. The update/revisions will take into account: (a) revisions in Drawings and Specifications; (b) the CMAR's examination of the results of any additional investigatory reports of subsurface conditions, drawings of physical conditions of existing surface and subsurface facilities and documents depicting underground utilities placement and physical condition, whether obtained by CITY, PM/CM, A/E or the CMAR, (c) unresolved permitting issues, and significant issues, if any, pertaining to the acquisition of land and right of way, (d) the fast-tracking if any of the construction, or other chosen construction delivery methods, (e) the requisite number of separate bidding documents to be advertised, (f) the status of the procurement of long-lead time equipment and/or materials and (g) funding issues identified by CITY.

2.2.3 The CMAR will prepare a written report on the market conditions that may affect the budget or the schedule and provide the report to the CITY's Project Representative.

2.2.4 Cost Estimate Development Log: This log shall be developed by the CMAR at the beginning of the Project and will initially include additive and deductive cost item suggestions that the CMAR has found to be appropriate for consideration by the Project Team based on past experience on similar projects. The CMAR shall update this log on a regular basis during the design process and all additive and deductive items shall be approved by the CITY's Project Representative with input from the A/E.

2.3 PROJECT SCHEDULE

2.3.1 The fundamental purpose of the "Project Schedule" is to identify, coordinate and record the tasks and activities to be performed by all Project Team members and then for the Project Team to utilize that deliverable as a basis for

managing and monitoring all members' compliance with the schedule requirements of the Project. Each Project Team member is responsible for its compliance with the Project Schedule requirements. The CMAR will develop a Project Schedule to be used by the Project Team based on input from other Project Team members. The Project Schedule will be consistent with the most recent revised/updated CMP.

The Project Schedule shall use the Critical Path Method (CPM) technique, unless required otherwise in writing by CITY. The CMAR will use CPM based scheduling software to establish, update, and maintain the Project Schedule. The Project Schedule will be presented in graphical and tabular reports as agreed upon by the Project Team. The Project Schedule will include all tasks and deliverables required by each member of the Project Team to identify long lead items such as right-of-way transactions, utility relocation activity, permitting requirements, etc. If Project phasing as described below is required, the Project Schedule will indicate milestone dates for the phases once determined. The Project Schedule's activities will directly correlate with the Schedule of Values specified in section 2.5.

2.3.2 The CMAR will include and integrate into the Project Schedule the services and activities required of CITY, PM/CM, A/E and CMAR, including all pre-construction and construction services. The Project Schedule will detail activities to the extent required to show: (a) the coordination between schematic design, design development, and development of the construction documents, (b) separate long-lead procurements, (c) permitting issues, (d) land and right-of-way acquisition, if any, (e) bid packaging strategy and awards to Subcontractors and Suppliers, (f) major stages of construction, (g) start-up, and (h) occupancy of the completed Work by CITY. The Project Schedule will include by example and not limitation, proposed activity sequences and durations for design, procurement, construction and testing activities, milestone dates for actions and decisions by the Project Team, preparation and processing of shop drawings and samples, delivery of materials or equipment requiring long-lead time procurement, milestone dates for various Construction Phases, total float for all activities, relationships between the activities, CITY's occupancy requirements showing portions of the Project having occupancy priority, and proposed dates for Substantial Completion and when the Work would be ready for final acceptance.

2.3.3 Schedule Updates: The Project Schedule will be updated and maintained by the CMAR with assistance from the Project Team throughout the pre-construction

services phase such that it will not require major changes at the start of construction services or any Construction Phase to incorporate CMAR's plan for the performance of the construction services Work. The CMAR will provide updates and/or revisions to the Project Schedule for use by the Project Team, whenever required, but not less often than monthly. The CMAR will include with such submittals a narrative describing its analysis of the progress achieved to-date vs. that planned, any concerns regarding delays or potential delays, and any recommendations regarding mitigating actions. The Project Schedule update will be submitted to the CITY's Project Representative concurrently with the monthly progress payment request.

2.3.4 Project Phasing: If phased construction is deemed appropriate and CITY approves, the CMAR will review the design and make recommendations regarding the phased issuance of Construction Documents to facilitate phased construction of the Work, including any Construction Phase, with the objective of reducing the Project Schedule and/or Cost of the Work. The CMAR will take into consideration such factors as natural and practical lines of work severability, sequencing effectiveness, access and availability constraints, total time for completion, construction market conditions, labor and materials availability, and other factors pertinent to saving time and cost.

2.3.5 Long-Lead Time Item Procurement: The CMAR will provide CITY's Project Representative with a written list of long-lead items, if any, that must be procured during the pre-construction phase to meet the Project Schedule requirements and recommend a schedule for their procurement.

2.3.5.1 CITY may procure such long-lead items on terms and conditions acceptable to the CMAR to the extent CITY determines that it is their own best interest to do so under purchase orders executed by CITY. Upon CITY's acceptance of any CMAR GMP Proposals, which includes such long-lead time items, the applicable purchase orders will be assigned by CITY to the CMAR, who will accept responsibility for such items as if they were initially procured by the CMAR. The CMAR will be entitled to receive the Construction Fee associated with the pre-purchased equipment value as compensation for accepting this responsibility.

2.3.5.2 If CITY concludes alternately, that it is in its best interest to have the CMAR procure such long-lead time items, CITY may, at its sole discretion, direct the CMAR to solicit bids, and upon approval by CITY of the terms and conditions of their purchase, CITY will

authorize in writing the CMAR to issue purchase orders for those items. Only upon approval of GMP Proposals, or upon a separate executed procurement agreement, will CITY authorize the CMAR to actually expend Project funds for such long-lead items.

2.3.5.3 If CITY chooses not to procure long-lead time items prior to acceptance of a GMP Proposal, the CMAR will list the items and a delivery schedule in the Sub-Bid Documents. The CMAR will notify the potential Suppliers, Subcontractors, and fabricators of the required delivery schedule so that it will be taken into consideration, if necessary, in their bid.

2.4 DESIGN DOCUMENT REVIEWS

2.4.1 The CMAR will evaluate periodically the availability of labor, materials/equipment, building systems, cost-sensitive aspects of the design; and other factors that may impact GMP Proposals and/or the Project Schedule and provide this information in a written report to CITY's Project Representative.

2.4.2 The CMAR will identify, in writing and in conjunction with the Project Team, those additional surface and subsurface investigations that are required to provide the necessary information for the CMAR to construct the Project. The CMAR will be responsible for the time and cost required to obtain such additional investigations, except as otherwise provided by specific Additional Services.

2.4.3 The CMAR will meet with the Project Team as required to review designs during their development. The CMAR will thoroughly familiarize itself with the evolving documents through initial/schematic design (30%/SD), preliminary design/design development (60%/DD), final design/construction documents (90%/CD), and final documents (100%/PS&E). The CMAR will proactively advise the Project Team and make recommendations on factors related to construction costs, and concerns pertaining to the feasibility and practicality of any proposed means and methods, selected materials, equipment and building systems, and labor and material availability. The CMAR will also advise the Project Team on proposed site improvements, excavation and foundation considerations, as well as, concerns that exist with respect to coordination of the Drawings and Specifications. The CMAR will recommend cost effective alternatives.

2.4.4 The CMAR will conduct constructability and biddability reviews of the Drawings and Specifications at each design document review submittal. The reviews will attempt to identify all discrepancies and inconsistencies in the Construction Documents especially those related to clarity, consistency, and coordination of Work of Subcontractors and Suppliers.

2.4.4.1 Constructability Reviews: The CMAR will evaluate whether (a) the Drawings and Specifications are configured to enable efficient construction, (b) design elements are standardized, (c) construction efficiency is properly considered in the Drawings and Specifications, (d) module/preassembly design are prepared to facilitate fabrication, transport and installation, (e) the design promotes accessibility of personnel, material and equipment and facilitates construction under adverse weather conditions, (f) sequences of Work required by or inferable from the Drawings and Specifications are practicable, and (g) the design has taken into consideration, efficiency issues concerning; access and entrance to the site, lay-down and storage of materials, staging of site facilities, construction parking, and other similar pertinent issues.

2.4.4.2 Biddability Reviews: The CMAR will check cross-references and complementary Drawings and sections within the Specifications, and in general evaluate whether (a) the Drawings and Specifications are sufficiently clear and detailed to minimize ambiguity and to reduce scope interpretation discrepancies, (b) named materials and equipment are commercially available and are performing well or otherwise, in similar installations, (c) the design provides as-built data, (d) Specifications include alternatives in the event a requirement cannot be met in the field, (e) and the Project is likely to be subject to differing site conditions considering the data on subsurface conditions, physical conditions of existing surface and subsurface facilities and physical conditions of underground utilities made available by the design or resulting from conditions inherent to work similar to the Work.

2.4.4.3 Review comments will be provided to CITY in writing, clearly identifying all discovered discrepancies and inconsistencies in the Drawings and Specifications with notations and recommendations made on the Drawings, Specifications, and other documents. If

requested by CITY, the CMAR will meet with CITY and A/E to discuss any findings and review reports.

2.4.4.4 The CMAR's reviews will be from a contractor's perspective, and though it will serve to reduce the number of RFIs and changes during construction, responsibility for the Drawings and Specifications will remain with the A/E and not the CMAR.

2.4.5 Notification of Variance of Deficiency: It is the CMAR's responsibility to assist the A/E in ascertaining that the Construction Documents are in accordance with applicable laws, statutes, ordinances, building codes, rules and regulations as they relate to the performance of the Work. If the CMAR recognizes that portions of the Construction Documents as they relate to the performance of the Work are at variance with applicable laws, statutes, ordinances, building codes, rules and regulations it will promptly notify the A/E and CITY's Project Representative in writing, describing the apparent variance or deficiency.

2.4.6 Alternate Systems Evaluations: The Project Team, at all regularly scheduled Design Review Meetings will routinely identify and evaluate, using value engineering principles, any alternate systems, approaches, design changes that have the potential to reduce Project costs while still delivering a quality and functional product. If the Project Team agrees, the CMAR in cooperation with the A/E will perform a cost-benefit analysis of the alternatives and submit such in writing to the Project Team. The Project Team will decide which alternatives will be incorporated into the Project. The A/E will have full responsibility for the incorporation of the alternatives into the Drawings and Specifications. The CMAR will include the cost of the alternatives into the Cost Model and any GMP Proposals.

2.5 COST MODEL, COST ESTIMATES AND SCHEDULE OF VALUES

2.5.1 As soon as practical during the initial/schematic design phase, the CMAR will review all available information regarding the design and scope of the Project and, based upon that review, will develop a Cost Estimate that will serve as input to the Cost Model identified in Exhibit B. The Cost Estimate will be continually updated and kept current as the design progresses until a final GMP for the entire Project is established. The Cost Estimate will be the best representation by the CMAR of what the complete functional Project's construction costs will be. The CMAR will communicate to the Project Team any assumptions made in preparing the Cost Estimate. The Cost Model will include (a) the Cost of the Work (Cost Estimate, allowances, and contingencies), (b)

Indirect Costs, and (c) Pre-construction Services. The sum of (a) and (b) defines the GMP and the sum of (a) through (c) gives the Total Project Cost.

2.5.2 During the design phases the CMAR shall maintain a Cost Estimate Development Log in which the CMAR tracks the additive and/or deductive changes to the Cost Estimate based on the CMAR's review of design documents made available at the specified design phase. CITY's Project Representative, A/E and CMAR will reconcile any disagreements on the estimate to arrive at an agreed upon Cost Estimate for the construction costs based on the scope of the Project through that specified design phase. The design phases applicable to this paragraph are: initial/schematic design completion; preliminary/design development completion; and final plans, specifications, & estimate/ construction documents completion. If the Project Team requires additional updates of the Cost Estimate beyond that specified in this paragraph, the CMAR will provide the requested information in a timely manner.

2.5.3 If at any point the Cost Estimate submitted to CITY exceeds previously accepted estimates agreed to by the Project Team or other key aspects of the Cost Model or CITY's Project Budget, the CMAR will make appropriate recommendations to the A/E and CITY's Project Representative on means/methods, materials, and/or other design elements that it believes will reduce the estimated construction costs, (without altering the project's basic program) such that it is equal to or less than the established Project Team's target and/or the Project Budget. These changes to the Cost Estimate shall be identified in the Cost Estimate Development Log.

2.5.4 Before the first Progress Payment Application, CMAR shall submit to CITY, and the Parties shall agree upon, a schedule of values, setting forth the various portions of the Work, and the portion of the GMP allocated to each. This schedule of values shall be used as a basis for payment.

2.5.5 CMAR will prepare a monthly cash flow projection for the Project. This projection shall be updated on a monthly basis to reflect payments to the CMAR for completed Work.

2.6 GUARANTEED MAXIMUM PRICE (GMP) PROPOSALS

2.6.1 CITY's construction budget for this Project is approximately $23 million. During formulation of the Project and execution of the design the CMAR shall maintain

cost controls to deliver the Project GMP within the Project budget. If at any time during the design of the Project it appears the cost of construction may exceed the Project construction budget the CMAR shall immediately notify CITY. Budgets will be developed for each phase of construction. If at any point the GMP provided by the CMAR exceeds the Project budget, the CMAR shall recommend approaches to bring the Project within budget.

2.6.2 The Indirect Cost percentages associated with General Conditions, CMAR's Fee, bond allowance, insurance allowance, and sales taxes of the GMP Cost Model given in Exhibit B shall be negotiated as part of the GMP Proposal development. These percentages are to be applied to the "Cost of the Work" estimates for both additive and deductive change orders, except that for deductive change orders generated due to CMAR initiated savings the CMAR's Overhead and Fee shall not be adjusted.

2.6.3 At the stage of design as approved by CITY, the CMAR shall, if requested by CITY, propose a GMP, which shall be the sum of the estimated Cost of the Work and the Indirect Costs as defined in the "Guaranteed Maximum Price (GMP) Cost Model" given in Exhibit B.

2.6.4 The Preconstruction Services shall be negotiated separately and shall include all costs, including Indirect Costs and CMAR's Fee, associated with that phase of the Work.

2.6.5 The Total Project Cost is the sum of the GMP Proposal, Preconstruction Services, and prior phase GMPs as defined in the Guaranteed Maximum Price Cost Model given in Exhibit B.

2.6.6 CMAR shall include with the GMP Proposal a written statement of its basis, which shall include:

2.6.6.1 List of the Design Materials and Construction Documents, including all addenda, which were used in preparation of the GMP Proposal.

2.6.6.2 List of allowances and a statement of their basis.

2.6.6.3 List of the assumptions and clarifications made by the CMAR in the preparation of the GMP Proposal to supplement the information contained in the Design Materials and Construction Documents.

2.6.6.4 The Substantial Completion date upon which the GMP Proposal is based.

2.6.6.5 The Schedule of Work upon which the Substantial Completion date is based.

2.6.6.6 Schedule of applicable alternate prices.

2.6.6.7 Schedule of applicable unit prices.

2.6.6.8 Statement of additional services included, if any.

2.6.6.9 The time limit for acceptance of the GMP Proposal.

2.6.6.10 List of the proposed personnel or positions that the CMAR intends to station at the jobsite to manage the work.

2.6.7 The CMAR shall meet with CITY, and the PM/CM (if applicable) to review the GMP Proposal. In the event that CITY discovers any inconsistencies or inaccuracies in the information presented, CITY shall promptly give written notice to the CMAR, who shall make appropriate adjustments to the GMP Proposal, its basis or both.

2.6.8 Prior to CITY's acceptance of the CMAR's GMP Proposal, the CMAR shall not incur any cost to be reimbursed as part of the Cost of the Work, except as provided in this Contract or as CITY may specifically authorize in writing.

2.6.9 The CMAR, in preparing any GMP Proposal, will obtain from CITY the signed, sealed, and dated Construction Documents (including all addenda). The CMAR will prepare its GMP in accordance with CITY's "Request for GMP Proposal" requirements based on the most current completed Construction Documents at that time. The CMAR will mark the face of each document of each set upon which its proposed GMP is based. The CMAR will send one set of those documents to CITY's Project Representative, keep one set and return the third set to the A/E.

2.6.10 An updated/revised Project Schedule will be included with any GMP Proposal(s) that reflects the scope of Work shown in the current set of design documents upon which the GMP Proposal(s) is based. Any such Project Schedule updates/revisions will continue to comply with the requirements of paragraph 2.3.

2.6.11 In the event the CMAR elects, in its sole discretion, to maintain a Contingency within the GMP, the Contingency must be acceptable to CITY. In addition, the terms and conditions regarding use of the Contingency during construction services will be established by CITY and reflected in the Construction Phase Notice to Proceed for that phase of the Project. The use of the Contingency will be based on these mutually agreeable terms and conditions and written approval from CITY shall be a prerequisite to the CMAR's use of the Contingency. CMAR will establish and maintain a Contingency Log and shall review the status of the Contingency with CITY's Project Representative at each progress meeting.

2.6.12 GMP Proposal(s) Review and Approval

2.6.12.1 The CMAR will meet with CITY's Project Representative and A/E to review any GMP Proposal(s) and the written statement of its basis. In the event CITY's Project Representative or A/E discovers inconsistencies or inaccuracies in the information presented, the CMAR will make adjustments as necessary to the GMP Proposal, its basis or both.

2.6.12.2 Upon receipt of any GMP Proposal from the CMAR, CITY may submit the same documents that were used by CMAR in developing his GMP to an independent third-party or to the A/E for review and verification. The third-party or A/E will develop an independent estimate of the Cost of the Work and review the Project Schedule for the associated scope of the GMP Proposals.

2.6.12.3 If the CMAR's GMP Proposal is greater than the independent third party or A/E's estimate, CITY may require the CMAR to reconfirm its GMP Proposal. The CMAR will accept the independent third party or A/E estimate for the Cost of the Work as part of its GMP or present to CITY, within seven days of a written request, a report identifying, explaining, and substantiating the differences. The CMAR may be requested or at its own discretion submit a revised GMP Proposal for consideration by CITY. At that time CITY may do one of the following:

A. Accept the CMAR's original or revised GMP Proposal, if within CITY's budget, without comment.

B. Accept the CMAR's original or revised GMP Proposal that exceeds CITY's budget, and indicate in writing to the CMAR

that the Project Budget has been increased to fund the differences.

C. Reject the CMAR's original or revised GMP Proposal because it exceeds either or both the CITY's budget and the independent third-party's or A/E's estimate, in which event, CITY may terminate this Contract and/or elect to not enter into a separate contract with the CMAR for construction associated with the scope of Work reflected in the GMP Proposal. See Section 6.8 of this contract for termination provisions.

2.6.12.4 If design changes are required during review and negotiation of GMP Proposals, CITY will authorize and cause the A/E to revise the Construction Documents to the extent necessary to reflect the agreed-upon assumptions and clarifications contained in the final approved GMP Proposal. Such revised Construction Documents will be furnished to the CMAR. The CMAR will promptly notify the A/E and CITY's Project Representative if any such revised Construction Documents are inconsistent with the agreed-upon assumptions and clarifications.

2.7 COMPETITIVE BIDDING AND SUB-BIDS

2.7.1 The CMAR will develop a written plan for selecting Subcontractors (the "Subcontractor Selection Plan"), for acceptance by CITY, that includes the names of a minimum of three qualified Subcontractors for each trade in the Project and solicit bids for the various Work categories. If there are not three qualified Subcontractors available for a specific trade, the CMAR will request approval from CITY's Project Representative to submit less than three names. No change in the approved Subcontractors will be allowed without prior written approval by CITY.

2.7.2 If prior to receipt of Sub-bids or prior to award of Subcontractors or Suppliers, CITY objects to any nominated Subcontractor or Supplier or to any self-performed Work for good reason, the CMAR will nominate a substitute Subcontractor or Supplier, preferably if such option is still available, from those who submitted Sub-bids for the Work affected. Once such substitute Subcontractors and Suppliers are consented to by CITY, the CMAR proposed GMP for the Work or portion thereof will be correspondingly adjusted to reflect any higher or lower costs from any such substitution.

2.7.3 The CMAR will distribute Drawings and Specifications and conduct a pre-bid conference with prospective Subcontractors.

2.7.4 If the Work is Horizontal Construction as defined by A.R.S. § 34-101(16) the CMAR shall self-perform at least 45% of the construction Work. For roadway or pipeline Work the self-performance minimum shall increase to 50% of the construction Work in accordance with Maricopa Association of Governments requirements.

2.7.5 The CMAR, at the required time, will close the bidding and collect all Sub-bids received within the prescribed deadline for receipt of Sub-Bids. Promptly, after the closing of Sub-bids, the CMAR will (in the presence of CITY's Project Representative) open and read all properly and timely submitted Sub-Bids. The CMAR will submit a completed Sub-bid tabulation form to CITY's Project Representative within a reasonable time after the closing of the Sub-bid opening proceedings.

2.7.6 The CMAR, upon opening of Sub-bids will evaluate them including, but not limited to, the evaluation of lower tier Subcontractors, Subcontractor qualification submittals and prospective Suppliers selected by each apparent low Sub-Bidder. The CMAR will resolve any Sub-bid withdrawal, protest, or disqualification in connection with the award at no increase in the Cost of the Work.

2.7.7 If the CMAR elects to utilize a subcontractor whose bid was not lowest the CMAR shall request written approval from CITY for use of the subcontractor and shall state the reason(s) for not using the lowest bidder.

2.7.8 Within twenty-one (21) days after Subcontractor bid opening, the CMAR will deliver to CITY's Project Representative a written Notice of Intent to Award, itemizing the Subcontractors and Suppliers selected by the CMAR. The Notice of Intent to Award will detail (a) for each Sub-agreement the amount of the Sub-bid and the corresponding Subcontractor or Supplier, (b) the sum of Sub-bids received for all intended Sub-agreements, (c) trade work that the CMAR intends to self-perform, if any.

2.7.9 Early selection of Subcontractors or Suppliers will be performed in accordance with applicable State procurement laws. If the CMAR believes early selection of Subcontractors is in the best interest of the Project, he will notify CITY's Project Representative in writing outlining which Subcontractors and/or suppliers

should be considered on this basis. This procedure shall be in accordance with the Subcontractor Selection Plan. CITY's Project Representative will review this request and respond in writing within fourteen (14) days.

3.0 PERIOD OF SERVICES

3.1 The Pre-construction Services described in Section 2 will be performed by CMAR in accordance with the most current updated/revised Project Schedule. Failure on the part of the CMAR to adhere to the Project Schedule requirements for activities for which it is responsible will be sufficient grounds for termination of this Contract by CITY.

3.2 If the date of performance of any obligation or the last day of any time period provided for herein should fall on a Saturday, Sunday, or holiday for CITY, then said obligation will be due and owing, and said time period will expire, on the first day thereafter which is not a Saturday, Sunday or legal CITY holiday. Except as may otherwise be set forth herein, any performance provided for herein will be timely made if completed no later than 5:00 p.m. on the day of performance.

4.0 CONTRACT AMOUNT AND PAYMENTS

4.1 CONTRACT AMOUNT

Based on the final Pre-construction Services fee proposal, titled PCL-Precon Proposal_2025_06_09, and dated June 9, 2025, submitted by the CMAR and accepted by CITY (which by reference is made a part of this Contract); CITY will pay the CMAR on a Time and Material basis as follows:

4.1.1 For the Basic Service described in Section 2, and performed to the satisfaction of CITY, the not-to-exceed amount: Two hundred eighty-one thousand seven hundred and fourteen dollars and ninety-six cents ($281,714.96).

4.1.2 For the additional services described in paragraph 4.3, and performed to the satisfaction of CITY, the not-to-exceed amount: Fifty-seven thousand five hundred dollars and no cents ($57,500.00).

4.2 PAYMENTS

4.2.1 Requests for monthly payments by the CMAR for Pre-construction Services will be submitted to CITY's Project Representative in the manner specified by CITY and will be accompanied by a progress report, detailed invoices, and receipts.

The progress report will include, as a minimum, a narrative description of the tasks accomplished during the billing period, a listing of any Deliverables submitted, copies of any Subcontractors requests for payment, an updated progress schedule, an updated cash flow report, plus similar narrative and listings of Deliverables associated with their Work. Services will be paid in accordance with the work effort expended on that service during the preceding month.

4.2.2 The Contract fees for CMAR and Subcontractors will be based upon the hourly rate schedule included as Exhibit A attached.

4.2.3 The CMAR warrants that it shall comply with A.R.S. § 34-221(G), and pay Subcontractors, design professionals, and material suppliers within seven (7) days after receipt of each progress payment. CMAR shall also require its Subcontractors to comply with A.R.S. § 34-221(G) with regard to the Subcontractors, design professionals, and material suppliers. When specifically required, as a condition precedent to CMAR's right to receive payment, with each Progress Payment Application, CMAR shall submit payrolls, petty cash accounts in excess of $500.00, receipted invoices or invoices with check vouchers attached, and any other evidence required by the CITY's Representative to demonstrate that cash disbursements already made by CMAR on account of the Contract Sum equal or exceed (a) progress payments already received by CMAR; less (b) that portion of those payments attributable to CMAR's Fee; plus (c) payrolls for the period covered by the present Progress Payment Application Bond.

4.2.4 The CMAR agrees that no charges or claims for costs or damages of any type will be made by it for any delays or hindrances such as utility companies and outside agencies which are beyond the reasonable control of CITY during the progress of any portion of the services specified in this Contract. Such delays or hindrances, if any, will be solely compensated for by a non-compensable extension of time for such reasonable period as may be mutually agreed between the Parties. It is understood and agreed, however, that permitting the CMAR to proceed to complete any services, in whole or in part after the date to which the time of completion may have been extended, will in no way act as a waiver on the part of CITY of any of its legal rights herein.

4.2.5 Notwithstanding any other term of the Contract, CITY's or PM/CM's approval and/or payment of any Progress Payment Application shall not constitute acceptance of any work not in accordance with the Contract Documents.

4.2.6 Subject to CITY's right to withhold payments in accordance with A.R.S. § 34-221 and this Contract, and provided a Progress Payment Application is received by CITY in the method, with the documentation, and to the places specified herein, not later than the last day of a month, CITY shall make payment to CMAR no later than the twenty-first (21st) day of the following month.

4.2.7 Pursuant to A.R.S. § 34-221(C), a Progress Payment Application submitted shall be deemed approved and certified for payment after seven (7) days from the date of submission in accordance with the requirements of this Article 5 of this Contract, unless before that time CITY's Project Representative prepares and issues a specific written finding setting forth those items in detail in the Progress Payment Application that are not approved for payment under the Contract. In such case, CITY may retain an amount from the progress payment sufficient to pay the expenses that CITY reasonably expects to incur in order to pay or discharge the expenses set forth in the written finding regarding the items in the Progress Payment Application that are not approved for payment. CITY shall pay the progress payments on or before fourteen (14) days after the Progress Payment Application is certified and approved by CITY's Project Representative and Finance Department.

4.2.8 No compensation to the CMAR will be allowed contrary to Title 34, Chapter 1, Article 1, of the Arizona Revised Statutes.

4.2.9 If any service(s) executed by the CMAR is abandoned or suspended by the City in whole or in part, for a period of more than 180 days through no fault of the CMAR, the CMAR is to be paid for the services performed prior to the abandonment or suspension.

4.3 ADDITIONAL SERVICES

The following Additional Services may be required for the successful completion of this Project. Mark-ups are not authorized and only the items specifically identified below will be reimbursed as authorized herein:

A. Subsurface Utility Locating

B. Surveying

~~C. Geotechnical Investigations~~

~~D. Environmental Studies~~

E. Other (describe): <u>Electrical Preconstruction Services</u>

5.0 CITY OF SAN LUIS' RESPONSIBILITIES

5.1 CITY, at no cost to the CMAR, will furnish the following information:

5.1.1 One copy of data CITY determines pertinent to the Work. However, the CMAR will be responsible for searching the records and requesting information it deems reasonably required for the Project.

5.1.2 Available data and information pertaining to relevant policies, standards, criteria, studies, etc.

5.2 CITY additionally will:

5.2.1 Contract separately with one or more firms to provide engineering design services for the Project. The scope of services for the A/E will be provided to the CMAR for its information. The CMAR will have no right to limit or restrict any changes of such services that are otherwise mutually acceptable to CITY and A/E.

5.2.2 Supply copies of programs, reports, drawings, and specifications reasonably required by the CMAR.

5.2.3 Provide the CMAR with adequate information in its possession or control regarding CITY's requirements for the Project.

5.2.4 Give prompt written notice to the CMAR when CITY becomes aware of any default or defect in the Project or non-conformance with the Drawings and Specifications.

5.2.5 Notify the CMAR of changes affecting the budget allocations.

5.3 CITY's Project Representative during the term of this Contract is **Jorge R. Perez, CPM**.

5.3.1 CITY's Project Representative has the authority to administer this Contract and will monitor CMAR's compliance with all terms and conditions stated herein.

5.3.2 All requests for information from or decisions by CITY on any aspect of the work or Deliverables will be directed to CITY's Project Representative.

5.3.3 CITY's Project Representative will have authority to approve the Project Budget and Project Schedule, and render decisions and furnish information deemed appropriate to the CMAR.

6.0 CONTRACT CONDITIONS

6.1 PROJECT DOCUMENTS AND COPYRIGHTS

6.1.1 CITY Ownership of Project Documents: All work products (electronically or manually generated) including but not limited to: cost estimates, studies, design analyses, and other related documents which are prepared in the performance of this Contract (collectively referred to as Project Documents) are to be and remain the property of CITY and are to be delivered to CITY's Project Representative before the final payment is made to the CMAR. Nonetheless, in the event these Project Documents are used, modified, or adapted without the written consent of the CMAR, which consent the CMAR will not unreasonably withhold, CITY agrees to hold the CMAR harmless to the extent permitted by law, from the legal liability arising out of and or resulting from CITY's use, modification or adaptation of the Project Documents.

6.1.2 CMAR to Retain Copyrights: The copyrights, patents, trade secrets or other intellectual property rights associated with the ideas, concepts, techniques, inventions, processes or works of authorship developed or created by the CMAR, its Subcontractors or personnel, during the course of performing this Contract or arising out of the Project will belong to the CMAR.

6.1.3 License to CITY for Reasonable Use: The CMAR hereby grants, and will require its Subcontractors to grant, a license to CITY, its agents, employees, and representatives for an indefinite period of time to reasonably use, make copies, and distribute as appropriate the Project Documents, works or Deliverables developed or created for the Project and this Contract. This license will also include the making of derivative works. In the event that the derivative works require CITY to alter or modify the Project Documents, then paragraph 6.1.1 applies.

6.1.4 Documents to Bear Seal: When applicable and required by state law, the CMAR and its Subcontractors will endorse by professional seal all plans, reports, Deliverables and other works prepared by them for this Contract.

