

APPROVED by the City Council

Meeting Date: 12/17/2025

City Clerk's Office: SC

MINUTES
Special Council Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
San Luis, AZ 85349
November 19, 2025
6:00 p.m.

1. CALL TO ORDER/ROLL CALL

Mayor Nieves Riedel called the Special City Council meeting to order at approximately 6:00 p.m.

PRESENT: Council Member Luis E. Cabrera
Council Member Maria Cecilia Cruz
Vice Mayor Tadeo Azael De La Hoya
Council Member Esteban C. Rosales (via Teams)
Council Member Lizeth Servin
Council Member Javier Vargas
Mayor Nieves Riedel

OTHERS PRESENT: Jenny Torres, Acting City Manager
Kay Macuil, City Attorney
Sonia Cornelio, City Clerk
Adela Cortez, Director of Human Resources
Angelica Roldan, Director of Parks and Recreation
Armando Esparza, Director of Economic Development
Claudia Montoya, Acting Assistant Director of Parks and Recreation
Crystal Ochoa, Administrative Coordinator
Edgar Esparza, Billing and Collections Manager
Eulogio Vera, Director of Public Works
Francia Alonso, Public Information Officer
Javier Nuño, Police Officer
Jeziel Baños, IT Help Desk Technician
Johnnie Morris, Fire Battalion Chief
Jose A. Maldonado, Multimedia Production & Operations Specialist
Manuel Hernandez, Assistant Director of Public Works
Maria Barajas, Human Resources Manager
Maria Sabori, Risk Manager
Miguel Ramirez, Finance Accounting Manager
Nigel Reynoso, Chief of Police
Oscar Barnett, Project Manager
Priscilla Campa, Human Resources Coordinator
Rogelio Martinez, Administrative Coordinator
Roula Encinas, Director of Finance
Tomas Sanchez, City Engineer

Victor De La Torre, Safety Officer
Yigal Duarte, Economic Development Assistant
Chris Kasid, Visitor
Fabher Sanchez, Resident
Mark Concha Jr., Resident

2. PLEDGE OF ALLEGIANCE

Vice Mayor Tadeo Azael De La Hoya led the Pledge of Allegiance.

3. INVOCATION

The invocation was performed by Mr. David Reynoso, Police Chaplain.

4. CALL TO THE PUBLIC

There were no public comments.

5. PROCLAMATION/ PRESENTATIONS

5. A. Proclamation on 31st Annual Dia Del Campesino December 5, 2025

Mrs. Sonia Cornelio, City Clerk, read the proclamation by title only.

5. B. Presentation of the Arizona Association for Economic Development (AAED)'s 2025 Golden Prospector Award for the City of San Luis. (Armando Esparza, Director of Economic Development)

Mr. Armando Esparza, Director of Economic Development, indicated that the City of San Luis had been awarded the Arizona Association for Economic Development (AAED) Golden Prospector Award for Partnership.

5. C Presentation and recognition of the 2025 - 3rd Quarter Awardees by the Employee Recognition and Awards Program (ERAP) for their outstanding work with the City of San Luis. (Enrique Lopez, ERAP Chair)

Ms. Crystal Ochoa, ERAP Vice Chair, presented ERAP Recognition Awards to Employees from the City of San Luis.

5. D Recognition to Mr. Damian Noriega for his trajectory in the City of San Luis Parks and Recreation Department. (Angelica Roldan, Director of Parks and Recreation)

Ms. Angelica Roldan, Director of Parks and Recreation, presented a recognition certificate to Mr. Damian Noriega for his 14 years of service and dedication to the City of San Luis Soccer League.

6. CONSENT AGENDA

6. A. MINUTES OF

Special Council meeting held November 19, 2025

6. B. DISBURSEMENTS

From November 5, 2025, to November 11, 2025

Total \$717,687.60 (Seven Hundred Seventeen Thousand, Six Hundred Eighty-Seven Dollars and Sixty Cents)

MOTION: Vice Mayor Tadeo Azael De La Hoya/Council Member Javier Vargas to approve the Consent Agenda as presented. The motion passed unanimously.