6.2 COMPLETENESS AND ACCURACY OF CMAR'S WORK

The CMAR will be responsible for the completeness and accuracy of its reviews, reports, supporting data, and other pre-construction Deliverables prepared or compiled pursuant to its obligations under this Contract and will at its sole own expense correct its work or Deliverables. The fact that CITY has accepted or approved the CMAR's work or Deliverables will in no way relieve the CMAR of any of its responsibilities under the Contract, nor does this requirement to correct the work or Deliverable constitute a waiver of any claims or damages otherwise available by law or Contract to CITY.

6.3 ALTERATION IN CHARACTER OF WORK

In the event an alteration or modification in the character of work or Deliverable results in a Substantial Change in this Contract, the work or Deliverable will nonetheless be performed as directed by CITY. However, before any altered or modified work begins, a Change Order or Amendment will be approved and executed by CITY and the CMAR. Such Change Order or Amendment will not be effective until approved by CITY. Additions to, modifications, or deletions from the Project provided herein may be made, and the compensation to be paid to the CMAR may accordingly be adjusted by mutual agreement of the Parties.

No claim for extra work done or materials furnished by the CMAR will be allowed by CITY except as provided herein, nor will the CMAR do any work or furnish any material(s) not covered by this Contract unless such work or material is first authorized in writing. Work or material(s) furnished by the CMAR without such prior written authorization will be the CMAR's sole jeopardy, cost, and expense, and CMAR hereby agrees that without prior written authorization no claim for compensation for such work or materials furnished will be made.

6.4 DATA CONFIDENTIALITY

6.4.1 As used in the Contract, data means all information, whether written or verbal, including plans, photographs, studies, investigations, audits, analyses, samples, reports, calculations, internal memos, meeting minutes, data field notes, work product, proposals, correspondence and any other similar documents or information prepared by or obtained by the CMAR in the performance of this Contract.

6.4.2 The Parties agree that all data, including originals, images, and reproductions, prepared by, obtained by, or transmitted to the CMAR in connection with the

CMAR's performance of this Contract is confidential and proprietary information belonging to CITY.

6.4.3 The CMAR will not divulge data to any third party without prior written consent of CITY. The CMAR will not use the data for any purposes except to perform the services required under this Contract. These prohibitions will not apply to the following data provided the CMAR has first given the required notice to CITY:

6.4.3.1 Data known to the CMAR prior to its performance under this Contract unless such data was acquired in connection with work performed for CITY.

6.4.3.2 Data acquired by the CMAR in its performance under this Contract and which was disclosed to the CMAR by a third party, who to the best of the CMAR's knowledge and belief, had the legal right to make such disclosure and the CMAR is not otherwise required to hold such data in confidence; or

6.4.3.3 Data required to be disclosed by the CMAR by virtue of law, regulation, or court.

6.4.4 In the event the CMAR is required or requested to disclose data to a third party, or any other information to which the CMAR became privy as a result of any other contract with CITY, the CMAR will first notify CITY as set forth in this Article of the request or demand for the data. The CMAR will timely give CITY sufficient facts, such that CITY can have a meaningful opportunity to either first give its consent or take such action that CITY may deem appropriate to protect such data or other information from disclosure.

6.4.5 The CMAR, unless prohibited by law, within ten calendar days after completion of services for a third party on real or personal property owned or leased by CITY, will promptly deliver, as set forth in this section, a copy of all data to CITY. All data will continue to be subject to the confidentiality agreements of this Contract.

6.4.6 The CMAR assumes all liability for maintaining the confidentiality of the data in its possession and agrees to compensate CITY if any of the provisions of this section are violated by the CMAR, its employees, agents, or Subcontractors. For the purposes of seeking injunctive relief, it is agreed that a breach of this section will be deemed to cause irreparable harm that justifies injunctive relief in court.

6.5 PROJECT STAFFING

6.5.1 Prior to start of any work or Deliverable under this Contract, the CMAR will submit to CITY, an organization chart for the CMAR staff and Subcontractors, and detailed resumes of key personnel listed in its response to CITY's Request for Qualifications or subsequent fee proposals (or revisions thereto), that will be involved in performing the services prescribed in the Contract. Unless, otherwise informed, CITY hereby acknowledges its acceptance of such personnel to perform such services under this Contract. In the event the CMAR desires to change such key personnel from performing such services under this Contract, the CMAR will submit the qualifications of the proposed substituted personnel to CITY for prior approval. Key personnel will include, but are not limited to, principal-in-charge, project director, project manager, pre-construction manager, superintendent, or those persons specifically identified to perform services of cost estimating, scheduling, value engineering, and procurement planning.

6.5.2 The CMAR will maintain an adequate number of competent and qualified persons, as determined by CITY, to ensure acceptable and timely completion of the scope of services described in Section 2 throughout the performance of this Contract. If CITY objects, with reasonable cause, to any of the CMAR's staff, the CMAR will take prompt corrective action acceptable to CITY and, if required, remove such personnel from the Project and replace with new personnel acceptable to CITY.

6.6 INDEPENDENT CONTRACTOR

The CMAR is and will be an independent contractor and whatever measure of control CITY exercises over the work or Deliverable pursuant to the Contract will be as to the results of the Work only. No provision in this Contract will give or be construed to give CITY the right to direct the CMAR as to the details of accomplishing the Work or Deliverable. These results will comply with all applicable laws and ordinances.

6.7 SUBCONSULTANTS

Prior to beginning the Work or Deliverable, the CMAR will furnish CITY for approval, the names of all Subcontractors to be used on this Project. Subsequent changes are subject to the approval of CITY.

6.8 TERMINATION

6.8.1 CITY and the CMAR hereby agree to the full performance of the covenants contained herein, except that CITY reserves the right, at its discretion and without cause, to terminate or abandon any or all services provided for in this Contract, or abandon any portion of the Project for which services have been performed by the CMAR.

6.8.2 In the event CITY abandons any or all of the services or any part of the services as herein provided, CITY will so notify the CMAR in writing, and the CMAR will immediately after receiving such notice discontinue advancing the Work specified under this Contract and mitigate the expenditure, if any, of costs resulting from such abandonment or termination.

6.8.3 The CMAR, upon such termination or abandonment, will promptly deliver to CITY all reports, estimates and other work or Deliverable entirely or partially completed, together with all unused materials supplied by CITY.

6.8.4 The CMAR will appraise the Work completed and submit an appraisal to CITY for evaluation. CITY will have the right to inspect the CMAR's work or Deliverable to appraise the Work completed.

6.8.5 The CMAR will receive compensation in full for services satisfactorily performed to the date of such termination. The fee will be paid in accordance with Paragraph 4 of this Contract, and will be an amount mutually agreed upon by the CMAR and CITY. If there is no mutual agreement, the final determination will be made in accordance with paragraph 6.9, "Disputes." However, in no event will the fee exceed that set forth in Paragraph 4 or as amended in accordance with paragraph 6.3, "Alteration in Character of Work." CITY will make the final payment within sixty days after the CMAR has delivered the last of the partially or otherwise completed Work items and the final fee has been agreed upon.

6.9 DISPUTES

6.9.1 In the event of any dispute arising between CITY and the CMAR regarding any part of the Contract or Contract Documents, or the Parties' obligations or performance thereunder, either Party may institute the dispute resolution procedures set forth herein. The Parties shall continue performance of their respective obligations hereunder notwithstanding the existence of a dispute.

6.9.2 Any Party may from time to time call a special meeting for the resolution of disputes that would cause a Substantial Change to the Project. Such meeting shall be held at CITY's offices within three (3) Calendar days of written request, which request shall specify in reasonable detail the nature of the dispute. The meeting shall be attended by CITY's Project Representative, the CMAR's Authorized Representative and any other person who may be affected in any material respect by the resolution of such dispute. Such Representatives shall have authority to settle the dispute and shall attempt in good faith to resolve the dispute.

6.9.3 Mediation

6.9.3.1 If the dispute has not been resolved within seven (7) days after the special meeting has been held, a mediator, mutually acceptable to the Parties and experienced in design and construction matters shall be appointed. If the Parties cannot agree on a mediator, each Party shall select a mediator, and those two mediators will select a third mediator who shall then preside over the dispute resolution. The cost of the mediator shall be shared by the Parties. The mediator shall be given any written statements of the Parties and may review the Site and any relevant documents. The mediator shall call a meeting of the Parties within 21 calendar days after his/her appointment, which meeting shall be attended by CITY's Project Representative, the CMAR's Authorized Representative and any other person who may be affected in any material respect by the resolution of such dispute. Such Representatives shall have authority to settle the dispute and shall attempt in good faith to resolve the dispute. During such 21-calendar day period, the mediator may meet with the Parties separately.

6.9.3.2 No minutes shall be kept with respect to any mediation proceedings, and the comments and/or findings of the mediator, together with any written statements prepared, shall be non-binding, confidential and without prejudice to the rights and remedies of any Party. The entire mediation process shall be completed within 42 calendar days of the date upon which the initial special meeting is held, unless the Parties agree otherwise in writing. If the dispute is settled through the mediation process, the decision will be implemented by written agreement signed by the Parties. If the dispute cannot be resolved through the

mediation process, the Parties may pursue resolution though other legal remedies available to them under the terms of this Contract. Notice of claim time limits will be stayed during the mediation process.

6.10 WITHHOLDING PAYMENT

CITY reserves the right to withhold funds from the CMAR's progress payments up to the amount equal to the claims CITY may have against the CMAR, until such time that a settlement on those claims has been reached.

6.11 RECORDS/AUDIT

6.11.1 Records of the CMAR's direct personnel payroll, reimbursable expenses pertaining to this Project and records of accounts between CITY and the CMAR will be kept on a generally recognized accounting basis for a period of five years after Final Completion. CITY, its authorized representative, and/or the appropriate federal agency, reserve the right to audit the CMAR's records to verify the accuracy and appropriateness of all pricing data, including data used to negotiate this Contract and any Change Orders for a period of five years after Final Completion pursuant to this Contract. CITY reserves the right to decrease Contract Amount and/or payments made on this Contract if, upon audit of the CMAR's records, the audit discloses the CMAR has provided false, misleading, or inaccurate cost and pricing data.

6.11.2 The CMAR will include a provision similar to paragraph 6.11.1 in all of its agreements with Subconsultants, Subcontractors, and Suppliers providing services under this Contract to ensure CITY, its authorized representative, and/or the appropriate federal agency, has access to the Subconsultants', Subcontractors', and Suppliers' records to verify the accuracy of cost and pricing data. CITY reserves the right to decrease Contract Amount and/or payments made on this Contract if the above provision is not included in Subconsultant, Subcontractor, and Supplier Contracts, and one or more of those parties do not allow CITY to audit their records to verify the accuracy and appropriateness of pricing data.

6.12 INDEMNIFICATION

6.12.1 To the fullest extent permitted by law, CMAR, its successors and assigns shall defend, indemnify and hold harmless CITY, its officers, officials, agents and employees from and against all liabilities, damages, penalties, fines, demands,

judgements, losses and costs (including reasonable attorney fees and court costs including any appellate proceedings to which any such Indemnified Party may become subject) to the extent caused by the negligence, recklessness or intentional wrongful conduct of CMAR or other persons employed or used by the CMAR in the performance or non-performance of this Contract. CMAR's duty to defend, indemnify and hold harmless CITY, its officers and employees shall arise in connection with any claim, damage, loss or expense that is attributable to bodily injury, sickness, disease, death, or injury to, impairment, or destruction or damage of property including loss of use of resulting there from, caused by CMAR's negligence, recklessness or intentional wrongful conduct in the performance or non-performance of this Contract and the negligence, recklessness or intentional wrongful conduct of any person employed by CMAR or used by CMAR in the performance of this Contract. The indemnity obligations under this Section 6.12.1 shall survive termination of this Contract.

6.12.2 Insurance provisions set forth in this Contract are separate and independent from the indemnity provisions of this paragraph and shall not be construed in any way to limit the scope and magnitude of the indemnity provisions. The indemnity provisions of this paragraph shall not be construed in any way to limit the scope and magnitude and applicability of the insurance provisions.

6.13 NOTICES

Unless otherwise provided herein, all notices, demands, or other communication required or permitted to be given under this Contract shall be in writing and shall be deemed to have been duly given and received either (a) on the date of service if personally served on the Party to whom notice is to be given, or (b) on the third day after the date of the postmark of deposit by first class US mail, registered or certified, postage prepaid, or (c) the following business day after the date given to a recognized and reputable overnight delivery service, and properly addressed as set forth below, or at such other address, and to the attention of such other person or officer, as any Party may designate in writing by notice duly given pursuant to this subsection:

TO CITY:
Eulogio Vera, PE
Public Works Director
City of San Luis
1090 East Union Street
PO Box 3750
San Luis, AZ 85349

TO CMAR:
Josh Tomita
Area Manager
PCL Construction, Inc.
1711 West Greentree Drive
Suite 201
Tempe, AZ 85284

If a copy of a notice is also given to a Party's counsel or other recipient, the provisions above governing the date on which a notice is deemed to have been received by a Party shall mean and refer to the date on which the Party, and not its counsel or other recipient to which a copy of the notice may be sent, is deemed to have received the notice.

6.14 COMPLIANCE WITH LAWS

6.14.1 The CMAR understands and acknowledges the applicability of the Americans with Disabilities Act, the Immigration Reform and Control Act of 1986 and the Drug Free Workplace Act of 1989 to the Contract. The CMAR agrees to comply with these laws in performing this Contract and to permit CITY to verify such compliance.

6.14.2 Immigration Law Compliance Warranty

6.14.2.1 As required by A.R.S. § 41-4401, CMAR hereby warrants its compliance with all federal immigration laws and regulations that relate to its employees and A.R.S. § 23-214(A). CMAR further warrants that after hiring an employee, CMAR verifies the employment eligibility of the employee through the E-Verify program.

6.14.2.2 If CMAR uses any Subcontractors in performance of the Work, Subcontractors shall warrant their compliance with all federal immigration laws and regulations that relate to its employees and A.R.S. § 23-214(A), and Subcontractors shall further warrant that after hiring an employee, such Subcontractors verifies the employment eligibility of the employee through the E-Verify program.

6.14.2.3 A breach of this warranty shall be deemed a material breach of the Contract that is subject to penalties up to and including termination of the Contract. CMAR is subject to a penalty of $100 per day for the first violation, $500 per day for the second violation, and $1,000 per day for the third violation. CITY, at its option, may terminate the Contract after the third violation. CMAR shall not be deemed in material breach of this Contract if the CMAR and/or Subcontractors establish compliance with the employment verification provisions of Sections 274A and 274B of the federal Immigration and Nationality Act and the E-Verify requirements contained in A.R.S. § 23-214(A).

6.14.2.4 CITY retains the legal right to inspect the papers of any CMAR or Subcontractors employee who works on the Contract to ensure that the CMAR or Subcontractors is complying with the warranty. Any inspection will be conducted after reasonable notice and at reasonable times.

6.14.2.5 If state law is amended the Parties may modify this paragraph accordingly.

6.14.3 Equal Treatment of Workers: CMAR shall keep fully informed of all federal and state laws, county and local ordinances, regulations, codes and all orders and decrees of bodies or tribunals having any jurisdiction or authority, which in any way affect the conduct of the Work. CMAR shall at all times observe and comply with all such laws, ordinances, regulations, codes, orders and decrees; this includes, but is not limited to laws and regulations ensuring equal treatment for all employees and against unfair employment practices, including the Occupational Safety and Health Administration (“OSHA”) and the Fair Labor Standards Act (“FLSA”). CMAR shall protect and indemnify CITY and its representatives against any claim or liability arising form or based on the violation of such, whether by CMAR or its employees.

6.14.4 Equal Employment Opportunity Provisions: The following provisions, contained in Section 301 of Executive Order No. 11246, dated September 24, 1965, as amended, govern performance of Work under CITY contracts, are applicable to all CITY contracts, and must be included in all contracts executed by CITY for the performance of work. In this document, the term "Contractor," means parties awarded contracts by CITY.

6.14.4.1 CMAR will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability in the performance of this Contract, and shall comply with the terms and intent of Title VII of the Civil Rights Act of 1964, P.L. 88-354 (1964) and State Executive Order No. 2009-09. Such action includes the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. CMAR agrees to post notices provided by CITY, setting forth the provisions of this Equal Opportunity clause, in conspicuous places available to employees and applicants for employment.

6.14.4.2 CMAR will state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin or disability, in all solicitations or advertisements for employees placed by or on behalf of CMAR.

6.14.4.3 CMAR will send a notice to each labor union or representative of workers with which he has a collective bargaining agreement advising the labor union or workers' representative of CMAR's commitments under this Equal Opportunity Resolution, and will post copies of the notice in conspicuous places available to employees and applicants for employment.

6.14.4.4 CMAR will comply with all provisions of Executive Order No. 11246, dated September 24, 1965, as amended, and with all the rules, regulations, and relevant orders of the Secretary of Labor.

6.14.4.5 CMAR will furnish all information and reports required by Executive Order No. 11246, dated September 24, 1965, as amended, and by the rules, regulations, and orders of the Secretary of Labor, and will allow CITY and the Secretary of Labor to access his books, records, and accounts in order to ascertain compliance with such rules, regulations, and orders.

6.14.4.6 The Contract may be canceled, terminated, or suspended, in whole or in part if the CMAR does not comply with the provisions of this document. Other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246, dated September 24, 1965, as amended, under rules, regulations, or orders of the Secretary of Labor, or as otherwise provided by law. Further, CMAR may be declared ineligible for further CITY Contracts in accordance with procedures authorized in Executive Order No. 11246, dated September 24, 1965, as amended.

6.14.4.7 CMAR must include the provisions of subdivisions 6.14.4.1 through 6.14.4.7 in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, as amended, so that such provisions will be binding upon each subcontract or vendor.

6.14.5 Boycott of Israel: The Parties shall comply with the applicable requirements of Arizona Revised Statutes § 35-393.01. CMAR certifies that it is not engaged in a boycott of Israel as of the effective date of this Contract, and agrees for the duration of this Contract to not engage in a boycott of Israel.

6.14.6 Americans with Disabilities Act (ADA): CMAR shall comply with the ADA and shall indemnify CITY for any costs, including but not limited to, damages, attorney's fees, and staff time in any action or proceeding brought alleging violation of the ADA.

6.14.7 International Boycotts: CMAR shall not participate in or cooperate with an international boycott, as defined in Section 999(b)(3) and (4) of the Internal Revenue Code of 1954, as amended, or engage in conduct declared to be unlawful by Arizona state law.

6.14.8 Laws and Regulations: CMAR shall comply with all federal, state, and local laws, regulations, and ordinances applicable to its performance under this Contract. CMAR shall include similar requirements of all sub-contractors in contracts entered for performance of CMAR's obligations under this Contract. CMAR shall keep fully informed and shall at all times during the performance of its duties under this Contract ensure that it and any person for whom the CMAR is responsible abides by, and remains in compliance with, all rules, regulations, ordinances, statutes or laws affecting the Services, including, but not limited to, the following: (A) existing and future CITY and County ordinances and regulations; (B) existing and future State and Federal laws; and (C) existing and future Occupational Safety and Health Administration standards.

6.15 CONFLICT OF INTEREST

6.15.1 To evaluate and avoid potential conflicts of interest, the CMAR will provide written notice to CITY, as set forth in this section, of any work or services performed by the CMAR for third-parties that may involve or be associated with any real property or personal property owned or leased by CITY. Such notice will be given seven business days prior to commencement of the Project by the CMAR for a third party, or seven business days prior to an adverse action as defined below. Written notice and disclosure will be sent to CITY's Project Representative

6.15.2 Actions considered adverse to CITY under this Contract include but are not limited to:

6.15.2.1 Using data as defined in the Contract, acquired in connection with this Contract, to assist a third party in pursuing administrative or judicial action against CITY.

6.15.2.2 Testifying or providing evidence on behalf of any person in connection with an administrative or judicial action against CITY.

6.15.2.3 Using data to produce income for the CMAR or its employees independently of performing the Services under this Contract, without prior written consent of CITY.

6.15.3 The CMAR represents that except for those persons, entities and projects previously identified in writing to CITY, the services to be performed by the CMAR under this Contract are not expected to create an interest with any person, entity, or third-party project that is or may be adverse to the interests of CIYU.

6.15.4 The CMAR's failure to provide a written notice and disclosure of the information as set forth in this section will constitute a material breach of this Contract.

6.16 CONTRACTOR'S LICENSE AND PRIVILEGE LICENSE

Prior to award of the Contract, the CMAR must provide to CITY's Finance Department its Contractor's License Classification and number, Arizona Transaction Privilege Tax License number, and Federal Tax I.D. number. A copy of the transmittal should be sent to CITY's Project Representative.

6.17 CMAR'S TAX LIABILITIES

CMAR will be liable for payment of all State of Arizona and Yuma County Transaction Taxes (A.R.S. § 41-1305) and shall include its CITY Privilege Tax License number and Arizona Transaction Privilege Tax License number on construction contracting receipts. Failure to remit the proper taxes may result in the withholding of payment until all delinquent privilege taxes, interest, and penalty have been paid.

6.18 SUCCESSORS AND ASSIGNS

CITY and the CMAR will each bind itself, and their partners, successors, assigns, and legal representatives to the other Party to this Contract and to the partners, successors, assigns, and legal representatives of such other Party in respect to all covenants of this Contract. Neither CITY nor the CMAR will assign, sublet, or transfer its interest in this Contract without the written consent of the other. In no event will any

contractual relation be created or be construed to be created as between any third Party and CITY.

6.19 FORCE MAJEURE

If either Party is delayed or prevented from the performance of any service, in whole or in part, required under this Contract by reason of acts of God or other cause beyond the control and without fault of that Party (financial inability excepted), performance of that act will be excused, but only for the period of the delay. The time for performance of the act will be extended for a period equivalent to the period of delay. No increase in contract amount will be allowed. CMAR's sole compensation will be an extension of time only.

6.20 COVENANT AGAINST CONTINGENT FEES

The CMAR warrants that no person has been employed or retained to solicit or secure this Contract upon an agreement or understanding for a commission, percentage, brokerage of contingent fee, and that no member of the CITY's City Council, or any employee of CITY has any interest, financially, or otherwise, in the firm. CITY will in the event of the breach or violation of this warranty, have the right to annul this Contract without liability, or at its discretion to deduct from the Contract Amount or consideration, the full amount of such commission, percentage, brokerage, or contingent fee.

6.21 NON-WAIVER PROVISION

The failure of either Party to enforce any of the provisions of this Contract or to require performance by the other Party of any of the provisions hereof will not be construed to be a waiver of such provisions, nor will it affect the validity of this Contract or any part thereof, or the right of either Party to thereafter enforce each and every provision.

6.22 JURISDICTION

This Contract will be deemed to be made under, and will be construed in accordance with and governed by the laws of the State of Arizona, without regard to the conflicts or choice of law provisions thereof. An action to enforce any provision of this Contract or to obtain any remedy with respect hereto will be brought in the Superior Court, Yuma County, Arizona, and for this purpose, each Party hereby expressly and irrevocably consents to the jurisdiction and venue of such Court.

6.23 SURVIVAL

All warranties, representations and indemnifications by the CMAR will survive the completion or termination of this Contract.

6.24 MODIFICATION

No supplement, modification, or amendment of any term of this Contract will be deemed binding or effective unless in writing and signed by the Parties hereto and in conformation with provisions of this Contract, except as expressly provided herein to the contrary.

6.25 SEVERABILITY

If any provision of this Contract or the application thereof to any person or circumstance will be invalid, illegal, or unenforceable to any extent, the remainder of this Contract and the application thereof will not be affected and will be enforceable to the fullest extent permitted by law.

6.26 INTEGRATION

This Contract contains the full agreement of the Parties hereto. Any prior or contemporaneous written or oral agreement between the Parties regarding the subject matter hereof is merged and superseded hereby.

6.27 TIME IS OF THE ESSENCE

Time of each of the terms, covenants, and conditions of the Contract is hereby expressly made of the essence.

6.28 THIRD-PARTY BENEFICIARY

The Contract will not be construed to give any rights or benefits in the Contract to anyone other than CITY and the CMAR. All duties and responsibilities undertaken pursuant to this Contract will be for the sole and exclusive benefit of CITY and the CMAR and not for the benefit of any other party.

6.29 COOPERATION AND FURTHER DOCUMENTATION

The CMAR agrees to provide CITY such other duly executed documents as may be reasonably requested by CITY to implement the intent of this Contract.

6.30 CONFLICT IN LANGUAGE

All Work or Deliverables performed will conform to all applicable CITY codes, ordinances and requirements as outlined in this Contract. If there is a conflict in interpretation between provisions in this Contract and any Exhibits, the provisions in this Contract will prevail.

6.31 CITY'S RIGHT OF CANCELLATION AND OTHER STATUTORY REQUIREMENTS

All Parties hereto acknowledge that this Contract is subject to cancellation by the CITY pursuant to the provisions of A.R.S. § 38-511, as may be amended. Pursuant to A.R.S. § 35-394, as may be amended, unless exempt, the CMAR hereby certifies that it is does not use, and agrees not to use during the term of the Contract, any of the following: forced labor of ethnic Uyghurs in the People's Republic of China; any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China; or any contractors, subcontractors, or suppliers that use the forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China.

7.0 INSURANCE

7.1 General: CMAR agrees to comply with all CITY ordinances and state and federal laws and regulations. Without limiting any obligations or liabilities of CMAR, CMAR shall purchase and maintain, at its own expense, hereinafter stipulated minimum insurance with insurance companies duly licensed by the State of Arizona (admitted insurer) with an AM Best, Inc. rating of A or above with policies and forms satisfactory to CITY. Failure to maintain insurance as specified may result in termination of this Contract at CITY's option.

7.2 No Representation of Coverage Adequacy: By requiring insurance herein, CITY does not represent that coverage and limits will be adequate to protect CMAR. CITY reserves the right to review any and all insurance policies and/or endorsements cited in this Contract but has no obligation to do so. Failure to demand such evidence of full compliance with the insurance requirements set forth in the Contract Documents or failure to identify any insurance deficiency shall not relieve CMAR from, nor be construed or deemed a waiver of, its obligation to maintain the required insurance at all times during the performance of the Contract.

7.3 Additional Insured: All insurance coverage and self-insured retention or deductible portions, except Workers Compensation Insurance and Professional Liability Insurance, if applicable, shall name, to the fullest extent permitted by law for claims

arising out of the performance of the Contract, CITY, CITY's Project Representative, CITY's elected officials, PM/CM, A/E, their agents, representatives, officers, directors, officials, and employees as Additional Insured as specified under the respective coverage sections of these Contract Documents.

7.4 Coverage Term: All insurance required herein shall be maintained in full force and effect until Final Acceptance of the Work or services required to be performed under the terms of this Contract, including during the warranty period.

7.5 Primary Insurance: CMAR's insurance shall be endorsed as primary, non-contributory insurance as respects performance of subject Contract and in the protection of CITY as an Additional Insured. Any insurance or self-insurance maintained by CITY, its officials, employees, or volunteers shall be in excess of CMAR's insurance and shall not contribute to it.

7.6 Occurrence Basis: All insurance coverage shall be on an occurrence basis and not a claims made basis.

7.7 Waiver: All policies, except for Professional Liability, but including Workers' Compensation insurance, shall contain a waiver of rights of recovery (subrogation) against CITY, its agents, representatives, officers, directors, officials, and employees for any claims arising out of the Work. CMAR shall arrange to have such subrogation waivers incorporated into each policy via formal written endorsement thereto.

7.8 Policy Deductibles and or Self-Insured Retentions: The policies set forth in these requirements may provide coverage which contains deductibles or self-insured retention amounts. Such deductibles or self-insured retention shall not be applicable with respect to the policy limits provided to CITY. CMAR shall be solely responsible for any such deductible or self-insured retention amount. CITY, at its option, may require CMAR to secure payment or such deductible or self-insured retention by a surety bond or irrevocable and unconditional Letter of Credit.

7.9 Use of Subcontractors: If any Work under the Contract is subcontracted in any manner, CMAR shall execute a written agreement with Subcontractor containing the same Indemnification Clause and Insurance Requirements set forth herein protecting CITY and CMAR. CMAR shall be responsible for executing the agreement with Subcontractor and obtaining Certificates of Insurance verifying the insurance requirements.

7.10 Evidence of Insurance: Prior to commencing any Work under the Contract Documents, CMAR shall furnish CITY with Certificate(s) of Insurance, or formal endorsements as required by the Contract Documents, issued by CMAR's insurer(s) as evidence that policies are placed with acceptable insurers, provide the required coverage, conditions, and limits of coverage specified in the Contract Documents, and that such coverage and provisions are in full force and effect. Confidential information such as the policy premium may be redacted from the declaration page(s) of each insurance policy, provided that such redactions do not alter any of the information required by this Contract. If a Certificate of Insurance is submitted as evidence of coverage, CITY shall reasonably rely upon the Certificate of Insurance as evidence of coverage but such acceptance and reliance shall not waive or alter in any way the insurance requirements or obligations of this Contract. Such certificates shall identify the Project. If any of the above cited policies expire during the life of the Contract, it shall be CMAR's responsibility to forward renewal Certificates within ten (10) days after the renewal date containing all the aforementioned insurance provisions. Certificates shall specifically cite the following provisions:

7.10.1 CITY, PM/CM, A/E, their agents, representatives, officers, directors, officials, and employees are Additional Insureds as follows:

A. Commercial General Liability – Under ISO Form CG 20 10 04 13 and CG 20 37 04 13 or equivalent.

B. Auto Liability – Under ISO Form CA 20 48 10 13 or equivalent.

C. Excess Liability – Follow Form to underlying insurance as required.

7.10.2 CMAR's insurance shall be primary insurance as respects performance of Contract.

7.10.3 Certificate shall state that should any of the required policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

7.10.4 Project descriptive information including:

A. Project Name: West WWTP Improvements

B. Project Number: BAN-2024-11

7.11 Required Coverage

7.11.1 Commercial General Liability: CMAR shall maintain "occurrence" form Commercial General Liability insurance with an unimpaired limit of not less than

$2,000,000 for each occurrence, $2,000,000 Products and Completed Operations Annual Aggregate, and a $6,000,000 General Aggregate Limit on a per project basis endorsed by means of ISO Endorsement CC-2503 1185 or equivalent. Commercial General Liability coverage specifically shall contain contractual liability insurance covering the contractual obligations of this Contract. The policy shall cover liability arising from premises, operations, independent CMAR's, products-completed operations, personal injury and advertising injury. Coverage under the policy will be at least as broad as Insurance Services Offices, Inc. policy form CG 20 10 04 13 and CG 20 37 04 13 or equivalent thereof, including but not limited to, separation of insured's clause. To the fullest extent allowed by law, for claims arising out of the performance of this Contract, CITY, PM/CM, A/E, their agents, representatives, officers, directors, officials, and employees shall be cited as an Additional Insured under Insurance Service Offices, Inc. Commercial General Liability Additional Insured Endorsement form 10 04 13 and CG 20 37 04 13, or equivalent. CMAR, its successors and or assigns, is required to maintain Commercial General Liability insurance as specified hereunder for a minimum period of three (3) years following completion and acceptance of subject Work. CMAR shall submit Certificate of Insurance evidencing such Commercial General Liability insurance during said three-year period containing all of the insurance requirements set forth herein including naming CITY, PM/CM, A/E, their agents, representatives, officers, directors, officials and employees as Additional Insured as required. If any excess insurance is utilized to fulfill the requirements of this Paragraph, such excess insurance shall be "follow form" equal or broader in coverage scope than underlying insurance.

7.11.2 Automobile Liability: CMAR shall maintain Business Automobile Liability insurance with a limit of $1,000,000 each occurrence on CMAR's owned, hired, and non-owned vehicles assigned to or used in the performance of the Work. Coverage will be at least as broad as Insurance Services Office, Inc. coverage code "1" "any auto" policy form CA 00 01 12 93 or equivalent thereof. If any hazardous material, as defined by any local, state, or federal authority, is the subject, or transported, in the performance of the Work, an MCS 90 endorsement is required providing $5,000,000 per occurrence limits of liability for bodily injury and property damage. To the fullest extent allowed by law, for claims arising out of the performance of this Contract, CITY, PM/CM, A/E, their agents, representatives, officers, directors, officials, and employees shall be cited as an Additional Insured under the Insurance Service Officers, Inc. Business Auto policy Designated Insured Endorsement form CA 20 48 10 13 or equivalent. If any excess insurance is utilized to fulfill the requirements of this

Paragraph, such excess insurance shall be “follow form” equal or broader in coverage scope than underlying insurance.

7.11.3 Worker’s Compensation Insurance: CMAR shall maintain Worker’s Compensation Insurance to cover obligations imposed by federal and state statutes having jurisdiction over CMAR’s employees engaged in the performance of the Work and shall also maintain Employers Liability Insurance of not less than $1,000,000 for each accident, $1,000,000 disease for each employee and $1,000,000 disease policy limit.

7.11.4 Umbrella/Excess Liability: CMAR must carry Umbrella/Excess Liability insurance with an unimpaired limit of not less than $4,000,000.00 per occurrence combined limit Bodily Injury and Property Damage that ‘follows form” and applies in excess of the Commercial General Liability, Business Automobile Liability and Employer's Liability, as required above.

7.11.5 Builder’s “All Risk”: CMAR shall maintain Builder’s “All Risk” Insurance in an amount not less than one hundred percent (100%) of the Contract price. Such policy shall include coverage for fire, lightening, vandalism, malicious mischief, riot, civil commotion, smoke, sprinkler leakage, water damage, windstorm, hail, earthquake, landslide, flood and collapse or loss due to the results of defective design, negligent workmanship or defective material during the Contract Time and until Final Acceptance of the Work by CITY. On roadway, pipeline, and similar horizontal (as defined by A.R.S. §34-101.16), Projects where fire hazard is negligible or nonexistent, CITY may waive the requirement for Builder’s “All Risk” Insurance and/or accept an installation waiver.

7.11.6 Railroad Protection Liability: Not Applicable

7.11.7 Additional Coverage: To the fullest extent permitted by law, if CMAR maintains higher insurance limits than the minimums shown above, CITY requires and shall be entitled to coverage for the higher limit maintained.

(Signatures on Following Page)

PCL Construction, inc.

By: _____ Name:_____
(Signature Required) *(Please Print)*

Title:_____

ACKNOWLEDGMENT

STATE OF ARIZONA
COUNTY OF _____

On _____, 2025, _____, as _____ of PCL Construction, Inc., a(n) _____ corporation, personally appeared before me whose identity was proven to me on the basis of satisfactory evidence to be the person who he claims to be, and acknowledged that he signed the above document on behalf of PCL Construction, Inc.

Notary Public _____

(Affix notary seal above)

CITY OF SAN LUIS

IN WITNESS WHEREOF, the Parties have this Contract as of this _____ day of _____, 2025 (the "Effective Date").

By: _____
Jenny Torres, Acting City Manager

ATTEST: _____
Sonia Cornelio, City Clerk

APPROVED AS TO FORM: _____
Kay Marion Macuil, City Attorney

EXHIBIT A
HOURLY RATE SCHEDULE (CMAR)

HOURLY RATE REQUIREMENTS AND LIMITATIONS:

The schedule of hourly rates for employees of the CMAR and its Subcontractors follows and is based on the proposal submitted to CITY on January 30, 2025. The definitions and limits below apply to the rates as submitted.

Direct Labor Cost is defined as the total amount actually paid by CMAR in salaries for its staff for time directly expended on the Project for services rendered. The maximum labor rate will be $133.21 per hour.

Indirect Cost (Overhead) is defined as the general and administrative overhead burden. Indirect Cost will be calculated as a percentage of the Direct Labor Cost. The maximum allowable markup for indirect costs is 115% of the direct labor costs.

Fixed Fee is defined as a fixed amount to provide an operating margin, readiness to serve, risk, and profit. The maximum allowable markup for fixed fee is 10% of the direct labor and indirect costs.

LIST OF EMPLOYEES AND SUBCONSULTANTS:

CMAR to provide a list of key employees and Subcontractors to include position titles, names, and labor rates.

Position	Direct Labor Rates	Total Labor Rate
Construction Manager	$96.28	$244.25
Project Manager	$84.31	$213.88
General Superintendent	$91.01	$230.88
Precon Manager	$79.04	$200.51
Lead Esimator	$71.85	$182.27
Estimator	$55.09	$139.75
BIM Modeler	$52.60	$133.44
Scheduler	$57.48	$145.82

EXHIBIT B
GUARANTEED MAXIMUM PRICE (GMP) Proposal

A Guaranteed Maximum Price (GMP) proposal shall be completed at the time of submittal of the GMP for construction of the Project, and shall include associated backup information. The GMP will be separately accepted with the approval of the Construction Services Contract. If the Project will be constructed in Construction Phases, a separate GMP shall be approved for each Construction Phase, however, the Construction Services Contract will be approved with the first GMP.

The GMP Proposal shall use the GMP Cost Model form provided by CITY. A representation of the Cost Model form is shown below.

Indirect Cost percentages as identified in sections B through D of the GMP Cost Model form shall be established prior to executing the Preconstruction Services Contract.

Exhibit C – Total Project Cost shall be used with the Cost Model form in Exhibit B for guidance in completing the GMP Proposal.

CMAR GMP COST MODEL SUMMARY

Project Name: West WWTP Improvements **Date:**

Project Location: 101 Caesar Chavez Blvd, San Luis, AZ, 85349

Project No: BAN-2024-11

Contract No: N/A

			Amount
A. Direct Costs:			
A1 Labor and Burden		$	-
A2 Equipment (Owned and Rented)		$	-
A3 Material, Supplies, and Fees		$	-
A4 Subcontracts		$	-
A5 Allowances & Contingencies		$	-
Total of Direct Costs:		**$**	**-**
B. General Conditions:	0.00%	$	-
Subtotal 1 (Cost Of The Work)		**$**	**-**
C. Contractor's Fee:	0.00%	$	-
Subtotal 2		**$**	**-**
D. Bonds and Insurance Allowances:			
D1 Bonds	0.00%	$	-
D2 Insurance	0.00%	$	-
Bonds & Insurance Allowances Total:		**$**	**-**
Subtotal 3	**0.00%**	**$**	**-**
E. Sales Tax			
E1 Sales Tax (tax rate x 65%)	6.96%	$	-
E2 Tax Credits		$	-
Sales Tax Total:		**$**	**-**
F. GMP Proposal Total:		**$**	**-**
G. Preconstruction Services Fee:		**$**	**339,214.96**
H. Previous GMP's:		**$**	**-**
I. Total Project Cost		**$**	**339,214.96**

NOTES:

1. **Contractor to fill in highlighted areas only:**
   a. Direct Costs (A) to be completed as the cost estimate is developed.
   b. Indirect Cost (B, C and D) percentages to be established during preconstruction phase negotiations.

2. **Formulas Used in Calculations:**
   Subtotal 1 = A + B
   Contractor's Fee (C) = C Percentage x Subtotal 1
   Subtotal 2 = C + Subtotal 1
   Bond & Insurance Allowances = D Percentages x Subtotal 2
   Subtotal 3 = D + Subtotal 2
   Sales Tax (E1) = Subtotal 3 x 6.9615% (10.71% tax rate x 65%)
   GMP Proposal (F) = Subtotal 3 + E
   Preconstruction Services (G) is Contractor's costs associated with that phase.
   Previous GMP's (H) includes total cost of previous approved GMP's
   Total Project Cost (I) = F + G + H

EXHIBIT C
TOTAL PROJECT COST (CMAR)

1. Cost of the Work: The term "Cost of the Work" shall mean construction costs associated with the Construction Documents incurred by the CMAR in the performance of the Work. The following are categories of cost and expense to be paid by CITY to the CMAR as Cost of the Work and are identified in the Guaranteed Maximum Price (GMP) Form given in Exhibit B:

1.1 Cost of the Work (Construction Cost) Categories

A1 Labor and Burden

A2 Equipment (Owned and Rented)

A3 Materials, Supplies, and Fees

A4 Subcontracts

A5 Allowances and Contingencies

1.2 Fines and Penalties: If fines or monetary penalties are levied against the CMAR they shall not be included in the “Cost of the Work” calculation and shall not be a part of the GMP.

2. Construction Costs Definitions

2.1 Labor and Burden Costs

2.1.1 Wages of construction workers directly employed by the CMAR to perform the construction of the Work at the Site or, with CITY’s agreement, at off-site workshops.

2..1.2 Wages or salaries of the CMAR’s supervisory and administrative personnel when stationed at the Site and wages, salaries and other costs of project management, pre-construction services, form design, foundation engineering, manpower planning, purchasing, estimating and data processing, whether performed at the Site or in the CMAR’s offices, including, but not limited to services rendered during the Design Phase of the Project.

2.1.3 Wages and salaries of the CMAR’s supervisory or administrative personnel engaged at factories, workshops or on the road, in expediting the production or transportation of materials or equipment required for the Work, but only for that portion of their time required for the Work.

2.1.4 Burden: Costs paid or incurred by the CMAR for taxes, insurance, contributions, assessments, and benefits required by law or collective bargaining agreements and, for personnel not covered by such agreements, customary benefits such

as sick leave, medical and health benefits, holidays, vacations, and pensions, provided such costs are based on wages and salaries included in subsections 2.1.1 through 2.1.3 above.

2.2 Equipment (Owned and Rented): Costs, including transportation equipment incorporated or to be incorporated in the completed construction.

2.3 Materials, Supplies, and Fees Costs

2.3.1 Costs of materials in excess of those actually installed which are required to provide reasonable allowance for waste and spoilage. Unused excess materials, if any, shall be handed over to CITY at the completion of the Work, or at CITY's option, shall be sold by the CMAR, amount realized, if any, from such sales shall be credited to CITY as a deduction from the Cost of the Work.

2.3.2 Costs, including transportation, installation, maintenance, dismantling and removal of materials, supplies, temporary facilities, machinery, equipment, and hand tools not customarily owned by the construction workers, which are provided by the CMAR at the Site and fully consumed in the performance of the Work; and cost, less salvage value, on such items if not fully consumed, whether sold to others or retained by the CMAR. Costs for items previously used by the CMAR shall mean fair market value.

2.3.3 Rental charges for temporary facilities, machinery, equipment, and hand tools not customarily owned by the construction workers, which are provided by the CMAR at the Site, whether rented from the CMAR or others, and costs of transportation, installation, minor repairs and replacements, dismantling and removal thereof. Rental charges for equipment owned by the CMAR shall be at then prevailing rates.

2.3.4 Costs of removal of debris from the Site.

2.3.5 Costs of facsimiles, telegrams and long-distance telephone calls, postage and delivery charges (whether originating at the Site or at the offices of the CMAR telephone service at the Site and reasonable petty cash expenses of the Site office.

2.3.6 That portion of the reasonable travel and subsistence expenses of the CMAR's personnel incurred while traveling in discharge of duties connected with the Work.

2.3.7 Fees and assessments for any permits, licenses and inspections required by the Contract Documents.

2.3.8 Fees of testing laboratories for tests required by the Contract Documents or governmental authorities.

2.3.9 Royalties and license fees paid for the use of a particular design, process or product required by the Contract Documents. The costs of defending suits or claims for infringement of patent rights arising from such requirement by the Contract Documents; payments made in accordance with legal judgments against the CMAR resulting from such suits or claims and payments of settlements in connection therewith.

2.3.10 Deposits lost for cause other than the CMAR'S negligence.

2.4 Subcontractor Costs: Amounts due Subcontractors in accordance with the requirements of the Subcontracts.

2.5 Allowance and Contingency Costs

2.5.1 Those Owner controlled costs identified as Construction Allowances associated with work items that have been specifically defined through negotiations with CITY and are identified in the Guaranteed Maximum Price (GMP) Form given in Exhibit B with associated pricing.

2.5.2 The Contingency belongs to the CMAR if it is needed but is returned to CITY if it goes unused. It reflects the incomplete nature of the drawings and specifications at the time the GMP is established and may be used to cover unanticipated costs that arise during construction. Written approval from CITY is required for CMAR use of the Contingency.

3. Indirect Costs: The term "Indirect Costs" shall mean costs not associated with the Construction Documents incurred off the Project site by the CMAR in the performance of the Work. Reimbursement for these categories of cost shall be at the fixed rate percentages contained in Exhibit B and the following are categories of cost and expense to be paid by CITY to the CMAR as Indirect Costs and are identified in the Guaranteed Maximum Price (GMP) Form given in Exhibit B.

3.1 General Conditions

3.1.1 Salaries and other compensation of the CMAR's personnel stationed at the CMAR's principal office or offices other than the Site, except as specifically provided in subsections 2.1.2 and 2.1.3 above.

3.1.2 Expenses of the CMAR's principal office and offices, other than the Site office.

3.1.3 Overhead and general expenses, except as may be included in Sections 1 and 2 above.

3.1.4 Capital expenses of the CMAR, including interest on capital employed for the Work.

3.1.4 Home office profit and overhead expenses.

3.1.5 Any bonuses awarded by to the CMAR to its employees or Subcontractors.

3.2 **Fee:** "Fee" means the profit payable to the CMAR, which is a part of the GMP, as more fully described on Exhibit B attached hereto.

3.3 **Bonds:** "Bonds" refers to the Payment and Performance Bonds identified in Part III of the CMAR General Conditions that shall be furnished to CITY prior to the commencement of Construction Work on the Site.

3.4 **Insurance:** "Insurance" to be provided is described in section 7 of the Contract.

3.5 **Sales Taxes:** "Sales Taxes" refers to those sums to be paid as transaction privilege tax as a percentage of the GMP, or that receive a sales tax credit in accordance with the Arizona Department of Revenue guidelines.

3.6 **Pre-construction Services:** Those services identified in this Contract that are to be performed during the design phases of the Project by the CMAR in support of the A/E and CITY.

3.7 **Total Project Cost:** Total Project Cost is the sum total of the GMP, Pre-construction Services, and any prior phase GMPs.

EXHIBIT D
PROJECT DESCRIPTION (CMAR)

The West WWTP, located in the southwestern portion of San Luis, approximately 0.9 miles east of the Wellton/Mohawk Salinity Bypass Canal and immediately north of the international border, is an existing 1.5MGD plant producing Class B effluent. The treatment process is a modified sequential batch reactor (SBR) process consisting of 4 basins utilizing intermittent, continuous extended aeration system (ICEAS) batch reactors by Sanitaire / ABJ. The effluent is chlorine disinfected and discharged into the Wellton/Mohawk Salinity Bypass Canal.

This improvement project ("Project") will increase the plant capacity to 3.0MGD. Major upgrades include a new headworks system with fine screening and grit removal, new secondary process configuration, new MBR system, new influent and return activated sludge channel, new sludge dewatering system, new odor control units, new facility operations buildings, and existing effluent pump station and disinfection system improvements. Electrical improvements include motor control center modifications, and standby generator and automatic transfer switch upgrades.

The total program budget for construction of the Project is approximately $23 million.

Construction of the Project is estimated to begin in the summer of 2025 with a 540-calendar day duration.

AGENDA ITEM REVIEW FORM

Special City Council Meeting **7. C.**

Meeting Date: 06/18/2025

Department Head: Jorge Perez, Assistant Director of Public Works, Public Works Department

Submitted By: Jorge Perez, Assistant Director of Public Works, Public Works Department

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding the City of San Luis accepting the proposed change order No. 1 from Pacific Advanced Civil Engineering, Inc. (PACE) pertaining to the design of the West Wastewater Treatment Plant Expansion. **(Jorge Perez, Assistant Director of Public Works)**

SUMMARY:

The City of San Luis contracted with Pacific Advanced Civil Engineering, Inc. (PACE) in June 2024 to perform the design and construction administration of the West Wastewater Treatment Plant Expansion. The design is moving along as per schedule and is currently at 90%, pending review by the City and the CMAR. Prior to the submittal of the 90% design, PACE and the City identified the need for a pumping station that would enable the facility to reuse the class A+ quality water that will be generated for the facility operations at the headworks and membrane cleaning processes. At the same time, the intent of the pump station will be to prepare the plant for future reuse outside its property to be able to serve other facilities for irrigation purposes, such as community parks and retention areas.

During the existing plant investigation and data collection, there was also noted the need to conduct a Power System Study. The study will allow us to determine the maximum short-circuit current at the service and motor control centers, which will be used to determine the equipment interrupting capacity of the main electrical gear. This study could potentially produce savings for the City in equipment costs during construction. This study will also include an Arc Flash Study, which is required by the National Electrical Code (NEC) and the National Fire Protection Association (NFPA).

PACE has submitted a cost estimate proposal for completing the water reuse pump station design as well as conducting the power system study. Staff has analyzed the change order proposal in detail with PACE and is seeking council approval of PACE's change order No. 1 in the amount of $125,470.00.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE CHANGE ORDER NO. 1 FROM PACIFIC ADVANCE CIVIL ENGINEERING, INC. (PACE) IN THE AMOUNT OF $125,470.00 AS PRESENTED.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	Yes
CITY/STATE/FEDERAL FUNDS:	City
TOTAL:	$125,470.00
BUDGETED AMOUNT:	$6,000,000.00

AVAILABLE AMOUNT TO TRANSFER: N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: See fiscal impact statement

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

The Department of Public Works budgeted $6,000,000.00 for the West WWTP Expansion Project. The funding is being distributed as follows:

- Design
- CMAR Pre-Construction Services
- Major Equipment Purchases
- Procurement Services
- CM/PM Services
- Operations Building Design

This expense will be applied as follows:
Project No. 2025050
Account: 310-311-90015
Amount: $125,470.00

Attachments

PACE Change Order Proposal No.1

PACE
Advanced Water Engineering

AUTHORIZATION FOR CHANGE ORDER

TO:	City of San Luis	**ATTN:**	Eulogio Vera
	1090 E. Union St.	**DATE:**	April 21, 2025
	San Luis, AZ 85349	**PROJECT:**	B777 West WWTP Expansion
		C.O. AUTHORIZATION #:	01

The following was not included in the original contract. We are requesting authorization for additional budget to add the following tasks to our contract.

Description of Services:

TASK 44 – Onsite Reuse Pump Station

1) Designed to meet the process water needs of the WWTP. The design will consist of a skid-mounted pump system with a precast wet well hydraulically connected to the existing 20" effluent discharge line. The calculated design requirement is 800 gpm at 85 psi. The PS will be a 3-pump skid-mounted design with its own control panel. The pumps will be turbine-style pumps on VFDs that will likely be located in the MCC. The wet well will be sized to also accommodate future Reuse Distribution Pumps – 4 future pumps. The Reuse Distribution Pumps will be sized for 3 MGD capacity. In addition, a Reuse Distribution Pipeline will be designed and installed in this Phase that will go from the pump station to the site entrance and stop (and capped) at the property line (before BOR property and casing).

***TASK 45* – Power System Study**

PACE offers to conduct an arc flash, short circuit, and coordination study for the City of San Luis WWTP. The study will be based on 100% field verification of the electrical equipment and will be conducted in two phases:

1. Phase I – conduct the study based on the existing treatment plant conditions and finish it before the construction activities of the West WWTP Expansion project start. Arc flash stickers will be applied based on the current conditions.
2. Phase II – update the study upon the completion of the West WWTP Expansion project and replace any arc flash as a result of power system changes that occurred due to the West WWTP Expansion project and apply new stickers on the new electrical equipment.

Below are the three parts of the power system study with a short description.

1) Short Circuit Study – The study will allow us to determine the maximum short-circuit current at the service and MCCs, which will be used to determine the equipment interrupting capacity of the main electrical gear. The maximum short circuit contribution from the utility, considering a 3000A service at 480V/277V is 44.3kA. An existing solar system is connected to the current service, which will be moved to the new 3000A service. The fault current contribution from the solar is unknown. Without a short-circuit study, we have to specify the electrical gear as 100kAIC rated(worst-case); however, if we do the study and find out that we can use 65kAIC rated electrical gear, we would save several hundred thousand dollars in equipment cost. The study will also unveil any existing electrical equipment not rated for the maximum short-circuit current and may fail during such a fault. The failed equipment is not expected to survive faults and may cause danger/fire should a fault with a higher current than the rated interrupting current occur.

2) Arc Flash Study - None of the existing electrical equipment has arc flash labels, which is required by NEC 110.16 and NFPA 70E Article 130.5(G). There may be a liability on the City if an arc flash

incident happens and there are no arc flash labels on the electrical gear for the staff to reference to select the appropriate PPE before working on electrical equipment. PACE's study will provide arc flash labels based on the existing gear and update custom labels after the construction of the ongoing treatment plant upgrade to add arc flash labels to the new electrical gear.

3) Coordination Study – The study is essential for the reliability of operation. A coordinated power distribution system will allow only the protective device near the fault to open, leaving the remainder of the system undisturbed, allowing the continuity of the service. For example, a fault in a motor should not trip the entire motor control center powering the motor, but only the protective device protecting the motor circuit. A coordinated system is achieved by adjusting the trip settings of the protective devices. It is extremely difficult to achieve a 100% coordinated power distribution system, especially in the instantaneous protection region, but it is completely possible to obtain an acceptable level of protective device coordination.

The following tasks are included in this study:

1) Data Collection and Evaluation – Consultant will visit all locations and gather all system data from documentation, existing as-built drawings and specifications, preventative maintenance inspections and reports, equipment datasheets and operations and maintenance manuals, and equipment test reports. The City will assist in coordinating necessary shutdowns and lock-out/tag-out. The City will provide an electrician to support Consultant's engineer in the field data collection through opening up panels, de-energizing equipment, and coordinating the operators in the field. Job safety plans and briefings will be utilized for field verifications.
2) Power System Model – PACE presently owns and uses SKM Power Tools, and will create a model of WWTP directly from the field data collection. Equipment information from data collection will be input into the arc flash software model, some of which will be shown as data blocks for each equipment shown on the single-line diagram models.
3) Short Circuit Analysis – Short circuit and ground fault calculations will be performed on each model and output data tables will be created indicating fault locations and available short circuit and ground fault current values at each location. Comparisons will then be made between existing equipment and the calculated fault output data to determine whether equipment ratings may be exceeded and whether further action needs to be taken.
4) Overcurrent Protective Device Coordination Analysis – Using the arc flash software, time-current curves will be plotted for each device (circuit breakers, fuses, overloads, relays), including fault current levels, cable and transformer equipment damage curves, motor starting curves, and a single-line diagram of the equipment being analyzed. Each curve will be analyzed to determine if the existing devices provide coordination, protect downstream equipment, maintain service continuity, and operate with the necessary trip times. Where device issues/damage/loss of service occur or incident energy levels are above 12 cal/cm2, PACE will recommend device setting adjustments or other modifications.
5) Calculations – The SKM Power Tools evaluation module will be set to provide calculations in accordance with the IEEE Standard 1584-2018, which includes bus bar configurations and box enclosure dimensions. Arc flash calculations will be performed on each site model, and evaluation tables will be developed to include each system bus, including fault currents, trip times, arc flash boundaries, working distances, incident energy levels, and recommended PPE levels per NFPA 70E. Calculations will be run for all modes of operation to determine the highest incident energy and arc flash boundary result for each site location. Where arc flash energy levels exceed 12 cal/cm2, recommendations will be developed to reduce incident energy levels where possible.
6) Reports – PACE will provide closeout deliverables, including final reports for the treatment plant, including all assumptions, findings, data collection results, diagrams, evaluation tables, mitigation measures, arc-flash labels, and backups of all software model native files. Any potential safety issues not noted elsewhere in the report will be provided.
7) Arc Flash Incident Energy Labels – SKM Power Tools software arc flash evaluation module can automatically produce arc flash labels that comply with NEC Article 110.16 or custom labels. The labels will be affixed to equipment at each site and will include arc flash incident energy levels, arc flash boundaries, limited approach boundaries, restricted approach boundaries, shock hazards, working distances, and recommended PPE requirements.

ASSUMPTIONS AND EXCLUSIONS

1. Consultant assumes that the City's Project Manager will coordinate the scheduling of internal Engineering, Operations, and Maintenance personnel where necessary to assist during data collection and field verification work.
2. Consultant assumes that the City will assist in the coordination of necessary shutdowns and lock-out/tag-out procedures of equipment for de-energization and provide the latest settings files for all programmable protective relays.

3. Consultant assumes that the City will dedicate an electrician to help Consultant's engineer access the electrical equipment, such as opening up panelboards, MCCs, switchboards, and panel distribution boards, during the field verification process.
4. Only three-phase 208V – 15000V panels are included in the study.
5. Consultant will provide the recommended protective device settings in the report but will not adjust or test any protective device in the field.
6. This proposal is only for the wastewater treatment plant. Consultant can perform arc flash, short circuit, and coordination study for pump/lift stations outside of the WWTP for an additional cost.

A detailed estimate worksheet is attached for reference.

Amount of Compensation:

This Request - Change Order # 01: **$125,470**

Estimated By: _____ April 21, 2025
Michael G. Krebs, PE - PACE Date

AGREED TO AND ACCEPTED BY:

By_____ _____
City of San Luis Date

PACE

PACE
Advanced Water Engineering

ENGINEERING FEE ESTIMATE
PROJECT WORKSHEET

Project Data
Project Name: San Luis West WWTP Expansion
Client: City of San Luis
PACE Job Number: B777
Estimate Date: April 21, 2025

$185

PACE Hourly Rate Schedule	
Description	**Hourly Rate**
Principal	$300
Sr. Proj. Mgr./Sr. Consulting Engr.	$260
Sr. Electrical Engineer / Sr. GIS Analyst	$245
Project Manager /Consulting Engr./Sr. I&C Specialist	$250
Sr. Proj. Engr./Sr. Design Engr.	$220
Instrumentation & Controls Specialist	$185
Proj. Engr/Design Engineer II	$190
Design Engineer	$150
Sr. CAD Designer	$175
CAD Designer/GIS Analyst	$145
Graphic Designer	$125
Project Coordinator	$105
Administrative Support	$100
Assistant Designer	$85
G.P.S. Survey Unit (w/Operator)	$290
Expert Witness/Legal Consultation	$400 + Exp.

Total Fee Amount	**$125,470**

Item No.	Work Item Description	Estimated Manhours								Man-Power Subtotal	Subconsultant Cost	Expenses	Total Task Costs
		Principal	Sr. Project Manager/Sr. Consulting Engr.	Sr. GIS Analyst / Manager	Sr. Electrical Engineer	Project Engr/ /Design Engr. II/Electrical Engr.	Sr. CAD Designer	CAD Designer /GIS Analyst	Project Coordinator				
		300	260	245	245	190	175	145	105				
44	**Onsite Reuse Pump Station**									**$28,960**	**$0**	**$0**	**$28,960**
44	Onsite Reuse Pump Station	8	16			32	24	72	16	$28,960	$0	$0	$28,960
45	**Power System Study**									**$92,010**	**$0**	**$4,500**	**$96,510**
45.1	Data Collection & Evluation	4			32	32			8	$15,960	$0	$4,500	$20,460
45.2	Power System Model				72	16				$20,680	$0	$0	$20,680
45.3	Short Circuit Analysis				30	10				$9,250	$0	$0	$9,250
45.4	Overcurrent Protection Device Corrdination Analysis				30	10				$9,250	$0	$0	$9,250
45.5	Calculations				40	10				$11,700	$0	$0	$11,700
45.6	Reports	4			70	10			8	$21,090	$0	$0	$21,090
45.7	Arc Flash Incident Energy Labels				12	6				$4,080	$0	$0	$4,080
	TOTALS	**16**	**16**	**0**	**286**	**126**	**24**	**72**	**32**	**$120,970**	**$0**	**$4,500**	**$125,470**

AGENDA ITEM REVIEW FORM

Special City Council Meeting **7. D.**

Meeting Date: 06/18/2025

Department Head: Eulogio Vera, Director of Public Works, Public Works Department

Submitted By: Jorge Perez, Assistant Director of Public Works, Public Works Department

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding budget transfer to complete safety improvements at the Price Center Building. **(Jorge Perez, Assistant Director of Public Works)**

SUMMARY:

City Administration, along with Risk Management and other City departments that are users of the price center building, came together to identify needed improvements on the south side of the building to address safety concerns. Building safety and the Fire Inspector conducted routine inspections and produced recommendations that will enhance the building and allow City departments a better use of the facility. At the same time, the City contracted Sternco Engineers to conduct an assessment and produce design plans to provide electric power to the facility to provide proper lighting and power needed for other uses, such as a fire alarm system.

Staff is recommending completing the following tasks before the end of the fiscal year: installing a second layer of drywall on the north side of the facility, installing a fire alarm system, demolishing the existing interior walls on the southwest corner of the building, and completing the electrical engineering design. In order to accomplish these tasks/goals, staff requested quotes for such tasks and, pending a budget transfer, Sternco Engineers, Maya's Construction, DWD Construction, and AZ Fire Systems are ready to complete these tasks.