The vote was as follows:

Council Member Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Vice Mayor Tadeo Azael De La Hoya	Aye
Council Member Esteban C. Rosales	Aye
Council Member Lizeth Servin	Aye
Council Member Javier Vargas	Aye
Mayor Nieves Riedel	Aye

7. DISCUSSION AND POSSIBLE ACTION ITEMS:

7. A. Discussion and possible action on any and all matters regarding the engagement of engineering services with Core Engineering Group, PLLC, for the design of 6th Avenue from Union Street to County 22nd Street. (Tomas Sanchez, City Engineer)

Mr. Tomas Sanchez, City Engineer, stated that the Engineering Department was seeking Council's approval to accept a proposal from Core Engineering Group, PLLC, to design 6th Avenue from Union Street to County 22nd Street. The work includes a near-term two-lane roadway design, street lighting, canal and drain crossings, and improvements at the 6th Avenue and County 22nd Street intersection.

MOTION: Vice Mayor Tadeo Azael De La Hoya/Council Member Javier Vargas to approve the professional services contract by Core Engineering Group, PLLC for the design of 6th Avenue from Union Street to County 22nd Street in the amount of \$291,455.00. The motion passed with six (6) Ayes and one (1) Abstention by Mayor Nieves Riedel.

The vote was as follows:

Council Member Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Vice Mayor Tadeo Azael De La Hoya	Aye
Council Member Esteban C. Rosales	Aye
Council Member Lizeth Servin	Aye
Council Member Javier Vargas	Aye
Mayor Nieves Riedel	Abstained

7. B. Discussion and possible action on any and all matters regarding a settlement agreement with Spartan Truck Company, Inc., regarding an inoperable solid waste truck. (Eulogio Vera, Public Works Director)

Ms. Kay M. Macuil, City Attorney, and Mr. Eulogio Vera, Director of Public Works, presented that in 2022, the city purchased a solid waste truck from RWC International, but due to COVID-19 supply issues, reliable trucks were scarce and expensive. The Dennis Eagle chassis with a Spartan side-loader never operated properly despite multiple repairs. The city refused delivery and demanded action. Spartan agreed to purchase the truck for \$220,000.00, covering its towing to Casa Grande, Arizona.

MOTION: Mayor Nieves Riedel/Council Member Javier Vargas to approve the Settlement Agreement with Spartan Truck Company, Inc. The motion passed unanimously.

The vote was as follows:

Council Member Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Vice Mayor Tadeo Azael De La Hoya	Aye
Council Member Esteban C. Rosales	Aye
Council Member Lizeth Servin	Aye
Council Member Javier Vargas	Aye
Mayor Nieves Riedel	Aye

7. C. Discussion and possible action on any and all matters regarding the B Street and Main Street Traffic Signal Equipment Purchase and Installation. (Manuel Hernandez, Assistant Director of Public Works)

Mr. Manuel Hernandez, Assistant Director of Public Works, asked the Mayor and City Council to approve a Construction Services Contract with local vendor Westmoor Electric, Inc. for the installation of traffic signal equipment at B Street and Main Street for \$218,350.00. The amount is below the \$292,800.00 threshold for formal bidding under A.R.S. § 34-201. Westmoor Electric's recent and ongoing projects demonstrate their ability to provide prompt and efficient service. Staff requested a waiver of formal procurement per San Luis City Code § 3.05.010(F).

MOTION: Council Member Javier Vargas/Council Member Luis Cabrera to accept construction services from Westmoor Electric, inc. for the installation of traffic signal equipment at the intersection of B Street and Main Street in the amount of \$218,350.00; to waive formal bidding procurement procedures for the reasons presented; and to approve the purchase of traffic signal materials and equipment from Clark Transportation Solutions in the amount of \$96,939.71 utilizing Maricopa County Cooperative Agreement. The Motion passed unanimously.