Staff is seeking council approval of a budget transfer of capacity, as these items were not budgeted. Budget transfer is being requested in the amount of $35,000.00 from wastewater account 310-311-90015, Capital Outlay to account 802-820-70020 Building Maintenance/Repairs.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE THE BUDGET TRANSFER FROM ACCOUNT 310-311-90015 CAPITAL OUTLAY TO ACCOUNT 802-820-70020 BUILDING MAINTENANCE, IN THE AMOUNT OF $35,000.00 AS PRESENTED.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	Yes
CITY/STATE/FEDERAL FUNDS:	City
TOTAL:	$35,000.00
BUDGETED AMOUNT:	$0
AVAILABLE AMOUNT TO TRANSFER:	See fiscal impact statement

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: See fiscal impact statement

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

Staff is seeking council approval of a budget transfer of capacity as these items were not budgeted. Budget transfer is being requested in the amount of $35,000.00 from wastewater account 310-311-90015, Capital Outlay to account 802-820-70020 Building Maintenance/Repairs.

Attachments

Budget Transfer Form

Sternco Quote No.1

Sternco SOW - CO1

DWD Construction Quote

Maya's Construction Quote

AZ Fire Systems Quote

City of San Luis
Budget Adjustment Form

Reason for Budget Adjustment:

ACT needs urgent building repairments.

Account Number	Account Name	Project ID (Only 89000-9XXXX)	Amended Budget FY 2025	Budget to be revised (Add to)	Budget to be decreased (taken from)	Available Balance Budget FY 2025
310-311-90015	Capital Outlay - CIP	2025050	4,760,050.00		35,000.00	4,725,050.00
802-820-70020	Building Maintenance/Repairs		50,500.00	35,000.00		85,500.00
						-
						-
						-
						-
						-
						-
						-
						-
Total				35,000.00	35,000.00	

Department Head _____ Date 06/05/25

Finance Department _____ Date 06/05/25

City Manager _____ Date 6/5/25

STERNCO engineers, inc.
202 S. 1st Ave., Suite 205
Yuma, Arizona 85364
Phone: (928) 782-3601
Fax: (928) 782-1088
www.sterncoengineers.com

An Agreement for the Provision Of Limited Engineering Services

CLIENT:	City of San Luis Public Works	ATTN:	Jorge Perez
ADDRESS:	1090 E Union Street | PO Box 3750 San Luis, AZ 85349	PHONE: EMAIL:	928-341-8577x2044 jperez@sanluisaz.gov

DATE: 01/21/25
QUOTE #: Q2025-01-009
PROJECT NAME/LOCATION: Price Center Separate Utilities / San Luis, AZ

SCOPE/INTENT AND EXTENT OF SERVICES: Plumbing and Electrical Engineering to separate the existing utilities on the Price Center Building.
Excludes any other work greater than 5'-0" out.
All specifications will be on drawings unless noted otherwise.
Any changes to equipment will require re-design as an additional service.

Part 1: OPR/Schematics/Assessment: Evaluate existing Plumbing and Electrical Systems. Perform field work and archive retrieval as required to investigate existing systems. Perform site visit, document findings, provide report and recommendations. Sit down and conduct OPR Workshop to develop Owner's Project Requirements for next steps forward.
FEE ARRANGEMENT: Field Work/Assessment/Report of Findings/OPR $ 1,900

Part 2: Engineering: Engineering for separation of utilities as determined in Part 1.

FEE ARRANGEMENT:	Plumbing	$ 2,050
	Electrical	$ 5,100
	Part 2 Design Fees Total, includes RFI responses	$ 7,150
	Book Specifications	not at this time
	AHJ Permit Submission	by City of San Luis
	Construction Review:	not at this time
	Define scope	
	Project Management during Construction	not at this time

RETAINER AMOUNT: Ø
SPECIAL CONDITIONS: This quote is project and scope specific. Any changes to the project scope will require a revision to this quote and/or a change order. Documents will be delivered via email in pdf format. Included services are indicated in the scope above and checkboxes below. Unless indicated as described, all other services are excluded from this fee agreement. The pricing provide above is valid for 30 days.

- ☒ Reproductions provided as a reimbursable cost
- ☒ Plan check responses
- ☐ Permit processing/management through AHJ
- ☐ Complete PM of sub-consultants
- ☒ Power Co. Coord.
- ☐ Traditional CR Services defined as (1) submittal review per each MPFE spec division (4) total, and (5) SORs at UG, In-wall, Above-ceiling, Final, Warranty
- ☐ Travel – site visits to projects outside of Yuma – per scope
- ☐ Photometric Calcs – see scope
- ☐ Pre-development Meeting with AHJ
- ☐ As-Builts (CAD work)
- ☐ Dry Utilities Co. Coord.
- ☐ Modified CR Services – see scope
- ☐ Site Inspections or Observations
- ☐ Special Inspections
- ☒ Answers to RFI's
- ☐ Submittal Review – (1) re-submittal only. Additional reviews will be billed hourly.
- ☐ Wet Utilities Co. Coord./UME

THE TERMS AND CONDITIONS ON THE LAST PAGE ARE PART OF THIS AGREEMENT. THE SIGNATURE BELOW CONSTITUTES STERNCO'S INTENTION TO PROVIDE SERVICES AS STATED IN THIS AGREEMENT. ANY NOTES OR MODIFICATIONS TO THIS AGREEMENT MUST BE INITALED BY THE AUTHOR.

Offered by: _____
(Signature)
John B. Sternitzke, PE, FPE, CxA
(Printed name and title)

Accepted by: _____
(Signature and date)
_____
(Printed name and title)

TERMS AND CONDITIONS

Sternco Engineers, Inc. shall perform only the services outlined in this agreement for the quoted fee and arrangement.

Access To Site: Sternco Engineers, Inc. shall have full access to the site/project for such inspections, testing, site review, or any other activities deemed appropriate by Sternco Engineers, Inc. for the performance of its services. Although Sternco Engineers, Inc will take precautions to minimize damage to the site/project, Sternco Engineers, Inc. shall not be responsible for any damage to the site/project related to Sternco Engineers, Inc. services.

Fee: The quoted fee, unless stated as a fixed fee is only a professional estimate and shall not be exceeded by more than ten percent without written approval of the client. Where the fee arrangement is based on an hourly basis, the rates shall be as follows:

Principal Engineer: $250.00/hr	PE HVAC/Plumbing: $175.00/hr	Engineering Tech: $75.00/hr	CxA Engineer: $100.00/hr
Principal Architect: $200.00/hr	PE Fire Protection: $200.00/hr	Architectural Tech: $75.00/hr	CxA PM: $95.00/hr
Project Engineer: $100.00/hr	PE Electrical: $175.00/hr	Admin: $45.00/hr	CxA Tech: $75.00/hr

Billings/Payments: Invoices for Sternco Engineers, Inc. services shall be submitted, at Sternco Engineers, Inc. option, upon completion of such services, or on a monthly basis. Invoices shall be paid in full no later than 30 days after the invoice date. If the invoice is not paid in full within 30 days, Sternco Engineers, Inc may, without waiving any claim or right against the client, and without liability whatsoever to the client, terminate this agreement. Retainers shall be credited on the final invoice. Standard Invoice shall prevail Details of billings are generally not provided and if requested, shall be done prior to engagement, and included as a part of this agreement.

Late Payments; Collection Costs: Accounts unpaid 30 days after the invoice date shall be subject to a monthly service charge of 1.5% (18% per annum) on the unpaid balance. In the event any portion of an account remains unpaid 60 days after the invoice date, and the account is turned over to a collection agency, client shall pay an additional sum equal to 40% of the account balance to cover Sternco Engineers, Inc.'s, collection costs. If the account is turned over to an attorney for collection, the client shall pay all costs of collection, including Sternco Engineers, Inc.'s reasonable attorney's fees.

Indemnification: The client shall defend, indemnify and save and hold harmless Sternco Engineers, Inc., its personnel and agents from and against any and all claims, lawsuits, damages, losses and expenses (including reasonable attorney's fees) arising out of, or resulting from, the performance of the services, if such claim, lawsuit, damage, loss or expense is alleged to be caused in whole, or in part, by the actions or conduct of the client, its agents (except Sternco Engineers, Inc.) or anyone for whose acts client or its agents may be liable.

Risk Allocations: In recognition of the relative risks, rewards and benefits of the project to both the client and Sternco Engineers, Inc., the risks have been allocated such that the client agrees that to the fullest extent permitted by the law, Sternco Engineers, Inc. total liability to the client for any and all injuries, claims, losses, expense, damages or claim expenses whatsoever arising out of this agreement from any cause or causes whatsoever, shall not exceed two times Sternco Engineers, Inc. actual fee or $50,000, whichever sum is less. Such causes include, but are not limited to, Sternco Engineers, Inc. negligence, errors, omissions, strict liability, breach of contract, or breach of any warranty.

Termination of Services: This agreement may be terminated by the client or Sternco Engineers, Inc. should the other fail to timely perform its obligations hereunder. Prior to termination of this agreement, the non-breaching party shall provide 5 days advance written notice to the breaching party specifying the breach and that the agreement shall terminate if the breach is not completely corrected within 5 days. In the event of termination, the client shall pay the firm for all services rendered to the date of termination, al reimbursable expenses and reimbursable termination expenses.

Ownership of Documents: All documents produced or reviewed and sealed by Sternco Engineers, Inc. under this agreement shall remain the property of Sternco Engineers, Inc. and may not be used by the client for any other project or for any other purpose without the prior written consent of Sternco Engineers, Inc.

Responsibility for Design: It is neither practical nor customary for Sternco Engineers, Inc. to include all construction details in plans and specifications. Typically Sternco Engineers, Inc. or an individual who is under the direct supervision of Sternco Engineers, Inc. may be required for construction review. Construction review by Sternco Engineers, Inc. permits Sternco Engineers, Inc. to identify and correct problems at low cost. Construction review is generally considered an essential element of a complete design professional service. If Sternco Engineers, Inc. is not directed to provide construction review, the client agrees Sternco Engineers, Inc. shall not be held responsible for any design problems or omissions or any loss or damages resulting there from.

Productivity Clause: For the purpose of this agreement, it is understood client shall deliver to Sternco Engineers, Inc. complete base sheets, floor plans, architectural, details, reflected ceiling plans, wall sections, building sections, related documents and any other documents requested by Sternco Engineers, Inc. Sternco Engineers, Inc. quoted fee is based upon productive use of time as quoted. If changes in the architectural program should occur, in addition to the quoted fee, Sternco Engineers, Inc. shall invoice the client hourly, per the rate schedule for those extra costs.

Applicable Laws: This agreement shall be governed by the laws of the State of Arizona and any action to enforce or interpret this agreement shall be commenced and completed in Yuma County, Arizona and not elsewhere. Each party specifically submits to the jurisdiction and venue in Yuma County, Arizona.

Entire Agreement: This agreement represents the entire agreement between Sternco Engineers, Inc. and client and may not be altered, modified or changed except by a written document dated and signed by both Sternco Engineers, Inc. and client.

engineers, inc.
STERNCO
202 S. 1st Ave., Suite 205
Yuma, Arizona 85364
Phone: (928) 782-3601
Fax: (928) 782-1088
www.sterncoengineers.com

An Agreement for the Provision Of Limited Engineering Services

CLIENT:	City of San Luis Public Works	ATTN:	Jorge Perez
ADDRESS:	1090 E Union Street | PO Box 3750 San Luis, AZ 85349	PHONE: EMAIL:	928-341-8577x2044 jperez@sanluisaz.gov

DATE: ~~04/14/25~~ 06/04/25
QUOTE #: Q2025-04-008rev1
PROJECT NAME/LOCATION: Price Center Separate Utilities / San Luis, AZ

SCOPE/INTENT AND EXTENT OF SERVICES: Additional Services to Sternco job no. 4208/Q2025-01-009 for additional Electrical Engineering as discussed via meeting 04/08/25, 05/13/25, and call 05/21/25 .

- Coordinate with the electrical utility service Arizona Public Service (APS) and request the past 12-month peak electric high phase kW meter reading for the San Luis Price Building. Upon receiving the meter reading for the property determine if the existing metered site electrical service can accommodate the anticipated electrical load for the south side of the building currently vacant. Report these findings and opinion to the owner.
- Conduct a field observation and inspection of the vacant South side of the San Luis Price building existing lighting system to evaluate and determine where the lighting system is powered and controlled from.
- Addition of "stumble" lighting. Coordination w/ APS to add meter to existing SE corner location.
- Investigation into the existing duct work penetrating the central rated wall, utilize existing drawings/perform site visit if required. If ducts to remain fire dampers will be required.
- Provide required ventilation to storage area and power to required added fans; confirm elec will have enough power for added ventilation fans

Excludes any other work.

FEE ARRANGEMENT:	Electrical Engineering	$ 7,000
	All Services after Design	$ TBD, as per Q2025-01-009

RETAINER AMOUNT: Ø
SPECIAL CONDITIONS: This quote is project and scope specific. Any changes to the project scope will require a revision to this quote and/or a change order. Documents will be delivered via email in pdf format. Included services are indicated in the scope above and checkboxes below. Unless indicated as described, all other services are excluded from this fee agreement. The pricing provide above is valid for 30 days.

- ☒ Reproductions provided as a reimbursable cost
- ☐ Plan check responses
- ☐ Permit processing/management through AHJ
- ☐ Complete PM of sub-consultants
- ☐ Power Co. Coord.
- ☐ Traditional CR Services defined as (1) submittal review per each MPFE spec division (4) total, and (5) SORs at UG, In-wall, Above-ceiling, Final, Warranty
- ☒ Travel – site visits to projects outside of Yuma – per scope
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Offered by: _____
(Signature)
John B. Sternitzke, PE, FPE, CxA
(Printed name and title)

Accepted by: _____
(Signature and date)
Jorge Perez - Assistant Director of Public Works
(Printed name and title)

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Entire Agreement: This agreement represents the entire agreement between Sternco Engineers, Inc. and client and may not be altered, modified or changed except by a written document dated and signed by both Sternco Engineers, Inc. and client.

ESTIMATE

DWD construction
13461 S Avenue B
Yuma, AZ 85365-8057

SHANE.DWDCONSTRUCTION@OUTLOOK.COM
+1 (928) 581-1011
ROC#248137

Bill to
CITY OF SAN LUIS

Ship to
CITY OF SAN LUIS

Estimate details
Estimate no.: 1479
Estimate date: 05/22/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.			ACT / Fire rated wall.			
2.		**1000**	Second layer of 5/8 drywall.	67	$119.00	$7,973.00
3.		**1000**	Fire tape	1	$7,240.00	$7,240.00
4.		**1000**	DRYWALL PATCH	1	$750.00	$750.00
5.		**1000**	TRASH FEE	1	$165.00	$165.00
6.		**1000**	JOB POWER AND LIGHTING	1	$470.00	$470.00
7.		**1000**	EQUIPMENT	1	$650.00	$650.00
8.		**1000**	FRIESTOP ?	1	$1,450.00	$1,450.00

Subtotal	$18,698.00
Sales tax	$1,053.85
Total	**$19,751.85**

Note to customer
ACT / Fire rated wall.

Accepted date

Accepted by

Maya's Construction
2862 S Ave. B
Yuma AZ 85364
office@mayasconstructionyuma.com

Estimate

Date	Estimate #
5/20/2025	4471

Name / Address	Job Address
City of San Luis / ACT Building	ACT Building -Warehouse

P.O. No.	Project
	City Warehouse

Description	Qty	Rate	Total
Job #1 Provide and install fire blocks on top of wall closest to ceiling, Cover with drywall fire rated 5/8 around A/C Ducts. Tape all open spaces where needed. All labor and material included	1	18,897.00	18,897.00T
Job #2 Remoce 2 glass and frame at south west corner of interior building	1	450.00	450.00T
Sales Tax Included		0.00%	0.00

Terms: All projects require a 50% down before start of work . Remaining 50% at end of project.

Subtotal	$19,347.00
Total	$19,347.00

Acceptance of Estimate:
The prices, specifications and terms are hereby accepted. You are authorized to do the work as specified. In the event of default of payment, Maya's Construction reserves the right to collect the invoice balance along with collection charges which can include a 40% administration fee, late fees and court costs.

Estimates are valid for 30 days but subject to change in the event of an increase(s) in material pricing or cost conditions beyond Maya's Construction control.

Customer Signature_____

Contractor Signature_____

AZ FIRE SYSTEMS, LLC

CR-16 • ROC# 296535

PROPOSAL

May 28, 2025
Project Name: SAN LUIS ACT BUILDING

Inclusions/ Clarifications

All labor equipment and material for the work according NFPA-13, NFPA -72. This work is based on a (40) hour work week and does not include overtime due to delays by others or an accelerated schedule.

- All materials shall be new and per NFPA-13 and the City of Yuma Fire Dept.
- 4 addressable pull stations
- 1 addressable smoke detectors
- 6 horn/strobes.
- 2 Outdoor horn/strobe.
- Low voltage fire wire.
- EMT conduit.
- 1 Addressable fire panel system.
- Scissor lift rental.
- Monitor existing water flow switch using 400 feet of conduit

Exclusions

- Tax, bond, and permit fees etc.
- Fire pump or pump house.
- Design.
- Monitoring.
- 110volt power.
- Sheet rock repairs.

- Underground, Backflow Preventer.
- Prevailing wages.
- All trash cans restroom facilities, lay down areas will be provided by others.
- Any material or labor not listed above.

Total of this Proposal $8,900.00

Payment to be made as follows: due on completion

Billing shall be submitted on or before the end of each month. Payment shall be made within 14 days in accordance with ARS Sec. 15-213 as amended July 18, 2000 by SB 1549. Interest for overdue invoices shall be computed at 10% per month. Finance charge on accounts billed over 30 days will be assessed at 10% per month.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner is to carry fire, and other necessary insurance.

Authorized Signature _____

Note: This proposal may be withdrawn by us if not accepted within **30** *days.*

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted.
You are authorized to do the work as specified. Payment will be made as outlined above.

*Signature*_____

Date of Acceptance: _____

Respectfully,

AJ Garcia
AZ Fire Systems LLC
CR-16 ROC #296535
4776 E. County 15 ½ ST
Yuma Az 85365
928-246-6697
aj@azfiresystems.net

AGENDA ITEM REVIEW FORM

Special City Council Meeting **7. E.**

Meeting Date: 06/18/2025

Department Head: Edgar Esparza, Billing & Collections Manager, Finance Department, Billing & Collections

Submitted By: Edgar Esparza, Billing & Collections Manager, Finance Department, Billing & Collections

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding adopting a Notice of Intent to amend the collection fee for our Utility and Ambulance Accounts. **(Roula Encinas, Director of Finance, and Edgar Esparza, Billing and Collections Manager)**

SUMMARY:

On March 8, 2020, the City of San Luis entered into an agreement with Valley Collection Services, LLC, to recover any debt on its utility and ambulance accounts. Valley Collection Agency established a commission fee of 20% on all collections made. The city elected to add this fee to the customer's utilities account balance to recover 100% of the outstanding amount. On our ambulance accounts, the collection commission fee was taken from the account's balance.

Billing and Collections, and Ambulance Billing analyzed the amounts in collections versus those collected by Valley Collection Services. In the last five years, Billing and Collections have sent a total of $46,239.43, and VCS has only collected $11,678.98. For ambulance billing, we have sent a total of $1,224,995.27, and VCS has only collected $22,653.95.

As a result, Billing and Collections and Ambulance Billing are looking into transferring our accounts to a collection agency that is local to the Yuma County area. However, the new collection agency has the following commission fees:
- 25% commission fee on the amounts collected
- 30% commission fee on all accounts with a balance under $25.00
- 40% commission fee on accounts referred out of the State of Arizona

For Billing and Collections, the commission fee will be added to the account's balance. For Ambulance Billing, the commission fee will be taken from the account balance.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE THE NOTICE OF INTENT AS PRESENTED.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	No
CITY/STATE/FEDERAL FUNDS:	N/A
TOTAL:	N/A

BUDGETED AMOUNT: N/A

AVAILABLE AMOUNT TO TRANSFER: N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

N/A

Attachments

Notice of Intent

Collections Agreement

Collections Report

NOTICE OF INTENT
TO INCREASE THE COLLECTIONS COMMISSION RATE FOR WATER AND WASTEWATER SERVICES UNDER A.R.S. § 9-511.01 and SAN LUIS CITY CODE §52-018(D)

On August 27, 2025, City Council will hold a public hearing.

Public Hearing:
Topic: Consider and possible adopt an increase in the collections commission fee for delinquent water and wastewater accounts submitted to a collections service.
The new collections commission fee would begin on September 27, 2025.

Date: Regular City Council Meeting, August 27, 2025
Time: 6:00 p.m. or after
Place: San Luis City Hall
1090 E. Union Street
San Luis, AZ

Purpose: Receive public comments (verbal or written)
Authority: This notice complies with ARS § 9-511.01 and ARS § 9-499.15

City Council will act immediately after the Public Hearing.

For more information, filed and available in the Office of the City Clerk at the above address for City Hall and posted on the San Luis website home page under “Public Notices” https://www.sanluisaz.gov are:

(1) Collections Pamphlet
(2) Brown's Collections Agreement

Posted June 19, 2025.

The State of Arizona, Department of Financial Institutions requires that all collection agencies must obtain a written collection agency agreement with their clients before any collection efforts can begin. Superintendent of Banks pursuant to A.R.S. Sec 6-123(3), Department of Financial Institutions, 2910 N. 44th St, Suite 310, Phoenix, AZ 85018.

Client Collection Agreement

This agreement, made and entered into, on the date last written by and between:

Client's Name ⟹ **City of San Luis, Arizona**

herein referred to as the "Client" and Brown's Collection Service, 2607 S. Fourth Ave. Suite B12, Yuma, Arizona 85364 (928) 782-1891, an Arizona Corporation, hereinafter referred to as the "Collection Agency".

WITNESSETH:
Now therefore, in consideration of the mutual covenants and conditions herein contained, the parties have agreed as follows:

1. The Collection Agency agrees to accept all accounts referred by the Client for collection and agrees to utilize its best efforts to collect the aforesaid accounts. The Collection Agency will act at all times, in the best interest of the Client.

2. As compensation for the services of the Collection Agency, the Client agrees to pay the Collection Agency a commission as follows, including but not limited to Ambulance, City Water, Sewer and Garbage, Tax Assessments, Municipal Tickets, Property Fines, Planning & Zoning fines, Professional licenses, Business Licenses, and any other entity or facility of City of San Luis, Arizona.

A. On all accounts referred, the Collection Agency's commission will be **25 Percent** of the amounts collected. This includes remittance paid direct to the Collection Agency and remittance paid direct to the Client, while the said account is in collection.

B. On all accounts referred by the Client that are under Twenty Five Dollars ($25.00), the Collection Agency's commission will be **30 Percent** of the amounts collected.

C. On all accounts referred out of the State of Arizona to another agency for collection and on all accounts referred to an attorney, and/or legal action, the Collection Agency's commission will be **40 Percent** of the amounts collected.

Noted: It is expressly understood and agreed, that upon signature and execution of this agreement by The Client and The Collection
Agency that: the Collection Agency will immediately revise the current/prior commission rate (due the agency) to the commission rate stated above 2 A,B, & C, on all prior unpaid referrals, and the all future referrals will reflect the commission rate stated above
2 A,B, & C.

3. It is expressly understood between parties that the Collection Agency is not authorized to institute any litigation on behalf of the Client, unless and until it has obtained written consent from the Client.

4. The parties agree that the Collection Agency will remit the Client's portion of the amounts collected by the Collection Agency, on accounts paid directly to the Collection Agency, to the Client within thirty (30) days from the last day of the month in which the money was collected. The Client will report to the agency promptly, all payments made directly to the client on accounts placed with the agency. It is understood and agreed that the Collection Agency is due commission on payments received on any account placed for collection, whether the money is paid to the Agency, or direct to the Client.

5. The Client retains the right to cancel or request the return of any account referred to the Collection Agency, in writing, at any time after a period of ninety (90) days from the date the account was referred, except those accounts wherein litigation has been filed. Cancellation of an account in litigation may require the Collection Agency to be reimbursed for any court cost that was expended by the Collection Agency. Reimbursement, if any, would apply to the documented amount of filing fee, process server's fee, attorney's fee, or garnishment fee.

Continued on page 2

6. The parties agree that once an account has been referred to the Collection Agency, that the Collection Agency is entitled to a commission as so indicated in paragraphs 2, A, B, & C, on any money or consideration received by Client or paid directly or indirectly to the office of the Client. The Client acknowledges, in accordance with all Fair Credit Reporting Act and Fair Debt Collection Practices Act, all unpaid accounts will be reported to the credit repositories, Experian, Equifax, and Trans Union, and agrees to promptly notify the Collection Agency of any payment made directly to the Client on any account that has been referred to the Collection Agency.

7. The Collection Agency agrees that all parties, will abide by the Fair Debt Collection Practices Act (PL 95-109) and the Fair Credit Reporting Act (FCR 15 USC 1681), and HIPAA. The Client agrees that it will utilize its best effort to make sure that the information, including the veracity of the debt and the amount owing, is true and correct, and it will not knowingly submit false information to the Collection Agency, that could subsequently become a part of the debtor's credit file.

8. Both parties, herein, agree to hold each other harmless from any and all liability resulting from the actions of Collection Agency, The Client, its officers, agents or employees, arising from or in any way connected with the collection of the Client's accounts.

9. The Collection Agency agrees to add only the authorized amount of interest to the Clients accounts. If such interest is collected, the Collection Agency agrees to remit the collected interest in the same manner and commission rate as specified in paragraph 2 A,B & C of this agreement. Both parties agree that The Collection Agency will be liable for any or all court costs and attorney's fees unless otherwise specified in writing, and as specified in paragraph 5 of this agreement, as pertains to cancelled accounts in litigation. Any money collected on accounts referred for litigation will be applied to satisfy any court cost or attorney fees first and said collected court cost or attorneys will not be shared with the Client.

10. This agreement will remain in full force and effect for a period of one year, commencing upon the date of execution and the same will be automatically renewed at the end of each year, unless either party gives written notice of its intention to cancel same, at least thirty (30) days prior to the expiration hereof.

In witness whereof the parties have hereunto set their hands this

⇨ _____Day of _____, _____

(day) **(month)** **(year)**

Browns Collection Service 1700 S. First Ave. #211
Yuma, AZ 85364 928 782-1891 or 782-3826

Brandi Brown Frazer ⇨ _____

Brandi Brown Frazer, Brown's Collection Service **Client/Company Name**

General Manager ⇨ _____

Title **Signature**

⇨ _____

Title

Client Information Card

Company Name _____

(as it appears on client agreement)

Taxpayer ID # _____

Billing Address _____

Physical Address _____

Phone Number _____

Fax Number _____

Person to Contact: _____

Additional Info. about your company _____

_____

Were you referred to our agency? _____

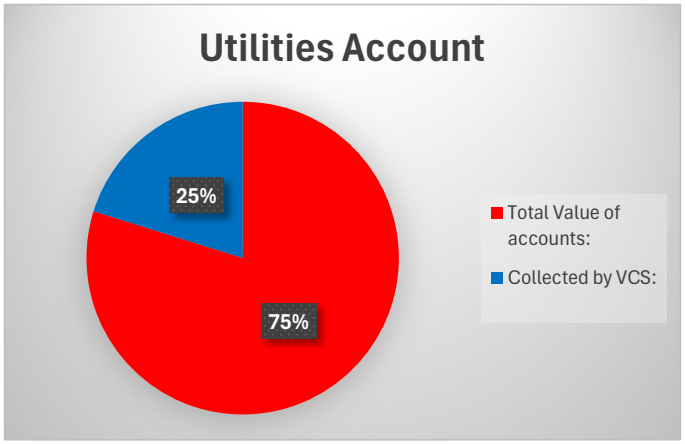
If so, who referred you? _____

Please return to:

Browns Collection Service
2607 S. 4th Ave #B12 Yuma, AZ 85364
928-782-1891 www.BrownsNCB.com

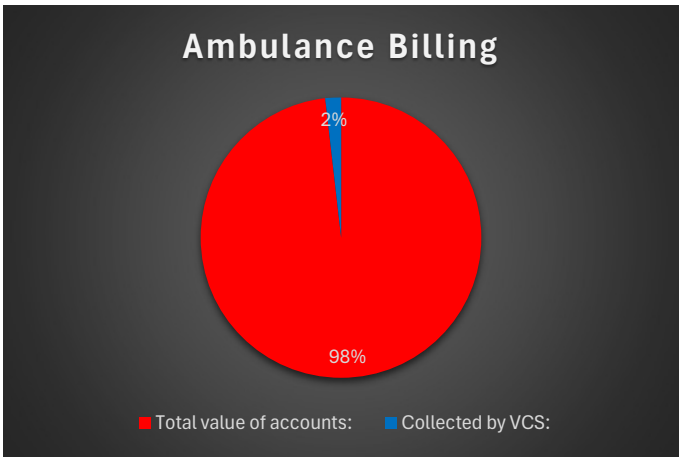
Utilities Accounts

Total Value of accounts:	$46,239.43
Collected by VCS:	$11,678.98
Pending Balances:	$34,560.45
Percentage Collected:	25%



Ambulance Billing

Total value of accounts:	$1,224,995.27
Collected by VCS:	$22,653.95
Pending Balances:	$1,202,341.32
Percentage Collected:	2%



AGENDA ITEM REVIEW FORM

Special City Council Meeting **7. F.**

Meeting Date: 06/18/2025

Department Head: Nigel Reynoso, Chief of Police, Police Department

Submitted By: Nigel Reynoso, Chief of Police, Police Department

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding authorization for the purchase of forty-eight (48) touchscreen mobile data computers using the State of Arizona Department of Public Safety Local Border Support funds.**(Alan Guevara, Lieutenant)**

SUMMARY:

Purchase of Equipment

The City of San Luis Police Department is seeking approval for the purchase of forty-eight (48) touchscreen mobile data computers (MDCs), vehicle docks, and adapters. The MDCs will be assigned to all staff engaged in enforcement, replacing our current MDCs, which are scheduled to be obsolete by the end of the current year. The equipment will be purchased from Code 3 Technology, who have provided a bid of $291,448.50, including tax, and are an official authorized vendor of the GETAC products being purchased. The GETAC products are covered under the Sourcewell Contract #090122-GET.

Total Purchase

Funds were budgeted for Fiscal Year 2025-2026. The total amount awarded ($956,478.50) was paid and issued to the COSL on 05/08/2025 from the Department of Public Safety Local Border Support grant. The total amount of the equipment is $291,448.50, including tax.

San Luis City Code Purchasing

The purchase comes under the San Luis City Code Purchasing, Section 3.05.090 Cooperative Purchasing, since they are an authorized dealer of the product using the Sourcewell Contract#090122-GET.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE THE PURCHASE OF FORTY-EIGHT (48) TOUCHSCREEN MOBILE DATA COMPUTERS AND COMPONENTS, FOR A TOTAL AMOUNT NOT TO EXCEED $396,000.00.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	Yes
CITY/STATE/FEDERAL FUNDS:	State
TOTAL:	$291,448.50
BUDGETED AMOUNT:	$291,448.50
AVAILABLE AMOUNT TO TRANSFER:	N/A
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	Capital Outlay-Equipment/250-181-90000/$291,448.50

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

The expense will be made using account 250-181-90000. The total amount for the purchase of forty-eight (48) touchscreen mobile data computers (MDCs), vehicle docks, and adapters will be $291,448.50. Funds were budgeted for Fiscal Year 2025-2026. The total amount awarded (956,478.50) was paid and issued to the COSL on 05/08/2025.

Attachments

Code 3 Tehcnology Proposal

Getac Contract

Getac Sourcewell

PROPOSAL

Date: 5/9/2024
QUOTE: 24-511D

Lt. Alan Guevara
San Luis Police Department
1030 E. Union St.
San Luis, AZ 85349
928-341-2420

Thanks for your business!
Quote expires ***5/14/2025****

Customer ID SLPDAZ001

Salesperson	Project	Payment Terms	Contract#
Jim Boubelik	Getac MDCs - Grant	Net 30	Sourcewell #0900122-GET

Part#	Description	Qty	Unit Price	Ext. Price
VSEP7PJAB4BG	Getac V110G7: Intel Core i7-1255U Proc, Windows Hello Webcam, Win11 Pro x64, 32GB RAM, 256GB PCIe SSD, Sunlight Readable (Full HD LCD + Touchscreen + Hard Tip stylus + Screen Protector), US Red Backlit KBD, WIFI + Bluetooth + 4G LTE + Dedicated GPS + Antenna Passthrough, Hard Handle, Barcode Rdr + Rear Cam, Dual battery, Touchpad W/ click button, USB Type-A x 2 + USB Thunderbolt 4, Serial, LAN, HDMI, 3yr Bumper-2-Bumper Warranty	48	$4269	$204,912
GE-SVTBNFX5Y	Extended Bumper-2-Bumper Warranty (Years 1-5)	48	$519	$24,912
GDVPG2	Gamber-Johnson V110 Vehicle Dock w/ Tri-pass and screen support brace	45	$616	$27,720
GAD2X8	Getac- 120W 11-16V, 22-32V DC Vehicle adapter (Bare Wire)	45	$96	$4320
GDOFUR	Getac V110 Office Dock w/ 90 watt AC wall adapter	5	$278	$1390
			Subtotal	$263,254.00
			Sales Tax	$28,194.50
			Shipping	$0.00
			Total	**$291,448.50**

**We offer financing & Leasing, device buyback, and rugged device insurance coverage, just ask!*
**CCs add 2.89%. Purchasing contracts add 1-2% (GSA, OMNIA, NCPA, Sourcewell, PEPPM, SLP, DIR)*

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Solicitation Number: 090122

CONTRACT

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and Getac, Inc., 15495 Sand Canyon Ave., Suite 350, Irvine, CA 92618 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Law Enforcement Equipment from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

1. TERM OF CONTRACT

A. EFFECTIVE DATE. This Contract is effective upon the date of the final signature below.

B. EXPIRATION DATE AND EXTENSION. This Contract expires November 7, 2026, unless it is cancelled sooner pursuant to Article 22. This Contract may be extended one additional year upon the request of Sourcewell and written agreement by Supplier.

C. SURVIVAL OF TERMS. Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All other rights will cease upon expiration or termination of this Contract.

2. EQUIPMENT, PRODUCTS, OR SERVICES

A. EQUIPMENT, PRODUCTS, OR SERVICES. Supplier will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above.

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Supplier's Equipment, Products, or Services Proposal (Proposal) is attached and incorporated into this Contract.

All Equipment and Products provided under this Contract must be new and the current model. Supplier may offer close-out or refurbished Equipment or Products if they are clearly indicated in Supplier's product and pricing list. Unless agreed to by the Participating Entities in advance, Equipment or Products must be delivered as operational to the Participating Entity's site.

This Contract offers an indefinite quantity of sales, and while substantial volume is anticipated, sales and sales volume are not guaranteed.

B. WARRANTY. Supplier warrants that all Equipment, Products, and Services furnished are free from liens and encumbrances, and are free from defects in materials and workmanship. In addition, Supplier warrants the Equipment, Products, and Services are suitable for and will perform in accordance with the ordinary use for which they are intended. Supplier's dealers and distributors must agree to assist the Participating Entity in reaching a resolution in any dispute over warranty terms with the manufacturer. Any manufacturer's warranty that extends beyond the expiration of the Supplier's warranty will be passed on to the Participating Entity.

C. DEALERS, DISTRIBUTORS, AND/OR RESELLERS. Upon Contract execution and throughout the Contract term, Supplier must provide to Sourcewell a current means to validate or authenticate Supplier's authorized dealers, distributors, or resellers relative to the Equipment, Products, and Services offered under this Contract, which will be incorporated into this Contract by reference. It is the Supplier's responsibility to ensure Sourcewell receives the most current information.

3. PRICING

All Equipment, Products, or Services under this Contract will be priced at or below the price stated in Supplier's Proposal.

When providing pricing quotes to Participating Entities, all pricing quoted must reflect a Participating Entity's total cost of acquisition. This means that the quoted cost is for delivered Equipment, Products, and Services that are operational for their intended purpose, and includes all costs to the Participating Entity's requested delivery location.

Regardless of the payment method chosen by the Participating Entity, the total cost associated with any purchase option of the Equipment, Products, or Services must always be disclosed in the pricing quote to the applicable Participating Entity at the time of purchase.

A. SHIPPING AND SHIPPING COSTS. All delivered Equipment and Products must be properly packaged. Damaged Equipment and Products may be rejected. If the damage is not readily apparent at the time of delivery, Supplier must permit the Equipment and Products to be

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returned within a reasonable time at no cost to Sourcewell or its Participating Entities. Participating Entities reserve the right to inspect the Equipment and Products at a reasonable time after delivery where circumstances or conditions prevent effective inspection of the Equipment and Products at the time of delivery. In the event of the delivery of nonconforming Equipment and Products, the Participating Entity will notify the Supplier as soon as possible and the Supplier will replace nonconforming Equipment and Products with conforming Equipment and Products that are acceptable to the Participating Entity.

Supplier must arrange for and pay for the return shipment on Equipment and Products that arrive in a defective or inoperable condition.

Sourcewell may declare the Supplier in breach of this Contract if the Supplier intentionally delivers substandard or inferior Equipment or Products.

B. SALES TAX. Each Participating Entity is responsible for supplying the Supplier with valid tax-exemption certification(s). When ordering, a Participating Entity must indicate if it is a tax-exempt entity.

C. HOT LIST PRICING. At any time during this Contract, Supplier may offer a specific selection of Equipment, Products, or Services at discounts greater than those listed in the Contract. When Supplier determines it will offer Hot List Pricing, it must be submitted electronically to Sourcewell in a line-item format. Equipment, Products, or Services may be added or removed from the Hot List at any time through a Sourcewell Price and Product Change Form as defined in Article 4 below.

Hot List program and pricing may also be used to discount and liquidate close-out and discontinued Equipment and Products as long as those close-out and discontinued items are clearly identified as such. Current ordering process and administrative fees apply. Hot List Pricing must be published and made available to all Participating Entities.

4. PRODUCT AND PRICING CHANGE REQUESTS

Supplier may request Equipment, Product, or Service changes, additions, or deletions at any time. All requests must be made in writing by submitting a signed Sourcewell Price and Product Change Request Form to the assigned Sourcewell Supplier Development Administrator. This approved form is available from the assigned Sourcewell Supplier Development Administrator. At a minimum, the request must:

- Identify the applicable Sourcewell contract number;
- Clearly specify the requested change;
- Provide sufficient detail to justify the requested change;

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- Individually list all Equipment, Products, or Services affected by the requested change, along with the requested change (e.g., addition, deletion, price change); and
- Include a complete restatement of pricing documentation in Microsoft Excel with the effective date of the modified pricing, or product addition or deletion. The new pricing restatement must include all Equipment, Products, and Services offered, even for those items where pricing remains unchanged.

A fully executed Sourcewell Price and Product Request Form will become an amendment to this Contract and will be incorporated by reference.

5. PARTICIPATION, CONTRACT ACCESS, AND PARTICIPATING ENTITY REQUIREMENTS

A. PARTICIPATION. Sourcewell's cooperative contracts are available and open to public and nonprofit entities across the United States and Canada; such as federal, state/province, municipal, K-12 and higher education, tribal government, and other public entities.

The benefits of this Contract should be available to all Participating Entities that can legally access the Equipment, Products, or Services under this Contract. A Participating Entity's authority to access this Contract is determined through its cooperative purchasing, interlocal, or joint powers laws. Any entity accessing benefits of this Contract will be considered a Service Member of Sourcewell during such time of access. Supplier understands that a Participating Entity's use of this Contract is at the Participating Entity's sole convenience and Participating Entities reserve the right to obtain like Equipment, Products, or Services from any other source.

Supplier is responsible for familiarizing its sales and service forces with Sourcewell contract use eligibility requirements and documentation and will encourage potential participating entities to join Sourcewell. Sourcewell reserves the right to add and remove Participating Entities to its roster during the term of this Contract.

B. PUBLIC FACILITIES. Supplier's employees may be required to perform work at government-owned facilities, including schools. Supplier's employees and agents must conduct themselves in a professional manner while on the premises, and in accordance with Participating Entity policies and procedures, and all applicable laws.

6. PARTICIPATING ENTITY USE AND PURCHASING

A. ORDERS AND PAYMENT. To access the contracted Equipment, Products, or Services under this Contract, a Participating Entity must clearly indicate to Supplier that it intends to access this Contract; however, order flow and procedure will be developed jointly between Sourcewell and Supplier. Typically, a Participating Entity will issue an order directly to Supplier or its authorized subsidiary, distributor, dealer, or reseller. If a Participating Entity issues a purchase order, it may use its own forms, but the purchase order should clearly note the applicable Sourcewell

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contract number. All Participating Entity orders under this Contract must be issued prior to expiration or cancellation of this Contract; however, Supplier performance, Participating Entity payment obligations, and any applicable warranty periods or other Supplier or Participating Entity obligations may extend beyond the term of this Contract.

Supplier's acceptable forms of payment are included in its attached Proposal. Participating Entities will be solely responsible for payment and Sourcewell will have no liability for any unpaid invoice of any Participating Entity.

B. ADDITIONAL TERMS AND CONDITIONS/PARTICIPATING ADDENDUM. Additional terms and conditions to a purchase order, or other required transaction documentation, may be negotiated between a Participating Entity and Supplier, such as job or industry-specific requirements, legal requirements (e.g., affirmative action or immigration status requirements), or specific local policy requirements. Some Participating Entities may require the use of a Participating Addendum, the terms of which will be negotiated directly between the Participating Entity and the Supplier or its authorized dealers, distributors, or resellers, as applicable. Any negotiated additional terms and conditions must never be less favorable to the Participating Entity than what is contained in this Contract.

C. SPECIALIZED SERVICE REQUIREMENTS. In the event that the Participating Entity requires service or specialized performance requirements not addressed in this Contract (such as e-commerce specifications, specialized delivery requirements, or other specifications and requirements), the Participating Entity and the Supplier may enter into a separate, standalone agreement, apart from this Contract. Sourcewell, including its agents and employees, will not be made a party to a claim for breach of such agreement.

D. TERMINATION OF ORDERS. Participating Entities may terminate an order, in whole or in part, immediately upon notice to Supplier in the event of any of the following events:

1. The Participating Entity fails to receive funding or appropriation from its governing body at levels sufficient to pay for the equipment, products, or services to be purchased; or
2. Federal, state, or provincial laws or regulations prohibit the purchase or change the Participating Entity's requirements.

E. GOVERNING LAW AND VENUE. The governing law and venue for any action related to a Participating Entity's order will be determined by the Participating Entity making the purchase.

7. CUSTOMER SERVICE

A. PRIMARY ACCOUNT REPRESENTATIVE. Supplier will assign an Account Representative to Sourcewell for this Contract and must provide prompt notice to Sourcewell if that person is changed. The Account Representative will be responsible for:

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- Maintenance and management of this Contract;
- Timely response to all Sourcewell and Participating Entity inquiries; and
- Business reviews to Sourcewell and Participating Entities, if applicable.

B. BUSINESS REVIEWS. Supplier must perform a minimum of one business review with Sourcewell per contract year. The business review will cover sales to Participating Entities, pricing and contract terms, administrative fees, sales data reports, performance issues, supply issues, customer issues, and any other necessary information.

8. REPORT ON CONTRACT SALES ACTIVITY AND ADMINISTRATIVE FEE PAYMENT

A. CONTRACT SALES ACTIVITY REPORT. Each calendar quarter, Supplier must provide a contract sales activity report (Report) to the Sourcewell Supplier Development Administrator assigned to this Contract. Reports are due no later than 45 days after the end of each calendar quarter. A Report must be provided regardless of the number or amount of sales during that quarter (i.e., if there are no sales, Supplier must submit a report indicating no sales were made).

The Report must contain the following fields:

- Participating Entity Name (e.g., City of Staples Highway Department);
- Participating Entity Physical Street Address;
- Participating Entity City;
- Participating Entity State/Province;
- Participating Entity Zip/Postal Code;
- Participating Entity Contact Name;
- Participating Entity Contact Email Address;
- Participating Entity Contact Telephone Number;
- Sourcewell Assigned Entity/Participating Entity Number;
- Item Purchased Description;
- Item Purchased Price;
- Sourcewell Administrative Fee Applied; and
- Date Purchase was invoiced/sale was recognized as revenue by Supplier.

B. ADMINISTRATIVE FEE. In consideration for the support and services provided by Sourcewell, the Supplier will pay an administrative fee to Sourcewell on all Equipment, Products, and Services provided to Participating Entities. The Administrative Fee must be included in, and not added to, the pricing. Supplier may not charge Participating Entities more than the contracted price to offset the Administrative Fee.

The Supplier will submit payment to Sourcewell for the percentage of administrative fee stated in the Proposal multiplied by the total sales of all Equipment, Products, and Services purchased

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by Participating Entities under this Contract during each calendar quarter. Payments should note the Supplier's name and Sourcewell-assigned contract number in the memo; and must be mailed to the address above "Attn: Accounts Receivable" or remitted electronically to Sourcewell's banking institution per Sourcewell's Finance department instructions. Payments must be received no later than 45 calendar days after the end of each calendar quarter.

Supplier agrees to cooperate with Sourcewell in auditing transactions under this Contract to ensure that the administrative fee is paid on all items purchased under this Contract.

In the event the Supplier is delinquent in any undisputed administrative fees, Sourcewell reserves the right to cancel this Contract and reject any proposal submitted by the Supplier in any subsequent solicitation. In the event this Contract is cancelled by either party prior to the Contract's expiration date, the administrative fee payment will be due no more than 30 days from the cancellation date.

9. AUTHORIZED REPRESENTATIVE

Sourcewell's Authorized Representative is its Chief Procurement Officer.

Supplier's Authorized Representative is the person named in the Supplier's Proposal. If Supplier's Authorized Representative changes at any time during this Contract, Supplier must promptly notify Sourcewell in writing.

10. AUDIT, ASSIGNMENT, AMENDMENTS, WAIVER, AND CONTRACT COMPLETE

A. AUDIT. Pursuant to Minnesota Statutes Section 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices relevant to this Contract are subject to examination by Sourcewell or the Minnesota State Auditor for a minimum of six years from the end of this Contract. This clause extends to Participating Entities as it relates to business conducted by that Participating Entity under this Contract.

B. ASSIGNMENT. Neither party may assign or otherwise transfer its rights or obligations under this Contract without the prior written consent of the other party and a fully executed assignment agreement. Such consent will not be unreasonably withheld. Any prohibited assignment will be invalid.

C. AMENDMENTS. Any amendment to this Contract must be in writing and will not be effective until it has been duly executed by the parties.

D. WAIVER. Failure by either party to take action or assert any right under this Contract will not be deemed a waiver of such right in the event of the continuation or repetition of the circumstances giving rise to such right. Any such waiver must be in writing and signed by the parties.

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E. CONTRACT COMPLETE. This Contract represents the complete agreement between the parties. No other understanding regarding this Contract, whether written or oral, may be used to bind either party. For any conflict between the attached Proposal and the terms set out in Articles 1-22 of this Contract, the terms of Articles 1-22 will govern.

F. RELATIONSHIP OF THE PARTIES. The relationship of the parties is one of independent contractors, each free to exercise judgment and discretion with regard to the conduct of their respective businesses. This Contract does not create a partnership, joint venture, or any other relationship such as master-servant, or principal-agent.

11. INDEMNITY AND HOLD HARMLESS

Supplier must indemnify, defend, save, and hold Sourcewell and its Participating Entities, including their agents and employees, harmless from any claims or causes of action, including attorneys' fees incurred by Sourcewell or its Participating Entities, arising out of any act or omission in the performance of this Contract by the Supplier or its agents or employees; this indemnification includes injury or death to person(s) or property alleged to have been caused by some defect in the Equipment, Products, or Services under this Contract to the extent the Equipment, Product, or Service has been used according to its specifications. Supplier is not liable in any event for consequential damages. Sourcewell's responsibility will be governed by the State of Minnesota's Tort Liability Act (Minnesota Statutes Chapter 466) and other applicable law.

12. GOVERNMENT DATA PRACTICES

Supplier and Sourcewell must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by or provided to Sourcewell under this Contract and as it applies to all data created, collected, received, maintained, or disseminated by the Supplier under this Contract.

13. INTELLECTUAL PROPERTY, PUBLICITY, MARKETING, AND ENDORSEMENT

A. INTELLECTUAL PROPERTY

1. *Grant of License.* During the term of this Contract:

   a. Sourcewell grants to Supplier a royalty-free, worldwide, non-exclusive right and license to use the trademark(s) provided to Supplier by Sourcewell in advertising and promotional materials for the purpose of marketing Sourcewell's relationship with Supplier.

   b. Supplier grants to Sourcewell a royalty-free, worldwide, non-exclusive right and license to use Supplier's trademarks in advertising and promotional materials for the purpose of marketing Supplier's relationship with Sourcewell.

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2. *Limited Right of Sublicense*. The right and license granted herein includes a limited right of each party to grant sublicenses to their respective subsidiaries, distributors, dealers, resellers, marketing representatives, and agents (collectively "Permitted Sublicensees") in advertising and promotional materials for the purpose of marketing the Parties' relationship to Participating Entities. Any sublicense granted will be subject to the terms and conditions of this Article. Each party will be responsible for any breach of this Article by any of their respective sublicensees.

3. *Use; Quality Control.*

a. Neither party may alter the other party's trademarks from the form provided and must comply with removal requests as to specific uses of its trademarks or logos.

b. Each party agrees to use, and to cause its Permitted Sublicensees to use, the other party's trademarks only in good faith and in a dignified manner consistent with such party's use of the trademarks. Upon written notice to the breaching party, the breaching party has 30 days of the date of the written notice to cure the breach or the license will be terminated.

4. *Termination*. Upon the termination of this Contract for any reason, each party, including Permitted Sublicensees, will have 30 days to remove all Trademarks from signage, websites, and the like bearing the other party's name or logo (excepting Sourcewell's pre-printed catalog of suppliers which may be used until the next printing). Supplier must return all marketing and promotional materials, including signage, provided by Sourcewell, or dispose of it according to Sourcewell's written directions.

B. PUBLICITY. Any publicity regarding the subject matter of this Contract must not be released without prior written approval from the Authorized Representatives. Publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Supplier individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this Contract.

C. MARKETING. Any direct advertising, marketing, or offers with Participating Entities must be approved by Sourcewell. Send all approval requests to the Sourcewell Supplier Development Administrator assigned to this Contract.

D. ENDORSEMENT. The Supplier must not claim that Sourcewell endorses its Equipment, Products, or Services.

14. GOVERNING LAW, JURISDICTION, AND VENUE

The substantive and procedural laws of the State of Minnesota will govern this Contract. Venue for all legal proceedings arising out of this Contract, or its breach, must be in the appropriate state court in Todd County, Minnesota or federal court in Fergus Falls, Minnesota.

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15. FORCE MAJEURE

Neither party to this Contract will be held responsible for delay or default caused by acts of God or other conditions that are beyond that party's reasonable control. A party defaulting under this provision must provide the other party prompt written notice of the default.

16. SEVERABILITY

If any provision of this Contract is found by a court of competent jurisdiction to be illegal, unenforceable, or void then both parties will be relieved from all obligations arising from that provision. If the remainder of this Contract is capable of being performed, it will not be affected by such determination or finding and must be fully performed.

17. PERFORMANCE, DEFAULT, AND REMEDIES

A. PERFORMANCE. During the term of this Contract, the parties will monitor performance and address unresolved contract issues as follows:

1. *Notification.* The parties must promptly notify each other of any known dispute and work in good faith to resolve such dispute within a reasonable period of time. If necessary, Sourcewell and the Supplier will jointly develop a short briefing document that describes the issue(s), relevant impact, and positions of both parties.
2. *Escalation.* If parties are unable to resolve the issue in a timely manner, as specified above, either Sourcewell or Supplier may escalate the resolution of the issue to a higher level of management. The Supplier will have 30 calendar days to cure an outstanding issue.
3. *Performance while Dispute is Pending*. Notwithstanding the existence of a dispute, the Supplier must continue without delay to carry out all of its responsibilities under the Contract that are not affected by the dispute. If the Supplier fails to continue without delay to perform its responsibilities under the Contract, in the accomplishment of all undisputed work, the Supplier will bear any additional costs, with the exception of consequential damages, incurred by Sourcewell and/or its Participating Entities as a result of such failure to proceed.

B. DEFAULT AND REMEDIES. Either of the following constitutes cause to declare this Contract, or any Participating Entity order under this Contract, in default:

1. Nonperformance of contractual requirements, or
2. A material breach of any term or condition of this Contract.

The party claiming default must provide written notice of the default, with 30 calendar days to cure the default. Time allowed for cure will not diminish or eliminate any liability for liquidated or other damages. If the default remains after the opportunity for cure, the non-defaulting party may:

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- Exercise any remedy provided by law or equity, or
- Terminate the Contract or any portion thereof, including any orders issued against the Contract.

18. INSURANCE

A. REQUIREMENTS. At its own expense, Supplier must maintain insurance policy(ies) in effect at all times during the performance of this Contract with insurance company(ies) licensed or authorized to do business in the State of Minnesota having an "AM BEST" rating of A- or better, with coverage and limits of insurance not less than the following:

1. *Workers' Compensation and Employer's Liability.*
Workers' Compensation: As required by any applicable law or regulation.
Employer's Liability Insurance: must be provided in amounts not less than listed below:
Minimum limits:
$500,000 each accident for bodily injury by accident
$500,000 policy limit for bodily injury by disease
$500,000 each employee for bodily injury by disease

2. *Commercial General Liability Insurance.* Supplier will maintain insurance covering its operations, with coverage on an occurrence basis, and must be subject to terms no less broad than the Insurance Services Office ("ISO") Commercial General Liability Form CG0001 (2001 or newer edition), or equivalent. At a minimum, coverage must include liability arising from premises, operations, bodily injury and property damage, independent contractors, products-completed operations including construction defect, contractual liability, blanket contractual liability, and personal injury and advertising injury. All required limits, terms and conditions of coverage must be maintained during the term of this Contract.
Minimum Limits:
$1,000,000 each occurrence Bodily Injury and Property Damage
$1,000,000 Personal and Advertising Injury
$2,000,000 aggregate for products liability-completed operations
$2,000,000 general aggregate

3. *Commercial Automobile Liability Insurance.* During the term of this Contract, Supplier will maintain insurance covering all owned, hired, and non-owned automobiles in limits of liability not less than indicated below. The coverage must be subject to terms no less broad than ISO Business Auto Coverage Form CA 0001 (2010 edition or newer), or equivalent.
Minimum Limits:
$1,000,000 each accident, combined single limit

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4. *Umbrella Insurance*. During the term of this Contract, Supplier will maintain umbrella coverage over Employer's Liability, Commercial General Liability, and Commercial Automobile.

Minimum Limits:
$2,000,000

5. *Network Security and Privacy Liability Insurance*. During the term of this Contract, Supplier will maintain coverage for network security and privacy liability. The coverage may be endorsed on another form of liability coverage or written on a standalone policy. The insurance must cover claims which may arise from failure of Supplier's security resulting in, but not limited to, computer attacks, unauthorized access, disclosure of not public data – including but not limited to, confidential or private information, transmission of a computer virus, or denial of service.

Minimum limits:
$2,000,000 per occurrence
$2,000,000 annual aggregate

Failure of Supplier to maintain the required insurance will constitute a material breach entitling Sourcewell to immediately terminate this Contract for default.

B. CERTIFICATES OF INSURANCE. Prior to commencing under this Contract, Supplier must furnish to Sourcewell a certificate of insurance, as evidence of the insurance required under this Contract. Prior to expiration of the policy(ies), renewal certificates must be mailed to Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 or sent to the Sourcewell Supplier Development Administrator assigned to this Contract. The certificates must be signed by a person authorized by the insurer(s) to bind coverage on their behalf.

Failure to request certificates of insurance by Sourcewell, or failure of Supplier to provide certificates of insurance, in no way limits or relieves Supplier of its duties and responsibilities in this Contract.

C. ADDITIONAL INSURED ENDORSEMENT AND PRIMARY AND NON-CONTRIBUTORY INSURANCE CLAUSE. Supplier agrees to list Sourcewell and its Participating Entities, including their officers, agents, and employees, as an additional insured under the Supplier's commercial general liability insurance policy with respect to liability arising out of activities, "operations," or "work" performed by or on behalf of Supplier, and products and completed operations of Supplier. The policy provision(s) or endorsement(s) must further provide that coverage is primary and not excess over or contributory with any other valid, applicable, and collectible insurance or self-insurance in force for the additional insureds.

D. WAIVER OF SUBROGATION. Supplier waives and must require (by endorsement or otherwise) all its insurers to waive subrogation rights against Sourcewell and other additional insureds for losses paid under the insurance policies required by this Contract or other

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insurance applicable to the Supplier or its subcontractors. The waiver must apply to all deductibles and/or self-insured retentions applicable to the required or any other insurance maintained by the Supplier or its subcontractors. Where permitted by law, Supplier must require similar written express waivers of subrogation and insurance clauses from each of its subcontractors.

E. UMBRELLA/EXCESS LIABILITY/SELF-INSURED RETENTION. The limits required by this Contract can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies), or self-insured retention.

19. COMPLIANCE

A. LAWS AND REGULATIONS. All Equipment, Products, or Services provided under this Contract must comply fully with applicable federal laws and regulations, and with the laws in the states and provinces in which the Equipment, Products, or Services are sold.

B. LICENSES. Supplier must maintain a valid and current status on all required federal, state/provincial, and local licenses, bonds, and permits required for the operation of the business that the Supplier conducts with Sourcewell and Participating Entities.

20. BANKRUPTCY, DEBARMENT, OR SUSPENSION CERTIFICATION

Supplier certifies and warrants that it is not in bankruptcy or that it has previously disclosed in writing certain information to Sourcewell related to bankruptcy actions. If at any time during this Contract Supplier declares bankruptcy, Supplier must immediately notify Sourcewell in writing.

Supplier certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Supplier certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this Contract. Supplier further warrants that it will provide immediate written notice to Sourcewell if this certification changes at any time.

21. PROVISIONS FOR NON-UNITED STATES FEDERAL ENTITY PROCUREMENTS UNDER UNITED STATES FEDERAL AWARDS OR OTHER AWARDS

Participating Entities that use United States federal grant or FEMA funds to purchase goods or services from this Contract may be subject to additional requirements including the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 C.F.R. § 200. Participating Entities may have additional requirements based on specific funding source terms or conditions. Within this Article, all

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references to “federal” should be interpreted to mean the United States federal government. The following list only applies when a Participating Entity accesses Supplier’s Equipment, Products, or Services with United States federal funds.

A. EQUAL EMPLOYMENT OPPORTUNITY. Except as otherwise provided under 41 C.F.R. § 60, all contracts that meet the definition of “federally assisted construction contract” in 41 C.F.R. § 60-1.3 must include the equal opportunity clause provided under 41 C.F.R. §60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 C.F.R. §, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 C.F.R. § 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.” The equal opportunity clause is incorporated herein by reference.

B. DAVIS-BACON ACT, AS AMENDED (40 U.S.C. § 3141-3148). When required by federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. § 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. § 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-federal entity must report all suspected or reported violations to the federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations (29 C.F.R. § 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-federal entity must report all suspected or reported violations to the federal awarding agency. Supplier must be in compliance with all applicable Davis-Bacon Act provisions.

C. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. § 3701-3708). Where applicable, all contracts awarded by the non-federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations (29 C.F.R. § 5). Under 40 U.S.C. § 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of

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not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. This provision is hereby incorporated by reference into this Contract. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

D. RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT. If the federal award meets the definition of "funding agreement" under 37 C.F.R. § 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 C.F.R. § 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

E. CLEAN AIR ACT (42 U.S.C. § 7401-7671Q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. § 1251-1387). Contracts and subgrants of amounts in excess of $150,000 require the non-federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA). Supplier certifies that during the term of this Contract will comply with applicable requirements as referenced above.

F. DEBARMENT AND SUSPENSION (EXECUTIVE ORDERS 12549 AND 12689). A contract award (see 2 C.F.R. § 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R. §180 that implement Executive Orders 12549 (3 C.F.R. § 1986 Comp., p. 189) and 12689 (3 C.F.R. § 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Supplier certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

G. BYRD ANTI-LOBBYING AMENDMENT, AS AMENDED (31 U.S.C. § 1352). Suppliers must file any required certifications. Suppliers must not have used federal appropriated funds to pay any

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person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Suppliers must disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-federal award. Suppliers must file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352).

H. RECORD RETENTION REQUIREMENTS. To the extent applicable, Supplier must comply with the record retention requirements detailed in 2 C.F.R. § 200.333. The Supplier further certifies that it will retain all records as required by 2 C.F.R. § 200.333 for a period of 3 years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

I. ENERGY POLICY AND CONSERVATION ACT COMPLIANCE. To the extent applicable, Supplier must comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

J. BUY AMERICAN PROVISIONS COMPLIANCE. To the extent applicable, Supplier must comply with all applicable provisions of the Buy American Act. Purchases made in accordance with the Buy American Act must follow the applicable procurement rules calling for free and open competition.