The vote was as follows:

Council Member Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Vice Mayor Tadeo Azael De La Hoya	Aye
Council Member Esteban C. Rosales	Aye
Council Member Lizeth Servin	Aye
Council Member Javier Vargas	Aye
Mayor Nieves Riedel	Aye

7. D. Discussion and possible action on any and all matters regarding the City of San Luis accepting the proposed Change Order No. 2 from Pacific Advanced Civil Engineering, Inc. (PACE) pertaining to the design of the West Wastewater Treatment Plant Expansion. (Jorge Perez, Assistant Director of Public Works)

Mr. Jorge Perez, Assistant Director of Public Works, presented a proposal for a change order. In June 2024, the City of San Luis contracted with Pacific Advanced Civil Engineering, Inc. (PACE) to provide design and construction administration services for the West Wastewater Treatment Plant Expansion Project. The design phase has now reached 100% completion. While the clean closure process will not impact the project's overall design or schedule, it does require additional engineering services. Because this work falls within the scope of the expansion project, a change order to PACE's existing contract is necessary. PACE has submitted a cost proposal of \$22,250.00 to prepare the Clean Closure Application for ADEQ.

MOTION: Mayor Nieves Riedel/ Council Member Javier Vargas to approve Change Order No. 2 from Pacific Advanced Civil Engineering, Inc. (PACE) in the amount of \$22,250.00 as presented. The Motion passed unanimously.

The vote was as follows:

Council Member Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Vice Mayor Tadeo Azael De La Hoya	Aye
Council Member Esteban C. Rosales	Aye
Council Member Lizeth Servin	Aye
Council Member Javier Vargas	Aye
Mayor Nieves Riedel	Aye

7. E. Discussion and possible action on any and all matters regarding Resolution No. 2385. A Resolution of the Mayor and Council of the City of San Luis, Arizona, declaring and adopting the results of the Special Election held November 4, 2025, in the City of San Luis, Arizona. (Sonia Cornelio, City Clerk)

Mrs. Sonia Cornelio, City Clerk, stated that a special election was held on November 4, 2025, for two (2) measures on the ballot: Question 1 regarding the sale of real and personal property of the detention center, and Proposition 434 concerning the City Council's compensation, benefits, and travel allowances. The resolution declares and adopts the results of the special election.

MOTION: Mayor Nieves Riedel/ Council Member Javier Vargas to approve and adopt Resolution No. 2385. The Motion passed unanimously.

The vote was as follows:

Council Member Luis E. Cabrera	Aye
Council Member Maria Cecilia Cruz	Aye
Vice Mayor Tadeo Azael De La Hoya	Aye
Council Member Esteban C. Rosales	Aye
Council Member Lizeth Servin	Aye
Council Member Javier Vargas	Aye
Mayor Nieves Riedel	Aye

8. SUMMARY OF CURRENT EVENTS

Council Member Luis Cabrera, reminded the community that this Saturday, from 3:00 p.m. to 11:00 p.m., the Founders Day Celebration will take place, presenting the Second Annual Asado Brew & Festival at Joe Orduño Park.

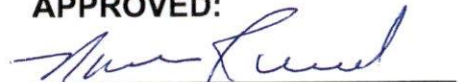
Mayor Nieves Riedel reminded everyone that tomorrow will be the city employees' luncheon, she thanked the organizers for inviting the City Council and noted that the Council Members will be there to help serve.

Council Member Lizeth Servin stated that this evening, around 5:00 p.m., they were notified that Mr. Mark Concha submitted signatures against Council Member Luis Cabrera and herself. She wanted to inform the community to be aware of this situation and noted that the signatures had been turned in to recall them.

6. ADJOURNMENT


MOTION: Vice Mayor Tadeo Azael De La Hoya adjourned the Special Council meeting at 6:38 p.m.

APPROVED:



Nieves Riedel, Mayor


ATTEST:



Sonia Cornelio, City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special City Council meeting of the City Council of the City of San Luis, Arizona, held on November 19, 2025. I further certify that the meeting was duly called and held and that a quorum was present.



Sonia Cornelio, City Clerk