K. ACCESS TO RECORDS (2 C.F.R. § 200.336). Supplier agrees that duly authorized representatives of a federal agency must have access to any books, documents, papers and records of Supplier that are directly pertinent to Supplier's discharge of its obligations under this Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Supplier's personnel for the purpose of interview and discussion relating to such documents.

L. PROCUREMENT OF RECOVERED MATERIALS (2 C.F.R. § 200.322). A non-federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. § 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

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M. FEDERAL SEAL(S), LOGOS, AND FLAGS. The Supplier cannot use the seal(s), logos, crests, or reproductions of flags or likenesses of Federal agency officials without specific pre-approval.

N. NO OBLIGATION BY FEDERAL GOVERNMENT. The U.S. federal government is not a party to this Contract or any purchase by a Participating Entity and is not subject to any obligations or liabilities to the Participating Entity, Supplier, or any other party pertaining to any matter resulting from the Contract or any purchase by an authorized user.

O. PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS. The Contractor acknowledges that 31 U.S.C. 38 (Administrative Remedies for False Claims and Statements) applies to the Supplier's actions pertaining to this Contract or any purchase by a Participating Entity.

P. FEDERAL DEBT. The Supplier certifies that it is non-delinquent in its repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowance, and benefit overpayments.

Q. CONFLICTS OF INTEREST. The Supplier must notify the U.S. Office of General Services, Sourcewell, and Participating Entity as soon as possible if this Contract or any aspect related to the anticipated work under this Contract raises an actual or potential conflict of interest (as described in 2 C.F.R. Part 200). The Supplier must explain the actual or potential conflict in writing in sufficient detail so that the U.S. Office of General Services, Sourcewell, and Participating Entity are able to assess the actual or potential conflict; and provide any additional information as necessary or requested.

R. U.S. EXECUTIVE ORDER 13224. The Supplier, and its subcontractors, must comply with U.S. Executive Order 13224 and U.S. Laws that prohibit transactions with and provision of resources and support to individuals and organizations associated with terrorism.

S. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. To the extent applicable, Supplier certifies that during the term of this Contract it will comply with applicable requirements of 2 C.F.R. § 200.216.

T. DOMESTIC PREFERENCES FOR PROCUREMENTS. To the extent applicable, Supplier certifies that during the term of this Contract will comply with applicable requirements of 2 C.F.R. § 200.322.

22. CANCELLATION

Sourcewell or Supplier may cancel this Contract at any time, with or without cause, upon 60 days' written notice to the other party. However, Sourcewell may cancel this Contract immediately upon discovery of a material defect in any certification made in Supplier's

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Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

Sourcewell	Getac, Inc.
DocuSigned by: Jeremy Schwartz C0FD2A139D06489...	DocuSigned by: Hsin Jung-Lu 4E90B6ECEFC0448...
By: _____	By: _____
Jeremy Schwartz	Hsin Jung-Lu
Title: Chief Procurement Officer	Title: VP Finance & Business Services
Date: 11/2/2022 | 9:06 PM CDT	Date: 11/9/2022 | 6:52 PM PST

Approved:

DocuSigned by: Chad Coauette 7E42B8F817A64CC...

By: _____

Chad Coauette

Title: Executive Director/CEO

Date: 11/9/2022 | 9:00 PM CST

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RFP 090122 - Law Enforcement Equipment

Vendor Details

Company Name:	Getac, Inc.
Does your company conduct business under any other name? If yes, please state:	Getac Video Solutions
Address:	15495 Sand Canyon Drive Suite 350 Irvine, CA 92618
Contact:	Tammy Tubbs
Email:	contract.administrator_us@getac.com
Phone:	949-217-8939
Fax:	949-217-8939
HST#:	954547422

Submission Details

Created On:	Tuesday August 09, 2022 14:05:13
Submitted On:	Wednesday August 31, 2022 13:26:16
Submitted By:	Tammy Tubbs
Email:	contract.administrator_us@getac.com
Transaction #:	8ea9ceaa-33c7-4c2e-8e79-8184a5443ff2
Submitter's IP Address:	76.82.4.103

Specifications

Table 1: Proposer Identity & Authorized Representatives

General Instructions (applies to all Tables) Sourcewell prefers a brief but thorough response to each question. Do not merely attach additional documents to your response without also providing a substantive response. Do not leave answers blank; respond “N/A” if the question does not apply to you (preferably with an explanation).

Line Item	Question	Response *	
1	Proposer Legal Name (one legal entity only): (In the event of award, will execute the resulting contract as "Supplier")	Getac, Inc.	*
2	Identify all subsidiary entities of the Proposer whose equipment, products, or services are included in the Proposal.	N/A	*
3	Identify all applicable assumed names or DBA names of the Proposer or Proposer's subsidiaries in Line 1 or Line 2 above.	N/A	*
4	Provide your CAGE code or Unique Entity Identifier (SAM):	00PP6	*
5	Proposer Physical Address:	15495 Sand Canyon Ave Suite 350, Irvine CA 92618	*
6	Proposer website address (or addresses):	www.getac.com/us	*
7	Proposer's Authorized Representative (name, title, address, email address & phone) (The representative must have authority to sign the “Proposer’s Assurance of Compliance” on behalf of the Proposer and, in the event of award, will be expected to execute the resulting contract):	Hsin Jung-Lu; VP Finance & Business Services, 15495 Sand Canyon Ave, Suite 350, Irvine CA 92618, hj.lu@getac.com, (949) 681-2949	*
8	Proposer's primary contact for this proposal (name, title, address, email address & phone):	Tammy Tubbs, Capture Manager, tammy.tubbs@getac.com, (949) 217-8939	*
9	Proposer's other contacts for this proposal, if any (name, title, address, email address & phone):	Maria Gutierrez, Contract Administrator, contract.administrator_us@getac.com, (949) 247-4114	

Table 2: Company Information and Financial Strength

Line Item	Question	Response *	
10	Provide a brief history of your company, including your company's core values, business philosophy, and industry longevity related to the requested equipment, products or services.	For over 30 years, Getac has worked collaboratively with Resellers and End Users to identify, consult, develop, and deploy rugged computing solutions across a wide range of sectors; such as public safety, warehousing, transportation, manufacturing, utility, telecom and military / defense. As the 2nd largest rugged IT manufacturer in the world, Getac is tremendously proud of the impacts we have made in helping leverage technology to support the changing role of mobile data terminals in various government entities and our goal is to provide solutions that enhance operations and reduce total cost of rugged mobile data terminal ownership. Getac's current lineup of products include 8 rugged laptops and 8 rugged tablets that feature a rang of screen sizes and features to meet the need of all rugged users.	*
11	What are your company's expectations in the event of an award?	As a Sourcewell contract holder, Getac plans to utilize this cooperative contract to support a more efficient procurement method for our thousands of customers. We understand the time and cost associated with competitive bidding and look to reduce this procurement challenge for our customers across the US and Canada. We are eager to utilize a robust marketing and training plan to introduce Sourcewell to our customers as a viable procurement method for future procurements.	*
12	Demonstrate your financial strength and stability with meaningful data. This could include such items as financial statements, SEC filings, credit and bond ratings, letters of credit, and detailed reference letters. Upload supporting documents (as applicable) in the document upload section of your response.	Sine 2016, Getac has consistently grown in sales from $130M in 2016 to $200M in 2021. Please see "Getac Financial Review" document attached. You may also view our past financial reports at https://en.getacgroup.com/investors/reports.php	*
13	What is your US market share for the solutions that you are proposing?	Getac currently maintains over 60% market share in the Federal space to include DoD and maintains 35% market share across rugged laptops, tablets, and related accessories and peripherals.	*
14	What is your Canadian market share for the solutions that you are proposing?	Getac currently maintains over 25% market share in the rugged laptops and tablet space in Canada.	*
15	Has your business ever petitioned for bankruptcy protection? If so, explain in detail.	No.	*
16	How is your organization best described: is it a manufacturer, a distributor/dealer/reseller, or a service provider? Answer whichever question (either a) or b) just below) best applies to your organization. a) If your company is best described as a distributor/dealer/reseller (or similar entity), provide your written authorization to act as a distributor/dealer/reseller for the manufacturer of the products proposed in this RFP. If applicable, is your dealer network independent or company owned? b) If your company is best described as a manufacturer or service provider, describe your relationship with your sales and service force and with your dealer network in delivering the products and services proposed in this RFP. Are these individuals your employees, or the employees of a third party?	As an Original Equipment Manufacturer (OEM) since 1989, Getac has been providing rugged computing solutions for demanding professionals in extreme environments. Getac was established as a joint venture with GE Aerospace to supply defense electronic products. As the 2nd largest rugged manufacturer in the world, with sales over $41.3B, Getac is an industry leader in the rugged IT space. Rugged is all we do! We have also established key partnerships with major MDT providers like Havis, Gamber Johnson, Lind, Absolute, and Getac Video Solutions to entire our products have an ecosystem that support an effective and efficient end user solution. We have over 120 North American-based employees that provide Sales, Service and Support to the Getac customer and utilize a strong lineup of 1100+ certified resellers to work directly with the end user and/or customer to ensure the best value rugged IT solution for the buyer.	*
17	If applicable, provide a detailed explanation outlining the licenses and certifications that are both required to be held, and actually held, by your organization (including third parties and subcontractors that you use) in pursuit of the business contemplated by this RFP.	As a manufacturer, Getac is ISO 9001 and ISO 14001 certified. All of our devices also carry a MIL-STD 810H certification (required to officially be called "rugged") and are Ingress Protection (IP) rated for protections against sand, liquids, and other ingress damage. All Getac devices are EPEAT certified Bronze or better to ensure energy efficiency and carry all necessary US and Canadian UL certification. Our device also maintain the NETREADY designation for us across emergency service communication channels.	*
18	Provide all "Suspension or Debarment" information that has applied to your organization during the past ten years.	N/A	*

Table 3: Industry Recognition & Marketplace Success

Line Item	Question	Response *	
19	Describe any relevant industry awards or recognition that your company has received in the past five years	PCMag -- Best Rugged Laptops for 2022 5/3/22 https://www.pcmag.com/picks/the-best-rugged-laptops?test_uuid=06r4MYCu5PZzCkufjQSV3po&test_variant=b PCMag – F110 - 4 Stars 5/2/22 https://www.pcmag.com/reviews/getac-f110-2022 NotebookCheck – S410 Gen 4 5/19/22 https://www.notebookcheck.net/Getac-S410-Gen-4-laptop-review-Simple-changes-with-huge-upgrades.608357.0.html Laptop – S410 – 4 Stars - Editor's Choice 1/18/22 https://www.laptopmag.com/reviews/getac-s410-review Laptop – K120- 4 Stars - Editor's Choice 1/18/22 https://www.laptopmag.com/reviews/getac-k120-review Notebook Check – B360 1/10/22 https://www.notebookcheck.net/Getac-B360-rugged-laptop-review-Bright-1400-nit-touchscreen.590220.0.html PCMag – S410 – 4 Stars 10/7/21 https://www.pcmag.com/reviews/getac-s410-g4 ZDNet Video – Best Rugged Tablets 7/26/21 https://www.zdnet.com/video/top-5-best-rugged-tablets-in-2021/ RuggedPC Review – B360 5G 6/23/21 https://www.ruggedpcreview.com/3_news_2021_06_23_getac.html Rugged PC Review – K120 – 4/28/21 https://www.ruggedpcreview.com/3_news_2021_04_28_getac.html PCMag – B360 – 4 Stars Editor's Choice – 8/11/20 https://www.pcmag.com/reviews/getac-b360 PCMag -- Best Rugged Laptops for 2022 5/3/22 https://www.pcmag.com/picks/the-best-rugged-laptops?test_uuid=06r4MYCu5PZzCkufjQSV3po&test_variant=b PCMag – F110 - 4 Stars 5/2/22 https://www.pcmag.com/reviews/getac-f110-2022 NotebookCheck – S410 Gen 4 5/19/22 https://www.notebookcheck.net/Getac-S410-Gen-4-laptop-review-Simple-changes-with-huge-upgrades.608357.0.html Laptop – S410 – 4 Stars - Editor's Choice 1/18/22 https://www.laptopmag.com/reviews/getac-s410-review Laptop – K120- 4 Stars - Editor's Choice 1/18/22 https://www.laptopmag.com/reviews/getac-k120-review Notebook Check – B360 1/10/22 https://www.notebookcheck.net/Getac-B360-rugged-laptop-review-Bright-1400-nit-touchscreen.590220.0.html PCMag – S410 – 4 Stars 10/7/21 https://www.pcmag.com/reviews/getac-s410-g4 ZDNet Video – Best Rugged Tablets 7/26/21 https://www.zdnet.com/video/top-5-best-rugged-tablets-in-2021/ RuggedPC Review – B360 5G 6/23/21 https://www.ruggedpcreview.com/3_news_2021_06_23_getac.html Rugged PC Review – K120 – 4/28/21 https://www.ruggedpcreview.com/3_news_2021_04_28_getac.html	*

		PCMag – B360 – 4 Stars Editor's Choice – 8/11/20 https://www.pcmag.com/reviews/getac-b360 PCMag -- Best Rugged Laptops for 2022 5/3/22, Laptop – S410 – 4 Stars - Editor's Choice 1/18/22, Laptop – K120- 4 Stars - Editor's Choice 1/18/22, ZDNet Video – Best Rugged Tablets 7/26/21 https://www.zdnet.com/video/top-5-best-rugged-tablets-in-2021/, PCMag – B360 – 4 Stars Editor's Choice – 8/11/20 https://www.pcmag.com/reviews/getac-b360	
20	What percentage of your sales are to the governmental sector in the past three years	60% of our $566M in sales over the past three years (2019 - 2021) are government sector sales.	*
21	What percentage of your sales are to the education sector in the past three years	10% of our $566M in sales over the past three years (2019-2021) are education sector sales	*
22	List any state, provincial, or cooperative purchasing contracts that you hold. What is the annual sales volume for each of these contracts over the past three years?	State Contracts: (1) MS 2019 - $890K, 2020 - $1.3M, 2021 - $630K; (2) NC 2019 - $258K, 2020 - $193K, 2021 - $163K; (3) NY 2019 - $132K, 2020 - $395K, 2021 - $154K; COOP Contracts: N/A; Currently awaiting NASPO award and OMNIA Award; We utilize our distributors, HP and SYNNEX cooperative contracts in conjunction with our certified reseller contract awards.	*
23	List any GSA contracts or Standing Offers and Supply Arrangements (SOSA) that you hold. What is the annual sales volume for each of these contracts over the past three years?	As the OEM, we do not directly hold a GSA contract but our products are listed by our Reseller partners and can be found on the following GSA Schedules; Group F- F02 (formerly Schedule 70).	*

Table 4: References/Testimonials

Line Item 24. Supply reference information from three customers who are eligible to be Sourcewell participating entities.

Entity Name *	**Contact Name** *	**Phone Number** *	
Las Vegas Metro Police Department	Mandy Berninger	702.828.3111	*
Florida Fish and Wildlife Commission	Elija Padron	863.648.3832	*
Metro Nashville Police Department	Tom Thorson	615.862.7446	*

Table 5: Top Five Government or Education Customers

Line Item 25. Provide a list of your top five government, education, or non-profit customers (entity name is optional), including entity type, the state or province the entity is located in, scope of the project(s), size of transaction(s), and dollar volumes from the past three years.

Entity Name	Entity Type *	State / Province *	Scope of Work *	Size of Transactions *	Dollar Volume Past Three Years *	
Las Vegas Metro Police Department	Government	Nevada - NV	Rugged laptops and/or tablets for all LVMPD mobile units, including car, motorcycle, horse, and bicycle	Over 40 purchase orders from 10 - 300+ qty since 2017	$2,900,000+	*
San Bernardino County Sheriff's Office	Government	California - CA	Rugged laptops and/or tablets for all SB County mobile units, including car, motorcycle and bicycle	Over 60 purchase orders from 5 - 400+ qty since 2015	$3,400,000+	*
Florida Fish and Wildlife	Government	Florida - FL	Rugged laptops and/or tablets for all mobile units, including car, motorcycle, bicycle and boat	Over 10 purchase orders from 22 - 80+ qty since 2018	$3,200,000+	*
Canadian National Defense	Government	QC - Quebec	On National Military Standing Offer (NMSO) contract to provide rugged laptops and tablets to defense personnel for command and control, mission planning, flightline maintenance and tactical communication.	Over 30+ purchase orders from 5 - 320 qty since 2017	$3,100,000+	*
United States Air Force	Government	Alabama - AL	On USAF IT contract (currently QEB) to provide contract to provide rugged laptops and tablets to AF personnel for command and control, mission planning, flightline maintenance, situational awareness and tactical communication.	Over 30+ purchase orders from 5 - 400 qty since 2018	$3,800,000+	*

Table 6: Ability to Sell and Deliver Service

Describe your company's capability to meet the needs of Sourcewell participating entities across the US and Canada, as applicable. Your response should address in detail at least the following areas: locations of your network of sales and service providers, the number of workers (full-time equivalents) involved in each sector, whether these workers are your direct employees (or employees of a third party), and any overlap between the sales and service functions.

Line Item	Question	Response *	
26	Sales force.	Getac sales force is led by Larry D'Onofrio and supports North America Public Sector sales including all organizations covered by the Sourcewell Cooperative. Larry's team include 12 Regional Sales Managers (RSMs), geographically assigned and posses over 146 years of Rugged Information Technology sales experience. Our RSMs work directly with national and regional certified resellers and end users to develop the best value information technology rugged solution for the interested organization.	*

27	Dealer network or other distribution methods.	Our certified reseller network includes over 1100 Getac certified resellers, including large, small, and diversity business networks. A brief listing of successful Getac resellers include: Brite Datasource Mobility PCN Strategies *DuraTech USA *SHI *GST NWN Barcodes Island Tech Services Cas Severn Glacier Computing *Mobile Rugged Computers Ramco Rugged RCN Midwest Public Safety *USC Canterbury *Preferred Communications Compar Code 3 Insight Howard CDW *Companies identified with current diversity qualifications.	*
28	Service force.	Getac Service force is led by Derek Suzuki and a team of over thirty US-based developers, engineers, technical support specialists, field service specialist. Getac also maintains an Order Operations 12-member team led by Cheryl Wynkoop and provides purchasing manager order fulfillment specialists, demo loan specialists, and order operations specialists to ensure a seamless order experience from receipt of PO to customer delivery. All Getac Service tools and reports are available to the end user on our 24/7 Customer Portal.	*
29	Describe the ordering process. If orders will be handled by distributors, dealers or others, explain the respective roles of the Proposer and others.	When an end user shows an interest in purchasing Getac equipment, we will assign certified regional reseller to support the development of the SKU# and Purchase Order. Once Getac has received the PO from the reseller, we will place the order with our factory and coordinate delivery and installation (if necessary). All Getac customers will have a Getac RSM and Reseller POC assigned to each sale.	*

30	Describe in detail the process and procedure of your customer service program, if applicable. Include your response-time capabilities and commitments, as well as any incentives that help your providers meet your stated service goals or promises.	a. In Service Warranty - Customer support is available by calling 1-866-394-3822 or email at Getac.Support@Getac.com. End user may initiate all in-warranty requests by logging in to the Service Portal at https://support.getac.com/Portal/SetLanguage?languageCode=us. b. Out of Warranty (OOW) Services - Should a hardware problem arise requiring service for an out of warranty device our customer can follow this simple process. 1. Visit https://usrma.Getac.com/ and register as a new user 2. Once logged in, a customer will select Create Service request and Follow the prompts 3. Customers may generate a quote and save it to their account for 30 days 4. Once the quote is paid for on the Portal, an RMA is issued along with shipping labels. 5. All prices include time and material plus round-trip shipping Customer Complaints and Service-related Issues – Initial complaints and service-related issues are handled through Getac's Level 1 Technical Support. If an issue which requires escalation, a Getac Level 2/3 Technical Support Representative or Professional Services Manager will take over the case through resolution. An acknowledgement with appropriate follow up communication should take place throughout the research until resolution. Response Time (pre-CV19/Post CV19) – Getac provides technical support for Getac branded product for the following hours of operations: • Level 1 Technical Support is offered 7 days a week x 24 hours per day x 365 days a year. This would consist of basic troubleshooting, product use and service questions. • Level 2 Technical Support is offered from 8am – 6pm ET, M – F, excluding holiday / Response time when escalated from Level 1 is within 4 business hours. • Level 3 Technical Support is available from 7am – 6pm PT M-F, excluding holidays / Response time when escalated from Level 2 is by next business day. Case Management - All complaints received via email or phone call are captured in Getac's case management software and each customer contact is time stamped. Each escalation has a running time capture with escalation notification sent to all team members. This ensures the fastest response from the first available resource (Level 2/3, Prof Svc Mgr) to address the issue.	*
31	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in the United States.	As the second largest rugged laptop and tablet manufacturer in the world, Getac is proud to provide our rugged lineup of products to the Sourcewell participating entities. We are unique to the IT industry because "Rugged Is All We Do." Since 1989, Getac has sought to grow our North American presence and the use of cooperative contracts like Sourcewell, provides efficient and cost effective procurement opportunities for our nations' public sector and non-profit industry. Getac is prepared for additional growth this contract may afford and is currently operating our total manufacturing capability at 70%.	*
32	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in Canada.	Our Getac sales force and support include Canadian assets including Regional Sales Managers and Certified Repair Centers centrally located in Canada.	*
33	Identify any geographic areas of the United States or Canada that you will NOT be fully serving through the proposed contract.	Getac currently supports all geographic area of the United States and Canada.	*
34	Identify any Sourcewell participating entity sectors (i.e., government, education, not-for-profit) that you will NOT be fully serving through the proposed contract. Explain in detail. For example, does your company have only a regional presence, or do other cooperative purchasing contracts limit your ability to promote another contract?	Getac does not forsee any issues servicing the Sourcewell participating entity sectors.	*
35	Define any specific contract requirements or restrictions that would apply to our participating entities in Hawaii and Alaska and in US Territories.	Getac does not have any specific contract requirements or restrictions that would apply to participating entities in Alaska, Hawaii, or other US Territories.	*

Table 7: Marketing Plan

Line Item	Question	Response *	

36	Describe your marketing strategy for promoting this contract opportunity. Upload representative samples of your marketing materials (if applicable) in the document upload section of your response.	Upon contract award for the new Contract, Getac plans to promote the contract award through internal and external communications as approved by the Agreement Administrator. The goal of marketing the contract is not only to communicate the value proposition, benefits, and the Sourcewell and Getac story, but also to emphasize Getac's commitment and flexibility in delivering and promoting Sourcewell and/or State-specific standards and savings as appropriate and approved by the Agreement Administrator and the participating agencies. To ensure effective marketing plan execution, the Getac Contract Representative, with the collaboration of the Agreement Administrator and designated participating agencies, will develop a plan annually that will help in promoting contract awareness and value for the contract. Getac looks forward to reviewing and discussing the proposed plan with after award.	*
37	Describe your use of technology and digital data (e.g., social media, metadata usage) to enhance marketing effectiveness.	The Marketing plan will include several key features: Press Release: Getac will collaborate with the designated Agreement Administrator and other designated contacts to prepare and distribute a press release, after approval, announcing the contract award to Getac. Once a press release is written and approved, and with permission, Getac will manage all efforts with the media. The press release will be sent to all government industry publications and released over the business wire for pickup by major media. Getac will also leverage the announcement over social media sites to include LinkedIn, Facebook, and Twitter. As required under the contract, all marketing materials will be provided for review, modification and approval prior to distribution. Communication will not be released without approval in writing from the Agreement Administrator. Advertising: Getac will drive contract awareness and product/service promotions under the contract through Getac web banners on https://www.getac.com/us/ and our Platinum Tier Certified Resellers promoting the contract value proposition and product/service promotions through web banners provides an opportunity to reach a large audience of procuring entities. Web banners have a "call to action" inviting the reader to contact Getac URL for pricing and information. Getac will distribute periodic email newsletters and promotions to eligible procuring entities throughout the contract term. These email promotions will provide the most current ongoing promotions. As required under the contract, all marketing materials will be provided to the Agreement Administrator for review, modification and approval prior to distribution. Communication will not be released without approval in writing from the Agreement Administrator. Web Presence: The Getac Sourcewell contract website that is in development with a potential landing page named https://sourcewell.getac.us/ will offer customers extensive information on the contract, products, certified resellers, warranty, pricing and more. Getac will continue to make improvements throughout the contract term to provide information to potential Sourcewell procurement entities. The website will provide a dropdown menu of the participating agencies and guide the user to a state specific page to facilitate procurement efforts. Each state website will be personalized, as allowed by and as approved by the Participating Agencies Procurement official, to meet the needs of the organization and maintain the approved format.	*
38	In your view, what is Sourcewell's role in promoting contracts arising out of this RFP? How will you integrate a Sourcewell-awarded contract into your sales process?	Marketing Events & Forums: Getac will participate in annual marketing events annually and attend other Sourcewell events. The Getac Primary Account Representative will attend events along with the Contract Program Management team and potential management team members. The Getac Primary Account Representative and other Program Management team members will meet with participating agencies throughout the year to review participating agencies marketing plans and events, which may include management. Getac, in partnership with our Platinum tiered certified resellers, may schedule seminars in local major cities to review the latest IT trends and new Getac products with both local agencies and Getac authorized partners. Getac will work with the Agreement Administrator, designated Sourcewell teams and/or participating agencies to make them aware of these events or schedule additional seminar events or Webinars. Events will provide important information to agencies on contracts specifics including product scope, ordering information, price lists, and how to save more using this contract. As allowed and approved by the Agreement Administrator, Getac agency-approved partners can assist in the marketing activities in this section to promote the contract through telemarketing/email/social media campaigns, events and distribution of Agreement Administrator approved marketing documents. This will allow Getac to reach even more agencies for contract awareness.	*
39	Are your products or services available through an e-procurement ordering process? If so, describe your e-procurement system and how governmental and educational customers have used it.	Due to the highly customized nature of each and every rugged laptop and tablet Getac manufacturers, we do not offer E-procurement service for initial procurement. Once a Getac customer, customers will be provided a User Log In to purchase additional accessories, peripherals as needed and approved under the terms of the contract.	*

Table 8: Value-Added Attributes

Line Item	Question	Response *	
40	Describe any product, equipment, maintenance, or operator training programs that you offer to Sourcewell participating entities. Include details, such as whether training is standard or optional, who provides training, and any costs that apply.	All Getac products will come with an operating manual and access to training materials via the online customer portal at no additional cost to the buyer. Getac may also be able to provide additional training and support as requested at no additional cost to the procurement agency.	*
41	Describe any technological advances that your proposed products or services offer.	1. Our revolutionary LumiBond® 2.0 touchscreen technology, which bonds the display glass with the touch panel and LCD, creating a single pane that is more durable and readable, and offers better contrast and more crisp colors than other rugged laptop display. It features four advanced touch modes (Touch, Glove or Pen mode, plus an optional Digitizer mode), and the included hard-tip stylus enables you to capture signatures and take more precise notes on drawings, maps, or forms. 2. Main chassis structure is precision cast using Magnesium Alloy, an incredibly strong structural metal that also happens to be one of the lightest in the world for its strength. We combined that with an advanced rugged polymer in areas of less impact and rubberized absorption polymer at the main points of contact. Our devices have been independently tested and certified to MIL-STD-810H and MIL-STD461G standards. 3. Hot-swappable dual-battery design allows for potentially everlasting, uninterrupted battery life. This enables you to remove one of the two rechargeable batteries and replace it with a fresh battery without ever shutting down apps or your Windows OS. 4. AT&T FirstNet Ready®, offers an easy-to-carry profile, a comfortable touchscreen, and more power to run your general office and industry-specific applications with ease for first responders. 5. Most of our models' offer the newest and fastest wired and wireless connection options available. Thunderbolt™ 4 offers 40 Gbps data sharing with other devices, while Wi-Fi 6 (802.11ax) offers nearly five times speedier WLAN connectivity than the previous generation, and more reliability in dense deployments. The new Bluetooth 5.2 standard enhances connectivity with various Low-Power Wide-Area (LPWA) devices, while Wireless WAN with integrated GPS/GLONASS receiver, incorporating the latest Sierra Wireless module, delivers advanced air interface connectivity, including LTE-Advanced (LTE-A). 6. All Getac devices come with an entire lineup of accessories and peripherals including multiple battery charging stations, hands straps and holders, detachable keyboards, stylus' just to name a few.	*
42	Describe any “green” initiatives that relate to your company or to your products or services, and include a list of the certifying agency for each.	In response to the trend of international environmental protection, such as the requirements of product greening, toxic free, hazard free and environmentally friendly design, packaging, and recyclability, the Company has developed "Regulations for Getac Environmental Load Control" and "Getac Green Product Operating Procedures" and other related operating procedures and regulations, to actively promote overall product greening internally, and require all Getac suppliers to cooperate with the requirements of Getac environmental control regulations, not only to meet the requirements specified in the domestic and international environmental protection laws and regulations, so that the products can be successfully marketed globally, but also with stricter demand of self-expectation to meet the requirements of customers, while fulfilling the corporate responsibility and emphasizing the importance of environmental protection. We are also making it easier for customers to reduce waste by designing easily recyclable products and working with our Certified reseller partners to offer environmentally friendly packaging services and solutions for large scale device deployments.	*
43	Identify any third-party issued eco-labels, ratings or certifications that your company has received for the equipment or products included in your Proposal related to energy efficiency or conservation, life-cycle design (cradle-to-cradle), or other green/sustainability factors.	Getac cares about the environment. We have implemented strict policies to ensure our material parts, products, packing and manufacturing processes are environmentally friendly. We are proud to partner with organizations around the globe to bring awareness and help implement solutions to the environmental issues the world is facing. As a certified green manufacturer Getac has been independently tested and received environmental certifications including EPEAT®, RoHS Directive, REACH Regulation, and ENERGY STAR®. We believe in, and actively pursue innovation that will continue to lessen the environmental impact of electronics manufacturing to improve the quality of human life and protect the planet. Getac has set the Company's environmental policy with the goal of “Care for Environment, Sustainable Recycling,” clearly set for cherishing the earth's resources, complying with national environmental laws and regulations. Getac is committed to promoting green production, fulfilling our responsibility to protect the earth, through standard operation procedures; we include water resources management, energy management, wastewater, waste, and air pollution prevention in our daily management. All Getac's factories scrupulously abide by the environmental laws and regulations of the plant locations, and all factories have obtained the environmental management system certification of ISO14001 or the same level, and all plants have completed the new version certification of ISO14001:2015 at the end of 2019.	*

44	Describe any Women or Minority Business Entity (WMBE), Small Business Entity (SBE), or veteran owned business certifications that your company or hub partners have obtained. Upload documentation of certification (as applicable) in the document upload section of your response.	N/A	*
45	What unique attributes does your company, your products, or your services offer to Sourcewell participating entities? What makes your proposed solutions unique in your industry as it applies to Sourcewell participating entities?	As an OEM, Getac is the only global rugged IT manufacturer that builds every device from the ground up. Our ability to forecast sales and manufacturer in spite of global market supply fluctuations ensures our customer have the fastest delivery time available in the industry. Despite global supply chain issues in 2020 and 2021, Getac has maintained a <60 day delivery timeline as our competitors are regularly shipping at 120 - 180 days after receipt of purchase order.	*

Table 9: Warranty

Describe in detail your manufacturer warranty program, including conditions and requirements to qualify, claims procedure, and overall structure. You may upload representative samples of your warranty materials (if applicable) in the document upload section of your response in addition to responding to the questions below.

Line Item	Question	Response *	
46	Do your warranties cover all products, parts, and labor?	Our S410 comes standard with a Limited 3 Year Warranty and all other products come standard with a 3 Year Bumper to Bumper Warranty that includes accidental coverage. Additional warranty for Year 4/5/6 may be purchased for an additional fee. Getacs warranty obligations for this hardware product are limited to the terms set forth below: Getac, Inc. warrants this Getac-branded rugged computer against defects in materials and workmanship under normal use and damage that occurs due to accidental acts and exposure to environmental conditions for a period of THREE (3) YEARS from the date of purchase by the original end-user purchaser (“Warranty Period”). This warranty only applies to products sold by Getac or its Authorized Distributors or Dealers and only where the products are used and serviced within North America or its Authorized Service Providers’ territories. Warranty coverage only applies to service carried out by a Getac Authorized Service Provider. If a hardware defect arises and a valid claim is received within the Warranty Period, at its option and to the extent permitted by law, Getac will either repair the defect at no charge, using new or refurbished replacement parts, or exchange the product with a product that is new or which has been manufactured from new or serviceable used parts and is at least functionally equivalent to the original product. A replacement product or part, including a user installable part that has been installed in accordance with instructions provided by Getac, assumes the remaining warranty of the original product or ninety (90) days from the date of replacement or repair, whichever provides longer coverage for you. When a product or part is exchanged, any replacement product becomes your property and the replaced item becomes Getacs property. Parts provided by Getac in fulfillment of its warranty obligation must be used in products for which warranty service is claimed. Please review "Warranty Card" attached for additional warranty information.	*

47	Do your warranties impose usage restrictions or other limitations that adversely affect coverage?	Exclusions and Limitations - This Limited Warranty applies only to Getac-branded hardware products manufactured by or for Getac that can be identified by the “Getac” trademark, trade name, or logo affixed to them. The Limited Warranty does not apply to any non-Getac hardware products, co-branded hardware products (whether or not displaying a “powered by Getac” trademark, trade name, or logo affixed to them) or any software, even if packaged or sold with Getac hardware. Manufacturers, suppliers, or publishers, other than Getac, may provide their own warranties to the end user purchaser, but Getac, in so far as permitted by law, provides their products “as is”. Software distributed by Getac with or without the Getac brand name (including, but not limited to system software) is not covered under this Limited Warranty. Refer to the licensing agreement accompanying the software for details of your rights with respect to its use. Getac does not warrant that the operation of the product will be uninterrupted or error-free. Getac is not responsible for damage arising from failure to follow instructions relating to the product’s use. Batteries supplied with the product are covered under the warranty for one (1) year from date of purchase. A battery furnished under the warranty is covered for the remaining period of the one year warranty on the original battery or ninety (90) days from the date of replacement or repair, whichever provides longer coverage for you. The LCD, touchscreen, hard drive/SSD, motherboard, and keyboard are limited to one repair/replacement per part component per 12 month period for damage that occurs due to accidental acts and exposure to environmental conditions. This warranty does not apply to: (a) loss or theft; (b) fire; (c) submersion; (d) acts of god; (e) acts of war; (f) virus-inflicted damage; (g) improper use, intentional misuse or abuse; (h) improper maintenance or modification by anyone other than Getac or a Getac Authorized Service Provider; (i) a product or part that has been modified to alter functionality or capability without the written permission of Getac; (j) a product on which any Getac serial number has been removed or defaced; (k) data recovery from hard drive failure; (l) All consumable items; such as screen protection films, logo badges, labels, cleaning cloths, carry cases, manuals, cables, straps, belts, holsters, tethers, stylus, digitizer pens, and harnesses and any other options and accessories not listed above or covered under a separate warranty. (m) to cosmetic damage that does not affect the functionality of the system, including but not limited to scratches, dents and numerals, letters, icons and symbols silkscreened onto unit keycaps and numerals, letters, icons and symbols silkscreened onto unit cabinet; or (n) negligence (o) operation of product outside the published environmental or electrical parameters (p) use of supplies or parts not meeting Getac’s specifications Please review "Warranty Card" attached for restrictions and other limitations.	*

48	Do your warranties cover the expense of technicians' travel time and mileage to perform warranty repairs?	Technicians do not need to travel to perform warranty repairs. Warranty Repair Description - Getac offers an industry-leading warranty (bumper-to-bumper) on our products for a minimum of 3-years (semi-rugged product require service upgrade), which includes accidental damage. With one of the lowest annual failure rates in the computer industry, Getac computers are built-to-survive. If one does need repair, we want to make it as convenient as possible. That's why Getac rugged computers are serviced by FedEx Logistics - a fast, convenient and reliable service so you can quickly get back to doing what you do best. For minor repairs, Getac's Self-Maintainer Program lets customers opt to have replacement parts shipped directly to them. Device Support - Getac employs a multi-layered support structure, at no cost to the End User that includes a Solutions Architect, Field Service Engineer, and a 3-Tier Technical Support team. In addition, Getac's 24/7 technical support is available via email at GetacSupport_US@Getac.com or by phone at +1 (866) EZ-GETAC [+1 (866) 394-3822]. All support requests via phone or email are logged in our internal ticketing system and assigned to the appropriate resource. Escalation to product or software engineering is engaged as needed. The Getac Service Portal allows real-time tracking of hardware repairs and history. For technical support incidents, a ticket # is generated for every request and on-going and final resolution can be obtained by referring to previously assigned ticket #. Getac does not use "off-shore" technical support.	*

49	Are there any geographic regions of the United States or Canada (as applicable) for which you cannot provide a certified technician to perform warranty repairs? How will Sourcewell participating entities in these regions be provided service for warranty repair?	No. Getac repair services are available in US and Canada. For Level I/II Repairs – Getac Self-Maintainer Program empowers in house technicians to provide immediate services to defective unit for minor repairs. For Level I and Level II repairs, the Getac Self-Maintainer Program allows you to perform warranty repairs on Getac products. Instead of shipping products to Getac's US-based Repair Center, the defective part can be swapped out by your own technicians. This allows you keep possession of your products and minimize downtime. Self-Maintainer repairs include all parts, and materials at no additional cost. Common cosmetic repairs like hatch door replacement are also included. Getac provides training for your team as part of the Self- Maintainer Program with an emphasis on parts replacement, product use and Getac's Service System processing. Upon successful completion of training, Getac supplies you an initial stock of seed parts to inventory at your location. When a repair is needed, your technician diagnoses the problem, creates an RMA in Getac's Online Service System (GSS) then removes the required part from Getac consigned inventory and repairs the unit. To replenish the inventory, simply place the defective part in the used part box, put a copy of the RMA inside, write the RMA number on the outside of the box and return it to Getac. Upon receipt of the defective part, Getac will ship out a replacement part to you. When you receive the new part, place it into inventory for future repairs. To ensure our high standard for repair is met, Getac has established the following qualification requirements for the Self-Maintainer Program: • Repairs are limited to customer owned product—150-unit minimum • Must be a current Getac USA customer in good business standing • Must have Service and Spare Parts Agreement in place with Getac • Must have qualified technicians on staff capable of repairing Getac products • Must have a dedicated environment and tools appropriate to repair products • Maintain product repair information and problem codes in the Getac Service Portal for product tracking and spare part replenishment Level III Repairs - FedEx TechConnect Program was designed to offer fast, convenient, reliable service repairs that can be initiated 24 hours a day, 7 days a week on Getac Service Portal. With one of the lowest annual failure rates in the computer industry, Getac computers are built to survive. If one does need repair beyond the Level I & Level II Self-Maintainer program, we want to make it as convenient as possible. Getac has partnered with FedEx TechConnect, a fast, convenient, reliable service repair center located in Memphis, TN. The End-of- runway location ensures shorter time in transit for express shipments and 3 day or less transit by FedEx Ground for most of the US. Warranty repairs can be initiated 24 hours a day, 7 days a week on the Getac service portal. With over 1,800 FedEx Office locations nationwide, it's easy to find a convenient drop-off location to and US-based end user. Once the device is shipped to the end of runway state of the art facility, technology repair specialists, certified by Getac, provide diagnostics, repair, re-image and upgrade services with quality assurance methodologies designed to verify that everything is working properly. All Getac warranty repairs are performed by expert technicians using only Getac original production parts. Every repair comes with online three-stage tracking of the inbound shipment to the repair center, during repair or upgrade, and the return shipment back to the designated location. With the 24/7 online monitored chain of custody, your system is always either with FedEx or you. Average repair time, excluding shipping, is 3.1 days.	*
50	Will you cover warranty service for items made by other manufacturers that are part of your proposal, or are these warranties issues typically passed on to the original equipment manufacturer?	All Third Party products warranty will be passed to the original equipment manufacturer. Third Party Product Warranty Services – All third-party product warranty procurement processes, descriptions, and contact information will be available on a link at the Sourcewell/Getac website under Third Party products.	*

51	What are your proposed exchange and return programs and policies?	In accordance with generally accepted rugged manufacturing return and exchange policies, Getac does not allow exchanges or returns on any delivered products. each product is custom made-to-order and will only be promptly replaced if it arrives Dead-On-Arrival (DOA). Getac RSMs and certified resellers take great care to support the buyer through the procurement process to ensure the exact device(s) order meet and/or exceed all desired end user specifications.	*

52	Describe any service contract options for the items included in your proposal.	Additional Accessory/Service Warranty Details Peripherals - Getac peripherals come with at least 1-year warranty as standard. However, should you wish to extend the warranty on your Getac device, it makes sense to do the same for your peripherals. • We can offer extensions to year 2 ~ 5 from the standard warranty on Getac or 3rd party accessory, keyboard, docks and rugged power supplies. • If your accessory fails, log onto our Getac Service Portal and request a repair. Once returned, your accessory will be repaired, tested and shipped back to you. • If you work to a longer refresh cycle or are looking to extend your current devices working life email us at GetacSupport_US@Getac.com or by phone at +1 (866) EZ-GETAC [+1 (866) 394-3822] to discuss additional warranty extensions options. Batteries - We pride ourselves on the quality of batteries and their ability to perform throughout a full day. However, batteries are considered to be “consumable” as there are limitations on the recharge cycles of all batteries. Since batteries are consumable products, the industry standard and that of Getac is to provide a 1-year warranty. • You can extend this with our Battery Warranty so that should it fail we will send you a replacement battery. • A battery is considered good if it maintains 50% of its charge capacity during the warranty period. Expedited Service - For customers who want their mission-critical equipment repaired faster, we have two options for expedited service available for an additional fee. No more internal challenges waiting for estimates and approvals, just report your product issue via our Service Request system and we’ll take care of the rest Option 1 - Express Care Option 2 - Priority Care 2 Days Shipping Overnight Shipping Line Hopping Priority Front of Queue Priority 2 Days Repair 1 Day Repair To ensure that our high standard for repair is met, Getac has established the following qualification requirements for the Expedited Service Program: • Must purchase Expedited Service Program with Getac product at the same time. • All purchases are recorded in the Getac Service System. When devices need repair, register the service request (SR), which will automatically generate expedited service information in SR. • Getac provides a 3-year expedited service for 3-year warranty products, and provides a 5-year expedited service for 5-year warranty products. • Accessories are not included in this program Extended Warranty - Extend your standard warranty from 3 years up to 5 years, for specific projects we can offer up to 7 years of extended warranty. Getac’s standard warranty for fully rugged devices includes the Bumper-to-Bumper warranty which covers accidental damage. The Extended Warranty covers any repairs in the same manner as the standard warranty. • Getac provides coverage for failures due to defects in materials or workmanship that occur with normal use. • All system components are covered under the extended warranty, except consumable items. • Purchase the Extended Warranty option at the point of sale or within 3 months of purchasing your Getac device. Keep Your Hard Drive Warranty (KYHW) - Getac is experienced in dealing with security-industry customers that require top-level security to protect the data on their devices. For these customers, we can ship you a replacement HDD / SSD. • Getac takes reasonable precautions to protect your data while it is in our hands. However, some customers’ devices hold sensitive data that they cannot take any risks. Keep Your Hard Drive warranty option is designed for these customers. If you handle data of a sensitive nature, for national security or commercial reasons, then add this to your warranty.	*

Table 10: Payment Terms and Financing Options

Line Item	Question	Response *	
53	Describe your payment terms and accepted payment methods.	The value-added reseller partners supporting this contract have specific focuses on State and Local Government entities. These partners are aligned with the Getac Public Sector team and receive additional support from Getac's Field Sales organization. This alignment ensures partners have the proper support and competence to master the requirements set forth by the partnering government end users. The appointed resellers include large national organizations as well as local partners who often provide additional services around product deployment and implementation of Getac devices. These value- added resellers will work directly with the participating agencies to provide both pre- and post- sales support, quotes, as well as installation and implementation services. Getac's value-added resellers will be the primary points of contact for acceptance of orders, invoicing, and payment. Payment terms are generally Net30. These value-added resellers will source all Getac solutions and services through Getac's appointed distribution partners, who have a direct purchasing relationship with Getac, the manufacturer. Upon receiving a fully executed purchase order from the government end user, the value-added reseller will issue purchase order to one of the appointed distributor partners. The purchase order to distribution will include a copy of the end customer's purchase order for the purpose of tracking and reporting as indicated below.	*
54	Describe any leasing or financing options available for use by educational or governmental entities.	Paul Levand Vice-President of Business Development "On the North Coast of America" 216-496-6711 plevand@rivercapital.com | www.rivercapital.com	*
55	Describe any standard transaction documents that you propose to use in connection with an awarded contract (order forms, terms and conditions, service level agreements, etc.). Upload a sample of each (as applicable) in the document upload section of your response.	Getac is prepared to accept the buyers standard transaction documents and do use any mandatory forms, SLAs or T&Cs in connection with award.	*
56	Do you accept the P-card procurement and payment process? If so, is there any additional cost to Sourcewell participating entities for using this process?	No. ACH preferred method of payment.	*

Table 11: Pricing and Delivery

Provide detailed pricing information in the questions that follow below. Keep in mind that reasonable price and product adjustments can be made during the term of an awarded Contract as described in the RFP, the template Contract, and the Sourcewell Price and Product Change Request Form.

Line Item	Question	Response *	
57	Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the Sourcewell discounted price) on all of the items that you want Sourcewell to consider as part of your RFP response. If applicable, provide a SKU for each item in your proposal. Upload your pricing materials (if applicable) in the document upload section of your response.	Getac will provide a minimum discount off MSRP by Category. Additional discounts may be offered at the discretion of the certified Getac reseller. See" Getac Proposed Pricing Sheet" for additional details.	*
58	Quantify the pricing discount represented by the pricing proposal in this response. For example, if the pricing in your response represents a percentage discount from MSRP or list, state the percentage or percentage range.	Getac pricing sheet includes SKU, Description, MSRP, % Off Discount by Category, and Proposed Sourcewell NTE price. See "Getac Proposed Pricing Sheet."	*
59	Describe any quantity or volume discounts or rebate programs that you offer.	Getac does not offer quantity or volume discounts or rebate programs. They may be offered by the certified reseller.	*
60	Propose a method of facilitating “sourced” products or related services, which may be referred to as “open market” items or “nonstandard options”. For example, you may supply such items “at cost” or “at cost plus a percentage,” or you may supply a quote for each such request.	Getac does not sell open market items and only sells Getac labeled products and related accessories and peripherals. All SKUs and descriptions and NLT price can be reviewed on the "Getac Proposed Pricing Sheet."	*
61	Identify any element of the total cost of acquisition that is NOT included in the pricing submitted with your response. This includes all additional charges associated with a purchase that are not directly identified as freight or shipping charges. For example, list costs for items like pre-delivery inspection, installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer.	Getac does not have additional costs associated with the purchase of items identified in the "Getac Proposed Pricing Sheet."	*
62	If freight, delivery, or shipping is an additional cost to the Sourcewell participating entity, describe in detail the complete freight, shipping, and delivery program.	Freight, delivery and/or shipping is included in the price of the device.	*
63	Specifically describe freight, shipping, and delivery terms or programs available for Alaska, Hawaii, Canada, or any offshore delivery.	Freight, delivery and/or shipping is included in the price of the device.	*
64	Describe any unique distribution and/or delivery methods or options offered in your proposal.	N/A	*

Table 12: Pricing Offered

Line Item	The Pricing Offered in this Proposal is: *	Comments
65	b. the same as the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.	

Table 13: Audit and Administrative Fee

Line Item	Question	Response *	
66	Specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed Contract with Sourcewell. This process includes ensuring that Sourcewell participating entities obtain the proper pricing, that the Vendor reports all sales under the Contract each quarter, and that the Vendor remits the proper administrative fee to Sourcewell. Provide sufficient detail to support your ability to report quarterly sales to Sourcewell as described in the Contract template.	Upon award, GETAC will have a master price file/catalog set up that include the guaranteed category discounts along with the scope of products allowed under the contract and thresholds tied to each part number as approved by the Administrator defined in the awarded Master Agreement. During each setup process, these price files are reviewed by contract and pricing operations personnel for accuracy as part of GETAC's contract compliance and pricing management business processes. These same reviews and approvals occur each time a product is added, or a contract modification is received. GETAC's price file/catalog of products under each category is tied systematically to the MSRP list price and tied to the discounts that automatically pre-calculate the price file/catalog in accordance with the discount that is reflected and flowed to the contract website and the Inside Sales Representatives' quoting tool. The GETAC system that houses the price list/catalogs were recently audited to ensure compliance, and GETAC agrees to conduct random checks during the term of to ensure quotes provided are at the discount off list price he contracts as required. Getac will conduct a quarterly self-audit, that will sample a minimum of one tenth of one percent (.001) of orders with a maximum of 100 audits per quarter conducted. For example: Up to 1,000 sales = 1 audit; 10,000 sales = 10 audits; Up to 100,000 sales = 100 audits. This will be a random sample of orders and invoices and must include documentation of pricing. Summary findings will be reported to Lead Agency with actions to correct documented findings. GETAC audits purchase orders and corresponding invoices randomly on a quarterly basis under existing contracts today and will continue this process under a new awarded contract. The website, quotes and invoices generated through GETAC systems are based on the contract number tied to a specific price file/catalog for pricing and systematically flows. GETAC agrees to conduct random checks during the term of the contract as required. Quotes automatically reflect the discount off GETAC's list price as required under the contract, and invoices will reflect the lowest price at the time the product ships. If an order is received for GETAC-branded product and a price decrease was generated prior to shipment, the procuring entity will receive the price decrease reflected on the invoice, providing them additional savings.	*
67	If you are awarded a contract, provide a few examples of internal metrics that will be tracked to measure whether you are having success with the contract.	The Contract Administrator will be responsible to provide quarterly and annual sales reports to Getac leadership team and cooridnate with our training and marketing teams to produce materials to encourage Sourcewell contract use. After the first year baseline sales, the Contract administrator with direction from the Executive team, will establish increase sales goals and RSMs will be expected to meet sales goals in order to achieve the highest level of annual bonus payouts.	*
68	Identify a proposed administrative fee that you will pay to Sourcewell for facilitating, managing, and promoting the Sourcewell Contract in the event that you are awarded a Contract. This fee is typically calculated as a percentage of Vendor's sales under the Contract or as a per-unit fee; it is not a line-item addition to the Member's cost of goods. (See the RFP and template Contract for additional details.)	1.25%	*

Table 14A: Depth and Breadth of Offered Equipment Products and Services

Line Item	Question	Response *	
69	Provide a detailed description of the equipment, products, and services that you are offering in your proposal.	Getac offers rugged computing product lines of all sizes including rugged notebooks, rugged tablets, rugged handheld for federal, education, military, public sector, utility, manufacturing, transportation & logistics, insurance, automotive maintenance, and field-service customers. Currently Getac has over 19,300 devices valued at $82.5M deployed in Federal Government (Non-Military), including transit authorities, public utilities and services, emergency preparedness organizations, judicial support and services and other NGOs. Getac currently manufacturers Rugged Laptops ranging in screen size from 11.6" to 15.6." Getac currently manufactures Rugged Tablets and Handheld PCs ranging in screen size from 7" to 14" and has both Windows and Android OS available. Please review the "Getac Lineup Card" for detailed specifications for each device proposed in this RFB.	*
70	Within this RFP category there may be subcategories of solutions. List subcategory titles that best describe your products and services.	We do not wish to add subcategories. We have listed our products based on minimum specifications identified in the RFP. We will have an "Accessory/Peripheral" category. See below. Rugged Laptop Category - X600, X500, B360, S410, V110 Rugged Tablet Category - A140, K120, F110, UX10, T800 Rugged Handheld PC Category - ZX10, ZX70(Android OS) Accessories/Peripherals - Power Adapters, Stylus Pens, Digitizer Pen, Carry Bag, Dual Battery Charger, High Capacity Battery, Keyboard Dock, Multi-Bay Charger, Office Dock, Hand strap, Shoulder strap, Screen Protector, Standard battery, Vehicle dock	*

Table 148: Depth and 8readth of Offered Equipment Products and Services

Indicate below if the listed types or classes of equipment, products, and services are offered within your proposal. Provide additional comments in the text box provided, as necessary.

Line Item	Category or Type	Offered	Comments	
71	Law Enforcement duty gear	○ Yes ◉ No	N/A	*
72	Traffic safety enforcement equipment, devices, and instruments	◉ Yes ○ No	Getac solutions are built to improve upon the computer-aided dispatch software (CAD) and police records management system (RMS) you already use. Writing citations, collision reports, and DUI arrest reports has never been easier thanks to Getac solutions. With our rugged devices, you can write, sync, and submit all the documents required from the field electronically, saving time, and reducing errors. Getac rugged devices are built with law enforcement in mind, providing you access to information to stay situationally aware as you protect and serve. Whether on patrol or during an emergency, Getac devices allow you to remain in contact with command, dispatch, and your fellow officers to make sure everyone is safe and informed.	*
73	Crime scene management and evidence collection equipment and supplies	○ Yes ◉ No	N/A	*
74	Tactical and EOD equipment (with the exception of those items excluded in subsections 2. or 3. of RFP)	◉ Yes ○ No	ANSI rated rugged devices available for EOD environments	*
75	Services related to the offering of the solutions in subsections above, such as training, installation, testing, maintenance, warranty programs, and technical support	○ Yes ◉ No	N/A	*

Exceptions to Terms, Conditions, or Specifications Form

Only those Proposer Exceptions to Terms, Conditions, or Specifications that have been accepted by Sourcewell have been incorporated into the contract text.

DocuSign Envelope ID: 3703E756-A66A-41A9-A823-858569931E35

Documents

Ensure your submission document(s) conforms to the following:

1. Documents in PDF format are preferred. Documents in Word, Excel, or compatible formats may also be provided.

2. Documents should NOT have a security password, as Sourcewell may not be able to open the file. It is your sole responsibility to ensure that the uploaded document(s) are not either defective, corrupted or blank and that the documents can be opened and viewed by Sourcewell.

3. Sourcewell may reject any response where any document(s) cannot be opened and viewed by Sourcewell.

4. If you need to upload more than one (1) document for a single item, you should combine the documents into one zipped file. If the zipped file contains more than one (1) document, ensure each document is named, in relation to the submission format item responding to. For example, if responding to the Marketing Plan category save the document as "Marketing Plan."

- Pricing - Sourcewell Pricing Page_Final.pdf - Wednesday August 31, 2022 13:23:12
- Financial Strength and Stability - Financial Review Form.pdf - Tuesday August 09, 2022 14:38:46
- Marketing Plan/Samples - Marketing Plan.pdf - Wednesday August 31, 2022 12:37:18
- WMBE/MBE/SBE or Related Certificates (optional)
- Warranty Information - Warranty Details.pdf - Tuesday August 09, 2022 17:33:13
- Standard Transaction Document Samples - Sample Quote.pdf - Wednesday August 31, 2022 11:28:20
- Upload Additional Document - Getac-All in One-US-July2022.pdf - Wednesday August 10, 2022 17:29:18

Addenda, Terms and Conditions

PROPOSER AFFIDAVIT AND ASSURANCE OF COMPLIANCE

I certify that I am the authorized representative of the Proposer submitting the foregoing Proposal with the legal authority to bind the Proposer to this Affidavit and Assurance of Compliance:

1. The Proposer is submitting this Proposal under its full and complete legal name, and the Proposer legally exists in good standing in the jurisdiction of its residence.

2. The Proposer warrants that the information provided in this Proposal is true, correct, and reliable for purposes of evaluation for contract award.

3. The Proposer, including any person assisting with the creation of this Proposal, has arrived at this Proposal independently and the Proposal has been created without colluding with any other person, company, or parties that have or will submit a proposal under this solicitation; and the Proposal has in all respects been created fairly without any fraud or dishonesty. The Proposer has not directly or indirectly entered into any agreement or arrangement with any person or business in an effort to influence any part of this solicitation or operations of a resulting contract; and the Proposer has not taken any action in restraint of free trade or competitiveness in connection with this solicitation. Additionally, if Proposer has worked with a consultant on the Proposal, the consultant (an individual or a company) has not assisted any other entity that has submitted or will submit a proposal for this solicitation.

4. To the best of its knowledge and belief, and except as otherwise disclosed in the Proposal, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest. An organizational conflict of interest exists when a vendor has an unfair competitive advantage or the vendor's objectivity in performing the contract is, or might be, impaired.

5. The contents of the Proposal have not been communicated by the Proposer or its employees or agents to any person not an employee or legally authorized agent of the Proposer and will not be communicated to any such persons prior to Due Date of this solicitation.

6. If awarded a contract, the Proposer will provide to Sourcewell Participating Entities the equipment, products, and services in accordance with the terms, conditions, and scope of a resulting contract.

7. The Proposer possesses, or will possess before delivering any equipment, products, or services, all applicable licenses or certifications necessary to deliver such equipment, products, or services under any resulting contract.

8. The Proposer agrees to deliver equipment, products, and services through valid contracts, purchase orders, or means that are acceptable to Sourcewell Members. Unless otherwise agreed to, the Proposer must provide only new and first-quality products and related services to Sourcewell Members under an awarded Contract.

9. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.

10. The Proposer understands that Sourcewell will reject RFP proposals that are marked "confidential" (or "nonpublic," etc.), either substantially or in their entirety. Under Minnesota Statutes Section 13.591, subdivision 4, all proposals are considered nonpublic data until the evaluation is complete and a Contract is awarded. At that point, proposals become public data. Minnesota Statutes Section 13.37 permits only certain narrowly defined data to be considered a "trade secret," and thus nonpublic data under Minnesota's Data Practices Act.

11. Proposer its employees, agents, and subcontractors are not:
    1. Included on the "Specially Designated Nationals and Blocked Persons" list maintained by the Office of Foreign Assets Control of the United States Department of the Treasury found at: https://www.treasury.gov/ofac/downloads/sdnlist.pdf;

    2. Included on the government-wide exclusions lists in the United States System for Award Management found at: https://sam.gov/SAM/; or

    3. Presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated

by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Vendor certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this solicitation.

☑ By checking this box I acknowledge that I am bound by the terms of the Proposer's Affidavit, have the legal authority to submit this Proposal on behalf of the Proposer, and that this electronic acknowledgment has the same legal effect, validity, and enforceability as if I had hand signed the Proposal. This signature will not be denied such legal effect, validity, or enforceability solely because an electronic signature or electronic record was used in its formation. - Tammy Tubbs, Capture Manager, Getac, Inc.

The Proposer declares that there is an actual or potential Conflict of Interest relating to the preparation of its submission, and/or the Proposer foresees an actual or potential Conflict of Interest in performing the contractual obligations contemplated in the bid.

○ **Yes** ◉ **No**

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document.

Check the box in the column "**I have reviewed this addendum"** below to acknowledge each of the addenda.

File Name	I have reviewed the below addendum and attachments (if applicable)	Pages
Addendum_5_Law_Enforcement_Equipment_RFP_090122 Wed August 24 2022 02:56 PM	☑	1
Addendum_4_Law_Enforcement_Equipment_RFP_090122 Wed August 17 2022 04:20 PM	☑	2
Addendum_3_Law_Enforcement_Equipment_RFP_090122 Tue August 16 2022 09:33 AM	☑	1
Addendum_2_Law_Enforcement_Equipment_RFP_090122 Wed August 10 2022 07:59 AM	☑	1
Addendum_1_Law_Enforcement_Equipment_RFP_090122 Mon July 18 2022 04:34 PM	☑	2

Getac

Sourcewell
Awarded Contract
Contract # 090122-GET

As of Monday, June 9, 2025, the current Authorized Resellers for the Sourcewell Contract #090122- GET are listed below. Copies of the executed MOA are available upon request.

1	Abacus Industries DBA Ramco Rugged Portables, Inc.
2	American Barcode and RFID (AB&R)
3	Brooks Network
4	Code 3 Technology
5	Code 4 Services
6	Dealer Direct (Rugged.One)
7	DuraTech USA, Inc.
8	Glacier Computer
9	Global Market Innovators
10	Golden Star Technology, Inc. (GST)
11	GovDirect
12	GTS Technology Solutions, Inc.
13	Guardian Fleet Safety
14	Island Tech Services, Inc. (ITS)
15	Magnum Electronics, Inc.
16	Midwest Public Safety
17	Modern Networks
18	Northeast MDT's LLC
19	PCN Strategies
20	Pinnacle Networx
21	Portable Computer Systems, Inc. (PCS Mobile)
22	Preferred Communications (SatStar)
23	ProLogic ITS
24	Public Safety Solutions
25	Rugged Solutions America, LLC DBA Mobile Concepts Technology (MCT)
26	Rugged Solutions America, LLC DBA Rugged Depot
27	Saitech, Inc.
28	Sector LLC
29	Strategic Sourcing, Inc.
30	Symbiote IT Solutions, LLC
31	Tactical Public Safety LLC
32	TKK Electronics, LLC
33	Total Wireless Data, Inc.
34	Unistar-Sparco Computers
35	Upstate Wholesales Supply (Brite)
36	Wireless Access Technologies

AGENDA ITEM REVIEW FORM

Special City Council Meeting **7. G.**

Meeting Date: 06/18/2025

Department Head: Nigel Reynoso, Chief of Police, Police Department

Submitted By: Michelle Boucher, Police Administrator, Police Department

Action Requested: Motion
Order

ITEM:

Discussion and possible action on any and all matters regarding Order No. 2025-05. An Order of the Mayor and City Council of the City of San Luis, Arizona, approving and adopting the Intergovernmental Agreement between the City of San Luis and Yuma Union High School District #70 (YUSD #70) for funds supporting the San Luis Police Department's participation in the School Resource Officer assignment at San Luis High School. **(Nigel Reynoso, Chief of Police)**

SUMMARY:

The San Luis Police Department is requesting approval of the Intergovernmental Agreement between the City of San Luis and YUHSD #70 for a School Resource Officer assignment at San Luis High School. The term of this agreement shall be from the day of effectiveness, which is the date set forth by the YUHSD #70 upon approval by their governing board up until the end of the fiscal year 2025-2026 and end on June 30, 2028. The agreement provides overtime funding for AZPOST sworn personnel of the San Luis Police Department to assume the role of a School Resource Officer (SRO) during 180 school days for 8 hours per day or as funding allows for any time over the 8 hours work day upon request of the Principal or the Principal's Designee.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE AND ADOPT ORDER NO. 2025-05 AS PRESENTED.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	Yes
CITY/STATE/FEDERAL FUNDS:	State
TOTAL:	$90,907.20
BUDGETED AMOUNT:	YES
AVAILABLE AMOUNT TO TRANSFER:	See fiscal impact statement
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	250-181-40312.110 Revenue YUHSD/ 250-181-50000.110 Salaries YUHSD

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

The $90,907.20 is a reimbursement amount to the San Luis Police Department for SRO hours worked under the SRO IGA with YUHSD #70.

Funds will be budgeted accordingly in FY 2026, FY2027 and FY2028.

Attachments

Order No. 2025-05

IGA

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

Order

No. 2025-05

AN ORDER OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, ARIZONA TO AUTHORIZE THE CITY OF SAN LUIS POLICE DEPARTMENT TO RECEIVE FUNDING FOR OVERTIME AND EMPLOYEE RELATED EXPENSES BY APPROVING AND AUTHORIZING THE EXECUTION OF INTERGOVERNMENTAL AGREEMENT SCHOOL RESOURCE YUMA UNION HIGH SCHOOL DISTRICT (YUHSD) # 70 AND THE CITY OF SAN LUIS, ARIZONA THROUGH THE SAN LUIS POLICE DEPARTMENT.

WHEREAS, the City of San Luis desires to increase police presence within the San Luis High School grounds through the assignment of rotational School Resource Officers, which brings a broader awareness of the school's safety needs and concerns while given the assigned officers greater experience working a school environment;

WHEREAS, the Yuma Union High School District # 70 has approved IGA Overtime and Employee Related Expenses to enhance school safety and education throughout the San Luis High School;

WHEREAS, the Yuma Union High School District # 70 has prepared an Intergovernmental Agreement which provides for all the funds including that these funds shall not be used to supplant other funding of the San Luis Police Department no related to this IGA.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of San Luis, State of Arizona as follows:

Section 1: That the Intergovernmental Agreement titled "SCHOOL RESOURCE OFFICER BETWEEN THE CITY OF SAN LUIS AND YUHSD." is approved.

Section 2: That the appropriate City officials are hereby authorized and directed to enter into said agreement on behalf of the City and take any and all actions as may be necessary to effectuate said agreement.

PASSED AND ADOPTED by the Mayor and Council of the City of San Luis, Arizona this _____ day of June 2025.

Nieves Reidel, Mayor

ATTEST:

Sonia Cornelio, City Clerk

APPROVED AS TO FORM:

Kay Marion Macuil, City Attorney

INTERGOVERNMENTAL AGREEMENT BETWEEN

YUMA UNION HIGH SCHOOL DISTRICT No. 70

(San Luis High School)

AND

CITY OF SAN LUIS

through the

SAN LUIS POLICE DEPARTMENT

JULY 1, 2025 - JUNE 30, 2028

INTERGOVERNMENTAL AGREEMENT
SCHOOL RESOURCE OFFICER

This Intergovernmental Agreement ("Agreement") is entered into this **1st day of July, 2025,** by and between the City of San Luis ("City"), located at 1090 E. Union Street, P.O. Box 1170, San Luis, Arizona 85349, a municipal corporation and political subdivision of the State of Arizona, and Yuma Union High School District No. 70, a school district of the State of Arizona having its administrative offices in Yuma County, at 3150 South Avenue A, Yuma, Arizona 85364-7998 ("District").

The District and City may be referred to singularly as the "Party" and collectively as the "Parties." The term "Police Officer" when used in this Agreement shall refer to each individual City law enforcement personnel when assigned to serve as the School Resource Officer ("SRO") at the School.

RECITALS

A. The District has funding available through its maintenance and operations budget to fund school resource officer services ("SRO Services") for the District.

B. The City has funding available through its operating budget to provide San Luis High School with trained, certified police officers capable of performing SRO Services.

C. The City and the District desire to enter into an agreement whereby the City will provide sworn, certified police officers to serve as School Resource Officers (each, an "SRO") to provide SRO Services at San Luis High School.

D. The District is authorized to enter into this Agreement pursuant to ARIZ. REV. STAT. §§ 15-342(13) and 11-952.

E. The City is authorized to enter into this Agreement pursuant to ARIZ. REV. STAT. § 11 952.

WITNESSETH

For and in consideration of the mutual promises, terms, covenants, and conditions set forth in this Agreement, the Parties agree as follows:

1. PURPOSE OF AGREEMENT

The purpose of this Agreement is for the City to designate police officers to act as the school resource officer (referred to as "SRO"). Under this Agreement, the individual designated SRO may change occasionally. There will be a designated SRO for every day that School is in session for eight hours each of those days. The designated SRO will pay full-time attention to the law enforcement needs of the San Luis High School (the "School") while on SRO duty. The SRO will work with School personnel in providing alcohol and other drug education, maintaining a safe campus environment, serving as a law enforcement problem-solving resource, and responding appropriately to on-campus and School-related criminal activity, juvenile delinquency activity or disorderly conduct.

The goal for both Parties is to have one SRO assigned to the School which will help develop and

maintain relationships between staff, students, community and the SRO. The Parties recognize the need to be flexible with SRO staffing as needed in unforeseeable situations such as promotions, retirement, disciplinary actions, and/or request by the District and/or City.

2. TERM

The term of this Agreement shall be from the day of effectiveness which is the date set forth above which is the day the last governing body approved this Agreement until the end of the 2025-2026 fiscal year, June 30, 2028.

During days that the School is not in session, the officer shall perform regular police duties determined by the Chief of Police or his designee.

3. RELATIONSHIP OF PARTIES

The City and the designated SRO shall have the status of an independent contractor of the District for purposes of this Agreement. The SRO designated to the District shall be considered an employee of the City and shall be subject to the City's control and supervision. The designated SRO will be subject to procedures in effect for San Luis Police Officers, including attendance at all mandated training to maintain his or her Arizona Peace Officer certification.

This Agreement is not intended to and will not constitute, create, give rise to, or otherwise recognize a joint venture, partnership, or formal business association or organization of any kind between the Parties, and the rights and obligations of the Parties shall be only those expressly set forth in this Agreement.

4. FINANCE AND BUDGET

The City of San Luis and District will mutually agree to the terms of reimbursement. Upon the District's receipt of funding for each fiscal year, the monies will be budgeted and allocated as follows:

A. District will pay up to the budgeted amount of the SRO's salary as per the budget schedule in Attachment A. Attachment A will be submitted annually to the District before June 30th. Attachment A shall reflect the amounts due for the hourly rate of $35.00 per hour plus the payroll-contributions for Police Officers to the Public Safety Personnel Retirement System (PSPRS), the Federal Insurance Contribution Act (FICA), Medicare, and Unemployment. The District will be invoiced for hours spent by the Police Officer at the San Luis High School, or for hours training as pertinent to their job as an SRO. The District will not be charged for vacation days, sick leave, or personal leave time.

B. District will remit quarterly payments to the City totaling the amount reflected in Attachment A. As noted above in Section (A), the District will pay the City for hourly pay plus the payroll-contributions.

C. If the District requires that an SRO attend Arizona School Resource Officer (AZSRO) training or National Association of School Resource Officers (NASRO) training, then the District shall pre-pay for the training before the date of the training the District is requiring of an SRO.

5. SERVICES PERFORMED

Police Officers designated to the District shall:

A. Be a sworn law-enforcement officer. When necessary the SRO shall have the authority to intervene as a law-enforcement officer. No District/site administrator shall interfere with the SRO's duties as a law enforcement officer. Once order is restored, however, the SRO's role as law-enforcement educator and role model is the more typical day-to-day role.

B. Provide a program of law and education-related issues to the School community, including parents, on such topics as tobacco, alcohol, and other drug issues, and in addressing violence diffusion, violence prevention, and other safety issues in the school community.

C. Act as a communication liaison with law enforcement agencies; providing basic information concerning students on campus served by the SRO.

D. Provide informational in-services and be a general resource for the District's staff on issues related to alcohol, and other drugs, violence prevention, gangs, safety and security.

E. Gather information regarding potential problems such as criminal activity, gang activity, disorderly conduct and student unrest, and attempt to identify particular individuals who may be a disruptive influence to the School and/or students.

F. Take the appropriate steps consistent with a certified Arizona Peace Officer's duties when a crime, juvenile delinquency, disorderly conduct or disruption of the peace occurs.

G. Present educational programs to students and School staff on topics agreed upon by both Parties.

H. Refer students and/or their families to the appropriate agencies for assistance when a need is determined.

I. Attempt to advise the School principal prior to taking action as a peace officer, subject to the officer's duties under the law, unless in the SRO's opinion circumstances prevent it.

J. Not act as a School disciplinarian, nor make recommendations regarding School discipline. School Resource Officers are not to be used for regularly assigned lunchroom duties, as regular hall monitors, bus duties or other monitoring duties. If there is an unusual or temporary problem in one of these areas, the SRO may assist District employees until the problem is resolved; provided further that nothing required herein is intended to nor will it constitute a relationship or duty for the designated SRO or the City beyond the general duties that exist for law enforcement officers within the State of Arizona.

K. Serve on the Campus Safety Committee and collaborate on the development of the safe school plan.

L. Show respect by treating students with respect and expressing high expectations for them.

M. Report the total number of incidents that occurred on the school grounds, at school bus stops, at stops for vehicles described in section 15-925, on school buses, on vehicles described in section 15-925 and at school-sponsored events and that required the contact of a local, county, tribal, state or federal law enforcement officer pursuant to section 13-3411,

subsection F, section 13-3620, section 15-341, subsection A, paragraph 30 or section 15-515. The total number of incidents reported shall only include reports that law enforcement officers report to the school and that are supported by probable cause.

N. Utilize motorized vehicles, including but not limited to police cars, UTVs, golf carts, segways, etc., as necessary for campus patrols, provided such use complies with district policies and safety regulations.

O. Ensure that officers do not leave weapons, contraband, or evidentiary materials on school property after school hours. Items that may be temporarily stored and secured during the school day must be retrieved and secured in accordance with agency protocol prior to the end of the officer's shift.

6. TIME AND PLACE OF PERFORMANCE

The City will endeavor to have an SRO available for duty at the San Luis High School, 1250 8th Avenue, San Luis, Arizona, each day that School is in session during the regular school year. The SRO's activities will be restricted to the San Luis High School grounds except for:

A. Follow up home visits when needed as a result of School-related student problems.

B. School-related, off-campus activities when officer participation is requested by the principal and approved by the City.

C. In response to off-campus, but School-related, criminal activity, juvenile delinquency, or disorderly conduct.

D. In response to emergency police activities.

7. DISTRICT RESPONSIBILITIES

District will provide the SRO an office and such equipment as is necessary at San Luis High School. This equipment shall include a telephone and filing space capable of being secured and access to a computer capable of accessing the City's network. The District will provide the SRO training pertaining to the rules and regulations that govern a District employee. Any additional training for the SRO will be limited to the Arizona School Resource Officers Association (AZSROA) training or the National Association of School Resource Officers (NASRO) training, provided the training is within 300 miles of San Luis, Arizona. Attendance at training will be mutually agreed upon prior to registration. If the District requires that an SRO attend AZSRO training or NASRO training, then the District shall pre-pay for the training before the date of the training the District is requiring of an SRO.

8. PERFORMANCE EVALUATION

A. The school administrator or his or her designee will provide the SRO and SRO's supervisor with feedback regarding the SRO's performance throughout the school year. The SRO's performance will be evaluated by the assigned SRO supervisor in accordance with City policy and procedures, and in conjunction with the school administrator or his or her designee.

B. Any problem at the school between the SRO and his or her assigned school should first be addressed between the SRO and school administration. The school administration shall immediately notify the SRO's Sergeant of all problems between the school and the SRO and how the matters were resolved. If a resolution is not reached, the District and SLPD shall attempt to resolve the problem in good faith. The SRO's Sergeant will maintain frequent

contact with the principal and his or her administration to monitor and ensure the SRO complies with City policy and procedures.

9. GENERAL PROVISIONS

A. Time of Essence; Binding Effect

Time is of the essence of this Agreement. Such Agreement shall be binding upon and inure to the benefit of the heirs, personal representatives, successors, and assigns of the Parties.

B. Successor and Assigns

The requirements of this Agreement are binding upon the heirs, executors, administrators, successors, and assigns of both Parties.

C. Waiver

If either Party fails to require the other Party to perform any provision of this Agreement, that failure does not prevent the Party from later enforcing that provision. Neither Party is released from any responsibilities or obligations imposed by law of this Agreement if the other Party fails to exercise a right or remedy.

D. Governing Law and Venue

The laws of the State of Arizona govern this Agreement as to validity, interpretation, and performance. The Parties must institute and maintain any legal action or other judicial proceedings arising from this Agreement in a court of competent jurisdiction in Yuma County, Arizona or in the United State District Court for the District of Arizona at the election of the plaintiff in such legal action and the Parties waive any right to object to such venue. Nothing in this paragraph will be deemed to have authorized the bringing of any legal action in a court which does not otherwise have jurisdiction to adjudicate the legal action.

E. Provisions Required by Law

(i) This Agreement is subject to the conflict of interest cancellation provisions of A.R.S. § 38-511, as amended.

(ii) The Parties warrant that they comply with all federal immigration laws that relate to their employees and with A.R.S. § 23-214, as amended, relating to verification of employment eligibility. A breach of this warranty shall be deemed a material breach of this Agreement.

F. Inspection and Audit of Records

The parties shall keep all books, accounts, reports, files and other records relating to this Agreement for five (5) years after termination of this Agreement and make them available at all reasonable times to inspection and audit by the other party.

G. Non-appropriation

Each party recognizes that the performance by either party under this Agreement may be dependent upon the appropriation of funds to or by that party. Should either party fail to appropriate the necessary funds, that party may terminate this Agreement as stated herein without further duty or obligation. Each party agrees to give notice to the other party as soon as reasonably possible after the unavailability of funds comes to the party's attention.

H. FERPA Compliance

Both parties will ensure that the dissemination and disposition of educational records complies at all times with the Family Educational Rights and Privacy Act of 1974 and any subsequent amendments thereto.

I. Non-Discrimination

Both parties agree to comply with all applicable provisions of state and federal laws and regulations, including the Americans with Disabilities Act and Executive Order 99-4 and 2009-09, which are incorporated herein by reference, mandating nondiscrimination and requiring that all persons, regardless of race, religion, sex, age, national origin or political affiliation shall have equal access to employment opportunity.

J. Disposition of Property upon Termination of the Agreement

The parties do not anticipate having to dispose of any property upon partial or complete termination of this Agreement. However, to the extent that such disposition is necessary, property shall be returned to its original owner.

K. Fingerprinting Requirements

The parties shall comply with the fingerprinting requirements of A.R.S. § 15-512 unless otherwise exempted.

L. Severability

If any terms, parts, or provisions of this Agreement are for any reason invalid or unenforceable, the remaining terms, parts, or provisions are nevertheless valid enforceable.

M. Counterparts

This Agreement may be executed in multiple counterparts, each of which shall constitute one and the same instrument.

N. Attorney Fees and Costs

If either Party brings an action or proceeding for failure to observe any of the terms or provisions of this Agreement, the prevailing Party may recover, as part of the action or proceeding, all litigation, arbitration and collection expenses, including, but not limited to, witness fees, court costs, and reasonable attorney's fees.

O. Termination

This Agreement may be terminated by either Party if in its judgment such action is necessary due to a) funding availability or b) either Party's non-compliance with the Agreement. Any termination must be in writing, stating the reason, sent certified mail and will be effective upon thirty (30) days' notice to the other Party. Upon termination of the Agreement, the Parties shall return any property to the original owner.

P. Resolution of Disputes

In compliance with A.R.S. § 15-154(I), in the event of a dispute, the parties shall meet within three (3) business days to discuss and attempt a resolution. Should any dispute not be resolved by mutual agreement, the parties agree to use arbitration to the extent required under A.R.S. §§12-1518 and §§12-133.

Q. Notices

All notices to be given under this Agreement, or which may be given by either Party to the other, shall be considered validly given and fully received when made in writing and delivered or refused delivery by means of prepaid service by:

- deposit in the United States Postal Service by certified mail, return receipt requested, and postage prepaid,
- personal delivery by a process server or
- sent by a nationally recognized courier (e.g., Federal Express, UPS)

and addressed to the respective Parties as follows:

If to the City	City Manager City of San Luis P.O. Box 1170 (by United States Postal Service) 1090 East Union Street (by personal process or courier) San Luis, Arizona 85349
with a copies to	San Luis City Attorney City of San Luis P.O. Box 1170 San Luis, Arizona 85349
	Chief of Police City of San Luis P.O. Box 3720 San Luis, Arizona 85349
If to the District	Associate Superintendent Yuma Union High School District No. 70 3150 South Avenue A Yuma, Arizona 85364-7998

or such other addresses as either Party may from time to time designate in writing and deliver in a like manner. Any such change of address notice shall be given at least ten (10) days before the date on which the change is to become effective.

R. Integration

This Agreement contains the entire Agreement between the Parties, and no oral or written statements, promises, or inducements made by either Party or its agents not contained or specifically referred to in this Agreement is valid or binding. All modifications to this Agreement must be in writing, signed and endorsed by the Parties.

S. Workers' Compensation

For workers' compensation, an employee of the City (an SRO) who works under the control of the District is deemed to be an employee of both the City and the District as provided in A.R.S. §23-1022(D). The City shall be solely liable for paying out a claim on workers' compensation benefits through the City's workers' compensation coverage for the purposes of this section. Each Party herein shall comply with the provisions of A.R.S. §23-1022(E) by posting the notice required. Specifically, "All employees are hereby further notified that they may be required to work under the jurisdiction or control of or within the jurisdictional boundaries of another public agency pursuant to an intergovernmental agreement or contract, and under such circumstances they are deemed by the laws of Arizona to be employees of both public agencies for the purposes of workers' compensation." Alternatively, such other language as may be required by law.

T. Abide by Laws

The Parties agree they will comply with all federal, state, and local statutes, laws, ordinances, rules and regulations.

U. Headings

The descriptive headings of the paragraphs of this Agreement are inserted for convenience only, and shall not control or affect the meaning or construction of the provisions of the Agreement.

V. Authority

The undersigned represent to each other that they have full power and authority to enter into this Agreement and that all necessary actions have been taken to give full force and effect to this Agreement.

W. Amendment of the Agreement

No change or additions are to be made to this Agreement except by written amendment executed by the Parties.

X. Indemnification

To indemnify and hold the other and their respective elected officials, directors, officers, employees, and agents harmless from any and all actions, judgments, claims, demands, injuries, damages, costs, expenses and fees (including reasonable attorney's fees) of any nature or kind which arise out the negligent act or omission of the indemnifying Party, its elected officials, directors, officers, employees, or agents in performing services under this Agreement (collectively "Claims"). This duty shall be limited to the amounts set forth in the following Section, or the indemnifying Party's actual insurance coverage whichever is greater. If any Claim by a third party becomes subject to this indemnity provision, the parties to this Agreement, shall expeditiously meet to discuss a common and mutual defense, including possible proportional liability and proportional payment of litigation expenses and damages. The obligations under this Section Q shall survive termination of this Agreement.

Y. Insurance

The City and the District shall each provide and maintain liability insurance coverage of at least $2,000,000 per occurrence and $6,000,000 in the aggregate. Said insurance policy shall name the other Party as an additional insured. Each Party shall deliver to the other a certificate of insurance in a form satisfactory to the other Party. Such policies shall provide for thirty (30) days prior written notice prior to cancellation.

Z. No Personal Liability

No member, official or employee of the City or District shall be personally liable to the other, or any successor or assignee, (a) if any default occurs or breach by the City or the District, (b) for any amount which may become due to the City or the District or its successor or assign, or (c) under any obligation of the City or the District under this Agreement.

AA. Survival

All representations, warranties, indemnity, hold harmless and defense obligations and shall survive the expiration or earlier termination of this Agreement.

BB. Force Majeure

If the District or the City are prevented or materially restricted from performing any of their obligations under this Agreement by an event of force majeure, then the obligations of each Party shall be suspended or reduced to the extent made necessary by the event. As used in this section, “force majeure” means any act or cause not reasonably within the control of the Party whose ability to perform is impaired and which that Party could not have prevented by the exercise of reasonable diligence. This includes, but is not limited to, acts of God, fire, flood, earthquakes, explosions, strikes or labor disputes over which the affected Party has no control, sabotage, riots, civil commotion, acts of civil or military authority, wars or material changes in applicable business laws or regulations, public health emergencies; emergency declarations, proclamations, executive orders, or other government emergency orders.

[Intentionally left bank, signatures continue on next pages]

The Parties have executed this Agreement in Yuma County, Arizona the day and year set forth above which is the day the last governing body or Party approved this Agreement. The parties have executed this Agreement on the day and year first above written.

Yuma Union High School District No. 70

Date: this _____day of _____, 2025

_____
Tim Brienza, Superintendent

City of San Luis

Date: this _____day of _____, 2025

_____
Nieves Riedel, Mayor

District Site Administrator

Date: this _____day of _____, 2025

_____
Robbert Jankowski, Associate Superintendent

San Luis Police Department

Date: this _____day of _____, 2025

_____
Nigel Reynoso, Chief of Police

CERTIFICATIONS

I hereby certify that I am the attorney for the Yuma Union High School District, that I have reviewed the foregoing Intergovernmental Agreement, that it is in proper form and is within the powers and authority granted under the laws of this state to such public agency.

_____ _____

Joseph D. Williams Date
YUHSD Attorney

I hereby certify that I am the attorney for the City of San Luis, Arizona, that I have reviewed the foregoing Intergovernmental Agreement, that it is in proper form and is within the powers and authority granted under the laws of this state to such public agency.

_____ _____

Kay Marion Macuil Date
City Attorney

ATTEST:

_____ _____

Sonia Cornelio, City Clerk Date

AGENDA ITEM REVIEW FORM

Special City Council Meeting **7. H.**

Meeting Date: 06/18/2025

Department Head: Kay Macuil, City Attorney, Attorney's Office

Submitted By: Justin Neuman, Paralegal, Attorney's Office

Action Requested: Motion
Resolution

ITEM:

Discussion and possible action on any and all matters regarding Resolution No. 2363. A resolution of the Mayor and City Council of the City of San Luis, Arizona, approving the Longevity Pay Plan of March 26, 2025, for contract employees. **(Adela Cortez, Director of Human Resources)**

SUMMARY:

Background

On March 28, 2025, the City Council approved implementing a salary competitiveness policy for the City of San Luis employees. This salary competitiveness policy allowed for a longevity pay plan ("plan") to provide additional incentives for long-term employees. While this plan allows contracted employees to receive this incentive, its implementation requires additional authorization pursuant to State Law and the San Luis City Code.

By approving Resolution No. 2363, the City of San Luis will ensure that the implementation of its longevity pay plan complies with all applicable laws.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE RESOLUTION NO. 2363, AS PRESENTED.

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	Please see the fiscal impact statement below.
CITY/STATE/FEDERAL FUNDS:	Please see the fiscal impact statement below.
TOTAL:	Please see the fiscal impact statement below.
BUDGETED AMOUNT:	Please see the fiscal impact statement below.
AVAILABLE AMOUNT TO TRANSFER:	Please see the fiscal impact statement below.
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	Please see the fiscal impact statement below.

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

This agenda item does not have a fiscal impact. The fiscal impact related to longevity pay for contract employees was previously approved under Agenda Item 3A on March 28, 2025.

Attachments

Resolution No. 2363

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

Resolution

No. 2363

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, ARIZONA, APPROVING THE LONGEVITY PAY PLAN OF MARCH 26, 2025 FOR CONTRACT EMPLOYEES.

WHEREAS, the City of San Luis desires and authorizes contract employees to receive additional compensation as described within longevity pay plan approved on March 26, 2025.

NOW THEREFORE BE IT RESOLVED, by the Mayor and City Council of the City of San Luis, Arizona as follows:

Section 1: That additional compensation as described within the Longevity Pay Plan of March 26, 2025, as attached hereto as Exhibit "A", is hereby authorized and approved for contract employees.

PASSED, ADOPTED, and APPROVED by the Mayor and City Council of the City of San Luis, Yuma County, Arizona, this ___ day of June, 2025.

_____
Nieves Riedel, Mayor

ATTEST:

_____
Sonia Cornelio, City Clerk

APPROVED AS TO FORM:

_____
Kay Marion Macuil, City Attorney

Longevity Pay Plan

I. PURPOSE

The City of San Luis values the dedication and years of full-time service contributed by its regular employees. The Longevity Pay Plan establishes guidelines for the annual distribution of longevity pay, ensuring fairness and recognition of employees' continued commitment to the agency. In accordance with *Section III (A) - Budget Appropriation,* payment of longevity pay is discretionary and contingent upon City Council's, in its sole discretion, allocation of funding. Nothing in this plan shall be interpreted to establish an enforceable legal right or entitlement of any employee to an annual distribution of longevity pay.

II. ELIGIBILITY

A. Employees must be full-time regular employees, defined as those working 40 or more hours per work week.

B. Employees must have completed five (5) years of continuous service to qualify.

1. Longevity Credit is given for each month an employee is in pay status for all regularly scheduled workdays and paid holidays.

2. A break in service due to leave without pay will delay longevity payment by the number of months the employee was in non-paid status.
    a. An unpaid leave of three (3) days or more consecutive days constitutes a break in service.
    b. Workers' Compensation Leave, Military Leave, and Family and Medical Leave Act (FMLA) leave do not count as breaks in service.

C. Years of continuous service are calculated as of June 30th of each year.
1. Unpaid leave (*excluding military service leave, workers' compensation, and FMLA*) does not count toward years of service.

2. For longevity calculation:
    a. Regular full-time employees: 2,080 hours per year
    b. Shift Firefighters: 2,756 hours per year

D. If applicable, longevity pay will be credited to the employees' retirement plan, provided they are enrolled in one of the following City sponsored plans:
1. Arizona State Retirement System (A.S.R.S.)
2. Public Safety Personnel Retirement System (P.S.P.R.S.)

III. PROCEDURE

A. Budget Appropriation

1. During the annual budget process, the City Council, in its sole discretion, may allocate funds for this program, subject to budgetary limitations.

2. Each year, the City Council has the discretion to increase, reduce, or eliminate the longevity appropriation based on the City's financial status.

B. Eligibility Review and Calculation

1. If approved during the budget process, the Human Resources Department will compile a list of full-time regular employees who meet the Eligibility Criteria as outlined in *Section II. Eligibility.*

2. As of November 1st, Human Resources will generate the employee listing and perform the necessary longevity calculations in accordance with *Section IV. Longevity Payment.*

C. Disbursement of Longevity Pay

1. The Finance Department will process and disburse longevity payments during an off-payroll week no later than mid-December.

IV. LONGEVITY PAYMENT

A. Annual Payment & Funding

Longevity pay will be paid annually, contingent upon funding being allocated during the annual budget process and employees meeting the eligibility criteria outlined in *Section II. Eligibility.*

B. Calculation Method

Longevity pay will be paid as a flat amount as outlined on the Longevity Pay Rates table on *Section IV (E).*

C. Payment Structure

1. Longevity pay will be issued as a lump sum payment.
2. The final amount will be rounded to the nearest dollar.
3. Longevity pay will be subject to statutory deductions.

D. Exclusion from Base Pay

Longevity pay is not considered part of the employee's annual base salary and will not be reflected as such in personnel or payroll records.

E. Longevity Pay Rates

Years of Service	Longevity Pay Rate
0 - <5 years	$0.00
5 - <10 years	$1,000.00
10 - <15 years	$1,500.00
15 - <20 years	$2,000.00
20+ years	$2,500.00

V. PRORATED LONGEVITY PAY

A. Eligibility for Prorated Payment

1. If an employee's employment ends, their longevity pay will be prorated based on the number of months worked in the final year of employment.

2. Prorated longevity pay is determined by:
    a. Dividing the full annual longevity payment by 12 months.
    b. Multiplying that amount by the number of months worked since the last annual payment.
    c. Rounding the final amount to the nearest cent.

3. The employee must have been in pay status for all regularly scheduled workdays and paid holidays in a given month for it to be counted.

4. No longevity pay is awarded for any period covered by terminal leave pay.

B. Military Leave Considerations

If an eligible employee goes on extended military leave without pay, they will receive:

- A prorated longevity payment at the time they go on leave.
- The remaining balance will be paid upon their return and completion of a full year of service.

C. Leave Without Pay Considerations

1. If an employee goes on leave without pay, longevity pay will be deferred until they return and complete a full year of service.
2. If the employee resigns while on leave without pay, they will receive the prorated amount for which they were eligible before resigning.

VI. POLICY RESTRICTIONS

A. Temporary, part-time, seasonal employees and volunteers are excluded from eligibility for longevity pay.

B. An employee who terminates employment with the City of San Luis, then returns, will forfeit all accrued time.

C. The cap of maximum annual longevity pay per eligible employee is set at $2,500.00 of the employee's annual income.